



# CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, September 24, 2019 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

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1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR
  - 5.1. Communication from Mayor Fiorentini submitting the following  
*Memorandum of Agreement (MOA) and Salary Ordinance* between City of Haverhill and the *Teamsters 170 Water Purification Group*
    - 5.1.1. MOA between City of Haverhill and Teamsters Local 170 Water Purification Group
    - 5.1.2. Ordinance re: *Salaries – Water Purification Group* **File 10 days**
6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
7. UTILITY HEARING(S) AND RELATED ORDER(S)
8. HEARINGS AND RELATED ORDERS
  - 8.1. Document 55-F – Petition from Christopher Edwards CEO on behalf of *Haverwell Market, LLC*, 24 R Pleasant st, Newburyport, MA, requesting Special Permit for an Adult Use Marijuana Establishment – LME-4 for 399 Amesbury rd, proposing to build a new 6600 s/f structure on a vacant lot  
*Continued from August 20 2019*  
Related communication from Applicant's Attorney William Faraci requesting that applicant be allowed to withdraw without prejudice
  - 8.2. Document 92- Petition from Yesenia Gil, Executive Director of *Bread and Roses Housing* seeks Modification of a Special Permit previously granted in 2018 to reduce the number of units from 10 to 7 to build 3 duplexes and 1 single family dwelling rather than 2 larger buildings housing 6 and 4 units at 430 Washington st  
*Comments from City Departments are included*
9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28
10. APPOINTMENTS:
  - 10.1. Confirming Appointments:
    - 10.1.1. *Haverhill Planning Board* Nate Robertson, 54 Highland av **To Be Confirmed**
  - 10.2. Non-Confirming Appointments:
  - 10.3. Resignations:
    - 10.3.1. *Haverhill Cultural Council* John R Buzzell, 9 Hunters Run pl
11. PETITIONS:
  - 11.1. Applications Handicap Parking Sign



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### **11.2. Amusement/Event Applications:**

- 11.2.1. Application from Marlene Stasinos, *Chris's Farm Stand*, for *Pumpkin Festival*, September 27 to November 2nd; Friday – Sunday, all day at 436 Salem st  
*Pending all approvals*

### **11.3. Tag Days:**

### **11.4. One Day Liquor License:**

### **11.5. Annual License Renewals**

- 11.5.1. Hawker Peddlers License 2019
- 11.5.2. Coin-Op License Renewals 2019:
- 11.5.3. Sunday Coin-Op License Renewals 2019:
- 11.5.4. Drainlayer License for 2019:
- 11.5.5. Taxi Driver Licenses for 2019:
- 11.5.6. Taxi License:
- 11.5.7. Junk Dealer License
- 11.5.8. Pool Tables
- 11.5.9. Sunday Pool
- 11.5.10. Bowling
- 11.5.11. Sunday Bowling
- 11.5.12. Buy & Sell Second Hand Articles:
- 11.5.13. Buy & Sell Second Hand Clothing:
- 11.5.14. Pawnbroker license
- 11.5.15. Fortune Teller
- 11.5.16. Buy & Sell Old Gold
- 11.5.17. Roller Skating Rink
- 11.5.18. Sunday Skating
- 11.5.19. Theater
- 11.5.20. Exterior Vending Machines
- 11.5.21. Limousine/Livery License/Chair Cars :

### **12. MOTIONS AND ORDERS:**

- 12.1. Order – Election Warrant for City Election to elect Mayor, 9 City Councillors and 3 School Committee members on Tuesday, November 5 2019
- 12.2. Order – real property at Room 3 of City Hall, 4 Summer st is declared surplus and Authorize Mayor to execute a Lease Agreement with *HTM Credit Union* for lease of said property Related communication from City Solicitor, William D Cox Jr.
- 12.3. Order – Transfer \$81,292 from the Capital Projects Budget to the Capital Account: City Hall Exterior Door Replacement



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- 12.4.** Order – Pay bills of previous years/current year from departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Bradford Plumbing & Heating	\$ 384.17	Water Department
Innovative Safety Services Inc	\$ 2,130.00	Wastewater
Eagle Tribune	\$ 165.00	Water Dept
Comcast Business	\$ 2,048.91	Police “
3SI Security Systems (2)	\$ 1,296.00	Police Dept
Maguire Pest Control (2)	\$ 96.00	Police “
L W Bills Alarm Engineering	\$ 906.98	Police “
North Mechanical Services Inc	\$ 950.00	Police “
Corporate Cost Control (3)	\$ 2,195.00	Human Resources
Vertical Communications Inc	\$ 107.50	Public Property
Amesbury Chevrolet	\$ 149.88	Police Dept
Main St Animal Hospital	\$ 88.37	Insp/Health
Follett School Solutions Inc	\$ 298.90	School Dept
FloWrite	\$ 1,586.00	Water Dept

**13. ORDINANCES (FILE 10 DAYS)**

**14. MONTHLY REPORT**

**15. RESOLUTIONS AND PROCLAMATIONS**

**16. COMMUNICATIONS FROM COUNCILLORS:**

- 16.1.** Communication from Council President Michitson requesting to introduce Carol Ireland and students from Haverhill VIP to discuss the march for peace on September 28 2019
- 16.2.** Communication from Council President Michitson requesting to discuss traffic and safety issues regarding the intersection of Park and Webster Streets
- 16.3.** Communication from Councillor Bevilacqua requesting to introduce The *League of Women Voters of Greater Haverhill Suffragette Committee* to discuss on Tuesday, October 8<sup>th</sup> the March and Presentation they will hold on Sunday, October 20<sup>th</sup> to celebrate the 100<sup>th</sup> Anniversary of the passage of the 19<sup>th</sup> Amendment allowing women to vote
- 16.4.** Communication from Councillor LePage requesting a discussion of accounting of revenue funds received from Licensed Marijuana establishments and their allocation to mitigate costs and impacts to City and also submits related *Minutes of the Administration and Finance Committee Meeting* held on August 5<sup>th</sup>



# **CITY OF HAVERHILL**

## **CITY COUNCIL AGENDA**

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### **17. UNFINISHED BUSINESS OF PRECEDING MEETING**

- 17.1.** Document 29-X; Ordinance re: Parking – 94 River st, Delete Handicap Parking *Filed September 11<sup>th</sup>*
- 17.2.** Document 54-D; Bond Order – Appropriate \$700,000 to finance construction of HHS Track *Filed September 11<sup>th</sup>*

### **18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

- 18.1.** Documents Referred To Committee Study
- 18.2.** ADJOURN

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

511

September 20, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Salary Ordinance & MOA submission

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the Teamsters #170 Water Purification Group. This ordinance must be placed on file for 10 days. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



# Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

Sheila Pelczar, HR Technician – [spelczar@cityofhaverhill.com](mailto:spelczar@cityofhaverhill.com)

TO: Mayor James J. Fiorentini  
FROM: Denise McClanahan, HR Director *DM*  
DATE: September 20, 2019  
RE: Salary Ordinance & MOA submission

Attached please find the ordinance and Memorandum of Agreement for the Teamsters Local #170 - Water Purification Group as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

51.1

Memorandum of Agreement  
Between  
THE CITY OF HAVERHILL and THE WATER PURIFICATION GROUP – Teamsters Local #170

**Two-year contract:**

July 1, 2017 to June 30, 2018  
July 1, 2018 to June 30, 2019

**Wages**

**Amend Article VII: WAGES:**

1.75% salary increase effective 7-1-2017  
2% salary increase effective 7-1-2018

**New Equipment Reopening Clause**

The union agrees to release the city from any and all new equipment claims regarding the current projects for improvements and new equipment at the Water Treatment Plant. The parties also agree to the replacement of the current language with the below language, and, effective 7/1/2018 \$1.25 per hour shall be added to positions as noted in the **attached ordinance**.

**Delete Article XV: New Equipment Reopening Clause in its entirety and replace with the following:**

In the event the City puts into use any new type of job or equipment for which rates of pay are not established by this Agreement, the rates for such jobs or equipment may be negotiated by the parties hereto. No requests shall be made under these provisions prior to 1/1/2023.

**Clothing/Boot Allowance**

**Article VII: WAGES Section 2**

**Effective 7/1/18 amend Section 2 as follows:**

Increase clothing allowance from **\$400** to **\$500** per year. Increase boot allowance from **\$100** to **\$150** per year.

**Holiday language**

**Article XII: HOLIDAYS**

**Effective upon ratification - Add new section regarding Christmas holiday hours:**

In each year where December 24<sup>th</sup> (Christmas Eve) falls on a regularly scheduled work day, employees will be released from work at 12:00pm (noon) and all released employees shall receive a full day's pay. If the 24<sup>th</sup> does not fall on a regularly scheduled work day, then the above does not apply. The employer reserves the right to require employees to work from 12pm (noon) to 4pm should there be an emergency as declared by the mayor. If the employer requires any employees to work from 12pm (noon) to 4pm on December 24<sup>th</sup>, said employee shall receive three hours of compensatory time to be used within the following 12 months.

**Agency fee language****Amend Article II: UNION SECURITY**

**Remove all language and in its place insert the following:**

All present employees who are members of the Union on the effective date of this Agreement shall remain members in good standing for the term of this Agreement subject to Section 1 below.

Section I. Agency Shop Clause: Membership in the Local Union is not compulsory. Employees have the right to join, not join, maintain or drop their membership in the Local Union, as they see fit. Neither party shall exert any pressure on or discriminate against any employee as regards such matters.

Membership in the Local Union is separate, apart and distinct from the assumption by one of his/her equal obligation to the extent that he/she receives equal benefits. The Local Union is required under this Agreement to represent all of the employees in the bargaining unit fairly and in Accordance with GL Chapter 150 E as amended equally without regards to whether or not an employee is a member of the Local Union. The terms of this Agreement have been made for all employees in the bargaining unit and not only for members in the Local Union, and this Agreement has been executed by the Employer after it has satisfied itself that the Local Union is the choice of a majority of the employees in the bargaining unit.

Payment of dues for present employees shall commence thirty-one (31) days following the effective date or on the date of execution of this Agreement, whichever is the later, and for new employees, the payment shall start thirty-one (31) days following the date of employment.

**New England Teamsters Federal Credit Union language****Article II: UNION SECURITY**

**Add new section with the following language:**

The City agrees to deduct a certain specific amount each week from the wages of those employees who shall have given the City written authorization to make such deductions. The amount so deducted shall be remitted to the New England Teamsters Federal Credit Union once each month. The City shall not make deductions and shall not be responsible for remittance to the Credit Union for any deduction for those weeks during which the employee has no earnings or in those weeks in which the employee's earnings shall be less than the amount authorized for deductions. The Union agrees that it will indemnify and hold the City and its agents harmless from any claim, action, omission or proceeding by any employee arising from deductions made by the City under this Article.

It shall be the sole responsibility of the Credit Union/employee to provide the City with the information on deductions and will not hold the City responsible for any issues arising from information not being provided.



**DRIVE language**

**Article II: UNION SECURITY**

**Add new section with the following language:**

The City agrees to deduct from the paycheck of all employees covered by this Agreement voluntary contributions to DRIVE. DRIVE shall notify the City of the amount designated by each

contributing employee that are to be deducted from his/her paycheck on a weekly basis for all weeks worked. The City shall transmit to DRIVE National Headquarters on a monthly basis, in one (1) check the total amount deducted along with the name of each employee on whose behalf the deduction is made, the employee's social security number and the amount deducted from the employee's check.

Any official of the International or Local Union shall be permitted reasonable access to the City's premises for the purpose of discussing DRIVE participation on the premises provided such access shall not interfere with the conduct of the City's business.

**Safety and Training Officer pay**

**Article VII: Wages Section 6**

**Increase pay for Safety Officer and Training Officer**

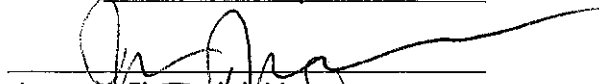
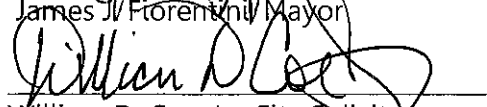
**Effective upon passage** and funding by the City Council, delete the rate of **\$.25** per hour and insert in its place **\$1.00** per hour. Add new paragraph to Section 6 to read as follows: Safety Officer and Training Officer will be responsible for organizing and scheduling safety meetings and training sessions. Training sessions will consist of, but not limited to, protective garments, road work safety, hygiene, proper lifting, power equipment safety, first aid, C.P.R. classes and checking and stocking first aid kits and first aid room. Department approved training sessions will be scheduled to maximize attendance during normal working hours. Annual agenda and detailed scope of services with a tentative schedule will be submitted to the Plant Manager by end of March each year.


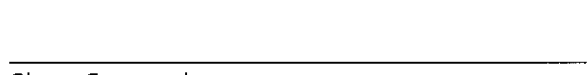
**Consolidated MOAs and contract**

Integrated contract to be completed

All **remaining** terms and conditions of the current CBA **not altered as per above shall** remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 9-20-19

  
James J. Fiorentini, Mayor  
  
William D. Cox, Jr., City Solicitor

  
James Marks, Teamsters Business Agent  
  
Shop Steward



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 days

5.1.2

**ORDERED:**

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
WATER PURIFICATION GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 28-I of 2016 is deleted in its entirety and the following inserted in place thereof:

Effective 7/1/17 1.75% (current employees)

Sr. Water Treatment Plant Operator	\$ 27.05	\$ 28.11	\$ 29.44
Chief Pumping Station Operator	\$ 22.61	\$ 25.11	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 24.26	\$ 25.23	
Class IV Water Treatment Plant Operator (In training or witho	\$ 23.52	\$ 24.50	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 23.52	\$ 24.50	
Class III Water Treatment Plant Operator (In training or witho	\$ 22.89	\$ 23.80	
Class II Water Treatment Plant Operator	\$ 19.68	\$ 20.57	
Class I Water Treatment Plant Operator	\$ 18.08	\$ 20.99	
Maintenance Man/Operator	\$ 17.88	\$ 20.82	
Custodian/Operator	\$ 17.88	\$ 20.82	
Electrician/Carpenter	\$ 27.68	\$ 28.92	\$ 30.14
Laboratory Technician (No Certification)	\$ 20.63	\$ 21.48	
Laboratory Technician (Grade IV Full with TCH0	\$ 24.26	\$ 25.23	
Laboratory Technician (Grade IV In training or without TCH)	\$ 23.52	\$ 24.50	
Laboratory Technician (Grade III Full with TCH)	\$ 23.52	\$ 24.50	
Laboratory Technician (Grade III In training or without TCH)	\$ 22.89	\$ 23.80	
Maintenance Man	\$ 16.01	\$ 18.42	
Custodian	\$ 14.68	\$ 17.14	

Effective 7/1/17 1.75% (new hires after 7/1/10)

Sr. Water Treatment Plant Operator	\$ 26.26	\$ 27.29	\$ 28.58
Chief Pumping Station Operator	\$ 21.95	\$ 24.37	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 23.56	\$ 24.50	
Class IV Water Treatment Plant Operator (In training or witho	\$ 22.84	\$ 23.79	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 22.84	\$ 23.79	
Class III Water Treatment Plant Operator (In training or witho	\$ 22.22	\$ 23.11	
Class II Water Treatment Plant Operator	\$ 19.10	\$ 19.97	
Class I Water Treatment Plant Operator	\$ 17.55	\$ 20.37	
Maintenance Man/Operator	\$ 17.36	\$ 20.21	
Custodian/Operator	\$ 17.36	\$ 20.21	
Electrician/Carpenter	\$ 26.26	\$ 27.29	
Laboratory Technician (No Certification)	\$ 20.04	\$ 20.85	
Laboratory Technician (Grade IV Full with TCH0	\$ 23.56	\$ 24.50	
Laboratory Technician (Grade IV In training or without TCH)	\$ 22.84	\$ 23.79	
Laboratory Technician (Grade III Full with TCH)	\$ 22.84	\$ 23.79	
Laboratory Technician (Grade III In training or without TCH)	\$ 22.22	\$ 23.11	
Maintenance Man	\$ 15.55	\$ 17.89	
Custodian	\$ 14.27	\$ 16.64	

Effective 7/1/18 \$1.25 per hour + 2% (current employees)

Sr. Water Treatment Plant Operator	\$ 28.86	\$ 29.95	\$ 31.30
Chief Pumping Station Operator	\$ 24.34	\$ 26.89	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 26.02	\$ 27.01	
Class IV Water Treatment Plant Operator (In training or without TCH)	\$ 25.27	\$ 26.27	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 25.27	\$ 26.27	
Class III Water Treatment Plant Operator (In training or without TCH)	\$ 24.63	\$ 25.55	
Class II Water Treatment Plant Operator	\$ 21.35	\$ 22.26	
Class I Water Treatment Plant Operator	\$ 19.72	\$ 22.69	
Maintenance Man/Operator	\$ 19.51	\$ 22.51	
Custodian/Operator	\$ 19.51	\$ 22.51	
Electrician/Carpenter	\$ 29.50	\$ 30.77	\$ 32.02
Laboratory Technician (No Certification)	\$ 22.32	\$ 23.18	
Laboratory Technician (Grade IV Full with TCH)	\$ 26.02	\$ 27.01	
Laboratory Technician (Grade IV In training or without TCH)	\$ 25.27	\$ 26.27	
Laboratory Technician (Grade III Full with TCH)	\$ 25.27	\$ 26.27	
Laboratory Technician (Grade III In training or without TCH)	\$ 24.63	\$ 25.55	
Maintenance Man	\$ 17.60	\$ 20.06	
Custodian	\$ 16.25	\$ 18.76	

Effective 7/1/18 \$1.25 per hour + 2% (new hires after 7/1/10)

Sr. Water Treatment Plant Operator	\$ 28.06	\$ 29.11	\$ 30.43
Chief Pumping Station Operator	\$ 23.66	\$ 26.13	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 25.30	\$ 26.27	
Class IV Water Treatment Plant Operator (In training or without TCH)	\$ 24.57	\$ 25.54	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 24.57	\$ 25.54	
Class III Water Treatment Plant Operator (In training or without TCH)	\$ 23.94	\$ 24.84	
Class II Water Treatment Plant Operator	\$ 20.76	\$ 21.65	
Class I Water Treatment Plant Operator	\$ 19.18	\$ 22.05	
Maintenance Man/Operator	\$ 18.98	\$ 21.89	
Custodian/Operator	\$ 18.98	\$ 21.89	
Electrician/Carpenter	\$ 28.06	\$ 29.11	
Laboratory Technician (No Certification)	\$ 21.72	\$ 22.54	
Laboratory Technician (Grade IV Full with TCH)	\$ 25.30	\$ 26.27	
Laboratory Technician (Grade IV In training or without TCH)	\$ 24.57	\$ 25.54	
Laboratory Technician (Grade III Full with TCH)	\$ 24.57	\$ 25.54	
Laboratory Technician (Grade III In training or without TCH)	\$ 23.94	\$ 24.84	
Maintenance Man	\$ 17.13	\$ 19.52	
Custodian	\$ 15.83	\$ 18.24	

## Article VII: WAGES Section 2

**Effective 7/1/18 amend Section 2 as follows:**

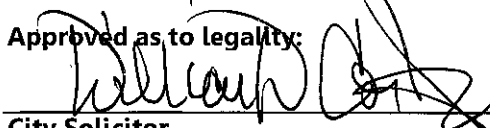
Increase clothing allowance from \$400 to \$500 per year. Increase boot allowance from \$100 to \$150 per year.

## Article VII: WAGES Section 6

**Effective upon passage and funding by City Council change the following:**

Delete \$.25 per hour and insert in its place \$1.00 per hour.

Approved as to legality:

  
 \_\_\_\_\_  
 City Solicitor

FOR BACK UP  
REFERENCE ONLY

DOCUMENT 28-I

CITY OF HAVERHILL

In Municipal Council August 9 2016

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
WATER PURIFICATION GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 2-D of 2015 is deleted in its entirety and insert in its place the following:

EFFECTIVE 7/1/16 (For current employees as of 7/1/10)

	Step 1	Step 2	Step 3
Sr. Water Treatment Plant Operator	\$ 26.58	\$ 27.63	\$ 28.93
Chief Pumping Station Operator	\$ 22.22	\$ 24.68	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 23.84	\$ 24.80	
Class IV Water Treatment Plant Operator (In training or without TCH)	\$ 23.12	\$ 24.08	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 23.12	\$ 24.08	
Class III Water Treatment Plant Operator (In training or without TCH)	\$ 22.50	\$ 23.39	
Class II Water Treatment Plant Operator	\$ 19.34	\$ 20.22	
Class I Water Treatment Plant Operator	\$ 17.77	\$ 20.63	
Maintenance Man/Operator	\$ 17.57	\$ 20.46	
Custodian/Operator	\$ 17.57	\$ 20.46	
Electrician/Carpenter	\$ 27.20	\$ 28.42	
Laboratory Technician (No Certification)	\$ 20.28	\$ 21.11	
Laboratory Technician (Grade IV Full with TCH)	\$ 23.84	\$ 24.80	
Laboratory Technician (Grade IV In training or without TCH)	\$ 23.12	\$ 24.08	
Laboratory Technician (Grade III Full with TCH)	\$ 23.12	\$ 24.08	
Laboratory Technician (Grade III In training or without TCH)	\$ 22.50	\$ 23.39	
Maintenance Man	\$ 15.73	\$ 18.10	
Custodian	\$ 14.43	\$ 16.85	

EFFECTIVE 7/1/16 (For new hires after 7/1/10)

	Step 1	Step 2	Step 3
Sr. Water Treatment Plant Operator	\$ 25.81	\$ 26.82	\$ 28.09
Chief Pumping Station Operator	\$ 21.57	\$ 23.95	
Class IV Water Treatment Plant Operator (Full with TCH)	\$ 23.15	\$ 24.08	
Class IV Water Treatment Plant Operator (In training or without TCH)	\$ 22.45	\$ 23.38	
Class III Water Treatment Plant Operator (Full with TCH)	\$ 22.45	\$ 23.38	
Class III Water Treatment Plant Operator (In training or without TCH)	\$ 21.84	\$ 22.71	
Class II Water Treatment Plant Operator	\$ 18.77	\$ 19.63	
Class I Water Treatment Plant Operator	\$ 17.25	\$ 20.02	
Maintenance Man/Operator	\$ 17.06	\$ 19.86	
Custodian/Operator	\$ 17.06	\$ 19.86	
Electrician/Carpenter	\$ 25.81	\$ 26.82	
Laboratory Technician (No Certification)	\$ 19.70	\$ 20.49	
Laboratory Technician (Grade IV Full with TCH)	\$ 23.15	\$ 24.08	
Laboratory Technician (Grade IV In training or without TCH)	\$ 22.45	\$ 23.38	
Laboratory Technician (Grade III Full with TCH)	\$ 22.45	\$ 23.38	
Laboratory Technician (Grade III In training or without TCH)	\$ 21.84	\$ 22.71	
Maintenance Man	\$ 15.28	\$ 17.58	
Custodian	\$ 14.02	\$ 16.35	

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

TO: MAYOR JAMES J. FIORENTINI  
FROM: Denise McClanahan, HR Director  
DATE: 9/20/2019  
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Water Purification Group  
CONTRACT PERIOD: July 1, 2017 to June 30, 2019

% INCREASE FOR EACH CONTRACT YEAR:  
Year 1 1.75 % Year 2 2 % Year 3 \_\_\_\_\_ %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:  
Year 1 – FY 18 Cost amount \$7,284  
Year 2 – FY 19 Cost amount \$8,886  
Year 3 – FY 22 Cost amount \$

ADDITIONAL COSTS  
(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)  
Approx OT cost FY 18 - \$825  
Approx OT cost FY 19 - \$959  
Approx cost new equip clause\* \$20,800  
Clothing/boot allowance increase \$1,200  
What is the percentage increase that these extras add to the budget? \_\_\_\_\_  
\*For release of claims regarding current projects for improvements and new equipment at WTP

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT CHANGES: \$49,376

Total salary budget for this group: \_\_\_\_\_  
Percent increase in salary budget: \_\_\_\_\_

Are there any other groups or individuals that would be directly affected by this budget? No  
What would be the effect? \_\_\_\_\_  
Are there any other known implications to this contract? \_\_\_\_\_

Funds are appropriated ☒ Yes ☐ No  
Where funds are located Account #: 6010050.1.0452  
Funds need appropriation by council ☐ Yes ☒ No  
Where funds to come from Account #: Click or tap here to enter text.

\_\_\_\_\_  
Auditors Office  
\_\_\_\_\_  
Denise McClanahan  
\_\_\_\_\_  
HR Dept

Hearing August 20 2019

(8.1)


**haverwell**  
MARKET

April 12, 2019

Council President John A. Michitson  
4 Summer Street  
Haverhill, MA 01830

RE: Petition requesting special permit for LME

President Michitson,

Please accept this petition and accompanying Special Permit application materials to operate an LME-RO in the City of Haverhill. Our official name and contact info is as follows:

Haverwell Market, LLC 24R Pleasant St, Unit 2 Newburyport, MA 01950	Christopher Edwards Chief Executive Officer 617-549-8575
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We are proposing to site a LME-RO at 399 Amesbury Rd. The proposed parcel is a vacant lot where we propose to build a new 6600 s/f structure. We have entered into a lease agreement to rent a 4800 s/f portion of the structure. The parcel abuts Route 110, a gas station, and wooded land. The site has excellent highway access, no immediate residential abutters, will have ample parking, and is not expected to generate any negative impact on the neighborhood. Further, the facility will generate significant tax and Host Community Agreement revenue for the City and 30+ professional jobs.

I am grateful for your attention to this petition, and I look forward to discussing with you and the Council in more detail.

IN CITY COUNCIL: July 23 2019

VOTED: that COUNCIL HEARING BE HELD AUGUST 20 2019

Attest: \_\_\_\_\_ City Clerk

Sincerely,

Christopher Edwards  
Chief Executive Officer

IN CITY COUNCIL: August 20 2019

HEARING CONTINUED TO SEPTEMBER 24 2019

Attest: \_\_\_\_\_ City Clerk

Related Communication

**William S. Faraci**  
**Attorney at Law**  
**159 Crosby St Extention**  
**Haverhill, MA 01830**  
**Tel. (978) 373-5520**  
**Fax (978) 373-5262**  
**e-mail: faracilaw@aol.com**

2019SEP20AM10:17HQU-CITYC

811

September 20, 2019

John Michitson, President  
Haverhill City Council  
4 Summer Street  
Haverhill, MA 01830

Re: Haverwell Market, LLC

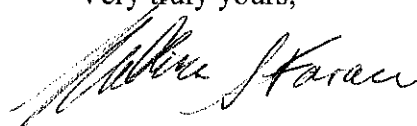
Dear President Michitson:

On behalf of my client, Haverwell Market, LLC, I respectfully request that the application before the council be allowed to be withdrawn without prejudice.

There have been a number of factors which bring about this request, but, rather than enumerating them, it is cleaner to allow my client to resubmit a new application which would resolve a number of outstanding issues.

I will be at the meeting. If there are any questions regarding this matter from any councilor, I would ask that they contact me or present the questions in advance of the meeting.

Very truly yours,



William S. Faraci



# Bread & Roses Housing

*Building Community...One Home, One Family, at a Time*

Hearing Sept 24 2019

8.2

August 1, 2019

Haverhill City Council  
John A. Michitson, President  
4 Summer Street  
Haverhill, MA 01830

Dear President Michitson and Members of the Haverhill City Council:

Thank you for your prior and ongoing support of Bread and Roses Housing's Mount Washington Homeownership project at 430 Washington Street. As you are aware, this transformative project seeks to add affordable townhouse units in the Mount Washington neighborhood for low-income qualified homebuyers on the dilapidated site of the former St. George's Church. I am grateful that the City Council voted to grant this project a Special Permit in 2018.

However, due to funding, logistical, management and other considerations, Bread and Roses is requesting a minor Modification to the Special Permit.

Our proposed changes would reduce the number of units from 10 to 7. Our modification would utilize the same property footprint but would construct 3 duplexes and one single family dwelling rather than two larger buildings housing 6 and 4 units.

These changes would reduce costs, make the properties easier to construct and manage, and would reduce density, increasing open space along the site. These units would still feature off-street parking and individual fenced in yard space.

I am seeking Council approval of this revised Site Plan and modification of the already-approved Special Permit. We are also seeking a waiver of the 65-day rule for this modification.

Feel free to contact me if you have any further questions.

Sincerely,

IN CITY COUNCIL: August 6 2019

VOTED: that COUNCIL HEARING BE HELD SEPTEMBER 24 2019

Attest:

Yesenia A. Gil  
Executive Director

City Clerk





# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

**To:** City Councillors

**From:** City Clerk's Office

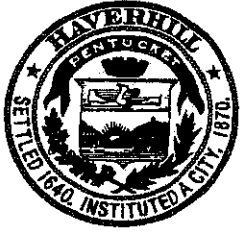
**Re:** Application – \* Special Permit Modification – granted originally in 2018 –  
reduce number of units from 10 to 7 and build 3 duplexes & 1 single family

**Project Reference** – Yesenia Gil Ex Director of Bread and Roses Housing for  
Mount Washington neighborhood

**Street Location** – 430 Washington st

**\*PUBLIC HEARING – TUESDAY, SEPTEMBER 24, 2019**

**Enclosed please find reports as received from the various City Departments  
with respect to this Special Permit**



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

## REQUEST FOR COMMENT

**TO:** BOARD OF HEALTH CHAIRMAN & MEMBERS – Dr. Romie Mundy  
BUILDING INSPECTOR – Thomas Bridgewater  
CITY ENGINEER – John Pettis  
CONSERVATION COMMISSION CHAIRMAN & MEMBERS  
HIGHWAY SUPERINTENDENT – Michael Stankovich  
PLANNING DIRECTOR – William Pillsbury  
WASTEWATER/WATER ENGINEER – Robert Ward  
FIRE DEPARTMENT – Chief William Laliberty  
POLICE DEPARTMENT – Chief Alan DeNaro  
SCHOOL SUPERINTENDENT – Margaret Marotta

**FROM:** CITY CLERK: Linda L Koutoulas

**DATE:** September 3 2019

**RE:** APPLICATION – Petition for Modification of a Special Permit granted in 2018 to reduce the number of units from 10 to 7-to build 3 duplexes & 1 single family

*PROJECT REFERENCE – Yesenia A Gil, Executive Director for Bread & Roses Mount Washington neighborhood*

---

*STREET LOCATION - 430 Washington st; Mt Washington neighborhood*

*\*Please send reports to the City Clerk, Room 118 by Monday, September 16, 2019 – the latest*

**The public hearing of the City Council is scheduled for**  
**TUESDAY, September 24, 2019**



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

September 20, 2019

TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: Special Permit Minor Modification—BREAD AND ROSES 430  
WASHINGTON STREET**

This is a request for a special permit modification to be acted upon the city council. A previously approved special permit for Forest Acres is now seeking approval to REDUCE THE NUMBER OF UNITS FROM 10 TO 7.

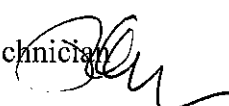
I SUPPORT THE REQUESTED MINOR MODIFICATION TO REDUCE THE PROJECT DENSITY.

**Recommendation: Approve the special permit MINOR modification as proposed with all comments/letters IF ANY from the city departments being included as conditions to the special permit action of the city council.**



# Haverhill

Conservation Department  
Phone: 978-374-2334 Fax: 978-374-2366  
rmoore@cityofhaverhill.com  
conservation@cityofhaverhill.com

MEMO TO: Linda L. Koutoulas, City Clerk  
FROM: Robert E. Moore, Jr., Environmental Health Technician   
DATE: September 13, 2019  
RE: Special Permit Modification – Parcel IDs: 503-236-7 and -8A  
Bread & Roses Housing, Inc. for 430 Washington Street and Gilbert Avenue

The Commission reviewed the forwarded information relative to the subject application at its September 12<sup>th</sup> meeting. There do not appear to be any wetland issues associated with the applicant's proposal. Therefore, the Conservation Commission offers no objections to the proposed special permit modification.



# Haverhill

Robert E. Ward, Deputy DPW Director  
Water/Wastewater Division  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillwater.com](mailto:rward@haverhillwater.com)

Date: September 9, 2019  
To: Linda L. Koutoulas  
City Clerk  
From: Robert E. Ward *RW*  
Deputy DPW Director  
Subject: 430 Washington Street Special Permit Modification  
Map 506, Block 236, Lots 6, 7, 8, 8A, and 12A

The Water and Wastewater Division have reviewed the Special Permit and have the following comments.

## **Water Division**

This Property is now proposed for construction of nine (9) residential units in two (2) buildings. If this lot is approved, the Water Department will require the owner of the property, at their own expense:

- 1) The Existing Church Building has been demolished and the Water Service must be discontinued from the Water Main (Gilbert Street Side) when new services are run.
- 2) New water services are proposed for each unit.
- 3) For site plan approval the water service applications must be filed with the Haverhill water department to determine service size requirements.
- 4) Prior to approval for the foundation permit the fees for application, entrance and impact will be payable at the time of filing for a water service application.
- 5) Schedule with the Haverhill water department for the installation of the new water services.
- 6) The service shall be run as a single piece of service pipe from the curb shut-off to the cellar valve in the basement.
- 7) The water meters, inside shut off's and backflow prevention devices shall be mounted in a heated space.
- 8) There shall be 10"- 15" of service pipe between the wall/floor and the first fitting.
- 9) Water service shall be installed in accordance with the latest water department regulations

**Wastewater Division**

If this lot is approved, the Wastewater Department will require the owner of the property, at their own expense:

1. Existing sewer services must be discontinued at the sewer main.
2. Conditions of all retained sewer services must be assessed and determined if services need to be repaired or replaced.
3. Contractor must hire a NASSCO PACP certified CCTV company to CCTV sewer mains on Washington Street and Gilbert Avenue before and after construction. These videos and reports must be submitted to the Wastewater Department.
4. Wastewater Collection System analysis form must be submitted to the Wastewater Department. The Wastewater Department will conduct a sewer capacity analysis for the developments with the provided MA title 5 flows.
5. Backflow devices must be installed on all services.
6. Wastewater service applications must be submitted to the Haverhill Engineering Department for each connection.

The Wastewater Division reserves the right to provide additional comments once a site plan has been submitted.

If you have any questions please do not hesitate to call me at (978) 374-2382.

File#: 190246

cc: Carrie Prescott, Collection System Supervisor, [cprescott@haverhillwater.com](mailto:cprescott@haverhillwater.com)  
Glenn Smith, Water Maintenance Supervisor, [gsmith@haverhillwater.com](mailto:gsmith@haverhillwater.com)  
Lannie Patel, [lpatel@cityofhaverhill.com](mailto:lpatel@cityofhaverhill.com)  
Lori Robertson, [lrobertson@cityofhaverhill.com](mailto:lrobertson@cityofhaverhill.com)



James J. Fiorentini  
Mayor

William F. Laliberty  
Fire Chief

## Haverhill Fire Department

### Fire Prevention / Investigation Unit

D/C Eric M. Tarpy  
Lieut. Roger E. Moses  
Insp. Johnathan W. Pramas  
Insp. James Graham



4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

September 6, 2019

Linda L Koutoulas  
4 Summer Street  
Haverhill, MA 01830

Re: Modification of 2018 Special Permit Bread and Roses Housing Inc. 432  
Washington St  
0 Gilbert Ave

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9<sup>th</sup> edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted plans for the address stated above and in the interest of public safety, have the following comments:

- Amend 2018 Special permit from 10 units to 7 residential units- 3 duplexes and 1 single family
- Demolition of existing building will require a permit and fire detail. Water meter for hydrant to be obtained from water department
- Site to be maintained during construction to prevent accumulation of combustibles and debris

Respectfully,

Eric M. Tarpy  
Deputy Fire Chief  
Haverhill Fire Prevention Division

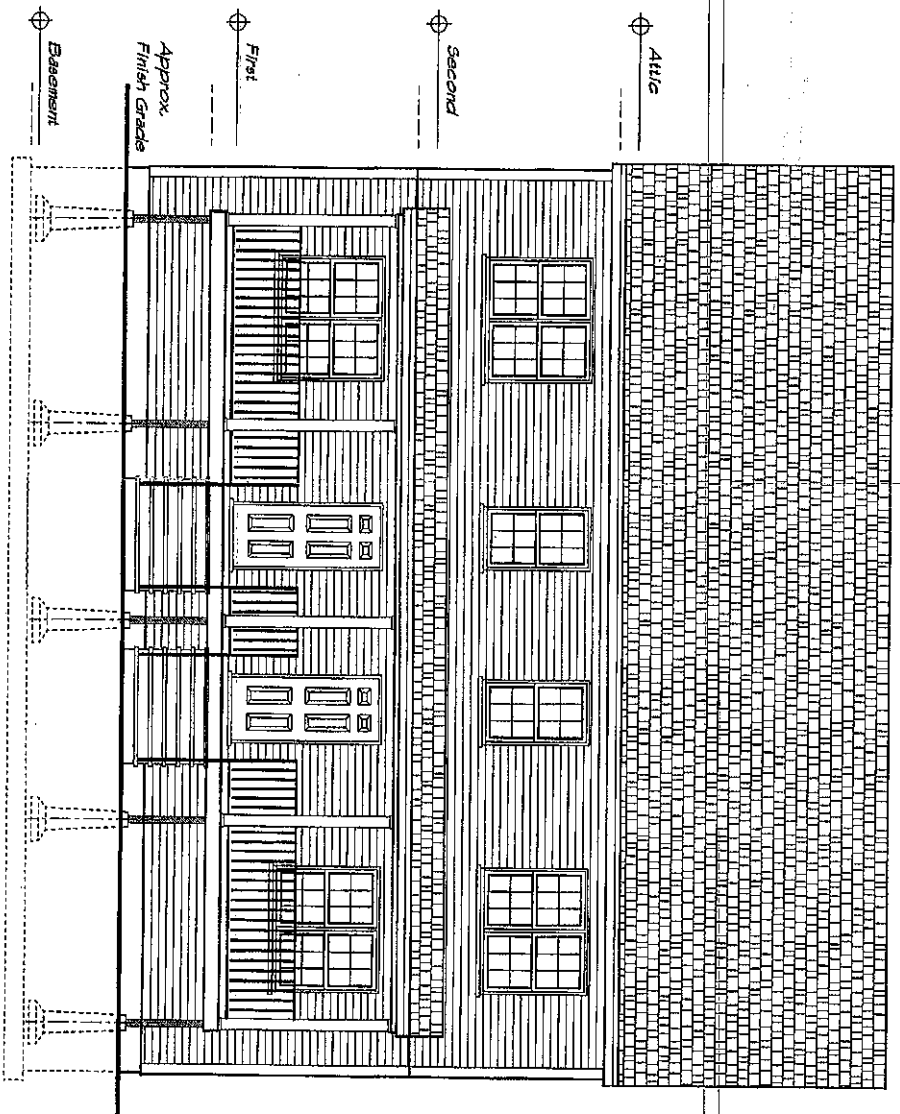
Bread & Roses

P.O. Box 7

Laurence, MA 01842

Duplex # 11-58  
1,449 sq. ft./Unit

Footprint Dimensions: 33' x 40'  
Snow Load psf: 50  
Wind Speed Zone mph: 100  
Occupied Floor Live Load psf: 40  
Exterior Balconies psf: 60  
Attic with Storage psf: 20  
Dead Load psf: 10



Front Elevation

3/16" = 1'0"

Drawing print out date:

August 11, 2011

Notes:

- \* All dimensions to be field verified and changes made accordingly.
- \* Exterior siding, trim, moldings and details are per builder specifications.
- \* Finish grade is shown as 1/8" below top of foundation.
- \* Window & Doors: 17ft. size, design, layout and details per builder.
- \* When this drawing is 11 x 17, it is the scale as indicated.



Alan Carroll • 978-902-0131  
P.O. Box 5066, Andover, MA 01810

Questions - Comments contact: alan@cbdrawing.com

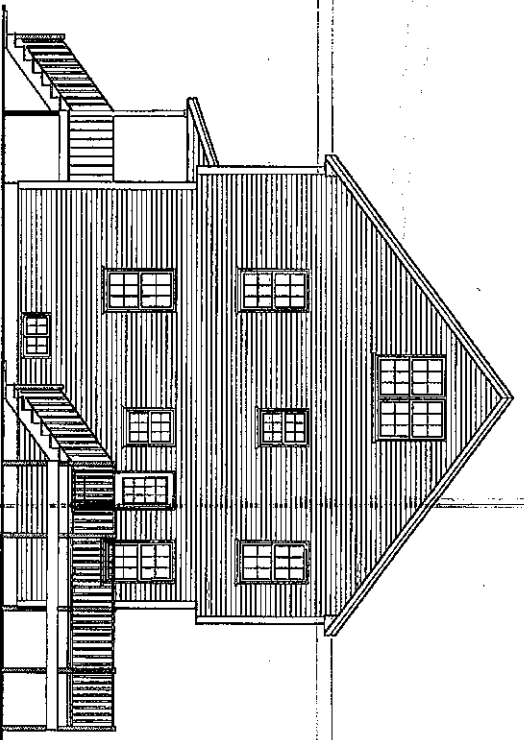
Designed to the  
8th Edition of the  
Massachusetts State  
Building Code

1

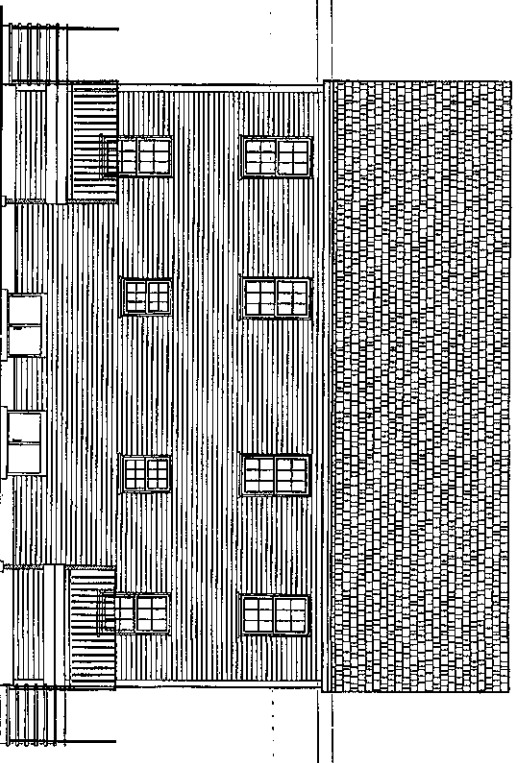




City Clerk

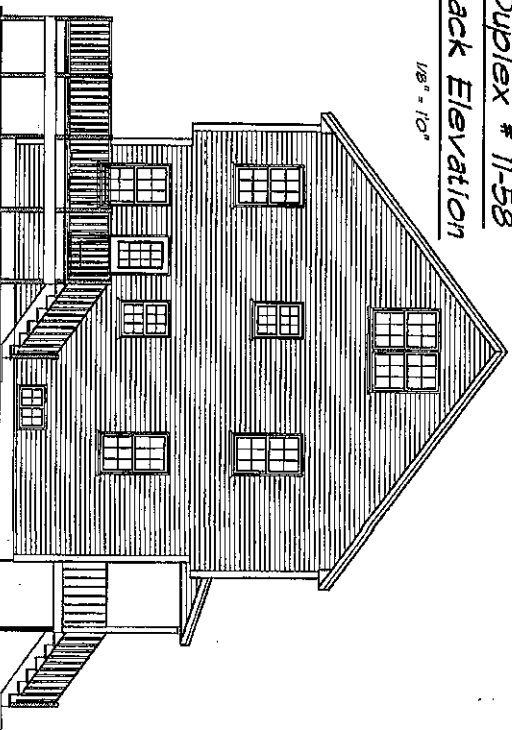


Right Elevation



Duplex # 11-58  
Back Elevation

1/8" = 10'



Left Elevation

General Notes

Window Opening Requirements for Massachusetts

Double hung windows used for emergency escape shall have 5.7 sq. ft. minimum net clear opening. Other windows 5.7 sq. ft.

Grade floor openings shall have a minimum net clear opening of 5 sq. ft.

1 R602.2 Window Sills

Where the opening of an operable window is located more than 12 inches above the finished grade or surface below, the lowest part of the clear opening of the window shall be a minimum of 24 inches above the finished floor.

Minimum opening dimensions:  
20 x 24 inches net clear in either direction.

1 R602.2.4 Continuous Weathering

Braced wall lines with continuous weathering shall be constructed in accordance with the section. All braced wall lines along exterior walls on the same story shall be continuously sheathed.

Contact a Registered Structural Engineer for addition analysis.

Notes:

- Field verify all dimensions.
- Scale applies for 11 x 17 drawings.
- Drawing date: August 11, 2011

Smoke Detectors  
1 in each bedroom  
1 outside each separate bedroom  
1 near base of each hallway  
1 in every basement & walk up attic  
1 for every 1300 sq. ft.

Heat Detectors  
1 in each attached garage, near center.

Carbon Monoxide Detectors  
1 in each habitable story of the house  
and within 10 ft. of all bedrooms.

Abbreviations	LP
Ch.	- Clear
Conc.	- Concrete
D.L.	- Dead Load
D.L.A.	- Disturb
El.	- Elevation
Fdn.	- Foundation
Ft.	- Floor
Fing.	- Framing
H.P.	- High Point
K.D.	- Kilm Dried
LL	- Live Load
U.N.O.	- Unless Otherwise Noted

Alan Carroll • 978-902-0131  
P.O. Box 5066, Andover, MA 01810  
Questions - Comments, contact: alan@carrolleng.com

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.1.11  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 20, 2019

City Council President John Michitson & Members of the City Council

RE: Nate Robertson appointment to Planning Board

Dear Council President Michitson & Members of the City Council:

I hereby appoint Nate Robertson of 54 Highland Avenue, Haverhill to the Haverhill Planning Board. He is replacing Jack Everett on the Planning Board.

This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires on November 19, 2020.

Very truly yours,

James J. Fiorentini  
Mayor

JJF/lyf

cc:

William Pillsbury, Director of Economic Development, City of Haverhill  
Paul Howard, Chairman, Planning Board  
Nate Robertson

## Nathaniel Robertson

(401)487-7588 ● robertsonnate88@gmail.com

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### EXPERIENCE

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#### Merrimack Valley Planning Commission

Aug 2019 - Current

##### *Community and Economic Development Planner*

- Gathering, interpreting, preparing, and analyzing a variety of socioeconomic data for public use.
- Managing all U.S. Economic Development Administration funding in furtherance of Economic Development District designations and Comprehensive Economic Development Strategy efforts.
- Supporting WeAreMV.com economic development website.
- Furthering regional and municipal housing production plans.

#### City of Haverhill / Greater Haverhill Foundation

Aug 2016 – September 2019

##### *Assistant Director of Economic Development*

- Recruit and retain businesses in Haverhill. Identify common problems and develop systems to mitigate them
- Cultivate a healthy urban downtown fabric, informed by a New Urbanist principles and practices
- Overhaul and maintain the Economic Development website and marketing strategy [ HaverhillBusinessPortal.com ]
- Create and maintain database of available properties for industrial, commercial, and mixed use development
- Build working relationships with area realtors, property owners, innovation centers, and business incubators to foster new business growth and build a dynamic start-up economic ecosystem
- Work closely with other stakeholders like MassDevelopment, Mass Office of Business Development, Mass Growth Capital, Mass Tech Collaborative, Chambers of Commerce, UMass Lowell, and others to augment each other's activities and coordinate in a way that maximizes efficacy.
- Work with community stakeholders to ensure equity and input in economic development initiatives

#### Berkshire Atlantic Group

Jan 2016 – Current

##### *Implementation Specialist*

- Provide research on state economic development programs in MA in support of economic development consultancy
- Provide "boots on the ground" support for businesses in the client's municipality/region

#### AIDS Support Group of Cape Cod - Hyannis, MA

Feb 2014 - Aug 2015

##### *Site Coordinator*

- Program manager of the federal 340b Drug Pricing Program, secured \$250k in new annual revenue
- Coordinate the agency's food security and nutrition program and volunteer program
- Provide overdose and Naloxone training, syringe exchange, and other harm reduction services

#### Tarplin Robertson Productions - Falmouth, MA

Dec 2013 - March 2016

##### *Executive Producer, Research Coordinator*

- Produce documentaries about issues facing local communities, including *What Happened Here: The Untold Story of Addiction on Cape Cod*
- Tasked with compiling topical research, event planning, fundraising, outreach, press releases, and public speaking

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### EDUCATION

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#### University of Vermont - Burlington, VT

Graduated: May 2011

*Bachelor in Political Science; Philosophy and Recreation Management Minors*

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### SKILLS & QUALIFICATIONS

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- Comfortable and engaging public speaker
- Experience in community organizing, collaboration, and capacity building
- Familiarity with the press and working with various media outlets
- Proficient in Word, Excel, Power Point, Google Drive, Prezy, and social media platforms
- Unceasing curiosity and interest in the world

10,3,1

Hon. Mayor James Fiorentini

July 18, 2019

2019SEP18pm0137HAU-CITYC

Dear Mayor Fiorentini;

I am afraid I must resign my recent appointment to the Haverhill Cultural Council. My recent illness and subsequent hospital stay, rehab etc. has left a huge mark on my personal schedule. I am remaining the Executive Artistic Director of Pentucket Players Inc. and am planning to continue teaching part-time in the fall. At this time, I am unable to take on anything else, and in fairness to the other members of the Council, I believe they should have someone who can be involved and make a full commitment to their mission. I am deeply honored to have been selected by you for this

auspicious position, and I regret that I was unable to fulfill my duties.

If I can be of any service in the future that requires less of a time commitment, I would be eager to serve. I wish the Council well as they prepare for the coming Arts Season!

We, (Pentucket Players Inc.), are looking forward to our November production of "The Music Man" in our beloved

Haverhill City Hall Auditorium.

Sincerely,

John R. Buzzell  
9 Hunters Run Pl

Haverhill, MA 01832

11.2.1

2019SEP20#0853HAYCITYHC

**City of Haverhill**  
**Application for Permit for**  
**Amusements, Public Shows and Exhibitions**

Name of Organization: Chris' Farmstand

Address of Organization: 436 Salem st

Is the Organization a Non-Profit? Yes ☐ No ☒ (If yes, must provide evidence of non-profit status)

Religious Societies conducting events on property owned by them; Events given in school buildings by or for the benefit of pupils or Events on public property permitted and approved by the appropriate permit granting authority (Stadium, Winnekenni and Tattersall Farm) or Enterprises holding appropriate Entertainment Licenses from the License Commission are exempt.

**EVENT INFORMATION**

Requesting permit for (List type of event):  
Pumpkin Festival

Date of Event: Sept 27 - Nov 2 Time of Event: FRI - SUN  
ALL DAY

Location of Event: 436 Salem st  
Indoor: ☐ Outdoor: ☒

Name and Address of the Owner of the Property: Same

*If applicant is not the Owner of the Property, Applicant must provide written proof of permission from the property owner.*

Number of Anticipated Attendees: 5000 + (?)  
Number of Parking Spaces available on Site: 500 +

Have arrangements been made for offsite parking? Yes \_\_\_\_\_ No ☒

If yes, please give details of the offsite parking: \_\_\_\_\_  
\_\_\_\_\_

Are there charges or fees for parking? Yes \_\_\_\_\_ No ☒ If yes, list charges/fees \_\_\_\_\_

Please identify the plans for solid waste disposal and recycling: Dumpster  
\_\_\_\_\_  
\_\_\_\_\_

Number of public restrooms available: Permanent \_\_\_\_\_ Portable 10

Other special considerations for event (e.g. fireworks, street closure, use of areas for set-up):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you requesting that the fees be waived? Yes \_\_\_\_\_ No ☒

If yes, please list specific fees along with dollar amount you are requesting waived:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(This request can only be made for City sponsored events or by registered non-profit groups conducting events for wholly charitable purposes only – Nonprofit organizations must submit name, addresses of organization along with the names of executive officers and board members. \$50 non-waivable application fee must be paid upon submission of application)*

Authorized Person: Marlene Stasinos

Address of Authorized Person: 22 So Cross Rd

Telephone #/Cell #/Pager # (Indicate if Pager): 978-994-4313

Social Security Number of Authorized Person: 262559967

**Copies of any event agreements, including leases and contracts for entertainers, performers, sound stage, cleaning, security, vendor, catering or food service must be provided with application.**

## APPROVALS:

### Fire Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

### Recreational Director: Required for all recreational facilities:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

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### Police Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

---

### Health Inspector/Board of Health:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

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### Building Inspector:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

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### Public Works Director:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

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## General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized


Agent of Organization:



Date:

9/20/19

Signature Witnessed By:



Date:

9/20/19

City Council will hear this request for application on:

9/24/19 at \_\_\_\_\_  
(date) (time)

Applicant must attend: Yes ☒ No ☐

***Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.***

***Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.***



**OFFICE USE**

**PERMIT**

Permit approved on: \_\_\_\_\_ Number of Detail Officers: \_\_\_\_\_

Proof of Insurance: Policy Number \_\_\_\_\_ Expiration date \_\_\_\_\_

Attendance Limited to: \_\_\_\_\_

Other Conditions/Requirements: \_\_\_\_\_

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*All permits issued fully incorporate the terms and conditions of Article IV Public Shows, Exhibitions and Events of Chapter 104 of the Code of the City of Haverhill*

Signed: \_\_\_\_\_ Issued on: \_\_\_\_\_  
City Clerk





marlene stasinos &lt;stasinosma@gmail.com&gt;

---

**meeting today**

---

**Delongchamp, Delia (AGR)** <delia.delongchamp@state.ma.us>  
To: "Stasinos Farm Stand (HIPCSA)" <marlene@chrisfarmstand.com>

Thu, May 30, 2019 at 10:49 AM

Hi Marlene,

To address your question over non-ag. activities and Special Permits:

- I attached your APR. While it makes mention under section C of "proposed uses/activities", the Regulations 330 s. 22.02 (<https://www.mass.gov/files/documents/2017/09/15/330cmr22.pdf>) rule as to what the process currently is for seeking a Special Permit. DAR is currently working on refining the categories for what qualifies as a non-ag activity but examples such as harvest festivals, mazes, etc. are considered agritourism and inherently agricultural in nature, therefore do not require a Special Permit.

- Please see the Special Permit Guidelines: <https://www.mass.gov/files/documents/2016/08/py/apr-special-permit-policy.pdf>. These are also going to be revised in the next year to be even more inclusive of agritourism/agrientertainment activities.

You are well within your rights under your APR to conduct the types of activities we discussed. If anything should change regarding the need for a third-party entity to come in and operate the proposed events, or the need for structures/alteration of the land, please contact me in advance. If you are looking to engage in activities beyond typical agritourism, such as regular weddings, parking on fields for car shows, races, etc., then we would encourage you to apply for a Special Permit. If this is not clear enough, please ask me more specifics so I can address them.

Sincerely,

Delia

[Quoted text hidden]

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**APRrecorded1\_Silsby 1.TIF**  
3420K

## Linda Koutoulas

---

**From:** Mike Stankovich  
**Sent:** Friday, September 20, 2019 9:21 AM  
**To:** Linda Koutoulas  
**Subject:** RE: Chris' Farm stand application

Linda,

Ok with DPW.

Mike



-----  
*Michael K. Stankovich*  
Director of Public Works  
City of Haverhill  
500 Primrose Street  
Haverhill, MA 01830

Telephone: (978) 420-3815  
Fax: (978) 374-2362  
Web: <http://www.ci.haverhill.ma.us/>

**From:** Linda Koutoulas <lkoutoulas@cityofhaverhill.com>  
**Sent:** Friday, September 20, 2019 9:07 AM  
**To:** 'Capt. Michael Wrenn' <mwrenn@haverhillpolice.com>; 'Deputy Chief Anthony Haugh' <ahaugh@haverhillpolice.com>; William Laliberty <wlaliberty@haverhillfire.com>; Bonnie Dufresne <bdufresne@cityofhaverhill.com>; Richard MacDonald <rmacdonald@cityofhaverhill.com>; Mike Stankovich <mstankovich@cityofhaverhill.com>  
**Subject:** Chris' Farm stand application

All – please review this application. IT's being placed on next week's agenda pending your approvals.  
The event will be Fri- sun all day.  
Farm activities in AM and Ravenwood at night.

Linda

## APPROVALS:

### Fire Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Recreational Director: Required for all recreational facilities:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Police Chief:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Health Inspector/Board of Health:

Reviewed: ☒ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: see attached email to Marlene

*Bonnie D. [Signature]*

### Building Inspector:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

### Public Works Director:

Reviewed: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Comments/Conditions/Requirements: \_\_\_\_\_

## Bonnie Dufresne

---

**From:** Bonnie Dufresne  
**Sent:** Friday, September 20, 2019 10:41 AM  
**To:** marlene@chrisfarmstand.com  
**Cc:** Linda Koutoulas; Richard MacDonald; Thomas Bridgewater; Robert Pigeon  
**Attachments:** TEMPFOODPERMIT.doc; Farmer's Market & Event food code.pdf

Marlene,

Permits are required for portable toilets, all food vendors must obtain temporary food permits, a complete menu of food items to be served/sold must be submitted, allergy awareness certificates, Food Safety Certificates must be submitted.

I attached a copy of the Temporary food Permit to give you an overview of what is required when you apply on line for the food permits. The Retail Food Code Standards for Events and Farmer's markets is attached for your review as well. Please let all food vendors know that they must apply on line and submit the information and documents required to obtain a permit for your event (s).

The website is <https://haverhillma.viewpointcloud.com>

The electrical inspector must be contacted for any temporary wiring, and/or for an inspection prior to electrical apparatus/appliances being used outside of the Farm Stand Building.

All of these requirements must be completed at least 5 days prior to the event (s) so reviews can be completed and the required permits issued.

If there are any questions, please let me know. We are here to assist you in the permitting processes and to ensure food, health and safety for the event.

Bonnie



DOCUMENT

12.1

## CITY OF HAVERHILL

In Municipal Council

ORDERED:

That in accordance with the provisions of Section 63, Chapter 54 of the General Laws, notice is hereby given that Meetings of citizens of the City qualified to vote for City Officers will be held in the several polling places designated for that purpose by the Mayor on TUESDAY, the FIFTH day of NOVEMBER 2019, and all such citizens will, on said date, in the several precincts in which they are entitled to vote, give in their votes on one ballot for not more than one candidate for the office of MAYOR for the term of two years, for not more than nine candidates for the office of CITY COUNCILLOR for the term of two years, and for not more than three candidates for the office of SCHOOL COMMITTEE for the term of four years.

The polls at said meeting shall be opened at seven o'clock in the forenoon and be kept open until eight o'clock in the evening, and be it further

ORDERED: That notice of the above meetings shall be posted on the Municipal bulletin board and in the City Clerk's Office.

2019SEP20PM09:23HAY CITYVC



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

12.2

ORDERED:

**That the real property located at Room 3 of City Hall, 4 Summer Street, Haverhill, being and is hereby declared surplus. Further, that the Mayor being and is hereby authorized to execute a Lease Agreement with HTM Credit Union for the lease of said real property, a copy of which is attached hereto and incorporated herein.**



# LEASE AGREEMENT

This lease agreement, made the \_\_\_\_\_ day of September, 2019, between the **CITY OF HAVERHILL**, a municipal corporation duly organized under the laws of Massachusetts having its usual place of business at 4 Summer Street, Haverhill, Massachusetts 01830 (herein called Landlord, which expression is hereinafter defined) and the **HTM CREDIT UNION** a credit union duly organized under the laws of Massachusetts having its usual place of business at 4 Summer Street, Room 3, Haverhill, Massachusetts 01830 (herein called Tenant, which expression is hereinafter defined).

1. In consideration of the rent herein reserved and the Tenant's covenants herein contained, Landlord hereby demises and leases unto the Tenant the suite of rooms numbered **Room 3** inclusive in the building numbered **4 Summer Street, Haverhill, Massachusetts 01830**, excepting and reserving to the Landlord, however, from said leased premises the space necessary for installing, maintaining and operating heating system, water and other pipes and electric, telephone and other wires to serve the leased premises or other parts of the building, together with the right of access by Landlord and its agents thereto and for repairs, alterations and additions thereto.
2. To have and to hold the above-described premises unto Tenant for the term commencing **July 1, 2019 through June 30, 2022**, unless sooner terminated as herein provided. Tenant agrees to use the leased premises solely as an office and credit union.
3. Yielding and Paying therefor rent at the rate of **Ten Thousand Eight Hundred Dollars (\$10,800.00) yearly** during the period from July 1, 2019 to June 30, 2020 of said term, the first payment of Nine Hundred Dollars (\$900.00) to be made on July 1, 2019 and each month thereafter; During the period from July 1, 2020 to June 30, 2021 of said term rent shall be paid at the rate of **Eleven Thousand One Hundred Dollars (\$11,100.00) yearly** the first payment of Nine Hundred Twenty-Five Dollars (\$925.00) to be made on June 1, 2020 and each month thereafter; During the period from July 1, 2021 to June 30, 2022 of said term rent shall be paid at the rate of **Eleven Thousand Four Hundred Dollars (\$11,400.00) yearly** the first payment of Nine Hundred Fifty Dollars (\$950.00) to be made on July 1, 2021 and each month thereafter. Each payment to be made on the day of each succeeding month for the month beginning with that day and also a proportionate part of said rent for any part of a month unexpired at the legal termination of this lease or of any further holding.
4. It is hereby covenanted and agreed between the parties hereto as follows:
  - A. Tenant will pay the said rent to Landlord at the time and in the manner aforesaid during said term and any further time aforesaid (except only as herein expressly provided)

at the office of the City Treasurer, 4 Summer Street, Haverhill, Massachusetts 01830 or at such other place as Landlord shall designate from time to time; and will punctually perform and observe all things in this lease stated to be performed and observed by Tenant.

B. Tenant will keep the leased premises in as good repair, order and condition as the same are in now or may be put in hereafter, reasonable wear and damage by accidental fire or unavoidable casualty excepted, and will keep good, with glass of the same kind and quality as that which may be injured or broken, all the glass now or hereafter in the leased premises unless the same shall have been broken by accidental fire, acknowledging that the same is now whole and in good order.

C. Tenant will save Landlord harmless and keep it exonerated from all loss, damage, liability or expense occasioned or claimed by reason of acts or neglects of Tenant or his employees or visitors or of independent contractors engaged or paid by Tenant whether in the leased premises or elsewhere in the building or its approaches or by reason of the bursting or leakage of pipes from any neglect or misuse on the leased premises or by reason of any nuisance made or suffered on the leased premises. Tenant will not suffer or permit any strip or waste, will not mar, deface, alter or add to the plastering, woodwork, or other part of the leased premises and will not suffer or permit the leased premises to be overloaded, injured or defaced or any holes to be made in any part of the leased premises nor shall any other part of the building or the facilities or appliances connected therewith be overloaded, injured or defaced by act or neglect of Tenant. No unlawful, improper, noisy or offensive use shall be made of the leased premises by Tenant or by others nor shall any occupation or use be made thereof contrary to any present or future law, ordinance, rule, regulation or order of the City of Haverhill for the time being in force, or that shall be injurious to any person or property or that shall be liable to endanger or to affect or make voidable any insurance on the leased premises or the building or its contents or to increase the cost of any such insurance. During the continuance of this lease and thereafter, all property of any kind that may be on the leased premises, as well as all property that may be brought to the said building by or for Tenant shall be at the sole risk of the Tenant and Landlord shall not be liable to Tenant or any other person for any injury, loss or damage, however caused, to any person or property on the leased premises or elsewhere in the building. Tenant shall maintain liability insurance in an amount satisfactory to the Landlord's insurance advisor, currently James Page Insurance Agency, which shall name the City as an additional insured.

D. Tenant will not assign this lease or underlet the whole or any part of the leased premises without first obtaining on each occasion the written consent of Landlord. Tenant will permit Landlord and its agents and servants at reasonable times to enter to make repairs, improvements and alterations if Landlord shall elect to do so and to remove such portion of flooring or partitions as may be necessary to make repairs and alterations of the premises or of any part of said building or to view the leased premises or to show them to others. Tenant and his agents, servants and visitors will conform to all reasonable rules and regulations now or hereafter established by Landlord for the convenience, welfare or safety of the owners, occupants and tenants of the building and for the care and use of the building and of its approaches and the use and operation of elevators and any facilities in

the building. Landlord shall have the right from time to time to change, if it so elects, the arrangement, area and location of the entrances, passageways, corridors, stairs, elevators, toilets and other public parts or facilities of the building, including such as provide access or accommodation to the leased premises and any available parking.

E. Tenant will at the termination of its tenancy, however the same shall be terminated, remove all goods and effects excepting those of Landlord and will peaceably yield up to Landlord the leased premises and all modifications, additions and improvements to or upon the same, and all fixtures, fittings and appliances therein, clean and in as good repair, order and condition as the same are in now or may be put in hereafter, reasonable use and wear and damage by fire or other unavoidable casualty alone excepted.

F. Landlord covenants with Tenant that it will at its own expense furnish elevator service and keep all the leased premises and the common stairs and halls in said building neat and clean and will light said common stairs and halls and will heat said premises from the first day of October to the first day of May during the term of this lease. Landlord shall not be liable to anyone for the cessation of any such heat, light, elevator, or other service due to any cause beyond Landlord's control, to any accident, to the making of repairs, alterations or improvements, to labor difficulties or to trouble in obtaining fuel, electricity, service or supplies from the sources from which they are usually obtained for said building.

Provided always that in case the leased premises or any part thereof or the whole or any part of the property of which they are a part shall after the execution hereof be taken by right of eminent domain or for any street or public use (though the interest of the Landlord may have been wholly or partially divested thereby) or shall be destroyed or damaged by fire or other unavoidable casualty or by action of the United States, state, city or other authorities or shall receive any direct or consequential damage for which Landlord or Tenant shall be entitled to compensation by reason of anything lawfully done in pursuance of any public authority, then and in any such case and at any time thereafter this lease and the said term and any extension thereof shall terminate at the election of the Landlord, or if it shall not so elect, then in the case of any such taking or destruction or of damage to the leased premises a just proportion of the rent according to the nature and extent of the taking of or injury to the leased premises occurring without fault of Tenant shall be suspended or abated until the leased premises or what may remain thereof shall have been put in proper condition for use and occupancy.

Provided also and these presents are upon this condition: that if Tenant shall neglect or fail to perform or observe any of the covenants, agreements, provisions or conditions contained in this instrument and on his part to be performed or observed, or if its estate in the premises shall be taken on execution or by other process of law, or if a petition in bankruptcy or insolvency proceedings shall be filed by or against Tenant, or if any assignment shall be made of its property for the benefit of creditors, or if a receiver of any part of his property shall be appointed, then and in any of the said cases, Landlord may immediately or at any time thereafter (notwithstanding any license or waiver of any former breach or waiver of the benefit thereof, or consent in a former instance) and without demand or notice, in person or by agent or attorney, enter into and upon the leased premises or any part thereof in the name of the whole and repossess the same as of

its former estate, without prejudice to any of the rights of the Landlord to recover for arrears of rent or damages or any other breach of covenant hereunder or to the Landlord's other remedies therefor, and upon entering as aforesaid this lease shall, if the Landlord so elect, determine.

And it is hereby covenanted and agreed that in the event of a termination of this lease under any provision or condition in this instrument contained or upon any termination of Tenant's tenancy by expiration, limitation or otherwise, Landlord shall have the right then or at any time thereafter to expel the Tenant and those claiming through or under him and to remove (forcibly if necessary) his or their effects and any property of others which may be upon the leased premises and (if the Landlord so elects) to store the same for the account and at the expense and risk of Tenant or other owner thereof without being taken or deemed guilty of any manner of trespass and without prejudice to Landlord's other rights and remedies.

The rights and remedies of Landlord provided in this lease are cumulative and are additional to any and all rights and remedies Landlord may have otherwise by law or by statute present or future. In this lease and all documents referring to it the terms "Landlord" and "Tenant" and all expressions referring thereto mean the corporation named above as Landlord and Tenant, and their respective heirs, executors, administrators, successors and assigns and those claiming respectively through them unless plainly repugnant to the context. And in the provisions of this lease for indemnifying or limiting the liability of Landlord, the term "Landlord" shall include and mean also for their personal benefit all officers of Landlord and all agents and managers engaged by Landlord in connection with the leased premises or the building of which they form a part.

Witness the execution hereof under seal this                      day of September, 2019.

City of Haverhill, Landlord,  
By Its Mayor,

HTM CREDIT UNION ,  
Tenant,  
By Its Chief Executive Officer,

---

James J. Fiorentini

Approved as to Legality

---

City Solicitor

*Related  
communication*

**CITY OF HAVERHILL**

**MASSACHUSETTS**

**CITY SOLICITOR'S OFFICE**

145 South Main Street

Bradford, MA 01835

(978) 373-2360

FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.  
CITY SOLICITOR**

September 17, 2019

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor

RE: Lease of Room 3, City Hall to HTM Credit Union

The existing lease for HTM's rental of Room 3, City Hall expired on June 30<sup>th</sup> of this year. As you are aware, they have been a long term tenant in City Hall and serve many active and retired municipal employees. We have obtained an appraisal of the value of the leased space and reviewed the terms of a new lease with HTM. For your consideration attached is a new 3 year lease which includes an increase in rent of just under 3% per year. All other existing terms are being extended from the prior lease.

I recommend favorable action on the Order declaring the property surplus and extending the lease for an additional 3 year period through June 30, 2022. Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor



DOCUMENT

12.3

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the sum of **\$81,292** be transferred from the Capital Projects Budget to the Capital Account:

*City Hall Exterior Door Replacement*

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 20, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$81,292.00 from Capital Budget to Capital Account

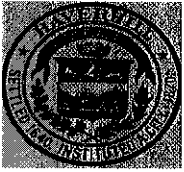
Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$81,292.00 from Capital Budget to Capital Account to replace a City Hall exterior door. I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

12.4

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Bradford Plumbing & Heating	\$ 384.17	Water Department
Innovative Safety Services Inc	\$ 2,130.00	Wastewater Department
Eagle Tribune	\$ 165.00	Water Department
Comcast Business	\$ 2,048.91	Police Department
3SI Security Systems (2)	\$ 1,296.00	Police Department
Maguire Pest Control (2)	\$ 96.00	Police Department
L W Bills Alarm Engineering	\$ 906.98	Police Department
North Mechanical Services Inc	\$ 950.00	Police Department
Corporate Cost Control (3)	\$ 2,195.00	Human Resources
Vertical Communications Inc	\$ 107.50	Public Property
Amesbury Chevrolet	\$ 149.88	Police Department
Main St Animal Hospital	\$ 88.37	Insp/Health Department
Follett School Solutions Inc	\$ 298.90	School Department
FloWrite	\$ 1,586.00	Water Department



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 20, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY2019 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Bradford Plumbing & Heating	\$ 384.17	Water Department
Innovative Safety Services Inc	\$ 2,130.00	Wastewater Department
Eagle Tribune	\$ 165.00	Water Department
Comcast Business	\$ 2,048.91	Police Department
3SI Security Systems (2)	\$ 1,296.00	Police Department
Maguire Pest Control (2)	\$ 96.00	Police Department
L W Bills Alarm Engineering	\$ 906.98	Police Department
North Mechanical Services Inc	\$ 950.00	Police Department
Corporate Cost Control (3)	\$ 2,195.00	Human Resources
Vertical Communications Inc	\$ 107.50	Public Property
Amesbury Chevrolet	\$ 149.88	Police Department
Main St Animal Hospital	\$ 88.37	Insp/Health Department
Follett School Solutions Inc	\$ 298.90	School Department
FloWrite	\$ 1,586.00	Water Department
<b>TOTAL</b>	<b>\$ 12,402.71</b>	

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf

**Bradford Plumbing & Heating / Mechanical Inc.**

2001873

**Invoice**

P.O. Box 5269  
 Bradford, MA 01835  
 978-521-0262  
 MA Master Lic# 12580 NH Master #3610

DATE	INVOICE #
4/2/2019	10489

BILL TO
City of Haverhill 125 Amesbury Rd. Haverhill, MA 01830

6256

P.O. NO.	TERMS
Dennis Brody	Due Upon Receipt

QUANTITY	DESCRIPTION	AMOUNT
	Plumbing Services - 03/27/19 ***National Grid Claim ****  @ Nogast Residence 21 Minot Avenue., Haverhill, MA  Repairs to water piping due to damage to water meter	312.50
	Materials	67.45T
3	ft. 1/2c pipe type L	0.00
2	1/2c 90 ell	0.00
1	1/2c 90 ell st	0.00
1	1/2c ball valve	0.00
1	1/2c x 1/2f adapter	0.00
1	5/8 comp x 3/8 comp ball valve	0.00
1	3/8 x 20 supply extension s/s	0.00
1	1/2 F&M ring	0.00
1	3/8 F&M plate	0.00
2	3/8 nuts	0.00
	Sales Tax	4.22
Thank you! We appreciate your business!		<b>Total</b>
		\$384.17

Invoices are subject to finance charge of 1 1/2% per month over 30 days (18% per annum).  
 All returned checks are subject to a \$25.00 charge.

Customer agrees to pay for all costs and expenses, including attorneys' fees, incurred in the enforcement of this contract and the collection of any amounts due hereunder.

OK 4/2



Innovative Safety Services, Inc.  
555 Forest Street  
Marshfield, MA 02050  
(888)477-9505

## Invoice

**BILL TO**

Andres Hurtado  
City of Haverhill  
Wastewater Dept.  
40 South Porter Street  
Haverhill, MA 01835

**INVOICE # 1492****DATE 06/28/2019****DUE DATE 07/28/2019**

DATE	SERVICE	QTY	RATE	AMOUNT
06/07/2019	City of Haverhill, MA Wastewater Department-Safety Inspection	0	0.00	0.00
	Conduct a safety inspection of the Haverhill Wastewater Treatment Plant and two satellite locations including the Main Pump Station and a lift station. The facilities were toured and inspected on 06/07 with respect to OSHA regulations and other State regulations as they apply. Deliver a report with both positive and negative findings including photos and recommendations.			
06/07/2019	Sr. Consultant	17	90.00	1,530.00
06/07/2019	Consultant	8	75.00	600.00

Thank you for your business!

**BALANCE DUE****\$2,130.00**

Order #: 11089823  
PO #:  
Ad Type: Display -  
Ad Key: 11089823

 **Eagle-Tribune  
Publishing  
Company**  
Date: 6/24/19 4:33 pm

Status: Running  
Acct #: 3742385  
Acct Name: HAVERHILL WATER TREATMENT  
Bill to: 3742385 - HAVERHILL WATER TREATMENT  
Address: 125 AMESBURY RD  
City, State Zip: HAVERHILL, MA 01830-2801  
Ord Uri:

Rep Name: 118 Colleen Bell  
Rep Phone: (978)946-2000 x2143  
Rep Email: cbell@eagletribune.com  
Mgr Email: smckenna@northofboston.com  
Industry: 22  
Cust Class: Legacy Client  
Tear Sheets: 1

Ad Description: 2018 Water Quality Report

Rate Code: ROP

Columns: 2.00 Depth: 2.00 Total Size: 4.00

Product	Runs	Position	Section	Category	Services & Cost
ET - Eagle Tribune	1			First Section	Advertising Charge 165.00
05/25/2018 6/24/2018				25 - Page 2	

Charges:	\$165.00
Discounts:	\$0.00
Payments & Refunds:	\$0.00
Total:	\$165.00

*North of Boston*

*May L. D'Amico  
PO# 196535  
Complete*

**COMCAST  
BUSINESS**

Reg# 2000364 PO# 200204

Account Number	Invoice Number	Bill Date	Customer Service
934513465	84798507	Jul 1, 2019	1-800-741-4141

Previous Balance	Payments	Adjustments	Past Due Amount	Current Amount	Total Amount Due
21,784.60	13,825.19	2,535.31 CR	5,424.10	2,771.60	\$ 8,195.70

City of Haverhill, MA  
40 Bailey Blvd  
Haverhill, MA 01830

4354/17975/21766/5/CC1GS7

Payment Due Date

**Aug 1, 2019**

Late Payment Charge

**\$ 108.44***needs FY '19 PO***SUMMARY OF CHARGES AND CREDITS** (Billing activity up to and including Jun 30, 2019)

Recurring Charges	2,048.91
Total Customer Charges	2,048.91
Total Taxes and Surcharges	614.25
Late Payment Charge	108.44
Current Amount	2,771.60
Past Due Amount	5,424.10
<b>Total Amount Due</b>	<b>\$ 8,195.70</b>

Pay your invoice online by visiting [www.comcastpaymentcenter.com](http://www.comcastpaymentcenter.com)

5431  
Police Expense  
1010000.1.0210

*9 pmts pd in FY '19*

Page 1 of 5

**COMCAST  
BUSINESS**

If paying by mail, please return this section with your payment

Account Number	Invoice Number	Payment Due Date	Total Amount Due	Amount Enclosed
934513465	84798507	Aug 1, 2019	\$ 8,195.70	\$ 2,048.91

(For further information on how to pay please turn over)

City of Haverhill, MA  
40 Bailey Blvd  
Haverhill, MA 01830

Comcast  
PO Box 37601  
Philadelphia, PA 19101-0601

934513465 84798507 0100 01082019 000819570 2



3SI Security Systems Inc  
101 Lindenwood Dr.  
Suite 200  
Malvern PA 19355  
United States

# Invoice

#INV713373

Invoice Date: 5/24/2019  
Customer ID: G09277  
Parent Customer ID:

**Bill To:**

CAPTAIN ROBERT PISTONE  
HAVERHILL POLICE DEPARTMENT  
40 Bailey Blvd  
Haverhill MA 01830-6106  
United States

**TOTAL**  
**\$432.00**  
Due Date: 6/23/2019

Cycle Month: 05  
Currency: US Dollar  
Memo: Contract Renewal May

Terms	PO/NO	Sales Order Number	Shipping Method	Shipped Date
Net 30		SO343008	FedEx Ground®	5/21/2019

Qty	Item	Term (Months)	List Rate	Amount
2	Tracking Service - Cash Tracking	12	18.00	\$432.00

Subtotal \$432.00  
Shipping \$0.00  
Sales Tax \$0.00

**Total \$432.00**

**Equipment Location:**

CAPTAIN ROBERT PISTONE  
HAVERHILL POLICE DEPARTMENT  
40 Bailey Blvd  
Haverhill MA 01830-6106  
United States

**Remittance Address:**

3SI Security Systems, Inc  
P.O. Box 5146  
New York, NY 10087-5146



INV713373

Financial Customers Call 800.523.1430  
LED Customers Call 888.374.8722  
Retail Customers Call 844.474.0374  
Email to Billing@3SI.com

1 of 1



3SI Security Systems Inc  
101 Lindenwood Dr.  
Suite 200  
Malvern PA 19355  
United States

# Invoice

#INV713374

Invoice Date: 5/24/2019  
Customer ID: G09277  
Parent Customer ID:

**Bill To:**

CAPTAIN ROBERT PISTONE  
HAVERHILL POLICE DEPARTMENT  
40 Bailey Blvd  
Haverhill MA 01830-6106  
United States



Cycle Month: 05  
Currency: US Dollar  
Memo: Contract Renewal May

Terms	PO/NO #	Sales Order Number	Shipping Method	Shipped Date
Net 30		SO343050	FedEx Ground®	5/21/2019

Qty	Item	Term (Months)	List Rate	Amount
4	Tracking Service - Other Tracking	12	18.00	\$864.00

Subtotal \$864.00  
Shipping \$0.00  
Sales Tax \$0.00

**Total \$864.00**

**Equipment Location:**

CAPTAIN ROBERT PISTONE  
HAVERHILL POLICE DEPARTMENT  
40 Bailey Blvd  
Haverhill MA 01830-6106  
United States

**Remittance Address:**

3SI Security Systems, Inc  
P.O. Box 5146  
New York, NY 10087-5146



INV713374

Financial Customers Call 800.523.1430  
LED Customers Call 888.374.8722  
Retail Customers Call 844.474.0374  
Email to Billing@3SI.com

1 of 1

# Service Slip/Invoice

MAGUIRE PEST CONTROL  
92 LEONARD AVENUE  
HAVERHILL, MA 01835  
978-374-7081

INVOICE: 167431  
DATE: 04/01/19  
ORDER: 197329

Bill To: [10000753]  
HAVERHILL POLICE DEPARTMENT  
40 BAILEY BLVD.  
HAVERHILL, MA 01830-

Work  
Location: [10000753] 978-374-2415  
HAVERHILL DOG POUND  
DOWNING AVE. EXT.  
HAVERHILL, MA 01830-

Work Date	Time	Target Pest	Technician	Time In
04/01/19			21	

Purchase Order	Terms	Last Service	Map Code	Time Out
		08/09/19		

Service	Description	Price
005	CONTRACT SERVICE	\$48.00
SUBTOTAL		\$48.00
TAX		\$0.00
TOTAL		\$48.00
AMT. PAID		\$0.00
BALANCE		\$48.00

\* Charges outstanding over 30 days from the date of service are subject to a  
1 1/2% FINANCE CHARGE PER MONTH or annual percentage rate of 18%.  
Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered,  
and agree to pay the cost of services as specified above.

X

CUSTOMER SIGNATURE

PLEASE PAY FROM THIS INVOICE



# Service Slip/Invoice

MAGUIRE PEST CONTROL  
92 LEONARD AVENUE  
HAVERHILL, MA 01835  
978-374-7061

INVOICE: 162571  
DATE: 06/21/18  
ORDER: 188722

Bill To: [10000753]  
HAVERHILL POLICE DEPARTMENT  
40 BAILEY BLVD.  
HAVERHILL, MA 01830-

Work  
Location: [10000753] 978-374-2415  
HAVERHILL DOG POUND  
DOWNING AVE. EXT.  
HAVERHILL, MA 01830-

Work Date	Time	Target Pest	Technician	Time In
06/21/18			21	
Purchase Order	Terms	Last Service	Map Code	Time Out
		07/22/19		

Service	Description	Price
005	CONTRACT SERVICE	\$48.00
SUBTOTAL		\$48.00
TAX		\$0.00
TOTAL		\$48.00
AMT. PAID		\$0.00
BALANCE		\$48.00

\* Charges outstanding over 30 days from the date of service are subject to a  
1 1/2% FINANCE CHARGE PER MONTH or annual percentage rate of 18%.  
Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered,  
and agree to pay the cost of services as specified above.

X

CUSTOMER SIGNATURE

PLEASE PAY FROM THIS INVOICE



# L W BILLS / ALARM ENGINEERING

DIVISIONS - B&B ENGINEERING  
PO BOX 7 - GEORGETOWN MA 01833  
(978) 352-6660  
office@LWBills.com

## Invoice

DATE	INVOICE NO.
7/15/2019	3569

<b>BILL TO</b>
HAVERHILL POLICE DEPT ATTN: WENDY DUFF/ACCOUNTS PAYABLE 40 BAILEY BLVD HAVERHILL, MA 01830
Req# 2000711 PO# 200595

<b>SHIP TO</b>

WE NOW ACCEPT CREDIT CARDS VISA, MASTER CARD AND DISCOVER CREDIT CARD FEE IS ADDITIONAL	S.O./W.O. No. 5420	P.O. No.	TERMS NET 10 DAYS	SHIP VIA
---	-----------------------	----------	----------------------	----------

DESCRIPTION	QTY	RATE	AMOUNT
<p>6/25/19 - SERVICE CALL FOR ALARM PANEL GOING OFF, SHOWING DUCT SMOKE DETECTOR TROUBLE. WAS ABLE TO RESET IT. DUCT DETECTOR MAY BE FAULTY.</p> <p>REPLACED DUCT SMOKE HEAD ON SECOND FLOOR. TESTED SYSTEM AND LEFT IN SERVICE.</p> <p>WE WERE ALSO ASKED TO CHECK BATTERIES IN TWO LOCATIONS. ALL WERE REPLACED EARLIER THIS YEAR AND ARE GOOD.</p> <p>LABOR: 2 MEN 2 HOURS MATERIALS: NOTIFIER FSP-851R DUCT DETECTOR MILEAGE: 14 MILES</p> <p>Needs FY 19 PO</p> <p>5248 Police Expense 1010000.1.0210</p> <p>AUG 01 2019</p>	4 1 14	115.00 437.60 0.67	460.00 437.60 9.38
<b>Total</b>			<b>\$906.98</b>
NOTE: A FINANCE CHARGE OF 1 1/2% PER MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18% PER YEAR, WILL BE ADDED ON PAST DUE ACCOUNTS.			
BE SURE TO VISIT OUR WEBSITE AT LWBILLS.COM			

5248



# Invoice

**NORTH MECHANICAL SERVICES, INC.**  
25 Mulberry Street Haverhill, MA 01830  
Phone: (978) 374-3030 \* Fax: (978) 374-9726

Date: 7/1/2019  
Invoice # 11846  
Due Date: 7/1/2019  
Terms:

Bill To:  
Officer Scott Ziminski  
Haverhill Police Department  
40 Bailey Blvd  
Haverhill, MA 01830

Rep # ~~2000056~~ PO # ~~200558~~

Project:	
----------	--

Ord...	Serviced	Description	Item Code	Hrs/...	Rate	Amount
	6/24/2019	Replaced the mixed air damper actuator on AC-2.				
			Service Contract		950.00	950.00

needs FY 19 PO

5248  
Police Expense  
1010000.1.0210

JUL 25 2019

<b>Sales Tax ...</b>	\$0.00	<b>Subtotal</b>	\$950.00	<b>Total</b>	<b>\$950.00</b>
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All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees.

THANK YOU FOR YOUR BUSINESS

Corporate Cost Control  
P.O. Box 1180  
Londonderry, NH 03053  
(603) 845-1326  
sgoodwin@corporatecostcontrol.com



## INVOICE

**BILL TO**

City of Haverhill  
Ms. Denise McClanahan  
Interim Human Resources  
Director  
4 Summer Street  
Room 306  
Haverhill, MA 01830

**INVOICE #** 65706**DATE** 12/02/2018**DUE DATE** 01/01/2019

---

ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b>			725.00
Quarterly Fee for Unemployment Compensation Management Services			

---

Billing period begins on the due date of this invoice.

**BALANCE DUE****\$725.00**

Corporate Cost Control  
P.O. Box 1180  
Londonderry, NH 03053  
(603) 845-1326  
sgoodwin@corporatecostcontrol.com



## Invoice

**BILL TO**

City of Haverhill  
Ms. Denise McClanahan  
Interim Human Resources  
Director  
4 Summer Street  
Room 306  
Haverhill, MA 01830

**INVOICE # 66420****DATE 03/02/2019****DUE DATE 04/01/2019**

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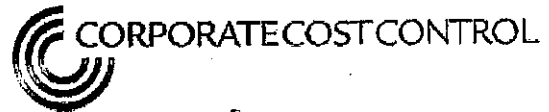
ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b>			725.00
Quarterly Fee for Unemployment Compensation Management Services			

---

Billing period begins on the due date of this invoice.

**BALANCE DUE****\$725.00**

Corporate Cost Control  
P.O. Box 1180  
Londonderry, NH 03053  
(603) 845-1326  
sgoodwin@corporatecostcontrol.com



## Invoice

**BILL TO**

City of Haverhill  
Ms. Denise McClanahan  
Interim Human Resources  
Director  
4 Summer Street  
Room 306  
Haverhill, MA 01830

**INVOICE # 67271****DATE 06/02/2019****DUE DATE 07/01/2019**

ACTIVITY	QTY	RATE	AMOUNT
<b>Services</b>			745.00
Quarterly Fee for Unemployment Compensation Management Services			

Billing period begins on the due date of this invoice.

**BALANCE DUE****\$745.00**

Vertical Communications, Inc



Invoice  
#2062002  
9/27/2017

**Vertical Communications, Inc**  
1000 Holcomb Woods Parkway  
Roswell GA 30076  
770-446-3100

**Customer Number** 015341  
**Terms** Net 30  
**Due Date** 10/27/2017  
**Customer PO**  
**Sales Rep**  
**Sales Order** Sales Order #1492792

**Bill To**  
HAVERHILL CITY HALL  
4 SUMMER STREET  
STE 312 ATTN: ACCTS PAYABLE  
HAVERHILL MA 01830

**Ship To**  
WEN FROM HIQ COMPUTERS  
HAVERHILL CITY HALL  
4 SUMMER STREET  
STE 312  
HAVERHILL MA 01830

**Work Requested Date:** 9/25/2017

**Work Requested:** 9/25/17 Beth Remmes 978-374-2370  
Ext 3741 - Lines are lit and it has no dial tone.

**Work Performed:** 9/26/17 Reset of phone system, phones is now functioning properly.

Item	Quantity	Description	Amount
Vertical Service	1	Vertical Service	\$0.00
LBRZ1-RMTST1STT&M	1	Zone 1 Remote 1st 1/2 Hr Labor 1x Time -T&M	\$107.50

<b>Subtotal</b>	\$107.50
<b>Tax Total (0%)</b>	\$0.00
<b>Total</b>	\$107.50
<b>Amount Paid</b>	\$0.00
<b>Amount Due</b>	\$107.50

All amounts owing under this invoice have been assigned to FGI Worldwide LLC. Unless otherwise directed by FGI Worldwide LLC, all amounts payable hereunder are to be paid as follows:

**Wire Instructions:**  
Beneficiary: Vertical Communications  
Credit Account: 4018975340  
SWIFT: CTZIUS33  
ABA: 021313103  
Bank: Citizens Bank  
Bank Address: 1 Citizens Drive, Riverside RI, 02915

**Check Instructions:**  
Vertical Communications Inc.  
PO Box #654180  
Dallas, TX 75265-4180

As of July 1, 2018 an additional convenience fee of 3% will be added to final invoice if amount due is paid by credit card.  
Invoice may not include deposits made within the last 7 days.



103 Macy Street - Amesbury, MA 01913  
(978) 388-9700 - Fax: (978) 834-0881

Reg# 2001138 PO# 200989

**SERVICE DEPARTMENT HOURS**  
7:30 a.m. to 5:00 p.m.  
Monday - Friday  
8:00 a.m. - 4:00 p.m. Saturday

R/O Open Date	R/O Number
6/11/19	6124418/1
R/O Close Date	Status
6/28/19	Reprint
Mileage In	Mileage Out
60769	60769
Service Address / Tag #	
JUSTIN CROSBY	
Vehicle Identification Number	
6G1MK5U29CL611471	
Delivery Date	In-Service Date
Color	License Number
BLACK AND	565RS3

HAVERHILL POLICE  
93 DOWNING AVE  
HAVERHILL, MA 01830

Work Phone  
948-374-2425  
Home Phone  
978-374-1214

Year Make Model Body Color License Number  
2012 CHEVROLET CAPRICE CAR # CAPRICE SEDAN BLACK AND 565RS3

DESCRIPTION OF SERVICE AND PARTS		AMOUNT
Email: see joe scott ziminski 978-361-6375 AR#: HAVE004		
<p>#1 - MR 300: ELECTRICAL MISC.</p> <p>CUSTOMER STATES THE RADIO DISPLAY IS BLANK AND CONTROL BUTTONS ON THE RADIO ARE NOT WORKING.</p> <p>Caused by</p> <p>TECH INSPECTED VEHICLE AND VERIFIED CUSTOMERS CONCERNS. TECH PERFORMED RADIO DIAGNOSIS, AFTER RESETTING THE RADIO STILL WAS NOT FUNCTIONING AND ALSO THE RADIO/HVAC CONTROLS NOT FUNCTIONING PROPERLY, SUGGEST RADIO AND CONTROL HEAD REPLACEMENT...\$1787</p> <p>Tech: TOM WITTS(111)</p> <p>*****</p> <p>* NO CASH REFUNDS. PERSONAL CHECKS WILL BE REFUNDED 10 *</p> <p>* BUSINESS DAYS AFTER CHECK HAS BEEN DEPOSITED. NO REFUNDS*</p> <p>* AFTER NORMAL BUSINESS HOURS. *</p> <p>*****</p>		149.88
<p>TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."</p> <p>DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.</p>		
<p>LABOR</p> <p>PARTS</p> <p>DEDUCTIBLE</p> <p>SUBLET</p> <p>SHOP SUPPLIES</p> <p>HAZARDOUS MATERIALS</p> <p>SALES TAX OR TAX I.D. XXXXX1392</p> <p>SPECIAL ORDER DEPOSIT</p> <p>DISCOUNTS</p> <p>TOTAL DUE</p> <p>A/RHAVE004 HAVERHILL POLICE</p>		<p>149.88</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>.00</p> <p>149.88</p> <p>149.88</p>
NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.		
X		



**Main Street Animal Hospital of Bradford**

839 S. Main St.  
Bradford, MA 01835  
978-373-6460

"Our goal is to keep you and your pet happy by rendering quality service."

FOR: Inspection services Board of Health  
4 Summer St.  
Haverhill, MA 01830  
(978) 374-2338

Printed: 08-14-19 at 10:05a  
Date: 07-12-19  
Account: 1300  
Invoice: 289952

Date	For	Qty	Description	Price	Discount	Net Price
Services by Tumkur Narasimhan, DVM						
06-27-19	Bat Haggar fam	1	packing			50.00
06-27-19		1	Fedex mailing			38.37
07-12-19			Check payment			0.00
<b>Old balance</b>						<b>New balance</b>
0.00						88.37
<b>Charges</b>						
88.37						
<b>Payments</b>						
0.00						
<b>Patient</b>						
Bat Haggar family						
<b>Total charges</b>						
88.37						

# Original Invoice

Follett School Solutions, Inc  
Educational Services



Page	1
Invoice#	2099098A
Invoice Date	JUL 18, 2017
Sales Order#	2099098A
Customer#	2000332
Customer	DR ALBERT B CONSENTINO MDL SC

Bill To:  
ATTN: ACCOUNTS PAYABLE  
DR ALBERT B CONSENTINO MDL SCH  
685 WASHINGTON ST  
HAVERHILL MA 01832-4523

Ship To:  
DR ALBERT B CONSENTINO MDL SCH  
685 WASHINGTON ST  
HAVERHILL MA 01832-4523

<b>Purchase Order</b> LOURDES LOPEZ	<b>Sales Representative</b>	<b>Follett Contact</b>	<b>Shipping Date</b> 2017-07-17
<b>Due Date</b> AUG 17, 2017	<b>Terms</b> 30 NET	<b>Tax ID#</b> 41-1426933	<b>Shipping Information</b> FEDEX - MC76047146

Summary	
<b>Send Payment To</b> FOLLETT SCHOOL SOLUTIONS, INC 91826 COLLECTION CENTER DR CHICAGO, IL 60693-0918	<b>Billed &amp; Payable in USD</b>
	Sub Total \$298.90
	Tax \$0.00
	<b>Invoice Total \$298.90</b>
	Payments & Credits \$0.00
	Outstanding Balance \$298.90
<b>Billed &amp; Payable in USD</b>	<b>Amount Due as of SEP 13, 2019 \$298.90</b>

For Prompt application of payment,  
Please include Invoice #'s including alpha characters

Details				
Item Number / Description	Quantity	Unit Price	Ext Price	Tax
0439136 PENG 97 OUTSIDERS Y/ ISBN:0-14-038572-X	35	8.54	\$298.90	\$0.00

End of Invoice

If you have any questions about this invoice, please contact  
our Customer Service Department at 800-621-4272 (US/CAN) or 630-972-5600 (Outside US/CAN)  
Customer Service Email: CUSTOMERSERVICE@FOLLETT.COM

# FLOWRITE

VALVE SERVICE & REPAIR CORP.

PHONE: 508-278-0314

Invoice to:

Haverhill Water Dept.  
131 Amesbury Street  
Haverhill, MA 01830

Invoice # 19156
Date: 6/28/19
Customer P.O. # Verbal Brent
FLOWRITE Federal I.D. # 823832082
Please remit to:  FLOWRITE VALVE S&R CORP. 29 POND STREET UXBRIDGE, MA 01569

Service Reason: Parco system will not operate in Automatic			
<p>Service Performed:</p> <p>The unit was checked out and a bad relay in the controls was found a replacement relay was obtained and installed. The Parco pressure sensing line was also found to be plugged. It was cleared and a flushing set up was installed. The Parco system was serviced as needed. The hand control was rebuilt as it had been being to used to get the unit to Open. The control solenoids were disassembled cleaned and both were rebuilt. The Operating cylinder had an internal leak and it was rebuilt as well. The existing Speed controls were cleaned and new oring sets installed. The unit was tested and is in good working order.</p>	Qty.	Parts Used	Total
	1	Hand control kit	70.00
	1	Asco G35 kit	241.00
	1	Asco G53 kit	213.00
	1	3" Nopak kit	190.00
	1	1/4" LF Heavy ball valve	65.00
	1	1/4 plug	5.00
	1	3/8 compression fitting	7.00
			Parts Total
<p>Service Technician: <u>Jorge Carneiro</u> Date: <u>6/28/19</u></p> <p>Location: <u>Haverhill, MA</u></p> <p>Station: <u>Ward Hill Booster #4 Parco</u></p> <p>Units: <u>1</u> Type: <u>Parco system</u></p> <p>Requested by: <u>Brent</u></p> <p>Personnel Present: <u>Brent</u></p>		<p>Job Hours: 6.00 @ 75.00 per hour</p> <p>Travel Time: 3.00 @ 75.00 per hour</p> <p>Mileage: 160.00 @ 0.75 per mile</p> <p>Other:</p>	<p>450.00</p> <p>225.00</p> <p>120.00</p> <p>0.00</p>
Terms: Net 30 days			<b>TOTAL DUE \$1,586.00</b>

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
**COLIN F. LEPAGE**  
**TIMOTHY J. JORDAN**  
**WILLIAM J. MACEK**  
**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**



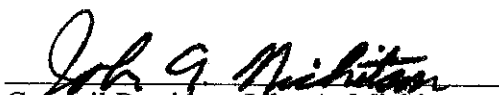
**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

1611  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.haverhillma.gov](http://www.haverhillma.gov)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 6, 2019

TO: Members of the City Council:

Council President Michitson wishes to introduce Carol Ireland and students from Haverhill VIP to discuss the march for peace on September 28, 2019.

  
Council President John A. Michitson

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
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**WILLIAM J. MACEK**  
**MARY ELLEN DALY O'BRIEN**  
**MICHAEL S. MCGONAGLE**



**CITY OF HAVERHILL**

9/24/19  
16.2  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 18, 2019

To: Mr. President and Members of the City Council:

Council President Michitson wishes to discuss traffic and safety issues regarding the intersection of Park and Webster Streets.

City Council President John Michitson

1613

**CITY COUNCIL**

**JOHN A. MIGHTSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
**MELINDA E. BARRETT**  
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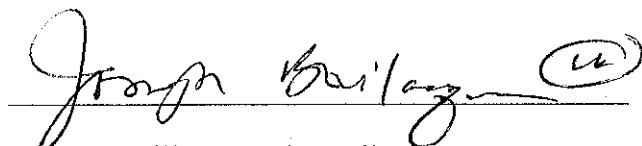
**CITY OF HAVERHILL**

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

September 16, 2019

To: Mr. President and Members of the City Council:

Councillor Bevilacqua requests to introduce The League of Women Voters of Greater Haverhill Suffragette Committee to discuss on Tuesday, October 8th the March and Presentation they will hold on Sunday, October 20th to celebrate the 100th Anniversary of the passage of the 19th Amendment allowing women to vote.

  
City Councillor Joseph Bevilacqua

16.4)

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**THOMAS J. SULLIVAN**  
*VICE PRESIDENT*  
**JOSEPH J. BEVILACQUA**  
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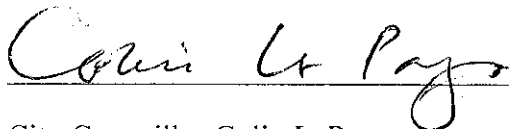

**CITY OF HAVERHILL**

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

September 20, 2019

To: Mr. President and Members of the City Council:

Communication from Councillor Colin LePage requesting a follow-up discussion regarding the accounting of revenue funds received from Licensed Marijuana Establishments and their allocation to mitigate costs and impacts to the City

City Councillor Colin LePage

**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE  
MEETING HELD ON AUGUST 5, 2019**

An Administration and Finance Committee Meeting was held on Wednesday, August 5, 2019 at 7:00 P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Councillor Melinda Barrett, Councillor William Macek, Councillor Mary Ellen Daly O'Brien. Council President John Michitson also attended.

Department Heads: City Solicitor William Cox, School Physician Dr. John Maddox

Attendees: Attorney Mark Bobrowski, Caroline Matterson, John Cuneo, Attorney Ted Xenakis, Bernadette Xenakis

The meeting began at 7:10 P.M. and the following items were discussed:

- 1.) **Doc.38-I** – Communication from Councillor Macek to refer City's Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Com., and specifically Sec. 255-186(A) Large-scale ground-mounted solar photovoltaic installation; *The Committee members, as well as the City Solicitor, Attorney Bobrowski and Attorney Ted Xenakis discussed the issues that were noted in the April 3, 2019 meeting, including but not limited to "-185 Definitions, -186 Applicability, -187 General requirements, -188 Site plan review, -189 Dimensional requirements, -190 Design and performance standards, -191 Safety and environmental standards, and -194 Special permit criteria." The discussion participants further commented on other communities' ordinances on these items, the applicability of MGL, Chapter 40A, Section 3\*, the possibility of creating an overlay zone(s) and the potential addition of definitions and criteria for 'Small-Scale' and 'Medium-Scale Installations' to the ordinance. After a lengthy discussion on all of the matters stated above, a motion was made to have the City Solicitor and Mark Bobrowski further revise and amend the ordinance and schedule a future meeting (date to be determined) with the Committee, passed unanimously.*
- 2.) **Doc. 38-K** – Communication from Councillor Macek requesting to discuss solar panels on proposed commercial buildings; *Councillor Macek provided the Watertown Ordinance to require solar Installations in Certain New Projects\*. This item was combined with Doc. 38-I listed above at the April 3, 2019 meeting. A motion was made to remove this item from the Council Study List, passed unanimously.*
- 3.) **Doc. 13-Y** – Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city; *The Committee received and reviewed a letter from the "Division of Local Services, MA Department of Revenue, Local Finance Opinion – Money from Marijuana Establishments and Medical Marijuana Treatment Centers"\*. An excerpt of the opinion states, "A municipality may use a local acceptance option to dedicate all, or a portion of at least 25%, of the collections of the excise on retail sales of marijuana or payments from a community host and other agreement payments to a general or special purpose stabilization fund established under G.L.c.40 § 5B." Discussion on the matter focused on the amount or percentage of the excise tax and/or host community payments to be allocated to a stabilization fund, what items and costs those funds would be potentially allocated to and the procedure for appropriation of those funds. A motion was made to have the City Solicitor and City Auditor review the document and provide their opinion on those matters and provide such for full review by the City Council, passed unanimously.*



- 4.) **Doc. 89-D** – Communication from Councillors LePage, Michitson and Jordan requesting discussion on reducing the exposure of persons under 21 years of age to outdoor advertising (billboards) of marijuana products as well as zoning regulations pertaining to smoke and/or vapor stores in Haverhill; *Concerning the matter of outdoor advertising (billboards), the Committee discussed an email (dated 7/29) from the City Solicitor stating his opinion on local restrictions for billboard and outside advertising of marijuana products. The Committee received and reviewed a letter delivered by Dr. Maddox from the “Massachusetts Prevention Alliance (MAPA) – Public Health Framework” citing the following from the Cannabis Control Commission (CCC) regulations, 935 CMR 500.000: Section 500.170: Municipal Regulations (1) Marijuana Establishments and marijuana establishment agents shall comply with all local rules, regulations, ordinances and bylaws. (2) Nothing in 935 CMR 500.000 shall be construed so as to prohibit lawful local oversight and regulation, including fee requirements, that does not conflict or interfere with the operation of 935 CMR 500.000 Section 500.105 (4): Marketing and Advertising Requirements. (b) Prohibited Practices. The following advertising, marketing, and branding activities are prohibited: 2. Advertising, marketing and branding by means of television, radio, internet, mobile applications, social media, or other electronic communication, billboard or outdoor advertising, or print publication, unless at least 85% of the audience is reasonably expected to be 21 years of age or older as determined by reliable and current audience composition data. The Committee also received and reviewed photos of nearby communities’ billboards with marijuana related advertisements. After a lengthy discussion on the matter in regards to interpretation of a Somerville Ordinance regulating outdoor alcohol advertising, and the advertising restrictions in the former Haverhill Article II: Public-Private Partnerships Committee, The Committee and Solicitor Cox requested Dr. Maddox to provide a legal opinion of defense from MAPA counsel on a potential proposed local ordinance restricting youth access and exposure to pro-marijuana and social norming from billboard and outdoor advertising. Concerning the matter of zoning regulations pertaining to smoke and/or vapor stores in Haverhill, the Committee received and reviewed a letter from the “Massachusetts Municipal Association (MMA) – Municipal Tobacco Control Technical Assistance Program” concerning the location of Retail Tobacco Stores. After a brief discussion on the matter, the Committee requested that the City Solicitor research and review zoning ordinances and the table of use and parking regulations pertaining to this matter and schedule a future meeting (date to be determined) with the Committee to review those findings, passed unanimously.*

The meeting adjourned at 9:10 P.M.

Respectfully submitted,

Colin LePage, Chairperson  
Administration and Finance Committee  
Haverhill City Council

August 12, 2019

CL/bsa

- \* MGL, Chapter 40A, Section 3 handout
- \* DLS, MA DOR Local Finance Opinion (LFO-2018-3; September 24, 2018) handout
- \* MAPA Community Stakeholder – Advertising Restrictions handout
- \* Photos of billboards of nearby communities with marijuana related advertisements
- \* MMA – Municipal Tobacco Control Technical Assistance Program handout

c: Mayor James J. Fiorentini  
City Council

CITY OF HAVERHILL

In Municipal Council September 10 2019



~~ORDAINED~~

MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking  
(94 River Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
94 River Street	No Parking	24 Hours
In front of No. 94 River Street except For 1-24 Hour handicapped Parking space at No. 94		

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330  
Fax: 978-374-2315

August 23, 2019

Mr. John A. Michitson, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: Handicap Parking – Delete Handicapped Parking located at 94 River Street**

Dear Council President:

As per your request dated August 21, 2019; I am submitting a Municipal Ordinance that will delete handicap parking at 94 River Street.

Sincerely,

William Pillsbury  
Economic Development and Planning Director

WP/lp



copy

File 10 days ✓

DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

~~ORDERED:~~

MUNICIPAL ORDINANCE

CHAPTER 240

An Ordinance Relating to Parking  
(94 River Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
94 River Street	No Parking	24 Hours
In front of No. 94 River Street except For 1-24 Hour handicapped Parking space at No. 94		

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

CITY OF HAVERHILL

In Municipal Council

September 10 2019

172



ORDERED: That \$700,000 is appropriated to pay costs of the construction of a High School Track, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

September 5, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer from bond proceeds for \$700,000.00 to fund construction of High School Track

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer from bond proceeds for \$700,000.00 to fund construction of a new Haverhill High School Track. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

**CITY COUNCIL**

JOHN A. MICHITSON  
*PRESIDENT*  
 THOMAS J. SULLIVAN  
*VICE PRESIDENT*  
 JOSEPH J. BEVILACQUA  
 MELINDA E. BARRETT  
 COLIN F. LEPAGE  
 TIMOTHY J. JORDAN  
 WILLIAM J. MACEK  
 MARY ELLEN DALY O'BRIEN  
 MICHAEL S. MCGONAGLE



**CITY OF HAVERHILL**  
 HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
 4 SUMMER STREET  
 TELEPHONE: 978 374-2328  
 FACSIMILE: 978 374-2329  
 www.haverhillma.gov  
 citycndl@cityofhaverhill.com

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	3/6/19 4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17, 2/15/18 3/6/19, 4/17/19
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17, 4/23/18
7-M	Communication from Councillor Daly O’Brien re: street parking change after storms by providing alternate street parking the night after storm to improve plowing & clearing in inner city streets	Citizen Outreach	1/16/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City’s emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Fees, Rate and Terms	A & F	7/10/18
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking – Chart	A & F	7/10/18
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree plantings	NRPP	8/7/18 2/28/19
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms	A & F	8/21/18
93-W	Communication from Councillor Sullivan and Bevilacqua request to discuss possibility of of entering into an agreement with Lorraine Post 29 VFW to rehab and lease Clement Farm House located at 1314 Main St., Haverhill	NRPP	9/11/18 2/28/19
121-H	Communication from Councillor Bevilacqua requesting to introduce discussion re: Haverhill Youth Soccer with David Lefcourt, Pres. & Edward Felker, Chair Field Committee	NRPP	12/4/18 2/28/19
20-B	Communication from Mayor Fiorentini submitting the Haverhill Public Library Parking Study Draft Technical Report	P & D	3/12/19
38-I	Communication from Councillor Macek to refer City’s Ch. 255 – Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19

**DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)**

13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F	3/12/19 8/5/19
38-J	Communication from Councillor Macek requesting a discussion about reserve parking spaces at City Hall designated for Registry of Motor Vehicles	NRPP	3/19/19
38-K	Communication from Councillor Macek requesting to discuss solar panels on proposed commercial buildings	A&F	3/19/19
38S	Communication from Councillor Bevilacqua regarding construction vehicle parking in Washington St. Historic District lots and on-street parking	P & D	4/2/19
38T	Communication from Councillor Macek requesting to send Planning & Development Committee request to have meeting with City Engineer & MASS DOT personnel to review plans for reconstruction of Main St. from City Hall through Monument Sq.	P & D	4/2/19
38X	Communication from Councillor Bevilacqua requesting a discussion regarding the Veterans Clinic parking on Merrimack St.	P & D	4/9/19
59	Communication from Councillor Macek to discuss intersection of Lake St. and W. Lowell Ave.	P & D	4/23/19
59B	Communication from Councillor Bevilacqua to discuss moveable basketball hoops	Public Safety	4/23/19
59C	Suspension – Councillor Bevilacqua request for stop sign at Saltonstall Sq. turning right onto Mill St	“	4/23/19
59-U	Communication from Councillor Macek requesting to introduce request from Jeanne Cunningham To purchase city owned property on Brandy Brow Rd., Map 462, Bl. 204, Lot 25	NRPP	6/4/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
79-U	Communication from Councillors Barrett and Jordan requesting to discuss firefighters staffing and other concerns.	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/5/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-E	Communication from Councillor Daly O'Brien requesting discussion re: sidewalk safety during construction projects downtown	Public Safety	8/6/19