



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, June 6, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
8. **HEARINGS AND RELATED ORDERS**
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
  - 9.1. Jason Sidman, CEO of *Sanctuary Medicinal's Inc*, requesting to present *Sanctuary* along with their intentions to locate a registered marijuana dispensary in Haverhill  

Attachment
10. **APPOINTMENTS:**
  - 10.1. **Confirming Appointments**
    - 10.1.1. *Cultural Council* Rafael Marty Soriano, 35 Elmwood Ave, expires Dec 31 2018  

To be Confirmed
  - 10.2. **Non-Confirming Appointments:**
    - 10.2.1. *Haverhill Tree Advisory Committee:*  
David P. Labrode, 45 Highland Ave  
Keith Boucher, 512 Washington St  
Heather McMann, 34 Wharf Lane  
Michael Schroth, 20 York St  
Mike Stankovich or designee  

Attachments
- 10.3. **Resignations**
11. **PETITIONS:**
  - 11.1. **Applications**
    - 11.1.1. Application from Jillian Stira for *Crew Barre & Cycle*, to hold road race to start and end at the *Lasting Room*; Merrimack st; Sunday June 25<sup>th</sup>; 9:30 am to 12:00 noon *Has Police Dept approval*
    - 11.1.2. Application from Sohan Saini for One Day All Alcohol Liquor License for Graduation Party at Winnekenni Castle; Saturday, June 17<sup>th</sup>; 5:00 pm to 12: midnight  

*Has License Commission & Police Dept approval*
    - 11.1.3. Application from Patrick Houlihan for One Day All Alcohol Liquor License for Graduation Party at Winnekenni Castle; Saturday, July 8<sup>th</sup>; 12 noon to 10:00 pm  

*Has License Commission & Police Dept approval*
    - 11.1.4. Application from Salvatore DeFranco for *Battle Grounds Coffee Company* requesting to use the sidewalk for chairs only at 39 Washington st for customers; from March 1<sup>st</sup> to October 1st  

*Has bond & Police Dept approval*  
Attachments



## CITY OF HAVERHILL CITY COUNCIL AGENDA

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**City Council Chambers, 4 Summer St, Room 202**

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**11.2. Applications/Handicap Parking Signs:**

**11.3. Tag Days:**

**11.4. Annual License Renewals:**

11.4.1. **Hawker Peddlers License Renewals 2017**

11.4.2. **Coin-Op License Renewals 2017**

11.4.3. **Sunday Coin-Op License Renewals 2017**

11.4.4. **Drainlayer License 2017:**

11.4.5. **Taxi Driver License**

11.4.6. **Taxi License**

11.4.7. **Junk Dealer License:**

11.4.8. **Pool Tables:**

11.4.9. **Buy & Sell Second Hand Articles:**

## **12. MOTIONS AND ORDERS**

**12.1. ORDINANCES (FILE 10 DAYS)**

**12.2.** Loan Order - \$8,340,000 to fund Phase II Odor Control Improvements at Wastewater treatment plant and South Mill st Pumping Station and rehab/repair to the North Avenue Pumping Station and Carleton st Pumping Station **File 10 days**

**12.3. AUTHORITY TO FILE**

*Related communication from Robert Ward; Deputy DPW Director* **Attachments**

**12.4. MONTHLY REPORTS**

## **13. COMMUNICATIONS FROM COUNCILLORS**

**13.1.** Communication from President Michitson requesting to present a citation to Brent Baeslack for his decades of selfless service to the City of Haverhill

**13.2.** Communication from Councillor LePage requesting an update on the City's "One Call to City Hall – 311" Constituent Services program for the benefit of the City and its residents

**13.3.** Communication from Councillor Bevilacqua requesting to discuss the *Vietnam Veterans Memorial Replica Wall-THE WALL THAT HEALS* coming to Haverhill June 15 - 18 **Attachments**



## CITY OF HAVERHILL CITY COUNCIL AGENDA

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### **14. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

14.1 Document 58-Z; Communication from Councillor Joseph Bevilacqua requesting to recognize Superintendent James Scully, building committee, parents, volunteers and the residents of Haverhill for their support of the new Hunking School

14.2 Document 69; Ordinance re: Vehicles and Traffic –Amend City Code, Chapter 240, section 240-85 Schedule B: Parking Restrictions and Prohibitions: Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack st, in front of #20 to #44 – *Harbor Place*

*Filed May 17 2017*

Tabled from May 30<sup>th</sup>

Related communication from City Engineer John Pettis

[Attachments](#)

### **15. RESOLUTIONS AND PROCLAMATIONS**

### **16. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

### **17. DOCUMENTS REFERRED TO COMMITTEE STUDY**

### **18. ADJOURN**

9.1

**From:** Jason Sidman <[jsidman@sanctuarymed.com](mailto:jsidman@sanctuarymed.com)>  
**Date:** May 18, 2017 at 5:25:52 PM EDT  
**To:** <[JMichitson@cityofhaverhill.com](mailto:JMichitson@cityofhaverhill.com)>  
**Cc:** <[lkoutoulas@cityofhaverhill.com](mailto:lkoutoulas@cityofhaverhill.com)>, <[mayor@cityofhaverhill.com](mailto:mayor@cityofhaverhill.com)>  
**Subject:** Sanctuary Medicinals, Inc.

Dear Council President,

I hope this message finds you well. My name is Jason Sidman, CEO of Sanctuary Medicinal's Inc, a non profit Company operating as an approved and licensed Registered Marijuana Dispensary (RMD) in the Commonwealth.

After several meetings with the Mayor and one as recent as Monday, May 15th, the Mayor suggested we contact you in an effort to make an informational presentation to the council at the May 30th meeting.

We would appreciate the opportunity to present Sanctuary, along with our intentions to locate a registered marijuana dispensary in the City of Haverhill. We have exhausted all efforts in the current zoning designated for an RMD off Rt. 97 along Computer and Research Drive. That being said, we have secured an alternative location within the City that we believe exemplifies similar characteristics as the current zoning and will be prepared to discuss this in more detail at the meeting.

We have secured our cultivation site at 234 Taylor Street, Littleton, MA and will be closing on the property on or before July 1, 2017. We have been approved by Massachusetts DPH to open and operate up to 3 dispensaries. The first, will open late fourth quarter of 2017 in Gardner, MA. We hope the second, in the City of Haverhill. We have several other locations under contract in the metro north market and believe one of these locations will be the last of our three dispensaries allowed by the State.

We are a formidable, experienced group and have the financial and operational capability of executing our plan in a timely fashion.

I hope you will consider putting us on the agenda for May 30th. If you have any questions or require additional information, please feel free to email or contact me at 603-401-7813.

Below are some links to our existing NH operations.

Sanctuary website:

[www.sanctuaryatc.org](http://www.sanctuaryatc.org)

Short production on our NH operations:

<http://www.sanctuaryatc.org/sanctuary-atc-video/>

Sanctuary in the news:

WMUR links:

<http://www.wmur.com/health/medical-marijuana-cultivation-facility-operating/39170150>

<http://www.wmur.com/health/states-first-medical-cannabis-dispensary-opens-in-plymouth/39301572>

Articles:

<http://www.unionleader.com/health/nhs-first-medical-marijuana-dispensary-to-open-saturday-20160429>

<http://www.unionleader.com/NHs-first-medical-marijuana-dispensary-opens;-buyers-hope-for-relief>

Article on our cultivation site in MA:

[http://www.lowellsun.com/breakingnews/ci\\_30406609/medical-marijuana-growers-make-case-littleton-site](http://www.lowellsun.com/breakingnews/ci_30406609/medical-marijuana-growers-make-case-littleton-site)

Articles on Sanctuary in PA:

<http://www.cannabisbusinesstimes.com/article/pennsylvania-health-department-releases-applicant-details/>

<http://www.ydr.com/story/news/2017/05/09/who-behind-medical-marijuana-plans-central-pa/100989862/>

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My Best,

Jason A. Sidman  
Sanctuary Medicinals, Inc.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.1.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 2, 2017

City Council President John Michitson & Members of the City Council

**RE: Cultural Council Appointment**

Dear Mr. President and City Council Members:

I hereby am appointing Rafael Marty Soriano, 35 Elmwood Avenue, Bradford, MA. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2018.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

cc: Susan LaFortune  
Karren McCabe, Chair, Haverhill Cultural Council

# City of Haverhill

## Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

### APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Rafael Marty Soriano  
Home address 35 ELMWOOD AVE, HAVERHILL, MA 01835  
Phone number (781) 731-5154  
Business number \_\_\_\_\_  
Email DRRAFAEL MARTY@GMAIL.COM

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- |  |   |
|--|---|
| <input type="checkbox"/> Bike Haverhill                            | <input type="checkbox"/> Council on Aging                         |
| <input type="checkbox"/> Board of Assessors                        | <input type="checkbox"/> Council on youth Needs                   |
| <input checked="" type="checkbox"/> Board of Health                | <input checked="" type="checkbox"/> Cultural Council              |
| <input type="checkbox"/> Board of Registrars                       | <input type="checkbox"/> Development and Industrial Commission    |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Downtown Parking Commission              |
| <input type="checkbox"/> Brightside Committee                      | <input type="checkbox"/> Energy Taskforce                         |
| <input type="checkbox"/> Brownfields Committee                     | <input type="checkbox"/> Forestry Management Committee            |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB)       | <input type="checkbox"/> Friends of the Bradford Rail Trail       |
| <input type="checkbox"/> Commission on Disability                  | <input type="checkbox"/> Harbor Commission                        |
| <input type="checkbox"/> Community Action Commission               | <input checked="" type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Conservation Commission                   | <input type="checkbox"/> Haverhill Housing Authority              |

☐ Park and Recreation Commission

☒ ~~Planning board~~

☐ Public Private Partnerships Committee

☐ Recycling Adv. Committee

☐ Rte 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Storm Water Adv. Committee

☐ Technology Adv. Task Force

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Vision Committee

☐ Washington St. Historic Dist. Comm.

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals



1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary add additional sheets.

Since the arrival of my family and myself to this country, we were attracted and with great admiration for the high degree of civility and integration that the taxpayers show.

It is my goal as a parent and member of this community to give the best example, therefore I would like to integrate and be part of the organization of the community, my community, contributing through the City Council.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

In 1999 I obtained my high school diploma in the Eastern Santo Domingo Polytechnic University Electronics and Telecommunications. The next year I entered at the Autonomous University of Santo Domingo (UASD) obtaining the degree of doctor in medicine in 2009. This is the oldest university founded in the new world, date from October 1539.

I obtained my license to practice medicine in 2010 then travel to Madrid, Spain taking a master's degree in health management in the summer of 2014.

I had held different government's position in the Dominican health public system and also in private multinational companies. Please see my resume attached.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected	Office	Term Expired
NONE	NONE	NONE

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☐ 1 hour/ week ☐ 2-4 hours/week ☒ 4-6 hours/week ☐ other; specify

Additionally, please indicate your availability ☐ AM ☐ AFTERNOON ☒ PM

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☐ City Hall Information Board  
☐ Council, Board, Committee or Commission Meeting  
☐ Newspaper  
☒ City Website  
☐ Word of Mouth  
☐ Other; specify \_\_\_\_\_

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X Robert Murphy

Date Nov 30 2016

# Rafael Marty Soriano

Cell Phone: (781) 731-5154

[www.linkedin.com/in/rafaelmartysoriano](http://www.linkedin.com/in/rafaelmartysoriano)

Email: [drrafaelmarty@gmail.com](mailto:drrafaelmarty@gmail.com) / [drrafaelmarty09@hotmail.com](mailto:drrafaelmarty09@hotmail.com)

## EMPLOYMENT HISTORY

**November 2014- Actual.**

**Medtronic Team Leader**

**Structural Heart TAVI Support.**

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As appropriate/when applicable utilize the 9 subsystems of COS, to monitor the Quality, Service & Cost metrics of the work cell insuring quality standards are never compromised, standard work is followed, equipment is functioning, maintaining employee morale, safety standards are adhered to, material is available, and daily customer demand is achieved.

SAP Power User.

Documentation Control- Production Orders.

Certified Manufacturing Trainer and Assessor.

Problem Solving / Coaching.

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**February 2014- November 2014.**

**Medtronic. Advanced Manufacturing Associate**

**Responsibilities.**

Perform production tasks according to standard operating procedures and manufacturing guidelines.

Complete quality records for manufactured products.

Guide other Associates in their assigned duties when needed.

Coordinate with Production Manager to prioritize and schedule work orders to meet deadlines.

Attend job trainings related to production and machinery for professional growth.

Ensure that work environment is maintained clean, safe and organized.

Identify and resolve problems concerning equipment and materials.

Ensure that the manufactured product meets customer specifications.

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July 2013 to December 2013

HOSPIRA, DOMINICAN REPUBLIC FACILITY. - Occupational Health and Ergonomics Supervisor.

**Responsibilities with Incidents.**

- 
- Investigation log of near missed and incidents, Local and Recordable.
  - Monthly Report to Managements Reviews.
  - Dart and OSHA Log History.
  - Database near missed and incidents contributor to Corporation.
  - Corrective and Preventive Actions Follow up.
  - Review and update of Standard Procedure.
- 

**Responsibilities with Ergonomics.**

- 
- Medical History-Assessments of new employees (temporary, interns and permanents)
  - Assessments of Musculoesekeletal disorders.
  - Head of the Ergonomic Team.
  - Review and update of standard procedure.
- 

**External Automatic Defibrillator.**

- 
- Coordinator of medical emergencies team.
  - Coordinator of drills.
  - Review and update of standard procedure.
- 

**CHEMICAL HAZARD COMUNICATION (CHAP PROGRAM)**

- 
- Electronic and Physical inventory of all chemicals in the facility (MSDS-SDS)
  - Reproductive risk assessment.
  - Chaps labels.
  - Review and update of standard procedure.
- 

**OCCUPATIONAL HEALTH CLINIC.**

- 
- Audiometry (Hearing Conservation Program)
  - Espirometry (Respiratory Program)
  - Medical Surveillance.
-

- Head of occupational health clinic.
- Supervisor of employees (1<sup>st</sup> and 2<sup>nd</sup> shifts nurses and 1<sup>st</sup> and 2<sup>nd</sup> shifts Doctors).

**July 2010 to August 2011**

**TEACHING HOSPITAL FRANCISCO MOSCOSO PUELLO MD.**

**DOMINICAN REPUBLIC.**

**Medical Manager Auditor/Coder.**

Coding diagnoses to the CIE'9 of patients treated at the Hospital to bill the National Health Insurance and ensure the reflection of those services; supervises professional auditing staff, conducts interviews, prepares reports. Coordinates audits of Medical records documentation in medical records.

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**Responsibilities.**

- Verification of medical coverage to patients.
- Coordination billing and Coding of the services: hospitalization, emergency, outpatient consultations and ambulatory procedures.)
- Quality Assurance department.
- Supervision and evaluation of employees.

**November 2009 to December 2010. - Military Hospital Dr. Ramón Lara Dominican Republic. General Physician.**

• Medical coverage to employees of the terminal (queries / Emergencies). Psychological and physical pre-employment assessments, periodic investigations of prohibited substances.

**EDUCATION.**

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**Master in Health Administration. June 2012- May 2014**

Universidad a Distancia de Madrid. Madrid, Spain

**Marketing Technician. Feb 2012- Sept 2012**

Center of Financial Studies. Madrid, Spain.

**Doctor in Medicine. Jan 2001- Oct 2008**

Universidad Autónoma Santo Domingo. Dom. Rep

**High School Diploma in Electronics and Communication.**

Santo Domingo Oriental High School. Sept 1996- Jul 1999

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 2, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

**RE: Tree Advisory Committee**

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint the following people to the Haverhill Tree Advisory Committee:

- David P. Labrode, 45 Highland Avenue, Haverhill
- Heather McMann, 34 Wharf Lane, Haverhill
- Michael Schroth, 20 York Street, Haverhill
- Keith Boucher, 512 Washington Street, Haverhill
- Mike Stankovich or designee

These are non-confirming appointments and I recommend your approval.

Very truly yours,

  
**James J. Fiorentini**  
Mayor

JJF/lyf



City of Haverhill  
Application for Permit

150-200 people




5K Race

Name of Organization	CREW Barre + Cycle		
Address of Organization	1211 OSgood Crossing, North Andover (Sunday)		
Requesting Permit for (List Type of event)	Road Race	Date & Time	June 25, 2017 9:30 AM - 12:45 PM
Location of Event	Haverhill - Start at Merrimack St ending at		
Authorized or Contact Person	Jillian Stira	Telephone/Cell #/Pager # (Indicate if pager)	978-604-0004

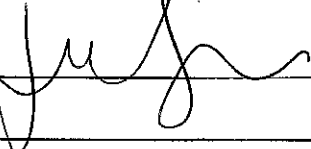
Spice Spot -  
"Lestings"  
Room

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	 Signature	5/25/17 Date	5 Detail Officers plus 2 officers

**General Release & Indemnity Agreement**

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: 

Date: 5/24/17

Signature Witnessed by: \_\_\_\_\_

Date: \_\_\_\_\_

City Council will hear request for application on: \_\_\_\_\_

Applicant must attend Yes [ ] No [ ]

(date)

(time)

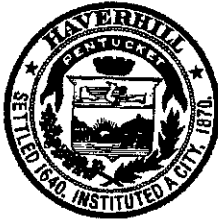
**Office Use**

**Permit**

Permit approved on: _____	Proof of Insurance _____	# Detail Officers _____
Policy Number/Exp. Date _____		
Attendance Limited to: _____	Other Restrictions/requirements: _____	
Signed: _____		
City Clerk	Issued on: _____	Seal







# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: \_\_\_\_\_  
Address: \_\_\_\_\_

### Individual Applicant Information

Individual's Name: SOHAN L SAINI  
Mailing Address: 60 COLUMBIA PARK HAVERHILL MA 01830  
Telephone: 978-457-4055  
Is the Applicant a US Citizen? Yes ☒ No ☐  
E-Mail Address: SOHANSAINI@GMAIL.COM

### Event Information

Date of Event: JUN-17-2017  
Start Time: 5 P.M End Time: 12:00 MIDNIGHT  
Location of Event: WINNIE KEPAWICASTLE  
Purpose of Event: GRADUATION PARTY  
Will there be music or entertainment? Yes ☒ No ☐  
Is the event being catered? Yes ☒ No ☐  
Name of Caterer: BUTLERS & BARS  
Approximate number of People Attending  
Adults: 120 Children: 30

### Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction

### Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Where is the liquor being purchased from? UNITED-HORIZON-SeaBoard-MERT/MCC

**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? BUTZERS & BARS

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

Please attach a copy of the liquor liability insurance held by the server/applicant

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar? <input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is there an entrance fee or donation required? <input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is the event open to the general public? <input type="checkbox"/>	<input checked="" type="checkbox"/>	

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: John W. [Signature]

**Please contact the City Clerk's Office for any licensing questions**



# Haverhill

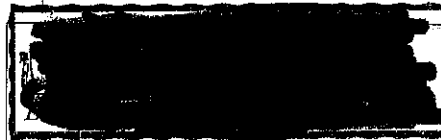
City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Official Use Only

*Joseph C. Edwards* 6/11/17

Approval

*[Signature]* 5/16/17  
Chief of Police Date



\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## ONE DAY LIQUOR LICENSE

### Business/ Organization Information

Business/Organization Name: Patrick Houlihan  
Address: 347 KENOZA AVE

### Individual Applicant Information

Individual's Name: Patrick Houlihan  
Mailing Address: 347 KENOZA  
Telephone: 978-398-3326  
Is the Applicant a US Citizen? Yes ☒ No ☐  
E-Mail Address: PHoulihan74@Gmail.com

### Event Information

Date of Event: 7-8-17  
Start Time: 12:00 pm End Time: 10:00 pm  
Location of Event: WINNEKEUNI Castle  
Purpose of Event: GRADUATION  
Will there be music or entertainment? Yes ☒ No ☐  
Is the event being catered? Yes ☐ No ☒  
Name of Caterer: \_\_\_\_\_  
Approximate number of People Attending  
Adults: 100 Children: 50

### Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction

### Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event

2017MAY30AM09:57HAV CITYCL



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

Where is the liquor being purchased from? Bars & Butlers

**All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved**

Who will be serving the alcohol? Bars & Butlers

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

Please attach a copy of the liquor liability insurance held by the server/applicant

**If the server does not have liquor liability insurance, then the application will not be approved**

## Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is there an entrance fee or donation required?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the event open to the general public?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**If the answer to ANY of these questions is YES:**

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

**I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.**

Signature: Patrick Houlihan

Please contact the City Clerk's Office for any licensing questions



# Haverhill

City Clerk's Office, Room 118  
4 Summer Street Haverhill, MA 01830  
Phone: 978-374-2312 Fax: 978-373-8490  
[License\\_comm@cityofhaverhill.com](mailto:License_comm@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

## Official Use Only

### Approval

*[Signature]* 5/30/17  
Chief of Police Date

*Joseph C. Edwards* 6/1/17  
License Commission Date

\_\_\_\_\_  
City Council (City Property) Date

\_\_\_\_\_  
Mayor (City Property) Date

Additional Conditions for License: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_





City of Haverhill  
Application for Permit

11.1.4

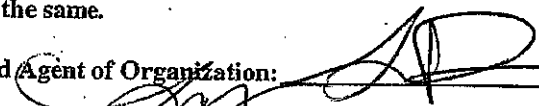
Name of Organization	Battle Grounds coffee Company LLC		
Address of Organization	39 Washington St		
Requesting Permit for (List Type of event)	chairs only	Date & Time	March 01 - october 31
Location of Event	39 Washington St		
Authorized or Contact Person	Salvatore DeFranco	Telephone/Cell #/Pager # (Indicate if pager)	978 994 3257

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature: 	Date: _____	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS I.e.: Parades/Carnivals/Community Events	Signature: 	Date: 4/1/17	

**General Release & Indemnity Agreement**

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: 

Date: 06/1/17

Signature Witnessed by: 

Date: 6/1/17

City Council will hear request for application on: \_\_\_\_\_

Applicant must attend

Yes [ ] No [ ]

(date)

(time)

**Office Use**

**Permit**

Permit approved on: \_\_\_\_\_ Proof of Insurance: \_\_\_\_\_ # Detail Officers: \_\_\_\_\_  
Policy Number/Exp. Date: \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_ Other Restrictions/requirements: \_\_\_\_\_

Signed: \_\_\_\_\_

City Clerk

Issued on: \_\_\_\_\_

Seal

Store Frontage: 27 ft

Side Walk width in front of Battle Grounds Coffee Company: inches 122 inches

Dimensions of Chairs: 22.5" X 23" X 35"

Number of Chairs: 4





## LICENSE OR PERMIT BOND

BOND NO. S-854657

KNOW ALL MEN BY THESE PRESENTS THAT WE,

Battle Grounds Coffee Company LLC

109 Washington Street Haverhill MA 01832 as Principal, and  
NGM Insurance Company, a Florida corporation with its principal  
office at 4601 Touchton Rd East Ste 3400 Jacksonville, FL 32245-6000, as Surety,  
are held and firmly bound unto  
City of Haverhill

in the sum of Ten Thousand and 00/100 Dollars

(\$ 10,000.00 ), for the payment of which sum, well and truly to be made, we bind ourselves, our  
personal representatives, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, that whereas the Principal has obtained, or shall obtain, a license or permit from  
the Oblige for Sidewalk

at 109 Washington Street, Haverhill, MA 01832 for the term commencing on the 21st day of  
December, 2016 and ending on the 21st day of December, 2017.

NOW, THEREFORE, if Principal shall faithfully observe and comply with all terms of the underlying license or permit, and  
all Ordinances, Rules and Regulations, and any Amendments thereto, applicable to the obligation of this bond, then this  
obligation shall become void and of no effect, otherwise to be and remain in full force and virtue.

The Surety may, if it shall so elect, cancel this bond by giving thirty (30) days written notice to the Oblige and the bond  
shall be deemed canceled at the expiration of said period; the Surety remaining liable, however subject to all the terms,  
conditions and provisions of this bond, for any act or acts covered which may have been committed by the Principal up to  
the date of such cancellation.

PROVIDED, HOWEVER, that this bond may be continued from year to year by certificate executed by the Surety hereon.  
Regardless of the number of years or terms this bond remains in effect, and regardless of the number and amount of  
claims that may be made, the maximum aggregate liability of the Surety is limited to the penal sum of the bond.

SIGNED, SEALED AND DATED on this 21st day of December, 2016.

Battle Grounds Coffee Company LLC

By 

NGM Insurance Company

By Michele Antonuccio

Michele Antonuccio

Attorney-in-Fact



NGM INSURANCE COMPANY  
A member of The Main Street America Group

## POWER OF ATTORNEY

S-854657

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"SECTION 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Michele Antonuccio

its true and lawful Attorney-in-fact, to make,

execute, seal and deliver for and on its behalf, and as its act and deed bond number S-854657

dated December 21, 2016

on behalf of \*\*\*\* Battle Grounds Coffee Company LLC \*\*\*\*

in favor of City of Haverhill

for Ten Thousand and 00/100

Dollars (\$ 10,000.00 )

and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 11th day of January, 2016.

NGM INSURANCE COMPANY By:

*Bruce R. Fox*



Bruce R. Fox

Vice President, General Counsel and Secretary

State of Florida,

County of Duval

On this 11th day of January, 2016 before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Bruce R. Fox of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and he acknowledged the execution of same, and being by me fully sworn, deposed and said that he is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Jacksonville, Florida this 11th day of January, 2016.

*Tasha Ann Philpot*



Tasha Ann Philpot  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# FF915117  
Expires 10/3/2019

I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this 21st day of December, 2016.

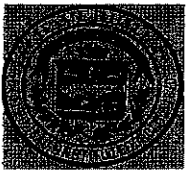
*Nancy Giordano-Ramos*



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call 1-603-358-1343.

TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claim Dept. or call our Bond Claim Dept. at 1-603-358-1229.



Document

CITY OF HAVERHILL

In Municipal Council

File 10 days  
12.2

Ordered:

That \$8,340,000 is appropriated, for the purpose of financing study, engineering, planning and construction to complete odor control and heating, ventilating and air conditioning improvements to the Wastewater Treatment Facility and South Mill Street Pumping Station and improvements to the North Avenue Pumping Station and Carleton Street Pumping Station including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c78; that to meet this appropriation the Treasurer with the approval of the Mayor and the Auditor is authorized to borrow \$8,340,000 and issue bonds or notes therefore under Chapter 44 of the General Laws, or pursuant to any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor and the Auditor, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C of the General Laws, that the Treasurer with the approval of the Mayor and Auditor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C of the General Laws; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

June 2, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Loan Order

Dear Mr. President and Members of the Haverhill City Council:

Attached is the loan order in the amount of \$8,340,000.00 to be appropriated for the purpose of financing study, engineering, planning and construction to complete odor control and heating, ventilating and air conditioning improvements to the Wastewater Treatment Facility and South Mill Street Pumping Station and improvements to the North Avenue Pumping Station and Carleton Street Pumping Station. Attached is a letter and documentation from Robert Ward, Deputy DPW Director, detailing this project.

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/ah

1213

### **AUTHORITY TO FILE**

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of study, engineering, planning and construction to complete odor control and HVAC improvements to the wastewater treatment facility and South Mill Street Pumping Station and improvements to the North Avenue and Carleton Street Pumping Stations are both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Pollution Abatement Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.



## MEMORANDUM

TO: Bob Ward, Fred Haffty  
FROM: Jason Jancaitis  
DATE: May 30, 2017  
RE: Odor Control Project Funding

---

This memorandum presents the budgetary cost estimates that Woodard & Curran has prepared for the construction costs associated with the Odor Control project at the wastewater treatment facility (WWTF) and Main Pump Station on South Kimball Street.

This project is currently being designed and is scheduled to bid in late 2017, with construction starting in early 2018.

The project includes a new biofilter at the WWTF to treat odors from the Screenings Area, Primary Clarifier effluent channel, Gravity Thickeners, Centrifuge area and Sludge Garage. Sampling of odor emissions at the WWTF during Summer 2015 & 2016 identified these areas as significant contributors to the overall odor emissions from the site. Odorous air will be collected from these areas and discharged through the new biofilter, which will biologically treat the air to reduce odorous compounds. HVAC systems at the WWTF will also be upgraded as part of the project to allow the necessary ventilation of the impacted areas.

Work at the Main Pump Station will include installation of an activated carbon odor control unit and an oxygenation system for wastewater being pumped to the WWTF. The carbon odor control system will treat odorous air from the pump station. Currently, there is no odor control system at the pump station. The carbon unit will reduce odors to the abutters in the South Kimball Street area. The oxygenation system will inject pure oxygen into the wastewater at the pump station, which will raise the level of dissolved oxygen in the wastewater and reduce odors emitted from areas of the WWTF which are not being covered, such as the primary clarifiers. Due to the size of the primary clarifiers, it is more cost effective to treat odors generated from this area via oxygenation as compared to expansion of the proposed biofilter.

This funding request also includes allocation for design and construction of HVAC upgrades to the administration building at the WWTF. The HVAC system for this building has required significant maintenance in recent years and is no longer reliable.

The budgetary cost estimates include our estimates for probable construction costs as well as estimates for engineering services during construction, including construction administration, system integration and operational support. The following table summarizes the budgetary cost estimate broken down by task.



Phase 2 Project Cost Estimate	
Item	Updated Estimate
WWTF Biofilter	\$ 3,500,000
Construction Inflation	\$ 200,000
HVAC Upgrades to Admin Bldg.	\$ 500,000
Admin Bldg. HVAC Upgrades - Design Services	\$ 75,000
Admin Bldg. HVAC Upgrades - Construction Admin	\$ 75,000
Odor Control - Construction Admin	\$ 600,000
Main PS Odor Control	[funded in Phase 1]
ECO2 system - Construction	\$ 700,000
ECO2 system - Design Services	\$ 105,000
ECO2 system - Construction Admin	\$ 105,000
Contingency (20%)	\$ 1,172,000
Total:	\$ 7,032,000

Probable Cost Estimate Based on an ENR Index = 10532

The construction inflation line item accounts for the increases in labor and materials from the time of the original cost estimate. As noted above, the costs for the odor control system at the Main Pump Station were included in the previous funding allocation for this project.

Woodard & Curran has developed estimated project schedule, which is included below:

Project Schedule	
Item	Dates
<i>HVAC Upgrades - Admin Bldg.</i>	
Admin Bldg. HVAC Design	June - August 2017
Admin Bldg. HVAC Improvements Construction	September - November 2017
<i>Odor Control Project</i>	
Design Complete	November 2017
Bidding Period	Jan - Feb 2018
Project Award	March 2018
Construction	April 2018 - April 2019





# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
E-mail: [rward@haverhillwater.com](mailto:rward@haverhillwater.com)

Date: May 31, 2017

To: The Honorable James J. Fiorentini  
Mayor of Haverhill

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Proposed Loan Order to Fund Phase II Odor Control Improvements  
and Pumping Station Rehab/Repair

Enclosed for your approval is a loan order in the amount of \$8,340,000 for odor control improvements at the wastewater treatment plant and South Mill Street Pumping Station, and rehab/repair to the North Avenue Pumping Station and Carleton Street Pumping Station. The enclosed Authority to File document needs to be approved by City Council along with the loan order.

In February 2016, the City approved a loan order for the Phase I odor control improvements and to complete the engineering and design for the Phase II odor control improvements. Enclosed is a copy of the information package submitted in January of 2016 for the Phase I loan order. Phase I improvements are complete and the design of Phase II is near completion.

The Phase II work includes construction of a new biofilter along with the associated duct work, blowers and HVAC equipment to capture and treat odors from the sludge processing area, primary tank effluent channel, screenings area, and gravity thickeners. See attached memo from Woodard & Curran for additional information on this project.

In August 2016, the City's engineer, Wright-Pierce completed an evaluation of its 36 wastewater pumping stations and prepared a capital improvement plan to address the needs of the pumping stations. The North Avenue Pumping Station and Carlton Street Pumping Station were identified as the highest priority for rehab and repair. This loan order will fund the design and construction to upgrade these pumping stations.

Construction costs for the Phase II odor control and pumping station improvements are eligible for a low interest loan from Massachusetts Department of Environmental Protection and the Massachusetts Clean Water Trust. The design for the pumping stations is not eligible and will be funded by a general obligation bond.

The breakdown of costs and loan payments are shown below.

<b>Project</b>	<b>Estimated Project Costs</b>	<b>Approximate Annual Loan Payment</b>
Phase II Odor Control Improvements	\$7,032,000	\$427,000
North Avenue Pumping Station	\$654,000	\$39,700
Carleton Street Pumping Station	\$654,000	\$39,700
<b>Total</b>	<b>\$8,340,000</b>	<b>\$506,400</b>

If acceptable, please forward this loan order to the City Clerk to be placed on the City Council agenda for the June 6<sup>th</sup> meeting to be placed on file. I will attend the City Council meeting on June 20<sup>th</sup> to provide additional information and answer any questions.

Your attention to this matter is greatly appreciated. If you need additional information, please call me at extension 2382 or via e-mail at [rward@haverhillwater.com](mailto:rward@haverhillwater.com).

Enclosures

Cc: John Michitson, City Council President  
and Members of the City Council  
Charles Benevento, City Auditor/Finance Director  
Alicia T. McOskey, CTP, City Treasurer  
Michael Stankovich, Director of Public Works

**WWTP Odor Control Improvements and  
North Avenue Pumping Station and Carleton Street Pumping Station  
Rehab/Repair**

List of Attachments

Loan Order	For City Council approval
Authority to File	For City Council approval
Woodard & Curran memo dated May 30, 2017	
Phase I Odor Control Loan Order Package	
Project Descriptions for Pumping Stations	
Estimated Costs for the Pumping Stations	



Backup

# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
E-mail: rward@haverhillwater.com

Date: January 14, 2016

To: The Honorable James J. Fiorentini  
Mayor of Haverhill

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Wastewater Treatment Plant Odor Control Improvements  
Proposed Loan Order for Phase I

We respectfully submit for your approval the enclosed loan order in the amount of \$2.2 million for funding design and construction of the first of two (2) phases of odor control improvements to the wastewater treatment plant and influent pumping station. Funding for the Phase II work will be in a separate loan order after completing the preliminary engineering.

The wastewater treatment plant and influent pumping station were constructed in the 1970's with little or no provisions for odor control, typical of plants designed during that era. Since then, the City has added the bio-filter to treat odors from the grit chamber, grit hopper, and sludge storage tanks; an activated carbon system to treat odors from the sludge garage; and a chemical scrubber for sludge dewatering operations.

In addition to the capital improvements listed above operation and maintenance activities to minimize odors include adding potassium permanganate to various process locations, using a portable fan/misting unit with a masking agent, applying chlorine to various areas of the plant, removing solids and grease buildup in channels and tanks, flushing channels, replaced the media in the carbon filter and bio-filter, and blocking a vent line in the sludge dewatering area.

As you are aware, the wastewater treatment plant continues to be the subject of odor complaints that have been exacerbated since the process upset we experienced during October and November of 2014. Since then the plant process is running well and, although there are areas that continue to generate odors, we have not experienced anything near the odor levels of the fall of 2014.

In response to discussions at a number of City Council meetings about odors, the City's wastewater engineer, Woodard & Curran, was directed to accelerate completion of an odor control study. The odor control study was originally part of a larger comprehensive wastewater treatment plant evaluation. The odor-sampling program was performed in June/July, which is the optimal time of year for this odor sampling. The odor control report is currently being finalized and includes recommended odor control improvements for Phase II.

The recommended odor control improvements are divided into two phases. Phase I includes near-term measures that can be implemented in a shorter timeframe due to their smaller scale. Phase I also includes additional engineering to better define the Phase II improvements. Phase II improvements are much more complex and require more engineering and construction work. The recommendations for both phases are discussed in the attached memo from Woodard & Curran. The estimated costs and completion dates are listed below.

	Estimated Project Costs	Completion Date
Phase I – This loan order	\$2,200,000	June 30, 2016
Phase II – Future loan order	\$6,300,000	November 23, 2016
Total	\$8,500,000	

For Phase I, the annual payments are estimated to be \$141,000 and will be funded from wastewater user rates. The user rate increase is approximately \$0.07 per hundred cubic feet resulting in an average increase to the typical Haverhill residential customer of approximately \$5 per year. The impact to the FY17 budget will be minimal, with full payments expected to occur in the FY18 budget.

This loan order funds only the Phase I improvements for odor control. User rates do not include costs for the following.

- Costs to comply with the new stormwater permit expected to be finalized and issued by DEP and EPA in 2016. The estimated cost for Haverhill is approximately \$1.1 million per year.
- The cost of the Phase II CSO work. The permanent financing of this \$12 million loan order will begin in FY17 at \$204,798 and increase to \$750,000 by FY18.
- Costs for additional work required by EPA and DEP. This will include additional CSO work, wastewater treatment plant improvements, sewer collection system operation and maintenance improvements and stormwater work. This work is in the planning stages so costs have not been developed yet. Note, these improvements could add as much as "\$1.00" to the user rate between FY19 – FY24.

If acceptable, please forward this loan order to the City Clerk to put on the City Council agenda. I will attend the meeting on February 2<sup>nd</sup> to provide additional information and answer any questions.

Your attention to this matter is greatly appreciated. If you need additional information, please call me at extension 2382 or via e-mail at [rward@haverhillwater.com](mailto:rward@haverhillwater.com).

Enclosures

Cc: John Michitson, City Council President  
and Members of the City Council  
Charles Benevento, City Auditor/Finance Director  
Alicia T. McOskey, CTP, City Treasurer  
Michael Stankovich, Director of Public Works



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That \$2,200,000 is appropriated, for the purpose of financing the study, engineering, planning and construction to complete odor control improvements at the Wastewater Treatment Facility and pumping station including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$2,200,000 and issue bonds or notes of the City therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, or pursuant to any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in said Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or any portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C (the "Trust"); and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project; and that the Treasurer is authorized to file an application with the Municipal Finance Oversight Board to qualify under Chapter 44A of the General Laws any or all of the bonds authorized by this order and to provide such information and execute such documents as the Municipal Finance Oversight Board may require for these purposes.

## MEMORANDUM



TO: Bob Ward  
FROM: Jim Rivard, Tom Schwartz  
DATE: January 13, 2016  
RE: Odor Control Measures Cost Estimates

This memorandum presents the budgetary cost estimates that Woodard & Curran has prepared for the Odor Control Measures recommended in the October 15, 2015 odor assessment report prepared by Bowker & Associates, Inc. In addition, our engineers have identified near term Odor Control Measures and worked with Mr. Bowker to refine those and provide cost estimates for them.

All of the odor control measures identified will need design and construction to implement. The Near Term Measures consist of improvements that can be implemented in a shorter timeframe due to the smaller scale of those projects. The Near Term Measures include the following activities:

- Refurbishment and upgrade of the existing chemical addition system for the dewatering system
- Extending the facility hypochlorite addition piping and valving to the dewatering system.
- Covering the influent channel and ventilating the new cover as well as the existing influent screens to the existing biofilter odor control system.
- Coating system for the covered channel
- Heating and Ventilation improvements in the Screening Room, Screenings Storage Room and the Grit Storage Room.
- Electrical improvements for the new and refurbished equipment

The Long Term Measures represent substantially more complex project work and will require a greater amount of design work and construction work. The basis for the Long Term Measures at the Wastewater Treatment Plant is to create a new central odor control system in order to ventilate odorous areas in the process building and ventilate newly covered process tanks that are responsible for emitting significant odor at the treatment plant. The Long Term Measures at the Wastewater Treatment Plant include the following:

- Covers installed on the influent channel at the primary clarifiers, the primary clarifier effluent weirs and the gravity thickener sludge tanks.
- A new large biofilter along the fence line adjacent to the existing activated carbon system.
- A new system of large diameter ducts and a high capacity fan to connect the new biofilter to the covered channel and tanks. The new duct work will also capture the foul air from the sludge blend tank, centrifuges, condensate sump and sludge loading building.



- In addition, the Long Term Measures include the installation of a new activated carbon odor control system at the Main Pump Station to capture and treat odorous air from the wet well and diversion structure.

Cost estimates have been prepared this project work and presented by phase as discussed above. The cost estimates include our estimates for construction fees and our estimates for engineering services including design and construction services. Construction services include construction administration, system integration and operational support. The following two tables summarize the budgetary cost estimate broken down by Near Term and Long Term Projects.

Phase 1 - Near Term Measures	
Phase 1 - Construction	
WWTP	\$524,493
Main Pump Station	\$453,411
Phase 1 - Engineering Fees	
Engineering and Permitting: Phase 1	\$80,000
Engineering and Permitting: Phase 2	\$500,000
Construction Administration	\$125,000
Project Contingency	\$500,000
Total Budget Level Estimate	\$2,180,000

Phase 2 - Long Term Measures	
Phase 2 - Construction	
WWTP Construction	\$4,000,000
Phase 2 - Engineering Services	
Construction Administration	\$622,984
Project Contingency	\$1,618,044
Total Budget Level Estimate	\$6,240,000





Woodard & Curran has developed estimated project schedules, which are included below:

<b>Odor Control Phase 1 - Estimated Schedule</b>	<b>Start</b>	<b>Finish</b>
<b>Engineering &amp; Design</b>	<b>Wed 1/20/16</b>	<b>Wed 3/23/16</b>
Design	Wed 1/20/16	Wed 3/9/16
Prepurchase Equipment	Wed 2/24/16	Wed 3/9/16
Submission for Reviewal by MASSDEP	Wed 2/17/16	Wed 3/9/16
Develop 100% Design	Wed 3/9/16	Wed 3/23/16
Bidding	Wed 3/23/16	Wed 4/13/16
Award & Execute Contract	Wed 4/13/16	Fri 4/15/16
<b>Construction</b>	<b>Mon 4/25/16</b>	<b>Thu 6/30/16</b>

<b>Odor Control Phase 2 - Estimated Schedule</b>	<b>Start</b>	<b>Finish</b>
<b>Engineering &amp; Design</b>	<b>Tue 3/1/16</b>	<b>Fri 7/1/16</b>
Design	Tue 3/1/16	Fri 6/24/16
Conservation Commission NOI	Tue 5/3/16	Mon 6/27/16
Submission for Reviewal by MASSDEP	Mon 6/13/16	Fri 6/24/16
Develop 100% Design	Fri 6/24/16	Fri 7/8/16
Bidding	Fri 7/8/16	Thu 7/29/16
Award & Execute Contract	Fri 8/12/16	Fri 8/12/16
<b>Construction</b>	<b>Mon 8/22/16</b>	<b>Wed 11/23/16</b>

## **Project Descriptions**

### **Carlton Street Pumping Station**

The Carlton Street pumping station is located at 129 Carlton Street and was constructed in 1972. This flooded suction type station, manufactured by Smith & Loveless, has a design capacity of 500 gallons per minute (gpm) and generator for emergency power. The station collects flow from approximately 137 acres and 150 residences in the area along Carleton Street, Bates Road, Adele Avenue, Washington Street, Edgewood Avenue, Broadway and Monument Street.

In 2016 Wright-Pierce completed an evaluation of this pumping station as part of a larger project to evaluate all 36 of the City's wastewater pumping stations and develop a capital improvement plan. Recommendations for improvement include eliminating the separate, underground "tin can" station that houses the pumps and controls by re-using the concrete wetwell to install new submersible pumping equipment. Upgrades will also include a new generator for emergency power, new above-ground electric equipment, and new controls with monitoring and alarming. The upgraded station will use the existing force main.

### **North Avenue Pumping Station**

The North Avenue pumping station is located at Baker Road/Northside Court and was constructed in 1988. This flooded suction type station, manufactured by Smith & Loveless, has a design capacity of 600 gpm. This station does not have an emergency power source. The station collects flow from approximately 600 apartments and condominiums.

In 2016 Wright-Pierce completed an evaluation of this pumping station as part of a larger project to evaluate all 36 of the City's wastewater pumping stations and develop a capital improvement plan. Recommendations for improvement include eliminating the separate, underground "tin can" station that houses the pumps and controls by re-using the concrete wetwell to install new submersible pumping equipment. Upgrades will also include a new generator for emergency power, new above-ground electric equipment, and new controls with monitoring and alarming. The upgraded station will use the existing force main.

City of Haverhill, MA  
PUMP STATION CAPITAL IMPROVEMENT PLAN  
W-P PROJECT 13497A

North Avenue

Flooded Suction Station

Replace pump station with submersible; and connect to radio.

ITEM	UNIT	QUAN.	UNIT PRICE	COST
<b>PROCESS</b>				
Pumps, pipe, valves	EA	1	\$ 150,000	\$ 150,000
<b>CIVIL</b>				
Wet well/Valve vault, excavation	EA	1	\$ 100,000	\$ 100,000
<b>INSTRUMENTATION</b>				
Instrumentation/Controls	EA	1	\$ 30,000	\$ 30,000
<b>ELECTRIC</b>				
Electric - General	LS	1	\$ 30,000	\$ 30,000
Electrical - Generator 35kw	EA	1	\$ 50,000	\$ 50,000
Material Subtotal:				\$ 360,000

General Contractor OH&P	15%	\$ 54,000
Bond and Insurance	1%	\$ 3,600
Engineering Design and Bidding Services	20%	\$ 72,000
Design Contingency	5%	\$ 18,000
Engineering Services During Construction and Resident Observation	30%	\$ 108,000
Construction Contingency	5%	\$ 18,000
Legal/Admin and Easements	2%	\$ 7,200
Material Testing	1%	\$ 3,600
Allowance, Traffic Control		\$ -
Allowance Utility		\$ 10,000

**TOTAL: \$654,000**

City of Haverhill, MA  
PUMP STATION CAPITAL IMPROVEMENT PLAN  
W-P PROJECT 13497A

CARLETON STREET

Flooded Suction Station

Replace pump station with submersible; and connect to radio.

ITEM	UNIT	QUAN.	UNIT PRICE	COST
<b>PROCESS</b>				
Pumps, pipe, valves	LS	1	\$ 150,000	\$ 150,000
<b>CIVIL</b>				
Wet well/valve vault, excavation	EA	1	\$ 100,000	\$ 100,000
<b>INSTRUMENTATION</b>				
Instrumentation/Controls	LS	1	\$ 30,000	\$ 30,000
<b>ELECTRIC</b>				
Electric - General	LS	1	\$ 30,000	\$ 30,000
Electrical - Generator 33kw	EA	1	\$ 40,000	\$ 40,000
Material Subtotal:				\$ 350,000

General Contractor OH&P	\$ 350,000
Bond and Insurance	15% \$ 52,500
Engineering Design and Bidding Services	1% \$ 3,500
Design Contingency	20% \$ 70,000
Engineering Services During Construction and Resident Observation	10% \$ 35,000
Construction Contingency	30% \$ 105,000
Legal/Admin and Easements	5% \$ 17,500
Material Testing	2% \$ 7,000
Allowance, Traffic Control	1% \$ 3,500
Allowance Utility	\$ -
<b>TOTAL:</b>	<b>\$ 654,000</b>

**CITY COUNCIL**

**JOHN A. MICHITSON**

*PRESIDENT*

**MELINDA E. BARRETT**

*VICE PRESIDENT*

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

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**THOMAS J. SULLIVAN**



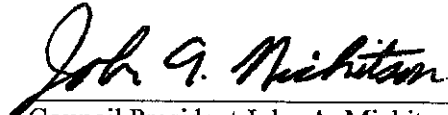
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
www.ci.haverhill.ma.us  
citycncl@cityofhaverhill.com

May 31, 2017

TO: Members of the City Council:

Council President Michitson would like to present a citation to Brent Baeslack for his decades of selfless service to the City of Haverhill.

  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

May 23, 2017

TO: Mr. President and Members of the City Council:

Communication from Councillor LePage requesting an update on the City's "One Call to City Hall - 311" Constituent Services program for the benefit of the City and its residents.

City Councillor Colin LePage

**CITY COUNCIL**

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*PRESIDENT*  
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*VICE PRESIDENT*  
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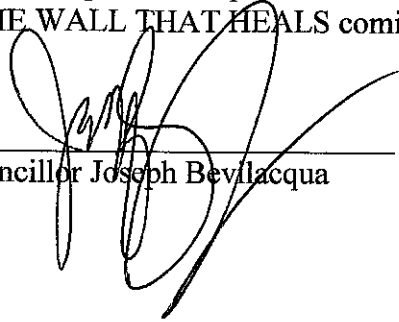
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[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

May 31, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to discuss the Vietnam Veterans Memorial Replica Wall- THE WALL THAT HEALS coming to Haverhill June 15-18

  
\_\_\_\_\_  
City Councillor Joseph Bevilacqua

58-2  
CITY COUNCIL



14.1

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4 SUMMER STREET  
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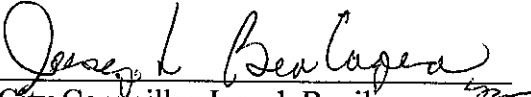
JOHN A. MICHITSON  
PRESIDENT  
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THOMAS J. SULLIVAN

CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

May 19, 2017

To: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to recognize Superintendent James Scully, building committee, parents, volunteers and the residents of Haverhill for their support of the new Hunking School.

  
City Councillor Joseph Bevilacqua

IN CITY COUNCIL: May 23 2017  
POSTPONE TO JUNE 6 2017  
Attest:

\_\_\_\_\_  
City Clerk



**CITY OF HAVERHILL**

In Municipal Council May 16 2017

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack Street, in front of #20 to #44.**

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

IN CITY COUNCIL: May 30 2017

TABLED TO JUNE 20 2017

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

May 12, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Merrimack Street – Add Two Service Zones along frontage  
Harbor Place***

As requested attached is an Ordinance to add two service zones on Merrimack Street. Also attached is an updated version of the Central Business District Parking Map showing these changes.

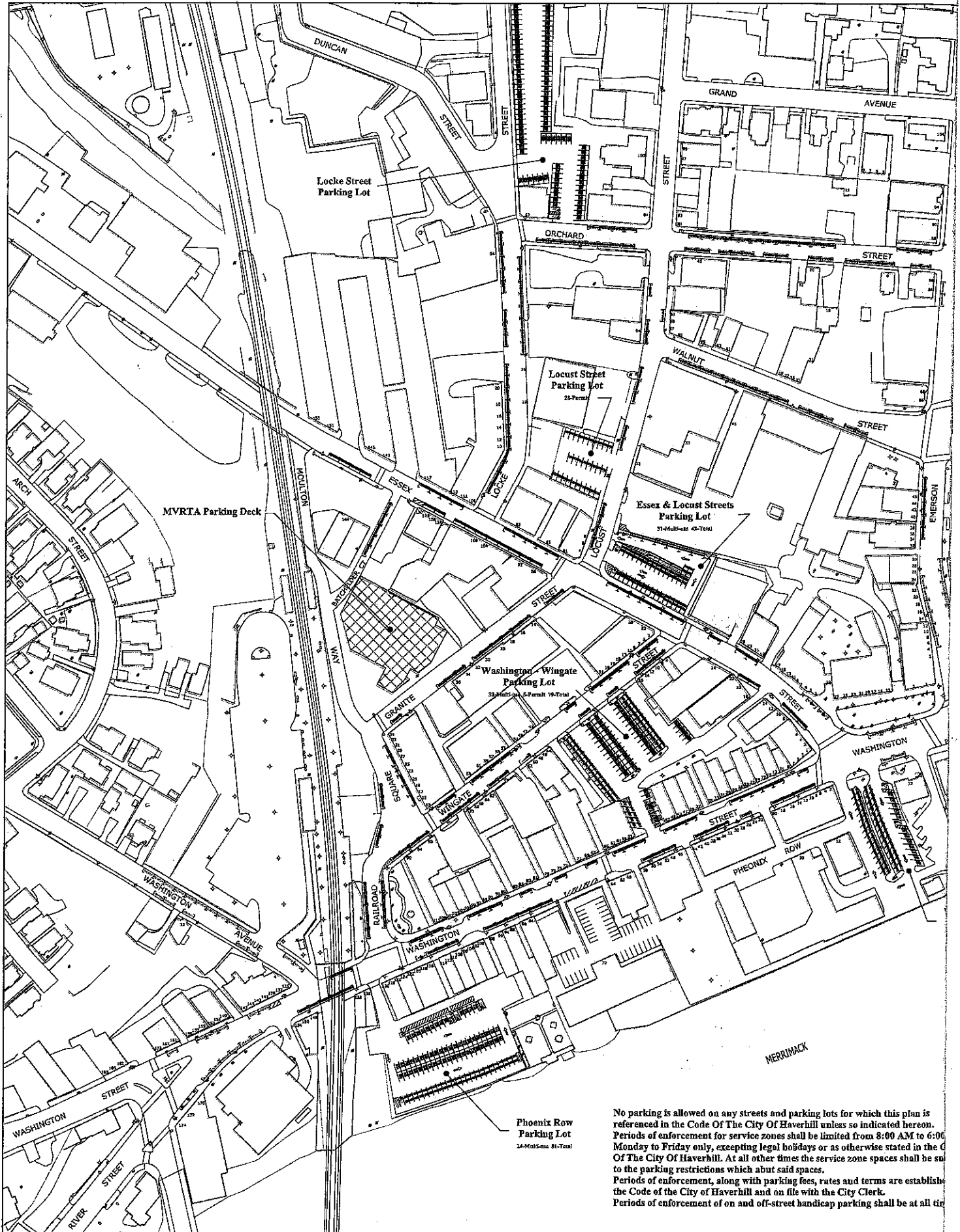
Please contact me if you have any questions.

Sincerely,

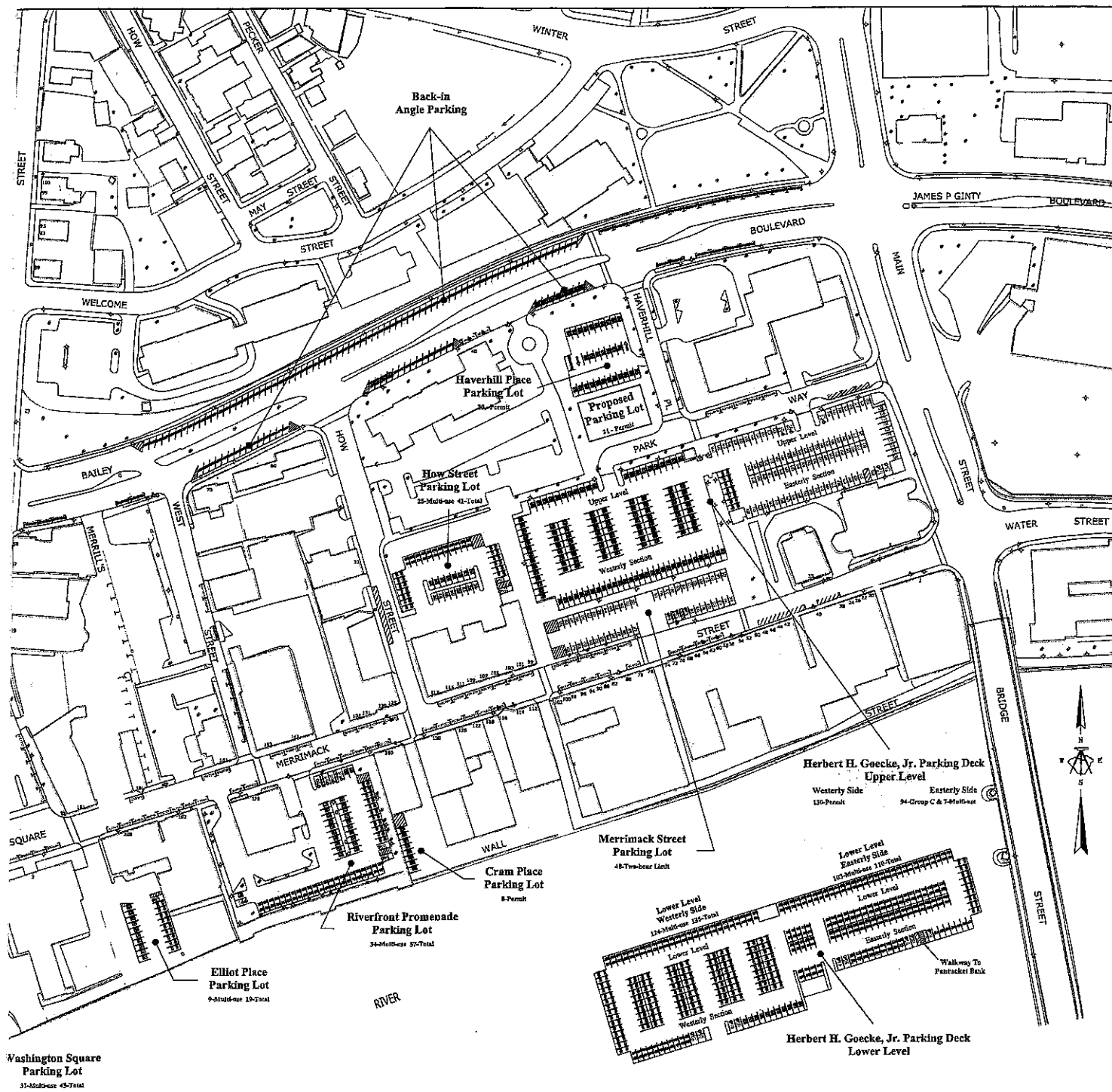
John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Pillsbury, Cox

1 - TOP



2- TOP



Washington Square  
Parking Lot  
31-Multi-use 45-Total

Elliot Place  
Parking Lot  
9-Multi-use 19-Total

Riverfront Promenade  
Parking Lot  
34-Multi-use 57-Total

Cram Place  
Parking Lot  
8-Permit

Merrimack Street  
Parking Lot  
48-Two-hour Limit

Haverhill Place  
Parking Lot  
21-Permit

Proposed  
Parking Lot  
21-Permit

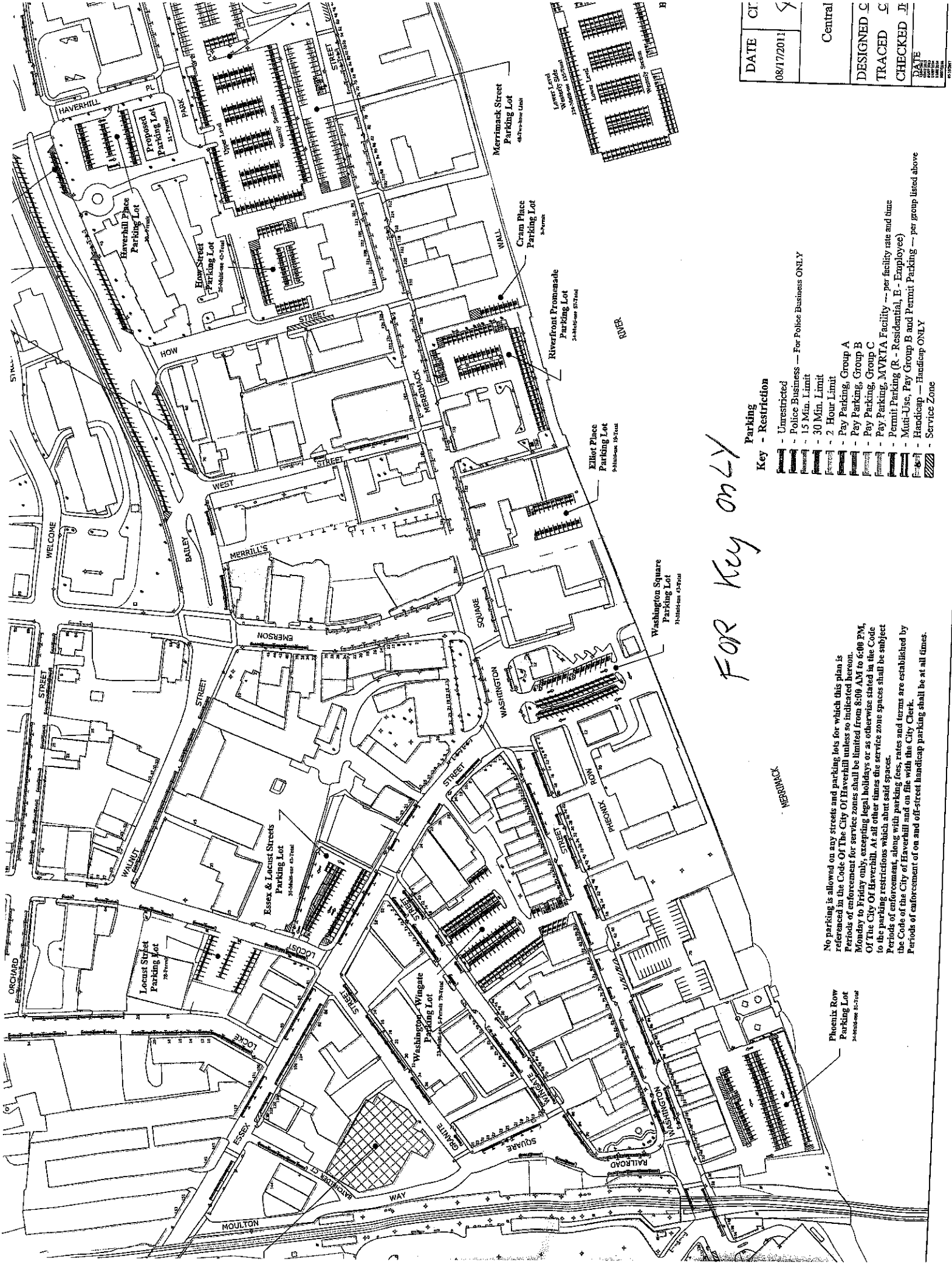
Herbert H. Goecke, Jr. Parking Deck  
Upper Level  
Westerly Side 120-Permit  
Easterly Side 94-Group C & S-Staff/Visit

Herbert H. Goecke, Jr. Parking Deck  
Lower Level  
Lower Level Westerly Side 124-Multi-use 124-Total  
Lower Level Easterly Side 103-Multi-use 110-Total

### Parking Key - Restriction

- Unrestricted
- Police Business --- For Police Business ONLY
- 15 Min. Limit
- 30 Min. Limit
- 2 Hour Limit
- Pay Parking, Group A
- Pay Parking, Group B
- Pay Parking, Group C
- Pay Parking, MVRTA Facility --- per facility rate and time
- Permit Parking (R - Residential, E - Employee)
- Multi-Use, Pay Group B and Permit Parking --- per group listed above
- Handicap --- Handicap ONLY
- Service Zone

DATE 08/17/2011	CITY ENGINEERING DIVISION HAVERHILL MA	SCALE 1" = 100'
Central Business District Parking Map		
DESIGNED CEE	TITLE Central Business District Parking Map - 2012/7.dwg	SHEET 1 OF 1
TRACED CEE	APPROVED City Council 08/07/2012	
CHECKED JHP	APPROVED	SHEET 1
DATE 08/08/11 08/09/11 08/10/11 08/11/11 08/12/11	REVISION City Council Review 1 City Council Review 2 City Council Review 3 City Council Review 4 City Council Review 5	APPROVED City Council Review 1 City Council Review 2 City Council Review 3 City Council Review 4 City Council Review 5



DATE	08/17/2011
CT.	Central
DESIGNED C	DESIGNED C
TRACED C	TRACED C
CHECKED J	CHECKED J
DATE	08/17/2011

FOR KEY ONLY

Parking	Restriction
[Pattern]	Unrestricted
[Pattern]	Police Business — For Police Business ONLY
[Pattern]	15 Min. Limit
[Pattern]	30 Min. Limit
[Pattern]	2 Hour Limit
[Pattern]	Pay Parking, Group A
[Pattern]	Pay Parking, Group B
[Pattern]	Pay Parking, Group C
[Pattern]	Permit Parking, MVRTA Facility — per facility rate and time
[Pattern]	Permit Parking (R - Residential, E - Employee)
[Pattern]	Multi-Use, Pay Group B and Permit Parking — per group listed above
[Pattern]	Handicap — Handicap ONLY
[Pattern]	Service Zone

No parking is allowed on any streets and parking lots for which this plan is referenced in the Code of The City of Haverhill unless so indicated herein. Periods of enforcement for service zones shall be limited from 8:00 AM to 6:00 PM, Monday to Friday only, excepting legal holidays or as otherwise stated in the Code of The City of Haverhill. At all other times the service zone spaces shall be subject to the parking restrictions which about said spaces. Periods of enforcement, along with parking fees, rates and terms are established by the Code of the City of Haverhill and on file with the City Clerk. Periods of enforcement of on and off-street handicap parking shall be at all times.

MERRIMACK

Phoenix Row  
Parking Lot  
24-Minute 15-Ton

14.2

## City Council

---

**From:** John Pettis <Jpettis@cityofhaverhill.com>  
**Sent:** Wednesday, May 31, 2017 1:49 PM  
**To:** City Council; William Pillsbury; Alan DeNaro; Bill Cox; Mike Stankovich; Mayor  
**Cc:** John Michitson; Andy Vargas; Bill Macek (wjm227@gmail.com); Colin LePage; Joseph Bevilacqua; Mary Ellen Daly O'Brien; Melinda Barrett; Michael McGonagle; Thomas J. Sullivan  
**Subject:** RE: Service Zones on Merrimack St.  
**Attachments:** 20170406AECOMPlan-ServiceZone1.pdf

The request for the Service Zones Ordinance came from Planning, so Bill can add anything if he wishes. AECOM, the Engineers for Harbor Place had requested 3 Service Zones along Merrimack Street (see attached). Bill and I discussed, and we decided to not include the most westerly proposed service zone as it is in front of a currently open lot. As shown on the attachment, there will still be a 12' travel lane for east bound traffic, so no driver should have to "move over the double line into oncoming traffic". If anyone is unclear on this they can call me to discuss. Also note that Bill had discussed the proposed ordinance with Al DeNaro before my submittal and received his support.

Please contact me with any questions.

John

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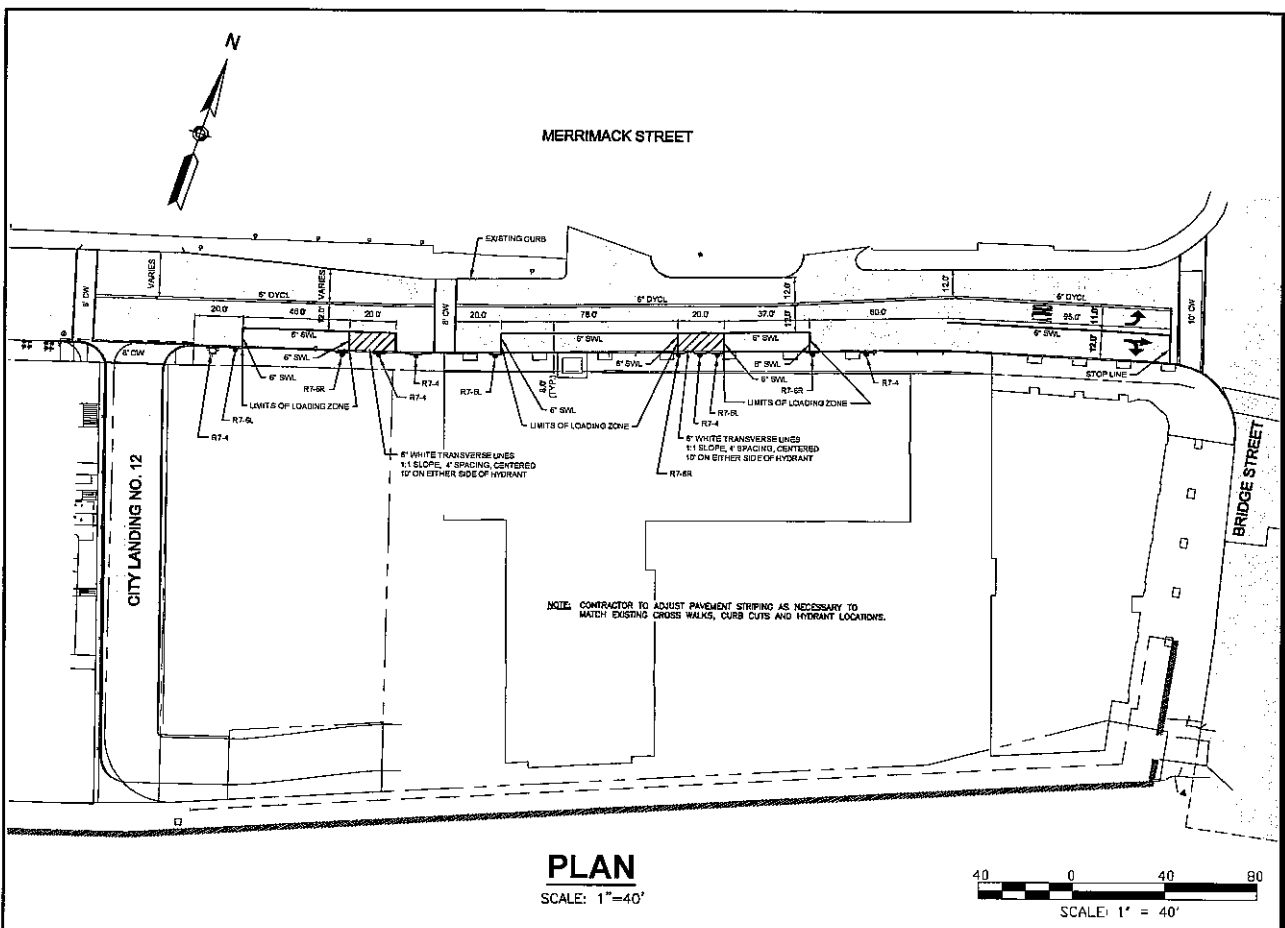
**From:** City Council [<mailto:citycncd@cityofhaverhill.com>]  
**Sent:** Wednesday, May 31, 2017 11:36 AM  
**To:** John Pettis  
**Cc:** John Michitson; Andy Vargas; Bill Macek ([wjm227@gmail.com](mailto:wjm227@gmail.com)); Colin LePage; Joseph Bevilacqua; Mary Ellen Daly O'Brien; Melinda Barrett; Michael McGonagle; Thomas J. Sullivan  
**Subject:** Service Zones on Merrimack St.  
**Importance:** High

John,

I am writing as a follow up to the ordinance request regarding proposed service zones on the south side of Merrimack Street in front of #20 to #44 – Harbor Place. The vote was postponed to the June 20<sup>th</sup> City Council meeting. The council questioned the reason for these citing that the road narrows at this point and makes it dangerous to pass parked vehicles because the driver has to move over the double line into oncoming traffic. They value your opinion but didn't understand ~~the~~ why the need for service zone at this location.

Can you please provide an explanation of the reason for the ordinances?

Thanks for your help,  
barbara



00 C-201

## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
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## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/3/16, 1/17/17	3/15/16 5/11/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F 11/3/16, 5, 11, 2017	5/31/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
41-I	Communication from Councillor Macek requesting discussion relative to possible time & usage changes for Downtown Business District Washington St. loading zone	Planning & Dev.	3/21/17
39	Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer’s office by removing current parking space just to west of Porter Place, Washington St., south side	Planning & Dev.	3/21/17
41-P	Communication from Councillor Daly O’Brien requesting discussion about managing Mayor’s State of the City address being held on the same night as a City Council meeting	A & F	4/4/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with Group Homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
47	Ordinance regarding Tag Days and request Council accept new amendment	Public Safety	5/9/17
58-S	Communication from Councillor Bevilacqua regarding proposed uses on Rep. Dempsey Boardwalk	NRPP	5/16/17