



CITY OF HAVERHILL

CITY COUNCIL AGENDA

Tuesday, February 8, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR:**
6. **COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
7. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
8. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
 - 8.1. Communication from William Pillsbury, Economic Development and Planning Director – Resolution authorizing Mayor to file documents related to the State Economic Development Incentive Program relative to new building construction, capital equipment investment and job creation project for Bay State Pallet Company at 293 Neck rd. in the Ward Hill Business Park.
 - 8.1.1. **Resolution** authorizing Mayor to file documents related to the State Economic Development Incentive Program
 - 8.2. Abatement report from Christine Webb, Assessor, for month of January 2022
9. **UTILITY HEARING(S) AND RELATED ORDER(S):**
10. **HEARINGS AND RELATED ORDERS:**
11. **APPOINTMENTS:**
 - 11.1. **Confirming Appointments:**
 - 11.2. **Non-Confirming:**
 - 11.2.1. **Board of Health:** Diana Sherlock, 92 Agawam Ave
Expires Feb 7 2025
12. **PETITIONS:**
 - 12.1. **Applications Handicap Parking Sign: with Police Dept approval**
 - 12.2. **Amusement/Event Application:**
 - 12.3. **Auctioneer License:**
 - 12.4. **Tag Days:**
One Day Liquor License:
 - 12.5. **Annual License Renewals:**
 - 12.5.1. **Hawker Peddlers License 2022 - Fixed location – with approvals**
 - 12.5.2. **Coin-Op License Renewals - with Police Dept approval**



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, February 8, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

12.5.3. Drainlayer License Renewals for 2022 -with City Engineer approval

12.5.3.1. Peter Norman, *Renewal*

12.5.3.2. Mark Viens, *Renewal*

12.5.4. Christmas Tree Vendor:

12.5.5. Taxi Driver Licenses for 2022:

12.5.6. Taxi License

12.5.7. Junk Dealer License

12.5.8. Pool Tables

12.5.9. Sunday Pool

12.5.10. Bowling

12.5.11. Sunday Bowling

12.5.12. Buy & Sell Second Hand Articles

12.5.13. Buy & Sell Second Hand Clothing

12.5.14. Pawnbroker license

12.5.15. Fortune Teller

12.5.16. Buy & Sell Old Gold

12.5.17. Roller Skating Rink

12.5.18. Sunday Skating

12.5.19. Exterior Vending Machines

12.5.20. Limousine/Livery License/Chair Cars

13. MOTIONS AND ORDERS:

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Council Vice President Michitson requests an update from City Information Technology Consultant on path forward to block future cyber attacks
- 15.2. Councillor Bevilacqua wishes to recognize Black History Month and the accomplishments of African Americans with our City, State and Country
- 15.3. Councillor Bevilacqua wishes to file minutes from the January 18, 2022 City Council Planning and Development Subcommittee Meeting

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Doc 19: Ordinance re: Vehicles and Traffic; Add Handicap Parking Arch St #19

Filed January 25, 2022

- 16.2. Doc. 10-C: Communication from Councillor Bevilacqua wishing recognition Ernie DiBurro for his continuing generosity benefitting the Haverhill Public Schools.

Continued from January 25, 2022

- 16.3. Doc. 22: Petition from Robert Brown, President & CEO of Broco Oil Co; requesting to place a mechanical gate at their biodiesel and propane fuel terminal and submits plot plans and gate and fence layout plans

Continued from February 1, 2022



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, February 8, 2022 at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

- 17. RESOLUTIONS AND PROCLAMATIONS:**
- 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**
- 19. DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 20. LONG TERM MATTERS STUDY LIST**
- 21. ADJOURN**



Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

February 4, 2022

TO: City Council President Timothy Jordan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

SUBJECT: Resolution authorizing the Mayor to file Documents related to the State Economic Development Incentive Program (EDIP Program)

I am pleased to file the attached resolution relative to new building construction, capital equipment investment and job creation project for Bay State Pallet Company at 293 Neck Road in the Ward Hill Business Park.

Bay State proposes to construct a 22,000 sq. ft addition with loading docks and to rehabilitate an existing 15,000 sq ft building. As a result, the City will see the first redevelopment of a Ward Hill Business Park property since the new densification zoning passed.

This project represents the expansion of another essential business within the City. Bay State already operates out of 125 Ward Hill Avenue and this project will allow them to expand into the recycled and reclaimed lumber market. Bay State moved to Haverhill in 2012 from Peabody and some of their current employees relocated their families to Haverhill around that time. This is yet another example of a small family owned business investing in Haverhill despite the pandemic.

Bay State is seeking the assistance of the state and the city to make this investment possible, and this resolution and the TIF agreement represents the City's participation in a partnership with the States Office of Business Development in the EDIP program. As you know the City has utilized this program on several occasions in the past to help create new jobs by providing a Tax Increment Financing (TIF) agreement related to the improvements to the real estate thus



Haverhill

Economic Development and Planning
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wpillsbury@cityofhaverhill.com

enabling the company to proceed to receive tax credits and other assistance from the EDIP Program.

To facilitate this effort, we are asking the City Council to approve the attached resolution authorizing the Mayor to enter into a Tax Increment Financing (TIF) agreement for the property referenced above and to file the proper paperwork with the State for the TIF and all other required EDIP documents and certifications for the property and the project.

I will be happy to answer any questions that you may have and respectfully ask for passage of the proposed resolution to enable this exciting project to go forward.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

~~ORDERED:~~

RESOLUTION OF THE CITY COUNCIL OF HAVERHILL MASSACHUSETTS
AUTHORIZING THE MAYOR TO SUBMIT ALL REQUIRED DOCUMENTS TO THE EDIP
PROGRAM

BE IT RESOLVED THAT THE City Council of the City of Haverhill:

- a) Adopts and authorizes the Mayor to approve and execute a TIF agreement, pursuant to Massachusetts General Laws chapter 23A, sections 3A-3F, chapter 40, section 59, and chapter 59, section 5, clause 51, between Bay State Pallet Co., Inc. and the City of Haverhill on the basis of the acquisition of land and the construction of a facility on 293 Neck Road (Map 762 Block 1 Lot 5) and
- b) Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.

Attest:

APPROVED:

_____ City Clerk

_____ Mayor



8 2

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

HAVERHILL CITY CLERK JAN 31 '22 4:10:48

Jan.31,2022

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
January as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 01/01/2022 through 01/31/2022 for Abatements,Exemptions

Totals	Tax		Interest		Fees		Tax		Interest		Fee		Refund		Abate	Exemp	Adjust	Transfers
	Paid	Interest	Paid	Reversals	Paid	Reversals	Paid	Reversals	Paid	Reversals	Paid	Reversals	Paid	Reversals				
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205.92	0.00	0.00	0.00
2019 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205.92	0.00	0.00	0.00
2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	205.92	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,502.77	0.00	0.00	0.00
2020 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,502.77	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,502.77	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,040.82	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,040.82	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,040.82	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347,451.96	0.00	0.00
2022 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347,451.96	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347,451.96	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,749.51	347,451.96	0.00	0.00
Total All Charges															352,201.47			

Total All Charges: Add all columns except Adjustments.

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

11.2.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

February 4, 2022

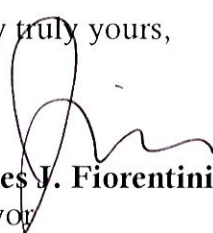
City Council President Timothy Jordan and Members of the Haverhill City Council

RE: Diana Sherlock – Re-Appointment to the Board of Health

Dear Mr. President and Members of the Haverhill City Council:

Please be advised that I hereby re-appoint Diana Sherlock, 92 Agawam Avenue, Haverhill to the Board of Health. This is a non-confirming appointment which takes effect immediately and expires February 7, 2025.

Very truly yours,



James J. Fiorentini
Mayor

JJF/lyf

cc: Richard MacDonald
Diana Sherlock

2/2/22, 12:29 PM

OpenGov



City of Haverhill, MA

DL-22-2

Drainlayer's License

Status: Active

Date Created: Jan 10, 2022

02/02/2022

2/2/22, 12:29 PM

OpenGov

Business Address

4 Jewel Dr Unit 6

Business State

MA

Business Fax

--

Are You Doing Work on City Property?

Yes

Business City

Wilmington

Business Zip

01887

Type of License

Renewal

Taxpayer Identification Number (TIN)

464025861

Applicant

Peter Norman
permits.superservice@gmail.com

4 Jewel Dr

Unit 6

Wilmington, MA 01887

7815689075

Applicant Information

Drainlayer Application Status

--

Are You a Licensed Drainlayer?

No

Applicant Address

4 Jewel Dr unit 6

Applicant State

MA

Do You Have a Hoisting License?

--

IF YES TO HOISTING, Name as it Appears

--

IF YES TO HOISTING, Expiration Date

--

Engineering License Number

--

Business Name

Business Name

Super Service Today

Business Phone

7815689075

Attachments

21-22 BOND - City of Haverhill.PDF

Uploaded by Peter Norman on Jan 7, 2022 at 3:53 pm

21-22 MASTER - City of Haverhill.pdf

Uploaded by Peter Norman on Jan 10, 2022 at 9:52 am

21-22 WC Haverhill.pdf

Uploaded by Peter Norman on Jan 7, 2022 at 3:53 pm

21-22 BOND - City of Haverhill (1).PDF

Uploaded by Peter Norman on Jan 7, 2022 at 3:53 pm

History

Date	Activity
Jan 7, 2022 at 3:26 pm	Peter Norman started a draft of Record DL-22-2
Jan 10, 2022 at 9:52 am	Peter Norman submitted Record DL-22-2
Jan 10, 2022 at 11:58 am	completed payment step Drainlayer License Fee on Record DL-22-2
Jan 10, 2022 at 11:58 am	approval step City Clerk Approval was assigned to Judy Sirolis on Record DL-22-2
Jan 21, 2022 at 8:56 am	Judy Sirolis approved approval step City Clerk Approval on Record DL-22-2
Jan 21, 2022 at 8:56 am	approval step City Engineer Approval was assigned to John Pettis on Record DL-22-2
Feb 2, 2022 at 12:13 pm	John Pettis approved approval step City Engineer Approval on Record DL-22-2
Feb 2, 2022 at 12:13 pm	approval step City Council Approval was assigned to Judy Sirolis on Record DL-22-2

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
<input checked="" type="checkbox"/> Drainlayer License Fee	Paid	Jan 10, 2022 at 9:52 am	Jan 10, 2022 at 11:58 am	-	-

HAU CITY CLERK FEB 2/22 PM 1:25

12.8.3.1

HAU CITY CLERK FEB 2/22 PM 1:25



City of Haverhill, MA

DL-20-29

Drainlayer's License

Status: Active

Date Created: Nov 15, 2021

02/03/2022

Business Name

Business Name

Mark W Viens and Sons LLC

Business Address

1 Diamond Oaks BLVD

Business State

NH

Business Fax

..

Business Phone

6036426879

Business City

Kingston

Business Zip

03848

Type of License

Renewal

Taxpayer Identification Number (TIN)

..

Are You Doing Work on City Property?

No

Insurance Information

Bond Expiration Date

07/05/2022

Liability Insurance Expiration Date

04/14/2022

Workman's Compensation Expiration Date

05/30/2022

Applicant Information

Drainlayer Application Status

In Progress

City Council Approval Date

..

Are You a Licensed Drainlayer?

Yes

Applicant License Number

..

License Type

..

License Expiration Date

..

License Status

..

Applicant City

Kingston

Applicant Address

1 Diamond Oaks Blvd

Applicant Zip

03848

Applicant State

NH

Applicant Cellphone

6039441548

Do You Have a Hoisting License?

..

IF YES TO HOISTING, What is the Number?

..

IF YES TO HOISTING, Name as it Appears

..

IF YES TO HOISTING, What is Grade(s)?

..

IF YES TO HOISTING, Expiration Date

..

Do You Work on City Property?

No

Engineering License Number

..

History

Date

Nov 15, 2021 at 1:32 pm

Activity

Mark Viens started a draft of Record DL 20-29

Nov 15, 2021 at 1:36 pm

Mark Viens changed Right of Way Bond Expiration Date from "07/05/2021" to "07/05/2022" on Record DL 20-29

Nov 15, 2021 at 1:36 pm

Mark Viens changed Bond Expiration Date from "07/05/2021" to "07/05/2022" on Record DL 20-29

Nov 15, 2021 at 1:36 pm

Mark Viens changed Workman's Compensation Expiration Date from "05/30/2021" to "05/30/2022" on Record DL 20-29

Nov 15, 2021 at 1:36 pm

Mark Viens changed Liability Insurance Expiration Date from "04/14/2021" to "04/14/2022" on Record DL 20-29

Nov 15, 2021 at 1:38 pm

Mark Viens submitted Record DL 20-29

Nov 15, 2021 at 1:47 pm

completed payment step Drainlayer License Fee on Record DL 20-29

Nov 15, 2021 at 1:47 pm

approval step City Clerk was assigned to LINDA KOUTOULAS on Record DL 20-29

12.8.3.2

CITY COUNCIL

Timothy J. Jordan

President

John A. Michitson

Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

15-1
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

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CITYCNCL@CITYOFHAVERHILL.COM

February 4, 2022

To: President and Members of the City Council

Council Vice President Michitson requests an update from City Information Technology (IT) consultant on path forward to block future cyberattacks.



Council Vice President John A. Michitson

(meeting 2.8.2022)

CITY COUNCIL

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President

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February 4, 2022

To: President and Members of the City Council

Councillor Bevilacqua wishes to recognize Black History Month and the accomplishments and achievements of African Americans within our City, State and Country.



City Councillor Joseph Bevilacqua

{meeting 2.8.2022}

CITY COUNCIL

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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

153
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HAVERHILL CITY CLERK FEB 22 2022

February 2, 2022

To: President and Members of the City Council

Councillor Bevilacqua wishes to file the minutes from the January 18, 2022 Planning and Development Committee meeting.


City Councillor Joseph Bevilacqua

(meeting 2.8.2022)

CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey****CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

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**MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE MEETING
HELD ON JANUARY 18, 2022**

There was a meeting of the Planning and Development Committee on Tuesday, January 18, 2022 at 6:00 PM in the Council Chambers. The meeting was hybrid with zoom connection and was also broadcast live by HC Media.

Committee Members present were Chairman Joseph Bevilacqua, Councillor Michael McGonagle, and Councillor Catherine Rogers.

Also present were Councillor Melinda Barrett, William Pillsbury - Planning and Economic Director, Richard MacDonald - Inspectional Services Director, Tom Bridgewater - Building Inspector, Solicitor Cox, Angelo Petrozelli of Design Architects, and Matthew Juros of Fishbrook Design.

Attending remotely were Mayor Fiorentini and Council President Timothy Jordan.

The Chairman called the meeting to order and read the open meeting language and the language relative to taping of the meeting. He noted the first item on the agenda tonight was Possible design review procedure, criteria, and requirements for special permit applications. The Chairman asked Councilor Barrett to introduce the item as she had placed it on the Council agenda (Doc. 5-B).

Councilor Barrett discussed this grew out of the discussion regarding the funeral home application on Kenoza and wanted her suggestion to be an aid not a hindrance to people but to have someone on the city side with the capabilities to review the architectural and landscaping proposed for better results of the project.

Mayor Fiorentini discussed he had mixed feelings on design review and had spoken to several people who were of the opinion design review boards killed development and do not assist and further advised that he believes design review discussion can play a role at the beginning of the process, and not at the end of process. The Mayor noted there should be standards up front in beginning of process.

Councillor McGonagle noted he was not in opposition to anything the Mayor said and that he concurred the discussion should be up front in process well before Council meeting.

Planning and Economic Development Director Pillsbury advised there is room for review in the early phase of the project. He noted the question to be asked is what the standards are to be reviewed. He noted there are

now standards for Merrimack Street and the waterfront district, and the Historic District are in place. He emphasized that review should take place early in the process based on some standards. Inspectional Services Director MacDonald believed from his experience that design review boards hold up projects. He advised that standards are what are important and the way we should go.

Solicitor Cox asked what is the question you want reviewed? He noted under section 10.4.2 review criteria of special permits do not give permit granting authority as to criteria on style, appearance, etc. but neighborhood character is ok.

Councilor Barrett stated she was not looking for design review board but having someone with the skill sets at beginning of project.

Solicitor Cox asked whose concern is it, the Council or Neighborhoods?

Councilor Rogers stated she believed standards are what we should have not design review board. Chairman Bevilacqua suggested that a neighborhood meeting in the beginning of the process is what should be added to the special permit process.

Director Pillsbury stated that he always recommends that.

Council President Jordan stated that we should get someone involved in the process earlier.

Angelo Petrozelli, Design Architects discussed the various standards that are in place for the Washington Street Historic District a set of rules to be followed that has to be done up front. He noted we don't have that now on every project. He also discussed how other communities utilize an upfront process.

Matt Juros, Fishbrook design, discussed an architect has to balance aesthetics, culture, etc. with structural design. He further noted the question should be to inspire quality and set up standards that are known early in the process.

Mayor commented he believed there was something in downtown overlay that enables the City to hire an architect for peer review.

After further discussion motion was made which incorporated the discussion by Committee member Councilor McGonagle to send a letter to Director Pillsbury to ask his ideas to have an early process review; include a neighborhood meeting before the hearing at the beginning of the process; and asking Director Pillsbury to develop recommendations and bring those back to this Committee, and that the letter also be sent to the Mayor, city departments and architects here tonight. Committee member Councilor Rogers seconded the motion. The Chairman called for a vote and the motion was voted in favor by Bevilacqua, McGonagle and Rogers.

The Chairman moved to the next item on the Committee's agenda Possible procedure and criteria for evaluating proposed changes to approved special permits and called upon Councilor Barrett to introduce this item as she had placed this on the Council agenda. Councilor Barrett discussed if there could be agreement on possible

minor special permit changes that the departments can review and approve without having to come back to the Council or other special permit authority (Doc. 5-C).

Director MacDonald was asked for an example, and he gave one where a special permit was approved with a pitched roof but then the applicant wanted to have a flat roof which was a project change.

Director Pillsbury recommended allowing Solicitor Cox and Director MacDonald and his office to review what is in place now and come back to the Committee with recommendations.

Councillor Barrett discussed that one project years ago came before the Council with a brick facade but when it was built it was wood. Chairman Bevilacqua noted in his opinion that should be a major amendment to the special permit and have to come back before the Council for approval as the City has a right to expect what was proposed is what should be built.

Angelo Petrozelli and Matt Juros each commented and noted the certain conditions represented by a developer is what you vote on.

The Committee asked to include in the review if minor changes would have to come back for a public hearing or just a meeting before the Council.

A motion was made by Committee member Councillor McGonagle to send a letter to Director Pillsbury and these Departments present to review these questions and bring back recommendations to the Committee, and that the letter would also be sent to the architects present.

Solicitor Cox noted you could look at projects and the rules of the district the project falls in and look at what the special permit provided for with conditions. Councillor McGonagle asked if ordinances should be applicable to all districts?

The Committee further asked the Solicitor review if major design changes should come back to the special permit granting authority, or can the City Departments approve a change without coming back to granting authority?

As discussion was concluded, a vote was called by the Chairman and Committee members Councillors McGonagle and Rogers and Committee Chairman Bevilacqua all voted in favor of the motion.

As there was no other business before the Committee, a motion was made by Committee member Councillor McGonagle to adjourn, seconded by Committee member Councillor Rogers, and voted in favor by all. The meeting was adjourned at 7:15pm.

Respectfully submitted,

Joseph J. Bevilacqua

Joseph J. Bevilacqua, Chairman

Planning & Development Committee

(Updated January 21, 2022)

16.1



DOCUMENT 19

CITY OF HAVERHILL

In Municipal Council January 25 2022

~~ORDERED:~~

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Arch Street:	No Parking	24 hours
In front of #19	(except for 1 24-hour parking space)	

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

January 19, 2022

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Arch St #19 (HPS-22-1) – Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

HAU CITY CLERK JAN19/22 PM12:36

CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey****CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

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FACSIMILE: 978-374-2329

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HAU CITY CLERK JAN 19/22 #1155

January 18, 2022

To: President and Members of the City Council

Councillor Bevilacqua wishes to recognize Ernie DiBurro for his continuing generosity benefitting Haverhill Public Schools.

City Councillor Joseph Bevilacqua

IN CITY COUNCIL: January 25 2022

POSTPONED TO FEBRUARY 8 2022

Attest:

City Clerk

(meeting 1.25.2022)

BROCO OIL

168 Hale Street Haverhill, MA 01830 T: (781)-246-1130 F: (781)-819-0058

163

CITY CLERK JAN 24/22 PM 3:03

January 24, 2022

To: Haverhill City Council
Through: Linda Koutoulas, City Clerk

Broco Oil, Inc. is currently undertaking a significant 18-month improvement project at its biodiesel and propane fuel terminal located at 168 Hale Street in Haverhill. As part of these improvements, entry and exit sliding security gates and perimeter fencing is proposed at the main Hale Street entrance and the principal truck access location on lower Eighth Avenue.

The City's review of Broco's fence permit application (# 89942) for this security work indicates that Broco's plans reflect work in the municipal roadway right-of-way at each work location. These identified impacts are extremely minor and are on property recognized as private ways in both instances.

At the main Hale Street location at the base of Burke Street, the concern is a proposed 35' section of 7' foot chain link fence that extends into the former layout of discontinued Hale Street – this wrap around perimeter fencing section is needed to prevent trespassers from simply walking around the security gate to gain access to our terminal property.

The gate and associated fencing plans at the lower Eighth Avenue truck entrance call for the 28' mechanical gate section to slide along Broco's lower garage building which closely abuts the 40' roadway layout, also designated as "private" and maintained for snow plowing by Broco. Upon activation, the gate section slides to the right into a two-foot-wide pocket along the southern side of the building. The gate travel way is protected by a 7' chain link fence two feet off the building. The measurement from the edge of pavement at the southern edge of the roadway is 42' to the side of Broco's lower garage building. The design allows room for the 2' sliding security gate pocket while respecting the City's original 40' roadway layout at this section of lower Eighth Avenue.

Broco has been advised to request an "obstruction in the right of way" variance by the City Council as a condition of further consideration of its pending fence permit. Broco therefore respectfully requests that this petition request is placed on the City Council agenda for further discussion and consideration of the public security and neighborhood traffic benefits that will result from these terminal safety improvements. To provide additional context for the City Council we have attached municipal plot plans with the gate and fence layout plans overlaid, and photographs of existing conditions.

Sincerely,

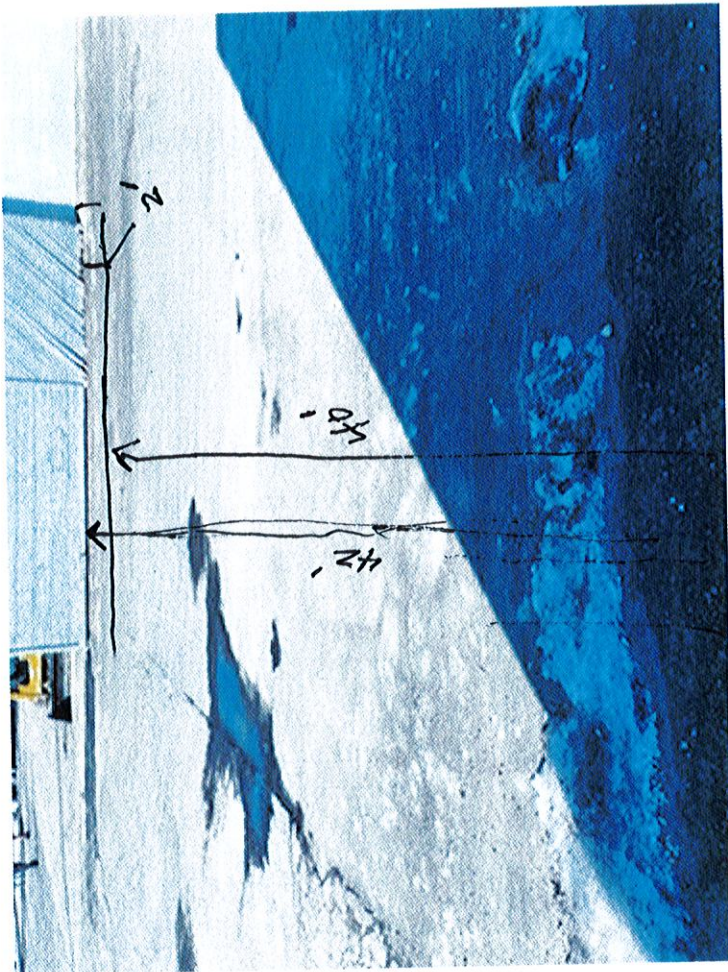


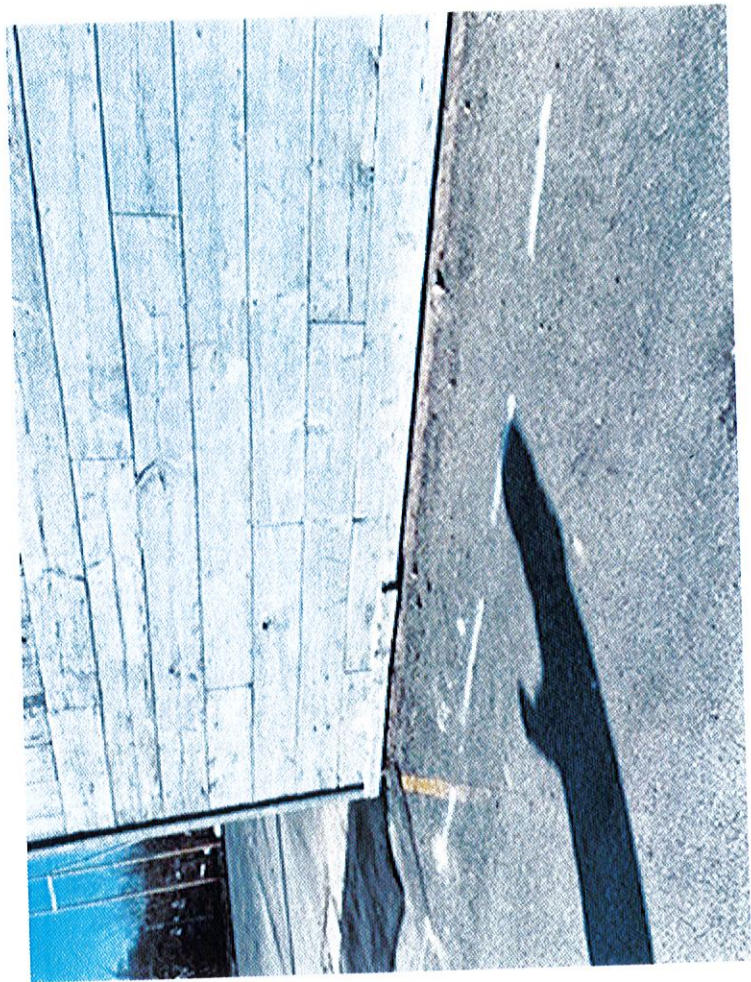
Robert Brown
President and CEO, Broco Oil, Inc.

IN CITY COUNCIL: February 1 2022
POSTPONED TO FEBRUARY 8 2022

Attest:

City Clerk



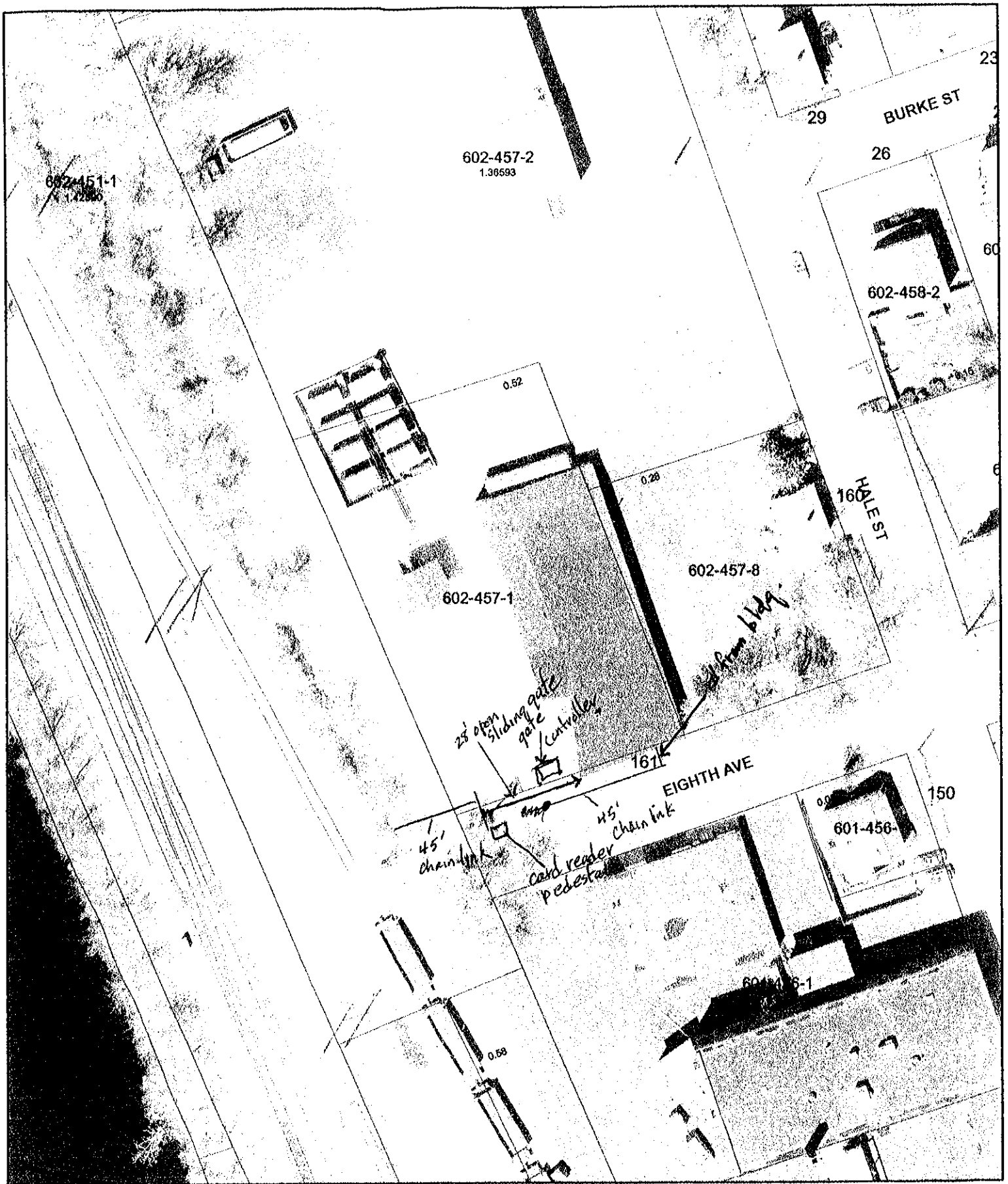




Gate Rocket

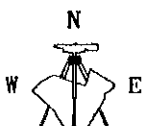






Haverhill, MA

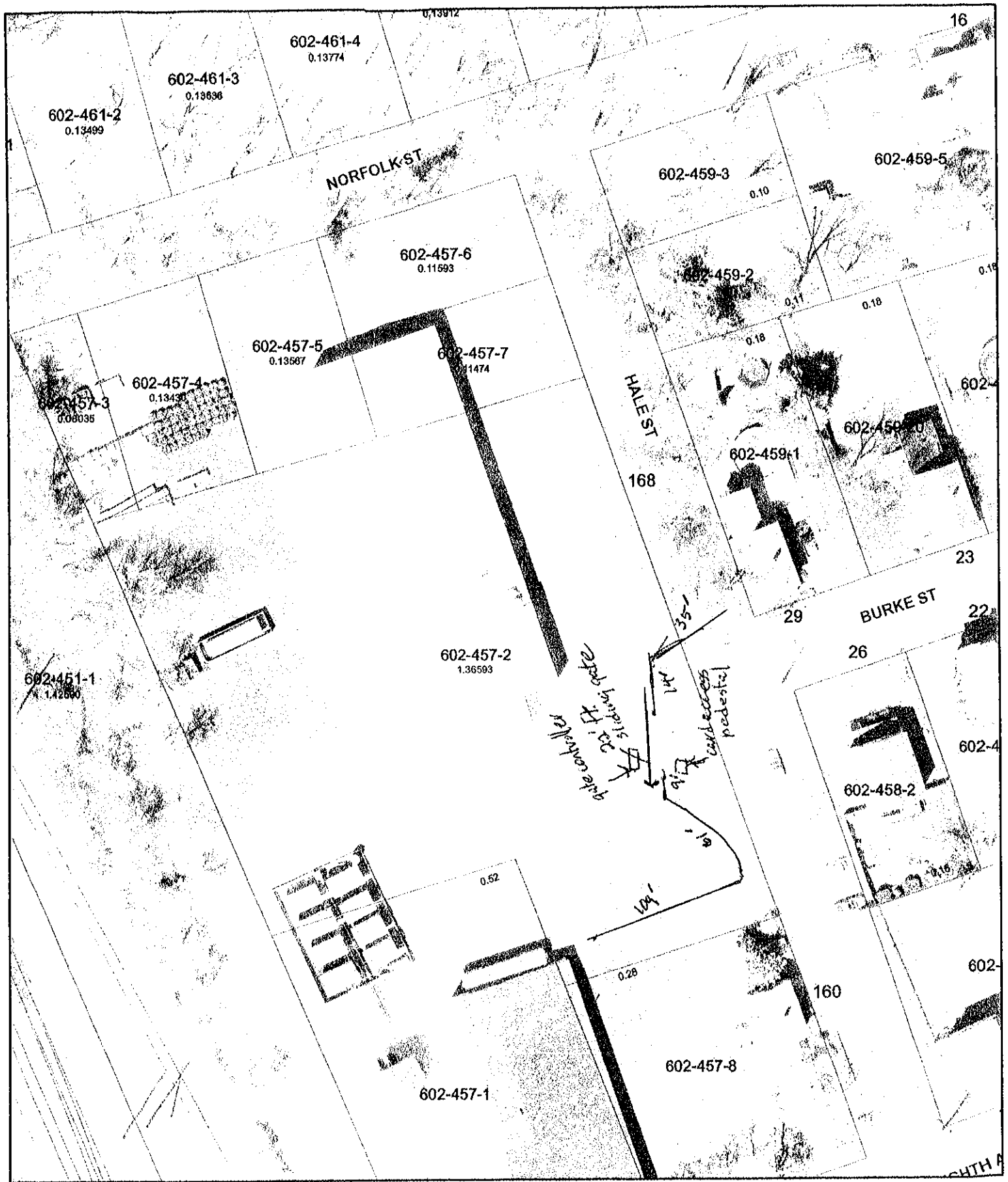
161 Eighth Ave



City Of Haverhill, MA
Engineering Division

0 40 80 160 Feet

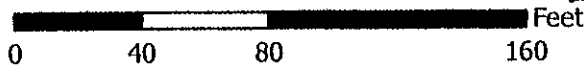




City Of Haverhill, MA
Engineering Division

Haverhill, MA

168 Hale Street



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DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20

91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property “ at 30 Belvidere Rd., Assessor’s Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for “Bow Hunter Tree Stands” to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O’Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-B	President Barrett and Councillor Michitson request to make remote, virtual participation in public hearings and meetings a permanent fixture of city government	A & F	6/15/21
63-R	Councillors Jordan and Michitson propose a Housing Forum to address affordable housing crisis, open space, impact of residential developments on City’s infrastructure and services	Citizens Outreach	8/10/21
63-S	Councillor Daly O’Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
92	Councillors Jordan, Michitson and LePage seeking funding for Cogswell Artspace from the \$500K account dedicated to youth and mental health services	A & F	9/28/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O’Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
91-P	Councillor Michitson requests city adjust its process on how it handles 61A process	Planning & Dev.	12/7/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



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LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/5/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program -- 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/5/19, 4/17/19
- 93-L Communication from President Michitson requesting to introduce Dave Labrado to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 13-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23/19, 8/16/19