



**CITY OF HAVERHILL
CITY COUNCIL MINUTES
Tuesday, January 7, 2025 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute.

Thank you.

Present: President Sullivan, Councilors Basiliere, Michitson, Ferreira, Jordan, Hobbs Everett, Toohey and Rogers

Remote: Councilors LePage and Lewandowski

Absent: Councilor McGonagle

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

PRESIDENT SULLIVAN OFFERED A MOMENT OF SILENCE FOR LISA GUERIN WHO PASSED AWAY AFTER A BRIEF ILLNESS SHE WAS THE WIFE OF FORMER MAYOR JOHN GUERIN AND PRESIDENT SULLIVAN'S COUSIN.

3. APPROVAL OF MINUTES OF PRIOR MEETING

COUNCILOR FERREIRA STATED SHE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR FERREIRA TO APPROVE, SECOND BY COUNCILOR JORDAN

PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

COUNCILOR SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR JORDAN

5. ELECTION OF PRESIDENT OF THE COUNCIL:

MOTION BY COUNCILOR JORDAN, SECOND BY COUNCILOR MICHITSON TO NOMINATE THOMAS SULLIVAN AS PRESIDENT

PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

6. ELECTION OF THE VICE PRESIDENT OF THE COUNCIL:

MOTION BY PRESIDENT SULLIVAN, SECOND BY COUNCILOR MICHITSON TO NOMINATE TIMOTHY JORDAN AS VICE PRESIDENT

PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

7. COMMUNICATIONS FROM THE MAYOR:

8. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28



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10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

10.1. City Clerk, Kaitlin Wright, requests approval of the following items, all pending *Board of Registrars* approval:

1. 2025 Election Calendar (see attached)
2. Preliminary Election (if needed) to be held September 9, 2025 and general election to be held on November 4, 2025
3. Opt-in of in-person early voting and vote-by-mail for all elections this year
4. Designation of Early Voting Room in basement of City Hall to be designated as the Early Voting location for all 2025 elections
5. List of 2025 Polling Locations (see attached)
6. List of all 2025 Poll Workers (see attached)

CITY CLERK WRIGHT NOTED THE BOARD OF REGISTRARS APPROVED ALL OF THESE ITEMS YESTERDAY AFTERNOON AT THEIR MEETING.

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

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10.2. Economic Development and Planning Director, William Pillsbury, requests **Hearings** for the following:

10.2.1. 1. Zoning Amendment – various zoning corrections/updates Refer to Planning Board & Hearing March 18th

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10.2.1.1. Ordinance re: Zoning – Amend Chapter 255
File 10 days

2B

MOTION BY COUNCILOR ROGERS, SECOND BY VICE PRESIDENT JORDAN

PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

2. Zoning Amendment – Zone Line Adjustment-Waterfront Zone C
Parkway to Include parcel 103-3-1A Refer to Planning Board & Hearing March 18th

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10.2.1.2 Ordinance re: Zoning – Waterfront Zone C – modify zone line
File 10 days

3B

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR ROGERS.

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3. Zoning Amendment – Mixed Use

Refer to

Planning Board & Hearing March 18th

4

10.2.1.3 Ordinance re: Zoning – Mixed Use File 10 days

4B

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

4. Zoning Amendment – Battery Energy Storage Systems Refer to

Planning Board & Hearing March 18th

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10.2.1.4 Ordinance re: Zoning – add a new section 7.9 Battery Energy Storage Systems File 10 days

5B

MOTION BY COUNCILOR MICHITSON, SECOND BY COUNCILOR ROGERS.

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

11. UTILITY HEARING(S) AND RELATED ORDER(S):

11.1. Petition for a joint pole location from *National Grid* and *Verizon* for Curtis st, WR#31032938 Hearing January 28, 2025

MOTION BY COUNCILOR TOOHEY, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

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12. HEARINGS AND RELATED ORDERS:

13. APPOINTMENTS:

13.1. Confirming Appointments – to expire December 31, 2027
Cultural Council – Re-appointments:

13.1.1. John Hassan, 92 Webster st

MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY VICE PRESIDENT JORDAN.

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

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13.1.2. Candice Hoover, 8 Lincolnshire dr

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

7-B

13.1.3. Lois Harman, 40 Haseltine st

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

7-C

13.2. Non-Confirming

13.3. Constables to expire December 31, 2025

13.4. Resignations:

14. PETITIONS:

14.1. Applications Handicap Parking Sign: with Police approval

14.2. Amusement/Event Application – pending departments approval

14.3. Auctioneer License:



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14.4. **Tag Days:** *with Police approval*

14.4.1. TAGD 24-10, *HHS Drama Club*, March 14, 15, 16

**MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)**

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14.5. **One Day Liquor License** – *with License Commission & HPD approval*

14.6. ANNUAL LICENSE RENEWALS:

14.6.1. Hawker Peddlers License- Fixed location – w/Police approval

14.6.2. Coin-Op License *Renewals* – with Police approval

14.6.2.1. AMUS 24-8, *Market Basket*, 400 Lowell av 1 Coin-op

**MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR ROGERS.
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14.6.3. Christmas Tree Vendor – *with Police approval*

14.6.4. Taxi Driver Licenses for 2024: *with Police approval*

14.6.5. Taxi/Limousine License *with Police approval*

14.6.6. Junk Dealer /Collector License *with Police approval*

14.6.7. Pool/Billiard

14.6.8. Bowling

14.6.9. Sunday Bowling

14.6.10. Buy & Sell Second Hand Articles *with Police approval*

14.6.11. Buy & Sell Second Hand Clothing

14.6.12. Pawnbroker license - *with police approval*

14.6.13. Fortune Teller with - Police approval

14.6.14. Buy & Sell Old Gold – with Police approval

14.6.15. Roller Skating Rink

14.6.16. Sunday Skating

14.6.17. Exterior Vending Machines/Redbox Automated Retail, LLC

14.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*



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15. MOTIONS AND ORDERS:

- 15.1. **ORDER – PAY BILLS OF PREVIOUS YEARS AND AUTHORIZE PAYMENT FROM CURRENT YEAR DEPARTMENTAL APPROPRIATIONS AS LISTED:**

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Kimball Farm Feeds	\$1,800.00	Highway
Boston Systems	\$1,600.00	Information Tech
Boston Systems	\$1,055.00	Information Tech
Experian	\$810.00	Human Resources

Total: \$5,265.00

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR TOOHEY
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16. ORDINANCES (FILE 10 DAYS)

- 16.1. Ordinance re: Vehicles and Traffic; Add Handicap parking for 14
Seventeenth av File 10 days

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- 16.2. Ordinance re: Vehicles and Traffic; Add Handicap parking for 51 Greenleaf
st File 10 days

MOTION BY COUNCILOR LEPAGE TO APPROVE, SECOND BY VICE PRESIDENT JORDAN
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11-B

17. COMMUNICATIONS FROM COUNCILLORS:

18. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 18.1. Document 24-C; Ordinance re: Vehicles and Traffic – No Parking on Stone
st – North side entire length *filed 12/11/2024*

MOTION BY COUNCILOR LEPAGE TO APPROVE, SECOND BY COUNCILOR TOOHEY
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19. RESOLUTIONS AND PROCLAMATIONS:

20. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- COUNCILOR MICHITSON OFFERED A FEW WORDS OF CONDOLENCES FOR LISA GUERIN'S PASSING.
- COUNCILOR HOBBS EVERETT OFFERED A FEW WORDS OF CONDOLENCES AND A MOMENT OF SILENCE FOR HARTELL JOHNSON'S PASSING.

21. DOCUMENTS REFERRED TO COMMITTEE STUDY

22. LONG TERM MATTERS STUDY LIST

23. ADJOURN:

MOTION BY VICE PRESIDENT JORDAN, SECOND BY COUNCILOR MICHITSON
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ADJOURNED: 19:24