



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

Tuesday, July 13, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING and MINUTES OF MEETING OF JUNE 15 2021

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Communication from Mayor Fiorentini requesting to have Manuel Matias of the Haverhill Latino Coalition and Andrew Herlihy of the CDBG Department provide a brief presentation to the City Council on the findings of the Haverhill Latino Business Study.

Related comm. from Latino Coalition Haverhill and Gr. Haverhill Cham. of Commerce

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Communication from Councillor Sullivan requesting to introduce Luis Santiago, Haverhill Veterans Service Officer, and Keith Gopsill, Jr. Vice Commander, Lorraine Post 29 VFW, to announce a ceremony on Saturday, August 7th recognizing Haverhill veterans who earned the Purple Heart and making Haverhill a Purple Heart community. He would also like to announce the World War II Veterans Ceremony on July 24.

6.2. Communication from Councillor Jordan requesting to introduce Amy Smith-Boden, Executive Director of Ruth's House, to give the Council an update on what is happening at Ruth's House.

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Communication from CDBG Director Andrew Herlihy submitting proposed license agreement from Daniel Mills, Principal, MDM Transportation Consultants, with MBTA for South Elm St MassWorks Project

8.1.1. Order- Resolution authorizing Mayor to enters into agreement with MBTA

Related communication and presentation

8.2. Communication from DPW Mike Stankovich submitting Capital Waste Solid Waste and Recyclable Materials Collection & Transportation contract agreement from Aug 1 2021 through July 31 2026, recommending approval.

8.2.1. Contract with Capital Waste Solid Waste and Recyclable Materials Collection & Transportation contract agreement from Aug 1 2021 through July 31 2026

8.3. City Assessor Christine Webb submits the monthly abatement report for the month of June 2021

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 66-Mass Electric d/b/a National Grid of North Andover requests permission for Joint Pole Location on Crosby st Ext; Plan 30319017 for service to 2 new homes



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- 9.1.1. Doc 66-B: Order grant permission to Mass Election for Joint Pole Location on Crosby st Ext; Plan 30319017 for service to 2 new homes

Filed June 15 2021

10. HEARINGS AND RELATED ORDERS:

- 10.1. Petition from Jeffrey M. Brown on behalf of Princeton Development LLC ("Princeton") requesting Zoning Amendment to entitle a mixed-use project that will create a Planned Development District under Haverhill Zoning Ordinance 8.5 -- to develop the former DiBurro Function Facility at 887 Boston Road and adjacent land totaling approximately 6.5 acres

- 10.1.1. Ordinance: Amend the City Zoning Ordinance, Chapter 255 by adding the following: "Boston Road planned residential Development District, (BRPRD)" as set forth in Section 8.5.A

Filed June 15, 2021

Comments from City Departments included

11. APPOINTMENTS:

- 11.1. Confirming Appointments:
11.2. Non-Confirming Appointments
11.3. Resignations

12. PETITIONS:

- 12.1. Petition of Atty Robert Harb for 45 Wingate Street LLC, CCSP-21-11 for mixed use Major Site Plan Review in the Waterfront District Subzone A. This property would be retail, restaurant and 15 residential units.

Hearing August 17 2021

- 12.2. Water Street Redevelopment LLC requests Special Permit, CCSP-21-12, for redevelopment of Property at 85 Water st. consisting of 113 rental units on 1.19 acre+. This property is within the Waterfront Zoning District ,Sub-Zone D.

Hearing Sept 28 2021

- 12.3. Applications Handicap Parking Sign

- 12.4. Amusement/Event Applications:

- 12.4.1. Petition of Michael Rossi on behalf of the Greater Haverhill Arts Association Art Festival to be held on the Bradford Common on Sept 22 2021

Letter of Permission from First Church of Christ attached.

Pending approval from Police.

- 12.4.2. Petition of Joseph LeBlanc for Team Haverhill – River Ruckus event on Sept 25, 2021 from 12-9PM located at Washington st Riverfront Parking Lot.

Department approvals attached – pending police approval. Requesting fees be waived

- 12.5. Tag Days

- 12.6. One Day Liquor License:

- 12.6.1. Petition of Joseph LeBlanc for Team Haverhill requesting a One Day Beer and Wine License for the River Ruckus event on Sept 25, 2021 from 12- 9PM, at Washington Street Riverfront parking lot.

LLA granted license on July 1 2021



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12.7. Annual License Renewals:

12.7.1. Hawker Peddlers License 2021 - Fixed location

12.7.2. Coin-Op License Renewals 2021

12.7.3. Drainlayer License for 2021 - with City Engineer approval

12.7.3.1. Philip Menici *New*

12.7.3.2. John Rosette. *New*

12.7.3.3. Jeffrey Masterson. *Renewal*

12.7.4. Christmas Tree Vendor

12.7.5. Taxi Driver Licenses for 2021

12.7.6. Taxi License/ Limo/Livery:

12.7.7. Junk Dealer License

12.7.8. Pool Tables

12.7.9. Sunday Pool

12.7.10. Bowling

12.7.11. Sunday Bowling

12.7.12. Buy & Sell Second Hand Articles

12.7.13. Buy & Sell Second Hand Clothing

12.7.14. Pawnbroker license

12.7.15. Fortune Teller

12.7.16. Buy & Sell Old Gold

12.7.17. Roller Skating Rink

12.7.18. Sunday Skating

12.7.19. Exterior Vending Machines – 2021 renewals

12.7.20. Limousine/Livery License/Chair Cars

13. MOTIONS AND ORDERS:

13.1. Order -- Year End Budget transfers - \$1,723,000.00 be transferred to/from following accounts:

| DEPARTMENT | TO |
|------------------------------|-----------|
| Parking Salaries | 300.00 |
| DPW Admin Salaries | 400.00 |
| Health/Inspection Salaries | 800.00 |
| Citizen Ctr Expenses | 1,000.00 |
| DPW Admin Expenses | 1,400.00 |
| Recreation Expenses | 1,600.00 |
| HR Salaries | 1,700.00 |
| Treasurer/Collector Salaries | 1,800.00 |
| Building Maint Expenses | 3,600.00 |
| Legal Salaries | 3,900.00 |
| Council Salaries | 4,000.00 |
| Assessor Salaries | 4,400.00 |
| Economic Dev Salaries | 4,500.00 |
| Purchasing Salaries | 9,200.00 |
| Auditing Expenses | 12,000.00 |
| Police Expenses | 15,500.00 |



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| | |
|-------------------------------|------------|
| Mayor Salaries | 19,700.00 |
| Building Inspection Salaries | 24,000.00 |
| Building Maint Salaries | 41,000.00 |
| HR Expenses | 43,000.00 |
| Treasurer/Collector Expenses | 58,000.00 |
| Liability Insurance | 62,000.00 |
| IT Expenses | 202,000.00 |
| Outdoor Lighting | 410,000.00 |
| Snow Ice Expenses | 797,200.00 |
| | FROM |
| Budget Reserve | 633,200.00 |
| Veterans Expenses | 368,200.00 |
| Regional School Assessment | 260,000.00 |
| DPW Highway Salaries | 220,800.00 |
| DPW Parks Salaries | 45,000.00 |
| Clerk Salaries | 43,000.00 |
| Fire Salaries | 41,000.00 |
| Snow Ice Salaries | 34,000.00 |
| Constituent Services Salaries | 29,800.00 |
| Auditing Salaries | 23,000.00 |
| Police Salaries | 15,500.00 |
| Assessor Expenses | 4,400.00 |
| Council Expenses | 4,000.00 |
| Health/Inspection Expenses | 800.00 |
| Parking Expenses | 300.00 |

| | | |
|---------------|---------------------|---------------------|
| TOTALS | TO | FROM |
| | 1,722,300.00 | 1,723,000.00 |

- 13.2. Order – Transfer \$390,000 from Water Department Expense Account to Capital Project – Water Meter Replacement Account.

Related Communication from Robert Ward, Dept DPW Dir.

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Council President Barrett requests that DPW install a yellow stripe on Bradford ave to mitigate speeding issues and also requests that this proposal be sent to the Traffic and Safety Comm.
- 15.2. Communication from Councillor Sullivan would like to discuss traffic accidents in the area of 89-90 Groveland st.
- 15.3. Communication from Councillor Sullivan requesting that DPW install curbing and a new sidewalk on State Street across from the Haverhill Public Library parking lot and the Haverhill District Courthouse.
- 15.4. Communication from Councillor LePage requesting discussion on the detrimental effects of substance use disorder on our community and potential strategies to address it.
- 15.5. Communication from Councillor McGonagle requesting the removal of a handicap parking space at 426 Washington st as it is no longer needed.



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16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Document 7-R: Councillors Michitson and Jordan wish to introduce Keith Boucher from MakeIt Haverhill. Keith is requesting \$60,000 of City funding to pay for a full-time employee and some operating expenses

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 9, 2021

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Findings of Haverhill Latino Business Study

Dear President Barrett and Members of the City Council:

I am requesting to have Manuel Matias of the Haverhill Latino Coalition and Andrew Herlihy of the Community Development Department provide a brief presentation to the City Council on the findings of the first-ever Haverhill Latino Business study.

This research was a product of the City's 2020 Urban Agenda grant awarded from the Commonwealth's Executive Office of Housing and Economic Development.

Thank you for your consideration.

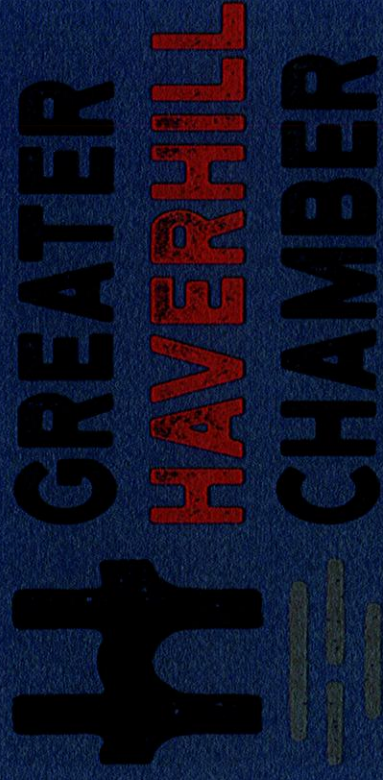
Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf
cc:

William Pillsbury, Director of Economic Development, City of Haverhill

2021 JUL 09 AM 10:21 HAU~CITYC



Haverhill Latino Business Survey

June, 2021

About the Survey

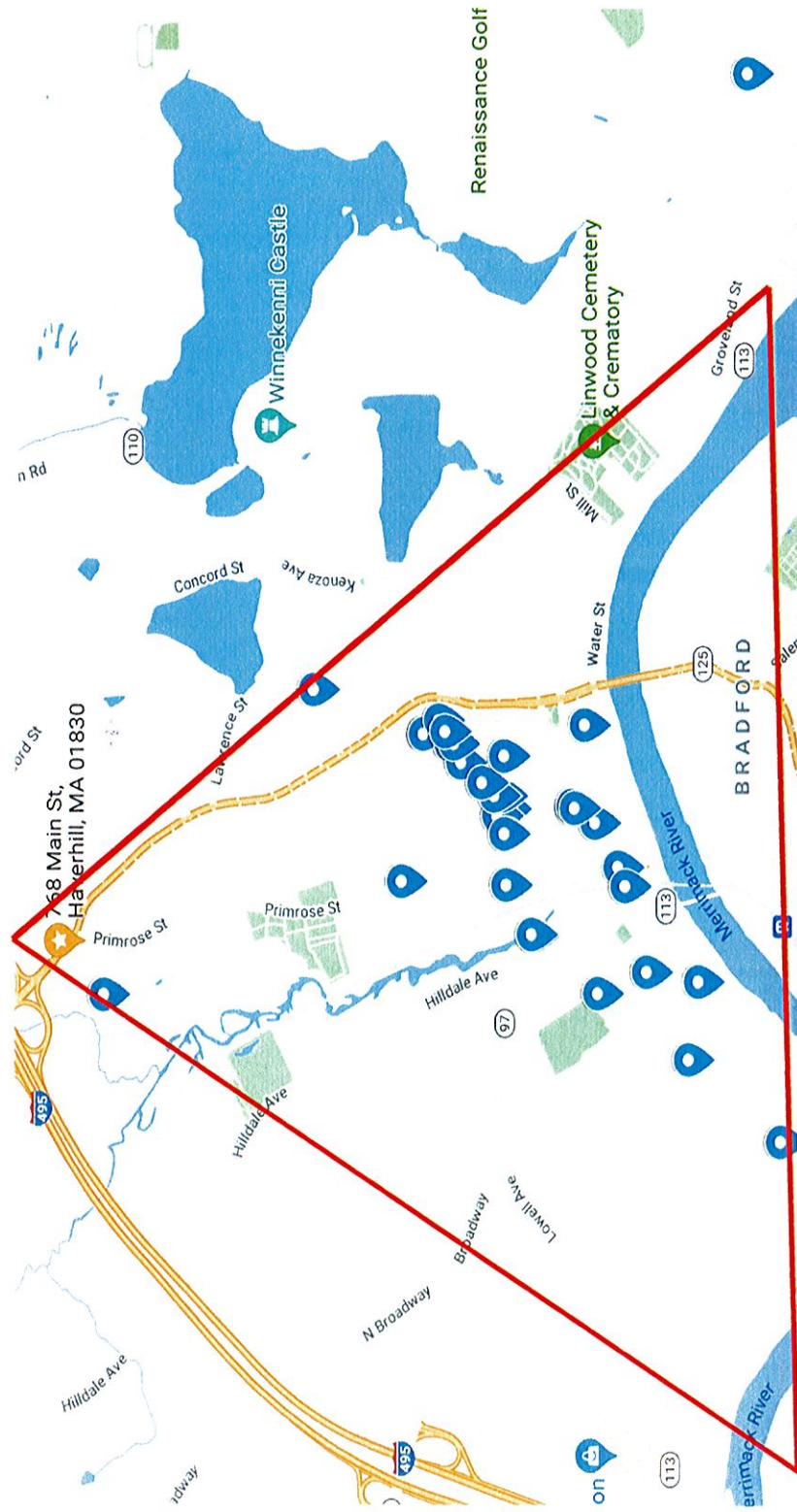
Survey audience:

- ✓ 32 Latino business owners in Haverhill were surveyed

What we wanted to demonstrate?

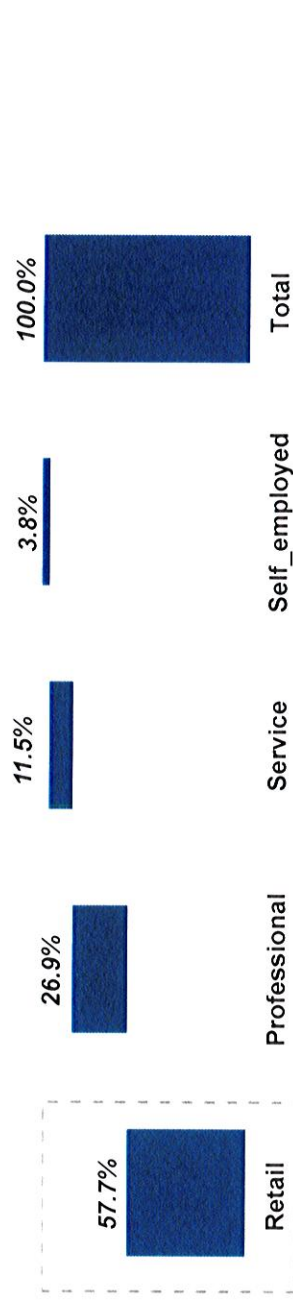
- ✓ This survey was conducted by the Latino Coalition to showcase the economic impact of Latino business owners in the city of Haverhill.
- ✓ The Latino Coalition also wanted to make evident that Latino owned businesses in Haverhill had unequal access to resources during the pandemic.

Map of the survey



Businesses Surveyed

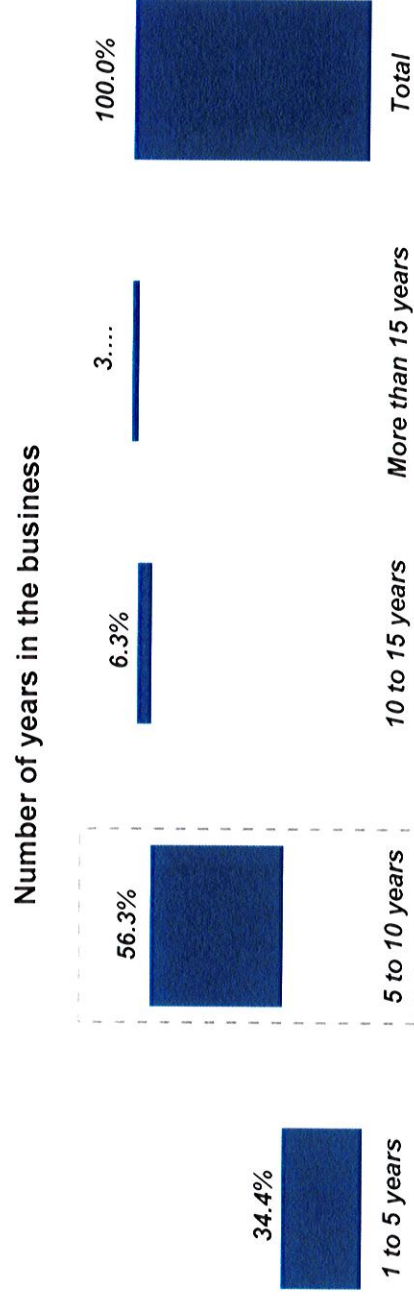
industry of your business



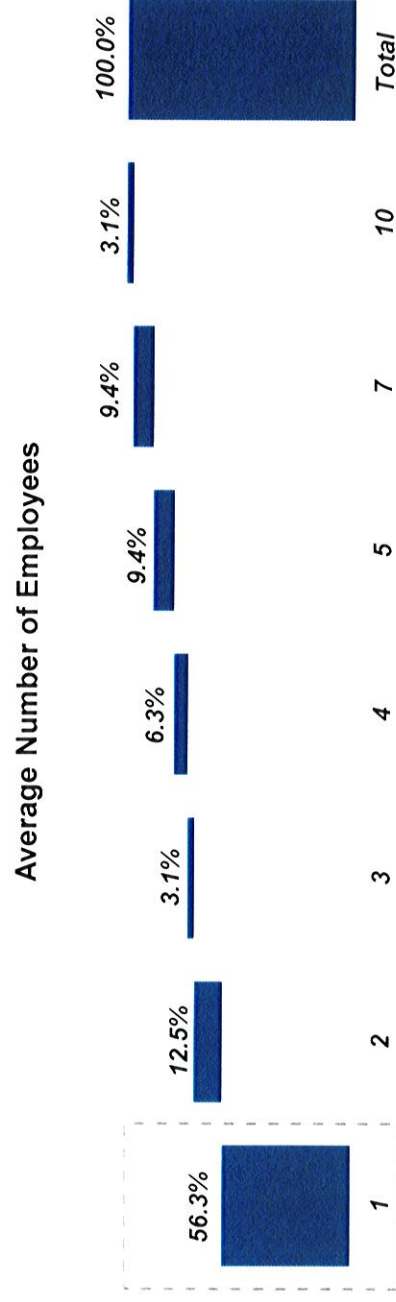
type of business that best defines your activity



57% of businesses surveyed were in business for 5 to 10 years



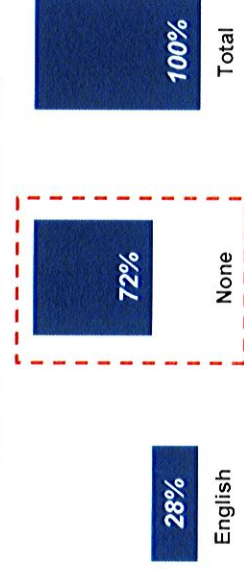
This Graph demonstrates the number of employees per business. During the survey staffing issues was a major point mentioned by business owners



Primary Language

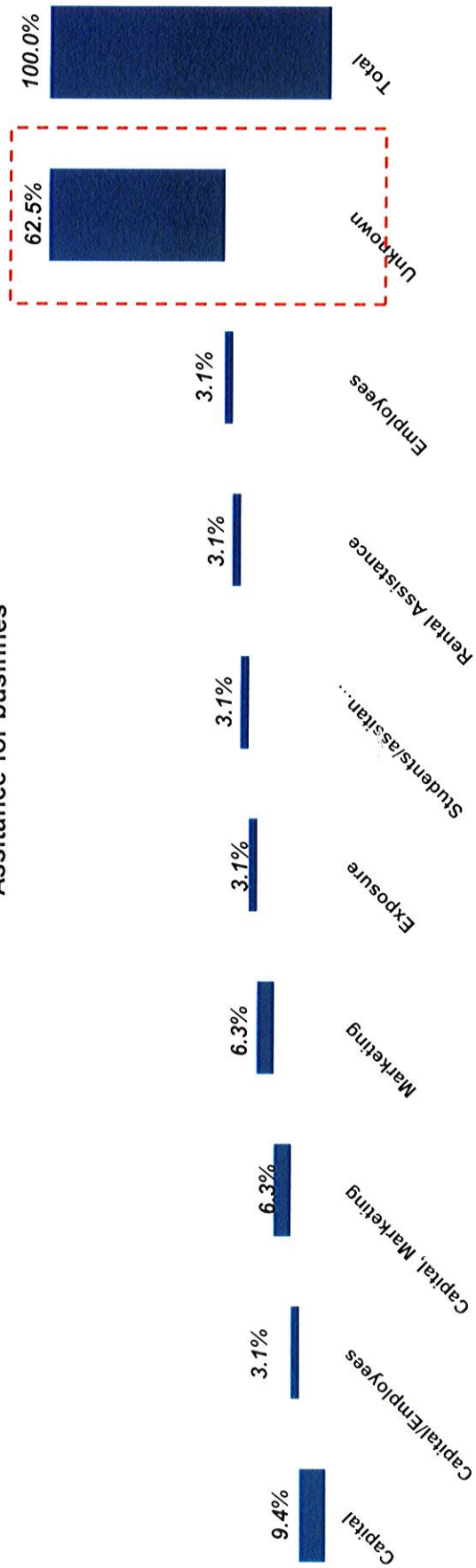


Secondary Language



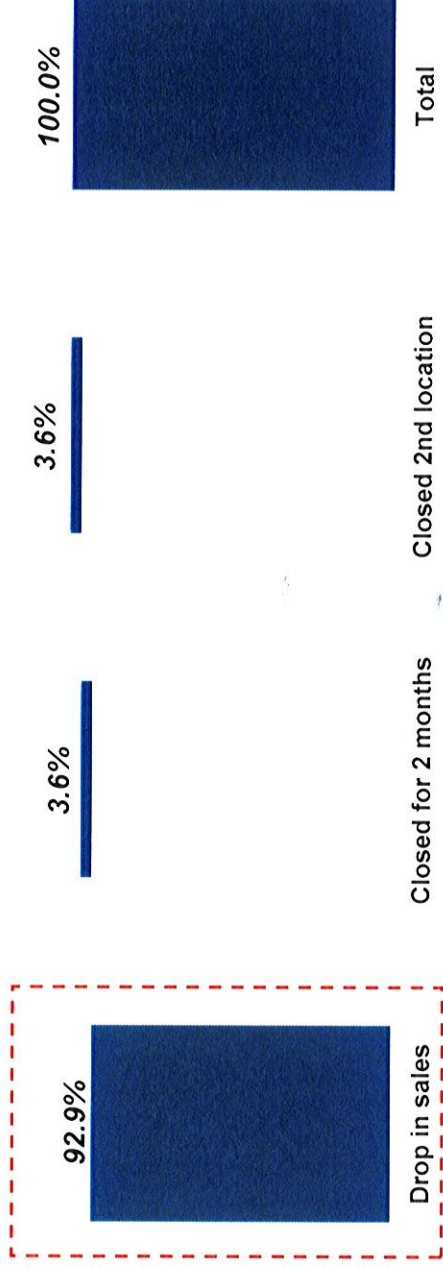
63% of business have no idea of any assistance available to them by the city of Haverhill

Assistance for business

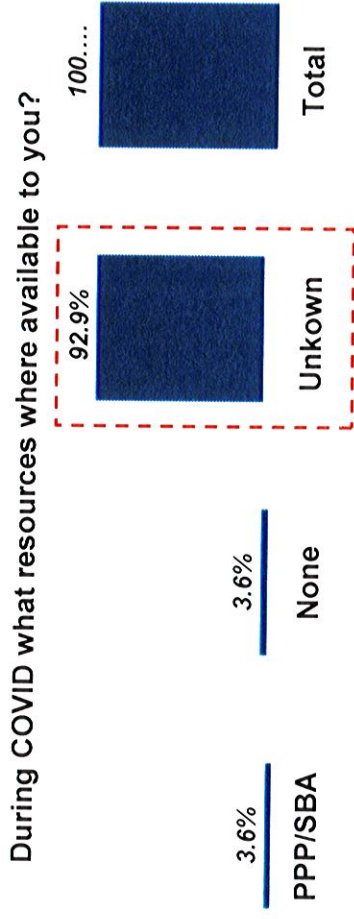


When asked about the impact of Covid-19 on their businesses, 100% of participants indicated they had been affected in some way. 93% perceived a drop in sales

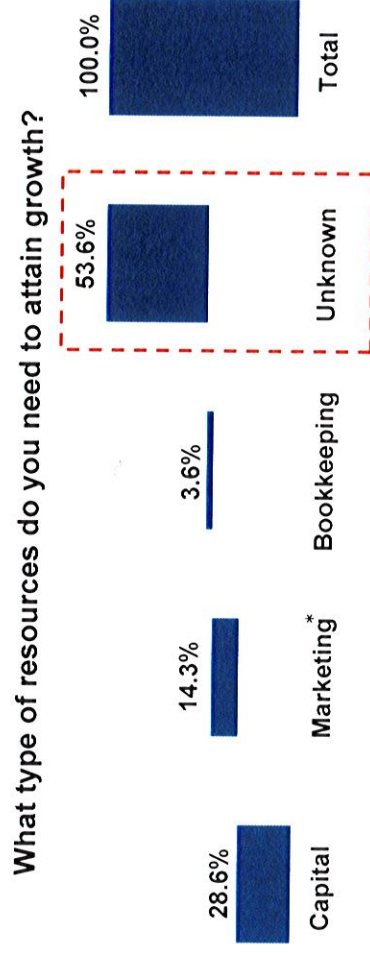
How has Covid-19 impacted your business?



When asked about the resources available during Covid-19, 93% enterprises said they did not know of any.



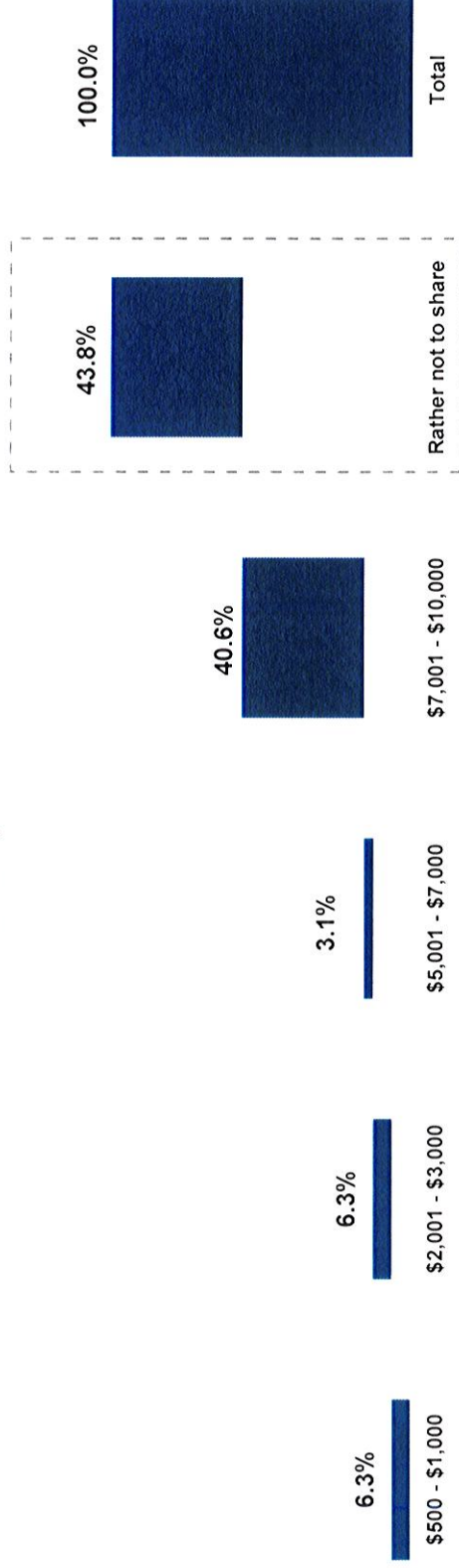
However, when we asked about what type of help they need to grow their business, 29% indicated they need financial aid



*Marketing: Social media, website

Economic Impact of Businesses

Monthly Revenue



CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 9, 2021

To: President and Members of the City Council:

Councillor Sullivan requests to introduce Luis Santiago, Haverhill Veterans Service Officer, and Keith Gopsill, Jr. Vice Commander, Lorraine Post 29 VFW, to announce a ceremony on Saturday, August 7th recognizing Haverhill veterans who earned the Purple Heart and making Haverhill a Purple Heart community and also announce the World War II Veterans Ceremony on July 24th.

Tom Sullivan 1126

City Councillor Tom Sullivan

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 9, 2021

To: President and Members of the City Council:

Councillor Jordan would like to introduce Amy Smith-Boden, Executive Director of Ruth's House, to give the Council an update on what is happening at Ruth's House.



Councillor Tim Jordan



WILLIAM PILLSBURY, JR.,
DIRECTOR
TELEPHONE: 978-374-2344 V/TDD
FAX: 978-374-2332

**CITY OF HAVERHILL
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309
FOUR SUMMER STREET
HAVERHILL, MA 01830-5843

TO: Mayor James J. Fiorentini and City Council President Melinda Barrett

FROM: Andrew Herlihy, Community Development Division Director **AKH**

DATE: July 8, 2021

RE: MBTA License/ MassWorks Schedule Impact

I am recommending that the Mayor enter into a formal License Agreement with the MBTA as soon as possible for the Railroad Avenue/South Elm Street/Laurel Avenue area.

The proposed traffic improvements associated with the Procopio redevelopment of the former Ornstein Heel site and associated properties slightly encroach upon MBTA land or rights-of-way around Bradford Station. The MBTA has been apprised of the proposed changes but will not act upon them without a formal license agreement in place.

Given the schedule of the MassWorks grant, it is in the City's interest not to allow this issue to delay design/permitting and ultimately construction of these necessary traffic improvements.

Materials from the traffic engineering consultant and a map are enclosed.

Thanks for your consideration.

2021 JUL09AM1055HQ~CITYC

MEMORANDUM

DATE: July 6, 2021

2021JUL07AM11:37HQU\CITYC

TO: Mr. John H. Pettis III, P.E., City Engineer
City of Haverhill
4 Summer Street, Room 300
Haverhill, MA 01830

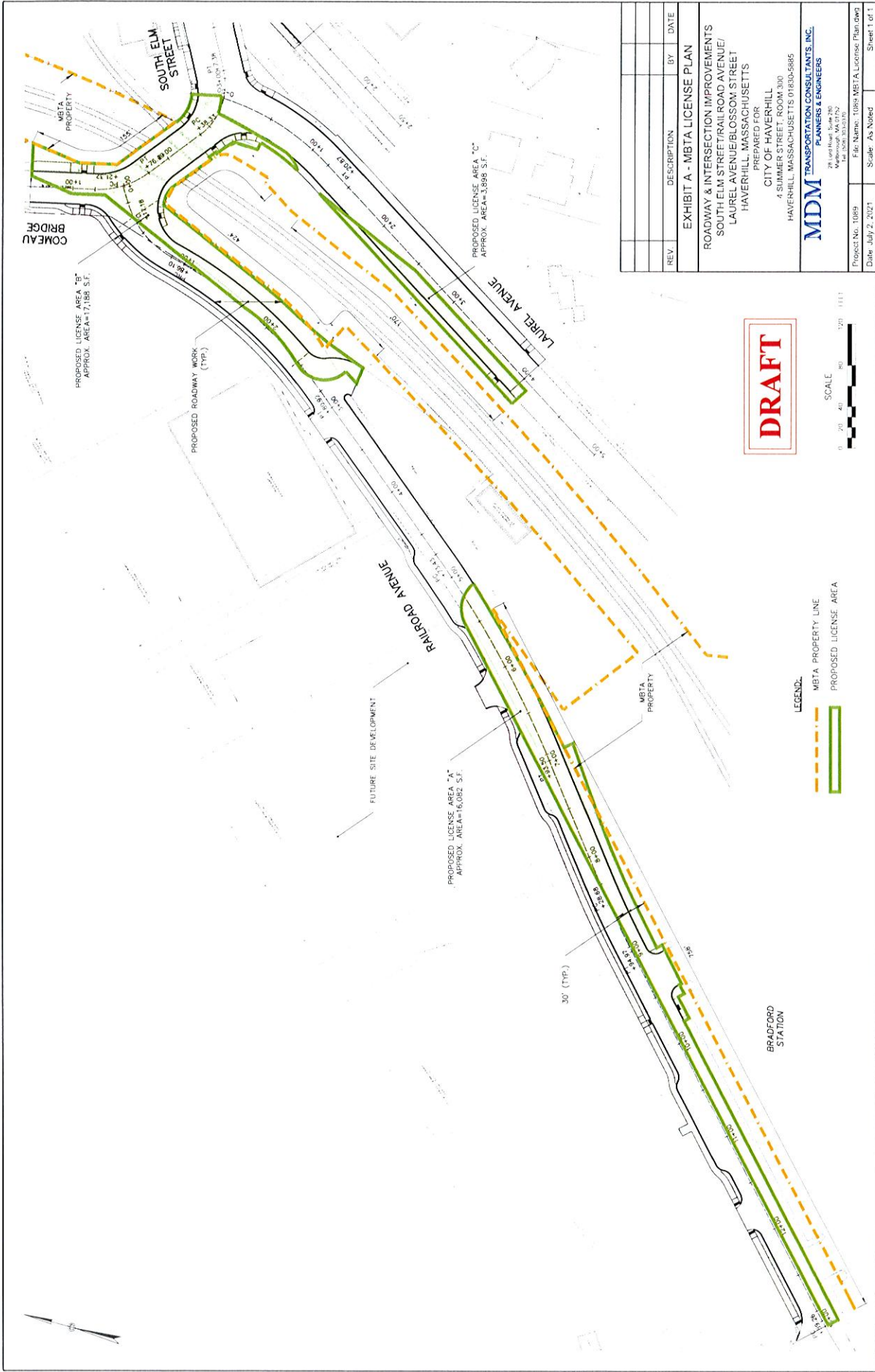
FROM: Daniel J. Mills, P.E., PTOE – Principal

RE: **MBTA License Agreement Authorization**
South Elm Street MassWorks Project - Haverhill, Massachusetts

The City of Haverhill has been awarded a \$1.95M MassWorks grant to improve portions of South Elm Street, Railroad Avenue and Laurel Avenue in the vicinity of the Massachusetts Bay Transportation Authority's (MBTA) Bradford Commuter Rail Station. The improvements will provide enhanced access to nearby transit, the Bradford Rail Trail and the downtown area as well as proposed development along Railroad Avenue. Roadway work will involve the installation of granite curbing, drainage pipes and structures, sidewalk and pedestrian curb ramp construction, sign and pavement marking installation, traffic signal equipment installation including mast arms, posts, conduit, signal controller cabinet along with pavement milling and resurfacing.

Portions of the work will take place within the MBTA's Zone of Influence (ZOI) which is generally defined as the area adjacent to or in close proximity (i.e., 30-foot) to existing MBTA property and/or facilities. **Exhibit A** highlights the limits of roadway work proposed within the identified MBTA ZOI.

Any time an Owner, Developer or Contractor wishes to access MBTA property, or their project falls within the MBTA ZOI, as is the case with the South Elm Street project, a License Agreement is required. As the Applicant, Mayor James J. Fiorentini will need to provide evidence of authorization to the MBTA, in the form of a Motion, Resolution or Ordinance by the public authority, in order to enter into such license agreement.



DRAFT

- LEGEND:**
- MBTA PROPERTY LINE
 - PROPOSED LICENSE AREA



| REV | DESCRIPTION | BY | DATE |
|--|-------------|----|------|
| | | | |
| | | | |
| | | | |
| EXHIBIT A - MBTA LICENSE PLAN ROADWAY & INTERSECTION IMPROVEMENTS SOUTH ELM STREET/RAILROAD AVENUE/ LAUREL AVENUE/BLOSSOM STREET HAVERHILL, MASSACHUSETTS PREPARED FOR: CITY OF HAVERHILL 4 SUMMIT STREET, ROOM 300 HAVERHILL, MASSACHUSETTS 01830-5885 MDM TRANSPORTATION CONSULTANTS, INC. <small>78 Long Street, Suite 202 Haverhill, MA 01830 Tel: (978) 336-5170</small> | | | |
| Project No. 1089 Date: July 2, 2021 Scale: As Noted Sheet 1 of 1 | | | |



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the Mayor is hereby authorized to execute a MBTA License Agreement Authorization with Massachusetts Bay Transportation Authority (MBTA) for certain roadway work pursuant to the City's \$1.95M MassWorks grant to improve roadways in the area of the Bradford Commuter Rail Station which is within the MBTA's Zone of Influence (ZOI), a copy of which is attached and incorporated herein.

2021 JUL 08 AM 08:39 HAU7C1770

[Click here for Information Regarding Novel Coronavirus \(COVID-19\) \(/covid-19-resources/\)](#)

License Application Form

Explanation of Fees Due

Administrative Fee - \$1,000 to be submitted with application

License Fee - Minimum annual fee of \$1,000 for standard licenses and \$5000 for telecommunication and utility licenses. To be paid at the time of license execution.

Design and Construction Review Fee - This fee is not required for all applications. If you are required to pay this fee you will be contacted by the MRG Director of Licensing - \$1,600 + Structural Review Fee (to be determined by MBTA)

All checks should be made payable to the MBTA and submitted to:

Massachusetts Realty Group

Attention: Brian Clarizia

20 Park Plaza, Suite 1120

Boston, MA 02116

It is hereby understood and agreed that the undersigned applicant will bear any and all costs associated with MBTA's preliminary and final engineering review in connection with this application. Any charges in excess of the initial advance payment will be *billed directly to the billing address indicated below.*

Massachusetts Bay Transportation Authority- Application for Entry Upon MBTA Railroad, Transit or Other Property

* Indicates a required field

Contact/Company Information

Applicant Name *

James J. Fiorentini

Title

Mayor

Company Name *

City of Haverhill, Massachusetts

Legal Address 1 *

4 Summer Street, Room 100

Legal Address 2

City *

Haverhill

State *

Massachusetts

Zip *

01830

Phone *

978-374-2300

Email *

mayor@cityofhaverhill.com

Business Type

Municipality

State of Incorporation

Billing Information

☐ Check box if same as above; if not, please complete below

Billing Address 1 *

PE Realty Partners LLC

Billing Address 2

220 Broadway Unit 302

Department/ATTN:

c/o The Procopio Companies

City *

Lynnfield

State *

Massachusetts

Zip *

01940

Phone *

781.233.3190

Email *

info@procopiocompanies.com

General Information

1) Proposed License Commencement Date *

10/01/2021

2) Anticipated length of project *

18 months

3) Agents for applicant for service of notice

City of Haverhill
c/o Mayor James J. Fiorentini
4 Summer St. Room 100
Haverhill, MA 01830

0 of 200 max characters

4) Is applicant self-insured? If yes, attach copies of authorizing legislation or certification thereof

XXXXXX

5) If applicant is authorized by public authority to enter into such license agreement, please provide:

a) Motion, Resolution, or Ordinance #

XXXXXX

b) Date of adoption

XXXXXX

c) Adopted by

XXXXXX

6) Is the applicant seeking permission to perform environmental testing and/or assessment on Authority property?

No

7) Applicant's officer authorized to sign agreement:

a) Name

XXXXXX

b) Title

XXXXXX

c) Email

XXXXXX

8) Does your project request trigger approval under the Massachusetts Environmental Policy Act (MEPA)? *

No

Project Description

1) Specific description of proposed construction location, i.e. Property Address, Crossing, Right of Way *

The proposed roadway improvement project is located in the City of Haverhill and includes portions of Railroad Avenue, South Elm Street and Laurel Avenue adjacent to the MBTA's Bradford Commuter Rail Station.

0 of 500 max characters

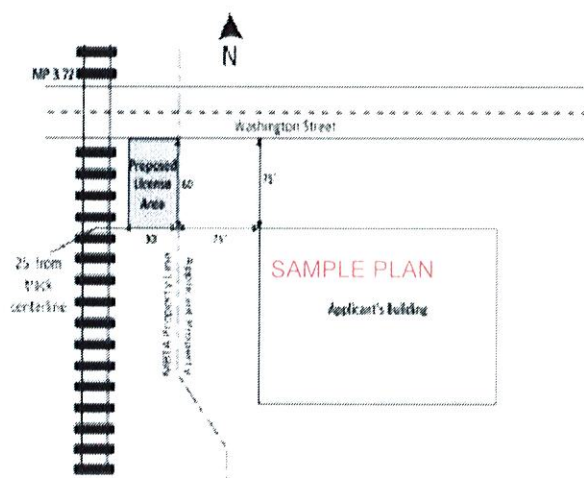
2) Brief description of purpose of entry and/or installation (including types of pipes and other attachments or ancillary facilities to be installed on MBTA Railroad Property) *

The proposed roadway improvement project involves the installation of granite curbing, drainage pipes, drain manholes, sidewalk and pedestrian curb ramps, signs, pavement markings, traffic signal equipment including mast arms, posts, conduit, signal controller cabinet and pavement milling and resurfacing within the MBTA Zone of Influence.

0 of 500 max characters

Space Requirements

Please submit (using one of the methods mentioned above) with your signed application a plan indicating requirements for the size and configuration of the proposed license area, using as many location indicators, such as railroad mileposts or other benchmarks as possible. An example is show below.



Technical Information

1) Is this occupancy within the limits of a public road?

No

2) If occupancy is under, over, through, or attached to underground or overhead bridge, who owns?

The MBTA owns the overhead bridge located within the occupancy area.

3) Type of Occupancy (Facility)

A. Size

1. Exact length of MBTA property to be burdened by occupancy

1,507 feet

2. Width of excavation facility on MBTA railroad property

9.5 feet

3. Number of manholes

7

B. Does this project involve the installation of aerial or underground wire and cables?

Yes



C. Does this project involve the installation of pipes and/or sewers?

Yes



D. Does this project involve the installation of poles and/or supporting structures?

Yes



Certifications

Revenue Enforcement and Protection Program Certification

Pursuant to M.G.L. Ch. 62C, Sec. 49A, I certify under penalties of perjury that I (my company), to my best knowledge and believe, have (has) filed all state tax returns and paid all state taxes required by law.

Federal Identification Number

XXXXXX

By

XXXXXX

Date

XX/XX/XXXX

Employer's Certificate of Compliance with Massachusetts Employment Security Law

Pursuant to G.L.C. 151 A, Sec 19A(b), I _____ on behalf of (Name of Employer) _____, certify under the penalties of perjury that the aforementioned employer has complied with all laws of the Commonwealth relating to contributions and payments in lieu of contributions.

Signed under the penalties of perjury this ____ day of _____, 20__.

Name (Printed)

XXXXXX

Name of Employer

XXXXXX

Date

mm/dd/yyyy

Statement Regarding Beneficial Interests

In compliance with the provisions of Chapter 7, Sec. 40J of the General Laws, I hereby state, under the penalties of perjury, that the true names and addresses of all persons who have or will have a direct or indirect beneficial interest in the real property subject to this Application dated ____, 20__, between _____ as applicant/tenant, for premises in the building (on the site) know as _____, and located at _____ are listed below.

Date

XX/XX/XXXX

Applicant

XXXXXX

Building Site

XXXXXX

Building Address

XXXXXXXX

Please list names and address of all persons who have or will have direct or indirect beneficial interest below:

XXXXXXXX

0 of 500 max characters

Acknowledgement

XX/XX/XXXX

PLEASE ACKNOWLEDGE YOUR ELECTRONIC SIGNATURE BY CHECKING THE BOX BELOW AND CLICK TO SUBMIT THE APPLICATION TO MASSACHUSETTS REALTY GROUP. PLANS AND FEE SHOULD BE SUBMITTED TO MASSACHUSETTS REALTY GROUP VIA US MAIL.

☒ I certify that all the information provided above is correct *

Attach Files (Optional)

Please note: Only PDF files can be uploaded. The maximum file size allowed is 5mb per file. Larger files (those between 1mb – 5mb) may take a few moments to upload depending on your internet connectivity and other factors. Please look for the % upload complete indicator on each file to monitor your progress uploading files. Thank you.

6/22/2021

License Application Form - Massachusetts Realty Group

Drop files here or

Select files

Accepted file types: pdf, Max. file size: 5 MB.

Verify and Submit

I'm not a robot

reCAPTCHA
Privacy - Terms

Submit

Save and Come Back

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 8, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Capital Waste Solid Waste and Recyclable Materials Collection & Transportation Contract

Dear Madame President and Members of the Haverhill City Council:

Please see attached Capital Waste Solid Waste and Recyclable Materials Collection & Transportation contract agreement from August 1, 2021 through July 31, 2026 and a cover letter from DPW Director Mike Stankovich. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

2021 JUL 09 AM 08:10 HAU CITYC



Haverhill

Michael K. Stankovich
Director of Public Works
mstankovich@cityofhaverhill.com

Department of Public Works
500 Primrose Street
Haverhill, MA 01830
Phone: 978-374-2360
Fax: 978-374-2362
www.ci.haverhill.ma.us

Date: July 8, 2021

To: Mayor James J. Fiorentini

From: Michael K. Stankovich, Director of Public Works *MKS*

Re: Solid Waste and Recyclable Materials collection & transportation

The City of Haverhill Purchasing Department solicited proposals for Solid Waste and Recyclable Materials Collection & Transportation. Capitol Waste, Inc. submitted the lowest responsible bid. They are also the current vendor and have provided good service in the past. Attached is the proposed contract from Purchasing Agent Steve Bucuzzo. We recommend approval of this agreement.

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**CITY OF HAVERHILL
ARTICLES OF AGREEMENT**

**IFB013.21
Solid Waste and Recyclable Materials
Collection and Transportation**

This agreement is made and entered into this 1st day of August, 2021 by and between the CITY OF HAVERHILL ("the CITY"), a municipal corporation and existing under the laws of the Commonwealth of Massachusetts, and Capitol Waste Services, Inc., a corporation duly organized and existing under the laws of the Commonwealth of Massachusetts, duly registered at 1222 Bennington Street, East Boston, MA 02128 ("The CONTRACTOR").

ARTICLE I. DEFINITION. "THIS CONTRACT" as used herein shall mean that these Articles of Agreement and "the bid documents," which include without limitation, the instructions to bidders, the CONTRACTOR's bid or proposal, the specification, terms and conditions, requirements, the applicable addenda, any final documents representing negotiated terms, and all documents and forms submitted with the CONTRACTOR's bid or proposal.

ARTICLE II. DURATION. The Contractor shall commence the performance of THIS CONTRACT at the direction of the Haverhill Public Works Department on August 1, 2021 and end on July 31, 2026. The CITY, at its sole discretion, reserves the right to renew for two (2) additional one (1) year periods.

ARTICLE III. TERMS. The CONTRACTOR agrees to accept and process all Haverhill's Solid Waste and Recyclable Materials, in accordance with the provisions of IFB013.21 and its bid of April 29, 2021.

ARTICLE IV. PAYMENT. The CITY will pay the Contractor the total yearly amounts shown below in monthly installments within 14 days of receipt of a monthly invoice during each year the Contract is in effect:

| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| 1. Solid Waste Collection 5 Days/Wk.-Weekly | \$2,063,000 | \$2,063,000 | \$2,114,000 | \$2,167,000 | \$2,221,000 | \$2,276,000 | \$2,333,000 |
| 2. Recycling Collection 5 Days/Wk.-Bi-weekly | \$1,050,000 | \$1,050,000 | \$1,076,000 | \$1,103,000 | \$1,130,000 | \$1,173,000 | \$1,202,000 |
| 3. Leaf Collection 2 Fall/2 Spring | \$100,000 | \$100,000 | \$102,500 | \$105,000 | \$107,700 | \$110,000 | \$113,000 |
| 4. Bulky Waste Collection 5 Days/Wk.-Call | \$100,000 | \$100,000 | \$102,500 | \$105,000 | \$107,700 | \$110,000 | \$113,000 |
| Total Per Year | \$3,313,000 | \$3,313,000 | \$3,395,000 | \$3,480,000 | \$3,566,400 | \$3,669,000 | \$3,761,000 |

ARTICLE V. TERMINATION. The following shall constitute events of default under THIS CONTRACT requiring immediate termination: a) any material misrepresentation made by the CONTRACTOR, b) any failure by the CONTRACTOR to perform any of its obligations under THIS CONTRACT including, without limitation, the following: (i) failure to commence performance of THIS CONTRACT at the time specified in THIS CONTRACT due to a reason or circumstance within the CONTRACTOR's reasonable control, (ii) failure to commence performance of THIS CONTRACT with sufficient personnel and equipment or with sufficient material to ensure the completion of THIS CONTRACT within the specified time due to a reason or circumstance within the CONTRACTOR's reasonable control, (iii) failure to commence performance of THIS CONTRACT in a manner reasonably satisfactory to the CITY, (iv) failure to promptly re-perform with reasonable time the services that were rejected by the CITY as erroneous or unsatisfactory, (v) discontinuance of the services for reasons not beyond the CONTRACTOR's reasonable control, (vi) failure to comply with a material term of THIS CONTRACT, including without limitation, the provision of insurance and nondiscrimination, and (vii) any other acts specifically stated in THIS CONTRACT as constituting a basis for termination of THIS CONTRACT.

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The CITY may terminate THIS CONTRACT at any time for convenience by providing the CONTRACTOR written notice specifying therein the termination date which shall be no sooner than thirty (30) days from the issuance of said notice. Upon receipt of a notice of termination, the CONTRACTOR shall cease to incur additional expenses in connection with THIS CONTRACT. Upon such termination, the CONTRACTOR shall be entitled to compensation for all satisfactory work completed prior to the termination date as determined by the CITY. Such payment shall not exceed the fair value of the services provided hereunder.

ARTICLE VI. DAMAGES. From any sums due to the CONTRACTOR for materials, supplies or equipment delivered, the CITY may keep for its own the whole or any part of the amount for expenses, losses and damages as directed by the Purchasing Agent, incurred by the CITY as a consequence of purchasing materials, supplies or equipment as a result of any event of default, failure, omission or mistake of the CONTRACTOR in furnishing or delivering materials, supplies or equipment as provided in THIS CONTRACT.

ARTICLE VII. CONFLICT. In the event there is a conflict between these Articles and the bid documents, the bid documents shall supersede these Articles.

ARTICLE VIII. NOT TO ASSIGN OR SUBCONTRACT. The Contractor shall give its attention constantly to the faithful performance of the work, shall keep the same under its control and shall not assign, by power of attorney or otherwise, nor subcontract the work or any part thereof, without the previous written consent of the City, and shall not, either legally or equitably, assign any of the moneys payable under this Contract, or his claim thereto, unless by and with the like consent of the City.

ARTICLE IX. PERFORMANCE BOND. The Contractor shall furnish for the term of this Contract a bond in a form and with a surety company approved by the City and authorized to do business in the Commonwealth of Massachusetts, conditioned upon the Contractor fully performing all his obligations under this Contract, and making full payment for all labor performed or furnished in the work. The penal sum of the bond shall be twelve (12) months of the total amount of this Contract sum for the particular year as set forth in the terms of the Contract. The bond shall be delivered to the City within thirty (30) days of execution of this Contract and at least thirty (30) days prior to August 1 of each year thereafter that this Contract is in force and effect. Failure to provide performance bond requirements shall be cause to terminate this Contract.

ARTICLE X. CHANGES IN THE CONTRACT. The Contractor shall do the work in the manner set forth in this Contract, except that the City, by order in writing given to the Contractor, may make any reasonable order respecting a change (increase or removal) of any part of the work, and the Contractor shall conform to such orders within a reasonable time after agreement of the parties to any adjustment in the contract price.

If requested by the City, the Contractor will amend this Contract to include up to five (5) additional days so that this Contract expires on the last day of the week. In such an event, the contract price shall be adjusted accordingly.

ARTICLE XI. CONTRACT COMPLIANCE. It is understood and agreed that because the public health and convenience of the City are involved in the performance of this Contract, Contractor shall exercise all reasonable care and diligence in the performance of the work of this Contract.

ARTICLE XII. FORCE MAJEURE. "Force Majeure" means any event or condition having a material adverse effect upon the Contractor's or the City's ability to perform pursuant to this Contract if such event or condition is beyond the reasonable control and not the result of willful or negligent action or lack of reasonable diligence of the parties relying thereon as justification for not performing any obligation or complying with any condition required of such party under this Contract. "Force Majeure" events or conditions may include but are not restricted to events of the following kinds: an act of God, an act of war, insurrection, riot or civil disturbance, fire, explosion, flood, epidemics, unusually severe and extraordinary weather conditions, acts of government or regulatory authorities, and strikes or lockouts which affect, impact or impede the Contractor's or the City's operations. Specific exclusion are but not limited to the following:

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changes in general economic conditions including interest rates, labor costs, and energy prices; changes in the financial condition of a party; and union or labor work regulations.

In the event of a Force Majeure, the nonperforming party shall not be deemed to have violated its obligations under this Contract and the time for performance of any obligation shall be extended by a period of time reasonably necessary to overcome the adverse effects of the Force Majeure event or condition. This provision shall not relieve the nonperforming party from using all reasonable efforts to overcome or remove such Force Majeure event as soon as legally possible, or from providing prompt notice to the other party of the Force Majeure event or condition. Such notice shall disclose the nature of the Force Majeure event or condition and the estimated length of delay.

ARTICLE XIII. LABOR DISPUTES. In the event of nonperformance of the Contractor due to labor disputes for a period of more than five (5) working days, the City shall have the right to temporarily procure services of other contractors, at Contractor's expense, until such time as the labor dispute is resolved and the Contractor resumes the regular schedule.

ARTICLE XIV. FUNDING, GOVERNING LAWS AND ORDINANCES. THIS CONTRACT is made subject to: the availability of funds, all the laws of the Commonwealth of Massachusetts and the ordinances of the CITY, and if any such clause thereof does not conform to such laws or ordinances, such clause shall be void (the remainder of THIS CONTRACT shall not be affected) and such law or ordinance shall be operative in lieu thereof.

ARTICLE XV. ASSIGNABILITY. The CONTRACTOR shall not assign, sell, subcontract or transfer any interest in THIS CONTRACT without prior written consent of the CITY. This AGREEMENT and any document referenced and incorporated herein or attached represent the ENTIRE CONTRACT and shall only be modified by written addendum between the Parties.

ARTICLE XVI. EVENTS OF AND REMEDIES FOR DEFAULT

A. Contractor Events of Default

- 1) Failure of the Contractor to perform any of its obligations, covenants or agreements under this Contract and the continuance of such failure for fifteen (15) days after written notice thereof from the City to the Contractor; provided, however, that if such default is not susceptible to cure within such fifteen (15) days and if the Contractor commences diligently to cure such default promptly after receipt of notice thereof from the City, such period of fifteen (15) days shall be extended to a period of time necessary to cure such default with all due diligence.
- 2) The Contractor becomes insolvent; however such insolvency may be evidenced; or makes an assignment for the benefit of creditors; or is adjudicated a bankrupt; or admits in writing its inability generally to pay its debts as they become due.
- 3) A trustee, custodian or receiver of the Contractor's business, or any substantial portion of the Contractor's assets, is appointed by or at the behest of the Contractor, or, if appointed in a proceeding brought against the Contractor, the Contractor approves of, consents to, or acquiesces in such appointments or such trustee or receiver is not discharged within ninety (90) days.
- 4) Any proceedings involving the Contractor are commenced by or against the Contractor under any bankruptcy or reorganization, arrangement, probate, insolvency, readjustment of debt, dissolution or liquidation law of the United States, or any state, or, if such proceedings are instituted against the Contractor, the Contractor approves of, consents to, or acquiesces in such proceedings or such proceedings are not dismissed within ninety (90) days.
- 5) The death, dissolution or termination of existence of the Contractor.

- ##### B. City Events of Default:
- Failure of the City to pay any sums due to the Contractor hereunder within thirty (30) days after receiving an invoice for payments due from the Contractor, and the continuance of such failure for

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fifteen (15) days after written notice thereof from the Contractor to the City; provided, however, that if the City notifies the Contractor of a dispute as to any sums pursuant to Article 5-B of this Contract within fifteen (15) days after written notice by the Contractor to the City of such nonpayment, no Event of Default shall occur until a final determination of the correct amount pursuant to the provision of said Article 5-B and the failure of the City to pay such correct amount within thirty (30) days after receiving the statement next submitted to the City after such determination.

- C. Remedies for Contractor Events of Default: Upon any contractor Event of Default, the City may, in addition to and not in derogation of any other right or remedy available to it under this Contract, at law or in equity (which rights and remedies shall be cumulative and shall not be deemed inconsistent with each other and which may be exercised at the same time to the greatest extent permitted by law), immediately terminate this Contract upon written notice thereof to the Contractor. At any time following a Contractor Event of Default, the City may (but shall not be obligated to) cure any default by the Contractor hereunder, and all costs and expenses incurred by the City, including attorneys' fees and expenses, in curing a default shall be paid by the Contractor to the City on demand. In no event shall the Contractor be liable for any indirect, special or consequential damages.
- D. Remedies for City Events of Default: Upon any City Event of Default, the Contractor may, in addition to and not in derogation of the right to sue the City for such sums actually due hereunder (which rights and remedies shall be cumulative and shall not be deemed inconsistent with each other and which may be exercised at the same time to the greatest extent permitted by law), immediately terminate this Contract upon written notice thereof to the City. In no event shall the City be liable for any indirect, special or consequential damages.

ARTICLE XVII. CITY'S LIABILITY. The City's liability under this Contract shall be limited to the payments due hereunder. In no event shall the City be liable for any additional amounts, including without limitation, any indirect, special or consequential damages.

No officer, board, employee, agent, official or resident of the City or any owner or occupant of any Single Family Residence, Multifamily Unit, Small Business, condominium association, board member, management company or their employees, landlords and tenants shall ever be personally liable under this Contract and the Contractor shall look solely to the City in pursuit of its remedies upon any City Event of Default hereunder.

ARTICLE XVIII. INDEMNIFICATION. The Contractor acknowledges and agrees that he is responsible as an independent contractor for all operations under this Contract and for all acts of employees and agents hereunder, and agrees that he/she will indemnify, exonerate and hold harmless the City and its officers, boards, employees, agents and officials, and any owners or occupants of any Single Family Residence, Multifamily Complex, Multifamily Unit, Small Business, condominium association, board members, management companies and their employees, landlords and tenants from and against any and all loss, damage, cost, charge, expense and claim, which may be made against it or them or to which it or they may be subject caused in whole or in part by any negligent act or omission of Contractor or those employed by it, or working under those employed by it at any level, and not caused in part by a party indemnified hereunder.

In the event the City requires the Contractor to travel over an unaccepted street or private way, the Contractor shall not be liable for damages if such damage is not the result of negligence or an omission of the Contractor.

In any event that the City shall be sued or become subject to administrative action because the Contractor has failed to properly transport or dispose of the City's trash or recyclable material, full restitution will be made to the City for all expenses, fees, fines or other costs or charges adjudicated against the City.

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ARTICLE XX. LICENSES AND PERMITS. The Contractor shall obtain and pay for all licenses and permits necessary for collecting and transporting recycling materials and/or collecting, transporting and disposing of solid waste material.

ARTICLE XXI. APPLICABLE LAWS AND REGULATIONS

The Contractor shall comply with all applicable Federal, State and Town law, By-Laws, and rules and regulations, including, but not limited to, laws regarding discrimination and including any subsequent changes and any applicable judicial or administrative interpretation of such laws, By-Laws, rules and regulations. If the Contractor or its agent violates any applicable law or regulation, the Contractor shall bear all costs arising there from and indemnify and hold the Owner harmless from any and all such costs. The Contractor shall obtain and maintain at its cost, all Federal, state and local licenses and permits required to perform the services required by this Contract.

To the extent that the Contractor is responsible for wages, benefits, overtime wages or other labor related costs, expenses or penalties as a result of applicable law or the provision of rubbish collection, recycling and/or transportation services pursuant to this Contract, the Contractor shall be and is solely responsible for such wages, other labor related costs, expenses and/or penalties and the Owner shall not have any responsibility to make any such payment, and further, the Contractor shall indemnify, defend and hold the Owner harmless for all such wages, labor costs, expenses and/or penalties, including, but not limited to, any determination or judgment related thereto and any attorney fees incurred by the Owner in relation thereto or the defense thereof.

ARTICLE XXII. PREVAILING WAGE RATES: In accordance with MGL, Chapter 149, Section twenty-seven (27), the wage rates for workers under this Contract are to be paid at the rates established by the Commissioner of the Massachusetts Department of Labor and Industries (see Appendix _). The Contractor shall provide the City with certified weekly payroll information for all employees working in the City. This shall include regular drivers and laborers, as well as temporary and day laborers.

ARTICLE XXIII. SEVERABILITY. If any provisions of this contract/scope shall be held invalid, voidable, void or unenforceable, the remaining provisions of this Contract shall not be affected thereby and remain in full force and effect as permitted by law.

ARTICLE XXIV. ENTIRE AGREEMENT. The Contract Documents represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. This Contract may only be amended or modified by writing executed by the parties subsequent to the execution of the Contract unless specifically specified elsewhere in this Contract.

ARTICLE XXV. ATTORNEY FEES. In the event either party institutes suit in court against the other party or its surety in connection with any dispute or matter arising under this Contract, the prevailing party shall be entitled to recover reasonable attorney fees in addition to any other relief granted by the court.

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IN WITNESS WHEREOF the said hath caused these presents and an instrument of like tenor to be executed in its name and behalf by a properly authorized officer of said company. An instrument of like tenor to be executed by the City in its name and behalf by its Mayor, Purchasing Agent, Director of Health and Inspectional Services and the Director of Public Works.

All duly authorized as aforesaid, and its corporate seal to be hereto affixed.

Approved as to Form:

City of Haverhill:

William D. Cox, Jr.
City Solicitor

James J. Fiorentini
Mayor

Witness

Steven S. Bucuzzo
Purchasing Director

FOR THE CONTRACTOR:

Michael Stankovich
Public Works Director

Corporate Secretary:

Certified as to Availability of Funding

Charles Benevento
Director of Finance & City Auditor

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83

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

2021 JUL 02 PM 04:09 CITY OF HAVERHILL

July 2, 2021

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
June as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years

City of Haverhill

All Entry Date range 06/01/2021 through 06/30/2021 for Abatelements

| Totals | Tax | | Interest | | Fees | | Tax | | Interest | | Fee | | Refund | | Abate | Exemp | Adjust | Transfers |
|--------------------------|------|---------------|----------|-----------|------|-----------|------|-----------|----------|-----------|------|-----------|-----------|-----------|-----------|-------|--------|-----------|
| | Paid | Interest Paid | Paid | Reversals | Paid | Reversals | Paid | Reversals | Paid | Reversals | Paid | Reversals | Reversals | Reversals | | | | |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 226.30 | 0.00 | 0.00 | 0.00 |
| 2019 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 226.30 | 0.00 | 0.00 | 0.00 |
| Personal Property Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,533.97 | 0.00 | 0.00 | 0.00 |
| 2019 Personal Property | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,533.97 | 0.00 | 0.00 | 0.00 |
| Property Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,100.43 | 0.00 | 0.00 | 0.00 |
| 2019 Real Estate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,100.43 | 0.00 | 0.00 | 0.00 |
| 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,860.70 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,278.57 | 0.00 | 0.00 | 0.00 |
| 2020 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,278.57 | 0.00 | 0.00 | 0.00 |
| Property Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,009.82 | 0.00 | 0.00 | 0.00 |
| 2020 Real Estate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,009.82 | 0.00 | 0.00 | 0.00 |
| 2020 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,288.39 | 0.00 | 0.00 | 0.00 |
| Boat Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130.95 | 0.00 | 0.00 | 0.00 |
| 2021 Boats | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130.95 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 37,699.74 | 0.00 | 0.00 | 0.00 |
| 2021 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 37,699.74 | 0.00 | 0.00 | 0.00 |
| Personal Property Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,256.12 | 0.00 | 0.00 | 0.00 |
| 2021 Personal Property | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13,256.12 | 0.00 | 0.00 | 0.00 |
| Property Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,019.62 | 0.00 | 0.00 | 0.00 |
| 2021 Real Estate | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,019.62 | 0.00 | 0.00 | 0.00 |
| 2021 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 54,106.43 | 0.00 | 0.00 | 0.00 |

Transaction Summary All Years
City of Haverhill

All Entry Date range 06/01/2021 through 06/30/2021 for Abatements

| Totals | Tax | | Interest | | Fees | | Tax | | Interest | | Fee | | Refund | | Abate | Exemp | Adjust | Transfers |
|-------------------|------|--|----------|--|------|--|-----------|--|-----------|--|-----------|--|-----------|--|-----------|-------|--------|-----------|
| | Paid | | Paid | | Paid | | Reversals | | Reversals | | Reversals | | Reversals | | | | | |
| Report | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 68,255.52 | 0.00 | 0.00 | 0.00 |
| Total All Charges | | | | | | | | | | | | | | | 68,255.52 | | | |

Total All Charges: Add all columns except Adjustments.

Dave Johnson

9.1



June 3, 2021

City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Joe Ientil 978-766-3114

Please notify National Grid's Lisa Ayres of the hearing date / time.

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Lisa Ayres, 1101 Turnpike Street; North Andover, MA 01845
978-725-1418

Very truly yours,

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

| ParcelID | StreetNum | StreetName | LocCity | Owner1 | BillingAddress | City | State | Zip |
|--------------|-----------|------------|-----------|--------------------------|------------------------|---------------|-------|-------|
| 670-109-12 | 146 | CROSBY ST | HAVERHILL | ZAGLER ALEXANDER-ETUX | 146 CROSBY ST | HAVERHILL | MA | 01830 |
| 670-109-12-Y | | CROSBY ST | HAVERHILL | CIRALDI-KOMOLA PAULA M | 136 CROSBY ST | HAVERHILL | MA | 01830 |
| 670-109-12A | 136 | CROSBY ST | HAVERHILL | CIRALDI-KOMOLA PAULA M | 136 CROSBY ST | HAVERHILL | MA | 01830 |
| 670-109-26 | 159 | CROSBY ST | HAVERHILL | FARACI WILLIAM S-ETUX | 159 CROSBY STREET EXT. | HAVERHILL | MA | 01830 |
| 670-109-27 | 139 | CROSBY ST | HAVERHILL | CROSBIE HEATHER M-ETAL | 139 CROSBY ST EXT | HAVERHILL | MA | 01830 |
| 670-601-9-4 | 142 | CROSBY ST | HAVERHILL | CAROLINA PROPERTIES, LLC | 71 REGENCY PLACE | NORTH ANDOVER | MA | 01845 |
| 670-601-9-5 | 140 | CROSBY ST | HAVERHILL | CAROLINA PROPERTIES, LLC | 71 REGENCY PLACE | NORTH ANDOVER | MA | 01845 |
| 670-601-9-6 | | CROSBY ST | HAVERHILL | CIRALDI-KOMOLA PAULA M | 136 CROSBY ST | HAVERHILL | MA | 01830 |

BOARD OF ASSESSORS
CITY OF HAVERHILL
4 South Street, 3rd Floor, RM 115
HAVERHILL, MA 01830-5943

Questions contact Joe Ientile 978-766-3114

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Crosby St. Ext. - National Grid to install (1) JO pole 16-50 in public way on Crosby St. Ext. beginning at a point approximately 58 feet easterly from pole 16 in order to relocate overhead transformer from pole 16 in order to install a primary riser at pole 16; to provide electric service to two new homes on Crosby St., Ext.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Crosby St. Ext. - Haverhill, Massachusetts.

30319017

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

IN CITY COUNCIL: June 15 2021

VOTED: that HEARING BE HELD JUNE JULY 13 2021

Attest:

City Clerk

2021 JUN 08 02:45 PM HAV CITY CLERK

Petition from Mass Electric Co⁶⁶
d/b/a National Grid of North
Andover requesting permission for
Joint Pole location
on Crosby st Ext Plan 30319017 to
service 2 new homes

30319017 B

IN CITY COUNCIL: June 15 2021
VOTED: that HEARING BE HELD JULY 13 2021

66-13
Questions contact – Joe Ientile 978-766-3114

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 3rd day of May 2021.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Crosby St. Ext. - Haverhill, Massachusetts.

30319017 Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Crosby St. Ext. - National Grid to install (1) JO pole 16-50 in public way on Crosby St. Ext. beginning at a point approximately 58 feet easterly from pole 16 in order to relocate overhead transformer from pole 16 in order to install a primary riser at pole 16; to provide electric service to two new homes on Crosby St., Ext.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts City/Town Clerk.
20__

30319017-JO

B

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

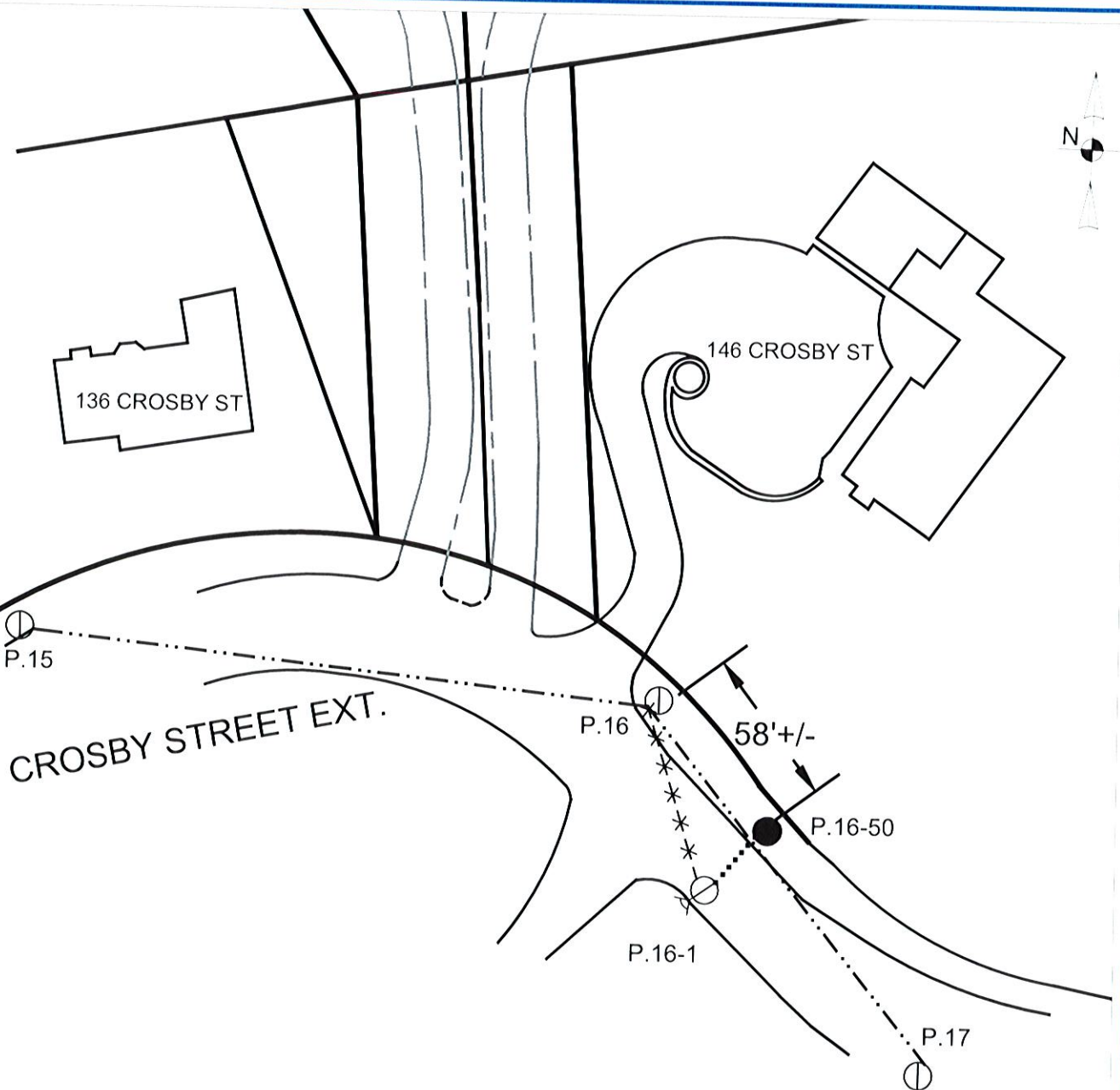
.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of 20____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



JOINTLY OWNED POLE PETITION

nationalgrid

| | |
|--------------------------------------|---|
| ⓪ J.O. POLE (EXISTING) PUBLIC WAY | ● PROPOSED J.O. POLE IN PUBLIC WAY |
| ⌵ ANCHOR LOCATION | * * - EXISTING OVERHEAD WIRE TO BE REMOVED |
| PROPOSED OVERHEAD WIRE | --- EXISTING OVERHEAD WIRE |

Date: 4/24/21

WORK REQUEST: WR 30322852

Nationalgrid proposes to install new Pole 16-50 in public way approximately 58' easterly from existing Pole 16 in order to relocate overhead transformer from Pole 16 in order to install a primary riser at Pole 16 to provide electric service to two new homes on Crosby Street Ext, Haverhill, MA

To The: City Of Haverhill

For Proposed: POLE 16-50 Location: 142 CROSBY ST EXT

Drawn By: S.Steeves

DISTANCES ARE APPROXIMATE

June 15, 2021

City of Haverhill
City Council
4 Sumner Street
Haverhill, MA 01830

Re: Princeton Haverhill Apartment Homes, 887 Boston Road, Haverhill MA
Owner Authorization

To Whom It May Concern,

P. DiBurro & Sons, Inc. is the owner of Parcels A and A1 as shown on "Plan of Land" located in Haverhill MA. by Christiansen & Sergi Professional Engineers and Land Surveyors dated January 6, 1997. Quitclaim Deed book 27309 Page 351. P. DiBurro & Sons, Inc. is also the owner of the parcel of land as described in Quitclaim Deed book 31078 page 547.

Princeton Development LLC is submitting an Application for a new Planned Residential Development District and P. DiBurro & Sons, Inc. hereby authorizes and consents to the filing of this application.

Sincerely,

P. DiBurro & Sons, Inc.

By: 

David W. DiBurro, President
P. DiBurro & Sons, Inc.
Duly Authorized

2021 JUN 10 PM 09:00



DOCUMENT 69-B

CITY OF HAVERHILL

In Municipal Council June 15 2021

MUNICIPAL ORDINANCE

CHAPTER 255

~~ORDERED:~~

TO AMEND THE CITY OF HAVERHILL ZONING ORDINANCE CHAPTER 255 BY ADDING THE FOLLOWING: "BOSTON ROAD PLANNED RESIDENTIAL DEVELOPMENT DISTRICT, (BRPRD)" AS SET FORTH IN SECTION 8.5.A:

Item 1. In Section 2.1.2, add "Boston Road Planned Residential Development District" to the list.

Item 2. Add the following new Section 8.5.A

8.5.A BOSTON ROAD PLANNED RESIDENTIAL DEVELOPMENT DISTRICT (BRPRD)

8.5.A.1 Purpose. The purpose of the Boston Road Planned Residential Development District ("BRPRD") is as follows:

1. To promote a diversity of housing types in the City in a mixed use setting with specified commercial uses; and
2. To promote reuse of the property containing the former DiBurros Function Facility in an orderly and productive manner.

8.5.A.2 Location. The BRPRD is located on Tax Parcel Map 754, Block 2, Lot 20, and Map 274, Block 2, Lots 18A, 4 and 5, containing approximately 6.5 acres of land.

8.5.A.3 As of Right Uses. The following uses are allowed in the BRPRD upon the issuance of Development Review approval pursuant to Section 10.1.4:

1. Multifamily Dwellings containing not more than 45 units in any single dwelling, including ancillary or accessory clubhouse, pool, health and fitness facility, and other amenity space for the residents.
2. Retail establishment, not to exceed 10,000 square feet of gross floor area.
3. Restaurant, coffee shop, diner, luncheonette, or sandwich shop, not to exceed 10,000 square feet of gross floor area.

2021 JUN 10 AM 09:52 HW CITYC

69-B

8.5.A.4 Special Permit Uses. The following uses are allowed in the BRPRD by special permit issued by the City Council pursuant to Section 10.4 of this Ordinance:

1. Drive-through facility.

8.5.A.5 Dimensional and Density Regulations. The following dimensional and density regulations shall apply in the BRPRD:

1. **Minimum Lot Area; Multifamily Dwellings.** 5 acres.
2. **Minimum Lot Area; Commercial.** 0.4 acres.
3. **Minimum Frontage; Multifamily Dwellings:** 350 feet.
4. **Minimum Frontage; Commercial:** 100 feet.
5. **Maximum Building Height; Multifamily:** Five (5) stories and 70 feet.
6. **Maximum Building Height; Commercial:** 2.5 stories and 35 feet.
7. **Building Setback:** All buildings shall be set back not less than 25 feet from the boundary of the BRPRD.
8. **Multifamily Dwelling Separation.** No multifamily dwelling shall be located less than 10 feet from any other multifamily dwelling(s).
9. **Density; Multifamily Dwellings:** The total number of dwelling units shall not exceed 35 per acre of lot area.

8.5.A.6 Parking and Loading. The following parking requirements shall apply in the BRPRD. Both surface and underground parking areas are permissible.

1. **Multifamily Dwellings:** 1.5 spaces per dwelling unit.
2. **Commercial:** 1 space per 200 square feet gross floor area.

Parking and loading shall generally comply with the standards set forth in Section 6.1 of this Ordinance, unless waived by the City during Development Review.

8.5.A.7 Roads and Utilities. The principal roadway(s) and driveways serving the site shall be adequate for the intended use and vehicular traffic and shall be maintained privately. Minimum travel width of each lane on a road or driveway within the BRPRD shall be twelve (12) feet. The connection of all buildings in the BRPRD to the municipal water and sewer systems is required. All water, sewer, gas, electricity, cable, and telephone lines shall be installed underground.

2021JUN10am08:53HAR-CITYC

Hearing August 17 2021
7/13
7/30 8/6

12-1

ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: bobharb@aol.com

Of Counsel
Alfred J. Cirome

June 16, 2021
City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

CCSP-21-11

Re: 45 WINGATE STREET, LLC-APPLICATION FOR A
MAJOR SITE PLAN REVIEW FOR A MIXED USE STRUCTURE
Retail and Restaurant Uses and 15 Residential Units
45-51 Wingate Street, Haverhill, MA
Haverhill Assessor's Map 302 Block 55 Lot 3

On behalf of the Applicant, this short brief is filed with the Council:

Applicant is applying for a mixed use Major Site Plan Review in the Waterfront District Subzone A (WD- A) before the City Council.

This property for many years has been used by restaurants on the first floor and basement. These uses as well as a small retail use will continue on the first floor and basement. Applicant is proposing to convert the upper three floors to residential use- 9 studio apartments and 6 one bedroom apartments.

This is an allowed use in the WD-A Zone.

This new project meets all the requirements for a Major Site Plan Approval under the Waterfront District Ordinance. This Project meets all the dimensional Regulations for the WD Subzone-A. Required parking spaces (15) are provided for offsite.

This proposed project in the Waterfront District-Subzone A meets the following requirements:

- A. The applicant has submitted the required fees and information ;
- B. The project and site plan meet the requirements and standards set forth in the Ordinance;
- C. Creates diversified use of the existing building ;
- D. Creates a retail and Restaurant base that downtown residents can utilize;
- E. The restaurant/retail use is on basement and first floor level;
- F. Residential use is placed on the upper floors;

- G. Building entrances are oriented towards the street
- H. Adequate municipal services are provided;
- I. There is no negative traffic impact;
- J. Facilitates the development of a mixed use that contributes to the continuous and active street that addresses the mixed use and pedestrian friendly needs;
- K. Encourages the reuse of an existing building;
- L. Promotes pedestrian activity in the downtown restaurant district;
- M. housing opportunities within the downtown and
- N. Extraordinary adverse potential impacts of the Project on nearby properties, if any, have been adequately mitigated.

Applicant has obtained 15 parking spaces in the MVRTA Parking Deck. Letter from MVRTA is filed with the Council.

Applicant proposes these apartments be market rate rent, a requirement for various Tax Credit Programs which the Applicant will be applying for, including a proposed TIFF. Applicant is advised that Affordable Housing in the City currently exceeds the 10% Affordable Housing requirement.

This building, located in historic Washington Square District, will be renovated to meet Historical District requirements.

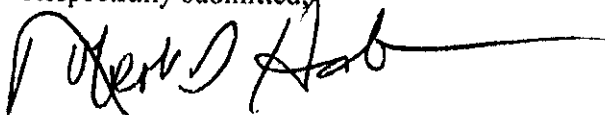
This is a great project for the Downtown and Restaurant District and meets all the goals of the City's Plan for Downtown and Waterfront Development.

Applicant respectfully requests the Council to Approve the WD-A Major Site Plan ; and Waive any Affordable Housing Requirement, if applicable.

Council is respectfully requested to find the following and approve the Major Site Plan:

1. Applicant submitted the required fees and information.
2. Application is consistent with the purpose and intent of the Zoning Ordinance;
3. Use is an as-of-right review and approval process.
4. The project and site plan meets the requirements and standards set forth in the Ordinance or a waiver was granted;
5. Any extraordinary adverse potential impacts on nearby properties, if any, have been adequately mitigated; and
6. If Applicable, waive any Affordable Housing Requirement.

Respectfully submitted,



Robert D. Harb

Attorney for Applicant 45 Wingate Street, LLC

CCSP-21-11

Details

Submitted on Jun 16, 2021 10:30 AM

Attachments

13 files

Activity Feed

Latest activity on Jun 22, 2021

BO
Robert Harb

Location
45 WINDALE ST. Haverhill, MA 01832

Timeline

Special Permit Filing Fee
Paid Jun 16, 2021 at 12:04pm

Assessor for Abutter's List

0

☐ Open Space

☐ Sign Size

☒ Other

Hearing Waiver

Applicant agrees to waive the 120-day hearing requirement.

Agrees *

No

Add New



City of Haverhill, MA

06/23/2021

CCSP-21-11

City Council Special Permit

Status: Active**Date Created:** Jun 16, 2021**Applicant**

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

45 WINGATE ST
Haverhill, MA 01832

Owner:

45 WINGATE STREET,LLC
101 RIVER RD WEST NEWBURY, MA 01985

Important: Please Read Before Starting Your Application**Applicant Information****What Is Your Role in This Process?**

Attorney/Agent

Applicant Business/Firm Phone

19783735611

Applicant Business/Firm City

Haverhill

Applicant Business/Firm Zip

01830

Client Business Name

45 Wingate Street, LLC

Client Email

ted.ammon@gmail.com

Client City

West Newbury

Client Zip

01985

Client Business Structure

Limited Liability Corporation (LLC)

Applicant Business/Firm Name

Robert D. Harb, Attorney At Law

Applicant Business/Firm Address

17 West Street

Applicant Business/Firm State

MA

Client Name

45 Wingate Street, LLC

Client Phone

6175958229

Client Address

101 River Road

Client State

Ma

Client County

Essex

Property Information**Proposed Housing Plan Name**

The Kelly Block

How Long Owned by Current Owner?

1 Year 5 months +-

Lot Dimension(s)

60' frontage 65' depth 3.900 sf

Zoning District Where Property Located**Proposed Street Name(s)**

Wingate Street

Type of Dwelling(s) Planned in Project

Multi-Family

Registry Plat Number, Block & Lot

302-55-3

IF WATERFRONT, Which Sub-Zone?

WD - Waterfront District

A - Washington Street

--

Deed Recorded in Essex South Registry: Block Number
39416

Deed Recorded in Essex South Registry: Page
66

Does the Property Have Multiple Lots?
No

IF YES, How Many Lots?
1

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?
--

Thoroughly Describe the Reason(s) for thre Special Permit

Applicant Seeks Major Plan Approval to convert 3 floors in an existing building located at 45-51 Wingate Street into 15 residential units (9 studio and 6 one bedroom apartments) while maintaining 3 Commercial/Retail/Restaurant Units in basement and first floor in this mixed use project.

Property Description

See attached Legal Description

Current Property Use
Business

TOTAL Number of Units Planned
15

TOTAL Number of Parking Spaces Planned
15

Special Circumstances

Building Coverage
☐

Dimensional Variance
☐

Front Yard Setback
☐

Side Yard Setback
☐

Rear Yard Setback
☐

Lot Frontage
☐

Lot Depth
☐

Lot Area
☐

Building Height
☐

Floor Area Ratio
☐

Open Space
☐

Parking
☐

Sign Size
☐

Use
☐

Other

**IF OTHER, Please Describe**

Major Plan Approval For Mixed Use Development in WD -Waterfront District

Hearing Waiver

Agrees
No

Agreement & Signature

Narrative Description of Proposed Project 85 Water Street, Haverhill

Plan Approval Authority:

The City Council is the Plan Approval Authority for purpose of reviewing project applications for uses permitted by special permit or permitted by major site plan review in the Waterfront District.

The application for 85 Water St. requires a Special Permit and Site Plan Review (Major). The property is in the Waterfront Zoning District, Sub-Zone D.

The application as described herein meets the major objectives of the district in the following ways:

- Promotes public access to and along the Merrimack River through improved access through the site to Wall St.; provides five public parking spaces; and significantly enlarges by approximately one-third and rebuilds the adjacent River Rest Park to modern standards;
- Promotes and protects existing view corridors to the river by orienting the building to the west side of the site along the street edge and leaving the area between the building and the Haverhill Fire Station open with an expansive vista;
- Promotes physical and visual connections between both the north and south sides of the river and the downtown by aligning the site driveway with Bethany Ave., which is an entrance to Central Plaza, 2 Water St.;
- Links the Merrimack River with the street edge to maintain adequate pedestrian circulation and views of both the street and the river by placing the north façade of the building at the street edge with Water St. and leaving open space between the south façade and Wall St.;
- Provides the maximum public benefit in any new development or redevelopment of land along the Merrimack River by providing access to Wall St. and enlarging and enhancing the adjacent public park;
- Regains an active waterfront by encourage residents to use Wall St. and the enhanced public park and boat ramp;
- Creates a development node in order to plan for a comprehensive waterfront;
- Creates diversity of housing opportunities along the waterfront and within the downtown by providing smaller more affordable units in modern energy efficient rental housing;

- Facilitates development of a mix of uses that contributes to a vibrant business environment and increases street level activity by increasing the number of residents in this neighborhood;
- Ensures that existing and future development contributes to a continuous and active street that addresses the contextual, human- scale, mixed-use, and pedestrian-friendly needs of the downtown;
- Create new jobs at a variety of income levels in finance, architecture, engineering, construction, maintenance, and management;
- Encourages the construction of new, innovative designs, including highly energy efficient construction techniques that enhance the area and incorporates modern amenity areas;
- Redevelops vacant or underutilized land with appropriately dense development by redeveloping a long-vacant site that will serve to enhance a main gateway to the City; and
- Promotes pedestrian activity in the downtown by giving area residents a reason to walk or drive to the Merrimack River and use the enlarged and River Rest Park, and by giving the building's residents the ability to walk to area shops, banks, services, restaurants, and the MBTA commuter rail station.

Preferred Project:

Sec. 9.3.10 Preferred Projects in Sub-Zone D: We believe that our proposed project should receive an expedited review for the following reasons:

- Access to the Merrimack River will be improved through the creation of an improved driveway for vehicular access and the provision of five public parking spaces, including one handicap space, allowing the public access to Wall St. and to the River Rest Park;
- The driveway may be used by maintenance vehicles to access Wall St., which is between the project site and the Merrimack River;
- The project site has no property boundary with the Merrimack River and no 25' construction easement is necessary;
- Approximately 7,732 sq.ft. of our site will be added to the existing 18,272 sq.ft. River Rest Park to increase its overall size to 26,004 sq.ft.;
- Our landscape architect, Michael Radner of Radner Design Associates, Inc. in conjunction with the City's landscape consultant, Steve Cecil, has reimagined and redesigned the River Rest Park. This gently sloping site currently consists of a small green space bifurcated by Wall Street. Positive aspects of the current park include gently sloping topography, several large shade trees, views of the Merrimack River, and access to the river via an existing ramp and dock. Its adjacency to the downtown as well

as several large multi-family buildings offer an opportunity for the City to provide an improved and enlivened contemporary passive recreation area;

- Unfortunately, the park suffers from limited access, outdated seating, lighting in disrepair, aging paving, and few plantings except for the large but significant shade trees;
- Our plan proposes to expand the park space by shifting vehicular access to the west, providing additional on-street parking spaces on Water Street, and providing public parking (including a handicapped accessible space) within the site via a shared driveway to the proposed development. The shared driveway will also provide maintenance and emergency access to Wall Street and the park;
- Within the park, intermittent seating areas along informal, winding pathways will be provided, with terraced amphitheater-like seating, optimizing views to the Merrimack River. Multiple paths will provide access from the parking spaces and from Water Street to the existing boat dock;
- Walkways and terraces will be constructed of natural crushed stone with a binder emulsifier, which provides a solid, accessible, durable, and easily maintained surface. The plaza along the seawall will utilize decorative precast concrete unit pavers. Seating is proposed to be rough-hewn natural granite blocks. The existing historic lighting will be rehabilitated and augmented with new lighting. New plantings will be resilient, drought tolerant, and low maintenance.
- We believe this is a major upgrade to a public space that can be utilized and enlivened by the new residents of 85 Water St., as well as a benefit to the neighborhood and the City as a whole.
- The proposed development will greatly enhance physical public access to and enjoyment of the land along the Merrimack River. The Property is directly abutted by Wall Street, a public way running along the Merrimack River which provides access to the waterfront from Water St. We propose to provide pedestrian access from Water Street to the waterfront and to also provide easements allowing for the expansion of the Park to the east; and
- 100% of the residential units will be market rate and not restricted by income.

Property Description and History:

85 Water St. is owned by The Waterfront Water Street, LLC, Frank J. Franzone, Manager. It is a long-vacant and underutilized 1.19 acre \pm site, formerly the site of a restaurant and club, situated between the Haverhill Fire Station at 131 Water St. and Main St. also known as Route 125, which crosses the Merrimack River via the Basiliere Bridge. It is also directly across the street from Central Plaza, the location of the only supermarket in downtown Haverhill. Revitalization of this site will reinforce Haverhill's long-standing commitment to the downtown.

- The Applicant is Minco Development Corporation of North Andover, Massachusetts.
 - Louis P. Minicucci, Jr., President
 - John F. McCarthy, COO
 - Eric B. Loth, Jr., Vice President-Acquisition
 - Karen Pollastrino, Senior Project Manager
- Our development team also includes:
 - Architecture - Gregory Smith, AIA, Principal, GSD Associates, LLC
 - Civil Engineering - Scott Cameron, P.E., The Morin-Cameron Group, Inc.
 - Wetlands & Waterways - Ann Marton, Director of Ecological Services, LEC Environmental Consultants, Inc.
 - Traffic - Scott Thornton, P.E., Principal, Vanasse & Associates, Inc.
 - Landscape Architecture - Michael Radner, Principal, Radner Design Associates, Inc.
 - Zoning Analysis - Robert W. Lavoie, Esq., Johnson & Borenstein, LLC

Fee:

A fee of \$565.00 (\$5.00 X 113 units) accompanies this Application.

Our proposal:

We propose to construct 113 residential rental units in a five-story wood-frame building over a one-story podium garage on the 1.19 acre \pm site of the former Friend's Landing at Water's Edge.

The unit distribution is:

49 studio units
50 one-bedroom units
14 two-bedroom units
113 units total
127 bedrooms total

Section 9.3.15 Parking Requirements indicates a multifamily parking requirement of one space per unit. Our proposal is for 159 spaces for a ratio of 1.4 spaces per unit.

- 124 regular garage spaces
- 8 compact garage parking spaces
- 22 motorcycle garage parking spaces
- 5 public surface parking spaces
- 1.4 spaces/unit ratio

The proposed structure will have a two-way entrance to the upper parking level on Water Street. A plaza on the rear first floor level of the structure will have a two-way entrance to the lower parking level on the waterfront side of the building.

All dumpsters, utility meters, mechanical units and service/loading areas will be screened from public view in conformity with this standard.

The proposed development will not overburden any municipal services and will tie into existing water, sewer, and drainage systems. Additionally, the proposed development will enhance access to the adjacent River Rest Park to the east of the site as well as to the waterfront by way of the proposed addition to the park.

The proposed development will not unduly burden public facilities serving the site such as schools, fire, emergency services and police protection.

A detailed traffic assessment has concluded that there will be no significant impact on nearby roadways and intersections are a result of the proposed development.

Sec. 9.3.11 – Density

In the Waterfront District Sub-Zone D, allowed density is 30 residential units per acre.

Sec. 9.3.12 – Density Bonuses

In Sub-Zone D, a maximum of 70 units per acre shall be permitted when a project provides improved public access to the Merrimack River and a public park. The size and design of the park must be approved by the Economic Development Director. Our site is 1.19 acres±; therefore, allowable density with a bonus is 83 units.

Sec. 9.3.20 Waivers

We request that the Plan Approval Authority, the City Council, waives the allowable density of 83 units in favor of a density of 113 residential units.

In support of this request, we note the following:

As described herein, a waiver is required and is being requested to the otherwise allowed 83 maximum number of units. While our proposed project has a similar number of bedrooms (127 bedrooms) that the last approved Special Permit in 2015 (the Franzone/Water Street Waterfront LLC Proposal approved 07/13/2015) had allowed, we propose to increase the number of smaller units in order to make the Project both more attractive and more affordable to the demographic groups typically shut out of waterfront residential opportunities due to larger luxury-sized units containing two and even three bedrooms, and commanding higher rents. We believe that underserved population groups need and would welcome moderately sized apartments which would have more reasonable monthly rents than larger units.

Even with 113 units being proposed, the Project has a similar bedroom count as that previously allowed by the City Council in the most recent Special Permit granted to Water Street Waterfront, LLC (Frank Franzone) referenced above.

The additional units will allow the Project to offer significantly more affordable market rate housing than previously designed for this Property. The smaller units will permit a lower monthly rent to be charged, opening the Waterfront District to a more diverse population.

In choosing this design (keeping a similar number of bedrooms previously permitted by the City Council but configuring them in smaller units) we believe it is being responsive to the changing demographics of not only downtown Haverhill, but also of Massachusetts in general and the country as a whole. As widely observed, there is a tremendous inability of persons, young and old, to find safe, moderately priced rental housing in vibrant sectors of our urban centers. Allowing the requested Waiver to accommodate 113 units will allow both the City and the Applicant to address this critical housing need.

Sec. 9.3.13 – Dimensional Regulations

No waivers or variances from dimensional regulations are required.

Sec. 9.3.15 Parking

Our proposed project provides 1.4 spaces per unit.

Sec. 9.3.18 Application for Plan Approval

Our plans have been prepared by a registered architect, a registered civil engineer, and a registered landscape architect.

Sec. 255-168 Application for Site Plan Approval

Copies filed: 1 hard plus electronic via Viewpoint Cloud per the City Clerk.

JOHNSON &
BORENSTEIN, LLC
ATTORNEYS AT LAW

12 Chestnut Street
Andover, MA 01810-3706
Tel: 978-475-4488
Fax: 978-475-6703
www.jbllclaw.com
bob@jbllclaw.com

Mark B. Johnson (MA, NH, DC)
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Gordon T. Glass (ME, MA)
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Allison L. Colton (MA)

Of Counsel
Robert W. Lavoie (MA, NH)
Richard J. Byers (MA)

Paralegals
Karen L. Bussell
Lianne Patenaude
Ellen M. Melvin
Tina M. Wilson

June 9, 2021

Haverhill City Council
Melinda E. Barrett, Council President
City Hall
4 Summer Street
Haverhill, MA 01830

Re: Application for Special Permit Approval
113 Unit Multi-family apartment building
85 Water Street, Haverhill, MA
85 Water Street Redevelopment LLC, Applicant

Council President Barrett & Councilors:

On behalf of Water Street Redevelopment LLC, I am pleased to submit to you its Application for Special Permit Approval for the redevelopment of the Property located at 85 Water Street in Haverhill. Enclosed please find your filing fee and the following materials in support of this application:

1. Conceptual Site Plan showing proposed Improvements;
2. Artistic rendering of the proposed multi-family residential structure to house 113 dwelling units having 127 bedrooms;
3. Site Plan showing proposed expansion and improvements to River Rest Park which abuts the Project location to the east;
4. Floor plans, parking plan, elevation plan and unit plans; and
5. Traffic Assessment.

From a Zoning Ordinance compliance point of view, this proposed Project complies with all applicable use and dimensional Requirements of the Waterfront District regulations of the Haverhill Zoning Ordinance, with the sole exception of the maximum number of units allowed

under Section 255-165. However, under Section 255-170 and other applicable powers, the City Council has the authority to grant a waiver to the otherwise maximum limit on the number of units.

As described, a waiver is required and is being requested to the otherwise allowed 83 maximum number of units in the project. While the Applicant's proposed project has exactly the same number of bedrooms (127 bedrooms) that the last approved Special Permit in 2015 (the Franzone/Water Street Waterfront LLC Proposal) had allowed, the Applicant proposes to greatly increase the number of smaller units in order to make the Project both more attractive and more affordable to the demographic groups typically shut out of waterfront residential opportunities due to larger luxury-sized units containing two and even three bedrooms. The Applicant respectfully submits that these greatly-underserved population groups need and would welcome moderately sized apartments which would have a much more reasonable monthly rent.

Consequently, the only Waiver being proposed by the Applicant would be the density waiver so as to allow a total of 113 units containing 127 bedrooms.

This letter constitutes the Supportive Memorandum in connection with the Special Permit Criteria set forth in Section 255-162 of the Haverhill Zoning Ordinance under the Waterfront Zoning District. The Property is located within sub-zone D of the Waterfront Zoning District which has the goal of (i) creating a vibrant and active entrance to the downtown; (ii) creation of view corridors from the street to the Merrimack River and (iii) creation of an active waterfront.

Because this proposal provides improved public access to both the Merrimack River and increases the area of the public park to the east of the Property, the Applicant seeks a density bonus under Section 255-165 of the Zoning Ordinance. With the benefit of said density bonus, 83 units would be allowed on this Property. Applicant proposes 113 units, and respectfully requests that the City Council, under its Special Permit granting authority, grant a waiver to allow the requested density of 113 units. In support thereof, the Applicant points to the following:

1. Even with 113 units being proposed, the Project has the same 127-bedroom count as that previously allowed by the City Council in the most recent Special Permit granted to Water Street Waterfront, LLC (Frank Franzone) dated July 13, 2015.
2. Applicant has designed a Project that offers significant diversity in the type of units being offered, namely:
 - 49 studio units
 - 50 one bedroom units
 - ~~-14~~ two bedroom units
 - 113 units containing a total of 127 bedrooms.

3. The additional 30 units will allow the Project to offer significantly more affordable market rate housing than previously designed for this Property. It goes without saying that the smaller units will permit a lower monthly rent to be charged, opening up the Waterfront District to a more diverse population mix.
4. In choosing this design (keeping the same 127 bedrooms previously permitted by the City Council, but configuring them in smaller units totaling 113,) Applicant believes it is being responsive to the changing demographics of not only downtown Haverhill, but also of Massachusetts in general and the country as a whole. As widely observed, there is a tremendous inability of persons, young and old, to find safe, moderately priced rental housing in vibrant sectors of our urban centers. Allowing the requested Waiver to accommodate 113 units containing 127 bedrooms will allow both the City and the Applicant to address this critical housing need.

As shown in the above materials and set forth in this Application, the proposed development meets all of the Waterfront Zoning District goals and the Special Permit criteria set forth below.

Section 255-162 of the Zoning Ordinance sets forth the following criteria:

1. *Physical access to or along the Merrimack River shall be provided pursuant to G.L.ch. 40A S9. The ordinance shall be interpreted so as to encourage physical access by the public to the Merrimack River and to discourage developments which prevent or block physical access to the river. Any property that has a property boundary that abuts the Merrimack River shall provide the City with an easement or other legal mechanism at either the water's edge or in close proximity to the Merrimack River depending on the topography of the area. The easement shall include a 25 foot minimum temporary construction easement and a 15 foot minimum access easement within the boundaries of the temporary construction easement nor the access easement is required to be improved/constructed.*

Response:

The proposed development will greatly enhance physical public access to and enjoyment of the land along the Merrimack River. The Property is directly abutted by Wall Street, a public way running along the Merrimack River which provides access to the waterfront from Water Street. The Applicant proposes to provide a permanent 5 to 8 foot pedestrian access from Water Street to the waterfront across from the Project site and to also provide easements allowing for the expansion of the Park to the east.

2. *Visual corridors shall be provided to or along the Merrimack River. The visual corridors are not required to be open to the public and may contain trees or parking lots.*

Response:

The proposed development will protect view corridors from Water Street and in fact will allow protection of vistas of the Merrimack River. Additionally, as stated above the Applicant proposed to provide actual physical access to the waterfront and improve the existing Park to the east of the site.

3. *Primary building entrances shall be oriented toward the street, but buildings shall also have entrances facing the Merrimack River, which are subordinate in character and scale to the street entrance. For this purpose, subordinate shall mean that the entrance is smaller in height and width, and has fewer or simpler architectural elements.*

The proposed structure will have a two-way entrance to the upper parking level on Water Street. A plaza on the rear first floor level of the structure will have a two-way entrance to the lower parking level on the waterfront side of the building.

4. *All new buildings shall be constructed at the street edge with no front setback in order to complete the street wall, except in Sub-zones E and G where a front setback is required.*

The project site is located within Sub-Zone D of the Waterfront Zoning District. The proposed building will be aligned with the frontage of Water Street in conformity with this standard.

5. *Dumpsters, utility meters, mechanical units and service/loading areas shall be screened from view of both pedestrian areas and the Merrimack River. Furthermore, they shall not be located in the pedestrian right-of-way.*

All dumpsters, utility meters, mechanical units and service/loading areas will be screened from public view in conformity with this standard.

6. *Professional or Artist live/work units shall be designed to meet the specific needs of the artist occupants, such as, but not limited to the following : doorways and hallways should be oversize width to accommodate the moving of large objects; floors should be constructed to provide extra weight-bearing capacity; floors do not need to be finished; ceiling heights should allow for the creation of large works and equipment, including machinery and lighting.*

The submitted design can accommodate the needs of artist occupants and provide sufficient area and weight bearing capacity for artist equipment and artworks.

7. *Adequate municipal services shall be provided, including water, sewer, drainage, parks, and open space;*

The proposed development will not overburden any municipal services and will tie into existing water, sewer and drainage systems. Additionally, the proposed development will enhance access to the public park to the east of the site as well as to the waterfront by way of the proposed addition to the park and the proposed 70' x 100' easement.

8. *Public facilities and services shall be provided that are adequate to support the proposed development, such as schools, fire, emergency services, and police.*

The proposed development will not unduly burden public facilities serving the site such as schools, fire, emergency services and police protection.

9. *Adequate access points (ingress and egress) and routes to and from the property shall be provided to adjoining streets and ways so as to not cause a negative traffic impact.*

Vehicular access to and from the site is provided by way of a two-way access and egress point on Water Street on the northerly side of the property and by two-way access and egress point on the easterly portion of the property. A detailed traffic assessment submitted with this Application has determined that no significant impact on the nearby roadways and intersections will result from the proposed development.

10. *Mitigation shall be provided to create an adequate traffic circulation system in order to insure proper traffic control and to minimize hazards to public health and safety as a result of traffic.*

As stated above, a detailed traffic assessment has concluded that there will be no significant impact on nearby roadways and intersections are a result of the proposed development. The Applicant incorporates the traffic assessment by reference to this Application.

June 9, 2021
Page 6

Conclusion:

Based on the materials submitted with this Application and the facts set forth above, the Applicant respectfully requests the City Council to approve the development of the Applicant's proposed Improvements as set forth in the site Plans and materials submitted.

Very truly yours,

JOHNSON & BORENSTEIN, LLC

A handwritten signature in blue ink, appearing to read "Robert W. Lavoie". The signature is fluid and cursive, with the first name "Robert" and last name "Lavoie" clearly distinguishable.

Robert W. Lavoie, Esq.



2021 JUL 04 10:22 AM CT

69 Farrwood Avenue
Bradford, MA 01835
June 30, 2021

Dear City Council President Melinda Barrett and Members of the Haverhill City Council:

We respectfully request that any fees be waived for the planned Art Festival on Bradford Common on September 11, 2021. We will follow all Covid requirements and guidelines in effect at that time.

Now celebrating our fiftieth year, the mission of the Greater Haverhill Arts Association since 1971 has been to provide area artists and enthusiasts with a sense of community as well as opportunities to share their art with each other and the public. We regularly offer six exhibits and six art demonstrations annually, twice-monthly art workshops in the hall of First Church of Christ in Bradford, and the one-day Art Festival on Bradford Common. After offering virtual demonstrations, virtual workshops, and a virtual art festival this past year, we are gradually resuming our full schedule of offerings as Covid requirements are lifted. We also award the annual Robert Gablosky Memorial Scholarship to a graduating area student who is continuing in the arts.

We are a non-profit organization (#1245492) that is wholly run by volunteers and supported by members and contributors. Our outreach efforts (to students and the community at large) depend solely upon the generosity of those who support our mission. We are grateful to the First Church of Christ in Bradford for sponsoring this event, and we hope that the City of Haverhill, in keeping with its vision to build a cultural presence in a forward-looking and vibrant city, will waive any fees for this event.

Thank you for your consideration of our request.

Michael Rossi
GHAA Vice President

info@ghaa.art
www.haverhillartassociation.org

City of Haverhill
Application for Permit for
Amusements, Public Shows and Exhibitions

2021 JUL 01 AM 10:22 HAV CITY

Name of Organization: Greater Haverhill Arts Association

Address of Organization: 69 Farrwood Drive, Bradford

Is the Organization a Non-Profit? Yes X No (If yes, must provide evidence of non-profit status) #124592 (June 1, 2015)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

EVENT INFORMATION

Requesting permit for (List type of event):

Art Festival (Outdoor Exhibit & Sale of Art)
on Bradford Common

Date of Event: Saturday, 11 Sept 2021 Time of Event: 10:00 AM - 4:00 PM

Location of Event: Bradford Common

Indoor:

Outdoor

Name and Address of the Owner of the Property: Federal Church of Christ Bradford

10 Church Street (South Main Street), Bradford, MA 01835

If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.

Number of Anticipated Attendees: 100-150 (throughout the day, not all at once)

Number of Parking Spaces available on Site: 20 spaces in the church lot, more on street.

Have arrangements been made for offsite parking? Yes _____ No N/A

If yes, please give details of the offsite parking: _____

Are there charges or fees for parking? Yes _____ No X If yes, list charges/fees _____

Please identify the plans for solid waste disposal and recycling: city barrels on site

Number of public restrooms available: Permanent 3 (in church) Portable _____

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

set-up for participating artists 8-10 AM

Are you requesting that the fees be waived? Yes please No _____

If yes, please list specific fees along with dollar amount you are requesting waived:

(This request can only be made for City sponsored events or by registered non-profit groups conducting events for wholly charitable purposes only – Nonprofit organizations must submit name, addresses of organization along with the names of executive officers and board * members. \$50 non-waivable application fee must be paid upon submission of application)

Authorized Person: Michael J Rossi, Vice President, Greater Haverhill Arts Association, Inc.

Address of Authorized Person: 99 Old Amesbury Line Road, Haverhill, MA 01830

Telephone #/Cell #/Pager # (Indicate if Pager): (978) 312-8076

Social Security Number of Authorized Person: upon request

Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.

*
Board
of
Directors

Ann Jones, President
Michael Rossi, Vice President
Joan Turner, Treasurer
Melissa Morrison, Secretary

Laurie Crevatis
Debbie Shirley
James McCarthy
Maureen De Sisto
Teresa Muchie

The First Church of Christ, Bradford

10 Church Street
Bradford, Massachusetts 01835
978-374-1114
office@fccbradford.org



June 28, 2021

Dear City Council President Melinda Barrett and members of the Haverhill City Council:

Please be advised that the Board of Trustees, associated with the First Church of Christ- Bradford, grants permission to Haverhill Arts Association to sponsor an event, Art Festival, on Saturday, September 11th on the Bradford Common.

Our approval is contingent upon the Haverhill Arts Association meeting all the Haverhill City Council and Haverhill Police Department requirements, as well as following all COVID guidelines set down by the City of Haverhill.

Please contact us thru the church office (telephone number and e-mail address above) if you have any questions or concerns.

Very truly yours:

Steve R Esty

Steven Esty, President

Board of Trustees



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|---|
| PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945 | CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No): |
| INSURED Greater Haverhill Arts Association, Inc. Ann Jones 69 Farrwood Drive Bradford MA 01835 | INSURER(S) AFFORDING COVERAGE INSURER A: Lloyds Syndicate 2623 INSURER B: Lloyds Syndicate 623 INSURER C: INSURER D: INSURER E: INSURER F: |
| | NAIC # AA-1128623 AA-1126623 |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|--------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> CLAIMS MADE OCCUR | | | | | DAMAGE TO RENTED PREMISES \$ 100,000 |
| | <input checked="" type="checkbox"/> Host Liquor Liability | | | | | MED EXP (Any one person) \$ 5,000 |
| | <input checked="" type="checkbox"/> Retail Liquor Liability | Y | EH-771321-L2617335 | 09/11/2021 | 09/12/2021 | PERSONAL & ADV INJURY \$ 1,000,000 |
| | <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: | | | 12:01 AM | 12:01 AM | GENERAL AGGREGATE \$ 2,000,000 |
| | <input checked="" type="checkbox"/> POLICY PRO-JECT LOC | | | | | PRODUCTS - COMP/OP AGG \$ INCLUDED |
| | <input checked="" type="checkbox"/> OTHER | | | | | Deductible \$ 1,000 |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | ANY AUTO | | | | | BODILY INJURY (Per person) \$ |
| | OWNED AUTOS ONLY SCHEDULED AUTOS | | | | | BODILY INJURY (Per accident) \$ |
| | HIRED AUTOS ONLY NON-OWNED AUTOS ONLY | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | \$ |
| | UMBRELLA LIAB OCCUR | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB CLAIMS-MADE | | | | | AGGREGATE \$ |
| | DED RETENTION \$ | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | PER STATUTE OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | E L EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E L DISEASE - EA EMPLOYEE \$ |
| | | | | | | E L DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 100. Event Type: Art Festival and Show.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| Greater Haverhill Arts Association, Inc. 69 Farrwood Drive Bradford MA 01835 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s) |
|--|
| Greater Haverhill Arts Association, Inc 69 Farrwood Drive Bradford, MA 01835 |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. |

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations; or
- B.** In connection with your premises owned by or rented to you.



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| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | EACH OCCURRENCE \$ 1,000,000 |
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| | ANY AUTO | | | | | BODILY INJURY (Per person) \$ |
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| | | | | | | \$ |
| | UMBRELLA LIAB OCCUR | | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB CLAIMS-MADE | | | | | AGGREGATE \$ |
| | DED RETENTIONS | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | PER STATUTE OTH-ER |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) | Y/N | N/A | | | E L EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E L DISEASE - EA EMPLOYEE \$ |
| | | | | | | E L DISEASE - POLICY LIMIT \$ |

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Attendance: 100. Event Type: Art Festival and Show.

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| City of Haverhill City Hall 4 Summer Street Haverhill MA 01830 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|---|

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PERSON OR ORGANIZATION**

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| City of Haverhill City Hall 4 Summer Street Haverhill, MA 01830 |
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- A. In the performance of your ongoing operations; or
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06/28/2021

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| | |
|--|--|
| PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945 | CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelpcr.com FAX (A/C, No): |
| INSURED Greater Haverhill Arts Association, Inc Ann Jones 69 Farrwood Drive Bradford MA 01835 | INSURER(S) AFFORDING COVERAGE INSURER A: Lloyds Syndicate 2623 INSURER B: Lloyds Syndicate 623 INSURER C: INSURER D: INSURER E: INSURER F: NAIC # AA-1128623 AA-1126623 |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSP WYD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|------------------------------|--------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | EACH OCCURRENCE \$ 1,000,000 |
| | <input checked="" type="checkbox"/> CLAIMS-MADE OCCUR | | | | | DAMAGE TO RENTED PREMISES \$ 100,000 |
| | <input checked="" type="checkbox"/> Host Liquor Liability | | | | | MED EXP (Any one person) \$ 5,000 |
| | <input checked="" type="checkbox"/> Retail Liquor Liability | Y | EH-771321-L2617335 | 09/11/2021 | 09/12/2021 | PERSONAL & ADV INJURY \$ 1,000,000 |
| | <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER POLICY PROJECT LOC | | | 12:01 AM | 12:01 AM | GENERAL AGGREGATE \$ 2,000,000 |
| | <input checked="" type="checkbox"/> OTHER | | | | | PRODUCTS - COMP/OP AGG \$ INCLUDED |
| | AUTOMOBILE LIABILITY | | | | | Deductible \$ 1,000 |
| | ANY AUTO | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | OWNED AUTOS ONLY | SCHEDULED AUTOS | | | | BODILY INJURY (Per person) \$ |
| | HIRED AUTOS ONLY | NON-OWNED AUTOS ONLY | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB | OCCUR | | | | \$ |
| | EXCESS LIAB | CLAIMS-MADE | | | | EACH OCCURRENCE \$ |
| | DED RETENTION S | | | | | AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | Y/N | | | | \$ |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> N/A | | | | PER STATUTE OTH-ER \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 100, Event Type: Art Festival and Show.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|---|
| First Church of Christ Bradford (MA) Common 10 Church Street Bradford MA 01835 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|---|

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s) |
|--|
| First Church of Christ Bradford (MA) Common 10 Church Street Bradford, MA 01835 |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. |

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Linda Koutoulas

From: Deputy Chief Eric Tarpy <ETarpy@haverhillfire.com>
Sent: Wednesday, July 7, 2021 9:01 AM
To: Linda Koutoulas
Cc: Fire Chief; Lieutenant Michael Picard
Subject: [EXTERNAL]Re: Application for Art festival Bradford Common 9-11-21

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .
Good Morning,

Currently, Fire Dept. does not have any issues with this.

Thank you,

*Eric Tarpy
Deputy Fire Chief*

*Haverhill Fire Department
FIU/Code Enforcement Division
978-373-8460
etarpy@haverhillfire.com*

From: Fire Chief Robert O'Brien <robrien@haverhillfire.com>
Sent: Wednesday, July 7, 2021 8:52 AM
To: Deputy Chief Eric Tarpy <ETarpy@haverhillfire.com>; Lieutenant Michael Picard <MPicard@haverhillfire.com>
Subject: FW: Application for Art festival Bradford Common 9-11-21

-----Original Message-----

From: Linda Koutoulas [<mailto:lkoutoulas@cityofhaverhill.com>]
Sent: Tuesday, July 6, 2021 3:28 PM
To: Fire Chief Robert O'Brien; Captain Robert Pistone
Subject: Application for Art festival Bradford Common 9-11-21

Please advise - thank you!
Linda

-----Original Message-----

From: copier <copier@cityofhaverhill.com>
Sent: Tuesday, July 6, 2021 3:18 PM
To: Linda Koutoulas <lkoutoulas@cityofhaverhill.com>
Subject: Send data from MFP13593925 07/06/2021 15:17

Alcohol - One-Day License · Add to a project



Expiration Date

Active



LCDL-21-1



Details

Submitted on Jun 23, 2021 1:53 PM



Attachments

2 files



Activity Feed

Latest activity on Jun 23, 2021



Applicant

Joseph LeBlanc



Location

70 WASHINGTON ST, HAVERHILL, MA 01832

Timeline

1-Day License Fee Payment

Paid Jun 23, 2021 at 2:31pm

Licensing Clerk Review

In Progress



Police Department Approval

Review



City Council Approval

Review



Mayor Approval

Review



License Commission Approval

Review



License Commission Clerk Approval

Review



1-Day Liquor License

Document

Applicant Information

ALCOHOL FOR A 1-DAY LICENSE CANNOT BE DONATED. The alcohol MUST be purchased from a Massachusetts state authorized source (list available online within the License Commission permitting section). All receipts for the purchase of alcohol must be uploaded as an attachment to this permit application by 4:00pm the last business day before the event.

Applicant Role in the Event *

Other

IF OTHER, Please Specify *

Chair, River Ruckus

Birth Date *

03/20/1956

Is the Event Sponsored? *

yes

Event Sponsor Information

Sponsor Business/Organization Name *

Team Haverhill

Sponsor Business/Organization Address *

P.O. Box 5034

Sponsor Business/Organization City *

Haverhill

Sponsor Business/Organization State *

MA

Sponsor Business/Organization Zip *

01835

Sponsor Business/Organization Phone *

9782281060

Sponsor Financial Status *

Civic Organization

Sponsor Main Contact *

Joseph LeBlanc

Main Contact's Name *

Joseph LeBlanc

Main Contact's Social Security # *

020425161

Main Contact's Address *

18 Hawthorne Street

Main Contact's City *

Haverhill

Main Contact's State *

MA

Main Contact's Zip *

01835

Main Contact's Phone *

9783766741

Main Contact's Email *

homer2140@mac.com

Event Information

Type of License Being Requested *

Beer & Wine

Event Date * ?

09/25/2021

Event Start Time *

12 p.m.

Event End Time *

9 p.m.

Event Location *

Washington Street Riverfront parking lot

Event Purpose *

Festival

Will there Be Music or Entertainment? *

Yes

Will the Event be Catered? *

No

Will Food be Provided in Another Way? *

Yes

Expected Number of Adults Attending *

5,000

Expected Number of Children Attending * ?

200

Is an Entrance Fee/Donation Required? *

No

Type of Attendees *

Public

Will the Event Be on City Property? * ?

Yes

Liquor Information

ALL ALCOHOL MUST BE PURCHASED THROUGH A LICENSED WHOLESALER. IF THE YOUR INTENDED WHOLESALER IS NOT ON THE LIST, THIS APPLICATION WILL NOT BE APPROVED. FOLLOW THIS LINK TO THE LIST & select "Authorized Sources of Alcohol for 1-Day Licenses" - <https://www.mass.gov/service-details/apply-for-a-special-license-or-permit-abcc>

Name of Liquor Wholesaler *

Seaboard Products

Name of Person Serving the Alcohol * ?

Butlers and Bars

Is This a Cash Bar? *

Yes

Agreement & Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the Commonwealth of Massachusetts and policies and regulations of the City of Haverhill.

Yes *



🔒 Office Use Only

🔒 Expiration Date

Certificate of Completion

This Certificate of Completion of
eTIPS On Premise 3.0
For coursework completed on April 26, 2019
provided by Health Communications, Inc.
is hereby granted to:

Deborah Ingalls

Certification to be sent to:

**Butlers & Bars
PO Box 2037
Methuen MA, 01844-1099 USA**



This document is not proof of TIPS certification. It verifies only that you have completed the course. Valid certification documents will be forwarded to you.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CoverWallet, Inc.
25 W 45th Street,
Floor 15
New York NY 10036

CONTACT

NAME: Eric Fontanez

PHONE (A/C, No, Ext): (646) 844-9933

FAX (A/C, No):

E-MAIL: customer.service@coverwallet.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: U.S. Underwriters Insurance Company

35416

INSURER B: Mount Vernon Fire Insurance Company

26522

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

DEBORAH J INGALLS DBA BUTLERS & BARS
199 Oakland Avenue
Methuen, MA, 01844

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADOL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|---------------|-------------------------|-------------------------|--|
| X | COMMERCIAL GENERAL LIABILITY | | GL 2012822 | 06/15/2021 | 06/15/2022 | EACH OCCURRENCE \$ 1,000,000 |
| | CLAIMS-MADE X OCCUR | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 |
| B | | | | | | MED EXP (Any one person) \$ 5,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | PERSONAL & ADV INJURY \$ 1,000,000 |
| | X POLICY PRO-JECT LOC | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | OTHER: | | | | | PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| | AUTOMOBILE LIABILITY | | | | | |
| | ANY AUTO | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | OWNED AUTOS ONLY SCHEDULED AUTOS | | | | | BODILY INJURY (Per person) \$ |
| | HIRED AUTOS ONLY NON-OWNED AUTOS ONLY | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | UMBRELLA LIAB OCCUR | | | | | |
| | EXCESS LIAB CLAIMS-MADE | | | | | EACH OCCURRENCE \$ |
| | DED RETENTION \$ | | | | | AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | Y/N | | | | PER STATUTE OTH-ER |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | N/A | | | | E.L. EACH ACCIDENT \$ |
| | Liquor Liability | | LQ 1004364 | 06/15/2021 | 06/15/2022 | E.L. DISEASE - EA EMPLOYEE \$ |
| A | | | | | | E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | Each Common Cause: \$1,000,000 |
| | | | | | | Aggregate: \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Team Haverhill River Ruckus Event
Post Office Box 5034
Haverhill, MA, 01835

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Margaret M. Reff

| Date | Activity | Status | Activated | Completed | Assignee | Due Date |
|------------------------|--|----------|------------------------|------------------------|-------------|----------|
| Jul 9, 2021 at 9:43 am | Judy Siros removed attachment north american workers comp affidavit.pdf from Record DL-21-10 | Paid | Jul 8, 2021 at 3:10 pm | Jul 8, 2021 at 3:14 pm | | |
| Jul 9, 2021 at 9:43 am | Judy Siros added attachment north american workers comp affidavit-001.pdf to Record DL-21-10 | | | | | |
| Jul 9, 2021 at 9:45 am | Judy Siros approved approval step City Clerk Approval on Record DL-21-10 | | | | | |
| Jul 9, 2021 at 9:45 am | approval step City Engineer Approval was assigned to John Pettis on Record DL-21-10 | Complete | Jul 8, 2021 at 3:14 pm | Jul 9, 2021 at 9:45 am | Judy Siros | |
| Jul 9, 2021 at 9:50 am | John Pettis approved approval step City Engineer Approval on Record DL-21-10 | Complete | Jul 9, 2021 at 9:45 am | Jul 9, 2021 at 9:50 am | John Pettis | |
| Jul 9, 2021 at 9:50 am | approval step City Council Approval was assigned to Judy Siros on Record DL-21-10 | Active | Jul 9, 2021 at 9:50 am | | Judy Siros | |
| | | Pending | | | | |
| | Drainlayer License Issued | | | | | |

Timeline

7/8/2021

OpenGov

7/8/2021

OpenGov



City of Haverhill, MA

DL-21-8

Drainlayer's License

Status: Active

Date Created: Jun 28, 2021

07/08/2021

Insurance Information

Bond Expiration Date

06/11/2021

Right-of-Way Bond Expiration Date

06/11/2021

Liability Insurance Expiration Date

09/30/2021

Workman's Compensation Expiration Date

07/29/2021

Applicant

john rosette
jetholdingcorp@gmail.com
8 Richardson Rd
Burlington, ma 01803
7813851130

Applicant Information

Drainlayer Application Status

Are You a Licensed Drainlayer?
No

Applicant Cellphone
7813851130

Applicant Address
8 richardson rd

Applicant State
Massachusetts

City Council Approval Date

Business Name

JET Excavation

Business Address

8 richardson rd

Business State

ma

Business Fax

Are You Doing Work on City Property?

No

Taxpayer Identification Number (TIN)

811265691

https://haverhillma.viewpointcloud.co/#/explore/records/105321/printable?act=true&app=true&date=true&int=true&loc=true&sec=1013453%2 1/3

https://haverhillma.viewpointcloud.co/#/explore/records/105321/printable?act=true&app=true&date=true&int=true&loc=true&sec=1013453%2 2/3

Attachments

- [pdf QCF06142021_00000.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:37 pm
- [pdf D0C061521-06152021162235.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:38 pm
- [pdf D0C061721-06172021083232.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:37 pm
- [pdf Recommendation Letter - Everett.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:38 pm
- [pdf Brockton Recommendation Letter 4.13.20.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:39 pm
- [pdf JET excavation recommendation generic 112019.pdf](#)
Uploaded by john rosette on Jun 28, 2021 at 3:39 pm

History

| Date | Activity |
|--------------------------|--|
| Jun 28, 2021 at 3:33 pm | john rosette started a draft of Record DL-21-8 |
| Jun 28, 2021 at 3:39 pm | john rosette added attachment Brockton Recommendation Letter 4.13.20.pdf to Record DL-21-8 |
| Jun 28, 2021 at 3:39 pm | john rosette added attachment JET excavation recommendation generic 112019.pdf to Record DL-21-8 |
| Jun 28, 2021 at 3:39 pm | john rosette submitted Record DL-21-8 |
| Jun 28, 2021 at 3:40 pm | completed payment step Drainlayer License Fee on Record DL-21-8 |
| Jun 28, 2021 at 3:40 pm | approval step City Clerk Approval was assigned to Judy Siros on Record DL-21-8 |
| Jun 29, 2021 at 3:10 pm | LINDA KOUTOULAS assigned approval step City Engineer Approval to John Pettis on Record DL-21-8 |
| Jun 29, 2021 at 3:11 pm | LINDA KOUTOULAS assigned approval step City Council Approval to Judy Siros on Record DL-21-8 |
| Jun 30, 2021 at 11:41 am | Judy Siros approved approval step City Clerk Approval on Record DL-21-8 |
| Jul 8, 2021 at 11:45 am | John Pettis approved approval step City Engineer Approval on Record DL-21-8 |

Timeline

| Label | Status | Activated | Completed | Assignee | Due Date |
|--|----------|-------------------------|--------------------------|------------|----------|
| <input checked="" type="checkbox"/> Drainlayer License Fee | Paid | Jun 28, 2021 at 3:39 pm | Jun 28, 2021 at 3:40 pm | | |
| <input checked="" type="checkbox"/> City Clerk Approval | Complete | Jun 28, 2021 at 3:40 pm | Jun 30, 2021 at 11:41 am | Judy Siros | |

2021JUL08AM1150HAYCITYC

7/8/2021

OpenGov

| Label | Status | Activated | Completed | Assignee | Due Date |
|-----------------------------|----------|--------------------------|-------------------------|-------------|----------|
| ✓ City Engineer Approval | Complete | Jun 30, 2021 at 11:41 am | Jul 8, 2021 at 11:45 am | John Pettis | |
| ✓ City Council Approval | Active | Jul 8, 2021 at 11:45 am | | Judy Sirois | |
| 📄 Drainlayer License Issued | Pending | | | | |

7/8/2021

OpenGov

7/8/2021

OpenGov



City of Haverhill, MA

Business State
MA

Business Fax
978-750 8046

07/08/2021

Business Zip
01923

Type of License
Renewal

DL-21-9

Drainlayer's License

Are You Doing Work on City Property?
Yes

Taxpayer Identification Number (TIN)
04-2727060

Status: Active

Date Created: Jul 6, 2021

Applicant

Jeffrey Masterson
rwayslacker@jrmasterson.com
46 Prince St
Danvers, MA 01923
978/7748782

Applicant Information

Drainlayer Application Status

Are You a Licensed Drainlayer?
Yes

Applicant License Number

License Type

Applicant Cellphone
978-500 3514

License Status

License Expiration Date

Applicant Address
46 Prince Street

Applicant State
MA

City Council Approval Date

Do You Work on City Property?
Yes

Applicant City
Danvers

Applicant Zip
01923

Business Name

Business Name
J. Masterson Construction Corporation

Business Address
46 Prince Street

Business Phone
978-774 8782

Business City
Danvers

Insurance Information

Bond Expiration Date
07/01/2023

Right-of-Way Bond Expiration Date
07/01/2023

Liability Insurance Expiration Date
01/01/2022

Workman's Compensation Expiration Date
01/01/2022

Attachments

[pdf](#) CityOfHaverhill DrainlayerBond-07012021.pdf

[pdf](#) Uploaded by Michael Brown on Jul 6, 2021 at 9:08 am

[pdf](#) Haverhill COI.pdf

[pdf](#) Uploaded by Michael Brown on Jul 6, 2021 at 9:08 am

[pdf](#) Workers Comp Affidavit 07062021.pdf

[pdf](#) Uploaded by Michael Brown on Jul 6, 2021 at 9:08 am

[pdf](#) CityOfHaverhill-StreetOpeningBond-07012021.pdf

[pdf](#) Uploaded by Michael Brown on Jul 6, 2021 at 9:08 am

History

Date

Activity

Jun 30, 2021 at 10:59 am Michael Brown started a draft of Record DL 21-9

Jul 6, 2021 at 9:10 am Michael Brown submitted Record DL 21-9

Jul 6, 2021 at 2:30 pm Judy Sirolis altered Record DL 21-9, changed applicantUserID from "Michael Brown" to "Jeffrey Masterson"

Jul 6, 2021 at 2:35 pm completed payment step Drainlayer License Fee on Record DL 21-9

Jul 6, 2021 at 2:35 pm approval step City Clerk Approval was assigned to Judy Sirolis on Record DL 21-9

Jul 6, 2021 at 2:46 pm Judy Sirolis approved approval step City Clerk Approval on Record DL 21-9

Jul 6, 2021 at 2:46 pm approval step City Engineer Approval was assigned to John Pettis on Record DL 21-9

Jul 7, 2021 at 11:22 am Tara Lynch changed Are You a Licensed Drainlayer? from "No" to "Yes" on Record DL 21-9

Jul 8, 2021 at 11:45 am John Pettis approved approval step City Engineer Approval on Record DL 21-9

Jul 8, 2021 at 11:45 am approval step City Council Approval was assigned to Judy Sirolis on Record DL 21-9

Timeline

Label

Status

Activated

Completed






Assignee

Due Date

2021JUL08AM1150-HAV-CITYC

7/8/2021

OpenGov

| Label | Status | Activated | Completed | Assignee | Due Date |
|---|----------|-------------------------|-------------------------|-------------|----------|
|  Drainlayer License Fee | Paid | Jul 6, 2021 at 9:10 am | Jul 6, 2021 at 2:35 pm | - | - |
|  City Clerk Approval | Complete | Jul 6, 2021 at 2:35 pm | Jul 6, 2021 at 2:46 pm | Judy Sirois | - |
|  City Engineer Approval | Complete | Jul 6, 2021 at 2:46 pm | Jul 8, 2021 at 11:45 am | John Pettis | - |
|  City Council Approval | Active | Jul 8, 2021 at 11:45 am | - | Judy Sirois | - |
|  Drainlayer License Issued | Pending | - | - | - | - |



City of Haverhill, MA

07/06/2021

EVNT-21-5

Event Permit

Status: Active**Date Created:** Jun 15, 2021**Applicant**

Joseph LeBlanc
homer2140@mac.com
18 Hawthorne Street
Haverhill, MA 01835
9783766741

Location

70 WASHINGTON ST
HAVERHILL, MA 01832

Organization Information**Organization**

Team Haverhill

Organization Phone

9782281060

Organization Address

PO Box 5034

Organization City

Haverhill

Organization State

MA

Organization Zip

01835

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

Contact Information**Contact Name**

Joe LeBlanc

Contact Title

River Ruckus chair

Contact Phone

9783766741

Contact Email

homer2140@mac.com

Contact Address

18 Hawthorne Street

Contact City

Haverhill

Contact State

MA

Contact Zip

01835

Property Owner Information**Property Owner Name**

City of Haverhill

Property Owner Phone

9783766741

Property Owner Address

Washington Street

Property Owner City

Haverhill

Property Owner State

MA

Property Owner Zip

01832

Is the Applicant the Property Owner?

No

Event Information**Type of Event**

Festival

Event Date

09/25/2021

Event Location

Riverfront Parking lot, Washington Street

is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

5,000

Are You Requesting Fees Be Waived?

Yes

Event End Time

9 p.m.

Event Start Time

9 a.m.

Special Considerations (i.e. fireworks)

Fireworks on Merrimack river, Closing of lower Washington Street for Classic Car Show; closing of small off street parking lot on Washington Street (site of Her Voice Carries mural at entrance of Wingate Street parking lot) for use by non-profit organizations

Parking Information**Number of Parking Spaces Onsite**

1,000

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

Arrangements will made with MVRTA garage for off street parking; attendees will pay for their own parking in city lots etc.

Are There Charges/Fees for Parking?

Yes

IF YES, Please Specify the Type of Fees and the Amount(s).

Most attendees use city parking lots and the MVRTA garage

Sanitation Information**Number of Public Restrooms Available**

5

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

Covanta provides trash bins for the event. We request pick-up of trash late Saturday evening or Sunday morning. Location: Washington Street Riverfront parking lot

General Release & Indemnity Agreement

Yes







Terms of Understanding

Yes



Attachments

-  Ruckus indemnity agreement.pdf
Uploaded by Joseph LeBlanc on Jun 08, 2021 2:27 PM
-  Letter of Determination.pdf
Uploaded by Joseph LeBlanc on Jun 08, 2021 2:30 PM
-  Ruckus property permission placeholder.pdf
Uploaded by Joseph LeBlanc on Jun 09, 2021 9:21 AM
-  Certificate.pdf
Uploaded by Joseph LeBlanc on Jun 15, 2021 1:51 PM

History

| Date | Activity |
|----------------------|--|
| May 27 2021 2:42 pm | Joseph LeBlanc started a draft of Record EVNT-21-5 |
| Jun 15 2021 1:52 pm | Joseph LeBlanc submitted Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS waived payment step Event Permit Payment on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | approval step City Clerk Approval was assigned to LINDA KOUTOULAS on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS assigned approval step Building Inspector Approval to Tom Bridgewater on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS assigned approval step Fire Chief Approval to Robert O'Brien on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS assigned approval step Health Inspector Approval to Bonnie Dufresne on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS assigned approval step Police Department Approval to Robert Pistone on Record EVNT-21-5 |
| Jun 15 2021 2:24 pm | LINDA KOUTOULAS assigned approval step Public Works Director Approval to John Pettis on Record EVNT-21-5 |
| Jun 15 2021 2:25 pm | LINDA KOUTOULAS assigned approval step Recreational Director Approval to LINDA KOUTOULAS on Record EVNT-21-5 |
| Jun 15 2021 2:25 pm | LINDA KOUTOULAS assigned approval step City Council Approval to Maria Bevilacqua on Record EVNT-21-5 |
| Jun 15 2021 2:26 pm | LINDA KOUTOULAS approved approval step City Clerk Approval on Record EVNT-21-5 |
| Jun 15 2021 3:50 pm | Eric Tarpy assigned approval step Fire Chief Approval to Michael Picard on Record EVNT-21-5 |
| Jun 15 2021 3:57 pm | Michael Picard approved approval step Fire Chief Approval on Record EVNT-21-5 |
| Jun 16 2021 11:35 am | Bonnie Dufresne approved approval step Health Inspector Approval on Record EVNT-21-5 |
| Jun 22 2021 8:28 am | LINDA KOUTOULAS waived approval step Recreational Director Approval on Record EVNT-21-5 |
| Jun 22 2021 1:30 pm | Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-21-5 |
| Jun 29 2021 10:10 am | Tom Bridgewater assigned approval step Public Works Director Approval to Brian Zaniboni on Record EVNT-21-5 |
| Jun 29 2021 10:17 am | Brian Zaniboni approved approval step Public Works Director Approval on Record EVNT-21-5 |

Timeline

| Label | Status | Activated | Completed | Assignee | Due Date |
|----------------------------------|----------|----------------------|-----------------------|------------------|----------|
| Event Permit Payment | Waived | 6/15/2021 at 1:52 PM | 6/15/2021 at 2:24 PM | - | - |
| ✓ City Clerk Approval | Complete | 6/15/2021 at 2:24 PM | 6/15/2021 at 2:26 PM | LINDA KOUTOULAS | - |
| ✓ Fire Chief Approval | Complete | 6/15/2021 at 2:26 PM | 6/15/2021 at 3:57 PM | Michael Picard | - |
| ✓ Health Inspector Approval | Complete | 6/15/2021 at 2:26 PM | 6/16/2021 at 11:35 AM | Bonnie Dufresne | - |
| Recreational Director Approval | Skipped | 6/15/2021 at 2:26 PM | 6/22/2021 at 8:28 AM | LINDA KOUTOULAS | - |
| ✓ Building Inspector Approval | Complete | 6/15/2021 at 2:26 PM | 6/22/2021 at 1:30 PM | Tom Bridgewater | - |
| ✓ Public Works Director Approval | Complete | 6/15/2021 at 2:26 PM | 6/29/2021 at 10:17 AM | Brian Zaniboni | - |
| ✓ Police Department Approval | Active | 6/15/2021 at 2:26 PM | - | Robert Pistone | - |
| ✓ City Council Approval | Pending | - | - | Maria Bevilacqua | - |
| 📄 Event Permit Issued | Pending | - | - | - | - |

Have a project #?

Step 9 of 11 ·

Event Permit

General Release & Indemnity Agreement

In consideration of a permit granted by the Haverhill City forever discharges the City of Haverhill, its respective causes of actions, debts, dues, claims and demands but a result of the issuance of this permit or use of any City property and personal injuries resulting from the same.

Yes *



[Back](#)

City of Haverhill, MA

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Your Records
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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: APR 14 2013

TEAM HAVERHILL INC
C/O TEAM HAVERHILL
51 LEROY AVE
BRADFORD, MA 01835

Employer Identification Number:
37-1665975
DLN:
102107049
Contact Person:
DANIEL RENNER ID# 31697
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
January 12, 2012
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

TEAM HAVERHILL INC

Sincerely,

A handwritten signature in black ink that reads "Holly O Paz". The signature is written in a cursive, slightly slanted style.

Holly O. Paz
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/15/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|---|---|
| PRODUCER James Page Insurance Agency, Inc. 191 Merrimack St., St. 306 Haverhill MA 01830 | CONTACT NAME: Jim Traver PHONE (A/C, No, Ext): 978-373-3893 E-MAIL ADDRESS: info@jamespageins.com | FAX (A/C, No): 978-373-9321 |
| INSURED Team Haverhill, Inc. Attn: Kevin Burke 1153 West Lowell Ave Haverhill MA 01832 | License#: 1780398 TEAMHAV-01 | INSURER(S) AFFORDING COVERAGE INSURER A: Nautilus Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |
| | | NAIC # |

COVERAGES**CERTIFICATE NUMBER:** 759059972**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|------------------------------|---------------|-------------------------|-------------------------|---|
| A X | COMMERCIAL GENERAL LIABILITY | Y | 125241501 | 9/25/2021 | 9/26/2021 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included \$ |
| | CLAIMS-MADE OCCUR | | | | | |
| | GEN'L AGGREGATE LIMIT APPLIES PER | | | | | |
| X | POLICY PRO-JECT LOC | | | | | |
| | OTHER | | | | | |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | ANY AUTO | | | | | |
| | OWNED AUTOS ONLY | SCHEDULED AUTOS | | | | |
| | HIRED AUTOS ONLY | NON-OWNED AUTOS ONLY | | | | |
| | UMBRELLA LIAB | OCCUR | | | | EACH OCCURRENCE \$ |
| | EXCESS LIAB | CLAIMS-MADE | | | | AGGREGATE \$ |
| | DED RETENTION \$ | | | | | \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | Y / N | | | | PER STATUTE OTH-ER |
| | ANY PROPRIETOR, PARTNER, EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> N/A | | | | E.L. EACH ACCIDENT \$ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Haverhill is listed as an additional insured per form CG2011

CERTIFICATE HOLDER**CANCELLATION**

City of Haverhill
4 Summer St
Haverhill MA 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Haverhill, MA

07/06/2021

EVNT-21-5

Fire Chief Approval

Event Permit

Status: Complete**Became Active:** 06/15/2021**Assignee:** Michael Picard**Completed:** 06/15/2021

Applicant

Joseph LeBlanc
homer2140@mac.com
18 Hawthorne Street
Haverhill, MA 01835
9783766741

Location

70 WASHINGTON ST
HAVERHILL, MA 01832

Comments

Michael Picard, Jun 15, 2021

A Fire Detail consisting of 3 men and a Pump Truck for 4 hours will be a requirement for the fireworks display. Please contact our office at 978-373-8460 for information regarding the detail.

Joseph LeBlanc, Jun 16, 2021

John Nolan handles the fireworks coordination for our event subcommittee. He will in touch whenever you like. In the past, he has reached out in August. Let us know if you'd like to speak with him sooner than that. Thank you.

Michael Picard, Jun 17, 2021

August is fine



City of Haverhill, MA

07/06/2021

EVNT-21-5

Health Inspector Approval

Event Permit

Status: Complete**Became Active:** 06/15/2021**Assignee:** Bonnie Dufresne**Completed:** 06/16/2021

Applicant

Joseph LeBlanc
homer2140@mac.com
18 Hawthorne Street
Haverhill, MA 01835
9783766741

Location

70 WASHINGTON ST
HAVERHILL, MA 01832

Comments

Bonnie Dufresne, Jun 16, 2021

Non city licensed food vendors must apply for temporary food permits. Portable toilet locations must be approved by the Health Dept..

Joseph LeBlanc, Jun 16, 2021

Thank you. We will inform the non city-licensed food vendors. Portable toilet location will be unchanged from previous years. Let me know if there is a specific process to adhere to for approval of the location.



City of Haverhill, MA

07/06/2021

EVNT-21-5

Building Inspector Approval

Event Permit

Status: Complete

Became Active: 06/15/2021

Assignee: Tom Bridgewater

Completed: 06/22/2021

Applicant

Joseph LeBlanc
homer2140@mac.com
18 Hawthorne Street
Haverhill, MA 01835
9783766741

Location

70 WASHINGTON ST
HAVERHILL, MA 01832

Comments

Tom Bridgewater, Jun 19, 2021

Please call me to discuss 978-420-3670

Tom Bridgewater, Jun 22, 2021

please upload the # of portable toilets and locations.

Joseph LeBlanc, Jun 23, 2021

5 portable restrooms total, including 1 handicapped toilet; location will be at the eastern end of the parking lot behind The Tap restaurant.

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 8, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: 2021 Year End Budget Transfers

Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order that the sum of \$1,723,000.00 be transferred to/from the following accounts as stated on the attached order to close out FY2021. I recommend approval.

Very truly yours,

James J. Fiorentini (LYF)
James J. Fiorentini
Mayor

JJF/lyf

2021 JUL 09 AM 08:09 HAU-CITYC



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

That the sum of **\$1,723,000** be transferred to/from the following accounts as stated below to close out FY2021:

| | <u>To</u> | <u>From</u> |
|-------------------------------|-----------|-------------|
| Assessor Expenses | | 4,400.00 |
| Assessor Salaries | 4,400.00 | |
| Auditing Expenses | 12,000.00 | |
| Auditing Salaries | | 23,000.00 |
| Budget Reserve | | 633,200.00 |
| Building Inspection Salaries | 24,000.00 | |
| Building Maint Expenses | 3,600.00 | |
| Building Maint Salaries | 41,000.00 | |
| Citizen Ctr Expenses | 1,000.00 | |
| Clerk Salaries | | 43,000.00 |
| Constituent Services Salaries | | 29,800.00 |
| Council Expenses | | 4,000.00 |
| Council Salaries | 4,000.00 | |
| DPW Admin Expenses | 1,400.00 | |
| DPW Admin Salaries | 400.00 | |
| DPW Highway Salaries | | 220,800.00 |
| DPW Parks Salaries | | 45,000.00 |
| Economic Dev Salaries | 4,500.00 | |
| Fire Salaries | | 41,000.00 |
| Health/Inspection Expenses | | 800.00 |

2021 JUL 09 AM 08:09 HAV~CITYC

| | <u>To</u> | <u>From</u> |
|-----------------------------|--------------------|--------------------|
| Health/Inspection Salaries | 800.00 | |
| HR Expenses | 43,000.00 | |
| HR Salaries | 1,700.00 | |
| IT Expenses | 202,000.00 | |
| Legal Salaries | 3,900.00 | |
| Liability Insurance | 62,000.00 | |
| Mayor Salaries | 19,700.00 | |
| Outdoor Lighting | 410,000.00 | |
| Parking Expenses | | 300.00 |
| Parking Salaries | 300.00 | |
| Police Expense | 15,500.00 | |
| Police Salaries | | 15,500.00 |
| Purchasing Salaries | 9,200.00 | |
| Rec Expenses | 1,600.00 | |
| Regional School Assessment | | 260,000.00 |
| Snow Ice Expenses | 797,200.00 | |
| Snow Ice Salaries | | 34,000.00 |
| Treasure/Collector Expenses | 58,000.00 | |
| Treasure/Collector Salaries | 1,800.00 | |
| Veterans Expenses | | 368,200.00 |
| | <hr/> 1,723,000.00 | <hr/> 1,723,000.00 |

20210109K0809HAY-CITYC

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 8, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to transfer \$390,000 from *Water Department Expense Account* to *Capital Project – Water Meter Replacement Account*

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order to transfer \$390,000 from Water Department Expense Account to Capital Project – Water Meter Replacement Account to fund our water meter replacement program. I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf

2021JUL09AM08:09HAYCITYC




Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: July 7, 2021

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward 
Deputy DPW Director

Subject: Request to Transfer Water Funds

I am hereby requesting approval of the following year-end transfers.

| Amount | Transfer From | Transfer To |
|--------------|----------------------------|---------------------------------|
| \$200,000.00 | Water Capital Outlay | 3111016 Water Meter Replacement |
| \$93,000.00 | Computer Hardware/Software | 3111016 Water Meter Replacement |
| \$80,000.00 | Health Insurance | 3111016 Water Meter Replacement |
| \$17,000.00 | Meter Expense & Supplies | 3111016 Water Meter Replacement |

The funds will be used to replace water meters and water meter transmission units. With your approval I will have the Auditor's office prepare the City Council order for City Council approval.

If you need additional information, please call me at extension 2328 or email me at rward@haverhillwater.com.

cc: Charles Benevento, City Auditor/Finance Director, cbenevento@cityofhaverhill.com
Patricia Martel, Deputy Finance Director, pmartel@cityofhaverhill.com
Mike Stankovich, DPW Director, mstankovich@cityofhaverhill.com
Allana McOsker, WWTP Finance/Project, ajmcosker@haverhillwater.com

2021JUL09AM08:09HAY~CITYC



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

THAT the sum of **\$390,000** be transferred from the following *Water Department Expense* accounts to *Capital Project – Water Meter Replacement*:

| | |
|----------------------------|-----------|
| Water Capital Outlay | \$200,000 |
| Computer Hardware/Software | \$ 93,000 |
| Health Insurance | \$ 80,000 |
| Meter Expense & Supplies | \$ 17,000 |

2021 JUL 09 AM 08:09 HAV CITYC

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 9 2021

To: President and Members of the City Council:

Council President Barrett requests that DPW install a yellow stripe on Bradford Ave to mitigate speeding issues and also requests this proposal be sent to the Traffic and Safety Commission.

City Council President Melinda Barrett

2021JUL09am10:31HAY~CITYC

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

18 2

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 9, 2021

To: President and Members of the City Council:

Councillor Sullivan would like to discuss traffic accidents in the area of 80-90 Groveland Street.

Councillor Thomas Sullivan

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

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HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 7, 2021

To: President and Members of the City Council:

Councillor Sullivan would like to request the Highway Department to erect curbing and new sidewalk on Stage Street across from the library parking lot and Haverhill District Courthouse.

City Councillor Thomas Sullivan

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

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4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 9, 2021

To: President and Members of the City Council:

Councillor LePage is requesting a discussion on the detrimental effects of substance use disorder on our community and potential strategies to address it.

Councillor Colin LePage

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 7, 2021

To: President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 426 Washington Street, as it is no longer needed.


City Councillor Michael McGonagle/fab

2021JUL07PM03444V.CITYC

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
 COLIN F. LEPAGE
VICE PRESIDENT
 JOSEPH J. BEVILACQUA
 JOHN A. MICHITSON
 THOMAS J. SULLIVAN
 TIMOTHY J. JORDAN
 MICHAEL S. MCGONAGLE
 MARY ELLEN DALY O'BRIEN
 WILLIAM J. MACEK



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 HAVERHILL, MASSACHUSETTS 01830-5843

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 4 SUMMER STREET
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 FACSIMILE: 978 374-2329
 www.cityofhaverhill.com
 citycncl@cityofhaverhill.com

June 25 2021

To: President and Members of the City Council:

Councillors Michitson and Jordan wish to introduce Keith Boucher from MakeIt Haverhill. Keith is requesting \$60,000 of city funding to pay for a full time employee and some operating expenses.

Tim Jordan (u)

Councillor Tim Jordan

John Michitson (u)

Councillor John Michitson

IN CITY COUNCIL: June 29 2021
 POSTPONED to JULY 13 2021

Attest:

 City Clerk

7-R

Councillors Michtson, and Jordan
req to introduce Keith Boucher from
Makelt Haverhill - Keith is
requesting \$60,000 of City funding
to pay for a full time employee
and some operating expenses

Refer B-

2020 APPROVED 1202

IN CITY COUNCIL: June 29 2021
POSTPONED TO JULY 13 2021

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY HALL, ROOM 204
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HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

| | | | |
|------|---|-------------------|-----------------------------|
| 38-W | Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford | Citizens Outreach | 4/5/16 1/31/17 |
| 10-B | Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA) | Citizens Outreach | 1/3/17 1/31/17, 8/15/17 |
| 10-U | Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill | Citizens Outreach | 1/31/17 8/15/17, 4/23/18 |
| 38-D | Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City | Public Safety | 3/20/18 1/23/19 |
| 79-F | Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20 | NRPP | 6/25/19 |
| 79-T | Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence | Public Safety | 7/23/19 |
| 89-K | Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter | Citizens Outreach | 8/6/19 |
| 89-U | Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents | Citizens Outreach | 9/17/19 |
| 89-V | Communication from Councillor McGonagle requesting a discussion about school bus safety | Public Safety | 9/17/19 |
| 11 | Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer | Public Safety | 1/7/20 |
| 34-P | Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property | NRPP | 3/17/20 |
| 58-M | Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues | A & F | 4/21/20 |
| 69-O | Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City | Public Safety | 7/28/20 |
| 86-D | Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic | Planning & Dev. | 8/11/20 |
| 86-F | Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings | A & F | 8/25/20 |
| 89-C | Mayor Fiorentini submits final recommendations of Matrix Company | NRPP | 9/15/20 |

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DOCUMENTS REFERRED TO COMMITTEE STUDY

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|------|--|-------------------|----------|
| 91 | Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7 | NRPP | 9/15/20 |
| 91-B | Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density) | " | 9/22/20 |
| 86-S | Communication from Councillors LePage, Sullivan and Macek to discuss process for approval of development projects within the Waterfront District Ch. 255, Article XVI | A & F | 10/6/20 |
| 55-I | Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community | NRPP | 12/15/20 |
| 91-C | Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23 | NRPP | 12/15/20 |
| 4-I | Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States | Citizens Outreach | 1/12/21 |
| 4-Q | Communication from Councillor Macek requesting discussion on parking space requirements per zoning regulations throughout City | A & F | 2/2/21 |
| 27-E | Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season | NRPP | 3/2/21 |
| 27-J | Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill | Planning & Dev. | 3/9/21 |
| 50 | Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave. | NRPP | 4/6/21 |
| 27-X | Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking | NRPP | 4/6/21 |
| 50-U | President Barrett and Vice President LePage request discussion about composting options | Citizens Outreach | 5/18/21 |
| 50-W | Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic | Public Safety | 5/18/21 |

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CITY COUNCIL

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CITY OF HAVERHILL
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LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23,19, 8/16/19

