



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, December 28 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR:
 - 5.1. Mayor Fiorentini submits Salary Ordinances and Contracts for the following Groups:
 - 5.1.1. Ordinance re: Salaries – City Hall Clerks Group File 10 days
 - 5.1.2. Ordinance re: Salaries – Citizen Center Group File 10 days
 - 5.1.3. Ordinance re: Salaries – Engineering Group -Teamsters #170 File 10 days
 - 5.1.4. Ordinance re: Salaries – Water/Wastewater Office/Technical File 10 days
6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:
7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
9. UTILITY HEARING(S) AND RELATED ORDER(S):
 - 9.1. Petition from Mass Electric Co d/b/a National Grid requesting underground electric conduits for Creekbrook dr; plan #30454727 Hearing Feb 1 2022
 - 9.2. Petition from Mass Electric Co d/b/a National Grid requesting pole location for Creekbrook dr; plan #30454727 Hearing Feb 1 2022
10. HEARINGS AND RELATED ORDERS:
 - 10.1. Document 103; Petition from Noel Ortega owner of *Welcome Motors Inc* requesting hearing for approval to expand his current lot at his dealership, 63 Pecker to park more vehicles.
Hearing continued from December 7 2021
11. APPOINTMENTS:
 - 11.1. Confirming Appointments:
 - 11.2. Non-Confirming:
 - 11.3. Resignations:
12. PETITIONS:
 - 12.1. Applicant Marc Couture requests hearing to allow construction of a two-story garage at 177 Millvale rd which is within 500 feet of the Millvale Reservoir Hearing Jan 25 2022
 - 12.2. Applications Handicap Parking Sign: with police approval
 - 12.2.1. Jerricca Jarrett, 73 Hilldale av *new*
 - 12.2.2. Myrna Otero, 37 Wilson st *new*
 - 12.2.3. Kimberly Bradley, 13 Highland st *new*
 - 12.3. Amusement/Event Applications:



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- 12.4. **Auctioneer License:**
- 12.5. **Tag Days:**
- 12.6. **One Day Liquor License:**
- 12.7. **Annual License Renewals:**
 - 12.7.1. **Hawker Peddlers License 2022 - Fixed location**
 - 12.7.2. **Coin-Op License Renewals - with Police Dept approval**
 - 12.7.2.1. *American Legion Post 4 - 2 Coin-ops 1314 Main st*
 - 12.7.3. **Drainlayer License Renewals for 2022 -with City Engineer approval**
 - 12.7.3.1. Paul Busby
 - 12.7.3.2. Steve Caruso
 - 12.7.3.3. Scott Karpinski
 - 12.7.3.4. Ralph Meola
 - 12.7.3.5. Doug Robbins
 - 12.7.3.6. Joseph Scott
 - 12.7.4. **Christmas Tree Vendor:**
 - 12.7.5. **Taxi Driver Licenses for 2022:**
 - 12.7.6. **Taxi License**
 - 12.7.7. **Junk Dealer License**
 - 12.7.8. **Pool Tables**
 - 12.7.9. **Sunday Pool**
 - 12.7.10. **Bowling**
 - 12.7.11. **Sunday Bowling**
 - 12.7.12. **Buy & Sell Second Hand Articles**
 - 12.7.13. **Buy & Sell Second Hand Clothing**
 - 12.7.14. **Pawnbroker license**
 - 12.7.15. **Fortune Teller**
 - 12.7.16. **Buy & Sell Old Gold**
 - 12.7.17. **Roller Skating Rink**
 - 12.7.18. **Sunday Skating**
 - 12.7.19. **Exterior Vending Machines**
 - 12.7.20. **Limousine/Livery License/Chair Cars:**

13. MOTIONS AND ORDERS:

- 13.1. Order – Document 7/2020 (an Order relating to rates for private snow plowing and hauling) and is hereby deleted in its entirety and the Rates for Snow Plowing and Hauling effective December 29, 2001 be inserted in place thereof with accompanying notes *Related communication from Mayor and Michael Stankovich, Director of Public Works*
- 13.2. Order – \$2,000,000 be raised and appropriated into Stabilization account



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- 13.3. Order – authorize pay bills of previous years and authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
ACI Payments	\$498.00	Water Department
Boston Systems & Solutions (2)	640.00	Information Technology
Greenman-Pedersen Inc	911.76	Highway-Refuse

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. President Barrett requests to introduce Ralph Basiliere to give a summarization of the *Vietnam Veterans Memorial Park* on Mill st
- 15.2. Councillor Bevilacqua requests to introduce Keith Gopsill on behalf of Veterans Organizations, to discuss small allocation of COVID Relief Funds to assist Haverhill's Veteran Service Organizations
- 15.3. Councillor Sullivan, President Barrett, Councillor Daly O'Brien and Councillor Bevilacqua request to discuss the ongoing deterioration of the Basiliere Bridge and the state's timeline to start and complete the project
- 15.4. Councillor Bevilacqua requests a discussion on the increased large dump truck and other speeding heavy truck traffic on East Broadway
- 15.5. Councillor Macek requests a discussion on the current unsafe conditions of the *Woodyla Trail* surface from Stanley Drive to Concord st

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Doc 3-R: Ordinance re: Vehicles and traffic;
Add handicap parking 173 River st
- 16.2. Doc 3-S: Ordinance re: Vehicles and traffic;
Add Handicap parking 37 Wilson st
- 16.3. Doc 3-T: Ordinance re: Vehicles and traffic;
Add Handicap parking 73 Hilldale av
- 16.4. Doc 3-U: Ordinance re: Vehicles and traffic;
Add Handicap parking 83 Blossom st
- 16.5. Doc 3-V: Ordinance re: Vehicles and Traffic;
Add Handicap parking 13 Highland st
All filed December 8 2021
- 16.6. Document 54-B: Ordinance re: Vehicles and Traffic – Parking Restriction-
Irving av – No Parking both sides from its intersection with Mountain av north for
125' *filed December 14 2021*
- 16.7. Document 54-C: Ordinance re: Vehicles and Traffic - Lafayette Sq Parking
Lot- Unrestricted Parking *Existing Ordinances regarding this Parking Lot be deleted
filed December 14 2021



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- 16.8. Document 113-Ordinance re: Vehicles and Traffic – Prohibited Turns – add the following: Lafayette av – Egress to Lafayette sq – Left Turn Prohibited and Moody st – Egress to Golden Hill av – Right Turn Prohibited - * This prohibition applies to trucks only

filed December 14 2021

- 16.9. Document 92-X: Councillor Bevilacqua requests to introduce Chief Robert Pistone in recognition of the Haverhill Police Department's accreditation from the Commission on Accreditation for Law Enforcement Agencies, CALEA

Postponed from December 14 2021

- 17. RESOLUTIONS AND PROCLAMATIONS:**
- 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**
- 19. DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 20. LONG TERM MATTERS STUDY LIST**
- 21. ADJOURN**

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

511
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

December 23, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Salary Ordinances and MOA Submissions – City Hall Clerks Group, Citizen Center Group, Engineering Group and Water-Wastewater Office and Technical Group

Dear Madame President and Members of the Haverhill City Council:

I'm pleased to report that with many of our unions we have now reached a three year salary agreement. I commend our Teamsters unions for working with us to come up with an amiable settlement that is fair to our employees and fair to the taxpayers of the city.

I am attaching several salary ordinances which must remain on file for two weeks. As Councilors know, the Council does not vote on the contract but must vote on the funding.

I recommend approval of the salary ordinances. Bill Cox and I are available for any questions you might have.

Respectfully submitted,

James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Sheila Pelczar, HR Technician – spelczar@cityofhaverhill.com

Christina Carrie, Head Clerk/Floater – ccarrie@cityofhaverhill.com

HAVERHILL CITY CLERK DEC 23/21

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director *dlm*
DATE: December 22, 2021
RE: Salary Ordinances & MOA submissions

Attached please find the ordinances and Memorandum of Agreements for the following Teamsters Groups as a result of their recent negotiations:

- City Hall Clerks group
- Citizen Center group
- Engineering group
- Water/Wastewater Office & Technical group

Also included is the ordinance for the longevity scale for the Administrative/Non-Union positions. Please submit these documents to the next City Council meeting for action.

dlm

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE CITY HALL CLERKS GROUP – Teamsters Local #170

HAY CITY CLERK DEC2021 AM1100

Three-year contract:

July 1, 2021 to June 30, 2022

July 1, 2022 to June 30, 2023

July 1, 2023 to June 30, 2024

Wages

Amend Article 9: WAGES and LONGEVITY

1.75% salary increase effective 7-1-2021

2% salary increase effective 7-1-2022

2% salary increase effective 7-1-2023

Amend Article 9 Section 3: Professional Development

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$12.00 per week to \$18.50 per week. This allowance shall be pro-rated for part-time employees according to hours worked.

Amend Article 9 Section 2: Longevity

Effective 7/1/2021 longevity will be as follows:

\$1,300.00 for 5<10 years

\$1,350.00 for 10<15 years

\$1,400.00 for 15<20 years

\$1,450.00 for 20<25 years

\$1,700.00 for 25<30 years

Also add a new step for 30-year employees as follows:

\$2,500.00 for 30 years

Add new section (Section 8) to Article 9:

Any employee receiving a one-time non reoccurring payment shall be paid via direct deposit and the employee may elect not to have a retirement deduction taken out of the payment.

Holiday language

Amend Article 10: HOLIDAYS

Effective 1/1/2022 add "Juneteenth holiday" to Section 1 of Article 10 as a paid holiday. This day shall be considered a "floating" holiday. Employees shall be entitled to an additional day off without loss of pay at the discretion of the department head. Municipal offices shall remain open if Juneteenth occurs on a regular operating day. Section 2 shall not apply to the Juneteenth holiday.

City Hall Clerks

Educational Pay

Amend Article 21: Education

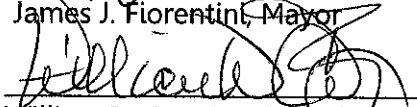
Effective 7/1/2021 the City shall increase the amount available for reimbursement for tuition from \$1,000 to \$2,000 per year.

All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: _____



James J. Fiorentini, Mayor



William D. Cox, Jr., City Solicitor



James Marks, Teamsters Business Agent

Shop Steward

MAYOR JAMES J. FIORENTINI
Denise McClanahan, HR Director
12/23/2021
COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP:
CONTRACT PERIOD:

City Hall Clerks Group
July 1, 2021 to June 30, 2024

PERCENTAGE INCREASE FOR EACH CONTRACT YEAR:

Year 1 1.75 % Year 2 2 % Year 3 2 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY 22	Cost amount	<u>\$18,540.00</u>
Year 2 – FY 23	Cost amount	<u>\$21,559.00</u>
Year 3 – FY 24	Cost amount	<u>\$21,991.00</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost FY22
Professional Development increase
Longevity increase

\$
\$8,100.00
\$4,200.00

What is the percentage increase that these extras add to the budget?

\$74,390.00

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT:

Total salary budget for this group:
Percent increase in salary budget:

5.75% over 3 years

Are there any other groups or individuals that would be directly affected by this budget? No
What would be the effect? _____
Are there any other known implications to this contract? _____

Funds are appropriated
Where funds are located

Funds need appropriation by council
Where funds to come from

Yes No

☒ ☐

Account #: 1010000109465101

Yes No

☐ ☒

Account #: Click or tap here to enter text.


HR Dept

Auditors Office



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

HAU CITY CLERK DEC23/21 AM 11:00

5111

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-F of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 666.04	\$ 685.26	\$ 705.05	\$ 725.48	\$ 746.46	\$ 768.03	\$ 790.24	\$ 809.99
Head Clerk/Account Clerk	\$ 711.73	\$ 732.69	\$ 754.25	\$ 776.43	\$ 799.34	\$ 822.81	\$ 846.98	\$ 868.16
Office Manager/Office Account Clerk	\$ 749.18	\$ 771.24	\$ 793.99	\$ 817.37	\$ 841.48	\$ 866.20	\$ 891.62	\$ 913.91
Head Admin Clerk/Supervisor of Benefits	\$ 797.39	\$ 821.66	\$ 846.63	\$ 872.39	\$ 898.95	\$ 925.34	\$ 952.51	\$ 976.32
Chief Admin Clerk	\$ 841.27	\$ 866.84	\$ 893.19	\$ 920.37	\$ 948.39	\$ 976.23	\$ 1,004.91	\$ 1,030.03
Computer Operator							\$ 998.94	\$ 1,023.91

EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 679.36	\$ 698.97	\$ 719.15	\$ 739.99	\$ 761.39	\$ 783.39	\$ 806.04	\$ 826.19
Head Clerk/Account Clerk	\$ 725.97	\$ 747.34	\$ 769.33	\$ 791.96	\$ 815.33	\$ 839.27	\$ 863.92	\$ 885.52
Office Manager/Office Account Clerk	\$ 764.17	\$ 786.66	\$ 809.87	\$ 833.72	\$ 858.31	\$ 883.53	\$ 909.46	\$ 932.19
Head Admin Clerk/Supervisor of Benefits	\$ 813.34	\$ 838.09	\$ 863.56	\$ 889.84	\$ 916.93	\$ 943.85	\$ 971.56	\$ 995.85
Chief Admin Clerk	\$ 858.09	\$ 884.18	\$ 911.06	\$ 938.78	\$ 967.36	\$ 995.76	\$ 1,025.01	\$ 1,050.63
Computer Operator							\$ 1,018.92	\$ 1,044.39

EFFECTIVE 7/1/2023 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 692.95	\$ 712.95	\$ 733.53	\$ 754.79	\$ 776.61	\$ 799.06	\$ 822.16	\$ 842.72
Head Clerk/Account Clerk	\$ 740.49	\$ 762.29	\$ 784.72	\$ 807.80	\$ 831.63	\$ 856.05	\$ 881.20	\$ 903.23
Office Manager/Office Account Clerk	\$ 779.45	\$ 802.40	\$ 826.07	\$ 850.39	\$ 875.47	\$ 901.20	\$ 927.64	\$ 950.84
Head Admin Clerk/Supervisor of Benefits	\$ 829.61	\$ 854.85	\$ 880.83	\$ 907.63	\$ 935.27	\$ 962.73	\$ 990.99	\$ 1,015.77
Chief Admin Clerk	\$ 875.25	\$ 901.86	\$ 929.28	\$ 957.56	\$ 986.71	\$ 1,015.67	\$ 1,045.51	\$ 1,071.65
Computer Operator							\$ 1,039.30	\$ 1,065.28

Amend Article 9 Section 3: Professional Development by the following:

Effective 7/1/21 increase the amount of the Professional Development allowance from \$12.00 per week to \$18.50 per week. This allowance shall be pro-rated for part-time employees according to hours worked.

Amend Article 9 Section 2: Longevity

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years



DOCUMENT

CITY OF HAVERHILL

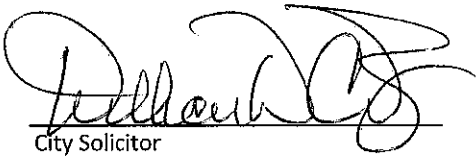
In Municipal Council

ORDERED:

Amend Article 21: Education

Effective 7/1/2021 the City shall increase the amount available for reimbursement for tuition from \$1,000 to \$2,000 per year.

Approved as to legality:


City Solicitor



97F 2020
DOCUMENT

CITY OF HAVERHILL

In Municipal Council

CHAPTER
CITY HALL CLERKS

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-1 of 2018 is hereby amended as follows:

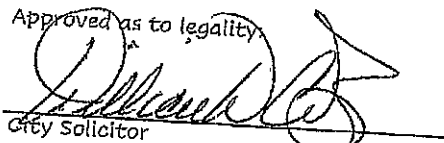
EFFECTIVE 7/1/2019 1.75%

	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	\$ 643.33	\$ 661.89	\$ 681.01	\$ 700.74	\$ 721.00	\$ 741.84	\$ 763.29	\$ 782.37
Head Clerk/Account Clerk	\$ 687.46	\$ 707.70	\$ 728.53	\$ 749.96	\$ 772.08	\$ 794.75	\$ 818.10	\$ 838.55
Office Manager/Office Account Clerk	\$ 723.64	\$ 744.94	\$ 766.91	\$ 789.49	\$ 812.78	\$ 836.66	\$ 861.22	\$ 882.75
Head Admin Clerk/Supervisor of Benefits	\$ 770.20	\$ 793.63	\$ 817.75	\$ 842.64	\$ 868.30	\$ 893.79	\$ 920.03	\$ 943.03
Chief Admin Clerk	\$ 812.58	\$ 837.28	\$ 862.73	\$ 888.99	\$ 916.05	\$ 942.94	\$ 970.64	\$ 994.91
Computer Operator							\$ 964.87	\$ 988.99

EFFECTIVE 7/1/2020 1.75%

	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Principal Clerk	\$ 654.58	\$ 673.48	\$ 692.92	\$ 713.00	\$ 733.62	\$ 754.82	\$ 776.65	\$ 796.06
Head Clerk/Account Clerk	\$ 699.49	\$ 720.09	\$ 741.28	\$ 763.08	\$ 785.59	\$ 808.66	\$ 832.41	\$ 853.22
Office Manager/Office Account Clerk	\$ 736.30	\$ 757.97	\$ 780.34	\$ 803.31	\$ 827.01	\$ 851.30	\$ 876.29	\$ 898.19
Head Admin Clerk/Supervisor of Benefits	\$ 783.68	\$ 807.52	\$ 832.07	\$ 857.39	\$ 883.49	\$ 909.43	\$ 936.13	\$ 959.53
Chief Admin Clerk	\$ 826.80	\$ 851.93	\$ 877.83	\$ 904.54	\$ 932.08	\$ 959.44	\$ 987.63	\$ 1,012.32
Computer Operator							\$ 981.76	\$ 1,006.30

Approved as to legality


City Solicitor

MOA

5.11.2

HAU CITY CLERK DEC23/21 AM1100

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE CITIZEN CENTER GROUP – Teamsters Local #170

Three-year contract:

July 1, 2021 to June 30, 2022
July 1, 2022 to June 30, 2023
July 1, 2023 to June 30, 2024

Wages

Amend Article VII: WAGES and CLASSIFICATIONS

1.75% salary increase effective 7-1-2021
2% salary increase effective 7-1-2022
2% salary increase effective 7-1-2023

Wage adjustments as follows:

Effective 7/1/2021

Activities/Volunteer position add \$.50 per hour

Driver position add \$1.00 per hour

Building Maintenance Craftsman/Custodian position add \$2.50 per hour

Effective 7/1/2022

Activities/Volunteer position add \$.50 per hour

Driver position add \$1.00 per hour

Building Maintenance Craftsman/Custodian position add \$2.50 per hour

Remove the following job titles from the wage scale and contract:

- Driver (from 7/1/2020 wage scale)
- Meals on Wheels Driver
- Shine Coordinator

Replace the following

- Driver (Veterans) job title with Driver title

Amend Article VII Section 5: Professional Development

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$600.00 to \$700.00 per year.

Amend Article VII Section 3: Longevity

Effective 7/1/2021 longevity will be as follows:

\$1,300.00 for 5 < 10 years

\$1,350.00 for 10 < 15 years

\$1,400.00 for 15 < 20 years

\$1,450.00 for 20 < 25 years

\$1,700.00 for 25 < 30 years

5,1,2

Also add a new step for 30-year employees as follows:

\$2,500.00 for 30 years

Add new section (Section 12) to Article VII:

Any employee receiving a one-time non reoccurring payment shall be paid via direct deposit and the employee may elect not to have a retirement deduction taken out of the payment.

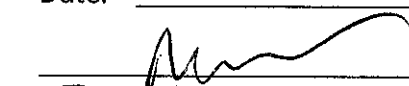
Holiday language

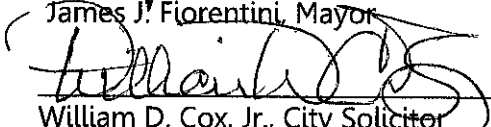
Amend Article VIII: HOLIDAYS


Effective 1/1/2022 add "Juneteenth holiday" to Section 1 of Article VIII as a paid holiday. This day shall be considered a "floating" holiday. Employees shall be entitled to an additional day off without loss of pay at the discretion of the department head. Municipal offices shall remain open if Juneteenth occurs on a regular operating day. Section 2 shall not apply to the Juneteenth holiday.

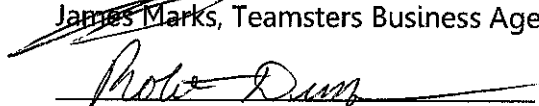
All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: _____


James J. Fiorentini, Mayor


William D. Cox, Jr., City Solicitor


James Marks, Teamsters Business Agent


Shop Steward

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 12/23/2021
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Citizen Center group
CONTRACT PERIOD: July 1, 2021 to June 30, 2024

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 1.75 % Year 2 2 % Year 3 2 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>22</u>	Cost amount	<u>\$18,160.00</u>
Year 2 – FY <u>23</u>	Cost amount	<u>\$19,335.00</u>
Year 3 – FY <u>24</u>	Cost amount	<u>\$7,241.00</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost FY22

Professional Development increase \$800.00

Longevity increase \$1,500.00

What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$47,036.00

Total salary budget for this group: _____

Percent increase in salary budget: 5.75% over 3 years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated ☒ ☐

Where funds are located Account #: 1010000109465101

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from Account #: Click or tap here to enter text.

Auditors Office



HR Dept



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

5,112

HAVERHILL CITY CLERK DEC 23/21 04:11:01

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITIZEN CENTER GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-I of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 801.75	\$ 825.80	\$ 850.56	\$ 872.46	\$ 902.36	\$ 929.41		
Principal Account Clerk/Dispatcher	\$ 691.43	\$ 711.73	\$ 732.69	\$ 754.24	\$ 776.44	\$ 799.35	\$ 846.98	
Principal Account Clerk	\$ 638.38	\$ 658.35	\$ 676.42	\$ 696.40	\$ 716.84	\$ 737.94	\$ 778.66	
Office Manager	\$ 749.18	\$ 771.24	\$ 793.99	\$ 817.37	\$ 841.48	\$ 866.20	\$ 891.62	\$ 913.91
Bldg Maintenance Craft/Custodian	\$ 22.40	\$ 23.00	\$ 23.62					
Activities/Volunteer	\$ 17.95	\$ 18.48						
Driver	\$ 16.80							
EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 817.79	\$ 842.32	\$ 867.58	\$ 889.91	\$ 920.41	\$ 948.00		
Principal Account Clerk/Dispatcher	\$ 705.26	\$ 725.97	\$ 747.34	\$ 769.33	\$ 791.97	\$ 815.33	\$ 863.92	
Principal Account Clerk	\$ 651.15	\$ 671.51	\$ 689.95	\$ 710.33	\$ 731.18	\$ 752.70	\$ 794.23	
Office Manager	\$ 764.17	\$ 786.66	\$ 809.87	\$ 833.72	\$ 858.31	\$ 883.53	\$ 909.46	\$ 932.19
Bldg Maintenance Craft/Custodian	\$ 25.34	\$ 25.96	\$ 26.60					
Activities/Volunteer	\$ 18.81	\$ 19.35						
Driver	\$ 18.14							
EFFECTIVE 7/1/2023 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Program Coordinator	\$ 834.15	\$ 859.17	\$ 884.93	\$ 907.71	\$ 938.82	\$ 966.96		
Principal Account Clerk/Dispatcher	\$ 719.36	\$ 740.49	\$ 762.29	\$ 784.72	\$ 807.81	\$ 831.64	\$ 881.19	
Principal Account Clerk	\$ 664.17	\$ 684.94	\$ 703.75	\$ 724.54	\$ 745.80	\$ 767.75	\$ 810.11	
Office Manager	\$ 779.45	\$ 802.40	\$ 826.07	\$ 850.39	\$ 875.47	\$ 901.20	\$ 927.64	\$ 950.84
Bldg Maintenance Craft/Custodian	\$ 25.85	\$ 26.48	\$ 27.13					
Activities/Volunteer	\$ 19.19	\$ 19.74						
Driver	\$ 18.50							

Amend Article 9 Section 3: Professional Development by the following:

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$600.00 to \$700.000 per year.

Amend Article 9 Section 2: Longevity

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years

5,12

Citizen Center Group



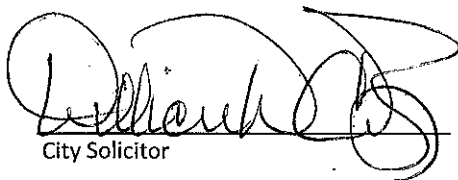
DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

Approved as to legality:


City Solicitor



97-I 2020
DOCUMENT

BACK UP
REF
ONLY

CITY OF HAVERHILL

In Municipal Council

ORDERED:
MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

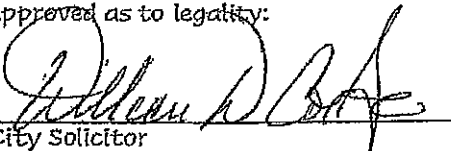
CHAPTER
CITIZEN CENTER GROUP

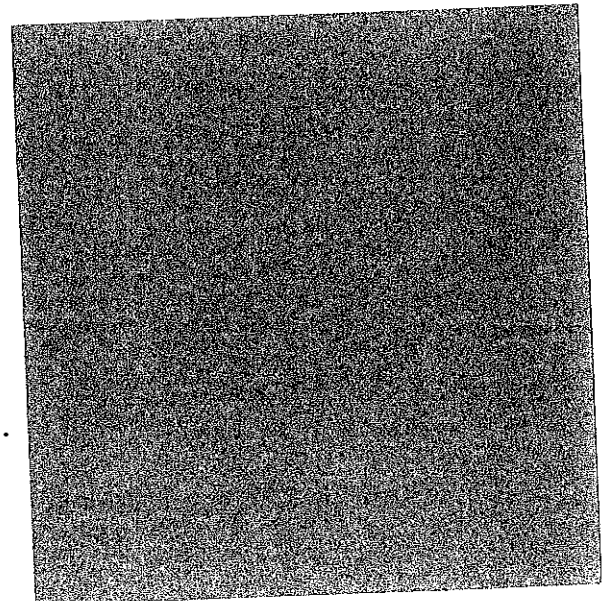
BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-D of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 774.41	\$ 797.64	\$ 821.56	\$ 842.71	\$ 871.59	\$ 897.72	
Principal Account Clerk/Dispatcher	\$ 667.85	\$ 687.46	\$ 707.70	\$ 728.52	\$ 749.96	\$ 772.09	\$ 818.09
Principal Account Clerk	\$ 616.61	\$ 635.89	\$ 653.35	\$ 672.65	\$ 692.39	\$ 712.77	\$ 752.10
Bldg Maintenance Craft/Custodian	\$ 19.22	\$ 19.80	\$ 20.40				
Activities/Volunteer	\$ 16.86	\$ 17.37					
Driver	\$ 10.27	\$ 10.57					
Meal on Wheels Driver	\$ 11.00	\$ 11.33					
Driver (Veterans)	\$ 15.26						
Shine Coordinator	\$ 12.82	\$ 13.20					

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Program Coordinator	\$ 787.96	\$ 811.60	\$ 835.94	\$ 857.45	\$ 886.84	\$ 913.43	
Principal Account Clerk/Dispatcher	\$ 679.54	\$ 699.49	\$ 720.09	\$ 741.27	\$ 763.09	\$ 785.60	\$ 832.41
Principal Account Clerk	\$ 627.40	\$ 647.02	\$ 664.79	\$ 684.42	\$ 704.51	\$ 725.25	\$ 765.26
Bldg Maintenance Craft/Custodian	\$ 19.55	\$ 20.14	\$ 20.76				
Activities/Volunteer	\$ 17.15	\$ 17.67					
Driver	\$ 12.75						
Meal on Wheels Driver	\$ 12.75						
Driver (Veterans)	\$ 15.53						
Shine Coordinator	\$ 13.04	\$ 13.43					

Approved as to legality:


City Solicitor



Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE ENGINEERING GROUP – Teamsters Local #170

MOA
5.11.3
HAY CITY CLERK DEC 23 21 AM 11:00

Three-year contract:

July 1, 2021 to June 30, 2022
July 1, 2022 to June 30, 2023
July 1, 2023 to June 30, 2024

Wages

Amend Article VII: WAGES

1.75% salary increase effective 7-1-2021
2% salary increase effective 7-1-2022
2% salary increase effective 7-1-2023

Re-establishment of the Jr. Civil Engineer position

The parties agree to continue to bargain on this issue as proposed by the union.

Amend Article VII Section 2A: Professional Development

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$125.00 to \$250.00 per year.

Amend Article VII Section 3: Longevity

Effective 7/1/2021 longevity will be as follows:

\$1,300.00 for 5 < 10 years
\$1,350.00 for 10 < 15 years
\$1,400.00 for 15 < 20 years
\$1,450.00 for 20 < 25 years
\$1,700.00 for 25 < 30 years

Also add a new step for 30 year employees as follows:

\$2,500.00 for 30 years

Add new section (Section 7) to Article VII:

Any employee receiving a one-time non reoccurring payment shall be paid via direct deposit and the employee may elect not to have a retirement deduction taken out of the payment.

Holiday language

Amend Article VIII: HOLIDAYS

Effective 1/1/2022 add "Juneteenth holiday" to Section 1 of Article VII as a paid holiday. This day shall be considered a "floating" holiday. Employees shall be entitled to an additional day off without loss of pay at the discretion of the department head. Municipal offices shall remain open if Juneteenth occurs on a regular operating day. Section 2 shall not apply to the Juneteenth holiday.

HR Dept



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

5113

HAVERHILL CITY CLERK DEC 23/21 #11100

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES.

CHAPTER
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-H of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	
Jr. Draftsperson	\$ 705.71	\$ 750.29	\$ 814.00	\$ 838.42
Sr. Engineering Aide	\$ 856.51	\$ 898.48	\$ 959.96	\$ 988.76
Assistant Civil Engineer	\$ 84,273.93			

EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 719.83	\$ 765.30	\$ 830.28	\$ 855.19
Sr. Engineering Aide	\$ 873.64	\$ 916.45	\$ 979.16	\$ 1,008.54
Assistant Civil Engineer	\$ 85,959.41			

EFFECTIVE 7/1/2023 2%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 734.22	\$ 780.61	\$ 846.89	\$ 872.30
Sr. Engineering Aide	\$ 891.11	\$ 934.78	\$ 998.74	\$ 1,028.71
Assistant Civil Engineer	\$ 87,678.60			

Amend Article VII Section 2A: Professional Development by the following:

Effective 7/1/21 increase the amount of the Professional Development allowance from \$125.00 to \$250.00 per year

Amend Article VII Section 3: Longevity

Effective 7/1/2021 longevity will be as follows:

- \$1,300.00 for 5<10 years
- \$1,350.00 for 10<15 years
- \$1,400.00 for 15<20 years
- \$1,450.00 for 20<25 years
- \$1,700.00 for 25<30 years
- \$2,500.00 for 30 years

Engineering Group

5,13


Educational Pay

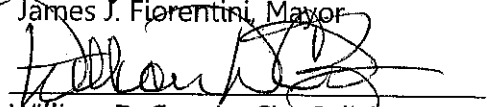
Amend Article 22: Educational Pay

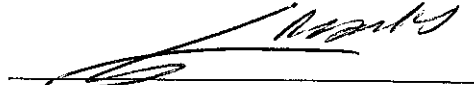
Effective 7/1/2021 the City shall increase the amount available for educational courses from \$1,000 to \$2,000 per year.

All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: _____


James J. Fiorentini, Mayor


William D. Cox, Jr., City Solicitor


James Marks, Teamsters Business Agent

Shop Steward (Engineering Group)



97# 2020
DOCUMENT

BACKUP
REF
ONLY

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
ENGINEERING GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-F of 2019 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 681.64	\$ 724.71	\$ 786.24	\$ 809.83
Sr. Engineering Aide	\$ 827.30	\$ 867.84	\$ 927.22	\$ 955.04
Assistant Civil Engineer	\$ 81,400.00			

EFFECTIVE 7/1/2020 1.75%	STEP 1	STEP 2	STEP 3	STEP 4
Jr. Draftsperson	\$ 693.57	\$ 737.39	\$ 800.00	\$ 824.00
Sr. Engineering Aide	\$ 841.78	\$ 883.03	\$ 943.45	\$ 971.75
Assistant Civil Engineer	\$ 82,824.50			

Approved as to legality:

City Solicitor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

5/1/21

HAVERHILL CITY CLERK 2021 041100

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
WATER/WASTEWATER
OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 97-G of 2020 is hereby amended as follows:

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	
Treatment Plant Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	\$ 1,874.49
Computer Specialist	\$ 1,477.48	\$ 1,486.86	\$ 1,574.83				
Chemist	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28				
Wastewater Compliance Coordinator	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28				
Water Service Inspector	\$ 1,106.92	\$ 1,208.83	\$ 1,254.38				
Billing/Collector Manager	\$ 1,106.92	\$ 1,208.83	\$ 1,254.38				
Wastewater Facility Manager	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	
Collection System Supervisor	\$ 1,525.34	\$ 1,593.14	\$ 1,655.24	\$ 1,702.17	\$ 1,760.04	\$ 1,817.24	\$ 1,874.49
Wastewater Chemist	\$ 1,040.19	\$ 1,152.41	\$ 1,321.87	\$ 1,368.54	\$ 1,420.34	\$ 1,467.28	
Wastewater Head Mechanic	\$ 1,152.58	\$ 1,235.29	\$ 1,263.46	\$ 1,315.49	\$ 1,367.23	\$ 1,414.19	
Executive Assistant to the Supt./Eng.	\$ 1,031.60	\$ 1,059.96	\$ 1,132.17	\$ 1,166.13	\$ 1,201.12	\$ 1,237.16	

EFFECTIVE 7/1/2021 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
(For new hires after 7/1/10)							
Water Maintenance Supervisor	\$ 1,542.95	\$ 1,603.07	\$ 1,648.54				
Treatment Plant Supervisor	\$ 1,542.95	\$ 1,603.07	\$ 1,648.54				
Computer Specialist	\$ 1,430.93	\$ 1,440.01	\$ 1,525.21				
Chemist	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05				
Wastewater Compliance Coordinator	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05				
Water Service Inspector	\$ 1,072.04	\$ 1,170.74	\$ 1,214.86				
Billing/Collector Manager	\$ 1,072.04	\$ 1,170.74	\$ 1,214.86				
Wastewater Facility Manager	\$ 1,349.96	\$ 1,413.64	\$ 1,477.28	\$ 1,542.95	\$ 1,603.08	\$ 1,648.54	
Collection System Supervisor	\$ 1,349.96	\$ 1,413.64	\$ 1,477.28	\$ 1,542.95	\$ 1,603.08	\$ 1,648.54	
Wastewater Chemist	\$ 1,007.42	\$ 1,116.10	\$ 1,280.22	\$ 1,325.42	\$ 1,375.60	\$ 1,421.05	
Wastewater Head Mechanic	\$ 1,116.26	\$ 1,196.37	\$ 1,223.65	\$ 1,274.04	\$ 1,324.15	\$ 1,369.63	
Executive Assistant to the Supt./Eng.	\$ 999.10	\$ 1,026.57	\$ 1,096.50	\$ 1,129.39	\$ 1,163.27	\$ 1,198.19	
Head Account Clerk	\$ 801.15	\$ 825.26	\$ 848.19	\$ 872.75	\$ 898.06	\$ 924.18	\$ 970.38
Business Manager	\$ 1,181.20	\$ 1,236.92	\$ 1,292.62	\$ 1,350.09	\$ 1,402.69	\$ 1,442.46	
Asset & Information Specialist	\$ 1,054.40	\$ 1,116.42	\$ 1,178.44	\$ 1,240.48	\$ 1,302.50	\$ 1,364.52	\$ 1,426.54

EFFECTIVE 7/1/2022 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	
Treatment Plant Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	\$ 1,911.98
Computer Specialist	\$ 1,507.03	\$ 1,516.59	\$ 1,606.33				
Chemist	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63				
Wastewater Compliance Coordinator	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63				
Water Service Inspector	\$ 1,129.06	\$ 1,233.00	\$ 1,279.47				
Billing/Collector Manager	\$ 1,129.06	\$ 1,233.00	\$ 1,279.47				
Wastewater Facility Manager	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	
Collection System Supervisor	\$ 1,555.84	\$ 1,625.01	\$ 1,688.34	\$ 1,736.21	\$ 1,795.24	\$ 1,853.59	\$ 1,911.98

WATER/WASTEWATER



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

Wastewater Chemist	\$ 1,060.99	\$ 1,175.46	\$ 1,348.30	\$ 1,395.91	\$ 1,448.74	\$ 1,496.63
Wastewater Head Mechanic	\$ 1,175.63	\$ 1,259.99	\$ 1,288.73	\$ 1,341.80	\$ 1,394.57	\$ 1,442.47
Executive Assistant to the Supt./Eng.	\$ 1,052.23	\$ 1,081.16	\$ 1,154.81	\$ 1,189.45	\$ 1,225.14	\$ 1,261.91

EFFECTIVE 7/1/2022 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,573.81	\$ 1,635.13	\$ 1,681.51				
Treatment Plant Supervisor	\$ 1,573.81	\$ 1,635.13	\$ 1,681.51				
Computer Specialist	\$ 1,459.55	\$ 1,468.81	\$ 1,555.72				
Chemist	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47				
Wastewater Compliance Coordinator	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47				
Water Service Inspector	\$ 1,093.48	\$ 1,194.16	\$ 1,239.16				
Billing/Collector Manager	\$ 1,093.48	\$ 1,194.16	\$ 1,239.16				
Wastewater Facility Manager	\$ 1,376.96	\$ 1,441.91	\$ 1,506.82	\$ 1,573.81	\$ 1,635.14	\$ 1,681.51	
Collection System Supervisor	\$ 1,376.96	\$ 1,441.91	\$ 1,506.82	\$ 1,573.81	\$ 1,635.14	\$ 1,681.51	
Wastewater Chemist	\$ 1,027.57	\$ 1,138.43	\$ 1,305.82	\$ 1,351.93	\$ 1,403.11	\$ 1,449.47	
Wastewater Head Mechanic	\$ 1,138.58	\$ 1,220.30	\$ 1,248.12	\$ 1,299.52	\$ 1,350.63	\$ 1,397.02	
Executive Assistant to the Supt./Eng.	\$ 1,019.08	\$ 1,047.10	\$ 1,118.43	\$ 1,151.98	\$ 1,186.54	\$ 1,222.15	
Head Account Clerk	\$ 817.17	\$ 841.76	\$ 865.15	\$ 890.20	\$ 916.02	\$ 942.66	
Business Manager	\$ 1,204.83	\$ 1,261.66	\$ 1,318.47	\$ 1,377.09	\$ 1,430.74	\$ 1,471.31	
Asset & Information Specialist	\$ 1,075.48	\$ 1,138.75	\$ 1,202.01	\$ 1,265.29	\$ 1,328.55	\$ 1,391.81	\$ 1,455.07

EFFECTIVE 7/1/2023 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	
Treatment Plant Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	\$ 1,950.22
Computer Specialist	\$ 1,537.17	\$ 1,546.93	\$ 1,638.45				
Chemist	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56				
Wastewater Compliance Coordinator	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56				
Water Service Inspector	\$ 1,151.64	\$ 1,257.66	\$ 1,305.06				
Billing/Collector Manager	\$ 1,151.64	\$ 1,257.66	\$ 1,305.06				
Wastewater Facility Manager	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	
Collection System Supervisor	\$ 1,586.96	\$ 1,657.51	\$ 1,722.11	\$ 1,770.94	\$ 1,831.15	\$ 1,890.66	\$ 1,950.22
Wastewater Chemist	\$ 1,082.21	\$ 1,198.97	\$ 1,375.27	\$ 1,423.83	\$ 1,477.72	\$ 1,526.56	
Wastewater Head Mechanic	\$ 1,199.14	\$ 1,285.19	\$ 1,314.50	\$ 1,368.64	\$ 1,422.46	\$ 1,471.32	
Executive Assistant to the Supt./Eng.	\$ 1,073.28	\$ 1,102.79	\$ 1,177.91	\$ 1,213.24	\$ 1,249.65	\$ 1,287.14	

EFFECTIVE 7/1/2023 2%

(For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,605.29	\$ 1,667.83	\$ 1,715.14				
Treatment Plant Supervisor	\$ 1,605.29	\$ 1,667.83	\$ 1,715.14				
Computer Specialist	\$ 1,488.74	\$ 1,498.19	\$ 1,586.83				
Chemist	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46				
Wastewater Compliance Coordinator	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46				
Water Service Inspector	\$ 1,115.35	\$ 1,218.04	\$ 1,263.94				
Billing/Collector Manager	\$ 1,115.35	\$ 1,218.04	\$ 1,263.94				
Wastewater Facility Manager	\$ 1,404.49	\$ 1,470.75	\$ 1,536.96	\$ 1,605.29	\$ 1,667.84	\$ 1,715.14	
Collection System Supervisor	\$ 1,404.49	\$ 1,470.75	\$ 1,536.96	\$ 1,605.29	\$ 1,667.84	\$ 1,715.14	
Wastewater Chemist	\$ 1,048.12	\$ 1,161.20	\$ 1,331.94	\$ 1,378.97	\$ 1,431.17	\$ 1,478.46	
Wastewater Head Mechanic	\$ 1,161.35	\$ 1,244.70	\$ 1,273.08	\$ 1,325.51	\$ 1,377.65	\$ 1,424.96	
Executive Assistant to the Supt./Eng.	\$ 1,039.46	\$ 1,068.04	\$ 1,140.79	\$ 1,175.02	\$ 1,210.27	\$ 1,246.60	

water/wastewater



DOCUMENT

5,114

CITY OF HAVERHILL

In Municipal Council

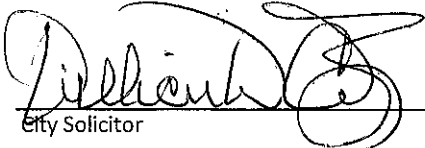
ORDERED:

Head Account Clerk	\$ 833.51	\$ 858.60	\$ 882.45	\$ 908.01	\$ 934.35	\$ 961.51
Business Manager	\$ 1,228.92	\$ 1,286.89	\$ 1,344.84	\$ 1,404.63	\$ 1,459.35	\$ 1,500.74
Asset & Information Specialist	\$ 1,096.99	\$ 1,161.52	\$ 1,226.05	\$ 1,290.59	\$ 1,355.12	\$ 1,419.65 \$ 1,484.18

Amend Appendix A and B Section 2: Professional Development by the following:
Effective 7/1/21 increase the amount of the Professional Development allowance from \$200.00 to \$350.00 per year.

Amend Article VII Section 3: Longevity
Effective 7/1/2021 longevity will be as follows:
\$1,300.00 for 5<10 years
\$1,350.00 for 10<15 years
\$1,400.00 for 15<20 years
\$1,450.00 for 20<25 years
\$1,700.00 for 25<30 years
\$2,500.00 for 30 years

Approved as to legality:


City Solicitor



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
W/WW OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-E of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	
Treatment Plant Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	\$ 1,810.56
Computer Specialist	\$ 1,427.10	\$ 1,436.15	\$ 1,521.12				
Chemist	\$ 1,321.87	\$ 1,371.90	\$ 1,417.24				
Wastewater Compliance Coordinator	\$ 1,321.87	\$ 1,371.90	\$ 1,417.24				
Water Service Inspector	\$ 1,069.17	\$ 1,167.60	\$ 1,211.60				
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Wastewater Head Mechanic	\$ 1,113.27	\$ 1,193.16	\$ 1,220.37	\$ 1,270.63	\$ 1,320.60	\$ 1,365.96	
Executive Assistant to the Supt./Eng.	\$ 996.42	\$ 1,023.82	\$ 1,093.56	\$ 1,126.36	\$ 1,160.16	\$ 1,194.97	

EFFECTIVE 7/1/2019 1.75%

For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,490.33	\$ 1,548.40	\$ 1,592.32				
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Wastewater Facility Manager	\$ 1,303.92	\$ 1,365.43	\$ 1,426.90	\$ 1,490.33	\$ 1,548.41	\$ 1,592.32	
Collection System Supervisor	\$ 1,303.92	\$ 1,365.43	\$ 1,426.90	\$ 1,490.33	\$ 1,548.41	\$ 1,592.32	
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Executive Assistant to the Supt./Eng.	\$ 965.02	\$ 991.56	\$ 1,059.10	\$ 1,090.88	\$ 1,123.60	\$ 1,157.33	
Head Account Clerk	\$ 773.83	\$ 797.11	\$ 819.26	\$ 842.98	\$ 867.44	\$ 892.66	\$ 937.29
Business Manager	\$ 1,140.92	\$ 1,194.74	\$ 1,248.54	\$ 1,304.04	\$ 1,354.85	\$ 1,393.27	
Asset & Information Specialist	\$ 1,018.44	\$ 1,078.35	\$ 1,138.25	\$ 1,198.17	\$ 1,258.08	\$ 1,317.99	\$ 1,377.90

EFFECTIVE 7/1/2020 1.75%

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
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Computer Specialist	\$ 1,452.07	\$ 1,461.28	\$ 1,547.74				
Chemist	\$ 1,345.00	\$ 1,395.91	\$ 1,442.04				
Wastewater Compliance Coordinator	\$ 1,345.00	\$ 1,395.91	\$ 1,442.04				
Water Service Inspector	\$ 1,087.88	\$ 1,188.04	\$ 1,232.80				
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MOA
511.4

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE WATER/WASTEWATER OFFICE & TECHNICAL GROUP – Teamsters Local #170

HAU CITY CLERK DEC23/21 AM 1:00

Three-year contract:

July 1, 2021 to June 30, 2022
July 1, 2022 to June 30, 2023
July 1, 2023 to June 30, 2024

Wages

Amend Article VII: WAGES and CLASSIFICATIONS

1.75% salary increase effective 7-1-2021
2% salary increase effective 7-1-2022
2% salary increase effective 7-1-2023

Amend Appendix A and B Section 2: Professional Development

Effective 7/1/2021 increase the amount of the Professional Development allowance from \$200.00 to \$350.00 per year.

Amend Article VII Section 3: Longevity

Effective 7/1/2021 longevity will be as follows:

\$1,300.00 for 5 < 10 years
\$1,350.00 for 10 < 15 years
\$1,400.00 for 15 < 20 years
\$1,450.00 for 20 < 25 years
\$1,700.00 for 25 < 30 years

Also add a new step for 30-year employees as follows:

\$2,500.00 for 30 years

Add new section (Section 9) to Article VII:

Any employee receiving a one-time non reoccurring payment shall be paid via direct deposit and the employee may elect not to have a retirement deduction taken out of the payment.

Holiday language

Amend Article VIII: HOLIDAYS

Effective 1/1/2022 add "Juneteenth holiday" to Section 1 of Article VIII as a paid holiday. This day shall be considered a "floating" holiday. Employees shall be entitled to an additional day off without loss of pay at the discretion of the department head. Municipal offices shall remain open if Juneteenth occurs on a regular operating day. Section 2 shall not apply to the Juneteenth holiday.


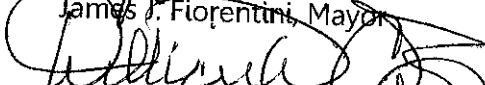
MOA

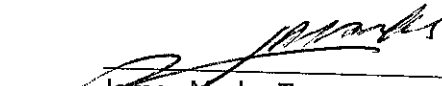
571.8

water
wastewater

All terms and conditions of the current CBA to remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: _____


James J. Fiorentini, Mayor

William D. Cox, Jr., City Solicitor


James Marks, Teamsters Business Agent

Shop Steward

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 12/23/2021
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Water/Wastewater Office & Technical Group
CONTRACT PERIOD: July 1, 2021 to June 30, 2024

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 1.75 % Year 2 2 % Year 3 2 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>22</u>	Cost amount	<u>\$12,730.00</u>
Year 2 – FY <u>23</u>	Cost amount	<u>\$14,804.00</u>
Year 3 – FY <u>24</u>	Cost amount	<u>\$15,100.00</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost FY22 \$

Professional Development increase \$1,500.00

Longevity increase \$2,400.00

What is the percentage increase that these extras add to the budget?

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$93,570.00

Total salary budget for this group:

Percent increase in salary budget: 5.75% over 3 years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect?

Are there any other known implications to this contract?

Yes No

Funds are appropriated

☒ ☐

Where funds are located

Account #: 1010000109465101

Yes No

Funds need appropriation by council

☐ ☒

Where funds to come from

Account #: Click or tap here to enter text.

Auditors Office


HR Dept



97-62020

BACKUP REF.
ONLY

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIESCHAPTER
W/WW OFFICE & TECHNICAL GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 51-E of 2018 is hereby amended as follows:

EFFECTIVE 7/1/2019 1.75%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Water Maintenance Supervisor	\$ 1,473.32	\$ 1,538.81	\$ 1,598.79	\$ 1,644.12	\$ 1,700.02	\$ 1,755.27	
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Hearing February 1, 2022

Questions contact – Veasna Eang 781-907-2041

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

9.1

To the City Council of Haverhill

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Creekbrook Dr. - Haverhill, Massachusetts.

The following are the streets and highways referred to:

30454727 Creekbrook Dr. - beginning at a point approximately +/- 861 feet north of the centerline of the intersection of Research Dr. and Creekbrook Dr. and continuing approximately +/- 770 feet in an east direction; National Grid to install +/- 50 feet of 1-4" conduit from MH-5 to Pole-1 with UG primary to provide temporary service to 20 Creekbrook Dr.

Location approximately as shown on plan attached.

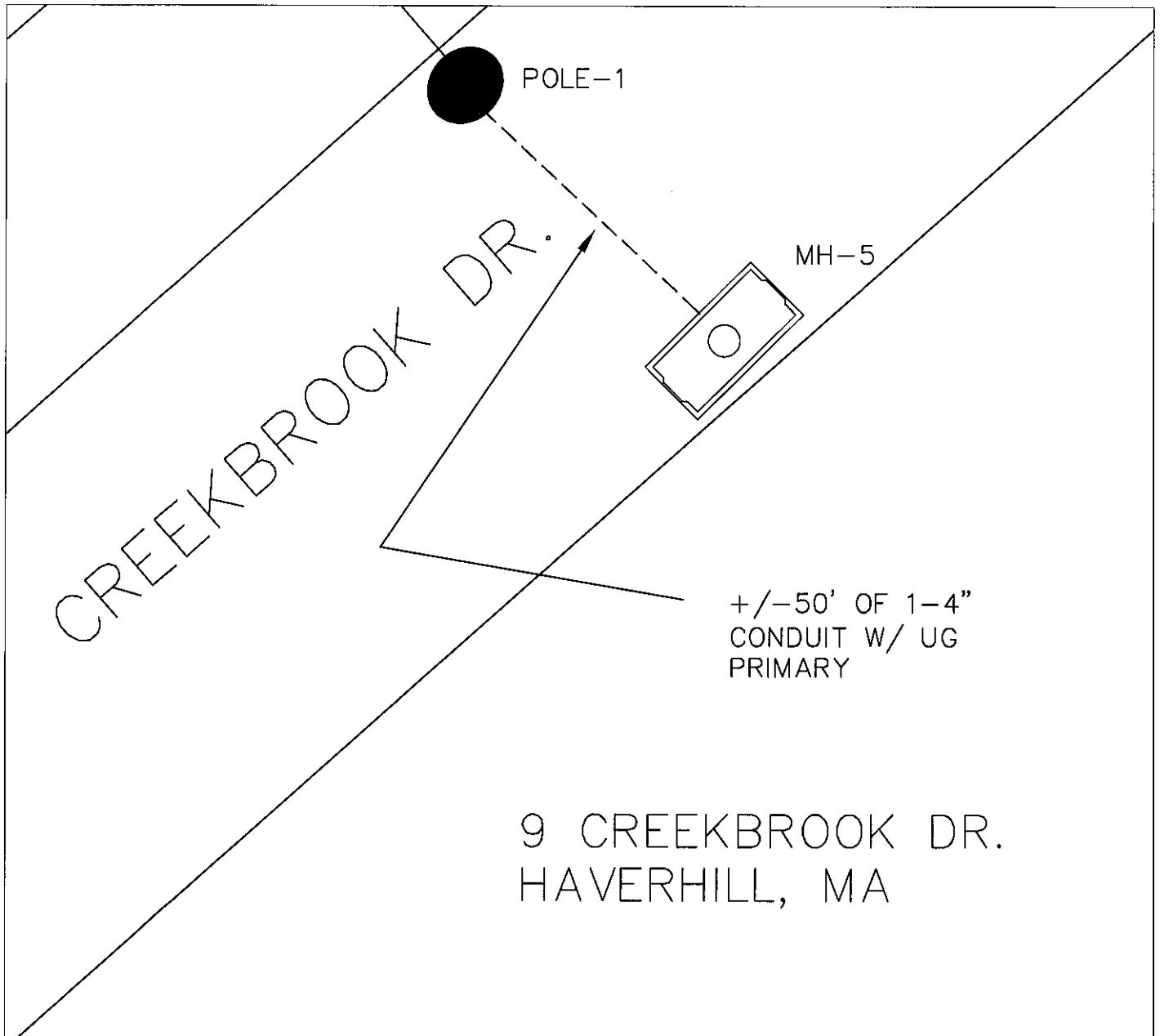
Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*
BY _____
Engineering Department

Dated: December 9, 2021

30454727 Conduit petition



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



9 CREEKBROOK DR.
HAVERHILL, MA

LEGEND



INSTALLED ANCHOR



INSTALLED 50
TEMPORARY POLE



EXISTING MANHOLE

-----INSTALLED 1-4" CONDUIT
W/ UG PRIMARY

EDWARDS VACUUM
PETITION

20 CREEKBROOK DR. HAVERHILL, MA 01832

SKETCH TO ACCOMPANY PETITION:

INSTALL +/- 50' OF 1-4" CONDUIT W/ UG PRIMARY FROM MH-1 TO POLE-1.
INSTALL 40'00 POLE IN PUBLIC WAY +/- 50' FROM MH-1 TO PROVIDE TEMPORARY
SERVICE TO 20 CREEKBROOK DR.

Date: 11.17.21

Designer: EANGVE

W/R: 30454727

nationalgrid

nationalgrid

December 9, 2021

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang 781-907-2041

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

Hearing February 7, 2022

Questions contact – Veasna Eang 781-907-2041

9.2

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Creekbrook Dr. - National Grid to install (1) SO pole 1 on Creekbrook Dr. beginning at a point approximately +/- 861 feet north of the centerline of the intersection of Research Dr. and Creekbrook Dr. and continuing approximately +/- 770 feet in an east direction; in the public way +/- 50 feet northwest of MH-5.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Creekbrook Dr. - Haverhill, Massachusetts.

30454727

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*

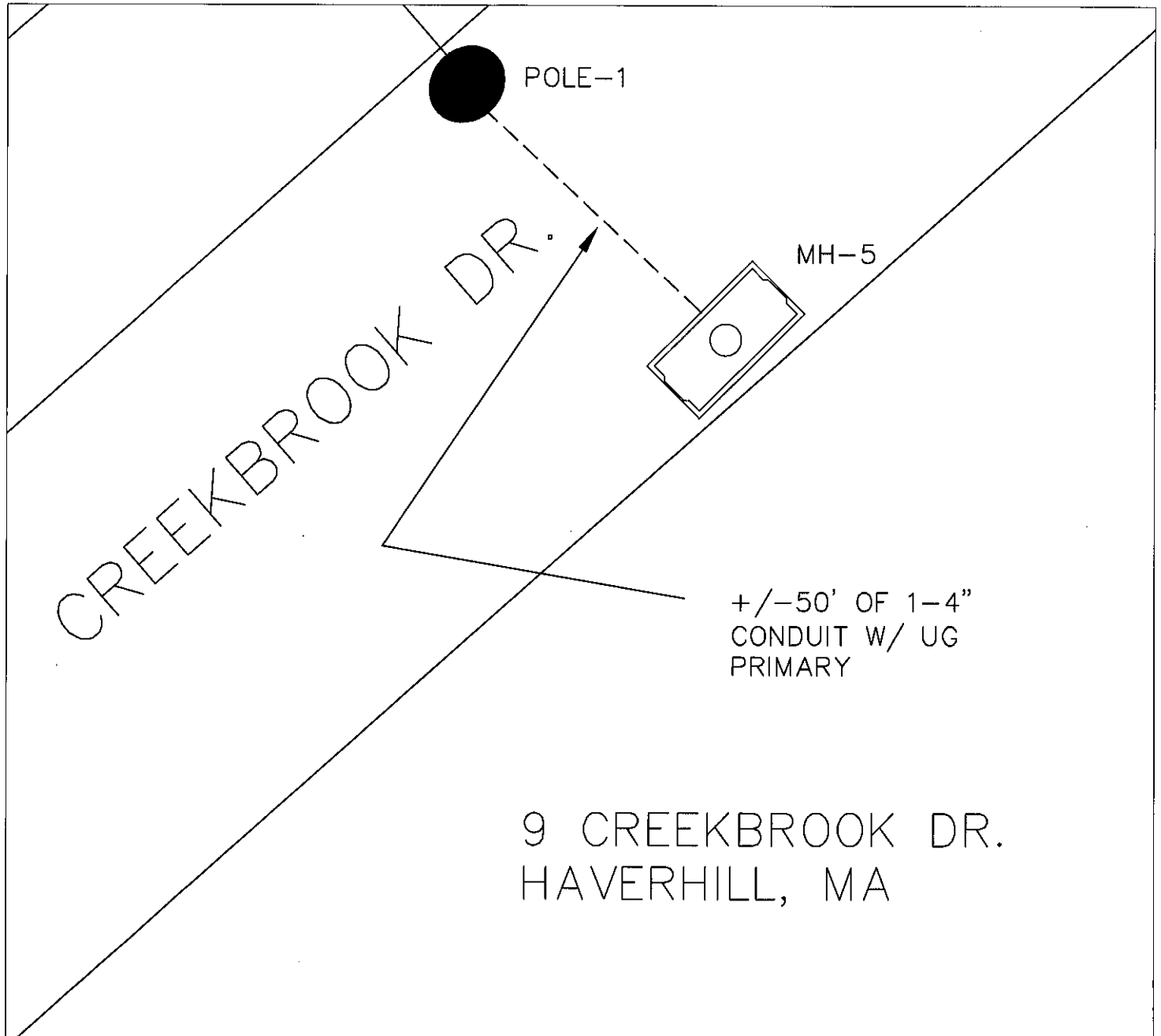
BY _____
Engineering Department

December 9, 2021

30454727 SO petition



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



LEGEND



INSTALLED ANCHOR



INSTALLED 50
TEMPORARY POLE



EXISTING MANHOLE

----- INSTALLED 1-4" CONDUIT
W/ UG PRIMARY

EDWARDS VACUUM
PETITION

20 CREEKBROOK DR.

HAVERHILL, MA 01832

Date: 11.17.21

Designer: EANGVE

W/R: 30454727

SKETCH TO ACCOMPANY PETITION:

INSTALL +/- 50' OF 1-4" CONDUIT W/ UG PRIMARY FROM MH-1 TO POLE-1.
INSTALL 40'CS POLE IN PUBLIC WAY +/- 50' FROM MH-1 TO PROVIDE TEMPORARY
SERVICE TO 20 CREEKBROOK DR.

nationalgrid

nationalgrid

December 9, 2021

The City Council of Haverhill, Massachusetts

To whom it may concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit, please contact:

Veasna Eang 781-907-2041

Please notify National Grid's Lisa Ayres of the hearing date / time.

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

Welcome Motors LLC

25 Welcome St/63 Pecker St
Haverhill, MA 01830
Office: 978-377-7703
Cell: 978-994-7653

October 28, 2021

Dear City Council, Licensing Board, and Planning Board,

I, Noel Ortega owner of Welcome Motors LLC, ask that you please review and approve my plan of expansion for my dealership. In a brief summary, I purchased the land adjacent to my business because I saw potential for expansion there. As you will see in the plan attached, I am planning to expand the lot at my current business which will help in creating more parking spaces to be able to have more vehicles and also increase employment and revenue in the city of Haverhill.

Please use this as my zoning opinion based on the information gathered, plot plan, and the proposed plan of land at 63 Pecker St, Haverhill, MA 01830. I purchased this land as it is an empty lot where unfortunately a fire had taken down the home that was previously there. Once the demand increased for my business, I saw the potential to expand the current lot at my dealership in order to have the opportunity to legally park more vehicles. The plan is to hold 20 parking spaces (2 for customers, 3 for employees and 15 for display purposes). This is located in zone CC, Block 3, Lot 8. In order to proceed with this plan we are in need of a MVII license; following all guidelines, procedures and ensuring that compliances are all met, I am asking for my application for a special permit to be approved as it will not affect our district.

We would like to begin the process of expansion as soon as we are able to. I have already been at 25 Welcome St. and, have thankfully had an excellent and prosperous experience with the business itself as well as with the people in the surrounding areas, I am sure that the district will be thrilled with this expansion as it will provide more opportunities for employment and revenue for the city without providing any disturbances to our neighbors and/or community.

I hereby waive the 120 day hearing requirement.

It is our hope that you will consider approving this request at the earliest possible date.

Thank you for your consideration in this very important matter.

Respectfully,

Noel A. Ortega
IN CITY COUNCIL: November 9 2021
VOTED: that COUNCIL HEARING BE HELD DECEMBER 7 2021
Attest:

City Clerk

IN CITY COUNCIL: December 7 2021
CONTINUE TO DECEMBER 28
DISCUSSION 2021

Attest: _____ City Clerk

City Council Special Permit · Add to a project

**Expiration Date**

Active



CCSP-21-16

**Details**

Submitted on Oct 28, 2021 at 3:50 pm

**Attachments**

7 files

**Activity Feed**

Latest activity on Nov 3, 2021

Applicant

Noel Ortega

**Location**

63 PECKER ST, Haverhill, MA 01830

Timeline**Add New** ▾**Special Permit Filing Fee**

Paid Oct 28, 2021 at 3:55 pm

City Council Clerk Notified

Completed Oct 29, 2021 at 7:49 am

Conservation Department Review

Completed Oct 29, 2021 at 9:54 am

Storm Water Review

Completed Oct 29, 2021 at 9:54 am

Fire2 Department Review

Completed Oct 29, 2021 at 9:54 am

Police Department Review

Completed Oct 29, 2021 at 12:37 pm



Assessor for Abutter's List

Completed Oct 29, 2021 at 3:29 pm

**Fire1 Department Review**

Completed Nov 3, 2021 at 8:04 am

**Water Supply Review**

Completed Nov 3, 2021 at 9:51 am

**Planning Director Review**

In Progress

**City Clerk Review - Hearing Dates Set**

In Progress

**DPW Review**

In Progress

**Engineering Department Review**

In Progress

**Health Department Review**

In Progress

**School Department Review**

In Progress

**Wastewater Review**

In Progress

**Water Department Review**

In Progress

**Building Inspector Approval for Agenda**

In Progress

**First Ad Placement**

Review

**Placed on Agenda**

Review

**Abutter Notification**

Review

**Second Ad Placement**

Review



Applicant Information

IMPORTANT NOTE: ALL DOCUMENTS THAT ARE ATTACHED TO THIS APPLICATION MUST BE SUBMITTED AS ORIGINALS TO THE CITY CLERK BEFORE THE APPLICATION IS CONSIDERED COMPLETE AND PROCEEDS TO REVIEW. THESE DOCUMENTS WILL LATER BE FILED WITH THE COUNTY REGISTRY WHICH REQUIRES ORIGINAL DOCUMENTS.

What is Your Role in This Process? *

Owner

Applicant Business/Firm Name *

Welcome Motors LLC

Applicant Business/Firm Phone *

978-377-7703

Applicant Business/Firm Address *

25 Welcome St

Applicant Business/Firm City *

Haverhill

Applicant Business/Firm State *

MA

Applicant Business/Firm Zip *

01830

Property Information

Proposed Housing Plan Name *

Welcome Motors LLC

Proposed Street Name(s) *

63 Pecker St

How Long Owned by Current Owner? *

2 years

Type of Dwelling(s) Planned in Project *

Multi-Family

Lot Dimension(s) *

2,692 SF

Registry Plat Number, Block & Lot *

107, 3, 8

Zoning District Where Property Located *

RM - Residential Medium Density



Deed Recorded in Essex South Registry: Block Number *

37721

Deed Recorded in Essex South Registry: Page *

252

Does the Property Have Multiple Lots? *

No

IF YES, How Many Lots? *

1

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?

Thoroughly Describe the Reason(s) for thre Special Permit *

Expansion plan to be able to accomodate more vehicles in lot

Property Description *

Car Dealership Expansion

Current Property Use *

Vacant

TOTAL Number of Units Planned *

0

TOTAL Number of Parking Spaces Planned *

10

Planned Lot Use

Lot Number

Lot 2

Lot Plat Number, Block, Lot *

107,3,8

Lot Dimensions *

2692 SF

Number of Existing Buildings on Lot * 

0

Size of Existing Building(s) on Lot *

n/a

Number of Buildings Planned for Lot *

0

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☒

Parking

☒

Sign Size

☐

Use

☐

Other

☐

Hearing Waiver

Applicant agrees to waive the 120-day hearing requirement.

Agrees *

Yes

Agreement & Signature

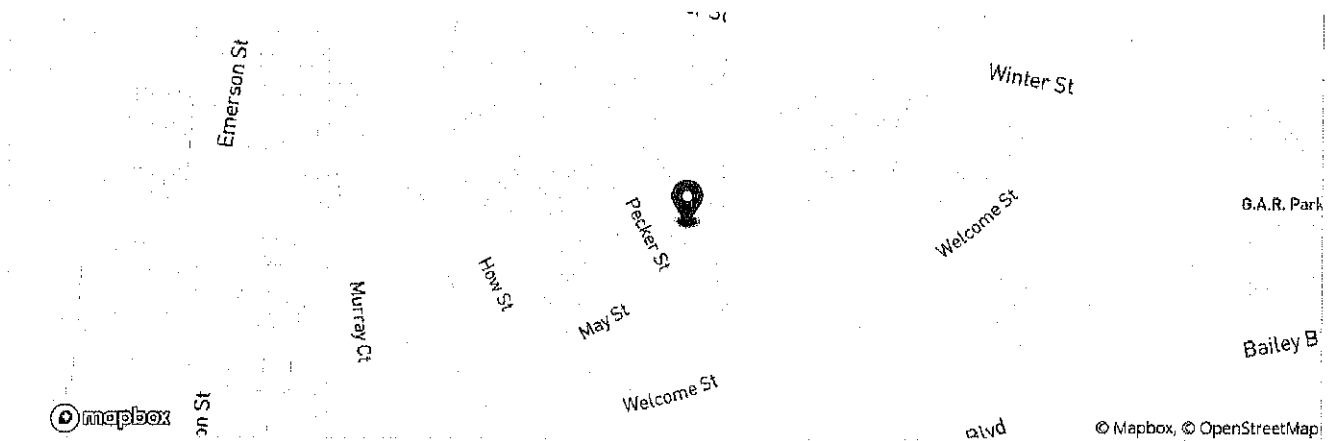
The undersigned hereby covenants and agrees with the City of Haverhill upon approval of the Definitive Plan: (1) to construct the ways and install the municipal services as finally approved by the Planning board within 12 months from the date thereof; (2) to design and construct ways and design and install the municipal services in accordance with the Rules & Regulations Governing the subdivision of Land in the City of Haverhill, Massachusetts, and with the rules and instructions of the City Board of Health and the City Department of Public Works, and with the Definitive Plan and its accompanying material as finally approved by the Planning Board; and (3) at the laying out and acceptance of said ways, all municipal services within the ways will become the property of the City of Haverhill at no cost to the City, unless otherwise agreed upon. This agreement shall be binding upon the heirs, administrators, successors and assigns of the undersigned.

Agrees *



PLEASE READ

ALL APPLICANTS FOR A SPECIAL PERMIT (1) The Assessor's office will prepare the list of abutters required by law and forward to the City Clerk, who will notify all abutters and the owner/applicant by mail of the time and place the application will be considered by the City Council. Abutters and owner/applicant will be sent copies of the agenda with the relevant item noted. (2) The owner or his/her representative (duly authorized in writing by the owner) must present the petition in person at the City Council meeting. Failure to do so may result in a negative decision. (3) The applicant shall ensure that the decision sheet is duly recorded at the Essex County South District Registry of Deeds and indexed in the grantor index under the name of the owner of record (registered land to be noted on the owners Certificate of Title). (4) If the applicant is not the owner, a written statement from the owner MUST be submitted with the application indicating that it is permissible to seek a variance or special permit for the property. (5) Both applicant and abutters will be notified of the decision of the City Council. Decisions will be filed by the City Clerk within 14 days and copies of the decision will be sent out the same day. (6) The above is only a recording of the submitted decision sheet in the City Clerk's Office. PLEASE DO NOT APPLY FOR YOUR BUILDING PERMIT UNTIL YOU HAVE BEEN NOTIFIED THAT THE DECISION HAS BEEN RECORDED AT THE REGISTRY OF DEEDS. ESTIMATED TIME – SIX (6) WEEKS FROM DATE OF THE MEETING. (7) If the city records

**Owner**

Name

ORTEGA NOEL A

Email Address

bunbury978@gmail.com

Phone Number

978-377-7703

Address

25 WELCOME ST
HAVERHILL, MA 01830

**Michael Picard** ✓

Remove Comment • Oct 29, 2021 at 9:54 am

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC,

780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance.

Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

**Eric Tarpy** ✓

Remove Comment • Nov 3, 2021 at 8:04 am

Applicant to maintain an open "fire lane" from Welcome St. to the far side of building as show on plan.

This step was assigned to Michael Picard - Oct 28, 2021 at 3:50 pm
Michael Picard approved this step - Oct 29, 2021 at 9:54 am



Robert Ward ✓

Remove Comment • Nov 3, 2021 at 9:51 am

This project is not within the water supply overlay protection district.

This step was assigned to Robert Ward - Oct 28, 2021 at 3:50 pm
Robert Ward approved this step - Nov 3, 2021 at 9:51 am



Kevin Lynch ✓

Remove Comment • Oct 29, 2021 at 12:37 pm

Applicant should be advised that he must follow the floor plan as submitted and approved.

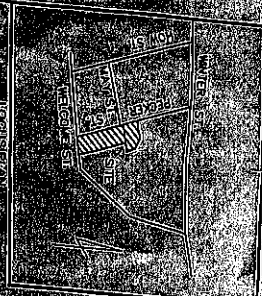
This step was assigned to Kevin Lynch - Oct 28, 2021 at 3:50 pm
Kevin Lynch approved this step - Oct 29, 2021 at 12:37 pm

Special Permit Filing Fee	\$250.00
<hr/>	
Total Fees	\$250.00

Payments

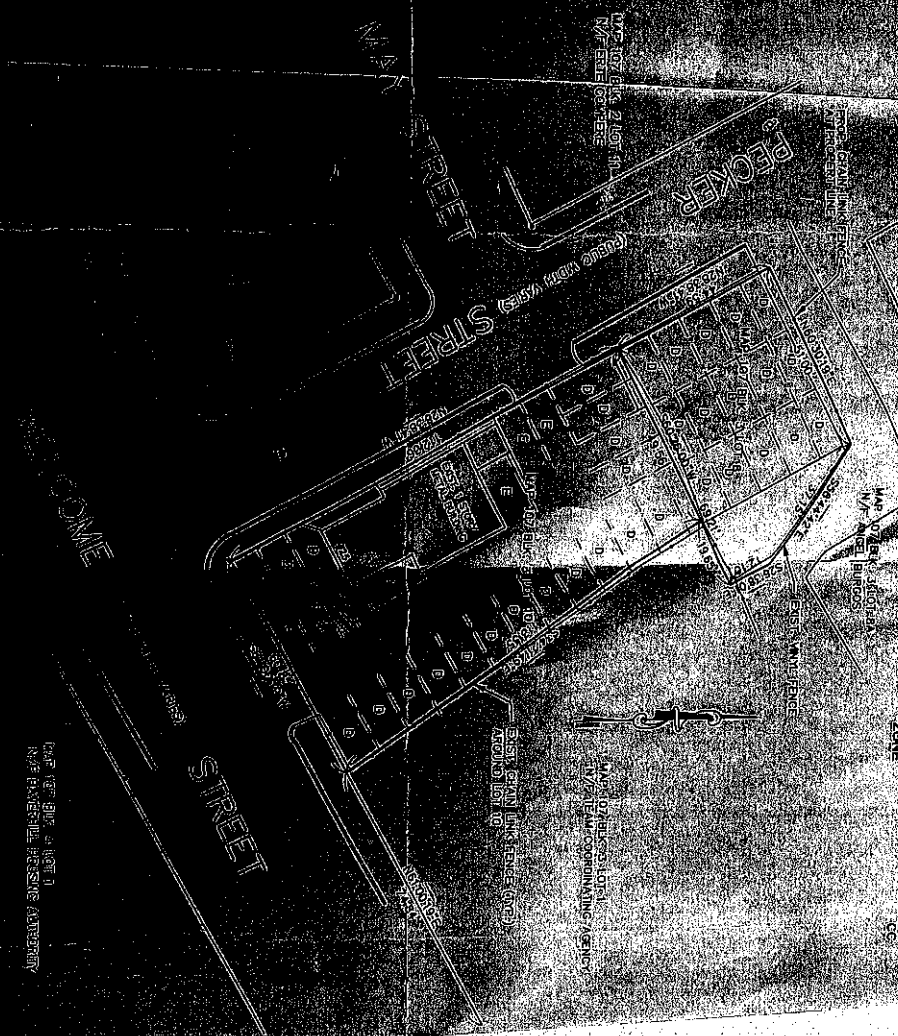
Date	Method	Note	Amount	
Oct. 28, 2021	Credit Card		\$250.00	⋮

Noel Ortega processed a \$250.00 payment - Oct 28, 2021 at 3:54 pm



GENERAL NOTES:
1. THIS PLAN IS A PRELIMINARY PLAN.
2. IT IS FOR LAND ADJUSTMENT ONLY.
3. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE.
4. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE.

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ASSESSOR'S PLAN
BLOCK 107
LOT 8
AREA 2.6925 AC.
DEED BOOK 37721 PAGE 222
ZONE CC

PROPOSED PLAN OF LAND AT

63 PECKER STREET
HAVERHILL, MA. 01830
DECEMBER 28, 2020

OWNER/APPLICANT

NOEL A. ORTEGA
25 WELCOME ST.,
HAVERHILL, MA. 01830

LEGEND

- UTILITY POLE
- STONE BOUND
- IRON PIN OR PIPE
- SEWER MANHOLE
- NOT TO SCALE

RAM ENGINEERING
100 N. MAIN STREET
HAVERHILL, MA 01830
TEL: (978) 372-0000 FAX: (978) 372-0100

UNITED CONSULTING
11.15.25

10.31

Joseph Tropea

Cory Tropea

65 Pecker St.

Haverhill, Ma. 01830

Dec. 2, 2021

RE: Welcome Motors 63 Pecker St. expansion.

City Council, Licensing Board, and Planning Board,

The 63 Pecker St. lot of Welcome Motors is directly in front of our property. We share a property line on two sides. The following are our concerns.

We would ask for an 8 ft. privacy fence (not chain link) along both sides.

Drainage, the lot slopes down directly to our property.

Normal business hours only.

Parking only, no repair work, etc.

Maintenance of the lot year round.

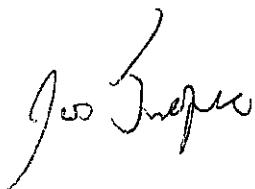
Thank you for your consideration.

Joseph Tropea onetenhouse@yahoo.com

Cory Tropea tropeaone10@gmail.com

978-314-5741

978-398-6250



Maria Bevilacqua

From: City of Haverhill, MA <noreply@viewpointcloud.com>
Sent: Thursday, December 16, 2021 3:48 PM
To: Maria Bevilacqua
Subject: [EXTERNAL]LINDA KOUTOULAS commented on City Clerk Review - Hearing Dates Set for City Council Special Permit #CCSP-21-16

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . . .



City of Haverhill, MA

LINDA KOUTOULAS commented on City Clerk Review - Hearing Dates Set for City Council Special Permit #CCSP-21-16

"Noel - I believe we will need to reschedule your hearing as we have not received a new and correct map, a corrected application and don't know where you are with the other council requests. Please advise. We will need to advertise again as it will be a new council."

[View Details](#)

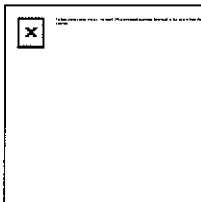


Powered by the OpenGov platform

Maria Bevilacqua

From: City of Haverhill, MA <noreply@viewpointcloud.com>
Sent: Friday, December 17, 2021 3:32 PM
To: Maria Bevilacqua
Subject: [EXTERNAL]Noel Ortega commented on City Clerk Review - Hearing Dates Set for City Council Special Permit #CCSP-21-16

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .



City of Haverhill, MA

Noel Ortega commented on City Clerk Review - Hearing Dates Set for City Council Special Permit #CCSP-21-16

"Hi Linda, I have attorney Harp working on it and he was in touch with Tom Bridgewater regarding what needed to be changed and it seemed that it was still on for 12/28. "

[View Details](#)



Powered by the OpenGov platform

Hearing January 25
2022

City Council Special Permit · Add to a project



Expiration Date

Active



12.1

CCSP-21-15



Details

Submitted on Sep 9, 2021 at 11:27 am



Attachments

10 files



Activity Feed

Latest activity on Dec 15, 2021

Applicant

marc couture



0



Location

177 MILLVALE RD, Haverhill, MA 01830

Timeline

Add New ▾

Special Permit Filing Fee

Paid Sep 9, 2021 at 11:30 am

Fire1 Department Review

Skipped Sep 9, 2021 at 11:52 am

Assessor for Abutter's List

Completed Sep 9, 2021 at 11:52 am

Fire2 Department Review

Completed Sep 9, 2021 at 11:54 am

Wastewater Review

Completed Sep 10, 2021 at 3:01 pm

Water Department Review

Completed Sep 10, 2021 at 3:03 pm

Tom Bloch 603-490-3055

HAV CITY CLERK DEC 15 21 PM 215

Special Permit request for 177 Millvale Rd. Haverhill MA

Due to the close proximity to the Millvale reservoir we are requesting permission to build a 26' X 26' two story garage. At the applicant's own expense an engineering study was performed in order to ensure that the location of the garage will have no environmental impact on the watershed. A copy of the report can be provided to you for review if necessary.

The planned use for this garage is to park their vehicles downstairs and the upstairs will be a game room. There will be no maintenance of vehicles inside the garage and no storage of petroleum products or chemicals of any kind. The neighborhood consists of many like properties some having added garages within the last few years. The garage will be built in a manner to complement the existing home and will in no way affect property values in the area adversely. The garage does not conflict with the purpose of the ordinance and all building will be according to the terms that the commissions require.

Police Department Review

Completed Sep 10, 2021 at 4:44 pm

Building Inspector Approval for Agenda

Completed Sep 12, 2021 at 7:00 am

**Water Supply Review**

Completed Sep 13, 2021 at 12:49 pm

**Health Department Review**

Completed Sep 17, 2021 at 3:54 pm

**City Council Clerk Notified**

Completed Oct 25, 2021 at 8:25 am

Planning Director Review

In Progress

**City Clerk Review - Hearing Dates Set**

In Progress

**Conservation Department Review**

In Progress

**DPW Review**

In Progress

**Engineering Department Review**

In Progress

**School Department Review**

In Progress

**Storm Water Review**

In Progress

**First Ad Placement**

Review

**Placed on Agenda**

Review

**Abutter Notification**

Review

**Second Ad Placement**

Review



Applicant Information

IMPORTANT NOTE: ALL DOCUMENTS THAT ARE ATTACHED TO THIS APPLICATION MUST BE SUBMITTED AS ORIGINALS TO THE CITY CLERK BEFORE THE APPLICATION IS CONSIDERED COMPLETE AND PROCEEDS TO REVIEW. THESE DOCUMENTS WILL LATER BE FILED WITH THE COUNTY REGISTRY WHICH REQUIRES ORIGINAL DOCUMENTS.

What is Your Role in This Process? *

Developer

Applicant Business/Firm Name *

Morgan Exteriors LLC

Applicant Business/Firm Phone *

603-895-2092 (main #)

Applicant Business/Firm Address *

78 Londonderry Turnpike Unit E-1

Applicant Business/Firm City *

Hooksett

Applicant Business/Firm State *

NH

Applicant Business/Firm Zip *

03106

Property Information

Proposed Housing Plan Name *

Garage

Proposed Street Name(s) *

Millvale

How Long Owned by Current Owner? *

15 years

Type of Dwelling(s) Planned in Project *

Single Family

Lot Dimension(s) *

0.839

Registry Plat Number, Block & Lot *

Map 461 - Block 1 -Lot 17

Zoning District Where Property Located *

RS - Residential Rural Special



Deed Recorded in Essex South Registry: Block Number *

1

Deed Recorded in Essex South Registry: Page *

5/29/2008

Does the Property Have Multiple Lots? *

No

IF YES, How Many Lots? *

0

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?

Thoroughly Describe the Reason(s) for thre Special Permit *

The project is within 500 feet of the Millvale reservoir.

Property Description *

Flat landscaped grass and treed lot with an 1,889 S.F. home.

Current Property Use *

Residential Housing

TOTAL Number of Units Planned *

1

TOTAL Number of Parking Spaces Planned *

0

Planned Lot Use**Special Circumstances**

CHECK ALL THAT APPLY

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☐

Other

☒

IF OTHER, Please Describe *

Property abuts Millvale reservoir

Hearing Waiver

Applicant agrees to waive the 120-day hearing requirement.

Agrees *

Yes

Agreement & Signature

The undersigned hereby covenants and agrees with the City of Haverhill upon approval of the Definitive Plan: (1) to construct the ways and install the municipal services as finally approved by the Planning board within 12 months from the date thereof; (2) to design and construct ways and design and install the municipal services in accordance with the Rules & Regulations Governing the subdivision of Land in the City of Haverhill, Massachusetts, and with the rules and instructions of the City Board of Health and the City Department of Public Works, and with the Definitive Plan and its accompanying material as finally approved by the Planning Board; and (3) at the laying out and acceptance of said ways, all municipal services within the ways will become the property of the City of Haverhill at no cost to the City, unless otherwise agreed upon. This agreement shall be binding upon the heirs, administrators, successors and assigns of the undersigned.

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show that Taxes, Water, Wastewater, and/or financial obligations are due on the subject property, building permits will be withheld until verification of an agreement to pay taxes or fees is received by the Building Inspector. (8) If house numbers or lots are not visible from the street, or clearly identified, unnecessary delays or negative action by the City Council may result.

🔒 Office Use Only

🔒 City Council Decision

🔒 City Council Hearing Date

🔒 Reason for Council's Decision

🔒 City Council Members Absent

🔒 City Council Members Present

🔒 Continuance Meeting Date

🔒 Also Present

🔒 City Councilor Who Seconded Motion

🔒 City Councilor Who Made Motion

Special Permit Request for 177 Millvale Rd. Haverhill MA

Due to the close proximity to Millvale reservoir we are requesting permission to build a 26' X 26' two story garage. If and when this approval is granted we still will be going to the conservation commission for approval and stipulations.

The planned use for this garage is to park their cars downstairs, there will be no mechanical repair or storage of petroleum based products. The upstairs plan is to be a game room.

The neighborhood consists of many like properties some having added garages within the last few years. The garage will be built in a manner to complement the existing home and will in no way affect property values in the area adversely. The garage does not conflict with the purpose of the ordinance and all building will be according to the terms that the conservation commission requires.

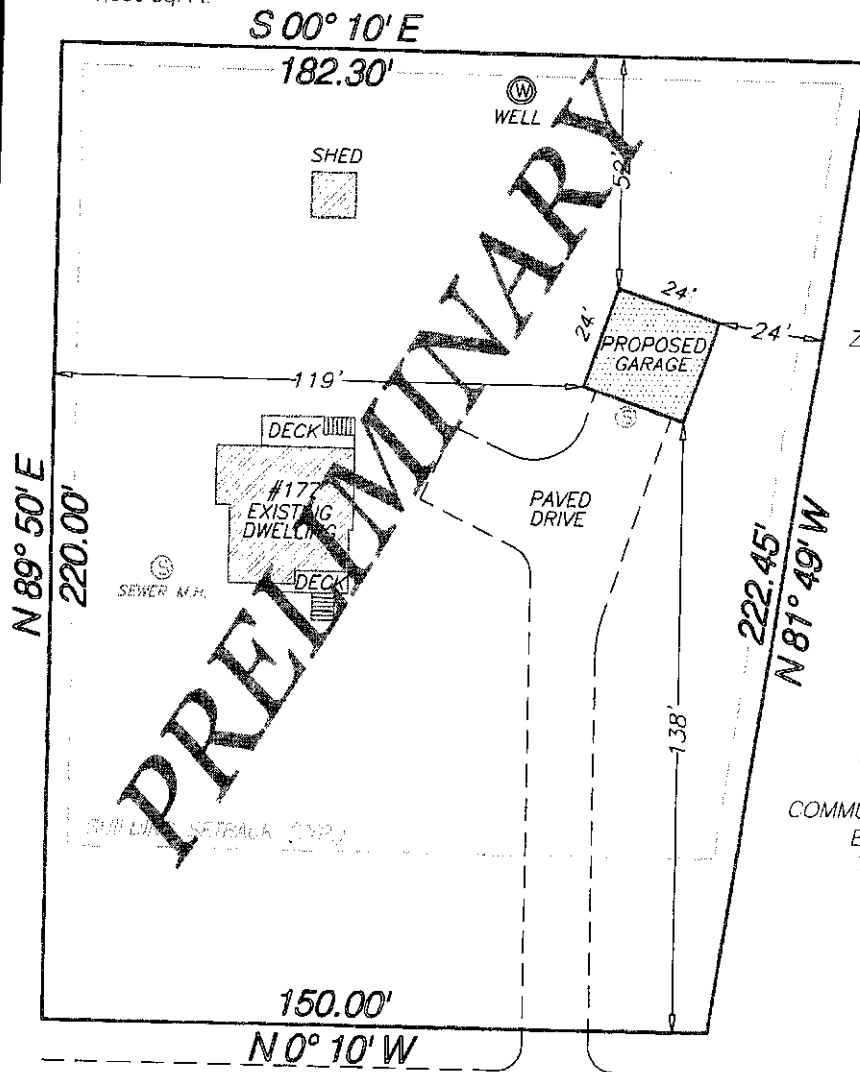
Property ID	Site Address	Owner	Owner 2	Owner Address	Owner City
461-1-2	139 MILLVALE RD	LATHAM JOSHUA E	LATHAM JAMIE B	139 MILLVALE F	HAVRHILL MA
461-1-5	183 MILLVALE RD	CITY OF HAVRHILL	WATER WORKS DEPT	14 SUMMER ST	HAVRHILL MA
469-187-22B	MILLVALE RD	CITY OF HAVRHILL	TAX DEPT	4 SUMMER ST	HAVRHILL MA
469-187-26A	170 MILLVALE RD	MASSACHUSETTS	PROPERTY TAX DEPT	140 SYLVAN RD	WALTHAM MA
469-187-26B	160 MILLVALE RD	BIOREN MICHAEL D	BIOREN CAROLE E	160 MILLVALE F	HAVRHILL MA

**PLOT PLAN
SHOWING PROPOSED
24' x 24' GARAGE
ASSESSOR'S MAP 461, BLOCK 1, LOT 17
177 MILLVALE RD.
HAVERHILL, MA
SCALE: 1" = 40' JUNE 16, 2009**



**STEVE FLYNN SR.
OWNER**

LOT AREA:
36,550 Sq. Ft.



ZONED: SPECIAL CONSERVATION
BUILDING SETBACKS
F. - 40'
S. - 25'
R. - 25'

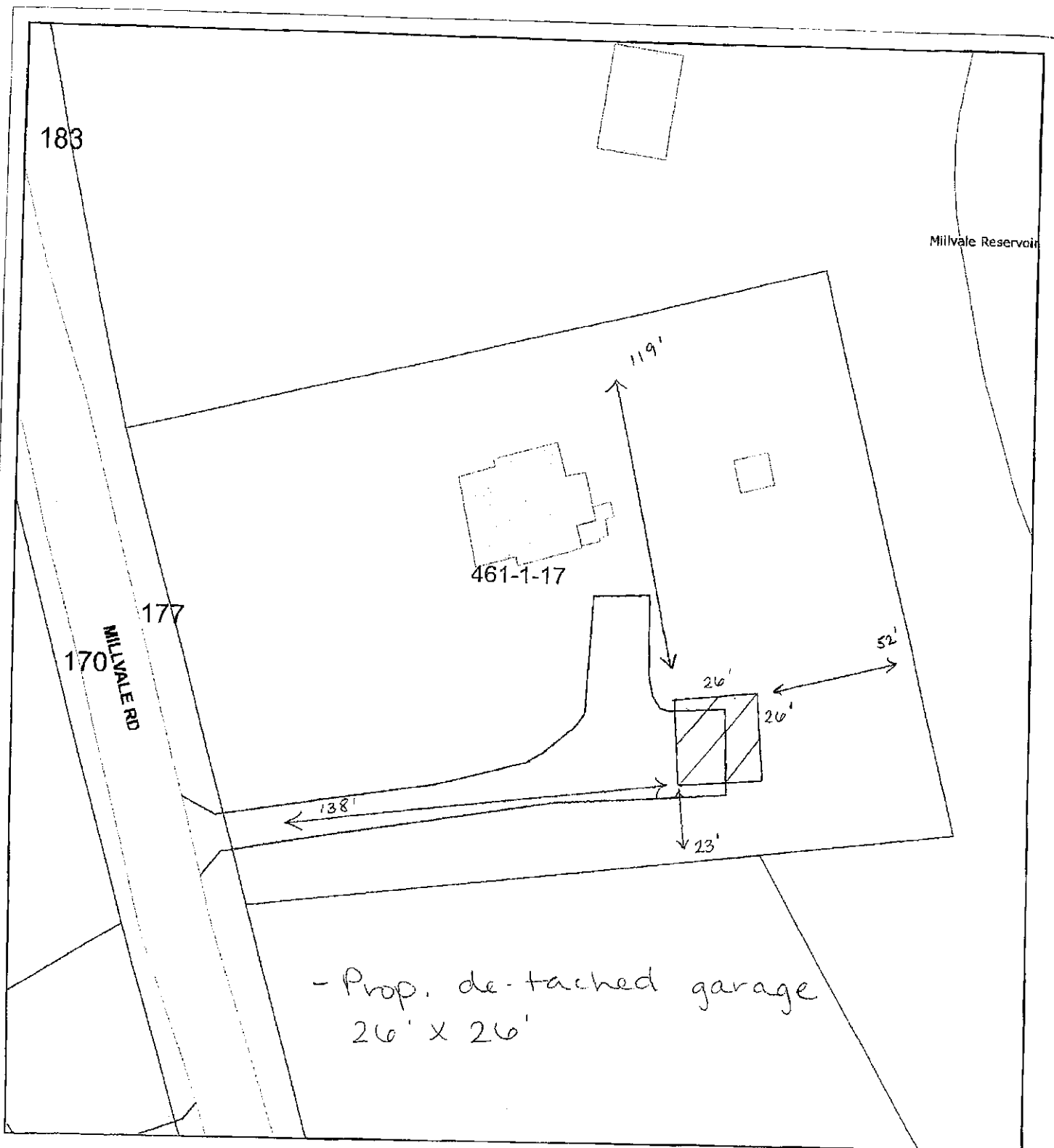
ACCESSORY SETBACKS
F. - 40'
S. - 5'
R. - 5'

PER FIRM MAP
CITY OF HAVERHILL, MA
ESSEX COUNTY
COMMUNITY PANEL No. 250085 0010B
EFFECTIVE: FEB. 16, 2007
THIS SITE IS IN ZONE "C"

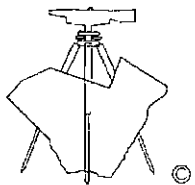
MILLVALE ROAD

**EMPIRE
EMAPPING LTD.**

LAND SURVEYORS • MAPPERS • LAND PLANNERS
P.O. BOX 3498 WORCESTER, MA 01613
508 - 476 - 0110



BUILDING PERMIT PLOT PLAN # 83797



Address 177 Millvale Rd.

Map 461 Block 1 Lot 17

Date 7/20/2021 Scale 1-IN. = 40 FT.

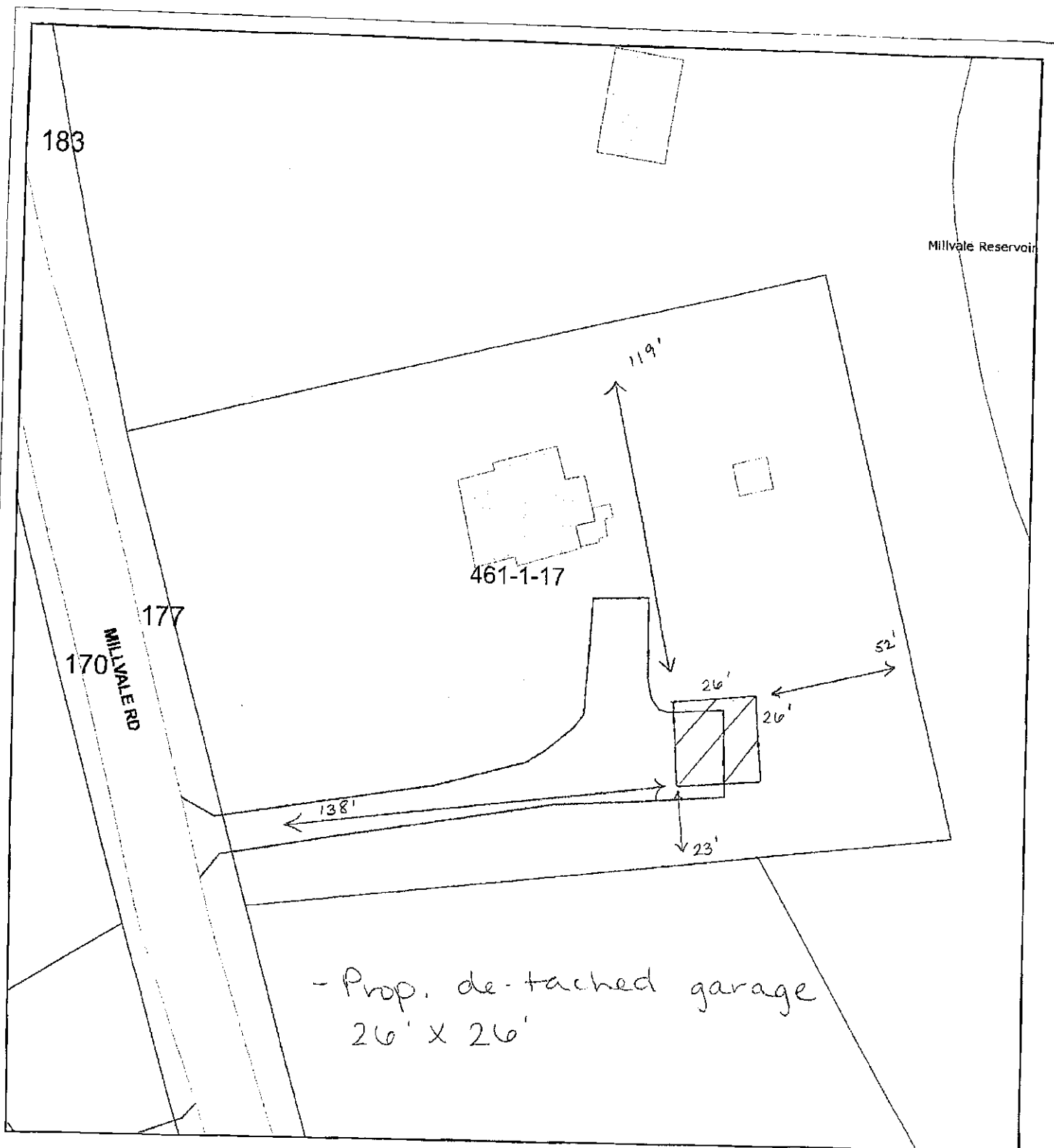
Rev. 1/1 By BAS

Email MarcCouture123@yahoo.com

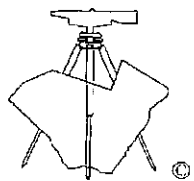
This sketch is based on information on file in the City Engineer's Office.

The applicant is responsible for all applicable information hereon and to obtain the Official Permit from the Building Inspector's Office.

This is NOT the Building Permit!



BUILDING PERMIT PLOT PLAN # 83797



Address 177 Millvale Rd.

Map 461 Block 1 Lot 17

Date 7/20/2021 Scale 1-IN. = 40 FT.

Rev. 1/1 By BAS

Email Marcc.outure123@yahoo.com

This sketch is based on information on file in the City Engineer's Office.

The applicant is responsible for all applicable information hereon and to obtain the Official Permit from the Building Inspector's Office.

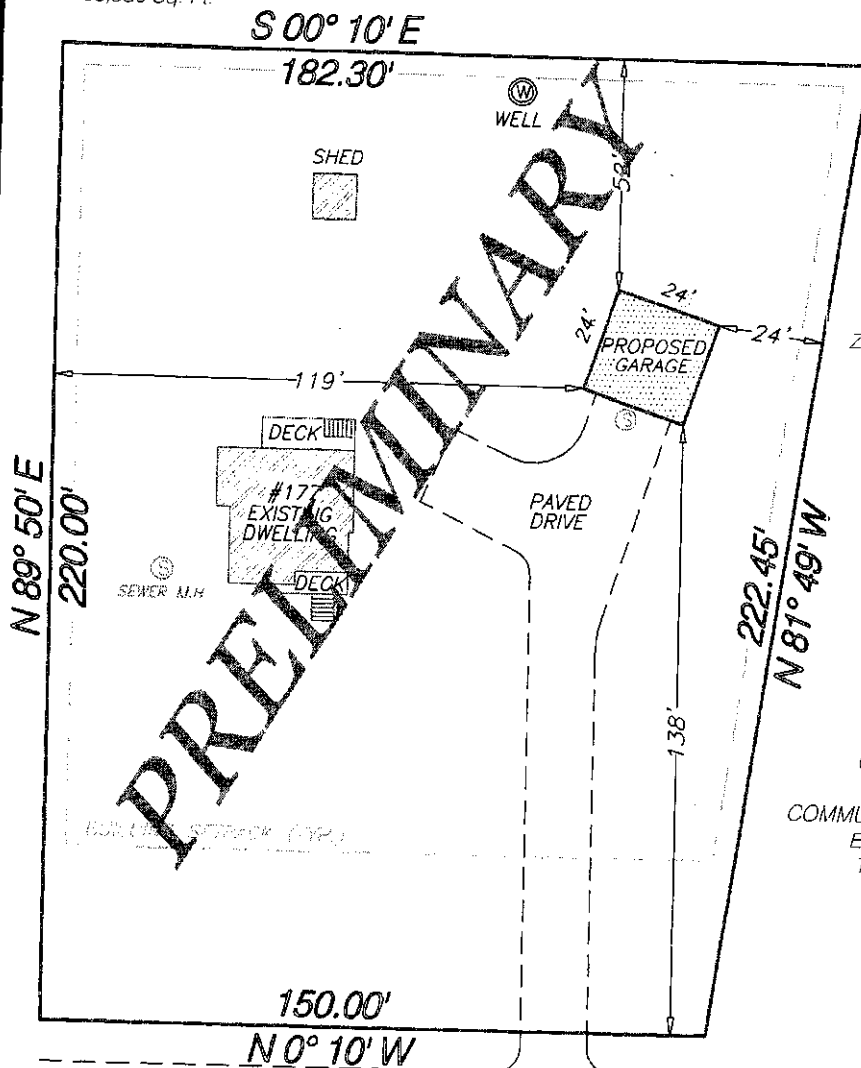
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**PLOT PLAN
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24' x 24' GARAGE
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SCALE: 1" = 40' JUNE 16, 2009**

**STEVE FLYNN SR.
OWNER**



LOT AREA:
36,550 Sq. Ft.



ZONED: SPECIAL CONSERVATION
BUILDING SETBACKS
F. - 40'
S. - 25'
R. - 25'

ACCESSORY SETBACKS
F. - 40'
S. - 5'
R. - 5'

PER FIRM MAP
CITY OF HAVERHILL, MA
ESSEX COUNTY
COMMUNITY PANEL No. 250085 0010B
EFFECTIVE: FEB. 16, 2007
THIS SITE IS IN ZONE "C"

MILLVALE ROAD

EMPIRE
MAPPING LTD.
LAND SURVEYORS • MAPPERS • LAND PLANNERS
P.O. BOX 3498 WORCESTER, MA 01613
508 • 476 • 0110

Job Site Preparation:

1. Morgan Exteriors will provide a container for disposal of all debris if necessary.
2. Morgan Exteriors will provide a porta-potti for our crew.
3. Home owner is responsible for excavation and foundation work. All site and foundation work to be completed before Morgan Exteriors construction work will begin. Note: Dig safe is required to be contacted before site work begins

General Framing Specifications:

1. Install sill seal on top of existing foundation then install pressure treated sill plate.
2. Exterior Framed walls to be 2" X 6" KD lumber 16 inches on center with a single bottom plate and a double top plate
3. Sheath exterior walls with ½ inch plywood.
4. Tyvek walls and cover with : (See Plans)
 - a. 4" Cedar Clapboard on first floor walls
 - b. 5" Cedar Shingles on second floor gable walls and dormers
5. All Fascia/trim to be white PVC board - Klear Board Brand

Roof & Dormer Specifications:

1. All roof & Dormer framing specs, height and pitch details to be completed according to plans. Sign off at final drawings review meeting
2. Dormers Exterior Trim details are to match existing home as closely as possible
3. Gable Peak Decorations to be provided by home owner. Morgan Exteriors to install
4. Roof support system to meet the snow load requirements for the town of Haverhill, MA.
5. Ridge Beam to be 18" Steel with a 46 pounds per foot rating
6. Roof Framed with 2" x 12" 16" OC
7. Ice and water shield to meet code
8. Install 15 Lb. felt paper and an 8" aluminum drip edge.
9. Install Cobra ridge vent.
10. Shingle roof with GAF Timberline Ultra HD Architectural shingles
 - a. COLOR- To match home as closely as possible
11. Gutters YES - Gutters location to be determined
12. Cresting rail ridge line decoration to be provided by home owner. Morgan Exteriors to install

First Floor/Garage area of structure
26' x 26'

Garage/Parking Area of structure

1. All wall heights and Framing specs to follow plans
2. Home owner to provide spiral staircase. Morgan Exteriors is to only install/
provide hole in second floor based on plans for stairs to break through.

WINDOWS & EXTERIOR DOORS:

Dimensions and location to follow window/door schedule on plans

Garage Doors

- (2) 9' wide x 8' Height overhead Garage Door Rough opening

Morgan Exteriors is not responsible for garage door installation

Entry Doors & Windows

- (1) Side Entry Door
Style: 36" wide Half View Door with 2 panel no grids
- (1) Double Hung Window with NO Grids

Morgan Exteriors is responsible for Entry door & window order/installation

Second Floor / Game Room area of Structure
26' x 26'

1. All wall heights and Framing specs to follow plans
2. Floor framing to have centered 3 1/2" x 14" Parallam supported by (2) 3 1/2 " Lally columns below
3. 1 3/4" x 11 7/8" LVL beams framed into above centered parallam using joist hangers
4. 3/4" T&G Subfloor installed

WINDOWS & EXTERIOR DOORS:

Dimensions and location to follow window/door schedule on plans

Entry Doors & Windows

- (1) Exterior Grade 6' French Door
 Style: Full View Doors with Grids
- (7) Double Hung Window with NO Grids

Morgan Exteriors is responsible for Entry door & window order/installation

Balcony/Deck: Approximately 6' x 2' (see plans)

1. All Cantilever Framing specs to follow plans
2. Deck to have Composite Decking with Pressure Treated wood rails.
 Homeowner to paint rails.

Morgan Exteriors

78 Londonderry Turnpike Unit E-1 Hooksett NH 03106

Window/Door Specifications:

location and dimensions to follow plans

Window Brand: OKNA Insul-Tec Deluxe 500 Series

Glass Type: Double pane

Qty 8 Double Hung Windows

Window Color: white/white

Grids: No

Doors:

Qty 1 6' Exterior Grade French Door

Qty 1 **Style:** 36" wide Half View Door with 2 panel no grids

Window Color: Fiberglass

Grids: NO (See plans)

General Specifications:

1. Work area shall be kept neat and clean on a daily basis and returned to normal upon completion of the project.
2. All work will have a 10 year workmanship guarantee.
3. Our standard position is we will begin work 12-14 weeks after permit is secured. We will make our best effort to start in this time frame. Actual construction will take approximately 5-7 weeks. *Note: These are estimates and time will not be considered of the essence. We cannot start our work until concrete is completed.*
4. Morgan Exteriors will obtain all required building permits (**Owners who secure their own permits will be excluded from the Guaranty Fund provisions of MGL chapter 142A.**).
5. We maintain a current General Liability and Workman's Compensation Insurance Policy. A copy is available upon request to verify coverage.

Proposed garage has a front set back of 138' and a back set back of 52'. The side north set back of 119' and a south set back of 23'. We will be asking for relief from the side set back of 25'.

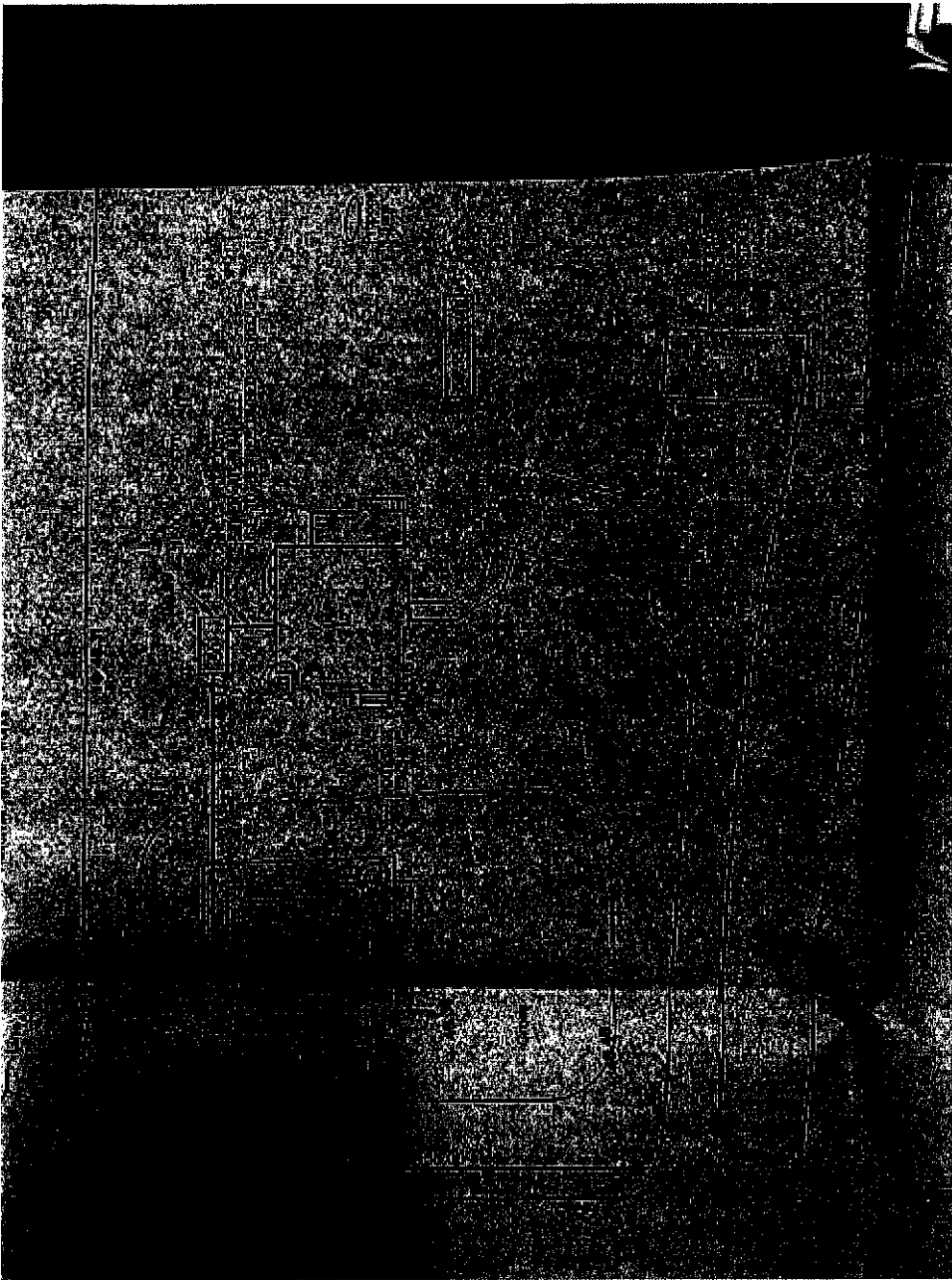
The property abuts the Millvale Reservoir and the garage is proposed within 500' of the mean high water elevation of the reservoir.

Maria Bevilacqua

From: Mark Tolman
Sent: Friday, September 17, 2021 3:55 PM
To: Bonnie Dufresne
Subject: FW: [EXTERNAL]177 millvale

From: Mark Tolman <mtolman0@icloud.com>
Sent: Friday, September 17, 2021 3:48 PM
To: Mark Tolman <mtolman@cityofhaverhill.com>
Subject: [EXTERNAL]177 millvale

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Sent from my iPhone

City Council Special Permit · Add to a project

**Expiration Date**

Active



CCSP-21-15



Details

Submitted on Sep 9, 2021 at 11:27 am



Attachments

1 file



Activity Feed

Latest activity on Dec 15, 2021

Applicant

marc couture



0



Location

177 MILLVALE RD, Haverhill, MA 01830

Timeline

Add New ▾

Special Permit Filing Fee

Paid Sep 9, 2021 at 11:30 am

Fire1 Department Review

Skipped Sep 9, 2021 at 11:52 am

Assessor for Abutter's List

Completed Sep 9, 2021 at 11:52 am



Fire2 Department Review

Completed Sep 9, 2021 at 11:54 am



Wastewater Review

Completed Sep 10, 2021 at 3:01 pm



Water Department Review

Completed Sep 10, 2021 at 3:03 pm



Police Department Review

Completed Sep 10, 2021 at 4:44 pm

Building Inspector Approval for Agenda

Completed Sep 12, 2021 at 7:00 am

**Water Supply Review**

Completed Sep 13, 2021 at 12:49 pm

**Health Department Review**

Completed Sep 17, 2021 at 3:54 pm

**City Council Clerk Notified**

Completed Oct 25, 2021 at 8:25 am

Planning Director Review

In Progress

**City Clerk Review - Hearing Dates Set**

In Progress

**Conservation Department Review**

In Progress

**DPW Review**

In Progress

**Engineering Department Review**

In Progress

**School Department Review**

In Progress

**Storm Water Review**

In Progress

**First Ad Placement**

Review

**Placed on Agenda**

Review

**Abutter Notification**

Review

**Second Ad Placement**

Review



City Councilor A Review

Review

**City Councilor B Review**

Review

**City Councilor C Review**

Review

**City Councilor D Review**

Review

**City Councilor E Review**

Review

**City Councilor F Review**

Review

**City Councilor G Review**

Review

**City Councilor H Review**

Review

**City Councilor I Review**

Review

**City Council Meeting**

Review

**Meeting Minutes & Decision Filed w/City Clerk**

Review

**marc couture**[View Profile](#)

Email Address

[marccouture123@yahoo.com \(mailto:marccouture123@yahoo.com\)](mailto:marccouture123@yahoo.com)

Phone Number

603-895-2092

Address

78 londonderry tpke., Hooksett , NH 03106

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email

Enter guest's email here...

Grant Access

No guests with access to this record yet

(12,11)

Handicap Parking Permit · Add to a project

**Expiration Date****Active****HPS-21-1**

HAU CITY CLERK DEC13/21 PM 2:05

**Details**

Submitted on Nov 16, 2021 at 12:18 pm

**Attachments**

2 files

**Activity Feed**

Latest activity on Dec 1, 2021

**Applicant**

Jerricca Jarrett

0

**Location**

73 HILLDALE AVE, Haverhill, MA 01832

Timeline**Add New** ▾**City Clerk Review**

Completed Nov 19, 2021 at 3:56 pm

Police Review

Completed Nov 23, 2021 at 11:51 am

Police Inspection

Completed Nov 23, 2021 at 11:52 am

City Council Clerk Reviews

Completed Nov 23, 2021 at 2:24 pm

Engineering Ordinance

Completed Dec 1, 2021 at 12:10 pm

City Clerk Puts on Council Agenda

In Progress

City Clerk Advertises Ordinance

Review

City Council Vote

Review

HP
21-1**DPW Notification**

Review

**Application Information**

Application Type *

New



Do You Currently Have Offstreet Parking? *

Yes

IF YES, Why is There a Need for a Handicap Parking Sign? *

I live next to a plaza that is always busy and with winter parking there's no spots (see application attached)

Did You Have a Handicap Parking Sign at a Previous Address? *

No

Vehicle Information

Vehicle Type *

2000 Nissan Altima

Plate Number *

2DEY21

Plate State of Issue *

MA

For Office Use Only



City of Haverhill, MA

12.1.2

12/10/2021

HPS-21-2

Handicap Parking Permit

Status: Active**Date Created:** Nov 19, 2021**Applicant**

Myrna Otero
dantiel.rome@gmail.com
37 Wilson Street
Apt. 3
Haverhill, MA 01832
978-457-9630

Location

37 WILSON ST Unit 3
Unit 3
Haverhill, MA 01832

HAY CITY CLERK DEC13/21 PM 2:06

Application Information**Application Type**

New

--

Do You Currently Have Offstreet Parking?

No

Did You Have a Handicap Parking Sign at a Previous Address?

No

Vehicle Information**Vehicle Type**

2004 Nissan Quest

Plate Number

86NJ31

Plate State of Issue

MA

For Office Use Only**Police Approval**

Yes

City Council Vote

No

Attachments

Myrna Otero.pdf

Uploaded by Laurie Brown on Nov 19, 2021 at 9:11 am

History**Date**

Nov 19, 2021 at 9:10 am

Activity

Laurie Brown started a draft of Record HPS-21-2

H# 21-2

Date	Activity
Nov 19, 2021 at 9:11 am	Laurie Brown submitted Record HPS-21-2
Nov 19, 2021 at 9:11 am	approval step Police Review was assigned to Kevin Lynch on Record HPS-21-2
Nov 19, 2021 at 9:12 am	Laurie Brown added the location 37 WILSON ST, 3Haverhill MA 01832 to Record HPS-21-2
Nov 19, 2021 at 9:53 am	Laurie Brown assigned inspection step Police Inspection to Kevin Lynch on Record HPS-21-2
Nov 19, 2021 at 9:55 am	Kevin Lynch approved approval step Police Review on Record HPS-21-2
Nov 19, 2021 at 9:56 am	Kevin Lynch altered inspection step Police Inspection, changed status from Active to Complete on Record HPS-21-2
Nov 19, 2021 at 9:56 am	inspection step Engineering Prepares Ordinance was assigned to John Pettis on Record HPS-21-2
Nov 19, 2021 at 3:55 pm	LINDA KOUTOULAS assigned approval step City Clerk Puts on Council Agenda to Maria Bevilacqua on Record HPS-21-2
Nov 19, 2021 at 3:55 pm	LINDA KOUTOULAS assigned approval step City Clerk Advertises Ordinance to Maria Bevilacqua on Record HPS-21-2
Nov 19, 2021 at 3:55 pm	LINDA KOUTOULAS assigned approval step City Council Vote to Maria Bevilacqua on Record HPS-21-2
Nov 29, 2021 at 2:00 pm	Laurie Brown changed Vehicle Type from "Nissan Quest" to "2004 Nissan Quest" on Record HPS-21-2
Dec 1, 2021 at 12:10 pm	John Pettis altered inspection step Engineering Prepares Ordinance, changed status from Active to Complete on Record HPS-21-2

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
✓ Police Review	Complete	Nov 19, 2021 at 9:11 am	Nov 19, 2021 at 9:55 am	Kevin Lynch	-
📋 Police Inspection	Complete	Nov 19, 2021 at 9:55 am	Nov 19, 2021 at 9:56 am	Kevin Lynch	-
📋 Engineering Prepares Ordinance	Complete	Nov 19, 2021 at 9:56 am	Dec 1, 2021 at 12:10 pm	John Pettis	-
✓ City Clerk Puts on Council Agenda	Active	Dec 1, 2021 at 12:10 pm	-	Maria Bevilacqua	-
✓ City Clerk Advertises Ordinance	Inactive	-	-	Maria Bevilacqua	-
✓ City Council Vote	Inactive	-	-	Maria Bevilacqua	-
✓ DPW Notification	Inactive	-	-	-	-

12,1,3

Handicap Parking Permit · Add to a project

**Expiration Date****Active****HPS-21-3**

Haverhill City Clerk 12/13/21 PM 2:05

**Details**

Submitted on Nov 22, 2021 at 9:33 am

**Attachments**

1 file

**Activity Feed**

Latest activity on Dec 1, 2021

**Applicant**

Kimberly Bradley

0

**Location**

13 HIGHLAND ST, Bradford, MA 01835

Timeline**Add New** ▾**City Council Admin Review**

Completed Nov 22, 2021 at 9:34 am

Police Review

Completed Nov 22, 2021 at 11:43 am

Police Inspection

Completed Nov 22, 2021 at 4:17 pm

Engineering Prepares Ordinance

Completed Dec 1, 2021 at 12:10 pm

City Clerk Puts on Council Agenda

In Progress

City Clerk Advertises Ordinance

Review

City Council Vote

Review

DPW Notification

Review

HP 21-3

**Application Information**

Application Type *

Removal



Do You Currently Have Offstreet Parking? *

No

Did You Have a Handicap Parking Sign at a Previous Address? *

No

Vehicle Information

Vehicle Type *

na

Plate Number *

na

Plate State of Issue *

MA

 For Office Use Only

Police Approval

Yes

City Council Vote

Yes

12,7,2,1

Coin-Operated Amusement Device License · Add to a project

**Expiration Date**

Active

**AMUS-21-4**

Haverhill City Clerk Dec 21 PM 1:54

**Details**

Submitted on Nov 24, 2021 at 12:49 pm

**Attachments**

0 files

**Activity Feed**

Latest activity on Dec 3, 2021

Applicant

Anne DeCosta

0

**Location**

1314 MAIN ST, Haverhill, MA 01830

Timeline**Coin-Operated Amusement Device Payment**

Waived Dec 3, 2021 at 11:22 am

**City Clerk Approval**

Completed Dec 3, 2021 at 11:22 am

Police Department Approval

Completed Dec 3, 2021 at 11:33 am

City Council Approval

In Progress

**Coin-Operated Amusement Device Permit Issued**

Document

Applicant Information

Business Name *

The American Legion Post 4

Type of Business *

Corporation

Applicant Birthday *

01/03/1964

Type of Device *

Coin-Operated Machine

Number of Machines *

2

Are Machines Operated on Sundays? *

Yes

Vendor Information

Vendor Name *

Action Jackson

Vendor Phone *

781-324-1000

Vendor Address *

83 Broadway

Vendor City *

Malden

Vendor State *

MA

Vendor Zip *

02148

Agreement & Signature

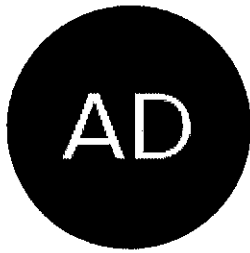
Under penalties of perjury, I state that all of the above statements are true. I understand that any false information on this application may be cause for denial or revocation of my Application for Tax Abatement.

Yes *



For Office Use Only

 Effective Date

**Anne DeCosta**[View Profile](#)**Email Address**

comeaupost4@comcast.net (mailto:comeaupost4@comcast.net)

Phone Number

978-857-2360

Address

1314 Main Street, Haverhill, MA 01830

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email[Grant Access](#)

No guests with access to this record yet

Coin-Operated Amusement Device Payment



Waived

Due date



None

Fees

Coin-Operated Amusement Device License	\$200.00
Total Fees	\$200.00



Anne DeCosta

Nov 24, 2021 at 12:50 pm

I
will pay this in person, at City Hall.



LINDA KOUTOULAS

Dec 3, 2021 at 11:22 am

paid \$200 in office - Check #1297



Maria Bevilacqua ✓

Dec 21, 2021 at 1:49 pm

PAID IN OFFICE

LINDA KOUTOULAS waived this step - Dec 3, 2021 at 11:22 am

Police Department Approval



Complete

Assignee

Kevin Lynch

Due date

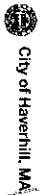


None

This step was assigned to Robert Pistone - Dec 3, 2021 at 11:22 am
LINDA KOUTOULAS assigned this step to Kevin Lynch - Dec 3, 2021 at 11:22 am
Kevin Lynch approved this step - Dec 3, 2021 at 11:33 am

12/22/21, 9:24 AM

OpenGov



12/22/2021

DL-21-27

Drainlayer's License

Status: Active

Date Created: Dec 16, 2021

Applicant

Paul Busby
mphenry@busbyconstruction.com
71 ROUTE 111
ATKINSON, NH 03811
6038984800

Applicant Information

Drainlayer Application Status

Are You a Licensed Drainlayer?
Yes

Applicant License Number
38644

License Type
Civil Engineer

Applicant Cellphone
6032344551

License Expiration Date
06/30/1998

License Status
Deceased

Applicant City
Atkinson

Applicant Address
71 Route 111

Applicant Zip
03811

Applicant State
New Hampshire

Do You Work on City Property?
Yes

City Council Approval Date

Engineering License Number

Business Name

Business Name
Busby Construction Co., Inc.

Business Phone
6038984800

Business Address
71 Route 111

Business City
Atkinson

Business State
New Hampshire

Business Zip
03811

https://viewer.millera.viewpointcloud.io/#/explore/records/114690/printable?act=true&app=true&at=true&emp=true&int=true&loc=true&sec=1013453%2... 1/3

12/22/21, 9:24 AM

OpenGov

Business Fax
6038984808

Type of License
Renewal

Are You Doing Work on City Property?
No

Taxpayer Identification Number (TIN)
020346848

Insurance Information

Bond Expiration Date
12/31/2022

Liability Insurance Expiration Date
06/07/2022

Workman's Compensation Expiration Date
06/07/2022

Right-of-Way Bond Expiration Date
12/31/2022

Attachments

- [pdf Scan_20211216_114417.pdf](#)
Uploaded by Paul Busby on Dec 16, 2021 at 11:36 am
- [pdf Scan_20211216_115930.pdf](#)
Uploaded by Paul Busby on Dec 16, 2021 at 11:50 am
- [pdf Scan_20211216_121103.pdf](#)
Uploaded by Paul Busby on Dec 16, 2021 at 12:02 pm

History

Date	Activity
Dec 16, 2021 at 11:16 am	Paul Busby started a draft of Record DL-21-27
Dec 16, 2021 at 12:02 pm	Paul Busby submitted Record DL-21-27
Dec 16, 2021 at 12:03 pm	completed payment step Drainlayer License Fee on Record DL-21-27
Dec 16, 2021 at 12:03 pm	approval step City Clerk Approval was assigned to Judy Siros on Record DL-21-27
Dec 16, 2021 at 3:53 pm	LUNDA KOUTOU-LAS assigned approval step City Engineer Approval to John Pettis on Record DL-21-27
Dec 16, 2021 at 3:53 pm	LUNDA KOUTOU-LAS assigned approval step City Council Approval to Judy Siros on Record DL-21-27
Dec 20, 2021 at 3:35 pm	Judy Siros approved approval step City Clerk Approval on Record DL-21-27
Dec 22, 2021 at 9:18 am	John Pettis approved approval step City Engineer Approval on Record DL-21-27

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
<input checked="" type="checkbox"/> Drainlayer License Fee	Paid	Dec 16, 2021 at 12:02 pm	Dec 16, 2021 at 12:03 pm	-	-
<input checked="" type="checkbox"/> City Clerk Approval	Complete	Dec 16, 2021 at 12:03 pm	Dec 20, 2021 at 3:35 pm	Judy Siros	-
<input checked="" type="checkbox"/> City Engineer Approval	Complete	Dec 20, 2021 at 3:35 pm	Dec 22, 2021 at 9:18 am	John Pettis	-
<input checked="" type="checkbox"/> City Council Approval	Active	Dec 22, 2021 at 9:18 am	-	Judy Siros	-

https://viewer.millera.viewpointcloud.io/#/explore/records/114690/printable?act=true&app=true&at=true&emp=true&int=true&loc=true&sec=1013453%2... 2/3

12/22/21, 9:38 AM

OpenGov



12/22/2021

DL-20-4

Drainlayer's License

Status: Active

Date Created: Dec 15, 2021

Applicant

Steve Caruso
stevec@carusoandmccgovern.com
1 Industrial Way
Georgetown, MA 01833
617-312-1000

Applicant Information

Drainlayer Application Status

Approved

Are You a Licensed Drainlayer?

Yes

Applicant License Number

165148

License Type

Home Improvement Contractor

Applicant Cellphone

508-328-1936

License Expiration Date

06/24/2023

License Status

Current

Applicant City

Georgetown

Applicant Address

One Industrial Way

Applicant Zip

01833

Applicant State

MA

Do You Work on City Property?

Yes

City Council Approval Date

12/16/2020

Engineering License Number

--

Business Name

Caruso & McGovern Construction, Inc.

Business Phone

978-352-3399

Business Address

One Industrial Way

Business City

Georgetown

12/22/21, 9:38 AM

OpenGov

Business State

MA

Business Zip

01833

Business Fax

978-352-3398

Type of License

Renewal

Are You Doing Work on City Property?

Yes

Taxpayer Identification Number (TIN)

04-2785730

Insurance Information

Bond Expiration Date

11/18/2022

Liability Insurance Expiration Date

04/15/2022

Workman's Compensation Expiration Date

04/16/2022

Right-of-Way Bond Expiration Date

11/17/2022

Attachments

[pdf Haverhill Drainlayer Bond 2022.pdf](#)

[pdf Haverhill Certificate of Insurance 2022.pdf](#)

[pdf Haverhill Workers' Compensation Insurance Affidavit 2022.pdf](#)

[pdf Haverhill Street Opening Bond 2022.pdf](#)

[pdf Haverhill Street Opening Bond 2022.pdf](#)

[pdf Haverhill Street Opening Bond 2022.pdf](#)

[pdf Haverhill Street Opening Bond 2022.pdf](#)

History

Date	Activity
Nov 10, 2021 at 8:32 am	Steve Caruso started a draft of Record DL-20-4
Nov 10, 2021 at 8:38 am	Steve Caruso changed Liability Insurance Expiration Date from "04/15/2021" to "04/15/2022" on Record DL-20-4
Nov 10, 2021 at 8:38 am	Steve Caruso changed Workman's Compensation Expiration Date from "04/16/2021" to "04/16/2022" on Record DL-20-4
Dec 8, 2021 at 10:15 am	Steve Caruso changed Right-of-Way Bond Expiration Date from "11/17/2021" to "11/17/2022" on Record DL-20-4
Dec 15, 2021 at 2:56 pm	Steve Caruso changed License Status from "" to "Current" on Record DL-20-4
Dec 15, 2021 at 2:56 pm	Steve Caruso changed License Expiration Date from "" to "06/24/2023" on Record DL-20-4
Dec 15, 2021 at 2:56 pm	Steve Caruso changed Applicant License Number from "" to "165148" on Record DL-20-4
Dec 15, 2021 at 2:56 pm	Steve Caruso changed License Type from "" to "Home Improvement Contractor" on Record DL-20-4
Dec 15, 2021 at 2:58 pm	Steve Caruso changed Bond Expiration Date from "11/18/2021" to "11/18/2022" on Record DL-20-4
Dec 15, 2021 at 3:07 pm	Steve Caruso submitted Record DL-20-4
Dec 15, 2021 at 3:09 pm	completed payment step Drainlayer License Fee on Record DL-20-4

12/22/21, 9:28 AM

OpenGov

City of Haverhill, MA

12/22/2021

DL-21-29

Drainlayer's License

Status: Active

Date Created: Dec 17, 2021

Applicant

Scott Karpinski
marchese4040@aol.com
69 Norman Street
Everett, MA 02149
6173894040

Applicant Information

Drainlayer Application Status

Are You a Licensed Drainlayer?
No

Applicant Cellphone
6172121515

Applicant City
Everett

Applicant Address
69 Norman Street

Applicant Zip
02149

Applicant State
MA

Do You Work on City Property?
Yes

City Council Approval Date

Engineering License Number

Business Name

Business Name
J. Marchese & Sons

Business Phone
6173894040

Business Address
69 Norman Street

Business City
Everett

Business State
MA

Business Zip
02149

Business Fax
617389710

Type of License
Renewal

Are You Doing Work on City Property?

Taxpayer Identification Number (TIN)

12/22/21, 9:28 AM
Yes

OpenGov
04/27/2022

Insurance Information

Bond Expiration Date

08/10/2022

Liability Insurance Expiration Date

04/01/2022

Workman's Compensation Expiration Date

04/01/2022

Right-of-Way Bond Expiration Date

08/10/2022

Attachments

- [pdf Haverhill Bond 081022.pdf](#)
Uploaded by Scott Karpinski on Dec 15, 2021 at 10:00 am
- [pdf City of Haverhill.pdf](#)
Uploaded by Scott Karpinski on Dec 15, 2021 at 10:03 am
- [pdf City of Haverhill.pdf](#)
Uploaded by Scott Karpinski on Dec 15, 2021 at 10:05 am
- [pdf Haverhill Bond 0822.pdf](#)
Uploaded by Scott Karpinski on Dec 15, 2021 at 10:00 am

History

Date	Activity
Dec 15, 2021 at 9:47 am	Scott Karpinski started a draft of Record DL-21-29
Dec 17, 2021 at 1:08 pm	Scott Karpinski submitted Record DL-21-29
Dec 17, 2021 at 1:10 pm	completed payment step Drainlayer License Fee on Record DL-21-29
Dec 17, 2021 at 1:10 pm	approval step City Clerk Approval was assigned to Judy Siros on Record DL-21-29
Dec 20, 2021 at 3:37 pm	Judy Siros approved approval step City Clerk Approval on Record DL-21-29
Dec 20, 2021 at 3:37 pm	approval step City Engineer Approval was assigned to John Pettis on Record DL-21-29
Dec 22, 2021 at 9:18 am	John Pettis approved approval step City Engineer Approval on Record DL-21-29
Dec 22, 2021 at 9:18 am	approval step City Council Approval was assigned to Judy Siros on Record DL-21-29

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
<input checked="" type="checkbox"/> Drainlayer License Fee	Paid	Dec 17, 2021 at 1:08 pm	Dec 17, 2021 at 1:10 pm		
<input checked="" type="checkbox"/> City Clerk Approval	Complete	Dec 17, 2021 at 1:10 pm	Dec 20, 2021 at 3:37 pm	Judy Siros	
<input checked="" type="checkbox"/> City Engineer Approval	Complete	Dec 20, 2021 at 3:37 pm	Dec 22, 2021 at 9:18 am	John Pettis	
<input checked="" type="checkbox"/> City Council Approval	Active	Dec 22, 2021 at 9:18 am		Judy Siros	
<input checked="" type="checkbox"/> Drainlayer License Issued	Inactive				

12/22/21, 9:30 AM

OpenGov



12/22/2021

DL-21-28

Drainlayer's License

Status: Active

Date Created: Dec 16, 2021

Applicant

Doug Robbins
ccornolly@busbyconstruction.com
71 ROUTE 111
ATKINSON, NH 03811
6038984800

Applicant Information

Drainlayer Application Status

Are You a Licensed Drainlayer?
No

Applicant Cellphone

6032344565

Applicant City
Atkinson

Applicant Address

71 Route 111

Applicant Zip
03811

Applicant State

New Hampshire

Do You Work on City Property?
No

City Council Approval Date

Engineering License Number

Business Name

Business Name

Busby Construction Co., Inc

Business Phone

6038984800

Business Address

71 Route 111

Business City
Atkinson

Business State

New Hampshire

Business Zip
03811

Business Fax

6038984808

Type of License
Renewal

Are You Doing Work on City Property?

Taxpayer Identification Number (TIN)

12/22/21, 9:30 AM
No

OpenGov
020346848

Insurance Information

Bond Expiration Date

12/31/2022

Liability Insurance Expiration Date

06/07/2022

Workman's Compensation Expiration Date

06/07/2022

Attachments

- [pdf Scan_20211216_114417.pdf](#)
Uploaded by Doug Robbins on Dec 16, 2021 at 1:13 pm
- [pdf Scan_20211216_115930.pdf](#)
Uploaded by Doug Robbins on Dec 16, 2021 at 1:14 pm
- [pdf Scan_20211216_121103.pdf](#)
Uploaded by Doug Robbins on Dec 16, 2021 at 1:14 pm
- [pdf Scan_20211216_132039.pdf](#)
Uploaded by Doug Robbins on Dec 16, 2021 at 1:15 pm

History

Date	Activity
Dec 16, 2021 at 1:01 pm	Doug Robbins started a draft of Record DL-21-28
Dec 16, 2021 at 1:15 pm	Doug Robbins added attachment Scan_20211216_132039.pdf to Record DL-21-28
Dec 16, 2021 at 1:15 pm	Doug Robbins submitted Record DL-21-28
Dec 16, 2021 at 1:16 pm	completed payment step Drainlayer License Fee on Record DL-21-28
Dec 16, 2021 at 1:16 pm	approval step City Clerk Approval was assigned to Judy Siros on Record DL-21-28
Dec 16, 2021 at 3:52 pm	LINDA KOUTOULAS assigned approval step City Engineer Approval to John Pettis on Record DL-21-28
Dec 16, 2021 at 3:52 pm	LINDA KOUTOULAS assigned approval step City Council Approval to Judy Siros on Record DL-21-28
Dec 17, 2021 at 10:51 am	Karen Buckley assigned approval step City Engineer Approval to Karen Buckley on Record DL-21-28
Dec 17, 2021 at 10:52 am	Karen Buckley assigned approval step City Engineer Approval to John Pettis on Record DL-21-28
Dec 20, 2021 at 3:36 pm	Judy Siros approved approval step City Clerk Approval on Record DL-21-28
Dec 22, 2021 at 9:28 am	John Pettis approved approval step City Engineer Approval on Record DL-21-28

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
<input checked="" type="checkbox"/> Drainlayer License Fee	Paid	Dec 16, 2021 at 1:15 pm	Dec 16, 2021 at 1:16 pm		
<input checked="" type="checkbox"/> City Clerk Approval	Complete	Dec 16, 2021 at 1:16 pm	Dec 20, 2021 at 3:36 pm	Judy Siros	

☒ City Engineer Approval Complete Dec 20, 2021 at 3:36 pm Dec 22, 2021 at 9:28 am John Pettis

12/22/21, 10:57 AM

OpenGov



12/22/2021

DL-19-12

Drainlayer's License

Status: Active

Date Created: Dec 18, 2019

Applicant

Joseph Scott
deb@scottcomp.com
12 Rogers Road, Suite 1
Suite 1
HAVERHILL, MA 01835-6947
9783740034

Applicant Information

Drainlayer Application Status
In Progress

Applicant License Number

Applicant Cellphone
603-553-1003

License Status
active

Applicant Address
12 Rogers Road, Suite 1

Applicant State
MA

City Council Approval Date

Are You a Licensed Drainlayer?
Yes

License Type

License Expiration Date

Applicant City
Haverhill

Applicant Zip
01835

Do You Work on City Property?
Yes

Engineering License Number

Business Name

Business Name
Scott Construction Co., Inc.

Business Address
12 Rogers Road, Suite 1

Business State

Business Phone
9783740034

Business City
Haverhill

Business Zip

12/22/21, 10:57 AM

OpenGov

MA

01835

Business Fax
9783736944

Type of License
Renewal

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
042542105

Insurance Information

Bond Expiration Date

02/15/2020

Liability Insurance Expiration Date

09/01/2020

Workman's Compensation Expiration Date

03/06/2020

Right-of-Way Bond Expiration Date

08/30/2020

Attachments

- ☐ pdf joe scott drnlr.pdf
Uploaded by Judy Siros on Jul 2, 2021 at 3:50 pm
- ☐ pdf scott construction insurance and workers comp.pdf
Uploaded by Judy Siros on Dec 22, 2021 at 10:48 am
- ☐ pdf scott construction insurance and workers comp.pdf
Uploaded by Judy Siros on Dec 22, 2021 at 10:49 am
- ☐ pdf joe scott st opening.pdf
Uploaded by Judy Siros on Sep 1, 2021 at 10:04 am

History

Date	Activity
Dec 18, 2019 at 10:41 am	Joseph Scott started a draft of Record DL-19-12
Dec 18, 2019 at 11:00 am	Joseph Scott submitted Record DL-19-12
Mar 10, 2020 at 12:17 pm	Karen Buckley added Drainlayer Application Status to Record DL-19-12
Mar 10, 2020 at 12:17 pm	Karen Buckley changed Applicant Cellphone from "603-553-1003" on Record DL-19-12
Mar 20, 2020 at 12:32 pm	Karen Buckley changed Drainlayer Application Status from "Yes" to "In Progress" on Record DL-19-12
Dec 22, 2021 at 10:55 am	completed payment step Drainlayer License Fee on Record DL-19-12
Dec 22, 2021 at 10:55 am	approval step City Clerk Approval was assigned to Judy Siros on Record DL-19-12
Dec 22, 2021 at 10:55 am	Judy Siros approved approval step City Clerk Approval on Record DL-19-12
Dec 22, 2021 at 10:55 am	approval step City Engineer Approval was assigned to John Pettis on Record DL-19-12
Dec 22, 2021 at 10:56 am	John Pettis approved approval step City Engineer Approval on Record DL-19-12
Dec 22, 2021 at 10:56 am	approval step City Council Approval was assigned to Judy Siros on Record DL-19-12

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
<input checked="" type="checkbox"/> Drainlayer License Fee	Paid	Dec 18, 2019 at 11:00 am	Dec 22, 2021 at 10:55 am		



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

1311

ORDERED:

That Document #7 of 2020 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR SNOW PLOWING AND HAULING EFFECTIVE December 29, 2021

1. <u>TRUCK GROSS</u> <u>VEHICLE WEIGHT RATING</u>	<u>BASIC HOURLY</u> <u>RATE</u>
7,001 to 9,000 lbs.	77.00
9,001 to 11,000 lbs.	88.00
11,001 to 16,000 lbs. (Lt. 6 WH. Dump Truck)	100.00
16,001 to 36,000 lbs. (Heavy 6 WH. Dump Truck)	105.00
Over 36,001 lbs. (10 WH. Dump Truck)	110.00
Tractor/Loader	137.00
Specialized Equipment	148.00

NOTES:

1. Owner must furnish frame, pump and ram, plow and cutting edges.
2. If ballast is supplied to contractor by the City, it shall be returned at the end of each storm.
3. Haverhill contractors will be given first consideration when being called.
4. Special Equipment - Equipment defined as "Special" will be determined by the Highway Superintendent or his agents. The hourly wage for said special equipment will be negotiated at the time of hire. This equipment is to be determined "Special" because it is not specified in this Order. Rates are not to exceed \$148.00 per hour for hiring of said Special Equipment unless directed by the City Council.
5. Snow plow contractors shall be guaranteed a minimum of four (4) hour time allotment for each call out by the City.

B.1

Shovel rates

2.	<u>SPREADERS</u> <u>CAPACITY</u>	<u>HOURLY RATE</u>
	6 cu yd to under 10 cu yd	Rates to be
	10 cu yd to under 14 cu yd	determined at
	14 cu yd and over	the time of hire
3.	<u>POWER GRADERS</u> <u>TYPE</u>	<u>HOURLY RATE</u>
	Basic Grader	80.00
	Grader equipped with wing plow	90.00
4.	<u>FRONT-END LOADERS</u> <u>CAPACITY</u>	<u>HOURLY RATE</u>
	2 - 3 cu yds	Rates to be determined
	4 - 6 cu yds	at the time of hire

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

December 23, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Snow Plow Rate Increase Ordinance

Dear Madame President and Members of the Haverhill City Council:

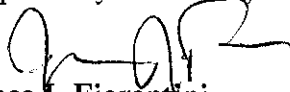
Enclosed please find an ordinance increasing and updating our snow plow rates. We did this after speaking with two of our private snow plow company representatives and researching area community's snow plow rates. This ordinance amounts to a 10% across the board increase in snowplow rates. The two private plow drivers we spoke with have indicated that gas prices are up and insurance and maintenance costs are also up. The rates which I am submitting make us competitive but will not put us at the top. I do not believe it would be in the city's best interest to enter into a bidding contest with the state and with other cities. We will never be able to outspend the wealthy cities now and will never be able to outspend the state. It is in our interest to remain competitive and this new ordinance does that.

Despite doing this, it will not be possible to have this winter all of the private snow plowers that we have employed in previous years. There is a nationwide shortage of truck and delivery drivers. There is a shortage everywhere in the area of snowplow drivers. This is part of the nationwide labor shortage in which much has been written about.

We will have enough drivers to get the job done but we will not have as many drivers as we have had in the past. The streets will be plowed and will be cleared but it will take more time to clear snow after snowstorms than it has in the past. Most other communities are going to be experiencing the same thing. We pride ourselves on giving good service and will continue to do that. We are going to have to ask the public this snow season to be patient as it is going to take a little bit longer than it has in the past. This new ordinance will help to alleviate the situation but will not eliminate the problem.

An ordinance is attached. As with all ordinances it must remain on file for two weeks after which time I recommend approval.

Respectfully submitted,


James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Department of Public Works
500 Primrose Street
Haverhill, MA 01830
Phone: 978-374-2360
Fax: 978-374-2362
www.ci.haverhill.ma.us

Michael K. Stankovich
Director of Public Works
mstankovich@cityofhaverhill.com

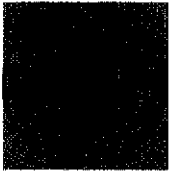
Date: December 22, 2021

To: Mayor James J. Fiorentini

From: Michael K. Stankovich, Director of Public Works *Michael K. Stankovich*

Re: Snowplow Rates

We recommend an increase in snowplow rates of ten percent for all categories of private snowplow vehicles. This is the first increase in two years. Fuel prices have increased over 50% in the last year and inflation is currently over 5%. Please be advised that the number of pieces of snowplow equipment available to the city is down by about 25% from the previous year. Most communities are also having difficulty finding private snowplow operators. The City Solicitor has crafted an Order to codify this effort.



DOCUMENT

13,2

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of \$2,000,000 be raised and appropriated into the Stabilization account.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

December 23, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to Transfer \$2 Million to Stabilization Fund

Dear Madame President and Members of the Haverhill City Council:

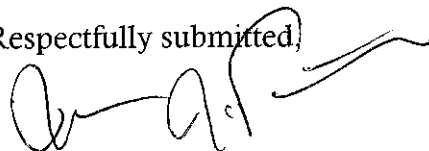
As I'm certain you will recall, during the pandemic we were extremely concerned with the revenue losses affecting our city. Meals tax and hotel tax revenue plummeted. Excise tax revenue was down. Many of our local permit fees are down.

Many cities and towns announced budget cuts and some announced layoffs in order to meet the decreased revenues. We were fortunate to have adequate reserves. We used \$5 million in free cash and we took \$2 million from stabilization in order to balance our budget, keep services intact and avoid any layoffs.

Our financial situation and our revenue stream have since improved but we continue to remain concerned about budget impacts from the latest COVID-19 surge. I believe it is very important that we keep our reserves at an adequate level.

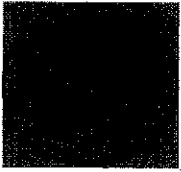
Accordingly, I recommend that we transfer \$2 million in free cash to stabilization to make up for \$2 million which we already spent.

A transfer order is attached and I recommend approval.

Respectfully submitted,


James J. Fiorentini
Mayor

JJF/lyf



Document
CITY OF HAVERHILL
In Municipal Council

13,3

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
ACI Payments	\$498.00	Water Department
Boston Systems & Solutions (2)	\$640.00	Information Technology
Greenman-Pedersen Inc	\$911.76	Highway -Refuse

ACI PAYMENTS INC
6060 COVENTRY DRIVE
Elkhorn NE US 68022
www.aciworldwide.com

HAVERHILL, CITY OF, MA
ATTENTION: Accounts Payable
4 Summer St Ste 300
Haverhill, Essex, MA 01830

INVOICE	
INVOICE NUMBER:	1000008871
INVOICE DATE:	30-JUL-2019
PAGE:	Page 1 of 1
PURCHASE ORDER NUMBER:	
CONTRACT:	1265100855
CUSTOMER NUMBER:	64251
PAYMENT DUE DATE:	29-AUG-2019
PAYMENT TERMS:	30 Net
*Subject to specific payment terms in contract	
TO ENSURE PROPER PAYMENT APPLICATION, PLEASE INCLUDE THE INVOICE # WITH PAYMENT	

SHIP TO: HAVERHILL, CITY OF, MA
4 Summer St Ste 300
Haverhill, Essex, MA 01830

CUSTOMER TAX ID/VAT REGISTRATION : 04-6001392					ACI CONTACT : mbox-aci-billing-customer-support@aciworldwide.com				
LINE	PRODUCT	DESCRIPTION	EVENT TYPE	QTY	UNIT PRICE	AMOUNT	TAX %	TAX AMOUNT	TOTAL
1	7550-CAB-GN090	07/08/19 Chargeback PO 045753		1	498.00000	498.00	0	0.00	498.00
SPECIAL INSTRUCTION					SUBTOTAL		TAX		TOTAL
					USD 498.00		0.00		USD 498.00

These commodities, technology or software were exported in accordance with the Export Administration Regulations of the United States and/or the Irish Department of Enterprise, Trade and Employment Regulations. Diversion or reexporting contrary to U.S., Irish or European Union laws is prohibited.

REMIT TO:
ACI Payments, Inc.
PO Box 418410
Boston, Suffolk, MA 02241
Account Number: 002002018307
ABA Wires - 026009593
ACH - 052001633

Invoice Number: IN21H285
Invoice Date: Apr 15, 2021
Page: 1

1 Red Oak Drive Unit D
Plaistow, NH 03865
978-469-0002
www.bssc corp.com

Ship to:
City of Haverhill 4 Summer Street Room 312 Haverhill, MA 01830

Customer ID	Customer PO	Payment Terms	
Haverhill	Peter Karlson	Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Kelley	Hand Deliver	4/9/21	4/25/21

Quantity	Item	Description	Unit Price	Amount
2.00		Western Digital 8TB MyBook External USB 3.0	170.00	340.00

Subtotal	340.00
Sales Tax	
Total Invoice Amount	340.00
Payment/Credit Applied	
TOTAL	340.00

Please remit all payments to:
Boston Systems & Solutions
1 Red Oak Drive Unit D
Plaistow, NH 03865

We appreciate your business. Call BSS for all of your IT needs.

INVOICE

Boston Systems & Solutions, LLC

1 Red Oak Drive Unit D
Plaistow, NH 03865
978-469-0002
www.bsscorp.com

Invoice Number: IN21H284
Invoice Date: Apr 15, 2021
Page: 1

Bill To
City of Haverhill 4 Summer Street Room 312 Haverhill, MA 01830

Ship to
City of Haverhill 4 Summer Street Room 312 Haverhill, MA 01830

Customer ID	Customer PO	Payment Terms	
Haverhill	Peter Karlson	Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
D'Ambrosio	Hand Deliver	4/12/21	4/25/21

Quantity	Item	Description	Unit Price	Amount
2.00		Seagate 4TB SATA Hard Drive	150.00	300.00
		Shipping not included in the above pricing.		
Subtotal				300.00
Sales Tax				
Total Invoice Amount				300.00
Payment/Credit Applied				
TOTAL				300.00

Please remit all payments to:
Boston Systems & Solutions
1 Red Oak Drive Unit D
Plaistow, NH 03865

We appreciate your business. Call BSS for all of your IT needs.

GPI Greenman-Pedersen, Inc.
Engineering and Construction Services

REFUSE *Landfill Legal*
1010000.1.0430 5318

Michael Stankovich
City of Haverhill
4 Summer Street
Room 300
Haverhill, MA 01830

July 15, 2021
Invoice No: 0319802

Project MAX-2017071.01 Haverhill MA - Water St - Construction Services
SERVICES RENDERED INCLUDE:
See attached.

Professional Services from May 22, 2021 to June 18, 2021

Fee

Total Fee	29,965.00		
Percent Complete	96.7788	Total Earned	28,999.76
		Previous Fee Billing	28,088.00
		Current Fee Billing	911.76
		Total Fee	911.76
		Total this Invoice	\$911.76

Billings to Date

	Current	Prior	Total
Fee	911.76	28,088.00	28,999.76
Totals	911.76	28,088.00	28,999.76

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

December 23, 2021

City Council President Barrett and Members of the Haverhill City Council

RE: FY2021 Bills

Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
ACI Payments	\$ 498.00	Water Department
Boston Systems & Solutions	\$ 640.00	Information Technology
Greenman-Pendersen, Inc.	\$ 911.76	Highway-Refuse
TOTAL	\$ 2,049.76	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAU CITY CLERK DEC22/21 PM 2:28

1511

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 13, 2021

To: President and Members of the City Council:

President Barrett requests to introduce Ralph Basiliere to give a summarization of the Vietnam Veterans Memorial Park on Mill Street.

Melinda Barrett lab
City Council President Melinda Barrett

(12/28/2021 meeting)

1512

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

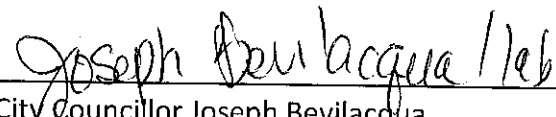
HAU CITY CLERK DEC22/21 PM 2:28

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycnd@cityofhaverhill.com

December 22, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua wishes to introduce Keith Gopsill, on behalf of Veterans Organizations, to discuss small allocation of COVID Relief Funds to assist Haverhill's Veteran Service Organizations.


City Councillor Joseph Bevilacqua

(meeting 12.28.2021)

1513

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK DEC 22/21 PM 2:28

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 22, 2021

To: President and Members of the City Council:

Councillor Sullivan, President Barrett, Councillor Daly O'Brien, and Councillor Bevilacqua would like to discuss the ongoing deterioration of the Basiliere Bridge and the state's timeline to start and complete this project.

Thomas Sullivan /lab

City Councillor Thomas Sullivan

Melinda Barrett /lab

City Council President Melinda Barrett

Mary Ellen Daly O'Brien /lab

City Councillor Mary Ellen Daly O'Brien

Joseph Bevilacqua /lab

City Councillor Joseph Bevilacqua

(meeting 12/28/21)

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAU CITY CLK DEC22/21 PM 2:23

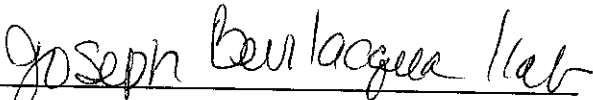
15.4

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

December 22, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua requests a discussion on the increased large dump truck and other speeding heavy truck traffic on East Broadway.


City Councillor Joseph Bevilacqua

(meeting 12.28.2021)

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK DEC 22/21 PM 2:08

155
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycnd@cityofhaverhill.com

December 22, 2021

TO: President and Members of the City Council:

Councillor Macek requests a discussion on the current unsafe conditions of the Woidyla Trail surface from Stanley Drive to Concord Street.

William Macek /lab

City Councillor William Macek

(Meeting 12.28.21)

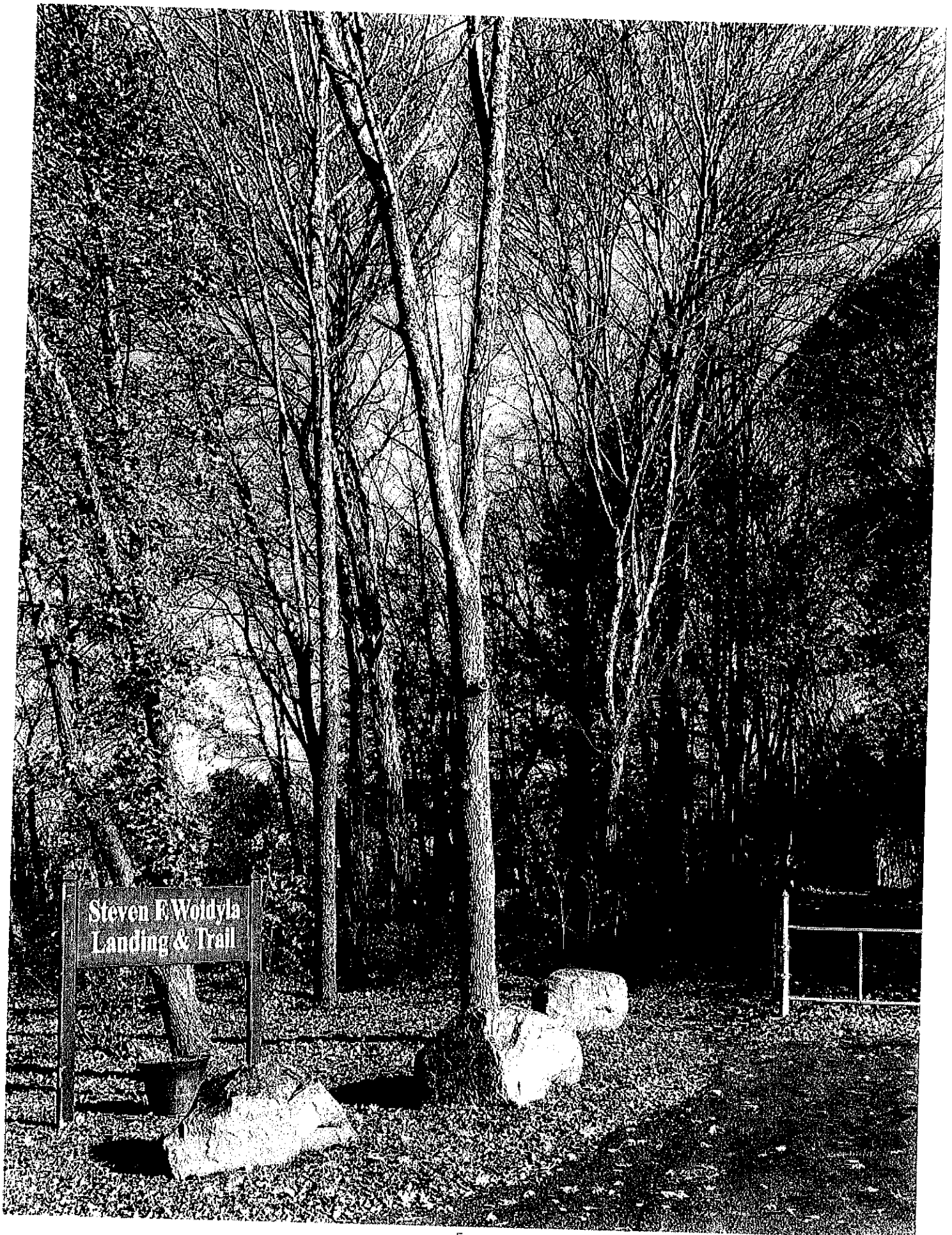


Stanley Dr
Fishing Area



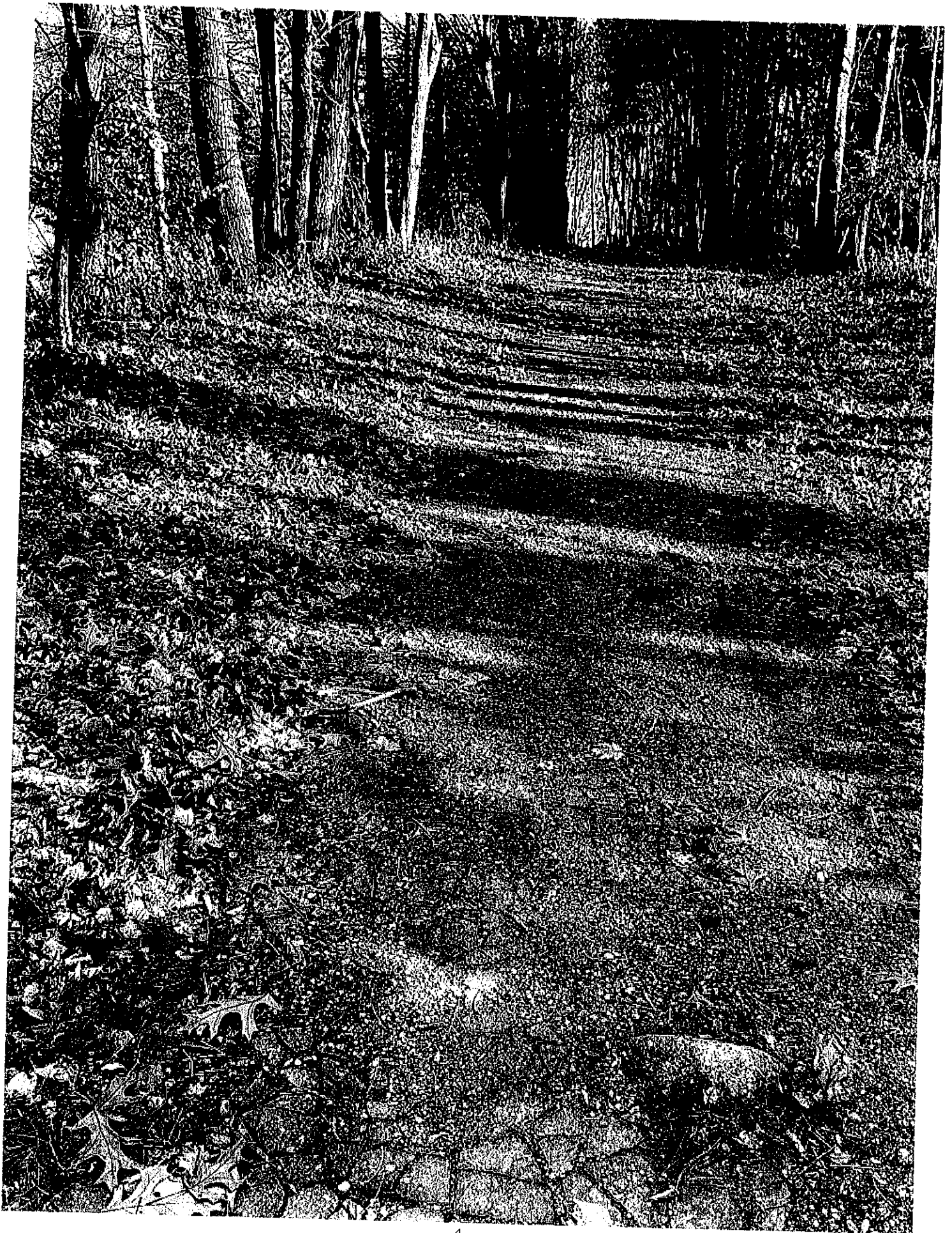
















Laurie Brown

From: wjm <wjm227@gmail.com>
Sent: Tuesday, December 21, 2021 11:42 PM
To: City Council
Cc: Melinda Barrett; Linda Koutoulas
Subject: [EXTERNAL]Agenda Item request from Councillor Macek for City Council Meeting on December 28, 2021

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .

Laurie,

Please file the below item along with the photo attachments that will be sent separately for next Tuesday's Council meeting on December 28, 2021:

Councillor William J. Macek requests a discussion on the current unsafe conditions of the Woidyla Trail surface from Stanley Drive to Concord Street.

Note: If possible please provide each Councillor with a set of color photo copies. If not, please provide a few copies that can be passed around on meeting night.

Thank you,

Bill



3-R

DOCUMENT 3-R

CITY OF HAVERHILL

In Municipal Council December 7 2021

1611

HAU CITY CLERK DEC 12 121 PM 1110

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

River Street:	No Parking	24 hours
In front of #173	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 1, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *River Street #173 – Add Handicap Parking – HPS-21-5*

As requested, attached is Ordinance to add handicap parking at 173 River Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT 3-S

CITY OF HAVERHILL

In Municipal Council December 7 2021

1612

HAVERHILL CITY CLERK DEC 12 12 PM 1111

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Wilson Street:

In front of #37

No Parking

(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 1, 2021

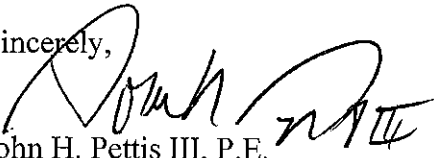
**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Wilson Street #37 – Add Handicap Parking – HPS-21-2*

As requested, attached is Ordinance to add handicap parking at 37 Wilson Street.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



3-1

DOCUMENT 3-T

1613

CITY OF HAVERHILL

In Municipal Council December 7 2021

HAVERHILL CITY CLERK DEC 17 2021

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Hilldale Avenue:
In front of #73

No Parking
(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 1, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Hilldale Avenue #73 – Add Handicap Parking – HPS-21-1*

As requested, attached is Ordinance to add handicap parking at 73 Hilldale Avenue.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT 3-U

CITY OF HAVERHILL

In Municipal Council December 7 2021

16.4

HAVERHILL CITY CLERK DEC 12 1 11 PM 2021

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Blossom Street:	No Parking	24 hours
In front of #83	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 1, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Blossom Street #83 – Add Handicap Parking – HPS-21-4*

As requested, attached is Ordinance to add handicap parking at 83 Blossom Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

3-V



DOCUMENT 3-V

16.5

CITY OF HAVERHILL

In Municipal Council December 7 2021

HAVERHILL CITY CLERK DEC 12 12:14 PM 2021

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by DELETING the following:

Highland Street:

In front of #13

No Parking

(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 1, 2021


**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Highland Street #13 – Delete Handicap Parking – HPS-21-3*

As requested, attached is Ordinance to delete handicap parking at 13 Highland Street.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT 54-B

CITY OF HAVERHILL

In Municipal Council December 14 2021

1616

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Irving Avenue	No Parking	24 hrs
Both sides from its intersection		
With Mountain Avenue north		
For 125'		

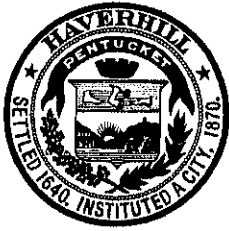
APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



12/6/21

Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 6, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Irving Avenue – Parking Restriction Ordinance*

As per the recommendations of the Traffic & Safety Committee, attached is Ordinance for
Parking Restriction at Irving Avenue.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT 54-C

CITY OF HAVERHILL

In Municipal Council December 14 2021

16.7

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by ADDING the following to § 240-88 Schedule E: City Parking Lots:

Lafayette Square Parking Lot	Unrestricted Parking	24 hrs
------------------------------	----------------------	--------

*Existing Ordinances regarding this Parking Lot to be DELETED

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



14th

Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 6, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Lafayette Square – Parking at City Parking Lot*

As per the recommendations of the Traffic & Safety Committee, attached is Ordinance to change Parking to Unrestricted, to match existing signage. Note that the existing signage about vehicles to be removed if left for 72 hours will also remain (per State Law).

Further, the Committee recommends that the City NOT surplus the lot for potential sale.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone



DOCUMENT 113

CITY OF HAVERHILL

In Municipal Council December 14 2021

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §91, Schedule H: Prohibited Turns, as amended, is hereby further amended by ADDING the following:

<u>Location</u>	<u>Controlling Traffic</u>	<u>Prohibited Turn</u>
Lafayette Avenue	Egress to Lafayette Square	Left
Moody Street	Egress to Golden Hill Avenue	Right*

*This Prohibition applies to Trucks only

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

HAVERHILL CITY CLERK DEC 31 PM 12:17



194h

Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 3, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Lafayette Avenue and Moody Street – Prohibited Turns*

As per the recommendations of the Traffic & Safety Committee, attached is Ordinance to add Prohibited Turns at Lafayette Avenue and at Moody Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

HAU CITY CLERK DEC 3 21 PM 12:17

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

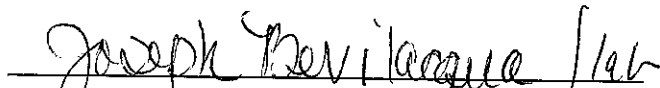
1619
 CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978 374-2328
 FACSIMILE: 978 374-2329
 www.cityofhaverhill.com
 citycncl@cityofhaverhill.com

HAVERHILL CITY CLERK DECEMBER 21 AM 8:09

December 8, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua wishes to introduce Chief Robert P. Pistone in recognition of the Haverhill Police Department's accreditation from the Commission on Accreditation for Law Enforcement Agencies, CALEA.


 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: December 14 2021

POSTPONED TO DECEMBER 28 2021

Attest:

City Clerk

(meeting 12/14/2021)

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycnc@cityofhaverhill.com

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20

91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property “ at 30 Belvidere Rd., Assessor’s Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for “Bow Hunter Tree Stands” to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O’Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-B	President Barrett and Councillor Michitson request to make remote, virtual participation in public hearings and meetings a permanent fixture of city government	A & F	6/15/21
63-R	Councillors Jordan and Michitson propose a Housing Forum to address affordable housing crisis, open space, impact of residential developments on City’s infrastructure and services	Citizens Outreach	8/10/21
63-S	Councillor Daly O’Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
92	Councillors Jordan, Michitson and LePage seeking funding for Cogswell Artspace from the \$500K account dedicated to youth and mental health services	A & F	9/28/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O’Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21

CITY COUNCIL

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LONG TERM MATTERS STUDY LIST

- 38-P Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrado to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23, 19, 8/16/19