



CITY OF HAVERHILL
CITY COUNCIL MINUTES

Tuesday, May 13, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Basiliere, Ferreira, Jordan, Michitson, Rogers, Lewandowski, Hobbs Everett, LePage and Toohey

Remote: None

Absent: Councilor McGonagle

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

COUNCILOR FERREIRA STATED SHE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR FERREIRA TO APPROVE AND PLACE ON FILE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO VICE PRESIDENT JORDAN

16.1 Document 13-N: Councilor McGonagle requests to introduce Adam T

Jankowski to take the Civil Service Exam for Police Officer in Haverhill, notwithstanding the maximum age requirement

16.1.1 Document 66: Order - Home Rule Petition – Authorize Adam T
Jankowski to take the Civil Service Exam for Police in Haverhill, notwithstanding the maximum age requirement

Continued from May 6, 2025

Councilor Lewandowski introduced Adam Jankowski.

Adam Jankowski addressed the council. He stated he was seeking an age waiver petition to become a Police Officer.

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR TOOHEY

PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett, along with members of the City Council and School Committee, request to introduce Alan Beckford and present him with a citation in recognition of his 55 years of dedicated service to the City of Haverhill

12-K

Mayor Barrett recognized Alan for all his dedicated service to the City of Haverhill.

Mayor Barrett and President Sullivan on behalf of the entire City Council presented citations.

5.2. Mayor Barrett requests to introduce *Public Works Director* Robert Ward to provide a brief update on the current drought emergency in the City of Haverhill

12-L

Robert Ward, DPW Director addressed the council. He gave an update on the city's drought status, noting that the emergency drought declaration from March 18th has been lifted due to recent rainfall. The city has moved from the drought emergency level to the drought warning zone with voluntary outdoor water use



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now allowed. Reservoir levels have improved but remain below average, so conservation is still encouraged. The City will continue monitoring conditions.

Councilors Hobbs Everett, Ferreira, Michitson and Lewandowski discussed recent questions about water usage in relation to new development. It was noted that new developments may slightly increase water use, overall impact is minimal compared to weather fluctuations. New buildings are constructed with water saving fixtures. Concerns were raised low water levels and visible impact of drought like the beach at Kenosha Lake. The city follows a state approved drought management plan and residents can report concerns directly to the state.

5.3. Mayor Barrett submits an Order for the acceptance of a gift in the amount of \$2,280.00 from *Nunans Florist and Greenhouses* to be used exclusively to enhance the *Edible Avenue* on the trail at *Riverside Park* 35-J

5.3.1 Order – Gift Acceptance from “*Nunans*” to be used to enhance the *Edible Avenue* on the trail at *River side Park*
35-JJ

Mayor Barrett addressed the council. She noted Nunans have been great partners with the city and thanked them for their generous donation.

MOTION BY VICE PRESIDENT JORDAN TO ACCEPT, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

5.4. Mayor Barrett submits for information and discussion the proposed letter to Superintendent Maureen Lynch – Statement of Interest - Whittier Regional Vocational Technical High School MSBA Project
Related communication from Mary L Pichetti, Executive Director, Massachusetts School Building Authority 46-B

Mayor Barrett addressed the council. She noted that they have held several meetings with representatives from the 11 communities. Through the meetings it has become clear that the choice is either to invest in extremely costly repairs to the current site or to develop a joint campus with Northern Essex Community College. We have come to a consensus that the joint campus at NECC is the way to go. In your packet you will find a letter representing the next step to move forward with the joint campus, and if all members do not sign, we will not be able to continue with the MSBA process at this time. She noted she will not sign if they are staying at the Vo-Tech and stated she has been up front with everyone about that. President Sullivan, Councilors Michitson, Toohey and Hobbs Everett discussed the need for skilled workers as many tradespeople are retiring. The discussion focused on the next steps, proposed lottery system, and the capacity of number of students in the new building. It was confirmed this was still in the early stages. Superintendent Lynch noted that 35% of Whittier Tech graduates go directly into the workforce. It was noted that the feasibility study is projected to cost \$2.5 million. Northern Essex and Whittier Tech each agreed to pay \$500,000. The study will propose 3-4 different models, and the hope is the cost may be reduced.



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- 15.1 Councillor Ferreira requests the City Council send a letter of support to the State Legislature's Committee on Education in support of Senator Pavel Payano's bill, S440, changing the Chapter 70 education funding formula to account for actual inflationary increases 33-J

Councilor Ferreira addressed the council. She noted that an opportunity to support Senator Pavel Payano's bill S440 which addresses the issue of Ch 70 funding. She stated she is hoping that the council can sign the letter of support.

Dr. Thomas Grannemann and Attorney Magliocchetti of the Haverhill School Committee addressed the council. They both noted the importance of sending a letter of support for the Ch 70 funding in regard to bills S440 and S345.

Councilor Ferreira read the letter into the record.

Councilor LePage noted bill S345 should be added to the support letter.

MOTION BY COUNCILOR FERREIRA TO SEND THE LETTER OF SUPPORT, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

- 6.1. Council Vice President Jordan and Councillor Basiliere request to introduce Tracy Fuller and Gerald McKillop, COO, *YMCA of the North Shore*, to highlight *YMCA Water Safety Month* 13-0

Tracy Fuller, YMCA addressed the council on the importance of swim safety lessons. She highlighted drowning risks and emphasized that swim lessons build safety, confidence and healthy lifestyles. She asked the councilors to spread the word about the importance of swim lessons.

- 6.2. Councillor Ferreira requests to introduce John Hassan, Chairperson of *Haverhill's Cultural Council*, to announce the upcoming *Multicultural Festival* on Saturday, June 14, 2025 13-P

John Hassan addressed the council regarding the Multicultural Festival at GAR Park from 12:00-6:00PM. He noted there will be musical groups, food trucks, children's area and vendors. He encourages all members of the community to bring your chair and blankets and enjoy a day of activities.

- 6.3. Council Vice President Jordan requests to introduce Jeff Grassie, Director, seeking approval of the *Haverhill Farmer's Market* and requests all fees be waived 13-Q



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12.2.4 EVNT 25-15: Jeff Grassie, Manager for *Haverhill Farmers Market*, requesting to hold the *Farmers Market*, every week on Saturdays, June 21 to October 25, at the *Bradford Common*, 9 am to 1 pm and asks any additional fees be waived 26-O

Jeff Grassie addressed the council. He noted the Haverhill Farmer's Market has been around since 1978. This is the 3rd year at the Bradford Common. He talked about all the new vendors, there will be 47 vendors in total. He noted that the farmers market is free to everyone.

MOTION BY VICE PRESIDENT JORDAN TO APPROVE WITH ALL FEES WAIVED, SECOND BY COUNCILOR ROGERS
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. William Pillsbury, *Economic Development and Planning Director*, requests Hearing and submits Ordinance containing proposed amendments that will provide clarification to the City's solar energy system Ordinance **Refer to Planning Board and Council Hearing June 17, 2025** 67

8.1.1 Ordinance re: Zoning – Amend Chapter 255 by adding Section 7.8.13 Mandatory Inclusion of Roof-Mounted Solar Energy Systems File 10 days 67-B

MOTION BY COUNCILOR MICHITSON TO PLACE ON FILE AND HEAR JUNE 17TH, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

8.2 William Pillsbury, *Economic Development and Planning Director*, requests Hearing and submits Ordinance regarding a Zoning Amendment – Floodplain Overlay District (Chap 255:9.1) **Refer to Planning Board and Council Hearing June 17, 2025** 68

8.2.1 Ordinance re: Zoning – Amend Chapter 255 – Delete section 9.1 in its entirety and replace with new section 9.1, to provide required updates to the City's Floodplain Overlay District Ordinance (FODO) File 10 days 68-B



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MOTION BY COUNCILOR LEPAGE TO PLACE ON FILE AND HEAR JUNE 17TH, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

8.3 Robert F Ward, *DPW Director*, submits for approval a proposed Loan Order to appropriate \$14,667,000 and the corresponding *Authority to File* document to fund engineering and construction of Phase 2 of the Locke st area *Combined Sewer Separation Project*

8.3.1 Loan Order –Appropriate \$14,667,000 to finance Phase 2 Locke Street Sewer, Water, and Drain Improvements

File 10 days

19-D

MOTION BY VICE PRESIDENT JORDAN TO PLACE ON FILE, SECOND BY COUNCILOR LEPAGE

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

8.3.1.2 Authority to File – Authorize Mayor on behalf of the applicant to file applications and execute any pertinent agreements as needed

71

MOTION BY COUNCILOR LEPAGE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

11.APPOINTMENTS:

11.1. **Confirming Appointments**

11.2. **Non-Confirming Appointments:**

11.3. **Constables**

11.4. **Resignations:**

12.PETITIONS:

12.1. **Applications Handicap Parking Sign:** with Police approval

12.2. **Amusement/Event Application:** with Police approval

12.2.1 **EVNT 25-11: Vintage Bazaar New England**, Devon Allen, Director, requesting to hold craft and vintage show, June 21 & 22 at *Kimball Farm*, 791 East Broadway - June 21, is 8:30 am to 4 pm and June 22, is 10 am to 3 pm

26-L



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- 12.2.2 EVNT 25-12: Michael Rossi, President of *Greater Haverhill Arts Association*, requesting to hold annual *Art Festival* one-day outdoor exhibit and sale of fine art, to be held on the *Bradford Common*, September 6th from 9 am to 3 pm, and requests any additional fees be waived 26-M

MOTION BY VICE PRESIDENT JORDAN TO APPROVE WITH FEES WAIVED, SECOND BY COUNCILOR ROGERS
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- 12.2.3 EVNT 25-13: Kevin Door, Event Chairman for *Crescent Yacht Club*, to hold *Annual Charity Canoe Race* at the *Yacht Club*, 30 Ferry st, June 7th from 7:30 am to 3:30 pm 26-N

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR ROGERS
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.2.4 Moved to beginning of agenda 26-O

12.3 Auctioneer License:

12.4 Tag Days: *with Police approval*

12.5 One Day Liquor License – *with License Commission & HPD approval*

12.6 ANNUAL LICENSE RENEWALS:

12.6.1 **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.2 **Coin-Op License Renewals** – *with Police approval*

12.6.3 **Christmas Tree Vendor** – *with Police approval*

12.6.4 **Taxi Driver Licenses for 2024:** *with Police approval*

12.6.5 **Taxi/Limousine License** *with Police approval*

12.6.6 **Junk Dealer /Collector License** - *with Police approval*

12.6.7 **Pool/Billiard**

12.6.8 **Bowling**

12.6.9 **Sunday Bowling**

12.6.10 **Buy & Sell Second Hand Articles** *with Police approval*



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12.6.11 Buy & Sell Second Hand Clothing with Police
approval

12.6.12 Pawnbroker license - with police approval

12.6.13 Fortune Teller with - Police approval

12.6.14 Buy & Sell Old Gold – with Police approval

12.6.15 Roller Skating Rink

12.6.16 Sunday Skating

12.6.17 Exterior Vending Machines/Redbox Automated
Retail, LLC

12.6.18 Limousine/Livery License/Chair Cars with Police
approval

13 MOTIONS AND ORDERS:

13.1 Order – pay bills of previous years and authorize payment from current
year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
National Grid	\$4,777.21	Public Property
National Grid	\$5,563.43	Public Property
National Grid	\$2,719.26	Public Property
National Grid	\$5,040.18	Public Property
Total: \$18,100.08		12-K

MOTION BY COUNCILOR LEPAGE TO APPROVE, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

13.2 Order – authorize amendment to modify the bond requirement
in Chapter 80, Section 8, Sub-section B of the Code of the City of Haverhill

13.2.1 Ordinance re: To Amending Chapter 80 Purchasing and
Contracts File 10 days 69

MOTION BY COUNCILOR LEPAGE TO PLACE ON FILE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

14 ORDINANCES (FILE 10 DAYS):

14.1 Ordinance re: Dogs and Other Animals – Amend chapter 137-4 of the
City Code: Article II, Kennels; Dog Licensing File 10 days

Related communication from Lisa Mead, City Solicitor 70



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15 COMMUNICATIONS FROM COUNCILORS:

15.1 Moved to beginning of hearing.

33-J

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

16.1 Moved to beginning of meeting

17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR LEWANDOWSKI

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

ADJOURNED: 20:41