



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, April 18, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

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**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR**

NO SCHEDULE

**6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

NO SCHEDULE

**7. UTILITY HEARING(S) AND RELATED ORDER(S)**

7.1 Petition from National Grid requesting pole and wire location on Emma Rose Circle; Plan 23364552

**Hearing May 9 2017**

Attachment

**8. HEARINGS AND RELATED ORDERS**

NO SCHEDULE

**9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**10. APPOINTMENTS:**

**10.1 Confirming Appointments**

**10.2 Non-Confirming Appointments:**

10.2.1 CONSTABLE; Christian Sewell – reappointment expires April 18 2018

Attachment

**10.3 Resignations**

**11. PETITIONS:**

**11.1. Applications**

11.1.1. Application for Permit from Andrew Howard, *Team Better Block* for the “*Haverhill Better Block*”, a one-time event on Saturday, May 6; 11 am to 7 pm; on Merrimack st, including the parking lot in front of the Goecke Deck – they will be constructing a temporary music venue with live music and art – and also requests vendor fees and sidewalk obstruction bond be waived.

*Pending Police Dept approval*

11.1.2. Application for Permit from *Greater Haverhill Chamber of Commerce* to hold *Kidsfest*, downtown Haverhill; Saturday May 13th with rain date of May 20<sup>th</sup>; with several related requests  
*Has Police Dept and other City approvals*

Attachment



## CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, April 18, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

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**11.2. Applications/Handicap Parking Signs:**  
**NO SCHEDULE**

**11.3. Tag Days:**  
**NO SCHEDULE**

**11.4. Annual License Renewals:**

11.4.1. **Hawker Peddlers License Renewals 2017**

11.4.2. **Coin-Op License Renewals 2017**

11.4.3. **Sunday Coin-Op License Renewals 2017**

11.4.4. **Drainlayer license 2017: David Tebbetts – renewal**

Attachment

11.4.5. **Taxi Driver License**

11.4.6. **Taxi License**

**12. MOTIONS AND ORDERS**

**12.1. ORDINANCES (FILE 10 DAYS)**

12.1.1. **Ordinance re: Salaries for Administrative & Professional Positions**  
City Council & School Committee Member

**File 10 days**

*Related Communication from City Solicitor, William Cox, Jr.*

Attachment

**12.2. MONTHLY REPORTS**  
**NO SCHEDULE**

**13. COMMUNICATIONS FROM COUNCILLORS**

13.1. Communication from Council President Michitson and Councillor Bevilacqua requesting to recognize Bishop Franklin Hobbs on his 60<sup>th</sup> ministerial anniversary

13.2. Communication from Council President Michitson requesting to introduce Christine Kwitchoff to discuss the Rocks Village Hand Tub House

13.3. Communication from Council President Michitson requesting to introduce Ted Gaiero to discuss economic development ideas and free parking for Veterans downtown to visit VA Hospitals

13.4. Communication from Council President Michitson requesting to provide an update on the Police Budget Workshop meeting

13.5. Communication from Councillor Bevilacqua requesting to introduce Keith Gopsill, *DAV Haverhill* and members of the *Haverhill Veterans Council* to discuss the *Vietnam Veterans Memorial Replica Wall – THE WALL THAT HEALS* coming to Haverhill June 15-18

13.6. Communication from Councillor LePage requesting to have the Parking Commission present the “single-space smart parking meters 90 day pilot program”



## CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, April 18, 2017 at 7:00 PM**  
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- 13.7.** Communication from Councillor Sullivan requesting to introduce Melissa Seavey, Event Coordinator, *Greater Haverhill Chamber of Commerce*, to discuss upcoming *Kidsfest* event; Saturday, May 13<sup>th</sup> from 11 am to 4 pm with rain date of Saturday, May 20<sup>th</sup> and to request waiver of event permit
- 13.8.** Communication from Councillor Bevilacqua requesting a discussion regarding crosswalk striping city-wide

[Attachments](#)

### **14. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

- 14.1.** Document 20-X; Tag Day application; Disabled American Veterans; June 1, 2, 3
- 14.2.** Document 20-Y; Tag Day application; Korean War Veterans; September 28, 29, 30  
*Applications postponed from March 21 2017* *Denied by Police Dept*

[Attachments](#)

### **15. RESOLUTIONS AND PROCLAMATIONS**

- 15.1.** PROCLAMATION – ARMENIAN HOLY MARTYRS' DAY

[Attachment](#)

### **16. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

- 16.1.** Councillor Barrett; Chair, submits Minutes of the *Citizen Outreach Committee* meeting held on April 5 2017

[Attachment](#)

### **17. DOCUMENTS REFERRED TO COMMITTEE STUDY**

### **18. ADJOURN**

Hearing MAY 9 2017

Questions contact -- Stefanie Steeves 978-725-1159

**PETITION FOR POLE AND WIRE LOCATIONS**

North Andover, Massachusetts

To the City Council  
Of Haverhill Massachusetts

9.1

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Emma Rose Circle-National grid to install solely owned NGrid pole 1 on new road Emma Rose Circle in order to provide electricity to six new homes on Emma Rose Circle.  
Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked -- Emma Rose Circle-Haverhill Massachusetts

23364552 April 3, 2017

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY Chris Rook  
Engineering Department

*[Handwritten signature]*

**nationalgrid**

April 3, 2017  
City Clerk  
Of Haverhill Massachusetts  
To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

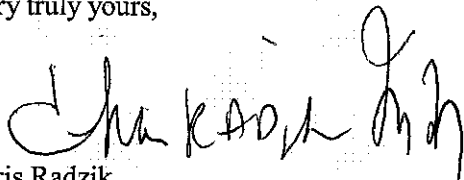
Stefanie Steeves 978-725-1159

Please notify National Grid's Maureen Miloro of the hearing date / time 978 725 1418

If this petition meets with your approval, please return an executed copy to:

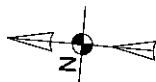
National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,



Chris Radzik  
Supervisor, Distribution Design

Enclosures



#1111

Ø P.146

Ø P.147

P.1

EMMA ROSE CIRCLE

BROADWAY

#1119

Ø P.148

**UNDERGROUND PETITION**

POLE (EXISTING)

PROPOSED SOLEY OWNED  
POLE and ANCHOR

Nationalgrid to install soley owned Ngrid pole 1  
on new road Emma Rose Circle in order to  
provide electricity to six new homes on Emma  
Rose Circle, Haverhill, MA.

*978-725-1159*

DISTANCES ARE APPROXIMATE

**nationalgrid**

Date: March 1, 2017

WORK REQUEST: WR 23364552

To The: City

Of Haverhill

For Proposed: Pole 1 and anchor Location: Emma Rose Cir

Drawn By: S Steeves

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10,271  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 13, 2017

City Council President John Michitson & Members of the City Council

**RE: Constable Appointment**

Dear Mr. President and City Council Members:

Please be advised that I hereby re-appoint the following individual as constable for the City of Haverhill:

CHRISTIAN SEWELL  
61 SOUTH CENTRAL STREET, APT 2  
HAVERHILL, MA 01835

I certify that in my opinion the above individual is the appropriate person to serve the City in this capacity based on his unique qualifications in the areas of education, training, and experience. I make this appointment solely in the interest of the City of Haverhill. This appointment is effective immediately and expires on April 18, 2018.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



DPW ✓  
Fire ✓  
Police  
Health

ONLINE

www.teambetterblock.com  
info@teambetterblock.com

ADDRESS

PO BOX 4007  
Dallas, TX 75208

11.1.1

We are writing to enclose an Application for Permit for Amusements, Public, Shows, and Exhibitions. Our application is for the "Haverhill Better Block", a one-time event on May 6. We at Team Better Block are working under contract with MassDevelopment as technical assistance to the City as part of its work with MassDevelopment's Transformative Development Initiative (TDI) program. As you know, the Merrimack Street area in downtown Haverhill is one of ten TDI Districts statewide.

Team Better Block is based in Dallas. We originated in 2010 as an alternative to the traditional urban planning process. We utilize experimental architecture, tactical urbanism, and rapid prototyping to implement change at the neighborhood level. We have completed 50 Better Blocks nationwide, and over 200 have occurred using our open source toolkits. In Haverhill, our focus is on Merrimack Street in the heart of the TDI District. Building on planning work that has already been done by MassDevelopment and Utile, our goal is to present a new creative way to engage the public in order to prototype short-term interventions and longer-term opportunities. At the Haverhill Better Block, we're planning to test, temporarily over the course of a day, a number of urban elements, including enhanced pedestrian and bicycle infrastructure, trees and plantings, pop-up shops highlighting local entrepreneurs, storefront makeovers, a street wall of shops on Merrimack Street at the Goecke Deck and an outdoor beer garden.

We are also partnering with the O+ Festival to bring art, music, and wellness to the City. While most of the O+ Festival is on private property elsewhere in the City, we will be helping them construct a temporary music venue on Merrimack Street for the day of May 6. We will have live music and art at the the Better Block event, hosted by O+.

Since MassDevelopment is providing this event to the City as part of its TDI work, and the City is one of the main partners responsible for guiding this work, we are requesting that this be considered a "city-sponsored event" and that all fees be waived.

Further, we are requesting that, pursuant to Section 191-12(B) of City of Haverhill Code, fees for individual vendors within the event shall also be waived, as shall a sidewalk obstruction bond.

Finally, Noah Koretz from MassDevelopment discussed insurance with Orlando Pacheco at the City as well as Jim Travers, the City's insurance agent. Jim has confirmed that as a city-sponsored event, Better Block events on City property are covered under the City's insurance policy. Specific events that require additional insurance, such as the one day beer and wine license, will provide insurance paperwork naming the City of Haverhill. Noah will function as our local contact, so for any questions, please call him at (617) 413-5340. We look forward to bringing this great event to the City of Haverhill.

Truly yours,

Andrew Howard  
Team Better Block

2017 APR 13 10:52 AM

## **Checklist for Applications For Amusements, Public Shows and Exhibitions**

\_\_\_\_\_ Completed Application – must be returned to the City Clerk's Office (Room 118) at least thirty (30) days prior to the event.

\_\_\_\_\_ Written permission from the owner of the property where the event will take place, including evidence of approval of the department or oversight authority of land that is protected or restricted by agreement with the state or federal government, if applicable.

\_\_\_\_\_ Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning security, vendor, catering or food services.

\_\_\_\_\_ Proof of adequate insurance coverage

\_\_\_\_\_ If non-profit group, must provide evidence of non-profit status.

Upon request of any City official reviewing the application or the City Council, the applicant shall in addition furnish reasonable information concerning the conditions of the premises and the action to be taken in order to prevent danger to the public safety, health or order.

NOTE: In any calendar year, the City Council may grant a maximum for three (3) public event licenses, with a minimum of sixty (60) days between events on any privately owned land parcel(s) throughout the City.

**City of Haverhill**  
**Application for Permit for**  
**Amusements, Public Shows and Exhibitions**

Name of Organization: Team Better Block\_\_\_\_\_

Address of Organization: \_\_P.O. Box 4007, Dallas, TX 75208\_\_\_\_\_

Is the Organization a Non-Profit? Yes \_\_\_\_\_ No ☒ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

**EVENT INFORMATION**

Requesting permit for (List type of event):

Haverhill Better Block is a participatory planning event that MassDevelopment is bringing to the City as part of the Transformative Development District. The event will be a one-day prototyping of an ideal urban block, with community input as to what they want to see at the event. We're operating in conjunction with the O+ Festival, which will use the Better Block as one of its performance venues.

Date of Event: May 6, 2017 Time of Event: 11am-7pm

Location of Event: Merrimack Street, including the parking lot in front of the Goecke Deck, which will be closed off for the event.

Indoor: ☐ Outdoor: ☒

Name and Address of the Owner of the Property: \_\_\_\_\_  
Mostly on City of Haverhill property. We may plan some events on surrounding private properties, in which case supplemental proof of permission will be provided.

***If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.***

Number of Anticipated Attendees: ~500

Number of Parking Spaces available on Site: None specifically for the event, but over 400 municipal spaces available close to the event.

Have arrangements been made for offsite parking? Yes \_\_\_\_\_ No ☒ \_\_\_\_\_

If yes, please give details of the offsite parking: \_\_\_\_\_  
\_\_\_\_\_

Are there charges or fees for parking? Yes \_\_\_\_\_ No ☒ \_\_\_\_\_ If yes, list charges/fees \_\_\_\_\_

Please identify the plans for solid waste disposal and recycling: \_\_\_\_\_

We will be arranging to have solid waste removed either through the city or through private contracting.

Number of public restrooms available: Permanent \_\_\_\_\_ Portable 4, incl. 1 handicap accessible

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):

Request made to close parking lot in front of Goecke Deck and certain street spaces on  
Merrimack Street between How Street and Main Street. Not requesting street closure for traffic or  
closure of Goecke Deck itself.

Are you requesting that the fees be waived? Yes ☒ (city-sponsored) \_\_\_\_\_ No (City  
*sponsored events or registered non-profit groups conducting events for wholly charitable*  
*purposes only*) \_\_\_\_\_

Authorized Person: Andrew Howard

Address of Authorized Person: P.O. Box 4007, Dallas, TX 75208

Telephone #/Cell #/Pager # (Indicate if Pager): 214-235-7886

Social Security Number of Authorized Person: 446 82 8366

**Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.**

## APPROVALS:

**Fire Chief:**

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

**Recreational Director: Required for all recreational facilities:**

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

**Police Chief:**

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

**Health Inspector/Board of Health:**

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

**Building Inspector:**

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

**Public Works Director:**

Reviewed: ☒ Approved: ☒ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

*per Mike Stankevich*

## General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized  
Agent of Organization: \_\_\_\_\_

Date: 4/3/17

Signature Witnessed By: \_\_\_\_\_

Date: 4/3/17

City Council will hear this request for application on:

\_\_\_\_\_ at \_\_\_\_\_  
(date) (time)

Applicant must attend: Yes \_\_\_\_\_ No \_\_\_\_\_

*Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.*

*Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.*



11.1.2

March 31, 2017

Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce requests the Event Permit Fee of \$500 be waived for KidsFEST which will take place on Saturday, May 13th, 2017, from 11:00 AM - 4:00 PM with a Rain Date of Saturday, May 20<sup>th</sup>, 2017.

Melissa Seavey, Events Coordinator, will be attending to the April 18<sup>th</sup> meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Beverly J. Donovan  
President

Enc.



March 31, 2017

Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce is pleased to bring back the KidsFEST. This year's celebration will take place on Saturday, May 13, 2017, from 11:00 AM - 4:00 PM with a Rain Date of Saturday May 20, 2017.

This year's celebration will continue to focus on promoting downtown businesses and non-profit organizations, encouraging patrons to explore and shop with local retailers and restaurants.

We hope you will agree that this will be a fun filled event for Haverhill and respectfully request that you approve the following:

1. Use of Washington Street; Washington Square; Merrimack Street from How Street to Washington Square; Essex Street to Granite Street; Emerson Street to Bailey Boulevard on May 20<sup>th</sup>, 2017, from 11:00 a.m. to 4:00 p.m. allowing two hours before the event and one hour after for setup and cleanup of the area.
2. Permission to place signs at intersections throughout the city to promote the event.
3. Waiver of city vendor fees for this event.
4. Permission to use the city stage in Washington Square during the event.
5. Permission to use the electricity from the Haverhill Housing Authority and Columbus Park outlet.

We will attend the April 18<sup>th</sup> meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Beverly J. Donovan  
President

cc: Honorable Mayor James Fiorentini

Done ✓  
Police ✓  
Health  
Fire ✓

**City of Haverhill**  
**Application for Permit for**  
**Amusements, Public Shows and Exhibitions**

Name of Organization: Greater Haverhill Chamber of Commerce

Address of Organization: 80 Merrimack Street, 2nd Floor

Is the Organization a Non-Profit? Yes ☒ No ☐ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

**EVENT INFORMATION**

Requesting permit for (List type of event):  
Festival - 2017 KidsFEST

Date of Event: 5-13-2017 (raindate 5-20-2017) Time of Event: 11:00 am - 4:00 pm

Location of Event: Downtown Haverhill - Outdoor  
Indoor: Outdoor:

Name and Address of the Owner of the Property: \_\_\_\_\_

*If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.*

Number of Anticipated Attendees: 5,000

Number of Parking Spaces available on Site: Public Parking

Have arrangements been made for offsite parking? Yes Public No \_\_\_\_\_

If yes, please give details of the offsite parking: Granite Street Parking Garage,  
Goecke Parking Deck, Merrimack Street Parking Lot

Are there charges or fees for parking? Yes X No \_\_\_\_\_ If yes, list charges/fees Public Rates

Please identify the plans for solid waste disposal and recycling: Covanta will provide trash  
boxes, the highway department will provide pick up for trash and boxes after the event.

Number of public restrooms available: Permanent \_\_\_\_\_ Portable 4

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):  
Street Closures: Merrimack St. from How Street to Washington Square. Washington St.  
to Mouton Way. Essex St. to Granite St. Emerson St. to Bailey Blvd.

Are you requesting that the fees be waived? Yes X No \_\_\_\_\_  
*(City sponsored events or registered non-profit groups conducting events for wholly charitable purposes only)*

Authorized Person: Melissa Seavey

Address of Authorized Person: 80 Merrimack St.

Telephone #/Cell #/Pager # (Indicate if Pager): (978) 373-5663 or Cell - (978) 241-2971

Social Security Number of Authorized Person: \_\_\_\_\_

**Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.**

Kid's  
Feet

## APPROVALS:

### Fire Chief:

Reviewed: ☒ Approved: ☒ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

per chief liability

### Recreational Director: Required for all recreational facilities:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Police Chief:

Reviewed: ☐ Approved: ☒ Denied: ☐

Comments/Conditions/Requirements: chamber to have 4 detail officers

### Health Inspector/Board of Health:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Building Inspector:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

### Public Works Director:

Reviewed: ☐ Approved: ☐ Denied: ☐

Comments/Conditions/Requirements: \_\_\_\_\_

Kids  
Fest

## APPROVALS:

### Fire Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Recreational Director: Required for all recreational facilities:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Police Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Health Inspector/Board of Health:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Building Inspector:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Public Works Director:

Reviewed: \_\_\_\_\_ Approved: ☒ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

per Mike Starnick

## General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized

Agent of Organization:

Melina Seaver

Date: 3/31/17

Signature Witnessed By:

[Signature]

Date: 3/31/17

City Council will hear this request for application on:

April 18, 2017

at 7:00 PM

(date)

(time)

Applicant must attend: Yes X No       

*Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.*

*Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.*

**OFFICE USE**

**PERMIT**

Permit approved on: \_\_\_\_\_ Number of Detail Officers: \_\_\_\_\_

Proof of Insurance: Policy Number \_\_\_\_\_ Expiration date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_

Other Conditions/Requirements: \_\_\_\_\_

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*All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill*

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_

City Clerk

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: SEP 28 2016

GHCC ARTS AND EDUCATION FOUNDATION  
INC  
80 MERRIMACK STREET 2ND FLOOR  
HAVERHILL, MA 01830-0000

Employer Identification Number:  
81-1432206  
DLN:  
26053670002626  
Contact Person:  
CUSTOMER SERVICE ID# 31954  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Form 990-PF Required:  
Yes  
Effective Date of Exemption:  
November 18, 2015  
Addendum Applies:  
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a private foundation within the meaning of Section 509(a).

You're required to file Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation, annually, whether or not you have income or activity during the year. If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PF" in the search bar to view Publication 4221-PF, Compliance Guide for 501(c)(3) Private Foundations, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5437

GHCC ARTS AND EDUCATION FOUNDATION

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Cooper', written in a cursive style.

Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements



March 31, 2017

Chief Alan DeNaro  
Haverhill Police Department  
40 Bailey Boulevard  
Haverhill, MA 01830

Dear Chief DeNaro:

On behalf of the Greater Haverhill Chamber of Commerce's Downtown Haverhill Committee, I am requesting the presence of police details at the 2017 KidsFEST on Saturday, May 13, 2017 (Rain Date – Saturday, May 20, 2017). The event will run from 11:00 a.m. to 4:00 p.m. We are requesting police detail(s) to be present downtown from 9:00 a.m. until 5:00 p.m., to assist with shutting down and reopening of the closed downtown streets.

The street closings for the event will take place on Washington Street to Moulton Street, Merrimack Street to How Street, Emerson Street to Bailey Boulevard and Essex Street to Wingate Street. We will be asking the City Council to approve these closings and as well as the exclusive use of Columbus Park and Washington Square Park for entertainment and activities.

Should you have any questions, please contact myself or Melissa Seavey anytime at (978) 373-5663 or [Beverly@haverhillchamber.com](mailto:Beverly@haverhillchamber.com).

Very truly yours,

Beverly J. Donovan  
President

cc: Honorable Mayor James Fiorentini  
Chief Jack Parow



March 31, 2017

Chief Jack Parow  
Office of the Fire Chief  
City Hall, Room 113  
4 Summer Street  
Haverhill, MA 01830

Dear Chief Parow:

On behalf of the Greater Haverhill Chamber of Commerce's Downtown Haverhill Committee, I am requesting the presence of the Haverhill Fire Department at the 2017 KidsFEST on Saturday, May 13, 2017 (Rain Date – Saturday, May 20, 2017). The event will be held between the hours of 11:00 a.m. and 4:00 p.m.

Please be aware, the street closings for the event will include Washington Street to Moulton Street, Merrimack Street to How Street, Emerson Street to Bailey Boulevard and Essex Street to Wingate Street.

Should you have any questions, please contact myself or Melissa Seavey anytime at (978) 373-5663 or [Beverly@haverhillchamber.com](mailto:Beverly@haverhillchamber.com).

Very truly yours,

Beverly J. Donovan  
President

cc: Honorable Mayor James Fiorentini  
Chief Alan DeNaro



March 31, 2017

Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce is pleased to bring back the KidsFEST. This year's celebration will take place on Saturday, May 13, 2017, from 11:00 AM - 4:00 PM with a Rain Date of Saturday May 20, 2017.

This year's celebration will continue to focus on promoting downtown businesses and non-profit organizations, encouraging patrons to explore and shop with local retailers and restaurants.

We hope you will agree that this will be a fun filled event for Haverhill and respectfully request that you approve the following:

1. Use of Washington Street; Washington Square; Merrimack Street from How Street to Washington Square; Essex Street to Granite Street; Emerson Street to Bailey Boulevard on May 20<sup>th</sup>, 2017, from 11:00 a.m. to 4:00 p.m. allowing two hours before the event and one hour after for setup and cleanup of the area.
2. Permission to place signs at intersections throughout the city to promote the event.
3. Waiver of city vendor fees for this event.
4. Permission to use the city stage in Washington Square during the event.
5. Permission to use the electricity from the Haverhill Housing Authority and Columbus Park outlet.

We will attend the April 18<sup>th</sup> meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,

Beverly J. Donovan  
President

cc: Honorable Mayor James Florentini



March 31, 2017

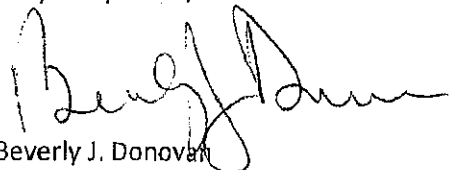
Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Dear Council Members:

The Greater Haverhill Chamber of Commerce requests the Event Permit Fee of \$500 be waived for KidsFEST, which will take place on Saturday, May 13, 2017, from 11:00 AM - 4:00 PM with a Rain Date of Saturday, May 20, 2017.

Melissa Seavey, Events Coordinator, will be attending to the April 18, 2017 meeting to answer any of your questions or concerns. Should you have any questions in the meantime, please do not hesitate to contact the Chamber at 978-373-5663. Thank you for your continued support!

Very Truly Yours,



Beverly J. Donovan  
President

Enc.



## Board Officers, Executive Committee, Directors & Chamber Staff

### Chairman of the Board

Eric LaFleur, Owner  
Northeast Computer Services, LLC

### President

Beverly Donovan  
Greater Haverhill Chamber of Commerce

### Immediate Past Chair

Tom Mortimer, President  
Haverhill Bank

### Executive Committee

Kelley Contarino  
Align Credit Union

### Vice Chair

Paul Magliochetti  
Sheehan, Schiavoni, Jutras, and Magliochetti,  
LLP

### Treasurer

Brad Howell  
Career Resources Corp

### Secretary

Steven Stewart  
Pentucket Bank

### Executive Committee

Mary Ellen Lawlor  
Servpro of Greater Haverhill Newburyport

### Directors

John G. Albert  
Home Health VNA – Merrimack Valley  
Hospice – HomeCare, Inc.

Elaine Barker  
Paper Potpourri

Matt Belfiore  
HC Media

Alan Boisvert  
Keon's 105 Bistro

Gary Croft  
Lowell Five

Joshua England  
Alexander, Aronson, Finning & Co., P.C.

Steve Flynn  
Nunans Florist and Greenhouses

Doug Hall  
HMF Printing

Bradley Howell  
Career Resources Corporation

Matthew Juros  
Fishbrook Design Studio

Jean McCann  
Pentucket Bank



Jean Poth  
Northern Essex Community College

John Schroeder  
Primary Design

Carol Reebeacker  
Agera Energy

Joseph Soucy  
Modern Woodman of America

John Sarro  
Pentucket Medical Associates

James Traver  
James Page Insurance Company

Sonya Vartabedian  
The Eagle-Tribune

#### **Chamber Staff**

Beverly Donovan, President & CEO  
email: [beverly@haverhillchamber.com](mailto:beverly@haverhillchamber.com)

John Guerin, Membership Services Director  
Email: [john@haverhillchamber.com](mailto:john@haverhillchamber.com)

Melissa Seavey, Events Coordinator  
email: [melissa@haverhillchamber.com](mailto:melissa@haverhillchamber.com)

Joan Torla, Bookkeeper  
email: [bookkeeping@haverhillchamber.com](mailto:bookkeeping@haverhillchamber.com)

Hillary Rogers, Marketing and Social Media Coordinator  
email: [hillary@haverhillchamber.com](mailto:hillary@haverhillchamber.com)

**Greater Haverhill  
Chamber of Commerce**  
80 Merrimack Street, 2nd Floor  
Haverhill, MA 01830  
(978) 373-5663 / Fax (978) 373-8060  
email: [info@haverhillchamber.com](mailto:info@haverhillchamber.com)  
[www.haverhillchamber.com](http://www.haverhillchamber.com)

## **Linda Koutoulas**

---

**From:** Melissa Seavey <melissa@haverhillchamber.com>  
**Sent:** Friday, March 31, 2017 10:16 PM  
**To:** Linda Koutoulas; Linda City Clerk; Jack Parow; Alan DeNaro; Mayor; John Michitson  
**Subject:** Haverhill Chamber's 2017 KidsFEST - City Application and Letters  
**Attachments:** City of Haverhill Applications and Letters.pdf

Hi there,

The plans for The Greater Haverhill Chamber of Commerce's 2017 KidsFEST are underway. The event will be held on Saturday, May 13th (Rain Date of May 20th) between the hours of 11:00 AM and 4:00 PM. The only change from last year's event is the exclusion of the "Make Some Noise Parade." That means we will not need the Police Department to hold traffic from Wingate Street for the parade.

Please see attached letters and Event Application to the City Council, Police Department and Fire Department. Original documents will be in the mail on Monday. I've requested to be included on the April 18th City Council Agenda to formerly request approval for the event, however if you have any questions or concerns, please don't hesitate to contact me directly on my cell phone at (978) 241-2971.

All the best,  
Melissa

**Melissa Seavey**  
**Events Coordinator**

Greater Haverhill Chamber of Commerce  
80 Merrimack Street  
Haverhill, MA  
(Tel) 978-373-5663  
(Fax) 978-373-8060  
[www.HaverhillChamber.com](http://www.HaverhillChamber.com)

## Linda Koutoulas

---

**From:** Melissa Seavey <melissa@haverhillchamber.com>  
**Sent:** Friday, March 31, 2017 10:50 PM  
**To:** Vinny Ouellette; Vinny Ouellette; Tom Shanahan; Mike Stankovich; Bill Evans; Bonnie Dufresne  
**Cc:** Linda City Clerk; Linda Koutoulas; Mayor  
**Subject:** 2017 Haverhill KidsFEST - City of Haverhill

Hi there,

I just wanted to send a quick note to let you know the plans for the Greater Haverhill Chamber of Commerce's 2017 KidsFEST are underway!

### **KidsFEST**

Saturday, May 13th (Rain Date - May 20th)  
11:00 AM - 4:00 PM  
Downtown Haverhill

Vinny - Can you please reserve the City Stage for May 13th to be located in Washington Square.

Tom - Can you please make arrangements for the trash to be picked up at 4:00pm on Saturday, May 13th.

Bill - Can you please ensure electricity will be available in Washington Square and Columbus Park on Saturday, May 13th.

Bonnie - I will work with your Health Inspector to make sure that the City is aware of all the food vendors and that they have all the appropriate permits.

Our goal is to offer a fun, family-friendly event in downtown Haverhill for the greater Haverhill community. Please let me know if you have any questions or concerns.

Please send a quick email to confirm that the stage, trash and electricity are all set for the event.

All the best,  
Melissa

**Melissa Seavey**  
**Events Coordinator**  
Greater Haverhill Chamber of Commerce  
80 Merrimack Street  
Haverhill, MA  
(Tel) 978-373-5663  
(Fax) 978-373-8060  
[www.HaverhillChamber.com](http://www.HaverhillChamber.com)

## **Linda Koutoulas**

---

**From:** Melissa Seavey <melissa@haverhillchamber.com>  
**Sent:** Friday, March 31, 2017 10:57 PM  
**To:** Richard Osborne  
**Cc:** Linda City Clerk; Linda Koutoulas  
**Subject:** KidsFEST 2017 - Building Inspector

Hello Richard,

I just wanted to send a quick note to let you know the plans for the Greater Haverhill Chamber of Commerce's 2017 KidsFEST are underway!

### **KidsFEST**

Saturday, May 13th (Rain Date - May 20th)  
11:00 AM - 4:00 PM  
Downtown Haverhill

I've submitted my Event Application by email to the City Clerk. I did want to let you know that the only inflatable at the event will be a Bouncy House provided by the Haverhill YMCA. They have participated in past events including the last two KidsFests I have coordinated and we have never had an issue.

If you have any questions, please don't hesitate to contact me.

All the best,  
Melissa

### **Melissa Seavey**

#### **Events Coordinator**

Greater Haverhill Chamber of Commerce  
80 Merrimack Street  
Haverhill, MA  
(Tel) 978-373-5663  
(Fax) 978-373-8060  
[www.HaverhillChamber.com](http://www.HaverhillChamber.com)



11.4.4  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12/3/2016

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: DAVID TEBBETTS Signature: [Signature]  
Business Name: SILVERSMITH EXC. CO. INC.  
Business Address: 653 INDUSTRIAL WAY  
City WILMINGTON State MASS. Zip 01887  
Business Phone: 978-988-9090 Fax: 978-988-9096

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_  
Fee 1000.-  
Bonds on File: [Signature]

Approved [Signature]  
Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk

(See other side)



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

File 10 days

12.1.1

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER

**AN ORDINANCE RELATING TO**  
**SALARIES FOR ADMINISTRATIVE & PROFESSIONAL POSITIONS**

BE IT ORDAINED by the City Council of the City of Haverhill that document 40-B of 2011, and any subsequent amendments thereto, be and are hereby amended by deleting the following words and figures:

"CITY COUNCIL	PRESIDENT	\$9,500.00
	COUNCILLORS (8)	\$8,000.00"*, and,

by inserting in place thereof the following:

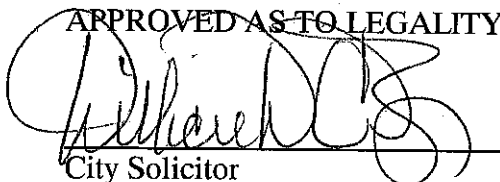
"CITY COUNCIL	PRESIDENT	\$14,384.00**
	COUNCILLORS (8)	\$12,884.00**

SCHOOL COMMITTEE	SCHOOL COMMITTEE	
	MEMBER	\$ 8,250.00**

\*\*Members of the City Council and School Committee shall not be paid any monies for expenses, except for documented reimbursable expenses as appropriated from time to time."

*\*Note: Councillors currently receive compensation for salary and expenses in the amount of \$12,884.00 per year. School Committee Members currently receive an annual salary of \$8,250.00.*

APPROVED AS TO LEGALITY:

  
City Solicitor

# CITY OF HAVERHILL

## MASSACHUSETTS CITY SOLICITOR'S OFFICE

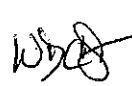
145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
FAX: 978/891-5424  
EMAIL: billcoxlaw@aol.com

*Related communication*

**WILLIAM D. COX, JR.**  
**CITY SOLICITOR**

April 6, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Amending Salary Ordinance - City Council/School Committee

As we discussed, a recent issue has arisen with regards to City Councillor's expense monies. I have discussed the matter with Mr. Benevento, Director of Finance, who also consulted with the City's outside auditors. He has confirmed that to be consistent with current IRS regulations the expenses monies qualify as a "nonaccountable plan" and should be paid as wages reported on a W-2 to each Councillor, rather than being reported on a 1099 as is currently done.

The IRS Publication "Taxable Fringe Benefits Guide" was created by the Internal Revenue Service office of Federal, State and Local Governments (FSLG) to provide governmental entities with a basic reference guide to Federal tax rules relating to employee fringe benefits and reporting. The Guide provides: "A nonaccountable plan is an allowance or reimbursement program or policy that does not meet all three requirements for an accountable plan. Payments, including advances, reimbursements, allowances, etc., made under a nonaccountable plan are taxable wages subject to all withholding when paid or when constructively received by an employee. The employees may be able to deduct these expenses as itemized deductions on their individual tax returns. Reg. §1.62-2(c)(3)".

Accordingly, I have submitted to you an updated ordinance which incorporates both the wages and expenses as required. In updating the Ordinance, it was noted that the School Committee salaries should also be included in the Ordinance, as state law provides for Council approval of the salaries. Previously this was done through the budget process. It should be noted that the Ordinance does not provide for an increase in compensation for members of the City Council or School Committee.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: Charles Benevento, Director of Finance

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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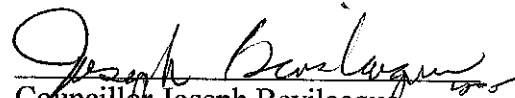
CITY HALL, ROOM 204  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 12, 2017

TO: Members of the City Council:

Council President Michitson and Councillor Bevilacqua would like to recognize Bishop Franklin Hobbs on his 60<sup>th</sup> ministerial anniversary.

  
Council President John A. Michitson

  
Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

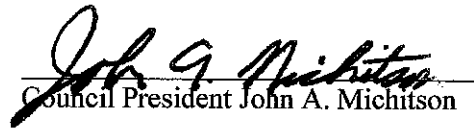
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 10, 2017

TO: Members of the City Council:

Council President Michitson would like to introduce Christine Kwitchoff to discuss the Rocks Village Hand Tub House.

  
Council President John A. Michitson

13,3

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
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[citycnci@cityofhaverhill.com](mailto:citycnci@cityofhaverhill.com)

**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

April 13, 2017

To: Members of the City Council:

City Council President John Michitson wishes to introduce Ted Gaiero to discuss economic development ideas and free parking for Veterans downtown to visit VA Hospitals.

City Councillor John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 13, 2017

TO: Members of the City Council:

Council President Michitson wishes to provide update on Police Budget Workshop meeting.

Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 12, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to introduce Keith Gopsill, DAV Haverhill and members Haverhill Veterans Council to discuss the Vietnam Veterans Memorial Replica Wall- THE WALL THAT HEALS coming to Haverhill June 15-18

  
City Councillor Joseph Bevilacqua *for*

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13,6

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 10, 2017

TO: Mr. President and Members of the City Council:

Councillor Colin LePage would like to have the Parking Commission present the "single-space smart parking meters 90 day pilot program".

  
City Councillor Colin LePage

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**THOMAS J. SULLIVAN**



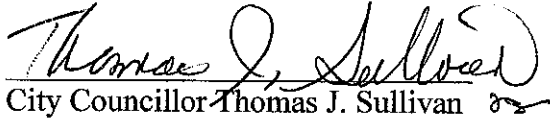
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 12, 2017

TO: Mr. President and Members of the City Council:

Councilor Sullivan would like to introduce Melissa Seavey, Event Coordinator, Greater Haverhill Chamber of Commerce, to discuss upcoming Kidsfest event on Saturday, May 13<sup>th</sup>, from 11 a.m. to 4 p.m., and to request waiver of fees.

  
City Councillor Thomas J. Sullivan

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.8

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 12, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding crosswalk striping city-wide.

  
City Councillor Joseph Bevilacqua

20-X

20-X

14.1



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

JAN 12 2017

The undersigned respectfully asks to receive a license for TAG DAYS:

Organization: (DAV) Disabled American Veterans

Applicant's Name: RUSSELL V. CHAPUT

Applicant's Residence: \_\_\_\_\_

Applicant's Signature: Russell V. Chaput

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): June 1, 2, 3

Date—Solicitation on a Public Way: FRIDAY JUNE 2

Canister: \_\_\_\_\_ Tag: ✓

Fee: \$ 30.00

STREET LOCATIONS (SELECT BELOW):

OFF STREET LOCATIONS (SPECIFY OTHER):

Rosemont St and Main St ✓

Heavenly Donut

Water st and Mill st ✓

3 Market Baskets

South Main St & Salem St  
(Bradford Common) ✓

Post office

Main St & Kenoza Ave  
(Monument Square) ✓

CVS- monument sq.

Office Use Only

Recommendation by Police Chief:

Approved [Signature]

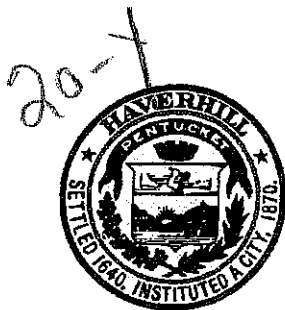
✓ Denied Police Chief

SAFETY CONCERNS

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk



20-7

# Haverhill

142

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: JAN 12 2017

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**:

Organization: Korean War Veterans Applicant's Name: RUSSELL V. CHAPUT  
Applicant's Residence: \_\_\_\_\_ Applicant's Signature: Russell V. Chaput

(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): Sept 28, 29, 30 Date—Solicitation on a Public Way: Sept 29 FRIDAY

Canister: \_\_\_\_\_ Tag: ✓ Fee: \$ 30.00

**STREET LOCATIONS (SELECT BELOW):**

**OFF STREET LOCATIONS (SPECIFY OTHER):**

Rosemont St and Main St ✓

Heavenly Donut

Water st and Mill st ✓

(3) Market Baskets

South Main St & Salem St  
(Bradford Common) ✓

Post office

Main St & Kenoza Ave  
(Monument Square) ✓

CVS - Monument St

**Office Use Only**

Recommendation by Police Chief: Approved [Signature]  
✓ Denied Police Chief  
safety concerns

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

# P R O C L A M A T I O N

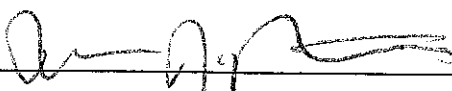
- WHEREAS: April 24<sup>th</sup>, 1915 marked the start of a persecution of the Armenian people brought by their adherence to the cause of religious freedom and Christianity, and
- WHEREAS: This persecution caused millions of Armenians to abandon their homes and become wanderers and more than 1.5 million of these unfortunate victims perished from starvation, exposure, ruthless treatment and mass murder, and
- WHEREAS: Many Armenians migrated to the United States and enriched the American heritage with their culture, education, arts and sciences, and
- WHEREAS: The commemoration of this terrible blight on humanity at the hands of the Ottoman Empire serves to remind free people everywhere that peace and freedom from oppression should not be accepted in a casual manner but, rather, we should all give thanks for the martyrs who have gone before, who gave their lives that their culture and heritage would survive and be part of a foundation for a better society,
- WHEREAS: Many of the victims were canonized on the centennial genocide Commemoration (April 24, 2015) as Holy Martyrs

NOW THEREFORE, I, JAMES J. FIORENTINI, MAYOR of the City of Haverhill do hereby proclaim April 24<sup>th</sup>, 2017 as

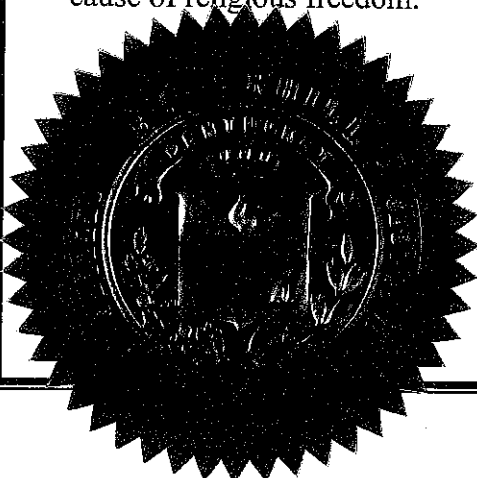
## ARMENIAN HOLY MARTYRS' DAY

And urge all of our citizens to pay tribute to the memory of those who gave their lives in the cause of religious freedom.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this 18th day of April in the year of Our Lord two thousand and seventeen



MAYOR JAMES J. FIORENTINI



## CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK  
THOMAS J. SULLIVAN



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

16.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

### MINUTES OF THE CITIZEN OUTREACH COMMITTEE MEETING HELD ON APRIL 5, 2017

A Citizen Outreach Committee Meeting was held on Wednesday, April 5, 2017 at 7:00PM at Rehoboth Lighthouse Full Gospel Church, 409 Washington Street, Haverhill.

Committee Members: Committee Chairperson Barrett, Councillors LePage, Sullivan and Vargas. Council President Michitson also attended.  
Department Heads: Mayor James Fiorentini

Attendees: Angie Esteves, A.Planco, Rafael Jemeniez, Micheal Ross, Juan Marte, Nicolas Moreta, Hartell, Cesar Vasquez, Daniel Vasquez, Joe Fantini, Keith Boucher, Carlos Entier, Joe O'Leary, John Cuneo, Lisa Bellis, Josh Baver?, Teddy Maith, Robert Lemons, Kevin Burke, Janet Begin, Alison Ney, Ellen Medvitz, Bridget Farrar, Fred Hobbs, Bomelia Almorte, Jorge Tiburo, Robin Sorriel, Courtie Chursh, J. Allen, Troul Den, Kat Everett

Agenda: Collaboration with Citizens regarding upcoming FY'18 budget hearings and associated neighborhood concerns.

1. Keith Boucher spoke of the need for the removal of snow on sidewalks. He asked that sidewalks (at least one side) on the densely populated busy main streets to be clear before children are sent to school. He presented a map that highlighted Washington Street, Grove Street and High Street. These roads are very busy feeder roads to Tilton, Consentino Silver Hill and Bartlett schools. The city should make a priority of clearing those sidewalks to keep children from walking in street. He also urged that the city get the word out to citizens of the requirement to clear sidewalks. Apply the resources (media, robo calls, social media and schools )necessary to inform citizens of the need to clear sidewalks. He also praised the idea of making bus stops safer by identifying them clearly.

2. George Moriarty, representing Northern Essex Community College, spoke of NECCO's commitment to bringing the opportunity of both non-credit and credit classes to the citizens of the Mount Washington neighborhood. They are working with the working cities grant to bring access to job training and educational opportunities to those who could take advantage of improving skills. He also said the satellite office of Valley Works, which moved up to NECCO, is moving to a location in the downtown area. The hope was it would be available and centrally located to those who need their services.

3. Hartell Johnson - Sidewalks need repair throughout city not just near schools. Job Resource Center needs to be near downtown .

4. Angie Esteves - Health Fair at Silver Hill School April 29th will do blood pressure screenings, eye exams and dental checks. Working with the Chamber of Commerce. A Multi Cultural Committee will be forming with a meeting to be held April 12th. There are plans for many events this summer under the Working Cities umbrella.

5. John Cuneo - on behalf of the Working Cities grant. They have plans for many events in the summer. Working to quantify there data of changes as the sustainability of the project will depend on their ability to show their progress. The Federal Reserve is both supportive and demanding task master. They are 6 months into grant and have spent little so far this summer will roll out more events/programs.

6. Janet Begin discussed the opportunity of establishing a wild flower Montessori pre-school in the Mt. Washington area. There is a grant that will help her set up and outfit school but she will need another source of revenue to take on scholarship students. She envisions a class made up of half tuition half scholarship students. She hopes the city could assist in this as it has been noted that this early intervention before age 6 can have a tremendously positive impact ona child's success in life and as a student.

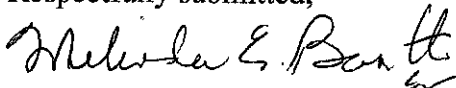
7. Josh Bower - He is again going to have a Community Garden at his property. They now have fencing up around gardens to keep critters out. Many folks have plotsand it has been very successful. He looks forward to another successful season.

8. Kat Everette - Spoke of the needs of the community and the work done by members of the Rehoboth Church. The members of the church feed 80 to 120 children each week. The church runs a teen drop in center. They are also continuing to work to bring men to be involved fathers for their children. Pose has applied for a grant from the department of labor to add in their continued work.

9. Angie Esteves - spoke of the need to address the opioid crisis on the neighborhood level. Reach out to the community through the bodegas and barbershops to spread word. More has to be done.

10. Allana LeBlanco - spoke of the how positive and full of love the evening had been.

Respectfully submitted,



Melinda E. Barrett, Chair  
Citizen Outreach Committee

April 12, 2017

c: Mayor Fiorentini  
City Councillors

**CITY COUNCIL**

**JOHN A. MICHITSON**  
**PRESIDENT**  
**MELINDA E. BARRETT**  
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**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
41-I	Communication from Councillor Macek requesting discussion relative to possible time & usage changes for Downtown Business District Washington St. loading zone	Planning & Dev.	3/21/17
39	Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer’s office by removing current parking space just to west of Porter Place, Washington St., south side	Planning & Dev.	3/21/17
41-P	Communication from Councillor Daly O’Brien requesting discussion about managing Mayor’s State of the City address being held on the same night as a City Council meeting	A&F	4/5/17