# CITY OF HAVERHILL CITY COUNCIL AGENDA

## Tuesday, April 8, 2025 at 7:00 PM

## Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202 In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

- 1. OPENING PRAYER
- 2. PLEDGE OF ALLEGIANCE
- 3. APPROVAL OF MINUTES OF PRIOR MEETING
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
  - 4.1. COMMUNICATIONS FROM THE MAYOR:

Mayor Barrett requests to introduce *Superintendent* Maureen Lynch and *President* Lane Glenn to give an update on the *Whittier Vo-Tech* project at *Northern Essex Community College* 

4.2. Mayor Barrett requests to introduce *Public Works Director* Robert Ward to provide a brief update on the City's water supply as of April 1<sup>st</sup> and the recommended guidelines for allowable outdoor water use during the current drought emergency

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### Tuesday, April 8, 2025 at 7:00 PM

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- 4.3. Mayor Barrett submits an Order Relating to Authorization to Enter Into a Contract Or Contracts in Excess of Three Years Related communication from City Solicitor Lisa Mead
  - 4.3.1. Order Authorize Mayor to enter into a contract in excess of three years and no more than five years pursuant to G.L., c 30B sec.12 (b) with Flock Group Inc. for goods and services related to cameras and software for license plate monitoring by the Police Department
- 4.4. Mayor Barrett submits Memorandums of Agreement for the *Library Group (Teamsters)* and *Superior Officers Group*

4.4.1. MOA – Library Group (Teamsters)

File 10 days

4.4.2. MOA – Superior Officers Group

File 10 days

- 5. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:
  - 5.1. Vice President Jordan requests to introduce Tracy Fuller, Executive Director of the *Haverhill YMCA*, to discuss their upcoming *Legacy Gala* being held at *Bradford Country Club* on Saturday, May 10<sup>th</sup>
- 6. Public Participation- Requests under Council Rule 28
- 7. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
  - 7.1. Christine Webb, *City Assessor* submits the abatement report for the month of March 2025
  - 7.2. Angel A Perkins, *City Auditor & Chief Financial Officer* submits the revenue and expense reports for the City's general and operating budgets for March 2025
- 8. UTILITY HEARING(S) AND RELATED ORDER(S):
- 9. HEARINGS AND RELATED ORDERS:
  - 9.1. <u>Document 39</u>: <u>CCSP 25-2</u>: Attorney Harb representing *WP Acquisition Sub, LLC*, request to construct an addition to the *Haverhill Pavillion* on 76 Summer st that will add a new 24-bed geriatric unit *Comments from City Depts are included*

# CITY OF HAVERHILL CITY COUNCIL AGENDA

## Tuesday, April 8, 2025 at 7:00 PM

## Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202 In-Person/Remote Meeting

## **10.APPOINTMENTS**:

10.1.	Confi	rming Appoin	<u>tments</u>		
10.1	.1.	Commission or	ı Disabili	ty Issues - F	Frances Lamb,
8	4 Hunte	r's Run Place	expires	4/30/2028	To Be Confirmed
10.2.		Confirming Ap	<u>pointme</u>	<u>1ts:</u>	
10.3.	Const				
10.4.	Resig	<u>nations:</u>			
11.PETITIONS:					
11.1.					th Police approval
11.2.		ement/Event A		on: with Pol	ice approval
11.3.		<u>oneer License</u> :			
11.4.		Days: with Police			
11.5.		<u> Day Liquor Lic</u>	<u>cense –</u> wi	th License C	Commission & HPD
appro					
11.6.		UAL LICENSI			
			lers Licei	ise- Fixed l	ocation – with Police
	pproval				
	.2.	_			Police approval
	.3.	Christmas Tr			~ -
	.4.				h Police approval
	.5.	Taxi/Limousi			
11.6	.6.	Junk Dealer /	Collector	License – v	vith Police approval
11.6	.7.	Pool/Billiard -	– with Pol	'ice approva	l
1110					st, 2 Pool Tables
11.6	.8.	Bowling	,		,
	.9.	Sunday Bowli	ng		
	.10.			nd Articles	with Police approval
11.6		Buy & Sell Se			
11.6	.12.	Pawnbroker l		_	
11.6	.13.	<b>Fortune Telle</b>			•
11.6	.14.	Buy & Sell Ol	ld Gold –	with Police	approval
11.6	.15.	Roller Skating			
11.6	.16.	Sunday Skati	_		
11.6	.17.	•	-	hines/Redb	ox Automated
F	Retail, L		<i>-</i>		

# CITY OF HAVERHILL CITY COUNCIL AGENDA

### Tuesday, April 8, 2025 at 7:00 PM

## Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202 In-Person/Remote Meeting

11.6.18. Limousine/Livery License/Chair Cars with Police approval

#### 12. MOTIONS AND ORDERS:

12.1. Order – Authorize the payment of bills of the previous years and to further authorize the payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Catalis	\$2,000.00	Wastewater Dept
Constellation	\$19.11	Highway Dept
Total:	\$2019.11	

12.2 Order – Transfer \$500,000 from fiscal 2024 certified free cash to fund fiscal 2025 Youth Activity & Mental Health

#### 13. ORDINANCES (FILE 10 DAYS)

- 13.1. Ordinance re: Vehicles and Traffic; No Parking on Bridge St, both sides, entire length File 10 Days
- 13.2. Ordinance: re: Vehicles and Traffic; Handicap parking, 51
  Arch St
  File 10 Days

#### 14. PETITIONS:

- 14.1. City Engineer, John Pettis submits request that the City accept *Harbor Drive* as a Public Way, # 126571 Refer to Planning Board & Council Hearing June 24<sup>th</sup>
- 14.2 City Engineer, John Pettis submits request that the City accept *Mohawk Trail* as a Public Way, #127614 Refer to Planning Board & Council Hearing June 24<sup>th</sup>

# CITY OF HAVERHILL CITY COUNCIL AGENDA

## Tuesday, April 8, 2025 at 7:00 PM

## Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202 In-Person/Remote Meeting

#### **15.COMMUNICATIONS FROM COUNCILORS:**

#### 16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

16.1. <u>Document 49</u>; Ordinance re: Vehicles and Traffic; No Parking on Cottage St, East side, entire length *filed March 26, 2025* 

# 17.RESOLUTIONS AND PROCLAMATIONS: 18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 19. DOCUMENTS REFERRED TO COMMITTEE STUDY
- 20.Long term matters study list
- 21.ADJOURN:

#### MELINDA E. BARRETT MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

April 3, 2025

To:

City Council President Thomas J. Sullivan and Members of the Haverhill City

Council

From: Mayor Melinda E. Barrett

RE: Superintendent Maureen Lynch and President Lane Glenn

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett wish to introduce Superintendent Maureen Lynch and President Lane Glenn to give an update on the Whittier Vo-Tech project at Northern Essex Community College.

Sincerely,

Melinda E. Barrett

Mayor

MEB/em

#### MELINDA E BARRETT MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

April 3, 2025

To:

City Council President Thomas J. Sullivan and Members of the Haverhill City

Council

From: Mayor Melinda E. Barrett

RE: City of Haverhill- Drought Emergency Update

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett wish to introduce Public Works Director Robert Ward to provide a brief update on the City's water supply as April 1,2025 and the recommended guidelines for allowable outdoor water use during the current drought emergency. Please see attached letter for your reference.

Sincerely,
Milele & Ban IT

Melinda E. Barrett

Mayor

MEB/em

#### **Effie Mayors Admin**

From:

Robert Ward

Sent:

Wednesday, April 2, 2025 3:38 PM

To:

Mavor

Cc:

Christine Lindberg; Josselyn DeLeon-Estrada; John D'Aoust

Subject:

**Drought Emergency Status** 

**Attachments:** 

Kenoza Lake Drought Monitoring - 2025-04-01 (2).pdf

#### Mayor,

This email provides a brief update on the City's water supply status as of April 1<sup>st</sup> and recommends guidelines for allowable outdoor water use during the current Drought Emergency.

As of Monday, April 1<sup>st</sup>, the water level at Kenoza Lake was recorded at 106.0 feet, an increase from 104.8 feet on March 18<sup>th</sup>. While the level is trending upward, it remains within the Drought Emergency Zone and is approximately 6.4 feet below the average level for this time of year and 8 feet from being full.

The recent increase is primarily due to water availability in Millvale Reservoir, which we are actively pumping to supplement Kenoza Lake. Current projections indicate that, without above-average rainfall, we can expect approximately  $2\frac{1}{2}$  months of additional pumping capacity from Millvale. However, it is important to note that Millvale's level is trending downward despite recent rainfall. Crystal Lake is still well below the level for starting the pumps.

For your reference, I have attached charts showing the current Kenoza Lake level, historical drought-year lake levels, and defined drought condition zones.

As presented at the March 18<sup>th</sup> City Council meeting, under Chapter 250, nonessential outdoor water use is prohibited at all times with the following exceptions.

- Agriculture,
- Uses for the core functions of a business and
- Irrigation with harvested and stored stormwater runoff.

While drought conditions require significant conservation efforts, Chapter 250 does allow for exceptions subject to review and approval. As we discussed, limited outdoor water use is important for residents and businesses. Therefore, as a matter of convenience and courtesy to our community, the following water uses may allowed during the Drought Emergency:

#### First Tier – Basic Allowable Uses

(Permitted only before 7:00 a.m. or after 7:00 p.m.)

- Watering of edible plants and vegetable gardens using a watering can, hose with an automatic shut-off nozzle, or drip irrigation system.
- Watering of newly planted trees, shrubs, or perennial plants using a watering can or hose with an automatic shut-off nozzle.
- Watering of trees using tree watering bags (filling bags with a hose is permitted).

#### Second Tier - Additional Allowable Uses

#### (In addition to First Tier uses)

- Watering of newly seeded or sodded lawns during the initial 30-day establishment period (before 7:00 a.m. and after 7:00 p.m.).
- Irrigation of public parks and recreation fields by automatic sprinkler systems, limited to before 7:00 a.m. and after 7:00 p.m.

These guidelines are consistent with City Code Chapter 250 and should help residents maintain essential plantings and public spaces while continuing to conserve water. They are intended to apply from the second week of April through early May. We will revisit these guidelines as conditions evolve and may revise or expand them accordingly.

#### **Prohibited Outdoor Water Uses**

The following uses remain prohibited at all times:

- Irrigation of lawns, except for newly seeded or sodded lawns during the 30-day establishment period.
- Washing of vehicles, except at commercial car washes.
- Washing of sidewalks, driveways, patios, decks, or other paved surfaces.
- Operation of decorative fountains, water features, or ponds without aquatic life.
- Filling or topping off of swimming pools, hot tubs, or wading pools.
- Use of outdoor misting systems.
- Irrigation of ornamental plants, flowers, or non-edible gardens that are not newly planted.
- Lawn or landscape irrigation by automatic sprinkler systems, except for public parks and recreation fields.
- Non-essential water use for dust control, construction site cleaning, or similar activities.

Please let me know if you need more information.

Bob

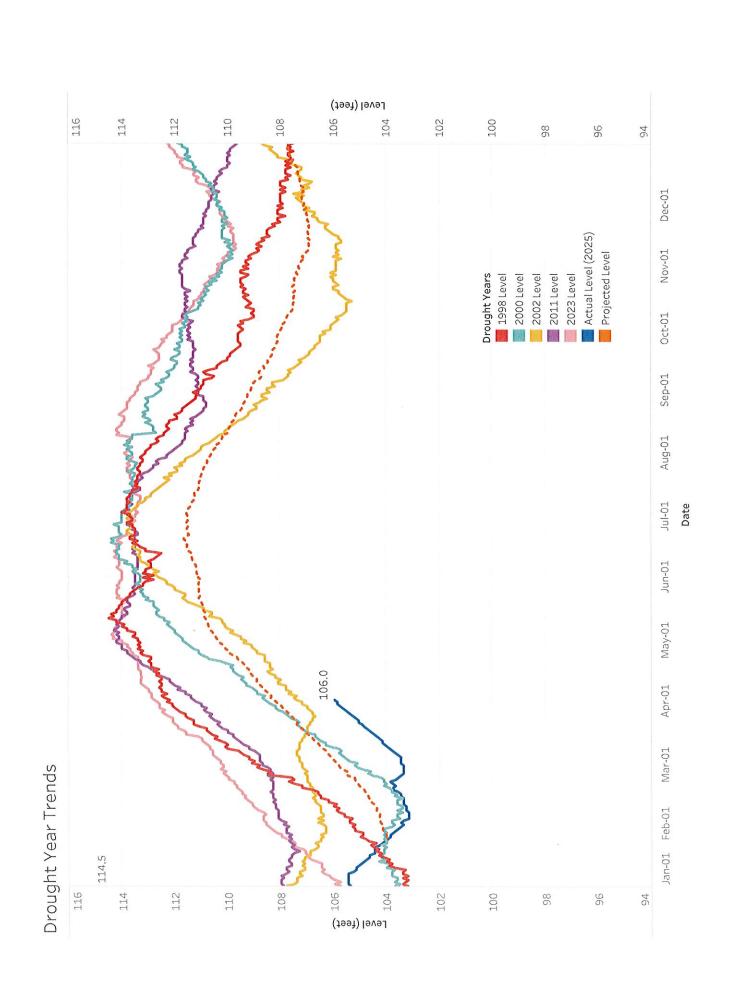
Robert E. Ward DPW Director

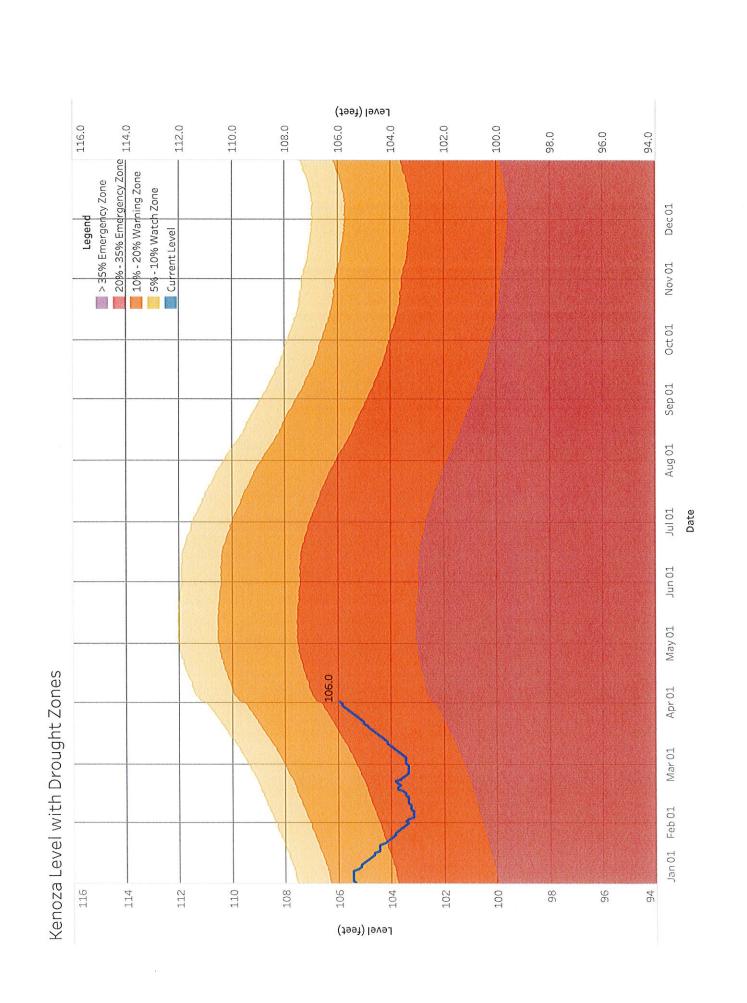
City of Haverhill | 40 South Porter Street | Haverhill, MA 01835 Tel. (978) 374-2382 | Fax (978) 521-4083

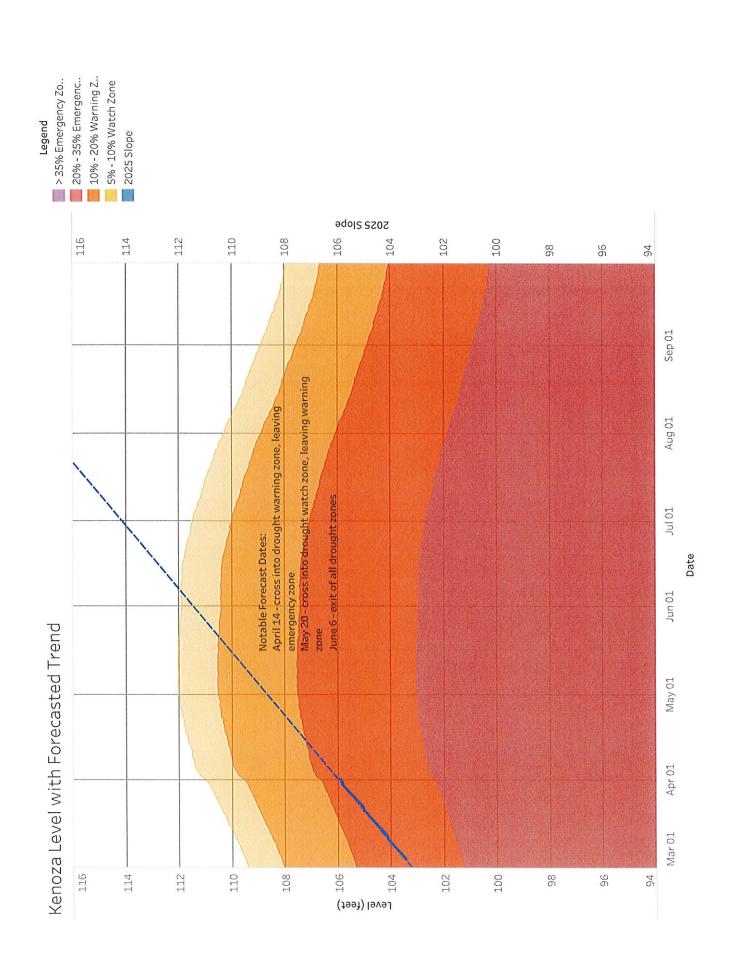
Email: rward@haverhillma.gov

Level (feet) 116.0 106.0 104.0 114.0 112.0 110.0 108.0 102.0 100.0 98.0 0.96 94.0 Dec 01 Nov 01 Oct 01 Sep 01 from drought recovery years of 1998, 2000, 2002, 2011, 2023. 106.0 Projected level modeled on lake level data Aug 01 Kenoza Lake (35 Year Avg) Actual Level (2025) Jul 01 Date Projected Level Jun 01 Legend May 01 112.4 108.3 Apr 01 Mar 01 Full Lake 114.5' Jan 01 Feb 01 116.0 110.0 Level (feet) 106.0 104.0 114.0 112.0 108.0 94.0 102.0 100.0 98.0 0.96

Kenoza Lake Level Projection - Annual







# MELINDA E. BARRETT MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

April 4, 2025

APR 4 AMB:54 HAVCITYCLERK

To:

City Council President Thomas J. Sullivan and Members of the

Haverhill City Council

From:

Mayor Melinda E. Barrett

Re:

An Order Relating To Authorization To Enter Into A Contract Or

Contracts In Excess of Three Years

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval An Order Relating To Authorization To Enter Into A Contract Or Contracts In Excess of Three Years. This Order is submitted regarding a contract with the Flock Group, Inc. for goods and services related to cameras and software for license plate monitoring by the Police Department.

I recommend approval.

Sincerely,

Melinda E. Barrett

Milele & Ben It

Mayor MEB/cml



30 Green Street Newburyport, MA 01950 Phone 978.463.7700

www.mtclawyers.com

Related Communication

April 3, 2025

By Electronic Delivery

Thomas J. Sullivan City Council President Haverhill City Council 4 Summer Street, Room 204 Haverhill, MA 01830

Re: Flock Contract

Dear Pres. Sullivan and Member of the City Council;

Reference is made to the above captioned matter. In that connection, the City has requested that we review a contract between the City and Flock Group Inc., ("Flock") a supplier who provides license plate monitoring camera equipment and software services.

So that the City is able to validate this contract for the term originally contemplated by the Police Department and Flock, we request that the Council authorize the Mayor to enter into the contract with a term in excess of three years pursuant to G.L. c. 30B sec 12(b). As you likely know, the Mayor may not enter into contracts for goods and services with terms in excess of three years without Council approval. Further, we are informed by the Police Department that the services being offered by Flock are important to the operations of the Department. Therefore, if the City Council chooses to authorize the contracts, our firm will draft and negotiate an updated contract with Flock on the City's standard forms.

Sincerely,

Atty. Lisa Mead, City Solicitor

Lisa L. Mead

cc: Melinda E. Barrett, Mayor

Millis Office 730 Main Street, Suite 1F Millis, MA 02054

New Bedford Office 227 Union Street, Suite 606 New Bedford, MA 02740



#### **Document**



#### CITY OF HAVERHILL

#### In Municipal Council

Ordered:

**CITY COUNCIL** 

# AN ORDER RELATING TO AUTHORIZATION TO ENTER INTO A CONTRACT OR CONTRACTS IN EXCESS OF THREE YEARS

BE IT ORDERED by the City Council of the City of Haverhill that the Mayor is hereby authorized to enter into a contract in excess of three years and no more than five years pursuant to G.L. c 30B sec. 12 (b) with Flock Group Inc. for goods and services related to cameras and software for license plate monitoring by the Police Department.

APPROVED AS TO LEGALIT	YY:	
City Solicitor		
Voted		
Attest:	Approved:	
City Clerk		

#### MELINDA E. BARRETT MAYOR



PRAMEZS HACCTYCLER CITY HALL, ROOM 100 FOUR SUMMER STREET HAVERHILL, MA 01830 PHONE 978-374-2300 FAX 978-373-7544 MAYOR@HAVERHILLMA.GOV WWW.CI.HAVERHILL.MA.US

4,4

April 3, 2025

To:

City Council President Thomas J. Sullivan and Members of the Haverhill City

Council

From: Mayor Melinda E. Barrett

RE: MOA- Library Group (Teamsters) & Superior Officers Group

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for Library Group (Teamsters) and Superior Officers Group. This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett

Mayor

MEB/em



# Haverhill

Human Resources Department, Room 306 Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – <u>dmcclanahan@haverhillma.gov</u> Christina Carrie, HR Technician – <u>ccarrie@haverhillma.gov</u> John DelRosso, HR Technician – <u>jdelrosso@haverhillma.gov</u>

Bridget Panniello, Head Clerk/Floater – <u>bpanniello@haverhillma.gov</u>

TO:

Mayor Melinda Barrett

FROM:

Denise McClanahan, HR Director

DATE:

April 3, 2025

RE:

MOA submissions

As a result of recent negotiations, attached please find the MOAs for the Library Group (Teamsters) and the Superior Officers Group.

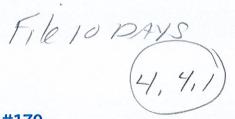
Please submit these documents to the next City Council meeting for action.

dlm

Ligrans

## Memorandum of Agreement Between

# THE CITY OF HAVERHILL and THE LIBRARY GROUP — Teamsters Local #170



#### **CONTRACT INTEGRATION**

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner.

**ARTICLE 2: SECTION 2** 

Correction

Change week to weekly in the 2<sup>nd</sup> sentence.

**ARTICLE 6: DEFINITION OF FULL-TIME, PERMANENT PART-TIME, PART-TIME** 

**EMPLOYEES** 

Add the following:

Section 3: Part-Time employees

An employee who works less than 20 hours per week shall not receive insurance benefits.

#### **ARTICLE 8: HOURS OF WORK AND OVERTIME**

**Amend hours:** 

Evening shift hours from 12:30pm to 9:00 pm.

#### Add New section - Section 1a Outreach

Non-voluntary requests to receive compensatory time at time and a half (ex: staff meeting). Employees who volunteer for events (ex. Santa Parade) to receive compensatory time at the rate of time and a half.

#### Amend Section 2. Breaks by adding the following:

Dinner break (unpaid) to be taken between 4:30pm and 5:00 pm Evening break (paid) to be taken between 6:30 pm and 8:00 pm

Amend Article 9: WAGES
Section 1: Salary Schedule

2% salary increase effective 7-1-2024

2% salary increase effective 7-1-2025

2% salary increase effective 7-1-2026



#### Steps

Effective 7/1/25 - remove step 1 and add new step at end of scale at 3.5% increase Effective 7/1/26 - add new step at end of scale at 3.5% increase

# Amend Section 2: Longevity Update with the following:

\$1,400	5 < 10 years
\$1,450	10 < 15 years
\$1,500	15 < 20 years
\$1,550	20 < 25 years
\$1,800	25 < 30 years
\$2,750	30 < 40 years
\$3,000	40 < 50 years
\$4,000	50+ years

#### **ARTICLE 10: HOLIDAYS**

#### Replace Section 1, paragraph 1 as follows:

The following shall be recognized as paid Holidays and all employees shall be paid their regular tour of duty at straight time pay therefore: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, irrespective of the day on which the holiday falls.

#### **Amend Section 2A Personal leave**

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to personal leave in accordance with Section 2. The updated personal leave accrual will occur on January 1<sup>st</sup> of the next calendar year.

#### **ARTICLE 12 SICK AND BEREAVEMENT LEAVE**

#### **Amend Section 1A**

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to sick leave in accordance with Section 1. The updated sick leave accrual will adjust starting with the month after the 5-year anniversary.

#### **Contractual language**

Replace he/she and him/her with they/them

ARTICLE 32 TERMINATION

### Update section with the following dates (three-year contract):

July 1, 2024 to June 30, 2025 July 1, 2025 to June 30, 2026 July 1, 2026 to June 30, 2027

All articles pertaining to wages shall receive retro back to July 1, 2024.

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 3/3/28 Milule & Ban II

Melinda E. Barrett, Mayor

James Marks, Teamsters Business Agent

x prom									
) V V									
/))/		CC	LA 2%						
7/1/2024	STEP 1		STEP 2		STEP 3		STEP 4	STEP 5	
Division Head	\$ 917.07	\$	956.60	\$	996.02	\$	1,036.15	\$ 1,066.59	
Literacy Coordinator	\$ 917.07	\$	956.60	\$	996.02	\$	1,036.15	\$ 1,066.59	
Custodian	\$ 889.72	\$	917.75	\$	945.76	\$	979.38	\$ 1,007.40	
Library Assistant	\$ 823.15	\$	861.06	\$	896.08	\$	932.52	\$ 959.87	
Bookeeper	\$ 823.15	\$	861.06	\$	896.08	\$	932.52	\$ 959.87	
Secretary	\$ 823.15	\$	861.06	\$	896.08	\$	932.52	\$ 959.87	
Outreach Community Liaison	\$ 823.15	\$	861.06	\$	896.08	\$	932.52	\$ 959.87	
Library Tech Asst	\$ 746.21	\$	766.32	\$	786.45	\$	806.49	\$ 829.41	
Library Clerk	\$ 685.90	\$	705.97	\$	726.08	\$	746.21	\$ 767.32	
		CC	LA 2% DRC	)P 1	LST/ADD N	EΝ	/ STEP		
7/1/2025	STEP 1		STEP 2		STEP 3		STEP 4	STEP 5	STEP 6
Division Head	\$ <del>-935.41</del>	\$	975.73	\$	1,015.94	\$	1,056.87	\$ 1,087.93	\$ 1,126.00
Literacy Coordinator	\$ <del>935.41</del>	\$	975.73	\$	1,015.94	\$	1,056.87	\$ 1,087.93	\$ 1,126.00
Custodian	<del>\$ 9</del> 07 <del>.52</del>	\$	936.10	\$	964.68	\$	998.97	\$ 1,027.54	\$ 1,063.51
Library Assistant	\$ <del>839.62</del>	\$	878.28	\$	914.00	\$	951.17	\$ 979.06	\$ 1,013.33
Bookeeper	\$-839.62	\$	878.28	\$	914.00	\$	951.17	\$ 979.06	\$ 1,013.33
Secretary	<del>\$ 839.62</del>	\$	878.28	\$	914.00	\$	951.17	\$ 979.06	\$ 1,013.33
Outreach Community Liaison	<del>\$ 839.62</del>	\$	878.28	\$	914.00	\$	951.17	\$ 979.06	\$ 1,013.33
Library Tech Asst	\$- 761 <del>.</del> 14	\$	781.65	\$	802.18	\$	822.62	\$ 846.00	\$ 875.61
Library Clerk	\$-699 <del>.62</del>	\$	720.09	\$	740.60	\$	761.14	\$ 782.67	\$ 810.06
		CC	LA 2% ADE	) NI	EW STEP				
7/1/2026	STEP 1		STEP 2		STEP 3		STEP 4	STEP 5	STEP 6
Division Head	\$ 995.24	\$	1,036.26	\$	1,078.01	\$	1,109.68	\$ 1,148.52	\$ 1,188.72
Literacy Coordinator	\$ 995.24	\$	1,036.26	\$	1,078.01	\$	1,109.68	\$ 1,148.52	\$ 1,188.72
Custodian	\$ 954.83	\$	983.97	\$	1,018.95	\$	1,048.09	\$ 1,084.78	\$ 1,122.74
Library Assistant	\$ 895.85	\$	932.28	\$	970.20	\$	998.64	\$ 1,033.60	\$ 1,069.77
Bookeeper	\$ 895.85	\$	932.28	\$	970.20	\$	998.64	\$ 1,033.60	\$ 1,069.77

 Outreach Community Liaison
 \$ 895.85
 \$ 932.28
 \$ 970.20
 \$ 998.64
 \$ 1,033.60
 \$ 1,069.77

 Library Tech Asst
 \$ 797.28
 \$ 818.22
 \$ 839.08
 \$ 862.92
 \$ 893.12
 \$ 924.38

\$ 895.85 \$ 932.28 \$ 970.20 \$ 998.64 **\$ 1,033.60 \$ 1,069.77** 

\$ 734.49 \$ 755.41 \$ 776.36 \$ 798.32 \$ 826.26 \$ 855.18

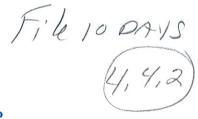
Secretary

Library Clerk

TO:	MAYOR MELINDA BARI	RETT				
FROM:	Denise McClanahan, HI	R Director				Mary Control of the C
DATE:	4/3/2025					In the second se
RE:	COLLECTIVE BARGAINII	NG FINANCIAL D	ISCLOSU	RE		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
						Conditional Conditions
NAME OF CONT	TRACT OR GROUP:	<b>Library Group</b>		_		And the second
CONTRACT PER	IOD:	7/1/2024	_to	6/30/202	27	Activity resident Principal resident
% INCREASE FO	R EACH CONTRACT YEA	R:				
Year 1	<b>2</b> % Year 2	2 %	Year 3	2	%	
In year	2, drop 1st step and add	new step at end	d of scale			
	3, add new step at end	150				
3.00	***					
Cost of COLAs (	along with market adjus	stments) for eacl	n fiscal y	ear of con	tract (a	amounts are approximate and include
contractual ste			•		*	
	– FY <u>25</u>	Cost amount	\$18,06	0		
	- FY 26	Cost amount	\$53,24			
	– FY 27	Cost amount	\$56,40			
			1/	=-		
ADDITIONAL CO	OSTS					
	dous Duty, Professional	Development, C	lothing A	llowance.	Holida	av Pav. etc.)
	(July 1 thru Nov 15)	bevelopinient, e		ovvarice,	, monac	\$
Approx Longev	3					\$ 3,975
	re/certification cost					¢ 5,515
	velopment allowance					\$ \$
	520	acco cytras add t	to the hi	idas+2		2
what is the per	centage increase that the	nese extras add i	to the bu	agetr		9 <del></del>
TOTAL COST OF	DDODOSED ACDEEMEN	IT (salaries) at or	ad of cor	tract pari	od.	¢1.021.E40
TOTAL COST OF	PROPOSED AGREEMEN	vi (salaries) at er	ia oi coi	птаст реп	ou:	\$1,031,549
Total salary buy	dget for this group was:					\$903,838
Address Action and the Control of th	se in salary budget (inclu	idos contractual	stans).			
reiteilt illtieas	se ili salary buuget (ilicit	ides contractuai	steps).			14% over 3 years
Are there any	athor groups or individue	als that would be	directly	affected	by +bic	hudgat? No
ANY SEPTEMBER AND ASSESSMENT OF THE SEPTEMBER ASSESSMENT OF TH	other groups or individua	ais that would be	anectry	anecteu	by this	budget: No
What would be		- 4 - 4bis 4	L)			
Are there any c	other known implication	s to this contrac	tr			
		Yes No				
F						
Funds are appr	₹/ · · · · · · · · · · · · · · · · · · ·			1		
Where funds a	re located	Accoul	nt #: <u>Clic</u>	ck or tap h	iere to	enter text.
	propriation by council	$\sqcup$				
Where funds to	o come from	Accou	nt #: <u>Cli</u>	ck or tap h	ere to	enter text.
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7176		1 your		100	WIL	were
Auditors Offi	ice	HR Dep	t	J. 60		



#### Memorandum of Agreement Between



# THE CITY OF HAVERHILL and THE HAVERHILL SUPERIOR OFFICERS GROUP

This Memorandum of Agreement sets forth the agreement of the parties to amend and supplement the existing agreement in effect through June 30, 2028. This Memorandum shall not be binding until ratified by the membership of the Union and funded by City Council. Failing such ratification, or funding, the Memorandum shall not be admissible in any proceeding between the parties.

#### **CONTRACT INTEGRATION**

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner. Change Roman Numerals to Arabic Numerals.

#### **OT Calculation Dispute**

PD Overpayments – Withdrawal of claims for Underpayment re: OT calculations; The City will withdraw and waive claims to overpayment for OT calculations totaling 8K.

(See last page of this MOA)

#### Article XXXVIII: Civilian Workers

Insert Paragraph "3" to read as follows:

The Association and the City agree to allow the Chief, upon the current Bargaining Unit members' retirement or removal from the assignment, to replace the following positions with civilian personnel:

- 1. Firearms Licensing
- 2. Evidence/Property Custodian
- 3. Background checks for perspective police officer applicants
- 4. Sex Offender Registry Information Custodian

Such appointments shall only be implemented upon the retirement, voluntary relinquishment of assignment or removal for cause, of the Bargaining Unit member(s) currently assigned to the above-listed positions.

#### **Article XXXIX: Body Worn Cameras**

Insert New Article XXXIX with the Following Body Worn Camera Policy:

As a condition of employment, all officers shall comply with the body worn camera policy.

Industry.

The parties agree that the City has completed its requirements to bargain the body worn camera policy presented by the Chief, provided however, if the patrol union negotiates modifications to such policy, said changes shall be presented to the Superior Officer's Union for further impact bargaining.

#### **Article XL: Partial Elimination of Civil Service**

Insert New Article XL as Follows:

Article XL: Alternative Pathways - Civil Service

The Parties to implement Alternative Pathways for Public Safety Hiring as codified in Chapter 238, § 147 of the Acts of 2024, which adds sections 59A-59D to M.G.L. c. 31.

#### **Article XLII: Voluntary Retirement Incentive**

**Insert New Article XLII as Follows:** 

Article XLII: Voluntary Retirement Incentive

To aid the Haverhill Police Department with long-range planning, any Union member who intends to voluntarily retire and gives the City twelve (12) months advance notice of such retirement shall be paid \$1,000.00 additional pay in that employee's final paycheck as an incentive for providing the City advance notice.

#### Article X: Hours of Work

#### Insert Paragraph "(e)" to Read as Follows:

- (e) The implementation of a 4/4 schedule is at the discretion of the Chief of Police. As this schedule configuration results in one hundred twenty (120) hours ("Kelly hours") per year owed to the City (30 hours per quarter).
  - Any officers working the 4/4 shift shall be required to forego the days' due for twelve (12) of the twelve (12) observed holidays, i.e. one hundred twenty (120) hours of holiday time, to fulfill their requirements to repay Kelly Hours totaling one hundred twenty (120) hours. Anyone electing to take pay for their days' due shall work the Kelly hours owed with written notice of said election to the Chief or designee.

#### Insert Paragraph "(f)" to Read as Follows:

(f) The Chief of Police shall have discretion to determine the Shifts of the Department, absent exigent circumstance said change shall be implemented with ninety (90) days' notice to officers. Said notice shall be posted on the Department's bulletin board and shall be emailed to all officers and the Union executive board.



#### **ARTICLE XXVIII - MISCELLANEOUS**

#### Add the following paragraph

All officers shall maintain their certification from the Peace Officers Standards and Training (POST) for the duration of their employment with the City of Haverhill Police Department.

#### **ARTICLE XXIII: SALARIES AND LONGEVITY**

2% salary increase effective 7-1-2025 2% salary increase effective 7-1-2026 2% salary increase effective 7-1-2027

#### Add the following language following the pay scale.

\*Upon promotion, must progress to the step of the new rank which pays more than the step in previous rank.

Change the indicator of "Start" step to "Acting only" on the salary scale.

#### **Add Additional Steps**

Effective July 1, 2025 – a new step shall be added – Year 20/3 Step – to be eligible for this step, a member must have not less than twenty (20) years of service with the department and not less than three (3) years in rank\* within this bargaining group; the Year 20/3 Step shall be initially established two and one quarter percent (2.25%) higher than the current Year 10/5 step. The specific rank of the officer, i.e. three years as a Sergeant or three years as a Lieutenant, or three years as a Captain.

Effective July 1, 2026 – a new step shall be added – Year 25/3 Step – to be eligible for this step, a member must have not less than twenty-five (25) years of service with the department and not less than three (3) years in rank\* within this bargaining group; the Year 25/3 Step shall be initially established three (3%) higher than the current Year 20/3 step.

\*Years in rank means, in order to qualify for the 20 year step as a Sergeant, the officer must have 20 years of service with the Department and 3 years of service as a Sergeant. Likewise, in order to qualify for the 20 year step as a Lieutenant, the officer must have 20 years of service with the Department and 3 years of service as a Lieutenant. Likewise, in order to qualify for the 20 year step as a Captain, the officer must have 20 years of service with the Department and 3 years of service as a Captain.

#### Amend Article XXIII, section 2. By replacing it with the following:

#### 2. Longevity

5 years \$1,400.00 10 years \$1,450.00 15 years \$1,500.00 20 years \$1,550.00



25 years

\$1,800.00

30 years

3% of base wage

(existing language)

The above longevity pay shall be paid by separate check.

#### Amend Article XXIII, section 3. by adding the following:

Section 3. Accreditation stipend

As agreed, between the parties, the annual \$1,000 accreditation stipend paid to employees will be reduced during FY26 and be replaced with 33% of the \$1,000 stipend (\$333.33). In FY27, the accreditation stipend will increase to 66% of the \$1,000 stipend (\$666.66). In FY28, officers shall receive the full annual stipend of \$1,000 for the accreditation. Starting in FY28, ranking officers shall also receive an annual stipend of \$200 for the oversight, management and maintenance of the accreditation program. All other language shall remain.

#### Amend Article XXIII, section 3. by replacing it with the following:

4. Detective Supervisor Pay

Detective Supervisor Pay shall be fifty dollars (\$50.00) per week. Effective on July 1, 2025 or upon ratification, whichever is later, when on-call, detective supervisors shall receive 2 hours compensatory time per day at straight time. There shall only be one (1) detective supervisor on call per day.

#### **ARTICLE 29: EDUCATIONAL BENEFITS**

Delete sections E-G and replace with the following:

- E. In the event that a member of the bargaining unit who is not eligible for payment of education incentive benefits pursuant to paragraphs A and B above (i.e. the Quinn Bill), effective July 1, 2025 in accordance with this section E., the City agrees to provide educational incentive over and above this is required by the current CBA to officers who are not eligible for educational incentive pursuant to the Quinn Bill, who are actively employed by the City, who are listed on the attached appendix and who have successfully attained a degree in Criminal Justice or its equivalent from an accredited college or university\* in those fields specified in the CBA as follows:
  - a. Associate's Degree 10%b. Bachelor's Degree 20%c. Master's Degree 25%

As agreed, between the parties, effective 7/1/25, employees who have achieved their Associate's Degree will be paid 75% of the 10% rate for an Associate's Degree; employees who have achieved their Bachelor's Degree will be paid 75% of the 20% rate for a

<sup>\*</sup>The Police Chief shall determine if the program satisfies this provision (both the university or college from which the degree is attained and the equivalency to Criminal Justice, which positive determination shall not be unreasonably withheld.

Bachelor's Degree; employees who have achieved their Master's Degree will be paid 75% of the 25% rate for an Master's Degree.

Effective 7/1/26 employees shall be eligible for the full % rate according to their degree.

#### **ARTICLE XII - PRIVATE PAID DETAILS AND ORDINANCE**

Effective the week following the City Council funding of this agreement, increase the detail rate to \$68 per hour. City details and details for non-profit charities shall be straight \$55 per hour. All other terms not contradictory to the above to remain the same.

#### **ARTICLE 32 TERMINATION**

Update section with the following dates (three-year contract):

July 1, 2025 to June 30, 2026

July 1, 2026 to June 30, 2027

July 1, 2027 to June 30, 2028

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

#### Housekeeping

The overpayment and underpayment relative to the night differential which became effective 7/1/2022, shall be deemed resolved and all employees waive rights to claim any wage adjustments. Following ratification by the Union and appropriation from City Council and effective July 1, 2025, all employees who work during night shift hours shall receive the night pay differential for such hours worked even if the shift is worked for "time due". There will be no retroactive pay for hours worked previous to the effective date of 7/1/2025.

Date: 3/31/25

Melinda E. Barrett, Mayor

Wayne Tracy, Superior Officers, President

APPROVED AS TO FORM

Katherine McNamara Feodoroff

City Solicitor

١I	Υ										
Y	7.	/1/2025		2%	COLA + NE	W STEP					
J	SUPER	RIORS	START	YEA	AR 1	YEAR 2	10/5	STEP	YEAR 20		
	SGT		\$1,466.99	\$	1,550.59	\$1,603.11	\$	1,639.18	\$1,676.06		
	LT		\$1,638.67	\$	1,732.58	\$1,791.51	\$	1,831.82	\$1,873.03		
	CPT		\$1,815.40	\$	1,920.08	\$1,985.74	\$	2,030.42	\$2,076.11		
	7.	/1/2026		2%	COLA + NE	W STEP					
	SUPER	RIORS	START	YEA	AR 1	YEAR 2	10/5	STEP	YEAR 20	YEAR 25	
	SGT		\$1,496.33	\$	1,581.61	\$1,635.18	\$	1,671.96	\$1,709.58	\$1,760.87	
	LT		\$1,671.44	\$	1,767.23	\$1,827.34	\$	1,868.45	\$1,910.49	\$1,967.81	
	CPT		\$1,851.70	\$	1,958.49	\$2,025.45	\$	2,071.03	\$2,117.63	\$2,181.16	
				\$	1,967.81						
	7,	/1/2027		2%	COLA						
	SUPER	RIORS	START	YEA	AR 1	YEAR 2	10/5	STEP	YEAR 20	YEAR 25	
	SGT		\$1,526.26	\$	1,613.24	\$1,667.88	\$	1,705.40	\$1,743.78	\$1,796.09	
	LT		\$1,704.87	\$	1,802.58	\$1,863.88	\$	1,905.82	\$1,948.70	\$2,007.17	
	CPT		\$1,888.74	\$	1,997.66	\$2,065.96	\$	2,112.45	\$2,159.98	\$2,224.78	

TO: FROM: DATE: RE:	MAYOR MELINI Denise McClana 4/3/2025 COLLECTIVE BA	ahan, HR	Director	AL DI	SCLOSU	IRE		
NAME OF CONT CONTRACT PER	TRACT OR GROU IOD:		Superior O 7/1/2025	ffice	rs Grou _to		)/2028	And Angular Section 1997 Angular Section 1997 Andular Se
	R EACH CONTRA <b>2</b> %		: <b>2</b> %		Year 3	2	<u>%</u>	
contractual step			ments) for		fiscal y \$79,49		f contrac	ct (amounts are approximate and include
	- FY <u>26</u> - FY <u>27</u>		Cost amoui Cost amoui		\$65,73 \$50,54			
Approx OT cost Approx Longevi Educational ber Accreditation st	dous Duty, Profe (FY26)	to 75% of e to offse	Quinn) t education	al in	crease)			\$21,309 \$11,778 \$65,000 \$ -15,984
TOTAL COST OF	PROPOSED AGI	REEMEN <sup>-</sup>	Γ (salaries) a	at er	nd of co	ntract	period:	\$2,247,827
10.00	dget for this grouse in salary budg	· ·	des contract	tual	steps):			\$2,052,055 9.25% over 3 years
What would be	the effect?							this budget? <u>No</u>
Funds are appr Where funds a	5.0		Yes No  Acc Yes No	cour	nt #: <u>Cli</u>	ck or t	tap here	e to enter text.
Funds need app Where funds to	oropriation by co	ouncil	Ac	cour	nt #: <u>Cli</u>	ck or	tap here	e to enter text.
Auditors Offi	Perk	$\sqrt{\rho}$	HRI	Mu Dept	201	me	Clar	rehan

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204 4 SUMMER STREET TELEPHONE: 978-374-2328 FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM CITYCOUNCIL@HAVERHILLMA.GOV

**CITY OF HAVERHILL** 

HAVERHILL, MASSACHUSETTS 01830-5843

April 1, 2025

TO: President and Members of the City Council:

Vice President Jordan to introduce Tracy Fuller, Executive Director of the Haverhill YMCA, to discuss their upcoming Legacy Gala being held at Bradford Country Club on Saturday, May 10th.

Vice President Timothy J. Jordan (Am)

(meeting: 4.8.25)





ASSESSORS OFFICE – ROOM 115 Phone: 978-374-2316 Fax: 978-374-2319 Assessors@cityofhaverhill.com

April 1, 2025

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7, entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the City Council a copy of the report submitted to the Auditor showing a summary of the above abated amounts for that month.

Attached herewith is the report for the month of March as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA

Assessor

APR 3 AMS:46 HAVGITYCLERK

Transaction Summary All Years

3/31/2025 3:35:29PM

City of Haverhill

All Entry Date range 03/01/2025 through 03/31/2025 for Abatements, Exemptions

	Tax	Interest	Fees	Tax	Interest	Fee		Refund				
Totals	Paid	Paid	Paid	Reversals	Reversals	Reversals	Refunds	Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	00.0	00.00	00.0	00'0	0.00	00.00	0.00	00'0	2,096.06	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	2,096.06	0.00	0.00	0.00
2023	0.00	00.00	0.00	0.00	0.00	0.00	0.00	0.00	2,096.06	0.00	0.00	0.00
Motor Vehicle Excisc Tax	0.00	00.00	00.00	0.00	0.00	00.00	0.00	0.00	3,407.56	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	00.00	0.00	0.00	3,407.56	0.00	0.00	0.00
2024	0.00	00.0	0.00	0.00	0.00	0.00	0.00	0.00	3,407.56	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	00'0	0.00	0.00	0.00	00.00	0.00	0.00	76,731.38	0.00	0.00	0.00
2025 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	00.00	76,731.38	0.00	0.00	0.00
Property Tax	0.00	0.00	00'0	0.00	0.00	00.00	0.00	0.00	568.70	38,630.00	0.00	0.00
2025 Real Estate	0.00	0.00	00.00	0.00	0.00	00.00	0.00	0.00	568.70	38,630.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,300.08	38,630.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82,803.70	38,630.00	0.00	0.00
				Total 4	Total All Charges	4-	121,433.70	33.70				

Total All Charges: Add all columns except Adjustments.



# Haverhill

Office of the City Auditor, Room 106 Phone: 978-374-2306 Fax: 978-373-8476 aperkins@cityofhaverhill.com

(7,2)

April 3, 2025

APR 3 PH2:29 HAVGITYGLERK

To The Honorable City Council

Attached are the revenue and expense reports for the city's general and enterprise operating budgets for March 2025. Overall, the general fund revenue is on target; however, we are observing a year-over-year decline in motor vehicle excise tax. This tax is the city's largest source of local revenue, so we will closely monitor its decline over the final quarter of fiscal 2025. If this trend persists, we may need to adjust our 2026 revenue estimates.

General fund expenditures are running close to budget, except for snow and ice, which will require funding before June 30th. The snow and ice deficit through March exceeds \$900k. We are exploring funding options to address this issue and position the city effectively for a tight 2026 operating budget.

The Mayor and I have met with all city departments to review their budget requests for both level services and new initiatives for 2026. The next step is to present these requests to the budget team for feedback. The Mayor's general budget directive to departments called for a 2.5% bottom-line increase for departments. Some departments have achieved this, while others have been unable to do so due to fixed costs or obligations. The most significant budget driver in 2026 is group health insurance, which has an average annual increase of 10.7%, resulting in a \$3.3 million year-over-year increase. In comparison, the 2025 budget showed a 9.9% increase or \$2.6 million. To present a balanced and sustainable budget, considerable changes will still be necessary, but the Mayor is committed to making these decisions thoughtfully and collaboratively.

Sincerely,

Angel A. Perkins, CGA, CFE City Auditor & Chief Financial Officer

City Department	Budget (YTD)	Expended (YTD)	Ur	nexpended (YTD)	建版	% Expended
Council Salaries	\$ 233,916	\$ 172,835	\$	61,081	0	73.89%
Council Expenses	\$ 8,100	\$ 1,899	\$	6,201	<b>Ø</b>	23.45%
Mayor Salaries	\$ 427,434	\$ 330,452	\$	96,982	8	77.31%
Mayor Expenses	\$ 210,500	\$ 86,824	\$	123,676	0	41.25%
Auditor's Office Salaries	\$ 365,083	\$ 253,068	\$	112,015	<b>Ø</b>	69.32%
Auditor's Office Expenses	\$ 187,381	\$ 160,526	\$	26,855	8	85.67%
Assessors Salaries	\$ 285,602	\$ 220,594	\$	65,008	8	77.24%
Assessors Expenses	\$ 179,850	\$ 99,778	\$	80,072	0	55.48%
Treasurer/Collector Salaries	\$ 451,970	\$ 369,397	\$	82,573	8	81.73%
Treasurer/Collector Expenses	\$ 255,900	\$ 179,380	\$	76,520	0	70.10%
Constituent Services Salaries	\$ 108,591	\$ 78,482	\$	30,109	0	72.27%
Constituent Services Expenses	\$ 33,000	\$ 14,393	\$	18,607	0	43.62%
Purchasing Salaries	\$ 98,601	\$ 75,735	\$	22,866	8	76.81%
Purchasing Expenses	\$ 11,100	\$ 11,734	\$	(634)	8	105.71%
Law Department Salaries	\$ 45,900	\$ 35,114	\$	10,786	8	76.50%
Law Department Legal	\$ 491,400	\$ 376,792	\$	114,608	8	76.68%
Human Resources Salaries	\$ 313,918	\$ 221,615	\$	92,303	0	70.60%
Human Resources Expenses	\$ 161,450	\$ 126,854	\$	34,596	<b>⊗</b>	78.57%
MIS Salaries	\$ 110,000	\$ 83,823	\$	26,177	8	76.20%
MIS Expenses	\$ 925,721	\$ 612,434	\$	313,287	<b>⊘</b>	66.16%
MIS Capital	\$ 25,000	\$ 14,073	\$	10,927	<b>(</b> )	56.29%
City Clerk Salaries	\$ 604,186	\$ 489,478	\$	114,708	8	81.01%
City Clerk Expenses	\$ 163,501	\$ 122,744	\$	40,757	0	75.07%
TOTAL GENERAL GOVERNMENT	\$ 5,698,104	\$ 4,138,025	\$	1,560,079	<b>Ø</b>	72.6%
Building & Zoning Salaries	\$ 398,940	\$ 300,903	\$	98,037	0	75.43%
Building Maint. Salaries	\$ 80,627	\$ 33,551	\$	47,076	0	41.61%
Building Maint. Expenses	\$ 298,500	\$ 152,671	\$	145,829	<b>O</b>	51.15%
Inspectional & Health Services Salaries	\$ 740,297	\$ 565,081	\$	175,216	8	76.33%
Inspectional & Health Services Expenses	\$ 44,550	\$ 31,561	\$	12,989	<b>(</b>	70.84%
Public Health Salaries	\$ 242,083	\$ 210,455	\$	31,628	<b>8</b>	86.94%
Public Health Expenses	\$ 9,000	\$ 7,403	\$	1,597	8	82.26%
Economic Development Salaries	\$ 279,958	\$ 197,706	\$	82,252	-	70.62%
Economic Development Expenses	\$ 59,362	\$ 36,588	\$	22,774		61.64%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,153,317	\$ 1,535,919	\$	617,398	********	71.3%
Police Salaries	\$ 14,482,735	\$ 10,877,874	\$	3,604,861	0	75.11%
Police Expenses	\$ 1,791,974	\$ 1,058,615	\$	733,359	0	59.08%
Police Capital	\$ 363,501	\$ 350,363	\$	13,138	Name of	96.39%
Fire Salaries	\$ 13,193,382	\$ 10,184,342	\$	3,009,040	8	77.19%
Fire Expenses	\$ 978,085	\$ 593,457	\$	384,628		60.68%
Fire Capital	\$ 2,500	\$ 2,398	\$	102		95.92%
TOTAL PUBLIC SAFETY	\$ 30,812,177	23,067,049	\$	7,745,128	-	74.86%

City Department	Budget (YTD)	Expended (YTD)	Un	expended (YTD)		% Expended
Whittier Regional School Assessment	\$ 8,504,442	\$ 7,228,777	\$	1,275,665	8	85.00%
North Shore Essex Tech. Assessment	\$ 688,876	\$ 357,844	\$	331,032	0	51.95%
School Other Funding	\$ 15,000	\$ -	\$	15,000	0	0.00%
School Department	\$ 126,584,662	\$ 85,454,853	\$	41,129,809	0	67.51%
TOTAL EDUCATION	\$ 135,792,980	\$ 93,041,474	\$	42,751,506	Ø	68.5%
Public Works Administration Salaries	\$ 58,333	\$ 44,279	\$	14,054	8	75.91%
Public Works Administration Expenses	\$ 50,685	\$ 25,499	\$	25,186	0	50.31%
Public Works Highways Salaries	\$ 1,366,311	\$ 849,996	\$	516,315	0	62.21%
Public Works Highways Expenses	\$ 868,000	\$ 404,726	\$	463,274	0	46.63%
Public Works Highways Capital	\$ 112,000	\$ 71,813	\$	40,187	<b>Ø</b>	64.12%
Public Works Solid Waste/Recycling Salaries	\$ 215,499	\$ 158,659	\$	56,840	0	73.62%
Public Works Solid Waste/Recycling Expenses	\$ 5,882,808	\$ 3,509,675	\$	2,373,133	0	59.66%
Public Works Parking Area Salaries	\$ 50,055	\$ 37,360	\$	12,695	0	74.64%
Public Works Parking Area Expenses	\$ 384,101	\$ 249,491	\$	134,610		64.95%
Public Works Street Marking Expenses	\$ 115,483	\$ 90,339	\$	25,144	8	78.23%
Public Works Fleet Maint. Salaries	\$ 251,774	\$ 165,733	\$	86,041		65.83%
Public Works Fleet Maint. Expenses	\$ 69,080	\$ 8,368	\$	60,712	0	12.11%
Public Works Park Dept. Salaries	\$ 584,357	\$ 376,412	\$	207,945	0	64.41%
Public Works Park Dept. Expenses	\$ 339,244	\$ 150,133	\$	189,111	0	44.26%
Public Works Street Lighting Expenses	\$ 718,000	\$ 427,001	\$	290,999	0	59.47%
Public Works Snow & Ice Removal Salaries	\$ 229,330	\$ 259,649	\$	(30,319)	<b>⊗</b>	113.22%
Public Works Snow & Ice Removal Expenses	\$ 980,670	\$ 1,860,210	\$	(879,540)	8	189.69%
TOTAL PUBLIC WORKS	\$ 12,275,730	\$ 8,689,343	\$	3,586,387	<b>O</b>	70.8%
Citizens Center Salaries	\$ 297,577	\$ 280,630	\$	16,947	8	94.31%
Citizens Center Expenses	\$ 168,655	\$ 99,412	\$	69,243	0	58.94%
Veterans Services Salaries	\$ 109,936	\$ 85,088	\$	24,848	8	77.40%
Veterans Services Expenses	\$ 590,100	\$ 360,472	\$	229,628	0	61.09%
Senior Services Salaries	\$ 12,100	\$ 7,500	\$	4,600	0	61.98%
Senior Services Expenses	\$ 2,700	\$ 728	\$	1,972	0	26.96%
Stadium Commission	\$ 55,000	\$ 46,961	\$	8,039	8	85.38%
Recreation Salaries	\$ 184,749	\$ 162,680	\$	22,069		88.05%
Recreation Expenses	\$ 88,000	\$ 65,389	\$	22,611	MANUAL PROPERTY.	74.31%
Public Library Salaries	\$ 1,544,437	\$ 1,119,798	\$	424,639	0	72.51%
Public Library Expenses	\$ 365,678	\$ 268,224	\$	97,454		73.35%
TOTAL HUMAN SERVICES	\$ 3,418,932	\$ 2,496,882	\$	922,050	0	73.0%
Debt Service	\$ 7,458,939	\$ 3,807,914	\$	3,651,025		51.05%
TOTAL DEBT SERVICE	\$ 7,458,939	\$ 3,807,914	\$	3,651,025	-	51.1%
Retirement Fund	\$ 22,106,951	\$ 22,106,951	\$		<b>Ø</b>	100.00%
Unemployment Compensation	\$ 470,000	\$ 105,298	\$	364,702		22.40%
Group Insurance	\$ 26,453,945	\$ 17,831,884	\$	PATRICIPATION OF THE PARTY OF T	0	67.41%
Payroll Taxes (FICA/Medicare)	\$ 1,975,000	\$ 1,498,623	\$	476,377	MARKET ST	75.88%
Workers Compensation	\$ 1,006,000	\$ 611,401	\$	394,599	1000	60.78%
Injured on Duty Claims	\$ 250,000	\$ 205,649	\$	44,351	THE REAL PROPERTY.	82.26%

City Department		Budget (YTD)	Expended (YTD)	Unexpended (YTD) % Exp			% Expended
Sick Leave Bank	\$	120,000	\$ 104,429	\$	15,571	8	87.02%
Vacational Buyback	\$	50,000	\$ 40,312	\$	9,688	8	80.62%
Retiree Medical Claims	\$	110,000	\$ 125,661	\$	(15,661)	<b>8</b>	114.24%
TOTAL EMPLOYEE BENEFITS	\$	52,541,896	\$ 42,630,208	\$	9,911,688	8	81.1%
General Liability Insurance	\$	1,155,703	\$ 957,821	\$	197,882	8	82.88%
Salary Reserve	\$	1,000,000		\$	1,000,000	0	0.00%
Budget Reserve	\$	500,000	\$ 26,275	\$	473,725		
State Assessments (Cherry Sheets)	\$	9,242,313	\$ 7,001,156	\$	2,241,157	0	75.75%
Reserve for Abatement & Exemption (Overlay)	\$	450,000	\$	\$	450,000	0	0.00%
TOTAL OTHER CITY EXPENSES	\$	12,348,016	\$ 7,985,252	\$	4,362,764	<b>Ø</b>	64.7%
TOTAL GENERAL FUND	\$	262,500,091	\$ 187,392,066	\$	75,108,025		71.4%

TOTAL WASTEWATER DEPARTMENT	\$ 16,198,734	\$ 10,010,399	\$ 6,188,335	8	61.8%
Wastewater Indirect	\$ 665,691	\$ 665,691	\$ -	8	100.00%
Wastewater Capital	\$ 947,000	\$ 454,827	\$ 492,173	<b>Ø</b>	48.03%
Wastewater Expenses	\$ 10,249,855	\$ 6,135,004	\$ 4,114,851	8	59.85%
Wastewater Salaries	\$ 4,336,188	\$ 2,754,877	\$ 1,581,311	<b>②</b>	63.53%
TOTAL WATER DEPARTMENT	\$ 14,343,546	\$ 9,892,542	\$ 4,451,004	8	69.0%
Water Department Indirect	\$ 224,566	\$ 224,566	\$ - 1	8	100.00%
Water Department Capital	\$ 1,175,012	\$ 230,974	\$ 944,038	0	19.66%
Water Department Expenses	\$ 7,831,021	\$ 5,842,826	\$ 1,988,195	8	74.61%
Water Department Salaries	\$ 5,112,947	\$ 3,594,176	\$ 1,518,771	<b>②</b>	70.30%

	FY '23	through 3/31/23	FY"	24 through 3/31/24	FY '2	5 through 3/31/25	Trendline
TOTAL GENERAL GOVERNMENT	\$	3,432,552	\$	3,705,306	\$	4,138,025	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$	1,318,880	\$	1,499,702	\$	1,535,919	
TOTAL PUBLIC SAFETY	\$	19,820,655	\$	20,528,666	\$	23,067,049	-
TOTAL EDUCATION	\$	84,313,125	\$	88,243,802	\$	93,041,474	-
TOTAL PUBLIC WORKS	\$	7,996,886	\$	8,572,204	\$	8,689,343	
TOTAL HUMAN SERVICES	\$	2,271,874	\$	2,475,968	\$	2,496,882	
TOTAL DEBT SERVICE	\$	5,215,579	\$	3,549,689	\$	3,807,914	
TOTAL EMPLOYEE BENEFITS	\$	41,227,514	\$	43,080,233	\$	42,630,208	
TOTAL OTHER CITY EXPENSES	\$	8,966,254	\$	7,646,231	\$	7,985,252	
TOTAL CITY EXPENDITURES	\$	174,563,319	\$	179,301,801	\$	187,392,066	
TOTAL WATER DEPARTMENT	\$	9,640,016	\$	8,806,618	\$	9,892,542	<b>\</b>
TOTAL WASTEWATER DEPARTMENT	\$	10,275,945	\$	9,133,100	\$	10,010,399	

City of Haverhill Revenue Report Period Ending 3/31/25

# Year to Year Comparison

Revenue Source		3/31/2023	3/31/2024		3/31/2025	FY 24 to 25 % Change	F	Y 24 to 25 \$ Change	FY 23-25 Trendline
Real Estate & Pers Property	\$	89,695,696	\$ 92,018,916	\$	98,139,109	6.65%	<b>♠</b> \$	6,120,193	
Motor Vehcile Excise	\$	6,046,426	\$ 6,233,722	\$	5,787,026	-7.17%	<b>\$</b>	(446,696)	
Meals Excise	\$	963,489	\$ 653,664	\$	988,106	51.16%	<b>♠</b> \$	334,442	
Hotel / Room Excise	\$	284,234	\$ 259,001	\$	255,225	-1.46%	<b>\$</b> \$	(3,776)	
Boat & Other Excise	\$	2,557	\$ 9,618	\$	7,146	-25.70%	<b>\$</b>	(2,472)	
Cannabis Excise	\$	831,554	\$ 567,650	\$	883,629	55.66%	<b>\$</b>	315,979	
Waste Disposal Facility Program	\$	2,251,493	\$ 2,508,977	\$	2,189,160	-12.75%	<b>\$</b>	(319,817)	
PILOT	\$	16,348	\$ 21,525	\$	27,398	27.29%	<b>♠</b> \$	5,873	-
Penalties & Interest	\$	420,787	\$ 628,776	\$	460,570	-26.75%	<b>\$</b>	(168,206)	
Fees	\$	659,409	\$ 624,192	\$	652,442	4.53%	<b>\$</b>	28,250	
Rentals	\$	177,226	\$ 135,158	5	147,548	9.17%	<b>%</b> \$	12,390	-
Departmental Revenue	\$	482,025	\$ 596,059	\$	604,049	1.34%	<b>\$</b>	7,990	
License & Permits	\$	1,971,213	\$ 2,091,951	\$	2,395,607	14.52%	<b>\$</b>	303,656	-
Fines & Forefits	\$	605,949	\$ 570,137	\$	429,500	-24.67%	<b>\$</b>	(140,637)	
Investments	\$	863,308	\$ 1,915,372	\$	2,358,402	23.13%	<b>\$</b>	443,030	-
Medicaid Reimbursement	\$	388,591	\$ 569,135	\$	502,458	-11.72%	<b>\$</b>	(66,677)	
*Misc Revenue	\$	136,889	\$ 103,047	\$	228,541	121.78%	<b>\$</b>	125,494	
Comm of MA Cherry Sheet	\$	65,692,341	\$ 72,083,186	\$	76,149,551	5.64%	<b>\$</b>	4,066,365	-
Wastewater Enterprise Fund	S	10,962,334	\$ 11,353,678	\$	12,646,946	11.39%	<b>\$</b>	1,293,268	-
Water Enterprise Fund	\$	8,296,154	\$ 9,314,635	\$	10,885,929	16.87%	<b>♠</b> \$	1,571,294	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$	1,208,915		\$	990,257	#DIV/0!	<b>♠</b> \$	990,257	
Total	\$	191,956,938	\$ 202,258,399	\$	216,728,597	7.15%	\$	14,470,198	
Total without Enterprise Funds	\$	172,698,450	\$ 181,590,086	\$	193,195,723	6.39%	\$	11,605,637	
					6.39%		SOUTH		

# City of Haverhill

Revenue Report Period Ending 3/31/25

#### Collections as a Percent of Budget

Revenue Source	FY	25 Estimated Revenue	FY 25 Actual Revenue Collections			\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark		
Real Estate & Pers Property	\$	132,886,756	\$	98,139,109	\$	(34,747,647)	75%		73.9%	
Motor Vehcile Excise	\$	8,108,097	\$	5,787,026	\$	(2,321,071)	79%		71.4%	
Meals Excise	\$	1,199,950	\$	988,106	\$	(211,844)	75%		82.3%	
Hotel / Room Excise	\$	300,000	\$	255,225	\$	(44,775)	75%		85.1%	
Boat & Other Excise	\$	9,200	\$	7,146	\$	(2,054)	75%		77.7%	
Cannabis Excise	\$	1,089,462	\$	883,629	\$	(205,833)	75%		81.1%	
Waste Disposal Facility Program	\$	2,660,364	\$	2,189,160	\$	(471,204)	75%	•	82.3%	
PILOT	\$	274,189	\$	27,398	\$	(246,791)	100%	•	10.0%	
Penalties & Interest	\$	730,115	\$	460,570	\$	(269,545)	75%		63.1%	
Fees	\$	911,940	\$	652,442	\$	(259,498)	75%		71.5%	
Rentals	\$	189,000	\$	147,548	\$	(41,452)	75%		78.1%	
Departmental Revenue	\$	651,200	\$	604,049	\$	(47,151)	75%	9	92.8%	
License & Permits	\$	2,374,375	\$	2,395,607	\$	21,232	75%		100.9%	
Fines & Forefits	\$	700,000	\$	429,500	\$	(270,500)	75%		61.4%	
Investments	\$	800,000	\$	2,358,402	\$	1,558,402	75%		294.8%	
Medicaid Reimbursement	\$	700,000	\$	502,458	\$	(197,542)	75%		71.8%	
*Misc Revenue			\$	228,541	\$	228,541	75%	•	0.0%	
Comm of MA Cherry Sheet	\$	102,220,308	\$	76,149,551	\$	(26,070,757)	75%		74.5%	
Wastewater Enterprise Fund	\$	16,198,734	\$	12,646,946	\$	(3,551,788)	75%		78.1%	
Water Enterprise Fund	\$	14,343,546	\$	10,885,929	\$	(3,457,617)	75%	0	75.9%	
Other GF Rev - Trnsf From Sp Rev & Free Cash	s	6,575,592	\$	990,257	\$	(5,585,335)	17%	0	15.1%	
Total	\$	292,922,828	\$	216,728,597	\$	(76,194,231)	74%		74.0%	
Estimated General Fund Revenue	\$	262,380,548	\$	193,195,723	\$	(69,184,825)	73%	0	73.6%	
Estimated Local Receipts	\$	20,697,892	\$	17,916,806	\$	(2,781,086)	77%		86.6%	

OpenGov Harino

City Council Special Permit · Add to a project



Active

CCSP-25-2



# **Details**

Submitted on Feb 5, 2025 at 6:26 pm

FEB 20 PH2:29 HAUCITYCLERK



# **Attachments**

12 files



# **Activity Feed**

Latest activity on Feb 19, 2025



**₩** 0

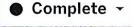


# Location

76 SUMMER ST, Haverhill, MA 01830

There was an error: Request failed with status code 403

# **Planning Director Review**



Complete

Assignee

William Pillsbury

Due date



None

IN CITY COUNCIL: February 25 2025

VOTED: that HEARING BE HELD APRIL 8 2025

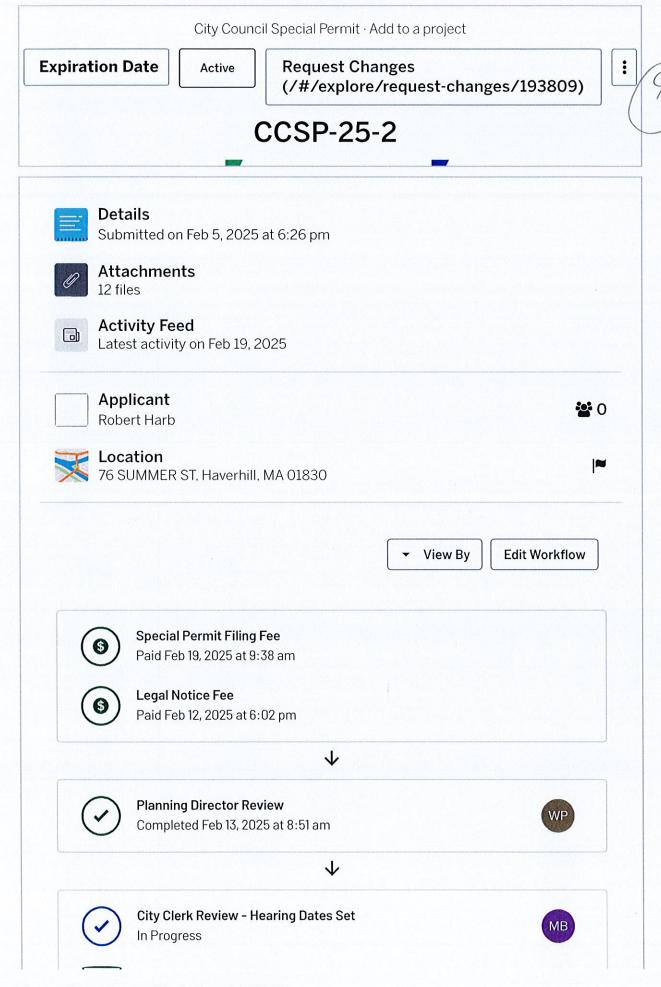
Attest;



# William Pillsbury

Remove Comment • Feb 13, 2025 at 8:51 am

Ok to proceed to schedule hearing. Applicant has filed a detailed brief under the city council rules for special permits. city departments should comment on this submission.





# **Planning Director Review**

Record No.CCSP-25-2

Status Completed

Became Active February 12, 2025

Assignee William Pillsbury

Due Date None

#### **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**J** 978-373-5611

bobharb@aol.com

♠ 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

#### William Pillsbury

February 13, 2025 at 8:51 am

Ok to proceed to schedule hearing. Applicant has filed a detailed brief under the city council rules for special permits. city departments should comment on this submission.

# **Step Activity**

OpenGov system activated this step

02/12/2025 at 6:02 pm

OpenGov system assigned this step to William

02/12/2025 at 6:02 pm

William Pillsbury approved this step

02/13/2025 at 8:51 am



# **Conservation Department Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Robert Moore

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**J** 978-373-5611

@ bobharb@aol.com

🛖 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

**Robert Moore** 

February 13, 2025 at 9:28 am

n/a

# **Step Activity**

OpenGov system activated this step

OpenGov system assigned this step to Robert Moore

OpenGov system assigned this step to Robert Moore

O2/13/2025 at 8:51 am

Robert Moore approved this step

O2/13/2025 at 9:28 am



# **DPW Review**

Record No. CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Robert Ward

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### Owner

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

🏫 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:15 pm

@Robert Ward please review - special permit is coming before Council on April 8th.

#### Kaitlin Wright

March 31, 2025 at 9:10 am

@Robert Ward please review - special permit is coming before Council on April 8th.

# **Step Activity**

OpenGov system activated this step

02/13/2025 at 8:51 am

OpenGov system assigned this step to Robert Ward

02/13/2025 at 8:51 am

Robert Ward approved this step

03/31/2025 at 2:20 pm



# **Engineering Department Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

**Assignee** John Pettis

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

n 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:16 pm

@John Pettis please review - special permit is coming before Council on April 8th.

#### Kaitlin Wright

March 31, 2025 at 9:11 am

@John Pettis please review - special permit is coming before Council on April 8th.

# **Step Activity**

OpenGov system activated this step

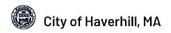
02/13/2025 at 8:51 am

OpenGov system assigned this step to John Pettis

02/13/2025 at 8:51 am

John Pettis approved this step

04/01/2025 at 3:07 pm



# Fire1 Department Review

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Eric Tarpy

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

bobharb@aol.com40 Kenoza Avenue

Haverhill, MA 01830

# Messages

**Eric Tarpy** 

February 13, 2025 at 2:01 pm

see fire 2 comments

# **Step Activity**

OpenGov system activated this step

OpenGov system assigned this step to Eric Tarpy

O2/13/2025 at 8:51 am

Eric Tarpy approved this step

O2/13/2025 at 2:01 pm



# Fire2 Department Review

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Robert Irvine

Due Date None

#### **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACOUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

#### **Applicant**

Robert Harb



🄰 978-373-5611



(a) bobharb@aol.com



40 Kenoza Avenue Haverhill, MA 01830

# Messages

#### Robert Irvine

February 13, 2025 at 10:51 am

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, NFPA 1 2021 Ed., MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

Fire Dept access (Chap. 18) will be required with this project Snow storage and Dumpster location to be shown on plan Intergration of FP Systems between new and existing to be evaluated and Third Party Review of the plan will be required



# **Health Department Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Mark Tolman

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

a bobharb@aol.com

40 Kenoza Avenue Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:16 pm

@Mark Tolman please review - special permit is coming before Council on April 8th.

#### Kaitlin Wright

March 31, 2025 at 9:11 am

@Mark Tolman please review - special permit is coming before Council on April 8th.

#### Mark Tolman

March 31, 2025 at 1:29 pm

To all Councilor's,

Approved here locally.

It is an extension of existing services that is currently being provided. The State DPH needs to approve the increase in occupancy and all other aspects of the project.

The rubbish compactor will be located at a minimum of ten feet (10') from the lot lines as to not interfere with the safety, convenience or health of abutters and residents and must not be a nuisance. It will be placed on a smooth non-pervious surface in order to be easily maintained. The dumpster location has been approved.

The emptying of the compactor may not commence before 7:00 a.m.

Any other questions or comments let me know.

Mark

# **Step Activity**

OpenGov system activated this step	02/13/2025 at 8:51 am
OpenGov system assigned this step to Bonnie Dufresne	02/13/2025 at 8:51 am
Bonnie Dufresne reassigned this step from Bonnie Dufresne to Mark Tolman	02/18/2025 at 8:43 am
Mark Tolman approved this step	03/31/2025 at 1:29 pm



# **Police Department Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Kevin Lynch

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

♠ 40 Kenoza Avenue Haverhill, MA 01830

# Messages

No comments yet.

# **Step Activity**

OpenGov system activated this step	02/13/2025 at 8:51 am
OpenGov system assigned this step to Kevin Lynch	02/13/2025 at 8:51 am
Kevin Lynch approved this step	02/13/2025 at 9:00 am



# **School Department Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Margaret Marotta

Due Date None

#### **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

## **Applicant**

Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

♠ 40 Kenoza Avenue Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:17 pm

@Margaret Marotta please review - special permit is coming before Council on April 8th.

#### Margaret Marotta 🔓 Internal

March 20, 2025 at 1:05 pm

There is a dearth of psychiatric beds in Haverhill and across the state - the additional beds would be of great benefit to our students and families - is there any preference fro community members?



# **Storm Water Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee John Pettis

Due Date None

# **Primary Location**

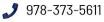
76 SUMMER ST Haverhill, MA 01830

#### Owner

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb



@ bobharb@aol.com

n 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

**Robert Moore** 

February 13, 2025 at 9:28 am

C. 219 n/a. Limit of Disturbance less than 1 acre.

Kaitlin Wright

March 18, 2025 at 7:21 pm

@Robert Moore is this review complete? Or does @John Pettis need to review further?

Robert Moore

March 18, 2025 at 7:33 pm

@Kaitlin Wright my review under C219 is complete. @John Pettis needs to approve any other stormwater related impacts.

Kaitlin Wright

March 18, 2025 at 7:40 pm

@Robert Moore thank you for clarifying! @John Pettis please review and comment ASAP, thank you.

Kaitlin Wright

March 31, 2025 at 9:11 am

@John Pettis please review - special permit is coming before Council on April 8th.

John Pettis

April 1, 2025 at 3:07 pm

See Engineering Department Review

Kaitlin Wright 🔓 Internal

April 1, 2025 at 3:12 pm

@John Pettis did you mean to upload a comment to the Engineering Review? If so, I do not see it.



# Water/Wastewater Review

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Paul Jessel

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

🙎 Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

🛖 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

Kaitlin Wright

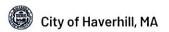
March 18, 2025 at 7:21 pm

@Robert Ward please review - special permit is coming before Council on April 8th.

Kaitlin Wright

March 31, 2025 at 9:11 am

@Robert Ward please review - special permit is coming before Council on April 8th.



# **Water Supply Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee John D'Aoust

Due Date None

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### Owner

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

Robert Harb

**3** 978-373-5611

@ bobharb@aol.com

n 40 Kenoza Avenue

Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:22 pm

@Robert Ward please review - special permit is coming before Council on April 8th.

# Kaitlin Wright

March 31, 2025 at 9:11 am

@Robert Ward please review - special permit is coming before Council on April 8th.



# **Building Inspector Review**

Record No.CCSP-25-2

Status Completed

Became Active February 13, 2025

Assignee Tom Bridgewater

Due Date None

#### **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### **Owner**

WP ACQUISITION SUB, LLC METCALF AVE 14400 OVERLAND PARK, KS 66223

# **Applicant**

👤 Robert Harb

**J** 978-373-5611

@ bobharb@aol.com

♠ 40 Kenoza Avenue Haverhill, MA 01830

# Messages

#### Kaitlin Wright

March 18, 2025 at 7:22 pm

@Tom Bridgewater please review - special permit is coming before Council on April 8th.

#### Tom Bridgewater

March 20, 2025 at 2:48 pm

After review, ok for agenda. If CC approves this application, if any conditions were put on Inspectional Services will enforce before any Occupancy Permit is granted.

#### ROBERT D. HARB

ATTORNEY AT LAW
40 KENOZA AVENUE
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 EMAIL: bobharb@aol.com

February 4, 2025

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: APPLICATION FOR A SPECIAL PERMIT

TO EXPAND AN EXISTING PSYCIATRIC HOSPITAL

Property Located at 76 Summer Street, Haverhill, MA in an RU Zone

WP Acquisition Sub, LLC, doing business as Haverhill Pavilion Behavioral Health Hospital, Owner, hereby applies to the Haverhill City Council for a Special Permit under the terms and provisions of the Haverhill Zoning Ordinance Chapter 255 to expand the existing Psychiatric Hospital located at 76 Summer Street , Haverhill, MA in an RU Zone by constructing an attached addition and increasing the current 71 bed Psychiatric Hospital to a 95 bed Psychiatric Hospital . This is a preexisting use. A Psychiatric Hospital is an allowed use in an RU Zone with a Special Permit from the City Council.

Applicants would respectfully request the City Council grant this Application for a Special Permit.

Respectfully submitted,

Robert D. Harb, Attorney For Applicant

WP Acquisition Sub, LLC



# The Commonwealth of Massachusetts

Executive Office of Health and Human Services
Department of Mental Health
25 Staniford Street
Boston, Massachusetts 02114-2575

(617) 626-8000 www.mass.gov/dmh

MAURA T. HEALEY
Governor

KIMBERLEY DRISCOLL
Lieutenant Governor

KATHLEEN E. WALSH Secretary

BROOKE DOYLE

Commissioner

March 4, 2024

Felicia Risick
Division President Acadia
Haverhill Pavilion
76 Summer Street
Haverhill, MA 01830

Ms. Risick:

The Department of Mental Health (DMH) has reviewed and is providing provisional approval for a twenty-four (24) bed expansion to the current Haverhill Pavilion Behavioral Health located at 76 Summer Street, Haverhill.

The proposed expansion is to construct a new twenty-four (24) bed geriatric unit. The current twenty-one (21) geriatric unit will be converted to an adult unit once the newly constructed twenty-four (24) bed geriatric unit is completed and opened. Upon completion of the proposed twenty-four (24) bed geriatric unit, Haverhill Pavilion Behavioral Health will have a total of ninety-five (95) beds. Seventy-one (71) general adult beds and twenty-four (24) geriatric beds.

Please feel free to share this with interested parties and do not hesitate to email or call if you have questions on this or related matters.

Please ensure that there is ongoing communication with DMH on the progress of your construction project and any changes that may need to be made to the conceptual design drawing that was submitted and discussed with the Licensing team on February 22, 2024.

Once the expansion project is completed it will be necessary for Haverhill Pavilion to submit an application for licensing of the new twenty-four (24) geriatric beds.

Sincerely,

Martha M. Ryan, JD, MSN, RN

Assistant Commissioner for Clinical and Professional Service/ Director of Licensing

cc: Jeff Lenar, Chief Executive Officer, Haverhill Pavilion Behavioral Health

2/20/25, 2:27 PM OpenGov



Feb 20, 2025

CCSP-25-2

# City Clerk Review - Hearing Dates Set

City Council Special Permit

Status: Active Became Active: Feb 13, 2025

Assignee: Maria Bevilacqua Completed:

# **Applicant**

Robert Harb bobharb@aol.com 40 Kenoza Avenue Haverhill, MA 01830 9783735611

# **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### Owner:

WP ACQUISITION SUB, LLC 14400 METCALF AVE OVERLAND PARK, KS 66223

#### Comments

Kaitlin Wright, Feb 19, 2025

Please note, building has existing 71 beds and will be increasing to 95 - 24 units being built.

Kaitlin Wright, Feb 19, 2025

Hearing scheduled for April 8 - will be announced in Council on February 25th.



Feb 20, 2025

CCSP-25-2

# Fire2 Department Review

City Council Special Permit

Status: Complete

**Assignee:** Robert Irvine

Became Active: Feb 13, 2025

Completed: Feb 13, 2025

## **Applicant**

Robert Harb bobharb@aol.com 40 Kenoza Avenue Haverhill, MA 01830 9783735611

## **Primary Location**

76 SUMMER ST Haverhill, MA 01830

#### Owner:

WP ACQUISITION SUB, LLC 14400 METCALF AVE OVERLAND PARK, KS 66223

#### Comments

#### Robert Irvine, Feb 13, 2025

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9<sup>th</sup> edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, NFPA 1 2021 Ed., MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

Fire Dept access (Chap. 18) will be required with this project Snow storage and Dumpster location to be shown on plan Intergration of FP Systems between new and existing to be evaluated and Third Party Review of the plan will be required

#### ROBERT D. HARB

ATTORNEY AT LAW
40 KENOZA AVENUE
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 EMAIL: bobharb@aol.com

February 4, 2025

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Special Permit Application-76 Summer Street, Haverhill, MA
City Council Rules and Regulations for Special Permits Information Required

#### General Criteria: General Special Permit Criteria

- 1. As required by the Special Permit criteria section of the Zoning Ordinance (Section 10.4.2), in order to grant a Special Permit, a Special Permit Granting Authority must make a written determination "that the proposed use or structure(s) shall not cause substantial detriment to the neighborhood or the City, taking into account the characteristics of the site and of the proposal in relation to that site." Under Section 10.4.2, "[i]n addition to any specific factors that may be set forth in th[e] [zoning] chapter, such determination shall include consideration of each of the following:
- 2. Community needs served by the proposal.
- 3. Traffic and pedestrian flow and safety, including parking and loading.
- 4. Adequacy of utilities and other public services
- 5. Neighborhood character and social structures
- 6. Impacts on the natural environment, and
- 7. Potential fiscal impact, including impact on City services, tax base, and employment.

#### Specific Findings Under Zoning Ordinance Section 10.4.2

- 8: Community needs served by the proposal.
- 9: Department of Mental Health has reviewed the need for the expansion project, which is proposing to add (24) beds to an existing (71)-bed facility for a total of 95 beds and has provided provisional approval based on assessed need. See attached letter from DMH. In 2024, Haverhill Pavilion deflected 1,354 geriatric referrals. Our current geriatric unit operated at a 97.1% occupancy rate in 2024.
- 10: Traffic and pedestrian flow and Safety, including parking and loading.
- 11: Careful attention has been given to traffic flow and pedestrian safety in this development plan.
   As part of the expansion, the design will update the facility to meet the latest ADA standards for parking and include an additional van-accessible handicap parking space. The main parking lot will

remain functional and largely unaffected by the project scope. Similarly, the rear asphalt area, primarily used for ambulance drop-offs and deliveries, will see minimal changes, with the addition of a new ambulance drop-off area incorporated into the expansion. These details are outlined in the provided site plan filed with this Application (see Sheet C5.0)

- 12: Adequacy of utilities and other public services.
- 13: The existing building is already connected to domestic water, fire service, and city sanitary systems, so no major utility extensions are required for this project. Independent sewer, fire, and sanitary connections will be established for the new building, all of which are detailed on the site plan and will be further coordinated with development services. The proposed site plan fully complies with Section 6.3.3(8) concerning utilities, security, and emergency systems, ensuring all new connections meet city standards without the need for special approvals. City Departments have raised no concerns about utility availability at this time, and the parcel's central location within the city provides ample utility access on all three sides. This favorable positioning allows for seamless integration of the expansion into existing infrastructure, minimizing disruptions and ensuring efficient service delivery. The project team will continue to collaborate closely with development services to confirm that all utility connections align with the city's expectations and requirements.
- 14: Neighborhood character and social structures.
- 15: The proposed addition is consonant with neighborhood character and social structures, as it will match the existing facility in materials and massing and represents no substantive change in the use or operation of the existing facility. The new addition will marginally increase the percentage of open space on the site and the replacement of asphalt with grass and landscaping will improve sightlines of existing parking. Unsightly elements such as dumpsters and a trash compactor will be shielded to the interior of the site, and the new emergency generator will be shielded on all sites by a concrete masonry unit enclosure finished with materials to match the existing building exterior. Applicant has met with the neighbors and reviewed this Application with them prior to submission. Property used to contain a 122 bed rehabilitation hospital.
- 16: Impact on natural environment.
- 17: There are no expected impacts to the natural environment as a consequence of this project. The
  new addition will marginally increase the percentage of open space on the site, and the
  replacement of asphalt with grass and landscaping will increase permeable areas, allowing for
  improved natural rainwater infiltration.
- 18: Potential fiscal impact, including impact on City services, tax base, and employment.
- 19: This project will have no impact on city services. It is believed that this project will increase the tax base. No impact on schools. Haverhill Pavilion will increase its staffing to operate the additional beds. This will create employment opportunities for both clinical and non-clinical staff.

#### Specific Findings Under Zoning Ordinance Section 6.3.3

- Lighting: The proposed lighting for this project will comply with city standard 6.3.3(1). The existing
  lot lighting will remain largely unchanged, with the addition of wall packs on the new building.
  These wall packs will be mounted at a maximum height of 15 feet and designed as full-cutoff
  fixtures to ensure no light is directed outward, minimizing glare and maintaining a focused,
  compliant lighting environment where required on site.
- Noise: The project will comply with city standard 6.3.3(2) as it pertains to noise. Construction will abide by the restrictions set forth in Chapter 182 of the Haverhill Code and 310 CMR 7.10 of the Department of Environmental Protection's regulations. The project's new emergency generator has been placed away from the lot line and has a built-in muffler to mitigate noise. This generator will be shielded on all sites by a concrete masonry unit enclosure to further mitigate noise. An existing

dumpster located on the periphery of the site will be moved to a courtyard shielded on three sides by building, which will reduce noise at times of refuse collection.

- Landscaping: 6.3.3 (3) Screening and buffer area in I or C Districts. A screening and buffer area shall be required in any I or C District which adjoins or abut an R or S District at the side or rear of the property. This screening must consist of any one of, or some combination of, the following:

   (1) A solid fence or wall not less than six feet in height. A fence presently exists along the west side of the building. Additional screening was provided in the northeast corner based on request from neighboring property owners at a neighborhood review meeting.
- Stormwater Management: The proposed stormwater plan will comply with city standard 6.3.3(4), as detailed in the provided site plan. The design ensures that post-construction peak flow rates will match pre-construction conditions, supported by preliminary calculation tables. Additionally, the replacement of asphalt with grass and landscaping will increase permeable areas, allowing for improved natural rainwater infiltration. The existing on-site storm line will be expanded to accommodate the new building while maintaining its current outfall to the city sewer beneath Sumer Street. All necessary Erosion Prevention and Sediment Control (EPSC) measures will be implemented during construction to minimize sediment displacement, protect nearby waterways, and maintain compliance with city regulations.
- Site development Standards: The proposed development plan complies with all site development standards outlined in Section 6.3.3(5). The area of disturbance has been carefully minimized to accommodate the building addition, ensuring the new footprint aligns seamlessly with the existing hospital facility. This thoughtful approach preserves the functionality of the site while reducing disturbance and maintaining accessibility for patients, staff, and visitors. Furthermore, new landscaping will be introduced to enhance the hospital grounds that also support improved stormwater management, soil stability, and sustainability, while adhering to city standards for healthcare facilities.
- Pedestrian and Vehicular Access/Traffic Management: As stated careful attention has been given to traffic flow and pedestrian safety in this development plan ensuring adherence to Section 6.3.3(6). The facility has operated in this capacity for an extended period without any reported issues related to traffic management or vehicular access. Pedestrian traffic and parking will continue to be located at the front, while ambulances and deliveries will be directed to the rear, maintaining separation of these traffic elements. The site currently has an excess of approximately 100 parking spaces, so the removal of the upper parking lot will not impact on the availability of parking for staff and patients, remaining within code requirements. Detailed parking requirements are outlined in the "Site Data Table" on sheet C0.0. Haverhill Pavilion plans on hiring an estimated (30) new staff members to facilitate the operations of the new unit. This increase in staff numbers does not trigger the need of a traffic study. Parking lot is within code for the proposed bed increase.
- Aesthetics: The proposed design of the building addition complies with the neighborhood compatibility requirement outlined in Section 6.3.3(7). The building addition will closely match the front façade of the existing facility in materials and massing, and will shield older and lessharmonious elements of the facility.
- Utilities/Security/Emergency Systems: The existing building is already connected to domestic water, fire service, and city sanitary systems, so no major utility extensions are required for this project. Independent sewer, fire, and sanitary connections will be established for the new building, all of which are detailed on the site plan and will be further coordinated with development services. The

proposed site plan fully complies with Section 6.3.3(8) concerning utilities, security, and emergency systems, ensuring all new connections meet city standards without the need for special approvals. City development services have raised no concerns about utility availability at this time, and the parcel's central location within the city provides ample utility access on all three sides. This favorable positioning allows for seamless integration of the expansion into existing infrastructure, minimizing disruptions and ensuring efficient service delivery. The project team will continue to collaborate closely with development services to confirm that all utility connections align with the city's expectations and requirements.

Other General Standards: The proposed expansion will cause no substantive change in the current facility's compliance with Section 6.3.3(9). The expansion will not be conducted in a manner as to emit any dangerous, noxious, injurious or otherwise objectionable fire, explosion, radioactive or other hazard; noise or vibration, smoke, dust, odor or other form of environmental pollution; electrical or other disturbance; glare; liquid or solid, refuse or wastes; conditions conducive to the breeding of insects, rodents or other substance, conditions or element in an amount as to affect adversely the surrounding environment. All operations shall be conducted in such a manner so as to comply with the laws of the Commonwealth of Massachusetts regulating air pollution.

Based upon all of the above as well as all the plans and other documents filed with this Application, Applicant believes this Petition meets all the following requirements under Chapter 255 Section 10.4.2 for a Special Permit:

- A. The proposed addition will not cause substantial detriment to the neighborhood or the City taking into account the characteristics of the site (its size, location, and existing structure) and the proposal in regard to this site. The Lot currently exists. The Site has an existing structure/use, and the additional will not be detrimental to the neighborhood. No objections to this project were received during Pre-development Review.
- B. Community needs for additional psychiatric beds is served by this proposal. The increased beds have already been approved by the Department of Mental Health. See the letter attached.
- C. Traffic and pedestrian flow and safety have been addressed and required parking for a 95 bed facility is being provided. See Site Plan filed with this Application.
- D. Adequate utilities and other public services are all supplied for this project. Property is on city water and sewer.
- E. The neighborhood character and structures have been addressed in the architectural designs of this project. The addition fits this lot and will fit in the neighborhood.
- F. There will be no impact to natural environment.
- G. The project will increase the city's tax base, supplies greatly needed psychiatric beds, and has no adverse impact on City services or City Schools.

Wherefore, the Petitioner would request that the Council approve this Special Permit.

Respectfully submitted.

Robert D. Harb

**Attorney For Applicant** 

# HAVERHILL PAVILION BUILDING ADDITION 76 SUMMER STREET HAVERHILL, MA 01830

# PRELIMINARY SITE PLAN



PROPERTY INFORMATION
OWNER, WHITIER REHA ASSOCIATES LID
25 RALIROAD SOLURE HAVERHIL, MA 01832
PARCELL 303.34-0
DED BOOK/PAGE.37331/164
LOT SIZE.386-ACRES

PARKING: ZONING REQUIREMENT: 1.25 SPACES PER BED

ZONE: RU DESIGNATED USE: HOSPITAL

OUN ENGREERS CHUNK FIGHERING LIC 7.11.2 GPOSSROADS ROULEVARD, SUITE 201 RERETHYNOOD, IN 37972 CONTACT: WILLIAM CRUNK, PE PHONE 0.3373.1.795 RAAL WILLIGGENERIOG.COM

GENERAL INFORMATION

LOCATION MAP

$\rm 76~SUMMER~ST.~HEVERHILL,~MA~O1830$
<b>BUILDING ADDITION</b>
HAVERHILL PAVILION

AHC2215		
	DATE	No.

-	Lal	
	22106	(
.011	/03/2024	0

COVER SHEET

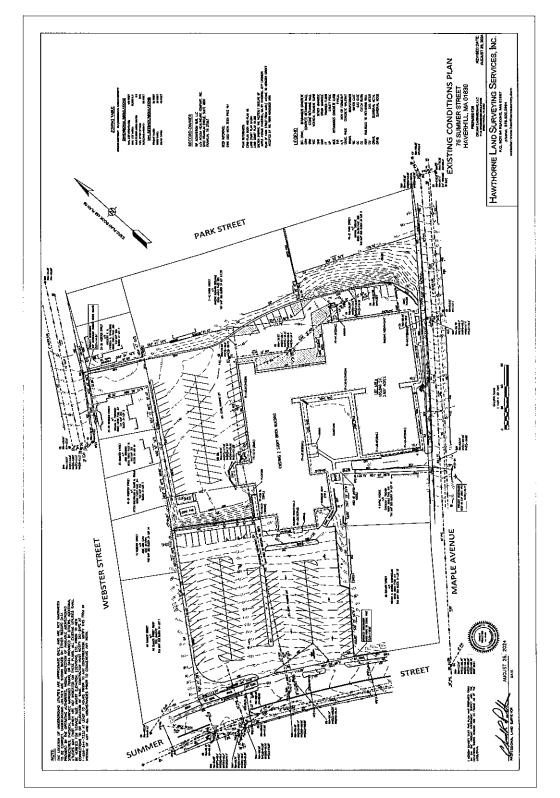
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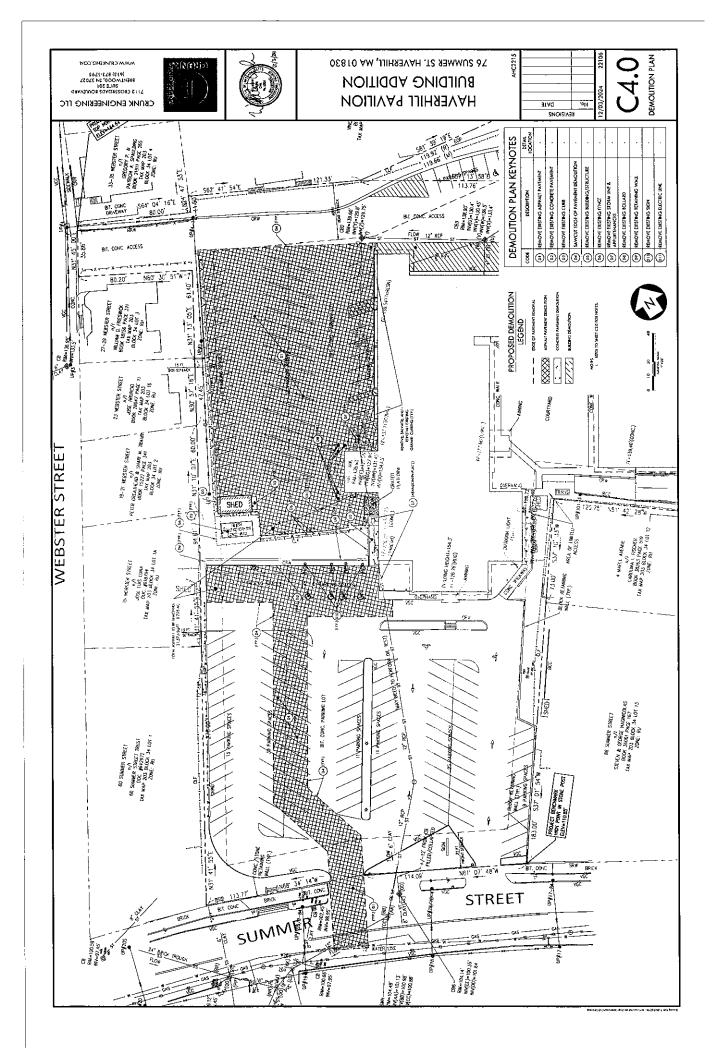
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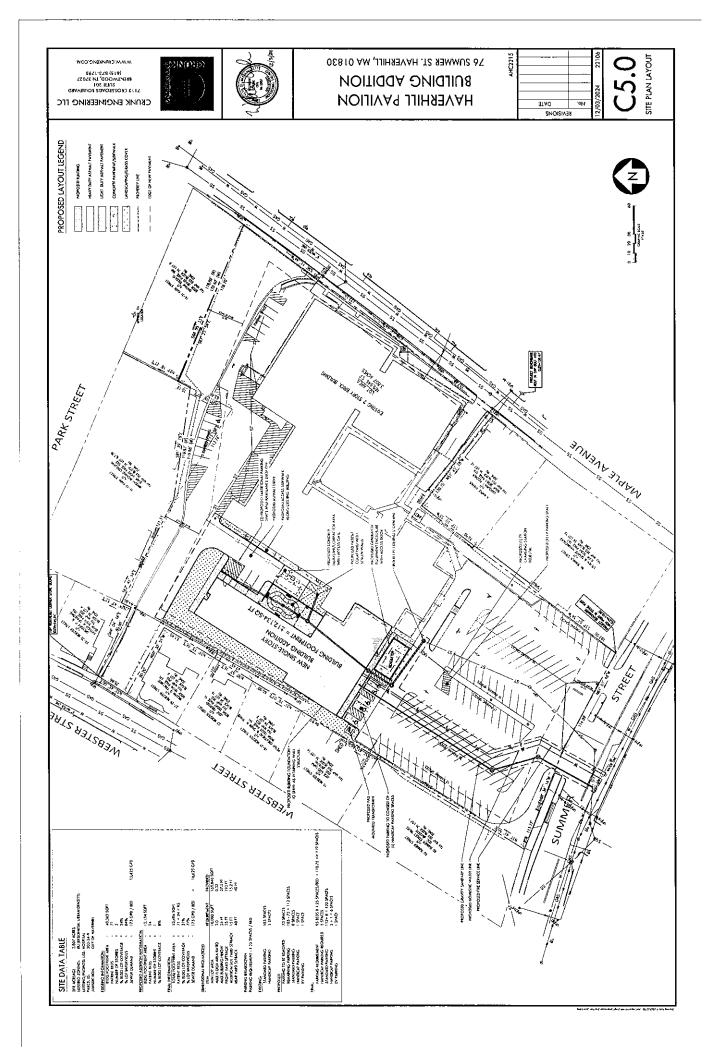
7112 CEO2SEOADS BOULEVED BREWTWOOD, TN 37027 (615) B73-1795

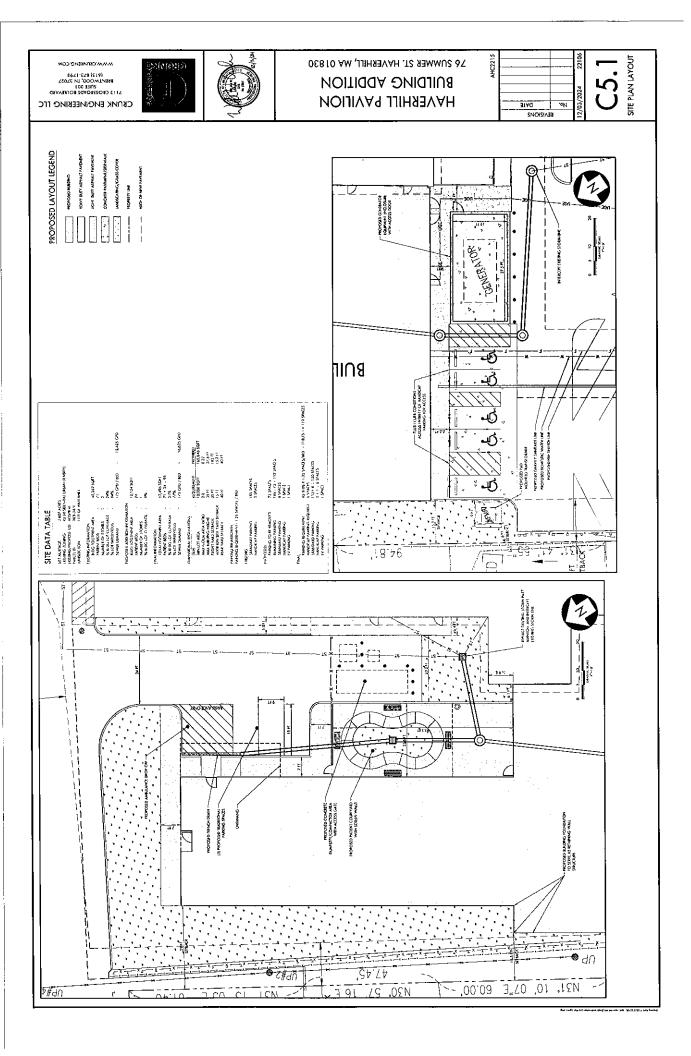
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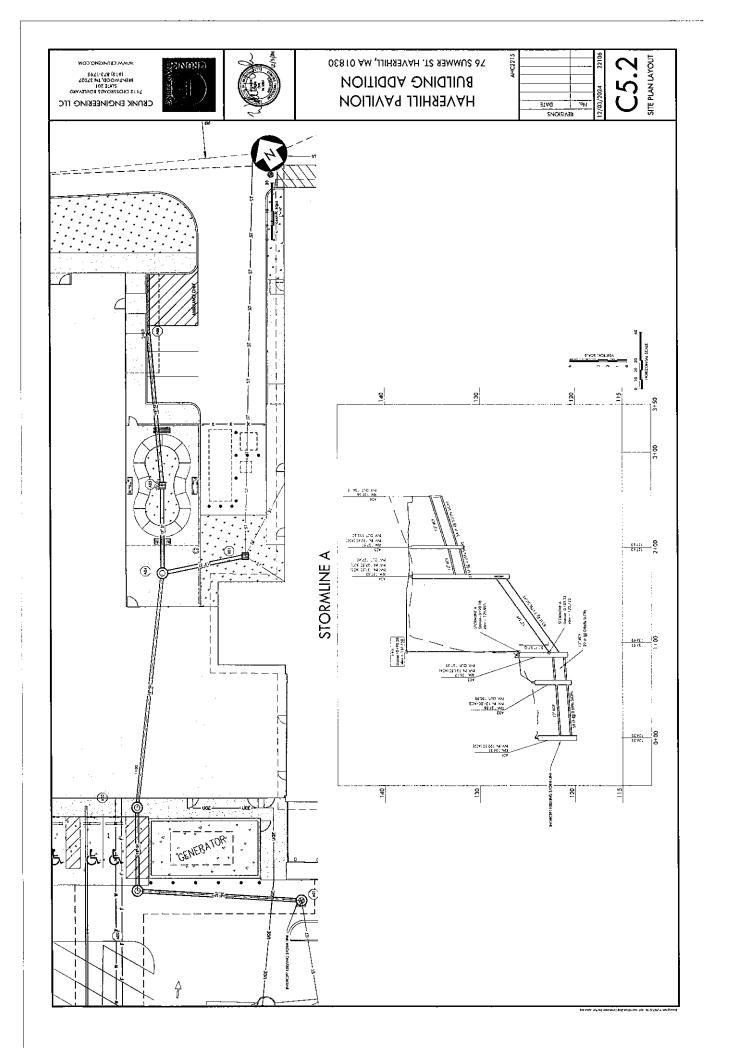
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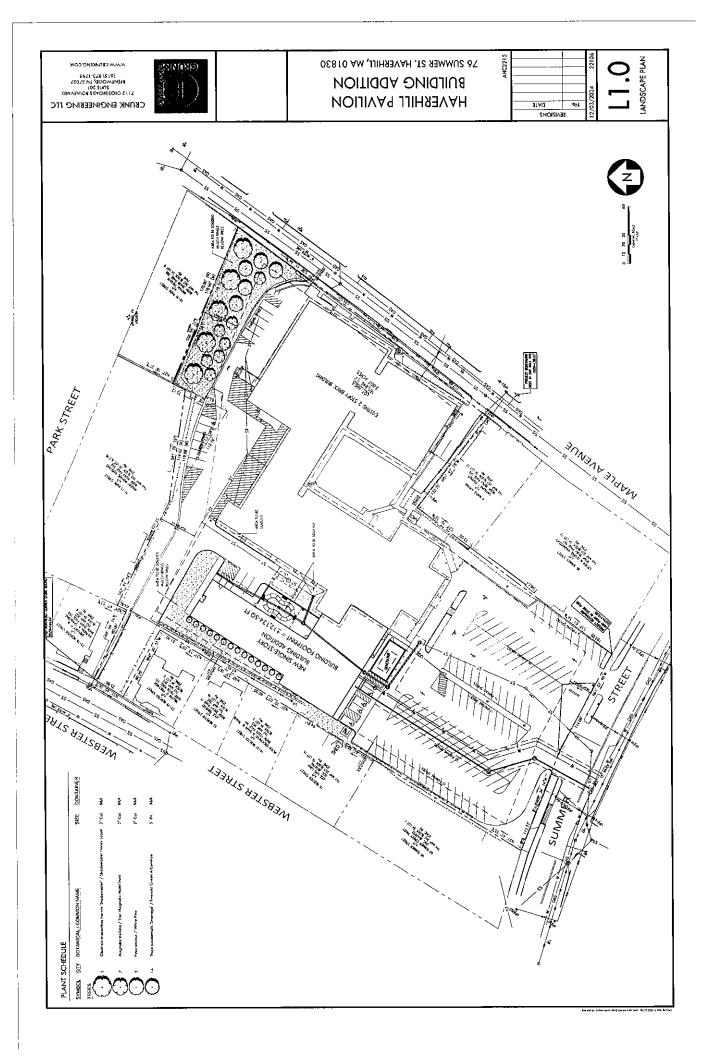


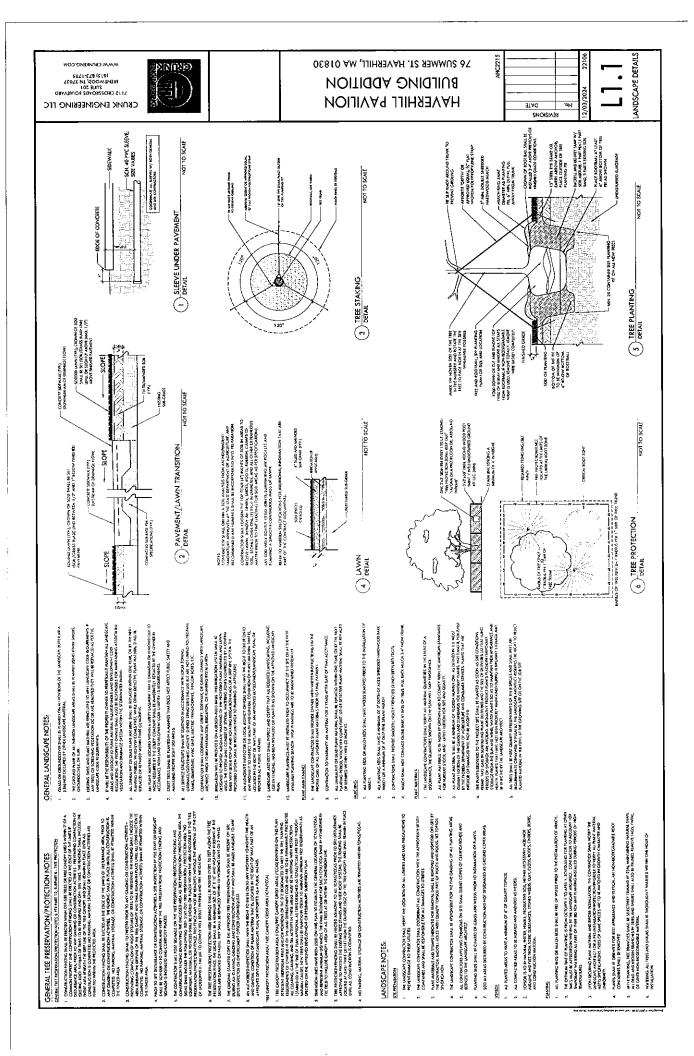














### City Council Special Permit Meeting 04.08.25

# **New Patient Health Unit Addition**

76 Summer Street Haverhill, Massachusetts 01830







# Case For Expansion

# Haverhill Pavillion Statistics

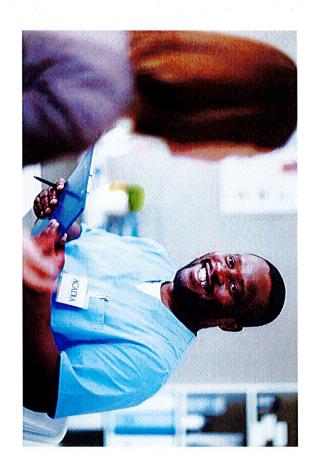
- Treatment footprint includes Essex County and Southern New Hampshire.
- Existing Hospital capacity is 71 patients. Approximately 1,320 patients are treated annually, equating to approximately 25,000 patient days.
- The Patient Unit Addition will add 24 inpatient beds. Allowing Haverhill Pavilion to impact an additional 450 patients, and 8,500 patient days.

## Patient Population

The Patient Unit Addition will treat older adult and dementia patients.

### Neighborhood

- Haverhill Pavilion is committed to maintaining a positive relationship with its neighbors. To be proactive, a Neighborhood Meeting was held in December 2024.
- Revisions to the design based upon the meeting include:
- Screening and noise isolation of new rooftop units.
- Roof connections for future green sources of energy.
- Electric vehicle parking and charging stations.
- Increased landscape screening at the parking lot and new addition.





# What Will We Treat

- + Geriatric Psychiatry
- + General Mood Disorders
- Depression
- Anxiety
- Bipolar Disorder
- Traumatic Experience Care

## Thought Disorders

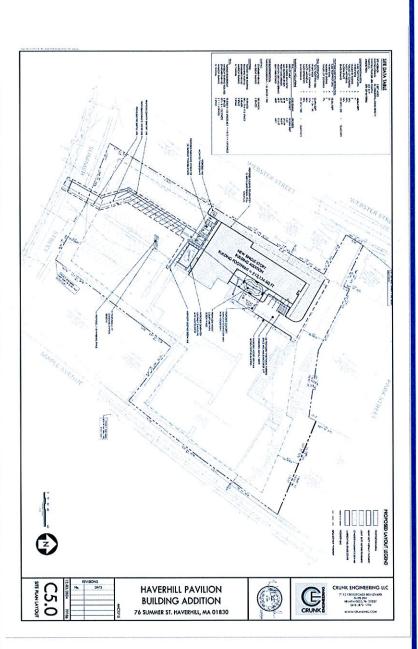
- Disturbance of thought and perception
- Neurocognitive decline

## + Dual Diagnosis/SUD• Alcohol• Opioids

- Tobacco



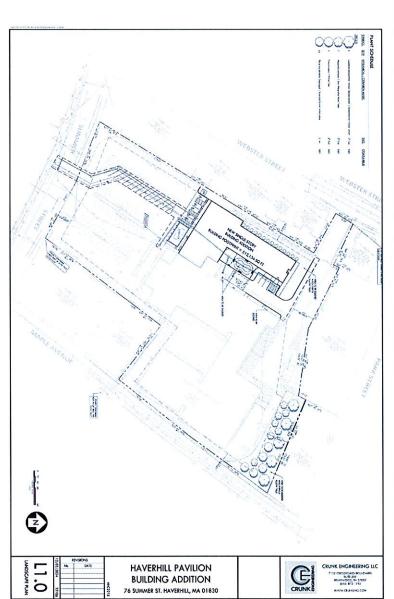
### Site Plan







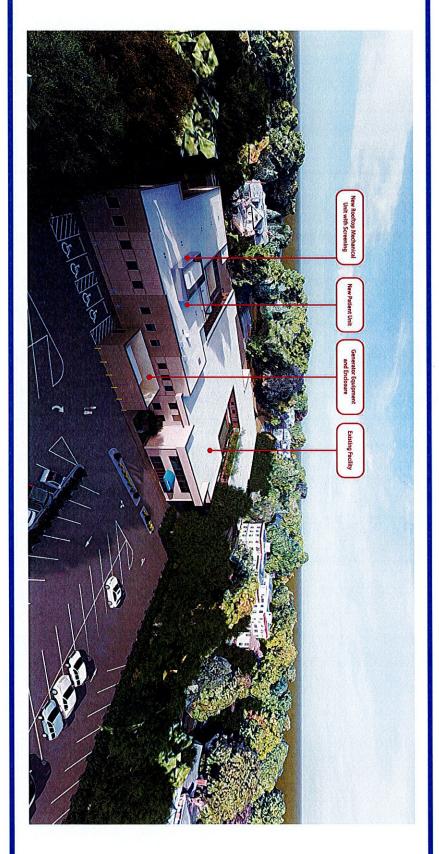
## Landscape Plan







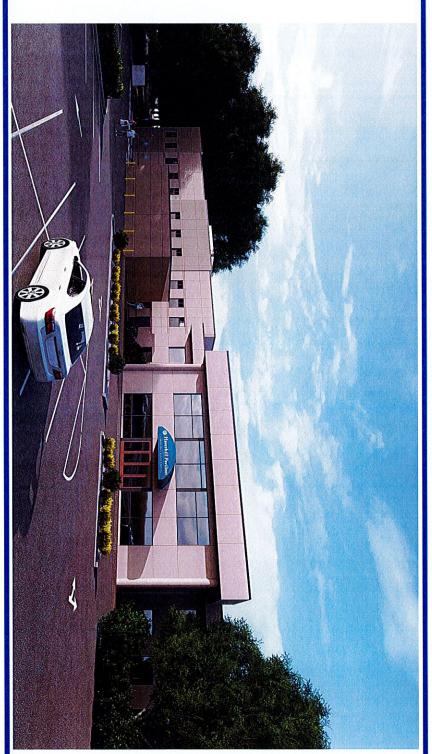
## **Aerial View**







## Front View

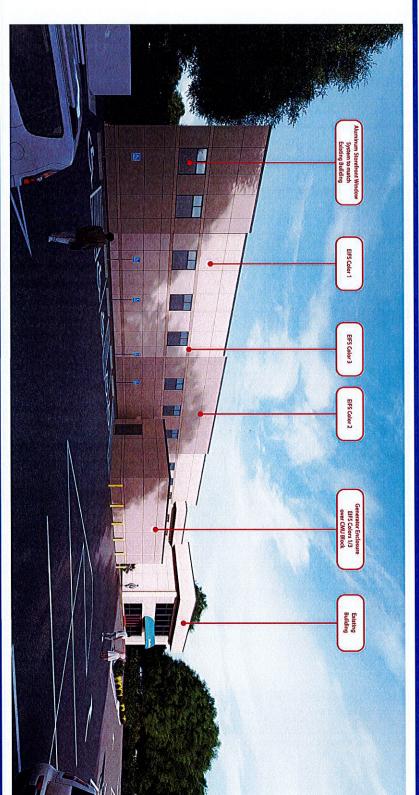


New Patient Unit Haverhill, Massachusetts



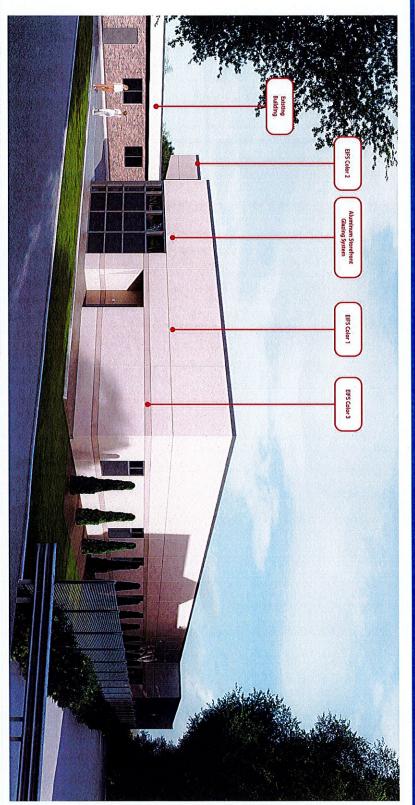
## New Patient Unit Haverhill, Massachusetts

## Front View





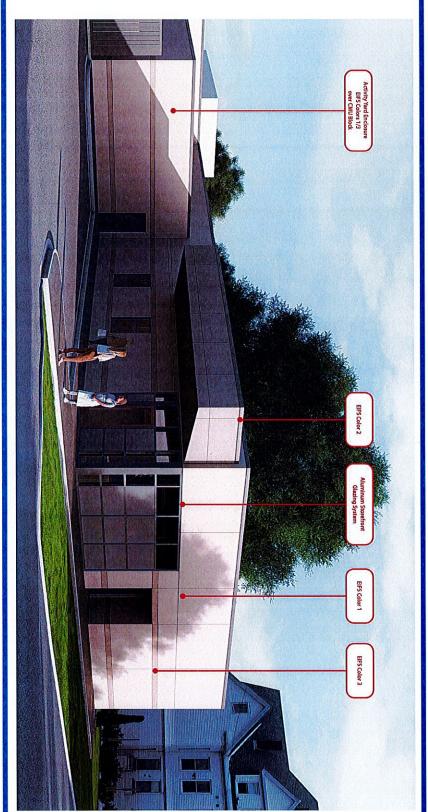
### Rear View



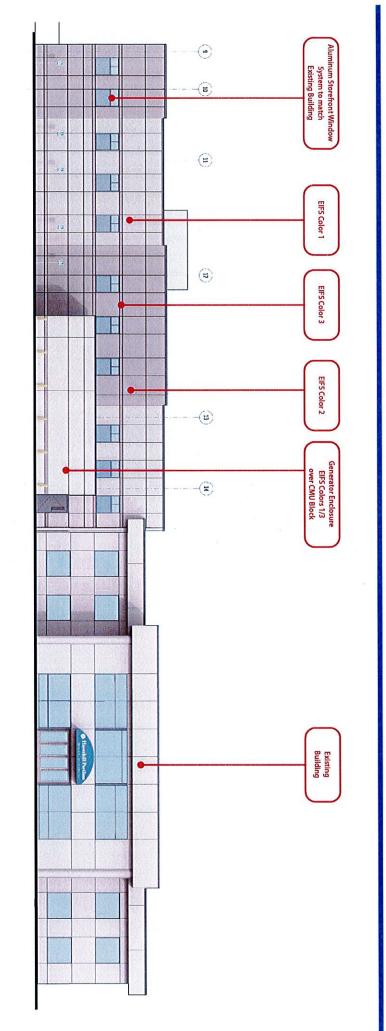


### New Patient Unit Haverhill, Massachusetts

### Rear View

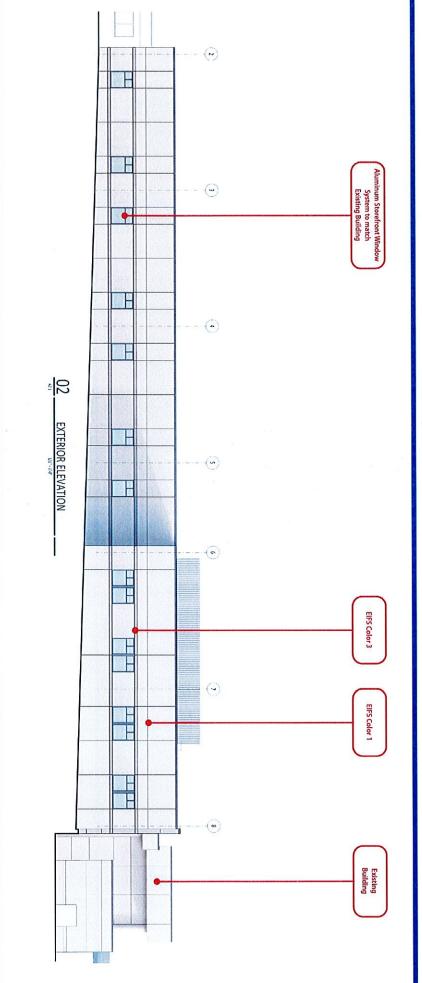






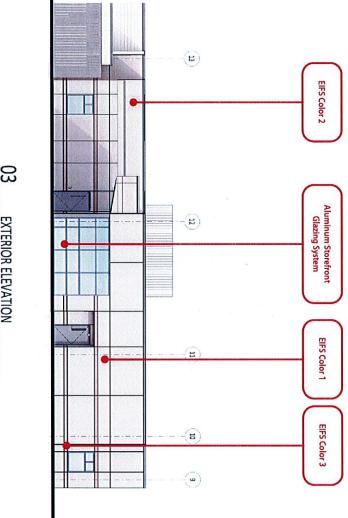






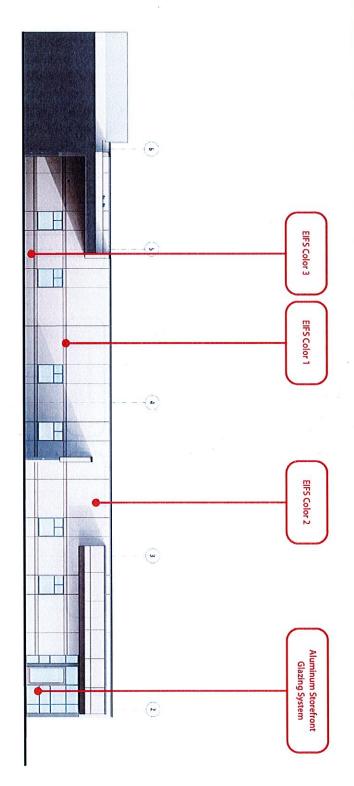
















### MELINDA E. BARRETT MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

April 3, 2025

To: City Council President Thomas J. Sullivan & Members of the City Council

From: Mayor Melinda E. Barrett

RE: Appointment- Commission on Disability Issues

Dear Mr. President and Members of the City Council:

Please be advised that I hereby appoint Frances Lamb, of 84 Hunter's Run Place Haverhill, to the Commission on Disability Issues. This is a confirming appointment which takes effect upon confirmation and expires on 4/30/2028.

I recommend approval.

Sincerely,
Mulul & Ban H

Melinda E. Barrett

Mayor

MEB/em

### Pool/Billiard License

**PBYD-25-1** 

Submitted On: Apr 2, 2025

### **Applicant**

⚠ Barbara Gliklich№ 978-802-8484

@ barbara@wicked-axe.com

### **Primary Location**

721 SOUTH MAIN ST Bradford, MA 01835

(11.6.7,1)

### **Business Information**

**Business Name** 

Wicked Axe

**Identification Number (TIN)** 

New

**Applicant Birthday** 

07/18/1972

### Type of Business

Limited Liabiliity Corporation (LLC)

### Number

2 Pool Tables

### **Vendor Information**

**Vendor Name** 

**Brightside Amusements** 

**Vendor Address** 

1500 Shawsheen St. Unit 8

**Vendor State** 

Mass

**Vendor Phone** 

(978) 808-5883

**Vendor City** 

Tewksbury

Vendor Zip

01876

APR 3 AM10:19 HAVGITYGLERK

### Agreement & Signature

Yes

true



### **City Clerk Approval**

Record No.PBYD-25-1

Status Completed

Became Active April 2, 2025

Assignee Kaitlin Wright

Due Date None

### **Primary Location**

721 SOUTH MAIN ST Bradford, MA 01835

### **Owner**

ACADEMY INC P.O. BOX 5068 BRADFORD, MA 01835

### **Applicant**

Barbara Gliklich978-802-8484

@ barbara@wicked-axe.com

721 South Main Street

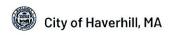
Haverhill, Massachusetts 01835

### Messages

No comments yet.

### **Step Activity**

OpenGov system activated this step	04/02/2025 at 12:36 pm
OpenGov system assigned this step to Maria Bevilacqua	04/02/2025 at 12:36 pm
Kaitlin Wright reassigned this step from Maria Bevilacqua to Kaitlin Wright	04/02/2025 at 3:06 pm
Kaitlin Wright approved this step	04/02/2025 at 3:06 pm



### **Police Department Approval**

Record No.PBYD-25-1

Status Completed

Became Active April 2, 2025

Assignee Kevin Lynch

Due Date None

### **Primary Location**

721 SOUTH MAIN ST Bradford, MA 01835

### Owner

ACADEMY INC P.O. BOX 5068 BRADFORD, MA 01835

### **Applicant**

Barbara Gliklich978-802-8484

@ barbara@wicked-axe.com

♠ 721 South Main Street

Haverhill, Massachusetts 01835

### Messages

No comments yet.

### **Step Activity**

OpenGov system activated this step	04/02/2025 at 3:06 pm
OpenGov system assigned this step to Kevin Lynch	04/02/2025 at 3:06 pm
Kevin Lynch approved this step	04/02/2025 at 3:13 pm



### Document



### CITY OF HAVERHILL

### In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	Account
Catalis	\$2,000.00	Wastewater Dept
Constellation	\$19.11	Highway Dept

### MELINDA E. BARRETT MAYOR



CITY HALL, ROOM 100 FOUR SUMMER STREET HAVERHILL, MA 01830 PHONE 978-374-2300 FAX 978-373-7544 MAYOR@HAVERHILLMA.GOV WWW.CITYOFHAVERHILL.COM

April 3, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City

Council

From: Mayor Melinda E. Barrett

RE: FY24 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor Amount Account

Catalis \$2,000.00 Wastewater Dept.

Constellation \$19.11 Highway Dept.

**TOTAL** 

\$ 2019.11

I recommend approval.

Sincerely,

Melinda E. Barrett

Mayor

MEB/em



### Invoice INV308317350

Catalis Public Works & Citizen Engagement, LLC 3025 Windward Plaza Alpharetta GA 30005 United States

PO#: 03042022

Source Ref#: NA

Invoice Date: 4/30/2024

Terms: Net 30

Bill To

Haverhill, MA Haverhill Wastewater Treatment 40 S Porter St Haverhill MA 01835-7646 **United States** 

Due Date: 5/30/2024

USD 2,000.00

Quantity

Rate

Item

Amount

1

2,000.00

Request Mgt Ent - SAAS QAlert Cityworks Integrations Maintenance April 2024 - March 2025 2,000.00

Subtotal

USD 2,000.00

Sales Tax/GST

USD 0.00

**PST** 

USD 0.00

Total

USD 2,000.00

**Amount Paid Balance Due** 

USD 0.00 USD 2,000.00

Please remit payment via ACH:

Bank Account Number: 334037222882

ACH Routing Number: 061000052
Account Name: CATALIS PUBLIC WORKS & CITIZEN Account Address: 3025 WINDWARD PLZ STE 200, ALPHARETTA, GA 30005-7451 Reference Number: INV308317350

For questions, please contact Catalis at

billing@catalisgov.com

Please make checks payable to Catalis PWE:

P.O. Box 25477 Tampa FL 33622

**United States** 

Attn: Accounts Receivable, INV308317350







Haverhill Ma City Of. - 0443206031 10 DUNCAN ST LIGHTING HAVERHILL, MA 01830-4838

Rate Plan:

Fixed Price Solutions

Account ID: **Utility Number:**  10368065 0443206031

Service Period:

5/23/2024 to 6/25/2024

Statement Number:

68642559801

### HOW WE CALCULATED YOUR BILL

See reverse side for detailed description of charges

City Council

### Monthly Invoice

Statement Date: 06/26/2024 Customer Number: 6689876-181

Total Amount Due by 08/21/2024

\$150.32

Previous Balance:

\$131.21 \$0.00

Payments Since Last Invoice: Unpaid Balance:

\$131.21

Late/Finance Charges:

\$0.00

Credit/Adjustments: **Total New Charges:** 

\$0.00 \$19.11



**Contract Charges** 

\$18.81

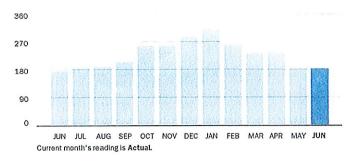
### **Market Charges**

**Tax Charges** 

\$0.30

\$0.00

### CONSUMPTION HISTORY



### MONTHLY USAGE

Current Month 182-kWh 5.0% from last year

Last Month

181

kWh

Last Year 174

You can also pay your bill online - go to Energy Manager at https://energymanager.constellation.com to get started. It's fast, simple and secure. Detach stub and enclose with your payment in return envelope. Please write your statement number on your check. Thank you for your payment!



PO Box 4911 Houston, TX 77210-4911

0102623 01 MB 0.571 \*\*AUTO T4 0 4178 01830-583699 -C03-P02625-II

### մոյիմիլիիկիլիակներաիկիլիիննիցոնիվիկննկներ



CITY OF HAVERHILL HAVERHILL MA CITY OF. ATTN MAYORS OFFICE 4 SUMMER ST. **HAVERHILL MA 01830-5836** 



Statement Number: 68642559801 Customer Number: 6689876-181

Total Amount Due by 08/21/2024 \$150.32

AMOUNT **ENCLOSED** 

### րգը(Մեկիկիկը եղ Մեկիլի հիրգիկիկիկը կեկիկի հեկիկ

MAKE CHECKS PAYABLE TO: CONSTELLATION NEWENERGY, INC. PO BOX 4640 CAROL STREAM IL 60197-4640

### **Customer Number:** 6689876-181

### HAVE A QUESTION OR EMERGENCY?

To Contact Your Local Utility Massachusetts Electric 508-357-4565

Total Amount Due by 08/21/2024

\$150.32

### For Customer Care Contact Constellation

Website

https://energymanager.constellation.com

Emall

customercare@constellation.com

Phone

844-6ENERGY (844-636-3749)

Meter Number:	Previous Meter Read Date	<b>Current Meter Read Date</b>	USAGE
01	05/23/2024	06/25/2024	182.000

### **DETAILED CHARGES**

围	Contract Charges	Quantity	Rate	Amount
	Energy-Fixed Price	182.00 kWh	\$0.1033700/kWh	\$18.81
	Subtotal Contract Charges			\$18.81
00	Market Charges			
	RPS - Clean Energy Certificate Change in Law Costs	182.00 kWh	\$0.0006900/kWh	\$0.13
	RPS - Clean Energy Certificate Expansion Change in Law Costs	182.00 kWh	\$0.0009500/kWh	\$0.17
	Subtotal Market Charges			\$0.30
	Tax Charges			
	State Sales Tax	19.11 EXEMPT		\$0.00
	Subtotal Tax Charges			\$0.00
	Total New Charges			\$19.11

### Message Center

Soon C&I Power Energy Manager users will move to our new digital platform. You'll be able to do everything you do today in Energy Manager - and with an even better user experience! Watch your email for your move details - we'll make sure you have what you need to easily access and use the platform. Check out our FAQs at https://www.constellation.com/constellations-new-digital-experience-faq.html for more information.

Page 2 of 3

### Other Ways to Pay Your Bill



### **Energy Manager**

Manage your account at: https://energymanager.constellation.com



### Phone

Call 844-6ENERGY (844-636-3749) for our 24/7 phone payment option



### ACH/WIRE

CONSTELLATION NEWENERGY, INC. ACH/WIRE: WELLS FARGO, ABA 121000248 / ACCOUNT 4879656445 ACH/WIRE NOTIFICATION: PAYMENTS@CONSTELLATION.COM

0102623-0005283-0000003 of 0000004-C03-p1-4178--P02625

and solar.

Thank you for your prompt payment. A finance charge of 1.5% per month may be assessed on all past due invoices.

Thank you for choosing Constellation as your electric supplier.

To ensure timely application of your payment, please include your Statement Number on your payment remittance. Thank you for being a valued Constellation Customer!

Adjustments: Any adjustments that were made to your account within the invoice period. Adjustments may be made for a variety of reasons, including special contract calculations, corrections to prior bills, or settlement of disputed charges.

<u>Administration Fee or Service Charge:</u> The fee or charge set forth for each account per billing cycle.

Ancillary Service Charges: Charges regarding ancillary services as set forth in the applicable Independent Service Operator (ISO) Open Access Transmission Tariff (OATT) and for other ISO costs not included in the definition of Capacity Costs, Energy Costs, and Transmission Costs. Generally, these costs are associated with ensuring the reliability of the electrical grid.

<u>Capacity Charge:</u> Charge for fulfilling the capacity requirements for the Account(s) imposed by the ISO or otherwise. Generally, these costs are associated with ensuring there is enough generating capacity available now and in the future to meet customer requirements.

Energy Charge - Non-Time of Use (TOU): Charge per kWh for electricity supplied for all hours of each day.

Kilowatt Hour (kWh): A measure of the quantity of electricity (energy) that you use.

<u>Late Fees or Finance Charges:</u> Additional charges assessed to accounts for late payment of invoices. Payment terms and charge calculations are specified in your contract.

<u>Line Loss Charges:</u> The cost associated with the loss of electricity as it travels over the transmission and distribution wires.

Locational Forward Reserves (LFR): Ancillary service administered by the ISO that facilitates the availability of generating units in the future to provide backup reserve service to ensure system reliability.

Reliability Must Run (RMR): Ancillary service administered by the ISO. Generation resources scheduled to operate out-of-merit order and identified by the ISO as necessary to preserve regional system reliability.

Renewable Portfolio Standards Cost (RPS): NewEnergy's cost of procuring renewable energy to comply with Renewable Portfolio Standards (RPS) requirements, usually established by individual states. Generally, these costs are associated with requirements to support generating units that produce power using renewable fuels such as water (hydro-electric))

Retall Service Charge: A contracted charge for supplying electricity to an account, based upon total kWh consumption per billing cycle.

Retall Trade Transaction (RTT): The fixed unit Price and Quantity for a specific commodity for a specific delivery point and pattern.

Transmission Service Charge: The charge for Network Transmission Service as identified in the applicable OATT Tariff for the provision of

<u>Transmission Service Charge:</u> The charge for Network Transmission Service as identified in the applicable OATT Tariff for the provision of transmission service by the ISO within the Utility's service territory. Generally, these costs are associated with building and maintaining the electric transmission lines.

Disputed Involces: Should you question any portion of your Constellation NewEnergy invoice, please call 844-6ENERGY (844-636-3749) Monday to Friday 8AM-6PM Eastern Time, email, or write to: Constellation NewEnergy, c/o Customer Care, PO Box 4911 Houston, TX 77210-4911. If you have a billing dispute that you are not able to resolve with Constellation NewEnergy you may file a complaint with the Massachusetts Department of Public Utilities (DPU). The DPU can be reached by phone at 617-354-2025 or you may visit their website at <a href="https://www.mass.gov/dpu">www.mass.gov/dpu</a>.

In the event of a service interruption or electric emergency, please contact your utility directly at:

Massachusetts Electric 508-357-4565

DISCLAIMER: General Understanding - This glossary is for informational purposes only. Please refer to your agreement with us for the defined terms that govern the contractual obligations applicable to us supplying you. Not all defined terms set forth above may be applicable to your agreement with Constellation NewEnergy.

Outdoor Lighting - out door Lightwy



### Document

### CITY OF HAVERHILL

### In Municipal Council

### Ordered:

That \$500,000 will be transferred from fiscal 2024 certified free cash to fund fiscal 2025 Youth Activity & Mental Health.

### MELINDA E. BARRETT MAYOR



CITY HALL, ROOM 100 FOUR SUMMER STREET HAVERHILL, MA 01830 PHONE 978-374-2300 FAX 978-373-7544 MAYOR@HAVERHILLMA.GOV WWW.CITYOFHAVERHILL.COM

April 4, 2025

To:

City Council President Thomas J. Sullivan and Members of the

Haverhill City Council

From:

Mayor Melinda E. Barrett

Re:

Order to transfer funds from free cash for FY25 Youth Activity

and Mental Health grant

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval an order to transfer \$500,000.00 from free cash to fund the FY 25 Youth Activity and Mental Health grant program.

I recommend approval.

Sincerely,

Melinda E. Barrett

Milale & Barrett

Mayor MEB/cml



### **DOCUMENT**

### CITY OF HAVERHILL

In Municipal Council



ORDERED:

MUNICIPAL ORDINANCE

**CHAPTER 240** 

### AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by DELETING the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Bridge Street

Both sides, entire length
(Merrimack St/Water St
to Middlesex St)

No Parking

24 hrs

MAR 31 AHB:48 HAVGITYGLERK

APPROVED	AS	ТО	LEGALITY:
City Solicitor			



### Haverhill

Engineering Department, Room 300 Tel: 978-374-2335 Fax: 978-373-8475 John H. Pettis III, P.E. - City Engineer JPettis@CityOfHaverhill.com

March 31, 2025

MAR 31 AM8:35 HAVGITYGLERK

**MEMO TO:** 

CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND

MEMBERS OF THE CITY COUNCIL

Subject: *Bridge Street - No Parking Ordinance* 

With the recent restriping of travel lanes across the Basiliere Bridge which shortened the merge area on the north side of the bridge, it is imperative that we eliminate parking on the bridge. Although parking should not have been occurring per City Code 240-20M, this Ordinance will further clarify that parking is restricted, and Highway Dept will post the signage.

Please contact me if you have any questions.

Sincerely

John H. Pettis III, P.

City Engineer

C: Mayor Barrett, Ward, Pistone, Wright, Mead



**DOCUMENT** 

File 10 Days

### HAVERHILL CITY O F

In Municipal Council

ORDERED:

### AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

**Arch Street:** 

In front of #51

No Parking

24 hours

(except for 1 24-hour

parking space)

MAR 31 AM8:48 HAVGITYGLERK

APPROVED AS	TO LEGALITY
City Solicitor	



### Haverhill

Engineering Department, Room 300 Tel: 978-374-2335 Fax: 978-373-8475 John H. Pettis III, P.E. - City Engineer <u>JPettis@CityOfHaverhill.com</u>

March 31, 2025

**MEMO TO:** 

CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND MEMBERS OF THE CITY COUNCIL

Subject: Arch Street #51 - Add Handicap Parking

As requested, attached is the subject Ordinance to add handicap parking. Please contact me if you have any questions.

Sincerely.

C:

John H. Pettis I City Engineer

Mayor Barrett, Ward, Pistone, Wright

HAVGITYCLERK

MAR 31 AM8:35



Engineering Department, Room 300 Tel: 978-374-2335 Fax: 978-373-8475 John H. Pettis III, P.E. - City Engineer JPettis@CityOfHayerhill.com

(14,1)

April 1, 2025

**MEMO TO:** 

CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND

MEMBERS OF THE CITY COUNCIL

Subject: Street Acceptance - Harbor Drive - OpenGov #126571

It is hereby requested that the City of Haverhill Accept as Harbor Drive as a Public Way. The roadway was completed in accordance with the associated Definitive Plan, however the Developer never went through the process of having the roadway accepted, as they should have. The meets and bounds description and plan are uploaded to OpenGov. It is requested that this be referred to the Planning Board for a hearing and recommendation and then be brought back to Council for their Acceptance vote. Acceptance will allow the City to increase our Chapter 90 funds from the State based on increased accepted road miles and also make the roadway eligible for paving improvements from Chapter 90 funds.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E

City Engineer

APR 2 AHID:36 HAVCITYCLERK



Engineering Department, Room 300 Tel: 978-374-2335 Fax: 978-373-8475 John H. Pettis III, P.E. - City Engineer JPettis@CityOfHaverhill.com

April 3, 2025

**MEMO TO:** 

CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND

MEMBERS OF THE CITY COUNCIL

Subject:

Street Acceptance - Mohawk Trail

127614

壮

It is hereby requested that the City of Haverhill Accept as a Public Way the portion of Mohawk Trail just east of Lake Street. Four houses exist along this area, each built decades ago. Title search has confirmed the land where the roadway resides in City owned. Attached is a plan and meets and bounds description of the portion to be Accepted. It is requested that this be referred to the Planning Board for a hearing and recommendation and then be brought back to Council for their Acceptance vote. Acceptance will allow the City to increase our Chapter 90 funds from the State based on increased accepted road miles and make the roadway eligible for paving improvements from Chapter 90 funds.

Please contact me if you have any questions.

Sincerely

John H. Pettis III, P.

City Engineer



### DOCUMENT 49

### CITY OF HAVERHILL

In Municipal Council



ORDERED:

MUNICIPAL ORDINANCE

**CHAPTER 240** 

### AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by DELETING the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Cottage Street** 

No Parking

24 hrs

Both sides, entire length

Further amended by ADDING the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Cottage Street** 

No Parking

24 hrs

East side, entire length

APPROVED AS TO LEGALITY:

IN CITY COUNCIL: MARCH 25, 2025 PLACED ON FILE FOR 10 DAYS

Attest:

City Solicitor

City Clerk



Engineering Department, Room 300 Tel: 978-374-2335 Fax: 978-373-8475 John H. Pettis III, P.E. - City Engineer JPettis@CityOfHaverhill.com

March 21, 2025

**MEMO TO:** 

CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND

MEMBERS OF THE CITY COUNCIL

Subject:

Cottage Street - No Parking Ordinance

As requested by Traffic & Safety, attached is an Ordinance for No Parking on the east side of Cottage Street for its entire length (Charles Street to Winter Street). There is an existing ordinance for both sides of the roadway which will hereby be deleted. Note that No Parking sides have not been in place. No parking on the east side of the roadway has been determined to be most appropriate.

Please contact me if you have any questions.

Sincerely,

City Engineer

MAR 21 AMS: 29 HAVCITYCLERK

C: Mayor Barrett, Ward, Lynch, Mead CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere





CITY HALL, ROOM 204 4 SUMMER STREET

TELEPHONE: 978-374-2328 FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM CITYCOUNCIL@HAVERHILLMA.GOV

### **CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

103-НН	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines</i> for the installation of and use of Electric vehicle charging stations in the City of Haverhill, to committee in order to coordinate with condo associations.	A&F	12/23/23	
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24	
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Developmen	5/21/24 nt	
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24	
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25	