



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**Tuesday April 15, 2025, at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

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*This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.*

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Barrett and Councillor Basiliere request to introduce Frederick Clark, Eric Basiliere and John Davidowicz to present them with a citation for their time, skill and material dedicated towards *Mill Brook Park*

**6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

6.1. Vice President Jordan, Councillors Ferreira and Michitson invite a representative from the *Procopio Company* to give us an update on the status of the opening of the *Beck* property



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6.2. Councillor Lewandowski requests to introduce Sarah Cummings from *Rebuilding Together Greater Haverhill* to talk about upcoming *National Rebuilding Day* on April 26, 2025, and requests waiver of permit fees and that recycling center on Primrose Street remain open until 2:30pm

6.3. Councillor Ferreira requests to introduce Mark Lipman, *U.S. National Beat Poet Laureate*, to share upcoming poetry and community art events

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. *City Clerk*, Kaitlin Wright, requests approval of the updated 2025 *Election Calendar* as submitted

8.2. *City Engineer*, John Pettis, requests permission to open the roadway at 17 White per the Order submitted

8.2.1. Order – Approve the opening of 17 White st for the purpose of installing sewer and water services

8.3. *Community Development Director*, Andrew Herlihy submits the related Order and the draft of the *2025-2030 Haverhill Housing Production Plan* for review and approval and will be available to offer a presentation to the City Council about this plan at the May 6<sup>th</sup>, 2025, Council meeting

8.3.1. Order – Authorize the Mayor to submit the *Haverhill Housing Production Plan* as presented to the *Massachusetts Executive Office of Housing and Livable Communities (EOHLC)* for formal certification

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

**11. APPOINTMENTS:**

11.1. **Confirming Appointments**

11.2. **Non-Confirming Appointments:**

11.3. **Constables**



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11.4. **Resignations:**

12. PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application:** *with Police approval*

12.2.1. James Carbone requests approval for the following events :

12.2.1.1. **EVNT 25-3, Cider Feast - Hard Cider & Food Tasting Event**, June 19, 2025, 5 pm to 8:30 pm at Harbor Place Courtyard/Boardwalk at 44 Merrimack st

12.2.1.2. **EVNT 25-4, Tattersall Farm to Taste Event**, June 26, 2025, 5 pm to 8:30 pm at Tattersall Farm, 542 North Broadway

12.2.1.3. **EVNT 25-5, Tattersall Farm to Taste Event**, July 24, 2025, 5 pm to 8:30 pm at Tattersall Farm, 542 North Broadway

12.2.1.4. **EVNT 25-6, Tattersall Farm to Taste Event**, August 15, 2025, 5 pm to 8:30 pm at Tattersall Farm, 542 North Broadway

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License –** *with License Commission & HPD approval*

12.5.1. James Carbone requests approval for the following licenses:

12.5.1.1. **LCDL 25-7, Beer & Wine**, at Harbor Place Courtyard/Boardwalk- hard cider and food tasting (21+), 44 Merrimack st, June 19, 2025, 5 pm to 8:30 pm

12.5.1.2. **LCDL 25-8, Beer & Wine**, at Tattersall Farm – food and drink tasting (21+), June 26, 2025, 5 pm to 8:30 pm

12.5.1.3. **LCDL 25-9, Beer & Wine**, at Tattersall Farm – food and drink tasting (21+), July 24, 2025, 5 pm to 8:30 pm

12.5.1.4. **LCDL 25-10, Beer & Wine**, at Tattersall Farm – food and drink tasting (21+), August 15, 2025, 5 pm to 8:30 pm



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**12.6. ANNUAL LICENSE RENEWALS:**

- 12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**
- 12.6.2. **Coin-Op License *Renewals* – with Police approval**
- 12.6.3. **Christmas Tree Vendor – with Police approval**
- 12.6.4. **Taxi Driver Licenses for 2024: with Police approval**
- 12.6.5. **Taxi/Limousine License with Police approval**
  
- 12.6.6. **Junk Dealer /Collector License (renewal) – with Police approval**
  - 12.6.6.1. *TJS Metal Recycling, James Smith, 39 Hale st*
  
- 12.6.7. **Pool/Billiard**
- 12.6.8. **Bowling**
- 12.6.9. **Sunday Bowling**
- 12.6.10. **Buy & Sell Second Hand Articles with Police approval**
- 12.6.11. **Buy & Sell Second Hand Clothing**
- 12.6.12. **Pawnbroker license - with police approval**
- 12.6.13. **Fortune Teller with - Police approval**
- 12.6.14. **Buy & Sell Old Gold – with Police approval**
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.6.18. **Limousine/Livery License/Chair Cars with Police approval**

**13.MOTIONS AND ORDERS:**

**14.ORDINANCES (FILE 10 DAYS)**

**15.COMMUNICATIONS FROM COUNCILORS:**

- 15.1. **Councillor Michitson requests to discuss the road to the proposed NECC and Whittier Vo-Tech Joint Campus**

**16. UNFINISHED BUSINESS OF PRECEEDING MEETING:**





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- 16.1. Mayor Barret submits several Ordinances to amend various sections of the City Code related to Conservation  
*Related communications from City Solicitors Lisa L. Mead and Ryan S. Clemens and Robert E. Moore, Environmental Health Technician*

16.1.1 Document 50, Ordinance re: General Provisions; amend Chapter 1, Article I  
*Filed April 2, 2025*

16.1.2 Document 51, Ordinance re: Boats and Boating; amend Chapter 116  
*Filed April 2, 2025*

16.1.3 Document 52, Ordinance re: Firearms; amend Chapter 145, Section 19  
*Filed April 2, 2025*

16.1.4 Document 53, Ordinance re: Entrance on ice of certain water bodies unlawful; amend Chapter 193, Section 12  
*Filed April 2, 2025*

16.1.5 Document 54, Ordinance re: Playgrounds, Parks, and Recreation Areas; amend Chapter 193, Article IV-VII  
*Filed April 2, 2025*

**17.RESOLUTIONS AND PROCLAMATIONS:**

- 17.1. Mayor Barrett submits a Proclamation recognizing April 24<sup>th</sup> as *Armenian Holy Martyr's Day* in Haverhil

**18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19.DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20.LONG TERM MATTERS STUDY LIST**

**21.ADJOURN:**



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

511  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.CITYOFHAVERHILL.COM

April 10, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

**RE: Frederick Clark, Eric Basiliere and John Davidowicz**

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett and Councilor Basiliere wish to introduce Frederick Clark, Eric Basiliere and John Davidowicz and present them with a citation for their time, skill and material dedicated towards Mill Brook Park.

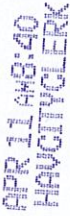
Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em

**CITY COUNCIL**

**Thomas J. Sullivan, President**  
**Timothy J. Jordan, Vice President**  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329

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[CITYCOUNCIL@HAVERHILLMA.GOV](mailto:CITYCOUNCIL@HAVERHILLMA.GOV)

611

April 10, 2025

TO: President and Members of the City Council:

Vice President Jordan, Councilors Ferreira & Michitson invite a representative from the Procopio Company to give us an update on the status of the opening of the Beck property.

*Timothy J. Jordan*  
Vice President Timothy J. Jordan (LAR)

*Devan Ferreira*  
Councilor Devan Ferreira (LAR)

*John A. Michitson*  
Councilor John A. Michitson (LAR)

(meeting: 4.15.25)



**CITY COUNCIL**

**Thomas J. Sullivan, President**  
**Timothy J. Jordan, Vice President**  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**

04-09-25  
09:23 AM  
CITY OF HAVERHILL



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

6.2

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

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[CITYCOUNCIL@HAVERHILLMA.GOV](mailto:CITYCOUNCIL@HAVERHILLMA.GOV)

April 9, 2025

TO: President and Members of the City Council:

Councilor Lewandowski to introduce Sarah Cummings from Rebuilding Together Greater Haverhill to talk about upcoming National Rebuilding Day on April 26, 2025 and request waiver of permit fees and that recycling center on Primrose Street remain open until 2:30pm.

*Melissa J. Lewandowski*  
Councilor Melissa J. Lewandowski

UAR

(meeting: 4.15.25)

6,3

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**

APR 15 2025  
CITY CLERK



CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329

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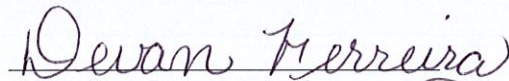

**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

April 3, 2025

TO: President and Members of the City Council:

Councilor Ferreira wishes to introduce Mark Lipman, U.S. National Beat Poet Laureate, to share about upcoming poetry and community art events

  
Councilor Devan Ferreira 

(meeting: 4.15.25)



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@haverhillma.gov

APR 10 PM 4:14  
HAVCITYCLERK

April 10, 2025

To: President Sullivan and Members of the Haverhill City Council,

I respectfully request your approval of the updated 2025 Election Calendar (attached). Following consultation with State Elections, we identified that several key dates between July 25 and August 15 were previously scheduled one week later than required. The calendar has since been revised to align with the timeline established under M.G.L. Chapter 53, Sections 7 and 10.

Thank you for your consideration.

Respectfully,

Kaitlin M. Wright, *CMC*  
**City Clerk**



2025 Election Calendar		
(Relating to Biennial Municipal Preliminary and Final Election)		
Monday, May 5	8:00 AM	Nomination Papers Available for Municipal Election
Friday, July 18	5:00 PM	Last day and hour for taking out nomination Papers
Tuesday, July 22	5:00 PM	Last day and hour for filing nomination papers with the Board of Registrars for certification of Signatures
Tuesday, August 5	5:00 PM	Last day and hour for Board of Registrars to file certified nomination papers with City Clerk
Wednesday, August 6	12 Noon	Last day to post list of candidates
Thursday, August 7	5:00 PM	Last day and hour for filing objections and/or withdrawals of nomination papers
Thursday, August 7	5:01 PM	Drawing for Places on Ballot
Friday, August 29	5:00 PM	Last Day/hour to Register to Vote for Preliminary
Tuesday, September 2	5:00 PM	Last day and hour to apply for vote by mail
Monday, September 8	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	September 9, 2025	PRELIMINARY ELECTION
Monday, September 15	5:00 PM	Last day and hour to file for a Recount. Last day and hour to file for withdrawals and/or objections to nominations.
Friday, October 24	5:00 PM	Last Day and hour to Register to Vote for Election
Tuesday, October 28	5:00 PM	Last day and hour to apply for vote by mail
Monday, November 3	12 Noon	Last day and hour to apply for in-person absentee voting
Tuesday	November 4, 2025	ELECTION
Friday, November 14	5:00 PM	Last day and hour to file for a Recount

Key

Municipal Election - relative to both preliminary and general
Municipal Election - Preliminary
Municipal Election - General



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

April 4, 2025

812

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND  
MEMBERS OF THE CITY COUNCIL**

Subject: *Road Opening, 17 White Street*

As the subject street was paved within the last 5 years, Council approval is required to open roadways for gas leak repair. I am supportive of this request, and the Engineering Office will require trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer, Deputy DPW Director

APR 4 AM 11:42  
HAVCITYCLERK

C: Mayor Barrett, Ward, Mead





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8-2-11

ORDERED:

That the City Council approve the request to excavate at the following location for the purpose of installing sewer and water services.

White Street #17

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



83

WILLIAM PILLSBURY, JR.,  
DIRECTOR  
TELEPHONE: 978-374-2344 V/TDD  
FAX: 978-374-2332

**CITY OF HAVERHILL  
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309  
FOUR SUMMER STREET  
HAVERHILL, MA 01830-5843

April 11, 2025

Thomas J. Sullivan, President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

RE: Haverhill Housing Production Plan

Dear President Sullivan and Members of the Haverhill City Council:

On behalf of Mayor Barrett, I am pleased to submit a draft of the **2025-2030 Haverhill Housing Production Plan** for your review and approval.

The City's previous 2018-2023 Housing Production Plan on file with the Commonwealth expired at the end of 2024. There are tangible benefits to having an approved Housing Production Plan on file with the State, including advantages with certain State grants and programs, as well as 'safe harbor' provisions from M.G.L. Chapter 40B. These benefits will be explained more broadly before the City Council.

Our goal was to give the City Council time to be able to review this draft, which was largely created by the Merrimack Valley Planning Commission (MVPC) working closely with the Mayor's Office and the Community Development Department. The Council may choose to make edits to this Plan, which also requires approval from the Planning Board.

I am pleased to state that the cost of producing this report was borne by the MVPC and a State grant, with no real impacts to the City budget.

MVPC staff and I will be available to offer a presentation to the City Council about this Plan at the May 6, 2025 meeting. The Council may elect to place this draft Plan on file for 10 days or send to committee, whatever it chooses. This Plan is merely being submitted at this juncture to allow adequate time for review.

Sincerely,

Andrew K. Herlihy, Division Director  
Community Development Department

8.3.1



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the Mayor being and is hereby authorized to submit the Haverhill Housing Production Plan, a copy of which is attached hereto and incorporated herein, to the Massachusetts Executive Office of Housing and Livable Communities (EOHLC) for formal certification.

8.3.1

# City of Haverhill 2025-2030 Housing Production Plan

**DRAFT 4/3/2025**

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## CHAPTER 1: INTRODUCTION

### Background & Purpose

A Housing Production Plan, or HPP, is a state-guided plan that articulates a city or town's path, goals, and vision towards creating affordable housing in the community. The Commonwealth of Massachusetts allows communities to use certified HPPs as a way for achieving compliance with M.G.L. Chapter 40B if the community has not yet reached the statutory threshold of having 10% of its housing stock designated as affordable.

The City of Haverhill last created its HPP in 2018. That 5-year plan was due to expire in 2023, and thus this plan began its creation. Following state guidance, this plan offers tools and strategies for how to achieve affordable housing production goals. More than that, however, this plan articulates a strategy for increasing housing of all types in the community. As is shown throughout the plan, Haverhill has a need and a desire to diversify its housing stock and create a community where all its residents have access to the housing that best fits their needs.

The Merrimack Valley Planning Commission (MVPC) previously spearhead a region-wide Housing Production Plan (HPP) process, co-creating a series of 14 HPPs alongside municipal partners in 2018, in addition to creating the Merrimack Valley Regional Housing Production Plan. As these plans have been in place, the region has implemented strategies aligned with increased housing production including the adoption of inclusionary zoning, increased permitting activity for multi-family development, and proactively pursuing funding opportunities geared towards supporting creation of housing types to meet the needs of residents. Those 14 plans, along with Haverhill's HPP, helped guide the region's housing production. As their expiration dates neared, MVPC launched this HPP update project.

This HPP process allowed for MVPC, community working groups, municipal planning staff, and members of the public to come together and learn from one another about the unique challenges, aspirations, and concerns related to housing in each of the region's communities. As the statewide housing shortage affects each and every community in the Commonwealth, it is more crucial than ever to understand the individual nuances of community housing development and address the shortage from a place of mutual understanding and commitment.

As part of this process, the City of Haverhill, in collaboration with MVPC, conducted a public engagement event to closely involve Haverhill residents in the HPP update process. A virtual session was held on October 4, 2023, where participants had the opportunity to review region-wide and local housing data and discuss their interpretations of how this data resonated with their lived experiences.



### *Acknowledgements*

On behalf of the Merrimack Valley Planning Commission, we would like to express our sincere thanks to all who participated in the 2024-2029 Haverhill Housing Production Plan process.

Throughout this update process, a working group comprised of City personnel gathered to build consensus around Haverhill's existing housing landscape and what types of strategies and action items would work most effectively to continue to build a Haverhill that includes a variety of housing types with varying affordability. This intensive, thoughtful work would not have been possible without the significant contributions of time and thought from each and every participant. In addition to this core work, Haverhill co-hosted a virtual community engagement session to glean public sentiment around key housing production strategies and simultaneously educate on these types of tools. Thank you to the Haverhill community at-large and the working group for their impactful contributions to this important plan.

#### *City of Haverhill Staff:*

Melinda Barrett, Mayor  
Christine Lindberg, Chief of Staff  
Josselyn DeLeon-Estrada, Deputy Chief of Staff  
Andrew Herlihy, Community Development Division Director  
Matt Hennigan, Housing Coordinator

#### *Merrimack Valley Planning Commission:*

Ian Burns, Community and Economic Development Program Manager  
Kayla Rennie, Community and Economic Development Planner  
Lauren Keisling, Community Planner  
Tyler Distefano, Community Planner

The Consensus Building Institute (CBI) provided robust planning, coordination, and facilitation support for the community engagement phase of the regional HPP update process.

The development of this plan is funded through the Executive Office of Housing and Livable Communities (EOHLC) Community Planning Grant, the Executive Office of Energy and Environmental Affairs (EOEEA) Planning Assistance Grant, and through District Local Technical Assistance (DLTA) funds.





## Community Overview & Findings

Haverhill is a mid-sized city bordered by New Hampshire to the north; Merrimac, West Newbury, and Groveland to the east; Boxford and North Andover to the south; and Methuen to the west. Haverhill retains all of the characteristics of a Gateway city with a historic downtown, rural agricultural areas, and several suburban residential neighborhoods. Haverhill was first incorporated as a town early in the state's history in 1641, later becoming a city in 1870.

Haverhill changed gradually between the 19<sup>th</sup> and 20<sup>th</sup> centuries from an industrial community to one which is mostly residential with a vibrant commercial downtown center. City residents have easy access to Interstate 495 as well as Routes 97, 108, 110, 113, and 125.

Haverhill has experienced both population and household growth over the last several years. From 2010 to 2020, the City gained about 6,900 residents.

Homes for sale in Haverhill tend to be lower priced than in nearby communities. The average price for all home sales (single family & condominiums) was about \$463,000 in 2023. Roughly 60 percent of Haverhill's occupied housing units were owner occupied and 40 percent renter occupied, which is typical for a Gateway city in the region.

Haverhill has a low homeownership vacancy rate, reasonably high rental prices, and a potential increase of population and households in the coming years. This indicates that Haverhill's housing needs may be best addressed through a combination of new housing production of affordable ownership and rental units, both in the form of single family and multi-family homes. Similar to other Gateway cities in the region, Haverhill is experiencing a demographic shift:

- Haverhill's population is projected to increase by 6% between 2020 and 2050
- Between 2020 and 2050, the following changes to Haverhill's age distribution are projected to occur:
  - 6% decrease in population under 20
  - 11% increase 65+ population

The demographic shift would indicate a need for housing types to accommodate an aging population with more accessible units that accommodate a variety of needs, including both physical and mental disabilities. This shift will also need to accommodate various income levels, as an aging population may indicate a higher proportion of residents on a fixed income.



## 2018-2023 Housing Accomplishments

Over the past 5 years, the City of Haverhill has worked diligently to advance its housing production efforts, in accordance with its 2018 Housing Production Plan. Through joint efforts spearhead by the Affordable Housing Trust, Planning Department, Planning Board, Zoning Board of Appeals, and Select Board, the following accomplishments have been achieved:

### *Planning & Policies*

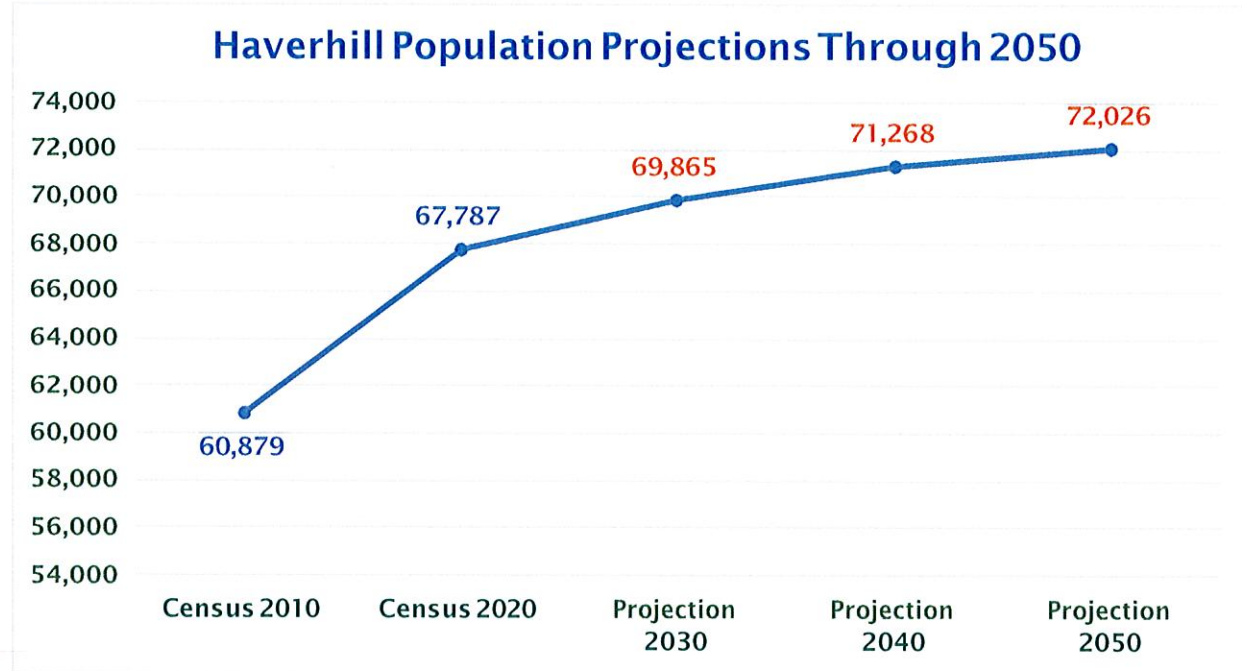
- Completed construction of over 400 new housing units, including 100+ affordable housing units.
- Recently approved permits for over 1,000 new housing units.
- Created 7 new affordable homeownership units in the Mount Washington neighborhood with 4 additional units in the planning process.
- Adopted a new Accessory Dwelling Unit (ADU) bylaw in 2023.  
Added more group homes and sober homes to the City's housing inventory to better meet the housing needs of those challenged by addiction, mental illness, and disabilities. This step is in response to a broader regional issue (addiction and mental illness, etc.) whose burden falls disproportionately on Haverhill and other Gateway Cities.
- Adopted a new Inclusionary Zoning ordinance





## CHAPTER 2: DEMOGRAPHIC PROFILE

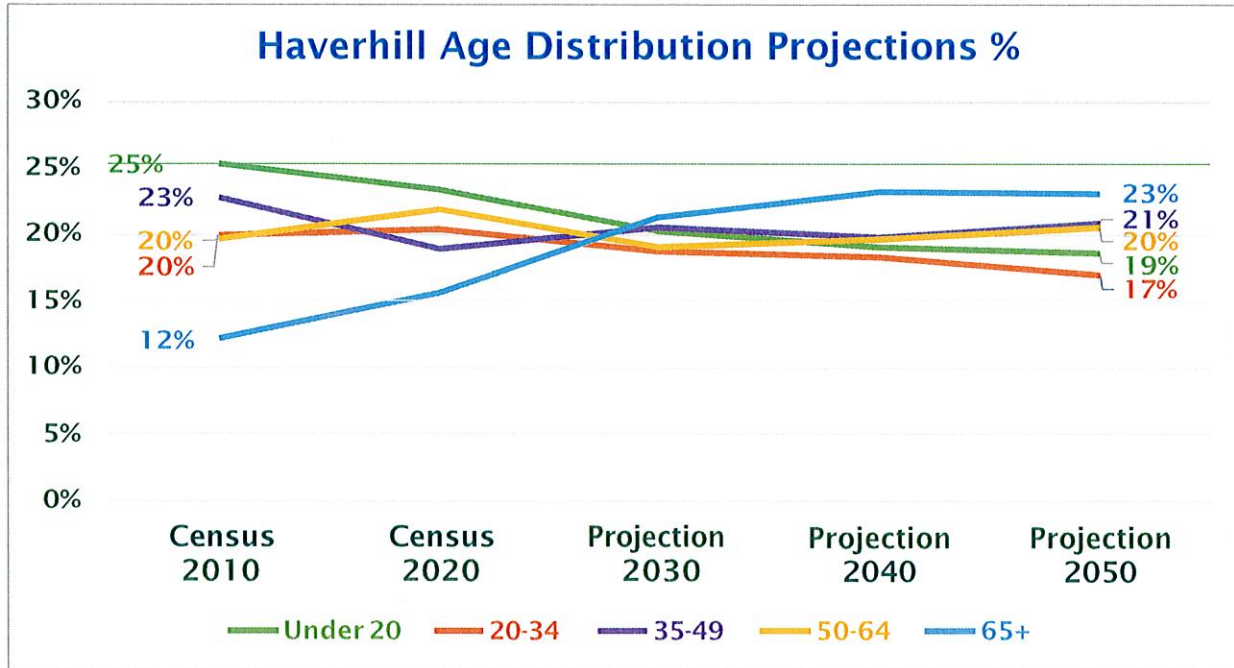
### Population



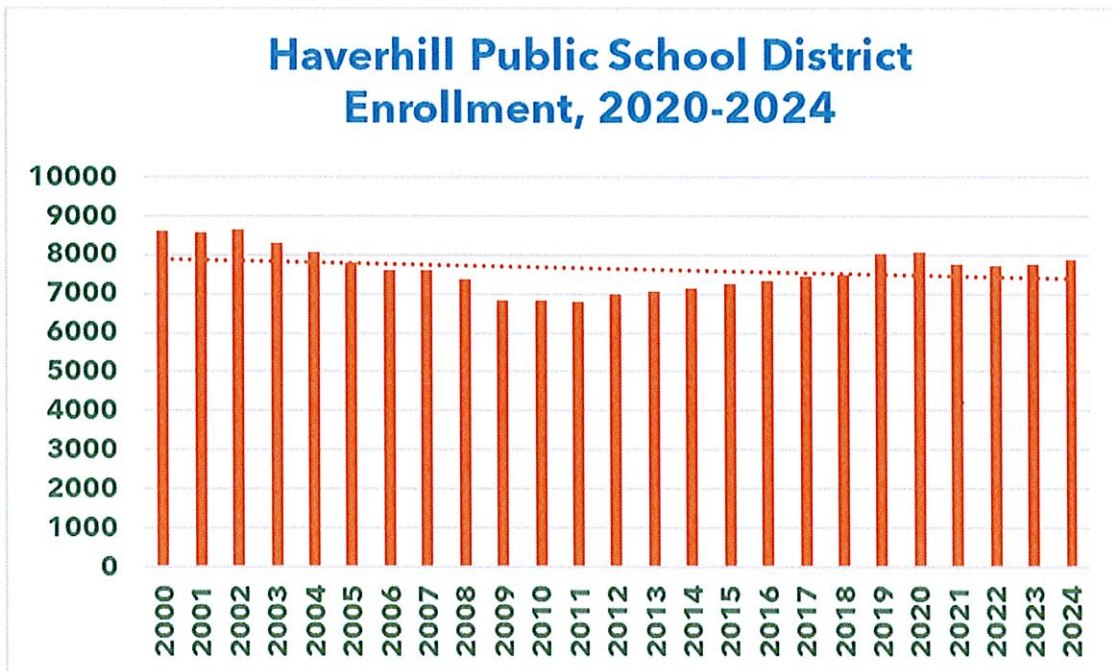
Source: UMASS Donahue Institute, Massachusetts Population Projections

Per the 2020 Census, the City of Haverhill has a population of 67,787 residents. Population projections from the UMass Donahue Institute indicate that between 2020 and 2050, the population is projected to increase by about 6% percent, from 67,787 to 72,026. This projected increase over 30 years is moderate, and is estimated based on current birth, mortality, and local migration trends. Promoting and maintaining diverse housing availability is a substantial factor in mitigating out-migration, as well as providing opportunities for new residents looking to move into the City. The strategies Haverhill looks to employ in this plan may be leveraged to encourage sustainable growth for the community.

These projections, combined with changing household compositions (fewer children, more people over 65, and more single-person households), point to the possible need to rethink how the current housing stock is used. This could include seeking opportunities to redevelop existing properties to accommodate changing needs, or to encourage development of housing types that best fit the demographics.



Source: UMASS Donahue Institute, Massachusetts Population Projections, "Age/Sex Details"



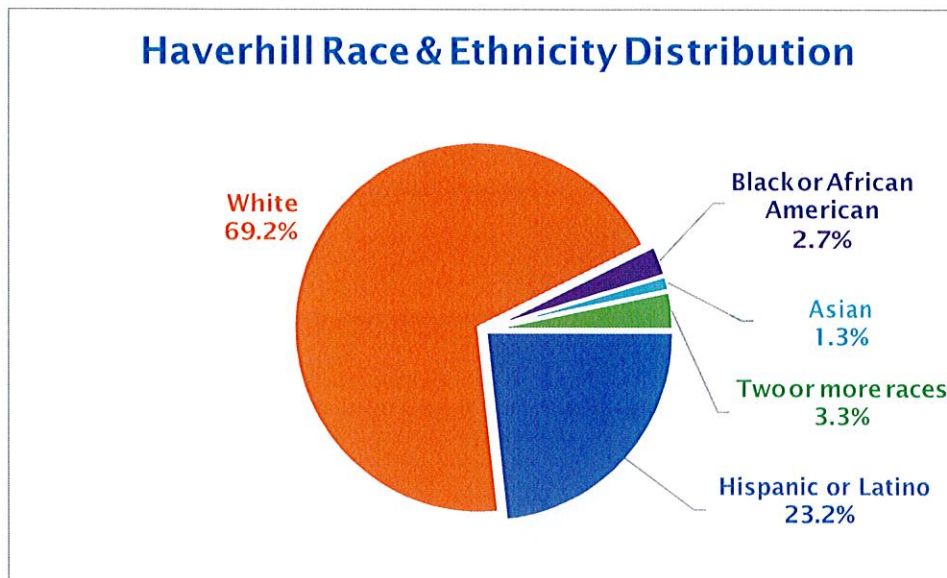
Source: MA Department of Elementary & Secondary Education, School and District Profiles



Haverhill's age projections show an aging population, suggesting a need for additional housing types suitable for downsizing and individuals on a fixed income. In some cases, lack of suitable housing may be a factor in the decrease that is projected in certain groups. Most notably, the under 20 age group proportion is projected to decrease from 2020-2050. This decrease correlates with local school enrollment data, which indicates a slight decrease in enrollment since 2000. Meanwhile, the 65+ age group is projected to increase by 11%, making up almost a quarter of Haverhill's population by 2050. With an aging population, it is crucial that the housing and personal needs of seniors are strongly integrated into the housing production conversation, especially in regard to the need or desire to downsize into physically and financially accessible housing. The need for supportive services is also an integral factor when considering where senior-friendly housing could and should be located.

It is important to note that this age distribution data is based on projections from trends seen in previous years. There are several factors that determine changes in a community's age distribution. Fluctuations in birth rates, aging populations, and housing turnover rates may affect the age distribution seen in a community. If communities work to develop new housing, it may impact the projected distribution, depending on the types of housing communities are building.

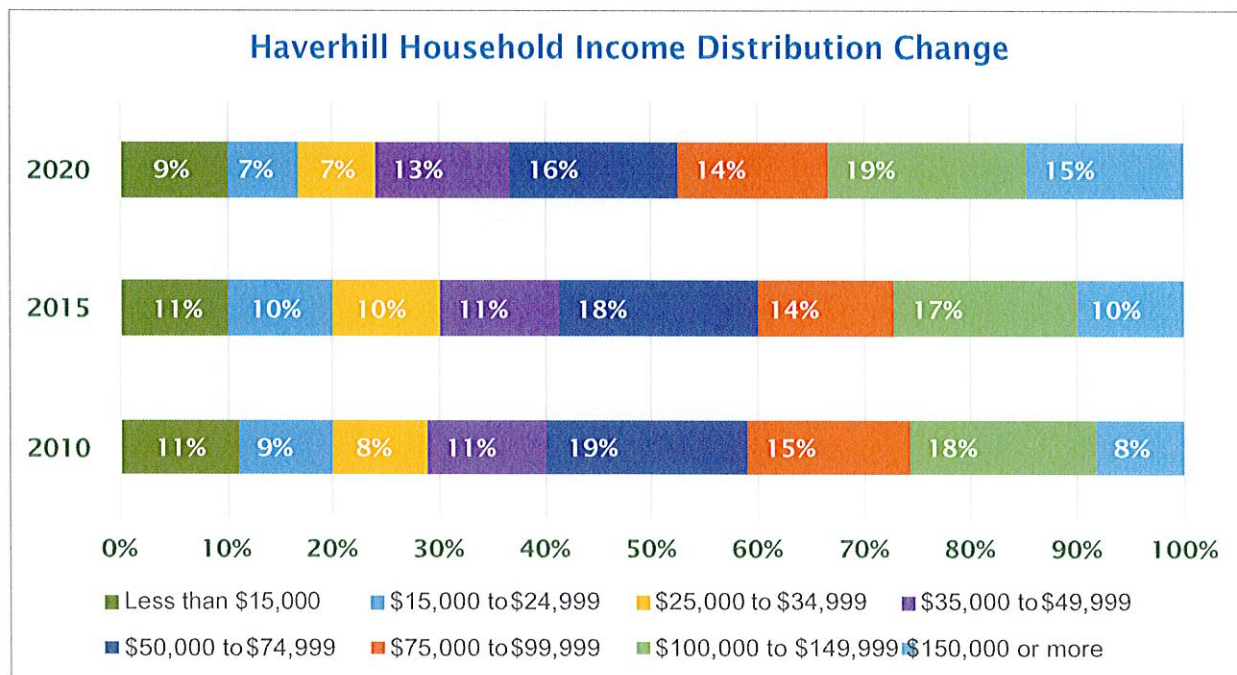




Source: U.S. Census Bureau American Community Survey, 2016-2020 5-year Estimates, Table DP05

Haverhill's race & ethnicity distribution reflects the distribution across the Gateway cities of the Merrimack Valley, with almost 70% of residents identifying as non-Hispanic white and 23% of residents identifying as Hispanic or Latino. A key factor in ensuring continued economic and racial diversity in the community will be the continuation of a diverse housing stock, with a variety of housing types and housing costs accessible to all individuals and families.

#### Household Trends





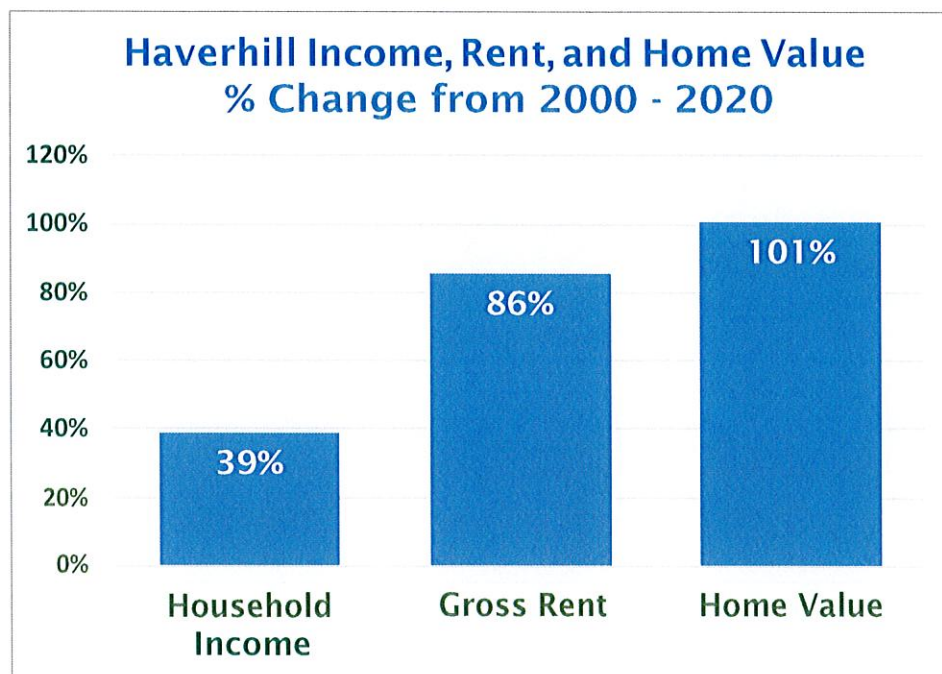
Source: 2006-2010 ACS Estimates, 2011-2015 ACS Estimates, 2016- 2020 ACS Estimates, Table B19001

Median Income by Tenure, 2020				
Tenure	Haverhill	Merrimack Valley Region*	Essex County	Massachusetts
All Residents	\$69,237	\$108,174	\$82,225	\$84,385
Owner	\$96,051	\$127,308	\$112,582	\$110,315
Renter	\$43,525	\$51,875	\$41,553	\$47,842

Source: 2020 ACS Estimates, Table B25119. \*Note: Merrimack Valley Regional median incomes are the author's calculation of the average of the estimated median incomes of the 15 towns and cities in the region.

According to the 2020 American Community Survey (ACS), Haverhill's housing stock is roughly 60% (just over 58%) owner occupied and around 40-42% renter occupied. The median household income for Haverhill renters was \$43,525 in 2020, and the median household income for homeowners was \$96,051. This difference follows a historic wealth disparity between renters and owners state and country- wide and indicates the importance of preserving naturally occurring affordable rental opportunities for residents, in addition to promoting development of income-restricted affordable units, to meet this need.

While Haverhill remains relatively affordable in comparison to its neighbors, when discussing access and availability of units that are affordable to residents seeking both owner and rental opportunities in the city, it is of equal importance to consider available housing types to meet individual needs.



Source: 2000, 2010, and 2020 Decennial Census; Tables DP3 & DP4

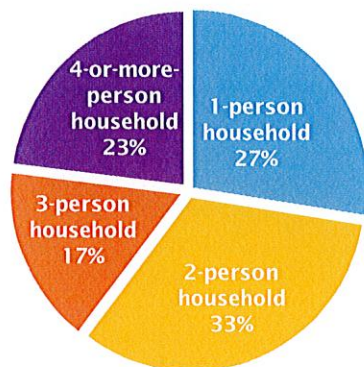




Additionally, it is critical to observe the changes in overall housing costs in Haverhill over time to add more context to the housing landscape. Over the 20-year period between 2000 and 2020, there has been a significant increase in median household income, gross rent, and home value in the City. While it is expected that household incomes would rise alongside rising rent and home values, there is a growing distance between median income and median rent in Haverhill – per Census data, household income has increased 39% over this period, while gross rent has increased 86% and home values have increased 101% over the same 20-year period. This difference has implications when it comes to access to homeownership opportunities in Haverhill, as higher rent costs make it harder for renters to save up enough funds for a downpayment on a home purchase and rising home values increase the amount of money a household needs to purchase a home.

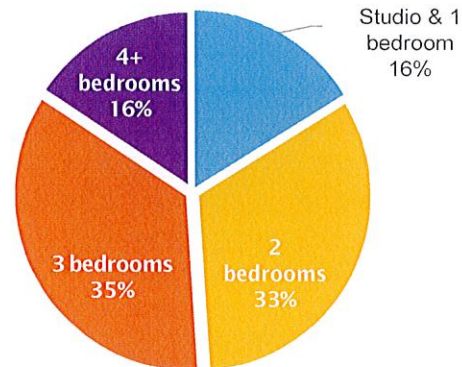
Comparing a community's current housing stock and its current occupancy characteristics may provide insight into possible housing supply gaps, suggesting what types of housing development should be considered if there are sizeable gaps between occupancy counts and bedroom counts within existing structures. These observations are objective, and do not reflect individual housing type preference – for example, a two-person household may be best suited to occupy a 3-bedroom home, based on individual needs, design preference, storage needs, etc. However, these comparisons may provide more quantitative context to identify local needs, such as the desire to downsize within the community, where there potentially are not enough options to do so.

**Housing Breakdown by Occupancy**



1 or 2 person households make up **60%** of Haverhill's homes, while 1- or 2-bedroom homes make up **49%** of Haverhill's housing stock.

**Bedrooms per Housing Unit**



3 or more person households make up **40%** of Haverhill's homes, while 3 or more-bedroom homes make up **51%** of Haverhill's housing stock.





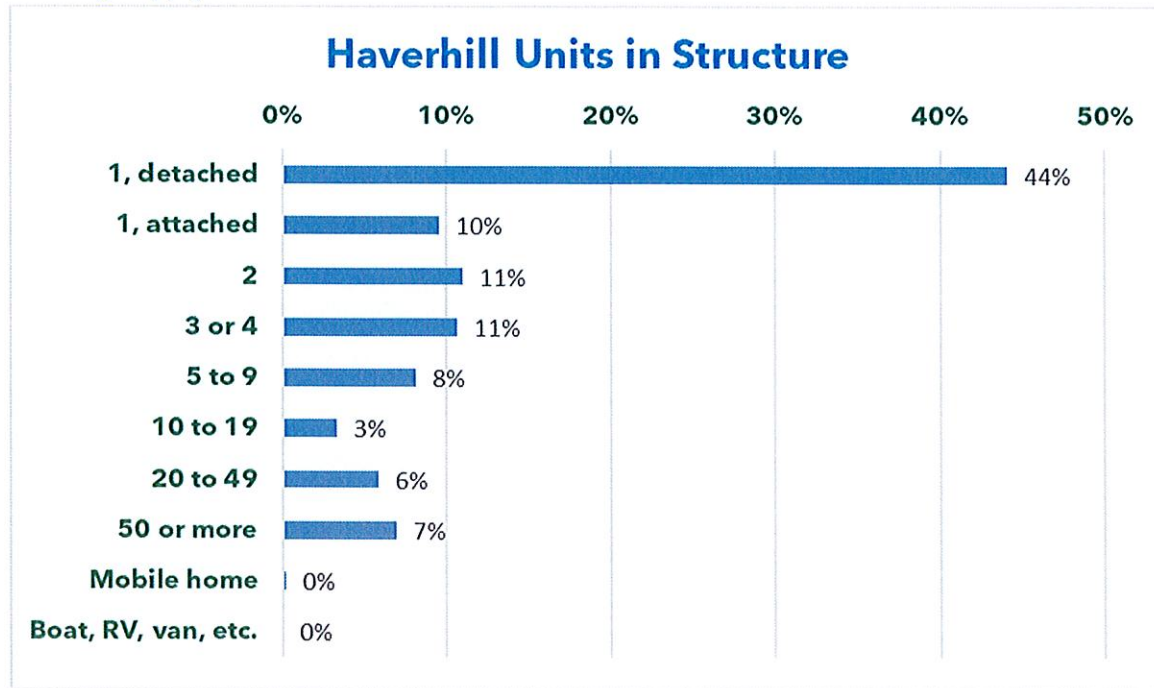
As is commonly seen in surrounding communities, Haverhill appears to have a slight lack of one or two bedroom units and an excess of three or four bedroom units. 1 or 2 person households comprise 60% of Haverhill homes, while 1 and 2 bedroom units comprise 40% of the City's total housing stock. On the other end, 3 or more person households comprise 40% of homes, while the majority of the City's housing stock is three or more bedroom units, at 51%. These figures may suggest a gap in availability of "right-sized" housing, which the City could address by encouraging the development of smaller housing units consisting of studio, one, and two bedroom units.





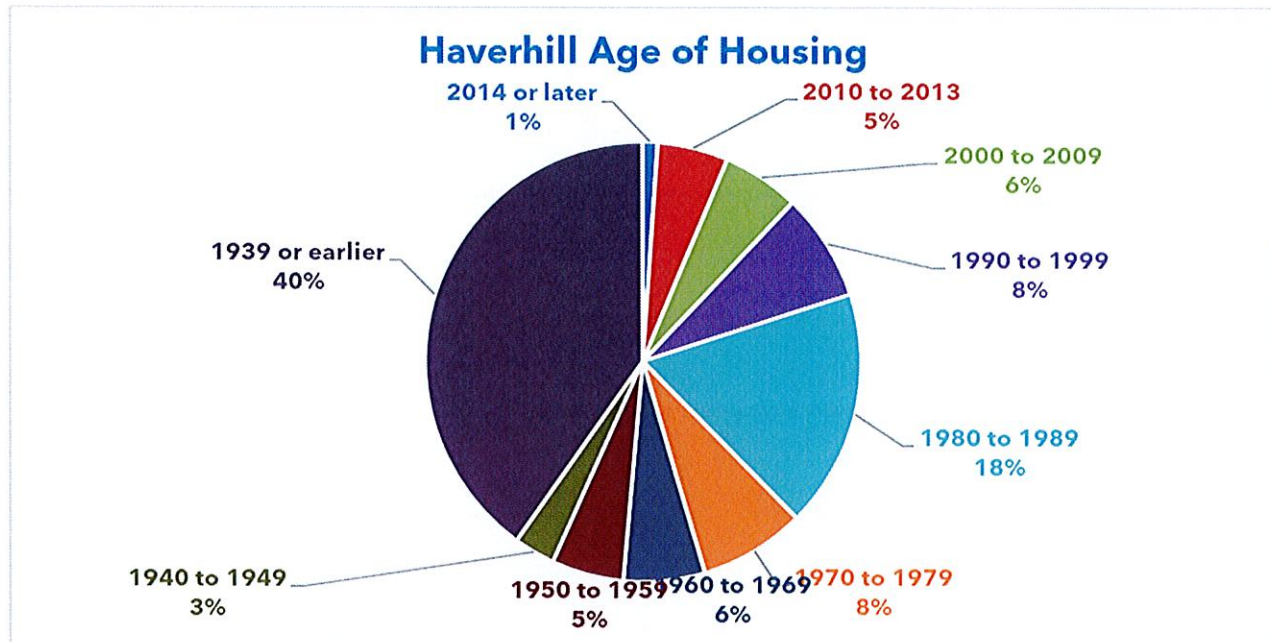
## CHAPTER 3: LOCAL HOUSING CONDITIONS

### Housing Supply



Source: 2023 ACS Estimates, Table B25024

As of the 2023 American Community Survey, approximately 44% of all housing units in Haverhill are detached single-family homes. Given the aging population and the apparent gap in availability of smaller units (discussed above), a key strategy of this plan may be to create pathways for the creation of smaller units in multifamily developments. This may encourage developers to incorporate a mix of unit sizes, including studios and one-bedroom apartments. The City could also collaborate with non-profit developers to facilitate the development of smaller, affordable housing units.



Source: 2023 ACS Estimates, Table B25034

The age of housing is an important factor to consider in planning for future growth, as the preservation of existing housing stock is critical to the overall wellbeing of the City's form, function, and of its residents. Haverhill, similar to other Gateway cities in Massachusetts, is known for its quintessential New England aesthetic, where much of this character is exhibited by its housing stock. Approximately half of the City's housing stock was built before 1960, which is typical for many communities in the Merrimack Valley region. The City began seeing steady housing production through the second half of the 20<sup>th</sup> century, with an uptick in construction during the 1980s and 1990s. This trend in housing production during this period is similar to the historic trends seen in other communities throughout Massachusetts, as families began moving out of cities to settle in the bedroom communities outside Boston. In recent years, Haverhill has seen an uptick in housing production once again as new developments in the downtown area have brought much needed new multi-family housing units to the City.

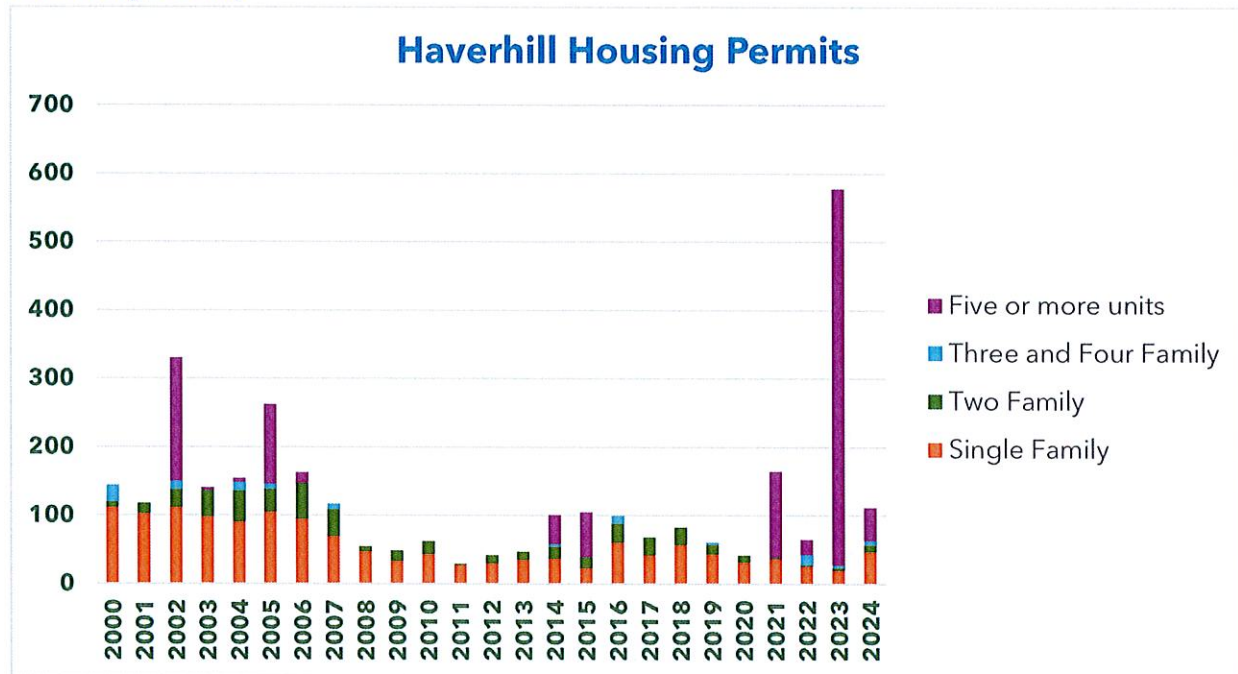


## Trends in Residential Property Values

A review of trends in residential property values provides some perspective on housing costs in the local real estate market. Data from the Massachusetts Department of Revenue (DOR) and other sources can offer insights about residential assessed values, average single-family home values, tax rates, and tax bills for each municipality in the Commonwealth.

In FY23, the total assessed value of all residential parcels in Haverhill was \$8,435,061,505, and the average assessed value of a single-family home was \$462,309. Since the last iteration of the City's HPP in 2017, the single-family assessed value has risen 60%.

## Permitting Activity

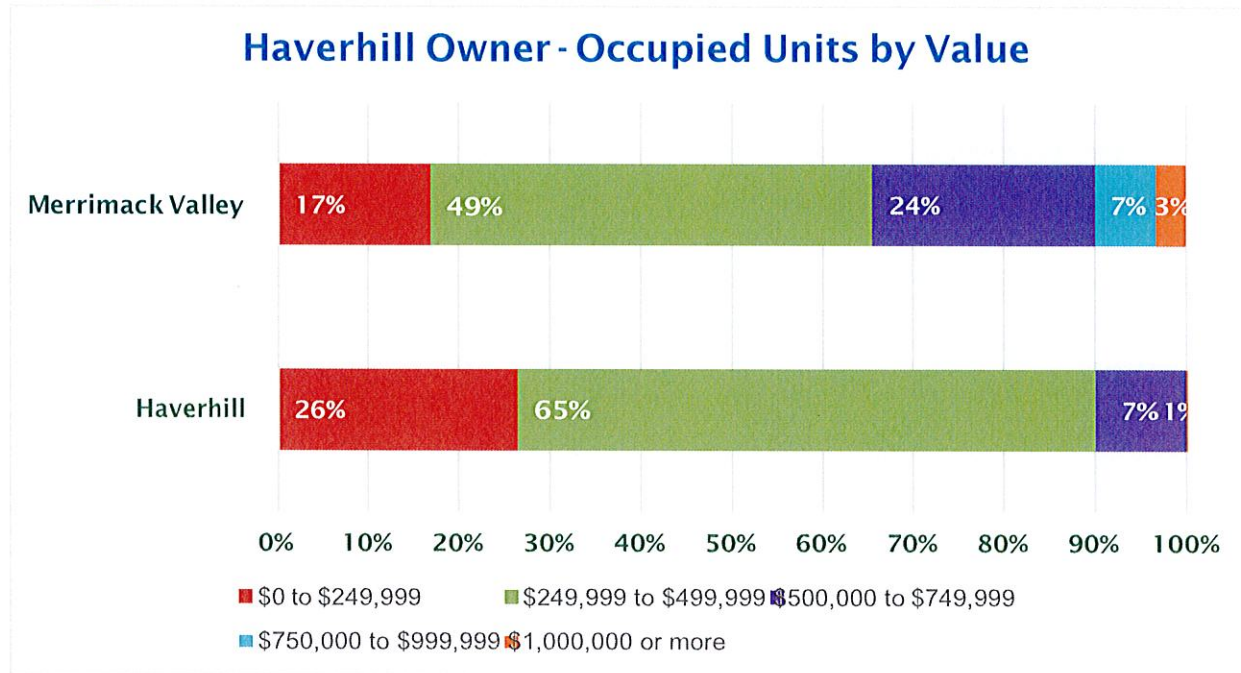


Over the last two decades, permitting activity in Haverhill has varied by total permits issued per year and by building type. In the early 2000s, Haverhill permitted a significant amount of new housing, including single family homes as well as several duplexes and multi-family housing structures. After a decrease in production in the years surrounding the Great Recession, housing production began to increase again with several single-family homes and duplexes, along with a few multi-family housing structures, being permitted albeit at a lower rate than then 2000s. In recent years, Haverhill has increased the number of permits issued mainly encompassing several new multi-family developments, with significant permitting occurring in 2023.

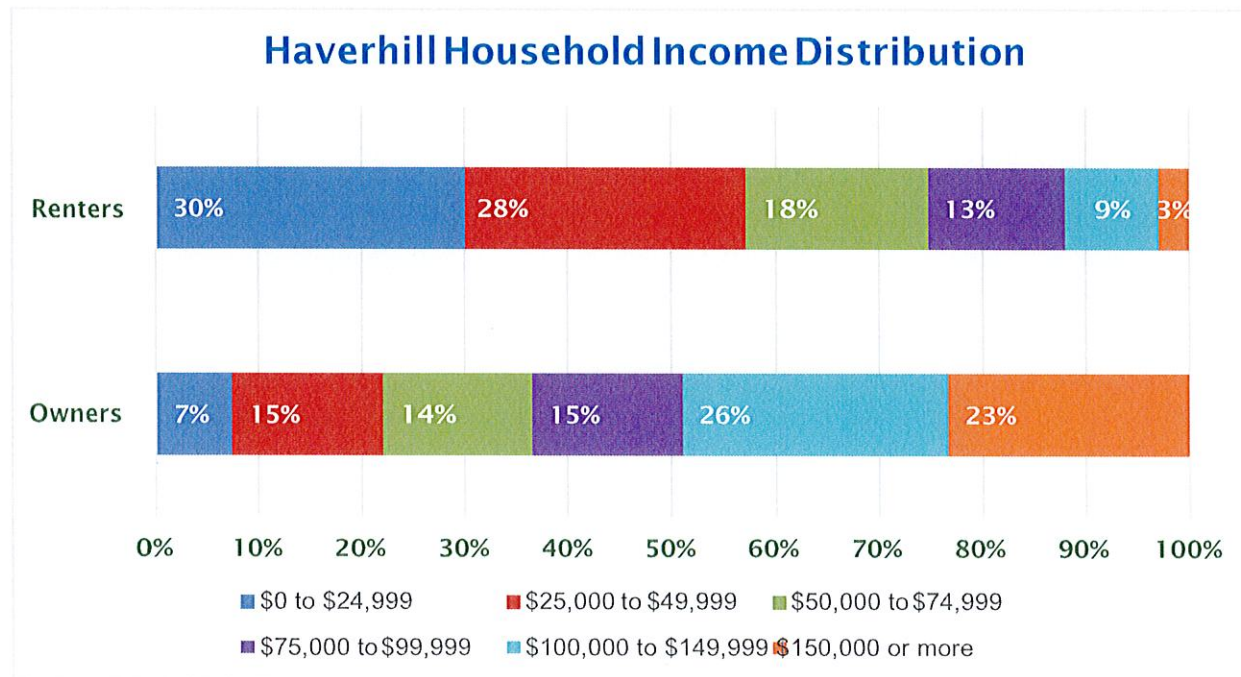




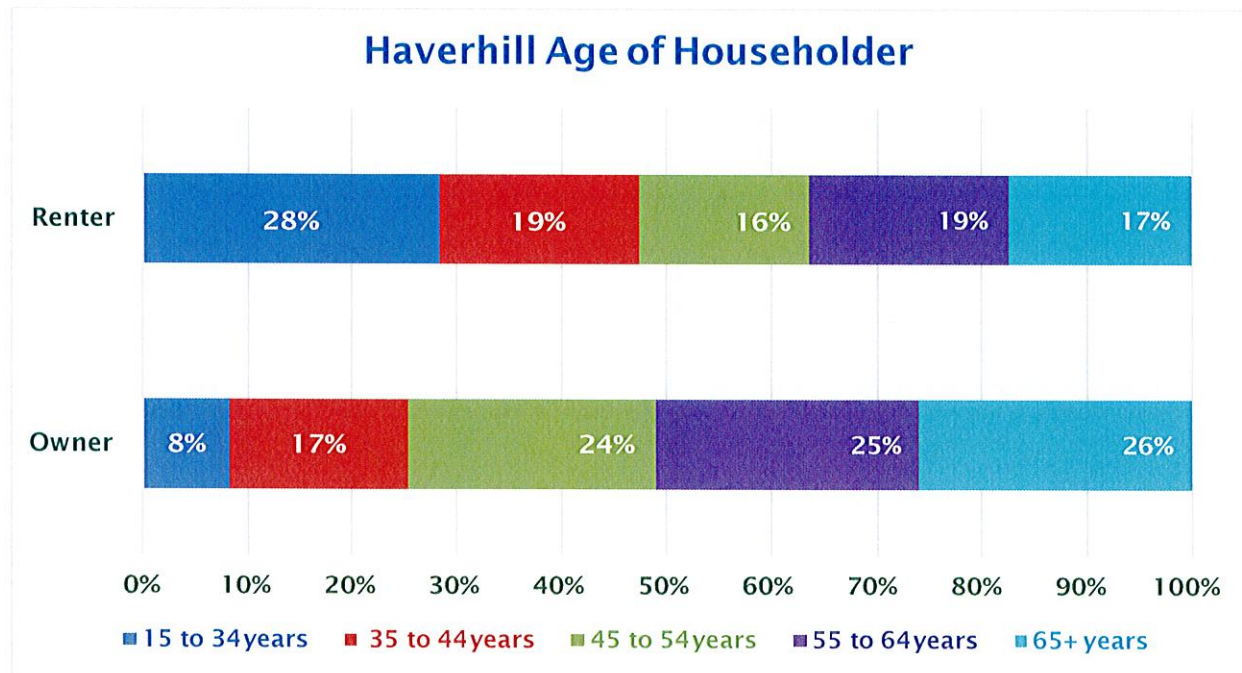
## Housing Characteristics



Source: 2016-2020 ACS Estimates, Table B25118



Source: 2020 ACS Estimates, Table B25118



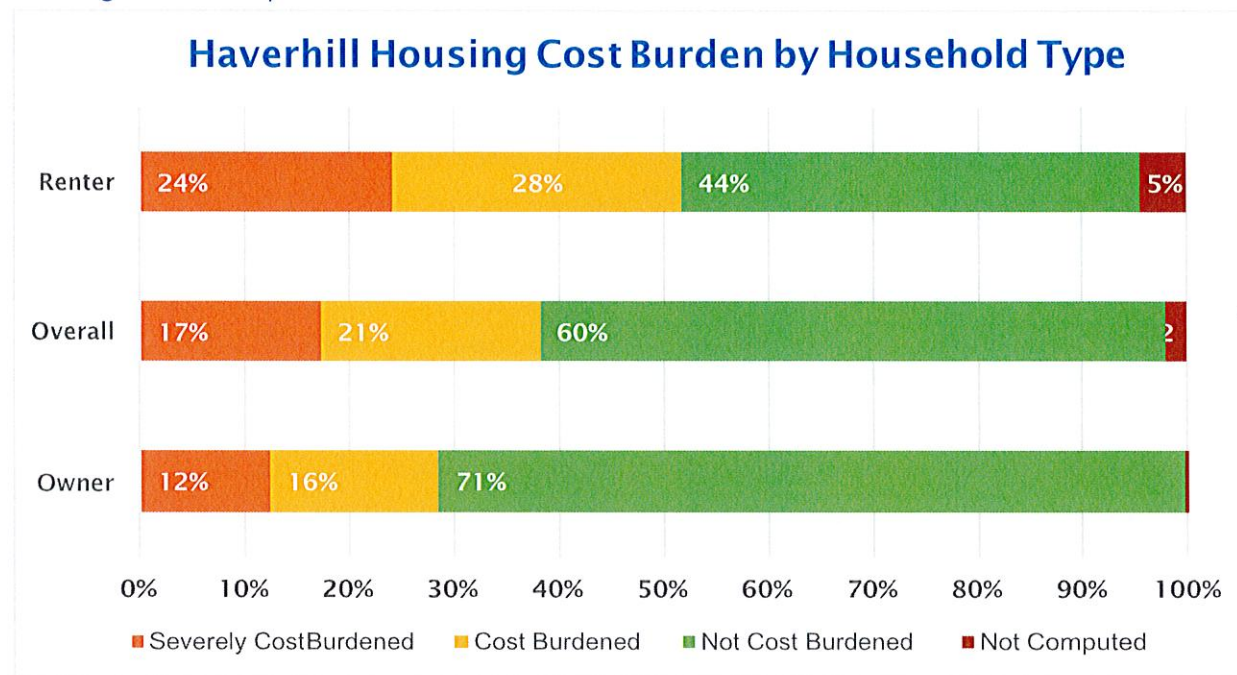
Source: 2020 ACS Estimates, Table B25007

Owner-occupied units in Haverhill have higher household incomes than renters, as is on trend historically and across the state and region. In Haverhill, almost half of all owner-occupied units meet or exceed \$100,000 in annual household income. This differs greatly from renter-occupied units, where over half of households make \$50,000 or less. This difference indicates a significant disparity in the overall income distribution of renters versus owners, a crucial difference that impacts renters disproportionately when housing costs continue to rise.





## Housing Affordability



Source: 2020 ACS Estimates, Table B25070, Table B25091<sup>2</sup>

Per the U.S. Department of Housing and Urban Development (HUD), household cost burden is defined as “...a household that spends more than 30 percent of its gross income on housing costs, including utilities. A household is severely cost burdened if it spends more than 50 percent of its income on housing.” Over one third of all residents residing in Haverhill are cost burdened, while over half of renter households in Haverhill are cost burdened. The percentage of cost burdened owner households is significant as well, with over one quarter of homeowners paying a significant portion of their income on housing expenses.

These figures demonstrate that a sizeable portion of the Haverhill community is confronted with high housing costs, which could have several personal and community-wide implications. If residents continue to experience ever-increasing housing costs, individuals and families with limited financial resources may struggle to afford and maintain access to suitable housing, in addition to experiencing limitations in economic mobility and wealth accumulation. High housing costs carry significant economic development implications, particularly concerning the local workforce. As housing expenses escalate, and a greater share of monthly income is dedicated to meeting these costs, the likelihood increases that workers are unable to reside directly within the community where their employment is based. This dynamic can have negative effects on local economic development, including commuting challenges and overall workforce stability. Understanding the impact of cost burden among homeowners and renters alike is crucial for policymakers, community leaders, and stakeholders to develop targeted



strategies that promote housing affordability and economic well-being for a broader segment of the population.

*Population in Households Below Federal Poverty Thresholds by Age*

Age of Householder	Haverhill		Merrimack Valley		Essex County		Massachusetts	
	Est.	%	Est.	%	Est.	%	Est.	%
Total Population	62,880	100%	349,866	100%	770,223	100%	6,637,329	100%
Total in Poverty	7,550	12%	36,677	10%	78,089	10%	653,454	10%
Under 5 years	672	9%	3,047	8%	6,778	9%	47,069	7%
5 to 17 years	2,021	27%	8,237	22%	15,691	20%	117,012	18%
18 to 34 years	1,596	21%	8,055	22%	16,840	22%	183,304	28%
35 to 64 years	2,580	34%	11,992	33%	26,087	33%	207,736	32%
65 years+	681	9%	5,346	15%	12,693	16%	98,333	15%

Source: 2020 ACS Estimates, Table B17001



### Affordability Gap

As cited in the previous HPP, housing sale prices in Haverhill continue to increase significantly and are out of reach even for median-income households. According to home sale data, the 2023 median sales price in Haverhill for a single family home was \$520,000. However, Haverhill households making the median household income of \$94,210 could only afford to purchase a home up to \$336,172 with a \$60,000 downpayment.

As shown in the table below, there is a difference between homeowners' median income and the price of a home, creating a homeowner affordability gap. This gap is defined as the difference between the median sales price for Haverhill and the 'affordable price' (household paying no more than 30 percent of annual income on housing).

Income	Median Sales Price Haverhill	Affordable Price	Gap
80% of Median = \$75,368	\$520,000	\$250,156	\$269,844
100% of Median = \$94,210	\$520,000	\$336,172	\$183,828

*\*Based on 4-person household; 2023 HUD Income Limits*

*Source: Bankrate.com Housing Affordability Calculator; Author's Calculations*

### Ownership Affordability by Income

As seen in the above table, a household of four in Haverhill with 80 percent of the median income could afford to purchase a home up to \$250,000 with a downpayment of \$25,000. However, the average sales price for a single-family home in Haverhill in 2023 was \$520,000, meaning a household would have to make about \$135,000 per year to afford a home at the average sales price.

### Rental Affordability by Income

A two-person household with extremely low income (less than or equal to 30 percent AMI) can afford a gross rent of up to \$685 per month for a one-bedroom unit in the region (Lawrence HUD Metro Fair Market Rent Area or HMFA). A two-person household with very low income (greater than 30 percent and less than or equal to 50 percent AMI) can afford a gross rent of up to \$1,143 per month for a one-bedroom unit, and a two-person household with low-income household (greater than 50 percent and less than or equal to 80 percent) can afford a gross rent of \$1,775 per month for the same unit size. A household with the HMFA Area Median Income can afford a monthly gross rent of \$2,965.

*Source: HUD Affordable Housing Program Income and Rent Limits 2023*





<b>Haverhill Income Distribution by HAMFI*</b>	<b>Owner</b>	<b>% of All Households</b>	<b>% of Owners</b>	<b>Renter</b>	<b>% of All Households</b>	<b>% of Renters</b>	<b>Total</b>
<= 30% HAMFI	995	4%	7%	3,045	12%	30%	4,040
>30% to <=50% HAMFI	1,380	6%	10%	2,025	8%	20%	3,405
>50% to <=80% HAMFI	2,450	10%	17%	2,205	9%	21%	4,655
>80% to <=100% HAMFI	1,545	6%	11%	1,190	5%	12%	2,735
>100% HAMFI	7,950	32%	56%	1,835	7%	18%	9,785
<b>Total</b>	<b>14,320</b>			<b>10,295</b>			<b>24,615</b>

\*HAMFI: HUD Area Median Family Income. This is the median family income calculated by HUD for each jurisdiction, in order to determine Fair Market Rents (FMRs) and income limits for HUD programs. HAMFI will not necessarily be the same as other calculations of median incomes (such as a simple Census number), due to a series of adjustments that are made (For full documentation of these adjustments, consult the [HUD Income Limit Briefing Materials](#)). If you see the terms "area median income" (AMI) or "median family income" (MFI) used in the CHAS, assume it refers to HAMFI.

Source: CHAS Cost Burden Data, Based on 2016-2020 ACS

Referencing HUD Area Median Family Income (HAMFI) figures, of all Haverhill households, 49% earn 80% AMI or below, regardless of tenure type. The highest percentage of households making 80% AMI or below are renters, with 70% of renters falling within the income category of less than or equal to 80% AMI.

## CHAPTER 4: HOUSING DEVELOPMENT CONSTRAINTS

### Environmental Constraints

Haverhill, located on the border of New Hampshire to the north, is defined by the Merrimack River running directly through the center of the City. Haverhill has a landscape that varies widely between rural agricultural areas, suburban residential neighborhoods, and a historic downtown urban center.

Flooding is considered a high risk in Haverhill, and the City's 2024 Hazard Mitigation Plan states:

A GIS analysis of the City's FIRM flood hazard areas by MVPC has determined that 3,628 (5.67 sq. mi.) of land area in Haverhill is located within the 100-Year floodplain and thus is vulnerable to flooding. An additional 847 acres (1.32 sq. mi.) lies within the 500-Year floodplain. Together, these two flood zones constitute almost twenty percent (19.6%) of the total area of the community.

When considering sites for future housing development in the City, care should be taken to minimize new impervious surfaces. If developing in current open space, proper stormwater management may help alleviate the risks posed by flooding.

### Infrastructure

#### Transportation

The City of Haverhill is connected to the rest of the Merrimack Valley region through interstate access and state roads, as well as several municipal roads. Interstate 495 provides several transportation access points across the City. Several state routes cross through the downtown and other areas in the City, including Routes 97, 108, 110, 113, and 125. All of these roads serve as major thoroughfares through Haverhill and connect the City with surrounding communities along with several residences and businesses.

There are several fixed bus routes provided through MeVa (Merrimack Valley Transit), ultimately convening at the Washington Square Transit Center. These routes connect several locations within Haverhill, including commercial centers such as Westgate Plaza, as well as destinations outside the City including Lawrence, North Andover, Groveland, Plaistow, Lawrence, and Salisbury Beach.

Haverhill is also well served by two MBTA commuter rail stations at Bradford and Haverhill, which also serves as an official Amtrak Downeaster destination. There is direct rail service to Boston and Portland, Maine.

Haverhill also continues to focus on developing active transportation routes, connecting destinations within the City as well as the rest of the region. The Riverwalk and the Bradford Rail Trail provide active transportation access along the Merrimack River, while bike lanes throughout the City connect residents with destinations across Haverhill and the Merrimack

Haverhill 2024-2029 Housing Production Plan – **DRAFT 4/3/25**



Valley region.





### *Sewer and Water*

Haverhill provides public drinking water to the majority of residents and businesses through surface water from the City's several lakes and reservoirs. The City also provides public wastewater services through the Haverhill Wastewater Treatment Plant.

### *Regulatory Considerations*

#### *Residential Zoning*

Haverhill has several different residential zoning districts, each having different uses or dimensional parameters. Most land area in the City is zoned for single family detached structures, with several areas allowing multi-family housing.

The following zones allow for residential development of various types and densities throughout the City:

#### Residential Districts

*Rural Special (RS)* is a low-density residential district mainly allowing for the development of single-family housing as well as accessory dwelling units by-right. Flexible developments consisting of single-family, two-family, and multi-family residential structures containing no more than six dwelling units are also allowed in this district with a Special Permit by the City Council. The minimum lot size in this district is 2 acres and the maximum building height is 2.5 stories and 35 feet. This district is located among the low-density residential areas on the outskirts of the City.

*Rural Density (RR)* is a low-density residential district mainly allowing for the development of single-family housing as well as accessory dwelling units by-right. Flexible developments consisting of single-family, two-family, and multi-family residential structures containing no more than six dwelling units are also allowed in this district with a Special Permit by the City Council. The minimum lot size in this district is 80,000 SF and the maximum building height is 2.5 stories and 35 feet. This district is located among the low-density residential neighborhoods on the outskirts of the City.

*Low Density (RL)* is a residential district mainly allowing for the development of single-family housing as well as accessory dwelling units by-right. Flexible developments consisting of single-family, two-family, and multi-family residential structures containing no more than six dwelling units are also allowed in this district with a Special Permit by the City Council. The minimum lot size in this district is 40,000 SF and the maximum building height is 2.5 stories and 35 feet. This district is located among the low-density residential neighborhoods along major roads to the north and south of the City.

*Medium Density (RM)* is a residential district mainly allowing for the development of single-family housing as well as accessory dwelling units by-right. Flexible developments consisting of single-family, two-family, and multi-family residential structures containing no more than six dwelling units are also allowed in this district with a Special Permit by the City Council. The





minimum lot size in this district is 20,000 SF and the maximum building height is 2.5 stories and 35 feet. This district is located among the medium-density residential neighborhoods outside of the downtown core.

*High Density (RH)* is a residential district mainly allowing for the development of single-family and two-family (or duplex) residential structures as well as accessory dwelling units by-right. Three-family and multi-family dwelling units are also allowed in this district with a Special Permit by the City Council. The minimum lot size in this district is 7,500 SF for single-family detached dwellings, 9,600 SF for two-family dwellings (or duplexes), and 11,700 SF for three-family dwellings. For multi-family dwellings, this district requires a 40,000 SF minimum lot size with a 10,000 SF minimum for the first dwelling unit along with a 3,000 SF minimum for each additional dwelling unit. The maximum building height in this district is 2.5 stories and 35 feet. This district is located among the high-density residential neighborhoods outside of the downtown core.

*Urban Density (RU)* is a residential district mainly allowing for the development of single-family and two-family (or duplex) residential structures as well as accessory dwelling units by-right. Three-family and multi-family dwelling units are also allowed in this district with a Special Permit by the City Council. The minimum lot size in this district is 7,500 SF for single-family detached dwellings, 9,000 SF for two-family dwellings (or duplexes), and 11,700 SF for three-family dwellings. For multi-family dwellings, this district requires a 25,000 SF minimum lot size with a 7,500 SF minimum for the first dwelling unit along with a 2,000 SF minimum for each additional dwelling unit. The maximum building height in this district is 2.5 stories and 35 feet, however a maximum building height of up to 110 feet and 10 stories may be allowed with a Special Permit for multi-family residential structures. This district is located among the high-density residential neighborhoods adjacent to the downtown core.

### Commercial Districts

*Neighborhood (CN)* is a zoning district mainly allowing for commercial uses with some residential uses allowed. Multi-family dwelling units, along with flexible developments consisting of single-family, two-family, and multi-family residential structures containing no more than six dwelling units, are allowed with a Special Permit by the City Council. The minimum lot size in this district is 5,000 SF and the maximum building height is 45 feet and 3 stories. Existing residential uses are subject to the regulations in the *High Density (RH)* zoning district depending on the type of dwelling unit. This district is located across several commercial areas in the City among the village nodes.

*General (CG)* is a zoning district mainly allowing for commercial uses with some residential uses allowed. Three-family and multi-family residential structures are allowed with a Special Permit by the City Council. The minimum lot size in this district is 5,000 SF and the maximum building height is 40 feet and 3 stories. Existing residential uses are subject to the regulations in the *High Density (RH)* zoning district depending on the type of dwelling unit. For multi-family dwellings,





this district requires a 20,000 SF minimum lot size with a 2,000 SF minimum for the first dwelling unit along with a 1,000 SF minimum for each additional dwelling unit. The maximum building height for multi-family residential structures is 74 feet and 6 stories. This district is located across several commercial areas in the City, including near the downtown core.

*Central (CC)* is a zoning district mainly allowing for commercial uses with some residential uses allowed. Multi-family residential structures are allowed with a Special Permit by the City Council. The minimum lot size in this district is 5,000 SF and the maximum building height is 74 feet and 6 stories, however a maximum building height of up to 110 feet and 10 stories may be allowed with a Special Permit. Existing residential uses are subject to the regulations in the *High Density (RH)* zoning district depending on the type of dwelling unit. For multi-family dwellings, there is no minimum lot size. This district is located among the commercial areas adjacent to the downtown core.

### Overlay Districts

*Downtown Smart Growth Overlay District (DSGOD)* is a zoning overlay district mainly allowing for multi-family housing by-right as well as mixed-use commercial and residential development in certain subzones. All projects are required to designate at least 20% of new housing units as affordable housing. This overlay district is located within the Washington Square neighborhood and surrounding areas.

- High Density 220 (Subzone A) allows for mixed-use residential and commercial development as well as multi-family housing by-right. The maximum residential density in this subzone is 220 dwelling units per acre. The maximum building height shall be no greater than the height of the existing structures in the subzone, which are typically 8+ stories.
- High Density 120 (Subzone B) allows for mixed-use residential and commercial development as well as multi-family housing by-right. The maximum residential density in this subzone is 120 dwelling units per acre. The maximum building height shall be no greater than the height of the existing structures in the subzone, which are typically 7+ stories.
- High Density 65 (Subzone C) allows for mixed-use residential and commercial development as well as multi-family housing by-right. The maximum residential density in this subzone is 65 dwelling units per acre. The maximum building height shall be no greater than the height of the existing structures in the subzone, which are typically 8+ stories.
- Multifamily 20 (Subzone D) allows for mixed-use residential and commercial development as well as multi-family housing by-right. The maximum residential density in this subzone is 20 dwelling units per acre. The maximum building height in this subzone is six stories, with a four-story building height maximum on Washington Street and within the Historic District.





- Townhouse (Subzone E) allows for multi-family housing by-right. The maximum residential density in this subzone is 12 dwelling units per acre. The maximum building height in this subzone is four stories.

*Merrimack Street Gateway Renaissance Overlay District (MSGROD)* is a zoning overlay district mainly allowing for mixed-use commercial and residential development as well as multi-family housing by-right. There are no minimum lot size requirements in this district, however the maximum building height is 10 stories and 125 feet or 12 stories and 125 feet for priority projects. The maximum residential density in this overlay district is 110 dwellings per acre and 220 dwellings per acre for priority projects. This overlay district is located along Merrimack Street in downtown Haverhill.

*Waterfront District (WD)* is a zoning overlay district located along the Merrimack River that allows a mix of residential and commercial uses. There are several sub-districts

- *Waterfront District A (WD-A)* is a sub-district located in the Washington Street area matching the requirements of the *Downtown Smart Growth Overlay District (DSGOD)*. Multi-family residential structures, along with developments of two or more dwelling units as part of a mixed-use structure, are allowed through site plan review from the City Council or Planning Board. The maximum residential density in this overlay district is 110 dwellings per acre and 220 dwellings per acre for priority projects. The maximum building height in this sub-district is 74 feet.
- *Waterfront District B (WD-B)* is a sub-district located on the south side of Merrimack Street adjacent to the Merrimack River matching the requirements of the *Merrimack Street Gateway Renaissance Overlay District (MSGROD)*. The maximum residential density in this overlay district is 110 dwellings per acre and 220 dwellings per acre for priority projects. The maximum building height in this sub-district is 10 stories and 125 feet or 12 stories and 125 feet for priority projects.
- *Waterfront District C (WD-C)* is a sub-district located on the north side of Merrimack Street. Multi-family residential structures, along with developments of two or more dwelling units as part of a mixed-use structure, are allowed through site plan review from the City Council or Planning Board. The maximum residential density in this sub-district is 120 units per acre. The maximum building height in this sub-district is 74 feet.
- *Waterfront District D (WD-D)* is a sub-district located along Water Street providing a vibrant entrance into the downtown area. Multi-family residential structures, along with developments of two or more dwelling units as part of a mixed-use structure, are allowed through a Special Permit from the City Council. The maximum residential density in this sub-district is 30 units per acre. The maximum building height in this sub-district is 74 feet.
- *Waterfront District E (WD-E)* is a sub-district located at 100 South Kimball Street (also known as the Paperboard site). Single-family, two-family, and multi-family residential structures are allowed through site plan review from the City Council or Planning Board.



Developments of two or more dwelling units as part of a mixed-use structure are allowed through a Special Permit from the City Council. The maximum residential density in this sub-district is 20 units per acre. The maximum building height in this sub-district is 74 feet and 6 stories.

- *Waterfront District F (WD-F)* is a sub-district located in the industrial area on the south side of the Merrimack River in Bradford. Single-family, two-family, and multi-family residential structures are allowed through site plan review from the City Council or Planning Board. Developments of two or more dwelling units as part of a mixed-use structure are allowed through a Special Permit from the City Council. The maximum residential density in this sub-district is 20 units per acre. The maximum building height in this sub-district is 55 feet.
- *Waterfront District G (WD-G)* is a sub-district located in the residential area on the south side of the Merrimack River in Bradford. Single-family, two-family, and multi-family residential structures are allowed through site plan review from the City Council or Planning Board. The maximum residential density in this sub-district is 20 units per acre. The maximum building height in this sub-district is 40 feet and 3 stories.
- *Waterfront District H (WD-H)* is a sub-district located on the north side of Railroad Avenue near the Bradford Commuter Rail Station. Multi-family residential structures, along with developments of two or more dwelling units as part of a mixed-use structure, are allowed through a Special Permit from the City Council or Planning Board. The maximum residential density in this sub-district is 20 units per acre. The maximum building height in this sub-district is 74 feet. This height allowance may need reduction in order to allow for more palatable projects that are in keeping with their surroundings.



[illegible]



## CHAPTER 5: HOUSING PRODUCTION STRATEGIES

### City of Haverhill 5-year Housing Production Numeric Goals

Year	0.5% Increase				1.0% Increase			
	Additional Affordable Units - 0.5%	Number of Total Affordable Units	Total Units	Percent Affordable	Additional Affordable Units - 1%	Number of Affordable Units	Total Units	Percent Affordable
Current		2,735	27,869	9.81%		2,745	27,869	9.85%
2025	139	2,874	28,008	10.31%	279	3,024	28,148	10.85%
2026	139	3,013	28,147	10.81%	279	3,303	28,427	11.85%
2027	139	3,152	28,286	11.31%	279	3,582	28,706	12.85%
2028	139	3,291	28,425	11.81%	279	3,861	28,985	13.85%
2029	139	3,430	28,564	12.31%	279	4,140	29,264	14.86%

The goal for each city and town in Massachusetts, as defined by MA General Law Ch. 40B, is to have 10% of its housing stock designated as affordable and listed on the State's Subsidized Housing Inventory (SHI). Until that 10% is reached, a community can use a certified Housing Production Plan to demonstrate its progress towards that 10% goal and allow the community more control over local development. As explained in the introduction, this Housing Production Plan can be certified by the state if the City adds affordable housing units at a rate equal to 0.5% or 1% of its current housing units annually. At the 0.5% rate, the HPP will be certified for one year, which would allow the City's Zoning Board of Appeals to deny a comprehensive permit to a development application under M.G.L. 40B. At the 1% rate, the HPP will be certified for two years.

The City of Haverhill currently has 2,735 subsidized housing units listed on the Subsidized Housing Inventory (SHI) as of June 2023. This number represents 9.81% percent of the total year-round housing units as reported by the 2020 U.S Census. Haverhill only needs an additional 52 SHI units to reach the 10 percent affordable housing goal. Over the next five years and beyond, the goal is for Haverhill to reach and maintain the 10% 40B minimum. Provided the City takes a proactive approach to housing development, it is possible for Haverhill to reach this goal and certify their HPP over the next five years.

To produce 0.5 percent of its total units annually as SHI units, Haverhill will need to add an additional 139 SHI-eligible housing units each year. In order to produce 1 percent of its total units annually, the City will have to produce 279 SHI units annually.



### Housing Production Strategies

Based on the local needs, existing resources, and development considerations, the following recommended strategies have been developed with Haverhill. The proposed strategies were developed after conversations with residents and City staff to help the community direct and leverage funding, resources, and capacity to best meet the community's housing needs.

While some of the strategies do not directly create affordable units, they do serve as a foundation for achieving housing goals, including the creation of a more diverse housing stock in the city.

- Strategy 1: Expand home ownership opportunities for Haverhill residents.
  - Home ownership allows residents to build personal wealth and invest in their community. Haverhill may encourage additional opportunities for residents to own their home by increasing the supply of new, right-sized housing units available for purchase. One way to do this would be to create a [40Y Overlay Zoning District](#). 40Y districts, also known as “starter home districts,” make it easier for developers to build smaller homes that may be more affordable to first time homebuyers.
    - Similar to 40R districts, if a community adopts a 40Y district it receives payments from the state, and then receives additional payments for each new housing unit created.
    - EOHLC is expected to promulgate regulations to assist communities with creating 40Y districts in the coming months.
  - Haverhill may also look to expand the City's existing first-time homebuyer program. Currently, qualified first-time homebuyers may be eligible to receive up to \$15,000 for downpayment or closing costs towards purchasing a property located in the Mount Washington or Lower Acre neighborhoods. Due to CDBG funding restrictions, the program is limited in its ability to expand. However, the City could expand this program using funds from an Affordable Housing Trust see (Strategy 3). Other communities have leveraged Affordable Housing Trust funding to establish downpayment assistance programs, in partnership with nonprofits.
- Strategy 2: Continue to encourage development of housing that is affordable to both low- and moderate-income households.
  - The City should continue building relationships and partnering with developers who have experience in utilizing applicable tax credits (including the Low-Income Housing Tax Credit (LIHTC) and other effective affordable housing financing tools in order to address the creation of new affordable housing. Haverhill may also wish to activate and utilize municipally owned property to develop housing that supports community needs. Cataloguing existing City owned properties and





working with developers such as Habitat for Humanity or Bread & Roses Housing to assess the feasibility of building affordable housing on these parcels would allow the City to continue increasing its supply of affordable housing.

- Strategy 3: Activate the Affordable Housing Trust.
  - Haverhill does not currently have an active Affordable Housing Trust [but has one established in its bylaws](#). An Affordable Housing Trust would allow the City to have additional flexibility on spending funds towards affordable housing development. With Haverhill's current Inclusionary Zoning Bylaw, any payments in-lieu provided from new housing developments could be utilized by an Affordable Housing Trust towards the creation of new affordable housing. Additional revenue sources, such as funding the City could receive from adopting the Community Preservation Act, may also support affordable housing initiatives of an Affordable Housing Trust.
    - The City may wish to undertake initial first steps towards activating an Affordable Housing Trust. [The Massachusetts Housing Partnership \(MHP\) also created a helpful guide for communities to learn about the process it takes to establish an Affordable Housing Trust](#). It covers essential steps municipalities can take to establish AFTs, including researching existing AFTs, drafting bylaws, forming the trust, and securing funding. Along with assistance from MHP, there are also technical assistance grants available through the Community Compact Cabinet to help communities through the process of establishing an AFT.
- Strategy 4: Support and develop senior housing initiatives to help residents age in place.
  - Haverhill may look to explore the feasibility of expanding the Senior Citizen Tax Incentive Program to provide additional opportunities for relief of property tax burden for senior residents. This program currently allows qualified senior homeowners above 65 years of age to work in the municipal government for a tax abatement. Identifying additional funding opportunities would allow the City to expand access to this program to more seniors.
  - The City may also examine successful programs in other communities to provide senior residents with financial assistance to allow them to remain in their homes. In Norfolk, a new [Retire in Place Assistance \(RIPA\)](#) program provides small grants for eligible senior residents to repair and rehabilitate their properties.
  - With a growing senior population, Haverhill has been proactive in the creation of new senior housing. The City recently saw the development of 48 new units as an extension of an existing affordable senior apartment complex. By partnering with developers and identifying new locations for senior housing, the City can continue to encourage the creation of affordable and market rate housing units





for seniors. This may include age-restricted residential developments, such as 55+ communities, that increase the available housing stock in the City without the potential of impacting the school system.

- Strategy 5: Allow additional housing supply in village centers.
  - The City's 2035 Master Plan outlines several strategies for increasing housing options for residents. Two key strategies that should be further explored include:
    - Modify zoning to enable mixed-use townhouse-level multifamily in commercial neighborhood (CN) zones.
    - Explore the possibility of encouraging one additional level of housing density around the village centers.
  - Both of these strategies can help provide additional housing options and concentrate development in already developed areas of the City, further protecting the open space and farmland elsewhere in Haverhill. Allowing for a slightly higher residential density in these areas may help to increase the number of housing units available in Haverhill while also maintaining the character of existing neighborhoods.
- Strategy 6: Explore the feasibility of adopting the Good Landlord Tax Credit.
  - The Massachusetts Legislature recently passed a law allowing for communities to adopt the [Good Landlord Tax Credit](#), which would provide landlords with a property tax exemption if they rent their properties at an affordable rate. This incentive may encourage more landlords to provide additional affordable rental units that are much needed in the City. Haverhill may wish to examine the benefits of adopting this ordinance as a strategy to address the creation of new affordable housing units.
- Strategy 7: Achieve Housing Choice Community Designation
  - Given the City's recent housing permitting, it is likely the City qualifies to be designated as a Housing Choice Community through the Commonwealth. With this designation, the City will gain access to additional grant opportunities and receive additional points towards other grant opportunities.
  - Applications for this designation are available on an annual basis, with the 2025 applications due by April 18, 2025.



## Action Plan Matrix

Housing Strategies			
Strategies	Time to Complete	Strategy Implementer(s)	Key first steps and funding options
Expand home ownership opportunities for Haverhill residents.	2-3 years	City Council, Planning Board, City Staff	<ul style="list-style-type: none"> <li>Review the <a href="#">40Y statute</a> to learn basic requirements, including review of <a href="#">incentive payments</a> under chapter 40R the city could be eligible for</li> <li>Upon release of state regulations in 2024, review regulations and discuss with the planning board the desire to implement a 40Y district in Haverhill</li> <li>Examine opportunities to expand the current first-time homebuyer program through activating an Affordable Housing Trust and partnering with non-profit developers</li> </ul>
Continue to encourage development of housing that is affordable to both low- and moderate-income households.	Ongoing	Mayor, Affordable Housing Trust, City Staff	<ul style="list-style-type: none"> <li>Inventory existing municipal properties</li> <li>Work with Affordable Housing Trust to identify sites best suited for affordable housing reuse</li> <li>Meet with organizations like Habitat for Humanity or Bread and Roses Housing to learn how they can assist with development of affordable housing on City-owned land</li> </ul>
Activate the Affordable Housing Trust	1-2 years	Mayor, Affordable Housing Trust, City Council	<ul style="list-style-type: none"> <li>Examine the requirements for activating the Affordable Housing Trust in alignment with the city's current bylaw</li> <li>Form an advisory committee to explore the process of activating the Affordable Housing Trust</li> <li>Utilize the Inclusionary Zoning Bylaw's payment in-lieu option to increase the Affordable Housing Trust's funding</li> </ul>
Support and develop senior housing initiatives to help residents age in place	Ongoing	City Council Board, City Staff	<ul style="list-style-type: none"> <li>Expand the Senior Property Tax Work Off program to provide additional housing cost relief to seniors in Haverhill</li> <li>Examine successful programs in other communities that provide senior residents with additional financial assistance, such as Norfolk's <a href="#">Retire in Place Assistance (RIPA)</a></li> </ul>



			<ul style="list-style-type: none"> <li>Partner with developers to identify new locations for affordable and market-rate senior housing</li> </ul>
Explore allowing additional housing supply in village centers	2-3 Years	Planning Board, City Council, City Staff	<ul style="list-style-type: none"> <li>Identify the requirements to modify current zoning to allow additional mixed-use, townhouse, and multi-family housing options in village nodes while maintaining the existing neighborhood character</li> <li>Explore opportunities for slightly higher residential density to concentrate development around existing dense village centers to preserve additional open space</li> </ul>
Explore the feasibility of adopting the Good Landlord Tax Credit	1-2 years	City Council, City Staff	<ul style="list-style-type: none"> <li>Evaluate the benefits of adopting the Good Landlord Tax Credit ordinance to incentivize affordable rental housing</li> <li>Examine the impact of a tax credit that may encourage landlords to offer additional affordable rental units in Haverhill</li> </ul>
Achieve Housing Choice Community Designation	1 Year	Community Development	<ul style="list-style-type: none"> <li>Apply for Housing Choice designation, which will open up additional grant opportunities for the City.</li> </ul>





## 2024-2029 Housing Production Locations

As part of the Housing Production Plan process, the City has identified sites for current and future potential housing production. Listed below are the sites currently permitted, under construction, or identified as conceptual sites for future production. The village centers, identified in the Master Plan, are potential sites for housing development. These are indicated on the attached map as the Commercial Neighborhood zoning districts.

Housing Site List							
Site Name	Housing Type	Development/ Zoning Type	Status	Tenure	Affordability	Affordable Units	Total Units
Merrimack Street	Mixed-Use Multi-Family		Permitted	Rental	Market Rate		390
Oxford Crossing	Mixed-Use Multi-Family		Permitted	Rental	Market Rate		230
The Beck	Mixed-Use Multi-Family		Permitted	Rental	Market Rate		290
The James	Mixed-Use Multi-Family		Permitted	Rental	Market Rate		150
512 Washington Street	Multi-Family	Conversion	Permitted	Ownership	Affordable		4
86 Essex Street	Mixed-Use Multi-Family	Infill/Reuse	Permitted	Rental	Mixed	8	42
85 Water Street	Multi-Family		Permitted	Rental	Mixed	8	113
229 Water Street	Multi-Family		Permitted	Rental	Market Rate		9-10
Monument Square	Multi-Family		Permitted	Rental	Mixed	1	14
66 Emerson Street	Multi-Family		Completed	Rental	Market Rate		24
38 Railroad Street	Multi-Family Condos		Permitted	Ownership	Market Rate		48
38-42 Washington Street	Mixed-Use Multi-Family		Permitted	Rental	Mixed	2	8
45 Wingate Street	Mixed-Use Multi-Family		Completed	Rental	Mixed	3	15
<b>Village Centers</b>							



Ayers Village	Mixed-Use Multi-Family		Conceptual				
Broadway	Mixed-Use Multi-Family		Conceptual				
Main Street	Mixed-Use Multi-Family		Conceptual				
Primrose Street	Mixed-Use Multi-Family		Conceptual				
Washington Street	Mixed-Use Multi-Family		Conceptual				
South Main Street	Mixed-Use Multi-Family		Conceptual				
Groveland Street	Mixed-Use Multi-Family		Conceptual				
Rivers Edge	Mixed-Use Multi-Family		Conceptual				



## Platow, NH







**Event Permit****EVNT-25-3**

Submitted On: Mar 25, 2025

**Applicant**

 JAMES CARBONE  
 9173868357  
@ jimmypotsandpans@gmail.com

**Primary Location**

44 Merrimack  
Haverhill, MA 01830

12.2.11

**Organization Information****Organization**

James Carbone/ CiderFeast

**Organization Address**

1866 Washington Square

**Organization State**

MA

**Is the Organization Tax Exempt?**

No

**Is the Organization a House of Worship?**

No

**Organization Phone**

917 386 8357

**Organization City**

Haverhill

**Organization Zip**

01831

**Is the Organization Non-Profit?**

No

APR 10 PM 2:16  
HAVCITYCLERK

**Contact Information****Contact Name**

James Carbone

**Contact Phone**

917 386 8357

**Contact Address**

1866 Washington Square

**Contact State**

MA

**Contact Title**

Organizer/ producer

**Contact Email**

jimmypotsandpans@gmail.com

**Contact City**

Haverhill

**Contact Zip**

01831

**Property Owner Information****Property Owner Name**

Chris Lassiter, manager

**Property Owner Address**

44 Merrimack Street office

**Property Owner State**

MA

**Property Owner Phone**

9783742390

**Property Owner City**

Haverhill

**Property Owner Zip**

01830

**Is the Applicant the Property Owner?**

No

## Event Information

### Description of event

CiderFeast Haverhill- our 5th year- hard cider and food tasting event

### Type of Event

Festival

### Event Date

06/19/2025

### Event Location

Harbor Place Courtyard/ Boatwalk

### is the Event on Bradford Common?

No

### Is the Event on City Property?

Yes

### Event Venue

Outdoor

### Number of Anticipated Attendees

150

### Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

### Event Start Time

5pm

### Event End Time

8:30pm

### Will Food Be Served/Sold at the Event?

Yes

### IF YES TO FOOD, By What Means?

Caterer

### IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

### Any Helpful Comments about Food

LA Pizza di Forno- leas caterer. Simple menu garlic knots, pizza, salads

### Special Considerations (i.e. fireworks)

N/A

## Parking Information

### Number of Parking Spaces Onsite

0

### Have Off-site Parking Arrangements Been Made?

Yes

### IF YES, Please Provide Details of Offsite Arrangements

Available city parking downtown

### Are There Charges/Fees for Parking?

No

## Sanitation Information

### Number of Public Restrooms Available

5

### Type of Toilets

Portable

### Please Describe Plans for Solid Waste Disposal & Recycling

Regular trash pick up via dpw

### IF PORTABLE TOILETS, Who is the Vendor?

THRONE DEPOT, BILLERICA MA

**General Release & Indemnity Agreement**

Yes

true

**Terms of Understanding**

Yes

true



CiderFeast New England/James Carbone  
Event June 19, 2025  
Indemnify

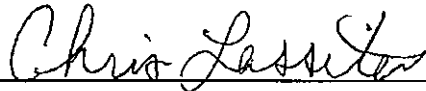
The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

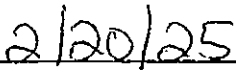
To the City of Haverhill,

As the manager of Harbor Place, I give permission to James Carbone to produce the 5th annual CiderFeast taste event on June 19 , 2025, and to apply for a 1 day liquor permit for that date with the City of Haverhill.

Complying with any requirements set forth by the police department and other city agencies.

A handwritten signature in cursive script, appearing to read "Chris Lasnik", written over a horizontal line.

Harbor Place manager

A handwritten date "2/20/25" written over a horizontal line.

Date



## City Clerk Approval

Record No. EVNT-25-3

Status Completed

Became Active March 25, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 26, 2025 at 9:02 am

Please upload updated insurance once the current policy expires.

JAMES CARBONE

March 26, 2025 at 10:24 am

Thank you. Will upload the general liability renewal as soon as it comes thru mid may.

---

## Step Activity

OpenGov system activated this step

03/25/2025 at 11:19 pm

OpenGov system assigned this step to Kaitlin Wright

03/25/2025 at 11:19 pm

Kaitlin Wright approved this step

03/27/2025 at 9:50 am





## Building Inspector Approval

Record No. EVNT-25-3

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Tom Bridgewater

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step	03/27/2025 at 9:50 am
OpenGov system assigned this step to Tom Bridgewater	03/27/2025 at 9:50 am
Tom Bridgewater approved this step	03/28/2025 at 2:06 am



## Fire Inspector Approval

Record No.EVNT-25-3

Status Completed

Became Active March 27, 2025

Assignee Eric Tarpy

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 9:50 am

OpenGov system assigned this step to Eric Tarpy

03/27/2025 at 9:50 am

Eric Tarpy approved this step

03/27/2025 at 3:11 pm



## Health Inspector Approval

Record No.EVNT-25-3

Status Completed

Became Active March 27, 2025

Assignee Mark Tolman

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:22 pm

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

Kaitlin Wright

April 8, 2025 at 9:39 am

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

Mark Tolman

April 8, 2025 at 3:33 pm

If any food vendors want to attend this event have them apply for a temporary food permit,.

Porta potties must be used if the event organizers anticipates a large crowd during the full day.

---





## Police Department Approval

Record No. EVNT-25-3

Status Completed

Became Active March 27, 2025

Assignee Kevin Lynch

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

### Step Activity

OpenGov system activated this step

03/27/2025 at 9:50 am

OpenGov system assigned this step to Kevin Lynch

03/27/2025 at 9:50 am

Kevin Lynch approved this step

03/27/2025 at 1:27 pm



## Public Works Director Approval

Record No. EVNT-25-3

Status Active

Became Active March 27, 2025

Assignee Robert Ward

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:22 pm

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

Kaitlin Wright

April 8, 2025 at 9:39 am

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---



## Recreation Department Approval

Record No. EVNT-25-3

Status Completed

Became Active March 27, 2025

Assignee Ben Delaware

Due Date None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

### Step Activity

OpenGov system activated this step

03/27/2025 at 9:50 am

OpenGov system assigned this step to Ben Delaware

03/27/2025 at 9:50 am

Ben Delaware approved this step



03/27/2025 at 9:54 am



**Event Permit****EVNT-25-4**

Submitted On: Mar 25, 2025

**Applicant**

 JAMES CARBONE  
 9173868357  
@ jimmypotsandpans@gmail.com

**Primary Location**

542 NORTH BROADWAY  
Haverhill, MA 01832

12.2.1,2

**Organization Information****Organization**

James Carbone/ Tattersall Farm to Tastes event

**Organization Address**

1866 Washington Square

**Organization State**

MA

**Is the Organization Tax Exempt?**

No

**Is the Organization a House of Worship?**

No

**Organization Phone**

917 386 8357

**Organization City**

Haverhill

**Organization Zip**

01831

**Is the Organization Non-Profit?**

No

APR 10 PM2:16  
HAVERHILL CLERK

**Contact Information****Contact Name**

James Carbone

**Contact Phone**

917 386 8357

**Contact Address**

1866 Washington Square

**Contact State**

MA

**Contact Title**

Organizer/ producer

**Contact Email**

jimmypotsandpans@gmail.com

**Contact City**

Haverhill

**Contact Zip**

01831

**Property Owner Information****Property Owner Name**

City of Haverhill/ Tattersa Farm trustees

**Property Owner Address**

Summer Street

**Property Owner State**

MA

**Is the Applicant the Property Owner?**

No

**Property Owner Phone**

9783742390

**Property Owner City**

Haverhill

**Property Owner Zip**

01830

## Event Information

### Description of event

Tattersall Farms to Taste event seroes- our 4th year now with 3 dates to activate Tattersall Farm with a food and drink tasting event.

### Type of Event

Festival

### Event Date

06/26/2025

### Event Location

Tattersall Farm

### is the Event on Bradford Common?

No

### Is the Event on City Property?

Yes

### Event Venue

Outdoor

### Number of Anticipated Attendees

150

### Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

### Event Start Time

5pm

### Event End Time

8:30pm

### Will Food Be Served/Sold at the Event?

Yes

### IF YES TO FOOD, By What Means?

Caterer

### IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

### Any Helpful Comments about Food

LA Pizza di Forno will be lead caterer.

### Special Considerations (i.e. fireworks)

N/A

## Parking Information

### Number of Parking Spaces Onsite

100

### Have Off-site Parking Arrangements Been Made?

No

### Are There Charges/Fees for Parking?

No

## Sanitation Information

### Number of Public Restrooms Available

5

### Type of Toilets

Portable

### Please Describe Plans for Solid Waste Disposal & Recycling

Regular trash up service

### IF PORTABLE TOILETS, Who is the Vendor?

THRONE DEPOT, BILLERICA MA

## General Release & Indemnity Agreement

Yes

true

## Terms of Understanding

Yes

true





## City Clerk Approval

Record No. EVNT-25-4

Status Completed

Became Active March 25, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 26, 2025 at 9:01 am

Please upload updated insurance once the current policy expires.

JAMES CARBONE

March 26, 2025 at 10:23 am

Thank you. Will upload the general liability renewal coi as soon as it comes thru mid May.

---

## Step Activity

OpenGov system activated this step

03/25/2025 at 11:24 pm

OpenGov system assigned this step to Kaitlin Wright

03/25/2025 at 11:24 pm

Kaitlin Wright approved this step

03/26/2025 at 9:01 am



## Building Inspector Approval

Record No. EVNT-25-4

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Tom Bridgewater

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Tom  
Bridgewater

03/26/2025 at 9:01 am

Tom Bridgewater approved this step

03/28/2025 at 2:31 am



## Fire Inspector Approval

Record No. EVNT-25-4

Status Completed

Became Active March 26, 2025

Assignee Eric Tarpy

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Eric Tarpy

03/26/2025 at 9:01 am

Eric Tarpy approved this step

03/27/2025 at 3:10 pm





## Health Inspector Approval

Record No. EVNT-25-4

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Mark Tolman

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Kaitlin Wright**

April 4, 2025 at 12:21 pm

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

**Kaitlin Wright**

April 8, 2025 at 9:39 am

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

**Mark Tolman**

April 8, 2025 at 3:34 pm

If any food vendors want to attend this event have them apply for a temporary food permit.

Porta potties must be used if the event organizers anticipates a large crowd during the full day.

---



## Police Department Approval

Record No.EVNT-25-4

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Kevin Lynch

03/26/2025 at 9:01 am

Kevin Lynch approved this step

03/27/2025 at 1:31 pm



## Public Works Director Approval

Record No. EVNT-25-4

Status Active

Became Active March 26, 2025

Assignee Robert Ward

Due Date None

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

## Messages

Kaitlin Wright

April 4, 2025 at 12:21 pm

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

Kaitlin Wright

April 8, 2025 at 9:39 am

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Michael Arpino

03/26/2025 at 9:01 am

Kaitlin Wright reassigned this step from Michael Arpino to Robert Ward

04/04/2025 at 12:21 pm





## Recreation Department Approval

Record No. EVNT-25-4

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Ben Delaware

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Ben Delaware

03/26/2025 at 9:01 am

Ben Delaware approved this step

03/26/2025 at 9:33 am

**Event Permit****EVNT-25-5**

Submitted On: Mar 25, 2025

**Applicant**

 JAMES CARBONE  
 9173868357  
@ jimmypotsandpans@gmail.com

**Primary Location**

542 NORTH BROADWAY  
Haverhill, MA 01832

12.21.3

**Organization Information****Organization**

Tattersall Farms to Taste/ James Carbone

**Organization Address**

1866 Washington Square

**Organization State**

MA

**Is the Organization Tax Exempt?**

No

**Is the Organization a House of Worship?**

No

**Organization Phone**

917 386 8357

**Organization City**

Haverhill

**Organization Zip**

01831

**Is the Organization Non-Profit?**

No

APR 10 PM2:15  
HAVERHILL CLERK

**Contact Information****Contact Name**

James Carbone

**Contact Phone**

917 386 8357

**Contact Address**

1866 Washington Square

**Contact State**

MA

**Contact Title**

Organizer/ producer

**Contact Email**

jimmypotsandpans@gmail.com

**Contact City**

Haverhill

**Contact Zip**

01831

**Property Owner Information****Property Owner Name**

City of Haverhill/ Tattersall Farm trustees

**Property Owner Address**

Summer Street

**Property Owner State**

MA

**Is the Applicant the Property Owner?**

No

**Property Owner Phone**

9783742390

**Property Owner City**

Haverhill

**Property Owner Zip**

01830

## Event Information

### Description of event

Tattersall Farms to Taste- our 4th year- food and drink tasting. Now 3 dates. 21+;

### Type of Event

Festival

### Event Date

07/24/2025

### Event Location

Tattersall Farm

### is the Event on Bradford Common?

No

### Is the Event on City Property?

Yes

### Event Venue

Outdoor

### Number of Anticipated Attendees

150

### Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

### Event Start Time

5pm

### Event End Time

8:30pm

### Will Food Be Served/Sold at the Event?

Yes

### IF YES TO FOOD, By What Means?

Caterer

### IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

### Any Helpful Comments about Food

LA Pizza di Forno is leas caterer..gsrl8c knots, Pizza, salads.

### Special Considerations (i.e. fireworks)

N/A

## Parking Information

### Number of Parking Spaces Onsite

100

### Have Off-site Parking Arrangements Been Made?

No

### Are There Charges/Fees for Parking?

No

## Sanitation Information

### Number of Public Restrooms Available

5

### Type of Toilets

Portable

### Please Describe Plans for Solid Waste Disposal & Recycling

Regular trash pickup

### IF PORTABLE TOILETS, Who is the Vendor?

THRONE DEPOT, BILLERICA MA



**General Release & Indemnity Agreement**

Yes

true

**Terms of Understanding**

Yes

true



## City Clerk Approval

Record No. EVNT-25-5

Status Completed

Became Active March 25, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmy.potsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 26, 2025 at 9:01 am

Please upload updated insurance once the current policy expires.

JAMES CARBONE

March 26, 2025 at 10:23 am

Thank you. Will upload the general liability renewal as soon as it comes thru mid may.

---

## Step Activity

OpenGov system activated this step

03/25/2025 at 11:34 pm

OpenGov system assigned this step to Kaitlin Wright

03/25/2025 at 11:34 pm

Kaitlin Wright approved this step

03/26/2025 at 9:01 am



## Building Inspector Approval

Record No.EVNT-25-5

Status Completed

Became Active March 26, 2025

Assignee Tom Bridgewater

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Tom  
Bridgewater

03/26/2025 at 9:01 am

Tom Bridgewater approved this step

03/28/2025 at 2:37 am





## Fire Inspector Approval

Record No.EVNT-25-5

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Eric Tarpy

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

### Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Eric Tarpy

03/26/2025 at 9:01 am

Eric Tarpy approved this step

03/27/2025 at 3:10 pm



## Health Inspector Approval

Record No. EVNT-25-5

Status Completed

Became Active March 26, 2025

Assignee Mark Tolman

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:21 pm

Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

Kaitlin Wright

April 8, 2025 at 9:38 am

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

Mark Tolman

April 8, 2025 at 3:34 pm

If any food vendors want to attend this event have them apply for a temporary food permit.

Porta potties must be used if the event organizers anticipates a large crowd during the full day.

---



## Police Department Approval

Record No. EVNT-25-5

Status Completed

Became Active March 26, 2025

Assignee Kevin Lynch

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Kevin Lynch

03/26/2025 at 9:01 am

Kevin Lynch approved this step

03/27/2025 at 1:34 pm





## Public Works Director Approval

Record No. EVNT-25-5

Status Active

Became Active March 26, 2025

Assignee Robert Ward

Due Date None

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave

Haverhill, MA 01830

## Messages

Kaitlin Wright

April 4, 2025 at 12:21 pm

Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

Kaitlin Wright

April 8, 2025 at 9:38 am

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Michael Arpino

03/26/2025 at 9:01 am

Kaitlin Wright reassigned this step from Michael  
Arpino to Robert Ward

04/04/2025 at 12:21 pm



## Recreation Department Approval

Record No.EVNT-25-5

Status Completed

Became Active March 26, 2025

Assignee Ben Delaware

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Ben Delaware

03/26/2025 at 9:01 am

Ben Delaware approved this step

03/26/2025 at 9:33 am

**Event Permit****EVNT-25-6**

Submitted On: Mar 25, 2025

**Applicant**

JAMES CARBONE  
9173868357  
@jimmypotsandpans@gmail.com

**Primary Location**

542 NORTH BROADWAY  
Haverhill, MA 01832

12.2.14

APR 10 PM 2:15  
HAVERHILL CITY CLERK**Organization Information****Organization**

Tattersall Farms to Taste/ James Carbone

**Organization Address**

1866 Washington Sq

**Organization State**

MA

**Is the Organization Tax Exempt?**

No

**Is the Organization a House of Worship?**

No

**Organization Phone**

917 386 8357

**Organization City**

Haverhill

**Organization Zip**

01831

**Is the Organization Non-Profit?**

No

**Contact Information****Contact Name**

James Carbone

**Contact Phone**

917 386 8357

**Contact Address**

1866 Washington Square

**Contact State**

MA

**Contact Title**

Organizer/ producer

**Contact Email**

jimmypotsandpans@gmail.com

**Contact City**

Haverhill

**Contact Zip**

01831

**Property Owner Information****Property Owner Name**

City of Haverhill/ Tattersall Farm trustees

**Property Owner Address**

Summer Street

**Property Owner State**

MA

**Is the Applicant the Property Owner?**

No

**Property Owner Phone**

9783742390

**Property Owner City**

Haverhill

**Property Owner Zip**

01830



## Event Information

### Description of event

Tattersall Farms to Taste- food and drink tasting event. Our 4th year. 3 date event series.

### Type of Event

Festival

### Event Date

08/15/2025

### Event Location

Tattersall Farm

### is the Event on Bradford Common?

No

### Is the Event on City Property?

Yes

### Event Venue

Outdoor

### Number of Anticipated Attendees

150

### Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

### Event Start Time

5pm

### Event End Time

8:30pm

### Will Food Be Served/Sold at the Event?

Yes

### IF YES TO FOOD, By What Means?

Caterer

### IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

### Any Helpful Comments about Food

LA Pizza di Forno is lead caterer. Garlic knots, Pizza, salads.

### Special Considerations (i.e. fireworks)

N/A

## Parking Information

### Number of Parking Spaces Onsite

100

### Have Off-site Parking Arrangements Been Made?

No

### Are There Charges/Fees for Parking?

No

## Sanitation Information

### Number of Public Restrooms Available

5

### Type of Toilets

Portable

### Please Describe Plans for Solid Waste Disposal & Recycling

Regular trash pick up

### IF PORTABLE TOILETS, Who is the Vendor?

THRONE DEPOT, BILLERICA MA

## General Release & Indemnity Agreement

Yes

true

## Terms of Understanding

Yes

true



## City Clerk Approval

Record No. EVNT-25-6

Status Completed

Became Active March 25, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 26, 2025 at 9:01 am

Please upload updated insurance once the current policy expires.

JAMES CARBONE

March 26, 2025 at 10:24 am

Thank you. Will upload the general liability renewal as soon as it comes thru mid may.

---

## Step Activity

OpenGov system activated this step

03/25/2025 at 11:44 pm

OpenGov system assigned this step to Kaitlin Wright

03/25/2025 at 11:44 pm

Kaitlin Wright approved this step

03/26/2025 at 9:01 am





## Health Inspector Approval

Record No. EVNT-25-6

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Mark Tolman

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Kaitlin Wright**

April 4, 2025 at 12:20 pm

Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

**Kaitlin Wright**

April 8, 2025 at 9:38 am

@Mark Tolman Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

**Mark Tolman**

April 8, 2025 at 3:35 pm

If any food vendors want to attend this event have them apply for a temporary food permit.

Porta potties must be used if the event organizers anticipates a large crowd during the full day.

---



## Building Inspector Approval

Record No.EVNT-25-6

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Tom Bridgewater

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Tom  
Bridgewater

03/26/2025 at 9:01 am

Tom Bridgewater approved this step

03/29/2025 at 3:38 pm



## Fire Inspector Approval

Record No.EVNT-25-6

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Eric Tarpy

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Eric Tarpy

03/26/2025 at 9:01 am

Eric Tarpy approved this step

03/27/2025 at 3:10 pm





## Police Department Approval

Record No.EVNT-25-6

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Kevin Lynch

03/26/2025 at 9:01 am

Kevin Lynch approved this step

03/27/2025 at 1:37 pm



## Public Works Director Approval

Record No.EVNT-25-6

Status Active

Became Active March 26, 2025

Assignee Robert Ward

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:21 pm

Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---

Kaitlin Wright

April 8, 2025 at 9:38 am

@Robert Ward Please review and approve as soon as possible. Would like to get this on the council agenda for April 15th.

---



## Recreation Department Approval

Record No. EVNT-25-6

Status Completed

Became Active March 26, 2025

Assignee Ben Delaware

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant



JAMES CARBONE



917-386-8357



jimmypotsandpans@gmail.com



29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:01 am

OpenGov system assigned this step to Ben Delaware

03/26/2025 at 9:01 am

Ben Delaware approved this step

03/26/2025 at 9:32 am

Tattersall Farms to Taste /James Carbone

3 Event dates-

June 26, 2025

July 24, 2025

August 14, 2025

Indemnify

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



February 21, 2025

James Carbone  
Washington Square #1866  
Haverhill, MA 01831

Re: Farm to Table Event

Dear Mr. Carbone:

This letter is to confirm the recent vote of the Trustees of the Tattersall Farm Charitable Foundation Trust approving your application to make use of Tattersall Farm on June 26, July 24, and August 14, 2025 to host Farm to Table events. These events will include the serving of alcoholic beverages, and approval is based on the condition that you obtain all necessary permits from the City of Haverhill to conduct these events.

Trustees consent to all permit applications you will need to file with the City Departments, including the permit to serve alcohol.

Sincerely,

Kathleen Bresnahan, Co-Trustee  
Tattersall Farm Charitable Foundation Trust



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> CoverWallet, Inc. One Liberty Plaza, Suite 3201 New York, NY 10006	<b>CONTACT NAME:</b> Andrew Ceyton		
	<b>PHONE (A/C, No, Ext):</b> (646) 844-9933	<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> customer.service@coverwallet.com		
<b>INSURED</b> Rutherford food resources inc 65 East 4th Street #34 New York City, NY, 10003	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Hiscox Insurance Company Inc.		10200
	<b>INSURER B:</b> U.S. Underwriters Insurance Company		35416
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			P100.259.182.4	05/12/2024	05/12/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> AUTOS ONLY						
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	<b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b> <input type="checkbox"/>						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Liquor Liability			LQ 3003058B	03/31/2024	03/31/2025	Each Common Cause: \$1,000,000 Aggregate Limit: \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Haverhill 4 Summer Street Haverhill, MA, 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.

Alcohol - One-Day License

**LCDL-25-7**

Submitted On: Mar 26, 2025

Applicant

 JAMES CARBONE

 9173868357

@ jimmypotsandpans@gmail.com

Primary Location

44 Merrimack

Haverhill, MA 01830

12.5.11

## Applicant Information

Applicant Role in the Event

Event Host (i.e. bride, parent, relative)

Is the Event Sponsored?

no

IF NO, Who is the Responsible Person

James Carbone

IF NO, Responsible Person's City

Haverhill

IF NO, Responsible Person's Zip

01831

IF NO, Responsible Person's Email

jimmypotsandpans@gmail.com

Birth Date

08/17/1965

IF NO, What Type of Event?

Other

IF NO, Responsible Person's Address

1866 Washington Square

IF NO, Responsible Person's State

MA

IF NO, Responsible Person's Phone

917 386 8357

IF NO, Responsible Person's Social Security #

025425680

## Event Sponsor Information

## Event Information

Type of License Being Requested

Beer & Wine

Event Start Time

5pm

Event Location

Harbor Place Courtyard/ Bostdwalk

Will there Be Music or Entertainment?

No

Name of Caterer

LA Pizza di Forno

Expected Number of Adults Attending

150

Is an Entrance Fee/Donation Required?

Yes

Event Date

06/19/2025

Event End Time

8:30pm

Event Purpose

Hard cider and food tasting

Will the Event be Catered?

Yes

Will Food be Provided in Another Way?

No

Expected Number of Children Attending

0

Type of Attendees

Public

**Will the Event Be on City Property?**

Yes

**Liquor Information**

**Name of Liquor Wholesaler**

Craft Collective

**Name of Person Serving the Alcohol**

James Carbone

**Is This a Cash Bar?**

No

**Agreement & Signature**

**Yes**

true





## Licensing Clerk Review

Record No.LCDL-25-7

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Kaitlin Wright

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 27, 2025 at 8:52 am

Moving forward application. Will not be placed on agenda until map of serving area is provided. Please remember to update application with new insurance once the current policy expires.

---

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:54 pm

OpenGov system assigned this step to Kaitlin Wright

03/26/2025 at 9:54 pm

Kaitlin Wright approved this step

03/27/2025 at 8:52 am



## Police Department Approval

Record No.LCDL-25-7

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

### Step Activity

OpenGov system activated this step

03/27/2025 at 8:52 am

OpenGov system assigned this step to Kevin Lynch

03/27/2025 at 8:52 am

Kevin Lynch approved this step

03/27/2025 at 1:26 pm



## Recreation Department Approval

Record No.LCDL-25-7

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Ben Delaware

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:52 am

---

OpenGov system assigned this step to Ben Delaware

03/27/2025 at 8:52 am

---

Ben Delaware approved this step

03/28/2025 at 9:23 am



## License Commission Approval

Record No. LCDL-25-7

**Status** Completed

**Became Active** March 28, 2025

**Assignee** Nicholas Flynn

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Nicholas Flynn**

April 1, 2025 at 2:43 pm

Application(s) will be heard by LLA at April 3rd, 2025 meeting

---

**JAMES CARBONE**

April 1, 2025 at 5:37 pm

Thank you nicholas

---

**Nicholas Flynn**

April 4, 2025 at 11:19 am

Approved by LLA on 04/03 - Pending Event Permit and TIPS Certifications for each additional server. Reminder: Alcohol cannot be purchased until license is issued. After the fact, we will need receipts of alcohol purchase at minimum one day before the event.

---





## City Council Approval

Record No. LCDL-25-7

**Status** Active

**Became Active** April 4, 2025

**Assignee** Kaitlin Wright

**Due Date** None

---

### Primary Location

44 Merrimack  
Haverhill, MA 01830

### Owner

Harbor Place at Merrimack LLC c/o  
Planning Office for Urban Affairs  
State Street 84 Boston, MA 02109

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Kaitlin Wright**

April 4, 2025 at 12:01 pm

Will be on Council agenda for April 15th meeting. This will be conditional on the event permit and completed TIPS paperwork for all servers.

**Kaitlin Wright**

April 4, 2025 at 12:04 pm

Also, will need updated insurance prior to event.

---

## Step Activity

OpenGov system activated this step

04/04/2025 at 11:17 am

OpenGov system assigned this step to Kaitlin Wright

04/04/2025 at 11:17 am



## CERTIFICATE OF COMPLETION

This certifies that

**James A Carbone**

is awarded this certificate for

**TIPS On-Premise Alcohol Server Training**



Hours  
3.00



Completion Date  
06/09/2024



Expiration Date  
06/09/2027



Certificate #  
ON-000033520626

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | [www.360training.com](http://www.360training.com)



(CUT HERE)



(CUT HERE)

FOLD



On-Premise

Issued: 06/09/2024

Certificate #: ON-000033520626

James A Carbone  
29 Rutherford Ave  
Haverhill

MA 01830

**CERTIFIED**

Expires: 06/09/2027



Phone: 800-438-8477

[www.gettips.com](http://www.gettips.com)

This card was issued for successful completion of the TIPS program.

Signature \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/26/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> CoverWallet, Inc. One Liberty Plaza, Suite 3201 New York, NY 10006	<b>CONTACT NAME:</b> Andrew Ceyton	<b>FAX (A/C, No):</b>	
	<b>PHONE (A/C, No, Ext):</b> (646) 844-9933	<b>E-MAIL ADDRESS:</b> customer.service@coverwallet.com	
<b>INSURED</b> Rutherford food resources inc 65 East 4th Street #34 New York City, NY, 10003	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> U.S. Underwriters Insurance Company		35416
	<b>INSURER B:</b> Hiscox Insurance Company Inc.		10200
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>	P100.259.182.4	05/12/2024	05/12/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					
	<b>AUTOMOBILE LIABILITY</b> ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY					
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A			PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		LQ 3003058C	03/31/2025	03/31/2026	Each Common Cause Limit \$1,000,000 Aggregate Limit \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured with respect to the General Liability per the policy's terms and conditions.

**CERTIFICATE HOLDER****CANCELLATION**

City of Haverhill 4 Summer Street Haverhill, MA, 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Margaret M. Raff</i>

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HARBOR PLACE  
44 MERRIMACK ST  
COURTYARD + BOARDWALK



CIDERFEAST JUNE 19, 2025  
21+ - gated / divided / roped off  
WRISTBAND ANY





City of Haverhill, MA

April 11, 2025

**LCDL-25-8**

Alcohol - One-Day

License

Status: Active

Submitted On: 3/26/2025

**Primary Location**

542 NORTH BROADWAY

Haverhill, MA 01832

**Owner**

CITY OF HAVERHILL

SUMMER ST 4 HAVERHILL, MA

01830

**Applicant**

JAMES CARBONE

917-386-8357

jimmypotsandpans@gmail.com

29 Rutherford ave

Haverhill, MA 01830

12.5.1.2

APR 11 AM 8:56  
HAVERHILL CLERK**Applicant Information**

Applicant Role in the Event\*

Birth Date\*

Event Host (i.e. bride, parent, relative)

08/17/1965

Is the Event Sponsored?\*

IF NO, What Type of Event?\*

no

Other

IF NO, Who is the Responsible Person\*

IF NO, Responsible Person's Address\*

James Carbone

1866 Washington Square

IF NO, Responsible Person's City\*

IF NO, Responsible Person's State\*

Haverhill

MA

IF NO, Responsible Person's Zip\*

IF NO, Responsible Person's Phone\*

01831

917 386 8357

IF NO, Responsible Person's Email\*

IF NO, Responsible Person's Social Security #\*

jimmypotsandpans@gmail.com

025425680

## Event Information

Type of License Being Requested\*

Beer & Wine

Event Date\*

06/26/2025

Event Start Time\*

5pm

Event End Time\*

8:30pm

Event Location\*

Tattersall Farm

Event Purpose\*

Food and drink tasting event. 21+

Will there Be Music or Entertainment?\*

No

Will the Event be Catered?\*

Yes

Name of Caterer\*

LA Pizza di Forno

Will Food be Provided in Another Way?\*

No

Expected Number of Adults Attending\*

150

Expected Number of Children Attending\* ?

0

Is an Entrance Fee/Donation Required?\*

Yes

Type of Attendees\*

Public

Will the Event Be on City Property?\* ?

Yes

---

Will the Event Be on City Property?

Yes

Liquor Information

Name of Liquor Wholesaler

Craft Collective

Name of Person Serving the Alcohol

James Carbone

Is This a Cash Bar?

No

Agreement & Signature

Yes

true



## Licensing Clerk Review

Record No.LCDL-25-8

Status Completed

Became Active March 26, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 27, 2025 at 8:51 am

Moving forward application. Will not be placed on agenda until map of serving area is provided. Please remember to update application with new insurance once the current policy expires.

---

JAMES CARBONE

March 27, 2025 at 12:11 pm

1 correction- the date for alcohol permit 25-8 should be changed to 6/26 June 26 To align witu the event permit date How can I edit that? Thank you

---

✓





## Police Department Approval

Record No.LCDL-25-8

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:51 am

OpenGov system assigned this step to Kevin Lynch

03/27/2025 at 8:51 am

Kevin Lynch approved this step

03/27/2025 at 1:31 pm



## Recreation Department Approval

Record No.LCDL-25-8

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Ben Delaware

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:51 am

OpenGov system assigned this step to Ben Delaware

03/27/2025 at 8:51 am

Ben Delaware approved this step

03/28/2025 at 9:23 am



## License Commission Approval

Record No.LCDL-25-8

**Status** Completed

**Became Active** March 28, 2025

**Assignee** Nicholas Flynn

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Nicholas Flynn**

April 1, 2025 at 2:43 pm

Application(s) will be heard by LLA at April 3rd, 2025 meeting

---

**JAMES CARBONE**

April 1, 2025 at 5:38 pm

Thank you Nicholas

---

**Nicholas Flynn**

April 4, 2025 at 11:19 am

Approved by LLA on 04/03 - Pending Event Permit and TIPS Certifications for each additional server.Reminder: Alcohol cannot be purchased until license is issued. After the fact, we will need receipts of alcohol purchase at minimum one day before the event.

---



## City Council Approval

Record No.LCDL-25-8

Status Active

Became Active April 4, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:14 pm

Approved by LLA on 04/03 - Pending Event Permit and TIPS Certifications for each additional server.Reminder: Alcohol cannot be purchased until license is issued. After the fact, we will need receipts of alcohol purchase at minimum one day before the event.

---

## Step Activity

OpenGov system activated this step

04/04/2025 at 12:14 pm

OpenGov system assigned this step to Kaitlin Wright

04/04/2025 at 12:14 pm



**Alcohol - One-Day License**

**LCDL-25-9**

Submitted On: Mar 26, 2025

**Applicant**

 JAMES CARBONE  
 9173868357  
@ jimmypotsandpans@gmail.com

**Primary Location**

542 NORTH BROADWAY  
Haverhill, MA 01832

12.5.13

**Applicant Information**

**Applicant Role in the Event**

Event Host (i.e. bride, parent, relative)

**Is the Event Sponsored?**

no

**IF NO, Who is the Responsible Person**

James Carbone

**IF NO, Responsible Person's City**

Haverhill

**IF NO, Responsible Person's Zip**

01831

**IF NO, Responsible Person's Email**

jimmypotsandpans@gmail.com

**Birth Date**

08/17/1965

**IF NO, What Type of Event?**

Other

**IF NO, Responsible Person's Address**

1866 Washington Square

**IF NO, Responsible Person's State**

MA

**IF NO, Responsible Person's Phone**

917 386 8357

**IF NO, Responsible Person's Social Security #**

025 42 5680

**Event Sponsor Information**

**Event Information**

**Type of License Being Requested**

Beer & Wine

**Event Start Time**

5pm

**Event Location**

Tattersall Farm

**Will there Be Music or Entertainment?**

No

**Name of Caterer**

LA Pizza di Forno

**Expected Number of Adults Attending**

150

**Is an Entrance Fee/Donation Required?**

Yes

**Event Date**

07/24/2025

**Event End Time**

8:30pm

**Event Purpose**

Food and drink tasting event. 21+

**Will the Event be Catered?**

Yes

**Will Food be Provided in Another Way?**

No

**Expected Number of Children Attending**

0

**Type of Attendees**

Public

**Will the Event Be on City Property?**

Yes

**Liquor Information**

**Name of Liquor Wholesaler**

Craft Collective

**Name of Person Serving the Alcohol**

James Carbone

**Is This a Cash Bar?**

No

**Agreement & Signature**

**Yes**

true



## Licensing Clerk Review

Record No. LCDL-25-9

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Kaitlin Wright

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

March 27, 2025 at 8:51 am

Moving forward application. Will not be placed on agenda until map of serving area is provided. Please remember to update application with new insurance once the current policy expires.

---

## Step Activity

OpenGov system activated this step

03/26/2025 at 9:56 pm

OpenGov system assigned this step to Kaitlin Wright

03/26/2025 at 9:56 pm

Kaitlin Wright approved this step

03/27/2025 at 8:51 am



## Police Department Approval

Record No. LCDL-25-9

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

### Step Activity

OpenGov system activated this step

03/27/2025 at 8:51 am

OpenGov system assigned this step to Kevin Lynch

03/27/2025 at 8:51 am

Kevin Lynch approved this step

03/27/2025 at 1:35 pm





## Recreation Department Approval

Record No. LCDL-25-9

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Ben Delaware

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:51 am

OpenGov system assigned this step to Ben Delaware

03/27/2025 at 8:51 am

Ben Delaware approved this step

03/28/2025 at 9:23 am



## License Commission Approval

Record No. LCDL-25-9

**Status** Completed

**Became Active** March 28, 2025

**Assignee** Nicholas Flynn

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Nicholas Flynn

April 1, 2025 at 2:43 pm

Application(s) will be heard by LLA at April 3rd, 2025 meeting

---

Nicholas Flynn

April 4, 2025 at 11:19 am

Approved by LLA on 04/03 - Pending Event Permit and TIPS Certifications for each additional server. Reminder: Alcohol cannot be purchased until license is issued. After the fact, we will need receipts of alcohol purchase at minimum one day before the event.

---



## City Council Approval

Record No. LCDL-25-9

Status Active

Became Active April 4, 2025

Assignee Kaitlin Wright

Due Date None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:13 pm

Will be on Council agenda for April 15th meeting. This will be conditional on the event permit and completed TIPS paperwork for all servers. Also, will need updated insurance prior to event.

---

## Step Activity

OpenGov system activated this step

04/04/2025 at 12:13 pm



OpenGov system assigned this step to Kaitlin Wright

04/04/2025 at 12:13 pm

**Alcohol - One-Day License****LCDL-25-10**

Submitted On: Mar 26, 2025

**Applicant**

 JAMES CARBONE  
 9173868357  
@jimmypotsandpans@gmail.com

**Primary Location**

542 NORTH BROADWAY  
Haverhill, MA 01832

12.5.1.4

**Applicant Information****Applicant Role in the Event**

Event Host (i.e. bride, parent, relative)

**Is the Event Sponsored?**

no

**IF NO, Who is the Responsible Person**

James Carbone

**IF NO, Responsible Person's City**

Haverhill

**IF NO, Responsible Person's Zip**

01831

**IF NO, Responsible Person's Email**

jimmypotsandpans@gmail.com

**Birth Date**

08/17/1965

**IF NO, What Type of Event?**

Other

**IF NO, Responsible Person's Address**

1866 Washington Square

**IF NO, Responsible Person's State**

MA

**IF NO, Responsible Person's Phone**

917 386 8357

**IF NO, Responsible Person's Social Security #**

025425680

**Event Sponsor Information****Event Information****Type of License Being Requested**

Beer &amp; Wine

**Event Start Time**

5pm

**Event Location**

Tattersall Farm

**Will there Be Music or Entertainment?**

No

**Name of Caterer**

LA Pizza di Forno

**Expected Number of Adults Attending**

150

**Is an Entrance Fee/Donation Required?**

Yes

**Event Date**

08/14/2025

**Event End Time**

8:30pm

**Event Purpose**

Food and drink tasting event. 21+

**Will the Event be Catered?**

Yes

**Will Food be Provided in Another Way?**

No

**Expected Number of Children Attending**

0

**Type of Attendees**

Public



Will the Event Be on City Property?

Yes

Liquor Information

Name of Liquor Wholesaler

Craft Collective

Name of Person Serving the Alcohol

James Carbone

Is This a Cash Bar?

No

Agreement & Signature

Yes

true



## Licensing Clerk Review

Record No. LCDL-25-10

**Status** Completed

**Became Active** March 26, 2025

**Assignee** Kaitlin Wright

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Kaitlin Wright**

March 27, 2025 at 8:49 am

Moving forward application. Will not be placed on agenda until map of serving area is provided. Please remember to update application with new insurance once the current policy expires.

---

**JAMES CARBONE**

March 27, 2025 at 12:14 pm

I made a mistake with the event permit date for 25-10. It's not 8/15- i need to correct the date to 8/14 to match the alcohol permit. Can I make the edit? Thank you

---



## Police Department Approval

Record No. LCDL-25-10

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Kevin Lynch

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:49 am

OpenGov system assigned this step to Kevin Lynch

03/27/2025 at 8:49 am

Kevin Lynch approved this step

03/27/2025 at 1:38 pm



## Recreation Department Approval

Record No.LCDL-25-10

**Status** Completed

**Became Active** March 27, 2025

**Assignee** Ben Delaware

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

03/27/2025 at 8:49 am

OpenGov system assigned this step to Ben Delaware

03/27/2025 at 8:49 am

Ben Delaware approved this step

03/28/2025 at 9:23 am





## License Commission Approval

Record No.LCDL-25-10

**Status** Completed

**Became Active** March 28, 2025

**Assignee** Nicholas Flynn

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

**Nicholas Flynn**

April 1, 2025 at 2:43 pm

Application(s) will be heard by LLA at April 3rd, 2025 meeting

---

**Nicholas Flynn**

April 4, 2025 at 11:19 am

Approved by LLA on 04/03 - Pending Event Permit and TIPS Certifications for each additional server.Reminder: Alcohol cannot be purchased until license is issued. After the fact, we will need receipts of alcohol purchase at minimum one day before the event.

---



## City Council Approval

Record No. LCDL-25-10

**Status** Active

**Became Active** April 4, 2025

**Assignee** Kaitlin Wright

**Due Date** None

---

### Primary Location

542 NORTH BROADWAY  
Haverhill, MA 01832

### Owner

CITY OF HAVERHILL  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

 JAMES CARBONE  
 917-386-8357  
 jimmypotsandpans@gmail.com  
 29 Rutherford ave  
Haverhill, MA 01830

---

## Messages

Kaitlin Wright

April 4, 2025 at 12:07 pm

Will be on Council agenda for April 15th meeting. This will be conditional on the event permit and completed TIPS paperwork for all servers. Also, will need updated insurance prior to event.

---

## Step Activity

OpenGov system activated this step

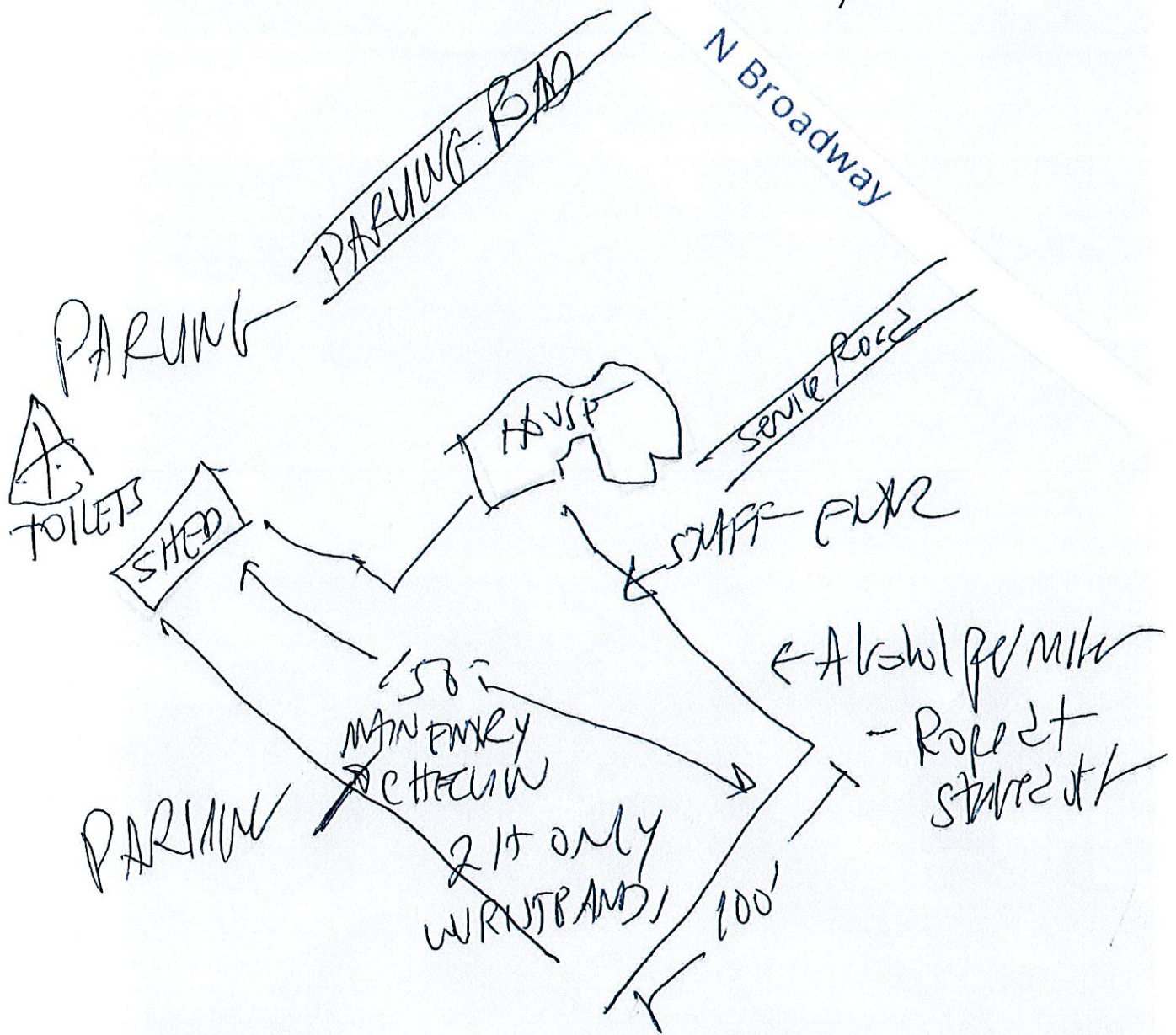
04/04/2025 at 12:04 pm

OpenGov system assigned this step to Kaitlin Wright

04/04/2025 at 12:04 pm

# Tattersall Farms & Taste

542 N. Broadway



③ Events - Alcohol Area  
June 26, July 24, August 14



City of Haverhill, MA

April 10, 2025

**JUNK-25-2**

Junk Dealer/Collector

License

Status: Active

Submitted On: 4/9/2025

**Primary Location**

39 HALE ST

Haverhill, MA 01830

**Owner**

TJS Metals

Hale Street 39 Haverhill, MA  
01830**Applicant**

James Smith

603-785-1202

jackiefoley9@aol.com

 17 East Derry Road  
Derry, NH 03038

12.6.6.1

---

**Business Information**APR 10 AM 10:55  
HAVERHILL CLERK**Applicant's Relationship to Owner\***

Owner

**Business Owner Address\***

17 E Derry road Derry NH 03038

**Name of Business\***

TJS Metal Recycling

**Type of Business\***

Junk Dealer

**Type of Business Structure\***

Sole Proprietor

---

**Application Information****Type of Application\***

Renewal







## Attachments

## Record Activity

James Smith started a draft Record	04/09/2025 at 11:20 am
James Smith submitted Record JUNK-25-2	04/09/2025 at 11:23 am
OpenGov system altered payment step Junk Dealer/Collector License Fee Payment, changed status from Inactive to Active on Record JUNK-25-2	04/09/2025 at 11:23 am
OpenGov system completed payment step Junk Dealer/Collector License Fee Payment on Record JUNK-25-2	04/09/2025 at 12:01 pm
OpenGov system altered approval step City Clerk Approval, changed status from Inactive to Active on Record JUNK-25-2	04/09/2025 at 12:01 pm
OpenGov system assigned approval step City Clerk Approval to Maria Bevilacqua on Record JUNK-25-2	04/09/2025 at 12:01 pm

## Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 Junk Dealer/Collector License Fee Payment	4/9/2025, 11:23:37 AM	4/9/2025, 12:01:39 PM	James Smith	-	Completed
 City Clerk Approval	4/9/2025, 12:01:39 PM	-	Maria Bevilacqua	-	Active
 Police Approval	-	-	-	-	Inactive
 City Council Approval	-	-	-	-	Inactive

## Attachments

### Record Activity

James Smith started a draft Record	04/09/2025 at 11:20 am
James Smith submitted Record JUNK-25-2	04/09/2025 at 11:23 am
OpenGov system altered payment step Junk Dealer/Collector License Fee Payment, changed status from Inactive to Active on Record JUNK-25-2	04/09/2025 at 11:23 am
OpenGov system completed payment step Junk Dealer/Collector License Fee Payment on Record JUNK-25-2	04/09/2025 at 12:01 pm
OpenGov system altered approval step City Clerk Approval, changed status from Inactive to Active on Record JUNK-25-2	04/09/2025 at 12:01 pm
OpenGov system assigned approval step City Clerk Approval to Maria Bevilacqua on Record JUNK-25-2	04/09/2025 at 12:01 pm

### Timeline

Label	Activated	Completed	Assignee	Due Date	Status
💰 Junk Dealer/Collector License Fee Payment	4/9/2025, 11:23:37 AM	4/9/2025, 12:01:39 PM	James Smith	-	Completed
✓ City Clerk Approval	4/9/2025, 12:01:39 PM	-	Maria Bevilacqua	-	Active
✓ Police Approval	-	-	-	-	Inactive
✓ City Council	-	-	-	-	Inactive

Label	Activated	Completed	Assignee	Due Date	Status
-------	-----------	-----------	----------	----------	--------

**Police Approval**

Record No. **JUNK-25-2**

**Status** Completed

**Became Active** April 10, 2025

**Assignee** Kevin Lynch

**Due Date** None

**Primary Location**

39 HALE ST  
Haverhill, MA 01830

**Owner**

TJS Metals  
Hale Street 39 Haverhill , MA 01830

**Applicant**

 James Smith

 603-785-1202

 jackiefoley9@aol.com

 17 East Derry Road  
Derry , NH 03038

**Messages**

No comments yet.

**Step Activity**

- OpenGov system activated this step

04/10/2025 at 11:00 am
- OpenGov system assigned this step to Kevin Lynch

04/10/2025 at 11:00 am
- Kevin Lynch approved this step

04/10/2025 at 2:20 pm

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

1511

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)  
[CITYCOUNCIL@HAVERHILLMA.GOV](mailto:CITYCOUNCIL@HAVERHILLMA.GOV)

April 10, 2025

TO: President and Members of the City Council:

Councilor Michitson wishes to discuss the road to the proposed NECC and Whittier Vo-Tech Joint Campus.

*John A. Michitson*  
Councilor John A. Michitson

LAR

(meeting: 4.15.25)





**CITY OF HAVERHILL  
MASSACHUSETTS**

**MELINDA E. BARRETT**  
MAYOR

1611  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

March 28, 2025

MAR 28 AM 9:14  
HAVERHILL CITY CLERK

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Ordinance Revisions – Various Chapters pertaining to Conservation

Dear Mr. President and Members of the City Council:

I hereby submit revisions to various municipal ordinances pertaining to  
Conversation. Attached please find letters from Environmental Health Technician  
Robert E. Moore, Jr. and City Solicitors Lisa L. Mead, Esq. and Ryan S. Clements,  
Esq. with further information regarding the ordinances to be revised.

I recommend approval.

Very truly yours,

**Melinda E. Barrett**  
Mayor

MEB/cml

IN CITY COUNCIL: April 11, 2025  
PLACED ON FILE FOR AT LEAST 10 DAYS

ATTEST:

City Clerk

MAR 28 AM 9:13  
HAVERHILL CITY CLERK



# Haverhill

Conservation Department  
Phone: 978-374-2334 Fax: 978-374-2366  
[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

Memo To: The Honorable Melinda E. Barrett, Mayor of Haverhill  
From: Robert E. Moore, Jr., Environmental Health Technician  
Date: March 27, 2025  
Subject: Ordinance Revisions – Various Chapters

City Solicitor Mead completed her review of final edits proposed to the listed ordinances and prepared respective Municipal Ordinance documents. These materials are attached for your review. If you approve the documents, they may be forwarded to the City Clerk to be placed on the City Council agenda for final authorization. A summary of revisions since the Natural Resources and Public Property Committee meeting on July 31, 2024, is provided below. Please advise if any modifications are necessary before submission.

**Doc. 66: Ordinance re: General Provisions; amend Chapter 1, Section 16 Penalties**

No changes required to the redline draft dated June 11, 2024.

**Doc. 67: Ordinance re: Boating Fishing and Hunting; amend Chapter 116, Sections 1-7**

Revised to add the following language under new §116-6, "Lightweight, portable windbreaks shall be allowed as a fishing accessory. Windbreaks shall only be used while fishing and shall be collapsed and removed from the ice immediately thereafter." The remainder of the document is the redline draft dated June 18, 2024.

**Doc. 68: Ordinance re: Firearms; amend Chapter 145, Section 19**

No changes required to the redline draft dated June 18, 2024.

**Doc. 71: Ordinance re: Entrance on Ice of Certain Water Bodies Unlawful; amend Chapter 193, Section 12**

No changes required to the June 18, 2024, redline draft.

**Doc. 69: Ordinance re: Conservation Areas; amend Chapter 193, Sections 14-25**

The following revisions were made to the draft dated June 18, 2024.

§ 193-14.G. Revisions made to include recent addresses assigned by the Engineering Department.

§ 193-21.I. Inserted during NRPP Committee meeting "Unless otherwise provided for herein, camping shall be prohibited on any other City owned property."

§ 193-21.J. Formerly I. Revised to include language requested at the NRPP Committee meeting. "The Director of Recreation shall adopt Rules and Regulations to further regulate camping. Said Rules and Regulations shall be presented to the City Council for approval prior to implementation."

**Doc. 70: Ordinance re: Playgrounds, Parks and Recreation Areas; amend Chapter 193, Sections 21-23**

No changes required to the redline draft dated May 29, 2024. Sections to be deleted.





Mead, Talerman & Costa, LLC  
Attorneys at Law

30 Green Street  
Newburyport, MA 01950  
Phone 978.463.7700

[www.mtelawyers.com](http://www.mtelawyers.com)

March 14, 2025

**Via Electronic Mail**

Thomas J. Sullivan, President, City Council  
4 Summer Street  
Room 204  
City of Haverhill  
Haverhill, MA 01830

**Re: Conservation Ordinance Updates**

Dear President Sullivan,

Reference is made to the above captioned matter. In that connection, the Conservation Commission has provided us with comments and markups related to updating the City's Ordinances related to Conservation. Please find transmitted along with this letter a Municipal Ordinance document and the associated strikethrough edits, updating the following sections of said Ordinances:

1. Chapter 1, Article I
2. Chapter 116
3. Section 145-19
4. Section 193-12
5. Chapter 193, Articles IV-VII

Sincerely,

/s/ Lisa Mead (RSC)

Lisa L. Mead and Ryan S. Clemens, City Solicitors

Encl.

---

*Millis Office*  
730 Main Street, Suite 1F  
Millis, MA 02054

---

*New Bedford Office*  
227 Union Street, Suite 606  
New Bedford, MA 02740

## Kaitlin Wright

**From:** North of Boston <noreply@wave2adportal.com>  
**Sent:** Friday, March 28, 2025 5:00 PM  
**To:** CityClerk  
**Cc:** cmacdonald@northofboston.com  
**Subject:** Thank you for placing your order with us.

**Warning! External Email. Exercise caution when opening attachments or clicking on any links.**  
**THANK YOU for your notice submission!**

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

### Job Details

Order Number:  
**W0132301**  
Business Type:  
[All Other Public Notices](#)  
Notice Size:  
[Public Notices](#)  
Notice Estimate:  
**\$75.00**  
Referral Code:  
[Conservation Ordinances](#)

### Account Details

Haverhill Clerk  
4 SUMMER ST STE 118  
HAVERHILL, MA 01830  
978-374-2312  
cityclerk@cityofhaverhill.com  
HAVERHILL CITY CLERK

### Schedule for notice number W01323010

**Thu Apr 3, 2025**

**Haverhill Gazette Public Notices**  
*All Zones*

#### **CITY OF HAVERHILL In Municipal Council**

#### **ORDERED:**

**Municipal Ordinance Chapter**  
An Ordinance re: General Provisions; amend Chapter 1, Article I  
An Ordinance re: Boats and Boating; amend Chapter 116  
An Ordinance re: Firearms; amend Chapter 145, Section 19  
An Ordinance re: Entrance on ice of certain water bodies unlawful; amend Chapter 193, section 12  
An Ordinance re: Playgrounds, Parks, and Recreation Areas; amend Chapter 193, Article IV-VII

Since these Ordinances individually exceed in length eight octavo pages of ordinary book print, in lieu of advertising, it is published by the City Council in a municipal bulletin, placed on file in the City Clerk's Office, and posted on the municipal bulletin in City Hall.

PLACED ON FILE for at least 10 days

Attest:

Kaitlin M. Wright  
City Clerk  
HG - Publication Dates

*The North of Boston Media Group is not responsible for any false, inaccurate or omitted notices.*

*The North of Boston Media Group reserves the right to alter, edit and omit any notice to meet our editorial guidelines. Any additional charges or credits as a result of this process will be the responsibility of the individual or company submitting the notice.*

*This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.*



50

16,1,1



Document 50

**CITY OF HAVERHILL**

**In Municipal Council** April 1 2025

**Ordered:**

**MUNICIPAL ORDINANCE**

**CHAPTER 1**

**GENERAL PROVISIONS**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 1 – GENERAL PROVISIONS, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

**Chapter 1. General Provisions**

**Article I. Adoption of 1980 Code; General Penalty**

**§ 1-16. General penalty; specific penalties; noncriminal disposition; enforcement.**

A. Whoever violates any ordinance of the City, either of this Code or of any hereafter enacted, may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law, the maximum penalty for each violation or offense shall be \$300. Each day on which any violation exists shall be deemed to be a separate offense.

B. Disposition of violations; enforcement.

(1) Whoever violates any provision of this Code, the violation of which is subject to specific penalty, may be penalized by a noncriminal disposition as provided in MGL c. 40, § 21D. The noncriminal method of disposition may also be used for violations of any rule or regulation of any municipal officer, board or department which is subject to a specific penalty. An offender shall be issued a written notice to appear before the Clerk of the Haverhill District Court during office hours not later than 21 days after the date of such notice, unless the matter is disposed of by way of paying the penalty imposed as provided by law.

(2) Without intending to limit the generality of the foregoing, it is the intention of this provision that the following ordinances, rules and regulations are to be included in the scope of this subsection, that the specific penalties as listed here shall apply in such cases and that in addition to police officers, who shall in all cases be considered enforcing persons for the purposes of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections; and each day on which any violation exists shall be deemed to be a separate offense.

Source	Subject/Enforcing Agency	Penalty
§ <u>11-28</u>	Violation of any rule or regulation of the Conservation Commission (Conservation Agents, Conservation Officers)	
	First offense	\$100

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Source	Subject/Enforcing Agency	Penalty
	Second offense	\$200
	Third offense	\$300
§ <u>11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
	First offense	\$25
	Second offense	\$50
	Third offense	\$100
§ <u>11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers)	
	Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200
	Construction or building material	\$300
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground (Conservation Officers)	\$50
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-2</u>	Occupying a boat without a life preserver (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-3</u>	Paddleboarding on certain bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-4</u>	Placement of seasonal docks and moorings (Conservation Officers, Harbormaster)	
	First offense	\$50

Source	Subject/Enforcing Agency	Penalty
	Second offense	\$100
	Third offense	\$300
§ <u>116-6</u>	Shacks or structures on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>116-7</u>	Fishing, Hunting, and Trapping (Conservation Officers)	
	First offense	
	Second offense	\$50
	Third offense	\$100
		\$300
§ <u>116-8</u>	Motors on bodies of water (Conservation Officers, Harbormaster)	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§§ <u>120-13</u> and <u>120-14</u>	Abandoned or fire-damaged buildings; and removal of signs of discontinued businesses (Building Inspector)	\$100
§ <u>145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
§ <u>173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
§ <u>173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise		
§§ <u>182-6</u> , <u>182-7</u> and <u>182-12</u>	Construction hours, construction noise, excessive noise by rail carriers (see also §§ <u>182-14</u> and <u>182-</u> <u>15</u> )	(Health Agents and Health Inspectors and Building Inspector)
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>182-13</u> (see also §§ <u>182-14</u> and <u>182-15</u> )	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100

50

Source	Subject/Enforcing Agency	Penalty
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, Animal Control Officer)	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers, Harbormaster)	\$50
§ <u>193-14 through 193-25</u>	(Conservation Officers)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
	Plus restitution for damages	
§ <u>244-1</u>	Storage of unregistered used motor vehicles (Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
§ <u>253-10.E(1)</u>	(Conservation Agents, Conservation Officers)	\$300
§ <u>253-10.E(2)</u>	(Conservation Agents, Conservation Officers)	\$200
§ <u>253-10.E(3)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>253-10.E(4)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>253-10.E(5)</u>	(Conservation Agents, Conservation Officers)	\$100
§ <u>255-6.2</u>	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
§ <u>255-10.1.8</u>	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
§ <u>255-10.1.5</u>	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter <u>255</u> , Table of Use and Violation of Table of Use and Parking Regulations	(Building Inspector, Assistant Building Inspector)	
Parking Regulations	Open, outside storage	\$300
	Maintaining unauthorized business	\$100

(3) Any person who fails to make known their proper name and address to an enforcing officer under this chapter in pursuit of his lawful duties may be arrested without a warrant by an officer empowered to make arrests.

**APPROVED AS TO LEGALITY:**

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



16, 11

## Chapter 1. General Provisions

### Article I. Adoption of 1980 Code; General Penalty

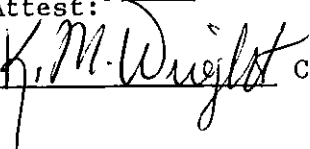
#### § 1-16. General penalty; specific penalties; noncriminal disposition; enforcement.

A. Whoever violates any ordinance of the City, either of this Code or of any hereafter enacted, may be penalized by indictment or on complaint brought in the District Court. Except as may be otherwise provided by law, the maximum penalty for each violation or offense shall be \$300. Each day on which any violation exists shall be deemed to be a separate offense.

#### B. Disposition of violations; enforcement.

(1) Whoever violates any provision of this Code, the violation of which is subject to specific penalty, may be penalized by a noncriminal disposition as provided in MGL c. 40, § 21D. The noncriminal method of disposition may also be used for violations of any rule or regulation of any municipal officer, board or department which is subject to a specific penalty. An offender shall be issued a written notice to appear before the Clerk of the Haverhill District Court during office hours not later than 21 days after the date of such notice, unless the matter is disposed of by way of paying the penalty imposed as provided by law.

(2) Without intending to limit the generality of the foregoing, it is the intention of this provision that the following ordinances, rules and regulations are to be included in the scope of this subsection, that the specific penalties as listed here shall apply in such cases and that in addition to police officers, who shall in all cases be considered enforcing persons for the purposes of this provision, the municipal personnel listed for each section, if any, shall also be enforcing persons for such sections; and each day on which any violation exists shall be deemed to be a separate offense.

Source	Subject/Enforcing Agency	Penalty
<u>§ 11-28</u>	<u>Violation of any rule or regulation of the Conservation Commission (Conservation Agents, Conservation Officers)</u>	
IN CITY COUNCIL: APRIL 1, 2025 PLACED ON FILE FOR AT LEAST 10 DAYS	<u>First offense</u>	<u>\$100</u>
	<u>Second offense</u>	<u>\$200</u>
	<u>Third offense</u>	<u>\$300</u>
Attest: <u>§ 11-33</u>	Violation of any rule or regulation of the Board of Health (Health Agents, Health Inspectors, Conservation Officers)	
 City Clerk	First offense	\$25
	Second offense	\$50
	Third offense	\$100
<u>§ 11-39</u>	Dumping rubbish, etc. (Health Agents, Health Inspectors, Conservation Officers)	
	Biodegradable material; brush, trees and leaves	
	First offense	\$100
	Second offense	\$200
	Third offense	\$300
	Household or domestic material	\$200
	Construction or building material	\$300

Source	Subject/Enforcing Agency	Penalty
	Board of Health Regulations (Health Agents, Health Inspectors)	
	Renting without permit	\$200
	Installation of well without permit	\$150
	Abrasive blasting	\$150
	Violation of garbage, refuse and dumpster rules and regulations	
	First offense	\$50
	Second offense	\$100
	Third offense	\$300
§ <u>100-1</u>	Consumption of or possession of an open alcoholic beverage in a park or playground (Conservation Officers)	\$50
§ <u>116-1</u>	Boating on certain bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-2</u>	Occupying a boat without a life preserver (Conservation Officers, <u>Harbormaster</u> )	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-3</u>	Paddleboarding on certain bodies of water (Conservation Officers, <u>Harbormaster</u> )	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-4</u>	Placement of seasonal docks and moorings (Conservation Officers, <u>Harbormaster</u> )	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-56</u>	Shacks or structures on bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-67</u>	Fishing on certain bodies of water, <u>Hunting, and Trapping</u> (Conservation Officers)	
	<u>First offense</u>	\$50
	<u>Second offense</u>	\$100
	<u>Third offense</u>	\$300
§ <u>116-78</u>	Motors on bodies of water (Conservation Officers), <u>Harbormaster</u>	
	<u>First offense</u>	\$50

Source	Subject/Enforcing Agency	Penalty
	<u>Second offense</u>	<u>\$100</u>
	<u>Third offense</u>	<u>\$300</u>
§§ <u>120-13</u> and <u>120-14</u>	Abandoned or fire-damaged buildings; and removal of signs of discontinued businesses (Building Inspector)	\$100
§ <u>145-17</u>	Discharging firearms within public park (Conservation Officers)	\$300
§ <u>145-19B</u> [Added 3-27-1990 by Doc. 54]	<del>Discharging firearms in Brandy Brow Area</del> (Conservation Officers)	\$25
§ <u>173-5C</u>	Separation of paper for collection (Health Agents, Health Inspectors)	\$25
	First offense	Written warning
	Second offense	\$25
§ <u>173-6</u>	Littering (Conservation Officers)	\$50
Chapter <u>182</u> , Noise		
§§ <u>182-6</u> , <u>182-7</u> and <u>182-12</u> (see also §§ <u>182-14</u> and <u>182-15</u> )	Construction hours, construction noise, excessive noise by rail carriers (Health Agents and Health Inspectors and Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>182-13</u> (see also §§ <u>182-14</u> and <u>182-15</u> )	Excessive noise by animals (Health Agents and Health Inspectors, Building Inspector and Animal Control Officer)	
	1st offense	\$50
	2nd offense	\$100
	3rd and subsequent offenses	\$300
§ <u>189-2</u>	Defacing public property (Conservation Officers)	\$100
§ <u>193-8</u>	Swimming, bathing or wading in public water supply (Conservation Officers)	\$50
§ <u>193-9</u>	Domestic animals on public water supply (Conservation Officers, <u>Animal Control Officer</u> )	\$50
§ <u>193-12</u>	Being on ice of certain bodies of water (Conservation Officers), <u>Harbormaster</u>	\$50
§ <u>193-14 through 193-25</u>	<del>Prohibited activities in Meadow Brook Conservation Area</del> (Conservation Officers, <del>Health Inspectors</del> )	
	<u>1st offense</u>	<u>\$50</u>
	<u>2nd offense</u>	<u>\$100</u>
	<u>3rd offense</u>	<u>\$300</u>
	Plus restitution for damages	
§ <u>244-1</u>	Storage of unregistered used motor vehicles	

Source	Subject/Enforcing Agency	Penalty
	(Building Inspector, Assistant Building Inspector)	
	1st offense	\$50
	2nd offense	\$100
	3rd offense	\$300
<u>§ 253-10.E(1)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$300</u>
<u>§ 253-10.E(2)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$200</u>
<u>§ 253-10.E(3)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 253-10.E(4)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 253-10.E(5)</u>	<u>(Conservation Agents, Conservation Officers)</u>	<u>\$100</u>
<u>§ 255-6.2</u>	Violation of sign regulations (Building Inspector, Assistant Building Inspector)	\$50
<u>§ 255-10.1.8</u>	Building without a permit (Building Inspector, Assistant Building Inspector)	\$300
<u>§ 255-10.1.5</u>	Operating a business without a use and occupancy certificate (Building Inspector, Assistant Building Inspector)	\$50
Chapter <u>255</u> , Table of Use and Violation of Table of Use and Parking Regulations		
Parking Regulations	(Building Inspector, Assistant Building Inspector)	
	Open, outside storage	\$300
	Maintaining unauthorized business	\$100

(3) Any person who fails to make known their proper name and address to an enforcing officer under this chapter in pursuit of his lawful duties may be arrested without a warrant by an officer empowered to make arrests.





Document 51

16.11.2

**CITY OF HAVERHILL**

**In Municipal Council** Apr 11 1 2025

**Ordered:**

**MUNICIPAL ORDINANCE**

**CHAPTER 116**

**BOATING, FISHING, AND HUNTING**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 116 – BOATS AND BOATING, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

**Chapter 116 Boating, Fishing, and Hunting**

**ARTICLE I**

**Boating on Certain Bodies of Water**

**§ 116-1. Kenoza Lake and Winnekenni Basin.**

No boats or boating of any description shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake and Winnekenni Basin.

**§ 116-2. Plug Pond, Round Pond, Chadwick Pond, Crystal Lake, and Millvale Reservoir.**

Self-propelled boats without motors of any nature shall be allowed upon the waters of the following bodies of water under the control and jurisdiction of the City of Haverhill: Plug Pond (also known as "Lake Saltonstall"), Round Pond (also known as "Lake Pentucket"), Chadwick Pond, Crystal Lake, and Millvale Reservoir. Life preservers shall be worn in accordance with Massachusetts boating laws.

**§ 116-3. Paddleboards prohibited on certain bodies of water.**

Paddleboards shall not be allowed upon Kenoza Lake, Winnekenni Basin, Round Pond, Crystal Lake, and Millvale Reservoir. Paddleboards shall be allowed on Plug Pond and Chadwick Pond

**§ 116-4. Seasonal docks and moorings on Merrimack River.**

A. The City Council of the City of Haverhill hereby authorizes the placement of

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seasonal docks and moorings from the shoreline of the Merrimack River. The Harbormaster shall have final jurisdiction of the location of docks and moorings for reasons of safety and navigation. All applications for public and private dock locations shall require approval from the Haverhill Conservation Commission under City Code C.253 and M.G.L. C.131, §40 .

**B. Application fees.**

- (1) The application fee for seasonal moorings from public property shall be \$100 per year.
- (2) The application fee for seasonal docking from public property shall be \$300 per year.
- (3) The application fee for seasonal moorings from private property shall be \$35 per year.
- (4) The application fee for seasonal docking from private property shall be \$50 per year.
- (5) The application fee for commercial docking from private property shall be \$100 per year.

- C. The revenue collected shall remain in the Haverhill Recreation Commission budget to be allocated to the budget line item City- owned dock and mooring maintenance.

**§ 116-5. Violations and penalties**

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

**ARTICLE II**

**Ice Fishing, Fishing and Motor-Driven Vehicles**

**§ 116-6. Ice fishing shacks, structures, and gas-powered augers prohibited.**

No ice fishing shacks or structures of any description shall be placed or maintained on the ice or in any body of water under the control of the City of Haverhill. Lightweight, portable windbreaks shall be allowed as a fishing accessory. Windbreaks shall only be used while fishing and shall be collapsed and removed from the ice immediately thereafter. This section shall not apply to legally permitted wharfs, piers, docks or boating ramps. The use of gas-powered augers is prohibited at Crystal Lake, Millvale Reservoir, and Winnekenni Basin.

**§ 116-7. Fishing, Hunting, and Trapping.**

- A. No fishing shall be allowed at any time on the following bodies of water under

the control and jurisdiction of the City of Haverhill: Kenoza Lake and Winnekenni Basin.

- B. Persons fishing within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131 or M.G.L. Chapter 130, as may be required for the Merrimack River.
- C. Persons hunting within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- D. Persons trapping within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- E. Persons fishing, hunting, or trapping within the City of Haverhill must comply with all applicable state and local laws and regulations related to these activities.

#### **§ 116-8. Motor-driven vehicles.**

- A. No motor or motor-driven vehicles of any nature shall be allowed upon the bodies of water or ice thereof under the control and jurisdiction of the City of Haverhill, except as provided by § 116-7B. Power ice augers shall not be included in this prohibition unless otherwise prohibited under § 116-5. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition.
- B. Canoes and boats, 14 feet in length or smaller, which are properly registered in accordance with Massachusetts General Laws, may use electric motors on the following bodies of water under the control and jurisdiction of the City of Haverhill: Chadwick Pond, Plug Pond (also known as "Lake Saltonstall"), Millvale Reservoir, Round Pond (also known as "Lake Pentucket"), and Crystal Lake. The electric motor shall have no greater than a thirty-six-pound thrust.

#### **§ 116-9. Violations and penalties**

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

### **ARTICLE III Improvement and Maintenance of Waterways**

#### **§ 116-10. Waterways Improvement and Maintenance Fund.**

A Waterways Improvement and Maintenance Fund for the purpose of funding management, enforcement and improvements to waterways within the City shall be established. All waterways management fees and

finest collected as a result thereof shall be deposited into this account, with the exception of the first \$5 of any waterways management fee which shall be paid into the general fund to cover administrative costs. The Mayor, with a recommendation from the Harbor Commission, shall propose appropriations from the fund to be approved by the Council.

**§ 116-11. Boat registration required.**

All motor-driven boats that are moored or docked within the City of Haverhill in excess of two weeks in any calendar year shall register with the City Treasurer and pay an annual waterways management fee. A waterways sticker shall be displayed as evidence that the fee has been paid.

**§ 116-12. Waterways management fee.**

A waterways management fee shall be assessed at \$1 per linear foot, but not less than \$20. Any boat with a marina contract in excess of one month shall be subject to a waterways management fee; however, if the boat owner provides proof of the payment of a waterways management fee to another city or town within the commonwealth no such fee shall be due. Replacement stickers may be obtained for a fee of \$10. No waterways sticker shall be issued to any boat owner who owes boat excise tax.

**§ 116-13. Waterways sticker.**

A reflective, adhesive-backed sticker approximately three inches by three inches, which shall change in color each year, shall be issued. The stickers shall be consecutively numbered and recorded, along with boat and owner information. The stickers shall be displayed on the top, starboard side of the transom of the boat.

**§ 116-14. Marina information to be provided.**

All marinas within the City shall annually provided a complete listing of all motor-driven boats which are berthed at their docks or use their moorings no later than July 1 of each year to the City Treasurer. All slips and moorings, including those vacant, shall be included. The annual listing shall provided the boat owner's name; home address and telephone contact information; the name, color, size and type of boat and motor; boat registration number; and assigned slip or mooring. A supplemental listing shall be provided on August 1 and September 1 of each year, which shall include all boats not listed in the July 1 listing.

**§ 116-15. Violations and penalties: marinas.**

Marinas which fail to submit the listing required in §116 shall be subject to a fine of \$50 per day for every day after the listing is due.

**§ 116-16. Violations and penalties: boat owners.**

Boat owners who keep boats in Haverhill waters and who fail to register and pay an annual waterways fee as required or who fail to properly display the required sticker as required shall pay the following fines:

- A. First offense: \$50.
- B. Second offense: \$100.
- C. Third and subsequent offenses: \$300.



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APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for atleast 10 days

Attest;

\_\_\_\_\_  
City Clerk

16.1.2

**Chapter 116 ~~Boats and Boating~~ Boating, Fishing, and Hunting**

**ARTICLE I  
Boating on Certain Bodies of Water**

**§ 116-1. Kenoza Lake, ~~Crystal Lake~~ and Winnekenni Basin.**

No boats or boating of any description shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake, ~~Crystal Lake~~ or and Winnekenni Basin.

**§ 116-2. Plug Pond, Round Pond, Chadwick Pond, Crystal Lake, and Millvale Reservoir.**

Self-propelled boats without motors of any nature shall be allowed upon the waters of the following bodies of water under the control and jurisdiction of the City of Haverhill: Plug Pond (also known as "Lake Saltonstall"), ~~and Round Pond (also known as "Lake Pentucket")~~, Chadwick Pond, Crystal Lake, and Millvale Reservoir. Life preservers shall be worn in accordance with Massachusetts boating laws.

**§ 116-3. ~~Boat floats and ramps at River Rest Park, Merrimack River.~~**

~~The present boat floats and ramps at River Rest Park shall be placed in the Merrimack River on or about May 15 of each year and removed on or about October 15 of each year.~~

IN CITY COUNCIL: APRIL 1, 2025  
PLACED ON FILE FOR AT LEAST 10 DAYS

**§ 116-3. Paddleboards prohibited on certain bodies of water.**

Paddleboards shall not be allowed upon Kenoza Lake, Winnekenni Basin, Round Pond, Crystal Lake, and Millvale Reservoir. Paddleboards shall be allowed on Plug Pond and Chadwick Pond

**§ 116-4. Seasonal docks and moorings on Merrimack River.**

A. The City Council of the City of Haverhill hereby authorizes the placement of seasonal docks and moorings from the shoreline of the Merrimack River. The Harbormaster shall have final jurisdiction of the location of docks and moorings for reasons of safety and navigation. All applications for public and private dock locations shall require approval from the Haverhill Conservation Commission under City Code C.253 and M.G.L. C.131, §40.

**B. Application fees.**

- (1) The application fee for seasonal moorings from public property shall be \$100 per year.
- (2) The application fee for seasonal docking from public property shall be \$300 per year.
- (3) The application fee for seasonal moorings from private property shall be \$35 per year.

- (4) The application fee for seasonal docking from private property shall be \$50 per year.
- (5) The application fee for commercial docking from private property shall be \$100 per year.
- C. The revenue collected shall remain in the Haverhill Recreation Commission budget to be allocated to the budget line item City-owned dock and mooring maintenance.

**§ 116-5. Violations and penalties**

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

ARTICLE  
II  
**Ice Fishing, Fishing and Motor-Driven Vehicles**

**§ 116-56. Ice fishing shacks or structures, and gas-powered augers prohibited.**

No ice fishing shacks or structures of any description shall be placed or maintained on the ice or in any body of water under the control of the City of Haverhill. Lightweight, portable windbreaks shall be allowed as a fishing accessory. Windbreaks shall only be used while fishing and shall be collapsed and removed from the ice immediately thereafter. This section shall not apply to legally maintained permitted wharfs, piers, docks or boating ramps. The use of gas-powered augers is prohibited at Crystal Lake, Millvale Reservoir, and Winnekenni Basin.

**§ 116-67. Fishing prohibited on certain bodies of water, Hunting, and other City-owned property Trapping.**

- A. No fishing shall be allowed at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake or Crystal Lake. No fishing shall be allowed at any time on Cityowned Merrimack River boat docks and ramps or the boardwalk on Washington Street and Winnekenni Basin.
- B. Persons fishing within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131 or M.G.L. Chapter 130, as may be required for the Merrimack River.
- C. Persons hunting within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- D. Persons trapping within the City of Haverhill must hold a valid license or qualify for an exemption under M.G.L. Chapter 131.
- E. Persons fishing, hunting, or trapping within the City of Haverhill must comply with all applicable state and local laws and regulations related to these activities.

**§ 116-78. Motor-driven vehicles.**

- A. No motor or motor-driven vehicles of any nature shall be allowed upon the bodies of water or ice thereof under the control and jurisdiction of the City of Haverhill, except as provided by § 116-7B. Power ice augers shall not be included in this prohibition. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition. Power ice augers shall not be included in this prohibition unless otherwise prohibited under § 116-5. Vehicles used for safety, rescue or municipal purposes shall not be included in this prohibition.
- B. Canoes and boats, 14 feet in length or smaller, which are properly registered in accordance with Massachusetts General Laws, may use



electric motors on the following bodies of water under the control and jurisdiction of the City of Haverhill: Chadwick Pond, Plug Pond (also known as "Lake Saltonstall") and ~~Millvale Reservoir and Round Pond~~ (also known as "Lake Pentucket"), ~~and Crystal Lake.~~ —The electric motor shall have no greater than a thirty-six-pound thrust.

#### **§ 116-9. Violations and penalties**

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, the Haverhill Conservation Officer, and state environmental police officers.

### **ARTICLE III Improvement and Maintenance of Waterways**

#### **§ 116-~~8~~10. Waterways Improvement and Maintenance Fund.**

A Waterways Improvement and Maintenance Fund for the purpose of funding management, enforcement and improvements to waterways within the City shall be established. All waterways management fees and fines collected as a result thereof shall be deposited into this account, with the exception of the first \$5 of any waterways management fee which shall be paid into the general fund to cover administrative costs. The Mayor, with a recommendation from the Harbor Commission, shall propose appropriations from the fund to be approved by the Council.

#### **§ 116-~~9~~11. Boat registration required.**

All motor-driven boats that are moored or docked within the City of Haverhill in excess of two weeks in any calendar year shall register with the City Treasurer and pay an annual waterways management fee. A waterways sticker shall be displayed as evidence that the fee has been paid.

#### **§ 116-~~10~~12. Waterways management fee.**

A waterways management fee shall be assessed at \$1 per linear foot, but not less than \$20. Any boat with a marina contract in excess of one month shall be subject to a waterways management fee; however, if the boat owner provides proof of the payment of a waterways management fee to another city or town within the commonwealth no such fee shall be due. Replacement stickers may be obtained for a fee of \$10. No waterways sticker shall be issued to any boat owner who owes boat excise tax.

#### **§ 116-~~11~~13. Waterways sticker.**

A reflective, adhesive-backed sticker approximately three inches by three inches, which shall change in color each year, shall be issued. The stickers shall be consecutively numbered and recorded, along with boat and owner information. The stickers shall be displayed on the top,

starboard side of the transom of the boat.

**§ 116-~~12~~14. Marina information to be provided.**

All marinas within the City shall annually provided a complete listing of all motor-driven boats which are berthed at their docks or use their moorings no later than July 1 of each year to the City Treasurer. All slips and moorings, including those vacant, shall be included. The annual listing shall provided the boat owner's name; home address and telephone contact information; the name, color, size and type of boat and motor; boat registration number; and assigned slip or mooring. A supplemental listing shall be provided on August 1 and September 1 of each year, which shall include all boats not listed in the July 1 listing.

**§ 116-~~13~~15. Violations and penalties: marinas.**

Marinas which fail to submit the listing required in §116 shall be subject to a fine of \$50 per day for every day after the listing is due.

**§ 116-~~14~~16. Violations and penalties: boat owners.**

Boat owners who keep boats in Haverhill waters and who fail to register and pay an annual waterways fee as required or who fail to properly display the required sticker as required shall pay the following fines:

- A. First offense: \$50.
- B. Second offense: \$100.
- C. Third and subsequent offenses: \$300.



Document 52

**CITY OF HAVERHILL**

**In Municipal Council** April 1 2025

16, 1.3

**Ordered:**

**MUNICIPAL ORDINANCE**

**CHAPTER 145**

**EXPLOSIVES AND FIREARMS**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 145 – **EXPLOSIVES AND FIREARMS**, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

**ARTICLE III**  
**Firearms**

**§ 145-17. Firearms.**

No person shall discharge any gun, pistol or other firearm in any of the streets, ways, squares, commons or public parks in the City; provided, however, that this prohibition shall not apply to the use of such weapons in the lawful defense of the person, family or property of any person or their use in the performance of any duty required by law.

**§ 145-18. Discharge of paintballs; violations and penalties.**

- A. No person shall discharge any paintball gun or paintball pistol within 500 feet of any dwellings or buildings in use, except as authorized by the owner or occupant thereof.
- B. Fines.
  - (1) First offense: \$50.
  - (2) Second offense: \$100.
  - (3) Third offense: \$300.

**§ 145-19. Restrictions**

No person shall engage in target shooting or target practice, nor shall any person discharge or possess a loaded firearm of any kind or a bow and arrow or slingshot or similar weapon on any land owned by the City of Haverhill except for properly licensed individuals in the act of legal hunting during specified hunting seasons.

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**§ 145-20. Discharge of compression guns restricted; violations and penalties.**

No person shall fire or discharge within 500 feet of any dwelling or building any air rifle, BB gun or pellet gun whose power or means of propulsion is by compression of air or by springs and compression of air in combination. No parent or legal guardian of a minor child shall knowingly permit such minor child to fire or discharge within 500 feet of any dwelling or building any such compression rifle or gun as described above.

- A. Any person who violates Subsection A above shall be fined not less than \$100 nor more than \$500 for each such offense, and the air rifle, BB gun or pellet gun shall be confiscated. Upon a finding of violation of this section the air rifle, BB gun or pellet gun shall, by written authority of the court, be forwarded to and may be disposed by the appropriate authorities as prescribed by MGL c. 269, § 10.

**APPROVED AS TO LEGALITY:**

\_\_\_\_\_  
**City Solicitor**

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



### ARTICLE III Firearms

#### § 145-17. Firearms.

No person shall discharge any gun, pistol or other firearm in any of the streets, ways, squares, commons or public parks in the City; provided, however, that this prohibition shall not apply to the use of such weapons in the lawful defense of the person, family or property of any person or their use in the performance of any duty required by law.

#### § 145-18. Discharge of paintballs; violations and penalties.

- A. No person shall discharge any paintball gun or paintball pistol within 500 feet of any dwellings or buildings in use, except as authorized by the owner or occupant thereof.
- B. Fines.
  - (1) First offense: \$50.
  - (2) Second offense: \$100.
  - (3) Third offense: \$300.

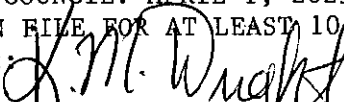
#### § 145-19. ~~Restrictions on~~ areas.

No person shall engage in target shooting or target practice, nor shall any person discharge or possess a loaded firearm of any kind or a bow and arrow or slingshot or similar weapon ~~in~~ on any land owned by the City of Haverhill except for properly licensed individuals in the act of legal hunting during specified hunting seasons. ~~the following areas:~~

- ~~A. Within 100 yards of Meadow Brook off Thompson Road.~~
- ~~B. No person, except the owner of the land or an invitee or licensee of the owner of the land, with written permission, upon which the discharge is made, shall discharge any gun, pistol or other firearm in the area bordered by Route 110 (Amesbury Road) on the southeast, Whittier Road and Corliss Hill Road on the southwest, the Massachusetts — New Hampshire state line on the northwest and the Haverhill — Merrimac boundary line on the northeast.~~

#### § 145-20. Discharge of compression guns restricted; violations and penalties.

No person shall fire or discharge within 500 feet of any dwelling or building any air rifle, BB gun or pellet gun whose power or means of propulsion is by compression of air or by springs and compression of air in combination. No parent or legal guardian of a minor child shall knowingly permit such minor child to fire or discharge within 500 feet of any dwelling or building any such compression rifle or gun as described above.

IN CITY COUNCIL: APRIL 1, 2025  
PLACED ON FILE FOR AT LEAST 10 DAYS  
Attest:  CITY CLERK

- A. Any person who violates Subsection A above shall be fined not less than \$100 nor more than \$500 for each such offense, and the air rifle, BB gun or pellet gun shall be confiscated. Upon a finding of violation of this section the air rifle, BB gun or pellet gun shall, by written authority of the court, be forwarded to and may be disposed by the appropriate authorities as prescribed by MGL c. 269, § 10.

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16.1.04

Chapter 193 Playgrounds, Parks and Recreation Areas

ARTICLE III  
Swimming

**§ 193-8. Restrictions and limitations. [Amended 12-6-1988 by Doc. 228; 10-23-2001 by Doc. 135; 6-4-2024 by Doc. 51]**

No swimming, bathing or wading shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall Recreation Area. No swimming, bathing or wading shall be allowed at the Lake Saltonstall Recreation Area unless there is staff on duty.

**§ 193-9. Domestic animals restricted. [Added 12-6-1988 by Doc. 228]**

No domestic animal shall be allowed to enter into the water of or onto the ice of a public water supply or tributary to a public water supply under the control and jurisdiction of the City of Haverhill.

**§ 193-10. Rules and regulations to be established. [Amended 12-14-1982 by Doc. 159-B]**

The Park Commission shall establish rules and regulations for the swimming area, including hours of operation and parking limitations.

**§ 193-11. Parking fees. [Amended 6-4-2024 by Doc. 51]**

A. Daily passes:

- (1) Haverhill residents: \$10 per vehicle.
- (2) Non-Haverhill residents: \$20 per vehicle.
- (3) Walkers: free.

IN CITY COUNCIL: APRIL 1, 2025  
PLACED ON FILE AT LEAST 10 DAYS

Attest:

*Kathie M. Wright*

CITY CLERK

B. Season passes:

- (1) Haverhill residents: \$20 per vehicle.
- (2) Non-Haverhill residents: \$40 per vehicle.

C. Senior citizen lifetime passes:

- (1) Haverhill residents: \$5 per vehicle.
- (2) Non-Haverhill residents: \$10 per vehicle.

**§ 193-12. Entrance on ice of certain water bodies unlawful. [Added 12-6-1988 by Doc. 228]**

No person shall be on the ice at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake or Crystal Lake.

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16.1.5



Document 54

**CITY OF HAVERHILL**

**In Municipal Council April 1 2025**

**Ordered:**

**MUNICIPAL ORDINANCE**

**CHAPTER 193**

**PLAYGROUNDS, PARKS AND RECREATION AREAS**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 193 – **PLAYGROUNDS, PARKS AND RECREATION AREAS**, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

**ARTICLE III  
Swimming**

**§ 193-8. Restrictions and limitations.** [Amended 12-6-1988 by Doc. 228; 10-23-2001 by Doc. 135; 6-4-2024 by Doc. 51]

No swimming, bathing or wading shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall Recreation Area. No swimming, bathing or wading shall be allowed at the Lake Saltonstall Recreation Area unless there is staff on duty.

**§ 193-9. Domestic animals restricted.** [Added 12-6-1988 by Doc. 228]

No domestic animal shall be allowed to enter into the water of or onto the ice of a public water supply or tributary to a public water supply under the control and jurisdiction of the City of Haverhill.

**§ 193-10. Rules and regulations to be established.** [Amended 12-14-1982 by Doc. 159-B]

The Park Commission shall establish rules and regulations for the swimming area, including hours of operation and parking limitations.

**§ 193-11. Parking fees.** [Amended 6-4-2024 by Doc. 51]

A. Daily passes:

- (1) Haverhill residents: \$10 per vehicle.
- (2) Non-Haverhill residents: \$20 per vehicle.
- (3) Walkers: free.

B. Season passes:



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- (1) Haverhill residents: \$20 per vehicle.
- (2) Non-Haverhill residents: \$40 per vehicle.

C. Senior citizen lifetime passes:

- (1) Haverhill residents: \$5 per vehicle.
- (2) Non-Haverhill residents: \$10 per vehicle.

**§ 193-12. Entrance on ice of certain water bodies unlawful. [Added 12-6-1988 by Doc. 228]**

No person shall be on the ice at any time on the following bodies of water under the control and jurisdiction of the City of Haverhill: Kenoza Lake.

**§ 193-13. Violations and penalties. [Added 10-23-2001 by Doc. 135]**

Any violation of this article shall be subject to a fine of not more than \$50.

**ARTICLE IV  
Conservation Areas**

**§ 193-14. Conservation Areas.**

The City of Haverhill maintains publicly accessible Conservation Areas to provide residents with beautiful landscapes and improved quality of life.

- A. Winnekenni Park, about 550 acres surrounding and including Kenoza Lake and Winnekenni Basin.
- B. Meadow Brook, about 300 acres surrounding and including Millvale Reservoir and East Meadow River, south of Country Bridge Road.
- C. Tattersall Farm, about 85 acres located at 542 North Broadway.
- D. John's Woods, about 65 acres off North Broadway and a part of the Tattersall Farm.
- E. Lake Saltonstall (Plug Pond), about 170 acres along and including Lake Saltonstall.
- F. Lake Pentucket (Round Pond), about 70 acres along and including Lake Pentucket.
- G. Crystal Lake
  - a. Rurak Point, about 10 acres on the south side of Crystal Street, along the northern shore of Crystal Lake. Entrance at 649 Crystal Street.
  - b. Crystal Gorge, about 65 acres on the north side of Crystal Street, opposite Crystal Lake. Entrance at 500 Crystal Street.
  - c. Crystal Shores, about 55 acres along the western shore of Crystal Lake near the Crystal Street-Liberty Street intersection. Entrance at 427 Crystal Street.

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d. **Crystal Dam, about 95 acres along the eastern shore of Crystal Lake near Lake Street. Entrance at 524 Lake Street.**

e. **Creek Brook, about 59.5 acres along the north shore of Crystal Lake where Creek Brook flows into the lake. Entrance at 689 Crystal Street.**

**H. Brandy Brow Forest, about 450 acres along the upper reaches of East Meadow River, north of Route 110.**

**I. Clement Farm, about 50 acres located between Main Street and Little River, adjacent to 1314 Main Street.**

**J. Wheeler Woods, about 40 acres along the eastern shore of Chadwick Pond, located adjacent to 531 Boxford Road.**

**K. Riverside Trail, about 7 acres located along the southern perimeter of Riverside Park and the Merrimack River.**

#### **§ 193-15. Hours and Fees.**

Conservation Areas are open to the public from ½ hour before sunrise to ½ hour after sunset. There is no charge to enter these areas.

A. Access to Winnekenni Park Conservation Area, outside of these hours, may be granted in writing by the City's Recreation Director as a condition of a recreational event permitted by the Recreation Department.

B. Access to Winnekenni Castle grounds, outside of these hours, may be granted in writing by the City of Haverhill or its designated authority.

Access to Tattersall Farm grounds and John's Woods, outside of these hours, may be granted in writing by the Tattersall Farm Charitable Foundation Trust.

#### **§ 193-16. Property and Goods.**

A. No trails shall be cut or marked, nor dams built, nor any structures such as lean-tos, bridges, towers, or handrails constructed without authorization of the Conservation Commission.

B. No person shall cut, break, remove, deface, defile, or ill-use a rock, building, fence, bench, sign, signpost, gate, or other structure or property, or have possession of any part thereof.

C. Archaeological and historical sites shall be left undisturbed.

D. Depositing or leaving rubbish, litter, demolition debris, yard waste, garbage, excavated fill, hazardous waste, or any other foreign substance is prohibited.

E. No person shall engage in business, sell or expose for sale, post, place, or give away any goods, wares or circulars without written permission from the City of Haverhill.

F. No person shall enter Winnekenni Castle without written permission of the City of Haverhill or its designated authority.

G. No person shall enter the Tattersall Farm farmhouse or its associated structures without written

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permission of the Tattersall Farm Charitable Foundation Trust.

§ 193-17. Plants.

- A. No trees, shrubs, flowers, herbs, or other vegetation or natural feature may be defaced, disturbed, cut or otherwise injured, except as indicated below. Edible fruits may be gathered if not in agricultural areas. Samples may be collected for education or documentation purposes with permission of the Conservation Commission. The Commission or its designee may approve work for trail or other creation or maintenance.
- B. No planting of trees, shrubs, flowers, herbs, or other vegetation without permission of the Conservation Commission.

§ 193-18. Animals.

- A. Catching, injuring, destroying, harassing, agitating, feeding, or interfering in any way with birds, reptiles, amphibians, mammals or any other wild animal, including its nest, burrow, den or other habitat is prohibited.
- B. Hunting and trapping are allowed in season with license and in accordance with applicable laws, with the following exceptions:
  - (1) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Winnekenni Park Conservation Area, Tattersall Farm, and John's Woods Conservation Area.
  - (2) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Meadow Brook Conservation Area, except during Massachusetts trapping, archery, shotgun, and primitive firearm deer seasons.
- C. Horse riding is allowed on existing trails. Horse riding at Tattersall Farm and John's Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.
- D. Dogs shall remain under the control of the owner and shall be restrained on leashes. All dog solid waste products shall be immediately collected and shall be removed from the site and appropriately disposed. Dog walking at Tattersall Farm and John's Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.
- E. Horses and dogs are not allowed within the water bodies of Conservation Areas, nor upon their ice.
- F. The release of pets, including but not limited to fish, snakes, turtles, frogs, other reptiles, birds, and mammals, is prohibited.

§ 193-19. Boating and Fishing.

- A. Boating is permitted but shall be in accordance with Chapter 116 of this Code.
- B. Fishing is permitted but with the prohibitions defined under Chapter 116 of this Code.

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§ 193-20. Swimming.

- A. No swimming or bathing shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall recreation area, as allowed under § 193-8 through § 193-13.

§ 193-21. Camping and Fires.

- A. Tent camping overnight is allowed for community groups / organizations always having an adult leader present. Every group shall obtain prior written permission from the City of Haverhill Director of Recreation, and must each time notify the Haverhill Police Department of both exact dates of occupancy and identity of the accompanying responsible adult.
- B. Tent camping overnight is allowed for all other residents always having an adult present. Residents shall obtain prior written permission from the City of Haverhill Director of Recreation by reserving a designated camping site through the Haverhill Recreation Department's registration website.
- C. Tents shall only be placed within designated and permitted tenting areas.
- D. Cooking fires are only permissible during camping events approved under § 193-21.A and B. A permit from the Haverhill Fire Department is required for all cooking fires. A fire permit may be suspended at any time due to fire danger warnings issued by a local, state, or national agency.

- (1) Fires of any kind other than for cooking are strictly prohibited.
- (2) Cooking fires must always be attended and under control.
- (3) Cooking fires shall be located at least 15 feet away from tent walls, shrubs, or other flammable materials. There shall be no limbs or branches hanging over the cooking fire.
- (4) Cooking fires must be contained within approved fire rings. Alternatively, a camp stove may be used for cooking.
- (5) Only small diameter dead wood shall be burned. There shall be no cutting of standing trees or brush. Burning of trash is prohibited.
- (6) Firewood must be local; importing firewood from outside Essex County is prohibited.
- (7) Fires must be completely extinguished upon termination of use. Drown your fire with water when cooking is complete. Stir the ashes until they are cold to the touch with the bare back of one's hand.

- E. All trash shall be carried out upon the conclusion of camping and disposed of in an appropriate trash receptacle.
- F. Vehicles shall be parked in designated areas, away from camping areas, after unloading.
- G. The use of generators is prohibited, except for medical purposes. Generator usage shall be noted to the Director of Recreation at the time of permitting.
- H. Camping and/or cooking fires at Tattersall Farm and John's Woods require the additional written

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permission of the Tattersall Farm Charitable Foundation Trust.

- I. Unless otherwise provided for herein, camping shall be prohibited on any other City owned property.
- J. The Director of Recreation shall adopt Rules and Regulations to further regulate camping. Said Rules and Regulations shall be presented to the City Council for approval prior to implementation.

§ 193-22. Alcohol, Tobacco, and Firearms.

- A. Possessing or consuming any alcoholic beverage is prohibited, unless otherwise permitted by the City Council for special events.
- B. Possessing or discharging any firearms, firecrackers, rockets, sparklers, fireworks, or other explosives is prohibited, except that discharging of firearms is allowed by the hunting provisions.
- C. Smoking tobacco products or similar devices is prohibited at Tattersall Farm.

§ 193-23. Vehicles.

- A. No motorized vehicles of any kind are allowed, including but not limited to cars, trucks, snowmobiles, motorcycles and dirt bikes, all-terrain vehicles, and other powered vehicles. Cars and trucks used to access Conservation Areas must be operated in accordance with posted regulations and signage, and applicable laws. Vehicles must be parked in designated areas only. Municipal vehicles are allowed for maintenance and enforcement purposes.
- B. Class 1, 2, and 3 electric pedal assist bicycles may be used within Conservation Areas. The use of Class 4 bicycles is prohibited.

§ 193-24. Other Activities and Uses.

- A. Any activities and uses not set forth here require the permission of the Conservation Commission.
- B. The Conservation Commission may undertake or contract with others to undertake all necessary management actions notwithstanding any of the other provisions of this document.
- C. Throwing balls, Frisbees, or other recreational projectiles is prohibited at Tattersall Farm and John's Woods. Kite flying requires the written permission of the Tattersall Farm Charitable Foundation Trust.
- D. Sledding on or onto any public way, including Castle Road, is prohibited.

§ 193-25. Violations and penalties.

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second,



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\$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, state environmental police officers, and the Haverhill Conservation Officer. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.

ARTICLE V

Reserved.

ARTICLE VI

Reserved.

ARTICLE VII

Reserved.

**APPROVED AS TO LEGALITY:**

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

**§ 193-13. Violations and penalties. [Added 10-23-2001 by Doc. 135]**

Any violation of this article shall be subject to a fine of not more than \$50.

**ARTICLE IV****Meadow Brook Conservation Areas****§ 193-14. ~~Prohibited activities~~ Conservation Areas.**

The following activities are prohibited in the Meadow Brook Conservation Area:

A. ~~Operation of a dirt bike, ATV, snowmobile, moped or other motor vehicle.~~

B. ~~Use of a gas powered or electric motor on any boat or canoe.~~

C. ~~Carrying of or use of firearms, bows and arrows, trapping gear or slingshots.~~

D. ~~Trapping or harassing any wildlife.~~ IN CITY COUNCIL: APRIL 1, 2025  
placed ON FILE FOR AT LEAST 10 DAYS

E. ~~Removal or destruction of any wildlife nest or burrow.~~ ATTEST: *Kathleen M. Wright* CITY CLERK

F. ~~Removal or defacing of any signs, structures, natural features or plants.~~

G. ~~Littering or discarding of any kind.~~

H. ~~Building of a fire without written permission from the Conservation Officer.~~

I. ~~Consumption or possession of alcoholic beverages.~~

J. ~~Presence in the area without written permission from the Conservation Officer 1/2 hour after sunset to 1/2 hour before sunrise.~~

K. ~~Tenting or camping without written permission of the Conservation Department. [Added-8-13-1996 by Doc. 121]~~

**The City of Haverhill maintains publicly accessible Conservation Areas to provide residents with beautiful landscapes and improved quality of life.**

**A. Winnekenni Park, about 550 acres surrounding and including Kenoza Lake and Winnekenni Basin.**

**B. Meadow Brook, about 300 acres surrounding and including Millvale Reservoir and East Meadow River, south of Country Bridge Road.**

**C. Tattersall Farm, about 85 acres located at 542 North Broadway.**

**D. John's Woods, about 65 acres off North Broadway and a part of the Tattersall Farm.**

**E. Lake Saltonstall (Plug Pond), about 170 acres along and including Lake Saltonstall.**

**F. Lake Pentucket (Round Pond), about 70 acres along and including Lake Pentucket.**

**G. Crystal Lake**

- a. Rurak Point, about 10 acres on the south side of Crystal Street, along the northern shore of Crystal Lake. Entrance at 649 Crystal Street.
  - b. Crystal Gorge, about 65 acres on the north side of Crystal Street, opposite Crystal Lake. Entrance at 500 Crystal Street.
  - c. Crystal Shores, about 55 acres along the western shore of Crystal Lake near the Crystal Street-Liberty Street intersection. Entrance at 427 Crystal Street.
  - d. Crystal Dam, about 95 acres along the eastern shore of Crystal Lake near Lake Street. Entrance at 524 Lake Street.
  - e. Creek Brook, about 59.5 acres along the north shore of Crystal Lake where Creek Brook flows into the lake. Entrance at 689 Crystal Street.
- H. Brandy Brow Forest, about 450 acres along the upper reaches of East Meadow River, north of Route 110.
- I. Clement Farm, about 50 acres located between Main Street and Little River, adjacent to 1314 Main Street.
- J. Wheeler Woods, about 40 acres along the eastern shore of Chadwick Pond, located adjacent to 531 Boxford Road.
- K. Riverside Trail, about 7 acres located along the southern perimeter of Riverside Park and the Merrimack River.

#### **§ 193-15. ~~Hunting~~Hours and Fees.**

Conservation Areas are open to the public from ½ hour before sunrise to ½ hour after sunset. There is no charge to enter these areas.

- A. Access to Winnekenni Park Conservation Area, outside of these hours, may be granted in writing by the City's Recreation Director as a condition of a recreational event permitted by the Recreation Department.
- B. Access to Winnekenni Castle grounds, outside of these hours, may be granted in writing by the City of Haverhill or its designated authority.

Access to Tattersall Farm grounds and John's Woods, outside of these hours, may be granted in writing by the Tattersall Farm Charitable Foundation Trust. ~~Hunting will be allowed to coincide with deer season.~~

#### **§ 193-16. ~~Violations and penalties~~Property and Goods.**

- A. No trails shall be cut or marked, nor dams built, nor any structures such as lean-tos, bridges, towers, or handrails constructed without authorization of the Conservation Commission.
- B. No person shall cut, break, remove, deface, defile, or ill-use a rock, building, fence, bench, sign, signpost, gate, or other structure or property, or have possession of any part thereof.
- C. Archaeological and historical sites shall be left undisturbed.

- D. Depositing or leaving rubbish, litter, demolition debris, yard waste, garbage, excavated fill, hazardous waste, or any other foreign substance is prohibited.
- E. No person shall engage in business, sell or expose for sale, post, place, or give away any goods, wares or circulars without written permission from the City of Haverhill.
- F. No person shall enter Winnekenni Castle without written permission of the City of Haverhill or its designated authority.
- G. No person shall enter the Tattersall Farm farmhouse or its associated structures without written permission of the Tattersall Farm Charitable Foundation Trust.

~~Violations of the above prohibitions shall be punishable by a fine of \$50 for a first offense; \$100 for a second offense; and \$300 for a third and subsequent offense. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.~~

#### § 193-17. Plants.

- A. No trees, shrubs, flowers, herbs, or other vegetation or natural feature may be defaced, disturbed, cut or otherwise injured, except as indicated below. Edible fruits may be gathered if not in agricultural areas. Samples may be collected for education or documentation purposes with permission of the Conservation Commission. The Commission or its designee may approve work for trail or other creation or maintenance.
- B. No planting of trees, shrubs, flowers, herbs, or other vegetation without permission of the Conservation Commission.

#### § 193-18. Animals.

- A. Catching, injuring, destroying, harassing, agitating, feeding, or interfering in any way with birds, reptiles, amphibians, mammals or any other wild animal, including its nest, burrow, den or other habitat is prohibited.
- B. Hunting and trapping are allowed in season with license and in accordance with applicable laws, with the following exceptions:
  - (1) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Winnekenni Park Conservation Area, Tattersall Farm, and John's Woods Conservation Area.
  - (2) Hunting; trapping; and carrying firearms, bows and arrows, trapping gear, slingshots (arm rockets), or similar devices are prohibited at Meadow Brook Conservation Area, except during Massachusetts trapping, archery, shotgun, and primitive firearm deer seasons.
- C. Horse riding is allowed on existing trails. Horse riding at Tattersall Farm and John's Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.
- D. Dogs shall remain under the control of the owner and shall be restrained on leashes. All dog solid waste products shall be immediately collected and shall be removed from the site and appropriately disposed. Dog walking at Tattersall Farm and John's Woods requires prior written permission from the Tattersall Farm Charitable Foundation Trust.

- E. Horses and dogs are not allowed within the water bodies of Conservation Areas, nor upon their ice.
- F. The release of pets, including but not limited to fish, snakes, turtles, frogs, other reptiles, birds, and mammals, is prohibited.

§ 193-19. Boating and Fishing.

- A. Boating is permitted but shall be in accordance with Chapter 116 of this Code.
- B. Fishing is permitted but with the prohibitions defined under Chapter 116 of this Code.

§ 193-20. Swimming.

- A. No swimming or bathing shall be allowed in any body of water under the control and jurisdiction of the City of Haverhill except for the Lake Saltonstall recreation area, as allowed under § 193-8 through § 193-13.

§ 193-21. Camping and Fires.

- A. Tent camping overnight is allowed for community groups / organizations always having an adult leader present. Every group shall obtain prior written permission from the City of Haverhill Director of Recreation, and must each time notify the Haverhill Police Department of both exact dates of occupancy and identity of the accompanying responsible adult.
- B. Tent camping overnight is allowed for all other residents always having an adult present. Residents shall obtain prior written permission from the City of Haverhill Director of Recreation by reserving a designated camping site through the Haverhill Recreation Department's registration website.
- C. Tents shall only be placed within designated and permitted tenting areas.
- D. Cooking fires are only permissible during camping events approved under § 193-21.A and B. A permit from the Haverhill Fire Department is required for all cooking fires. A fire permit may be suspended at any time due to fire danger warnings issued by a local, state, or national agency.
  - (1) Fires of any kind other than for cooking are strictly prohibited.
  - (2) Cooking fires must always be attended and under control.
  - (3) Cooking fires shall be located at least 15 feet away from tent walls, shrubs, or other flammable materials. There shall be no limbs or branches hanging over the cooking fire.
  - (4) Cooking fires must be contained within approved fire rings. Alternatively, a camp stove may be used for cooking.
  - (5) Only small diameter dead wood shall be burned. There shall be no cutting of



standing trees or brush. Burning of trash is prohibited.

(6) Firewood must be local; importing firewood from outside Essex County is prohibited.

(7) Fires must be completely extinguished upon termination of use. Drown your fire with water when cooking is complete. Stir the ashes until they are cold to the touch with the bare back of one's hand.

E. All trash shall be carried out upon the conclusion of camping and disposed of in an appropriate trash receptacle.

F. Vehicles shall be parked in designated areas, away from camping areas, after unloading.

G. The use of generators is prohibited, except for medical purposes. Generator usage shall be noted to the Director of Recreation at the time of permitting.

H. Camping and/or cooking fires at Tattersall Farm and John's Woods require the additional written permission of the Tattersall Farm Charitable Foundation Trust.

I. Unless otherwise provided for herein, camping shall be prohibited on any other City owned property.

J. The Director of Recreation shall adopt Rules and Regulations to further regulate camping. Said Rules and Regulations shall be presented to the City Council for approval prior to implementation.

#### § 193-22. Alcohol, Tobacco, and Firearms.

A. Possessing or consuming any alcoholic beverage is prohibited, unless otherwise permitted by the City Council for special events.

B. Possessing or discharging any firearms, firecrackers, rockets, sparklers, fireworks, or other explosives is prohibited, except that discharging of firearms is allowed by the hunting provisions.

C. Smoking tobacco products or similar devices is prohibited at Tattersall Farm.

#### § 193-23. Vehicles.

A. No motorized vehicles of any kind are allowed, including but not limited to cars, trucks, snowmobiles, motorcycles and dirt bikes, all-terrain vehicles, and other powered vehicles. Cars and trucks used to access Conservation Areas must be operated in accordance with posted regulations and signage, and applicable laws. Vehicles must be parked in designated areas only. Municipal vehicles are allowed for maintenance and enforcement purposes.

B. Class 1, 2, and 3 electric pedal assist bicycles may be used within Conservation Areas. The use of Class 4 bicycles is prohibited.

#### § 193-24. Other Activities and Uses.

- A. Any activities and uses not set forth here require the permission of the Conservation Commission.
- B. The Conservation Commission may undertake or contract with others to undertake all necessary management actions notwithstanding any of the other provisions of this document.
- C. Throwing balls, Frisbees, or other recreational projectiles is prohibited at Tattersall Farm and John's Woods. Kite flying requires the written permission of the Tattersall Farm Charitable Foundation Trust.
- D. Sledding on or onto any public way, including Castle Road, is prohibited.

§ 193-25. Violations and penalties.

A fine of not more than \$300 per day shall be imposed for any violation of this Article, or of a permit issued under this Article, according to the following schedule: \$50 for a first offense, \$100 for a second, \$300 for a third or subsequent offense. Each day shall constitute a new offense. These fines may be imposed under the provisions of G.L. Ch. 40, §21D by the state and local police, local animal control officers, state environmental police officers, and the Haverhill Conservation Officer. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.

ARTICLE V

Reserved.

**Winnekenni Park Conservation Area**  
**{Adopted 5-13-1997 by Doc. 93 (Ch. 193, Art. V, of the 1980 Code)}**

§ 193-17. Prohibited activities.

The following activities are prohibited in the Winnekenni Park Conservation Area:

- ~~A. Operation of a dirt bike, ATV and snowmobile.~~
- ~~B. Operation of any motor driven vehicle or device on any trail, Dudley Porter Road, field or wooded area.~~
- ~~C. Fishing, swimming, wading, bathing, boating or entering into or upon the waters or the ice or Kenoza Lake at any time.~~
- ~~D. Removing, destroying or damaging any wildlife nest, signs, structures, natural features or plants.~~
- ~~E. Discarding litter of any kind.~~
- ~~F. Consuming or possessing alcoholic beverages.~~
- ~~G. Hunting, trapping, carrying firearms, bows and arrows, trapping gear or slingshots (arm rockets).~~
- ~~H. Making a fire without written permission of a Conservation Officer.~~
- ~~I. Having unleashed dog(s) without written permission of the Winnekenni Foundation~~

**Chairperson.**

- J. ~~Allowing any animal to enter into the waters or upon the ice of Kenoza Lake, Plug Pond or the Basin.~~
- K. ~~Tenting or camping without written permission of a Conservation Officer and/or the Winnekenni Foundation Chairperson.~~
- L. ~~Being in the Conservation Area from 1/2 hour after sunset to 1/2 hour before sunrise without the written permission of a Conservation Officer or Chairperson of the Winnekenni Foundation or the Recreation Director. [Amended 7-10-2007 by Doc. 76]~~
- M. ~~The sledding on or onto any public way, including Castle Road. [Added 2-7-2023 by Doc. 16]~~

**~~§ 193-18. Violations and penalties.~~**

~~Violations of the above prohibitions shall be punishable by a fine of \$50 to \$100 for a first offense; \$100 to \$200 for a second offense; and \$300 for a third and subsequent offense. Restitution for damages may also be assessed as a penalty in lieu of or in addition to the fines.~~

**~~§ 193-19. Additional rules and regulations.~~**

~~This article contains abstracts of some activities that are prohibited. It is not the complete rules and regulations and is subject to change.~~

**~~§ 193-20. Enforcement.~~**

~~The Subject/Enforcing Agencies shall be Conservation Officers, Environmental Police and police officers.~~

**ARTICLE VI****Reserved.****Crystal Lake Special Fishing Seasons****~~§ 193-21. Prohibitions and restrictions.~~**

- A. ~~The following activities are prohibited during the special fishing season at Crystal Lake:~~
- ~~(1) Trespassing between the hours of sunset to sunrise.~~
- B. ~~Each individual must obtain a special permit to fish or be on the ice.~~
- C. ~~Each individual, except children under the age of 10 when accompanied by a parent, must carry on his/her person a special permit to fish or be on the ice.~~
- D. ~~There shall be no gas-powered augers.~~
- E. ~~There shall be no ice shacks or structures.~~
- F. ~~Occupying a boat without a life preserver is prohibited.~~

**~~§ 193-22. Violations and penalties.~~**

~~Violations of the above prohibitions shall be punishable by a fine of \$50 for the first offense, \$100 for the second and subsequent offenses.~~

**~~§ 193-23. Enforcement.~~**

Enforcement agencies shall be:

A. ~~Conservation Officers.~~

B. ~~Environmental Police.~~

C. ~~A. State and local officers.~~

ARTICLE VII

**Reserved.**

**Tattersall Farm**

**~~§ 193-24. Prohibited activities.~~**

The following are prohibited activities at Tattersall Farm:

A. ~~Operation or use of any motorized vehicles, equipment or similar devices, including but not limited to dirt bikes, scooters, mopeds, all-terrain vehicles (ATV) snowmobiles and motorized model aircraft.~~

B. ~~Removal of, destruction or damage to, defacing, tampering, or vandalizing any signs, signposts, gates, buildings or other structures or personal property located on the Farm.~~

C. ~~Removal of, destruction or damage to, defacing, tampering, harassing, agitating or vandalizing any wildlife, any wildlife nests, burrows, nesting boxes, or other wildlife habitat.~~

D. ~~Removal or, destruction or damage to, defacing, tampering or vandalizing any plants, trees, flowers, shrubs or other vegetation or natural features.~~

E. ~~Hunting of any type whatsoever on the premises or the carrying of or use of firearms, bows and arrows, slingshots, trapping gear or other similar devices.~~

F. ~~Littering or discarding of trash or other debris.~~

G. ~~To be on the Farm premises before or after the daily hours of public access.~~

H. ~~Smoking of tobacco products or similar devices.~~

I. ~~Throwing balls, frisbees or other recreational airborne missiles. [Added 10-29-2002 by Doc. 152-BB]~~

**~~§ 193-25. Activities permitted with written permission from Trustees of Tattersall Farm Charitable Foundation Trust.~~**

The following activities are permitted with written permission from the Trustees of the Tattersall Farm Charitable Foundation Trust:

A. ~~Bringing any type of animals, including but not limited to dogs, cats and horses.~~

B. ~~Making or building a fire.~~

C. ~~Camping or constructing tents or other structures for temporary stay on property.~~

D. ~~Entering into farmhouse or attached garage.~~

~~E. Consumption or possession of alcoholic beverage.~~

~~F. A. Flying kites.~~



(17.1)

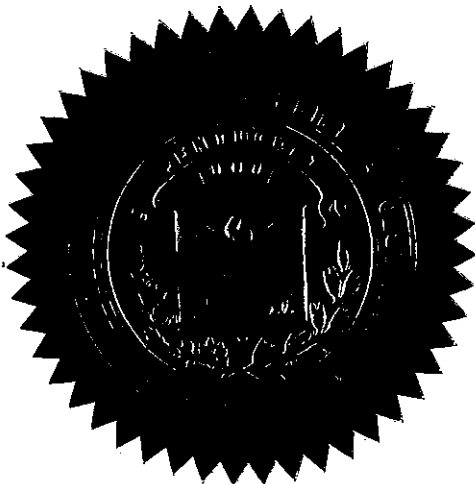
**CITY OF HAVERHILL**  
**PROCLAMATION**

- WHEREAS: April 24<sup>th</sup>, 1915 marked the start of a persecution of the Armenian people brought by their adherence to the cause of religious freedom and Christianity, and
- WHEREAS: 1.5 million Armenian men, women and children – victims of genocide - perished in the Ottoman Empire from 1915 to 1923, and
- WHEREAS: Like many ethnic groups, Armenians settled in the City of Haverhill seeking a safe place to live, raise their families, practice their religion, and educate their children, and
- WHEREAS: They became an asset to the growth and vitality of Haverhill through their strong work ethic, family values and civic pride, and
- WHEREAS: The Armenian Community of Haverhill is comprised of the children, grandchildren and great grandchildren of the survivors of the Armenian Genocide,

NOW, THEREFORE, I, MELINDA E. BARRETT, MAYOR of  
the CITY OF HAVERHILL do hereby proclaim April 24<sup>th</sup>, 2025 as

**ARMENIAN HOLY MARTYRS DAY**

I urge Haverhill residents to pay tribute on this 110th-year anniversary to the memory of those Armenians who gave their lives to the cause of religious freedom.



*IN WITNESS WHEREOF I have hereunto set my  
hand and caused the Seal of the City of Haverhill to  
be affixed this 15<sup>th</sup> day of April in the Year of Our  
Lord Two Thousand and Twenty-Five.*

  
\_\_\_\_\_  
**MAYOR MELINDA E. BARRETT**



MELINDA E. BARRETT  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

APR 11 2025  
CITY CLERK

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.CITYOFHAVERHILL.COM

April 10, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

**RE: Recognition of Armenian Holy Martyr's Day**

Dear City Council President and Members of the Haverhill City Council:

I, Mayor Barrett request to present a proclamation recognizing April 24<sup>th</sup> as Armenian Holy Martyr's Day in the City of Haverhill.

Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em

## CITY COUNCIL

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

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### DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25