



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, November 9, 2021 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR:**
6. **COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
7. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
8. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
 - 8.1. Abatement report from Christine Webb, *Assessor* for month of October 2021
9. **UTILITY HEARING(S) AND RELATED ORDER(S):**
 - 9.1. Petition from Mass Electric Co dba National Grid and Verizon NE requesting joint pole location for South Prospect st, Plan 30370926 Hearing November 30th
 - 9.2. Petition from Mass Electric dba National Grid requesting underground electric conduits at Research dr; Plan 30416148 Hearing November 30th
10. **HEARINGS AND RELATED ORDERS:**
 - 10.1. Document 86: Petition of Attorney Robert Harb for owner/applicant Mazraany Construction Inc for CSP 21-13 for a 7 Unit multi-family dwelling (to be sold as condos) at 125-129 Kenoza av consisting of 4 lots
Continued from September 21st
11. **APPOINTMENTS:**
 - 11.1. Confirming Appointments:
 - 11.2. Non-Confirming Appointments :
 - 11.2.1. *License Commission: Patrick Driscoll, 309 So Main st – Expires Dec 31 2024*
 - 11.3. Resignations:
12. **PETITIONS:**
 - 12.1. Petition from Noel Ortega owner of *Welcome Motors Inc* requesting hearing for approval to expand his current lot at his dealership, 63 Pecker to park more vehicles
(Hearing December 7th)
 - 12.2. Applications Handicap Parking Sign: with police approval
 - 12.3. Amusement/Event Applications:
 - 12.3.1. *57th Annual VFW Santa Parade - Daniel Plourde Sr., Chairman, on Sunday, November 21, 1 pm to 4 pm, and requests fees be waived*
Pending Public Works Approval
 - 12.4. Auctioneer License:



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CITY COUNCIL AGENDA**

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In-Person/Remote Meeting

12.5. Tag Days:

12.5.1. *HHS Wrestling; November 20 & 21*

12.6. One Day Liquor License:

12.7. Annual License Renewals:

12.7.1. **Hawker Peddlers License 2021 - Fixed location**

12.7.2. **Coin-Op License Renewals 2021**

12.7.3. **Drainlayer License for 2021 -with City Engineer approval**

12.7.3.1. Robert Ullo - *renewal*

12.7.4. **Christmas Tree Vendor:**

12.7.5. **Taxi Driver Licenses for 2021:**

12.7.5.1. Hector L. DelaFuente, 89 Emerson st - *new*
Denied by Police

12.7.5.2. Michael Brown, Manchester NH - *new*
Has Police Approval

12.7.6. **Taxi License**

12.7.7. **Junk Dealer License**

12.7.8. **Pool Tables**

12.7.9. **Sunday Pool**

12.7.10. **Bowling**

12.7.11. **Sunday Bowling**

12.7.12. **Buy & Sell Second Hand Articles**

12.7.13. **Buy & Sell Second Hand Clothing**

12.7.14. **Pawnbroker license**

12.7.15. **Fortune Teller**

12.7.16. **Buy & Sell Old Gold**

12.7.17. **Roller Skating Rink**

12.7.18. **Sunday Skating**

12.7.19. **Exterior Vending Machines**

12.7.20. **Limousine/Livery License/Chair Cars:**

13. MOTIONS AND ORDERS:

13.1. Order – transfer \$45,000 from the Capital Budget to the Capital account:

Inspection Vehicle Replacement

14. ORDINANCES (FILE 10 DAYS)

14.1. Bond Order – Appropriate \$430,000 to pay costs of exterior repairs to City Hall

File 10 days



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CITY COUNCIL AGENDA**

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15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Councillor Michitson requests a discussion regarding the need for sidewalks on North Broadway in the vicinity of Monument st
- 15.2. Councillor Macek requests a discussion on the results of the Ballot Questions from the November 2, 2021 Election, and to propose that in keeping with the will of the voters, that a process begin to seek approval from the Massachusetts State Legislature for a Charter change and implementation of Ward and At-Large Elected Officials for both the City Council and School Committee. Additionally, to request that a separate process be started to create a Charter Review Commission be appointed to study and suggest possible changes and updates to the City of Haverhill Charter.

16. UNFINISHED BUSINESS OF PRECEDING MEETING

- 16.1. Document 3-N; Ordinance re: Vehicles and Traffic – Add Handicap Parking at 99 ½ Blaisdell st *filed Oct 20 2021*
- 16.2. Document 3-O; Ordinance re: Vehicles and Traffic – Add Handicap Parking at 60 High streets *filed Oct 27 2021*
- 16.3. Document 3-P; Ordinance re: Vehicles and Traffic – Delete Handicap parking for 426 Washington st, 64 Grove st and 11 17th Avenue *filed Oct 27 2021*

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN



CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Nov. 4, 2021

811

2021 NOV 05 PM 08:43 FAX

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
October as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 10/01/2021 through 10/31/2021 for Abatements

| Totals | Tax | | Interest | | Fees | | Tax | | Interest | | Fee | | Refund | | Abate | Exemp | Adjust | Transfers |
|--------------------------|------|---------------|----------|--------------------|------|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------|--------|-----------|
| | Paid | Interest Paid | Paid | Interest Reversals | Paid | Interest Reversals | Reversals | Reversals | Reversals | Reversals | Reversals | Reversals | Reversals | Reversals | | | | |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 149.48 | 0.00 | 0.00 | 0.00 |
| 2014 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 149.48 | 0.00 | 0.00 | 0.00 |
| 2014 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 149.48 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 345.95 | 0.00 | 0.00 | 0.00 |
| 2015 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 345.95 | 0.00 | 0.00 | 0.00 |
| 2015 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 345.95 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 325.00 | 0.00 | 0.00 | 0.00 |
| 2016 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 325.00 | 0.00 | 0.00 | 0.00 |
| 2016 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 325.00 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.90 | 0.00 | 0.00 | 0.00 |
| 2017 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.90 | 0.00 | 0.00 | 0.00 |
| 2017 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19.90 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,338.63 | 0.00 | 0.00 | 0.00 |
| 2019 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,338.63 | 0.00 | 0.00 | 0.00 |
| 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,338.63 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 424.80 | 0.00 | 0.00 | 0.00 |
| 2020 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 424.80 | 0.00 | 0.00 | 0.00 |
| 2020 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 424.80 | 0.00 | 0.00 | 0.00 |
| Motor Vehicle Excise Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,834.52 | 0.00 | 0.00 | 0.00 |
| 2021 Motor Vehicles | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,834.52 | 0.00 | 0.00 | 0.00 |
| 2021 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,834.52 | 0.00 | 0.00 | 0.00 |
| Report | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11,438.28 | 0.00 | 0.00 | 0.00 |
| Total All Charges | | | | | | | | | | | | | | | 11,438.28 | | | |

Total All Charges: Add all columns except Adjustments.

Hearing November 30
2021

2021 OCT 27 PM 01:29:00

9.11

Questions contact Veasna Eang 508-431-0509

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

South Prospect St. - National Grid to install (1) JO sidewalk guy/anchor on South Prospect St. beginning at a point approximately 164 feet north of the centerline of the intersection of South Prospect St./South Main St. and continuing approximately 20 feet in an east direction; to be installed approximately 5 feet southeast of pole 2.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – South Prospect St. - Haverhill, Massachusetts.

30370926

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY _____
Manager / Right of Way

September 22, 2021

nationalgrid

October 26, 2021

City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Veasna Eang 508-431-0509

Please notify National Grid's Lisa Ayres of the hearing date / time.

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Lisa Ayres, 1101 Turnpike Street; North Andover, MA 01845
978-725-1418

Very truly yours,

Dave Johnson/lla

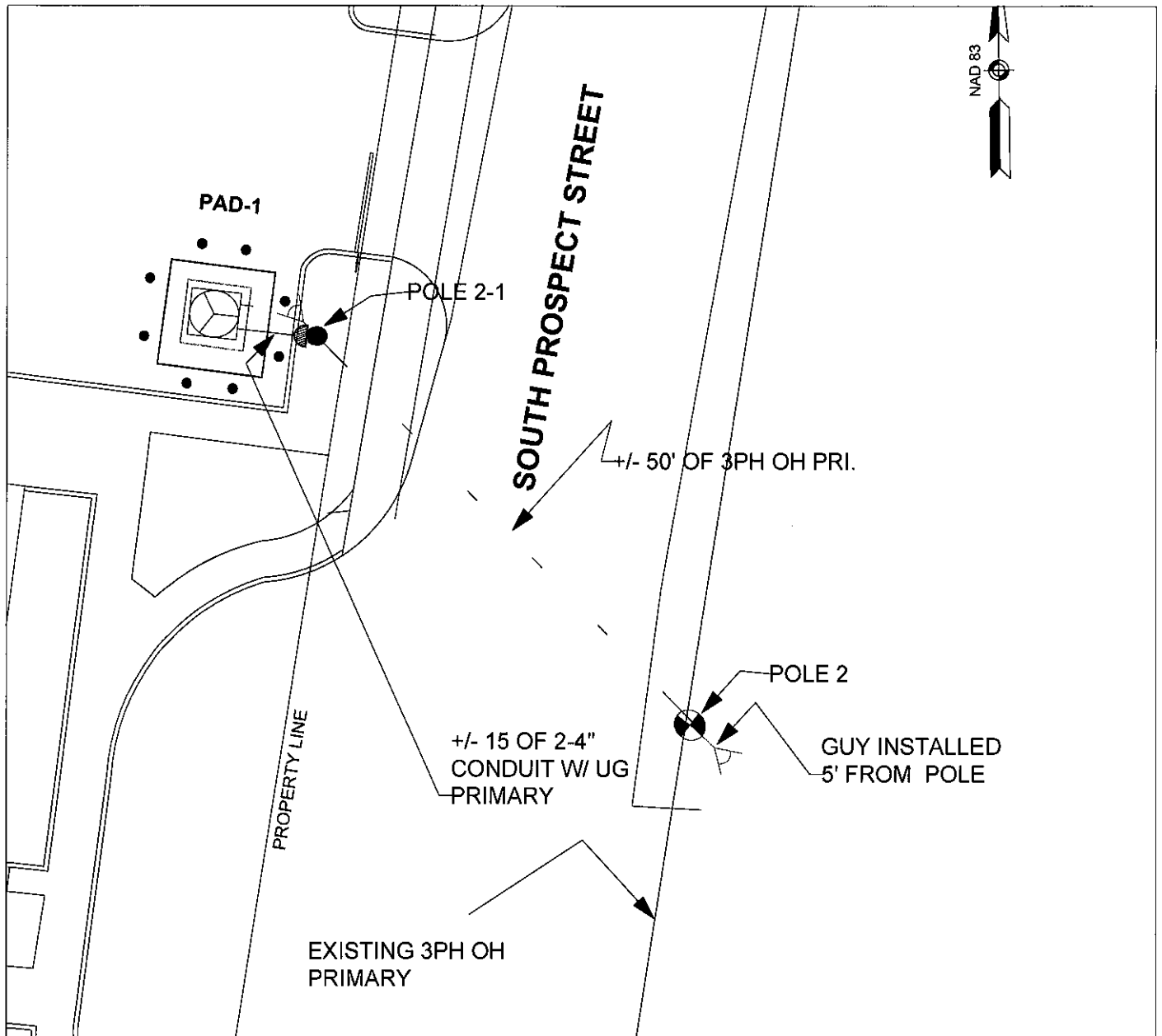
Dave Johnson
Supervisor, Distribution Design

Enclosures






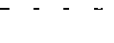


2021 OCT 27 PM 01:28 FAX 978-725-1418



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



LEGEND

- | | |
|---|--|
|  INSTALLED JO RISER POLE |  INSTALLED BOLLARDS |
|  INSTALLED 3PH TRANSFORMER |  INSTALLED OIL CONTAINMENT |
|  REPLACED JO POLE |  INSTALLED 3PH OH PRIMARY |
|  INSTALLED ANCHOR/ ANCHOR GUY WIRE |  2-4" INSTALLED CONDUIT W/ UG PRIMARY |

COGSWELL ART CENTER
PETITION

351 S. MAIN ST HAVERTHILL, MA

SKETCH TO ACCOMPANY PETITION:

Date: 8.5.21

Designer: EANGVE

W/R: 30370926

nationalgrid

Hearing November 30
2021

Questions contact – Veasna Eang 781-907-2041

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

9.2

2021 OCT 27 AM 10:44:33 CDT

To the City Council of Haverhill

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Research Dr. - Haverhill, Massachusetts.

The following are the streets and highways referred to:

30416148 Research Dr. National Grid to install +/-200' of UG primary from MH-1 to switchgear-2.

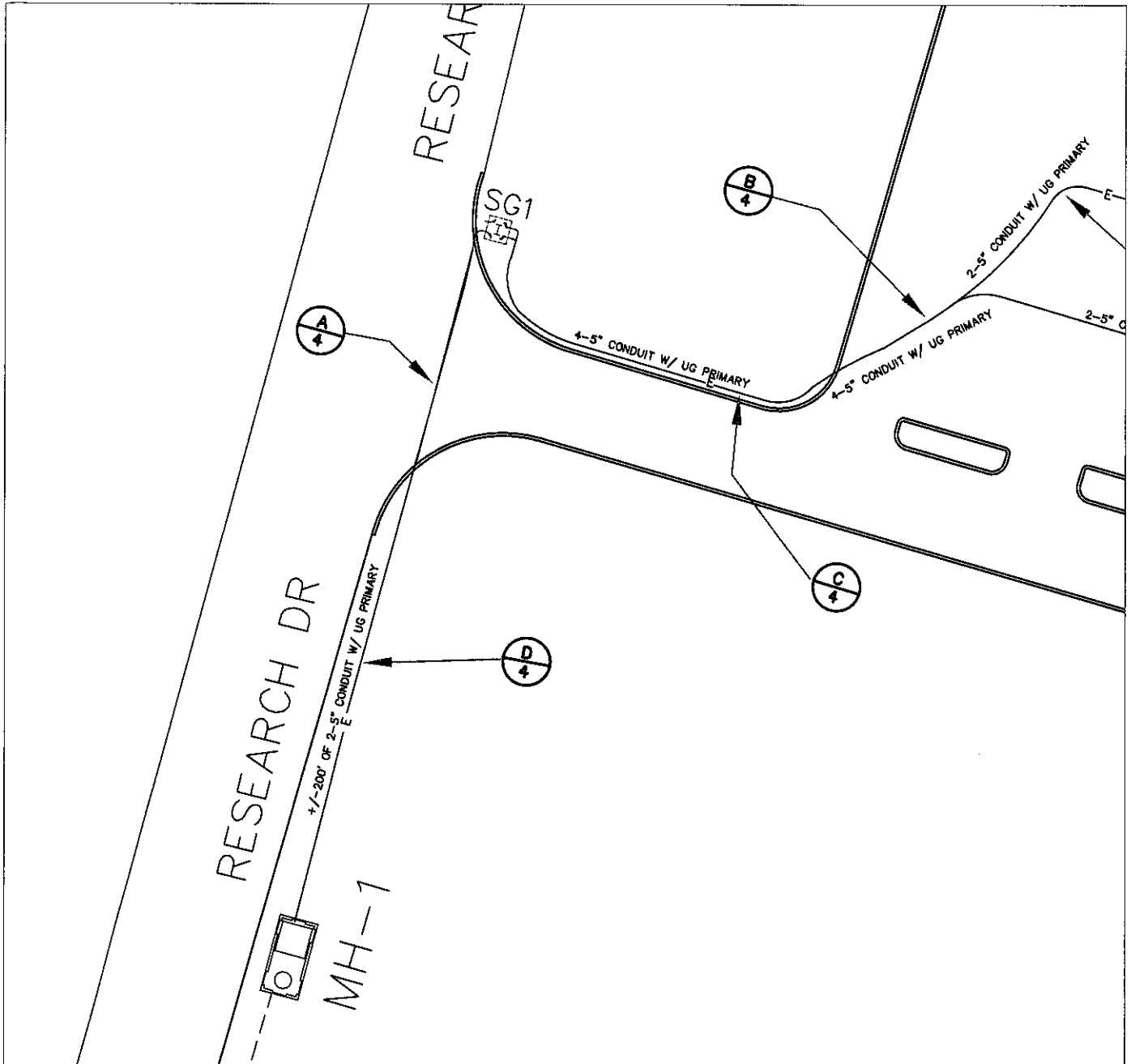
Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*
BY _____
Engineering Department

Dated: October 19, 2021



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



LEGEND

- E— 2-5" CONDUIT W/ UG PRIMARY.
- - - EXISTING CONDUIT W/ UG PRIMARY.
- ☐ INSTALLED 3PH TRANSFORMER.
- ⊞ INSTALLED 3PH SWITCHGEAR.

51 RESEARCH DR.
PETITION

51 RESEARCH DR. HAVERHILL, MA
SKETCH TO ACCOMPANY PETITION.

Date: 10.4.21
Designer: EANGVE
W/R: 30416148

nationalgrid

nationalgrid

October 19, 2021

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang 781-907-2041

If this petition meets with your approval, please return an executed copy to:

National Grid: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

not so heavy

Dave Johnson/lla

Dave Johnson
Supervisor, Distribution Design

Enclosures

2021 OCT 27 PM 10:44 AM CITYC

Hearing September 21, 2021

ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: robharb@aol.com

Of Counsel
Alfred J. Cirome

10.1

August 10, 2021

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: **APPLICATION FOR A SPECIAL PERMIT
FOR A SEVEN UNIT MULTIFAMILY DWELLING IN AN RU ZONE**
Mazraany Construction, LLC-Owner/Applicant
Property: 125-129 Kenoza Avenue, Haverhill
Haverhill Assessor's Map 206 Block 45 Lots 10, 11, 12 & 13

Mazraany Construction, LLC, Owner and Applicant, with mailing address of 3 Artisan Drive Unit 127, Salem, NH 03079, is applying to the City Council for a Special Permit under the terms and provisions of the Haverhill Zoning Ordinance Chapter 255 for a Seven Unit Multifamily Dwelling (to be sold as condominiums) for the property located at 125-129 Kenoza Avenue, which consisting of four lots. See Haverhill Interactive Map attached hereto.

A large home, used most recently as a funeral home, already exists at said premises. Applicant proposes to renovate and expand the existing home which was built around 1900 into for four units and to build three new units on a portion of the vacant land. These units would be connected to form one building as shown on the Site and Floor Plans. Plans showing the proposed renovations, addition over the existing garages and three new units are filed with this Special Permit Application.

A Multifamily dwelling is allowed in this RU Zone with a Special Permit. No variances are required for this project. A Special Permit was already granted by the Bord of Appeals for the existing non-conforming front yard set back of this 121-year-old building.

The Lot meets all the zoning dimensional requirement for a seven-unit multifamily dwelling. The size of the lot could accommodate an eight unit dwelling and still conform to the present zoning density requirements. However, after having had two meetings with the neighbors, the Applicant downsized its proposal from 8 units to 7 units.

This project on this lot will be a valuable addition to the neighborhood. Applicant believes there is 6-unit dwellings at 106 Kenoza Avenue, an 8 unit dwelling at 144 Arlington

86
Street, a 4-unit dwelling at 127-129 Webster Street (which abuts the property), and a nine unit dwelling at 22 Webster Street.

More than the required Parking Spaces for the seven residential units are provided on site as can be seen on the Site Plan filed with this Application. Applicant believes seven parking spaces are required and the applicant is proposing over 15 spaces.

The architectural designs of John Sava will help preserve the 121-year-old building and maximize green space.

**Applicant meets all the following requirements under Chapter 255
Section 10.4.2 for a Special Permit:**

- A. The proposed use or structure will not cause substantial detriment to the neighborhood or the City taking into account the characteristics of the site (its size, location, and existing structure) and the proposal in regard to this site.
- B. Community need for additional housing is served by this proposal.
- C. Traffic and pedestrian flow and safety have been addressed and more than required parking has been supplied.
- D. Adequate utilities and other public services are all supplied for this project. Property is on city water and city sewer.
- E. The neighborhood character and social structures have been addressed in the architectural designs of this project.
- F. There will be no impact to natural environment. More green space is being proposed than currently exists on the site.
- G. The project will increase the city's tax base and have no adverse impact on City services.

Applicants would respectfully request the City Council grant this Application for a Special Permit for a seven-family dwelling.

Respectfully submitted,

Robert D. Harb

Robert D. Harb, Attorney For Applicant-Mazraany Construction, LLC

IN CITY COUNCIL: August 17 2021

VOTED: that COUNCIL HEARING BE HELD SEPTEMBER 21 2021

Attest: _____ City Clerk

IN CITY COUNCIL: September 21 2021

TABLED TO NOVEMBER 9 2021

Attest: _____ City Clerk

:

Doc 86

✓

ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
EMAIL: bobharb@aol.com

Of Counsel
Alfred J. Cirome

September 21, 2021

City of Haverhill
Haverhill City Council
4 Summer Street, Haverhill, MA 01830

RE: 125-129 Kenoza Avenue: Special Permit Hearings: CCSP-21- 13:Document 86

Request For Continuance

CCSP-21-13-Application For Special Permit For a 7 Unit Multifamily Dwelling

Dear City Council:

On behalf of the Applicant, Mazranny Construction LLC, request is hereby made for a continuance of the hearings for the Special Permit Hearing until a Council meeting in November, 2021.

Applicant has been had two meetings with the neighbors regarding this project-one virtual and one live. Applicant has been advised that the neighbors still have some concerns. Applicant would request this continuance to allow time for the plans to be redesigned, and to meet with the neighbors to discuss their concerns and a newly re proposal.

There were no objections to this project from any of the City Departments and it had the Planning Director's recommendation for approval.

This is Applicant's first request for a continuance.

Applicant hereby waives the 120-day hearing requirement.

Respectfully submitted,



Robert D. Harb, Attorney for Mazranny Construction LLC

cc: 12/1/21
to

136 Kenoza Ave
Haverhill, MA 01830
September 13,2021

Haverhill City Council
City Hall
Haverhill, MA 01830

Re: September 21, 2021 Hybrid Hearing for 127-129 Kenoza Ave, Haverhill

Dear Haverhill City Council members and others,

My wife and I moved to Haverhill in 1988. We saw great potential in this beautiful but worn down city. We bought an oversized triple decker and worked all of our free time to make it beautiful again. We lived there and rented to very nice people. Six years and two children later, we purchased a two family Victorian in Haverhill and again we restored it. Then four years later, we ended up purchasing a two family in our dream neighborhood...right at the entrance to the Haverhill Highlands. This home needed the most work, but it had a big yard for our children. We worked hard, as did our children to bring this old beauty back.

We have always kept our places well maintained and believe we did our part in helping to make Haverhill what it is today. Our home today is beautiful and we are able to attract very decent and respectable tenants. We are afraid the beautiful old home directly across from us will be bastardized and for what is planned, will be too big for the lot. There will be a loss of green space and more noise, with an increase in traffic. As retired people our rental income is very important. Having worked so hard to keep our home beautiful, we want to continue to attract decent tenants for our neighborhood and city.

We understand the plan is for seven units, but we feel four units would allow for more green space, less traffic, less noise and better aesthetics. We hope together we can come to a compromise.

Haverhill has been our home for 33 years and will continue to be. We hope you will consider our input.

Thank you for your time,

Respectfully,


Therese and Marcia O'Brien

136 Kenoza Ave
Haverhill, MA 01830

This map shows a residential neighborhood in Haverhill, Massachusetts, with streets including Howard St, Webster St, Forest Ave, Davis Pl, Kenzo Ave, Fay Pl, and Warren St. The map displays numerous residential lots with addresses and parcel numbers. Key locations marked include Greenleaf Dental Care, AAA Haverhill, Ryan's Lawn Mower & Small Engine Repair, Ed Jenkin's Law, The Grondin-Carnevale Funeral Home, and several commercial buildings. The map also shows the location of the Haverhill City Hall and the Haverhill Police Station. The map is oriented with North at the top.

City of Haverhill, MA



Property Information

Property ID 206-45-11
 Location 125 KENOZA AVE
 Owner GRONDIN REALTY, LLC



MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

City of Haverhill, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated February 5, 2019
 Data updated February 4, 2019

Print map scale is approximate.
 Critical layout or measurement
 activities should not be done using
 this resource.

ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611
FAX: (978) 373-7441
E-MAIL: bobharb@aol.com

OF COUNSEL
ALFRED J. CIROME

August 10, 2021

City Clerk
City of Haverhill
4 Summer Street
Haverhill, MA 01830

Re: MAZRAANY CONSTRUCTION, LLC
APPLICATION FOR A SPECIAL PERMIT FOR A
7 UNIT MULTIFAMILY DWELLING
125-129 Kenoza Avenue
Haverhill Assessor's Map 206 Block 45 Lots 10, 11, 12 AND 13

To: The Haverhill City Clerk

**SPECIAL NOTICE OF FILING OF APPLICATION FOR SPECIAL PERMIT FOR
A 7 UNIT MULTIFAMILY DWELLING**

**The Application for A Special Permit for the above project was duly filed
with the City Clerk online via Haverhill Viewpoint on August 10, 2021.**

Respectfully submitted,



Robert D. Harb
Attorney for Mazraany Construction, LLC
Applicant

RDH

l-city clerk-Mazraany--special notice-125-129 Kenoza Avenue

4 E U
125

23-9

2009021000243 Bk:28313 Pg:29
02/10/2009 01:19 DEED Pg 1/4

Southern Essex District R0D
Date: 02/10/2009 01:19 PM
ID: 684232 Doc# 20090210002430
Fee: \$4,591.92 Cons: \$1,007,000.00

QUITCLAIM DEED

We, Seana Wood and Courtney C. Linnehan, Co-Executrices of the Estate of John J. Linnehan (Essex County Probate No: 08P0568-EP1) by power granted to them and under License to Sell issued by Essex Probate Court on July 29, 2008, of

for consideration of ---One million seven thousand (\$1,007,000.00) and 00/100---Dollars

grant to **Grondin Realty, LLC**, a Massachusetts Limited Liability company, of 2 Conifer Way, Beverly, Massachusetts 01915

with **QUITCLAIM COVENANTS**, the following described property:

PARCEL ONE - 52 Salem Street, Haverhill (Bradford), Massachusetts:

The land in said Haverhill with the buildings thereon situate on the easterly side of Salem Street in the Bradford District of said Haverhill and bounded and described as follows:

Beginning at the northwesterly corner thereof at a stake on Salem Street; thence running southerly by said Salem Street eighty-five and twenty-five hundredths feet (85.25) to a stone bound on Salem Street; thence southeasterly still along said Salem Street ninety-one and eighty hundredths feet (91.80) to an iron pipe and land now or formerly of Pettingill; thence northeasterly by land of said Pettingill one hundred sixty (160) feet to an iron pipe; thence northerly at an angle one hundred twenty-eight minutes and fifty-two seconds (128° 52') sixty-eight and fifty hundredths (68.50) feet by land of said Pettingill to an iron pipe and land now or formerly of Alice M. Gately; thence westerly by said land of Alice M. Gately one hundred nineteen and ninety hundredths (119.90) feet to a stake; thence northwesterly one hundred twenty-two feet (122) by said land of Alice M. Gately to a stake and point of beginning.

LOCUS: 125 Kenoza Avenue, Haverhill, MA
129 Kenoza Avenue, Haverhill, MA
52 Salem Street, Haverhill (Bradford), MA

Being a parcel entitled "A" as appearing on a plan of land as surveyed for John C. LeBlanc by Ralph E. Brassour, C.E. , dated August, 1946, and recorded with Essex South District Deeds as Plan No. 790 of 1946 at Book 3486, Page 596. The said parcel "A" contains 24,634 square feet more or less, excepting therefrom property conveyed to Pettingill by deed dated March 11, 1957, recorded with South Essex Registry of Deeds in Book 4368, Page 216.

Being the same premises conveyed to John J. Linnehan by deed dated December 12, 1984 and recorded in Book 7610, Page 313 of the Essex South District Registry of Deeds.

PARCEL TWO - 125 Kenoza Avenue, Haverhill , Massachusetts:

The land in Haverhill with the buildings situated thereon, located on the Easterly side of Webster Street, and bounded and described as follows:

Beginning at the Southeast corner thereof by land formerly of Jordan and said Webster Street; thence running Northerly by said Webster Street fifty (50) feet to Kenoza Avenue, thence Easterly by said Avenue seventy-six (76) feet to a stake by land now or formerly of M.H. McCarthy; thence Southerly by said McCarthy land to said Jordan land and thence Westerly by said Jordan land seventy-four (74) feet to the point begun at.

This conveyance is made subject to restrictions of record if and in so far as the same may now be in force and applicable.

Being the same premises conveyed to John J. Linnehan by deed dated June 8, 1986 and recorded with Essex South District Registry of Deeds in Book 8392, Page 259.

PARCEL THREE - 129 Kenoza Avenue, Haverhill , Massachusetts:

The land in said Haverhill, with the buildings thereon, situated at the junction of Highland Avenue and Kenoza Avenue and bounded and described as follows:

Beginning at the southeasterly corner thereof at a stake by said Highland Avenue and land now or formerly of Ubert A. Killam, and then running westerly by said land now or formerly of said Killam seventy-four (74) feet to a stake by land now or formerly of Bickell, then northerly by said land now or formerly of Bickell one hundred eight (108) feet to a stake by Kenoza Avenue, thence northeasterly by said Kenoza Avenue seventy-six (76) feet to said Highland Avenue and thence southerly by said Highland Avenue one hundred fifty (150) feet to a point begun at, being the easterly part of Lot #36 on a plan of "Circus Field", a part of the John Marsh Estate, drawn by N.S. Spofford and recorded with Essex South District Registry of Deeds, Plan Book 5, Plan 18.

Excepting from the above-described premises a portion conveyed by Michael H. McCarthy to the City of Haverhill, by deed dated October 25, 1892 recorded with Essex Registry of Deeds in Book 1365, Page 580.

Being the same premises conveyed to John J. Linnehan by deed dated January 2, 1973 and recorded with Essex South District Registry of Deeds in Book 5947, Page 565.

ALSO: The land with the buildings thereon, situated in said Haverhill on the Westerly side of Highland Avenue, and bounded and described as follows:

Beginning at the Northeasterly corner thereof by said Highland Avenue and by land of Linnehan; thence running

WESTERLY by said land of Linnehan about 74 feet to that land now or formerly of Silpatro Realty Company, Inc.; thence

SOUTHERLY by the last-named land about 70 and 3/4 feet to land of Anna M. Kilian; thence

EASTERLY by said land of Anna M. Kilian about 86 feet to said Highland Avenue, and thence

NORTHERLY by said Highland Avenue about 70 feet to the point begun at.

Being the same premises conveyed to grantor by deed dated December 15, 1975 and recorded in Essex South District Registry of Deeds in Book 6205, Page 121.

ALSO: The land with the buildings thereon situated on the Easterly side of Webster Street, in Haverhill, Essex County, Massachusetts, being Lot #35 on a Plan of the John Marsh Estate and recorded with Essex South District Registry of Deeds, Plan Book 5, Plan 18, bounded as follows:

Beginning at the Southwesterly corner thereof at a stake on Lot #34 on said plan and said Webster Street; thence running

NORTHERLY by said street seventy (70) feet to a stake by Lot #36 on said plan (erroneously referenced as Lot #34 in prior deeds) and said Webster Street; thence running

EASTERLY by said Lot #36 seventy-four (74) feet to a stake by Lot #37 on said plan; thence

SOUTHERLY by said Lot #37, seventy-one (71) feet to a stake at Lot #34 aforesaid; thence

WESTERLY by said Lot #34, eighty-four (84) foot and nine (9) inches to said Webster Street and the point begun at.

Being the same premises conveyed to grantor by deed dated July 24, 1978 and recorded with Essex South District Registry of Deeds in Book 6497, Page 62.

Witness our hands and seals this 23rd day of January, 2009.

Sande Runney
Witness

Seana Wood
Seana Wood, Co-Executrix of the
Estate of John J. Linnehan

Courtney C. Linnehan
Courtney C. Linnehan, Co-Executrix of
the Estate of John J. Linnehan

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

1/ 23, 2009

On this 23rd day of January, 2009, before me, the undersigned notary public, personally appeared **Seana Wood, Co-Executrix of the Estate of John J. Linnehan**, and proved to me through satisfactory evidence of identification, which ~~were~~ ^{was a} ~~drivers licenses~~, to be the persons whose names ~~are~~ ^{is} signed on the preceding or attached document, and acknowledged to me that ~~they~~ signed it voluntarily for its stated purpose.

Rachael S. Regan
Notary Public
My commission expires: 10/26/12

COMMONWEALTH OF MASSACHUSETTS

ESSEX, ss.

1/ 23, 2009

On this 23rd day of January, 2009, before me, the undersigned notary public, personally appeared **Courtney C. Linnehan, Co-Executrix of the Estate of John J. Linnehan**, and proved to me through satisfactory evidence of identification, which ~~were~~ ^{was a} ~~drivers licenses~~, to be the persons whose names ~~are~~ ^{is} signed on the preceding or attached document, and acknowledged to me that ~~they~~ signed it voluntarily for its stated purpose.

Rachael S. Regan
Notary Public
My commission expires: 10/26/12



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

August 17 2021

HYBRID HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, October 12, 2021; at 7:00 PM on an application for a Special Permit (CCSP-21-13) under the terms and provisions of the Haverhill Zoning Code Chapter 255 for a Seven Unit Multifamily Dwelling (to be sold as condominiums) for the property located at 125-129 Kenoza ave, which consists of 4 lots. (Residents who are interested in commenting on this special permit can attend in person or call the City Council office number 978-374-2328 - Once they call in, their phone number will be taken and they will be called back and allowed into the meeting in the order in which they called in. Residents will need a phone and be willing to give their phone number to the person answering the phone in order for them to get the call back.) Interested parties may also log onto Haverhillspeaks.org to review documents and make comments before the hearing.

Description of area, maps and plans are on file in the City Clerk's Office.

**Advertise: September 16 and September 23
Haverhill Gazette**

Linda L Koutoulas
City Clerk



City of Haverhill, MA

09/17/2021

CCSP-21-13

Water Supply Review

City Council Special Permit

Status: Complete

Became Active: 08/10/2021

Assignee: Robert Ward

Completed: 08/11/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Robert Ward, Aug 11, 2021 at 7:22am

This project is not within the Water Supply Protection Overlay District.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Health Department Review

City Council Special Permit

Status: Complete**Became Active:** 08/10/2021**Assignee:** Bonnie Dufresne**Completed:** 08/11/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Bonnie Dufresne, Aug 11, 2021 at 8:20am

If these are rental units - rental permits are required each time there is a turn over. If they are condos - private refuse and recycling is required. The City only collects from condominium developments under a separate BOH Regulation and applicants must apply during an open enrollment period which is when the city's municipal refuse contract is in negotiation.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Wastewater Review

City Council Special Permit

Status: Complete

Became Active: 08/10/2021

Assignee: Paul Jessel

Completed: 08/11/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Paul Jessel, Aug 11, 2021 at 9:49am

Adding units to an existing building i have no relevant comments.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Water Department Review

City Council Special Permit

Status: Complete**Became Active:** 08/10/2021**Assignee:** Glenn Smith**Completed:** 08/11/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Glenn Smith, Aug 11, 2021 at 10:29am

This property is proposed for conversion of the existing FUNERAL HOME a FOUR UNIT TOWN HOUSE style building requiring FIRE SPRINKLER SYSTEM(S) with NEW CONSTRUCTION of a THREE UNIT TOWN HOUSE style building requiring FIRE SPRINKLER SYSTEM(S) on the same lot. If this lot is approved, the Water Department will require the owner of the property, at their own expense:

- As TOWNHOUSE style residences, will there be INDIVIDUAL SERVICES?
- Water Mains are available in Highland Ave, Webster St. and Kenoza Avenue
- A water service application must be filed with the Haverhill Water Department for EACH UNIT to determine service size requirements
- We need to have written confirmation from the Sprinkler Engineer, that the water service size is adequate to meet the needs of BOTH the DOMESTIC and LIFE SUPPORT systems.
- The water service application information must indicate the SERVICE SIZE for the combined domestic and life support systems
- The domestic water service requires a " water meter and residential dual check
- The life support system requires a suitably sized testable DCVA
- All fees for Application and Entrance will be payable at the time of filing for a Water Service Application
- The Impact Fees shall be payable prior to water service being provided.
- Schedule with the Haverhill Water Department for the installation of the water services.

- Locate the Domestic and Life Support water supplies in an inside utility room near the front door, mounted with adequate space for proper servicing.
- Water services shall be installed in accordance with the latest Water Department Regulations.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Conservation Department Review

City Council Special Permit

Status: Complete

Became Active: 08/10/2021

Assignee: Robert Moore

Completed: 08/12/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Robert Moore, Aug 12, 2021 at 3:07pm

No wetland resource areas associated with this site.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Storm Water Review

City Council Special Permit

Status: Complete**Assignee:** Robert Moore**Became Active:** 08/10/2021**Completed:** 08/12/2021**Applicant**

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments**Robert Moore, Aug 12, 2021 at 3:08pm**

According to the City's GIS system, the site is within a neighborhood of both combined sewerage and separate drainage. The final design should eliminate any drainage connections to the combined system that may be existing and should manage stormwater on site prior to connecting any overflows to the MS4. From a construction standpoint, the project site falls below the 1-acre disturbance threshold of C.219. A local Stormwater Management Permit would not be required under this ordinance.



City of Haverhill, MA

09/17/2021

CCSP-21-13

Building Inspector Review

City Council Special Permit

Status: Complete

Assignee: Tom Bridgewater

Became Active: 08/10/2021

Completed: 08/16/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

Tom Bridgewater, Aug 16, 2021 at 9:29am

A Special Permit was approved by BOA for an existing non-conforming front yard set back. All other Zoning requirements will be compliant.



City of Haverhill, MA

CCSP-21-13

09/17/2021

Fire2 Department Review

City Council Special Permit

Status: Complete**Assignee:** Michael Picard**Became Active:** 08/10/2021**Completed:** 08/16/2021**Applicant**

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments**Michael Picard, Aug 16, 2021 at 3:19pm**

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

NFPA compliant Sprinkler System(S) will be required for this project



City of Haverhill, MA

09/17/2021

CCSP-21-13

Planning Director Review

City Council Special Permit

Status: Complete

Became Active: 08/10/2021

Assignee: William Pillsbury

Completed: 09/16/2021

Applicant

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Comments

William Pillsbury, Sep 16, 2021 at 2:14pm

I have no objection to this proposed special permit. I recommend approval with a condition of including all of the city department comments into the approval by the Council

OWNER CONSENT

Re: 125 & 129 Kenoza Avenue, Haverhill, MA (the "Property")

The undersigned, being the owner of the Property referred to above, has agreed to sell the Properties to Pierre Mazraany, through his nominee Mazraany Construction LLC, under the terms of a signed Purchase and Sale Agreement with a scheduled Closing Date of February 26, 2021. This letter shall confirm that Pierre Mazraany is authorized to file any and all applications with the City of Haverhill and any of its Departments, Boards and the City Council for any and all necessary permits and approvals authorizing the redevelopment of the Property as a multi-family residential building.

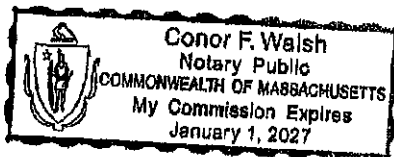
Grondin Realty LLC

By: *Kevin Grondin*
Kevin Grondin, its Manager

COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this 19 day of October, 2020, before me, the undersigned notary public, personally appeared Kevin Grondin, Manager of Grondin Realty, LLC, proved to me through satisfactory evidence of identification, by showing me a copy of his identification, which was a Massachusetts drivers license, or personally known to me, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose.



Conor F. Walsh
Notary Public
My commission expires 1/1/2027

To The Haverhill Board of Appeals:

We, Grondin Realty, LLC, owners of the property located at
125-129 Kenoza Avenue, hereby give our consent and permission to
Mazraany Construction, LLC to file a Petition for a Special Permit with
the Haverhill Board of Appeals.

Date: 04/27/2021 12:42 PM EDT

Signatures:

Kevin Grondin, Manager, Grondin Realty, LLC



To the Haverhill City Council:

We, Grondin Realty, LLC, owners of the property located at
125-129 Kenoza Avenue, hereby give our consent and permission to
Mazraany Construction, LLC to file a Petition for a Special Permit for
a Multifamily Dwelling with the Haverhill City Council.

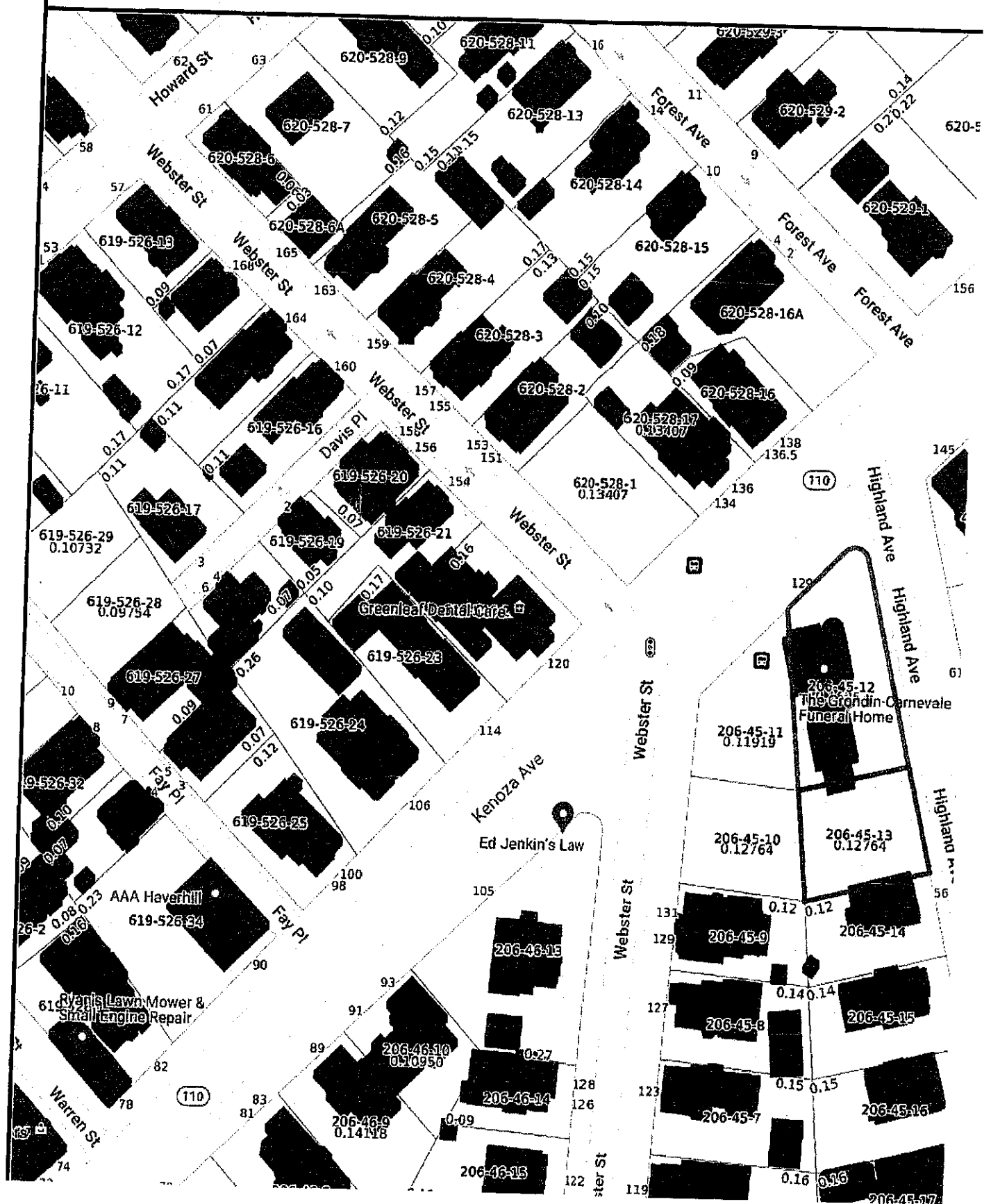
Date: 04/27/2021 12:42 PM EDT

Signatures:

Kevin Grondin, Manager, Grondin Realty, LLC



City of Haverhill, MA





Property Information

Property ID 206-45-11
 Location 125 KENOZA AVE
 Owner GRONDIN REALTY, LLC



MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

City of Haverhill, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated February 5, 2019
 Data updated February 4, 2019

Print map scale is approximate.
 Critical layout or measurement
 activities should not be done using
 this resource.



City of Haverhill, MA

CCSP-21-13

City Council Special Permit

08/11/2021

Status: Active**Date Created:** Aug 10, 2021**Applicant**

Robert Harb
bobharb@aol.com
17 West Street
Haverhill, MA 01830
9783735611

Location

129 KENOZA AVE
Haverhill, MA 01830

Owner:

GRONDIN REALTY, LLC
2 CONIFER WAY BEVERLY, MA 01915

Important: Please Read Before Starting Your Application**Applicant Information****What is Your Role in This Process?**

Attorney/Agent

Applicant Business/Firm Phone

19783735611

Applicant Business/Firm City

Haverhill

Applicant Business/Firm Zip

01830

Client Business Name

Mazraany Construction, LLC

Client Email

P.Mazraany@gmail.com

Client City

Salem

Client Zip

03079

Client Business Structure

Limited Liability Corporation (LLC)

Applicant Business/Firm Name

Robert D. Harb, Attorney At Law

Applicant Business/Firm Address

17 West Street

Applicant Business/Firm State

MA

Client Name

Mazraany Construction, LLC

Client Phone

603-886-9699

Client Address

3 Artisan Drive Unit 127

Client State

NH

Client County

Rockingham

Property Information**Proposed Housing Plan Name**

125-129 Kenoza Avenue Condominiums

How Long Owned by Current Owner?

Under Agreement

Lot Dimension(s)

122.08' + frontage/150' + depth/25,339s.f

Proposed Street Name(s)

Kenoza Ave., Highland Ave. and Webster St.

Type of Dwelling(s) Planned in Project

Multi-Family

Registry Plat Number, Block & Lot

Map 206 Block 45 Lots 10, 11, 12 & 13/PIBk5 PI 18

Zoning District Where Property Located

RU - Residential Urban Density

Deed Recorded in Essex South Registry: Block Number
38492**Deed Recorded in Essex South Registry: Page**
484**Does the Property Have Multiple Lots?**

Yes

IF YES, How Many Lots?

4

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?
Map 206 Block 45 Lots 10, 11, 12 & 13**IF YES, Provide Additional Addresses if Different Than "Location" (or Enter NONE)**
125 and 129 Kenoza Avenue**Thoroughly Describe the Reason(s) for thre Special Permit**
Special permit for a 7 Unit Multifamily Dwelling**Property Description**

see deed attached

Current Property Use

Business

TOTAL Number of Units Planned

7

TOTAL Number of Parking Spaces Planned
17**Special Circumstances****Building Coverage**☐**Front Yard Setback**☐**Rear Yard Setback**☐**Lot Depth**☐**Building Height**☐**Open Space**☐**Sign Size**☐**Other**☒**Dimensional Variance**☐**Side Yard Setback**☐**Lot Frontage**☐**Lot Area**☐**Floor Area Ratio**☐**Parking**☐**Use**☐**IF OTHER, Please Describe**

Special permit for Multifamily Dwelling

Hearing Waiver**Agrees**

No

Agreement & Signature

Agrees

**PLEASE READ****Office Use Only****City Council Decision**

--

City Council Hearing Date

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

Also Present

--

City Councilor Who Seconded Motion

--

City Councilor Who Made Motion

--

City Councilors Who Voted Against

--

City Councilors Who Abstained

--

Continuance Motion Decision

--

Who Submitted Continuance Request?

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Appeal Expiration Date

--

Number of 24"x36" Mylar Copies

--

Number of 18"x24" Mylar Copies

--

Attachments

kenoza-consent.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:34 pm



kenoza-brief.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:35 pm



KENOZA-PLANNING DECISION.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:37 pm



Kenoza Site plan.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:39 pm



Kenoza Site plan.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:40 pm



kenoza-brief.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:40 pm



kenoza-zoning.docx

Uploaded by Robert Harb on Aug 10, 2021 at 7:44 pm



kenoza-notice.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:45 pm



Kenoza ex new-layout.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:46 pm



Kenoza Rend-elevation-floor.pdf

Uploaded by Robert Harb on Aug 10, 2021 at 7:47 pm



8/11/2021

OpenGov

- kenoza-color-7 units-kenoza rend.pdf
 Uploaded by Robert Harb on Aug 10, 2021 at 7:47 pm
- kenoza-deed.pdf
 Uploaded by Robert Harb on Aug 10, 2021 at 7:53 pm
- Mailing Labels 129 Kenoza Ave 206.45.12.pdf
 Uploaded by Christine Webb on Aug 11, 2021 at 8:34 am
- Abutters_129_Kenoza_Ave_206.45.12_Wed_Aug_11_2021_08-33-39.xlsx
 Uploaded by Christine Webb on Aug 11, 2021 at 8:44 am

History

| Date | Activity |
|--------------------------|--|
| Aug 10, 2021 at 5:18 pm | Robert Harb started a draft of Record CCSP-21-13 |
| Aug 10, 2021 at 7:45 pm | Robert Harb added attachment kenoza-notice.pdf to Record CCSP-21-13 |
| Aug 10, 2021 at 7:45 pm | Robert Harb added attachment Kenoza ex new-layout.pdf to Record CCSP-21-13 |
| Aug 10, 2021 at 7:46 pm | Robert Harb added attachment Kenoza Rend-elevation-floor.pdf to Record CCSP-21-13 |
| Aug 10, 2021 at 7:46 pm | Robert Harb added attachment kenoza-color-7 units-kenoza rend.pdf to Record CCSP-21-13 |
| Aug 10, 2021 at 7:53 pm | Robert Harb added attachment kenoza-deed.pdf to Record CCSP-21-13 |
| Aug 10, 2021 at 8:03 pm | Robert Harb submitted Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | completed payment step Special Permit Filing Fee on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Engineering Department Review was assigned to John Pettis on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Water Department Review was assigned to Glenn Smith on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Wastewater Review was assigned to Paul Jessel on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Storm Water Review was assigned to Robert Moore on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step DPW Review was assigned to Mike Stankovich on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step School Department Review was assigned to Margaret Marotta on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Building Inspector Review was assigned to Tom Bridgewater on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Planning Director Approval for Agenda was assigned to William Pillsbury on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Water Supply Review was assigned to John D'Aoust on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-21-13 |
| Aug 10, 2021 at 8:04 pm | approval step Water/Wastewater Final Review was assigned to Robert Ward on Record CCSP-21-13 |
| Aug 11, 2021 at 7:19 am | Robert Ward assigned approval step Water Supply Review to Robert Ward on Record CCSP-21-13 |
| Aug 11, 2021 at 7:22 am | Robert Ward approved approval step Water Supply Review on Record CCSP-21-13 |
| Aug 11, 2021 at 8:20 am | Bonnie Dufresne approved approval step Health Department Review on Record CCSP-21-13 |
| Aug 11, 2021 at 8:33 am | Christine Webb added attachment Abutters 129 Kenoza Ave 206.45.12.csv to Record CCSP-21-13 |
| Aug 11, 2021 at 8:34 am | Christine Webb added attachment Mailing Labels 129 Kenoza Ave 206.45.12.pdf to Record CCSP-21-13 |
| Aug 11, 2021 at 8:43 am | Christine Webb removed attachment Abutters 129 Kenoza Ave 206.45.12.csv from Record CCSP-21-13 |
| Aug 11, 2021 at 8:44 am | Christine Webb added attachment Abutters_129_Kenoza_Ave_206.45.12_Wed_Aug_11_2021_08-33-39.xlsx to Record CCSP-21-13 |
| Aug 11, 2021 at 8:45 am | Christine Webb approved approval step Assessor for Abutter's List on Record CCSP-21-13 |
| Aug 11, 2021 at 9:49 am | Paul Jessel approved approval step Wastewater Review on Record CCSP-21-13 |
| Aug 11, 2021 at 10:30 am | Glenn Smith approved approval step Water Department Review on Record CCSP-21-13 |

Timeline

| Label | Status | Activated | Completed | Assignee | Due Date |
|---------------------------|--------|-------------------------|-------------------------|----------|----------|
| Special Permit Filing Fee | Paid | Aug 10, 2021 at 7:53 pm | Aug 10, 2021 at 8:03 pm | - | - |

| Label | Status | Activated | Completed | Assignee | Due Date |
|--|----------|-------------------------|--------------------------|-------------------|----------|
| ✓ Water Supply Review | Complete | Aug 10, 2021 at 8:04 pm | Aug 11, 2021 at 7:22 am | Robert Ward | - |
| ✓ Health Department Review | Complete | Aug 10, 2021 at 8:04 pm | Aug 11, 2021 at 8:20 am | Bonnie Dufresne | - |
| ✓ Assessor for Abutter's List | Complete | Aug 10, 2021 at 8:04 pm | Aug 11, 2021 at 8:45 am | Christine Webb | - |
| ✓ Wastewater Review | Complete | Aug 10, 2021 at 8:04 pm | Aug 11, 2021 at 9:49 am | Paul Jessel | - |
| ✓ Water Department Review | Complete | Aug 10, 2021 at 8:04 pm | Aug 11, 2021 at 10:30 am | Glenn Smith | - |
| ✓ Building Inspector Review | Active | Aug 10, 2021 at 8:04 pm | - | Tom Bridgewater | - |
| ✓ Planning Director Review | Active | Aug 10, 2021 at 8:04 pm | - | William Pillsbury | - |
| ✓ City Clerk Review - Hearing Dates Set | Active | Aug 10, 2021 at 8:04 pm | - | Maria Bevilacqua | - |
| ✓ City Council Clerk Notified | Active | Aug 10, 2021 at 8:04 pm | - | Laurie Brown | - |
| ✓ Conservation Department Review | Active | Aug 10, 2021 at 8:04 pm | - | Robert Moore | - |
| ✓ DPW Review | Active | Aug 10, 2021 at 8:04 pm | - | Mike Stankovich | - |
| ✓ Engineering Department Review | Active | Aug 10, 2021 at 8:04 pm | - | John Pettis | - |
| ✓ Fire1 Department Review | Active | Aug 10, 2021 at 8:04 pm | - | Eric Tarpy | - |
| ✓ Fire2 Department Review | Active | Aug 10, 2021 at 8:04 pm | - | Michael Picard | - |
| ✓ Police Department Review | Active | Aug 10, 2021 at 8:04 pm | - | Kevin Lynch | - |
| ✓ School Department Review | Active | Aug 10, 2021 at 8:04 pm | - | Margaret Marotta | - |
| ✓ Storm Water Review | Active | Aug 10, 2021 at 8:04 pm | - | Robert Moore | - |
| ✓ Water/Wastewater Final Review | Active | Aug 10, 2021 at 8:04 pm | - | Robert Ward | - |
| ✓ Planning Director Approval for Agenda | Active | Aug 10, 2021 at 8:04 pm | - | William Pillsbury | - |
| ✓ Building Inspector Approval for Agenda | Active | Aug 10, 2021 at 8:04 pm | - | Tom Bridgewater | - |
| ✓ First Ad Placement | Pending | - | - | - | - |
| ✓ Placed on Agenda | Pending | - | - | - | - |
| ✓ Abutter Notification | Pending | - | - | - | - |
| ✓ Second Ad Placement | Pending | - | - | - | - |
| ✓ City Councilor A Review | Pending | - | - | - | - |
| ✓ City Councilor B Review | Pending | - | - | - | - |
| ✓ City Councilor C Review | Pending | - | - | - | - |
| ✓ City Councilor D Review | Pending | - | - | - | - |
| ✓ City Councilor E Review | Pending | - | - | - | - |
| ✓ City Councilor F Review | Pending | - | - | - | - |
| ✓ City Councilor G Review | Pending | - | - | - | - |
| ✓ City Councilor H Review | Pending | - | - | - | - |

| Label | Status | Activated | Completed | Assignee | Due Date |
|---|---------|-----------|-----------|----------|----------|
| ✓ City Councilor I Review | Pending | - | - | - | - |
| ✓ City Council Meeting | Pending | - | - | - | - |
| ✓ Meeting Minutes & Decision Filed w/City Clerk | Pending | - | - | - | - |

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11, 21

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

November 4, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Patrick Driscoll – License Commission

Dear Madame President and Members of the Haverhill City Council:

Please be advised that I hereby appoint Patrick Driscoll, 309 South Main Street, Haverhill to the License Commission. He is replacing Amy Carter who recently resigned from the License Commission. This is a non-confirming appointment which takes effect immediately and expires December 31, 2024.

Very truly yours,

James J. Fiorentini (LYF)
James J. Fiorentini
Mayor

JJF/lyf

cc: Laura Angus
Joseph Edwards
Patrick Driscoll

Welcome Motors LLC

Hearing December 7
2021

25 Welcome St/63 Pecker St
Haverhill, MA 01830
Office: 978-377-7703
Cell: 978-994-7653

12.1

CCSP 21-16

October 28, 2021

Dear City Council, Licensing Board, and Planning Board,

I, Noel Ortega owner of Welcome Motors LLC, ask that you please review and approve my plan of expansion for my dealership. In a brief summary, I purchased the land adjacent to my business because I saw potential for expansion there. As you will see in the plan attached, I am planning to expand the lot at my current business which will help in creating more parking spaces to be able to have more vehicles and also increase employment and revenue in the city of Haverhill.

Please use this as my zoning opinion based on the information gathered, plot plan, and the proposed plan of land at 63 Pecker St, Haverhill, MA 01830. I purchased this land as it is an empty lot where unfortunately a fire had taken down the home that was previously there. Once the demand increased for my business, I saw the potential to expand the current lot at my dealership in order to have the opportunity to legally park more vehicles. The plan is to hold 20 parking spaces (2 for customers, 3 for employees and 15 for display purposes). This is located in zone CC, Block 3, Lot 8. In order to proceed with this plan we are in need of a MVII license; following all guidelines, procedures and ensuring that compliances are all met, I am asking for my application for a special permit to be approved as it will not affect our district.

We would like to begin the process of expansion as soon as we are able to. I have already been at 25 Welcome St. and, have thankfully had an excellent and prosperous experience with the business itself as well as with the people in the surrounding areas, I am sure that the district will be thrilled with this expansion as it will provide more opportunities for employment and revenue for the city without providing any disturbances to our neighbors and/or community.

I hereby waive the 120 day hearing requirement.

It is our hope that you will consider approving this request at the earliest possible date.

Thank you for your consideration in this very important matter.

Respectfully,

Noel A. Ortega

City Council Special Permit - Add to a project

**Expiration Date**

Active



CCSP-21-16

**Details**

Submitted on Oct 28, 2021 at 3:50 pm

**Attachments**

7 files

**Activity Feed**

Latest activity on Nov 3, 2021

Applicant

Noel Ortega

**Location**

63 PECKER ST, Haverhill, MA 01830

Timeline**Add New** ▾**Special Permit Filing Fee**

Paid Oct 28, 2021 at 3:55 pm

City Council Clerk Notified

Completed Oct 29, 2021 at 7:49 am

Conservation Department Review

Completed Oct 29, 2021 at 9:54 am

Storm Water Review

Completed Oct 29, 2021 at 9:54 am

Fire2 Department Review

Completed Oct 29, 2021 at 9:54 am

Police Department Review

Completed Oct 29, 2021 at 12:37 pm

Assessor for Abutter's List

Completed Oct 29, 2021 at 3:29 pm

**Fire1 Department Review**

Completed Nov 3, 2021 at 8:04 am

**Water Supply Review**

Completed Nov 3, 2021 at 9:51 am

**Planning Director Review**

In Progress

**City Clerk Review - Hearing Dates Set**

In Progress

**DPW Review**

In Progress

**Engineering Department Review**

In Progress

**Health Department Review**

In Progress

**School Department Review**

In Progress

**Wastewater Review**

In Progress

**Water Department Review**

In Progress

**Building Inspector Approval for Agenda**

In Progress

**First Ad Placement**

Review

**Placed on Agenda**

Review

**Abutter Notification**

Review

**Second Ad Placement**

Review



Applicant Information

IMPORTANT NOTE: ALL DOCUMENTS THAT ARE ATTACHED TO THIS APPLICATION MUST BE SUBMITTED AS ORIGINALS TO THE CITY CLERK BEFORE THE APPLICATION IS CONSIDERED COMPLETE AND PROCEEDS TO REVIEW. THESE DOCUMENTS WILL LATER BE FILED WITH THE COUNTY REGISTRY WHICH REQUIRES ORIGINAL DOCUMENTS.

What is Your Role in This Process? *

Owner

Applicant Business/Firm Name *

Welcome Motors LLC

Applicant Business/Firm Phone *

978-377-7703

Applicant Business/Firm Address *

25 Welcome St

Applicant Business/Firm City *

Haverhill

Applicant Business/Firm State *

MA

Applicant Business/Firm Zip *

01830

Property Information

Proposed Housing Plan Name *

Welcome Motors LLC

Proposed Street Name(s) *

63 Pecker St

How Long Owned by Current Owner? *

2 years

Type of Dwelling(s) Planned in Project *

Multi-Family

Lot Dimension(s) *

2,692 SF

Registry Plat Number, Block & Lot *

107, 3, 8

Zoning District Where Property Located *

RM - Residential Medium Density



Deed Recorded in Essex South Registry: Block Number *

37721

Deed Recorded in Essex South Registry: Page *

252

Does the Property Have Multiple Lots? *

No

IF YES, How Many Lots? *

1

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?

Thoroughly Describe the Reason(s) for thre Special Permit *

Expansion plan to be able to accomodate more vehicles in lot

Property Description *

Car Dealership Expansion

Current Property Use *

Vacant

TOTAL Number of Units Planned *

0

TOTAL Number of Parking Spaces Planned *

10

Planned Lot Use

Lot Number

Lot 2

Lot Plat Number, Block, Lot *

107,3,8

Lot Dimensions *

2692 SF

Number of Existing Buildings on Lot * ?

0

Size of Existing Building(s) on Lot *

n/a

Number of Buildings Planned for Lot *

0

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☒

Parking

☒

Sign Size

☐

Use

☐

Other

☐

Hearing Waiver

Applicant agrees to waive the 120-day hearing requirement.

Agrees *

Yes

Agreement & Signature

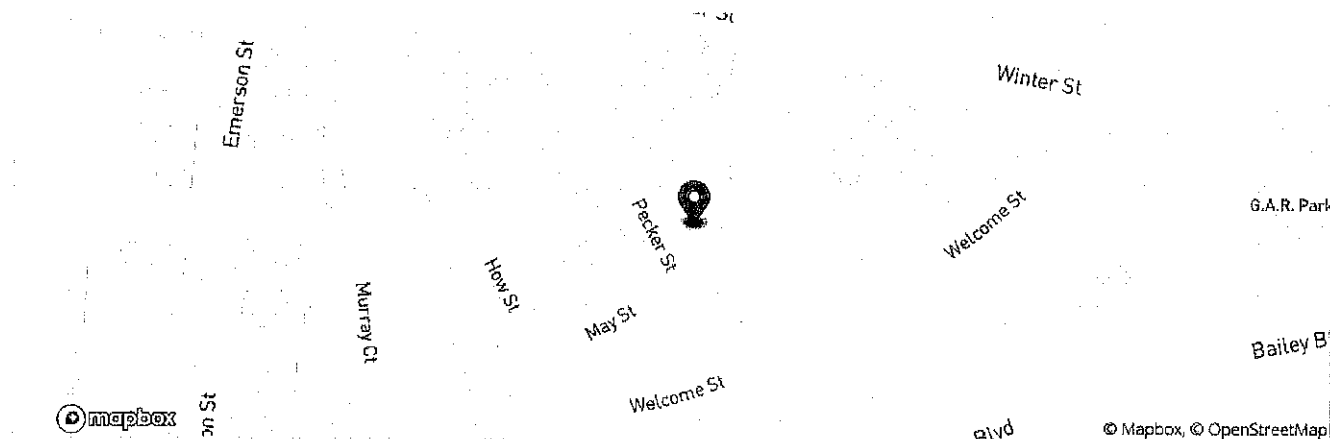
The undersigned hereby covenants and agrees with the City of Haverhill upon approval of the Definitive Plan: (1) to construct the ways and install the municipal services as finally approved by the Planning board within 12 months from the date thereof; (2) to design and construct ways and design and install the municipal services in accordance with the Rules & Regulations Governing the subdivision of Land in the City of Haverhill, Massachusetts, and with the rules and instructions of the City Board of Health and the City Department of Public Works, and with the Definitive Plan and its accompanying material as finally approved by the Planning Board; and (3) at the laying out and acceptance of said ways, all municipal services within the ways will become the property of the City of Haverhill at no cost to the City, unless otherwise agreed upon. This agreement shall be binding upon the heirs, administrators, successors and assigns of the undersigned.

Agrees *



PLEASE READ

ALL APPLICANTS FOR A SPECIAL PERMIT (1) The Assessor's office will prepare the list of abutters required by law and forward to the City Clerk, who will notify all abutters and the owner/applicant by mail of the time and place the application will be considered by the City Council. Abutters and owner/applicant will be sent copies of the agenda with the relevant item noted. (2) The owner or his/her representative (duly authorized in writing by the owner) must present the petition in person at the City Council meeting. Failure to do so may result in a negative decision. (3) The applicant shall ensure that the decision sheet is duly recorded at the Essex County South District Registry of Deeds and indexed in the grantor index under the name of the owner of record (registered land to be noted on the owners Certificate of Title). (4) If the applicant is not the owner, a written statement from the owner MUST be submitted with the application indicating that it is permissible to seek a variance or special permit for the property. (5) Both applicant and abutters will be notified of the decision of the City Council. Decisions will be filed by the City Clerk within 14 days and copies of the decision will be sent out the same day. (6) The above is only a recording of the submitted decision sheet in the City Clerk's Office. PLEASE DO NOT APPLY FOR YOUR BUILDING PERMIT UNTIL YOU HAVE BEEN NOTIFIED THAT THE DECISION HAS BEEN RECORDED AT THE REGISTRY OF DEEDS. ESTIMATED TIME – SIX (6) WEEKS FROM DATE OF THE MEETING. (7) If the city records

**Owner**

Name

ORTEGA NOEL A

Email Address

bunbury978@gmail.com

Phone Number

978-377-7703

Address

25 WELCOME ST
HAVERHILL, MA 01830

**Michael Picard** ✓

Remove Comment • Oct 29, 2021 at 9:54 am

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 9th edition, shall be made in accordance therewith. (527 CMR 1.04(4) and 780 CMR 101.2). Additionally, 780 CMR (901.2.1) Document Submittal Process will be required.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements.

**Eric Tarpy** ✓

Remove Comment • Nov 3, 2021 at 8:04 am

Applicant to maintain an open "fire lane" from Welcome St. to the far side of building as show on plan.

This step was assigned to Michael Picard - Oct 28, 2021 at 3:50 pm
Michael Picard approved this step - Oct 29, 2021 at 9:54 am



Robert Ward ✓

Remove Comment • Nov 3, 2021 at 9:51 am

This project is not within the water supply overlay protection district.

This step was assigned to Robert Ward - Oct 28, 2021 at 3:50 pm
Robert Ward approved this step - Nov 3, 2021 at 9:51 am



Kevin Lynch ✓

Remove Comment • Oct 29, 2021 at 12:37 pm

Applicant should be advised that he must follow the floor plan as submitted and approved.

This step was assigned to Kevin Lynch - Oct 28, 2021 at 3:50 pm
Kevin Lynch approved this step - Oct 29, 2021 at 12:37 pm

Special Permit Filing Fee

\$250.00

Total Fees**\$250.00****Payments**

| Date | Method | Note | Amount |
|---------------|---------------|-------------|---------------|
| Oct. 28, 2021 | Credit Card | | \$250.00 |

⋮

Noel Ortega processed a \$250.00 payment - Oct 28, 2021 at 3:54 pm



City of Haverhill, MA

11/01/2021

12.3.1

EVNT-21-7

Event Permit

Status: Active**Date Created:** Oct 19, 2021**Applicant**

Daniel Plourde Sr.
vfw29santaparade@gmail.com
297 Lake Street
Haverhill, MA 01832
978-290-0070

Location

486 SOUTH MAIN ST
Bradford, MA 01835

Owner:

CITY OF HAVERHILL HAVERHILL FIRE DEPT
4 SUMMER ST HAVERHILL, MA 01830

Organization Information**Organization**

Haverhill Santa Parade Committee Inc

Organization Phone

978-373-3777

Organization Address

PO Box 5345

Organization City

Bradford

Organization State

MA

Organization Zip

01835

Is the Organization Tax Exempt?

Yes

Is the Organization Non-Profit?

Yes

Is the Organization a House of Worship?

No

Contact Information**Contact Name**

Daniel Plourde Sr

Contact Title

Chairman

Contact Phone

978-290-0070

Contact Email

vfw29santaparade@gmail.com

Contact Address

297 Lake St

Contact City

Haverhill

Contact State

Ma

Contact Zip

01832

Property Owner Information**Property Owner Name**

City of Haverhill

Property Owner Phone

978-374-2312

Property Owner Address**Property Owner City**

4 Summer Street

Haverhill

Property Owner State

Ma

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information**Type of Event**

Other

IF OTHER, Please Specify

Parade

Event Date

11/21/2021

Event Location

So. Main St/Merrimack St/ Emerson St

is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

20,000

Are You Requesting Fees Be Waived?

Yes

Event End Time

4:00PM

Event Start Time

1:00 PM

Special Considerations (i.e. fireworks)

None

Parking Information**Number of Parking Spaces Onsite**

0

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

4

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

Portable Toilets will be delivered and removed by a licensed company

General Release & Indemnity Agreement

Yes



Terms of Understanding

Yes



Attachments



Signed Release.pdf

Uploaded by Daniel Plourde Sr. on Oct 19, 2021 at 3:52 pm



Haverhill_Santa_Parade_Tax_ID.pdf

Uploaded by Daniel Plourde Sr. on Oct 19, 2021 at 3:04 pm



Permission Request to City of Haverhill.docx

Uploaded by Daniel Plourde Sr. on Oct 19, 2021 at 3:07 pm



Insurance COI.pdf

Uploaded by Daniel Plourde Sr. on Oct 19, 2021 at 2:53 pm

History

| Date | Activity |
|--------------------------|--|
| Oct 19, 2021 at 1:36 pm | Daniel Plourde Sr. started a draft of Record EVNT-21-7 |
| Oct 19, 2021 at 3:53 pm | Daniel Plourde Sr. submitted Record EVNT-21-7 |
| Oct 22, 2021 at 9:52 am | LINDA KOUTOULAS waived payment step Event Permit Payment o... |
| Oct 22, 2021 at 9:52 am | < approval step City Clerk Approval was assigned to LINDA KOUTOU... > |
| Oct 22, 2021 at 3:12 pm | LINDA KOUTOULAS approved approval step City Clerk Approval on... |
| Oct 22, 2021 at 3:12 pm | < approval step Fire Chief Approval was assigned to Robert O'Brien o... > |
| Oct 22, 2021 at 3:12 pm | < approval step Police Department Approval was assigned to Kevin L... > |
| Oct 22, 2021 at 3:12 pm | < approval step Health Inspector Approval was assigned to Shanene... > |
| Oct 22, 2021 at 3:12 pm | < approval step Public Works Director Approval was assigned to Mike... > |
| Oct 22, 2021 at 3:12 pm | < approval step Building Inspector Approval was assigned to Tom Bri... > |
| Oct 25, 2021 at 9:40 am | < Tom Bridgewater approved approval step Building Inspector Appro... > |
| Oct 25, 2021 at 12:35 pm | < Kevin Lynch approved approval step Police Department Approval o... > |
| Oct 25, 2021 at 2:01 pm | < Shanene Pierce approved approval step Health Inspector Approval... > |
| Oct 26, 2021 at 12:23 pm | < Eric Tarpy assigned approval step Fire Chief Approval to Eric Tarpy... > |
| Oct 26, 2021 at 12:23 pm | < Eric Tarpy approved approval step Fire Chief Approval on Record E... > |
| Nov 1, 2021 at 8:52 am | < LINDA KOUTOULAS assigned approval step Recreational Director... > |
| Nov 1, 2021 at 8:52 am | < LINDA KOUTOULAS approved approval step Recreational Director... > |

Timeline

| Label | Status | Activated | Completed | Assign |
|-----------------------|----------|-------------------------|-------------------------|--------|
| Event Permit Payment | Waived | Oct 19, 2021 at 3:53 pm | Oct 22, 2021 at 9:52 am | - |
| ✓ City Clerk Approval | Complete | Oct 22, 2021 at 9:52 am | Oct 22, 2021 at 3:12 pm | LINDA |

| Label | Status | Activated | Completed | Assign |
|----------------------------------|----------|-------------------------|--------------------------|---------|
| ✓ Building Inspector Approval | Complete | Oct 22, 2021 at 3:12 pm | Oct 25, 2021 at 9:40 am | Tom B |
| ✓ Police Department Approval | Complete | Oct 22, 2021 at 3:12 pm | Oct 25, 2021 at 12:35 pm | Kevin L |
| ✓ Health Inspector Approval | Complete | Oct 22, 2021 at 3:12 pm | Oct 25, 2021 at 2:01 pm | Shaner |
| ✓ Fire Chief Approval | Complete | Oct 22, 2021 at 3:12 pm | Oct 26, 2021 at 12:23 pm | Eric Ta |
| ✓ Recreational Director Approval | Complete | Oct 22, 2021 at 3:12 pm | Nov 1, 2021 at 8:52 am | LINDA |
| ✓ Public Works Director Approval | Active | Oct 22, 2021 at 3:12 pm | - | Mike St |
| ✓ City Council Approval | Inactive | - | - | - |
| 📄 Event Permit Issued | Inactive | - | - | - |

Event Permit · Add to a project

 **Expiration Date**

Active



EVNT-21-7



Details

Submitted on Oct 19, 2021 at 3:53 pm



Attachments

4 files



Activity Feed

Latest activity on Nov 1, 2021

Applicant

Daniel Plourde Sr.



Location

486 SOUTH MAIN ST, Bradford, MA 01835

Timeline

Event Permit Payment

Waived Oct 22, 2021 at 9:52 am



City Clerk Approval

Completed Oct 22, 2021 at 3:12 pm

Building Inspector Approval

Completed Oct 25, 2021 at 9:40 am

Police Department Approval

Completed Oct 25, 2021 at 12:35 pm

Health Inspector Approval

Completed Oct 25, 2021 at 2:01 pm



Fire Chief Approval

Completed Oct 26, 2021 at 12:23 pm

Recreational Director Approval

Completed Nov 1, 2021 at 8:52 am

Public Works Director Approval

In Progress

**City Council Approval**

Review

**Event Permit Issued**

Document

Organization Information

Organization *

Haverhill Santa Parade Committee Inc

Organization Phone *

978-373-3777

Organization Address *

PO Box 5345

Organization City *

Bradford

Organization State *

MA

Organization Zip *

01835

Is the Organization Tax Exempt? *

Yes

Is the Organization Non-Profit? *

Yes

Is the Organization a House of Worship? *

No

Contact Information

This should be the key person responsible for the event.

Contact Name *

Daniel Plourde Sr

Contact Title *

Chairman

Contact Phone *

978-290-0070

Contact Email *

vfw29santaparade@gmail.com

Contact Address *

297 Lake St

Contact City *

Haverhill

Contact State *

Ma

Contact Zip *

01832

Property Owner Information

Property Owner Name *

City of Haverhill

Property Owner Phone *

978-374-2312

Property Owner Address *

4 Summer Street

Property Owner City *

Haverhill

Property Owner State *

Ma

Property Owner Zip *

01830

Is the Applicant the Property Owner? 

No

Event Information

Type of Event *

Other

IF OTHER, Please Specify *

Parade

Event Date *

11/21/2021

Event Location *

So. Main St/Merrimack St/ Emerson St

is the Event on Bradford Common? * ?

No

Is the Event on City Property? *

Yes

Event Venue *

Outdoor

Number of Anticipated Attendees *

20,000

Are You Requesting Fees Be Waived? *

Yes

Event End Time *

4:00PM

Event Start Time *

1:00 PM

Special Considerations (i.e. fireworks) * ?

None

Parking Information

Number of Parking Spaces Onsite *

0

Have Off-site Parking Arrangements Been Made? *

No

Are There Charges/Fees for Parking? *

No

Sanitation Information

Number of Public Restrooms Available *

4

Type of Toilets *

Portable

Please Describe Plans for Solid Waste Disposal & Recycling *

Portable Toilets will be delivered and removed by a licensed company

General Release & Indemnity Agreement

In consideration of a permit granted by the Haverhill City Council as requested herein, hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Yes *

**Terms of Understanding**

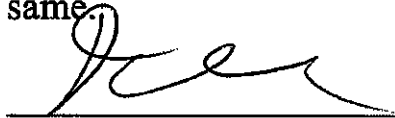
As licensee, I understand that it is my sole responsibility for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. As Licensee, I also understand the I am responsible for the cost of any police or fire official(s) required by the Haverhill City Council to be in attendance at the event.

Yes *



General Release & Indemnity Agreement

In consideration of a permit granted by the Haverhill City Council as requested herein, hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, debts, dues claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.



Daniel Plourde Sr.
Chairman

10-19-21

Date

57th Annual VFW Santa Parade

Recreational Director Approval

Completed Nov 1, 2021 at 8:52 am

Public Works Director Approval

In Progress

City Council Approval

Review

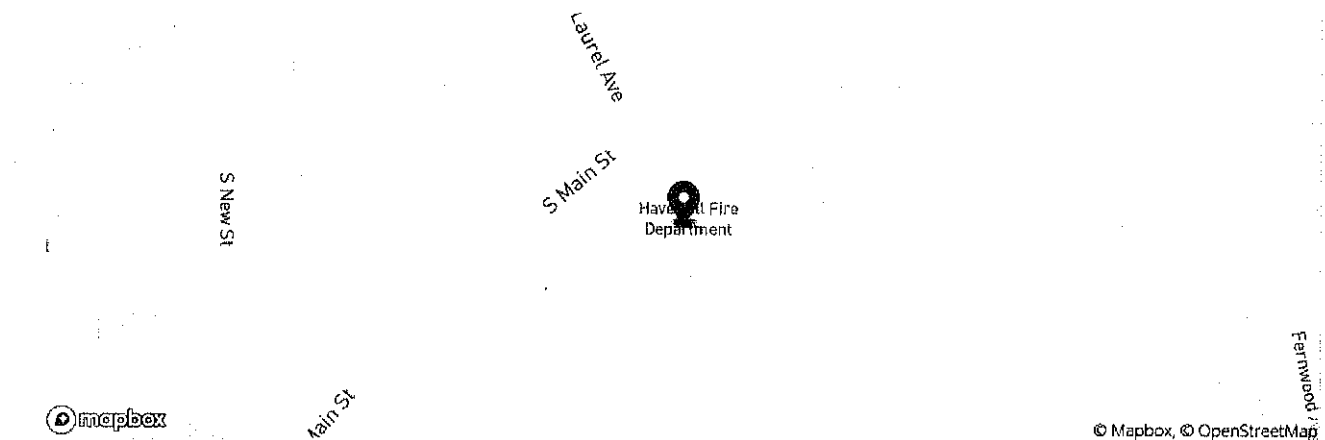
Event Permit Issued

Document

**486 SOUTH MAIN ST**

Bradford, MA 01835

738-1-27

[View Location](#)**Owner**

Name

CITY OF HAVERHILL HAVERHILL FIRE DEPT

Email Address

--

Phone Number

--

Address

4 SUMMER ST
HAVERHILL, MA 01830



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 08-20-2018

Employer Identification Number:
83-1633843

Form: SS-4

Number of this notice: CP 575 E

HAVERHILL SANTA PARADE COMMITTEE
INC
50 BAREMEADOW ST
METHUEN, MA 01844

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 83-1633843. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search www.irs.gov for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit www.irs.gov/charities.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER Costello Insurance Agency, Inc. 2 S. Kimball St. PO BOX 5248 Bradford MA 01835 | CONTACT NAME: Emily Costello PHONE (A/C, No, Ext): (978) 374-6352 FAX (A/C, No): (978) 521-5127 E-MAIL ADDRESS: ecostello@costelloinsurance.com | | | | | | | | | | | | | | | | | | | | | |
|--|--|-------------------------------|--|--------|------------|----------------------------|--|------------|--|--|------------|--|--|------------|--|--|------------|--|--|------------|--|--|
| INSURED Haverhill Santa Parade Committee Inc DBA: VFW Santa Parade c/o Daniel Plourde PO Box 5345 Bradford MA 01835 | <table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Nautilus Insurance Company</td><td></td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table> | INSURER(S) AFFORDING COVERAGE | | NAIC # | INSURER A: | Nautilus Insurance Company | | INSURER B: | | | INSURER C: | | | INSURER D: | | | INSURER E: | | | INSURER F: | | |
| INSURER(S) AFFORDING COVERAGE | | NAIC # | | | | | | | | | | | | | | | | | | | | |
| INSURER A: | Nautilus Insurance Company | | | | | | | | | | | | | | | | | | | | | |
| INSURER B: | | | | | | | | | | | | | | | | | | | | | | |
| INSURER C: | | | | | | | | | | | | | | | | | | | | | | |
| INSURER D: | | | | | | | | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER:** CL1911601666 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|--|---------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | HBD10045762 | 11/21/2021 | 11/22/2021 | EACH OCCURRENCE \$ 1,000,000 |
| | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 | | | | |
| | | | MED EXP (Any one person) \$ 5,000 | | | | |
| | | | PERSONAL & ADV INJURY \$ 1,000,000 | | | | |
| | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | GENERAL AGGREGATE \$ 2,000,000 |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | | PRODUCTS - COM/OP AGG \$ 2,000,000 |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below | | N/A | | | | COMBINED SINGLE LIMIT (Ea accident) \$ |
| | | | | | | | BODILY INJURY (Per person) \$ |
| | | | | | | | BODILY INJURY (Per accident) \$ |
| | | | | | | | PROPERTY DAMAGE (Per accident) \$ |
| | | | | | | | \$ |
| | | | | | | | EACH OCCURRENCE \$ |
| | | | | | | | AGGREGATE \$ |
| | | | | | | | \$ |
| | | | | | | | PER STATUTE OTH-ER |
| | | | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

| | |
|---|--|
| CERTIFICATE HOLDER City of Haverhill 4 Summer St Haverhill MA 01830 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|---|--|

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Recreational Director Approval

Completed Nov 1, 2021 at 8:52 am

Public Works Director Approval

In Progress

**City Council Approval**

Review

**Event Permit Issued**

Document

Public Works Director Approval

Became active 10 days ago

Assignee



Mike Stankovich

Due date



None

**LINDA KOUTOULAS**

Oct 27, 2021 at 12:59 pm

Mike - can you comment or sign off on this?

This step was assigned to Mike Stankovich - Oct 22, 2021 at 3:12 pm



Haverhill

12.51

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 10-20-21

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAY**
pursuant to Chapter 227 of Haverhill City Code

Organization: MHS Wrestling Applicant's Name: Kelly Nicolsi
Applicant's Residence (must be Haverhill resident): 6 Parsonage Hill Rd
Applicant's Signature: Kelly Nicolsi

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): Nov. 20 & 21, 2021
Canister: _____ Tag: X Fee: \$ N/C

ON STREET LOCATIONS ARE NO LONGER PERMITTED - SEE DOC. 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Heavenly Donuts
Duffy's

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Office Use Only

Recommendation by Police Chief: ☒ Approved
_____ Denied

[Signature]

Police Chief

In Municipal Council, _____

Attest: _____
City Clerk

2021 OCT 20 PM 4:04 PM CITY

City of Haverhill

Taxi Driver License – Ch.230 sec.20

paid ✓
12.7.5.1

Honorable President and Members of the Haverhill City Council

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Hector Luis DelaFuente

Address: 89 Emerson St

Applicant phone number:

Family Ceb 978-373-3511

Any driver of vehicle(s) must provide name, address, and Driver's license # fill out on back.

2021 OCT 27 PM 09:28 HAV CITY CLERK

Office use only

☒ New ☐ Renew (circle one)

OCT 27 2021

Fee: \$50 – annual fee – Jan 1st to Dec 31st License

There is also a \$110 Police Department Application fee which is non-refundable and separate from Clerk's license fee.

In Municipal Council, _____, 20__

Attest:

City Clerk

Approve _____

Denied ☒

[Signature]

Police Chief

Please complete back side of this application

2021 OCT 28 PM 12:53 HAV CITY CLERK



A FAMILY CAB CO., INC.

21 White St.
Haverhill, MA 01830

Phone: 978-373-3511
Fax: 978-373-5240

To Whom It May Concern;

Hector Luis Delafuente is employed by A Family Cab Co., Inc.

Thank You,
Brian J. House

Brian J. House

Owner

12,752

City of Haverhill

Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council:

The undersigned respectfully asks that he/she may receive a license to drive a taxi in the City of Haverhill

Name: Michael Brown

Address: 4 Humboldt St Manchester, NH 03103

Applicant phone number: 603-931-7235

Any driver of vehicle(s) must provide name, address, DOB, SS# and Driver's license # - fill out on back.

Office use only

☒ New ☐ Renew (circle one)

Fee: \$50 – annual fee

January 1 2019 to December 31st 2019

In Municipal Council _____

20__

Attest _____

City Clerk

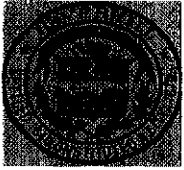
Approve ☒ _____

Denied ☒ _____

Police Chief

Please complete back side of this application

Active RO in close proximity of
Ro Address



Document
CITY OF HAVERHILL
In Municipal Council

13.1

Ordered:

That the City transfer the sum of \$45,000 from the Capital Budget to the Capital account:

Inspection Vehicle Replacement

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

November 3, 2021

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Order to transfer \$45,000.00 from Capital Budget Account to the Inspection Vehicle
Replacement Capital Account

Dear Madame President and Members of the Haverhill City Council:

Please see attached an order to transfer \$45,000.00 from Capital Budget Account to fund the replacement of a Health & Inspectional Services vehicle. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

14.1

Ordered: That Four Hundred Thirty Thousand Dollars (\$430,000) is appropriated to pay costs of exterior repairs to City Hall, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

Bond ORDER

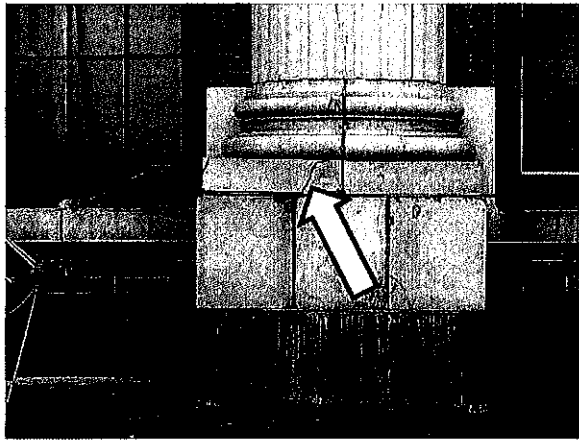


Photo 21 – Cracked stone at the base of the pillar on the South elevation

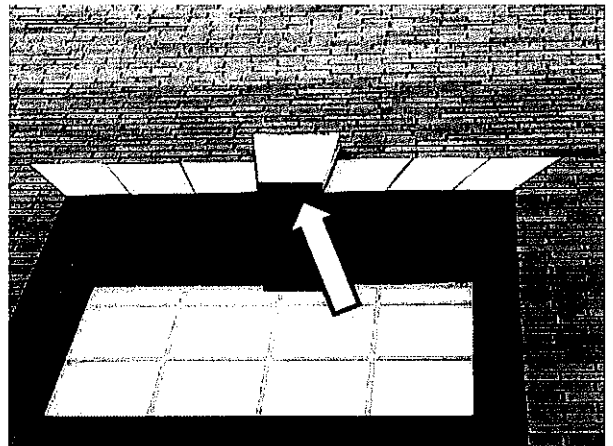


Photo 29 – Typical spalled stone window header

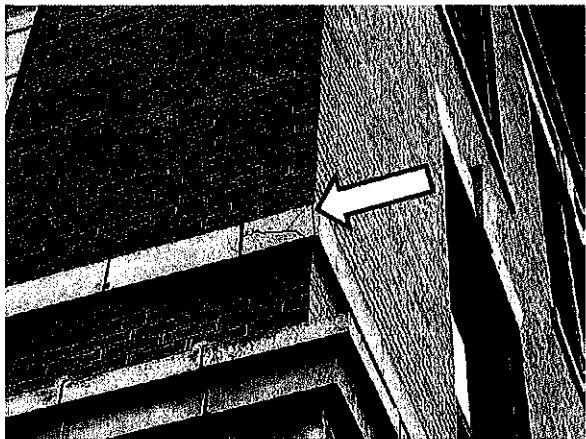


Photo 3 - View of damaged stone at the second-floor level



Photo 17 – Typical step cracked brick masonry

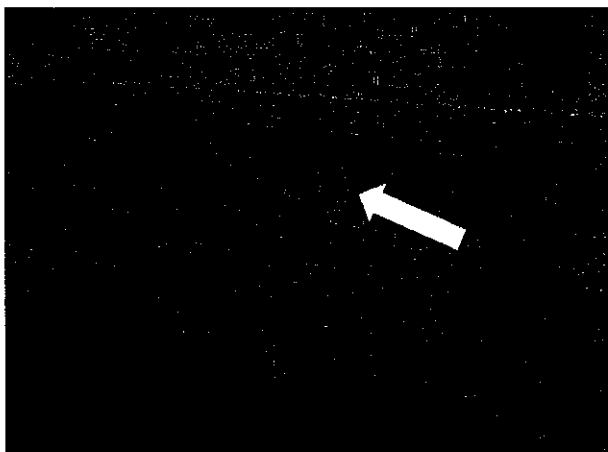


Photo 18 – Typical step cracked brick masonry

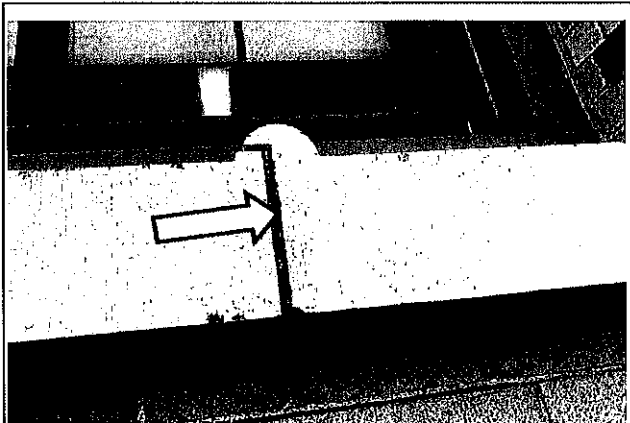


Photo 16 – Typical deteriorated mortar joint between window sill stones




Haverhill

Purchasing Office, Room 105
Phone: 978-420-3606 Fax: 978-521-4348
purchasing@cityofhaverhill.com

July 29, 2021

To: James Fiorentini, Mayor

From: Steven Bucuzzo, Purchasing Director 

Re: **Capital Appropriation Request for High Priority City Hall Exterior Wall Masonry Repairs**

Mayor,

As previously discussed, we need to request a \$430,000 capital appropriation via a bond authorization to complete some high priority masonry repairs and to the exterior walls of City Hall.

About a year and half ago we retained a building envelope engineering firm (Gale Associates) to conduct a condition assessment of the exterior masonry components of City Hall. The consulting engineers identified an estimated \$1.7 million worth of severely deteriorated masonry conditions that are classified as safety issues due to the potential for falling terracotta stone elements, and other priority problem areas leading to moisture infiltration through the wall system into the building. The consultants recommended that these high priority repairs be made as soon as possible.

We then retained a second building envelope consulting firm (Russo-Barr Associates) to review Gales' masonry condition findings report, and to develop plans and specifications to allow the City to put the most critical and urgently needed repairs out to bid. The project was put out to bid a few months back, and we would now like to proceed with awarding the contract to the responsive and responsible bidder.

Attached are photos that show some of the various deteriorated masonry conditions. Please let me know if you need any additional information. Thank you for your timely consideration of this request.

Approved:


James J. Fiorentini, Mayor

Date: 10/27/21

Attachment: Photos of the Existing City Hall Masonry Wall Conditions

South Elevation:

Priority Level 1:
Spalled stone

Priority Level 1:
Cracked stone
pillars



Photo 4 – Overall view of the South Elevation

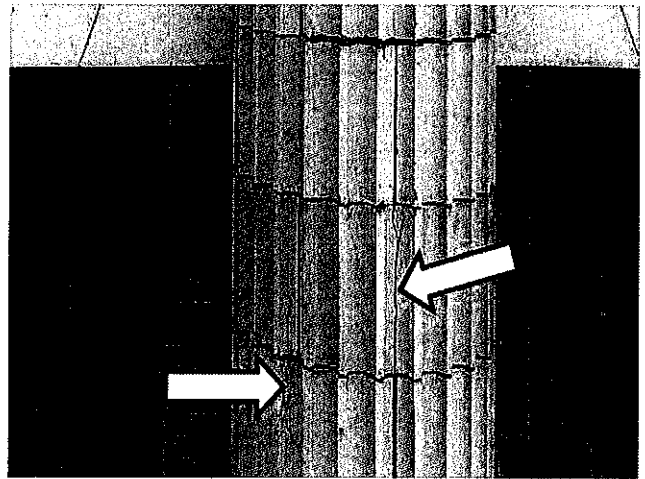


Photo 5 – Vertical crack in architectural stone pillar



Photo 6 – Spalled/displaced stone feature on arched

East Elevation:

Priority Level 1: Cracked
and spalled stone and
brick masonry with
rusty steel support

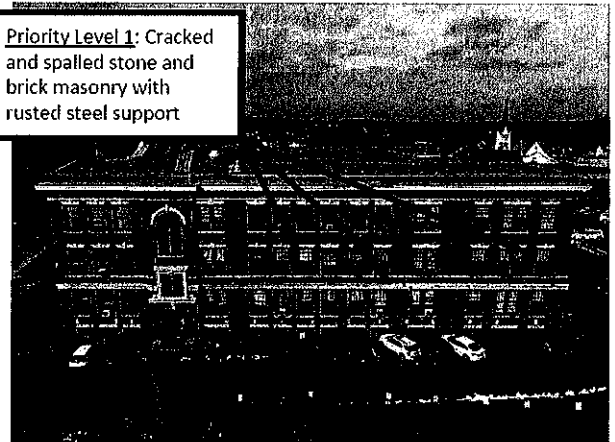


Photo 7 – Overall view of the East Elevation

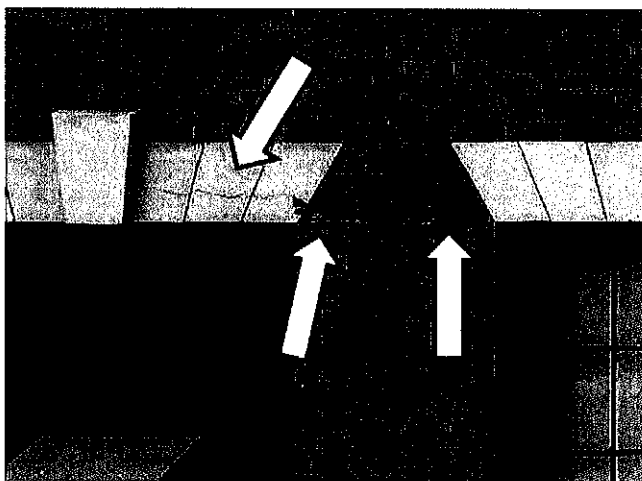


Photo 8 – Rusty steel support element and cracked/spalled brick masonry and stone

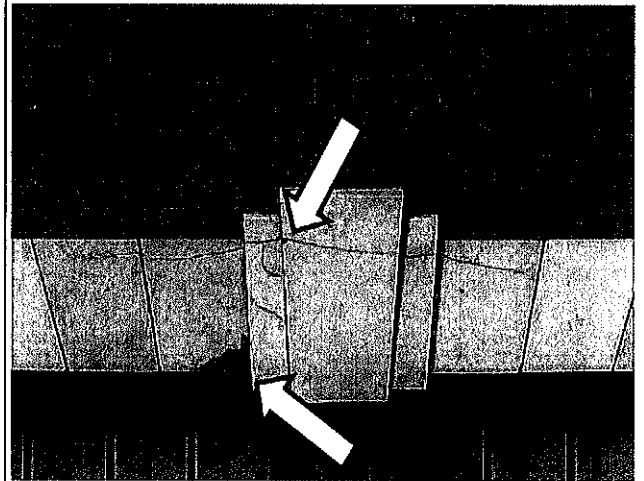


Photo 9 – Cracked and spalled stone elements above a third-floor window head

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

November 3, 2021

City Council President Melinda E. Barrett and Members of the Haverhill City Council

RE: Loan Order Authorizing Bond Proceeds for \$430,000.00 to Finance City Hall Exterior Repairs

Dear Madame President and Members of the Haverhill City Council:

Please see attached a bond order authorizing bond proceeds for \$430,000.00 to pay for City Hall exterior repairs. See attached letter from Steve Bucuzzo with further details of this project. This bond order must be placed on file for 10 days, after which time I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

1511
CITY HALL, ROOM 204
4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.cityofhaverhill.com

citycndl@cityofhaverhill.com

2021NOV05AM10:21HPC/CTC

October 26, 2021

To: President and Members of the City Council:

Councillor Michitson wishes to address request for sidewalks on North Broadway in the vicinity of Monument Street.


City Councillor John Michitson

(meeting 11/9/2021)

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

15.2
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

2021 NOV 05 PM 08:53

November 5, 2021

TO: President and Members of the City Council:

Councillor Macek requests a discussion on the results of the Ballot Questions from the November 2, 2021 Election, and to propose that in keeping with the will of the voters, that a process begin to seek approval from the Massachusetts State Legislature for a Charter change and implementation of Ward and At-Large Elected Officials for both the City Council and School Committee. Additionally, to request that a separate process be started to create a Charter Review Commission be appointed to study and suggest possible changes and updates to the City of Haverhill Charter.

William Macek /lat

City Councillor William Macek

(Meeting 11/9/21)



DOCUMENT 3-N

CITY OF HAVERHILL

In Municipal Council October 19 2021

1611

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

| | | |
|----------------------------|---|-----------------|
| Blaisdell Street: | No Parking | 24 hours |
| In front of #99 1/2 | (except for 1 24-hour parking space) | |

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

October 15, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Blaisdell Street – Add Handicap Parking*

As requested, attached are Ordinances to add handicap parking at 99 1/2 Blaisdell Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

To: Chief Haugh

From: Officer Pearl

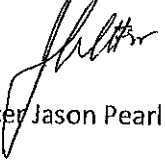
Date: June 9, 2019

RE: Handicap Parking sign application

Sir,

I have spoken with Rafael Lebron of 99 ½ Blaisdell St. in regards to his application for a handicap parking sign. I also inspected the location. I confirmed that Lebron has no off street parking and is surrounded by triple decker apartments making it difficult for him to find parking without having to walk a long distance. He is a dialysis patient and needs to get in and out for his appointments. At this time it appears that he meets all the requirements for a handicap sign and I would recommend that a sign be placed at the location.

Respectfully Submitted,



Officer Jason Pearl #55

30



DOCUMENT 3-0

16.2

CITY OF HAVERHILL

In Municipal Council October 26 2021

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

High Street:

In front of #60

No Parking

**(except for 1 24-hour
parking space)**

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

To: Chief Pistone

From: Officer Zachary Phair

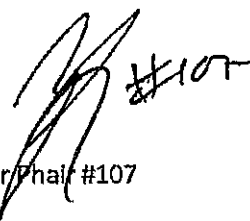
Date: 09/27/2021

RE: Handicap parking sign application

Dear Sir,

I have spoken with applicants, Jorge and Luisa Ruiz, in regards to an application for a handicap sign at 60 High St. I have inspected the area in front of the applicant's house. At this time they meet all of the requirements and I would recommend that a sign be placed at that location. Both are physically handicapped and the residence does not have a driveway.

Respectfully,

A handwritten signature in black ink, appearing to be 'Z. Phair', with the number '#107' written next to it.

Officer Phair #107



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

October 20, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *High Street – Add Handicap Parking*

As requested, attached is Ordinance to add handicap parking at 60 High Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

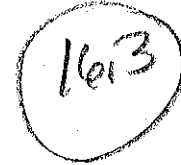


DOCUMENT 3-P

CITY OF HAVERHILL

In Municipal Council October 26 2021

ORDERED:



AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **DELETING** the following:

| | | |
|---|--|-----------------|
| Washington Street: In front of #426 | No Parking (except for 1 24-hour parking space) | 24 hours |
| Grove Street: In front of #64 | No Parking (except for 1 24-hour parking space) | 24 hours |
| Seventeenth Avenue: In front of #11 | No Parking (except for 1 24-hour parking space) | 24 hours |

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

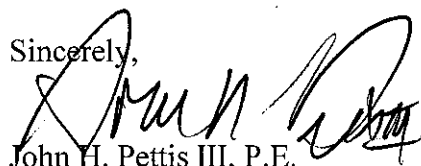
October 20, 2021

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

**Subject: 426 Washington Street, 64 Grove Street, and 11 Seventeenth
Avenue – Delete Handicap Parking**

As requested, see attached ordinances for deleting handicap spots in front of the subject locations.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, DeNaro, Pillsbury, Cox

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
HAVERHILL, MA 01830
TELEPHONE: 978 374-2328

www.cityofhaverhill.com
citycncl@cityofhaverhill.com

DOCUMENTS REFERRED TO COMMITTEE STUDY

| | | | |
|------|---|-------------------|-----------------------------|
| 38-W | Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford | Citizens Outreach | 4/5/16 1/31/17 |
| 10-B | Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA) | Citizens Outreach | 1/3/17 1/31/17, 8/15/17 |
| 10-U | Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill | Citizens Outreach | 1/31/17 8/15/17, 4/23/18 |
| 38-D | Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City | Public Safety | 3/20/18 1/23/19 |
| 79-F | Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20 | NRPP | 6/25/19 |
| 79-T | Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence | Public Safety | 7/23/19 |
| 89-K | Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter | Citizens Outreach | 8/6/19 |
| 89-U | Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents | Citizens Outreach | 9/17/19 |
| 89-V | Communication from Councillor McGonagle requesting a discussion about school bus safety | Public Safety | 9/17/19 |
| 11 | Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer | Public Safety | 1/7/20 |
| 34-P | Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property | NRPP | 3/17/20 |
| 58-M | Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues | A & F | 4/21/20 |
| 69-O | Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City | Public Safety | 7/28/20 |
| 86-D | Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic | Planning & Dev. | 8/11/20 |
| 86-F | Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings | A & F | 8/25/20 |
| 89-C | Mayor Fiorentini submits final recommendations of Matrix Company | NRPP | 9/15/20 |

DOCUMENTS REFERRED TO COMMITTEE STUDY

| | | | |
|------|--|-------------------|----------|
| 91 | Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7 | NRPP | 9/15/20 |
| 91-B | Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density) | " | 9/22/20 |
| 86-S | Communication from Councillors LePage, Sullivan and Macek to discuss process for approval of development projects within the Waterfront District Ch. 255, Article XVI | A & F | 10/6/20 |
| 55-I | Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community | NRPP | 12/15/20 |
| 91-C | Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23 | NRPP | 12/15/20 |
| 4-I | Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States | Citizens Outreach | 1/12/21 |
| 4-Q | Communication from Councillor Macek requesting discussion on parking space requirements per zoning regulations throughout City | A & F | 2/2/21 |
| 27-E | Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season | NRPP | 3/2/21 |
| 27-J | Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill | Planning & Dev. | 3/9/21 |
| 50 | Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave. | NRPP | 4/6/21 |
| 27-X | Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking | NRPP | 4/6/21 |
| 50-U | President Barrett and Vice President LePage request discussion about composting options | Citizens Outreach | 5/18/21 |
| 50-W | Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic | Public Safety | 5/18/21 |

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

LONG TERM MATTERS STUDY LIST

- 38-I Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23/19, 8/16/19