



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, January 7, 2025 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific-item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. ELECTION OF PRESIDENT OF THE COUNCIL:

6. ELECTION OF THE VICE PRESIDENT OF THE COUNCIL:

7. COMMUNICATIONS FROM THE MAYOR:

8. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:



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9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

10. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

10.1. City Clerk, Kaitlin Wright, requests approval of the following items, all pending *Board of Registrars* approval:

1. 2025 Election Calendar (see attached)
2. Preliminary Election (if needed) to be held
September 9, 2025 and general election to be held on
November 4, 2025
3. Opt-in of in-person early voting and vote-by-mail for
all elections this year
4. Designation of Early Voting Room in basement of
City Hall to be designated as the Early Voting
location for all 2025 elections
5. List of 2025 Polling Locations (see attached)
6. List of all 2025 Poll Workers (see attached)

10.2. Economic Development and Planning Director, William Pillsbury, requests **Hearings** for the following:

10.2.1. 1. Zoning Amendment – various zoning
corrections/updates **Refer to Planning Board & Hearing March 18th**

10.2.1.1. Ordinance re: Zoning – Amend Chapter 255
File 10 days

2. Zoning Amendment – Zone Line Adjustment-
Waterfront Zone C Parkway to Include parcel 103-3-1A
Refer to Planning Board & Hearing March 18th

10.2.1.2 Ordinance re: Zoning – Waterfront Zone C –
modify zone line File 10 days

3. Zoning Amendment – Mixed Use
Refer to Planning Board & Hearing March 18th

10.2.1.3 Ordinance re: Zoning – Mixed Use File 10 days

4. Zoning Amendment – Battery Energy Storage Systems
Refer to Planning Board & Hearing March 18th

10.2.1.4 Ordinance re: Zoning – add a new section 7.9
Battery Energy Storage Systems File 10 days



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11. UTILITY HEARING(S) AND RELATED ORDER(S):

- 11.1. Petition for a joint pole location from *National Grid* and
Verizon for Curtis st, WR#31032938 Hearing January 28, 2025

12. HEARINGS AND RELATED ORDERS:

13. APPOINTMENTS:

- 13.1. Confirming Appointments – to expire December 31, 2027
Cultural Council – Re-appointments:

- 13.1.1. John Hassan, 92 Webster st
13.1.2. Candice Hoover, 8 Lincolnshire dr
13.1.3. Lois Harman, 40 Haseltine st

- 13.2. Non-Confirming

- 13.3. Constables to expire December 31, 2025

- 13.4. Resignations:

14. PETITIONS:

- 14.1. Applications Handicap Parking Sign: *with Police approval*

- 14.2. Amusement/Event Application – *pending departments approval*

- 14.3. Auctioneer License:

- 14.4. Tag Days: *with Police approval*

- 14.4.1. TAGD 24-10, *HHS Drama Club*, March 14, 15, 16

- 14.5. One Day Liquor License – *with License Commission & HPD approval*

- 14.6. ANNUAL LICENSE RENEWALS:

- 14.6.1. Hawker Peddlers License- Fixed location – *w/Police approval*



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14.6.2. Coin-Op License *Renewals* – with Police approval

- 14.6.2.1. AMUS 24-8, Market Basket, 400 Lowell av
1 Coin-op

14.6.3. Christmas Tree Vendor – with Police approval

14.6.4. Taxi Driver Licenses for 2024: with Police approval

14.6.5. Taxi/Limousine License with Police approval

14.6.6. Junk Dealer /Collector License with Police approval

14.6.7. Pool/Billiard

14.6.8. Bowling

14.6.9. Sunday Bowling

14.6.10. Buy & Sell Second Hand Articles with Police approval

14.6.11. Buy & Sell Second Hand Clothing

14.6.12. Pawnbroker license - with police approval

14.6.13. Fortune Teller with - Police approval

14.6.14. Buy & Sell Old Gold – with Police approval

14.6.15. Roller Skating Rink

14.6.16. Sunday Skating

14.6.17. Exterior Vending Machines/Redbox Automated

Retail, LLC

**14.6.18. Limousine/Livery License/Chair Cars with Police
approval**

15.MOTIONS AND ORDERS:

- 15.1. ORDER – PAY BILLS OF PREVIOUS YEARS AND AUTHORIZE
PAYMENT FROM CURRENT YEAR DEPARTMENTAL APPROPRIATIONS AS
LISTED:**

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Kimball Farm Feeds	\$1,800.00	Highway
Boston Systems	\$1,600.00	Information Tech
Boston Systems	\$1,055.00	Information Tech
Experian	\$810.00	Human Resources

Total: \$5,265.00

16.ORDINANCES (FILE 10 DAYS)

- 16.1. Ordinance re: Vehicles and Traffic; Add Handicap parking for
14 Seventeenth av File 10 days**

- 16.2. Ordinance re: Vehicles and Traffic; Add Handicap parking for
51 Greenleaf st File 10 days**



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17.COMMUNICATIONS FROM COUNCILLORS:

18. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 18.1. Document 24-C; Ordinance re: Vehicles and Traffic – No
Parking on Stone st – North side entire length *filed 12/11/2024*

19.RESOLUTIONS AND PROCLAMATIONS:

20.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

21.DOCUMENTS REFERRED TO COMMITTEE STUDY

22.LONG TERM MATTERS STUDY LIST

23.ADJOURN:



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

DEC 18 PM 3:48
HNVCTYCLERK

December 18, 2024

To: President Sullivan and Members of the Haverhill City Council,

City Clerk, Kaitlin M. Wright, requests approval of the following items, all pending Board of Registrars approval:

1. 2025 Election Calendar (see attached)
2. Preliminary election to be held on September 9, 2025, and general election to be held on November 4, 2025
3. Opt-in of in-person early voting and vote-by-mail for all elections this year
4. Designation of Early Voting Room in basement of City Hall to be designated as the Early Voting location for all 2025 elections
5. List of 2025 Polling Locations (see attached)
6. List of all 2025 Poll Workers (see attached)

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright
City Clerk

2025 Election Calendar

(Relating to Biennial Municipal Preliminary and Final Election)

Monday, May 5	8:00 AM	Nomination Papers Available for Municipal Election
Friday, July 25	5:00 PM	Last day and hour for filing nomination papers
Tuesday, July 29	5:00 PM	Last day and hour for filing nomination papers with the Board of Registrars for certification of signatures
Tuesday, August 12	5:00 PM	Last day and hour of Board of Registrars to file certified nomination papers with City Clerk
Wednesday, August 13	12 Noon	Last day and hour for filing objections and/or withdrawals for nomination papers
Thursday, August 14	5:00 PM	Last day and hour for filing objections and/or withdrawals for nomination papers
Friday, August 15	10:00 AM	Drawing of Names on Ballot
Friday, August 29	5:00 PM	Last Day/ hour to Register to Vote for Preliminary
Tuesday, September 2	5:00 PM	Last day and hour to apply for vote by mail
Monday, September 10	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	September 9, 2025	PRELIMINARY ELECTION
Monday, September 15	5:00 PM	Last day and hour to file for a Recount. Last day and hour to file for withdrawals and/or objections to nominations.

**need City Council approval

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Key

Municipal Election - relative to preliminary and general

Municipal Election - Preliminary



CITY OF HAVERHILL
MASSACHUSETTS
Office of the City Clerk

4 Summer St
Room 118
Haverhill, MA 01830
Phone: 978-374-2312
Fax: 978-973-8490
www.cityofhaverhill.com

Kaitlin M. Wright
City Clerk

Rose Leonard-Flynn
Assistant City Clerk

2025 Polling Locations

Ward and Precinct	Location	Address
W1-P1	Somebody Cares	358 Washington St
W1-P2	Citizen Center	10 Welcome St
W1-P2A	Citizen Center	10 Welcome St
W1-P3	Haverhill High School -Gym	137 Monument St
W1-P3A	Haverhill High School -Gym	137 Monument St
W2-P1	Hunking School	480 South Main St
W2-P2	Bradford Elementary School	116 Montvale St
W2-P3	Moody School	59 Margin St
W3-P1	Citizen Center	10 Welcome St
W3-P2	Haverhill Public Library	99 Main St
W3-P3	Unitarian Universalist Church	15 Kenoza Ave
W4-P1	Nettle Middle School	150 Boardman St
W4-P2	Northern Essex Community College - Tech Center	100 Elliott St
W4-P3	Kennedy Circle Community Room	1 Kennedy Cir
W5-P1	Julian Steele Community Room	772 Washington St
W5-P1A	Julian Steele Community Room	772 Washington St
W5-P2	1st Presbyterian Church	346 Broadway
W5-P3	West Congregational Church	767 Broadway
W5-P3A	West Congregational Church	767 Broadway
W6-P1	Haverhill High School -Gym	137 Monument St
W6-P2	JG Whittier School	256 Concord St
W6-P2A	JG Whittier School	256 Concord St
W6-P3	Pentucket Lake School	252 Concord St



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*4 Summer St
Room 118
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www.cityofhaverhill.com*

Kaitlin M. Wright
City Clerk

Rose Leonard-Flynn
Assistant City Clerk

W7-P1	Presidential Gardens Community Room	140 Evergreen Dr
W7-P2	Hunking School	480 South Main St
W7-P2A	Julian Steele Community Room	772 Washington St
W7-P3	Bradford Elementary	118 Montvale St
W7-P3A	Bradford Elementary	118 Montvale St

First Name	Last Name
William	Wright
Leslie	Hassan
John	Hassan
Guy	Berube
Richard	Gallant
Linda	Hamel
John	Buzzell
Margarita	Flagg
Alice	Tobiasen
Christa	Winnis
Patricia	Boyle
Giselda	Garcia
Paula	Soble
Louis	Ambrosino
Hannah	Winnis

Charles	Mueller
Aileen	Swider
Marianne	Mueller
Edward	Swider
Jacqueline	Kupu
BillieAnne	Stone

Sally	Clarenbach
Nancy	Murphy
Lynda	Homer
David	Van Dam
Susan	Gregory
Christea	Sardella
Lorraine	Lostimolo
Cheryl	Peel
Hailey	Prunier
Ronald	Van Dam
Carole	Taut
Gail	Desmarais
Arthur	Chillinginian
Eric	Karlstad
David	McKenzie
Sue	Braveter
Joann	Corthell
Carl	Schelfy
Marta	Decestant
Jadina	Leonardo
Matthew	Fuller
Adriana	Battista
Robyanne	Compter
Cheerl	Lupl
Alice	Gyr
Jennifer-Lee	Paulsen
Sandra	Finnigan
Charlene	Pope
Beniel	Keller
Angela	Lamparelli
Hend	Bergh
MaryJane	Herbert
Maria	Yabual
Stella	Burns

Virginia	Taylor
Mary Jo	Haseltine
S. Tracy	Eliades
Justine	Carrigan
Sandra	DaRosa
Janet	Champagne
Giampa	Joseph
June	Brown
Eric	Wortman
Andrea	Watson
Noemi	Gonzales
Lawrence	Hicks
Sherry	Ross
Kathleen	Connor
Janice	Keyser
Linda	Kiefer
Diana	Vencis
Melissa	Hodgdon
Keith	Eddings
Canauri	Gutierrez
Sue	Hicks
Steve	Arthur
Marilyn	Picketts
Becky	Peewas
Elizabeth	deVillafraza
Janet	Sank
Sharon	Parker
Gary	Bradley
Linda	McCarthy
Joan	Desjardins
Guylaine	Beaulieu
Christy	Hubbard
Kalister	Green-Byrd
John	Woolf

Joseph	Bolis
Joyce	Lord
Roger	Begin
Charles	Mueller
Christine	Kwitchoff
Noelia	Hylton
Paula	Wentworth
Alice	Zujewski
Caiden	Adler
Paulette	Adler
Margaret	Pittierling
John	Brayton
Mike	Howard
Tita	Antonopoulos
Kathleen	O'Donohue
Lisa	Coe
Grace	Vargas
Marie	Klinch
Elizabeth	Grube
Evelyn	St. Hilaire
Elaine	Frangente
Joseph	Logiudice
Donna	Raymond
Susan	Coppola
Patricia	Hobitz
Maurice	McGuire
Bryan	Waters
Sarah E.	Moore
Catherine	Coco
Eric	Guilfoyle
Edward	Morey
Patrick	Murphy
Irl	Clevesy

Deborah	Conner
Katie	Mulcahy
Cindy	Floyd
Dennis	Guilfoyle
Walter	Lindsey
Mannuel	Martines
Amy	Sher
Anne	Dunn
Roberta	Piercey
Mary	Harris
Carolyn	Hannagan
Betsy	Collins
Christena	Flynn
Kathy	Renzi
Donna	Pouliot
Karen	Lassiter
Walter	Gotham
Jennifer	Doucette
Ernest	Anderson
E. Everette	Bryan
Jane	McNeal
Kathy	Welch
Melina	Allen
Lynn	Cody

Alvin	Hitchcock
Kimberly	Voto
Stephen	Wrenn
Katherine	Sullivan
Stephanie	Richardson
Sahelis	Ramirez Rosario
Ane	Gonzalez Soto
John	Mitchell
Kathleen	Lambert
John	DiBartolo
Paul	Winter
Lori	Winter
Jason	Howes
Kathleen	Gelivas
Katherine	Hailson
Jody	Daniels
Amanda	Vickers
Daria	Kostyla
Cynthia	Kostyla
Carol	Hunn
Brian	Petre
Paul	Grisley
Robert	Schufreider
Sandy	White
Dana	Levell
Dennis	Fortaine
David	Dicejfe
Sharon	Medley
Kathleen	Stepherson
Louis	Stepherson
Stephen	Pangione
Deborah	Henegan
Timothy	Sturgeon

Judith	Biewener
Kathleen	Cossar
Glenn	Crowley
Deborah	Dyer
Casey	Lemmel
Marcus	Platt
Donna	Michitson
Nancy	Buckley
Deanna	Bergeron
Donna	Michitson
Lynnette	Maciver
Robyn	Renahan
Merle	Weber
Robert	Roetger
Richard	Labrecque
Brian	Munroe
John	Wloszczyna
Richard	Charletta
Peter	Cerbone
Gail	Weisman
Justine	Maguire
Joseph	Kanan
Mike	Oster
Gina	Marks
Victoria	Hannan
Antonielly	Guilherme
Maureen	Gage
Michael	Paulino
Renee	Jungers
Maria	DeAza
Breda	Smith
Patricia	Randall
Virginia	Kelly
Carol	Lamattina

Lanie	Tilden
Sophieann	Bitel
Cristhal	Solano



Hearing March 18,
Haverhill 2025

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@HaverhillMA.gov

①
10.2

FEB 12 2025
CITY CLERK

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- various zoning corrections/updates

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendments correct several areas that were not properly changed when the last major zoning update was completed. These changes in text and in tables are mostly technical in nature and clarify some areas of confusion.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hearing on the city council agenda shortly thereafter.



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950
Phone 978.463.7700

www.mtclawyers.com

December 10, 2024

Via Electronic Mail

Thomas J. Sullivan, President, City Council
4 Summer Street
Room 204
City of Haverhill
Haverhill, MA 01830

Re: Zoning Ordinance Updates

Dear President Sullivan,

Reference is made to the above captioned matter. In that connection, the City has provided us with comments and markups related to updating the City's Zoning Ordinance. Please find transmitted along with this letter a Municipal Ordinance document and the associated redlines, updating the following sections of said Zoning Ordinance:

1. Section 6.1.11.2
2. Section 6.1.12.6
3. Section 6.2.4
4. Section 6.2.5.9
5. Section 6.2.7
6. Section 6.2.9
7. Section 6.3.3.3b
8. Section 7.7.1
9. Section 7.7.2
10. Section 8.5.1
11. Section 8.5.2
12. Section 8.5.7
13. Section 9.3.14
14. Appendix A, Table 1

Sincerely,

/s/ Lisa Mead (RSC)

Lisa L. Mead and Ryan S. Clemens, City Solicitors

Encl.

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054

New Bedford Office
227 Union Street, Suite 606
New Bedford, MA 02740



Document

CITY OF HAVERHILL

In Municipal Council

Filed
8 Oct 910 pages

JAN 2 PM 3:42
HVCITYCLERK

10.2.1

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 255

ZONING ORDINANCE

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255 – ZONING, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

§ 6.1.11. Location of Parking and Loading Spaces.

1. Required off-street parking and loading spaces shall be provided on the same lot as the principal use they are required to serve or, when practical difficulties as determined by the Board prevent their establishment upon the same lot, they shall be established no further than 300 feet from the premises to which they are appurtenant.
2. No off-street parking space for a use permitted in any C or B District shall be allowed in any R District except within 100 feet of and with driveway access from such C or B District and when screened as required herein and only when permitted by the Board.
3. For residential uses (one-, two- or three-family), parking in the front yard shall be allowed only in the driveway or in a backup strip adjacent to the driveway. Any paved areas including the driveway shall not cover more than 50% of the front yard.
4. For nonresidential uses, a fifteen-foot-wide landscaped strip shall be provided between the parking area and the street right-of-way except in a CC District and a CM District where a minimum of an eight-foot-wide landscaped strip shall be provided.

§ 6.1.12. Parking and Loading Space Standards.

All parking and loading areas containing over five spaces, including automotive and drive-in establishments of all types, shall be either contained within structures, or subject to the following:

1. The parking area and access driveways thereto shall be surfaced with bituminous or cement concrete material and shall be graded and drained so as to dispose of all surface water accumulation.
2. A substantial bumper of masonry, steel, granite or heavy timber, or a concrete curb or berm curb which is backed, shall be placed at the edge of surfaced areas except driveways in order to protect abutting structures, properties and sidewalks and screening materials.

For Hearing March 19, 2025

3. Any fixture used to illuminate any area shall be so arranged as to direct the light away from the street and away from adjoining premises used for residential purposes.
4. There shall not be any vehicle repair or gasoline or oil service facilities or any repair made to any motor vehicles except on a lot occupied by a permitted automotive use. Any gasoline or oil facilities shall be at least 25 feet from any lot line.
5. There shall not be any storage of materials or equipment or display of merchandise within required parking area except as part of approved building operations or by approval of the proper authority.
6. Parking shall not be located within the required front yard area in any R District and must be set back from the front property line at least five feet in any CN District and 20 feet in any CH or BP District.
7. Parking and loading spaces other than those required for single- and two-family dwellings shall be so arranged as not to permit backing of automobiles onto any street.
8. Any portion of any entrance or exit driveway shall not be closer than 50 feet to the curbline of an intersecting street.
9. Any two driveways leading to or from a street to or from a single lot shall not be within 30 feet of each other at their intersections with the front lot line.
10. Any entrance or exit driveway shall not exceed 30 feet in width at its intersection with the front lot line.
11. Back-to-back parking spaces are not allowed for the service of multifamily dwellings.

§ 6.2.4. Temporary Signs.

The following signs shall be permitted anywhere within the City but in no circumstance for more than six months, except as noted below. The sign shall not be illuminated and shall not require a permit:

1. Construction signs which identify the architects, engineers, contractors and other individuals or firms involved with the construction, but not including any advertisement of any product, and signs announcing the character of the building enterprise or the purpose for which the building is intended, during the construction period, to a maximum sign area of 16 square feet for each firm. The signs shall be confined to the site of the construction and shall be removed within 14 days of the beginning of the intended use of the project and/or completion of the construction project. One such sign for each firm involved with the construction may be placed facing each street frontage.
2. Real estate signs advertising the sale, rental or lease of the premises or part of the premises on which the signs are displayed, up to a total area of 12 square feet. Such signs shall be removed within 14 days of the sale, rental or lease.
3. Nonprofit or governmental signs advertising a community event may be installed 14 days in advance of the event and shall be removed within four days after the event, not to exceed a size of 12 square feet.
4. Political campaign signs announcing the candidates seeking public political office and other data pertinent thereto, up to a maximum total sign area of 64 square feet per candidate or

ballot issue for each property. These signs shall be confined within private property.

5. Show window signs in a display of merchandise when incorporated with such a display. They need not be related in content with the display. However, the total sign area shall not exceed 25% of the window area through which they are viewed.

§ 6.2.5. Exempt Signs.

The following types of signs are exempted from all the provisions of this chapter, except for construction and safety regulations and the following requirements:

1. Public signs of a noncommercial nature and in the public interest erected by, or on the order of, a public officer in the performance of his public duty, such as safety signs, danger signs, trespassing signs, traffic signs, street signs, memorial plaques, signs of historical interest, signs designating a public project, public school, or improvement program and the like.
2. Institutional signs setting forth the name or any simple announcement for any public institution located entirely within the premises of that institution, up to a maximum sign area of 24 square feet. Such signs may be illuminated in accordance with the regulations contained herein. If building-mounted, these signs shall not project above the roofline. If ground-mounted, the sign shall not exceed a height of six feet above ground level.
3. Integral signs, names of buildings, dates of erection, monumental citations, commemorative tablets and the like when carved into stone, concrete or similar material or made of bronze, aluminum or other permanent-type construction and made an integral part of the structure.
4. Private traffic direction signs directing traffic movement onto a premises or within a premises, not exceeding a maximum sign area of five square feet for each sign. Illumination of these signs shall be as permitted herein. Horizontal direction signs on and flush with the paved surface areas are exempt from these standards.
5. Shipping and receiving space signs, provided that they do not exceed a surface area of four square feet.
6. Signs on vehicles of any kind are exempt.
7. Holiday decorations of any kind are exempt.
8. Fraternal or service organizations. Nonaccessory signs which identify fraternal societies or service organizations within the City of Haverhill, provided that such signs shall not exceed a sign surface area of eight square feet. Such a sign may be illuminated in accordance with the regulations contained herein.
9. Political campaign headquarters' signs, provided that the headquarters are located within any C or B District, and the campaign signs are located within a building housing such headquarters

§ 6.2.7. Signs Permitted in Any R District.

1. Accessory. Signs shall be limited to only the accessory type.
2. Wall, Projecting or Freestanding. One sign, either a wall, projecting or freestanding type, shall be permitted, provided that it does not project or extend beyond a point which lies 10 feet within any side or front lot line, and further provided that no freestanding sign shall be higher than six feet.
3. Professional Identification. One professional or medical building accessory sign, provided that such

10.2.1

a sign shall not exceed 7.5 square feet on any one face and not more than 15 square feet in total surface area and one professional nameplate for each professional practitioner, provided that it does not exceed an area of 12 square inches and is mounted flush with the wall or door.

4. Occupancy Identification. One accessory sign for each dwelling unit, provided that such a sign shall not exceed two square feet in surface area and shall not be used other than for identifying the occupancy.
5. Apartment Identification. One sign may be erected to identify a multifamily development of 10 or more units, provided that it shall not exceed 10 square feet in surface area.
6. Community Facility Identification. One accessory sign for each funeral establishment, hospital, church, other place of public assembly, community facility or public utility use, provided that it shall not exceed 10 square feet in surface area.

§ 6.2.9. Signs Permitted in Any B District.

Signs may include both accessory and nonaccessory types as follows.

1. Wall Signs (Accessory).
 - a. One wall sign for each lot frontage shall be allowed. Where frontage is on more than one street, only the sign computed with the frontage of that street shall face or be visible from that street.
 - b. A total sign area of one square foot for each linear foot of building frontage shall be permitted, not to exceed a maximum sign area of 120 square feet per building frontage in any BG or BP District.
2. Projecting or Freestanding Signs (Accessory). One sign per lot frontage, either projecting or freestanding, may be erected within any I District. Where frontage is on more than one street, only the sign computed with the frontage of that street shall serve that street.
3. Projecting Signs (Accessory). A total sign area of one square foot for each linear foot of building frontage shall be permitted, not to exceed a maximum sign area of 120 square feet per building frontage in any BG or BP District.
4. Freestanding Signs (Accessory).
 - a. A total sign area of one square foot for each linear foot of lot frontage shall be permitted, not to exceed a maximum sign area of 120 square feet per lot frontage in any BG or BP District.
 - b. A freestanding sign placed at the intersection of two or more public roads, or so placed as to serve two or more such roads simultaneously, shall be no larger than one square foot for each linear foot of the longest lot frontage served by the sign or a maximum sign area for the district in which the sign is located, whichever is the smaller.
 - c. No two separate freestanding signs on any one lot shall be closer together than 400 feet, measured as a direct distance between them.

§ 6.3.3. Standards.

The following standards shall apply to applications for special permits or for development review pursuant to § 10.1.4 for a multifamily, nonresidential, or mixed use:

...

3. Landscaping.

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...

- b. Screening and buffer area in B or C Districts. A screening and buffer area shall be required in any B or C District which adjoin or abut an R District at the side or rear of the property. This screening must consist of any one of, or some combination of, the following:

- (1) A solid fence or wall not less than six feet in height.
- (2) Evergreen shrubbery placed in two rows, with at least three feet between rows. There shall be at least three feet from the center line of the row adjacent to the lot line and said lot line. There shall be at least three feet from the center line of the row furthest from the lot line and the nearest paved area or building. The plants in each row shall be no more than four feet apart, and the plants in one row shall be staggered in relation to the plants in the other row. All plant materials shall be at least three feet in height at the time of planting and shall be maintained at maturity between five and six feet in height.
- (3) Shrubby shall be selected from the species set forth in the Development Review Rules and Regulations.
- (4) Trees (or large-scale shrubs) placed in two rows, with at least 10 feet between rows. There shall be at least six feet from the center line of the row adjacent to the lot line and said lot line. There shall be at least six feet from the center line of the row furthest from the lot line and the nearest paved area or building. The plants in each row shall be no more than 20 feet apart, and the plants in one row shall be staggered in relation to the plants in the other row. At least 1/2 of the selected trees for screening purposes under this method shall be of an evergreen variety. Such trees shall be at least three feet in height if of the evergreen variety or two-inch caliper if of the deciduous variety at the time of planting. Trees (or large-scale shrubs) shall be selected from the species set forth in the Development Review Rules and Regulations.
- (5) The screening required by this section shall be set back 15 feet from each front lot line. The required screening, whether fencing or plant materials, shall be maintained in good condition.
- (6) The use of existing plant material and/or natural topography or any other method of screening entirely different from or in combination with the above may be utilized, provided that written approval of same is obtained from both the City of Haverhill's Director of Natural Resources and Director of Planning and Development.

....

§ 7.7.1. Access from R District.

Access from any R Zoning District to an existing roadway which must pass through or into any other R Zoning District or through any C or B District is permitted.

§ 7.7.2. Access from I or C District.

1. Access from any B or C Zoning District to an existing roadway which must pass through or into any other B or C Zoning District is permitted.

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2. Access from any B or C Zoning District to an existing roadway which must pass through an R Zoning District may be permitted by a special permit issued by the Board of Appeals.

§ 8.5. PLANNED DEVELOPMENT DISTRICT (PDD).

§ 8.5.1. Purpose and Intent.

The Planned Development District (PDD) is intended to:

1. Permit an entity to propose, and for City Council vote, a development proposal that specifies a mixture of commercial, business, residential, open space or other uses and the site development requirements to be used for a specific site.
2. Permit some flexibility in the development of individual tracts of land by required and predetermined standards.
3. Permit the use of development standards tailored to a specific site and more detailed than those for the standard zoning districts.
4. Permit the City to evaluate the potential impacts of a proposed development and to authorize the Council, as the special permit granting authority (SPGA), to require that the development of the site substantially conforms to site development standards approved as part of the rezoning to PDD and intended to mitigate or compensate for the potential impacts.

§ 8.5.2. Types.

There are two types of Planned Development Districts:

1. Planned Commercial Development District. Primarily commercial, business and other nonresidential uses alone or in combination.
2. Planned Residential Development District. Primarily residential uses alone or in combination with nonresidential uses.

§ 8.5.3. Procedures.

A Planned Development District requires an amendment to this Zoning Ordinance. The PDD does not have any minimum lot size and there is no minimum lot area required to seek a rezoning to the PDD. Applicants for a PDD shall observe the following procedures in order to promote review of the proposed amendment and to facilitate public-private cooperation in the establishment of the PDD.

1. Pre-Application Review. Applicants are strongly encouraged to schedule a pre-application review with the Planning Department. Pre-application review should precede the preparation of detailed plans or specifications. For the pre-application review, an applicant will submit a project description that describes the uses to be proposed and the benefits to the City from those uses.
2. Ordinance Submission. The applicant shall submit a proposed amendment to this chapter for the PDD rezoning in consultation with the Planning Department and the City Solicitor. The proposed amendment shall contain the requirements set forth in § 8.5.5. The finalized amendment shall be presented to the City Council for approval of the proposed PDD. The Planning Department shall prepare the text of the proposed amendment and locate the new district on the Zoning Map.
3. Statutory Requirements. The zoning amendment shall thereafter be processed in accordance with

10.91

§ 8.5.4. Lapse.

The development and uses approved in a rezoning to PDD must be commenced within two years; and, if not commenced within two years, the development of the property shall be governed by the provisions presently in effect in the zoning district for which the land was zoned immediately prior to its inclusion in the PDD.

§ 8.5.5. Submission Requirements for a PDD Rezoning Ordinance.

The application for a PDD rezoning shall include a preliminary plan and the required submission fee.

1. Submission Fee. The SPGA shall specify submission fees for a PDD rezoning in its rules and regulations. In no case shall the fee be less than \$850. The required fee shall be submitted with the rezoning request and preliminary plan.
2. A preliminary plan which shall include the following at a level of detail sufficient to enable a peer review, if required by the SPGA:

...

g. A property rights and dimensional standards plan showing:

- (1) The location of existing easements or other property rights affecting the development;
- (2) The approximate locations of any sections of the land to which the City may be granted property rights, other easements or transfer of ownership for street, utility, conservation or other purposes;
- (3) The anticipated division of the property into parcels in private ownership, if any, if it affects zoning provisions;
- (4) The yard setback, in feet, for buildings and parking lots from lot lines and, where applicable, a zoning district boundary, a brook or a pond. The plan shall specifically show appropriate setbacks to adjacent Residential Districts, Business Districts, Business Districts, and PDDs, considering the development potential of any vacant land in such districts using the setback requirements set forth in Section 4.0;

...

j. In addition to the submission requirements outlined in this section, the SPGA may impose additional submission requirements through the adoption of rules and regulations for a PDD rezoning.

§ 8.5.7. Criteria for Approval.

The SPGA may approve the PDD zoning ordinance if the SPGA finds that all the following conditions are met:

1. The site development and use plan is substantially in conformance with the PDD rezoning ordinance approved by the Council. The SPGA may permit insubstantial changes in view of the more detailed survey and engineering design provided that they do not conflict with the intent of the PDD rezoning ordinance.
2. The PDD rezoning ordinance approved by City Council and the site development and use plan are incorporated into the PDD zoning ordinance by reference.

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3. Methods satisfactory to the SPGA of ensuring the performance of any special conditions included in the PDD rezoning ordinance have been submitted by the developer.
4. Any land designated as common open space on the PDD rezoning ordinance shall, at the SPGA's discretion, be either conveyed to the City or protected by an easement granted to the City.
5. The SPGA reserves the right to require that up to 20% of all new housing units be made affordable to persons of low and moderate income, according to the standards of the state and/or City, as determined by the SPG.
6. The project meets the evaluation criteria specified in this section and the SPGA's rules and regulations.
7. The SPGA in granting a PDD zoning ordinance may impose such additional conditions as the SPGA finds will serve the public interest and are consistent with the intent of the PDD rezoning ordinance.
8. The SPGA may deny an application for PDD zoning ordinance and base its denial on the finding that the development proposed in the site development and use plan did not meet one or more of these criteria for approval.
9. In the event the SPGA determines that the site development and use plan is not in substantial conformance with the PDD rezoning ordinance, the application for a PDD zoning ordinance shall be denied. The applicant shall be required to submit a new PDD rezoning ordinance and zoning amendment to the City Council in order to proceed.

§ 8.5.8. Changes in a Site Development and Use Plan.

Changes in uses or substantial changes in the site development from that shown on the site development and use plan, referenced in the PDD zoning ordinance, are not permitted without the approval by the SPGA. A new PDD rezoning ordinance must be submitted in accordance with the procedures outlined herein.

§ 8.5.A.9. Signs.

Signs associated with multifamily dwellings and commercial buildings shall respectively be consistent with the overall size of the total project in the BRPRD and reviewed by the City during development review. Signs built with landscaping and ground lighting are encouraged.

§ 8.5.B.8. Signs.

Signs associated with multifamily dwellings and commercial buildings shall respectively be consistent with the overall size of the total project in the OCPRD and reviewed by the City during development review. Signs built with landscaping and ground lighting are encouraged.

§ 9.3.14. Signs.

All signage shall follow the requirements as set forth in § 6.2 of this chapter. In addition, projects in the WD must meet the following: Any application for signage or awnings on Merrimack Street under the waterfront zoning ordinance shall require design review and approval by the Planning Director prior to the issuance of permits to ensure compliance with the ordinance. The Building Inspector shall forward permit applications and not issue permits for signage without prior approval of the Planning Director. The Planning Director may engage peer review of the signage application, if warranted, to ensure compliance with the ordinance.

....

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	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
A. RESIDENTIAL USES															
4. Multifamily dwelling	N	N	N	N	CC	CC	CC	N	CC	CC	N	N	S	N	K ³
7. Congregate care housing	CC	CC	CC	CC	CC	CC	N	N	N	N	CC	N	N	N	J

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
C. AGRICULTURAL USES															
5. Greenhouse or stand for wholesale and retail sale of agricultural or farm products raised primarily on the same premises, nonexempt	Y	Y	Y	N	N	N	Y	Y	Y	N	N	N	N	N	S

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
D. RECREATIONAL USES															
9. Health/Fitness club (indoor athletic and exercise facility)	N	N	N	N	N	N	Y	Y	Y	Y	Y	N	Y	N	D

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
F. RETAIL AND SERVICE USES															
16. Body art establishment, subject to compliance with Board of Health Regulations	N	N	N	N	N	N	N	Y	Y	Y	N	Y	Y	Y	C

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
G. EATING, DRINKING, AND ENTERTAINMENT ESTABLISHMENTS															
2. Restaurant, coffee shop, diner, luncheonette, and sandwich shop, with drive-through	N	N	N	N	N	N	N	Y	N	N	N	N	Y	N	W
6. Cafeteria	N	N	N	N	N	N	Y	Y	Y	Y	Y	N	Y	N	V

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
J. WHOLESALE, TRANSPORTATION, INDUSTRIAL USES (cont'd)															
20. Warehouse	N	N	N	N	N	N	N	BA	N	N	N	N	Y	Y	O

[illegible]

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yards and shall not be used for dwelling or sleeping purposes																
---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

APPROVED AS TO LEGALITY:

City Solicitor



Hearing March 18, 2025
Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

January 7, 2025

10.2.1.2

②
JAN 2 PM 3:42
HAVCITYCLERK

TO: City Council President Thomas Sullivan and members of the Haverhill City Council
FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Zoning Amendment- Zone Line adjustment- Waterfront Zone C
Parkway to include parcel 103-3-1A**

Attached please find the following corrective zone line adjustment and request that the city council refer the item to the planning board for a hearing and to make a recommendation to the city council and that the city council schedule a hearing on the matter.

This is a request is to change the location of a zone line to incorporate a parcel at Map 103 block 3 Lot 1A into Waterfront Zone C. The zoning change would move the zone line which currently ends the zone at Park way and move it out to Baily boulevard to include a formerly city-owned parcel which should have been included in waterfront C when that zone was established, as the zone was to include all city owned parcels. The zone line was inadvertently drawn and stopped at Park Way when it should have gone up Haverhill Place and included the vacant then city owned parcel.

This amendment corrects the previous error in the map and places the entire site into one zone as originally intended.

The proposed zone line change is corrective in nature to bring the parcel into conformance with common zoning practice.

Please refer the matter to the Planning board for a recommendation hearing and schedule a hearing before the city council for action.

Recommendation: Refer to the Planning board for a recommendation hearing and schedule a hearing before the city council for action.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

10.2.1.2

ORDERED:

JAN 2 PM 3:42
HVCITYCLERK

MUNICIPAL ORDINANCE

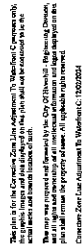
CHAPTER 255

AN ORDINANCE RELATING TO
ZONING

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 255, Zoning as amended, be and is hereby amended as follows:

Amend the zoning map to modify the zone line of waterfront sub zone C, at Parkway to include parcel 103-3-1A which was inadvertently not included when zone C was created, and which is set forth on the map attached here to as exhibit A dated 12/2/24.

For Hearing March 18, 2025




City Of Haverhill
Corrective Zone Line Adjustment To Waterfront C

M.A. (Mainland) Coordinate System NAD-83

SCALE 1" = 60' (1:720)

Legend

Zoning District

 WD-C



Hearing March 18, 2025

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@haverhillma.gov

10.2.1.3

③

JAN 2 PM3:42
HACITYCLERK

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Mixed Use

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Mixed use projects in the city.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hearing on the city council agenda shortly thereafter.



Document

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

10.2.13

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 255

ZONING ORDINANCE

JAN 2 PM 3:42
HAVERHILL CITY CLERK

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255 – ZONING, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

§ 11.1. Definitions.

MIXED-USE BUILDING — A multistory building with nonresidential uses on the first floor and may contain such uses on any other floor and also may contain one (1) or more residential units on any other floor.

APPENDIX A

TABLE 1: TABLE OF USE AND PARKING REGULATIONS

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
24. Mixed Use	N	N	N	N	N	N	CC	CC	CC	CC	N	N	N	N	N

Notes to Use Table

- I. For all Mixed Use buildings, parking shall be provided cumulatively for each use in the building.

APPENDIX B

TABLE 2: TABLE OF DIMENSIONAL AND DENSITY REGULATIONS

NOTES:

- 22 Mixed Use: for all Mixed Use buildings, the dimensional requirements shall be those which are applicable to those uses which are on the first floor of the building.

And to hereby authorize the City Clerk to make any and all adjustments or corrections to the Ordinance as necessary to maintain conformity with Orders from this City Council.

APPROVED AS TO LEGALITY:

City Solicitor

For Haverhill March 18, 2025



Hearing March 18, 2025
Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@HaverhillMA.gov

10.2.1.4 (4)

DATE: January 7, 2025

JAN 2 PM 3:41
HMCITYCLERK

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Battery Energy Storage Systems

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Battery storage facilities.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hearing on the city council agenda shortly thereafter.

Filed
8 Octavo pages
10.2.14

MUNICIPAL ORDINANCE CHAPTER 255 Zoning

JAN 2 PM 3:41
HAVCITYCLERK

**AN ORDINANCE RELATING TO AMENDING CHAPTER 255, ZONING BY ADDING A NEW
SECTION 7.9 BATTERY ENERGY STORAGE SYSTEMS**

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Zoning, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 7.9 entitled "Battery Energy Storage Systems";

§7.9 BATTERY ENERGY STORAGE SYSTEMS

§7.9.1. Purpose.

The purpose of this Section is to advance and protect the public health, safety, welfare, and quality of life by creating regulations for the installation and use of free-standing battery energy storage systems ("BESS"), with the following objectives:

- A. To provide a regulatory scheme for the location, construction and operation of free-standing BESS consistent with best practices and safety protocols;
- B. To ensure compatible land uses in the vicinity of the areas affected by BESS and to mitigate any potential impacts on abutting and nearby properties; and
- C. To mitigate the impacts of BESS on environmental resources such as agricultural lands, forests, wildlife, wetlands and other natural resources.

This Section shall be construed to be consistent with state law, including but not limited to the provisions of General Laws chapter 40A, section 3, and state regulations, including but not limited to the provisions of the State Building Code, State Fire Code, and State Electrical Code. In the event of any conflict between the provisions of this section and the provisions of state law or regulations, the state law and regulations shall prevail.

7.9.2. Definitions.

See "battery energy storage systems" in Section 11.0

7.9.3 Applicability.

- A. The requirements of this ordinance shall apply to BESS permitted, installed, decommissioned or modified after the effective date of this ordinance, excluding general maintenance and repair. BESS subject to this ordinance are only those that exceed the following capacities:

For Hearing March 18, 2025

10.2.1.4

- Lead-acid with a capacity of greater than 70 kW
- Nickel with a capacity of greater than 70 kW
- Lithium-ion with a capacity of greater than 30 kW
- Sodium nickel chloride with a capacity of greater than 20 kW
- Flow with a capacity of greater than 20 kW
- Other battery technologies with a capacity of greater than 20 kW

B. Only BESS that meet the criteria herein shall be permitted under this ordinance. BESS permitted under and subject to this ordinance shall be classified either as a Tier 1, Tier 2 or Tier 3 BESS as set forth herein. All sizes noted in this section shall include the total capacity of the proposed facility and not refer solely as a limitation on total export. For avoidance of doubt, a proposed system which has an export capacity of 50 MW but has a total storage or redundancy capacity of 100 MW shall be treated as a 100 MW system.

1. Tier 1 BESS have an aggregate capacity less than or equal to 500 kW, derive 51% or more of their power from Solar Energy Systems as defined herein, and, if in a room or enclosed area, consist of only a single energy storage system technology.
2. Tier 2 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate energy capacity greater than 500kW and less than 5 MW, but no greater than 5 MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.
3. Tier 3 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate capacity greater than 5 MW, but no greater than 200MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.

§ 7.9.4. General Requirements

- A. All permits required by state codes, including but not limited to building permit, an electrical permit, and a fire department permit shall be required for installation of all BESS.
- B. All BESS, all Dedicated Use Buildings, and all other buildings or structures that (a) contain or are otherwise associated with a battery energy storage system; and (b) subject to the requirements of the State Building Code, shall be designed, erected, and installed in accordance with all applicable provisions of the State Building Code

780 CMR, State Fire Code 527 CMR 1.00, and State Electrical Code 527 CMR 12.00. All BESS shall comply with NFPA 855, Standard for the Installation of Stationary Energy Storage Systems.

- C. Energy storage system capacities, including array capacity and separation, are limited to the thresholds contained in NFPA 855.

§ 7.9.5. Permitting Requirements for Tier 1 BESS

Tier 1 BESS are allowed by right in all zoning districts, subject to applicable provisions of the State Building Code, Electrical Code, Fire Code, and other applicable codes, and are subject to site plan review in accordance with section 10.8 hereof and such provisions of this ordinance as are applicable.

Tier 1 BESS and appurtenances shall be prohibited in the Zone A and Zone 1 public water supply protection areas.

§ 7.9.6. Permitting Requirements for Tier 1, Tier 2 and Tier 3 BESS

§ 7.9.6.1 Special Permit Required. Tier 2 and Tier 3 BESS subject to this ordinance require the issuance of a Special Permit in those zoning districts identified in Appendix A, Table 1, and are subject to Major Site Plan Review pursuant to Section 10.8. Tier 2 and Tier 3 BESS shall comply with the applicable requirements set forth in this ordinance including the General Special Permit Criteria set forth in section 10.4.2, as well as this Section 7.9, and the Haverhill General Ordinances. The City Council shall be the Special Permit Granting Authority ("SPGA"). The Applicant shall be required to submit all materials required in accordance with the SPGA Rules and Regulations, in addition to any other materials necessary or as may be required in order to support that the Application meets the Design Requirements set forth in section 7.9.6.2 herein.

§ 7.9.6.1.1 Development Review Required As Part of Hearing Process: For the purpose of a Special Permit filed hereunder, the Applicant shall be required to submit a complete application for a Special Permit in accordance with the Requirements hereunder. Following the opening of the Public Hearing by the SPGA, the Application shall be referred to the Development Review Committee as set forth in §10.1.4 hereof. The Development Review Committee shall meet with the Applicant who shall be required to provide any additional information as the Committee may reasonably request and the Development Review Committee shall provide the SPGA with its recommendations within ninety (90) days of the date upon which the application was thereto referred.

§ 7.9.6.1.2 Prohibitions: Notwithstanding the foregoing, Tier 2 and Tier 3 BESS and appurtenances shall be prohibited in the Zone A and Zone I public water supply protection areas.

§ 7.9.6.2 Design Requirements. The following requirements apply to all BESS subject to this ordinance, except where it is specifically noted to apply only to Tier 2 or Tier 3 BESS:

- A. Site Plan Drawings. The Applicant shall provide a full set of Site Drawings stamped by a Massachusetts Registered Professional Engineer inclusive of items set forth in section 7.9.7.K.1 hereof.

- B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles.
- C. Signage. Signage shall comply with the requirements of Section 6.2 of this Zoning Ordinance and the following additional requirements; in the event of a conflict between the provisions of Section 6.2 and this section, the requirements of this section shall control.
1. The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the BESS, any special hazards associated, the type of suppression system installed in the area of BESS, and 24-hour emergency contact information, including reach-back phone number.
 2. As required by the state electrical code, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
 3. Signage compliant with ANSI Z535 shall be provided on doors to rooms, entrances to BESS facilities, and on BESS outdoor containers.
- D. Lighting. Lighting of the BESS shall be limited to that minimally required for safety, security and operational purposes, shall be shielded from abutting properties, shall be directed downward, shall incorporate full cut-off fixtures to reduce light pollution and shall otherwise be consistent with local, state and federal law. A photometric plan shall be required.
- E. Vegetation and tree cutting. Areas within ten feet on each side of Tier 2 and Tier 3 BESS shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible. No tree or vegetation clearing shall be permitted within the Setbacks as noted below except for the purposes of the area of ingress and egress to the site. Vegetation control in the Water Supply Protection Overlay District (WSPOD) shall be by mowing or other mechanical means. The use of synthetic pesticides, herbicides, and fertilizers shall be prohibited for BESS facilities within the WSPOD.
- F. Setbacks. Tier 2 and Tier 3 BESS shall be set back a minimum of 50 yards from all side, rear, and front lot lines; except that Tier 2 and Tier 3 BESS shall be set back a minimum of 100 yards from side, rear, and front lot lines that abut or are across a street from residential zoning districts or existing single, two-family, or multi-family structures. The minimum setback areas shall include a Buffer Area at least fifty feet wide along all property lines. Access drives and parking are allowed in the setback areas, except emergency access as noted below, but shall not intrude into the required setback areas except where necessary to provide access or egress to the property. In addition, a minimum of 50 feet must be maintained between BESS components and all buildings, stored combustible materials, hazardous materials, high-piled storage, personnel means of egress, and other exposure hazards not associated with electrical grid infrastructure.
- G. Emergency Access: There shall be a 60-foot-wide paved emergency access road around the

complete perimeter of the facility but inside the required setback area which may not exceed a 7% grade at any time. Ongoing maintenance of the access road including snow removal after 3 inches of snow shall be included as part of the Operations and Maintenance Plan required herein.

- H. Lot Size. The minimum lot size for Tier 1 BESS shall not be less than 1 acre. The minimum lot size for a Tier 2 BESS shall be not less than 10 acres and the minimum lot size for a Tier 3 BESS shall be no less than 20.
- I. Dimensional. All BESS shall comply with the dimensional limitations for principal structures of the underlying zoning district as provided in Appendix B, Table 2, of this Zoning Ordinance, unless otherwise provided in this ordinance. No BESS shall exceed 15 feet in height and there shall be no vertical stacking of BESS units.
- J. Fencing Requirements. Tier 2 and Tier 3 BESS, including all mechanical equipment, shall be enclosed by a minimum eight-foot high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building. All gates shall accommodate a knox box or other accessible means to allow access to public safety personnel. Security barriers, fences, landscaping, and other enclosures must not inhibit required air flow to or exhaust from the BESS and components. Electrical equipment greater than 1,000V require a separate and additional means to restrict access. NFPA 855 requires specialty safety systems to be provided based on the BESS chemistry and installed location.
- K. Screening and Visibility. Tier 2 and Tier 3 BESS shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Such features may not inhibit required air flow to or exhaust from the BESS and components and must comply with the setbacks established in paragraph G above.
- L. Failure Protection. All Tier 2 and Tier 3 BESS shall include an impenetrable layer beneath the surface and no closer than four (4) feet to the closest water table which will cause any discharge to flow into a basin located on site which will then capture and/or treat any runoff as a result of a failed battery or fire or other destruction. The Application shall include details of the proposed catchment system along with a detailed stormwater report and stamped detailed engineering plans from a Massachusetts Registered Professional Engineer depicting the stormwater system. All BESS facilities located within the WSPOD shall have full containment to capture all releases, either intentionally from maintenance or accidental in nature. Release and runoff shall not be allowed.
- M. Batteries. Failed battery cells and modules shall not be stored on the site and shall be removed no later than 30 days after deemed failed by the BESS operator or cell/module manufacturer. The operator shall notify the Haverhill Fire Chief in advance if the type of battery or batteries used onsite is to be changed. All failed battery cells and modules shall not be stored outdoors and must be protected from further damage and potential release of contaminants to the environment.
- N. Storage. No equipment or hazardous materials, in liquid, dry, or gas form, shall be stored onsite of the BESS other than those items in quantities necessary for the proper operation of the facility. Any storage for materials deemed necessary shall be properly labeled, covered and contained to protect from release to the environment.

- O. Acoustical Impacts. No system shall cause an increase in acoustical levels over ambient at the Property line. An acoustical study prepared by a Massachusetts Registered Acoustical Engineer shall be provided.
- P. Water Source. A municipal water source shall be provided including a FDC within 100 feet before the entrance to the Hazard Area on the Property. The Applicant shall present evidence including a hydraulic analysis in accordance to the City standard to support that there is adequate volume and pressure for fire suppression on the Property and not have a detrimental impact on the surrounding neighborhood. The applicant shall be required to make any related offsite improvement to achieve the required standard to alleviate any impact on the adjacent users.
- Q. Decommissioning Plan. The applicant shall submit with its application a decommissioning plan for all BESS to be implemented upon abandonment and/or in conjunction with removal of the facility. The owner or operator of the BESS shall notify the Building Commissioner in writing at least twenty days prior to when a BESS will be decommissioned. Decommissioning of an abandoned or discontinued BESS shall be completed within six months after the facility ceases operation. The decommissioning plan shall include:
1. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all BESS components, structures, equipment, security barriers, and transmission lines from the site;
 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 3. The anticipated life of the BESS;
 4. The estimated decommissioning costs and how said estimate was determined, including an allowance for annual cost of living increases or increases due to inflation;
 5. The method of ensuring that funds will be available for decommissioning and restoration;
 6. The method by which the decommissioning cost will be kept current;
 7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the BESS, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
 8. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
- R. Decommissioning Fund. The owner and/or operator of the energy storage system, shall

continuously maintain a fund or other surety acceptable to the City, in a form approved by the City Council and City Solicitor, for the removal of the BESS, in an amount to be determined by the City, and which includes the City as loss payee, for the period of the life of the facility. All costs of the financial security shall be borne by the Applicant.

- S. Proof of Liability Insurance. The applicant or property owner shall provide evidence of commercial liability insurance in an amount and type generally acceptable in the industry and approved by the Planning Board prior to the issuance of a building permit, and shall continue such insurance in effect until such facility has been decommissioned, removed, and the site restored in accordance with this ordinance.

§ 7.9.6.3 Special Permit Criteria. In addition to the general Special Permit criteria set forth in section 10.4.2 of this Ordinance, an application for Tier 2 or Tier 3 BESS shall meet the following criteria:

A. The project protects the ground water and surrounding properties from catastrophic failure of one or more of the batteries or cells by implementing appropriate catchment and filtration systems for water run off or run off from the system.

B. The project appropriately attenuates sound intrusion beyond the property lines onto adjacent properties so that there is no change in ambient sound after construction and during operations of the system.

C. The project includes only dark sky compliant down lighting which does not intrude beyond the property lines onto adjacent properties.

D. The project is secure and addresses possible trespass or other intrusion by individuals not affiliated with the project.

E. The project meets the public safety needs of the City.

F. The project minimizes visual impacts from utility infrastructure for interconnection.

F. The project is minimally visible from adjacent properties.

§ 7.9.7. Site Plan application.

For all BESS the Site Plan application shall include the following information, in addition to that required by Section 10.8 of this Zoning Ordinance and the applicable Planning Board requirements governing Site Plan Applications:

A. Utility Infrastructure information requirements:

1. A one- or three-line electrical diagram detailing the BESS layout, associated components, and electrical interconnection methods, with all State Electrical Code compliant disconnects and over current devices.
2. The Applicant shall provide a copy of the fully executed Interconnection Services Agreement ("ISA") with the local utility distribution company.
3. If the ISA has not been issued, the Applicant shall be required to provide a full copy of the Application for Interconnection filed with the local utility distribution

10.2.1.4

company.

- B. Preliminary equipment specification sheets that document the proposed BESS components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- C. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the BESS. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- D. Large-scale fire test data, evaluation information, and calculations, and modeling data. For any of the following, UL 9540A fire test data must be made available to the Planning Board for review:
 - BESS systems with a capacity of greater than 50 kW
 - BESS systems with spacing between arrays of less than 3 feet
- E. Commissioning Plan. The system installer or commissioning agent shall prepare a commissioning plan prior to the start of commissioning. Such plan shall be compliant with NFPA 855 and document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in applicable state codes. Where commissioning is required by the Building Code, BESS commissioning shall be conducted by a Massachusetts Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required by applicable state codes shall be provided to Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- F. Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with state codes, including documentation that BESS components comply with the safety standards set forth in subsection 7.9.9. Such plan shall also include a detailed training plan for public safety personnel.
- G. Operation and Maintenance Manual. Such plan shall describe continuing BESS maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth state codes and NFPA 855. Maintenance provisions will be driven by manufacturer requirements for the specific listed system. It shall address maintenance of the access and perimeter roadways, perimeter fencing, and shall include a snow removal plan and 24 hours access requirements by public safety officials. There shall be an annual; acoustical review to assure ongoing compliance with the requirement of no change from ambient at the property line and fire department inspection.
- H. Depending on the location of the BESS in relation to and its interaction with the electrical grid, interconnection will be completed per 527 CMR 12.00. System interconnections into utility grids shall be in accordance with NFPA 855 and the local distribution company standards for interconnection of distributed energy resources. An accessible disconnect is

10.2.14

required per 527 CMR 12.00.

- I. Prior to the issuance of the building permit, As Built engineering documents must be signed and sealed by a Massachusetts Licensed Professional Engineer and provided to the Building Commissioner and Planning Department .
- J. Emergency Operations Plan. An Emergency Operations Plan compliant with NFPA 855 is required. A copy of the approved Emergency Operations Plan shall be given to the system operator, the local fire department, local fire code official and police department. For so long as the BESS is operational, the operator shall provide the Fire Department, Police Department, Building Commissioner, and Mayor's office with contact information for personnel that can be reached 24 hours per day every day, and this contact information shall be updated by the operator whenever there is a change in the information. The operator shall also be required to have an official representative be present onsite not later than two hours after notification by the Fire Chief, Police Chief, or their designee. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:
 1. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
 2. Procedures for inspection and testing of associated alarms, interlocks, and controls, including time intervals for inspection and testing.
 3. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
 4. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
 5. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
 6. Procedures for safe disposal of BESS equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged BESS equipment from the facility.
 7. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

8. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

K. Each Application shall be accompanied by the following information:

1. A certified plot plan at a minimum scale of one inch equals 40 feet and a maximum scale of one inch equals 20 feet. The site plan shall contain:
 - a. Date of site plan with all revisions noted and dated. Title of development, North arrow, scale, map and lot number, name and address of record owner, name and address of person preparing the site plan.
 - b. The names of all owners of record of adjacent properties, and the map and lot number of the properties and all buildings.
 - c. Zoning district boundaries and flood zone boundaries shall be shown as they affect the property including limits of the WSPOD and public water supply Zone A and Zone I on the overall site plan.
 - d. Boundaries of the property and lines of existing street, lots, easements and areas dedicated to public use, including rights of way.
 - e. A locus map showing the location of the property with reference to surrounding area.
 - f. A table indicating all calculations necessary to determine conformance to Bylaw regulations including current required and proposed regulations.
 - g. Square footage of property to the nearest 10 square feet.
2. All plans must include the location of existing and proposed buildings, walls, fences, culverts, parking areas, loading areas, walkways and driveways.
 - a. Location and dimensions of utilities, gas, telephone, electrical, communications, water drainage, sewer and other waste disposal.
 - b. Location, type and dimensions of landscaping and screening.
 - c. Location of existing rock outcroppings, high points, vistas, ponds, depressions, wetlands, major trees (twelve-inch caliper and over) and any other significant existing features.
 - d. Two-foot contours where slopes are less than 15% and five-foot contours when 15% or more. Existing contours shall be indicated by dashed line. Proposed contours shall be indicated by solid line.
 - e. Dimensioned schematic drawings of all proposed buildings. Scale shall not exceed $\frac{1}{4}$ inch equals one foot nor less than $\frac{1}{8}$ inch equals one foot.
 - f. A narrative describing the proposal and addressing the foregoing requirements.
 - g. Location of street numbers indicated on the schematic drawings and/or site plan.

- h. Surface and water pollution. A report on the impact of Stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.
- i. Soils. The potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development.
- j. General environmental impact. A report on the relationship of the proposed development of the major botanical, zoological, geological and hydrological resources of the site, and compatibility of the proposed development with adjacent or surrounding land uses and neighborhoods.
- k. Traffic impact. A report on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.
- l. Renderings showing the proposed project in relationship to its surroundings.

§ 7.9.8. Ownership Changes.

If the owner of the BESS changes or the owner of the property changes, the Special Permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Special Permit, Site Plan approval, and decommissioning plan. A new owner or operator of the BESS shall notify the Building Commissioner of such change in ownership or operator within 14 days of the ownership change. A new owner or operator must provide such notification to the Building Commissioner in writing.

§ 7.9.9. Safety

System Certification. BESS and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for BESS and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- A. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- B. UL 1642 (Standard for Lithium Batteries),
- C. UL 1741 or UL 62109 (Inverters and Power Converters),
- D. Certified under the applicable electrical, building, and fire prevention codes as required.
- E. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

Site Access. BESS shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local

10.2.1.4

fire department.

BESS, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§ 7.9.11. Abandonment

The BESS shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, after compliance with any applicable state and federal constitutional requirements, enter the property and utilize the available bond and/or security for the removal of any BESS and restoration of the site in accordance with the decommissioning plan.

And further add the following new definition to § 11.1 of Chapter 255

§ 11.1

BATTERY ENERGY STORAGE SYSTEM ("BESS") -- An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected. For the purposes of this bylaw, BESS are comprised of three (3) types as further described in § 7.9.3.B. of this bylaw; Tier 1 BESS, Tier 2 BESS and Tier 3 BESS.

And further to amend section 3.1.3, Table of Use and Parking regulations by allowing Tier 1, Tier 2 and Tier 3 BESS in the districts as follows:

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
22. Kennel or veterinary hospital in which all animals, fowl or other forms of life are completely enclosed in pens or other structures	BA	BA	N	N	N	N	N	BA	N	N	N	N	N	N	D
23. Commercial communications and/or television tower, provided that it shall be at least 500 feet from any R District	BA	N	N	N	N	N	N	BA	BA	BA	N	BA	BA	BA	None
24. Battery Energy Storage Systems: Tier 1	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	None
25. Battery Energy Storage Systems: Tier 2	N	N	N	N	N	N	N	N	N	N	N	N	N	CC	None

10.2.1.4

26. Battery Energy Storage Systems: Tier <u>3</u>	N	N	N	N	N	N	N	N	N	N	N	N	N	CC	None
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HAV CITY CLERK DEC 4/24 10:42

nationalgrid

December 2, 2024

WR# 31032938 – Curtis Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

WR# 31032938 – Curtis Street
Install 1 JO pole # 2
Curtis Street, Haverhill, MA

If you have any questions regarding this permit, please contact:

Veasna Eang 978-995-4819

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street, North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Hearing January 28
2025

WR# 31032938 - Curtis Street

Questions contact - Veasna Eang - 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Curtis Street - National Grid to install 1 JO pole on Curtis Street beginning at a point approximately 140 feet East of the centerline of the intersection of Arch Street and Curtis Street and continuing approximately 15 feet in a North direction. National Grid to install pole# 2 with a 40' C3 pole. Pole to be installed in the public way approximately 140' East and approximately 15' North from the centerline of the intersection of Arch Street and Curtis Street, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Curtis Street - Haverhill, Massachusetts.

No.# 31032938

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

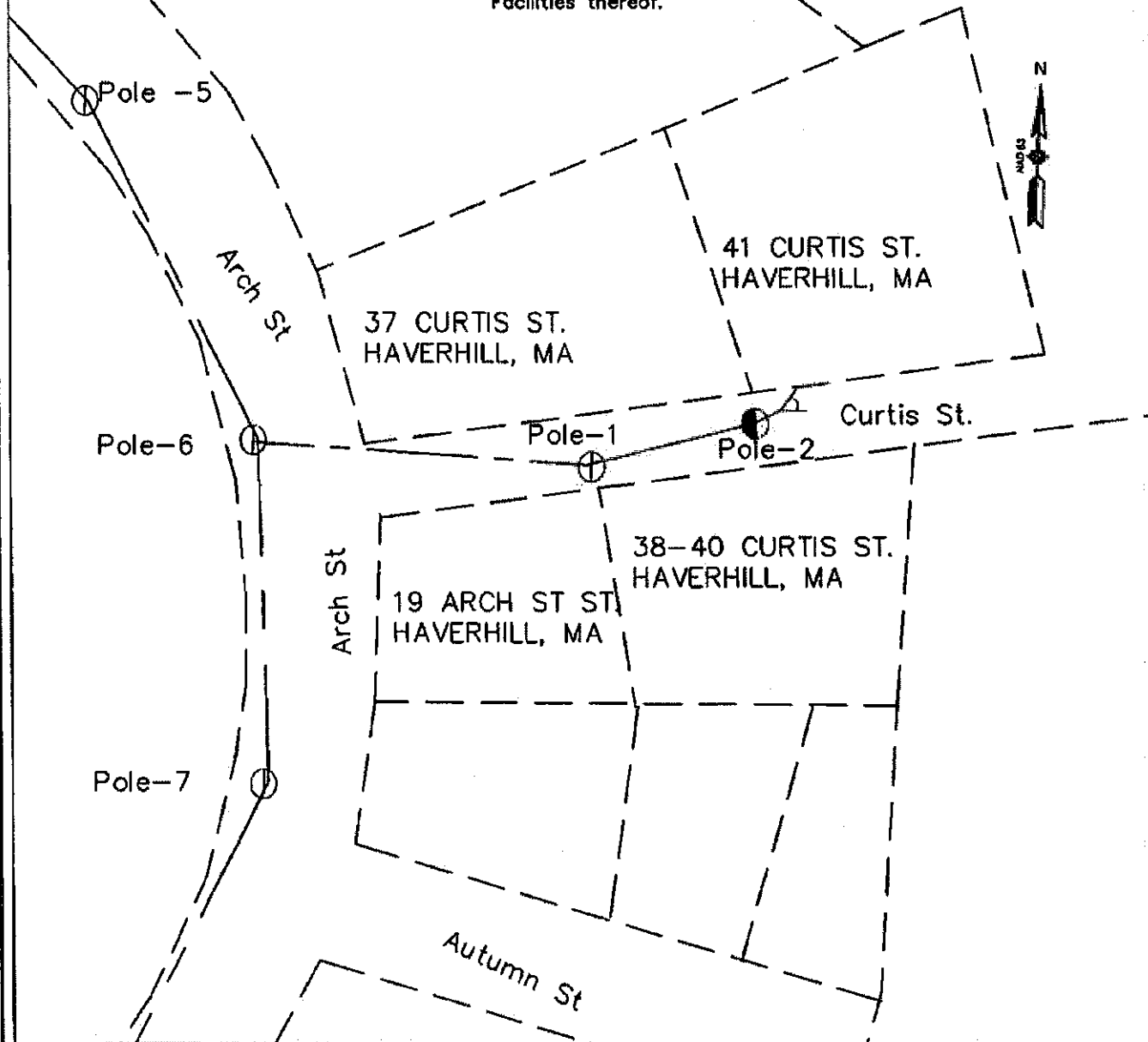
BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way

Exhibit A - Not to Scale

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.



ELECTRIC DISTRIBUTION CONSTRUCTION PETITION

LEGEND

- ⊙ Existing J.O. Pole Locations
- ⊙-⊙ Proposed J.O. Pole Locations
- - - - - Property Line
- - - - - Existing OH lines
- — — — — OH primary line to be installed

Date: 10/10/24

Drawn By:

Eangve

nationalgrid

Sketch to Accompany Petition:

Nationalgrid to install pole 2 on Curtis St. New pole to provide OH utilities to 41 Curtis St. Pole 2 to be installed +/- 140' East and 15' North of the centerline of Arch ST and Curtis St.

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE.

WR#31032938

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

RECEIVED
CITY CLERK
JAN 2 2025

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

13.1.1

January 2, 2025

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Re-Appointment- John Hasan

Dear Mr. President and City Council Members:

I hereby re-appoint John Hasan, 92 Webster Street Apt,1, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires December 31,2027.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: John Hasan, Chair, Haverhill Cultural Council



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

1943 AMB:33
Haverhill

13.1.2

January 2, 2025

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Re-Appointment – Candice Hoover

Dear Mr. President and Members of the City Council:

I hereby re-appoint Candice Hoover, 8 Lincolnshire Drive, Haverhill to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires on December 31st, 2027.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: John Hasan, Chair - Haverhill Cultural Council



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

JAN 3 4 09:32
HMCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

13,1,3

January 2, 2025

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Re- Appointment – Lois Hartman

Dear Mr. President and Members of the City Council:

I hereby re-appoint Lois Hartman, 40 Haseltine Street, Haverhill to the Haverhill Cultural Council. This is a confirming appointment which takes effect upon confirmation and expires on December 31, 2027.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc: John Hasan, Chair - Haverhill Cultural Council

14,411

Tag Day Permit - Add to a project

Expiration Date

Active

Request Changes
(/#/explore/request-changes/190879)

⋮

TAGD-24-10



Details

Submitted on Dec 17, 2024 at 9:36 pm



Attachments

1 file



Activity Feed

Latest activity on Dec 18, 2024

DEC 18 8:21:41
HAVCITYCLERK



Applicant

Melissa Drew-DeFrank

0



Location

--

View



Edit Workflow



City Clerk Review

Completed Dec 18, 2024 at 10:10 am



Tag Day Fee Payment

Waived Dec 18, 2024 at 10:11 am



City Clerk Approval

Completed Dec 18, 2024 at 10:11 am



Dear Haverhill City Council Members,

The Haverhill High School Drama Club would like to organize a weekend of tagging to raise funds to cover the cost of musical accompanists for the Spring Musical. We are hoping to tag on the weekend of March 14-16th, 2025. We sincerely appreciate your time and consideration in supporting our efforts.

Thank you,

Melissa Drew-DeFrank

HHS Drama Club Parent Volunteer

**TAGD-24-10**

Tag Day Permit

Status: Active

Submitted On: 12/17/2024

Primary Location

No location

Owner

No owner information

Applicant

Melissa Drew-DeFrank



978-556-1625



drewdefrank@aol.com

17 Indian Rock Road
Haverhill, MA 01832

Organization Information

Organization*

Haverhill High School Drama Club

Organization Phone*

978-374-5700

Organization Address*

137 Monument Street

Organization City*

Haverhill

Organization State*

MA

Organization Zip*

01832

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

**Is your organization affiliated with the Haverhill
Public School system?**

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?*

2

Location 1* 

Westgate Market Basket, 400 Lowell Ave, Haverhill, MA 01832

Location 2*

One Stop Market, 651 Broadway, Haverhill, MA 01832

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?*

3

Date #1*

03/14/2025

Date #2*

03/15/2025

Date #3*

03/16/2025

Attachments



HHS Drama Club Tagging letter.docx
HHS Drama Club Tagging letter.docx
Uploaded by Melissa Drew-DeFrank on Dec 17, 2024 at 9:34 PM

Record Activity

Melissa Drew-DeFrank started a draft Record

12/12/2024 at 8:53 pm

Coin-Operated Amusement Device License - Add to a project

14.6.2.1

Expiration Date

Active

Request Changes
(/##/explore/request-changes/191018)

⋮

AMUS-24-8




Details
Submitted on Dec 16, 2024 at 2:46 pm



Attachments
0 files

DEC 18 PM2:54
HAVCITYCLERK



Activity Feed
Latest activity on Dec 17, 2024



Applicant
Michael Miamis

0




Location
400 LOWELL AVE, Haverhill, MA 1832




View ▼

Edit Workflow



Coin-Operated Amusement Device Payment
Paid Dec 17, 2024 at 12:28 pm





City Clerk Approval
Completed Dec 17, 2024 at 12:28 pm

MB





Police Department Approval
Completed Dec 17, 2024 at 1:41 pm

KL





AMUS-24-8
Coin-Operated
Amusement Device
License
Status: Active
Submitted On: 12/16/2024

Primary Location
400 LOWELL AVE
Haverhill, MA 1832
Owner
No owner information

Applicant
 Michael Miamis
 978-372-2051
 mmiamis@demoulasmarketbasket.com
 400 Lowell Ave
Haverhill, Ma 01832

Applicant Information

Business Name*

Modern Amusement

Type of Business*

Sole Proprietor

Applicant Birthday*

08/27/1957

Type of Device*

Coin-Operated Machine

Number of Machines*

1

Are Machines Operated on Sundays?*

Yes

Vendor Information

Vendor Name*

Fred Nader

Vendor Phone*

603-434-4889

Vendor Address*

400 Lowell Ave

Vendor City*

Haverhill

Vendor State*

MA

Vendor Zip*

01832



Document

CITY OF HAVERHILL

In Municipal Council

1511

1511
CITY CLERK

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Kimball Farm Feeds	\$1,800.00	Highway
Boston Systems	\$1,600.00	Information Technology
Boston Systems	\$1,055.00	Information Technology
Experian	\$810.00	Human Resources



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

January 2, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: FY2024 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Kimball Farm Feeds	\$ 1,800.00	Highway
Boston Systems & Solutions	\$ 1,600.00	Information Technology
Boston Systems & Solutions	\$ 1,055.00	Information Technology
Experian	\$ 810.00	Human Resources
TOTAL	\$ 5,265.00	

I recommend approval.

Sincerely,

**Melinda E. Barrett
Mayor**

MEB/em

25043060

INVOICE

Kimball Farm Feeds II
791 E Broadway
Haverhill, MA 01830

kffeds@gmail.com
+1 (978) 807-3214
kimballfarmhaverhill.net



Haverhill, City of Highway Dept.

Bill to

City of Haverhill Highway Dept.

City of Haverhill

500 Primrose st.

Haverhill, MA 01830

Ship to

City of Haverhill Highway Dept.

City of Haverhill

500 Primrose st.

Haverhill, MA 01830

Invoice details

Invoice no.: 60121

Terms: Due on receipt

Invoice date: 12/09/2024

Due date: 12/31/2024

#	Product or service	Description	Qty	Rate	Amount
1.	Custom Amount	Trailer Rental 6/29/23-12/9/24 per month	18	\$100.00	\$1,800.00

Total

\$1,800.00

Ways to pay



Please make all checks payable to Kimball Farm and reference
Invoice number in memo.

View and pay

REFUSE - equipment lease
1010000.1.0430, 5271

View invoice online

Scan code or go to the link below to view the invoice online

[View invoice](#)



INVOICE

Invoice Number: IN24H539
Invoice Date: Jul 16, 2024
Page: 1

Boston Systems & Solutions, LLC

1 Red Oak Drive Unit D
Plaistow, NH 03865
978-469-0002
www.bssc corp.com

Bill To:

City of Haverhill
4 Summer Street
Room 312
Haverhill, MA 01830

Ship to:

City of Haverhill
4 Summer Street
Room 312
Haverhill, MA 01830

Customer ID	Customer PO	Payment Terms	
Haverhill	Doug Russell	Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
D'Ambrosio	Hand Deliver	5/28/24	7/26/24

Quantity	Item	Description	Unit Price	Amount
2.00	Project	June 21, 2024 - WO#HAV20240621RK2 - RK - Total labor = 2.0 hours.	185.00	370.00
1.00	Project	June 13, 2024 - WO#HAV20240613RK4 - RK - Total labor = 1.0 hour.	185.00	185.00
2.00	Consulting	June 12, 2024 - WO#HAV20240612RK2 - RK - Total labor = 2.0 hours.	185.00	370.00
4.50	Project	May 28, 2024 - WO#HAV20240528CC1 - CC - GIS Data Delivery Project - Total labor = 4.50 hours.	150.00	675.00

5832
Capital

Subtotal	1,600.00
Sales Tax	
Total Invoice Amount	1,600.00
Payment/Credit Applied	
TOTAL	1,600.00

Please remit all payments to:
Boston Systems & Solutions
1 Red Oak Drive Unit D
Plaistow, NH 03865

We appreciate your business. Call BSS for all of your IT needs.

Boston Systems & Solutions, LLC

1 Red Oak Drive Unit D
Plaistow, NH 03865
978-469-0002
www.bssc corp.com

INVOICE

Invoice Number: IN24H481
Invoice Date: Jun 28, 2024
Page: 1

5871

Bill To:
City of Haverhill 4 Summer Street Room 312 Haverhill, MA 01830

Ship to:
City of Haverhill 4 Summer Street Room 312 Haverhill, MA 01830

Customer ID	Customer PO	Payment Terms	
Haverhill	246654	Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
D'Ambrosio	Hand Deliver	6/21/24	7/8/24

Quantity	Item	Description	Unit Price	Amount
1.00		APC Replacement Battery for SRT5KXLT (APC RBC 140 battery)	645.00	645.00
1.00		APC Replacement Battery for SUA3000XL (APC RBC 55 battery) PO# 246654	410.00	410.00

Please remit all payments to:
Boston Systems & Solutions
1 Red Oak Drive Unit D
Plaistow, NH 03865

Subtotal	1,055.00
Sales Tax	
Total Invoice Amount	1,055.00
Payment/Credit Applied	
TOTAL	1,055.00

We appreciate your business. Call BSS for all of your IT needs.



DATE: MAR 06, 2023
INVOICE: 390111
ACCOUNT: CCC-10245
ACCT EXEC:
TERMS: 30 NET

Page 1 of 1

For Product Inquiries: Please contact your Account Executive
For Invoice/Collection Inquiries: (800) 695-4698

AMOUNT: \$810.00
INVOICE: 390111
ACCOUNT: CCC-10245
TERMS: 30 NET
DUE DATE: APR 05, 2023

DATE OF PAYMENT: / /

Amount : \$ _____

058000000102450030623000008100000000000000000000003901110



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

16.1

ORDERED:

DEC 13 PM 2:12
HAVERHILL CITY CLERK

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

**Seventeenth Avenue:
In front of #14**

**No Parking
(except for 1 24-hour
parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 13, 2024

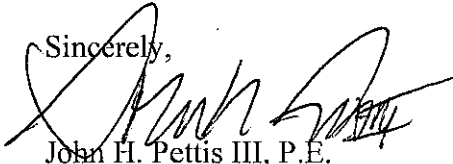
**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: 14 Seventh Avenue (HPS-24-23) - Add Handicap Parking

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Mead, Fallon



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days ✓

16.2

ORDERED:

JAN 2 PM 3:44
HVCITYCLERK

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

Greenleaf Street:

In front of #51

No Parking

**(except for 1 24-hour
parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

January 2, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: 51 Greenleaf Street (HPS-24-26) - Add Handicap Parking

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Mead, Fallon



24-C

DEC 6 AM 8:49
HAVCITYCLERK

DOCUMENT 24-C

CITY OF HAVERHILL

In Municipal Council December 10 2024

1811

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Stone Street

No Parking

24 hrs

North side, entire length

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

December 6, 2024

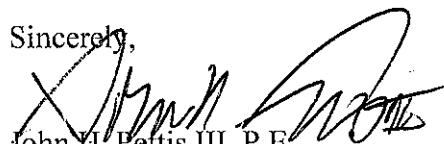
**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Stone Street, No Parking Ordinance*

As discussed through Traffic & Safety, attached is an Ordinance for No Parking on the north side of Stone Street.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright, Mead, Fallon, Lynch, Robertson

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

HAVERHILL CITY CLERK JUL 2, 2024 3:05 PM

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor Lewandowski to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24