



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, January 7, 2020 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR
6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
7. UTILITY HEARING(S) AND RELATED ORDER(S)
8. HEARINGS AND RELATED ORDERS:
9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
10. APPOINTMENTS:
 - 10.1. Confirming Appointments
 - 10.1.1. *Cultural Council*, Douglas Edison Expires December 31 2021
 - 10.2. Non-Confirming Appointments
 - 10.2.1. *City's Representative to Community Action Inc Board*, Nomsa Ncube
Re-appointment Expires December 31 2020
 - 10.3.
 - 10.4. Resignations:
 - 10.4.1. Kaitlin M Wright, from *Haverhill Cultural Council*
11. PETITIONS:
 - 11.1. Document 99; Application for Special Permit from Attorney Robert Harb representing *Boston Hill Fence LLC* requesting seasonal storage in the Watershed Protection District of road salt and other material used for removal of snow or ice on roads at 977 Amesbury rd: Assessor's Map 439-8-3 & 3A
Postponed from October 8 2019 **Hearing Jan 28 2020**
 - 11.2. Applications Handicap Parking Sign
 1. Nathan R McEleney, 24 Essex st - *new* **Refer to Planning**
 2. Amal Alsaraby, for 461 Washington st - *new* " " "
 3. Khairy Alsaraby, for 461 Washington st - *renew*
 - 11.3. Amusement/Event Applications:
 - 11.4. Tag Days:
 - 11.5. One Day Liquor License:
 - 11.6. Annual License Renewals:
 - 11.6.1. **Hawker Peddlers License 2020 - Seasonal - Fixed locations; renewals**
 - 11.6.2. **Coin-Op License Renewals 2020**
 - 11.6.3. **Sunday Coin-Op License Renewals 2020**
 - 11.6.4. **Drainlayer License for 2020**
 - 11.6.4.1. Steve Allen
 - 11.6.4.2. Serge Beaulieu
 - 11.6.4.3. James Boraczek
 - 11.6.4.4. Paul D Busby



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- 11.6.4.5. David Deloury
- 11.6.4.6. Jason Dixey
- 11.6.4.7. Stephen Doherty
- 11.6.4.8. Tom Dube
- 11.6.4.9. Richard Early Jr.
- 11.6.4.10. Richard Early Sr.
- 11.6.4.11. Robert Frye
- 11.6.4.12. John Grasso
- 11.6.4.13. Thomas Hodgson
- 11.6.4.14. Scott Karpinski
- 11.6.4.15. Scott Laffey
- 11.6.4.16. Michael Mazzotta
- 11.6.4.17. Joseph Phelan
- 11.6.4.18. Fred Ramey
- 11.6.4.19. Michael Reilly
- 11.6.4.20. William Sawyer
- 11.6.4.21. Joseph Watson

11.6.5. Taxi Driver Licenses for 2020

11.6.6. Taxi License:

11.6.7. Junk Dealer License

11.6.8. Pool Tables

11.6.9. Sunday Pool

11.6.10. Bowling

11.6.11. Sunday Bowling

11.6.12. Buy & Sell Second Hand Articles

11.6.13. Buy & Sell Second Hand Clothing

11.6.14. Pawnbroker license

11.6.15. Fortune Teller

11.6.16. Buy & Sell Old Gold

11.6.17. Roller Skating Rink

11.6.18. Sunday Skating

11.6.19. Exterior Vending Machines

11.6.20. Limousine/Livery License/Chair Cars

12. MOTIONS AND ORDERS:

- 12.1. Order – Presidential Primaries be held in City Tuesday, March 3 2020; with polls to open at 7 o'clock am and to close at 8 o'clock pm for voters to elect for their respective parties Presidential Preference for this Commonwealth, State Committee Man for the First Essex Senatorial District, State Committee Woman for the First Essex Senatorial District and Members of the Ward Committees for the City of Haverhill
- 12.2. Order – Document 11/2019 - (Order relating to rates for private snow plowing and hauling) be deleted in its entirety and new rates inserted as listed; effective January 8, 2020



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, January 7, 2020 at 7:00 PM

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13. ORDINANCES (FILE 10 DAYS)

- 13.1. Ordinance re: Vehicles & Traffic; 3 spaces on Northerly side off street parking area in front of Goecke Deck – Veteran’s Clinic patrons only – Veteran’s Clinic Business Hours **File 10 days**
- 13.2. Ordinance re: Parking–459 Washington st, Handicap Parking **File 10 days**
- 13.3. Ordinance re: Parking–59 Hancock st, Add Handicap Parking **File 10 days**

14. MONTHLY REPORT

15. RESOLUTIONS AND PROCLAMATIONS

16. COMMUNICATIONS FROM COUNCILLORS:

- 16.1. Communication from Council President John Michitson to cancel City Council meeting scheduled for January 21, 2020 in the *Theodore Pelosi Jr. City Council Chambers*
- 16.2. Communication from Councillor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to talk about the Mayor’s Capital Improvement Plan and also about occupational cancer
- 16.3. Communication from Councillor Joseph Bevilacqua requesting a discussion for urgent attention for Basiliere Bridge
- 16.4. Communication from Councillor Michael McGonagle requesting a discussion regarding the new traffic light installed at the *Five Guys* restaurant
- 16.5. Communication from Councillor McGonagle requesting to refer a request for No Parking Here to Corner sign on Solitaire Drive and signage on Gile st to Traffic and Safety Committee
- 16.6. Communication from Councillor Michael McGonagle requesting to have the Traffic and Safety Committee review the crosswalks at *Cedardale Health and Fitness Club*
- 16.7. Communication from Councillor Colin LePage requesting a discussion regarding the *Rules and Regulations* of the City Council

17. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 17.1. Document 123: Ordinance re: Boards and Commissions – Amend Code by adding to “Article XIX. Agriculture Commission”
Filed December 11 2019

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

- 18.1. **DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 18.2. **ADJOURN**

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

10.1.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 3, 2020

City Council President John Michitson & Members of the City Council

RE: Cultural Council Appointment – Douglas Edison

Dear Mr. President and City Council Members:

I hereby am appointing Douglas Edison, 28 Towne Hill Road, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2021.

Very truly yours,

**James J. Fiorentini
Mayor**

JJF/lyf

cc: Alison Colby Campbell - Haverhill Cultural Council

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

10,112
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 3, 2020

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Nomsa Ncube - Representative to Community Action Inc. Board

Dear Mr. President and Members of the Haverhill City Council:

Please be advised that I hereby re-appoint Nomsa Ncube who resides at 67 Washington Street, #102-P, Haverhill, Massachusetts as the City's Representative to Community Action Inc. Board.

This is a non-confirming appointment. This appointment takes effect immediately and expires 12/31/2020.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

cc: John Cuneo, President and CEO, Community Action, Inc.



Community Action, Inc.

3 Washington Square

Haverhill, MA 01830-6139

(978) 373-1971 / fax (978) 469-8392

TDD: please use "711" – the telecommunications relay service

www.communityactioninc.org

DEC 16 2019

December 16, 2019

The Honorable James Fiorentini
Mayor of the City of Haverhill
4 Summer St., Room 100
Haverhill, MA 01830

Dear Mayor Fiorentini,

Congratulations on your re-election. As you are aware, Community Action, Inc. (CAI)'s bylaws require a "best practice" of having public sector representatives confirmed annually by the public official they represent.

Thank you for your endorsement of Nomsa Ncube as your representative on CAI's Board of Directors. She has become a valued and respected board member.

We and Nomsa hope you will re-nominate her. If you agree to have Nomsa continue on our board as your representative for the period January 1 to December 31, 2020, please send a letter as soon as possible on your official stationery to me at the above address, re-nominating Nomsa Ncube as your representative on the CAI Board of Directors.

If you have any questions or would like to discuss the matter further, please contact me at 978-373-1971 x223.

Thank you.

Sincerely,

John Cuneo
President and CEO

An Equal Opportunity Agency



Kaitlin M. Wright
17 Belvidere Road Haverhill, MA 01830 – (978) 697-0380

10.3.11

James Fiorentini
Mayor
City of Haverhill
4 Summer Street, Room 100
Haverhill, MA 01830

January 2, 2020

Dear Mayor Fiorentini,

It is with deep regret that I am writing to inform you of my decision to resign my position as an appointed member of the Haverhill Cultural Council, effective immediately.

Thank you for allowing me the opportunity to serve as a member of the Haverhill Cultural Council. I have enjoyed every minute of my time on the Council; however, due to my graduate course schedule this semester, I will be unable to fulfill my duties as a Council member. My classes this semester meet on Wednesday evenings at Suffolk University, which conflicts with our current meeting schedule.

It has been a pleasure serving on the Haverhill Cultural Council. I am incredibly proud of all that the Council has accomplished in the past two years by bringing vibrant arts and cultural events to our city and enriching the lives of all of Haverhill citizens' and beyond. It has been an honor to serve my city and I do hope, once I have completed my Master's program in May 2020, I can once again serve the city in an appointed capacity.

I have enjoyed working with fellow Council members and learning about our city's arts community. I wish the Haverhill Cultural Council every success in the future. Thank you for your understanding.

Yours in Service,


Kaitlin M. Wright

ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

Hearing October 8 2019
Hearing JANUARY 28 2020
Of Counsel

Alfred J. Cirome

99
TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: bobharb@aol.com

August 15, 2019

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: APPLICATION OF BOSTON HILL FENCE LLC FOR A SPECIAL PERMIT/WAIVER TO ALLOW SEASONAL STORAGE OF ROAD SALT AND OTHER MATERIAL USED FOR THE REMOVAL OF SNOW OR ICE ON ROADS IN THE WATERSHED PROTECTION DISTRICT FROM NOVEMBER 1ST THROUGH APRIL 30TH

977 AMESBURY ROAD
Haverhill Assessor's Map 439-8-3 & 3A

To the Haverhill City Council:

Application is hereby made for the issuance of a Special Permit and/or Waiver in accordance with the Haverhill Zoning Ordinance and the Watershed Protection District Use Regulations (Chapter 255 Section 19).

The proposed use was allowed by the Haverhill Board of Appeals in its finding issued on April 17, 2019, subject to meeting with the necessary Departments with regard to the storage of salt. After meeting with the Departments, especially the Conservation and Water Departments, it was determined that with City Council Approval for Seasonal Storage of salt and other materials used for the removal of snow and ice on the roads was required. The location and design of the "salt shed" has been approved by the Water Department.

The property is located in an SC Zone. The proposed use is allowed in that zone pursuant to the above referenced Board of Appeal finding, but is not allowed in the Watershed Protection District (255-19D(2)(i)) without specific Special Permit and/or Waiver from the City Council. To not allow this limited seasonal use from Nov. 1st through April 30th for an allowed business located on Route 110, would greatly affect the business of the Applicant and could amount to a taking where no reasonably foreseeable danger to the public health, safety or welfare will arise from such limited use or Special Permit (255-19D(3)(b)). Thus, this Application for the Limited Seasonal Storage of salt and other materials.

As can be seen from the two plans filed with this Petition, a specific location and design of the Salt Shed was reviewed with the Water Department prior to this filing for their approval.

99
The Plans filed herewith show that the proposed construction is located in a Zone B. State Regulations prohibit salt sheds in Zone A but not in Zone B. Hence the proposed location for the Salt Shed. Applicant is also advised that there are no wetlands on this lot

Applicant believes that the salt shed, as proposed, requires no Federal or State permits, but will require Site Plan Approval and a Building Permit from the Building Department. All these local permits and approvals are to be filed after any Special Permit Approval.

This Application is accompanied by:

30 sets of the Site Plan;

30 sets of the Specs and Building Plans;

A Legal Description of the existing Lots and property;

and the required filling fee.

Applicant respectfully requests the Council to find that this proposal satisfies the requirements of the Watershed Protection District (S255-19G), that is:

- A. This proposal satisfies the design and operations guidelines set forth in S255-19F;
- B. This proposal is in harmony with the purposes and intent of the Wetlands Protection District Ordinance and will promote the purposes of said District. This seasonal use in the proposed shed will not impact the watershed and is essential to the operation of an allowed business on Route 110;
- C. This proposal is appropriate to the natural topography, soils and other characteristics of the site to be developed, and other uses in the neighborhood;
- D. This proposal will not, during construction or thereafter, have an adverse environmental impact on any water body or water course in the district; and
- E. This proposal will not adversely affect the quality or quantity of an existing or potential water supply.

Therefore, the Applicant respectfully requests the City Council approve his Application and Issue the Special Permit/Waiver for seasonal storage of salt and other materials used to remove ice and snow from Nov. 1st through April 30th in the Watershed Protection District.

Applicant waives the 65 day hearing requirement.

Respectfully submitted,

Robert D. Harb Attorney For Boston Hill Fence, LLC
Robert D. Harb, Attorney For Applicant

Boston Hill Fence LLC

By: Lancing Leland
Lancing Leland, Manager
Applicant

IN CITY COUNCIL: September 17 2019
COUNCIL HEARING OCTOBER 8 2019

Attest: [Signature]

City Clerk

IN CITY COUNCIL: October 8 2019
POSTPONED TO A DATE TO BE DETERMINED

Attest: [Signature]

City Clerk

August 15, 2019

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

**Re: Petition of Boston Hill Fence LLC for Special Permit and/or Waiver
Seasonal Storage of Road Salt and Other Materials Used for Snow or Ice
Removal In the Watershed Protection District
977 Amesbury Road, Haverhill, MA**

To the Haverhill City Council:

AL Realty Partners, LLC, Owner of the above property located at 977 Amesbury Road, Haverhill, MA, hereby gives its consent and approval for Boston Hill Fence LLC to file a Petition for the above referenced Special Permit and/or Waiver with the Haverhill City Council regarding said premises.

Sincerely,

AL Realty Partners, LLC

By: 
Alexia Leland, Manager

By: 
Ianemg Leland, Manager

PROPOSED SITE PLAN OF LAND AT

977 AMESBURY ROAD
HAVERHILL, MASSACHUSETTS

JUNE 24, 2019

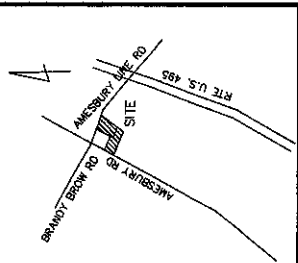
OWNER/APPLICANT:

AL REALTY PARTNERS, LLC
799 AMESBURY RD.
HAVERHILL, MA.

ASSESSOR'S PLAN 439
BLOCK 8
LOTS 3 & 3A
DEED BOOK 37548
PAGE 258
ZONE SC

GENERAL NOTES:

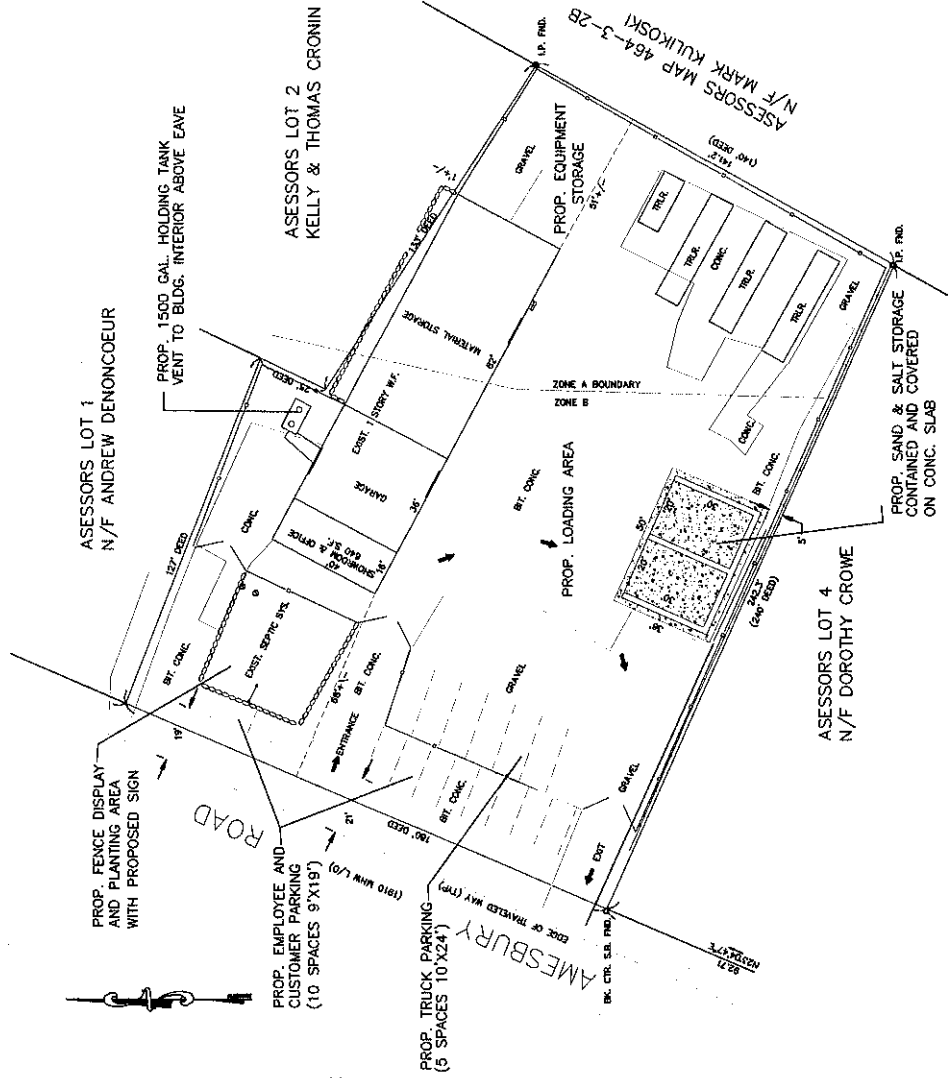
1. BOUNDARY INFORMATION BASED ON "PLAN OF LAND IN HAVERHILL, MASS. PREPARED FOR GEORGE SACCO", DATED REV. 7/21/2000, BY ATLANTIC ENGINEERING & SURVEY CONSULTANTS, INC. HAVERHILL. CITY ENGINEER'S OFFICE PLAN SEC. 68 PL. 2411
2. ADDITIONAL INFORMATION WAS COMPILED FROM ONSITE SURVEY PERFORMED BY RAM ENGINEERING, HAVERHILL, MA.
3. FINDING FROM BOARD OF APPEALS RECORDED WITH THE ESSEX SOUTH DISTRICT REGISTRY OF DEEDS BOOK 15730, PAGE B.



LOCUS PLAN
SCALE - NTS

LEGEND:

- UTILITY POLE
- STONE BOUND PIPE
- IRON PIN OR
- CATCH BASIN
- SEWER MANHOLE
- BITUMINOUS CONCRETE
- CONCRETE
- NOT TO SCALE
- PROP. 8' PRIVACY FENCE
- CHAIN LINK FENCE
- STONE RET. WALL



GRAPHIC SCALE



SHEET 1 OF 2 SITE PLAN

RAM ENGINEERING
160 Main Street
Haverhill, Massachusetts 01830
TEL: (978) 372-0449 FAX: (978) 372-7183

ROBERT A. MASYS, P.E.

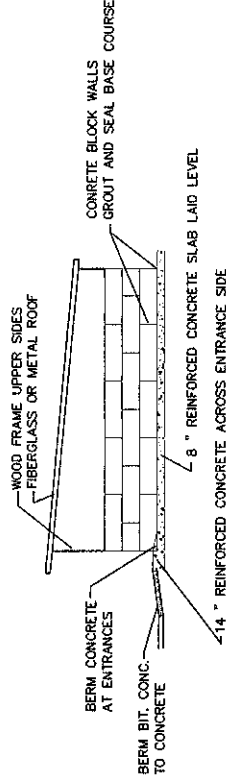
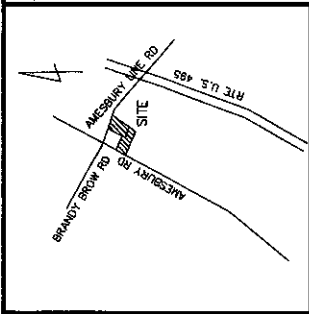
PROPOSED SITE PLAN OF LAND AT

977 AMESBURY ROADY
HAVERHILL, MASSACHUSETTS

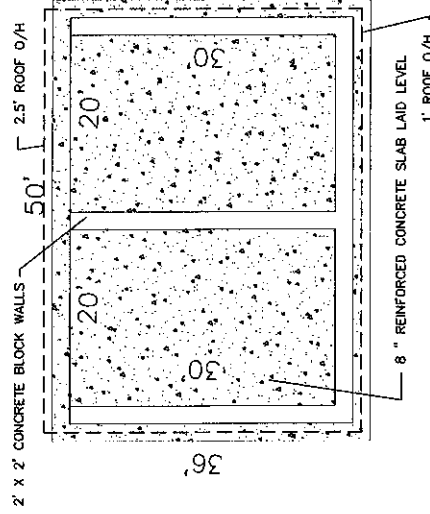
JUNE 24, 2019

OWNER/APPLICANT:

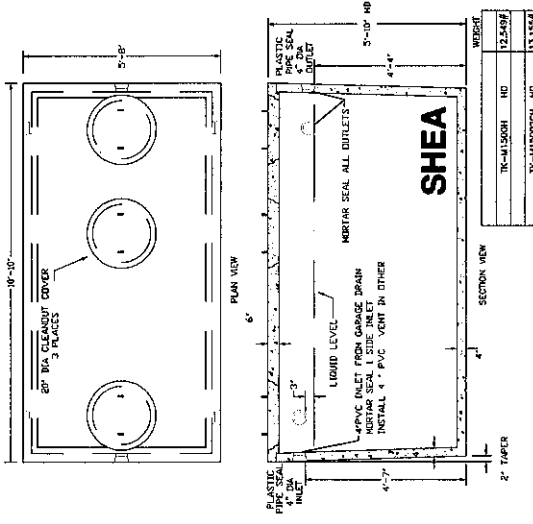
AL REALTY PARTNERS, LLC
799 AMESBURY RD.
HAVERHILL, MA.



STORAGE SHED SECTION
1"=10'



STORAGE SHED PLAN VIEW
1"=10'



- NOTES:
1. CONCRETE 4,000 PSI MINIMUM AFTER 28 DAYS.
 2. DESIGN COMPENSATION WITH 310 CHD 1500, DEP. TILES 3 RECS. FOR SEPTIC TANKS.
 3. ALL REINFORCEMENT PER ASTM C1227-02.
 4. BUTYLE WALL OPTIONAL FOR TWO COMPARTMENT TANKS.
 5. TIES AND GAS BUTYLE SOLD SEPARATELY.
 6. ALSO AVAILABLE IN H-20 LOADING.
 7. INSTALL 2 HO ACCESS MANHOLE RINGS AND COVERS TO GRADE.
 8. TANK TO BE INSPECTED WEEKLY.

TYPICAL SECTIONS OF SURFACE TREATMENTS

SECTION	DESCRIPTION
NEW	NEW CONCRETE PAVEMENT
LOADING	LOADING SEEDING

SHEET 2 OF 2 DETAILS

ROBERT A. WASTY, P.E.

R.A.M. ENGINEERING
150 Main Street
Haverhill, Massachusetts 01830
TEL: (978) 372-6646 FAX: (978) 372-7183

This is an aerial map of Amesbury, Massachusetts, showing a large area of land with diagonal hatching. The map includes various labels for roads (e.g., Amesbury Line Rd, Cornerstone Farm), property numbers (e.g., 439-3-1A, 439-3-1D), and a scale bar indicating 1 inch equals 122 feet. A Google App Store logo is visible in the bottom left corner.

Property ID	439-8-3
Location	977 AMESBURY RD
Owner	SACCO GEORGE A



City of Haverhill, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated February 5, 2019
Data updated February 4, 2019

Map Theme Legends

Water Resource Protection

Watershed



Zone II Wellhead Protection Areas



Interim Wellhead Protection Area



Surface Water Protection Zones

- ZONE A
- ZONE B
- ZONE C

Wetlands

- Shoreline
- Hydrologic Connection
- Mean Low Water Line
- Wetland Limit
- Closure Line
- Reservoir (with PWSID)
- Marsh/Bog
- Wooded Marsh
- Cranberry Bog
- Salt Marsh
- Tidal Flats
- Beach/Dune

MassDEP Wetlands

Massachusetts Geographic Information System (MassGIS)

11.3

#1

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW ☒
*RENEWAL ☐

DATE OF REQUEST 12/4/2019 DATE OF APPROVAL _____

NAME: Nathan R. McEleney

ADDRESS: 24 Essex St. Apt. 309

TELEPHONE #: (978) 413-7278

VEHICLE TYPE: 1998 Cadillac Eldorado (coupe)

PLATE #: 4900 XZ

Do you currently have off street parking at your residence? ☐ Yes ☒ No
If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? ☒ Yes ☐ No
If yes, location: 170 Washington St., Haverhill

x [Signature]
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Reason for denial

[Signature]
Chief of Police Signature

☒ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

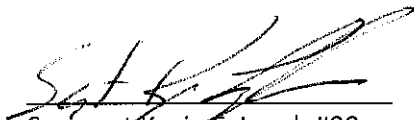
MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief DeNaro
From: Sergeant Kevin F. Lynch
Date: 12/17/2019
RE: Handicap parking sign application

Dear Sir,

I have spoken with applicant, Nathan McEleney, in regards to an application/request for four handicap spaces, two on Wingate St., and two in the Essex St./Locust St. City Parking Lot. He is requesting the signs for himself and other handicap residents of 24 Essex St. I have spoken with John Pettis, City Engineer, and Michael Stankovich, Director of Public Works. Both are in agreement that there should be two Handicap Parking spots, one in front of 3-5 Wingate St. and the other in front of 4-8 Wingate St. The spots in the Essex St./Locust St. City Parking Lot will be addressed when the weather warms up to allow for the curb cutting and stripping. At this time all the requirements have been met and I would recommend that a signs be placed at that these locations.

Respectfully,



Sergeant Kevin F. Lynch #90

(11.2) (11.2)

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

*NEW X
*RENEWAL /

DATE OF REQUEST 12/19/19 DATE OF APPROVAL _____

NAME: AMAL ALSARARY

ADDRESS: 461 WASHINGTON ST HAVERHILL MA 01832

TELEPHONE #: 978-457-1542

VEHICLE TYPE: TOYOTA CARRY

PLATE #: 2YR 632

Do you currently have off street parking at your residence? _____ Yes / No

If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? _____ Yes / No

If yes, location? _____

x AMAL ALSARARY
Applicant Signature

Place on Bottom Right Side
of Chalk Ave Please

- Please include a copy of your current handicap placard or handicap registration, along with this application.

/ Approve _____ Denied

Reason for denial

Alan R. P. [Signature]
Chief of Police Signature

/ Approve _____ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief DeNaro

From: Officer Pearl

Date: December 23, 2019

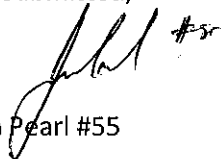
RE: Handicap Parking sign application

Sir,

I have spoken with Amal Alsaraby of 461 Washington St. in regards to her application for a handicap parking sign. I also inspected the location. At this time it appears that she meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,

Officer Jason Pearl #55

A handwritten signature in black ink, appearing to read "J. Pearl #55", is written over the printed name "Officer Jason Pearl #55".

CITY OF HAVERHILL
APPLICATION FOR HANDICAP PARKING SIGN

11.2

#3

*NEW _____
*RENEWAL X

DATE OF REQUEST DEC 19, 2019 DATE OF APPROVAL _____

NAME: Khairy Elsaraby

ADDRESS: 461 Washington St. Haverhill, MA 01830

TELEPHONE #: 978-457-5433

VEHICLE TYPE: TOYOTA HIGHLANDER


PLATE #: 77V 350

Do you currently have off street parking at your residence? Yes ☐ No ☒

If yes, why is there a need for a handicap parking sign? _____

Did you have a handicap parking sign at a previous address? Yes ☐ No ☒

If yes, location? _____

x 
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Reason for denial


Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

% Officer Jason Pearl

To: Chief Denaro

From: Officer Pearl


Date: December 23, 2019, 2019

Re: Handicap sign request (renew)

Sir,

I have received an application for a handicap parking sign renewal from Khairy Alsaraby of 461 Washington St. He has an active Massachusetts handicap placard. This application is for renewal of an existing handicap parking sign. There is no change in his status and I would recommend approval of the request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Officer Pearl', is written over the printed name.

Officer Pearl

12/2/2020




Drainlayer's License

DL-19-25

Status: Active

Submitted: Dec 31, 2019

Applicant

 Steve Allen
 9784209627
 @ steveallen1967@live.com

Applicant Information

Applicant Cellphone

9784209627

Applicant License Number

—

License Status

—

Applicant Address

713 North Broadway

Applicant State

Massachusetts

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

12/31/2020

Applicant City

Haverhill

Applicant Zip

01832

Do you Work on City Property?

Yes

Business Name

Business Name

Allen Excavation

Business Address

713 North Broadway

Business State

MA

Business Fax

—

Business Phone

9784209627

Business City

Haverhill

Business Zip

01832

Type of License

Renewal

Taxpayer Identification Number (TIN)

—

Are You Doing Work on City Property?

Yes

Insurance Information

Bond Expiration Date

12/04/2020

Right-of-Way Bond Expiration Date

12/04/2020

Liability Insurance Expiration Date

11/07/2020

Workman's Compensation Expiration Date

12/04/2020

12/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 31, 2019

pdf Certificate of Liability Insurance

Dec 31, 2019

pdf Workman's Compensation Affidavit

Dec 31, 2019

pdf Street Opening Bond

Dec 31, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 31st 2019, 11:04 am

Judy Sirols December 31st 2019, 11:02:40 am

paid in office check # 219

☐ City Clerk Approval

Status: Completed December 31st 2019, 11:05 am

Assignee: Judy Sirols

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:32 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirols

☐ Drainlayer License Issued

Status: Pending

11.6, 4.1

11.6.4.2

12/30/2019


Drainlayer's License

DL-19-3 Renewal

Status: Active

Submitted: Dec 11, 2019

Applicant

 Serge Beaulieu
6032353740
@ roadwayercavates@aol.com

Applicant Information

Applicant Cellphone

6032353740

Applicant Address

70 chester rd

Applicant State

nh

City Council Approval Date

—

Are You a Licensed Drainlayer?

No

Applicant City

derry

Applicant Zip

03038

Do you Work on City Property?

No

Business Name

Business Name

roadway excavators inc

Business Address

70 chester rd

Business State

derry

Business Fax

—

Business Phone

6032353740

Business City

derry

Business Zip

03038

Type of License

Renewal

Are You Doing Work on City Property?

No

Taxpayer Identification Number (TIN)

043370496

Insurance Information

Bond Expiration Date

—

Liability Insurance Expiration Date

—

Right-of-Way Bond Expiration Date

—

Workman's Compensation Expiration Date

—

Attachments (3)

pdf Drainlayer Bond

Dec 09, 2019

12/30/2019

pdf Certificate of Liability Insurance

Dec 09, 2019

pdf Workmen's Compensation Affidavit

Dec 09, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 11th 2019, 10:55 am

☐ City Engineer

Status: Completed December 11th 2019, 11:02 am

Assignee: John Pettis

☐ City Clerk

Status: Completed December 30th 2019, 10:44 am

Assignee: Judy Siris

☐ City Council Approval

Status: In Progress

Assignee: Linda Koutoulas

☐ Drainlayer Permit

Status: Pending

undefined undefined December 30th 2019, 10:51:40 am

Serge - please accept our apologies. Your license has not gone before City Council for approval yet, so the license HAS NOT BEEN ISSUED. A glitch in the workflow on this application omitted the City Council step initially, so the system automatically "issued" the permit - but it still need Council review. You will hear next week after their meeting.

11.6.4.3

12/30/2019

Drainlayer's License

DL-19-11

Status: Active

Submitted: Dec 16, 2019

Applicant



James Boraczek

9784795236

@ boraczeksseptic@gmail.com

Applicant Information

Applicant Cellphone

9784795236

Applicant License Number

-

License Status

-

Applicant Address

7 Chisholm Rd

Applicant State

NH

City Council Approval Date

-

Business Name

Business Name

Boraczek's Septic and Drain, Inc

Business Address

4 Hazel Drive

Business State

NH

Business Fax

6034895338

Are You Doing Work on City Property?

Yes

Insurance Information

Bond Expiration Date

06/19/2020

Right-of-Way Bond Expiration Date

06/19/2020

Are You a Licensed Drainlayer?

Yes

License Type

-

License Expiration Date

-

Applicant City

Kingston

Applicant Zip

03848

Do you Work on City Property?

Yes

Business Phone

6033296005

Business City

Hampstead

Business Zip

03841

Type of License

Renewal

Taxpayer Identification Number (TIN)

421631289

Liability Insurance Expiration Date

10/16/2020

Workman's Compensation Expiration Date

03/21/2020

12/30/2019

Attachments (4)

pdf Drainlayer Bond

Dec 16, 2019

pdf Certificate of Liability Insurance

Dec 16, 2019

pdf Workmen's Compensation Affidavit

Dec 16, 2019

pdf Street Opening Bond

Dec 16, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 16th 2019, 1:32 pm

☐ City Clerk Approval

Status: Completed December 18th 2019, 11:05 am

Assignee: Judy Strals

☐ City Engineer Approval

Status: Completed December 18th 2019, 11:59 am

Assignee: John Pellis

☐ City Council Approval

Status: In Progress

Assignee: Judy Strals

☐ Drainlayer License Issued

Status: Pending

1/2/2020

Drainlayer's License

DL-19-14

Status: Active

Submitted: Dec 19, 2019

Applicant

Paul D. Busby
603-898-4800
swormald@busbyconstruction.com

Applicant Information

Applicant Cellphone

603-898-4800

Applicant License Number

License Status

Applicant Address

71 Route 111

Applicant State

NH

City Council Approval Date

Are You a Licensed Drainlayer?

Yes

License Type

License Expiration Date

Applicant City

Atkinson

Applicant Zip

03811

Do you Work on City Property?

Yes

Business Name

Business Name

Busby Construction Co., Inc.

Business Address

71 Route 111

Business State

NH

Business Fax

603-898-4808

Are You Doing Work on City Property?

No

Business Phone

603-898-4800

Business City

Atkinson

Business Zip

03811

Type of License

Renewal

Taxpayer Identification Number (TIN)

02-0346848

Insurance Information

Bond Expiration Date

12/31/2020

Right-of-Way Bond Expiration Date

Liability Insurance Expiration Date

06/07/2020

Workman's Compensation Expiration Date

06/07/2020

1/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 19, 2019

pdf Certificate of Liability Insurance

Dec 19, 2019

pdf Workman's Compensation Affidavit

Dec 19, 2019

pdf Drainlayer Douglas Robbins.pdf

Dec 19, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 19th 2019, 1:05 pm

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:15 pm

Assignee: Judy Stois

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:30 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Stois

☐ Drainlayer License Issued

Status: Pending

11.6.4.5

12/30/2019


Drainlayer's License

DL-19-7

Status: Active

Submitted: Dec 13, 2019

Applicant

 David Deloury
978-475-8153
mdavalala@deloury.com

Applicant Information

Applicant Cellphone
978-375-6077

Applicant License Number
-

License Status
current

Applicant Address
100 Burt Road

Applicant State
MA

City Council Approval Date
-

Are You a Licensed Drainlayer?
Yes

License Type
-

License Expiration Date
-

Applicant City
Andover

Applicant Zip
01810

Do you Work on City Property?
Yes

Business Name

Business Name
Deloury Construction

Business Address
100 Burt Road

Business State
MA

Business Fax
978-475-7177

Are You Doing Work on City Property?
No

Business Phone
978-475-8153

Business City
Andover

Business Zip
01810

Type of License
Renewal

Taxpayer Identification Number (TIN)
04-244-278

Insurance Information

Bond Expiration Date
09/18/2020

Right-of-Way Bond Expiration Date
-

Liability Insurance Expiration Date
02/01/2019

Workman's Compensation Expiration Date
02/01/2019

Attachments (4)

- pdf Drainlayer Bond
Dec 13, 2019
- pdf Certificate of Liability Insurance
Dec 13, 2019
- pdf Workmen's Compensation Affidavit
Dec 13, 2019
- pdf Haverhill info.pdf
Dec 13, 2019

Timeline

- ☐ Drainlayer License Fee
Status: Paid December 13th 2019, 8:26 am
- ☐ City Clerk Approval
Status: Completed December 18th 2019, 10:59 am
Assignee: Judy Sirais
- ☐ City Engineer Approval
Status: Completed December 18th 2019, 11:59 am
Assignee: John Petlis
- ☐ City Council Approval
Status: In Progress
Assignee: Judy Sirais
- ☐ Drainlayer License Issued
Status: Pending

11.6.4.6

1/3/2020

Drainlayer's License

DL-19-10 Renewal

Status: Active

Submitted: Dec 27, 2019

Applicant

Jason Dixey
7742923353
kayla@earthworksma.com

Applicant Information

Applicant Cellphone

7742923353

Applicant Address

PO Box 565

Applicant State

MA

City Council Approval Date

Are You a Licensed Drainlayer?

No

Applicant City

North Andover

Applicant Zip

01845

Do you Work on City Property?

No

Business Name

Business Name

Earth Works Inc

Business Address

23 Ash Street

Business State

MA

Business Fax

9786868299

Are You Doing Work on City Property?

No

Business Phone

9782657320

Business City

North Andover

Business Zip

01845

Type of License

Renewal

Taxpayer Identification Number (TIN)

300834794

Insurance Information

Bond Expiration Date

11/08/2020

Right-of-Way Bond Expiration Date

11/08/2020

Liability Insurance Expiration Date

04/25/2020

Workman's Compensation Expiration Date

04/25/2020

Attachments (3)

pdf Drainlayer Bond

Dec 27, 2019

pdf Certificate of Liability Insurance

Dec 27, 2019

pdf Workmen's Compensation Affidavit

Dec 27, 2019

1/2/2020


Drainlayer's License

DL-19-8

Status: Active

Submitted: Dec 13, 2019

Applicant


Stephen Doherty
978-479-5814
@ cdevelopment@hotmail.com

Applicant Information

Applicant Cellphone

9784795814

Applicant License Number

License Status

Active

Applicant Address

100 Hale St.

Applicant State

MA

City Council Approval Date

Are You a Licensed Drainlayer?

Yes

License Type

License Expiration Date

Applicant City

Haverhill

Applicant Zip

01830

Do you Work on City Property?

No

Business Name

Business Name

DC Development & Construction, LLC

Business Address

100 Hale St.

Business State

MA

Business Fax

9783729809

Are You Doing Work on City Property?

No

Business Phone

9783744411

Business City

Haverhill

Business Zip

01830

Type of License

Renewal

Taxpayer Identification Number (TIN)

043549316

Insurance Information

Bond Expiration Date

01/01/2021

Right-of-Way Bond Expiration Date

Liability Insurance Expiration Date

11/21/2020

Workman's Compensation Expiration Date

06/18/2020

1/2/2020

Attachments (3)

pdf Drainlayer Bond

Dec 13, 2019

pdf Certificate of Liability Insurance

Dec 13, 2019

pdf Workmen's Compensation Affidavit

Dec 13, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 13th 2019, 3:01 pm

☐ City Clerk Approval

Status: Completed December 30th 2019, 11:15 am

Assignee: Judy Siros

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:29 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Siros

☐ Drainlayer License Issued

Status: Pending

11.6.4.7

1/2/2020

Drainlayer's License

DL-19-17


Status: Active

Submitted: Dec 23, 2019

Applicant

 Tom Dube

 6033295077

 vicki@dubeplus.com

Applicant Information

Applicant Cellphone

603-944-0329

Applicant License Number

—

License Status

renewal

Applicant Address

10 Bricketts Mill Rd

Applicant State

New Hampshire

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

Hampstead

Applicant Zip

03841

Do you Work on City Property?

No

Business Name

Business Name

Thomas A. Dube Construction Plus Inc.

Business Address

10 Bricketts Mill Rd

Business State

New Hampshire

Business Fax

603-329-7026

Are You Doing Work on City Property?

No

Business Phone

603-329-5077

Business City

Hampstead

Business Zip

03811

Type of License

Renewal

Taxpayer Identification Number (TIN)

02-0469032

Insurance Information

Bond Expiration Date

12/31/2020

Right-of-Way Bond Expiration Date

—

Liability Insurance Expiration Date

04/26/2020

Workman's Compensation Expiration Date

04/26/2020

1/2/2020

Attachments (3)

pdf Drainlayer Bond

Dec 23, 2019

pdf Certificate of Liability Insurance

Dec 23, 2019

pdf Workman's Compensation Affidavit

Dec 23, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 23rd 2019, 10:16 am

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:20 pm

Assignee: Judy Strois

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:31 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Strois

☐ Drainlayer License Issued

Status: Pending

11,614,8

12/30/2019

Drainlayer's License


DL-19-5


Status: Active

Submitted: Dec 12, 2019

Applicant

 Richard Early Jr

 9783748033

 @ earlydickjr@yahoo.com

Applicant Information

Applicant Cellphone

978-815-5825

Applicant License Number

—

License Status

—

Applicant Address

66 EMERSON ST

Applicant State

MA

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

HAVERHILL

Applicant Zip

01830

Do you Work on City Property?

Yes

Business Name

Business Name

EARLY CONTRACTORS INC

Business Address

66 EMERSON ST

Business State

MA

Business Fax

978-374-8058

Are You Doing Work on City Property?

Yes

Business Phone

978-374-8033

Business City

HAVERHILL

Business Zip

01830

Type of License

Renewal

Taxpayer Identification Number (TIN)

20-00001201

Insurance Information

Liability Insurance Expiration Date

01/01/2020

Right-of-Way Bond Expiration Date

—

Bond Expiration Date

11/12/2020

Workman's Compensation Expiration Date

12/03/2020

12/30/2019

Attachments (4)

 Drainlayer Bond


Dec 12, 2019

 Certificate of Liability Insurance

Dec 12, 2019

 Workman's Compensation Affidavit

Dec 12, 2019

 Street Opening Bond

Dec 12, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 12th 2019, 4:18 pm

☐ City Clerk Approval

Status: Completed December 18th 2019, 10:13 am

Assignee: Judy Sirols

☐ City Engineer Approval

Status: Completed December 18th 2019, 11:58 am

Assignee: John Peltis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirols

☐ Drainlayer License Issued

Status: Pending

11.6.4,9

12/30/2019


Drainlayer's License

DL-19-6

Status: Active

Submitted: Dec 12, 2019

Applicant

 Richard Early SR
📞 9783748033
@ earlydickr@yahoo.com

Applicant Information

Applicant Cellphone
978-265-1077

Applicant License Number

License Status
--

Applicant Address
66 EMERSON ST

Applicant State
MA

City Council Approval Date

--

Business Name

Business Name
EARLY CONTRACTORS INC

Business Address
66 EMERSON ST

Business State
MA

Business Fax
978-374-8058

Are You Doing Work on City Property?

Yes

Insurance Information

Bond Expiration Date
11/16/2020

Right-of-Way Bond Expiration Date

--

Are You a Licensed Drainlayer?

Yes

License Type

--

License Expiration Date

--

Applicant City
HAVERHILL

Applicant Zip
01830

Do you Work on City Property?

Yes

Business Phone
978-374-8033

Business City
HAVERHILL

Business Zip
01830

Type of License
Renewal

Taxpayer Identification Number (TIN)

20-00001201

Liability Insurance Expiration Date
01/01/2020

Workman's Compensation Expiration Date
12/03/2020

12/30/2019

Attachments (4)

- pdf Drainlayer Bond
Dec 12, 2019
- pdf Certificate of Liability Insurance
Dec 12, 2019
- pdf Workmen's Compensation Affidavit
Dec 12, 2019
- pdf Street Opening Bond
Dec 12, 2019

Timeline

- ☐ Drainlayer License Fee
Status: Paid December 12th 2019, 4:34 pm
- ☐ City Clerk Approval
Status: Completed December 18th 2019, 11:37 am
Assignee: Judy Sirols
- ☐ City Engineer Approval
Status: Completed December 18th 2019, 11:58 am
Assignee: John Peltis
- ☐ City Council Approval
Status: In Progress
Assignee: Judy Sirols
- ☐ Drainlayer License Issued
Status: Pending

11.6, 4, 10

1/2/2020

Drainlayer's License

DL-19-20

Status: Active

Submitted: Dec 27, 2019

Applicant


Robert Frye
9783460200
@ fryeslandscaping@verizon.net

Applicant Information

Applicant Cellphone

5089625324

Applicant License Number

License Status

Applicant Address

127 West Main St.

Applicant State

Massachusetts

City Council Approval Date

Are You a Licensed Drainlayer?

Yes

License Type

License Expiration Date

Applicant City

Merrimac

Applicant Zip

01860

Do you Work on City Property?

Yes

Business Name

Business Name

Frye's Landscaping Service, Inc.

Business Address

127 West Main St.

Business State

Massachusetts

Business Fax

9783467477

Are You Doing Work on City Property?

Yes

Business Phone

9783460200

Business City

Merrimac

Business Zip

01860

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-3523053

Insurance Information

Bond Expiration Date

10/07/2020

Right-of-Way Bond Expiration Date

10/07/2020

Liability Insurance Expiration Date

05/01/2020

Workman's Compensation Expiration Date

05/01/2020

1/2/2020

Attachments (4)

PDF Drainlayer Bond

Dec 27, 2019

PDF Certificate of Liability Insurance

Dec 27, 2019

PDF Workman's Compensation Affidavit

Dec 27, 2019

PDF Street Opening Bond

Dec 27, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 27th 2019, 7:45 am

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:23 pm

Assignee: Judy Strots

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:31 pm

Assignee: John Pellis

☐ City Council Approval

Status: In Progress

Assignee: Judy Strots

☐ Drainlayer License Issued

Status: Pending

11.6.19.11

1/2/2020


Drainlayer's License


DL-19-22

Status: Active

Submitted: Dec 30, 2019

Applicant

 John Grasso

 978-688-8895

 john@grassoconstruction.net

Applicant Information

Applicant Cellphone

978-502-8030

Applicant License Number

—

License Status

—

Applicant Address

865 Turnpike Street

Applicant State

MA

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

No. Andover

Applicant Zip

01845

Do you Work on City Property?

Yes

Business Name

Business Name

Grasso Construction Co., Inc.

Business Address

865 Turnpike St.

Business State

MA

Business Fax

978-685-0049

Are You Doing Work on City Property?

No

Business Phone

978-688-8895

Business City

No. Andover

Business Zip

01845

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-2460633

Insurance Information

Bond Expiration Date

09/01/2020

Right-of-Way Bond Expiration Date

—

Liability Insurance Expiration Date

08/05/2020

Workman's Compensation Expiration Date

09/30/2020

1/2/2020

Attachments (3)

pdf Drainlayer Bond

Dec 30, 2019

pdf Certificate of Liability Insurance

Dec 30, 2019

pdf Workmen's Compensation Affidavit

Dec 30, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 30th 2019, 1:50 pm

Linda Koutoulas December 30th 2019, 1:51:44 pm

Judy - Sonya called and said she had already made payment.

☐ City Clerk Approval

Status: Completed December 30th 2019, 2:49 pm

Assignee: Judy Sirols

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:29 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirols

☐ Drainlayer License Issued

Status: Pending

11.6.14.12

12/30/2019

Drainlayer's License

55858 Renewal

Status: Active

Submitted: Dec 17, 2019

Applicant

Thomas Hodgson
978-815-4847
livingstonedev@icloud.com

Applicant Information

Applicant Cellphone

9788154847

Applicant License Number

CS-051184

License Status

Active

Applicant Address

PO Box 50

Applicant State

Ma

City Council Approval Date

01/08/2019

Are You a Licensed Drainlayer?

Yes

License Type

Construction Supervisor

License Expiration Date

12/13/2020

Applicant City

Tewksbury

Applicant Zip

01876

Do you Work on City Property?

Yes

Business Name

Business Name

Livingstone Development Corporation

Business Address

1501 Main Street - PO Box 50

Business State

MA

Business Fax

-

Business Phone

978-640-1611

Business City

Tewksbury

Business Zip

01876

Type of License

Renewal

Are You Doing Work on City Property?

Yes

Taxpayer Identification Number (TIN)

043426456

Insurance Information

Bond Expiration Date

12/10/2019

Right-of-Way Bond Expiration Date

10/24/2019

Liability Insurance Expiration Date

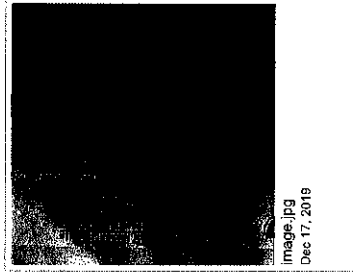
06/30/2019

Workman's Compensation Expiration Date

-

12/30/2019

Attachments (5)



pdf Drainlayer Bond

Dec 03, 2019

pdf Certificate of Liability Insurance

Dec 03, 2019

pdf Workmen's Compensation Affidavit

Dec 03, 2019

pdf Street Opening Bond

Dec 03, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 17th 2019, 7:52 am

☐ City Engineer

Status: Completed December 17th 2019, 10:15 am
Assignee: John Pettis

☐ City Clerk

Status: Completed December 18th 2019, 12:35 pm
Assignee: Judy Sirois

☐ Drainlayer Permit

Status: Issued December 18th 2019, 12:35 pm

☐ City Council Approval

Status: In Progress
Assignee: Judy Sirois

1/2/2020

Drainlayer's License

DL-19-24

Status: Active

Submitted: Dec 31, 2019

Applicant



Scott Karplinski

6173894040

@ marchese4040@aol.com

Applicant Information

Applicant Cellphone

617-212-1515

Applicant License Number

—

License Status

MA

Applicant Address

69 Norman Street

Applicant State

MA

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

Everett

Applicant Zip

02149

Do you Work on City Property?

Yes

Business Name

Business Name

J. Marchese & Sons, Inc.

Business Address

69 Norman Street

Business State

MA

Business Fax

6173894020

Are You Doing Work on City Property?

No

Business Phone

6173894040

Business City

Everett

Business Zip

02149

Type of License

Renewal

Taxpayer Identification Number (TIN)

042759455

Insurance Information

Bond Expiration Date

08/10/2020

Right-of-Way Bond Expiration Date

—

Liability Insurance Expiration Date

03/31/2020

Workman's Compensation Expiration Date

03/31/2020

1/2/2020

Attachments (3)

pdf Drainlayer Bond

Dec 30, 2019

pdf Certificate of Liability Insurance

Dec 30, 2019

pdf Workmen's Compensation Affidavit

Dec 30, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 31st 2019, 8:27 am

☐ City Clerk Approval

Status: Completed December 31st 2019, 11:06 am

Assignee: Judy Sirais

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:32 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirais

☐ Drainlayer License Issued

Status: Pending

11.6.4.14

1/2/2020

Drainlayer's License

DL-19-9

Status: Active

Submitted: Dec 16, 2019

Applicant

Scott Laffey

978-555-1212

@ scott@yahoo.net

Applicant Information

Applicant Cellphone

978490880

Applicant License Number

188261

License Status

Current

Applicant Address

26 Orchard Street

Applicant State

MA

City Council Approval Date

Are You a Licensed Drainlayer?

Yes

License Type

Home Improvement Contractor

License Expiration Date

07/09/2021

Applicant City

Byfield

Applicant Zip

01922

Do you Work on City Property?

Yes

Business Name

Business Name

Merimno Construction

Business Address

76 Oakville Street

Business State

MA

Business Fax

7815932070

Are You Doing Work on City Property?

No

Business Phone

7815915333

Business City

Lynn

Business Zip

01905

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-3007795

Insurance Information

Bond Expiration Date

05/18/2020

Right-of-Way Bond Expiration Date

Liability Insurance Expiration Date

03/15/2020

Workman's Compensation Expiration Date

03/15/2020

1/2/2020

Attachments (3)

pdf Drainlayer Bond

Dec 16, 2019

pdf Certificate of Liability Insurance

Dec 16, 2019

pdf Workmen's Compensation Affidavit

Dec 16, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 16th 2019, 11:11 am

☐ City Clerk Approval

Status: Completed December 18th 2019, 11:17 am

Assignee: Judy Siros

☐ City Engineer Approval

Status: Completed December 27th 2019, 1:12 pm

Assignee: Tara Lynch

☐ City Council Approval

Status: In Progress

Assignee: Judy Siros

☐ Drainlayer License Issued

Status: Pending

11.6.4.15

1/2/2020

Drainlayer's License


DL-19-13

Status: Active

Submitted: Dec 19, 2019

Applicant

 Michael Mazzotta

 978-360-3406

 @ mfmazzotta@yahoo.com

Applicant Information

Applicant Callphone

978-360-3406

Applicant License Number

—

License Status

—

Applicant Address

76 Homestead Street

Applicant State

MA

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

Haverhill

Applicant Zip

01830

Do you Work on City Property?

Yes

Business Name

Business Name

M.L. Mazzotta Building and Excavation

Business Address

76 Homestead Street

Business State

MA

Business Fax

—

Are You Doing Work on City Property?

Yes

Business Phone

978-360-3406

Business City

Haverhill

Business Zip

01830

Type of License

Renewal

Taxpayer Identification Number (TIN)

—

Insurance Information

Bond Expiration Date

08/20/2020

Right-of-Way Bond Expiration Date

08/20/2020

Liability Insurance Expiration Date

04/10/2020

Workman's Compensation Expiration Date

04/22/2020

1/2/2020

Attachments (4)

 Drainlayer Bond


Dec 19, 2019

 Certificate of Liability Insurance

Dec 19, 2019

 Workmen's Compensation Affidavit

Dec 19, 2019

 Street Opening Bond

Dec 19, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 19th 2019, 6:47 am

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:12 pm

Assignee: Judy Sirais

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:30 pm

Assignee: John Pellis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirais

☐ Drainlayer License Issued

Status: Pending

11.6.4.16

1/2/2020

Drainlayer's License

DL-19-18

Status: Active

Submitted: Dec 23, 2019

Applicant

Joseph Phelan
978-851-5850
office@jjphelan.com

Applicant Information

Applicant Cellphone

978-815-3489

Applicant License Number

License Status

Active

Applicant Address

120 Lumber Lane, Unit 1

Applicant State

MA

City Council Approval Date

Business Name

Business Name

J.J. Phelan & Son Co., Inc.

Business Address

120 Lumber Lane, Unit 1

Business State

MA

Business Fax

978-851-4980

Are You Doing Work on City Property?

Yes

Insurance Information

Liability Insurance Expiration Date

09/01/2020

Right-of-Way Bond Expiration Date

01/15/2021

Bond Expiration Date

01/25/2021

Workman's Compensation Expiration Date

09/01/2020

1/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 23, 2019

pdf Certificate of Liability Insurance

Dec 23, 2019

pdf Workmen's Compensation Affidavit

Dec 23, 2019

pdf Street Opening Bond

Dec 23, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 23rd 2019, 2:31 pm

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:26 pm

Assignee: Judy Sirais

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:45 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirais

☐ Drainlayer License Issued

Status: Pending

11,614,117

11.6.19.18

1/2/2020

Drainlayer's License

DL-19-16

Status: Active

Submitted: Dec 20, 2019

Applicant



Fred Ramey

508-509-4314

@ jayneramey@aol.com

Applicant Information

Applicant Cellphone

508-509-4314

Applicant License Number

-

License Status

-

Applicant Address

45 Mill Road

Applicant State

New Hampshire

City Council Approval Date

-

Are You a Licensed Drainlayer?

Yes

License Type

-

License Expiration Date

-

Applicant City

Kingston

Applicant Zip

03848

Do you Work on City Property?

Yes

Business Name

Business Name

F & S Construction, LLC

Business Address

45 Mill Road

Business State

New Hampshire

Business Fax

-

Business Phone

603-642-4757

Business City

Kingston

Business Zip

03848

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-3386425

Are You Doing Work on City Property?

Yes

Insurance Information

Bond Expiration Date

12/31/2020

Right-of-Way Bond Expiration Date

-

Liability Insurance Expiration Date

01/09/2020

Workman's Compensation Expiration Date

01/14/2020

1/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 20, 2019

pdf Certificate of Liability Insurance

Dec 20, 2019

pdf Workmen's Compensation Affidavit

Dec 20, 2019

pdf Street Opening Bond

Dec 20, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 20th 2019, 8:08 pm

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:18 pm

Assignee: Judy Shiels

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:30 pm

Assignee: John Pellis

☐ City Council Approval

Status: In Progress

Assignee: Judy Shiels

☐ Drainlayer License Issued

Status: Pending

1/2/2020

Drainlayer's License


DL-19-21


Status: Active

Submitted: Dec 27, 2019

Applicant

 Michael Reilly

 978-475-1237

 @preillyardsons@comcast.net

Applicant Information

Applicant Cellphone

978-475-1237

Are You a Licensed Drainlayer?

Yes

Applicant License Number

—

License Type

—

License Status

—

License Expiration Date

—

Applicant Address

206 Andover St., Ste 11

Applicant City

Andover

Applicant State

MA

Applicant Zip

01810

City Council Approval Date

—

Do you Work on City Property?

Yes

Business Name

Business Name

F.P. Reilly & Sons, Inc.

Business Phone

978-475-1237

Business Address

206 Andover St., Ste 11

Business City

Andover

Business State

MA

Business Zip

01810

Business Fax

978-475-3102

Type of License

Renewal

Are You Doing Work on City Property?

Yes

Taxpayer Identification Number (TIN)

012995354

Insurance Information

Bond Expiration Date

11/19/2020

Liability Insurance Expiration Date

06/03/2020

Right-of-Way Bond Expiration Date

09/09/2020

Workman's Compensation Expiration Date

06/03/2020

1/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 27, 2019

pdf Certificate of Liability Insurance

Dec 27, 2019

pdf Workmen's Compensation Affidavit

Dec 27, 2019

pdf Street Opening Bond

Dec 27, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 27th 2019, 1:08 pm

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:22 pm

Assignee: Judy Sirois

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:31 pm

Assignee: John Pettis

☐ City Council Approval

Status: In Progress

Assignee: Judy Sirois

☐ Drainlayer License Issued

Status: Pending

11.6.4.19

12/30/2019


Drainlayer's License

55962 Renewal

Status: Active

Submitted: Nov 21, 2019

Applicant

 William Sawyer
6036428910
arcoliz@comcast.net

Applicant Information

Applicant Cellphone

978-360-7832

Applicant License Number

55962

License Status

active

Applicant Address

45 Little River Rd

Applicant State

NH

City Council Approval Date

01/08/2019

Business Name

Business Name

Arco Excavators, Inc.

Business Address

45 Little River Road

Business State

NH

Business Fax

-

Are You Doing Work on City Property?

No

Insurance Information

Bond Expiration Date

12/01/2020

Right-of-Way Bond Expiration Date

12/01/2020

Are You a Licensed Drainlayer?

Yes

License Type

drainlayer

License Expiration Date

12/01/2019

Applicant City

Kingston

Applicant Zip

03848

Do you Work on City Property?

Yes

Business Phone

603-642-8910

Business City

Kingston

Business Zip

03848

Type of License

Renewal

Taxpayer Identification Number (TIN)

02-0500650

Liability Insurance Expiration Date

06/01/2020

Workman's Compensation Expiration Date

06/01/2020

12/30/2019

Attachments (4)

pdf Drainlayer Bond

Nov 14, 2019

pdf Certificate of Liability Insurance

Nov 14, 2019

pdf Workmen's Compensation Affidavit

Nov 14, 2019

pdf 19_20HavArcoStOpening.pdf

Nov 14, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid November 21st 2019, 9:28 am

☐ City Engineer

Status: Completed December 3rd 2019, 11:01 am
Assignee: John Pellis

☐ City Clerk

Status: Completed December 30th 2019, 10:53 am
Assignee: Judy Sicola

☐ City Council Approval

Status: In Progress
Assignee: Judy Sicola

☐ Drainlayer Permit

Status: Pending

11.6.4.20

1/2/2020

Drainlayer's License


DL-19-15

Status: Active

Submitted: Dec 20, 2019

Applicant

 Joseph Watson

 5089323204

 wat475@verizon.net

Applicant Information

Applicant Cellphone

5089323204

Applicant License Number

—

License Status

—

Applicant Address

43 Lowell Jct Road

Applicant State

MA

City Council Approval Date

—

Are You a Licensed Drainlayer?

Yes

License Type

—

License Expiration Date

—

Applicant City

Andover

Applicant Zip

01810

Do you Work on City Property?

Yes

Business Name

Business Name

J.W. Watson Jr Excavating Inc

Business Address

43 Lowell Jct Road

Business State

MA

Business Fax

—

Business Phone

9784763262

Business City

Andover

Business Zip

01810

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-3565338

Are You Doing Work on City Property?

Yes

Insurance Information

Bond Expiration Date

—

Right-of-Way Bond Expiration Date

—

Liability Insurance Expiration Date

—

Workman's Compensation Expiration Date

—

1/2/2020

Attachments (4)

pdf Drainlayer Bond

Dec 20, 2019

pdf Certificate of Liability Insurance

Dec 20, 2019

pdf Workman's Compensation Affidavit

Dec 20, 2019

pdf Street Opening Bond

Dec 20, 2019

Timeline

☐ Drainlayer License Fee

Status: Paid December 20th 2019, 6:51 am

☐ City Clerk Approval

Status: Completed December 30th 2019, 3:17 pm

Assignee: Judy Strots

☐ City Engineer Approval

Status: Completed December 31st 2019, 12:30 pm

Assignee: John Pelis

☐ City Council Approval

Status: In Progress

Assignee: Judy Strots

☐ Drainlayer License Issued

Status: Pending

11.6.4.21



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

12.1

ORDERED:

January 2, 2020

That the Presidential Primaries be held in the several wards in the City on TUESDAY, THE THIRD DAY OF MARCH 2020; the polls to open at seven o'clock in the forenoon and to close at eight o'clock in the evening, and to be held in accordance with the provisions of Chapter 53 of the General Laws and amendments thereto.

The voters are requested to meet at their respective ward rooms on the above date and bring in their votes to elect for their respective parties PRESIDENTIAL PREFERENCE for this Commonwealth, STATE COMMITTEE MAN for the FIRST ESSEX SENATORIAL DISTRICT, STATE COMMITTEE WOMAN for the FIRST ESSEX SENATORIAL DISTRICT and MEMBERS of the WARD COMMITTEES for the City of HAVERHILL.

And be it further

That notice of the above meeting shall be posted on the Municipal Bulletin Board and in the City Clerk's Office.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That Document #11 of 2019 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR SNOW PLOWING AND HAULING EFFECTIVE January 8, 2020

1. <u>TRUCK GROSS</u> <u>VEHICLE WEIGHT RATING</u>	<u>BASIC HOURLY</u> <u>RATE</u>
7,001 to 9,000 lbs.	70.00
9,001 to 11,000 lbs.	80.00
11,001 to 16,000 lbs. (Lt. 6 WH. Dump Truck)	90.00
16,001 to 36,000 lbs. (Heavy 6 WH. Dump Truck)	95.00
Over 36,001 lbs. (10 WH. Dump Truck)	100.00
Tractor/Loader	125.00
Specialized Equipment	135.00

NOTES:

1. Owner must furnish frame, pump and ram, plow and cutting edges.
2. If ballast is supplied to contractor by the City, it shall be returned at the end of each storm.
3. Haverhill contractors will be given first consideration when being called.
4. Special Equipment - Equipment defined as "Special" will be determined by the Highway Superintendent or his agents. The hourly wage for said special equipment will be negotiated at the time of hire. This equipment is to be determined "Special" because it is not specified in this Order. Rates are not to exceed \$135.00 per hour for hiring of said Special Equipment unless directed by the City Council.

2. **SPREADERS**
 CAPACITY

HOURLY RATE

6 cu yd to under 10 cu yd
10 cu yd to under 14 cu yd
14 cu yd and over

Rates to be
determined at
the time of hire

3. **POWER GRADERS**
 TYPE

HOURLY RATE

Basic Grader
Grader equipped with wing plow

80.00
90.00

4. **FRONT-END LOADERS**
 CAPACITY

HOURLY RATE

2 - 3 cu yds
4 - 6 cu yds

Rates to be determined
at the time of hire

SNOW PLOW RATES (GVM)

City	7,001 - 9,000 lbs	9,001-11,000 lbs	11,001-16,000 lbs	16,001-36,000 lbs	Over 36,001 lbs	Tractors&Loaders	Specialized Equipment
Haverhill (current)	\$ 65.00	\$ 75.00	\$ 85.00	\$ 95.00	\$ 100.00	\$ 120.00	135.00
Haverhill's Proposal	\$ 70.00	\$ 80.00	\$ 90.00	\$ 95.00	\$ 100.00	\$ 125.00	135.00



Haverhill

Department of Public Works
500 Primrose Street
Haverhill, MA 01830
Phone: 978-374-2360
Fax: 978-374-2362
www.ci.haverhill.ma.us

Michael K. Stankovich
Director of Public Works
mstankovich@cityofhaverhill.com

Date: January 2, 2020

To: City Council President John A. Michitson and Members of the City Council

Through: Mayor James J. Fiorentini

From: Michael K. Stankovich, Director of Public Works *Michael K. Stankovich*

Re: Snow Plow rate adjustments

Based upon a review of area communities snow plow rates, we recommend adjusting the private snow plow contractor rates according to the attached Order.

cc. Mayor James J. Fiorentini

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

January 3, 2020

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order Relative to Private Snow Plowing and Hauling Rates

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to raise rates for private snow plowing and hauling contractors and a letter of support from Michael Stankovich, Director of Haverhill Public Works Department. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

13.1

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Vehicles and Traffic

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to Section 240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
3 spaces on the Northerly side off street parking area in front of Goecke Deck	Veteran's Clinic patrons only	Veteran's Clinic Business Hours

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 2, 2020

Mr. John A. Michitson, Council President
City Council Members
City Hall – Room #204
City of Haverhill

Re: Establishment of 3 parking spaces for Veterans Clinic Only– Goecke Deck

Dear Council President & Councilors:

As per the request of Councilor Joseph Bevilacqua, I am submitting a municipal ordinance to allow for 3 parking spaces for the Veteran's Clinic only during business hours. These spaces will be located on the northerly side – off street parking area in front of the Goecke Deck.

Sincerely,

William Pillsbury Jr.
Economic Development and Planning Director

WP/lr



DOCUMENT

File 10 days

13.2

CITY OF HAVERHILL

In Municipal Council

MUNICIPAL ORDINANCE

CHAPTER 240

~~ORDERED~~

An Ordinance Relating to Parking (459 Washington St)-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION	REGULATION	HOURS/DAYS
459 Washington Street	No Parking	24 Hours
In front of No. 459 Washington Street Except for One 24 hour handicap parking space at #459 Washington Street		

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

December 19, 2019

Mr. John A. Michitson, Council President
City Council Members
City Hall-Room #204
City of Haverhill

RE: ESTABLISHMENT OF HANDICAP PARKING – 459 Washington Street

Dear Council President & Councilors:

As per your request dated, December 18, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of 459 Washington Street.

Sincerely,

William Pillsbury, Jr.
Economic Development and Planning Director



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

MUNICIPAL ORDINANCE

CHAPTER 240

~~ORDERED~~

File 10 days

13.3

An Ordinance Relating to Parking
(59 Hancock St)-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION	REGULATION	HOURS/DAYS
59 Hancock Street	No Parking	24 Hours
In front of No. 59 Hancock Street Except for One 24 hour handicap parking space at #59 Hancock		

APPROVED as to legality:

City Solicitor



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

December 19, 2019

Mr. John A. Michitson, Council President
City Council Members
City Hall-Room #204
City of Haverhill

RE: ESTABLISHMENT OF HANDICAP PARKING – 59 Hancock Street

Dear Council President & Councilors:

As per your request dated, December 18, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of **59 Hancock Street**.

Sincerely,

William Pillsbury, Jr.
Economic Development and Planning Director

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

MELINDA E. BARRETT

COLIN F. LEPAGE

TIMOTHY J. JORDAN

WILLIAM J. MACEK

MARY ELLEN DALY O'BRIEN

MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

16.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycncl@cityofhaverhill.com

December 31, 2019

TO: Linda Koutoulas
City Clerk

RE: Cancellation of City Council Meeting – January 20, 2020

The City Council meeting scheduled for January 21, 2020 at 7:00PM in the Theodore Pelosi, Jr., City Council Chambers has been cancelled.

Sincerely,

John A. Michitson, President
Haverhill City Council

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

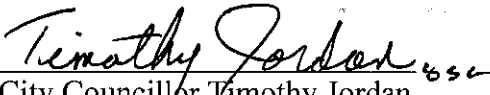
16.2

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycnci@cityofhaverhill.com

December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Jordan requests to introduce Steve Costa of Citizens for Haverhill Fire to talk about the Mayor's Capital Improvement Plan and also about occupational Cancer.


City Councillor Timothy Jordan

CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

THOMAS J. SULLIVAN

VICE PRESIDENT

JOSEPH J. BEVILACQUA

MELINDA E. BARRETT

COLIN F. LEPAGE

TIMOTHY J. JORDAN

WILLIAM J. MACEK

MARY ELLEN DALY O'BRIEN

MICHAEL S. MCGONAGLE



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

16.3

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycndl@cityofhaverhill.com

December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests discussion for urgent attention for Basiliere Bridge.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

16.4
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycncl@cityofhaverhill.com

December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests to discuss the new traffic light installed at the Five Guys restaurant.


City Councillor Michael McGonagle

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LePAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843


16,5

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycncl@cityofhaverhill.com

December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests to refer a request for No Parking Here to Corner sign on Solitaire Drive and signage on Gile Street to Traffic and Safety Committee.


City Councillor Michael McGonagle

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
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December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests to have the Traffic and Safety Committee review the crosswalks at Cedardale Health and Fitness center.


City Councillor Michael McGonagle

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
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December 31, 2019

TO: Mr. President and Members of the City Council:

Councillor Colin LePage requests a discussion regarding the Rules and Regulations of the City Council.


City Councillor Colin LePage

RULES AND REGULATIONS OF THE CITY COUNCIL

ORGANIZATION

Rule 1. The City Council shall meet for organization at ten o'clock in the forenoon on the first Monday of January following the regular municipal election and the members of the City Council shall severally make oath, before the City Clerk or a justice of the peace, to perform faithfully the duties of their respective office, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

For the purpose of organization, the City Clerk shall be temporary Chair until the President and Vice President are elected. President nominee(s) must have a minimum of one year's experience on the Haverhill City Council to qualify for election.

The City Council shall, by majority vote of all members elected, elect a President and Vice President from its own members; and the persons elected shall likewise make oath to perform faithfully the duties of the respective offices to which they are so elected at the same meeting, except any member-elect not present shall make oath at the first regular meeting of the City Council thereafter which s/he attends.

The following year, the first Tuesday of January at 7:00 o'clock P.M., the members of the City Council shall meet for the purpose of organization.

Within the first sixty (60) days of each calendar year, the members of the City Council shall vote to approve, amend, add, disapprove or delete from its Rules and Regulations. The City Council may also amend, add or delete from its rules throughout the year through a process of having an agenda item referred to Administration & Finance receiving Administration & Finance recommendation and majority approval of the full City Council.

REGULAR MEETINGS

Rule 2. Regular meetings of the City Council shall be held every Tuesday at 7:00 o'clock P.M. except in June there shall be a meeting on the first, third and fourth Tuesday except when June has five Tuesdays then it will be first, third and fifth. From July until the second Tuesday after Labor Day, the Council shall meet every other week beginning with the second Tuesday of July. In September, starting with the second Tuesday after Labor Day, the Council shall return to its regular weekly schedule. Additionally, in any year that the Mayor should choose to deliver his/her State of the City address on a Tuesday night at 7:00P.M., the City Council meeting scheduled for that week shall be appropriately cancelled in advance. The meeting(s) scheduled for the Tuesday after the President's Day holiday in February, Tuesday before Thanksgiving and the Tuesday of the Christmas holiday week shall be cancelled. The meetings shall be held in the City Council Chambers, City Hall, unless a majority of the full Council votes to hold a meeting at an alternative location at least six days prior to such change. The City Council may at any meeting, by a majority vote, discontinue any further meetings herein before scheduled.

HOLIDAYS

Rule 2A. Whenever the day set by these rules for any meeting of the City Council shall fall upon or immediately after a holiday, then such meeting shall be cancelled by order of the Council.

MEETINGS OPEN TO PUBLIC

Rule 3. Except in the case of executive sessions, all meetings of the City Council and of City Council Committees thereof shall be open to the public, and the City Council shall provide that citizens shall have up to three (3) minutes, unless a longer period is deemed necessary by the presiding Councillor to be heard at any such meeting in regard to any matter considered there. All meetings of the City Council shall conform to the Massachusetts Open Meeting Law (M.G.L. c.30A sections 18-25).

SPECIAL MEETINGS

Rule 4. The President, or in his/her absence the Vice President, of the City Council, or any three members thereof, may at any time call a special meeting by causing written notices, stating the time of holding such meeting and signed by the person or persons calling the same, to be delivered in hand or by electronic communication to each member of the City Council at least forty-eight (48) hours before the time of such meeting.

Every notice for a special meeting shall specify the subject to be acted upon and the place and time where the meeting is to take place.

QUORUM

Rule 5. Five (5) members of the City Council shall constitute a quorum.

REMOTE PARTICIPATION

Rule 6. Remote participation of City Council meetings shall be conducted in accordance with the Code of the City of Haverhill, Chapter 66, Article III.

PRESIDING OFFICER

Rule 7. The President, if present, shall preside at the meetings. In the absence of the President, the Vice President of the City Council shall preside or, in the absence of both, the next available Councillor in a downward sequential order as determined by the voting results of the last City Council election shall preside if s/he desires during the absence of both the President and the Vice President.

VACANCY IN THE OFFICE OF PRESIDENT OR VICE PRESIDENT

Rule 8. If the office of President becomes vacant, the Vice President shall assume duties of the President or if the office of Vice President becomes vacant, the City Council, in the manner provided in Rule 1, shall at the next regularly scheduled meeting elect one of its

members to fill such office for the unexpired term, provided that no such vacancy shall be filled so long as there is a vacancy in the City Council.

DUTIES OF PRESIDING OFFICER

Rule 9. The presiding officer shall preserve decorum and order, may speak to points of order in preference to other members; shall decide all questions of order, subject to any appeal to the City Council, regularly seconded; and no other business shall be in order until the question on the appeal shall have been decided. The vote upon the appeal from the ruling of the chair shall be by roll call and shall stand unless a majority of the votes are to the contrary. The chair shall be allowed to vote on any question of appeal.

The presiding officer or his/her designee shall report all votes and the presiding officer shall then declare the result, and if the result be in doubt, may call for a roll call vote. Such declaration, if not the result of a roll call, shall stand unless it is reversed by a roll call called for by any member.

RELINQUISHING THE CHAIR

Rule 10. When the presiding officer desires to relinquish the chair, s/he shall call upon the Council Vice President, and, if not present, s/he shall call upon the next available Councillor in a downward sequential order as determined by the voting results of the last City Council election but such substitution shall not continue beyond the will of the presiding officer so relinquishing the chair or beyond any adjournment, except as hereafter provided. For practical and logistical purposes, at all Council meetings the Vice President shall sit to the immediate right hand of the President, (chair 4) and Councillors 3, 4 and 5 shall occupy chairs 1, 2 and 3 in descending order of election.

If the presiding officer wishes to present an agenda item or participate in any subject under debate, s/he shall relinquish the chair as above provided and shall not resume the chair until that particular agenda item is concluded.

The presiding officer may, however, express a final opinion on any subject in which debate has concluded, without relinquishing the chair.

COMMITTEES

Rule 11. The President of the City Council shall appoint all standing committees, all special committees, shall fill any committee vacancy and designate the rank of the members of each committee unless specifically directed otherwise by a majority of the council. There shall be the following standing committees:

1. Administration & Finance Committee: Department of Finance & Records; and Law
2. Natural Resources & Public Property Committee: Water and Wastewater; Energy Conservation; Conservation Commission; Department of Public Buildings; Assessors; Parks and Playgrounds
3. Planning & Development Committee: Department of Community Planning and Development; Planning Department; Engineering.
4. Public Health, Safety & Works Committee: Department of Law Enforcement; Department of Fire Safety Services; Public Works; Public Health.

5. Citizen Outreach Committee: Constituent and Neighborhood Groups

The City Councillor responsible for initiating an item at an official Council meeting, which is then forwarded to the Mayor, City Department Head(s) or Committee(s) for further study and review, is personally and solely responsible for facilitating all necessary steps for that item's final disposition. The procuring Councillor must also make him/herself available at all of the Committee meeting(s) upon which said item is to be reviewed. Failure or inability of procuring Councillor to attend the meeting to which the item is scheduled to be heard shall result in said item being tabled to the next meeting of the Committee.

The Committee Chairperson shall ensure items referred to Committee be reported on as soon as reasonably possible after item is referred. On any item submitted to Committee of the City Council, the President shall have final authority as to which Committee or to which department an item will be forwarded to. Any item submitted to Committee of the City Council shall be reported back to the City Council with recommendation(s) for action, if any whenever reasonably possible. The City Council Vice President shall work to ensure that whenever reasonable, items referred to Committee be reported on within 60 days of referral by the Committee Chairperson.

The meetings of the standing committees of the City Council shall be held on Mondays, Wednesdays or Thursdays no earlier than 7:00 PM. in the City Council office, Room 204, except in cases where the subject matter to be discussed is deemed by the Committee Chairperson to be more appropriate at another day, time or place. All Committee meetings shall be scheduled in compliance with the Massachusetts Open Meeting Law.

SUFFICIENCY OF VOTE

Rule 12. The affirmative vote of a majority of all the members elected to the City Council shall be necessary for the passage of any order, ordinance, resolution, or vote except as noted herein or otherwise provided by the General Laws. The affirmative vote of a majority of the members present shall be sufficient to adjourn any meeting of the City Council.

COUNCIL VOTES NECESSARY PLAN A

	Annual Budget	Majority	5 votes
	Salary Appropriation	Majority	5 votes
	Salary Ordinance (increase)	2/3	6 votes
	Loan Orders	2/3	6 votes
	Transfer from one department to another (C.44 S.33B)	2/3	6 votes
	Transfer within department	Majority	5 votes
	Eminent Domain	2/3	6 votes
*	Zoning ordinances and amendments	2/3	6 votes
**	Zoning Special Permits	2/3	6 votes
	Suspend Rules	3/4	of Councillors present
	To amend a document	Majority	5 votes
	To rescind a document	2/3	6 votes
	To expunge a document	2/3	6 votes

To override a Mayor's veto	2/3	6 votes
Motion to censure	2/3	6 votes

- * If a petition signed by the owners of 20% of the property abutting is presented to the Clerk prior to the close of the hearing, protesting a change, the document requires 7 votes, (see G.L. C.40A s.5)
- ** Cluster Residential Development, Planned Unit Development and Multifamily dwellings (see G.L. c.40A), Used and New Car Dealerships (see Zoning Regulations Ch.255-16, Table of Use and Parking Regulations)

EVERY MEMBER SHALL VOTE EXCEPT AS PROVIDED IN THIS RULE

Rule 13. Every member present when a question is put shall vote, unless any Councillor for special reason(s) or a conflict of interest stated at the introduction of an agenda item shall be excused from voting. Any Councillor who declares an intent not to participate in an agenda item shall leave the Council Chambers until such time as the agenda item has concluded. No member shall leave the Council Chambers without permission of the chair if his/her presence is necessary to make a quorum.

MANNER OF VOTING YES - NO - VOICE VOTE

Rule 14. Final votes of the City Council shall be by individual voice vote by YES or NO and shall be entered on the records. The presiding officer shall always vote last.

With the exception of votes for orders, ordinances and Council votes necessary under the Plan A form of government, the President may proceed by voice vote of the City Council unless objected to by another member of the City Council in which case the vote shall be recorded as stated above.

Notwithstanding the language contained in Rule 12, no member shall vote on any question or serve on any committee where his/her private right is immediately concerned, distinct from the public interest.

Rule 15. Prior to the announcement by the Chair of the result of a roll call vote, any Councillor may ask to have his/her name called again in order to record him/herself differently.

GAINING THE FLOOR

Rule 16. Every Councillor, when wishing to speak, shall raise his/her hand respectfully or, if available, signal the Chair by some other acceptable manner, asserting his/her desire to gain the floor and wait until s/he is recognized.

EVERY ORDER OR RESOLUTION MUST BE ENDORSED

Rule 17. No order or resolution shall be received or acted upon unless endorsed by a member of the Council and properly seconded.

WITHDRAWING NOTICE

Rule 18. After a motion is stated or read by the Chair and properly seconded, it shall be deemed to be in possession of the Council, and shall be disposed of by vote, but the mover or seconder may withdraw it at any time before a decision or amendment.

PETITIONS ONCE REJECTED

Rule 19. Except as otherwise might be provided specifically in the Massachusetts General Laws, whenever final action on any order, ordinance, petition, question, discussion, or public participation has been taken by the City Council, no further order, ordinance, petition question, discussion, or public participation which in substance is the same as heretofore acted upon, shall be resubmitted to the Council within six months from the time of the Council's previous action thereon unless two-thirds of the Council consents in writing for its resubmission.

Nothing in this rule shall be intended to waive provisions of Rules 23 and 24 and said rule shall not be considered inconsistent with said rules numbered 23 and 24.

ORDINANCE AND BOND ORDERS REFERRED TO CITY SOLICITOR

Rule 20. Every ordinance and every order for a bond issue shall, before its passage, be referred to the City Solicitor, who shall forthwith examine the same as to its legality and notify the Council of his/her findings.

That it be a standing rule of this Council that no final or definite action be passed by this Council in the matter of abatement of betterment assessments until such time as the legality of a proposed abatement be approved by the City Solicitor.

MUNICIPAL EMPLOYEE CONTRACTS AND SALARY ORDINANCES

Rule 21. All municipal collective bargaining agreements and other employment contracts sent to the City Council by the Mayor shall be placed on file with no further action taken, except as to the appropriation of funds necessary to fund the collective bargaining agreements and employment contracts. The approval of any change or alteration to a salary ordinance which requires an increase in wages or other financial benefits to employees shall not be acted on until such time as a financial disclosure form, agreed to by the Mayor and City Council, signed by the Auditor, Department Head and the Human Resources Director is provided to the Council.

ENACTING STYLE

Rule 22. All by-laws passed by the City Council shall be entitled ordinances and the enacting style be "Be it ordained by the City Council of the City of Haverhill". In all votes by which the City Council expresses anything by order or by command, the enacting style shall be "Ordered:" and in all votes by which the City Council expresses opinions, principles, facts or purposes, the enacting style shall be "Resolved".

Rule 23. When a question is under debate, the chair will receive motions in accordance with Order of Precedence outlined in "Robert's Rules of Order".

PREVIOUS QUESTION

Rule 24. The previous question shall be put in the following form: "Move the main question." Once seconded, all further amendment or debate of the main question shall be suspended until the previous question is decided.

On the previous question, not exceeding five minutes shall be allowed for debate, which shall be confined to giving reasons why the main question should not be put, and no member shall speak more than two minutes.

RECONSIDERATION

Rule 25. After a vote has been taken, it shall be in order for any member voting with the prevailing side to move reconsideration thereof at the same meeting at which the vote was taken, or to file with the City Clerk, not later than twelve o'clock noon of the second business day following such meeting, written notice of a motion to reconsider such vote. After receiving such written notice of reconsideration, the Clerk shall place it on the calendar for the next regular meeting or for any intervening special meeting, provided the same is included in the call thereof.

Whenever a written notice of a motion to reconsider has been filed as aforesaid, the Clerk shall notify all of the members of the City Council and any parties that spoke at the Council meeting when the original vote was taken. In the case of a question decided by a tie vote, the prevailing side shall be considered to be the one in whose favor the question was decided. Not more than one motion for reconsideration of any vote shall be entertained, and no vote upon either of the following motions shall be reconsidered: viz: to adjourn; to lay on the table; to take from the table and the previous question.

KEEPER OF THE RECORD

Rule 26. The Clerk or her/his designee shall attend and keep the records of all meetings of the Council. S/he shall record the names of the members present, and shall have the care and custody of the city records, and all documents, maps, plans and papers pertaining to the business of the City Council. The City Council Administrative Assistant or her/his designee shall assume the duties of the Clerk in her/his absence.

PAPERS MUST BE FILED BEFORE 11:00 A.M. FRIDAY BEFORE MEETING

Rule 27. All papers of whatever description which may require action by the City Council shall be presented to the City Clerk not later than 11:00 A.M. on the Friday preceding the day of each regular meeting, except when such preceding day is a holiday or City Hall is closed, then they shall be presented at the same hour on the Thursday preceding the day of the meeting. Papers presented after that hour on such day will not be considered until the next meeting, unless admission is approved by three quarters (3/4) of the City Council.

CLERK SHALL PREPARE A LIST OF ALL MATTERS

Rule 28. The City Clerk shall prepare a list of all matters to come before the City Council at each meeting in accordance with the established order of business and shall deliver to the

Council office for each Councillor, a copy of the same on the same day that the agenda is prepared.

As part of the agenda for each meeting, on a separate sheet in a suitable format, there shall be a list of all orders, documents, reports and communications which have been referred to a Council committee for report or action, along with the date submitted to the committee.

Rule 28A. No business or document scheduled to come before the City Council may be removed or omitted from the agenda prior to a meeting.

Rule 28B. The City Council shall allow for re-reading of all back up material related to any Ordinance before the vote is taken for passage.

Rule 28C. The President of the City Council shall not allow any communication or other matter to be placed on the agenda that does not conform with the City Council's Rules and Regulations or, if not governed by a rule or regulation, that does not conform with Robert's Rules of Order. The City Council President or presiding officer shall have oversight and discretion of the content of the final agenda to ensure compliance with the Massachusetts Open Meeting Law (M.G.L.c.30A sections 18-25). Agenda items must be sufficiently specific to reasonably inform the public of the issues to be discussed at the meeting. And if in the sole determination of the presiding officer that specificity is lacking, the matter may be delayed until such information is obtained.

PUBLIC PARTICIPATION

Rule 29A. Any Haverhill resident, organization or taxpayer may request through the President, or any other member, to be placed on the agenda for the next regularly scheduled meeting to speak about a matter or concern, provided it is related to issues that are within the Council's jurisdiction. The person shall be allowed up to three (3) minutes to speak, which time may be expanded or limited at the discretion of the presiding officer.

Rule 29B. Any Haverhill resident, organization or taxpayer may request, in writing, to speak to the City Council at the next regularly scheduled meeting by filing a completed request form with the City Clerk's Office. Request forms may be obtained at the City Clerk's Office or downloaded from the City of Haverhill Official web site. Requests to speak must be about a matter or concern that is related to issues that are within the Council's jurisdiction, and the written request to speak must contain details of the intended topic of discussion, and be specific enough to comply, in the opinion of the Council's presiding officer, with the Massachusetts Open Meeting Law. Any request form filed with the City Clerk's Office that appears to be complete will then be forwarded to the City Council's presiding officer in order to seek approval to place the request item on the next regular meeting agenda. In the event that a request to speak form is incomplete, vague or lacking, in the opinion of the Council's presiding officer, and requires additional time to obtain enough detail so that the item when placed on an agenda will adequately inform the general public as to the specific topic to be discussed and thereby complying with the Massachusetts Open Meeting Law, such delay may cause the request to be held until such time that sufficient additional information is added to the request. The responsibility to provide sufficient detail on the request forms and thereby prevent any delay in filing shall be the sole responsibility of the requesting party. The person making the request shall be

allowed up to three (3) minutes to speak, which time may be expanded or limited at the discretion of the presiding officer. Note: for other methods of public participation, see Rules 3, 29A and 36.

EXAMINATION OF RECORDS OF PREVIOUS MEETING

Rule 30. At each meeting of the Council, the records for the meeting shall be referred to a member thereof (excepting to the President) for examination; and for the next Council meeting s/he shall report the results thereof to the Chair who shall accept the minutes for the file unless objected by any City Councillor whereupon the Chair shall then place before the meeting the question of approval of the same.

ORDER OF BUSINESS

Rule 31. At every regular meeting of the City Council the order of business shall be as follows:

1. Opening Prayer, and additional information at the discretion of the presiding officer
2. Pledge of Allegiance
3. Approval of the records of previous meeting
4. Assignment of minutes review for next meeting
5. Communications from the Mayor
6. Communications and Reports from City Officers and Employees
7. Utility hearing(s) and related order(s)
8. Hearings and related Orders
9. Public Participation – Requests under Council Rule 29B
10. Appointments
11. Petitions
12. Motions and Orders
13. Communications from Councillors
14. Unfinished business of preceding meetings
15. Resolutions and Proclamations
16. Council committee reports and announcements

The above shall not be departed from except by permission of the presiding officer.

Any public hearing that is expected to exceed more than two hours in duration in the opinion of the City Council President, may be scheduled by the President as a special meeting to be held other than at the time of a regularly scheduled City Council meeting, provided that special Council meeting can be televised by the local cable channel.

PASSAGE AT ONE SESSION

Rule 32. Except as otherwise might be provided specifically in the Massachusetts General Laws, any ordinance after having been placed on file for at least 10 days, and any order or resolution may be passed through all its stages of legislation at one session, provided that no member of the Council objects thereto; but if any member of the Council objects, the measure shall be postponed for that meeting.

PARLIAMENTARY PRACTICE

Rule 33. In all matters of parliamentary practice not provided for in these rules or the Massachusetts Open Meeting Law (M.G.L. c.30A sections 18-25)., the City Council shall use "Robert's Rules of Order", the latest edition, as a guide.

Rule 34. Insofar as these rules are not of statutory source or origin, the same may be suspended at any meeting by a three-quarters (3/4) vote of all Councillors present, but not otherwise. Suspension of rules shall apply only for the subject matter under consideration and must be stated in detail prior to voting for said suspension of rules. A suspension of the rules to add an item to the agenda for discussion must be of exigent circumstances. Exigent circumstances shall not include any matter which could have been added to an amended agenda prior to the commencement of the meeting, in compliance with the Open Meeting Law.

Upon completion of process as stated in Rule 1 these rules may be amended or repealed by the vote of five Councillors, but said amendment or repeal shall not be effective until the next regular meeting.

If any action is taken inconsistent with these rules, the same shall be construed to have been taken in suspension thereof provided there is a three-quarters (3/4) consent of all members of the Council, or there is no objection raised prior to the meeting being adjourned.

COUNCIL BUDGET

Rule 35. Prior to the President's submission of the Council annual budget to the Mayor, the President shall seek input from each Councillor and each Councillor shall be allowed to provide his/her input into the City Council budget request.

HEARINGS

Rule 36. All public hearings of the City Council will have the following guidelines. The proponent or petitioner will have up to thirty (30) minutes to make their presentation. The opposition will have up to thirty (30) minutes to make their presentation. Each side, proponent and opposition, will have up to five (5) minutes each for rebuttal after initial presentations. Anyone wishing to speak in favor of or against the proponent or petitioner shall be allowed up to three (3) minutes, in addition to the thirty (30) minutes each side is given to present. At the discretion of the presiding officer, a speakers' time may be limited due to repetitious information.

If a petitioner needs more time for a presentation, the presiding officer may at his/her discretion allow for additional time for any proponent or petitioner to complete a presentation, provided that an equal amount of time be granted to the opposition.

INDOCTRINATION OF NEW COUNCILLORS

Rule 37. It shall be the responsibility of the Council President to hold indoctrination for all new Councillors within thirty days of the final election. This also includes making available to Councillors Robert's Rules of Order in the City Council office and any other information that is pertinent for a smooth transition.

INTRADEPARTMENTAL COMMUNICATION

Rule 38. Any individual Councillor or the Council body may make a formal request for information or ask pertinent questions of the Mayor, City Department Heads, Boards or Commissions pursuant to a matter placed on the Council meeting agenda provided, that, in all cases, the information requested or questions asked, be in accordance with the following manner:

The City Council at any time may request from the Mayor specific information on any municipal matter within its jurisdiction, and may request him/her to be present to answer written questions relating thereto at a meeting to be held not earlier than one week from the date of the receipt by the Mayor of said questions. The Mayor shall personally, or through a designated representative, the head of a department or a member of a board, attend such meeting and publicly answer all such questions. The person so attending shall not be obliged to answer questions relating to any other matter. The Mayor may attend and address the City Council in person or through the head of a department, or a member of a board, upon any subject.

USE OF CITY COUNCIL STATIONERY

Rule 39. The use of City Council stationery with official letterhead shall be afforded to the Council President to communicate with any City Department, citizens, private businesses or State and Federal entities as s/he deems necessary. However, any communication issued by any other Council member on said stationery with respect to an issue previously, presently or potentially under the auspices of the City Council, Mayor or any commission, committee, authority, board, task force or any other decision making body on the local, state or federal level, must be brought through the Council Administrative Assistant and must be copied and approved by the Council President.

The Council President shall be responsible for alerting each newly elected Councillor of this rule during the orientation period outlined in Rule 37.

SPECIAL ELECTION AND BALLOT QUESTIONS

Rule 40. Whenever the City Council votes for any special election or question to be placed on a ballot, the City Clerk shall immediately enter into the agenda for the following week an agenda item that would require providing a copy of the certified mail receipt to each Councillor. This would prove that the proper departments in local or state government have been notified of the special election or of the ballot question.

MOTIONS TO CENSURE

Rule 41. A communication to place a motion to censure a member of the City Council on the agenda must be filed with the City Clerk in a timely manner and must be in writing and signed by no less than six members of the City Council and must specify egregious behavior and/or conduct unbecoming of a City Councillor.

File 10 days

17.1



CITY OF HAVERHILL

In Municipal Council December 10 2019

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

"Article XIX. Agriculture Commission

§ 11-92 Establishment; purpose.

There shall be established in the City of Haverhill, in accordance with MGL c. 40, §8L, which is hereby accepted, an Agriculture Commission, which Commission is hereby established for the following general purposes: to promote and develop the agricultural resources of the municipality.

§ 11-93 Duties.

A. Such Commission shall advocate for farmers, farm businesses and farm interests; assist farmers in resolving municipal problems or conflicts related to farms; seek to coordinate agricultural- related activities with other governmental bodies or unofficial local groups or organizations that promote agriculture; receive grants, gifts, bequests or devises of money or personal property of any nature and interests in real property with permission of the City Council and the Mayor; apply for, receive, expend and act on behalf of the municipality in connection with federal and state grants or programs or private grants related to local agriculture, with the approval of the Mayor; advertise, prepare, print and distribute books, maps, charts and pamphlets related to local agriculture that the municipal agricultural Commission deems necessary for its work; and, buy, hold, manage, license or lease land for agricultural purposes with permission of the City Council and the Mayor

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B. Such Commission may conduct research and prepare agricultural-related plans, including a comprehensive local agricultural land plan which shall be, to the extent possible, consistent with any current City's master plan and regional area plans and which are advisory documents for the Mayor and City Council to utilize as necessary. The plan shall show or identify: (i) agricultural land areas and facilities; (ii) matters which may be shown on a tract index under section 33 of chapter 184; (iii) acquisitions of interest in land under this section; (iv) municipal lands that are held as open space; (v) nonmunicipal land subject to legal requirements or restrictions to protect that land or use it for open space, conservation, recreation or agriculture; (vi) land that should be retained as a public necessity for agricultural use; and (vii) any other information that the Commission determines to be relevant to local agricultural land use. The Commission may amend the plan whenever necessary.

C. It shall keep accurate records of its meetings and actions and shall file an annual report with the City Clerk. The Commission's annual report shall be posted on the City's public website.

§ 11-94 Appointment; membership.

A. The Mayor may appoint such clerks and other employees as it may from time to time require.

B. The Commission shall consist of not less than 3 nor more than 7 members who shall be residents of the municipality. A majority of members shall be farmers or employed in an agriculture-related field. If farmers or persons employed in agriculture are not available to serve on the Commission, then the Commission shall include a majority of members with knowledge and experience in agricultural practices or knowledge of related agricultural business. Each member of the Commission shall serve for a term of 3 years; provided, however, that the initial members appointed under this section shall serve for terms of 1, 2 or 3 years and the terms shall be arranged by the appointing authority so that the terms of approximately one-third of the Commission's members shall expire each year. All appointments to said Commission shall be made by the Mayor.

§ 11-95 Control and management of Commission and employees.

The Mayor shall, through his office, have control and management of the Agriculture Commission. The employees of the Agriculture Commission shall be under the direction and control of the Director of Inspectional Services in carrying out the policies established by the Agriculture Commission.

§ 11-96 Agricultural Preservation Fund; investments.

The City may appropriate money to an agricultural preservation fund of which the treasurer of the municipality shall be the custodian. The treasurer shall receive, deposit or invest the funds in savings banks, trust companies incorporated under the laws of the

**CITY OF HAVERHILL
MASSACHUSETTS
CITY SOLICITOR'S OFFICE**

145 South Main Street
Bradford, MA 01835
(978) 373-2360
FAX: 978/891-5424
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.
CITY SOLICITOR**

December 4, 2019

TO: John Michitson, President and Members of the Haverhill City Council
FROM: William D. Cox, Jr., Esq., City Solicitor
RE: Ordinance - Agriculture Commission

As requested by yourself, Councillor Barrett and the members of the Citizen Outreach Committee, I have prepared an ordinance for the creation of an Agriculture Commission as permitted by M.G.L. c. 40, §8L.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor

Don't copy

1311

4 Summer Street
Haverhill, MA 01830
Phone: (978) 374-2312
Fax: (978) 373-8490

Fax

Legal ad - ordinance re to:
Boards & commissions
* Create Agricultural Commission

To: KATIE - GAZETTE

MARIA BEVILACQUA

From: City Clerk's Office

Fax: 978-685-2432

Date: 12-6-2019

Phone: 978-946-2157

Pages: 4

re: Ordinance re: Boards & Commissions CC:

☐ Urgent

☒ For Review

☐ Please Comment

☐ Please Reply

☐ Please Recycle

Hi Katie - please run in next
week's Gazette. (from today's agenda)

Thank! Maria -

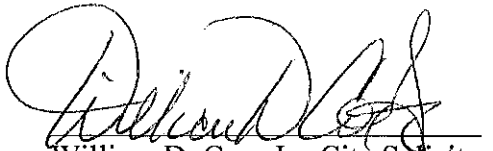
978-420-3624

123
commonwealth, banking companies incorporated under the laws of the commonwealth which are members of the Federal Deposit Insurance Corporation or national banks or invest the funds in: (i) paid up shares and accounts of and in cooperative banks; (ii) shares of savings and loan associations; or (iii) shares of federal savings and loan associations doing business in the commonwealth. Any income derived from deposits or investments under this subsection shall be credited to the fund. Money in the fund may be expended by the commission for any purpose authorized by this section.

§ 11-97 Acquisition of property; eminent domain.

A. The Commission may receive gifts, bequests or devises of personal property or interests in real property as described in this subsection in the name of the City, subject to the approval of the City Council and the Mayor. The Commission may purchase interests in the land only with funds available to the Commission. The City Council and Mayor may raise or transfer funds so that the Commission may acquire in the name of the City, by option, purchase, lease or otherwise, the fee in the land or water rights, conservation or agricultural restrictions, easements or other contractual rights as may be necessary to acquire, maintain, improve, protect, limit the future use of or conserve and properly utilize open spaces in land and water areas within the City. The Commission shall manage and control the interests in land acquired under this subsection. The Commission shall not take or obtain land by eminent domain."

APPROVED as to legality



William D. Cox, Jr., City Solicitor

PLACED ON FILE for at least 10 days and REQUEST BY COUNCILLOR MACEK TO SEND TO COMMITTEE
Attest: BEFORE VOTED UPON - PASSED

Acting City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycncl@cityofhaverhill.com

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17 3/6/19
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17, 2/15/18 3/6/19, 4/17/19
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F	7/10/18
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F	7/10/18
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP	8/7/18 2/28/19
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms	A & F	8/21/18
38-I	Communication from Councillor Macek to refer City’s Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F	3/12/19 8/5/19
38-J	Communication from Councillor Macek requesting a discussion about reserve parking spaces at City Hall designated for Registry of Motor Vehicles	NRPP	3/19/19
59C	Suspension – Councillor Bevilacqua request for stop sign at Saltonstall Sq. turning right onto Mill St	Public Safety	4/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19

DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)

79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/5/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-O	Communication from Councillor LePage requesting to introduce Dr. Maddox to present the Mass. Prevention Alliance position on restricting youth access & exposure to pro-marijuana and social normalizing from billboard and outdoor advertising	A&F	9/10/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
100-J	Communication from President Michitson requesting to provide an update on alternative broadband networks for Haverhill	Citizen Outreach	10/8/19