



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, August 19, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett and Councilor Ferreira wish to introduce Salvatore Lupoli from The Lupoli Companies to provide an update on the Merrimack St development project

5.2. Mayor Barrett submits an Order for the City Council to accept a \$80,000.00 gift as follows:

5.2.1. Order – that the City Council on behalf of the City votes to accept a gift of \$80,000.00 from Salvatore Lupoli and *The Lupoli Companies* to be used exclusively by the Haverhill Fire Department to maintain the fourth firefighter on Engine Three at the Water Street Station



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5.3. Mayor Barrett submits an Order for the City Council to accept a gift of land as follows:

5.3.1. Order – that the City Council on behalf of the City votes to accept a gift of land known as *First Nations Park* (the “Park”) located at 15 Railroad Ave in the City of Haverhill (Map 711-4-1 and Map 711-4-2A) from the Haverhill Parks Foundation. Consistent with the purpose of the donation, the City of Haverhill accepts the Park with all improvements thereon for use as a public park

5.4. Mayor Barrett submits an Order to accept MGL c.40, sec. 17 to allow the City to install and operate a school bus violation detection monitoring system

5.4.1. Order – that the City of Haverhill accepts the provisions of the G.L. c. 40, sec. 17 allow the City to install and operate a school bus violation detection monitoring system on a school bus to enforce violations pursuant to sec. 14 and 14C of c. 90, and to enter into an agreement with a private vendor or manufacturer to provide a school bus violation detection monitoring system, including the installation, operation, and maintenance of such systems, on each bus within its fleet whether the school bus is owned or leased

Related communication from City Solicitors, Lisa Mead and Michael Reilly

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councilor Ferreira requests to introduce Kenneth Navarro who is requesting a Home Rule Age Waiver petition for the position of Fire Fighter in the City of Haverhill

6.1.1. Home Rule Petition – Authorizing Kenneth Navarro to take the Civil Service Exam for the position of Fire Fighter in the City of Haverhill notwithstanding the maximum age requirement



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6.2. Councilor Lewandowski requests to introduce William (Rob) Cargill who is requesting a Home Rule Age Waiver petition for the position of Fire Fighter in the City of Haverhill

6.2.1. Home Rule Petition – Authorizing William (Rob) Cargill to take the Civil Service Exam for the position of Fire Fighter in the City of Haverhill notwithstanding the maximum age requirement

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Kaitlin M Wright, City Clerk, submits Election Warrant for the 2025 Municipal Preliminary Election in Ward 4 and Ward 6 to be held on Tuesday, the Ninth day of September 2025 from 7 AM to 8 PM

8.2. Christine Webb, *City Assessor*, submits the abatement report for the month of July 2025

8.3. Angel A. Perkins, *City Auditor & Chief Financial Officer*, submits the revenue and expense reports for the fiscal year ending June 30, 2025, as well as the reports for the first reporting period of fiscal 2026

8.4. William Pillsbury, *Economic Development and Planning Director*, requests a hearing for confirmation of Council vote on July 1, 2025, and resubmits an Ordinance regarding a Zoning Amendment – Floodplain Overlay District (Chap 255:9.1) **Heard by Planning Board on June 11, 2025, and originally heard by Council on June 17, 2025, and approval granted on July 1, 2025**

8.4.1. Document 68 - Ordinance re: Zoning – Amend Chapter 255 – Delete section 9.1 in its entirety and replace with new section 9.1, to provide required updates to the City's Floodplain Overlay District Ordinance (FODO)

Hearing September 16th

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:



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11.APPOINTMENTS:

11.1. Confirming Appointments

11.2. Non-Confirming Appointments:

11.3. Constables

11.4. Resignations

12.PETITIONS:

12.1. Applications Handicap Parking Sign: *with Police approval*

12.2. Amusement/Event Application: *with Police approval*

12.3. Auctioneer License:

12.4. Tag Days: *with Police approval*

12.5. One Day Liquor License –with HPD approval

12.6. ANNUAL LICENSE RENEWALS:

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.2. **Coin-Op License Renewals – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses for 2024: with Police approval**

12.6.5. **Taxi/Limousine License with Police approval**

12.6.6. **Junk Dealer /Collector License - with Police approval**

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles with Police approval**

12.6.11. **Buy & Sell Second Hand Clothing with Police approval**

12.6.12. **Pawnbroker license - with police approval**

12.6.13. **Fortune Teller with - Police approval**

12.6.14. **Buy & Sell Old Gold – with Police approval**

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars with Police approval**



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13.MOTIONS AND ORDERS:

- 13.1. Order – pay bills of previous years and authorize payment from current year departmental appropriations as listed:

Vendor	Amount	Account
MGR Electrical	\$471.00	Highway Dept.
LSE	\$2,011.12	Fire Dept.
True Green Capital	\$936.13	Police Dept.
True Green Capital	\$1,036.50	Police Dept.
Comcast	\$34.94	Highway Dept.
Comcast	\$31.56	Highway Dept.
Biorem	\$1,910.00	Water/Wastewater
AAA Pump Services, Inc.	\$1,665.59	Wastewater

Total: \$8,096.84

14.ORDINANCES (FILE 10 DAYS):

- 14.1. Ordinance: re: Vehicles and Traffic; Handicap parking, 17 Mount Vernon St File 10 Days
- 14.2. Ordinance: re: Vehicles and Traffic; No Parking on South Webster St, for 10' length each in front of walkways adjacent to #41, 63, and 77 (Haverhill Housing) File 10 Days
- 14.3. Ordinance: re: Vehicles and Traffic; Amend Ch. 240, sec 85, Schedule B: Parking Restrictions and Prohibitions, as amended, and Ch. 240, sec 88, Schedule E: City Parking Lots, as amended, be further amended as follows: that on street parking space in front of 116 Washington St, just east of the existing handicap parking spot, be changed to 15-minute time limit and that the permit parking in the Washington-Wingate Parking lot be for those with resident or employee permits, as opposed to being for those with resident parking only, as has been the case since 2020. File 10 Days



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15. COMMUNICATIONS FROM COUNCILORS:

- 15.1. President Sullivan and Councilor Lewandowski request an update from the City Engineer regarding Amesbury Line Rd and Merrimac Rd intersection improvements and request Sgt. Lynch to present the most recent accident and speeding statistics and offer his thoughts on the conceptual plan

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 16.1. Document 93 - Ordinance relating to vehicles and traffic: Amend Ch. 240, sec 85, Schedule B: Parking Restrictions and Prohibitions, as amended, and Ch. 240, sec 88, Schedule E: City Parking Lots, as amended, be further amended as shown in Central Business District Parking Map dated 8/17/2011, as last revised on 7/28/2025

filed August 6th, 2025

- 16.2. Document 31-F - Mayor Barrett submits the *Memorandum of Agreement for the AFSCME Group*

- 16.2.1. Document 31-F - Memorandum of Agreement between the City of Haverhill and the *AFSCME Group*

filed August 6th, 2025

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

August 15, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Salvatore Lupoli – Merrimack Street Project Update

Dear Mr. President and Members of the City Council:

At the Council meeting on August 19, 2025, I would like to introduce Salvatore Lupoli of the Lupoli Companies to provide an update on his Merrimack Street development project.

Very truly yours,

Melinda E. Barrett
Mayor

AUG 15 AM 9:02
HACITYCLERK

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basilliere



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4 SUMMER STREET
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FACSIMILE: 978-374-2329
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CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

AUG 8 AM 11:35
HAVERHILL CLERK

August 8, 2025

To: President and Members of the City Council

Councilor Ferreira welcomes representatives from The Lupoli Companies to provide an update on the Merrimack Street development.


Councilor Devan Ferreira 

(Meeting: 8.19.25)

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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FOUR SUMMER STREET
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August 15, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Gift Acceptance Order – Salvatore Lupoli

Dear Mr. President and Members of the City Council:

I hereby submit an Order for the acceptance of a gift in the amount of \$80,000.00 from Salvatore Lupoli to be used exclusively to maintain the fourth firefighter on Engine Three at the Water Street Station.

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

AUG 15 AM 9:04
HAVCITYCLERK

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 19th day of August, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to accept a gift \$80,000 from Salvatore Lupoli. As stated in the letter from Mr. Lupoli addressed to Chief Robert O'Brien of the Haverhill Fire Department (the "Fire Department") dated July 15, 2025, the Gift shall be used exclusively by the Fire Department to maintain the fourth firefighter on Engine Three at the Water Street station.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor



July 15, 2025

Chief Robert M. O'Brien
Haverhill Fire Department
4 Summer Street
Room 113
Haverhill, MA 01830

Dear Chief O'Brien:

On behalf of Lupoli Companies, I am pleased to donate \$80,000 to support the Haverhill Fire Department and the residents of Haverhill. In a previous conversation, we identified staffing as an immediate need. We take the safety of our firefighters seriously. With this in mind, we request that this donation be used exclusively to maintain the fourth firefighter on Water Street's Engine Three.

We hope these donations support the Fire Department's ongoing mission to serve the people of Haverhill and convey our sincere thanks and admiration for the work you and your personnel do each day.

Sincerely,

A handwritten signature in dark ink, appearing to read "Salvatore Lupoli", with a long horizontal flourish extending to the right.

Salvatore Lupoli

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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WWW.CITYOFHAVERHILL.COM

5.3

August 15, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Gift Acceptance Order – First Nations Park

Dear Mr. President and Members of the City Council:

I hereby submit an Order for the acceptance of a gift of land known as First Nations Park located at 15 Railroad Avenue, Haverhill, MA (Map 711-4-1 and Map 711-4-2A) from the Haverhill Park Foundation for use as a public park.

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

AUG 15 AM 9:03
HAVERHILL CITY CLERK

5.3.1

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 19th day of August, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City, votes to accept a gift of land known as First Nations Park (the "Park") located at 15 Railroad Avenue in the City of Haverhill (Map 711-4-1 and Map 711-4-2A) from the Haverhill Park Foundation. Consistent with the purpose of the donation, the City of Haverhill accepts the Park with all improvements thereon for use as a public park.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

HAVERHILL PARKS FOUNDATION, INC.

Haverhill City Council
4 Summer Street
Haverhill, MA 01830

RE: First Nations Park

Dear Members of the Haverhill City Council:

At its posted public meeting on August 5, 2025, the Haverhill Park Foundation, Inc. voted unanimously to donate, at no cost, First Nations Park to the City of Haverhill. This park is located at 15 Railroad Avenue in the City of Haverhill (Map 711-Block 4-Lot 1 and Map 711-4-2A).

As you are aware, this new riverfront park was constructed by Procopio Companies' general contractor Dellbrook Construction as part of their development of the Beck apartments. This park was formally accepted by the Haverhill Parks Foundation, Inc. at this August 5th meeting.

This site next to the Comeau Bridge, open to the public, would need to be maintained by the City of Haverhill going forward. The City would assume care and custody of this property.

We look forward to the public's enjoyment of this site.

Sincerely,

Haverhill Parks Foundation, Inc. Board

Melinda E. Barrett, President
Thomas Wylie, Treasurer
Thomas Sullivan, Clerk

HAVERHILL PARKS FOUNDATION, INC.

A publicly-posted meeting of the Haverhill Parks Foundation was held **on Tuesday, August 5, 2025 at 9:00AM** in the **Mayor's Office, Room #100** of **Haverhill City Hall, 4 Summer Street, Haverhill, Massachusetts.**

Attendees: **Mayor Melinda E. Barrett, Thomas Wylie, Thomas Sullivan, Ben Delaware, Daniel Speers**

Guests: **Larry Olasky, Andrew Herlihy**

Mayor Barrett, a corporation president, opened the meeting.

The status of First Nations Park, built by Dellbrook Corporation on behalf of The Procopio Companies (who subsidized this project), was discussed. The Park was found to be 100% complete and ready for acceptance by the Haverhill Parks Foundation.

Tom Sullivan made a motion seconded by Tom Wylie to formally accept First Nations Park from the developer. The motion was unanimously approved.

There was discussion about installing historic signage at the Park. Dan Speers informed the Foundation that the Haverhill Historic Commission had approved language for a sign denoting the significance of the site of First Nations Park in pre-colonial times, especially as concerns the sturgeon. He had a low quote of \$2,300 to install this signage. The City was willing to installed this post-mounted sign. There is ample space to safely install this signage and possible another piece without impeding any park user's access or safety.

The City was asked to order the sign and post.

Larry Olasky discussed the idea of commissioning a statue or piece of public art to add to the Park, further enhancing the First Nations concept. He had spoken with a few artists and area sculptor Joe Gray (Joseph Gray Sculpture and Stonework) to do a piece, perhaps with a sturgeon. This larger piece would be a mix of private and potentially public funds. Foundation members agreed to meet with Joe Gray onsite to discuss logistics.

Discussion then turned to future ownership and maintenance of First Nations Park.

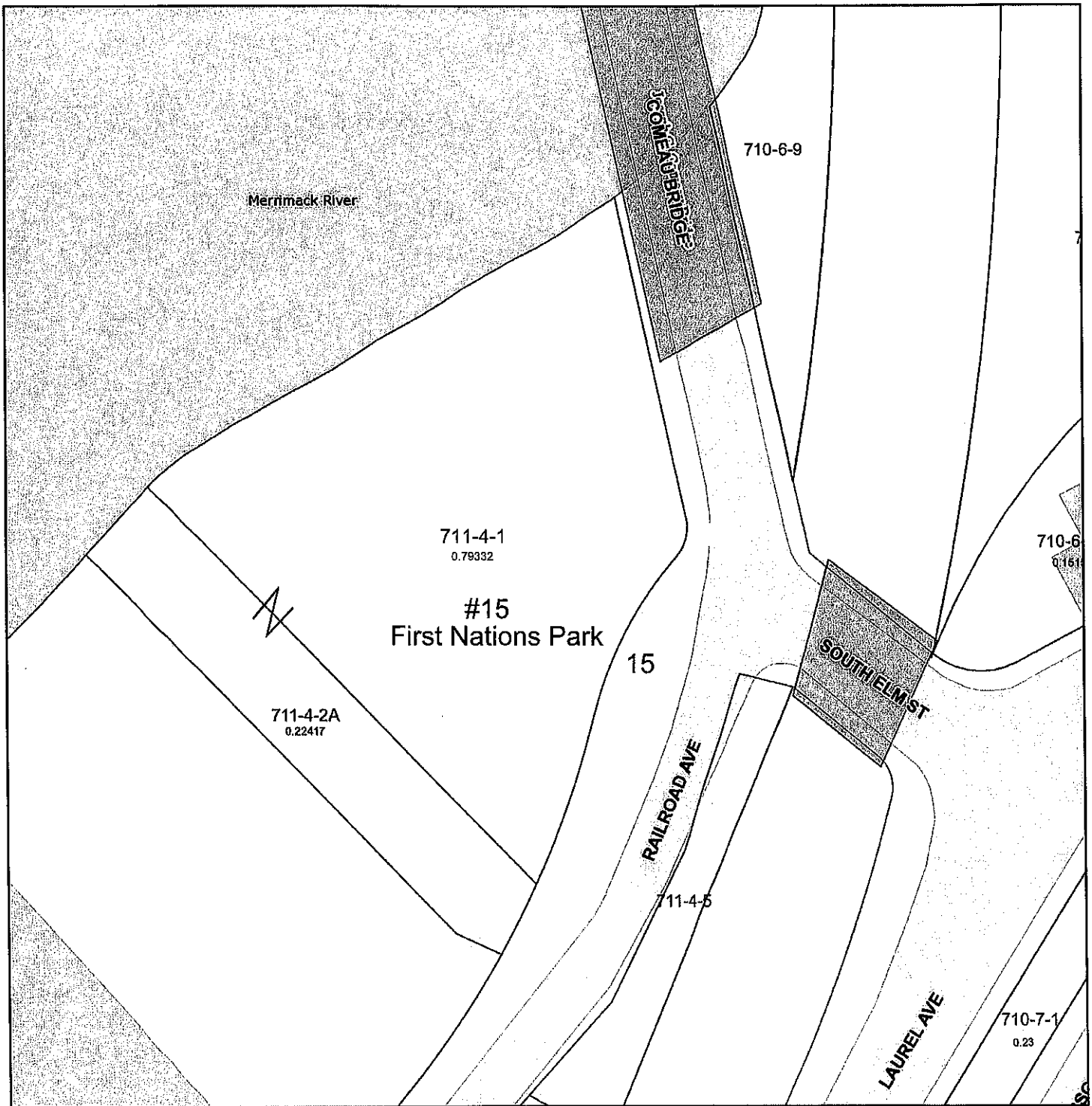
Tom Sullivan made a motion by Tom Wyle to transfer ownership of First Nations Park to the City via a donation. This motion was unanimously approved.

Ben Delaware recommended that the Highway Department be put in charge of future maintenance of this facility. There was an offer from Procopio staff to meet with City staff to show them how to operate some of the features of the park.

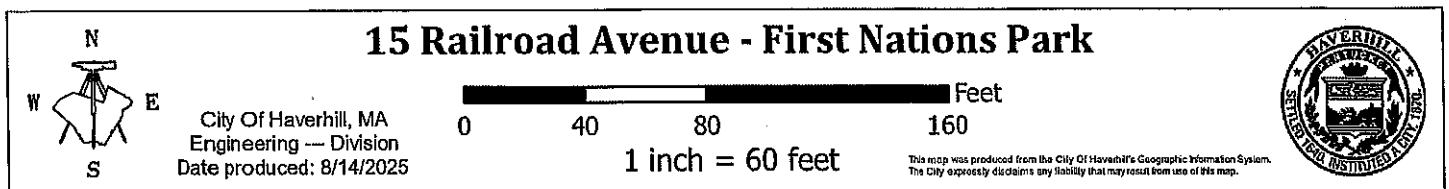
A Fall (October) formal opening on First Nations Park was discussed, as the MBTA Railroad replacement work and the City's streetscape improvements work will be completed by then.

The filing of an Annual Report with the Secretary of State's office was discussed. This meeting qualifies as the Foundation's Annual Meeting.

Tom Sullivan made a motion to adjourn seconded by Tom Wylie. Motion unanimously approved.

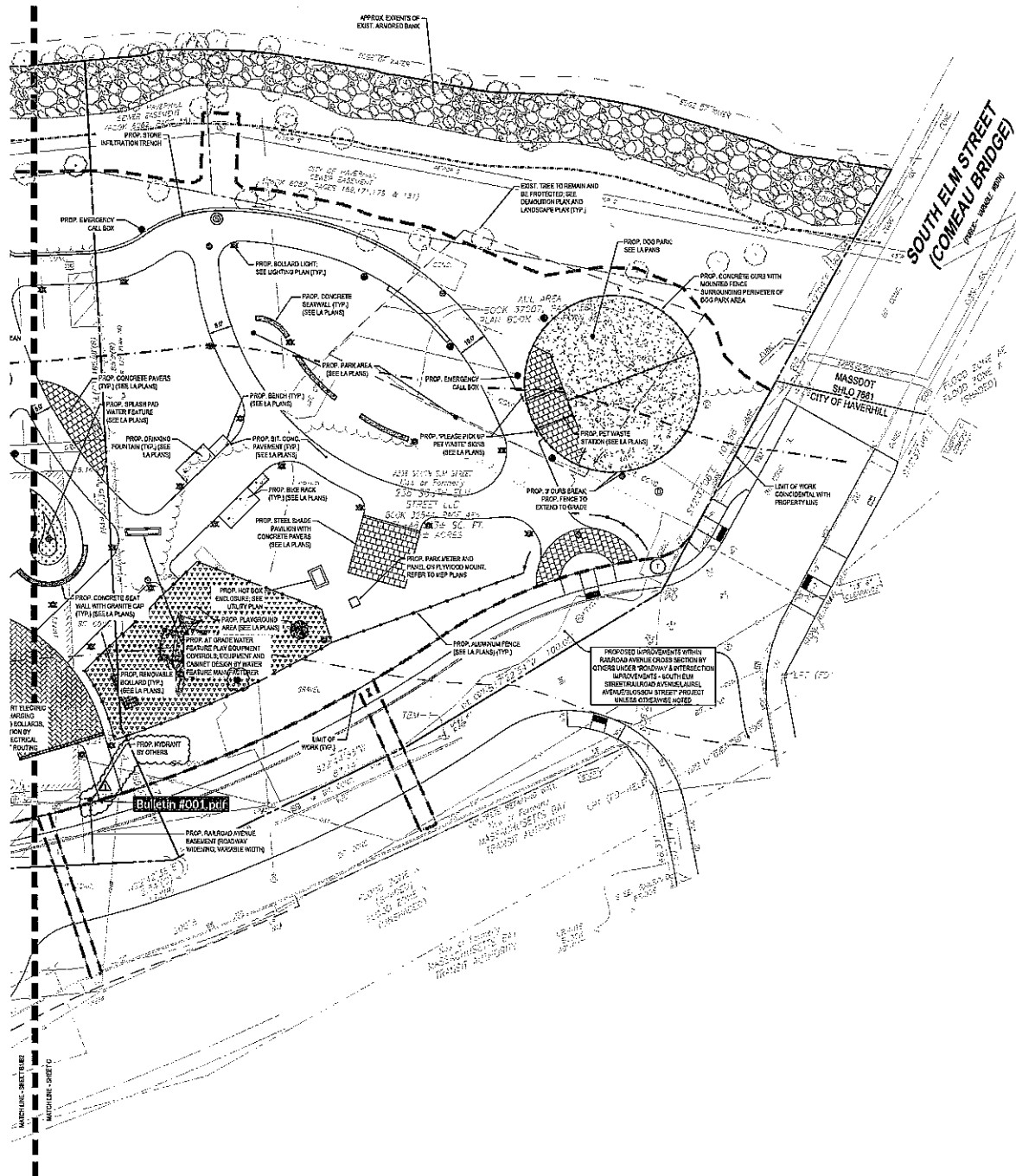


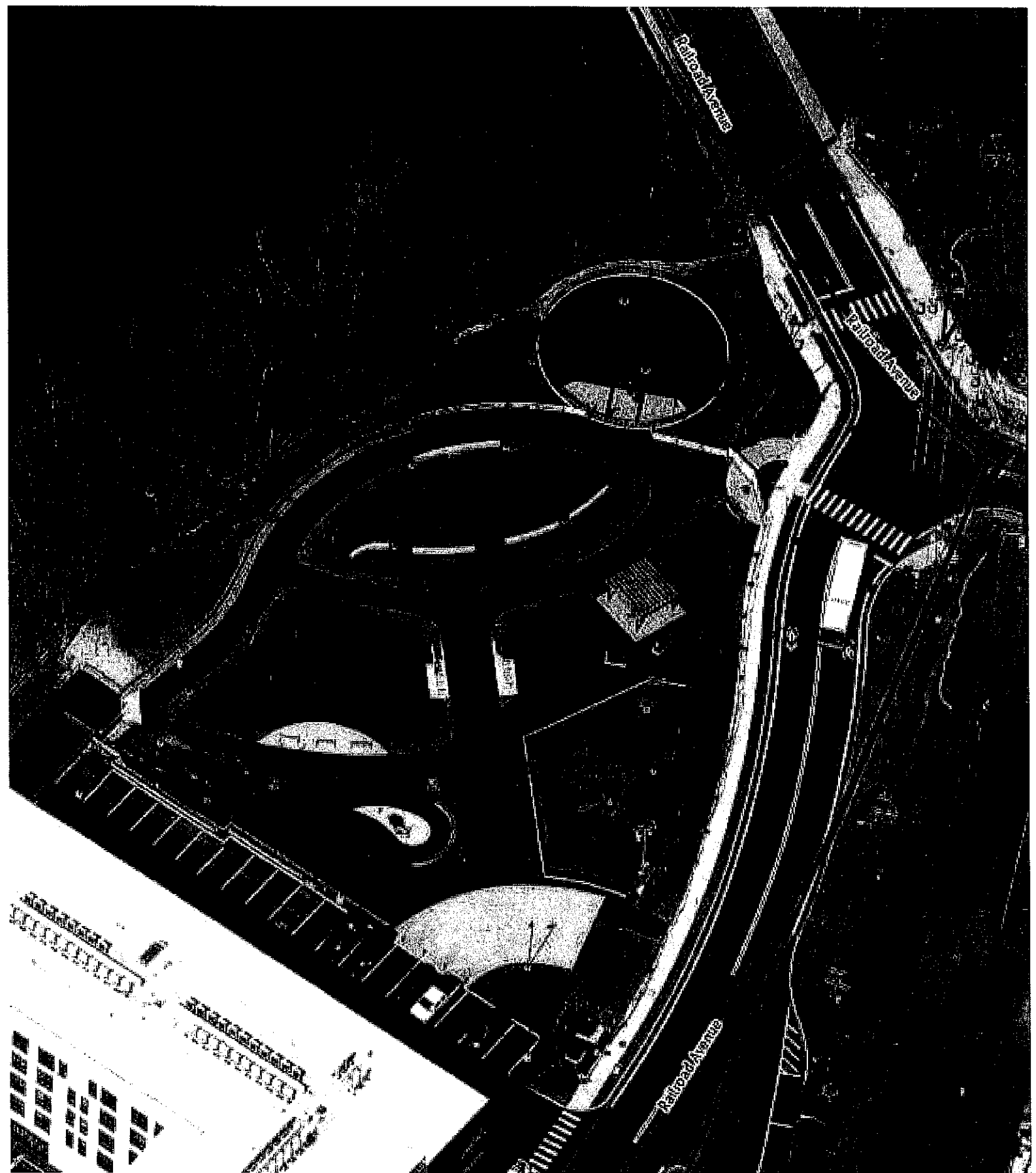
In accordance with Chapter 125, Section 125-1 of the Code Of The City Of Haverhill,
the PARK located on the parcel identified as, 711-4-1,
was issued the following address on 8/14/2025:



MATCHLINE SHEET

MATCHLINE - SHEET C







Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
Ally Ruth, Senior Engineering Aide
aruth@haverhillma.gov

August 14, 2025

Memo To:

Assessor's Office
Building Inspector
City Clerk
Fire Chief
Police Chief
Postmaster
WasteWater/Water Division
MassGIS 911
Recycling Coordinator

From:

City Engineer's Office

Subject:

Assigned address number

.....
In accordance with Chapter 125, Section 125-1 of the Code of The City of Haverhill, the address for the *PARK* located on the parcel identified as, **MAP 711 BLOCK 4 LOT 1**, was issued the following address on 8/14/2025:

15 Railroad Avenue

First Nations Park

**Previously addressed 236 South Elm Street which has now been eliminated*

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
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WWW.HAVERHILLMA.GOV

5.4

August 15, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order to accept MGL c.40, §71 – School Bus Violation Detection
Monitoring System

Dear Mr. President and Members of the City Council:

Attached please find an Order to accept MGL c.40, §17 to allow the City to install and operate a school bus violation detection monitoring system. Also provided is supporting documentation from the City Solicitor

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

5.4.1

Ordered:

AUG 15 4:05 PM
HAVERHILL CITY CLERK

School Bus Violation Detection Monitoring Systems

That the City of Haverhill accepts the provisions of G.L. c. 40, § 71, to allow the City to install and operate a school bus violation detection monitoring system on a school bus to enforce violations pursuant to §§ 14 and 14C of c. 90, and to enter into an agreement with a private vendor or manufacturer to provide a school bus violation detection monitoring system, including the installation, operation and maintenance of such systems, on each bus within its fleet whether the school bus is owned or leased.

Approved as to form:

City Solicitor



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

978.463.7700
www.mtclawyers.com

TO: Melinda Barrett, Mayor
City of Haverhill

CC: Christine Lindberg, Chief of Staff
City of Haverhill

FROM: Lisa Mead, City Solicitor
Michael Reilly, City Solicitor

DATE: June 17, 2025

RE: "Bus Patrol" Private Bus Monitoring

Reference is made to the above-captioned matter. In that connection, you have requested that we provide you with guidance related to the City potentially contracting with a private school bus monitoring company to enforce violations of G.L. c. 90, § 14 (Passing School Bus while Flashing Lights Engaged), a local option statute. The City is authorized to enter into such a contract under certain conditions as outlined below, provided that it accepts the statute. However, the contract cannot be directly paid for by revenue generated from violations. We have provided additional guidance on procurement and contract considerations as well.

Facts:

On January 10, 2025, Governor Healey signed into law Chapter 399 of the Acts of 2024, **An Act Concerning the Safety of School Children Embarking and Disembarking School Buses**. A copy of the Act is attached to this Guidance as Exhibit A. The pertinent sections of this legislation are as follows:

1. Massachusetts General Laws, Chapter 40 was amended to add a new section, § 71.
2. Section 71(b) states, "*A city or town **that accepts this section may install and operate a school bus violation detection monitoring system on a school bus to enforce violations pursuant to section 14 and 14C of chapter 90. Any such system shall be sued solely to monitor and detect violations of motor vehicle operators who overtake or fail to stop for a school bus in violation of said section 14 of said chapter 90.***" [Emphasis added.]
3. Section 71(c)(1) states, "*A city or town **that accepts this section may enter into an agreement with a private vendor or manufacturer to provide a school bus violation detection monitoring system, including the installation, operation and maintenance of such systems, on each bus within its fleet whether the school bus is owned or leased.***" [Emphasis added.]
4. Section 71(c)(2) provides that the cost of the system must be based on the value of the system and equipment installed and not on revenue generated from violations.
5. Section 71(c)(3) states, "*An agreement to provide a school bus violation detection monitoring system under this section shall only become effective after consent by the applicable district, **through a vote of a majority of its governing school committee.***" [Emphasis added.]
6. Massachusetts General Laws, Chapter 90 was amended to add three new sections, § 14C, § 14D and § 14E.

New Bedford Office
227 Union Street
New Bedford, MA 02740
Phone 774.206.6857

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone 508.376.8400

7. Section 14C sets parameters regarding monitoring, video access and video retention of evidence obtained by the private company.
8. Section 14D(a)(1) states, “*An evidence file of an alleged violation under section 14C **shall be forwarded to a law enforcement officer in the jurisdiction who is trained to observe and detect a violation of section 14.***” [Emphasis added.]
9. Section 14D(a)(2) states, “*A **law enforcement officer**, or law enforcement officer's approved technician, **shall review the video images and determine whether a violation occurred.***” [Emphasis added.]
10. Section 14D(a)(3) states, “*The **officer shall issue a citation** if satisfied that a violation of section 14 was committed and the vehicle committing the violation can be identified from its registration plate.*” [Emphasis added.]
11. Section 14(E)(d)(2) states, “*...Pursuant to section 2 of chapter 280, **all fines** imposed for a violation of section 14 that is detected by a school bus violation detection monitoring system or by a police officer at the scene who cites the operator in hand **shall be paid to the treasury of the city or town where the offense was committed.***” [Emphasis added.]

Analysis:

1. Accepting the Act

The City must accept G.L. c. 40, § 71 in order to contract with a private company to install video monitoring equipment to monitor for violations of G.L. c. 90, § 14. We recommend that the City do so through a City Council vote, in substantially the form attached as Exhibit B.

Once accepted, the City may enter into a contract with a private vendor for said services. *See § 71(b)*. However, any such contract must be voted upon by the School Committee to become effective. *See § 71(c)(3)*. As discussed below, the Massachusetts Procurement Laws (G.L. c. 30B) would also apply to any such contract, which contract should be vetted through the Procurement Officer for the City.

The law is clear that video of any alleged violation shall be sent to law enforcement for review. *See § 14D(a)(1)*. After review, if a violation is observed, the officer shall issue a citation. *See § 14D(a)(3)*. The language of the law leaves no interpretation. The video of any alleged violation must be sent to the police, and if after review, the police believe a violation occurred, the reviewing officer must issue a citation to the identified owner of the vehicle.

All fines collected for citations under this Chapter will be paid to the City. *See § 14E(d)(2)*. As such, costs of the contract may ultimately be offset by revenue collected through enforcement are accurate, but the contract itself must be based on the value of the equipment and monitoring services and not based on potential revenue from the technology. *See § 71(c)(2)*.

2. Procurement Considerations

Video monitoring equipment and any services incidental to installation of that equipment would be considered a “supply” under G.L. c. 30B, § 2, and so purchasing such equipment would be required to comply with c. 30B.

The City can certainly procure the equipment through a cooperative purchasing platform such as The Interlocal Purchasing System (TIPS), as has been proposed to the City, under G.L. c. 30B, § 22. However, the City must ensure that it is a TIPS member to use that particular platform.

We would also recommend undertaking some investigation to ensure that any TIPS vendor under consideration has prices comparable to other vendors offering this type of equipment, as we are aware of many vendors who provide similar equipment.

3. Contract Considerations

We would recommend that the City use its form contract for goods for any purchase of this type of equipment. We have included a copy of the City's short-form goods contract as Exhibit C, assuming that the equipment in question is likely to cost less than \$35,000.00.

Also, if we do make the purchase through a cooperative purchasing platform such as TIPS, we will need language in the contract that incorporates by reference any underlying agreement between the platform and the equipment vendor. We have proposed language to that effect in the template.

Finally, again, please note that the law requires that the **School Committee agree to the contract**. Our template at Exhibit C includes this language as well. See § 71(c)(3).

Conclusion:

For the above-stated reasons, the City is authorized to enter into a contract with a private company to install equipment on its school buses to monitor for violations of G.L. c. 90, § 14, provided that it accepts the Act in the manner set forth above and further provided that it is not directly paid for by revenue generated from violations. The City should also follow the procurement and contract considerations outlined above in engaging with a vendor to provide such equipment.

Exhibit A
Chapter 399 of the Acts of 2024,
An Act Concerning the Safety of School Children
Embarking and Disembarking School Buses

Acts (2024)

Chapter 399

AN ACT CONCERNING THE SAFETY OF SCHOOL CHILDREN EMBARKING AND DISEMBARKING SCHOOL BUSES

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to safeguard student safety, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public safety.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 40 of the General Laws is hereby amended by adding the following section:-

Section 71. (a) As used in this section, the following words shall, unless the context clearly requires otherwise, have the following meanings:

“District”, as defined in section 2 of chapter 70.

“School bus violation detection monitoring system” or “system”, as defined in section 14C of chapter 90.

“Violation”, as defined in section 14C of chapter 90.

(b) A city or town that accepts this section may install and operate a school bus violation detection monitoring system on a school bus to enforce violations pursuant to sections 14 and 14C of chapter 90. Any

such system shall be used solely to monitor and detect violations of motor vehicle operators who overtake or fail to stop for a school bus in violation of said section 14 of said chapter 90.

(c)(1) A city or town that accepts this section may enter into an agreement with a private vendor or manufacturer to provide a school bus violation detection monitoring system, including the installation, operation and maintenance of such systems, on each bus within its fleet whether the school bus is owned or leased.

(2) Any money paid to the manufacturer or vendor of a school bus violation detection monitoring system, including, but not limited to, equipment, shall be based upon the value of the system and equipment installed and the recurring services provided in support of the school bus violation detection monitoring system, including the processing of evidence files, cost of the technology provided and maintenance of such technology, and shall not be based upon the revenue generated by the use of the system.

(3) An agreement to provide a school bus violation detection monitoring system under this section shall only become effective after consent by the applicable district, through a vote of a majority of its governing school committee.

SECTION 2. Chapter 90 of the General Laws is hereby amended by inserting after section 14B the following 3 sections:-

Section 14C. (a) As used in this section and sections 14D and 14E, the following words shall, unless the context clearly requires otherwise, have the following meanings:

“District”, as defined in section 2 of chapter 70.

“School bus violation detection monitoring system” or “system”, a camera system that monitors and detects a motor vehicle overtaking or

passing a school bus when the bus is stopped and displaying front and rear alternating flashing red signal lights, as provided in section 7B, when the bus has been stopped to allow pupils to alight from or board the bus. A school bus violation detection monitoring system shall meet the requirements described in subsection (c).

“Stop arm traffic control sign”, a stop sign mounted on a mechanical arm installed on a school bus that is deployed when a school bus is stopped to allow pupils to alight from or board the bus and to notify motorists when they are required to stop and when they may proceed.

“Violation”, the failure of an operator of a motor vehicle to comply with section 14 and any other laws, codes, regulations, by-laws, ordinances, rules or requirements governing traffic control for school buses stopped to allow pupils to alight from or board the bus.

(b)(1) A city or town that accepts section 71 of chapter 40 may install and operate a school bus violation detection monitoring system on a school bus to enforce violations by an operator of a motor vehicle who overtakes or fails to stop their vehicle for a school bus when required to do so pursuant to section 14.

(2) A school bus with a school bus violation detection monitoring system shall post signage indicating that such system is in use on such bus. The signage shall remain on each such school bus at all times while a school bus violation detection monitoring system is in operation.

(c)(1) All systems installed on a school bus shall produce an evidence file that includes: (i) a live visual video image viewable remotely; (ii) a recorded video image of the license plate of a vehicle committing a violation of the stop arm traffic control sign; and (iii) the

capacity to record the date, time and location of the vehicle committing a violation of the stop arm traffic control sign; provided, however, that all recordings in an evidence file under this section shall be destroyed in accordance with paragraph (2) of subsection (d) as applicable.

(2) A system's recorded video images and still photographic images shall record the rear of the motor vehicle with at least: (i) 1 photographic image and 1 recorded video image clearly recording the motor vehicle immediately before the violation of the stop arm traffic control sign; (ii) 1 photographic image and 1 recorded video image recording the motor vehicle passing the stopped school bus with the stop arm traffic control sign in violation of the stop arm traffic control sign; and (iii) 1 photographic image and 1 recorded video image that clearly identify the license plate of the motor vehicle; provided, however, that all recordings in an evidence file under this section shall be destroyed in accordance with paragraph (2) of subsection (d) as applicable.

(3) To the extent practicable, any school bus violation detection monitoring system shall use necessary technology to ensure that photographs or recorded video images produced by the school bus violation detection monitoring system shall not include a frontal view photograph or video image of the motor vehicle that is in violation of the stop arm traffic control sign or images that identify the operator, passengers or contents of the vehicle; provided, however, that no notice of liability issued under this section shall be dismissed solely because a photograph or recorded video image allow for the identification of the operator, passengers or contents of a vehicle if a reasonable effort has been made to comply with this subsection.

(d)(1) Other than for purposes of enforcement of a violation of this section or section 14 or for purposes of an owner of a vehicle defending a violation of this section, recorded video images and photographs taken or created under this section shall only be made available under an order by a court of competent jurisdiction.

(2) All recorded video and photographic images and other information obtained through the use of a school bus violation detection monitoring system, as authorized in this section, that do not identify a violation shall be destroyed by a city, town, school department, district or vendor within 30 days of the date the image was recorded, unless otherwise ordered by a court of competent jurisdiction. All recorded video and photographic images and other information that identify a violation shall be destroyed within 1 year of the final disposition of proceedings related to the enforcement or defense of a violation, unless otherwise ordered by a court of competent jurisdiction. Annually, within 30 days of the close of the fiscal year, each city, town, school department, district and vendor under agreement utilizing at least 1 school bus violation detection monitoring systems shall file a notice attested under penalties of perjury with the state secretary that records have been destroyed in accordance with this paragraph. All recorded video and photographic images and other information, however stored or retained, obtained through systems authorized in this section shall be the property of the municipality under agreement with a vendor or manufacturer under section 71 of chapter 40 and shall not be used by a vendor or manufacturer for any other purpose. Upon the expiration of any agreement authorized under this section, all such video and photographic images and other information shall be delivered within

30 days to the municipality who is a party to the agreement unless otherwise ordered by a court of competent jurisdiction.

(3) The administrator of the school bus violation detection monitoring system within any city, town or district accepting this section shall submit an annual report to the Massachusetts Department of Transportation regarding the use and operation of each system. The report shall contain: (i) data on the number of citations issued under this section, organized by intersection, and of those citations shall detail: (A) the number of alleged violators who paid the applicable fine without a request for a hearing; (B) the number of violators found responsible after a hearing; and (C) the number of violations dismissed after a hearing; and (ii) the cost to maintain each system and the amount of revenue obtained from each system.

Section 14D. (a)(1) An evidence file of an alleged violation under section 14C shall be forwarded to a law enforcement officer in the jurisdiction who is trained to observe and detect a violation of section 14.

(2) A law enforcement officer, or law enforcement officer's approved technician, shall review the video images and determine whether a violation occurred.

(3) The officer shall issue a citation if satisfied that a violation of section 14 was committed and the vehicle committing the violation can be identified from its registration plate.

(b) A certificate, or a facsimile thereof, sworn to or affirmed by a police officer or other law enforcement officer authorized to issue motor vehicle citations for violations of traffic laws stating that based upon inspection of the evidence file produced by a school bus violation detection monitoring system the vehicle was in violation of

section 14 shall be prima facie evidence of the facts contained therein.

(c) Any recorded video images or still photographic images produced by a school bus violation detection monitoring system evidencing a violation of section 14 shall be available for inspection in any proceeding to adjudicate the liability for the violation adopted under this section.

Section 14E. (a) In all actions of civil traffic violations based on evidence obtained from a school bus violation detection monitoring system under section 14C, the registered owner of the motor vehicle shall be primarily responsible except as otherwise provided in this section.

(b) If the registered owner of a vehicle operated in violation of section 14 was not the operator of the vehicle at the time of the violation, the registered owner of the vehicle shall: (i) assume liability for the violation by paying the fine; (ii) upon written receipt of the citation, provide the issuing authority within 30 days of the date of issuance of the citation with the name, address and registration plate number of the operator of the vehicle who was responsible along with a signed affidavit acknowledging such information and attesting to its veracity; or (iii) defend the violation pursuant to the procedures established for traffic violations under this chapter.

(c) A corporation that owns or leases a vehicle identified as being in violation of section 14 by a school bus violation detection monitoring system under this section shall be primarily responsible for such violation even if a person who normally operates the vehicle for the corporation denies that such person was operating the vehicle at the time of the violation; provided, that no violation entry shall be made on the person's driving record.

(d)(1) A penalty imposed for a violation of this section shall not be considered a criminal conviction and shall not be considered a moving violation of the motor vehicle laws for the purpose of determining surcharges on motor vehicle premiums pursuant to section 113B of chapter 175; provided, however, that the violation shall be noted on the registered owner or operator's driving record.

(2) The fines pursuant to section 14 for a failure to stop for a school bus shall apply to a violation of said section 14 whether the violation is detected through the use of a school bus violation detection monitoring system or by a police officer on scene who issues a written citation to the operator of the motor vehicle. Pursuant to section 2 of chapter 280, all fines imposed for a violation of section 14 that is detected by a school bus violation detection monitoring system or by a police officer at the scene who cites the operator in hand shall be paid to the treasury of the city or town where the offense was committed.

(e) Upon the determination of a violation through the use of a school bus violation detection monitoring system, the chief of police of the city or town, or any designee of the chief, shall issue the owner of the vehicle a citation pursuant to chapter 90C.

Approved, January 10, 2025.

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



6.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

August 14, 2025

AUG 14 PM 1:22
HAVERHILL CLERK

To: President and Members of the City Council:

Councilor Ferreira wishes to introduce Kenneth Navarro who is seeking a home rule age waiver petition for the position of fire fighter in the City of Haverhill.

Devan Ferreira (KMTW)
Councilor Devan Ferreira

(meeting 08.19.2025)



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AUG 14 PM1:21
HAVCITYCLERK

**THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE
CITY COUNCIL AND FORWARDED TO THE GENERAL COURT**

HOME RULE PETITION

**AN ACT AUTHORIZING KENNETH NAVARRO TO TAKE THE CIVIL SERVICE
EXAMINATION FOR THE POSITION OF FIRE FIGHTER IN THE CITY OF
HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE REQUIREMENT.**

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as fire fighter, Kenneth Navarro of the City of Haverhill, shall be eligible for appointment to the position of fire fighter in the City if he meets all other requirements, in which case he shall be eligible for certification and appointment to the fire department of the City of Haverhill.

Section 2. This act shall take effect upon its passage.

Kenneth Navarro
44 Merrimack Street #615
Haverhill, MA 01830
Kennynavarro106@gmail.com
(929) 217-1257
August 13, 2025

AUG 14 PM 12:34
HAVERHILL CLERK

To:
Honorable Members of the Haverhill Council
4 Summer Street
Haverhill, MA 01830

Request for Home Rule Petition – Waiver of Maximum
Age Requirement to Sit for the Firefighter Civil Service
Exam

Dear Honorable Members of the Haverhill Council,

I am writing to respectfully request your support in filing a Home Rule Petition to the Massachusetts General Court seeking a waiver of the maximum age requirement under Massachusetts General Law, Chapter 31, Section 58A, so that I may be permitted to take the civil service examination for firefighter.

My calling to become a firefighter began at the age of 12 when I rescued another child from a fire. That day, the Chief of the Holyoke Fire Department presented me with an award for bravery — an experience that left a lasting impression and inspired me to dedicate my life to helping others.

My respect and admiration for the fire service grew even deeper when tragedy struck my own family. My brother tragically drowned in a pool, and although we called for an ambulance, help never arrived in time. The first responders who did arrive were the members of the fire department, who acted quickly and did all they could to help him. That moment showed me firsthand the courage, skill, and dedication firefighters bring to every call. Since that day, I have looked up to the fire department with the utmost

respect, and it would be both an honor and a tribute to my brother's memory to serve as a firefighter.

Over the years, I have maintained the physical readiness, mental discipline, and commitment necessary for this demanding role. I meet all the qualifications to serve, except for the statutory age limit. The waiver I am requesting would allow me to sit for the civil service exam and compete for the opportunity to serve the people of Haverhill as a firefighter.

I am confident that my passion, life experience, and dedication to public service will make me an asset to the Haverhill Fire Department. I respectfully ask the Council to approve the submission of this Home Rule Petition so that I may take the examination and move forward in pursuing this lifelong dream.

Thank you for your time, consideration, and continued commitment to our community. I am available to provide any additional information the Council may require.

Respectfully submitted,

Kenneth Navarro

Kenneth Navarro

Haverhill, MA 01830
kennynavarro106@gmail.com
+1(929) 217-1257

AUG 14 PM12:14
HAYCITYCLERK

Authorized to work in the US for any employer

Work Experience

Window Installer

Aran Windows Installations LLC-North Reading, MA
July 2025 to Present

Ripping, mechanic work

Freelance Barber

Bronx, NY
January 2018 to Present

- Barbering house calls

Barber

Alfa Omega Barbershop-Bronx, NY
January 2018 to July 2025

Barber Apprentice

Major League Barbershop-Staten Island, NY
March 2008 to December 2017

- Basic and customized hair cuts
- Artistic hair designs, fades/blowouts/shape ups, beard/brow work
- Promotion to Manager position

Youth Coach

Boys and Girls Club-Holyoke, MA
October 2006 to November 2007

- Supervise children and assist with homework
- Organize and participate in daily activities

Education

High school diploma or GED in General Studies

Susan E Wagner High School
August 2007 to June 2012

Skills

- **Management Experience**
- **Customer Service**

Languages

- **Spanish - Fluent**

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
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Shaun P. Toohey
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Devan Ferreira
Ralph T. Basiliere



6.2

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
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CITYCOUNCIL@HAVERHILLMA.GOV

RECEIVED
CITY CLERK
AUG 12 2025

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

August 6, 2025

To: President and Members of the City Council

Councilor Lewandowski requests to introduce William (Rob) Cargill who is seeking a home rule age waiver petition for the position of firefighter in the City of Haverhill.

Melissa J. Lewandowski
Councilor Melissa J. Lewandowski

(Meeting: 8.19.25)



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

6.2.1

ORDERED:

9:50 AM 11:40
HAUGHTY CLERK

**THAT THE FOLLOWING HOME RULE PETITION BE ADOPTED BY THE
CITY COUNCIL AND FORWARDED TO THE GENERAL COURT**

HOME RULE PETITION

**AN ACT AUTHORIZING WILLIAM (ROB) CARGILL TO TAKE THE CIVIL
SERVICE EXAMINATION FOR THE POSITION OF FIREFIGHTER IN THE
CITY OF HAVERHILL NOTWITHSTANDING THE MAXIMUM AGE
REQUIREMENT.**

Be it enacted, etc. as follows:

Section 1. Notwithstanding any general or special law or rule or regulation to the contrary regulating the maximum age of applicants for appointment as firefighter, William (Rob) Cargill of the City of Haverhill, shall be eligible for appointment to the position of firefighter in the City if he meets all other requirements, in which case he shall be eligible for certification and appointment to the fire department of the City of Haverhill.

Section 2. This act shall take effect upon its passage.

August 5, 2025

Dear Haverhill City Council,

I have been a Haverhill resident since 2021 and am writing to express my sincere interest in requesting an age waiver through the home rule petition process to become a firefighter for the city of Haverhill. With a deep-rooted passion for service and over 6 years of experience as a volunteer firefighter/EMT in Boxford, Massachusetts, I am excited about the opportunity to return to the fire service.

From 2002 to 2010 (with a short break in service when I had a full-time role commuting into Boston), I had the privilege of serving my community as a volunteer firefighter and EMT, a role that provided invaluable experience in emergency response, problem-solving, and direct service to others during their most critical moments. Though I had to shift my focus to the family insurance business in my late 20s, due to competitive hiring in the fire service, I have always kept a desire to return to firefighting and emergency medical services.

In April 2025, I became certified as a Wilderness First Responder through Stonehearth Open Learning Opportunities (SOLO). The intensive course experience, combined with the unique perspective I've gained as an endurance athlete over the past 7 years, convinced me to make this career change now. I am scheduled to take the Massachusetts Civil Service Firefighter exam in October of this year. I'm currently enrolled in the EMT program at Northern Essex Community College, which will conclude on August 9, 2025 and am also enrolled in the paramedic program at Northern Essex, beginning on September 4, 2025.

My background in mountaineering and ultra-endurance athletics is a compliment to my firefighter/EMT experience, as these challenges have ingrained in me resilience, mental clarity, and ability to perform under pressure—qualities I believe will make me highly effective in managing the physical and mental demands of the job. Whether navigating high-stakes situations, assessing risks quickly, adapting to changing circumstances, or collaborating with others, I thrive in environments that require fast thinking and composure.

I am confident my experience and mindset would be an asset to the city and the fire department. I would be honored to contribute to the safety and well-being of the Haverhill community and work alongside others who share the same commitment to excellence in service.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications in further detail and explore how I can contribute to Haverhill Fire Department. Please feel free to contact me at 978-766-2101 or rob_cargill@icloud.com to schedule an interview.

With gratitude,

William (Rob) Cargill III

ROB (WILLIAM) CARGILL

RETURNING TO MY FIRST CHOICE CAREER

I was a volunteer firefighter/EMT in Boxford, Massachusetts from 2002-2010, a role I valued, enjoyed and was planning to turn into a lifelong career. I always appreciated the ability to help people directly in some of their most difficult times. However, with the large number of veterans returning from active duty, I found myself very far down the waiting lists in surrounding towns to become a full-time firefighter/EMT. So, at age 29, I decided to redirect my full attention to my job in the family insurance business and serve my community in that way.

I am now at a point where I want to shift my career trajectory back to the fire service, leveraging two decades of experience in customer service and nearly a decade as an endurance athlete. I believe in particular that my experience as an endurance athlete will enable me to perform the physical and mental demands of this job at a high level. And, I welcome the chance to again have a physical job that allows me to serve others directly instead of from behind a desk.

My unique combination of experience, composure and mindset enable me to thrive amidst ambiguity, collaborate with teammates; communicate with excellence; and, be a trusted, valued and respected colleague, especially in a high stress environment.

- Experience as a mountaineer and ultra-endurance athlete provide ability to quickly adapt plans, navigate roadblocks and solve problems in high stakes situations
- Complex problem solving and project management
- Excellence in written and verbal communication, translating complex data and jargon into easy to understand language
- Mentoring, coaching, training, developing others
- Self-directed, motivated, fast experiential learner
- State of Massachusetts Property & Casualty Insurance Producer License

SELECTED CAREER HIGHLIGHTS

Boxford Fire Department, Boxford, MA
Volunteer Fire Fighter and EMT

2002-2010

Provided 24 x 7 on call services to address medical emergencies, motor vehicle accidents, structure and brush fires.

- Licensed Massachusetts EMT-B (2004-2010)
- Responded to medical aid calls, including sometimes being first to the scene and responsible for determining the right services and resources needed to provide patient care (e.g. MedFlight, ALS)
- Worked many multivehicle accidents, large structure fires and motor vehicle fires
- Completed weekly fire department skills development training on a wide variety of topics (e.g., mass casualty incidents, fire scene operations, water tanker shuttle, fire attack and suppression, ice water rescue)

William R. Cargill Insurance Agency, Topsfield, MA
Vice President

2006-Present

Enable consistent top and bottom-line annual growth rate on \$5M direct written premiums, resulting in nearly 40% increase in agency value, and acquisition of agency by Hub International in May of 2024.

- 95% customer retention rate, with many multi-generational customer families and reputation-based growth, relying on word of mouth referrals, with very limited advertising.

Rob (William) Cargill

rob_cargill@icloud.com

- Own full spectrum of customer engagement, from writing new business, managing complex claims, multi-state vehicle transactions, determining if customer needs require legal, financial expertise in addition to insurance, provide guidance.
- Trusted advisor, sought out as a content expert, mentor, coach and valued collaborator across all organizations in the sales process
- Successful crisis management through active listening, taking whatever steps are needed to reassure customer and address all issues, ensuring ongoing support until resolution.
- Triage and manage multiple priorities based on customer needs, deadlines and scope and nature of the request.
- Drove creation and implementation of process improvements to enable greater efficiency and effectiveness for customers.

Plymouth Rock Assurance, Boston, MA

2004-2006

Underwriting Customer Service Specialist

Responsible for leading multiple projects and collaborating with various departments to ensure customer issues were resolved quickly and effectively.

- Owned project management of key processes (e.g., electronic funds transfer), collaborating across multiple teams to assess and resolve customer payment issues through strong problem solving and analytical skillset.
- Trained agents on Plymouth Rock proprietary software to enable efficient start-up and team performance improvements in issue resolution quality and throughput time.
- Used expertise and coaching skills to educate new hires on products, systems and business processes.

EDUCATION AND PROFESSIONAL TRAINING

FEMA IS-100, IS-200, IS-700 and IS-703 Certifications

Business Management, Northern Essex Community College, Haverhill, MA

Continuing Education Electives: Ethics, Umbrella Coverage, Commercial Auto, Unique Needs of Seniors, Gig Economy Coverage, Insurance and Personal Trusts, Business Interruption

Software Proficiency: Microsoft Office, Applied Systems, proprietary software from various insurance carriers (ratings, underwriting, etc.)



8.1

Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

AUG 14 PM5:16
HVCITYCLERK

August 14, 2025

To: President Sullivan and Members of the Haverhill City Council,

I respectfully request your approval of the election warrant for the 2025 municipal preliminary election in Ward 4 and Ward 6 to be held on September 9, 2025.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright, *CMC*
City Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

WARRANT FOR 2025 MUNICIPAL PRELIMINARY ELECTION

To the Constable of the City of Haverhill:

That in accordance with the provisions of Section 63, Chapter 54 of the General Laws, notice is hereby given that Meetings of citizens of the City qualified to vote for City Officers will be held in the several polling places (see attached list) designated for that purpose by the Mayor on TUESDAY, the NINTH day of SEPTEMBER 2025, and all such citizens will, on said date, in the several precincts in which they are entitled to vote, give in their votes on one ballot for not more than one candidate in each ward for the office of WARD CITY COUNCILOR FOR WARDS FOUR AND SIX for the term of two years.

The polls at said meeting shall be opened at seven o'clock in the afternoon and be kept open until eight o'clock in the evening, and be it further

ORDERED: That notice of the above meetings shall be posted on the Municipal bulletin board and in the City Clerk's Office.

AUG 14 PM5:16
HAVCITYCLERK

Polling Locations

Ward and Precinct	Location	Address
W4-P1	Nettle Middle School	150 Boardman St
W4-P2	Northern Essex Community College - Tech Center	100 Elliott St
W4-P3	Kennedy Circle Community Room	1 Kennedy Cir
W6-P1	Haverhill High School -Gym	137 Monument St
W6-P2	JG Whittier School	256 Concord St
W6-P2A	JG Whittier School	256 Concord St
W6-P3	Pentucket Lake School	252 Concord St

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 19th day of August, 2025.

Thomas J. Sullivan, Council President

Kaitlin M. Wright, City Clerk

Constable

, 2025

Warrant must be posted by **September 2, 2025** (at least *seven days prior* to the September 9th, 2025 municipal preliminary election).



8.2

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

August 6, 2025

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
July as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

HAU CITY CLRK AUG 6/25 10:00

Transaction Summary All Years

City of Haverhill

All Int Effective Date range 07/01/2025 through 07/31/2025 for Abatements

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refund Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212.95	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212.95	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	212.95	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,271.40	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,271.40	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,271.40	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,274.37	0.00	0.00	0.00
2025 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,274.37	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,274.37	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,758.72	0.00	0.00	0.00
Total All Charges								39,758.72			

Total All Charges: Add all columns except Adjustments.



Haverhill

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HAVCITYCLERK

August 14, 2025

To The Honorable City Council

Attached are the revenue and expense reports for the fiscal year ending June 30, 2025, as well as the reports for the first reporting period of fiscal 2026.

The final general fund revenue report for fiscal 2025 shows a surplus in local receipt collections of \$5.4 million, compared to \$5 million in 2024. As you know, it is the city's policy—consistent with DOR best practices—to estimate revenue conservatively. This approach helps generate free cash, which partially contributes to the city's reserves and protects the operating budget against economic downturns. Overall, general fund revenue increased by 6.68% compared to the previous fiscal year, primarily driven by investment income.

The general fund operating budget has achieved a surplus of \$3.3 million, compared to just over \$2 million in 2024. The largest contributor to this surplus was the surplus in debt service, as most of the permanent borrowing for Consentino will begin in fiscal 2026 rather than in 2025. As you are aware, the Mayor initiated a spending freeze in the last quarter of 2025, and departments worked diligently to reduce discretionary spending and implement turnbacks across the board. The goal of this initiative was to generate additional free cash that could be used to fund capital projects in 2026, which otherwise lacked a funding stream. I anticipate that free cash will be certified in late September, allowing us to assess the city's needs along with the financial reserve policies at that time.

The first reporting period of fiscal 2026 is currently on track and proceeding as expected. You may notice that salaries and wages across all city departments are trending over budget; however, this is due to cost-of-living adjustments (COLAs) and collective bargaining agreements that were not finalized when the budget was prepared. These funds are set aside in the salary reserve account under Other City Expenses at the bottom of the report. Transfers will be made to cover these costs later in the fiscal year, as has been done in previous years.

Sincerely,

Angel A. Perkins, CGA, CFE
City Auditor & Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 6/30/25

Year to Year Comparison

Revenue Source	6/30/2023	6/30/2024	6/30/2025	FY 24 to 25 % Change	FY 24 to 25 \$ Change	FY 23-25 Trendline
Real Estate & Pers Property	\$ 119,034,804	\$ 122,140,856	\$ 132,903,656	8.81% ↑	\$ 10,762,800	
Motor Vehicle Excise	\$ 7,700,291	\$ 8,459,321	\$ 9,308,339	10.04% ↑	\$ 849,018	
Meals Excise	\$ 1,279,635	\$ 1,292,616	\$ 1,312,554	1.54% ↑	\$ 19,938	
Hotel/ Room Excise	\$ 345,181	\$ 311,751	\$ 316,502	1.52% ↑	\$ 4,751	
Boat & Other Excise	\$ 11,198	\$ 12,297	\$ 8,497	-30.90% ↓	\$ (3,800)	
Cannabis Excise	\$ 1,143,086	\$ 1,180,917	\$ 1,155,574	-2.15% ↓	\$ (25,343)	
Waste Disposal Facility Program	\$ 2,746,258	\$ 2,771,921	\$ 3,083,604	11.24% ↑	\$ 311,683	
PILOT	\$ 16,348	\$ 407,926	\$ 35,798	-91.22% ↓	\$ (372,128)	
Penalties & Interest	\$ 609,465	\$ 799,372	\$ 743,548	-6.98% ↓	\$ (55,824)	
Fees	\$ 1,128,853	\$ 1,115,314	\$ 1,157,268	3.76% ↑	\$ 41,954	
Rentals	\$ 191,513	\$ 225,059	\$ 199,510	-11.35% ↓	\$ (25,549)	
Departmental Revenue	\$ 672,134	\$ 817,194	\$ 899,501	10.07% ↑	\$ 82,307	
License & Permits	\$ 4,098,379	\$ 3,042,018	\$ 2,888,395	-5.05% ↓	\$ (153,623)	
Fines & Forefits	\$ 852,462	\$ 741,832	\$ 674,504	-9.08% ↓	\$ (67,328)	
Investments	\$ 1,606,088	\$ 3,125,345	\$ 3,120,502	-0.15% ↓	\$ (4,843)	
Medicaid Reimbursement	\$ 789,022	\$ 796,530	\$ 1,014,469	27.36% ↑	\$ 217,939	
*Misc Revenue	\$ 212,916	\$ 117,771	\$ 257,755	118.86% ↑	\$ 139,984	
Comm of MA Cherry Sheet	\$ 87,579,682	\$ 96,317,224	\$ 102,119,697	6.02% ↑	\$ 5,802,473	
Wastewater Enterprise Fund	\$ 14,301,263	\$ 15,674,618	\$ 16,696,299	6.52% ↑	\$ 1,021,681	
Water Enterprise Fund	\$ 10,695,236	\$ 12,623,133	\$ 14,379,991	13.92% ↑	\$ 1,756,858	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,508,915	\$ 7,065,921	\$ 6,290,257	-10.98% ↓	\$ (775,664)	
Total	\$ 261,522,729	\$ 279,038,936	\$ 298,566,222	7.00% ↑	\$ 19,527,286	
Total without Enterprise Funds	\$ 236,526,230	\$ 250,741,185	\$ 267,489,932	6.68% ↑	\$ 16,748,747	

Prepared by Angel A. Perkins, Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 6/30/25

Collections as a Percent of Budget

Revenue Source	FY 25 Estimated Revenue	FY 25 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 132,886,756	\$ 132,903,656	\$ 16,900	100%	100.0%
Motor Vehicle Excise	\$ 8,108,097	\$ 9,308,339	\$ 1,200,242	100%	114.8%
Meals Excise	\$ 1,199,950	\$ 1,312,554	\$ 112,604	100%	109.4%
Hotel/Room Excise	\$ 300,000	\$ 316,502	\$ 16,502	100%	105.5%
Boat & Other Excise	\$ 9,200	\$ 8,497	\$ (703)	100%	92.4%
Cannabis Excise	\$ 1,089,462	\$ 1,155,574	\$ 66,112	100%	106.1%
Waste Disposal Facility Program	\$ 2,660,364	\$ 3,083,604	\$ 423,240	100%	115.9%
PILOT	\$ 274,189	\$ 35,798	\$ (238,391)	100%	13.1%
Penalties & Interest	\$ 730,115	\$ 743,548	\$ 13,433	100%	101.8%
Fees	\$ 911,940	\$ 1,157,268	\$ 245,328	100%	126.9%
Rentals	\$ 189,000	\$ 199,510	\$ 10,510	100%	105.6%
Departmental Revenue	\$ 651,200	\$ 899,501	\$ 248,301	100%	138.1%
License & Permits	\$ 2,374,375	\$ 2,888,395	\$ 514,020	100%	121.6%
Fines & Forefits	\$ 700,000	\$ 674,504	\$ (25,496)	100%	96.4%
Investments	\$ 800,000	\$ 3,120,502	\$ 2,320,502	100%	390.1%
Medicaid Reimbursement	\$ 700,000	\$ 1,014,469	\$ 314,469	100%	144.9%
*Misc Revenue		\$ 257,755	\$ 257,755	100%	100.0%
Comm of MA Cherry Sheet	\$ 101,967,266	\$ 102,119,697	\$ 152,431	100%	100.1%
Wastewater Enterprise Fund	\$ 16,198,734	\$ 16,696,299	\$ 497,565	100%	103.1%
Water Enterprise Fund	\$ 14,343,546	\$ 14,379,991	\$ 36,445	100%	100.3%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,290,257	\$ 6,290,257	\$ -	100%	100.0%
Total	\$ 292,384,451	\$ 298,566,222	\$ 6,181,771	100%	102.1%
Estimated General Fund Revenue	\$ 261,842,171	\$ 267,489,932	\$ 5,647,761	100%	102.2%
Estimated Local Receipts	\$ 20,697,892	\$ 26,176,321	\$ 5,478,429	100%	126.5%

Prepared by Angel A. Perkins, Chief Financial Officer

City Department	Final 2025	Budget	Expended (6/30/25)	Encumbered	Total Expended & Encumbered	% Expended	Unexpended Fiscal 2025	Unexpended Fiscal 2024	25 vs. 24 Turnback Change
Council Salaries	\$ 233,916	\$ 230,755	\$ 230,755		\$ 230,755	98.65%	\$ 3,161	\$ -	↑
Council Expenses	\$ 8,100	\$ 2,887	\$ 300	\$ 300	\$ 3,187	38.35%	\$ 4,913	\$ 708	↑
Mayor Salaries	\$ 439,934	\$ 439,579	\$ 439,579		\$ 439,579	99.92%	\$ 355	\$ 1,829	↓
Mayor Expenses	\$ 130,700	\$ 125,801	\$ 935	\$ 935	\$ 126,736	98.97%	\$ 3,964	\$ 429	↑
Auditor's Office Salaries	\$ 340,083	\$ 335,791	\$ 335,791		\$ 335,791	98.74%	\$ 4,292	\$ 4,911	↓
Auditor's Office Expenses	\$ 187,381	\$ 164,533	\$ 22,000	\$ 22,000	\$ 186,533	99.65%	\$ 848	\$ 6,113	↓
Assessors Salaries	\$ 292,402	\$ 292,378	\$ 292,378		\$ 292,378	99.99%	\$ 24	\$ 3,488	↓
Assessors Expenses	\$ 179,850	\$ 130,792	\$ 49,058	\$ 49,058	\$ 179,850	100.00%	\$ 0	\$ 29,904	↓
Treasurer/Collector Salaries	\$ 485,470	\$ 485,072	\$ 485,072		\$ 485,072	99.92%	\$ 398	\$ 6,193	↓
Treasurer/Collector Expenses	\$ 255,900	\$ 246,426	\$ 246,426		\$ 246,426	98.30%	\$ 9,474	\$ 113	↑
Constituent Services Salaries	\$ 108,591	\$ 104,643	\$ 104,643		\$ 104,643	98.36%	\$ 3,948	\$ 1,789	↑
Constituent Services Expenses	\$ 33,000	\$ 14,393	\$ 14,393		\$ 14,393	43.62%	\$ 18,607	\$ 1,466	↑
Purchasing Salaries	\$ 100,601	\$ 100,547	\$ 100,547		\$ 100,547	99.95%	\$ 54	\$ 1,940	↓
Purchasing Expenses	\$ 17,100	\$ 16,696	\$ 16,696		\$ 16,696	97.64%	\$ 404	\$ 1,496	↓
Law Department Salaries	\$ 46,900	\$ 46,818	\$ 46,818		\$ 46,818	99.83%	\$ 82	\$ 13,610	↓
Law Department Legal	\$ 521,400	\$ 505,527	\$ 10,000	\$ 10,000	\$ 515,527	98.87%	\$ 5,873	\$ -	↑
Human Resources Salaries	\$ 298,918	\$ 298,013	\$ 298,013		\$ 298,013	99.70%	\$ 905	\$ 24,412	↓
Human Resources Expenses	\$ 162,950	\$ 162,544	\$ 236	\$ 236	\$ 162,780	99.90%	\$ 170	\$ 22,262	↓
MIS Salaries	\$ 122,300	\$ 122,173	\$ 122,173		\$ 122,173	99.90%	\$ 127	\$ 4,910	↓
MIS Expenses	\$ 765,721	\$ 732,935	\$ 27,720	\$ 27,720	\$ 760,655	99.34%	\$ 5,066	\$ 48,957	↓
MIS Capital	\$ 25,000	\$ 14,698	\$ 14,698		\$ 14,598	58.39%	\$ 10,402	\$ 4,193	↑
City Clerk Salaries	\$ 606,078	\$ 603,853	\$ 603,853		\$ 603,853	99.63%	\$ 2,226	\$ 8,354	↓
City Clerk Expenses	\$ 161,609	\$ 152,694	\$ 3,220	\$ 3,220	\$ 155,914	96.48%	\$ 5,695	\$ 28,746	↓
TOTAL GENERAL GOVERNMENT	\$ 5,523,904	\$ 5,329,446	\$ 113,469	\$ 113,469	\$ 5,442,915	98.53%	\$ 80,989	\$ 215,623	↓
Building & Zoning Salaries	\$ 398,940	\$ 398,713	\$ 398,713		\$ 398,713	99.94%	\$ 227	\$ 54,498	↓
Building Maint. Salaries	\$ 80,627	\$ 67,719	\$ 67,719		\$ 67,719	83.98%	\$ 12,908	\$ 11,182	↑
Building Maint. Expenses	\$ 298,500	\$ 270,829	\$ 10,700	\$ 10,700	\$ 281,529	94.31%	\$ 16,971	\$ 9,654	↑
Inspectional & Health Services Salaries	\$ 740,297	\$ 736,131	\$ 736,131		\$ 736,131	99.44%	\$ 4,166	\$ 8,128	↓
Inspectional & Health Services Expenses	\$ 44,550	\$ 44,347	\$ -	\$ -	\$ 44,347	99.54%	\$ 203	\$ 5,543	↓
Public Health Salaries	\$ 269,883	\$ 269,693	\$ 269,693		\$ 269,693	99.93%	\$ 190	\$ 4,149	↓
Public Health Expenses	\$ 9,000	\$ 7,735	\$ 7,735		\$ 7,735	85.94%	\$ 1,265	\$ 1,382	↓
Economic Development Salaries	\$ 279,958	\$ 258,535	\$ 258,535		\$ 258,535	92.35%	\$ 21,423	\$ 3,451	↑
Economic Development Expenses	\$ 59,362	\$ 40,612	\$ 3,553	\$ 3,553	\$ 44,165	74.40%	\$ 15,197	\$ 61	↑
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,181,117	\$ 2,094,315	\$ 14,253	\$ 14,253	\$ 2,108,568	96.67%	\$ 72,549	\$ 98,048	↓
Police Salaries	\$ 14,079,235	\$ 13,845,197	\$ 9,093	\$ 9,093	\$ 13,854,290	98.40%	\$ 224,945	\$ 8,094	↑
Police Expenses	\$ 1,791,974	\$ 1,493,111	\$ 215,585	\$ 215,585	\$ 1,708,696	95.35%	\$ 83,278	\$ 3,234	↑
Police Capital	\$ 363,501	\$ 357,130	\$ 357,130		\$ 357,130	98.25%	\$ 6,371	\$ -	↑
Fire Salaries	\$ 13,193,382	\$ 13,089,948	\$ 103,000	\$ 103,000	\$ 13,192,948	100.00%	\$ 434	\$ 114,159	↓
Fire Expenses	\$ 978,085	\$ 862,759	\$ 14,027	\$ 14,027	\$ 876,786	89.84%	\$ 101,299	\$ 2,523	↑
Fire Capital	\$ 2,500	\$ 2,398	\$ 2,398		\$ 2,398	95.92%	\$ 102	\$ -	↑
TOTAL PUBLIC SAFETY	\$ 30,408,677	\$ 29,650,544	\$ 341,705	\$ 341,705	\$ 29,992,249	98.63%	\$ 416,428	\$ 128,010	↑
Whittier Regional School Assessment	\$ 8,504,442	\$ 8,504,440	\$ 8,504,440		\$ 8,504,440	100.00%	\$ 2	\$ -	↑
North Shore Essex Tech. Assessment	\$ 726,976	\$ 726,966	\$ 726,966		\$ 726,966	100.00%	\$ 10	\$ 124,926	↓
School Other Funding	\$ 15,000				\$ -	0.00%	\$ 15,000	\$ 15,000	
School Department	\$ 126,584,682	\$ 121,586,559	\$ 4,998,103	\$ 4,998,103	\$ 126,584,682	100.00%	\$ 0	\$ -	
TOTAL EDUCATION	\$ 135,831,080	\$ 130,817,965	\$ 4,998,103	\$ 4,998,103	\$ 135,816,068	99.99%	\$ 15,012	\$ 139,928	↓
Public Works Administration Salaries	\$ 59,083	\$ 59,040	\$ 59,040		\$ 59,040	99.93%	\$ 43	\$ 289	↓
Public Works Administration Expenses	\$ 50,685	\$ 41,073	\$ 4,447	\$ 4,447	\$ 45,520	89.81%	\$ 5,165	\$ 3,989	↑
Public Works Highways Salaries	\$ 1,166,311	\$ 1,147,836	\$ 1,147,836		\$ 1,147,836	98.42%	\$ 18,475	\$ 11,472	↑
Public Works Highways Expenses	\$ 868,000	\$ 580,298	\$ 219,829	\$ 219,829	\$ 800,127	92.19%	\$ 67,873	\$ 105,625	↓
Public Works Highways Capital	\$ 112,000	\$ 86,058	\$ 86,058		\$ 86,058	76.84%	\$ 25,942	\$ -	↑
Public Works Solid Waste/Recycling Salaries	\$ 215,499	\$ 213,631	\$ 213,631		\$ 213,631	99.13%	\$ 1,868	\$ 2,615	↓
Public Works Solid Waste/Recycling Expenses	\$ 5,592,808	\$ 5,283,029	\$ 159,991	\$ 159,991	\$ 5,443,020	97.32%	\$ 149,788	\$ 80,052	↑
Public Works Parking Area Salaries	\$ 50,155	\$ 50,142	\$ 50,142		\$ 50,142	99.97%	\$ 13	\$ 5,365	↓
Public Works Parking Area Expenses	\$ 384,101	\$ 328,636	\$ 30,670	\$ 30,670	\$ 359,306	93.64%	\$ 24,795	\$ 14,320	↑

Expense Report as of 6/30/2025

City Department	Final 2025	Budget	Expended (6/30/25)	Encumbered	Total Expended & Encumbered	% Expended	Unexpended Fiscal 2025	Unexpended Fiscal 2024	26 vs. 24 Turnback Change
Public Works Street Marking Expenses	\$ 115,483	\$ 114,833	\$ 114,833		\$ 114,833	99.26%	\$ 850	\$ 2,887	↓
Public Works Fleet Maint. Salaries	\$ 221,774	\$ 218,711	\$ 218,711		\$ 218,711	98.62%	\$ 3,063	\$ -	↑
Public Works Fleet Maint. Expenses	\$ 69,080	\$ 48,188	\$ 900	\$ 900	\$ 49,088	71.06%	\$ 19,992	\$ 32,549	↓
Public Works Park Dept. Salaries	\$ 504,357	\$ 500,091	\$ 500,091		\$ 500,091	99.15%	\$ 4,266	\$ 12,905	↓
Public Works Park Dept. Expenses	\$ 339,244	\$ 287,817	\$ 13,963	\$ 13,963	\$ 281,780	83.08%	\$ 57,464	\$ 9,879	↑
Public Works Street Lighting Expenses	\$ 638,000	\$ 533,079	\$ 32,493	\$ 32,493	\$ 565,572	88.65%	\$ 72,428	\$ 5,406	↑
Public Works Snow & Ice Removal Salaries	\$ 267,630	\$ 267,576	\$ 267,576		\$ 267,576	99.98%	\$ 54	\$ 44,717	↓
Public Works Snow & Ice Removal Expenses	\$ 1,942,670	\$ 1,942,470	\$ 1,942,470		\$ 1,942,470	99.99%	\$ 200	\$ 15,542	↓
TOTAL PUBLIC WORKS	\$ 12,596,880	\$ 11,682,307	\$ 482,293	\$ 482,293	\$ 12,144,600	96.41%	\$ 452,280	\$ 347,592	↑
Citizens Center Salaries	\$ 309,577	\$ 309,493	\$ 309,493		\$ 309,493	99.97%	\$ 84	\$ -	↑
Citizens Center Expenses	\$ 168,655	\$ 151,393	\$ 151,393		\$ 151,393	99.77%	\$ 17,262	\$ 6,544	↑
Veterans Services Salaries	\$ 113,536	\$ 113,451	\$ 113,451		\$ 113,451	99.93%	\$ 85	\$ 507	↓
Veterans Services Expenses	\$ 500,100	\$ 469,727	\$ 75	\$ 75	\$ 469,802	93.94%	\$ 30,298	\$ 28,784	↑
Senior Services Salaries	\$ 12,100	\$ 10,000	\$ 10,000		\$ 10,000	82.64%	\$ 2,100	\$ 159	↑
Senior Services Expenses	\$ 2,700	\$ 728	\$ 728		\$ 728	26.96%	\$ 1,972	\$ 1,463	↑
Stadium Commission	\$ 55,000	\$ 54,326	\$ 54,326		\$ 54,326	98.77%	\$ 674	\$ 1,981	↓
Recreation Salaries	\$ 206,349	\$ 206,274	\$ 206,274		\$ 206,274	99.96%	\$ 75	\$ 1,667	↓
Recreation Expenses	\$ 88,000	\$ 85,792	\$ 2,140	\$ 2,140	\$ 87,932	98.92%	\$ 68	\$ -	↑
Public Library Salaries	\$ 1,514,437	\$ 1,513,771	\$ 1,513,771		\$ 1,513,771	99.96%	\$ 666	\$ 34,070	↓
Public Library Expenses	\$ 365,678	\$ 335,602	\$ 13,028	\$ 13,028	\$ 348,630	95.34%	\$ 17,048	\$ 7,821	↑
TOTAL HUMAN SERVICES	\$ 3,336,132	\$ 3,250,557	\$ 15,243	\$ 15,243	\$ 3,265,800	97.89%	\$ 70,332	\$ 82,996	↓
Debt Service	\$ 7,458,939	\$ 5,651,601	\$ 5,651,601		\$ 5,651,601	75.77%	\$ 1,807,338	\$ 7,003	↑
TOTAL DEBT SERVICE	\$ 7,458,939	\$ 5,651,601	\$ -	\$ -	\$ 5,651,601	75.77%	\$ 1,807,338	\$ 7,003	↑
Retirement Fund	\$ 22,106,951	\$ 22,106,951	\$ 22,106,951		\$ 22,106,951	100.00%	\$ -	\$ 130	↓
Unemployment Compensation	\$ 470,000	\$ 162,739	\$ 250,000	\$ 250,000	\$ 412,739	87.82%	\$ 57,261	\$ -	↑
Group Insurance	\$ 26,453,945	\$ 26,355,148	\$ 26,355,148		\$ 26,355,148	99.63%	\$ 98,797	\$ 478,717	↓
Payroll Taxes (FICA/Medicare)	\$ 2,124,000	\$ 2,041,378	\$ 2,041,378		\$ 2,041,378	96.11%	\$ 82,622	\$ 56,180	↑
Workers Compensation	\$ 1,002,650	\$ 807,235	\$ 807,235		\$ 807,235	80.51%	\$ 195,415	\$ -	↑
Injured on Duty Claims	\$ 250,000	\$ 205,649	\$ 25,000	\$ 25,000	\$ 230,649	92.26%	\$ 19,351	\$ 15,031	↑
Sick Leave Bank	\$ 125,800	\$ 125,781	\$ 125,781		\$ 125,781	99.98%	\$ 19	\$ 6,059	↓
Vacational Buyback	\$ 50,000	\$ 40,312	\$ 40,312		\$ 40,312	80.62%	\$ 9,688	\$ 5,240	↑
Retiree Medical Claims	\$ 142,000	\$ 140,231	\$ 140,231		\$ 140,231	98.75%	\$ 1,769	\$ 12,777	↓
TOTAL EMPLOYEE BENEFITS	\$ 52,725,346	\$ 51,985,423	\$ 275,000	\$ 275,000	\$ 52,260,423	99.12%	\$ 464,923	\$ 574,134	↓
General Liability Insurance	\$ 1,245,703	\$ 1,241,709	\$ 1,241,709		\$ 1,241,709	99.68%	\$ 3,994	\$ 65,080	↓
Salary Reserve	\$ 1,000,000	\$ 13,265	\$ 986,734	\$ 986,734	\$ 999,999	100.00%	\$ 1	\$ -	↑
Budget Reserve	\$ 500,000	\$ 132,846	\$ 356,826	\$ 356,826	\$ 489,672	97.93%	\$ 10,328	\$ 353,683	↓
State Assessments (Cherry Sheets)	\$ 9,242,313	\$ 9,268,509	\$ 9,268,509		\$ 9,268,509	100.28%	\$ (26,196)	\$ 64,617	↓
Reserve for Abatement & Exemption (Overlay)	\$ 450,000	\$ 450,000	\$ 450,000		\$ 450,000	100.00%	\$ -	\$ -	
Transfer to Other Funds (Trust)	\$ 1,263,942	\$ 1,263,942	\$ 1,263,942		\$ 1,263,942	100.00%	\$ -	\$ -	↓
TOTAL OTHER CITY EXPENSES	\$ 13,701,958	\$ 12,370,271	\$ 1,343,560	\$ 1,343,560	\$ 13,713,831	100.09%	\$ (11,873)	\$ 483,360	↓
TOTAL GENERAL FUND	\$ 263,764,033	\$ 252,832,430	\$ 7,563,626	\$ 7,563,626	\$ 260,396,056	98.72%	\$ 3,367,977	\$ 2,076,692	↑

Year to Date Benchmark

8.33%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 234,279	\$ 20,694	\$ 213,585	8.83%
Council Expenses	\$ 8,100	\$ 169	\$ 7,931	2.09%
Mayor Salaries	\$ 432,688	\$ 43,573	\$ 389,115	10.07%
Mayor Expenses	\$ 210,250	\$ 9,754	\$ 200,496	4.64%
Auditor's Office Salaries	\$ 377,209	\$ 33,245	\$ 343,964	8.81%
Auditor's Office Expenses	\$ 139,381	\$ 391	\$ 138,990	0.28%
Assessors Salaries	\$ 297,788	\$ 28,570	\$ 269,218	9.59%
Assessors Expenses	\$ 179,215	\$ 9,405	\$ 169,810	5.25%
Treasurer/Collector Salaries	\$ 469,208	\$ 32,130	\$ 437,078	6.85%
Treasurer/Collector Expenses	\$ 251,300	\$ 6,669	\$ 244,631	2.65%
Constituent Services Salaries	\$ 109,442	\$ 10,468	\$ 98,974	9.57%
Constituent Services Expenses	\$ 15,500		\$ 15,500	0.00%
Purchasing Salaries	\$ 100,547	\$ 9,734	\$ 90,813	9.68%
Purchasing Expenses	\$ 12,050	\$ 169	\$ 11,881	1.40%
Law Department Salaries	\$ 46,818	\$ 3,980	\$ 42,838	8.50%
Law Department Legal	\$ 536,000	\$ 5,830	\$ 530,170	1.09%
Human Resources Salaries	\$ 318,404	\$ 31,491	\$ 286,913	9.89%
Human Resources Expenses	\$ 147,550	\$ 1,636	\$ 145,914	1.11%
MIS Salaries	\$ 160,000	\$ 17,133	\$ 142,867	10.71%
MIS Expenses	\$ 638,134	\$ 46,293	\$ 591,841	7.25%
MIS Capital	\$ 50,000	\$ 140	\$ 49,860	0.28%
City Clerk Salaries	\$ 594,766	\$ 45,456	\$ 549,310	7.64%
City Clerk Expenses	\$ 171,380	\$ 24,419	\$ 146,961	14.25%
TOTAL GENERAL GOVERNMENT	\$ 5,500,009	\$ 381,349	\$ 5,118,660	6.9%
Building Maint. Salaries	\$ 79,127	\$ 2,519	\$ 76,608	3.18%
Building Maint. Expenses	\$ 298,500	\$ 250	\$ 298,250	0.08%
Inspectional & Health Services Salaries	\$ 1,205,528	\$ 127,860	\$ 1,077,668	10.61%
Inspectional & Health Services Expenses	\$ 46,950	\$ 1,462	\$ 45,488	3.11%
Public Health Salaries	\$ 247,498	\$ 21,051	\$ 226,447	8.51%
Public Health Expenses	\$ 9,000		\$ 9,000	0.00%
Economic Development Salaries	\$ 291,516	\$ 20,077	\$ 271,439	6.89%
Economic Development Expenses	\$ 56,162	\$ 169	\$ 55,993	0.30%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,234,281	\$ 173,388	\$ 2,060,893	7.8%
Police Salaries	\$ 14,399,407	\$ 1,275,411	\$ 13,123,996	8.86%
Police Expenses	\$ 1,813,628	\$ 28,909	\$ 1,784,719	1.59%
Police Capital	\$ 353,000	\$ -	\$ 353,000	0.00%

Expense Report as of 7/31/2025

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Fire Salaries	\$ 13,774,479	\$ 1,284,430	\$ 12,490,049	9.32%
Fire Expenses	\$ 1,029,809	\$ 40,210	\$ 989,599	3.90%
Fire Capital	\$ 5,824	\$ -	\$ 5,824	0.00%
TOTAL PUBLIC SAFETY	\$ 31,376,147	\$ 2,628,959	\$ 28,747,188	8.38%
Whittier Regional School Assessment	\$ 8,704,320		\$ 8,704,320	0.00%
North Shore Essex Tech. Assessment	\$ 664,063		\$ 664,063	0.00%
School Other Funding	\$ 15,000	\$ -	\$ 15,000	0.00%
School Department	\$ 133,801,660	\$ 1,958,160	\$ 131,843,500	1.46%
TOTAL EDUCATION	\$ 143,185,043	\$ 1,958,160	\$ 141,226,883	1.4%
Public Works Administration Salaries	\$ 59,607	\$ 5,745	\$ 53,862	9.64%
Public Works Administration Expenses	\$ 44,804	\$ -	\$ 44,804	0.00%
Public Works Highways Salaries	\$ 1,404,280	\$ 141,572	\$ 1,262,708	10.08%
Public Works Highways Expenses	\$ 840,655	\$ 15,118	\$ 825,538	1.80%
Public Works Highways Capital	\$ 112,000	\$ -	\$ 112,000	0.00%
Public Works Solid Waste/Recycling Salaries	\$ 218,185	\$ 17,866	\$ 200,319	8.19%
Public Works Solid Waste/Recycling Expenses	\$ 5,985,808	\$ 26	\$ 5,985,782	0.00%
Public Works Parking Area Salaries	\$ 51,726	\$ 5,516	\$ 46,210	10.66%
Public Works Parking Area Expenses	\$ 369,101	\$ 21,084	\$ 348,017	5.71%
Public Works Street Marking Expenses	\$ 116,883	\$ 218	\$ 116,665	0.19%
Public Works Fleet Maint. Salaries	\$ 274,157	\$ 21,774	\$ 252,383	7.94%
Public Works Fleet Maint. Expenses	\$ 49,080	\$ 95	\$ 48,985	0.19%
Public Works Park Dept. Salaries	\$ 584,634	\$ 54,077	\$ 530,557	9.25%
Public Works Park Dept. Expenses	\$ 332,850	\$ 5,761	\$ 327,089	1.73%
Public Works Street Lighting Expenses	\$ 725,800	\$ -	\$ 725,800	0.00%
Public Works Snow & Ice Removal Salaries	\$ 229,330	\$ 235	\$ 229,095	0.10%
Public Works Snow & Ice Removal Expenses	\$ 980,670	\$ 601	\$ 980,069	0.06%
TOTAL PUBLIC WORKS	\$ 12,379,570	\$ 289,687	\$ 12,089,883	2.3%
Citizens Center Salaries	\$ 303,619	\$ 39,291	\$ 264,328	12.94%
Citizens Center Expenses	\$ 188,010	\$ 275	\$ 187,735	0.15%
Veterans Services Salaries	\$ 115,545	\$ 11,211	\$ 104,334	9.70%
Veterans Services Expenses	\$ 558,000	\$ 40,719	\$ 517,281	7.30%
Senior Services Salaries	\$ 13,500	\$ 962	\$ 12,538	7.12%
Senior Services Expenses	\$ 2,700		\$ 2,700	0.00%
Stadium Commission	\$ 59,000	\$ 1,191	\$ 57,809	2.02%
Recreation Salaries	\$ 193,129	\$ 54,326	\$ 138,803	28.13%
Recreation Expenses	\$ 85,000	\$ 390	\$ 84,610	0.46%
Public Library Salaries	\$ 1,665,862	\$ 144,211	\$ 1,521,651	8.66%
Public Library Expenses	\$ 293,585	\$ 71,805	\$ 221,780	24.46%

Expense Report as of 7/31/2025

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL HUMAN SERVICES	\$ 3,477,950	\$ 364,379	\$ 3,113,571	① 10.5%
Debt Service	\$ 9,491,008	\$ -	\$ 9,491,008	☑ 0.00%
TOTAL DEBT SERVICE	\$ 9,491,008	\$ -	\$ 9,491,008	☑ 0.0%
Retirement Fund	\$ 22,967,281	\$ -	\$ 22,967,281	☑ 0.00%
Unemployment Compensation	\$ 230,000	\$ 12,333	\$ 217,667	☑ 5.36%
Group Insurance	\$ 29,765,000	\$ 536,142	\$ 29,228,858	☑ 1.80%
Payroll Taxes (FICA/Medicare)	\$ 2,103,796	\$ 95,286	\$ 2,008,510	☑ 4.53%
Workers Compensation	\$ 915,000	\$ 3,692	\$ 911,308	☑ 0.40%
Injured on Duty Claims	\$ 230,967	\$ 103,144	\$ 127,823	☑ 44.66%
Sick Leave Bank	\$ 126,000	\$ 79,612	\$ 46,388	☑ 63.18%
Vacational Buyback	\$ 55,000		\$ 55,000	☑ 0.00%
Retiree Medical Claims	\$ 121,000	\$ 2,922	\$ 118,078	☑ 2.41%
TOTAL EMPLOYEE BENEFITS	\$ 56,514,044	\$ 833,130	\$ 55,680,914	☑ 1.5%
General Liability Insurance	\$ 1,303,678	\$ 643,726	\$ 659,952	☑ 49.38%
Salary Reserve	\$ 1,080,000		\$ 1,080,000	☑ 0.00%
Budget Reserve	\$ 805,671	\$ 11,193	\$ 794,478	☑ 1.39%
State Assessments (Cherry Sheets)	\$ 9,524,223	\$ 801,757	\$ 8,722,466	☑ 8.42%
Reserve for Abatement & Exemption (Overlay)	\$ 250,000		\$ 250,000	☑ 0.00%
TOTAL OTHER CITY EXPENSES	\$ 12,963,572	\$ 1,456,676	\$ 11,506,896	☑ 11.2%
TOTAL GENERAL FUND	\$ 277,121,624	\$ 8,085,728	\$ 269,035,896	2.9%

City of Haverhill
Revenue Report
Period Ending 7/31/25

Year to Year Comparison

Revenue Source	7/31/2023	7/31/2024	7/31/2025	FY 25 to 26 % Change	FY 25 to 26 \$ Change	FY 24-26 Trendline
Real Estate & Pers Property	\$ 10,919,635	\$ 26,316,180	\$ 27,293,716	3.71% ↑	\$ 977,536	
Motor Vehicle Excise	\$ 353,142	\$ 504,960	\$ 273,974	-45.74% ↓	\$ (230,986)	
Meals Excise				#DIV/0! ⇒	\$ -	
Hotel/ Room Excise				#DIV/0! ⇒	\$ -	
Boat & Other Excise	\$ 501	\$ 306	\$ 878	186.83% ↑	\$ 572	
Cannabis Excise				#DIV/0! ⇒	\$ -	
Waste Disposal Facility Program	\$ 267,314	\$ 246,613	\$ 235,977	-4.31% ↓	\$ (10,636)	
PILOT	\$ 18,917			#DIV/0! ⇒	\$ -	
Penalties & Interest	\$ 97,091	\$ 55,892	\$ 59,190	5.90% ↑	\$ 3,298	
Fees	\$ 53,048	\$ 83,989	\$ 82,149	-2.19% ↓	\$ (1,840)	
Rentals	\$ 8,972	\$ 15,590	\$ 2,708	-82.63% ↓	\$ (12,882)	
Departmental Revenue	\$ 13,231	\$ 136,981	\$ 10,707	-92.18% ↓	\$ (126,274)	
License & Permits	\$ 38,412	\$ 217,197	\$ 73,895	-65.98% ↓	\$ (143,302)	
Fines & Forefits	\$ 27,374	\$ 53,404	\$ 53,822	0.78% ↑	\$ 418	
Investments				#DIV/0! ⇒	\$ -	
Medicaid Reimbursement				#DIV/0! ⇒	\$ -	
*Misc Revenue	\$ 371	\$ 12,298	\$ 777	-93.68% ↓	\$ (11,521)	
Comm of MA Cherry Sheet	\$ 7,982,598		\$ 8,964,807	#DIV/0! ↑	\$ 8,964,807	
Wastewater Enterprise Fund	\$ 318,483	\$ 387,825	\$ 288,123	-25.71% ↓	\$ (99,702)	
Water Enterprise Fund	\$ 231,643	\$ 260,461	\$ 270,211	3.74% ↑	\$ 9,750	
Other GF Rev - Trnsf From Sp Rev & Free Cash				#DIV/0! ⇒	\$ -	
Total	\$ 20,330,732	\$ 28,291,696	\$ 37,610,933	32.94%	\$ 9,319,237	
Total without Enterprise Funds	\$ 19,780,606	\$ 27,643,410	\$ 37,052,599	34.04%	\$ 9,409,189	
			34.04%			

Prepared by Angel A. Perkins, Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 7/31/25

Collections as a Percent of Budget

Revenue Source	FY 26 Estimated Revenue	FY 26 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 140,323,000	\$ 27,293,716	\$ (113,029,284)	8%	● 19.5%
Motor Vehicle Excise	\$ 8,391,880	\$ 273,974	\$ (8,117,906)	4%	○ 3.3%
Meals Excise	\$ 1,259,948	\$ -	\$ (1,259,948)	0%	● 0.0%
Hotel / Room Excise	\$ 309,000	\$ -	\$ (309,000)	0%	● 0.0%
Boat & Other Excise	\$ 9,476	\$ 878	\$ (8,598)	0%	● 9.3%
Cannabis Excise	\$ 1,133,040	\$ -	\$ (1,133,040)	0%	● 0.0%
Waste Disposal Facility Program	\$ 2,740,175	\$ 235,977	\$ (2,504,198)	8%	● 8.6%
PILOT	\$ 274,189	\$ -	\$ (274,189)	0%	● 0.0%
Penalties & Interest	\$ 742,361	\$ 59,190	\$ (683,171)	8%	○ 8.0%
Fees	\$ 962,671	\$ 82,149	\$ (880,522)	8%	● 8.5%
Rentals	\$ 198,450	\$ 2,708	\$ (195,742)	8%	● 1.4%
Departmental Revenue	\$ 658,253	\$ 10,707	\$ (647,546)	8%	● 1.6%
License & Permits	\$ 2,522,301	\$ 73,895	\$ (2,448,406)	8%	● 2.9%
Fines & Forefits	\$ 628,275	\$ 53,822	\$ (574,453)	8%	● 8.6%
Investments	\$ 1,976,990	\$ -	\$ (1,976,990)	8%	● 0.0%
Medicaid Reimbursement	\$ 735,000	\$ -	\$ (735,000)	0%	● 0.0%
*Misc Revenue		\$ 777	\$ 777	8%	● 100.0%
Comm of MA Cherry Sheet	\$ 108,005,748	\$ 8,964,807	\$ (99,040,941)	8%	● 8.3%
Wastewater Enterprise Fund	\$ 16,809,453	\$ 288,123	\$ (16,521,330)	0%	● 1.7%
Water Enterprise Fund	\$ 14,146,881	\$ 270,211	\$ (13,876,670)	0%	● 1.9%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,250,867	\$ -	\$ (6,250,867)	0%	● 0.0%
Total	\$ 308,077,958	\$ 37,610,933	\$ (270,467,025)	7%	● 12.2%
Estimated General Fund Revenue	\$ 277,121,624	\$ 37,052,599	\$ (240,069,025)	8%	● 13.4%
Estimated Local Receipts	\$ 22,542,009	\$ 794,076	\$ (21,747,933)	5%	● 3.5%

Prepared by Angel A. Perkins, Chief Financial Officer



Haverhill

Economic Development and Planning

Phone: 978-374-2330

wpillsbury@HaverhillMA.gov

8.4

DATE: May 8, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Floodplain Overlay District (Sec 255:9.1)

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendments provide required updates to the City's Floodplain Overlay District Ordinance (FODO).

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on June 11, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON JUNE 11, 2025 and schedule a hearing on the city council agenda shortly thereafter.



Melinda Barrett
Mayor

Robert M. O'Brien
Fire Chief

Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy
Lieut. Robert Irvine
Insp. Richard H. Wentworth
Insp. Brian Belfiore



4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

June 2, 2025

William Pillsbury, Planning Director
4 Summer Street, room 201
Haverhill, MA 01830

Re: City of Haverhill Zoning Amendments Floodplain Overlay District (Sec 255 9.7)

I have reviewed the application from the City of Haverhill for the Zoning Amendment changes and in the interest of public safety, have no comments at this time in the process.

Respectfully,

Eric M. Tarpy

Eric M. Tarpy
Deputy Fire Chief
Haverhill Fire Prevention Division



Haverhill

Economic Development and Planning
Phone: 978-374-2330
wpillsbury@HaverhillMA.gov

June 12, 2025
City Council President Thomas Sullivan
& City Councilors
City Hall Haverhill

RE: Zoning Changes:

Members Present: Michale Morales
Ismael Matias
Bill Evans
April DerBoghosian
Boby Brown
Paul Howard

JUN 20 AM 10:03
HAV CITY CLERK

Members Absent: Carmen Morales

Also Present: William Pillsbury Jr. Director of Economic Development and Planning
Melanie Sloan, Head Clerk

Dear City Council President and Councilors:

Please note that on June 11, 2025, the Planning Board meeting was held at 7pm in the City Council Chambers. The board considered the recommendations of the Planning Director, William Pillsbury, Jr. to forward favorable recommendation to the city council on the proposed Zoning Changes. William Pillsbury read the rules of the meeting on record.

Paul: Thank you, Bill. Our first hearing is the zoning amendment for the flood plain regulations and a zoning amendment for the rooftop solar energy systems.

Bill: Thank you, Mr. Chairman Both of these items are technical in nature of their zoning amendments. In the first case, the flood plain regulations, we are being asked by the state to adopt the current state's flood plain zoning regulations. Our zoning regulations are very close to that, but they are not exactly that. So, the city solicitor has asked us to just go through the exercise of adopting the full zoning regulations as it relates to the flood plain of the state regulations and make them part of the city zoning code. So that is what this item is for tonight. We'll open the hearing to see if anyone wants to speak. Does anyone want to speak on the flood plain regulations?

Paul: Ok I'll close that portion of the hearing and turn over comments to the Planning Board Director.



Haverhill

Economic Development and Planning

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Bill: Ok again we want to move forward with the one with the basis of being a recommendation to the City Council first of all, on all these zoning amendments, and to very clear about this, this planning board is not making decision tonight as to approval or not approval. We've basically been asked, and part of our zoning ordinance requires that the planning board make recommendations to the city council on zoning amendments, so this hearing tonight is to make recommendations to the council on everything that they are zoning amendments. So again, if it's a zoning amendment for flood plain regulations, I'm now going to recommend that we move forward a favorable recommendation to the city council on that particular item.

After board consideration, Member Bobby Brown motioned to forward a favorable recommendation to the City Council as recommended by the Planning Board Director William Pillsbury Jr, April DerBoghiosian Seconded the motion

Member Nate Robertson – absent

Member Bobby Brown – Yes

Member William Evans – Yes

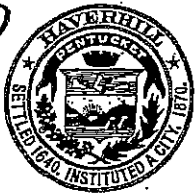
Member April DerBghoian – Yes

Member Michael Morales – Yes

Member Ismael Matias – Yes

Chairman Paul Howard – Yes

Motion Passed.



DOCUMENT 68-B

CITY OF HAVERHILL

In Municipal Council July 1 2025

8.4.1

ORDERED:

Municipal ordinance

Chapter 255

An Ordinance related to Zoning

Be it ordained by the City Council of the City of Haverhill that the code of the City of Haverhill Chapter 255 is hereby amended as follows:

DELETE section 9.1 in its entirety and replace with the following section 9.1

Chapter 255. Zoning

SECTION 9.0. SPECIAL/OVERLAY DISTRICTS

§ 9.1. FLOODPLAIN OVERLAY DISTRICT (FPOD).

§ 9.1.0. Purpose and Definitions.

The purpose of the Floodplain Overlay District is to:

- 1) Ensure public safety through reducing the threats to life and personal injury
- 2) Eliminate new hazards to emergency response officials
- 3) Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
- 4) Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
- 5) Eliminate costs associated with the response and cleanup of flooding conditions
- 6) Reduce damage to public and private property resulting from flooding waters

For the purpose of this Section 9.1 only, the following terms have the following meanings:

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

- (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - (c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
 - (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - (1) By an approved state program as determined by the Secretary of the Interior or
 - (2) Directly by the Secretary of the Interior in states without approved programs.
- [US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY - see FLOODWAY.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection

of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual "start of construction" means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL IMPROVEMENT: Any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds fifty (50) percent of the market value of the structure either (a) before the improvement or repair is started, or (b) if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure. The standards for Substantial Improvements in this Section 9.1 shall not apply to Historic Structures, as defined above.

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

§ 9.1.1. Overlay District.

The Floodplain Overlay District is herein established as an overlay district. The District includes all special flood hazard areas within the City of Haverhill designated as Zones A and AE on the Essex County Flood Insurance Rate Map (FIRM), dated July 8, 2025 issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program.. The exact boundaries of the Floodplain Overlay District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 8, 2025. The FIRM and FIS report are incorporated herein by reference and are on file with the Floodplain Administrator to be defined below.

§ 9.1.2. Applicability.

In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, Substantial Improvements, or other development in Zone

A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

§ 9.1.3. Existing Structures.

1. Existing structures and appurtenances thereto within the Floodplain District which are inconsistent with these provisions shall be considered nonconforming structures and as such shall be bound by the provisions contained in Section 5.0, except that a facility permitted and assigned under the provisions of MGL c. 111, § 150A, may be completed without regard to the floodplain provisions stated herein.
2. In addition, an existing structure, group of structures and appurtenances thereto and a facility permitted and assigned under MGL c. 111, § 150A, may be expanded, altered and/or otherwise improved by right, without regard to the floodplain provisions stated herein, provided that such improvement, alteration and/or expansion which is inconsistent with said floodplain requirements does not exceed 50% of the market value of the existing structure or facility as defined under "Substantial Improvement" when completed.

§ 9.1.4. Floodway.

In the floodway, as designated on the Flood Insurance Rate Map, the following provisions shall apply:

1. All encroachments, including fill, new construction, Substantial Improvement to existing structures and other development, are prohibited unless certification by a registered professional engineer is provided by the applicant demonstrating, through hydrologic and hydraulic analyses performed in accordance with standard engineering practice, that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge..
2. Any encroachment meeting the above standard shall comply with the floodplain requirements of the State Building Code.

§ 9.1.5. Base Flood Elevation and Floodway Data.

1. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available federal, state, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or five acres, whichever is the lesser, within unnumbered A zones.

§ 9.1.6.1 Use Regulations.

The Floodplain Overlay District is established as an overlay district to all other districts. All development in the district, including structural and nonstructural activities, whether permitted by right or by special permit, must be in compliance with MGL c. 131, § 40, and with the following:

1. Sections of the Massachusetts State Building Code (780 CMR) which address floodplain and coastal high hazard areas;
2. Wetlands Protection Regulations, Department of Environmental Protection (DEP) (currently 310 CMR 10.00);

3. Inland Wetlands Restriction, DEP (currently 310 CMR 13.00);
4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

§ 9.1.6.2. Local Variances

A variance from this Section 9.1 must meet the requirements set out by State law, and may only be granted if: 1) good and sufficient cause and exceptional non-financial hardship exist; 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and 3) the variance is the minimum action necessary to afford relief. The Conservation Commissioner shall be responsible for granting local variances.

§ 9.1.6.3 State Variances

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations. The City will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files. The City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

§ 9.1.6.4 Use Regulations - Permits.

The City of Haverhill requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties. The Inspection Services Department shall create a form application and process said application for permits.

The City's permit review process shall include the requirement that the proponent obtain all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and must demonstrate that all necessary permits have been acquired.

§ 9.1.7. Zone AE.

In Zone AE, along watercourses within the City of Haverhill that have a regulatory floodway designated on the Essex County FIRM, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

§ 9.1.8. Subdivisions.

All subdivision proposals must be designed to assure that:

1. Such proposals minimize flood damage;
2. All public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
3. Adequate drainage is provided to reduce exposure to flood hazards.
4. When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.

§ 9.1.9.1 Notification of Watercourse Alteration.

In a riverine situation, the Conservation Commission shall notify the following of any alteration or relocation of a watercourse:

1. Adjacent communities of Merrimac, West Newbury, Groveland, Boxford, North Andover, and Methuen, Massachusetts and Salem, Atkinson, Plaistow, and Newton, New Hampshire;
2. NH NFIP State Coordinator, New Hampshire Department of Business and Economic Affairs;
3. NFIP State Coordinator - Massachusetts Department of Conservation and Recreation
4. NFIP Program Specialist - Federal Emergency Management Agency, Region I.

§ 9.1.9.2 Base Flood Elevation Notification

If the City acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the City will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

- NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
- NFIP Program Specialist
Federal Emergency Management Agency, Region I

§ 9.1.10. Permitted Uses.

The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged, provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

1. Agricultural uses such as farming, grazing, truck farming, horticulture, etc.
2. Forestry and nursery uses.
3. Outdoor recreational uses, including fishing, boating, play areas, etc. However, in A and AE Zone, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's

- regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.
4. Conservation of water, plants, wildlife.
 5. Wildlife management areas, foot, bicycle, and/or horse paths.
 6. Temporary nonresidential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
 7. Buildings lawfully existing prior to the adoption of these provisions, subject to Substantial Damage/Substantial Improvement provisions in the state building code.

§ 9.1.11. Designation of Community Floodplain Administrator

The City of Haverhill hereby designates the position of Building Commissioner to be the Official Floodplain Administrator for the City.

§ 9.1.12 Abrogation and Greater Restriction

The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances or codes

§ 9.1.13 Severability.

If any section, provision or portion of this Section 9.1 is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

§ 9.1.14 Disclaimer of liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

APPROVED AS TO LEGALITY:

[Signature]
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

Kaitlin M. Wright City Clerk

IN CITY COUNCIL: June 17 2025

PASSED

Attest:

Kaitlin M. Wright City Clerk

APPROVED:

Michael E. Baugh Mayor

IN CITY COUNCIL: July 1 2025

* PASSED Yeas 10, Nays 0, Absent 1

Attest:

Kaitlin M. Wright City Clerk

APPROVED: July 1 2025

Michael E. Baugh Mayor

*CONFIRMATORY VOTE AND ADOPTION OF ZONING DOCUMENT; CITY'S FLOODPLAIN OVERLAY DISTRICT
ORDINANCE (FODO) INCLUSIVE OF 7 PAGES
YEAS 10, NAYS 0, ABSENT 1

Kaitlin Wright

From: Kaitlin Wright
Sent: Friday, August 15, 2025 10:11 AM
To: HGLegals@hgazette.com
Cc: Kaitlin Wright; Natalia Hernandez
Subject: Haverhill 4 Legal Ads
Attachments: Ad - Ch 240 sec 85 and 88 parking.pdf; Ad - 17 Mount Vernon St handicap.pdf; Ad-South Webster St no parking.pdf; floodplain overlay a.pdf

Good morning,

Please run the following four legal ads:

- Ordinance: South Webster St no parking (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: Handicap parking 17 Mount Vernon St (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: Ch. 240 sec 85 and 88 parking (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: relating to zoning – Floodplain Overlay District for 1 time in the Gazette on September 4, 2025 – 8 octavo pages.

Any questions, please call 978-420-3622. Thank you!

All my best,

Kaitlin

All my best,

Kaitlin

Kaitlin M. Wright, CMC

City Clerk

4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

kwright@haverhillma.gov



MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

13.1

August 15, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order – payment of prior year bills

Dear Mr. President and Members of the City Council:

Submitted herewith is an Order to authorize payment of bills of the previous years and to further authorize the payment from current year departmental appropriations.

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

AUG 15 AM 9:03
HAVERHILL CITY CLERK

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
MGR Electrical	\$471.00	Highway
LSE	\$2,011.12	Fire Dept
True Green Capital	\$936.13	Police Dept
True Green Capital	\$1,036.50	Police Dept
Comcast	\$34.94	Highway
Comcast	\$31.56	Highway
Biorem	\$1,910.00	Water/Wastewater
AAA Pump Service, Inc	\$1,665.59	Wastewater

City Council

MGR Electrical Contracting, Inc.		Invoice	
P.O. Box 605 Haverhill, MA 01830 MA Lic#A21550, MA SS-002510, NH Lic#M13228, ME Lic#MS60021244		Tel.# 978-807-2065 Fax.# 978-521-2065 michael@mgrelectrical.net	
		Date	Invoice #
		6/12/2025	202500104
Bill To		Project	
City of Haverhill PD 4 Summer Street, Room 105 Haverhill, MA 01830 Attn:Andrea Fogarty		City of Haverhill-Art Walk	
P.O. No.	Terms	Due Date	Account #
TBD	Net 30	7/12/2025	
Description		Qty	Rate
20250607 City of Haverhill-Columbus Park. Art Walk -Energize panelboard in Columbus park for Art walk. -Found NGrid had disconnected meter. -Contacted NGrid. No resolution. City must call. -Wired panelboard for temporary generator connection. -Supplied generator for the day. -Disconnected generator and temporary wiring at the end of the day. -Sent meter photos to Vinny At Parks & Rec. Electrical Technician @157.00/Hour		3	157.00
			471.00
Thank you for this opportunity to work with you and your team, it is appreciated. Please don't hesitate to contact us if you have any questions. A workmanship warranty is provided for one year after substantial completion. We regret to inform you that late payments will be billed at a rate of 1.5% of balance/\$10.00 min., reoccurring monthly. Thank you again!		Total	\$471.00
		Payments/Credits	\$0.00
		Balance Due	\$471.00

LSE Fund 1 2020 Project Holdco LLC
18 N Main St Fl 2
West Hartford, CT 06107
jmulvey@lodestarenergy.com

INVOICE

BILL TO

City of Haverhill Fire
Department
4 Summer Street
Haverhill, MA 01830

INVOICE # 20964**DATE** 06/30/2025**DUE DATE** 09/01/2025**TERMS** Net 30**PROD. PERIOD**

05.12.2025 - 06.11.2025

SOLAR FARM

Monument

ACTIVITY	DESCRIPTION	AMOUNT
480 S Main St ****075006	\$422.17 bill credits @ 7.5% discount	390.51
16th Ave ****495004	\$253.30 bill credits @ 7.5% discount	234.30
High St ****767008	\$126.65 bill credits @ 7.5% discount	117.15
131 Water St ****263004	\$1,372.06 bill credits @ 7.5% discount	1,269.16

Wire to TD Bank

255 W Main Street Avon, CT 06001

ABA#: 01103093

Credit to: LSE Fund 1 2020 Project Holdco LLC

Account Number: 4373406424

BALANCE DUE**\$2,011.12**

Make checks payable to
LSE Fund 1 2020 Project Holdco LLC
18 N. Main Street, 2nd Floor
West Hartford, CT 06107

TRUE GREEN CAPITAL

INVOICE

INVOICE # 3
DATE: 8/4/2025

TC Renewable HoldCo III, LLC
c/o True Green Capital Management, LLC
315 Post Road West, 2nd Floor
Westport, CT 06880

TO City of Haverhill
40 Baily Blvd
Haverhill, MA 01830

For Police

PROJECT	PERIOD	DUE DATE
Haverhill- Fleet Maintenance Garage	5/01/2025 - 5/31/2025	9/3/2025

# OF DAYS	ONSITE GENERATION DURING PERIOD (kWh)	ELECTRIC RATE (\$/kWh)	TOTAL AMOUNT DUE
31	9,361.30 kWh	\$ 0.1000	\$ 936.13

SUBTOTAL	\$ 936.13
SALES TAX	\$ 0.00
TOTAL	\$ 936.13

WIRE OR ACH TO:
BANK NAME: KEYBANK NATIONAL ASSOCIATION
ABA #: 041001039
A/C NAME: TC RENEWABLE HOLDCO III, LLC
A/C NUMBER: 359681598397

QUESTIONS:
ASSETMGMT@TRUEGREENCAPITAL.COM

TRUE GREEN CAPITAL

INVOICE

INVOICE # 4
DATE: 8/4/2025

TC Renewable HoldCo III, LLC
c/o True Green Capital Management, LLC
315 Post Road West, 2nd Floor
Westport, CT 06880

TO City of Haverhill
40 Baily Blvd
Haverhill, MA 01830

For Police

PROJECT	PERIOD	DUE DATE
Haverhill- Fleet Maintenance Garage	6/01/2025 - 6/30/2025	9/3/2025

# OF DAYS	ONSITE GENERATION DURING PERIOD (kWh)	ELECTRIC RATE (\$/kWh)	TOTAL AMOUNT DUE
30	10,365.00 kWh	\$ 0.1000	\$ 1,036.50

SUBTOTAL \$ 1,036.50

SALES TAX \$ 0.00

TOTAL \$ 1,036.50

WIRE OR ACH TO:
BANK NAME: KEYBANK NATIONAL ASSOCIATION
ABA #: 041001039
A/C NAME: TC RENEWABLE HOLDCO III, LLC
A/C NUMBER: 359681598397

QUESTIONS:
ASSETMGMT@TRUEGREENCAPITAL.COM

COMCAST BUSINESS

city cancel

Account Number 8773 10 376 0110171
Billing Date 04/12/20
Total Amount Due \$27.33
Payment Due By 04/26/20
Page 1 of 2

Contact us:  www.business.comcast.com  1-800-391-3000

Highway Dept

For service at:
500 PRIMROSE ST UNIT F1
HAVERHILL MA 01830-2660

News from Comcast

Comcast Business Online Account: Service at your fingertips. Use your Online account to manage services, pay your bill, and shop business-grade apps. Simply go to business.comcast.com/myaccount to register.

Go paperless with Ecobill. Sign up to view and pay your Comcast Business bill online at business.comcast.com/myaccount

Monthly Statement Summary

Previous Balance	-7.61
Payment	0.00
New Charges - see below	34.94
Total Amount Due	\$27.33
Payment Due By	04/26/20

New Charges Summary

Comcast Business Cable	33.20
Taxes, Surcharges & Fees	1.74
Total New Charges	\$34.94



Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.

COMCAST BUSINESS

If undeliverable, please return to:

P.O. BOX 21828 EAGAN MN 55121-0828
8633 0100 NO RP 12 04132020 NNNNNYNN 01 999740

HIGHWAY DEPT
500 PRIMROSE ST UNIT F1
HAVERHILL, MA 01830-2660

Account Number	8773 10 376 0110171
Payment Due By	04/26/20
Total Amount Due	\$27.33
Amount Enclosed	\$ 34.94

Make checks payable to Comcast, and remit to address below

COMCAST
PO BOX 70219
PHILADELPHIA PA 19176-0219

877310376011017100027334

COMCAST BUSINESS

Service Details

Contact us:  www.business.comcast.com  1-800-391-3000

Contact Business Cable

TV Standard	04/16 - 05/15	74.95
Business Video		
Service Discount		-74.95
HD Technology Fee	04/16 - 05/15	9.95
TV Adapter	04/16 - 05/15	0.50
Service Discount		-0.50
Service To Additional TV	04/16 - 05/15	23.25
With TV Adapter		
3 @ \$7.75 each		
Service To Additional TV	04/16 - 05/15	15.50
With TV Adapter		
2 @ \$7.75 each		
Service Discount		-15.50
2 @ \$7.75 each		
Total Comcast Business Cable		\$33.20

Taxes, Surcharges & Fees

Cable		
Franchise Fee		1.74
Total Taxes, Surcharges & Fees		\$1.74

Account Number 8773 10 376 0110171
Billing Date 04/12/20
Total Amount Due \$27.33
Payment Due By 04/26/20
Page 2 of 2

Important Account Information

Please call Comcast at 1-800-391-3000 if you have any questions regarding the charges billed to your account. You have 60 days from the date of this bill to dispute any charges included on this bill.

Local Franchise Authority: MA Department of Telecommunications and Cable, Consumer Division, 1000 Washington Street, Boston, MA 02118-6500. The FCC ID for your town is MA0031.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Moving? Let us help. If you're moving, give us as much advanced notice as possible so we can help make a smooth transition. Call 1-800-391-3000



Accessibility:

If you are hearing impaired, call 711.

For issues affecting customers with disabilities, call 1-855-270-0379, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax 1-866-599-4268 or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838, Attn: M. Gifford.

Upcoming Programmer Contract Expirations: Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

COMCAST BUSINESS

Account Number 8773 10 376 0110171
Billing Date 06/13/23
Balance Forward \$60.68
New Charges \$31.56 - Due 06/27/23
Total Amount Due \$92.24
Page 1 of 2

Contact us:  www.business.comcast.com  1-800-391-3000

Highway Dept

For service at:
500 PRIMROSE ST UNIT F1
HAVERHILL MA 01830-2660

News from Comcast

Your account is seriously past due. Please contact us to make payment arrangements. If payment has already been made, thank you.

Comcast Business Online Account: Service at your fingertips. Use your Online account to manage services, pay your bill, and shop business-grade apps. Simply go to business.comcast.com/myaccount to register.

Go paperless with Ecobill. Sign up to view and pay your Comcast Business bill online at business.comcast.com/myaccount

Monthly Statement Summary

Previous Balance	92.24
Payment - 05/18/23 - Thank You	-31.56
Balance Forward	60.68
New Charges - Due by 06/27/23	31.56
<i>See below for more information</i>	
Total Amount Due	\$92.24

New Charges Summary

Comcast Business Cable	29.85
Taxes, Surcharges & Fees	1.71
Total New Charges	\$31.56

Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.

COMCAST BUSINESS

If undeliverable, please return to:

PO BOX 6505, CHELMSFORD, MA 01824
8633 0100 NO RP 13 06142023 NNNNNYNN 01 000580 0002

HIGHWAY DEPT
500 PRIMROSE ST UNIT F1
HAVERHILL, MA 01830-2660

Account Number	8773 10 376 0110171
Payment Due By	Due Now
Total Amount Due	\$92.24
Amount Enclosed	\$ 31.56

Make checks payable to Comcast, and remit to address below

COMCAST
PO BOX 70219
PHILADELPHIA PA 19176-0219

877310376011017100072247

COMCAST BUSINESS

Service Details

Contact us:  www.business.comcast.com  1-800-391-3000

Account Number	8773 10 376 0110171
Billing Date	06/13/23
Balance Forward	\$60.68
New Charges	\$31.56 - Due 06/27/23
Total Amount Due	\$92.24

Page 2 of 2

Comcast Business Cable

TV Standard	06/16 - 07/15	89.95
Business Video		
Service Discount		-89.95
TV Adapter	06/16 - 07/15	9.95
Service Discount		-9.95
Service To Additional TV	06/16 - 07/15	29.85
With TV Adapter. PA State Taxable Amount For Equipment Is *\$0.50.		
3 @ \$9.95 each		
Service To Additional TV	06/16 - 07/15	19.90
With TV Adapter. PA State Taxable Amount For Equipment Is *\$0.50.		
2 @ \$9.95 each		
Service Discount		-19.90
2 @ \$9.95 each		
Total Comcast Business Cable		\$29.85

Taxes, Surcharges & Fees

Cable	
Franchise Fee	1.71
Total Taxes, Surcharges & Fees	\$1.71

Important Account Information

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Local Franchise Authority: MA Department of Telecommunications and Cable, Consumer Division, 1000 Washington Street, Boston, MA 02118-6500. The FCC ID for your town is MA0031.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Moving? Let us help. If you're moving, give us as much advanced notice as possible so we can help make a smooth transition. Call 1-800-391-3000



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Recent and Upcoming Programming Changes: Information on recent and upcoming programming changes can be found at <https://www.xfinity.com/programmingchanges/> or by calling 866-216-8634.

BIOREM

Environmental Ltd.

100 Rawson Rd. Suite #216

Victor, NY 14564

United States

Tel: (585) 924-2220

Email: accountsreceivable@biorem.biz

Web: <https://www.biorem.biz>

Sold to:

City of Haverhill

Allana McOsler

40 South Porter St.

Haverhill, Massachusetts 01835

USA

Customer PO No.

2505008

Payment Terms

Net 30 days

Order No.

E-ORD101206

Ref No.

Sales Quote #17847

Package Tracking No.

771745163059

Invoice

BEL-INV102529

Date: January 29, 2025

Due date: February 28, 2025

Ship to:

City of Haverhill Water/Wastewater Division

Adam Bellville 978-971-7335

40 South Porter St.

Haverhill, Massachusetts 01835

USA

Shipment Date

January 29, 2025

Shipping Agent Code

FEDEX

Item Reference No.	No.	Description	Qty	Unit Price	Line Amount
	06-09-00012	SINGLE-POINT GENERAL PURPOSE HEAT-TRACE CONTROL	1	1,850.00	1,850.00
	FREIGHT OUT	FREIGHT TO FOB - DESTINATION	1	60.00	60.00

Subtotal 1,910.00

Total Tax 0.00

Total \$ 1,910.00

For wastewater

PLEASE REMIT PAYMENT TO THE ADDRESS ABOVE

Past Due Invoices will be subject to 2.0% per month late fee. Thank you for your continued business.

For water/wastewater

Invoice



Manchester: 603-645-8610

Seacoast: 603-436-0005

Fax: 603-623-8264

AAA PUMP SERVICE, INC. - FAY ELECTRIC MOTORS
93 Depot Road - Manchester, NH 03103

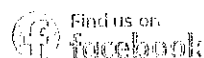
Date	Invoice #
6/10/2025	73209

YPA 2600782 - attached - PO 2600613

Bill To HAVERHILL WASTE WATER TREATMENT DEPARTMENT OF PUBLIC WORKS WASTE WATER DIVISION 40 SOUTH PORTER STREET BRADFORD, MA 01830-5884
--

Ship To

P.O. No.	Terms	Due Date	Rep	Account #	Ship Date	Ship Via	FOB	Project
	NET 30 DAYS	7/10/2025			6/10/2025			
Item	Quantity	Description	Rate	Amount				
MISC		TAG 14005 PUMP REPAIR, PUMP END ONLY NO VOLUTE - CUSTOMER SUPPLIED SEAL (1-7/8 DAMTITE SINGLE MECH SEAL REPLACEMENT REORDER #H87A28 S&L? PUMP NO TAG WITH RUELAND MOTOR SN 03-1102A-2 TYPE VONO PROD NO 0075C-1HAN-0023 3PH 60HZ 213FR 7.5HP ENCL VENT 1800RPM STYLE A20 INS SYS F VOLTS 200-230/460 TIME RATING CONT AMPS 20.3-18.4/9.2 95L39-13PE 1.15SF - SAM (978)490-8294 (36137) DISSASSEMBLED, INSPECTED AND TESTED THROUGH UNIT. WINDINGS PASSED SURGE AND HI-POT TESTING. DS AND BLEW OUT STATOR TO CLEAN IT OUT. KNURLED FRONT ENDBELL AND MACHINED AND FLATTENED SEAL SEAT FOR PROPER SEAL FIT. REPLACED SEAL THAT WAS CUSTOMER SUPPLIED. REPLACED BEARINGS. TOLERANCE RING, O-RINGS, AND GASKETS. ASSEMBLED BUT COULD NOT PRESSURE TEST DUE TO NO VOLUTE. COMPLETED AND READY FOR PICK UP/DELIVERY. 6-10-2025	1,665.59	1,665.59				
TERMS		BALANCE OVER 30 DAYS ARE SUBJECT TO A 2% SERVICE CHARGE PER MONTH. OR 24% PER ANNUM	0.00	0.00				
Thank you for your business.						Total	\$1,665.59	



Visit our website: www.aaapumpservice.com



Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

August 12, 2025


**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Mount Vernon St #17 – Add Handicap Parking – HPS-25-10*

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright

File 16 Dows

14.1



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AUG 12 PM 2:54
HVCITYCLERK

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

**Mount Vernon Street:
In front of #17**

**No Parking
(except for 1 24-hour
handicap parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor

Kaitlin Wright

From: Kaitlin Wright
Sent: Friday, August 15, 2025 10:11 AM
To: HGLegals@hgazette.com
Cc: Kaitlin Wright; Natalia Hernandez
Subject: Haverhill 4 Legal Ads
Attachments: Ad - Ch 240 sec 85 and 88 parking.pdf; Ad - 17 Mount Vernon St handicap.pdf; Ad-South Webster St no parking.pdf; floodplain overlay a.pdf

Good morning,

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Any questions, please call 978-420-3622. Thank you!

All my best,

Kaitlin

All my best,

Kaitlin

Kaitlin M. Wright, CMC

City Clerk

4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

kwright@haverhillma.gov





Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

August 12, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *South Webster Street – No Parking adjacent to Walkways*

As requested, attached is the subject Ordinance to restrict parking in front of the three walkways from Haverhill Housing.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 Doc.
142

ORDERED:

AUG 12 PM2:54
HVCITYCLERK

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

South Webster Street:	No Parking	24 hours
For 10' length each		
In front of walkways adjacent		
To #41, 63 and 77		

APPROVED AS TO LEGALITY

City Solicitor

Kaitlin Wright

From: Kaitlin Wright
Sent: Friday, August 15, 2025 10:11 AM
To: HGLegals@hgazette.com
Cc: Kaitlin Wright; Natalia Hernandez
Subject: Haverhill 4 Legal Ads
Attachments: Ad - Ch 240 sec 85 and 88 parking.pdf; Ad - 17 Mount Vernon St handicap.pdf; Ad-South Webster St no parking.pdf; floodplain overlay a.pdf

Good morning,

Please run the following four legal ads:

- Ordinance: South Webster St no parking (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: Handicap parking 17 Mount Vernon St (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: Ch. 240 sec 85 and 88 parking (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: relating to zoning – Floodplain Overlay District for 1 time in the Gazette on September 4, 2025 – 8 octavo pages.

Any questions, please call 978-420-3622. Thank you!

All my best,

Kaitlin

All my best,

Kaitlin

Kaitlin M. Wright, CMC

City Clerk

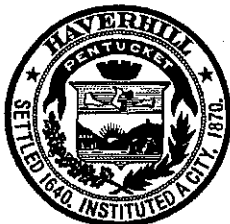
4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

kwright@haverhillma.gov





Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

August 14, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *Central Business District Parking Map – Ordinance for Map
Updates***

At the recent meeting of the Central Business District Parking Commission on August 5th, members unanimously recommended approval of two changes to the map, as outlined in the attached ordinance. Should Council approve these changes my office will make the appropriate changes to the official map.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer

AUG 14 PM 4:42
HONESTY/CLERK

C: Mayor Barrett, Ward, Mead, Pistone, O'Brien, Parking Commission



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

14.3

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, and Haverhill, Chapter 240, §88, Schedule E: City Parking Lots, as amended, is hereby further amended as follows:

That on street parking space in front of 116 Washington Street, just east of the existing handicap parking spot, be changed to 15-minute time limit.

That the permit parking in the Washington-Wingate Parking lot be for those with resident or employee permits, as opposed to being for those with resident parking only, as has been the case since 2020.

APPROVED AS TO LEGALITY

City Solicitor

Kaitlin Wright

From: Kaitlin Wright
Sent: Friday, August 15, 2025 10:11 AM
To: HGLegals@hgazette.com
Cc: Kaitlin Wright; Natalia Hernandez
Subject: Haverhill 4 Legal Ads
Attachments: Ad - Ch 240 sec 85 and 88 parking.pdf; Ad - 17 Mount Vernon St handicap.pdf; Ad-South Webster St no parking.pdf; floodplain overlay a.pdf

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- Ordinance: Handicap parking 17 Mount Vernon St (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: Ch. 240 sec 85 and 88 parking (attached) for 1 time in the Gazette on August 21, 2025.
- Ordinance: relating to zoning – Floodplain Overlay District for 1 time in the Gazette on September 4, 2025 – 8 octavo pages.

Any questions, please call 978-420-3622. Thank you!

All my best,

Kaitlin

All my best,

Kaitlin

Kaitlin M. Wright, CMC

City Clerk

4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

kwright@haverhillma.gov



CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



15.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

AUG 8 AM 11:35
HVCITYCLERK

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

August 8, 2025

To: Members of the City Council

President Sullivan and Councilor Lewandowski to request update from City Engineer regarding Amesbury Line Road and Merrimac Road intersection improvements. Also for Sergeant Lynch to present the most recent accident and speeding stats and offer his thoughts on the conceptual plan.

Thomas J. Sullivan
President Thomas J. Sullivan (LAR)

Melissa J. Lewandowski
Councilor Melissa J. Lewandowski (LAR)

(Meeting: 8.19.25)



31-F
MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

16.2

July 31, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: MOA- AFSCME Group

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for the AFSCME Group. This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DeRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director
DATE: July 24, 2025
RE: MOA submission

As a result of recent negotiations, attached please find the MOA for the AFSCME Group.
Please submit this document to the next City Council meeting for action.

dln

31-F

16.2.1

TO: MAYOR MELINDA BARRETT
 FROM: Denise McClanahan, HR Director *DM*
 DATE: 7/24/2025
 RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: AFSCME Group
 CONTRACT PERIOD: 7/1/2024 to 6/30/2027

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2 % Year 2 2 % Year 3 2 %

In year 2, drop 1st step and add new step at end of scale

In year 3, add new step at end of scale

Cost of COLAs (along with market adjustments) for each fiscal year of contract (amounts are approximate and include contractual step increases):

Year 1 – FY <u>25</u>	Cost amount	<u>\$27,079</u>
Year 2 – FY <u>26</u>	Cost amount	<u>\$57,006</u>
Year 3 – FY <u>27</u>	Cost amount	<u>\$59,667</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost (FY 25)	<u>\$2,728</u>
Approx Longevity increase	<u>\$4,050</u>
Approx licensure/certification cost	<u>\$</u>
Tool allowance	<u>\$1,800</u>
Boot allowance	<u>\$3,150</u>

Total salary budget for this group was: \$937,289

TOTAL COST OF PROPOSED AGREEMENT (salaries) at end of contract period: \$1,077,278

Percent increase in salary budget (includes contractual steps): 14% over 3 years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated ☒ ☐

Where funds are located Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from Account #: Click or tap here to enter text.

Angela Perkins
 Auditors Office

Denise McClanahan
 HR Dept

IN CITY COUNCIL; August 5 2025
 PLACED ON FILE for at least 10 days

Attest:

City Clerk

31-2

ARTICLE VII SECTION 3 - Amend

After five years of service with the City, all employees shall be entitled to personal leave in accordance with Section 3. The updated personal leave accrual will occur on January 1st of the next calendar year.

Note: no retro of accumulated time will be provided prior to 1/1/25.

ARTICLE XXII - Safety Committee - Amend

Increase to \$1.00 per hour from \$.50 per hour

REPLACE ARTICLE XXII- SAFETY COMMITTEE WITH THE FOLLOWING LANGUAGE:

ARTICLE XXII: SAFETY COMMITTEE The City shall establish a safety committee comprised of five members; three (3) Union members and two (2) from the Wastewater Treatment Plant management. The three (3) Union members shall be elected by the Union membership during the month of November and begin their one (1) year term of duty as of the first Sunday in January. The Safety Committee members will receive \$1.00 per hour for the normal work week (40 hours), not to be applied to base wages for the purposes of overtime calculation; said rate shall be limited to \$40 per week. Committee members are responsible for organizing and scheduling safety meetings and training sessions. Training sessions 17 C will consist of but not limited to Chlorine and/or Hypochlorite safety, confined space entry and identification, the proper use of S.C.B.A.'s, protective garments, road work safety, hygiene, proper lifting, Wastewater Haz-Mat training, power equipment safety, first aid, C.P.R. classes and checking and stocking first aid kits and first aid room. Superintendent approved training sessions will be scheduled to maximize attendance during normal working hours. Those employees who are not scheduled to work during approved training sessions will be paid at an overtime rate of pay for attending sessions. An annual agenda and detailed scope of services with a tentative schedule will be submitted to the Superintendent/Engineer by the end of March each year.

ARTICLE VI - SECTION 4 - Amend

Increase yearly tool allowance to \$600 per year.

ARTICLE VI - NEW SECTION 8 - Amend

Employees that have more than 2 wks. of vacation may sell up to 2 wks. of unused vacation annually.

ARTICLE V SECTION 12(B) NEW

Pursuant to the side letter for the Sr. Maintenance Mechanic position, the \$1/hr shall remain unchanged per the terms of that agreement.

Notice of disavow past practice of paying an additional \$1/hr - specific positions. Effective upon the passage by City Council, the \$1 per hour added to the Senior Collection Operator position, Senior Maintenance Mechanic position, and Senior WWTP Operator positions shall be removed. The new hourly rates will be reflected in the attached salary scale.

3/14
ARTICLE VI SECTION 3B - Amend
Increase boot allowance to \$375

CORE HOLIDAYS - Amend

Employees required to work on Thanksgiving & Christmas shall receive double time for all hours worked (collections only and on-call operator if called back to work).

ARTICLE VI SECTION 2 - Amend to read as follows:

\$1,400	5 < 10
\$1,450	10 < 15
\$1,500	15 < 20
\$1,550	20 < 25
\$1,800	25 < 30
\$2,750	30 < 40
\$3,000	40 < 50
\$4,000	50+

HOUSEKEEPING

The union agrees to withdraw all pending grievances and arbitrations.

The parties agree that the collection employees shall perform duties and operate the equipment as follows:

- Crane (with appropriate licensure)
- CCTV
- Sink hole

Date: 1/25/25

Melinda E. Barrett
Melinda E. Barrett, Mayor

Therese Cooper
Therese Cooper, Staff Representative/AFSCME,
Council 93

APPROVED AS TO FORM

By: Katherine McNamara Feodoroff
Katherine McNamara Feodoroff
City Solicitor

Zebulon Day
Zebulon Day, Chair AFSCME Local 939 WW

Walter Alec
Walter Alec

Samuel Martinez
Samuel Martinez

HAVERHILL

EFFECTIVE 7/1/2024 2% (Current employees)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 27.32	\$ 29.00	\$ 30.69	\$ 31.94	\$ 33.37	\$ 36.06
Senior WWTP Operator	\$ 26.30	\$ 27.98	\$ 29.67	\$ 30.92	\$ 32.35	\$ 35.04
Senior Maintenance Mechanic	\$ 26.30	\$ 27.98	\$ 29.67	\$ 30.92	\$ 32.35	\$ 35.04
WWTP Operator	\$ 23.54	\$ 24.82	\$ 26.12	\$ 27.08	\$ 28.47	\$ 29.70
Lab Technician	\$ 22.21	\$ 23.49	\$ 24.80	\$ 25.76	\$ 27.15	\$ 28.38
Maintenance Mechanic	\$ 24.10	\$ 25.57	\$ 27.07	\$ 28.47	\$ 29.92	
Mobil Equipment Operator	\$ 17.51	\$ 18.31	\$ 18.94	\$ 20.33	\$ 21.30	
WWTP Storekeeper	\$ 21.85	\$ 22.54	\$ 23.21	\$ 24.59	\$ 25.50	\$ 26.66
Maintenance Mechanic Helper	\$ 21.34	\$ 22.52	\$ 23.87	\$ 25.26	\$ 26.56	
Senior Collection Operator	\$ 27.83	\$ 29.51	\$ 31.20	\$ 32.45	\$ 33.88	\$ 36.57
Collection Operator	\$ 25.07	\$ 26.34	\$ 27.65	\$ 28.61	\$ 30.00	\$ 31.23
Collection Operator/C.B. Cleaner	\$ 25.07	\$ 26.34	\$ 27.65	\$ 28.61	\$ 30.00	\$ 31.23
WWTP MEO-Cust./Laborer	\$ 17.51	\$ 18.31	\$ 18.94	\$ 20.33	\$ 21.30	
Shift A Sr. Operator	\$ 1,603.16					
Shift B Sr. Operator	\$ 1,700.27					
Shift C Sr. Operator	\$ 1,621.03					
Shift D Sr. Operator	\$ 1,667.06					

EFFECTIVE 7/1/2024 2% (For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 26.53	\$ 28.15	\$ 29.79	\$ 31.00	\$ 32.40	\$ 33.87
Senior WWTP Operator	\$ 25.51	\$ 27.13	\$ 28.77	\$ 29.98	\$ 31.38	\$ 32.85
Senior Maintenance Mechanic	\$ 25.51	\$ 27.13	\$ 28.77	\$ 29.98	\$ 31.38	\$ 32.85
WWTP Operator	\$ 22.85	\$ 24.09	\$ 25.36	\$ 26.29	\$ 27.64	\$ 28.83
Lab Technician	\$ 21.57	\$ 22.81	\$ 24.08	\$ 25.01	\$ 26.37	\$ 27.55
WWTP Operator/Lab Technician	\$ 24.26	\$ 25.53	\$ 26.82	\$ 27.80	\$ 29.18	\$ 30.41
Maintenance Mechanic	\$ 23.40	\$ 24.83	\$ 26.28	\$ 27.64	\$ 29.05	
Mobil Equipment Operator	\$ 17.00	\$ 17.78	\$ 18.39	\$ 19.75	\$ 20.68	
WWTP Storekeeper	\$ 21.22	\$ 21.89	\$ 22.53	\$ 23.87	\$ 24.76	
Maintenance Mechanic Helper	\$ 20.72	\$ 21.85	\$ 23.17	\$ 24.53	\$ 25.79	
Senior Collection Operator	\$ 27.04	\$ 28.66	\$ 30.30	\$ 31.51	\$ 32.90	\$ 34.38
Collection Operator	\$ 24.38	\$ 25.62	\$ 26.89	\$ 27.82	\$ 29.18	\$ 30.36
Collection Operator/C.B. Cleaner	\$ 24.38	\$ 25.62	\$ 26.89	\$ 27.82	\$ 29.18	\$ 30.36
WWTP MEO-Cust./Laborer	\$ 17.00	\$ 17.78	\$ 18.39	\$ 19.75	\$ 20.68	
Shift A Sr. Operator	\$ 1,548.96					
Shift B Sr. Operator	\$ 1,639.70					
Shift C Sr. Operator	\$ 1,565.57					
Shift D Sr. Operator	\$ 1,610.30					

HAVERHILL

EFFECTIVE 7/1/2025 2% (Current employees)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 27.87	\$ 29.58	\$ 31.30	\$ 32.58	\$ 34.04	\$ 36.78
Senior WWTP Operator	\$ 26.83	\$ 28.54	\$ 30.26	\$ 31.54	\$ 33.00	\$ 35.74
Senior Maintenance Mechanic	\$ 26.83	\$ 28.54	\$ 30.26	\$ 31.54	\$ 33.00	\$ 35.74
WWTP Operator	\$ 24.01	\$ 25.32	\$ 26.65	\$ 27.62	\$ 29.04	\$ 30.30
Lab Technician	\$ 22.66	\$ 23.96	\$ 25.29	\$ 26.28	\$ 27.69	\$ 28.95
Maintenance Mechanic	\$ 24.59	\$ 26.08	\$ 27.61	\$ 29.04	\$ 30.52	\$ 31.58
Mobil Equipment Operator	\$ 17.86	\$ 18.68	\$ 19.32	\$ 20.74	\$ 21.73	\$ 22.49
WWTP Storekeeper	\$ 22.29	\$ 23.00	\$ 23.67	\$ 25.08	\$ 26.01	\$ 27.19
Maintenance Mechanic Helper	\$ 21.77	\$ 22.97	\$ 24.35	\$ 25.76	\$ 27.09	\$ 28.04
Senior Collection Operator	\$ 28.39	\$ 30.10	\$ 31.82	\$ 33.10	\$ 34.56	\$ 37.30
Collection Operator	\$ 25.57	\$ 26.87	\$ 28.21	\$ 29.18	\$ 30.60	\$ 31.86
Collection Operator/C.B. Cleaner	\$ 25.57	\$ 26.87	\$ 28.21	\$ 29.18	\$ 30.60	\$ 31.86
WWTP MEO-Cust./Laborer	\$ 17.86	\$ 18.67	\$ 19.32	\$ 20.74	\$ 21.73	\$ 22.49
Shift A Sr. Operator	\$ 1,635.22	\$ 1,692.46				
Shift B Sr. Operator	\$ 1,734.27	\$ 1,794.97				
Shift C Sr. Operator	\$ 1,653.45	\$ 1,711.32				
Shift D Sr. Operator	\$ 1,700.40	\$ 1,759.92				

DROP/ADD STEP

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
WWTP Electrician	\$ 27.06	\$ 28.72	\$ 30.39	\$ 31.62	\$ 33.05	\$ 34.54
Senior WWTP Operator	\$ 26.02	\$ 27.68	\$ 29.35	\$ 30.58	\$ 32.01	\$ 33.50
Senior Maintenance Mechanic	\$ 26.02	\$ 27.68	\$ 29.35	\$ 30.58	\$ 32.01	\$ 33.50
WWTP Operator	\$ 23.31	\$ 24.57	\$ 25.86	\$ 26.81	\$ 28.20	\$ 29.41
Lab Technician	\$ 22.00	\$ 23.27	\$ 24.56	\$ 25.51	\$ 26.89	\$ 28.11
WWTP Operator/Lab Technician	\$ 24.74	\$ 26.05	\$ 27.36	\$ 28.36	\$ 29.77	\$ 31.02
Maintenance Mechanic	\$ 23.87	\$ 25.33	\$ 26.80	\$ 28.20	\$ 29.63	\$ 30.67
Mobil Equipment Operator	\$ 17.34	\$ 18.13	\$ 18.76	\$ 20.14	\$ 21.09	\$ 21.83
WWTP Storekeeper	\$ 21.64	\$ 22.33	\$ 22.98	\$ 24.35	\$ 25.25	\$ 26.13
Maintenance Mechanic Helper	\$ 21.13	\$ 22.29	\$ 23.63	\$ 25.02	\$ 26.31	\$ 27.23
Senior Collection Operator	\$ 27.58	\$ 29.24	\$ 30.91	\$ 32.15	\$ 33.56	\$ 35.07
Collection Operator	\$ 24.87	\$ 26.14	\$ 27.43	\$ 28.38	\$ 29.76	\$ 30.97
Collection Operator/C.B. Cleaner	\$ 24.87	\$ 26.14	\$ 27.43	\$ 28.38	\$ 29.76	\$ 30.97
WWTP MEO-Cust./Laborer	\$ 17.34	\$ 18.13	\$ 18.76	\$ 20.14	\$ 21.09	\$ 21.83
Shift A Sr. Operator	\$ 1,579.94	\$ 1,635.24				
Shift B Sr. Operator	\$ 1,672.49	\$ 1,731.03				
Shift C Sr. Operator	\$ 1,596.88	\$ 1,652.77				
Shift D Sr. Operator	\$ 1,642.51	\$ 1,700.00				

HAVERHILL

ADD STEP

EFFECTIVE 7/1/2026 2% (Current employees)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
WWTP Electrician	\$ 30.17	\$ 31.92	\$ 33.23	\$ 34.72	\$ 37.52	\$ 38.83	\$ 40.19
Senior WWTP Operator	\$ 29.11	\$ 30.86	\$ 32.17	\$ 33.66	\$ 36.46	\$ 37.73	\$ 39.05
Senior Maintenance Mechanic	\$ 29.11	\$ 30.86	\$ 32.17	\$ 33.66	\$ 36.46	\$ 37.73	\$ 39.05
WWTP Operator	\$ 25.82	\$ 27.18	\$ 28.18	\$ 29.62	\$ 30.90	\$ 31.98	\$ 33.10
Lab Technician	\$ 24.44	\$ 25.80	\$ 26.81	\$ 28.25	\$ 29.53	\$ 30.57	\$ 31.63
Maintenance Mechanic	\$ 26.61	\$ 28.16	\$ 29.62	\$ 31.13	\$ 32.22	\$ 33.34	
Mobil Equipment Operator	\$ 19.05	\$ 19.71	\$ 21.15	\$ 22.17	\$ 22.94	\$ 23.74	
WWTP Storekeeper	\$ 23.46	\$ 24.15	\$ 25.58	\$ 26.53	\$ 27.74	\$ 28.71	\$ 29.71
Maintenance Mechanic Helper	\$ 23.43	\$ 24.83	\$ 26.28	\$ 27.64	\$ 28.60	\$ 29.60	
Senior Collection Operator	\$ 30.70	\$ 32.46	\$ 33.76	\$ 35.25	\$ 38.05	\$ 39.38	\$ 40.76
Collection Operator	\$ 27.41	\$ 28.77	\$ 29.77	\$ 31.22	\$ 32.49	\$ 33.63	\$ 34.81
Collection Operator/C.B. Cleaner	\$ 27.41	\$ 28.77	\$ 29.77	\$ 31.22	\$ 32.49	\$ 33.63	\$ 34.81
WWTP MEO-Cust./Laborer	\$ 19.05	\$ 19.71	\$ 21.15	\$ 22.17	\$ 22.94	\$ 23.74	
Shift A Sr. Operator	\$ 1,726.31	\$ 1,786.73					
Shift B Sr. Operator	\$ 1,830.87	\$ 1,894.95					
Shift C Sr. Operator	\$ 1,745.55	\$ 1,806.64					
Shift D Sr. Operator	\$ 1,795.12	\$ 1,857.95					

EFFECTIVE 7/1/2026 2% (For new hires after 7/1/10)

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
WWTP Electrician	\$ 29.29	\$ 30.99	\$ 32.26	\$ 33.71	\$ 35.24	\$ 36.47	\$ 37.75
Senior WWTP Operator	\$ 28.23	\$ 29.93	\$ 31.20	\$ 32.65	\$ 34.17	\$ 35.37	\$ 36.61
Senior Maintenance Mechanic	\$ 28.23	\$ 29.93	\$ 31.20	\$ 32.65	\$ 34.17	\$ 35.37	\$ 36.61
WWTP Operator	\$ 25.06	\$ 26.38	\$ 27.35	\$ 28.76	\$ 30.00	\$ 31.05	\$ 32.13
Lab Technician	\$ 23.73	\$ 25.05	\$ 26.02	\$ 27.43	\$ 28.67	\$ 29.67	\$ 30.71
WWTP Operator/Lab Technician	\$ 26.57	\$ 27.90	\$ 28.92	\$ 30.36	\$ 31.64	\$ 32.75	\$ 33.89
Maintenance Mechanic	\$ 25.84	\$ 27.34	\$ 28.76	\$ 30.22	\$ 31.28	\$ 32.38	
Mobil Equipment Operator	\$ 18.50	\$ 19.13	\$ 20.54	\$ 21.51	\$ 22.27	\$ 23.05	
WWTP Storekeeper	\$ 22.78	\$ 23.44	\$ 24.84	\$ 25.76	\$ 26.66	\$ 27.59	
Maintenance Mechanic Helper	\$ 22.74	\$ 24.11	\$ 25.52	\$ 26.83	\$ 27.77	\$ 28.74	
Senior Collection Operator	\$ 29.82	\$ 31.52	\$ 32.79	\$ 34.23	\$ 35.77	\$ 37.02	\$ 38.31
Collection Operator	\$ 26.66	\$ 27.97	\$ 28.94	\$ 30.36	\$ 31.58	\$ 32.69	\$ 33.83
Collection Operator/C.B. Cleaner	\$ 26.66	\$ 27.97	\$ 28.94	\$ 30.36	\$ 31.58	\$ 32.69	\$ 33.83
WWTP MEO-Cust./Laborer	\$ 18.50	\$ 19.13	\$ 20.54	\$ 21.51	\$ 22.27	\$ 23.05	
Shift A Sr. Operator	\$ 1,667.94	\$ 1,726.32					
Shift B Sr. Operator	\$ 1,765.65	\$ 1,827.45					
Shift C Sr. Operator	\$ 1,685.83	\$ 1,744.83					
Shift D Sr. Operator	\$ 1,734.00	\$ 1,794.69					

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
AFSCME GROUP

This Memorandum of Agreement sets forth the agreements of the AFSCME Group (the "Union") and the City of Haverhill (the "City"), for a new agreement, to supplement and supersede inconsistent terms of prior agreements in effect through June 30, 2024. The parties sign this MOA to reflect their agreements which will be integrated by the parties into the expired collective bargaining agreement.

The Agreement is subject to ratification by the membership of the Union and a funding vote by the City Council. Except as modified in this Memorandum, the terms and conditions of the old contract will be carried forward into the new contract. Unless otherwise stated, the effective date of all new language or benefits shall be following ratification and funding by the City Council. Failing such ratification, or funding, this MOA shall not be admissible in any proceeding between the parties, and both sides are free to return to their last "on-the-record" positions.

CONTRACT INTEGRATION

Upon approval, ratification and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate the terms thereof into the collective bargaining agreement in a timely manner within 60 days.

DURATION

July 1, 2024-June 30, 2025
July 1, 2025-June 30, 2026
July 1, 2026-June 30, 2027

COLA

Effective 7/1/2024: 2%
Effective 7/1/2025: 2%
Effective 7/1/2026: 2%

STEPS

Effective 7/1/2025, remove step 1 and add new step at end of scale at 3.5% increase.
Effective 7/1/2026, add new step at end of scale at 3.5% increase

ARTICLE IX SECTION 1 - Amend:

After five years of service with the City, all employees shall be entitled to sick leave in accordance with Section 1. The updated sick leave accrual will adjust starting with the month after the 5-year anniversary.

Note: no retro of accumulated time will be provided prior to 7/1/2024.

IN CITY COUNCIL: August 5 2025

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

July 30, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *Central Business District Parking Map – Ordinance for Map
Updates***

At the recent meeting of the Central Business District Parking Commission, members unanimously recommended approval of changes to the map, which include:

- Changing two spaces on Batchelder Court to handicap parking
- Changing one space in front of 208 Merrimack Street to handicap parking (matching pre-existing sign)
- Changing one space in front of 39 Washington Street and one space in front of 44 Washington Street to 15-minute parking
- Correcting the layout of spaces along Bailey Boulevard to match field conditions
- Removing Herbert H. Goecke Jr. Parking Deck and Park Way Parking lot, as the Deck has been demolished and the Parking lot is now on private property

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer

C: Mayor Barrett, Ward, Mead, Pistone, O'Brien, Parking Commission

93



In Municipal Council August 5 2025

ORDERED:

CITY OF HAVERHILL

1611

DOCUMENT 93

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, and Haverhill, Chapter 240, §88, Schedule E: City Parking Lots, as amended, is hereby further amended as follows:

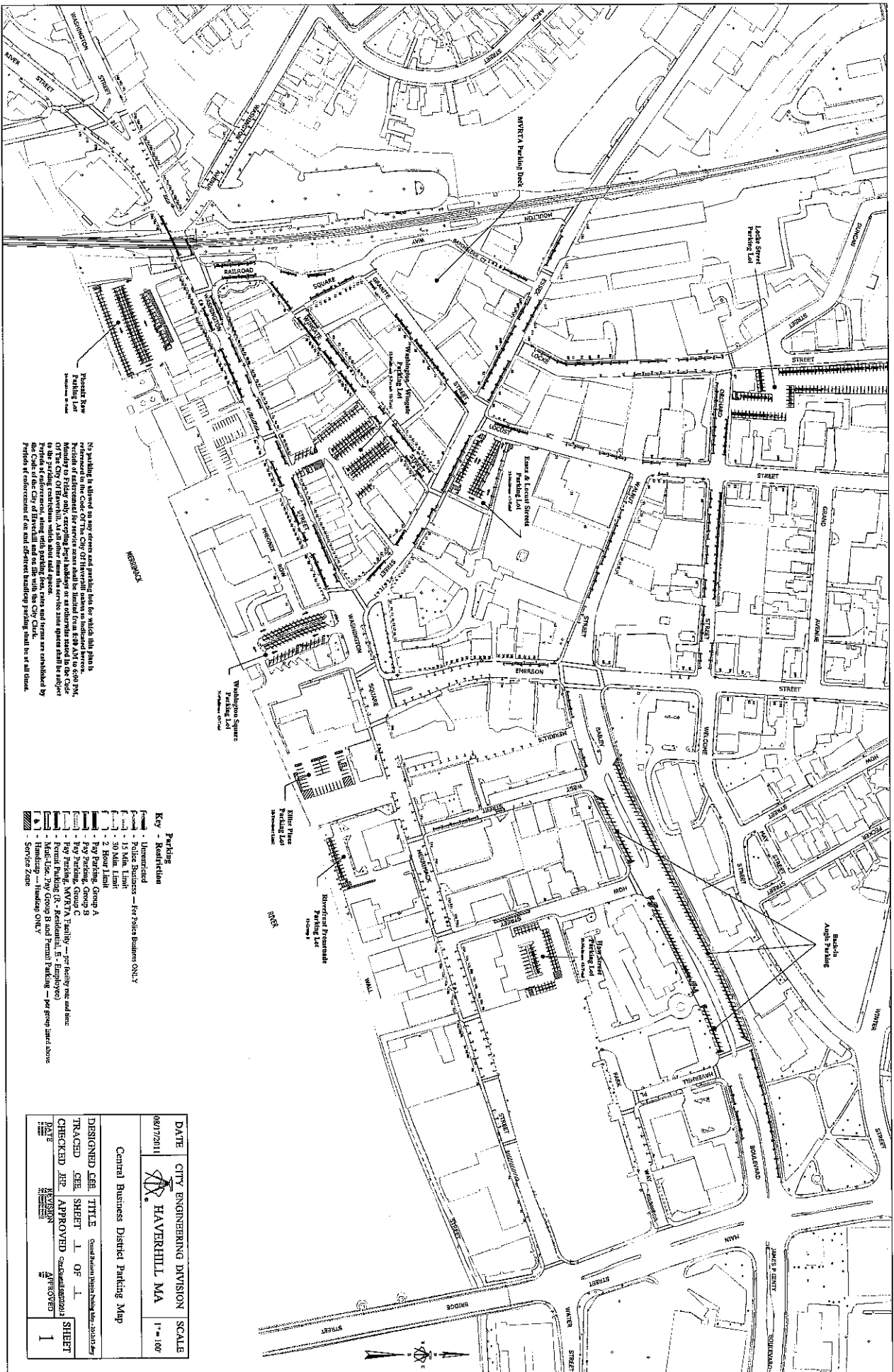
All as shown on the Central Business District Parking Map dated 8/17/2011, as last revised on 7/28/2025, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk

JUL 31 4:03:32
HRA/CITY CLERK

APPROVED AS TO LEGALITY

City Solicitor
PLACED ON FILE for at least 10 days
Attest:

City Clerk



No parking is allowed in any streets and parking lots for which this plan is prepared in the Code of the City of Haverhill unless in indicated areas. Points of enforcement for various rules shall be as indicated in the Code of the City of Haverhill. At all other times the streets and spaces shall be subject to the parking regulations which shall not be subject to the provisions of the Code of the City of Haverhill and on the City Code.

- Key - Restrictions**
- Unrestricted
 - Police Business — For Police Business ONLY
 - 15 Min. Limit
 - 30 Min. Limit
 - 2 Hour Limit
 - Pay Parking, Group A
 - Pay Parking, Group B
 - Pay Parking, Group C
 - Pay Parking, Group D
 - Pay Parking, Group E
 - Pay Parking, Group F
 - Pay Parking, Group G
 - Pay Parking, Group H
 - Pay Parking, Group I
 - Pay Parking, Group J
 - Pay Parking, Group K
 - Pay Parking, Group L
 - Pay Parking, Group M
 - Pay Parking, Group N
 - Pay Parking, Group O
 - Pay Parking, Group P
 - Pay Parking, Group Q
 - Pay Parking, Group R
 - Pay Parking, Group S
 - Pay Parking, Group T
 - Pay Parking, Group U
 - Pay Parking, Group V
 - Pay Parking, Group W
 - Pay Parking, Group X
 - Pay Parking, Group Y
 - Pay Parking, Group Z
 - Multi-Use, Pay Group B and Permit Parking — per group listed above
 - Handicap — Handicap ONLY
 - Service Zone

DATE	CITY ENGINEERING DIVISION	SCALE
08/17/2011	Haverhill, MA	1" = 100'
Central Business District Parking Map		
DESIGNED C.E.	TITLE	
TRACED C.E.	SHEET 1 OF 1	
CHECKED J.P.	APPROVED C.E.	SHEET
DATE	REVISION	APPROVED
		1

Kaitlin Wright

From: Kaitlin Wright
Sent: Thursday, July 31, 2025 4:04 PM
To: HLegal@s@hgazette.com
Cc: Kaitlin Wright
Subject: Ad - Central Business Parking District Map Amendment
Attachments: Ad - Central Business Parking District Map amendment.pdf

Good afternoon,

Please run this legal ad 1 time in the Gazette – August 7, 2025.
Central Business Parking District Map Amendment

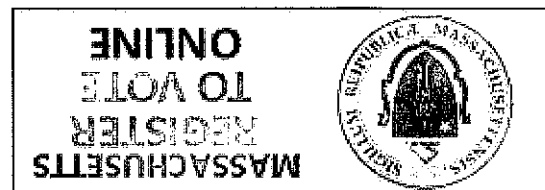
All my best,

Kaitlin

Kaitlin M. Wright, CMC
City Clerk
4 Summer Street, Room 118
Office: (978) 374-2312
Fax: (978) 373-8490
kwright@haverhillma.gov



VERIFY YOUR VOTER STATUS HERE: <http://www.sec.state.ma.gov/>



Check your Massachusetts Voter Registration Status!