



License Commission, Room 118
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LICENSE COMMISSION MINUTES

**Thursday, January 27, 2022 at 2:00 p.m.
First Floor Election Room - in person meeting**

Attendees: Chairman Edwards, Commissioner Angus, Commissioner Driscoll, License Commission Clerk Rebecca Ambra

2:00pm

- 1. PLEDGE OF ALLEGIANCE**
- 2. APPROVAL OF THE MINUTES**
- 3. CONTINUED BUSINESS**
- 4. MISCELLANEOUS APPLICATIONS/REQUESTS**
- 5. ONE DAY APPLICATIONS**
- 6. BUSINESS WITH MULTIPLE APPLICATIONS**
- 7. ENTERTAINMENT APPLICATIONS**
- 8. COMMON VICTUALLER APPLICATIONS**
- 9. OUTDOOR DINING APPLICATIONS**
- 10. ALCOHOL/ABCC APPLICATIONS**
- 11. MOTOR VEHICLE APPLICATIONS**
- 12. CARRY IN LICENSE APPLICATIONS**
- 13. ITEM FOR DISCUSSION**

A. SECTION 15 LICENSES AND APPLICATION PROCESS

COMMISSIONER DRISCOLL ASKED THE CLERK ABOUT THE PUBLIC RESPONSE AFTER THE PUBLIC ANNOUNCEMENT. THE CLERK STATED THAT A SMALL AMOUNT OF PEOPLE HAD INQUIRED ABOUT THE LICENSES, BUT MORE APPLICANTS ARE EXPECTED AS THE ANNOUNCEMENT STATED APPLICATIONS WOULD BE AVAILABLE FEBRUARY 1, 2022. THE NUMBER OF SECTION 15 LICENSES AVAILABLE WAS DISCUSSED, AS THE CITY WAS GRANTED 2 LICENSES, ONE ALL ALCOHOL AND ONE WINE/MALT ONLY, AS A RESULT OF INCREASED FEDERAL CENSUS NUMBERS. A SECOND ALL ALCOHOL LICENSE WAS FOUND WITHIN THE QUOTA BREAKDOWN PROVIDED BY THE ABCC FOR A TOTAL OF 3 LICENSES AVAILABLE TO ISSUE. COMMISSIONER ANGUS STATED THAT ALL 3 LICENSES SHOULD BE ISSUED IN THE SAME MANNER TO MAINTAIN FAIRNESS AMONG THE APPLICANTS. COMMISSIONER EDWARDS AND COMMISSIONER DRISCOLL AGREED. CHAIRMAN EDWARDS EXPRESSED INTEREST IN POTENTIAL APPLICANTS AND WHERE THE PROPOSED BUSINESSES WOULD BE LOCATED. THE COMMISSIONERS AGREED APPLICANTS WOULD NOT BE REQUIRED TO HAVE A SIGNED LEASE WHEN THE APPLICATION WAS SUBMITTED BUT UPON APPROVAL TO MOVE FORWARD, ALL NECESSARY DOCUMENTATION WOULD BE REQUIRED BEFORE THE PUBLIC HEARING. COMMISSIONER DRISCOLL ASKED IF THE CANDIDATE POOL WOULD BE NARROWED DOWN TO 6 OR FEWER AS THE FINAL POOL OF APPLICANTS. COMMISSIONER ANGUS SUGGESTED CHOOSING 3 CANDIDATES AND 3 RUNNERS-UP IN THE EVENT THE ORIGINALLY SELECTED APPLICANTS ARE NOT APPROVED. THE DATE RANGE OF FEBRUARY 1-FEBRUARY 28 FOR SUBMISSION OF APPLICATIONS WAS DISCUSSED. IT WAS DECIDED THAT A SPECIAL MEETING WOULD BE HELD BETWEEN MARCH 7TH AND MARCH 9TH TO REVIEW THE APPLICATIONS. THE FINAL DECISION FOR THE CANDIDATES WOULD THEN BE MADE ON MARCH 14TH IN ORDER FOR THE PUBLIC HEARING TO BE HELD IN TIME FOR THE APRIL 7TH MEETING. ALL NECESSARY DOCUMENTATION FOR THE ABCC WOULD BE REQUIRED NO LATER THAN MARCH 17TH. DUE TO THE SHORTENED TIME

FRAME, IT WAS DECIDED THE APPLICANTS WOULD BE REQUIRED TO SUBMIT A COMPLETED ABCC APPLICATION, A SHORT QUESTIONNAIRE, AND THE ONE PAGE HAVERHILL ALCOHOL APPLICATION.

CHAIRMAN EDWARDS BRIEFLY DISCUSSED THE APPEARANCE OF SOME PACKAGE STORES EXTERIOR PREMISES, NAMELY EMPTY NIPS BOTTLES LITTERING THE GROUND. COMMISSIONER DRISCOLL SUGGESTED MAILING AN ADVISORY LETTER CONCERNING MAINTAINING THE PREMISES FOR ALL CURRENT LICENSE HOLDERS. THE COMMISSIONERS AGREED AND STATED THEY WOULD BE WILLING TO CHECK THE PREMISES OF ESTABLISHMENTS AFTER A FEW WEEKS OF MAILING.

14. SHOW CAUSE HEARING

15. COMMUNICATIONS

16. PUBLIC PARTICIPATION

17. OTHER BUSINESS

18. ADJOURNMENT

COMMISSIONER ANGUS MADE A MOTION TO ADJOURN. COMMISSIONER DRISCOLL SECONDED. ADJOURNED AT 2:35PM.