



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, October 6, 2020 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

Virtual and In-Person Meeting

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Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR**

5.1. Mayor Fiorentini requests to give Coronavirus (COVID-19) crisis update

5.2. Mayor Fiorentini requests to have Orlando Pacheco, Energy Consultant for the City and Denise Allard of Colonial Power Group to give update on City's Municipal Aggregation Program being administered by Colonial Power Group

5.3. Mayor submits the following Memorandum of Agreement(MOA) between City of Haverhill and Haverhill *Superior Officers Group* and Salary Ordinance

5.3.1. MOA between City of Haverhill and *Superior Officers Group*

5.3.1.1. Ordinance re: Salaries – *Superior Officers Group*

**File 10 days**

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. Robert Ward, Deputy DPW Director submits Authority to File related to Loan Order approved by Council at September 29<sup>th</sup> meeting

8.1.1. Authority to File – authorize Mayor to file and execute applications for grant and loan assistance under State Revolving Fund program (SRF)

**9. UTILITY HEARING(S) AND RELATED ORDER(S)**



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## HEARINGS AND RELATED ORDERS:

- 9.1.1. Document 83: Petition from Anthony Rossi, Manager *Emerson Investment LLC*, requesting Special Permit to redevelop the property at 66 Emerson st; Assessor's Map 3200, Block 54, Lots 1, 2 & 19-24; consisting of 24 market rate rental apartments  
*Favorable recommendation with conditions/stipulations from Planning Board and Economic Development & Planning Director*

## 10. APPOINTMENTS:

- 10.1. Confirming Appointments:  
10.1.1. Cultural Council –  
10.1.2. Council on Youth Needs  
10.2. Non-Confirming Appointments:  
10.3. Resignations

## 11. PETITIONS:

- 11.1. Applications Handicap Parking Sign – renewals  
11.1.1. Joseph Jones for 127 Webster st #2  
11.1.2. Nicola P Spera for 9 Hancock st  
Amusement/Event Applications:  
Tag Days:  
11.2. One Day Liquor License  
11.3. Annual License Renewals:  
11.3.1. Hawker Peddlers License 2020 - Fixed location  
11.3.2. Coin-Op License Renewals for Weekly 2020  
11.3.3. Drainlayer License for 2020  
11.3.4. Taxi Driver Licenses for 2020  
11.3.5. Taxi License:  
11.3.6. Junk Dealer License:  
11.3.7. Pool Tables  
11.3.8. Sunday Pool  
11.3.9. Bowling  
11.3.10. Sunday Bowling  
11.3.11. Buy & Sell Second Hand Articles  
11.3.12. Buy & Sell Second Hand Clothing  
11.3.13. Pawnbroker license  
11.3.14. Fortune Teller  
11.3.15. Buy & Sell Old Gold  
11.3.16. Roller Skating Rink  
11.3.17. Sunday Skating  
11.3.18. Exterior Vending Machines  
11.3.19. Limousine/Livery License/Chair Cars



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### 12. MOTIONS AND ORDERS

- 12.1. Order-Warrant for 2020 State Election to be held Tuesday, November 3, 2020 with polls open 7 am to 8 pm

### 13. ORDINANCES (FILE 10 DAYS)

- 13.1. Ordinance re: City Property; amend "Article IV. Purchase and Sale Agreements. All negotiated purchase and sale contracts for the sale of city-owned property shall be returned to City Council for final approval."

**File 10 days**

### 14. COMMUNICATIONS FROM COUNCILLORS:

- 14.1. Communication from Councillors Michitson, Bevilacqua and President Barrett requesting to discuss leveraging success of the City with the lowest Cost Fiber-Optic Internet in the World for Haverhill
- 14.2. Communication from Council President Barrett and Councillor LePage requesting a status update on the Downtown Parking Management contract as well as Parking Commission recommendations as previously discussed at Council meeting on May 19, 2020
- 14.3. Communication from Councillor Thomas Sullivan requesting Council support for traffic safety improvements on Route 125 in the Ward Hill area
- 14.4. Communication from Thomas Sullivan requesting to refer to the Traffic and Safety Committee a review of the intersection of Primrose & Winter sts
- 14.5. Communication from Councillor Bevilacqua requesting a discussion regarding Haverhill's nursing home and senior housing center COVID protocols

### 15. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 15.1. Document 26-H: Bond Order - \$58,119 to purchase a one-ton truck for the Highway Department *filed September 23*
- 15.2. Document 31-C: Ordinance re: Parking; Amend City Code Chapter 240-88 Schedule E: City Parking Lots: Elliott Place Parking Lot, 2 hr parking 24 hrs *filed September 23*
- 15.3. Document 86-S: Communication from Councillors LePage, Sullivan and Macek to discuss process for approval of development projects within the Waterfront District Chapter 255 Article XVI *Postponed from September 22*
- 15.4. Document 90: Mayor submits updated Capital Plan and Order for fiscal years 2021 to 2025 and requests Council vote to approve or disapprove the related Order
- 15.4.1. Document 90-B: Order – City Council hereby adopts/approves FY 21-FY 25 Capital Plan *Both postponed from September 15<sup>th</sup>*



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

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- 16. RESOLUTIONS and PROCLAMATIONS:**
- 17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:**
- 18. DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 19. LONG TERM MATTERS STUDY LIST**
- 20. ADJOURN**

511

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

October 2, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Communication from the Mayor regarding Coronavirus

Dear Madame President and Members of the Haverhill City Council:

I am requesting to address the City Council at their meeting on Tuesday, October 6<sup>th</sup>, to give an update on Haverhill's efforts regarding the Coronavirus (COVID-19) crisis.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

2020OCT02AM10:17HAYCITYVC

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

512  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

October 2, 2020

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Communication from Mayor James J. Fiorentini regarding Haverhill's Municipal Aggregation Program

Dear Mr. President and Members of the Haverhill City Council:

At the Mayor's request, Orlando Pacheco, Energy Consultant for the City of Haverhill and Denise Allard of Colonial Power Group will update the City Council on Haverhill's Municipal Aggregation Program being administered by Colonial Power Group.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf

2020OCT02AM10:17HAYCITYC

513

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

October 2, 2020

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Salary Ordinance & MOA submission

Dear Madame President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the Haverhill Superior Officers Group. This ordinance must be placed on file for 10 days. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

513.1

Memorandum of Agreement  
Between  
**THE CITY OF HAVERHILL and THE HAVERHILL SUPERIOR OFFICERS GROUP**

This Memorandum of Agreement sets forth the agreements of the parties for a new agreement, to supplement and supersede inconsistent terms of prior agreements in effect through June 30, 2020. This Memorandum shall not be binding until ratified by the membership of the Union and funded by City Council. Failing such ratification, or funding, the Memorandum shall not be admissible in any proceeding between the parties, and both parties will be free to revert to bargaining positions prior to the negotiations which produced this agreement.

**Two-year contract:**

July 1, 2020 to June 30, 2021  
July 1, 2021 to June 30, 2022

**Wages**

**Amend Article XXIII: SALARIES AND LONGEVITY Section 1:**

1.75% salary increase effective 7-1-2020  
1.75% salary increase effective 7-1-2021

**Post Quinn Education**

**Amend Article XXIX – EDUCATIONAL INCENTIVE PAY**

**Section F:** Effective July 1, 2020, increase the educational stipend by \$1,200 to a total of \$10,700 for all members currently receiving the \$9,500 educational stipend.

**Section G:** Effective July 1, 2020, officers not otherwise eligible for education incentive pay under Sections A-F of this agreement shall be eligible to receive an education incentive stipend for Quinn-qualifying criminal justice degrees or a law degree from an accredited institution as follows: Associate's Degree: \$2,700; Bachelor's Degree: \$5,200; Master's Degree: \$7,200

It is understood that the stipends under this section are not included in base pay for any purpose.

**Private Detail rate**

**Amend Article XII: PRIVATE PAID DETAILS AND OVERTIME**

Effective the week following the City Council funding of this agreement, increase private detail rate from \$50 per hour to \$52 per hour. Effective 7/1/2021 the private detail rate will increase from \$52 to \$54 per hour.

**Residency**

**Add new section or Article:**

Any officer within this group shall maintain his/her residence within the City of Haverhill or at any other place that is within 15 miles of the perimeter of said City of Haverhill.



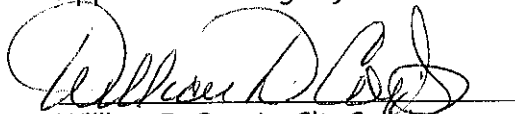
**Consolidated MOAs and contract**

The parties agree to cooperate to create an integrated contract within 90 days of City Council funding of this agreement.

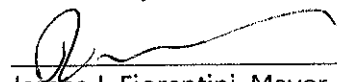
**All remaining terms and conditions of the parties' prior agreements not altered as per above shall remain in full force and effect.**

Date: 9-29-20

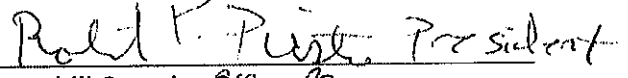
Approved as to legality:

  
William D. Cox, Jr., City Solicitor

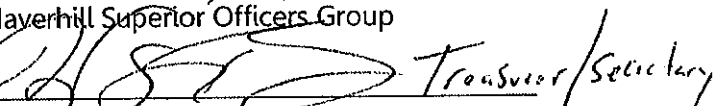
For the City:

  
James J. Fiorentini, Mayor

For the Union:

  
Paul P. Puzos, President  
Haverhill Superior Officers Group

  
Vice President  
Haverhill Superior Officers Group

  
Treasurer/Secretary  
Haverhill Superior Officers Group

\_\_\_\_\_  
Haverhill Superior Officers Group



# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

Sheila Pelczar, HR Technician – [spelczar@cityofhaverhill.com](mailto:spelczar@cityofhaverhill.com)

Christina Carrie, Head Clerk/Floater – [ccarrie@cityofhaverhill.com](mailto:ccarrie@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, HR Director  
DATE: October 1, 2020  
RE: Salary Ordinance & MOA submission

Attached please find the ordinance and Memorandum of Agreement for the Haverhill Superior Officers Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

TO: MAYOR JAMES J. FIORENTINI  
FROM: Denise McClanahan, HR Director  
DATE: 10/1/2020  
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Superior Officers Group  
CONTRACT PERIOD: July 1, 2020 to June 30, 2022

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 1.75 % Year 2 1.75 % Year 3 % N/A

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>21</u>	Cost amount	<u>\$32,480</u>
Year 2 – FY <u>22</u>	Cost amount	<u>\$33,049</u>
Year 3 – FY <u>Not negotiated</u>	Cost amount	<u>N/A</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT costs for contract period	\$25,031
Approx differential costs for contract period	\$624
Approx college credits costs for contract period	\$6,028
Approx holiday costs for contract period	\$500
Approx night differential costs for contract period	\$2,637
Increase to educational incentive for contract period	\$15,600

What is the percentage increase that these extras add to the budget? \_\_\_\_\_

COST OF NEGOTIATED AGREEMENT ITEMS: \$115,952 (over two years)

Total salary budget for this group: \$2,822,677 (approx. for FY20)

Percent increase in salary budget: 4.1% over two years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? \_\_\_\_\_

Are there any other known implications to this contract? \_\_\_\_\_

Yes No

Funds are appropriated

☐ ☐

Where funds are located

Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council

☐ ☐

Where funds to come from

Account #: Click or tap here to enter text.

Auditors Office

HR Dept



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

File 10 days  
5.3.11

## ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
SUPERIOR OFFICERS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-E of 2019 is hereby amended as follows:

### Amend Article XIII - SALARIES AND LONGEVITY Section 1

EFFECTIVE 7/1/2020 1.75%	START	YEAR 1	YEAR 2
CAPTAIN	\$ 1,644.27	\$ 1,739.09	\$ 1,798.56
LIEUTENANT	\$ 1,484.21	\$ 1,569.26	\$ 1,622.64
SERGEANT	\$ 1,328.71	\$ 1,404.43	\$ 1,452.00

EFFECTIVE 7/1/2021 1.75%	START	YEAR 1	YEAR 2
CAPTAIN	\$ 1,673.04	\$ 1,769.52	\$ 1,830.03
LIEUTENANT	\$ 1,510.18	\$ 1,596.72	\$ 1,651.03
SERGEANT	\$ 1,351.96	\$ 1,429.01	\$ 1,477.41

### Amend Article XXIX - EDUCATIONAL INCENTIVE PAY Section F

Effective July 1, 2020, increase the educational stipend by \$1,200 to a total of \$10,700 for all members currently receiving the \$9,500 education stipend.

### Amend Article XXIX - EDUCATIONAL INCENTIVE PAY Section G

Effective July 1, 2020, officers not otherwise eligible for education incentive pay under Sections A-F of this agreement shall be eligible to receive an education incentive stipend for Quinn-qualifying criminal justice degrees or a law degree from an accredited institution as follows: Associate's Degree: \$2,700; Bachelor's Degree: \$5,200; Master's Degree: \$7,200.

### Amend Article XII: PRIVATE DETAILS AND OVERTIME

Effective the week following the City Council funding of this agreement, increase private detail rate from \$50 per hour to \$52 per hour. Effective 7/1/2021 the private detail rate will increase from \$52 to \$54 per hour.

Approved as to legality:

\_\_\_\_\_  
City Solicitor



DOCUMENT 1-E

## CITY OF HAVERHILL

In Municipal Council August 20 2019

### ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
SUPERIOR OFFICERS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-C of 2016 is hereby amended as follows:

#### EFFECTIVE 7/1/2017 2%

Captain	\$ 1,482.91	\$ 1,568.42	\$ 1,622.06
Lieutenant	\$ 1,351.43	\$ 1,428.87	\$ 1,477.47
Sergeant	\$ 1,258.23	\$ 1,329.94	\$ 1,374.98

#### EFFECTIVE 7/1/2018 2%

Captain	\$ 1,512.56	\$ 1,599.79	\$ 1,654.50
Lieutenant	\$ 1,378.46	\$ 1,457.44	\$ 1,507.02
Sergeant	\$ 1,283.40	\$ 1,356.54	\$ 1,402.48

#### EFFECTIVE 7/1/2019 1.75%

Captain	\$ 1,539.03	\$ 1,627.79	\$ 1,683.45
Lieutenant	\$ 1,402.58	\$ 1,482.95	\$ 1,533.39
Sergeant	\$ 1,305.86	\$ 1,380.28	\$ 1,427.02

#### EFFECTIVE 7/1/2019 WAGE ADJUSTMENT

Captain	\$ 1,615.99	\$ 1,709.18	\$ 1,767.62
Lieutenant	\$ 1,458.68	\$ 1,542.27	\$ 1,594.73
Sergeant	\$ 1,305.86	\$ 1,380.28	\$ 1,427.02

#### ADD NEW SECTION G TO ARTICLE XXIX:

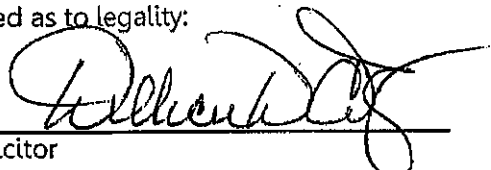
Effective July 1, 2019, officers not otherwise eligible for education incentive pay under Sections A-F of this agreement shall be eligible to receive an education incentive stipend for Quinn-qualifying criminal justice degrees or a law degree from an accredited institution as follows: Associate's Degrees: \$1,500; Bachelor's Degree: \$4,000; Master's Degree: \$6,000

It is understood that the stipends under this section are considered pensionable by the Retirement Board, but are not included in base pay for any other purpose.

#### AMEND ARTICLE XII: PRIVATE DETAILS AND OVERTIME

Effective the week following City Council funding of this agreement, increase private detail rate for members of this group from \$46 per hour to \$48 per hour plus 10% differential on nights and weekends. Effective June 30, 2020, increase the private detail rate from \$48 to \$50 per hour.

Approved as to legality:

  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
rward@haverhillwater.com

Date: September 30, 2020

To: Melinda E. Barrett, City Council President  
and Members of the City Council

From: Robert E. Ward *REW*  
Deputy DPW Director

Subject: Asset Management Plan Project  
Authority to File Document

Attached for City Council approval is the Authority to File document related to the loan order approved by City Council at the September 29<sup>th</sup> meeting. This document authorizes the Mayor to file applications and execute agreements for grant and loan assistance under the State Revolving Fund (SRF) program for preparing an asset management plan for the City's water, sewer, and stormwater infrastructure.

If you need additional information, please call me at extension 2382.

Attachment

Cc: The Honorable James J. Fiorentini  
Mayor of Haverhill  
William D. Cox, Jr., City Solicitor  
Alicia T. McOsker, CTP Treasurer

8,1,1

### **AUTHORITY TO FILE**

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of preparing an asset management plan for the City's water, wastewater and stormwater assets is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund planning and construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

Backup

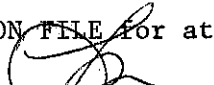
Document 26-G

CITY OF HAVERHILL

In Municipal Council September 15 2020

Order: That \$250,000 is appropriated, for the purpose of planning and engineering to complete tasks related to the preparation of an asset management plan for the City's water, wastewater, and stormwater assets, including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c78; that to meet this appropriation the Treasurer with the approval of the Mayor and the City Treasurer is authorized to borrow \$250,000 and issue bonds or notes therefor under Chapter 44 of the General Laws, or pursuant to any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor and the City Treasurer, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C of the General Laws, that the Treasurer with the approval of the Mayor and Auditor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C of the General Laws; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and except any and all grants that may be available to pay costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project.

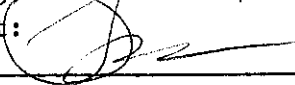
Bond Order

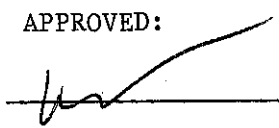
PLACED ON FILE for at least 10 days  
Attest: 

City Clerk

IN CITY COUNCIL: September 29 2020

PASSED

Attest:  City Clerk

APPROVED:  Mayor



83

83

Hearing October 6  
2020

**EMERSON STREET INVESTMENT LLC**

**75 Williams Street**

**Chelsea, Ma 02150**

July 9, 2020

Haverhill City Clerk  
4 Summer Street Room 118  
Haverhill, MA 01830

CCSP-20-1

9.1.1

2020JUL27AM1135HAYCITYC

**RE: Proposed Re-development  
24 Unit Multi Family Development  
66 Emerson Street**

Dear Honorable Councilors:

Enclosed for your review please find plans illustrating the re-development of the property located at 66 Emerson Street (Tax Map 300 Block 54 Lots 1,2 & 19-24). The project will include the demolition of the existing building (shown below)



The proposal will include the re-development of the property with a three (3) story multi family apartment building consisting of a total of twenty four (24) units. The proposed unit breakdown is as follows:

- 11 – Two Bedroom Units
- 3 – Three Bedroom Units
- 10 – Studio Units

I will be self-performing the work associated with this project as I have at my other project located at 108 Harrison Avenue.

I look forward to the opportunity to formally present this project to the City. Upon your review, should you have any questions or comments, please feel free to contact me.

Very Truly Yours,

**EMERSON STREET INVESTMENT LLC**

ANTHONY J. ROSSI, MANAGER

IN CITY COUNCIL: August 11 2020

REFER TO PLANNING BOARD and

VOTED: that COUNCIL HEARING BE HELD OCTOBER 6 2020

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

2020 OCT 02 PM 08:57 HAV CITY

October 2, 2020

TO: City Council President Melinda Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Special permit for 66 Emerson Street- 24 Market rate units**

At its meeting of September 9, 2020 the Haverhill Planning Board voted a conditional favorable recommendation to the City Council for the proposed special permit. The minutes of the public hearing are attached for your review.

The role of the Board was to conduct a public hearing to make a recommendation to the city council relative to the special permit to locate a project proposed to be 24 units.

The Planning board found no objections and recommended that any letters/recommendations from the city departments be included as conditions.

The proposed project is consistent with housing stock in the surrounding neighborhood and represents the opportunity to have infill housing that will serve to bring additional stability to the area by improving conditions and property values.

Reports were received from city departments and are in your packages for your review. No objections were received. I recommend that their comments and letters be made part of the special permit if approved the city council.

Specifically, pursuant to zoning ordinance Ch. 255-76 (as applicable) the following findings must be made relative to the project:

the request meets all pertinent conditions listed in article XI of the ordinance;  
the request is desirable to the public convenience or welfare;

the request will not impair the integrity or character of the district or adjoining zones nor be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan;

The requested use provides for the convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets;

The requested use provides for adequate methods of disposal for sewage refuse and other wastes and adequate methods for storm water and drainage;

The requested use provides for adequate off street loading and unloading of service vehicles;

The requested use preserves historical buildings and uses.

**Proposed conditions and stipulations:**

I offer the following recommended conditions be made part of the special permit approval:

Require that the developer comply with all of the additional requirements of the City's subdivision regulations for water and sewer and drainage improvements as contained within those regulations and further detailed in the attached letters from the departments. These items shall be reflected in the definitive plan to be filed with the Planning board.

As Planning Director, I concur with the favorable recommendation based on an assumption that all items in the letters from the City Departments along with all requirements for special permits would be made part of the special permit for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the City's master plan as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other special permit requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

**RECOMMENDATION: Approve the special permit with the inclusion of any city department comments and the above stipulations being included in the special permit approval.**

**City Council Special Permit****CCSP-20-1**

Status: Active

Submitted: Jul 23, 2020

**Applicant**

Anthony Rossi

6172242475

@ daniela\_rossilaw@comcast.net

**Location**

66 EMERSON ST

Haverhill, MA = "01830"

**Important: Please Read Before Starting Your Application****Applicant Information****What is Your Role in This Process?**

Owner

**Applicant Business/Firm Name**

EMERSON STREET INVESTMENT LLC

**Applicant Business/Firm Phone**

6178893366

**Applicant Business/Firm Address**

75 Williams Street

**Applicant Business/Firm City**

Chelsea

**Applicant Business/Firm State**

MA

**Applicant Business/Firm Zip**

02150

**Property Information****Proposed Housing Plan Name**

VALESSIO

**Proposed Street Name(s)**

62-68 EMERSON Street

**How Long Owned by Current Owner?**

1.5 YEARS

**Lot Dimension(s)**

SEE SITE PLAN ATTACHED

**Type of Dwelling(s) Planned in Project**

Multi-Family

**Number of Lots Involved**

5

**Zoning District Where Property Located**

CC - Commercial Central

**Registry Plat Number, Block & Lot**

Tax Map 300 Block 54 Lots 1, 2 &amp; 19-24

**Deed Recorded in Essex South Registry: Block Number**

Book 37386

**Deed Recorded in Essex South Registry: Page**

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**Current Property Use****TOTAL Number of Units Planned**

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Business

24

TOTAL Number of Parking Spaces Planned

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**Planned Lot Use****Special Circumstances**

Building Coverage

---

Dimensional Variance

---

Front Yard Setback

---

Side Yard Setback

---

Rear Yard Setback

---

Lot Frontage

---

Lot Depth

---

Lot Area

---

Building Height

---

Floor Area Ratio

---

Open Space

---

Parking

---

Sign Size

---

Use

---

Other

---

**Hearing Waiver**

Agrees

---

**Agreement & Signature**

Agrees

true

**PLEASE READ****Office Use Only**

City Council Decision

---

City Council Hearing Date

---

**Reason for Council's Decision**

---

**City Council Members Absent**

---

**City Council Members Present**

---

**Continuance Meeting Date**

---

**Also Present**

---

**City Councilor Who Seconded Motion**

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**City Councilor Who Made Motion**

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**City Councilors Who Voted Against**

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**Continuance Motion Decision**

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Aug 03, 2020

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Sep 21, 2020

## Timeline

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**Status:** Completed August 4th 2020, 11:44 am

**Assignee:** William Pillsbury

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meets all zoning requirements

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Please see the attached abutters and mailing lists

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We have the PID as 300-54-1 and 62 68 Emerson St.

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**Status:** Completed August 4th 2020, 3:30 pm

**Assignee:** Maria Bevilacqua

**Maria Bevilacqua** August 4th 2020, 3:30:18 pm

City Council Hearing October 6 2020

**Maria Bevilacqua** August 4th 2020, 3:34:07 pm

City Council Hearing October 6 2020

### ☒ **Conservation Department Review**

**Status:** Completed August 4th 2020, 6:19 pm

**Assignee:** Robert Moore

**Robert Moore** August 4th 2020, 6:19:44 pm

N/A - no wetland resource areas on this property or within the general vicinity

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**Status:** Completed August 4th 2020, 6:20 pm

**Assignee:** Robert Moore

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N/A - Area of disturbance is well under 1 acre. No local ordinance Storm Water Management Permit required.

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The site plans submitted does not show connection into the City's infrastructure if City Council approves, the developer shall be required to submit all connection into the City's infrastructure. Any roof drains must run outside of the building and not be connected inside through the sewer service.

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Plan must accommodate Fire Department Apparatus Access requirements

Demolition permit and fire detail will be required with this project



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**Assignee:** Chief Alan Denaro

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Approved



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**Status:** In Progress

**Assignee:** Mike Stankovich



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**Status:** In Progress

**Assignee:** John Pettis



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**Status:** In Progress

**Assignee:** Mark Tolman



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**Status:** In Progress

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**Status:** Pending

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#### **Placed on Agenda**

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#### **Abutter Notification**

**Status:** Pending



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#### **City Councilor A Review**

**Status:** Pending



#### **City Councilor B Review**

**Status:** Pending



#### **City Councilor C Review**



- ☐ **Status: Pending**  
**City Councilor D Review**
- ☐ **Status: Pending**  
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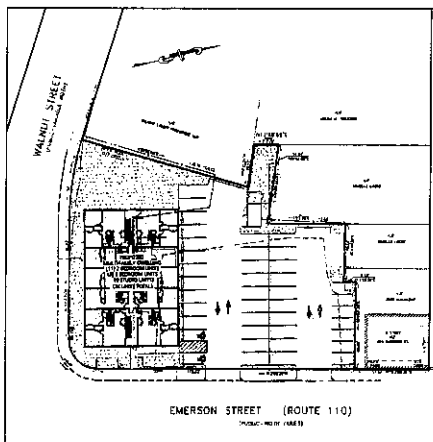


Proposed Re-Development  
24 Unit Multi-Family Development

66 Emerson Street

(Tax Map 300 Block 54 Lots 1,2 & 19-24)

**Haverhill, Massachusetts**



**OWNER/APPLICANT:**  
66 Emerson Street Realty Trust  
75 Williams Street  
Chelsea, MA 02150  
(617) 889-4020

**CIVIL ENGINEER:**  
**ENGINEERING ALLIANCE, INC.**  
194 CENTRAL STREET  
SAUGUS, MA 01906  
(781) 231-1349

**ARCHITECT**  
**PAUL R. LESSARD**  
16 LEAVITT STREET  
SALEM, MA 01970  
(978) 210-1960

**LAND SURVEYOR**  
MERRIMACK ENGINEERING SERVICES  
66 PARK STREET  
ANDOVER, MA 01810  
(978) 475-3555

PREPARED BY:

PAUL R. LESSARD

• REGISTERED ARCHITECT •  
18 LEAVITT STREET SALEM, MA 01970



PREPARED FOR:

**56 Emerson Street Realty Trust**  
75 Williams Street  
Chelsea, MA 02150  
Tel: (617) 889-4020

**SHEET NUMBER AND TITLE**

- A-0 COVER SHEET  
A-1 BASEMENT & FIRST FLOOR PLAN  
A-2 SECOND & THIRD FLOOR PLAN  
A-3 BUILDING ELEVATIONS  
C-1 EXISTING CONDITIONS PLAN  
C-2 PROPOSED SITE PLAN

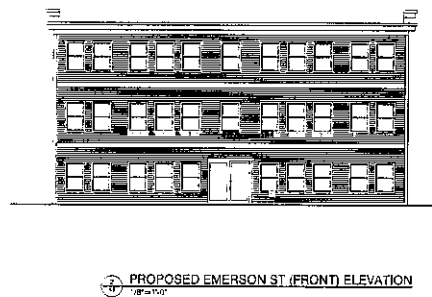
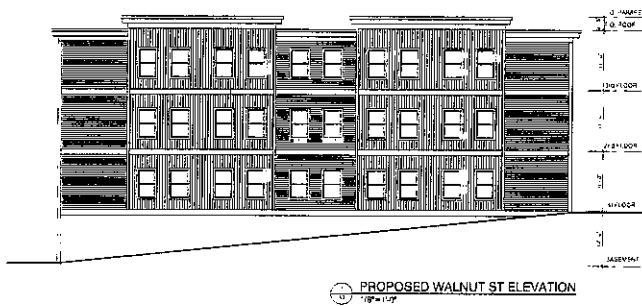
**DATE REVISED**



156 Emerson Street Realty Trust

24.1  
A-0  
Cover Sheet





PAUL R. LESSARD  
• INDEPENDENT •  
101 EAVING STREET • SHELTON, CT 06484

ROSSI BUILDING  
66-68 EMERSON ST.  
HAVERHILL, MASSACHUSETTS  
PROPOSED EXTERIOR ELEVATION

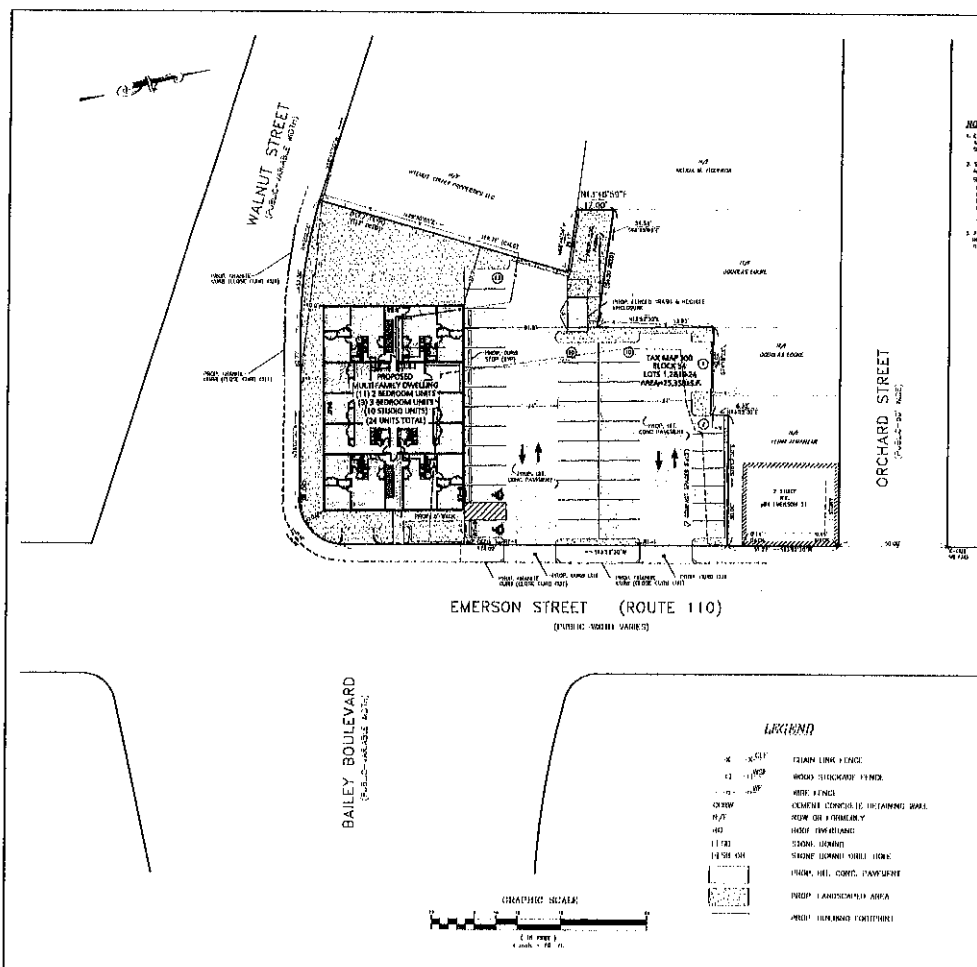
## REVIEWS

PROJECT:	
NUMBER:	
DATE:	5/22/20
SCALE:	AS NOTED
DRAWN:	JRL
CHECK:	

DRAWING NUMBER

A3





THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES  
AND REGULATIONS FOR RECORDING ADOPTED BY THE RECORDS  
OF DEEDS IN 1978 AND AMENDED JANUARY 12, 1988

Page 2  
CHAS A. SLYO, P.C.  
CONFIDENTIAL

## NOTES

- [illegible]

FOR REGISTRY USE ONLY



LAND USAGE TABLE (CC ZONE)			
ITEM	REQUIRED	PROVIDED	VARIANCE (SPECIAL PER REQUIREMENT)
MINIMUM LOT AREA	75,000 SF	19,368 SF	NO
MINIMUM LOT FRONTAGE	100 FT	136.18 FT	NO
MINIMUM LOT DEPTH	100 FT	174.81 FT	NO
MINIMUM FRONT YARD	10 FT	10.67 FT	NO
MINIMUM SIDE YARD	10 FT	37.37 FT	NO
MINIMUM REAR YARD	30 FT	61.87 FT	NO
MAXIMUM GROUND COVER (%)	34.6%	28.6%	YES
MAXIMUM HEIGHT (STORIES)	8	2	NO
MAXIMUM LOT COVERAGE	80%	24%	NO
MAXIMUM LOT DEVELOPMENT	2.0	0.72	NO
MINIMUM OPEN SPACE	-	75%	NO

(b)  $2,000 \text{ of } 100 \text{ first year is US } 4,000 \text{ of } 100 \text{ first year}$   
 $2,000 = (100 \times 20) = 20,000 \text{ of } 100$

PARKING CALCULATION		
COMPONENT	AMOUNT	PROPERTY
NEEDS FAMILY	50 VEHICLES 1.5 spaces per dwelling unit 34 Units x 1.5 = 51 spaces	10 EXISTING 1 CONFORMANCE 2 ACCESSIBLE
TOTAL	51 VEHICLES	43 MAXIMUM

NOTES:

1. SCANNING SPACE  $S' = 10'$
2. PARALLEL SPACE  $P' = 15'$
3. COMPACT SPACE  $C' = 15'$  (IF OF THE SPACES ARE COMPACT)
4. (1) (OR 25.2) REQUIRES TWO (2) ACCESSIBLE SPACES WITHIN MAIN
- 5> 25-0 SPACES, TWO (2) ADDITIONAL SPACES REQUIRED

SIGN TABLE					
REGULATORY DESIGNATION	SIGN	SIZE	ACQUIRED HEIGHT (MINIMUM)	DESCRIPTION	RELOCATION
R7B		12" x 30"	7'-0"	CAUTION & BEWARE CHIMNEY	YES
R6-1		24" x 24"	7'-0"	VARIES DEP RATED	YES

ALL NOTES AND PAYMENT METHODS TO BE CASHED ONLY. CASHING TO BE APPLICABLE  
APPROXIMATELY 15 TO 20 MINUTES AFTER THE CASHING IN OFFICE CLOSING  
HOURS (15:00)

DATE	DESCRIPTION	AMOUNT	BALANCE
1960-01-01	Balance		100.00
1960-01-15	Interest	1.00	101.00
1960-02-01	Interest	1.00	102.00
1960-02-15	Interest	1.00	103.00
1960-03-01	Interest	1.00	104.00
1960-03-15	Interest	1.00	105.00
1960-04-01	Interest	1.00	106.00
1960-04-15	Interest	1.00	107.00
1960-05-01	Interest	1.00	108.00
1960-05-15	Interest	1.00	109.00
1960-06-01	Interest	1.00	110.00
1960-06-15	Interest	1.00	111.00
1960-07-01	Interest	1.00	112.00
1960-07-15	Interest	1.00	113.00
1960-08-01	Interest	1.00	114.00
1960-08-15	Interest	1.00	115.00
1960-09-01	Interest	1.00	116.00
1960-09-15	Interest	1.00	117.00
1960-10-01	Interest	1.00	118.00
1960-10-15	Interest	1.00	119.00
1960-11-01	Interest	1.00	120.00
1960-11-15	Interest	1.00	121.00
1960-12-01	Interest	1.00	122.00
1960-12-15	Interest	1.00	123.00
1961-01-01	Interest	1.00	124.00
1961-01-15	Interest	1.00	125.00
1961-02-01	Interest	1.00	126.00
1961-02-15	Interest	1.00	127.00
1961-03-01	Interest	1.00	128.00
1961-03-15	Interest	1.00	129.00
1961-04-01	Interest	1.00	130.00
1961-04-15	Interest	1.00	131.00
1961-05-01	Interest	1.00	132.00
1961-05-15	Interest	1.00	133.00
1961-06-01	Interest	1.00	134.00
1961-06-15	Interest	1.00	135.00
1961-07-01	Interest	1.00	136.00
1961-07-15	Interest	1.00	137.00
1961-08-01	Interest	1.00	138.00
1961-08-15	Interest	1.00	139.00
1961-09-01	Interest	1.00	140.00
1961-09-15	Interest	1.00	141.00
1961-10-01	Interest	1.00	142.00
1961-10-15	Interest	1.00	143.00
1961-11-01	Interest	1.00	144.00
1961-11-15	Interest	1.00	145.00
1961-12-01	Interest	1.00	146.00
1961-12-15	Interest	1.00	147.00
1962-01-01	Interest	1.00	148.00
1962-01-15	Interest	1.00	149.00
1962-02-01	Interest	1.00	150.00
1962-02-15	Interest	1.00	151.00
1962-03-01	Interest	1.00	152.00
1962-03-15	Interest	1.00	153.00
1962-04-01	Interest	1.00	154.00
1962-04-15	Interest	1.00	155.00
1962-05-01	Interest	1.00	156.00
1962-05-15	Interest	1.00	157.00
1962-06-01	Interest	1.00	158.00
1962-06-15	Interest	1.00	159.00
1962-07-01	Interest	1.00	160.00
1962-07-15	Interest	1.00	161.00
1962-08-01	Interest	1.00	162.00
1962-08-15	Interest	1.00	163.00
1962-09-01	Interest	1.00	164.00
1962-09-15	Interest	1.00	165.00
1962-10-01	Interest	1.00	166.00
1962-10-15	Interest	1.00	167.00
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1962-11-15	Interest	1.00	169.00
1962-12-01	Interest	1.00	170.00
1962-12-15	Interest	1.00	171.00
1963-01-01	Interest	1.00	172.00
1963-01-15	Interest	1.00	173.00
1963-02-01	Interest	1.00	174.00
1963-02-15	Interest	1.00	175.00
1963-03-01	Interest	1.00	176.00
1963-03-15	Interest	1.00	177.00

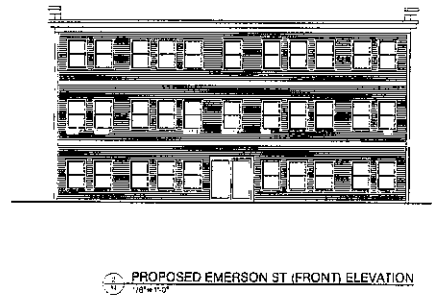
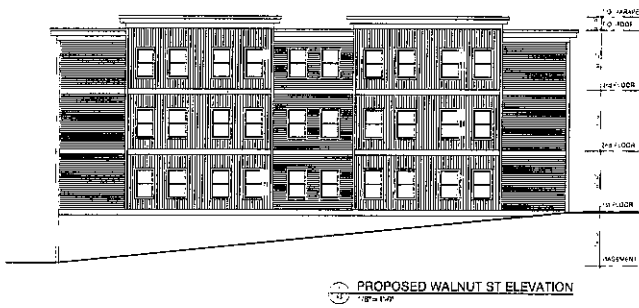
**A**  
**Engineering Alliance, Inc.**  
Civil Engineering & Land Planning Consultants  
1950 Lafayette Road  
Norcross, GA 30071  
Tel: (404) 810-2100  
Fax: (404) 810-2161

<b>SUBJECT:</b>	<b>Proposed Site Plan</b>
	<b>66 Emerson Street</b>
	(City Map Box Block 54 Lots 1, 2 & 19-24)
	<b>Haverhill, Massachusetts</b>
<b>PROJECT #</b>	<b>1981-1407</b>
<b>DATE</b>	<b>AUG 30, 1985</b>
<b>DRAWN BY</b>	<b>MAKING TRAIL</b>
<b>CHECKED BY</b>	<b>MAKING TRAIL</b>
<b>DESIGN BY</b>	<b>CAHILL BROS.</b>
<b>SCALE AS NOTED</b>	



PROJECT: **66 Emerson Street Realty Trust**  
78 Williams Street  
Chelsea, MA 02150

FILE NO : **C-2** DRAWING TITLE: **Site Plan**



**PAUL R. LESSARD**  
 • REGISTERED ARCHITECT •  
 181 FAIRFAX STREET, SALEM, MA 01970  
 (978) 452-1965 paul@plessard.com

**ROSSI BUILDING**  
 66-68 EMERSON ST.  
 HAYENHILL, MASSACHUSETTS  
 PROPOSED EXTERIOR ELEVATION

REVISIONS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 PROJECT:  
 NAME: \_\_\_\_\_  
 DATE: 5/22/20  
 SCALE: AS NOTED  
 DRAWN: PRL  
 CHECK: \_\_\_\_\_

DRAWING NUMBER:  
**A3**

**Maria Bevilacqua**

---

**From:** Daniela Minichiello <daniela.rossilaw@gmail.com>  
**Sent:** Friday, July 31, 2020 11:44 AM  
**To:** Maria Bevilacqua  
**Cc:** Anthony Rossi  
**Subject:** 66 Emerson Street, Haverhill Ma

2020 AUG 03 AM 10:12 HAV CITYC

Good Morning Maria,

This email is on behalf of Emerson Street Investment LLC. Emerson Street Investment LLC hereby waives the 120 day appeal period for the city council to vote on the subject matter and for purposes of clarity waived any and all time periods that would allow any constructive approval.

Kindly confirm receipt of this email.

Thank you

Daniela

--  
**Daniela Minichiello**  
**ROSSI & ASSOCIATES, P.C**  
**75 Williams Street**  
**Chelsea, MA 02150**  
**Tel. 617-889-3366**  
**Fax 617-889-3389**

**WIRE FRAUD ALERT.** If you receive an e-mail from this office requesting that you wire or otherwise transfer funds, you must confirm the request and any corresponding instructions by telephone with this office before you initiate any transfer.

**Statement of Confidentiality**

The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain confidential or privileged information. If you are not the intended recipient, please notify Rossi & Associates PC immediately at (617)889-3366 or [daniela\\_rossilaw@comcast.net](mailto:daniela_rossilaw@comcast.net) and destroy all copies of this message and any attachments.

#####

WAIVER

**Maria Bevilacqua**

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20200803AM101249V CITYC

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**Daniela Minichiello**  
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#####



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

September 10, 2020

City Council President Melinda Barrett  
& City Councilors  
City of Haverhill

**RE: Special permit – 66 Emerson Street**

Members Present: Chairman Paul Howard  
Member Robert Driscoll  
Member Kenneth Cram  
Member Karen Buckley  
Member Karen Peugh  
Member Nate Robertson  
Member William Evans  
Member April DerBoghosian, Esq.

Members Absent: Member Ismael Matias

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning  
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the September 9, 2020 ONLINE Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for a special permit for 66 Emerson Street.

Planning Director read the rules of public hearing into the record (online version).

Attorney Anthony Rossi addressed the board. First of all, I want to apologize I thought this was on for tomorrow night. I purchased this property 3 years ago with the idea of developing the project. I originally had plans for 40 units. I was dealing with the City, Mayor's Office, Mr. Osborne and Tom Bridgewater regarding the project. We went back to the table to design the project to build everything in the special permit table. There is no relief or variances required. The project now consists of (11) two bedroom units, (2) three bedroom units and (10) studio units. It will be brand new construction. I will

not be seeking any lot area, lot frontage, lot depth, front yard, side yard, rear yard, etc. Everything is being built within the current zoning. Everything is going to be separate units, separate utilities, central air, central heat. This is going to be a luxury brand new building next to the commuter rail. I will have an abundant amount of parking for this site. I would be happy to answer any questions.

Chairman Howard: Any questions from the board?

Member Driscoll: What material is the outside?

Attorney Rossi: Azek with hardy board.

Member Driscoll: Is there a color?

Attorney Rossi: We were going to work with the City regarding a color scheme that they prefer. It would be something more historic looking in the area.

Member Driscoll: Is there any green space?

Attorney Rossi: Absolutely, if you look at the way the building the way it is...it is going to be recessed back further than what is existing now. If you look around the existing structure that will be removed it will be set back all the way around, including the sides. Where you see the parking lot on Walnut Street that will be all green space, and in the back and in the parking area.

Member Driscoll: Is there something going on with the two front doors?

Attorney Rossi: The building itself is coming out. There will be a brand-new structure.

Member Driscoll: No, the new building.

Attorney Rossi: There will be two entrances, one in the front and back. They will both have intercoms at the entrances like I do at all my properties.

Member Driscoll: Is it a double set of doors?

Attorney Rossi: Yes. It's more for aesthetics.

Chairman Howard asked if anyone from the public wished to speak.

Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury: This is a project that I have been working with Mr. Rossi for quite awhile now. He has been very responsive from the input that he has received from the city in terms of putting this project together. He has done a good job down on Harrison Street. That project has been moving along quite well. This is a piece of property on the fringe of our 40R district and the fringe of our historic district that is very much in need of a makeover. There really is an opportunity to clean up that whole parcel at the intersection of Emerson and Walnut Street. We are excited about the housing. As you know, we have a housing crisis in the state and the city and we need to be able to create housing. This is important to note to continue to generate good market rate projects in the city. With that I would



recommend a conditional favorable recommendation to the City Council. The condition being the incorporation of any comments/letters from City Departments into the information we forward along to the City Council.

Member Robert Driscoll motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments. Member Nate Robertson seconded the motion.

Chairman Paul Howard-yes  
Member Robert Driscoll-yes  
Member Ismael Matias-absent  
Member Kenneth Cram-yes  
Member Karen Buckley-yes  
Member Karen Peugh-yes  
Member Nate Robertson-yes  
Member April DerBoghosian, Esq.-yes  
Member William Evans-yes

Signed:

A handwritten signature in black ink that reads "Paul Howard". The signature is written in a cursive, flowing style with a large, stylized "P" and "H".

Paul Howard  
Chairman

Attachments: City Department Letters

Cc: Special permit 66 Emerson Street  
City Engineer-John Pettis-email  
City Departments

**City Council Special Permit****CCSP-20-1**

Status: Active

Submitted: Jul 23, 2020

**Applicant**

Anthony Rossi

6172242475

@ daniela\_rossilaw@comcast.net

**Location**

66 EMERSON ST

Haverhill, MA 01830

2020 JUL 23 10:05 AM

**Important: Please Read Before Starting Your Application****Applicant Information****What is Your Role in This Process?**

Owner

**Applicant Business/Firm Name**

EMERSON STREET INVESTMENT LLC

**Applicant Business/Firm Phone**

6178893366

**Applicant Business/Firm Address**

75 Williams Street

**Applicant Business/Firm City**

Chelsea

**Applicant Business/Firm State**

MA

**Applicant Business/Firm Zip**

02150

**Property Information****Proposed Housing Plan Name**

VALESSIO

**Proposed Street Name(s)**

62-68 EMERSON Street

**How Long Owned by Current Owner?**

1.5 YEARS

**Lot Dimension(s)**

SEE SITE PLAN ATTACHED

**Type of Dwelling(s) Planned in Project**

Multi-Family

**Number of Lots Involved**

5

**Zoning District Where Property Located**

CC - Commercial Central

**Registry Plat Number, Block & Lot**

Tax Map 300 Block 54 Lots 1, 2 &amp; 19-24

**Deed Recorded in Essex South Registry: Block Number**

Book 37386

**Deed Recorded in Essex South Registry: Page**

Page 194

**Thoroughly Describe the Reason(s) for the Special Permit**

The zoning allows by special permit by right 24 residential units based on zoning chart and as a result applicant is trying to build within the parameters of zoning district and offer market rate units near the t station and bring more residents to the downtown district. Special permit is required for the new use per zoning.

**Property Description**

The land, with the buildings and improvements thereon, situated on Emerson Street, in the City of Haverhill, Essex County, Massachusetts, and being shown as Parcels 1-5 on a plan of land entitled: "Plan of Land in Haverhill, Massachusetts prepared for 66 Emerson Street Realty Trust, 62-68 Emerson Street, Haverhill, Massachusetts 01830, Date: March 7, 2019, Scale 1" = 20' " prepared by Merrimack Engineering Services, certified by Stephen E. Stapinski, R.L.S., which plan is recorded with the Essex South Registry of Deeds herewith, and to which plan reference is made for a more particular description.

**Current Property Use****TOTAL Number of Units Planned**

Business

24

**TOTAL Number of Parking Spaces Planned**

41

**Planned Lot Use****Special Circumstances****Building Coverage**

--

**Dimensional Variance**

--

**Front Yard Setback**

--

**Side Yard Setback**

--

**Rear Yard Setback**

--

**Lot Frontage**

--

**Lot Depth**

--

**Lot Area**

--

**Building Height**

--

**Floor Area Ratio**

--

**Open Space**

--

**Parking**

--

**Sign Size**

--

**Use**

--

**Other**

--

**Hearing Waiver****Agrees**

--

**Agreement & Signature****Agrees**

true

**PLEASE READ****Office Use Only****City Council Decision**

--

**City Council Hearing Date**

--

**Reason for Council's Decision**

--

**City Council Members Absent**

--

**City Council Members Present**

--

**Continuance Meeting Date**

--

**Also Present**

--

**City Councilor Who Seconded Motion**

--

**City Councilor Who Made Motion**

--

**City Councilors Who Voted Against**

--

**City Councilors Who Abstained**

--

**Continuance Motion Decision**

--

**Who Submitted Continuance Request?**

--

**City Councilors Who Voted in Favor**

--

**Number of 12"x18" Mylar Copies**

--

**Appeal Expiration Date**

--

**Number of 24"x36" Mylar Copies**

--

**Number of 18"x24" Mylar Copies**

--

**Attachments (9)****pdf Written Summary of Project**

Jul 23, 2020

**pdf Recorded Decision Sheet from Planning Board**

Jul 23, 2020

**pdf Copy of Approved Site Plan**

Jul 23, 2020

**pdf Certified Plot Plan**

Jul 23, 2020

**pdf 66 Emerson Design Dwgs 6.22.20 (1).pdf**

Jul 23, 2020

**pdf Scanned Documents - 2020-07-23T110300.613.pdf**

Jul 23, 2020

**pdf 66 Emerson st time extension.pdf**

Aug 03, 2020

**xlsx Abutters 300.54.1.xlsx**

Aug 03, 2020

**pdf Mailing Labels 300.54.1.pdf**

Aug 03, 2020

## Timeline

- ☐ **Special Permit Filing Fee**  
**Status:** Paid July 23rd 2020, 1:55 pm
- ☐ **Legal Notice Fee**  
**Status:** Waived July 27th 2020, 9:29 am
- ☐ **City Clerk Stamp Fee**  
**Status:** Waived July 27th 2020, 9:29 am
- ☐ **Planning Director Review**  
**Status:** Completed August 4th 2020, 11:44 am  
**Assignee:** William Pillsbury  
**William Pillsbury** August 4th 2020, 11:44:04 am  
 ok to refer to planning board for September meeting
- ☐ **Building Inspector Review**  
**Status:** Completed August 4th 2020, 12:38 pm  
**Assignee:** Tom Bridgewater  
**Tom Bridgewater** August 4th 2020, 12:38:29 pm  
 meets all zoning requirements
- ☐ **Assessor for Abutter's List**  
**Status:** Completed August 4th 2020, 12:51 pm  
**Assignee:** Christine Webb  
**Christine Webb** August 3rd 2020, 12:24:38 pm  
 Please see the attached abutters and mailing lists  
**Christine Webb** August 4th 2020, 12:51:12 pm  
 We have the PID as 300-54-1 and 62 68 Emerson St.
- ☐ **City Clerk Review - Hearing Dates Set**  
**Status:** Completed August 4th 2020, 3:30 pm  
**Assignee:** Maria Bevilacqua  
**Maria Bevilacqua** August 4th 2020, 3:30:18 pm  
 City Council Hearing October 6 2020  
**Maria Bevilacqua** August 4th 2020, 3:34:07 pm  
 City Council Hearing October 6 2020
- ☐ **Conservation Department Review**  
**Status:** Completed August 4th 2020, 6:19 pm  
**Assignee:** Robert Moore  
**Robert Moore** August 4th 2020, 6:19:44 pm  
 N/A - no wetland resource areas on this property or within the general vicinity
- ☐ **Storm Water Review**  
**Status:** Completed August 4th 2020, 6:20 pm  
**Assignee:** Robert Moore  
**Robert Moore** August 4th 2020, 6:20:53 pm  
 N/A - Area of disturbance is well under 1 acre. No local ordinance Storm Water Management Permit required.
- ☐ **Wastewater Review**  
**Status:** Completed August 5th 2020, 9:02 am  
**Assignee:** Paul Jessel  
**Paul Jessel** August 5th 2020, 9:02:30 am  
 The site plans submitted does not show connection into the City's infrastructure if City Council approves, the developer shall be required to submit all connection into the City's infrastructure. Any roof drains must run outside of the building and not be connected inside through the sewer service.  
 The developer shall be required to remove CB-6258 (City's Id,) from the sewer and connect 70-feet into drain manhole.  
 Wastewater reserves its right to provide additional comments when a revised site plan is submitted additional offsite improvements may be required.
- ☐ **Fire1 Department Review**  
**Status:** Completed August 5th 2020, 12:38 pm  
**Assignee:** Eric Tarpy  
**Eric Tarpy** August 5th 2020, 12:38:43 pm

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9<sup>th</sup> edition, shall be made in accordance therewith (527 CMR 1.04(4) and 780 CMR 101.2).

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

Plan must accommodate Fire Department Apparatus Access requirements

Demolition permit and fire detail will be required with this project

☐

**Fire2 Department Review**

Status: Skipped August 5th 2020, 12:38 pm

Assignee: Eric Tarpy

☐

**DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐

**Engineering Department Review**

Status: In Progress

Assignee: John Pettis

☐

**Health Department Review**

Status: In Progress

Assignee: Mark Tolman

☐

**Police Department Review**

Status: In Progress

Assignee: Chief Alan Denaro

☐

**School Department Review**

Status: In Progress

Assignee: Margaret Marotta

☐

**Water Department Review**

Status: In Progress

Assignee: Glenn Smith

☐

**First Ad Placement**

Status: Pending

Assignee: Maria Bevilacqua

☐

**Placed on Agenda**

Status: Pending

Assignee: Maria Bevilacqua

☐

**Abutter Notification**

Status: Pending

☐

**Second Ad Placement**

Status: Pending

Assignee: Maria Bevilacqua

☐

**City Councilor A Review**

Status: Pending

☐

**City Councilor B Review**

Status: Pending

☐

**City Councilor C Review**

Status: Pending

☐

**City Councilor D Review**

Status: Pending

☐

**City Councilor E Review**

Status: Pending

☐

**City Councilor F Review**

Status: Pending

☐

**City Councilor G Review**

Status: Pending

☐

**City Councilor H Review**

**Status:** Pending

☐ **City Councilor I Review**

**Status:** Pending

☐ **City Council Meeting**

**Status:** Pending

**Assignee:** Maria Bevilacqua

☐ **Meeting Minutes & Decision Filed w/City Clerk**

**Status:** Pending

**Assignee:** Barbara Arthur

## City Council Special Permit

**CCSP-20-1**

Status: Active

Submitted: Jul 23, 2020

## Applicant



Anthony Rossi

6172242475

@ daniela\_rossilaw@comcast.net

## Location

66 EMERSON ST  
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6178893366

**Applicant Business/Firm City**

Chelsea

**Applicant Business/Firm Zip**

02150

**Applicant Business/Firm Name**

EMERSON STREET INVESTMENT LLC

**Applicant Business/Firm Address**

75 Williams Street

**Applicant Business/Firm State**

MA

**Property Information****Proposed Housing Plan Name**

VALESSIO

**How Long Owned by Current Owner?**

1.5 YEARS

**Type of Dwelling(s) Planned in Project**

Multi-Family

**Zoning District Where Property Located**

CC - Commercial Central

**Deed Recorded in Essex South Registry: Block Number**

Book 37386

**Proposed Street Name(s)**

62-68 EMERSON Street

**Lot Dimension(s)**

SEE SITE PLAN ATTACHED

**Number of Lots Involved**

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**Registry Plat Number, Block & Lot**

Tax Map 300 Block 54 Lots 1, 2 &amp; 19-24

**Deed Recorded in Essex South Registry: Page**

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9/15/2020

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**Planned Lot Use**

**Special Circumstances**

**Building Coverage**

--

**Dimensional Variance**

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**Front Yard Setback**

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**Side Yard Setback**

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**Rear Yard Setback**

--

**Lot Frontage**

--

**Lot Depth**

--

**Lot Area**

--

**Building Height**

--

**Floor Area Ratio**

--

**Open Space**

--

**Parking**

--

**Sign Size**

--

**Use**

--

**Other**

--

**Hearing Waiver**

**Agrees**

--

**Agreement & Signature**

**Agrees**

true

## PLEASE READ

### Office Use Only

City Council Decision

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

City Councilor Who Seconded Motion

--

City Councilors Who Voted Against

--

Continuance Motion Decision

--

City Councilors Who Voted in Favor

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Number of 12"x18" Mylar Copies

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Number of 24"x36" Mylar Copies

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City Council Hearing Date

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Also Present

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City Councilor Who Made Motion

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City Councilors Who Abstained

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Who Submitted Continuance Request?

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Appeal Expiration Date

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Number of 18"x24" Mylar Copies

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Jul 23, 2020

pdf 66 Emerson Design Dwgs 6.22.20 (1).pdf

Jul 23, 2020

9/15/2020

pdf **Scanned Documents - 2020-07-23T110300.613.pdf**

Jul 23, 2020

pdf **66 Emerson st time extension.pdf**

Aug 03, 2020

xlsx **Abutters 300.54.1.xlsx**

Aug 03, 2020

pdf **Mailing Labels 300.54.1.pdf**

Aug 03, 2020

pdf **public hearing notice 9-9-20.pdf**

Aug 20, 2020

pdf **PB agenda 9-9-20.pdf**

Sep 03, 2020

## Timeline

- ☐ **Special Permit Filing Fee**  
**Status:** Paid July 23rd 2020, 1:55 pm
- ☐ **Legal Notice Fee**  
**Status:** Waived July 27th 2020, 9:29 am
- ☐ **City Clerk Stamp Fee**  
**Status:** Waived July 27th 2020, 9:29 am
- ☐ **Planning Director Review**  
**Status:** Completed August 4th 2020, 11:44 am  
**Assignee:** William Pillsbury  
  
**William Pillsbury** August 4th 2020, 11:44:04 am  
ok to refer to planning board for September meeting
- ☐ **Building Inspector Review**  
**Status:** Completed August 4th 2020, 12:38 pm  
**Assignee:** Tom Bridgewater  
  
**Tom Bridgewater** August 4th 2020, 12:38:29 pm  
meets all zoning requirements
- ☐ **Assessor for Abutter's List**  
**Status:** Completed August 4th 2020, 12:51 pm  
**Assignee:** Christine Webb  
  
**Christine Webb** August 3rd 2020, 12:24:38 pm  
Please see the attached abutters and mailing lists  
**Christine Webb** August 4th 2020, 12:51:12 pm  
We have the PID as 300-54-1 and 62 68 Emerson St.
- ☐ **City Clerk Review - Hearing Dates Set**  
**Status:** Completed August 4th 2020, 3:30 pm  
**Assignee:** Maria Bevilacqua

**Maria Bevilacqua** August 4th 2020, 3:30:18 pm

City Council Hearing October 6 2020

**Maria Bevilacqua** August 4th 2020, 3:34:07 pm

City Council Hearing October 6 2020

☐ **Conservation Department Review**

**Status:** Completed August 4th 2020, 6:19 pm

**Assignee:** Robert Moore

**Robert Moore** August 4th 2020, 6:19:44 pm

N/A - no wetland resource areas on this property or within the general vicinity

☐ **Storm Water Review**

**Status:** Completed August 4th 2020, 6:20 pm

**Assignee:** Robert Moore

**Robert Moore** August 4th 2020, 6:20:53 pm

N/A - Area of disturbance is well under 1 acre. No local ordinance Storm Water Management Permit required.

☐ **Wastewater Review**

**Status:** Completed August 5th 2020, 9:02 am

**Assignee:** Paul Jessel

**Paul Jessel** August 5th 2020, 9:02:30 am

The site plans submitted does not show connection into the City's infrastructure if City Council approves, the developer shall be required to submit all connection into the City's infrastructure. Any roof drains must run outside of the building and not be connected inside through the sewer service.

The developer shall be required to remove CB-6258 (City's Id.) from the sewer and connect 70-feet into drain manhole.

Wastewater reserves its right to provide additional comments when a revised site plan is submitted additional offsite improvements may be required.

☐ **Fire1 Department Review**

**Status:** Completed August 5th 2020, 12:38 pm

**Assignee:** Eric Tarpy

**Eric Tarpy** August 5th 2020, 12:38:43 pm

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9<sup>th</sup> edition, shall be made in accordance therewith (527 CMR 1.04(4) and 780 CMR 101.2).

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

Plan must accommodate Fire Department Apparatus Access requirements

Demolition permit and fire detail will be required with this project

☐ **Fire2 Department Review**

9/15/2020

**Status:** Skipped August 5th 2020, 12:38 pm

**Assignee:** Eric Tarpy

☐ **Police Department Review**

**Status:** Completed August 12th 2020, 8:15 am

**Assignee:** Chief Alan Denaro

**Chief Alan Denaro** August 12th 2020, 8:15:25 am

approved

**Chief Alan Denaro** August 18th 2020, 10:56:43 am

Approved

☐ **DPW Review**

**Status:** In Progress

**Assignee:** Mike Stankovich

☐ **Engineering Department Review**

**Status:** In Progress

**Assignee:** John Pettis

☐ **Health Department Review**

**Status:** In Progress

**Assignee:** Mark Tolman

☐ **School Department Review**

**Status:** In Progress

**Assignee:** Margaret Marotta

☐ **Water Department Review**

**Status:** In Progress

**Assignee:** Glenn Smith

☐ **First Ad Placement**

**Status:** Pending

**Assignee:** Maria Bevilacqua

☐ **Placed on Agenda**

**Status:** Pending

**Assignee:** Maria Bevilacqua

☐ **Abutter Notification**

**Status:** Pending

☐ **Second Ad Placement**

**Status:** Pending

**Assignee:** Maria Bevilacqua

☐ **City Councilor A Review**

**Status:** Pending

☐ **City Councilor B Review**

**Status:** Pending

- ☐ **City Councilor C Review**  
**Status:** Pending
- ☐ **City Councilor D Review**  
**Status:** Pending
- ☐ **City Councilor E Review**  
**Status:** Pending
- ☐ **City Councilor F Review**  
**Status:** Pending
- ☐ **City Councilor G Review**  
**Status:** Pending
- ☐ **City Councilor H Review**  
**Status:** Pending
- ☐ **City Councilor I Review**  
**Status:** Pending
- ☐ **City Council Meeting**  
**Status:** Pending  
**Assignee:** Maria Bevilacqua
- ☐ **Meeting Minutes & Decision Filed w/City Clerk**  
**Status:** Pending  
**Assignee:** Barbara Arthur

(11,1,1)

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW \_\_\_\_\_  
\*RENEWAL X \_\_\_\_\_

DATE OF REQUEST 9-25-20 DATE OF APPROVAL \_\_\_\_\_

NAME: Joseph Jones

ADDRESS: 127 Webster St. #2 Haverhill 01830

TELEPHONE #: 978 397-3137

VEHICLE TYPE: Dodge Van

PLATE #: 3DR 534

Do you currently have off street parking at your residence? \_\_\_\_\_ Yes \_\_\_\_\_ No X

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, location? \_\_\_\_\_

x Joseph A. Jones  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

✓ Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial  
Alan R. [Signature]  
Chief of Police Signature

\_\_\_\_\_  
Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

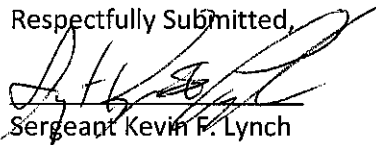
If you move before the expiration of the HP sign, please contact the police and inform them of your change of address. (Signs are not transferrable to new locations.)

Attn: Sgt. Lynch

TO: Chief DeNaro  
FROM: Sergeant Kevin Lynch  
DATE: September 29, 2020  
RE: Handicap Parking Sign Application

Chief,

I have spoken Joseph Jones 127 Webster St. #2, in regards to his application for a renewal handicap parking sign that he is requesting. Jones advised that all conditions remain the same since his last application. At this time it appears that Jones meets all the requirements for a handicap parking sign, and I would recommend that his application for renewal be Approved.

Respectfully Submitted,  
  
Sergeant Kevin F. Lynch



**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

\*NEW \_\_\_\_\_

\*RENEWAL ☒ \_\_\_\_\_

11,1,2

DATE OF REQUEST SEP 23/2020 DATE OF APPROVAL \_\_\_\_\_

NAME: Nicola P. Spera

ADDRESS: 9 Hancock St. Haverhill 01832

TELEPHONE #: 978 374 8635

VEHICLE TYPE: SUBURU

PLATE #: DV 9061

Do you currently have off street parking at your residence? \_\_\_\_ Yes ☒ No

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? \_\_\_\_ Yes ☒ No

If yes, location? \_\_\_\_\_

x Nicola P. Spera  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial  
Alan R. DeLano  
Chief of Police Signature

\_\_\_\_\_  
Approve \_\_\_\_\_ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

*If you move before the expiration of the HP sign, please contact the police and inform them of your change of address. (Signs are not transferrable to new locations.)*

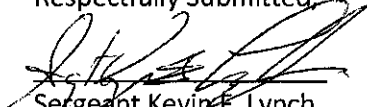
Attn: Sgt. Lynch

TO: Chief DeNaro  
FROM: Sergeant Kevin Lynch  
DATE: September 29, 2020  
RE: Handicap Parking Sign Application

Chief,

I have spoken with Nicola Spera 9 Hancock St., in regards to his application for a renewal handicap parking sign that he is requesting. Spera advised that he does not have access to a driveway. At this time it appears that Spera meets all the requirements for a handicap parking sign, and I would recommend that his application for renewal be Approved.

Respectfully Submitted,



Sergeant Kevin F. Lynch



DOCUMENT

1211

# CITY OF HAVERHILL

In Municipal Council

ORDERED:

## COMMONWEALTH OF MASSACHUSETTS

WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

### WARRANT FOR 2020 STATE ELECTION

Essex SS.

To the Constables of the City of Haverhill:

#### GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Elections to vote at the several wards in the City on **TUESDAY, THE THIRD DAY OF NOVEMBER, 2020**, from 7:00 A.M. TO 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT ..... FOR THESE UNITED STATES  
SENATOR IN CONGRESS ..... FOR THIS COMMONWEALTH  
REPRESENTATIVE IN CONGRESS ..... THIRD CONGRESSIONAL DISTRICT  
COUNCILLOR ..... FIRST ESSEX SENATORIAL DISTRICT  
REPRESENTATIVE IN GENERAL COURT ..... SECOND ESSEX REPRESENTATIVE DISTRICT  
REPRESENTATIVE IN GENERAL COURT ..... THIRD ESSEX REPRESENTATIVE DISTRICT  
REPRESENTATIVE IN GENERAL COURT ..... FOURTEENTH ESSEX REPRESENTATIVE DISTRICT  
REPRESENTATIVE IN GENERAL COURT ..... FIFTEENTH ESSEX REPRESENTATIVE DISTRICT

#### QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

#### SUMMARY

This proposed law would require that motor vehicle owners and independent repair facilities be provided with expanded access to mechanical data related to vehicle maintenance and repair.

Starting with model year 2022, the proposed law would require manufacturers of motor vehicles sold in Massachusetts to equip any such vehicles that use telematics systems — systems that collect and wirelessly transmit mechanical data to a remote server — with a standardized open access data platform. Owners of motor vehicles with telematics systems would get access to mechanical data through a mobile device application. With vehicle owner authorization, independent repair facilities (those not affiliated with a manufacturer) and independent dealerships would be able to retrieve mechanical data from, and send commands to, the vehicle for repair, maintenance, and diagnostic testing.

Under the proposed law, manufacturers would not be allowed to require authorization before owners or repair facilities could access mechanical data stored in a motor vehicle's on-board diagnostic system, except through an authorization process standardized across all makes and models and administered by an entity unaffiliated with the manufacturer.

The proposed law would require the Attorney General to prepare a notice for prospective motor vehicle owners and lessees explaining telematics systems and the proposed law's requirements concerning access to the vehicle's mechanical data. Under the proposed law, dealers would have to provide prospective owners with, and prospective owners would have to acknowledge receipt of, the notice before buying or leasing a vehicle. Failure to comply with these notice requirements would subject motor vehicle dealers to sanctions by the applicable licensing authority.

Motor vehicle owners and independent repair facilities could enforce this law through state consumer protection laws and recover civil penalties of the greater of treble damages or \$10,000 per violation.

**A YES VOTE** would provide motor vehicle owners and independent repair facilities with expanded access to wirelessly transmitted mechanical data related to their vehicles' maintenance and repair.

**A NO VOTE** would make no change in the law governing access to vehicles' wirelessly transmitted mechanical data.

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 5, 2020?

### **SUMMARY**

This proposed law would implement a voting system known as "ranked-choice voting," in which voters rank one or more candidates by order of preference. Ranked-choice voting would be used in primary and general elections for all Massachusetts statewide offices, state legislative offices, federal congressional offices, and certain other offices beginning in 2022. Ranked-choice voting would not be used in elections for president, county commissioner, or regional district school committee member.

Under the proposed law, votes would be counted in a series of rounds. In the first round, if one candidate received more than 50 percent of the first-place votes, that candidate would be declared the winner and no other rounds would be necessary. If no candidate received more than 50 percent of the first-place votes, then the candidate or candidates who received the fewest first-place votes would be eliminated and, in the next round, each vote for an eliminated candidate would instead be counted toward the next highest-ranked candidate on that voter's ballot. Depending on the number of candidates, additional rounds of counting could occur, with the last-place candidate or candidates in each round being eliminated and the votes for an eliminated candidate going to the voter's next choice out of the remaining candidates. A tie for last place in any round would be broken by comparing the tied candidates' support in earlier rounds. Ultimately, the candidate who was, out of the remaining candidates, the preference of a majority of voters would be declared the winner.

Ranked-choice voting would be used only in races where a single candidate is to be declared the winner and not in races where more than one person is to be elected.

Under the proposed law, if no candidate received more than 50 percent of first-place votes in the first round, the rounds of ballot-counting necessary for ranked-choice voting would be conducted at a central tabulation facility. At the facility, voters' rankings would be entered into a computer, which would then be used to calculate the results of each round of the counting process. The proposed law provides that candidates in a statewide or district election would have at least three days to request a recount.

The Secretary of State would be required to issue regulations to implement the proposed law and conduct a voter education campaign about the ranked-choice voting process. The proposed law would take effect on January 1, 2022.

**A YES VOTE** would create a system of ranked-choice voting in which voters would have the option to rank candidates in order of preference and votes would be counted in rounds, eliminating candidates with the lowest votes until one candidate has received a majority.

**A NO VOTE** would make no change in the laws governing voting and how votes are counted.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

And be it further

ORDERED: That notice of the above meeting shall be posted on the  
Municipal Bulletin Board and in the City Clerk's Office.



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

*13.1*

~~ORDERED~~

**MUNICIPAL ORDINANCE**

**CHAPTER 196**

**AN ORDINANCE RELATING TO**  
**PROPERTY, CITY**

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 196 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

**“Article IV. Purchase and Sale Agreements.**

**All negotiated purchase and sale contracts for the sale of city-owned property shall be returned to the City Council for final approval.”**

**APPROVED AS TO LEGALITY:**


**City Solicitor**

**CITY OF HAVERHILL  
MASSACHUSETTS  
CITY SOLICITOR'S OFFICE**

145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
FAX: 978/372-0688  
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.  
CITY SOLICITOR**

September 27, 2020

TO: Melinda Barrett, President, Haverhill City Council  
FROM: William D. Cox, Jr., Esq., City Solicitor   
RE: Purchase and Sale Agreements

As requested in your letter of September 27, 2020, attached please find an ordinance which provides that all negotiated purchase and sale contracts for the sale of city-owned property shall be returned to the City Council for final approval.

Should you require any further assistance, kindly advise. Thank you.

cc: James J. Fiorentini, Mayor

**CITY COUNCIL**

**MELINDA E. BARRETT**

**PRESIDENT**

**COLIN F. LE PAGE**

**VICE PRESIDENT**

**JOSEPH J. BEVILACQUA**

**JOHN A. MICHITSON**

**THOMAS J. SULLIVAN**

**TIMOTHY J. JORDAN**

**MICHAEL S. MCGONAGLE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

14,1

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)


September 30, 2020

TO: Members of the City Council

Councillors Michitson, Bevilacqua and President Barrett wish to discuss leveraging success of the City with the Lowest Cost Fiber-Optic Internet in the World for Haverhill.

  
Councillor John Michitson

  
Councillor Joseph Bevilacqua

  
Council President Melinda Barrett



**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

14, 2  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

October 1, 2020

TO: Members of the City Council

Communication from Council President Barrett and Councillor LePage requesting a status update on the Downtown Parking Management contract as well as Parking Commission recommendations as previously discussed at the City Council meeting on May 19, 2020.

Council President Melinda Barrett

Councillor Colin LePage

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LEPAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
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**CITY OF HAVERHILL**  
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[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

September 30, 2020

TO: President and Members of the City Council:

Councillor Thomas Sullivan requesting Council support for traffic safety improvements on Rte. 125 in the Ward Hill area.

  
City Councillor Thomas J. Sullivan

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**




**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

September 30, 2020

144  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

TO: President and Members of the City Council:

Councillor Thomas Sullivan requests to refer to the Traffic and Safety Committee a review of the intersection of Primrose and Winter Streets.

  
City Councillor Thomas J. Sullivan

**CITY COUNCIL**

**MELINDA E. BARRETT**  
*PRESIDENT*  
**COLIN F. LePAGE**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**JOHN A. MICHITSON**  
**THOMAS J. SULLIVAN**  
**TIMOTHY J. JORDAN**  
**MICHAEL S. MCGONAGLE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

1415

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.cityofhaverhill.com](http://www.cityofhaverhill.com)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

October 2, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua requests discussion regarding Haverhill's nursing home and senior housing center COVID protocols.

  
City Councillor Joseph Bevilacqua

26-H



DOCUMENT 26-H

1511

## CITY OF HAVERHILL

In Municipal Council September 22 2020

**City of Haverhill, Massachusetts**  
Suggested Form of Loan Order from Hinckley Allen

\$58,119 Highway Department Truck Bonds

Ordered: That Fifty-Eight Thousand One Hundred Nineteen Dollars (\$58,119) is appropriated to acquire a one ton truck for the Highway Department, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk

Order  
Bond

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 18, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to transfer \$58,119.00 from bond proceeds to purchase a one ton truck for the Highway Department

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order authorizing the Mayor to borrow \$58,119.00 from bond proceeds to purchase a one ton truck for the Highway Department. This bond order must be placed on file for two weeks, after which time I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT 31-C

**CITY OF HAVERHILL**

In Municipal Council September 22 2020

15.2

~~ORDERED~~

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO PARKING**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by **ADDING** the following in § 240-88 Schedule E: City Parking Lots:

<b>LOCATION</b>	<b>REGULATION</b>	<b>HOURS/DAYS</b>
Elliott Place Parking Lot	2 Hr Parking	24 hours

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

September 18, 2020

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND  
MEMBERS OF THE CITY COUNCIL**

Subject: *Revision to Central Business District Parking Map – Elliott  
Place Parking Lot*

As requested, attached is the new layout for the subject parking lot. Previously the lot had 19 standard and 1 ADA spaces, for a total of 20 spaces. The lot now has 28 standard and 2 ADA spaces, for a total of 30 spaces. Attached is the ordinance for this change. Note the City's Central Business District Parking Map, on file in Engineering as plan 2B/3418.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, DeNaro, Stankovich, Pillsbury, Cox, Herlihy



ELLIOTT PL

SAWCUT (TYP)

VGC

R1-1

12" SL METER

R1-1

12" SL

City of Haverhill  
Par 24'D 102-7-27  
8,894±s.f.

19'

6

9'

19'

4

19'

4

9'

30

24'

9'

18'

19'

7

4" SWL (TYP)

PROP FULL DEPTH PVMT

VGC

LA

PROP JERSEY BARRIERS

PROP BOLLARD (TYP) PAINTED BLACK

VGC

PROP 6' CLF WITH GATE BELOW BOARDWALK

PROP ORNAMENTAL FENCE

PROP BOARDWALK EXTENSION PROJECT (SEE AECOM PLANS)

PROP RETAINING-WALL (SEE STRUCTURAL PLANS)

PROP WOODEN GUARD RAIL WITH STEEL POSTS (SEE DETAIL)

2 hr Parking

ADA space

39

17

192' MPROP RETAINING WALL WITH ORNAMENTAL FENCE MOUNTED (SEE STRUCTURAL PLANS)

4

**CITY COUNCIL****MELINDA E. BARRETT****PRESIDENT****COLIN F. LEPAGE****VICE PRESIDENT****JOSEPH J. BEVILACQUA****JOHN A. MICHITSON****THOMAS J. SULLIVAN****TIMOTHY J. JORDAN****MICHAEL S. MCGONAGLE****MARY ELLEN DALY O'BRIEN****WILLIAM J. MACEK****CITY OF HAVERHILL****HAVERHILL, MASSACHUSETTS 01830-5843**

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.cityofhaverhill.com

citycncl@cityofhaverhill.com

September 16, 2020

TO: President and Members of the City Council:

Councillors LePage, Sullivan and Macek request a discussion regarding the process and procedures for approval of development projects located within the Waterfront District, Chapter 255, Article XVI.

City Councillor Colin LePage

City Councillor Thomas Sullivan

City Councillor William Mack

IN CITY COUNCIL: September 22 2020  
POSTPONED TO OCTOBER 6 2020

Attest:

\_\_\_\_\_  
City Clerk

90  
JAMES J. FIORENTINI  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 10, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: CIP Memo

Dear Madam President and Members of the Haverhill City Council:

Attached is the updated capital plan for fiscal years 2021 to 2025.

This amended capital plan varies slightly from the plan I submitted last week. Three vehicles in the highway department needed repairs this week, and the mechanic felt that all needed to be replaced. These are all front line vehicles that are needed now and also needed during snow storms.

After consulting with Highway director Brian Zaniboni and with DPW director Michael Stankovich, I have amended the plan to put these items into the plan for FY 2021 and will be before you with a bond order to purchase them. I have moved the front end loader which was in the plan for this year to next year in order to make room in our capital budget to pay for them.

The remainder of the plan is the same that I sent you a week or so ago. The beginning part of the plan outlines the \$27 million dollars in improvements we have made in the city over the past five years. (This does not include the \$60 million for a new Hunking school, which we should all be proud of, that was funded in 2015 but which we will be paying for many years in the future.) These capital improvements include \$2.5 million in energy efficiency improvements throughout our schools, approximately \$2 million in fire truck repairs, \$3 million in sidewalk repairs and over \$3 million to improve our recreation facilities including a new girl softball field.

The second part of the plan outlines the \$77 million dollars we hope to make in improvements over the next five years. The largest portion of this, again, goes to schools with the proposed allocation of \$30 million for a new or renovated Consentino school. Again, however, there are millions of dollars in repairs and improvements outside of the school system. This includes numerous new fire trucks, repairs and improvements to City Hall and approximately \$1 million more in sidewalk repairs. If our financial projections improve we need to amend this plan to add more money for sidewalk repairs and street repairs. You might recall that in last year's financial plan our goal was to spend more money on streets and sidewalks. Given the reduced revenues we have cut that back. If our revenue picture improves I strongly recommend we put in more money for streets and sidewalks. Streets and sidewalks are overwhelmingly the number one request we get from our citizens.

Mr. Benevento and I will be before you Tuesday night to outline the plan. Although the Council is not required to vote on this I would ask for a vote either approving or disapproving the plan and am enclosing an order to that effect.

J

15.4

90

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

15.4

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
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Please do not hesitate to contact me if you have any questions comments or concerns.

Respectfully submitted,

James J. Fiorentini  
Mayor

JJF/lyf

IN CITY COUNCIL: September 15 2020  
TO COME BACK October 6 2020

Attest:

\_\_\_\_\_  
City Clerk



DOCUMENT 90-B

# CITY OF HAVERHILL

In Municipal Council September 15 2020

ORDERED:

The City Council hereby adopts and approves FY 21-FY 25 Capital Plan.

TO COME BACK OCTOBER 6 2020

Attest:

\_\_\_\_\_  
City Clerk

att  
15,411

# CITY OF HAVERHILL

Mayor's Recommendations

## CAPITAL IMPROVEMENT PROGRAM 2021 - 2025



MAYOR  
James J. Fiorentini

September 2020

## **Executive Summary**

The Mayor respectfully submits the following Capital Improvement Program (CIP). It should be noted that the CIP is not a static process. The creation of this CIP is based on the best available information at the time of development with some projects requiring additional price and scope information. However, circumstances during the budget year and out-years do change which may require a change in projects listed. This listing is a forward-looking document designed to inform the community in the broadest possible way of the potential needs and demands they may be facing. In addition, a capital list is a fluid document subject to change each year as priorities change and additional information becomes available. As a result, a project, which had a priority in a previous edition of the capital lists, may have a different priority in subsequent year updates. After the first year of the capital program, the information provided in the subsequent years is not so much to provide as a formal "pecking order", but instead to identify trends far enough in advance to address problems in a rational and timely manner. Finally, the CIP does not appropriate funds, but rather functions as a budgeting tool, supporting the actual appropriations that are made through the budget year.

## **Capital Improvement Program**

A capital improvement program is a fiscal planning tool that documents the City's capital asset needs and schedules projects for funding and implementation as budgetary constraints allow. The CIP is a dynamic process and one that is likely to change from year to year. The process provides the opportunity to plan for major expenditures in the future while evaluating new and current projects based on up to date data. The CIP is a composite of the City's capital needs, tempered by current and future financial capability.

### **What is a capital improvement?**

A capital improvement is a **non-routine expenditure for new construction, major equipment purchase, or improvement to existing buildings, facilities, land or infrastructure, with an estimated useful life of five (5) years.**

Among the items properly classified as capital improvements are:

- ◆ New public buildings, or additions to existing buildings, including land acquisition costs and equipment needed to furnish the new building or addition for the first time;
- ◆ Major alterations, renovations, or improvements to existing buildings which extend the useful life of the existing buildings by five (5) years;
- ◆ Land acquisition and/or improvement, unrelated to a public building, but necessary for conservation or parks and recreation purposes;
- ◆ Major equipment acquisition, replacement or refurbishment;
- ◆ New construction or major improvements to the City's physical infrastructure, including streets, sidewalks, stormwater drains, the water distribution system, and the sanitary sewer system, which extend the useful life of the infrastructure by at least five (5) years, and
- ◆ A feasibility study or engineering design services which are related to a future capital improvement.

## **Prior Project Listings**

To show the continual nature and City commitment to the community's capital needs below is a listing of prior approved projects for the last five years:



**Funded Projects**

Department/Project	2016	2017	2018	2019	2020	2021	Grand Total
<b>Building Maint.</b>	<b>132,546</b>	<b>15,000</b>	<b>193,000</b>	<b>952,900</b>	<b>131,292</b>		<b>1,424,738</b>
Capital Projects			188,000				188,000
City Council A/C Repairs	1,557						1,557
City Hall A/C				87,400			87,400
City Hall Boiler				500,000			500,000
City Hall Boiler Planning				46,000			46,000
City Hall Energy Upgrades	20,489						20,489
City Hall Exterior Door Replacement					81,292		81,292
City Hall Exterior Repointing & Masonry Repairs					50,000		50,000
City Hall Improvements				150,000			150,000
City Hall Maintenance Study				30,000			30,000
City Hall Parking Lot Stairs	12,000						12,000
City Hall Signage		15,000					15,000
City-Wide Building Repairs	28,500						28,500
Court House Stairs				17,500			17,500
Flooring City Hall	10,000						10,000
Misc City Capital				8,800			8,800
Retaining Wall City Hall	60,000			100,000			160,000
Rocks Village Hand Tub house painting			5,000				5,000
Winnekenni repairs/upgrades				13,200			13,200
<b>Clerk</b>	<b>6,000</b>		<b>7,760</b>				<b>13,760</b>
Clerk Office Alarm			300				300
Clerk Office Glass Door			7,460				7,460
Rebind vital books	6,000						6,000
<b>Education</b>	<b>2,582,004</b>	<b>520,000</b>	<b>20,000</b>	<b>918,200</b>	<b>2,715,000</b>		<b>6,755,204</b>
Consentino Facility Study			20,000				20,000
Consentino Lockers		170,000					170,000
Consentino Temp Repairs				58,200			58,200
Energy efficiency improvements	2,500,000						2,500,000
Feasibility Study Consentino School					750,000		750,000
HHS Curbing and Concrete Repairs	11,004						11,004
HHS Sidewalk Repair	21,000						21,000
High School Roof Repairs				143,000			143,000
Repair HS Track					700,000		700,000
Roof Consentino				355,000			355,000
Roof repairs HS/Pool					615,000		615,000
School Boiler Repairs				22,000			22,000
School Building Repairs/Renovation				150,000			150,000
School Repair Drains/Gutters				20,000			20,000
Tilton Bathroom Repairs				20,000			20,000
Tilton School Repairs	50,000						50,000
Trinity Stadium		350,000					350,000
Whittier Asbestos Removal				150,000			150,000
Whittier Emergency Repairs					650,000		650,000

**Funded Projects**

Department/Project	2016	2017	2018	2019	2020	2021	Grand Total
<b>Engineering</b>	<b>576,800</b>	<b>42,749</b>	<b>90,046</b>		<b>1,060,000</b>		<b>1,769,595</b>
Boardwalk Easements	76,800						76,800
Broadway Easements		42,749	42,749				85,498
East Broadway Bridge	300,000						300,000
Merrimack Parking Garage			47,297				47,297
North Ave Design					853,000		853,000
Parking Deck Repairs	200,000						200,000
Rt. 110/108 Design					207,000		207,000
<b>Fire</b>	<b>9,300</b>	<b>583,000</b>	<b>666,768</b>	<b>435,000</b>	<b>1,200,000</b>	<b>1,025,000</b>	<b>3,919,068</b>
Fire Inspection Vehicle		26,000					26,000
Fire Station Generators				260,000			260,000
Fire Truck		542,000					542,000
Fire Vehicle Replacement Plan			32,000		700,000	1,025,000	1,757,000
Heating Rocks/Ayers Village		5,000					5,000
High St. wiring and remodel upstairs		10,000					10,000
Radio System Replacement			634,768				634,768
Replace Mobile and Portable Radios				175,000			175,000
Water St. Fire Station Repairs					500,000		500,000
Water St. Heating System	9,300						9,300
<b>Highway</b>	<b>1,426,000</b>	<b>780,401</b>	<b>1,334,000</b>	<b>2,310,000</b>	<b>231,500</b>	<b>-</b>	<b>6,081,901</b>
Blue Light for Snow Work	24,500						24,500
Bucket Truck DPW		195,000					195,000
Complete Streets Marsh Ave					48,500		48,500
DPW Additional Staffing			5,000				5,000
DPW Dump Truck				170,000			170,000
DPW Mini Excavator							-
Flashing Crosswalk Lights					18,000		18,000
Front End Loader with Snow Blower	129,600						129,600
Goecke Parking Deck Repairs					25,000		25,000
Highway Belly Plows			42,000				42,000
Highway Office Fire Repair					75,000		75,000
Main Street improvement project damage		44,444					44,444
One Ton Dump Truck	35,000	43,000	45,000	40,000			163,000
Purchase Street Lights		302,957					302,957
Retro-Fit Front End Loader	36,900						36,900
Roadway work				1,500,000			1,500,000
Roadway Work Chapter 90					-		-
Sidewalks Repairs	1,200,000		1,242,000	600,000			3,042,000
Six Wheel Dump Truck with Plow		195,000					195,000
Street light repairs					65,000		65,000
Trackless mulit-purpose Tractor					-		-

<b>Funded Projects</b>							
<b>Department/Project</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Grand Total</b>
<b>Information Tech.</b>	<b>6,500</b>		<b>50,000</b>		<b>45,000</b>		<b>101,500</b>
City Phone System			50,000				50,000
IT security audit	6,500						6,500
Replace Core Router					45,000		45,000
<b>Inspection</b>	<b>26,410</b>			<b>36,900</b>	<b>28,000</b>		<b>91,310</b>
Inspection Services Renovation				10,000			10,000
Inspection Vehicle	26,410			26,900	28,000		81,310
<b>Mayor</b>	<b>100,000</b>				<b>130,025</b>		<b>230,025</b>
City Hall document management	100,000						100,000
COVID19 Emergency Fund					130,025		130,025
<b>Planning</b>			<b>188,000</b>				<b>188,000</b>
Master Plan			188,000				188,000
<b>Police</b>	<b>37,500</b>	<b>500,000</b>	<b>2,720,445</b>	<b>65,325</b>	<b>226,000</b>		<b>3,549,270</b>
Dog Pound Repairs		150,000					150,000
Fund Byrne Grant Police Staffing			50,000				50,000
Nichols Street Camera			9,950				9,950
Police A/C Computer Room			30,347				30,347
Police ACO Replacement Vehicle			60,000				60,000
Police Dpt. Windows Design	37,500						37,500
Police Gang Unit Vehicle			38,000				38,000
Police Motorcycle				21,625			21,625
Police Roof Canopy					226,000		226,000
Police Station Generator			263,000				263,000
Police Station Windows		350,000					350,000
Radio System Replacement			926,448				926,448
Speed Signs				43,700			43,700
Station A/C			170,000				170,000
Window Replacement Phase II			1,172,700				1,172,700
<b>Recreation</b>	<b>205,000</b>	<b>140,510</b>	<b>2,215,837</b>	<b>550,000</b>	<b>256,200</b>		<b>3,367,547</b>
Boardwalk Easements					25,000		25,000
Cashman			45,190				45,190
Cashman Field Skate Park			76,000				76,000
Event operations both					8,900		8,900
Girls softball field			2,000,000				2,000,000
Girls Softball Design		7,510					7,510
Millbrook Park Vietnam Memorial Repairs					22,100		22,100
Playground Improvements				50,000	50,000		100,000
Rail Trail	205,000		69,697				274,697
Rail Trail Ext.					150,200		150,200
River Boardwalk				500,000			500,000
Riverside Park Grant Match		130,000					130,000
Smiley School Playground		3,000					3,000
Trinity Stadium Roadway			24,950				24,950
<b>Treasurer</b>			<b>9,182</b>				<b>9,182</b>
Treasurer Security Improvements			9,182				9,182
<b>Grand Total</b>	<b>5,108,060</b>	<b>2,581,660</b>	<b>7,495,038</b>	<b>5,268,325</b>	<b>6,023,017</b>	<b>1,025,000</b>	<b>27,501,100</b>

Above are the projects the Mayor and Council have already approved from FY16 to current.

## Project Requests and Recommendations

The following pages contain the list of projects recommended for fiscal year 2021 along with the full list for all years. In general, the recommended projects have been prioritized such that they ensure efficient delivery of services to the community while controlling both short- and long-term costs. Projects requiring a debt exclusion vote are beyond the scope of this report and not listed.

### Summary of Projects by Department

Proposed Projects Summary by Department	2021	2022	2023	2024	2025	Grand Total
Building Maint.	1,220,000	255,000	800,000	655,000	1,535,000	4,465,000
Citizen Ctr.		275,000				275,000
Clerk			180,000			180,000
Education	500,000	30,050,000	4,700,000	4,000,000	5,100,000	44,350,000
Engineering		8,300,000				8,300,000
Fire		175,000	200,000	450,000	1,500,000	2,325,000
Highway	1,719,385	2,861,133	3,234,133	3,300,000	3,300,000	14,414,651
Information Tech.	56,000	21,200	18,000			95,200
Inspection	4,950			30,000		34,950
Police		1,725,000				1,725,000
Recreation	100,000	325,000	350,000	100,000	100,000	975,000
<b>Grand Total</b>	<b>3,600,335</b>	<b>43,987,333</b>	<b>9,482,133</b>	<b>8,535,000</b>	<b>11,535,000</b>	<b>77,139,801</b>

### Summary of Projects by Funding Source

Proposed Projects Summary by Funding Source	2021	2022	2023	2024	2025	Grand Total
Bond	1,608,119	41,052,000	6,030,000	4,500,000	7,500,000	60,690,119
Capital Budget	492,216	485,333	452,133	735,000	735,000	2,899,682
Chapter 90	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Free Cash		950,000	1,500,000	1,800,000	1,800,000	6,050,000
<b>Grand Total</b>	<b>3,600,335</b>	<b>43,987,333</b>	<b>9,482,133</b>	<b>8,535,000</b>	<b>11,535,000</b>	<b>77,139,801</b>

**Effect of Bonding on Debt Service**

	2021	2022	2023	2024	2025
Current General Fund Debt Service	7,643,385	7,462,577	5,908,462	3,799,386	3,743,376
plus Fees & other interest	150,000	100,000	100,000	100,000	100,000
Estimated Debt Not Issued:					
Other CIP Debt	558,971	558,971	558,971	558,971	558,971
CIP 2021 \$1,608,119	90,416	94,895	94,895	94,895	94,895
CIP 2022 \$17,052,000		125,000	951,477	951,477	951,477
CIP 2023 \$20,030,000			150,000	1,079,508	1,079,508
CIP 2024 \$14,500,000				150,000	832,758
CIP 2025 \$7,500,000					175,000
Total Debt Service	8,442,772	8,341,442	7,763,804	6,734,236	7,535,984

# **Fiscal Year 2021-2025 Capital Project Listing**

Proposed Projects						
Department/Project	2021	2022	2023	2024	2025	Grand Total
<b>Building Maint.</b>	<b>1,220,000</b>	<b>255,000</b>	<b>800,000</b>	<b>655,000</b>	<b>1,535,000</b>	<b>4,465,000</b>
City Hall Coal Shed Demo & Vault Closure	65,000					65,000
City Hall Exterior Repointing & Masonry Repairs	100,000		800,000		650,000	1,550,000
City Hall Exterior Water Infiltration & Structural Repairs				300,000		300,000
City Hall Fire Protection Upgrades					600,000	600,000
City Hall Generator Replacement	85,000					85,000
City Hall Heating Controls				250,000		250,000
City Hall HVAC Repairs & Upgrades		100,000			200,000	300,000
City Hall Oil Tank Removal & Vault Closure	100,000					100,000
City Hall Parking Retaining Wall	850,000					850,000
City Hall Restroom ADA Compliance	20,000					20,000
City Hall Roof		140,000		55,000		195,000
City Hall Stairway Landing Title Replacement					85,000	85,000
City Hall Window Renovation & Repairs		15,000		50,000		65,000
<b>Citizen Ctr.</b>		<b>275,000</b>				<b>275,000</b>
Citizen Ctr Skylight		275,000				275,000
<b>Clerk</b>			<b>180,000</b>			<b>180,000</b>
Voting Tabulators			180,000			180,000
<b>Education</b>	<b>500,000</b>	<b>30,050,000</b>	<b>4,700,000</b>	<b>4,000,000</b>	<b>5,100,000</b>	<b>44,350,000</b>
Consentino Renovation/Repairs		30,000,000				30,000,000
Feasibility Study New School Project					1,000,000	1,000,000
High School Roof			2,000,000			2,000,000
HS Gym Roof	500,000					500,000
HVAC systems in old schools				750,000		750,000
Moody Roof			400,000			400,000
School Roof Repairs			200,000	200,000	300,000	700,000
School various parking lots/pads		50,000	50,000	50,000	50,000	200,000
Tilton renovations			2,000,000	3,000,000	3,000,000	8,000,000
Tilton Underground Storage Tank			50,000			50,000
Water intrusion various schools					750,000	750,000
<b>Engineering</b>		<b>8,300,000</b>				<b>8,300,000</b>
Capping of northern landfill		8,000,000				8,000,000
Water St Improvements		300,000				300,000
<b>Fire</b>		<b>175,000</b>	<b>200,000</b>	<b>450,000</b>	<b>1,500,000</b>	<b>2,325,000</b>
Fire Vehicle Replacement Plan		175,000		450,000	1,500,000	2,125,000
Repair Fire Station Windows			200,000			200,000

Proposed Projects							
Department/Project		2021	2022	2023	2024	2025	Grand Total
Highway		1,719,385	2,861,133	3,234,133	3,300,000	3,300,000	14,414,651
6 Wheel Dump Truck				195,000			195,000
Library Parking Lot			85,000				85,000
One Ton Truck	58,119						58,119
Replace loader			252,000				252,000
Replace Pickup	78,266		39,133	39,133			156,532
Roadside Mower			35,000				35,000
Roadway Work			750,000	1,300,000	1,500,000	1,500,000	5,050,000
Roadway Work Chapter 90	1,500,000		1,500,000	1,500,000	1,500,000	1,500,000	7,500,000
Sidewalks			200,000	200,000	300,000	300,000	1,000,000
Wood Chipper	83,000						83,000
Information Tech.	56,000	21,200	18,000				95,200
City Hall Wireless Project			21,200				21,200
Impliment Azure Controler				6,000			6,000
Replace Host Servers	56,000						56,000
Upgrade Microsoft Domain				12,000			12,000
Inspection	4,950				30,000		34,950
replace and upgrade ipads and phones	4,950						4,950
replace inspection car					30,000		30,000
Police		1,725,000					1,725,000
Additional funding for Dog Pound			1,725,000				1,725,000
Recreation	100,000	325,000	350,000	100,000	100,000	100,000	975,000
Playground Improvements			100,000	100,000	100,000		300,000
Plugs Pond Grant Match	100,000						100,000
Rail Trail Phase 3			175,000				175,000
Riverside Park Project Match			150,000				150,000
Tennis Court Repairs				250,000			250,000
Grand Total		3,600,335	43,987,333	9,482,133	8,535,000	11,535,000	77,139,801



## CITY COUNCIL

MELINDA E. BARRETT  
*PRESIDENT*  
COLIN F. LEPAGE  
*VICE PRESIDENT*  
JOSEPH J. BEVILACQUA  
JOHN A. MICHITSON  
THOMAS J. SULLIVAN  
TIMOTHY J. JORDAN  
MICHAEL S. MCGONAGLE  
MARY ELLEN DALY O'BRIEN  
WILLIAM J. MACEK



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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
38-I	Communication from Councillor Macek to refer City's Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A& F	3/12/19 8/5/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/6/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
34- O	Communication from Councillor McGonagle requesting to introduce Donald Jarvis to discuss tax reduction for veterans	A & F	4/7/20

## **DOCUMENTS REFERRED TO COMMITTEE STUDY**

58-M	Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues	A & F	4/21/20
69-L	Communication from Councillor LePage requesting discussion on oversight and enforcement of terms and conditions of City negotiated contracts with private parties, including, but not limited to Haverhill Heights project.	A & F	7/14/20
55-D	Discussion about removal of the Hannah Duston Statue	NRPP	6/30/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
55-D	Communication from Councillor Jordan requesting to introduce Ben Roy to discuss Hannah Duston Statue	NRPP	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20

## CITY COUNCIL

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### LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City  
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020  
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 82 Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking  
– Fees, Rate and Terms  
A & F 7/10/18
- 82-B Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking  
- Chart  
A & F 7/10/18
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree  
plantings  
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City  
Hall designated for Registry of Motor Vehicles  
NRPP 3/19/19, 2/27/20