



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

September 17, 2024 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett submits Order to approve Grant of Easement – 256 Concord st – John Greenleaf Whittier Middle School *Related communication from Stephen Dorrance, Director Facilities, Haverhill Public Schools*

5.1.1. Order – Grant of Easement - Authorize Mayor on behalf of the City of Haverhill, to grant an easement to National Grid for the installation of an underground electric distribution system at 256 Concord st, Haverhill, MA, in the form and location shown on the Grant of Easement attached hereto and incorporated herein

5.2. Mayor Barrett submits Order to Accept Rules and Regulations for Special Permits when City Council sits as a special permit granting authority *related communication from Lisa Mead, City Solicitor*

5.2.1. Order – Accept Rules and Regulations for Special Permits as presented



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6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Communication from John Pettis, City Engineer requesting to open Lawrence st for 23 Stanley Drive

8.1.1. Order – grant request to open Lawrence st at intersection with Stanley Drive to install new underground utilities

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

10.1. Document 79; #117019 Request from Steve Defeo, President of Bradford Unlimited Corp to accept a portion of South Central st
Favorable conditional recommendation from planning Board & Director

10.1.1. Document 79-B; Order – accept a portion of South Central st as a public way

10.2. Document 80; #117020 Request from Steve Defeo, President of Bradford Unlimited Corp to accept a portion of Greenough st
Favorable conditional recommendation from Planning Board & Director

Favorable recommendation from Planning Board & Director

10.2.1. Document 80-B; Order – accept a portion of Greenough st as a public way

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.2. Non-Confirming

11.3. Constables to expire December 31, 2024

11.4. Resignations:



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12. PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application** – *with Police approval*

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.4.1. *HHS Boys & Girls Soccer, October 5 & 6*

12.5. **One Day Liquor License** – *with License Commission & HPD approval*

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.2. **Coin-Op License Renewals** – *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval*

12.6.6. **Junk Dealer /Collector License** *with Police approval*

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license** - *with police approval*

12.6.13. **Fortune Teller** *with - Police approval*

12.6.14. **Buy & Sell Old Gold** – *with Police approval*

12.6.15. **Roller Skating Rink**



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- 12.6.16. **Sunday Skating**
12.6.17. **Exterior Vending Machines/Redbox Automated
Retail, LLC**
12.6.18. **Limousine/Livery License/Chair Cars with Police
approval**

13.MOTIONS AND ORDERS:

- 13.1. Order – pay bills of previous years and further authorize payment from current year departmental appropriations as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Ecofin	\$1,915.58	Public Property
“	1,797.79	“ “
“	1,501.32	“ “
“	1,233.51	“ “
“	994.98	“ “
“	309.35	“ “
North of Boston Media Group	240.10	“ “
Woodard & Curran	568.25	WWTP
Total:	\$8,560.88	

ORDINANCES (FILE 10 DAYS)

- 13.2. Ordinance re: Vehicles and Traffic: amend Chapter 240 to include Civilian Traffic Control Flaggers File 10 days

14.COMMUNICATIONS FROM COUNCILLORS:

15. UNFINISHED BUSINESS OF PRECEEDING MEETING:



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16.RESOLUTIONS AND PROCLAMATIONS:

17.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

18.DOCUMENTS REFERRED TO COMMITTEE STUDY

19.LONG TERM MATTERS STUDY LIST

20.ADJOURN:

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

511

September 12, 2024

To : City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Order to Accept Grant of Easement – 256 Concord Street- John Greenleaf Whittier Middle School

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order for the acceptance and grant of an easement on 256 Concord Street to access lines and equipment to be placed at John Greenleaf Whittier Middle School.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill Public Schools
Facilities Department

4 Summer Street
Haverhill, MA 01830
Phone 978-989-5382
Stephen.Dorrance@haverhill-ps.org

September 12, 2024

The Honorable Melinda Barrett
Mayor, City of Haverhill
City Hall
4 Summer Street
Haverhill, MA 01830

Dear Mayor Barrett;

Attached is an easement granting National Grid access to lines and equipment to be placed at the J.G. Whittier School located at 256 Concord Street. The lines and equipment are essential to provide electricity to the modular classrooms being added.

We appreciate your favorable consideration of placing this matter before the City Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Dorrance", is written over a horizontal line.

Stephen Dorrance
Director, Facilities

5.1.1



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That the Mayor be, and is hereby authorized on behalf of the City of Haverhill, to grant an easement to National Grid for the installation of an underground electric distribution system at 256 Concord St., Haverhill, MA, in the form and location shown on the Grant of Easement attached hereto and incorporated herein.

Property Address: 256 Concord Street, Haverhill, MA (Essex South)

5.1.1

HAV CITY CLERK SEP13/24 PM 5:32

GRANT OF EASEMENT

CITY OF HAVERHILL, a municipal corporation having an address at 4 Summer Street, Haverhill, Massachusetts 01830 (hereinafter referred to as the "Grantor"), for consideration of One (\$1.00) Dollar, grants to **MASSACHUSETTS ELECTRIC COMPANY**, 170 Data Drive, Waltham, Massachusetts 02451, a Massachusetts corporation and **VERIZON NEW ENGLAND, INC.**, a New York corporation, having a local address of 6 Bowdoin Square, 9th Floor, Boston, MA 02114 (hereinafter referred to as the "Grantee") with quitclaim covenants, the perpetual right and easement to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence and telephone use, lines to consist of, but not limited to, one (1) pole(s), (which may be erected at different times) with wires and cables installed thereon, and all necessary foundations, anchors, guys, braces, fittings, equipment and appurtenances (hereinafter referred to as the "OVERHEAD SYSTEM") over, across, under and upon a portion of the Grantor's land in Haverhill, Essex County, Massachusetts, for the purpose of serving the Grantor's property and others.

Said "OVERHEAD SYSTEM" is to be installed on Grantor's property, which is located on the southwesterly side of Concord Street, being more particularly described in two orders of takings recorded with the Essex South Registry of Deeds (the "Registry") in Book 4181, Page 454 and Book 4181, Page 456, to originate from Pole 27, which is located on the northerly side of Concord Street, then proceed in a southwesterly direction over, across and upon a portion of the Grantor's property to new Pole(s), Pole 27-1, to become established by and upon the final installation thereof by the Grantee.

And further, said "OVERHEAD SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Grantor) is approximately shown on two sketches entitled: "ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT; nationalgrid; Owner(s): CITY OF HAVERHILL 4 SUMMER ST. HAVERHILL, MA 01830; Address: 256 CONCORD ST. HAVERHILL, MA 01834; Sketch to Accompany Easement for: NATIONALGRID TO INSTALL POLE 27-1 ON CUSTOMER'S PROPERTY AT 256 CONCORD ST. HAVERHILL, MA 01834," dated August 26, 2024, a reduced copy of said sketches is attached hereto as "Exhibit A", copies of which are in the possession of the Grantor and Grantee herein, but the final definitive locations of said "OVERHEAD SYSTEM" shall become established by and upon the installation and erection thereof by the Grantee.

WR # 31002319

Address of Grantees:

Mass EL - 170 Data Drive, Waltham, Massachusetts 02451

Verizon, 125 High Street - Oliver Tower, 07 Floor, Boston, MA 02110

Return to:

Jaymie Law

National Grid USA
Service Company, Inc.

170 Data Drive

Waltham, MA

05 HAVEMA GEN

Also with the further perpetual right and easement from time to time without further payment therefore to pass and repass over, across and upon the Grantor's property as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate and patrol and otherwise change said "OVERHEAD SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantee, their successors and assigns, and to clear and keep cleared the portions and areas of the Grantor's property wherein the "OVERHEAD SYSTEM" is specifically located of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may, in the opinion and judgment of the Grantee, interfere with the efficient and safe operation and maintenance of the "OVERHEAD SYSTEM". However, said Grantee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

If said herein referred to locations as approximately shown on the sketches herein also referred to are unsuitable for the purposes of the Grantee, its successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated and shown on the sketches above referred to by proper amendment or amendments thereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for themselves, their successors and assigns, that this Grant of Easement and the location of the "OVERHEAD SYSTEM" may not be changed or modified without the written consent of the Grantee, their successors and assigns, which consent shall not be unreasonably withheld.

It is the intention of the Grantor to grant to the Grantee, its successors and assigns, all the rights and easements aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within a portion of the Grantor's property an "OVERHEAD SYSTEM" for the transmission of intelligence and for supplying electric service to the Grantor's property, including, without limitation, the building, buildings or proposed buildings shown on the last herein referred to sketches or amended sketches and the right to service others from said "OVERHEAD SYSTEM".

The easements herein granted are non-exclusive, however, it is agreed that the "OVERHEAD SYSTEM" shall remain the exclusive property of the Grantee, their successors and assigns, and that the Grantee, their successors and assigns, shall pay all taxes assessed thereon.

For Grantor's title see order of taking dated June 28, 1955, recorded with the Registry in Book 4181, Page 454 and order of taking dated June 28, 1955, recorded with the Registry in Book 4181, Page 456.

IN WITNESS WHEREOF, City of Haverhill has caused its corporate seal to be hereto affixed and these presents to be signed in its name and behalf by Melinda Barrett, its Mayor, being thereto duly authorized this _____ day of _____, 2024.

CITY OF HAVERHILL

By: Melinda Barrett
Its: Mayor

Commonwealth of Massachusetts

County of _____ } ss.

On this the _____ day of _____, 2024, before me, the undersigned Notary Public, personally appeared Melinda Barrett, proved to me through satisfactory evidence of identity, which was/were _____, to be the person whose name is signed on the preceding Grant of Easement and acknowledged to me that they signed it voluntarily for its stated purpose, as Mayor of the City of Haverhill.

Signature of Notary Public

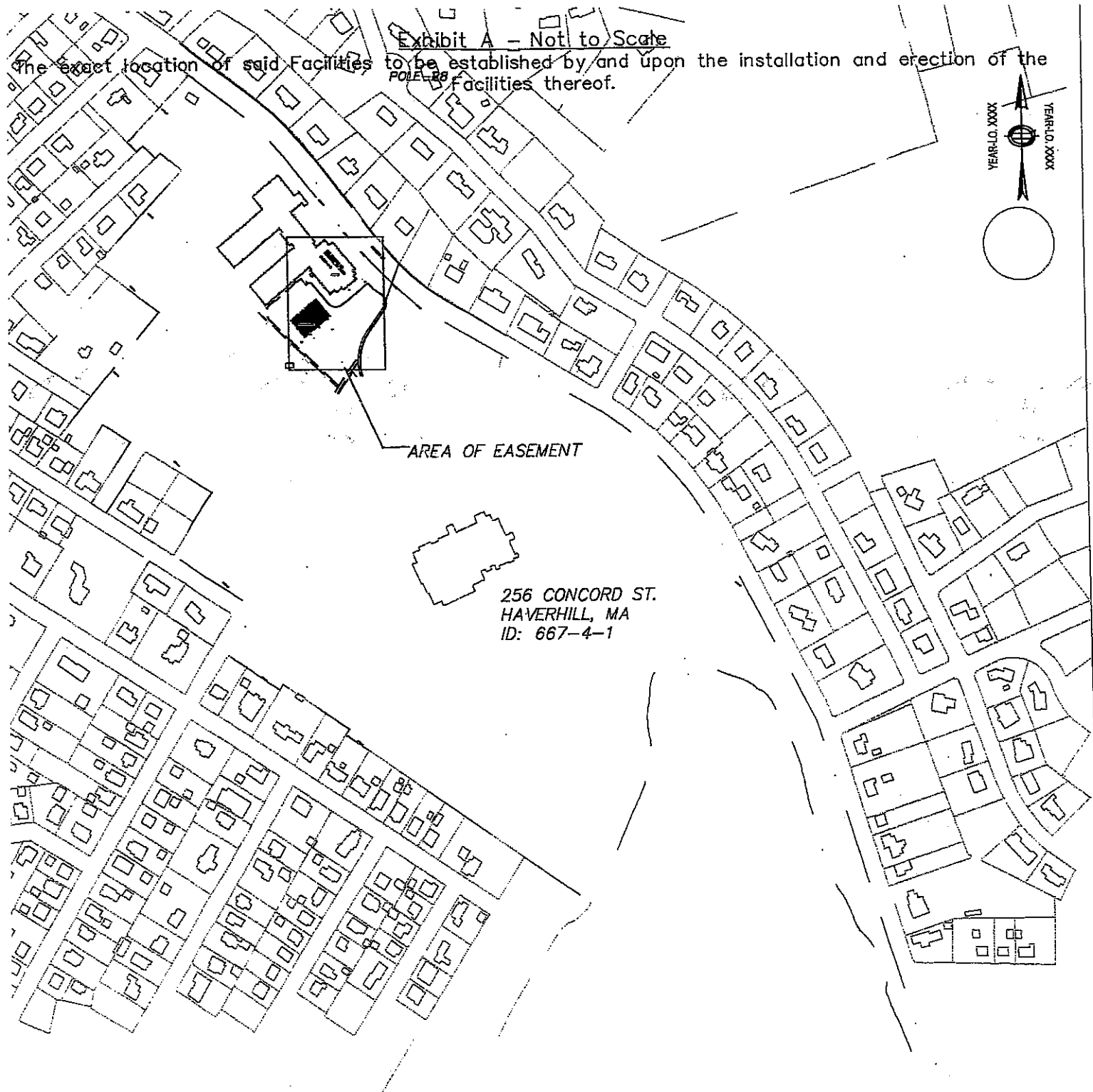
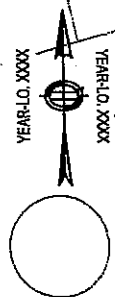
Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above






Exhibit A - Not to Scale

The exact location of said Facilities to be established by and upon the installation and erection of the POLE 27-1 Facilities thereof.



ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT

LEGEND

-  Existing J.O. Pole Locations
-  Proposed J.O. Pole Locations
-  Existing Overhead Lines
-  Proposed Overhead Lines
-  Property Lines

nationalgrid

Owner(s):

CITY OF HAVERHILL
4 SUMMER ST.
HAVERHILL, MA 01830

Address:

256 CONCORD ST.
HAVERHILL, MA 01834

Sketch to Accompany Easement for:

Date: 8.26.24 Drawn By: EANGVE

NATIONALGRID TO INSTALL POLE 27-1 ON CUSTOMER'S
PROPERTY AT 256 CONCORD ST. HAVERHILL, MA 01834.

Exhibit A - Not to Scale

The exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof.

POLE-28



256 CONCORD ST.
HAVERHILL, MA 01830
ID: 667-4-1

CONCORD ST



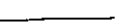


POLE-27

POLE-26

POLE-27-1

ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT

LEGEND

-  Existing J.O. Pole Locations
-  Proposed J.O. Pole Locations
-  Existing Overhead Lines
-  Proposed Overhead Lines
-  Property Lines

nationalgrid

Owner(s):

CITY OF HAVERHILL
4 SUMMER ST.
HAVERHILL, MA 01830

Address:

256 CONCORD ST.
HAVERHILL, MA 01834

Sketch to Accompany Easement for:

Date: 8.26.24 Drawn By: EANGVE

NATIONALGRID TO INSTALL POLE 27-1 ON CUSTOMER'S
PROPERTY AT 256 CONCORD ST. HAVERHILL, MA 01834.



512

MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

September 13, 2024

To: City Council President Thomas J. Sullivan and Members of the Haverhill
City Council

RE: **An Order to Accept Rules and Regulations for Special Permits**

Dear Mr. President and Members of the Haverhill City Council:

I respectfully submit for your approval an Order to Accept Rules and Regulations for
Special Permits when City Council sits as a special permit granting authority.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Mead, Talerman & Costa, LLC
Attorneys at Law

TO: Thomas Sullivan, President and Members of the Council
FR: Lisa L. Mead, City Solicitor *§§m by BAN*
DA: September 10, 2024
RE: Rules and Regulations for City Council as Special Permit Granting Authority

30 Green Street
Newburyport, MA 01950

Phone 978.463.7700
Fax 978.463.7747

www.mtcclawyers.com

Reference is made to the above captioned matter. In that connection, we have prepared rules and regulations for the City Council to adopt for instances when the City Council acts as a special permit granting authority, as discussed in our prior meetings. The City Land Use Departments have participated in drafting these rules and regulations as well and they address the issues raised at our training session.

A simple majority is required to accept these rules and regulations. I have attached an Order for the Council's consideration.

Once adopted these rules and regulations should be made available on the City's website and in the Clerk's office and referred to in the City's online permitting system.

Please let me know if you have any questions.

SEP 10 2024
HANCIVCLEK

Millis Office

730 Main Street, Suite 1F
Millis, MA 02054
Phone/Fax 508.376.8400

New Bedford Office

227 Union Street, Suite 606
New Bedford, MA 02740



Document

CITY OF HAVERHILL

In Municipal Council

5,2,1

RECEIVED CITY CLERK SEP 13/24 AM 8:35

Ordered:

CITY COUNCIL

RULES AND REGULATIONS FOR SPECIAL PERMITS

**ACCEPTANCE OF RULES AND REGULATIONS FOR WHEN THE CITY COUNCIL SITS AS
A SPECIAL PERMIT GRANTING AUTHORITY**

BE IT ORDERED by the City Council of the City of Haverhill the following Rules and Regulations for Special Permits be accepted for instances when the City Council sits as a Special Permit Granting Authority.

**City of Haverhill, MA
CITY COUNCIL
Rules and Regulations for Special Permits**

Section 1: Purpose and Scope

1. **Purpose:** The purpose of these regulations is to establish a consistent process for the application, review, and approval of special permits within the City of Haverhill, ensuring that developments meet community standards and are in harmony with the public interest.
2. **Scope:** These regulations apply to all special permits required under the Zoning Ordinance or any other applicable city ordinance.

Section 2: Definitions

1. **Special Permit:** A discretionary approval granted by the designated permitting authority that allows a specific use or activity on a property, which is not allowed by right under the zoning ordinance but may be permitted under certain conditions.
2. **Special Permit Granting Authority: (CITY COUNCIL):** The board designated by the city's zoning ordinance to issue special permits,

Section 3: Application Process

1. **Pre-Application Conference:** Applicants are encouraged to meet with the SPGA and city planning staff before submitting a formal application to discuss the proposal, review applicable regulations, and identify potential issues.
2. **Application Submission:**

- Applications must be submitted to the SPGA on forms provided by the city on its website cityofhaverhill.com.
- A complete application includes a narrative description of the proposed use, site plans, traffic studies (if applicable), environmental impact assessments, and any other required documentation as follows:

Special permit Plan Filing Requirements

The City Council shall have the power to hear and decide on special permit applications for multifamily dwellings,

Unless otherwise specified at the time the special permit is granted, the special permit pertains to the subject property and not the individual who applied. Consequently, the special permit is transferable to any future owner of the subject property but cannot be transferred by the applicant to a different site should he move to another location. (Added 6-6-1978 by Doc. 103-C)

C. All applications for a special permit before the City Council shall be filed in their appropriate location on the City's website www.cityofhaverhill.com and additionally accompanied by a reproducible original and 18 copies of the following described certified plot plan prepared by a registered professional engineer and registered land surveyor. The certified site plan shall show the following:

- (1) The perimeter dimensions of the lot; Assessor's Map, lot and block numbers
- (2) All existing and proposed buildings, structures, building setbacks, parking spaces, driveway openings, distance between buildings, plan view exterior measurements of individual buildings, driveways and service areas and open areas.
- (3) Internal roads, sidewalks, and parking areas (width dimensions of paving and indication of number of parking spaces).
- (4) All facilities for sewage, refuse, and other waste disposal and for surface water drainage.
- (5) All proposed landscaping features, such as fences, walls, planting areas and walks on the lot and tract.
- (6) Existing major natural features including streams, wetlands and all trees six inches or larger in caliper (caliper is girth of the tree at approximately waist height).
- (7) Zoning, scale and North arrow (minimum scale of one inch equals 100 feet).
- (8) Total site area in square footage and acres to area to be set aside as public open space, if appropriate.

(9) Percentage of lot coverage (including the percentage of lot covered by buildings) and percentage of open space, if appropriate.

(10) The proposed residential density in terms of dwelling units per acre and types of proposed commercial uses in terms of respective floor area, and recreation areas, and number of units proposed by type: number of one-bedroom units, two-bedroom unit, etc., if appropriate.

(11) Location sketch map (indicate surrounding streets to properties and any additional abutting lands owned by the applicant).

(12) Developer's (or his representative's) name, address and phone number.

(13) Any other information which include traffic, school, utilities and impact studies deemed necessary the City Council as special permit granting authority (SPGA) in order to adequately evaluate the scope and potential impacts of the proposed project.

D. The City Council shall require all petitions for special permits for multifamily dwellings, or residential developments in the Watershed Protection Overlay District meet the certified site plan requirements of Subsection C above, and attached to said plan shall be exterior façade elevation plans and interior unit plans prepared by a registered architect. The architectural plans shall show the following:

(1) Representative elevation sketches of buildings (indicate height of building and construction material of the exterior façade).

(2) Typical unit floor plan for residential uses (Floor plan should be indicated for each type of unit proposed; either one bedroom, two bedrooms or more.) The area in square feet of each typical unit should be indicated.

E. In applying for a special permit, the applicant need not demonstrate hardship since the basis for this action is of general benefit to the City as a whole. In granting a special permit, the City Council, with regard to the nature and condition of all adjacent structures and uses, and district within which the same is located, shall find all the following general conditions to be fulfilled.

(1) The use requested in the Table of Use and Parking Regulations as a special permit in the district for which the application is made.

(2) Where pertinent, the use requested also meets the special permit conditions listed in Article XI.

(3) The requested use is essential or desirable to the public convenience or welfare.

(4) The requested use will not impair the integrity or character of the district or adjoining zones, not be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan.

(5) The requested use provides for convenience and safety of vehicular and pedestrian movement within the site and in relation to the adjacent streets, properties and improvements to be demonstrated by a traffic study where pertinent.

(6) The requested use provides for adequate methods of disposal for sewage, refuse and other wastes, and adequate methods for surface and storm water drainage.

(7) The requested use provides for adequate off-street loading and unloading service vehicles.

(8) The requested use preserves historical buildings and sites.

F. The City Council as the special permit granting authority may also impose, in addition to any applicable conditions specified in this chapter, such additional conditions, as it finds appropriate to safeguard the neighborhood or otherwise serve the purpose of this chapter. Such conditions shall be imposed in writing, and the applicant may be required to post bond or other security for compliance with said conditions in an amount satisfactory to the City Council as a special permit granting authority.

G. On application for special permit before the City Council, the Fire, Building, Health, Water, Police, Wastewater, Engineering, Planning, School and Conservation Departments, and other organizations at the selection of the City Council as special permit granting authority (SPGA), will be requested to review the special permit and provide comments and recommendations. If such comments are not received by the hearing date, the SPGA shall act on the application in the normal manner.

- The application must be accompanied by a filing fee, as established by the City Council.

3. Public Notice:

- Upon receiving a complete application, the SPGA will schedule a public hearing and provide notice to abutters within 300 feet of the property, as well as publish the notice in a local newspaper at least 14 days prior to the hearing.
- The notice must include a brief description of the proposal, the location, and the time and place of the hearing.

Section 4: Review Criteria

General Criteria: General Special Permit Criteria

1. As required by the Special Permit criteria section of the Zoning Ordinance (Section 10.4.2), in order to grant a Special Permit, a Special Permit Granting Authority must make a written determination "that the proposed use or structure(s) shall not cause substantial detriment to the neighborhood or the City, taking into account the characteristics of the site and of the proposal in relation to that site." Under Section 10.4.2, "[i]n addition to any specific factors that may be set

forth in th[e] [zoning] chapter, such determination shall include consideration of each of the following:

2. Community needs served by the proposal;
3. Traffic and pedestrian flow and safety, including parking and loading;
4. Adequacy of utilities and other public services;
5. Neighborhood character and social structures;
6. Impacts on the natural environment; and
7. Potential fiscal impact, including impact on City services, tax base, and employment.”

Specific Findings Under Zoning Ordinance Section 10.4.2

8. - Community needs served by the proposal
9. *[Describe how community needs are/are not served by the proposed project, identifying specific information or documents which is/are included or missing from the materials submitted by the applicant]*
10. - Traffic and pedestrian flow and safety, including parking and loading
11. *[Describe how traffic and pedestrian flow and safety are/are not accounted for in the proposal, identifying specific information or documents which is/are included or missing from the materials submitted by the applicant, as well as expert reports, peer review, or reports from one or more departments]*
12. - Adequacy of utilities and other public services
13. *[Describe how the proposal provides/fails to provide adequate utilities and public services, identifying specific information or documents which is/are included or missing from the materials submitted by the applicant, as well as expert reports, peer review, or reports from one or more city departments]*
14. - Neighborhood character and social structures
15. *[Describe how the proposal is/is not consonant with neighborhood character and social structures]*
16. - Impacts on the natural environment
17. *[Describe the project's impact on the natural environment]*
18. - Potential fiscal impact, including impact on City services, tax base, and employment
19. *[Describe the project's fiscal impacts]*

Specific Criteria: Specific Findings Under Zoning Ordinance Section 6.3.3

20. *[These standards apply to special permit applications for development review under*
21. *Section 10.1.4 for multifamily, nonresidential or mixed use – omit this section if not applicable]*
22. Zoning Ordinance Section 6.3.4 provides exemptions for the following: (a) emergency responses performed by a private entity or a public agency and fire or burglar alarms; (b) municipal uses and structures, including schools; and (c) parades, fairs, or outdoor entertainment between the hours of

7:00 a.m. and 11:00 p.m. so long as the City Council has granted a permit for not more than 10 days. Here, the proposed use [~~is~~/is not] exempt for the following reasons:

[If the use is exempt, omit the remaining analysis]

23. The City Council makes the following findings with respect to the standards set forth in Zoning Ordinance Section 6.3.3 regarding lighting, noise, landscaping, stormwater management, site development standards, pedestrian and vehicular access, traffic management, aesthetics, utilities, and the City's general standards:
24. Lighting. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(1)]*
25. Noise. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(2)]*
26. Landscaping. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(3)]*
27. Stormwater Management. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(4)]*
28. Site Development Standards. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(5)]*
29. Pedestrian and Vehicular Access/Traffic Management. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(6)]*
30. Aesthetics. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(7)]*
31. Utilities/Security/Emergency Systems. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(8)]*
32. Other General Standards. *[Explain, with explicit reference to the Application, peer review, and other documents/evidence/materials in the record why the project does/does not meet the standards set forth in Section 6.3.3(9)]*

Section 5: Public Hearing and Decision

1. Public Hearing:

- The SPGA will hold a public hearing on the application, allowing the applicant, city officials, and the public to present evidence and testimony.
- The hearing may be continued to future dates as needed to gather additional information or allow for revisions to the proposal.

2. Decision:

- The SPGA must issue a written decision within 90 days of the close of the public hearing.
- The decision shall include findings of fact, conditions of approval (if any), and the rationale for the decision.
- The SPGA may impose conditions to mitigate any potential adverse impacts, ensure compliance with applicable regulations, or require performance bonds or other financial guarantees.

3. Appeals:

- Any party aggrieved by the decision of the SPGA may appeal to the Massachusetts Land Court or Superior Court within 20 days of the decision being filed with the City Clerk.

Section 6: Permit Expiration and Modification

1. Expiration:

- Special permits shall expire two years from the date of issuance unless substantial use or construction has commenced, or an extension is granted by the SPGA.
- Applicants may request an extension in writing, stating the reasons for the delay and the status of the project.

2. Modification:

- Any modification to a project granted a special permit requires review and approval by the SPGA. Minor modifications may be approved administratively, while significant changes require a new public hearing.

Section 7: Enforcement and Revocation

1. Enforcement:

- The City's Building Inspector or other designated enforcement officer shall monitor compliance with the terms and conditions of the special permit.

- Violations may result in fines, orders to cease operations, or other enforcement actions as provided by law.

2. Enforcement / Cease and Desist:

- The SPGA may request the Building Inspector issue a cease and desist in order for the SPGA to determine what actions might be required to enforce the permit including possible ongoing cessation of work or issuance of fines in accordance with the Ordinance, following notice to the permit holder and a public hearing, if the permit holder fails to comply with the conditions of approval or engages in activities not authorized by the permit.

Section 8: Fees

1. Application Fee:

- Fees for special permit applications shall be set by the City Council and may vary based on the complexity and scale of the proposed use.

2. Consultant Fees:

- The SPGA may require the applicant to cover the cost of independent consultants needed to review technical aspects of the application (e.g., traffic, environmental impact).

Section 9: Severability

1. Severability:

- If any section, clause, or provision of these regulations is found to be invalid or unenforceable by a court of law, such decision shall not affect the validity of the remaining portions of these regulations.

Final Notes

These rules and regulations are designed to provide a structured and transparent process for considering special permits in Haverhill, ensuring that all development meets the city's standards and supports the community's well-being.

APPROVED AS TO LEGALITY:

City Solicitor

IN CITY COUNCIL: _____, 2024

Voted

Attest:

City Clerk

City of Haverhill, MA

CITY COUNCIL

Rules and Regulations for Special Permits

Section 1: Purpose and Scope

1. **Purpose:** The purpose of these regulations is to establish a consistent process for the application, review, and approval of special permits within the City of Haverhill, ensuring that developments meet community standards and are in harmony with the public interest.
2. **Scope:** These regulations apply to all special permits required under the Zoning Ordinance or any other applicable city ordinance.

Section 2: Definitions

1. **Special Permit:** A discretionary approval granted by the designated permitting authority that allows a specific use or activity on a property, which is not allowed by right under the zoning ordinance but may be permitted under certain conditions.
2. **Special Permit Granting Authority: (CITY COUNCIL):** The board designated by the city's zoning ordinance to issue special permits,

Section 3: Application Process

1. **Pre-Application Conference:** Applicants are encouraged to meet with the SPGA and city planning staff before submitting a formal application to discuss the proposal, review applicable regulations, and identify potential issues.
2. **Application Submission:**
 - Applications must be submitted to the SPGA on forms provided by the city on its website cityofhaverhill.com.
 - A complete application includes a narrative description of the proposed use, site plans, traffic studies (if applicable), environmental impact assessments, and any other required documentation as follows:

Special permit Plan Filing Requirements

The City Council shall have the power to hear and decide on special permit applications for multifamily dwellings,

Unless otherwise specified at the time the special permit is granted, the special permit pertains to the subject property and not the individual who applied. Consequently, the special permit is transferable to any future owner of the subject property but cannot be transferred by the applicant to a different site should he move to another location. (Added 6-6-1978 by Doc. 103-C)

C. All applications for a special permit before the City Council shall be filed in their appropriate location on the City's website www.cityofhaverhill.com and additionally accompanied by a reproducible original and 18 copies of the following described certified plot plan prepared by a registered professional engineer and registered land surveyor. The certified site plan shall show the following:

- (1) The perimeter dimensions of the lot; Assessor's Map, lot and block numbers
- (2) All existing and proposed buildings, structures, building setbacks, parking spaces, driveway openings, distance between buildings, plan view exterior measurements of individual buildings, driveways and service areas and open areas.
- (3) Internal roads, sidewalks, and parking areas (width dimensions of paving and indication of number of parking spaces).
- (4) All facilities for sewage, refuse, and other waste disposal and for surface water drainage.
- (5) All proposed landscaping features, such as fences, walls, planting areas and walks on the lot and tract.
- (6) Existing major natural features including streams, wetlands and all trees six inches or larger in caliper (caliper is girth of the tree at approximately waist height).
- (7) Zoning, scale and North arrow (minimum scale of one inch equals 100 feet).
- (8) Total site area in square footage and acres to area to be set aside as public open space, if appropriate.

(9) Percentage of lot coverage (including the percentage of lot covered by buildings) and percentage of open space, if appropriate.

(10) The proposed residential density in terms of dwelling units per acre and types of proposed commercial uses in terms of respective floor area, and recreation areas, and number of units proposed by type: number of one-bedroom units, two-bedroom unit, etc., if appropriate.

(11) Location sketch map (indicate surrounding streets to properties and any additional abutting lands owned by the applicant).

(12) Developer's (or his representative's) name, address and phone number.

(13) Any other information which include traffic, school, utilities and impact studies deemed necessary the City Council as special permit granting authority (SPGA) in order to adequately evaluate the scope and potential impacts of the proposed project.

D. The City Council shall require all petitions for special permits for multifamily dwellings, or residential developments in the Watershed Protection Overlay District meet the certified site plan requirements of Subsection C above, and attached to said plan shall be exterior façade elevation plans and interior unit plans prepared by a registered architect. The architectural plans shall show the following:

(1) Representative elevation sketches of buildings (indicate height of building and construction material of the exterior façade).

(2) Typical unit floor plan for residential uses (Floor plan should be indicated for each type of unit proposed; either one bedroom, two bedrooms or more.) The area in square feet of each typical unit should be indicated.

E. In applying for a special permit, the applicant need not demonstrate hardship since the basis for this action is of general benefit to the City as a whole. In granting a special permit, the City Council, with regard to the nature and condition of all adjacent structures and uses, and district within which the same is located, shall find all the following general conditions to be fulfilled.

(1) The use requested in the Table of Use and Parking Regulations as a special permit in the district for which the application is made.

(2) Where pertinent, the use requested also meets the special permit conditions listed in Article XI.

(3) The requested use is essential or desirable to the public convenience or welfare.

(4) The requested use will not impair the integrity or character of the district or adjoining zones, not be detrimental to the health, morals or welfare and will be in conformity with the goals and policies of the master plan.

(5) The requested use provides for convenience and safety of vehicular and pedestrian movement within the site and in relation to the adjacent streets, properties and improvements to be demonstrated by a traffic study where pertinent.

(6) The requested use provides for adequate methods of disposal for sewage, refuse and other wastes, and adequate methods for surface and storm water drainage.

(7) The requested use provides for adequate off-street loading and unloading service vehicles.

(8) The requested use preserves historical buildings and sites.

F. The City Council as the special permit granting authority may also impose, in addition to any applicable conditions specified in this chapter, such additional conditions, as it finds appropriate to safeguard the neighborhood or otherwise serve the purpose of this chapter. Such conditions shall be imposed in writing, and the applicant may be required to post bond or other security for compliance with said conditions in an amount satisfactory to the City Council as a special permit granting authority.

G. On application for special permit before the City Council, the Fire, Building, Health, Water, Police, Wastewater, Engineering, Planning, School and Conservation Departments, and other organizations at the selection of the City Council as special permit granting authority (SPGA), will be requested to review the special permit and provide comments and recommendations. If such comments are not received by the hearing date, the SPGA shall act on the application in the normal manner.

- o The application must be accompanied by a filing fee, as established by the City Council.

3. Public Notice:

- Upon receiving a complete application, the SPGA will schedule a public hearing and provide notice to abutters within 300 feet of the property, as well as publish the notice in a local newspaper at least 14 days prior to the hearing.
- The notice must include a brief description of the proposal, the location, and the time and place of the hearing.

Section 4: Review Criteria

General Criteria: General Special Permit Criteria

1. As required by the Special Permit criteria section of the Zoning Ordinance (Section 10.4.2), in order to grant a Special Permit, a Special Permit Granting Authority must make a written determination “that the proposed use or structure(s) shall not cause substantial detriment to the neighborhood or the City, taking into account the characteristics of the site and of the proposal in relation to that site.” Under Section 10.4.2, “[i]n addition to any specific factors that may be set forth in th[e] [zoning] chapter, such determination shall include consideration of each of the following:
2. Community needs served by the proposal;
3. Traffic and pedestrian flow and safety, including parking and loading;
4. Adequacy of utilities and other public services;
5. Neighborhood character and social structures;
6. Impacts on the natural environment; and
7. Potential fiscal impact, including impact on City services, tax base, and employment.”

Specific Findings Under Zoning Ordinance Section 10.4.2

8. - Community needs served by the proposal
9. *[Describe how community needs are/are not served by the proposed project, identifying specific information or documents which is/are included or missing from the materials submitted by the applicant]*
10. - Traffic and pedestrian flow and safety, including parking and loading
11. *[Describe how traffic and pedestrian flow and safety are/are not accounted for in the proposal, identifying specific information or documents which is/are included or*

missing from the materials submitted by the applicant, as well as expert reports, peer review, or reports from one or more departments]

12. - Adequacy of utilities and other public services
13. *[Describe how the proposal provides/fails to provide adequate utilities and public services, identifying specific information or documents which is/are included or missing from the materials submitted by the applicant, as well as expert reports, peer review, or reports from one or more city departments]*
14. - Neighborhood character and social structures
15. *[Describe how the proposal is/is not consonant with neighborhood character and social structures]*
16. - Impacts on the natural environment
17. *[Describe the project's impact on the natural environment]*
18. - Potential fiscal impact, including impact on City services, tax base, and employment
19. *[Describe the project's fiscal impacts]*

Specific Criteria: Specific Findings Under Zoning Ordinance Section 6.3.3

20. *[These standards apply to special permit applications for development review under*
21. *Section 10.1.4 for multifamily, nonresidential or mixed use – **omit this section if not applicable**]*
22. Zoning Ordinance Section 6.3.4 provides exemptions for the following: (a) emergency responses performed by a private entity or a public agency and fire or burglar alarms; (b) municipal uses and structures, including schools; and (c) parades, fairs, or outdoor entertainment between the hours of 7:00 a.m. and 11:00 p.m. so long as the City Council has granted a permit for not more than 10 days. Here, the proposed use **[is/is not]** exempt for the following reasons:

[If the use is exempt, omit the remaining analysis]
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Final Notes

These rules and regulations are designed to provide a structured and transparent process for considering special permits in Haverhill, ensuring that all development meets the city's standards and supports the community's well-being.

APPROVED AS TO LEGALITY:

City Solicitor

IN CITY COUNCIL: _____, 2024

Voted

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

September 10, 2024

8.1

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, Lawrence St for 23 Stanley Dr

As the subject street was paved within the last 5 years, Council approval is required to open the roadways for a new drain line that is to be tied into the existing Lawrence Street drain. I am supportive of this request, and the Engineering Office will require trench compaction and either treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

SEP 11 AM 10:52
HVCITYCLERK

C: Mayor Barrett, Ward, Pistone, Mead, Fallon



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.1.1

ORDERED:

That the City Council approve the requests to excavate at the following location for install of new underground utilities:

Lawrence Street at intersection with Stanley Drive

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

HAU CITY CLERK SEP 11/24 #H1035

Street Acceptance, Discontinuance, Naming, Renaming or Alteration · Add to a project

 **Expiration Date**

Active

Request Changes

(/#/explore/request-changes/177015)

117019

Hearing September 17,
2024**Details**

Submitted on May 15, 2024 at 10:11 am

**Attachments**

7 files

**Activity Feed**

Latest activity on Jul 12, 2024

**Applicant**

Steve Defeo

0

**Location**

. South Central Street, Haverhill, MA 01835

View ▼

Edit Workflow

**Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**

Paid May 16, 2024 at 12:35 pm

**Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**

Paid May 16, 2024 at 12:35 pm

**Engineering Department Approval**

Completed May 30, 2024 at 9:40 am

**Applicant Submits Mylar**

Completed May 30, 2024 at 9:40 am

IN CITY COUNCIL: July 23 2024
REFER TO PLANNING BOARD & VOTED:
THAT COUNCIL HEARING BE HELD
SEPTEMBER 17 2024
Attest:

City Clerk

**Engineering Submits Council Order**

Completed Jun 12, 2024 at 8:44 am

**City Clerk Review**

Completed Jul 12, 2024 at 2:16 pm

**City Clerk Sets Meeting Dates**

Completed Jul 12, 2024 at 2:16 pm

**Assessor Compiles Abutters List**

Completed Jul 12, 2024 at 3:07 pm

**Placed on City Council Agenda**

In Progress

**Planning Director Review**

Review

**Planning Board Clerk Review**

Review

**Building Inspector Review**

Review

**Conservation Review**

Review

**DPW Review**

Review

**Engineering Director Review**

Review



**Fire Chief Review**

Review

**Health Inspector Review**

Review

**Police Chief Review**

Review

**School Superintendent Review**

Review

**Wastewater Review**

Review

**Water Department Review**

Review

**City Clerk Places First Advertisement**

Review

**City Clerk Places Second Advertisement**

Review

**City Clerk Notifies Abutters**

Review

**City Council Hearing**

Review

**Engineering Manages Original Deed**

Review

**Engineering Updates ROW Database**

Review





Engineering Updates GIS Review



Details

Project Information

[Edit](#)

Specific Type of Request*

Current Street Name*

Street Acceptance

South Central Street

Proposed Street Name*

What is Your Role in this Process?*

South Central Street

Developer

Hearing Waiver

[Edit](#)

Applicant agrees to waive the 65-day hearing requirement.

Agreement*

Yes

Agreement & Signature

[Edit](#)

Under penalties of perjury, I state that all of the above statements are true. I understand that any false information on this application may be cause for denial.

Yes*



Office Use Only

Edit

 City Council Initial Decision

 City Council Final Decision

728-706-23
N/F
NORMAN MAILHOT ET. AL.

STREET

SOUTH

0+00

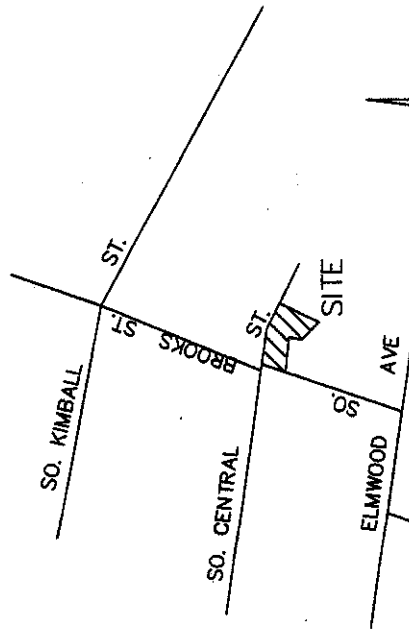
88.11
S54°30'30"E

40.42' W
50.123'

72.19'
S54°30'30"E

R=18.41'
L=18.41'

SOUTH BROOK



LOCUS PLAN
SCALE - NTS



Street Acceptance, Discontinuance, Naming or Renaming Fee
Payment



Paid

Due date



None

Fees

Engineering Street Acceptance, Discontinuance, Naming or Renaming Recording ~~\$10~~ \$105.00

Total Fees **\$105.00**

Payments

Date	Method	Note	Amount	
May. 16, 2024	Check		\$105.00	⋮



Ally Ruth ✓

Remove Comment • May 16, 2024 at 12:35 pm

Check brought to Treasurers for Street Acceptance of South Central St and
Greenough St.
\$300 to City Clerk and \$210 to Engineering Department.

Ally Ruth processed a \$105.00 payment - May 16, 2024 at 12:35 pm



Engineering Updates GIS
Review



Engineering Department Approval

● Complete

Complete

Assignee

Tara Lynch

Due date

None

This step was assigned to John Pettis - May 16, 2024 at 12:35 pm
John Pettis assigned this step to Tara Lynch - May 29, 2024 at 1:45 pm
Tara Lynch approved this step - May 30, 2024 at 9:40 am



Engineering Updates GIS
Review



City Clerk Review

Complete ▾

Complete

Assignee

Kaitlin Wright

Due date

None



Kaitlin Wright ✓

Remove Comment • Jul 2, 2024 at 12:26 pm

Hearing scheduled for Sept 17, will be announced July 23.

This step was assigned to Maria Bevilacqua - Jun 12, 2024 at 8:44 am
Kaitlin Wright assigned this step to Kaitlin Wright - Jul 2, 2024 at 12:26 pm
Kaitlin Wright approved this step - Jul 12, 2024 at 2:16 pm



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

Public Hearing Notice 8-14-24 Planning Board Meeting

The Haverhill Planning Board will hold its public hearing on **WEDNESDAY, August 14, 2024, at 7:00 P.M. in Room 202, Haverhill City Hall. (See files in the Planning Dept. for further information).**

Street Alteration for Chadwick Road: The City of Haverhill seeks a favorable recommendation to the City Council for a right of way alteration for Chadwick Road by widening to the south (117761)

Street Acceptance for a portion of South Central Street: The developer seeks a favorable recommendation to the City Council to accept a portion of South Central Street. (117019)

Street Acceptance for a portion of Greenough Street: The developer seeks a favorable recommendation to the City Council to accept a portion of Greenough Street. (117020)

Frontage Waiver for 20-22 Tenth Avenue: Applicant/Owner Esteban Grullon seeks planning board approval for a frontage waiver. Applicant received a variance for frontage in the RH zone. See map: 613 block: 499 lot: 6. (the role of the planning board in acting on a frontage waiver is limited to one specific issue by statute which is to confirm that there is adequate access provided to the site from the reduced frontage). (PBFW-24-1)

Paul Howard
Chairman
Advertise: HG: 7/25&8/1

HRD CITY CLERK JUL 12/24 PM 3:15

Bradford Unlimited Corp.

**P.O. Box 5415
Bradford, MA 01835
Phone: 978-375-6118**

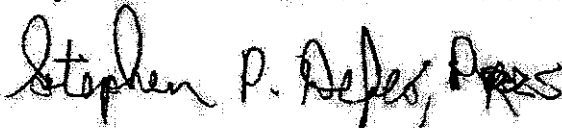
Haverhill City Council
4 Summer Street,
Haverhill, MA 01830

Re: Acceptance of Portion of South Central Street

City Council Members:

I, Stephen P. Defeo, President and Treasurer of Bradford Unlimited, Corp. and the developer of a portion of South Central Street, hereby petition the City of Haverhill to accept all of its improvements. Upon acceptance, it is understood that the City will formally assume ownership and full responsibility for the maintenance and all improvements completed as per approved plans and specifications. It is further understood that upon its acceptance, the City will provide all services to the residents as are normal and customary, such as, but not limited to, snow removal and garbage removal. Once accepted, the City will release Bradford Unlimited, Corp. of all responsibilities for maintenance of all improvements and from providing services currently provided to residents and return any performance bond monies currently held by the City of Haverhill Treasurer's Office.

Thank you for your consideration in this matter.

Sincerely, 

Bradford Unlimited, Corp.
By its President and Treasurer,
Stephen P. Defeo



Engineering Updates GIS
Review



Steve Defeo

View Profile



Email Address

mikkidefeo@comcast.net (mailto:mikkidefeo@comcast.net)

Phone Number

978-375-6118

Address

PO Box 5415, Bradford, MA 01835

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email

Grant Access

No guests with access to this record yet

79-B
117019



10.1.11

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby

That a portion of the following street herein described be accepted as a

Public Way

South Central Street

Beginning at a point at a stone bound and S 54°30'30" E, a distance of Eighty-eight and eleven hundredths (88.11) feet from the southwesterly intersection with South Brooks Street as shown on a Street Acceptance Plan of Land at South Central Street, Haverhill, MA, 1"=20', dated September 11, 2023, revised April 16, 2024 by R.A.M. Engineering, and on file at the Haverhill Engineering office as Plan 4B 3378, file #16663;

Thence, S 43°48'30" E, a distance of one hundred twenty five and twenty four hundredths, (125.24) feet, to a point,

Thence, S 46°06'18" W, a distance of fifty (50.00) feet, to a point,

Thence, N 43°48'30" W, a distance of one hundred twenty and fifty four hundredths (120.54) feet, to a stone bound at the southerly side of South Central Street,

Thence, N 40°42'17" E, a distance of fifty and twenty three hundredths, (50.23) feet, to a stone bound on the southerly side of South Central Street, and the point of beginning.

Said area contains 6,144 Square Feet.

Meaning and intending to describe South Central Street as shown on a plan entitled Definitive Plan of Land at Lots 22 & 22A South Central Street, Haverhill, MA, 1"=20', dated October 10, 2019, Revised Dec. 10, 2019 by R.A.M. Engineering, and recorded as Plan Book 464, Plan 35, and on file at the Haverhill Engineering office as Plan 2B 3669, file #16138.

For Hearing September 17, 2024

HAVERHILL CITY CLERK JUN 10 2024 PM 2:45



MAV cond

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

117019
9-19 So Central St

August 15, 2024

City Council President Thomas J. Sullivan
& City Councilors
City of Haverhill

RE: Street Acceptance for a portion of South Central Street: The developer seeks a favorable recommendation to the City Council to accept a portion of South Central Street. (117019)
Street Acceptance for a portion of Greenough Street: The developer seeks a favorable recommendation to the City Council to accept a portion of Greenough Street. (117020)

Members Present: Member Bobby Brown
 Member William Evans
 Member Nate Robertson
 Member April DerBoghossian, Esq.

Members Absent: Chairman Paul Howard
 Member Ismael Matias
 Member Karen Buckley
 Member Carmine Garcia
 Member Michael Morales

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
 Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the August 14, 2024, Planning Board meeting held in Room #202 City Council Chambers at 7:00 p.m. the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for the street acceptances of the following streets:

- **Portion of South Central Street**
- **Portion of Greenough Street**

Member Nate Robertson read the rules of the public hearing into the record.

Mr. Pillsbury: The next items are recommendations to the City Council, and we are on a time frame to get those done. We are going to proceed to those tonight. These street acceptances have been reviewed at length and there is only a couple of comments from the water department recommending some additional work to be done, analysis to be done relative to infrastructure. With that I would make a conditional favorable recommendation on the street acceptances on a portion of Greenough Street and a portion of South Central Street. That the comments from the Water/Wastewater Department comments be responded to and addressed prior to the City Council hearing. This would give the developer an opportunity to address the concerns raised by the Water/Wastewater Department. I would recommend a conditional favorable recommendation on the street acceptance for a portion of South Central Street and Greenough Street.

Member Nate Robertson motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. Member Bobby Brown seconded the motion.

Chairman Paul Howard-absent
Member Carmine Garcia - absent
Member Ismael Matias - absent
Member Bobby Brown - yes
Member Karen Buckley-absent
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-yes
Member William Evans-yes
Member Michael Morales - absent
Motion Passed.

Signed:

William Pillsbury

William Pillsbury
Planning Director

Attachments: City Department Letters

Cc: Street acceptance file
City Engineer-John Pettis-email
opengov



City of Haverhill, MA

Aug 20, 2024

117019

Building Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Tom Bridgewater

Completed: Jul 23, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835



117019

Conservation Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Robert Moore

Completed: Jul 22, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835

Comments

Robert Moore, Jul 22, 2024

n/a



City of Haverhill, MA

Aug 20, 2024

117019

Fire Chief Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Eric Tarpy

Completed: Jul 22, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835



City of Haverhill, MA

Aug 20, 2024

117019

Health Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Mark Tolman

Completed: Jul 23, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835



117019

Wastewater Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Active

Became Active: Jul 22, 2024

Assignee: Paul Jessel

Completed:

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835

Comments

Paul Jessel, Jul 22, 2024

Plan submitted is not acceptable for the following reasons:

What are the station number for the two new Sewer manhole?

Provide profile view

What is the rim and invert elevation for the existing sewer manhole on south Brooks Street



City of Haverhill, MA

Aug 20, 2024

117019

Water Department Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Andrew Carvalho

Completed: Jul 24, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. South Central Street
Haverhill, MA 01835

Street Acceptance, Discontinuance, Naming, Renaming or Alteration · Add to a project

 **Expiration Date****Active****Request Changes**

(/#/explore/request-changes/177739)




117020

Hearing

September 17, 2024

10.2

Details Submitted on May 15, 2024 at 10:17 am**Attachments**

7 files

Activity Feed

Latest activity on Jul 15, 2024

Applicant

Steve Defeo

**Location**

. Greenough Street, Haverhill, MA 01832

View ▼


Edit Workflow

 **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Paid May 16, 2024 at 12:35 pm


 **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Paid May 16, 2024 at 12:35 pm

↓ IN CITY COUNCIL: July 23 2024
REFER TO PLANNING BOARD AND VOTED
THAT COUNCIL HEARING BE HELD
SEPTEMBER 17 2024

Attest:

 **Engineering Department Approval**
Completed Jun 05, 2024 at 10:50 am

City Clerk

 **Applicant Submits Mylar**
Completed Jun 05, 2024 at 10:50 am



Bradford Unlimited Corp.

**P.O. Box 5415
Bradford, MA 01835
Phone: 978-375-6118**

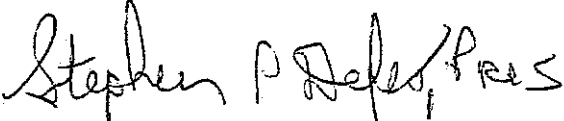
Haverhill City Council
4 Summer Street,
Haverhill, MA 01830

Re: Acceptance of Portion of Greenough Street

City Council Members:

I, Stephen P. Defeo, President and Treasurer of Bradford Unlimited, Corp. and the developer of a portion of Greenough Street, hereby petition the City of Haverhill to accept all of its improvements. Upon acceptance, it is understood that the City will formally assume ownership and full responsibility for the maintenance and all improvements completed as per approved plans and specifications. It is further understood that upon its acceptance, the City will provide all services to the residents as are normal and customary, such as, but not limited to, snow removal and garbage removal. Once accepted, the City will release Bradford Unlimited, Corp. of all responsibilities for maintenance of all improvements and from providing services currently provided to residents and return any performance bond monies currently held by the City of Haverhill Treasurer's Office.

Thank you for your consideration in this matter.

Sincerely,  Stephen P. Defeo, Pres

Bradford Unlimited, Corp.
By its President and Treasurer,
Stephen P. Defeo

**Engineering Submits Council Order**

Completed Jun 12, 2024 at 8:44 am

**City Clerk Review**

Completed Jul 02, 2024 at 11:02 am

**City Clerk Sets Meeting Dates**

Completed Jul 12, 2024 at 2:15 pm

**Assessor Compiles Abutters List**

Completed Jul 15, 2024 at 9:34 am

**Placed on City Council Agenda**

In Progress

**Planning Director Review**

Review

**Planning Board Clerk Review**

Review

**Building Inspector Review**

Review

**Conservation Review**

Review

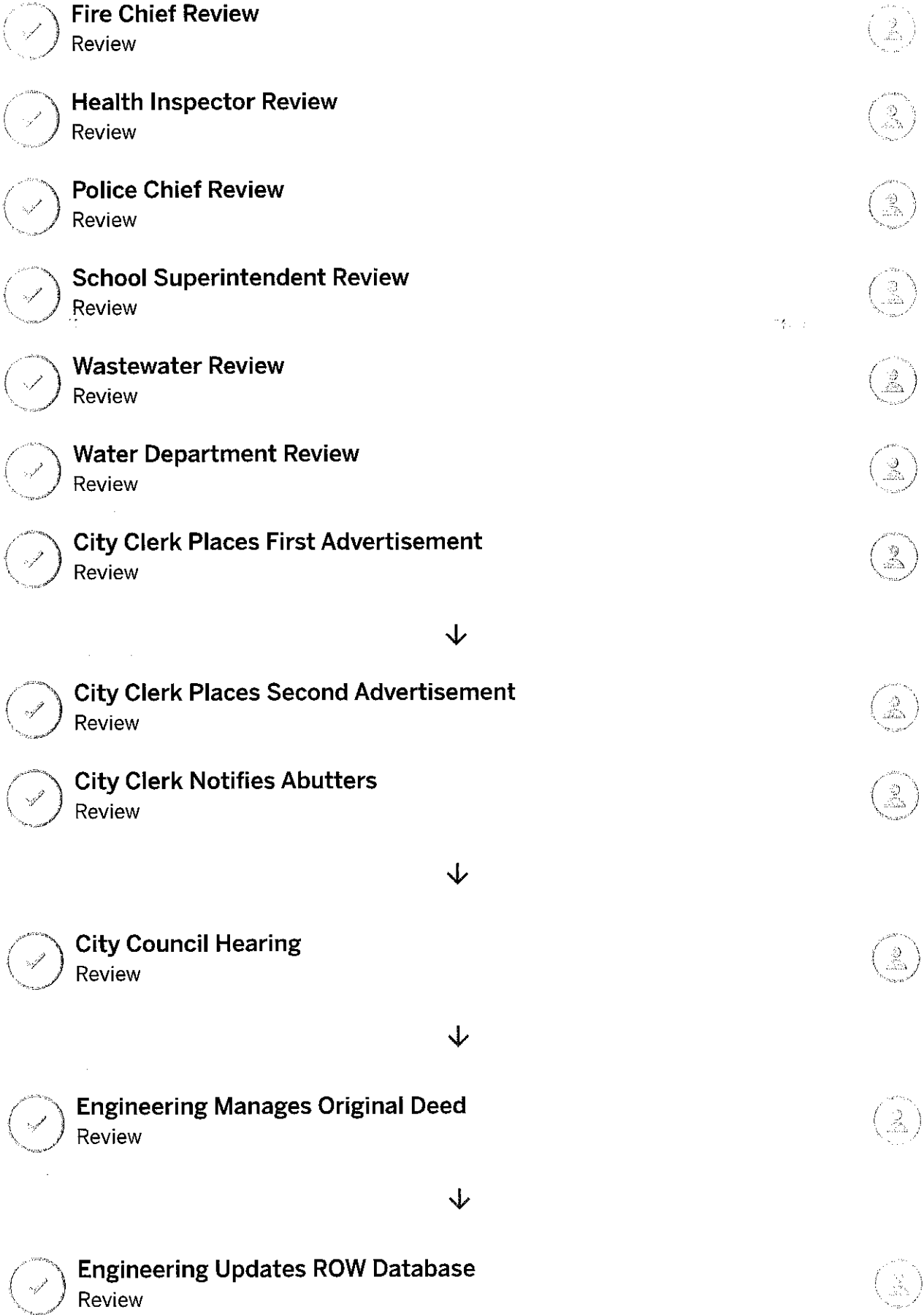
**DPW Review**

Review

**Engineering Director Review**

Review







Engineering Updates GIS

Review



Details

Project Information

[Edit](#)

Specific Type of Request*

Street Acceptance

Current Street Name*

Greenough Street

Proposed Street Name*

Greenough Street

What is Your Role in this Process?*

Developer

Hearing Waiver

[Edit](#)

Applicant agrees to waive the 65-day hearing requirement.

Agreement*

Yes

Agreement & Signature

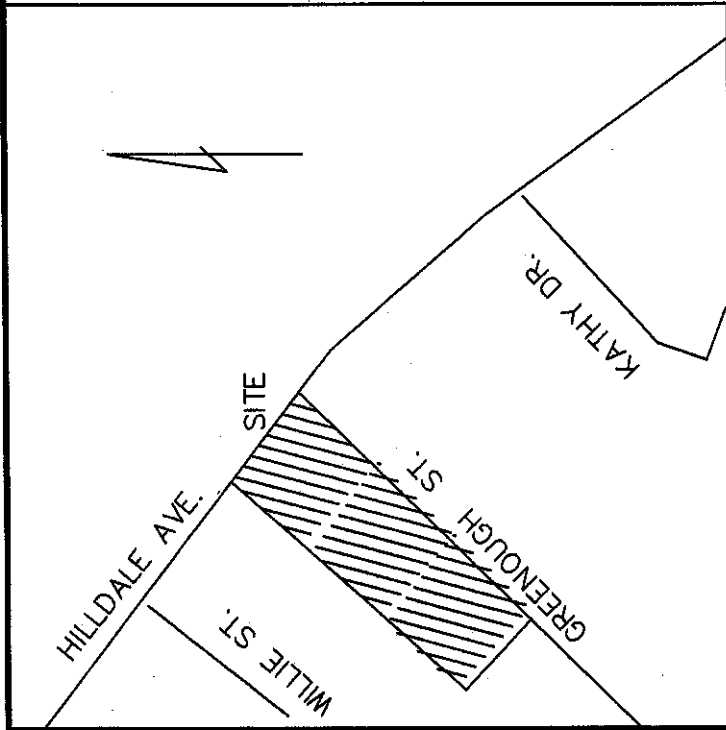
[Edit](#)

Under penalties of perjury, I state that all of the above statements are true. I understand that any false information on this application may be cause for denial.

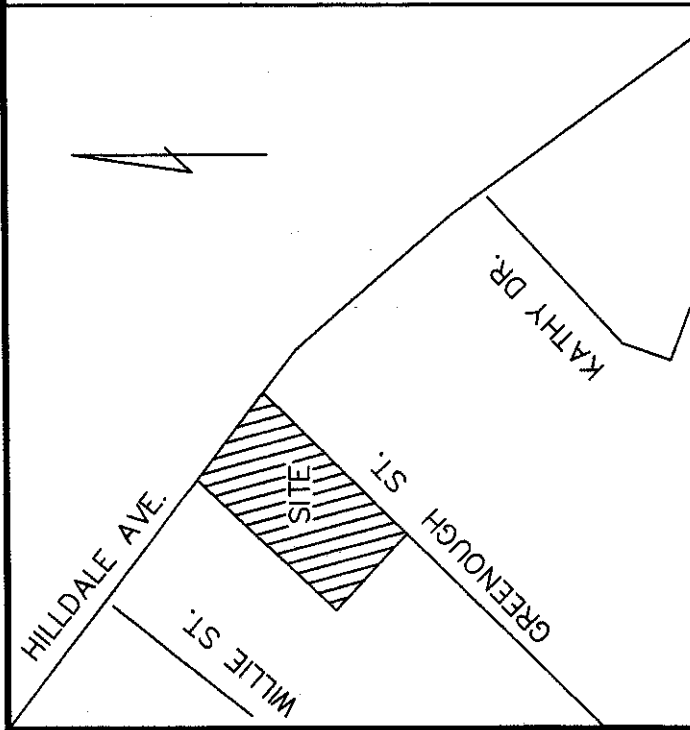
Yes*



PLAN REFERENCE:
PLAN BOOK 464, PLAN 35 E.C.S.R.D.



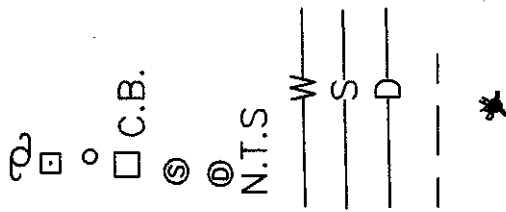
LOCUS N.T.S.



LOCUS N.T.S.

LEGEND:

- UTILITY POLE
- STONE BOUN
- IRON PIN OR
- CATCH BASIN
- SEWER MANH
- SEWER MANH
- NOT TO SCAI
- WATER LINE
- SEWER LINE
- DRAIN LINE
- 2' CONTOUR
- HYDRANT





Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

Public Hearing Notice 8-14-24 Planning Board Meeting

The Haverhill Planning Board will hold its public hearing on **WEDNESDAY, August 14, 2024, at 7:00 P.M. in Room 202, Haverhill City Hall.** (See files in the Planning Dept. for further information).

Street Alteration for Chadwick Road: The City of Haverhill seeks a favorable recommendation to the City Council for a right of way alteration for Chadwick Road by widening to the south (117761)

Street Acceptance for a portion of South Central Street: The developer seeks a favorable recommendation to the City Council to accept a portion of South Central Street. (117019)

Street Acceptance for a portion of Greenough Street: The developer seeks a favorable recommendation to the City Council to accept a portion of Greenough Street. (117020)

Frontage Waiver for 20-22 Tenth Avenue: Applicant/Owner Esteban Grullon seeks planning board approval for a frontage waiver. Applicant received a variance for frontage in the RH zone. See map: 613 block: 499 lot: 6. (the role of the planning board in acting on a frontage waiver is limited to one specific issue by statute which is to confirm that there is adequate access provided to the site from the reduced frontage). (PBFW-24-1)

Paul Howard
Chairman
Advertise: HG: 7/25&8/1

HAVERHILL CITY CLERK JUL 12/24 PM 9:15



Engineering Updates GIS Review



Steve Defeo

View Profile



Email Address

mikkidefeo@comcast.net (mailto:mikkidefeo@comcast.net)

Phone Number

978-375-6118

Address

PO Box 5415, Bradford, MA 01835

Guests

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

Guest's Email

Enter guest's email here...

Grant Access

No guests with access to this record yet



Engineering Updates GIS Review



Location

PRIMARY LOCATION

The main location associated with this record.

. Greenough Street

Haverhill, MA 01832

View Location



Property Owner Information (for this record)

Name

--

Email Address

--

Phone Number

--

Address

**Engineering Updates GIS**

Review

**City Clerk Sets Meeting Dates** **Complete** ▾

Complete

Assignee

Kaitlin Wright

Due date

None

**Kaitlin Wright** ✓

Remove Comment • Jul 2, 2024 at 12:25 pm

Hearing scheduled for Sept 17, will be announced July 23.

This step was assigned to Maria Bevilacqua - Jul 2, 2024 at 11:02 am
Kaitlin Wright assigned this step to Kaitlin Wright - Jul 2, 2024 at 11:02 am
Kaitlin Wright approved this step - Jul 12, 2024 at 2:15 pm



fay cond

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315

*117020
9-17
Greenough St*

August 15, 2024

City Council President Thomas J. Sullivan
& City Councilors
City of Haverhill

RE: Street Acceptance for a portion of South Central Street: The developer seeks a favorable recommendation to the City Council to accept a portion of South Central Street. (117019)
Street Acceptance for a portion of Greenough Street: The developer seeks a favorable recommendation to the City Council to accept a portion of Greenough Street. (117020)

Members Present: Member Bobby Brown
 Member William Evans
 Member Nate Robertson
 Member April DerBoghosian, Esq.

Members Absent: Chairman Paul Howard
 Member Ismael Matias
 Member Karen Buckley
 Member Carmine Garcia
 Member Michael Morales

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
 Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the August 14, 2024, Planning Board meeting held in Room #202 City Council Chambers at 7:00 p.m. the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for the street acceptances of the following streets:

- **Portion of South Central Street**
- **Portion of Greenough Street**

Member Nate Robertson read the rules of the public hearing into the record.

HAU CITY CLERK AUG2024 PM 3:38

Mr. Pillsbury: The next items are recommendations to the City Council, and we are on a time frame to get those done. We are going to proceed to those tonight. These street acceptances have been reviewed at length and there is only a couple of comments from the water department recommending some additional work to be done, analysis to be done relative to infrastructure. With that I would make a conditional favorable recommendation on the street acceptances on a portion of Greenough Street and a portion of South Central Street. That the comments from the Water/Wastewater Department comments be responded to and addressed prior to the City Council hearing. This would give the developer an opportunity to address the concerns raised by the Water/Wastewater Department. I would recommend a conditional favorable recommendation on the street acceptance for a portion of South Central Street and Greenough Street.

Member Nate Robertson motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. Member Bobby Brown seconded the motion.

Chairman Paul Howard-absent
Member Carmine Garcia - absent
Member Ismael Matias - absent
Member Bobby Brown - yes
Member Karen Buckley-absent
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-yes
Member William Evans-yes
Member Michael Morales - absent
Motion Passed.

Signed:

William Pillsbury

William Pillsbury
Planning Director

Attachments: City Department Letters

Cc: Street acceptance file
City Engineer-John Pettis-email
opengov



City of Haverhill, MA

Aug 20, 2024

117020

Building Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Tom Bridgewater

Completed: Jul 23, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832



117020

Conservation Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Robert Moore

Completed: Jul 22, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832

Comments

Robert Moore, Jul 22, 2024

n/a



City of Haverhill, MA

Aug 20, 2024

117020

Fire Chief Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Eric Tarpy

Completed: Jul 22, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832



City of Haverhill, MA

Aug 20, 2024

117020

Health Inspector Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Mark Tolman

Completed: Jul 22, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832



117020

Wastewater Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Active

Became Active: Jul 22, 2024

Assignee: Paul Jessel

Completed:

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832

Comments

Paul Jessel, Jul 22, 2024

Plan submitted is not acceptable for the following reasons:
What is the station number for the new Sewer manhole?
Provide profile view



City of Haverhill, MA

Aug 20, 2024

117020

Water Department Review

Street Acceptance, Discontinuance, Naming, Renaming or Alteration

Status: Complete

Became Active: Jul 22, 2024

Assignee: Andrew Carvalho

Completed: Jul 24, 2024

Applicant

Steve Defeo
mikkidefeo@comcast.net
PO Box 5415
Bradford, MA 01835
978-375-6118

Primary Location

. Greenough Street
Haverhill, MA 01832

20-B
117020



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

10.2.1

HAVERHILL CITY CLERK JUNE 24 PM 2:45

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby

That a portion of the following street herein described be accepted as a

Public Way

Greenough Street

Beginning at a point at a stone bound at the southwesterly intersection with Hilldale Avenue as shown on a Street Acceptance Plan, Greenough Street, Haverhill, MA, 1"=20', dated September 11, 2023, by R.A.M. Engineering, and on file at the Haverhill Engineering office as Plan 2B 3779, file #16664;

Thence, S 84°-22'-35" W, a distance of Three hundred seventeen and twenty hundredths (317.20) feet, to a point,

Thence, N 05°-37'-25" W, a distance of Fifty (50.00) feet, to a point,

Thence, N 84°-22'-35" E, a distance of Three hundred twelve and seventy eight hundredths (312.78) feet, to a point

Thence, S 10°-40'-00" E, a distance of fifty and nineteen hundredths (50.19) feet, to the point of beginning.

Said area contains 15,749.5 Square Feet.

Meaning and intending to describe Greenough Street as shown on a plan entitled Plan of Land in Haverhill, MA, Greenough Street & Hilldale Avenue, 1"=20', dated January 25, 2018, by Engineering and Surveying Services, and recorded as Plan Book 464, Plan 35, and on file at the Haverhill Engineering office as Plan 2B 3669, file #16138.

For Hearing September 17, 2024

Tag Day Permit - Add to a project

 **Expiration Date**

Active

Request Changes
(/#/explore/request-changes/185148)**TAGD-24-6**

12.4.11

HAV CITY CLERK SEP 12'24 PM 12:13

Details

Submitted on Sep 9, 2024 at 3:53 pm

**Attachments**

0 files

**Activity Feed**

Latest activity on Sep 11, 2024

10/5
6 10/6
HHS Bay + Hills Soccer**Applicant**

LAUREN MACKINNON

0

**Location**

8 TAMARAC DR, Haverhill, MA 01830

View ▼

Edit Workflow

**City Clerk Review**

Completed Sep 09, 2024 at 3:53 pm

MB

**Tag Day Fee Payment**

Paid Sep 09, 2024 at 3:54 pm

**City Clerk Approval**

Completed Sep 09, 2024 at 3:54 pm

MB

**Police Approval**



Completed Sep 11, 2024 at 1:33 pm

**City Council Approval**

In Progress

KL

MB

**Tag Day Permit Issued**

Document

Organization Address*

237 MONUMENT ST

Organization City*

HAVERHILL

Organization State*

MA

Organization Zip*

01832

Is the Organization Tax Exempt?*

No

Is the Organization Non-Profit?*

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Date Information -MAXIMUM 3 CONSECUTIVE DAYS**Edit****How Many Dates Will the Event Include?***

2

Date #1*

10/05/2024

Date #2*

10/06/2024

Completed Sep 11, 2024 at 1:33 pm

KL



City Council Approval
In Progress



MB



Tag Day Permit Issued
Document

Details

Organization Information

Edit

Organization*

HHS BOYS & GIRLS SOCCER

Organization Phone*

9787665720

Organization Address*

237 MONUMENT ST

Organization City*

HAVERHILL

Organization State*

MA

Organization Zip*

01832

Is the Organization Tax Exempt?*

No

Is the Organization Non-Profit?*

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

Edit

How Many Locations Will You Cover?*

2

Location 1* ?

MARKET BASKETS

Location 2*

MARK'S DELI



Document
CITY OF HAVERHILL
In Municipal Council

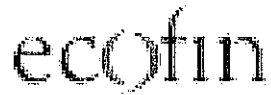
13.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Ecofin	\$1,915.58	Public Property
Ecofin	\$1,797.79	Public Property
Ecofin	\$1,501.32	Public Property
Ecofin	\$1,233.51	Public Property
Ecofin	\$994.98	Public Property
Ecofin	\$309.35	Public Property
North of Boston Media Group	\$240.10	Public Property
Woodard & Curran	\$568.25	WWTP

HAVERHILL CITY CLERK SEP 13 2024 AM 8:34



INVOICE

INVOICE #: INV0806
DATE: 06/30/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL Haverhill City Hall RFP
TO: 4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP Haverhill City Hall RFP
TO: 4 Summer Street
Rom 105
Haverhill, MA 01830

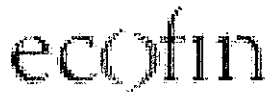
REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
June 2024 PPA	Net 30	07/30/2024	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	24717.2	\$0.0775	\$1,915.58
				Subtotal	\$1,915.58
				Total	\$1,915.58

Account Name: TC Renewable HoldCo III, LLC

Banking Details
Account Number: 359681598397

ABA Number: 041001039



INVOICE

INVOICE #: INV0757
DATE: 05/31/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

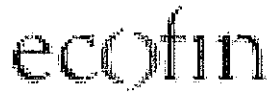
REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
May 2024 PPA	Net 30	06/30/2024	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	23197.3	\$0.0775	\$1,797.79
				Subtotal	\$1,797.79
				Total	\$1,797.79

Account Name: TC Renewable HoldCo III, LLC

Banking Details
Account Number: 359681598397

ABA Number: 041001039



INVOICE

INVOICE #: INV0710
DATE: 04/30/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
April 2024 PPA	Net 30	05/30/2024	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy		kWh	19371.9	\$0.0775	\$1,501.32
				Subtotal	\$1,501.32
				Total	\$1,501.32

Account Name: TC Renewable HoldCo III, LLC Banking Details Account Number: 359681598397 ABA Number: 041001039

Invoice Date: 04/30/2024 Terms: Net 30 Due Date: 05/30/2024 Customer ID: C0027



INVOICE

INVOICE #: INV0664
DATE: 03/31/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
March 2024 PPA	Net 30	04/30/2024	

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy	03.01.24-03.31.24	kWh	15916.2	\$0.0775	\$1,233.51
				Subtotal	\$1,233.51
				Total	\$1,233.51

Account Name: TC Renewable HoldCo III, LLC Banking Details Account Number: 359681598397 ABA Number: 041001039

Invoice Date: 03/31/2024 Terms: Net 30 Due Date: 04/30/2024 Customer ID: C0027



INVOICE

INVOICE #: INV0611
DATE: 02/29/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

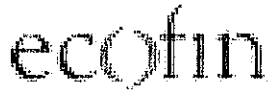
BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
February 2024 PPA	Net 30	03/30/2024	02.01.2024 - 02.29.2024

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy	02.01.2024 - 02.29.2024	kWh	12838.4	\$0.0775	\$994.98
				Subtotal	\$994.98
				Total	\$994.98

Account Name: TC Renewable HoldCo III, LLC [Banking Details](#) Account Number: 359681598397 ABA Number: 041001039



INVOICE

INVOICE #: INV0560
DATE: 01/31/2024

6363 College Boulevard
Suite 100A
Overland Park, KS 66211
Phone 913.276.7427
RenewableInvoices@ecofininvest.com

BILL TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

SHIP TO: Haverhill City Hall RFP
4 Summer Street
Rom 105
Haverhill, MA 01830

REFERENCE #	PAYMENT TERMS	DUE DATE	MESSAGE
January 2024 PPA	Net 30	03/01/2024	Jan. 1, 2024 - Jan. 31, 2024

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
Solar Energy	Jan. 1, 2024 - Jan. 31, 2024	kWh	3991.6	\$0.0775	\$309.35
				Subtotal	\$309.35
				Total	\$309.35

1

Account Name: TC Renewable HoldCo III, LLC Banking Details Account Number: 359681598397 ABA Number: 041001039

Invoice Date: 01/31/2024 Terms: Net 30 Due Date: 03/01/2024 Customer ID: C0027



**NORTH of
BOSTON**
MEDIA GROUP

100 Turnpike Street
No. Andover, MA 01845-5033
Tel: 978-946-2000
Fax: 978-685-2432

The Eagle-Tribune | The Salem News | The Daily News of Newburyport
Gloucester Daily Times | Andover Townsman | The Haverhill Gazette
Derry News | Carriage Towne News

Invoice Date:
04/08/24

Invoice No.
17987230

Customer No.
3742309

HAVERHILL PURCHASING DEPT
4 SUMMER ST STE 105
HAVERHILL MA 01830-5843

DATE	TYPE	DOC NO	REF NUMBER	DESCRIPTION	# OF INS	RATE	AMOUNT
04/08/24	INV		A/R:17987230 Ord:11259790	W0120517 - IFB029.24 - 3.5 ET - Eagle Tribune Legals Class Display, LEG - Legals 04/08/2024, Tearsheet (Display)	1 1	240.10	240.10

Please detach and return this portion with payment. To ensure proper credit to your account, please write your customer number on your check. If you have any questions about your account, please contact Accounts Receivable at (978) 725-5110.

Invoice Date
04/08/24

Invoice Number
17987230

Customer Number
3742309

Balance over 30 days are subject to 1.5% finance charge or \$5.00, whichever is greater.

Amount Due: **240.10**

HAVERHILL PURCHASING DEPT
4 SUMMER ST STE 105
HAVERHILL MA 01830-5843

Amount Paid: _____
Check Number: _____



Remit to:
PO Box 55008
Boston, MA 02205-5008

T 800.426.4262
T 207.774.2112
F 207.774.6635

INVOICE

TD BANK
Electronic Transfer:
⑆ 211274450 ⑆ 2427662596 ⑆

Mr. Robert Ward, PE
Director Dept. of Public Works
Haverhill, MA, City of
40 South Porter Street
Haverhill, MA 01835

June 6, 2024

Project No: 0231900.01

Invoice No: 234994

Project 0231900.01 HAVERHILL, MA CITY OF - ASSET MANAGEMENT PLAN

Professional Services for the period ending May 31, 2024

Phase 003 CITYWORKS ONGOING SUPPORT

Professional Personnel

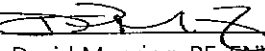
	Hours	Amount
Project Assistant	.75	
Project Manager 2	.50	
Technical Manager 2	1.50	
Totals	2.75	
Labor Total		568.25

Total this Phase \$568.25

Total this Invoice \$568.25

	Current Fee	Previous Fee	Total
Project Summary	568.25	278,466.78	279,035.03

Approved by:


David Moering, PE, ENV SP
Project Manager 2
Woodard & Curran

APPROVED

By James Conte at 7:59 am, Jun 21, 2024

Please include our invoice number in your remittance. Thank you.

We appreciate your prompt attention to this invoice and ask that you send your check to
PO BOX 55008 Boston, MA 02205-5008 or Electronic Transfer at TD Bank: 211274450:2427662596.



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

September 12, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: FY2024 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Ecofin	\$1,915.58	Public Property
Ecofin	\$1,797.79	Public Property
Ecofin	\$ 1,501.32	Public Property
Ecofin	\$ 1,233.51	Public Property
Ecofin	\$ 994.98	Public Property
Ecofin	\$309.35	Public Property
North of Boston Media Group	\$240.10	Public Property
Woodard & Curran	\$568.25	WWTP
TOTAL	\$ 8,560.88	

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

File 10 DAYS



Document

CITY OF HAVERHILL

In Municipal Council

HAU CITY CLERK SEP13/24 AM 8:32

13.2

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 240, Article II Authority and Duties of Police, of the Code of the City of Haverhill, as amended, being and are hereby further amended as follows:

Section 1.

Chapter 240. Vehicles and Traffic, Article I. Terminology is hereby amended by inserting the following definitions in § 240-1:

CIVILIAN TRAFFIC CONTROL FLAGGER

A non-sworn civilian, whether an employee of the City of Haverhill or not otherwise employed by the City of Haverhill whose duties are restricted to traffic direction, control and safety and who is duly certified by the Massachusetts Department of Transportation (MassDOT), or a MassDOT approved organization, to perform traffic control services on Public Roads.

CONSTRUCTION SAFETY ZONE PLAN

A plan prepared in accordance with the provision of 700 CMR 6.04 to address traffic safety and control through the Construction Zone, including road detour plans, road closure plans, and plans to mitigate the impact on vehicular and pedestrian traffic outside of the Construction Zone subject to compliance with the requirements of St. 2008, c. 86, § 10, 700 CMR 6.00, and the applicable Road Flagger and Police Detail Guidelines.

PUBLIC ROAD

Any state highway, turnpike, limited access highway, divided highway, access road, parkway, bridge, path, public way or private way that is open to or is otherwise used for public vehicular travel in the City of Haverhill.

Section 2.

Chapter 240. Vehicles and Traffic, Article II. Authority and Duties of Police is hereby amended by inserting the following subsections at the end of § 240-2:

- C. The use of Civilian Traffic Control Flaggers may be used for traffic control at road construction sites or during special events at the direction of the Chief of Police or his designee, pursuant to Haverhill Police Department policies and procedures and in conformance with any active Collective Bargaining Agreements between the City of Haverhill and the Haverhill Police Department.
 - 1. Qualified Civilian Traffic Control Flaggers who are employees of the City of Haverhill shall be offered traffic control duties only after those duties could not be filled pursuant to City of Haverhill policy.
 - 2. Qualified Civilian Traffic Control Flaggers who are not employees of the City of Haverhill, whether employees of a private flagger entity or employees of a construction or utility company who are duly certified to perform traffic control duties, shall be eligible to perform traffic control duties at the direction of the Chief of Police or his designee only if no other sworn Haverhill Police Officer or City of Haverhill Civilian Traffic Control Flagger is available. It shall be the responsibility of the company requesting the detail officer to hire said flagger(s) and provide the Haverhill Police Department with proof of certification of the flagger(s) prior to the flagger(s) conducting traffic control on any public way in the City of Haverhill, and work shall be performed in accordance with a Construction Zone Safety Plan, submitted by the private flagger entity, construction or utility company to the Chief of Police for review and approval. Said Construction Zone Safety Plan shall be approved by the Chief of Police prior to the commencement of any traffic control work on Public Roads. Private flagger entities, construction and utility companies, who employ Qualified Civilian Traffic Control Flaggers, shall hold the City harmless and indemnified for all loss, cost, damage expense and liability on account of the use of said flaggers within a public right-of-way and any work performed in connection therewith. The private flagger entity, contractor or utility who employs Qualified Civilian Traffic Control Flaggers

shall provide the Chief of Police with proof of insurance from insurance companies licensed in the Commonwealth of Massachusetts, carrying a Best's Financial Rating of A or better. The policies or certificates shall be satisfactory in form to the City Solicitor and shall provide that thirty (30) days prior to cancellation or material change in the policy, notices of the same shall be provided to the city by registered mail, return receipt requested for all of the following insurance policies:

- a. Workers' compensation subject to Massachusetts General Law with employer's liability limits of at least five hundred thousand dollars (\$500,000.00).
- b. General liability insurance with a minimum limit of liability of one million dollars (\$1,000,000.00) combined single limit naming the City of Haverhill as an additional insured party. This insurance shall indicate on the certificate of insurance the following coverages:
 - i. Premises—Operations.
 - ii. Broad form—Contractual.
 - iii. Independent contractor and sub-consultant.
 - iv. Products and completed operations.
 - v. Any work that may involve the use of explosives and demolition shall provide the above coverage with the elimination of the XCU exclusion for the policy, or proof that XCU is covered.
- c. Automobile liability insurance with a minimum limit of one million dollars (\$1,000,000.00) combined single limit. This insurance shall include bodily injury and property damage for:
 - i. Owned automobiles.
 - ii. Hired automobiles.
 - iii. Non-owned automobiles.

Unless otherwise prohibited by law, the insurance requirements of this section shall apply to all private flagger entities, construction and utility companies who employ Qualified Civilian Traffic Control Flaggers to perform traffic control duties at the direction of the Chief of Police or his designee on Public Roads.

Section 3.

This ordinance shall take effect as provided by City Charter (§C-20 through §C-23).

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

September 13, 2024

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: An Ordinance Relating to Vehicles and Traffic

Dear Mr. President and Members of the City Council:

I respectfully submit for your approval An Ordinance Relating to Vehicles and Traffic. This Ordinance seeks to amend Chapter 240 to include Civilian Traffic Control Flaggers.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/cml

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

HAU CITY CLERK JUL 3 2024

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
37	Motion by Councilor Lewandowski to send Ordinance regarding Officers and Employees – Article IV City Solicitor to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24