



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, November 19, 2019 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

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1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
8. **HEARINGS AND RELATED ORDERS**
  - 8.1. Document 114: City Tax Assessor, Christine Webb requests to present the Tax Classification Hearing including related information and *Orders*:
    - 8.1.1. Order – That the residential factor for fiscal year 2020 be adopted as:
    - 8.1.2. Order - That the City shall adopt a commercial exemption
    - 8.1.3. Order – That the City shall adopt a residential exemption
    - 8.1.4. Order – That the City shall select an open space discount factor
    - 8.1.5. Order - That the City Council of the City of Haverhill hereby accepts the provisions of the Massachusetts General Laws, Chapter 59, Section 5, Clauses 17E and 41D with respect to Permanent acceptance of the annual C.P.I. index increase to the tax exemptions for the elderly
    - 8.1.6. Order – That the City Council accept 100% of C.P.I. (Consumer Price Index) increase reported by the State for F.Y. 2020 Exemptions. The 2020 C.P.I. amount is 3.3%.  
**Mayor submits related tax Order:**
      - 8.1.6.1. Order – City of Haverhill accepts Mass General Laws Chapter 59, Section 5C1/2, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Mass General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to twenty (20%) percent of the personal exemption, to be effective for the exemptions granted for any fiscal year beginning on or after July 1, 2020
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
10. **APPOINTMENTS:**
  - 10.1. **Confirming Appointments**
  - 10.2. **Non-Confirming Appointments:**
    - 10.2.1. *Conservation Commission* Fred Clark IV, to expire December 31 2020
  - 10.3. **Resignations**
11. **PETITIONS:**
  - 11.1. **Applications Handicap Parking Sign:**
    - 11.1.1. Rosa Martinez for 200 Wilson st – *new* *Refer to planning*
  - 11.2. **Amusement/Event Applications:**
  - 11.3. **Tag Days:**



## CITY OF HAVERHILL CITY COUNCIL AGENDA

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### 11.4. One Day Liquor License:

### 11.5. Annual License Renewals:

- 11.5.1. Hawker Peddlers License 2019 - Seasonal - Fixed locations; renewals
- 11.5.2. Coin-Op License Renewals 2019
- 11.5.3. Sunday Coin-Op License Renewals 2019
- 11.5.4. Drainlayer License for 2019
- 11.5.5. Taxi Driver Licenses for 2019
- 11.5.6. Taxi License:
- 11.5.7. Junk Dealer License
- 11.5.8. Pool Tables
- 11.5.9. Sunday Pool
- 11.5.10. Bowling
- 11.5.11. Sunday Bowling
- 11.5.12. Buy & Sell Second Hand Articles
- 11.5.13. Buy & Sell Second Hand Clothing
- 11.5.14. Pawnbroker license
- 11.5.15. Fortune Teller
- 11.5.16. Buy & Sell Old Gold
- 11.5.17. Roller Skating Rink
- 11.5.18. Sunday Skating
- 11.5.19. Exterior Vending Machines
- 11.5.20. Limousine/Livery License/Chair Cars

### 12. MOTIONS AND ORDERS:

- 12.1. Order – Authorize payment of bills of previous/current years and further authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Hach Company	\$ 18.59	Water Department
Derry Cooperative School District (3)	\$20,236.45	School “

### 13. ORDINANCES (FILE 10 DAYS)

- 13.1. Ordinance re: Parking – 103 Summer st, Establish Handicap parking  
**Filed 10 days**
- 13.2. Bond Order – City appropriates \$500,000 to pay costs of repairing the Water Street Fire Station and also Treasurer is authorized to file application with appropriate officials of the Commonwealth to qualify under M.G.L. C.44 and all bonds of the City pursuant to this Order  
**File 10 days**

### 14. MONTHLY REPORT

### 15. RESOLUTIONS AND PROCLAMATIONS:

- 15.1. PROCLAMATION – *SMALL BUSINESS SATURDAY*, November 30 2019

### 16. COMMUNICATIONS FROM COUNCILLORS:

- 16.1. Communication from Councillor Daly O'Brien requesting to introduce Tom Lucier to discuss *Historic Preservation Grants* offered by the *Methuen Festival of Trees* organization



## **CITY OF HAVERHILL CITY COUNCIL AGENDA**

**Tuesday, November 19, 2019 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202**

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**16.2.** Communication from Councillor Bevilacqua requesting to recognize Dana and Salvatore DeFranco who were inducted into the prestigious *UMass Lowell Military Alumni Hall of Fame 2019*

**16.3.** Communication from Councillor Bevilacqua requesting to introduce Letriah Masters to present an update of her work and programs

**17. UNFINISHED BUSINESS OF PRECEDING MEETING**

**18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**18.1.** Documents Referred To Committee Study

**18.2. ADJOURN**



TAX Classification  
Hearing November 19 2019

2019OCT31AM1132HAY/CITYC

81

**CITY OF HAVERHILL**

ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

October 30, 2019

TO: Linda Koutoulas  
Haverhill City Clerk

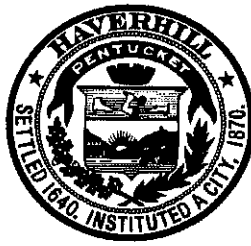
FROM: Christine M. Webb, MAA  
Tax Assessor

SUBJECT: Communication from Christine M. Webb, Board of Assessors for the FY2020  
Classification Hearing.

The Tax Classification Hearing for Fiscal Year 2020 will be held on Tuesday, November 19, 2019 in the Haverhill City Council Chambers at 7:00 P.M.

IN CITY COUNCIL: November 12 2019  
VOTED: that COUNCIL HEARING BE HELD  
NOVEMBER 19, 2019  
Attest:

\_\_\_\_\_  
City Clerk



## **CITY OF HAVERHILL**

ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

October 30, 2019

In conformance with the requirements of Chapter 369 of the Acts of 1982, The City Council of the City of Haverhill, MA will hold a Public Hearing on the issue of determining a residential factor.

The hearing will be held on Tuesday, November 19, 2019 at 7:00 o'clock PM in the Haverhill City Council Chambers.

Linda Koutoulas  
City Clerk

Please advertise Monday November 4, 2019

## Linda Koutoulas

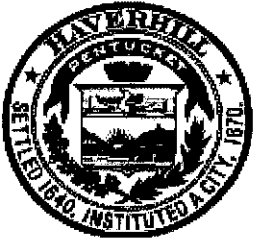
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**From:** Christine Webb  
**Sent:** Wednesday, October 30, 2019 12:58 PM  
**To:** Linda Koutoulas  
**Cc:** Barbara Arthur; Maria Bevilacqua  
**Subject:** Tax Classification Hearing FY2020 November 19, 2019

Good afternoon Linda,

I am requesting to present the Tax Classification Hearing for FY2020 on November 19, 2019, preferably being the first to present that evening.

Thank you,  
Chris Webb



Christine M Webb, MAA  
Tax Assessor  
Haverhill City Hall  
4 Summer St. Rm 115  
Haverhill, MA 01830  
PH 978-420-3637  
FX 978-374-2319  
[cwebb@cityofhaverhill.com](mailto:cwebb@cityofhaverhill.com)

## Linda Koutoulas

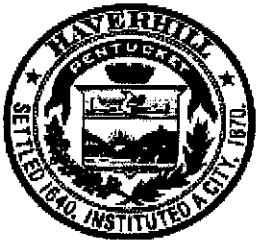
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**From:** Christine Webb  
**Sent:** Wednesday, October 30, 2019 1:10 PM  
**To:** 'legals@eagletribune.com'  
**Cc:** 'KSullivan@eagletribune.com'; Linda Koutoulas  
**Subject:** Assessor Classification hearing November 19, 2019  
**Attachments:** Classification Newspaper Ad FY20.doc

Good afternoon,

Please run this legal notice in the Monday November 4<sup>th</sup> 2019 edition of the Eagle Tribune . Call me if you have any questions at 978-420-3637.

Thank you,  
Chris Webb



Christine M Webb, MAA  
Tax Assessor  
Haverhill City Hall  
4 Summer St. Rm 115  
Haverhill, MA 01830  
PH 978-420-3637  
FX 978-374-2319  
[cwebb@cityofhaverhill.com](mailto:cwebb@cityofhaverhill.com)



**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
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November 08, 2019

John Michitson, President  
Haverhill City Council  
Haverhill, MA 01830

Dear President Michitson,

This letter to the City Council is for the purpose of answering some frequently asked questions regarding the upcoming Classification Hearing. I have prepared a few spreadsheets that will help explain the various tax burdens using the different shift percentages and the *increases/decreases* over comparable **FY 2019** tax bills.

For example, the *average* SINGLE FAMILY property assessed at **\$345,418** using last year's shift of 163% will have a tax bill of \$4,698 for FY 2020. This is an *increase* of \$118.00 over last year. At a shift of 150% the tax bill will be \$4,801.00, an *increase* of \$221.00. A shift to 165% equals a \$4,680.00 tax bill. Every 1% change to the shift results in a difference of about \$9.00.

For example, the *average* RESIDENTIAL property, not including mixed use, assessed at \$311,155 using the shift of 163% will have a tax bill of \$4,232.00 for FY 2020, an *increase* of \$181.00 over FY 2019. A shift of 150% results in a tax bill of \$4,325.00 or an *increase* of \$274.00. A shift to 165% equals a \$4,216.00 tax bill. When broken down further, every 1% change to the shift results in a *difference* of approximately \$8.00 on the bill.

Conversely, the *average* COMMERCIAL property, not including mixed use, assessed at \$657,911 using last year's shift of 163% will have a tax bill of \$16,171. This is a *decrease* of \$37.00 as compared to FY 2019. Reducing the shift to 150% results in tax bill of \$14,882.00 a *decrease* of \$1,326.00. At 165% the tax bill will be \$16,369.00. This represents an *increase* of \$161.00, or approximately \$100.00 for every 1% change to the shift.

The *average* INDUSTRIAL property, not including mixed use, is assessed at \$1,104,161.00. At a 163% ratio the taxes will be \$27,140, an *increase* of \$595.00 from last year. At 150% the taxes will change to \$24,976.00. This is a *decrease* of \$2,164.00. A shift to 165% equals a \$27,472 tax bill. Again, the 1% breakdown reflects an amount of \$165.00 on the 2020 tax bill.

See the attached spreadsheets for more detailed examples.



Many other communities similar in size, demographics and geographic location as Haverhill shift their tax burdens including, Lawrence @ 175%, North Andover @ 136%, Lynn @ 175%, Lowell @ 175%, Peabody @ 175%, Methuen @ 175%, Beverly 171%, Salem @ 170%, Andover @ 157%, Amesbury and Newburyport do not classify and have just one tax rate. The maximum FY 2020 classification shift Haverhill is allowed is 175%.

Regarding the State allowing communities to further increase their ratio to 197% under certain circumstances, known as "Section 1 of Chapter 3 of the Acts of 2004", this legislation has been repealed and is no longer available to any of the communities.

Sincerely,

A handwritten signature in cursive script, appearing to read "Christine M. Webb".

Christine M. Webb, MAA  
Tax Assessor  
City of Haverhill

	A	B	C	D	E	F	G	H
1			<b>TAX COMPARISON</b>					
2			<b>FY 2010- FY 2020</b>					
3								
4	<b>Type</b>	<b>Average Assessment</b>	<b>Tax Rate</b>	<b>Taxes</b>	<b>% Shift</b>	<b>% Value Incr/Decr Over Prior Yr</b>	<b>% Tax Incr/Decr Over Prior Yr</b>	<b>\$ Difference over prior year</b>
5			<b>FY 2020 Proposed</b>					
6								
7	Residential	311,155	13.6	4,232	163	7.2% ✓	4.47%	\$181
8	Single Family	345,418	13.6	4,698	163	5.2%	2.57%	\$118
9	Commercial	657,911	24.58	16,171	163	2.8%	-0.22%	-\$36
10	Industrial	1,104,161	24.58	27,140	163	5.3%	2.24%	\$595
11	<b>*INCLUDES - BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							
12			<b>FY 2019 Actual</b>					
13								
14	Residential	290,376	13.95	4,051	163	6.4%	4.06%	\$158
15	Single Family	328,320	13.95	4,580	163	6.6%	4.31%	\$189
16	Commercial	640,115	25.32	16,208	163	2.0%	2.51%	\$397
17	Industrial	1,048,379	25.32	26,545	163	3.2%	3.77%	\$965
18	<b>*INCLUDES - BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							
19			<b>FY 2018 Actual---Reval Year</b>					
20								
21	Residential	272,977	14.26	3,893	159	7.8%	2.56%	\$97
22	Single Family	307,907	14.26	4,391	159	7.1%	1.87%	\$80
23	Commercial	627,673	25.19	15,811	159	7.5%	2.43%	\$375
24	Industrial	1,015,496	25.19	25,580	159	4.8%	-0.13%	-\$34
25	<b>*INCLUDES - BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							
26			<b>FY 2017 Actual</b>					
27								
28	Residential	253,192	14.99	3,795	158	8.2%	5.57%	\$200
29	Single Family	287,543	14.99	4,310	158	5.9%	3.30%	\$138
30	Commercial	584,025	26.43	15,436	158	2.3%	0.06%	\$9
31	Industrial	969,129	26.43	25,614	158	1.6%	-0.56%	-\$145
32	<b>*INCLUDES - BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							
33			<b>FY 2016 Actual</b>					
34								
35	Residential	234,055	15.36	3,595	157	2.0%	2.02%	\$71
36	Single Family	271,645	15.36	4,172	157	1.4%	1.42%	\$59
37	Commercial	571,169	27.01	15,427	157	-1.5%	-0.70%	-\$109
38	Industrial	953,673	27.01	25,759	157	4.3%	5.13%	\$1,258
39	<b>*INCLUDES - LOWE'S, BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							
40			<b>FY 2015 Actual--- Reval Year</b>					
41								
42	Residential	229,562	15.35	3,524	156	9.1%	4.05%	\$137
43	Single Family	268,005	15.35	4,114	156	9.1%	4.11%	\$162
44	Commercial	579,696	26.8	15,536	156	1.3%	0.88%	\$136
45	Industrial	914,211	26.8	24,501	156	1.5%	1.13%	\$273
46	<b>*INCLUDES - LOWE'S, BJ's, TARGET, BRADFORD HOSP &amp; MV HOSP ASSESSMENTS</b>							



**CITY OF HAVERHILL**

ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

November 8, 2019

Honorable James J. Fiorentini, Jr.  
President John Michitson  
Members of the City Council  
Haverhill, MA 01830

Dear City Officials:

Chapter 369 of the Acts of 1982 requires that the decision to shift the property tax burden from one class to another be determined by the City Council and the Mayor after a public hearing is held. At the completion of such a hearing, the City Council shall vote on four separate items in order to establish the tax burdens for each class of property.

1) The Selection of a Residential Factor

The minimum residential factor is .921952%. This factor is calculated at 150%. A vote for a factor of 1 will establish a single tax rate for all classes of property.

Chapter 200 of the Acts of 1988 allows certain communities at local option to shift just as much of the tax burden, (up to 175%), to commercial, industrial and personal properties so as to maintain the most favored residential share since the City's adoption of a classified tax system. In other words, Chapter 200 provides relief for those communities in which the maximum shift results in a residential share that is larger than the prior year's. Our residential share for FY2020 using the CIP share of 150% is 79.7470. The chosen residential share used last year was 79.1356; therefore, our community **DOES** qualify for the provisions of this legislation.

2) Open Space

The establishment of this class of property is the responsibility of the Assessors. Given the legal description of this class, the Assessors have determined that there are no parcels that meet this description.



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### 3) Residential Exemption

The average residential valuation for Fiscal Year 2020 is \$311,155. This average includes condos, one family, two family three family and apartments as well as 284 mixed use parcels and vacant land.

This exemption would allow a reduction in valuation of each qualifying residential parcel of up to \$62,231. Because the adoption of such a factor is to be borne within the residential class, the net effect of the Residential Exemption is to lower tax bills for all residential property valued less than the average valuation and INCREASE TAX BILLS for all residential property value greater than the average valuation.

Such an exemption is difficult to apply due to the legal requirement that the exemption be applied only to the principal residence of the taxpayer.

#### (FOR INFORMATION PURPOSES)

The average	SINGLE FAMILY	345,418
	CONDO	213,105
	TWO FAMILY	344,073
	THREE FAMILY	411,372
	APARTMENT	1,143,579

### 4) Commercial exemption

This legislation adds a new option, the small commercial exemption, to the property tax classification law. Under General Laws Chapter 59, Section 5I, the Mayor, with the approval of the City Council, may now decide annually to exempt up to ten percent of the value of Class 3, Commercial, parcels that are occupied by businesses with an average annual employment of no more than ten people at all locations during the previous calendar year, as certified by the Commissioner of the Department of Employment and Training, and valuations of less than a million dollars. Similar to the residential exemption it results in reducing property taxes onto other commercial and industrial properties.

This exemption is based on a percentage of an eligible parcel's valuation, rather than a fixed dollar amount. If this exemption is granted our office must determine the eligible parcels, reduce their valuation by the selected percentage and set the tax rate using the reduced value. This exemption will result in a higher rate for the Commercial and Industrial classes than for Personal Property.



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The Assessors have reviewed the list from the Commissioner of DET and find that 123 parcels out of 1,076 (including 227 mixed use) qualify for the exemption.

We estimate that the value of these parcels is \$44,365,100. If the City were to vote for a factor of 163% for CIP class the Commercial/Industrial rate would change from \$25.32 to \$24.58. The AVERAGE qualifying parcel assessed at \$360,692 would have a reduced value of \$324,623. ACTUAL PARCELS range in value from \$1,700.00 to \$17,912,200. There are currently approximately 12 communities out of 351 in the State that have adopted this exemption.

The new growth is broken down as follows:

RESIDENTIAL TOTALS	39,236,539 = 46%
COMMERCIAL TOTALS	12,770,284 = 15%
INDUSTRIAL TOTALS	5,740,700 = 7%
PERSONAL PROPERTY	27,364,978 = 32%

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85,112,501 = 100%

We trust that this information will assist City Officials in the decision-making process.

Very truly yours,  
Board of Assessors



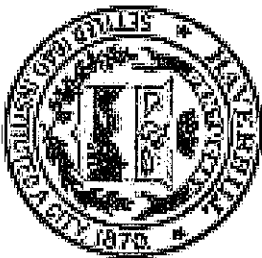
**CITY OF HAVERHILL**  
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The following data is submitted in order to exemplify the ESTIMATED TAX RATES for the Residential vs. Commercial, Industrial and Personal Property (CIP) with the use of different tax factors.

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CIP FACTOR	RESIDENTIAL FACTOR	RESIDENTIAL RATE	CIP RATE
1	1	\$ 15.08	\$ 15.08
150	.9220	13.90	22.62
159	.9079	13.69	23.98
160	.9063	13.67	24.13
161	.9048	13.65	24.28
162	.9032	13.62	24.43
163	.9017	13.60	24.58
164	.9001	13.57	24.73
165	.8985	13.55	24.88
170	.8907	13.43	25.64

# **City of Haverhill**



## **FY 2020 Classification Hearing**

**Tuesday, November 19, 2019**

**Presented by the Haverhill  
Board of Assessors**

# Tax Classification FY 2020

- The purpose of this public hearing is to determine how the Tax Levy (Pie) is divided
- Classification does not change the size of the Pie but it can change the percentage share of the Pie
- In other words, the amount of money the City can raise through taxes remains a constant regardless of the percentage shift of the tax burden between the classes

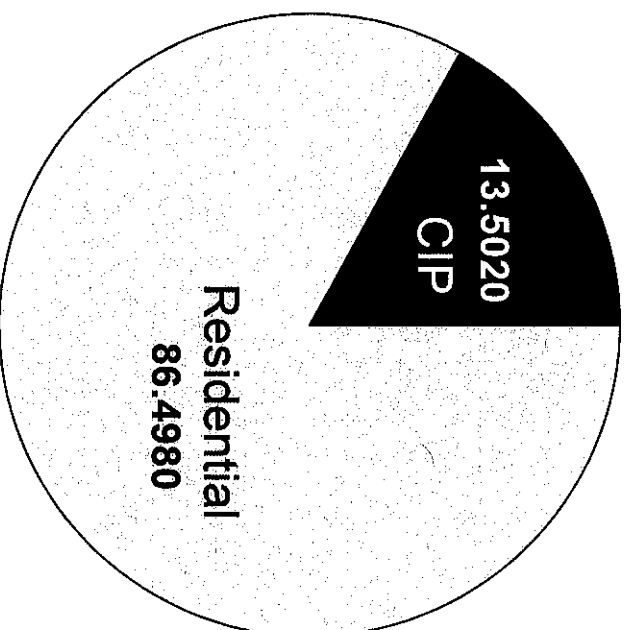


# State Mandated Interim Year Update of All Property Values

- Every ***Non Revaluation*** year the Commonwealth requires all municipalities to perform a complete update of all Real and Personal Property values based on the prior calendar year sales and overall market conditions.
- This year, ***FY 2020***, Haverhill's Residential class has increased in value at a greater rate than the Commercial, Industrial & Personal Property (C.I.P) class.
- Due to the fact that the Residential class assessments increased at a greater % rate this year as compared to the C.I.P class, the ***Overall*** C.I.P. share in FY 2020 decreased and the Residential share increased.
- To lessen the burden on residential taxpayers, the city may shift the tax share from one class to another.

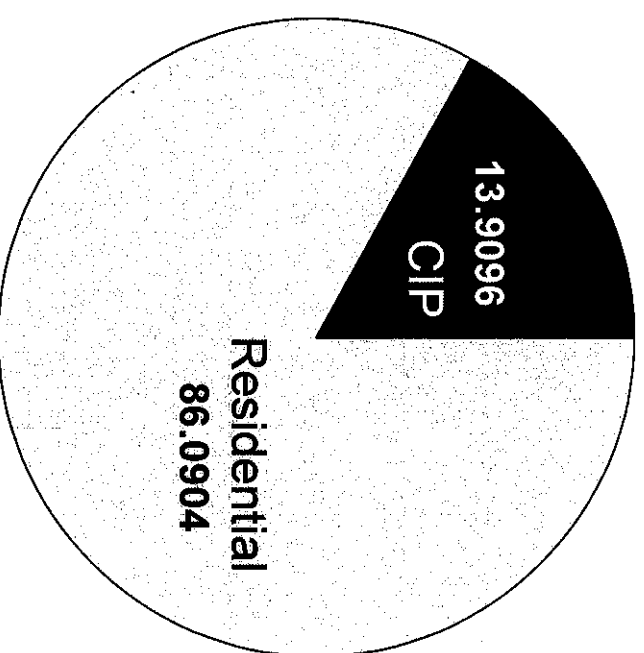
# Percentage Share of Total Tax @ a Shift of 1 (single tax rate)

**FY 2020**



FY20 Average Single Family \$5,209  
FY20 Average Commercial: \$9,922

**FY 2019**



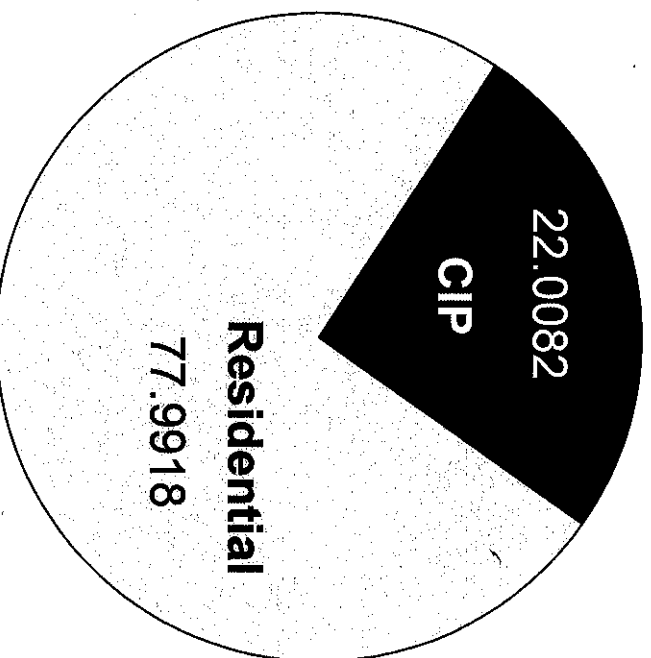
FY19 Average Single Family: \$5,119  
FY19 Average Commercial: \$9,979

# Chapter 200 Acts of 1988

- Provides for a shift up to 175% of the single tax rate if the residential share is LARGER than the prior year's share.
- FY20 – Residential Share Chosen – 79.7470
- FY19 – Residential Share @150% – 79.1356
- The FY 2020 Residential Share is LARGER than FY 2019 share, therefore, the city **DOES** qualify for the provisions of this legislation.
- Maximum allowable shift for FY20 is 175%

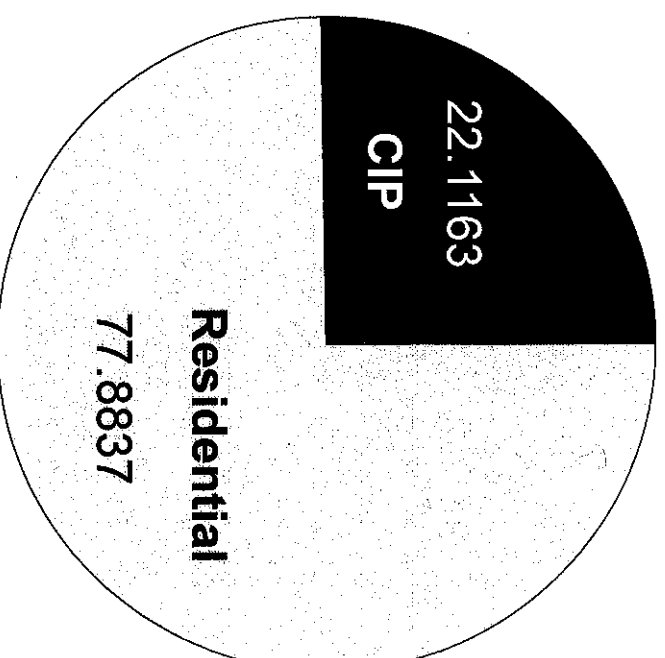
# Percentage Share of Total Tax @ 163 Shift

FY 2020



FY20 Avg Single Fam. \$4,698  
FY20 Avg. Commercial \$16,171

FY 2019



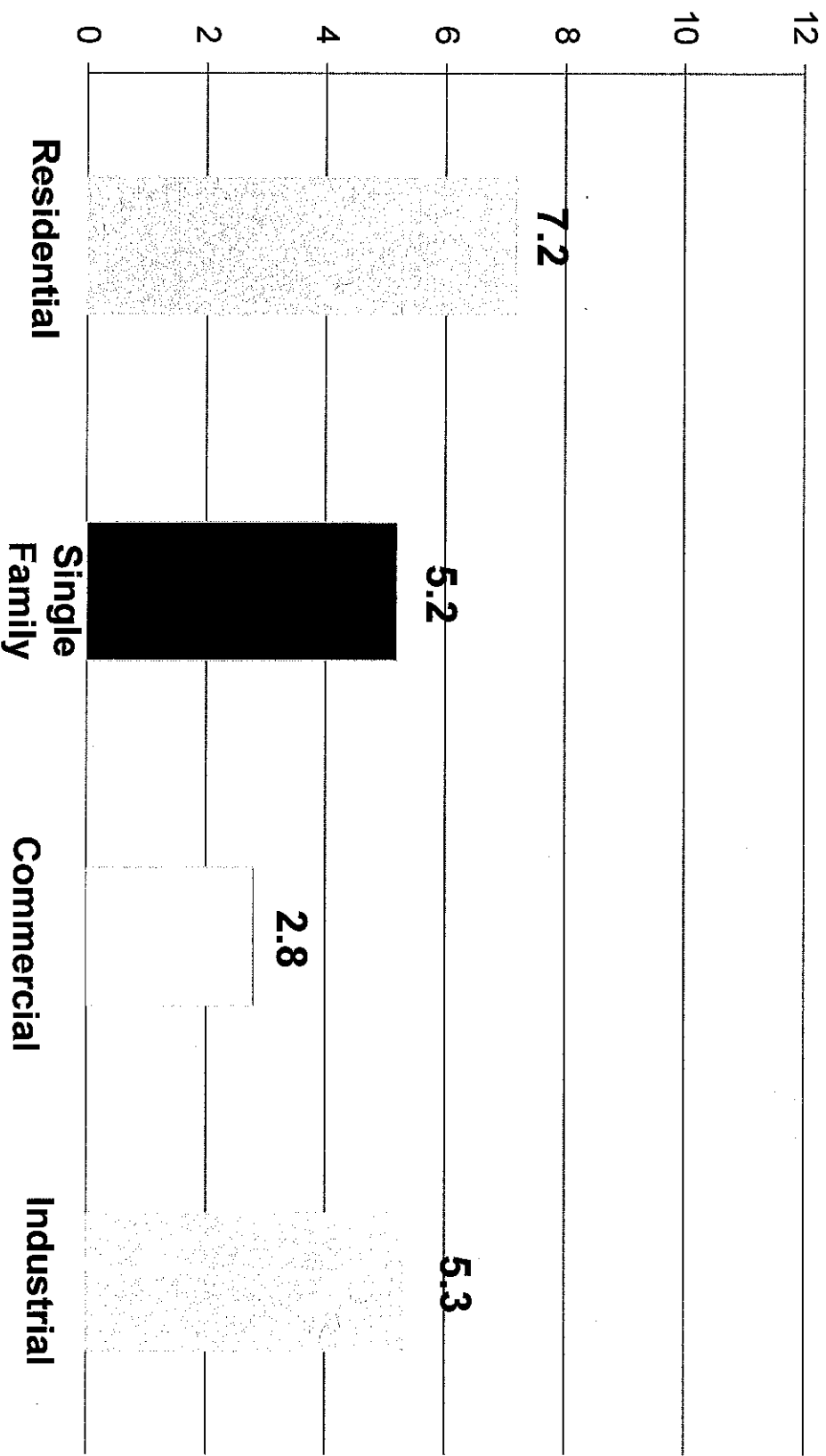
FY19 Avg. Single Fam. \$4,580  
FY19 Avg. Commercial \$16,208

@ Shifts of 1, 160, 163, 165

	CIP	Resident
Taxes \$9,922		
Taxes \$5,209		
Taxes \$15,875		
Taxes \$4,722		
Taxes \$16,171		
Taxes \$4,698		
Taxes \$16,350		
Taxes \$4,680		

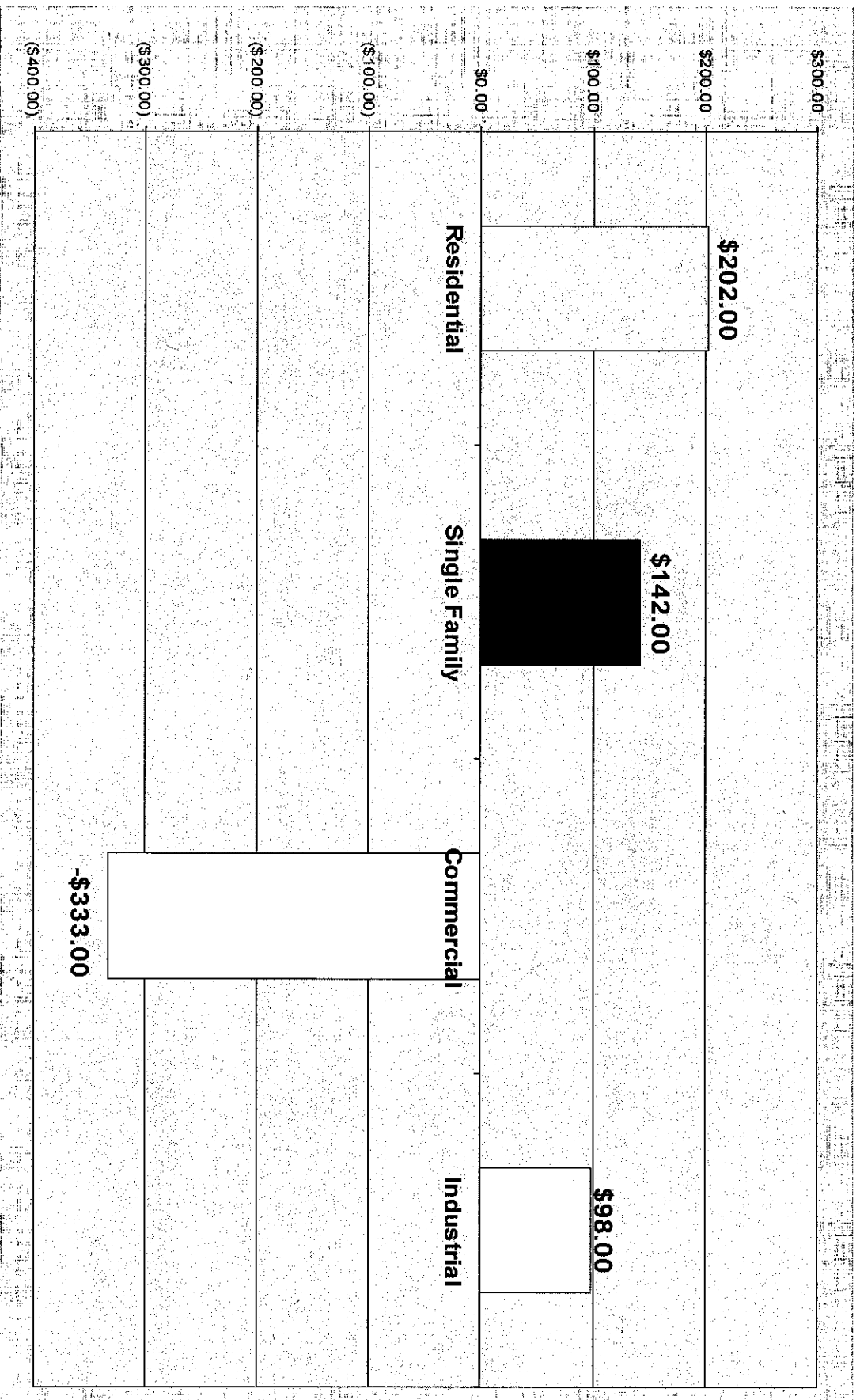
# Property Value Change FY20 (In Percentage)

State Mandated Interim Yr Value Adjustments

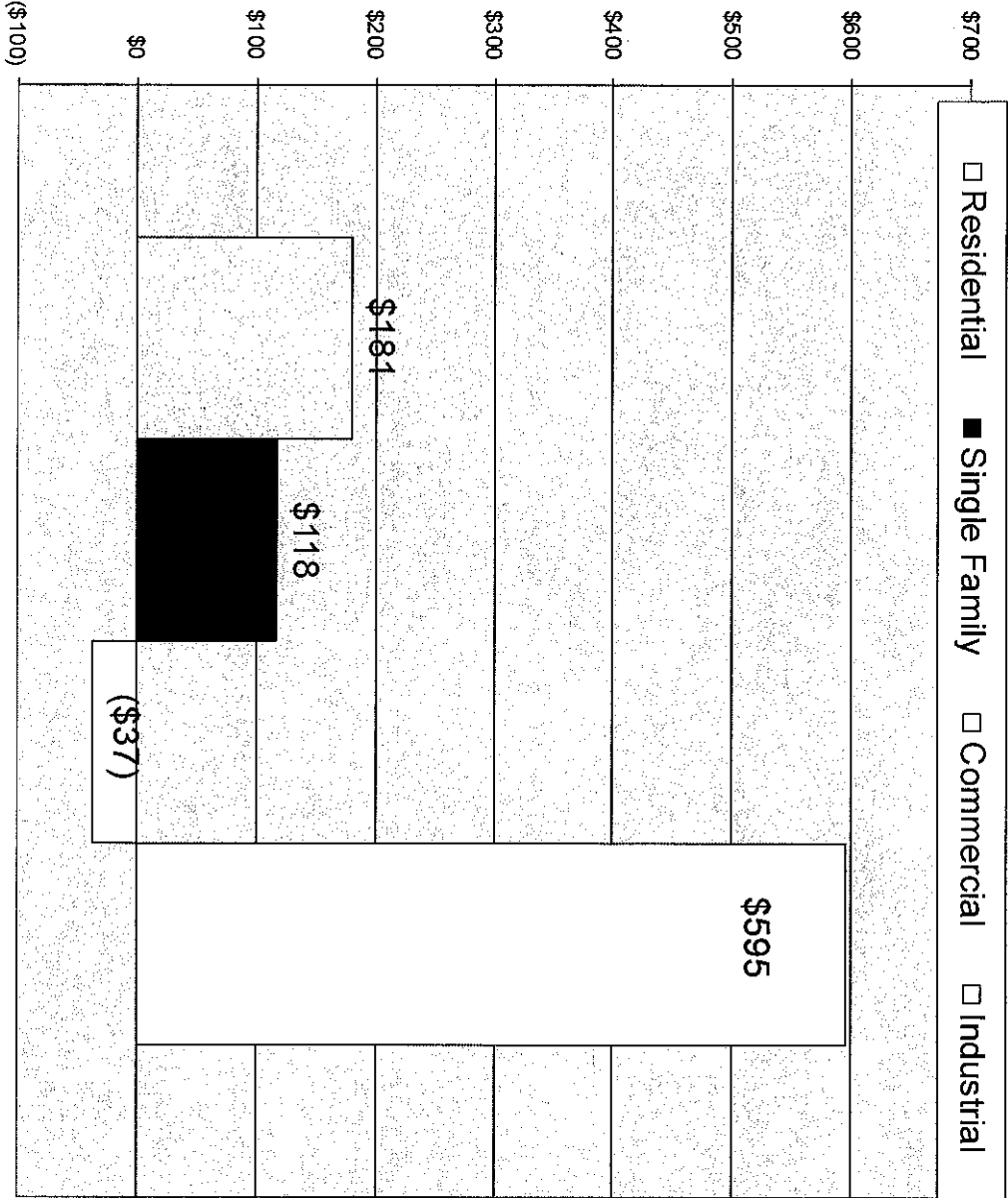


# FY 20 Interim Year Value Effects on Taxes

## With CIP Shift at 160%

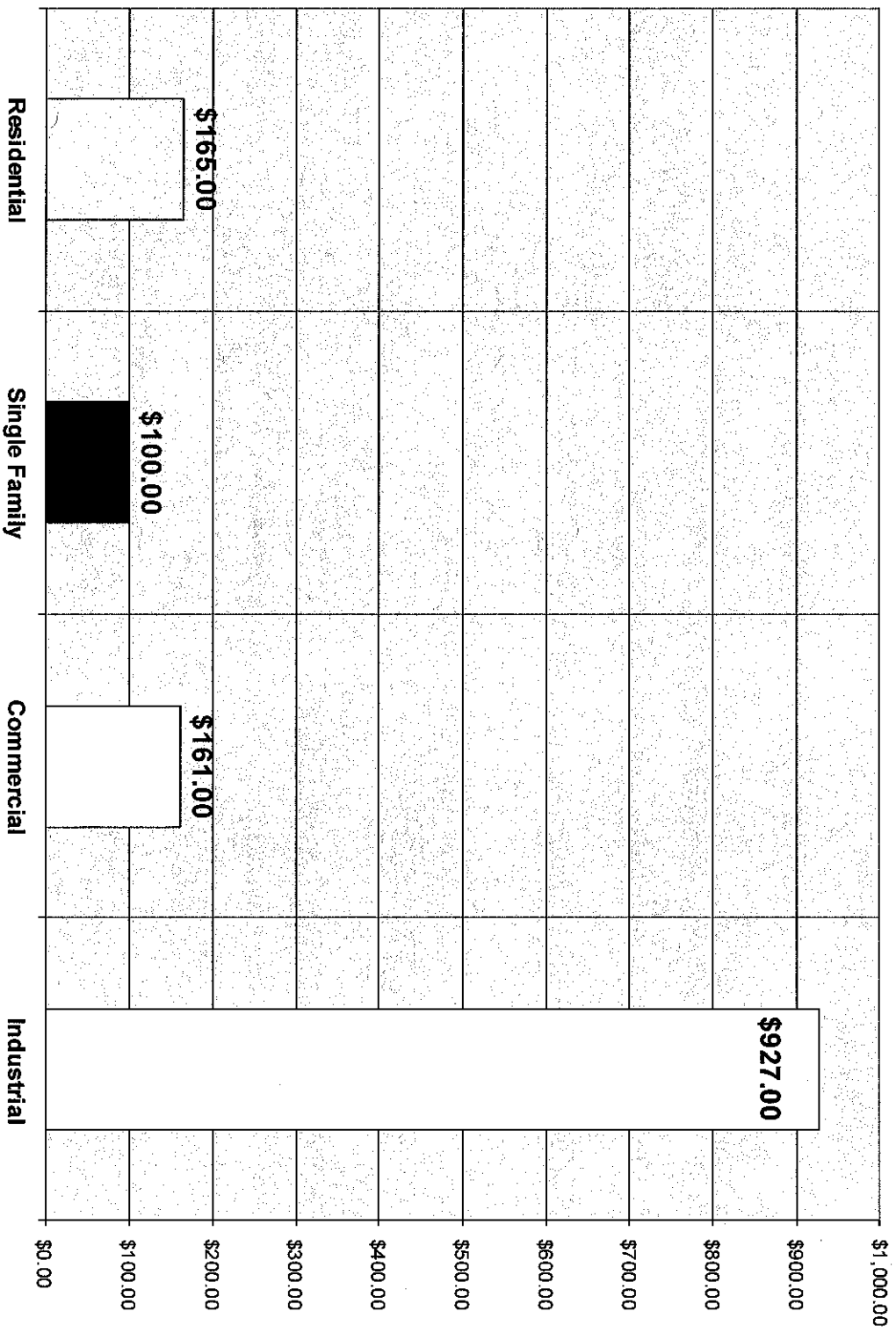


# FY20 Interim Year Value Effects on Taxes (With CIP Shift at 163)





# FY20 Interim Year Value Effects on Taxes (With CIP Shift at 165)



# TAX IMPACT USING MEDIAN VALUES FY 2020

- Single Family Median Value \$325,900  
Taxes - \$4,432.00 @ 163%
- *Increase of \$105 over FY 19 Median*
- Commercial Median Value \$283,100
- Taxes - \$7,047.00 @ 163%
- *Decrease of \$121.00 over FY 19 Median*

## **FY20 Calculation of the Tax Rate**

- Determine Tax Levy \$\$
- FY20 Levy - \$107,514,654
- Determine Total Value
- FY20 Total Taxable Value - \$7,128,429,993
- Uniform or “Single” Tax Rate (Tax Levy / Total Value)
- \$107,514,654 / \$7,128,429,993 = \$15.08

## FY20 Calculation of the Tax Rate

- FY20 Residential Value - \$6,165,952,188
- FY20 C.I.P. Value - \$962,477,805
- FY20 Residential % - 86.4980
- FY20 C.I.P. % - 13.502
- Shift Determined ( 1.63 ) \*
- C.I.P. % 13.502 X 1.63 = 22.0083% New share
- New % multiplied by Tax Levy = New C.I.P. Taxes
- 22.0083% X \$107,514,654 = \$23,662,148
- New C.I.P. Taxes divided by Total C.I.P. Value = C.I.P. Tax Rate
- \$23,662,148 / \$962,477,805 = \$24.58

# Average Tax Bills @1% Increments at \$107,514,654 Levy

	Rate						
	Factor	Res	CIP	Single Family	Comm	Ind	
160	0.9063	\$13.67	\$24.13	4,722	15,875	26,643	
				142	(333)	98	
				3.1%	-2.1%	0.4%	
161	0.9048	\$13.65	\$24.28	4,715	15,974	26,809	
				135	(234)	264	
				2.9%	-1.4%	1.0%	
162	0.9032	\$13.62	\$24.43	4,705	16,073	26,975	
				125	(135)	430	
				2.7%	-0.8%	1.6%	
163	0.9017	\$13.60	\$24.58	4,698	16,171	27,140	
				118	(37)	595	
				2.6%	-0.2%	2.2%	
164	0.9001	\$13.57	\$24.73	4,687	16,270	27,306	
				107	62	761	
				2.3%	0.4%	2.9%	
165	0.8985	\$13.55	\$24.88	4,680	16,369	27,472	
				100	161	927	
				2.2%	1.0%	3.5%	

# Average Tax Bills @1% Increments at \$107,014,654 Levy

	Rate			Single Family	Comm	Ind
	Factor	Res	CIP			
160	0.9063	\$13.60	\$24.02	4,698	15,803	26,522
				118	(405)	(23)
				2.6%	-2.5%	-0.1%
161	0.9048	\$13.58	\$24.17	4,691	15,902	26,688
				111	(306)	143
				2.4%	-1.9%	0.5%
162	0.9032	\$13.56	\$24.32	4,684	16,000	26,853
				104	(208)	308
				2.3%	-1.3%	1.2%
163	0.9017	\$13.53	\$24.47	4,674	16,099	27,019
				94	(109)	474
				2.0%	-0.7%	1.8%
164	0.9001	\$13.51	\$24.62	4,667	16,198	27,184
				87	(10)	639
				1.9%	-0.1%	2.4%
165	0.8985	\$13.49	\$24.77	4,660	16,296	27,350
				80	88	805
				1.7%	0.5%	3.0%

# Average Tax Bills @1% Increments at \$106,514,654 Levy

	Rate					
	Factor	Res	CIP	Single Family	Comm	Ind
160	0.9063	\$13.54	\$23.91	4,677	15,731	26,400
				97	(477)	(145)
				2.1%	-2.9%	-0.5%
161	0.9048	\$13.52	\$24.05	4,670	15,823	26,555
				90	(385)	10
				2.0%	-2.4%	0.0%
162	0.9032	\$13.49	\$24.20	4,660	15,921	26,721
				80	(287)	176
				1.7%	-1.8%	0.7%
163	0.9017	\$13.47	\$24.35	4,653	16,020	26,886
				73	(188)	341
				1.6%	-1.2%	1.3%
164	0.9001	\$13.45	\$24.50	4,646	16,119	27,052
				66	(89)	507
				1.4%	-0.6%	1.9%
165	0.8985	\$13.42	\$24.65	4,636	16,218	27,218
				56	10	673
				1.2%	0.1%	2.5%

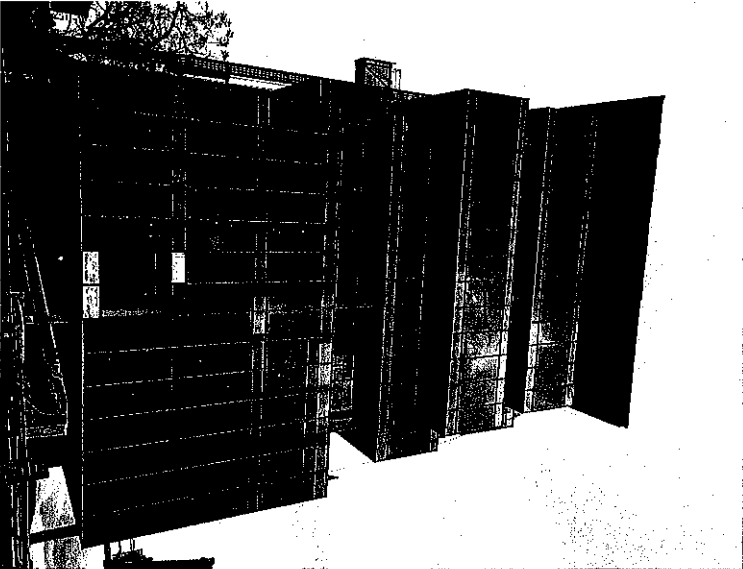
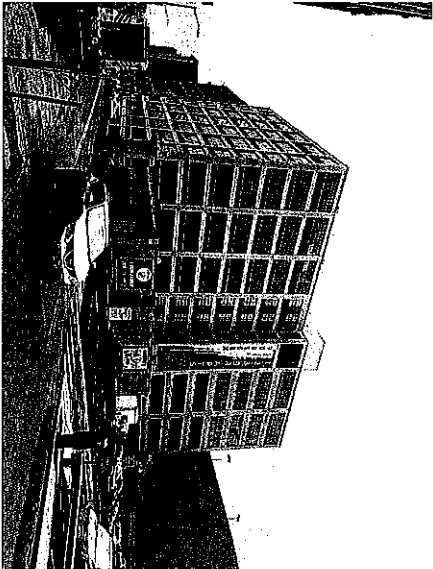
# Haverhill's Current CIP Shift

## Compared to Similar Communities

- Amesbury – 1
- Newburyport – 1
- North Andover – 136
- Andover – 157
- **Haverhill – 163\*\***
- Methuen – 173
- Beverly – 168.5
- Salem, MA - 170
- Quincy - 175
- Lawrence - 175
- Lowell - 175
- Lynn - 175
- Peabody – 175
- Billerica - 175
- A lower CIP Shift Corresponds with a higher Residential tax
- There are Approximately 110 communities that classify

\*\* Haverhill FY20 proposed at 163 all others actual FY19\*\*





## NOTE

This is a policy and economic decision of the Haverhill City Council and the Assessor's Office assumes no official Position on this matter.



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

①  
8.1.1

**ORDERED:**

That the residential factor for fiscal year 2020 be adopted as:



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

2  
8,1,2

ORDERED:

That the City shall adopt a commercial exemption



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

3  
8.13

ORDERED:

That the City shall adopt a residential exemption



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

④ 8.1.4

**ORDERED:**

That the City shall select an open space discount factor



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

5  
8.1.5

### ORDERED:

That the City Council of the City of Haverhill hereby accepts the provisions of the Massachusetts General Laws, Chapter 59, Section 5, Clauses 17E and 41D with respect to Permanent acceptance of the annual C.P.I. index increase to the tax exemptions for the elderly.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

6  
8,1,6

ORDERED:

That the City Council accept 100% of C.P.I. (Consumer Price Index) increase reported by the State for F.Y. 2020 Exemptions. The 2020 C.P.I. amount is 3.3%.



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

8 1/6.1

ORDERED:

**That the City of Haverhill hereby accepts Massachusetts General Laws Chapter 59, Section 5C1/2, which provides for an additional real estate exemption for taxpayers who are granted personal exemptions on their domiciles under Massachusetts General Laws Chapter 59, Section 5, including certain blind persons, veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to twenty (20%) percent of the personal exemption, to be effective for the exemptions granted for any fiscal year beginning on or after July 1, 2020.**



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 15, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

**RE: Additional Real Estate Tax Exemption**

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order which allows Haverhill to accept the provisions of M.G.L. Chapter 59, Section 5 C1/2 which provides an additional real estate tax exemption for people who are granted personal exemptions on their homes, including blind persons, veterans, surviving spouses and seniors. This provides for an additional exemption of up to 20% of their personal exemption beginning on July 1, 2020.

The order is attached and I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 15, 2019

City Council President John Michitson & Members of the City Council

**RE: Fred Clark IV - Conservation Commission**

Dear Council President and Members of the City Council:

Please be advised that I hereby appoint Fred Clark IV, 15 Lincolnshire Drive, Haverhill, MA to the Haverhill Conservation Commission.

This is a non-confirming appointment. This appointment takes effect immediately and expires December 31, 2020.

Very truly yours,

James J. Fiorentini  
Mayor

JJF/ac

cc: Robert Moore, Jr., Environmental Health Technician  
Fred Clark IV

# City of Haverhill

## Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

### APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Frederick Clark IV

Home address 15 Lincolnshire Drive, Haverhill, MA 01835

Phone number 978-273-4992

Business number \_\_\_\_\_

Email Fclark@sudburydesign.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- |  |  |
|--|--|
| <input type="checkbox"/> Bike Haverhill                            | <input type="checkbox"/> Council on Aging                      |
| <input type="checkbox"/> Board of Assessors                        | <input type="checkbox"/> Council on youth Needs                |
| <input type="checkbox"/> Board of Health                           | <input type="checkbox"/> Cultural Council                      |
| <input type="checkbox"/> Board of Registrars                       | <input type="checkbox"/> Development and Industrial Commission |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Downtown Parking Commission           |
| <input type="checkbox"/> Brightside Committee                      | <input type="checkbox"/> Energy Taskforce                      |
| <input type="checkbox"/> Brownfields Committee                     | <input type="checkbox"/> Forestry Management Committee         |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB)       | <input type="checkbox"/> Friends of the Bradford Rail Trail    |
| <input type="checkbox"/> Commission on Disability                  | <input type="checkbox"/> Harbor Commission                     |
| <input type="checkbox"/> Community Action Commission               | <input type="checkbox"/> Haverhill Historic Commission         |
| <input checked="" type="checkbox"/> Conservation Commission        | <input type="checkbox"/> Haverhill Housing Authority           |

☐ Park and Recreation Commission

☐ Planning board

☐ Public Private Partnerships Committee

☐ Recycling Adv. Committee

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Storm Water Adv. Committee

☐ Technology Adv. Task Force

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Vision Committee

☐ Washington St. Historic Dist. Comm.

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

As a member of the Haverhill community and a Registered Landscape Architect I look forward supporting the city any way I can. To this point I have been able to do so by working with Councilor Tom Sullivan on the grounds at Winnikenni Park which includes landscape improvements to the front entrance, the immediate area around the castle, surrounding grounds and adopting the entrance through the Adopt a Site program with Haverhill's Brightside organization. Lastly and more recent, I have donated my services to the Vietnam Veterans Commission in their efforts to design and develop the space at Mill Brook Park for all those who bravely served in the Vietnam War. Through these and continued efforts the Commission asked that I become a member, an opportunity and an honor I graciously excepted.

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2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

In addition to being a Registered Landscape Architect with the Commonwealth, I have nearly Bachelors Degree in Landscape Architecture, a Turf Management Certificate, and nearly 20 in the landscape industry. Much of this experience includes working as a member of a landscape firm who specializes in project planning and permitting. Specifically conservation. Because of this experience along with my abilities to read and interpret plans that I feel I would be a strong asset to the committee. I very much appreciate your time and consideration.

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3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

None

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

       1 hour/ week ☒ 2-4 hours/week        4-6 hours/week        other; specify

Additionally, please indicate your availability ☒ AM        AFTERNOON ☒ PM

In my experience a good portion of time required is during hearings which are evenings. I have the flexibility through work to be available for necessary site walks and other meetings.

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☒ City Hall Information Board

☒ Council, Board, Committee or Commission Meeting

☐ Newspaper

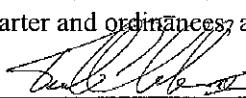
☐ City Website

☐ Word of Mouth

☒ Other; specify In speaking with Ralph Basiliere

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature X



Date 10-2-19

## **Frederick Clark IV**

15 Lincolnshire Drive  
Haverhill, MA 01835

## **Registered Landscape Architect**

Email: Fred.clark4@gmail.com  
Mobile: 978-273-4992

---

### **Professional Objective**

**Professional Objective** : With approximately 20 years experience in the landscape industry my goal is to utilize and expand up my skills in the efforts of preparation, response and recovery within the emergency management industry.

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### **Professional Summary**

#### FEMA ICS/NIMS Certifications

- IS-100      ➤ IS-700
- IS-200      ➤ IS-800

#### Major Weather Response and Recov

- Winter Storm Mangement  
(Includes Declared States of Emergency)
- Seasonal Storm Damage and Recovery

#### Project Management

- High End Commercial, Municipal, and Residential
- Experience with budgets greater than \$1M.
- Client and Contractor Relations

#### Registered Landscape Architect

- Commonwealth of Massachusetts
- Reciprocity available in ME, NH, and RI

#### State and Local Permitting

- Zoning      ➤ Conservation
- DEP      ➤ Building Dept
- Army Corp. of Engineers

#### Technological Experience

- CAD Operation and Programming
- Microsoft Office
- Total Station and Data Collection

### Team Rubicon Volunteer

#### Construction Experience

- Field Training and Experience
- Heavy Equipment Operations
- Pesticide Calibration and Application
- General Knowledge of Building Construction
- Excavation and Installation of Large Plant Material
- Coordination and Team Leader
- Air Spade Operations
- Hard and Softscape Installations

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### **Education**

#### University of Rhode Island

South Kingston, RI  
Bachelors Degree - Landscape Architecture

2000 - 2004

#### University of Massachusetts Amherst

Amherst, MA  
Certification - Winter School for Turf Managers

Winter 2011

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### **Professional Experience**

#### Sudbury Design Group

740 Boston Post Road  
Sudbury, MA  
978-443-3638

Position: Registered Landscape Architect / Project Manager  
Salary Range - 80- 85,00\$

April 2015 - Present  
Supervisor - Michael Coutu, Principal  
(Do Not Contact)

45+ Hours/ Week

### Summary of Responsibilities

- Collaboration w/ Architects, Engineers, Landscape Architects and Construction Personnel
- Prepare and Review Construction Documents
- All Necessary Permitting - Conservation, Dept. of Environment Protection, Local Zoning and Building Departments
- Flood and Wetland
- Develop Conceptual Plans for Residential, Commercial and Municipal Clients
- Manage Budgets Ranging from less than \$100k to over \$1Mil.
- Field Survey, Data Collection, and Site Analysis with Topcon Total Station. Existing Conditions Plans generated through AutoCAD
- Material Sourcing

### Bayberry and Company

40 Timber Swamp Road  
Hampton, NH  
603-929-1811  
*Position: Project Manager*  
Salary Range - 40- 50,00\$

April 2013 - May 2015  
Supervisor - Justin White, Principal  
(Do Not Contact)

50+ Hours/ Week

### Summary of Responsibilities

- Manage and coordinate multiple 4-6 construction crews
- Material sourcing and ordering
- Client Relations
- Installation and Transplant of Oversized Plant Material Utilizing the Following Means:
  - Air Spade
  - Hydraulic Spade
  - Burlap and Drum Lacing
- Irrigation Design, Installation and
- Major Weather Event Response
  - Snow and Ice Management
  - Storm Damage Response, Recovery, and Mitigation
- IPM Turf and Plant Program Applications
- Experienced Machine Operator:
  - Excavators - Mini (less than 10,000 lbs) to midsize (20,000+ lbs.)
  - Wheel loaders (10-20,000 lbs.), track and wheel skid steers
  - Lull's

### Renaissance Golf Club

377 Kenoza Street  
Haverhill, MA  
978-556-0900  
*Position: Asst. Superintendent in Training*  
Salary Range - 35- 40,00\$

April 2010 - March 2015  
Supervisor - Keith Terry, Superintendent

60+ Hours/ Week

### Summary of Responsibilities

- Assist in the Coordination and Management of up to 25 Crew Members During Peak Season
- Fertilizer and Pesticide Calibration and Applications
- Irrigation System Programming and Maintenance



**Peabody Landscape**

555 Whipple Road  
Tewksbury, MA  
978-851-5405  
Position: Owner/Operator  
Salary Range - 35- 40,00\$

April 2007 - March 2010  
Owner/Partner

60+ Hours/ Week

**Summary of Responsibilities**

- Daily Company Operations and Scheduling of Multiple Landscape Crews
- Landscape Designer
- Federal, State and Local Permitting
- Experienced Machine Operator:
  - Excavators - Mini (less than 10,000 lbs) to midsize (20,000+ lbs.)
  - Wheel loaders (10-20,000 lbs.), track and wheel skid steers
- Major Weather Event Response
  - Snow and Ice Management
  - Storm Damage Response, Recovery, and Mitigation
- IPM Turf and Plant Program Applications
- Irrigation Design, Installation and Management

**Sudbury Design Group**

740 Boston Post Road  
Sudbury, MA  
978-443-3638  
Position: Designer/Drafting  
Salary Range - 30- 35,00\$

May 2004 - March 2007  
Supervisor - Michael Coutu, Principal  
(Do Not Contact)

45+ Hours/ Week

**Summary of Responsibilities**

- Produced and Assisted in the Production of Landscape Plans Including Schematic Drawings, Renderings and Const.
- Site Analysis and Data Collection with Total Station and Microstation Software

---

**Personal Interests**

- Team Rubicon Volunteer - Region 1
- Sports Enthusiast - Hockey, Golf and
- Outdoor Enthusiast - Landscaping, Hunting, Fishing, Camping and Hiking
- Community Service
  - Haverhill Adopt a Park Site - "Ellie Clark"
  - Planting Plan and Installation for Winnekenni
  - Park Entrance and Castle Area
  - Design and Project Management of Vietnam Veterans Memorial Park, Haverhill, MA

---

**Professional References**

Name	Relation	Contact Information
➤ Ben Killoren	Crewmate and Fellow Supervisor	Cell Phone: 603 - 661- 0972
➤ Jeff Webster	Supervisor - Renaissance Golf Club	Cell Phone: 517 - 259 - 7515
➤ Keith Terry	Supervisor - Renaissance Golf Club	Cell Phone: 978 - 912 - 1851
➤ Molly Janicki	Supervisor - Bayberry and Company	Cell Phone: 978 - 460 - 0168
➤ Tom Sullivan	City Councilor - Haverhill, MA	Cell Phone: 978 - 314 - 2925

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

11.1.11

\*NEW ☒   
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 11-6-19 DATE OF APPROVAL \_\_\_\_\_

NAME: Rosa Martinez

ADDRESS: 200 Wilson St

TELEPHONE #: (617) 755-0712

VEHICLE TYPE: Kia SUV

PLATE #: MA 1RHF91

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign?  
Too steep during winter time - Afraid of falling

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

x [Signature]  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

[Signature] Reason for denial

Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief DeNaro

From: Officer Zachary Phair

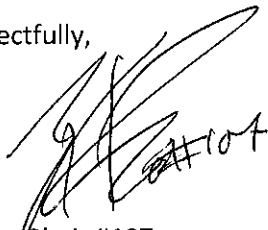
Date: 11/06/2019

RE: Handicap parking sign application

Dear Sir,

The Traffic and Safety Unit has spoken with the applicant, Rosa Martinez, concerning an application for a handicap sign at 200 Wilson St. She is requesting the sign be placed in front of the house so that she can use the side door. There is off-street parking, but it has a steep grade. The Driveway with this grade is difficult to navigate in the winter. At this time she meets all the requirements and I would recommend that a sign be placed at that location.

Respectfully,

A handwritten signature in black ink, appearing to be 'Zachary Phair', with a stylized flourish at the end.

Officer Phair #107





Document  
CITY OF HAVERHILL  
In Municipal Council

12.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Hach Company	\$ 18.59	Water Department
Derry Cooperative School District (3)	\$ 20,236.45	School Department

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 15, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY2019 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Hach Company	\$ 18.59	Water Department
Derry Cooperative School District	\$ 20,236.45	School Department
<b>TOTAL</b>	<b>\$ 20,255.04</b>	

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf



**Be Right™**

INVOICE NUMBER 11382667

DATE: 03/15/2019

Page: 1

DETACH TOP PORTION AND RETURN WITH PAYMENT TO:

TOTAL: \$18.59

Hach Company  
2207 Collection Center Drive  
Chicago, IL 60693  
Phone: (800) 227-4224

*Have you ordered online ?  
Order at [WWW.HACH.COM](http://WWW.HACH.COM)*

11382661 000031989 00000001859 031519

DETACH HERE

Original

S  
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CITY OF HAVERHILL WATER DEPT  
D'Aoust, MARY  
131 AMESBURY RD  
HAVERHILL, MA 01830-2801  
United States

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CITY OF HAVERHILL  
D'Aoust, MARY  
131 AMESBURY RD  
WATER DEPARTMENT  
HAVERHILL, MA 01830-2801  
United States

Sort Seg: 671

INVOICE NO	11382667	DATE:	03/15/2019
PURCHASE ORDER NUMBER	194540		
TERMS	Net 30 Days From Invoice Date		
FREIGHT			
CARRIER	UPS-UPS**UPS --Ground		
ACCOUNT	003198		
REF. NO.	315474319-3		

Remit to:

Hach Company  
2207 Collection Center Dr  
Chicago, IL 60693  
Phone: (800) 227-4224

These commodities are sold, packaged, marked, and labeled for destinations in the United States. Exportation of these commodities may require special licensing, packaging, marking or labeling.

LN#	PRODUCT DESCRIPTION	ITEM NO.	QUANTITY	UNIT PRICE	EXT. PRICE
1	Desiccant cartridge TU5300/TU5400sc	LZY876	1	18.59	18.59
*TRACKING NUMBERS: 1Z8A89V00337165768					

**ORDER CONTACT:**

MARY D'Aoust  
(978) 374-2385

**Notes:**

SUBTOTAL	18.59
TAX	0.00
INVOICE TOTAL	18.59

*May 2 D'Aoust  
complete*

PURCHASE AND ACCEPTANCE OF PRODUCT(S) SUBJECT TO HACH COMPANY'S TERMS AND CONDITIONS OF SALE,  
PUBLISHED ON HACH COMPANY'S WEBSITE AT [WWW.HACH.COM/TERMS](http://WWW.HACH.COM/TERMS)

For order discrepancies or product exchanges please call 800-227-4224 or 970-669-3050 to obtain Return Authorization.

E

Derry Cooperative School District

18 South Main Street  
Derry NH 03038

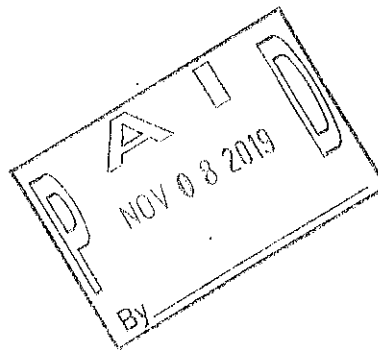
# Invoice

Date	Invoice #
6/15/2017	2181

<b>Bill To</b>
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project
194820		

Quantity	Description	Rate	Amount
9.5	January	248.30	2,358.85
6.5	February	248.30	1,613.95
9.5	March	248.30	2,358.85
7.5	April	248.30	1,862.25
10.5	May	248.30	2,607.15
	Mckinney Vento 87 total rnd trips (Ethan M.) Please see attached back-up		
		<b>Total</b>	\$10,801.05





Derry Cooperative School District

18 South Main Street  
Derry NH 03038

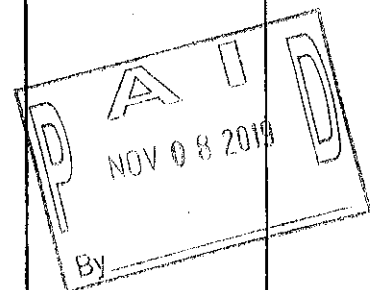
# Invoice

Date	Invoice #
6/30/2017	2203

Bill To
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project
PO#194820		

Quantity	Description	Rate	Amount
6.5	McKinney Vento E. McNeil 13 round trips in June 2016	248.30	1,613.95
		<b>Total</b>	\$1,613.95



Derry Cooperative School District

18 South Main Street  
Derry NH 03038

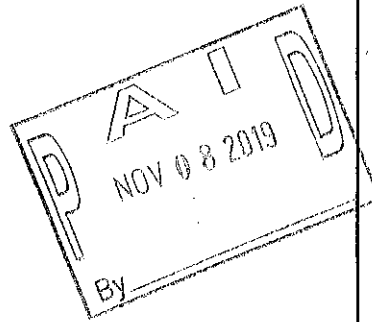
# Invoice

Date	Invoice #
4/6/2017	2153

<b>Bill To</b>
Haverhill Public Schools 4 Summer Street Haverhill MA Attn: Lorraine Turrell

P.O. No.	Terms	Project
194820		

Quantity	Description	Rate	Amount
1	McKinney Vento-Ethan M. 09/2016 thru 12/2016 Full transportation cost \$15,642.90	7,821.45	7,821.45
		<b>Total</b>	\$7,821.45





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

CHAPTER 240

MUNICIPAL ORDINANCE

~~ORDERED~~

*File 10 days*  
*13.1*

An Ordinance Relating to Parking  
(103 Summer Street)-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION	REGULATION	HOURS/DAYS
103 Summer Street	No Parking	24 Hours
In front of No. 103 Summer Street Except for One 24 hour handicap parking space at #103 Summer Street		

APPROVED as to legality:

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City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

November 14, 2019

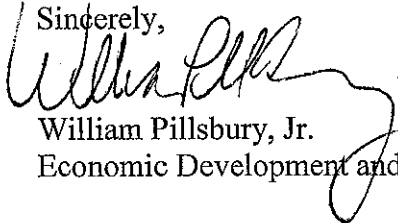
Mr. John A. Michitson, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: ESTABLISHMENT OF HANDICAP PARKING – 103 Summer Street**

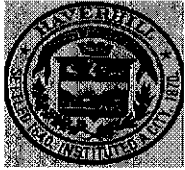
Dear Council President & Councilors:

As per your request dated, November 13, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of 103 Summer Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development and Planning Director



Document

CITY OF HAVERHILL

In Municipal Council

File 10 days

13.2

ORDERED: That the City appropriates Five Hundred Thousand Dollars (\$500,000) to pay costs of repairing the Water Street Fire Station, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to M.G.L. c. 44, §7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under M.G.L. c. 44 any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

Bond Order

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 15, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer from bond proceeds for \$500,000.00 to fund repairing the Water Street Fire Station

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer from bond proceeds for \$500,000.00 to fund repairing the Water Street Fire Station. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

15.1

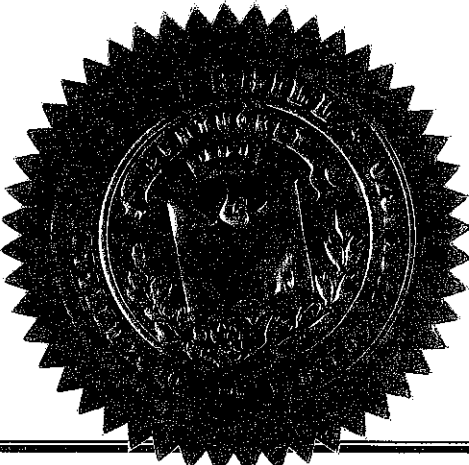
## SMALL BUSINESS SATURDAY PROCLAMATION

- Whereas,** the government of Haverhill, Massachusetts, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7 percent of all firms with paid employees in the United States, are responsible for 64.9 percent of net new jobs created from 2000 to 2018; and
- Whereas,** small businesses employ 47.3 percent of the employees in the private sector in the United States; and
- Whereas,** 94% of consumers in the United States value the contributions small businesses make in their community; and
- Whereas,** 96% of consumers who plan to shop on Small Business Saturday® said the day inspires them to go to small, independently-owned retailers or restaurants that they have not been to before, or would not have otherwise tried; and
- Whereas,** 92% of companies planning promotions on Small Business Saturday said the day helps their business stand out during the busy holiday shopping season; and
- Whereas,** 59% of small business owners said Small Business Saturday contributes significantly to their holiday sales each year; and
- Whereas,** Haverhill, Massachusetts supports our local businesses that create jobs, boost our local economy and preserve our communities; and
- Whereas,** advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**NOW, THEREFORE, I, JAMES J. FIORENTINI, DO HEREBY PROCLAIM**  
NOVEMBER 30, 2019 as

### *SMALL BUSINESS SATURDAY*

**And** urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.



IN WITNESS WHEREOF, I hereunto Set  
My Hand And Caused The Seal Of The City  
Of Haverhill To Be Affixed This 30<sup>th</sup> Day Of  
November In The Year Of Our Lord Two  
Thousand and Nineteen

  
\_\_\_\_\_  
JAMES J. FIORENTINI, MAYOR

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
**COLIN F. LePAGE**  
**TIMOTHY J. JORDAN**  
**WILLIAM J. MACEK**  
**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

16.1  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

November 15, 2019

TO: Mr. President and Members of the City Council:

Councillor Daly O'Brien requests to introduce Tom Lucier to discuss Historic Preservation Grants offered by the Methuen Festival of Trees organization.

*Mary Ellen Daly O'Brien*  
City Councillor Mary Ellen Daly O'Brien ss~



**CITY COUNCIL**

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*PRESIDENT*  
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*VICE PRESIDENT*  
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**CITY OF HAVERHILL**  
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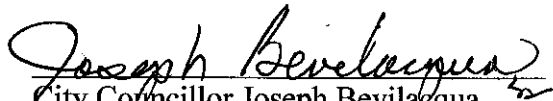
16.2

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[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

November 15, 2019

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests to recognize Dana and Salvatore DeFranco, who were inducted into the prestigious UMass Lowell Military Alumni Hall of Fame 2019.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
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**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

16.3  
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[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

November 15, 2019

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests to introduce Letriah Masters to present an update of her work and programs.

  
City Councillor Joseph Bevilacqua

## CITY COUNCIL

JOHN A. MICHITSON  
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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17 3/6/19	3/15/16
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach 4/5/16 1/31/17	
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F 11/3/16, 5/11/2017, 7/25/17, 2/15/18 3/6/19, 4/17/19	5/31/16
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach 1/3/17 1/31/17, 8/15/17	
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach 1/31/17 8/15/17, 4/23/18	
7-M	Communication from Councillor Daly O’Brien re: street parking change after storms by providing alternate street parking the night after storm to improve plowing & clearing in inner city streets	Citizen Outreach 1/16/18	
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety 3/20/18 1/23/19	
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F 7/10/18	
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F 7/10/18	
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP 8/7/18 2/28/19	
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms	A & F 8/21/18	
38-I	Communication from Councillor Macek to refer City’s Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F 3/12/19 4/3/19, 8/5/19	
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F 3/12/19 8/5/19	
38-J	Communication from Councillor Macek requesting a discussion about reserve parking spaces at City Hall designated for Registry of Motor Vehicles	NRPP 3/19/19	
59C	Suspension – Councillor Bevilacqua request for stop sign at Saltonstall Sq. turning right onto Mill St	Public Safety 4/23/19	

**DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)**

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/5/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-O	Communication from Councillor LePage requesting to introduce Dr. Maddox to present the Mass. Prevention Alliance position on restricting youth access & exposure to pro-marijuana and social normalizing from billboard and outdoor advertising	A&F	9/10/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
100-I	Communication form Council President Michitson requesting to introduce the Haverhill Friends of Agriculture to establish a Right-to-Farm bylaw & Agricultural Commission for Haverhill	Citizen Outreach	10/8/19
100-J	Communication from President Michitson requesting to provide an update on alternative broadband networks for Haverhill	Citizen Outreach	10/8/19