



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, January 11, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

## In-Person/Remote Meeting

*This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.*

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR:
  - 5.1. Mayor Fiorentini submits Payment in Lieu of Taxes (PILOT) agreement between the City of Haverhill and Amesbury Line LLC. Haverhill's Energy Manager, Orlando Pacheco will be at this City Council meeting to answer any questions
  - 5.2. Mayor Fiorentini submits communication regarding a meeting he attended, hosted by Congresswoman Lori Trahan concerning the new Federal Infrastructure Investment and Jobs Act
6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:
  - 6.1. Council President Jordan and Vice President Michitson request to introduce Dr. John Maddox to speak regarding a request for \$41,000 from the youth services and mental health account to help pay for an analysis of the past four youth risk behavior surveys conducted over the past eight years
7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
  - 8.1. Abatement report from Christine Webb, Assessor, for month of December 2021
9. UTILITY HEARING(S) AND RELATED ORDER(S):
10. HEARINGS AND RELATED ORDERS:
11. APPOINTMENTS:
  - 11.1. **Confirming Appointments:**
    - 11.1.1. *Cultural Council:* Maria Elena Arata, 9 Clinton st To Be Confirmed  
*Expires Dec 31 2022*
  - 11.2. **Non-Confirming:**
    - 11.2.1. *Community Action Advisory Board:* Nomsa Ncube, 67 Washington st  
*Expires Dec 31 2022*
  - 11.3. *Youth Activities & Mental Health Program Advisory Committee:*  
Robin DelNegro, 375 Main st  
Nomsa Ncube, 67 Washington st  
Vinnny Ouellette, Director, Haverhill Services Department  
Councillor Thomas Sullivan, 77 Longview st  
HPS Superintendent Margaret Marotta or designee

- 11.4. **Resignations:**
12. PETITIONS:



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, January 11, 2022 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

---

- 12.1. **Applications Handicap Parking Sign: with Police Dept approval**
  - 12.1.1. Donna Burgess for 25 Mount Vernon st – *new*
- 12.2. **Amusement/Event Applications:**
- 12.3. **Auctioneer License:**
- 12.4. **Tag Days:**
- 12.5. **One Day Liquor License:**
- 12.6. **Annual License Renewals:**
  - 12.6.1. Hawker Peddlers License 2022 - Fixed location
  - 12.6.2. Coin-Op License Renewals - *with Police Dept approval*
  - 12.6.3. Drainlayer License Renewals for 2022 -*with City Engineer approval*
  - 12.6.4. Christmas Tree Vendor:
  - 12.6.5. Taxi Driver Licenses for 2022:
  - 12.6.6. Taxi License
  - 12.6.7. Junk Dealer License
  - 12.6.8. Pool Tables
  - 12.6.9. Sunday Pool
  - 12.6.10. Bowling
  - 12.6.11. Sunday Bowling
  - 12.6.12. Buy & Sell Second Hand Articles
  - 12.6.13. Buy & Sell Second Hand Clothing
  - 12.6.14. Pawnbroker license
  - 12.6.15. Fortune Teller
  - 12.6.16. Buy & Sell Old Gold
  - 12.6.17. Roller Skating Rink
  - 12.6.18. Sunday Skating
  - 12.6.19. Exterior Vending Machines
  - 12.6.20. Limousine/Livery License/Chair Cars:

**13. MOTIONS AND ORDERS:**

**14. ORDINANCES (FILE 10 DAYS)**

- 14.1. Ordinance re: Vehicles & Traffic; Add Handicap parking 37 Arch st  

File 10 days
- 14.2. Ordinance re: Vehicles & Traffic; Add Handicap parking 25 Mt Vernon st  

File 10 days

**15. COMMUNICATIONS FROM COUNCILLORS:**

- 15.1. Councillor Barrett requests to discuss adding a design review element to the permitting process
- 15.2. Councillor Barrett requests a discussion about allowing changes to projects after permitting
- 15.3. Councillor McGonagle requests sending Luis Monterroso's concerns with parking on Day Street to Traffic and Safety for recommendations on possible improvements



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday, January 11, 2022 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

---

**16. UNFINISHED BUSINESS OF PRECEDING MEETING:**

16.1. Document 21-E/2121; Ordinance re: Salaries – City Hall Clerk’s Group

16.2. Document 21-F/2021; Ordinance re: Salaries – Citizen Center Group

16.3. Document 21-G/2021; Ordinance re: Salaries – Engineering Group  
Teamsters 170

16.4. Document 21-H/2021; Ordinance re: Salaries – Water/Wastewater  
Office/Technical *All Salary Ordinances filed December 29 2021*

16.5. Document 91-M/2021; Council President Barrett requests a discussion about  
the catch basins in the City *Postponed from January 4 2022*

**17. RESOLUTIONS AND PROCLAMATIONS:**

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20. LONG TERM MATTERS STUDY LIST**

**21. ADJOURN**

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

511  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

January 7, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Authorizing Mayor to Sign PILOT Agreement with Amesbury Line LLC Solar Project

Dear Mr. President and Members of the Haverhill City Council:

Please see attached Payment in Lieu of Taxes (PILOT) agreement between the City of Haverhill and Amesbury Line LLC. Haverhill's Energy Manager, Orlando Pacheco, will be at Tuesday's City Council meeting to answer any questions you may have. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



# Haverhill

---

Purchasing Department, Room 105  
Phone: 978-374-2309 Fax: 978-521-4348  
[purchasing@cityofhaverhill.com](mailto:purchasing@cityofhaverhill.com)

January 6, 2022

Mayor James J. Fiorentini  
City Hall  
4 Summer Street  
Haverhill, MA 01830-5875

Dear Mayor:

Attached is the Payment in Lieu of Tax Agreement (PILOT) between Amesbury Line Solar LLC and the City of Haverhill.

The Agreement is modeled with the same price structure and language utilized by in the Landfill Solar project since it has been previously reviewed by counsel. The agreement is good form and ready for authorization by the City Council.

I will be present at the meeting should there be any additional questions or concerns.

Sincerely,

---

Orlando Pacheco  
Energy Advisor

---

**AGREEMENT FOR PAYMENT IN LIEU OF TAXES**

**between**

**Amesbury Line LLC**

**and**

**CITY OF HAVERHILL**

**dated as of January 7<sup>th</sup>, 2022**

---

## AGREEMENT FOR PAYMENT IN LIEU OF TAXES

THIS AGREEMENT FOR PAYMENT IN LIEU OF TAXES FOR PROPERTY (this "Agreement") is made and entered into as of January 7, 2022 by and between **Amesbury Line LLC**, a Delaware limited liability company ("Developer"), and the **City of Haverhill**, a municipal corporation duly established by law and located in Essex County, Commonwealth of Massachusetts (the "City"). Developer and the City are collectively referred to in this Agreement as the "Parties" and are individually referred to as a "Party".

WHEREAS, Developer plans to build and operate a solar photovoltaic generating facility and ancillary equipment (the "Project") with an expected nameplate capacity of approximately 2.6 megawatts ("MW"), direct current ("DC"), and 2.0 megawatts ("MW"), alternating current ("AC"), on an approximately 26.81 acre leased-area of land located at Amesbury Line Road, Haverhill, Massachusetts, as more particularly described in Exhibits A and A-1 (the "Property");

**WHEREAS**, the Parties acknowledge the obligation to assess and tax the Property in accordance with G.L. c.59, §2B;

WHEREAS, Mass. Gen. Laws ch. 59 §38H authorizes the Town to enter into an agreement for a negotiated payment in lieu of taxes imposed on real and personal property;

WHEREAS, it is the intention of the Parties that Developer make annual payments to the City for the Term (as defined below) of this Agreement in lieu of all real and personal property taxes on the Project and Property;

WHEREAS, except as provided herein, the Parties intend that, during the term of the Agreement, Developer will not be assessed for personal or real property taxes for the Project or Property, and this Agreement will provide for the exclusive payments in lieu of such taxes during the term hereof; provided, however, that this Agreement does not include and shall not affect any other taxes or fees that may be owed now or in the future by Developer and Property Owner, including, but not limited to, property taxes for the Property (including buildings and, excluding the Project, fixtures and improvements located thereon), and taxes for personal property other than the Project, which taxes, if any, shall continue to be assessed by the City in accordance with applicable laws and regulations.

NOW THEREFORE, in exchange for the mutual commitments set forth herein and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Payment in Lieu of Real and Personal Property Taxes. Developer agrees to make payments to the City in lieu of all real and personal property taxes which might otherwise be assessed against the Project and the Property (the "PILOT Payments") for a period of twenty (20) consecutive fiscal tax years, commencing with fiscal tax year following the first January 1 on or after the Completion Date (as defined below) (the "Term"). The PILOT Payments shall be based on a rate of Twelve Thousand Dollars (\$12,000) per MW DC. Based on a system size of 2.6 MW DC, the PILOT Payments shall for an annual amount starting at Thirty-One Thousand and Two Hundred Dollars

(\$31,200) with an annual 1.5% escalator for the duration of the Term. The PILOT Payments have been summarized in Exhibit B. Developer shall pay the PILOT Payment in four equal quarterly installments based on an annual bill issued by the City to the Developer. Except as may be expressly set forth herein, the Parties agree that the PILOT Payments shall not be increased or decreased for any reason, including on account of an inflation factor. Developer shall have no liability for any personal and real property taxes with respect to the Project or Property except for the PILOT Payments, and the City will not (i) seek to invalidate this Agreement; (ii) impose any lien on or encumber the Project or Property (or the improvements thereon) except as is expressly provided herein; or (iv) take any affirmative action in support of the bifurcation of the taxation of real and personal property. In accordance with the provisions of G.L. c.59, §2B the Parties agree that Property must be assessed taxes. Accordingly, the City shall assess taxes upon the Property. Payment of said assessment shall be made from a portion of the annual PILOT Payment received by the City. The City has discretion to allocate the PILOT Payments between real property and personal property.

The "Completion Date" shall be that date determined by Developer on which the Project is first ready for regular, daily operation, has been interconnected to the system of the local electric distribution company ("LDC"), has been accepted by the LDC (to the extent required), and is capable of producing electricity. Developer shall provide the City with written notice of the Completion Date.

2. Inventory. Attached as Exhibit C is an inventory of all personal property and real property comprising and incorporated into the Project and/or Property as of the Completion Date (the "Inventory").

3. Assignment; Recording. This Agreement will be binding upon and inure to the benefit of Developer and its successors and assigns as owners of the Project, and the rights and obligations created hereunder will run with the Project and the Property. Without limiting the foregoing, except to the extent prohibited by the G.L. c. 59, § 38H (b) and/or regulations promulgated pursuant thereto, Developer may, without the prior consent of the City, pledge, collaterally assign or assign its rights and obligations under this Agreement to (i) any affiliate of Developer; or (ii) to any party that has provided or is providing financing to Developer for the construction, operation and/or maintenance of the Project; or (iii) to an entity no less creditworthy than Developer to whom Developer has sold or transferred all its interests in the Project. A Notice of this Agreement will be recorded in the applicable Registry of Deeds promptly following its execution.

4. Termination. Developer may terminate this Agreement upon ten (10) days' written notice to City in the event (i) the Project ceases commercial operation and is decommissioned; or (ii) the Developer's rights to use or access the Property is terminated for any reason; or (iii) this Agreement, or any material portion of this Agreement, is determined or declared by a court or agency of competent jurisdiction to be illegal, void, or unenforceable.

5. Water and Sewer Rates and Fees. The City agrees that it will not charge Developer water and sewer rates or connection fees greater than the prevailing rates and fees applicable to other commercial users in the City. In the event that the City ever privatizes, leases, sells or otherwise transfers its water or sewer system or its waste water treatment plant to a private owner or operator, this provision will be binding on such successor owner or operator.

6. Payment Collection. All rights and remedies available to the City for the



collection of taxes shall apply to the payments in lieu of taxes hereunder, including, but not limited to, the rights and remedies provided in G.L. c.59 and G.L. c.60, and all such rights and remedies are hereby reserved notwithstanding anything to the contrary herein. The provisions of the General Laws, including but not limited to G.L. c.59 and G.L. c.60, will govern the establishment of liens and the collection of any payments in lieu of taxes provided for in this Agreement as though said payments were real and personal property taxes due and payable to the Town.

7. Additional Documentation and Actions. Each Party will, from time to time hereafter, execute and deliver or cause to be executed and delivered, such additional instruments, certificates, documents, consents or approvals, and take all such actions, as the other Party reasonably requests for the purpose of implementing or effectuating the provisions of this Agreement or is otherwise entitled to request or require hereunder.

8. Notices. All notices, consents, requests, or other communications provided for or permitted to be given hereunder by a Party must be in writing and will be deemed to have been properly given or served upon the personal delivery thereof, via courier delivery service, or by certified mail, return receipt requested. Such notices shall be addressed or delivered to the Parties at their respective addresses shown below.

If to Developer:

Amesbury Line LLC  
Attn: Andrew Streit  
8240 Beachwood Rd  
Dundalk MD 21222

If to Lender:

As may be identified by Developer, from time to time.

If to City:

City of Haverhill  
4 Summer Street  
Room 100  
Haverhill, MA 01830  
Attn.: Mayor of Haverhill

Any such addresses for the giving of notices may be changed by either Party by giving written notice as provided above to the other Party. Notice given by counsel to a Party shall be effective as notice from such Party.

9. Force Majeure. As used herein, "Force Majeure" includes, without limitation, acts of God including floods, winds, storms, earthquake, fire or other natural calamity; acts of war or other civil insurrection or terrorism; or taking by eminent domain by any governmental entity (other than the City) of all or a portion of the Property or the Project.

If an event of Force Majeure occurs during the Term and as a result of such event of Force Majeure the Project or Property is partially or wholly damaged or destroyed or otherwise rendered inoperable or unusable for its intended purposes ("Damaged"), then for the period of time following the event of Force Majeure during which the Project or Property is so Damaged, the PILOT Payments will be eliminated or reduced proportionate to the Damage. The Parties hereby agree that such proportionate damage will be determined solely by the entity providing property loss and damage insurance to the Developer.

10. Recordkeeping; Approvals. The City shall timely comply with any recordkeeping, filing or other requirements mandated by the Massachusetts Department of Revenue in connection with the Department's implementation of the PILOT Statute. The City represents and warrants that it has taken all votes and received all authorizations and/or approvals necessary to cause this Agreement to be a valid and binding obligation on the City. A copy of the minutes evidencing such vote(s) or authorizations is attached hereto as Exhibit D.

11. Lender's Right to Cure. The City shall send a copy of any notice of default sent to Developer to any secured lender providing financing to Developer in connection with the Project (as identified in Section 13 hereof, the "Lender") by certified mail at the same time such notice is sent to Developer, and where this Agreement expressly provides for a cure of said default, no such notice of default to Developer shall be effective unless and until a copy of such notice has been delivered to Lender, and the applicable cure period, beginning on the date of such delivery, has expired. Lender shall have the same time and rights to cure any default as Developer, and the City shall accept a cure by Lender as if such cure had been made by Developer, provided said cure is made in accordance with the provisions of this Agreement.

12. Miscellaneous. The Parties agree that this Agreement was negotiated in good faith in recognition of and with due consideration of the full and fair cash value of the Project and Property, to the extent that such value is determinable as of the date of this Agreement. Each Party was represented by counsel in the negotiation and preparation of this Agreement. The Parties further acknowledge that this Agreement is fair and mutually beneficial to them. The City and Developer shall act in good faith to carry out and implement this Agreement. This Agreement will be made and interpreted in accordance with the laws of the Commonwealth of Massachusetts. This Agreement may be executed in counterparts that, taken together, will constitute a single document.

*[Signature Page to Follow]*

EXECUTED under seal by the undersigned as of the day and year first written above, each of whom represents that it is fully and duly authorized to act on behalf of and bind its principals.

**City of Haverhill**

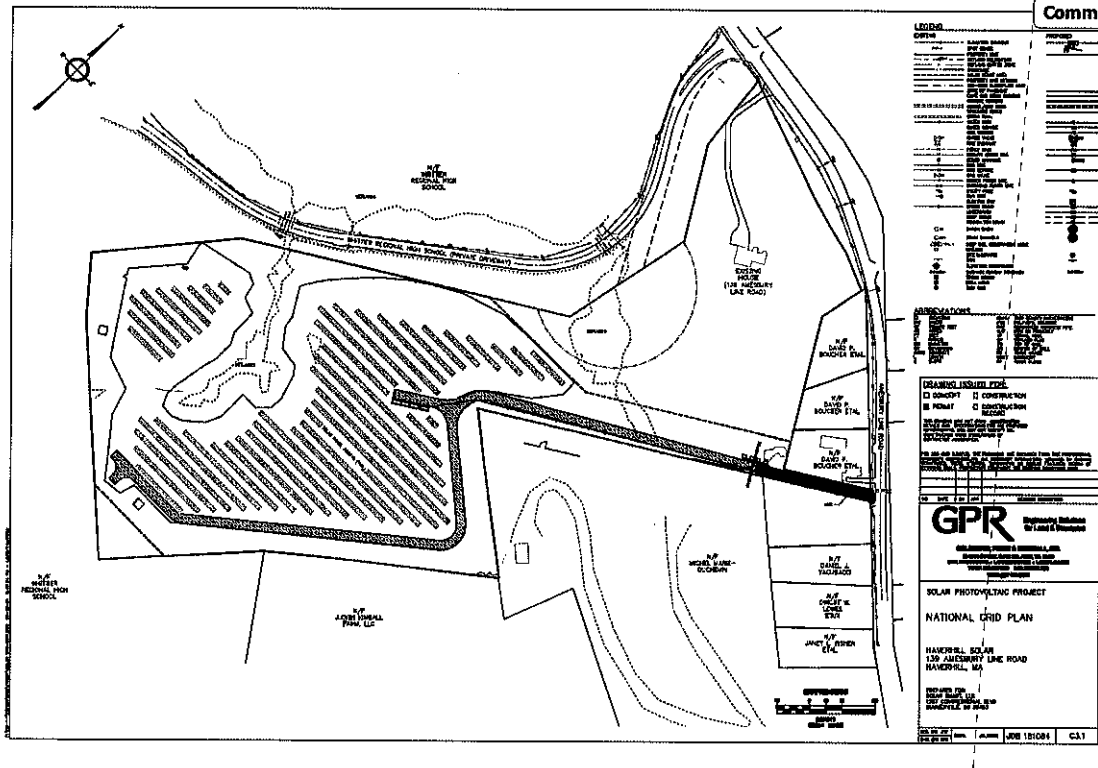
By: \_\_\_\_\_  
Name: James J. Fiorentini  
Title: Mayor

**Amesbury Line LLC**

By its Manager, Amesbury Line LLC

By: \_\_\_\_\_  
George Lang IV, Manager, Amesbury Line LLC

**Sketch Plan of Property (Attached)**



**Comment [AS1]:** c

**Exhibit A-1**

**Legal Description of Property**

The subject property is shown on City of Haverhill Assessors Map 430, Block 11, Lot 12, and measures 26.81± acres. The property is generally bounded to the west by a private paved driveway serving the Whittier Regional Vocational Technical High School, to the north by Amesbury Line Road and residential properties, to the east by residential or farmed properties, and to the south by land holdings of the Whittier Regional Vocational Technical High School.

The subject site area is wholly contained within the subject property, and measures 18.40± acres. The subject site is referred to herein as the "Solar Lease Area" for the proposed installation of a Large-Scale Ground-Mounted Solar Energy System.

**EXHIBIT B**

\$12,000 per MW with a 1.5% escalator. Assuming Project size of 2.6 MW DC, the payments would be per the following schedule. Project size is subject to adjustment per the terms of the Agreement.

Contract Year	\$/MW (DC)	Annual payment
1	\$12,000	\$ 31,200
2	\$12,000	\$ 31,668
3	\$12,000	\$ 32,143
4	\$12,000	\$ 32,625
5	\$12,000	\$ 33,115
6	\$12,000	\$ 33,611
7	\$12,000	\$ 34,115
8	\$12,000	\$ 34,627
9	\$12,000	\$ 35,147
10	\$12,000	\$ 35,674
11	\$12,000	\$ 36,209
12	\$12,000	\$ 36,752
13	\$12,000	\$ 37,303
14	\$12,000	\$ 37,863
15	\$12,000	\$ 38,431
16	\$12,000	\$ 39,007
17	\$12,000	\$ 39,592
18	\$12,000	\$ 40,186
19	\$12,000	\$ 40,789
20	\$12,000	\$ 41,401
21	\$12,000	\$ 42,022
22	\$12,000	\$ 42,652
23	\$12,000	\$ 43,292
24	\$12,000	\$ 43,941
25	\$12,000	\$ 44,600
1.5% escalator		\$ 937,966.34

#### **EXHIBIT C**

#### **Description of the Project/Inventory**

### **SYSTEM SPECIFICATIONS**

**Scope:**

1. Design and install solar ground mounted arrays on property located at 139 Amesbury Line rd in Haverhill, MA as further described in Exhibit A (Site Plan)
2. Install Inverters and disconnect switch.
3. Conduit.
4. Complete interconnection / Point of Common Coupling (POCC) in coordination with Utility.

**Module:** Hyundai HIG-S445YI 445 Watt Modules OR Equivalent

**Inverter:** SunGrow SG-250HX and SunGrow SG-125HV-M OR Equivalent

**Major Components (Personal Property):**

- Ground mounted Module Racks
- (6048) Hyundai HIG-S445YI 445 Watt Modules or Equivalent
- (3) x SunGrow ST732KWH-D300+SG600HX ESS or Equivalent
- (16) x SunGrow SG-125HV -M Inverter or Equivalent

All ancillary Components (e.g., telecommunications lines and equipment, security components such as lighting and fencing, storage structures for equipment)

**Exhibit D**  
**Meeting Minutes**  
**(Attached)**



512

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

January 6, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Infrastructure Advisory Task Force**

Dear Mr. President and Members of the Haverhill City Council:

I attended a meeting this week hosted by Congresswoman Lori Trahan concerning the new Federal Infrastructure Investment and Jobs Act. I thought the meeting, and the earlier Zoom call that the Congresswoman had with area Mayors, Managers and Administrators about the district with members of the Department of Transportation, was very helpful and illuminating.

Although the Federal Infrastructure Investment and Jobs Act is still being finalized, it is reasonably apparent there is no money in the bill going directly to cities and towns. All of the money will go to states and to competitive grants. The state money will go to the local "MPO's" (Metropolitan Planning Organizations.) I have asked other mayors to join with me in lobbying the state government to have some portion of the money that is going to the state go directly to cities in the form of greatly increased Chapter 90 money rather than pass through the MPO's. As you know, Chapter 90 money is money that we use to pave our streets. It comes directly to us and does not require us to apply for it nor does it require us to hire engineers to design the projects. Money that goes to the MPO's is a much longer process which requires us to hire engineers which slows the project down often for several years. I do not yet know whether my efforts will be successful and whether or not we will be able to get increased Chapter 90 money. We are going to proceed as if all of the money is going to be allocated to competitive grants and through the MPO process.

There will be numerous federal grant programs that we can apply for. In order to advise us on which programs we should apply or perhaps assist in the application process, I am establishing an "Infrastructure Advisory Task Force." The purpose of that task force is to advise the Mayor and the City on which programs are most viable, help establish a priority list and perhaps assist us with filling out the applications.

I will be making appointments to the Infrastructure Advisory Task Force in the near future. If there are any questions please do not hesitate to contact me.

Respectfully submitted,

  
**James J. Fiorentini**  
Mayor

JJF/lyf

**CITY COUNCIL**

**Timothy J. Jordan**  
President

**John A. Michitson**  
Vice President

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

6.1  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

HAVERHILL CITY CLERK JAN 7 2022

January 7, 2022

To: President and Members of the City Council

Council President Jordan and Vice President Michitson wish to introduce Dr. John Maddox to address the Council on a request for \$41,000 from the youth services & mental health account to help pay for an analysis of the past four youth risk behavior surveys conducted over the past eight years.

City Council President Timothy J. Jordan

City Council Vice President John A. Michitson

(meeting 1.11.2022)



**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

Jan. 3, 2022

8,1  
H&V CITY CLERK JAN 3'22 PM 2:46

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
December as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA  
Assessor

# Transaction Summary All Years

City of Haverhill

All Entry Date range 12/01/2021 through 12/31/2021 for Abatements


Totals	Tax		Interest		Fees		Tax		Interest		Fee		Refund		Abate	Exemp	Adjust	Transfers
	Paid	Interest Paid	Paid	Interest Reversals	Paid	Fees Reversals	Reversals	Tax Reversals	Reversals	Interest Reversals	Reversals	Fee Reversals	Reversals	Refunds				
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	367.59	0.00	0.00	0.00
2019 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	367.59	0.00	0.00	0.00
2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	367.59	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
2020 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	570.03	0.00	0.00	0.00
2020 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	570.03	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	623.03	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
2021 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,616.03	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,616.03	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,669.03	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,659.65	0.00	0.00	0.00
Total All Charges															7,659.65			

Total All Charges: Add all columns except Adjustments.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

January 6, 2022

City Council President Timothy J. Jordan & Members of the City Council

**RE: Cultural Council Appointment – Maria Elena Arata**

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Maria Elena Arata who resides at 9 Clinton Street, Unit-6, Haverhill to the Haverhill Cultural Council. This is a confirming appointment. This appointment takes effect immediately and expires 12/31/2022.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

cc: Nathan Webster - Haverhill Cultural Council

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

11,2,11  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

January 6, 2022

City Council President Timothy J. Jordan & Members of the City Council

**RE: Nomsa Ncube – Community Action Advisory Board**

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Nomsa Ncube who resides at 67 Washington Street, #102-P, Haverhill to the Community Action Advisory Board. She will fill the expired term of Robin DelNegro.

This is a non-confirming appointment. This appointment takes effect immediately and expires 12/31/2022.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

cc: Andrew Herlihy

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

11.3  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

January 6, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Youth Activities and Mental Health Program Advisory Committee Appointments**

Dear Mr. President and Members of the Haverhill City Council:

At last year's budget session, we talked a great deal about the Cannabis Impact Fee money we would be receiving and also about setting aside \$500,000 to be used for youth activities and mental health programs.

We are establishing a process where non-profit companies can apply to us for funding to be used to support youth activities and mental health services. I wish to begin by establishing a committee, similar to the Community Development Block Grant Advisory Committee, where non-profit organizations can apply for funding.

I hereby appoint the following people initially to that committee with more appointments to follow:

- Robin DeINegro, 375 Main Street, Apt. # 1, Haverhill
- Nomsa Ncube, 67 Washington Street, #102-P, Haverhill
- Vinny Ouellette, Director, Haverhill Social Services Department
- Councilor Thomas Sullivan, 77 Longview Street, Haverhill
- HPS Superintendent Margaret Marotta or designee

These are non-confirming appointments which take effect immediately. I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf



City of Haverhill, MA

12.1.1

01/04/2022

HAU CITY CLERK JAN 4/22 PM 1:59

**HPS-21-6****Handicap Parking Permit****Status:** Active**Date Created:** Dec 19, 2021**Applicant**

Donna Burgess  
dlowburgess@gmail.com  
25 mount Vernon st.  
Unit 20  
Haverhill, Ma 01830  
508-577-2389

**Location**

25 MOUNT VERNON ST  
Haverhill, MA 01830

**Owner:**

HAVERHILL HOUSING AUTHORITY  
25 Washington sq. P.O. BOX 751 HAVERHILL, MA 01831

**Application Information****Application Type**

New

**Do You Currently Have Offstreet Parking?**

Yes

**IF YES, Why is There a Need for a Handicap Parking Sign?**

Off street parking lot, involves a long pathway to lot, and a hill to climb. Impossible for me to get to.

**Did You Have a Handicap Parking Sign at a Previous Address?**

No

**Vehicle Information****Vehicle Type**

2020 Kia Forte

**Plate Number**

1TXF88

**Plate State of Issue**

Massachusetts

**For Office Use Only****Police Approval**

--

**City Council Vote**


--

**Attachments**

image.jpg

Uploaded by Donna Burgess on Dec 19, 2021 at 1:52 pm










 Burgess Approved Application.pdf  
 Uploaded by Kevin Lynch on Jan 4, 2022 at 8:51 am

## History

Date	Activity
Dec 19, 2021 at 1:31 pm	Donna Burgess started a draft of Record HPS-21-6
Dec 19, 2021 at 1:53 pm	Donna Burgess submitted Record HPS-21-6
Dec 19, 2021 at 1:53 pm	approval step Police Review was assigned to Kevin Lynch on Record HPS-21-6
Dec 20, 2021 at 8:35 am	LINDA KOUTOULAS assigned inspection step Police Inspection to Kevin Lynch on Record HPS-21-6
Dec 20, 2021 at 8:35 am	LINDA KOUTOULAS assigned inspection step Engineering Prepares Ordinance to John Pettis on Record HPS-21-6
Dec 20, 2021 at 8:35 am	LINDA KOUTOULAS assigned approval step City Clerk Puts on Council Agenda to Maria Bevilacqua on Record HPS-21-6
Dec 20, 2021 at 8:36 am	LINDA KOUTOULAS assigned approval step City Clerk Advertises Ordinance to Maria Bevilacqua on Record HPS-21-6
Dec 20, 2021 at 8:36 am	LINDA KOUTOULAS assigned approval step City Council Vote to Maria Bevilacqua on Record HPS-21-6
Dec 20, 2021 at 8:36 am	LINDA KOUTOULAS assigned approval step DPW Notification to Mike Stankovich on Record HPS-21-6
Jan 4, 2022 at 8:51 am	Kevin Lynch added attachment Burgess Approved Application.pdf to Record HPS-21-6
Jan 4, 2022 at 9:04 am	Kevin Lynch approved approval step Police Review on Record HPS-21-6
Jan 4, 2022 at 9:04 am	Kevin Lynch altered inspection step Police Inspection, changed status from Active to Complete on Record HPS-21-6

## Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Police Review	Complete	Dec 19, 2021 at 1:53 pm	Jan 4, 2022 at 9:04 am	Kevin Lynch	-
 Police Inspection	Complete	Jan 4, 2022 at 9:04 am	Jan 4, 2022 at 9:04 am	Kevin Lynch	-
 Engineering Prepares Ordinance	Active	Jan 4, 2022 at 9:04 am	-	John Pettis	-
 City Clerk Puts on Council Agenda	Inactive	-	-	Maria Bevilacqua	-
 City Clerk Advertises Ordinance	Inactive	-	-	Maria Bevilacqua	-
 City Council Vote	Inactive	-	-	Maria Bevilacqua	-
 DPW Notification	Inactive	-	-	Mike Stankovich	-



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

*14.1*

HAU CITY CLERK JAN 5/22 PM 2:58

ORDERED:

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

<b>Arch Street:</b>	<b>No Parking</b>	<b>24 hours</b>
<b>In front of #37</b>	<b>(except for 1 24-hour parking space)</b>	

APPROVED AS TO LEGALITY

---

City Solicitor



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)


January 5, 2022

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND  
MEMBERS OF THE CITY COUNCIL**

Subject: *Mount Vernon St #25 (HPS-21-6) and Arch St #37 (HPS-21-7) – Add Handicap Parking*

As requested, attached are the subject Ordinances to add handicap parking.  
Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

1412

HAVERHILL CITY CLERK JAN 5/22 PM 2:55

ORDERED:

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

**Mount Vernon Street:  
In front of #25**

**No Parking  
(except for 1 24-hour  
parking space)**

**24 hours**

APPROVED AS TO LEGALITY

\_\_\_\_\_  
City Solicitor

**CITY COUNCIL**

**Timothy J. Jordan**

*President*

**John A. Michitson**

*Vice President*

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

1511  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

CITYCNCL@CITYOFHAVERHILL.COM

HAU CITY CLERK JAN 7 2022

January 6, 2022

To: President and Members of the City Council:

Councillor Barrett wishes to discuss adding a design review element to the permitting process.

Melinda Barrett

City Councillor Melinda Barrett

(1/11/2022 meeting)

**CITY COUNCIL**

**Timothy J. Jordan**

*President*

**John A. Michitson**

*Vice President*

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

15.2  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

CITYCNCL@CITYOFHAVERHILL.COM

RECEIVED JAN 7 2022

January 6, 2022

To: President and Members of the City Council:

Councillor Barrett requests a discussion about allowing changes to projects after permitting.

*Melinda Barrett /lv*

City Councillor Melinda Barrett

(1/11/2022 meeting)

15.3

**CITY COUNCIL**

**Timothy J. Jordan**

*President*

**John A. Michitson**

*Vice President*

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

CITYCNCL@CITYOFHAVERHILL.COM

**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK JAN 7/22 AM 8:41

January 6, 2022

To: President and Members of the City Council:

Councillor McGonagle requests sending Luis Monterroso's concerns with parking on Day Street to Traffic and Safety for recommendations on possible improvements.

Michael McGonagle /eb  
City Councillor Michael McGonagle

(1/11/2022 meeting)



DOCUMENT 21-E

**CITY OF HAVERHILL**

In Municipal Council December 28 2021

**ORDERED:**MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIESCHAPTER  
CITY HALL CLERKS GROUP

HAVERHILL CITY CLERK DEC 29 2021 10:10

1611

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-F of 2020 is hereby amended as follows:

<b>EFFECTIVE 7/1/2021 1.75%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 666.04	\$ 685.26	\$ 705.05	\$ 725.48	\$ 746.46	\$ 768.03	\$ 790.24	\$ 809.99
Head Clerk/Account Clerk	\$ 711.73	\$ 732.69	\$ 754.25	\$ 776.43	\$ 799.34	\$ 822.81	\$ 846.98	\$ 868.16
Office Manager/Office Account Clerk	\$ 749.18	\$ 771.24	\$ 793.99	\$ 817.37	\$ 841.48	\$ 866.20	\$ 891.62	\$ 913.91
Head Admin Clerk/Supervisor of Benefits	\$ 797.39	\$ 821.66	\$ 846.63	\$ 872.39	\$ 898.95	\$ 925.34	\$ 952.51	\$ 976.32
Chief Admin Clerk	\$ 841.27	\$ 866.84	\$ 893.19	\$ 920.37	\$ 948.39	\$ 976.23	\$ 1,004.91	\$ 1,030.03
Computer Operator							\$ 998.94	\$ 1,023.91
<b>EFFECTIVE 7/1/2022 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 679.36	\$ 698.97	\$ 719.15	\$ 739.99	\$ 761.39	\$ 783.39	\$ 806.04	\$ 826.19
Head Clerk/Account Clerk	\$ 725.97	\$ 747.34	\$ 769.33	\$ 791.96	\$ 815.33	\$ 839.27	\$ 863.92	\$ 885.52
Office Manager/Office Account Clerk	\$ 764.17	\$ 786.66	\$ 809.87	\$ 833.72	\$ 858.31	\$ 883.53	\$ 909.46	\$ 932.19
Head Admin Clerk/Supervisor of Benefits	\$ 813.34	\$ 838.09	\$ 863.56	\$ 889.84	\$ 916.93	\$ 943.85	\$ 971.56	\$ 995.85
Chief Admin Clerk	\$ 858.09	\$ 884.18	\$ 911.06	\$ 938.78	\$ 967.36	\$ 995.76	\$ 1,025.01	\$ 1,050.63
Computer Operator							\$ 1,018.92	\$ 1,044.39
<b>EFFECTIVE 7/1/2023 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 692.95	\$ 712.95	\$ 733.53	\$ 754.79	\$ 776.61	\$ 799.06	\$ 822.16	\$ 842.72
Head Clerk/Account Clerk	\$ 740.49	\$ 762.29	\$ 784.72	\$ 807.80	\$ 831.63	\$ 856.05	\$ 881.20	\$ 903.23
Office Manager/Office Account Clerk	\$ 779.45	\$ 802.40	\$ 826.07	\$ 850.39	\$ 875.47	\$ 901.20	\$ 927.64	\$ 950.84
Head Admin Clerk/Supervisor of Benefits	\$ 829.61	\$ 854.85	\$ 880.83	\$ 907.63	\$ 935.27	\$ 962.73	\$ 990.99	\$ 1,015.77
Chief Admin Clerk	\$ 875.25	\$ 901.86	\$ 929.28	\$ 957.56	\$ 986.71	\$ 1,015.67	\$ 1,045.51	\$ 1,071.65
Computer Operator							\$ 1,039.30	\$ 1,065.28

**Amend Article 9 Section 3: Professional Development by the following:**

Effective 7/1/21 increase the amount of the Professional Development allowance from \$12.00 per week to \$18.50 per week. This allowance shall be pro-rated for part-time employees according to hours worked.

**Amend Article 9 Section 2: Longevity**

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years



**CITY OF HAVERHILL****Amend Article 21: Education**

Effective 7/1/2021 the City shall increase the amount available for reimbursement for tuition from \$1,000 to \$2,000 per year.

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



977F 2020  
DOCUMENT

BACKUP  
REF-ONLY

# CITY OF HAVERHILL

In Municipal Council

21-E  
ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CITY HALL CLERKS

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-1 of 2018 is hereby amended as follows:

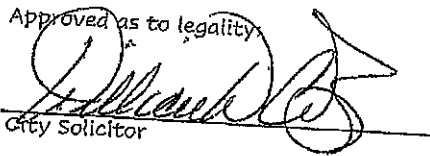
EFFECTIVE 7/1/2019 1.75%

	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	\$ 643.33	\$ 661.89	\$ 681.01	\$ 700.74	\$ 721.00	\$ 741.84	\$ 763.29	\$ 782.37
Head Clerk/Account Clerk	\$ 687.46	\$ 707.70	\$ 728.53	\$ 749.96	\$ 772.08	\$ 794.75	\$ 818.10	\$ 838.55
Office Manager/Office Account Clerk	\$ 723.64	\$ 744.94	\$ 766.91	\$ 789.49	\$ 812.78	\$ 836.66	\$ 861.22	\$ 882.75
Head Admin Clerk/Supervisor of Benefits	\$ 770.20	\$ 793.63	\$ 817.75	\$ 842.64	\$ 868.30	\$ 893.79	\$ 920.03	\$ 943.03
Chief Admin Clerk	\$ 812.58	\$ 837.28	\$ 862.73	\$ 888.99	\$ 916.05	\$ 942.94	\$ 970.64	\$ 994.91
Computer Operator							\$ 964.87	\$ 988.99

EFFECTIVE 7/1/2020 1.75%

	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	\$ 654.58	\$ 673.48	\$ 692.92	\$ 713.00	\$ 733.62	\$ 754.82	\$ 776.65	\$ 796.06
Head Clerk/Account Clerk	\$ 699.49	\$ 720.09	\$ 741.28	\$ 763.08	\$ 785.59	\$ 808.66	\$ 832.41	\$ 853.22
Office Manager/Office Account Clerk	\$ 736.30	\$ 757.97	\$ 780.34	\$ 803.31	\$ 827.01	\$ 851.30	\$ 876.29	\$ 898.19
Head Admin Clerk/Supervisor of Benefits	\$ 783.68	\$ 807.52	\$ 832.07	\$ 857.39	\$ 883.49	\$ 909.43	\$ 936.13	\$ 959.53
Chief Admin Clerk	\$ 826.80	\$ 851.93	\$ 877.83	\$ 904.54	\$ 932.08	\$ 959.44	\$ 987.63	\$ 1,012.32
Computer Operator							\$ 981.76	\$ 1,006.30

Approved as to legality

  
City Solicitor

B-C



JAMES J. FIORENTINI  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

*Copy*  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

December 23, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Salary Ordinances and MOA Submissions – City Hall Clerks Group, Citizen Center Group, Engineering Group and Water-Wastewater Office and Technical Group

Dear Madame President and Members of the Haverhill City Council:

I'm pleased to report that with many of our unions we have now reached a three year salary agreement. I commend our Teamsters unions for working with us to come up with an amiable settlement that is fair to our employees and fair to the taxpayers of the city.

I am attaching several salary ordinances which must remain on file for two weeks. As Councilors know, the Council does not vote on the contract but must vote on the funding.

I recommend approval of the salary ordinances. Bill Cox and I are available for any questions you might have.

Respectfully submitted,

**James J. Fiorentini**  
Mayor

JJF/lyf

IN CITY COUNCIL: December 28 2021

PLACED ON FILE and SALARY ORDINANCES ARE FILED 10 days

Attest:

\_\_\_\_\_  
City Clerk



DOCUMENT 21-F

**CITY OF HAVERHILL**

In Municipal Council December 28 2021

16.2

**ORDERED:**MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIESCHAPTER  
CITIZEN CENTER GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-I of 2020 is hereby amended as follows:

<b>EFFECTIVE 7/1/2021 1.75%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 801.75	\$ 825.80	\$ 850.56	\$ 872.46	\$ 902.36	\$ 929.41		
Principal Account Clerk/Dispatcher	\$ 691.43	\$ 711.73	\$ 732.69	\$ 754.24	\$ 776.44	\$ 799.35	\$ 846.98	
Principal Account Clerk	\$ 638.38	\$ 658.35	\$ 676.42	\$ 696.40	\$ 716.84	\$ 737.94	\$ 778.66	
Office Manager	\$ 749.18	\$ 771.24	\$ 793.99	\$ 817.37	\$ 841.48	\$ 866.20	\$ 891.62	\$ 913.91
Bldg Maintenance Craft/Custodian	\$ 22.40	\$ 23.00	\$ 23.62					
Activities/Volunteer	\$ 17.95	\$ 18.48						
Driver	\$ 16.80							
<b>EFFECTIVE 7/1/2022 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 817.79	\$ 842.32	\$ 867.58	\$ 889.91	\$ 920.41	\$ 948.00		
Principal Account Clerk/Dispatcher	\$ 705.26	\$ 725.97	\$ 747.34	\$ 769.33	\$ 791.97	\$ 815.33	\$ 863.92	
Principal Account Clerk	\$ 651.15	\$ 671.51	\$ 689.95	\$ 710.33	\$ 731.18	\$ 752.70	\$ 794.23	
Office Manager	\$ 764.17	\$ 786.66	\$ 809.87	\$ 833.72	\$ 858.31	\$ 883.53	\$ 909.46	\$ 932.19
Bldg Maintenance Craft/Custodian	\$ 25.34	\$ 25.96	\$ 26.60					
Activities/Volunteer	\$ 18.81	\$ 19.35						
Driver	\$ 18.14							
<b>EFFECTIVE 7/1/2023 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 834.15	\$ 859.17	\$ 884.93	\$ 907.71	\$ 938.82	\$ 966.96		
Principal Account Clerk/Dispatcher	\$ 719.36	\$ 740.49	\$ 762.29	\$ 784.72	\$ 807.81	\$ 831.64	\$ 881.19	
Principal Account Clerk	\$ 664.17	\$ 684.94	\$ 703.75	\$ 724.54	\$ 745.80	\$ 767.75	\$ 810.11	
Office Manager	\$ 779.45	\$ 802.40	\$ 826.07	\$ 850.39	\$ 875.47	\$ 901.20	\$ 927.64	\$ 950.84
Bldg Maintenance Craft/Custodian	\$ 25.85	\$ 26.48	\$ 27.13					
Activities/Volunteer	\$ 19.19	\$ 19.74						
Driver	\$ 18.50							

**Amend Article 9 Section 3: Professional Development by the following:**

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$600.00 to \$700.000 per year.

**Amend Article 9 Section 2: Longevity**

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years

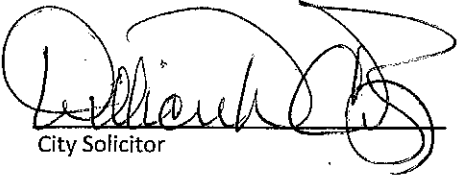
HAV CITY CLERK DEC23/21 041101



Citizen Center Group

# CITY OF HAVERHILL

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



97-I 2020  
DOCUMENT

BACKUP  
REF  
ONLY

# CITY OF HAVERHILL

In Municipal Council

**ORDERED:**  
MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

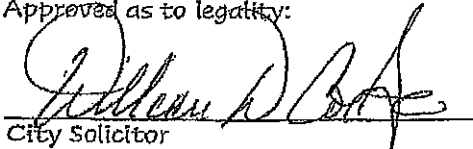
CHAPTER  
CITIZEN CENTER GROUP

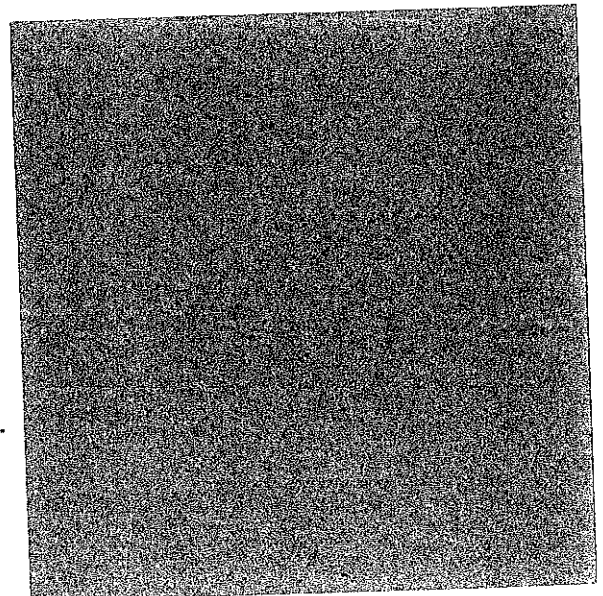
BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-D of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 774.41	\$ 797.64	\$ 821.56	\$ 842.71	\$ 871.59	\$ 897.72	
Principal Account Clerk/Dispatcher	\$ 667.85	\$ 687.46	\$ 707.70	\$ 728.52	\$ 749.96	\$ 772.09	\$ 818.09
Principal Account Clerk	\$ 616.61	\$ 635.89	\$ 653.35	\$ 672.65	\$ 692.39	\$ 712.77	\$ 752.10
Bldg Maintenance Craft/Custodian	\$ 19.22	\$ 19.80	\$ 20.40				
Activities/Volunteer	\$ 16.86	\$ 17.37					
Driver	\$ 10.27	\$ 10.57					
Meal on Wheels Driver	\$ 11.00	\$ 11.83					
Driver (Veterans)	\$ 15.26						
Shine Coordinator	\$ 12.82	\$ 13.20					

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 787.96	\$ 811.60	\$ 835.94	\$ 857.45	\$ 886.84	\$ 913.43	
Principal Account Clerk/Dispatcher	\$ 679.54	\$ 699.49	\$ 720.09	\$ 741.27	\$ 763.09	\$ 785.60	\$ 832.41
Principal Account Clerk	\$ 627.40	\$ 647.02	\$ 664.79	\$ 684.42	\$ 704.51	\$ 725.25	\$ 765.26
Bldg Maintenance Craft/Custodian	\$ 19.55	\$ 20.14	\$ 20.76				
Activities/Volunteer	\$ 17.15	\$ 17.67					
Driver	\$ 12.75						
Meal on Wheels Driver	\$ 12.75						
Driver (Veterans)	\$ 15.53						
Shine Coordinator	\$ 13.04	\$ 13.43					

Approved as to legality:

  
City Solicitor





21-G

DOCUMENT 21-G

# CITY OF HAVERHILL

1613

In Municipal Council December 28 2021

HAU CITY CLERK DEC29/21 941100

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES.

CHAPTER  
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-H of 2020 is hereby amended as follows:

<b>EFFECTIVE 7/1/2021 1.75%</b>	STEP 1	STEP 2	STEP 3	
Jr. Draftsperson	\$ 705.71	\$ 750.29	\$ 814.00	\$ 838.42
Sr. Engineering Aide	\$ 856.51	\$ 898.48	\$ 959.96	\$ 988.76
Assistant Civil Engineer	\$ 84,273.93			

<b>EFFECTIVE 7/1/2022 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 719.83	\$ 765.30	\$ 830.28	\$ 855.19
Sr. Engineering Aide	\$ 873.64	\$ 916.45	\$ 979.16	\$ 1,008.54
Assistant Civil Engineer	\$ 85,959.41			

<b>EFFECTIVE 7/1/2023 2%</b>	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 734.22	\$ 780.61	\$ 846.89	\$ 872.30
Sr. Engineering Aide	\$ 891.11	\$ 934.78	\$ 998.74	\$ 1,028.71
Assistant Civil Engineer	\$ 87,678.60			

### Amend Article VII Section 2A: Professional Development by the following:

Effective 7/1/21 increase the amount of the Professional Development allowance from \$125.00 to \$250.00 per year

### Amend Article VII Section 3: Longevity

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years

Engineering Group

21-G

16.3

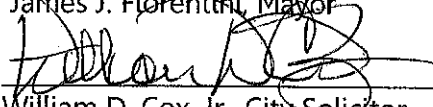
**Educational Pay****Amend Article 22: Educational Pay**

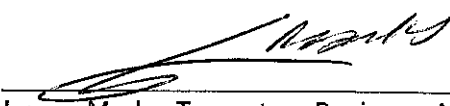
Effective 7/1/2021 the City shall increase the amount available for educational courses from \$1,000 to \$2,000 per year.

All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: \_\_\_\_\_

  
James J. Fiorentini, Mayor

  
William D. Cox, Jr., City Solicitor

  
James Marks, Teamsters Business Agent

\_\_\_\_\_  
Shop Steward (Engineering Group)

PLACED ON FILE for at least 10 days

Attest;

\_\_\_\_\_  
City Clerk





97H 2020  
DOCUMENT

BACKUP  
REF  
ONLY

## CITY OF HAVERHILL

In Municipal Council

### ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document I-F of 2019 is hereby amended as follows:

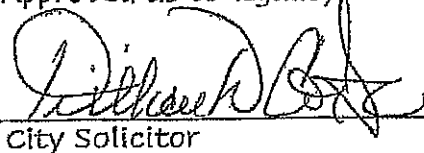
#### EFFECTIVE 7/1/2019 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 681.64	\$ 724.71	\$ 786.24	\$ 809.83
Sr. Engineering Aide	\$ 827.30	\$ 867.84	\$ 927.22	\$ 955.04
Assistant Civil Engineer	\$ 81,400.00			

#### EFFECTIVE 7/1/2020 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 693.57	\$ 737.39	\$ 800.00	\$ 824.00
Sr. Engineering Aide	\$ 841.78	\$ 883.03	\$ 943.45	\$ 971.75
Assistant Civil Engineer	\$ 82,824.50			

Approved as to legality:

  
City Solicitor



DOCUMENT 21-H

## CITY OF HAVERHILL

In Municipal Council

December 28, 2021

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIESCHAPTER  
WATER/WASTEWATER  
OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-G of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	
Treatment Plant Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	\$ 1,874.49
Computer Specialist	\$ 1,477.48	\$ 1,486.86	\$ 1,574.83				
Chemist	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28				
Wastewater Compliance Coordinator	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28				
Water Service Inspector	\$ 1,106.92	\$ 1,208.83	\$ 1,254.38				
Billing/Collector Manager	\$ 1,106.92	\$ 1,208.83	\$ 1,254.38				
Wastewater Facility Manager	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	
Collection System Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	\$ 1,874.49
Wastewater Chemist	\$ 1,040.19	\$ 1,152.41	\$ 1,321.87	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28	
Wastewater Head Mechanic	\$ 1,152.58	\$ 1,235.29	\$ 1,263.46	\$ 1,315.49	\$ 1,367.23	\$ 1,414.19	
Executive Assistant to the Supt./Eng.	\$ 1,031.60	\$ 1,059.96	\$ 1,132.17	\$ 1,166.13	\$ 1,201.12	\$ 1,237.16	

EFFECTIVE 7/1/2021 1.75% (For new hires after 7/1/10)	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,542.95	\$ 1,603.07	\$ 1,648.54				
Treatment Plant Supervisor	\$ 1,542.95	\$ 1,603.07	\$ 1,648.54				
Computer Specialist	\$ 1,430.93	\$ 1,440.01	\$ 1,525.21				
Chemist	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05				
Wastewater Compliance Coordinator	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05				
Water Service Inspector	\$ 1,072.04	\$ 1,170.74	\$ 1,214.86				
Billing/Collector Manager	\$ 1,072.04	\$ 1,170.74	\$ 1,214.86				
Wastewater Facility Manager	\$ 1,349.96	\$ 1,413.64	\$ 1,477.28	\$ 1,542.95	\$ 1,603.08	\$ 1,648.54	
Collection System Supervisor	\$ 1,349.96	\$ 1,413.64	\$ 1,477.28	\$ 1,542.95	\$ 1,603.08	\$ 1,648.54	
Wastewater Chemist	\$ 1,007.42	\$ 1,116.10	\$ 1,280.22	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05	
Wastewater Head Mechanic	\$ 1,116.26	\$ 1,196.37	\$ 1,223.65	\$ 1,274.04	\$ 1,324.15	\$ 1,369.63	
Executive Assistant to the Supt./Eng.	\$ 999.10	\$ 1,026.57	\$ 1,096.50	\$ 1,129.39	\$ 1,163.27	\$ 1,198.19	
Head Account Clerk	\$ 801.15	\$ 825.26	\$ 848.19	\$ 872.75	\$ 898.06	\$ 924.18	\$ 970.38
Business Manager	\$ 1,181.20	\$ 1,236.92	\$ 1,292.62	\$ 1,350.09	\$ 1,402.69	\$ 1,442.46	
Asset & Information Specialist	\$ 1,054.40	\$ 1,116.42	\$ 1,178.44	\$ 1,240.48	\$ 1,302.50	\$ 1,364.52	\$ 1,426.54

EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	
Treatment Plant Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	\$ 1,911.98
Computer Specialist	\$ 1,507.03	\$ 1,516.59	\$ 1,606.33				
Chemist	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63				
Wastewater Compliance Coordinator	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63				
Water Service Inspector	\$ 1,129.06	\$ 1,233.00	\$ 1,279.47				
Billing/Collector Manager	\$ 1,129.06	\$ 1,233.00	\$ 1,279.47				
Wastewater Facility Manager	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	
Collection System Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	\$ 1,911.98



## CITY OF HAVERHILL

## ORDERED:

Wastewater Chemist	\$ 1,060.99	\$ 1,175.46	\$ 1,348.30	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63
Wastewater Head Mechanic	\$ 1,175.63	\$ 1,259.99	\$ 1,288.73	\$ 1,341.80	\$ 1,394.57	\$ 1,442.47
Executive Assistant to the Supt./Eng.	\$ 1,052.23	\$ 1,081.16	\$ 1,154.81	\$ 1,189.45	\$ 1,225.14	\$ 1,261.91

## EFFECTIVE 7/1/2022 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,573.81	\$ 1,635.13	\$ 1,681.51				
Treatment Plant Supervisor	\$ 1,573.81	\$ 1,635.13	\$ 1,681.51				
Computer Specialist	\$ 1,459.55	\$ 1,468.81	\$ 1,555.72				
Chemist	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47				
Wastewater Compliance Coordinator	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47				
Water Service Inspector	\$ 1,093.48	\$ 1,194.16	\$ 1,239.16				
Billing/Collector Manager	\$ 1,093.48	\$ 1,194.16	\$ 1,239.16				
Wastewater Facility Manager	\$ 1,376.96	\$ 1,441.91	\$ 1,506.82	\$ 1,573.81	\$ 1,635.14	\$ 1,681.51	
Collection System Supervisor	\$ 1,376.96	\$ 1,441.91	\$ 1,506.82	\$ 1,573.81	\$ 1,635.14	\$ 1,681.51	
Wastewater Chemist	\$ 1,027.57	\$ 1,138.43	\$ 1,305.82	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47	
Wastewater Head Mechanic	\$ 1,138.58	\$ 1,220.30	\$ 1,248.12	\$ 1,299.52	\$ 1,350.63	\$ 1,397.02	
Executive Assistant to the Supt./Eng.	\$ 1,019.08	\$ 1,047.10	\$ 1,118.43	\$ 1,151.98	\$ 1,186.54	\$ 1,222.15	
Head Account Clerk	\$ 817.17	\$ 841.76	\$ 865.15	\$ 890.20	\$ 916.02	\$ 942.66	
Business Manager	\$ 1,204.83	\$ 1,261.66	\$ 1,318.47	\$ 1,377.09	\$ 1,430.74	\$ 1,471.31	
Asset & Information Specialist	\$ 1,075.48	\$ 1,138.75	\$ 1,202.01	\$ 1,265.29	\$ 1,328.55	\$ 1,391.81	\$ 1,455.07

## EFFECTIVE 7/1/2023 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	
Treatment Plant Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	\$ 1,950.22
Computer Specialist	\$ 1,537.17	\$ 1,546.93	\$ 1,638.45				
Chemist	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56				
Wastewater Compliance Coordinator	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56				
Water Service Inspector	\$ 1,151.64	\$ 1,257.66	\$ 1,305.06				
Billing/Collector Manager	\$ 1,151.64	\$ 1,257.66	\$ 1,305.06				
Wastewater Facility Manager	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	
Collection System Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	\$ 1,950.22
Wastewater Chemist	\$ 1,082.21	\$ 1,198.97	\$ 1,375.27	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56	
Wastewater Head Mechanic	\$ 1,199.14	\$ 1,285.19	\$ 1,314.50	\$ 1,368.64	\$ 1,422.46	\$ 1,471.32	
Executive Assistant to the Supt./Eng.	\$ 1,073.28	\$ 1,102.79	\$ 1,177.91	\$ 1,213.24	\$ 1,249.65	\$ 1,287.14	

## EFFECTIVE 7/1/2023 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,605.29	\$ 1,667.83	\$ 1,715.14				
Treatment Plant Supervisor	\$ 1,605.29	\$ 1,667.83	\$ 1,715.14				
Computer Specialist	\$ 1,488.74	\$ 1,498.19	\$ 1,586.83				
Chemist	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46				
Wastewater Compliance Coordinator	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46				
Water Service Inspector	\$ 1,115.35	\$ 1,218.04	\$ 1,263.94				
Billing/Collector Manager	\$ 1,115.35	\$ 1,218.04	\$ 1,263.94				
Wastewater Facility Manager	\$ 1,404.49	\$ 1,470.75	\$ 1,536.96	\$ 1,605.29	\$ 1,667.84	\$ 1,715.14	
Collection System Supervisor	\$ 1,404.49	\$ 1,470.75	\$ 1,536.96	\$ 1,605.29	\$ 1,667.84	\$ 1,715.14	
Wastewater Chemist	\$ 1,048.12	\$ 1,161.20	\$ 1,331.94	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46	
Wastewater Head Mechanic	\$ 1,161.35	\$ 1,244.70	\$ 1,273.08	\$ 1,325.51	\$ 1,377.65	\$ 1,424.96	
Executive Assistant to the Supt./Eng.	\$ 1,039.46	\$ 1,068.04	\$ 1,140.79	\$ 1,175.02	\$ 1,210.27	\$ 1,246.60	

16.4



## CITY OF HAVERHILL

## ORDERED:

Head Account Clerk	\$ 833.51	\$ 858.60	\$ 882.45	\$ 908.01	\$ 934.35	\$ 961.51
Business Manager	\$ 1,228.92	\$ 1,286.89	\$ 1,344.84	\$ 1,404.63	\$ 1,459.35	\$ 1,500.74
Asset & Information Specialist	\$ 1,096.99	\$ 1,161.52	\$ 1,226.05	\$ 1,290.59	\$ 1,355.12	\$ 1,419.65
						\$ 1,484.18

**Amend Appendix A and B Section 2: Professional Development by the following:**

Effective 7/1/21 increase the amount of the Professional Development allowance from \$200.00 to \$350.00 per year.

**Amend Article VII Section 3: Longevity**

Effective 7/1/2021 longevity will be as follows:

\$1,300.00 for 5<10 years  
 \$1,350.00 for 10<15 years  
 \$1,400.00 for 15<20 years  
 \$1,450.00 for 20<25 years  
 \$1,700.00 for 25<30 years  
 \$2,500.00 for 30 years

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_ City Clerk



## DOCUMENT

## CITY OF HAVERHILL

## In Municipal Council

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIESCHAPTER  
W/W/W OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-E of 2018 is hereby amended as follows:

## EFFECTIVE 7/1/2019 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	
Treatment Plant Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	\$ 1,810.56
Computer Specialist	\$ 1,427.10	\$ 1,436.15	\$ 1,521.12				
Chemist	\$ 1,321.87	\$ 1,371.90	\$ 1,417.24				
Wastewater Compliance Coordinator	\$ 1,321.87	\$ 1,371.90	\$ 1,417.24				
Water Service Inspector	\$ 1,069.17	\$ 1,167.60	\$ 1,211.60				
Billing/Collector Manager	\$ 1,069.17	\$ 1,167.60	\$ 1,211.60				
Wastewater Facility Manager	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	
Collection System Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	\$ 1,810.56
Wastewater Chemist	\$ 1,004.72	\$ 1,113.11	\$ 1,276.79	\$ 1,321.87	\$ 1,371.90	\$ 1,417.24	
Wastewater Head Mechanic	\$ 1,113.27	\$ 1,193.16	\$ 1,220.37	\$ 1,270.63	\$ 1,320.60	\$ 1,365.96	
Executive Assistant to the Supt./Eng.	\$ 996.42	\$ 1,023.82	\$ 1,093.56	\$ 1,126.36	\$ 1,160.16	\$ 1,194.97	

## EFFECTIVE 7/1/2019 1.75%

## For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,490.33	\$ 1,548.40	\$ 1,592.32				
Treatment Plant Supervisor	\$ 1,490.33	\$ 1,548.40	\$ 1,592.32				
Computer Specialist	\$ 1,382.13	\$ 1,390.90	\$ 1,473.20				
Chemist	\$ 1,280.22	\$ 1,328.69	\$ 1,372.59				
Wastewater Compliance Coordinator	\$ 1,280.22	\$ 1,328.69	\$ 1,372.59				
Water Service Inspector	\$ 1,035.48	\$ 1,130.82	\$ 1,173.43				
Billing/Collector Manager	\$ 1,035.48	\$ 1,130.82	\$ 1,173.43				
Wastewater Facility Manager	\$ 1,303.92	\$ 1,365.43	\$ 1,426.90	\$ 1,490.33	\$ 1,548.41	\$ 1,592.32	
Collection System Supervisor	\$ 1,303.92	\$ 1,365.43	\$ 1,426.90	\$ 1,490.33	\$ 1,548.41	\$ 1,592.32	
Wastewater Chemist	\$ 973.06	\$ 1,078.04	\$ 1,236.56	\$ 1,280.22	\$ 1,328.69	\$ 1,372.59	
Wastewater Head Mechanic	\$ 1,078.19	\$ 1,155.57	\$ 1,181.92	\$ 1,230.59	\$ 1,278.99	\$ 1,322.92	
Executive Assistant to the Supt./Eng.	\$ 965.02	\$ 991.56	\$ 1,059.10	\$ 1,090.88	\$ 1,123.60	\$ 1,157.33	
Head Account Clerk	\$ 773.83	\$ 797.11	\$ 819.26	\$ 842.98	\$ 867.44	\$ 892.66	\$ 937.29
Business Manager	\$ 1,140.92	\$ 1,194.74	\$ 1,248.54	\$ 1,304.04	\$ 1,354.85	\$ 1,393.27	
Asset & Information Specialist	\$ 1,018.44	\$ 1,078.35	\$ 1,138.25	\$ 1,198.17	\$ 1,258.08	\$ 1,317.99	\$ 1,377.90

## EFFECTIVE 7/1/2020 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,499.10	\$ 1,565.74	\$ 1,626.77	\$ 1,672.89	\$ 1,729.77	\$ 1,785.99	
Treatment Plant Supervisor	\$ 1,499.10	\$ 1,565.74	\$ 1,626.77	\$ 1,672.89	\$ 1,729.77	\$ 1,785.99	\$ 1,842.25
Computer Specialist	\$ 1,452.07	\$ 1,461.28	\$ 1,547.74				
Chemist	\$ 1,345.00	\$ 1,395.91	\$ 1,442.04				
Wastewater Compliance Coordinator	\$ 1,345.00	\$ 1,395.91	\$ 1,442.04				
Water Service Inspector	\$ 1,087.88	\$ 1,188.04	\$ 1,232.80				
Billing/Collector Manager	\$ 1,087.88	\$ 1,188.04	\$ 1,232.80				
Wastewater Facility Manager	\$ 1,499.10	\$ 1,565.74	\$ 1,626.77	\$ 1,672.89	\$ 1,729.77	\$ 1,785.99	
Collection System Supervisor	\$ 1,499.10	\$ 1,565.74	\$ 1,626.77	\$ 1,672.89	\$ 1,729.77	\$ 1,785.99	\$ 1,842.25

16.5

**CITY COUNCIL**

**MELINDA E. BARRETT**  
**PRESIDENT**  
**COLIN F. LePAGE**  
**VICE PRESIDENT**  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**

91-M



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

HAU CITY CLERK NOV22/21 AM 9:45

**CITY HALL, ROOM 204**  
**4 SUMMER STREET**  
**TELEPHONE: 978 374-2328**  
**FACSIMILE: 978 374-2329**  
**www.cityofhaverhill.com**  
**citycndl@cityofhaverhill.com**

November 22, 2021

To: President and Members of the City Council:

Council President Barrett requests a discussion about the conditions and capabilities of catch basins in the city.

*Melinda Barrett/lab*

City Council President Melinda Barrett

IN CITY COUNCIL: November 30 2021

POSTPONED TO DECEMBER 14 2021

Attest;

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: November 30 2021

POSTPONED TO DECEMBER 14 2021

Attest:

\_\_\_\_\_  
City Clerk

(11/30/2021 meeting)

IN CITY COUNCIL: December 14 2021

POSTPONED TO JANUARY 4, 2022

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: January 4 2022

POSTPONED TO JANUARY 11 2022

Attest:

\_\_\_\_\_  
City Clerk

## CITY COUNCIL

MELINDA E. BARRETT  
PRESIDENT  
COLIN F. LEPAGE  
VICE PRESIDENT  
JOSEPH J. BEVILACQUA  
JOHN A. MICHITSON  
THOMAS J. SULLIVAN  
TIMOTHY J. JORDAN  
MICHAEL S. MCGONAGLE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

www.cityofhaverhill.com  
citycncl@cityofhaverhill.com

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20

91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property “ at 30 Belvidere Rd., Assessor’s Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for “Bow Hunter Tree Stands” to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O’Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-B	President Barrett and Councillor Michitson request to make remote, virtual participation in public hearings and meetings a permanent fixture of city government	A & F	6/15/21
63-R	Councillors Jordan and Michitson propose a Housing Forum to address affordable housing crisis, open space, impact of residential developments on City’s infrastructure and services	Citizens Outreach	8/10/21
63-S	Councillor Daly O’Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
92	Councillors Jordan, Michitson and LePage seeking funding for Cogswell Artspace from the \$500K account dedicated to youth and mental health services	A & F	9/28/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O’Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21



**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.cityofhaverhill.com  
citycncl@cityofhaverhill.com

**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

**LONG TERM MATTERS STUDY LIST**

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City  
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020  
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree  
plantings  
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City  
Hall designated for Registry of Motor Vehicles  
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from  
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city  
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing  
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and  
zoning regulations pertaining to smoke and/or vapor stores in Haverhill  
A & F 7/23, 19, 8/16/19