



CITY OF HAVERHILL
CITY COUNCIL AGENDA

APR 24 PM2:20
HAVCITYCLERK

Tuesday, April 28, 2026, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

In-Person/Remote Meeting: <https://meet.google.com/ofn-zckt-uuz>

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:
5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits an Order to authorize the acceptance of easements on Locke St. and Locust St

5.1.1. Order - That the City Council votes to authorize the Mayor to accept, purchase, take by eminent domain or otherwise acquire, permanent easements in, over, upon, through, and under a portion of the land of certain parcels located off of Locke Street and Locust Street in the City of Haverhill, Massachusetts. Said easements are shown as "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-17," containing 2,737 square feet more or less, and "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-4," containing 1,098 square feet more or less, on the plan entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, appended hereto ("Plan") for sewer and drainage utilities purposes;

And further to authorize the Mayor to execute any and all documents and to take any other action necessary or convenient to carry out this vote.

THIS REQUIRES A TWO-THIRDS MAJORITY VOTE



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6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Councilor Diodati requests to introduce Susan S. Hatfield, Ph.D., *Curriculum Supervisor for Fine and Performing Arts* in the Haverhill School District to inform and invite everyone to the Haverhill Public Schools Citywide Arts Show, scheduled for May 14, 2026

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28:

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Angel A. Perkins, *City Auditor & Chief Financial Officer*, submits the revenue and expensive reports through March 2026

9. UTILITY PUBLIC HEARING(S) AND RELATED ORDER(S):

10. PUBLIC HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.1.1. *Planning Board*, Wilfredo Perez - 89 Washington St Unit 3b, expires April 30, 2031

11.2. Non-Confirming Appointments:

11.2.1. Lisa DeMeo, *Tree Warden*, expires December 31, 2026

11.3. Constables

11.4. Resignations

12. PETITIONS:

12.1. Applications Handicap Parking Sign: *with Police approval*

12.2. Amusement/Event Application: *with Police approval*

12.2.1. EVNT-26-10 - Kalyn Ryll for *Haverhill Education Foundation* requesting to hold Kids Fest from 12:30 to 4:30 PM on May 16th at *Haverhill High School* at 137 Monument St

12.2.2. EVNT-26-8 - Lynn Peterson for *Trinity Episcopal Church* requesting to hold BBQ and Community Resource Fair from 12:00 to 3:00 PM on Sunday May 31st at *Trinity Episcopal Church* at 26 White St



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12.2.3. **EVNT-26-9** - Alexandra Dimou for *Ladies Philoptochos Society Elpis* requesting to hold Designer Bag Bingo event from 5:30 to 10:00 PM on May 21st at *Holy Apostles Greek Orthodox Church* at 154 Winter St and seeks approval of One Day Bingo license

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.5. **One Day Liquor License –with HPD approval**

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location – w/Police approval**

12.6.2. **Coin-Op License Renewals – with Police approval**

12.6.3. **Christmas Tree Vendor – with Police approval**

12.6.4. **Taxi Driver Licenses: with Police approval**

12.6.5. **Taxi/Limousine License with Police approval**

12.6.6. **Junk Dealer /Collector License - with Police approval**

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Secondhand Articles with Police approval**

12.6.11. **Buy & Sell Secondhand Clothing with Police approval**

12.6.12. **Pawnbroker license - with police approval**

12.6.13. **Fortune Teller with - Police approval**

12.6.14. **Buy & Sell Old Gold – with Police approval**

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.18. **Limousine/Livery License/Chair Cars with Police approval**

13. MOTIONS AND ORDERS:

13.1. Mayor Barrett submits the following orders to authorize budget transfers:

13.1.1. Order- that \$475,950 will be transferred from fiscal 2025 certified free cash to fund the second of three transfers to the FEMA/Covid-19 Special Revenue Fund to address its deficit

13.1.2. Order – that \$360,000 will be reallocated from the following capital projects to a general street and sidewalk improvement capital fund

#3500000.422.5832.04 Winter & White Street Sidewalks \$300,000

#3500000.422.5832.02 Washington & Wingate Parking Lots \$50,000

#3500000.422.5832.03 Sidewalk Brick Replacement \$10,000



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13.1.3. Order – that \$92,000 is transferred from capital project fund #3416301 Parking Lot Paving, and \$4,000 is transferred from #341630 Crowell School Windows to fund fire alarm panels at Bradford and Silver Hill School, totaling \$96,000

13.1.4. Order – that \$96,000 is transferred from #3416301 Crowell School Windows to fund coil cleaning for the HVAC projects underway at Golden Hill, Pentucket Lake, and Silver Hill Schools

13.1.5. Order – that \$17,657.44 will be transferred from fiscal 2025 certified free cash to the Waterways Revolving fund in accordance with MGL c.60B, which states that 50% of boat excise collections shall be credited to the municipal waterway fund. This transfer is for fiscal years 2022-2025.

13.1.6. Order – that \$1,290,928 will be transferred from various general fund appropriations to fund FY 2026 operating expenses

Transfer to: (Budget Deficits)	
Council Salaries	\$ 3,200.00
Mayor Salaries	\$ 17,850.00
Assessor Salaries	\$ 8,265.00
Purchasing Salaries	\$ 2,560.00
Legal Salaries	\$ 950.00
Human Resource Salaries	\$ 11,950.00
Fire Salaries	\$ 411,147.00
Snow & Ice Removal Salaries	\$ 129,257.00
Veterans Salaries	\$ 2,487.00
North Shore Essex Tech Assessment	\$ 67,942.00
Sick Leave Buyback	\$ 310,639.00
Vacation Buyback	\$ 4,315.00
General Liability Insurance	\$ 22,004.00
Snow & Ice Removal Expenses	\$ 298,362.00
Total	\$ 1,290,928.00

Transfer from: (Budget Surplus)	
Salary Reserve	\$ 890,928.00
Budget Reserve	\$ 400,000.00
Total	\$ 1,290,928.00

14. ORDINANCES (FILE 10 DAYS):

15. COMMUNICATIONS FROM COUNCILORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
Temple St:		
In front of #101	No Parking (except for 1-24 hour handicap parking space)	24-Hours

Filed on April 15, 2026



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- 16.2. Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended by ADDING the following to § 240-85 schedule B: Parking Restrictions and Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
Pentucket St:		
In front of #24	No Parking (except for 1-24 hour handicap parking space)	24-Hours

Filed on April 15, 2026

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19. DOCUMENTS REFERRED TO COMMITTEE STUDY:

20. LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

5.1

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 24, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: Order to Authorize Acceptance of Easements on Locke St. and Locust St.

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to authorize the acceptance of easements on Locke St. and Locust St.

A two-thirds majority vote is required.

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor



5.1.1

TO: CITY COUNCIL

FROM: JOSEPH RUOTOLO, JR., CITY SOLICITOR
LISA MEAD, CITY SOLICITOR

CC: MELINDA E. BARRETT, MAYOR
ROBERT E. WARD

RE: EASEMENTS OFF LOCKE STREET AND LOCUST STREET FOR
PHASE 2 COMBINED SEWER SEPARATION PROJECT

DATE: APRIL 8, 2026

Reference is made to the above-referenced matter. In that connection, I have attached the relevant City Council Vote authorizing the Mayor to act on behalf of the City and to execute the Easement Agreements over a portion of the land located off Locke Street and Locust Street. The Vote as written is the language for the vote. It should be read as:

"authorize the Mayor to accept, purchase, take by eminent domain or otherwise acquire, permanent easements in, over, upon, through, and under a portion the land of certain parcels located off of Locke Street and Locust Street in the City of Haverhill, Massachusetts. Said easements are shown as "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-17," containing 2,737 square feet more or less, and "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-4," containing 1,098 square feet more or less, on the plan entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, appended hereto ("Plan") for sewer and drainage utilities purposes;

And further to authorize the Mayor to execute any and all documents and to take any other action necessary or convenient to carry out this vote"

A two-thirds majority vote is required to adopt the Order of Taking.

Please let me know if you have any questions regarding the foregoing.

Millis Office

730 Main Street, Suite 1F
Millis, MA 02054

New Bedford Office

227 Union Street, Suite 606
New Bedford, MA 02740



Document

CITY OF
HAVERHILL

In Municipal Council

0224 09:27
PAGE 0001

ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

**HAVERHILL CITY COUNCIL ORDER TO AUTHORIZE THE ACCEPTANCE OF
EASEMENTS ON LOCKE STREET AND LOCUST STREET**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the ____ day of _____, 2026, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to accept, purchase, take by eminent domain or otherwise acquire, permanent easements in, over, upon, through, and under a portion the land of certain parcels located off of Locke Street and Locust Street in the City of Haverhill, Massachusetts. Said easements are shown as "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-17," containing 2,737 square feet more or less, and "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-4," containing 1,098 square feet more or less, on the plan entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, last revised February 20, 2026 appended hereto ("Plan") for sewer and drainage utilities purposes;

And further to authorize the Mayor to execute any and all documents and to take any other action necessary or convenient to carry out this vote.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillMA.gov

April 13, 2026

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *R.W.*
DPW Director

Subject: Phase 2 Locke Street Combined Sewer Separation and Water Main Project
Proposed City Council Order to Acquire Two Easements off Locke Street and Locust Street

Attached is a proposed City Council order authorizing the Mayor to acquire easements from the AHSC Essex Street Associates, LLC and Rice Properties Living Trust located off of Locke Street and Locust Street.

The easements are necessary to allow the City to install a storm water drain pipe to discharge to the Little River as part of the Locke Street Phase 2 Combined Sewer Overflow (CSO) Separation Project.

The easements will permit the construction, access, maintenance, and long-term operation of this critical storm drain infrastructure. The easement areas are shown on the attached plan entitled "Utility Easement Plan for City of Haverhill Over Land of Rice Properties Living Trust (Tax Map 304, Lot 59-4) and AHSC Essex Street Associates, LLC, (Tax Map 304, Lot 59-17).

For reference, attached are copies of the two Grant of Permanent Easements signed by the property owners.


If the Order is acceptable, I respectfully request that it be submitted to the City Council for approval. I will attend the Council meeting when the item is considered.

Please let me know if you require any additional information or supporting documents.

Attachments:

- Proposed City Council Order for Two Easements – For City Council approval
- Plan entitled "Utility Easement Plan for City of Haverhill Over Land of Rice Properties Living Trust (Tax Map 304, Lot 59-4) and AHSC Essex Street Associates, LLC, (Tax Map 304, Lot 59-17)
- Grant of Permanent Easement – AHSC Essex Street Associates, LLC – signed by property owner
- Grant of Permanent Easement – Rice Properties Living Trust – signed by property owner

Cc: Christine Lindberg, Chief of Staff, clindberg@haverhillma.gov
Lisa L. Mead, Mead, Talerman & Costa LLC, lisa@mtclawyers.com
Paul Jessel, Collection System Supervisor, pjessel@haverhillma.gov
Joseph Ruotolo, Mead, Talerman & Costa LLC, joe@mtclawyers.com

	<p>Document</p> <p>CITY OF HAVERHILL</p> <p>In Municipal Council</p>	
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

**HAVERHILL CITY COUNCIL ORDER TO AUTHORIZE THE ACCEPTANCE OF
EASEMENTS ON LOCKE STREET AND LOCUST STREET**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the ____ day of _____, 2026, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to accept, purchase, take by eminent domain or otherwise acquire, permanent easements in, over, upon, through, and under a portion the land of certain parcels located off of Locke Street and Locust Street in the City of Haverhill, Massachusetts. Said easements are shown as "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-17," containing 2,737 square feet more or less, and "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-4," containing 1,098 square feet more or less, on the plan entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, last revised February 20, 2026 appended hereto ("Plan") for sewer and drainage utilities purposes;

And further to authorize the Mayor to execute any and all documents and to take any other action necessary or convenient to carry out this vote.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

GRANT OF PERMANENT EASEMENTS

The undersigned, AHSC Essex Street Associates, LLC, a Massachusetts limited liability company with a mailing address of c/o Affordable Housing and Services Collaborative, Inc., 536 Granite Street, Braintree, MA 02184 (hereinafter "Grantor") and the City of Haverhill, a municipal corporation having a usual place of business at 4 Summer Street, Haverhill, MA 01830 (hereinafter "Grantee") hereby enter into this Grant of Easement as of this _____ day of _____, 2026.

WHEREAS, Grantor is the owner of a parcel of real property Locke and Locust Street, Haverhill, MA., being Map-304, Lot 59-17. For title reference see Deed recorded at Essex South District Registry of Deeds, Book 36606, Page 7; and

WHEREAS, Grantee has requested access and construction easement in, on, under and over Grantor's Property, as shown on a plan prepared by SAM, LLC, 102 Kent Place, Newmarket, NH 03857, entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, revised February 20, 2026 recorded herewith the ("Plan"); and

WHEREAS, said easement area is shown on Plan as: "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-17," containing 2,737 square feet more or less ("Easement Area"); and

WHEREAS, the parties hereto desire to make certain agreements regarding the access and construction easement.

NOW THEREFORE, for good and valuable consideration, the respective receipts of which are hereby acknowledged, the parties agree as follows:

- 1. Scope of Permanent Easements.** The Grantor does hereby grant to Grantee a permanent non-exclusive access and construction easement in, on, through, over and under the Easement Area as shown on the Plan, for the purpose of staging, constructing, repairing, and maintaining sewer, utility and water pipelines, specifically 36 inch storm drain pipe and 18 inch sewer, together with all structures appurtenant thereto, with the right to enter from time-to-time upon said land in order to repair, relay or make changes in said pipelines and structures as the Grantee may deem proper. Within the Easement Area, the Grantee may keep materials and

equipment during construction. Said Permanent Easement shall run with the land and be subject to all matters of record.

2. The City of Haverhill through its City Council and Mayor have authorized acceptance of this Permanent Easement Agreement.
3. All use of the Easement shall be planned and executed to cause minimal disruption to the Grantor and the other occupants of the property, and shall not materially and unreasonably interfere with Grantor and the other occupants' use and enjoyment of the property or their activities on such property. All use shall be performed (i) expeditiously and in a workerlike, safe and efficient manner; (ii) in compliance with all requirements of applicable statutes, regulations, ordinances and codes (including ordinances relating to noise and work hours), and (iii) in such a way as to reasonably minimize interference with the occupants of said property.
4. The Grantee shall, at its sole cost and expense, repair any damage to the Grantor's property if the same is caused by Grantee, including but not limited to restoring and/or replacing with equivalent materials any landscaping that is removed or disturbed, replacing and restoring with equivalent materials any fencing that is removed and/or damaged, and backfilling and restoring any disturbed areas on the property. Notwithstanding the foregoing, in the event the Grantor has constructed hardscape or walls or other similar improvements, the Grantee shall only be required to replace any ground covering or planting materials in accordance herewith.
5. The Easement granted hereunder is non-exclusive and shall be exercisable in common with others entitled to use any property to which this Grant of Easement is applicable. The Grantor hereto expressly reserves and retains the right to use or to grant to others the right to use the surface and subsurface of, and the air space above, the Easement Area, provided that any such use shall not materially and adversely jeopardize or interfere with the exercise of the rights granted in this Grant of Easement. The Grantor agrees that it shall not construct or cause to be constructed any structures upon the Easement Area.
6. The Grantee shall be responsible for full payment to any contractors, subcontractors and other parties performing work for Grantee. In the event that any such contractor, subcontractor or other party files a lien against the property of Grantor, then Grantee shall, within thirty (30) days of receipt of notice of such lien, discharge such lien.
7. The Grantee shall provide to the Grantor evidence of insurance for the Grantee and its contractors in commercially reasonable amounts and types for such work and shall name the Grantor as additional insured.
8. The Grantee to the extent permitted by law shall indemnify and hold harmless the Grantor from and against any and all actions, causes of actions, suits, demands, claims, damages, injuries, losses, expenses, fees or costs (including reasonable attorneys' fees) arising out of or in connection with (i) any injury to persons or

property occurring on the Easement Area, (ii) the use of the Easement, and/or (iii) any breach by the Grantee of its obligations under this Grant of Easement.

9. This Grant of Permanent Easement may be executed and acknowledged in multiple counterparts, which when assembled shall constitute a single fully executed document.
10. Except as otherwise expressly set forth in this Agreement, no amendments or modifications of this Agreement shall be effective without the prior written consent of each party at the time of such amendment or modification.
11. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be declared to be invalid or unenforceable, then the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
12. This Permanent Easement shall run with the land and be binding upon and inure to the benefit of the respective successors and assigns of the parties.
13. This Agreement shall be construed and interpreted under the laws of the Commonwealth of Massachusetts.

WITNESS my hand and seal this _____ day of _____, 2026.

CITY OF HAVERHILL

By: _____
Name: **Melinda E. Barrett**
Title: **Mayor**

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this _____ day of _____, 2026, before me, the undersigned Notary Public, personally appeared **Melinda E. Barrett**, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as Mayor for the City of Haverhill.

Notary Public
My Commission Expires:

Executed as a sealed instrument this 5th day of March, 2026

Affordable Housing and Services
Collaborative, Inc.

Michael Matos

By:
Its: President
Duly Authorized

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss

On this 5 day of March, 2026, before me, the undersigned notary public, personally appeared Michael Matos, as President of Affordable Housing and Services Collaborative, Inc., proved to me through satisfactory evidence of identification, which was personally known to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as President Affordable Housing and Services Collaborative, Inc.



Melanie Ryan
Notary Public
My Commission Expires: 9/2/27

GRANT OF PERMANENT EASEMENTS

The undersigned, Philip R. Rice, Trustee of the Rice Properties Living Trust, u/d/t dated August 18, 2023, as evidenced by a Trustee Certificate recorded with the Essex South Registry of Deeds in Book 41760, Page 30, with a mailing address of 427 East Broadway, Haverhill, Massachusetts 01830 (hereinafter "Grantor") and the City of Haverhill, a municipal corporation having a usual place of business at 4 Summer Street, Haverhill, MA 01830 (hereinafter "Grantee") hereby enter into this Grant of Easement as of this 3rd day of APRIL, 2026.

WHEREAS, Grantor is the owner of a parcel of real property located at 9-17 Locke Street, Haverhill, MA., being Map-304, Lot 59-4. For title reference see Deed recorded at Essex South District Registry of Deeds, Book 41760, Page 32; and

WHEREAS, Grantee has requested access and construction easement in, on, under and over Grantor's Property, as shown on a plan prepared by SAM LLC, 102 Kent Place, Newmarket, NH 03857, entitled "UTILITY EASEMENT PLAN FOR CITY OF HAVERHILL OVER LANDS OF RICE PROPERTIES LIVING TRUST (TAX MAP 304, LOTS 59-4) & AHSC ESSEX STREET ASSOCIATES LLC (TAX MAP 304, LOT 59-17) LOCKE STREET & LOCUST STREET HAVERHILL, MASSACHUSETTS," and dated September 8, 2025, revised February 20, 2026 recorded herewith the ("Plan"); and

WHEREAS, said easement area is shown on Plan as: "UTILITY EASEMENT OVER TAX MAP 304, LOT 59-4," containing 1,098 square feet more or less ("Easement Area"); and

WHEREAS, the parties hereto desire to make certain agreements regarding the access and construction easement.

NOW THEREFORE, for good and valuable consideration, the respective receipts of which are hereby acknowledged, the parties agree as follows:

- 1. Scope of Permanent Easements.** The Grantor does hereby grant to Grantee a permanent non-exclusive access and construction easement in, on, through, over and under the Easement Area as shown on the Plan, for the purpose of staging, constructing, repairing, and maintaining sewer, utility and water pipelines, specifically 36 inch storm drain pipe and 18 inch sewer, together with all structures appurtenant thereto, with the right to enter from time-to-time upon said land in order to repair, relay or make changes in said pipelines and structures as the Grantee may

deem proper. Within the Easement Area, the Grantee may keep materials and equipment during construction. Said Permanent Easement shall run with the land and be subject to all matters of record.

2. The City of Haverhill through its City Council and Mayor have authorized acceptance of this Permanent Easement Agreement.
3. All use of the Easement shall be planned and executed to cause minimal disruption to the Grantor and the other occupants of the property, and shall not materially and unreasonably interfere with Grantor and the other occupants' use and enjoyment of the property or their activities on such property. All use shall be performed (i) expeditiously and in a workerlike, safe and efficient manner; (ii) in compliance with all requirements of applicable statutes, regulations, ordinances and codes (including ordinances relating to noise and work hours), and (iii) in such a way as to reasonably minimize interference with the occupants of said property.
4. The Grantee shall, at its sole cost and expense, repair any damage to the Grantor's property if the same is caused by Grantee, including but not limited to restoring and/or replacing with equivalent materials any landscaping that is removed or disturbed, replacing and restoring with equivalent materials any fencing that is removed and/or damaged, and backfilling and restoring any disturbed areas on the property. Notwithstanding the foregoing, in the event the Grantor has constructed hardscape or walls or other similar improvements, the Grantee shall only be required to replace any ground covering or planting materials in accordance herewith.
5. The Easement granted hereunder is non-exclusive and shall be exercisable in common with others entitled to use any property to which this Grant of Easement is applicable. The Grantor hereto expressly reserves and retains the right to use or to grant to others the right to use the surface and subsurface of, and the air space above, the Easement Area, provided that any such use shall not materially and adversely jeopardize or interfere with the exercise of the rights granted in this Grant of Easement. The Grantor agrees that it shall not construct or cause to be constructed any structures upon the Easement Area.
6. The Grantee shall be responsible for full payment to any contractors, subcontractors and other parties performing work for Grantee. In the event that any such contractor, subcontractor or other party files a lien against the property of Grantor, then Grantee shall, within thirty (30) days of receipt of notice of such lien, discharge such lien.
7. The Grantee shall provide to the Grantor evidence of insurance for the Grantee and its contractors in commercially reasonable amounts and types for such work and shall name the Grantor as additional insured.
8. The Grantee to the extent permitted by law shall indemnify and hold harmless the Grantor from and against any and all actions, causes of actions, suits, demands, claims, damages, injuries, losses, expenses, fees or costs (including reasonable attorneys' fees) arising out of or in connection with (i) any injury to persons or

property occurring on the Easement Area, (ii) the use of the Easement, and/or (iii) any breach by the Grantee of its obligations under this Grant of Easement.

9. This Grant of Permanent Easement may be executed and acknowledged in multiple counterparts, which when assembled shall constitute a single fully executed document.
10. Except as otherwise expressly set forth in this Agreement, no amendments or modifications of this Agreement shall be effective without the prior written consent of each party at the time of such amendment or modification.
11. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be declared to be invalid or unenforceable, then the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
12. This Permanent Easement shall run with the land and be binding upon and inure to the benefit of the respective successors and assigns of the parties.
13. This Agreement shall be construed and interpreted under the laws of the Commonwealth of Massachusetts.

WITNESS my hand and seal this _____ day of _____, 2026.

CITY OF HAVERHILL

By: _____

Name: Melinda E. Barrett

Title: Mayor

COMMONWEALTH OF MASSACHUSETTS

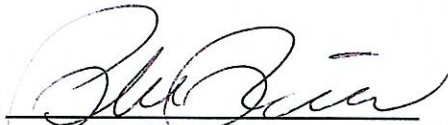
Essex, ss.

On this _____ day of _____, 2026, before me, the undersigned Notary Public, personally appeared **Melinda E. Barrett**, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as Mayor for the City of Haverhill.

Notary Public

My Commission Expires:

WITNESS my hand and seal this 3rd day of APRIL, 2026.

By: 
Name: **Philip R. Rice, Trustee of the
Rice Properties Living Trust**

~~COMMONWEALTH OF MASSACHUSETTS~~ STATE OF NEW HAMPSHIRE

~~Essex, ss.~~ ROCKINGHAM

On this 3rd day of APRIL, 2026, before me, the undersigned Notary Public, personally appeared **Philip R. Rice**, proved to me through satisfactory evidence of identification, which was MA DRIVERS LICENSE, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as Trustee for the aforesaid Trust.



Notary Public

My Commission Expires: 6-12-29

Frederick L. Thompson
Notary Public, State of New Hampshire
My Commission Expires 6/12/29

6.1

CITY COUNCIL

Timthoy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

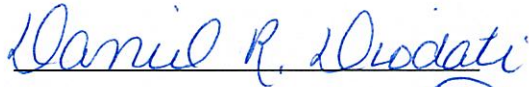
CITY OF HAVERHILL


HAVERHILL, MASSACHUSETTS 01830-5843

April 23, 2026

To: President and Members of the City Council

Councilor Diodati requests to introduce Susan S. Hatfield, Ph.D., Curriculum Supervisor for Fine and Performing Arts in the Haverhill School District and to inform and invite everyone to the Haverhill Public Schools Citywide Arts Show, scheduled for May 14, 2026.



Councilor Daniel R. Diodati 

APR 24 AM 8:23
HAVCITYCLERK

(Meeting: 4.28.26)



8.1

Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

April 22, 2026

APR 23 AM 8:16
HAVCITYCLERK

To The Honorable City Council

Attached are the revenue and expense reports through March 2026.

As anticipated in last month's city council report, motor vehicle excise tax revenue has rebounded. However, we are still facing a decline in revenue from license and permit fees, departmental revenue, and investments, leading to a 3.13% decrease in the city's local receipts compared to the previous year.

The city is currently facing significant budget pressures due to a \$3.1 million deficit in the snow and ice removal budget. To date, total expenditures for snow removal have reached \$4,085,912. When adjusted for inflation, this amount represents the highest spending on snow removal in over 20 years. The closest figure was in 2015, when expenditures were 8% less, adjusted for inflation.

To help alleviate these costs, the Mayor has appealed to the state for funding. If funding is not received from the state, the deficit will need to be addressed using 2026 surplus appropriations, free cash, the 2027 tax levy, or a combination of these methods.

In response to this significant deficit and pressures expected for the 2027 budget, the Mayor initiated a budget freeze in early February, which restricts all discretionary spending.

I have prepared appropriation transfer requests to cover some of the overages listed in the expense report. The salary overages are related to non-union step increases and cost-of-living adjustments (COLA) that were budgeted in the salary reserve account. Additionally, I have allocated a small portion of the budget reserve to address the snow and ice deficit. As we approach the end of the fiscal year and gain a clearer understanding of potential reallocations of surplus appropriations, I will submit another council order to fund as much of the remaining snow removal deficit as possible.

Sincerely,

Angel A. Perkins, CPFO, CGA, CFE
City Auditor & Chief Financial Officer

City of Haverhill
 Revenue Report
 Period Ending 3/31/26

Year to Year Comparison

Revenue Source	3/31/2024	3/31/2025	3/31/2026	FY 25 to 26 % Change	FY 25 to 26 \$ Change	FY 24-26 Trendline
Real Estate & Pers Property	\$ 92,018,916	\$ 98,139,109	\$ 103,951,049	↑ 5.92%	\$ 5,811,940	
Motor Vehicle Excise	\$ 6,233,722	\$ 5,787,026	\$ 6,435,950	↑ 11.21%	\$ 648,924	
Meals Excise	\$ 653,664	\$ 988,106	\$ 984,212	↓ -0.39%	\$ (3,894)	
Hotel/ Room Excise	\$ 259,001	\$ 255,225	\$ 257,330	↑ 0.82%	\$ 2,105	
Boat & Other Excise	\$ 9,618	\$ 7,146	\$ 7,858	↑ 9.96%	\$ 712	
Cannabis Excise	\$ 567,650	\$ 883,629	\$ 976,577	↑ 10.52%	\$ 92,948	
Waste Disposal Facility Program	\$ 2,508,977	\$ 2,189,160	\$ 2,171,488	↓ -0.81%	\$ (17,672)	
PILOT	\$ 21,525	\$ 27,398	\$ 37,933	↑ 38.45%	\$ 10,535	
Penalties & Interest	\$ 628,776	\$ 460,570	\$ 448,508	↓ -2.62%	\$ (12,062)	
Fees	\$ 624,192	\$ 652,442	\$ 718,422	↑ 10.11%	\$ 65,980	
Rentals	\$ 135,158	\$ 147,548	\$ 156,002	↑ 5.73%	\$ 8,454	
Departmental Revenue	\$ 596,059	\$ 604,049	\$ 249,755	↓ -58.65%	\$ (354,294)	
License & Permits	\$ 2,091,951	\$ 2,395,607	\$ 1,743,101	↓ -27.24%	\$ (652,506)	
Fines & Forefits	\$ 570,137	\$ 429,500	\$ 489,608	↑ 13.99%	\$ 60,108	
Investments	\$ 1,915,372	\$ 2,358,402	\$ 2,115,720	↓ -10.29%	\$ (242,682)	
Medicaid Reimbursement	\$ 569,135	\$ 502,458	\$ 545,513	↑ 8.57%	\$ 43,055	
*Misc Revenue	\$ 103,047	\$ 228,541	\$ 18,711	↓ -91.81%	\$ (209,830)	
Comm of MA Cherry Sheet	\$ 72,083,186	\$ 76,149,551	\$ 81,223,118	↑ 6.66%	\$ 5,073,567	
Wastewater Enterprise Fund	\$ 11,353,678	\$ 12,646,946	\$ 12,323,919	↓ -2.55%	\$ (323,027)	
Water Enterprise Fund	\$ 9,314,635	\$ 10,885,929	\$ 11,533,742	↑ 5.95%	\$ 647,813	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$	\$ 990,257	\$	↓ -100.00%	\$ (990,257)	
Total Revenue	\$ 202,258,399	\$ 216,728,599	\$ 226,388,516	↑ 4.46%	\$ 9,659,917	
Total Revenue without Enterprise Funds	\$ 181,590,086	\$ 193,195,724	\$ 202,530,855	↑ 4.83%	\$ 9,335,131	
Total Local Receipts	\$ 17,487,984	\$ 17,916,807	\$ 17,356,688	↓ -3.13%	\$ (560,119)	
Total Local Receipts not including Investments	\$ 15,572,612	\$ 15,558,405	\$ 15,240,968	↓ -2.04%	\$ (317,437)	

City of Haverhill
Revenue Report
Period Ending 3/31/26

Collections as a Percent of Budget						
Revenue Source	FY 26 Estimated Revenue	FY 26 Actual Revenue Collections	\$ Surplus/ (Deficit)	YTD Benchmark	Actual Revenue Benchmark	
Real Estate & Pers Property	\$ 140,323,000	\$ 103,951,049	\$ (36,371,951)	75%	74.1% ●	
Motor Vehicle Excise	\$ 8,391,880	\$ 6,435,950	\$ (1,955,930)	75%	76.7% ●	
Meals Excise	\$ 1,259,948	\$ 984,212	\$ (275,736)	75%	78.1% ●	
Hotel/ Room Excise	\$ 309,000	\$ 257,330	\$ (51,670)	75%	83.3% ●	
Boat & Other Excise	\$ 9,476	\$ 7,858	\$ (1,618)	75%	82.9% ●	
Cannabis Excise	\$ 1,133,040	\$ 976,577	\$ (156,463)	75%	86.2% ●	
Waste Disposal Facility Program	\$ 2,740,175	\$ 2,171,488	\$ (568,687)	75%	79.2% ●	
PILOT	\$ 274,189	\$ 37,993	\$ (236,256)	75%	13.8% ●	
Penalties & Interest	\$ 742,361	\$ 448,508	\$ (293,853)	75%	60.4% ●	
Fees	\$ 962,671	\$ 718,422	\$ (244,249)	75%	74.6% ●	
Rentals	\$ 198,450	\$ 156,002	\$ (42,448)	75%	78.6% ●	
Departmental Revenue	\$ 658,253	\$ 249,755	\$ (408,498)	75%	37.9% ●	
License & Permits	\$ 2,522,301	\$ 1,743,101	\$ (779,200)	75%	69.1% ●	
Fines & Forefits	\$ 628,275	\$ 489,608	\$ (138,667)	75%	77.9% ●	
Investments	\$ 1,976,990	\$ 2,115,720	\$ 138,730	75%	107.0% ●	
Medicaid Reimbursement	\$ 735,000	\$ 545,513	\$ (189,487)	75%	74.2% ●	
*Misc Revenue		\$ 18,711	\$ 18,711	75%	100.0% ●	
Comm of MA Cherry Sheet	\$ 108,005,748	\$ 81,223,118	\$ (26,782,630)	75%	75.2% ●	
Wastewater Enterprise Fund	\$ 16,809,453	\$ 12,323,919	\$ (4,485,534)	75%	73.3% ●	
Water Enterprise Fund	\$ 14,146,881	\$ 11,533,742	\$ (2,613,139)	75%	81.5% ●	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,250,867	\$ -	\$ (6,250,867)	75%	0.0% ●	
Total	\$ 308,077,958	\$ 226,388,516	\$ (81,689,442)	75%	73.5% ●	
<i>Estimated General Fund Revenue</i>	<i>\$ 277,121,624</i>	<i>\$ 202,530,855</i>	<i>\$ (74,590,769)</i>	<i>73%</i>	<i>73.1%</i> ●	
<i>Estimated Local Receipts</i>	<i>\$ 22,542,009</i>	<i>\$ 17,356,688</i>	<i>\$ (5,185,321)</i>	<i>75%</i>	<i>77.0%</i> ●	

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 234,279	\$ 178,077	\$ 56,202	76.01%
Council Expenses	\$ 8,100	\$ 2,500	\$ 5,600	30.86%
Mayor Salaries	\$ 432,688	\$ 337,888	\$ 94,800	78.09%
Mayor Expenses	\$ 210,250	\$ 132,140	\$ 78,110	62.85%
Auditor's Office Salaries	\$ 377,209	\$ 275,310	\$ 101,899	72.99%
Auditor's Office Expenses	\$ 139,381	\$ 22,104	\$ 117,277	15.86%
Assessors Salaries	\$ 297,788	\$ 229,540	\$ 68,248	77.08%
Assessors Expenses	\$ 179,215	\$ 132,208	\$ 47,007	73.77%
Treasurer/Collector Salaries	\$ 469,208	\$ 292,231	\$ 176,977	62.28%
Treasurer/Collector Expenses	\$ 251,300	\$ 142,506	\$ 108,794	56.71%
Constituent Services Salaries	\$ 109,442	\$ 80,232	\$ 29,210	73.31%
Constituent Services Expenses	\$ 15,500	\$ -	\$ 15,500	0.00%
Purchasing Salaries	\$ 100,547	\$ 77,324	\$ 23,223	76.90%
Purchasing Expenses	\$ 12,050	\$ 7,045	\$ 5,005	58.46%
Law Department Salaries	\$ 46,818	\$ 35,816	\$ 11,002	76.50%
Law Department Legal	\$ 536,000	\$ 222,852	\$ 313,148	41.58%
Human Resources Salaries	\$ 318,404	\$ 247,765	\$ 70,639	77.81%
Human Resources Expenses	\$ 147,550	\$ 84,467	\$ 63,083	57.25%
MIS Salaries	\$ 160,000	\$ 118,806	\$ 41,194	74.25%
MIS Expenses	\$ 638,134	\$ 475,640	\$ 162,494	74.54%
MIS Capital	\$ 50,000	\$ 33,238	\$ 16,762	66.48%
City Clerk Salaries	\$ 594,766	\$ 408,650	\$ 186,116	68.71%
City Clerk Expenses	\$ 171,380	\$ 121,726	\$ 49,654	71.03%
TOTAL GENERAL GOVERNMENT	\$ 5,500,009	\$ 3,658,065	\$ 1,841,944	66.5%
Building Maint. Salaries	\$ 79,127	\$ 52,276	\$ 26,851	66.07%
Building Maint. Expenses	\$ 298,500	\$ 209,130	\$ 89,370	70.06%
Inspectional & Health Services Salaries	\$ 1,205,528	\$ 889,572	\$ 315,956	73.79%
Inspectional & Health Services Expenses	\$ 46,950	\$ 26,301	\$ 20,649	56.02%
Public Health Salaries	\$ 247,498	\$ 194,649	\$ 52,849	78.65%
Public Health Expenses	\$ 9,000	\$ 982	\$ 8,018	10.91%
Economic Development Salaries	\$ 291,516	\$ 198,743	\$ 92,773	68.18%
Economic Development Expenses	\$ 56,162	\$ 37,412	\$ 18,750	66.61%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,234,281	\$ 1,609,065	\$ 625,216	72.0%
Police Salaries	\$ 14,403,074	\$ 11,189,597	\$ 3,213,477	77.69%
Police Expenses	\$ 1,809,961	\$ 1,215,101	\$ 594,860	67.13%
Police Capital	\$ 353,000	\$ 349,733	\$ 3,267	99.07%
Fire Salaries	\$ 13,776,803	\$ 10,949,324	\$ 2,827,479	79.48%
Fire Expenses	\$ 1,029,809	\$ 631,205	\$ 398,604	61.29%
Fire Capital	\$ 3,500	\$ -	\$ 3,500	0.00%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL PUBLIC SAFETY	\$ 31,376,147	\$ 24,334,960	\$ 7,041,187	77.56%
Whittier Regional School Assessment	\$ 8,704,320	\$ 8,704,319	\$ 1	100.00%
North Shore Essex Tech. Assessment	\$ 664,063	\$ 732,005	\$ (67,942)	110.23%
School Other Funding	\$ 15,000		\$ 15,000	0.00%
School Department	\$ 133,801,660	\$ 80,714,368	\$ 53,087,292	60.32%
TOTAL EDUCATION	\$ 143,185,043	\$ 90,150,692	\$ 53,034,351	63.0%
Public Works Administration Salaries	\$ 59,607	\$ 35,901	\$ 23,706	60.23%
Public Works Administration Expenses	\$ 44,804	\$ 14,689	\$ 30,115	32.79%
Public Works Highways Salaries	\$ 1,404,280	\$ 963,046	\$ 441,234	68.58%
Public Works Highways Expenses	\$ 840,655	\$ 526,425	\$ 314,230	62.62%
Public Works Highways Capital	\$ 112,000	\$ 19,510	\$ 92,490	17.42%
Public Works Solid Waste/Recycling Salaries	\$ 218,185	\$ 157,834	\$ 60,351	72.34%
Public Works Solid Waste/Recycling Expenses	\$ 5,985,808	\$ 3,375,901	\$ 2,609,907	56.40%
Public Works Parking Area Salaries	\$ 51,726	\$ 38,945	\$ 12,781	75.29%
Public Works Parking Area Expenses	\$ 369,101	\$ 232,238	\$ 136,863	62.92%
Public Works Street Marking Expenses	\$ 116,883	\$ 105,458	\$ 11,425	90.23%
Public Works Fleet Maint. Salaries	\$ 274,157	\$ 141,752	\$ 132,405	51.70%
Public Works Fleet Maint. Expenses	\$ 49,080	\$ 39,821	\$ 9,259	81.13%
Public Works Park Dept. Salaries	\$ 584,634	\$ 361,855	\$ 222,779	61.89%
Public Works Park Dept. Expenses	\$ 332,850	\$ 181,685	\$ 151,165	54.58%
Public Works Street Lighting Expenses	\$ 725,800	\$ 472,908	\$ 252,892	65.16%
Public Works Snow & Ice Removal Salaries	\$ 229,330	\$ 358,587	\$ (129,257)	156.36%
Public Works Snow & Ice Removal Expenses	\$ 980,670	\$ 3,727,325	\$ (2,746,655)	380.08%
TOTAL PUBLIC WORKS	\$ 12,379,570	\$ 10,753,880	\$ 1,625,690	86.9%
Citizens Center Salaries	\$ 303,619	\$ 259,236	\$ 44,383	85.38%
Citizens Center Expenses	\$ 188,010	\$ 105,312	\$ 82,698	56.01%
Veterans Services Salaries	\$ 115,545	\$ 88,524	\$ 27,021	76.61%
Veterans Services Expenses	\$ 558,000	\$ 309,740	\$ 248,260	55.51%
Senior Services Salaries	\$ 13,500	\$ 8,537	\$ 4,963	63.24%
Senior Services Expenses	\$ 2,700	\$ -	\$ 2,700	0.00%
Stadium Commission	\$ 59,000	\$ 53,997	\$ 5,003	91.52%
Recreation Salaries	\$ 193,129	\$ 189,025	\$ 4,104	97.87%
Recreation Expenses	\$ 85,000	\$ 25,411	\$ 59,589	29.90%
Public Library Salaries	\$ 1,665,862	\$ 1,224,241	\$ 441,621	73.49%
Public Library Expenses	\$ 293,585	\$ 234,111	\$ 59,474	79.74%
TOTAL HUMAN SERVICES	\$ 3,477,950	\$ 2,498,134	\$ 979,816	71.8%
Debt Service	\$ 9,491,008	\$ 6,660,813	\$ 2,830,195	70.18%
TOTAL DEBT SERVICE	\$ 9,491,008	\$ 6,660,813	\$ 2,830,195	70.2%
Retirement Fund	\$ 22,967,281	\$ 22,967,281	\$ -	100.00%
Unemployment Compensation	\$ 230,000	\$ 101,129	\$ 128,871	43.97%
Group Insurance	\$ 29,765,000	\$ 21,021,164	\$ 8,743,836	70.62%

Expense Report as of 3/31/2026

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Payroll Taxes (FICA/Medicare)	\$ 2,103,796	\$ 1,549,605	\$ 554,191	✓ 73.66%
Workers Compensation	\$ 915,000	\$ 597,788	\$ 317,212	✓ 65.33%
Injured on Duty Claims	\$ 230,967	\$ 203,414	\$ 27,553	✗ 88.07%
Sick Leave Bank	\$ 126,000	\$ 436,639	\$ (310,639)	✗ 346.54%
Vacational Buyback	\$ 55,000	\$ 59,315	\$ (4,315)	✗ 107.85%
Retiree Medical Claims	\$ 121,000	\$ 43,952	\$ 77,048	✓ 36.32%
TOTAL EMPLOYEE BENEFITS	\$ 56,514,044	\$ 46,980,287	\$ 9,533,757	✗ 83.1%
General Liability Insurance	\$ 1,303,678	\$ 1,325,682	\$ (22,004)	✗ 101.69%
Salary Reserve	\$ 1,080,000	\$ 189,072	\$ 890,928	✓ 17.51%
Budget Reserve	\$ 805,671	\$ 132,616	\$ 673,055	✓ 16.46%
State Assessments (Cherry Sheets)	\$ 9,524,223	\$ 7,460,358	\$ 2,063,865	✗ 78.33%
Reserve for Abatement & Exemption (Overlay)	\$ 250,000	\$ 250,000	\$ 250,000	✗ 100.00%
TOTAL OTHER CITY EXPENSES	\$ 12,963,572	\$ 9,357,728	\$ 3,605,844	✓ 72.2%
TOTAL GENERAL FUND	\$ 277,121,624	\$ 196,003,624	\$ 81,118,000	70.7%

Water Department Salaries	\$ 3,780,009	\$ 2,728,399	\$ 1,051,610	✓ 72.18%
Water Department Expenses	\$ 9,318,378	\$ 7,256,826	\$ 2,061,552	✗ 77.88%
Water Department Capital	\$ 300,000	\$ 222,488	\$ 77,512	✓ 74.16%
Water Department Indirect	\$ 248,494	\$ 248,494	\$ -	✗ 100.00%
TOTAL WATER DEPARTMENT	\$ 13,646,881	\$ 10,456,207	\$ 3,190,674	✗ 76.6%
Wastewater Salaries	\$ 3,089,104	\$ 1,971,141	\$ 1,117,963	✓ 63.81%
Wastewater Expenses	\$ 11,894,907	\$ 8,060,026	\$ 3,834,881	✓ 67.76%
Wastewater Capital	\$ 1,127,000	\$ 90,861	\$ 1,036,139	✓ 8.06%
Wastewater Indirect	\$ 698,442	\$ 698,442	\$ -	✗ 100.00%
TOTAL WASTEWATER DEPARTMENT	\$ 16,809,453	\$ 10,820,470	\$ 5,988,983	✓ 64.4%

	FY '24 through 3/31/24	FY '25 through 3/31/25	FY '26 through 3/31/26	Trendline
TOTAL GENERAL GOVERNMENT	\$ 3,705,306	\$ 4,138,025	\$ 3,658,065	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 1,499,702	\$ 1,535,919	\$ 1,609,065	
TOTAL PUBLIC SAFETY	\$ 20,528,666	\$ 23,067,049	\$ 24,334,960	
TOTAL EDUCATION	\$ 88,243,802	\$ 93,041,474	\$ 90,150,692	
TOTAL PUBLIC WORKS	\$ 8,572,204	\$ 8,689,343	\$ 10,753,880	
TOTAL HUMAN SERVICES	\$ 2,475,968	\$ 2,496,882	\$ 2,498,134	
TOTAL DEBT SERVICE	\$ 3,549,689	\$ 3,807,914	\$ 6,660,813	
TOTAL EMPLOYEE BENEFITS	\$ 43,080,233	\$ 42,630,208	\$ 46,980,287	
TOTAL OTHER CITY EXPENSES	\$ 7,646,231	\$ 7,985,252	\$ 9,357,728	
TOTAL CITY EXPENDITURES	\$ 179,301,801	\$ 187,392,066	\$ 196,003,624	
TOTAL WATER DEPARTMENT	\$ 8,806,618	\$ 9,892,542	\$ 10,456,207	
TOTAL WASTEWATER DEPARTMENT	\$ 9,133,100	\$ 10,010,399	\$ 10,820,470	

Expense Report as of 3/31/2026



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

11.1.1
APR 24 AM 9:35
HNCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 24, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council

From: Melinda E. Barrett

RE: Planning Board Appointment – Wilfredo Perez

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Wilfredo Perez, 89 Washington Street Unit 3b Haverhill, to the Haverhill Planning Board. This is a confirming appointment which takes effect upon confirmation and will expire on April 30, 2031.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

Effie Mayors Admin

From: fredster3b@aol.com
Sent: Thursday, April 23, 2026 7:07 PM
To: Christine Lindberg
Cc: Mayor; Effie Mayors Admin
Subject: Re: Planning Board

Warning: External Email. Exercise caution when opening attachments or clicking on any links.

Hello Mayor Barrett,

I would like to express my interest in serving on the Planning Board for the City of Haverhill.

I'm interested in the Board's role in guiding thoughtful and responsible development in our city, and I'm excited for the opportunity to learn more about our planning efforts, zoning considerations, and the ongoing work on the City's Master Plan.

As a homeowner, landlord, and lifelong resident of Haverhill, I appreciate the opportunity to serve and give back to our community.

Thank you for your consideration.

Wilfredo Perez

89 Washington grin St Unit 3b

Haverhill, Ma 01832

11.2.1

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

APR 24 4:09:35
HAVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 24, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: Appoint Lisa DeMeo as Tree Warden

Dear Mr. President and Members of the City Council:

In accordance with the City Code Chapter 3, Subsection 10: "Time of appointment and term of subordinate officers," I hereby reappoint the following:

- Lisa DeMeo, Tree Warden

I certify that in my opinion the person listed above is appropriate to serve the City in their appointed capacity based on their unique qualifications in the areas of education, training, and experience. I make this appointment solely in the interest of the City of Haverhill. This appointment is effective immediately and expires on December 31, 2026.

Very truly yours,

Melinda E. Barrett
Mayor

Event Permit

EVNT-26-10

Submitted On: Apr 6, 2026

Applicant


 Kalyn Ryll
 978-857-7001

 kryll@haverhilleducationfoundation.org

Primary Location

137 MONUMENT ST
Haverhill, MA 01832

APR 14 PM 3:51
HAVERHILL CLERK

Organization Information

Organization

Haverhill Education Foundation

Organization Phone

978-857-7001

Organization Address

PO Box 1864

Organization City

Haverhill

Organization State

MA

Organization Zip

01831

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

Contact Information

Contact Name

Kalyn Ryll

Contact Title

Clerk

Contact Phone

978-857-7001

Contact Email

kryll@haverhilleducationfoundation.org

Contact Address

39 Hyatt Ave

Contact City

Haverhill

Contact State

MA

Contact Zip

01835

Property Owner Information

Property Owner Name

Beverly McGuillicuddy

Property Owner Phone

978-852-7663

Property Owner Address

4 Summer Street

Property Owner City

Haverhill

Property Owner State

MA

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information

Description of event

Kids Fest is a four hour festival meant to highlight children through art, activities, and performances. The event will be held outside in the parking lots of Haverhill High School, and in the quad area between the auditorium and gymnasium. There will be a stage for performances with A/V equipment, food vendors, vendors selling kid-related or focused merchandise, entertainers in the crowd, a Haverhill Walk of Fame, a sensory zone, space for non-profits to speak about their services, and restroom facilities. Attendees will be able to reach the event either by the MEVA bus that stops in front of HHS, or by parking in the back lots. The event will be held from 12:30 pm - 4:30 pm.

Type of Event

Festival

Event Date

05/16/2025

Event Location

Haverhill High School

is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

4000

Do attendees need to purchase a ticket to attend?

No

Is this event open to the public? Or private?

Public

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event Start Time

12:30 PM

Event End Time

4:30 PM

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Food Trucks

IF YES To FOOD, How Will it be Cooked?

Truck Stoves/Grills

Are you planning to serve alcohol?

No

Any Helpful Comments about Food

We are planning to invite local food trucks to attend.

Special Considerations (i.e. fireworks)

We hope to be including the ability for attendees to view the city wide artshow on display in the A Wing of the High School. There will be noise from the performances and A/V equipment. We will need time to set up that morning and clean up in the evening, and will work with the restroom facilities, dumpster for trash, and stage rental companies to arrange for a Sunday pick up so the space is cleared when school begins on Monday.

Parking Information

Number of Parking Spaces Onsite

450

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

12

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

We will be hiring a dumpster to use to remove all trash and will collect recyclables to bring to the Haverhill Dump the following week.

IF PORTABLE TOILETS, Who is the Vendor?

The Throne King

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true

General Release and Indemnity Agreement

Haverhill Education Foundation, INC.
PO Box 1864
Haverhill, MA 01831

Permit Request: Kids Fest, Saturday May 16, 2026

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries.

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

Signed:



Herb Bergh, President, Haverhill Education Foundation

4/2/26

Date

City of Haverhill

Date

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
G.P.O. BOX 1680
BROOKLYN, NY 11202

DEPARTMENT OF THE TREASURY

Date: 06 JUN 1995

HAVERHILL FOUNDATION FOR EXCELLENCE
IN EDUCATION INC
35 RIVER RD
HAVERHILL, MA 01830-1832

Employer Identification Number:
22-3152599
Case Number:
115144033
Contact Person:
FRED HYMONITZ
Contact Telephone Number:
(718) 488-2218
Addendum Applies:
NO

Dear Applicant:

Based on the information you recently submitted, we have classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Internal Revenue Code because you are described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in 501(c)(3) is still in effect.

This classification is based on the assumption that your operations will continue as you have stated. If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status.

This supersedes our letter dated April 27, 1995.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. For guidance in determining whether your gross receipts are "normally" more than \$25,000, see the instructions for Form 990. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

Letter 1078 (00/08)

SC 02.12.26 8 (B)

REQUEST FOR USE OF FACILITIES SCHOOL COMMITTEE MEETING 02/12/26

- 1. Requested by Andrew Taresk from Haverhill Youth Soccer for use of the Silver Hill gym on Mondays 2/23-4/20/26 from 6:30pm-8:30pm.**

**Rental Fees: Request to waive
Custodial Fees: \$30/Hour
Utilities Fee: Request to waive**

- 2. Requested by Someris Rivera from Riverside Church for use of the Pentucket Lake gym/cafeteria/library on 2/27/26 from 6pm-9pm.**

**Rental Fees: Request to waive
Custodial Fees: \$30/Hour
Utilities Fee: Request to waive**

- 3. Requested by Carlos Nunez from North Shore Sports Academy for use of the Hunking gym on Monday & Thursdays from 3/16-6/12/26 from 6pm-8:30pm.**

**Rental Fees: \$50/Hour
Custodial Fees: \$30/Hour
Utilities Fee: \$20/Hour**

- 4. Requested by Andrea Fogarty from MishStrong for use of the high school gym for their annual road race on Sunday 3/29/269 from 7am-3pm.**

**Rental Fees: Request to waive, all money raised goes towards HS scholarship.
Custodial Fees: Donated
Utilities Fee: Request to waive**

5. Requested by Kalyn Ryll from Haverhill Education Foundation for use of the high school grounds for Kidsfest on Saturday 5/16/26 from 8:30am-4:30pm.

Rental Fees: Request to waive
Custodial Fees: \$30/Hour
Security Fees: \$25.50/Hour
Utilities Fee: Request to waive

6. Requested by Julian Taylor from Synergy Basketball for use of the Nettle gym on Monday and Thursdays from 3/16-6/4/26 from 6:15pm-9:15pm.

Rental Fees: \$50/Hour
Custodial Fees: \$30/Hour
Utilities Fee: \$20/Hour



Haverhill Public Schools
Use of Facilities Form

Please Print

Name of Organization: HAVER HILL EDUCATION FOUNDATION		Name of Representative: KATHLYN RYLL	
Address: PO BOX 1864 HAVERHILL, MA 01831		Phone Number: 978-857-7001	Email: KATHLYN@HAVERHILL EDUCATION FOUNDATION.ORG
Date Requested: 5/16/2026		Arrival Time: 7:00 AM	Start Time of Event: End Time of Event: 11:00 AM 3:00 PM 8:30 AM 12:30 PM - 4:30 PM

Please check: () Profit Making Group (✓) Non-Profit Group # 22-3152599

Please check off the location requested and attach list of equipment to be brought into the facility.

* WE ARE REQUESTING USE OF THE PARKING LOTS & QUARD AREA & ACCESS TO THE HART SHOW INSIDE THE A WING.

Gym	#of Classroom(s)	Cafeteria	Auditorium	Library	Fields	Computer Lab
					1	

Expected Number of Participants:# 4,000	Type of Event: OUTDOOR FESTIVAL
---	---------------------------------

To be filled out by HPS facilities only

Item	Base Fee	Hours	Sub Total	Total	Additional Info
Rental Fee	\$		\$	\$	
Security	\$		\$	\$	
Custodial	\$		\$	\$	Custodial staff work 30 minutes before and after event.
Utilities	\$		\$	\$	
Lighting Panel	\$		\$	\$	
Cafeteria	\$		\$	\$	

<i>Kathlyn Ryll</i> Signature of Representative	2/5/26 Date Requested
--	--------------------------

Subtotal	
Processing Fee	\$10.00
Balance Due	

Principal Authorization: Approved (✓) Denied ()
School Committee : Approved () Denied ()

[Signature]
Signature of Principal

Not approved

HPS FACILITIES	PHONE	WEB
4 Summer Street, Room 104, Haverhill, MA	978-374-5725	haverhill-ps.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/01/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hays Insurance Agency Inc. 36 Hawthorne Ave. Methuen Ma 01844		CONTACT NAME: Erik Hays PHONE (A/C, No, Ext): (978)686-3162 FAX (A/C, No): (978)689-4425 E-MAIL ADDRESS: erik@haysinsuranceco.com	
INSURED Haverhill Education Foundation PO Box 1864 Haverhill, Ma 01831		INSURER(S) AFFORDING COVERAGE INSURER A: Mt Vernon Fire Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD: WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	SE2035317	05/16/2026	05/18/2026	EACH OCCURRENCE \$ 1,000,000. DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000. MED EXP (Any one person) \$ 5,000. PERSONAL & ADV INJURY \$ 1,000,000. GENERAL AGGREGATE \$ 2,000,000. PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N / A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate is a single day event liability policy for Kidsfest taking place on 05/16/2026 at 137 Monument St. Haverhill, Ma. 01832

CERTIFICATE HOLDER**CANCELLATION**

City of Haverhill 4 Summer St. Haverhill Ma 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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City Clerk Approval

Record No. EVNT-26-10

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright


Record No: EVNT-26-10


Event Permit


Status: Active

Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave

Haverhill, MA 01835

Messages

Kaitlin Wright

April 7, 2026 at 1:54 pm

Everything looks good on my end – thank you, Kalyn!



Building Inspector Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-10


Event Permit

Status: Active

Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave
Haverhill, MA 01835

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Justin Borden

Record No: EVNT-26-10


Event Permit

Status: Active


Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave

Haverhill, MA 01835

Messages

Kaitlin Wright

April 14, 2026 at 11:52 am

Please review, would like to get this on the next Council agenda!

Justin Borden

April 14, 2026 at 3:30 pm

No outside recreation fires are allowed. Approval is based on information provided on application. Public Gathering Permit from Fire Department is required. Additional permits may be required for storage of propane if necessary.

Public gathering permit is required from the Fire Department. (Free of charge) Any vendor using propane/cooking must have a fire extinguisher. Any vendor carrying more than 42lbs of propane must obtain a permit from the Fire Department. Any questions please contact the office at 978-373-8460.

As info:

General Fire Department Guidelines
for Events (may or may not be required for your event):

Events over 400 attendees require
a paid fire detail

Propane (for cooking) may require
a permit.

No outside fires



Health Inspector Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-10


Event Permit

Status: Active

Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave

Haverhill, MA 01835

Messages

Mark Tolman

April 9, 2026 at 8:04 am

Hi Kalyn,

Any outside of Haverhill food vendors must pull a temporary food permit.
Vendors will be inspected the day of the event.

Private dumpsters will be to used for all trash and recyclables which will be removed the following week.

Throne King will provide porta potties for the event.

Any other questions or comments let me know.

Mark



Police Department Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-10


Event Permit


Status: Active

Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave

Haverhill, MA 01835

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-10


Event Permit


Status: Active

Submitted On: 4/6/2026

Applicant

 Kalyn Ryll

 978-857-7001

 kryll@haverhilleducationfoundation.org

 39 Hyatt Ave

Haverhill, MA 01835

Messages

No comments yet.



Recreation Department Approval

Record No. EVNT-26-10

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Ben Delaware

Record No: EVNT-26-10

Event Permit

Status: Active

Submitted On: 4/6/2026

Applicant



Kalyn Ryll



978-857-7001



kryll@haverhilleducationfoundation.org



39 Hyatt Ave

Haverhill, MA 01835

Messages

Kaitlin Wright

April 14, 2026 at 11:53 am

Please review, would like to get this on the next Council agenda!

12.2.2

Event Permit

EVNT-26-8

Submitted On: Mar 30, 2026

Applicant

 Lynn Peterson
 7813152484
 lynn.peterson4@verizon.net

Primary Location

26 WHITE ST
Haverhill, MA 01830

HAU CITY CLRK APR17'26 11:46

Organization Information

Organization

Trinity Church

Organization Address

26 White Street

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

Yes

Organization Phone

978-372-4244

Organization City

Haverhill

Organization Zip

02130

Is the Organization Non-Profit?

Yes

Contact Information

Contact Name

Lynn Peterson

Contact Phone

781-315-2484

Contact Address

380 Kenoza Street

Contact State

MA

Contact Title

Co-Warden

Contact Email

lynn.peterson4@verizon.net

Contact City

Haverhill

Contact Zip

01830

Property Owner Information

Property Owner Name

Trinity Episcopal Church

Property Owner Address

26 White Street

Property Owner State

MA

Is the Applicant the Property Owner?

Yes

Property Owner Phone

978-372-4244

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information

Description of event

BBQ and Community Resource Fair

Type of Event

Fair

Event Date

05/31/2026

Event Location

26 White Street, Haverhill MA

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

200

Do attendees need to purchase a ticket to attend?

No

Is this event open to the public? Or private?

Public

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

12:00

Event End Time

3:00

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Organization Sponsored Cookout

IF YES To FOOD, How Will it be Cooked?

Gas Grills

Any Helpful Comments about Food

Hamburgers and hotdogs will be grilled outside on gas grills. We will provide individual packages of chips, bottled water and juice boxes, and popsicles.

Special Considerations (i.e. fireworks)

The resource fair will be held indoors. Tables will be set up with information on community agencies. Children's arts and craft activities will be supervised by teachers.

Parking Information

Number of Parking Spaces Onsite

0

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

We have an arrangement with Youth Empowerment services and Shoe city hardware to use their parking lots on Sundays. There is street parking and a couple of on street handicap spots on William St

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

Type of Toilets

Please Describe Plans for Solid Waste Disposal & Recycling

We will use our city Garbage barrels

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-26-8

Status Completed

Became Active March 30, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: EVNT-26-8

Event Permit


Status: Active

Submitted On: 3/30/2026

HAV CITY CLERK APR 17 '26 11:46

Applicant

 Lynn Peterson

 781-315-2484

 lynn.peterson4@verizon.net

 380 Kenoza Street

Haverhill, MA 01830

Messages

Kaitlin Wright

April 3, 2026 at 3:01 pm

Hi Lynn, Have you received a copy of the certificate of insurance yet?

Lynn Peterson

April 7, 2026 at 1:25 pm

Yes, I uploaded that. Is it there?

Kaitlin Wright

April 7, 2026 at 1:50 pm

You uploaded a request form for your insurance company, but not the actual certificate of insurance.

Kaitlin Wright

April 7, 2026 at 1:56 pm

Hi Lynn, I see you just uploaded a certificate of insurance but that expired on April 1st. Do you have a current COI?

Lynn Peterson

April 7, 2026 at 2:01 pm

I got that on 3/24 and didn't notice the date. I just requested the COI again from our insurance agent. I also uploaded the items that Mark Tolman had requested last year.

Kaitlin Wright

April 7, 2026 at 2:02 pm

Thank you, Lynn. I will move my step along, so that the other departments can review and comment. However, before going to Council, we will need an updated COI.

Lynn Peterson

April 7, 2026 at 2:04 pm

Thank you



Building Inspector Approval

Record No. EVNT-26-8

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-8

Event Permit

Status: Active

Submitted On: 3/30/2026

Applicant



Lynn Peterson



781-315-2484



@ lynn.peterson4@verizon.net



380 Kenoza Street

Haverhill, MA 01830

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-8

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Eric Tarpy

Record No: EVNT-26-8

Event Permit

Status: Active

Submitted On: 3/30/2026

Applicant



Lynn Peterson



781-315-2484



@ lynn.peterson4@verizon.net



380 Kenoza Street

Haverhill, MA 01830

Messages

Eric Tarpy

April 8, 2026 at 3:27 pm

Grills to be located no less than 10' from structure. Propane greater than 42 lbs will require a permit. Applicant to provide fire extinguisher near grill.

No fire detail required as presented.



Health Inspector Approval

Record No. EVNT-26-8

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-8


Event Permit

Status: Active

Submitted On: 3/30/2026

Applicant

 Lynn Peterson

 781-315-2484

 lynn.peterson4@verizon.net

 380 Kenoza Street

Haverhill, MA 01830

Messages

Mark Tolman

April 8, 2026 at 3:52 pm

Hi Lynn,

Any outside of haverhill food vendors that will be attending must pull a temporary food permit.

Bathrooms in the church will be used.

Rubbish will be picked-up and stored by the church for pickup.

Any other questions or comments let me know.

Mark

Lynn Peterson

April 9, 2026 at 7:23 pm

Got it! We are keeping it simple. No outside vendors and just providing burgers, hotdogs, individual packaged chips, soda, water and popsicles.



Police Department Approval

Record No. EVNT-26-8

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-8

Event Permit

Status: Active

Submitted On: 3/30/2026

Applicant



Lynn Peterson



781-315-2484



lynn.peterson4@verizon.net



380 Kenoza Street

Haverhill, MA 01830

Messages

No comments yet.



Public Works Director Approval

Record No. EVNT-26-8

Status Completed

Became Active April 7, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-8

Event Permit

Status: Active

Submitted On: 3/30/2026

Applicant



Lynn Peterson



781-315-2484



lynn.peterson4@verizon.net



380 Kenoza Street

Haverhill, MA 01830

Messages

No comments yet.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/7/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

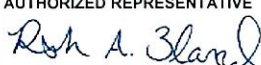
PRODUCER License # 957262 The Church Insurance Agency Corp 210 South Street, Suite 2 Bennington, VT 05201-2894	CONTACT NAME: Ruth Bland PHONE (A/C, No, Ext): (800) 293-3525 E-MAIL ADDRESS: rbland@cpg.org	FAX (A/C, No): (800) 557-1395
	INSURER(S) AFFORDING COVERAGE	
INSURED Trinity Church 26 White St Haverhill, MA 01830-5702	INSURER A : Church Ins Co of Vermont	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

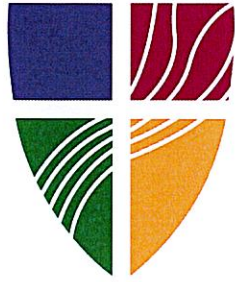
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Owner's & Contractor GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		<input checked="" type="checkbox"/>	31-CP-000009607-0	4/1/2026	4/1/2027	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 5,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			31-CP-000009607-0	4/1/2026	4/1/2027	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		<input type="checkbox"/> Y / <input type="checkbox"/> N	N / A			PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER The City of Haverhill 4 S Summer St Haverhill, MA 01835	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



TRINITY-TRINIDAD EPISCOPAL CHURCH

TO: City of Haverhill
FROM: Trinity Church, 26 White St. Haverhil MA 01830
RE: Trinity Church BBQ and Resource Fair
DATE: May 31, 2026 12:00-3:00

In consideration of a permit granted by the Haverhill City Council as requested herein,
Trinity Church hereby remises, releases and forever discharges the City of Haverhill, its
respective employees, agents and attorneys from all manner of actions, causes of
actions, debts, dues, claims and demands both in law and in equity, more especially
any
and all claims as a result of the issuance of this permit or use of any City Property,
including, but not limited to, property damages and personal injuries resulting from
the
same.

Sincerely,

Lynn Peterson
Co-Warden



Commonwealth of Massachusetts
Department of Revenue
Christopher C. Harding, Commissioner

mass.gov/dor

Letter ID: L0820496000
Notice Date: December 3, 2018
MA Taxpayer ID: 11423845



CERTIFICATE OF EXEMPTION



TRINITY EPISCOPAL CHURCH
26 WHITE ST
HAVERHILL MA 01830-5702



Attached below is your Certificate of Exemption (Form ST-2). Cut along the dotted line and display at your place of business. You must report any change of name or address to us so that a revised ST-2 can be issued.

EIN
EIN# 04-6057712

DETACH HERE



MASSACHUSETTS DEPARTMENT OF REVENUE

Form ST-2

Certificate of Exemption

TRINITY EPISCOPAL CHURCH
26 WHITE ST
HAVERHILL MA 01830-5702

MA Taxpayer ID: 11423845
Certificate Number: 700274688

This certifies that the organization named above is an exempt purchaser under Chapter 64H, section 6(d) or (e) of the Massachusetts General Laws. All purchases of tangible personal property by this organization are exempt from taxation to the extent that such property is used in the conduct of the business of the purchaser. Misuse of this certificate by any tax-exempt organization or unauthorized use of this certificate by any individual will lead to revocation. Willful misuse of this certificate is subject to criminal sanctions of up to one year in prison and \$10,000 (\$50,000 for corporations) in fines. This certificate is non-transferable and may be suspended or revoked for failure to comply with state laws and regulations.

Effective Date: January 4, 2019

Expiration Date: January 3, 2029

Trinity Church

26 White Street

Haverhill MA 01830

RE: BBQ and Community Resource Fair - Event leases

We will not have any leases, contracts etc. with performers or vendors.

Sincerely,

Lynn Peterson

Co-Warden

Trinity Church

Event Permit

EVNT-26-9

Submitted On: Apr 1, 2026

Applicant


 Alexandra Dimou
 978-556-5671
 acoiosdimou@verizon.net

Primary Location

154 WINTER ST
Haverhill, MA 01830

APR 17 PM2:08
HAVCITYCLERK

Organization Information

Organization

Ladies Philoptochos Society Elpis

Organization Phone

978 373-3311

Organization Address

154-156 Winter Street

Organization City

Haverhill

Organization State

Massachusetts

Organization Zip

01830

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

Contact Information

Contact Name

Alexandra Dimou

Contact Title

Chairperson

Contact Phone

978 556-5671

Contact Email

acoiosdimou@verizon.net

Contact Address

26 Victory Avenue

Contact City

Haverhill

Contact State

Massachusetts

Contact Zip

01830

Property Owner Information

Property Owner Name

Holy Apostles Greek Orthodox Church

Property Owner Phone

978 373-3311

Property Owner Address

154-156 Winter Street

Property Owner City

Haverhill

Property Owner State

Massachusetts

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information

Description of event

Bingo with Designer Bags as Prizes

Type of Event

Other

IF OTHER, Please Specify

fundraiser for organizations charities

Event Date

05/21/2026

Event Location

Holy Apostles Greek Orthodox Church

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Indoor

Number of Anticipated Attendees

150

Do attendees need to purchase a ticket to attend?

Yes

Is this event open to the public? Or private?

--

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

5:30 pm

Event End Time

10:00 pm

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Caterer

IF YES To FOOD, How Will it be Cooked?

Prepared Off-site

Any Helpful Comments about Food

sandwiches, chips, water, soft drinks, desserts

Special Considerations (i.e. fireworks)

none

Parking Information

Number of Parking Spaces Onsite

50

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

2

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

we recycle paper goods

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-26-9

Status Completed

Became Active April 3, 2026

Type Approval

Due Date None

Assignee Kaitlin Wright

Record No: EVNT-26-9

Event Permit

Status: Active

Submitted On: 4/1/2026

Applicant



Alexandra Dimou



978-556-5671



acoiosdimou@verizon.net



26 Victory Avenue

Haverhill, massachusetts 01830

Messages

Kaitlin Wright

April 3, 2026 at 2:55 pm

Hi Alexandra, Can you please provide the following – 1) letter from the property owner (church) allowing you to host the event and 2) update the COI to include the City of Haverhill as additionally insured. Thank you!

Alexandra Dimou

April 3, 2026 at 4:23 pm

Our organization is part of the church so we have permission automatically.

Kaitlin Wright

April 6, 2026 at 11:02 am

Hi Alexandra, could you please provide a brief letter that states that from the church? Thank you!

Kaitlin Wright

April 6, 2026 at 11:02 am

Disregard my above comment, I see that you uploaded a letter over the weekend. Thank you! You are all set now.

Kevin Lynch  Internal

April 8, 2026 at 3:13 am

DO they need a Bingo permit from the state?

Kaitlin Wright  Internal

April 8, 2026 at 8:25 am

Since it is not cash involved in the Bingo game, I can reach out to the lottery commission.

Kaitlin Wright  Internal

April 8, 2026 at 9:14 am

Left message for Donna Foley at the Lottery Commission on 4/8/2026.

Kaitlin Wright  Internal

April 8, 2026 at 11:04 am

Lottery Commission states they will need a Bingo license.

Kaitlin Wright

April 8, 2026 at 11:13 am

Hi Alexandra,

I have spoken with the State Lottery and you will need to apply for a one day BINGO license for this event.

Please contact the Lottery at (781) 849-5555, ext. 5527 to obtain a copy of their application. The fee is \$50, payable to the Massachusetts State Lottery Commission. All organizations are required to pay a 5% tax on the gross proceeds of the Bingo event.

Once you have filled out the application, you will need to have it signed off by the Chief of Police and from there, Council approval is required. You can upload a copy of the signed application to the portal and I will present it to Council at the same time as your event permit.

Kaitlin Wright

April 15, 2026 at 11:05 am

Hi Alexandra, were you able to obtain the Bingo license?

Kaitlin Wright

April 17, 2026 at 2:03 pm

Received BINGO license from PD.



Police Department Approval

Record No. EVNT-26-9

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Kevin Lynch

Record No: EVNT-26-9

Event Permit

Status: Active

Submitted On: 4/1/2026

Applicant



Alexandra Dimou



978-556-5671



acoiosdimou@verizon.net



26 Victory Avenue

Haverhill, massachusetts 01830

Messages

Kaitlin Wright Internal

April 17, 2026 at 2:04 pm

@Kevin Lynch BINGO license has been received and signed by Chief.



Building Inspector Approval

Record No. EVNT-26-9

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Tom Bridgewater

Record No: EVNT-26-9

Event Permit

Status: Active

Submitted On: 4/1/2026

Applicant



Alexandra Dimou



978-556-5671



acoiosdimou@verizon.net



26 Victory Avenue

Haverhill, massachusetts 01830

Messages

No comments yet.



Fire Inspector Approval

Record No. EVNT-26-9

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Eric Tarpy

Record No: EVNT-26-9

Event Permit

Status: Active

Submitted On: 4/1/2026

Applicant



Alexandra Dimou



978-556-5671



acoiosdimou@verizon.net



26 Victory Avenue

Haverhill, massachusetts 01830

Messages

Eric Tarpy

April 6, 2026 at 11:59 am

Fire Dept ok with event as presented, 150 people, no alcohol. - no detail required unless requested by applicant.



Health Inspector Approval

Record No. EVNT-26-9

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Mark Tolman

Record No: EVNT-26-9

Event Permit

Status: Active

Submitted On: 4/1/2026

Applicant



Alexandra Dimou



978-556-5671



acoiosdimou@verizon.net



26 Victory Avenue

Haverhill, massachusetts 01830

Messages

Mark Tolman

April 7, 2026 at 8:38 am

Hi Alexandra,

If any outside of Haverhill food vendors participates in the event they must pull a temporary food permit.

Any other questions or comments let me know.

Mark



Public Works Director Approval

Record No. EVNT-26-9

Status Completed

Became Active April 6, 2026

Type Approval

Due Date None

Assignee Robert Kimball

Record No: EVNT-26-9


Event Permit

Status: Active


Submitted On: 4/1/2026

Applicant

 Alexandra Dimou

 978-556-5671

 acoiosdimou@verizon.net

 26 Victory Avenue
Haverhill, massachusetts 01830

Messages

No comments yet.

Designer Bag

BINGO

Thursday, May 21, 2026

Doors open at 5:30 pm Bingo begins at 6:30 pm

\$35 per person; \$40 at the door
*includes 10 games of bingo
(12 cards per game)
door prize
refreshments available*

A fundraiser presented by the
Ladies Philoptochos Society Elpis
Holy Apostles Greek Orthodox Church
154-156 Winter Street Haverhill, MA

*For more information and tickets, contact
chairwoman Alexandra Coios Dimou at 978-556-5671
or president Elaine Tzitzon at 978-618-7767.*



venmo

cash, check or venmo payment accepted



March 23, 2026

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same. Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be present at the event.

Hellenic Orthodox Community
Anastasia Dimopoulos
President



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 3552861031
May 08, 2024 LTR 4168C 0
04-2129135 000000 00
00036347
BODC: TE

HELLENIC ORTHODOX COMMUNITY OF
HAVERHILL
154 WINTER ST # 156
HAVERHILL MA 01830-5638

003700

Employer ID number: 04-2129135
Form 990 required: NO

Dear Taxpayer:

We're responding to your request dated May 01, 2024, about your tax-exempt status.

We issued you a determination letter in May 1968, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(i).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,

March 23, 2026

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same. Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be present at the event.

Hellenic Orthodox Community
Anastasia Dimopoulos
President

April 5, 2026

To whom it may concern:

We as the church Board of Hellenic Orthodox Community (Holy Apostles) allow the Ladies Philoptochos Society Elpis to host an event at the church. They are an organization that is affiliated with our church.

Sincerely,

Anastasia Dlmopoulos
Parish Council President

Massachusetts State Lottery Commission



CHARITABLE GAMING DIVISION
P.O. BOX 859012
BRAINTREE, MASSACHUSETTS 02185-9012
TEL. 781-849-5555

DEBORAH B. GOLDBERG
Treasurer and Receiver General

APPLICATION FOR LICENSE TO CONDUCT A ONE DAY GAME COMMONLY CALLED "BEANO"

PLEASE TYPE OR PRINT IN BLACK INK

IMPORTANT: PLEASE FILL OUT FORM COMPLETELY AND ACCURATELY. FAILURE TO DO SO WILL DELAY PROCESSING OF YOUR LICENSE APPLICATION

NAME OF ORGANIZATION:
Ladies Philoptochos Society Elpis

DATE ORG. CHARTERED:
1973

STREET ADDRESS:
154-156 Winter St.

ORGANIZATION F.I.D.:
04-2129135

CITY/TOWN:
Haverhill, MA 01830

OCCASION DAY:
May 21, 2026

OCCASION ADDRESS:
154-156 Winter St.

ORG. TELEPHONE:
978 3733311

CITY/TOWN/ZIP:
Haverhill MA 01830

BEANO HALL PHONE:
978 373-3311

MAILING AND SHIPPING ADDRESS:
Holy Apostles Greek Orthodox Church

Check one:
6:00 P.M. TO 12:00 MID. [checked]

CITY/TOWN/ZIP:
154-156 Winter St. Haverhill, MA 01830

1:00 P.M. TO 6:00 P.M. []
LICENSE FEE - \$50.00

NAME OF HEAD OF ORGANIZATION:
Elaine Tzitzon

HOME PHONE:
978 373-0335

MAILING ADDRESS:
10 Smithshire Estates

BUSINESS PHONE:

CITY/TOWN/ZIP:
Andover, MA 01810

EMAIL ADDRESS:
ectz37@gmail.com

NAME OF MEMBER IN CHARGE:
Alexandra M.C. Dimou

HOME PHONE:
978 556-5671

MEMBER IN CHARGE OF BEANO ADDRESS:
26 Victory Avenue

BUSINESS PHONE:

CITY/TOWN/ZIP:
Haverhill, MA 01830

EMAIL ADDRESS:
acciosdimou@verizon.net

NAME OF BOOKKEEPER:
Maryann Sialatis

HOME PHONE:
978 374-9109

MAILING ADDRESS:
6 Leyland Avenue

BUSINESS PHONE:

CITY/TOWN/ZIP:
Haverhill, MA 01832

EMAIL ADDRESS:
sialatis2@msn.com

FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY

EFFECTIVE DATE

Table with 2 columns: INVEST. (checkboxes)

Table with 4 columns: COUNTY, CITY/TOWN, TYPE, LICENSE NUMBER

APPLICATION FOR LICENSE TO SELL LOTTERY TICKETS CALLED "THE CHARITY GAMES"

IN ADDITION TO A LICENSE TO OPERATE BEANO, IT IS REQUESTED THE ABOVE ORGANIZATION BE LICENSED TO SELL SPECIAL LOTTERY TICKETS FOR CHARITABLE, RELIGIOUS AND EDUCATIONAL PURPOSES PURSUANT TO SECTION 37 OF CHAPTER 10 OF THE GENERAL LAWS. SUCH LOTTERY TICKETS MAY BE SOLD ONLY AT AND DURING LICENSED BEANO GAMES AND OTHER EVENTS HELD ON THE PREMISES AND PURSUANT TO THE RULES AND REGULATIONS OF THE COMMISSION.

CHECK

PLEASE CHECK () WHICH BEST DESCRIBES YOUR ORGANIZATION:

001 FRATERNAL ORGANIZATION

006 NON-PROFIT ORGANIZATION FOR THE INTEREST OF DIFFERENTLY ABLED CITIZENS

002 CHURCH OR RELIGIOUS ORGANIZATION

007 NON-PROFIT ATHLETIC ASSOCIATION

003 VETERANS ORGANIZATION

008 NON-PROFIT SENIOR CITIZENS ORGANIZATION

004 VOLUNTEER NON-PROFIT FIRE COMPANY OR VOLUNTEER NON-PROFIT AMBULANCE SERVICE

009 NON-PROFIT SOCIAL WELFARE ORGANIZATION

005 BOSTON FIREMAN'S RELIEF FUND

010 OTHER _____

UNDER PENALTIES OF PERJURY, HAVE ANY MEMBERS OF YOUR ORGANIZATION WHO WILL BE ASSISTING IN THE GAME OF BEANO BEEN CONVICTED OF AN OFFENSE OTHER THAN A TRAFFIC INFRACTION? NO YES -IF YES, SPECIFY ON SEPARATE SHEET.

HAS YOUR ORGANIZATION EVER HAD A BEANO LICENSE BEFORE?

YES NO IF YES, WHAT YEAR _____

I HEREBY CERTIFY that the information provided herein is true to the best of my knowledge and belief. I authorize the Commission to obtain credit or other information about me or my organization which may assist the Commission in making a decision on this application(s). I am aware that false or misleading statements, or failure to abide by the rules and regulations of the Commission will be cause for rejection of this application(s) or revocation of my Licenses(s). Violation of General Laws, Chapter 10, Sections 37 through 40, or of Commission Regulations may result in a fine or imprisonment or both.

Chaine Lutzner
SIGNATURE & TITLE, HEAD OF ORGANIZATION

Alexandra M.C. Dimora
SIGNATURE OF MEMBER IN CHARGE OF BEANO

DATE 4-14-2026
MONTH DAY YEAR

BELOW THIS LINE FOR MUNICIPAL AUTHORITIES ONLY

THIS APPLICATION IS APPROVED AND IS CERTIFIED TO BE IN CONFORMITY WITH CHAPTER 10 OF THE MASS. GENERAL LAWS BY, BOARD OF SELECTMEN, OR CITY COUNCIL AND MAYOR, OR LICENSING BOARD OF THE CITY OF BOSTON

INDICATE DAY OF WEEK AND PERMITTED HOURS OF BEANO OPERATION RECOMMENDED: _____ _PM to _____ PM
DAY HOURS

[Signature]
CHIEF OF POLICE

DATE: _____

DATE: _____

FOR MASSACHUSETTS STATE LOTTERY COMMISSION USE ONLY

DISPOSITION:

AUTHORIZED DEFERRED DENIED

DIRECTOR OR DESIGNEE

DATE

13.1

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

April 24, 2026

To: City Council President Timothy J. Jordan and Members of the Haverhill City Council
From: Mayor Melinda E. Barrett
Re: Order to Authorize Budget Transfers

Dear Mr. President and Members of the City Council:

I respectfully submit the following Orders to authorize budget transfers:

- \$475,590.00 from FY25 certified Free Cash to FEMA/Covid-19 Special Revenue Fund
- \$360,00.00 from capital projects to general street and sidewalk improvement capital fund
- \$92,000.00 and \$4,000.00 from School capital projects to fund repairs to fire alarm panels at Bradford and Silver Hill schools
- \$96,000.00 from Crowell School window capital account to fund HVAC projects at Golden Hill, Pentucket Lake and Silver Hill schools
- \$17,657.44 from FY25 certified Free Cash to Waterways Revolving Fund pursuant to MGL c.60B
- \$1,290,928.00 from various general fund appropriations to fund FY26 operating expenses

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor

13.1.1



Document
CITY OF HAVERHILL
In Municipal Council

Ordered:

That \$475,950 will be transferred from fiscal 2025 certified free cash to fund the second of three transfers to the FEMA / Covid-19 Special Revenue Fund to address its deficit.

APR 24 4:09:36
CITY CLERK



Document
CITY OF HAVERHILL
In Municipal Council

APR 24 AM 9:36
HVCITYCLERK

Ordered:

That \$360,000 will be reallocated from the following capital projects to a general street and sidewalk improvement capital fund.

#3500000.422.5832.04 Winter & White Street Sidewalks	\$300,000
#3500000.422.5832.02 Washington & Wingate Parking Lots	\$50,000
#3500000.422.5832.03 Sidewalk Brick Replacement	\$10,000



MEMORANDUM

TO: City Council
FROM: Clancy Main, Chief Financial Officer
CC: Dr. Margaret Marotta, Superintendent
SUBJECT: Free Cash Adjustment
DATE: April 11, 2026

Free Cash Adjustment

The Haverhill Public Schools would like to readjust our current Free Cash / Capital allocation from FY26.

The School District would like to re-allocate the \$100,000 from School Parking lot repairs and the \$100,000 from the FY26 Crowell School Windows.

During our current HVAC projects at Golden Hill, Pentucket Lake, and Silver Hill an additional unforeseen cost for coil cleaning is needed. This will cost about \$96,000.

The Fire Alarm Panel at Bradford has failed and Silver Hill is past its current useful life. These cost each \$48,000. For a total of \$96,000.

This is a total cost of \$192,000.

This would leave \$8,000 in the school parking lot repairs line item that would be used for potholes and patching at Pentucket Lake.



Document

CITY OF HAVERHILL

In Municipal Council

APR 24 AM 9:36
HAVERHILL MA
CITY CLERK

Ordered:

That \$92,000 is transferred from capital project fund #3416301 Parking Lot Paving, and \$4,000 is transferred from #341630 Crowell School Windows, to fund fire alarm panels at Bradford and Silver Hill School, totaling \$96,000.



Document

CITY OF HAVERHILL

In Municipal Council

PR 24 AUG 06
HAYWARD

Ordered:

That \$96,000 is transferred from #3416301 Crowell School Windows, to fund coil cleaning for the HVAC projects underway at Golden Hill, Pentucket Lake, and Silver Hill Schools.



Document

CITY OF HAVERHILL

In Municipal Council

APR 24 AM 9:36
FRANCIS CLERK

Ordered:

That \$17,657.44 will be transferred from fiscal 2025 certified free cash to the Waterways Revolving fund in accordance with MGL c.60B, which states that 50% of boat excise collections shall be credited to the municipal waterway fund. This transfer is for fiscal years 2022-2025.



Document
 CITY OF HAVERHILL
 In Municipal Council

Ordered:

That \$1,290,928 will be transferred from various general fund appropriations to fund FY 2026 operating expenses.

Transfer to: (Budget Deficits)	
Council Salaries	\$ 3,200.00
Mayor Salaries	\$ 17,850.00
Assessor Salaries	\$ 8,265.00
Purchasing Salaries	\$ 2,560.00
Legal Salaries	\$ 950.00
Human Resource Salaries	\$ 11,950.00
Fire Salaries	\$ 411,147.00
Snow & Ice Removal Salaries	\$ 129,257.00
Veterans Salaries	\$ 2,487.00
North Shore Essex Tech Assessment	\$ 67,942.00
Sick Leave Buyback	\$ 310,639.00
Vacation Buyback	\$ 4,315.00
General Liability Insurance	\$ 22,004.00
Snow & Ice Removal Expenses	\$ 298,362.00
	\$ 1,290,928.00

Transfer from: (Budget Surplus)	
Salary Reserve	\$ 890,928.00
Budget Reserve	\$ 400,000.00
	\$ 1,290,928.00

161

Document # 10-J

Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended by
ADDING the following to § 240-85 schedule B: Parking Restrictions and
Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
	Temple St:	
In front of #101	No Parking (except for 1-24 hour handicap parking space)	24- Hours

IN CITY COUNCIL: April 14, 2026

File 10 Days

11 YEAS, 0 NAYS

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk



14.1

File 10 days

Haverhill

Lisa E. DeMeo, P.E.
City Engineer/Assistant director of Public Works
Phone: 978-374-2335
ldemeo@haverhillma.gov

HAU CITY CLRK APR 8'26 12:22

April 8, 2026

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Temple Street #101 – HPS-26-11 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Lisa E. DeMeo, P.E.
City Engineer

C: Mayor Barrett, Lt. Lynch, K. Wright, R. Ward, L. Mead, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Temple Street:
In front of #101

No Parking
(except for 1 24-hour
handicap parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>

Date Fri 4/10/2026 9:48 AM

To CityClerk <cityclerk@haverhillma.gov>

Cc cmacdonald@northofboston.com <cmacdonald@northofboston.com>; Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details

Order Number: **W0143365**
Business Type: All Other Public Notices
Notice Size: Public Notices
Notice Estimate: \$69.23
Referral Code: **101 Temple St Parking Ord.**

Account Details

Haverhill Clerk
4 SUMMER ST STE 118
HAVERHILL, MA 01830
978-374-2312
cityclerk@cityofhaverhill.com
HAVERHILL CITY CLERK

Schedule for notice number W01433650

Thu Apr 16, 2026

Haverhill Gazette Public All Zones

Notices

**CITY OF HAVERHILL
In Municipal Council**

ORDERED:
AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC
BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following

Temple Street:	No Parking	24 hours
In front of #101	(except for 1 24-hour	handicap parking space)

HG - Publication Dates

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Document # 10-K

Ordinance re: Vehicles and Traffic: Amend Ch 240, be further Amended
by ADDING the following to § 240-85 schedule B: Parking Restrictions and
Prohibitions:

<u>Location</u>	<u>Regulations</u>	<u>Hours/ Days</u>
Pentucket St:		
In front of #24	No Parking (except for 1-24 hour handicap parking space)	24- Hours

IN CITY COUNCIL: April 14, 2026

File 10 Days

11 YEAS, 0 NAYS

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

14.2

File 10 days



Haverhill

Lisa E. DeMeo, P.E.
City Engineer/Assistant director of Public Works
Phone: 978-374-2335
ldemeo@haverhillma.gov

HAU CITY CLRK APR 8'26 12:22

April 8, 2026

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Pentucket Street #24 – HPS-26-9 - Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

Lisa E. DeMeo, P.E.
City Engineer

C: Mayor Barrett, Lt. Lynch, K. Wright, R. Ward, L. Mead, R. Kimball



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

**Pentucket Street:
In front of #24**

**No Parking
(except for 1 24-hour
handicap parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor

Thank you for placing your order with us.

From North of Boston <noreply@wave2adportal.com>

Date Fri 4/10/2026 9:54 AM

To CityClerk <cityclerk@haverhillma.gov>

Cc cmacdonald@northofboston.com <cmacdonald@northofboston.com>; Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

Warning! External Email. Exercise caution when opening attachments or clicking on any links.

THANK YOU for your notice submission!

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

Job Details Order Number: W0143366 Business Type: All Other Public Notices Notice Size: Public Notices Notice Estimate: \$69.23 Referral Code: Pentucket St. Parking Ord.	Schedule for notice number W01433660 Thu Apr 16, 2026 Haverhill Gazette Public All Zones Notices <table border="1"><tr><td colspan="3" style="text-align: center;">CITY OF HAVERHILL In Municipal Council</td></tr><tr><td colspan="3">ORDERED:</td></tr><tr><td colspan="3">AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC</td></tr><tr><td colspan="3">BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following</td></tr><tr><td>Pentucket Street: In front of #24</td><td>No Parking (except for 1 24-hour handicap parking space)</td><td>24 hours</td></tr><tr><td colspan="3">APPROVED AS TO LEGALITY City Solicitor HG - Publication Dates</td></tr></table>	CITY OF HAVERHILL In Municipal Council			ORDERED:			AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC			BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following			Pentucket Street: In front of #24	No Parking (except for 1 24-hour handicap parking space)	24 hours	APPROVED AS TO LEGALITY City Solicitor HG - Publication Dates		
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Account Details Haverhill Clerk 4 SUMMER ST STE 118 HAVERHILL, MA 01830 978-374-2312 cityclerk@cityofhaverhill.com HAVERHILL CITY CLERK																			

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Timthoy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Daniel R. Diodati
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
 4 SUMMER STREET
 TELEPHONE: 978-374-2328
 FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.GOV
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

Document Number	Motion Details	Committee	Date Sent
103-HH	Motion by Councilor Michitson to send the Home Rule Petition – <i>An Act Establishing Guidelines for the Installation and Use of Electric Vehicle Charging Stations in the City of Haverhill</i> to committee in order to coordinate with condominium associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated <i>Cannabis Social Equity Best Practices</i> for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-S	Motion by Councilor Ferreira to send the City’s Swimming Ordinance (Chapter 193, Article III) and related items at Lake Saltonstall (Plug Pond) to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements to the Public Health & Safety Committee.	Public Health & Safety	3/11/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review, along with further review of the Massachusetts Vacant Storefront Program (MVSP).	Planning & Development	6/24/25
33-P	Motion by Councilor Ferreira to send for review the City’s local strategies regarding traffic and safety, including evaluation of intersections at Amesbury Line Road and Merrimac Road for public safety improvements.	Public Health & Safety	9/16/25
94-B	Motion by Councilor Ferreira to review and update standards of Chapter 250, Article VI of the Haverhill Zoning Code regarding water use restrictions established in 2016.	Planning & Development	9/16/25
33-T	Motion by Councilor Lewandowski to establish a working group, as previously discussed, to implement a control management plan for vegetation in Riverside Park / Edible Avenue along the river.	NRPP	9/30/25
85-E	Motion by Councilor Michitson to send Judi Barrett’s progress report on the fiscal impact analysis prepared for the Council for further discussion.	Planning & Development	12/9/25
1-F	Motion by Councilor Lewandowski to send for discussion the establishment or formalization of an ordinance regarding a water conservation program.	Planning & Development	1/27/26
1-Q / 1-QQ	Motion by Councilor Lewandowski to send for further discussion amendments to Chapter 216 – Snow and Ice Removal, including changes to Sections 1-16, Article 1, Chapter 1 (General Provisions), to increase fines for violations.	Public Health & Safety	3/17/26

Updated: March 19, 2026

MAR 20 AMB:41
 HAUCITYCLERK