



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, March 7, 2017 at 7:00 PM**  
**City Council Chambers, 4 Summer St, Room 202**

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**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF RECORDS OF THE PREVIOUS MEETING**

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

**5. COMMUNICATIONS FROM THE MAYOR**

**5.1** Communication from Mayor Fiorentini announcing he will be giving the *2017 State of the City Address* at the new Hunking Middle School, 480 So Main st, Tuesday, March 14<sup>th</sup>

**5.2** Communication from Mayor Fiorentini submitting Order re: Disposition of Abandoned Funds

5.2.1 Order that City accept provisions of Chapter 200A, Section 9A, to allow for disposition of abandoned funds

Attachments

**6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**

NO SCHEDULE

**7. UTILITY HEARING(S) AND RELATED ORDER(S)**

**7.1** Document 25; petition from Verizon New England and Mass Electric Co requesting Joint pole Relocation on East Broadway (plan P2016-4AORT8J)

*postponed from February 28 2017*

**7.1.1** Document 25-B; Order – grant Verizon NE & Mass Electric Co Joint Pole Relocation on East Broadway

*postponed from February 28 2017*

Attachments

**8. HEARINGS AND RELATED ORDERS**

**8.1.** Document 115/2016; Petition from James A Allen; Applicant/Owner; Trustee of J and J Realty Trust for Hearing on Application for Major Site Plan Review for Multifamily Dwelling; in the Waterfront District; 0 and 2 South Grove st - for a multifamily housing development containing a total of 40 units- being 26 two bedroom and 14 one bedroom units to be rented as apartments; Assessor's Map 702, Block 636, Lots 1 and 1A and also to waive the affordability requirement, if applicable.

*Comments are included from various City Departments*

*postponed from February 28, 2017*

Attachments

**9. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**10. APPOINTMENTS**

10.1. Confirming Appointments:

10.2. Non-Confirming Appointments:

*Bike Committee – William Macek*

Attachment

10.3. Resignations:



# CITY OF HAVERHILL CITY COUNCIL AGENDA

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## 11. PETITIONS

### NO SCHEDULE

11.1. **Petitions:**

11.2. **Applications:**

11.3. **Applications/Handicap Parking Signs - New:**

11.3.1 Cynthia Mills/Robert Mears at 24 5<sup>th</sup> av

11.3.2 Richard McRobbie at 17 Vine st, Apt 1

Attachments

11.3B **Tag Days:**

*HHS Boys & Girls Soccer, October 13, 14, 15*

Attachment

11.4. **Annual License Renewals:**

11.4.1.1. **Hawker Peddlers License Renewals 2017:**

11.4.1.2. **Coin-Op License Renewals 2017:**

11.4.1.3. **Sunday Coin-Op License Renewals 2017:**

11.4.1.4. **Drainlayer Renewals 2017:**

11.5 **Taxi Driver License:**

### NO SCHEDULE

11.5.1 **Taxi License:**

*Haverhill Taxi, 127 White st – Add 1 Vehicle*

Attachment

## 12. MOTIONS AND ORDERS

### NO SCHEDULE

### 12A. ORDINANCES (FILE 10 DAYS)

12A.1 Ordinance re: Vehicles & Traffic – Amend City Code Chapter 240, Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of Porter Place, on Washington st, south side

**File 10 days**

Attachment

12A.2 Ordinance re: Amusements – Public Shows and Exhibitions; amend City Code Chapter 104 Article IV; Street Performers

*Related communication from City Solicitor, William Cox*

**File 10 days**

Attachments



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### **12B. MONTHLY REPORTS**

NO SCHEDULE

### **13. COMMUNICATIONS FROM COUNCILLORS**

**13.1** Communication from Councillor Bevilacqua requesting to recognize March as *Women's History month*  
Attachment

### **14. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

**14.1** Document 9-F; Ordinance re: Parking – 11 Norfolk st, Delete Handicap Parking  
*postponed from February 28, 2017*

**14.2** Document 9-G; Ordinance re: Parking –Add Handicap Space, 110 Blaisdell st #1  
*postponed from February 28, 2017*

**14.3** Document 9-H; Ordinance re: Parking – 11 Pilgrim rd, Delete Handicap Parking  
*postponed from February 28, 2017*

**14.4** Document 23-E; Councillor LePage submits Minutes of the Administration & Finance Committee  
meeting held February 22<sup>nd</sup> 2017 *postponed from February 28, 2017*

**14.5** Document 31-O; Communication from President Michitson and Councillor Vargas requesting to  
propose a workshop with Haverhill Police Dept to identify gaps in police coverage and to address  
solutions *postponed from February 28 2017*

**14.6** Document 31-T; Communication from Councillor McGonagle requesting a discussion about Tag Days  
on public streets *postponed from February 28, 2017*

**14.7** Document 31-U; Communication from Councillor Barrett requesting to recommend a pre-Budget  
conference in March with Mayor, City Council and residents for preview of FY18 budget and Mayor's  
priorities, to solicit feedback from citizens *postponed from February 28, 2017*

**14.8** Document 31-V; Communication from Councillor Bevilacqua requesting that budget meetings be held  
in each quadrant of the City *postponed from February 28, 2017*

**14.9** Document 31-W; Communication from Councillor Bevilacqua requesting to propose a new Haverhill  
economic development identity *postponed from February 28, 2017*

**14.10** Document 31-X; Communication from Councillor Bevilacqua requesting a discussion regarding  
Earth Day *postponed from February 28, 2017 to March 14<sup>th</sup>* Attachments



# CITY OF HAVERHILL CITY COUNCIL AGENDA

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14.11 Document 31-Y; Communication from Councillor Sullivan requesting to discuss a Safer Bus Stops program in the City *postponed from February 28 2017*

14.12 Document 31-Z; Communication from Councillor Sullivan requesting the Mayor or his appointee speak to the Council regarding the status of sidewalk repairs in 2016 and 2017 *postponed from February 28 2017*

Attachments

## **15 RESOLUTIONS AND PROCLAMATIONS**

## **16 COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

16.1 Councillor Barrett submits Minutes of the *Citizen Outreach Committee* meeting held on February 21 2017

Attachment

## **17 DOCUMENTS REFERRED TO COMMITTEE STUDY**

## **18 ADJOURN**

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**



CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544

MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 3, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Communication from Mayor James J. Fiorentini regarding State of the City Address

Dear Mr. President and Members of the Haverhill City Council:

Please be advised, I will be giving the 2017 State of the City Address at the new Hunking Middle School Auditorium, 480 South Main Street, Bradford on Tuesday, March 14<sup>th</sup>. All Councilors are invited to attend, will be recognized and will have reserved seating at this event.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

512  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 3, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order that That the City accept the provisions of Chapter 200A, Section 9A, to allow for the disposition of abandoned funds.

Dear Mr. President and Members of the Haverhill City Council:

Attached please find an order That the City accept the provisions of Chapter 200A, Section 9A, a copy of which is attached, to allow for the disposition of abandoned funds.

I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

5.2.1

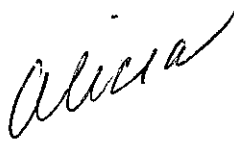
ORDERED:

That the City accept the provisions of Chapter 200A, Section 9A, a copy of which is attached, to allow for the disposition of abandoned funds.

**CITY OF HAVERHILL**  
**INTER-OFFICE MEMORANDUM**

**TO: Mayor Fiorentini**

**FR: Alicia McOsker**



**RE: Adopting Chapter 200A Section 9A**

**DT: March 1, 2017**

**I recommend that the city adopt the above referenced MGL.**

**It gives the city the authority to keep any unclaimed property after years. I confirmed with DOR that if we do not adopt it we have to turn unclaimed property over to the State Treasurer.**

**Thank you for your consideration.**



<b>Part II</b>	REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS
<b>Title II</b>	DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS
<b>Chapter 200A</b>	DISPOSITION OF UNCLAIMED PROPERTY
<b>Section 9A</b>	DISPOSITION OF ABANDONED FUNDS BY CITY OR TOWN; NOTICE OF PERIOD DURING WHICH FUNDS MAY BE CLAIMED; CITY TREASURER AUTHORIZED TO HEAR CLAIMS; APPEAL; DISBURSEMENT

Section 9A. (a) In any city, town or district that accepts this section in the manner provided in section 4 of chapter 4, there shall be an alternative procedure for disposing of abandoned funds held in the custody of the city, town or district as provided in this section.

(b) Any funds held in the custody of a city, town or district may be presumed by the city, town or district treasurer to be abandoned unless claimed by the corporation, organization, beneficiary or

person entitled thereto within 1 year after the date prescribed for payment or delivery; provided, however, that the last instrument intended as payment shall bear upon its face the statement "void if not cashed within 1 year from date of issue". After the expiration of 1 year after the date of issue, the treasurer of a city, town or district may cause the financial institution upon which the instrument was drawn to stop payment on the instrument or otherwise cause the financial institution to decline payment on the instrument and any claims made beyond that date shall only be paid by the city, town or district through the issuance of a new instrument. The city, town or district and the financial institution shall not be liable for damages, consequential or otherwise, resulting from a refusal to honor an instrument of a city, town or district submitted for payment more than a year after its issuance.

(c) The treasurer of a city, town or district holding funds owed to a corporation, organization, beneficiary or person entitled thereto that are presumed to be abandoned under this section shall post a notice entitled "Notice of names of persons appearing to be owners of funds held by (insert city, town or district name), and deemed abandoned". The notice shall specify the names of those persons who appear from available information to be entitled to such funds, shall provide a description of the appropriate method for claiming the funds and shall state a deadline for those funds to be claimed; provided, however, that the deadline shall not be less than 60 days after the date the notice was either postmarked or first posted on a website as provided in this section. The treasurer

of the city, town or district may post such notice using either of the following methods: (1) by mailing the notice by first class mail, postage prepaid, to the last known address of the beneficiary or person entitled thereto; or (2) if the city, town or district maintains an official website, by posting the notice conspicuously on the website for not less than 60 days. If the apparent owner fails to respond within 60 days after the mailing or posting of the notice, the treasurer shall cause a notice of the check to be published in a newspaper of general circulation, printed in English, in the county in which the city or town is located.

(d) In the event that funds appearing to be owed to a corporation, organization, beneficiary or person is \$100 or more and the deadline as provided in the notice has passed and no claim for the funds has been made, the treasurer shall cause an additional notice, in substantially the same form as the aforementioned notice, to be published in a newspaper of general circulation in the county in which the city, town or district is located; provided, however, that the notice shall provide an extended deadline beyond which funds shall not be claimed and such deadline shall be at least 1 year from the date of publication of the notice.

(e) Once the final deadline has passed under subsection (d), the funds owed to the corporation, organization, beneficiary or person entitled thereto shall escheat to the city, town or district and the treasurer thereof shall record the funds as revenue in the General Fund of the city, town or district and the city, town or district shall not be liable to the corporation, organization, beneficiary or

person for payment of those funds or for the underlying liability for which the funds were originally intended. Upon escheat, the funds shall be available to the city, town or district's appropriating authority for appropriation for any other public purpose. In addition to the notices required in this section, the treasurer of the city, town or district may initiate any other notices or communications that are directed in good faith toward making final disbursement of the funds to the corporation, organization, beneficiary or person entitled thereto.

Prior to escheat of the funds, the treasurer of the city, town or district shall hear all claims on funds that may arise and if it is clear, based on a preponderance of the evidence available to the treasurer at the time the claim is made, that the claimant is entitled to disbursement of the funds, the treasurer shall disburse funds to the claimant upon receipt by the treasurer of a written indemnification agreement from the claimant wherein the claimant agrees to hold the city, town or district and the treasurer of the city, town or district harmless in the event it is later determined that the claimant was not entitled to receipt of the funds. If it is not clear, based on a preponderance of the evidence before the treasurer at the time of the claim that the claimant is entitled to disbursement of the funds, the treasurer shall segregate the funds into a separate, interest-bearing account and shall notify the claimant of such action within 10 days. A claimant affected by this action may appeal within 20 days after receiving notice thereof to the district, municipal or superior court in the county in

which the city, town or district is located. The claimant shall have a trial de novo. A party adversely affected by a decree or order of the district, municipal or superior court may appeal to the appeals court or the supreme judicial court within 20 days from the date of the decree.

If the validity of the claim shall be determined in favor of the claimant or another party, the treasurer shall disburse funds in accordance with the order of the court, including interest accrued. If the validity of the claim is determined to be not in favor of the claimant or another party or if the treasurer does not receive notice that an appeal has been filed within 1 year from the date the claimant was notified that funds were being withheld, then the funds, plus accrued interest, shall escheat to the city, town or district in the manner provided in this section.

If the claimant is domiciled in another state or country and the city, town or district determines that there is no reasonable assurance that the claimant will actually receive the payment provided for in this section in substantially full value, the superior court, in its discretion or upon a petition by the city, town or district, may order that the city, town or district retain the funds.

## PETITION FOR JOINT POLE RELOCATION

Hearing February 28  
2017To the City Council  
of the City of Haverhill, Massachusetts.

**VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** request permission to relocate poles, wires, cables and fixtures, including anchors, guys and other such necessary sustaining and protecting fixtures, along and across the following public way or ways:-

**EAST BROADWAY:**

Relocate jointly owned Jointly-Owned Pole No.68 approximately 10 feet in an Easterly direction and Jointly-Owned Pole No. 67 approximately 15 ft. in an Easterly direction & approximately 15 ft. in a Southerly direction.

Wherefore they ask that they be granted a joint relocation for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - **Verizon N.E. Inc., No. P2016-4A0RT8J** dated November 23, 2016.

Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

**VERIZON NEW ENGLAND INC.***Everette Bryan*

By: \_\_\_\_\_

E. Everette Bryan - Rights of Way Engineer

**MASSACHUSETTS ELECTRIC COMPANY**

By: \_\_\_\_\_

IN CITY COUNCIL: January 24 2017

VOTED: that HEARING BE HELD FEBRUARY 28 2017

Attest: \_\_\_\_\_

C Docs.Muni Haverhill Petitions P2016-4A0RT8J.doc

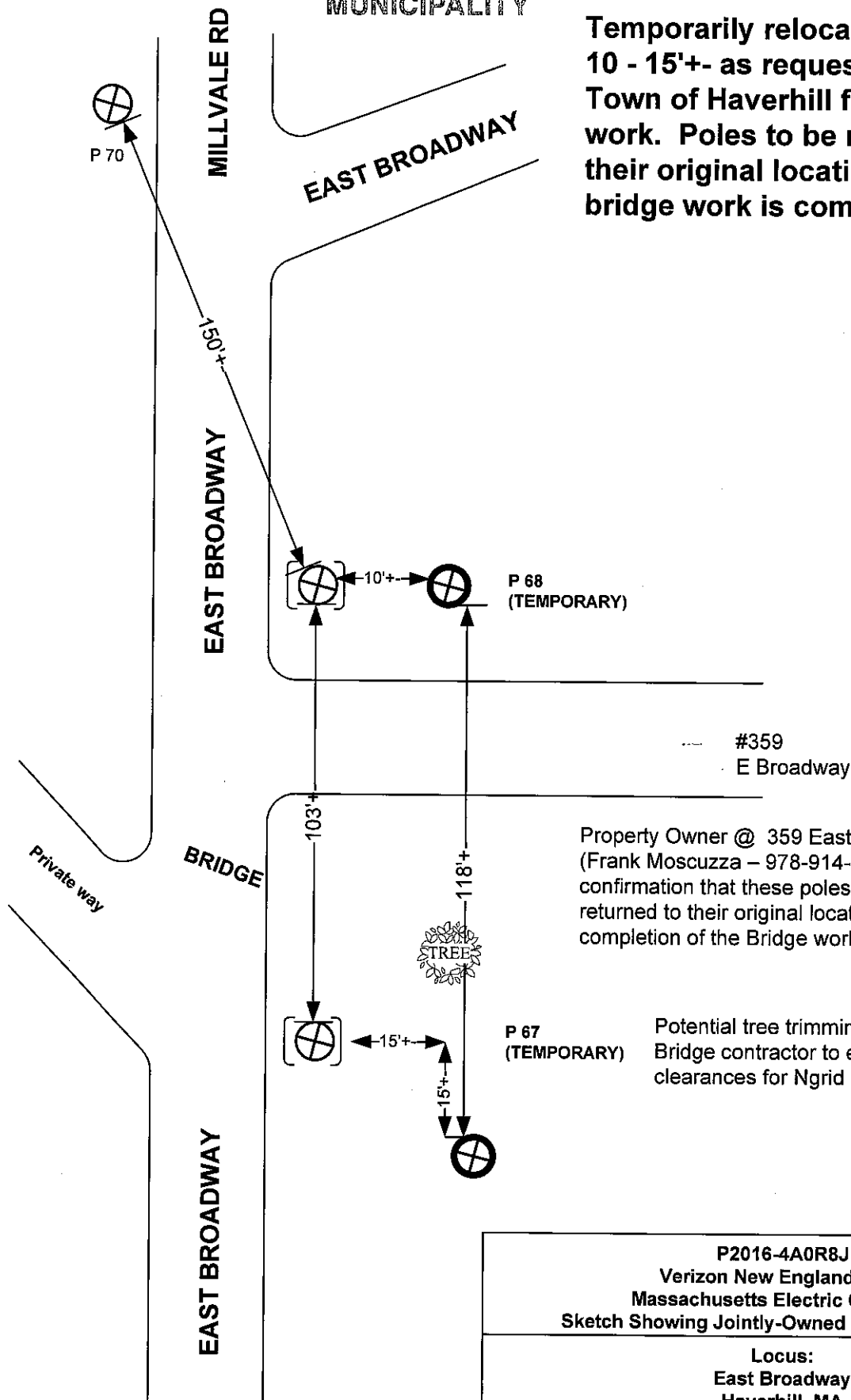
IN CITY COUNCIL: February 28 2017 City Clerk  
POSTPONED TO MARCH 7 2017

Attest: \_\_\_\_\_

City Clerk

# MUNICIPALITY

Temporarily relocate P 67 & P 68  
10 - 15'+- as requested by the  
Town of Haverhill for bridge  
work. Poles to be relocated to  
their original location once the  
bridge work is complete.



Property Owner @ 359 East Broadway  
(Frank Moscuzza - 978-914-3351) would like  
confirmation that these poles are going to be  
returned to their original locations at the  
completion of the Bridge work

P 67  
(TEMPORARY) Potential tree trimming to be done by the  
Bridge contractor to ensure proper  
clearances for Ngrid and Verizon cables

-  Proposed New Location
-  Existing Location

P2016-4A0R8J  
Verizon New England Inc. &  
Massachusetts Electric Company  
Sketch Showing Jointly-Owned Pole Relocations

Locus:  
East Broadway  
Haverhill, MA

Scale:  
Not to Scale

Drawn by:  
EB

Verizon  
Job No.  
4A0RT8J

Date:  
11/23/16



900 Chelmsford St.  
Tower 3, Floor 4  
Lowell, MA 01851

January 12, 2017

Haverhill City Hall  
Attn: Linda Koutoulas, City Clerk  
4 Summer St., Rm. 118  
Haverhill, MA 01830

RE: Petition/Plan No P2016-4A0RT8J

Enclosed please find the above petition plan to relocate jointly-owned P68 & P67 as shown on enclosed petition plan. A public hearing with notice to abutters is required.

All questions concerning this petition should be directed to Everett Bryan @ 781-307-5286.

Thank you for your attention and cooperation.

Cordially Yours,

Robin Craven, Admin. Asst.  
Verizon  
900 Chelmsford Street  
Tower 3, Floor 4  
Lowell, MA 01851

978-323-0272

Enc: Pet/Plan/Order



ORDER FOR JOINT POLE RELOCATION

MUNICIPALITY

By the City Council  
of the City of Haverhill, Massachusetts.

ORDERED: That the **VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 23rd day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RT8J Dated November 23, 2016- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **MASSACHUSETTS ELECTRIC COMPANY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**EAST BROADWAY:** Relocate jointly owned Jointly-Owned Pole No.68 approximately 10 feet in an Easterly direction and Jointly-Owned Pole No. 67 approximately 15 ft. in an Easterly direction & approximately 15 ft. in a Southerly direction

Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

IN CITY COUNCIL: February 28 2017

POSTPONED TO MARCH 7 2017

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk

**CERTIFICATE**

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the City Council of the City of Haverhill, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and recorded with the records of location orders of said City, Book \_\_\_\_\_ Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
City Clerk

ORDER FOR JOINT POLE RELOCATION

**LIGHT COMPANY**

By the City Council  
of the City of Haverhill, Massachusetts.

ORDERED: That the **VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 23rd day of November, 2016.

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Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

IN CITY COUNCIL: February 28 2017

POSTPONED TO MARCH 7 2017

Attest: \_\_\_\_\_ City Clerk

\_\_\_\_\_  
City Clerk

**CERTIFICATE**

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the City Council of the City of Haverhill, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and recorded with the records of location orders of said City, Book \_\_\_\_\_ Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
City Clerk

ORDER FOR JOINT POLE RELOCATION

By the City Council  
of the City of Haverhill, Massachusetts.

TELEPHONE

ORDERED: That the **VERIZON NEW ENGLAND INC.** and **MASSACHUSETTS ELECTRIC COMPANY** be and they are hereby granted a joint relocation for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 23rd day of November, 2016.

All construction under this order shall be in accordance with the following conditions:-

Poles shall be of sound timber, and reasonably straight and shall be set substantially at the points indicated upon the plan marked - **VERIZON NEW ENGLAND INC.**, No. P2016-4A0RT8J Dated November 23, 2016- filed with said petition. There may be attached to said poles by said **VERIZON NEW ENGLAND INC.** not to exceed 20 wires and 6 cables and by said **MASSACHUSETTS ELECTRIC COMPANY**, wires and cables necessary in the conduct of its business and all of said wires and cables shall be placed at a height of not less than 14 feet from the ground.

The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:-

**EAST BROADWAY:**

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Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City of Haverhill, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

IN CITY COUNCIL: February 28 2017

POSTPONED TO MARCH 7 2017

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Clerk

**CERTIFICATE**

I hereby certify that the foregoing is a true copy of a joint relocation order adopted by the City Council of the City of Haverhill, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 and recorded with the records of location orders of said City, Book \_\_\_\_\_ Page \_\_\_\_\_.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
City Clerk

Hearing February 14  
2017**ROBERT D. HARB**

ATTORNEY AT LAW

17 WEST STREET

HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611

FAX: (978) 373-7441

E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

November 23, 2016

8.1

City Clerk  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

Re: Application for Major Site Plan Review for Multifamily Dwelling  
Applicant/Owner: James A. Allen, Trustee of J and J Realty Trust  
Property Location: 0 and 2 South Grove Street, Bradford, MA 01835  
Assessor's Map 702 Block 636 Lots 1 and 1A  
Contains 1.42 Acres ±

To: The Haverhill City Clerk

### **SPECIAL NOTICE OF FILING OF APPLICATION FOR MAJOR SITE PLAN REVIEW**

**The Application for Site Plan Review (Major) for the above project was duly filed  
With the City Clerk on November 23, 2016.**

Respectfully submitted,



Robert D. Harb, Attorney for  
James A. Allen, Trustee of J and J Realty Trust  
Owner/Applicant

RDH

I-city cler-allen-special notice

IN CITY COUNCIL: December 6 2016

VOTED: that HEARING BE HELD FEBRUARY 14 2017

Attest:

\_\_\_\_\_  
CITY CLERK

IN CITY COUNCIL: February 14 2017  
CONTINUE HEARING TO MARCH 7 2017

Attest:

\_\_\_\_\_  
City Clerk

**ROBERT D. HARB**

ATTORNEY AT LAW

17 WEST STREET

HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611  
FAX: (978) 373-7441  
E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

November 23, 2016

City Council  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

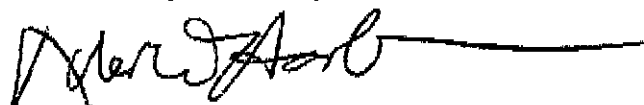
Re: Application for Major Site Plan Review for Multifamily Dwelling  
Applicant/Owner: James A. Allen, Trustee of J and J Realty Trust  
Property Location: 0 and 2 South Grove Street, Bradford, MA 01835  
Assessor's Map 702 Block 636 Lots 1 and 1A  
Contains 1.42 Acres ±

**WAIVER OF TIME FOR HEARING**

To: The Haverhill City Clerk on Behalf of the Haverhill City Council, Permitting Plan  
Approval Authority

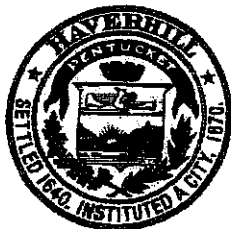
The Applicant hereby waives the hearing date requirement for this Application.

Respectfully submitted,



Robert D. Harb, Attorney for  
James A. Allen, Trustee of J and J Realty Trust

RDH/js  
Enc.



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

## REQUEST FOR COMMENT

TO: BOARD OF HEALTH CHAIRMAN & MEMBERS  
BUILDING INSPECTOR - Richard Osborne  
CITY ENGINEER - John Pettis  
CONSERVATION COMMISSION CHAIRMAN & MEMBERS  
HIGHWAY SUPERINTENDENT - Michael Stankovich  
PLANNING DIRECTOR - William Pillsbury  
WASTEWATER/WATER ENGINEER - Robert Ward  
FIRE DEPARTMENT - William Laliberty  
POLICE DEPARTMENT- Alan DeNaro  
SCHOOL SUPERINTENDENT - James Scully

FROM: CITY CLERK: Linda L Koutoulas

DATE: January 23 2017

RE: Application-Document 115, Petition from James A Allen; Applicant/Owner; Trustee of J and J Realty Trust for Hearing on Application for **Major Site Plan Review** for Multifamily Dwelling; in the Waterfront District - for a multifamily housing development containing a total of 40 units; at **0 & 2 South Grove st** - being 26 two bedroom and 14 one bedroom units to be rented as apartments; Assessor's Map 702, Block 636, Lots 1 and 1A and also to waive the affordability requirement if applicable

**Project Reference** -Attorney Robert Harb for James A Allen; Applicant/Owner; Trustee of J & J Rlty Trust  
**Street Location** -0 and 2 South Grove st; Assessor's Map 702, Block 636, Lots 1 and 1A

**\*Please send reports to City Clerk, Room 118 by Monday, February 6 2017 for that week's Council Agenda**

**The public hearing of the City Council is scheduled for TUESDAY, February 14 2017**



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

February 10 2017

To: City Councillors  
From: City Clerk's Office

Re: Application-Document 115, Petition from James A Allen; Applicant/Owner; Trustee of J and J Realty Trust for Hearing on Application for **Major Site Plan Review** for Multifamily Dwelling; in the Waterfront District - for a multifamily housing development containing a total of 40 units; at **0 & 2 South Grove st** - being 26 two bedroom and 14 one bedroom units to be rented as apartments; Assessor's Map 702, Block 636, Lots 1 and 1A and also to waive the affordability requirement if applicable

**Project Reference** - Attorney Robert Harb for James A Allen; Applicant/Owner; Trustee of J & J Realty Trust

**Street Location** - 0 and 2 South Grove st;  
Assessor's Map 702, Block 636, Lots 1 and 1A

\*Public Hearing-Tuesday, February 14 2017

Enclosed please find reports as received from the various Departments with respect to this Special Permit

*continued  
to march 7 2017*

**ROBERT D. HARB**

ATTORNEY AT LAW

17 WEST STREET

HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611

FAX: (978) 373-7441

E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

November 23, 2016

City Council  
City of Haverhill  
4 Summer Street  
Haverhill, MA 01830

Re: Application for Major Site Plan Review for Multifamily Dwelling  
Applicant/Owner: James A. Allen, Trustee of J and J Realty Trust  
Property Location: 0 and 2 South Grove Street, Bradford, MA 01835  
Assessor's Map 702 Block 636 Lots 1 and 1A  
Contains 1.42 Acres  $\pm$

To: The Haverhill City Clerk on Behalf of the Haverhill City Council, Permitting Plan  
Approval Authority

This Application for Site Plan Review (Major) is filed with the City Council (Plan Approval Authority) pursuant to Chapter 255 Article XVI Waterfront District for a multifamily housing development containing a total of 40 units being 26 two bedroom and 14 one bedroom units to be rented as apartments. This application is accompanied by 30 sets of site plans, 30 sets of floor plans, 30 copies of this application, a Narrative, a traffic study, a the filing fee. The property is located in Sub-zone F. The proposed project is a 100% renovation of commercial structures to 100% market rate residential apartments.

The project meets all site plan review criteria and is a preferred project in Sub-zone F (Chapter 255 Section 163 D). The project qualifies under Sub-zone F for a maximum of 40 units per acre, being that the project proposes to substantially rehabilitate an existing commercial building into residential housing (Chapter 255 Section 165 C). Sub-zone F allows 20 residential units per acre or in this case, a density bonus of 10 units is requested.

The proposed development does not exceed the maximum height allowed in Sub-zone F of 55 feet. The submitted copies of plans and documents demonstrate consistency with the standards as set forth in the Waterfront District. All site plans were prepared by a Registered Land Surveyor, and the Building and Floor Plans are prepared by a Registered Architect.

The proposed rail trail shown on the Plans has been initially approved by the City Economic Development Director, William Pillsbury.



A Special Notice of Filing of this application was duly given to the City Clerk at the time of filing of this application.

If applicable at the time of filing the Applicant would respectfully request that the City Council waive the requirement of moderate income housing for this project.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert D. Harb', followed by a horizontal line.

Robert D. Harb, Attorney for  
James A. Allen, Trustee of J and J Realty Trust

RDH/js  
Enc.

I-city council-allen

## **Application for Plan Approval Narrative**

The recycling of existing structurally sound buildings into new appropriate uses are both satisfying to the public, cost effective to the client and sympathetic to the history of the Haverhill/Bradford indigenous architecture. The proposed rental use will fill a need for housing to those who prefer this type of life style and all it entails. Tax base increased for the city and the overall community benefits from an occupied structure that although productive in its original use now adds to the value of the surrounding neighborhood as well as encourages community and social growth..

Traffic flow has been studied by our consultants and the conclusion is that the addition of 40 rentals will not significantly affect the existing flow of traffic. The safety of the community will be enhanced with the additions of sidewalks and overall lighting. The vast majority of parking will be at grade below the units, safe and secure. Loading and trash pickup are within the complex and will not affect the surrounding community.

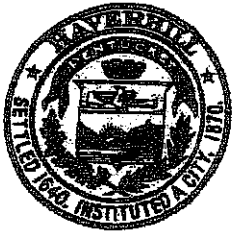
We have performed flow tests on both the existing sewer and water lines for the proposed project. Although, the new proposed use will clearly put more demand on the utilities, the existing utility supply is more than sufficient for the addition of this project. Power and data systems are typical of these types of project and will not affect any existing demand.

The neighborhood character and social structure of the new rental complex is of prime concern to us and we have designed it specifically to blend into its neighboring residences in as non-evasive setting as possible. The heights of the buildings remain the same, parking is under the building, views to the river are unchanged, and the roof lines are more "residential" in character with decks and landscaping, further enforcing our neighborhoods design concept. The project will provide handicap accessibility as well as handicapped units for those potential renters. The project will also provide the ability for the continuation of the developing "rail trail" giving public access directly through its property to continue on the rail trail.

The buildings are actually decreasing in the overall footprint and increasing dramatically in green space, giving back to the natural environment for the site. Grass and trees will be planted to encourage a natural landscape environment.

The project will be using local contractors, sub-contractors, architects and engineers in the planning and construction of the project, as well as all suppliers of materials providing an extra boost in the local economy and employment. As previously mentioned, this project will not overly tax our existing utilities and services. The project will allow more needed housing for working families in our city as well as college students for our local schools. These residences will also encourage more business for our local stores, entertaining and dining establishments.

John Sava, AIA  
Sava Architects  
141 Bridge Rd  
Salisbury, MA 01952



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

January 27 2017

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on Tuesday, February 14 2017 at 7:00 o'clock P.M. on Document 115, a petition from James A Allen; Applicant/Owner; Trustee of J and J Realty Trust for application for Major Site Plan Review for Multifamily housing development; in the Waterfront District at 0 and 2 South Grove st - containing a total of 40 units - being 26 two bedroom and 14 one bedroom units to be rented as apartments; Assessor's Map 702, Block 636, Lots 1 and 1A; and also seeking to waive the affordability requirement if applicable. Description of area, maps and plans are on file in the City Clerk's Office.

Linda L Koutoulas  
City Clerk

Advertise: January 27 and February 3 2017



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

2017 FEB 14 PM 01:24 PM CPMC

February 14, 2017

TO: City Council President John Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: 0-2 South Grove Street Waterfront zoning district (subzone F)  
Major Site Plan Review- 40 market rate residential units**

Pursuant to the waterfront zoning ordinance the applicant has proposed a 40 unit development of market rate housing in subzone F of the waterfront zoning district.

The role of the city council on a major site plan review is to hold a public hearing and find that the project is consistent with the purpose and intent of the waterfront zoning ordinance.

The city departments have reviewed the project and their reports are contained in your packages.

Specifically, I have reviewed the project and find that to the greatest extent feasible, the proposed project meets the requirements and design guidelines/standards set forth in the waterfront zoning ordinance.

The proposed project qualifies for a density bonus pursuant to the ordinance as the project proposes to substantially rehabilitate an existing building into residential housing; and in the public dedication of a portion of the rail trail to afford public access to the river, the project provides maximum public benefit resulting from the redevelopment of the land.

I recommend that the Council approve the major site plan as proposed.

The council should include in its approval any additional comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the

city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-154 and following.

Each of the specific items if adopted as conditions will be required to be incorporated into and complied with prior to the issuance of a building permit.

**Proposed conditions and stipulations:**

I offer the following recommended conditions be made part of the major site plan review approval:

Require that the developer comply with all of the additional requirements of the City's regulations for roadway, sidewalk, water and sewer and drainage improvements as further detailed in the attached letters from the departments. These items shall be reflected in the plans to be filed with the Building inspector.

**Recommendation**

As Planning Director, I recommend in favor of the project based on an assumption that all items in the letters from the City Departments along with all requirements for major site plans would be made part of the approval for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the Waterfront Zoning Ordinance as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.

## Maria Bevilacqua

---

**From:** City Council <citycncl@cityofhaverhill.com>  
**Sent:** Tuesday, February 14, 2017 11:13 AM  
**To:** mbevilacqua@cityofhaverhill.com  
**Subject:** FW: 2 South Grove Bradford, Ma.

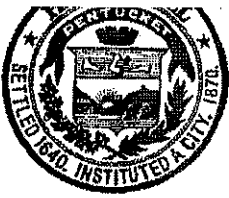
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**From:** Richard Osborne  
**Sent:** Tuesday, February 14, 2017 10:57 AM  
**To:** City Council  
**Cc:** Richard MacDonald; Bob Harb ([bobharb@aol.com](mailto:bobharb@aol.com)); William Pillsbury  
**Subject:** 2 South Grove Bradford, Ma.

DEAR CITY COUNCIL PRESIDENT  
AND COUNCILORS;

I HAVE REVIEWED THE PURPOSAL FOR THE  
ABOVE LISTED PROJECT APPLICANT J&J REALTY TRUST IN REGARDS TO THE CITY OF HAVERHILL BY-LAWS , ZONING AND  
PARKING REGULATIONS APPEARS THAT THE APPLICANT COMPLIES WITH THE ABOVE REFERENCED CITY  
REQUIREMENTS. THIS PURPOSAL IS LOCATED IN THE " WATERFRONT ZONING DISTRICT-D" MEETS THE  
REQUIREMENTS FOR ZONING AND PARKING REQUIREMENTS. I RESERVE THE RIGHT FOR FURTHER COMMENTS ON  
THE FINAL ARCHITECTURAL PLANS TO BE SUBMITTED BY THE  
APPLICANT.

SINCERELY YOURS RICHARD OSBORNE BUILDING COMMISSIONER



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
bdufresne@cityofhaverhill.com

February 13, 2017

Ms. Linda L. Koutoulas, City Clerk  
Room 118, City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: 2 South Grove Street

Dear Ms. Koutoulas:

Conceptual plans regarding 2 South Grove Street project were recently submitted to this department (**Health**) for review. Before this department can comment any further on this project a working set of plans must be submitted to this department.

Any other questions or comments feel free to contact me at any time.

Sincerely,

Mark F. Tolman RS, CHO  
Health / Building Inspector

MD/ds

C: Members of the City Council



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

2017FEB14PM01:21PM CJC

February 14, 2017

TO: City Council President John Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

**SUBJECT: 0-2 South Grove Street Waterfront zoning district (subzone F)  
Major Site Plan Review- 40 market rate residential units**

Pursuant to the waterfront zoning ordinance the applicant has proposed a 40 unit development of market rate housing in subzone F of the waterfront zoning district.

The role of the city council on a major site plan review is to hold a public hearing and find that the project is consistent with the purpose and intent of the waterfront zoning ordinance.

The city departments have reviewed the project and their reports are contained in your packages.

Specifically, I have reviewed the project and find that to the greatest extent feasible, the proposed project meets the requirements and design guidelines/standards set forth in the waterfront zoning ordinance.

The proposed project qualifies for a density bonus pursuant to the ordinance as the project proposes to substantially rehabilitate an existing building into residential housing; and in the public dedication of a portion of the rail trail to afford public access to the river, the project provides maximum public benefit resulting from the redevelopment of the land.

I recommend that the Council approve the major site plan as proposed.

The council should include in its approval any additional comments from the letters of the City departments; any additional comments/ conditions deemed necessary by the



2-14-17  
Bill Pitsburg

city council; and an umbrella condition that the project comply with all the requirements of zoning code 255-154 and following.

Each of the specific items if adopted as conditions will be required to be incorporated into and complied with prior to the issuance of a building permit.

**Proposed conditions and stipulations:**

I offer the following recommended conditions be made part of the major site plan review approval:

Require that the developer comply with all of the additional requirements of the City's regulations for roadway, sidewalk, water and sewer and drainage improvements as further detailed in the attached letters from the departments. These items shall be reflected in the plans to be filed with the Building inspector.

**Recommendation**

As Planning Director, I recommend in favor of the project based on an assumption that all items in the letters from the City Departments along with all requirements for major site plans would be made part of the approval for the project.

This project with the incorporation of the recommended conditions is generally in conformity with the Waterfront Zoning Ordinance as well as providing sufficiently for traffic, public safety and other utility considerations. The project as proposed appears to conform to all other requirements. On the basis of adopting the proposed conditions/stipulations, I recommend that the council act favorably on this project.



# Haverhill

Board of Health  
Inspection Services  
Building/Zoning  
Phone: 978-374-2325  
978-374-2341  
978-374-2338  
978-374-2430  
Fax: 978-374-2337  
[bdufresne@cityofhaverhill.com](mailto:bdufresne@cityofhaverhill.com)

February 13, 2017

Ms. Linda L. Koutoulas, City Clerk  
Room 118, City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: 2 South Grove Street

Dear Ms. Koutoulas:

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Any other questions or comments feel free to contact me at any time.

Sincerely,

Mark F. Tolman RS, CHO  
Health / Building Inspector

MD/ds  
C: Members of the City Council

## Linda Koutoulas

---

**From:** City Council  
**Sent:** Tuesday, February 14, 2017 3:23 PM  
**To:** Andy Vargas; Bill Macek (wjm227@gmail.com); Colin LePage; Joseph Bevilacqua; Mary Ellen Daly O'Brien; Melinda Barrett; michitson@mitre.org; Mike McGonagle (mike@mcsitemps.com); Thomas J. Sullivan  
**Cc:** Linda Koutoulas  
**Subject:** FW: 2 Grove St J AND J HOUSING PROJECT  
**Importance:** High

FYI

---

**From:** Richard Osborne  
**Sent:** Tuesday, February 14, 2017 3:19 PM  
**To:** City Council  
**Cc:** Bob Harb ([bobharb@aol.com](mailto:bobharb@aol.com))  
**Subject:** 2 Grove St J AND J HOUSING PROJECT

COUNCIL PRESIDENT & COUNCILORS ; PLEASE CHANGE THE ZONING DESIGNATION IS " WZD-F" NOT "WZD-D", MY ERROR SORRY RICHARD OSBORNE



# Haverhill


Economic Development and Planning

Conservation Department

Phone: 978-374-2334 Fax: 978-374-2366

[rmoore@cityofhaverhill.com](mailto:rmoore@cityofhaverhill.com)

[conservation@cityofhaverhill.com](mailto:conservation@cityofhaverhill.com)

MEMO TO: Linda L. Koutoulas, City Clerk  
FROM: Robert E. Moore, Jr., Environmental Health Technician   
DATE: January 31, 2017  
RE: Major Site Plan Review  
Construction of a Multifamily Project in the Waterfront District  
J & J Realty Trust for 2 & 0 South Grove Street – Parcel IDs: 702-636-1 and -1C

The Conservation Commission conducted a public hearing on October 6, 2016, and subsequently voted to approve this project under its regulations. The Commission's jurisdiction is limited to the northern, rear property corner. In this location a small portion of the site falls within the Merrimack River's floodplain. The Commission has since reviewed the materials forwarded for the subject Council application. The Commission offers no objections to the submitted site plan.

C (via email): Barbara Arthur, City Council Clerk  
Attorney Robert Harb



James J. Florentini  
Mayor

William Laliberty  
Fire Chief

## Haverhill Fire Department

### Fire Prevention / Investigation Unit

D/C Eric Tarpy  
Lieut. Roger E. Moses  
Insp. Johnathan W. Pramas  
Insp. James Graham



4 Summer St, Room 113  
Tel: (978) 373-8460  
Fax: (978) 521-4441

February 6, 2017

Linda L. Koutoulas, City Clerk  
4 Summer Street, room 118  
Haverhill, MA 01830

**Re: 0-2 South Grove Street/ 702-636-1 & 1A/ Special Permit**

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 8<sup>th</sup> edition, shall be made in accordance therewith. (527 CMR 1:1.03 and 780 CMR 101.2)

Plans approved by the fire department are approved with the intent they comply in all respects to 780 CMR, 527 CMR, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

I have reviewed the submitted special permit application and conceptual drawings for the address stated above. In the interest of public safety, have the following comments:

- The applicant proposes to change the use of this building from a commercial use to a 40 unit, multi-family residential use with underneath parking.
- The building for the new intended use must be brought into compliance with the requirements of 780 CMR 34.00, Existing Structures (IEBC 2009) including to requirements of the applicable Massachusetts Amendments.
- 780 CMR 3401:101.5.4.0, Investigation and Evaluation. For any proposed work regulated by this code and subject to subsection 107.6 of the International Building Code 2009 with Massachusetts Amendments (780 CMR 107.6) as a condition of the issuance of a building permit the building owner shall cause the existing building (or portion thereof) to be investigated and evaluated in accordance with the provisions of this code. This may include, but not be limited to: evaluation of design gravity loads, lateral load capacity, egress capacity, fire protection systems, fire resistive construction, interior environment, hazardous materials, and energy conservation.

The investigation and evaluation shall be in sufficient detail to ascertain the effects of the proposed work on the work area under consideration and, the entire building or structure and its foundation if impacted by the proposed work.

The results of the investigation and evaluation, along with any proposed compliance alternatives, shall be submitted to the building official in written report form.

Respectfully,

  
Deputy Fire Chief Eric Tarpy  
Haverhill Fire Prevention Division

## City Council

---

**From:** City Council  
**Sent:** Friday, December 09, 2016 11:22 AM  
**To:** Judy Berezansky  
**Cc:** Linda Koutoulas; City Council; Andy Vargas; Bill Macek (wjm227@gmail.com); Colin LePage; Joseph Bevilacqua; Mary Ellen Daly O'Brien; Melinda Barrett; michitson@mitre.org; Mike McGonagle (mike@mcsitemps.com); Thomas J. Sullivan  
**Subject:** RE: 2 South Grove Street Proposal

Dear Ms. Berezansky:

Thank you for your email. The Major Site Plan Review City Council hearing is scheduled for Tuesday, February 14, in the Theodore Pelosi Chambers, Room 202, City Hall at 7:00PM. The public is always welcome to attend the meeting. You will be able to voice your concerns that evening. I am forwarding your email to each Council member and the City Clerk. Your email will also be made part of the file.

Sincerely,

Barbara S. Arthur  
Administrative Assistant  
Haverhill City Council  
978 374-2328  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

---

**From:** Judy Berezansky [<mailto:caroussel@comcast.net>]  
**Sent:** Wednesday, December 07, 2016 6:22 PM  
**To:** City Council  
**Subject:** 2 South Grove Street Proposal

While I am usually in favor of allowing the owners of property to do as they wish, within reason, I have to object to Mr. Allen's proposal of 40 housing units at 2 South Grove Street. The property has limited accessibility, one road in is Railroad Street which is barely wide enough for one car and has a treacherous curve. Increasing traffic on this road would be quite dangerous, especially in inclement weather. Alternatively, traffic entering and leaving the property would be using South Kimball Street. There are already numerous complaints from those residents about traffic in this neighborhood. Add to that the fact that Stewart Septic is spitting distance from the property, and you have the makings of major headaches. Since you already have neighbors complaining about the traffic and odors in that exact area, adding 40 units of housing would only make things worse. Squashing a 40 unit development right between single family housing and industrial buildings is just a bad idea.

The property is a commercial property. It should stay that way.

Judy Berezansky

## Linda Koutoulas

---

**From:** Bob Harb <bobharb@aol.com>  
**Sent:** Tuesday, February 28, 2017 10:56 AM  
**To:** Richard Osborne; City Council; Linda Koutoulas  
**Cc:** bwte@aol.com  
**Subject:** Re: 2 South Grove Bradford, Ma.

2017FEB28AM11:59AM CTHC

To Haverhill City Clerk:

Dear Linda:

I do not believe this email was placed in your file for the Permit.

I did notice the second email from Mr. Osborne regarding the Zone Identification letter clarification was.

Appreciate this email being added to the record.

Thanks.

Bob Harb

Richard Osborne  
Robert D. Harb,  
Attorney At Law  
17 West Street  
Haverhill, MA 01830  
tel-978-373-5611  
fax-978-3737441  
email- bobharb@aol.com

**IMPORTANT NOTICE:** The information in this transmission is privileged and confidential, and is intended only for the recipient(s) listed above. If you are neither the intended recipient(s) nor a person responsible for the delivery of this transmission to the intended recipient(s), you are hereby notified that any unauthorized distribution or copying of this transmission is prohibited. If you have received this transmission in error, please notify us immediately at (978) 373-5611.

-----Original Message-----

From: Richard Osborne <ROsborne@cityofhaverhill.com>  
To: City Council <citycncl@cityofhaverhill.com>  
Cc: Richard MacDonald <RM MacDonald@cityofhaverhill.com>; Bob Harb (bobharb@aol.com) <bobharb@aol.com>; William Pillsbury <WPillsbury@cityofhaverhill.com>  
Sent: Tue, Feb 14, 2017 10:57 am  
Subject: 2 South Grove Bradford, Ma.

DEAR CITY COUNCIL PRESIDENT  
AND COUNCILORS;

I HAVE REVIEWED THE PURPOSAL FOR THE  
ABOVE LISTED PROJECT APPLICANT J&J REALTY TRUST IN REGARDS TO THE CITY OF HAVERHILL BY-LAWS , ZONING AND  
PARKING REGULATIONS APPEARS THAT THE APPLICANT COMPLIES WITH THE ABOVE REFERENCED CITY  
REQUIREMENTS. THIS PURPOSAL IS LOCATED IN THE " WATERFRONT ZONING DISTRICT-D" MEETS THE  
REQUIREMENTS FOR ZONING AND PARKING REQUIREMENTS. I RESERVE THE RIGHT FOR FURTHER COMMENTS ON  
THE FINAL ARCHITECTURAL PLANS TO BE SUBMITTED BY THE

APPLICANT.

SINCERELY YOURS RICHARD OSBORNE BUILDING COMMISSIONER

Richard Osborne  
re: 2 So Grove St



JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

10.2  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

March 3, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

**RE: Bike Committee**

Dear Mr. President and Members of the Haverhill City Council:

I hereby name Mr. William Macek, 227 Concord Street, Haverhill, to the Bike Committee. This is a non-confirming appointment.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

11.3.1

\*NEW ~~XXXX~~  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 3/1/17 DATE OF APPROVAL \_\_\_\_\_

NAME: Cynthia Mills / Robert Mears

ADDRESS: 24 5th Ave

TELEPHONE #: 978-426-1047

VEHICLE TYPE: 2004 Chevy Tahoe (Black)

PLATE #: 696 BP

Do you currently have off street parking at your residence? Yes ☐ No ☒

If yes, why is there a need for a handicap parking sign? \_\_\_\_\_

Did you have a handicap parking sign at a previous address? Yes ☐ No ☒

If yes, location? \_\_\_\_\_

x [Signature]  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

\_\_\_\_\_  
Reason for denial

[Signature]  
Chief of Police Signature

☐ Approve ☒ Denied

\_\_\_\_\_  
Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief Denaro

From: Officer Powell

Date: March 1, 2017

RE: Handicap Parking sign application

Sir,

I have spoken with Robert Mears, son in law to the applicant, Cynthia Mills in regards to her application for a handicap parking sign. I also inspected the location, 24 5th Ave. At this time it appears that she meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'L. Powell', with a long horizontal flourish extending to the right.

Officer L. Powell #8

**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

11.3.2

\*NEW ~~XXXXX~~  
\*RENEWAL \_\_\_\_\_

DATE OF REQUEST 3-1-17 DATE OF APPROVAL \_\_\_\_\_

NAME: Richard McRobbie

ADDRESS: 17 Vine St. #Apt 1

TELEPHONE #: 978 228 4202

VEHICLE TYPE: 2009 HYUNDAI SONATA

PLATE #: 3DH814

Do you currently have off street parking at your residence? \_\_\_\_ Yes ☒ No

If yes, why is there a need for a handicap parking sign? Arthritis in my legs and I am on oxygen. I can not walk very far.

Did you have a handicap parking sign at a previous address? \_\_\_\_ Yes ☒ No

If yes, location? \_\_\_\_\_

x Richard McRobbie  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve \_\_\_\_\_ Denied

Reason for denial

Alan R. [Signature]  
Chief of Police Signature

☒ Approve \_\_\_\_\_ Denied

Reason for denial

\_\_\_\_\_  
City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

**MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.**

To: Chief Denaro

From: Officer Powell

Date: March 1, 2017

RE: Handicap Parking sign application

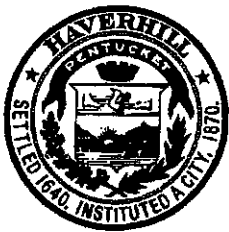
Sir,

I have spoken with the applicant, Mr. Richard McRobbie in regards to his application for a handicap parking sign. He has informed me that he has arthritis in his legs and he walks with a cane. He also is on oxygen. He has an active handicap placard issued from the Commonwealth of Massachusetts. I also inspected the location. At this time it appears that he meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'L. Powell', with a long horizontal flourish extending to the right.

Officer L. Powell #8



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date: \_\_\_\_\_

Honorable President and Members of the Municipal Council:

**FEB 10 2017**

The undersigned respectfully asks to receive a license for **TAG DAYS**:

Organization: HHS Boys & Girls Soccer Applicant's Name: Kelly Shaut  
Applicant's Residence: 26 Mt Vernon St Applicant's Signature: Kelly Shaut  
Haverhill, Ma 01832  
(3 CONSECUTIVE DAYS ONLY, ONE OF WHICH MAY INCLUDE SOLICITATION ON A PUBLIC WAY)

Date of Tag Day Request(s): October 13, 14, 15 Date—Solicitation on a Public Way: NA  
Canister: \_\_\_\_\_ Tag: ✓ Fee: \$ MC

**STREET LOCATIONS (SELECT BELOW):**

**OFF STREET LOCATIONS (SPECIFY OTHER):**

Rosemont St and Main St \_\_\_\_\_

Market Basket

Water st and Mill st \_\_\_\_\_

Heavenly Donuts

Dunkin Donuts

South Main St & Salem St  
(Bradford Common) \_\_\_\_\_

Main St & Kenoza Ave  
(Monument Square) \_\_\_\_\_

**Office Use Only**

Recommendation by Police Chief: ✓ Approved \_\_\_\_\_  
\_\_\_\_\_ Denied \_\_\_\_\_

Police Chief

In Municipal Council, \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk

City of Haverhill

Taxi License – Ch.230 sec.1-26

11,5,1

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive taxi license(s) :

Place of business being: 127 White St

Name of Business: Haverhill Taxi

Address: 127 White St

Applicant: Wisvel Joseph

Applicant phone number: 978-601-3996

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

☒ New/Renew (circle one)

Fee: \$100 per vehicle – annual fee

\* No. of Vehicles: Add 1 Vehicle \*

Registration # of vehicles (photocopies of actual registrations must be provided to Clerk's office):

on file

In Municipal Council, \_\_\_\_\_ 20\_\_

Attest:

Approve ☒

Denied ☐

\_\_\_\_\_  
City Clerk

  
Police Chief

Haverhill City Code: Chapter 230 Sec. 1-26

Please complete back side of this application



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

12A.1  
file to diary

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

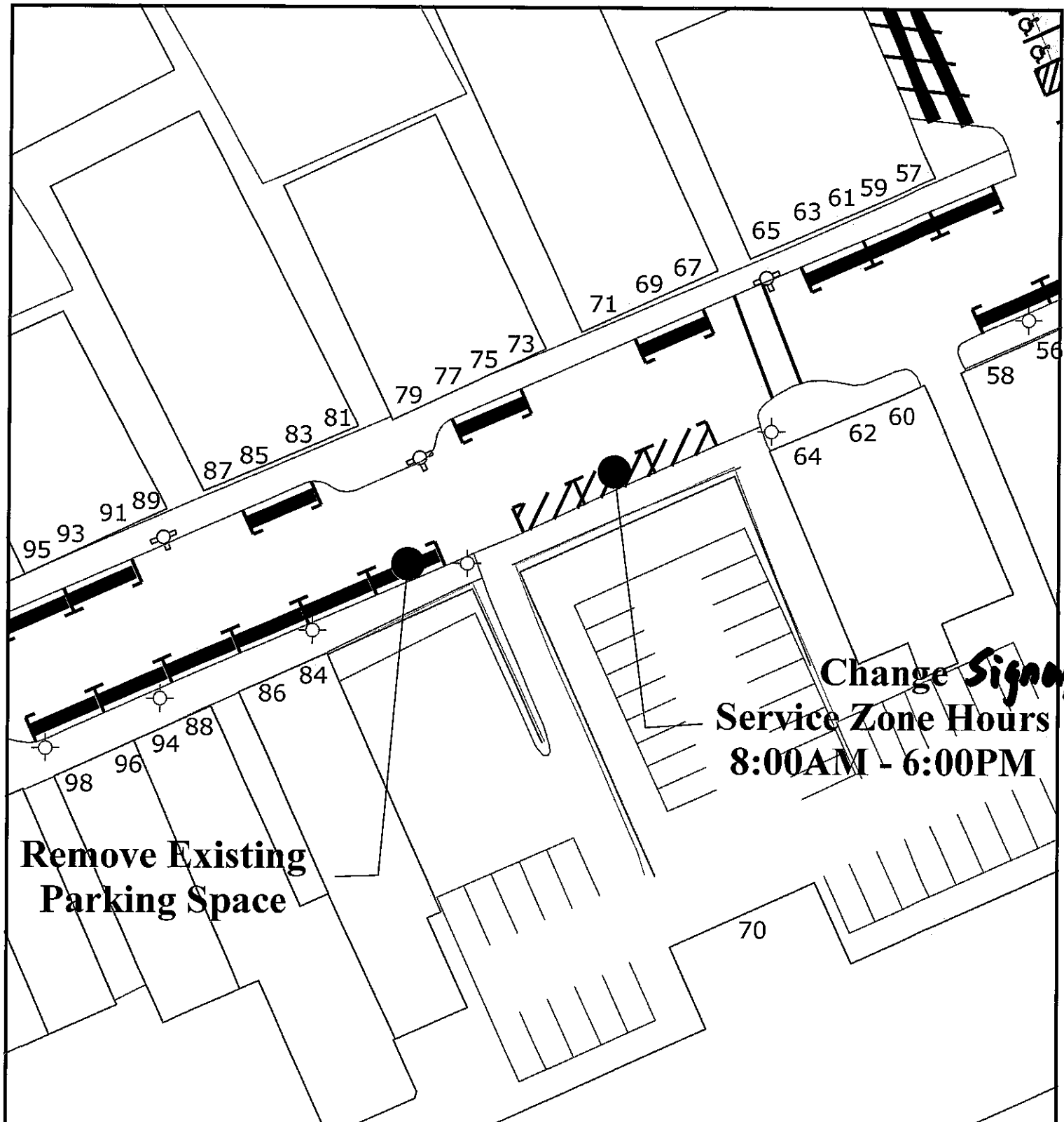
**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

**Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by removing the current parking space just to the west of Porter Place, on Washington Street, south side.**

APPROVED AS TO LEGALITY:

\_\_\_\_\_  
City Solicitor





**Remove Existing  
Parking Space**

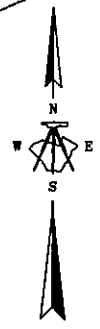
**Change Signage:  
Service Zone Hours  
8:00AM - 6:00PM**

**Proposed Changes to the  
Central Business Parking Map  
along Washington Street**

**March - 2017**

**Scale 1" = 40'**

**City Of Haverhill --- Engineering Division**





# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

February 27, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Washington Street – Remove on-street Parking Space to west  
of Porter Place, and amend Service Zone Signage***

As requested, attached is the Ordinance for removal of the subject parking space. The letter to me from Council also requested signage be posted at the adjacent Service Zone that it be in force M-F 8a-6p. The current Central Business District Parking Map that Service Zones enforcement be limited to these hours, excepting legal holidays. Therefore all that needs to be done at the Service Zones is for more clear signage to be posted, and I will go over this with the Highway Department so they can install it.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

*file 10 days*

*12A.2*  
*8 out of 10 years*

~~ORDERED~~

### MUNICIPAL ORDINANCE

### CHAPTER 104

#### AN ORDINANCE RELATING TO AMUSEMENTS - PUBLIC SHOWS AND EXHIBITIONS

**BE IT ORDAINED** by the City Council of the City of Haverhill that Chapter 104, Article IV. Public Shows and Exhibitions, of the Code of the City of Haverhill, as amended, being and is hereby further amended by adding the following:

#### **§ 104-36. Street Performers.**

##### **A. Definitions.**

1. "Perform" includes, but is not limited to, the following activities: acting, singing, playing musical instruments, pantomime, juggling, magic, dancing, reading, puppetry, sidewalk art (working with non-permanent, water-soluble media, i.e., chalk, pastels, or watercolors directly on the pavement), and reciting. Perform shall not include the production of items for sale, except for those permitted in section E-6 herein.
2. "Performer" means a person who has obtained a permit pursuant to this section.
3. "Public areas" means public sidewalks, parks, playgrounds and other City of Haverhill pedestrian areas within the Central Business District as defined by this Code.

##### **B. Prohibition.**

No person may perform in a public area without a permit issued pursuant to subsection C of this section, except those who are participating in an authorized street fair or public festival.

##### **C. Permit.**

1. A permit shall be issued by the City Clerk to each applicant therefore in exchange for a completed application and a fee of ten dollars.
2. A completed application for a permit, and the permit itself, shall contain the applicant's name, residence address and telephone number, and shall be signed by the applicant.
3. A permit shall be valid from the date on which it is issued through the end of that calendar year.
4. A permit shall be nontransferable, and shall contain the permit number of the applicant and the year in which the permit is valid. Each member of a group of performers who play together shall be required to obtain an individual permit. In no event shall any group of performers, identified as such in their application and noted on their permits, be charged more than one hundred dollars total for permits for group members.

5. Upon issuing a permit, the City Clerk shall also give the performer a copy of this section.
6. If a performer loses a duly issued permit, one replacement permit per year may be obtained for a fee of fifteen dollars.

#### **D. Display of Permit.**

A performer shall clearly display his or her permit while performing, and shall allow inspection of the permit by any Haverhill police officer on request.

#### **E. Permitted Performances.**

1. Performances may take place in the following locations:

- a. In public areas;
- b. On private property, with the written permission of the owner or other person in control of such property;
- c. In public areas where an authorized street fair or public festival is being conducted, with the permission of the sponsor of such fair or festival.

2. Performances may take place at the following times:

- a. Monday through Thursday, between 9:00 a.m. and 8:00 p.m.  
Friday and Saturday, between 9:00 a.m. and 10:00 p.m.  
Sunday, between 12 noon and 8:00 p.m.

3. a. No performer or group of performers may generate noise exceeding a median sound level of eighty decibels measured at a distance of twenty-five feet from the performer or group of performers. A performer or group of performers may use sound amplification as long as this sound level is not exceeded. Upon a complaint by a resident, the Haverhill Police shall, with the permission of the resident, measure the sound level inside the residential dwelling. If the sound level exceeds a median sound level of fifty decibels, and exceeds the background noise by at least ten Db(A), the performer or group of performers causing the excessive sound level shall either turn down the music or move to a distance from the residence so as to reduce the sound level within these limitations. Background noise for this purpose shall mean L90.

b. Drums shall be inaudible at a distance of one hundred fifty feet.

4. A performer may not create an undue interference with the passage of the public through a public area. If a performer attracts a crowd sufficient to obstruct the public way, a police officer may disperse the portion of the crowd that is creating the obstruction. The police officer shall not cause the performer to leave the location unless efforts to move the crowd fail to adequately protect the public safety or order. A police officer shall not ask the performer to leave the location unless all other means of restoring the public safety or order have been exhausted.

5. No performer or group of performers may perform less than fifty feet from another performer or group of performers.

6. A performer may request contributions or money or property at a performance, provided that no sign requesting contributions shall exceed twelve inches by eighteen inches in size. Contributions may be received in any receptacle, such as an open musical instrument case, box or hat. Performers may offer for sale recordings of their own work, in the form of records, cassettes, videotapes or compact discs. On sidewalks, displays must not obstruct

handicap ramps, doorways, or windows (i.e., performers shall not tape or post signs or posters on windows or lean displays against windows so as to obstruct a clear view through the window), and must not exceed more than 20% of the width of the sidewalk from the property line of the premises in front of which the display is installed. Notwithstanding the foregoing, a performer may set up a display on the public sidewalk in front of a doorway to a business if the business is not open, assuming said display meets all other requirements of this section. In public areas other than sidewalks, no such display shall exceed twenty-five square feet, and it shall be prohibited to place a carpet, rug, blanket, or other such covering over grass in a public place.

#### **F. Exclusion of Public Areas.**

1. A specific public area may be excluded from performances in accordance with constitutional standards by decision of the City Council after a public hearing notice.
2. By decision of the Chief of Police in the case of an emergency: any holder of a license who disputes the need for said emergency exclusion may appeal to the City Council for review.
3. By decision of the Director of Public Works in the case of an emergency regarding a park or playground: any holder of a license who disputes the need for said emergency exclusion may appeal to the City Council for review.

#### **G. Penalties.**

##### **1. Noncriminal Disposition.**

Whoever violates any provision of this section may be penalized by a fine of twenty-five dollars.

##### **2. Suspension of Permit.**

The City Council and/or the Haverhill Police Chief may suspend a permit for no more than thirty days if:

- a. a performer is found to have knowingly provided false information in the application; or
- b. a performer has received two noncriminal violations of this ordinance within one calendar year.

##### **3. Revocation of Permit.**

The City Council may revoke a permit for the remainder of the calendar year if a performer has received three noncriminal violations of this ordinance during that calendar year.

4. Before suspending or revoking a permit, the City Council must hold a hearing, after ten days written notice to the performer setting forth the facts constituting the basis for the proposed suspension or revocation.

5. A performer may not receive a permit unless all tickets from the previous year have been paid.

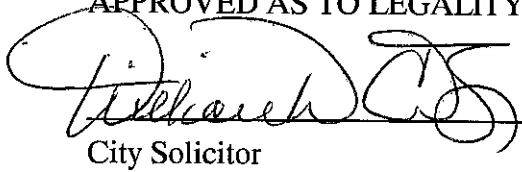
#### **H. Exclusivity.**

The provisions of this section take precedence over any other City regulations or ordinance applicable to street performances. To the extent other City regulations or ordinances are applicable and are inconsistent with this section, this section shall govern. Sound levels generated by street performances shall be governed by this section and not by the Haverhill City noise ordinance.

**I. Peace and Quiet.**

A performance in accordance with this ordinance shall be presumed not to constitute a disturbance of the peace or quiet.

APPROVED AS TO LEGALITY

A handwritten signature in black ink, appearing to read "T. H. Haseh", is written over a horizontal line. The signature is stylized with large loops and a long horizontal stroke.

City Solicitor


**CITY OF HAVERHILL  
MASSACHUSETTS  
CITY SOLICITOR'S OFFICE**

145 South Main Street  
Bradford, MA 01835  
(978) 373-2360  
FAX: 978/891-5424  
EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.  
CITY SOLICITOR**

February 25, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance - Street Performers

The Administration and Finance Committee requested an ordinance for the licensing of Street Performers in the Central Business District. The draft ordinance was recently reviewed by the Committee and the changes requested were incorporated in the ordinance attached.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor

**CITY COUNCIL**

**JOHN A. MICHITSON**

*PRESIDENT*

**MELINDA E. BARRETT**

*VICE PRESIDENT*

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

13.1  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

March 3, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to recognize March as Women's History month.

  
City Councillor Joseph Bevilacqua





DOCUMENT 9-F

1411

# CITY OF HAVERHILL

In Municipal Council February 7 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (11 Norfolk Street—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>Norfolk Street</u>		
In front of #11 Norfolk Street except for 1-24 hour handicap parking space at No. 11	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

-----  
City Clerk

IN CITY COUNCIL: February 28 2017  
POSTPONED TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 1, 2017

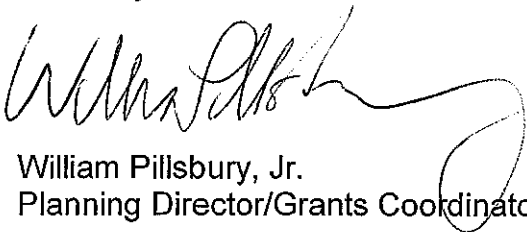
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 11 Norfolk Street—REQUEST TO DELETE A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 2/1/2017, and the request of Councilor Michael McGonagle dated 1/27/2017, I am submitting a Municipal Ordinance to remove a handicap parking space at the location of 11 Norfolk Street as it is no longer needed.

Sincerely,



William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LePAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 1, 2017

TO: Mr. William Pillsbury, Jr.  
Planning & Economic Development Director

RE: **Delete Handicap Ordinance – 11 Norfolk Street**

Dear Mr. Pillsbury:

At the City Council meeting held on January 31, 2017 the following item was placed on the agenda by Councillor McGonagle:

- Doc. # 10-Z - Request for removal of a handicap parking space at 11 Norfolk Street.

The Council would appreciate it if you would prepare the necessary ordinance and place it on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**CITY OF HAVERHILL**  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

January 27, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of a handicap parking space at 11 Norfolk Street as it is no longer needed.

  
City Councillor Michael McGonagle

BACK-UP

Name of Street Location	Regulation	Hours/Days
From Taylor Street to Riverside Avenue, east side (west lane)	No parking	—
Westerly side of Nettleton Avenue from Truman Avenue a distance of ±420 feet to Riverside Avenue, per attached plan <sup>12</sup> [Added 11-12-1991 by Doc. 60-k]	No parking	8:00 a.m. to 7:00 p.m., Mon. through Sun.
<b>Newcomb Street</b>		
In front of 46 Newcomb Street, except for one 24-hour handicap parking space at 46 Newcomb Street [Added 12-3-2013 by Doc. 32-H]	No parking	24 hours
From Summer Street to Arlington Street, east side	No parking	—
From Summer Street to Cherry Street, west side	No parking	—
From Cherry Street to Arlington Street, west side	No parking	—
<b>Newell Street</b>		
From Main Street to Portland Street, both sides	No parking	—
<b>North Avenue [Added 7-9-1996 by Doc. 18-M]</b>		
East side, from Macon Avenue to Magnolia Avenue	No parking	8:30 a.m. to 3:15 p.m., Mon. through Fri.
<b>New Hampshire Avenue [Added 5-15-2007 by Doc. 14-L; amended 5-4-2010 by Doc. 16-F]</b>		
In front of 7 New Hampshire Avenue, except for 1 24-hour handicapped parking space at 7 New Hampshire Avenue [Added 1-3-2012 by Doc. 101-C/11]	No parking	24 hours
<b>Norfolk Street [Added 9-26-2006 by Doc. 34-G]</b>		
* In front of 11 Norfolk Street, except for 1 24-hour handicapped parking space at No. 11	No parking	24 hours
<b>North Street [Added 1-27-1998 by Doc. 23; amended 7-28-1998 by Doc. 23-G]</b>		
In front of 48 North Street, except for 1 24-hour handicapped parking space at No. 48	No parking	24 hours
54 North Street [Added 4-5-2011 by Doc. 7-C; repealed 8-21-2012 by Doc. 21-I]		

12. Editor's Note: The plan is attached to Doc. 60-K and on file in the office of the City Clerk.

9-G



DOCUMENT 9-G

# CITY OF HAVERHILL

In Municipal Council February 14 2017

142

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (110 Blaisdell St. #1)—Establish Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	HOURS/DAYS
<u>110 Blaisdell St. #1</u>		
In front of No. 110 Blaisdell Street #1 except for 1-24 hour handicapped parking space at No. 110 Blaisdell Street #1	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor

PLACED ON FILE for at least 10 days

Attest:

-----  
City Clerk

IN CITY COUNCIL: February 28 2017  
POSTPONED TO MARCH 7 2017

Attest;

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 9, 2017

John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: REQUEST TO ESTABLISH THE HANDICAP PARKING SPACE  
AT 110 Blaisdell Street #1**

Dear Council President Michitson & Councilors:

As per your request dated **2/8/17** and the request dated **2/2/17** from Chief of Police Alan R. DeNaro I am submitting a Municipal Ordinance which will add a handicap parking space at 110 Blaisdell Street #1.

Sincerely,



William Pillsbury, Jr.  
Economic Development  
& Planning Director



WP/lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 8, 2017

TO: Mr. William Pillsbury  
Planning and Development Director

RE: **Document to Establish Handicap Parking Ordinance – 110 Blaisdell St. #1**

Dear Mr. Pillsbury:

At the City Council meeting held on February 7, 2017, the following request for a handicap parking space was approved and submitted by Chief DeNaro:

- Doc. 3-D – 110 Blaisdell Street #1

Would you kindly prepare the proper documents and place it on the next Council agenda for action. Thank you for your continued cooperation, consideration and assistance. It is appreciated.

Sincerely yours,

John A. Michitson, President  
Haverhill City Council

JAM/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell



**CITY OF HAVERHILL**  
**APPLICATION FOR HANDICAP PARKING SIGN**

*C/p officer Powell*

\*NEW ☒  
\*RENEWAL ☐

*Backup*

DATE OF REQUEST 1/26/2017 DATE OF APPROVAL 2-2-17

NAME: Janet Travers

ADDRESS: 110 Blaisdell St. #1 Haverhill, MA. 01832

TELEPHONE #: 978-332-3215

VEHICLE TYPE: 2003 Kia Sorento

PLATE #: 3AD722

Do you currently have off street parking at your residence? ☒ Yes ☐ No

If yes, why is there a need for a handicap parking sign? Disabled cannot walk have 15 stairs to get to my Apt. And 2 more, my PCA has to

Did you have a handicap parking sign at a previous address? ☐ Yes ☒ No

If yes, location? \_\_\_\_\_

*CARRY me up + down and to get in and out of the car*

Janet Travers  
Applicant Signature

- Please include a copy of your current handicap placard or handicap registration, along with this application.

☒ Approve ☐ Denied

Reason for denial

*Al R. [Signature]*

Chief of Police Signature

☐ Approve ☐ Denied

Reason for denial

City Council Approval

Please allow for a minimum of thirty (30) days for sign placement upon approval of City Council.

\*ORDINANCE WILL EXPIRE 24 MONTHS FROM DATE OF APPROVAL.

MAIL OR DELIVER COMPLETED APPLICATION TO CHIEF OF POLICE, 40 BAILEY BLVD.

To: Chief Denaro

From: Officer Powell

Date: February 2, 2017

RE: Handicap Parking sign application

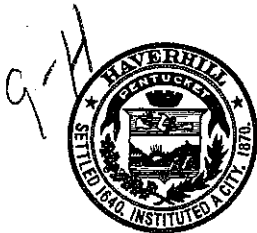
Sir,

I have spoken with the applicant, Janet Travers in regards to his application for a handicap parking sign. I also inspected the location, 110 Blaisdell St. At this time it appears that she meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,



Officer L. Powell #8



DOCUMENT 9-H

143

# CITY OF HAVERHILL

In Municipal Council February 14 2017

~~ORDERED~~ MUNICIPAL ORDINANCE

CHAPTER 240

## An Ordinance Relating to Parking (11 Pilgrim Road—Delete Handicap Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-85 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended, by deleting the following:

LOCATION	REGULATION	HOURS/DAYS
<u>11 Pilgrim Road</u>		
In front of 11 Pilgrim Road except for 1-24 hour handicap parking space at No. 11	No Parking	24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor  
William D. Cox, Jr.

PLACED ON FILE for at least 10 days  
Attest:

-----  
City Clerk

IN CITY COUNCIL: February 28 2017  
POSTPONED TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

February 10, 2017

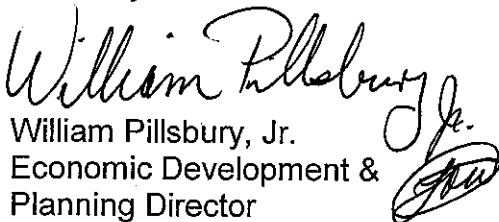
John A. Michitson, Council President  
& City Councilors  
City Hall—Room 204  
City of Haverhill

**RE: 11 Pilgrim Road—DELETE—Handicap Parking Space**

Dear Council President Michitson & Councilors:

As per your request dated 2/8/17, I am submitting the Municipal Ordinance that will delete the handicap parking space at number 11 Pilgrim Road.

Sincerely,

  
William Pillsbury, Jr.  
Economic Development &  
Planning Director

lw

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

February 8, 2017

TO: Mr. William Pillsbury, Jr.  
Planning Director and Grants Coordinator

RE: Delete Handicap Ordinances – 93 Bellevue Ave. and 11 Pilgrim Road

Dear Mr. Pillsbury:

At the City Council meeting held on February 7, 2017 the following item was placed on the agenda by Councillor McGonagle:

Doc. #31-G - Request for removal of handicap parking spaces at 93 Bellevue Ave. and 11 Pilgrim Road

The Council would appreciate it if you would prepare the necessary ordinances and place them on the next Council agenda. Thank you for your assistance.

Sincerely,

John A. Michitson, President  
Haverhill City Council

JAS/bsa

encl.

c: Mayor James J. Fiorentini  
City Councillors  
Police Officer Lance Powell

**CITY COUNCIL**

**JOHN A. MICHITSON**  
**PRESIDENT**  
**MELINDA E. BARRETT**  
**VICE PRESIDENT**  
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**MICHAEL S. MCGONAGLE**  
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**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

*BACKUP*

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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

January 31, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests the removal of handicap parking spaces at 93 Bellevue Avenue and 11 Pilgrim Road as they no longer needed.

*Michael McGonagle*  
City Councillor Michael McGonagle

Name of Street Location	Regulation	Hours/Days
<b>Park Street</b>		
From Webster Street to 22 Park Street, south side	No parking	—
<b>Park Way</b> [Added 12-18-1990 by Doc. 34-5; 9-27-1994 by Doc. 12-K; 4-18-2000 by Doc. 21-D; 4-18-2000 by Doc. 21-E; 3-24-2009 by Doc. 39-J]		
All as shown on the Central Business District Parking Map dated 12/04/2012, as last revised on 01/07/2014, filed in the office of the City Engineer, Plan 2B/3418, a copy of which is also on file with the City Clerk [Amended 9-6-2011 by Doc. 23-F; 8-7-2012 by Doc. 22-C; 2-26-2013 by Doc. 30; 5-21-2013 by Doc. 30-B; 1-28-2014 by Doc. 13-B]		
<b>Pecker Street</b>		
From Welcome Street to Winter Street, east side	No parking	—
From Bailey Street to 60 feet south of Winter Street, west side	Time limited: 2 hours	7:00 a.m. to 7:00 p.m.
In front of 69 Pecker Street, except for 1 24-hour handicapped parking space at No. 69 [Added 4-30-2002 by Doc. 29-K]	No parking	24 hours
73 Pecker Street [Added 2-20-2001 by Doc. 30; repealed 11-23-2004 by Doc. 52-G]		
<b>Pilgrim Road</b> [Added 2-22-1994 by Doc. 29]		
* In front of 11 Pilgrim Road, except for 1 24-hour handicapped parking space at No. 11 [Added 4-5-2011 by Doc. 7-B]	No parking	24 hours
150 Pilgrim Road [Repealed 7-12-1994 by Doc. 54-F]		
<b>Pilling Street</b> [Added 3-10-1987 by Doc. 23-B; repealed 7-13-1993 by Doc. 26-L; added 1-2-1996 by Doc. 44-BB]		
In front of 27 Pilling Street, except for 1 24-hour handicapped parking space at No. 27	No parking	24 hours
In front of 60 Pilling Street, except for 1 24-hour handicapped space at No. 60 [Added 12-19-2000 by Doc. 18-W]	No parking	24 hours
62 Pilling Street [Added 10-5-1999 by Doc. 40-E; repealed 5-23-2000 by Doc. 53-D]		

## CITY COUNCIL

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PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
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MICHAEL S. MCGONAGLE  
JOSEPH J. BEVILACQUA  
COLIN F. LEPAGE  
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WILLIAM J. MACEK  
THOMAS J. SULLIVAN



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## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE  
MEETING HELD ON FEBRUARY 22, 2017

An Administration and Finance Committee Meeting was held on Wednesday, February 22, 2017 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, Councillor Mary Ellen Daly O'Brien and Councillor William Macek. Councillor Andres Vargas also attended.

Department Heads: City Clerk Linda Koutoulas, City Solicitor William Cox

Attendees: Mike Katsulis, Joe Edwards, John Guerin

The following items were discussed:

- 1.) **Draft Municipal Ordinance Relating to Amusements Ch. 104- Public Shows and Exhibitions, Section 104-36 – Street Performers;** *The Committee performed a detailed review of the proposed ordinance as presented. After a lengthy discussion on the matter, the following motions were made and seconded to:*
  - 2) *Revise §104-36, Section A. 1. as follows: add to last sentence "except for those allowed in accordance with Section E. 6."*
  - 3) *Revise §104-36, Section E. 2. a. as follows: delete "midnight"*
  - 4) *Revise §104-36, Section F. 1. a. as follows: delete entire subsection*
  - 5) *Revise §104-36, Section G. as follows: insert "Chief" after Haverhill Police and in all instances where noted, replace City Clerk with "City Council"*
  - 6) *Revise §104-36, Section G. 2. b. as follows: replace ~~three noncriminal violations~~ with "two noncriminal violations"*
  - 7) *Revise §104-36, Section G. 3. as follows: replace ~~five noncriminal violations~~ with "three noncriminal violations" and requesting that the City Solicitor prepare and amend the ordinance for full Council review. Passed unanimously.\**
- 2.) **Doc. 10-B** - Communication from Councillor Vargas requesting a discussion regarding proposal relative to acoustic performances in small businesses; *The Committee reviewed a recent proposed City of Boston ordinance and found that current Haverhill Ordinances and License requirements sufficiently addressed the matter. A motion was made to remove the item from the Council Study list, passed unanimously.*

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

*Colin LePage*

Colin LePage, Chairperson  
Administration and Finance Committee  
Haverhill City Council  
CL/bsa  
c: Mayor James J. Fiorentini  
City Council

February 24, 2017

IN CITY COUNCIL: February 28 2017  
POSTPONE TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk



31-0  
CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

MELINDA E. BARRETT

VICE PRESIDENT

ANDRES X. VARGAS

MICHAEL S. MCGONAGLE

JOSEPH J. BEVILACQUA

COLIN F. LEPAGE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK

THOMAS J. SULLIVAN

CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-584314.5  
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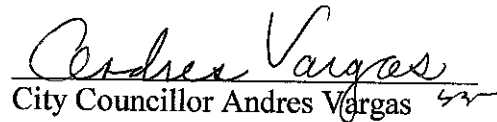
citycncl@cityofhaverhill.com

February 22, 2017

TO: Members of the City Council:

Council President Michitson and Councillor Andres Vargas would like to propose a workshop with Haverhill Police Department to identify gaps in police coverage and to address solutions.

  
Council President John A. Michitson

  
City Councillor Andres Vargas

IN CITY COUNCIL: February 28 2017

POSTPONE TO MARCH 7 2017

Attest:

\_\_\_\_\_  
City Clerk

31-T  
CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
 MELINDA E. BARRETT  
*VICE PRESIDENT*  
 ANDRES X. VARGAS  
 MICHAEL S. MCGONAGLE  
 JOSEPH J. BEVILACQUA  
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 WILLIAM J. MACEK  
 THOMAS J. SULLIVAN



CITY OF HAVERHILL  
 HAVERHILL, MASSACHUSETTS 01830-5843

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February 14, 2017

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle requests a discussion about Tag Days on public streets.

*Michael McGonagle*  
 City Councillor Michael McGonagle

IN CITY COUNCIL: February 28 2017  
 POSTPONED TO MARCH 7 2017

Attest:

\_\_\_\_\_  
 City Clerk

**THOMAS J. SULLIVAN**



CITY OF HAVERHILL  
HAVERHILL, MASSACHUSETTS 01830-5843

citycndl@cityofhaverhill.com

14.7

City Clerk

31-2  
CITY COUNCIL

JOHN A. MICHITSON  
**PRESIDENT**  
 MELINDA E. BARRETT  
**VICE PRESIDENT**  
 ANDRES X. VARGAS  
 MICHAEL S. MCGONAGLE  
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 citycncl@cityofhaverhill.com

February 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to request that budget meetings be held in each quadrant of the City.

  
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017  
 POSTPONED TO MARCH 7 2017  
 Attest:

\_\_\_\_\_  
 City Clerk

31-W  
CITY COUNCIL

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*VICE PRESIDENT*  
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citycncl@cityofhaverhill.com

February 22, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to propose new Haverhill economic development identity.

  
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017

POSTPONE TO MARCH 7 2017

Attest:

\_\_\_\_\_  
 City Clerk

## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
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*VICE PRESIDENT*  
 ANDRES X. VARGAS  
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 citycncl@cityofhaverhill.com

February 23, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding Earth Day.

*Joseph Bevilacqua*  
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: February 28 2017  
 POSTPONE TO MARCH 7 2017  
 Attest:

\_\_\_\_\_  
 City Clerk

## CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

MELINDA E. BARRETT

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February 24, 2017

TO: Mr. President and Members of the City Council:

Councilor Thomas Sullivan wishes to discuss creating a Safer Bus Stops program in the city.

*Thomas Sullivan*  
City Councillor Thomas J. Sullivan

IN CITY COUNCIL: February 28 2017  
POSTPONE TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk

31-2  
CITY COUNCIL

JOHN A. MICHITSON

PRESIDENT

MELINDA E. BARRETT

VICE PRESIDENT

ANDRES X. VARGAS

MICHAEL S. MCGONAGLE

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THOMAS J. SULLIVAN



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citycncl@cityofhaverhill.com

February 24, 2017

TO: Mr. President and Members of the City Council:

Councilor Sullivan requests the Mayor or his appointee speak to the Council regarding the status of sidewalk repairs in 2016 and 2017.

*Thomas J. Sullivan*  
City Councillor Thomas J. Sullivan

IN CITY COUNCIL: February 28 2017  
POSTPONED TO MARCH 7 2017  
Attest:

\_\_\_\_\_  
City Clerk



## CITY COUNCIL

JOHN A. MICHITSON  
PRESIDENT  
MELINDA E. BARRETT  
VICE PRESIDENT  
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## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### MINUTES OF THE CITIZEN OUTREACH COMMITTEE MEETING HELD ON FEBRUARY 21, 2017

A Citizen Outreach Committee Meeting was held on Monday, February 21, 2017 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Barrett, Councillors LePage, Sullivan and Vargas. Council President Michitson, Councillors Bevilacqua and Macek also attended.

Department Heads: School Committee President Gail Sullivan, Chief of Staff David Van Dam

Attendees: Tim Cocco, Joe LeBlanc, Doug Edison, Jenny Arndt, Mike Valvo, Lynda Brown, Mike Katsulis, Rocky Morrison, Ted Horwitz, Alison Colby-Campbell, Bert Pherson, Devan Ferreira, James Mamonas, Keith Boucher, Justine Maguire, Matt Maguire, Matt Juros, Kathy Kaczar, Meghann Holcomb, John Bachmann, Briony Angus, Brian Huntley, John Yannalfo, Richard Ross, Lori Laviolette, Allison Carvalho, Lisa Marzilli, Jeff Grassie, Tom Granneman, Rosaline Anavisca, Anita Vargas, Kat Everett, Richard Smyth, Janet Begin

Agenda: capture citizens ideas and concerns for both current budget session and future planning. A number of citizens spoke of their concerns (see below) and asked that we keep those in mind and try and take action on their concerns during the upcoming budget session.

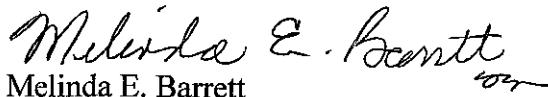
1. Mike Katulis asked that the improvement plans for the intersection of South Elm, South Prospect and South Pleasant be funded. He expressed concern over parking, speeding and police presence in the area. He also noted the island of the intersection gets snow plowed onto it blocking the line of sight for anyone coming west on South Elm.
2. Ted Horwitz spoke of hoping to have a bike race within the downtown of the city. He looks forward with working with the city to make it a success.
3. Alison Colby-Campbell expressed the hope that the city increase public access to the river. The need for direct access to the shores and public use of the river. She suggested a public gondola similar to Portsmouth's to give rides up and down river.
4. Lynda Brown, representing the Highlands neighborhood group made a number of points:
  - a. Praised police responsiveness but expressed the need for more officers and proactive policing to prevent crimes;
  - b. More aggressive ticketing of parking violations;
  - c. Increase staff in Inspectional Services: more staff to enforce ordinances and do follow up on housing violations. Keep up on issues with improper trash disposal and storage. Engage with absentee landlords and tenants to enforce local health and safety regulations.
  - d. Sidewalk repair and replacement;
  - e. Cleaner streets and sidewalks;
  - f. Aggressive removal of graffiti

5. Bert Pherson urged that the city continue with odor mitigation at the city's waste water treatment plant and pumping station in the Bradford section of the city. The reduction of odors will improve the quality of life for a large amount of citizens.
6. Devan Ferriera suggested city improve and develop comprehensive long term planning for economic development. Design planning for downtown and as well as other areas of the city. Strategic planning in all areas. Increase grant writing. She suggested using Providence as an example. She also expressed the difficulty of finding things on and navigating the city web site. She thought the city web site should be revamped not easy to navigate nor find things.
7. Rocky Morrision of Clean River Project asked that the city join other cities and fund the Clean River Project. If river communities all fund just \$18,000.00 a year his group can continue to clean the Merrimack River. Since the focus of city and zoning is river centric it would be great to collect debris polluting river and shore.
8. James Mamonas had a number of issues:
  - a. Police presence. More enforcement of speeding in the Washington Street area.
  - b. Decrease truck traffic and speeding thru downtown.
  - c. Consider making Washington Street one way or close it completely to make it a pedestrian mall. Utilize a empty building to highlight history of shoe industry.
  - d. Expand the ability of restaurants to have outside dining.
  - e. Increase the number of handicap spaces 1 for every 14.
  - f. Improve function of meters.
  - g. Consider parking garages at the post office, "Maria's" lot on Essex street, as well as the lot on Wingate.
9. Keith Boucher, representing Urban Kindness and Mount Washington Neighborhood, echoed Lynda Brown in the need for more proactive policing and inspectional services. He also urged citizens and the city to engage and invest in our schools. This investment should include funds for new and/or improving schools. He also urged folks to give their personal time and efforts to our schools.
10. Tom Granneman has been collecting data from DSEE ( Dept. of Secondary & Elementary Education) and other web sites about our schools performance. We are spending less than comparable cities and our schools are underperforming. He will put out the data he has gathered in March. He hopes that the city can use the information as tool to improve results. 1) Don't underestimate potential. 2) Use bench marks as tool. 3) set targets for budget and develop plans for improving performance. 4) Take the first step this year and spend 4 % more.
11. Kat Everett - Schools continue to not following state law or guidelines for discipline issues. Number of suspended students are higher than state average. This effects schools testing averages. This high rate is part of school to prison pipeline. She expressed that new programming be enacted to help students reach benchmarks. She believes that money that is earmarked for special education not necessarily being spent for special ed. Has to me more accountability in programing and spending. There needs to be more childcare and economic development in the Mount Washington area.
12. Richard Smyth talked of the potential of Green Jobs. Has meeting with Orlando Pacheco to see where the city stands with energy efficiency (i.e. Street light conversion to LED, Energy Audit for city buildings, and the possibility of becoming a green community).
13. Meghann Holcomb expressed concern over the sidewalks leading to the bus stop on Groveland Street and Lackey Street are dangerous and not shoveled. She also said when she lived on Lawrence Street a similar condition existed. No sidewalks lead to kids walking in the street. Golden Hill Avenue needs plowing. She also informed the committee that one boiler at Nettle wasn't working. So one half of building is very cold other very hot. This situation has made for kids carrying their coats around school.

14. Rosaline Anavisca was frustrated with the plowing on her street. The street is not plowed widely enough. She asked that the plowers stop favoring neighbor. She also would like the city to do alternate parking every other night so the street can be properly plowed.
15. Doug Edison urged the city explore becoming a Green Community. Many funding opportunities and improve green foot print of city. By becoming a green community the city can win grants. City needs to provide a 24 hour bathroom for the homeless.
16. Joe LeBlanc advocating that we tax to the full 2 ½ percent so many good ideas can be enacted on. Plan on replacing and improving the 3 schools that are in desperate need. Ready a formal application for those schools. Urged the Council advocate as best they can for children.
17. Janet Begin - Economic Development and Planning based on research. Education for at risk children reduces cost of prison, social services and increases success rates for those children. There is a 13% of return for monies spent for preschools for at risk children. Grant available to gateway cities for preschool education. Need to apply for grant! Proposes preschool in Mt. Washington neighborhood regardless of grant.
18. Jeff Grassie spoke of the need for transparency for citizens. City web site very difficult to find information. He also expressed frustration with the communication among elected city officials. Many questions seem to go unanswered for months. Where is Cleargov for public use? It would be great to be able to see where our tax money goes.
19. Mike Valvo spoke of the need for a stronger more expansive team in Economic Development Department. Zoning laws followed and a department member helping people adjust plans to follow laws. Grant writer needed.
20. Allison Carvalho stated we should look at Leahy school in Lawrence. They have similar challenge as Tilton School and have been very successful in turning things around there. She would be happy to get us in touch with that school. Education solves lots of social problems.

The meeting adjourned around 9:25PM.

Respectfully submitted,



Melinda E. Barrett

Citizen Outreach Committee, Chairperson

February 27, 2017

c: Mayor Fiorentini  
City Council

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**COLIN F. LEPAGE**  
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**WILLIAM J. MACEK**  
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**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-V	Communication from Councillor Daly O’Brien requesting discussion regarding malfunctioning parking kiosks	A & F	12/13/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-R	Communication from Councillor Vargas requesting a discussion regarding proposal relative to acoustic performances in small businesses	A&F	1/24/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17