



# CITY OF HAVERHILL CONSERVATION COMMISSION MEETING MINUTES



**MEETING DATE: THURSDAY, NOVEMBER 6<sup>th</sup>, 2025**

“I hereby call this meeting of the Haverhill Conservation Commission to order under MGL Chapter 131 Section 40 under the City of Haverhill municipal ordinance Chapter 253 on this 6<sup>th</sup> day of November 2025. Role will be called for every vote this evening; will the clerk please call the role for attendance.”

Present: Oliver Aguilo (OA), Evan Barman (EB), Fred Clark (FC), Jen Rubera (JR), Tom Wylie Ed. D. (TW), and Harmony Wilson (HW)

Absent: Lisa DeMeo (LD)

Also present: Robert E. Moore Jr., Environmental Health Technician (RM) and McKayla Arsenault (MA)

“At this time the Commission wishes to inform you that should an item of business be acted upon in this meeting and you wish to be notified in writing that an appeal has been filed, you must give your name and address to the Conservation Dept. staff immediately following the action of that item of business so that you may follow the appeal process. You may submit your name and address via email to [conservation@haverhillmass.gov](mailto:conservation@haverhillmass.gov). Please identify your items of interest in the subject line. Thank you for your cooperation in implementing this policy. Please note that this meeting is being audio and video recorded, participants may join this meeting remotely using the passcode PS6Fw6a4. Note: if technological problems interrupt the virtual meeting, the meeting will continue in person. As always, the Conservation Dept. staff is available to answer any questions pertaining to all the Commission's actions.”

FC made a motion to move items **2.1** and **4.1** to the December 11<sup>th</sup> meeting. Seconded by JR. All in favor. Motion passed 6-0-1. Approved.

FC made a motion to moved that they continue item **5.1** to the December 11<sup>th</sup> meeting. Seconded by OA. All in favor. Motion passed 6-0-1. Approved.

## **PUBLIC HEARINGS**

### **1. REQUEST FOR DETERMINATION OF APPLICABILITY**

#### **1.1. Judson Van Cor III for 14 & 18 Fairway Drive (Parcel ID: 778-1-C26 & C25) Removal of three trees**

##### **i) Plans & Documents**

(a) RDA Application Materials, received 10.17.2025

Summary: Judson Van Cor from 14 Fairway Drive gave a project update. HW read comments from RM. FC asked if this is just tree removal – yes. HW read recommendations from RM. FC asked what he plans on doing with the trees after they are cut. He has a company coming in to take care of everything.

Action: FC moved that they issue a Negative Determination to include the standard tree removal specs. FC also added that sumps will remain on site and no understory brush will be cleared. Seconded by EB. All in favor. Motion passed 6-0-1. Approved.

## 2. NOTICE OF INTENT

**2.1. #33-1589 Tinh Vien Quan Am for 41.5 Kernwood Ave** (Parcel ID: 633-10-116A) Paving of temple parking area - Continued

## 3. REQUEST TO AMEND A FINAL ORDER OF CONDITIONS

None scheduled

### OTHER BUSINESS (NON-HEARING ITEMS)

## 4. EXTENSIONS AND CERTIFICATES

**4.1. Certificate: #33-1550 Tinh Vien Quan Am for 41.5 Kernwood Ave –**  
Continued

**4.2. Certificate: #33-1538** Beals Associates, Inc. for 30 Creek Brook Dr

Summary: Matthe Costa with Beal Associates gave a project overview. TW asked for more information on the fueling station. MC explained that this is for the trucks on the site and would be supplied by a tanker. MC also said the trucks will stay at the loading docks. HW read comments from RM.

Action: FC moved that they issue a partial COC identifying the work shown in the as-built plan and to include all recommendations read into the record by RM. Seconded by EB. All in favor. Motion passed 6-0-1. Approved.

## 5. ENFORCEMENT

**5.1. Enforcement Order: Tinh Vien Quan Am, 41.5 Kernwood Ave**  
Continued

**5.2. Enforcement Order: Nadia Don, 16 Danrich Court**  
Summary: HW read comments/recommendations from RM.

**5.3. Enforcement Order: Carina Kidd, 40 Craigie Ave**  
Summary: HW read comments/recommendations from RM.

Action: FC moved that they continue this matter to the December 11<sup>th</sup> agenda. Seconded by EB. All in favor. Motion passed 6-0-1. Approved.

**5.4. Enforcement Order: Tyler Kimball, Country Bridge Road**

Summary: HW read comments from RM. TW asked if it was flagged – RM reviewed the map and explained the plan to the Commission.

Action: EB made a motion to Issue EO#3 to include all recommendations read into the record from RM. RM does not see a need for another inspection in 2026. The reports should include pictures of the areas and identification of the species, and should be emailed to RM. Seconded by OA. All in favor, motion passed 5-1-1 (JR abstained due to conflict of interest with the school). Approved.

**5.5. Enforcement Order: Tyler Kimball, 791 East Broadway**  
Summary: HW read comments/recommendations from RM.

Action: RB made a motion to Issue EO#3 to include all recommendations read into the record from RM. Seconded by OA. All in favor, motion passed 5-1-1 (JR abstained due to conflict of interest with the school). Approved.

**5.6. Enforcement Order:** Louis Messina, 64 Old Ferry Road

Summary: HW read all comments from RM. Louis Messina gave a project overview. Michael Seekamp from Seekamp Environmental also gave a project overview. He said you can still see the skunk cabbage; he asked for permission to take the red maple down by the road.

Action: FC made a motion to continuance to the November 20<sup>th</sup> meeting to allow time to complete restoration work and install the Protected Resource Area signage. Photos and notes should be sent to RM for review. They also grant the removal of the red maple with the stump to remain. Seconded by EB. All in favor. Motion passed 6-0-1. Approved.

**5.7. Enforcement Order:** Shaun Prunier & Kerry Zolaga, 199 Brandy Brow Road

Summary: HW read comments from RM.

Action: No further Commission action is required at this time.

**5.8. Enforcement Order:** Rachel Cohen & Eddie Driscoll, 365 Broadway

Summary: Ed Driscoll from 365 Broadway gave a project overview. They put metal posts up. HW read comments from RM. ED said they are working on getting the plants. Once it is planted RM is going to conduct a site visit. Working on this in the next few weeks.

Action: EB made a motion to continue this item to the December 11<sup>th</sup> meeting. Seconded by OA. All in favor. Motion passed 6-0-1. Approved.

**5.9. Enforcement Order:** Rachel Cohen & Eddie Driscoll, 365 Broadway backland

Summary: HW read comments from RM.

Action: EB made a motion to continue this item to the December 11<sup>th</sup> meeting. Seconded by OA. All in favor. Motion passed 6-0-1. Approved.

**5.10. Enforcement Order:** Jodi Villafane and Kevin Wulleman, 227 Salem Street

Summary: As communicated between owner and staff, continue this item until November 20<sup>th</sup>.

**6. MISCELLANEOUS**

**6.1. 2026 Conservation Commission Meeting Schedule**

Summary: HW read comments from RM.

Action: TW made a motion to approve the draft schedule for 2026. Seconded by FC. All in favor. Motion passed 6-0-1. Approved.

**7. ACCEPTANCE OF MINUTES**

Summary: HW read comments from RM.

Action: FC made a motion to approve the October 9<sup>th</sup> Meeting Minutes. Seconded by EB. All in favor. Motion passed 6-0-1. Approved.

**8. ADJOURN**