



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

April 11, 2023 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM THE MAYOR:**
- 6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

6.1.Councillor Barrett requests to introduce Nomsa Ncube to discuss the volunteer work done by *Somebody Cares* and their upcoming Spring Fundraiser on Saturday, April 22nd

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1.City Clerk, Kaitlin M Wright, submits June 6 2023 Special Election Warrant and requests approval

8.2.William Pillsbury, Jr., Community Development Director, requests approval of Resolution authorizing the Mayor to submit the FY 2024 (Program Year 2023) Community Development Block Grant (CDBG) program for the City

8.2.1. Resolution – authorize the Mayor to submit the Amended CDBG Application

8.3.Christine Webb, City Assessor submits the abatement report for the month of March 2023

9. UTILITY HEARING(S) AND RELATED ORDER(S):



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10. HEARINGS AND RELATED ORDERS:

- 10.1. Document 2: CCSP 22-15: from Attorney Martin Murphy for applicant JV Hostetter Family LLC, for property located at 261 River st that is in two different zones; IG Zone and RU zone. Owner requests to build an addition 80' x 130' to one of its existing on-site buildings, in IG Zone to be used for warehouse purposes with a portion to be used as an ancillary commercial office
Related communication from Attorney Martin Murphy requesting for applicant JV Hostetter Family LLC, to withdraw this Special Permit application

11. APPOINTMENTS:

- 11.1. **Confirming Appointments:**
11.2. **Non-Confirming:**
11.3. **Resignations:**

12. PETITIONS:

- 12.1. **Applications Handicap Parking Sign:** *with Police approval*
- 12.2. **Amusement/Event Application** - *with Police approval*
- 12.2.1. Ronald Paradise for *Veterans Outreach Center Inc* requesting permission for a fundraising Car Show at Northern Essex Community College, 100 Elliott st, on Saturday, April 29th from 10:00 am to 1:00 pm and also requests fees be waived
- 12.2.2. Maria Syrniotis for *Hellenic Orthodox Community Inc*, requesting permission for Comedian Show at the Hellenic Orthodox Church, 154 Winter st; on Saturday, April 29th. From 7:00 pm to 12:00 am and also requests fees be waived
- 12.2.3. Melissa deFriesse for *Boys & Girls Club of Greater Haverhill*, requesting permission for their *Walk-A-Palooza Celebration* to be held in the TD bank parking lot on Bailey Blvd, on Saturday, April 29th, from 10:00 am to 1:00 pm and also requests fees be waived
- 12.3. **Auctioneer License:**
- 12.4. **Tag Days:** *pending Police approval*
- 12.4.1. *HHS Boys Lacrosse, May 6 & 7*
- 12.5. **One Day Liquor License:**
- 12.6. **Annual License Renewals:**
- 12.6.1. **Hawker Peddlers License 2023 - Fixed location** – *with approvals*



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12.6.2. **Coin-Op License Renewals** - *pending Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2023:** *with Police approval*

12.6.4.1. Monique Lefebvre, 24 7th Avenue

12.6.4.2. Chelsea Corthell, 12 Albion st, Lowell

12.6.5. **Taxi/Limousine License** *with Police approval:*

12.6.6. **Junk Dealer License** *with Police approval*

12.6.7. **Pool Tables**

12.6.8. **Sunday Pool**

12.6.9. **Bowling**

12.6.10. **Sunday Bowling**

12.6.11. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.12. **Buy & Sell Second Hand Clothing**

12.6.13. **Pawnbroker license**

12.6.14. **Fortune Teller** - *pending Police approval*

12.6.15. **Buy & Sell Old Gold**

12.6.16. **Roller Skating Rink**

12.6.17. **Sunday Skating**

12.6.18. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.6.19. **Limousine/Livery License/Chair Cars** *with Police approval*

13. MOTIONS AND ORDERS:

13.1. Order – transfer \$15,000 from Pension Assessments to Auditor’s Audit and Actuarial Services for the required OPEB actuarial valuation

13.2. Order – transfer \$170,000 from Accounts as listed in the Water Fund to the accounts listed in the Water Fund:

Transfer from:

Salaries & Wages – Water Treatment	\$100,000
------------------------------------	-----------

Health Insurance	\$ 70,000
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Transfer to:

Electricity	\$133,000
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Pumping Fuel and Heat	\$ 37,000
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Funds will be used to pay increased heating and electricity costs at the Water Treatment Plant for the remainder of the fiscal year

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:



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16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Document 34-C; Memorandum of Agreement between the City of Haverhill and the Highway-Park Group
 - 16.1.1. Document 35-B; Ordinance re: Salaries – Highway/Park Group
filed March 29th
- 16.2. Document 39; Ordinance re: Boards and Commissions : Amend by adding: Article XIX. Haverhill Affordable Housing *filed March 29th*
- 16.3. Document 40; Ordinance re: Vehicles and Traffic: prohibit overnight parking on a portion of Railroad Square *filed March 29th*

17. RESOLUTIONS AND PROCLAMATIONS:

- 17.1. PROCLAMATION – ARMENIAN HOLY MARTYRS' DAY, April 24th

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN :

ADDITIONAL MATERIALS – AMENDED AGENDA

- Councilors Michitson, Lewandowski, and Jordan wish to address the urgent need for a Mental Health Crisis Center in Haverhill.

CITY COUNCIL

Timothy J. Jordan
President

John A. Michitson
Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

(601)
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCNCL@CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK APR 10 9 31 AM '23

April 7, 2023

To: President and Members of the City Council:

Councillor Barrett wishes to introduce Nomsa Ncube to discuss the volunteer work done by Somebody Cares and their upcoming Spring Fundraiser on April 22, 2023.

City Councillor Melinda E. Barrett

(meeting 4.11.23)



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

HAV CITY CLERK APR 3/23 PM12:13

April 3, 2023

To: President and Members of the City Council

City Clerk, Kaitlin M. Wright, requests approval of the following item – June 6th, 2023 Special Election Warrant

That the Special City Election to be held in the several wards in the City on TUESDAY, the SIXTH day of JUNE, 2023; the polls to open at seven o'clock in the forenoon and to close eight o'clock in the evening, and to be held in accordance with the provisions of Chapter 53 of the General Laws and amendments thereto:

That the Citizens of Haverhill qualified to vote as the law directs and warned to assemble at their respective meeting places to bring in their votes on the same ballot "Yes" or "No" in answer to the following Question:

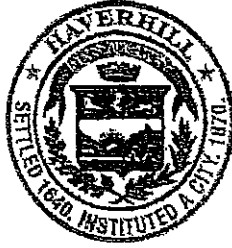
"Shall the city of Haverhill be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to pay costs of constructing a new Dr. Albert B. Consentino Middle School located at 685 Washington Street in Haverhill, Massachusetts, including the payment of all costs related to designing the project, demolishing the existing building, equipping and furnishing the school, site improvements, and all other costs incidental and related thereto?"

Yes _____ No _____"

And be it further ORDERED:

That notice of the above meeting shall be posted on the Municipal Bulletin Board and in the City Clerk's Office

Kaitlin M. Wright, City Clerk



8.2

WILLIAM PILLSBURY, JR.,
DIRECTOR
TELEPHONE: 978-374-2344 V/1DD
FAX: 978-374-2332

**CITY OF HAVERHILL
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309
FOUR SUMMER STREET
HAVERHILL, MA 01830-5843

April 5, 2023

Mr. Timothy Jordan
Council President
Council Office - City Hall - Room 204
Haverhill, MA 01830

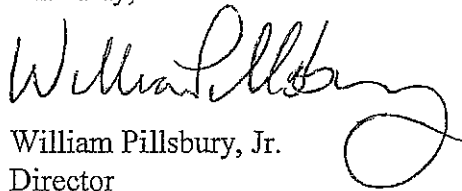
Re: Resolution authorizing the Mayor to submit the CDBG Application

Dear President Jordan:

I respectfully request that the City Council on Tuesday, April 11, 2023 approve the attached resolution authorizing the Mayor to submit the FY'2024 (Program Year 2023) Community Development Block Grant (CDBG) program for the City.

The resolution is attached and your positive action on this matter is requested. Thank you for your attention to this request.

Sincerely,


William Pillsbury, Jr.
Director

c: Mayor Fiorentini
Andrew K. Herlihy, Division Director
City Clerk



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.2.1

ORDERED:

RESOLUTION OF THE CITY COUNCIL OF HAVERHILL, MASSACHUSETTS, AUTHORIZING THE MAYOR TO SUBMIT THE AMENDED CONSOLIDATED PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, INCLUDING ALL UNDERSTANDINGS AND ASSURANCES CONTAINED THEREIN.

WHEREAS: the City of Haverhill is entitled to receive federal financial assistance under the Housing and Community Development Act of 1974, as amended, and

WHEREAS: to secure such financial assistance, it is necessary to file an annual amendment to the Consolidated Plan, and

WHEREAS: the Housing and Community Development Act of 1974, as amended, requires each municipality to give assurances with respect to Community Development Block Grant funds.

NOW, THEREFORE, BE IT RESOLVED THAT

1. The Mayor, as Chief Executive Officer, is hereby authorized as follows:
 - a. To file said amendment to the Consolidated Plan with the U.S. Department of Housing and Urban Development on or before May 15, 2023.
 - b. To serve as authorized representative of the City of Haverhill in connection with said amended Consolidated Plan, and to provide such additional information as may be required.
2. The Mayor, his designee, and City Solicitor, in their respective capacities, are hereby authorized to sign all necessary documents for implementation of the City's Community Development Block Grant program.
3. The Secretary of Housing and Urban Development be, and is hereby, assured of full compliance by the City of Haverhill with the assurances attached hereto and made part thereof.



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

April 4, 2023

8.3

HAVERHILL CITY CLERK APR 4 2023 PM 3:42

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
March as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years

City of Haverhill

All Entry Date range 03/01/2023 through 03/31/2023 for Abateements,Exemptions

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.47	0.00	0.00	0.00
2020 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.47	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90.47	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00
2021 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.49	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.49	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	275.49	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00
2022 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,601.72	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,601.72	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,626.72	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,348.73	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,348.73	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,075.42	22,228.00	0.00	0.00
2023 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,075.42	22,228.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115,424.15	22,228.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118,416.83	22,228.00	0.00	0.00
Total All Charges									140,644.83			

Total All Charges: Add all columns except Adjustments.

16.1

The Law Offices of
JAMES W. MURPHY
Post Office Box 1327
Sherborn, Massachusetts 01770

James W. Murphy, Esq.
Martin J. Murphy, Esq.*
* Admitted in MA and RI

Telephone: (508) 653-7162
Facsimile: (508) 653-7163

Cell Phone: (508) 335-8708
Email: james.murphy.esquire@gmail.com

March 29, 2023

Sent via email only to: kwright@cityhaverhill.com
Kaitlin M. Wright, City Clerk
4 Summer Street, Room 118
Haverhill, MA 01830

*CCSp 22-15
(April 11 2023)*

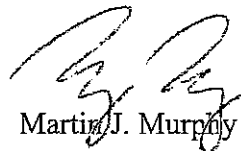
**Re: 261 River Street, Haverhill, Massachusetts
Special Permit Application**

Dear City Clerk:

This office represents JV Hostetter Family LLC, which is the owner of the above referenced property. Please consider this letter as formal notice that JV Hostetter Family LLC desires to withdraw such Special Permit application, which was submitted to the City of Haverhill on or about December 21, 2022.

Please contact me with any questions.

Very truly yours,


Martin J. Murphy

Hearing February 14, 2023

01/03/2023



CCSP-22-15

City Council Special Permit

Status: Active

Date Created: Dec 21, 2022

Applicant

Martin Murphy
martin.james.murphy@gmail.com
Post Office Box 1327
Sherborn, MA 01770
5086537162

Primary Location

261 RIVER ST
Haverhill, MA 1832

Owner:

J.V. HOSTETTER FAMILY LLC
5 CAMELOT DRIVE BOXFORD, MA 1921

Important: Please Read Before Starting Your Application

HAV CITY CLERK JAN 3/23 PM 9:42

Applicant Information**What is Your Role in This Process?**

Attorney/Agent

Applicant Business/Firm Phone

5086537162

Applicant Business/Firm City

Sherborn

Applicant Business/Firm Zip

01770

Client Business Name

JV Hostetter Family LLC

Client Email

jhostetter@progressiveroofing.com

Client City

Haverhill

Client Zip

01832

Client Business Structure

Limited Liability Corporation (LLC)

Applicant Business/Firm Name

Law Offices of James W. Murphy

Applicant Business/Firm Address

Post Office Box 1327

Applicant Business/Firm State

MA

Client Name

JV Hostetter Family LLC

Client Phone

9785219100

Client Address

261 River Street

Client State

MA

Client County

Essex

IN CITY COUNCIL: January 10 2023
VOTED: that COUNCIL HEARING BE
HELD FEBRUARY 14 2023

Attest

Kathleen M. Wright
Assistant City Clerk

IN CITY COUNCIL: February 7 2023
CONTINUED TO MARCH 7 2023

Attest

Kathleen M. Wright
City Clerk

IN CITY COUNCIL:

February 28 2023

HEARING CONTINUED TO
APRIL 11 2023

Attest;

City Clerk

Proposed Street Name(s)

River Street

Type of Dwelling(s) Planned in Project

None

Registry Plat Number, Block & Lot**Property Information****Proposed Housing Plan Name**

Plan of Land in Haverhill MA

How Long Owned by Current Owner?

17+ years

Lot Dimension(s)

2.6615 Acres - See attached plan

503-235-5

Zoning District Where Property Located

IG - Industrial General

Deed Recorded in Essex South Registry: Block Number

24375

Deed Recorded in Essex South Registry: Page

132

Does the Property Have Multiple Lots?

No

Thoroughly Describe the Reason(s) for thre Special Permit

This Property is located in two different zones; what was formerly known as the IG Zone and in the RU Zone. Owner is seeking a special permit to build an addition to one of its existing on-site buildings that is currently wholly in the IG Zone. The proposed addition will expand the Northeasterly and Southwesterly sides of one of the existing buildings, with a twenty foot portion of the Northeasterly side building being constructed in the RU Zone.

Section 2.3 of the Zoning Code provides, "Where a district boundary line divides a lot of record at the time such line is adopted, the regulations for the less restricted portion of the lot shall extend not more than 30 feet into the more restricted portion by special permit from the City Council."

Once constructed, the addition will be approximately 10,400 sq. ft., 80'x130'. It will be used primarily for warehouse purposes, but a portion will be used as an ancillary commercial office.

The request for the special permit is to increase the size of one of the existing buildings, which is a permitted use in the less restrictive IG Zone.

Dimensionally, the building will comply with the applicable setbacks, even including side and rear yard setbacks in the R zones.

On the Southwesterly side of the Lot A, a portion of the side setback is located in the RU zone. As set forth in the Haverhill Zoning By Law, where an I District abuts an R District, which is the case here, the side setback minimum in the RU zone is 25 feet. Historically, the side setback minimum in the IG zone was also 25 feet. The proposed addition's side setback on the Southwesterly side of the Lot is 25 feet; the same as the existing setback for the existing building.

To the extent applicable, the City Council could make a finding consistent with M.G.L.c. 40A § 6 that the construction is permissible as the extension of the pre-existing non-conforming use, as it does not increase the "use" non-conformity, and does not create any new dimensional non-conformities.

As shown on the attached plans (existing conditions and proposed conditions), the front of the Lot is in what was previously known as the IG zone, but the back of the lot is in the RU zone (see line on plan).

- The building would still be a commercial use as it is used as a warehouse. At present, the property and buildings thereon are used principally by a roofing and sheet metal contracting business.
- A special permit is sought because OWNER has a Section 2.3 "Lot Split By District Boundary Line" and is requesting the Zoning Code required Special Permit from the City Council.
- The literal enforcement of the Haverhill zoning code would otherwise prevent the OWNER from expanding into the RU zone, the Southwesterly side of the Lot, and rear portion of the Lot.
- The relief sought will be desirable and without detriment to the public because it will be expanding an existing building that already serves as a warehouse, or other commercial or industrial use. No new use is proposed. No land is being added to the lot. No new use is being created which did not or could not already exist on the site.

Property Description

See attached

Current Property Use

Industrial

TOTAL Number of Units Planned

0

TOTAL Number of Parking Spaces Planned

10

Planned Lot Use**Lot Number**

Lot 1

Lot Plat Number, Book, Lot

503-235-5

Lot Dimensions**Number of Existing Buildings on Lot**

2.6615 Acres - See attached plan

4

Size of Existing Building(s) on Lot**Number of Buildings Planned for Lot**

24,400SF

4

Size of Proposed Building(s)**Number of Families to be Accommodated**

31,300SF

4

Extent of Proposed Alterations**IF OTHER ALTERATIONS, Please Describe**

Addition

Non residential

Types of Units Planned on Lot**Number of Units Planned on Lot**

Rental

0

Special Circumstances**Building Coverage****Dimensional Variance**

☐

☐

Front Yard Setback**Side Yard Setback**

☐

☐

Rear Yard Setback**Lot Frontage**

☐

☐

Lot Depth**Lot Area**

☐

☐

Building Height**Floor Area Ratio**

☐

☐

Open Space**Parking**

☐

☐

Sign Size**Use**

☐

☒

Other

☐

Hearing Waiver**Agrees**

Yes

Agreement & Signature**Agrees**

☒

PLEASE READ**Office Use Only****City Council Decision**

--

City Council Hearing Date

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

Also Present

--

City Councilor Who Seconded Motion

--

City Councilor Who Made Motion

--

City Councilors Who Voted Against

--

City Councilors Who Abstained

--

Continuance Motion Decision

--

Who Submitted Continuance Request?

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Appeal Expiration Date

--








Number of 24"x36" Mylar Copies

--

Number of 18"x24" Mylar Copies

--

Attachments

-  Property Owner Authorization.pdf
Uploaded by Martin Murphy on Dec 20, 2022 at 8:56 pm
-  261 River - Permit Narrative 12.20.22.docx
Uploaded by Martin Murphy on Dec 20, 2022 at 1:02 pm
-  261 River - Plan.pdf
Uploaded by Martin Murphy on Dec 20, 2022 at 1:02 pm
-  14056SP01.pdf
Uploaded by Martin Murphy on Dec 20, 2022 at 1:47 pm
-  DESCRIPTION OF PROJECT.docx
Uploaded by Martin Murphy on Dec 20, 2022 at 1:48 pm
-  261 River - Permit Narrative 12.20.22.docx
Uploaded by Martin Murphy on Dec 20, 2022 at 1:49 pm
-  261 River - Property Description.docx
Uploaded by Martin Murphy on Dec 20, 2022 at 1:05 pm



History**Date**

Dec 20, 2022 at 12:46 pm
Dec 20, 2022 at 1:05 pm
Dec 21, 2022 at 8:26 am
Dec 21, 2022 at 10:01 am
Dec 21, 2022 at 10:01 am

Activity

Martin Murphy started a draft of Record CCSP-22-15
Martin Murphy added attachment 261 River - Property Description.docx to Record CCSP-22-15
Martin Murphy submitted Record CCSP-22-15
completed payment step Special Permit Filing Fee on Record CCSP-22-15
approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-22-15

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Special Permit Filing Fee	Paid	Dec 21, 2022 at 8:26 am	Dec 21, 2022 at 10:01 am	-	-
 Planning Director Review	Active	Dec 21, 2022 at 10:01 am	-	William Pillsbury	-

261 River – Special Permit Request Narrative:

This Property is located in two different zones; what was formerly known as the IG Zone and in the RU Zone. Owner is seeking a special permit to build an addition to one of its existing on-site buildings that is currently wholly in the IG Zone. The proposed addition will expand the Northeasterly and Southwesterly sides of one of the existing buildings, with a twenty foot portion of the Northeasterly side building being constructed in the RU Zone.

Section 2.3 of the Zoning Code provides, "Where a district boundary line divides a lot of record at the time such line is adopted, the regulations for the less restricted portion of the lot shall extend not more than 30 feet into the more restricted portion by special permit from the City Council."

Once constructed, the addition will be approximately 10,400 sq. ft., 80'x130'. It will be used primarily for warehouse purposes, but a portion will be used as an ancillary commercial office.

The request for the special permit is to increase the size of one of the existing buildings, which is a permitted use in the less restrictive IG Zone. Dimensionally, the building will comply with the applicable setbacks, even including side and rear yard setbacks in the R zones.

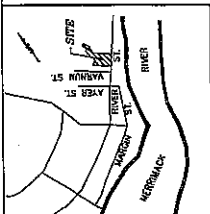
On the Southwesterly side of the Lot A, a portion of the side setback is located in the RU zone. As set forth in the Haverhill Zoning By Law, where an I District abuts an R District, which is the case here, the side setback minimum in the RU zone is 25 feet. Historically, the side setback minimum in the IG zone was also 25 feet. The proposed addition's side setback on the Southwesterly side of the Lot is 25 feet; the same as the existing setback for the existing building.

To the extent applicable, the City Council could make a finding consistent with M.G.L.c. 40A § 6 that the construction is permissible as the extension of the pre-existing non-conforming use, as it does not increase the "use" non-conformity, and does not create any new dimensional non-conformities.

As shown on the attached plans (existing conditions and proposed conditions), the front of the Lot is in what was previously known as the IG zone, but the back of the lot is in the RU zone (see line on plan).

- a) The building would still be a commercial use as it is used as a warehouse. At present, the property and buildings thereon are used principally by a roofing and sheet metal contracting business.
- b) A special permit is sought because OWNER has a Section 2.3 "Lot Split By District Boundary Line" and is requesting the Zoning Code required Special Permit from the City Council.

- c) The literal enforcement of the Haverhill zoning code would otherwise prevent the OWNER from expanding into the RU zone, the Southwesterly side of the Lot, and rear portion of the Lot.
- d) The relief sought will be desirable and without detriment to the public because it will be expanding an existing building that already serves as a warehouse, or other commercial or industrial use. No new use is proposed. No land is being added to the lot. No new use is being created which did not or could not already exist on the site.

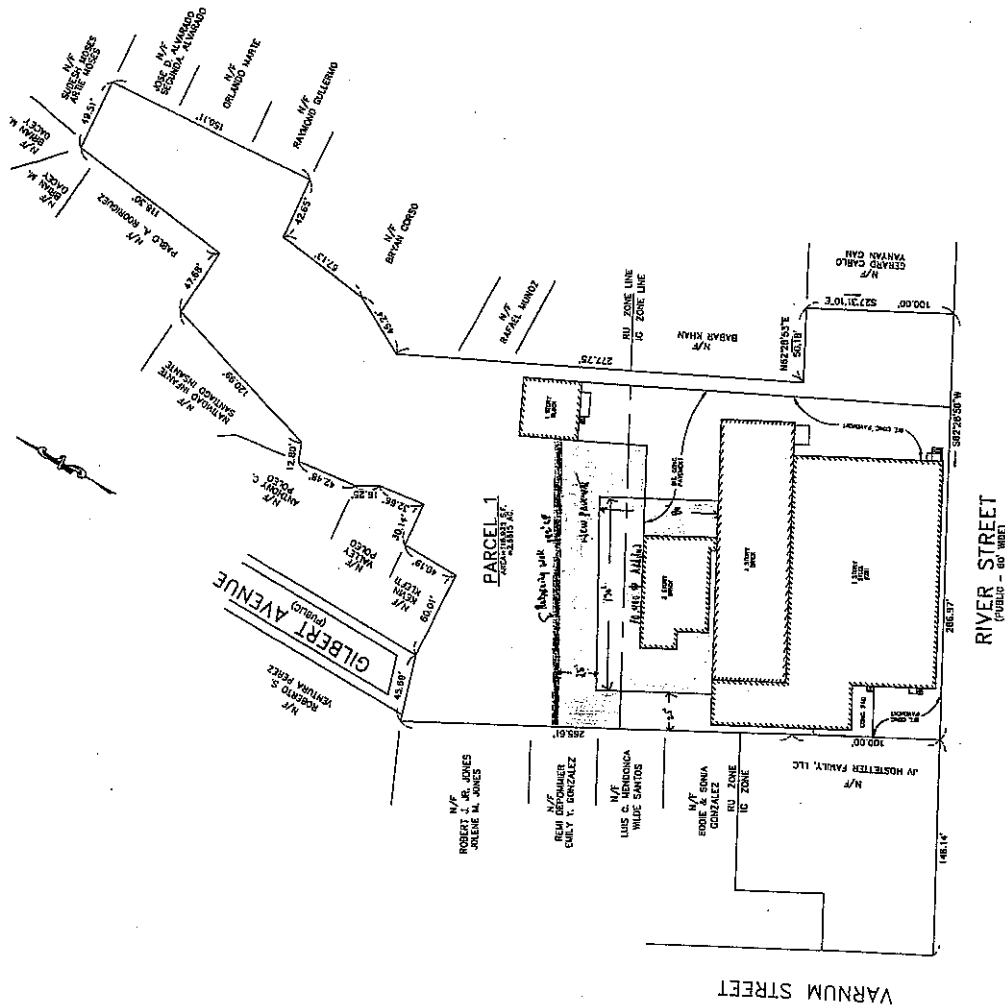


NOTES

1. PROPERTY LINES, TOPOGRAPHY, AND WETLANDS SHOWN FROM EXISTING PLANS AND RECORDS, DATUM BASE U.S.G.S. M.S.L.
2. SEE CITY OF HAVERHILL PARCEL ID #803-235-5, DEED BOOK #24375 PAGE #132 ESROD FOR SITE.

LEGEND

W.F. WOOD FRAME
N/F NOW OR FORMERLY



PLAN OF LAND
IN
HAVERHILL, MA
TO ACCOMPANY ZONING PETITION OF
PREPARED FOR
**JOHN V. HOSTETTER
FAMILY LLC**
201 RIVER STREET
HAVERHILL, MASSACHUSETTS 01830

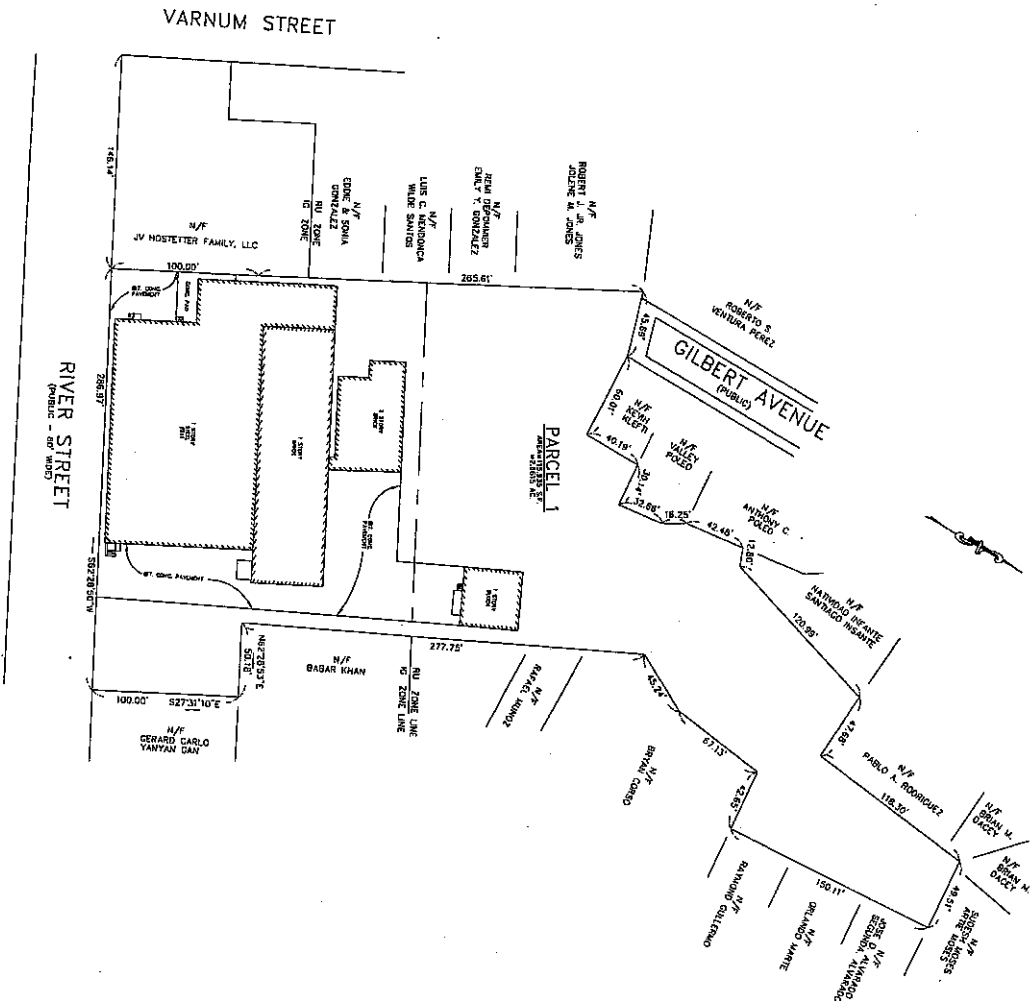
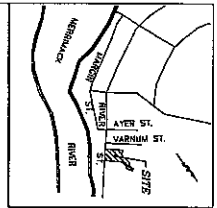
DATE: NOVEMBER 22, 2022

SCALE: 1"=40'
0' 20' 40' 80'



MERRIMACK ENGINEERING SERVICES
66 PARK STREET
HAVERHILL, MASSACHUSETTS 01830
PHONE: (978) 475-5553 FAX: (978) 475-1448
EMAIL: MERRIMACK@AOL.COM

LOCUS
N.T.S.



LEGEND

N.T. WOOD FRAME
N.T. NOW OR FORMERLY

NOTES

1. PROPERTY LINES, TOPOGRAPHY, AND WETLANDS SHOWN FROM EXISTING PLANS AND RECORDS; DATUM BASE U.S.C.S. N.T.S.
2. SEE CITY OF HAVERHILL PARCEL ID #501-235-5, DEED BOOK #24375 PAGE #132 E38ND FOR SITE.



PLAN OF LAND
IN
HAVERHILL, MA
TO ACCOMPANY ZONING PETITION OF
JOHN V. HOSTETTER
FAMILY LLC
361 RIVER STREET
HAVERHILL, MASSACHUSETTS 01830

DATE: NOVEMBER 22, 2022

SCALE: 1"=40'

MERRIMACK ENGINEERING SERVICES
68 FAIR STREET
HAVERHILL, MASSACHUSETTS 01830
PHONE: (978) 475-2555 FAX: (978) 475-1448
EMAIL: MERRIMACK@MERRIMACK.COM

DESCRIPTION OF PROJECT:

The request for the special permit is to increase the size of one of the existing buildings, which is a permitted use in the less restrictive IG Zone. Dimensionally, the building will comply with the applicable setbacks, even including side and rear yard setbacks in the R zones.

On the Southwesterly side of the Lot A, a portion of the side setback is located in the RU zone. As set forth in the Haverhill Zoning By Law, where an I District abuts an R District, which is the case here, the side setback minimum in the RU zone is 25 feet. Historically, the side setback minimum in the IG zone was also 25 feet. The proposed addition's side setback on the Southwesterly side of the Lot is 25 feet; the same as the existing setback for the existing building.

To the extent applicable, the City Council could make a finding consistent with M.G.L.c. 40A § 6 that the construction is permissible as the extension of the pre-existing non-conforming use, as it does not increase the "use" non-conformity, and does not create any new dimensional non-conformities.

As shown on the attached plans (existing conditions and proposed conditions), the front of the Lot is in what was previously known as the IG zone, but the back of the lot is in the RU zone (see line on plan).

- a) The building would still be a commercial use as it is used as a warehouse. At present, the property and buildings thereon are used principally by a roofing and sheet metal contracting business.
- b) A special permit is sought because OWNER has a Section 2.3 "Lot Split By District Boundary Line" and is requesting the Zoning Code required Special Permit from the City Council.
- c) The literal enforcement of the Haverhill zoning code would otherwise prevent the OWNER from expanding into the RU zone, the Southwesterly side of the Lot, and rear portion of the Lot.
- d) The relief sought will be desirable and without detriment to the public because it will be expanding an existing building that already serves as a warehouse, or other commercial or industrial use. No new use is proposed. No land is being added to the lot. No new use is being created which did not or could not already exist on the site.

the following described premises in Haverhill, Essex County, Massachusetts:

The land with the buildings thereon, situated on the northerly side of River Street, and bounded and described as follows:

SOUTHERLY	by said River Street, 60 feet;
WESTERLY	by land now or formerly of W.B. Thom, 100 feet;
EASTERLY	by land now or formerly of Mary B. Landry, 100 feet; and
NORTHERLY	by land now or formerly of said W.B. Thom, 60 feet.

Together with the benefit of an easement reserved in the deed of Peter R. Clay, Trustee, dated January 31, 2005, recorded in said Registry, Book 23916, Page 489, in the land shown as Parcel 2 on the plan entitled "PLAN OF LAND LOCATED IN HAVERHILL, MA; Record Owner & Applicant: The 261 River Street Trust; Scale: 1" = 40'; Date: September 14, 2004", Christiansen & Sergi, Professional Engineers, Land Surveyors; 160 Summer Street, Haverhill, MA", recorded in said Registry, Plan Book 384, Plan 67. A portion of Parcel 2 is subject to an easement for the benefit of Parcel 1 for (1) access and egress over the area shown as "Reciprocal Easement Area" and (2) the use of the parking space shown on said Plan as "Parcel 1 Reserved Parking". The easement area shall remain free of obstructions, except for temporary parking of vehicles using the loading docks on either parcel, to provide for common use by the owners of Parcel 1 and Parcel 2 and their respective guests and invitees.

Subject to an easement for the benefit of Parcel 2 to use that portion of Parcel 1 shown as "Reciprocal Easement Area" on said Plan for access and egress to Parcel 2.

The owners shall equally bear the cost of maintenance, repair and improvement of the paving, line striping, fencing and gate in the Reciprocal Easement Area. The owner of Parcel 1 shall promptly reimburse the owner of Parcel 2 for one fourth of the real estate taxes payable on the assessed value of the land of Parcel 2. The failure of the owner of Parcel 1 to make such payments within sixty (60) days after receipt of written notice of such taxes being due shall entitle the owner of Parcel 2 to bar access to the Reciprocal Easement Area until such payment is made.



City of Haverhill, MA

12.3.1

04/07/2023

EVNT-23-7

Event Permit

Haverhill City Clerk APR 11/23 10:32:5

Status: Active**Date Created:** Feb 17, 2023**Applicant**

Ronald Paradise
rparadise@vneoc.org
10 Reed St
Haverhill, MA 01830
(978) 971-7115

Primary Location

100 ELLIOTT ST
Haverhill, MA 1830

Owner:

COMMONWEALTH OF MASS BOARD OF REG COMM COLL
100 ELLIOTT ST HAVERHILL, MA 1830

Organization Information**Organization**

Veterans Northeast Outreach Center Inc

Organization Address

10 Reed Street

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

No

Organization Phone

(978) 372-3626

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

Contact Information**Contact Name**

Ron Paradise

Contact Phone

(978) 971-7115

Contact Address

10 Reed Street

Contact State

MA

Contact Title

Employment/Outreach Coordinator

Contact Email

rparadise@vneoc.org

Contact City

Haverhill

Contact Zip

01830

Property Owner Information**Property Owner Name**

Northern Essex Community College

Property Owner Phone

(978) 556-3700

Property Owner Address

100 Elliott St.

Property Owner City

Haverhill

Property Owner State

MA

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information**Type of Event**

Other

IF OTHER, Please Specify

Car/Auto Show

Event Date

04/29/2023

Event Location

Northern Essex Community College

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

700

Are You Requesting Fees Be Waived?

Yes

Event End Time

1:00pm

Event Start Time

10:00am

Special Considerations (i.e. fireworks)

nothing special

Description of event

This is a fundraising Auto Show that will include some motorcycles

Parking Information**Number of Parking Spaces Onsite**

800

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

4







Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

Last years event we had 6 portable toilets for a 4hr event. This year is 3hrs, therefore we feel we only need 4. 2 of the toilets last year did not even get used.

General Release & Indemnity Agreement**Yes****Terms of Understanding****Yes****Attachments**

-  NECC 2023 car show ConfirmDetailPerEvent.pdf
Uploaded by Ronald Paradise on Feb 17, 2023 at 11:11 am
-  Car Show letter for event permit 2023.docx
Uploaded by Ronald Paradise on Feb 17, 2023 at 9:24 am
-  VNEOC Tax Exempt Purchaser Certificate (1).pdf
Uploaded by Ronald Paradise on Jan 31, 2023 at 9:19 am
-  NECC 2023 car show ConfirmDetailPerEvent.pdf
Uploaded by Ronald Paradise on Feb 17, 2023 at 11:12 am
-  VNEOC 2023 Car Show liability ins. Cert of Ins - Northern Essex Community C.PDF
Uploaded by Ronald Paradise on Jan 31, 2023 at 12:00 pm
-  Car Show NECC.pdf
Uploaded by Kevin Lynch on Mar 10, 2023 at 12:13 pm

History**Date****Activity**

Jan 31, 2023 at 8:59 am	Ronald Paradise started a draft of Record EVNT-23-7
Feb 17, 2023 at 11:13 am	Ronald Paradise submitted Record EVNT-23-7
Mar 9, 2023 at 11:33 am	completed payment step Event Permit Payment on Record EVNT-23-7
Mar 9, 2023 at 11:33 am	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	approval step Fire Chief Approval was assigned to Robert O'Brien on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	approval step Health Inspector Approval was assigned to Miguel Nieto on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-7
Mar 9, 2023 at 3:46 pm	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-7
Mar 9, 2023 at 9:10 pm	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-7
Mar 9, 2023 at 9:10 pm	Tom Bridgewater assigned approval step Fire Chief Approval to Eric Tarpy on Record EVNT-23-7
Mar 10, 2023 at 8:35 am	Miguel Nieto assigned approval step Health Inspector Approval to Mark Tolman on Record EVNT-23-7
Mar 10, 2023 at 12:13 pm	Kevin Lynch added attachment Car Show NECC.pdf to Record EVNT-23-7
Mar 10, 2023 at 12:13 pm	Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-7
Mar 14, 2023 at 10:06 am	Eric Tarpy approved approval step Fire Chief Approval on Record EVNT-23-7
Mar 16, 2023 at 7:51 am	Miguel Nieto assigned approval step Health Inspector Approval to Miguel Nieto on Record EVNT-23-7
Mar 16, 2023 at 7:53 am	Miguel Nieto assigned approval step Health Inspector Approval to Mark Tolman on Record EVNT-23-7
Mar 28, 2023 at 12:27 pm	Kaitlin Wright assigned approval step Recreational Director Approval to Ben Delaware on Record EVNT-23-7
Mar 29, 2023 at 8:35 am	Ben Delaware approved approval step Recreational Director Approval on Record EVNT-23-7
Mar 29, 2023 at 2:57 pm	Mark Tolman approved approval step Health Inspector Approval on Record EVNT-23-7
Apr 7, 2023 at 7:24 am	Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-7











Date

Apr 7, 2023 at 7:25 am

Activity

approval step City Council Approval was assigned to Kaitlin Wright on Record EVNT-23-7

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	Feb 17, 2023 at 11:13 am	Mar 9, 2023 at 11:33 am	-	-
 City Clerk Approval	Complete	Mar 9, 2023 at 11:33 am	Mar 9, 2023 at 3:46 pm	Kaitlin Wright	-
 Building Inspector Approval	Complete	Mar 9, 2023 at 3:46 pm	Mar 9, 2023 at 9:10 pm	Tom Bridgewater	-
 Police Department Approval	Complete	Mar 9, 2023 at 3:46 pm	Mar 10, 2023 at 12:13 pm	Kevin Lynch	-
 Fire Chief Approval	Complete	Mar 9, 2023 at 3:46 pm	Mar 14, 2023 at 10:06 am	Eric Tarpy	-
 Recreational Director Approval	Complete	Mar 9, 2023 at 3:46 pm	Mar 29, 2023 at 8:35 am	Ben Delaware	-
 Health Inspector Approval	Complete	Mar 9, 2023 at 3:46 pm	Mar 29, 2023 at 2:57 pm	Mark Tolman	-
 Public Works Director Approval	Complete	Mar 9, 2023 at 3:46 pm	Apr 7, 2023 at 7:24 am	Robert Ward	-
 City Council Approval	Active	Apr 7, 2023 at 7:25 am	-	Kaitlin Wright	-
 Event Permit Issued	Inactive	-	-	-	-

12.3.2

04/07/2023



City of Haverhill, MA

EVNT-23-11**Event Permit**

HIV CITY CLK APR 7/23 @ 8:02

Status: Active**Date Created:** Mar 20, 2023**Applicant**

maria synriotis
holypostlesstpeterpaul@gmail.com
14 Spencer Street
Methuen, MA 01844
9783733311

Primary Location

154 WINTER ST
Haverhill, MA 1830

Owner:

HELLENIC ORTHODOX CHURCH
154 WINTER ST HAVERHILL, MA 1830

Organization Information**Organization**

Hellenic Orthodox Community Inc.

Organization Phone

978-373-3311

Organization Address

154-156 Winter Street

Organization City

Haverhill

Organization State

ma

Organization Zip

01830

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

Yes

Contact Information**Contact Name**

maria synriotis

Contact Title

Mrs.

Contact Phone

978-987-6621

Contact Email

holypostlesstpeterpaul@gmail.com

Contact Address

12 spencer street

Contact City

methuen

Contact State

ma

Contact Zip

01844

Property Owner Information**Property Owner Name**

Hellenic Orthodox Community Inc.

Property Owner Phone

978-373-3311

Property Owner Address

154-156 Winter Street

Property Owner City

Haverhill

Property Owner State

Massachusetts

Property Owner Zip

01844

Is the Applicant the Property Owner?

Yes

Event Information**Type of Event**

Show

Event Date

04/29/2023

Event Location

154-156 Winter Street

Is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Indoor

Number of Anticipated Attendees

250

Are You Requesting Fees Be Waived?

Yes

Event End Time

12:00 am

Event Start Time

7:00 pm

Special Considerations (i.e. fireworks)

no

Description of event

comedian

Parking Information**Number of Parking Spaces Onsite**

50

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

15

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

we have a permanent dumpster

General Release & Indemnity Agreement

Yes




Terms of Understanding


Yes



Attachments

 Breakpoint_Booking_Contract_for_Gus_Constantellis_4_29_23.pdf


Uploaded by maria syrniotis on Mar 20, 2023 at 11:37 am

 General Release and Indemnity Agreement.docx


Uploaded by maria syrniotis on Mar 20, 2023 at 10:52 pm

 chur.pdf

Uploaded by maria syrniotis on Mar 20, 2023 at 11:39 am

 Liquor Liability insurance for 4.29.23.pdf

Uploaded by maria syrniotis on Mar 20, 2023 at 11:41 pm

 Greek Church Event.pdf

Uploaded by Kevin Lynch on Mar 21, 2023 at 3:01 pm

History

Date

Mar 20, 2023 at 10:56 am

Mar 20, 2023 at 11:58 pm

Mar 21, 2023 at 12:01 am

Mar 21, 2023 at 12:01 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 10:25 am

Mar 21, 2023 at 3:00 pm

Mar 21, 2023 at 3:01 pm

Mar 22, 2023 at 7:39 am

Apr 1, 2023 at 2:51 pm

Apr 3, 2023 at 9:57 am

Apr 4, 2023 at 3:01 pm

Apr 4, 2023 at 3:05 pm

Apr 4, 2023 at 3:13 pm

Apr 4, 2023 at 3:32 pm

Apr 7, 2023 at 7:27 am

Apr 7, 2023 at 8:14 am

Activity

maria syrniotis started a draft of Record EVNT-23-11

maria syrniotis submitted Record EVNT-23-11

completed payment step Event Permit Payment on Record EVNT-23-11

approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-11

Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-11

approval step Fire Chief Approval was assigned to Robert O'Brien on Record EVNT-23-11

approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-11

approval step Health Inspector Approval was assigned to Miguel Nieto on Record EVNT-23-11

approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-11

approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-11

Kevin Lynch added attachment Greek Church Event.pdf to Record EVNT-23-11

Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-11

Miguel Nieto assigned approval step Health Inspector Approval to Mark Tolman on Record EVNT-23-11

Tom Bridgewater assigned approval step Fire Chief Approval to Eric Tarcy on Record EVNT-23-11

Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-11

Kaitlin Wright assigned approval step Recreational Director Approval to Ben Delaware on Record EVNT-23-11

Ben Delaware approved approval step Recreational Director Approval on Record EVNT-23-11



Eric Tarcy approved approval step Fire Chief Approval on Record EVNT-23-11

Mark Tolman approved approval step Health Inspector Approval on Record EVNT-23-11

Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-11

Kaitlin Wright assigned approval step City Council Approval to Maria Bevilacqua on Record EVNT-23-11

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	Mar 20, 2023 at 11:58 pm	Mar 21, 2023 at 12:01 am	-	-
 City Clerk Approval	Complete	Mar 21, 2023 at 12:01 am	Mar 21, 2023 at 10:25 am	Kaitlin Wright	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ Police Department Approval	Complete	Mar 21, 2023 at 10:25 am	Mar 21, 2023 at 3:01 pm	Kevin Lynch	-
✓ Building Inspector Approval	Complete	Mar 21, 2023 at 10:25 am	Apr 3, 2023 at 9:57 am	Tom Bridgewater	-
✓ Recreational Director Approval	Complete	Mar 21, 2023 at 10:25 am	Apr 4, 2023 at 3:05 pm	Ben Delaware	-
✓ Fire Chief Approval	Complete	Mar 21, 2023 at 10:25 am	Apr 4, 2023 at 3:13 pm	Eric Tarpy	-
✓ Health Inspector Approval	Complete	Mar 21, 2023 at 10:25 am	Apr 4, 2023 at 3:32 pm	Mark Tolman	-
✓ Public Works Director Approval	Complete	Mar 21, 2023 at 10:25 am	Apr 7, 2023 at 7:27 am	Robert Ward	-
✓ City Council Approval	Active	Apr 7, 2023 at 7:27 am	-	Maria Bevilacqua	-
📄 Event Permit Issued	Inactive	-	-	-	-



City of Haverhill, MA

12.3.3

04/07/2023

EVNT-23-14

Event Permit

HAV CITY CLERK APR 17 23 PM 3:28

Status: Active**Date Created:** Mar 28, 2023**Applicant**

Melissa deFriesse
mdefriesse@haverhillbgc.org
55 Emerson Street
Haverhill, MA 01830
978-374-6171 x102

Primary Location

55 EMERSON ST
Haverhill, MA 1830

Owner:

HAVERHILL BOYS CLUB
55 EMERSON ST HAVERHILL, MA 1830

Organization Information**Organization**

Boys & Girls Club of Greater Haverhill

Organization Address

55 Emerson Street

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

No

Organization Phone

978-374-6171

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

Contact Information**Contact Name**

Javier Bristol

Contact Phone

978-374-6171 x104

Contact Address

55 Emerson Street

Contact State

MA

Contact Title

Executive Director

Contact Email

jbristol@haverhillbgc.org

Contact City

Haverhill

Contact Zip

01830

Property Owner Information**Property Owner Name**

TD Bank

Property Owner Phone

978-556-1031

Property Owner City

Haverhill

Property Owner Zip

01830

No

Event Information

IF OTHER, Please Specify

Walk-A-Palooza (Formally Walk for Youth) Celebration

Event Location

Parking Lot owned by TD Bank on Bailey Blvd, behind the Boys & Girls Club

Is the Event on City Property?

No

Number of Anticipated Attendees

150

Event End Time

1pm

10am

Club building (55 Emerson St) will be open for bathroom use. In the event of inclement weather, celebrations may be moved inside the Club's gymnasium.

Our Club is hosting "Walk-a-Palooza" (Formally Walk for Youth), our annual walk event through downtown Haverhill of Club members and their families, raising funds and awareness for the Club. The TD Bank parking lot will be used as a gathering space for walkers to check in and pick up t-shirts prior to departing on the walk (between 10am and 10:30am). Afterwards the TD Bank parking lot will be used to host a post-walk celebration (between 11am and 1pm) with a BBQ lunch, 2 bouncy houses, DJ, Kona Ice Truck, and Face Painting. Outside vendors are: Maria's Restaurant (food), Grand Rental Plaistow, NH (bouncy houses), Kona Ice (shaved ice treats). Club staff are serving as DJs and face painters. Attendees are expected to either drop off their children and return later to pick them up, or if they are staying for the event to utilize public parking spaces along Bailey Blvd and anywhere else in downtown Haverhill. Our Club has no parking lot and this is always the expectation for anyone attending events hosted at Club.

Number of Parking Spaces Onsite

0

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

2

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

The Club has a dumpster in the Bank of New England parking lot

General Release & Indemnity Agreement

Yes

**Terms of Understanding**

Yes

**Attachments**

Maria's Menu Walk 2023.jpg

Uploaded by Melissa deFriesse on Mar 28, 2023 at 10:10 am

GRIF 2023.pdf

Uploaded by Melissa deFriesse on Mar 28, 2023 at 10:40 am

501c3Letter.pdf

Uploaded by Melissa deFriesse on Mar 15, 2023 at 3:33 pm

TD Bank 2023 Walk Approval.pdf

Uploaded by Melissa deFriesse on Mar 15, 2023 at 3:36 pm

2023 Walk for Youth Insurance.pdf

Uploaded by Melissa deFriesse on Mar 15, 2023 at 3:33 pm

Grand Station Rental Walk 2023.pdf









Uploaded by Melissa deFriesse on Mar 28, 2023 at 10:11 am

History

Date	Activity
Mar 15, 2023 at 3:14 pm	Melissa deFriesse started a draft of Record EVNT-23-14
Mar 28, 2023 at 10:11 am	Melissa deFriesse added attachment Grand Station Rental Walk 2023.pdf to Record EVNT-23-14
Mar 28, 2023 at 10:44 am	Melissa deFriesse submitted Record EVNT-23-14
Mar 28, 2023 at 11:06 am	completed payment step Event Permit Payment on Record EVNT-23-14
Mar 28, 2023 at 11:06 am	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	approval step Fire Chief Approval was assigned to Robert O'Brien on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	approval step Health Inspector Approval was assigned to Miguel Nieto on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-14
Mar 28, 2023 at 11:53 am	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-14
Mar 28, 2023 at 12:47 pm	Miguel Nieto assigned approval step Health Inspector Approval to Mark Tolman on Record EVNT-23-14
Mar 29, 2023 at 2:37 pm	Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-14

Date	Activity
Mar 30, 2023 at 7:08 pm	Tom Bridgewater assigned approval step Fire Chief Approval to Eric Tarpy on Record EVNT-23-14
Mar 30, 2023 at 7:09 pm	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-14
Apr 4, 2023 at 3:13 pm	Eric Tarpy approved approval step Fire Chief Approval on Record EVNT-23-14
Apr 4, 2023 at 3:33 pm	Mark Tolman approved approval step Health Inspector Approval on Record EVNT-23-14
Apr 6, 2023 at 4:04 pm	Kaitlin Wright assigned approval step Recreational Director Approval to Ben Delaware on Record EVNT-23-14
Apr 7, 2023 at 7:28 am	Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-14
Apr 7, 2023 at 8:15 am	Kaitlin Wright assigned approval step City Council Approval to Maria Bevilacqua on Record EVNT-23-14
Apr 7, 2023 at 8:21 am	Ben Delaware approved approval step Recreational Director Approval on Record EVNT-23-14

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	Mar 28, 2023 at 10:44 am	Mar 28, 2023 at 11:06 am	-	-
 City Clerk Approval	Complete	Mar 28, 2023 at 11:06 am	Mar 28, 2023 at 11:53 am	Kaitlin Wright	-
 Police Department Approval	Complete	Mar 28, 2023 at 11:53 am	Mar 29, 2023 at 2:37 pm	Kevin Lynch	-
 Building Inspector Approval	Complete	Mar 28, 2023 at 11:53 am	Mar 30, 2023 at 7:09 pm	Tom Bridgewater	-
 Fire Chief Approval	Complete	Mar 28, 2023 at 11:53 am	Apr 4, 2023 at 3:13 pm	Eric Tarpy	-
 Health Inspector Approval	Complete	Mar 28, 2023 at 11:53 am	Apr 4, 2023 at 3:33 pm	Mark Tolman	-
 Public Works Director Approval	Complete	Mar 28, 2023 at 11:53 am	Apr 7, 2023 at 7:28 am	Robert Ward	-
 Recreational Director Approval	Complete	Mar 28, 2023 at 11:53 am	Apr 7, 2023 at 8:21 am	Ben Delaware	-
 City Council Approval	Active	Apr 7, 2023 at 8:21 am	-	Maria Bevilacqua	-
 Event Permit Issued	Inactive	-	-	-	-



Haverhill

12.5.1

new
HPO

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 04/03/2023

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Haverhill High School Applicant's Name: Nicole Normstead
Boys Lacrosse
Applicant's Residence (must be Haverhill resident): 59 Chandler ST 978-994-2630
Applicant's Signature: Nicole Normstead

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): May 6 + May 7

Canister: _____ Tag: ☒ Fee: \$ N/C

ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC. 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Heavenly Donuts Dunkin Donuts Bradford
Market Basket Lowell Ave
Market Basket Lincoln Ave

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

*A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application*

Office Use Only

Recommendation by Police Chief: _____ Approved _____
_____ Denied _____ Police Chief

In Municipal Council, _____

Attest: _____
City Clerk



City of Haverhill, MA

12.7.4.1

04/03/2023

CITY OF HAVERTHILL, MASS

TDL-23-19

Taxi Driver License

Status: Active**Date Created:** Mar 2, 2023**Applicant**

Monique Lefebvre
molefebvre30@gmail.com
24 7TH Apt. #2
Haverhill, Mass 01830
9789962165

Primary Location

21 WHITE ST
Haverhill, MA 1830

Owner:

HOUSE BRIAN J
17 WHITE STREET HAVERHILL, MA 01830-5701

Application Form**Social Security Number**

--

MA Driver's license

[REDACTED]

Applicant Home Address

24 7TH AVE. Apt. #2

Business Address Street

21 White st.

Business Address City

Haverhill, Mass

Business Address City

Haverhill, Mass

Business Address Zipcode

01830

Business Phone

978-373-3511

Attachments

image.jpg

Uploaded by Monique Lefebvre on Mar 2, 2023 at 1:55 pm








image.jpg

Uploaded by Monique Lefebvre on Mar 2, 2023 at 1:56 pm

History

Date	Activity
Mar 2, 2023 at 1:47 pm	Monique Lefebvre started a draft of Record TDL-23-19
Mar 2, 2023 at 1:51 pm	Monique Lefebvre altered Record TDL-23-19, changed ownerEmail from "" to "Molefebvre30@gmail.com"
Mar 2, 2023 at 1:51 pm	Monique Lefebvre altered Record TDL-23-19, changed ownerPhoneNo from "" to "978-265-8783"
Mar 2, 2023 at 1:56 pm	Monique Lefebvre added attachment image.jpg to Record TDL-23-19
Mar 2, 2023 at 1:56 pm	Monique Lefebvre submitted Record TDL-23-19
Mar 2, 2023 at 1:59 pm	completed payment step Police Fee on Record TDL-23-19
Mar 2, 2023 at 2:02 pm	completed payment step Annual License Fee on Record TDL-23-19
Mar 2, 2023 at 2:02 pm	approval step Police Department Approvalwas assigned to Kevin Lynch on Record TDL-23-19
Apr 3, 2023 at 1:29 pm	Kevin Lynch approved approval step Police Department Approval on Record TDL-23-19
Apr 3, 2023 at 1:29 pm	inspection step City Clerk Reviewwas assigned to Maria Bevilacqua on Record TDL-23-19

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Police Fee	Paid	Mar 2, 2023 at 1:56 pm	Mar 2, 2023 at 1:59 pm	-	-
 Annual License Fee	Paid	Mar 2, 2023 at 1:56 pm	Mar 2, 2023 at 2:02 pm	-	-
 Police Department Approval	Complete	Mar 2, 2023 at 2:02 pm	Apr 3, 2023 at 1:29 pm	Kevin Lynch	-
 City Clerk Review	Active	Apr 3, 2023 at 1:29 pm	-	Maria Bevilacqua	-
 Taxi Driver License	Inactive	-	-	-	-

Taxi Driver License · Add to a project

 **Expiration Date**

Active



TDL-23-19



Details
Submitted on Mar 2, 2023 at 1:56 pm



Attachments
2 files



Activity Feed
Latest activity on Apr 3, 2023



Applicant
Monique Lefebvre



Location
21 WHITE ST, Haverhill, MA 1830

Timeline

Add New ▾

Police Fee
Paid Mar 2, 2023 at 1:59 pm

Annual License Fee
Paid Mar 2, 2023 at 2:02 pm

Police Department Approval
Completed Apr 3, 2023 at 1:29 pm

City Clerk Review
In Progress

Taxi Driver License
Document



Police Department Approval



● Complete ▾

Complete

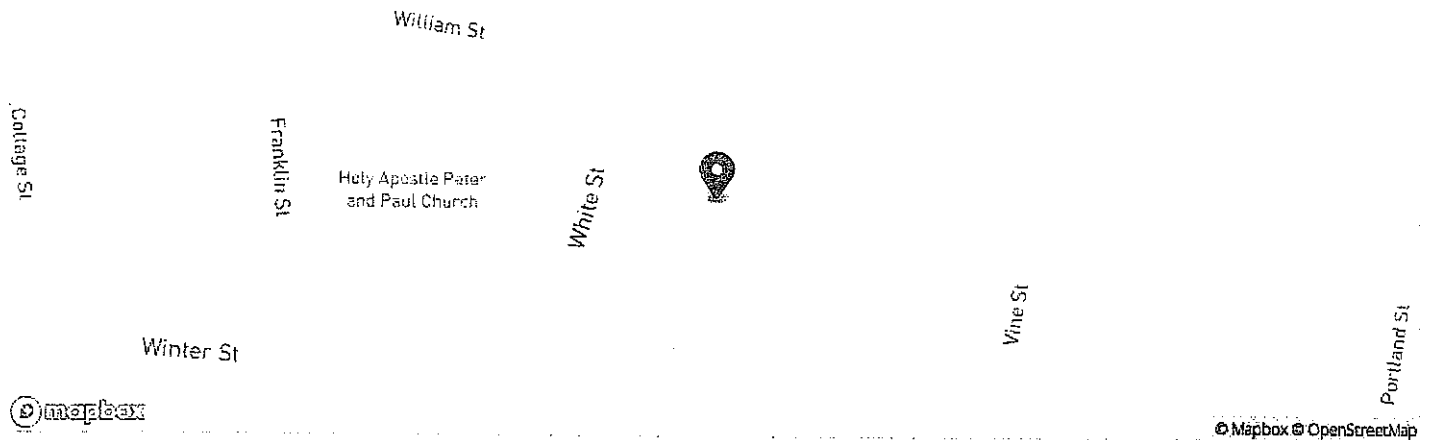
PRIMARY LOCATION

The main location associated with this record.

21 WHITE ST

Haverhill, MA 1830

108-15-8

[View Location](#)**Property Owner Information (for this record)**

Name

HOUSE BRIAN J

Email Address

Molefebvre30@gmail.com

Phone Number

978-265-8783

Address

17 WHITE STREET

HAVERHILL, MA 01830-5701



City of Haverhill, MA

12.7.4.2
04/03/2023**TDL-23-20****Taxi Driver License****Status:** Active**Date Created:** Mar 2, 2023**Applicant**

chelsea corthell
chelsea.corthell@gmail.com
12 albion st
apt 58
Lowell, MA 01850
9783326643

Primary Location

21 WHITE ST
Haverhill, MA 1830

Owner:

HOUSE BRIAN J
17 WHITE STREET HAVERHILL, MA 01830-5701

Application Form**Social Security Number**

--

MA Driver's license**Applicant Home Address**

12 albion st lowell ma

Business Address Street

21 white st

Business Address City

haverhill

Business Address City

haverhill

Business Address Zipcode

01832

Business Phone

9783733511

Attachments

id1.jpg

Uploaded by chelsea corthell on Mar 2, 2023 at 3:36 pm



id2.jpg

Uploaded by chelsea corthell on Mar 2, 2023 at 3:36 pm

History






Date

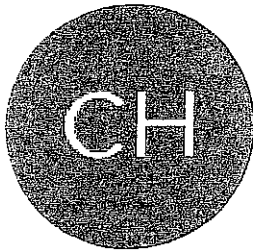
Mar 2, 2023 at 3:28 pm
 Mar 2, 2023 at 3:32 pm
 Mar 2, 2023 at 3:36 pm
 Mar 2, 2023 at 3:37 pm
 Mar 2, 2023 at 3:38 pm
 Mar 2, 2023 at 3:39 pm
 Mar 2, 2023 at 3:39 pm
 Apr 3, 2023 at 1:29 pm
 Apr 3, 2023 at 1:29 pm

Activity

chelsea corthell started a draft of Record TDL-23-20
 chelsea corthell altered Record TDL-23-20, changed ownerPhoneNo from "" to "9783733511"
 chelsea corthell added attachment id2.jpg to Record TDL-23-20
 chelsea corthell submitted Record TDL-23-20
 completed payment step Police Fee on Record TDL-23-20
 completed payment step Annual License Fee on Record TDL-23-20
 approval step Police Department Approval was assigned to Kevin Lynch on Record TDL-23-20
 Kevin Lynch approved approval step Police Department Approval on Record TDL-23-20
 inspection step City Clerk Review was assigned to Maria Bevilacqua on Record TDL-23-20

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Police Fee	Paid	Mar 2, 2023 at 3:37 pm	Mar 2, 2023 at 3:38 pm	-	-
 Annual License Fee	Paid	Mar 2, 2023 at 3:37 pm	Mar 2, 2023 at 3:39 pm	-	-
 Police Department Approval	Complete	Mar 2, 2023 at 3:39 pm	Apr 3, 2023 at 1:29 pm	Kevin Lynch	-
 City Clerk Review	Active	Apr 3, 2023 at 1:29 pm	-	Maria Bevilacqua	-
 Taxi Driver License	Inactive	-	-	-	-



chelsea corthell

Email Address

chelsea.corthell@gmail.com (mailto:chelsea.corthell@gmail.com)

Phone Number

9783326643

Address

12 albion st apt 58, Lowell, MA 01850

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email

Enter guest's email here...

Grant Access

No guests with access to this record yet

Taxi Driver License · Add to a project



Expiration Date

Active



TDL-23-20



Details

Submitted on Mar 2, 2023 at 3:37 pm



Attachments

2 files



Activity Feed

Latest activity on Apr 3, 2023



Applicant

chelsea corthell

0



Location

21 WHITE ST, Haverhill, MA 1830

Timeline

Add New ▾

Police Fee

Paid Mar 2, 2023 at 3:38 pm

Annual License Fee

Paid Mar 2, 2023 at 3:39 pm

Police Department Approval

Completed Apr 3, 2023 at 1:29 pm

City Clerk Review

In Progress

Taxi Driver License

Document

Police Department Approval



● Complete ▾

Complete

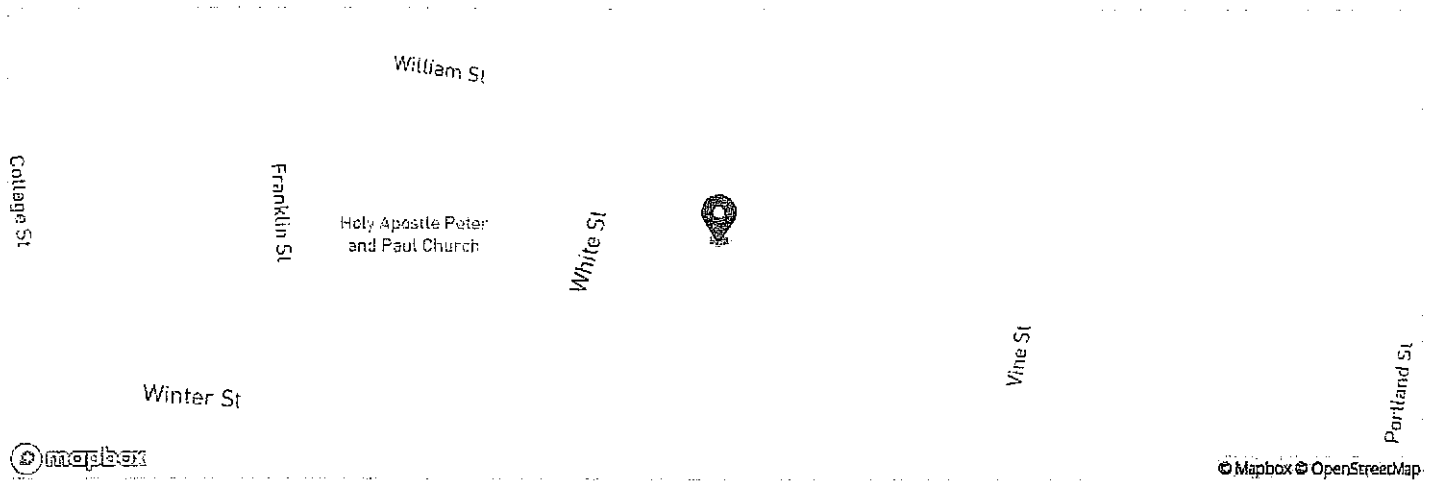
PRIMARY LOCATION

The main location associated with this record.

21 WHITE ST

Haverhill, MA 1830

108-15-8

[View Location](#)**Property Owner Information (for this record)**

Name

HOUSE BRIAN J

Email Address

--

Phone Number

9783733511

Address

17 WHITE STREET

HAVERHILL, MA 01830-5701



Document

CITY OF HAVERHILL

In Municipal Council

13.1

Ordered:

Transfer \$15,000 from Pension Assessments to Auditor's Audit & Actuarial Services for the required OPEB actuarial valuation.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

April 7, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$15,000 from Pension Assessments Account to Auditor's Audit & Actuarial Services Account

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$15,000 from Pension Assessments Account to Auditor's Audit & Actuarial Services Account to pay for the required OPEB (Other Post-Retirement Benefits) actuarial valuation. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

13.2

ORDERED:

That the sum of \$170,000 be transferred from the listed accounts in the *Water Fund* to the listed accounts in the *Water Fund*.

<u>Transfer From</u>	<u>Line Item</u>	<u>Amount</u>
Salaries & Wages – Water Treatment	6010050.1.0451.5110	\$100,000.00
Health Insurance	6010050.1.0910.5280	\$ 70,000.00

<u>Transfer To</u>	<u>Line Item</u>	<u>Amount</u>
Electricity	6010050.1.0453.5211	\$133,000.00
Pumping Fuel and Heat	6010050.1.0453.5213	\$ 37,000.00

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

April 7, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$100,000 from Salaries & Wages Water Treatment Account and \$70,000 from Health Insurance Account to Electricity & Pumping Fuel & Heat Account

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$100,000 from Salaries & Wages Water Treatment Account and \$70,000 from Health Insurance Account to pay for increased heating (\$37,000) and electricity (\$133,000) costs at the Water Treatment Plant. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

April 4, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Request to Transfer Water Funds

I am writing to respectfully request approval for the transfer of funds in the amount of one hundred thousand dollars (\$100,000.00) from Salaries and Wages Water Treatment (6010050.1.0451.5110) and seventy thousand dollars (\$70,000.00) from Health Insurance (6010050.1.0910.5280) to the following accounts.

Transfer To	Line Item	Amount
Electricity	6010050.1.0453.5211	\$133,000.00
Pumping Fuel and Heat	6010050.1.0453.5213	\$ 37,000.00

The funds will be used to pay for increased heating and electricity costs at the water treatment plant. We expect this transfer will cover these costs for the remainder of the fiscal year.

If acceptable, please forward the attached City Council Order to the City Clerk to place it on the City Council agenda for approval.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

Attachment

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Yenise Rozon, CMMC, Treasurer/Collector, yrozon@cityofhaverhill.com
Patricia J. Martel, Deputy Finance Director, pmartel@cityofhaverhill.com
Allana J. McOskey, WWTP Finance/Project, ajmcoskey@haverhillwater.com

1611

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and HIGHWAY/PARK GROUP – LABORERS - LOCAL# 175

Three-year contract:

July 1, 2022 to June 30, 2023
July 1, 2023 to June 30, 2024
July 1, 2024 to June 30, 2025

Wages/language**Amend Article VII: WAGES (Appendix A):**


\$1/hr increase effective 7-1-2022
New step effective 1-1-2023
\$1/hr effective 7-1-2023
2% increase effective 7-1-2024

Effective 7/1/22 add \$1 per hour as indicated on the **attached ordinance**. Effective 1/1/2023 add new step as indicated on the **attached ordinance**. Effective 7/1/23 add \$1 per hour as indicated on the **attached ordinance**. Effective 7/1/24 add 2% increase as indicated on the **attached ordinance**.


Effective 7/1/22 Tool Allowance will increase from \$500 to \$600 per year.
Effective 7/1/22 Tree crew operator rate will increase from \$.35 to \$.50 per hour.
Effective 7/1/22 Clothing/Boot Allowance will increase from \$500 to \$600 per year.
Effective 7/1/22 Increase the Sidewalk Operator allowance \$1 per hour.

All **remaining** terms and conditions of the current CBA **not altered as per above** shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 3-23-2023


James J. Fiorentini, Mayor

Michael Gagliardi, Laborers Local #


William D. Cox, Jr., City Solicitor

Shop Steward

IN CITY COUNCIL: March 28 2023

TO BE VOTED ON April 11 2023

Attest:

City Clerk



Haverhill


Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Christine Caminero, HR Technician – ccaminero@cityofhaverhill.com

Christina Carrie, Head Clerk/Floater – ccarrie@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director 
DATE: March 23, 2023
RE: Salary Ordinance & MOA submission

Attached please find the salary ordinance and MOA for the Highway/Park Union Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 3/23/2023
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Highway/Park Group
CONTRACT PERIOD: 7/1/2022 to 6/30/2025

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 \$1/hr & new step 1/1/23 % Year 2 \$1/hr % Year 3 2.0 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>22</u>	Cost amount	<u>\$104,462</u>
Year 2 – FY <u>23</u>	Cost amount	<u>\$97,442</u>
Year 3 – FY <u>24</u>	Cost amount	<u>\$36,344</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx Sidewalk operator allowance	\$2,080
Tree crew operator allowance	\$1,040
Tool allowance	\$700
Clothing/boot allowance	\$3,200

What is the percentage increase that these extras add to the budget? Average 4.84% yr (3 year contract)

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$238,248

Total salary budget for this group: \$1,622,305

Percent increase in salary budget: _____

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated

☒ ☐

Where funds are located

Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council

☐ ☒

Where funds to come from

Account #: 7 Click or tap here to enter text.

Auditors Office



HR Dept



DOCUMENT 35-B

CITY OF HAVERHILL

In Municipal Council March 28 2023

8 octavo pages

16.1.1

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
HIGHWAY/PARK GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 1-G of 2019 is hereby deleted in its entirety and the following be inserted in its place thereof:

EFFECTIVE 7/1/2022 - ADD \$1 TO BASE RATE

	Step 1	Step 2	Step 3	Step 4
General Foreperson	\$ 30.44	\$ 31.73	\$ 32.94	\$ 33.90
Working Foreperson (Garage)	\$ 29.00	\$ 30.28	\$ 31.54	\$ 32.46
Working Foreperson (Traffic)	\$ 26.76	\$ 28.02	\$ 29.29	\$ 30.14
Working Foreperson	\$ 26.02	\$ 27.29	\$ 28.56	\$ 29.38
Welder	\$ 24.07	\$ 25.34	\$ 26.07	
ME Repairperson	\$ 24.07	\$ 25.34	\$ 26.07	
Mason	\$ 24.07	\$ 25.34	\$ 26.07	
MEO B&G (Front End) Loader & BG Sweeper	\$ 22.38	\$ 23.64	\$ 24.32	
MEO LHS Crane Operator	\$ 22.38	\$ 23.64	\$ 24.32	
PW Craftsperson	\$ 22.38	\$ 23.64	\$ 24.32	
Yardperson/Dispatcher	\$ 21.64	\$ 22.88	\$ 23.54	
MEO L&H (Sidewalk Plow)	\$ 21.64	\$ 22.88	\$ 23.54	
PW Maintenance Person	\$ 21.64	\$ 22.88	\$ 23.54	
Spray Painter	\$ 21.64	\$ 22.88	\$ 23.54	
MEO Laborer	\$ 20.96	\$ 22.23	\$ 22.86	
Laborer	\$ 20.41	\$ 21.69	\$ 22.31	
Highway/Park Maintenance Person	\$ 20.41	\$ 21.67	\$ 22.29	
Stores Delivery Person/Houseworker	\$ 17.22	\$ 17.22	\$ 17.71	
General Foreperson	\$ 30.44	\$ 31.73	\$ 32.94	\$ 33.90
Working Foreperson/Tree	\$ 26.02	\$ 27.29	\$ 28.21	\$ 29.03
Working Foreperson/Park Mntce Craftsperson	\$ 26.02	\$ 27.29	\$ 28.56	\$ 29.38
Park Maintenance Craftsperson (Skylift Operator)	\$ 22.37	\$ 23.64	\$ 24.32	
Senior Groundswoker	\$ 21.65	\$ 22.88	\$ 23.54	
MEO-LHS	\$ 21.65	\$ 22.88	\$ 23.54	
MEO/Groundswoker/Laborer	\$ 20.95	\$ 22.23	\$ 22.86	
Groundswoker	\$ 20.41	\$ 21.70	\$ 22.32	

EFFECTIVE 1/1/2023 - ADD NEW STEP

	Step 1	Step 2	Step 3	Step 4	Step 5
General Foreperson	\$ 30.44	\$ 31.73	\$ 32.94	\$ 33.90	\$ 35.08
Working Foreperson (Garage)	\$ 29.00	\$ 30.28	\$ 31.54	\$ 32.46	\$ 33.59
Working Foreperson (Traffic)	\$ 26.76	\$ 28.02	\$ 29.29	\$ 30.14	\$ 31.20
Working Foreperson	\$ 26.02	\$ 27.29	\$ 28.56	\$ 29.38	\$ 30.41
Welder	\$ 24.07	\$ 25.34	\$ 26.07	\$ 26.99	
ME Repairperson	\$ 24.07	\$ 25.34	\$ 26.07	\$ 26.99	
Mason	\$ 24.07	\$ 25.34	\$ 26.07	\$ 26.99	
MEO B&G (Front End) Loader & BG Sweeper	\$ 22.38	\$ 23.64	\$ 24.32	\$ 25.17	
MEO LHS Crane Operator	\$ 22.38	\$ 23.64	\$ 24.32	\$ 25.17	
PW Craftsperson	\$ 22.38	\$ 23.64	\$ 24.32	\$ 25.17	
Yardperson/Dispatcher	\$ 21.64	\$ 22.88	\$ 23.54	\$ 24.36	
MEO L&H (Sidewalk Plow)	\$ 21.64	\$ 22.88	\$ 23.54	\$ 24.36	
PW Maintenance Person	\$ 21.64	\$ 22.88	\$ 23.54	\$ 24.36	
Spray Painter	\$ 21.64	\$ 22.88	\$ 23.54	\$ 24.36	
MEO Laborer	\$ 20.96	\$ 22.23	\$ 22.86	\$ 23.66	
Laborer	\$ 20.41	\$ 21.69	\$ 22.31	\$ 23.09	

35-B

Highway/Park Maintenance Person	\$ 20.41	\$ 21.67	\$ 22.29	\$ 23.07	
Stores Delivery Person/Houseworker	\$ 17.22	\$ 17.22	\$ 17.71	\$ 18.33	
General Foreperson	\$ 30.44	\$ 31.73	\$ 32.94	\$ 33.90	\$ 35.09
Working Foreperson/Tree	\$ 26.02	\$ 27.29	\$ 28.21	\$ 29.03	\$ 30.05
Working Foreperson/Park Mntce Craftsperson	\$ 26.02	\$ 27.29	\$ 28.56	\$ 29.38	\$ 30.41
Park Maintenance Craftsperson (Skylift Operator)	\$ 22.37	\$ 23.64	\$ 24.32	\$ 25.18	
Senior Groundswoker	\$ 21.65	\$ 22.88	\$ 23.54	\$ 24.36	
MEO-LHS	\$ 21.65	\$ 22.88	\$ 23.54	\$ 24.36	
MEO/Groundswoker/Laborer	\$ 20.95	\$ 22.23	\$ 22.86	\$ 23.66	
Groundswoker	\$ 20.41	\$ 21.70	\$ 22.32	\$ 23.10	

EFFECTIVE 7/1/2023 - ADD \$1 TO BASE RATE

	Step 1	Step 2	Step 3	Step 4	Step 5
General Foreperson	\$ 31.44	\$ 32.73	\$ 33.94	\$ 34.90	\$ 36.08
Working Foreperson (Garage)	\$ 30.00	\$ 31.28	\$ 32.54	\$ 33.46	\$ 34.59
Working Foreperson (Traffic)	\$ 27.76	\$ 29.02	\$ 30.29	\$ 31.14	\$ 32.20
Working Foreperson	\$ 27.02	\$ 28.29	\$ 29.56	\$ 30.38	\$ 31.41
Welder	\$ 25.07	\$ 26.34	\$ 27.07	\$ 27.99	
ME Repairperson	\$ 25.07	\$ 26.34	\$ 27.07	\$ 27.99	
Mason	\$ 25.07	\$ 26.34	\$ 27.07	\$ 27.99	
MEO B&G (Front End) Loader & BG Sweeper	\$ 23.38	\$ 24.64	\$ 25.32	\$ 26.17	
MEO LHS Crane Operator	\$ 23.38	\$ 24.64	\$ 25.32	\$ 26.17	
PW Craftsperson	\$ 23.38	\$ 24.64	\$ 25.32	\$ 26.17	
Yardperson/Dispatcher	\$ 22.64	\$ 23.88	\$ 24.54	\$ 25.36	
MEO L&H (Sidewalk Plow)	\$ 22.64	\$ 23.88	\$ 24.54	\$ 25.36	
PW Maintenance Person	\$ 22.64	\$ 23.88	\$ 24.54	\$ 25.36	
Spray Painter	\$ 22.64	\$ 23.88	\$ 24.54	\$ 25.36	
MEO Laborer	\$ 21.96	\$ 23.23	\$ 23.86	\$ 24.66	
Laborer	\$ 21.41	\$ 22.69	\$ 23.31	\$ 24.09	
Highway/Park Maintenance Person	\$ 21.41	\$ 22.67	\$ 23.29	\$ 24.07	
Stores Delivery Person/Houseworker	\$ 18.22	\$ 18.22	\$ 18.71	\$ 19.33	
General Foreperson	\$ 31.44	\$ 32.73	\$ 33.94	\$ 34.90	\$ 36.09
Working Foreperson/Tree	\$ 27.02	\$ 28.29	\$ 29.21	\$ 30.03	\$ 31.05
Working Foreperson/Park Mntce Craftsperson	\$ 27.02	\$ 28.29	\$ 29.56	\$ 30.38	\$ 31.41
Park Maintenance Craftsperson (Skylift Operator)	\$ 23.37	\$ 24.64	\$ 25.32	\$ 26.18	
Senior Groundswoker	\$ 22.65	\$ 23.88	\$ 24.54	\$ 25.36	
MEO-LHS	\$ 22.65	\$ 23.88	\$ 24.54	\$ 25.36	
MEO/Groundswoker/Laborer	\$ 21.95	\$ 23.23	\$ 23.86	\$ 24.66	
Groundswoker	\$ 21.41	\$ 22.70	\$ 23.32	\$ 24.10	

EFFECTIVE 7/1/2024 2% INCREASE

	Step 1	Step 2	Step 3	Step 4	Step 5
General Foreperson	\$ 32.07	\$ 33.38	\$ 34.62	\$ 35.59	\$ 36.80
Working Foreperson (Garage)	\$ 30.60	\$ 31.91	\$ 33.19	\$ 34.12	\$ 35.28
Working Foreperson (Traffic)	\$ 28.31	\$ 29.60	\$ 30.90	\$ 31.76	\$ 32.84
Working Foreperson	\$ 27.56	\$ 28.85	\$ 30.15	\$ 30.99	\$ 32.04
Welder	\$ 25.58	\$ 26.87	\$ 27.61	\$ 28.54	
ME Repairperson	\$ 25.58	\$ 26.87	\$ 27.61	\$ 28.54	
Mason	\$ 25.58	\$ 26.87	\$ 27.61	\$ 28.54	
MEO B&G (Front End) Loader & BG Sweeper	\$ 23.84	\$ 25.13	\$ 25.83	\$ 26.69	
MEO LHS Crane Operator	\$ 23.84	\$ 25.13	\$ 25.83	\$ 26.69	
PW Craftsperson	\$ 23.84	\$ 25.13	\$ 25.83	\$ 26.69	
Yardperson/Dispatcher	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
MEO L&H (Sidewalk Plow)	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
PW Maintenance Person	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
Spray Painter	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
MEO Laborer	\$ 22.40	\$ 23.69	\$ 24.34	\$ 25.16	

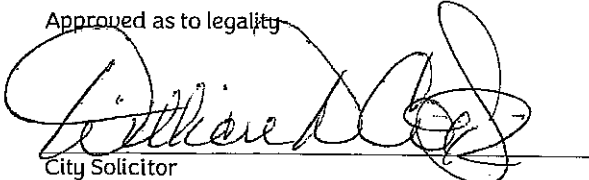
35-B

Laborer	\$ 21.84	\$ 23.15	\$ 23.78	\$ 24.58	
Highway/Park Maintenance Person	\$ 21.84	\$ 23.12	\$ 23.76	\$ 24.55	
Stores Delivery Person/Houseworker	\$ 18.59	\$ 18.59	\$ 19.08	\$ 19.71	
General Foreperson	\$ 32.07	\$ 33.38	\$ 34.62	\$ 35.60	\$ 36.81
Working Foreperson/Tree	\$ 27.56	\$ 28.86	\$ 29.80	\$ 30.63	\$ 31.67
Working Foreperson/Park Mntce Craftsperson	\$ 27.56	\$ 28.86	\$ 30.15	\$ 30.99	\$ 32.04
Park Maintenance Craftsperson (Skylift Operator)	\$ 23.84	\$ 25.14	\$ 25.83	\$ 26.70	
Senior Groundswoker	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
MEO-LHS	\$ 23.10	\$ 24.36	\$ 25.03	\$ 25.87	
MEO/Groundswoker/Laborer	\$ 22.39	\$ 23.69	\$ 24.34	\$ 25.16	
Groundswoker	\$ 21.84	\$ 23.15	\$ 23.79	\$ 24.58	

EFFECTIVE 7-1-2022 Amend Appendix A to read as:
 Increase the Tool Allowance from \$500 to \$600 per year
 Increase the Tree Crew allowance to \$.50 per hour

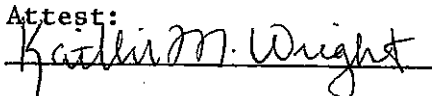
EFFECTIVE 7-1-2022 Amend Article VII Section 7 to read as follows.
 Increase the Clothing/Boot Allowance from \$500 to \$600 per year
 Increase the Sidewalk Operator additional pay to \$1.00 per hour

Approved as to legality


 City Solicitor

PLACED ON FILE for at least 10 days

Attest:

 City Clerk

DOCUMENT 1-G



CITY OF HAVERHILL

In Municipal Council September 17 2019

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
HIGHWAY/PARK GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-M of 2016 is hereby deleted in its entirety and the following inserted in its place thereof:

EFFECTIVE 1/1/2019 .75% makeup	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Assistant Highway Superintendent	\$ 1,284.76	\$ 1,345.38	\$ 1,405.93	\$ 1,468.43	\$ 1,525.66	\$ 1,568.92
General Foreperson	\$ 25.40	\$ 27.29	\$ 27.94	\$ 29.17	\$ 30.32	
Working Foreperson (Garage)	\$ 24.05	\$ 25.93	\$ 26.58	\$ 27.80	\$ 28.99	
Working Foreperson (Traffic)	\$ 21.90	\$ 23.80	\$ 24.45	\$ 25.65	\$ 26.86	
Working Foreperson	\$ 21.21	\$ 23.13	\$ 23.75	\$ 24.95	\$ 26.16	
Welder	\$ 19.30	\$ 20.62	\$ 21.90	\$ 23.11		
VE Repairperson	\$ 19.30	\$ 20.62	\$ 21.90	\$ 23.11		
Mason	\$ 19.30	\$ 20.62	\$ 21.90	\$ 23.11		
MEO B&G (Front End) Loader & BG Sweeper	\$ 17.67	\$ 19.02	\$ 20.29	\$ 21.49		
MEO LHS Crane Operator	\$ 17.67	\$ 19.02	\$ 20.29	\$ 21.49		
PW Craftsperson	\$ 17.67	\$ 19.02	\$ 20.29	\$ 21.49		
Cardperson/Dispatcher	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
MEO L&H (Sidewalk Plow)	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
PW Maintenance Person	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
Spray Painter	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
MEO Laborer	\$ 16.77	\$ 17.75	\$ 18.95	\$ 20.15		
Laborer	\$ 16.26	\$ 17.25	\$ 18.43	\$ 19.64		
Highway/Park Maintenance Person	\$ 16.26	\$ 17.25	\$ 18.43	\$ 19.62		
Stores Delivery Person/Houseworker	\$ 14.53	\$ 14.95	\$ 15.40	\$ 15.40		
General Foreperson	\$ 25.41	\$ 27.30	\$ 27.94	\$ 29.17	\$ 30.32	
Working Foreperson/Tree	\$ 21.21	\$ 23.13	\$ 23.75	\$ 24.96	\$ 25.83	
Working Foreperson/Park Mntce Craftsperson	\$ 21.21	\$ 23.13	\$ 23.75	\$ 24.96	\$ 26.16	
Park Maintenance Craftsperson (Skylift Operator)	\$ 17.67	\$ 19.02	\$ 20.29	\$ 21.50		
Senior Groundswoker	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
MEO-LHS	\$ 17.42	\$ 18.40	\$ 19.60	\$ 20.77		
MEO/Groundswoker/Laborer	\$ 16.78	\$ 17.75	\$ 18.94	\$ 20.15		
Groundswoker	\$ 16.26	\$ 17.25	\$ 18.43	\$ 19.65		

BACK UP REFERENCE ONLY

10

EFFECTIVE 7/1/2019 1.75% and additional step	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Assistant Highway Superintendent	\$ 1,307.25	\$ 1,368.92	\$ 1,430.54	\$ 1,494.13	\$ 1,552.36	\$ 1,596.38	\$ 1,644.27
General Foreperson	\$ 25.84	\$ 27.77	\$ 28.43	\$ 29.68	\$ 30.85	\$ 31.77	
Working Foreperson (Garage)	\$ 24.47	\$ 26.38	\$ 27.05	\$ 28.28	\$ 29.50	\$ 30.38	
Working Foreperson (Traffic)	\$ 22.29	\$ 24.22	\$ 24.88	\$ 26.10	\$ 27.33	\$ 28.15	
Working Foreperson	\$ 21.58	\$ 23.53	\$ 24.17	\$ 25.39	\$ 26.62	\$ 27.42	
Welder	\$ 19.63	\$ 20.98	\$ 22.29	\$ 23.51	\$ 24.22		
ME Repairperson	\$ 19.63	\$ 20.98	\$ 22.29	\$ 23.51	\$ 24.22		
Mason	\$ 19.63	\$ 20.98	\$ 22.29	\$ 23.51	\$ 24.22		
MEO B&G (Front End) Loader & BG Sweeper	\$ 17.98	\$ 19.35	\$ 20.65	\$ 21.87	\$ 22.52		
MEO LHS Crane Operator	\$ 17.98	\$ 19.35	\$ 20.65	\$ 21.87	\$ 22.52		
PW Craftsperson	\$ 17.98	\$ 19.35	\$ 20.65	\$ 21.87	\$ 22.52		
Yardperson/Dispatcher	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.14	\$ 21.77		
MEO L&H (Sidewalk Plow)	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.14	\$ 21.77		
PW Maintenance Person	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.14	\$ 21.77		
Spray Painter	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.14	\$ 21.77		
MEO Laborer	\$ 17.06	\$ 18.06	\$ 19.28	\$ 20.50	\$ 21.12		
Laborer	\$ 16.55	\$ 17.55	\$ 18.75	\$ 19.99	\$ 20.59		
Highway/Park Maintenance Person	\$ 16.55	\$ 17.55	\$ 18.75	\$ 19.97	\$ 20.57		
Stores Delivery Person/Houseworker	\$ 14.79	\$ 15.22	\$ 15.67	\$ 15.67	\$ 16.14		
General Foreperson	\$ 25.85	\$ 27.78	\$ 28.43	\$ 29.68	\$ 30.85	\$ 31.78	
Working Foreperson/Tree	\$ 21.58	\$ 23.53	\$ 24.16	\$ 25.39	\$ 26.28	\$ 27.07	
Working Foreperson/Park Mntce Craftsperson	\$ 21.58	\$ 23.53	\$ 24.16	\$ 25.39	\$ 26.62	\$ 27.42	
Park Maintenance Craftsperson (Skylift Operator)	\$ 17.98	\$ 19.35	\$ 20.64	\$ 21.87	\$ 22.53		
Senior Groundswoker	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.13	\$ 21.77		
MEO-LHS	\$ 17.72	\$ 18.72	\$ 19.94	\$ 21.13	\$ 21.77		
MEO/Groundswoker/Laborer	\$ 17.08	\$ 18.06	\$ 19.27	\$ 20.50	\$ 21.12		
Groundswoker	\$ 16.55	\$ 17.55	\$ 18.75	\$ 19.99	\$ 20.59		

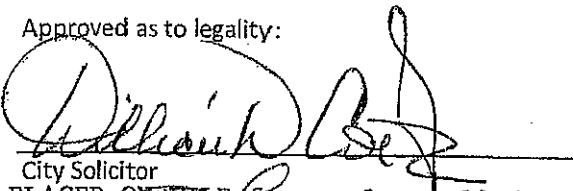
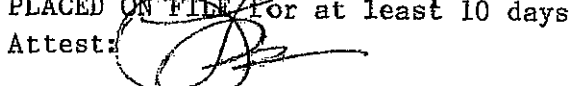
EFFECTIVE 7/1/2020 1.75%	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Assistant Highway Superintendent	\$ 1,330.13	\$ 1,392.88	\$ 1,455.57	\$ 1,520.28	\$ 1,579.53	\$ 1,624.32	\$ 1,673.05
General Foreperson	\$ 26.30	\$ 28.25	\$ 28.93	\$ 30.20	\$ 31.39	\$ 32.33	
Working Foreperson (Garage)	\$ 24.90	\$ 26.84	\$ 27.52	\$ 28.78	\$ 30.01	\$ 30.91	
Working Foreperson (Traffic)	\$ 22.68	\$ 24.65	\$ 25.31	\$ 26.56	\$ 27.81	\$ 28.64	
Working Foreperson	\$ 21.96	\$ 23.94	\$ 24.59	\$ 25.83	\$ 27.08	\$ 27.90	
Welder	\$ 19.98	\$ 21.34	\$ 22.68	\$ 23.92	\$ 24.64		
ME Repairperson	\$ 19.98	\$ 21.34	\$ 22.68	\$ 23.92	\$ 24.64		
Mason	\$ 19.98	\$ 21.34	\$ 22.68	\$ 23.92	\$ 24.64		
MEO B&G (Front End) Loader & BG Sweeper	\$ 18.29	\$ 19.69	\$ 21.01	\$ 22.25	\$ 22.92		
MEO LHS Crane Operator	\$ 18.29	\$ 19.69	\$ 21.01	\$ 22.25	\$ 22.92		
PW Craftsperson	\$ 18.29	\$ 19.69	\$ 21.01	\$ 22.25	\$ 22.92		
Yardperson/Dispatcher	\$ 18.03	\$ 19.05	\$ 20.29	\$ 21.51	\$ 22.15		
MEO L&H (Sidewalk Plow)	\$ 18.03	\$ 19.05	\$ 20.29	\$ 21.51	\$ 22.15		
PW Maintenance Person	\$ 18.03	\$ 19.05	\$ 20.29	\$ 21.51	\$ 22.15		
Spray Painter	\$ 18.03	\$ 19.05	\$ 20.29	\$ 21.51	\$ 22.15		

MEO Laborer	\$	17.36	\$	18.38	\$	19.62	\$	20.86	\$	21.49		
Laborer	\$	16.84	\$	17.86	\$	19.08	\$	20.34	\$	20.95		
Highway/Park Maintenance Person	\$	16.84	\$	17.86	\$	19.08	\$	20.32	\$	20.92		
Stores Delivery Person/Houseworker	\$	15.05	\$	15.48	\$	15.94	\$	15.94	\$	16.42		
General Foreperson	\$	26.31	\$	28.26	\$	28.93	\$	30.20	\$	31.39	\$	32.33
Working Foreperson/Tree	\$	21.95	\$	23.95	\$	24.59	\$	25.84	\$	26.74	\$	27.55
Working Foreperson/Park Mntce Craftsperson	\$	21.95	\$	23.95	\$	24.59	\$	25.84	\$	27.08	\$	27.90
Park Maintenance Craftsperson (Skylift Operator)	\$	18.29	\$	19.69	\$	21.00	\$	22.25	\$	22.92		
Senior Groundswoker	\$	18.03	\$	19.05	\$	20.29	\$	21.50	\$	22.15		
MEO-LHS	\$	18.03	\$	19.05	\$	20.29	\$	21.50	\$	22.15		
MEO/Groundswoker/Laborer	\$	17.37	\$	18.38	\$	19.60	\$	20.86	\$	21.49		
Groundswoker	\$	16.84	\$	17.86	\$	19.08	\$	20.34	\$	20.95		

EFFECTIVE 7/1/2021 1.75%

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Assistant Highway Superintendent	\$ 1,353.40	\$ 1,417.25	\$ 1,481.04	\$ 1,546.88	\$ 1,607.17	\$ 1,652.74	\$ 1,702.32
General Foreperson	\$ 26.76	\$ 28.75	\$ 29.44	\$ 30.73	\$ 31.94	\$ 32.90	
Working Foreperson (Garage)	\$ 25.33	\$ 27.31	\$ 28.00	\$ 29.28	\$ 30.54	\$ 31.46	
Working Foreperson (Traffic)	\$ 23.07	\$ 25.08	\$ 25.76	\$ 27.02	\$ 28.29	\$ 29.14	
Working Foreperson	\$ 22.34	\$ 24.36	\$ 25.02	\$ 26.29	\$ 27.56	\$ 28.38	
Welder	\$ 20.33	\$ 21.72	\$ 23.07	\$ 24.34	\$ 25.07		
ME Repairperson	\$ 20.33	\$ 21.72	\$ 23.07	\$ 24.34	\$ 25.07		
Mason	\$ 20.33	\$ 21.72	\$ 23.07	\$ 24.34	\$ 25.07		
MEO B&G (Front End) Loader & BG Sweeper	\$ 18.61	\$ 20.04	\$ 21.38	\$ 22.64	\$ 23.32		
MEO LHS Crane Operator	\$ 18.61	\$ 20.04	\$ 21.38	\$ 22.64	\$ 23.32		
PW Craftsperson	\$ 18.61	\$ 20.04	\$ 21.38	\$ 22.64	\$ 23.32		
Yardperson/Dispatcher	\$ 18.35	\$ 19.38	\$ 20.64	\$ 21.88	\$ 22.54		
MEO L&H (Sidewalk Plow)	\$ 18.35	\$ 19.38	\$ 20.64	\$ 21.88	\$ 22.54		
PW Maintenance Person	\$ 18.35	\$ 19.38	\$ 20.64	\$ 21.88	\$ 22.54		
Spray Painter	\$ 18.35	\$ 19.38	\$ 20.64	\$ 21.88	\$ 22.54		
MEO Laborer	\$ 17.67	\$ 18.70	\$ 19.96	\$ 21.23	\$ 21.86		
Laborer	\$ 17.13	\$ 18.17	\$ 19.41	\$ 20.69	\$ 21.31		
Highway/Park Maintenance Person	\$ 17.13	\$ 18.17	\$ 19.41	\$ 20.67	\$ 21.29		
Stores Delivery Person/Houseworker	\$ 15.31	\$ 15.75	\$ 16.22	\$ 16.22	\$ 16.71		
General Foreperson	\$ 26.77	\$ 28.76	\$ 29.44	\$ 30.73	\$ 31.94	\$	32.90
Working Foreperson/Tree	\$ 22.34	\$ 24.36	\$ 25.02	\$ 26.29	\$ 27.21	\$	28.03
Working Foreperson/Park Mntce Craftsperson	\$ 22.34	\$ 24.36	\$ 25.02	\$ 26.29	\$ 27.56	\$	28.38
Park Maintenance Craftsperson (Skylift Operator)	\$ 18.61	\$ 20.04	\$ 21.37	\$ 22.64	\$ 23.32		
Senior Groundswoker	\$ 18.35	\$ 19.38	\$ 20.65	\$ 21.88	\$ 22.54		
MEO-LHS	\$ 18.35	\$ 19.38	\$ 20.65	\$ 21.88	\$ 22.54		
MEO/Groundswoker/Laborer	\$ 17.68	\$ 18.70	\$ 19.95	\$ 21.23	\$ 21.86		
Groundswoker	\$ 17.13	\$ 18.17	\$ 19.41	\$ 20.70	\$ 21.32		

Approved as to legality:


 City Solicitor
 PLACED ON FILE for at least 10 days
 Attest: 

IN CITY COUNCIL: October 1 2019

PASSED

Attest:

APPROVED:

City Clerk

City Clerk

Mayor



DOCUMENT 39

CITY OF HAVERHILL

In Municipal Council March 28 2023

8 October 2023

ORDERED:

39

1612

MUNICIPAL ORDINANCE

CHAPTER 11

AN ORDINANCE RELATING TO BOARDS AND COMMISSIONS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 11 of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

Article XIX. HAVERHILL MUNICIPAL AFFORDABLE HOUSING TRUST

§11-92. Creation; purpose.

The Haverhill Municipal Affordable Housing Trust (the "Trust") is hereby created pursuant to the provisions of MGL c. 44, §55C. The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the City of Haverhill for the benefit of low and moderate income households and for the funding of community housing, as such is defined in MGL c. 44B.

§11-93. Board of Trustees; appointment; term.

A Board of Trustees ("Board") shall have the administration and management responsibilities, as provided herein, for the Trust. The Board shall consist of nine (9) Trustees appointed by the Mayor, and who shall serve without compensation. The Mayor shall ensure, to the extent feasible, that the composition of the board reflects the geographic and ethnic mix that exists in the city. All board members should have some working interest in the City. Members shall be appointed as follows:

- (1) The Mayor, or a designee, who shall serve as chairperson;

39

- (2)
 - A. There shall be at all times appointed to the board at least one individual with financial/lending experience.
 - B. At least one individual with experience in housing development, which may include, but is not limited to:
 - a. Non-profit affordable housing development.
 - b. Real estate or finance, especially with regard to affordable housing development.
 - c. Non-profit housing services.
 - C. At least two individuals referred to the Mayor by a community organization conducting supportive housing or other anti-poverty work in the City.
 - D. At least two individuals who are tenants in the City. One member must live in an affordable housing property, and the other must live in a market-rate unit.
 - E. One board membership shall be reserved for a member of the City Council
- (3) A minimum of five of the nine trustees shall be residents of the City.
- (4) Trustees shall be appointed for a two-year term.

§11-94. Other officers; authority.

The Trustees shall elect officers, other than a Chairperson, annually, which shall consist of a Vice Chairperson and Clerk. The Trustees may establish subcommittees or ad hoc related committees to carry out the purpose of the Trust. A majority of Trustees then serving may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate. No Trustee shall be liable for the acts, negligence, or defaults of any other Trustee or any employee, agent, or representative of the Trustees selected with reasonable care, not for errors in judgment, nor mistakes of law or facts made in good faith, nor in reliance in good faith on advice of counsel, nor any other acts or omissions in good faith. Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the City of Haverhill.

39
§11-95. Meetings; minutes.

The Board of Trustees shall meet at least quarterly at such time and at such place as the Trustees shall determine. The Clerk shall prepare minutes of meetings of the Trust and shall maintain records thereof. A quorum at any meeting shall be a simple majority of the Trustees then serving.

§11-96. Records; annual report and audit.

The Trustees shall keep a record of its doings and at the close of every fiscal year make a report thereof to the City Council. The report shall include a description and source of funds received and expended and the type of affordable housing programs or properties assisted with the funding. In accordance with MGL c. 44, §55C, the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices for municipalities. Upon receipt of the audit by the Board, a copy shall be provided forthwith to the City Council.

§11-97. Powers and duties.

The powers of the Board, all of which shall be carried out in furtherance of the purposes set forth herein, shall include the following powers, except that the Board shall require prior approval of the City Council: to borrow money; to mortgage or pledge trust assets; or to purchase, accept, sell, lease, exchange, transfer, abandon, or convey any interest in real, personal, or mixed property.

1. To accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including without limitation grants of funds or other property tendered to the trust in connection with provisions of any zoning ordinance or bylaw or any other ordinance or bylaw;
2. to purchase and retain real or personal property, including without restriction Investments that yield a high rate of income or no income;
3. to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
4. to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other

instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;

5. to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;

6. to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;

7. to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;

8. to participate in any reorganization, recapitalization, merger or similar transaction; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;

9. to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;

10. to carry property for accounting purposes other than acquisition date values;

11. to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral, but any mortgage or pledge of assets as collateral greater than the extent of the Trust's assets requires approval by a two thirds vote of the City Council;

12. to make distributions or divisions of principal in kind;

13. to compromise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this Trust, to continue to hold the same for such period of time as the Board may deem appropriate;

14. to manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;

15. to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;

16. to extend the time for payment of any obligation to the Trust;

39

17. to make recommendations on proposals to the City Council when such proposals create or support affordable housing for low-and moderate-income households;
18. to develop policy goals and statements, consistent with the City's adopted housing goals, and subject to approval by the City Council, to serve as guidelines for the Trust;
19. to exercise such additional powers consistent with the provisions of this ordinance and Massachusetts General Laws c. 44, § 55C, as may be amended from time to time;
20. to compensate City employees for services provided to the Trust in connection with the Trust's activities, including but not limited to dedicated staff to Trustees, engineering support for project-specific activities, and other City services, as requested by the Trustees to the Mayor and authorized by the Mayor;
21. to establish criteria and qualifications for recipients and expenditures in accordance with Trust's stated purposes;
22. to serve as a lottery and monitoring agent for affordable housing, and to accept compensation for providing such services into the Trust. Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any City ordinance or regulation, or private contribution shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. General revenues appropriated into the Trust become Trust property and to be expended these funds need not be further appropriated. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within one year of the date they were appropriated into the trust, remain Trust property.
23. to provide funds for the benefit of low and moderate income households to assist in the acquisition, creation, preservation, rehabilitation and support of affordable housing options for such families;
24. to provide grants or loans to assist low and moderate income homeowners and/or homebuyers to purchase or rehabilitate a dwelling unit in the City of Haverhill.

§11-98. Affordable Housing Trust Fund.

There is hereby created, pursuant to M.G.L. c. 44, § 55C, an affordable housing trust fund. The city treasurer shall be the custodian of such fund. The fund shall be utilized to provide for the creation and preservation of affordable housing in Haverhill for the benefit of low and moderate-income households and for the funding of community housing. Any income or proceeds received from the investment of funds shall be credited to and become part of

the Trust. The Trust's approved annual budget, and any approved budget revisions, shall be submitted to the City Council. As custodian, the Treasurer shall issue checks as directed by the Trustees.

§11-98. Recordings; amendments.

The Trustees are hereby authorized to record a Declaration of Trust and a Certificate of Trustees for the Trust with the Essex South District Registry of Deeds and the Registered Land Division of the Land Court Registration Office. The Declaration of Trust may be amended from time to time except as to those provisions specifically required under MGL c. 44, §55C, by an instrument in writing signed by all of the Trustees then serving and approved at a meeting called for that purpose, and approved by the Mayor and City Council provided that in each case, a certificate of amendment shall be recorded with said Registry and, if necessary, the Land Court.

§11-99. Duration; termination.

The Trust shall continue so long as authorized by law or until it is terminated by the Mayor and City Council. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the City and held for affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Mayor and City Council, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the Trust's assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

Kathleen M. Wright City Clerk



DOCUMENT 40

CITY OF HAVERHILL

In Municipal Council March 28 2023

16.3

~~ORDERED~~

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, § 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, be and is hereby further amended as follows:

By adding the following at the end of the Name of Street Location/Railroad Square:

“, except there shall be no parking between the hours of 2 a.m. and 6 a.m. in the five (5) spaces in front of #2 through #12 Railroad Square.”

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: March 23, 2023

To: James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Proposed Amendment to the City Code to Prohibit Overnight Parking on Part of Railroad Square

Attached is a proposed City Council document to amend §240-85 of the city code to prohibit overnight parking between the hours of 2 a.m. and 6 a.m. in five spaces on the westerly side of Railroad Square in front of #2 through #12.

This proposed change is part of a recommendation made by the Parking Commission in response to a request from a nearby business owner. The recommendation is intended to address an issue of a lack of available on-street parking spaces adjacent to nearby businesses in the morning, primarily on weekends. It was reported that downtown residents park their cars overnight in these spaces, and since the 2-hour paid parking does not start until 10 a.m., the parking spaces are often full, making it difficult for customers of the nearby businesses to access them. John Burke, the City's parking consultant, reviewed the recommendation and agreed with it.

If you approve of the proposed amendment, I will submit it to the City Clerk to place it on the City Council agenda for the March 28th meeting. If you would like more information, please do not hesitate to contact me via phone or email.

Attachment

Cc: William J. Macek, Chairman, Haverhill Parking Commission
William D. Cox, Jr., City Solicitor
Sargent Kevin F. Lynch, Haverhill Police

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

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March 24, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Railroad Square Overnight Parking Ordinance

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an ordinance that would prohibit overnight parking in part of Railroad Square. Also attached, please find correspondence from our DPW Director, Bob Ward, in support of this change which seeks to address concerns from nearby businesses about a lack of on-street parking on some mornings and over the weekends. This ordinance must remain on file for two weeks after which I recommend approval.

Respectfully submitted,

James J. Fiorentini
Mayor

JJF/lyf

17.1

P R O C L A M A T I O N

WHEREAS: April 24th, 1915 marked the start of a persecution of the Armenian people brought by their adherence to the cause of religious freedom and Christianity, and

WHEREAS: This persecution caused millions of Armenians to abandon their homes and become wanderers and more than 1.5 million of these unfortunate victims perished from starvation, exposure, ruthless treatment and mass murder, and

WHEREAS: Many Armenians migrated to the United States and enriched the American heritage with their culture, education, arts and sciences, and

WHEREAS: The commemoration of this terrible blight on humanity at the hands of the Ottoman Empire serves to remind free people everywhere that peace and freedom from oppression should not be accepted in a casual manner but, rather, we should all give thanks for the martyrs who have gone before, who gave their lives that their culture and heritage would survive and be part of a foundation for a better society,

WHEREAS: The victims were canonized on the centennial genocide Commemoration (April 24, 2015) as Holy Martyrs

NOW THEREFORE, I, JAMES J. FIORENTINI, MAYOR of the City of Haverhill do hereby proclaim April 24th, 2023 as

ARMENIAN HOLY MARTYRS' DAY

And urge all of our citizens to pay tribute to the memory of those who gave their lives in the cause of religious freedom.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Seal of the City of Haverhill to be affixed this 11th day of April in the Year of Our Lord Two Thousand and Twenty-Three.


MAYOR JAMES J. FIORENTINI



CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey**

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21

27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O'Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
91-P	Councillor Michitson requests city adjust its process on how it handles 61A process	Planning & Dev.	12/7/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-G	Councillor Michitson request adjusts process on how it handles 61, 61A, and 61B	Planning & Dev.	2/1/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
19-C	Communication from Councillor Sullivan regarding ongoing dog waste problems throughout Downtown	NRPP	1/31/23
21-B	Councillor Barrett motion to send Inclusionary Zoning Ordinance to committee	A&F	3/7/23
9F	Council Vice President Michitson motion to send Fire Study recommendations to committee	Public Safety	3/7/23

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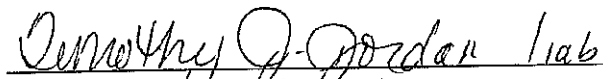
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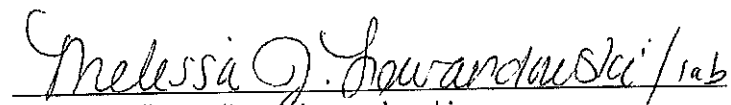
April 11, 2023

To: President and Members of the City Council

Council President Jordan, Council Vice President Michitson and Councillor Lewandowski wish to address the urgent need for a Mental Health Crisis Center in Haverhill.


Council President Timothy J. Jordan


City Council Vice President John A. Michitson


City Councillor Melissa J. Lewandowski