



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, July 28, 2020 at 7:00 PM
Virtual Meeting**

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR:**
 - 5.1. Citation: Recognizing Ralph Basiliere for completing Massachusetts Conservation Commissioners training program.
 - 5.2. Order for 1/12 Budget for Month of August in the amount of \$25,863,736 per request of City Council President Barrett. Mayor does not recommend approval but rather for Council approve full FY 2021 budget.
Related communication from Mayor
6. **COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
 - 6.1. Councillor Jordan wishes to introduce Ben Roy to address Council on Hannah Duston Statue.
7. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
8. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
9. **UTILITY HEARING(S) AND RELATED ORDER(S)**
 - 9.1. **HEARINGS AND RELATED ORDERS:**
 - 9.1.1. Document 44: Petition from Attorney John McKenna for applicant Amerco Real Estate Co and U-Haul Company of Eastern Mass requesting Special Permit under POD Ordinance for *Storage Containers* pursuant to Zoning Ordinance Section 120-16; for the use of more than 2 regulated storage containers for more than 6 months at 211-219 Lincoln av; *Rivers Edge Plaza*
Postponed from June 16 2020
Comments from various City Departments are included
Updated renderings included



CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, July 28, 2020 at 7:00 PM
Virtual Meeting

9.1.2. Document 49: Petition from City Engineer, John Pettis, requesting that the City Accept as Public the following 3 ways: Ahern Circle, Masys Way and Piper Glen Lane

9.1.2.1. Document 49B: Order – Accept Ahern Circle as a Public Way

9.1.2.2. Document 49C: Order- Accept Masys Way as a Public Way

9.1.2.3. Document 49D: Order – Accept Piper Glen Lane as a Public Way

Favorable Conditional recommendations from Planning Board and Planning Director and other departments.

10. APPOINTMENTS:

10.1. **Confirming Appointments**

10.2. **Non-Confirming Appointments:**

10.2.1. ***Harbor Commission:*** Dougan Sherwood, 2 Merrimack st. Expires July 28 2021.

10.3. **Resignations**

11. PETITIONS:

11.1. **Applications Handicap Parking Sign:**

11.2. **Amusement/Event Applications:**

11.3. **Tag Days:**

11.4. **One Day Liquor License**

11.5. **Petition**

11.5.1. ***Caroline Pineau, Haverhill Stem LLC, 124 Washington st:*** Request to increase number of hourly appointments from 20 -25 as provided for in Special Permit
Related communications from Police, Fire and Engineering Departments

11.6. **Annual License Renewals:**

11.6.1. **Hawker Peddlers License 2020 - Fixed location**

11.6.2. **Coin-Op License Renewals for Weekly 2020**

11.6.3. **Drainlayer License for 2020:**

11.6.4. **Taxi Driver Licenses for 2020**

11.6.5. **Taxi License:**

11.6.6. **Junk Dealer License:**

11.6.7. **Pool Tables**

11.6.8. **Sunday Pool**

11.6.9. **Bowling**

11.6.10. **Sunday Bowling**

11.6.11. **Buy & Sell Second Hand Articles**

11.6.12. **Buy & Sell Second Hand Clothing**

11.6.13. **Pawnbroker license**

11.6.14. **Fortune Teller**

11.6.15. **Buy & Sell Old Gold**

11.6.16. **Roller Skating Rink**



CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, July 28, 2020 at 7:00 PM
Virtual Meeting

- 11.6.17. **Sunday Skating**
- 11.6.18. **Exterior Vending Machines**
- 11.6.19. **Limousine/Livery License/Chair Cars**

12. MOTIONS AND ORDERS

- 12.1. Order – Authorizing Treasurer Alicia McOske to refinance outstanding State Qualified Municipal Purpose Loan to reduce interest costs.
- 12.2. Order- Prior year bills

Vendor	Amount	Account
Fidelity House CRC	\$ 140.30	Mayor's office
Nutter, McClennan & Fish, LLP	\$ 8,305.82	Wastewater Dept.
Nutter, McClennan & Fish, LLP	\$ 21,176.00	Wastewater Dept.
TOTAL	\$ 29,622.12	

- 12.3. Bond Order - Appropriate \$504,000 to acquire a fire truck, including associated authorizations for Treasurer and Mayor
Place on file 10 days

13. ORDINANCES (FILE 10 DAYS)

- 13.1. Handicap Parking: 38 Hancock st (new)
- 13.2. No Parking Ordinance: between 92-94 and 98 Fountain st. 16 feet.

14. COMMUNICATIONS FROM COUNCILLORS:

- 14.1. Communication from Council President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in City.
- 14.2. Councillor Macek requests discussion on Asynchronous City Council hearings.
- 14.3. Councillor Bevilacqua requests recognition of the 30th Anniversary of the Americans with Disabilities Act of 1990.
- 14.4. Councillor Bevilacqua requests recognition of United States Cadet Nurse Corps Day.
- 14.5. Councillor McGonagle requests Traffic and Safety Committee review request for crosswalk across Mill St from White Ave to Belvedere Rd.
- 14.6. Councillor McGonagle requests to have Traffic and Safety Committee review request for stop sign at South Prospect st near 181 South Pleasant st
- 14.7. Councillor McGonagle requests to have Traffic and Safety Committee review the left turn from Lafayette Sq onto Lafayette Ave.



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, July 28, 2020 at 7:00 PM
Virtual Meeting**

15. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 15.1. Document 70: Bond Order - Appropriate \$521,000 to acquire a fire truck, including associated authorizations for Treasurer and Mayor
Filed on June 30 2020
- 15.2. Document 26-C: Bond Order – Appropriate \$565,000 for sewer system improvements
Filed on July 14 2020
- 15.3. Document 69-J: Communication from Councillor Colin LePage requesting a status update on the Matrix study regarding the “Organization of our Facilities Maintenance Department” as previously requested
Continued from July 14 2020

16. RESOLUTIONS and PROCLAMATIONS:

- 16.1. Resolution: Council President Barrett and Council Vice President LePage wish to introduce Resolution regarding COVID-19 State Funding of Schools

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

19. LONG TERM MATTERS STUDY LIST

20. ADJOURN

City of Haverhill, Massachusetts

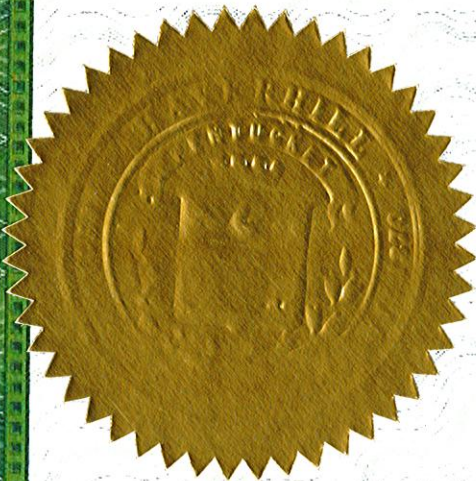
Official Citation
Presented by the
Office of the Mayor

To

Ralph Basiliere

In recognition of

**Completing the MA Association of Conservation
Commission's Fundamentals for MA Conservation
Commissioners Training Program! Thank you for your
dedicated service to the Haverhill Conservation Commission!**



In witness whereof I have set my hand
and caused the seal of the City of
Haverhill Massachusetts to be affixed
this 28th day of July in the year of Our
Lord, two thousand and twenty.


Mayor James J. Fiorentini

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

52
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order for \$25,863,736.00 to fund 1/12 FY2021 Budget for August, 2020

Dear Mr. President and Members of the Haverhill City Council:

Enclosed, per City Council President Barrett's request, please see attached an order for \$25,863,736.00 to fund 1/12 FY2021 Budget for August, 2020. I do not recommend approval. I recommend instead that you adopt the full FY2021 budget. Please see my attached letter.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: FY2021 Budget

Dear Madame President and Members of the Haverhill City Council:

I understand there is some question as to whether or not I support a 1/12 budget or a full year budget. I support adopting a full year's budget which I submitted to you on June 26th. The budget I originally submitted is still before you. **I ask you to vote on that budget on Tuesday night.**

A 1/12 budget, which was submitted only because of urgent necessity, has got us through, with some difficulty, the month of July. It is challenging for my department heads to adequately plan and prepare without a full year's budget.

This is particularly difficult in the highway department. They are constrained, just like every other department is, to not spend more than their budget. The budget only allows them to spend 1/12 of the amount they would spend at the very time when we need to do the most work. They are unable to do anything other than the bare-bones minimum of sidewalk patching. They are unable to do any line painting. They cannot do any street paving other than what is allowed by chapter 90. It is just not possible to do any long-term significant work with a 1/12 budget.

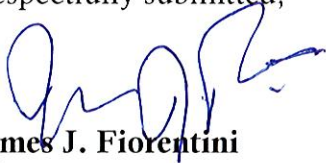
The budget which I presented in June remains on the table before the City Council. I strongly urge you to adopt that budget and all of the various orders which go with it on Tuesday night.

I did compromise with the City Council so that we could work together. You asked for an additional \$100,000 for the canopy over the police department which I have agreed to. You asked to move up the purchase of the second pumper truck. I agreed to purchase a second pumper truck ahead of schedule and have agreed that prior to Labor Day I will submit to you an amended CIP which will have in it the purchase of two pumper trucks this year as requested by the City Council. As a measure of good faith I am submitting a new bond order that would authorize the purchase of the additional pumper truck.

The time to move forward is now. If things change we can submit either an amended budget which would make cuts or a supplemental budget. That is no different than it is any year.

It is imperative that we vote on the budget at Tuesday's City Council meeting.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'JJF', with a stylized flourish at the end.

James J. Fiorentini
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That as part of the fiscal year 2021 annual budget a continuing appropriation in the sum of **\$25,863,736** be and is hereby raised and appropriated within the categories as designated as appropriated on the attached for the month of August and further that said appropriation be funded in the following manner:

\$25,863,736

Taxation and Other Receipts

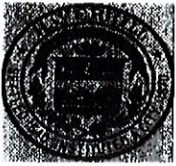
Introduced by Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2020

Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill for the month of August.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
General Government						
City Council	15,259	700	0	15,959		15,959
Mayor's Office	26,986	2,886	0	29,872		29,872
Auditor's Office	23,997	15,614	0	39,611		39,611
Treasurer/Collector	34,764	24,850	0	59,614		59,614
Constituent Services	9,310	2,330	0	11,640		11,640
Assessing	20,609	21,729	0	42,338		42,338
Purchasing	9,149	0	0	9,149		9,149
Law Department	6,349	19,882	0	26,231		26,231
Human Resources	16,571	6,853	0	23,423		23,423
Municipal Information Systems	8,755	0	0	8,755		8,755
City Clerk	31,193	9,604	0	40,797		40,797
	202,941	104,448	0	307,388	0	307,388
Community & Economic Development						
Building & Zoning	23,085	0	0	23,085		23,085
Inspectional & Health Services	35,054	3,229	0	38,283		38,283
Economic Development	15,078	3,695	0	18,773		18,773
	73,217	6,924	0	80,141	0	80,141
Public Safety						
Police Department	978,384	145,016	0	1,123,400		1,123,400
Crossing Guards	0	0	0	0		0
Fire Department	879,319	77,530	0	956,849		956,849
	1,857,703	222,547	0	2,080,250	0	2,080,250
Education						
Whittier Regional School		2,221,602		2,221,602		2,221,602
North Shore/Essex Regional School		0		0		0
School Other Funding		0		0		0
School Medicaid		0		0		0
School Department		5,000,000		5,000,000		5,000,000
	0	7,221,602	0	7,221,602	0	7,221,602
Public Works						
Administration	5,681	1,901	0	7,582		7,582
Highways	95,398	52,871	0	148,269		148,269
Solid Waste/Recycling	13,645	401,832	0	415,477		415,477
Parking Area	3,626	19,020	0	22,646		22,646
Street Marking Division	0	7,290	0	7,290		7,290
Fleet Maintenance	19,024	4,467	0	23,491		23,491
Building Maintenance	9,828	17,042	0	26,870		26,870
Park Department	30,980	37,394	0	68,374		68,374
Outdoor Lighting	0	44,900	0	44,900		44,900
Snow & Ice Removal	0	0	0	0		0
	178,181	586,718	0	764,899		764,899
Human Services						
Citizens Center	20,303	8,222	0	28,525		28,525
Veterans Service	8,267	80,275	0	88,542		88,542
Senior Services	8,223	225	0	8,448		8,448
Stadium Commission	0	1,204	0	1,204		1,204
Recreation	9,849	41,000	0	50,849		50,849

Public Library	97,847	31,418	0	129,265	129,265
	144,489	162,344	0	306,833	306,833
Debt Service		0		0	0
Employee Benefits					
Retirement Fund	13,032,860			13,032,860	13,032,860
Unemployment Compensation	16,667			16,667	16,667
Group Insurance	1,793,990			1,793,990	1,793,990
Payroll Taxes (FICA/Medicare)	118,333			118,333	118,333
Workers Compensation	39,726			39,726	39,726
Indemnification of Retirees	16,963			16,963	16,963
Sick Leave Bank	6,250			6,250	6,250
Long Term Disability	0			0	0
Vacation Accrual	4,167			4,167	4,167
Injured on Duty Clams	17,500			17,500	17,500
	15,046,455			15,046,455	15,046,455
Other					
Capital Projects			0	0	0
General Liability Insurance		56,167		56,167	56,167
Salary Reserve	0			0	0
Stabilization Fund				0	0
Budget Reserve		0		0	0
Other Deficits (Snow & Ice)				0	0
State Assessments (Cherry Sheets)				0	550,750
Reserve for Abatements and Exemptions (Overlay)				0	0
	0	56,167	0	56,167	550,750
					606,916
Total General Fund	17,502,986	8,360,749	0	25,863,736	550,750
					26,414,485



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That as part of the fiscal year 2021 annual budget the sum of **\$196,162,837** be and is hereby raised and appropriated within the categories as designated as appropriated on the attached and further that said appropriation be funded in the following manner:

\$205,445	Water Receipts
\$609,010	Wastewater Receipts
\$5,100,000	Free Cash
\$100,000	Transfer from Capital Projects-Sidewalk Repair Projects
\$700,000	Transfer from Capital Projects-Roadways
\$189,448,382	Taxation and Other Receipts

Introduced by Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2020

Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
General Government						
City Council	183,102	8,400	0	191,502		191,502
Mayor's Office	323,833	34,636	0	358,469		358,469
Auditor's Office	287,966	97,370	0	385,336		385,336
Treasurer/Collector	417,171	178,200	0	595,371		595,371
Constituent Services	111,719	27,962	500	140,181		140,181
Assessing	247,308	140,745	0	388,053		388,053
Purchasing	109,782	12,000	0	121,782		121,782
Law Department	76,189	238,578	0	314,767		314,767
Human Resources	198,946	82,230	0	281,076		281,076
Municipal Information Systems	105,358	446,127	20,000	571,185		571,185
City Clerk	374,313	115,250	0	489,563		489,563
	2,435,289	1,381,498	20,500	3,837,287	0	3,837,287
Community & Economic Development						
Building & Zoning	277,021	0	0	277,021		277,021
Inspectional & Health Services	420,342	38,750	0	459,392		459,392
Economic Development	180,939	44,343	0	225,282		225,282
	878,302	83,093	0	961,695	0	961,695
Public Safety						
Police Department	11,740,612	1,620,193	170,000	13,530,805		13,530,805
Crossing Guards	95,000	0	0	95,000		95,000
Fire Department	10,551,827	810,366	1,200	11,363,392		11,363,392
	22,387,439	2,430,559	171,200	24,989,198	0	24,989,198
Education						
Whittier Regional School		8,886,409		8,886,409		8,886,409
North Shore/Essex Regional School		710,960		710,960		710,960
School Other Funding		0		0		0
School Medicaid		887,000		887,000		887,000
School Department		90,713,000		90,713,000		90,713,000
	0	101,197,369	0	101,197,369	0	101,197,369
Public Works						
Administration	88,167	22,815	0	90,982		90,982
Highways	1,144,776	514,453	0	1,659,229		1,659,229
Solid Waste/Recycling	163,735	4,821,987	0	4,985,722		4,985,722
Parking Area	43,514	228,244	0	271,758		271,758
Street Marking Division	0	87,483	0	87,483		87,483
Fleet Maintenance	228,286	53,600	0	281,886		281,886
Building Maintenance	117,941	204,500	0	322,441		322,441
Park Department	371,758	268,731	0	640,489		640,489
Street Lighting	0	449,000	0	449,000		449,000
Snow & Ice Removal	228,349	481,651	0	710,000		710,000
	2,366,526	7,132,464	0	9,498,990		9,498,990
Human Services						
Citizens Center	243,636	98,669	0	342,305		342,305
Veterans Service	99,200	963,300	0	1,062,500		1,062,500
Senior Services	98,678	2,700	0	101,378		101,378
Stadium Commission	0	14,443	0	14,443		14,443
Recreation	118,187	82,000	0	200,187		200,187

Public Library	1,174,163	377,017	0	1,551,180	1,551,180
	1,733,864	1,538,129	0	3,271,993	3,271,993
Debt Service		8,497,017		8,497,017	8,497,017
Employee Benefits					
Retirement Fund	19,549,289			19,549,289	19,549,289
Unemployment Compensation	200,000			200,000	200,000
Group Insurance	19,527,874			19,527,874	19,527,874
Payroll Taxes (FICA/Medicare)	1,420,000			1,420,000	1,420,000
Workers Compensation	476,709			476,709	476,709
Indemnification of Retirees	203,561			203,561	203,561
Sick Leave Bank	75,000			75,000	75,000
Long Term Disability	2,000			2,000	2,000
Vacation Accrual	50,000			50,000	50,000
Injured on Duty Claims	210,000			210,000	210,000
	41,714,433			41,714,433	41,714,433
Other					
Capital Projects			200,000	200,000	200,000
General Liability Insurance		674,000		674,000	674,000
Salary Reserve	670,856			670,856	670,856
Stabilization				0	0
Budget Reserve		650,000		650,000	650,000
Other Deficits (Snow & Ice)				280,000	280,000
State Assessments (Cherry Sheets)				0	6,608,995
Reserve for Abatements and Exemptions (Overlay)				400,000	400,000
	670,856	1,324,000	200,000	2,194,856	7,288,995
					9,483,851
Total General Fund	72,187,008	123,584,129	391,700	196,162,837	7,288,995
					203,451,832



Document
CITY OF HAVERHILL
In Municipal Council

5.7

Ordered:

That as part of the fiscal year 2021 annual budget the sum of \$2,000,000 be raised and appropriated from the Stabilization Fund and transferred into General Fund-Group Insurance Expenses

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

6.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councilor Jordan wishes to introduce Ben Roy to address the Council regarding the Hannah Duston statue in GAR Park.


City Councillor Timothy Jordan

44
47
JOHN J. McKENNA
ATTORNEY AT LAW
572 BOSTON ROAD, SUITE 6
BILLERICA, MA. 01821
978-663-2170
FAX 978-663-2596

Heating
April 14, 2020
Postponed to June 2
June 16

Cell # 978-930-1275

February 27, 2020

City of Haverhill
City Council
City Hall – 4 Summer Street
Haverhill, MA 01832

Special permit
under zoning ordinance

RE: Amerco Real Estate Company
U-Haul Company of Eastern Massachusetts
211-219 Lincoln Avenue, Haverhill, MA
Request for Permit for Storage Containers pursuant to
Zoning Ordinance Section 120-16

Dear City Council:

Please be advised that I represent Amerco Real Estate Company and U-Haul Company of Eastern Massachusetts regarding the above referenced request for a permit pursuant to Section 120 Section 16 of the City of Haverhill Zoning Ordinances for the use of more than two regulated storage containers for more than six months. The applicant has a purchase and sale agreement to purchase a portion of the 11 acre parcel at 211-219 Lincoln Avenue shown on Assessors Map 408, Block 2, Lot 5. The parcel currently contains the CVS building along Lincoln Avenue with the former Building 19 in the rear of the property.

The proposal includes proposed 2,000 square feet of self-storage containers in the parking area by Lincoln Avenue, 4,000 square feet self-storage containers in the parking lot on the property line in front of the Former Building 19 along the boundary with the shopping mall and 2,000 square feet of self-storage containers on the northwesterly corner of the parking lot

Exhibit A

Legal Description

Those two parcels of land situated in Haverhill, in the County of Essex and Commonwealth of Massachusetts, bounded and described as follows:

FIRST PARCEL:

NORTHWESTERLY by the southeasterly line of Lincoln Avenue one hundred forty six and 33/100 (146.33) feet;

NORTHEASTERLY on two lines measuring together nine hundred fifty five and 78/100(955.78) feet:

NORTHWESTERLY two hundred (200) feet; and

SOUTHWESTERLY forty seven and 57/100 (47.57) feet by lot 2, as shown on plan hereinafter mentioned:

NORTHWESTERLY one hundred forty five (145) feet:

SOUTHWESTERLY eighty (80) feet;

NORTHWESTERLY twenty (20) feet. and

SOUTHWESTERLY one and 54/100 (1.54) feet by lot 3, as shown on said plan;

NORTHWESTERLY by lot 4, as shown on said plan, thirteen and 61/100 (13.61) feet;

NORTHEASTERLY by land now or formerly of the City of Haverhill, by the end of Riverside Avenue and by land now or formerly of Mary N. LeGacy, measuring on the upland about two hundred twenty five (225) feet;

SOUTHEASTERLY by the Merrimack River; and

SOUTHWESTERLY by other land now or formerly of said City of Haverhill, measuring on the upland about thirteen hundred nine (1309) feet.

All of said boundaries, except the water line, are determined by the Court to be located as shown upon plan numbered 26922-A, drawn by Clinton F. Goodwin, Engineer, dated July 1957, as modified and approved by the Court, filed in the Land Registration Office, a copy of a portion of which is filed with original Certificate of Title 27386 in said Registry, and the above described land is shown as lot 1, sheet 1, thereon.

Said lot 1 is subject to that certain Notice of Activity and Use Limitation dated February 8, 2001

and filed with said Land Court as Document No. 378444.

SECOND PARCEL:

NORTHWESTERLY by the southeasterly line of Lincoln Avenue two hundred (200) feet;

NORTHEASTERLY by lots 3 and 1, shown on above mentioned plan, on two lines measuring together eight hundred sixty and $62/100$ (860.62) feet; and

SOUTHEASTERLY two hundred (200) feet; and

SOUTHWESTERLY on two lines measuring together nine hundred fifty five and $78/100$ (955.78) feet by said lot 1.

Being shown as lot 2, sheets 1 and 2, on said plan.

THERE IS EXCLUDED FROM THIS LEGAL DESCRIPTION THE APPROXIMATELY 1.46 ACRE PARCEL OF LAND AND ALL IMPROVEMENTS THEREON NOW UNDER A GROUND LEASE WITH CVS TO BE LEGALLY SUBDIVIDED FROM THE PARCELS DESCRIBED ABOVE PRIOR TO THE CLOSING AND DESCRIBED IN SECTION 1(i) OF THIS AGREEMENT AS THE "EXCLUDED PARCEL".

13. PROVISIONS OF THE ZONING ORDINANCE UNDER WHICH PETITION FOR VARIANCE IS MADE:

In making its decision, the Board shall specifically find that all of the following conditions have been met: (Findings must be made on all three to have a valid decision). (1) That there are unique circumstances relate to the soil conditions, soil shape, or topography which specifically affect the land of structure in question, but not affecting generally the Zoning District in which the land or structure is located; (2) That the literal enforcement of the ordinance would involve substantial hardship, financial or otherwise; (3) That desirable relief may be granted without substantially derogating from the intent and purpose of the zoning ordinance or by-law. (See zoning ordinance for additional requirements for the granting of a variance).

13A. STATE REASONS FOR VARIANCE:

Applicant is seeking a dimensional variance, parcel has 125' of frontage where 175' is required.

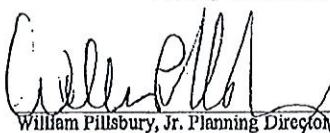
14. PROVISION OF ZONING ORDINANCE UNDER WHICH APPLICATION FOR SPECIAL PERMIT MADE:

14A. STATE REASONS FOR SPECIAL PERMIT:

No application will be acted upon unless the application has been reviewed and signed by the Building Inspector; Filing Fee has been paid to the City Treasurer; is accompanied by a list of "parties in interest" for the property as certified by the City Assessor; time stamped by the City Clerk; and all other requirements completed.

I hereby agree to pay to the City of Haverhill, any additional necessary fee connected with this application.

I hereby authorize the Clerk of the Board of Appeals to file this application upon its completion.


William Pillsbury, Jr. Planning Director

Signature

Address

Phone No.

121 Essex St

978 373 5003

I have reviewed this application
With respect to the responses to
Questions 4, 13-14A

Building Inspector

Filing Fee: \$180.00

180.00



City Treasurer

FOR QUESTIONS 13A & 14A, ATTACH ADDITIONAL SHEET IF NECESSARY

Revised 2/22/2019

MILLER

BUILDING SYSTEMS

1408 BETHLEHEM PIKE
FLOURTOWN, PA 19031
PHONE: 215-233-9300
FAX: 215-836-7358
WWW.MILLERBLDG.COM

February 7, 2017

U-Haul Co. of Maine
(Revised from 1/20/17)

John Loranger
U-Haul Co. of Maine
1 Cressey Road
Brunswick, ME 04011

EXHIBIT A

Dear John:

Thank you for requesting a quote for a Miller "Relocatable" Module. Attached is the floor plan, unit mix and the specifications.

Miller Buildings, Inc. - Quality Materials and Installations since 1976.

NOTE: Buyer is responsible for removing the "relocatable" module from the trailer with a forklift or crane.

The following unit to be delivered to site in Brunswick, ME

Unit Size	Prefabricated Unit Price	Freight per Load	TOTAL
10' x 50'	\$14,350	\$4,200	<u>\$18,550</u>
4- 5' x 10'			
3- 10' x 10'			

*Please add sales tax of \$985.

Our current lead-time on material delivery is 12-14 weeks after signing a Miller contract, with deposit. (To obtain a contract, please call our office at the number above.) Prices shown above are exclusive of any permits or licenses. Payment terms are 33% of material (with tax) payable upon execution of contract and the remainder of material cost payable by certified check upon delivery.

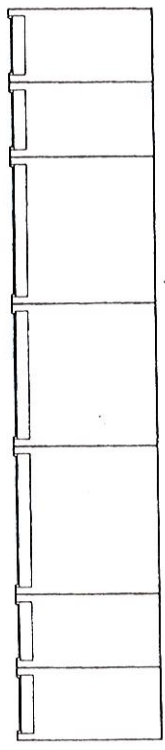
Prices are subject to change without written notice.

Sincerely,



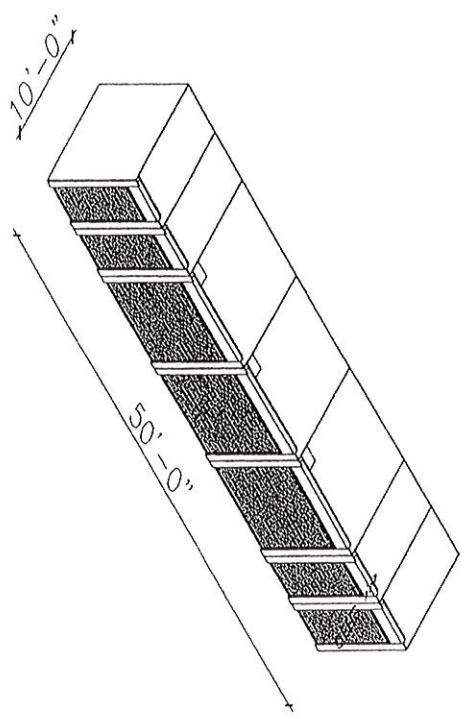
Louis Gilmore

10'-0"



50'-0"

Miller Building Unit Mix			
Quantity	Style	Sq Ft	Total
3	10x10 - Exterior Rollup	100 SF	300 SF
4	5x10 - Exterior Rollup	50 SF	200 SF
			500 SF



Date: Rev 2-3-17 Scale: 1/8" = 1'-0" Order No.: Sheet No.:	Job Description: Uhaul of Maine Brunswick, ME 04011 Sheet Title: Relocatable	 MILLER BUILDING SYSTEMS 1000 MILLER DRIVE BRUNSWICK, ME 04011	MILLER BUILDING SYSTEMS Miller Building Systems is a registered building manufacturing company for products utilized by Miller Building Inc. Any unauthorized use of the drawings or information contained herein without the express written consent of Miller Building Inc., is prohibited.	Date: Revision: By:
---	--	---	--	-------------------------------

INITIAL
 DATE 3-13-2017

February 3, 2017

MILLER BUILDING SYSTEMS
Uhaul of Maine
Relocatable Building

Design Load items

IBC Code 2009 Ground Snow Load 60 PSF. Snow Load Factor of .7. Wind Load 100 MPH.

Design load certification including seismic zone, wind loads and snow loads must be confirmed in writing with local code authorization by Buyer prior to manufacture of the building by Seller. If the above loads change it could affect the price of the building.

Included items

24 gauge galvalume plus standing seam roof with 20 year manufacturer's warranty (galvalume color).
26 gauge rake and eave trim, with 40 year manufacturer's warranty.

Building has a shed roof 1/2" x 12" slope.

26 gauge "R" panel siding with siliconized polyester finish for walls and blank wall areas. There are 15 Signature 200 colors available with a 40 year manufacturer's warranty.

29 gauge galvalume plus interior partitions designed to provide resistance to smudging, staining and corrosion.

Interior structural steel is galvanized.

Jambs between exterior doors are 16 gauge galvanized structural steel covered with pre-painted 26 gauge jamb covers with a 40 year manufacturer's warranty. Available in 15 Signature 200 colors.

Roof is insulated with ply-foi insulation to help prevent condensation.

Eave height is 8'4".

Exterior roll-up doors are 6'10" high x 8' 8" wide on 10' wide units and 6'10" high x 3'8" wide on 5' wide units.

26 gauge exterior roll-up doors with corrugated door headers. 20 colors are available with a 20 year manufacturer's paint warranty.

Tension control and ball-bearings included for all roll up doors.

All unit doors are quoted as roll ups.

Floor system consists of 2x4 and 2x6 pressure treated joists covered with 3/4" exterior grade plywood with the exterior edges wrapped in a 16 gauge galvanized steel sill.

Standard industry latches.

All above manufacturer's warranties are available upon request.

INITIAL ML
DATE 3-13-2017

44
CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

April 10, 2020

Norwood Group – Two Nineteen Lincoln Avenue Trust
116 South River Road
Bedford, NH 03110

RE: **Special Permit Hearing – 211-219 Lincoln Avenue**


Dear Norwood Group:

I am writing regarding the hearing scheduled for April 14, 2020 for a special permit for storage containers at 211-219 Lincoln Avenue. Pursuant to Chapter 53 of the Acts of 2020, as Council President and in light of the ongoing pandemic, I am informing you that the hearing on your application for a special permit is hereby *postponed to 7:00PM June 2, 2020 in the City Council Chamber, Room 202, 4 Summer Street.*

For your information, we received this opinion from KPLaw:

The Chair of a permit granting authority may schedule or reschedule on one or more occasions, a hearing or decision deadline on a permit application, whether or not a quorum of the body is present, to a date not more than 45 days after the termination of the State of Emergency or after a date otherwise prescribed by law, whichever is later. Notice of any rescheduled date shall be provided to the applicant at the applicant's address, and to the general public by posting electronically on the website of the city or town clerk.

Sincerely,


Melinda E. Barrett, President
Haverhill City Council

MEB/bsa

c: Atty. John J. McKenna
Abutters' List
Various City Departments

Linda Koutoulas

From: billcoxlaw@aol.com
Sent: Tuesday, March 03, 2020 3:59 PM
To: Linda Koutoulas
Subject: Re: Pod storage

See highlighted section below. It requires a permit from the Council with 7 days written notice to all abutters by regular mail.

§ 120-16. Residential or nonresidential accessory uses: storage containers and structures.
[Added 6-5-2018 by Doc. 73]

A. Definitions.

PODS

Portable storage containers intended to be transported to a designated location for storage purposes (typically known as "PODS®," "MODS," etc.).

METAL-FRAMED TRAILERS OR CONTAINERS, WITHOUT WHEELS

Metal frames or totally metal boxes primarily used, intended for, or suitable for the transportation of cargo by road, rail or ship.

MEMBRANE STRUCTURES

Membrane structures, including tents and canopies, erected on a location for a short- or long-term storage or accessory purpose relating to motor or recreational vehicles or personal property.

REGULATED STORAGE CONTAINER(S)

PODS®, metal-framed trailers or containers, without wheels, and membrane structures.

B. The residential or nonresidential accessory uses of regulated storage containers are permitted as follows: With the prior issuance of a regulated storage container permit from the City's Inspectional Service Department, the use of not more than two regulated storage containers for up to six consecutive months in a calendar year at a residential or nonresidential location is permitted. **The use of more than two regulated storage containers, or the use of a regulated storage container for more than six months, shall require the issuance of a permit by the City Council. Prior to hearing any application for a permit, seven days' written notice of the application and the hearing date shall be sent to all immediate abutters by regular mail.** Regulated storage containers must comply with all accessory setbacks requirements of Chapter 255 of this Code.

C. Upon notification of a violation of this section, an owner of the real property upon which the regulated storage container(s) is located shall have 48 hours to remove the offensive regulated storage container(s) from the property. Any owner of a building who fails to comply with this section shall thereafter be subject to a fine of \$100 per day from the original date of written notice from the Building Inspector and/or Local Building Inspector for each day the regulated storage container(s) remains on the property.

Sincerely,

Bill

William D. Cox, Jr., Esq.
145 South Main Street
Bradford, MA 01835
(978) 373-2360



CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET

NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE APPLICATION OF:

Norwood Group (Owner: Two Nineteen Lincoln Avenue Trust)

APPLICANT AND (OWNER IF DIFFERENT)

211-219 Lincoln Avenue

408

2

5 & 5A

SITE LOCATION

ASSESSOR'S MAP BLOCK PARCEL NUMBER

DEED OF PROPERTY RECORDED IN: SOUTHERN ESSEX BOOK: 50732 PAGE: 231

This was filed with the Board on February 22, 2019 as signified by the City Clerk's date stamp.
The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
March 20, 2019

DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The BOARD'S DECISION by vote to GRANT ~~deny~~ said application is as follows:
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S):

SECOND: Vathally

VOTE ON MOTION (WITH ~~STIPULATIONS~~):

BOARD	YES	NO	ABSTAIN	ABSENT	NOT SITTING
CHAIRPERSON MORIARTY	✓				
MEMBER SORAGHAN	✓				
MEMBER SULLIVAN	✓				
MEMBER VATHALLY	✓				
MEMBER LAPLUME				✓	
ASSOC. MEMBER BEVILACQUA <u>AB</u>					
ASSOC. MEMBER BROWN				✓	

THE BOARD CITES THE FOLLOWING AS REASON(S) FOR ITS DECISION

The Board (Members Soraghan, Vathally, Sullivan, Bevilacqua, and Chairman Moriarty) granted the Dimensional Variance for the frontage and the Special Permit for use on a vote of 5-0. The Board determined that the request for a Special Permit was consistent with the rules and regulations as they relate to Special Permits. With stipulations:

1. No use of the dock and no access on Riverside Avenue
2. The business hours of operation to be 9a to 6p, extension of hours of 7a to 9a and 6p to 9p on a case by case
3. Provide formal easement for public parking adjacent to Riverside Park
4. Provide a formal easement for public access and trail development across land of the applicant along the Merrimack River frontage to connect Riverside park trail system and Riverside Avenue.

Motion: Soraghan
Seconded: Vathally

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

March 20, 2019

DATE

Michael P. Soraghan

Louis Bevilacqua
CHAIRPERSON
Joseph P. Sullivan

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

Norwood Group (Owner: Two Nineteen Lincoln Avenue Trust)
116 south River Road, Bedford, NH 03110

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the Board of Appeals DECISION AND NOTICE OF DECISION on the application of:

Norwood Group (Owner: Two Nineteen Lincoln Avenue Trust)

APPLICANT AND (OWNER IF DIFFERENT)

For a Special Permit and/or Variance for the location at:

211-219 Lincoln Avenue

STREET NAME AND NUMBER


And that;

Has been filed with this Office on:

- (1) Twenty (20) days from the date the decision was filed have elapsed and this Office within the 20-day appeal has received no appeal notice to the District or Superior Court.
(2) If an appeal has been taken, notice has been received that said appeal has been dismissed or denied.
(3) The application was denied.

The Board Clerk will file in this office, evidence that the DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION of the Board has been duly recorded and indexed in the Grantor Index under the name of the owner of record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds.

A fee of ten dollars (\$10.00) has been paid by the applicant and a copy of this Certification will be transmitted to the Board of Appeals.


CITY CLERK

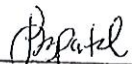
DATE


True Attest Copy
Linda L. Koutoulas

I hereby agree to record this DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION at the Registry of Deeds as required and in compliance with Chapter 40A of the M.G.L.

I agree to file evidence with the City Clerk attesting that said DECISION, NOTICE OF DECISION and CERTIFICATION OF DECISION has been duly recorded as cited above.

Lannie Patel


BOARD OF APPEALS CLERK

DATE

4-18-19

NOTE: IF THE RIGHTS AUTHORIZED BY VARIANCE, CERTAIN SPECIAL PERMITS, AND FINDINGS OF THE BOARD OF APPEALS ARE NOT EXERCISED WITHIN ONE YEAR OF THE GRANT OF SUCH BOARDS ACTIONS, SAID RIGHTS SHALL LAPSE.



Application No. _____

Appeal No. _____

Date Filed: _____

CITY OF HAVERHILL
BOARD OF APPEALS
CITY HALL - 4 SUMMER ST.

PETITION FOR VARIANCE under the ZONING ORDINANCE

APPLICATION FOR SPECIAL PERMIT under the ZONING ORDINANCE

Notice: This application must be typewritten; filed in duplicate and accompanied by a plan of the affected premises, a copy of the refusal by the Building Inspector or other authority.

To the Board of Appeals,

DATE February 22, 2019 (DATE FIELD)

The undersigned, petitions the Board of Appeals to vary, in the manner and for the reasons hereinafter set forth, the application of the provisions of the zoning ordinance to the following described premises.

APPLICANT: Norwood Group 116 South River Road, Bedford NH 03110
Full Name Address

OWNER: Two Nineteen Lincoln Ave Trust 233 Needham St., Newton, MA 02464
Full Name Address

LESSEE: n/a
Full Name Address

1. LOCATION OF PREMISES: 211-219 Lincoln Ave
Street Number Name of Street

2. ASSESSORS PLAT: 408 2 5 & 5A
Plat No. Block No. Lot No.

2A. DEED OF PROPERTY RECORDED IN: Southern Essex REGISTRY
BOOK: 50732 PAGES: 231

3. DIMENSIONS OF LOT: Lot A: 123.36' Lot B: 222.97' Lot A: 270' Lot B: 270' Lot A: 464.267' Lot B: 63.533'
Frontage Depth Square Feet

4. ZONING DISTRICTS IN WHICH PREMISES ARE LOCATED? CH

5. HOW LONG HAVE YOU OWNED ABOVE PREMISES? 1981 - approx 38 years

6. HOW MANY BUILDINGS ARE NOW ON THE LOT? 2

7. GIVE SIZE OF EXISTING BUILDINGS CVS is 13,103 sf approx. dim of 138' x 96'
Building 19 is 95,214 sf approx. dim of 380' x 248'

PROPOSED BUILDINGS: n/a

8. STATE PRESENT USE OF PREMISES: CVS and vacant building

9. STATE PROPOSED USE OF PREMISES: CVS and storage / warehouse

10. GIVE EXTENT OF PROPOSED ALTERATIONS: total rehab of vacant building

11. HAS THERE BEEN A PREVIOUS APPEAL UNDER ZONING ON THESE PREMISES? no

12. NUMBER OF FAMILIES FOR WHICH BUILDING IS TO BE ARRANGED? n/a

NOTE: IF THE APPLICANT IS NOT THE OWNER, A WRITTEN STATEMENT MUST BE SUBMITTED FROM THE OWNER INDICATING THAT IT IS PERMISSIBLE TO SEEK A VARIANCE FOR SPECIAL PERMIT FOR THE PROPERTY.

NOTE: IF YOUR HOUSE IS NOT CLEARLY NUMBERED, THE BOARD OF APPEALS MAY NOT BE ABLE TO LOCATE YOUR PROPERTY, AND THIS COULD CAUSE YOU UNNECESSARY DELAY.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

To: City Councillors

From: City Clerk's Office

Re: **Application** – * Special Permit from Attorney John J McKenna for applicant U-Haul Company of Eastern Massachusetts

Project Reference – have Storage Containers pursuant to Zoning Ordinance Section 120-16; for use of more than two regulated storage containers for more than six months

Street Location – 211-219 Lincoln av; Assessor's Map 408, Block 2, Lot5

***PUBLIC HEARING – TUESDAY; April 14, 2020** Postponed to June 2 2020

Virtual Meeting – June 2 2020

Enclosed please find reports as received from the various City Departments with respect to this Special Permit



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS - Dr. Romie Mundy
BUILDING INSPECTOR - Thomas Bridgewater
CITY ENGINEER - John Pettis
CONSERVATION COMMISSION CHAIRMAN & MEMBERS
HIGHWAY SUPERINTENDENT - Michael Stankovich
PLANNING DIRECTOR - William Pillsbury
WASTEWATER/WATER ENGINEER - Robert Ward
FIRE DEPARTMENT - Chief William Laliberty
POLICE DEPARTMENT - Chief Alan DeNaro
SCHOOL SUPERINTENDENT - Margaret Marotta

FROM: CITY CLERK: Linda L. Koutoulas

DATE: March 16, 2020

RE: APPLICATION - Special Permit from Attorney John J. McKenna for applicant U-Haul Company of Eastern Massachusetts

PROJECT REFERENCE - have Storage containers pursuant to Zoning Ordinance Section 120-16: for use of more than two regulated storage containers for more than six months

STREET LOCATION - 211-219 Lincoln av: Assessors Map 408, Block 2, Lot 5

**Please send reports to the City Clerk, Room 118 by April 6, 2020*

The public hearing of the City Council is scheduled for

TUESDAY, APRIL 14, 2020

Postponed to June 2, 2020

Virtual Meeting - June 2, 2020

4 Summer Street Haverhill, MA 01830 www.ci.haverhill.ma.us



James J. Fiorentini
Mayor

William F. Laliberty
Fire Chief

Haverhill Fire Department

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy
Lt. Michael Picard
Insp. Johnathan W. Pramas
Insp. Richard Wentworth
Insp. Timothy Riley



4 Summer St, Room 113
Tel: (978) 373-8460
Fax: (978) 521-4441

March 23, 2019

Linda Koutoulas
4 Summer Street, Room 118
Haverhill, MA 01830

Re: Special Permit
MBL 408-2-5
Americo Real Estate Company
U-Haul Company of Eastern MA
211-219 Lincoln Ave
Haverhill, MA 01830

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527, CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted application for Special Permit for the address listed above and in the interest of public safety have the following comments:

- Fire Protection Systems to be evaluated and enhanced as required
- Fire Department access around the building and the storage containers to have a minimum width of 18'
- The Fire Department is requesting details of the storage units in the parking lot. Is it cold storage? Will there be power to those units?

- Who will monitor the contents of what will be stored inside of the building and in the outside storage units?
- A key box will be required on the building for Fire Department access.

Respectfully,

Michael Picard

Michael Picard
Lieutenant
Haverhill Fire Prevention Division



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

March 19, 2020

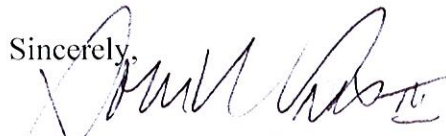
**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: 219 Lincoln Ave – Special Permit for U-Haul

I have reviewed the submitted material and have the following comments:

1. It would appear that proposed storage buildings B, C, D and E are not approvable. All are within the floodzone, and therefore would require new compensatory storage to offset the loss of floodplain storage. The other alternative would be to consider these structures flow-through, but it is not logical to pay for storage that is subject to flooding.
2. The plan only shows two handicap accessible spaces; 8 would be required based on the proposed total parking spaces.
3. Should the Special Permit be granted I will address other items, such as Design Sewer Flow based on the proposed use, during that review stage.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Site Plan Review



Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
rmoores@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: Linda L. Koutoulas, City Clerk
FROM: Robert E. Moore, Jr., Environmental Health Technician
DATE: April 22, 2020
RE: U-Haul Co of Eastern MA for 211 Lincoln Avenue – Parcel ID: 408-2-5
Special Permit – Storage Containers – Zoning Ordinance Section 120-16

The Conservation Commission reviewed the forwarded information at its April 2nd meeting. The Commission voted to issue the following comments in objection to the proposed special permit:

- The Applicant is proposing to convert the former Building 19 into a storage facility. As part of the overall project, the Applicant is proposing to construct 8000sf of new storage building space within the existing plaza parking lot. The structures would all be located within the 100-year floodplain and would require compensatory storage. As the Commission learned with the CVS and Burger King projects, this plaza is flat and well-below the flood elevation; compensatory storage is not readily available. As rented, storage units, flow-through designs also appear unlikely.
- The Applicant proposes renting trucks at the facility, a fleet storage use that raises stormwater quality concerns under the MA Stormwater Management Regulations.
- The Applicant proposes to construct a 33-space parking area on the side of the building. This area is forested floodplain, a section of which is also within Riverfront Area. This construction raises regulatory concerns for the loss of habitat and the need for a new stormwater management system.
- The provided plan also notes “future residential/condominiums” along the river, behind the existing building. Again, this area is forested floodplain and riverfront area. Condominiums are essentially unpermissible in this location. While a residential component would place the entire plaza more in line with the “village-style” of development outlined in the master plan, it would appear a preferred alternative would be to replace the existing Building 19 footprint with the residential component.

The Conservation Commission objects to the proposed special permit.

June 2

44
behind CVS. I have attached thirty copies of the site plan and thirty sets of specifications. The proposed storage units require a permit from the City Council.

U-Haul desires to renovate the former Building 19 site into 81,000 square feet of self-storage, 10,000 square feet of warehousing, and 2,600 square feet of showroom. U-Haul proposes to park trucks for rent in a shunting format in the area of the parking lot behind the CVS building. The location of the self-storage containers is crucial to U-Haul's business plan for the success of the self-storage facility.

There currently exists a dimensional variance and special permit for usage as a storage facility. The Applicant will comply with the conditions imposed upon the grant of the variance of the Special permit and variance. The Applicant will also grant an easement for public access along the Merrimack River frontage to Connect Riverside Park trail system with Riverside Avenue and will grant an easement for parking in the parking Lot adjacent to Riverside Park.

Thank you for your attention to this matter, I am available for any questions or concerns.

Please include this request for permit on your next available agenda. *The Applicant waives the 65 day hearing requirement.*

Very truly yours,


John J. McKenna, Esq.

IN CITY COUNCIL: March 10 2020
VOTED: that COUNCIL HEARING BE HELD APRIL 14 2020
Attest:

City Clerk

IN CITY COUNCIL: April 14 2020
HEARING POSTPONED TO JUNE 2 2020
Attest:

City Clerk

IN CITY COUNCIL: June 2 2020
HEARING POSTPONED TO JUNE 16 2020
Attest:

City Clerk

IN CITY COUNCIL: JUNE 16 2020
POSTPONED TO JULY 28 2020
Attest:

City Clerk

**JOHN J. McKENNA
ATTORNEY AT LAW
572 BOSTON ROAD, SUITE 6
BILLERICA, MA. 01821
978-663-2170
FAX 978-663-2596**

June 12, 2020

City of Haverhill
City Council
City Hall – 4 Summer Street
Haverhill, MA 01832

**RE: Amerco Real Estate Company, U-Haul Company of Eastern Massachusetts
211-219 Lincoln Avenue, Haverhill, MA
Request for Permit for Storage Containers pursuant to**

Dear City Council:

My client requests a continuance of discussion of the above referenced Application for Permit for Storage Containers pursuant to Zoning Ordinance Section 120-16 from the hearing scheduled for June 16, 2020 to the next scheduled City Council Meeting or a date and time convenient for the City Council. Additional time is required to respond to the comments by the City of Haverhill Conservation and Engineer Departments and request for renderings of the how the proposed storage units and renovations to the building and site improvements will look. We have been working to complete the documents and plans necessary to present the project but was not able to meet the deadline of today to be included on the agenda for the June 16, 2020 meeting. My client requests additional time to complete the necessary work and to contact abutters to the site.

Thank you for your attention to this matter, please contact me at your convenience.

Very truly yours,


John J. McKenna, Esq.

cc: City Clerk

Maria Bevilacqua

From: Linda Koutoulas
Sent: Friday, June 12, 2020 11:23 AM
To: John McKenna
Subject: RE: 211-219 Lincoln Ave Permit for Storage Containers

Atty McKenna - As the agenda closed at 11, you will need to make that request at the meeting on Tuesday.
See you then,
Linda

Linda L. Koutoulas
Haverhill City Clerk
978-374-2312
4 Summer St., Room 118
Haverhill, MA 01830
cityclerk@cityofhaverhill.com

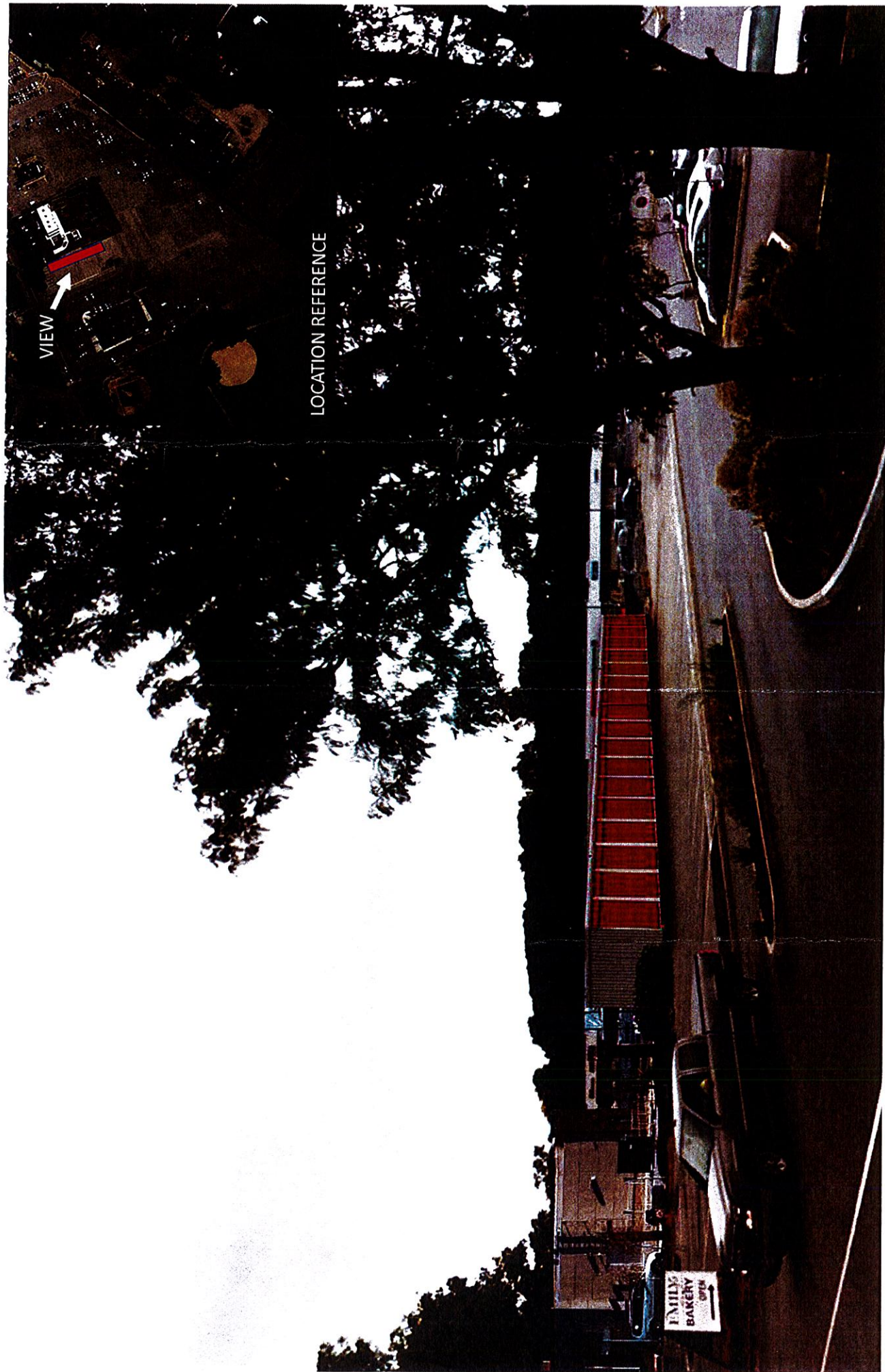
-----Original Message-----

From: John McKenna <attorneyjmckenna@gmail.com>
Sent: Friday, June 12, 2020 11:15 AM
To: cityclerk <cityclerk@cityofhaverhill.com>
Subject: 211-219 Lincoln Ave Permit for Storage Containers

Madame Clerk,
Attached please find my letter requesting a continuance of the Application for Permit for Storage Containers at 211-219 Lincoln Avenue until the next meeting. My client needs additional time to submit plans and pictures of the project.
Thank you for your attention to this matter.

--

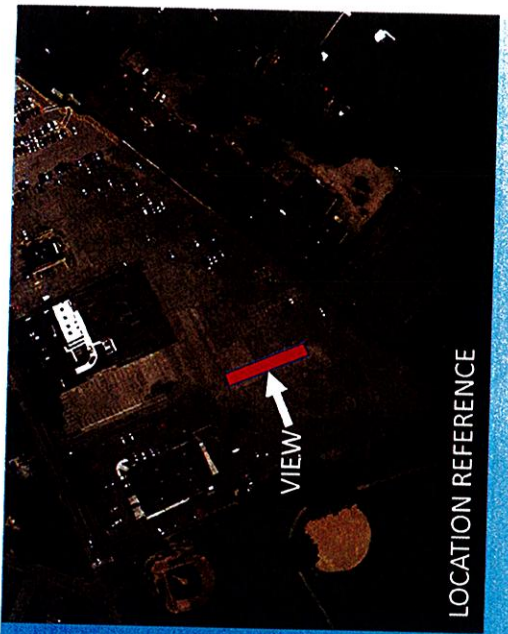
John J. McKenna, Esq.
572 Boston Road, Suite 6
Billerica, MA 01821
978-663-2170
fax 978-663-2596



VIEW

LOCATION REFERENCE

EMILY
BAKERY
OPEN



LOCATION REFERENCE

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830



ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830



ADVERTISING & MARKETING ASSOCIATES, INC.

ARCHITECTURAL DESIGN & FACILITY IMAGING

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830



GALVANIZED CORRUGATED PANELING



WOOD GRAIN CARRIAGE DOORS



EXTERIOR MINI UNITS EXAMPLE



July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

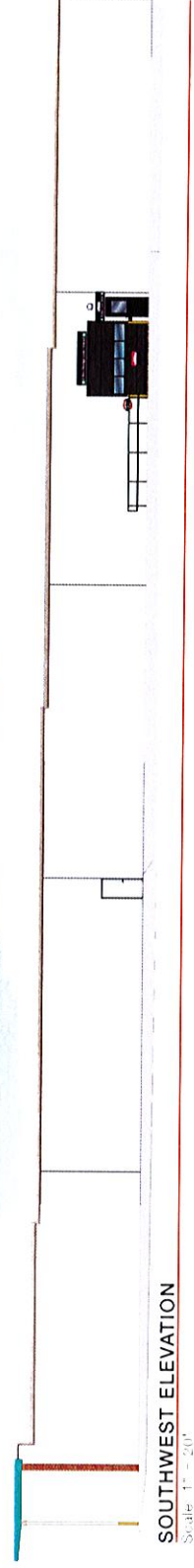
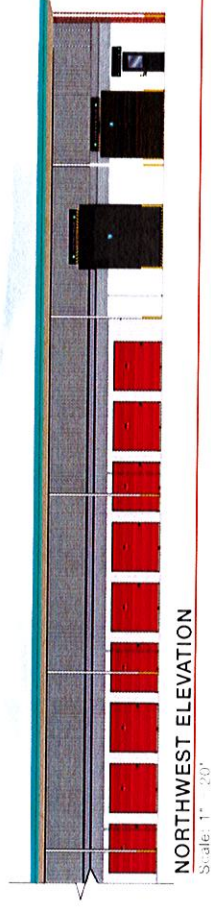
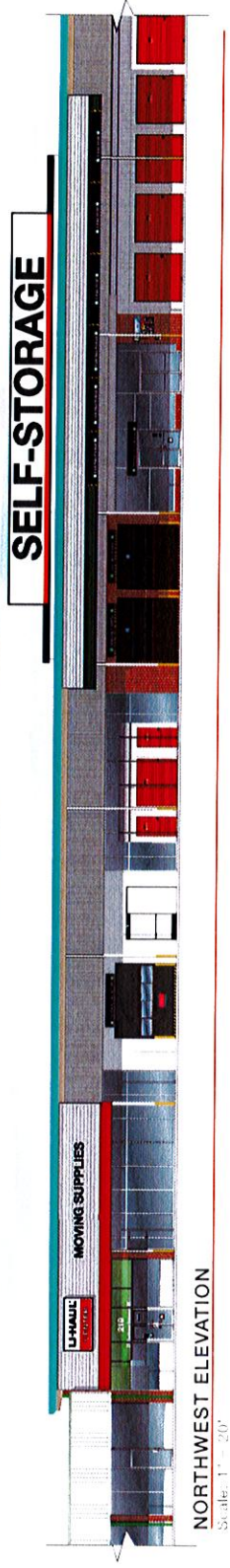
ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

U-HAUL

MOVING & STORAGE OF RIVERSIDE
219 Lincoln Ave, Haverhill, MA 01830



July 22, 2020

Conceptual renderings are subject to change and should not be implemented.



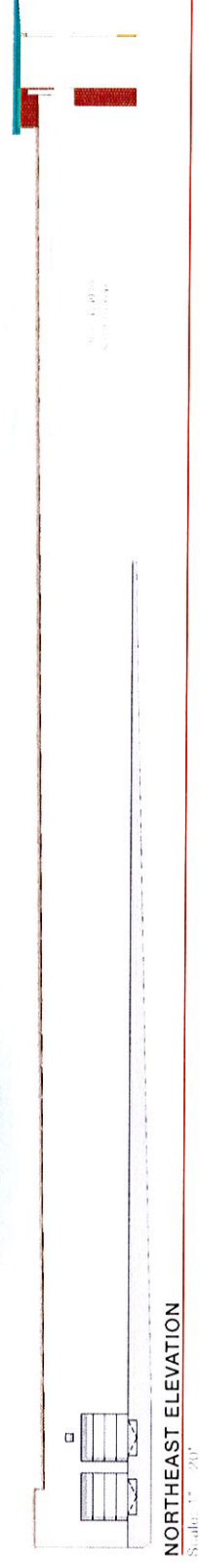
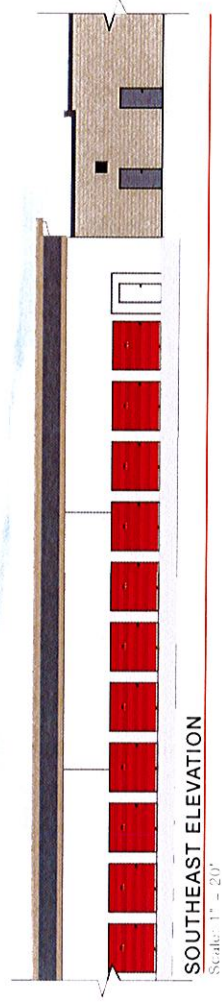
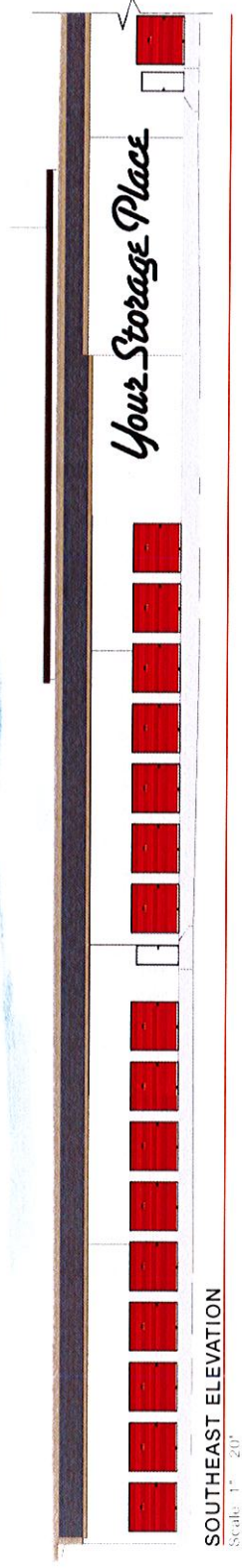
ADVERTISING & MARKETING ASSOCIATES, INC.

ARCHITECTURAL DESIGN & FACILITY IMAGING

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830



July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

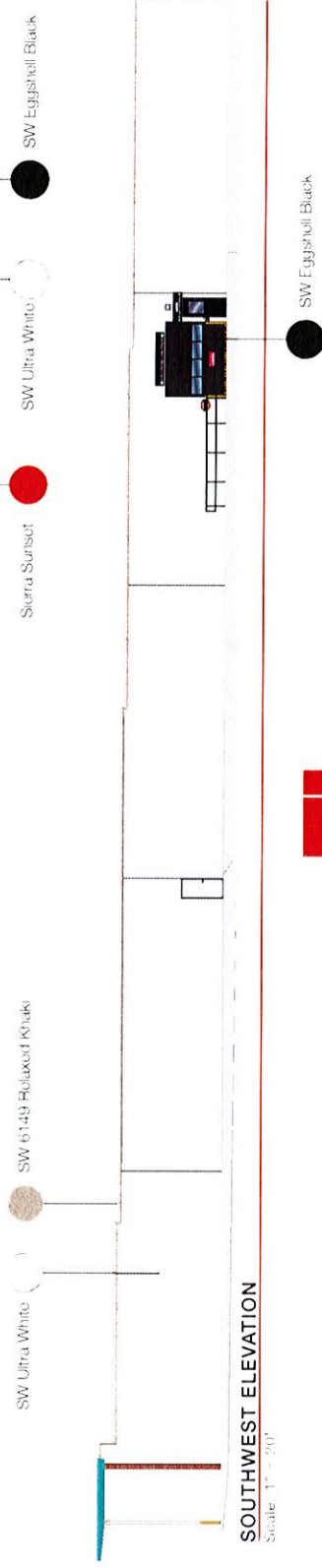
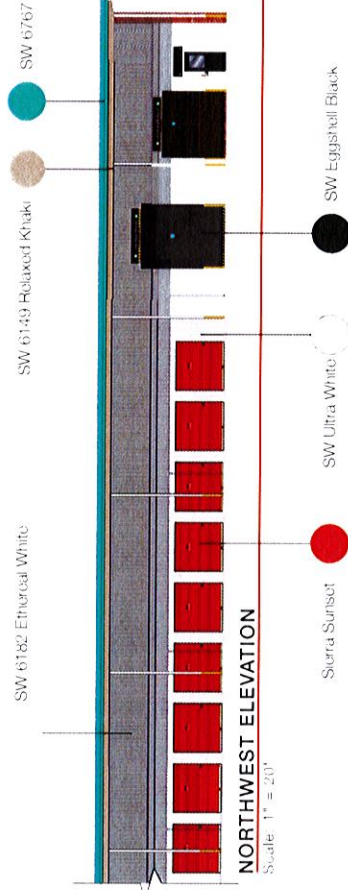
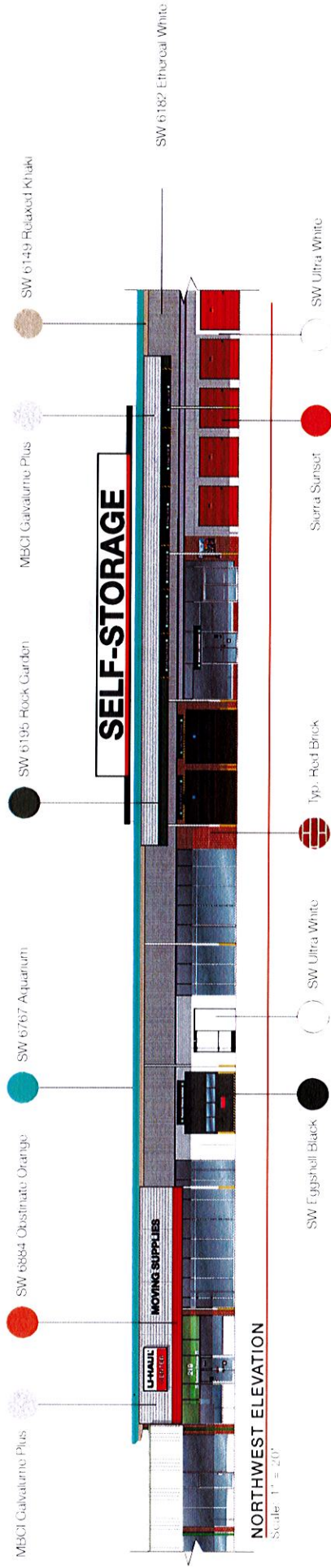
ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830



ARCHITECTURAL DESIGN & FACILITY IMAGING

ADVERTISING & MARKETING ASSOCIATES, INC.

July 22, 2020

Confidential renderings are subject to change and should not be implemented.

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830

SW Ultra White

SW Eggshell Black

SW 6149 Relaxed Khaki

Your Storage Place

SOUTHEAST ELEVATION

Scale: 1" = 20'

Sierra Sunset

SW Ultra White

SW 6149 Relaxed Khaki

SOUTHEAST ELEVATION

Scale: 1" = 20'

Ultra White (SW)
Relaxed Khaki (SW6149)
Sierra Sunset

SW Ultra White

SW 6149 Relaxed Khaki

Sierra Sunset

SW 6167 Aquatone

NORTHEAST ELEVATION

Scale: 1" = 20'

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830

STRUCTURAL EMPHASIS ON MAIN ENTRANCE
PROVIDING ARTICULATION TO THE BUILDING

PROMINENT ENTRY FEATURE

REUSE EXISTING SIGNAGE

SELF-STORAGE

MOVING SUPPLIES

U-HAUL

GENEROUS USE OF GLASS
NEAR STOREFRONT

ARCHITECTURAL FENESTRATION
TO ENHANCE RETAIL UNIFORMITY
IN THE AREA.

NORTHWEST ELEVATION

Scale: 1" = 20'

CLEANED ELEVATION TO MAINTAIN
SAFE ENVIRONMENT

ARCHITECTURAL DETAILS

SOUTHWEST ELEVATION

Scale: 1" = 20'

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

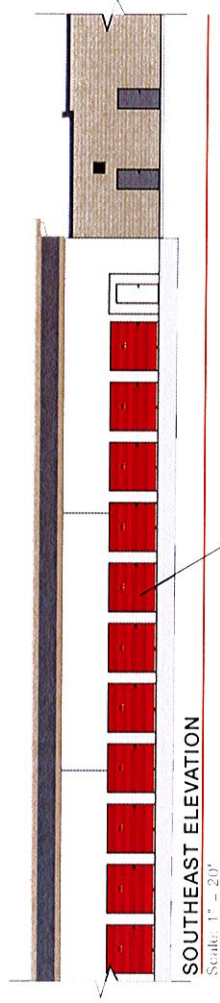
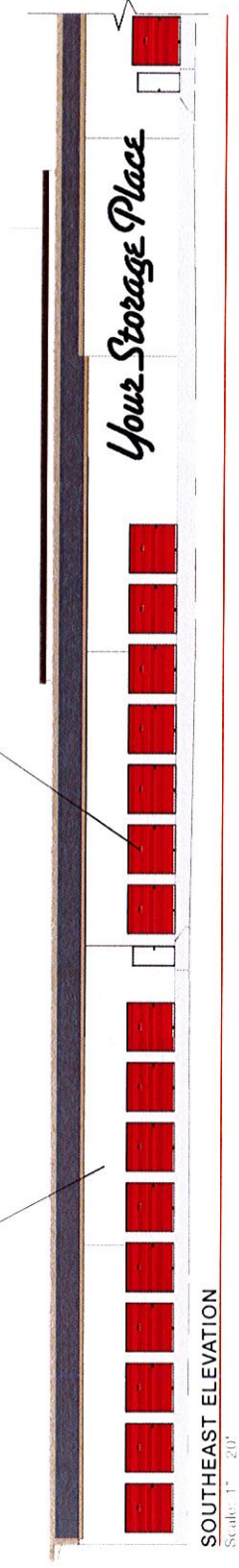
U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830

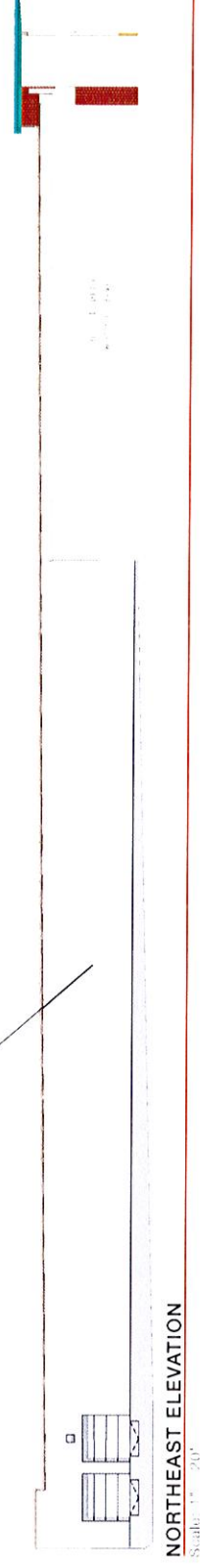
CLEANED ELEVATION TO MAINTAIN
SAFE ENVIRONMENT

ARCHITECTURAL DETAILS



CLEANED ELEVATION TO MAINTAIN
SAFE ENVIRONMENT

ARCHITECTURAL DETAILS



ADVERTISING & MARKETING ASSOCIATES, INC.

ARCHITECTURAL DESIGN & FACILITY IMAGING

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave. Haverhill, MA 01830

7.2 PANEL

When your design calls for a commercial or industrial exposed fastener panel, the 7.2 Panel is an ideal choice. This panel offers versatility and functionality for roofs and walls. The symmetrical rib 7.2 Panel offers excellent spanning and connector capabilities, making it an excellent choice for carports and walkway canopies. When used on walls, the 7.2 Panel is typically ordered as "reverse rolled" and can be installed either vertically or horizontally.



Product Specifications

- Applications: Roof and Wall
- Coverage Width: 46"
- Rib Spacing: 7.2" on Center
- Rib Height: .05"
- Minimum Slope: 1/4:12
- Panel Attachment: Exposed Fastening System
- Coatings: Galvalume® (Standard), 24-26-22 (Optional)
- Finishes: Standard (Painted), Embossed (Optional)
- Coatings: Galvalume® (Standard), 24-26-22 (Optional)
- Signature: 3000, Signature 3000 Metallic



MBCI 7.2 HORIZONTAL PANELING
MOUNTED TO EXISTING POLES

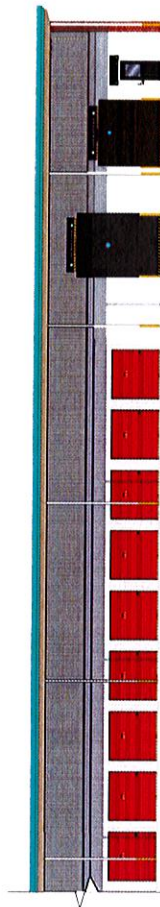
MBCI 7.2 HORIZONTAL PANELING
MOUNTED TO EXISTING POLES

SELF-STORAGE



NORTHWEST ELEVATION

Scale: 1" = 20'



NORTHWEST ELEVATION

Scale: 1" = 20'

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

U-HAUL

MOVING & STORAGE OF RIVERSIDE

219 Lincoln Ave, Haverhill, MA 01830

LIT CABINET SIGN
9'W X 5'H
45 SQFT

19.34'W X 1.5'H
PLASTIC FORMED
CHANNEL LETTERS
29 SQFT

RE-PURPOSING
EXISTING SIGNAGE

SELF-STORAGE

MOVING SUPPLIES

NORTHWEST ELEVATION

Scale: 1" = 20'

PAINTED SIGNAGE
54.86'W X 8'H
438.88 SQFT

Your Storage Place

SOUTHEAST ELEVATION

Scale: 1" = 20'

July 22, 2020

Conceptual renderings are subject to change and should not be implemented.

ADVERTISING & MARKETING ASSOCIATES, INC.



ARCHITECTURAL DESIGN & FACILITY IMAGING

3 Hearings July 28 2020

Haverhill



49

Engineering Department, Room 300
 Tel: 978-374-2335 Fax: 978-373-8475
 John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

9.1.2

May 15, 2020

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
 MEMBERS OF THE CITY COUNCIL**

Subject: *Street Acceptance – 3 Rights of Way*

It is hereby requested that the City of Haverhill Accept as Public the following three ways:

Ahern Circle

Masys Way

Piper Glen Lane

Each of these roadways was completed in accordance with an associated Definitive Plan. The meets and bounds description and plan for each have been uploaded to ViewPoint. It is requested that this be referred to the Planning Board for a hearing and recommendation at their June 10 meeting, and then back to Council for vote at a subsequent meeting.

Please contact me if you have any questions.

Sincerely,


 John H. Pettis III, P.E.
 City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Pillsbury, Cox

IN CITY COUNCIL: May 19 2020

REFER TO PLANNING BOARD AND VOTED:

THAT COUNCIL HEARING BE HELD JULY 28 2020

Attest:

 City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

July 23, 2020

TO: City Council President Melinda E. Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Street Acceptance –Masys Way, Ahern Circle, Piper Glen Lane

On June 10, 2020, the Haverhill Planning board voted to send a conditional favorable recommendation to the city council on the acceptance of the above referenced street as a public way. **The conditions were requested by City Engineer John Pettis and were to be resolved prior to the city council meeting. The status of the conditions having been met by the applicant will be confirmed by the City Engineer at the meeting.**

This roadway was part of a subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. Bonds were posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer, then as required by the state subdivision control law, the city council has been requested to accept the above street as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced street as proposed.

Recommendation: Accept the street as a public way.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Ahern Circle

Beginning at a point at the easterly sideline of Ahern Circle and the intersection with West Lowell Avenue as shown on a plan entitled Definitive Subdivision Plan of land, Ahern Circle, 1"=40', dated November 24, 1996, Revised March 27, 1997 by Merrimack Engineering Services and recorded at the Essex Registry of Deeds, So. Dist. as Plan Book 317, Plan 29;

Thence S 29°56'55" E a distance of 114.72 feet to a stone bound;

Thence with a curve turning to the left an arc length of 30.25 feet, with a radius of 25.00 feet to a stone bound;

Thence with a curve turning to the right an arc length of 297.28 feet, with a radius of 60.00 feet to a stone bound;

Thence with a curve turning to the left an arc length of 15.08 feet, with a radius of 25.00 feet to a stone bound;

Thence N 29°56'55" W a distance of 155.93 feet to a point at the westerly sideline of Ahern Circle and the intersection of West Lowell Avenue;

Thence along a curve along the southerly sideline of West Lowell Avenue an arc length of 13.92 feet, with a radius of 200.00 feet to a point;

Thence continuing along the southerly sideline of West Lowell Avenue N 71°46'45" E a distance of 37.05 feet to a point, and the point of beginning;

Meaning and intending to describe Ahern Circle as shown on the aforementioned plan, and on file at the Haverhill Engineering office as Plan 2B 2029, file #12783.



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 11, 2020

City Council President John Michitson
& City Councilors
City of Haverhill

RE: **Street Acceptances: Masys Way, Ahern Circle, Piper Glenn Lane, Catalina Way**

Members Present: Chairman Paul Howard
Member Robert Driscoll
Member William Evans
Member Kenneth Cram
Member Karen Buckley
Member Karen Peugh
Member Nate Robertson

Members Absent: Member April DerBoghosian, Esq.
Member Ismael Matias

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the June 10, 2020 (ONLINE) Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional - recommendation for the acceptance for the following streets:

Ahern Circle
Masys Way
Piper Glenn Lane
Catalina Way

Mr. William Pillsbury, Planning Director read the rules of the ONLINE public hearing into the record.

Mr. Pillsbury: There have been several correspondences from the City Departments that need clarification or items that need to be resolved between now and the City Council meeting. The applicants have requested that the above streets to be accepted by the City. These roadways were built pursuant to an approved definitive plan. The City Engineer has reviewed the project and determined it to be complete and in conformity with the definitive plan and recommended that the bond be reduced to zero.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury stated my recommendation is a favorable conditional recommendation to City Council with the condition being that the applicant will comply with the City Departments comments and recommendations made in their correspondences prior to the meeting. That would be accomplished between now and the City Council hearing date. Each of those correspondences will be going to the applicants between now and the Council hearing.

Member Robert Driscoll motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments and those items will be worked out between now and the City Council meeting. Member Karen Buckley seconded the motion.

Chairman Paul Howard-yes
Member Robert Driscoll-yes
Member Ismael Matias-absent
Member Kenneth Cram-yes
Member Karen Buckley-yes
Member Karen Peugh-yes
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-absent
Member William Evans-yes

Signed:



Paul Howard
Chairman

Attachments: City Department Letters

Cc: Street acceptance files – Masys Way, Ahern Circle, Piper Glenn, Catalina Way
City Engineer-John Pettis-email
View cloud

From: Rob Moore
Sent: Wednesday, June 10, 2020 1:27 PM
To: William Pillsbury
Cc: Rob Moore; John Pettis; Brian English; James Conte; Lori Robertson
Subject: Street Acceptance - Ahern Circle
Attachments: 12783.pdf

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond with a sediment sump. The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners. Similarly, the Order of Conditions (#33-0739) issued by the Commission approves HOA responsibility. The HOA Declaration is recorded in Book 14069, Page 29. With street acceptance, however, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition, although the sump is in need of sediment removal. The CBs appeared functional; they would need to be opened and more closely inspected to determine whether or not the sumps are in need of cleaning.

The Commission issued Partial Certificates of Compliance for the individual house lots (i.e. the ROW was excluded). I am not aware of any outstanding Commission issues. With acceptance of the street, we will likely take action to issue a Complete Certification to include the ROW.

I offer no objections to the acceptance of this street with the understanding that the catch basins may be in need of basic sediment removal.

Robert E. Moore, Jr.
Conservation Department

City of Haverhill | 4 Summer Street, Room 300 | Haverhill, MA 01830 | W: www.cityofhaverhill.com
E: rmoore@cityofhaverhill.com | T: (978) 374-2334 | F: (978) 374-2366

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****68303**

Status: Active

Submitted: Mar 13, 2020

Applicant

Tara Lynch



34434



tlynch@cityofhaverhill.com

Project Information**Specific Type of Request**

Street Acceptance

Proposed Street Name

Ahern Circle

Current Street Name

Ahern Circle

What is Your Role in this Process?

Engineering Department

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (7)

pdf

Site Plan

Mar 13, 2020

pdf

Legal Description of Land

Mar 13, 2020

pdf

"As-Built" Plan

Mar 13, 2020

pdf

Petition to City Council

Mar 13, 2020

xlsx

Abutters Ahern Circle.xlsx

Mar 16, 2020

pdf **Mailing Labels Ahern Cr.pdf**

Mar 16, 2020

pdf **Street acceptance extension letter.pdf**

Mar 19, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Waived March 13th 2020, 9:50 am
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Waived March 13th 2020, 9:50 am
- ☐ **Engineering Department Approval**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **Applicant Submits Mylar**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **Engineering Submits Council Order**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **City Clerk Review**
Status: Completed March 13th 2020, 11:11 am
Assignee: LINDA KOUTOULAS
- ☐ **City Clerk Sets Meeting Dates**
Status: Completed March 13th 2020, 11:11 am
Assignee: LINDA KOUTOULAS
LINDA KOUTOULAS March 13th 2020, 11:11:56 am
April 8 Planning. April 28 City Council
- ☐ **Placed on City Council Agenda**
Status: Completed March 13th 2020, 11:12 am
Assignee: LINDA KOUTOULAS
- ☐ **Assessor Compiles Abutters List**
Status: Completed March 13th 2020, 3:07 pm
Assignee: Christine Webb
Christine Webb March 16th 2020, 10:56:06 am
Please see attached abutters and mailing lists
- ☐ **Planning Director Review**
Status: Completed March 16th 2020, 10:46 am
Assignee: William Pillsbury
William Pillsbury March 16th 2020, 10:46:58 am
ok for agenda
- ☐ **Wastewater Review**
Status: Completed March 16th 2020, 11:23 am
Assignee: Paul Jessel
- ☐ **Fire Chief Review**
Status: Completed March 17th 2020, 9:14 am
Assignee: Eric Tarpy
Eric Tarpy March 17th 2020, 9:14:08 am
FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval
- ☐ **Engineering Director Review**
Status: Completed March 18th 2020, 2:23 pm
Assignee: John Pettis
- ☐ **Police Chief Review**
Status: Completed March 19th 2020, 8:30 am
Assignee: Anthony Haugh
- ☐

☐ **Building Inspector Review**

Status: Completed May 11th 2020, 4:14 pm

Assignee: Tom Bridgewater

Tom Bridgewater May 11th 2020, 4:14:00 pm

no comment at this time

Tom Bridgewater May 11th 2020, 4:14:00 pm

no comment at this time

Tom Bridgewater May 11th 2020, 4:14:03 pm

no comment at this time

☐ **Conservation Review**

Status: Completed June 10th 2020, 1:26 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:26:53 pm

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond with a sediment sump.

The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners.

Similarly, the Order of Conditions (#33-0739) issued by the Commission approves HOA responsibility. The HOA Declaration is recorded in Book 14069, Page 29. With street acceptance, however, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition, although the sump is in need of sediment removal. The CBs appeared functional; they would need to be opened and more closely inspected to determine whether or not the sumps are in need of cleaning.

The Commission issued Partial Certificates of Compliance for the individual house lots (i.e. the ROW was excluded). I am not aware of any outstanding Commission issues. With acceptance of the street, we will likely take action to issue a Complete Certification to include the ROW.

I offer no objections to the acceptance of this street with the understanding that the catch basins may be in need of basic sediment removal.

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **Health Inspector Review**

Status: In Progress

Assignee: Karin Devlin

☐ **School Superintendent Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Water Department Review**

Status: In Progress

Assignee: John Donahue

☐ **Board Clerk Prepares Agenda**

Status: Pending

☐ **Board Clerk Places First Ad**

Status: Pending

☐ **Board Clerk Notifies Abutters**

Status: Pending

☐ **Board Clerk Places Second Ad**

Status: Pending

☐ **City Clerk Places First Advertisement**

Status: Pending

☐ **Board Member A Review**

Status: Pending

☐ **Board Member B Review**

Status: Pending

☐ **Board Member C Review**

Status: Pending

☐ **Board Member D Review**

Status: Pending

☐

- ☐ **Board Member E Review**
Status: Pending
- ☐ **Board Member F Review**
Status: Pending
- ☐ **Board Member G Review**
Status: Pending
- ☐ **Board Member H Review**
Status: Pending
- ☐ **Board Member I Review**
Status: Pending
- ☐ **City Clerk Places Second Advertisement**
Status: Pending
- ☐ **City Clerk Notifies Abutters**
Status: Pending
- ☐ **City Council Hearing**
Status: Pending

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****68303**

Status: Active

Submitted: Mar 13, 2020

Applicant

Tara Lynch



34434



tlynch@cityofhaverhill.com

Project Information**Specific Type of Request**

Street Acceptance

Current Street Name

Ahern Circle

Proposed Street Name

Ahern Circle

What is Your Role in this Process?

Engineering Department

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (8)**pdf Site Plan**

Mar 13, 2020

pdf Legal Description of Land

Mar 13, 2020

pdf "As-Built" Plan

Mar 13, 2020

pdf Petition to City Council

Mar 13, 2020

xlsx Abutters Ahern Circle.xlsx

Mar 16, 2020

pdf Mailing Labels Ahern Cr.pdf

Mar 16, 2020

pdf Street acceptance extension letter.pdf

Mar 19, 2020

pdf **ahern circle street acceptance minutes.pdf**

Jun 16, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Waived March 13th 2020, 9:50 am
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Waived March 13th 2020, 9:50 am
- ☐ **Engineering Department Approval**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **Applicant Submits Mylar**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **Engineering Submits Council Order**
Status: Completed March 13th 2020, 9:51 am
Assignee: Tara Lynch
- ☐ **City Clerk Review**
Status: Completed March 13th 2020, 11:11 am
Assignee: LINDA KOUTOULAS
- ☐ **City Clerk Sets Meeting Dates**
Status: Completed March 13th 2020, 11:11 am
Assignee: LINDA KOUTOULAS
- LINDA KOUTOULAS** March 13th 2020, 11:11:56 am
April 8 Planning, April 28 City Council
- ☐ **Placed on City Council Agenda**
Status: Completed March 13th 2020, 11:12 am
Assignee: LINDA KOUTOULAS
- ☐ **Assessor Compiles Abutters List**
Status: Completed March 13th 2020, 3:07 pm
Assignee: Christine Webb
- Christine Webb** March 16th 2020, 10:56:06 am
Please see attached abutters and mailing lists
- ☐ **Planning Director Review**
Status: Completed March 16th 2020, 10:46 am
Assignee: William Pillsbury
- William Pillsbury** March 16th 2020, 10:46:58 am
ok for agenda
- ☐ **Wastewater Review**
Status: Completed March 16th 2020, 11:23 am
Assignee: Paul Jessel
- ☐ **Fire Chief Review**

Status: Completed March 17th 2020, 9:14 am

Assignee: Eric Tarpy

Eric Tarpy March 17th 2020, 9:14:08 am

FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval

☐ **Engineering Director Review**

Status: Completed March 18th 2020, 2:23 pm

Assignee: John Pettis

☐ **Police Chief Review**

Status: Completed March 19th 2020, 8:30 am

Assignee: Anthony Haugh

☐ **Building Inspector Review**

Status: Completed May 11th 2020, 4:14 pm

Assignee: Tom Bridgewater

Tom Bridgewater May 11th 2020, 4:14:00 pm

no comment at this time

Tom Bridgewater May 11th 2020, 4:14:00 pm

no comment at this time

Tom Bridgewater May 11th 2020, 4:14:03 pm

no comment at this time

Conservation Review

Status: Completed June 10th 2020, 1:26 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:26:53 pm

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond with a sediment sump. The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners. Similarly, the Order of Conditions (#33-0739) issued by the Commission approves HOA responsibility. The HOA Declaration is recorded in Book 14069, Page 29. With street acceptance, however, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition, although the sump is in need of sediment removal. The CBs appeared functional; they would need to be opened and more closely inspected to determine whether or not the sumps are in need of cleaning.

The Commission issued Partial Certificates of Compliance for the individual house lots (i.e. the ROW was excluded). I am not aware of any outstanding Commission issues. With acceptance of the street, we will likely take action to issue a Complete Certification to include the ROW.

I offer no objections to the acceptance of this street with the understanding that the catch basins may be in need of basic sediment removal.

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **Health Inspector Review**

Status: In Progress

Assignee: Karin Devlin

☐ **School Superintendent Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Water Department Review**

Status: In Progress

Assignee: John Donahue

- ☐ **Board Clerk Prepares Agenda**
Status: Pending
- ☐ **Board Clerk Places First Ad**
Status: Pending
- ☐ **Board Clerk Notifies Abutters**
Status: Pending
- ☐ **Board Clerk Places Second Ad**
Status: Pending
- ☐ **City Clerk Places First Advertisement**
Status: Pending
- ☐ **Board Member A Review**
Status: Pending
- ☐ **Board Member B Review**
Status: Pending
- ☐ **Board Member C Review**
Status: Pending
- ☐ **Board Member D Review**
Status: Pending
- ☐ **Board Member E Review**
Status: Pending
- ☐ **Board Member F Review**
Status: Pending
- ☐ **Board Member G Review**
Status: Pending
- ☐ **Board Member H Review**
Status: Pending
- ☐ **Board Member I Review**
Status: Pending
- ☐ **City Clerk Places Second Advertisement**
Status: Pending
- ☐ **City Clerk Notifies Abutters**
Status: Pending
- ☐ **City Council Hearing**
Status: Pending



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

9.1.20 ✓

July 23, 2020

TO: City Council President Melinda E. Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Street Acceptance –Masys Way, Ahern Circle, Piper Glen Lane

On June 10, 2020, the Haverhill Planning board voted to send a conditional favorable recommendation to the city council on the acceptance of the above referenced street as a public way. **The conditions were requested by City Engineer John Pettis and were to be resolved prior to the city council meeting. The status of the conditions having been met by the applicant will be confirmed by the City Engineer at the meeting.**

This roadway was part of a subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. Bonds were posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer, then as required by the state subdivision control law, the city council has been requested to accept the above street as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced street as proposed.

Recommendation: Accept the street as a public way.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Masys Way

Beginning at a point at the intersection with Liberty Street as shown on a plan entitled Subdivision Plan of Land owned by Robert A. & Nancy R. Masys, 1"=80', dated June, 1980, by Robert A. Masys, P.E. and recorded at the Essex Registry of Deeds, So. Dist. as Plan Book 162, Plan 100;

Thence with a curve turning to the left an arc length of 39.27 feet, with a radius of 25.00 feet to a stone bound;

Thence N 82°40'55" W a distance of 450.00 feet to a stone bound;

Thence with a curve turning to the left an arc length of 17.33 feet, with a radius of 25.00 feet to a stone bound;

Thence with a curve turning to the right an arc length of 301.59 feet, with a radius of 60.00 feet to a stone bound;

Thence with a curve turning to the left an arc length of 17.33 feet, with a radius of 25.00 feet to a stone bound;

Thence S 82°40'55" E a distance of 450.00 feet to a stone bound;

Thence with a curve turning to the left an arc length of 39.27 feet, with a radius of 25.00 feet to a stone bound;

Thence S 07°19'05" W a distance of 100.00 feet along the westerly sideline of Liberty Street to a stone bound and the point of beginning;

Meaning and intending to describe Masys Way as shown on the aforementioned plan, and on file at the Haverhill Engineering office as Plan 2B 871, file #9570.

Council Meeting July 28 2020



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 11, 2020

City Council President John Michitson
& City Councilors
City of Haverhill

RE: **Street Acceptances: Masys Way, Ahern Circle, Piper Glenn Lane, Catalina Way**

Members Present: Chairman Paul Howard
Member Robert Driscoll
Member William Evans
Member Kenneth Cram
Member Karen Buckley
Member Karen Peugh
Member Nate Robertson

Members Absent: Member April DerBoghosian, Esq.
Member Ismael Matias

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the June 10, 2020 (ONLINE) Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional - recommendation for the acceptance for the following streets:

Ahern Circle
Masys Way
Piper Glenn Lane
Catalina Way

Mr. William Pillsbury, Planning Director read the rules of the ONLINE public hearing into the record.

Mr. Pillsbury: There have been several correspondences from the City Departments that need clarification or items that need to be resolved between now and the City Council meeting. The applicants have requested that the above streets to be accepted by the City. These roadways were built pursuant to an approved definitive plan. The City Engineer has reviewed the project and determined it to be complete and in conformity with the definitive plan and recommended that the bond be reduced to zero.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury stated my recommendation is a favorable conditional recommendation to City Council with the condition being that the applicant will comply with the City Departments comments and recommendations made in their correspondences prior to the meeting. That would be accomplished between now and the City Council hearing date. Each of those correspondences will be going to the applicants between now and the Council hearing.

Member Robert Driscoll motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments and those items will be worked out between now and the City Council meeting. Member Karen Buckley seconded the motion.

Chairman Paul Howard-yes
Member Robert Driscoll-yes
Member Ismael Matias-absent
Member Kenneth Cram-yes
Member Karen Buckley-yes
Member Karen Peugh-yes
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-absent
Member William Evans-yes

Signed:



Paul Howard
Chairman

Attachments: City Department Letters

Cc: Street acceptance files – Masys Way, Ahern Circle, Piper Glenn, Catalina Way
City Engineer-John Pettis-email
View cloud

From: Rob Moore
Sent: Wednesday, June 10, 2020 1:03 PM
To: William Pillsbury
Cc: Rob Moore; John Pettis; Brian English; James Conte; Lori Robertson
Subject: Street Acceptance - Masys Way

Bill

The Stormwater Management BMPs associated with this project are a roadway cross-culvert with a backwater pond within the wetland system on private property. Neither the Definitive Plan nor the Commission's Order of Conditions (#33-0073) requires maintenance of the ponded area. It remains a part of the densely-vegetated wetland system. However, with street acceptance, the cross-culvert will become the responsibility of the City. I inspected the culvert with Brian English yesterday and found some sediment build-up on the inlet end, but the culvert appeared to be functional.

The Commission issued a Certificate of Compliance in 1999; there are no outstanding Commission issues.

I offer no objections to the acceptance of this street with the understanding that minor inlet cleaning may be needed at the culvert.

Robert E. Moore, Jr.
Conservation Department

City of Haverhill | 4 Summer Street, Room 300 | Haverhill, MA 01830 | W: www.cityofhaverhill.com
E: rmoore@cityofhaverhill.com | T: (978) 374-2334 | F: (978) 374-2366

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****68306**

Status: Active

Submitted: Mar 13, 2020

Applicant

Tara Lynch



34434



tlynch@cityofhaverhill.com

Project Information**Specific Type of Request**

Street Acceptance

Current Street Name

Masys Way

Proposed Street Name

Masys Way

What is Your Role in this Process?

Engineering Department

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (7)

pdf

Site Plan

Mar 13, 2020

pdf

Legal Description of Land

Mar 13, 2020

pdf

"As-Built" Plan

Mar 13, 2020

pdf

Petition to City Council

Mar 13, 2020

xlsx

Abutters Masys Way.xlsx

Mar 16, 2020

pdf **Mailing Labels Masys Way.pdf**

Mar 16, 2020

pdf **Street acceptance extension letter.pdf**

Mar 19, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Waived March 13th 2020, 10:27 am
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Waived March 13th 2020, 10:27 am
- ☐ **Engineering Department Approval**
Status: Completed March 13th 2020, 10:27 am
Assignee: Tara Lynch
- ☐ **Applicant Submits Mylar**
Status: Completed March 13th 2020, 10:27 am
Assignee: Tara Lynch
- ☐ **Engineering Submits Council Order**
Status: Completed March 13th 2020, 10:28 am
Assignee: Tara Lynch
- ☐ **City Clerk Review**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
- ☐ **City Clerk Sets Meeting Dates**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
LINDA KOUTOULAS March 13th 2020, 11:15:47 am
April 8 Planning, April 28 city council
- ☐ **Placed on City Council Agenda**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
- ☐ **Assessor Compiles Abutters List**
Status: Completed March 16th 2020, 9:23 am
Assignee: Christine Webb
Christine Webb March 16th 2020, 9:23:37 am
Please see attached abutters and mailing lists
- ☐ **Wastewater Review**
Status: Completed March 16th 2020, 9:28 am
Assignee: Paul Jessel
- ☐ **Planning Director Review**
Status: Completed March 16th 2020, 10:46 am
Assignee: William Pillsbury
William Pillsbury March 16th 2020, 10:46:01 am
ok for agenda
- ☐ **Fire Chief Review**
Status: Completed March 17th 2020, 9:48 am
Assignee: Eric Tarpy
Eric Tarpy March 17th 2020, 9:48:05 am
FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval
- ☐ **Engineering Director Review**
Status: Completed March 18th 2020, 2:22 pm
Assignee: John Pettis
- ☐ **Police Chief Review**
Status: Completed March 19th 2020, 8:28 am
Assignee: Anthony Haugh
- ☐

☐ **Conservation Review**

Status: Completed June 10th 2020, 1:02 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:02:48 pm

Bill

The Stormwater Management BMPs associated with this project are a roadway cross-culvert with a backwater pond within the wetland system on private property. Neither the Definitive Plan nor the Commission's Order of Conditions (#33-0073) requires maintenance of the ponded area. It remains a part of the densely-vegetated wetland system. However, with street acceptance, the cross-culvert will become the responsibility of the City. I inspected the culvert with Brian English yesterday and found some sediment build-up on the inlet end, but the culvert appeared to be functional.

The Commission issued a Certificate of Compliance in 1999; there are no outstanding Commission issues.

I offer no objections to the acceptance of this street with the understanding that minor inlet cleaning may be needed at the culvert.

☐ **Building Inspector Review**

Status: In Progress

Assignee: Tom Bridgewater

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **Health Inspector Review**

Status: In Progress

Assignee: Karin Devlin

☐ **School Superintendent Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Water Department Review**

Status: In Progress

Assignee: John Donahue

☐ **Board Clerk Prepares Agenda**

Status: Pending

☐ **Board Clerk Places First Ad**

Status: Pending

☐ **Board Clerk Notifies Abutters**

Status: Pending

☐ **Board Clerk Places Second Ad**

Status: Pending

☐ **City Clerk Places First Advertisement**

Status: Pending

☐ **Board Member A Review**

Status: Pending

☐ **Board Member B Review**

Status: Pending

☐ **Board Member C Review**

Status: Pending

☐ **Board Member D Review**

Status: Pending

☐ **Board Member E Review**

Status: Pending

☐ **Board Member F Review**

Status: Pending

☐ **Board Member G Review**

Status: Pending

☐ **Board Member H Review**

Status: Pending

☐ **Board Member I Review**

Status: Pending

☐ **City Clerk Places Second Advertisement**

Status: Pending

☐ **City Clerk Notifies Abutters**

Status: Pending

☐ **City Council Hearing**

Status: Pending

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****68306**

Status: Active

Submitted: Mar 13, 2020

Applicant

Tara Lynch



34434



tlynch@cityofhaverhill.com

Project Information**Specific Type of Request**

Street Acceptance

Current Street Name

Masys Way

Proposed Street Name

Masys Way

What is Your Role in this Process?

Engineering Department

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (8)pdf **Site Plan**

Mar 13, 2020

pdf **Legal Description of Land**

Mar 13, 2020

pdf **"As-Built" Plan**

Mar 13, 2020

pdf **Petition to City Council**

Mar 13, 2020

xlsx **Abutters Masys Way.xlsx**

Mar 16, 2020

pdf **Mailing Labels Masys Way.pdf**

Mar 16, 2020

pdf **Street acceptance extension letter.pdf**

Mar 19, 2020

pdf **Masys Way Street acceptance minutes.pdf**

Jun 16, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Waived March 13th 2020, 10:27 am
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Waived March 13th 2020, 10:27 am
- ☐ **Engineering Department Approval**
Status: Completed March 13th 2020, 10:27 am
Assignee: Tara Lynch
- ☐ **Applicant Submits Mylar**
Status: Completed March 13th 2020, 10:27 am
Assignee: Tara Lynch
- ☐ **Engineering Submits Council Order**
Status: Completed March 13th 2020, 10:28 am
Assignee: Tara Lynch
- ☐ **City Clerk Review**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
- ☐ **City Clerk Sets Meeting Dates**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
- LINDA KOUTOULAS** March 13th 2020, 11:15:47 am
April 8 Planning, April 28 city council
- ☐ **Placed on City Council Agenda**
Status: Completed March 13th 2020, 11:15 am
Assignee: LINDA KOUTOULAS
- ☐ **Assessor Compiles Abutters List**
Status: Completed March 16th 2020, 9:23 am
Assignee: Christine Webb
- Christine Webb** March 16th 2020, 9:23:37 am
Please see attached abutters and mailing lists
- ☐ **Wastewater Review**
Status: Completed March 16th 2020, 9:28 am
Assignee: Paul Jessel
- ☐ **Planning Director Review**
Status: Completed March 16th 2020, 10:46 am
Assignee: William Pillsbury
- William Pillsbury** March 16th 2020, 10:46:01 am
ok for agenda
- ☐ **Fire Chief Review**

Status: Completed March 17th 2020, 9:48 am

Assignee: Eric Tarpy

Eric Tarpy March 17th 2020, 9:48:05 am

FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval



Engineering Director Review

Status: Completed March 18th 2020, 2:22 pm

Assignee: John Pettis



Police Chief Review

Status: Completed March 19th 2020, 8:28 am

Assignee: Anthony Haugh



Conservation Review

Status: Completed June 10th 2020, 1:02 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:02:48 pm

Bill

The Stormwater Management BMPs associated with this project are a roadway cross-culvert with a backwater pond within the wetland system on private property. Neither the Definitive Plan nor the Commission's Order of Conditions (#33-0073) requires maintenance of the ponded area. It remains a part of the densely-vegetated wetland system. However, with street acceptance, the cross-culvert will become the responsibility of the City. I inspected the culvert with Brian English yesterday and found some sediment build-up on the inlet end, but the culvert appeared to be functional.

The Commission issued a Certificate of Compliance in 1999; there are no outstanding Commission issues.

I offer no objections to the acceptance of this street with the understanding that minor inlet cleaning may be needed at the culvert.



Building Inspector Review

Status: In Progress

Assignee: Tom Bridgewater



DPW Review

Status: In Progress

Assignee: Mike Stankovich



Health Inspector Review

Status: In Progress

Assignee: Karin Devlin



School Superintendent Review

Status: In Progress

Assignee: Margaret Marotta



Water Department Review

Status: In Progress

Assignee: John Donahue



Board Clerk Prepares Agenda

Status: Pending



Board Clerk Places First Ad

Status: Pending



Board Clerk Notifies Abutters

Status: Pending



Board Clerk Places Second Ad

Status: Pending

☐ **City Clerk Places First Advertisement**

Status: Pending

☐ **Board Member A Review**

Status: Pending

☐ **Board Member B Review**

Status: Pending

☐ **Board Member C Review**

Status: Pending

☐ **Board Member D Review**

Status: Pending

☐ **Board Member E Review**

Status: Pending

☐ **Board Member F Review**

Status: Pending

☐ **Board Member G Review**

Status: Pending

☐ **Board Member H Review**

Status: Pending

☐ **Board Member I Review**

Status: Pending

☐ **City Clerk Places Second Advertisement**

Status: Pending

☐ **City Clerk Notifies Abutters**

Status: Pending

☐ **City Council Hearing**

Status: Pending



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

9.1.20

July 23, 2020

TO: City Council President Melinda E. Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Street Acceptance –Masys Way, Ahern Circle, Piper Glen Lane

On June 10, 2020, the Haverhill Planning board voted to send a conditional favorable recommendation to the city council on the acceptance of the above referenced street as a public way. **The conditions were requested by City Engineer John Pettis and were to be resolved prior to the city council meeting. The status of the conditions having been met by the applicant will be confirmed by the City Engineer at the meeting.**

This roadway was part of a subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. Bonds were posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer, then as required by the state subdivision control law, the city council has been requested to accept the above street as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced street as proposed.

Recommendation: Accept the street as a public way.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Piper Glen Lane

Beginning at a point at a stone bound at the northeasterly intersection with Bailey's Court as shown on a plan entitled Definitive Subdivision of Land to be known as Piper Glen Lane, 1"=40', dated July 9, 2000, by Arnold & Associates Engineers;

Thence with a curve turning to the left an arc length of 33.02 feet, with a radius of 25.00 feet to a stone bound;

Thence S 75°31'59" E a distance of 237.93 feet to a stone bound;

Thence with a curve turning to the left an arc length of 30.25 feet, with a radius of 25.00 feet to a stone bound;

Thence with a curve turning to the right an arc length of 297.30 feet, with a radius of 60.00 feet to a stone bound;

Thence with a curve turning to the left an arc length of 15.08 feet, with a radius of 25.00 feet to a stone bound;

Thence N 75°31'59" W a distance of 243.71 feet to a stone bound;

Thence with a curve turning to the left an arc length of 45.52 feet, with a radius of 25.00 feet to a stone bound;

Thence along the easterly sideline of Bailey's Court, N 00°08'33" W a distance of 103.21 feet to a stone bound, and the point of beginning;

Meaning and intending to describe Piper Glen Lane as shown on the aforementioned plan, and on file at the Haverhill Engineering office as Plan 2B 2423, file #13528.

Council Hearing July 28 2020



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 11, 2020

City Council President John Michitson
& City Councilors
City of Haverhill

RE: **Street Acceptances: Masys Way, Ahern Circle, Piper Glenn Lane, Catalina Way**

Members Present: Chairman Paul Howard
Member Robert Driscoll
Member William Evans
Member Kenneth Cram
Member Karen Buckley
Member Karen Peugh
Member Nate Robertson

Members Absent: Member April DerBoghosian, Esq.
Member Ismael Matias

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the June 10, 2020 (ONLINE) Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for the acceptance for the following streets:

Ahern Circle
Masys Way
Piper Glenn Lane
Catalina Way

Mr. William Pillsbury, Planning Director read the rules of the ONLINE public hearing into the record.

Mr. Pillsbury: There have been several correspondences from the City Departments that need clarification or items that need to be resolved between now and the City Council meeting. The applicants have requested that the above streets to be accepted by the City. These roadways were built pursuant to an approved definitive plan. The City Engineer has reviewed the project and determined it to be complete and in conformity with the definitive plan and recommended that the bond be reduced to zero.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury stated my recommendation is a favorable conditional recommendation to City Council with the condition being that the applicant will comply with the City Departments comments and recommendations made in their correspondences prior to the meeting. That would be accomplished between now and the City Council hearing date. Each of those correspondences will be going to the applicants between now and the Council hearing.

Member Robert Driscoll motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments and those items will be worked out between now and the City Council meeting. Member Karen Buckley seconded the motion.

Chairman Paul Howard-yes
Member Robert Driscoll-yes
Member Ismael Matias-absent
Member Kenneth Cram-yes
Member Karen Buckley-yes
Member Karen Peugh-yes
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-absent
Member William Evans-yes

Signed:



Paul Howard
Chairman

Attachments: City Department Letters

Cc: Street acceptance files – Masys Way, Ahern Circle, Piper Glenn, Catalina Way
City Engineer-John Pettis-email
View cloud

Lori Robertson

~ Piper Glenn
Lane~

From: Rob Moore
Sent: Wednesday, June 10, 2020 1:12 PM
To: William Pillsbury
Cc: Rob Moore; John Pettis; Brian English; James Conte; Lori Robertson
Subject: Street Acceptance - Piper Glen Lane
Attachments: 13528.pdf

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition. The CBs appeared functional, but the sumps are in need of cleaning.

I offer no objections to the acceptance of this street with the understanding that the catch basins are in need of basic sediment removal.

Robert E. Moore, Jr.
Conservation Department

City of Haverhill | 4 Summer Street, Room 300 | Haverhill, MA 01830 | W: www.cityofhaverhill.com
E: rmoores@cityofhaverhill.com | T: (978) 374-2334 | F: (978) 374-2366

Set Acceptance, Discontinuance,
Relocating, Renaming or Alteration

68307

Status: Active

Submitted: Mar 13, 2020

Applicant



Tara Lynch

34434

tlynch@cityofhaverhill.com

Project Information

Specific Type of Request

Street Acceptance

Proposed Street Name

Piper Glen Lane

Current Street Name

Piper Glen Lane

What is Your Role in this Process?

Engineering Department

Hearing Waiver

Agreement

Yes

Agreement & Signature

Yes

true

Office Use Only

City Council Initial Decision

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (7)

pdf Site Plan

Mar 13, 2020

pdf Legal Description of Land

Mar 13, 2020

pdf "As-Built" Plan

Mar 13, 2020

pdf Petition to City Council

Mar 13, 2020

xlsx Abutters Piper Glen Lane.xlsx

Mar 16, 2020

.f Mailing Labels Piper Glen.pdf

Mar 16, 2020

pdf Street acceptance extension letter.pdf

Mar 19, 2020

Timeline

☐ Street Acceptance, Discontinuance, Naming or Renaming Fee Payment

Status: Waived March 13th 2020, 10:35 am

undefined undefined March 13th 2020, 11:18:46 am

this is Maria Jones in Assessors office was this intended for me?

☐ Street Acceptance, Discontinuance, Naming or Renaming Recording Payment

Status: Waived March 13th 2020, 10:35 am

☐ Engineering Department Approval

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ Applicant Submits Mylar

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ Engineering Submits Council Order

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ City Clerk Review

Status: Completed March 13th 2020, 11:12 am

Assignee: LINDA KOUTOULAS

☐ City Clerk Sets Meeting Dates

Status: Completed March 13th 2020, 11:13 am

Assignee: LINDA KOUTOULAS

LINDA KOUTOULAS March 13th 2020, 11:13:08 am

April 8 planning April 28 City Council

☐ Placed on City Council Agenda

Status: Completed March 13th 2020, 11:13 am

Assignee: LINDA KOUTOULAS

☐ Assessor Compiles Abutters List

Status: Completed March 16th 2020, 8:59 am

Assignee: Christine Webb

Christine Webb March 16th 2020, 8:59:23 am

Please see attached abutters and mailing lists

☐ Wastewater Review

Status: Completed March 16th 2020, 9:07 am

Assignee: Paul Jessel

☐ Planning Director Review

Status: Completed March 16th 2020, 10:46 am

Assignee: William Pillsbury

William Pillsbury March 16th 2020, 10:46:28 am

ok for agenda

☐ Fire Chief Review

Status: Completed March 17th 2020, 9:14 am

Assignee: Eric Tarp

Eric Tarp March 17th 2020, 9:14:57 am

FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval

☐ Engineering Director Review

Status: Completed March 18th 2020, 2:22 pm

Assignee: John Pettis

☐ Health Inspector Review

Status: Completed April 3rd 2020, 3:25 pm

Assignee: Bonnie Dufresne

☐ **Building Inspector Review**

Status: Completed May 6th 2020, 8:15 am

Assignee: Tom Bridgewater

Tom Bridgewater May 6th 2020, 8:15:56 am

no comment at this time

☐ **Police Chief Review**

Status: Skipped June 1st 2020, 2:46 pm

Assignee: Anthony Haugh

☐ **Conservation Review**

Status: Completed June 10th 2020, 1:11 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:11:11 pm

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition. The CBs appeared functional, but the sumps are in need of cleaning.

I offer no objections to the acceptance of this street with the understanding that the catch basins are in need of basic sediment removal.

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **School Superintendent Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Water Department Review**

Status: In Progress

Assignee: John Donahue

☐ **Board Clerk Prepares Agenda**

Status: Pending

☐ **Board Clerk Places First Ad**

Status: Pending

☐ **Board Clerk Notifies Abutters**

Status: Pending

☐ **Board Clerk Places Second Ad**

Status: Pending

☐ **City Clerk Places First Advertisement**

Status: Pending

☐ **Board Member A Review**

Status: Pending

☐ **Board Member B Review**

Status: Pending

☐ **Board Member C Review**

Status: Pending

☐ **Board Member D Review**

Status: Pending

☐ **Board Member E Review**

Status: Pending

☐ **Board Member F Review**

Status: Pending

☐ **Board Member G Review**

Status: Pending

☐ **Board Member H Review**

Status: Pending

☐

- ☐ **Board Member I Review**
Status: Pending
- ☐ **City Clerk Places Second Advertisement**
Status: Pending
- ☐ **City Clerk Notifies Abutters**
Status: Pending
- ☐ **City Council Hearing**
Status: Pending

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****68307**

Status: Active

Submitted: Mar 13, 2020

Applicant

Tara Lynch

34434

tlynch@cityofhaverhill.com

Project Information**Specific Type of Request**

Street Acceptance

Current Street Name

Piper Glen Lane

Proposed Street Name

Piper Glen Lane

What is Your Role in this Process?

Engineering Department

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (8)**pdf Site Plan**

Mar 13, 2020

pdf Legal Description of Land

Mar 13, 2020

pdf "As-Built" Plan

Mar 13, 2020

pdf Petition to City Council

Mar 13, 2020

xlsx Abutters Piper Glen Lane.xlsx

Mar 16, 2020

pdf Mailing Labels Piper Glen.pdf

Mar 16, 2020

pdf Street acceptance extension letter.pdf

Mar 19, 2020

pdf **Piper Glenn street acceptance minutes.pdf**

Jun 16, 2020

Timeline

☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**

Status: Waived March 13th 2020, 10:35 am

undefined undefined March 13th 2020, 11:18:46 am

this is Maria Jones in Assessors office was this intended for me?

☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**

Status: Waived March 13th 2020, 10:35 am

☐ **Engineering Department Approval**

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ **Applicant Submits Mylar**

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ **Engineering Submits Council Order**

Status: Completed March 13th 2020, 10:35 am

Assignee: Tara Lynch

☐ **City Clerk Review**

Status: Completed March 13th 2020, 11:12 am

Assignee: LINDA KOUTOULAS

☐ **City Clerk Sets Meeting Dates**

Status: Completed March 13th 2020, 11:13 am

Assignee: LINDA KOUTOULAS

LINDA KOUTOULAS March 13th 2020, 11:13:08 am

April 8 planning April 28 City Council

☐ **Placed on City Council Agenda**

Status: Completed March 13th 2020, 11:13 am

Assignee: LINDA KOUTOULAS

☐ **Assessor Compiles Abutters List**

Status: Completed March 16th 2020, 8:59 am

Assignee: Christine Webb

Christine Webb March 16th 2020, 8:59:23 am

Please see attached abutters and mailing lists

☐ **Wastewater Review**

Status: Completed March 16th 2020, 9:07 am

Assignee: Paul Jessel

☐ **Planning Director Review**

Status: Completed March 16th 2020, 10:46 am

Assignee: William Pillsbury

William Pillsbury March 16th 2020, 10:46:28 am

ok for agenda



Fire Chief Review

Status: Completed March 17th 2020, 9:14 am

Assignee: Eric Tarp

Eric Tarp March 17th 2020, 9:14:57 am

FD approval based on the applicants submitted "as built" per the definitive plan and City engineer's approval



Engineering Director Review

Status: Completed March 18th 2020, 2:22 pm

Assignee: John Pettis



Health Inspector Review

Status: Completed April 3rd 2020, 3:25 pm

Assignee: Bonnie Dufresne



Building Inspector Review

Status: Completed May 6th 2020, 8:15 am

Assignee: Tom Bridgewater

Tom Bridgewater May 6th 2020, 8:15:56 am

no comment at this time



Police Chief Review

Status: Skipped June 1st 2020, 2:46 pm

Assignee: Anthony Haugh

Conservation Review

Status: Completed June 10th 2020, 1:11 pm

Assignee: Robert Moore

Robert Moore June 10th 2020, 1:11:11 pm

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond ("peak runoff areas") will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the site with Brian English yesterday. The pond appeared to be in good condition. The CBs appeared functional, but the sumps are in need of cleaning.

I offer no objections to the acceptance of this street with the understanding that the catch basins are in need of basic sediment removal.



DPW Review

Status: In Progress

Assignee: Mike Stankovich



School Superintendent Review

Status: In Progress

Assignee: Margaret Marotta



Water Department Review

Status: In Progress

Assignee: John Donahue



Board Clerk Prepares Agenda

Status: Pending



Board Clerk Places First Ad

Status: Pending





Board Clerk Notifies Abutters

Status: Pending



Board Clerk Places Second Ad

Status: Pending



City Clerk Places First Advertisement

Status: Pending



Board Member A Review

Status: Pending



Board Member B Review

Status: Pending



Board Member C Review

Status: Pending



Board Member D Review

Status: Pending



Board Member E Review

Status: Pending



Board Member F Review

Status: Pending



Board Member G Review

Status: Pending



Board Member H Review

Status: Pending



Board Member I Review

Status: Pending



City Clerk Places Second Advertisement

Status: Pending



City Clerk Notifies Abutters

Status: Pending



City Council Hearing

Status: Pending

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

10-2-1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Dougan Sherwood – Harbor Commission

Dear Madame President and Members of the Haverhill City Council:

I hereby appoint Dougan Sherwood, President of Greater Haverhill Chamber of Commerce, 2 Merrimack Street, 3rd Floor, Haverhill. This is a non-confirming appointment. I recommend your approval. This appointment takes effect immediately and expires on July 28, 2021.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

cc: Sam Amari, Chairman, Harbor Commission
Dougan Sherwood

11-5-1

From: Caroline Pineau <caroline@stemhaverhill.com>

Date: July 23, 2020 at 3:51:26 PM EDT

To: Melinda Barrett <mbarrett@cityofhaverhill.com>

Cc: Bill Cox <BILLCOXLAW@aol.com>, MacMillan Law Offices <tkmmaclaw@aol.com>

Subject: Haverhill Stem LLC Request

Dear Council President Barrett,

Pursuant to conditions of Haverhill Stem LLC's special permit, I am requesting to increase the number of hourly appointments from 20 to 25 as provided for in condition #4 of Haverhill Stem LLC's special permit.

Thank you for your consideration.

Sincerely,
Caroline Pineau

Caroline Pineau
978-944-4126
caroline@stemhaverhill.com

12.5
Barbara Arthur

From: Capt. Robert Pistone <rpistone@haverhillpolice.com>
Sent: Wednesday, July 22, 2020 9:36 AM
To: City Council
Subject: RE: 124 Washington St. - STEM request

Dear Council President Barrett,

The Haverhill Police Department has continuously monitored STEM at 124 Washington St since their opening. Thus far they have operated with efficiency and no negative impacts in terms of public safety or pedestrian/vehicular issues. An increase from 20 to 25 appointments would not be detrimental to public safety and the Haverhill Police Department does not object to the change. Feel free to contact me if I may be of further help to you on this matter.

Sincerely,

Captain Robert P. Pistone
Patrol Commander
Haverhill Police Department

From: City Council [mailto:citycncl@cityofhaverhill.com]
Sent: Tuesday, July 21, 2020 1:37 PM
To: Capt. Robert Pistone <rpistone@haverhillpolice.com>; 'wlaliberty@haverhillfire.com' <wlaliberty@haverhillfire.com>; John Pettis <jpettis@cityofhaverhill.com>
Cc: Melinda Barrett <mbarrett@cityofhaverhill.com>; City Council <citycncl@cityofhaverhill.com>; Linda Koutoulas <lkoutoulas@cityofhaverhill.com>
Subject: 124 Washington St. - STEM request
Importance: High

I am sending this email at the request of Council President Barrett:

Gentlemen:

STEM, located at 124 Washington Street, is seeking to adjust their appointment schedule per hour from 20 to 25. As prescribed in the Special Permit, the Police Chief, Fire Chief and City Engineer must approve any adjustment/increase to their existing appointment schedule.

Would you please submit your response to increase the appointments per hour to the City Council office, and to me, by the close of business on Thursday, July 23rd, so as to be included in our July 28th City Council agenda.

Thank you for your assistance,

Barbara S. Arthur
Administrative/Executive Assistant
Haverhill City Council
4 Summer St., Room 204
citycncl@cityofhaverhill.com
978 374-2328

Barbara Arthur

From: William Laliberty <wlaliberty@haverhillfire.com>
Sent: Thursday, July 23, 2020 2:23 PM
To: 'Melinda Barrett'; John Pettis
Cc: City Council
Subject: RE: 124 Washington St. - STEM request

Good Afternoon,

I have no objection to increase Stem's from 20 to 25 appointments

Respectfully,

Fire Chief William F. Laliberty

4 Summer St, room 113

Haverhill, MA 01830

Office: (978) 373-8460

Fax: (978) 521-4441

From: Melinda Barrett [mailto:2melindabarrett@gmail.com]
Sent: Thursday, July 23, 2020 1:37 PM
To: John Pettis; Fire Chief
Cc: City Council
Subject: Fwd: 124 Washington St. - STEM request

Hello Gentlemen

If you could send along your opinions regarding Stem's increase in appointments.

I would greatly appreciate it.

We need them in the Council's agenda.

Thank You

Melinda

Sent from my iPhone

12549

Barbara Arthur

From: John Pettis
Sent: Thursday, July 23, 2020 1:51 PM
To: Melinda Barrett; Fire Chief; rpistone@haverhillpolice.com
Cc: City Council
Subject: RE: 124 Washington St. - STEM request

I have no objection to the proposed increase to 25 appointments per hour.

John
John H. Pettis III, PE
City Engineer

From: Melinda Barrett <2melindabarrett@gmail.com>
Sent: Thursday, July 23, 2020 1:37 PM
To: John Pettis <jpettis@cityofhaverhill.com>; Fire Chief <wlaliberty@haverhillfire.com>
Cc: City Council <citycncl@cityofhaverhill.com>
Subject: Fwd: 124 Washington St. - STEM request

Hello Gentlemen
If you could send along your opinions regarding Stem's increase in appointments.
I would greatly appreciate it.
We need them in the Council's agenda.
Thank You
Melinda

Sent from my iPhone

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

12-1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to Reduce Interest Costs by Refinancing Old Bonds

Dear Madame. President and Members of the Haverhill City Council:

Please see attached an order authorizing Treasurer Alicia McOske to refinance our outstanding State Qualified Municipal Purpose Loan, dated 11-01-2009, to reduce interest costs. I recommend approval.

Respectfully submitted,

James J. Fiorentini, Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered: That, in order to reduce interest costs, the Treasurer, with the approval of the Mayor, is authorized to provide for the sale and issuance of refunding bonds pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, at one time or from time to time, to refund all or any portion of the City's general obligation bonds outstanding as of the date of adoption of this order, and that the proceeds of the refunding bonds issued pursuant to this order shall be used to pay the principal, redemption premium and interest on the bonds of the City to be refunded and costs of issuance of the refunding bonds; and that the Treasurer is authorized to execute such documents as may be necessary or desirable to carry out this transaction, including one or more refunding trust agreements with a bank or trust company.

Further Ordered: That any premium received by the City upon the sale of any refunding bonds approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

refinance
da Bond
see attached

Charles Benevento

From: Gonzalez, Jay M. <jgonzalez@hinckleyallen.com>
Sent: Wednesday, July 22, 2020 9:03 AM
To: Charles Benevento; Alicia Mcosker
Cc: Cinder McNerney (HTS); Abby Jeffers (HTS); Bragg, Kimberly K.
Subject: Refunding Loan Order
Attachments: Loan Order Draft - Refunding Bonds # 1 60078339.DOCX

Chuck and Alicia,

I understand from Hilltop that the City is planning a refunding bond issue to refund its outstanding State Qualified Municipal Purpose Loan of 2009 Bonds dated 11/1/09. Pursuant to their request, attached is a form of loan order authorizing the planned refunding. Please note that I have drafted this as a blanket refunding loan order to authorize the issuance of refunding bonds to refund any outstanding bonds of the City to achieve debt service savings. This will give the City maximum flexibility to issue refunding bonds in the future whenever you can achieve savings. If you prefer that the loan order only authorize the issuance of refunding bonds for the planned refunding of the 2009 bonds, please let me know and I will send you a revised form of order.

A recent amendment to G.L. c.44, s.21A authorizing the issuance of refunding bonds provided that, notwithstanding any other provision of law or city charter/ordinance/rule to the contrary, the City may introduce and pass the refunding loan order at one City Council meeting, it is not subject to any publication requirement, it is not subject to any referendum provision, and it shall be effective upon passage.

Once we receive a certified copy of the loan order as adopted by the City Council, we will provide a legal requirements letter with any additional items we will need to review before approving the issuance of any refunding bonds.

Please let me know if you have any questions.

Jay M. Gonzalez

Partner

Hinckley Allen
28 State Street
Boston, MA 02109-1775
p: 617-378-4256 | f: 617-345-9020
jgonzalez@hinckleyallen.com

12-12

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President Barrett and Members of the Haverhill City Council

RE: FY2020 Bills

Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Fidelity House CRC	\$ 140.30	Mayor's office
Nutter, McClennan & Fish, LLP	\$ 8,305.82	Wastewater Dept.
Nutter, McClennan & Fish, LLP	\$ 21,176.00	Wastewater Dept.
TOTAL	\$ 29,622.12	

I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Fidelity House CRC	\$ 140.30	Mayor's Office
Nutter, McClennen & Fish LLP	\$ 8,305.82	Wastewater Department
Nutter, McClennen & Fish LLP	\$ 21,176.00	Law Department

Fidelity House CRC
439 South Union St. Suite 401
Lawrence, MA 01843
(978) 685-9471

INVOICE

APR 6 / 20

Office of the Mayor
Haverhill City Hall
4 Summer Street
Haverhill, MA 01830

Invoice Date
3/31/2020

Invoice #
Comm-0320-01

<u>W/E</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
3/7/2020	Mail Assistant	5.00	\$14.03	\$70.15
3/14/2020	Mail Assistant	5.00	\$14.03	\$70.15
3/21/2020	Mail Assistant	0.00	\$14.03	\$0.00
3/28/2020	Mail Assistant	0.00	\$14.03	\$0.00
3/31/2020	Mail Assistant	0.00	\$14.03	\$0.00
	Total Hours	10.00		

Payment is due upon presentation

TOTAL

\$140.30

Please remit payment payable to:

Fidelity House Inc.
439 South Union St, Suite 401
Lawrence, MA 01843

PO 205801

Nutter, McClennen & Fish, LLP
Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989
Resp. Atty.: MAL

July 26, 2019
Bill No. 650859/03

City of Haverhill
Waste Water Treatment
40 South Porter Street
Haverhill, MA 01835-7646

FOR PROFESSIONAL SERVICES rendered and unbilled through June 30, 2019 in connection with the following:

Matter Name: NPDES Permit
Matter No.: 00002

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
06/05/19	Telephone conference with B. Ward regarding DEP update on draft permit; telephone conference with M. Snell regarding testing	MAL	0.30
06/09/19	E-mail regarding NPDES permit and compile same	MHS	0.20
06/10/19	Draft letter to the EPA requesting extension of the public comment period	NMC2	1.00
06/11/19	Revise letter to the EPA requesting extension of the public comment period	NMC2	0.70
06/13/19	Telephone conference with B. Ward regarding permit	MAL	0.30
06/13/19	Researching legal standard applicable to EPA's reliance on scientific data	NMC2	1.00
06/18/19	Prepare for and telephone call regarding NPDES permit draft and review same; draft extension request letter	MHS	2.90
06/18/19	Conference with B. Ward and team regarding draft NPDES; follow-up with team on extension letter, tech details	MAL	4.20
06/25/19	Consultation with M. Leon regarding strategy for comment responses and extension	MHS	0.20
06/25/19	Call with M. Leon and M. Snell about permit strategy	MJC5	0.10
06/26/19	Review notes and permit and compile outline regarding same	MHS	1.60
06/26/19	Legal research on cases in which an agency's reliance on outdated or incomplete data was found to be arbitrary or capricious	NMC2	0.70

PAYMENT DUE UPON RECEIPT
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID 04-2106505
Page 1

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

July 26, 2019

Resp. Atty.: MAL

Bill No. 650859/03

06/27/19	Review e-mails regarding schedule and telephone call; review permit and draft outline regarding comments and draft comments	MHS	2.80
06/27/19	Continue researching cases in which an agency's reliance on outdated or incomplete data was found to be arbitrary or capricious	NMC2	2.00
06/28/19	Telephone call with M. Leon regarding outline and finalize same; e-mails regarding meeting and telephone call with I. Lewis regarding extension	MHS	1.80
06/28/19	Conference with M. Snell regarding comments on permit	MAL	1.00

Total Hours for Matter 00002

20.80

Total Fees

\$8,522.50

DISBURSEMENTS and other charges recorded and unbilled through June 30, 2019

Client Supplies	\$1.99
Digital Reproduction	39.00
Printing & Binding	5.00
Travel Related Charges	86.00

Total Disbursements and Other Charges for Matter 00002

\$131.99

Total of Matter 00002

~~\$8,654.48~~

ok to pay

7/30/19

6010040.1.0442.5306

- 348.67

8305.82

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 16, 2020

Resp. Atty.: MAL

Bill No. 681595/06C

City of Haverhill
500 Primrose Street
Haverhill, MA 01830

Attention: Michael K. Stankovich, Director of Public Works

FOR PROFESSIONAL SERVICES rendered and unbilled through May 31, 2020 in connection with the following:

00031. Solid Waste Contracts

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
05/01/20	Prepare for and telephone call with client and G. Aronson regarding status of Host Agreement and costs; review file regarding reports	MHS	2.20
05/01/20	Review G. Aronson memo; telephone conference with M. Snell; conference call with team regarding analysis and strategy; follow-up on research	MAL	2.40
05/04/20	Review document request form G. Aronson and e-mail Covanta regarding same	MHS	0.40
05/05/20	Review Bridgewater case regarding appraisal of facility; e-mails regarding mayor's memorandum and review same	MHS	2.30
05/06/20	Review Host Agreement regarding cover soils and host fee; review fees paid from J. Belden (Covanta); review sewer/water documents and Host Agreement regarding revisions; telephone call with M. Leon regarding same	MHS	2.50
05/06/20	Conference with M. Snell regarding new data from Covanta	MAL	1.40
05/07/20	Prepare for and telephone call regarding memorandum to Mayor; revise memo to Mayor; review online regarding landfill facility reports	MHS	2.70
05/07/20	Outline update for Mayor; conference call with M. Stankovich, Gunther W.; follow-up with M. Snell; telephone conference with B. Cox; telephone conference with B. Ward	MAL	2.40
05/08/20	Review IPP permit for Covanta and costs/fees; revise Mayor memorandum and e-mails regarding same	MHS	2.80
05/08/20	Revise memo to Mayor; follow-up with M. Snell regarding Covanta discharge and IPP	MAL	1.00

PAYMENT DUE UPON RECEIPT
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID: 04-2106505

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 16, 2020

Resp. Atty.: MAL

Bill No. 681595/06C

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
05/11/20	Review materials from J. Belden (Covanta) regarding host fee payments; e-mail G. Aronson regarding same	MHS	1.50
05/11/20	Review new Covanta reports; emails with team; conference with M. Snell regarding calculation	MAL	1.50
05/12/20	E-mails regarding Host Agreement and costs	MHS	0.30
05/12/20	Review new Covanta data	MAL	1.20
05/13/20	Review Host Agreement regarding outstanding items	MHS	0.50
05/14/20	E-mails regarding mayor memo and review same	MHS	0.20
05/15/20	Telephone call with M. Leon regarding outstanding contract items and telephone call with Mayor	MHS	0.30
05/18/20	Review draft Host Agreement and prepare outline of outstanding issues for telephone call with Mayor	MHS	2.80
05/18/20	Telephone conference with M. Stankovich; telephone conference with M. Snell regarding Mayor, issues with Peabody matter	MAL	1.40
05/19/20	Review Aronson memorandum and conference call with M. Leon and G. Aronson regarding same; review notes and outline regarding same	MHS	1.30
05/19/20	Conference with G. Aronson regarding update financial analysis, emergency revenue, valuation; follow-up on agreement	MAL	2.60
05/20/20	Review waste/fee spreadsheets from Covanta; e-mail G. Aronson regarding same and review materials from G. Aronson regarding waste/fees	MHS	1.50
05/20/20	E-mail G. Aronson regarding same and review materials from G. Aronson regarding waste/fees	MHS	1.50
05/20/20	Review new Covanta data; emails with G. Aronson regarding analysis	MAL	1.00
05/21/20	Telephone call with M. Leon regarding Covanta fees/payments; review materials from G. Aronson regarding same	MHS	0.80
05/22/20	Prepare for telephone call with Mayor regarding Host Agreement; review costs regarding outline of counteroffer	MHS	1.70
05/22/20	Conference with Mayor Fiorentini and Haverhill team; follow-up with M. Snell	MAL	1.70

PAYMENT DUE UPON RECEIPT

BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT

FEDERAL TAX ID: 04-2106505

Page 2

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 16, 2020

Resp. Atty.: MAL

Bill No. 681595/06C

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
05/26/20	Review Host Agreement and costs documents; e-mails with G. Aronson regarding same; telephone call with M. Leon regarding fees; draft outline of fees for discussion with Covanta	MHS	2.80
05/26/20	Emails regarding new data	MAL	0.50
05/27/20	Review landfill facility waste report; e-mail with J. Belden regarding waste to facility; revise memorandum to client regarding potential counteroffer	MHS	1.20
05/28/20	E-mails regarding Host Agreement and finalize e-mail regarding counterproposal on fees	MHS	0.70
05/28/20	Conference with M Snell; review new assessment of revenue allocation	MAL	1.00
05/29/20	Review cost/fee proposal and prepare for meeting with team regarding host agreement	MHS	1.10

Timekeeper Summary

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	
Leon, Michael A.	18.10	\$475.00	—
Snell, Matthew H.	31.10	475.00	
Total Time for Matter 00031			\$23,370.00
Less Discount			(2,337.00)
Total for Services			\$21,033.00

DISBURSEMENTS and other charges recorded and unbilled through May 31, 2020

On-Line Research Charges \$143.00

Total Disbursements and Other Charges for Matter 00031 \$143.00

Total of Matter 00031 \$21,176.00

PAYMENT DUE UPON RECEIPT
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID: 04-2106505

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

July 24, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Bond Order Authorizing Bond Proceeds for \$504,000.00 to Purchase Additional Fire Truck

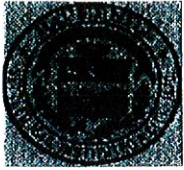
Dear Madame President and Members of the Haverhill City Council:

Please see attached a bond order authorizing bond proceeds for \$504,000.00 to purchase an additional fire truck. This bond order must be placed on file for two weeks, after which time I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered: That Five Hundred Four Thousand Dollars (\$504,000) is appropriated to acquire a fire truck, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

July 24, 2020

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Hancock Street – HP Ordinance, 38 Hancock Street*

As requested, see attached Ordinance for one HP space at 38 Hancock Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Haugh, Herlihy



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by ADDING the following in § 240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
Hancock Street In front of No. 38 except For 1-24 hour handicap Parking space at No. 38 Hancock Street	No Parking	24 hours

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

July 24, 2020

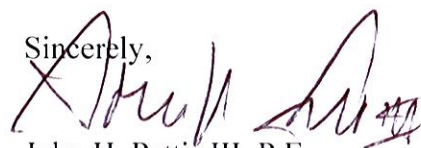
**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Fountain Street – No Parking between #92-94 and #98*

As requested, see attached Ordinance for No Parking between driveways to #92-94 and #98 Fountain Street, a length of approximately 16'.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Haugh



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Fountain Street	No Parking	24 hrs
North side, between driveways to #92-94 and #98, length approx. 16'		

APPROVED AS TO LEGALITY:

City Solicitor

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

141.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: Members of the City Council

Council President Barrett and Councillor Thomas Sullivan request to discuss illegal fireworks
In the City.

Council President Melinda Barrett

Councillor Thomas Sullivan

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK




CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

141.2
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Macek requests to discuss the concept of Asynchronous City Council hearings.


City Councillor William J. Macek

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

143
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.cityofhaverhill.com

citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua requests recognition of the 30th anniversary of The Americans with Disabilities Act (ADA) of 1990 and its importance today.


City Councillor Joseph Bevilacqua

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

101-4
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua requests recognition of a new state law designating July 1 as United States Cadet Nurse Corps Day.


City Councillor Joseph Bevilacqua

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

141.5
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Michael McGonagle requests to have the Traffic and Safety Committee review a request for a crosswalk across Mill Street from White Avenue to Belvedere Road.


City Councillor Michael McGonagle

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

14. 6
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Michael McGonagle requests to have the Traffic and Safety Committee review a request for a stop sign at South Prospect Street, near the Rail Trail, and around the area of 181 South Pleasant Street.


City Councillor Michael McGonagle

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

1417
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

July 24, 2020

TO: President and Members of the City Council:

Councillor Michael McGonagle requests to have the Traffic and Safety Committee review the left turn from Lafayette Square onto Lafayette Avenue (in front of Pare's Liquor store).


City Councillor Michael McGonagle



CITY OF HAVERHILL

In Municipal Council June 30 2020

Ordered: That Five Hundred Twenty-One Thousand Dollars (\$521,000) is appropriated to acquire a fire truck, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

BOND ORDER

BACKUP - Copy

Haverhill

Robert E. Ward, Deputy DPW Director
 Water/Wastewater Division
 Phone: 978-374-2382 Fax: 978-521-4083
 rward@haverhillwater.com

Date: July 8, 2020

To: The Honorable James J. Fiorentini
 Mayor of Haverhill

From: Robert E. Ward *R.E.W.*
 Deputy DPW Director

Subject: Phase 3 Combined Sewer Overflow Program
 Dry Weather Connector Pipe Improvements
 Proposed Loan Order and Transfer Documents

Attached for your approval and City Council approval are a proposed loan order and a transfer order for funding the engineering and construction of Dry Weather Connector Pipe Improvements at various locations in the sewer system. The loan order must be placed on file for ten (10) days, and the transfer order does not.

This project is the first phase of the construction of the City's Phase 3 Combined Sewer Overflow (CSO) program. The funding plan is to pay for it with this loan order and a transfer of unused funds from the Wastewater Treatment Plant Odor Control Project, which is complete. The proposed funding is as follows:

Loan Order	\$565,000.00
Transfer	\$1,288,454.41
Estimated Project Cost	\$1.9 million

The Phase 3 CSO Program is required by the Consent Decree (CD) entered November 10, 2016 in the United States District Court by the US Department of Justice on behalf of the EPA and MassDEP. The CD includes significant stipulated penalties for noncompliance.

This project includes modifying the downstream connector pipe at four locations to increase the amount of wet weather flow that can be conveyed to the sewer interceptors and the wastewater treatment plant. The purpose of the project is to reduce the frequency and volumes of CSO's. A map showing the project locations is attached.

Payments for the loan order are expected to begin in the fiscal year 2022 with an amount of \$70,700.00 for a loan term of ten (10) years. The cost of this work was included in our Five-Year Forecast and Five-Year Capital Project List submitted with our FY21 Wastewater Budget. Please note that because we are transferring funds, the loan payments will be less than what is budgeted in the 5-Year Forecast.

64-B

Backup - Copy

Subject: Phase 3 Combined Sewer Overflow Program

page 2

If the loan order and transfer order are acceptable to you, I would like to submit them to City Council for the July 14th meeting. I plan to attend the City Council meeting to answer questions.

If you need additional information, please email me at rward@haverhillwater.com or call me at (978) 374-2382.

Attachments: Loan Order - For City Council Approval
Transfer Order - For City Council Approval
Figure 2 - Project Location Map

Cc: Charles Benevento, City Auditor/Finance Director, cbenevento@cityofhaverhill.com
Alicia T. McOsker, CTP, City Treasurer, amcosker@cityofhaverhill.com
Michael Stankovich, Director of Public Works, mstankovich@cityofhaverhill.com

IN CITY COUNCIL: July 14 2020

PLACED ON FILE and TRANSFER ORDER PASSED AND BOND ORDER FILED 10 DAYS

Attest:

City Clerk

Board Order



26C

Document 26-C

CITY OF HAVERHILL

In Municipal Council July 14 2020

Ordered: That Five Hundred Sixty-Five Thousand Dollars (\$565,000) is appropriated for sewer system improvements related to combined sewer overflow regulators at Bethany Avenue, Middlesex Street, South Webster Street and Chestnut Street, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
 COLIN F. LePAGE
VICE PRESIDENT
 JOSEPH J. BEVILACQUA
 JOHN A. MICHITSON
 THOMAS J. SULLIVAN
 TIMOTHY J. JORDAN
 MICHAEL S. MCGONAGLE
 MARY ELLEN DALY O'BRIEN
 WILLIAM J. MACEK



CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

15.3
 CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978 374-2328
 FACSIMILE: 978 374-2329
 www.cityofhaverhill.com
 citycncl@cityofhaverhill.com

June 26, 2020

TO: President and Members of the City Council:

Councillor Colin LePage requests a status update on the Matrix study regarding the "Organization of our Facilities Maintenance Department" as previously requested.


 City Councillor Colin LePage

IN CITY COUNCIL: June 30 2020
 POSTPONED TO JULY 14 2020
 Attest:

 City Clerk

IN CITY COUNCIL: July 14 2020
 POSTPONED TO JULY 28 2020
 Attest:

 City Clerk

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

16.1
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

March 20, 2020

TO: Members of the City Council

Council President Barrett and Council Vice President LePage wish to introduce a resolution regarding COVID-19 State Funding of Schools.


Council President Melinda Barrett


Council Vice President Colin LePage

16

Haverhill City Council

Resolution

COVID-19 STATE FUNDING

WHEREAS: If schools are to re-open this fall in the midst of the COVID-19 pandemic, it is the responsibility of each school district to do so safely and responsibly; and

WHEREAS: It is the responsibility of the state to ensure that each school district is able to pay for the enormous additional staffing, transportation and material expenses required to do this; and

WHEREAS: The state cannot expect mandatory COVID-19 safety guidelines to be followed without also ensuring that each school district has the funds required to implement these guidelines;

NOW THEREFORE BE IT RESOLVED: That the state must guarantee every school district full reimbursement for whatever COVID-19 expenses are required to follow state mandates. We must ensure a statewide school re-opening that is safe, responsible and equitable. There can be no unfunded mandates for COVID-19.

Resolved July 28, 2020.

Melinda E. Barrett, President

Vice President Colin F. LePage

Councillor Timothy J. Jordan

Councillor Joseph J. Bevilacqua

Councillor Michael S. McGonagle

Councillor John A. Michitson

Councillor Mary Ellen Daly O'Brien

Councillor Thomas J. Sullivan

Councillor William J. Macek

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
38-I	Communication from Councillor Macek to refer City's Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A& F	3/12/19 8/5/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/6/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
11-S	Communication from Councillor Sullivan requesting a discussion regarding a property owner's request to lease or purchase City land abutting their property at 256 Whittier Rd.	NRPP	2/4/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20

DOCUMENTS REFERRED TO COMMITTEE STUDY

- | | | | |
|-------|---|-------|---------|
| 34- O | Communication from Councillor McGonagle requesting to introduce Donald Jarvis to discuss tax reduction for veterans | A & F | 4/7/20 |
| 58-M | Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues | A & F | 4/21/20 |

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 82 Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking
– Fees, Rate and Terms
A & F 7/10/18
- 82-B Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking
- Chart
A & F 7/10/18
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20