



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Jordan, McGonagle Basiliere, Ferreira, Michitson, Toohey, LePage, Hobbs Everett, Rogers, and Lewandowski

Remote: None

Absent: None

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

COUNCILOR BASILIERE STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR BASILIERE TO PLACE ON FILE, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 11, NAYS 0, ABSENT 0

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR HOBBS EVERETT

5. COMMUNICATIONS FROM THE MAYOR:

- 5.1. Mayor Barrett wishes to announce the appointment of Captain Wayne Tracy as *Acting Chief of the Haverhill Police Department* effective October 10, 2025 94-K

Mayor Barrett introduced Acting Chief Wayne Tracy. Councilors expressed strong support for Acting Chief Tracy and the Haverhill Police Department during this difficult time. They voiced confidence in the chief's leadership and shared a commitment to moving the city forward.

- 11.2.1 *Lock-up Keeper, Wayne Tracy,*
expires December 31, 2025 16-0

MOTION BY COUNCILOR LEPAGE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0

- 5.2. Mayor Barrett wishes to introduce Kerri Perry of *Community Action* and *Fire Chief* Robert O'Brien to discuss heating assistance funds and fire safety concerning home heating sources 94-L

Kerri Perry of Community Action addressed the council. She noted that the federal heating assistance is delayed leaving the agency unable to provide emergency fuel or repairs. Over 2000 applications, mostly from Haverhill, have been received as residents face high energy costs. Community Action is working with state officials to move the moratorium up to November 1st. She stressed the importance of keeping homes heated and safe.

Fire Chief Robert O'Brien addressed the council. He urged residents to stay safe during the heating season by maintaining CO detectors, cleaning chimneys, keeping heat sources clear of combustibles and never using space or gas heaters as a main heat source. He warned about proper ash disposal, keeping vents clear and avoiding flammable materials near furnaces. Most home fires stem from cooking, heating, electrical issues and smoking.

Kerri Perry stated reaching out to federal delegation to ensure residents receive needed federal support.



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CITY COUNCIL MINUTES

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

MOTION BY COUNCILOR MICHITSON TO SEND A LETTER TO THE FEDERAL LEGISLATION DELEGATION,
SECOND BY VICE PRESIDENT JORDAN.

PASSED

YEAS 11, NAYS 0, ABSENT 0

Councilors Basiliere, Ferreira and Hobbs Everett appreciated the input and showed concern for the programs that are being affected. They had questions about applications process.

6.1 President Sullivan wishes to introduce Tammy Dobrosielski to announce this year's *Wreaths Across America* campaign at the Hilldale Cemetery 95-F

Tammy Dobrosielski addressed the council. She stated the ceremony will take place on December 13th at noon honoring veterans through laying of the wreaths. The event is still seeking sponsors for 205 of 474 wreaths needed at \$17.00 each. More information is available www.hilldalewreaths.com

12.4.1 EVNT-25-29: Anastasia Dimopoulos for *Hellenic Orthodox Community*, to hold a two-day Annual Festival with food and music to be held on November 7th and 8th 11am-1am at 154 Winter St *With License Commission approval* 101-B
Requesting additional fees be waived

MOTION BY COUNCILOR MICHITSON TO APPROVE WAIVING THE FEES, SECOND BY VICE PRESIDENT JORDAN.

PASSED

YEAS 11, NAYS 0, ABSENT 0

5.3. Mayor Barrett submits an Order authorizing the Mayor to accept a gift of three (3) parcels of land from the Kissel Family (Map 671, Block 602, Lots 7A, 8A, and 9A), and accompanying correspondence from the City Solicitor pertaining thereto.

5.3.1 Order – That the City of Haverhill votes to accept the land gifted to the City of Haverhill situated on Gile St, being Map 671, Block 602, Lots 7A, 8A, and 9A from the *Kissel Family* 35-T

Related communication from City Solicitor Lisa Mead

The Mayor addressed the council. The property owner now, his father purchased the parcels many years ago. With no plans to develop or use the land, he offered the property to the city.

MOTION BY COUNCILOR MCGONAGLE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0



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CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

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In-Person/Remote Meeting

5.4. Mayor Barrett submits an Order to authorize the Mayor to execute Easements with *New Alpha Bro Property, LLC* and *G&C Concrete Construction, Inc* regarding the Little River Dam removal project

5.4.1. Order- Authorize Mayor to execute Easements for Little River Dam Removal project – 30 Stevens St and 93 Lafayette Square 94-M

Mayor Barrett addressed the council. This is a step in a long process toward the eventual removal of the Little River Dam. This current action establishes an easement for the park and walkway area near the site. The project is part of larger legacy effort that began before Covid, following a risk analysis on climate change that identified dam removal as a key measure.

MOTION BY COUNCILOR MCGONAGLE FOR PASSAGE, SECOND BY COUNCILOR LEPAGE
PASSED YEAS 11, NAYS 0, ABSENT 0

5.5. Mayor Barrett submits an order authorizing the Mayor to acquire a permanent easement from the Massachusetts Electric Company for property located adjacent to the Northern Mound of the Haverhill landfill. This order requires a two-third majority vote by the City Council

5.5.1 Order- Landfill Northern Mound Closure Project- Easement Acquisition from Massachusetts Electric Company 94-N

Mayor Barrett addressed the council. She stated as required by the consent decree we need to complete the closure of the remaining areas of the Old Groveland Road dump. The southern mound has already been capped. Robert Ward, DPW Director addressed the council. The easement allows access for construction, maintenance and ongoing monitoring and future public use of the fields. The fields are expected to be ready in fall of 2027.

MOTION BY COUNCILOR MCGONAGLE FOR PASSAGE, SECOND BY COUNCILOR LEPAGE
PASSED YEAS 11, NAYS 0, ABSENT 0

5.6. Mayor Barrett submits an order to revise the early sign-up bonus for snow plowing, clearing, and hauling services for the 2025-2026 winter season.

5.6.1.1 Order- Document 117 of December 28, 2021 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof, with accompanying notes 94-O

Related communication from Robert E. Ward, DPW Director



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CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

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In-Person/Remote Meeting**

Mayor Barrett and Robert Ward, DPW addressed the council. The DPW is increasing the early sign-up bonus from last year's \$5.00 per hour for small trucks and \$7.00 per hour for larger trucks and tractors. Base hourly rates remain the same. The early sign-up date has been moved to November 14th.

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR MICHITSON

PASSED

YEAS 9, NAYS 0, ABSENT 0, ABSTENTION 2 (BASILIERE AND ROGERS)

**6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO
ADDRESS THE COUNCIL:**

6.1.Moved to beginning of agenda

95-F

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1.Christine Webb, *City Assessor* submits the abatement report for the
month of September 2025

14-H

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0

8.2.Angel A. Perkins, *City Auditor & Chief Financial Officer*, submits the
revenue and expense reports for the City's general and operating budgets
through September 30, 2025

102-A

MOTION BY COUNCILOR LEPAGE, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 11, NAYS 0, ABSENT 0

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 99-A - Petition from National Grid and Verizon NE,
WR# 31150941, requesting joint pole location on Garfield St

President Sullivan opened the hearing.

Brian Sapner of National Grid (1101 Turnpike Street, North Andover, MA) addressed the council. This item is to accommodate for a customers new driveway that was built recently.

President Sullivan asked if anyone would like to speak in favor? No one spoke.

President Sullivan asked if anyone would like to speak in opposition. No one spoke.

President Sullivan closed the hearing.

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR MCGONAGLE



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

PASSED

YEAS 11, NAYS 0, ABSENT 0

**9.2. Document 99-B - Petition from National Grid and Verizon NE,
WR# 31188397, requesting joint pole location on High St**

President Sullivan opened the hearing.

Brian Sapner of National Grid (1101 Turnpike Street, North Andover, MA) addressed the council. This is the installation of a new pole between pole 8 and 9. This pole will house equipment that will be put in place to improve reliability, especially during storms.

President Sullivan asked if anyone would like to speak in favor? No one spoke.

President Sullivan asked if anyone would like to speak in opposition. No one spoke.

President Sullivan closed the hearing.

MOTION BY COUNCILOR MCGONAGLE, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 11, NAYS 0, ABSENT 0

**9.3. Document 99-C - Petition from National Grid and Verizon NE,
WR# 31188400, requesting joint pole location on Rogers Rd**

President Sullivan opened the hearing.

Brian Sapner of National Grid (1101 Turnpike Street, North Andover, MA) addressed the council. This is the installation of a new pole between pole 8 and 7. This pole will house equipment that will be put in place to improve reliability, especially during storms.

President Sullivan asked if anyone would like to speak in favor? No one spoke.

President Sullivan asked if anyone would like to speak in opposition. No one spoke.

President Sullivan closed the hearing.

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 11, NAYS 0, ABSENT 0

**9.4. Document 99-D - Petition from National Grid and Verizon NE,
WR# 31188421, requesting joint pole location on Ward Hill Ave**

President Sullivan opened the hearing.

Brian Sapner of National Grid (1101 Turnpike Street, North Andover, MA) addressed the council. This is the installation of a new pole between pole 2 and 3. This pole will house equipment that will be put in place to improve reliability, especially during storms.

President Sullivan asked if anyone would like to speak in favor? No one spoke.



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

President Sullivan asked if anyone would like to speak in opposition. No one spoke.

President Sullivan closed the hearing.

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0

**9.5. Document 99-E - Petition from National Grid, WR# 31140177,
requesting the installation of underground facilities on Back Ln**

President Sullivan opened the hearing.

Brian Sapner of National Grid (1101 Turnpike Street, North Andover, MA) addressed the council. The project involves converting an existing overhead power line to underground to serve a customer. Approximately 450 ft of primary cable will be installed from pole 6 to pad 1 using 2-3 inch installed conduit, with a 125KVA transformer placed on Back Lane. The change is requested to reduce the risks of outages caused by dense tree lines in the area.

President Sullivan asked if anyone would like to speak in favor? No one spoke.

President Sullivan asked if anyone would like to speak in opposition.

During the public hearing regarding National Grid's proposed underground utility installation near Back Lane and River Road, Janice Bruce of 40 River Road expressed opposition due to concerns that trees on or near her property, including those in a waterfront memorial garden for her parents, would be cut down. She stated she had been told by National Grid that tree removal would occur and emphasized her concern for privacy, foliage, and property impact. President Sullivan sought clarification, and Brian Sapner of National Grid confirmed that no trees need to be removed for the project, as it involves tapping into an existing primary line and placing utilities underground. Vin Kelly of 20 Back Lane explained that he had previously removed approximately 20 dead or infested trees, confirmed by the City Tree Department as hazardous, and noted that no further tree removal is planned. The City Engineer and Tree Department verified that prior removals were within the Back Lane easement and not on Bruce's property. Both National Grid and Kelly confirmed that no additional trees would be taken down. Councilors McGonagle and Lewandowski agreed that the project could move forward given those assurances. President Sullivan closed the hearing, noting that the Council was satisfied no further tree removal would occur and that the underground work could proceed as proposed.

President Sullivan closed the hearing.

MOTION BY COUNCILOR FERREIRA FOR PASSAGE, SECOND BY COUNCILOR MCGONAGLE

PASSED

YEAS 11, NAYS 0, ABSENT 0



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

10. HEARINGS AND RELATED ORDERS:

- 10.1. CCSP 25-9; Guylaine Beaulieu, for Garden Primrose, LLC requests to rent her 9,600 sq ft building at 261 Primrose st to a gym. She is requesting to allow gyms and other athletic/entertainment type companies be allowed in the space, which is not included in the current zoning

92

President Sullivan opened the hearing.

Guylaine Beaulieu addressed the Council regarding her property located across from Joseph's Pasta and next to Otto's Pizza. She explained that she has operated her business there for 23 years and previously rented portions of the building to other tenants. She sought approval to lease approximately 3,000 square feet of the property to a gym but stated that the prospective tenant withdrew after a four-month delay in getting the request before the Council. Beaulieu expressed concern that she had lost certain permitted uses of her property due to a zoning code rewrite, which she believes was an unintentional oversight, noting that the prior code allowed gyms and similar uses by right. She requested that the gym use be allowed and that her property's zoning be restored to its previous broader use allowances. President Sullivan clarified that the matter before the Council pertained only to the gym use in the 3,000-square-foot space and that any broader expansion of uses would require a zoning amendment. Beaulieu agreed to proceed with the request for the gym use.

President Sullivan asked if anyone would like to speak in favor? No one spoke.

President Sullivan asked if anyone would like to speak in opposition. No one spoke.

President Sullivan closed the hearing.

Motion by Councilor McGonagle for passage, Second by Councilor Toohey

Councilor Hobbs Everett stated did this impact your current business.

Guylaine Beaulieu stated no.

MOTION BY COUNCILOR MCGONAGLE FOR PASSAGE, SECOND BY COUNCILOR TOOHEY
PASSED

YEAS 11, NAYS 0, ABSENT 0

PRESIDENT SULLIVAN STATED THAT PASSES.

11.APPOINTMENTS:

11.1. Confirming Appointments:

11.2. Non-Confirming Appointments:

11.2.1 moved to beginning of agenda

16-0

11.3. Constables



CITY OF HAVERHILL
CITY COUNCIL MINUTES

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

11.4. Resignations

12. PETITIONS:

- 12.1. Petition from National Grid, WR# 31167976, requesting the installation of underground facilities at Washington St 99-F

Hearing November 18th

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

- 12.2. Petition from National Grid and Verizon NE, WR#31141221, requesting joint pole location on Haseltine St 99-G

Hearing December 2nd

MOTION BY COUNCILOR MCGONAGLE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 11, NAYS 0, ABSENT 0

- 12.3. Applications Handicap Parking Sign: *with Police approval*
12.4. Amusement/Event Application: *with Police approval*

12.4.2 EVNT-25-29: *moved to beginning of agenda* 101-B

- 12.5. Auctioneer License:
12.6 Tag Days: *with Police approval*

12.6.1 TAGD-25-23; *Hunking 8th Grade, November 28th November 29th & November 30th* 8-V

MOTION BY COUNCILOR MCGONAGLE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 11, NAYS 0, ABSENT 0

12.4 One Day Liquor License –with HPD approval

12.5 ANNUAL LICENSE RENEWALS:

12.6.1 Hawker Peddlers License- Fixed location – w/Police approval

12.6.2 Coin-Op License Renewals – with Police approval

12.6.3 Christmas Tree Vendor – with Police approval

12.6.4 Taxi Driver Licenses for 2024: with Police approval



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

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- 12.6.5 Taxi/Limousine License with Police approval**
12.6.6 Junk Dealer /Collector License - with Police approval
12.6.7 Pool/Billiard
12.6.8 Bowling
12.6.9 Sunday Bowling
12.6.10 Buy & Sell Second Hand Articles with Police approval
12.6.11 Buy & Sell Second Hand Clothing with Police approval
12.6.12 Pawnbroker license - with police approval
12.6.13 Fortune Teller with - Police approval
12.6.14 Buy & Sell Old Gold – with Police approval
12.6.15 Roller Skating Rink
12.6.16 Sunday Skating
12.6.17 Exterior Vending Machines/Redbox Automated Retail, LLC
12.6.18 Limousine/Livery License/Chair Cars with Police approval

13. MOTIONS AND ORDER:

13.1 Order- Pay bills for the previous fiscal year:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
SFE Energy	\$1.00	Highway Dept
Merchant McIntyre & Associates	\$8,000.00	Mayor's Office
CBIZ	\$6,500.00	Auditor's

TOTAL: \$14,501.00

10-K

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

14 ORDINANCES (FILE 10 DAYS):

15 COMMUNICATIONS FROM COUNCILORS:

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:



CITY OF HAVERHILL
CITY COUNCIL MINUTES

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

- 16.1 **Document 49-G** - Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by **ADDING** the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
Main St, in front of 495 Main St	2-hour Parking	8:30am-6pm, Mon-Fri Jan 1 through April 30

Filed October 1, 2025

MOTION BY COUNCILOR TOOHEY, SECOND BY COUNCILOR ROGERS
PASSED YEAS 11, NAYS 0, ABSENT 0

- 16.2 **Document 49-H** - Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by **DELETING** the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

River Street

From 20' west of Washington Street To 109 River Street	Time limit: 30 min	7 am-6 pm
From 109 to No. 211 River Street, except for 1 24-hour handicapped parking space at No. 163, north side	Time limited: 2 hour	7 am-6 pm
In front of 125 River Street (Victoriana Catering)	Time limited: 1 hour	8 am-4 pm M-Sa
In front of No. 167 River Street except For 1 24-hour handicap parking space	No Parking	24 hours
In front of 169-171 River Street	No Parking	24 hours
From No. 211 west for 210 ft, north side	Time limited: 1 hour	7 am -5 pm

Also, that § Chapter 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

River Street

From 20' west of Washington St to



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Across front of 67 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 83 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 125 River Street	Time limit: 1 hour	9 am-5 pm M-Sa
In front of 173 River Street, except for 1 24-hour handicapped parking space	No Parking	24 hours
In front of 219 River Street	Time limited: 1 hr	7 am -5 pm

Filed October 1, 2025

President Sullivan asked if anyone was here to speak on this. He informed the council that there were concerns from residents in that area of River Street. The nature of that street has changed over the last decade there is a lot more residential in this area and a lot less commercial in this area now. John Pettis and Sgt. Lynch went out and reexamined all of the locations and made a determination based on feedback from the neighbors that these changes would best reflect maximum parking space usage in that portion of River Street.

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR ROGERS
PASSED YEAS 11, NAYS 0, ABSENT 0

17 RESOLUTIONS AND PROCLAMATIONS:

18 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

- Councilor McGonagle announced a public safety meeting tomorrow night at 6PM. Two items are winter parking and intersection of Amesbury Line Road and Merrimac Road.
- Councilor Basiliere stated the Learning Café conducted a spaghetti sauce challenge and I won.
- Vice President Jordan stated the Haverhill High School Swim and Dive team did complete an undefeated perfect season

19 DOCUMENTS REFERRED TO COMMITTEE STUDY:

20 LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 11, NAYS 0, ABSENT 0 **ADJOURNED: 20:29**