



CITY OF HAVERHILL

CITY COUNCIL MINUTES

Tuesday, April 23, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202

In-Person/Remote Meeting

Present – President Sullivan, Councilors Basiliere, Hobbs Everett, Michitson, Ferreira, Jordan, Lewandowski, Toohey, McGonagle, LePage, and Rogers

Assistant City Clerk – Rose Leonard—Flynn

City Clerk – Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

Motion by Councilor Rogers to approve April 9 minutes, second Councilor McGonagle

PASSED

All in Favor

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

Councilor Basiliere assigned the minutes.

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett requests to present a citation to the owners of the *Peddler's Daughter*, Michael and Mags Conneely, recognizing them as they celebrate 25 years in business

Mayor Barrett introduced Michael and Mags Conneely reading the Citation from the Mayor's office. Vice President Jordan recognized the Connelly's congratulating them on their 25 years in business and presenting them with a City Council Citation.

Michael Conneely thanked the Mayor, Council and community for their support over the 25 years in Haverhill. On Saturday, April 27th they are having an all-day celebration, and all are welcome. 2-L

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councillor Lewandowski requests to introduce Maureen McGonagle from *Rebuilding Together Greater Haverhill* to talk about the upcoming *National Rebuilding Together Day* on Saturday, April 27th and requests Council waive all permit fees and asks that the recycling center on Primrose st to stay open until 2:30 PM

Councilor McGonagle recused himself and left the chambers.

Maureen McGonagle and Michelle Skeener of Rebuilding Together Greater Haverhill addressed the Council. Rebuilding Together has been in existence for over 30 years. The program helps revitalize homes for low income families, veterans and the elderly so they can remain safe and warm in their homes. She thanked Andrew Herlihy and Richard MacDonald for their continued support. The national build day is Saturday, April 27th and here to ask the Council to waive any



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permit fees and keep the waste yard open until 2:30 PM. Volunteers are welcome and can sign up on Saturday at 7 AM at the Elks lodge. Can call 978-460-0800 or rt-haverhill@outlook.com for any questions.

Motion by Councilor Michitson, second Councilor Toohey

PASSED

Yeas 10, Nays 0, Absent 1 (McGonagle)

31-F

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. City Clerk, Kaitlin M Wright submits request and Order for approval by the City Council that Document 87 of June 30, 2015 be amended to increase the fee for entering Notice of Intention of Marriage 17-G

8.1.1. Order – Fees for Marriage License Applications – increased from \$25.00 to \$40.00

Motion by Councilor Jordan, second Councilor Lewandowski

PASSED

Yes 11, Nays 0

17-GG

8.2. City Engineer, John Pettis submits request to open roadway for replacement of gas service 32-C

8.2.1. Order – City Council approve the request to excavate at 135 Hyatt av to work on underground utilities

Motion by Councilor McGonagle, second Councilor Toohey

PASSED

Yeas 11, Nays 0

32-CC

8.3. Angel A Perkins, City Auditor & Chief Financial Officer submits the March 2024 revenue and expense reports for the City's general fund operating budget

Councilor Toohey wanted clarification on the collection of motor vehicle taxes. Since Ms. Perkins was not in the meeting, he will contact her during the week to clarify.

Motion by Councilor Jordan, second Councilor LePage

PASSED

Yeas 11, Nays 0

17-H

8.4. City Assessor, Christine Webb submits abatement report for the month of March 2024

Motion by Councilor Jordan, second Councilor Lewandowski

PASSED

All in Favor

17-I

9. UTILITY HEARING(S) AND RELATED ORDER(S):



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Melissa J Lewandowski, *Councillor*

Vinny Ouellette, Director, *Haverhill Social Services Dept*

Anne Vlack, *Community Affairs Advisory Board Member*

Toni Fultz, 552 Main st Unit 1, *Haverhill*

Kathleen Lambert, *Haverhill ARPA Project Manager*

Motion by Councilor McGonagle, second Councilor Rogers

PASSED

Yeas 8, Nays 0, Abstain 3 (Jordan, Lewandowski, LePage) 5-L

11.3. Constables to expire December 31, 2024

11.4. Resignations:

12. PETITIONS:

12.1. Applications Handicap Parking Sign: *with Police approval*

12.2. Amusement/Event Application - *with Police approval*

12.2.1. EVNT 24-4, Anastasia Dimopoulos, for *Hellenic Orthodox Church*, for Food Festival at 154 Winter st; May 18th, 11:00 am to 8:00 pm

Motion by Councilor McGonagle, second Councilor LePage

PASSED

All in Favor

42-C

12.2.2. EVNT 24-1, Kevin Dorr for *Crescent Yacht Club*, to hold 44th Annual Charity Canoe Race, June 1st at 30 Ferry st, from 9 am to 4 pm at the Crescent Yacht Club

Motion by Councilor Jordan, second Councilor McGonagle

PASSED

All in Favor

42-D

12.2.3. EVNT-24-6, Daniel Plourde, Sr., for Haverhill Santa Parade Committee, Inc, for 5K race at 100 Elliot St; April 27th, 9 am to 2 pm at Northern Essex Community College Track

President Sullivan and Councilor Basiliere both serve on the Committee, they recused themselves and left the chambers.

Vice President Jordan called the item.

City Clerk Wright explained this was the amended agenda item on the agenda added last minute due to a department oversight. She did not want to delay since the event is this weekend it was amended and placed on tonight's agenda.

Motion by Councilor McGonagle, second Councilor Lewandowski

PASSED

Yeas 9, Nays 0, Absent 2 (Sullivan, Basiliere)

47

Page 4 of 7



CITY OF HAVERHILL

CITY COUNCIL MINUTES

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12.3. Auctioneer License:

12.4. Tag Days: with Police approval

12.4.1. HHS Boys Lacrosse, May 11 & 12

Motion by Councilor Jordan, second Councilor McGonagle

PASSED

All in Favor

20-F

12.5. One Day Liquor License – with License Commission & Police approval

12.6. ANNUAL LICENSE RENEWALS:

12.6.1. **Hawker Peddlers License- Fixed location** – w/Police approval

12.6.2. **Coin-Op License Renewals** – with Police approval

12.6.3. **Christmas Tree Vendor** – with Police approval

12.6.4. **Taxi Driver Licenses for 2023:** with Police approval

12.6.5. **Taxi/Limousine License** with Police approval:

12.6.6. **Junk Dealer /Collector License** with Police approval

12.6.6.1. JUNK 24-1, Windfield Alloy, Inc; Brandon Tetler, 81 Hale st

Motion by Councilor Jordan, second Councilor Lewandowski

PASSED

All in Favor

45

12.6.7. **Sunday Pool**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles** with Police approval

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license** - with police approval

12.6.13. **Fortune Teller** with - Police approval

12.6.14. **Buy & Sell Old Gold** – with Police approval

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars** with Police approval

12.6.18.1. TLLB 24-1, Jalbert Wilson, Inc; John Jalbert, 102 Hale st – 10

Limos

Motion by Councilor McGonagle, second Councilor Rogers

PASSED

All in Favor

46



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13. MOTIONS AND ORDERS:

14. ORDINANCES (FILE 10 DAYS):

14.1. Ordinance re: Vehicles and Traffic – Delete Handicap parking for 83 Blossom st, 30 Lancaster st and 42 Allen st and *add* handicap parking at 12 Jackson st
File 10 days

Motion by Councilor Rogers, second Councilor Jordan

PASSED

All in Favor

11-C

15. COMMUNICATIONS FROM COUNCILLORS:

15.1. Councillors Lewandowski, Ferreira and President Sullivan request a discussion about reactivating the *Forest Steward Program* as part of the City's Open Space & Recreation Plan

Councilor Lewandowski stated the Open Space & Recreation survey wrapped up yesterday. Spoke with Rob Moore and Christine Kwitchoff about the next steps which are gathering insights, having a public meeting and getting feedback from city partners on how to implement and then create a new open space recreation draft in June. As part of that, I would like to revive the Forest Steward Program which started in 2009.

Councilor Ferreira stated this has existed and do have thousands of acres of forestry in our city which is an asset. It is an important step to address some climate issues and biodiversity in our community.

Mayor Barrett stated we have been a tree city for a long time both urban and rural. All for the forestry committee. We have a tree committee in the city which is more focused on the urban trees. In the process with ARPA Administrator, Kathleen Lambert, having a tree inventory done and need people who are interested in doing so.

Kathleen Lambert, ARPA Manager, addressed the Council. We have a committee now but need more commissioners. Looking for five to seven people that can steer policies and in addition would like tree ambassadors as well in the city. Through the commission can raise awareness.

President Sullivan is very encouraged the Mayor is willing to reestablish the forest stewardship on its own. The last time it was active was in 2009 with Winnekinni. There is more work to be done in many of the parks and the streets throughout the city.

15.2. Council Vice President Jordan requests to present a City Council citation to Michael and Mags Conneely, owners of the *Peddler's Daughter*, recognizing them as they celebrate 25 years in business



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Councilor Vice President Jordan presented The Conneely's a City Council Citation. See item 5.1. 12-M

16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

17. RESOLUTIONS AND PROCLAMATIONS:

17.1. Mayor Barrett presents proclamation – Recognizing April 24th as *ARMENIAN HOLY MARTYR'S DAY* in City of Haverhill

Councilor Basiliere read the Armenian Holy Martyr's Day Proclamation.

Motion by Councilor Basiliere to approve and accept, second Councilor Michitson

PASSED

All in Favor

13-F

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN :

Motion by Councilor Jordan, second Councilor Lewandowski

PASSED

All in Favor

Adjourned 19:30