



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday, May 20, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Basiliere, Ferreira, Jordan, Michitson, Rogers, Lewandowski, Hobbs Everett, LePage, McGonagle and Toohey

Remote: None

Absent: None

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

VICE PRESIDENT JORDAN STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY VICE PRESIDENT JORDAN TO APPROVE AND PLACE ON FILE, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR LEWANDOWSKI

5. COMMUNICATIONS FROM THE MAYOR:

**5.1. Mayor Barrett and Economic Development Director William
Pillsbury wish to introduce Judi Barrett as the City of Haverhill's new
Fiscal Impact Consultant 12-M**

Mayor Barrett addressed the council. This is something the council asked for many months ago. She stated the city has obtained a consultant for fiscal impact.

Judi Barrett was online, but the volume was not adequately working.

William Pillsbury, Planning Director, reviewed the slide presentation prepared by Judi Barrett.

President Sullivan, Vice President Jordan, and Councilor Michitson looking forward to hearing results of the analysis.

**5.2. Mayor Barrett submits an Order authorizing the City Council to
accept a gift of \$100.00 for the *Spring Fling Luncheon* at the Citizens
Center from *Sacred Hearts Parish* to the Council on Aging
Department 35-K**

**5.2.1. Order – Gift Acceptance of \$100.00 from *Sacred Hearts
Church* to the Council on Aging Department for the *Spring Fling
Luncheon* 35-KK**

Mayor Barrett addressed the council. She thanked Sacred Hearts Parish for their generous donation.

MOTION BY COUNCILOR MCGONAGLE TO ACCEPT, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 11, NAYS 0, ABSENT 0

**5.3. Mayor Barrett submits an Order authorizing the City Council to
accept a gift of \$600.00 for the *Spring Fling Luncheon* at the Citizens**



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Center from *PrideStar/Trinity EMS* to the Council on Aging
Department

35-L

5.3.1. Order -Gift acceptance of \$600.00 from *PrideStar/Trinity EMS*
to be used for the *Spring Fling Luncheon* at the Citizens Center to
be used by the Council on Aging Department

35-LL

Mayor Barrett addressed the council. She thanked PrideStar/Trinity EMS for their generous donation.

MOTION BY COUNCILOR MICHITSON TO ACCEPT, SECOND BY COUNCILOR ROGERS
PASSED YEAS 11, NAYS 0, ABSENT 0

5.4. Mayor Barrett and Councillor Hobbs-Everett submit A City
Ordinance relating to *Council on Youth Needs*

5.4.1. Ordinance re: Article III Council on Youth Needs - Amend
Chapter 25, Article 3, Sections 14 through 18

72

MOTION BY COUNCILOR MCGONAGLE TO PLACE ON FILE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 11, NAYS 0, ABSENT 0

**6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO
ADDRESS THE COUNCIL:**

6.1. Council President Sullivan and Councillor Ferreira welcome members
of the *Haverhill Pride Planning Committee* to speak about Haverhill's
first *Pride Parade*, scheduled for Saturday, June 7, 2025

13-R

Nathan Philips, 25 Belvidere Road addressed the council. He stated the members of the committee are proud to announce Haverhill's first Pride Parade to be held on June 7th. He wanted to invite the community to celebrate inclusivity and local pride. The event will be kicked off with a flag raising ceremony and keynote speaker, Alex Chandler at City Hall. The parade will travel downtown and end at Wingate Street. Highlights of the day include art walk activities, drag performances and a rainbow river cruise sponsored by Yankee Clipper. More information can be found online at HaverhillPride.org

12.4.2 EVNT 25-16: Hailey Moschella for Creative Haverhill requesting
Haverhill Art Walk, being held on Businesses, alleyways and
public spaces along Washington st and parts of Wingate st, on
June 7th from 12:30 pm to 6:00 pm and also requests to close half
of Wingate st (up to the parking lot so it will be accessible for
parking), and also requests any additional fees be waived

26-Q

Hailey Pearson addressed the council. We are so excited to offer live music, performances, an alley way art market and pop exhibitions.



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MOTION BY VICE PRESIDENT JORDAN TO APPROVE, WAIVE FEES AND ALLOW CLOSURE OF HALF OF WINGATE STREET, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 11, NAYS 0, ABSENT 0

12.4.3 EVNT 25-18: Hailey Moschella for *Wisteria Montessori School*, requesting to hold the 5th *Annual Boardwalk Block Party* on the grass at *Harbor Place*, 2 Merrimack st, 3 pm to 6 pm on September 6th

26-R

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY VICE PRESIDENT JORDAN

PASSED

YEAS 11, NAYS 0, ABSENT 0

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1 Robert E Ward, DPW Director, submits an Order relating to *Phase I Locke Street CSO Sewer Separation Project*, authorizing the Mayor to acquire permanent and temporary easements over 134 Hale st and execute any documents necessary to effectuate the acquisition of the easements

8.1.1 Order – City Council on behalf of the City, votes to authorize the Mayor to acquire permanent and temporary easements from the 134 Hale Street Realty Trust and further authorize Mayor to execute any documents necessary to effectuate the acquisition of the easements

65-D

Robert Ward, DPW Director, presented a request to authorize the Mayor to acquire a temporary and permanent easement at 134 Hale Street for storm drain installation as part of the Locke Street sewer separation project. The owner of the property and city agreed upon a price of \$95,000. All necessary documents have been signed by the property owner.

MOTION BY VICE PRESIDENT JORDAN TO ACCEPT, SECOND BY COUNCILOR ROGERS

PASSED

YEAS 11, NAYS 0, ABSENT 0

8.2 Kaitlin M Wright, City Clerk, requests approval to establish a fee for issuing a personal kennel license and a commercial kennel license and submits an Order for these fees

20-M



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**8.2.1 Order relating to fees charged by the City Clerk
for issuing personal and commercial kennel
license 73**

Kaitlin Wright City Clerk addressed the council. She stated last week a proposed ordinance to establish rules for kennel licenses aligned with the new state regulations was placed on file. A separate vote is needed to set fees.

Councilor Ferreira questioned if neighboring towns or cities were looked at for fee amounts. Clerk Wright confirmed yes, and the city based their fee schedule on the City of Reading.

MOTION BY COUNCILOR TOOHEY TO ACCEPT, SECOND BY COUNCILOR MCGONAGLE
PASSED YEAS 11, NAYS 0, ABSENT 0

9 UTILITY HEARING(S) AND RELATED ORDER(S):

10 HEARINGS AND RELATED ORDERS:

**10.1 CCSP 25-1, Document 32; Attorney Magliochetti representing
Astro Enterprise LLC, requests to build a 4-unit condo building at
0 Nichols st in the RU Zone – (residential urban density)**

Continued from March 25th

*Recommendation from Planning Director to open the public hearing and
table the hearing again to a date specific (as the application remains
incomplete)*

City Clerk Wright noted a letter was received from Attorney Magliochetti requesting to continue the hearing until the June 3rd City Council meeting.

President Sullivan opened the hearing.

MOTION BY VICE PRESIDENT JORDAN TO CONTINUE TO JUNE 3RD, SECOND BY COUNCILOR TOOHEY
PASSED CONTINUED TO JUNE 3RD YEAS 11, NAYS 0, ABSENT 0

11 APPOINTMENTS:

11.1 Confirming Appointments

11.1.1 Central Parking District Commission -

*reappointments: Josiah Morrow, 24 Rutherford
av, 1 yr term, expires 5/31/2026*

Joseph Romatelli, 62 Washington st, 2 yr term, expires 5/31/2027

Nomsa Ncube, 67 Washington st, 2 yr term, expires 5/31/2027

Karl Brunelle, 52 Washington st, 3 yr term, expires 5/31/2028

To Be Confirmed 7-0

Mayor Barrett addressed the council. She noted due to the changing parking downtown she is looking to reinvigorate the central parking district commission.



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11.2 Non-Confirming Appointments:

11.2.1 Harbor Commission - reappointments:

William Laliberty, 31 Whitney st

Jeremiah McCarthy, 7 Brickett av

Alison Colby Campbell all to expire May 31, 2026

16-J

City Clerk noted the address of Alison Colby Campbell as Farrwood Drive.

MOTION BY COUNCILOR MCGONAGLE TO APPROVE, SECOND BY COUNCILOR ROGERS
PASSED YEAS 11, NAYS 0, ABSENT 0

11.3 Constables

11.4 Resignations:

12 PETITIONS:

- 12.1 CCSP 25-5;** Special Permit Hearing request from Gary Morris
requesting to have 4 permanent storage units at his property, 10
Old Amesbury Line rd Hearing June 17, 2025
75

MOTION BY COUNCILOR MCGONAGLE TO HEAR ON JUNE 17TH, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 11 NAYS 0, ABSENT 0

- 12.2** Zoning Hearing request from Christine Kwitchoff for the
Citizens to Keep Amesbury rd a Residential Neighborhood,
requesting to reassign the zoning of the following 3 contiguous
parcels of land/properties from their current zoning of Commercial
Highway to **Residential Medium:**

230 Amesbury rd, Parcel #465-4-1

240 Amesbury rd, Parcel 465-4-4

250 Amesbury rd, Parcel 465-4-3

Refer to Planning Board &

Council Hearing July 8, 2025

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MOTION BY COUNCILOR TOOHEY TO HEAR ON JULY 8TH, SECOND BY COUNCILOR LEWANDOWSKI
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12.3 Applications Handicap Parking Sign: *with Police approval*

12.4 Amusement/Event Application: *with Police approval*

12.4.1 EVNT 25-14: Tyler Kimball for Muddy Princess Corp requesting 5K event to raise awareness of local farm operations being held June 14th & 15th, from 8 am to 5 pm, on 791 East Broadway, *Kimball Farm* 26-P

Tyler Kimball, 791 East Broadway, addressed the council. He stated we are looking to have a Muddy Princess kids and parents run on the 14th of June. June 15th is a woman's mud run. There will be temporary showers.

MOTION BY COUNCILOR MCGONAGLE TO ACCEPT, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 11, NAYS 0, ABSENT 0

12.4.2 Moved to beginning of hearing 26-Q

12.4.3 Moved to beginning of hearing 26-R

12.5 Auctioneer License:

12.6 Tag Days: *with Police approval*

12.7 One Day Liquor License – *with License Commission & HPD approval*

12.8 ANNUAL LICENSE RENEWALS:

12.8.1 Hawker Peddlers License- Fixed location – *w/Police approval*

12.8.2 Coin-Op License Renewals – *with Police approval*

12.8.3 Christmas Tree Vendor – *with Police approval*

12.8.4 Taxi Driver Licenses for 2024: *with Police approval*

12.8.5 Taxi/Limousine License *with Police approval*

12.8.5.1 TLLB 25-2; New England Health Transportation Inc, Victor Gonzalez, 143 Essex st, Suite 721, 3 Vehicles 76



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- 12.8.6 **Junk Dealer /Collector License - with**
Police approval
- 12.8.7 **Pool/Billiard**
- 12.8.8 **Bowling**
- 12.8.9 **Sunday Bowling**
- 12.8.10 **Buy & Sell Second Hand Articles with**
Police approval
- 12.8.11 **Buy & Sell Second Hand Clothing with**
Police approval
- 12.8.12 **Pawnbroker license - with police approval**
- 12.8.13 **Fortune Teller with - Police approval**
- 12.8.14 **Buy & Sell Old Gold – with Police**
approval
- 12.8.15 **Roller Skating Rink**
- 12.8.16 **Sunday Skating**
- 12.8.17 **Exterior Vending Machines/Redbox**
Automated Retail, LLC
- 12.8.18 **Limousine/Livery License/Chair Cars**
with Police approval

13 MOTIONS AND ORDERS:

14 ORDINANCES (FILE 10 DAYS):

- 14.1 Corrected Ordinance re: Vehicles and Traffic – No Parking –
Bridge st both sides, entire length (Merrimack st/Water st to
Middlesex st) File 10 days 49-D

MOTION BY COUNCILOR MCGONAGLE TO PLACE ON FILE, SECOND BY COUNCILOR LEWANDOWSKI
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- 14.2 Ordinance re: Vehicles and Traffic – Add Handicap Parking
for 9 Bartlett st File 10 days 11-H

MOTION BY COUNCILOR MCGONAGLE TO PLACE ON FILE, SECOND BY VICE PRESIDENT JORDAN
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15 COMMUNICATIONS FROM COUNCILORS:

16 UNFINISHED BUSINESS OF PRECEEDING MEETING:



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**16.1 Document 11-G; Ordinance re: Vehicles and Traffic; Add
handicap parking for 212 Wilson st *Filed 5/8/2025***

MOTION BY COUNCILOR TOOHEY TO APPROVE, SECOND BY COUNCILOR MCGONAGLE
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**16.2 Document 49-C; Ordinance re: Vehicles and Traffic; No
Parking – east side, entire length of Marshall st *Filed 5/8/2025***

MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY COUNCILOR MCGONAGLE
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17 RESOLUTIONS AND PROCLAMATIONS:

**17.1 Mayor Barrett requests to present a proclamation recognizing
May 2025 as *Mental Health Awareness Month* in the
City of Haverhill** 45-F

Vice President Jordan Read the proclamation into the record

MOTION BY VICE PRESIDENT JORDAN TO ACCEPT, SECOND BY COUNCILOR MICHITSON
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18 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- Councilor Basiliere stated Thursday at 2:00PM held in the City Hall Auditorium will be the Haverhill Exchange Club's Hometown Heroes Ceremony.
- Councilor Michitson stated there is a Planning and Development Committee meeting on June 16th and the purpose of the meeting is review the Haverhill Housing Production Plan. We would like citizens with actual housing needs to please attend.

19 DOCUMENTS REFERRED TO COMMITTEE STUDY

20 LONG TERM MATTERS STUDY LIST

21 ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 11, NAYS 0, ABSENT 0

ADJOURNED: 19:48