



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 31, 2017 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
 - 5.1. Communication from Mayor Fiorentini announcing that he and the City Auditor Charles Benevento will address the City Council to provide an update on free cash, capital needs and the tax rate Attachment
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
 - 6.1. Communication from Stephen Gullo, Board of Assessors announcing the *FY2018 Tax Classification Hearing* for Tuesday, November 14 2017 Hearing Nov 14th
Attachment
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
8. **HEARINGS AND RELATED ORDER**
 - 8.1. Petition from Attorney William Barron representing applicant RB Asset Management, LLC for project for the premises at 127-133 Merrimack st; located in the Waterfront District Zone WD-C; consisting of a six story building with 42 residential units and one commercial unit on the ground floor
Comments from City Departments are included Attachment
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
NO SCHEDULE
10. **APPOINTMENTS:**
 - 10.1. **Confirming Appointments :**
 - 10.1.1.1. *Haverhill Historic Commission* Lauren Muise, 57 Monument st
Expires December 31 2018 To Be Confirmed
 - 10.1.1.2. *Cultural Council* Alejandro Zayas, 1253 River st
Expires December 31 2018 To Be Confirmed
Attachments
 - 10.2. **Non-Confirming Appointments:**
NO SCHEDULE
 - 10.3. **Resignations**
11. **PETITIONS:**
 - 11.1. Petition from Beverly Donovan/*Greater Haverhill Chamber of Commerce* announcing the *Downtown Haverhill Christmas Stroll*, to take place on Saturday, December 2nd, from 2:00 to 6:00 pm; and has several related requests including to have the *Event Permit Fee* waived
Conditional approvals from Police, Building & Health Departments Attachment



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11.2. Applications:

NO SCHEDULE

11.3. Applications/Handicap Parking Signs:

NO SCHEDULE

11.4. Tag Days:

11.5. Annual License Renewals:

11.5.1. Hawker Peddlers License Renewals 2017

11.5.2. Coin-Op License Renewals 2017

11.5.3. Sunday Coin-Op License Renewals 2017

11.5.4. Drainlayer License 2017:

11.5.5. Taxi Driver License

11.5.6. Taxi License

11.5.7. Junk Dealer License

11.5.8. Pool Tables:

11.5.8.1. Sunday Pool:

11.5.9. Bowling:

11.5.10. Buy & Sell Second Hand Clothing

11.5.11. Pawnbroker license:

11.5.12. Buy & Sell Old Gold:

11.5.13. Hawker/Peddler:

11.5.13.1. Thomas Clark – *new* applicant; requesting to sell hotdogs, sausages, tonic and water at *Columbus Park*, 12 months; Sunday 10 am to 9 pm and Thursday – Saturday 12 midnight to 2 am

Police recommend hours of 2 pm – 12 am; Monday – Sunday

Attachment

11.5.14. Exterior Vending Machines

11.5.15. Limousine/Livery License:

12. MOTIONS AND ORDERS

13. ORDINANCES (FILE 10 DAYS)

13.1. NO SCHEDULE

13.2. MONTHLY REPORTS

14. COMMUNICATIONS FROM COUNCILLORS

14.1. Communication from Council President Michitson and Councillor Vargas requesting to introduce the Mass Innovation Nights in Haverhill event planned for January 17 2018

Attachment



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 31, 2017 at 7:00 PM

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- 14.2. Communication from Councillor Sullivan requesting to introduce Melissa Seavy, Events Coordinator, *Greater Haverhill Chamber of Commerce* to discuss the *Christmas Stroll* and the waiving of fees
 - 14.3. Communication from Councillor Macek requesting a discussion on the need for the appointment of a Master Plan Review Committee in order that an updated Master Plan be enacted to establish future goals and planning for the City
 - 14.4. Communication from Councillor Macek requesting a discussion in regards to the need to address local regulations relative to Recreational Marijuana
 - 14.5. Communication from Councillor Macek requesting a discussion to formally propose that a review be made to seek to expand Commercial and Industrial Zoning areas
 - 14.6. Communication from Councillor Barrett requesting an update on the maintenance of the *Rep. Dempsey boardwalk* and the *Mayor James Fiorentini rail trail*
 - 14.7. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding Haverhill residents speaking at City Council meetings
 - 14.8. Communication from Councillor Joseph Bevilacqua requesting a street light at the Primrose Street school bus lot
 - 14.9. Communication from Councillor Joseph Bevilacqua requesting recognition of Dale Rogers, Dana DeFranco and Cheryl Folk for the *American Dog Show*, Bradford Common
- Attachments

15. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 15.1. Document 44-D – Bond Order - Appropriate \$1,172,700 to pay costs of window replacement and masonry repairs at Police Station
Filed October 18 2017
- 15.2. Document 110-N; Communication from Councillor Sullivan requesting to introduce a representative from the *Department of Children and Families* to discuss the *Foster Care Recruitment Program*
Postponed from October 24th
- 15.3. Document 114; Ordinance re: Parking -- 38 Hall st; Establish Handicap Parking
Filed October 18 2017

Attachments

16. RESOLUTIONS AND PROCLAMATIONS

- 16.1. PROCLAMATION – *Extra Mile Day*; November 1 2017

Attachment

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

NO SCHEDULE



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 31, 2017 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

NO SCHEDULE

19. ADJOURN

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

511
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

October 27, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Update on Haverhill's Free Cash, Capital Needs and Tax Rate

Dear Mr. President and Members of the Haverhill City Council:

Mayor James J. Fiorentini and City Auditor Charles Benevento will be at the October 31st City Council meeting to provide an update on free cash, capital needs and the tax rate.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

Mr. President and members of the City Council:

Our free cash has been officially certified by the Department of Revenue. We have \$10.8 million in free cash. This is an amazing turnaround from where we started with negative free cash a dozen years ago.

As you recall from our budget workshop on reserves, we have reserve policies on how much free cash and stabilization we should have. When free cash is below our standards, as it was for most of my time as Mayor, we work hard to cut expenses, increase our revenues and build up our reserves. We have done that over the years, made some painful and difficult decisions, and successfully built our reserves.

We also have a policy, a policy I never thought we would need, on what happens if our reserves are in excess of our policy. Our policy is that we reduce the tax rate and return some or all of our excess reserves to the people who paid the bill, the taxpayers of the city.

Tuesday night, I will be before you to discuss our free cash and to make recommendations and seek your input on the proper disposition of that free cash.

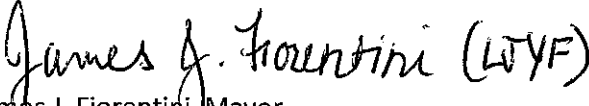
My overall broad recommendations are as follows:

1. The overwhelming bulk of this money should be saved for disposition in the upcoming budget. We do not yet know if we will obtain the \$2.4 million from the State, and we need to work hard to obtain it, and plan for if we do not;
2. Some of this money should be invested in our long term capital needs in the city. We need to carefully look at areas we can invest to improve the quality of life for our citizens such as improving sidewalks and roadways, two of the only things that our citizens can visibly see as a return on their tax dollars;
3. We should examine areas where we were planning to borrow money or lease items and, instead, seek to pay cash to reduce borrowing costs for the future;
4. While free cash should not be used for ongoing expenses, there are some very specific immediate gaps that need to be filled;
5. We should examine whether or not it is time to do a new long term master plan for our city that will regulate and control growth and where we want growth to occur. Our existing master plan is outdated and needs either an update or a new master plan;
6. We should return some of these funds to the taxpayers who have invested in our city, stayed with us in the most difficult of times and reduce the upcoming tax increase as our policy provides.

I am not planning on asking for a vote on Tuesday, but will seek your input and advice prior to presenting a more comprehensive proposal for the use of free cash. We need to be prudent, to look at all alternatives and all of our needs.

Again, the vast bulk of the money should be held for the upcoming budget.

Very truly yours,


James J. Fiorentini, Mayor

mayors_admin

From: dlssupport@dor.state.ma.us
Sent: Monday, October 23, 2017 12:23 PM
To: Assessors; Steve Gullo; Alicia Mcosker; Yenise Rozon; Mayor; Pat Martel; Charles Benevento; dlsitgroup@dor.state.ma.us
Cc: colburnb@dor.state.ma.us
Subject: Notification of free cash approval - Haverhill
Attachments: Haverhill FY17.pdf

Massachusetts Department of Revenue Division of Local Services

Christopher C. Harding, Commissioner

Sean R. Cronin, Senior Deputy Commissioner of Local Services

10/23/2017

NOTIFICATION OF FREE CASH APPROVAL - City of Haverhill

Based upon the un-audited balance sheet submitted, I hereby certify that the amount of available funds or "free cash" as of July 1, 2017 for the City of Haverhill is:

General Fund		\$10,866,937.00
Enterprise Fund	Water	\$4,497,762.00
Enterprise Fund	Sewer	\$493,803.00

This certification is in accordance with the provisions of G. L. Chapter 59, §23, as amended.

Certification letters will be emailed to the mayor/manager, board of selectmen, prudential committee, finance director and treasurer immediately upon approval, provided an email address is reported in DLS' Local Officials Directory. Please forward to other officials as you deem appropriate.

Sincerely,



Mary Jane Handy
Director of Accounts
Massachusetts Department of Revenue

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this mail in error please notify the postmaster at dor.state.ma.us.

COMMUNITY	Haverhill
FUND	Sewer

CASH	2,627,655
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Warrants Payable	135,276
Encumbrances	817,518
Expenditures	606,104

Upper Lake St sewer bett	(28,225)
Wastewater odor	(546,729)

TOTAL			493,803
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RETAINED EARNINGS - UNDESIGNATED	1,068,757
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<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Upper Lake St sewer bett	(28,225)
Wastewater odor	(546,729)

TOTAL	493,803
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FIXED ASSETS:

Total	-	-	-
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FIXED ASSET VARIANCE	-
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REVIEWED BY: Douglas G. Gault PLEASE SEE CERTIFICATION LETTER

DATE: 10/23/17 FOR DIRECTOR OF ACCOUNTS APPROVAL

COMMUNITY	Haverhill
FUND	Water

CASH

6,546,267

CURRENT LIABILITIES, DESIGNATIONS OF FUND BALANCE

62,323

993,012

993,170

TOTAL

4,497,762

RETAINED EARNINGS - UNDESIGNATED

4,497,762

ACCOUNTS RECEIVABLE (NET)

TOTAL

4,497,762

FIXED ASSETS:

CREDITS

FIXED ASSET VARIANCE

Bobbi Colburn

REVIEWED BY:

PLEASE SEE CERTIFICATION LETTER

DATE:

10/23/17

FOR DIRECTOR OF ACCOUNTS APPROVAL

SUBMITTED BY	Chuck Benevento	CITY/TOWN/DISTRICT	Haverhill
PHONE	978-374-2306	DATE RECEIVED	10/02/17
FIELD REP	Bobbi Colburn	DATE SUBMISSION COMPLETE	10/23/17

FREE CASH CALCULATION

BEGIN:

UNRESERVED UNDESIGNATED FUND BALANCE	14,035,303
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LESS:

PERSONAL PROPERTY TAXES RECEIVABLE	196,120
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REAL ESTATE TAXES RECEIVABLE	1,700,980
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OTHER RECEIVABLE, OVERDRAWN ACCOUNTS, DEFICITS

GF P-card payables	22,587	OCDETF Haverhill F	4,741
GF Soc sec withholding	574	SAFE grant FY15	520
GF state tax withholding	825	State 911 gr FY15	114,265
GF life ins withholding	21,437	MA mun police staffi	11,290
GF dental ins withholding	81,969	SAFE grant FY16	476
GF direct deposit	731	State 911 gr FY16	47,742
GF teacher union dues w/h	18	Water infras assess	39,964
GF income deferral w/h	152	FY16 Title I	25
Bureau of Justice Asst-Polic	6,456	MA 21st cent exem	1,000
JAG PD movie video&crime	32,825	MA 21st cent winter	10,154
JAG mobile office project	9,910	MA 21st cent summe	41
Title I	81,977	Kindergarten enhanc	10,183
Title I (school support)	1,561	Cashman field PARC	12,279
HSGI(formerly drop out pre'	21,215	HHS summer schoo	34,468
Mass 21st learning ctr(sumr	135	Trinity stadium impr	138,000
Title III LEP summer supt	63	Herbert Chase Trust	80,888
SPED 94-142 alloc	18,496		-
ER cat 2 grant 2	90,622		-
RTTT FY15	135	Additional Sheet	-
			897,724

FREE CASH VOTED FROM TOWN MEETING NOT RECORDED	-
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ADD:

DEFERRED REVENUE (CREDIT BALANCE +, DEBIT BALANCE -)	(373,542)
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60 DAYS TAX COLLECTIONS	-
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OTHER MISCELLANEOUS ADJUSTMENTS:

	-
	-
	-
	-

10,866,937

FREE CASH, JULY 1, 2017

Bobbi Colburn

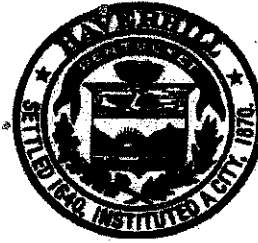
REVIEWED BY:

PLEASE SEE CERTIFICATION LETTER

DATE:

10/23/17

FOR DIRECTOR OF ACCOUNTS APPROVAL



6.1

CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

October 24, 2017

TO: Linda Koutoulas
Haverhill City Clerk

FROM: Stephen C. Gullo, MAA
Tax Assessor

SUBJECT: Communication from Stephen C. Gullo, Board of Assessors for the FY 2018
Classification Hearing

The Tax Classification Hearing for Fiscal Year 2018 will be held on Tuesday, November 14, 2017 in the Haverhill City Council Chambers at 7:00 P.M.

Hearing October 31 2017

DANIEL T. CHABOT
WILLIAM J. BARRON
GERARD R. LAFLAMME, JR.

ATTORNEYS
A T L A W

LAFLAMME, BARRON & CHABOT

A LIMITED LIABILITY PARTNERSHIP

114 KENOZA AVENUE
HAVERHILL, MASSACHUSETTS 01830

TEL 978/521-4737 FAX 978/373-6859

October 6, 2017

John A. Michitson, President
4 Summer Street
Haverhill, MA 01830

Members of the City Council
4 Summer Street
Haverhill, MA 01830

Dear Gentlemen:

Please be advised that I represent RB Asset Management, LLC who is the applicant of a project for the premises located at 127-133 Merrimack Street, Haverhill, MA. RB Asset Management, LLC has a binding Purchase and Sale Agreement to acquire the premises from its current owners and has, pursuant to the provisions of said Purchase and Sale Agreement, conducted numerous tests and conducted due diligence with a view towards obtaining all necessary permits and implementing the project. The project is located in Article XVI Waterfront District, Zone WD-C. The project intends to be created in the spirit of the goals set forth in WD-C. This zoning area does not require any variances, although there is an approval process required which will be presented to the City Council.

It is expected that the project will commence with a near total demolition of the existing structure. In its place, a new multi-use structure will be constructed. The new structure will consist of six stories which will be anticipated to have ground floor commercial space facing Merrimack Street. In total, there will be 43 units total, with 42 residential units and one commercial unit.

In regard to parking, an effort is already underway to secure agreed upon spaces in the adjacent parking lot owned by the City of Haverhill. The team retained by RB Asset Management, LLC will supply data to the City to support its requests.

There are ongoing conversations with the owners of abutting properties to obtain necessary construction access, and it is anticipated that this matter will be favorably resolved. There are existing utilities on both Merrimack Street and Howe Street adjacent to the project. The design of the building is such that utility access is possible from both Merrimack Street and Howe Street.

The applicant agrees to waive the statutory requirement for the City Council to hold a hearing on the matter within sixty-five days.

www.havlaw.com

ALL ATTORNEYS ARE ADMITTED IN MASSACHUSETTS.

MR. LAFLAMME IS ALSO ADMITTED IN NEW HAMPSHIRE. MR. CHABOT IS ALSO ADMITTED IN FLORIDA, NEW HAMPSHIRE AND MAINE.

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John A. Michitson, President
Members of the City Council
October 6, 2017
Page Two

The developer plans to provide the City Council with any necessary further information in a timely fashion as needed.

Sincerely,



William J. Barron

WJB:hfa

CC: William Pillsbury
Richard Osborne

IN CITY COUNCIL: October 17 2017

VOTED: that COUNCIL HEARING BE HELD OCTOBER 31 2017

Attest:

City Clerk



Haverhill

Linda L. Koutoulas, City Clerk
City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com
October 27 2017

To: City Councillors

From: City Clerk's Office

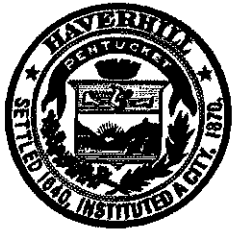
Re: Application-Documnt 113, Petition from Attorney William Barron for applicant RB Asset Management LLC requesting Hearing for project for the premises at 127-133 Merrimack st located in the Waterfront District Zone WD-C; consisting of a six story building with 42 residential units and one commercial unit on the ground floor

Project Reference - Attorney William Barron for applicant RB Asset Management LLC; with project located in the Waterfront District Zone WD-C; 127-133 Merrimack st

Street Location - 127-133 Merrimack st

***Public Hearing-Tuesday, October 31 2017**

Enclosed please find reports as received from the various Departments with respect to this Special Permit



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

October 27, 2017


**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: 127-133 Merrimack Street – Application-Document 113

Representatives for this project have met with other City Departments and I to ensure the project is being developed to meet all of our standards and codes. The plans already include two items that I believe necessary, buffer plantings for the adjacent Bank property and rebuilt cement concrete sidewalks across the frontage. Additionally, at our recommendation they have revised their demolition sequencing to not require a lane shutdown on Merrimack Street (as was originally envisioned). I therefore have no objection to the project and look forward to Site Plan review of the project should Council approval be given.

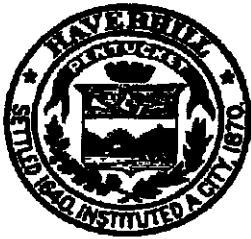
Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Pillsbury, Cox



James J. Fiorentini
Mayor

William F. Laliberty
Fire Chief

Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy
Lieut. Roger E. Moses
Insp. Johnathan W. Pramas
Insp. James Graham



4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

October 26, 2017

Linda L. Koutoulas
4 Summer Street, room 118
Haverhill, MA 01830

Re: Project Location Waterfront District Zone WD-C 127-133 Merrimack St

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following additional comments:

- **This project consists of a six story building with 42 residential units and one commercial unit on the ground floor**
- **Building Demolition/Hot work permits must be obtained from the Fire Department**
- **Follow requirements set forth in 527 CMR 1 Chp. 16 Safeguarding Construction, Alteration, and Demolition Operations**
- **Submittal of Tier 1 construction Documents relating to Fire Protection Systems These documents are to be provided before any permits are issued**
- **NFPA 241 Construction Safety Plan must be submitted**
- **Fire Protection systems to be installed and maintained in service a minimum of 1 floor below construction zone**

Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements. Fire Department reserves the right to make additional comments.

Respectfully,

Eric M. Tarpy
Deputy Fire Chief
Haverhill Fire Prevention Division

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

10/11/17
CITY HALL, ROOM 400
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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October 27, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Lauren Muise – Haverhill Historic Commission

Dear Mr. President and Members of the Haverhill City Council:

I hereby nominate Lauren Muise, 57 Monument Street, Haverhill, as a member of the Haverhill Historic Commission. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2018.

Very truly yours,



James J. Fiorentini
Mayor

JJF/lyf

cc: Andrew Herlihy

City of Haverhill

Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Lauren Muise
Home address 57 Monument St. Haverhill MA
Phone number 978.457-0051
Business number 978.646-3443
Email Lmuise66@hotmail.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

<input type="checkbox"/> Bike Haverhill	<input type="checkbox"/> Council on Aging
<input type="checkbox"/> Board of Assessors	<input type="checkbox"/> Council on youth Needs
<input type="checkbox"/> Board of Health	<input type="checkbox"/> Cultural Council
<input type="checkbox"/> Board of Registrars	<input type="checkbox"/> Development and Industrial Commission
<input type="checkbox"/> Bradford Common Historic Dist. Commission	<input type="checkbox"/> Downtown Parking Commission
<input type="checkbox"/> Brightside Committee	<input type="checkbox"/> Energy Taskforce
<input type="checkbox"/> Brownfields Committee	<input type="checkbox"/> Forestry Management Committee
<input type="checkbox"/> Community Affairs Adv. Board (CAAB)	<input type="checkbox"/> Friends of the Bradford Rail Trail
<input type="checkbox"/> Commission on Disability	<input type="checkbox"/> Harbor Commission
<input type="checkbox"/> Community Action Commission	<input checked="" type="checkbox"/> Haverhill Historic Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Haverhill Housing Authority

Park and Recreation Commission

- ☐ Planning board
- ☐ Public Private Partnerships Committee
- ☐ Recycling Adv. Committee
- ☐ Rte. 110 Park Advisory Committee
- ☐ Rock's Village Historic Dist. Comm.
- ☐ Storm Water Adv. Committee

Technology Adv. Task Force

- ☐ Veterans Memorial Ice Rink Adv. Comm.
- ☐ Vision Committee
- ☐ Washington St. Historic Dist. Comm.
- ☐ Water/ Wastewater Rating Board
- ☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

My interest in serving on the Haverhill Historical Commission stems from my deep love of history, genealogy & the city itself. In terms of social and economic advancements in the city, I believe it is important to have a healthy balance between what & who we were in the past and what we strive to be in the future. I would like to aid and assist preserving our history and educate new & future generations of it's richness and meaning to their lives.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

After graduating high school in 1984, I went to work in the logistics field, where I have remained. I have worked as a Logistics & Distribution Manager at various manufacturing companies including USM/Hudson which was located on Stevens Street. In my corporate management positions I am responsible for budgets, supply materials, training, public speaking and continuous improvement activities. I believe all of these skills would be of use. I am also a genealogist with a deep personal history in Haverhill & the towns & cities that were once part of "Old Newbury".

- See Attached.

- Continued

I am a member of the DAR, First Settlers of Newbury and a Mayflower descendant and as such I have done a lot of Research in Essex County.

I am also involved in various Veterans initiatives and have forged deep friendships with notable elders of Haverhill such as John Katsaros and the late Barney Gallagher. Which has given me insight to 20th century Haverhill.

I enjoy people and learning things each and every day. I am currently pursuing a Business Degree at SNHU in there online program

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

N/A		

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☐ 1 hour/ week ☐ 2-4 hours/week ☒ 4-6 hours/week + ☐ other; specify

Additionally, please indicate your availability ☒ AM ☒ AFTERNOON ☒ PM

My schedule is flexible. My children are all grown and my job is flexible.

5. How did you hear about the vacancy on this City Board, Committee or Commission?

- ☐ City Hall Information Board
☐ Council, Board, Committee or Commission Meeting
☐ Newspaper
☒ City Website
☐ Word of Mouth
☐ Other; specify _____

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X [Signature]

Date 10/20/12

Lauren I. Muise
57 Monument Street
Haverhill, MA 01832
Tel: 978-457- 0051 ~ Email address: lmuise66@hotmail.com

Summary: Experienced in all phases of International and Domestic logistics and distribution, stockroom operations, planning and customer service. Proven record of strong leadership in the areas of rate negotiations, process improvement strategies and global team leadership.

Synventive Molding Solutions **Peabody, MA 01960** **Nov 2016 – Present**
Logistics Manager, BES Representative North America, DECA

In addition to responsibilities of Logistics Manager and DECA, my role expanded to include our Corporate Lean Manufacturing and Continuous Improvement management initiatives. In this role I am responsible for conducting improvement events such as Kaizens, 6S, and SMED throughout the North American organization.

Logistics Manager, DECA

Established process and daily global shipping from all three Synventive manufacturing plants to North American customer base and importing global material from Synventive overseas supply chain. Responsible for all shipping, receiving, import, export, crating and stockroom operations at Peabody MA plant. Manage inventory of 3 million dollars.

- Designed and implemented global logistics plan when company moved to a global manufacturing vision, including a consolidation warehouse in Mississauga Ontario
- Worked with Synventive master scheduling to better assign manufacturing plants to maximize profit regarding actual vs. volume weight costs
- Wrote and facilitated various transportation RFQ's resulting in +\$80k in savings and increased services
- Redesigned heavy weight packing/crating, resulting in +\$10k/year in materials, soft cost savings and reduced damage instances from 90% to 99.97% and created safer work environment. Crating design and procedures also adopted by German and Chinese manufacturing plants
- Implemented comprehensive cycle count program and improved inventory accuracy from 83% to 99.6%
- Implemented interface between UPS Worldship program and ERP system to not only populate tracking numbers to internal online sales orders, but also send auto generated emails informing customers that their order shipped and tracking information
- Improved on-time delivery of major systems from 83% to 98%
- Redesigned shipping floor and stockroom floor plans for better flow and efficiency
- Member of Global ERP implementation team, and subsequent updates and improvements, Peabody plant
- Conceived, designed and implemented barcoding system for Logistics functions
- Responsible for implementing and maintaining export and import procedures to adhere to US Customs regulations
- Completed six management improvement courses held by Crestcom "Bullet Proof Manager" program
- Participated in various Kaizen events and supported continuous improvement globally

Comverse Ltd **Wakefield, MA 01880** **Oct 2005 – Nov 2007**
Import/Export Transportation Manager

Responsible for re-establishing position in America Headquarters after 3 years of function being controlled in Tel Aviv Headquarters. Set up procedures for import, export, RMA, domestic deliveries, letters of credit and insurance processes. Attended training in Tel Aviv for two weeks in order to fully understand Comverse process and make well informed decisions regarding product understanding and blending Israeli/American procedures. Established US freight companies through significant bid process.

- Supervised shipping and receiving dock, utilizing contract labor
- Re-designed custom crating for our system shipments, making the crates re-usable. Presented idea in person to Tel Aviv management and gained their support and assisted in changing their system as well. This change effectively saved the company +\$150,000 and also further compliance with ISO 14000 requirements. Awarded the Global Efficiency Award from Tel Aviv Headquarters.
- Created and oversaw bid process for U.S freight vendors, incorporating specialized handling requirements. Contract awarded February of 2007, and reduction of over \$50,000 in freight savings already realized
- Responsible for all American and Canadian deliveries of orders originating in the USA and Israel
- Developed SOP for specialized delivery process for our major systems.
- Implemented monthly and quarterly distribution matrix, tracking all facets of Comverse distribution and delivery
- Revamped import process and eliminated incorrect customs entries and brought Comverse into line with current US customs regulations.

Lauren I. Muise ~ Page Two

Education: Associates Degree Business Management, Southern New Hampshire University, In Process
NSAI ISO 9001 Certified Internal Auditor
ISO14001 Environmental Policy training
Diversity in the workplace training
Promoting Positive Workplace Environment training
Barnes Group Manager and Supervisor training
Barnes Group BES Global Quality initiative training

References: Upon request

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

10.1.12
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

October 27, 2017

City Council President John Michitson & Members of the City Council

RE: Cultural Council Appointment

Dear Mr. President and City Council Members:

I hereby am appointing Alejandro Zayas, 1253 River Street, Haverhill. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2018.

Very truly yours,



James J. Fiorentini
Mayor

JJF/lyf

cc: Ruby Lyons, Chair, Haverhill Cultural Council
Letriah Masters

City of Haverhill

Massachusetts

Monday
10/23
11:00 AM



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Alejandro Zaups

1253 River St Haverhill

Home address ~~1874 28th St Haverhill MA 01830~~

Phone number 1-516-400-6808

Business number 1-978 683 6033

Email AlejandroZaups@usa.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | |
|---|--|
| <input type="checkbox"/> Bike Haverhill | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Board of Assessors | <input type="checkbox"/> Council on youth Needs |
| <input type="checkbox"/> Board of Health | <input checked="" type="checkbox"/> Cultural Council |
| <input type="checkbox"/> Board of Registrars | <input type="checkbox"/> Development and Industrial Commission |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Downtown Parking Commission |
| <input type="checkbox"/> Brightside Committee | <input type="checkbox"/> Energy Taskforce |
| <input type="checkbox"/> Brownfields Committee | <input type="checkbox"/> Forestry Management Committee |
| <input checked="" type="checkbox"/> Community Affairs Adv. Board (CAAB) | <input type="checkbox"/> Friends of the Bradford Rail Trail |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Harbor Commission |
| <input checked="" type="checkbox"/> Community Action Commission | <input type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Haverhill Housing Authority |

☐ Park and Recreation Commission

☐ Planning board

☐ Public Private Partnerships Committee

☐ Recycling Adv. Committee

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Storm Water Adv. Committee

☒ Technology Adv. Task Force

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Vision Committee

☐ Washington St. Historic Dist. Comm.

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

Since a very young age my Passion for Community has been my Day to Day motivation. When I Struck in the ~~then~~ Three Kings Parade it was just a Parade. Since I took over the NYC Three Kings Day Parade is not just a Parade but where family that can't afford gift could come get gift for there Childrens. NYC Three Kings Day Parade gives out more than 15 thousand toys on Jan 6 of every year. I have invided stars like JLo, Marc Anthony, Ricky Martin, Rocio Diaz, Zach & Cody Martin, Mariska Hargitay, & Brian Williams. I will Put my all on any Committee I sit on.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

In high school I was blessed to be the first student on the Chancellors Committee together with City officials & New York City Mayor. Since then I have a Passion for Community. I Became Executive Director of New York Three Kings Day Parade, Puerto Rico State Parade & Festival of NY, Hispanics Committee & El Carnaval Del Barrio. I was honor with the title Executive Administrator to NYC mayoral candidates campaign. Today I'm a member of New York State Chaplain Task Force, Chaplain & Haverhill Police Department, Auxiliary Police officer.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected	Office	Term Expired
2007	NYC Chancellor Committee	2009
2009	New York State Chaplain Task Force	2019

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☐ 1 hour/ week ☐ 2-4 hours/week ☐ 4-6 hours/week any Day/Time other; specify

Additionally, please indicate your availability ☒ AM ☒ AFTERNOON ☒ PM

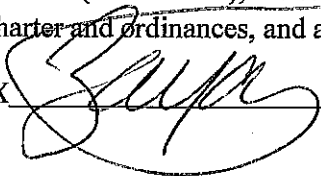
I work as a General manager for Speedway LLC
my schedule is very flexible. my hours are normally
8am-1pm M-F only.

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☐ City Hall Information Board
☐ Council, Board, Committee or Commission Meeting
☐ Newspaper
☒ City Website
☐ Word of Mouth
☐ Other; specify _____

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X



Date 10/3/17

PA
\$50
012141



11.1

October 17, 2017

Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce is pleased to bring back the Downtown Haverhill Christmas Stroll. This year's holiday celebration will take place on Saturday, December 2, 2017, from 2:00 -6:00 p.m.

This year's celebration will continue to focus on promoting downtown businesses and non-profit organizations, encouraging patrons to explore and shop with local retailers and restaurants. Throughout the afternoon there will be activities including face painting, cookie decorating and a visit to Santa's Village. To promote the spirit of the season, a saxophone quartet will perform holiday songs and music. The highlight of the event will be Santa's arrival to light the Christmas tree. This will take place at 5:30 p.m. and we invite all of you to join us for the tree lighting in Washington Square.

We hope you will agree that this will be a fun filled event for Haverhill and respectfully request that you approve the following:

1. Use of Merrimack Street from White's Corner to Washington Square on December 2nd, 2017, from 12:00 p.m. to 7:00 p.m. allowing one hour before and one hour after for setup and cleanup of the area. We also request Emerson Street close to Bailey Boulevard from 4:30 p.m. until 7:00 p.m. on the same day.
2. Permission to place signs at intersections throughout the city to promote the event.
3. Waiver of city vendor fees for this event.
4. Permission to use the city stage in Goecke Parking Lot (lower lot) during the event.
5. Permission to use the electricity from the Haverhill Housing Authority to light the Christmas tree and electricity located in Goecke Park.

We will attend the October 31, 2017 meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Beverly Donovan
President & CEO

cc: Honorable Mayor James Fiorentini



October 17, 2017

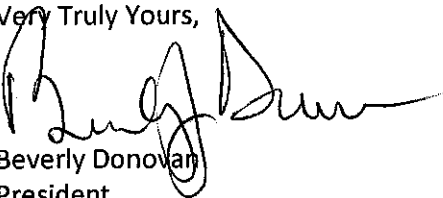
Haverhill City Council
City Hall - 4 Summer Street
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce requests the Event Permit Fee of \$500 be waived for the 25th Annual Christmas Stroll, which will take place on Saturday, December 2nd, 2017, from 2:00 PM – 6:00 PM.

Melissa Seavey, Events Coordinator, will be attending the October 31st meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,



Beverly Donovan
President

cc: Honorable Mayor James Fiorentini

Enc.



Board Officers, Executive Committee, Directors & Chamber Staff

Chairman of the Board

Paul Magliochetti
Sheehan, Schiavoni, Jutras, and Magliochetti,
LLP

Vice Chair

Brad Howell
Career Resources Corp

President

Beverly Donovan
Greater Haverhill Chamber of Commerce

Treasurer

Steven Stewart
Pentucket Bank

Immediate Past Chair

Eric LaFleur
Northeast Computer Services, LLC

Secretary

Kelley Contarino
Align Credit Union

Executive Committee

Thomas Mortimer
Haverhill Bank

Executive Committee

Mary Ellen Lawlor
Servpro of Greater Haverhill Newburyport
Align Credit Union

Directors

John G. Albert
Home Health VNA – Merrimack Valley
Hospice – HomeCare, Inc.

Doug Hall
HMF Printing

Elaine Barker
Paper Potpourri

Bradley Howell
Career Resources Corporation

Matt Belfiore
HC Media

Matthew Juros
Fishbrook Design Studio

John Chemaly
Trinity E.M.S

Jeff Linehan
Diversified Business Systems

Steve Flynn
Nunans Florist and Greenhouses

Robin McConnell
Lowell Five



Jason Petrou
Clean Energy Organics(CEO)

Gregory Shaw
Pentucket Bank

Jean Poth
Northern Essex Community College

Joseph Soucy
Modern Woodman of America

Carol Reebenacker
Agera Energy

James Traver
James Page Insurance Company

John Sarro
Pentucket Medical Associates

Mark Van Weelden
Convanta

John Schroeder
Primary Design

Sonya Vartabedian
The Eagle-Tribune

Chamber Staff

Beverly Donovan, President & CEO
email: beverly@haverhillchamber.com

Melissa Seavey, Events Coordinator
email: melissa@haverhillchamber.com

Hillary Rogers, Membership and Media Coordinator
email: hillary@haverhillchamber.com

Elizabeth Morrow, Business Development and Operations Specialist
email: Elizabeth@haverhillchamber.com

Joan Torla, Bookkeeper
email: bookkeeping@haverhillchamber.com

**Greater Haverhill
Chamber of Commerce**
80 Merrimack Street, 2nd Floor
Haverhill, MA 01830
(978) 373-5663 / Fax (978) 373-8060
email: info@haverhillchamber.com
www.haverhillchamber.com

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 28 2016

GHCC ARTS AND EDUCATION FOUNDATION
INC
80 MERRIMACK STREET 2ND FLOOR
HAVERHILL, MA 01830-0000

Employer Identification Number:
81-1432206

DLN:
26053670002626

Contact Person: ID# 31954
CUSTOMER SERVICE

Contact Telephone Number:
(877) 829-5500

Accounting Period Ending:
June 30

Form 990-PF Required:
Yes

Effective Date of Exemption:
November 18, 2015

Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

Name of Organization: The Greater Haverhill Chamber of Commerce

Address of Organization: 80 Merrimack Street, 2nd Floor, Haverhill, MA 01830

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

25th Annual Christmas Stroll

Date of Event: December 2, 2017 Time of Event: 2:00 - 6:00 p.m.

Location of Event: Downtown Haverhill (Merrimack St. and Washington Square) Outdoor

Indoor:	Outdoor:
---------	----------

Name and Address of the Owner of the Property: _____

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 5,000 - 10,000

Number of Parking Spaces available on Site: Public Parking

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: ☒ Denied: Bonnie Dupresne

Comments/Conditions/Requirements: Conditionally / outside vendors
most submit applications + other documents
as required by food code - Haverhill licensed
businesses need to inform dept of participation

Building Inspector:

Reviewed: _____ Approved: ☒ Denied: _____

Comments/Conditions/Requirements: Approved 10/20/17

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: 10/24/17 Approved: OKed w/CT Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: 10/24/17 Approved: OK Denied: _____

Comments/Conditions/Requirements: CALL for Inspection of

TRAIL Prior to use Pyo

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

APPROVALS: ✓

Fire Chief: *William F. Laliberty*

Reviewed: ☒ Approved: WFL Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

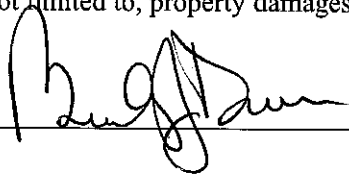
Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization:



Date: 10/18/17

Signature Witnessed By: _____

Date: 10/18/17

City Council will hear this request for application on:

Tues., Oct. 31, 2017 at 7:00 p.m.

(date)

(time)

Applicant must attend: Yes X No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

APPROVALS:

Fire Chief:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Recreational Director: Required for all recreational facilities:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Police Chief:

Reviewed: 10/23 Approved: ✓ Denied: _____

Comments/Conditions/Requirements: 5 Detain officers needed

Health Inspector/Board of Health:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Building Inspector:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____

Public Works Director:

Reviewed: _____ Approved: _____ Denied: _____

Comments/Conditions/Requirements: _____



24 7300
C.C. 10/25

Haverhill

11.5.13.1

City Clerk's Office, Room 118
Phone: 978-420-3623 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date 10-24-17

The undersigned respectfully asks to receive a license to conduct business in the City of Haverhill as a:

☒ Hawker or Peddler 211 Farrwood dr ☐ Employee of a Hawker or Peddler

NAME: Thomas Clark SIGNATURE: Thomas Clark

ALL MERCHANDISE TO BE SOLD: HOT DOGS, Sausages, Tonic, water

MONTH(S): 12 months DAY(S)/TIME(S): 10 AM - 9 PM 12 PM 2 AM

S - W Thurs. - Sat.

LOCATION (CHECK ONE):

- | | |
|--|---|
| <input checked="" type="checkbox"/> New - Fixed Location | <input checked="" type="checkbox"/> New - Mobile Cart |
| <input type="checkbox"/> Renewal - Fixed Location | <input type="checkbox"/> Renewal - Mobile Cart |
| <input type="checkbox"/> Seasonal - Fixed Location | |

IF FIXED LOCATION, SELECT ONE BOX:

- | | |
|---|---|
| <input type="checkbox"/> Bradford Common | <input type="checkbox"/> Riverside Park |
| <input type="checkbox"/> GAR Park | <input type="checkbox"/> Swasey Park |
| <input checked="" type="checkbox"/> Other: <u>Columbus Park</u> | <input type="checkbox"/> Washington Square |
| <input type="checkbox"/> Outside Haverhill Stadium @
Lincoln/Nettleton Ave | <input type="checkbox"/> Winnekenni Area, Route 110 |

Fee: \$ _____
Bond on File

*Note: Recommended hours
of 2 PM to 12 AM Monday - Sunday*

Department Use ONLY			
<u>[Signature]</u> Police Chief	<u>10/26/17</u> Date	_____ Health Inspector	_____ Date
_____ Wire Inspector	_____ Date	<u>[Signature]</u> Rec Director (Stadium Only)	_____ Date

In Municipal Council, _____

Attest: _____, City Clerk

Please Complete the Back side of this form.

201700127400804HAYCITYC

Effective Date: September 14th, 2017

Western Surety Company

LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 63347234That we, Thomas G Clark

of Haverhill, State of Massachusetts, as Principal,
and WESTERN SURETY COMPANY, a corporation duly licensed to do surety business in the State of
Massachusetts, as Surety, are held and firmly bound unto the

City of Haverhill, State of Massachusetts, as Oblige, in the penal

sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),
lawful money of the United States, to be paid to the Oblige, for which payment well and truly to be made,
we bind ourselves and our legal representatives, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the Principal has been
licensed Vendor City of Haverhill

by the Oblige.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply
with the laws and ordinances, including all amendments thereto, pertaining to the license or permit
applied for, then this obligation to be void, otherwise to remain in full force and effect until
September 14th, 2018, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing, by First Class
U.S. Mail, to the Oblige and to the Principal at the address last known to the Surety, and at the expiration
of thirty-five (35) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety
shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said
date. Regardless of the number of years this bond shall continue in force, the number of claims made
against this bond, and the number of premiums which shall be payable or paid, the Surety's total limit of
liability shall not be cumulative from year to year or period to period, and in no event shall the Surety's total
liability for all claims exceed the amount set forth above. Any revision of the bond amount shall not be
cumulative.

Dated this 14th day of September, 2017.

Principal

Principal

WESTERN SURETY COMPANY

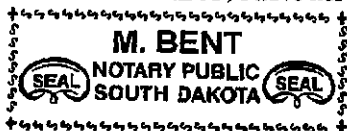
By Paul T. Bruffat
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

On this 14th day of September, 2017, before me, the undersigned officer, personally appeared Paul T. Bruflat, who acknowledged himself to be the aforesaid officer of WESTERN SURETY COMPANY, a corporation, and that he as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as such officer.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.



M. Bent
Notary Public — South Dakota

My Commission Expires March 2, 2020

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partners)

STATE OF _____ }
COUNTY OF _____ } ss

On this _____ day of _____, before me personally appeared _____, known to me to be the individual _____ described in and who executed the foregoing instrument and acknowledged to me that _____ he _____ executed the same.

My commission expires _____

Notary Public

STATE OF _____ }
COUNTY OF _____ } ss

ACKNOWLEDGMENT OF PRINCIPAL
(Corporate Officer)

On this _____ day of _____, before me personally appeared _____, who acknowledged himself/herself to be the _____ of _____, a corporation, and that he/she as such officer being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing the name of the corporation by himself/herself as such officer.

My commission expires _____

Notary Public

 Western Surety Company

License or Permit No. _____

LICENSE AND PERMIT
BOND
As

of _____

State of _____

Name of Applicant _____

Address _____

Filed _____

Approved this _____

day of _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Vendor City of Haverhill

bond with bond number 63347234

for Thomas G Clark

as Principal in the penalty amount not to exceed: \$ 5,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 14th day of September, 2017.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

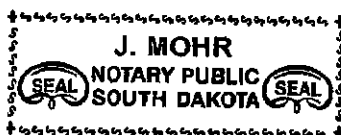
Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 14th day of September, 2017, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.





CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



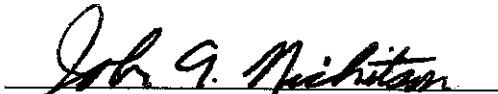
CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

1411
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

October 18, 2017

TO: Members of the City Council:

Council President Michitson and Councillor Vargas wish to introduce the Mass Innovation Nights in Haverhill event planned for January 17th.


Council President John A. Michitson


Councillor Andres Vargas 651-

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
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HAVERHILL, MASSACHUSETTS 01830-5843

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October 17, 2017

TO: Mr. President and Members of the City Council:

Councilor Sullivan would like to introduce Melissa Seavey, Events Coordinator, Greater Haverhill Chamber of Commerce, to discuss the Christmas Stroll and the waiving of fees.

City Councillor Thomas J. Sullivan

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
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VICE PRESIDENT
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October 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Macek requests a discussion on the need for the appointment of a Master Plan Review Committee in order that an updated Master Plan be enacted to establish future goals and planning for the City.


City Councillor William J. Macek

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

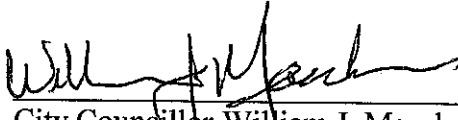
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www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

October 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Macek requests a discussion in regards to the need to address local regulations relative to Recreational Marijuana.


City Councillor William J. Macek

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
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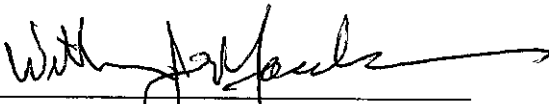
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citycncl@cityofhaverhill.com

October 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Macek requests a discussion to formally propose that a review be made to seek to expand Commercial and Industrial Zoning areas.



City Councillor William J. Macek

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
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October 23, 2017

TO: Mr. President and Members of the City Council:

Councillor Melinda Barrett requests an update on the maintenance of the Rep. Dempsey boardwalk and the Mayor James Fiorentini rail trail.


City Councillor Melinda Barrett

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
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HAVERHILL, MASSACHUSETTS 01830-5843

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citycncl@cityofhaverhill.com

October 26, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests discussion regarding Haverhill residents speaking at City Council meetings.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
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October 26, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests street light at Primrose Street school bus lot.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
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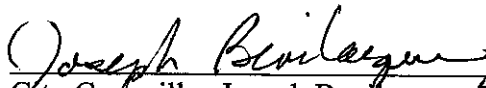
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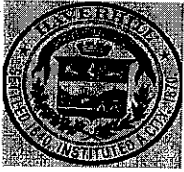
October 27, 2017

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests recognition of Dale Rogers, Dana DeFranco and Cheryl Folk for The American Dog Show, Bradford Common.


City Councillor Joseph Bevilacqua

44-D



Document 44-D

1511

CITY OF HAVERHILL

In Municipal Council October 17 2017

ORDERED: That \$1,172,700 is appropriated to pay costs of window replacement and masonry repairs at the Police Station, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days
Attest:

City Clerk



Gale Associates, Inc.
163 Libbey Parkway | Weymouth, MA 02189-0004
P 781.335.6465 F 781.335.6467
www.galeassociates.com

September 22, 2017

Deputy Chief Anthony Haugh
Haverhill Police Department
40 Bailey Boulevard
Haverhill, MA 01830

Re: 95% Design Submission for the
Phase II Select Window Replacement, Masonry Repairs
and Associated Work at the Haverhill Police Station
Haverhill, MA
Gale JN 827003

Dear Deputy Chief Haugh:

In accordance with our agreement, Gale Associates, Inc. (Gale) has enclosed electronic files of the 95% design submission documents for the above referenced project. This submission includes front end, Division One and technical specifications related to the above referenced project, as well as a full-size PDF set of the contract drawings. Three (3) hard copies will be provided to the Haverhill Police Department (HPD) or the City of Haverhill (Haverhill) under a separate cover.

In the attached 95% contract drawings and specifications, Gale has revised the project's scope of work based on the lessons learned from working on the first phase of the Select Window Replacement, Masonry Repairs, and Associated Work project. Additionally, Haverhill's non-technical front end documents, taken from the first phase of the project, are included within the specifications. They have been updated to include the scope of work, but still require some additional input from Haverhill. Please review and note any desired changes to the front-end documents, and if comments are provided to Gale by October 13, 2017, Gale will be able to advertise the project on October 20, 2017 and will update the bid schedule accordingly.

HPD has requested that the windows for the second phase match the windows used for the first phase of construction to keep a similar aesthetic and for manufacturer warranty purposes. Gale has included a proprietary metal window and curtain wall specification section identifying the windows color and manufacturer used during the first phase of construction. Please provide Gale with an acceptance letter indicating that Haverhill has approved the proprietary window specifications, prior to the project going out to bid. Specifically, Gale will need HPD/Haverhill to acknowledge that due to the repeat issues and concerns associated with this building, and hardship it has caused the building occupants, HPD/Haverhill are directing Gale to provide the proprietary documents to provide a single source manufacturer should any future issues be encountered with the windows.

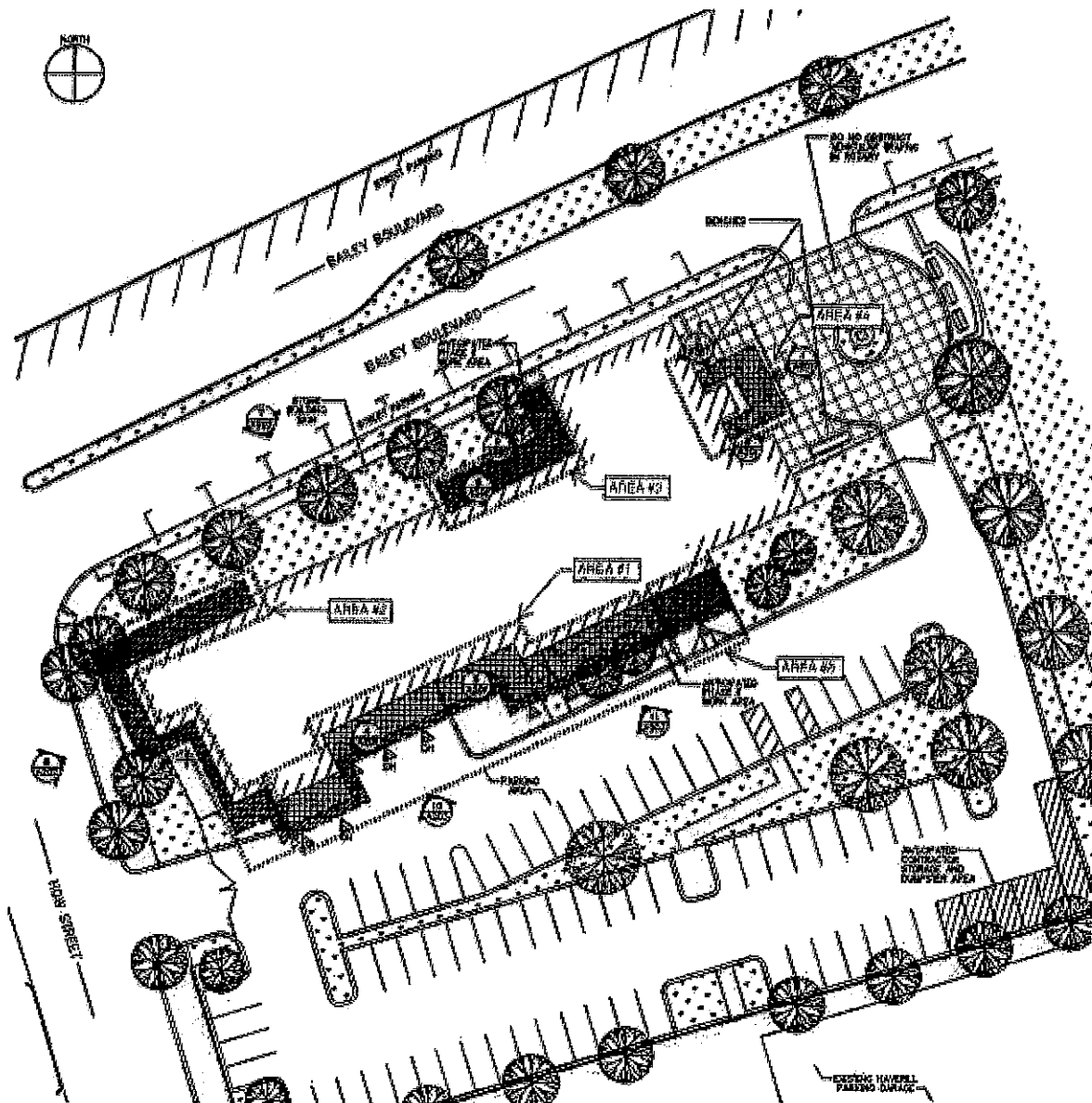
The enclosed documents include a preliminary cost estimate for the removal and replacement of select window and door units on the building and associated masonry repairs. Due to potential budgeting concerns, the estimated construction cost of the proposed work has been divided into the following five (5) different scope of work areas.

CELEBRATING 50 YEARS

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Scope of Work Area	Estimate Construction Cost	Recommended Budget with 10% Contingency
Area 1	\$307,700.00	\$338,500.00
Area 2	\$272,500.00	\$299,800.00
Area 3	\$278,400.00	\$306,300.00
Area 4	\$124,300.00	\$136,800.00
Area 5	\$83,000.00	\$91,300.00
Subtotal	\$1,065,900.00	\$1,172,700.00

Please refer to the diagram below for Approximate location of Scope of Work Areas



Deputy Chief Anthony Haugh
Phase II Select Window Replacement, Masonry Repairs and Associated Work
Haverhill Police Station
95% Design Submission
September 22, 2017
Page 3



Two (2) alternate scopes of work locations, totaling an additional \$31,000.00, were included within the estimate should additional funding be available. Please note that these costs are preliminary in nature and should not be used for sensitive budgeting purposes. Please refer to the attached cost estimate and Work Area diagram for additional information.

As with the previous phase, please note that the proposed scope of work does not include wide scale removal and replacement of deteriorated interior finishes caused by previous moisture infiltration, nor does it include wide scale renovations to the masonry walls and associated flashings beyond the immediate window repairs. Interior finish repairs will be limited to the areas affected by the removal and replacement of the window systems.

Thank you for your attention. Please confirm your availability to discuss the proposed scope of work, bid schedule and any questions you have regarding the attached documents once you have had a chance to review them. Should you have any questions or comments, please do not hesitate to contact me at this office.

Best regards,

GALE ASSOCIATES, INC.

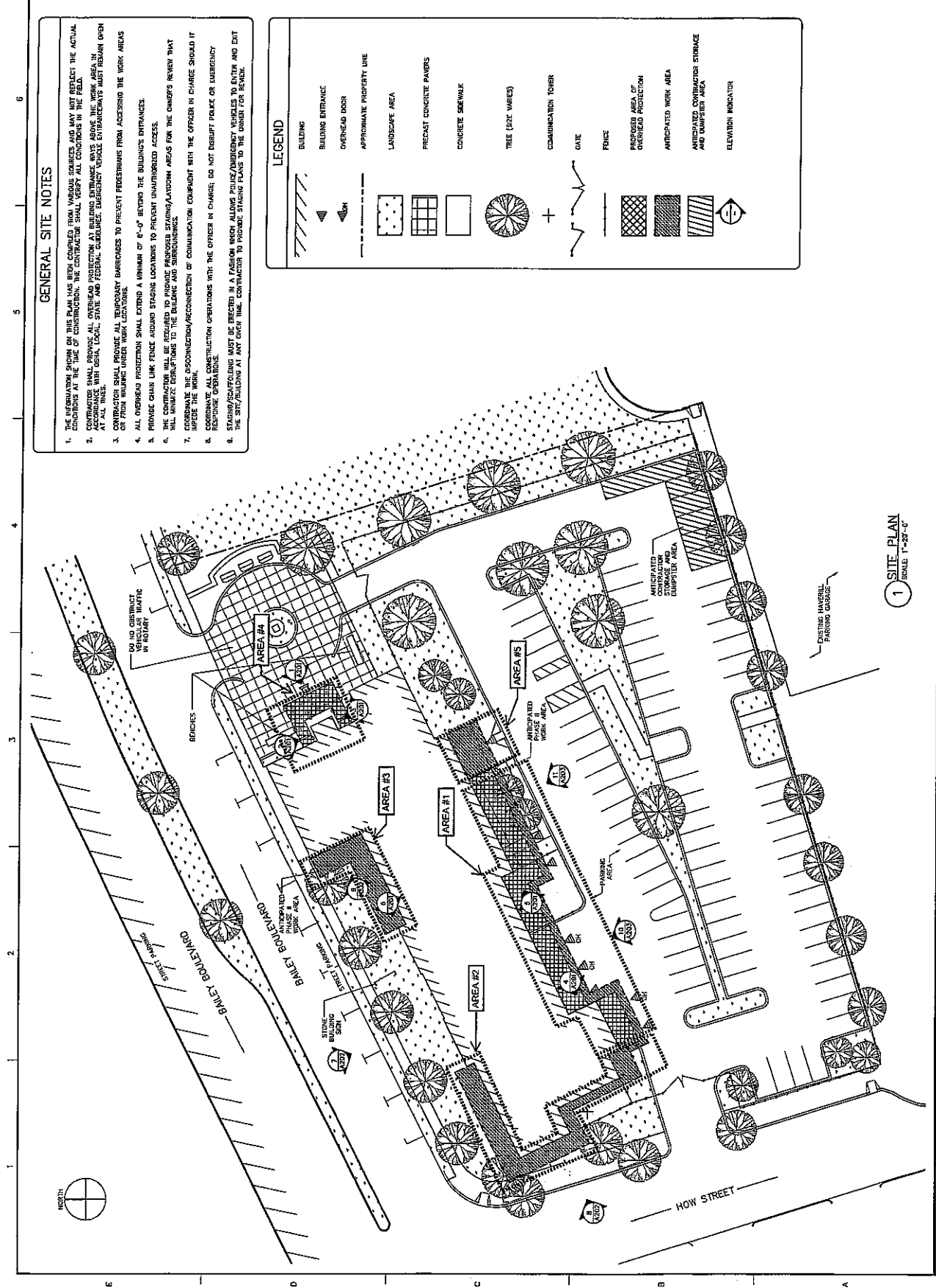
Alan C. Pinciario/dmk

Alan C. Pinciario, Assoc. AIA
Senior Staff Designer

ACP/dmk
Attachments

cc: Mr. Steve Bucuzzo – Haverhill
Officer Scott Ziminski – HPD
Mr. Christopher Musorofiti – Gale

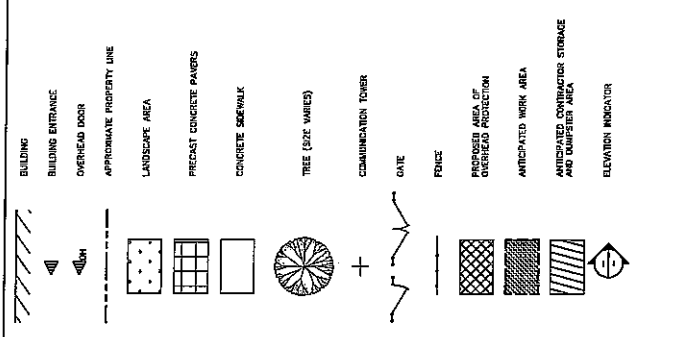
PRELIMINARY COST ESTIMATE		DATE PREPARED: September 22, 2017			
ACTIVITY AND LOCATION: Phase II: Window Replacement and Masonry Repairs at the Haverhill Police Station, Haverhill, MA		IDENTIFICATION NUMBER: I:\827003\02 Design\Cost Estimate\827003 Haverhill PD CE Windows & Masonry 2017 0822 KRC.xlsx			
PREPARED FOR: Haverhill Police Department 40 Bailey Boulevard Haverhill, MA		ESTIMATED BY: KRC		CHECKED BY: ACP/CM	
		STATUS OF DESIGN: 95% Submission		PROJECT #: 827003	
RECOMMENDED SCOPE OF REPAIRS					
DESCRIPTION	AREA 1 BASE BID	AREA 2 BASE BID	AREA 3 BASE BID	AREA 4 BASE BID	AREA 5 BASE BID
Staging/Protection	\$35,700	\$35,700	\$23,600	\$12,100	\$12,100
Masonry Repairs	\$103,840	\$102,255	\$108,964	\$66,800	\$22,500
Window Replacement	\$121,070	\$92,902	\$103,326	\$26,322	\$35,670
Subtotal Direct Costs	\$260,700	\$230,900	\$235,900	\$105,300	\$70,300
Bonds & Insurance (3%)	\$7,821	\$6,927	\$7,077	\$3,159	\$2,109
Overhead & Profit (15%)	\$39,105	\$34,635	\$35,385	\$15,795	\$10,545
Estimated Construction Budget Per Area	\$307,700	\$272,500	\$278,400	\$124,300	\$83,000
Total Estimated Construction Budget					\$1,065,900
Construction Contingency (10%)	\$30,770	\$27,250	\$27,840	\$12,430	\$8,300
Total Estimated Construction Budget Per Area with Contingency	\$338,500	\$299,800	\$306,300	\$136,800	\$91,300
Total Estimated Construction Budget with Contingency					\$1,172,700
Alternative #1 - THROUGHWALL FLASHING AT PARTIAL NORTH & SOUTH ELEVATIONS LOUVER LINTELS					
Staging/Protection					\$3,700
Louvers on the Partial North Elevation					\$5,680
Louvers on the Partial South Elevation					\$1,420
Subtotal Direct Costs					\$10,800
Bonds & Insurance (3%)					\$324
Overhead & Profit (15%)					\$1,620
Estimated Construction Budget					\$12,800
Construction Contingency (10%)					\$1,300
Total Estimated Construction Budget with Contingency					\$14,100
Alternative #2 - THROUGHWALL FLASHING AT PARTIAL NORTH & SOUTH ELEVATIONS LINTELS					
Staging/Protection					\$7,100
Louvers on the Partial North Elevation					\$6,450
Louvers on the Partial South Elevation					\$1,815
Subtotal Direct Costs					\$15,400
Bonds & Insurance (3%)					\$461
Overhead & Profit (15%)					\$2,305
Estimated Construction Budget					\$18,200
Construction Contingency (10%)					\$1,900
Total Estimated Construction Budget with Contingency					\$20,100
Notes: The budget estimates presented above are compiled from various sources and are based on our experience with projects similar to this type. Budgets are presented for the scope of work associated with removal of the existing aluminum window systems, associated masonry and flashings and replacement with new aluminum window systems, flashings and associated masonry components. It is the intent of the project to reuse the existing granite component. Other preliminary budgetary costs include repairs associated with isolated masonry components including the replacement of cracked or spalled brick units, isolated repointing, spot cleaning to remove staining and vegetative growth and the replacement of select masonry flashings. These estimates are intended to give Haverhill an indication as to what construction costs may be given the existing conditions and Gale's recommendations. For the sake of this Preliminary Construction Cost Estimate, it has been assumed that aerial lifts will be provided for the duration of the project. Please note that this preliminary construction cost estimate does not include soft costs associated with the management of this project and does not include hard costs associated with the design of the repairs or construction period services by Gale, which have already been defined under separate cover.					
Please note that this preliminary budgetary estimate does not include the costs associated with the replacement of interior finishes including stained carpeting/flooring and stained/damaged ceiling tiles other than isolated damages caused by the removal of the existing windows. This preliminary budgetary estimate does not include the relocation of office equipment to perform the work, additional costs associated with special contractor access and does not include any costs associated with mold mitigation issues within the existing building and associated repairs or the treatment/abatement of any hazardous materials. It is Gale's understanding that the interior remediation will be performed under separate contract once the repairs have been completed, and it has been confirmed that water infiltration in these areas has been addressed. This estimate assumes that the building will be occupied during construction and temporary plastic sheeting enclosures will be provided by the contractor on the interior face of the window openings while the windows are replaced. The building staff will be required to relocate personal belongings a minimum of 3'-0" from the exterior walls to allow the contractor to provide their interior protection to perform the work.					



GENERAL SITE NOTES

1. THE INFORMATION SHOWN ON THIS PLAN HAS BEEN OBTAINED FROM VARIOUS SOURCES AND MAY NOT REFLECT THE ACTUAL CONDITIONS AT THE TIME OF CONSTRUCTION. THE CONTRACTOR SHALL VERIFY ALL CONDITIONS PRIOR TO CONSTRUCTION.
2. CONTRACTOR SHALL PROVIDE ALL OVERHEAD PROTECTION AT BUILDING ENTRANCES, DRIVEWAYS, AND WORK AREAS IN ACCORDANCE WITH OSHA, LOCAL, STATE AND FEDERAL GUIDELINES. EMERGENCY VEHICLE ENTRANCES MUST REMAIN OPEN AT ALL TIMES.
3. CONTRACTOR SHALL PROVIDE A TEMPORARY BARRICADE TO PREVENT PEDESTRIANS FROM ACCESSING THE WORK AREAS OR FROM WORKING UNDER WORK LOCATIONS.
4. ALL OVERHEAD PROTECTION SHALL EXTEND A MINIMUM OF 8'-0" BEYOND THE BUILDING'S ENTRANCES.
5. PROVIDE CHAIN LINK FENCE AROUND STAGING LOCATIONS TO PREVENT UNAUTHORIZED ACCESS.
6. THE CONTRACTOR SHALL BE REQUIRED TO PROVIDE PROPER STAGING/LANDSCAPE AREAS FOR THE OWNER'S REVIEW THAT WILL BE REQUIRED TO BE MAINTAINED TO THE BUILDING AND SURROUNDINGS.
7. COORDINATE THE DISCONNECTION/RECONNECTION OF COMMUNICATION EQUIPMENT WITH THE OFFICE IN CHARGE SHOULD IT BE REQUIRED.
8. COORDINATE ALL CONSTRUCTION OPERATIONS WITH THE OFFICE IN CHARGE. DO NOT DISRUPT POLICE OR EMERGENCY RESPONSE OPERATIONS.
9. STAGING/STORAGE MUST BE ERECTED IN A FASHION WHICH ALLOWS POLICE/EMERGENCY VEHICLES TO ENTER AND EXIT THE SITE/BUILDING AT ANY GIVEN TIME. CONTRACTOR TO PROVIDE STAGING PLANS TO THE OWNER FOR REVIEW.

LEGEND



SITE PLAN

SHEET TITLE

0 20' 40'

GRAPHIC SCALE

DATE: 05-31-2017

CHECKED BY: [Signature]

DRAWN BY: [Signature]

DESIGNED BY: [Signature]

PROJECT NO. 077003

ROAD FILE: 077003 CDR

NO. DATE DESCRIPTION BY

PHASE II: SELECT WINDOW REPLACEMENT, MASONRY REPAIRS AND ASSOCIATED WORK AT THE HAVERHILL POLICE STATION
40 BAILEY BOULEVARD
HAVERHILL, MASSACHUSETTS 01830

HAVERHILL POLICE DEPARTMENT
40 BAILEY BOULEVARD
HAVERHILL, MASSACHUSETTS 01830

95% SUBMISSION

GALE

GALE ASSOCIATES, INC.
1000 STATE STREET, SUITE 200
HAVERHILL, MASSACHUSETTS 01830
TEL: 978.335.8100 FAX: 978.335.8101
WWW.GALEASSOCIATES.COM
©2017 GALE ASSOCIATES, INC.

1 SITE PLAN
SCALE: 1"=20'-0"

6101

2 OF 12

Steve Bucuzzo

From: Diane M. Keeley <dmk@gainc.com>
Sent: Friday, September 22, 2017 9:00 AM
To: ahaugh@haverhillpolice.com
Cc: Steve Bucuzzo; sziminski@haverhillpolice.com; Christopher Musorofiti; Alan C. Pinciario
Subject: 827003 Haverhill Police Department - 95% Design Submission Documents 2017 0922

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mr. Bucuzzo,


Please follow the link below to download the 95% Design Submission documents which consist of the cover letter, specifications, drawings and cost estimate for the above mentioned project. Please contact Alan Pinciario should you have any questions.

Thank you,

https://www.dropbox.com/sh/qhi23f6mpwpcdrfe/AACf6jkhT4tvQP3zNhNJC_KBa?dl=0

Diane M. Keeley
Gale Associates, Inc.
163 Libbey Parkway
Weymouth, MA 02189
P| 781 335 6465 F| 781 335 6467
www.galeassociates.com



 Please consider the environment before printing this e-mail

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

October 13, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to borrow \$1,172,700.00 to be appropriated to pay costs of window replacement and masonry repairs at the Haverhill Police Station.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to borrow \$1,172,700.00, pursuant to Chapter 44, Section 7(1) of the MA General Laws or pursuant to any other enabling authority and to issue bonds or notes for the City therefor to be appropriated to pay costs of window replacement and masonry repairs at the Haverhill Police Station. Please see attached a breakdown of this appropriation from Gale Associates for your review. This order must be placed on file for 10 days. I recommend approval.

Very truly yours,

James J. Fiorentini (dtd)

James J. Fiorentini, Mayor

JJF/lyf

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
 MELINDA E. BARRETT
VICE PRESIDENT
 ANDRES X. VARGAS
 MICHAEL S. MCGONAGLE
 JOSEPH J. BEVILACQUA
 COLIN F. LEPAGE
 MARY ELLEN DALY O'BRIEN
 WILLIAM J. MACEK
 THOMAS J. SULLIVAN



CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

15.2
 CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978 374-2328
 FACSIMILE: 978 374-2329
 www.ci.haverhill.ma.us
 citycncl@cityofhaverhill.com

October 17, 2017

TO: Mr. President and Members of the City Council:

Councilor Sullivan requests to introduce a representative from the Department of Children and Families to discuss the Foster Care Recruitment Program.

City Councillor Thomas J. Sullivan

IN CITY COUNCIL: October 24 2017
 POSTPONED TO OCTOBER 31 2017
 Attest:

City Clerk



DOCUMENT 114

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CITY OF HAVERHILL

In Municipal Council October 17 2017

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER

An Ordinance Relating to Parking (38 Hall Street—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

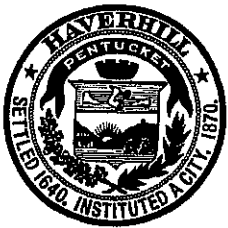
LOCATION	REGULATION	<u>HOURS/DAYS</u>
<u>38 Hall Street</u> In front of No. 38 Hall Street except for 1-24 hour handicap parking space at No.38 Hall Street	No Parking	24 Hours

APPROVED as to legality:

City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

October 5, 2017

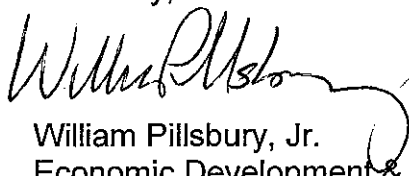
John A. Michitson, Council President
& City Councilors
City Hall—Room 204
City of Haverhill

RE: 38 Hall Street—Handicap Parking Space

Dear Council President Michitson & Councilors:

As per your request dated 9-29-17, and as requested by Chief DeNaro in the attached communication dated 8-28-17, I am submitting the Municipal Ordinance that will add a handicap parking space at number 38 Hall Street.

Sincerely,



William Pillsbury, Jr.
Economic Development &
Planning Director

WP/lr

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P R O C L A M A T I O N

WHEREAS, Haverhill, MA is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively "go the extra mile" in personal effort, volunteerism, and service; and

WHEREAS, Haverhill, MA is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Haverhill, MA is a community which chooses to shine a light on and celebrate individuals and organizations within its community who "go the extra mile" in order to make a difference and lift up fellow members of their community; and

WHEREAS, Haverhill, MA acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support "Extra Mile Day" on November 1, 2017.

NOW THEREFORE, I, JAMES J. FIORENTINI, MAYOR of the City of Haverhill do hereby proclaim November 1, 2017 as

Extra Mile Day

I urge individuals in the community to take time on this day to not only "go the extra mile" in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.



IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this first day of November in the year of Our Lord two thousand and seventeen.

A handwritten signature in black ink, appearing to read "James J. Fiorentini", is written over a horizontal line.

MAYOR JAMES J. FIORENTINI

CITY COUNCIL

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PRESIDENT
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17, 5/11/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication from Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with group homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
103-C	Communication from Councillors Daly O’Brien & Macek re: street openings, sunken roadway repair and replacing pavement	Planning & Dev.	8/22/17
103-D	Communication from Councillor Daly O’Brien requesting to discuss smoking near outdoor dining	Planning & Dev.	8/22/17
103-I	Communication from Councillor Bevilacqua requesting discussion regarding residential project signs	Planning & Dev.	9/5/17
36-F	Public Participation Gary Ortiz – suggestion that city review purchase of cameras by homeowners in acre area and offering incentive for State Police and Haverhill Police, first homebuyers program	Citizen Outreach	9/12/17
104-B	Communication from Councillor Sullivan submitting request from Pamela Carr to purchase unbuildable city land abutting property at 58 Atlanta St., Map 528, Bl 11, Lot 178	NRPP	9/19/17
103-Q	Communication from Co. Bevilacqua requesting discussion - receipt of City Council meeting minutes	A&F	9/19/17
103-Z	Heller Team Study- “A Prospect for Haverhill-Performance-Based Budgeting for a Better Tomorrow	A&F	10/3/17

DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)

110	Communication from Councillors Barrett, LePage and Vargas requesting to introduce Chris Bullock of Clear Gov for presentation on updated features to budget-data program	A & F	10/24/17
110-Q	Communication from Councillor LePage requesting discussion re: economic & environmental benefits of automated trash collection and recycling programs	Citizen Outreach	10/24/17
110-S	Communication from Councillors Barrett and Vargas re: local contractors & construction projects	Planning & Development	10/24/17
110-U	Communication from Councillor Bevilacqua re: Citizen Inquiry/request referral system	A & F	10/24/17