



**CITY OF HAVERHILL, MASSACHUSETTS
FISCAL YEAR 2018**

BUDGET PLAN

July 1, 2017 to June 30, 2018

MAYOR
JAMES J. FIORENTINI

MAY, 2017

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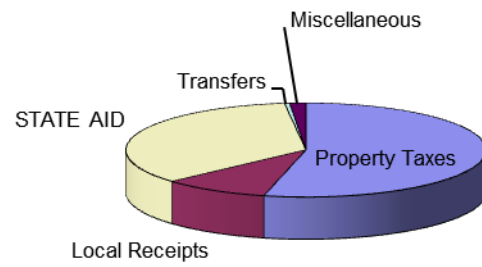
CITY OF HAVERHILL					
POSITION LIST COMPARISON					
	FY 2016	FY 2017	FY 2018	FY 2018	
			DEPARTMENT	MAYOR	VARIANCE
DEPARTMENT	BUDGET	BUDGET	REQUESTS	ALLOWED	+/(-)
City Council	0.80	0.80	1.00	0.80	-
Mayor	3.20	3.20	3.20	3.20	-
Constituent Services	-	2.00	2.54	2.54	0.54
Auditing Office	3.00	3.00	3.00	3.00	-
Treasurer/Collector	6.57	6.57	8.00	7.00	0.43
Assessing	3.77	3.77	3.89	3.89	0.11
Purchasing	1.40	1.40	1.29	1.29	(0.11)
Law	1.00	1.00	1.00	1.00	-
Human Resources	2.60	2.60	2.94	2.94	0.34
Municipal Information Systems	1.25	1.25	1.00	1.00	(0.25)
City Clerk/License Comm	4.66	4.66	4.89	4.89	0.23
Conservation Commission	1.00	1.00	1.00	1.00	-
Building/Zoning	3.90	3.90	3.90	3.90	-
Economic Development	3.40	3.40	3.40	2.90	(0.50)
Police	109.99	109.99	115.99	111.99	2.00
Fire	100.00	100.00	101.00	100.00	-
Inspection & Health Services	7.49	7.49	7.81	7.81	0.32
2 School Nurses	-	-	-	-	-
Emergency Management	-	-	-	-	-
1 Public Works Administration	0.34	0.34	0.34	0.34	-
Refuse Collection/Disposal	1.31	1.31	2.84	1.31	-
Highways	15.40	15.40	15.40	16.40	1.00
Municipal Garage	4.00	4.00	4.00	4.00	-
Building Maintenance	1.00	1.00	1.00	1.00	-
Park Department	6.00	6.00	6.00	6.00	-
Citizens Center	6.35	6.35	6.30	6.30	(0.05)
Recreation	0.50	0.58	0.58	0.58	-
Veterans Services	1.00	1.00	1.00	1.00	-
Senior Services	1.00	1.00	1.00	1.00	-
Library	20.58	20.58	21.10	21.10	0.52
Sub-Total	311.50	313.58	325.40	318.17	4.59
Other Funding Sources:					
Senior Services Other Funds	1.00	1.00	1.00	1.00	-
Citizens Center Other Funds	2.25	1.85	1.85	1.85	-
2 Inspection & Health Other Funds (Nursing)	-	-	-	-	-
Wood Day Care Revolving Funds	0.25	0.25	0.25	0.25	-
Veterans Skating Rink Revolving Funds	3.50	3.50	3.50	3.50	-
Community Development Block Grant	6.80	3.30	3.55	4.05	0.75
State 911 Support Grant - Civilian Dispatch	4.00	4.00	4.00	4.00	-
1 Public Works Director - 66% funding by Water/WW	0.66	0.66	0.66	0.66	-
School Funding (.5 IT Director)	-	-	-	-	-
GRAND TOTAL	329.96	328.14	340.21	333.48	5.34
Note:					
School, Water, Engineering & Wastew ater positions are not included. Includes full-time and half-time positions (FTE)					
1 Position 66% funded by w ater/w w					
2 Positions moved to School Department					

**BUDGET SUMMARIES
GENERAL FUND**

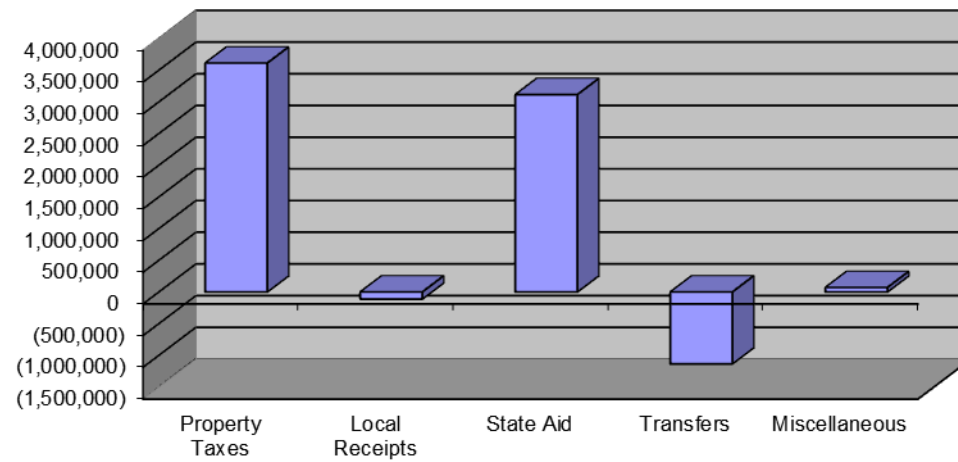
	ADOPTED BUDGET FY 17	REQUESTED BUDGET FY 18	MAYOR APPROVED FY 18	DOLLAR CHANGE FY17/18	PERCENT CHANGE FY17/18	PERCENT BUDGET FY 18
PROPERTY TAXES	(96,180,740)	(99,793,696)	(99,793,696)	(3,612,956)	3.8%	53.7%
LOCAL RECEIPTS:						
Motor Vehicle Excise	(6,542,000)	(6,600,000)	(6,600,000)	(58,000)	0.9%	3.6%
Other Excise	(1,160,000)	(1,224,500)	(1,224,500)	(64,500)	5.6%	0.7%
Penalties & Interest on taxes/excise	(490,875)	(341,000)	(341,000)	149,875	-30.5%	0.2%
Payments in Lieu of Taxes	0	0	0	0		0.0%
Trash Disposal Revenue	(2,025,000)	(2,040,000)	(2,040,000)	(15,000)	0.7%	1.1%
Fees	(1,022,773)	(1,002,750)	(1,002,750)	20,023	-2.0%	0.5%
Rentals	(102,000)	(109,000)	(109,000)	(7,000)	6.9%	0.1%
Other Departmental Revenue	(1,615,500)	(1,302,500)	(1,302,500)	313,000	-19.4%	0.7%
Licenses & Permits	(1,842,331)	(1,989,400)	(1,989,400)	(147,069)	8.0%	1.1%
Fines & Forfeits	(454,000)	(450,000)	(450,000)	4,000	-0.9%	0.2%
Investment Income	(50,000)	(120,000)	(120,000)	(70,000)	140.0%	0.1%
Misc non-recurring	(2,560,351)	(2,569,361)	(2,573,361)	(13,010)	0.5%	1.4%
STATE AID - 'CHERRY SHEET'	(61,484,704)	(64,403,732)	(64,599,488)	(3,114,784)	5.1%	34.8%
INTERFUND OPERATING TRANSFERS	(1,968,743)	(834,035)	(834,035)	1,134,708	-57.6%	0.4%
MISCELLANEOUS REVENUE	(2,629,089)	(2,700,000)	(2,700,000)	(70,911)	2.7%	1.5%
TOTAL REVENUE	(180,128,106)	(185,479,974)	(185,679,730)	(5,551,624)	3.1%	100.0%
GENERAL GOVERNMENT	3,465,625	3,799,589	3,706,033	240,408	6.9%	2.0%
COMMUNITY & ECONOMIC DEV	1,082,713	1,178,382	1,065,118	-17,595	-1.6%	0.6%
PUBLIC SAFETY	21,226,116	23,122,428	22,117,710	891,594	4.2%	11.9%
SCHOOL DEPARTMENT	73,754,060	79,615,003	79,011,844	5,257,784	7.1%	42.6%
WHITTIER/ESSEX ASSESSMENT	8,169,438	7,837,914	8,586,564	417,126	5.1%	4.6%
PUBLIC WORKS	3,409,592	3,548,131	3,598,260	188,668	5.5%	1.9%
TRASH PICKUP	4,110,755	4,043,432	3,912,942	-197,813	-4.8%	2.1%
STREET LIGHTS	828,000	788,000	539,000	-289,000	-34.9%	0.3%
LIBRARY	1,266,243	1,288,092	1,275,798	9,555	0.8%	0.7%
OTHER HUMAN SERVICES	1,720,253	1,739,766	1,731,607	11,354	0.7%	0.9%
DEBT SERVICE	8,472,266	8,301,746	8,301,746	-170,520	-2.0%	4.5%
EMPLOYEE BENEFITS	41,585,232	42,120,785	41,323,282	-261,950	-0.6%	22.3%
RESERVE & OTHER	4,857,610	3,694,463	4,243,063	-614,547	-12.7%	2.3%
STATE ASSESSMENTS	5,186,799	5,325,652	5,296,024	109,225	2.1%	2.9%
LIABILITY INSURANCE	933,402	970,738	970,738	37,336	4.0%	0.5%
TOTAL EXPENDITURES	180,128,106	187,374,122	185,679,730	5,551,625	3.1%	100.0%

Grand Totals						
Expense Line Item	2015 Actual	2016 Adopted Budget	2017 Department Request	2017 Mayor Approved	Dollar Variance	%Var.
Total Salaries & Wages	24,072,347	25,466,576	26,763,898	26,802,376	1,335,800	5.2%
Total Operating	12,216,710	11,828,351	12,162,549	11,562,141	-266,211	-2.3%
Total Capital	128,918	250,695	581,374	231,952	-18,743	-7.5%
Total Municipal-Salary, Expenses, & Capital	36,417,975	37,545,623	39,507,821	38,596,469	1,050,846	2.8%
School Operating	69,313,580	73,754,060	79,615,003	79,011,844	5,257,784	7.1%
Additional Services School Department	0	60,000	0	0	-60,000	-100.0%
Regional Schools	8,344,693	8,169,438	7,837,914	8,586,564	417,126	5.1%
Employee Benefits	40,204,086	41,585,232	42,120,785	41,323,282	-261,950	-0.6%
State Charges	4,897,250	5,186,799	5,325,652	5,296,024	109,225	2.1%
Debt Service	9,592,160	8,472,266	8,301,746	8,301,746	-170,520	-2.0%
Liab. Insurance	744,521	933,402	970,738	970,738	37,336	4.0%
Reserves & Other	6,175,368	4,421,285	3,694,463	3,593,063	-828,222	-18.7%
Total All R&A Expenses	175,689,633	180,128,106	187,374,122	185,679,730	5,551,625	3.1%

Revenue Breakdown



Dollar Change in FY18 Revenue Budgets



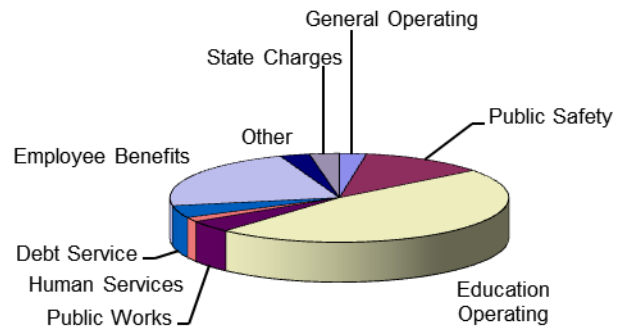
GENERAL FUND REVENUE

Revenues										
Fiscal Year: 2016-2017										
From Date:										
Account	Description	FY15 Actual	FY16 Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc	
1010000.10000.411	Personal Property Taxes	(\$5,373,822)	(\$5,624,012)	(\$5,595,872)	(\$5,623,921)	(\$5,764,519)	(\$5,764,519)	\$0	(\$140,598)	2.50
1010000.10000.412	Real Estate Taxes	(\$84,612,664)	(\$86,319,216)	(\$88,093,669)	(\$90,556,819)	(\$94,029,177)	(\$94,029,177)	\$0	(\$3,472,358)	3.83
1010000.10000.412	Pro-Forma Tax	(\$5,755)	(\$7,884)	(\$10,852)	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10000.414	Tax Liens	(\$837,290)	(\$687,706)	(\$651,942)	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10000.414	Tax Foreclosures	\$0	(\$5,763)	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10000.414	Utility added to Taxes	(\$6,319)	(\$1,864)	(\$3,376)	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Taxes - 0000		(\$90,835,850)	(\$92,646,444)	(\$94,355,711)	(\$96,180,740)	(\$99,793,696)	(\$99,793,696)	\$0	(\$3,612,956)	3.76
1010000.10001.415	Motor Vehicle Excise	(\$6,607,367)	(\$6,855,185)	(\$1,427,351)	(\$6,542,000)	(\$6,600,000)	(\$6,600,000)	\$0	(\$58,000)	0.89
DeptFunc: Motor Vehicle Excise - 0001		(\$6,607,367)	(\$6,855,185)	(\$1,427,351)	(\$6,542,000)	(\$6,600,000)	(\$6,600,000)	\$0	(\$58,000)	0.89
1010000.10002.416	Boat Excise	(\$6,153)	(\$4,990)	(\$2,314)	(\$4,500)	(\$4,500)	(\$4,500)	\$0	\$0	0.00
1010000.10002.416	Hotel Room Tax	(\$338,345)	(\$393,137)	(\$332,492)	(\$350,000)	(\$380,000)	(\$380,000)	\$0	(\$30,000)	8.57
1010000.10002.416	Meals Tax	(\$787,762)	(\$845,584)	(\$681,811)	(\$805,500)	(\$840,000)	(\$840,000)	\$0	(\$34,500)	4.28
DeptFunc: Other Excise - 0002		(\$1,132,260)	(\$1,243,711)	(\$1,016,618)	(\$1,160,000)	(\$1,224,500)	(\$1,224,500)	\$0	(\$64,500)	5.56
1010000.10003.417	Penalties and Interest on Taxes	(\$484,643)	(\$428,461)	(\$297,970)	(\$424,294)	(\$275,000)	(\$275,000)	\$0	\$149,294	(35.19)
1010000.10003.417	Penalties and Interest on Excise	(\$69,971)	(\$72,991)	(\$71,482)	(\$66,582)	(\$66,000)	(\$66,000)	\$0	\$582	(0.87)
DeptFunc: Penalties & Interest on taxes/excise - 0003		(\$554,613)	(\$501,451)	(\$369,452)	(\$490,875)	(\$341,000)	(\$341,000)	\$0	\$149,875	(30.53)
1010000.10004.418	Payment in Lieu of Taxes	(\$16,845)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Payments in Lieu of Taxes - 0004		(\$16,845)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10008.419	Waste Disposal Facility Payment	(\$2,019,336)	(\$2,033,978)	(\$1,822,524)	(\$2,025,000)	(\$2,040,000)	(\$2,040,000)	\$0	(\$15,000)	0.74
DeptFunc: Trash Disposal Revenue - 0008		(\$2,019,336)	(\$2,033,978)	(\$1,822,524)	(\$2,025,000)	(\$2,040,000)	(\$2,040,000)	\$0	(\$15,000)	0.74
1010000.10010.432	Clerk Fees	(\$149,793)	(\$154,618)	(\$117,357)	(\$145,000)	(\$125,000)	(\$125,000)	\$0	\$20,000	(13.79)
1010000.10010.432	Tax Collection Fees	(\$588,880)	(\$581,493)	(\$436,002)	(\$587,623)	(\$588,000)	(\$588,000)	\$0	(\$377)	0.06
1010000.10010.432	Fire	(\$3,975)	(\$6,718)	(\$94,223)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	\$0	0.00
1010000.10010.432	Planning & Appeals	(\$24,740)	(\$44,810)	(\$19,970)	(\$17,000)	(\$17,000)	(\$17,000)	\$0	\$0	0.00
1010000.10010.432	Conservation	(\$81,467)	(\$63,192)	(\$75,985)	(\$70,000)	(\$70,000)	(\$70,000)	\$0	\$0	0.00
1010000.10010.432	Police Detail Administration Fee	(\$63,697)	(\$69,256)	(\$46,018)	(\$55,000)	(\$55,000)	(\$55,000)	\$0	\$0	0.00
1010000.10010.432	Police Misc Fees	(\$15,581)	(\$17,811)	(\$7,998)	(\$15,000)	(\$15,000)	(\$15,000)	\$0	\$0	0.00
1010000.10010.432	Fire Detail Admin. Fee	(\$3,409)	(\$3,712)	(\$2,820)	(\$3,300)	(\$3,000)	(\$3,000)	\$0	\$300	(9.09)
1010000.10010.433	Misc Fees	\$0	\$0	(\$675)	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10010.433	Waterway Fee	(\$700)	(\$790)	(\$265)	(\$750)	(\$750)	(\$750)	\$0	\$0	0.00
1010000.10010.434	Ambulance Fee	(\$52,000)	(\$52,000)	(\$47,667)	(\$52,000)	(\$52,000)	(\$52,000)	\$0	\$0	0.00
1010000.10010.434	Abandoned Property Fee	(\$72,900)	(\$84,751)	(\$79,405)	(\$75,000)	(\$75,000)	(\$75,000)	\$0	\$0	0.00
1010000.10010.437	Assessor	(\$500)	(\$201)	\$0	(\$100)	\$0	\$0	\$0	\$100	(100.00)
1010000.10010.437	Misc Dept. Revenue	(\$3,932)	\$0	(\$5)	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Fees - 0010		(\$1,061,574)	(\$1,079,351)	(\$928,390)	(\$1,022,773)	(\$1,002,750)	(\$1,002,750)	\$0	\$20,023	(1.96)

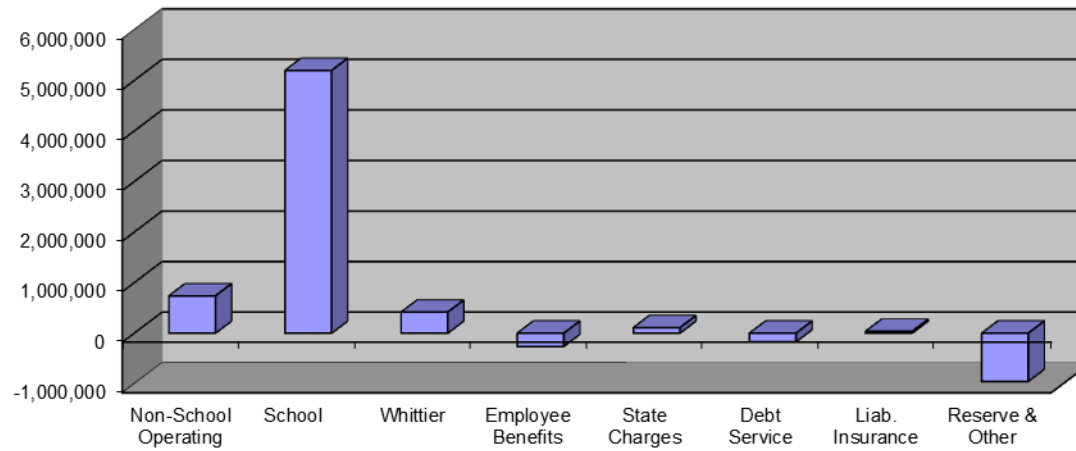
Revenues									
Fiscal Year: 2016-2017									
From Date:									
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EXPENDITURE SUMMARY						
SUMMARY OF EXPENDITURE CHANGES						
	ACTUAL EXPENDED FY16	ADJUSTED BUDGET FY 17	REQUESTED BUDGET FY 18	MAYOR APPROVED FY 18	DOLLAR CHANGE	PERCENT CHANGE
GENERAL GOVERNMENT						
City Council	152,712	164,150	179,775	169,430	5,280	3.2%
Mayor's Office	259,052	266,668	283,529	272,982	6,314	2.4%
Auditor's Office	348,912	351,680	360,401	360,401	8,721	2.5%
Treasurer/Collector	510,617	606,191	667,862	611,364	5,173	0.9%
Constituent Services	0	148,600	166,477	158,778	10,178	6.8%
Assessing	302,927	349,677	355,867	352,367	2,690	0.8%
Purchasing	175,283	114,287	112,958	112,958	-1,329	-1.2%
Law Department	352,943	257,415	368,635	368,635	111,220	43.2%
Human Resources	274,645	256,729	275,047	270,080	13,351	5.2%
Municipal Information Systems	532,095	566,260	636,995	636,995	70,735	12.5%
City Clerk	356,740	383,968	392,043	392,043	8,075	2.1%
COMMUNITY & ECONOMIC DEV						
Conservation Commission	64,148	63,914	65,185	65,185	1,271	2.0%
Building & Zoning	189,483	232,970	229,629	229,629	-3,341	-1.4%
Inspectional & Health Services	417,860	452,390	541,074	481,024	28,634	6.3%
Economic Development	215,855	333,439	342,494	289,280	-44,159	-13.2%
PUBLIC SAFETY						
Police Department	9,970,995	10,673,270	12,093,649	11,078,931	405,661	3.8%
Crossing Guards	95,000	95,000	95,000	95,000	0	0.0%
Fire Department	10,069,767	10,457,846	10,933,779	10,943,779	485,933	4.6%
EDUCATION						
Regional Schools	8,344,693	8,169,438	7,837,914	8,586,564	417,126	5.1%
School Additional Funding	0	60,000	0	0	-60,000	-100.0%
School Department	69,313,580	73,754,060	79,615,003	79,011,844	5,257,784	7.1%
PUBLIC WORKS						
Administration	65,930	67,917	61,512	76,512	8,595	12.7%
Highways	1,385,917	1,435,605	1,502,197	1,556,197	120,592	8.4%
Solid Waste/Recycling	3,553,873	4,110,755	4,043,432	3,912,942	-197,813	-4.8%
Parking Area	22,354	26,250	26,250	19,250	-7,000	-26.7%
Street Marking Division	55,389	58,500	85,500	69,500	11,000	18.8%
Vehicle Maintenance	283,444	264,902	274,992	266,992	2,090	0.8%
Building Maintenance	349,454	304,925	292,925	292,925	-12,000	-3.9%
Park Department	465,914	551,493	608,504	616,884	65,391	11.9%
Street Lighting	887,515	828,000	788,000	539,000	-289,000	-34.9%
Snow & Ice Removal	2,256,552	700,000	696,251	700,000	0	0.0%
HUMAN SERVICES						
Citizens Center	379,796	398,649	406,415	406,313	7,664	1.9%
Veterans Service	1,016,559	1,085,714	1,087,827	1,091,827	6,113	0.6%
Senior Services	71,405	68,430	71,639	72,639	4,209	6.2%
Stadium Commission	8,984	9,443	16,500	9,443	0	0.0%
Recreation	129,172	158,017	157,385	151,385	-6,632	-4.2%
Public Library	1,196,683	1,266,243	1,288,092	1,275,798	9,555	0.8%
DEBT SERVICE	9,592,160	8,472,266	8,301,746	8,301,746	-170,520	-2.0%
EMPLOYEE BENEFITS	40,204,086	41,585,232	42,120,785	41,323,282	-261,950	-0.6%
RESERVES & OTHER	6,175,368	4,857,610	3,694,463	4,243,063	-614,547	-12.7%
STATE ASSESSMENTS	4,897,250	5,186,799	5,325,652	5,296,024	109,225	2.1%
LIABILITY INSURANCE	744,521	933,402	970,738	970,738	37,336	4.0%
General Fund Budget	175,784,633	180,128,106	187,374,122	185,679,730	5,551,625	3.1%

Expenditure Breakdown



Dollar Change in FY18 Expense Budget



General Government

City Council
Mayor's Office
Auditor's Office
Treasurer/Collector
Assessing
Purchasing
Law Department
Human Resources
Municipal Information Systems
City Clerk

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.101115110	Council-Salaries & Wages	\$102,282	\$112,931	\$96,753	\$113,599	\$126,225	\$115,880	(\$10,345)	\$2,281	2.01
1010000.101115151	Council-Longevity	\$1,100	\$1,150	\$1,150	\$1,150	\$1,150	\$1,150	\$0	\$0	0.00
1010000.101115420	Council-Office Supplies	\$771	\$2,729	\$508	\$400	\$400	\$400	\$0	\$0	0.00
1010000.101115710	City Council- Travel/Training	\$179	\$160	\$404	\$2,000	\$5,000	\$5,000	\$0	\$3,000	150.00
1010000.101115783	City Councilors Expense	\$43,992	\$34,192	\$25,126	\$44,000	\$44,000	\$44,000	\$0	\$0	0.00
1010000.101115785	Council-Office Equipment	\$1,644	\$1,550	\$2,071	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
DeptFunc: Council - 0111		\$149,967	\$152,712	\$126,012	\$164,149	\$179,775	\$169,430	(\$10,345)	\$5,281	3.22

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
City Council							
	City Council	-	\$ 64,000	-	\$ 64,000	-	\$ 64,000
	City Council Pres.	-	\$ 9,500	-	\$ 9,500	-	\$ 9,500
	Ex. Sec./Adm. Asst	0.80	\$ 39,097	0.80	\$ 41,381	0.80	\$ 41,381
	Ex. Sec./Adm. Asst - inc to FT			0.20	\$ 10,345	-	\$ -
	Ex. Sec./Adm. Asst - Supplemental Pay		\$ 1,000		\$ 1,000		\$ 1,000
	TOTAL	0.80	\$ 113,597	1.00	\$ 126,226	0.80	\$ 115,881

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars		<input type="checkbox"/>			
From Date:			City Budget Mayor							
							</			

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Mayor							
	Mayor	1.00	\$ 90,000	1.00	\$ 90,000	1.00	\$ 90,000
	Chief of Staff	1.00	\$ 66,543	1.00	\$ 63,637	1.00	\$ 63,637
	Chief of Staff - addtl pay	-	\$ 1,500	-	\$ 5,500	-	\$ 5,500
	Chief of Staff - step increase	-	\$ -	-	\$ 2,547	-	\$ -
	Admin Assistant	1.00	\$ 60,000	1.00	\$ 58,000	1.00	\$ 58,000
	Admin Assistant - step increase	-	\$ -	-	\$ 2,000	-	\$ -
	Ex. Sec./Adm. Asst	0.20	\$ 10,028	0.20	\$ 10,345	0.20	\$ 10,345
	Summer Interns	-	\$ 4,600	-	\$ -	-	\$ 10,000
	TOTAL	3.20	\$ 232,671	3.20	\$ 232,030	3.20	\$ 237,483

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10122.5110	Constituent Services Salaries & Wages	\$0	\$0	\$74,466	\$145,600	\$132,515	\$130,316	(\$2,199)	(\$15,284)	(10.50)
1010000.10122.5310	Constituent Services Publicity	\$0	\$0	\$460	\$0	\$5,000	\$0	(\$5,000)	\$0	0.00
1010000.10122.5340	Constituent Services Phone Upgrade	\$0	\$0	\$0	\$0	\$14,662	\$14,662	\$0	\$14,662	0.00
1010000.10122.5580	Constituent Services Software & Training	\$0	\$0	\$2,145	\$3,000	\$13,300	\$13,300	\$0	\$10,300	343.33
1010000.10122.5870	Constituent Services Computers & Monitors	\$0	\$0	\$0	\$0	\$1,000	\$500	(\$500)	\$500	0.00
DeptFunc: Constituent Services - 0122		\$0	\$0	\$77,072	\$148,600	\$166,477	\$158,778	(\$7,699)	\$10,178	6.85

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Constituent Services							
	Manager	1.00	\$ 68,600	1.00	\$ 68,600	1.00	\$ 68,600
	Manager - step increase	-	\$ -	-	\$ 900	-	\$ -
	Manager - addtl pay	-	\$ -	-	\$ 500	-	\$ -
	Operator	1.00	\$ 40,000	1.00	\$ 40,000	1.00	\$ 40,000
	Operator - addtl pay	-	\$ -	-	\$ 799	-	\$ -
	Operator - PT		\$ 37,000	0.54	\$ 21,716	0.54	\$ 21,716
	TOTAL	2.00	\$ 145,600	2.54	\$ 132,515	2.54	\$ 130,316

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
Account	Description	FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10135.5110	Auditor-Salaries & Wages	\$214,685	\$246,007	\$206,888	\$246,930	\$255,191	\$255,191	\$0	\$8,261	3.35
1010000.10135.5136	Auditor-Overtime	\$36	\$43	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10135.5136	Auditor-Out of Grade	\$2,450	\$3,143	\$2,485	\$3,640	\$3,640	\$3,640	\$0	\$0	0.00
1010000.10135.515	Auditor-Longevity	\$3,550	\$3,550	\$3,550	\$3,550	\$3,600	\$3,600	\$0	\$50	1.41
1010000.10135.519	Auditor-Professional Devel	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10135.524	Auditor-Repairs & Maint. Office Equipment	\$1,539	\$1,539	\$1,144	\$1,700	\$1,700	\$1,700	\$0	\$0	0.00
1010000.10135.530	Auditor-Audit/Actuarial Services	\$59,812	\$93,024	\$90,000	\$94,600	\$95,000	\$95,000	\$0	\$400	0.42
1010000.10135.542	Auditor-Office Supplies	\$1,141	\$687	\$569	\$500	\$500	\$500	\$0	\$0	0.00
1010000.10135.542	Auditor-Printed Supplies	\$217	\$202	\$0	\$250	\$250	\$250	\$0	\$0	0.00
1010000.10135.571	Auditor-Travel	\$499	\$146	\$480	\$300	\$300	\$300	\$0	\$0	0.00
1010000.10135.573	Auditor-Dues/Memberships	\$210	\$70	\$220	\$210	\$220	\$220	\$0	\$10	4.76
DeptFunc: Auditor - 0135		\$284,638	\$348,912	\$305,337	\$351,680	\$360,401	\$360,401	\$0	\$8,721	2.48

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Auditing							
	Finance Dir/City Auditor	1.00	\$ 135,000	1.00	\$ 140,000	1.00	\$ 140,000
	Asst Auditor	1.00	\$ 64,507	1.00	\$ 68,367	1.00	\$ 68,367
	Asst Auditor - supplemental pay	-	\$ 1,000	-	\$ 1,000	-	\$ 1,000
	Asst Auditor - step increase	-	\$ 2,685	-	\$ -	-	\$ -
	Head Admin Clerk	1.00	\$ 43,738	1.00	\$ 45,824	1.00	\$ 45,824
	TOTAL	3.00	\$ 246,930	3.00	\$ 255,191	3.00	\$ 255,191

Department Expenses											
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>					
From Date:			City Budget Mayor								
				FY17 Y-T-D			FY18 Mayor				
			FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description										
1010000.10145.5110	Treas/Coll-Salaries & Wages		\$334,442	\$329,685	\$302,330	\$354,191	\$419,562	\$379,564	(\$39,998)	\$25,374	7.16
1010000.10145.5131	Treas/Coll-Overtime		\$2,501	\$1,329	\$2,283	\$2,000	\$4,000	\$2,000	(\$2,000)	\$0	0.00
1010000.10145.5131	Treasurer/Collector-Out of Grade		\$0	\$644	\$196	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10145.5151	Treas/Coll-Longevity		\$7,000	\$7,000	\$4,200	\$4,200	\$4,200	\$4,200	\$0	\$0	0.00
1010000.10145.5191	Treas/Coll-Professional Devel		\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10145.5241	Treas/Coll-Repairs & Maint. Office Equipment		\$2,049	\$3,363	\$1,469	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
1010000.10145.5311	Treas/Coll-Outside Consultant Service		\$0	\$0	\$13,326	\$45,000	\$36,000	\$25,000	(\$11,000)	(\$20,000)	(44.44)
1010000.10145.5311	Treas/Coll-Advertising		\$5,771	\$4,909	\$0	\$6,500	\$10,000	\$6,500	(\$3,500)	\$0	0.00
1010000.10145.5341	Treas/Coll-Postage		\$46,716	\$34,683	\$41,620	\$50,000	\$50,000	\$50,000	\$0	\$0	0.00
1010000.10145.5381	Treas/Coll-Tax Title		\$44,675	\$48,231	\$23,880	\$65,000	\$65,000	\$65,000	\$0	\$0	0.00
1010000.10145.5391	Treas/Coll-Bonds-Personal		\$1,935	\$2,003	\$2,190	\$2,700	\$2,500	\$2,500	\$0	(\$200)	(7.41)
1010000.10145.5421	Treas/Coll-Office Supplies		\$6,765	\$5,107	\$2,835	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
1010000.10145.5421	Treas/Coll-Printed Supplies		\$2,059	\$5,651	\$5,063	\$5,700	\$5,700	\$5,700	\$0	\$0	0.00
1010000.10145.5711	Treasurer/Collector Travel		\$1,036	\$3,189	\$1,213	\$2,900	\$2,900	\$2,900	\$0	\$0	0.00
1010000.10145.5781	Treas/Coll-Other Unclassified		\$74,135	\$63,324	\$54,157	\$60,000	\$60,000	\$60,000	\$0	\$0	0.00
DeptFunc: Treasurer - 0145			\$530,583	\$510,617	\$454,762	\$606,191	\$667,862	\$611,364	(\$56,498)	\$5,174	0.85

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Treasurer/Collector							
	Treasurer/Collector	1.00	\$ 95,000	1.00	\$ 96,663	1.00	\$ 96,663
	Asst Treasurer/Collector	1.00	\$ 62,000	1.00	\$ 63,010	1.00	\$ 63,010
	Asst Treasurer/Collector - step increase	-	\$ 1,500	-	\$ 2,626	-	\$ -
	Parking Clerk stipend	-	\$ 6,000	-	\$ 6,000	-	\$ 3,000
	Office Manager	1.00	\$ 36,546	1.00	\$ 40,543	1.00	\$ 40,543
	Computer Operator	1.00	\$ 47,215	1.00	\$ 48,032	1.00	\$ 48,032
	Head Admin Clerk	2.00	\$ 87,476	2.00	\$ 91,648	2.00	\$ 91,648
	Head Clerk - new	-	\$ -	1.00	\$ 34,372	-	\$ -
	Head Clerk - Floater	0.5714	\$ 18,453	1.00	\$ 35,369	1.00	\$ 35,369
	Head Clerk - Floater Stipend	-	\$ -	-	\$ 1,300	-	\$ 1,300
	TOTAL	6.57	\$ 354,191	8.00	\$ 419,562	7.00	\$ 379,564

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.101415110	Assessor-Salaries & Wages	\$154,005	\$157,465	\$160,327	\$181,426	\$193,917	\$193,917	\$0	\$12,492	6.89
1010000.101415130	Assessor-Overtime	\$3,687	\$5,852	\$6,482	\$4,900	\$4,900	\$4,900	\$0	\$0	0.00
1010000.101415136	Assessor Out of Grade	\$476	\$532	\$308	\$500	\$500	\$500	\$0	\$0	0.00
1010000.101415151	Assessor-Longevity	\$3,950	\$3,950	\$2,550	\$2,550	\$2,550	\$2,550	\$0	\$0	0.00
1010000.101415191	Assessor-Prof Development	\$1,000	\$1,000	\$0	\$0	\$1,000	\$0	(\$1,000)	\$0	0.00
1010000.101415199	Assessor-Board Stipends	\$7,500	\$5,827	\$5,058	\$7,500	\$9,000	\$7,500	(\$1,500)	\$0	0.00
1010000.101415240	Assessor-Repairs & Maint. Office Equipment	\$1,781	\$1,594	\$1,144	\$2,500	\$2,500	\$2,500	\$0	\$0	0.00
1010000.101415310	Assessor-Revaluation Services	\$108,953	\$113,655	\$118,428	\$134,000	\$125,000	\$125,000	\$0	(\$9,000)	(6.72)
1010000.101415311	Assessor-Software & Licenses	\$10,231	\$10,031	\$0	\$10,350	\$10,550	\$10,550	\$0	\$200	1.93
1010000.101415312	Assessor-Mapping/Planning	\$612	\$531	\$319	\$700	\$700	\$700	\$0	\$0	0.00
1010000.101415340	Assessor-Abstracts Printing	\$0	\$0	\$0	\$150	\$150	\$150	\$0	\$0	0.00
1010000.101415420	Assessor-Office Supplies	\$1,723	\$534	\$1,470	\$2,500	\$2,500	\$2,000	(\$500)	(\$500)	(20.00)
1010000.101415480	Assessor-Vehicular Supplies	\$554	\$953	\$198	\$1,500	\$1,500	\$1,000	(\$500)	(\$500)	(33.33)
1010000.101415730	Assessor-Dues and Memberships	\$835	\$1,004	\$890	\$1,100	\$1,100	\$1,100	\$0	\$0	0.00
DentFunc: Assessors - 0141		\$295,308	\$302,928	\$297,173	\$349,676	\$355,867	\$352,367	(\$3,500)	\$2,692	0.77

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Assessing	Assessor	1.00	\$ 72,676	1.00	\$ 76,906	1.00	\$ 76,906
	Assessor - supplemental pay	-	\$ 2,000	-	\$ 2,000	-	\$ 2,000
	Assessor - step increase	-	\$ 2,908	-	\$ -	-	\$ -
	Chief Admin Clerk	1.00	\$ 43,738	1.00	\$ 48,316	1.00	\$ 48,316
	upgrade Head Admin to Chief Admin	-	\$ 2,378	-	\$ -	-	\$ -
	Head Clerk	1.00	\$ 32,814	1.00	\$ 35,369	1.00	\$ 35,369
	Head Clerk - Floater allocation	0.77	\$ 24,912	0.89	\$ 31,326	0.89	\$ 31,326
	TOTAL	3.77	\$ 181,426	3.89	\$ 193,917	3.89	\$ 193,917

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
Account	Description	FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10138.5110	Purchasing-Salaries & Wages	\$57,423	\$89,253	\$103,665	\$102,986	\$101,558	\$101,558	\$0	(\$1,428)	(1.39)
1010000.10138.515	Purchasing-Longevity	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10138.519	Purchasing-Professional Devel	\$0	\$0	\$400	\$600	\$600	\$600	\$0	\$0	0.00
1010000.10138.524	Purchasing-Repairs & Maint. Office Equipment	\$6,860	\$6,323	\$4,206	\$6,250	\$6,250	\$6,250	\$0	\$0	0.00
1010000.10138.527	Purchasing - Mail Delivery Service	\$220	\$0	\$0	\$0	\$150	\$150	\$0	\$150	0.00
1010000.10138.531	Purchasing-Advertising	\$425	\$340	\$0	\$600	\$500	\$500	\$0	(\$100)	(16.67)
1010000.10138.534	Purchasing - Communications	\$678	\$1,525	\$696	\$1,100	\$1,000	\$1,000	\$0	(\$100)	(9.09)
1010000.10138.534	Purchasing-Postage	\$66,629	\$77,271	\$18	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10138.542	Purchasing-Office Supplies	\$1,043	(\$1,360)	\$3,655	\$500	\$1,000	\$1,000	\$0	\$500	100.00
1010000.10138.571	Purchasing-Travel	\$2,117	\$1,931	\$28	\$1,000	\$500	\$500	\$0	(\$500)	(50.00)
1010000.10138.573	Purchasing-Dues and Memberships	\$199	\$85	\$904	\$1,000	\$1,400	\$1,400	\$0	\$400	40.00
DeptFunc: Purchasing - 0138		\$136,593	\$175,368	\$113,572	\$114,036	\$112,958	\$112,958	\$0	(\$1,078)	(0.95)

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Purchasing							
	Purchasing Agent	1.00	\$ 87,569	1.00	\$ 89,101	1.00	\$ 89,101
	Purchasing Agent - addtl pay	-	\$ 2,500	-	\$ 2,500	-	\$ 2,500
	Head Clerk - Floater allocation	0.40	\$ 12,917	0.29	\$ 9,957	0.29	\$ 9,957
	TOTAL	1.40	\$ 102,986	1.29	\$ 101,558	1.29	\$ 101,558

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
Account	Description	FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10151510	Legal-Salaries & Wages	\$63,084	\$65,015	\$55,946	\$65,015	\$66,135	\$66,135	\$0	\$1,120	1.72
1010000.101515151	Legal-Longevity	\$1,150	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$0	\$0	0.00
1010000.101515306	Legal-Consultant Services	\$122,932	\$228,676	\$434,873	\$110,100	\$220,200	\$220,200	\$0	\$110,100	100.00
1010000.101515307	Legal-Clerical Services	\$10,500	\$10,500	\$8,750	\$10,500	\$10,500	\$10,500	\$0	\$0	0.00
1010000.101515340	Legal-Communications	\$1,900	\$1,900	\$1,583	\$1,900	\$1,900	\$1,900	\$0	\$0	0.00
1010000.101515341	Legal-Postage	\$3,500	\$3,500	\$2,917	\$3,500	\$3,500	\$3,500	\$0	\$0	0.00
1010000.101515710	Legal-Travel	\$3,000	\$3,000	\$2,500	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
1010000.101515760	Legal-Judgment	\$11,281	\$0	\$316	\$17,000	\$17,000	\$17,000	\$0	\$0	0.00
1010000.101515780	Legal-Insurance/Deductible	\$44,779	\$38,951	\$15,000	\$45,000	\$45,000	\$45,000	\$0	\$0	0.00
DeptFunc: Legal - 0151		\$262,127	\$352,943	\$523,285	\$257,415	\$368,635	\$368,635	\$0	\$111,220	43.21

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Law							
	City Solicitor	1.00	\$ 64,015	1.00	\$ 65,135	1.00	\$ 65,135
	City Solicitor - supplemental pay	-	\$ 1,000	-	\$ 1,000	-	\$ 1,000
	City Solicitor - School Legal	-	\$ 30,000	-	\$ 30,000	-	\$ 30,000
	City Solicitor - School Legal transfer from School	-	\$ (30,000)	-	\$ (30,000)	-	\$ (30,000)
	TOTAL	1.00	\$ 65,015	1.00	\$ 66,135	1.00	\$ 66,135

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
Account	Description	FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10152.5110	HR-Salaries & Wages	\$226,384	\$238,012	\$116,890	\$151,108	\$173,387	\$168,420	(\$4,967)	\$17,311	11.46
1010000.10152.515	HR-Longevity	\$2,150	\$2,150	\$1,150	\$1,150	\$1,150	\$1,150	\$0	\$0	0.00
1010000.10152.517	HR-Employee Assis Program	\$7,112	\$7,112	\$7,141	\$7,500	\$7,500	\$7,500	\$0	\$0	0.00
1010000.10152.519	HR-Professional Devel	\$1,436	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10152.519	HR-Tuition Reimbursement	\$315	\$1,989	\$1,425	\$3,000	\$2,500	\$2,500	\$0	(\$500)	(16.67)
1010000.10152.524	HR-Repairs & Maint. Office Equipment	\$2,840	\$3,028	\$2,419	\$2,833	\$2,990	\$2,990	\$0	\$157	5.55
1010000.10152.527	HR - Mail Delivery Service	\$0	\$0	\$0	\$250	\$250	\$250	\$0	\$0	0.00
1010000.10152.531	HR-Advertising	\$2,600	\$1,935	\$1,231	\$1,750	\$2,000	\$2,000	\$0	\$250	14.29
1010000.10152.534	HR - Postage	\$0	\$0	\$82,224	\$70,000	\$70,000	\$70,000	\$0	\$0	0.00
1010000.10152.538	HR-Physical Exams	\$20,349	\$17,309	\$14,444	\$15,750	\$12,500	\$12,500	\$0	(\$3,250)	(20.63)
1010000.10152.538	HR-Record Storage	\$1,070	\$1,070	\$891	\$1,070	\$1,070	\$1,070	\$0	\$0	0.00
1010000.10152.542	HR-Office Supplies	\$1,275	\$847	\$1,142	\$1,907	\$1,500	\$1,500	\$0	(\$407)	(21.35)
1010000.10152.571	HR-Travel	\$40	\$193	\$663	\$660	\$200	\$200	\$0	(\$460)	(69.70)
DeptFunc: Human Resources - 0152		\$265,571	\$274,645	\$229,620	\$256,978	\$275,047	\$270,080	(\$4,967)	\$13,101	5.10

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Human Resources							
	Director	1.00	\$ 75,019	1.00	\$ 76,332	1.00	\$ 76,332
	HR Director - Supplemental Pay	-	\$ 1,000	-	\$ 1,000	-	\$ 1,000
	HR Director - School Stipend	-	\$ 6,500	-	\$ 6,500	-	\$ 6,500
	HR Director - School Stipend	-	\$ (6,500)	-	\$ (6,500)	-	\$ (6,500)
	HR Director - Step Increase	-	\$ -	-	\$ 2,963	-	\$ -
	HR Technician	1.00	\$ 48,486	1.00	\$ 51,341	1.00	\$ 51,341
	HR Technician - Step Increase	-	\$ 1,971	-	\$ 2,004	-	\$ -
	Head Clerk (floater)	3.60	\$ 117,609	0.94	\$ 33,247	0.94	\$ 33,247
	Head Clerk (floater - allocate to departments)	(3.00)	\$ (96,881)	-	\$ -	-	\$ -
	Head Clerk (floater stipends 4.6 @ \$25/w k)	-	\$ 3,900	-	\$ 6,500	-	\$ 6,500
	TOTAL	2.60	\$ 151,108	2.94	\$ 173,387	2.94	\$ 168,420

Department Expenses									
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>			
From Date:			City Budget Mayor						
						</			

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Municipal Information Systems							
	Netw ork Manager	1.00	\$ 79,901	1.00	\$ 81,300	1.00	\$ 81,300
	Netw ork Manager-supplemental pay	-	\$ 2,000	-	\$ 2,000	-	\$ 2,000
	System Analyst (13 weeks)	0.25	\$ 17,609	-	\$ -	-	\$ -
	TOTAL	1.25	\$ 99,510	1.00	\$ 83,300	1.00	\$ 83,300

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Community & Economic Development

**Conservation Commission
Building & Zoning
Inspection & Health Services
Economic Development**

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.101715110	Conservation-Salaries & Wages	\$56,136	\$60,434	\$49,876	\$59,294	\$60,315	\$60,315	\$0	\$1,021	1.72
1010000.101715151	Conservation-Longevity	\$1,150	\$1,150	\$1,467	\$1,150	\$1,400	\$1,400	\$0	\$250	21.74
1010000.101715317	Conservation-Advertising	\$1,218	\$851	\$1,482	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
1010000.101715340	Conservation - Communications	\$0	\$0	\$547	\$0	\$720	\$720	\$0	\$720	0.00
1010000.101715420	Conservation-Office Supplies	\$44	\$0	\$15	\$500	\$500	\$500	\$0	\$0	0.00
1010000.101715480	Conservation-Vehicular Supplies	\$1,015	\$728	\$588	\$750	\$750	\$750	\$0	\$0	0.00
1010000.101715580	Conservation-Field Equipment Supplies	\$858	\$985	\$0	\$720	\$0	\$0	\$0	(\$720)	(100.00)
DeptFunc: Conservation Commission - 0171		\$60,420	\$64,149	\$53,975	\$63,914	\$65,185	\$65,185	\$0	\$1,271	1.99

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Conservation Commission							
	Environment Health Tech	1.00	\$ 58,294	1.00	\$ 59,315	1.00	\$ 59,315
	Env Health Tech - supplemental pay	-	\$ 1,000	-	\$ 1,000	-	\$ 1,000
	TOTAL	1.00	\$ 59,294	1.00	\$ 60,315	1.00	\$ 60,315

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Building/Zoning							
	Building Inspector	1.00	\$ 60,723	1.00	\$ 61,786	1.00	\$ 61,786
	** Local Bldg/Compliance Inspector - CDBG	(0.10)	\$ (5,405)	(0.10)	\$ (5,288)	(0.10)	\$ (5,288)
	Local Bldg/Compliance Inspector	1.00	\$ 54,045	1.00	\$ 52,876	1.00	\$ 52,876
	Plumbing/Gas Insp	1.00	\$ 52,555	1.00	\$ 51,335	1.00	\$ 51,335
	Electrical Inspector	1.00	\$ 49,651	1.00	\$ 50,520	1.00	\$ 50,520
	Mechanical Inspector	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Substitute Bldg Insp/Survey Insp	-	\$ 5,000	-	\$ 1,000	-	\$ 1,000
	Substitute Plumb/Gas Insp	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Substitute Electrical Inspector	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	TOTAL	3.90	\$ 231,570	3.90	\$ 227,229	3.90	\$ 227,229
** 10% position funding transferred to CDBG							

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
101000.10510.5110	Health/Inspection-Salaries & Wages	\$300,139	\$367,557	\$318,705	\$383,350	\$390,774	\$390,774	\$0	\$7,424	1.94
101000.10510.5130	Health/Inspection-Overtime	\$521	\$655	\$1,877	\$3,500	\$3,500	\$3,500	\$0	\$0	0.00
101000.10510.5130	Health - Admin Assist Out of Grade	\$3,570	\$3,220	\$0	\$140	\$0	\$0	\$0	(\$140)	(100.00)
101000.10510.5150	Health/Inspection-Longevity	\$4,600	\$5,328	\$3,500	\$3,500	\$3,500	\$3,500	\$0	\$0	0.00
101000.10510.5190	Health/Inspection-Professional Devel	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	0.00
101000.10510.5190	Health/Inspection-Boot Allowance	\$1,500	\$2,000	\$2,500	\$3,000	\$2,000	\$2,000	\$0	(\$1,000)	(33.33)
101000.10510.5190	Health/Inspection-Board Stipends	\$789	\$541	\$1,629	\$2,500	\$3,000	\$2,500	(\$500)	\$0	0.00
101000.10510.5240	Health/InspectionRepairs & Maint. Office Equipment	\$2,768	\$3,425	\$1,669	\$2,500	\$2,500	\$2,500	\$0	\$0	0.00
101000.10510.5250	Health/Inspection-Repairs & Maint. Vehicles	\$1,678	\$2,160	\$877	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
101000.10510.5310	Health/Inspection-Advertising	\$457	\$698	\$172	\$500	\$1,000	\$600	(\$400)	\$100	20.00
101000.10510.5310	Health/Inspection-Abandoned Property	\$0	\$0	\$565	\$15,000	\$15,000	\$10,000	(\$5,000)	(\$5,000)	(33.33)
101000.10510.5340	Health/Inspection-Communications	\$10,914	\$13,713	\$14,123	\$9,000	\$10,000	\$10,000	\$0	\$1,000	11.11
101000.10510.5380	Health/Inspection-Special Programs	\$2,633	\$3,371	\$4,818	\$7,300	\$8,000	\$6,300	(\$1,700)	(\$1,000)	(13.70)
101000.10510.5420	Health/Inspection-Office Supplies	\$3,921	\$4,048	\$3,979	\$5,500	\$8,000	\$5,500	(\$2,500)	\$0	0.00
101000.10510.5420	Health/Inspection-Printed Supplies	\$1,988	\$2,311	\$2,374	\$5,500	\$5,500	\$5,500	\$0	\$0	0.00
101000.10510.5480	Health/Inspection-Vehicular Supplies	\$7,699	\$6,171	\$2,908	\$4,500	\$4,500	\$4,500	\$0	\$0	0.00
101000.10510.5580	Health/Inspection-Computer Supplies	\$210	\$0	\$445	\$750	\$2,000	\$2,000	\$0	\$1,250	166.67
101000.10510.5710	Health/Inspection-Travel	\$221	\$492	\$0	\$300	\$300	\$300	\$0	\$0	0.00
101000.10510.5730	Health/Inspection-Dues and Memberships	\$820	\$670	\$2,113	\$2,550	\$3,500	\$2,550	(\$950)	\$0	0.00
101000.10510.5870	Health Dept - Vehicle Replacement	\$0	\$0	\$0	\$0	\$75,000	\$26,000	(\$49,000)	\$26,000	0.00
DeptFunc: Health Inspection Services - 0510		\$345,929	\$417,861	\$362,255	\$452,390	\$541,074	\$481,024	(\$60,050)	\$28,634	6.33

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Inspection/Health Regulation							
	Inspector Supervisor/Director	0.60	\$ 49,883	0.60	\$ 50,756	0.60	\$ 50,756
	Sr Sanitation/Code Insp	1.00	\$ 52,653	1.00	\$ 53,571	1.00	\$ 53,571
	Sanitary Inspector	0.90	\$ 44,753	1.00	\$ 52,106	1.00	\$ 52,106
**	Sanitary Inspector - CDBG	-	\$ -	(0.25)	\$ (13,026)	(0.25)	\$ (13,026)
	Compliance/Sanitary Inspector	1.25	\$ 79,454	2.00	\$ 100,937	2.00	\$ 100,937
	Chief Admin Clerk	1.00	\$ 40,533	1.00	\$ 44,295	1.00	\$ 44,295
	Head Clerk	2.00	\$ 71,764	2.00	\$ 68,224	2.00	\$ 68,224
	Court Inspector	0.20	\$ 8,365	0.20	\$ 8,365	0.20	\$ 8,365
	Trash Compliance	0.2571	\$ 12,046	0.2571	\$ 12,046	0.2571	\$ 12,046
	Animal Inspector	0.28	\$ 10,400	-	\$ -	-	\$ -
	Sealer of Wts/Meas	-	\$ 13,500	-	\$ 13,500	-	\$ 13,500
		7.49	\$ 383,350	7.81	\$ 390,774	7.81	\$ 390,774
** 25% position funding transferred to CDBG							

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10182.5110	Economic Dev-Salaries & Wages	\$142,784	\$154,293	\$160,509	\$184,600	\$193,218	\$171,754	(\$21,464)	(\$12,846)	(6.96)
1010000.10182.5130	Economic Dev-Overtime	\$2,650	\$2,657	\$1,869	\$2,342	\$2,342	\$2,342	\$0	\$0	0.00
1010000.10182.5150	Economic Dev-Longevity	\$3,650	\$3,070	\$3,900	\$3,900	\$3,950	\$3,950	\$0	\$50	1.28
1010000.10182.5190	Economic Dev-Professional Devel	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10182.5240	Economic Dev-Repairs & Maint. Office Equipment	\$2,708	\$2,708	\$2,071	\$3,026	\$2,484	\$2,484	\$0	(\$542)	(17.92)
1010000.10182.5300	Economic Development - Consultant	\$0	\$0	\$26,625	\$90,000	\$90,000	\$73,250	(\$16,750)	(\$16,750)	(18.61)
1010000.10182.5310	Economic Dev-Advertising	\$3,074	\$3,677	\$2,772	\$3,392	\$3,392	\$3,392	\$0	\$0	0.00
1010000.10182.5340	Planning - Communications	\$0	\$0	\$368	\$0	\$432	\$432	\$0	\$432	0.00
1010000.10182.5420	Economic Dev-Office Supplies	\$479	\$1,978	\$1,510	\$1,477	\$1,977	\$1,977	\$0	\$500	33.85
1010000.10182.5690	Economic Dev-Merr Valley Plan Comm	\$20,630	\$21,143	\$21,670	\$22,209	\$22,209	\$22,209	\$0	\$0	0.00
1010000.10182.5780	Economic Dev-Directors Expense	\$11,830	\$25,329	\$4,230	\$22,490	\$22,490	\$7,490	(\$15,000)	(\$15,000)	(66.70)
DeptFunc: Economic Development - 0182		\$188,805	\$215,855	\$225,525	\$333,437	\$342,494	\$289,280	(\$53,214)	(\$44,157)	(13.24)

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Economic Development							
	Director	1.00	\$ 99,045	1.00	\$ 100,778	1.00	\$ 100,778
	Director - supplemental pay	-	\$ 2,000	-	\$ 2,000	-	\$ 2,000
	Director Stipend	-	\$ 5,077	-	\$ 5,167	-	\$ 5,167
	CDBG Portion - Director	(0.20)	\$ (20,824)	(0.20)	\$ (21,189)	(0.20)	\$ (21,189)
	Head Clerk - Floater allocation	0.60	\$ 19,376	0.60	\$ 21,429	0.60	\$ 21,429
	Head Clerk - floater stipend	-	\$ -	-	\$ 1,300	-	\$ 1,300
	Office Manager	1.00	\$ 40,976	1.00	\$ 42,928	1.00	\$ 42,928
	Account Clerk	1.00	\$ 38,950	1.00	\$ 40,804	1.00	\$ 40,804
	CDBG Portion - Office Manager	-	\$ -	-	\$ -	(0.50)	\$ (21,464)
	TOTAL	3.40	\$ 184,600	3.40	\$ 193,218	2.90	\$ 171,754

Public Safety

**Police Department
Crossing Guards
Fire Department**

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
		FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
101000.10210.5110	Police-Salaries & Wages	\$5,596,782	\$5,756,181	\$5,031,285	\$6,171,931	\$6,731,742	\$6,269,267	(\$462,475)	\$97,336	1.58
101000.10210.5115	Salaries & Wages - Retro (Police)	\$0	(\$207)	\$207	\$0	\$0	\$0	\$0	\$0	0.00
101000.10210.5121	Police-Holiday Pay	\$161,902	\$50,776	\$52,808	\$55,000	\$66,000	\$65,336	(\$664)	\$10,336	18.79
101000.10210.5131	Police-Overtime	\$1,839,251	\$1,965,919	\$1,849,049	\$1,947,000	\$2,252,119	\$2,210,000	(\$42,119)	\$263,000	13.51
101000.10210.5131	Police-Night Differential	\$271,507	\$284,486	\$241,129	\$328,886	\$416,438	\$372,400	(\$44,038)	\$43,514	13.23
101000.10210.5131	Police-Specialist	\$29,698	\$31,333	\$28,134	\$31,772	\$34,372	\$34,372	\$0	\$2,600	8.18
101000.10210.5131	Police-Dispatch Stipend	\$8,577	\$8,345	\$7,217	\$10,088	\$10,088	\$10,088	\$0	\$0	0.00
101000.10210.5131	Police-Admin Assist Out of Grade	\$4,704	\$6,505	\$140	\$3,640	\$350	\$350	\$0	(\$3,290)	(90.38)
101000.10210.5151	Police-Longevity	\$72,136	\$69,742	\$70,285	\$72,992	\$72,370	\$72,370	\$0	(\$622)	(0.85)
101000.10210.5191	Police-Professional Devel	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
101000.10210.5191	Police-Clothing Allowance Civilians	\$4,588	\$3,905	\$3,246	\$4,300	\$4,300	\$4,300	\$0	\$0	0.00
101000.10210.5191	Police-Fire Arms Allowance	\$200	\$1,600	\$200	\$200	\$200	\$200	\$0	\$0	0.00
101000.10210.5191	Police-Tuition Reimbursement	\$1,200	\$5,142	\$3,600	\$7,500	\$7,500	\$7,500	\$0	\$0	0.00
101000.10210.5191	Police-Tool Allowance	\$350	\$0	\$350	\$350	\$350	\$350	\$0	\$0	0.00
101000.10210.5191	Police-Hazardous Duty	\$1,750	\$700	\$1,750	\$1,750	\$1,750	\$1,750	\$0	\$0	0.00
101000.10210.5191	Police-College Credits	\$647,662	\$630,636	\$612,236	\$605,333	\$595,892	\$595,892	\$0	(\$9,441)	(1.56)
101000.10210.5211	Police-Utilities	\$120,931	\$116,880	\$106,856	\$130,359	\$130,359	\$130,359	\$0	\$0	0.00
101000.10210.5241	Police-Repairs & Maint. Office Equipment	\$11,257	\$11,877	\$9,011	\$12,210	\$12,210	\$12,210	\$0	\$0	0.00
101000.10210.5241	Police-Dog Pound Maint	\$9,145	\$2,412	\$1,600	\$2,800	\$152,800	\$2,800	(\$150,000)	\$0	0.00
101000.10210.5241	Police-Other Mun Bldgs Maint	\$141,706	\$90,182	\$98,424	\$140,000	\$157,715	\$157,715	\$0	\$17,715	12.65
101000.10210.5251	Police-Repairs & Maint Auto Body	\$6,772	\$884	\$0	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00
101000.10210.5251	Police-Repairs & Maint. Vehicles	\$113,785	\$114,916	\$87,033	\$111,500	\$111,500	\$111,500	\$0	\$0	0.00
101000.10210.5251	Police-Repair & Maint Equip	\$57,445	\$127,367	\$194,166	\$200,414	\$191,414	\$191,414	\$0	(\$9,000)	(4.49)
101000.10210.5271	Police-Harbormaster	\$23,001	\$23,001	\$19,652	\$25,501	\$0	\$0	\$0	(\$25,501)	(100.00)

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date: City Budget Mayor									

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Police Department							
	Chief	1.00	\$ 186,747	1.00	\$ 190,490	1.00	\$ 190,490
	Public Safety Commissioner	-	\$ 26,000	-	\$ -	-	\$ -
	Deputy Chief	1.00	\$ 134,310	2.00	\$ 273,320	1.00	\$ 136,660
	Captain	3.00	\$ 240,525	3.00	\$ 247,869	3.00	\$ 247,869
	Lieutenant	7.00	\$ 515,209	8.00	\$ 608,124	7.00	\$ 526,968
	Sergeant	10.00	\$ 686,416	11.00	\$ 779,426	10.00	\$ 703,868
	Patrolman	77.00	\$ 3,888,100	80.00	\$ 4,133,218	79.00	\$ 3,962,999
	Civilian Dispatch	4.00	\$ 138,859	4.00	\$ 177,174	4.00	\$ 177,174
	State 911 Support Grant	(4.00)	\$ (138,859)	(4.00)	\$ (158,949)	(4.00)	\$ (158,949)
	Master Mechanic	1.00	\$ 45,531	1.00	\$ 45,531	1.00	\$ 46,322
	Sr Animal Control	1.00	\$ 35,315	1.00	\$ 35,315	1.00	\$ 35,933
	Animal Control	1.00	\$ 30,633	1.00	\$ 31,063	1.00	\$ 31,607
	Head Admin/Parking Clerk	1.00	\$ 29,962	-	\$ -	-	\$ -
	Chief Admin	1.00	\$ 45,824	1.00	\$ 48,316	1.00	\$ 48,316
	Upgrade Head Admin to Chief Admin	-	\$ 2,492	-	\$ -	-	\$ -
	Head Clerk	2.00	\$ 77,199	3.00	\$ 111,571	3.00	\$ 111,571
	Crime Analyst	1.00	\$ 60,041	1.00	\$ 60,074	1.00	\$ 60,074
	Crime Analyst - supplemental pay	-	\$ -	-	\$ 1,000	-	\$ 1,000
	Stipend - Website	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	Domestic Violence - PT	0.5143	\$ 19,188	0.5143	\$ 19,188	0.5143	\$ 19,188
	Parking Control Officer	1.475	\$ 47,400	1.475	\$ 47,667	1.475	\$ 47,667
	Bldg Mt Craft/Cust	1.00	\$ 38,043	1.00	\$ 38,043	1.00	\$ 38,709
	Emergency Management	-	\$ 8,000	-	\$ 8,000	-	\$ 8,000
	Retirement	-	\$ 20,295	-	\$ -	-	\$ -
	Negotiated Contract Stipend (\$300 x 96)	-	\$ 29,700	-	\$ 30,300	-	\$ 28,800
	TOTAL	109.99	\$ 6,171,931	115.99	\$ 6,731,742	111.99	\$ 6,269,267

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10299.511	Crossing Guards-Salaries & Wages	\$0	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$0	\$0	0.00
DeptFunc: Crossing Guards - 0299		\$0	\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$0	\$0	0.00

City share to be transferred into the School Budget to cover costs of services

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:		City Budget Mayor								
Account	Description	FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10220.511	Fire-Salaries & Wages	\$5,212,666	\$5,525,580	\$4,619,480	\$5,731,912	\$5,921,475	\$5,921,475	\$0	\$189,562	3.31
1010000.10220.512	Fire - Holiday Pay	\$380,072	\$391,410	\$366,664	\$434,957	\$437,007	\$437,007	\$0	\$2,051	0.47
1010000.10220.513	Fire-Overtime	\$1,860,191	\$2,139,860	\$1,764,660	\$2,023,650	\$2,150,000	\$2,150,000	\$0	\$126,350	6.24
1010000.10220.513	Fire-Pay Differential	\$553,875	\$587,878	\$481,482	\$636,678	\$622,106	\$622,106	\$0	(\$14,572)	(2.29)
1010000.10220.513	Fire-EM T Stipend	\$177,359	\$180,189	\$185,259	\$208,292	\$213,935	\$213,935	\$0	\$5,643	2.71
1010000.10220.513	Fire - Out of Grade	\$4,906	\$557	\$215	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
1010000.10220.513	Fire - Sr Deputy Differential	\$6,714	\$7,151	\$5,748	\$7,056	\$7,228	\$7,228	\$0	\$173	2.45
1010000.10220.513	Fire - Training Deputy Differential	\$5,995	\$6,385	\$5,132	\$6,300	\$6,456	\$6,456	\$0	\$157	2.48
1010000.10220.514	Fire - Fire Alarm Differential	\$5,101	\$5,644	\$4,542	\$6,140	\$6,232	\$6,232	\$0	\$92	1.50
1010000.10220.514	Fire - Fire Prevention Differential	\$16,673	\$17,759	\$54,981	\$17,521	\$23,934	\$23,934	\$0	\$6,413	36.60
1010000.10220.514	Fire - Hose Repairer	\$2,400	\$2,400	\$2,400	\$2,800	\$2,800	\$2,800	\$0	\$0	0.00
1010000.10220.514	Fire - Sr Stipend	\$7,711	\$3,152	\$3,932	\$24,352	\$24,717	\$24,717	\$0	\$365	1.50
1010000.10220.514	Fire - Lead Operator Stipend	\$6,205	\$6,577	\$5,311	\$6,520	\$8,900	\$8,900	\$0	\$2,380	36.49
1010000.10220.514	Fire - Infectious Control Officer	\$3,680	\$3,735	\$0	\$3,680	\$3,680	\$3,680	\$0	\$0	0.00
1010000.10220.514	Fire - On-Call Fire	\$2,149	\$2,848	\$5,651	\$10,240	\$10,240	\$10,240	\$0	\$0	0.00
1010000.10220.514	Day Stipend - Fire	\$0	\$0	\$0	\$0	\$16,000	\$16,000	\$0	\$16,000	0.00
1010000.10220.515	Fire-Longevity	\$70,800	\$71,800	\$71,000	\$79,800	\$7,000	\$7,000	\$0	(\$72,800)	(91.23)
1010000.10220.515	Fire Vacation Buy-Back	\$41,765	\$49,302	\$42,773	\$71,400	\$73,000	\$73,000	\$0	\$1,600	2.24
1010000.10220.518	Fire - MFA Education	\$84,323	\$95,488	\$81,520	\$90,000	\$104,585	\$104,585	\$0	\$14,585	16.21
1010000.10220.519	Fire-Professional Devel	\$500	\$1,000	\$0	\$1,100	\$0	\$0	\$0	(\$1,100)	(100.00)
1010000.10220.519	Fire-Uniform Allowance	\$138,396	\$138,770	\$140,391	\$148,725	\$150,975	\$150,975	\$0	\$2,250	1.51
1010000.10220.519	Fire-Hazardous Materials	\$66,500	\$64,400	\$92,150	\$71,400	\$95,950	\$95,950	\$0	\$24,550	34.38
1010000.10220.519	Fire-College Credits	\$144,798	\$160,613	\$146,210	\$154,449	\$186,958	\$186,958	\$0	\$32,509	21.05
1010000.10220.521	Fire-Utilities	\$65,187	\$54,865	\$55,288	\$92,000	\$92,000	\$92,000	\$0	\$0	0.00

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Department	Position Title	FY17 Mayor Approved		FY18 Salary Request		FY18 Mayor Approved	
		FTE		FTE		FTE	
Fire Department							
	Chief	1.00	\$ 135,000	1.00	\$ 125,000	1.00	\$ 125,000
	Deputy Chief	5.00	\$ 384,290	5.00	\$ 396,217	5.00	\$ 396,217
	Captain	5.00	\$ 343,117	5.00	\$ 353,920	5.00	\$ 353,920
	Lieutenant	23.00	\$ 1,396,761	22.00	\$ 1,379,415	23.00	\$ 1,379,415
	Private	62.00	\$ 3,204,894	64.00	\$ 3,460,510	62.00	\$ 3,460,510
	Master Mechanic	1.00	\$ 63,926	1.00	\$ 65,844	1.00	\$ 65,844
	Mechanic	1.00	\$ 53,271	1.00	\$ 54,803	1.00	\$ 54,803
	Head Admin Clk	1.00	\$ 45,304	1.00	\$ 45,824	1.00	\$ 45,824
	Head Admin Clk-Upgrade to Chief Admin		\$ -		\$ 2,492		\$ 2,492
	Head Clerk	1.00	\$ 35,874	1.00	\$ 37,449	1.00	\$ 37,449
	from Salary Reserve - contract retro	-	\$ 69,475	-	\$ -	-	\$ -
	TOTAL	100.00	\$ 5,731,912	101.00	\$ 5,921,475	100.00	\$ 5,921,475

Education

School Department Regional School Assessments

Expense Line Item	2016 Actual	2017 Adopted Budget	2018 Department Request	2018 Mayor Approved	Dollar Variance	%Var.
Net School Appropriation	69,313,580	73,754,060	79,615,003	79,011,844	5,257,784	7.1%
Whittier Regional Voc. School	7,479,772	7,456,438	7,837,914	7,837,914	381,476	5.1%
Additional Services School Department	0	60,000		0	(60,000)	-100.0%
Essex Regional Voc. School	864,921	713,000		748,650	35,650	5.0%
Total Direct Expenses	77,658,273	81,983,498	87,452,917	87,598,408	5,614,910	6.8%

	Chapter 70 Aid						Required Net						Dollars	
	Foundation		Foundation		Required Local		School Spending		Required NSS		Actual NSS		Over/Under	% Over/
	Enrollment	% Chg	Budget	% Chg	Contribution	Penalties, where applicable	% Chg	Aid + Local Contribution	Includes Carryover	% Chg	% Chg	% Chg	Requirement	Under
FY07	7,556	-2.1%	61,978,683	3.8%	32,052,321	33,057,731	3.4%	65,110,052	65,110,052	6.2%	66,175,315	7.6%	1,065,263	1.6%
FY08	7,589	0.4%	65,881,402	6.3%	33,678,683	34,988,016	5.8%	68,666,699	68,666,699	5.5%	69,265,323	4.7%	598,624	0.9%
FY09	7,408	-2.4%	68,099,107	3.4%	34,744,794	33,819,377	-3.3%	70,822,812	68,564,171	-0.1%	68,833,107	-0.6%	268,936	0.4%
FY10	7,467	0.8%	71,235,841	4.6%	34,829,065	35,356,458	4.5%	70,185,523	70,185,523	2.4%	70,848,281	2.9%	662,758	0.9%
FY11	7,544	1.0%	70,567,492	-0.9%	35,268,131	34,622,057	-2.1%	69,890,188	69,890,188	-0.4%	70,745,120	-0.1%	854,932	1.2%
FY12	7,582	0.5%	71,678,180	1.6%	35,711,436	35,966,744	3.9%	71,678,180	71,678,180	2.6%	72,818,871	2.9%	1,140,691	1.6%
FY13	7,745	2.1%	77,249,639	7.8%	36,816,955	40,527,259	12.7%	77,344,214	77,344,214	7.9%	81,677,057	12.2%	4,332,843	5.6%
FY14	7,923	2.3%	81,685,330	5.7%	37,879,800	44,126,723	8.9%	82,006,523	82,006,523	6.0%	83,399,147	2.1%	1,392,624	1.7%
FY15	7,951	0.4%	83,661,746	2.4%	38,734,196	45,091,781	2.2%	83,825,977	83,825,977	2.2%	85,319,834	2.3%	1,493,857	1.8%
FY16	8,105	1.9%	85,387,259	2.1%	38,924,761	46,462,498	3.0%	85,387,259	85,387,259	1.9%	87,833,297	2.9%	2,446,038	2.9%
FY17*	8,200	1.2%	87,808,524	2.8%	38,182,889	49,625,635	6.8%	87,808,524	87,808,524	2.8%	92,045,738	4.8%	4,237,214	4.8%
FY18*	8,304	1.3%	91,226,816	3.9%	38,947,987	52,278,829	5.3%	91,226,816	91,226,816	3.9%	96,888,245	5.3%	5,661,429	6.2%

Public Works

Administration

Highways

Solid Waste/Recycling

Parking Area

Street Markings

Vehicle Maintenance

Building Maintenance

Parks Department

Outdoor Lighting

Snow & Ice Removal

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.104215110	Public Works Admin - Salaries	\$43,942	\$54,436	\$41,890	\$50,208	\$50,999	\$50,999	\$0	\$791	1.58
1010000.104215151	Public Works Admin - Longevity	\$1,000	\$1,310	\$4,059	\$1,253	\$4,058	\$4,058	\$0	\$2,805	223.86
1010000.10421524	Public Works Admin - R & M Office Equip	\$932	\$139	\$518	\$900	\$900	\$900	\$0	\$0	0.00
1010000.10421525	Public Works Admin - Rep & Maint Vehicles	\$588	\$35	\$205	\$800	\$800	\$800	\$0	\$0	0.00
1010000.10421534	Public Works Admin - Communications	\$1,250	\$769	\$714	\$925	\$925	\$925	\$0	\$0	0.00
1010000.10421542	Public Works Admin - Office Supplies	\$1,105	\$2,209	\$456	\$475	\$475	\$475	\$0	\$0	0.00
1010000.10421546	Public Works Admin - Brightside	\$0	\$0	\$9,767	\$10,000	\$0	\$15,000	\$15,000	\$5,000	50.00
1010000.10421548	Public Works Admin - Vehicle Gas & Oil	\$65	\$0	\$0	\$300	\$300	\$300	\$0	\$0	0.00
1010000.10421571	Public Works Admin - Travel	\$4,193	\$6,607	\$3,668	\$2,590	\$2,590	\$2,590	\$0	\$0	0.00
1010000.10421573	Public Works Admin - Dues & Memberships	\$565	\$425	\$0	\$465	\$465	\$465	\$0	\$0	0.00
DeptFunc: Public Works Administration - 0421		\$53,641	\$65,930	\$61,275	\$67,916	\$61,512	\$76,512	\$15,000	\$8,596	12.66

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Public Works Administration							
	Director	1.00	\$ 132,965	1.00	\$ 135,292	1.00	\$ 135,292
	partial funding by Water/WW	(0.66)	\$ (87,757)	(0.66)	\$ (89,293)	(0.66)	\$ (89,293)
	Brightside	-	\$ 5,000	-	\$ 5,000	-	\$ 5,000
	TOTAL	0.34	\$ 50,208	0.34	\$ 50,999	0.34	\$ 50,999

Department Expenses										
Fiscal Year: 2016-2017										
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>										
From Date:										
City Budget Mayor										
FY17 Y-T-D										
FY18 Mayor										
Allowed Mayor Change Budget Change Budget Perc										
Account	Description	FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
1010000.10422.511	Highway-Salaries & Wages	\$654,315	\$709,164	\$599,665	\$742,655	\$771,747	\$838,747	\$67,000	\$96,092	12.94
1010000.10422.513	Highway-Overtime	\$110,120	\$118,361	\$93,285	\$115,500	\$115,500	\$115,500	\$0	\$0	0.00
1010000.10422.515	Highway-Longevity	\$14,800	\$15,850	\$14,450	\$13,450	\$14,450	\$14,450	\$0	\$1,000	7.43
1010000.10422.519	Highway-Professional Devel	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10422.519	Highway-Clothing Allowance	\$6,000	\$5,500	\$6,500	\$6,000	\$6,500	\$6,500	\$0	\$500	8.33
1010000.10422.519	Highway-Tool Allowance	\$700	\$350	\$500	\$500	\$500	\$500	\$0	\$0	0.00
1010000.10422.521	Highway-Repair & Maint Equip	\$64,984	\$75,524	\$62,025	\$62,500	\$62,500	\$62,500	\$0	\$0	0.00
1010000.10422.527	Highway - Equipment Lease	\$54,667	\$56,234	\$1,144	\$85,000	\$100,000	\$100,000	\$0	\$15,000	17.65
1010000.10422.521	Highway-Yard Waste Removal Program	\$18,111	\$23,524	\$31,883	\$32,500	\$39,000	\$39,000	\$0	\$6,500	20.00
1010000.10422.531	Highway-Radio Communications	\$11,407	\$9,916	\$8,128	\$9,500	\$16,500	\$9,500	(\$7,000)	\$0	0.00
1010000.10422.531	Highway-Roadway/Sidewalk Maint	\$183,745	\$252,975	\$157,239	\$240,000	\$240,000	\$240,000	\$0	\$0	0.00
1010000.10422.531	Highway-Safety Program	\$1,593	\$528	\$1,220	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
1010000.10422.531	Highway-Clean-Up Program	\$53,212	\$52,327	\$45,704	\$53,000	\$53,000	\$53,000	\$0	\$0	0.00
1010000.10422.541	Highway-Office Supplies	\$5,116	\$4,183	\$4,786	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
1010000.10422.541	Highway-Fence - City Wide	\$7,820	\$6,410	\$3,030	\$9,000	\$9,000	\$9,000	\$0	\$0	0.00
1010000.10422.541	Highway-Guard Rails	\$3,709	\$0	\$0	\$4,000	\$10,000	\$4,000	(\$6,000)	\$0	0.00
1010000.10422.541	Highway-Vehicular Supplies	\$56,493	\$53,142	\$38,000	\$52,500	\$52,500	\$52,500	\$0	\$0	0.00
1010000.10422.551	Highway-Lumber	\$806	\$0	\$318	\$1,500	\$3,000	\$3,000	\$0	\$1,500	100.00
1010000.10422.551	Highway-DPW Supplies	\$0	\$928	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
1010000.10422.581	Highway-Capital	\$37,717	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
1010000.10422.587	Highway - Vehicle Replacement	\$65,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00
DeptFunc: Highway & Sidewalk Maint - 0422		\$1,351,313	\$1,385,917	\$1,067,876	\$1,435,605	\$1,502,197	\$1,556,197	\$54,000	\$120,592	8.40

Department	Position Title	FY17 Mayor Approved			FY18 Salary Request			FY18 Mayor Approved		
		FTE			FTE			FTE		
Highways										
	General Foreman	1.00		\$ 59,717	1.00		\$ 61,672	2.00		\$ 128,672
	Working Foreman	3.00		\$ 154,565	3.00		\$ 159,619	3.00		\$ 159,619
	Mason	1.00		\$ 45,510	1.00		\$ 47,008	1.00		\$ 47,008
	MEO LHS Laborer/B&G	3.00		\$ 126,984	3.00		\$ 131,165	3.00		\$ 131,165
	PW Craftsman	0.40		\$ 16,931	0.40		\$ 17,489	0.40		\$ 17,489
	MEO LHS PW Laborers	5.00		\$ 192,286	5.00		\$ 207,625	5.00		\$ 207,625
	Head Admin Clerk	1.00		\$ 45,824	1.00		\$ 45,824	1.00		\$ 45,824
	Account Clerk/Dispatcher	1.00		\$ 40,804	1.00		\$ 40,804	1.00		\$ 40,804
	Seasonal Position	-		\$ 29,412	-		\$ 29,412	-		\$ 29,412
	Out of Grade	-		\$ 18,000	-		\$ 18,000	-		\$ 18,000
	Night Diff 10%	-		\$ 7,941	-		\$ 8,449	-		\$ 8,449
	Safety & Tran Officier	-		\$ 4,160	-		\$ 4,160	-		\$ 4,160
	Pesticide Lic	-		\$ 520	-		\$ 520	-		\$ 520
	TOTAL	15.40		\$ 742,654	15.40		\$ 771,747	16.40		\$ 838,747

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date: City Budget Mayor									

Department Expenses										
Fiscal Year: 2016-2017										
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>										
From Date:		City Budget Mayor								
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
101000.10481521	Parking-Lighting	\$18,449	\$22,354	\$14,623	\$25,150	\$25,150	\$19,000	(\$6,150)	(\$6,150)	(24.45)
101000.10481524	Parking-Light Maintenance	\$1,655	\$0	\$171	\$1,100	\$1,100	\$250	(\$850)	(\$850)	(77.27)
DeptFunc: 0481	Municipal Parking Area - 0481	\$20,103	\$22,354	\$14,794	\$26,250	\$26,250	\$19,250	(\$7,000)	(\$7,000)	(26.67)

Department Expenses										
Fiscal Year: 2016-2017										
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>										
From Date:		City Budget Mayor								
		FY15 Actual	FY16 Actual	FY17 Y-T-D Actual	FY17 Budget	FY18 Request	FY18 Mayor Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10426.553	Street Marking-Paint	\$1,150	\$870	\$0	\$2,500	\$2,500	\$2,500	\$0	\$0	0.00
1010000.10426.553	Street Marking-Pavement Marking	\$29,436	\$30,881	\$19,435	\$35,000	\$50,000	\$40,000	(\$10,000)	\$5,000	14.29
1010000.10426.553	Street Marking-Safety Program	\$2,467	\$2,505	\$0	\$2,528	\$3,000	\$3,000	\$0	\$472	18.69
1010000.10426.553	Street Marking-Signs	\$18,472	\$21,133	\$11,463	\$18,472	\$30,000	\$24,000	(\$6,000)	\$5,528	29.93
DeptFunc: Street Markings - 0426		\$51,526	\$55,389	\$30,897	\$58,500	\$85,500	\$69,500	(\$16,000)	\$11,000	18.80

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Fiscal Year: 2016-2017

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Round to whole dollars ☐

3 ☐

From Date:

City Budget Mayor

FY17 Y-T-D

FY18 Mayor

Mayor Change

Budget Change

Budget Perc

Account	Description									
1010000.10192.5110	Building Maint-Salaries & Wages	\$55,757	\$74,390	\$49,899	\$76,075	\$78,075	\$78,075	\$0	\$2,000	2.63
1010000.10192.5130	Building Maint.-Overtime	\$1,889	\$2,504	\$3,625	\$3,000	\$5,000	\$5,000	\$0	\$2,000	66.67
1010000.10192.5190	Building Maint-Clothing Allowance	\$0	\$0	\$0	\$350	\$350	\$350	\$0	\$0	0.00
1010000.10192.5210	Building Maint - Electricity	\$78,498	\$117,586	\$98,956	\$90,000	\$80,000	\$80,000	\$0	(\$10,000)	(11.11)
1010000.10192.5210	Building Maint - Heat	\$31,214	\$75,198	\$43,738	\$60,000	\$60,000	\$60,000	\$0	\$0	0.00
1010000.10192.5240	Building Maint-City Hall Bldg Maint	\$29,989	\$61,617	\$18,052	\$35,000	\$35,000	\$35,000	\$0	\$0	0.00
1010000.10192.5240	Building Maint-Fire Dept Bldgs Mtce	\$12,605	\$6,867	\$1,899	\$20,000	\$15,000	\$15,000	\$0	(\$5,000)	(25.00)
1010000.10192.5240	Building Maint-Repairs & Maint. Elevator	\$5,215	\$3,711	\$1,103	\$6,500	\$6,500	\$6,500	\$0	\$0	0.00
1010000.10192.5240	Building Maint-Other Mun Bldgs Maint	\$3,855	\$2,854	\$190	\$7,500	\$5,000	\$5,000	\$0	(\$2,500)	(33.33)
1010000.10192.5450	Building Maint-Custodial Supplies	\$3,043	\$4,726	\$5,716	\$6,500	\$8,000	\$8,000	\$0	\$1,500	23.08
DeptFunc: Public Buildings and Properties Maintenance -		\$222,065	\$349,454	\$223,178	\$304,925	\$292,925	\$292,925	\$0	(\$12,000)	(3.94)

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Building Maintenance							
	Bldg Maint Manager - Stipend	-	15,000	-	-	-	-
	Bldg Custodian (contract)	-	\$ 28,000	-	\$ 45,000	-	\$ 45,000
	Bldg Custodian	1.00	33,075	1.00	33,075	1.00	33,075
	TOTAL	1.00	76,075	1.00	78,075	1.00	78,075

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10424.521	Street Lighting-Street Lighting	\$842,730	\$777,192	\$685,076	\$718,000	\$678,000	\$369,000	(\$309,000)	(\$349,000)	(48.61)
1010000.10424.524	Street Light Maintenance	\$6,677	\$110,323	\$60,230	\$110,000	\$110,000	\$170,000	\$60,000	\$60,000	54.55
DeptFunc: Street Lighting - 0424		\$849,407	\$887,515	\$745,305	\$828,000	\$788,000	\$539,000	(\$249,000)	(\$289,000)	(34.90)

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10423.511	Snow/Ice-Salaries & Wages	\$11,206	\$8,027	\$6,589	\$12,079	\$8,330	\$8,330	\$0	(\$3,749)	(31.03)
1010000.10423.513	Snow/Ice-Overtime	\$289,614	\$126,286	\$222,043	\$320,019	\$320,019	\$320,019	\$0	\$0	0.00
1010000.10423.525	Snow/Ice-Repairs & Maint. Vehicles	\$173,562	\$191,197	\$180,502	\$127,925	\$127,925	\$127,925	\$0	\$0	0.00
1010000.10423.541	Snow/Ice-Truck Hire	\$1,811,045	\$701,858	\$2,190,071	\$110,120	\$110,120	\$113,869	\$3,749	\$3,749	3.40
1010000.10423.553	Snow/Ice-Rock Salt & Sand	\$410,809	\$341,669	\$468,536	\$129,857	\$129,857	\$129,857	\$0	\$0	0.00
DeptFunc: Snow & Ice - 0423		\$2,696,236	\$1,369,037	\$3,067,741	\$700,000	\$696,251	\$700,000	\$3,749	\$0	0.00

Snow and Ice expenses are also offset by the Budget Reserve account.

Human Services

**Citizen Center
Veterans Services
Senior Services
Stadium Commission
Recreation
Public Library**

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10549.511	Citizen Ctr-Salaries & Wages	\$240,010	\$251,596	\$255,776	\$254,398	\$256,116	\$256,114	(\$2)	\$1,715	0.67
1010000.10549.513	Citizen Ctr - Overtime	\$3,981	\$4,339	\$4,257	\$4,000	\$4,000	\$4,000	\$0	\$0	0.00
1010000.10549.515	Citizen Ctr-Longevity	\$6,100	\$6,100	\$6,100	\$6,100	\$6,100	\$6,100	\$0	\$0	0.00
1010000.10549.519	Citizen Ctr-Professional Devel	\$3,850	\$3,500	\$3,500	\$3,850	\$3,850	\$3,850	\$0	\$0	0.00
1010000.10549.521	Citizen Ctr-Electricity	\$28,806	\$27,900	\$21,144	\$35,000	\$35,000	\$30,000	(\$5,000)	(\$5,000)	(14.29)
1010000.10549.521	Citizen Ctr-Heat	\$42,253	\$19,810	\$21,871	\$31,500	\$35,000	\$33,500	(\$1,500)	\$2,000	6.35
1010000.10549.524	Citizen Ctr-Repairs & Maint. Office Equipment	\$4,247	\$3,496	\$2,071	\$3,000	\$3,000	\$3,000	\$0	\$0	0.00
1010000.10549.524	Citizen Ctr-Repairs & Maint Fire Equipment	\$351	\$323	\$300	\$350	\$1,000	\$1,000	\$0	\$650	185.71
1010000.10549.524	Citizen Ctr Bldg. Maint	\$17,990	\$22,006	\$23,910	\$24,000	\$20,000	\$24,000	\$4,000	\$0	0.00
1010000.10549.524	Citizen Ctr-Repairs & Maint. Elevator	\$0	\$971	\$340	\$1,000	\$2,500	\$1,000	(\$1,500)	\$0	0.00
1010000.10549.535	Citizen Ctr-Annual Fireworks Entertainment	\$15,000	\$15,000	\$15,000	\$15,000	\$17,000	\$17,000	\$0	\$2,000	13.33
1010000.10549.535	Citizen Ctr-Security Services	\$0	\$0	\$0	\$350	\$350	\$350	\$0	\$0	0.00
1010000.10549.535	Citizen Ctr-Pest Control Services	\$330	\$420	\$378	\$400	\$4,000	\$400	(\$3,600)	\$0	0.00
1010000.10549.542	Citizen Ctr-Office Supplies	\$1,180	\$2,923	\$3,004	\$3,000	\$1,500	\$3,000	\$1,500	\$0	0.00
1010000.10549.545	Citizen Ctr-Vehicular Supplies	\$13,723	\$20,007	\$11,466	\$15,000	\$15,000	\$15,000	\$0	\$0	0.00
1010000.10549.575	Citizen Ctr-All Other	\$2,721	\$1,407	\$1,615	\$1,700	\$2,000	\$8,000	\$6,000	\$6,300	370.59
DeptFunc: Citizen Center - 0549		\$380,542	\$379,796	\$370,732	\$398,648	\$406,416	\$406,314	(\$102)	\$7,665	1.92

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Citizens Center							
	Director	1.00	\$ 68,172	1.00	\$ 69,365	1.00	\$ 69,365
	Director - supplemental pay	-	\$ 2,000	-	\$ 2,000	-	\$ 2,000
	Director - mtnc supervisor	-	\$ 2,500	-	\$ -	-	\$ -
	Program Coord	1.00	\$ 40,783	1.00	\$ 42,919	1.00	\$ 42,919
	Principal Account Clerk	1.00	\$ 36,398	1.00	\$ 37,035	1.00	\$ 37,035
	Principal Account Clerk	1.00	\$ 36,398	1.00	\$ 37,035	1.00	\$ 37,035
	Principal Account Clerk	1.00	\$ 36,398	1.00	\$ 37,035	1.00	\$ 37,035
	Bldg Mtce Craft/Cust	2.00	\$ 69,124	2.00	\$ 68,286	2.00	\$ 68,286
	Veterans Driver	1.00	\$ 24,024	1.00	\$ 24,565	1.00	\$ 24,565
	Disability Coordinator	0.20	\$ 15,000	-	\$ -	-	\$ -
	Disability Commission - offset	(0.20)	\$ (15,000)	-	\$ -	-	\$ -
	Revolving Accounts - offset for Bldg Mtce	(0.10)	\$ (5,000)	(0.10)	\$ (5,000)	(0.10)	\$ (5,000)
	Veterans Skating Rink - offset	(0.30)	\$ (10,000)	(0.30)	\$ (10,000)	(0.30)	\$ (10,000)
	Wood School Day Care - offset	(0.25)	\$ (10,000)	(0.30)	\$ (10,000)	(0.30)	\$ (10,000)
	Formula Grant - offset	(1.00)	\$ (36,398)	(1.00)	\$ (37,124)	(1.00)	\$ (37,124)
	TOTAL	6.35	\$ 254,398	6.30	\$ 256,116	6.30	\$ 256,116

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10543.511	Veterans-Salaries & Wages	\$49,536	\$51,230	\$42,380	\$50,264	\$51,127	\$51,127	\$0	\$863	1.72
1010000.10543.515	Veterans-Longevity	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$0	\$0	0.00
1010000.10543.534	Veterans-Communications	\$390	\$757	\$1,064	\$500	\$500	\$500	\$0	\$0	0.00
1010000.10543.535	Veterans Grave Reg	\$467	\$758	\$579	\$700	\$700	\$700	\$0	\$0	0.00
1010000.10543.536	Veterans-Cash Payments	\$1,285,363	\$936,195	\$969,929	\$994,000	\$1,000,000	\$1,000,000	\$0	\$6,000	0.60
1010000.10543.537	Veterans-Mem Day Parade	\$2,700	\$3,200	(\$1,165)	\$3,200	\$3,500	\$3,500	\$0	\$300	9.38
1010000.10543.538	Veterans-Pearl Harbor Day Parade	\$500	\$0	\$0	\$500	\$600	\$600	\$0	\$100	20.00
1010000.10543.539	Veterans Day Parade	\$2,350	\$2,350	\$2,350	\$2,350	\$2,500	\$2,500	\$0	\$150	6.38
1010000.10543.540	Veterans-Burial	\$21,892	\$12,000	\$23,228	\$24,000	\$18,000	\$22,000	\$4,000	(\$2,000)	(8.33)
1010000.10543.541	Veterans-Office Supplies	\$1,263	\$1,053	\$942	\$1,300	\$1,500	\$1,500	\$0	\$200	15.38
1010000.10543.542	Veterans-Flag Account	\$7,805	\$5,928	\$5,995	\$6,000	\$6,500	\$6,500	\$0	\$500	8.33
1010000.10543.576	Veteran Director/Agent Expense	\$1,497	\$1,788	\$794	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
DeptFunc: Veterans - 0543		\$1,375,163	\$1,016,660	\$1,047,496	\$1,085,714	\$1,087,827	\$1,091,827	\$4,000	\$6,113	0.56

Department	Position Title	FTE		FY17 Mayor Approved	FTE		FY18 Salary Request	FTE		FY18 Mayor Approved
Veterans Services										
	Director	1.00		\$ 49,264	1.00		\$ 50,127	1.00		\$ 50,127
	Director - supplemental pay			\$ 1,000			\$ 1,000			\$ 1,000
	TOTAL	1.00		\$ 50,264	1.00		\$ 51,127	1.00		\$ 51,127

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.105415110	Senior Ctr-Salaries & Wages	\$55,267	\$65,892	\$91,243	\$62,729	\$65,939	\$66,939	\$1,000	\$4,210	6.71
1010000.10541515	Senior Ctr-Longevity	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
1010000.10541519	Senior Ctr-Clothing Allowance	\$0	\$0	\$0	\$500	\$500	\$500	\$0	\$0	0.00
1010000.10541524	Senior Ctr-Repairs & Maint. Office Equipment	\$0	\$1,411	\$1,144	\$1,700	\$1,700	\$1,700	\$0	\$0	0.00
1010000.10541542	Senior Ctr-Office Supplies	\$0	\$102	\$365	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00
1010000.10541571	Senior Ctr-Travel	\$0	\$4,000	\$0	\$1,500	\$1,500	\$1,500	\$0	\$0	0.00
DeptFunc: Senior Services - 0541		\$56,267	\$71,405	\$93,752	\$68,429	\$71,639	\$72,639	\$1,000	\$4,210	6.15

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Senior Services							
	Director	-	\$ 4,500	-	\$ 4,500	-	\$ 5,500
	Nurse	1.00	\$ 58,229	1.00	\$ 61,439	1.00	\$ 61,439
	Activities/Vol Coord	1.00	\$ 29,411	1.00	\$ 29,939	1.00	\$ 29,939
	Outreach Coordinator	-	\$ 8,736	-	\$ 15,768	-	\$ 15,768
	Outreach Coordinator - Grant offset	-	\$ (8,736)	-	\$ (15,768)	-	\$ (15,768)
	COA Formula Grant - offset	(1.00)	\$ (29,411)	(1.00)	\$ (29,939)	(1.00)	\$ (29,939)
	TOTAL	1.00	\$ 62,729	1.00	\$ 65,939	1.00	\$ 66,939

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars <input type="checkbox"/>					
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10550.521	Stadium-Electricity	\$5,369	\$7,314	\$8,260	\$8,261	\$12,500	\$8,260	(\$4,240)	(\$1)	(0.01)
1010000.10550.521	Stadium-Heat	\$4,070	\$1,670	\$1,182	\$1,182	\$4,000	\$1,183	(\$2,817)	\$1	0.05
DeptFunc: Stadium Commission - 0550		\$9,439	\$8,984	\$9,442	\$9,443	\$16,500	\$9,443	(\$7,057)	\$0	0.00

Department Expenses									
Fiscal Year: 2016-2017									
<div><input checked="" type="checkbox"/> Round to whole dollars <input type="checkbox"/></div>									
From Date:									
City Budget Mayor									

Department Expenses										
Fiscal Year: 2016-2017				<input checked="" type="checkbox"/>	Round to whole dollars	<input type="checkbox"/>				
From Date:			City Budget Mayor							
				FY17 Y-T-D			FY18 Mayor			
		FY15 Actual	FY16 Actual	Actual	FY17 Budget	FY18 Request	Allowed	Mayor Change	Budget Change	Budget Perc
Account	Description									
1010000.10610.5110	Library-Salaries & Wages	\$814,783	\$862,212	\$739,331	\$906,396	\$947,115	\$934,821	(\$12,294)	\$28,425	3.14
1010000.10610.5131	Library-Overtime	\$27,134	\$26,317	\$23,589	\$30,000	\$35,000	\$35,000	\$0	\$5,000	16.67
1010000.10610.5131	Library - Shift Differential	\$4,489	\$4,101	\$3,429	\$5,000	\$5,000	\$5,000	\$0	\$0	0.00
1010000.10610.5151	Library-Longevity	\$13,625	\$13,750	\$7,463	\$7,463	\$5,763	\$5,763	\$0	(\$1,700)	(22.78)
1010000.10610.5191	Library-Professional Devel	\$10,400	\$6,625	\$7,120	\$7,000	\$7,125	\$7,125	\$0	\$125	1.79
1010000.10610.5211	Library-Utilities	\$73,484	\$71,943	\$61,477	\$69,500	\$69,500	\$69,500	\$0	\$0	0.00
1010000.10610.5241	Library-Repairs & Maint. Office Equipment	\$6,122	\$6,227	\$8,463	\$11,225	\$11,225	\$11,225	\$0	\$0	0.00
1010000.10610.5241	Library-Bldg & Grounds Service	\$20,899	\$29,116	\$15,197	\$46,205	\$46,205	\$46,205	\$0	\$0	0.00
1010000.10610.5311	Library-Information Technology Services	\$3,387	\$3,647	\$4,164	\$4,500	\$4,500	\$4,500	\$0	\$0	0.00
1010000.10610.5341	Library-Communications	\$3,311	\$2,597	\$156	\$3,475	\$3,475	\$3,475	\$0	\$0	0.00
1010000.10610.5341	Library-Postage	\$1,719	\$1,985	\$1,551	\$3,000	\$5,000	\$5,000	\$0	\$2,000	66.67
1010000.10610.5421	Library-Office Supplies	\$4,155	\$2,194	\$3,906	\$4,000	\$3,500	\$3,500	\$0	(\$500)	(12.50)
1010000.10610.5431	Library-Building Equip Repairs Maint. Supplies	\$16,292	\$12,298	\$4,451	\$16,500	\$16,500	\$16,500	\$0	\$0	0.00
1010000.10610.5481	Library - Vehicular Supplies	\$103	\$17	\$41	\$60	\$60	\$60	\$0	\$0	0.00
1010000.10610.5691	Library Consortium	\$64,506	\$64,506	\$64,506	\$64,506	\$64,506	\$64,506	\$0	\$0	0.00
1010000.10610.5781	Library-Other	\$10,000	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00
1010000.10610.5791	Library-Circulation System	\$15,000	\$14,994	\$14,082	\$16,500	\$15,000	\$15,000	\$0	(\$1,500)	(9.09)
1010000.10610.5791	Library-Outreach Delivery	\$0	\$0	\$0	\$0	\$38,618	\$38,618	\$0	\$38,618	0.00
1010000.10610.5911	Library-Bond Payment	\$67,093	\$64,153	\$0	\$60,913	\$0	\$0	\$0	(\$60,913)	(100.00)
DeptFunc: Library - 0610		\$1,156,501	\$1,196,683	\$958,927	\$1,266,243	\$1,288,091	\$1,275,797	(\$12,294)	\$9,555	0.75

Department	Position Title	FTE	FY17 Mayor Approved	FTE	FY18 Salary Request	FTE	FY18 Mayor Approved
Public Library							
	Director	1.00	\$ 85,309	1.00	\$ 86,802	1.00	\$ 86,802
	Director - pay increase	-	\$ -	-	\$ 3,198	-	\$ -
	Assistant Director	1.00	\$ 54,118	1.00	\$ 55,065	1.00	\$ 55,065
	Assistant Director - step 3 > 5	-	\$ -	-	\$ 3,304	-	\$ -
	Librarian I	3.00	\$ 142,334	3.00	\$ 144,826	3.00	\$ 144,826
	Librarian I - step increases	-	\$ -	-	\$ 5,792	-	\$ -
	System Admin	0.75	\$ 40,588	0.75	\$ 41,299	0.75	\$ 41,299
	Business Manager - Division Head	-	\$ -	1.00	\$ 45,376	1.00	\$ 45,376
	Division Head	3.50	\$ 156,087	3.50	\$ 158,822	3.50	\$ 158,822
	Library Assistant	4.475	\$ 178,095	3.50	\$ 136,895	3.50	\$ 136,895
	Lib Asst/Custodial	1.00	\$ 40,043	1.00	\$ 40,744	1.00	\$ 40,744
	Lib Technical Asst	5.00	\$ 167,861	5.50	\$ 177,758	5.50	\$ 177,758
	Library Clerical	0.50	\$ 15,462	0.50	\$ 15,735	0.50	\$ 15,735
	Security	-	\$ 19,000	-	\$ 24,000	-	\$ 24,000
	Pages	0.35	\$ 7,498	0.35	\$ 7,498	0.35	\$ 7,498
	TOTAL	20.575	\$ 906,396	21.10	\$ 947,115	21.100	\$ 934,821

Other

**Debt Service
Employee Benefits
Liability Insurance
Reserves & Other
State Assessments**

Debt Service						
Expense Line Item	2016 Actual	2017 Adopted Budget	2018 Department Request	2018 Mayor Approved	Dollar Variance	%Var.
Principal - Long Term	7,642,602	6,439,297	6,430,312	6,430,312	(8,985)	-0.1%
Interest - Long Term	1,816,527	1,662,969	1,560,509	1,560,509	(102,460)	-6.2%
Interest - Short Term Notes	88,866	270,000	245,925	245,925	(24,075)	-8.9%
Admin & Closing Fees	44,165	100,000	65,000	65,000	(35,000)	-35.0%
Total Direct Expenses	9,592,160	8,472,266	8,301,746	8,301,746	-170,520	-2.0%

General Debt Schedule					
Project Title	Balance	FY 2018 Long Term Principal	Long Term Interest	MWPAT Subsidy	Balance
Municipal					
2001 MWPAT 97-1075 (O) SPT	22,371	7,457	1,053	(1,053)	14,914
2011 Ref Hospital Bonds 01 (OSQ)	5,360,000	980,000	209,410		4,380,000
2002 Fire Equip (ISQ)	60,000	10,000	1,950		50,000
2002 Hospital Equip (ISQ)	180,000	30,000	5,850		150,000
Hospital Deficit Notes 4/01	4,005,000	945,000	50,063		3,060,000
Hospital Deficit Notes 6/01	1,210,000	285,000	15,125		925,000
Hospital Deficit Notes 12/01	1,635,000	300,000	20,438		1,335,000
Hospital Deficit Notes 12/02	1,695,000	255,000	21,188		1,440,000
Hospital Deficit Notes 4/03	230,000	35,000	2,875		195,000
Hospital Deficit Defferal Plan 2005	2,967,500	-	37,094		2,967,500
2002 MWPAT CW-00-54 (I) LFILL	170,000	25,000	6,771	(11,674)	145,000
2004 MWPAT CW-00-54A (I) LFILL	320,000	35,000	14,442	(19,122)	285,000
2006 MWPAT CW-00-54B (I) LFILL	750,000	75,000			675,000
2006 MWPAT CW-00-54C (O) LFILL	149,792	14,979			134,813
2011 MWPAT CW-08-28 (O) LFILL	551,022	34,448	10,676		516,574
2011 MWPAT CW-06-38 (O) LFILL	426,312	26,652	8,260		399,660
2013 MWPAT CWP-10-23 (O) LFILL	2,354,580	124,632	47,092		2,229,948
2014 CW 08-28A (O)	58,256	3,605	1,165		54,651
2015 MCWT CWP 12-14 (I)	4,753,317	218,603	95,066		4,534,714
2014 Bridg Reapirs (ISQ)	170,000	10,000	5,663		160,000
2014 Fire Truck (ISQ)	200,000	20,000	6,700		180,000
2014 Citizen Center Inprovmnts (ISQ)	530,000	35,000	17,213		495,000
2014 Flood Wall (ISQ)	70,000	70,000	1,400		-
2014 East Broadway Bridge (ISQ)	330,000	20,000	10,900		310,000
2014 Dock Imporvments (ISQ)	70,000	10,000	2,100		60,000
2014 Fire SCBA (ISQ)	40,000	10,000	900		30,000
2015 Fire Pumper Truck (ISQ)	500,000	45,000	18,900		455,000
2015 Route 97 Reconstruction (ISQ)	350,000	175,000	14,000		175,000
2015 Rink Roof (ISQ)	315,000	35,000	12,600		280,000
2009 Rink Boards (ISQ)	20,000	10,000	625		10,000
2009 Willow Ave Drainage (ISQ)	41,000	8,000	1,549		33,000
2009 High St. Fire Station Repairs (ISQ)	14,000	2,000	528		12,000
2009 Fire Ladder Truck (ISQ)	184,000	92,000	5,750		92,000
2009 Fire Ladder Truck Repairs (ISQ)	65,000	10,000	2,438		55,000
sub-total Non School	29,797,151	3,957,376	649,780	(31,850)	25,839,775
School					
2006 Ref99 School (OSQ) N	2,400,816	1,170,768	120,041		1,230,048
2006 Ref99 School (OSQ) P/B	29,184	14,232	1,459		14,952
2006 Ref99 Sch Roof (ISQ)	85,000	85,000	4,250		-
2002 School Remodel Roof(ISQ) (H)	90,000	15,000	2,925		75,000
2002 School Equip (OSQ)	120,000	20,000	3,900		100,000
2009 Boiler Replacement Hunking, Tilton, Whittier(ISQ)	360,000	40,000	13,900		320,000
2009 High School Remodel (ISQ)	1,449,000	161,000	55,948		1,288,000
2009 High School Remodel (ISQ)	2,052,000	228,000	79,230		1,824,000
2009 High School Remodel (ISQ)	304,000	28,000	12,009		276,000
2009 High School Remodel (ISQ)	927,000	78,000	36,966		849,000
2011 High School Remodel (ISQ)	320,000	15,000	11,413		305,000
2011 High School Remodel (ISQ)	90,000	5,000	3,206		85,000
2011 High School Remodel (ISQ)	1,215,000	65,000	42,813		1,150,000
2016 High School Remodel (ISQ)	1,055,000	30,000	32,250		1,025,000
2016 High School Remodel (ISQ)	305,000	10,000	9,350		295,000
2015 Hunking MS (OSQ)	9,990,000	210,000	363,181		9,780,000
2016 Hunking School Feasibility (OSQ)	275,000	10,000	8,450		265,000
2014 School Technology High School (ISQ)	500,000	100,000	12,000		400,000
2014 Hunking Repairs (ISQ)	340,000	20,000	11,325		320,000
sub-total School	21,907,000	2,305,000	824,615	-	19,602,000
Total Debt	51,704,151	6,262,376	1,474,395	(31,850)	45,441,775
				7,704,921	
High School Final \$584,000 est.		19,105	23,362	42,467	
CIP Projects est. (BOND)		119,386	58,602	177,988	
Temp Interest Est. (NOTES)			75,000	75,000	
Hunking School Construction (BAN)			143,750	143,750	
Police Maint. (BOND)		29,445	36,000	65,445	
Green Schools' (BAN)			27,175	27,175	
Fees				65,000	
				8,301,746	

Employee Benefits						
Expense Line Item	2016 Actual	2017 Adopted Budget	2018 Department Request	2018 Mayor Approved	Dollar Variance	%Var.
Unemployment Compensation	276,422	200,000	240,000	240,000	40,000	20.0%
Group Insurance	22,987,739	23,981,776	23,981,774	23,184,271	(797,505)	-3.3%
Payroll Taxes	1,167,203	1,120,000	1,200,000	1,200,000	80,000	7.1%
Workers Compensation	481,641	410,000	425,000	425,000	15,000	3.7%
Retiree Medical Coverage	138,012	272,500	200,000	200,000	(72,500)	-26.6%
Sick Leave Bank	39,109	75,000	75,000	75,000	-	0.0%
Vacation Accrual	50,522	50,000	50,000	50,000	-	0.0%
Contributory Pensions	14,380,890	15,251,356	15,727,011	15,727,011	475,655	3.1%
Non-Contributory/ City COLA Pensions	63,420	65,000	65,000	65,000	-	0.0%
Long Term Disability	1,595	2,100	2,000	2,000	(100)	-4.8%
Injured on Duty Clams	143,033	157,500	155,000	155,000	(2,500)	-1.6%
Mitigation and Health Trust Closeout	474,500	0		0	-	0.0%
Total Direct Expenses	40,204,086	41,585,232	42,120,785	41,323,282	-261,950	-0.6%

Insurance Budget					Headcount				
Municipal	Health	Active	\$ 3,522,431		Municipal	Health	Active	280	
		Retiree	\$ 5,185,418				Retiree	882	
		HRA Admin	\$ 26,359			Total Municipal Health			1,162
		FSA Admin	\$ 2,873			Life	Active	236	
	Life	Active	\$ 19,293				Retiree	415	
		Retiree	\$ 28,892			Total Municipal Life			651
Total Municipal				\$ 8,785,267					
School	Health	Active	\$ 9,438,192		School	Health	Active	780	
		Retiree	\$ 4,865,218				Retiree	898	
		HRA Admin	\$ 37,397			Total School Health			1,678
		FSA Admin	\$ 3,830			Life	Active	314	
	Life	Active	\$ 20,347				Retiree	525	
		Retiree	\$ 34,020			Total School Life			839
Total School				\$ 14,399,004					
City	Health	Active	\$12,960,623		Total City Group Health Insurance Headcount				2,840
		Retiree	\$10,050,637		Total City Group Life Insurance Headcount				1,490
		HRA Admin	\$ 63,756						
		FSA Admin	\$ 6,703						
	Life	Active	\$ 39,640						
		Retiree	\$ 62,912						
Total City Group Insurance Budget				\$ 23,184,271					
These totals do not include Water/Wastew ater									

<i>Liability Insurance</i>							
Expense Line Item	2016 Actual	2017 Adopted Budget	2018 Department Request	2018 Mayor Approved	Dollar Variance	%Var.	
Liability Insurance	744,521	933,402	970,738	970,738	37,336	4.0%	
					0		
Total Direct Expenses	744,521	933,402	970,738	970,738	37,336	4.0%	

Reserves & Other						
Expense Line Item	2016 Actual	2017 Adopted Budget	2018 Department Request	2018 Mayor Approved	Dollar Variance	%Var.
Overlay	599,828	718,525	626,345	624,945	(93,580)	-13.0%
Capital Projects	2,734,810	820,000	800,000	800,000	(20,000)	-2.4%
School Stabilization	-	-			-	
Salary Reserve	-	436,325	650,000	650,000	213,675	49.0%
Special Revenue Deficit (Parking)	200,000	-	-	-	-	
Workers Comp/Legal Stabilization	-	-		550,000	550,000	
Other Deficits	140,730	325,646	1,018,118	1,018,118	692,472	0.0%
Budget Reserve (snow)	-	528,952	600,000	600,000	71,048	13.4%
Trust (Stabilization)	2,500,000	2,028,162	-	-	(2,028,162)	-100.0%
Total Direct Expenses	6,175,368	4,857,610	3,694,463	4,243,063	-614,547	-12.7%

State Assessments - Cherry Sheet Budget

Expense Line Item			2017	2018	2018	Dollar Variance	%Var.
	2016	Actual	Adopted Budget	Department Request	Mayor Approved		
Ret. Employees Health Ins		14,086	13,857	9,865	-	(13,857)	-100.0%
Mosquito Control		114,034	125,809	117,900	117,900	(7,909)	-6.3%
Air Pollution Districts		15,619	16,010	16,238	16,238	228	1.4%
RMV Non-Renewal Surc.		89,780	89,780	103,620	103,620	13,840	15.4%
Regional Transit		478,524	592,166	627,463	627,463	35,297	6.0%
Offset Receipts						-	
School Choice Sending Tuition		1,084,139	1,159,226	1,031,244	1,031,244	(127,982)	-11.0%
Charter School Sending Tuition		3,086,304	3,174,596	3,359,733	3,339,970	165,374	5.2%
SPEC EDUC		14,764	15,355	59,589	59,589	44,234	288.1%
Qual. Bonds		-				-	
Total Direct Expenses		4,897,250	5,186,799	5,325,652	5,296,024	109,225	2.1%

Enterprise/Other Funds

**Wastewater
Water
Parking Fund**

Wastewater

Water

Parking Fund

Glossary of Terms

Abatement. A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting System. A system of financial recordkeeping, which record, classify and report information on the financial status and operation of a governmental unit or any of its funds, account groups, and organizational components.

Adopted Budget. The resulting budget that has been approved by the Town Meeting or City Council.

Annual Budget. An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended. Only town meeting or city council can authorize money appropriated for one purpose to be used for another. Any amount that is appropriated may be encumbered (see encumbrance). Any part of an annual operating appropriation not spent or encumbered by June 30 automatically reverts to the undesignated fund balance that may result in free cash. If departments know of remaining unpaid bills at the close of the fiscal year and properly notify the accountant/auditor (MGL Ch. 41 § 58), the departmental appropriation is encumbered to extend the annual spending authorization until such time that the bill is paid or it is decided not to spend the funds. If these encumbrances are not acted on within a year, the accountant generally notifies the department and closes them out. A special purpose appropriation, on the other hand, may carry forward from year to year until spent for the designated purpose or transferred by town meeting/city council vote to another account.

Arbitrage. Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation. A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit. A study of the City's accounting system to ensure that financial records are accurate and in compliance with all legal requirements for handling of public funds, including state law and local charter.

Balanced Budget. A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes. Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Bond Rating (Municipal) A credit rating to help investors determine the risk of losing money on a given fixed-income investment. Agencies specializing in municipal bonds assign a rating, designated by letters or a combination of letters and numerals, based on their opinion of the future ability, legal obligation, and willingness of a bond issuer to make timely debt service payments.

Budget (Operating). A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing.

Budget Calendar. The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Message A statement by the municipality's policy makers summarizing the plans and policies contained in the budget report, including an explanation of the principal budget items, an outline of the municipality's experience during the past year and its financial status at the time of the message, and recommendations regarding financial policy for the coming fiscal year.

Capital Improvements Program A comprehensive plan for planning a community's capital expenditures. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures. The capital program is a plan for capital expenditures that usually extends at least five years beyond the capital budget.

Chapter 90 Highway Funds The state legislature authorizes and issues transportation capital bonds every few years. In each Transportation Bond, funds are apportioned to communities based on a formula under the provisions of MGL Ch. 90 § 34, hence the term Chapter 90 funds. The Chapter 90 highway formula is comprised of three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), employment figures (20.83 percent) from the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Under this formula, those communities with a larger number of road miles receive proportionately more aid than those with fewer road miles. These funds are reimbursed to communities based on certified expenditure reports submitted to MHD.

Cherry Sheets Named for the cherry colored paper on which they were originally printed, the Cherry Sheets are the official notification of the next fiscal year's state aid and assessments to communities and regional school districts from the Commissioner of Revenue. State aid to municipalities and regional school districts consists of two major types -- distributions and reimbursements. Distributions provide funds based on formulas while reimbursements provide funds for costs incurred during a prior period for certain programs or services. In addition, communities may receive "offset items" that must be spent on specific programs. Cherry Sheet Assessments are advance estimates of state assessments and charges. Local assessors are required to use these figures in setting the local tax rate. Because these figures are estimates, it should be noted that based on filing requirements and/or actual information, the final aid or assessment may differ.

Debt Limit The maximum amount of debt that a municipality may have authorized for qualified purposes under state law.

Debt Service The cost, usually stated in annual terms, of the principal repayment and interest of any particular issue.

Deficit The excess of expenditures over revenues during an accounting period. Also refers to the excess of the liabilities of a fund over its assets.

Department. A principal, functional and administrative entity created by the Manager in accordance with the Charter to carry out specified public services.

Encumbrance. Obligations in the form of purchase orders and contracts which are chargeable to an appropriation is reserved. They cease to be

encumbrances when paid or when an actual liability is set up.

Enterprise Funds An accounting mechanism that allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery-- direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or retained earnings generated by the operation of the enterprise rather than closing it out to the general fund at year-end. According to MGL Ch. 44 § 53F½, the services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Equalized Valuations (EQVs) The determination of an estimate of the FFCV of all property in the Commonwealth as of a certain taxable date. EQVs have historically been used as a variable in distributing some state aid accounts and for determining county assessments and other costs. The Commissioner of Revenue, in accordance with MGL Ch. 58 § 10C, is charged with the responsibility of biannually determining an equalized valuation for each city and town in the Commonwealth.

Expenditures. The amount of money, cash or checks, actually paid or obligated for payment from the treasury.

Fiscal Year Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. For example, the 2000 fiscal year is July 1, 1999 to June 30, 2000 and is usually written as FY2000. Since 1976, the federal government has had a fiscal year that begins October 1 and ends September 30.

Free Cash Unrestricted funds from operations of the previous fiscal year that are certified by the Director of Accounts as available for appropriation. Remaining funds include unexpended free cash from the previous year, receipts in excess of estimates shown on the tax recapitulation sheet, and unspent amounts in budget line-items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash. The calculation of free cash is based on the balance sheet as of June 30, which is submitted by the community's auditor, accountant, or comptroller. A community should maintain a free cash balance to provide a hedge against unforeseen expenditures and to ensure there will be an adequate reserve to prevent sharp fluctuations in the tax rate. Maintenance of an adequate free cash level is not a luxury but a necessary component of sound local fiscal management. Credit rating agencies and other members of the financial community expect municipalities to maintain free cash reserves and make judgments regarding a community's fiscal stability, in part, on the basis of free cash.

Full and Fair Cash Value (FFCV) Fair cash value has been defined by the Supreme Judicial Court as "fair market value, which is the price an owner willing but not under compulsion to sell ought to receive from one willing but not under compulsion to buy. It means the highest price that a normal purchaser not under peculiar compulsion will pay at the time, and cannot exceed the sum that the owner after reasonable effort could obtain for his property. A valuation limited to what the property is worth to the purchaser is not market value. The fair cash value is the value the property would have on January first of any taxable year in the hands of any owner, including the present owner" (Boston Gas Co. v. Assessors of Boston, 334 Mass. 549, 566 (1956)).

Fund An accounting entity with a self- balancing set of accounts that is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting Organizing the financial records of a municipality into multiple funds. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

General Fund The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

General Obligation Bonds Bonds issued by a municipality that are backed by the full faith and credit of its taxing authority.

Grant. A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

Interfund Transactions. Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Levy -- The amount a community raises through the property tax. The levy can be any amount up to the levy limit.

Levy Ceiling -- The maximum levy assessed on real and personal property may not exceed 2 ½ percent of the total full and fair cash value of all taxable property (MGL Ch. 59 § 21C). Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit The maximum amount a community can levy in a given year. The limit can grow each year by 2 ½ percent of the prior year's levy limit plus new growth and any overrides. (MGL Ch. 59 § 21C (f & g)). The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Net School Spending (NSS) School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE) (Education Reform Act of 1993).

New Growth The taxing capacity added by new construction and other increases in the property tax base. New growth is calculated by multiplying all increases in value which are not the result of revaluation by the tax rate of the previous fiscal year. For example, FY2003 new growth is determined by multiplying the value on January 1, 2002 by the FY2002 tax rate. Assessors must submit documentation of new growth to the BLA annually before setting the tax rate

Operating Budget A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount. See underide.

Override Capacity The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Personal Property Tax Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Proposition 2 ½. A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order. A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances .

Rating Agencies. This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds. Bonds registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserve Fund An amount set aside annually within the budget of a city (not to exceed 3% of the tax levy for the preceding year) or town (not to exceed 5% of the tax levy for the preceding year) to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting. In a city, transfers from this fund may be voted by the city council upon recommendation of the mayor.

Revaluation The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and

consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain current values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

Revenues All monies received by a governmental unit from any source.

Revolving Fund Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 § 53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits. Revolving funds for other programs as provided by statute are still allowed, and a departmental revolving fund may be implemented in addition to or in conjunction with other existing statutory revolving funds, provided that the departmental revolving fund does not conflict with provisions of other revolving funds.

Stabilization Fund A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose. (MGL Ch. 40 § 5B). Communities may appropriate into this fund in any year an amount not to exceed ten percent of the prior year's tax levy or a larger amount with the approval of the Emergency Finance Board. The aggregate of the stabilization fund shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the fund. A two-thirds vote of town meeting or city council is required to appropriate money from the stabilization fund.

Tax Anticipation Notes. Notes issued in anticipation of taxes, which are retired from taxes collected.

Tax Rate. The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property:

1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Tax Rate Recapitulation Sheet (also Recap Sheet) -- A document submitted by a city or town to the DOR in order to set a property tax rate. The recap sheet shows all estimated revenues and actual appropriations that affect the property tax rate. The recap sheet should be submitted to the DOR by September 1 (in order to issue the first-half semiannual property tax bills before October 1) or by December 1 (in order to issue the third quarterly property tax bills before January 1).

Tax Title. A collection procedure that secures a lien on real property and protects the municipality's right to payment of overdue property taxes. Without following this procedure, the lien on real property expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer.

Underride. A vote by a community to permanently decrease the tax levy limit. As such, it is the exact opposite of an override.

Unreserved Fund Balance (Surplus Revenue Account). The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It's akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. See free cash.

Valuation (100%). The legal requirement that a community's assessed value on property must be the same as its market or full and fair cash value.

Warrant. An authorization for an action. For example, a town meeting warrant establishes the matters that may be acted on by that town meeting. A treasury warrant authorizes the treasurer to pay specific bills. The assessors' warrant authorizes the tax collector to collect taxes in the amount and from the persons listed, respectively.

CHAPTER 44. MUNICIPAL FINANCE

BUDGET IN CITIES

Chapter 44: Section 32. Submission to city council; procedure for approval, rejection or alteration

Section 32. Within one hundred and seventy days after the annual organization of the city government in any city other than Boston, the mayor shall submit to the city council the annual budget which shall be a statement of the amounts recommended by him for proposed expenditures of the city for the next fiscal year. The annual budget shall be classified and designated so as to show separately with respect to each officer, department or undertaking for which an appropriation is recommended:—

(1) Ordinary maintenance, which shall also include debt and interest charges matured and maturing during the next fiscal year, and shall be subdivided as follows:—

(a) Salaries and wages of officers, officials and employees other than laborers or persons performing the duties of laborers; and

(b) Ordinary maintenance not included under (a); and

(2) Proposed expenditures for other than ordinary maintenance, including additional equipment the estimated cost of which exceeds one thousand dollars.

The foregoing shall not prevent any city, upon recommendation of the mayor and with the approval of the council, from adopting additional classifications and designations.

The city council may by majority vote make appropriations for the purposes recommended and may reduce or reject any amount recommended in the annual budget. It shall not increase any amount in or the total of the annual budget nor add thereto any amount for a purpose not included therein except on recommendation of the mayor, and except as provided in section thirty-three; provided, however, that in the case of the school budget or in the case of a regional school district assessment, the city council, on the recommendation of the school committee or on recommendation of a regional district school committee, may by a two-thirds vote increase the total amount appropriated for the support of the schools or for the regional district schools over that requested by the mayor; and provided, further, that no such increase shall be voted if it would render the total annual budget in excess of the property tax limitations set forth in section twenty-one C of chapter fifty-nine. Except as otherwise permitted by law, all amounts appropriated by the city council, as provided in this section, shall be for the purposes specified. In setting up an appropriation order or orders based on the annual budget, the council shall use, so far as possible, the same classifications required for the annual budget. If the council fails to take action with respect to any amount recommended in the annual budget, either by approving, reducing or rejecting the same, within forty-five days after the receipt of the budget, such amount shall without any action by the council become a part of the appropriations for the year, and be available for the purposes specified.

If, upon the expiration of one hundred and seventy days after the annual organization of the city government, the mayor shall not have submitted to the city council the annual budget for said year, the city council shall, upon its own initiative, prepare such annual budget by June thirtieth of such year, and such budget preparation shall be, where applicable, subject to the provisions governing the annual budget of the mayor.

Within fifteen days after such preparation of the annual budget, the city council shall proceed to act by voting thereon and all amounts so voted shall thereupon be valid appropriations for the purposes stated therein to the same extent as though based upon a mayor's annual budget, but subject, however, to such requirements, if any, as may be imposed by law.

If the council fails to take action with respect to any amount recommended in the budget, either by approving, reducing or rejecting the same, within fifteen days after such preparation, such amount shall, without further action by the council, become a part of the appropriations for the year, and be available for the purposes specified.

Notwithstanding any provisions of this section to the contrary, the mayor may submit to the city council a continuing appropriation budget for said city on a month by month basis for a period not to exceed three months if said city has not approved an operating budget for the fiscal year because of circumstances beyond its control.

Nothing in this section shall prevent the city council, acting upon the written recommendation of the mayor, from voting appropriations, not in excess of the amount so recommended, either prior or subsequent to the passage of the annual budget.

The provisions of this section shall apply, in any city adopting the Plan E form of government under chapter forty-three, only to the extent provided by section one hundred and four of said chapter.

Neither the annual budget nor appropriation orders based thereon shall be in such detail as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.

The city council may, and upon written request of at least ten registered voters shall, give notice of a public hearing to be held on the annual budget, prior to final action thereon, but not less than seven days after publication of such notice, in a newspaper having general circulation in the city. At the time and place so advertised, or at any time or place to which such public hearing may from time to time be adjourned, the city council shall hold a public hearing on the annual budget as submitted by the mayor, at which all interested persons shall be given an opportunity to be heard for or against the proposed expenditures or any item thereof.

Chapter 44: Section 33. Power of council to add to appropriation; conditions; limitations

Section 33. In case of the failure of the mayor to transmit to the city council a written recommendation for an appropriation for any purpose not included in the annual budget, which is deemed necessary by the council, after having been so requested by vote thereof, said council, after the expiration of seven days from such vote, upon its own initiative may make such appropriation by a vote of at least two thirds of its members, and shall in all cases clearly specify the amount to be expended for each particular purpose, but no appropriation may be voted hereunder so as to fix specific salaries of employees under the direction of boards elected by the people, other than the city council.