



CITY OF HAVERHILL
CITY COUNCIL AGENDA

Tuesday, January 27, 2026, at 7:00 PM

JAN 23 AM 11:13
HCTVCLERK

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

5. COMMUNICATIONS FROM THE MAYOR:

- 5.1. Mayor Barrett wishes to introduce *Fire Chief* Chris Cesati and *Assistant Chief* Eric Tarry to discuss winter fire safety measures
- 5.2. Mayor Barrett wishes to introduce Deyanarah Gutierrez and recognize her for completing her internship in the Mayor's office
- 5.3. Mayor Barrett wishes to introduce *DPW Director* Robert E. Ward to discuss continuing drought conditions
- 5.4. Mayor Barrett submits an order to accept a gift of \$5,000.00 from Broco Energy for use by the Police Department to acquire a new service comfort dog
 - 5.4.1. Order-That the City Council on behalf of the City votes to accept a gift of \$5,000.00 dollars from Broco Energy. The gift shall be used exclusively toward the purchase of new service comfort dog for the Haverhill Police Department



**CITY OF HAVERHILL
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5.5. Mayor Barrett submits an order to authorize expense of funds in excess of the FY26 snow and ice appropriation

5.5.1. Order- That the City is authorized in accordance with MGL Ch.44, § 31D, to overspend the fiscal 2026 snow and ice appropriation in order to protect the life and safety of its inhabitants

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. President Jordan requests to introduce Tracy Fuller, the *Executive Director* of the Haverhill YMCA, to discuss the Preschool Resource Fair being held at Haverhill High School on Thursday, January 29th

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. *City Clerk*, Kaitlin M. Wright, requests to address the Council to announce that the 2026 annual street listing will be mailed to homes beginning on January 26th

8.2. *City Clerk*, Kaitlin M. Wright, requests approval of the following items, with Board of Registrars approval:

1. List of 2026 Polling Locations (see attached)
2. List of 2026 Poll Workers (see attached)
3. Designation of Early Voting Room in the basement of City Hall to be designated as the Early Voting Location for all 2026 Elections
4. Approval of 4 additional hours of Early Voting on Thursdays for State Primary and 8 additional hours of Early Voting on Thursdays during General Election

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. **Doc 5-B of 2025** - Bill Pillsbury, Economic Development and Planning Director, requests Zoning Amendment - Battery Energy Storage System

Continued from December 2, 2025

Related Communication from Planning Director, Jacki Byerley, to continue to February 24, 2026



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11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.2. **Non-Confirming Appointments:** *expire December 31, 2026*

- Lynn Spitalere, *Treasurer and Collector of Taxes*
- Lisa Mead, *City Solicitor*
- Kaitlin Wright, *City Clerk*
- Christine Lindberg, *Chief of Staff to the Mayor*
- Josselyn DeLeon-Estrada, *Deputy Chief of Staff to the Mayor*
- Eleftheria Miscowski, *Mayor's Executive Assistant*
- Wayne Tracy, *Lock-Up Keeper*
- Robert Ward, *Tree Warden*
- Robert Ward, *Gypsy Moth Control Superintendent*
- Robert Ward, *Fence Viewer*
- Alexa Carvalho, *Poundkeeper*
- Karin Devlin, *Inspector of Animals*
- Thomas Bridgewater, *Inspector of Buildings*
- Douglas Russell, *Information Technology Director*
- Jeffrey Hollett, *Soldiers' Relief and Burial Agent*

11.3. **Constables**

11.4. **Resignations**

12. PETITIONS:

12.1. Zoning hearing request from Robert DeNisco on behalf *Leach Street, LLC* for a zoning change of MBL 534-5-135 from Commercial Highway (CH) zone to the abutting Residential Urban (RU) zone
Refer to Planning Board and Council Hearing for March 24, 2026

12.2. Petition from National Grid and Verizon, requesting a joint pole location for Golden St WR # 31232805
Hearing on February 24, 2026

12.3. **Applications Handicap Parking Sign:** *with Police approval*

12.4. **Amusement/Event Application:** *with Police approval*

12.5. **Auctioneer License:**

12.6. **Tag Days:** *with Police approval*

12.6.1. **TAGD-26-1;** *Haverhill High School Crew Parents Association – Boys Rowing Team, September 18, 19, and 20th*



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- 12.6.2. **TAGD-26-2;** *Haverhill High School Crew Parents Association – Girls Rowing Team, April 10, 11, and 12th*
- 12.7. **One Day Liquor License –with HPD approval**
- 12.8. **ANNUAL LICENSE RENEWALS:**
- 12.8.1. **Hawker Peddlers License- Fixed location – w/Police approval**
- 12.8.2. **Coin-Op License Renewals – with Police approval**
- 12.8.2.1. *Academy Lanes, 725 South Main St, 12 Coin-Ops*
- 12.8.3. **Christmas Tree Vendor – with Police approval**
- 12.8.4. **Taxi Driver Licenses for 2024: with Police approval**
- 12.8.5. **Taxi/Limousine License with Police approval**
- 12.8.6. **Junk Dealer /Collector License - with Police approval**
- 12.8.7. **Pool/Billiard**
- 12.8.8. **Bowling**
- 12.8.9. **Sunday Bowling**
- 12.8.10. **Buy & Sell Second Hand Articles with Police approval**
- 12.8.10.1. *In a Blue Moon, 99 Merrimack St, Maria Turchi*
- 12.8.11. **Buy & Sell Second Hand Clothing with Police approval**
- 12.8.11.1. *In a Blue Moon, 99 Merrimack St, Maria Turchi*
- 12.8.12. **Pawnbroker license - with police approval**
- 12.8.13. **Fortune Teller with - Police approval**
- 12.8.14. **Buy & Sell Old Gold – with Police approval**
- 12.8.15. **Roller Skating Rink**
- 12.8.16. **Sunday Skating**
- 12.8.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.8.18. **Limousine/Livery License/Chair Cars with Police approval**



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13. MOTIONS AND ORDER:

13.1. Order- Pay bills of the previous years and authorize payment from the current year departmental appropriations as listed:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>ACCOUNT</u>
PEST END	\$115.00	POLICE
PEST END	\$102.00	POLICE
W.B. MASON	\$210.27	CITY CLERK
W.B. MASON	\$94.44	CITIZEN'S CENTER
W.B. MASON	\$65.15	AUDITOR
W.B. MASON	\$25.44	HIGHWAY
W.B. MASON	\$25.44	HIGHWAY
W.B. MASON	\$25.44	HIGHWAY
W.B. MASON	(\$2.71)	HIGHWAY
W.B. MASON	\$86.58	IT
W.B. MASON	\$43.94	IT
W.B. MASON	\$47.98	IT
W.B. MASON	\$47.98	IT
W.B. MASON	(\$12.00)	IT
W.B. MASON	(\$12.00)	IT
W.B. MASON	(\$12.00)	IT
TOTAL: \$850.95		

14. ORDINANCES (FILE 10 DAYS):

14.1. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
-----------------	-------------------	--------------------

<i>13 Seventeenth Ave</i>	<i>No Parking</i>	<i>24-Hrs</i>
---------------------------	-------------------	---------------

*(except for 1 24-hr
handicap parking space)*

File 10 Days

15. COMMUNICATIONS FROM COUNCILORS:



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16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

16.1. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
-----------------	-------------------	--------------------

<i>60 Franklin St</i>	<i>No Parking</i>	<i>24-Hrs</i>
-----------------------	-------------------	---------------

*(except for 1 24-hr
handicap parking space)*

Filed January 14, 2026

16.2. Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by DELETING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
-----------------	-------------------	--------------------

<i>113 Laurel Ave</i>	<i>No Parking</i>	<i>24- hrs</i>
-----------------------	-------------------	----------------

*(except for 1 24- hr
handicap parking space)*

Filed January 14, 2026

16.3. **Doc 107-A** Ordinance re: Boards and Commissions- Article XX
Agricultural Commission

Continued from December 2, 2025

Related communication from President Jordan to continue to March 3, 2026

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19.DOCUMENTS REFERRED TO COMMITTEE STUDY:

20.LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5.1

JAN 23 AM 9:08
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Fire Chief Chris Cesati and Assistant Chief Eric Tarpay

Dear Mr. President and Members of the City Council:

I wish to introduce Fire Chief Chris Cesati and Assistant Chief Eric Tarpay to discuss winter fire safety measures.

Very truly yours,

Melinda E. Barrett
Mayor

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5.2

JAN 23 4:08:08
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Deyanarah Gutierrez

Dear Mr. President and Members of the City Council:

I wish to introduce Deyanarah Gutierrez and recognize her for completing her internship in the Mayor's office.

Very truly yours,

Melinda E. Barrett
Mayor

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5.3

JAN 23 4:08:08
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Discuss Continuing Drought Conditions – DPW Director Bob Ward

Dear Mr. President and Members of the City Council:

I wish to introduce DPW Director Bob Ward to discuss continuing drought conditions.

Very truly yours,

Melinda E. Barrett
Mayor

Effie Mayors Admin

From: Robert Ward
Sent: Friday, January 23, 2026 7:28 AM
To: Mayor
Cc: Christine Lindberg; Josselyn DeLeon-Estrada; Effie Mayors Admin
Subject: Drought Update - January 22, 2026
Attachments: Kenoza Lake Drought Monitoring - 2026-01-22 5.pdf; Plant Flow and City Demand.pdf

Mayor,

This email provides a brief update on the City's water supply status.

Since declaring a Drought Emergency on December 16, the water level at Kenoza Lake has continued to drop and is currently at 101.3 feet, down from 102.3 feet on December 16th. As you know, the City's current reservoir conditions are being driven by the continuing regional drought and reduced precipitation, which is the primary factor behind declining water supply levels. This situation is not being driven by new development, but rather by ongoing dry conditions and seasonal impacts to reservoir recharge. Attached is a chart showing demands going back to 2008. The demand varies with the amount of precipitation.

On a positive note, Millvale Reservoir has had sufficient supply to pump approximately 2 to 4 million gallons per day (MGD), which has helped slow the downward trend. The City's total water usage is currently averaging approximately 5 MGD. Crystal Lake is slowly rising but remains well below the level needed to begin pumping operations.

Attached is a chart showing the current Kenoza Lake level and the defined drought condition zones. At the current rate of decline, we anticipate entering the Critical Zone in approximately 3 to 4 weeks.

As presented at the December 16 City Council meeting, under City Code Chapter 250, nonessential outdoor water use is prohibited at all times, with limited exceptions.

To manage demand and protect the City's water supply, we are taking the following actions:

- Actively evaluating and taking initial steps to augment the City's water supplies.
- Providing public notification, including information on upcoming water bills.
- Contacting large water users to encourage operational reviews and identify water-saving measures.
- Notifying property owners with automatic irrigation systems.
- Monitoring meter usage for leaks and unusual consumption trends.
- Preparing enforcement and response protocols for observed violations.

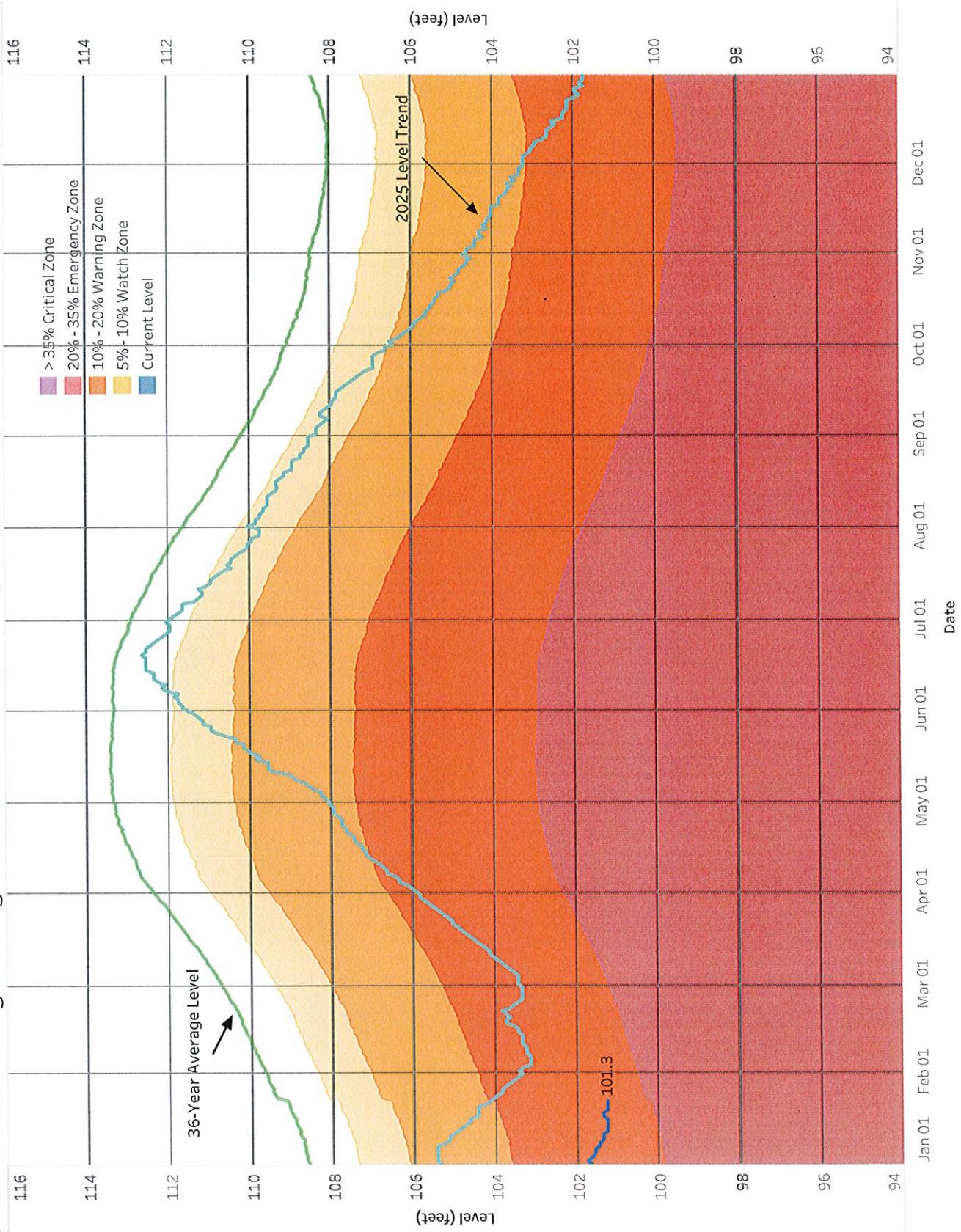
Please let me know if you would like more information.

Thank you,
Bob

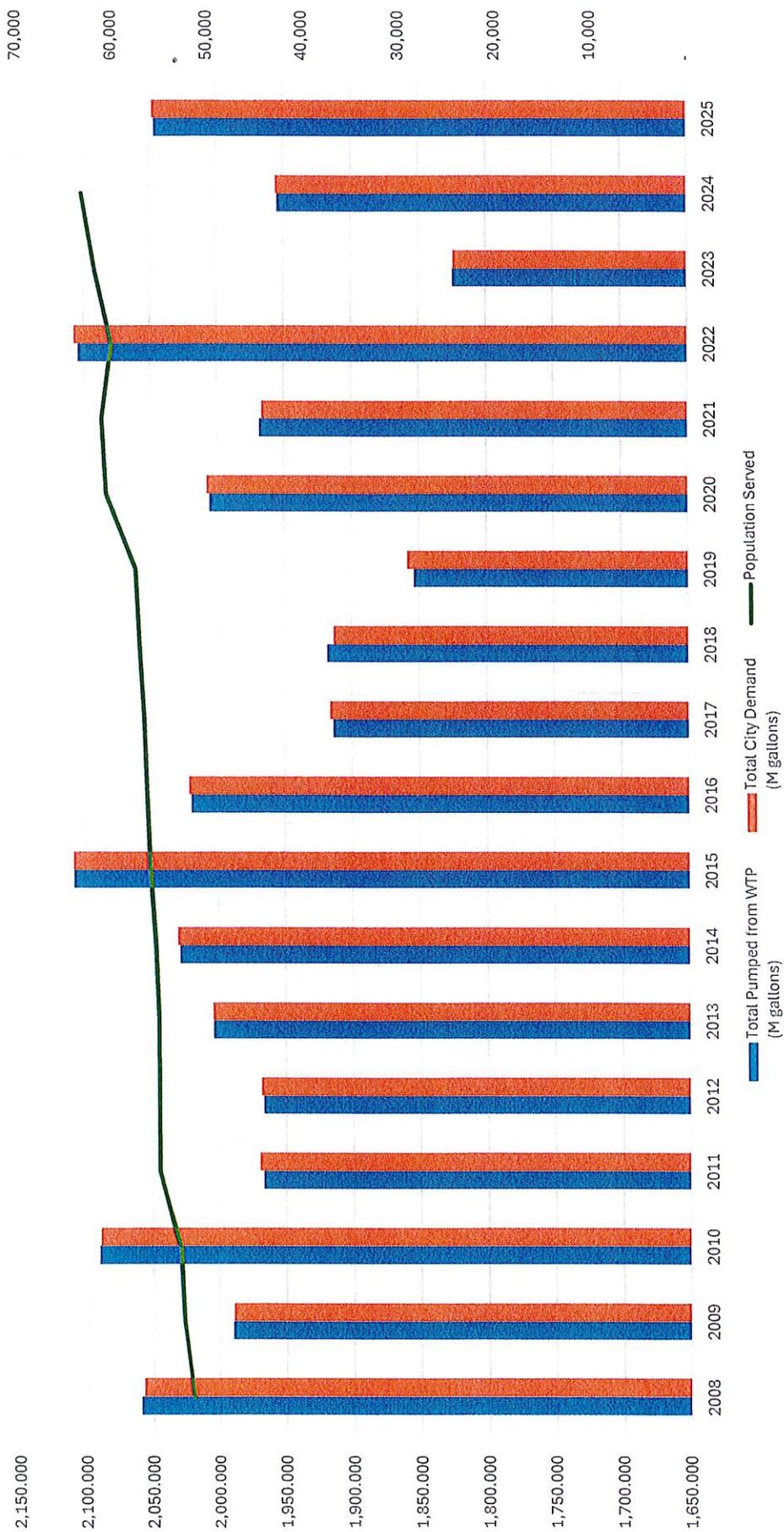
Robert E. Ward
DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835

Kenoza Lake Drought Stages with Current, 2024, and Average Levels



Plant Flow and City Use vs. Served Population



5.4

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

JAN 23 AM 9:10
HAUCITYCLERK

To: City Council President Timothy J. Jordan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order to Accept Donation from Broco Energy

Dear Mr. President and Members of the City Council:

Attached please find an Order to accept a donation from Broco Energy in the amount of \$5,000.00 for use by the Haverhill Police Department to acquire a new service comfort dog.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor

5.4.1



Document

CITY OF HAVERHILL

In Municipal Council

JAN 28 AM 9:09
60-610001
CITY CLERK

Ordered:

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 27th day of January, 2026, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City, votes to accept a gift in the amount of \$5,000.00 from Broco Energy. Consistent with the purpose of the donation, as stated in the letter from Broco dated January 21, 2026, the Gift shall be used exclusively toward the purchase of a new service comfort dog for the Haverhill Police Department.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor



BROCO ENERGY
168 Hale Street | Haverhill, MA 01830
O: (781) 246-1130 | F: (781) 819-0058

Date: January 21, 2026

From: Broco Energy (Broco Oil, inc.)
168 Hale Street
Haverhill, MA 01830
781-246-1130
bbrown@brocoenergy.com

To: Haverhill Police Department,

RE: Record of Charitable Donation – 2025 Fiscal Year Dear

Please accept this letter as formal documentation of a donation made by Broco Energy to the Haverhill Police Department Behavioral Health Department during the 2025 calendar year. We are proud to support the vital work your department does in managing mental health crises and providing compassionate behavioral intervention within our community.

It is our hope that these funds/resources will assist in further developing your programs and providing your officers with the tools necessary for these sensitive calls.

Date of Contribution: December 3, 2026

Donation Amount: \$5,000.00

Purpose: Broco Energy is standing behind the Haverhill Police Department by contributing \$5,000 toward the purchase of a new service comfort dog. These dogs do incredible work supporting officer wellness and comforting those in need throughout our city.

Please provide a formal acknowledgment or receipt of this contribution for our tax records at your earliest convenience. Thank you for your dedication to public safety and behavioral health advocacy.

Sincerely,

Robert Brown
Broco Energy
168 Hale Street
Haverhill MA 01830
781-246-1130
781-844-1230

5.5

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

JAN 23 AM 9:10
HAVCITYCLERK

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: Order to Authorize the Expense of Funds in Excess of the FY2026 Snow and Ice Appropriation

Dear Mr. President and Members of the City Council:

Attached please find an Order to authorize expense of funds in excess of the FY26 snow and ice appropriation.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

Date: January 21, 2026

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward 
DPW Director

Subject: Proposed City Council Order to Authorize Expenditures Exceeding the FY26 Snow and Ice Budget

Attached is a proposed City Council Order, in accordance with Massachusetts General Law (MGL) Chapter 44 Section 31D, to authorize the City to exceed the fiscal 2026 snow and ice appropriation of \$1,210,000.

Approval of this Order will allow the City to continue snow and ice removal operations to ensure the safety and well-being of our community. If you approve, please forward this Order to the City Clerk to be placed on the City Council meeting agenda.

Attachment – City Council Order

Cc: Christine M. Lindberg, MPA, MCPPO, clindberg@haverhillma.gov
Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillma.gov
Nichole A. Gray, Head Account Clerk, ngray@haverhillma.gov
Lisa L. Mead, Mead, Talerman & Costa LLC, lisa@mtclawyers.com

5.5.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

JAN 28 AM 9:08
CITY CLERK

**An Order Authorizing the Expense of Funds in Excess of the Fiscal 2026 Snow and Ice
Appropriation of \$1,210,000.00**

Ordered:

That the City is authorized, in accordance with MGL chapter 44 section 31D, to overspend the fiscal 2026 snow and ice appropriation in order to protect the life and safety of its inhabitants.

6.1

CITY COUNCIL

- Timothy J. Jordan**, *President*
- John A. Michitson**, *Vice President*
- Thomas J. Sullivan**
- Colin F. LePage**
- Melissa J. Lewandowski**
- Catherine P. Rogers**
- Shaun P. Toohey**
- Michael S. McGonagle**
- Daniel R. Diodati**
- Devan Ferreira**
- Ralph T. Basiliere**



CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

JAN 15 PM 3:12
HAVCITYCLERK

January 15, 2026

To: Members of the City Council

President Jordan to introduce Tracy Fuller, the Executive Director of the Haverhill YMCA, to discuss the Preschool Resource Fair being held at Haverhill High School on Thursday, January 29th.

Timothy J. Jordan
 President Timothy J. Jordan LAN

(Meeting: 1.27.26)



**Haverhill 7th Annual Growing Together
Preschool, Kindergarten & Community Expo
Thursday, January 29th 4:00 – 6:30 pm**

Offered by the Early Learning Leadership Team



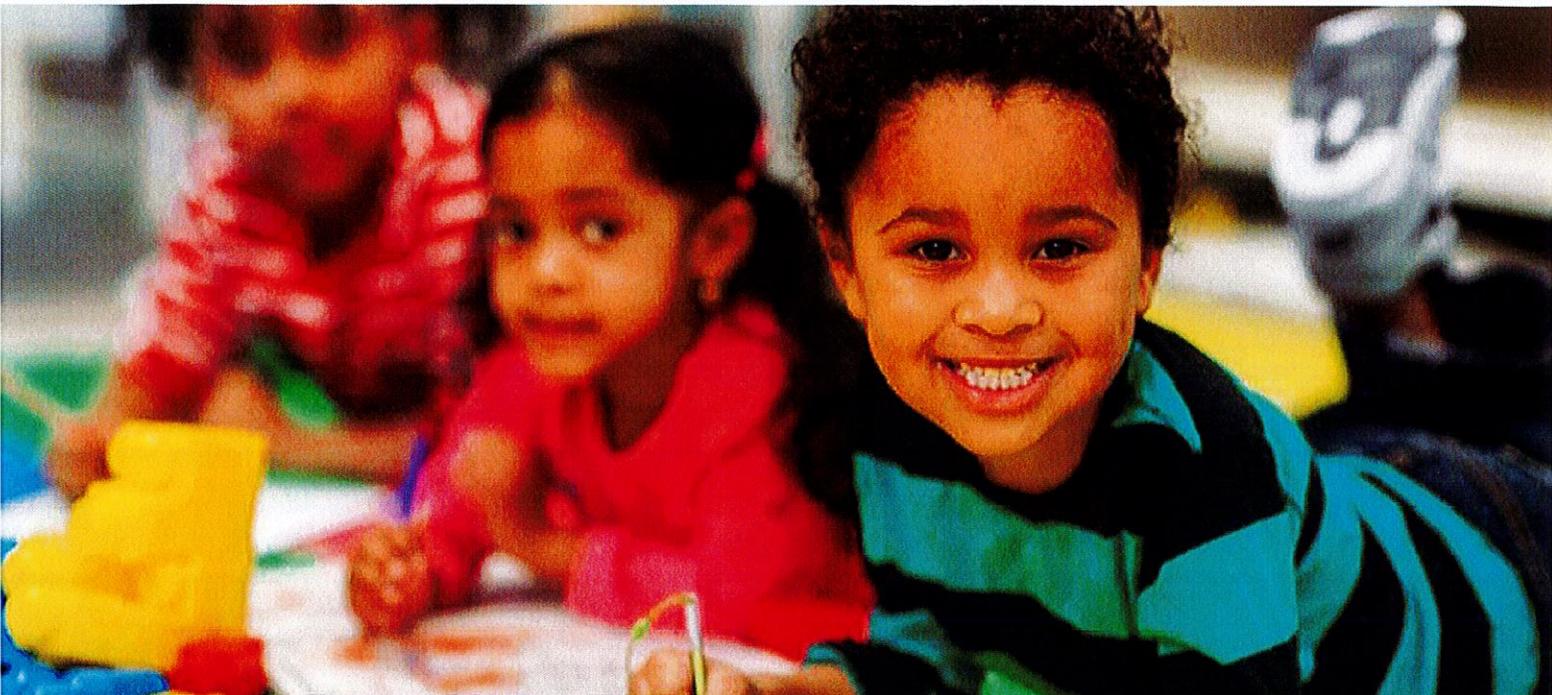
Free to families! Snacks will be provided

Location: Haverhill High School, 137 Monument St., Haverhill MA

- Enjoy fun, engaging activities
- Meet with local preschool programs
- Hear about Haverhill Public Schools services
- Books to take home
- Arts & crafts
- Zoo Creatures

**Scan the QR code
to register for
kindergarten**





Haverhill 7th Anual Creciendo Juntos Preescolar, jardín de infantes y exposición comunitaria 29 de enero 4:00 – 6:30 pm

Ofrecido por el equipo de liderazgo de aprendizaje temprano



¡Gratis para familias! Se proporcionarán aperitivos

Ubicación: Haverhill High School, 137 Monument St., Haverhill MA

- Disfrute de actividades divertidas y atractivas
- Reunirse con programas preescolares locales
- Conozca más sobre los servicios de las Escuelas Públicas de Haverhill
- Libros para llevar a casa
- Artes y manualidades
- Animales del zoológico

Escanea el código QR
para registrarse para
el jardín de infantes



8.1



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

JAN 16 PM 12:36
HAVCITYCLERK

January 16, 2026

To: President Jordan and Members of the Haverhill City Council,

City Clerk, Kaitlin M. Wright, requests to address the Council to announce that the 2026 annual street listing will be mailed to homes in the City of Haverhill beginning on January 26th.

Additionally, for the first time ever, the City Clerk's Office is launching an electronic submission option for households with no changes to their census information. If all information on the form is correct, you may use the QR code provided on the census to access our website, confirm the information, and satisfy the census requirement for 2026.

Please note: this option is for **NO CHANGES ONLY**. Households with changes to their census data must complete the census and return it to our office by mail, through our drop box, or via hand delivery.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright, CMC
City Clerk

New in 2026 - Annual Census/ Street Listing



Electronic Submission

Available for households with
NO CHANGES to their annual census.



Scan here!



8.2



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

JAN 23 AM 8:59
HAVCITYCLERK

January 21, 2026

To: President Jordan and Members of the Haverhill City Council,

City Clerk, Kaitlin M. Wright, requests approval of the following items, with Board of Registrars approval:

1. List of 2026 Polling Locations (see attached)
2. List of 2026 Poll Workers (see attached)
3. Designation of Early Voting Room in the basement of City Hall to be designated as the Early Voting Location for all 2026 Elections
4. Approval of 4 additional hours of Early Voting on Thursdays for State Primary and 8 additional hours of Early Voting on Thursdays during General Election

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright, CMC
City Clerk



Haverhill

City Clerk's Office, Room 118
 Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

Ward and Precinct	Location	Address
Ward 1, Precinct 1	Somebody Cares	358 Washington St
Ward 1, Precinct 2	Citizen Center	10 Welcome St
Ward 1, Precinct 2A	Citizen Center	10 Welcome St
Ward 1, Precinct 3	Haverhill High – Gym	137 Monument St
Ward 1, Precinct 3A	Haverhill High – Gym	137 Monument St
Ward 2, Precinct 1	Hunking School	480 South Main St
Ward 2, Precinct 2	Bradford Elementary	116 Montvale St
Ward 2, Precinct 3	Moody School	59 Margin St
Ward 3, Precinct 1	Citizen Center	10 Welcome St
Ward 3, Precinct 2	Haverhill Public Library	99 Main St
Ward 3, Precinct 3	Unitarian Universalist Church	16 Ashland St
Ward 4, Precinct 1	Nettle Middle School	150 Boardman
Ward 4, Precinct 2	Northern Essex Community College – Tech Center	100 Elliott St
Ward 4, Precinct 3	Kennedy Cir Community Room	1 Kennedy Cir
Ward 5, Precinct 1	Julian Steele Community Room	772 Washington St
Ward 5, Precinct 1A	Julian Steele Community Room	772 Washington St
Ward 5, Precinct 2	First Presbyterian Church	346 Broadway
Ward 5, Precinct 3	West Congregational Church	767 Broadway
Ward 5, Precinct 3A	West Congregational Church	767 Broadway
Ward 6, Precinct 1	Haverhill High – Gym	137 Monument St
Ward 6, Precinct 2	J.G. Whittier Middle School	256 Concord St
Ward 6, Precinct 2A	J.G. Whittier Middle School	256 Concord St
Ward 6, Precinct 3	Pentucket Lake School	254 Concord St
Ward 7, Precinct 1	Presidential Gardens Community Room	140 Evergreen Dr
Ward 7, Precinct 2	Hunking School	480 South Main St
Ward 7, Precinct 2A	Julian Steele Community Room	772 Washington St
Ward 7, Precinct 3	Bradford Elementary	116 Montvale St
Ward 7, Precinct 3A	Bradford Elementary	116 Montvale St

Margarita	Flagg
Marie	Klinch
Guy	Berube
Linda	Hamel
John	Buzzell
Alice	Tobiassen
Christa	Minnis
Patty	Boyle
Griselda	Garcia
Deborah	Henegan
William	Moccia
Hannah	Minnis
John	Wloszcyna
Lynnette	Maciver
Robyn	Renahan
Joyce	Thibodeau
Lou	Yarid
Kira	Yarid
Jessica	Brewster
Paula	Brooks
Marcos	Cruz
Rosemary	Lambert
Anna	Tschetter
Robert	Roetger
Merle	Weber
Richard	Ciarletta
Charles	Mueller
Aileen	Swider
Marianne	Mueller
Edward	Swider
BillieAnne	Stone
Sally	Clarenbach
Nancy	Murphy
Lynda	Homer
John	DiBitetto
Antonielly	Guilherme
David	Van Dam
Lorraine	Lostimolo
Peter	Cerbone
Joseph	Kanan
Cheryl	Peel
Ronald	Van Dam
Carole	Taut
Maria	DeAza

Gail	Desmarais
Arthur	Chilinginian
Stephen	Pangione
Mike	Oster
Roger	Begin
Adriana	Batista
Leslie	Hassan
John	Hassan
Sue	Brewster
Matthew	Fuller
Dana	Lovell
Robyanne	Cormier
Cheryl	Lupi
Alice	Cyr
Sandra	Finnigan
Charlene	Pope
Angela	Lamparelli
Harriet	Duffy
Herb	Bergh
Maria	Yagual
Stella	Burns
Virginia	Taylor
Glenn	Crowley
Justine	Maguire
Jody	Daniels
S. Tracy	Eliades
Cristhal	Solano
Timothy	Sturgeon
Sandra	DaRosa
Janet	Champagne
Joseph	Giampa
June	Brown
Lawrence	Hicks
Sherry	Ross
Kathleen	Connor
Janice	Keyser
Linda	Kiefer
Diana	Vencis
Melissa	Hodgdon
David	DiCeglie
Carol	Hurn
Keith	Eddings
Sue	Hicks
Becky	Reeves

Marilyn	Ricketts
Janet	Senk
Sharon	Parker
Sandy	White
Gary	Bradley
Linda	McCarthy
Christy	Hubbard
Cassandra	Hubbard
Kalister	Green-Byrd
John	Woolf
Brian	Petrie
Casey	Lemmel
Deborah	Conner
Christine	Kwitchoff
Noelia	Hylton
John	Mitchell
Paula	Wentworth
David	Kostyla
Cynthia	Kostyla
Caiden	Adler
Paulette	Alder
Margaret	Pfifferling
John	Brayton
Tita	Antonopoulos
Kathleen	O'Donohue
Mike	Howard
Grace	Vargas
Louis	Ambrosino
Kathleen	Cossar
Elizabeth (LIZ)	Grube
Evelyn (EVEY)	St. Hilaire
Donna	Raymond
Elaine	Frangente
Susan	Coppola
Patricia	Hobitz
Maurice	McGuire
Sarah E.	Moore
Catherine	Coco
Eric	Guilfoyle
Edward	Morey
Patrick	Murphy
Irl	Clevesy
Lynda	Brown
Maria	Wolters

Tracy	Montpetit
Gwen	Miner
Robert	Simard
Marilyn	Reed
Deryl	Santosuosso
Maureen	Healy
Kevin	Bergin
Eric	Karlstad
Deborah	Dyer
Dennis	Guilfoyle
Walter	Lindsey
Gail	Weisman
Anne	Dunn
Judith	Biewener
Deanna	Bergeron
Mary	West
Kathleen	Gelinas
Carolyn	Hannagan
Paul	Grigsby
Betsy	Collins
Christena	Flynn
Kathy	Renzi
Donna	Pouliot
Walter	Gotham
Karen	Lassiter
John	Cuneo
Jennifer	Doucette
Ernest	Anderson
E. Everette	Bryan
Jane	McNeal
Ana	Gonzalez Soto
Katherine	Sullivan
Lynn	Cody
Alvin	Hitchcock
Stephen	Wrenn
Stephanie	Richardson
Lisa	Pulver
Jason	Howes
Marcus	Privitt
Donna	Michitson
E. Phillip	Brown
Katie	Mulcahy
Cynthia	Caruso

Amanda	Vickers
Robert	Schufreider
Dennis	Fontaine
Sharon	Medley
Gina	Marks
Victoria	Hannan
Maureen	Gage
Michael	Paulino
Breda	Smith
Patricia	Randall
Carol	Lamattina
Lanie	Tilden
Sophieann	Bitel
Michael	Jacobs
Keith	Flynn
James	Flynn
Christine	McAuliffe
Jessica-Rose	White
Johanna	Commito
Christina	Manikas
Beverly	Hudson-Anderson
Joanne	White
Linda	Lamb
David	Cannata
Kimberly	Nabinger
Seana	Kane
Elisania	Nunez
Laura	McKellar
Deborah	Rosenthal
Arina	Montag
Karen	Wright
Mark	Wright
Paige	Esposito
Frank	Bernstein
Joanne	Duchemin

10.1

Document # 5-B

Bill Pillsbury, Economic Development and Planning Director, requests Zoning Amendment – Battery Energy Storage System

Continued from December 2, 2025

IN CITY COUNCIL: January 13, 2026

CONTINUED TO: January 27, 2026

10 YEAS, 0 NAYS, 1 ABSENT, 1 ABSTENTATION

Attest: Kaitlin M. Wright

Kaitlin M. Wright, CMC
City Clerk

Kaitlin Wright

From: Jacki Byerley
Sent: Friday, January 23, 2026 11:06 AM
To: Kaitlin Wright; Lisa Mead; Tim Jordan
Cc: Mayor; Lori Robertson; Christine Lindberg; Natalia Hernandez
Subject: RE: BESS Zoning Hearing

Hi Kaitlin, these regulations are still being reviewed and won't be ready for January 27th Council meeting. Can you please continue this to the February 24th meeting?

Thank you,
Jacki

From: Kaitlin Wright <kwright@haverhillma.gov>
Sent: Thursday, January 22, 2026 3:30 PM
To: Lisa Mead <lisa@mtclawyers.com>; Tim Jordan <tjordan@haverhillma.gov>
Cc: Mayor <mayor@haverhillma.gov>; Lori Robertson <lrobertson@haverhillma.gov>; Christine Lindberg <clindberg@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>; Jacki Byerley <JByerley@HaverhillMa.gov>
Subject: RE: BESS Zoning Hearing

Hi Lisa,

We are preparing the Council agenda for the January 27th meeting.

Wondering if the Battery Energy Storage System is ready to be heard on the 27th or if you think it will be continued again? If it needs to be continued, I will include that in the agenda packet.

All my best,

Kaitlin

Kaitlin M. Wright, CMC

City Clerk

4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

kwright@haverhillma.gov

10.3

Document # 5 - B

William Pillsbury, *Economic Development and Planning Director*, requests Zoning Amendment
- Battery Energy Storage Systems

Continued from August 5, 2025

IN CITY COUNCIL: SEPTEMBER 30, 2025

**COUNCIL VOTED TO CONTINUED TO DECEMBER 2, 2025
MEETING**

10 YEAS, 0 NAYS, 1 ABSENT, 0 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

IN CITY COUNCIL: DECEMBER 2, 2025
VOTED TO CONTINUE TO JANUARY 13, 2026

ATTEST: Kaitlin M. Wright
CITY CLERK

10.1

Kaitlin Wright

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Wednesday, November 19, 2025 1:51 PM
To: Kaitlin Wright; Thomas J Sullivan, Esq.; Thomas J. Sullivan
Cc: William Pillsbury; Mayor; Lori Robertson; Christine Lindberg; Natalia Hernandez; Jacki Byerley
Subject: RE: BESS Zoning Hearing

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

The 1st please

13th

Lisa L. Mead

[she/her/hers]



Mead, Talerman & Costa LLC

30 Green St

Newburyport MA 01950

978 463 7700 ext 101

978 463 7747 (fax)

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♻️ Think before you print.

From: Kaitlin Wright <kwright@haverhillma.gov>
Sent: Wednesday, November 19, 2025 12:53 PM
To: Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>; Lisa Mead <lisa@mtclawyers.com>; Thomas J. Sullivan <tsullivan@haverhillma.gov>
Cc: William Pillsbury <wpillsbury@haverhillma.gov>; Mayor <mayor@haverhillma.gov>; Lori Robertson <lrobertson@haverhillma.gov>; Christine Lindberg <clindberg@haverhillma.gov>; Natalia Hernandez



Hearing March 18, 2025

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@HaverhillMA.gov

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Battery Energy Storage Systems

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Battery storage facilities.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hering on the city council agenda shortly thereafter.

IN CITY COUNCIL: January 7 2025
REFER TO PLANNING BOARD AND VOTED THAT
COUNCIL HEARING BE HELD MARCH 18 2025
Attest: Kathie M. Wright City Clerk

IN CITY COUNCIL: July 8 2025
REQUEST TO CONTINUE TO AUGUST 5 2025
Attest: Kathie M. Wright City Clerk

IN CITY COUNCIL: March 18 2025
HEARING CONTINUED TO APRIL 29 2025
Attest: Kathie M. Wright City Clerk

IN CITY COUNCIL: August 5 2025
CONTINUE TO SEPTEMBER 30, 2025
Attest: Kathie M. Wright City Clerk

IN CITY COUNCIL: April 29 2025
HEARING CONTINUED TO JUNE 3 2025
Attest: Kathie M. Wright City Clerk

IN CITY COUNCIL: June 3 2025
REQUEST TO CONTINUE BY CITY SOLICITOR TO JULY 8 2025
4 Summer Street—Room 201, Haverhill, MA 01830 www.cityofhaverhill.com

Attest: Kathie M. Wright City Clerk

JAN 2 PM 3:41
HAVCITYCLERK

Kaitlin Wright

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Wednesday, September 24, 2025 4:56 PM
To: Kaitlin Wright; Thomas J Sullivan, Esq.
Cc: William Pillsbury; Mayor; Lori Robertson
Subject: RE: BESS Zoning Hearing

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

This will need to be continued to the first meeting in December. I believe that is what we discussed Mayor, correct?

Lisa

Lisa L. Mead

[she/her/hers]



Mead, Talerman & Costa LLC

30 Green St

Newburyport MA 01950

978 463 7700 ext 101

978 463 7747 (fax)

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 Think before you print.

From: Kaitlin Wright <kwright@haverhillma.gov>
Sent: Wednesday, September 24, 2025 4:39 PM
To: Lisa Mead <lisa@mtclawyers.com>; Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>
Cc: William Pillsbury <wpillsbury@haverhillma.gov>; Mayor <mayor@haverhillma.gov>; Lori Robertson

Kaitlin Wright

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Thursday, July 31, 2025 4:48 PM
To: Thomas J Sullivan, Esq.
Cc: Kaitlin Wright; William Pillsbury; Mayor; Lori Robertson
Subject: RE: BESS Zoning Hearing

Warning! External Email. Exercise caution when opening attachments or clicking on any links.
Go to the last meeting in September.

Lisa L. Mead

[she/her/hers]



Mead, Talerman & Costa LLC

30 Green St

Newburyport MA 01950

978 463 7700 ext 101

978 463 7747 (fax)

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 Think before you print.

From: Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>
Sent: Thursday, July 31, 2025 4:31 PM
To: Lisa Mead <lisa@mtclawyers.com>
Cc: Kaitlin Wright <kwright@haverhillma.gov>; William Pillsbury <wpillsbury@haverhillma.gov>; Mayor <mayor@haverhillma.gov>; Lori Robertson <lrobertson@haverhillma.gov>
Subject: Re: BESS Zoning Hearing

Kaitlin Wright

10.2

From: Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>
Sent: Thursday, July 3, 2025 11:29 AM
To: Lisa Mead; Kaitlin Wright; William Pillsbury
Cc: Mayor; Lori Robertson
Subject: RE: BESS Zoning Hearing

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Hi,

Let's continue until the first meeting in August please.

TY!

August 5, 2025

Tom

Thomas J. Sullivan, Esq.
Downey Law Group, LLC
tsullivan@dlgclosing.com

Main Office and Mailing Address:

462 Boston Street
Topsfield, MA 01983
Phone: (978) 887-1000
Fax: (978) 887-1021



Satellite Office:

345 Main Street
Haverhill, MA 01830
Phone: 978-373-2200

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Thursday, July 3, 2025 11:25 AM
To: Kaitlin Wright <kwright@haverhillma.gov>; Thomas J Sullivan, Esq. <tsullivan@dlgclosing.com>; William Pillsbury <wpillsbury@haverhillma.gov>
Cc: Mayor <mayor@haverhillma.gov>; Lori Robertson <lrobertson@haverhillma.gov>
Subject: RE: BESS Zoning Hearing

Please continue it again, we are waiting to hear from the developer. I would take it out a month.

Lisa L. Mead

[she/her/hers]

Kaitlin Wright

From: Lisa Mead <lisa@mtclawyers.com>
Sent: Sunday, June 1, 2025 7:22 PM
To: Thomas J Sullivan, Esq.; Thomas J. Sullivan; Kaitlin Wright
Cc: William Pillsbury; Mayor
Subject: BESS Zoning

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

Tom,

Please continue this public hearing to your first meeting in July. We are waiting to hear back from the developers.

Thank you,

Lisa

Lisa L. Mead

[she/her/hers]

JUN 2 AM 9:57
HAYCITYCLERK



Mead, Talerman & Costa LLC

30 Green St

Newburyport MA 01950

978 463 7700 ext 101

978 463 7747 (fax)

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 Think before you print.

Kaitlin Wright

From: William Pillsbury
Sent: Monday, April 28, 2025 11:30 AM
To: Kaitlin Wright
Cc: Mayor; Lori Robertson; Lisa Mead
Subject: Request to postpone Zoning hearing on Battery Storage

Hi Kaitlin: At the request of City Solicitor Lisa Mead after discussion with President Sullivan, please accept this request to postpone the hearing on the Battery Energy Storage Systems (BESS) to the meeting of June 3rd. Thanks for your attention to this matter.

William Pillsbury
Economic Development and Planning Director

APR 28 AM 11:31
HAYCITYCLERK

#4 ✓

10.2.14

Maria Bevilacqua

To: HGLegals@hgazette.com
Cc: Kaitlin Wright
Subject: Hearing - Zoning Amendment-add new section 7.9 Battery Energy Storage Systems
Attachments: Hearing Zoning 2025 - Add new section 7.9 Battery Energy Storage Systems-Gazette Feb 20 & 27 2025.docx

Afternoon:

Please run this Hearing ad 2 times in the Gazette – Feb 20 & 27, 2025. Hearing Zoning Amendment – add a new section 7.9 Battery Energy Storage Systems.

Questions - please contact me at 978-420-3624.

Thank you!

Maria Bevilacqua

City Clerk's Office
Room 118
4 Summer st
Haverhill, MA 01830



Haverhill

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

January 7, 2025

HYBRID HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, March 18, 2025 at 7:00 pm on a request from Economic Development and Planning Director, William Pillsbury, for a Zoning Amendment – add a new section 7.9 Battery Energy Storage Systems
REFER TO PLANNING BOARD AND
COUNCIL HEARING MARCH 18, 2025

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website)

Description of area, maps and plans are on file in the City Clerk's Office.

**Advertise: February 20 & February 27, 2025
Haverhill Gazette**

Kaitlin M Wright
City Clerk



DOCUMENT 5-B

1012

CITY OF HAVERHILL

In Municipal Council January 7 2025

MUNICIPAL ORDINANCE

CHAPTER

~~ORDERED~~XXX

An Ordinance re: Zoning - Add new section 7.9 Battery Storage Systems

Since this Ordinance exceeds in length eight octavo pages of ordinary book print, in lieu of advertising, it is published by the City Council in a municipal bulletin placed on file in the City Clerk's Office and posted on the municipal bulletin in City Hall.

5-B

PLACED ON FILE for at least 10 days

Attest;

 Kaithin M. Wright Clerk

Maria Bevilacqua

Heary!

From: North of Boston <noreply@wave2adportal.com>
Sent: Friday, January 10, 2025 4:16 PM
To: Maria Bevilacqua; Maria Bevilacqua
Subject: Thank you for placing your order with us.
Attachments: W01296210.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number:
W0129621
Business Type:
All Other Public Notices
Notice Size:
Public Notices
Notice Estimate:
\$184.62
Referral Code:

Hearing

7.9 Battery Energy Storage

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01296210

Thu Feb 20, 2025
Haverhill Gazette Public Notices
All Zones
Thu Feb 27, 2025
Haverhill Gazette Public Notices
All Zones

HYBRID HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, March 18, 2025 at 7:00 pm on a request from Economic Development and Planning Director, William Pillsbury, for a Zoning Amendment – Mixed Use
REFER TO PLANNING BOARD AND
COUNCIL HEARING MARCH 18, 2025
(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website)

Description of area, maps and plans are on file in the City Clerk's Office.

Kaitlin M Wright
City Clerk

HG - Publication Dates

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This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.

Maria Bevilacqua

From: CMacDonald@salemnews.com on behalf of HGLegals@hgazette.com
Sent: Friday, January 10, 2025 4:15 PM
To: Maria Bevilacqua
Cc: Maria Bevilacqua
Subject: Re: Hearing - Zoning Amendment-add new section 7.9 Battery Energy Storage Systems

[REDACTED]

Thank you for your email. This notice has been placed through our online legal notice portal. The confirmation has been emailed to you with the proof copy, print date, and cost. An invoice will be sent at the end of the month.

Please let us know if you need any changes or if you have not received the confirmation email.

Cordially,
Christa MacDonald
Haverhill Gazette
North of Boston Media Group
978-946-2157
100 Turnpike St.
North Andover, MA 01845

- Emails received after **3:00 p.m.** will not be processed until the following business day. This includes both requests for changes and new orders. For urgent matters please contact our Legal Advertising Manager, Christa MacDonald, at cmacdonald@northofboston.com
- Please review your proof promptly. If no changes are requested, the notice will print as shown.
- To our pre-pay customers -- payment will be required before publication.

From: "Maria Bevilacqua" <maria@haverhillma.gov>
To: "HGLegals@hgazette.com" <HGLegals@hgazette.com>
Cc: "Kaitlin Wright" <kwright@haverhillma.gov>
Date: 01/07/2025 03:14 PM
Subject: Hearing - Zoning Amendment-add new section 7.9 Battery Energy Storage Systems

Afternoon:

Please run this Hearing ad 2 times in the Gazette – Feb 20 & 27, 2025. Hearing Zoning Amendment – add a new section 7.9 Battery Energy Storage Systems.

Questions - please contact me at 978-420-3624.

Thank you!

Maria Bevilacqua

Ordinance

From: North of Boston <noreply@wave2adportal.com>
Sent: Friday, January 10, 2025 3:59 PM
To: Maria Bevilacqua; Kaitlin Wright
Subject: Thank you for placing your order with us.
Attachments: W01296150.pdf

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number:
W0129615
Business Type:
All Other Public Notices
Notice Size:
Public Notices
Notice Estimate:
\$46.15
Referral Code:

Zoning Ordinance Battery Storage Systems

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01296150

Thu Feb 20, 2025
Haverhill Gazette Public Notices
All Zones

**CITY OF HAVERHILL
in Municipal Council
Municipal Ordinance Chapter**
An Ordinance re: Zoning - Add new section 7.9 Battery Storage Systems
Since this Ordinance exceeds in length eight octavo pages of ordinary book print, in lieu of advertising, it is published by the City Council in a municipal bulletin placed on file in the City Clerk's Office and posted on the municipal bulletin in City Hall.
PLACED ON FILE for at least 10 days
Attest: Kaitlin M Wright City Clerk
HG - February 20 2025

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This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.

Maria Bevilacqua

City Clerk's Office
Room 118

4 Summer st

Haverhill, MA 01830[attachment "Hearing Zoning 2025 - Add new section 7.9 Battery Energy Storage Systems-Gazette Feb 20 & 27 2025.docx" deleted by Christa MacDonald/NOB]

16.3

Document # 5-B

Ordinance re: Zoning - Add a new section 7.9 Battery Energy Storage Systems

filed January 9, 2025

IN CITY COUNCIL: SEPTEMBER 30, 2025

CONTINUED TO DEC 2, 2025

9 YEAS, 0 NAYS, 1 ABSENT, 1 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

Approved: Melinda E. Barrett
Melinda E. Barrett, Mayor

5-B

Filed
8 Octavo pages

MUNICIPAL ORDINANCE CHAPTER 255 Zoning

10-2-18
BESS

AN ORDINANCE RELATING TO AMENDING CHAPTER 255, ZONING BY ADDING A NEW SECTION 7.9 BATTERY ENERGY STORAGE SYSTEMS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Zoning, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 7.9 entitled "Battery Energy Storage Systems";

For Haverhill to be in 18, 2025

§7.9 BATTERY ENERGY STORAGE SYSTEMS

§7.9.1. Purpose.

The purpose of this Section is to advance and protect the public health, safety, welfare, and quality of life by creating regulations for the installation and use of free-standing battery energy storage systems ("BESS"), with the following objectives:

- A. To provide a regulatory scheme for the location, construction and operation of free-standing BESS consistent with best practices and safety protocols;
- B. To ensure compatible land uses in the vicinity of the areas affected by BESS and to mitigate any potential impacts on abutting and nearby properties; and
- C. To mitigate the impacts of BESS on environmental resources such as agricultural lands, forests, wildlife, wetlands and other natural resources.

This Section shall be construed to be consistent with state law, including but not limited to the provisions of General Laws chapter 40A, section 3, and state regulations, including but not limited to the provisions of the State Building Code, State Fire Code, and State Electrical Code. In the event of any conflict between the provisions of this section and the provisions of state law or regulations, the state law and regulations shall prevail.

7.9.2. Definitions.

See "battery energy storage systems" in Section 11.0

7.9.3 Applicability.

- A. The requirements of this ordinance shall apply to BESS permitted, installed, decommissioned or modified after the effective date of this ordinance, excluding general maintenance and repair. BESS subject to this ordinance are only those that exceed the following capacities:

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- Lead-acid with a capacity of greater than 70 kW
- Nickel with a capacity of greater than 70 kW
- Lithium-ion with a capacity of greater than 30 kW
- Sodium nickel chloride with a capacity of greater than 20 kW
- Flow with a capacity of greater than 20 kW
- Other battery technologies with a capacity of greater than 20 kW

B. Only BESS that meet the criteria herein shall be permitted under this ordinance. BESS permitted under and subject to this ordinance shall be classified either as a Tier 1, Tier 2 or Tier 3 BESS as set forth herein. All sizes noted in this section shall include the total capacity of the proposed facility and not refer solely as a limitation on total export. For avoidance of doubt, a proposed system which has an export capacity of 50 MW but has a total storage or redundancy capacity of 100 MW shall be treated as a 100 MW system.

1. Tier 1 BESS have an aggregate capacity less than or equal to 500 kW, derive 51% or more of their power from Solar Energy Systems as defined herein, and, if in a room or enclosed area, consist of only a single energy storage system technology.
2. Tier 2 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate energy capacity greater than 500kW and less than 5 MW, but no greater than 5 MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.
3. Tier 3 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate capacity greater than 5 MW, but no greater than 200MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.

§ 7.9.4. General Requirements

- A. All permits required by state codes, including but not limited to building permit, an electrical permit, and a fire department permit shall be required for installation of all BESS.
- B. All BESS, all Dedicated Use Buildings, and all other buildings or structures that (a) contain or are otherwise associated with a battery energy storage system; and (b) subject to the requirements of the State Building Code, shall be designed, erected, and installed in accordance with all applicable provisions of the State Building Code

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780 CMR, State Fire Code 527 CMR 1.00, and State Electrical Code 527 CMR 12.00. All BESS shall comply with NFPA 855, Standard for the Installation of Stationary Energy Storage Systems.

- C. Energy storage system capacities, including array capacity and separation, are limited to the thresholds contained in NFPA 855.

§ 7.9.5. Permitting Requirements for Tier 1 BESS

Tier 1 BESS are allowed by right in all zoning districts, subject to applicable provisions of the State Building Code, Electrical Code, Fire Code, and other applicable codes, and are subject to site plan review in accordance with section 10.8 hereof and such provisions of this ordinance as are applicable.

Tier 1 BESS and appurtenances shall be prohibited in the Zone A and Zone 1 public water supply protection areas.

§ 7.9.6. Permitting Requirements for Tier 1, Tier 2 and Tier 3 BESS

§ 7.9.6.1 Special Permit Required. Tier 2 and Tier 3 BESS subject to this ordinance require the issuance of a Special Permit in those zoning districts identified in Appendix A, Table 1, and are subject to Major Site Plan Review pursuant to Section 10.8. Tier 2 and Tier 3 BESS shall comply with the applicable requirements set forth in this ordinance including the General Special Permit Criteria set forth in section 10.4.2, as well as this Section 7.9, and the Haverhill General Ordinances. The City Council shall be the Special Permit Granting Authority ("SPGA"). The Applicant shall be required to submit all materials required in accordance with the SPGA Rules and Regulations, in addition to any other materials necessary or as may be required in order to support that the Application meets the Design Requirements set forth in section 7.9.6.2 herein.

§ 7.9.6.1.1 Development Review Required As Part of Hearing Process: For the purpose of a Special Permit filed hereunder, the Applicant shall be required to submit a complete application for a Special Permit in accordance with the Requirements hereunder. Following the opening of the Public Hearing by the SPGA, the Application shall be referred to the Development Review Committee as set forth in §10.1.4 hereof. The Development Review Committee shall meet with the Applicant who shall be required to provide any additional information as the Committee may reasonably request and the Development Review Committee shall provide the SPGA with its recommendations within ninety (90) days of the date upon which the application was thereto referred.

§ 7.9.6.1.2 Prohibitions: Notwithstanding the foregoing, Tier 2 and Tier 3 BESS and appurtenances shall be prohibited in the Zone A and Zone I public water supply protection areas.

§ 7.9.6.2 Design Requirements. The following requirements apply to all BESS subject to this ordinance, except where it is specifically noted to apply only to Tier 2 or Tier 3 BESS:

- A. Site Plan Drawings. The Applicant shall provide a full set of Site Drawings stamped by a Massachusetts Registered Professional Engineer inclusive of items set forth in section 7.9.7.K.1 hereof.

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- B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles.
- C. Signage. Signage shall comply with the requirements of Section 6.2 of this Zoning Ordinance and the following additional requirements; in the event of a conflict between the provisions of Section 6.2 and this section, the requirements of this section shall control.
 - 1. The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the BESS, any special hazards associated, the type of suppression system installed in the area of BESS, and 24-hour emergency contact information, including reach-back phone number.
 - 2. As required by the state electrical code, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
 - 3. Signage compliant with ANSI Z535 shall be provided on doors to rooms, entrances to BESS facilities, and on BESS outdoor containers.
- D. Lighting. Lighting of the BESS shall be limited to that minimally required for safety, security and operational purposes, shall be shielded from abutting properties, shall be directed downward, shall incorporate full cut-off fixtures to reduce light pollution and shall otherwise be consistent with local, state and federal law. A photometric plan shall be required.
- E. Vegetation and tree cutting. Areas within ten feet on each side of Tier 2 and Tier 3 BESS shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible. No tree or vegetation clearing shall be permitted within the Setbacks as noted below except for the purposes of the area of ingress and egress to the site. Vegetation control in the Water Supply Protection Overlay District (WSPOD) shall be by mowing or other mechanical means. The use of synthetic pesticides, herbicides, and fertilizers shall be prohibited for BESS facilities within the WSPOD.
- F. Setbacks. Tier 2 and Tier 3 BESS shall be set back a minimum of 50 yards from all side, rear, and front lot lines; except that Tier 2 and Tier 3 BESS shall be set back a minimum of 100 yards from side, rear, and front lot lines that abut or are across a street from residential zoning districts or existing single, two-family, or multi-family structures. The minimum setback areas shall include a Buffer Area at least fifty feet wide along all property lines. Access drives and parking are allowed in the setback areas, except emergency access as noted below, but shall not intrude into the required setback areas except where necessary to provide access or egress to the property. In addition, a minimum of 50 feet must be maintained between BESS components and all buildings, stored combustible materials, hazardous materials, high-piled storage, personnel means of egress, and other exposure hazards not associated with electrical grid infrastructure.
- G. Emergency Access: There shall be a 60-foot-wide paved emergency access road around the

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complete perimeter of the facility but inside the required setback area which may not exceed a 7% grade at any time. Ongoing maintenance of the access road including snow removal after 3 inches of snow shall be included as part of the Operations and Maintenance Plan required herein.

- H. Lot Size. The minimum lot size for Tier 1 BESS shall not be less than 1 acre. The minimum lot size for a Tier 2 BESS shall be not less than 10 acres and the minimum lot size for a Tier 3 BESS shall be no less than 20.
- I. Dimensional. All BESS shall comply with the dimensional limitations for principal structures of the underlying zoning district as provided in Appendix B, Table 2, of this Zoning Ordinance, unless otherwise provided in this ordinance. No BESS shall exceed 15 feet in height and there shall be no vertical stacking of BESS units.
- J. Fencing Requirements. Tier 2 and Tier 3 BESS, including all mechanical equipment, shall be enclosed by a minimum eight-foot high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building. All gates shall accommodate a knock box or other accessible means to allow access to public safety personnel. Security barriers, fences, landscaping, and other enclosures must not inhibit required air flow to or exhaust from the BESS and components. Electrical equipment greater than 1,000V require a separate and additional means to restrict access. NFPA 855 requires specialty safety systems to be provided based on the BESS chemistry and installed location.
- K. Screening and Visibility. Tier 2 and Tier 3 BESS shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Such features may not inhibit required air flow to or exhaust from the BESS and components and must comply with the setbacks established in paragraph G above.
- L. Failure Protection. All Tier 2 and Tier 3 BESS shall include an impenetrable layer beneath the surface and no closer than four (4) feet to the closest water table which will cause any discharge to flow into a basin located on site which will then capture and/or treat any runoff as a result of a failed battery or fire or other destruction. The Application shall include details of the proposed catchment system along with a detailed stormwater report and stamped detailed engineering plans from a Massachusetts Registered Professional Engineer depicting the stormwater system. All BESS facilities located within the WSPD shall have full containment to capture all releases, either intentionally from maintenance or accidental in nature. Release and runoff shall not be allowed.
- M. Batteries. Failed battery cells and modules shall not be stored on the site and shall be removed no later than 30 days after deemed failed by the BESS operator or cell/module manufacturer. The operator shall notify the Haverhill Fire Chief in advance if the type of battery or batteries used onsite is to be changed. All failed battery cells and modules shall not be stored outdoors and must be protected from further damage and potential release of contaminants to the environment.
- N. Storage. No equipment or hazardous materials, in liquid, dry, or gas form, shall be stored onsite of the BESS other than those items in quantities necessary for the proper operation of the facility. Any storage for materials deemed necessary shall be properly labeled, covered and contained to protect from release to the environment.

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- O. Acoustical Impacts. No system shall cause an increase in acoustical levels over ambient at the Property line. An acoustical study prepared by a Massachusetts Registered Acoustical Engineer shall be provided.
- P. Water Source. A municipal water source shall be provided including a FDC within 100 feet before the entrance to the Hazard Area on the Property. The Applicant shall present evidence including a hydraulic analysis in accordance to the City standard to support that there is adequate volume and pressure for fire suppression on the Property and not have a detrimental impact on the surrounding neighborhood. The applicant shall be required to make any related offsite improvement to achieve the required standard to alleviate any impact on the adjacent users.
- Q. Decommissioning Plan. The applicant shall submit with its application a decommissioning plan for all BESS to be implemented upon abandonment and/or in conjunction with removal of the facility. The owner or operator of the BESS shall notify the Building Commissioner in writing at least twenty days prior to when a BESS will be decommissioned. Decommissioning of an abandoned or discontinued BESS shall be completed within six months after the facility ceases operation. The decommissioning plan shall include:
1. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all BESS components, structures, equipment, security barriers, and transmission lines from the site;
 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 3. The anticipated life of the BESS;
 4. The estimated decommissioning costs and how said estimate was determined, including an allowance for annual cost of living increases or increases due to inflation;
 5. The method of ensuring that funds will be available for decommissioning and restoration;
 6. The method by which the decommissioning cost will be kept current;
 7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the BESS, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
 8. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
- R. Decommissioning Fund. The owner and/or operator of the energy storage system, shall

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continuously maintain a fund or other surety acceptable to the City, in a form approved by the City Council and City Solicitor, for the removal of the BESS, in an amount to be determined by the City, and which includes the City as loss payee, for the period of the life of the facility. All costs of the financial security shall be borne by the Applicant.

S. Proof of Liability Insurance. The applicant or property owner shall provide evidence of commercial liability insurance in an amount and type generally acceptable in the industry and approved by the Planning Board prior to the issuance of a building permit, and shall continue such insurance in effect until such facility has been decommissioned, removed, and the site restored in accordance with this ordinance.

§ 7.9.6.3 Special Permit Criteria. In addition to the general Special Permit criteria set forth in section 10.4.2 of this Ordinance, an application for Tier 2 or Tier 3 BESS shall meet the following criteria:

A. The project protects the ground water and surrounding properties from catastrophic failure of one or more of the batteries or cells by implementing appropriate catchment and filtration systems for water run off or run off from the system.

B. The project appropriately attenuates sound intrusion beyond the property lines onto adjacent properties so that there is no change in ambient sound after construction and during operations of the system.

C. The project includes only dark sky compliant down lighting which does not intrude beyond the property lines onto adjacent properties.

D. The project is secure and addresses possible trespass or other intrusion by individuals not affiliated with the project.

E. The project meets the public safety needs of the City.

F. The project minimizes visual impacts from utility infrastructure for interconnection.

F. The project is minimally visible from adjacent properties.

§ 7.9.7. Site Plan application.

For all BESS the Site Plan application shall include the following information, in addition to that required by Section 10.8 of this Zoning Ordinance and the applicable Planning Board requirements governing Site Plan Applications:

A. Utility Infrastructure information requirements:

1. A one- or three-line electrical diagram detailing the BESS layout, associated components, and electrical interconnection methods, with all State Electrical Code compliant disconnects and over current devices.
2. The Applicant shall provide a copy of the fully executed Interconnection Services Agreement ("ISA") with the local utility distribution company.
3. If the ISA has not been issued, the Applicant shall be required to provide a full copy of the Application for Interconnection filed with the local utility distribution

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company.

- B. Preliminary equipment specification sheets that document the proposed BESS components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- C. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the BESS. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- D. Large-scale fire test data, evaluation information, and calculations, and modeling data. For any of the following, UL 9540A fire test data must be made available to the Planning Board for review:
- BESS systems with a capacity of greater than 50 kW
 - BESS systems with spacing between arrays of less than 3 feet
- E. Commissioning Plan. The system installer or commissioning agent shall prepare a commissioning plan prior to the start of commissioning. Such plan shall be compliant with NFPA 855 and document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in applicable state codes. Where commissioning is required by the Building Code, BESS commissioning shall be conducted by a Massachusetts Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required by applicable state codes shall be provided to Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- F. Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with state codes, including documentation that BESS components comply with the safety standards set forth in subsection 7.9.9. Such plan shall also include a detailed training plan for public safety personnel.
- G. Operation and Maintenance Manual. Such plan shall describe continuing BESS maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth state codes and NFPA 855. Maintenance provisions will be driven by manufacturer requirements for the specific listed system. It shall address maintenance of the access and perimeter roadways, perimeter fencing, and shall include a snow removal plan and 24 hours access requirements by public safety officials. There shall be an annual; acoustical review to assure ongoing compliance with the requirement of no change from ambient at the property line and fire department inspection.
- H. Depending on the location of the BESS in relation to and its interaction with the electrical grid, interconnection will be completed per 527 CMR 12.00. System interconnections into utility grids shall be in accordance with NFPA 855 and the local distribution company standards for interconnection of distributed energy resources. An accessible disconnect is

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required per 527 CMR 12.00.

- I. Prior to the issuance of the building permit, As Built engineering documents must be signed and sealed by a Massachusetts Licensed Professional Engineer and provided to the Building Commissioner and Planning Department .
- J. Emergency Operations Plan. An Emergency Operations Plan compliant with NFPA 855 is required. A copy of the approved Emergency Operations Plan shall be given to the system operator, the local fire department, local fire code official and police department. For so long as the BESS is operational, the operator shall provide the Fire Department, Police Department, Building Commissioner, and Mayor's office with contact information for personnel that can be reached 24 hours per day every day, and this contact information shall be updated by the operator whenever there is a change in the information. The operator shall also be required to have an official representative be present onsite not later than two hours after notification by the Fire Chief, Police Chief, or their designee. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:
 1. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
 2. Procedures for inspection and testing of associated alarms, interlocks, and controls, including time intervals for inspection and testing.
 3. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
 4. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
 5. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
 6. Procedures for safe disposal of BESS equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged BESS equipment from the facility.
 7. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

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8. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

K. Each Application shall be accompanied by the following information:

1. A certified plot plan at a minimum scale of one inch equals 40 feet and a maximum scale of one inch equals 20 feet. The site plan shall contain:
 - a. Date of site plan with all revisions noted and dated. Title of development, North arrow, scale, map and lot number, name and address of record owner, name and address of person preparing the site plan.
 - b. The names of all owners of record of adjacent properties, and the map and lot number of the properties and all buildings.
 - c. Zoning district boundaries and flood zone boundaries shall be shown as they affect the property including limits of the WSPOD and public water supply Zone A and Zone I on the overall site plan.
 - d. Boundaries of the property and lines of existing street, lots, easements and areas dedicated to public use, including rights of way.
 - e. A locus map showing the location of the property with reference to surrounding area.
 - f. A table indicating all calculations necessary to determine conformance to Bylaw regulations including current required and proposed regulations.
 - g. Square footage of property to the nearest 10 square feet.
2. All plans must include the location of existing and proposed buildings, walls, fences, culverts, parking areas, loading areas, walkways and driveways.
 - a. Location and dimensions of utilities, gas, telephone, electrical, communications, water drainage, sewer and other waste disposal.
 - b. Location, type and dimensions of landscaping and screening.
 - c. Location of existing rock outcroppings, high points, vistas, ponds, depressions, wetlands, major trees (twelve-inch caliper and over) and any other significant existing features.
 - d. Two-foot contours where slopes are less than 15% and five-foot contours when 15% or more. Existing contours shall be indicated by dashed line. Proposed contours shall be indicated by solid line.
 - e. Dimensioned schematic drawings of all proposed buildings. Scale shall not exceed ¼ inch equals one foot nor less than 1/8 inch equals one foot.
 - f. A narrative describing the proposal and addressing the foregoing requirements.
 - g. Location of street numbers indicated on the schematic drawings and/or site plan.

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- h. Surface and water pollution. A report on the impact of Stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.
- i. Soils. The potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development.
- j. General environmental impact. A report on the relationship of the proposed development of the major botanical, zoological, geological and hydrological resources of the site, and compatibility of the proposed development with adjacent or surrounding land uses and neighborhoods.
- k. Traffic impact. A report on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.
- l. Renderings showing the proposed project in relationship to its surroundings.

§ 7.9.8. Ownership Changes.

If the owner of the BESS changes or the owner of the property changes, the Special Permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Special Permit, Site Plan approval, and decommissioning plan. A new owner or operator of the BESS shall notify the Building Commissioner of such change in ownership or operator within 14 days of the ownership change. A new owner or operator must provide such notification to the Building Commissioner in writing.

§ 7.9.9. Safety

System Certification. BESS and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for BESS and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- A. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- B. UL 1642 (Standard for Lithium Batteries),
- C. UL 1741 or UL 62109 (Inverters and Power Converters),
- D. Certified under the applicable electrical, building, and fire prevention codes as required.
- E. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

Site Access. BESS shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local

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fire department.

BESS, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§ 7.9.11. Abandonment

The BESS shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, after compliance with any applicable state and federal constitutional requirements, enter the property and utilize the available bond and/or security for the removal of any BESS and restoration of the site in accordance with the decommissioning plan.

And further add the following new definition to § 11.1 of Chapter 255

§ 11.1

BATTERY ENERGY STORAGE SYSTEM (“BESS”) -- An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected. For the purposes of this bylaw, BESS are comprised of three (3) types as further described in § 7.9.3.B. of this bylaw; Tier 1 BESS, Tier 2 BESS and Tier 3 BESS.

And further to amend section 3.1.3, Table of Use and Parking regulations by allowing Tier 1, Tier 2 and Tier 3 BESS in the districts as follows:

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
22. Kennel or veterinary hospital in which all animals, fowl or other forms of life are completely enclosed in pens or other structures	BA	BA	N	N	N	N	N	BA	N	N	N	N	N	N	D
23. Commercial communications and/or television tower, provided that it shall be at least 500 feet from any R District	BA	N	N	N	N	N	N	BA	BA	BA	N	BA	BA	BA	None
<u>24. Battery Energy Storage Systems: Tier 1</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>None</u>										
<u>25. Battery Energy Storage Systems: Tier 2</u>	<u>N</u>	<u>CC</u>	<u>None</u>												

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26. Battery Energy Storage Systems: Tier 3	N	N	N	N	N	N	N	N	N	N	N	N	N	CC	None
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IN CITY COUNCIL: January 7 2025
 PLACED ON FILE for at least 10 days
 Attest:

_____ City Clerk

IN CITY COUNCIL: March 18 2025
 CONTINUED TO APRIL 29 2025 (with Hearing)
 Attest:

_____ City Clerk

IN CITY COUNCIL: April 29 2025
 HEARING CONTINUED TO JUNE 3 2025
 Attest:

_____ City Clerk

IN CITY COUNCIL: June 3 2025
 REQUEST BY CITY SOLICITOR TO CONTINUE TO JULY 8 2025
 Attest:

_____ City Clerk

IN CITY COUNCIL: July 8 2025
 CONTINUED TO AUGUST 5, 2025

Attest:
 _____ City Clerk

IN CITY COUNCIL: August 5 2025
 CONTINUE TO SEPTEMBER 30, 2025

Attest:
 _____ City Clerk

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Filed ✓
8 Octavo pages

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MUNICIPAL ORDINANCE CHAPTER 255 Zoning

JAN 2 10:41 AM
HAWK CITY CLERK

AN ORDINANCE RELATING TO AMENDING CHAPTER 255, ZONING BY ADDING A NEW SECTION 7.9 BATTERY ENERGY STORAGE SYSTEMS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Zoning, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 7.9 entitled "Battery Energy Storage Systems";

For Hearing March 18, 2025

§7.9 BATTERY ENERGY STORAGE SYSTEMS

§7.9.1. Purpose.

The purpose of this Section is to advance and protect the public health, safety, welfare, and quality of life by creating regulations for the installation and use of free-standing battery energy storage systems ("BESS"), with the following objectives:

- A. To provide a regulatory scheme for the location, construction and operation of free-standing BESS consistent with best practices and safety protocols;
- B. To ensure compatible land uses in the vicinity of the areas affected by BESS and to mitigate any potential impacts on abutting and nearby properties; and
- C. To mitigate the impacts of BESS on environmental resources such as agricultural lands, forests, wildlife, wetlands and other natural resources.

This Section shall be construed to be consistent with state law, including but not limited to the provisions of General Laws chapter 40A, section 3, and state regulations, including but not limited to the provisions of the State Building Code, State Fire Code, and State Electrical Code. In the event of any conflict between the provisions of this section and the provisions of state law or regulations, the state law and regulations shall prevail.

7.9.2. Definitions.

See "battery energy storage systems" in Section 11.0

7.9.3 Applicability.

- A. The requirements of this ordinance shall apply to BESS permitted, installed, decommissioned or modified after the effective date of this ordinance, excluding general maintenance and repair. BESS subject to this ordinance are only those that exceed the following capacities:

- Lead-acid with a capacity of greater than 70 kW
- Nickel with a capacity of greater than 70 kW
- Lithium-ion with a capacity of greater than 30 kW
- Sodium nickel chloride with a capacity of greater than 20 kW
- Flow with a capacity of greater than 20 kW
- Other battery technologies with a capacity of greater than 20 kW

B. Only BESS that meet the criteria herein shall be permitted under this ordinance. BESS permitted under and subject to this ordinance shall be classified either as a Tier 1, Tier 2 or Tier 3 BESS as set forth herein. All sizes noted in this section shall include the total capacity of the proposed facility and not refer solely as a limitation on total export. For avoidance of doubt, a proposed system which has an export capacity of 50 MW but has a total storage or redundancy capacity of 100 MW shall be treated as a 100 MW system.

1. Tier 1 BESS have an aggregate capacity less than or equal to 500 kW, derive 51% or more of their power from Solar Energy Systems as defined herein, and, if in a room or enclosed area, consist of only a single energy storage system technology.
2. Tier 2 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate energy capacity greater than 500kW and less than 5 MW, but no greater than 5 MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.
3. Tier 3 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate capacity greater than 5 MW, but no greater than 200MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.

§ 7.9.4. General Requirements

- A. All permits required by state codes, including but not limited to building permit, an electrical permit, and a fire department permit shall be required for installation of all BESS.
- B. All BESS, all Dedicated Use Buildings, and all other buildings or structures that (a) contain or are otherwise associated with a battery energy storage system; and (b) subject to the requirements of the State Building Code, shall be designed, erected, and installed in accordance with all applicable provisions of the State Building Code

780 CMR, State Fire Code 527 CMR 1.00, and State Electrical Code 527 CMR 12.00. All BESS shall comply with NFPA 855, Standard for the Installation of Stationary Energy Storage Systems.

- C. Energy storage system capacities, including array capacity and separation, are limited to the thresholds contained in NFPA 855.

§ 7.9.5. Permitting Requirements for Tier 1 BESS

Tier 1 BESS are allowed by right in all zoning districts, subject to applicable provisions of the State Building Code, Electrical Code, Fire Code, and other applicable codes, and are subject to site plan review in accordance with section 10.8 hereof and such provisions of this ordinance as are applicable.

Tier 1 BESS and appurtenances shall be prohibited in the Zone A and Zone 1 public water supply protection areas.

§ 7.9.6. Permitting Requirements for Tier 1, Tier 2 and Tier 3 BESS

§ 7.9.6.1 Special Permit Required. Tier 2 and Tier 3 BESS subject to this ordinance require the issuance of a Special Permit in those zoning districts identified in Appendix A, Table 1, and are subject to Major Site Plan Review pursuant to Section 10.8. Tier 2 and Tier 3 BESS shall comply with the applicable requirements set forth in this ordinance including the General Special Permit Criteria set forth in section 10.4.2, as well as this Section 7.9, and the Haverhill General Ordinances. The City Council shall be the Special Permit Granting Authority ("SPGA"). The Applicant shall be required to submit all materials required in accordance with the SPGA Rules and Regulations, in addition to any other materials necessary or as may be required in order to support that the Application meets the Design Requirements set forth in section 7.9.6.2 herein.

§ 7.9.6.1.1 Development Review Required As Part of Hearing Process: For the purpose of a Special Permit filed hereunder, the Applicant shall be required to submit a complete application for a Special Permit in accordance with the Requirements hereunder. Following the opening of the Public Hearing by the SPGA, the Application shall be referred to the Development Review Committee as set forth in §10.1.4 hereof. The Development Review Committee shall meet with the Applicant who shall be required to provide any additional information as the Committee may reasonably request and the Development Review Committee shall provide the SPGA with its recommendations within ninety (90) days of the date upon which the application was thereto referred.

§ 7.9.6.1.2 Prohibitions: Notwithstanding the foregoing, Tier 2 and Tier 3 BESS and appurtenances shall be prohibited in the Zone A and Zone I public water supply protection areas.

§ 7.9.6.2 Design Requirements. The following requirements apply to all BESS subject to this ordinance, except where it is specifically noted to apply only to Tier 2 or Tier 3 BESS:

- A. Site Plan Drawings. The Applicant shall provide a full set of Site Drawings stamped by a Massachusetts Registered Professional Engineer inclusive of items set forth in section 7.9.7.K.1 hereof.

- B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles.
- C. Signage. Signage shall comply with the requirements of Section 6.2 of this Zoning Ordinance and the following additional requirements; in the event of a conflict between the provisions of Section 6.2 and this section, the requirements of this section shall control.
1. The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the BESS, any special hazards associated, the type of suppression system installed in the area of BESS, and 24-hour emergency contact information, including reach-back phone number.
 2. As required by the state electrical code, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
 3. Signage compliant with ANSI Z535 shall be provided on doors to rooms, entrances to BESS facilities, and on BESS outdoor containers.
- D. Lighting. Lighting of the BESS shall be limited to that minimally required for safety, security and operational purposes, shall be shielded from abutting properties, shall be directed downward, shall incorporate full cut-off fixtures to reduce light pollution and shall otherwise be consistent with local, state and federal law. A photometric plan shall be required.
- E. Vegetation and tree cutting. Areas within ten feet on each side of Tier 2 and Tier 3 BESS shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible. No tree or vegetation clearing shall be permitted within the Setbacks as noted below except for the purposes of the area of ingress and egress to the site. Vegetation control in the Water Supply Protection Overlay District (WSPOD) shall be by mowing or other mechanical means. The use of synthetic pesticides, herbicides, and fertilizers shall be prohibited for BESS facilities within the WSPOD.
- F. Setbacks. Tier 2 and Tier 3 BESS shall be set back a minimum of 50 yards from all side, rear, and front lot lines; except that Tier 2 and Tier 3 BESS shall be set back a minimum of 100 yards from side, rear, and front lot lines that abut or are across a street from residential zoning districts or existing single, two-family, or multi-family structures. The minimum setback areas shall include a Buffer Area at least fifty feet wide along all property lines. Access drives and parking are allowed in the setback areas, except emergency access as noted below, but shall not intrude into the required setback areas except where necessary to provide access or egress to the property. In addition, a minimum of 50 feet must be maintained between BESS components and all buildings, stored combustible materials, hazardous materials, high-piled storage, personnel means of egress, and other exposure hazards not associated with electrical grid infrastructure.
- G. Emergency Access: There shall be a 60-foot-wide paved emergency access road around the

complete perimeter of the facility but inside the required setback area which may not exceed a 7% grade at any time. Ongoing maintenance of the access road including snow removal after 3 inches of snow shall be included as part of the Operations and Maintenance Plan required herein.

- H. Lot Size. The minimum lot size for Tier 1 BESS shall not be less than 1 acre. The minimum lot size for a Tier 2 BESS shall be not less than 10 acres and the minimum lot size for a Tier 3 BESS shall be no less than 20.
- I. Dimensional. All BESS shall comply with the dimensional limitations for principal structures of the underlying zoning district as provided in Appendix B, Table 2, of this Zoning Ordinance, unless otherwise provided in this ordinance. No BESS shall exceed 15 feet in height and there shall be no vertical stacking of BESS units.
- J. Fencing Requirements. Tier 2 and Tier 3 BESS, including all mechanical equipment, shall be enclosed by a minimum eight-foot high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building. All gates shall accommodate a knock box or other accessible means to allow access to public safety personnel. Security barriers, fences, landscaping, and other enclosures must not inhibit required air flow to or exhaust from the BESS and components. Electrical equipment greater than 1,000V require a separate and additional means to restrict access. NFPA 855 requires specialty safety systems to be provided based on the BESS chemistry and installed location.
- K. Screening and Visibility. Tier 2 and Tier 3 BESS shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Such features may not inhibit required air flow to or exhaust from the BESS and components and must comply with the setbacks established in paragraph G above.
- L. Failure Protection. All Tier 2 and Tier 3 BESS shall include an impenetrable layer beneath the surface and no closer than four (4) feet to the closest water table which will cause any discharge to flow into a basin located on site which will then capture and/or treat any runoff as a result of a failed battery or fire or other destruction. The Application shall include details of the proposed catchment system along with a detailed stormwater report and stamped detailed engineering plans from a Massachusetts Registered Professional Engineer depicting the stormwater system. All BESS facilities located within the WSPOD shall have full containment to capture all releases, either intentionally from maintenance or accidental in nature. Release and runoff shall not be allowed.
- M. Batteries. Failed battery cells and modules shall not be stored on the site and shall be removed no later than 30 days after deemed failed by the BESS operator or cell/module manufacturer. The operator shall notify the Haverhill Fire Chief in advance if the type of battery or batteries used onsite is to be changed. All failed battery cells and modules shall not be stored outdoors and must be protected from further damage and potential release of contaminants to the environment.
- N. Storage. No equipment or hazardous materials, in liquid, dry, or gas form, shall be stored onsite of the BESS other than those items in quantities necessary for the proper operation of the facility. Any storage for materials deemed necessary shall be properly labeled, covered and contained to protect from release to the environment.

- O. Acoustical Impacts. No system shall cause an increase in acoustical levels over ambient at the Property line. An acoustical study prepared by a Massachusetts Registered Acoustical Engineer shall be provided.
- P. Water Source. A municipal water source shall be provided including a FDC within 100 feet before the entrance to the Hazard Area on the Property. The Applicant shall present evidence including a hydraulic analysis in accordance to the City standard to support that there is adequate volume and pressure for fire suppression on the Property and not have a detrimental impact on the surrounding neighborhood. The applicant shall be required to make any related offsite improvement to achieve the required standard to alleviate any impact on the adjacent users.
- Q. Decommissioning Plan. The applicant shall submit with its application a decommissioning plan for all BESS to be implemented upon abandonment and/or in conjunction with removal of the facility. The owner or operator of the BESS shall notify the Building Commissioner in writing at least twenty days prior to when a BESS will be decommissioned. Decommissioning of an abandoned or discontinued BESS shall be completed within six months after the facility ceases operation. The decommissioning plan shall include:
1. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all BESS components, structures, equipment, security barriers, and transmission lines from the site;
 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 3. The anticipated life of the BESS;
 4. The estimated decommissioning costs and how said estimate was determined, including an allowance for annual cost of living increases or increases due to inflation;
 5. The method of ensuring that funds will be available for decommissioning and restoration;
 6. The method by which the decommissioning cost will be kept current;
 7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the BESS, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
 8. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
- R. Decommissioning Fund. The owner and/or operator of the energy storage system, shall

continuously maintain a fund or other surety acceptable to the City, in a form approved by the City Council and City Solicitor, for the removal of the BESS, in an amount to be determined by the City, and which includes the City as loss payee, for the period of the life of the facility. All costs of the financial security shall be borne by the Applicant.

- S. Proof of Liability Insurance. The applicant or property owner shall provide evidence of commercial liability insurance in an amount and type generally acceptable in the industry and approved by the Planning Board prior to the issuance of a building permit, and shall continue such insurance in effect until such facility has been decommissioned, removed, and the site restored in accordance with this ordinance.

§ 7.9.6.3 Special Permit Criteria. In addition to the general Special Permit criteria set forth in section 10.4.2 of this Ordinance, an application for Tier 2 or Tier 3 BESS shall meet the following criteria:

A. The project protects the ground water and surrounding properties from catastrophic failure of one or more of the batteries or cells by implementing appropriate catchment and filtration systems for water run off or run off from the system.

B. The project appropriately attenuates sound intrusion beyond the property lines onto adjacent properties so that there is no change in ambient sound after construction and during operations of the system.

C. The project includes only dark sky compliant down lighting which does not intrude beyond the property lines onto adjacent properties.

D. The project is secure and addresses possible trespass or other intrusion by individuals not affiliated with the project.

E. The project meets the public safety needs of the City.

F. The project minimizes visual impacts from utility infrastructure for interconnection.

F. The project is minimally visible from adjacent properties.

§ 7.9.7. Site Plan application.

For all BESS the Site Plan application shall include the following information, in addition to that required by Section 10.8 of this Zoning Ordinance and the applicable Planning Board requirements governing Site Plan Applications:

A. Utility Infrastructure information requirements:

1. A one- or three-line electrical diagram detailing the BESS layout, associated components, and electrical interconnection methods, with all State Electrical Code compliant disconnects and over current devices.
2. The Applicant shall provide a copy of the fully executed Interconnection Services Agreement ("ISA") with the local utility distribution company.
3. If the ISA has not been issued, the Applicant shall be required to provide a full copy of the Application for Interconnection filed with the local utility distribution

company.

- B. Preliminary equipment specification sheets that document the proposed BESS components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- C. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the BESS. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- D. Large-scale fire test data, evaluation information, and calculations, and modeling data. For any of the following, UL 9540A fire test data must be made available to the Planning Board for review:
- BESS systems with a capacity of greater than 50 kW
 - BESS systems with spacing between arrays of less than 3 feet
- E. Commissioning Plan. The system installer or commissioning agent shall prepare a commissioning plan prior to the start of commissioning. Such plan shall be compliant with NFPA 855 and document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in applicable state codes. Where commissioning is required by the Building Code, BESS commissioning shall be conducted by a Massachusetts Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required by applicable state codes shall be provided to Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- F. Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with state codes, including documentation that BESS components comply with the safety standards set forth in subsection 7.9.9. Such plan shall also include a detailed training plan for public safety personnel.
- G. Operation and Maintenance Manual. Such plan shall describe continuing BESS maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth state codes and NFPA 855. Maintenance provisions will be driven by manufacturer requirements for the specific listed system. It shall address maintenance of the access and perimeter roadways, perimeter fencing, and shall include a snow removal plan and 24 hours access requirements by public safety officials. There shall be an annual; acoustical review to assure ongoing compliance with the requirement of no change from ambient at the property line and fire department inspection.
- H. Depending on the location of the BESS in relation to and its interaction with the electrical grid, interconnection will be completed per 527 CMR 12.00. System interconnections into utility grids shall be in accordance with NFPA 855 and the local distribution company standards for interconnection of distributed energy resources. An accessible disconnect is

required per 527 CMR 12.00.

- I. Prior to the issuance of the building permit, As Built engineering documents must be signed and sealed by a Massachusetts Licensed Professional Engineer and provided to the Building Commissioner and Planning Department .
- J. Emergency Operations Plan. An Emergency Operations Plan compliant with NFPA 855 is required. A copy of the approved Emergency Operations Plan shall be given to the system operator, the local fire department, local fire code official and police department. For so long as the BESS is operational, the operator shall provide the Fire Department, Police Department, Building Commissioner, and Mayor's office with contact information for personnel that can be reached 24 hours per day every day, and this contact information shall be updated by the operator whenever there is a change in the information. The operator shall also be required to have an official representative be present onsite not later than two hours after notification by the Fire Chief, Police Chief, or their designee. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:
 1. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
 2. Procedures for inspection and testing of associated alarms, interlocks, and controls, including time intervals for inspection and testing.
 3. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
 4. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
 5. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
 6. Procedures for safe disposal of BESS equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged BESS equipment from the facility.
 7. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

8. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.
- K. Each Application shall be accompanied by the following information:
1. A certified plot plan at a minimum scale of one inch equals 40 feet and a maximum scale of one inch equals 20 feet. The site plan shall contain:
 - a. Date of site plan with all revisions noted and dated. Title of development, North arrow, scale, map and lot number, name and address of record owner, name and address of person preparing the site plan.
 - b. The names of all owners of record of adjacent properties, and the map and lot number of the properties and all buildings.
 - c. Zoning district boundaries and flood zone boundaries shall be shown as they affect the property including limits of the WSPOD and public water supply Zone A and Zone I on the overall site plan.
 - d. Boundaries of the property and lines of existing street, lots, easements and areas dedicated to public use, including rights of way.
 - e. A locus map showing the location of the property with reference to surrounding area.
 - f. A table indicating all calculations necessary to determine conformance to Bylaw regulations including current required and proposed regulations.
 - g. Square footage of property to the nearest 10 square feet.
 2. All plans must include the location of existing and proposed buildings, walls, fences, culverts, parking areas, loading areas, walkways and driveways.
 - a. Location and dimensions of utilities, gas, telephone, electrical, communications, water drainage, sewer and other waste disposal.
 - b. Location, type and dimensions of landscaping and screening.
 - c. Location of existing rock outcroppings, high points, vistas, ponds, depressions, wetlands, major trees (twelve-inch caliper and over) and any other significant existing features.
 - d. Two-foot contours where slopes are less than 15% and five-foot contours when 15% or more. Existing contours shall be indicated by dashed line. Proposed contours shall be indicated by solid line.
 - e. Dimensioned schematic drawings of all proposed buildings. Scale shall not exceed ¼ inch equals one foot nor less than 1/8 inch equals one foot.
 - f. A narrative describing the proposal and addressing the foregoing requirements.
 - g. Location of street numbers indicated on the schematic drawings and/or site plan.

- h. Surface and water pollution. A report on the impact of Stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.
- i. Soils. The potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development.
- j. General environmental impact. A report on the relationship of the proposed development of the major botanical, zoological, geological and hydrological resources of the site, and compatibility of the proposed development with adjacent or surrounding land uses and neighborhoods.
- k. Traffic impact. A report on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.
- l. Renderings showing the proposed project in relationship to its surroundings.

§ 7.9.8. Ownership Changes.

If the owner of the BESS changes or the owner of the property changes, the Special Permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Special Permit, Site Plan approval, and decommissioning plan. A new owner or operator of the BESS shall notify the Building Commissioner of such change in ownership or operator within 14 days of the ownership change. A new owner or operator must provide such notification to the Building Commissioner in writing.

§ 7.9.9. Safety

System Certification. BESS and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for BESS and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- A. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- B. UL 1642 (Standard for Lithium Batteries),
- C. UL 1741 or UL 62109 (Inverters and Power Converters),
- D. Certified under the applicable electrical, building, and fire prevention codes as required.
- E. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

Site Access. BESS shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local

fire department.

BESS, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§ 7.9.11. Abandonment

The BESS shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, after compliance with any applicable state and federal constitutional requirements, enter the property and utilize the available bond and/or security for the removal of any BESS and restoration of the site in accordance with the decommissioning plan.

And further add the following new definition to § 11.1 of Chapter 255

§ 11.1

BATTERY ENERGY STORAGE SYSTEM (“BESS”) -- An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected. For the purposes of this bylaw, BESS are comprised of three (3) types as further described in § 7.9.3.B. of this bylaw; Tier 1 BESS, Tier 2 BESS and Tier 3 BESS.

And further to amend section 3.1.3, Table of Use and Parking regulations by allowing Tier 1, Tier 2 and Tier 3 BESS in the districts as follows:

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
22. Kennel or veterinary hospital in which all animals, fowl or other forms of life are completely enclosed in pens or other structures	BA	BA	N	N	N	N	N	BA	N	N	N	N	N	N	D
23. Commercial communications and/or television tower, provided that it shall be at least 500 feet from any R District	BA	N	N	N	N	N	N	BA	BA	BA	N	BA	BA	BA	None
<u>24. Battery Energy Storage Systems: Tier 1</u>	<u>Y</u>	N	<u>Y</u>	<u>Y</u>	<u>None</u>										
<u>25. Battery Energy Storage Systems: Tier 2</u>	<u>N</u>	<u>CC</u>	<u>None</u>												

26. Battery Energy Storage Systems: Tier	N	CC	None													
3																



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

11.2
2026

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

January 21, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
RE: **2026 City Officer Re-Appointments**

Dear Mr. President and Members of the Haverhill City Council:

In accordance with the City Code Chapter 3, Subsection 10: "Time of appointment and term of subordinate officers," I hereby reappoint the following:

- Lynn Spitalere, Treasurer and Collector of Taxes, for one year
- Lisa Mead, City Solicitor, for one year
- Kaitlin Wright, City Clerk, for one year
- Christine Lindberg, Chief of Staff to the Mayor, for one year
- Josselyn DeLeon-Estrada, Deputy Chief of Staff to the Mayor for one year
- Eleftheria Miscowski, Mayor's Executive Assistant, for one year
- Wayne Tracy, Lock-Up Keeper, for one year
- Robert Ward, Tree Warden, for one year
- Robert Ward, Gypsy Moth Control Superintendent, for one year
- Robert Ward, Fence Viewer, for one year
- Alexa Carvalho, Poundkeeper, for one year
- Karin Devlin, Inspector of Animals, for one year
- Thomas Bridgewater, Inspector of Buildings, for one year.
- Douglas Russell, Information Technology Director, for one year
- Jeffrey Hollett, Soldiers' Relief and Burial Agent, for one year

I certify that in my opinion the people listed above are appropriate to serve the City in their appointed capacity based on their unique qualifications in the areas of education, training, and experience. I make these appointments solely in the interest of the City of Haverhill. These appointments are effective immediately and expire on December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

121

DEC 18 PM 1:57
HVCITYCLERK

Leach Street LLC
Robert DeNisco Manager
29 Blacksmith St
Peabody, MA 01960

781-316-5535

12-15-25

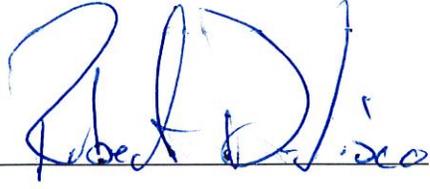
City Clerks Office
City Hall room 118

4 Summer St
Haverhill, MA 01830

Attn City Council :

To the Honorable City Council President Sullivan and honorable members of the Haverhill City Council. I would like to ask you to consider a zoning Change of a 9000 sqft parcel of land I own in Haverhill from Commercial zone CH to the abutting Residential zone of RU. My intent is to build a 2 unit Town House style condominium. I have attached a Plan of the purposed zoning change and current as built plan.

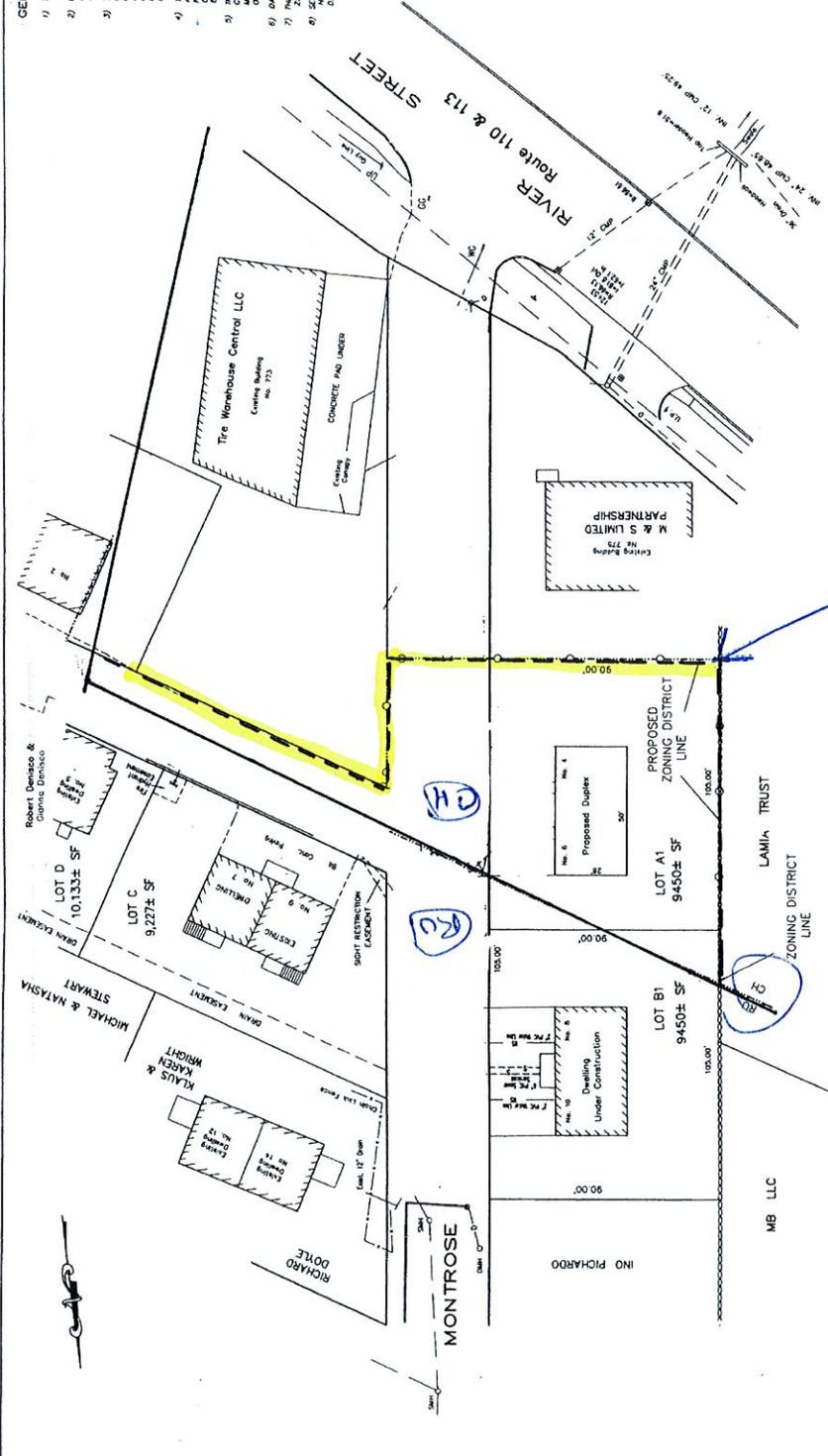
Thank you for your consideration




Robert DeNisco Leach St LLC

GENERAL NOTES

- 1) THIS PLAN IS THE RESULT OF A SURVEY OF THE GROUND FIELD SURVEY AND PUBLIC AND PRIVATE PLANS.
- 2) UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY AND ARE NOT NECESSARILY INDICATIVE OF UNDERGROUND CONDITIONS.
- 3) THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING AND CORRECTING ANY DISCREPANCIES BETWEEN THE EXISTING UTILITIES SHOWN ON THIS PLAN AND THE UTILITIES FOUND IN THE FIELD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY NECESSARY REVISIONS TO THE PROPOSED CONSTRUCTION AND APPROPRIATE RECORD ACTION THEREON.
- 4) THE PLAN IS BASED ON THE SURVEYED BOUNDARIES, DEEDS AND THE RESULTS OF A FIELD SURVEY AS OF THIS DATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE EXISTING UTILITIES SHOWN ON THIS PLAN AND THE UTILITIES FOUND IN THE FIELD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY NECESSARY REVISIONS TO THE PROPOSED CONSTRUCTION AND APPROPRIATE RECORD ACTION THEREON.
- 5) THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE EXISTING UTILITIES SHOWN ON THIS PLAN AND THE UTILITIES FOUND IN THE FIELD. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY NECESSARY REVISIONS TO THE PROPOSED CONSTRUCTION AND APPROPRIATE RECORD ACTION THEREON.
- 6) DETAILS OF MATERIALS AND METHODS OF INSTALLATION OF ANY IMPROVEMENTS SHOWN ON THIS PLAN SHALL BE AS SHOWN ON THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, LATEST EDITION, AS PUBLISHED BY THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION.
- 7) THE SURVEY WAS CONDUCTED BY THE SURVEYOR ON BEHALF OF THE CLIENT ON THE DATE SHOWN ON THIS PLAN.
- 8) SET BACK PLAN OF LAND IN 7-9 NEWBURG STREET, HAVERTHILL, MASSACHUSETTS, AS SHOWN ON THE RECORD DRAWING DATED JULY 1, 2012, AND THE SURVEY WAS CONDUCTED BY THE SURVEYOR ON BEHALF OF THE CLIENT ON THE DATE SHOWN ON THIS PLAN.



LEGEND

- DRAIN
- EXISTING DRAIN MANHOLE
- EXISTING DRAIN CATCH BASIN
- EXISTING WATER GATE
- EXISTING UTILITY TIE OFF
- EXISTING UTILITY POLE
- EXISTING CONDUIT
- EXISTING RETAINING WALL
- EXISTING RETAINING WALL
- PROPOSED RETAINING WALL
- PROPOSED SEWER SERVICE
- PROPOSED WATER SERVICE
- PROPOSED WATER SHUTOFF

PROPOSED ZONING DISTRICT ALTERATION
NEWBURG STREET
HAVERTHILL, MASSACHUSETTS

Prepared For:
ROBERT DENISCO
 PO BOX 790
 PEABODY, MASS. 01940

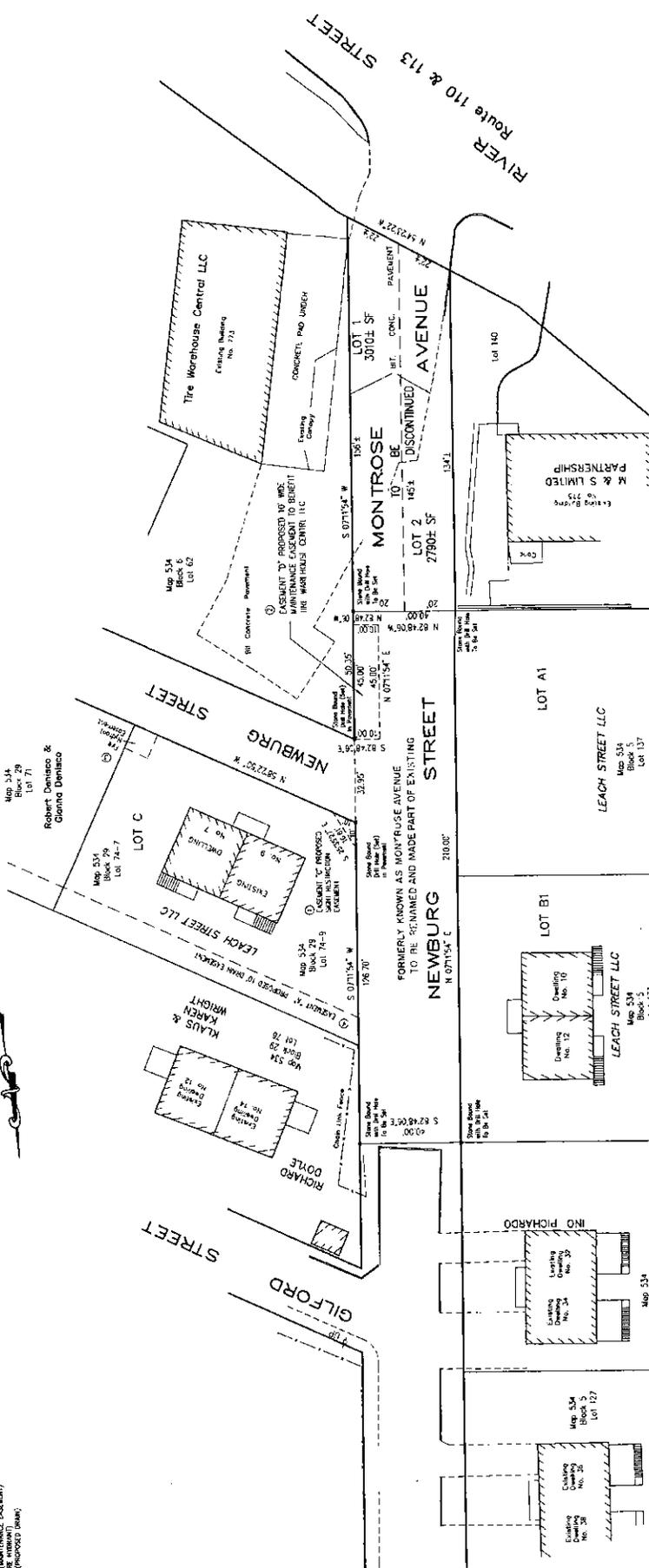
Designed By:
Eastern Land Survey Assoc., Inc.
 Christopher R. Mello P.L.S.
 104 Lombard St., 2nd Floor
 Boston, MA 02111

SCALE: 1" = 20'

DATE: JANUARY 30, 2025
 REVISIONS:

Professional Seal and Signature of Christopher R. Mello, P.L.S.
 F20206

- ① EXISTING C (SHORT RESTRICTION)
- ② EXISTING D (MAINTENANCE EASEMENT)
- ③ EXISTING E (PROPOSED EASEMENT)
- ④ EXISTING F (PROPOSED EASEMENT)



THIS PLAN IS BASED ON THE REFERENCED PLANS, DULLED AND THE RESULTS OF A FIELD SURVEY AS OF THE DATE. THE SURVEYOR HAS NOT BEEN ADVISED OF ANY UNRECORDED EASEMENTS.

I HEREBY CERTIFY THIS PLAN CONFORMS TO THE RELEVANT CHAPTERS OF THE MASSACHUSETTS GENERAL LAWS AS TO THE EXISTENCE OF UNRECORDED EASEMENTS.

CHRISTOPHER R. MELLO PLS 31017

FOR REGISTRY USE ONLY

ENDORSEMENT IS NOT A DETERMINATION OF CONFORMANCE TO ZONING REQUIREMENTS

DATE

APPROVAL UNDER THE SUBDIVISION CONTROL LAW NOT REQUIRED
HAVERHILL PLANNING BOARD

HAVERHILL CITY COUNCIL

NOTES
LOT 1 TO BE OWNED BY 773 RIVER STREET
LOT 2 TO BE OWNED BY 775 RIVER STREET
LOT 1 & LOT 2 ARE A UTILITY EASEMENT TO BENEFIT THE CITY OF HAVERHILL.

PLAN OF LAND
LOCATED IN

HAVERHILL, MASS.
PREPARED BY
EASTERN LAND SURVEY ASSOCIATES, INC.
CHRISTOPHER R. MELLO, PLS
104 LOWELL ST. PEABODY, MA 01960
(978) 531-8121
SCALE: 1" = 20'
REV. August 14, 2025
JULY 28, 2025

PREPARED FOR
LEACH STREET LLC



CITY CLERK

[Signature]

DATE

Eastern Land Survey Associates, Inc.

Professional Land Surveyors & Civil Engineers

ESSEX SURVEY SERVICE 1958 - 1986

OSBORN PALMER 1911 - 1970

BRADFORD & WEED 1885 - 1972

April 14, 2025

Mr. Robert Denisco
6 Andrews Brothers Way
Peabody, MA 01960

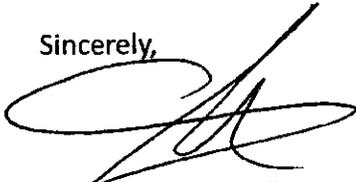
RE: F 20206
LOT A1 & B1 NEWBURG ST
HAVERHILL, MA

Dear Bob:

Please find a Form A Subdivision Plan of Lot A1 and Lob B1 for your review.

The plan should be filed and endorsed by the Haverhill Planning Board to facilitate the preparation of condominium documents.

Sincerely,



Christopher R. Mello, PLS
President

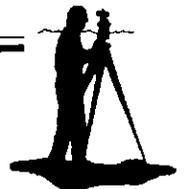
CRM:lc

Attachment

104 LOWELL STREET
PEABODY, MASS. 01960

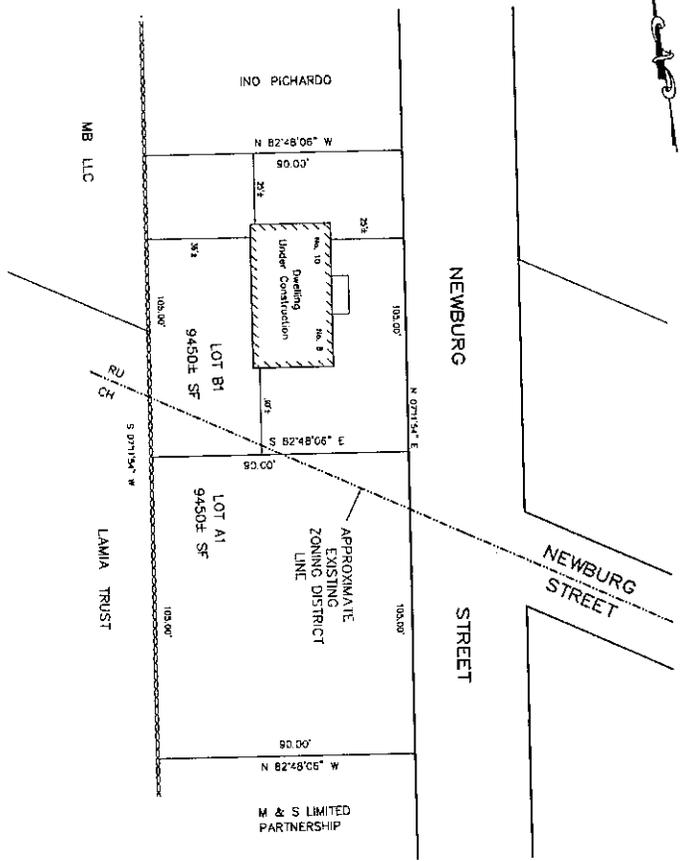
TELEPHONE: 978-531-8121

FAX: 978-531-5920



APPROVAL UNDER THE SUBDIVISION
 CONTROL LAW NOT REQUIRED
HAVERTHILL PLANNING BOARD

CONTRACTOR IS NOT A REPRESENTATIVE
 OF THE BOARD OF ZONING REGULATIONS



THIS PLAN IS BASED ON THE REFERENCED PLANS, DEEDS AND RECORDS OF THE REGISTERED MASSACHUSETTS DEEDS AND RECORDS. THE SURVEYOR HAS REVIEWED THE RECORDS ON FILE IN THE SYSTEM OF MASSACHUSETTS DEEDS AND RECORDS TO THE EXTENT OF HIS OR HER KNOWLEDGE AND BELIEF.

I HEREBY ADVISE THE PLAN CONVEYS TO THE REGISTERED RULES AND REGULATIONS OF THE REGISTERED DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS.

CHRISTOPHER R. WELLS PLS 31317

FOR REGISTRY USE ONLY

PLAN OF LAND
 LOCATED IN

HAVERTHILL, MASS.
 PREPARED BY
 EASTERN LAND SURVEY ASSOCIATES, INC.
 CHRISTOPHER R. WELLS, PLS
 104 LOWELL ST. PEABODY, MA 01960
 (978) 531-8121
 APRIL 14, 2025
 SCALE: 1" = 20'



PREPARED FOR
LEACH STREET LLC
 CALVIN WELLS
 F 20206

Eastern Land Survey Associates, Inc.

Professional Land Surveyors & Civil Engineers
ESSEX SURVEY SERVICE 1958 - 1986
OSBORN PALMER 1911 - 1970
BRADFORD & WEED 1885 - 1972

February 3, 2025

Mr. Robert Denisco
6 Andrews Brothers Way
Peabody, MA 01960

RE: F 20206
NEWBURG STREET
HAVERHILL, MA

Dear Bob:

Please find attached a description of land to be rezoned.

Sincerely,


Christopher R. Mello, PLS
President

CRM:lc

Attachment

104 LOWELL STREET
PEABODY, MASS. 01960

TELEPHONE: 978-531-8121

FAX: 978-531-5920



A certain parcel of land situated in the City of Haverhill, County of Essex and the Commonwealth of Massachusetts

Beginning at a point on the easterly sideline of Montrose Avenue at its centerline of Newburg Street, thence running

Southerly by the easterly sideline of Montrose Avenue Sixty-Seven (67±) feet to a point opposite the division line of land of Robert Denisco and M&S Limited Partnership, thence;

Westerly by Montrose Avenue and the division line of land between Robert Denisco and M&S Limited Partnership One Hundredth Thirty (130±) feet to land of Lamia Trust, thence;

Northerly by land of Lamia Trust, One Hundred Twenty-Six (126±) feet to the current dividing line between the RU and CH Zoning District line, which is the westerly extension of Newbury Street, thence;

Easterly by land of Robert Denisco and the centerline extension of Newburg Street, One Hundred Forty-Three (143±) feet to the point of beginning.



	A	B	C	D	E	F	G	H	I	J
50	569-1-3D	782 RIVER ST		HAVRHILL		SKIP FERN TRUST I	9 WHITTIER DR	BOW	NH	03304
51	569-2-4A	RIVER ST		HAVRHILL		VALLEY PROPERTIES, INC	875 EAST STREET	TEWKSBURY	MA	01876
52	569-2-4B	781 RIVER ST		HAVRHILL		LAMIA TRUST	11 ADELE AVE	HAVRHILL	MA	01832
53	569-2-5	400 LOWELL AVE		HAVRHILL		VALLEY MB LLC	875 EAST ST	TEWKSBURY	MA	01876

534-1-1
NEW HADLEY LLC
7 THOMAS DR
CUMBERLAND FORESIDE, ME 04110

534-22-84
GOTERCH RYAN-ETUX
11 GILFORD ST
HAVERHILL, MA 01832

534-22-90-2
KELLY CAROLYN J
22 WYOMING AVE, UNIT 2
HAVERHILL, MA 01832

534-23-104
TES FAMILY TRUST
5 WYOMING AVE
HAVERHILL, MA 01832

534-23-115
PASZKO PETER
47 MONTROSE AVE
HAVERHILL, MA 01832

534-29-71
DENISCO ROBERT S.
6 ANDREWS BROTHERS WAY
PEABODY, MA 01960

534-29-76-12
12 GILFORD STREET REALTY TRUST
12 GILFORD ST
HAVERHILL, MA 01832

534-5-124-40
RUHMANN DENISE
40 MONTROSE AVE
HAVERHILL, MA 01832

534-5-127-2
RODRIGUEZ DEIVY D. ARIAS
38 MONTROSE AV
HAVERHILL, MA 01832

534-5-133-10
KANYORO BETH
10 NEWBURG ST
HAVERHILL, MA 01832

534-22-40
CHARLESWORTH DONALD W ETUX
56 REVERE AVE
HAVERHILL, MA 01832

534-22-89
TROMBLY SCOTT W-ETAL
26 WYOMING AVE
HAVERHILL, MA 01832

534-22-95
BLAIR JOSEPH P ETUX
16 WYOMING AVENUE
HAVERHILL, MA 01832

534-23-109
VIANA JOSE
10 TRACEY ST, 1ST
PEABODY, MA 01960

534-23-118
PASZKO PETER
47 MONTROSE AVE
HAVERHILL, MA 01832

534-29-74-7
RYAN CHRISTOPHER J
7 NEWBURG ST
HAVERHILL, MA 01832

534-29-76-14
CEBALLO RAULYN MARTINEZ
14 GILFORD ST
HAVERHILL, MA 01832

534-5-124-42
CAMPANILE DEBRA M
42 MONTROSE AVE
HAVERHILL, MA 01832

534-5-130-1
PICHARDO INO
32 MONTROSE AVE
HAVERHILL, MA 01832

534-5-133-12
SINGH RANDEEP
12 NEWBURG ST
HAVERHILL, MA 01832

534-22-83
STEWART MICHAEL R-ETUX
7 GILFORD ST
HAVERHILL, MA 01832

534-22-90-1
THE LEFEBVRE LIVING TRUST
20 WYOMING AVE, UNIT 1
HAVERHILL, MA 01832

534-23-101
MELANSON MARIE M
3 WYOMING AVE
HAVERHILL, MA 01832

534-23-112
BETTENCOURT FRANCISCO H-ETUX
27 WYOMING AVE
HAVERHILL, MA 01832

534-29-47
MANSOUR-POTTER SYLVIA ETALI
40 REVERE AVE
HAVERHILL, MA 01832

534-29-74-9
OLESKEY THOMAS
9 NEWBURG ST
HAVERHILL, MA 01832

534-29-80
STEWART MICHAEL R-ETUX
7 GILFORD ST
HAVERHILL, MA 01832

534-5-127-1
THE PAUL M ACCARDI 2018 TRUST
2 SARAH J CIRCLE
HAVERHILL, MA 01832

534-5-130-2
LYNCH SHANNON L
P.O. BOX 6111
HAVERHILL, MA 01831

534-5-135
LEACH STREET, LLC
6 ANDREWS BROTHERS WAY
PEABODY, MA 01960

534-5-140
M + S LIMITED PARTNERSHIP
54 JACONNET ST SUITE 100
NEWTON HEIGHLANDS, MA 02461

534-6-62
MONRO MUFFLER BRAKE,INC.
200 HOLLEDER PARKWAY
ROCHESTER, NY 14615

534-7-23
TURNER STEPHEN J-LIFE EST.
21 REVERE AVE
HAVERHILL, MA 01832

534-7-33
MANZI MICHAEL III ETUX
39 REVERE AVE
HAVERHILL, MA 01832

534-8-102-7
DRAPEAU WILLIAM E JR
7 JOSEPH AV
HAVERHILL, MA 01832

569-1-3A
SCF RC FUNDING IV LLC
902 CARNEGIE CENTER BLVD., STE. 520
PRINCETON, NJ 08542

569-1-3D
SKIP FERN TRUST I
9 WHITTIER DR
BOW, NH 03304

569-2-5
VALLEY MB LLC
875 EAST ST
TEWKSBURY, MA 01876

534-5-146
CITY OF HAVERHILL
4 SUMMER ST
HAVERHILL, MA 01830

534-6-70
MOSCAT GRACE-ETAL
2 NEWBURG STREET
HAVERHILL, MA 01832

534-7-28
ROULEAU DAVID D ETUX
35 REVERE AV
HAVERHILL, MA 01832

534-7-38
DIVINCENTIS ROBERT A ETUX
57 REVERE AV
HAVERHILL, MA 01832

534-8-84
TURNER STEPHEN J-LIFE EST.
21 REVERE AVE
HAVERHILL, MA 01832

569-1-3B
WINDHAM REALTY, LLC
8 ACTION BOULEVARD
LONDONDERRY, NH 03053

569-2-4A
VALLEY PROPERTIES, INC
875 EAST STREET
TEWKSBURY, MA 01876

534-6-52
TIRE WAREHOUSE CENTRAL INC
200 HOLLEDER PARKWAY
ROCHESTER, NY 14615

534-7-20
FUENTES FLETCHER
26 ETHEL AVE
HAVERHILL, MA 01832

534-7-32
MANSOUR-POTTER SYLVIA ETALI
40 REVERE AVE
HAVERHILL, MA 01832

534-8-102-5
MARLAND RONALD-ETUX
5 JOSEPH AV
HAVERHILL, MA 01832

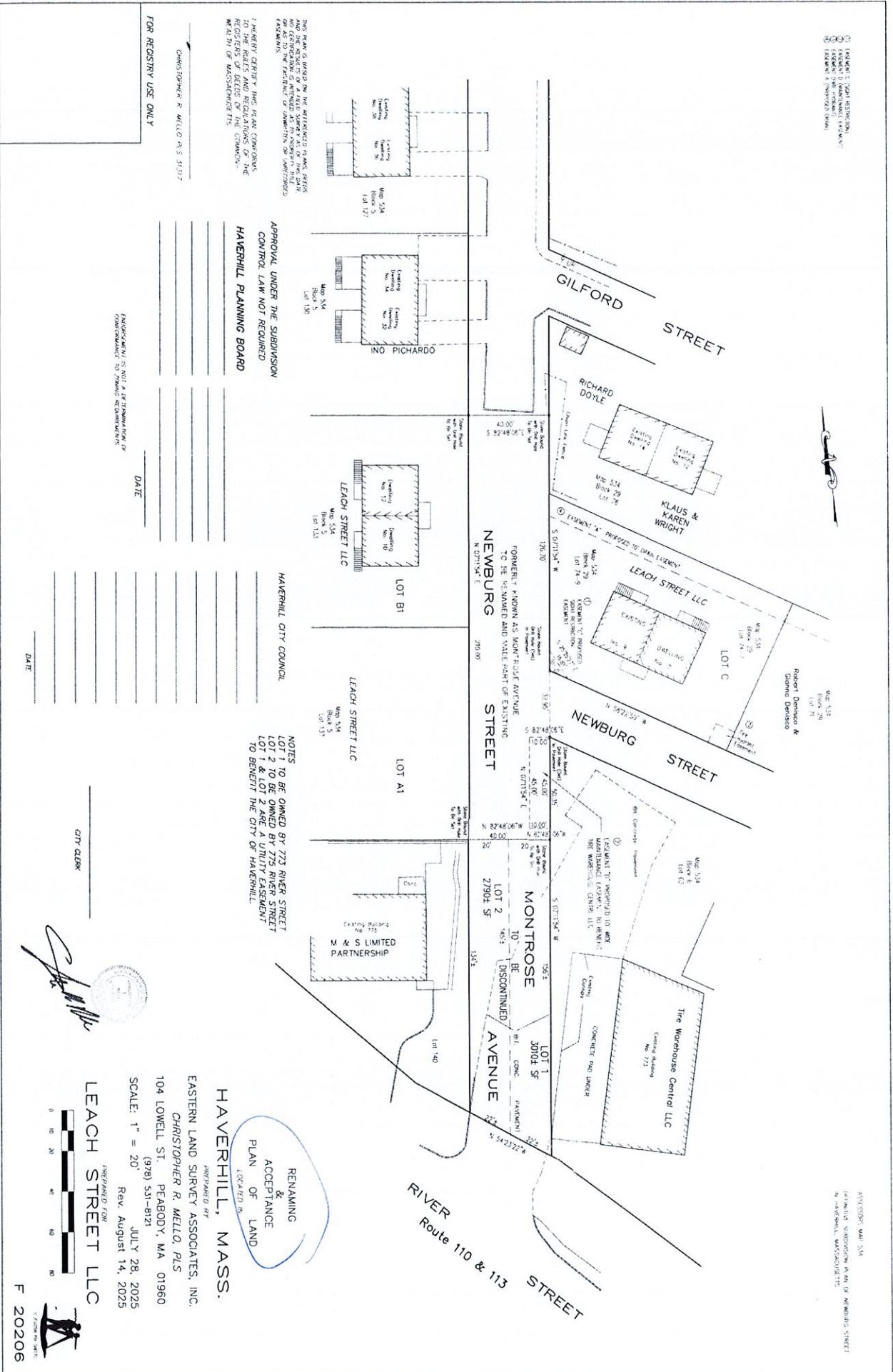
569-1-3
SUNOCO RETAIL, LLC
1900 DALROCK RD
ROWLETT, TX 75088

569-1-3C
WINDHAM REALTY LLC
8 ACTION BLVD
LONDONDERRY, NH 03053

569-2-4B
LAMIA TRUST
11 ADELE AVE
HAVERHILL, MA 01832

- (1) EXISTING CITY STREET RIGHT-OF-WAY
- (2) EXISTING DRAINAGE EASEMENT
- (3) EXISTING EASEMENT
- (4) EXISTING EASEMENT

PROPOSED MAP 534
 PRELIMINARY SUBDIVISION PLAN OF MEMPHIS STREET
 IN HAVERHILL, MASSACHUSETTS



THIS PLAN IS DRAWN ON THE ASSUMPTION THAT ALL RIGHTS AND INTERESTS IN THE LAND SHOWN HEREON HAVE BEEN FULLY ASSESSED AND PAID FOR BY THE APPLICANT AND THAT THE APPLICANT IS THE SOLE AND LEGAL OWNER OF THE LAND SHOWN HEREON.

APPROVAL UNDER THE SUBDIVISION CONTROL LAW NOT REQUIRED
 HAVERHILL PLANNING BOARD

HAVERHILL CITY COUNCIL

NOTES
 LOT 1 TO BE OWNED BY 773 RIVER STREET
 LOT 2 TO BE OWNED BY 775 RIVER STREET
 LOT 1 & LOT 2 ARE A UTILITY EASEMENT
 TO BENEFIT THE CITY OF HAVERHILL

FOR REGISTRY USE ONLY

ENDORSEMENT IS WITH A LETTERMAN FOR CONFORMANCE TO ZONING REQUIREMENTS

DATE

DATE

CITY CLERK

[Signature]

LEACH STREET LLC

PREPARED BY
 EASTERN LAND SURVEY ASSOCIATES, INC.
 CHRISTOPHER R. WELLO PLS
 104 LOWELL ST., PEABODY, MA 01960
 (978) 531-8121
 SCALE: 1" = 20'
 JULY 28, 2025
 Rev. August 14, 2025

REMAINING & ACCEPTANCE PLAN OF LAND

HAVERHILL, MASS.



F 20206



Recorded w/ registry of deeds
 Proposed
 W

6/17/2025 #72-42778-94

PLAN REFERENCE: PLAN BOOK 41204 PAGE 249
ASSESSORS MAP 53A LOTS 133-138
DEED REFERENCE: DEED 41250 PAGE 331

APPROVAL UNDER THE SUBDIVISION
CONTROL LAW NOT REQUIRED

HAVERHILL PLANNING BOARD
True by 6/11/2025

William E. ...

ENCLOSURE IS NOT A DETERMINATION OF
CONFORMANCE TO ZONING REQUIREMENTS

*Subdivided
Lot 7 A B C D*

PLAN OF LAND
LOCATED IN

HAVERHILL, MASS.

PREPARED BY
EASTERN LAND SURVEY ASSOCIATES, INC.

CHRISTOPHER R. MELLO, PLS

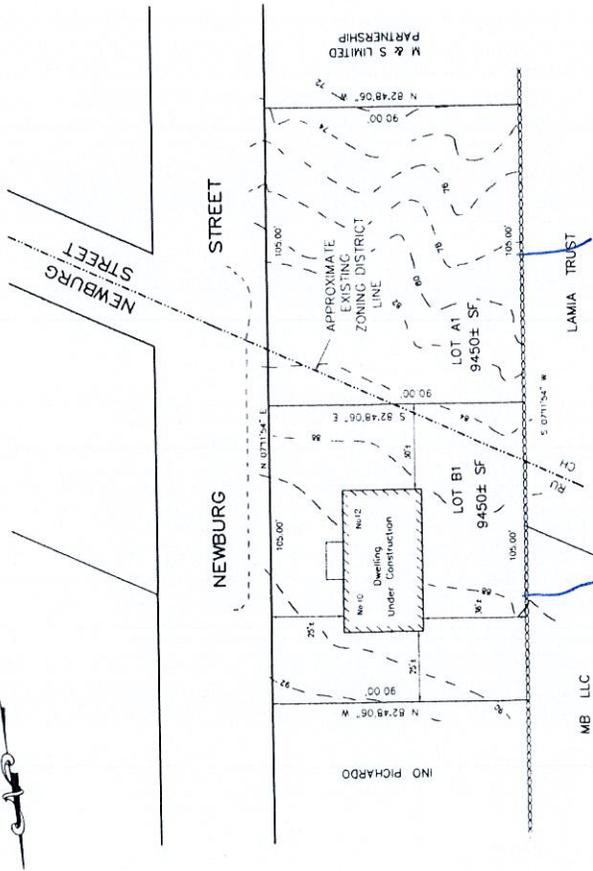
104 LOWELL ST. PEABODY, MA 01960
(978) 531-8121

SCALE: 1" = 20' MAY 22, 2025

PREPARED FOR
LEACH STREET LLC



F 20206



6-8

10-12



THIS PLAN IS BASED ON THE INFORMATION IN THIS DEED
AND THE RESULTS OF A FIELD SURVEY AS OF THE DATE
NO CERTIFICATION IS INTENDED AS TO THE ACCURACY OF THE
PLANS OR THE EXISTENCE OF EASEMENTS OR UNRECORDED
INTERESTS.

I HEREBY CERTIFY THIS PLAN CONFORMS
TO THE RULES AND REGULATIONS OF THE
BOARD OF REGISTRY OF THE COMMON-
WEALTH OF MASSACHUSETTS.

Chris Mello
CHRISTOPHER R. MELLO PLS J1577

FOR REGISTRY USE ONLY



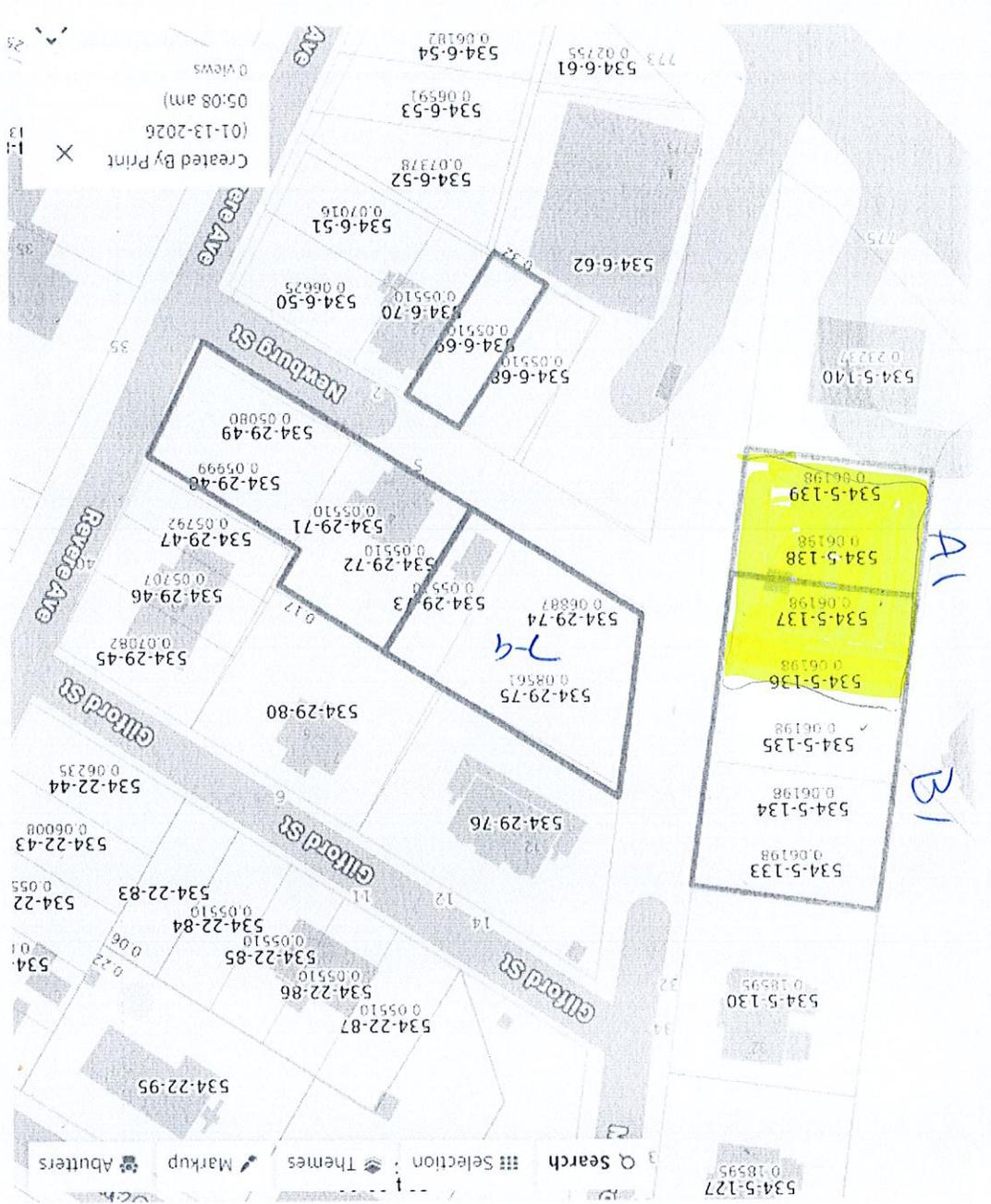
#72

6/17/2025

4 2778-94

4

Current G-13



Advanced Search

Showing 1-9 results. Scroll to see more.

Download Results More

534-6-70	MOSCAT GRACE-ETAL	2 NEWBURG ST
534-6-70	MOSCAT GRACE-ETAL	2 NEWBURG ST
534-6-70	MOSCAT GRACE-ETAL	2 NEWBURG ST
534-6-70	MOSCAT GRACE-ETAL	2 NEWBURG ST
534-5-133	LEACH STREET, LLC	10 NEWBURG ST
534-29-74-9	OLESKY THOMAS	9 NEWBURG ST
534-29-74-7	LEACH STREET, LLC	7 NEWBURG ST
534-29-71	DENISCO ROBERT S.	5 NEWBURG ST

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534-5-133
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A1
B1

7-4

12.2



December 10, 2025

WR# 31232805 – Golden Street

To the City of Haverhill, Massachusetts

JAN 20 PM 1:37
HAVCITYCLERK

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Questions contact - Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Golden Street - National Grid to install 2 JO poles on Golden Street beginning at a point approximately 70 feet Northeast of the centerline of the intersection of Washington Street and Warren Road and continuing ~ 15 feet in an East direction. National Grid to install 2 JO poles and 2 anchor/guys. JO pole P47-1 will be located +/- 70' Northeast and +/- 15' East of the centerline of Groveland Street and Golden Street. JO pole P47-2 will be located +/- 220' Northeast and +/- 15' East of the centerline of Groveland Street and Golden Street. Pole 47-1 & 47-2 to be located in the public way on Golden Street. One anchor and guy to be set ~4' South of pole 47, and one anchor and guy to be set ~10' North of pole 47-2, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Golden Street - Haverhill, Massachusetts.

No.# 31232805

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

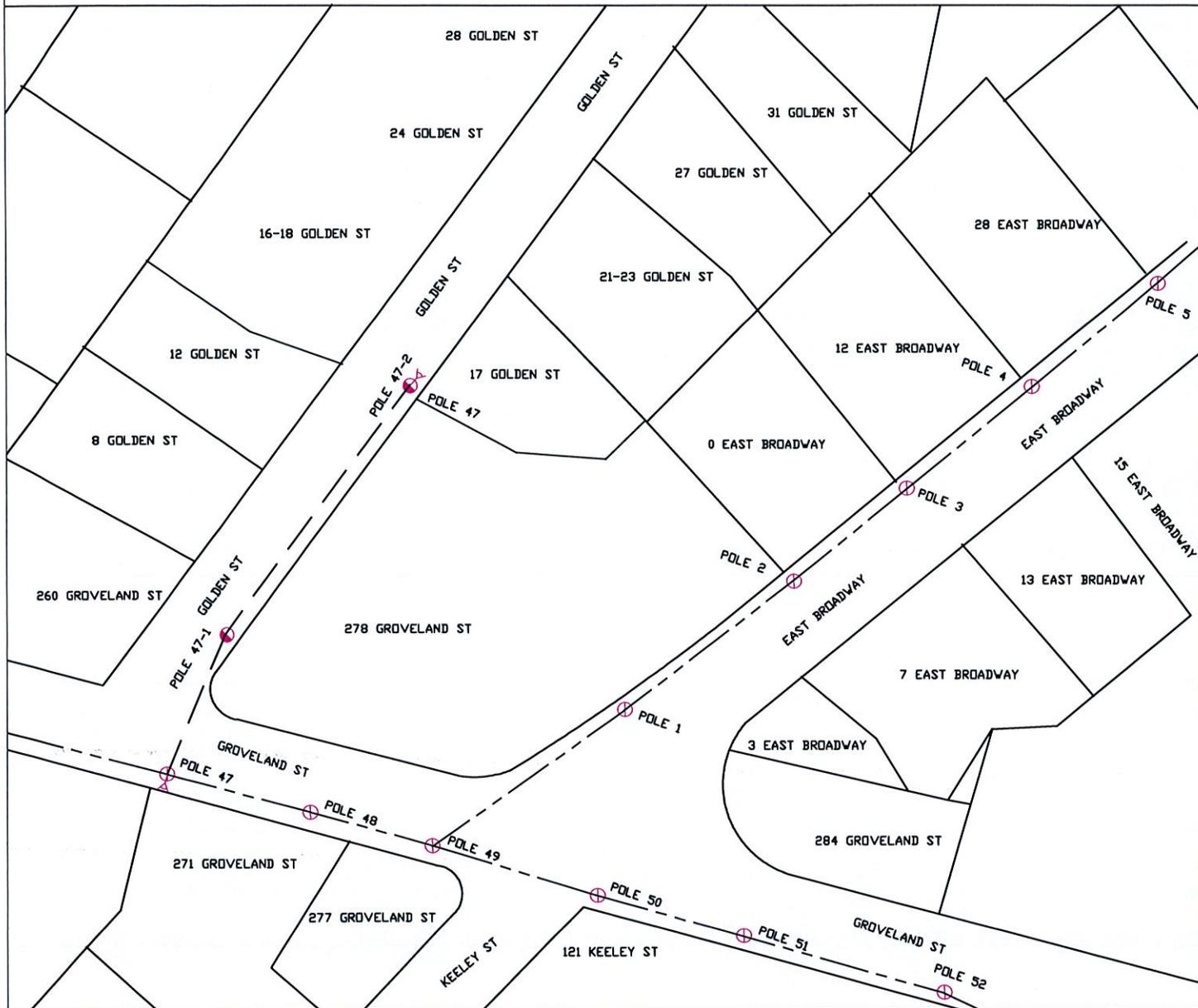
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *AS* _____
Manager / Right of Way



JOINT OWNED POLE PETITION

- ⊕ Proposed J.O. Pole Locations
- ⊙ Existing J.O. Pole Locations
- — — — Existing Overhead Lines
- — — — Proposed Overhead Lines
- △ Proposed Anchor and Guy

Nationalgrid to install 2 J.O. poles and 2 Anchor/guys. J.O. pole 47-1 will be located approximately +/- 70' northeast and +/- 15' east of the centerline of Groveland St and Golden St. J.O. pole 47-2 to be located +/- 220' northeast and +/- 15' east of the centerline of Groveland St and Golden St. Poles 47-1 and 47-2 to be located in the public way on Golden St. One anchor and guy to be set 4' south of pole 47, and one anchor and guy to be set 10' north of pole 47-2.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 11/14/2025

Work Request Number: WR#31232805

To Accompany Petition Dated:

To The: City of Haverhill

For Proposed: JO poles Pole: 47-1 Location: Golden St
Pole: 47-2

December 10, 2025

Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 15th day of November, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Golden Street - Haverhill, Massachusetts.

No.# 31232805

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Golden Street - National Grid to install 2 JO poles on Golden Street beginning at a point approximately 70 feet Northeast of the centerline of the intersection of Washington Street and Warren Road and continuing approximately 15 feet in an East direction. National Grid to install 2 JO poles and 2 anchor/guys. JO pole P47-1 will be located +/- 70' Northeast and +/- 15' East of the centerline of Groveland Street and Golden Street. JO pole P47-2 will be located +/- 220' Northeast and +/- 15' East of the centerline of Groveland Street and Golden Street. Pole 47-1 & 47-2 to be located in the public way on Golden Street. One anchor and guy to be set ~4' South of pole 47, and one anchor and guy to be set ~10' North of pole 47-2, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__ .

City/Town Clerk.

Massachusetts

20__ .

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20__ , at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20__ and recorded with the records of location
orders of the said City, Book _____ , and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

Tag Day Permit

Applicant

12.6.1

TAGD-26-1

Deana Landis-Smith

6174298057

@deanarls4@gmail.com

Submitted On: Jan 15, 2026

Organization Information

HAU CITY CLRK JAN16'26 10:17

Organization

Haverhill High School Crew Parents Association - Boys Rowing Team

Organization Phone

617-429-8057

Organization Address

NA

Organization City

Haverhill

Organization State

MA

Organization Zip

01832

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Is the Applicant a Haverhill Resident

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?

3

Location 1

Market Basket - Westgate

Location 2

Market Basket - Water St

Location 3

Market Basket - Riverside

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?

3

Date #1

09/18/2026

Date #2

09/19/2026

Date #3

09/20/2026

City Clerk Approval

Record No. TAGD-26-1

Status Completed Became Active January 15, 2026

Type Approval Due Date None

Assignee Kaitlin Wright

Record No: TAGD-26-1

Tag Day Permit

Status: Active

Submitted On: 1/15/2026

Primary Location

No location

Owner

No owner information

Applicant

 Deana Landis-Smith
 617-429-8057
 deanarls4@gmail.com
 152 Carleton St
Haverhill, MA 01832

Step Activity

- | | |
|---|------------------------|
| OpenGov system activated this step | 01/15/2026 at 11:56 am |
| OpenGov system assigned this step to Kaitlin Wright | 01/15/2026 at 11:56 am |
| Kaitlin Wright approved this step | 01/15/2026 at 11:56 am |

Police Approval

Record No. TAGD-26-1

Status Completed

Became Active January 15, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: TAGD-26-1

Tag Day Permit

Status: Active

Submitted On: 1/15/2026

Primary Location

No location

Owner

No owner information

Applicant

 Deana Landis-Smith
 617-429-8057
 deanarls4@gmail.com
 152 Carleton St
Haverhill, MA 01832

Step Activity

OpenGov system activated this step	01/15/2026 at 11:56 am
OpenGov system assigned this step to Kevin Lynch	01/15/2026 at 11:56 am
Kevin Lynch approved this step	01/16/2026 at 3:39 am

Tag Day Permit

TAGD-26-2

Submitted On: Jan 15, 2026

Applicant

Deana Landis-Smith
6174298057
@deanarls4@gmail.com

12.6.2

Organization Information

HAU CITY CLRK JAN18'26 10:17

Organization

Haverhill High School Crew Parents Association - Girls Rowing Team

Organization Phone

617-429-8057

Organization Address

NA

Organization City

Haverhill

Organization State

MA

Organization Zip

01832

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Is the Applicant a Haverhill Resident

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?

3

Location 1

Market Basket - Westgate

Location 2

Market Basket - Riverside

Location 3

Market Basket - Water St

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?

3

Date #1

04/10/2026

Date #2

04/11/2026

Date #3

04/12/2026

City Clerk Approval

Record No. TAGD-26-2

Status Completed Became Active January 15, 2026
Type Approval Due Date None
Assignee Kaitlin Wright

Record No: TAGD-26-2

Tag Day Permit

Status: Active

Submitted On: 1/15/2026

Primary Location

No location

Owner

No owner information

Applicant

 Deana Landis-Smith
 617-429-8057
 deanarls4@gmail.com
 152 Carleton St
Haverhill, MA 01832

Step Activity

OpenGov system activated this step	01/15/2026 at 11:56 am
OpenGov system assigned this step to Kaitlin Wright	01/15/2026 at 11:56 am
Kaitlin Wright approved this step	01/15/2026 at 11:56 am

Police Approval

Record No. TAGD-26-2

Status Completed

Became Active January 15, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: TAGD-26-2

Tag Day Permit

Status: Active

Submitted On: 1/15/2026

Primary Location

No location

Owner

No owner information

Applicant

 Deana Landis-Smith
 617-429-8057
 deanarls4@gmail.com
 152 Carleton St
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

OpenGov system activated this step	01/15/2026 at 11:56 am
OpenGov system assigned this step to Kevin Lynch	01/15/2026 at 11:56 am
Kevin Lynch approved this step	01/16/2026 at 3:38 am



January 13, 2026

Deana Landis – Smith
Haverhill Crew
Deanarls4@gmail.com

Dear Deana:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.
9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #9

DATE(S): April 10-11, September 18-19



January 13, 2026

Deana Landis – Smith
Haverhill Crew
Deanarls4@gmail.com

Dear Deana:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

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9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #15

DATE(S): Apri 10-11, September 18-19



January 13, 2026

Deana Landis – Smith
Haverhill Crew
Deanarls4@gmail.com

Dear Deana:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
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8. If a table is being set up, discuss with the store manager where it should be located.
9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or fundraising@demoulasmaketbasket.com. We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #48

DATE(S): April 10-11, September 18-19

Coin-Operated Amusement Device License

AMUS-26-2

Submitted On: Jan 9, 2026

Applicant

Edward DIBURRO
9783723102
@academylanes@comcast.net

Primary Location

725 SOUTH MAIN ST
Bradford, MA 01835

12.8.2.1

Applicant Information

HAV CITY CLRK JAN18'26 10:17

Business Name

Academy Lanes

Type of Business

Corporation

Applicant Birthday

12/19/1963

Type of Device

Video Game Machine

Number of Machines

12

Are Machines Operated on Sundays?

Yes

Vendor Information

Vendor Name

Seacoast Amusements

Vendor Phone

603-918-9101

Vendor Address

51 Lafayette Rd

Vendor City

Hampton

Vendor State

NH

Vendor Zip

03842

Agreement & Signature

Yes

true

City Clerk Approval

Record No. AMUS-26-2

Status Completed Became Active January 12, 2026

Type Approval Due Date None

Assignee Kaitlin Wright

Record No: AMUS-26-2

Coin-Operated Amusement Device License

Status: Active

Submitted On: 1/9/2026

Primary Location

725 SOUTH MAIN ST
Bradford, MA 01835

Owner

ACADEMY INC
P.O. BOX 5068 BRADFORD, MA 01835

Applicant

 Edward DIBURRO
 978-372-3102
 academylanes@comcast.net
 P.O. Box 5068
725 S. Main St
Haverhill, Massachusetts 01835

Step Activity

OpenGov system activated this step	01/12/2026 at 11:52 am
OpenGov system assigned this step to Natalia Hernandez	01/12/2026 at 11:52 am
Kaitlin Wright reassigned this step from Natalia Hernandez to Kaitlin Wright	01/12/2026 at 11:52 am
Kaitlin Wright approved this step	01/12/2026 at 11:52 am

Police Department Approval

Record No. AMUS-26-2

Status Completed Became Active January 12, 2026

Type Approval Due Date None

Assignee Kevin Lynch

Record No: AMUS-26-2

Coin-Operated Amusement Device License

Status: Active

Submitted On: 1/9/2026

Primary Location

725 SOUTH MAIN ST
Bradford, MA 01835

Owner

ACADEMY INC
P.O. BOX 5068 BRADFORD, MA 01835

Applicant

 Edward DIBURRO
 978-372-3102
 academylanes@comcast.net
 P.O. Box 5068
725 S. Main St
Haverhill, Massachusetts 01835

Step Activity

OpenGov system activated this step	01/12/2026 at 11:52 am
OpenGov system assigned this step to Kevin Lynch	01/12/2026 at 11:52 am
Kevin Lynch approved this step	01/13/2026 at 10:48 am

12.8.101

Second Hand Articles License

137020

Submitted On: Jan 15, 2026

Applicant

👤 Maria Turchi
☎ 617-548-0524
@ inabluemoonmaria@gmail.com

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Business Information

Applicant's Relationship to Owner

Owner

Type of Business Structure

Sole Proprietor

Business Name

IN A BLUE MOON

HAU CITY CLRK JAN18'26 10:17

City Clerk Approval

Record No.137020

Status Completed Became Active January 15, 2026
Type Approval Due Date None
Assignee Kaitlin Wright

Record No: 137020

Second Hand Articles License

Status: Active

Submitted On: 1/15/2026

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Owner

99-103 MERRIMACK STREET HAVERH REALTY
TRUST KIM DONG WON-TRUSTEE
PARTRIDGE HILL RD 7 ANDOVER, MA 01810

Applicant

 Maria Turchi
 617-548-0524
 inabluemoonmaria@gmail.com
 20 Maynard Ave
updated email : inabluemoonmaria@gmail.com
Haverhill, MA 01835

Messages

No comments yet.

Step Activity

OpenGov system activated this step	01/15/2026 at 11:34 am
OpenGov system assigned this step to Natalia Hernandez	01/15/2026 at 11:34 am
Kaitlin Wright approved this step	01/15/2026 at 11:56 am
Kaitlin Wright reassigned this step from Natalia Hernandez to Kaitlin Wright	01/15/2026 at 11:57 am

Police Department Approval

Record No.137020

Status Completed Became Active January 15, 2026
Type Approval Due Date None
Assignee Kevin Lynch

Record No: 137020

Second Hand Articles License

Status: Active

Submitted On: 1/15/2026

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Owner

99-103 MERRIMACK STREET HAVERH REALTY
TRUST KIM DONG WON-TRUSTEE
PARTRIDGE HILL RD 7 ANDOVER, MA 01810

Applicant

 Maria Turchi
 617-548-0524
 inabluemoonmaria@gmail.com
 20 Maynard Ave
updated email : inabluemoonmaria@gmail.com
Haverhill, MA 01835

Messages

No comments yet.

Step Activity

OpenGov system activated this step	01/15/2026 at 11:56 am
OpenGov system assigned this step to Kevin Lynch	01/15/2026 at 11:56 am
Kevin Lynch approved this step	01/16/2026 at 3:38 am

12.8.11.1

Second Hand Clothing License

137021

Submitted On: Jan 15, 2026

Applicant

👤 Maria Turchi
☎ 617-548-0524
@ inabluemoonmaria@gmail.com

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Business Information

Applicant's Relationship to Owner

Owner

Type of Business Structure

Sole Proprietor

Business Name

IN A BLUE MOON

HAV CITY CLRK JAN16'26 10:17

City Clerk Approval

Record No.137021

Status Completed

Became Active January 15, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: 137021

Second Hand Clothing License

Status: Active

Submitted On: 1/15/2026

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Owner

99-103 MERRIMACK STREET HAVERH REALTY
TRUST KIM DONG WON-TRUSTEE
PARTRIDGE HILL RD 7 ANDOVER, MA 01810

Applicant

 Maria Turchi
 617-548-0524
 inabluemoonmaria@gmail.com
 20 Maynard Ave
updated email : inabluemoonmaria@gmail.com
Haverhill, MA 01835

Step Activity

OpenGov system activated this step	01/15/2026 at 11:35 am
OpenGov system assigned this step to Natalia Hernandez	01/15/2026 at 11:35 am
Kaitlin Wright reassigned this step from Natalia Hernandez to Kaitlin Wright	01/15/2026 at 11:56 am
Kaitlin Wright approved this step	01/15/2026 at 11:57 am

Police Department Approval

Record No.137021

Status Completed Became Active January 15, 2026
Type Approval Due Date None
Assignee Kevin Lynch

Record No: 137021

Second Hand Clothing License

Status: Active

Submitted On: 1/15/2026

Primary Location

99 MERRIMACK ST
Haverhill, MA 01830

Owner

99-103 MERRIMACK STREET HAVERH REALTY
TRUST KIM DONG WON-TRUSTEE
PARTRIDGE HILL RD 7 ANDOVER, MA 01810

Applicant

 Maria Turchi
 617-548-0524
 inabluemoonmaria@gmail.com
 20 Maynard Ave
updated email : inabluemoonmaria@gmail.com
Haverhill, MA 01835

Step Activity

OpenGov system activated this step 01/15/2026 at 11:57 am

OpenGov system assigned this step to Kevin Lynch 01/15/2026 at 11:57 am

Kevin Lynch approved this step 01/16/2026 at 3:38 am

13.1



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

January 22, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: FY25 Bills

JAN 23 AM 9:10
HAUCITYCLERK

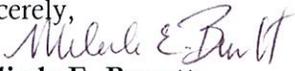
Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Pest End	\$115.00	Police
Pest End	\$102.00	Police
W.B. Mason	\$210.27	City Clerk
W.B. Mason	\$94.44	Citizen's Center
W.B. Mason	\$65.15	Auditor
W.B. Mason	\$25.44	Highway
W.B. Mason	\$25.44	Highway
W.B. Mason	\$25.44	Highway
W.B. Mason	(\$2.71)	Highway
W.B. Mason	\$86.58	IT
W.B. Mason	\$43.94	IT
W.B. Mason	\$47.98	IT
W.B. Mason	\$47.98	IT
W.B. Mason	(\$12.00)	IT
W.B. Mason	(\$12.00)	IT
W.B. Mason	(\$12.00)	IT

Total: \$850.95

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

RECEIVED
CITY CLERK
MAY 25 10 09

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Pest End	\$115.00	Police
Pest End	\$102.00	Police
W.B. Mason	\$210.27	City Clerk
W.B. Mason	\$94.44	Citizen's Center
W.B. Mason	\$65.15	Auditor
W.B. Mason	\$25.44	Highway
W.B. Mason	\$25.44	Highway
W.B. Mason	\$25.44	Highway
W.B. Mason	(\$2.71)	Highway
W.B. Mason	\$86.58	IT
W.B. Mason	\$43.94	IT
W.B. Mason	\$47.98	IT
W.B. Mason	\$47.98	IT
W.B. Mason	(\$12.00)	IT
W.B. Mason	(\$12.00)	IT
W.B. Mason	(\$12.00)	IT
	\$850.95	

PEST-END

Account Number

1128293

Invoice Date

6/9/2025

Invoice Number

1010620-7

P.O.

Service Location:

Haverhill Police Station

40 Bailey Blvd

Haverhill, MA 01830-6106

Wendy Duff

Bill To:

CANINE SHELTER

99 DOWNING AVENUE

HAVERHILL, MA 01830

Services Provided

Service	Price
CR BusinessGuard Pro	\$115.00
Tax	\$0.00
Balance	\$115.00

Please return this portion with your payment



Account Number: 1128293

Amount Due: \$115.00

Cardholder Name: _____

Credit Card No.: _____

Expiration: _____ CSV Code: _____

Signature: _____

Check #: _____

Remit To

Pest End
P.O. Box 185
Plaistow, NH 03865

PEST-END

Account Number
1128293
Invoice Date
6/9/2025
Invoice Number
1010302-24
P.O.

Bill To:
CANINE SHELTER
99 DOWNING AVENUE
HAVERHILL, MA 01830

Service Location:
Canine Shelter
99 Downing Avenue
Haverhill, MA 01830
Canine Shelter

Services Provided

Service	Price
CR BusinessGuard Rodent	\$102.00
Tax	\$0.00
Balance	\$102.00

Please return this portion with your payment



Account Number: 1128293
Amount Due: \$102.00

Cardholder Name: _____

Credit Card No.: _____

Expiration: _____ CSV Code: _____

Signature: _____

Check #: _____

Remit To

Pest End
P.O. Box 185
Plaistow, NH 03865



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S151769364
Order Date: 04/01/2025
Order Method: WEB

Invoice Number: 253334232
Invoice Date: 4/1/2025
Due Date: 5/1/2025
Payment Terms: Net 30
Reference Number: 253334232

BILLING ADDRESS:

City Of Haverhill
4 Summer St Ste 118
Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Clerk's Office
4 Summer St, Rm 118
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
WBM36208	FRAME,METAL,8X2,WALL,CUSTOM	1	EA	\$31.57	\$31.57
SOU3162010	PAPER,8.5X11,20LB,BOND,WHITE,500/RM	1	BX	\$35.74	\$35.74
SOU3162010	PAPER,8.5X11,20LB,BOND,WHITE,500/RM	4	BX	\$35.74	\$142.96
SubTotal:					\$210.27
Tax:					\$0.00
Order Total:					\$210.27

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 253334232
Reference Number: 253334232
Invoice Date: 04/01/2025
Payment Terms: Net 30
Total Due: \$210.27
Amount Enclosed: \$

GL 5421
req 260 2213
PO 265013



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number: PHSUPPLY
Order Number: S153305234
Order Date: 06/02/2025
Order Method: WEB

Invoice Number: 254633978
Invoice Date: 6/2/2025
Due Date: 7/2/2025
Payment Terms: Net 30
Reference Number: 254633978

BILLING ADDRESS:

City Of Haverhill
10 Welcome St-Citizen Ctr
Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Council on Aging
10 Welcome St-Citizen Ctr
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
UNV14121	FOLDER,HANG,LTR,25/BX AST	3	BX	\$9.60	\$28.80
WBM16113	FOLDER,REIN,1/3CT,MLA,LTR	6	BX	\$10.94	\$65.64
SubTotal:					\$94.44
Tax:					\$0.00
Order Total:					\$94.44

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 254633978
Reference Number: 254633978
Invoice Date: 06/02/2025
Payment Terms: Net 30
Total Due: \$94.44
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S140212730
 Order Date: 12/28/2023
 Order Method: WEB

Invoice Number: 243469222
 Invoice Date: 12/27/2023
 Due Date: 1/26/2024
 Payment Terms: Net 30
 Reference Number: 243469222

BILLING ADDRESS:

City Of Haverhill
 4 Summer St Ste 106
 Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Auditor's Office
 4 Summer St, Rm 106
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
SWI74535	PUNCH,3HOLE,ELECTRIC,PM	1	EA	\$54.99	\$54.99
PFX84370	FOLDER,WRITE&ERASE TABAST	1	PK	\$7.98	\$7.98
AVE23079	INDEX,BNDR,LTR,8TAB,CLRD	2	ST	\$1.09	\$2.18
SubTotal:					\$65.15
Tax:					\$0.00
Order Total:					\$65.15

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 243469222
 Reference Number: 243469222
 Invoice Date: 12/27/2023
 Payment Terms: Net 30
Total Due: \$65.15
Amount Enclosed: \$

City Cancel -



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S143498255
Order Date: 05/03/2024
Order Method: PHONE

Invoice Number: 246303329
Invoice Date: 5/2/2024
Due Date: 6/1/2024
Payment Terms: Net 30
Reference Number: 246303329

BILLING ADDRESS:

City Of Haverhill
4 Summer Street
Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Highway Department
500 Primrose St
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

BLZH2O5G	WATER,5GAL JUG,BLIZZARD	6	EA	\$4.24	\$25.44
BLZH2O5GDEPOS IT	WATER, 5GAL JUG, DEPOSIT	6	EA	\$0.00	\$0.00
				SubTotal:	\$25.44
				Tax:	\$0.00
				Order Total:	\$25.44

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 246303329
Reference Number: 246303329
Invoice Date: 05/02/2024
Payment Terms: Net 30
Total Due: \$25.44
Amount Enclosed: \$



WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S144869002
Order Date: 06/26/2024
Order Method: PHONE

Invoice Number: 247453668
Invoice Date: 6/26/2024
Due Date: 7/26/2024
Payment Terms: Net 30
Reference Number: 247453668

BILLING ADDRESS:
City Of Haverhill
4 Summer Street
Haverhill, MA 01830

DELIVERY ADDRESS:
Haverhill-Highway Department
500 Primrose St
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

BLZH2O5G	WATER,5GAL JUG,BLIZZARD	6	EA	\$4.24	\$25.44
BLZH2O5GDEPOSIT	WATER, 5GAL JUG, DEPOSIT	6	EA	\$0.00	\$0.00
SubTotal:					\$25.44
Tax:					\$0.00
Order Total:					\$25.44

Please Return This Portion With Payment:

REMITTANCE SECTION:
WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:
WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 247453668
Reference Number: 247453668
Invoice Date: 06/26/2024
Payment Terms: Net 30
Total Due: \$25.44
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S145886911
Order Date: 08/07/2024
Order Method: PHONE

Invoice Number: 248306774
Invoice Date: 8/7/2024
Due Date: 9/6/2024
Payment Terms: Net 30
Reference Number: 248306774

BILLING ADDRESS:

City Of Haverhill
4 Summer Street
Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Highway Department
500 Primrose St
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455841

BLZH2O5G	WATER,5GAL JUG,BLIZZARD	6	EA	\$4.24	\$25.44
BLZH2O5GDEPOSIT	WATER, 5GAL JUG, DEPOSIT	6	EA	\$0.00	\$0.00
SubTotal:					\$25.44
Tax:					\$0.00
Order Total:					\$25.44

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 248306774
Reference Number: 248306774
Invoice Date: 08/07/2024
Payment Terms: Net 30
Total Due: \$25.44

Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S152178437
Order Date: 04/14/2025
Order Method: PHONE

Invoice Number: CM3638920
Invoice Date: 4/14/2025
Due Date: 5/14/2025
Payment Terms: Net 30
Reference Number: Orig Sales ID: S151803915;

BILLING ADDRESS:

City Of Haverhill
4 Summer Street
Haverhill, MA 01830

DELIVERY ADDRESS:

Haverhill-Highway Department
500 Primrose St
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

LEO74542	ERASER, BOARD,MAGNETIC,GN	-1	DZ	\$2.71	-\$2.71
				SubTotal:	-\$2.71
				Tax:	\$0.00
				Order Total:	-\$2.71

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: CM3638920
Reference Number: Orig Sales ID:
S151803915;
Invoice Date: 04/14/2025
Payment Terms: Net 30
Total Due: -\$2.71
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S143018409
Order Date: 04/13/2024
Order Method: WEB

Invoice Number: 245876342
Invoice Date: 4/12/2024
Due Date: 5/12/2024
Payment Terms: Net 30
Reference Number: 245876342

BILLING ADDRESS:

City Of Haverhill
4 Summer St Ste 312
Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
4 Summer St, Rm 312
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5G	WATER,5GAL,JUG,POLAND SPRING	6	EA	\$8.43	\$50.58
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	6	EA	\$6.00	\$36.00
SubTotal:					\$86.58
Tax:					\$0.00
Order Total:					\$86.58

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 245876342
Reference Number: 245876342
Invoice Date: 04/12/2024
Payment Terms: Net 30
Total Due: \$86.58
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S142098498
 Order Date: 03/08/2024
 Order Method: WEB

Invoice Number: 245084293
 Invoice Date: 3/7/2024
 Due Date: 4/6/2024
 Payment Terms: Net 30
 Reference Number: 245084293

BILLING ADDRESS:

City Of Haverhill
 4 Summer St Ste 312
 Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
 4 Summer St, Rm 312
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5G	WATER,5GAL,JUG,POLAND SPRING	2	EA	\$15.97	\$31.94
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	2	EA	\$6.00	\$12.00
SubTotal:					\$43.94
Tax:					\$0.00
Order Total:					\$43.94

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 245084293
 Reference Number: 245084293
 Invoice Date: 03/07/2024
 Payment Terms: Net 30
Total Due: \$43.94
 Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S140149047
 Order Date: 12/22/2023
 Order Method: WEB

Invoice Number: 243407790
 Invoice Date: 12/21/2023
 Due Date: 1/20/2024
 Payment Terms: Net 30
 Reference Number: 243407790

BILLING ADDRESS:

City Of Haverhill
 4 Summer St Ste 312
 Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
 4 Summer St, Rm 312
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5G	WATER,5GAL,JUG,POLAND SPRING	2	EA	\$17.99	\$35.98
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	2	EA	\$6.00	\$12.00
SubTotal:					\$47.98
Tax:					\$0.00
Order Total:					\$47.98

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: 243407790
 Reference Number: 243407790
 Invoice Date: 12/21/2023
 Payment Terms: Net 30
Total Due: \$47.98
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
888-WB-MASON www.wbmason.com

Customer Number: C1016545
PO Number:
Order Number: S141019234
Order Date: 01/27/2024
Order Method: WEB

Invoice Number: 244162053
Invoice Date: 1/26/2024
Due Date: 2/25/2024
Payment Terms: Net 30
Reference Number: 244162053

BILLING ADDRESS:

City Of Haverhill
4 Summer St Ste 312
Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
4 Summer St, Rm 312
Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5G	WATER,5GAL,JUG,POLAND SPRING	2	EA	\$17.99	\$35.98
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	2	EA	\$6.00	\$12.00
SubTotal:					\$47.98
Tax:					\$0.00
Order Total:					\$47.98

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
P.O. Box 981101
Boston, MA 02298-1101

Customer Number:	C1016545
Invoice Number:	244162053
Reference Number:	244162053
Invoice Date:	01/26/2024
Payment Terms:	Net 30
Total Due:	\$47.98
Amount Enclosed:	\$ <input type="text"/>



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S143018874
 Order Date: 04/12/2024
 Order Method: WEB

Invoice Number: CM2681222
 Invoice Date: 4/12/2024
 Due Date: 5/12/2024
 Payment Terms: Net 30
 Reference Number: Orig Sales ID: S142098498;

BILLING ADDRESS:

City Of Haverhill
 4 Summer Street
 Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
 4 Summer St, Rm 312
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	-2	EA	\$6.00	-\$12.00
SubTotal:					-\$12.00
Tax:					\$0.00
Order Total:					-\$12.00

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: CM2681222
 Reference Number: Orig Sales ID: S142098498;
 Invoice Date: 04/12/2024
 Payment Terms: Net 30
Total Due: -\$12.00
Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S142098653
 Order Date: 03/08/2024
 Order Method: WEB

Invoice Number: CM2588559
 Invoice Date: 3/7/2024
 Due Date: 4/6/2024
 Payment Terms: Net 30
 Reference Number: Orig Sales ID: S141019234;

BILLING ADDRESS:

City Of Haverhill
 4 Summer Street
 Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
 4 Summer St, Rm 312
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	-2	EA	\$6.00	-\$12.00
SubTotal:					-\$12.00
Tax:					\$0.00
Order Total:					-\$12.00

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: CM2588559
 Reference Number: Orig Sales ID: S141019234;
 Invoice Date: 03/07/2024
 Payment Terms: Net 30
Total Due: -\$12.00
 Amount Enclosed: \$



WB MASON COMPANY, INC

P.O. Box 981101 - Boston, MA 02298-1101
 888-WB-MASON www.wbmason.com

Customer Number: C1016545
 PO Number:
 Order Number: S141019359
 Order Date: 01/27/2024
 Order Method: WEB

Invoice Number: CM2480692
 Invoice Date: 1/26/2024
 Due Date: 2/25/2024
 Payment Terms: Net 30
 Reference Number: Orig Sales ID: S140149047;

BILLING ADDRESS:

City Of Haverhill
 4 Summer Street
 Haverhill, MA 01830

DELIVERY ADDRESS:

City Of Haverhill: IT Dept
 4 Summer St, Rm 312
 Haverhill, MA 01830

W.B. Mason Federal ID #: 04-2455641

Item	Description	Qty Shipped	U/M	Unit Price	Ext Price
NESRH2O5GDEP OSIT	DEPOSIT,5GAL,JUG	-2	EA	\$6.00	-\$12.00
SubTotal:					-\$12.00
Tax:					\$0.00
Order Total:					-\$12.00

Please Return This Portion With Payment:

REMITTANCE SECTION:

WB MASON COMPANY, INC
 P.O. Box 981101 - Boston, MA 02298-1101

REMIT PAYMENT TO:

WB MASON COMPANY, INC
 P.O. Box 981101
 Boston, MA 02298-1101

Customer Number: C1016545
Invoice Number: CM2480692
 Reference Number: Orig Sales ID: S140149047;
 Invoice Date: 01/26/2024
 Payment Terms: Net 30
Total Due: -\$12.00
 Amount Enclosed: \$

14.1



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

January 15, 2026

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Seventeenth Ave #13 – HPS-25-15 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Robert E. Ward
DPW Director

JAN 22 AM 8:24
HAVCITYCLERK

C: Mayor Barrett, Lt. Lynch, K. Wright

File 10 days



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Seventeenth Avenue: In front of #13	No Parking (except for 1 24-hour handicap parking space)	24 hours
--	---	-----------------

APPROVED AS TO LEGALITY

City Solicitor

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>

Date Thu 1/22/2026 8:56 AM

To Natalia Hernandez <NHernandez@HaverhillMa.gov>

 1 attachment (17 KB)

W01411860.pdf;

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details Order Number: W0141186 Business Type: All Other Public Notices Notice Size: Public Notices Notice Estimate: \$69.23 Referral Code: 13 Seventeenth Ave Handicap Parking	Schedule for notice number W01411860 Thu Jan 29, 2026 Haverhill Gazette Public All Zones Notices <table border="1"><tr><td colspan="3" style="text-align: center;">CITY OF HAVERHILL In Municipal Council</td></tr><tr><td colspan="3">ORDERED:</td></tr><tr><td colspan="3">AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC</td></tr><tr><td colspan="3">BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:</td></tr><tr><td>Seventeenth Avenue: In front of #13</td><td>No Parking (except for 1 24-hour handicap parking space)</td><td>24 hours</td></tr><tr><td colspan="3">HG - Publication Dates</td></tr></table>	CITY OF HAVERHILL In Municipal Council			ORDERED:			AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC			BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:			Seventeenth Avenue: In front of #13	No Parking (except for 1 24-hour handicap parking space)	24 hours	HG - Publication Dates		
CITY OF HAVERHILL In Municipal Council																			
ORDERED:																			
AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC																			
BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:																			
Seventeenth Avenue: In front of #13	No Parking (except for 1 24-hour handicap parking space)	24 hours																	
HG - Publication Dates																			
Account Details Haverhill Clerk 4 SUMMER ST STE 118 HAVERHILL, MA  01830 978-374-2312 cityclerk@cityofhaverhill.com HAVERHILL CITY CLERK																			

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16.2

Document # 10-B

Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by **DELETING** the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
113 Laurel Ave	No Parking (except for 1 24-hr handicap parking space)	24-Hrs

IN CITY COUNCIL: January 13, 2026

FILE 10 DAYS

10 YEAS, 0 NAYS, 1 ABSENT

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk



14.2

Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

January 8, 2026

JAN 9 AM 11:01
HAVERHILL CLERK

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *113 Laurel Avenue – HPS-26-2 - Delete Handicap Parking*

As requested, see attached ordinance for deleting handicap spot at the subject location.

Please contact me if you have any questions.

Sincerely,

Robert E. Ward
DPW Director

C: Mayor Barrett, Lt. Lynch, K. Wright



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **DELETING** the following:

Laurel Ave:	No Parking	24 hours
In front of #113	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

Re: Handicap Parking for 60 Franklin and 113 Laurel Ave

From CMacDonald@salemnews.com <CMacDonald@salemnews.com>
on behalf of
HGLegals@hgazette.com <HGLegals@hgazette.com>
Date Thu 1/15/2026 11:46 AM
To Natalia Hernandez <NHernandez@HaverhillMa.gov>
Cc Kaitlin Wright <kwright@haverhillma.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.
Hi Natalia,

I have these schedule for the next edition of the Eagle Tribune. We can actually put these in Sunday's paper.

Thanks!
Christa
Haverhill Gazette
North of Boston Media Group
978-946-2157
100 Turnpike St.
North Andover, MA 01845

- Emails received after **3:00 p.m.** will not be processed until the following business day. This includes both requests for changes and new orders. For urgent matters please contact our Legal Advertising Manager, Christa MacDonald, at cmacdonald@northofboston.com
- Please review your proof promptly. If no changes are requested, the notice will print as shown.
- To our pre-pay customers -- payment will be required before publication.

From: "Natalia Hernandez" <NHernandez@HaverhillMa.gov>
To: "HGLegals@hgazette.com" <hglegals@hgazette.com>
Cc: "Kaitlin Wright" <kwright@haverhillma.gov>
Date: 01/13/2026 04:41 PM
Subject: Re: Handicap Parking for 60 Franklin and 113 Laurel Ave

Hi,



[attachment "60 Franklin st Handicap Parking.pdf" deleted by Christa MacDonald/NOB]

101
Document # 10-A

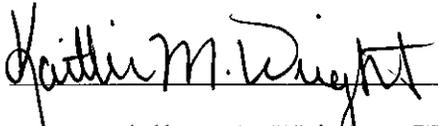
Ordinance re: Vehicles and Traffic; Amend Ch 240, be further amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/DAYS</u>
60 Franklin St	No Parking	24-Hrs
	(except for 1 24-hr handicap parking space)	

IN CITY COUNCIL: January 13, 2026

FILE 10 DAYS

YEAS, 0 NAYS, 1 ABSENT

Attest: 
Kaitlin M. Wright, CMC
City Clerk

14.1



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

January 6, 2026

JAN 9 AM 11:01
HAVCITYCLERK

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Franklin Street #60 – HPS-26-1 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Robert E. Ward
DPW Director

C: Mayor Barrett, Lt. Lynch, K. Wright



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Franklin Street:	No Parking	24 hours
In front of #60	(except for 1 24-hour	
	handicap parking space)	

APPROVED AS TO LEGALITY

City Solicitor

Re: Handicap Parking for 60 Franklin and 113 Laurel Ave

From CMacDonald@salemnews.com <CMacDonald@salemnews.com>
on behalf of
HGLegals@hgazette.com <HGLegals@hgazette.com>
Date Thu 1/15/2026 11:46 AM
To Natalia Hernandez <NHernandez@HaverhillMa.gov>
Cc Kaitlin Wright <kwright@haverhillma.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.
Hi Natalia,

I have these schedule for the next edition of the Eagle Tribune. We can actually put these in Sunday's paper.

Thanks!
Christa
Haverhill Gazette
North of Boston Media Group
978-946-2157
100 Turnpike St.
North Andover, MA 01845

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- Please review your proof promptly. If no changes are requested, the notice will print as shown.
- To our pre-pay customers -- payment will be required before publication.

From: "Natalia Hernandez" <NHernandez@HaverhillMa.gov>
To: "HGLegals@hgazette.com" <hglegals@hgazette.com>
Cc: "Kaitlin Wright" <kwright@haverhillma.gov>
Date: 01/13/2026 04:41 PM
Subject: Re: Handicap Parking for 60 Franklin and 113 Laurel Ave

Hi,



[attachment "60 Franklin st Handicap Parking.pdf" deleted by Christa MacDonald/NOB]

16.3

Document # 107-A

Ordinance re: Boards and Commissions- Article XX Agricultural Commission
Related communication from City Solicitor, Lisa Mead

IN CITY COUNCIL: OCTOBER 28, 2025

PLACED ON FILE FOR 10 DAYS

10 YEAS, 0 NAYS, 1 ABSENT,

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

IN CITY COUNCIL: DECEMBER 2, 2025
COUNCIL VOTED TO CONTINUE TO JANUARY 13, 2026

ATTEST: Kaitlin M. Wright
CITY CLERK

IN CITY COUNCIL: JANUARY 13, 2026
CONTINUED TO JANUARY 27, 2026 10 yeas, 0 nays, 1 absent

ATTEST:
Kaitlin M. Wright
KAITLIN M. WRIGHT, CITY CLERK

Kaitlin Wright

From: Melissa Lewandowski
Sent: Thursday, January 8, 2026 4:30 PM
To: Lori Robertson; Tim Jordan; Kaitlin Wright
Subject: AG comm

Good afternoon

My agenda item regarding AG commission originally continued to 1/13 is not yet ripe for agenda as we are awaiting final draft from Atty. Mead. I have spoken to President Jordan about placing it on the agenda for 1/27. Please move the item to 1/27.

Thank you

Councilor Lewandowski

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JAN 9 AMB:18
HANCITYCLERK



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

978.463.7700
www.mtclawyers.com

10.1

October 22, 2025

By Electronic Delivery

Thomas J. Sullivan
City Council President
Haverhill City Council
4 Summer Street,
Room 204
Haverhill, MA 01830

Re: Amendment to Ch. 11 of the City Ordinances re: Agriculture Commission

Dear Mr. Sullivan:

Reference is made to the above captioned matter. In that connection, the City has provided us with comments and materials related to codifying the creation and duties of the City's Agriculture Commission. Please find transmitted along with this letter a new Municipal Ordinance document and correcting the Council's Order 123 of 2019, originally creating the Agriculture Commission.

Sincerely,

/s/ Lisa L. Mead

Atty. Lisa Mead, City Solicitor

Enclosure(s)

cc: Melinda E. Barrett, Mayor

New Bedford Office
227 Union Street
New Bedford, MA 02740
Phone 774.206.6857

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

File for 10 days (14.1)

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 24, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: An Ordinance Relating to Boards and Commissions – Article XX Agricultural Commission

Dear Mr. President and Members of the City Council:

Attached please find An Ordinance Relating to Boards and Commissions – Article XX Agricultural Commission.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

Article XX Agricultural Commission

§ 11-101 Establishment; purpose

There shall be established in the City of Haverhill, in accordance with G.L. c. 40 sec. 8L, which is hereby accepted to the extent set forth below, an Agricultural Commission, which Commission is hereby established for the following general purposes: to promote and develop the agricultural resources of the municipality.

§ 11-102 Duties

Such Commission shall:

- advocate for farmers, farm businesses and farm interests;
- seek to coordinate agricultural related activities with other governmental bodies or unofficial local groups or organizations that promote agriculture;
- receive grants, gifts, bequests or devises of money or personal property of any nature and interest in real property with permission of the City Council and the Mayor;
- apply for, receive, expend and act on behalf of the municipality in connection with federal and state grants or programs or private grants related to local agriculture, with the approval of the Mayor;
- advertise, prepare, print and distribute books, maps, charts and pamphlets related to local agriculture that the municipal Agricultural Commission deems necessary for its work.

§ 11-103 Membership

The Commission shall consist of five (5) members who shall be residents of the City. A

majority of members shall be farmers or employed in an agriculture-related field. If farmers or persons employed in agriculture are not available to serve on the Commission, then the Commission shall include a majority of members with knowledge and experience in agricultural practices or knowledge of related agricultural business.

Each member of the Commission shall serve for a term of 3 years; provided, however, that the initial members appointed under this section shall serve for terms of 1, 2 or 3 years and the terms shall be arranged by the appointing authority so that the terms of approximately 1/3 of the Commission's members shall expire each year.

The members of the Commission shall be appointed by the Mayor and confirmed by the City Council.

A member of the Commission who fails to attend, without reasonable excuse, more than 60% of the meetings of the Commission in any year, may be removed by the appointing authority. A vacancy created by a member being removed shall be filled by the appointing authority for the remainder of the unexpired term in the same manner as the original appointment.

§ 11-104 Operations of the Commission

The Commission may appoint a chair, clerks, and may contract for materials and services as it may require, subject to appropriation by the City.

The Commission shall comply with all purchasing and contracting requirements of the City.

The Commission shall keep accurate records of its meetings and actions and shall file an annual report with the City Clerk. The Commission's annual report shall be posted on the City's website.

The Commission shall work with and keep informed the Conservation Agent or its designee on all happenings and activities of the Commission.



DOCUMENT 123

CITY OF HAVERHILL

In Municipal Council December 10 2019

~~ORDAINED~~

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

"Article XIX. Agriculture Commission

§ 11-92 Establishment; purpose.

There shall be established in the City of Haverhill, in accordance with MGL c. 40, §8L, which is hereby accepted, an Agriculture Commission, which Commission is hereby established for the following general purposes: to promote and develop the agricultural resources of the municipality.

§ 11-93 Duties.

A. Such Commission shall advocate for farmers, farm businesses and farm interests; assist farmers in resolving municipal problems or conflicts related to farms; seek to coordinate agricultural- related activities with other governmental bodies or unofficial local groups or organizations that promote agriculture; receive grants, gifts, bequests or devises of money or personal property of any nature and interests in real property with permission of the City Council and the Mayor; apply for, receive, expend and act on behalf of the municipality in connection with federal and state grants or programs or private grants related to local agriculture, with the approval of the Mayor; advertise, prepare, print and distribute books, maps, charts and pamphlets related to local agriculture that the municipal agricultural Commission deems necessary for its work; and, buy, hold, manage, license or lease land for agricultural purposes with permission of the City Council and the Mayor

Legal Ad For Haverhill

From Natalia Hernandez <NHernandez@HaverhillMa.gov>
Date Thu 10/30/2025 4:52 PM
To hglegals@hgazette.com <hglegals@hgazette.com>
Cc Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

 1 attachment (51 KB)

Ad for Article XX Agricultural Commission 2025.pdf;

Good Afternoon,

Please run the following legal ad one time in the Gazette on November 6, 2025.

An Ordinance relating to Boards and Commissions Article XX Agricultural Commission.

Any questions, please call 978-420-3621. Thank you!

Sincerely,
Natalia Hernandez



Kaitlin Wright

From: Tim Jordan
Sent: Friday, January 23, 2026 8:10 AM
To: Melissa Lewandowski; Kaitlin Wright
Subject: Re: AG

How about March 3rd?

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From: Melissa Lewandowski <mlewandowski@haverhillma.gov>
Sent: Thursday, January 22, 2026 3:26:18 PM
To: Kaitlin Wright <kwright@haverhillma.gov>; Tim Jordan <tjordan@haverhillma.gov>
Subject: Re: AG

Understood. President Jordan, please suggest a date in early March and I'll follow suit.
Thank you,
Melissa

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From: Kaitlin Wright <kwright@haverhillma.gov>
Sent: Thursday, January 22, 2026 2:43:50 PM
To: Melissa Lewandowski <mlewandowski@haverhillma.gov>; Tim Jordan <tjordan@haverhillma.gov>
Subject: RE: AG

Thank you.

Just to be clear, at the meeting, when the item is continued, it will need to be continued to a set date. I don't necessarily need that date in advance for the agenda – I can place it on as *Communication from Councilor Lewandowski to a date to be determined during Council meeting*, but a date will need to be set for the item to return to.

All my best,

Kaitlin

Kaitlin M. Wright, CMC
City Clerk
4 Summer Street, Room 118
Office: (978) 374-2312
Fax: (978) 373-8490
kwright@haverhillma.gov