



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA  
May 21, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202  
In-Person/Remote Meeting**

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*This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.*

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR:**

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

6.1. Council President Sullivan requests to introduce Julio Mejia, Merrimack Valley Project, to discuss the Steward Healthcare crisis and some potential next steps to ensure continuation of care at Holy Family Haverhill

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**



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**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. William Pillsbury, Jr, *Communication Development Director*, requests approval of Resolution authorizing the Mayor to submit the FY'2025 (Program Year 2024) Community Development Block Grant (CDBG) program for the City

8.1.1. Resolution – Authorize the Mayor to submit the Amended  
CDBG Application

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

9.1. Petition from National Grid for Pole location on Dudley st;  
Plan # 30890057 Hearing June 25, 2024

**10. HEARINGS AND RELATED ORDERS:**

**11.APPOINTMENTS:**

11.1. **Confirming Appointments:**

11.2. **Non-Confirming**

11.3. **Constables to expire December 31, 2024**

11.4. **Resignations:**

**12.PETITIONS:**

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application** – *with Police approval*

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License** – *with License Commission & Police approval*



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**12.6. ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.2. **Coin-Op License Renewals – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses for 2023: with Police approval**

~~12.6.5. **Taxi/Limousine License with Police approval:**~~

12.6.6. **Junk Dealer /Collector License with Police approval**

12.6.6.1. **JUNK 24-3; T & R Salvage, Jack Gouldsbrough  
for 99 Newark st**

12.6.7. **Sunday Pool**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles with Police approval**

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license - with police approval**

12.6.13. **Fortune Teller with - Police approval**

12.6.14. **Buy & Sell Old Gold – with Police approval**

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated  
Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars with Police  
approval**

**13.MOTIONS AND ORDERS:**

13.1. **Order - \$30,000 be transferred from Engineering-Salaries &  
Wages to the Engineering Inspection Fees – Clerk of Works**

**14.ORDINANCES (FILE 10 DAYS):**

14.1. **Ordinance re: Playgrounds, Parks, and Recreation Areas;  
Amend Chapter 193, Article III Swimming File 10 days**

*Related communication from Vincent Ouellette, Human Services  
Director*



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**15. COMMUNICATIONS FROM COUNCILLORS:**

- 15.1. Councillors Ferreira and Hobbs Everett request to discuss sending a letter of support for Senator Payano's Amendment #758 to increase funding for school districts in Gateway Communities in the State FY 25 Budget
- 15.2. Council Vice President Jordan and Councillor Lewandowski request a discussion about possible conditions on new development and potential changes to our zoning ordinances

**16. UNFINISHED BUSINESS OF PRECEEDING MEETING:**

- 16.1. Document 2-OO, Ordinance amending Chapter 70, Officers and Employees, Article XI. Constables Appointment; Compensation  
*Filed 5/8/2024*

**17. RESOLUTIONS AND PROCLAMATIONS:**

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20. LONG TERM MATTERS STUDY LIST**

**21. ADJOURN :**

6.1

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)  
[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

HAVERHILL MAY 17 2024

May 17, 2024

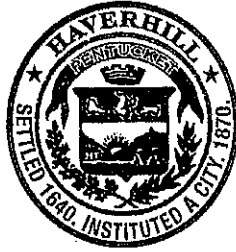
To: President and Members of the City Council:

Council President Sullivan wishes to introduce Julio Mejia, Merrimack Valley Project, to discuss the Steward Healthcare crisis and some potential next steps to ensure continuation of care at Holy Family Haverhill.

Thomas J. Sullivan / ab

President Thomas J. Sullivan

(meeting 5.21.2024)



8.1

WILLIAM PILLSBURY, JR.,  
DIRECTOR  
TELEPHONE: 978-374-2344 V/TDD  
FAX: 978-374-2332

**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5843

May 13, 2024

Mr. Thomas J. Sullivan  
Council President  
Council Office - City Hall - Room 204  
Haverhill, MA 01830

**Re: Resolution authorizing the Mayor to submit the CDBG Application**

Dear President Sullivan:

I respectfully request that the City Council on Tuesday, May 21, 2024 approve the attached resolution authorizing the Mayor to submit the FY'2025 (Program Year 2024) Community Development Block Grant (CDBG) program for the City.

The resolution is attached and your positive action on this matter is requested. Thank you for your attention to this request.

Sincerely,

William Pillsbury, Jr.  
Director

c: Mayor Melinda E. Barrett  
Andrew K. Herlihy, Division Director  
City Clerk

8.1.1



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

RESOLUTION OF THE CITY COUNCIL OF HAVERHILL,  
MASSACHUSETTS, AUTHORIZING THE MAYOR TO SUBMIT THE  
AMENDED CONSOLIDATED PLAN FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM, INCLUDING ALL  
UNDERSTANDINGS AND ASSURANCES CONTAINED THEREIN.

WHEREAS: the City of Haverhill is entitled to receive federal financial assistance  
under the Housing and Community Development Act of 1974, as amended,  
and

WHEREAS: to secure such financial assistance, it is necessary to file an annual  
amendment to the Consolidated Plan, and

WHEREAS: the Housing and Community Development Act of 1974, as amended,  
requires each municipality to give assurances with respect to Community  
Development Block Grant funds.

NOW, THEREFORE, BE IT RESOLVED THAT

1. The Mayor, as Chief Executive Officer, is hereby authorized as follows:
  - a. To file said amendment to the Consolidated Plan with the  
U.S. Department of Housing and Urban Development on or before  
May 31, 2024.
  - b. To serve as authorized representative of the City of Haverhill  
in connection with said amended Consolidated Plan, and to  
provide such additional information as may be required.
2. The Mayor, his designee, and City Solicitor, in their respective capacities,  
are hereby authorized to sign all necessary documents for implementation  
of the City's Community Development Block Grant program.
3. The Secretary of Housing and Urban Development be, and is hereby,  
assured of full compliance by the City of Haverhill with the assurances  
attached hereto and made part thereof.

Hearing June 23, 2024

**WR# 30890057 - Dudley Street**

Questions contact - Central Design - Robert Coulter 781-388-5336 or  
Robert.coulter@nationalgrid.com

9.1

### **PETITION FOR POLE AND WIRE LOCATIONS**

To the City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Dudley Street - National Grid to install 1 SO pole on Dudley Street beginning at a point approximately 30 feet North of the centerline of the intersection of Webster Street and Dudley Street. National Grid proposes to install new 35/3 pole at coordinates: 42.785918, -71.076406. Set pole approximately 30 feet North of pole 8 and approximately 30 feet from centerline of intersection of Dudley Street & Webster Street, Haverhill, Ma.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Dudley Street - Haverhill, Massachusetts.

**No.# 30890057**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department





**WR# 3089005 – Dudley Street**

May 8, 2024

The City Council of Haverhill, Massachusetts

To whom it may concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit, please contact:

National Grid – Robert Coulter (781) 388-5336 or [robert.coulter@nationalgrid.com](mailto:robert.coulter@nationalgrid.com)

Please notify National Grid's Jenn Iannalfo of the hearing date / time to  
[Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

978-725-2308

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

12,6,6,1

Junk Dealer/Collector License · Add to a project

310420052025

Active

Request Changes  
(/#/explore/request-changes/176641)



JUNK-24-3

HAU CITY CLERK MAY 11 2024



Details

Submitted on May 2, 2024 at 1:53 pm



Attachments

0 files



Activity Feed

Latest activity on May 11, 2024



Applicant

Jack Gouldsborough

0



Location

99 NEWARK ST, Haverhill, MA 01832

View

Edit Workflow



Junk Dealer/Collector License Fee Payment

Paid May 10, 2024 at 2:22 pm



City Clerk Approval

Completed May 10, 2024 at 2:22 pm

MB



Police Approval

Completed May 11, 2024 at 8:32 am

KL





City Council Approval  
In Progress



Junk Dealer/Collector Permit Issued  
Issued May 14, 2024 at 8:13 am

Details

Business Information

Edit

Applicant's Relationship to Owner\*

Trustee

Business Owner Name\*

Jack Gouldsbrough

Business Owner Address\*

99 Newark Street

Business Owner City\*

Haverhill

Business Owner State\*

MA

Business Owner Zip\*

01832

Business Owner Phone\*

9782288940

Name of Business\*

T & R SALVAGE

Type of Business\*

Junk Dealer

Type of Business Structure\*

Sole Proprietor

## Application Information

Edit

Type of Application\*

Renewal



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

13.1

HAVERHILL CITY CLERK MAY 17 2014 04:08:14

ORDERED:

That the sum of thirty thousand dollars (\$30,000.00) be transferred from Engineering-Salaries & Wages (6010050.1.0410.5110) to the Eng Insp Fees - Clerk of Works (6010050.1.0410.5309).



# Haverhill

Robert E. Ward, DPW Director  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillMA.gov](mailto:rward@haverhillMA.gov)

Date: May 14, 2024  
To: The Honorable Melinda E. Barrett  
Mayor of Haverhill  
From: Robert E. Ward *R.E.W.*  
DPW Director  
Subject: Request for Transfer of Engineering Funds

I am writing to request the sum of thirty thousand dollars (\$30,000.00) be transferred from Engineering-Salaries & Wages (6010050.1.0410.5110) to Eng Insp Fees – Clerk of Works (6010050.1.0410.5309).

The funds will be used to pay for trench inspections in the city right-of-way provided by independent contractors working for the city.

Please find attached the necessary Order for City Council approval regarding this transfer.

Should you require further information or have any questions, feel free to contact me at extension 2328 or via email at [rward@haverhillMA.gov](mailto:rward@haverhillMA.gov).

Thank you for your prompt attention to this matter.

cc: Angel A. Perkins, City Auditor/Finance Director, [aperkins@cityofhaverhill.com](mailto:aperkins@cityofhaverhill.com)  
Christine M. Lindberg, MPA, MCPPO, [clindberg@cityofhaverhill.com](mailto:clindberg@cityofhaverhill.com)  
Allana J. McOsker, WWTP Finance/Project, [ajmcosker@haverhillMA.gov](mailto:ajmcosker@haverhillMA.gov)

MELINDA E BARRETT  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

May 16, 2024

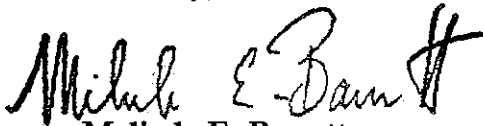
City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Order to transfer \$30,000.00 from Engineering Salaries & Wages to Engineering Insp.  
Fees- Clerk of Works

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$30,000.00 from Engineering Salaries & Wages to Engineering Insp. Fees- Clerk of Works. This transfer will be used to pay for trench inspections in the city right-of-way provided by independent contractors working for the City. I recommend approval.

Sincerely,

  
Melinda E. Barrett  
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

14.1

HAVERHILL CITY CLERK MAY 17/24 11:51:13

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 193

**AN ORDINANCE RELATING TO PLAYGROUNDS, PARKS AND RECREATION AREAS**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 193, Article III – Swimming, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

**Article III Swimming**

**§ 193-8 Restrictions and limitations**

No swimming, bathing or wading shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall Recreation Area. No swimming, bathing or wading shall be allowed at the Lake Saltonstall Recreation Area unless there is Staff on duty.

**§ 193-11 Parking fees.**

**a.) Daily Passes**

**Haverhill Residents: \$10 per vehicle**

**Non-Haverhill Residents: \$20 per vehicle**

**Walkers: Free**

**b.) Season Passes**

**Haverhill Residents: \$20 per vehicle**

**Non-Haverhill Residents: \$40 per vehicle**

**c.) Senior Citizen Lifetime Passes:**

**Haverhill Residents: \$5 per vehicle**

**Non-Haverhill Residents: \$10 per vehicle**

**APPROVED AS TO LEGALITY:**

\_\_\_\_\_  
City Solicitor





Related  
Communication

# Haverhill

Human Services –Director Vincent R Ouellette  
Phone: 978-374-2388 ext. 3928 Fax: 978-5212626  
vouellette@cityofhaverhill.com

To: Council President Tom Sullivan/ Council Members

From: Vin Ouellette Director of Human Services

Re: Plug Pond Ordinance Update

CC: Mayor Barrett  
Christine Lindberg / Chief of Staff

Dear Council President Sullivan and Council Members

Please see the attached ordinance change for Plug Pond. In accepting the PARC grant for improvements to Plug Pond, we are no longer allowed to restrict the area to Haverhill Residents. The new ordinance will reflect that change. We are allowed to charge fees for both Haverhill residents and non-residents with the restriction. Those fees for non-residents cannot exceed two times the amount for residents. This ordinance will also reflect that we are in accordance with the PARC grant agreement.

The fear of COVID disappearing and the pond improvements resulted in occasional large crowds this past summer. A rainy summer helped keep the crowds down but there were issues when warmer days drew larger crowds. In anticipation of a normal summer, we have worked to improve crowd control procedures. This will include signage, crosswalks, surveillance, and staff training.

I look forward to discussing the ordinance with you as well as other safety measures we have put in place to make the Plug Pond experience more enjoyable to residents and non-residents alike.

Vincent Ouellette  
Director of Human Services



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

May 16, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: To Submit Amended Chapter 193 Article III Relating to Playgrounds, Parks, and Recreation Areas.**

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett, submit to the City Council a request to amend Chapter 193 Article III Swimming of the Code of the City of Haverhill to be placed on file for 10 days. I recommend approval.

Sincerely,

Melinda E. Barrett  
Mayor

MEB/em

# **Plug Pond Fees**

All passes to be pre-purchased online at [haverhillrec.com](http://haverhillrec.com). Daily passes can be purchased from 8am the prior day through 2pm the day of. A maximum of 10 daily passes on a given day.

## **Daily Passes:**

Haverhill Residents: \$10/day

Non-Haverhill Residents: \$20/day

Walkers: Free



## **Season Passes:**

Haverhill Residents: \$20/vehicle

Non-Haverhill Residents: \$40/vehicle

## **Senior Citizen Lifetime Passes:**

Haverhill Residents: \$5/vehicle

Non-Haverhill Residents: \$10/vehicle

\*Season Passes must be applied to a visible area of vehicle by attendant and do NOT guarantee admission if park is at capacity. Photo ID must match the address on vehicle registration.

\*Patrons to present receipt of payment matching the day to receive paper pass. Pass remains in vehicle.

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK MAY 15 2024 PM 12:29

1511

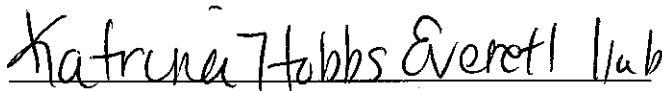
CITY HALL, ROOM 204  
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May 16, 2024

To: President and Members of the City Council:

Councilors Ferreira and Hobbs Everett wish to discuss sending a letter of support for Senator Payano's Amendment #758 to increase funding for school districts in Gateway Communities in the State FY25 Budget.

  
Councilor Devan Ferreira

  
Councilor Katrina Hobbs Everett

(meeting 5.21.2024)

**CITY COUNCIL**

**Thomas J. Sullivan, President**  
**Timothy J. Jordan, Vice President**  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
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**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

15.2  
CITY HALL, ROOM 204  
4 SUMMER STREET

TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)  
CITYCNCL@CITYOFHAVERHILL.COM

May 17, 2024

To: President and Members of the City Council:

Council Vice President Jordan and Councilor Lewandowski request a discussion about possible conditions on new development and potential changes to our zoning ordinances.

Timothy J. Jordan /eb  
Vice President Timothy J. Jordan

Melissa J. Lewandowski /al  
Councilor Melissa J. Lewandowski

(meeting 5.21.2024)

2-00

File 10 DAYS  
16.1**City of Haverhill***In the year Two Thousand and Twenty Four***An Ordinance** amending Chapter 70. Officers and Employees, Article XI. Constables

Be it ordained by the City Council of the City of Haverhill as follows:

**Section 1.**

Chapter 70. Officers and Employees, Article XI. Constables, § 70-91. Appointment; compensation is hereby amended by striking § 70-91 in its entirety and inserting in place thereof the following:

**§ 70-91 Appointment; compensation**

- A. **Appointments.** Pursuant to G.L. Chapter 41, Section 91, the mayor may appoint constables in such numbers as the Mayor shall deem necessary or convenient for the general welfare of the City. Such appointments shall be made for a term not exceeding three years and qualified City residents will be given preference for constable appointments. Appointments of constables shall specify in each case whether the appointment is for a position connected with the City or County service to serve without bond, or for the service of civil process upon the filing of the bond required by law. City employees who are appointed in connection with City or County service shall be removed from such office immediately upon the termination of employment with the City or County, but shall not be prohibited from applying as a civil process server.
- B. **Processing Fee.** An application for appointment as Constable shall be accompanied by a fee of \$200 for each year of the appointment payable to the City of Haverhill to cover costs of processing. This fee shall not apply to Haverhill Auxiliary Police, police officers of other communities who accept private detail work for the Haverhill Police Department or City employees who are appointed Constable as part of their City job.
- C. **Bond.** The bond required in order to authorize the service of civil process by constables shall be in the sum of five thousand (\$5,000.00) dollars with an incorporated surety company, approved by the City Treasurer as surety thereon, and only such surety shall hereafter be accepted by the City on said bonds.
- D. **Deposit with City Treasurer.** Pursuant to M.G.L. c. 41, § 95A, constables must deposit with the City Treasurer twenty-five percent (25%) of the fees collected by them during the preceding months for the service of civil process under the fee structure established by M.G.L. c. 262, § 8. This deposit must be made no later than January 15, April 15, July 15 and October 15.

16.1

- 2-00
- E. Annual accounting. Constables, on or before April 15, shall annually file with the City Treasurer an itemized account of all fees and monies received for the service of civil process.
- F. Qualifications. Applicants for constable must be at least twenty-one (21) years of age and submit a written resume and completed application to the mayor containing such information required by the City for use in determining the fitness, reputation and character of the applicant to hold the office of constable. Satisfactory completion of such training course or other requirements found necessary and prescribed by the Mayor, and as required by state law, for the effective performance of the duties of constable shall be a prerequisite for appointment to the position of constable and proof of appropriate training and/or experience shall be required as a part of this determination. All applicants for appointment or reappointment as constable shall, as part of the application, consent in writing to a background investigation and a Criminal Offender Record Information (CORI) report. All applicants for appointment or reappointment shall also be subject to a fingerprint-based criminal record background check, at the expense of the applicant. These application materials shall be forwarded to the Chief of Police who shall conduct an investigation and make a recommendation to the Mayor as to the individual's fitness to serve as a constable. Pursuant to M.G.L., Chap. 41, Sec. 91B, the application shall include a statement as to the moral character of the applicant signed by a minimum of five (5) citizens of the community in which he/she resides, one of whom must be an attorney. Once appointed, a constable shall receive a photo identification badge issued by the police department.
- G. A law enforcement officer, which includes a constable executing an arrest for any reason, must complete training required pursuant to 550 CMR 3.00.
- H. Orders of the Chief of Police. Constables appointed pursuant to this ordinance shall be subject at all times to orders issued by the Chief of Police. No constable appointed by the City shall wear a uniform similar to that of the appointed officers of the City's police department, or to that of any other appointed police officers within the Commonwealth, or otherwise attempt to present themselves as an appointed police officer. A constable who possesses a valid license to carry a firearm shall comply with all laws and regulations governing the use and possession of firearms.
- I. Removal. The Mayor may, with the approval of the City Council, revoke the appointment of a constable for gross misconduct. Gross misconduct shall include, but not be limited to: (1) failure to follow orders of the Chief of Police orders; (2) violation of state law or City guidelines and procedures governing constables; (3) violation of any provision of this section; and (4) criminal acts in violation of the laws of the United States or any local jurisdiction.

## Section 2.

This ordinance shall take effect as provided by City Charter.  
PLACED ON FILE for at least 10 days

Attest: \_\_\_\_\_ City Clerk

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



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**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

12	Communication from Councilor Michitson and President Sullivan for a comprehensive Approach to pedestrian crossing improvements.	Public Safety	1/9/24
12-H	Communication from Councilors Toohey and Basiliere to discuss truck exclusion on 8 <sup>th</sup> Avenue.	Public Safety	2/13/24
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24