



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA  
March 12, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202  
In-Person/Remote Meeting**

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*This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Thank you.*

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Barrett requests to introduce the Haverhill High School Varsity Wrestling Team on becoming MIAA All State Champions, Merrimack Valley Conference Regular Season Champions, MIAA Division 1 State Champions, Merrimack Valley Conference Regular Season Champions, Third Place at New England Championship, First Place at Noble Tournament, First Place at Timberland Tournament and Second Place at Bossi Tournament, 23-2-1 record and Tim Lawler MIAA Division 1 Coach of the Year

5.2. Mayor Barrett, President Sullivan and Councillor Basiliere request to introduce Commissioner Linda Gambino Baxter of the Vietnam Veterans Memorial Commission to give an update on preparations for the celebration of VIETNAM WAR VETERANS DAY at Mill Brook Park on March 29, 2024



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5.3. Mayor Barrett submits a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the City Hall Clerks Union Group

5.3.1. Memorandum of Agreement between the City of Haverhill and the City Hall Clerks Group – Teamsters Local 170

5.3.1.1. Ordinance re: Salaries – City Hall Clerks Group  
File 10 days

**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

6.1. Councillors Ferreira and Basiliere request to introduce Executive Director William Kelly, Veterans Northeast Outreach Center, and Noah Berger, MEVA, to discuss coordinated efforts to provide transportation for veterans

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

8.1. Christine Webb, City Assessor submits abatement report for month of February 2024

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

**11. APPOINTMENTS:**

11.1. Confirming Appointments:

11.2. Non-Confirming to expire December 31, 2024

11.3. Constables to expire December 31, 2024

11.4. Resignations:



CITY OF HAVERHILL  
CITY COUNCIL AGENDA  
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**12. PETITIONS:**

- 12.1. **Applications Handicap Parking Sign:** *with Police approval*
- 12.2. **Amusement/Event Application** - *with Police approval*
- 12.3. **Auctioneer License:**
- 12.4. **Tag Days:** *with Police approval*
  
- 12.5. **One Day Liquor License** – *with License Commission & Police approval*

12.6. **ANNUAL LICENSE RENEWALS:**

- 12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*
  - 12.6.1.1. FIXD-24-2, license for Kenneth Zibolis to sell hot dogs, sausages, burgers, and fries at 10 Church st, Bradford – Monday-Friday, 10 am to 8 pm and Saturday, 2 pm to 8 pm
- 12.6.2. **Coin-Op License Renewals** – *with Police approval*
- 12.6.3. **Christmas Tree Vendor** – *with Police approval*
- 12.6.4. **Taxi Driver Licenses for 2023:** *with Police approval*
- 12.6.5. **Taxi/Limousine License** *with Police approval:*
- 12.6.6. **Junk Dealer /Collector License** *with Police approval*
- 12.6.7. **Sunday Pool**
- 12.6.8. **Bowling**
- 12.6.9. **Sunday Bowling**
- 12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*
- 12.6.11. **Buy & Sell Second Hand Clothing**
- 12.6.12. **Pawnbroker license** - *with police approval*
- 12.6.13. **Fortune Teller** *with - Police approval*
- 12.6.14. **Buy & Sell Old Gold** – *with Police approval*
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**March 12, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

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12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*

**13.MOTIONS AND ORDERS:**

13.1. Order – authorize payment of bills of previous years and authorize payment from current year appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Rooter-Man	\$660.00	School Dept
Rooter-Man	\$230.00	" "
2B Transportation LLC	\$5,500.00	" "
2B Transportation LLC	\$4,000.00	" "
2B Transportation LLC	\$3,500.00	" "

**14.ORDINANCES (FILE 10 DAYS)**

**15.COMMUNICATIONS FROM COUNCILLORS:**

**16. UNFINISHED BUISINESS OF PRECEEDING MEETING:**

**17.RESOLUTIONS AND PROCLAMATIONS:**

**18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**19.DOCUMENTS REFERRED TO COMMITTEE STUDY**

**20.LONG TERM MATTERS STUDY LIST**

**21.ADJOURN :**



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

511  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK MAR 8 24 AM 8:31

March 7, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: Haverhill High School Varsity Wrestling Team**

Dear Mr. President and Members of the Haverhill City Council:

Mayor Barrett, wishes to introduce the Haverhill High School Varsity Wrestling Team on becoming MIAA All State Champions, MIAAA Division 1 State Champions, Merrimack Valley Conference Regular Season Champions, Third Place at New England Championship, First Place at Noble Tournament, First Place at Timberlane Tournament and Second Place at Bossi Tournament, 23-2-1 record and Tim Lawler MIAA Division 1 Coach of the Year.

Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

512  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544

MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

March 7, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: Commissioner Linda Gambino Baxter of the Vietnam Veterans Memorial  
Commission giving update on preparations for the celebration of the Vietnam War  
Veterans Day at Mill Brook Park**

Dear Mr. President and Members of the Haverhill City Council:

Mayor Barrett, President Sullivan, and Councilor Basiliere wish to introduce Commissioner Linda Gambino Baxter of the Vietnam Veterans Memorial Commission to give an update on preparations for the celebration of VIETNAM WAR VETERANS DAY at Mill Brook Park on March 29, 2024.

Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em

HAVERHILL CITY CLERK MAR 8 24 AM 8:32



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

HAVERHILL CITY CLERK MAR 8/24 AM 8:30

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

52

March 7, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: Salary Ordinance & MOA submission**

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and City Hall Clerks Union Group. This ordinance must be placed on file for 10 days after which I recommend approval.

Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE CITY OF HAVERHILL  
AND  
THE CITY HALL CLERKS GROUP – TEAMSTERS LOCAL #170**

9/24 AM 8:30

8:30

51911  
HAV CITY CLERK MAR 8/24 AM 8:30

Effective July 1, 2023, the City and the Union agree to replace the pay rates in the current bargaining agreement (CBA) for the following job titles with the pay rates shown below:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$727.95	\$747.95	\$768.53	\$789.79	\$811.61	\$834.06	\$857.16	\$877.72
Head Clerk/Account Clerk	\$775.49	\$797.29	\$819.72	\$842.80	\$866.63	\$891.05	\$916.20	\$938.23
Office Manager/Office Account Clerk	\$814.45	\$837.40	\$861.07	\$885.39	\$910.47	\$936.20	\$962.64	\$985.84
Head Admin Clerk/Supervisor of Benefits	\$864.61	\$889.85	\$915.83	\$942.63	\$970.27	\$997.73	\$1,025.99	\$1,050.77
Chief Admin Clerk	\$910.25	\$936.86	\$964.28	\$992.56	\$1,021.71	\$1,050.67	\$1,080.51	\$1,106.65
Computer Operator							\$1,074.30	\$1,100.28

All terms and conditions of the current CBA remain in full force and effect.

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Melinda E. Barrett  
Mayor

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James D. Marks  
Teamsters Business Agent


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City Solicitor

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Carol Glidden  
Shop Steward



TO: MAYOR MELINDA BARRETT  
FROM: Denise McClanahan, HR Director   
DATE: 3/7/2024  
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: City Hall Clerks Group  
CONTRACT PERIOD: 7/1/2023 to \_\_\_\_\_

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 \_\_\_\_\_% Year 2 \_\_\_\_\_% Year 3 \_\_\_\_\_%

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT: side letter - add total of \$1.00 per hour (\$.50 already approved)

Year 1 – FY 24	Cost amount	<u>\$42,000 total</u>
Year 2 – FY _____	Cost amount	_____
Year 3 – FY _____	Cost amount	_____

#### ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost	\$
Approx Longevity increase	\$
Approx licensure/certification cost	\$
Professional development	\$
Clothing allowance	\$

What is the percentage increase that these extras add to the budget? \_\_\_\_\_

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \_\_\_\_\_

Total salary budget for this group was: \_\_\_\_\_

Percent increase in salary budget: \_\_\_\_\_

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? \_\_\_\_\_

Are there any other known implications to this contract? \_\_\_\_\_

Yes No

Funds are appropriated ☒ ☐

Where funds are located Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from Account #: Click or tap here to enter text.

\_\_\_\_\_  
Auditors Office

  
\_\_\_\_\_  
HR Dept



# Haverhill

Human Resources Department, Room 306


Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – [dmcclanahan@cityofhaverhill.com](mailto:dmcclanahan@cityofhaverhill.com)

Christine Caminero, HR Technician – [ccaminero@cityofhaverhill.com](mailto:ccaminero@cityofhaverhill.com)

Christina Carrie, HR Technician – [ccarrie@cityofhaverhill.com](mailto:ccarrie@cityofhaverhill.com)

Parisa Daneshmand, Head Clerk/Floater – [pdaneshmand@cityofhaverhill.com](mailto:pdaneshmand@cityofhaverhill.com)

TO: Mayor Melinda Barrett  
FROM: Denise McClanahan, HR Director   
DATE: March 7, 2024  
RE: Salary Ordinance & MOA submission

Attached please find the MOA and salary ordinance for the City Hall Clerks group as a result of recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm



DOCUMENT

# CITY OF HAVERHILL

In Municipal Council

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 35-D of 2023 is hereby amended as follows:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$727.95	\$747.95	\$768.53	\$789.79	\$811.61	\$834.06	\$857.16	\$877.72
Head Clerk/Account Clerk	\$775.49	\$797.29	\$819.72	\$842.80	\$866.63	\$891.05	\$916.20	\$938.23
Office Manager/Office Account Clerk	\$814.45	\$837.40	\$861.07	\$885.39	\$910.47	\$936.20	\$962.64	\$985.84
Head Admin Clerk/Supervisor of Benefits	\$864.61	\$889.85	\$915.83	\$942.63	\$970.27	\$997.73	\$1,025.99	\$1,050.77
Chief Admin Clerk	\$910.25	\$936.86	\$964.28	\$992.56	\$1,021.71	\$1,050.67	\$1,080.51	\$1,106.65
Computer Operator							\$1,074.30	\$1,100.28

Approved as to legality:

\_\_\_\_\_  
City Solicitor

35-D



DOCUMENT 35-D

# CITY OF HAVERHILL

In Municipal Council July 25 2023

BACK UP  
REFERENCE  
ONLY

ORDERED:

MUNICIPAL ORDINANCE  
AN ORDINANCE RELATING TO SALARIES

CHAPTER  
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 21-E of 2021 is hereby amended as follows:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 710.45	\$ 730.45	\$ 751.03	\$ 772.29	\$ 794.11	\$ 816.56	\$ 839.66	\$ 860.22
Head Clerk/Account Clerk	\$ 757.99	\$ 779.79	\$ 802.22	\$ 825.30	\$ 849.13	\$ 873.55	\$ 898.70	\$ 920.73
Office Manager/Office Account Clerk	\$ 796.95	\$ 819.90	\$ 843.57	\$ 867.89	\$ 892.97	\$ 918.70	\$ 945.14	\$ 968.34
Head Admin Clerk/Supervisor of Benefits	\$ 847.11	\$ 872.35	\$ 898.33	\$ 925.13	\$ 952.77	\$ 980.23	\$ 1,008.49	\$ 1,033.27
Chief Admin Clerk	\$ 892.75	\$ 919.36	\$ 946.78	\$ 975.06	\$ 1,004.21	\$ 1,033.17	\$ 1,063.01	\$ 1,089.15
Computer Operator							\$ 1,056.80	\$ 1,082.78

Approved as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

Kaitlin M. Wright City Clerk

IN CITY COUNCIL: AUGUST 8, 2023

PASSED

Attest:

Approved:

Kaitlin M. Wright City Clerk

[Signature] Mayor

**CITY COUNCIL**

**Thomas J. Sullivan**, *President*  
**Timothy J. Jordan**, *Vice President*  
**John A. Michitson**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Michael S. McGonagle**  
**Katrina Hobbs Everett**  
**Devan Ferreira**  
**Ralph T. Basiliere**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

6.1  
CITY HALL, ROOM 204  
4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

February 6, 2024

To: President and Members of the City Council:

Councilors Ferreira and Basiliere wish to introduce Executive Director William Kelly, Veterans Northeast Outreach Center, and Noah Berger, MEVA, to discuss coordinated efforts to provide transportation for veterans.

Devan Ferreira / ab

Councilor Devan Ferreira

Ralph T. Basiliere / ab

Councilor Ralph T. Basiliere



8:1

**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

March 5, 2024

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
February as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA  
Assessor

HAVERHILL CITY CLERK MAR 5 2024 09:32

Transaction Summary All Years  
City of Haverhill

All Entry Date range 02/01/2024 through 02/29/2024 for Abatements,Exemptions

Totals	Tax	Interest	Fees	Tax	Interest	Fee	Refunds	Refund	Abate	Exemp	Adjust	Transfers
	Paid	Paid	Paid	Reversals	Reversals	Reversals	Reversals	Reversals				
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.32	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.32	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	560.32	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.00	0.00	0.00	0.00
2022 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	194.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.11	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480.11	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,844.31	0.00	0.00	0.00
2022 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,844.31	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,518.42	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,449.29	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,449.29	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,552.10	0.00	0.00	0.00
2023 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64,552.10	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66,117.39	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	159.50	0.00	0.00	0.00
2024 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	159.50	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,485.20	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,485.20	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,704.41	0.00	0.00	0.00
2024 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,704.41	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141,927.86	15,136.00	0.00	0.00

Transaction Summary All Years  
City of Haverhill

All Entry Date range 02/01/2024 through 02/29/2024 for Abatements,Exemptions

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
2024 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141,927.86	15,136.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,276.97	15,136.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	273,473.10	15,136.00	0.00	0.00
Total All Charges										288,609.10		

Total All Charges: Add all columns except Adjustments.




12.6.1/1

Fixed Location Street Vendor Permit - Add to a project

 **Expiration Date**

**Active**

**Request Changes**  
([/#/explore/request-changes/168040](#))



**FIXD-24-2**

HAV CITY CLERK MAR 28 4 PM 3/23



**Details**  
Submitted on Feb 21, 2024 at 7:08 pm



**Attachments**  
1 file



**Activity Feed**  
Latest activity on Mar 4, 2024



**Applicant**  
Kenneth Zibolis




**Location**  
10 CHURCH ST, Bradford, MA 01835

10-8pm  
6 days a week  
SAT 2:00-8pm

**View** ▼

**Edit Workflow**



**Fixed Location Street Vendor Permit Fee Paid**  
Paid Feb 25, 2024 at 4:52 pm





**City Clerk Review**  
Completed Feb 28, 2024 at 1:57 pm





**Recreation Review and Approval**  
Completed Feb 28, 2024 at 3:33 pm





**Health Department Approval**

Completed Mar 04, 2024 at 3:35 pm



MT

**Police Department Approval**

Completed Mar 01, 2024 at 1:29 pm



KL

**City Council Approval**

In Progress



MB

**Fixed Location Street Vendor Permit Issued**

Document

## Details

### Vendor Information

[Edit](#)

Information about the vendor applying for the permit

**Vendor Date of Birth\***

07/08/1951

**Vendor Social Security Number\***

\*\*\*\_\*\*

**Vendor Primary Phone\***

603-205-2515

**Vendor Secondary Phone****Duration of Business\***

1 Year

**Number of Employees\***

0

**Merchandise to be Sold\***

Hot dogs, sausages, burgers and fries

Completed Mar 04, 2024 at 3:35 pm



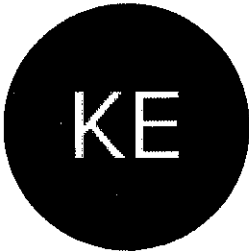
**Police Department Approval**  
Completed Mar 01, 2024 at 1:29 pm



**City Council Approval**  
In Progress



**Fixed Location Street Vendor Permit Issued**  
Document



**Kenneth Zibolis**

[View Profile](#)

Email Address  
kenz1951@gmail.com (mailto:kenz1951@gmail.com)

Phone Number  
603-205-2515

Address  
12 pigeon ln , Fremont , Nh 03044

**Guests**

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

**Guest's Email**

Enter guest's email here...

[Grant Access](#)

Completed Mar 04, 2024 at 3:35 pm



Police Department Approval

Completed Mar 01, 2024 at 1:29 pm



City Council Approval

In Progress



Fixed Location Street Vendor Permit Issued

Document

Location

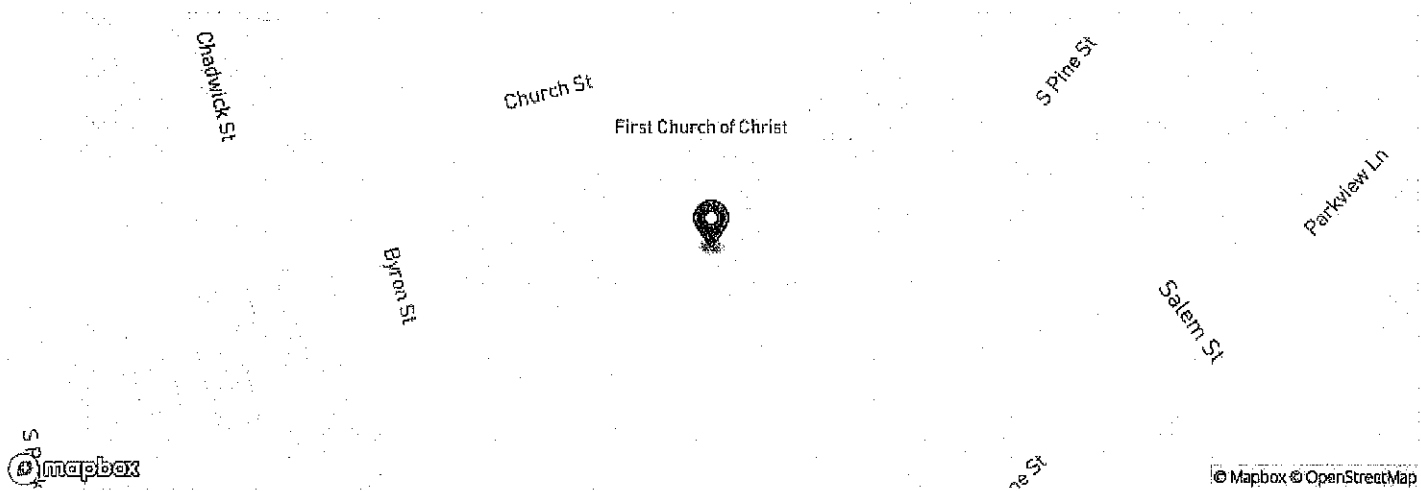
PRIMARY LOCATION

The main location associated with this record.

10 CHURCH ST

Bradford, MA 01835  
723-698-3

View Location



Property Owner Information (for this record)

Name

FIRST CHURCH OF CHRIST

Email Address

--

Phone Number

--

Address

10 CHURCH ST  
BRADFORD, MA 01835

Completed Mar 04, 2024 at 3:35 pm



**Police Department Approval**  
Completed Mar 01, 2024 at 1:29 pm



**City Council Approval**  
In Progress



**Fixed Location Street Vendor Permit Issued**  
Document

**Health Department Approval**

**Complete** ▾

Complete

Assignee

Mark Tolman

Due date

None



**Mark Tolman**

Remove Comment • Mar 4, 2024 at 3:34 pm

Hi Kaitlin,

He is licensed with us until June.

Mark

This step was assigned to Mark Tolman - Feb 28, 2024 at 1:57 pm  
Mark Tolman approved this step - Mar 4, 2024 at 3:35 pm



Document

CITY OF HAVERHILL

In Municipal Council

13.1

Ordered:

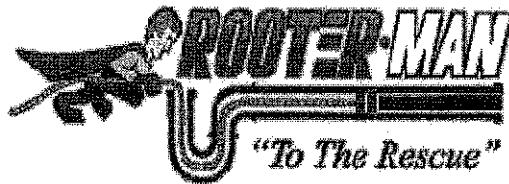
That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Rooter-Man	\$660.00	School Department
Rooter-Man	\$230.00	School Department
2B Transportation, LLC	\$5,500.00	School Department
2B Transportation, LLC	\$4,000.00	School Department
2B Transportation, LLC	\$3,500.00	School Department

HAVERHILL CITY CLERK MAR 8 '24 PM 8:31



Daigle Enterprises  
dba Rooter-Man  
46 Portland St.  
Lawrence, MA 01843  
(see bottom for REMIT TO ADDRESS)



# Invoice

Date	Invoice #
2/7/2022	51336

<b>Bill To</b>
City Haverhill Maint. Dept 4 Summer St. Room 104 Haverhill, MA 01830

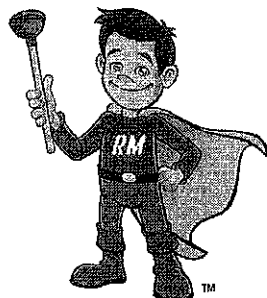
<b>Job Site</b>
JG Whittier Concord St. Haverhill, MA

P.O. No.	Terms	Due Date	Tech	Other Tech(s)
		3/9/2022	Chris	

Description	Rate	Serviced	Amount
Ladies room  Remove and reset toilet on left side to gain access to inside main line.  Snake main line from closet flange out 100' to clear line.	660.00		660.00

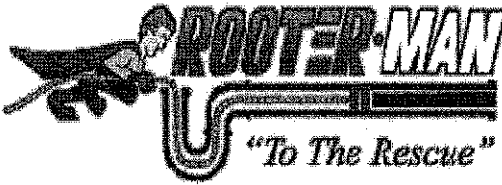
Please Remit Payment to:  
Daigle Enterprises, Inc. dba Rooter-Man  
46 Portland Street  
Lawrence, MA 01843  
p.800-345-6677  
f. 978-688-6675

office@rootermannorth.com  
www.rootermannorth.com



<b>Subtotal</b>	\$660.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$660.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$660.00

Daigle Enterprises  
dba Rooter-Man  
46 Portland St.  
Lawrence, MA 01843  
(see bottom for REMIT TO ADDRESS)



# Invoice

Date	Invoice #
10/27/2021	48372

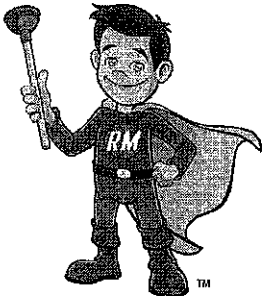
Bill To
City Haverhill Maint. Dept 4 Summer St. Room 104 Haverhill, MA 01830

Job Site
Bradford Elementary 675 Washington St Haverhill, MA

P.O. No.	Terms	Due Date	Tech	Other Tech(s)
		11/26/2021	Jeff	

Description	Rate	Serviced	Amount
As requested 2nd floor water bubbler backed up. Air rammed line to clear. Line is draining. No guarantee on air rammed lines.	230.00		230.00

Please Remit Payment to:  
Daigle Enterprises, Inc. dba Rooter-Man  
46 Portland Street  
Lawrence, MA 01843  
p.800-345-6677  
f. 978-688-6675



	<b>Subtotal</b>	\$230.00
	<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>		\$230.00
	<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>		\$230.00

# HAVERHILL INVOICE

## 2B TRANSPORTATION, LLC

Street Address: 96 WORCESTER ST  
City, State, Zip Code: NEW BEDFORD MA 02745  
Telephone: (617) 869-7162

INVOICE # 05312023NFL  
DATE: 05/01/2023 -- 05/31/2023

TO: Michael Pfifferling  
Email: [Michael.pfifferling@haverhill-ps.org](mailto:Michael.pfifferling@haverhill-ps.org)

TO: Elizabeth Murphy  
Email: [Elizabeth.murphy@haverhill-ps.org](mailto:Elizabeth.murphy@haverhill-ps.org)

FOR: NOEL FERNANDEZ LOPEZ  
**Home Address:** 150 How st., Haverhill, MA  
01830  
**School Address:** 35 Westville st. Dorchester, MA  
02124

Week of Services (# of days)	Students Name	Unit Price	AMOUNT
05/01-05/05, 05/08-05/12, 05/15-05/19, 05/22-05/26, 05/30-05/31 (22 days)	Noel F. L.	\$250	\$5,500
TOTAL			\$5,500

Thank you for your business!

# HAVERHILL INVOICE

## 2B TRANSPORTATION, LLC

Street Address: 96 WORCESTER ST  
City, State, Zip Code: NEW BEDFORD MA 02745  
Telephone: (617) 869-7162

INVOICE # 06302023NFL  
DATE: 06/01/2023 – 06/30/2023

TO: Michael Pfifferling  
Email: Michael.pfifferling@haverhill-ps.org

TO: Elizabeth Murphy  
Email: Elizabeth.murphy@haverhill-ps.org

FOR: NOEL FERNANDEZ LOPEZ  
Home Address: 150 How st., Haverhill, MA  
01830  
School Address: 35 Westville st. Dorchester, MA  
02124

Week of Services (# of days)	Students Name	Unit Price	AMOUNT
06/01-06/02, 06/05-06/09, 06/12-06/16, 06/20-06/23 (16 days)	Noel F.	\$250	\$4,000
TOTAL			\$4,000

Thank you for your business!

# HAVERHILL INVOICE

## 2B TRANSPORTATION, LLC

Street Address: 96 WORCESTER ST  
City, State, Zip Code: NEW BEDFORD MA 02745  
Telephone: (617) 869-7162

INVOICE # 04302023NFL  
DATE: 04/01/2023 – 04/30/2023

TO: Michael Pfifferling  
Email: [Michael.pfifferling@haverhill-ps.org](mailto:Michael.pfifferling@haverhill-ps.org)

FOR: NOEL FERNANDEZ LOPEZ  
Home Address: 150 How st., Haverhill, MA  
01830

TO: Elizabeth Murphy  
Email: [Elizabeth.murphy@haverhill-ps.org](mailto:Elizabeth.murphy@haverhill-ps.org)

School Address: 35 Westville st. Dorchester, MA  
02124

Week of Services (# of days)	Students Name	Unit Price	AMOUNT
04/03-04/06, 04/10-04/14, 04/24-04/28 (14 days)	Noel F.	\$250	\$3,500
TOTAL			\$3,500

Thank you for your business!



MELINDA E. BARRETT  
MAYOR

**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

March 7, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**RE: FY 2022 FY2023 Bills**

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal years:

Vendor	Amount	Account
Rooter-Man	\$ 660.00	School Department
Rooter-Man	\$ 230.00	School Department
2B Transportation, LLC	\$ 5,500.00	School Department
2B Transportation, LLC	\$ 4,000.00	School Department
2B Transportation, LLC	\$ 3,500.00	School Department

**TOTAL** \$ 13,890.00

I recommend approval.

Sincerely,

**Melinda E. Barrett, Mayor**

meb/em

**CITY COUNCIL**

**Timothy J. Jordan**, President  
**John A. Michitson**, Vice President  
**Thomas J. Sullivan**  
**Colin F. LePage**  
**Melissa J. Lewandowski**  
**Michael S. McGonagle**  
**Catherine P. Rogers**  
**Shaun P. Toohey**  
**Devin Ferreira**  
**Ralph T. Basilliere**  
**Katrina Hobbs Everett**



CITY HALL, ROOM 204  
 4 SUMMER STREET  
 TELEPHONE: 978-374-2328  
 FACSIMILE: 978-374-2329  
[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)  
[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

**CITY OF HAVERHILL**

**HAVERHILL, MASSACHUSETTS 01830-5843**  
**DOCUMENTS REFERRED TO COMMITTEE STUDY**

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22

5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
78-A	Communication from Mayor Fiorentini to send Zoning amendments to committee for review. Motion by Councilor Rogers to send to A&F, second Councilor Sullivan.	A&F	10/31/23