



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, April 6, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

## In-Person/Remote Meeting

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Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, M.G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Fiorentini requests to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis along with Councillor Daly O'Brien.

5.2. Mayor Fiorentini submits Bond Order to borrow \$363,874.00 to purchase parking kiosks for the Central Business Parking District.

5.2.1. Bond Order – Appropriate \$363,874.00 to purchase parking kiosks

*Communication from Mike Stankovich, DPW director*

*File 10 days*

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL.**

6.1. Communication from Councillor Jordan requesting to introduce Jimmy Carbone seeking Council approval for Ciderfest NE to be held on part of the Dempsey Boardwalk on Thursday, June 24, 2021 from 5-8:30PM.

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. Communication from Captain Robert Pistone, Haverhill Police Department, reporting that the appointment only business restriction for CNA, located at 558 River St, will be lifted as of December 21, 2020; with the Fire Chief, City Engineer and Police Chief reserving the right to reestablish appointment only business restrictions should the need arise to address public safety and or inconvenience issues. The business hours have not changed and are still as provided on special permit.

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

10.1. Document 32, CCSP 21-1 Petition from Attorney Michael Migliori for applicant/owner DSF Water Street LLC for modification of a pre-existing special permit/Project built in 1970 for property located in the Waterfront District sub-zone D, at 1 Water st; Assessor's Map 200, Block 4, Lot 2 to convert existing commercial area on first floor into 8 residential units from a total of 164 to 172

*Filed March 9 2021*

*Unfavorable recommendation from William Pillsbury, Economic Development & Planning Director*



## CITY OF HAVERHILL

### CITY COUNCIL AGENDA

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In-Person/Remote Meeting

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#### 11. APPOINTMENTS:

- 11.1. Confirming Appointments
- 11.2. Non-Confirming Appointments
  - 11.2.1. Stephen Gullo, 196 Chadwick Rd to Board of Assessors  
*Expires April 6 2024*
- 11.3. Harbor Commission
- 11.4. Community Affairs Advisory Board
- 11.5. Resignations

#### 12. PETITIONS:

- 12.1.1. Applications Handicap Parking Sign
  - 12.1.1.1. Richard Broadnax, 23 Chestnut st – *new*
  - 12.1.1.2. Leonidas Fernandez, 180 Summer st - *new*
  - 12.1.1.3. Amber Vine, 53 Bellevue ave. - *renewal*
- 12.1.2.
- 12.2. Amusement/Event Applications:
  - 12.2.1. James Carbone, **Ciderfest NE**, Cider tasting event  
Dempsey Boardwalk - Thursday, June 24, 2021 from 5-8:30PM.  
*Has police approval with conditions, awaiting other dept approvals; also pending receipt of insurance bond.*
- 12.3. Tag Days
- 12.4. One Day Liquor License:
  - 12.4.1. James Carbone, **Ciderfest NE**, Cider tasting event  
Dempsey Boardwalk - Thursday, June 24, 2021 from 5-8:30PM.  
*Has Police and Lic. Comm. approval*
- 12.5. Annual License Renewals:
  - 12.5.1. **Hawker Peddlers License 2021 - Fixed location**
  - 12.5.2. **Coin-Op License Renewals 2021**
    - 12.5.2.1. **Wilbur Comeau Post 4, American Legion**  
2 Machines and Sunday  
*Has Police approval*
  - 12.5.3. **Drainlayer License for 2021 - with City Engineer approval**
  - 12.5.4. **Christmas Tree Vendor**
  - 12.5.5. **Taxi Driver Licenses for 2020**
  - 12.5.6. **Taxi License/ Limo/Livery:**
  - 12.5.7. **Junk Dealer License**
  - 12.5.8. **Pool Tables**
  - 12.5.9. **Sunday Pool**
  - 12.5.10. **Bowling**
  - 12.5.11. **Sunday Bowling**
  - 12.5.12. **Buy & Sell Second Hand Articles**
  - 12.5.13. **Buy & Sell Second Hand Clothing**



## CITY OF HAVERHILL

### CITY COUNCIL AGENDA

Tuesday, April 6, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

#### In-Person/Remote Meeting

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- |          |   |
|----------|---|
| 12.5.14. | Pawnbroker license                        |
| 12.5.15. | Fortune Teller                            |
| 12.5.16. | Buy & Sell Old Gold                       |
| 12.5.17. | Roller Skating Rink                       |
| 12.5.18. | Sunday Skating                            |
| 12.5.19. | Exterior Vending Machines – 2021 renewals |
| 12.5.20. | Limousine/Livery License/Chair Cars       |

#### 13. MOTIONS AND ORDERS

- 13.1. Order – Transfer \$16,800 from Budget Reserve Account to Inspectional and Health Department Salaries and Overtime to fund remaining FY 2021 recently approved City contracts.
- 13.2. Order – Transfer \$40,000.00 from Water Department Insurance Account to Water Expense Account.
- 13.3. Order- Authorize the payment of bills of previous/current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
United Site Services	\$367.66	Highway Department

#### 14. ORDINANCES (FILE 10 DAYS)

#### 15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Councillor Daly O'Brien requests a discussion regarding cars parking on Concord St sidewalks and the possibility of the City providing off-street parking.
- 15.2. Councilor Bevilacqua requests a discussion proposing that non city officials-Haverhill citizens also be included in the study committee to recommend how to best spend the \$38M+ Covid Relief Funds to be awarded to Haverhill.
- 15.3. Councillor Bevilacqua proposes that abutters be notified when a change is proposed to eliminate the purchase by appointment only restriction from a City Council issued special permit marijuana retail store.
- 15.4. Councillor Jordan requests, on behalf of Tom Riley of 195 Kingsbury Ave, to have the City consider surplusing land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave to be referred to Natural Resource and Public Property Committee.
- 15.5. Councillor Bevilacqua wishes to recognize April 2021 as National Volunteer Appreciation Month and thank all the volunteers assisting in both the private and public sectors for the positive impact they have in our City for our residents.

#### 16. UNFINISHED BUSINESS OF PRECEDING MEETING:

#### 17. RESOLUTIONS AND PROCLAMATIONS:

- 17.1. PROCLAMATION – *Donate Life Month*. April 2021
- 17.2. PROCLAMATION – *Autism Awareness Month*. April 2021

#### 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

#### 19. DOCUMENTS REFERRED TO COMMITTEE STUDY

#### 20. LONG TERM MATTERS STUDY LIST

#### 21. ADJOURN

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

5.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Communication from the Mayor regarding Coronavirus

Dear Madame President and Members of the Haverhill City Council:

I am requesting to address the City Council at their meeting on Tuesday, April 6<sup>th</sup>, to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis.

Very truly yours,



**James J. Fiorentini**  
Mayor

JJF/lyf



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

52  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Bond Order to Borrow \$363,874.00 to Purchase Parking Kiosks

Dear Madame President and Members of the Haverhill City Council:

Please see attached a bond order to borrow \$363,874.00 to purchase parking kiosks for the Central Business Parking District. This bond order must be placed on file for 10 days, after which time I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document

5.2.1

CITY OF HAVERHILL

In Municipal Council

Ordered:

That Three Hundred Sixty-Three Thousand Eight Hundred Seventy-Four Dollars (\$363,874) is appropriated to purchase parking kiosks for the Central Business District, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



## NCPA: 05-39 Pricing

March 25, 2021

### Sales Quote -Haverhill, MA

Contact : Mike Stankovich

### StradaPAL Rapides

(Accepts coins and credit cards)

#### Includes:

Solar Power Operation w/Autonomous Battery  
 AC Mains Option (as specified)  
 Color Display  
 Coin Acceptor/Validator  
 Credit/Debit Card Reader  
 Modem and Antenna Kit  
 Includes 1 coin canister  
 Thermal Graphic Printer w/Self Sharpening Receipt Cutting Blade  
 1 Roll of Paper  
 Personalized Software Including Programming and Testing  
 Instructional Graphics and Personalized Rate Plate  
 Multi Lingual Button  
 Increment and Max Buttons for Credit Card Payments  
 Credit Card Software and Parkfolio License Fees  
 Limited One Year Warranty

	QUANTITY	PRICE	TOTAL
StradaPAL Rapides (Solar Option)	48	\$6,449	\$309,552
StradaPAL Rapides (AC Mains Option)	3	\$6,449	\$19,347
<b>TOTAL</b>	<b>48</b>	<b>\$6,449</b>	<b>\$328,899</b>

<u>Recommended Options</u>	QUANTITY	PRICE	TOTAL
Installation, Travel & Training (provided by Wescor)	51	\$550	\$28,050
Mobile Coinbox (for collections)	25	\$277	\$6,925
<b>TOTAL Recommended Options</b>			<b>\$34,975</b>

<b>TOTAL Including Options</b>	<b>48</b>		<b>\$363,874</b>
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Applicable taxes not included

Note: Site preparation is not included in this quote.

**BOS Management Fees****myParkfolio Back-Office Software Management System****Monthly Total****Includes: PAY BY PLATE****51****\$57****\$2,907**

2 way wireless connectivity

Wireless airtime fees

On-line access to hosted secure server

Processing and storage of all transactions, maintenance, alarms, &amp; statistic.

Database space

PCI Level 1 Certified real-time credit card authorization account set-up and management

Secure user rights management

**Monthly Options:**

Extended Warranty Program (optional)

**51****\$36****\$1,836**Please send questions to:**Ed Kinkade****Business Development Manager****Parkeon****40 Twosome Drive, Suite 7, Moorestown, NJ 08057****Phone: 856-234-8000 x 230****Email [aekinkade@parkeon.com](mailto:aekinkade@parkeon.com)**



# Haverhill

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Department of Public Works  
500 Primrose Street  
Haverhill, MA 01830  
Phone: 978-374-2360  
Fax: 978-374-2362  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Michael K. Stankovich  
Director of Public Works  
[mstankovich@cityofhaverhill.com](mailto:mstankovich@cityofhaverhill.com)

Date: April 2, 2021

To: City Council President Melinda Barrett and Members of the City Council

Through: Mayor James J. Fiorentini

From: Michael K. Stankovich, Director of Public Works *Michael K. Stankovich*

Re: Purchase of Parking Kiosks for Central Business District

We recommend purchase of 51 new parking kiosks for Central Business District to replace out of date parking meters. The cost of the new meters is \$ 363,874 and will be funded via bonding. Staff and the City parking consultant as well as the parking operator approve of this parking kiosk manufacturer. Please see attached parking kiosk information.

cc. Mayor James J. Fiorentini



April 1, 2021

NCPA 05-39

<b>Sales Quote -Haverhill, MA</b>			
<b>Contact : Mike Stankovich</b>			
<b>StradaPAL Rapides</b>			
(Accepts coins and credit cards)			
<b>Includes:</b>			
Solar Power Operation w/Autonomous Battery			
AC Mains Option (as specified)			
Color Display			
Coin Acceptor/Validator			
Credit/Debit Card Reader			
Modem and Antenna Kit			
Includes 1 coin canister			
Thermal Graphic Printer w/Self Sharpening Receipt Cutting Blade			
1 Roll of Paper			
Personalized Software Including Programming and Testing			
Instructional Graphics and Personalized Rate Plate			
Multi Lingual Button			
Increment and Max Buttons for Credit Card Payments			
Credit Card Software and Parkfolio License Fees			
Limited One Year Warranty			
	<b>QUANTITY</b>	<b>PRICE</b>	<b>TOTAL</b>
StradaPAL Rapides (Solar Option)	45	\$6,449	\$290,205
StradaPAL Rapides (AC Mains Option)	3	\$6,449	\$19,347
<b>TOTAL</b>	<b>48</b>	<b>\$6,449</b>	<b>\$309,552</b>

<b>Recommended Options</b>	<b>QUANTITY</b>	<b>PRICE</b>	<b>TOTAL</b>
Installation, Travel & Training (provided by Wescor)	48	\$550	\$28,050
Mobile Coinbox (for collections)	24	\$277	\$6,925
<b>TOTAL Recommended Options</b>			<b>\$34,975</b>

<b>TOTAL Including Options</b>	<b>48</b>		<b>\$344,527</b>
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Applicable taxes not included

Note: Site preparation is not included in this quote.



### **BOS Management Fees**

**myParkfolio Back-Office Software Management System**

**Monthly Total**

**Includes: PAY BY PLATE**

**48**

**\$57**

**\$2,736**

2 way wireless connectivity

Wireless airtime fees

On-line access to hosted secure server

Processing and storage of all transactions, maintenance, alarms, & statistic.

Database space

PCI Level 1 Certified real-time credit card authorization account set-up and management

Secure user rights management

### **Monthly Options:**

Extended Warranty Program (optional)

**48**

**\$36**

**\$1,836**

Please send questions to:

**Ed Kinkade**

**Business Development Manager**

**Parkeon**

**40 Twosome Drive, Suite 7, Moorestown, NJ 08057**

**Phone: 856-234-8000 x 230**

**Email [aekinkade@parkeon.com](mailto:aekinkade@parkeon.com)**

**CITY COUNCIL**

**MELINDA E. BARRETT**

**PRESIDENT**

**COLIN F. LePAGE**

**VICE PRESIDENT**

**JOSEPH J. BEVILACQUA**

**JOHN A. MICHITSON**

**THOMAS J. SULLIVAN**

**TIMOTHY J. JORDAN**

**MICHAEL S. MCGONAGLE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

6.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 23, 2021

TO: President and Members of the City Council:

Councillor Timothy Jordan requests to introduce Jimmy Carbone seeking Council approval for Ciderfeast: New England to be held on part of the Dempsey Boardwalk on Thursday, June 24th from 5-8:30 pm.

  
City Councillor Timothy Jordan





101

FIORELLO & MIGLIORI  
ATTORNEYS AT LAW

KAREN L. FIORELLO  
kfiorello@fimilaw.com

FIREHOUSE CONDOMINIUMS  
18 ESSEX STREET  
HAVERHILL, MASSACHUSETTS 01832  
TEL 978/373-3003 FAX 978/373-3066

MICHAEL J. MIGLIORI  
mmigliori@fimilaw.com

February 1, 2021

Melinda Barrett, President  
Haverhill City Council  
City Hall - 4 Summer Street  
Haverhill, MA 01830

Re: Application for Modification of Pre-existing Special Permit/Project  
Applicant/Owner: DSF WATER STREET, LLC  
Property Location: 1 Water Street Assessor's Map 200 Block 4 Lot 2  
Contains 48,235 square feet or 1.11 acres

Dear President Barrett,

This Application for Modification of a Mixed-Use Project built in 1970 is filed with the City Council (Plan Approval Authority) pursuant to Chapter 255 Section 9.5.15.

The project presently contains 164 residential units and 6 commercial units. The Commercial Units are all located on the first floor.

This application is accompanied by the appropriate site plans, proposed floor plans, property description, and the required filing fee. The property is located in the Waterfront District Sub-zone D, (WD-D).

The proposed Modification is to convert the existing commercial area located on the first floor into eight residential units and increasing the residential units for 164 to 172.

The requested modification would occur in the existing building in the existing space on the first floor.

Current zoning required 1 parking space for each residential unit. The Applicant presently has 21 parking spaces for the commercial units which would be utilized and added to the residential parking stock. After the conversion, the residential units would have a total of 107 spaces at the site. This would reduce the existing non-conformity and improve the parking situation for the residents living in the building.

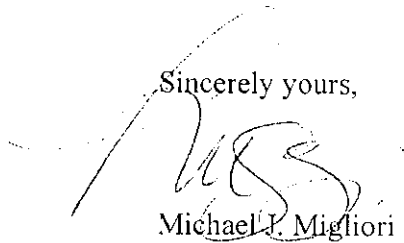
The project is a pre-existing nonconforming project for numerous reasons, including but not limited to height, density and parking. Under the current Waterfront Zoning District-D, there are no

Page – 2 –

dimensional requirements except for a maximum height of 74 feet. The proposed modified use of the property is allowed by Special Permit from the City Council.

The submitted copies of plans and documents demonstrate consistency with the standards as set forth in the Waterfront District as can best be done with this pre-existing building and parking. The site plan was prepared by a Registered Land Surveyor, and the Building and Floor Plans were prepared by a Registered Architect.

Sincerely yours,

A handwritten signature in dark ink, appearing to read 'MJM', is written over a faint, circular official stamp. The signature is fluid and cursive.

Michael J. Migliori

MJM/dma



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

April 2, 2021

TO: City Council President Melinda Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: 1 Water Street Special permit modification- request to eliminate ground floor level commercial space entirely**

The City Council has previously approved a special permit modification for this development project in downtown Haverhill. In that modification the applicant received approval to convert 1 commercial space to 3 residential units which DID NOT have street frontage commercial space on Water Street.

The current proposal is to remove **all** street front commercial and convert it to residential. I have reviewed the proposal and am opposed to the elimination of street level retail/commercial/office on Water Street. The creation and preservation of street level commercial space in our downtown is critical to providing the mix of commercial uses to complement the expanding commercial/residential base in downtown.

The city has consistently required ground floor street frontage commercial throughout the downtown, and to eliminate commercial space at the ground floor street front would be inconsistent with the city's requirements. Therefore, the current request should be denied.

This office regularly passes on leads for prospective commercial tenants to property owners who provide us with the listing information. We are available to work with this property owner in the same way.

**Recommendation: Deny the special permit modification as inconsistent with the city's master plan and zoning which requires wherever possible that street level commercial spaces exist to enhance the streetscape and walkability throughout the downtown.**

## **Linda Koutoulas**

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**From:** Captain Robert P. Pistone <[rpistone@haverhillpolice.com](mailto:rpistone@haverhillpolice.com)>  
**Sent:** Tuesday, March 30, 2021 1:09 PM  
**To:** Linda Koutoulas  
**Cc:** Melinda Barrett; Bill Cox  
**Subject:** CNA 558 River St

Dear Clerk Koutoulas,

The approval of the CNA store located at 558 River St was conditional based on an appointment only business model as were the other approved retail marijuana locations in Haverhill . The Haverhill Police Department , Haverhill Fire Dept. and City Engineer monitored the CNA Store with no negative findings and subsequently the appointment only restriction was lifted on 12/21/20 with the stipulation that the city has the right to re impose the appointment only restriction should it be in the best interest of public safety and convenience. On the matter of changing hours as per their special permit, this matter was never discussed, and as of 03/30/21 they must abide by the original hours on their special permit. Michael Allen who is head of security operations for CNA was advised on 03/30/21 by me of the need for approval to have hours of operations restrictions amended. Kindly place this letter in the business file for CNA 558 River St. Haverhill MA 01830.

Respectfully,

**Captain Robert P. Pistone**  
**Patrol Commander**  
**Haverhill MA Police Department**  
**40 Bailey Boulevard**  
**Haverhill MA 01830**  
**Tel: 978 373 1212 ext. 1568**  
**Email: [rpistone@haverhillpolice.com](mailto:rpistone@haverhillpolice.com)**

**SMIP 51**  
**FBINA 272**







City of Haverhill, MA

04/02/2021

**CCSP-21-1****City Council Special Permit****Status:** Active**Date Created:** Feb 01, 2021**Applicant**

michael miglioni  
mmiglioni@fimilaw.com  
18 Essex Street  
Haverhill, MA 01832  
978-373-3003

**Location**

1 WATER ST  
Haverhill, MA 01830

**Owner:**

DFS WATER STREET LLC  
950 winter street waltham, ma 02451

**Important: Please Read Before Starting Your Application****Applicant Information****What is Your Role in This Process?**

Attorney/Agent

**Applicant Business/Firm Name**

Fiorello &amp; Miglioni

**Applicant Business/Firm Phone**

978 373 3003

**Applicant Business/Firm Address**

18 Essex Street

**Applicant Business/Firm City**

Haverhill

**Applicant Business/Firm State**

MA

**Applicant Business/Firm Zip**

01832

**Client Name**

DSF WATER STREET LLC

**Client Business Name**

DSF

**Client Phone**

781 250 5927

**Client Email**

ymedina@dsfadvisors.com

**Client Address**

950 Winter Street

**Client City**

Waltham

**Client State**

MA

**Client Zip**

02451

**Client County**

middlesex

**Client Business Structure**

Limited Liability Corporation (LLC)

**Property Information****Proposed Housing Plan Name**

N/A

**Proposed Street Name(s)**

N/A

**How Long Owned by Current Owner?**

2 years

**Type of Dwelling(s) Planned in Project**

Apartments

**Lot Dimension(s)**

1.11 acres

**Registry Plat Number, Block & Lot**

200-4-2

**Zoning District Where Property Located**

WD - Waterfront District

**IF WATERFRONT, Which Sub-Zone?**

D - Water Street

--

**Deed Recorded in Essex South Registry: Block Number**

37698

**Deed Recorded in Essex South Registry: Page**

191

**Does the Property Have Multiple Lots?**

No

**IF YES, How Many Lots?**

1

**IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?**

--

**Thoroughly Describe the Reason(s) for thre Special Permit**

Modification of Pre-Existing Special Permit

**Property Description**

see attached deed

**Current Property Use**

Condominiums/Apartments

**TOTAL Number of Units Planned**

1

**TOTAL Number of Parking Spaces Planned**

107



**Special Circumstances****Building Coverage**☐**Front Yard Setback**☐**Rear Yard Setback**☐**Lot Depth**☐**Building Height**☐**Open Space**☐**Sign Size**☐**Other**☐**Dimensional Variance**☐**Side Yard Setback**☐**Lot Frontage**☐**Lot Area**☐**Floor Area Ratio**☐**Parking**☐**Use**☐**Hearing Waiver****Agrees**

Yes

**Agreement & Signature****Agrees**☒**PLEASE READ****Office Use Only****City Council Decision**

--

**City Council Hearing Date**

--

**Reason for Council's Decision**

--

**City Council Members Absent**

--

**City Council Members Present**

--

**Continuance Meeting Date**

--

**Also Present**

--

**City Councilor Who Seconded Motion**

--

**City Councilor Who Made Motion**

--

**City Councilors Who Voted Against**

--

**City Councilors Who Abstained**

--

**Continuance Motion Decision**

--

**Who Submitted Continuance Request?**

--

**City Councilors Who Voted in Favor**

--

**Number of 12"x18" Mylar Copies**

--

**Appeal Expiration Date**

--

**Number of 24"x36" Mylar Copies**


--

**Number of 18"x24" Mylar Copies**

--

**Attachments** DEED.pdf

Uploaded by michael miglioni on Jan 26, 2021 10:51 AM

 DSF Memorandum.pdf

Uploaded by michael miglioni on Feb 01, 2021 9:35 AM

 Planning Board NA.docx

Uploaded by michael miglioni on Feb 01, 2021 9:52 AM

 River's Edge - ALTA - FINAL 07.2019.pdf

Uploaded by michael miglioni on Feb 01, 2021 9:36 AM

 River's Edge - ALTA - FINAL 07.2019.pdf

Uploaded by michael miglioni on Feb 01, 2021 9:36 AM



## Hallway - Before.JPG

Uploaded by michael miglioni on Feb 01, 2021 9:39 AM



## Hallway- After.jpg

Uploaded by michael miglioni on Feb 01, 2021 9:39 AM



## Fitness Room - Before.JPEG

Uploaded by michael miglioni on Feb 01, 2021 9:39 AM



## Fitness - Room After 1.jpg

Uploaded by michael miglioni on Feb 01, 2021 9:40 AM



## Fitness Room - After.jpg

Uploaded by michael miglioni on Feb 01, 2021 9:41 AM

 2021-01-04 - Schematic Layout D - Conceptual Units .pdf

Uploaded by michael miglioni on Feb 01, 2021 9:48 AM

 2021-01-04 - Schematic Layout D.pdf


Uploaded by michael miglioni on Feb 01, 2021 9:48 AM

 Haverhill porposed elevation entrance.pdf


Uploaded by michael miglioni on Feb 01, 2021 9:48 AM

 Abutters 1 Water St 200.4.2.csv

Uploaded by Christine Webb on Feb 04, 2021 12:37 PM

 Mailing Labels 1 Water St 200.4.2.pdf

Uploaded by Christine Webb on Feb 04, 2021 12:37 PM

 1 water street memo from Planning Director.pdf

Uploaded by Lori Robertson on Apr 01, 2021 9:18 AM

## History

Date	Activity
Jan 26 2021 10:27 am	michael miglioni started a draft of Record CCSP-21-1
Feb 01 2021 9:37 am	michael miglioni added attachment Fitness Room - After.jpg to Record CCSP-21-1
Feb 01 2021 9:37 am	michael miglioni removed attachment Fitness Room - After.jpg from Record CCSP-21-1
Feb 01 2021 9:38 am	michael miglioni added attachment Hallway - Before.JPG to Record CCSP-21-1
Feb 01 2021 9:39 am	michael miglioni added attachment Hallway- After.jpg to Record CCSP-21-1
Feb 01 2021 9:39 am	michael miglioni added attachment Fitness Room - Before.JPEG to Record CCSP-21-1

Date	Activity
Feb 01 2021 9:40 am	michael migliori added attachment Fitness - Room After 1.jpg to Record CCSP-21-1
Feb 01 2021 9:41 am	michael migliori added attachment Fitness Room - After.jpg to Record CCSP-21-1
Feb 01 2021 9:42 am	michael migliori added attachment RE Water Street Haverhill.msg to Record CCSP-21-1
Feb 01 2021 9:43 am	michael migliori removed attachment RE Water Street Haverhill.msg from Record CCSP-21-1
Feb 01 2021 9:48 am	michael migliori added attachment 2021-01-04 - Schematic Layout D - Conceptual Units .pdf to Record CCSP-21-1
Feb 01 2021 9:48 am	michael migliori added attachment 2021-01-04 - Schematic Layout D.pdf to Record CCSP-21-1
Feb 01 2021 9:48 am	michael migliori added attachment Haverhill porposed elevation entrance.pdf to Record CCSP-21-1
Feb 01 2021 9:52 am	michael migliori submitted Record CCSP-21-1
Feb 01 2021 3:00 pm	Karen Buckley changed TOTAL Number of Units Planned from "172" to "1" on Record CCSP-21-1
Feb 01 2021 3:02 pm	completed payment step Special Permit Filing Fee on Record CCSP-21-1
Feb 01 2021 3:03 pm	approval step Building Inspector Review was assigned to Tom Bridgewater on Record CCSP-21-1
Feb 01 2021 3:03 pm	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-21-1
Feb 03 2021 6:20 pm	LINDA KOUTOULAS assigned approval step City Clerk Review - Hearing Dates Set to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:20 pm	LINDA KOUTOULAS assigned approval step City Council Clerk Notified to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:20 pm	LINDA KOUTOULAS assigned approval step Assessor for Abutter's List to Christine Webb on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step Conservation Department Review to Robert Moore on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step DPW Review to Mike Stankovich on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step Engineering Department Review to John Pettis on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step Fire1 Department Review to Eric Tapy on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step Health Department Review to Bonnie Dufresne on Record CCSP-21-1
Feb 03 2021 6:21 pm	LINDA KOUTOULAS assigned approval step Police Department Review to Robert Pistone on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step School Department Review to Margaret Marotta on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Storm Water Review to Robert Ward on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Wastewater Review to Robert Ward on Record CCSP-21-1

Date	Activity
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Water Department Review to Robert Ward on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Water Supply Review to Richard Wentworth on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Water Supply Review to Robert Ward on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Planning Director Approval for Agenda to William Pillsbury on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Building Inspector Approval for Agenda to Tom Bridgewater on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step First Ad Placement to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Placed on Agenda to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Abutter Notification to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:22 pm	LINDA KOUTOULAS assigned approval step Second Ad Placement to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:23 pm	LINDA KOUTOULAS assigned approval step City Council Meeting to Maria Bevilacqua on Record CCSP-21-1
Feb 03 2021 6:23 pm	LINDA KOUTOULAS assigned approval step Meeting Minutes & Decision Filed w/City Clerk to Maria Bevilacqua on Record CCSP-21-1
Feb 04 2021 12:36 pm	Christine Webb added attachment Abutters 1 Water St 200.4.2.csv to Record CCSP-21-1
Feb 04 2021 12:37 pm	Christine Webb added attachment Mailing Labels 1 Water St 200.4.2.pdf to Record CCSP-21-1
Feb 06 2021 2:23 pm	Karen Buckley assigned approval step School Department Review to Mike Pfifferling on Record CCSP-21-1
Feb 19 2021 8:51 am	William Pillsbury approved approval step Planning Director Review on Record CCSP-21-1
Mar 03 2021 3:47 pm	LINDA KOUTOULAS assigned approval step City Councilor A Review to Melinda Barrett on Record CCSP-21-1
Mar 03 2021 3:47 pm	LINDA KOUTOULAS assigned approval step City Councilor B Review to Colin LePage on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor C Review to Joe Bevilacqua on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor D Review to John Michitson on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor E Review to Thomas Sullivan on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor F Review to Tim Jordan on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor G Review to William Macek on Record CCSP-21-1

Date	Activity
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor G Review to Michael McGonagle on Record CCSP-21-1
Mar 03 2021 3:48 pm	LINDA KOUTOULAS assigned approval step City Councilor H Review to Mary Ellen Daly O'Brien on Record CCSP-21-1
Mar 03 2021 3:49 pm	LINDA KOUTOULAS assigned approval step City Councilor I Review to LINDA KOUTOULAS on Record CCSP-21-1
Mar 03 2021 3:49 pm	LINDA KOUTOULAS assigned approval step City Councilor I Review to William Macek on Record CCSP-21-1
Mar 23 2021 10:46 am	Tom Bridgewater approved approval step Building Inspector Review on Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS assigned approval step City Clerk Review - Hearing Dates Set to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS approved approval step City Clerk Review - Hearing Dates Set on Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS assigned approval step City Council Clerk Notified to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:18 am	Lori Robertson added attachment 1 water street memo from Planning Director.pdf to Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS approved approval step City Council Clerk Notified on Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS assigned approval step Assessor for Abutter's List to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:18 am	LINDA KOUTOULAS approved approval step Assessor for Abutter's List on Record CCSP-21-1
Apr 01 2021 9:19 am	LINDA KOUTOULAS assigned approval step Planning Director Approval for Agenda to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:19 am	LINDA KOUTOULAS assigned approval step Fire2 Department Review to Robert O'Brien on Record CCSP-21-1
Apr 01 2021 9:19 am	LINDA KOUTOULAS assigned approval step Planning Director Approval for Agenda to William Pillsbury on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Conservation Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Conservation Department Review on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step DPW Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step DPW Review on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Engineering Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Engineering Department Review on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Fire1 Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Fire1 Department Review on Record CCSP-21-1

Date	Activity
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Fire2 Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Fire2 Department Review on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Health Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Health Department Review on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS assigned approval step Police Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:20 am	LINDA KOUTOULAS waived approval step Police Department Review on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS assigned approval step School Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS waived approval step School Department Review on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS assigned approval step Storm Water Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS waived approval step Storm Water Review on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS assigned approval step Wastewater Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS waived approval step Wastewater Review on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS assigned approval step Water Department Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS waived approval step Water Department Review on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS assigned approval step Water Supply Review to LINDA KOUTOULAS on Record CCSP-21-1
Apr 01 2021 9:21 am	LINDA KOUTOULAS waived approval step Water Supply Review on Record CCSP-21-1
Apr 01 2021 9:23 am	William Pillsbury approved approval step Planning Director Approval for Agenda on Record CCSP-21-1
Apr 02 2021 8:22 am	LINDA KOUTOULAS assigned approval step Building Inspector Approval for Agenda to Richard Osborne on Record CCSP-21-1
Apr 02 2021 10:26 am	Richard Osborne approved approval step Building Inspector Approval for Agenda on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS assigned approval step First Ad Placement to LINDA KOUTOULAS on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS waived approval step First Ad Placement on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS assigned approval step Placed on Agenda to LINDA KOUTOULAS on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS waived approval step Placed on Agenda on Record CCSP-21-1

<b>Date</b>	<b>Activity</b>
Apr 02 2021 11:29 am	LINDA KOUTOULAS assigned approval step Abutter Notification to LINDA KOUTOULAS on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS waived approval step Abutter Notification on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS assigned approval step Second Ad Placement to LINDA KOUTOULAS on Record CCSP-21-1
Apr 02 2021 11:29 am	LINDA KOUTOULAS waived approval step Second Ad Placement on Record CCSP-21-1





# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

2021APR01am09:08HAU CITYC

April 2, 2021

TO: City Council President Melinda Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: 1 Water Street Special permit modification- request to eliminate ground floor level commercial space entirely**

The City Council has previously approved a special permit modification for this development project in downtown Haverhill. In that modification the applicant received approval to convert 1 commercial space to 3 residential units which DID NOT have street frontage commercial space on Water Street.

The current proposal is to remove **all** street front commercial and convert it to residential. I have reviewed the proposal and am opposed to the elimination of street level retail/commercial/office on Water Street. The creation and preservation of street level commercial space in our downtown is critical to providing the mix of commercial uses to complement the expanding commercial/residential base in downtown.

The city has consistently required ground floor street frontage commercial throughout the downtown, and to eliminate commercial space at the ground floor street front would be inconsistent with the city's requirements. Therefore, the current request should be denied.

This office regularly passes on leads for prospective commercial tenants to property owners who provide us with the listing information. We are available to work with this property owner in the same way.

**Recommendation: Deny the special permit modification as inconsistent with the city's master plan and zoning which requires wherever possible that street level commercial spaces exist to enhance the streetscape and walkability throughout the downtown.**



City of Haverhill, MA

04/02/2021

CCSP-21-1

## Planning Director Approval for Agenda

City Council Special Permit

**Status:** Complete

**Became Active:** 04/01/2021

**Assignee:** William Pillsbury

**Completed:** 04/01/2021

### Applicant

michael miglioni  
mmiglioni@fimilaw.com  
18 Essex Street  
Haverhill, MA 01832  
978-373-3003

### Location

1 WATER ST  
Haverhill, MA 01830

### Owner:

DFS WATER STREET LLC  
950 winter street waltham, ma 02451

### Comments

**William Pillsbury, Apr 1, 2021**

approve for agenda recommend denial



City of Haverhill, MA

04/02/2021

CCSP-21-1

## Building Inspector Approval for Agenda

City Council Special Permit

**Status:** Complete**Became Active:** 04/01/2021**Assignee:** Richard Osborne**Completed:** 04/02/2021

### Applicant

michael miglioni  
mmiglioni@fimilaw.com  
18 Essex Street  
Haverhill, MA 01832  
978-373-3003

### Location

1 WATER ST  
Haverhill, MA 01830

### Owner:

DFS WATER STREET LLC  
950 winter street waltham, ma 02451

### Comments

**Richard Osborne, Apr 2, 2021**

The waterfront (WD-D) district was established to encourage pedestrian traffic to the street level of the the district, the commercial use of the first floor level should remain commercial use as was the intent of the zoning of the district. The applicant does not address the increase in the density factor by adding the additional six dwelling units to the project . The parking requirements of additional six dwelling units would be 9 parking spaces, they are assigned permanent overnight spaces/ dwelling unit , these are not transient as a commercial parking space.

Planning Board Approval Not Required



SO.ESSEX #162 Bk:37698 Pg:191  
07/26/2019 10:41 AM DEED Pg 1/3  
eRecorded

MASSACHUSETTS EXCISE TAX  
Southern Essex District ROD  
Date: 07/26/2019 10:41 AM  
ID: 1305874 Doc# 20190726001620  
Fee: \$99,408.00 Cons: \$21,800,000.00

## QUITCLAIM DEED

**ARROWPOINT BURLINGTON LLC**, a Massachusetts limited liability company ("Grantor"), with a principal place of business in Lawrence, Essex County, Massachusetts, for consideration paid, and in full consideration of Twenty One Million Eight Hundred Thousand and 00/100 Dollars (\$21,800,000.00), grants to **DSF WATER STREET LLC**, a Massachusetts limited liability company ("Grantee"), with an address c/o DSF Advisors LLC, 950 Winter Street, Suite 4300, Waltham, MA 02451, with QUITCLAIM COVENANTS, the land with the buildings and improvements thereon, commonly known as and numbered 1 Winter Street, Haverhill, Essex County, Commonwealth of Massachusetts (the "Premises"), as more particularly described in Exhibit A attached hereto and made a part hereof.

The Premises are conveyed subject to and with the benefit of all rights, agreements, restrictions, reservations and easements of record, insofar as the same are now in force and applicable.

Grantor certifies that it has not elected to be treated as a corporation for federal income tax purposes for the current tax year.

For Grantor's title, reference may be made to Quitclaim Deed dated August 5, 2016 and recorded with the Essex County South District Registry of Deeds in Book 35150, Page 426.

[Remainder of Page Left Blank/Signature Page Follows]

Property: 1 Water Street, Haverhill, MA

EXECUTED as a sealed instrument this 29<sup>th</sup> day of July, 2019.

**ARROWPOINT BURLINGTON LLC,**  
a Massachusetts limited liability company

By: [Signature]  
Name: Andrew H. Hines  
Title: Manager

COMMONWEALTH OF MASSACHUSETTS

Worcester County, ss.

On this 29<sup>th</sup> day of July, 2019, before me, the undersigned Notary Public, personally appeared Andrew H. Hines, proved to me through satisfactory evidence of identification, which were ☒ photographic identification issued by a federal or state governmental agency or ☐ personal knowledge of the undersigned, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as the Manager of Arrowpoint Burlington LLC, a Massachusetts limited liability company.

[Signature]  
Notary Public  
My Commission Expires:



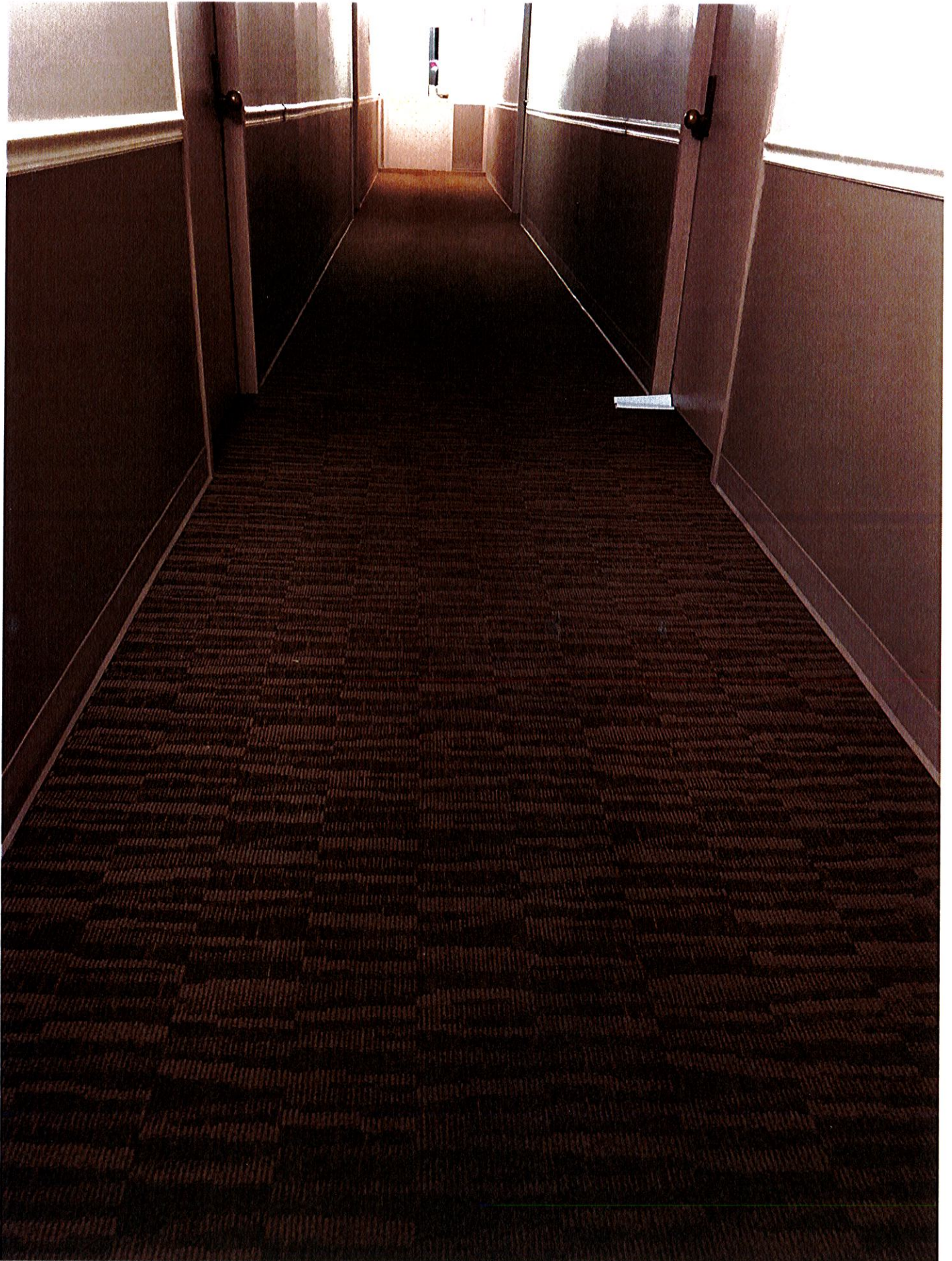
WILLIAM F. MARTIN, JR.  
NOTARY PUBLIC  
Commonwealth of Massachusetts  
My Commission Expires  
July 6, 2023

### EXHIBIT A

That certain parcel of land, with the buildings thereon, situated on Water Street, Haverhill, Essex County, Massachusetts, being shown as Parcel 3 on a plan recorded with the Essex South District Registry of Deeds in Plan Book 119, Plan 35. Also shown as Parcels 3A and 3B on a plan recorded with said Registry of Deeds in Plan Book 113, Plan 17, and also shown as Parcel 3 on a plan in Plan Book 120, Plan 33.













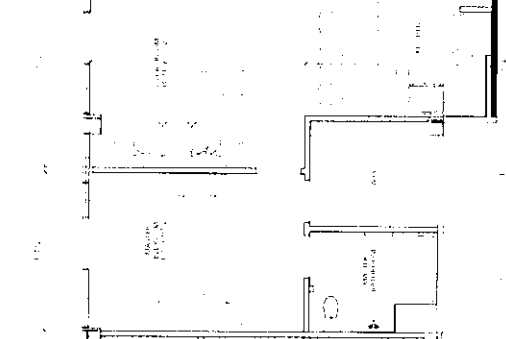










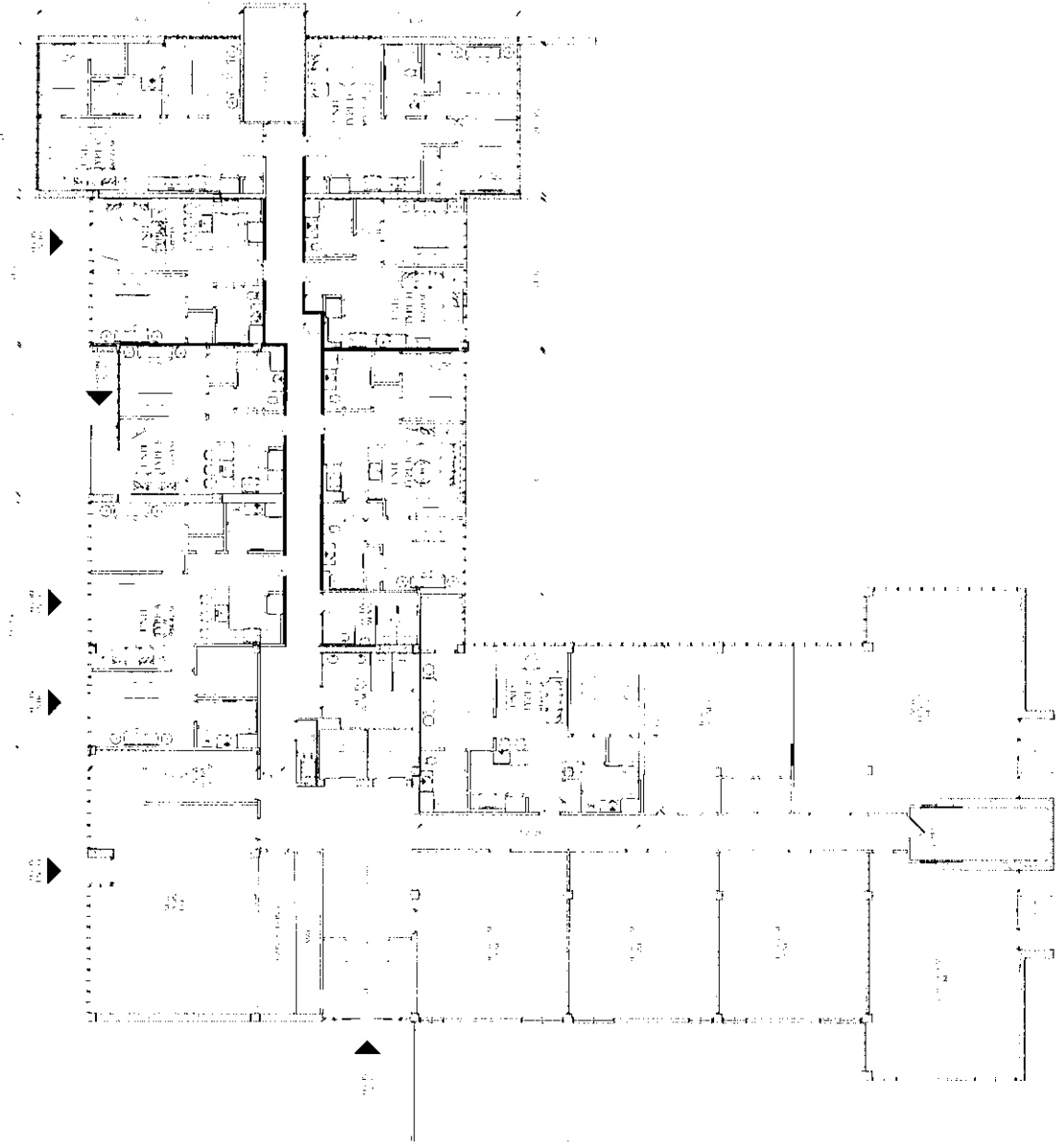


A-1.01

Proposed  
Scheme D  
Floor Plan

DMS design, llc  
Architecture & Interior Design  
10000 10th Avenue, Suite 100  
Boulder, CO 80501  
Phone: 303.440.1000  
Fax: 303.440.1001  
www.dmsdesign.com

Revisions



Proposed Scheme D







ParcelID	Street Alt	Street Name	LocCity	CondoUnit	Owner1	BillingAddress	City	State	Zip
100-1-1-1	2	MERRIMACK ST	HAVERHILL	SUITE 101	HAVERHILL COMMUNITY TELEVISION CORP	60 ELM STREET	HAVERHILL	MA	1830
100-1-1-2	2	MERRIMACK ST	HAVERHILL	SUITE 102	PENTUCKET BANK	1 MERRIMACK ST	HAVERHILL	MA	1830
100-1-1-3	2	MERRIMACK ST	HAVERHILL	SUITE 103	MERRIMACK STREET OWNER, LLC	84 STATE STREET SUITE 600	BOSTON	MA	2109
100-1-1-4	2	MERRIMACK ST	HAVERHILL	SUITE 201	HARBOR PLACE MAYER, LLC	84 STATE STREET SUITE 600	BOSTON	MA	2109
100-1-1-5	2	MERRIMACK ST	HAVERHILL	SUITE 301	HARBOR PLACE MAYER LLC	84 STATE STREET SUITE 600	BOSTON	MA	2109
100-1-1-6	2	MERRIMACK ST	HAVERHILL	SUITE 401	PENTUCKET BANK	1 MERRIMACK ST	HAVERHILL	MA	1830
100-1-1-7	2	MERRIMACK ST	HAVERHILL	SUITE 501	WOOLWORTH PARTNERS LLC	100 COFFIN AVE	HAVERHILL	MA	1830
100-1-1-8	44	MERRIMACK ST	HAVERHILL		HARBOR PLACE AT MERRIMACK LLC	84 STATE STREET SUITE 600	BOSTON	MA	2109
100-1-1-9	20	34 MERRIMACK ST	HAVERHILL		HARBOR PLACE AT RIVERFRONT LLC	84 STATE STREET SUITE 600	BOSTON	MA	2109
100-1-1A		WALL ST	HAVERHILL		CITY OF HAVERHILL	4 SUMMER STREET	HAVERHILL	MA	1830
103-1-1		MERRIMACK ST	HAVERHILL		CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	1830
103-1-3	35	41 MERRIMACK ST	HAVERHILL		PENTUCKET 5 SAVINGS BANK	P.O. BOX 791	HAVERHILL	MA	1831
103-1-5	5	MERRIMACK ST	HAVERHILL		PENTUCKET FIVE CENT SAVINGS	PO BOX 791	HAVERHILL	MA	1831
200-3-1	2	WATER ST	HAVERHILL		DELTA MB LLC	875 EAST STREET	TEWKSBURY	MA	1876
200-4-1		WATER ST	HAVERHILL		CITY OF HAVERHILL	4 SUMMER ST	HAVERHILL	MA	1830
200-4-2	1	WATER ST	HAVERHILL		DSF WATER STREET LLC	950 WINTER ST, SUITE 4300	WALTHAM	MA	2451
200-4-3	85	WATER ST	HAVERHILL		THE WATER ST WATERFRONT LLC	5 ATKINSON FARM RD	ATKINSON	NH	3811

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

11.2.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President John A. Michitson and Members of the Haverhill City Council

**RE: Appointment Board of Assessors**

Dear Mr. President and Members of the Haverhill City Council:

I hereby re-appoint Stephen Gullo, 196 Chadwick Road, Haverhill, to the Board of Assessors.

This is a non-confirming appointment and takes effect immediately and expires on April 6, 2024.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

Cc: Christine Webb  
Stephen Gullo

## mayors\_admin

---

**From:** Stephen Gullo <gullo.sc@gmail.com>  
**Sent:** Tuesday, March 30, 2021 8:21 PM  
**To:** Mayor  
**Subject:** Re: Assessor reappointment

Thank you for your quick response

Steve G

On Tue, Mar 30, 2021 at 7:51 PM Mayor <[mayor@cityofhaverhill.com](mailto:mayor@cityofhaverhill.com)> wrote:  
Happy to

Sent from my iPhone

> On Mar 30, 2021, at 7:47 PM, Stephen Gullo <[gullo.sc@gmail.com](mailto:gullo.sc@gmail.com)> wrote:

>

> Dear Mayor,

>

> My 3 year appointment as Assessor has recently expired and needs to be renewed. Would you kindly put this on the council agenda for the next meeting. If there is anything I need to do in the meantime please let me know.

>

> Thank you,

> Steve Gullo

12.1.1.1

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW X  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 3-29-21 DATE OF APPROVAL 3-29-21

NAME: Richard Broadnax

ADDRESS: 23 Chestnut St. Haverhill 01830

TELEPHONE #: 978-994-2381

VEHICLE TYPE: E 350 MERCEDES SEDAN

PLATE #: G Y 50 VET

Do you currently have off street parking at your residence? \_\_\_\_ Yes ✓ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? \_\_\_\_ Yes ✓ No

If yes, location? \_\_\_\_\_

x Richard C. Broadnax  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

✓ Approve \_\_\_\_\_ Denied

\_\_\_\_ Reason for denial

[Signature]  
Chief of Police Signature

\_\_\_\_ Approve \_\_\_\_\_ Denied

\_\_\_\_ Reason for denial

\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

*If you move before the expiration of the HP sign, please contact the police and inform them of your change of address. (Signs are not transferrable to new locations.)*

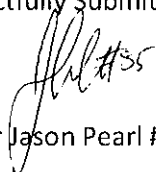
Attn: Sgt. Lynch

To: Chief DeNaro  
From: Officer Pearl  
Date: March 29, 2019  
RE: Handicap Parking sign application

Sir,

I have spoken with Richard Broadnax of 23 Chestnut St. in regards to his application for a handicap parking sign. I also inspected the location. Mr. Broadnax is a disabled veteran and has no off street parking. Mr. Broadnax finds it difficult to find parking close to his residence and parking too far makes it difficult for Mr. Broadnax to get home. At this time it appears that he meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "JP #55", written over the printed name "Officer Jason Pearl #55".

Officer Jason Pearl #55

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW ☒   
\*RENEWAL ☐

DATE OF REQUEST 3.29.21 DATE OF APPROVAL 3.29.21

NAME: Leonidas Fernandez

ADDRESS: 180 Summer St Haverhill, MA

TELEPHONE #: 978-372-7435

VEHICLE TYPE: 2010 Honda CRV

PLATE #: 1L DX 94

Do you currently have off street parking at your residence? ☐ Yes ☒ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

x Leonidas Fernandez  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

\_\_\_\_\_  
Reason for denial

Alan R. P. A.  
Chief of Police Signature

☐ Approve ☐ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

To: Chief DeNaro

From: Officer Pearl

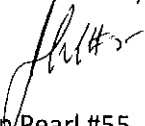
Date: March 29, 2021

RE: Handicap Parking sign application

Sir,

I have spoken with Leonida Fernandez of 180 Summer St. in regards to her application for a handicap parking sign. I also inspected the location. There are no other handicap signs in this area and Ms. Leonidas does not have any off street parking. She suffers from Asthma and has had numerous knee surgeries. She finds it difficult to walk long distances. At this time it appears that she meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'JP #55', is written over the printed name of the officer.

Officer Jason Pearl #55

12.1.1.3

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW \_\_\_\_\_  
\*RENEWAL ☒ \_\_\_\_\_

DATE OF REQUEST 3-26-21 DATE OF APPROVAL \_\_\_\_\_

NAME: Amber Vine

ADDRESS: 53 Bellevue Ave. Haverhill 01832

TELEPHONE #: 978-474-6789

VEHICLE TYPE: \_\_\_\_\_

PLATE #: 2Y5K19

Do you currently have off street parking at your residence? \_\_\_\_\_ Yes ☒ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? ☒ Yes \_\_\_\_\_ No

If yes, location? 26 Portland St. Haver.

x Amber Vine  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

\_\_\_\_\_  
Reason for denial

Alan R. [Signature]  
Chief of Police Signature

\_\_\_\_\_  
Approve ☐ Denied ☐

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

If you move before the expiration of the HP sign, please contact the police and inform them of your change of address. (Signs are not transferrable to new locations.)

Attn: Sgt. Lynch



To: Chief Denaro

From: Officer Pearl

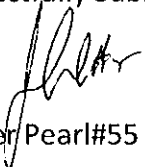
Date: March, 26<sup>th</sup> 2021

Re: Handicap sign renew request

Sir,

I have received an application for a handicap sign request from Amber Vine of 53 Bellevue Ave . She has an active Massachusetts handicap placard issued to her. This application is for renewal of an existing handicap parking sign. There is no change in her status and I would recommend approval of the request.

Respectfully Submitted,



Officer Pearl#55



City of Haverhill, MA

04/02/2021

**EVNT-21-1****Event Permit****Status:** Active**Date Created:** Mar 24, 2021**Applicant**

JAMES CARBONE  
jimmypotsandpans@gmail.com  
29 Rutherford ave  
Haverhill, MA 01830  
9173868357

**Location**

2 MERRIMACK ST  
Haverhill, MA 01830

**Owner:**

HARBOR PLACE  
2 MERRIMACK ST

**Organization Information****Organization**

JAMES CARBONE

**Organization Phone**

917 3868357

**Organization Address**

29 RUTHERFORD AVE

**Organization City**

HAVERHILL

**Organization State**

MASSACHUSETTS

**Organization Zip**

01830

**Is the Organization Tax Exempt?**

No

**Is the Organization Non-Profit?**

No

**Is the Organization a House of Worship?**

No

**Contact Information****Contact Name**

JIMMY CARBONE

**Contact Title**

ORGANIZER

**Contact Phone**

917 3868357

**Contact Email**

JIMMYPOTSANDPANS@GMAIL.COM

**Contact Address**

29 RUTHERFORD AVE

**Contact City**

HAVERHILL

**Contact State**

MASSACHUSETTS

**Contact Zip**

01830

**Property Owner Information****Property Owner Name**

HARBOR PLACE

**Property Owner Phone**

9788913994

**Property Owner Address**

2 MERRIMACK ST

**Property Owner City**

HAVERHILL

**Property Owner State**

MASSACHUSETTS

**Property Owner Zip**

01830

**Is the Applicant the Property Owner?**

No

**Event Information****Type of Event**

Festival

**Event Date**

06/24/2021

**Event Location**HARBOR PLACE AND BOARDWALK, 2  
MERRIMACK ST**is the Event on Bradford Common?**

No

**Is the Event on City Property?**

Yes

**Event Venue**

Outdoor

**Number of Anticipated Attendees**

150

**Are You Requesting Fees Be Waived?**

No

**Event End Time**

8:30PM

**Event Start Time**

5PM

**Special Considerations (i.e. fireworks)**

NO

## Parking Information

### Number of Parking Spaces Onsite

0

### Have Off-site Parking Arrangements Been Made?

Yes

### IF YES, Please Provide Details of Offsite Arrangements

PARKING DECK ON MERRIMACK ST

### Are There Charges/Fees for Parking?

No

## Sanitation Information

### Number of Public Restrooms Available

5

### Type of Toilets

Portable

### Please Describe Plans for Solid Waste Disposal & Recycling

HARBOR PLACE CARTING COMPANY

## General Release & Indemnity Agreement

Yes



## Terms of Understanding

Yes



## Attachments

 INDEMNIFY DOC .docx

Uploaded by JAMES CARBONE on Mar 24, 2021 3:45 PM

 PROPERTY OWNER PENDING.docx

Uploaded by JAMES CARBONE on Mar 24, 2021 3:47 PM

 INSURANCE PENDING.docx

Uploaded by JAMES CARBONE on Mar 24, 2021 3:52 PM

## History

Date	Activity
Mar 24 2021 3:31 pm	JAMES CARBONE started a draft of Record EVNT-21-1
Mar 24 2021 3:52 pm	JAMES CARBONE submitted Record EVNT-21-1
Mar 24 2021 4:12 pm	completed payment step Event Permit Payment on Record EVNT-21-1
Mar 24 2021 4:12 pm	approval step City Clerk Approval was assigned to LINDA KOUTOULAS on Record EVNT-21-1
Mar 25 2021 8:19 am	LINDA KOUTOULAS approved approval step City Clerk Approval on Record EVNT-21-1
Mar 25 2021 8:19 am	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-21-1
Mar 25 2021 8:19 am	approval step Fire Chief Approval was assigned to Robert O'Brien on Record EVNT-21-1
Mar 25 2021 8:19 am	approval step Health Inspector Approval was assigned to Shanene Pierce on Record EVNT-21-1
Mar 25 2021 8:19 am	approval step Police Chief Approval was assigned to Robert Pistone on Record EVNT-21-1
Mar 25 2021 8:19 am	approval step Public Works Director Approval was assigned to Mike Stankovich on Record EVNT-21-1
Apr 01 2021 9:17 am	Robert Pistone approved approval step Police Chief Approval on Record EVNT-21-1
Apr 01 2021 3:47 pm	LINDA KOUTOULAS assigned approval step Recreational Director Approval to LINDA KOUTOULAS on Record EVNT-21-1
Apr 01 2021 3:47 pm	LINDA KOUTOULAS waived approval step Recreational Director Approval on Record EVNT-21-1



City of Haverhill, MA

04/02/2021

EVNT-21-1

## Police Chief Approval

Event Permit

**Status:** Complete**Became Active:** 03/25/2021**Assignee:** Robert Pistone**Completed:** 04/01/2021

### Applicant

JAMES CARBONE  
jimmypotsandpans@gmail.com  
29 Rutherford ave  
Haverhill, MA 01830  
9173868357

### Location

2 MERRIMACK ST  
Haverhill, MA 01830

### Owner:

HARBOR PLACE  
2 MERRIMACK ST

### Comments

**Robert Pistone, Apr 1, 2021**

Approved contingent on hiring of 3 detail officers based on plan presented thus far. Designated area for alcohol sales and consumption, Wrist bands for all who purchase alcohol. Event personnel will provide personnel for checking ID's and issuing wrist bands. Additionally approval is contingent on application of COVID restrictions at time of the event.

April 1, 2021

To Whom it may concern,

The Trustees of Harbor Place Primary Condominium Trust has approved the use of the Plaza Deck Area located at 2 Merrimack Street, Haverhill for the purpose of James Carbone's Ciderfeast: New England event which will be held on June 24th.

Sincerely,

  
David A. Splaine

Managing Director

Harbor Place Primary Condominium Trust

JUNE 24TH CIDER EVENT INSURANCE PENDING  
INSURANCE PENDING VIA MIKE AT MTM INSURANCE, 2 MERRIMACK ST



## JUNE 24TH JAMES CARBONE EVENT

On June 24th, 2020, the James Carbone Foundation will host a virtual event to raise funds for the foundation's mission. The event will feature a live auction of art and other items, as well as a presentation of the foundation's work. The event will be held from 7:00 PM to 9:00 PM EST. Tickets are available for purchase at <https://www.jamescarbonefoundation.org/tickets>.

The James Carbone Foundation is a 501(c)(3) non-profit organization dedicated to the preservation and promotion of the art and legacy of James Carbone. The foundation's mission is to support the work of artists and to provide a platform for the display and sale of their work. The foundation's events are open to the public and are a great way to support the arts and to learn more about the foundation's work.

More info:

[www.jamescarbonefoundation.org](https://www.jamescarbonefoundation.org)

124.1

2021 MAR 25 AM 11:51 MAY CITY



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: JAMES CARBONE

Home Address: 29 Rutherford Ave, Haverhill, MA 01830

Telephone: 978 386 8357

Is the Applicant a US Citizen? Yes ☒ No ☐

E-Mail Address: jimmypotsandpans@gmail.com

### Event Information

Date of Event: June 24

Start Time: 5 PM

End Time: 9:30 PM

Location of Event: Harbor Place, 2 Merrimack St, Haverhill

Purpose of Event: Cider tasting event

Will there be music or entertainment? Yes ☐ No ☒

Is the event being catered? Yes ☒ No ☐

Name of Caterer: Carbone's kitchen, 50th main st, Haverhill

Approximate number of People Attending

Adults: 150 Children: —

### Type of License (circle one)

One-Day All-Alcohol

One-Day Beer and Wine

Charitable Wine Pouring

Charitable Wine Auction

### Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

FIN TADDEM WITH GR. Haverhill Chamber



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Where is the liquor being purchased from?

*Ruby wine distributor, Andover, MA 01810.*

**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol?

*TIPS certified server, [signature]*

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

*PENDING*

Please attach a copy of the liquor liability insurance held by the server/applicant

*PENDING*

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an entrance fee or donation required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: \_\_\_\_\_

Please contact the City Clerk's Office for any licensing questions



# Haverhill

City Clerk's Office, Room 118  
4 Sumner Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE INSTRUCTIONS

### Instructions:

Please complete the entire form and return with the required fee to the City Clerk's Office.

The Commission meets monthly to review and approve applications.

Once you have been approved, you must submit a copy of your receipts to the City Clerk's Office, no later than 4pm the workday before the day of your event.

### Fees:

Application Fee: \$60.00  
All Alcohol One Day License: \$125.00  
Wine & Malt One Day License: \$100.00

Please submit a check along with your application that includes the application fee and license fee, made payable to the "City of Haverhill."



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

[Signature] 4/1/21  
Chief of Police Date

[Signature] 4/1/21  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



# City of Haverhill

Date: 31 OCT 2020

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that s/he may receive a license for:

Number of devices

\_\_\_ Coin-Operated Machine: 2

     Pinball Machine:

Other: \_\_\_\_\_

Effective Date: 1 JAN 2021

Expiration Date: December 31, 20 21

NEW \_\_\_\_\_ RENEWAL ☒

Fee: \$ 200. -

Vendor's Name: Action Jackson Amusements

Vendor's Address: 83 Broadway, Malden, MA 02148 tel #: 781-324-1000

Business Name: Wilbur M. Comeru Post 4 The American Legion

Business Address: 1314 MAIN ST HAVERHILL, MA 01830

Owner's Name: Willard M. Comer, Post 4 American Legion, Inc

Recommendation by Police Chief: Approved ☒ Denied ☐

**Police Chief**

In Municipal Council, \_\_\_\_\_

Attest:

**City Clerk**

*In accordance with City of Haverhill Code, Chapter 104, Automatic Amusement Devices*

**-Please complete back of this application-**

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

131  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to transfer \$16,800 from Budget Reserve Account to Inspectional & Health  
Department Salaries & Overtime Account

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order transfer \$16,800 from Budget Reserve Account to Inspectional  
& Health Department Salaries & Overtime Account to fund remaining FY2021 recently  
approved City contracts. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$16,800** be transferred from the *Budget Reserve* account to the *Inspections & Health Department Salaries & Overtime* accounts for the purpose of funding the FY21 costs of the recently approved Inspectional Services Group union contract:

Insp/Health Salaries   **\$16,700**

Insp/Health Overtime \$   **100**



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

13. 2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to transfer \$40,000 from Water Department Health Insurance Account to Water Expense Account

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order to transfer \$40,000.00 from Water Department Health Insurance Account to Water Expense Account. I recommend approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

THAT the sum of **\$40,000** be transferred from the *Water Department Health Insurance to Water Expense* -- the following accounts:

Distribution Construction/Mtls	\$20,000
Water Admin-Vehicles Expense	\$20,000

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

13.3  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

April 2, 2021

City Council President Barrett and Members of the Haverhill City Council

RE: FY2021 Bills

Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
United Site Services	\$ 367.66	Highway Department

<b>TOTAL</b>	<b>\$ 367.66</b>	
--------------	------------------	--

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
United Site Services	\$ 367.66	Highway Department

City Council

Page: 1

United Site Services Northeast, Inc.



INVOICE

Customer Service: 1-800-864-5387

Customer ID: USS-1194781  
Invoice No: 114-10226092  
Terms: Due Upon Receipt  
P.O. No:  
Our Order No: 0-1880303  
Invoice Date: 04/21/20

Bill To: CITY OF HAVERHILL  
500 PRIMROSE ST  
HAVERHILL, MA 01830

Ship To: CITY OF HAVERHILL  
500 PRIMROSE ST  
HAVERHILL, MA 01830

Item / Description	Quantity	Term	From / Thru	Unit Price	Total Price
HSS Hand Sanitizer Station	2 Each	1	04/17/20 05/14/20	20.00	40.00
REG-HSS Weekly Service	2 Each	1	04/17/20 05/14/20	140.00	280.00
EEC Environment/Energy/Compliance					47.68

Total: 367.68

Pay Your Invoices Online at [www.UnitedSiteServices.com/BillPay](http://www.UnitedSiteServices.com/BillPay)

Please detach this coupon and include with your payment in the enclosed envelope.  
See Reverse for Terms & Conditions, which are part of this Agreement  
wherein United Site Services Northeast, Inc. is referred to as "Company"

CITY OF HAVERHILL

Customer ID: USS-1194781  
Invoice Number: 114-10226092  
Our Order No: 0-1880303

Subject to Tax    Exempt from Tax  
0.00                    367.68

Total: 367.68

Please Remit to: United Site Services  
PO Box 860475  
Dallas, TX 75286-0475



Amount Paid:

☐ Check this box if you would like to pay by credit card, change your address or decline damage waiver, and you have completed the necessary form(s) on the reverse.

00000000114-1022609200000367682

**CITY COUNCIL**

**MELINDA E. BARRETT**

**PRESIDENT**

**COLIN F. LEPAGE**

**VICE PRESIDENT**

**JOSEPH J. BEVILACQUA**

**JOHN A. MICHITSON**

**THOMAS J. SULLIVAN**

**TIMOTHY J. JORDAN**

**MICHAEL S. MCGONAGLE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

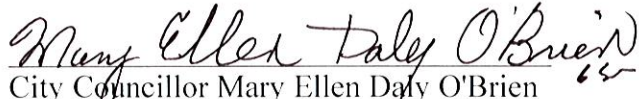
15.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 31, 2021

TO: President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discuss regarding cars parking on Concord Street sidewalks and the possibility of the city providing off-street parking.

  
City Councillor Mary Ellen Daly O'Brien



**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

15 2  
CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 2, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua requests discussion proposing that non city officials-Haverhill citizens-also be included in the study committee to recommend how to best spend the \$38+million Covid Relief Funds to be awarded to Haverhill.

  
City Councillor Joseph Bevilacqua *for*

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

153

CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 2, 2021

TO: President and Members of the City Council:

Councillor Bevilacqua proposes that abutters be notified when a change is proposed to eliminate the purchase by appointment only restriction from a City Council issued special permit marijuana retail store.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843


15.4  
CITY HALL, ROOM 204  
4 SUMMER STREET  
HAVERHILL, MA 01830  
TELEPHONE: 978 374-2328

[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

April 2, 2021

TO: President and Members of the City Council:

Councillor Jordan requests, on behalf of Tom Riley of 195 Kingsbury Ave, to have the city consider surplusing land that abuts his property, Map 768, Block 50, Lot -85A on Lincolnshire Avenue to be referred to the Natural Resources and Public Property Committee.

  
City Councillor Timothy Jordan



### EXTERIOR INFORMATION

Type:	
Sty Ht:	
(Liv) Units:	Total:
Foundation:	
Frame:	
Prime Wall:	
Sec Wall:	%
Roof Struct:	
Roof Cover:	
Color:	
View / Desir:	

### BATH FEATURES

Full Bath:	Rating:
A Bath:	Rating:
3/4 Bath:	Rating:
A 3QBth:	Rating:
1/2 Bath:	Rating:
A HBth:	Rating:
OthrFix:	Rating:

### OTHER FEATURES

Kits:	Rating:
A Kits:	Rating:
Frpl:	Rating:
WSFlue:	Rating:

### CONDO INFORMATION

Location:	
Total Units:	
Floor:	
% Own:	
Name:	

### DEPRECIATION

Phys Cond:	AV - Average	0.0 %
Functional:		%
Economic:		%
Special:		%
Override:		%
Total:		0 %

### CALC SUMMARY

Basic \$ / SQ:	
Size Adj:	1.00000000
Const Adj:	16.00000000
Adj \$ / SQ:	
Other Features:	0
Grade Factor:	
NBHD Inf:	1.00000000
NBHD Mod:	
LUC Factor:	1.00
Adj Total:	0
Depreciation:	0
Depreciated Total:	0

### COMMENTS

WET-SIZE CITY FORECLOSED 5/17/90 OPEN RETENTION AREA .
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### RESIDENTIAL GRID

1st Res Grid	Desc:	# Units
Level	FY LR DR D K FR RR BR FB HB L O	
Other		
Upper		
Lvl 2		
Lvl 1		
Lower		
Totals	RM's	BR's
	Baths:	HB

### REMODELING

Exterior:	
Interior:	
Additions:	
Kitchen:	
Baths:	
Plumbing:	
Electric:	
Heating:	
General:	

### RES BREAKDOWN

No Unit	RMS	ERS	FL
Totals			

### SKETCH

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### INTERIOR INFORMATION

Avg Ht/FL:	
Prim Int Wal:	
Sec Int Wall:	%
Partition:	
Prim Floors:	
Sec Floors:	%
Bsmnt Flr:	
Subfloor:	
Bsmnt Gar:	
Electric:	
Insulation:	
Int vs Ext:	
Heat Fuel:	
Heat Type:	
# Heat Sys:	
% Heated:	% AC:
Solar HW:	Central Vac:
% Com Wal:	% Sprinkled:

### SUB AREA

Code	Description	Area - SQ	Rate - AV	Undepr Value
Sub Area				
Totals				
Net Sketched Area:				
Size Ad	Gross Area	FinArea		

### SUB AREA DETAIL

Sub Area	% Usbl	Descrip	% Type	Qu	# Ten
----------	--------	---------	--------	----	-------

### COMPARABLE SALES

Rate	Parcel ID	Type	Date	Sale Price
WtAvS/SQ:				
AvRate:				
Ind.Val				
Juris. Factor:				
Before Depr: 0.00				
Special Features: 0				
Val/Su Net:				
Final Total: 0				
Val/Su SzAd				

### IMAGE

AssessPro Patriot Properties, Inc

### MOBILE HOME

Make:	Model:	Serial #	Year:	Color:
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### SPEC FEATURES/YARD ITEMS

Code	Description	A	Y/S	Qty	Size/Dm	Qual	Ccn	Year	Unit Price	D/S	Dep	LUC	Fact	NB Fa	Appr Value	JCod	JFact	Juris. Value
------	-------------	---	-----	-----	---------	------	-----	------	------------	-----	-----	-----	------	-------	------------	------	-------	--------------

### PARCEL ID

768-50-85A
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More: N	Total Yard Items:	Total Special Features:	Total:
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**CITY COUNCIL**

**MELINDA E. BARRETT**

**PRESIDENT**

**COLIN F. LEPAGE**

**VICE PRESIDENT**

**JOSEPH J. BEVILACQUA**

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**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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April 2, 2021

TO: President and Members of the City Council:

Councilor Bevilacqua wishes to recognize April as National Volunteer Appreciation Month and thank all the volunteers assisting in both the private and public sectors for the positive impact they have in our City for our residents.

  
City Councillor Joseph Bevilacqua



## PROCLAMATION

### New England Donor Services

- Whereas** There are more than 118,500 Americans, with more than 5,000 in New England and more than 3,000 in Massachusetts who are currently waiting for a life-saving organ transplant; and
- Whereas** There are over one million life-enhancing tissue transplants each year that are made possible by the generous donation of corneas, bone, skin or other tissue; and
- Whereas** We can all help to save someone's life and benefit up to 50 recipients by signing up to become an organ and tissue donor by enrolling in the Massachusetts Donor Registry when we apply for - or renew - our drivers licenses or by registering on-line at [www.DonateLifeNewEngland.org](http://www.DonateLifeNewEngland.org); and
- Whereas** Massachusetts is home to the pioneering efforts of many of the world's first organ transplant surgeons, it is fitting that Massachusetts continue its unique leadership role and join in the national goal of signing up 50% of our driving population to become donors and is dedicated to making it fast and easy to sign up to save a life through our Registry of Motor Vehicles; and
- Whereas** This observance pays tribute to organ and tissue donors and their families whose decision to Donate Life enables others to receive life-saving organs and tissues for transplant,

NOW, THEREFORE, I, JAMES J. FIORENTINI, DO HEREBY PROCLAIM April 2021, as  
**DONATE LIFE MONTH**

And urge all the citizens of the Commonwealth to take cognizance of this event and participate fittingly in its observance.



IN WITNESS WHEREOF, I hereunto  
Set My Hand And Caused The Seal Of The  
City Of Haverhill To Be Affixed This 6<sup>th</sup>  
Day Of April In The Year Of Our Lord  
Two Thousand and Twenty-One.

  
\_\_\_\_\_  
JAMES J. FIORENTINI, MAYOR

## **April Autism Awareness Month Proclamation**

WHEREAS, Autism Spectrum Disorder (ASD) represents a broad group of disorders that vary widely from mild to severe, and is characterized by difficulty with social interaction, communication, severely limited interests and repetitive behaviors; and

WHEREAS, the Center for Disease Control and Prevention (CDC) studies have indicated that New Jersey has among the highest autism prevalence rates in the country; and

WHEREAS, the life-long nature of ASD and other developmental disabilities require a variety of types of assistance at different points in an individual's life; and

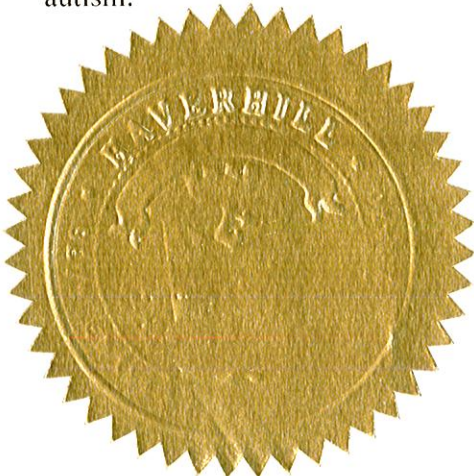
WHEREAS, a variety of public and private organizations and agencies strive to provide quality care, support, or services to children and adults with ASD to enable them to live as independently as possible and to reach their full potential; and

WHEREAS, each organization has a role, in identifying, assessing, or supporting people with ASD and their families.

NOW, THEREFORE I JAMES J. FIORENTINI DO HEREBY PROCLAIM

### **April 2021 Autism Awareness Month**

in the City of Haverhill and encourage our residents to become educated and informed about programs, services, and opportunities to support individuals with autism.



IN WITNESS WHEREOF, I hereunto  
Set My Hand And Caused The Seal Of The  
City Of Haverhill To Be Affixed This 6<sup>th</sup>  
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\_\_\_\_\_  
JAMES J. FIORENTINI, MAYOR



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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
58-M	Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues	A & F	4/21/20
55-D	Discussion about removal of the Hannah Duston Statue	NRPP	6/30/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
55-D	Communication from Councillor Jordan requesting to introduce Ben Roy to discuss Hannah Duston Statue	NRPP	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20

### **DOCUMENTS REFERRED TO COMMITTEE STUDY**

86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
86-S	Communication from Councillors LePage, Sullivan and Macek to discuss process for approval of development projects within the Waterfront District Ch. 255, Article XVI	A & F	10/6/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
4-Q	Communication from Councillor Macek requesting discussion on parking space requirements per zoning regulations throughout City	A & F	2/2/21
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21

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### LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City  
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill -- Mayor's Recommendations, Capital Improvement Program -- 2016-2020  
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree  
plantings  
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City  
Hall designated for Registry of Motor Vehicles  
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from  
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city  
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing  
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and  
zoning regulations pertaining to smoke and/or vapor stores in Haverhill  
A & F 7/23,19, 8/16/19