



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, October 21, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett wishes to announce the appointment of Captain Wayne Tracy as *Acting Chief of the Haverhill Police Department* effective October 10, 2025

5.2. Mayor Barrett wishes to introduce Kerri Perry of *Community Action* and *Fire Chief* Robert O'Brien to discuss heating assistance funds and fire safety concerning home heating sources

5.3. Mayor Barrett submits an Order authorizing the Mayor to accept a gift of three (3) parcels of land from the Kissel Family (Map 671, Block 602, Lots 7A, 8A, and 9A), and accompanying correspondence from the City Solicitor pertaining thereto.

5.3.1. Order -- That the City of Haverhill votes to accept the land gifted to the City of Haverhill situated on Gile St, being Map 671, Block 602, Lots 7A, 8A, and 9A from the *Kissel Family*

Related communication from City Solicitor Lisa Mead



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5.4. Mayor Barrett submits an Order to authorize the Mayor to execute Easements with *New Alpha Bro Property, LLC* and *G&C Concrete Construction, Inc* regarding the Little River Dam removal project

5.4.1. Order- Authorize Mayor to execute Easements for Little River Dam Removal project – 30 Stevens St and 93 Lafayette Square

5.5. Mayor Barrett submits an order authorizing the Mayor to acquire a permanent easement from the Massachusetts Electric Company for property located adjacent to the Northern Mound of the Haverhill landfill. This order requires a two-third majority vote by the City Council

5.5.1. Order- Landfill Northern Mound Closure Project- Easement Acquisition from Massachusetts Electric Company

5.6. Mayor Barrett submits an order to revise the early sign-up bonus for snow plowing, clearing, and hauling services for the 2025-2026 winter season.

5.6.1.1. Order- Document 117 of December 28, 2021 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof, with accompanying notes

Related communication from Robert E. Ward, DPW Director

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. President Sullivan wishes to introduce Tammy Dobrosielski to announce this year's *Wreaths Across America* campaign at the Hilldale Cemetery

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Christine Webb, *City Assessor* submits the abatement report for the month of September 2025



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8.2. Angel A. Perkins, *City Auditor & Chief Financial Officer*, submits the revenue and expense reports for the City's general and operating budgets through September 30, 2025

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 99-A - Petition from National Grid and Verizon NE, WR# 31150941, requesting joint pole location on Garfield St

9.2. Document 99-B - Petition from National Grid and Verizon NE, WR# 31188397, requesting joint pole location on High St

9.3. Document 99-C - Petition from National Grid and Verizon NE, WR# 31188400, requesting joint pole location on Rogers Rd

9.4. Document 99-D - Petition from National Grid and Verizon NE, WR# 31188421, requesting joint pole location on Ward Hill Ave

9.5. Document 99-E - Petition from National Grid, WR# 31140177, requesting the installation of underground facilities on Back Ln

10. HEARINGS AND RELATED ORDERS:

10.1. CCSP 25-9; Guylaine Beaulieu, for Garden Primrose, LLC requests to rent her 9,600 sq ft building at 261 Primrose st to a gym. She is requesting to allow gyms and other athletic/entertainment type companies be allowed in the space, which is not included in the current zoning

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.2. Non-Confirming Appointments:

11.2.1. *Lock-up Keeper*, Wayne Tracy, expires December 31, 2025

11.3.

11.4. Constables

11.5. Resignations



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12. PETITIONS:

- 12.1. Petition from National Grid, WR# 31167976, requesting the installation of underground facilities at Washington St

Hearing November 18th

- 12.2. Petition from National Grid and Verizon NE, WR#31141221, requesting joint pole location on Haseltine St

Hearing December 2nd

- 12.3. **Applications Handicap Parking Sign:** *with Police approval*

- 12.4. **Amusement/Event Application:** *with Police approval*

- 12.4.1. EVNT-25-29: Anastasia Dimopoulos for *Hellenic Orthodox Community*, to hold a two-day Annual Festival with food and music to be held on November 7th and 8th 11am-1am at 154 Winter St *With License Commission approval*

Requesting additional fees be waived

- 12.5. **Auctioneer License:**

- 12.6. **Tag Days:** *with Police approval*

- 12.6.1. *TAGD-25-23; Hunking 8th Grade, November 28th November 29th & November 30th*

- 12.7. **One Day Liquor License –with HPD approval**

- 12.8. **ANNUAL LICENSE RENEWALS:**

- 12.8.1. **Hawker Peddlers License- Fixed location – w/Police approval**

- 12.8.2. **Coin-Op License Renewals – with Police approval**

- 12.8.3. **Christmas Tree Vendor – with Police approval**

- 12.8.4. **Taxi Driver Licenses for 2024: with Police approval**

- 12.8.5. **Taxi/Limousine License with Police approval**

- 12.8.6. **Junk Dealer /Collector License - with Police approval**

- 12.8.7. **Pool/Billiard**

- 12.8.8. **Bowling**

- 12.8.9. **Sunday Bowling**



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-
- 12.8.10. Buy & Sell Second Hand Articles *with Police approval*
 - 12.8.11. Buy & Sell Second Hand Clothing *with Police approval*
 - 12.8.12. Pawnbroker license - *with police approval*
 - 12.8.13. Fortune Teller *with - Police approval*
 - 12.8.14. Buy & Sell Old Gold – *with Police approval*
 - 12.8.15. Roller Skating Rink
 - 12.8.16. Sunday Skating
 - 12.8.17. Exterior Vending Machines/Redbox Automated Retail, LLC
 - 12.8.18. Limousine/Livery License/Chair Cars *with Police approval*

13.MOTIONS AND ORDER:

- 13.1. Order- Pay bills for the previous fiscal year:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
SFE Energy	\$1.00	Highway Dept
Merchant McIntyre & Associates	\$8,000.00	Mayor's Office
CBIZ	\$6,500.00	Auditor's

TOTAL: \$14,501.00

14.ORDINANCES (FILE 10 DAYS):

15.COMMUNICATIONS FROM COUNCILORS:

16.UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 16.1. **Document 49-G** - Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by **ADDING** the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

<u>LOCATION</u>	<u>REGULATION</u>	<u>HOURS/ DAYS</u>
Main St, in front of 495 Main St	2-hour Parking	8:30am-6pm, Mon-Fri Jan 1 through April 30



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Filed October 1, 2025

- 16.2. **Document 49-H** - Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by DELETING the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

River Street

From 20' west of Washington Street To 109 River Street	Time limit: 30 min	7 am-6 pm
From 109 to No. 211 River Street, except for 1 24-hour handicapped parking space at No. 163, north side	Time limited: 2 hour	7 am-6 pm
In front of 125 River Street (Victoriana Catering)	Time limited: 1 hour	8 am-4 pm M-Sa
In front of No. 167 River Street except For 1 24-hour handicap parking space	No Parking	24 hours
In front of 169-171 River Street	No Parking	24 hours
From No. 211 west for 210 ft, north side	Time limited: 1 hour	7 am -5 pm

Also, that § Chapter 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

River Street

From 20' west of Washington St to Across front of 67 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 83 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 125 River Street	Time limit: 1 hour	9 am-5 pm M-Sa
In front of 173 River Street, except for 1 24-hour handicapped parking space	No Parking	24 hours
In front of 219 River Street	Time limited: 1 hr	7 am -5 pm

Filed October 1, 2025



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17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:

19.DOCUMENTS REFERRED TO COMMITTEE STUDY:

20.LONG TERM MATTERS STUDY LIST:

21. ADJOURN:

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

51

OCT 16 AM 8:23
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 17, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Announce Appointment of Capt. Wayne Tracy as Acting Police Chief

Dear Mr. President and Members of the City Council:

I wish to announce the appointment of Captain Wayne Tracy as Acting Chief of the Haverhill Police Department effective October 10, 2025.

Very truly yours,

Melinda E. Barrett
Mayor

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

OCT 16 04:23
HAYCITYCLERK

5.2

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 17, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Kerri Perry and Fire Chief Robert O'Brien to discuss heating
assistance funds and fire safety

Dear Mr. President and Members of the City Council:

I wish to introduce Kerri Perry of Community Action and Fire Chief Robert O'Brien to discuss heating assistance funds and fire safety concerning home heating sources.

Very truly yours,

Melinda E. Barrett
Mayor

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

5.3
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 17, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order to Accept Gift of Land – Kissel Family

Dear Mr. President and Members of the City Council:

Attached please find an Order to accept the gift of three (3) parcels of land from the Kissel Family (Map 671, Block 602, Lots 7A, 8A and 9A), and accompanying correspondence from the City Solicitor pertaining thereto.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor



52
DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

HAVERHILL CITY COUNCIL

At a regularly convened meeting of the City Council of the City of Haverhill, held on the _____ the day of October 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City, votes to accept the land gifted to the City of Haverhill situated on Gile Street, being Map 671, Block 602, Lots 7A, 8A and 9A, in the Assessors' Office for the City of Haverhill, acquired by Vincent Kissel and Joyce Kissel, husband and wife, from the City of Haverhill by Quitclaim Deed dated November 30, 2011, and recorded in the Essex South Deed of Registry of Deeds at Book 31043, Page 244, being donated by Michael Kissel, as Personal Representative of the Estate of Vincent Matthew Kissel a/k/a Vincent M. Kissel, surviving joint tenant; and further to authorize the Mayor to execute and to take any other action necessary or convenient to carry out this vote.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950

Phone 978.463.7700
Fax 978.463.7747

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Millis Office
730 Main Street, Suite 1F
Millis, MA 02054
Phone/Fax 508.376.8400

New Bedford Office
227 Union Street, Suite 606
New Bedford, MA 02740

TO: CITY COUNCIL
FROM: LISA MEAD, TOWN COUNSEL
CC: MAYOR MELINDA BARRETT
RE: MAP 671 BLOCK 602 LOTS 7A, 8A AND 9A
(THE "PROPERTY")
DATE: OCTOBER 7, 2025

Reference is made to the above-captioned matter. In that connection, Michael P. Kissel, as Personal Representative of the Estate of Vincent Matthew Kissel a/k/a Vincent M. Kissel, being the owner of the above-referenced Property conveyed to Vincent Kissel and Joyce Kissel from the City of Haverhill by deed dated November 30, 2011 and recorded with the Essex South Deed of Registry of Deeds at Book 31043, Page 244, wishes to gift the said property to the City of Haverhill.

Affidavit recorded with the Essex South Deed of Registry of Deeds at Book 42179, Page 231, evidences the death of Joyce Kissel on April 26, 2016, which evidences that Vincent Kissel survived Joyce Kissel, as recorded in Essex County Probate and Family Court, Docket No. ES17P1321EA.

I have attached the title records of said property which indicate the land was acquired by the City of Haverhill through a Final Judgement in Tax Lien Case of the Land Court entitled City of Haverhill v. Dora M. Hayes, Case No. 98 TL 116342, and recorded in the Essex South District Registry of Deeds at Book 29026, Page 369; and Final Judgement in Tax Lien Case of the Land Court entitled City of Haverhill v. Ralph L. Hayes, Case No. 95 TL 107888, and recorded in the Essex South District Registry of Deeds at Book 290, Page 383.

Vincent Kissel and Joyce Kissel subsequently acquired the land from the City of Haverhill by Quitclaim Deed dated November 30, 2011, and recorded with the Essex South Deed of Registry of Deeds at Book 31043, Page 244.

I have also attached the relevant City Council Vote authorizing the Mayor to act on behalf of the City with respect to said land gift acceptance.

Please let me know if you have any questions regarding the foregoing.

Property Address: 13 Hartswood Drive, Unit 65, Haverhill



SO. ESSEX #61 Bk:42179 Pg:231
06/21/2024 09:09 AM AFFT EST Pg 1/2
eRecorded

**AFFIDAVIT PURSUANT TO
M.G.L. c.65C §14(a)**

Re: JOYCE KISSEL (the "Decedent"), late of 13 Hartswood Drive, Unit 65, Haverhill,
Essex County, Massachusetts, 01830-2282
Date of Death: April 26, 2016

I, MICHAEL P. KISSEL, of 103 Beverly Drive, Hampstead, New Hampshire, after
first being duly sworn, do depose and say that:

1. I am the duly appointed and qualified Personal
Representative of the Estate of Joyce Kissel, Essex County Probate and
Family Court, Docket No. ES17P1321EA.

2. At the time of her death, the Decedent owned an interest in
real estate located at 13 Hartswood Drive, Unit 65, Haverhill, Essex County,
Massachusetts, as more particularly described in a certain deed recorded at
Essex South District Registry of Deeds in Book 23478, Page 399.

3. The gross estate of the Decedent does not necessitate a federal
or state estate tax filing.

4. This affidavit is given pursuant to and in accordance with the
provisions of Massachusetts General Laws Chapter 65C, Section 14(a).

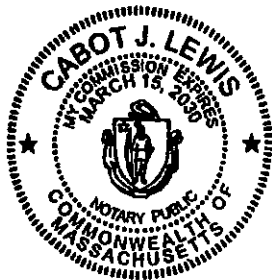
Signed under the pains and penalties of perjury this 19 day of JUNE, 2024.

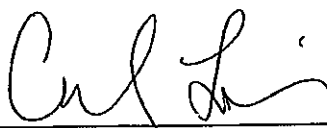

Michael P. Kissel

COMMONWEALTH OF MASSACHUSETTS

County of Essex

On this 19th day of June, 2024, before me, the undersigned notary public, personally appeared MICHAEL P. KISSEL, who is known to me personally to be the person whose name is signed on the preceding *Affidavit Pursuant to M.G.L. c.65C §14(a)*, and acknowledged to me that he signed it voluntarily for its stated purpose as Personal Representative of the Estate of Joyce Kissel, and swore or affirmed to me that the contents therein are truthful and accurate to the best of his knowledge and belief.




Cabot J. Lewis, Notary Public
My commission expires March 15, 2030



SO, ESSEX #62 Bk: 42179 Pg: 233
06/21/2024 09:09 AM AFFT EST Pg 1/2
eRecorded

**AFFIDAVIT PURSUANT TO
M.G.L. c.65C §14(a)**

Re: VINCENT MATTHEW KISSEL a/k/a VINCENT M. KISSEL (the "Decedent"),
late of 13 Hartwood Drive, Unit 65, Haverhill, Essex County, Massachusetts,
01830-2282
Date of Death: October 3, 2023

I, MICHAEL P. KISSEL, of 103 Beverly Drive, Hampstead, New Hampshire, after
first being duly sworn, do depose and say that:

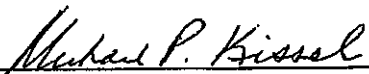
1. I am the duly appointed and qualified Personal
Representative of the Estate of Vincent Matthew Kissel a/k/a Vincent M.
Kissel, Essex County Probate and Family Court, Docket No. ES23P3638EA.

2. At the time of his death, the Decedent owned an interest in
real estate located at 13 Hartwood Drive, Unit 65, Haverhill, Essex County,
Massachusetts, as more particularly described in a certain deed recorded at
Essex South District Registry of Deeds in Book 23478, Page 399.

3. The gross estate of the Decedent does not necessitate a federal
or state estate tax filing.

4. This affidavit is given pursuant to and in accordance with the
provisions of Massachusetts General Laws Chapter 65C, Section 14(a).

Signed under the pains and penalties of perjury this 19 day of JUNE, 2024.


Michael P. Kissel

Property Address: 13 Hartwood Drive, Unit 65, Haverhill

2 NE

AK-4

2012013000380 Bk:31043 Pg:224
01/30/2012 01:18 DEED Pg 1/2

QUITCLAIM DEED

The City of Haverhill, a municipal corporation duly established under the laws of the Commonwealth of Massachusetts, and having its usual place of business at 4 Summer Street, Haverhill, Essex County, Massachusetts

in consideration of Three Hundred Ten and 00/100 (\$310.00) Dollars

grants to Vincent Kissel and Joyce Kissel, as joint tenants by the entirety, of 13 Hartwood Drive, Haverhill, Massachusetts 01830

with quitclaim covenants

all of its right, title and interest in and to the property situated on Gile Street, being Assessors' Map 671, Block 602, Lot 7A, in the Assessors' Office for the City of Haverhill, acquired by the City of Haverhill by the deed given by the Collector of Taxes for the City of Haverhill, in the County of Essex and said Commonwealth, dated April 30, 1974, and recorded in the Essex South District Registry of Deeds at Book 6061, Page 553; and, all of its right, title and interest in and to the property situated on Gile Street, being Assessors' Map 671, Block 602, Lots 8A and 9A, in the Assessors' Office for the City of Haverhill, acquired by the City of Haverhill by the deed given by the Collector of Taxes for the City of Haverhill, in the County of Essex and said Commonwealth, dated August 27, 1976, and recorded in the Essex South District Registry of Deeds at Book 6273, Page 627.

For title see Final Judgment in Tax Lien Case of the Land Court entitled City of Haverhill vs. Dora M. Hayes, Case No. 98 TL 116342, and recorded in the Essex South District Registry of Deeds at Book 29026, Page 369; and, Final Judgment in Tax Lien Case of the Land Court entitled City of Haverhill vs. Ralph L. Hayes, Case No. 95 TL 107888, and recorded in the Essex South District Registry of Deeds at Book 29065, Page 383.

CITY OF HAVERHILL
TREASURER & COLLECTOR OFFICE
P.O. BOX 969
HAVERHILL, MA 01831-1099

Exhibit "P"

Exhibit "Q"

& Plan
See Pl.B.97
Pl.27

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF PUBLIC WORKS

---00000---

Layout No. 5152
and Order of Taking.

See
84838
P. 267

The Department of Public Works, acting on behalf of the Commonwealth of Massachusetts, after public notice and a hearing of all parties interested on February 4, 1959, as required by Chapter 218 of the Acts of 1937, hereby adjudges that public necessity and convenience require that the Commonwealth should lay out and take charge of, as a limited access State highway, a road in the City of Haverhill, County of Essex (Relocation of Route 110).

The layout consists of establishing a new location for a portion of the relocation of Route 110, beginning at Gile Street and extending thence easterly about 550 feet to the northwesterly boundary of land now or formerly of Donald E. and Gladys Perkins.

The base line of location, used for this layout is in part a portion of the main base line of the December 13, 1960 State highway layout (Layout #5045) and in part an extension thereof beginning at station 249+37.49 of said 1960 main base line and extending thence, in part following said 1960 base line, easterly by a curve to the right of 5000.00 feet radius, about 1071 feet to a point shown on plan as station 260+08.4.

The northerly location line of the State highway as hereby laid out begins at a point marking the easterly end of the northwesterly location line of the aforesaid December 13, 1960 State highway layout, said point bearing north $12^{\circ} 07' 02''$ west and being 177.20 feet distant from station 249+37.49 of the base line hereinbefore described and extends thence, leaving said 1960 location line, easterly as shown on plan by a curve to the right of 5175.00 feet radius, 108.30 feet to a point bearing north $21^{\circ} 42' 51''$ east and 191.85 feet distant from said station 249+37.49; thence north $21^{\circ} 42' 51''$ east, 62.29 feet to a point bearing north $21^{\circ} 42' 51''$ east and 254.14 feet distant from said station 249+37.49;

1961 L.O.

in Haverhill

No. 5152

Page 2.

thence south $87^{\circ} 05' 08''$ east, 729.93 feet to a point bearing north $6^{\circ} 14' 28''$ east and 223.65 feet distant from station 257+37.38 of said base line; thence by a curve to the right of 8350.00 feet radius about 287 feet to a point at the end of the layout, on the dividing line between land now or formerly of Donald E. and Gladys Perkins and land now or formerly of the Estate of Nathaniel L. Peck, said point being about 244 feet distant from the point of ending of said base line, shown on plan as station 260+08+.

The southerly location line of the State highway as hereby laid out begins at a point marking the easterly end of the southeasterly location line of the aforesaid December 13, 1960 State highway layout (Layout #5045 said point bearing south $3^{\circ} 43' 25''$ west and being 200.00 feet distant from station 255+17.69 of the base line hereinbefore described, and extends thence parallel to said base line and 200.00 feet distant southerly therefrom about 104 feet to a point at the end of this section, on the dividing line between land now or formerly of Donald E. and Gladys Perkins and land now or formerly of Dora M. Hayes.

The easterly end of the State highway as hereby laid out is defined by that portion of the northwesterly boundary of land now or formerly of Donald E. and Gladys Perkins, about 592 feet in length, extending in several courses between the points of ending of the northerly and southerly location lines hereinbefore described.

The location lines of the section of State highway hereby laid out are to be further defined by bounds set thereon at angle points, points of curvature, and at the points of beginning thereof.

The right of access to and egress from the State highway is limited, being allowed across the location lines hereinbefore described only as follows:

1. Access to and egress from said State highway is allowed across the line defining the easterly end thereof, for its entire length.
2. Access to and egress from said State highway is allowed the owners of Public Utility Structures now crossing or which will cross the location lines upon completion of the construction.

In connection with the construction of the State highway in the location hereinbefore described, it is necessary to take an easement in the parcel of land hereinafter described as parcel 1-BT-1 and said easement is hereby taken for the purpose of removing a certain structure which is located partly upon said land and partly within the location of said State highway. Said easement is temporary in nature and is to be in effect only until such time as the aforesaid purpose for which it has been taken has been accomplished to the extent deemed necessary by the Department. Said easement consists of the right to enter upon said land at any time during the effective period of said easement and to remove and/or demolish structures or portions of structures located upon said land.

1961 L.O.

in Haverhill

No. 5152

Page 4.

<u>PARCEL</u>	<u>SUPPOSED OWNER</u>	<u>AREA</u>	<u>AWARD</u>
1-5	Ralph L. and Jola A. Hayes	1.62 acres	\$1.00
1-6	Dora M. Hayes	1.14 acres	1.00
1-7	Estate of Nathaniel L. Peck	0.36 acres	1.00
1-RT-1	Estate of Nathaniel L. Peck		1.00

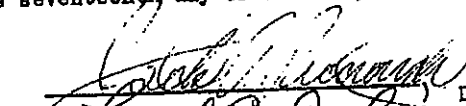
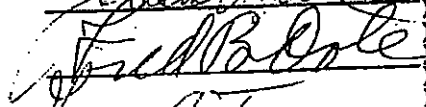
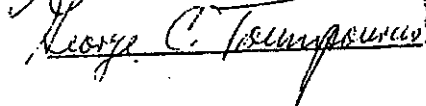
The names of owners herein given, although supposed to be correct, are such only as matters of opinion and belief.

It is therefore

Voted: that said new or existing way, as described herein and as described and shown on said plan, be and the same is hereby laid out and taken charge of by the Commonwealth; that the Secretary of the Department of Public Works be and hereby is instructed to file, in the office of the County Commissioners of the County and in the office of the City Clerk of the City in which said way is located, Certified copies of said plan and of a certificate, signed by at least a majority of the members of the Department of Public Works, attesting that said Department of Public Works has laid out and taken charge of said way in accordance with said plan, together with a copy of this adjudication and vote.

Dated at Boston this seventeenth day of October, 1961.

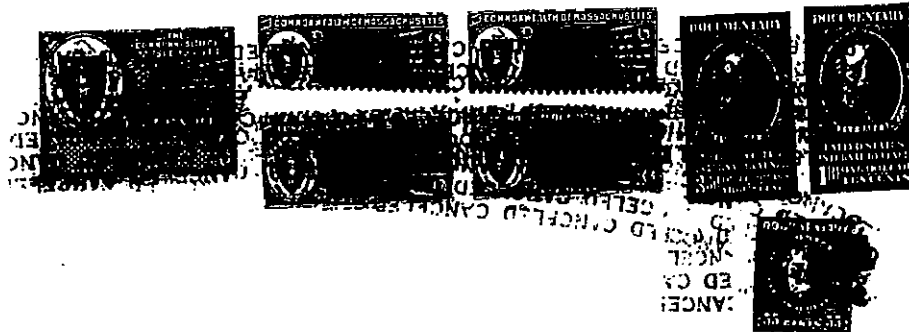
J. A. S.


Department
 of
 Public Works

[illegible]

Essex County Docket No. 272862

SOUTHWESTERLY	by Gile Street so-called about 165 Feet more or less;
SOUTHEASTERLY	by land now or formerly of Dora M. Hayes about 445 Feet more or less;
NORTHEASTERLY	by land now or formerly of Nathaniel L. Peck about 20 Feet more or less;
NORTHERLY	by land now or formerly of Grantors about 190 Feet more or less; and
NORTHWESTERLY	by land now or formerly of Vera G. Sanborn about 359 Feet more or less;
CONTAINING	about 1.62 Acres.



Estate of Iola A. Hayes a/k/a Jola A. Hayes

Ry Ralph L. Kasper

by Administrato
Administrator

Essex

54.

November 16.

19 62

Then personally appeared the above named Ralph L. Hayes, administrator as aforesaid, and acknowledged the foregoing instrument to be his free act and deed, before me

Dominic P. Burri
Notary Public — ~~Notary Public~~

My commission expires May 17, 1963

Essex ss. Recorded Jan. 7, 1963. 39 m. past 1 P.M. #104

BK 6273 PG 627

THIS INSTRUMENT NOT VALID UNLESS RECORDED WITHIN 60 DAYS OF THE DATE OF TAKING
 STATE TAX—FORM 301 INSTRUMENT OF TAKING

THE COMMONWEALTH OF MASSACHUSETTS

Haverhill
 NAME OF CITY OR TOWN

OFFICE OF THE COLLECTOR OF TAXES

I, Philip D. FitzGerald, Collector of Taxes for
 the City of Haverhill, pursuant and subject to the provisions
 of General Laws, Chapter 60, Sections 53 and 54, hereby take for said city the following
 described land:

DESCRIPTION OF LAND

(The description must be sufficiently accurate to identify the premises and must agree with the notice of taking. In the case of
 registered land, the Certificate of Title Number and the Registry Volume and Page must be given.)

Land situated on the North side of Giles Street, containing about
 1305 sq. ft., being Lot 8A & 2A, Block 602, Plat 671 in the
 Assessor's Office.

Said land is taken for non-payment of taxes as defined in Section 43 of said Chapter 60
 Hayer, Iola A. est.
 assessed thereon to Hayer, Iola A. est.

for the year 1975, which were not paid within fourteen days after demand therefor made upon
Hayer, Iola A. est.
Hayer, Iola A. est. on June 23, 1975, and now
 remain unpaid together with interest and incidental expenses and costs to the date of taking in the
 amounts hereinafter specified, after notice of intention to take said land given as required by law.

7.76 TAXES REMAINING UNPAID \$ 7.76
 INTEREST TO THE DATE OF TAKING 1.06
 INCIDENTAL EXPENSES AND COSTS TO THE DATE OF TAKING 3.90
 SUM FOR WHICH LAND IS TAKEN \$ 12.72

WITNESS my hand and seal this Twenty Seventh day of August, 1976
 (DATE OF TAKING)

Philip D. FitzGerald, Collector of Taxes for the City of Haverhill
Philip D. FitzGerald Town

THE COMMONWEALTH OF MASSACHUSETTS

August 27, 1976

Then personally appeared the above named Philip D. FitzGerald
 and acknowledged the foregoing instrument to be his free act and deed as Collector of Taxes,

before me, Nancy F. Russell
 My Commission Expires Dec 18, 1981 Notary Public—Justice of the Peace

Salem, Aug. 27, 1976, at 12 o'clock and 20 minutes, P. M.

Received and entered with Essex So. Dist. Registry of Deeds,
 Book 6273, Page 627, Document No. , Certificate of Title No.

#191

Attest: Leo H. Jones
 Register

NO. 107888, T.L.

COMMONWEALTH OF MASSACHUSETTS
LAND COURT
DEPARTMENT OF THE TRIAL COURT

TO ALL WHOM IT MAY CONCERN:

The City of Haverhill

hereby give notice that, on the 26th day of October, 19 95
filed in said Court a complaint against Estate of Iola A. Hayes, Ralph L. Hayes, Admin-
istrator

to foreclose a tax lien acquired under a certain tax deed (or deeds) from the Collector of Taxes for the City (or
Town) of Haverhill, in the County of Essex and
said Commonwealth, to wit: Dated 8-27-76, and recorded with Essex South Deeds
in Book 6273 Page 627 said deed (or deeds) covers a certain parcel of land
situated in Haverhill in the County of Essex and said
Commonwealth, which is described as follows:

Land, buildings and/or land with buildings situated on
the north side of Gile St. containing about 1,306 sq. ft. being Map
671, Block 602, Lot 8A and 9A in the Assessor's office.

City of Haverhill
by its attorney

Jeffrey W. Pofit

*Name all respondents as in complaint.

01/26/1996 Doc: 0049

QUITCLAIM DEED

Michael P. Kissel, as Personal Representative of the Estate of Vincent Matthew Kissel a/k/a Vincent M. Kissel, Essex County Probate and Family Court Docket No. ES23P3638EA, mailing address of 103 Beverly Drive, Hampstead New Hampshire (the "Grantor"), for consideration paid and in full consideration of One and 00/100 Dollar (\$1.00), grants to City of Haverhill, a municipality organized under the laws of the Commonwealth of Massachusetts, with its usual place of business located at 4 Summer Street, Haverhill, Massachusetts 01830, acting by and through its Mayor, duly elected, qualified, and acting as such, on behalf of the City and by virtue of and in accordance with the authority provisions of Massachusetts General Laws, the City's Charter, as amended, and every other power and authority which is hereunto in any way enabling, all as may be amended (the "Grantee"), with QUITCLAIM COVENANTS.

Those certain parcels of land located in the City of Haverhill, Essex County, Massachusetts, all its rights, title and interest in and to the property situated on Gile Street, being Assessor's Map 671, Block 602, Lot 7A, 8A, and 9A.

Meaning and intended to convey the same premises conveyed to Vincent Kissel and Joyce Kissel from the City of Haverhill by deed dated November 30, 2011, and recorded with the Essex South District Registry of Deeds at Book 31043, Page 224. See also Estate of Joyce Kissel, Essex County Probate and Family Court Docket No. ES17P1321EA

This conveyance is made and accepted subject to covenants, easements and restrictions of record in the Essex South District Registry of Deeds, which still may be in force and effect, if any.

This is not homestead property.

In accordance with M.G.L. Ch. 64D, § 1, no excise tax is due from the Town upon the recording hereof.

WITNESS the execution hereof, under seal, this ____ day of October 2025.

Michael P. Kissel, as Personal Representative of the
Estate of Vincent Matthew Kissel a/k/a Vincent M. Kissel Essex County Probate and
Family Court Docket No. ES23P3638EA

COMMONWEALTH OF MASSACHUSETTS

Essex, ss

On this ____ day of _____, 2025, before me, the undersigned notary public,
personally appeared Michael P. Kissel, as Personal Representative of the Estate of
Vincent Matthew Kissel a/k/a Vincent M. Kissel, and proved to me through
satisfactory evidence of identification, which was _____, to be the
person whose name is signed on the preceding or attached document, and
acknowledged to me that he signed it voluntarily for its stated purpose, as aforesaid.

Notary Public

Print Name: _____

My Commission Expires: _____

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

54

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 17, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order to Authorize Mayor to Execute Easements for Little River
Dam Removal project – 30 Stevens St. and 93 Lafayette Square

Dear Mr. President and Members of the City Council:

Attached please find an Order to authorize the Mayor to execute Easements with New Alpha Bro Property, LLC and G&C Concrete Construction, Inc. regarding the Little River Dam removal project.

I recommend approval

Very truly yours,

Melinda E. Barrett
Mayor

5.4.1

	Document CITY OF HAVERHILL In Municipal Council	OCT 16 AM 8:25 HAUCITYCLERK
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

HAVERHILL CITY COUNCIL

At a regularly convened meeting of the City Council of the City of Haverhill, held on the ____ day of _____, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to accept, acquire, purchase or take by eminent domain or otherwise permanent and temporary easements in, on, over, under and along a portion of the parcels of land known as 30 Stevens Street and 93 Lafayette Square, depicted as “New Alpha Bro Property, LLC Permanent Easement Area = 1,325 SQ FT”, “New Alpha Bro Property, LLC Temporary Easement Area = 8,077 SQ FT”, “G&C Concrete Construction, Inc. Permanent Easement Area = 3,970 SQ FT”, “Permanent Easement on Existing MBTA Easement on G&C Concrete Construction, Inc. Property Area = 1,069 SQ FT”, and “G&C Concrete Construction, Inc. Temporary Easement Area = 9,479 SQ FT” and “Temporary Easement on Existing MBTA Easement on G&C Concrete Construction, Inc. Property Area = 2,302 SQ FT” shown on the plan entitled “Anticipated Easements Plan Little River Dam Removal and River Restoration” dated August 22, 2024, Prepared by Fuss and O’Neill (the “Easement Plan”) for the purposes of removing the dam and restoring the Little River, and for installing a shared use path and a pocket park;

And further to authorize the Mayor to execute any document and to take any other action necessary or convenient to carry out this vote.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

GRANT OF EASEMENT

New Alpha Bro Property, LLC, a Massachusetts Limited Liability company with an address of 93 Lafayette Square Haverhill, Massachusetts, (the "Grantor") being the owner in fee simple of property located at 93 Lafayette Square Haverhill, Massachusetts as described in a deed recorded with the Essex South Registry of Deeds in Book 40181, Page 423 (the "Property"), for consideration paid of One and 00/100 Dollars (\$1.00) grants to the City of Haverhill, a Massachusetts municipal corporation with a place of business at 40 South Porter Street, Haverhill, Massachusetts (the "City") temporary and permanent easements as shown on the plan entitled "Anticipated Easements Plan Little River Dam Removal and River Restoration" dated March 3, 2025, Prepared by Fuss and O'Neill and attached hereto as Exhibit A (the "Easement Plan") for the purposes of removing the dam and restoring the Little River and for installing a shared use path and a pocket park (the "Project") and further described as:

Permanent easement in, on, over, under and along the parcels of land shown on the Easement Plan as "New Alpha Bro Property, LLC Permanent Easement Area = 1,325 SQ FT" for the purposes of undertaking the Project and all purposes incidental thereto, the right to access, travel, pass and repass over the easement areas described herein by foot, motor vehicles, including heavy equipment for the foregoing purposes which shall include, but are not limited to, excavating land, grading land, constructing, reconstructing, removing and restoring existing walls, installing new infrastructure, and using and temporarily storing, as needed, construction equipment, vehicles, materials and other incidental items in, on, under, and upon the easement areas as described herein and any other activities incidental and related thereto as needed and as necessary for such purposes.

Temporary easement in, on, over, under and along the parcels of land shown on the Easement Plan as "New Alpha Bro Property, LLC Temporary Easement Area = 8,077 SQ FT" for the purposes of undertaking the Project and all purposes incidental thereto, the right to access, travel, pass and repass over the easement areas described herein by foot, motor vehicles, including heavy equipment for the foregoing purposes which shall include, but are not limited to, excavating land, grading land, constructing, reconstructing, removing and restoring existing walls, installing new infrastructure, and using and temporarily storing, as needed, construction equipment, vehicles, materials and other incidental items in, on, under, and upon the easement areas as described herein and any other activities incidental and related thereto as needed and as necessary for such purposes. The temporary use of the easements shall expire upon the completion of the Project.

The City and/or its designee(s) shall have the right to remove any structures, objects and/or vegetation (including trees and shrubs) now or hereafter located within the easement areas as may be necessary or convenient to exercise the easements granted hereunder.

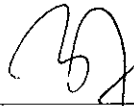
The Grantor agrees not to interfere with, nor grant any other easements, leases, or licenses that will interfere with the easements granted herein.

The City, by acceptance hereof, that following completion of the Project, the City will remove debris, surplus material, and construction equipment, and restore the easement areas in a presentable condition as closely resembling the original condition existing before such work as is reasonably possible.

For the Grantor's title see deed recorded on in the Essex South Registry of Deeds in Book 40181, Page 423.

Executed as a sealed instrument this 26 day of March, 2025.

New Alpha Bro Property, LLC

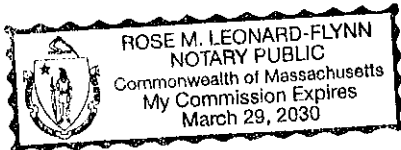


By: Pritam Basnet, Manager

COMMONWEALTH OF MASSACHUSETTS

Essex, ss

On this 26 day of March, 2025, before me, the undersigned notary public, personally appeared Pritam Basnet, Manager of New Alpha Bro Property, LLC, proved to me through satisfactory evidence of identification, which was Id. i.e., to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as Manager of New Alpha Bro Property, LLC.



Notary Public
My Commission Expires:

Approved as to form.

City of Haverhill

City Solicitor

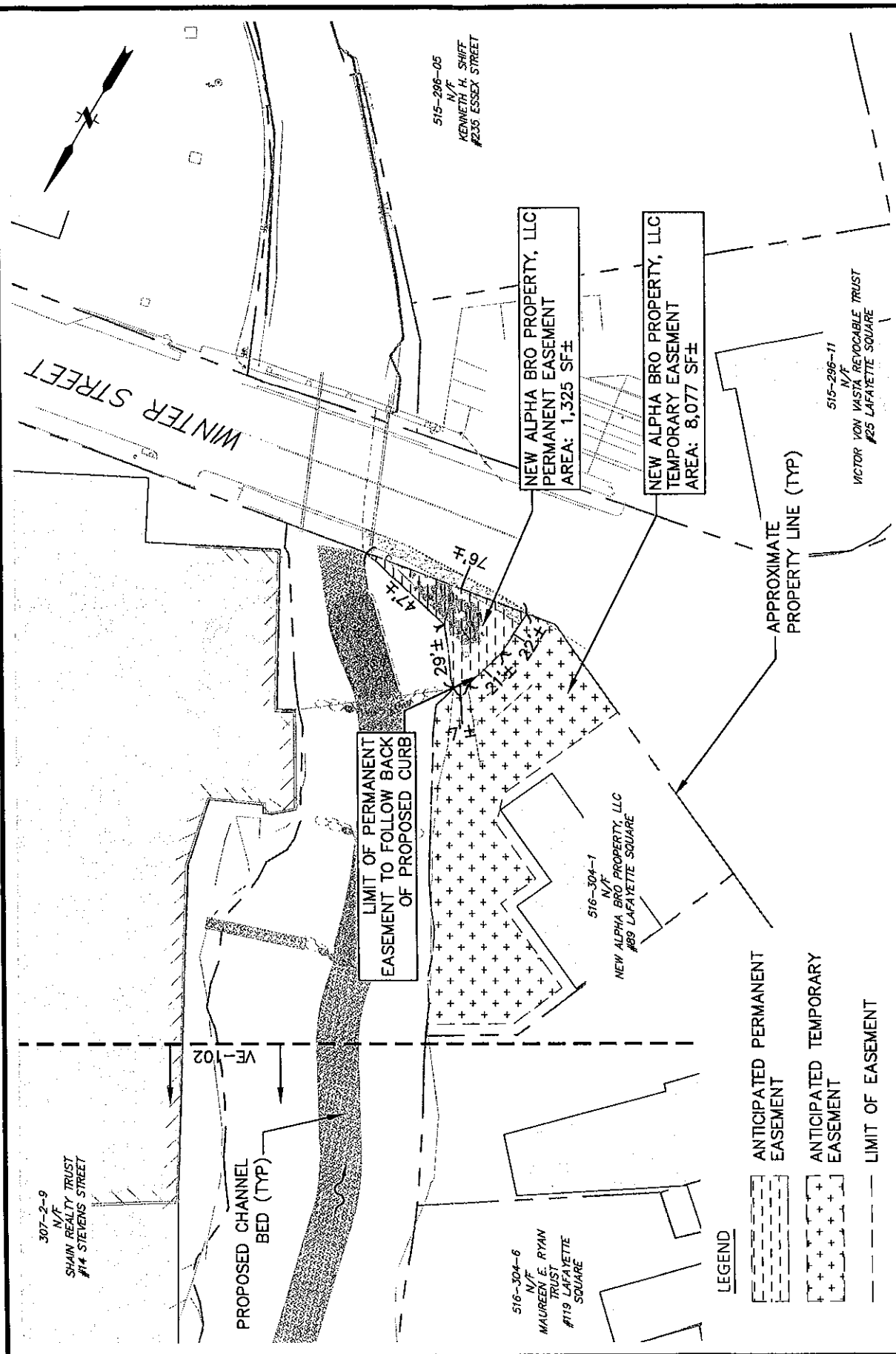
By: _____
Name: Melinda E. Barrett, Mayor
City of Haverhill

COMMONWEALTH OF MASSACHUSETTS

Essex, ss

On this _____ day of _____, 2025 before me, the undersigned notary public, personally appeared Melinda E. Barrett, as Mayor of the City of Haverhill Massachusetts, to this notary personally known to be the person whose names is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily, in the capacity indicated, and has the authority to sign in that capacity.

Notary Public:
My Commission Expires:



CITY OF HAVERHILL		MASSACHUSETTS	
ANTICIPATED EASEMENTS PLAN		VE-103	
LITTLE RIVER DAM REMOVAL AND RIVER RESTORATION		PROJ. No.: 20170390.U40 DATE: MARCH 3, 2025	
FUSS & O'NEILL		1550 MAIN STREET, SUITE 400 SPRINGFIELD, MA 01103 413.452.0445 www.fandoc.com	
SCALE: HORIZ: 1" = 60'		GRAPHIC SCALE	
VERT: -		0 30' 60'	
DATE: -			
HORIZ: -			
VERT: -			

GRANT OF EASEMENT

We, Michael P. Curtis and Michael J. George, Trustees of the 30 Stevens Street Realty Trust, u/d/t dated June 18, 2024, as evidenced by a Trustee Certificate recorded in the Essex South Registry of Deeds in Book 42181, Page 562 (the "Grantor") being the owner in fee simple of property located at 30 Stevens Street Haverhill, Massachusetts, and described in a deed recorded with the said Deeds in Book 42181, Page 564 (the "Property"), for consideration paid of One and 00/100 Dollars (\$1.00) grants to the City of Haverhill, a Massachusetts municipal corporation with a place of business at 40 South Porter Street, Haverhill, Massachusetts (the "City") temporary and permanent easements as shown on the plan entitled "Anticipated Easements Plan Little River Dam Removal and River Restoration" dated August 22, 2024, Prepared by Fuss and O'Neill and attached hereto as Exhibit A (the "Easement Plan") for the purposes of removing the dam and restoring the Little River and for installing a shared use path and a pocket park (the "Project") and further described as:

Permanent easements in, on, over, under and along the parcels of land shown on the Easement Plan as "G&C Concrete Construction, Inc. Permanent Easement Area = 3,970 SQ FT" and "Permanent Easement on Existing MBTA Easement on G&C Concrete Construction, Inc. Property Area = 1,069 SQ FT" for the purposes of undertaking the Project and all purposes incidental thereto, the right to access, travel, pass and repass over the easement areas described herein by foot, motor vehicles, including heavy equipment for the foregoing purposes which shall include, but are not limited to, excavating land, grading land, constructing, reconstructing, removing and restoring existing walls, installing new infrastructure, and using and temporarily storing, as needed, construction equipment, vehicles, materials and other incidental items in, on, under, and upon the easement areas as described herein and any other activities incidental and related thereto as needed and as necessary for such purposes.

Temporary easements in, on, over, under and along the parcels of land shown on the Easement Plan as "G&C Concrete Construction, Inc. Temporary Easement Area = 9,479 SQ FT" and "Temporary Easement on Existing MBTA Easement on G&C Concrete Construction, Inc. Property Area = 2,302 SQ FT" for the purposes of undertaking the Project and all purposes incidental thereto, the right to access, travel, pass and repass over the easement areas described herein by foot, motor vehicles, including heavy equipment for the foregoing purposes which shall include, but are not limited to, excavating land, grading land, constructing, reconstructing, removing and restoring existing walls, installing new infrastructure, and using and temporarily storing, as needed, construction equipment, vehicles, materials and other incidental items in, on, under, and upon the easement areas as described herein and any other activities incidental and related thereto as needed and as necessary for such purposes. The temporary use of the easements shall expire upon the completion of the Project, however the Grantor shall have use of the 9,479 SQ FT Easement Area as soon as the Grantee removes the waste that will be stored within the said

Easement Area. (The total time for waste removal and storage is expected to be four (4) months or less.

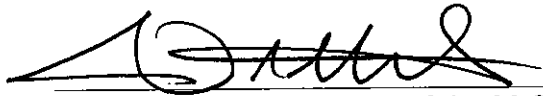
The City and/or its designee(s) shall have the right to remove any structures, objects and/or vegetation (including trees and shrubs) now or hereafter located within the easement areas as may be necessary or convenient to exercise the easements granted hereunder.

The Grantor agrees not to interfere with, nor grant any other easements, leases, or licenses that will interfere with the easements granted herein.

The City, by acceptance hereof, that following completion of the Project, the City will remove debris, surplus material, and construction equipment, and restore the easement areas in a presentable condition as closely resembling the original condition existing before such work as is reasonably possible.

For the Grantor's title see deed recorded on in the Essex South Registry of Deeds in Book 42181, Page 564.

Executed as a sealed instrument this 9th day of September, 2024 MAL

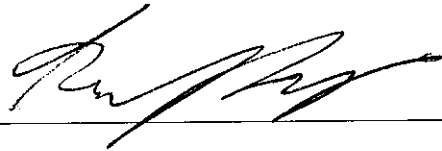


Michael P. Curtis, Trustee of the 30 Stevens Realty Trust

COMMONWEALTH OF MASSACHUSETTS

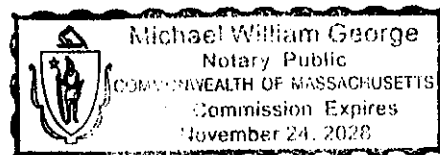
ESSEX, ss

On this 9th day of September, 2024, before me, the undersigned notary public, personally appeared Michael P. Curtis, Trustee of the 30 Stevens Realty Trust, proved to me through satisfactory evidence of identification, which was Litton 50, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as Trustee of the aforesaid Trust.

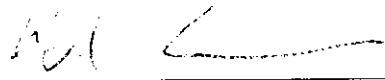


Notary Public

My Commission Expires: 11-24-28



Executed as a sealed instrument this 9th day of September, 2025 MSG

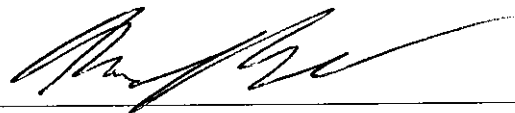


Michael J. George, Trustee of the 30 Stevens
Realty Trust

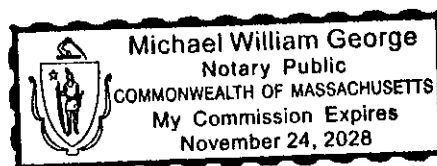
COMMONWEALTH OF MASSACHUSETTS

Essex, ss

On this 9th day of September, 2024, before me, the undersigned notary public, personally appeared Michael J. George, Trustee of the 30 Stevens Realty Trust, proved to me through satisfactory evidence of identification, which was License, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose as Trustee of the aforesaid Trust.



Notary Public
My Commission Expires: 11-24-28



Approved as to form.

City of Haverhill

City Solicitor

By: _____
Name: Melinda E. Barrett, Mayor
City of Haverhill

COMMONWEALTH OF MASSACHUSETTS

Essex, ss

On this _____ day of _____, 2025 before me, the undersigned notary public, personally appeared Melinda E. Barrett, as Mayor of the City of Haverhill Massachusetts, to this notary personally known to be the person whose names is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily, in the capacity indicated, and has the authority to sign in that capacity.

Notary Public:
My Commission Expires:



VE-101

CITY OF HAVERHILL

ANTICIPATED EASEMENTS PLAN

LITTLE RIVER DAM REMOVAL AND RIVER RESTORATION

MASSACHUSETTS

Haverhill

FUSS & O'NEILL

1550 MAIN STREET, SUITE 400
SPRINGFIELD, MA 01103
413.452.0445
www.fando.com

SCALE: HORIZ. 1" = 60'

VERT. -

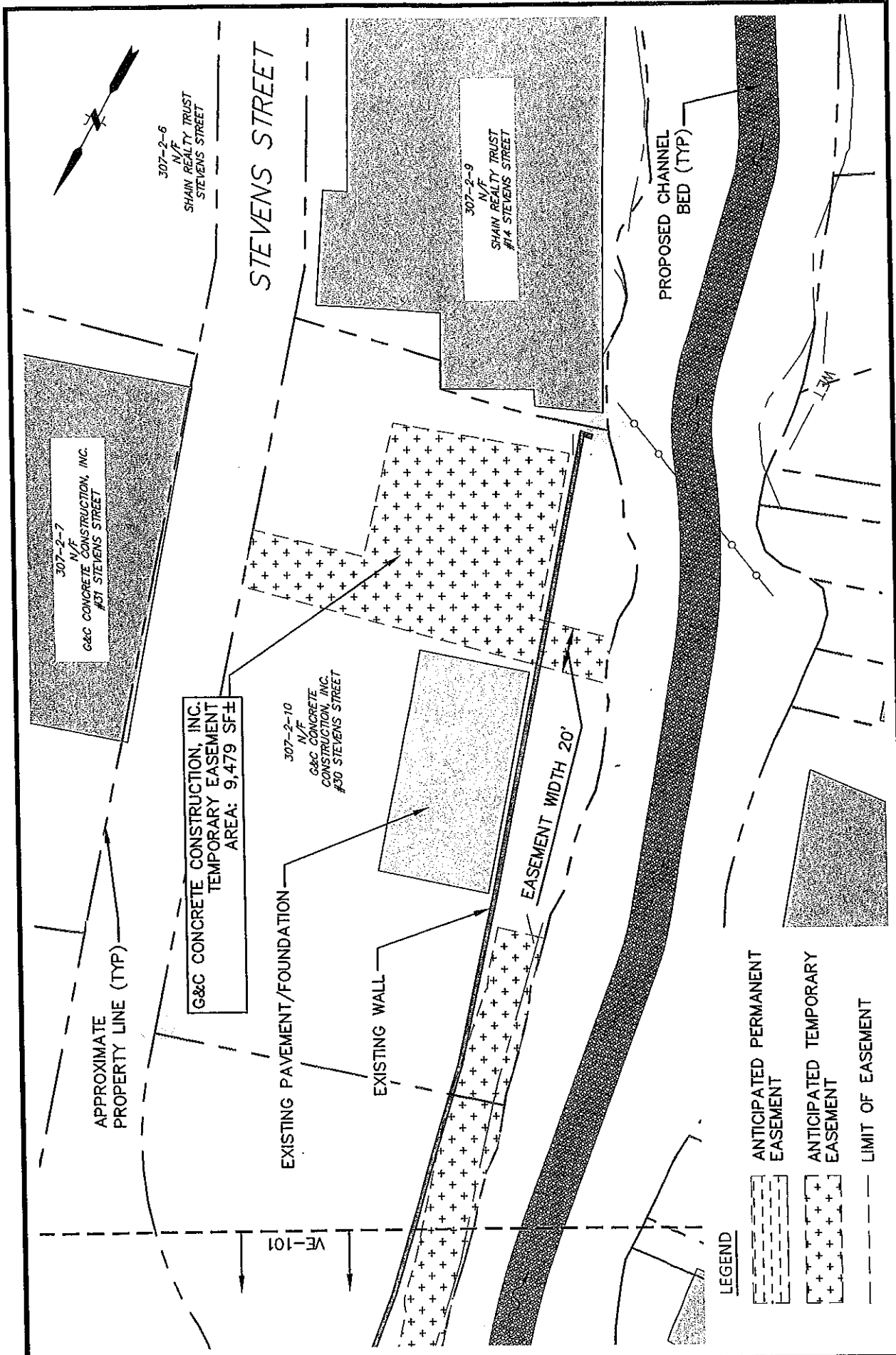
DATUM: HORIZ. -

VERT. -

0 30' 60'

GRAPHIC SCALE

File: J:\DWG\2017\03\03\DWG\figures\Haverhill_Essemment_Sketch.dwg Layout: VE-101 Plotted: 2025-03-03 10:57 AM Saved: 2025-03-03 10:56 AM User: daren.neuman
MS VIEW: [REDACTED] LAYER STATE: [REDACTED] PC3: AUTOCAD PDF (GENERAL DOCUMENTATION).PC3 STB/CTB: FO.STB



PROJ. No.: 20170390.U40
DATE: MARCH 3, 2025

VE-102

CITY OF HAVERHILL

ANTICIPATED EASEMENTS PLAN

LITTLE RIVER DAM REMOVAL AND RIVER RESTORATION

MASSACHUSETTS

FUSS & O'NEILL

1550 MAIN STREET, SUITE 400
SPRINGFIELD, MA 01103
413.452.0445
www.fendo.com

SCALE:

HORIZ.: 1"=60'

VERT.: -

DATUM:

HORIZ.: -

VERT.: -

GRAPHIC SCALE

0 30' 60'



5.5

MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 16, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From Mayor Melinda E. Barrett

RE: Order- Landfill Northern Mound Closure Project- Easement Acquisition from Massachusetts Electric Company

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order authorizing the Mayor to acquire a permanent easement from the Massachusetts Electric Company for property located adjacent to the Northern Mound of the Haverhill landfill. This order requires a two-thirds majority vote by the City Council.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill

Robert E. Ward, DPW Director

Phone: 978-374-2382 Fax: 978-521-4083

rward@haverhillma.gov

October 16, 2025

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Landfill Northern Mound Closure Project
Proposed City Council Order – Easement Acquisition from Massachusetts Electric
Company

Attached is a proposed City Council order authorizing the City to acquire an easement from the Massachusetts Electrical Company (MEC) for property located adjacent to the Northern Mound of the Haverhill landfill.

The easement is necessary to allow the City access for the construction related to the closure of the Northern Mound of Landfill and the recreation facilities (two athletic fields, trails, etc.) to be built on the Northern Mound. The easement will also allow access for future operation and maintenance of the Northern Mound and public access for the use of the recreation fields. A copy of the draft easement is attached.

The easement area is shown on the attached Concept Plan and the plan entitled "Easement Exhibit Plan, Haverhill Landfill-Northern Mound & Lot 26 Ash Area, Haverhill, Massachusetts", dated August 2025.

If the Order is acceptable, I respectfully request that it be submitted to the City Council for approval. I will attend the Council meeting when the item is considered.

Please let me know if you require any additional information or supporting documents.

Attachments

Proposed City Council Order
Easement Exhibit Plan
Field Layout Concept Plan
Draft Easement Agreement

Cc: Christine Lindberg, Chief of Staff, clindberg@haverhillma.gov
Lisa L. Mead, Mead, Talerman & Costa LLC, lisa@mtclawyers.com
Joseph Ruotolo, Mead, Talerman & Costa LLC, joe@mtclawyers.com
Mathew Snell, Nutter, McClennen & Fish, LLP, msnell@nutter.com
Michael Leon, Nutter, McClennen & Fish, LLP, mleon@nutter.com

5.5.1

	Document CITY OF HAVERHILL In Municipal Council	OCT 17 PM 8:32 HVCITYCLERK
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

HAVERHILL CITY COUNCIL

At a regularly convened meeting of the City Council of the City of Haverhill, held on the ____ day of _____, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to acquire a permanent easement from the Massachusetts Electric Company which is shown on the plan entitled "Easement Exhibit Plan Haverhill Land Fill – Northen Mound and Lot 26 Ash Area Haverhill, Massachusetts" (the "Plan") prepared by Langdon Environmental, LLC, dated August 2025, appended hereto, for purposes of public access to and from the Northern Mound athletic fields and recreation facilities and additionally for the City's access in furtherance of the construction and maintenance for said fields and recreation facilities, for the amount of \$2,020.00;

And further to authorize the Mayor to execute any document necessary to effectuate the acquisition of the easement including, but not limited to an Easement Agreement, and to take any other action necessary or convenient to carry out this vote.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

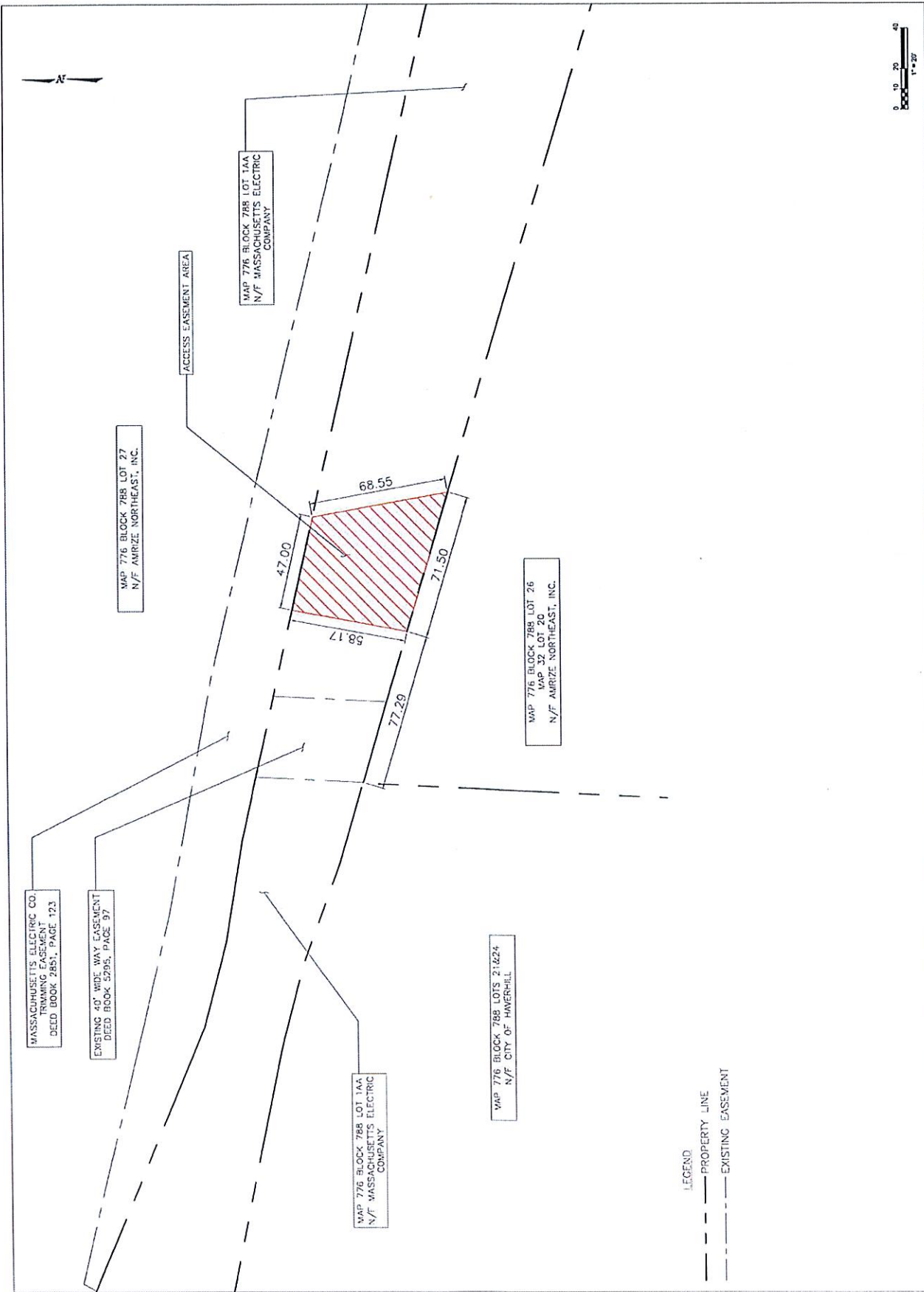
A True Record, Attest:

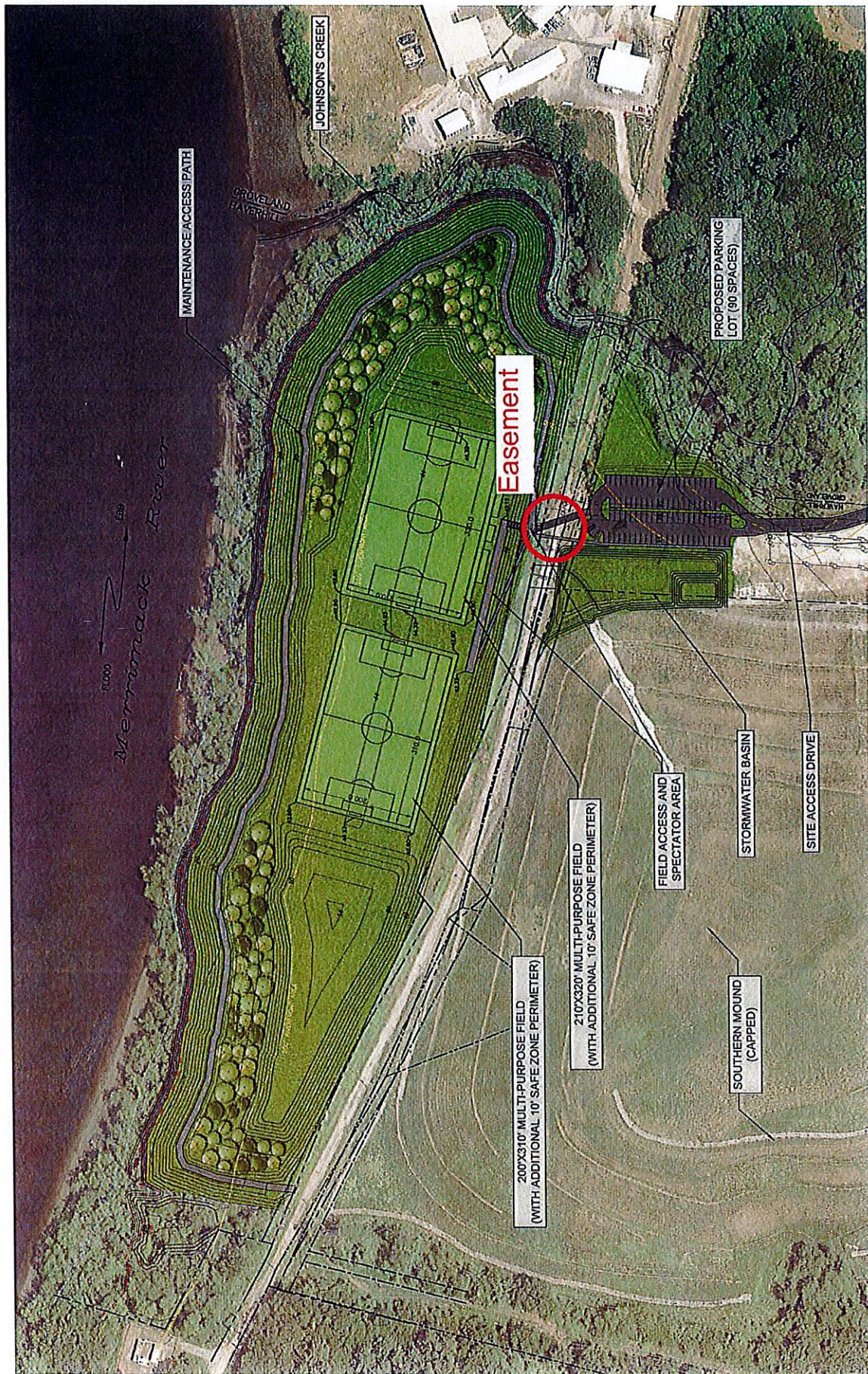
Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

EX-1 Draw No.		Haverhill Landfill-Northern Mound & Lot 26 Ash Area Haverhill Massachusetts	
Project No.		EASEMENT EXHIBIT PLAN	
Date: AUG 2025 Scale: AS NOTED Drawn: JEC Designed: JEC Proj Mgr: BHM		Langdon Environmental LLC 100 N. Main St. Suite 100 Haverhill, MA 01830 978-335-1000	
REVISIONS			
NO.	DATE	BY	DESCRIPTION





FIELD LAYOUT CONCEPT PLAN
HAVERHILL LANDFILL-NORTHERN MOUND
 HAVERHILL, MA
 FEBRUARY 2025

GRANT OF EASEMENT AND AGREEMENT

This Grant of Easement and Agreement (this "Agreement") made as of this _____ day of _____, 2025, by and between **MASSACHUSETTS ELECTRIC COMPANY**, a Massachusetts corporation having a place of business at 170 Data Drive, Waltham, MA 02451 (hereinafter "MEC"), and the **CITY OF HAVERHILL**, a municipal corporation, with an address at 4 Summer Street, Haverhill, MA 01830, (hereinafter, the "City").

WHEREAS, MEC is the owner of two parcels of land in Haverhill, Massachusetts pursuant to that deed from New England Power Company to Merrimack-Essex Electric Company, MEC's predecessor, dated July 19, 1957 and recorded with the Essex South District Registry of Deeds (the "Registry") in **Book 4394, Page 395**; which two parcels are more particularly described as the "Fourteenth Parcel" and "Fifteenth Parcel" in that Taking by Eastern Massachusetts Electric Company, predecessor to New England Power Company, recorded with the Registry in **Book 2838, Page 3**, (the "Property"); and

WHEREAS, Amrize Northeast, Inc. (f/k/a HOLCIM NORTHERN, INC. successor by name change to Aggregate Industries – Northeast Region, Inc.) is the fee simple owner of two parcels of registered land in the City of Haverhill and partly in the Town of Groveland as evidenced by **Certificate of Title No. 48969** filed with the Essex South Registry District of the Land Court (the "Registry District"), being (1) Haverhill Assessor's Parcel ID 776-788-26 and Groveland Assessor's Parcel ID 32-020-0, being shown together as Lot 1 on Land Court Plan No. 33010A, and (2) Haverhill Assessor's Parcel ID 776-788-27, being shown as Lot 3 on Land Court Plan No. 33010A (hereinafter "Lots 26 and 27"); and

WHEREAS, the City is the owner of certain rights and easements for access, parking, recreational purposes, stormwater and drainage purposes, and environmental compliance monitoring, over and across Lots 26 and 27 (collectively the "City Easement Parcels") pursuant to that Public Access and Recreation Easement by and between Amrize Northeast, Inc., and the City dated August 18, 2025 and filed with the Registry District as **Document No. _____** on **Certificate of Title No. 48969** (the "Amrize Easement Agreement");

WHEREAS, in order to provide access between the City Easement Parcels, the City desires to obtain an easement to construct, install, operate, repair, use and maintain certain Improvements (as hereinafter defined) for access purposes between the City Easement Parcels on a portion of the Property shown as "ACCESS EASEMENT AREA" (hereinafter the "Easement Area") on that plan (the "Easement Plan") entitled: "EASEMENT EXHIBIT PLAN HAVERHILL LANDFILL—NORTHERN MOUND & LOT 26 ASH AREA HAVERHILL, MASSACHUSETTS, EX-1" Scale: 1"=20', Date: _____, prepared by Langdon Environmental LLC of Portsmouth, NH, a reduced copy of which Easement Plan is attached hereto as Exhibit A and made a part hereof. The Easement Area is more particularly described, according to the Easement Plan, on Exhibit B attached hereto and made a part hereof; and

WHEREAS, MEC has agreed to grant the City such easement subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for consideration paid this day in the amount of Two Thousand Twenty Dollars (\$2,020.00) by the Grantee to Company, and the mutual covenants and agreements contained herein, the parties covenant and agree as follows:

A. GRANT OF EASEMENT

1. MEC hereby grants to the City, its successors and assigns, and the City hereby accepts from MEC for itself and its successors and assigns, without covenants, the permanent right and easement (hereinafter the "Easement") to construct, install, operate, repair, use and maintain the following improvements within the Easement Area for the sole purpose of using the same for access between the City Easement Parcels by foot and by vehicle: (i) a paved sidewalk; (ii) a paved roadway for vehicular access between the City Easement Parcels; (iii) limited grading and (iv) gates to restrict access for unauthorized vehicles at each end of the driveway crossing the Property (collectively, the "Improvements"), which Improvements are more particularly shown on that improvements plan (the "Improvements Plan") entitled: "FINAL GRADING AND IMPROVEMENTS PLAN HAVERHILL LANDFILL—NORTHERN MOUND & LOT 26 ASH AREA HAVERHILL, MASSACHUSETTS, C-2A," Scale: 1"=20', Date: Aug. 25, last revised _____, prepared by Langdon Environmental LLC of Portsmouth, NH, a reduced copy of which Improvements Plan is attached hereto as Exhibit C and made a part hereof. Collectively, the Easement Plan and the Improvements Plan are referred to in this Agreement as the "Plan."

The Improvements shall be located and constructed in accordance with specifications set forth in the Improvements Plan, and the terms and conditions of this Agreement. The City covenants and agrees with MEC that the Improvements shall only be constructed or installed by the City in the Easement Area, and that no other improvements shall be installed on the Property or the Easement Area other than the Improvements.

The City covenants and agrees to provide MEC with a final "as built" plan prepared by a registered professional engineer indicating the exact location of the Improvements and all final grades within the Property and certifying that the Improvements has been located in strict compliance with the Plan.

2. The City covenants and agrees with MEC that the Easement Area is being granted by MEC "AS IS," "WHERE IS" and "WITH ALL FAULTS," and that MEC has made no representation or warranty concerning the condition thereof, environmental or otherwise, or the adequacy of the Easement Area for the City's use or its Improvements. MEC is under no obligation to restore, repair or maintain the Easement Area or the Improvements or to render the Easement Area or Improvements serviceable for access or passage or any other purpose in any respect, and specifically, without limitation, MEC will have no obligation to remove accumulated debris, water, ice or snow, which shall be the sole responsibility of the City. THE CITY HEREBY WAIVES AND MEC HEREBY DISCLAIMS ALL WARRANTIES OF ANY TYPE OR ANY KIND WHATSOEVER AS TO THE EASEMENT AREA, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OF FITNESS FOR A PARTICULAR PURPOSE AND USE.
3. MEC, for itself, its successors and assigns, reserves the right to use the land encumbered by the Easement for any and all activities connected with its present or future operations, including, but not limited to, the rights to pass and repass with vehicles and equipment of various loads over the Easement Area and the right to construct, reconstruct, install, maintain, repair, renew, replace, operate and add to any existing or future facilities to meet the needs of MEC's existing or future business; provided, however, that MEC agrees that it will not unreasonably interfere with the Easement. The City covenants and

agrees with MEC that the City, its successors and assigns, will not hinder or interfere with any of said activities or with MEC's access to its existing or future structures or utility facilities or to the Property. The City covenants and agrees with MEC that neither MEC, nor its affiliates, nor any employee or agent of any of them, shall be liable to the City or its successors or assigns with respect to any claims or causes of action or rights to payment of any damages, costs or expenses (including, without limitation, damage to the Improvements) resulting from or in any way connected with the rights herein reserved, including but not limited to damage caused by voltage, fault current or ground current. The City's exercise of its rights in connection with this Agreement and use of the Easement Area and Improvements is at the City's sole risk. The City hereby further releases all of said parties from any and all such claims or demands. This provision shall survive any release or termination of this Agreement.

B. CONSTRUCTION AND MAINTENANCE OF THE IMPROVEMENTS

1. The City covenants and agrees with MEC that the City shall perform all work in connection with the construction, installation, maintenance, operation, use, and repair of the Improvements within the Easement Area at the City's sole cost and expense and in accordance with the Plan and this Agreement.
2. The City covenants and agrees with MEC that it shall notify MEC's Manager of Overhead Lines, James Burns, at james.burns@nationalgrid.com, or his successor, and the Manager of ROW & Survey for New England in writing at least forty-eight (48) hours before commencing any work whether related to the initial construction or prior to any significant repair, maintenance or work within the Easement Area. The Construction Supervisor may impose whatever further restrictions or conditions upon the City as is determined to be reasonably necessary for the protection of the Property, the Easement Area and MEC's facilities, whether now existing or hereafter installed. The City covenants and agrees that at all times during any work performed on the Easement Area and Improvements, MEC shall have the right, but not the obligation, to have an observer or observer ("Observer") present at the Property, including the Easement Area, to observe and inspect the work within the Easement Area, and take any necessary action, as determined by MEC in MEC's sole discretion, to protect and ensure the safety and integrity of the Property and MEC's facilities and structures. Regardless of whether MEC's Observer observes any of the work as set forth herein, MEC shall not be liable for injuries, damage, liabilities or claims hereunder, and the City shall not be released from any liability or obligation hereunder.
3. The City covenants and agrees with MEC that the City, its agents, employees, licensees, servants, contractors and invitees, shall take all necessary precautions for the safety of the City, its agents, employees, licensees, servants, contractors and invitees on, about or within the Easement Area and shall comply with all Applicable Laws (as hereinafter defined) to prevent accidents or injury to persons or property on, about or adjacent to the Property and the Easement Area, including, without limitation, the National Electric Safety Code, 220 CMR 125.00 ("Installation and Maintenance of Electric Transmission"), MGL Chapter 166 Section 21A ("Coming into Close Proximity to High Voltage Lines" except that the required clearance of six feet is insufficient and the minimum clearance allowed by OSHA as hereinafter described shall be maintained), and all OSHA regulations governing working clearances to electric distribution and transmission lines. Although OSHA Regulations 29 CFR 1926 Subpart CC and 29 CFR

1926.1501 may be specific to equipment that can hoist, lower, and horizontally move a suspended load, all equipment operating within the Property, including the Easement Area, shall maintain the clearances specified in these regulations, including but not limited to cranes, backhoes, excavators, forklifts, pile drivers, and drill-rigs. In general, the City shall ensure all vehicles, equipment or loads maintain the minimum clearances specified in the OSHA standards, and/or comply with the requirements of 29 CFR 1925.1408, if applicable, unless a more restrictive standard applies in which instance the City shall, to the extent applicable, comply with the more restrictive standard. The City further covenants and agrees to adequately ground vehicles, equipment, fences and gates and the Improvements at all times and in accordance with Applicable Laws (as hereinafter defined), including, without limitation, those listed in Paragraph 3 above and IEEE Standard 80.

4. The City covenants and agrees with MEC not to load or unload vehicles or equipment anywhere within the Easement Area, or stockpile or store, temporarily or permanently, soil, materials, trailers, storage containers, vehicles or supplies upon or adjacent to the Easement Area at any time; provided, however, that the City may temporarily load and unload soil, earth material, equipment, vehicles, or construction materials within the Easement Area during the initial construction and reasonable maintenance or repair of the Improvements, so long as such soil, earth material, equipment, vehicles, or construction materials are not loaded or unloaded directly beneath MEC's structures or facilities or overhead lines.
5. The City covenants and agrees that during the installation, construction, maintenance, repair, and use of the Improvements the City will not injure or damage the Property and the Easement Area nor injure or damage MEC's facilities now or hereafter placed thereon. At the end of each workday, the City will secure the work site in a manner consistent with good work practices, such as covering any open trenches with steel plating or installing sleeves where needed. Notwithstanding anything contained herein to the contrary, installation and continued maintenance of the Improvements in the Easement Area shall not, for purposes of this Agreement, be considered "injury or damage" to the Property including the Easement Area.
6. Upon completion of construction or future maintenance, the City will properly restore the Easement Area and the Property, in MEC's sole discretion, to as good as a condition as existed prior to the commencement of the work, including, without limitation, replacing all earth and soil removed or disturbed by the location, construction, operation, repair, use and maintenance of the Improvements, re-vegetating all areas disturbed, and restoring the Property to its original grade and contour and flush with any manholes or drains.
7. The City covenants and agrees that it will not place any below or above-ground structures within the Property, including pull boxes, lights, signs, sheds, septic systems, pools, manholes or other below or above ground structures, except for the Improvements as shown on the Plan.
8. The City covenants and agrees with MEC that the City shall not conduct any blasting or use any explosives at or within the Property, including, without limitation, the Easement Area.
9. The City covenants and agrees with MEC that, except as shown on the Plan, the City

shall not conduct any work, including, without limitation, any excavation work, or use any vehicles within twenty-five feet (25') plus two and one half (2.5) times the depth of the cut from any of MEC's structures or facilities existing as of the date of execution of this Agreement, including any transmission line poles, towers, guys and anchors, and that the top of any slopes resulting from any such work shall not be within fifty feet (50') of any structure or facility at the Property existing as of the date of execution of this Agreement. Upon completion of the excavation, the slopes of any banks shall be graded on a slope no steeper than one (1) vertical to five (5) horizontal and stabilized with vegetation or rip rap. In MEC's sole discretion, MEC will use whatever resources necessary to stabilize any of its facilities or structures at the Property at the sole cost and expense of the City. Regardless of whether MEC performs any such stabilization, MEC shall not be liable for injuries, damage, liabilities or claims related thereto, and the City shall not be released from any liability or obligation hereunder.

10. The City shall locate all underground lines, wires and appurtenances buried in areas to be excavated and shall protect them against damage. If an underground line or wire is damaged or broken, the City shall immediately notify MEC, stop work in the vicinity of the line or wire, and prevent anyone from having contact with it until such time as MEC determines working in that area is safe.
11. The City covenants and agrees that the City shall not make any changes in the existing grade of the Property.
12. The City covenants and agrees with MEC to construct the Improvements to AASHTO Standard Specifications for Bridges and Highway 25 class design criteria in order to withstand the weight and impact of heavy load vehicles and equipment operated by MEC during the maintenance and operation of existing structures and facilities at or within the Property or owned by MEC during the construction, installation, operation and maintenance of additional structures or facilities at the Property.
13. The City covenants and agrees with MEC to not block or impede access to MEC's Property or facilities at any time, and shall not damage any driveways, roads or trails used to access the Property.

C. INDEMNITY AND INSURANCE

1. The City agrees, strictly to the extent permitted by law (and/or to the extent of the City's insurance coverage under which MEC is named an additional insured as set forth in Exhibit D) or shall cause any party performing work at the Property on behalf of the City to agree, to defend with counsel reasonably satisfactory to MEC and to pay, protect, indemnify and save harmless MEC, its employees, agents, directors, officers, affiliates, attorneys, consultants, contractors and subcontractors, from and against any and all liabilities, damages, costs, expenses (including any and all attorney's fees and expenses of MEC), causes of action, suits, claims, demands or judgments of any nature whatsoever arising from the condition of the Property, the exercise of this Agreement, and (i) any work, act or omission to act done in, on or in the Property, including the Easement Area, or any part thereof, by or on behalf of the City or any person claiming under the City, or the employees, agents, tenants, contractors, licensees, invitees or visitors (including the general public) of the City or any such person (collectively, the "City Parties"); (ii) injury to, or the death of, persons or damage to property on the Property, including the

Easement Area, or upon adjoining property or in any way growing out of or connected with the installation, construction, use, non-use, condition, possession, operation, maintenance, management, occupation, or repair of the Improvements or the Property, including the Easement Area, by or on behalf of the City or any of the City Parties, or resulting from the condition of the Property, including the Easement Area; or (iii) violation of any agreement or condition of this Agreement or of Applicable Laws or any other requirements affecting the Improvements, the Property or the Easement Area, or the ownership, occupancy or use thereof. The foregoing indemnification shall not include injury or damage directly caused by the gross negligence or willful misconduct of MEC or its agents or employees. The City shall take prompt action to defend or indemnify MEC against claims, actual or threatened, but in no event later than notice by MEC to the City of the service of a notice, summons, complaint, petition or other service of process against MEC, alleging damage, injury, liability, or expenses attributed in any way to this Agreement or the acts, fault, negligence, equipment, materials, properties, facilities, personnel, or property of the City, its agents, employees, contractors or suppliers. The City shall defend any such claim or threatened claim, including, as applicable, engagement of legal counsel, to respond to, defend, settle, or compromise any claim or threatened claim. Furthermore and except as set forth above, the City understands and agrees it is responsible for any and all costs and expenses incurred by MEC to enforce this indemnification provision. The provisions of this paragraph shall survive any release or termination of this Agreement.

2. The City covenants and agrees with MEC that neither the City nor any of the City Parties shall bring onto, store, generate or permit to be stored or generated on, about or adjacent to the Property, including without limitation the Easement Area, any oil, hazardous material, hazardous waste or hazardous substance in reportable quantities, as those terms are defined by any applicable law, rule or regulation, including, without limitation, the Massachusetts Oil and Hazardous Material Release Prevention and Response Act, M.G.L. c. 21B, the Massachusetts Hazardous Waste Management Act, M.G.L. c. 21C, the Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. §§9601 et seq., and the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§6901 et seq. (collectively, the "Environmental Laws"). The City shall, strictly to the extent permitted by law and/or to the extent of the City's insurance coverage (under which MEC is named an additional insured as set forth in Exhibit D) or shall cause any party performing work at the Property on behalf of the City to, indemnify and hold MEC harmless for, from and against any claim, liability, loss, damage or expense, including attorneys' fees, arising out of a breach of any of the covenants or agreements of this paragraph. The provisions of this paragraph notwithstanding, the bringing onto the Easement Area of vehicles and the normal and ordinary operating fluids thereof that are self-contained, non-leaking and necessary for the operation of such vehicles, shall not cause a breach under this paragraph; provided, however, that the City shall, to the extent permitted by law, and/or any party performing work on behalf of the City to indemnify and hold MEC harmless from and against any claim, liability, loss, damage or expense, including attorneys' fees, resulting from, or arising out of, the presence of such operating fluids on the Property. The provisions of this paragraph shall survive any release of this Agreement.
3. The City agrees to pay to MEC upon presentation of an invoice, any and all reasonable costs and expenses for environmental assessment, remediation or response activities, including attorney's fees, which MEC may incur as a result of existing conditions on the

Property that are discovered as a result of the activities of the City or any of the City Parties while performing work on the Property including within the Easement Area. The provisions of this paragraph shall survive any release of this Agreement.

4. The City covenants and agrees with MEC that the City shall pay all contractors and/or laborers performing or providing materials for construction, installation, maintenance, and repair of the Improvements so as not to cause or permit any liens, including without limitation mechanics' or materialmen's liens, to be recorded or filed against the Property, and, strictly to the extent permitted by law and/or to the extent of the City's insurance coverage (under which MEC is named an additional insured as set forth in Exhibit D), or shall cause any party performing work at the Property on behalf of the City to, indemnify and hold MEC harmless for, from and against any loss, claim, damage, liability, cost or expense, including attorney's fees and expenses, caused by any such contractor or laborer or occasioned as a result of any such lien being recorded or filed against the Property. The provisions of this paragraph shall survive any release of this Agreement.
5. During any period in which the City shall be performing any work with respect to the Improvements or using the Property, including the Easement Area, the City shall, at its sole cost and expense, obtain and keep in force, or cause the party performing such work on behalf of the City to obtain and keep in force, the insurance set forth on Exhibit D attached hereto and made a part hereof. Such insurance will cover all of the indemnity agreements set forth herein.
6. The City hereby releases, to the extent permitted by law, MEC from and against any and all liabilities, losses, damages (to persons and property), costs, expenses (including attorney's fees), causes of action, suits, claims, obligations and/or demands for judgment whatsoever caused by, arising out of or in any way related to the: (a) MEC's exercise of its rights under this Agreement; (b) the condition of the Property; and (c) MEC's reservation of rights under this Agreement, including, without limitation, Paragraph A(3) herein. Moreover, the City understands that the existence of the MEC's facilities on the Property involves some risk, and the City, as part of the consideration for this Agreement, hereby releases and waives any right to ask for or demand damages for or on account of loss or injury associated with such facilities. The provisions of this paragraph shall survive any release of this Agreement.
7. While use of the Easement Area is, in part, for access to the City Easement Parcels for non-recreational purposes, MEC understands and acknowledges that, for a certain term as set forth in the Amrize Easement Agreement, access over the Easement Area may also be for use by the general public for recreational purposes. It is the intention of the parties hereto that the consideration set forth herein is for access for the non-recreational uses. Accordingly, to the fullest extent permitted by law, for the period of time when the general public may be using the Easement Area, the parties agree and it is the intention that MEC be afforded all of the rights, protections, privileges and benefits of M.G.L. c.21, §17C, or its successor statute or any other state or local law that affords the same or similar protections to landowners when granting access to the general public, and as such, MEC and all those claiming by, through or under MEC, shall not be liable for personal injuries or property damage sustained by members of the public in connection with the rights granted hereunder.

D. PERMITS AND LICENSES; COMPLIANCE WITH LAWS

1. The City covenants and agrees with MEC that the City shall obtain and be solely responsible for all required permits, licenses, rights or other authorizations, including without limitation all necessary environmental permits, licenses, rights or other authorizations, necessary for the work permitted herein with the Easement Area, including the installation, construction, operation, repair, use, and maintenance of the Improvements, and shall promptly provide all copies thereof to MEC.
2. The City covenants and agrees with MEC that the City shall, at its own cost and expense, observe and comply with all applicable present and future laws, ordinances, requirements, orders, directives, rules and regulations of all federal, state and local governments, and all other governmental authorities having jurisdiction over the Improvements or any part thereof, whether the same are in force at the execution of this Agreement or may in the future be passed, enacted or directed including, without limitation, any Environmental Laws (collectively, the "Applicable Laws"), and the City shall pay all costs, expenses, liabilities, losses, damages, fines, penalties, claims and demands, including counsel fees and expenses, that may in any manner arise out of or be imposed because of the failure of the City to comply with the covenants of this paragraph.

E. NOTICES

1. All notices, demands or other communications under this Agreement shall be in writing and either delivered by hand or mail (a) by registered or certified mail (return receipt requested) with the United States Postal Service, or (b) by Federal Express or other recognized overnight mail carrier furnishing evidence of receipt to the following:

If to MEC: Massachusetts Electric Company
National Grid
170 Data Drive
Waltham, MA 02451
Attention: Manager, ROW & Survey, New England

with a copy to: National Grid USA Service Company, Inc.
170 Data Drive
Waltham, MA 02451
Attention: Legal Dept – Assistant General Counsel, RE

If to The City: City of Haverhill
4 Summer Street,
Haverhill, MA 01830
Attention: Planning Division Director

with a copy to: City of Haverhill
4 Summer Street
Haverhill, Massachusetts 01830
Attention: City Solicitor

2. Any party may change the address at which it is to receive notices by giving notice to the other party as hereinabove set forth. Any notice or other communication in connection

with this Agreement shall be deemed duly served when received (or upon attempted delivery if delivery is not accepted).

F. TEMPORARY RESTRICTIONS/TERMINATION

1. Notwithstanding anything herein contained to the contrary, in the event that MEC determines, in its sole discretion, that the condition of the Easement Area constitutes a safety and/or security risk, MEC may immediately restrict access to the Easement Area so long as such condition exists in MEC's sole discretion and shall provide the City written notice of the condition(s) creating such safety and/or security risk and the steps the City needs to take to resolve the same. In addition, MEC expressly reserves the right to enter upon the Easement Area at any time for any purpose whatsoever in connection with its business operations and to temporarily restrict or prohibit access to and along the Easement Area when required by MEC's operational needs as determined by MEC in its sole reasonable discretion. MEC shall endeavor to give the City at least forty eight hours prior verbal notice of any such restriction or prohibition on access to the Easement Area along with the estimated duration of such restriction or prohibition (provided that MEC shall not be bound by such estimate), except that (a) in the event of an emergency, prior notice shall not be required but shall be given to the City as soon as practicable and (b) no notice shall be required for routine maintenance including, without limitation, tree trimming) or in the event that access is restricted or prohibited for less than 48 hours.
2. The rights and easements set forth herein shall be co-terminus with the rights and easements granted to the City under the Amrize Easement Agreement. Accordingly, should the entirety of the Amrize Easement Agreement be terminated or released such that the City no longer has any rights or easements for access across Lots 26 and 27, then this Easement shall terminate and be of no further force and affect as of the same date as the termination or release of the Amrize Easement Agreement. Notwithstanding, if only the parking and recreational easements set forth under the Amrize Easement Agreement are terminated or released, but the City retains its rights of access across Lots 26 and 27 under the Amrize Easement Agreement, this Easement shall continue.

G. MISCELLANEOUS

1. It is understood and agreed by and between the parties hereto that the Improvements shall remain the property of the City, its successors and assigns. MEC shall not be responsible for the payment of any taxes on the Improvements.
2. The City covenants and agrees with MEC that the Improvements shall be maintained in good repair and condition at all times. The City shall properly restore, repair and maintain, to the reasonable satisfaction of MEC, the Improvements or any physical condition of the surface or subsurface of the Easement Area (including but not limited to sinkholes) that impacts the use of the Easement Area by the City Parties, and shall at all times keep the Easement Area free of any debris, trash, rubbish or other obstructions, and water, ice and snow for the benefit of the City Parties. The City acknowledges and agrees that MEC is under no obligation whatsoever to restore, repair, or maintain the Improvements or the Easement Area in any respect, including keeping the same free from water, ice or snow.
3. The City shall take all necessary precautions for the safety of the City and the City Parties

upon, within, or about the Easement Area including, without limitation, installing signage to deter and deny entry to MEC's adjacent Property and maintaining any enclosures (such as fences) and providing for gates, watchmen or other security as necessary in order to prevent unauthorized or inappropriate activities, accidents or injury to persons and property on, about the Easement Area or MEC's property including the Property adjacent thereto.

4. The City agrees that upon any release or termination of the Easement, the City shall restore the Easement Area to a condition satisfactory to MEC as soon as practicable but in no event later than thirty (30) days following such release. If the City fails to commence such restoration, then MEC may, upon thirty (30) days written notice to the City, perform such restoration at the City's sole cost and expense.
5. The rights and easements created hereunder shall be binding on and inure to the benefit of MEC and the City and their respective successors and assigns.
6. This Agreement may be executed in any number of counterparts which together shall constitute one and the same instrument.
7. The terms and provisions herein contained constitute the entire agreement between the parties with respect to the subject matter hereof, and there are no representations, warranties, covenants or agreements, express or implied, with respect to the subject matter hereof, other than those expressly set forth herein. Other than the rights expressly granted in this Agreement, there are no other rights or easements granted hereby and none shall be created by implication, necessity or otherwise. No modification or amendment of the provisions of this Agreement shall be binding upon any party hereto unless agreed to in writing by such party.
8. The headings contained in this Agreement are for reference and convenience only, and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.
9. Each of the City and MEC agrees that at any time and from time to time after the execution and delivery of this Agreement, each of them shall, at their own expense, and upon the reasonable request of the other party, execute and deliver such further documents and do such further acts and things as the other may reasonably request in order to more fully carry out the purposes of this Agreement.
10. Failure of MEC to complain of any act or omission hereunder on the part of the City, no matter how long the same may continue, shall not be deemed a waiver by MEC of any of its rights hereunder. No waiver by MEC at any time, express or implied, of any breach of any provision of this Agreement shall ever be deemed a waiver of a breach of any other provision of this Agreement, or a consent to any subsequent breach of the same or any other provision. If any action by the City shall require MEC's consent or approval, such consent or approval on any particular occasion shall not be deemed a consent or approval of any other action on any subsequent occasion.
11. This Agreement is subject to all encumbrances of whatever kind or nature of record to the extent the same are in force and applicable, and the City covenants and agrees to take the Easement Area subject to any and all existing rights, restrictions, easements,

encumbrances or covenants affecting the Property.

12. The undersigned representatives of the City represent and warrant that the execution, delivery and acceptance of this Agreement and the performance of its obligations have been duly authorized by the City and that said person signing by law has the authority to sign and deliver this Agreement on its behalf.
13. The Company and Grantee acknowledge that each of them and their counsel has had an opportunity to review this Agreement and that this Agreement shall not be construed against the Company merely because the Company has prepared it.
14. MEC and the City agree that any work performed in or about the Property by the City will be conducted in such manner as to work in harmony with all elements of labor being employed by either party on or adjacent to the Property.
15. This Agreement shall be governed exclusively by the laws of the Commonwealth of Massachusetts and is enforceable in its courts of competent jurisdiction without regard to conflicts of laws.
16. The provisions of this Agreement are severable. If any one clause or provision hereof shall be held invalid or unenforceable in whole or in part in any jurisdiction, then such invalidity or unenforceability shall affect only such clause or provision, or part thereof, in such jurisdiction, and shall not in any manner affect such clause or provision in any other jurisdiction, or any other clause or provision of this Agreement in any jurisdiction.
17. The terms of this Agreement shall be binding on the parties, and their respective successors, heirs and assigns. All covenants, agreements, terms and conditions of this Agreement shall be construed as covenants running with the land.
18. Pursuant to M.G.L. c. 64D, § 1, no deed excise stamps are required.
19. A copy of the vote by the Haverhill City Council authorizing this Agreement is attached hereto as Exhibit E and incorporated herein.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the parties have caused these presents to be executed under seal as of this ____ day of _____, 2025.

MASSACHUSETTS ELECTRIC COMPANY

By: _____
Name: David J. Aho
Title: Authorized Representative

THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this ____ day of _____ 2025, before me, the undersigned notary public, personally appeared David J. Aho, proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, ☐ personal knowledge or he understood, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as an Authorized Representative of Massachusetts Electric Company.

Before me,

(type or print name)

Notary Public

IN WITNESS WHEREOF, the parties have caused these presents to be executed under seal as of this ____ day of _____, 2025.

CITY OF HAVERHILL

By: _____
Name:
Title:

THE COMMONWEALTH OF MASSACHUSETTS

Essex, ss.

On this ____ day of _____, 2025, before me, the undersigned notary public, personally appeared _____, proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, ☐ personal knowledge of the undersigned, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she signed it voluntarily for its stated purpose as _____ of the City of Haverhill.

Before me,

(type or print name)

My commission expires:

Notary Public

EXHIBIT A
EASEMENT PLAN

Draft

EXHIBIT B

LEGAL DESCRIPTION

Draft

EXHIBIT C

IMPROVEMENTS PLAN

Draft

EXHIBIT D
INSURANCE REQUIREMENTS

From the commencement of this Agreement, through expiration, termination or longer where specified below, the City shall provide and maintain at its own expense, insurance policies that are meant to be primary and non-contributory (*with no right of contribution by any other coverage available to the Company, the Company's affiliates and their respective agents, employees, directors and other parties that the Company may identify*) and issued by reputable insurance companies, acceptable to National Grid USA (the "Company") with an A.M. Best rating of A- or better which meet or exceeds the requirements listed herein. Such policies, where required below shall include **"Massachusetts Electric Company, National Grid USA, and its direct parent, subsidiaries, affiliates, successors and assigns"** (collectively, the "Insured Entities") as Additional Insureds. Waiver of Subrogation, where required below shall be in favor of such Additional Insureds/Insured Entities for any loss or damage covered under those policies referenced in this Insurance Exhibit, or for any required coverage that may be self-insured by the City.

1. **Risk of Loss (Equipment/Materials)** – The City shall be responsible for all risk of loss to its personal equipment and materials, and any other equipment and materials owned by its employees or by third parties that may be in their care, custody and control.
2. **Commercial General Liability (CGL) Insurance**, covering all operations, work and/or provision of services performed by or on behalf of the City under or in connection with this Agreement, at minimum limits of:

\$1,000,000 limit "per occurrence" – Bodily Injury/Property Damage
\$2,000,000 limit – Products/Completed Operations
\$2,000,000 limit - General Aggregate
\$1,000,000 limit- Personal and Advertising Injury
\$1,000,000 limit- Damages to Premises Rented to You Limit

Policy shall include coverage for contractual liability (with this Agreement being included under the definition of "Insured Contract") and products/completed operations coverages. Policy shall not contain a cross-liability or a separation of insureds exclusion. Should coverage for products/completed operations be written on a claims-made form, the retroactive date shall not precede the effective date of this Agreement and coverage shall be maintained continuously for the duration of this Agreement and for at least three (3) years after Final Acceptance. *Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above. Must use CG 2010 and CG 2037 (or equivalent) for Additional Insured endorsements.*

3. **Automobile Liability Insurance:** Covering owned, non-owned and hired vehicles used in connection with all operations, work and/or provision of services performed by or on behalf of the City under or in connection with this Agreement at minimum limits of:

\$1,000,000 combined single limit "each accident"

Coverage for non-owned/hired vehicles evidenced through a Commercial General Liability policy would be acceptable upon Company's review and approval. *Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above.*

4. **Statutory Workers' Compensation and Employer's Liability Insurance**, in the state in which the operations, work and/or provision of services will be performed under this Agreement. The

employer's liability limit shall be at least \$1,000,000 per occurrence for bodily injury, per employee for bodily injury by disease and by bodily injury by disease policy limit.

For work or services being performed on or close to water, policy shall include coverage for the **US Longshoreman & Harbor Workers' Compensation Act of 1927 and Jones Act of 1920.**

In the event the City is a **Sole Proprietor** that is exempt from maintaining Statutory Workers' Compensation/Employer's Liability insurance, Sole Proprietor is required to provide a Letter of Affidavit affirming no employees and are exempt from carrying Workers Compensation and Employer's Liability insurance. *Waiver of Subrogation required from this policy for the Insured Entities outlined above.*

5. **Umbrella Liability or Excess Liability Insurance**, providing broad "follow form" excess insurance with terms similar to the Commercial General Liability, Automobile Liability and Employer's Liability coverages outlined within this Agreement, at **minimum** limits of:

\$4,000,000 limit – Per Occurrence/Aggregate

Such insurance coverage shall include a drop-down provision in the event of exhaustion of underlying limits or aggregates. *Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above.*

In addition to above, Sections 6-10 is applicable to a commercial entity or contractor performing work in the capacity as a Contractor, if the City is hiring Contractor(s) to do work on their behalf.

6. **Contractor's Pollution Liability ("CPL") Insurance; (if applicable)** – Should the City acting in the capacity as a Contractor or if the City hires a Contractor to complete work and/or services on their behalf, the Contractor shall maintain CPL insurance to cover any sudden and gradual pollution incidents that may arise out of, through, or in connection with this Agreement including any and all work and/or services to be performed by or on behalf of Contractor, including but not limited to: (a) bodily injury, sickness, disease, mental anguish or shock sustained by any person, including death; (b) property damage including physical injury or destruction of tangible property including resulting loss, use thereof, clean-up costs, and the loss of use of tangible property that has not be physically injured or destroyed; and (c) defense including costs, charges and expenses incurred in the investigation, adjustment or defense of claims for such compensation damages. There should be no exclusions for asbestos, lead paint, silica or mold/fungus/legionella. This coverage shall carry a minimum limit of:

\$1,000,000 limit - "Per Incident/Aggregate"

Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above.

7. **Professional Liability Insurance, (if applicable)**, providing coverage for negligent acts, errors, and omissions (including when applicable, Technology errors and omissions), in an amount of \$1,000,000 "per claim" or equal to the value of the contract, whichever is greater, to protect MEC from losses arising out of the use of Contractor's or its subcontractor's product or failure to render services.

Should coverage be written on a "Claims Made" form, Contractor or its subcontractors shall maintain such coverage for a period of not less than three (3) years post completion of work, with

the retroactive date in place prior to and held constant with the date of this contract. *Waiver of Subrogation required from this policy for the Insured Entities outlined above.*

8. **Third (3rd) Party Crime Insurance**, *(if applicable)*, covering theft of MEC's property by electronic means and for any dishonest acts that may be committed by a Consultant's employee(s) against MEC, in an amount no less than \$1,000,000 "per occurrence". *Loss Payee status required from this policy for the Insured Entities outlined above.*
 9. **Unmanned Aerial Systems/Vehicles (UAS/UAV)/Drone Insurance**: *(if equipment will be used in course of agreement)*, covering third-party liability for bodily injury and property damage arising out of the use of Unmanned Aerial Systems (UAS)/Vehicles (UAV) aka drones on MEC's property, at minimum limits of \$10,000,000 "per occurrence". Such requirement could also be met outlining the same terms under an endorsed Aircraft Liability policy. *Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above.*
 10. **Protection & Indemnity/Commercial Watercraft Insurance**: *(if equipment will be used in course of agreement)*, providing Protection & Indemnity coverage for third-party liability related to bodily injury and property damage arising out of the use of each vessel while on MEC's property, at minimum limits of \$1,000,000 "per occurrence". *Additional Insured and Waiver of Subrogation required from this policy for the Insured Entities outlined above.*
 11. **Intentionally Deleted.**
 12. **Self-Insurance**: If approved in advance by the Company's representative, proof as a qualified self-insurer will be acceptable in lieu of securing or maintaining one or more of the coverages required in this Insurance Exhibit. Such proof shall come in the form of a signed self-insurance letter on the City's letterhead, in a format provided by the Company and shall become part of this insurance provision by reference here.
- With respect to Workers' Compensation, such evidence shall consist of a current self-insured certification form approved by the State in which the terms of this Agreement will be executed.
13. **Other Coverage(s)/Compliance**: These requirements are in addition to any which may be required elsewhere in this Agreement. In addition, the City shall comply with any governmental site-specific insurance requirements even if not stated herein. This includes providing evidence of insurance and additional insured status, if necessary, to any third-party property owner on which the City's work activities associated with this Agreement may be taking place as required by law or permit.
 14. **Subcontractors**. In the event that the City uses a subcontractor(s) in connection with providing any services as outlined under this Agreement, the City shall require all such subcontractor(s) to provide the required coverages and protections as outlined under Paragraphs 1-10 of this insurance exhibit.
 15. **Intentionally Deleted.**
 16. **Subrogation Rights**: To the extent the City's insurance carriers will not waive their right of subrogation against the Insured Entities as required in the outset of these requirements, the City agrees, to the extent permitted by law, to indemnify the Insured Entities for any subrogation activities pursued against them by the City insurance carriers. However, this waiver shall not extend to the gross negligence or willful misconduct of the Insured Entities or their employees, subcontractors or agents.

- 17. Certificate(s) of Insurance.** Prior to providing any services, the City (and when applicable, it's Contractors) shall promptly issue to the Company certificate(s) of insurance and any requested endorsements (include any renewal thereof), evidencing all coverages and required protections (Additional Insured and Waiver of Subrogation where applicable) utilizing the address outlined by the Company in this Agreement, with digital copies only being emailed to the Company's Risk and Insurance Department at: RiskandInsurance@nationalgrid.com. Failure to furnish the required certificate(s) of insurance and endorsements would not relieve the City from any liability obligations or to carry insurance outlined under this Agreement.

Policies shall be endorsed, and certificate(s) of insurance shall clearly outline that at least 30-days prior written notice will be provided to the Company in the event of any cancellation, non-renewal or material change in coverage(s). Certificates shall declare applicable deductibles or self-insured retentions which shall be for the account of the City. Such deductibles or self-insured retentions shall not exceed \$100,000 unless agreed to by the Company's Risk & Insurance Department.

- 18. Reservation of Rights.** Should any policy(ies) be canceled at any time during the term of this Agreement and the City fails immediately to procure other insurance as specified, the Company reserves the right to procure such insurance and to increase the Cost or void this Agreement.
- 19. Accident Reports.** The City shall furnish the Company's Risk & Insurance Department with copies of any accident report(s) sent to the City's insurance carriers covering accidents, incidents or events occurring in connection with or as a result of the provision of the Services.
- 20. Full Policy Limits.** The City represents that it has full policy limits available and shall notify the Company's Risk & Insurance Department in writing when coverages required herein have been reduced as a result of claim payments, expenses, or additional change to policies.
- 21. No Limitation.** Nothing contained in these insurance requirements is to be construed as limiting the extent of the City's responsibility for payment of damages or its indemnification obligations under this Agreement.

EXHIBIT E

VOTE

Draft



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

5.6
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 16, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From Mayor Melinda E. Barrett

RE: Order- Increase the Early Sign-Up Bonus for Snow Plowing Contractors

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an updated order to revise the early sign-up bonus for snow plowing, clearing, and hauling services for the 2025-2026 winter season.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillma.gov

Date: October 16, 2025

To: Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *REW.*
DPW Director

Subject: City Council Order Increase the Early Sign-Up Bonus for Snow Plowing Contractors

Attached for your review and approval is an updated City Council Order revising the early sign-up bonus for snow plowing, clearing, and hauling services for the 2025–2026 winter season.

The base hourly rates for snow plowing and hauling services were last updated by City Council Order Document 98, adopted October 22, 2024. Those base rates remain unchanged.

To encourage timely registration and inspection of contractor vehicles and equipment, this proposed order increases the early sign-up bonus by \$2 per hour across the truck and tractor categories. The bonus applies only to vendors who complete all required documentation and inspections by November 14, 2025.

This adjustment reflects higher operating costs for contractors and aims to strengthen participation in the City's snow and ice response program by incentivizing early sign-ups to ensure readiness before winter begins.

If the proposed Order is acceptable, please forward it to the City Clerk to be placed on the agenda for the next City Council meeting.

If you need additional information, please contact me at rward@haverhillma.gov or call me at (978)374-2382.

Attachments

Cc: Christine Lindberg, Chief of Staff, clindberg@haverhillma.gov
Lisa Mead, City Solicitor, lisa@mtclawyers.com
Robert Kimball, Highway Superintendent, rkimball@haverhillma.gov
Nicole Gray, Head Administrative Clerk, ngray@haverhillma.gov



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That Document 117 of December 28, 2021 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof:

Rates For Plowing, Clearing, and Hauling Snow

	Base Hourly Rate	Early Sign-Up Bonus	Base Hourly Rate With Sign-up Bonus
Vehicles			
7,001 to 9,000 lbs. GVWR	\$91	\$5	\$96
9,001 to 11,000 lbs. GVWR	\$105	\$5	\$110
11,001 to 16,000 lbs. GVWR	\$119	\$7	\$126
16,001 to 25,800 lbs. GVWR	\$125	\$7	\$132
25,801 to 36,000 lbs. GVWR	\$131	\$7	\$138
Tractor			
Plow size under 10 feet	\$137	\$7	\$144
Plow size 10 feet and greater	\$144	\$7	\$151
Front end loaders and backhoes			
Backhoe	\$137		
Less than 2 CY	\$137		
2 - 3.99 CY	\$137		
4 CY and greater	\$149		
Special Equipment			
Skid steer with AWD	\$110		
Skid steer with snowblower attachment	\$118		
Bombardier with snowblower	\$105		
Other Special Equipment	\$161		

Spreaders

Capacity

2 to 5.99 CY	\$10
6 to 9.99 CY	\$15
10 CY and greater	\$20

Snow Hauling

10-Wheeler, Tri-axle, and Dump Trailer	\$120
--	-------

Wing Plows⁽⁷⁾

\$25

1. Owner must furnish frame, pump and ram, plow and cutting edges.
2. If ballast is supplied to contractor by the City, it shall be returned at the end of each storm.
3. Haverhill contractors will be given first consideration when being called.
4. Other Special Equipment - Equipment defined as "Special" will be determined by the Highway Superintendent or his agents. The hourly wage for said special equipment will be negotiated at the time of hire. This equipment is to be determined "Special" because it is not specified in this Order. Rates are not to exceed \$161.00 per hour for hiring of said Special Equipment unless directed by the City Council.
5. Snow plow contractors shall be guaranteed a minimum of four (4) hour time allotment for each call out by the City.
6. Early Sign-up Bonus is only available to Vendors that submit all required documents and completed the vehicle inspection by November 14, 2025.
7. The spreader rate and wing plow rate is added to the vehicle base hourly rate.



98

DOCUMENT

98

CITY OF HAVERHILL

In Municipal Council October 22 2024

ORDERED:

That Document 117 of December 28, 2021 (an Order relating to rates for private snow plowing and hauling) be and is hereby deleted in its entirety and the following inserted in place thereof:

Rates For Plowing, Clearing, and Hauling Snow

	Base Hourly Rate	Early Sign-Up Bonus	Base Hourly Rate With Sign-up Bonus
Vehicles			
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9,001 to 11,000 lbs. GVWR	\$105	\$3	\$108
11,001 to 16,000 lbs. GVWR	\$119	\$5	\$124
16,001 to 25,800 lbs. GVWR	\$125	\$5	\$130
25,801 to 36,000 lbs. GVWR	\$131	\$5	\$136
Tractor			
Plow size under 10 feet	\$137	\$5	\$137
Plow size 10 feet and greater	\$144	\$5	\$149
Front end loaders and backhoes			
Backhoe	\$137		
Less than 2 CY	\$137		
2 - 3.99 CY	\$137		
4 CY and greater	\$149		
Special Equipment			
Skid steer with AWD	\$110		
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Bombardier with snowblower	\$105		
Other Special Equipment	\$161		

Spreaders**Capacity**

2 to 5.99 CY	\$10
6 to 9.99 CY	\$15
10 CY and greater	\$20

Snow Hauling

10-Wheeler, Tri-axle, and Dump Trailer	\$120
--	-------

Wing Plows⁽⁷⁾

\$25

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5. Snow plow contractors shall be guaranteed a minimum of four (4) hour time allotment for each call out by the City.
6. Early Sign-up Bonus is only available to Vendors that submit all required documents and completed the vehicle inspection by November 21, 2024.
7. The spreader rate and wing plow rate is added to the vehicle base hourly rate.

CONTINUED TO OCTOBER 29 2024

Attest: Kathleen M. Wright City Clerk

IN CITY COUNCIL: October 29 2024

MOTION TO AMEND AS FOLLOWS: TO EXTEND THE SIGN ON BONUS 1 WEEK FOR ONLY 2024 and
 also TO AMEND THE TRACTOR PLOWS UNDER 10 FT NO \$5.00 BONUS and
 PASSED AS AMENDED

Attest: Kathleen M. Wright City Clerk

APPROVED

Michael J. B... Mayor

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



6.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

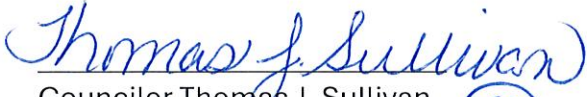
HAVERHILL, MASSACHUSETTS 01830-5843

October 7, 2025

OCT 7 PM3:36
HAVCITYCLERK

To: Members of the City Council

Councilor Sullivan wishes to introduce Tammy Dobrosielski to announce this year's
"Wreaths Across America" campaign at the Hilldale Cemetery.


Councilor Thomas J. Sullivan 

(Meeting: 10.21.25)



8.1

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

Oct. 2, 2025

OCT 3 PM 3:32
HAVCITYCLERK

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
September as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 09/01/2025 through 09/30/2025 for Abatements

Totals	Tax	Interest	Fees	Tax	Interest	Fee	Refund	Abate	Exemp	Adjust	Transfers
	Paid	Paid	Paid	Reversals	Reversals	Reversals	Reversals	Reversals			
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,116.31	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,116.31	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,116.31	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,241.11	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,241.11	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,241.11	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,088.19	0.00	0.00	0.00
2025 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,088.19	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,545.00	0.00	0.00	0.00
2025 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,545.00	0.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,633.19	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,990.61	0.00	0.00	0.00
				Total All Charges		78,990.61					

Total All Charges: Add all columns except Adjustments.



8.2

Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

OCT 14 PM2:03
HAVERHILL CITY CLERK

October 10, 2025

To The Honorable City Council

Attached are the revenue and expense reports through September 30, 2025.

At a high level, the general fund revenue report indicates a year-over-year increase of 6.67%. However, this figure includes earnings from investments, property tax revenue, and Commonwealth funding designated for the School Department under the Student Opportunity Act. When we focus solely on local receipts, which range from motor vehicle excise to miscellaneous revenue, there is a year-over-year decrease of 5.7%. We will continue to monitor this closely to determine whether it is an emerging trend or just an anomaly.

The general fund and enterprise operating budgets are currently meeting expectations.

Over the past month, the finance departments have collaborated with our auditors to conclude the federal audit for fiscal year 2024. We have also made significant progress in finalizing the fiscal year 2025 audit, which I expect to be completed by the end of December. Additionally, we have submitted the free cash for certification to the Department of Revenue (DOR). Finally, I anticipate that we will fill the last two open finance positions—Assistant Treasurer/Collector and Payroll Manager—within the next month.

Sincerely,

Angel A. Perkins, CPFO, CGA, CFE
City Auditor & Chief Financial Officer

Year to Date Benchmark	25.00%
------------------------	--------

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 234,279	\$ 59,036	\$ 175,243	25.20%
Council Expenses	\$ 8,100	\$ 521	\$ 7,579	6.43%
Mayor Salaries	\$ 432,688	\$ 112,718	\$ 319,970	26.05%
Mayor Expenses	\$ 210,250	\$ 18,589	\$ 191,661	8.84%
Auditor's Office Salaries	\$ 377,209	\$ 90,007	\$ 287,202	23.86%
Auditor's Office Expenses	\$ 139,381	\$ 1,504	\$ 137,877	1.08%
Assessors Salaries	\$ 297,788	\$ 74,532	\$ 223,256	25.03%
Assessors Expenses	\$ 179,215	\$ 10,707	\$ 168,508	5.97%
Treasurer/Collector Salaries	\$ 469,208	\$ 91,791	\$ 377,417	19.56%
Treasurer/Collector Expenses	\$ 251,300	\$ 27,111	\$ 224,189	10.79%
Constituent Services Salaries	\$ 109,442	\$ 27,218	\$ 82,224	24.87%
Constituent Services Expenses	\$ 15,500		\$ 15,500	0.00%
Purchasing Salaries	\$ 100,547	\$ 25,308	\$ 75,239	25.17%
Purchasing Expenses	\$ 12,050	\$ 1,202	\$ 10,848	9.98%
Law Department Salaries	\$ 46,818	\$ 11,939	\$ 34,879	25.50%
Law Department Legal	\$ 536,000	\$ 30,418	\$ 505,582	5.68%
Human Resources Salaries	\$ 318,404	\$ 81,300	\$ 237,104	25.53%
Human Resources Expenses	\$ 147,550	\$ 25,984	\$ 121,566	17.61%
MIS Salaries	\$ 160,000	\$ 49,641	\$ 110,359	31.03%
MIS Expenses	\$ 638,134	\$ 280,827	\$ 357,307	44.01%
MIS Capital	\$ 50,000	\$ 18,292	\$ 31,708	36.58%
City Clerk Salaries	\$ 594,766	\$ 135,390	\$ 459,376	22.76%
City Clerk Expenses	\$ 171,380	\$ 32,532	\$ 138,848	18.98%
TOTAL GENERAL GOVERNMENT	\$ 5,500,009	\$ 1,206,567	\$ 4,293,442	21.9%
Building Maint. Salaries	\$ 79,127	\$ 6,574	\$ 72,553	8.31%
Building Maint. Expenses	\$ 298,500	\$ 32,414	\$ 266,086	10.86%
Inspectional & Health Services Salaries	\$ 1,205,528	\$ 306,194	\$ 899,334	25.40%
Inspectional & Health Services Expenses	\$ 46,950	\$ 7,552	\$ 39,398	16.09%
Public Health Salaries	\$ 247,498	\$ 65,548	\$ 181,950	26.48%
Public Health Expenses	\$ 9,000		\$ 9,000	0.00%
Economic Development Salaries	\$ 291,516	\$ 55,086	\$ 236,430	18.90%
Economic Development Expenses	\$ 56,162	\$ 2,254	\$ 53,908	4.01%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,234,281	\$ 475,622	\$ 1,758,659	21.3%
Police Salaries	\$ 14,399,407	\$ 3,362,000	\$ 11,037,407	23.35%
Police Expenses	\$ 1,813,628	\$ 300,782	\$ 1,512,846	16.58%
Police Capital	\$ 353,000	\$ 167,320	\$ 185,680	47.40%
Fire Salaries	\$ 13,774,479	\$ 3,312,755	\$ 10,461,724	24.05%
Fire Expenses	\$ 1,029,809	\$ 166,484	\$ 863,325	16.17%
Fire Capital	\$ 5,824		\$ 5,824	0.00%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL PUBLIC SAFETY	\$ 31,376,147	\$ 7,309,341	\$ 24,066,806	✓ 23.30%
Whittier Regional School Assessment	\$ 8,704,320	\$ 2,176,080	\$ 6,528,240	✓ 25.00%
North Shore Essex Tech. Assessment	\$ 664,063		\$ 664,063	✓ 0.00%
School Other Funding	\$ 15,000		\$ 15,000	✓ 0.00%
School Department	\$ 133,801,660	\$ 13,890,414	\$ 119,911,246	✓ 10.38%
TOTAL EDUCATION	\$ 143,185,043	\$ 16,066,494	\$ 127,118,549	✓ 11.2%
Public Works Administration Salaries	\$ 59,607	\$ 15,055	\$ 44,552	✓ 25.26%
Public Works Administration Expenses	\$ 44,804	\$ 3,872	\$ 40,932	✓ 8.64%
Public Works Highways Salaries	\$ 1,404,280	\$ 347,644	\$ 1,056,636	✓ 24.76%
Public Works Highways Expenses	\$ 840,655	\$ 219,962	\$ 620,693	✓ 26.17%
Public Works Highways Capital	\$ 112,000	\$ 14,750	\$ 97,250	✓ 13.17%
Public Works Solid Waste/Recycling Salaries	\$ 218,185	\$ 48,310	\$ 169,875	✓ 22.14%
Public Works Solid Waste/Recycling Expenses	\$ 5,985,808	\$ 995,840	\$ 4,989,968	✓ 16.64%
Public Works Parking Area Salaries	\$ 51,726	\$ 13,382	\$ 38,344	✓ 25.87%
Public Works Parking Area Expenses	\$ 369,101	\$ 21,354	\$ 347,747	✓ 5.79%
Public Works Street Marking Expenses	\$ 116,883	\$ 19,315	\$ 97,568	✓ 16.53%
Public Works Fleet Maint. Salaries	\$ 274,157	\$ 55,725	\$ 218,432	✓ 20.33%
Public Works Fleet Maint. Expenses	\$ 49,080	\$ 371	\$ 48,709	✓ 0.76%
Public Works Park Dept. Salaries	\$ 584,634	\$ 118,896	\$ 465,738	✓ 20.34%
Public Works Park Dept. Expenses	\$ 332,850	\$ 45,760	\$ 287,090	✓ 13.75%
Public Works Street Lighting Expenses	\$ 725,800	\$ 123,397	\$ 602,403	✓ 17.00%
Public Works Snow & Ice Removal Salaries	\$ 229,330	\$ 577	\$ 228,753	✓ 0.25%
Public Works Snow & Ice Removal Expenses	\$ 980,670	\$ 3,283	\$ 977,387	✓ 0.33%
TOTAL PUBLIC WORKS	\$ 12,379,570	\$ 2,047,493	\$ 10,332,077	✓ 16.5%
Citizens Center Salaries	\$ 303,619	\$ 88,783	\$ 214,836	✗ 29.24%
Citizens Center Expenses	\$ 188,010	\$ 38,307	\$ 149,703	✓ 20.37%
Veterans Services Salaries	\$ 115,545	\$ 29,382	\$ 86,163	✓ 25.43%
Veterans Services Expenses	\$ 558,000	\$ 108,004	\$ 449,996	✓ 19.36%
Senior Services Salaries	\$ 13,500	\$ 2,500	\$ 11,000	✓ 18.52%
Senior Services Expenses	\$ 2,700		\$ 2,700	✓ 0.00%
Stadium Commission	\$ 59,000	\$ 13,347	\$ 45,653	✓ 22.62%
Recreation Salaries	\$ 193,129	\$ 104,871	\$ 88,258	✗ 54.30%
Recreation Expenses	\$ 85,000	\$ 11,699	\$ 73,301	✓ 13.76%
Public Library Salaries	\$ 1,665,862	\$ 381,859	\$ 1,284,003	✓ 22.92%
Public Library Expenses	\$ 293,585	\$ 124,547	\$ 169,038	✗ 42.42%
TOTAL HUMAN SERVICES	\$ 3,477,950	\$ 903,299	\$ 2,574,651	✓ 26.0%
Debt Service	\$ 9,491,008	\$ 1,077,945	\$ 8,413,063	✓ 11.36%
TOTAL DEBT SERVICE	\$ 9,491,008	\$ 1,077,945	\$ 8,413,063	✓ 11.4%
Retirement Fund	\$ 22,967,281	\$ 22,967,281	\$ -	✓ 100.00%
Unemployment Compensation	\$ 230,000	\$ 116,858	\$ 113,142	✗ 50.81%
Group Insurance	\$ 29,765,000	\$ 2,103,989	\$ 27,661,011	✓ 7.07%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Payroll Taxes (FICA/Medicare)	\$ 2,103,796	\$ 352,055	\$ 1,751,741	✓ 16.73%
Workers Compensation	\$ 915,000	\$ 153,572	\$ 761,428	✓ 16.78%
Injured on Duty Claims	\$ 230,967	\$ 103,144	\$ 127,823	✗ 44.66%
Sick Leave Bank	\$ 126,000	\$ 87,956	\$ 38,044	✗ 69.81%
Vacational Buyback	\$ 55,000		\$ 55,000	✓ 0.00%
Retiree Medical Claims	\$ 121,000	\$ 16,372	\$ 104,628	✓ 13.53%
TOTAL EMPLOYEE BENEFITS	\$ 56,514,044	\$ 25,901,227	\$ 30,612,817	✗ 45.8%
General Liability Insurance	\$ 1,303,678	\$ 950,672	\$ 353,006	✗ 72.92%
Salary Reserve	\$ 1,080,000	\$ 10,811	\$ 1,069,189	✓ 1.00%
Budget Reserve	\$ 805,671	\$ 15,193	\$ 790,478	✓ 1.89%
State Assessments (Cherry Sheets)	\$ 9,524,223	\$ 2,405,270	\$ 7,118,953	✓ 25.25%
Reserve for Abatement & Exemption (Overlay)	\$ 250,000		\$ 250,000	✓ 0.00%
TOTAL OTHER CITY EXPENSES	\$ 12,963,572	\$ 3,381,946	\$ 9,581,626	✓ 26.1%
TOTAL GENERAL FUND	\$ 277,121,624	\$ 58,369,934	\$ 218,751,690	21.1%

Water Department Salaries	\$ 3,780,009	\$ 948,071	\$ 2,831,938	✓ 25.08%
Water Department Expenses	\$ 9,818,378	\$ 1,464,180	\$ 8,354,198	✓ 14.91%
Water Department Capital	\$ 300,000	\$ 6,600	\$ 293,400	✓ 2.20%
Water Department Indirect	\$ 248,494		\$ 248,494	✓ 0.00%
TOTAL WATER DEPARTMENT	\$ 14,146,881	\$ 2,418,851	\$ 11,728,030	✓ 17.1%
Wastewater Salaries	\$ 3,089,104	\$ 611,454	\$ 2,477,650	✓ 19.79%
Wastewater Expenses	\$ 11,894,907	\$ 1,921,763	\$ 9,973,144	✓ 16.16%
Wastewater Capital	\$ 1,127,000	\$ 14,959	\$ 1,112,041	✓ 1.33%
Wastewater Indirect	\$ 698,442		\$ 698,442	✓ 0.00%
TOTAL WASTEWATER DEPARTMENT	\$ 16,809,453	\$ 2,548,176	\$ 14,261,277	✓ 15.2%

	FY '24 through 9/30/23	FY '25 through 9/30/24	FY '26 through 9/30/25	Trendline
TOTAL GENERAL GOVERNMENT	\$ 1,199,180	\$ 1,334,577	\$ 1,206,567	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 470,927	\$ 471,875	\$ 475,622	
TOTAL PUBLIC SAFETY	\$ 6,629,776	\$ 6,871,726	\$ 7,309,341	
TOTAL EDUCATION	\$ 19,420,875	\$ 19,310,363	\$ 16,066,494	
TOTAL PUBLIC WORKS	\$ 2,159,731	\$ 1,781,838	\$ 2,047,493	
TOTAL HUMAN SERVICES	\$ 886,203	\$ 885,985	\$ 903,299	
TOTAL DEBT SERVICE	\$ 1,683,018	\$ 1,356,911	\$ 1,077,945	
TOTAL EMPLOYEE BENEFITS	\$ 24,298,245	\$ 25,629,286	\$ 25,901,227	
TOTAL OTHER CITY EXPENSES	\$ 3,034,502	\$ 3,241,810	\$ 3,381,946	
TOTAL CITY EXPENDITURES	\$ 59,782,457	\$ 60,884,371	\$ 58,369,934	
TOTAL WATER DEPARTMENT	\$ 8,220,169	\$ 4,482,823	\$ 2,418,851	
TOTAL WASTEWATER DEPARTMENT	\$ 3,690,607	\$ 3,895,447	\$ 2,548,176	

City of Haverhill
Revenue Report
Period Ending 9/30/25

Year to Year Comparison

Revenue Source	9/30/2023	9/30/2024	9/30/2025	FY 25 to 26 % Change	FY 25 to 26 \$ Change	FY 24-26 Trendline
Real Estate & Pers Property	\$ 30,949,588	\$ 32,327,512	\$ 35,129,482	8.67% ↑	\$ 2,801,970	
Motor Vehicle Excise	\$ 886,082	\$ 1,041,067	\$ 866,700	-16.75% ↓	\$ (174,367)	
Meals Excise	\$ 329,591	\$ 342,160	\$ 332,983	-2.68% ↓	\$ (9,177)	
Hotel/ Room Excise	\$ 95,288	\$ 94,694	\$ 100,560	6.19% ↑	\$ 5,866	
Boat & Other Excise	\$ 1,932	\$ 458	\$ 1,227	167.81% ↑	\$ 769	
Cannabis Excise	\$ 278,220	\$ 308,446	\$ 340,227	10.30% ↑	\$ 31,781	
Waste Disposal Facility Program	\$ 755,037	\$ 549,491	\$ 515,941	-6.11% ↓	\$ (33,550)	
PILOT	\$ 18,917	\$ 243,793	\$ 20,558	-91.57% ↓	\$ (223,235)	
Penalties & Interest	\$ 225,297	\$ 160,725	\$ 233,395	45.21% ↑	\$ 72,670	
Fees	\$ 205,971	\$ 254,590	\$ 279,728	9.87% ↑	\$ 25,138	
Rentals	\$ 68,172	\$ 40,041	\$ 34,148	-14.72% ↓	\$ (5,893)	
Departmental Revenue	\$ 235,026	\$ 355,447	\$ 308,293	-13.27% ↓	\$ (47,155)	
License & Permits	\$ 504,056	\$ 842,059	\$ 479,619	-43.04% ↓	\$ (362,440)	
Fines & Forefits	\$ 231,169	\$ 145,596	\$ 194,038	33.27% ↑	\$ 48,442	
Investments	\$ 496,792	\$ 677,055	\$ 1,113,448	64.45% ↑	\$ 436,393	
Medicaid Reimbursement	\$ 243,063				\$ -	
*Misc Revenue	\$ 65,726	\$ 66,985	\$ 7,685	-88.53% ↓	\$ (59,300)	
Comm of MA Cherry Sheet	\$ 24,153,151	\$ 24,847,178	\$ 26,496,177	6.64% ↑	\$ 1,648,999	
Wastewater Enterprise Fund	\$ 4,029,768	\$ 4,427,452	\$ 4,192,169	-5.31% ↓	\$ (235,283)	
Water Enterprise Fund	\$ 3,169,107	\$ 3,639,770	\$ 4,054,052	11.38% ↑	\$ 414,282	
Other GF Rev - Trnsf From Sp Rev & Free Cash					\$ -	
Total	\$ 66,941,953	\$ 70,364,519	\$ 74,700,429	6.16% ↑	\$ 4,335,910	
Total without Enterprise Funds	\$ 59,743,078	\$ 62,297,297	\$ 66,454,207	6.67% ↑	\$ 4,156,910	
			6.67%			

Prepared by Angel A. Perkins, Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 9/30/25

Collections as a Percent of Budget

Revenue Source	FY 26 Estimated Revenue	FY 26 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 140,323,000	\$ 35,129,482	\$ (105,193,518)	25%	 25.0%
Motor Vehicle Excise	\$ 8,391,880	\$ 866,700	\$ (7,525,180)	8%	 10.3%
Meals Excise	\$ 1,259,948	\$ 332,983	\$ (926,965)	25%	 26.4%
Hotel/ Room Excise	\$ 309,000	\$ 100,560	\$ (208,440)	25%	 32.5%
Boat & Other Excise	\$ 9,476	\$ 1,227	\$ (8,249)	10%	 12.9%
Cannabis Excise	\$ 1,133,040	\$ 340,227	\$ (792,813)	25%	 30.0%
Waste Disposal Facility Program	\$ 2,740,175	\$ 515,941	\$ (2,224,234)	25%	 18.8%
PILOT	\$ 274,189	\$ 20,558	\$ (253,631)	0%	 7.5%
Penalties & Interest	\$ 742,361	\$ 233,395	\$ (508,966)	25%	 31.4%
Fees	\$ 962,671	\$ 279,728	\$ (682,943)	25%	 29.1%
Rentals	\$ 198,450	\$ 34,148	\$ (164,302)	25%	 17.2%
Departmental Revenue	\$ 658,253	\$ 308,293	\$ (349,961)	25%	 46.8%
License & Permits	\$ 2,522,301	\$ 479,619	\$ (2,042,682)	25%	 19.0%
Fines & Forefits	\$ 628,275	\$ 194,038	\$ (434,237)	25%	 30.9%
Investments	\$ 1,976,990	\$ 1,113,448	\$ (863,542)	25%	 56.3%
Medicaid Reimbursement	\$ 735,000	\$ -	\$ (735,000)	0%	 0.0%
*Misc Revenue		\$ 7,685	\$ 7,685	25%	 100.0%
Comm of MA Cherry Sheet	\$ 108,005,748	\$ 26,496,177	\$ (81,509,571)	25%	 24.5%
Wastewater Enterprise Fund	\$ 16,809,453	\$ 4,192,169	\$ (12,617,284)	25%	 24.9%
Water Enterprise Fund	\$ 14,146,881	\$ 4,054,052	\$ (10,092,829)	25%	 28.7%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,250,867	\$ -	\$ (6,250,867)	0%	 0.0%
Total	\$ 308,077,958	\$ 74,700,429	\$ (233,377,529)	24%	 24.2%
<i>Estimated General Fund Revenue</i>	<i>\$ 277,121,624</i>	<i>\$ 66,454,207</i>	<i>\$ (210,667,417)</i>	<i>24%</i>	 <i>24.0%</i>
<i>Estimated Local Receipts</i>	<i>\$ 22,542,009</i>	<i>\$ 4,828,548</i>	<i>\$ (17,713,461)</i>	<i>18%</i>	 <i>21.4%</i>

Prepared by Angel A. Perkins, Chief Financial Officer

9.1

Document # 99-A

Petition from National Grid and Verizon NE, WR# 31150941, requesting joint pole location on Garfield St

IN CITY COUNCIL: SEPTEMBER 23, 2025

HEARING SCHEDULED FOR OCTOBER 21, 2025

9 YEAS, 0 NAYS, 2 ABSENT, 0 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

Approved: Melinda E. Barrett
Melinda E. Barrett, Mayor



July 2, 2025

WR# 31150941 – Garfield Street

To the City of Haverhill, Massachusetts

SEP 4 PM 12:45
HVCITYCLERK

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31150941 –Garfield Street
Relocate 1 JO pole – Pole 2
Garfield and Ayer Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or Veasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Questions contact - Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

SEP 4 PM 12:45
HAYCITYCLERK

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Garfield Street - National Grid to relocate 1 JO pole beginning at a point approximately 135 feet South-West of the centerline of the intersection of Garfield Street and Ayer Street and continuing approximately 15 feet in a South-East direction. National Grid to relocate pole 2. Pole 2 to be relocate +/- 20' North-East of its existing location, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Garfield Street - Haverhill, Massachusetts.

No.# 31150941

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

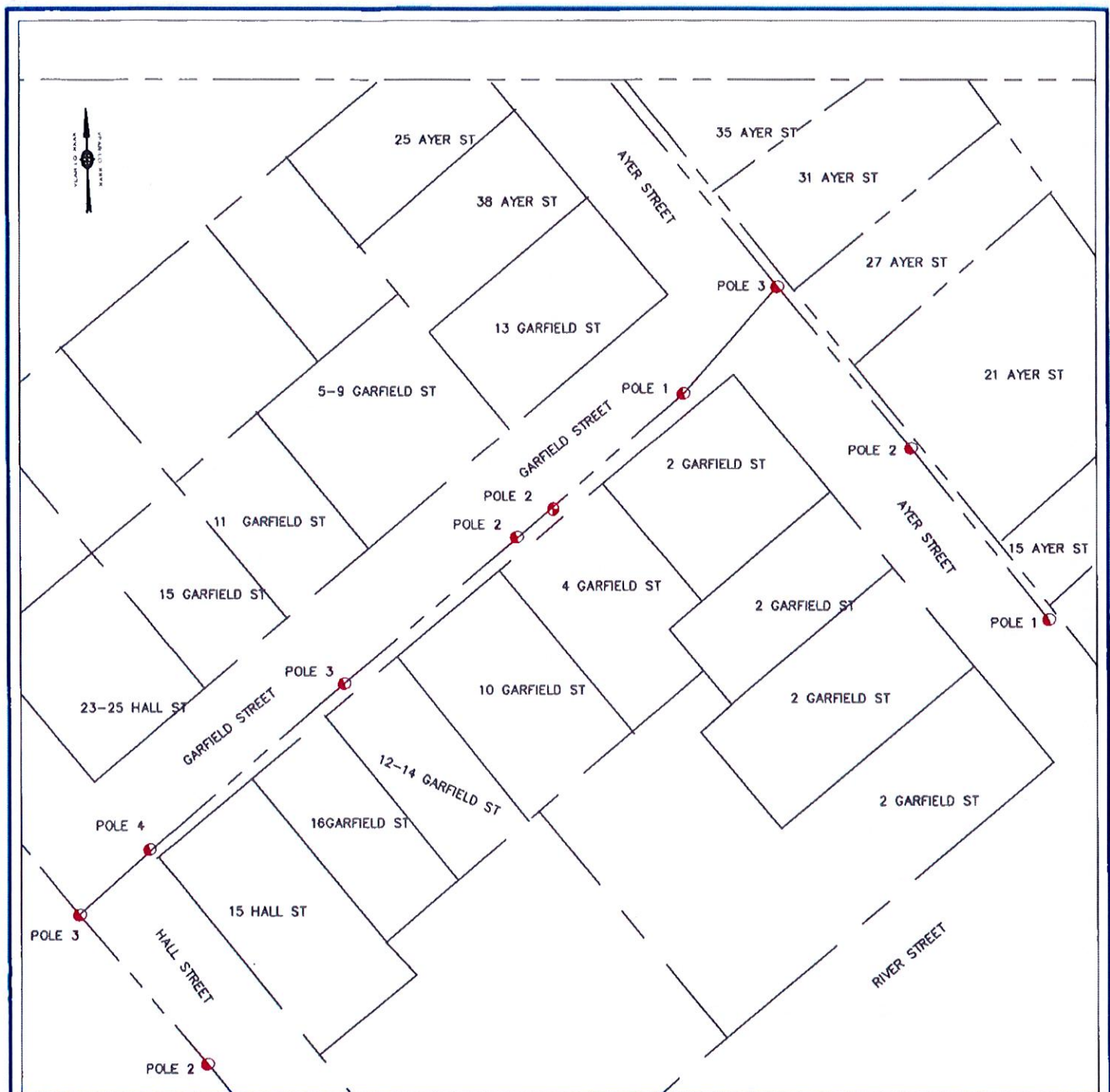
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way



JOINT OWNED POLE PETITION

-  **Proposed NGRID Pole Locations**
 Existing Overhead Utilities
 **Existing J.O. Pole Locations**
 **Property Line**

Work Request Number: 31150941

To Accompany Petition
Dated:

To The: **City** Of **Haverhill, MA**

For
Proposed: J.O Pole: 2 Location:Garfield St.

Nationalgrid to relocate pole 2 +/- 20' northeast of its existing location to accommodate customer's new driveway.

DISTANCES ARE APPROXIMATE

July 2, 2025

Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 2nd day of June, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Garfield Street - Haverhill, Massachusetts.

No.# 31150941

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Garfield Street - National Grid to relocate 1 JO pole beginning at a point approximately 135 feet South-West of the centerline of the intersection of Garfield Street and Ayer Street and continuing approximately 15 feet in a South-East direction. National Grid to relocate pole 2. Pole 2 to be relocate +/- 20' North-East of its existing location, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

City/Town Clerk.

20__.

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20__, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20__ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

AUG 5 AM 11:32
HAVCITYCLERK



July 2, 2025

WR# 31150941 – Garfield Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31150941 –Garfield Street
Relocate 1 JO pole – Pole 2
Garfield and Ayer Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Vcasna Eang (978) 995-4819 or Vcasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

AUG 5 AM 11:32
HAVERHILL CITY CLERK

WR# 31150941 - Garfield Street

Questions contact - Veasna Eang - 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Garfield Street - National Grid to relocate 1 JO pole beginning at a point approximately 135 feet South-West of the centerline of the intersection of Garfield Street and Ayer Street and continuing approximately 15 feet in a South-East direction. National Grid to relocate pole 2. Pole 2 to be relocate +/- 20' North-East of its existing location, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Garfield Street - Haverhill, Massachusetts.

No.# 31150941

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

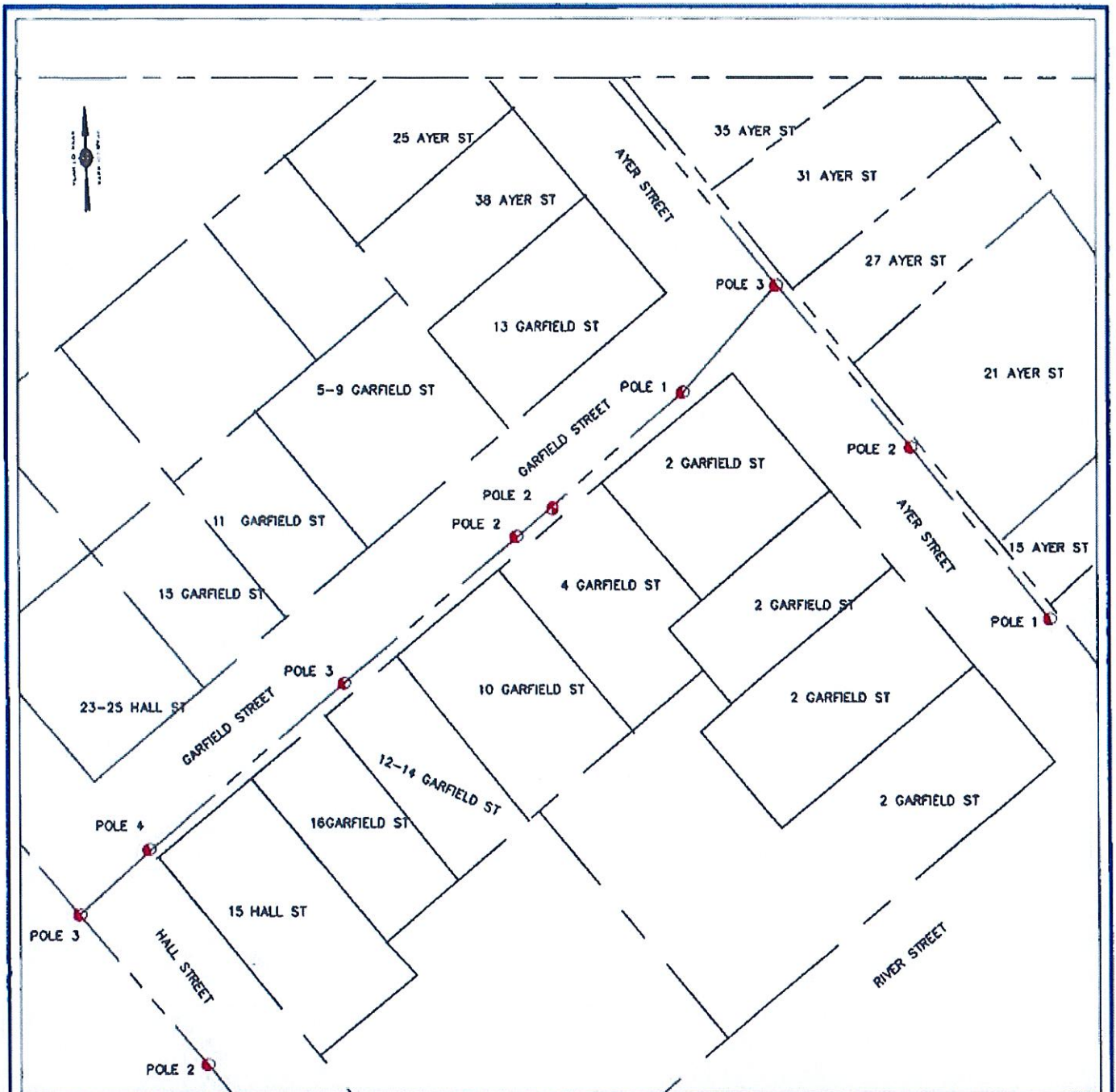
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way



JOINT OWNED POLE PETITION

- Proposed NGRID Pole Locations
- Existing Overhead Utilities
- Existing J.O. Pole Locations
- Property Line

Nationalgrid to relocate pole 2 +/- 20' northeast of its existing location to accommodate customer's new driveway.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 6/2/2025

Work Request Number: 31150941

To Accompany Petition Dated:

To The: City Of Haverhill, MA

For Proposed: J.O Pole: 2 Location: Garfield St.

July 2, 2025

Veasna Eang – 978-995-4819 or Veasna.eang@nationalgrid.com

AUG 5 AM 11:32
HAVERHILL CITY CLERK

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 2nd day of June, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Garfield Street - Haverhill, Massachusetts.

No.# 31150941

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Garfield Street - National Grid to relocate 1 JO pole beginning at a point approximately 135 feet South-West of the centerline of the intersection of Garfield Street and Ayer Street and continuing approximately 15 feet in a South-East direction. National Grid to relocate pole 2. Pole 2 to be relocate +/- 20' North-East of its existing location, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

City/Town Clerk.

Massachusetts 20__
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20__, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....
Board or Council of Town or City, Massachusetts

CERTIFICATE
I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of 20__ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

Date: September 8, 2025

TO: Abutters/Interested Parties.....

Notice is hereby given under MGL, Ch. 166 and amendments thereto, of the application to the City Council of...Mass Electric, National Grid of North Andover and Verizon New England, inc. for joint pole location on

...Garfield St and Ayer St Plan WR# 31150941

...Questions: John Sheehan (781) 384-2312 or jsheehan@cpteng.com

Hearing will be held in City Council Chambers, City Hall, Room 202, 4 Summer st

Tuesday, October 21, 2025 at 7 o'clock P.M.. for the company(s) and all parties interested in said application.

By order of the City Council

City Clerk

Residents who are interested in commenting on this hearing can either (1) attend in person (City Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

503-238-7
SOK KEA ✓
27 AYER ST
HAVERHILL, MA 01832

504-240-3
KITREDGE ADAM ✓
1 GARFIELD ST
HAVERHILL, MA 01832

504-241-1
THE CARLINE MINOCHE LIVING TRUST ✓
2 GARFIELD ST
HAVERHILL, MA 01832

504-241-6-2 ✓
337 RIVER STREET TRUST
337 RIVER ST
HAVERHILL, MA 01831

503-238-8-31
DAVIS JR ROBERT E-ETUX ✓
31 AYER ST
HAVERHILL, MA 01832

504-240-4
OGLE KATHLEEN A ✓
5 GARFIELD ST
HAVERHILL, MA 01832

504-241-12
RAMOS JUAN ✓
10 GARFIELD ST
HAVERHILL, MA 01832

504-241-6-3
337 RIVER STREET TRUST ✓
337 RIVER ST
HAVERHILL, MA 01831

503-238-8-33
GONZALEZ FABIAN ✓
33 AYER ST
LAWRENCE, MA 01840

504-240-4A
PALEN FRANK T ✓
11 GARFIELD ST
HAVERHILL, MA 01832

504-241-13 ✓
RAMOS JUAN
4 GARFIELD ST
HAVERHILL, MA 01832

Garfield St
WR#31150941
pole
location

2025 SEP 4 AM 1:55
HRV ASSESSOR

A	B	C	D	E	F	G	H	I	J	K
ParcelID	StreetNum	AltStreetN	StreetName	LocCity	CondoUnit	Owner1	BillingAddress	City	State	Zip
1	503-238-7	27	AYER ST	HAVERHILL		SOK KEA	27 AYER ST	HAVERHILL	MA	01832
2	503-238-8-31	31	AYER ST	HAVERHILL		DAVIS JR ROBERT E-ETUX	31-33 AYER ST, UNIT 31	HAVERHILL	MA	01832
3	503-238-8-33	33	AYER ST	HAVERHILL		GONZALEZ FABIAN	96 SALEM ST	HAVERHILL	MA	01840
4	504-240-3	1	3 GARFIELD ST	HAVERHILL		KITTREDGE ADAM	1-3 GARFIELD ST	HAVERHILL	MA	01832
5	504-240-4	5	9 GARFIELD ST	HAVERHILL		OGLE KATHLEEN A	7 GARFIELD ST	HAVERHILL	MA	01832
6	504-240-4A	11	13 GARFIELD ST	HAVERHILL		PALEN FRANK T	13 GARFIELD ST	HAVERHILL	MA	01832
7	504-241-1	2	GARFIELD ST	HAVERHILL		THE CARLINE MINOCHE LIVING TRUST	2 GARFIELD ST	HAVERHILL	MA	01832
8	504-241-12	10	GARFIELD ST	HAVERHILL		RAMOS JUAN	4 GARFIELD ST	HAVERHILL	MA	01832
9	504-241-13	4	6 GARFIELD ST	HAVERHILL		RAMOS JUAN	4 GARFIELD ST	HAVERHILL	MA	01832
10	504-241-6-2	337	RIVER ST	HAVERHILL		2 337 RIVER STREET TRUST	P.O. BOX 417	HAVERHILL	MA	01831
11	504-241-6-3	337	RIVER ST	HAVERHILL		3 337 RIVER STREET TRUST	P.O. BOX 417	HAVERHILL	MA	01831
12	504-241-6-3	337	RIVER ST	HAVERHILL		3 337 RIVER STREET TRUST	P.O. BOX 417	HAVERHILL	MA	01831

BOARD OF ASSESSORS
CITY OF HAVERHILL
4 SUMMER STREET • RM 115
HAVERHILL, MA 01830-5843

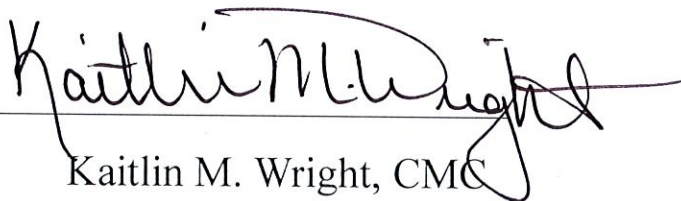
Document # 99-B

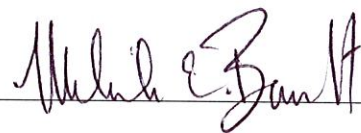
Petition from National Grid and Verizon NE,
WR# 31188397,
requesting joint pole location on High St

IN CITY COUNCIL: SEPTEMBER 23, 2025

HEARING SCHEDULED FOR OCTOBER 21, 2025

9 YEAS, 0 NAYS, 2 ABSENT, 0 ABSTENTATION

Attest: 
Kaitlin M. Wright, CMC
City Clerk

Approved: 
Melinda E. Barrett, Mayor



SEP 4 PM 12:45
HAUGCITYCLERK

August 1, 2025

WR# 31188397 – High Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31188397 – High Street
Install 1 JO pole – Pole 8-50
High Street and Blaisdell Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

John Sheehan (781) 384-2312 or jsheehan@cpteng.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

WR# 31188387 – High Street

Questions contact – John Sheehan (781) 384-2312 or jsheehan@cpteng.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

High Street - National Grid to install 1 JO pole on High Street beginning at a point approximately 92 feet Southwest of the centerline of the intersection of High Street and Blaisdell Street. National Grid will install a new pole, pole 8-50 at approximately (42.774102, -71.090636), Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – High Street - Haverhill, Massachusetts.

No.# 31188397

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

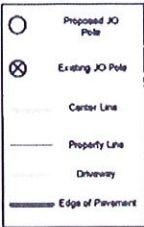
VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way

SEP 4 PM 12:45
HAUGHTY CLERK

PETITION SKETCH
TOWN OF HAVERHILL
MIDDLESEX COUNTY

Legend



71 High St
Lot 514-290-20
Lands of Luz
Ros

67 High St
Lot 514-290-9
Lands of Yudit-
Etux Rodriguez

65 High St
Lot 514-290-8
Lands of Michael
Axiolakis

Blaisdell St



High St

P8-50

P8

66 High St
Lot 514-285-12
Lands of Marford
Barnes

70 High St
Lot 514-285-11
Lands of Alma
Acosta

Temple St

P9

99 Temple St
Lot 514-285-10
Lands of Hany
Fallas

nationalgrid

Petition Sketch for Pole 8-50
High St
Haverhill, MA
WR#31188397

SHEET
1 OF 1

The exact location of said
facilities to be established
by and upon the installation
and erection of the facilities
thereof



Designer: John Sheehan
ControlPoint Technologies, Inc.
200 Ledgeood Place, Rockland, MA 02370
781-384-2312

Not To Scale
Distances are
Approximate

Drawn By:
JRE

Sketch #
31188397

DATE
7/31/2025

August 1, 2025

Questions contact – John Sheehan (781) 384-2312 or jsheehan@cpteng.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 30th day of July, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – High Street - Haverhill, Massachusetts.

No.# 31188397

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

High Street - National Grid to install 1 JO pole on High Street beginning at a point approximately 92 feet Southwest of the centerline of the intersection of High Street and Blaisdell Street. National Grid will install a new pole, pole 8-50 at approximately (42.774102, -71.090636), Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

City/Town Clerk.
20
Massachusetts
Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
At a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the of the City of
Massachusetts, on the day of 20 and recorded with the records of location
orders of the said City, Book , and Page . This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

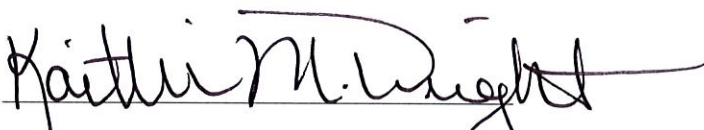
Document # 99-C

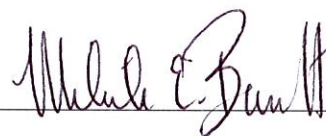
Petition from National Grid and Verizon NE, WR# 31188400,
requesting joint pole location on Rogers Rd

IN CITY COUNCIL: SEPTEMBER 23, 2025

HEARING SCHEDULED FOR OCTOBER 21, 2025

9 YEAS, 0 NAYS, 2 ABSENT, 0 ABSTENTATION

Attest: 
Kaitlin M. Wright, CMC
City Clerk

Approved: 
Melinda E. Barrett, Mayor



12.3

SEP 4 PM 12:46
HAVCITYCLERK

August 1, 2025

WR# 31188400 – Rogers Road

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

WR# 31188400 – Rogers Road
Install 1 JO pole – Pole 7-50
Rogers Road and Ward Hill Avenue, Haverhill, MA

If you have any questions regarding this permit, please contact:

John Sheehan (781) 384-2312 or jsheehan@cpteng.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

WR# 31188400 – Rogers Road

Questions contact – John Sheehan (781) 384-2312 or jsheehan@cpteng.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Rogers Road - National Grid to install 1 JO pole beginning at a point approximately 190 feet Northeast of the centerline of the intersection of Rogers Road and Ward Hill Avenue. National Grid will install a new pole, pole 7-50 at approximately (42.759732, - 71.114568), Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Rogers Road - Haverhill, Massachusetts.

No.# 31188400

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

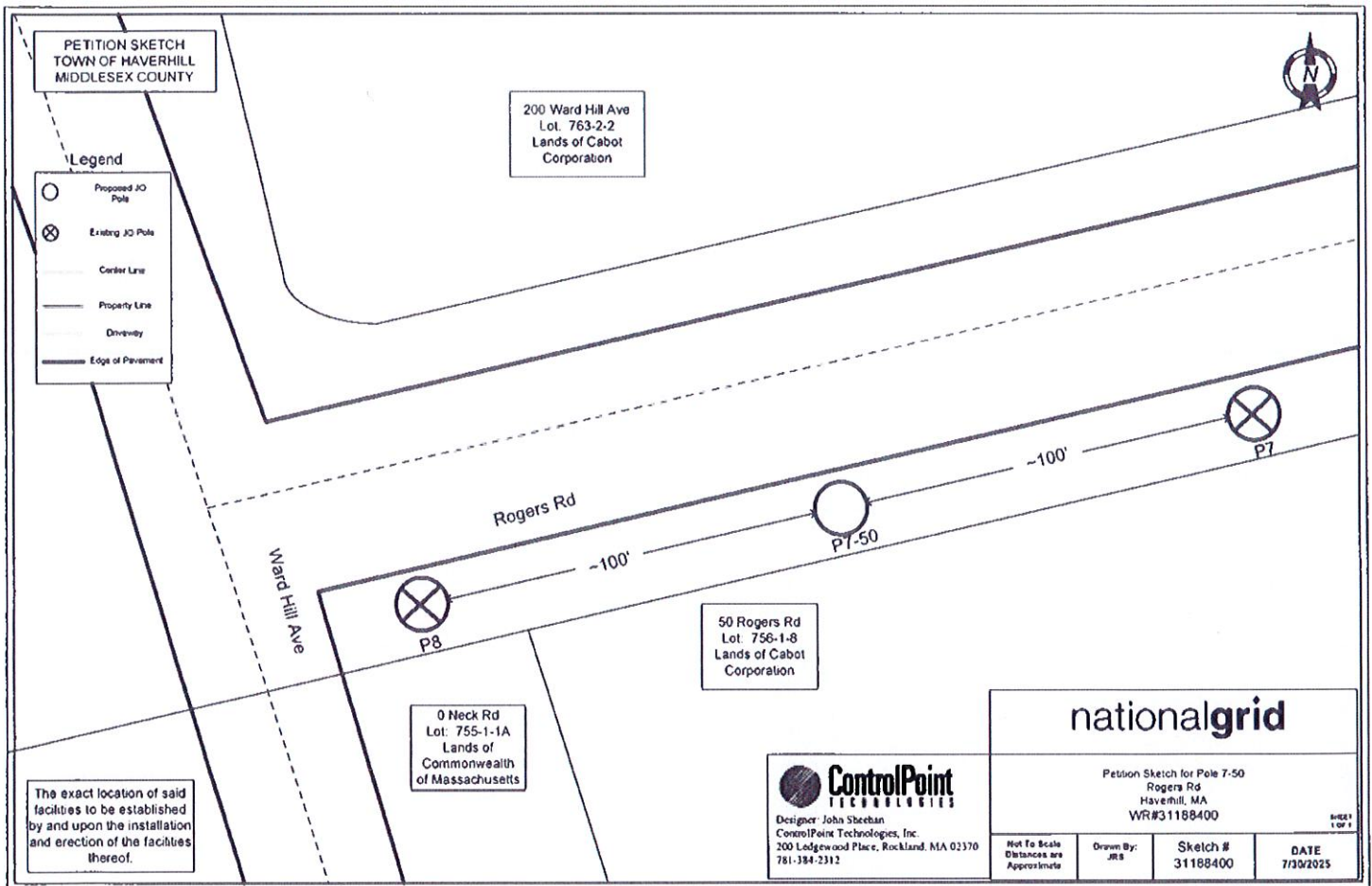
Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *PL* _____
Manager / Right of Way

SEP 4 PM 12:46
HAV CITY CLERK



August 1, 2025

Questions contact – John Sheehan (781) 384-2312 or jsheehan@cpteng.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 30th day of July, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Rogers Road - Haverhill, Massachusetts.

No.# 31188400

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Rogers Road - National Grid to install 1 JO pole beginning at a point approximately 190 feet Northeast of the centerline of the intersection of Rogers Road and Ward Hill Avenue. National Grid will install a new pole, pole 7-50 at approximately (42.759732, - 71.114568), Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

City/Town Clerk.
20 .
Massachusetts
Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
At a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the of the City of
Massachusetts, on the day of 20 and recorded with the records of location
orders of the said City, Book , and Page . This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

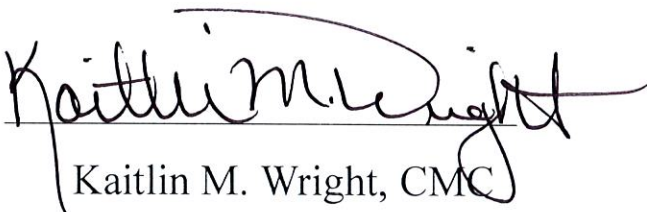
Document # 99-D

Petition from National Grid and Verizon NE, WR# 31188421,
requesting joint pole location on Ward Hill Ave

IN CITY COUNCIL: SEPTEMBER 23, 2025

HEARING SCHEDULED FOR OCTOBER 21, 2025

9 YEAS, 0 NAYS, 2 ABSENT, 0 ABSTENTATION

Attest: 
Kaitlin M. Wright, CMC
City Clerk

Approved: 
Melinda E. Barrett, Mayor



12.4

September 2, 2025

WR# 31188421 – Ward Hill Ave.

To the City of Haverhill, Massachusetts

SEP 4 PM 12:45
HAVCITYCLERK

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31188421 – Ward Hill Avenue
Install 1 JO pole – Pole 2-50
Ward Hill Avenue and Rogers Road, Haverhill, MA**

If you have any questions regarding this permit, please contact:

John Sheehan (781) 384-2312 or jsheehan@cpteng.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

WR# 31188421 – Ward Hill Avenue

Questions contact John Sheehan (781) 384-2312 or jsheehan@cpteng.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Ward Hill Avenue - National Grid to install 1 JO pole on Ward Hill Avenue beginning at a point approximately 368 feet Northwest of the centerline of the intersection of Rogers Road and Ward Hill Avenue. National Grid will install a new pole, pole 2-50 at approximately (42.76154, - 71.113807), Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Ward Hill Avenue - Haverhill, Massachusetts.

No.# 31188421

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*
Manager / Right of Way

PETITION SKETCH
TOWN OF HAVERHILL
MIDDLESEX COUNTY

Legend



P3

P2-50

P2

Ward Hill Ave

110 Avco Rd
Lot. 763-1-8C
Lands of Lane
Quest Realty, LLC

15 Ward Hill Ave
Lot. 763-1-8B
Lands of Lane Kidd
Realty Trust

26 Ward Hill Ave
Lot. 763-2-5E
Lands of Lane 26
Ward Hill Property
LLC

The exact location of said
facilities to be established
by and upon the installation
and erection of the facilities
thereof



Designer John Sheehan
ControlPoint Technologies, Inc.
200 Ledgewood Place, Rockland, MA 02370
781-384-2312

nationalgrid

Petition Sketch for Pole 2-50
Ward Hill
Haverhill, MA
WR#31188421

SHEET
1 OF 1

Not To Scale
Distances are
Approximate

Drawn By:
JMS

Sketch #
31188421

DATE
7/30/2025

August 1, 2025

Questions contact – John Sheehan (781) 384-2312 or jsheehan@cpteng.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 30th day of July, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Ward Hill Avenue - Haverhill, Massachusetts.

No.# 31188421

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Ward Hill Avenue - National Grid to install 1 JO pole on Ward Hill Avenue beginning at a point approximately 368 feet Northwest of the centerline of the intersection of Rogers Road and Ward Hill Avenue. National Grid will install a new pole, pole 2-50 at approximately (42.76154, - 71.113807), Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts
City/Town Clerk. 20__
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20__, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20__ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

Document # 99-E

Petition from National Grid, WR# 31140177, requesting the installation of underground facilities on Back Ln

IN CITY COUNCIL: SEPTEMBER 23, 2025

HEARING SCHEDULED FOR OCTOBER 21, 2025

9 YEAS, 0 NAYS, 2 ABSENT, 0 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

Approved: Melinda E. Barrett
Melinda E. Barrett, Mayor



12.5

WR# 31140177 – Back Lane

August 26, 2025

The City Council of Haverhill, Massachusetts

SEP 8 PM 4:12
HAVERHILL CLERK

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or Veasna.eang@nationalgrid.com

WR# 31140177

UG Petition on Back Lane, Haverhill, MA.

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Questions contact – Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Haverhill, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Back Lane - Haverhill, Massachusetts.

The following are the streets and highways referred to:

WR# 31140177

Back Lane - National Grid proposes installing approximately 450 feet of underground primary from pole 6 to pad - 1 in customer installed 2-3" conduit. National Grid will install a 1-25KVA transformer on Back Lane, Haverhill, MA.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department



20 BACK LANE
HAVERHILL, MA
01830

+/- 450' OF 2-3"
CONDUIT W/ UG PRIAMRY

PAD 1
25kVA-A

0 RIVER RD.
HAVERHILL, MA
01830

BLACK LANE

36 RIVER RD.
HAVERHILL, MA
01830

P6
25k

RIVER ROAD

LEGEND

-  SINGLE PHASE TRANSFORMER PAD
-  J/O POLE
-  GUY
-  3IN. PVC CONDUIT
-  OVERHEAD CONDUCTOR

20 BLACK LANE
PETITON

HAVERHILL
SHEET 1 OF 1

MA.

Date: 8.19.2025

Designer: V.E.

WR: 31140177

nationalgrid

Questions contact – Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

WR# 31140177 – Back Lane

Dated: August 26, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 18th day of August, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Back Lane - Haverhill, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31140177

Back Lane - National Grid proposes installing approximately 450 feet of underground primary from pole 6 to pad - 1 in customer installed 2-3" conduit. National Grid will install a 1-25KVA transformer on Back Lane, Haverhill, MA.

I hereby certify that the foregoing order was adopted at a meeting of the

.....

....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:

..... hereby certify that on20....., at o'clock,M

at, a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the

owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....
.....
.....

City Council Special Permit

CCSP-25-9

Submitted On: Jul 1, 2025

Applicant

 Guylaine Beaulieu
 978-265-5119
 @ guylainebeaulieu@comcast.net

Primary Location

261 PRIMROSE ST
 Haverhill, MA 01830

10.1

Important: Please Read Before Starting Your Application

Hearing
 October 21, 2025
 Ads 10/2 + 10/9

Applicant Information

What is Your Role in This Process?

Owner

Applicant Business/Firm Phone

978-372-8115

Applicant Business/Firm City

Haverhill

Applicant Business/Firm Zip

01830

Applicant Business/Firm Name

Garden Primrose, LLC

Applicant Business/Firm Address

261 Primrose Street

Applicant Business/Firm State

MA

New Field

--

JUL 9 PM 12:06
 HAVCITYCLERK

Property Information

Proposed Housing Plan Name

none

How Long Owned by Current Owner?

24 years

Lot Dimension(s)

200 x 600

Zoning District Where Property Located

CG - Commercial General

Deed Recorded in Essex South Registry: Page

474

Thoroughly Describe the Reason(s) for thre Special Permit

Want to rent out 3K sq ft to a new Gym and zoning does not specifically allow, but used to. Possible schriber's error. Mr. Bridgewater has written a letter to the council.

Property Description

Warehouse/Showroom/Office

Current Property Use

Business

TOTAL Number of Parking Spaces Planned

19

Proposed Street Name(s)

none

Type of Dwelling(s) Planned in Project

Condominiums

Registry Plat Number, Block & Lot

604-474-2

Deed Recorded in Essex South Registry: Block Number

604

Does the Property Have Multiple Lots?

No

TOTAL Number of Units Planned

2

IN CITY COUNCIL: July 22 20255
 VOTED THAT HEARING BE HELD OCTOBER 21 2025

Attest::

City Clerk

Planned Lot Use**Special Circumstances**

Building Coverage

Dimensional Variance

City Council Special Permit**Applicant****Primary Location****CCSP-25-9** Guylaine Beaulieu 978-265-5119

@ guylainebeaulieu@comcast.net

261 PRIMROSE ST

Haverhill, MA 01830

Submitted On: Jul 1, 2025

Important: Please Read Before Starting Your Application**Applicant Information****What is Your Role in This Process?**

Owner

Applicant Business/Firm Name

Garden Primrose,LLC

Applicant Business/Firm Phone

978-372-8115

Applicant Business/Firm Address

261 Primrose Street

Applicant Business/Firm City

Haverhill

Applicant Business/Firm State

MA

Applicant Business/Firm Zip

01830

New Field

--

Property Information**Proposed Housing Plan Name**

none

Proposed Street Name(s)

none

How Long Owned by Current Owner?

24 years

Type of Dwelling(s) Planned in Project

Condominiums

Lot Dimension(s)

200 x 600

Registry Plat Number, Block & Lot

604-474-2

Zoning District Where Property Located

CG - Commercial General

Deed Recorded in Essex South Registry: Block Number

604

Deed Recorded in Essex South Registry: Page

474

Does the Property Have Multiple Lots?

No

Thoroughly Describe the Reason(s) for thre Special Permit

Want to rent out 3K sq ft to a new Gym and zoning does not specifically allow, but used to. Possible schriber's error. Mr. Bridgewater has written a letter to the council.

Property Description

Warehouse/Showroom/Office

Current Property Use

Business

TOTAL Number of Units Planned

2

TOTAL Number of Parking Spaces Planned

19

Planned Lot Use

Special Circumstances

Building Coverage

--

Front Yard Setback

--

Rear Yard Setback

--

Lot Depth

--

Building Height

--

Open Space

--

Sign Size

--

Other

--

Dimensional Variance

--

Side Yard Setback

--

Lot Frontage

--

Lot Area

--

Floor Area Ratio

--

Parking

--

Use

true

Hearing Waiver

Agrees

Yes

Agreement & Signature

Agrees

true

PLEASE READ



October 17, 2025

Conservation Department Review

Record No.CCSP-25-9

Status Completed Became Active July 9, 2025
Assignee Robert Moore Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Robert Moore July 9, 2025 at 10:20 am
n/a

Step Activity

OpenGov system activated this step 07/09/2025 at 9:37 am
OpenGov system assigned this step to Robert Moore 07/09/2025 at 9:37 am
Robert Moore approved this step 07/09/2025 at 10:20 am



City of Haverhill, MA

October 17, 2025

DPW Review

Record No. CCSP-25-9

Status Active**Became Active** July 9, 2025**Assignee** Robert Ward**Due Date** None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Kaitlin Wright

October 8, 2025 at 8:46 am

Please review, this is coming before Council on 10/21.

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Robert
Ward

07/09/2025 at 9:37 am



City of Haverhill, MA

October 17, 2025

Engineering Department Review

Record No.CCSP-25-9

Status Active

Became Active July 9, 2025

Assignee John Pettis

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Kaitlin Wright

October 8, 2025 at 8:46 am

Please review, this is coming before Council on 10/21.

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to John
Pettis

07/09/2025 at 9:37 am



City of Haverhill, MA

October 17, 2025

Fire2 Department Review

Record No.CCSP-25-9

Status Completed

Became Active July 9, 2025

Assignee Robert Irvine

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Robert Irvine

July 10, 2025 at 2:16 pm

This building will require a 780 CMR Chapter 34 Report. Possible upgrades to sprinkler and fire alarm systems.

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Robert Irvine

07/09/2025 at 9:37 am

Robert Irvine approved this step

07/10/2025 at 2:18 pm



City of Haverhill, MA

October 17, 2025

Health Department Review

Record No.CCSP-25-9

Status Completed

Became Active July 9, 2025

Assignee Mark Tolman

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Mark Tolman

July 10, 2025 at 8:53 am

To City Council,Currently this department has no concerns. The building has city water and sewer and private rubbish pickup. Interior building inspection will be conducted during the Certificate of Occupancy inspection.Mark

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Bonnie
Dufresne

07/09/2025 at 9:37 am

Bonnie Dufresne reassigned this step from
Bonnie Dufresne to Mark Tolman

07/09/2025 at 9:50 am

Mark Tolman approved this step

07/10/2025 at 8:53 am



October 17, 2025

Police Department Review

Record No.CCSP-25-9

Status Completed Became Active July 9, 2025
Assignee Kevin Lynch Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Kaitlin Wright October 8, 2025 at 8:46 am
Please review, this is coming before Council on 10/21.

Kevin Lynch Internal July 25, 2025 at 11:34 am
Does this location have enough parking to support a gym?

Step Activity

OpenGov system activated this step 07/09/2025 at 9:37 am

OpenGov system assigned this step to Kevin Lynch 07/09/2025 at 9:37 am

Kevin Lynch approved this step 10/10/2025 at 2:07 pm



City of Haverhill, MA

October 17, 2025

School Department Review

Record No.CCSP-25-9

Status Skipped

Became Active July 9, 2025

Assignee Margaret Marotta

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step	07/09/2025 at 9:37 am
OpenGov system assigned this step to Margaret Marotta	07/09/2025 at 9:37 am
Kaitlin Wright waived this step	10/08/2025 at 8:46 am



City of Haverhill, MA

October 17, 2025

Storm Water Review

Record No.CCSP-25-9

Status Active

Became Active July 9, 2025

Assignee John Pettis

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Robert Moore

July 9, 2025 at 10:20 am

Interior fit-up. C. 219 n/a

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Robert
Moore

07/09/2025 at 9:37 am

Robert Moore reassigned this step from Robert
Moore to John Pettis

07/09/2025 at 10:21 am



City of Haverhill, MA

October 17, 2025

Water/Wastewater Review

Record No.CCSP-25-9

Status Completed**Became Active** July 9, 2025**Assignee** Robert Ward**Due Date** None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Kaitlin Wright

October 8, 2025 at 8:47 am

Please review, this is coming before Council on 10/21.

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Robert
Ward

07/09/2025 at 9:37 am



City of Haverhill, MA

October 17, 2025

Water Supply Review

Record No.CCSP-25-9

Status Completed

Became Active July 9, 2025

Assignee Robert Ward

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Kaitlin Wright

October 8, 2025 at 8:47 am

Please review, this is coming before Council on 10/21.

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Robert
Ward

07/09/2025 at 9:37 am



City of Haverhill, MA

October 17, 2025

Building Inspector Review

Record No.CCSP-25-9

Status Completed

Became Active July 9, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

261 PRIMROSE ST
Haverhill, MA 01830

Owner

GARDEN PRIMROSE LLC
PRIMROSE ST 261 HAVERHILL, MA
01830

Applicant

 Guylaine Beaulieu
 978-265-5119
 guylainebeaulieu@comcast.net
 261 Primrose Street
Haverhill, MA 01830

Messages

Tom Bridgewater  Internal

July 10, 2025 at 10:42 am

The previous Zoning Code allowed gyms by right in all the C zones with a parking requirement of 1 spot for every 250 sq. ' and is also allowed in the current Zoning in the Waterfront Districts A, C, D, E and H Zones with either City Council approval or Development Review only approval. Somehow it is missing in the current Zoning Code and the closest thing I can find is under Recreational Uses #8 which would need City Council approval. The applicant is proposing a 3000sq' gym would require Development Review with the change of use and would require a minimum of 12 parking spaces plus the required parking for the existing business

Step Activity

OpenGov system activated this step

07/09/2025 at 9:37 am

OpenGov system assigned this step to Tom
Bridgewater

07/09/2025 at 9:37 am

Tom Bridgewater approved this step

07/10/2025 at 10:42 am

Garden Primrose LLC
261 Primrose Street
Haverhill, MA 01830

Garden Primrose, LLC owns a 9600 sq ft building. Currently Advantage Fireplace Inc. rents all of the space. 3000 sq ft, has become available to rent to another company. This particular company is a gym. A gym was allowed under the old zoning and possible was not transferred to the new zoning by error.

Mr. Thomas Bridgewater told me to go in front of the City Council to request a special permit to allow gyms and other athletic/entertainment type companies to be allowed in the space.

Guylaine Beaulieu, Member

Garden Primrose LLC.



Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@haverhillma.gov

July 31, 2025

PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (in person/virtual), on Tuesday October 21, 2025 at 7:00 PM on a request from Guylaine Beaulieu for Garden Primrose, LLC requests to rent a portion of her building at 261 Primrose St to a gym.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: October 2 & October 9, 2025
Haverhill Gazette

Kaitlin M, Wright, CMC
City Clerk

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

11-2-1

OCT 16 AM 8:24
HVCITYCLERK

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

October 17, 2025

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Appointment of Acting Police Chief Wayne Tracy as Lock-Up Keeper

Dear Mr. President and Members of the Haverhill City Council:

In accordance with the City Code Chapter 3, Subsection 10: "Time of appointment and term of subordinate officers," I hereby reappoint Acting Police Chief Wayne Tracy as Lock-Up Keeper effective October 10, 2025 through December 31, 2025.

Very truly yours,

Melinda E. Barrett
Mayor

nationalgrid

12.1

WR# 31167976 – Washington Street

September 23, 2025

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Vcasna Eang (978) 995-4819 or Vcasna.eang@nationalgrid.com

WR# 31167976

UG Petition on Washington Street, Haverhill, MA.

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

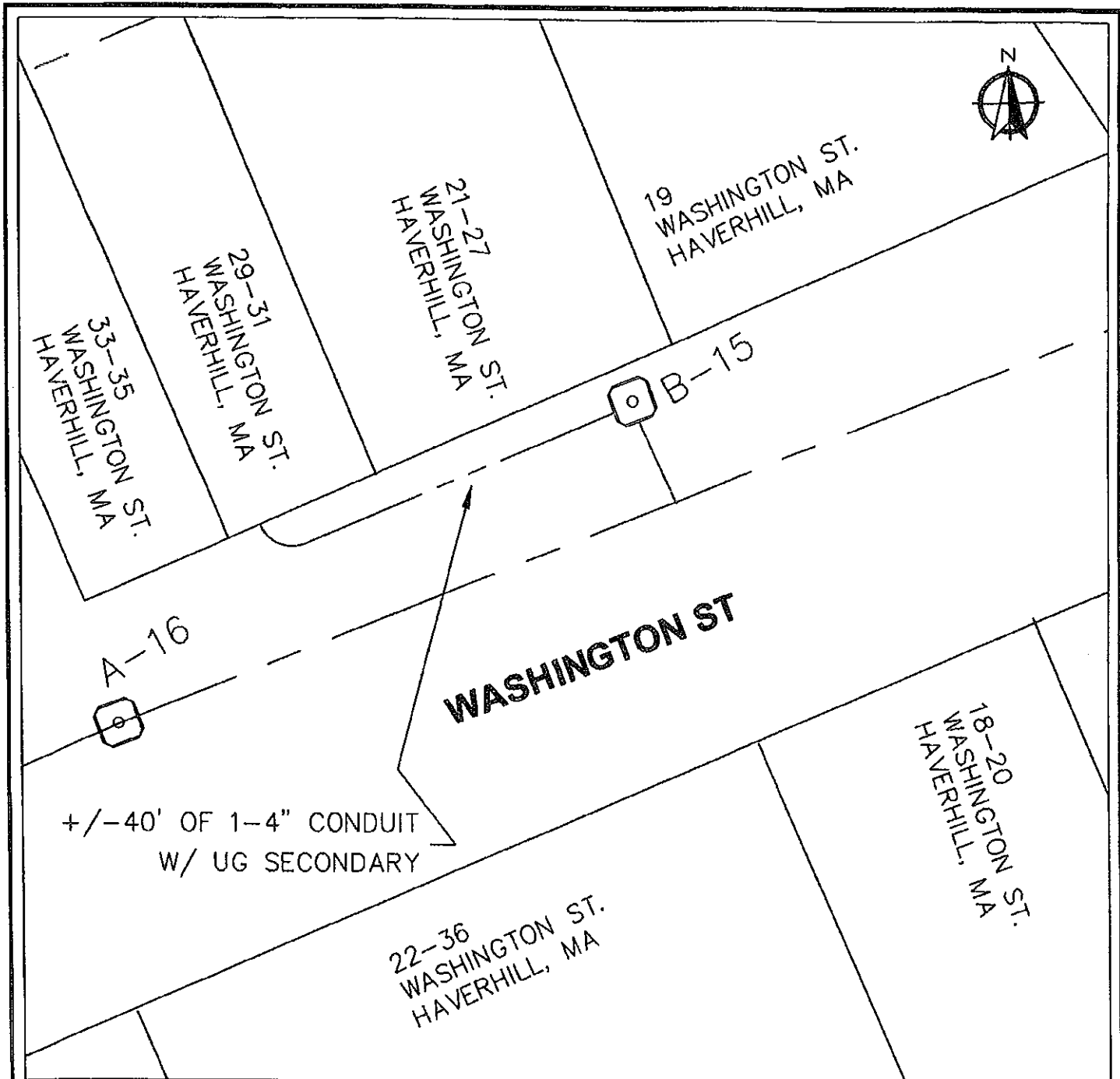
National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



UNDERGROUND PETITION

 MANHOLE (EXISTING)

----- PROPOSED CONDUIT 1-4\"/>

nationalgrid

Job description

NATIONALGRID CIVIL CREW TO INSTALL +/-40' OF 1-4\"/>

Date: 9/22/2025

WORK REQUEST: WR 31167976

To The: City Of Haverhill, MA

For Proposed: 1-4\"/>

Drawn By: V.Eang

DISTANCES ARE APPROXIMATE

Questions contact – Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

WR# 31167976 – Washington Street

Dated: September 23, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 22nd day of September, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Washington Street - Haverhill, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31167976

Washington Street - Beginning at a point approximately 211 feet Southwest of the centerline of the intersection of Essex St. and Washington Street and continuing approximately 13 feet in a Northern direction, National Grid to install +/- 40' of 1-4" conduit with underground cable from 29 Washington Street to handhole B-15 on Washington Street, Haverhill, MA.

I hereby certify that the foregoing order was adopted at a meeting of the

.....

....., held on the day of, 20

....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:

..... hereby certify that on20....., at o'clock,M

at, a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the

308-1-4	308-1-5-1	308-1-5-2
AMPAB REALTY TRUST	ZEFTA KAMAL-ETAL	ZEBRA LION HAWK REALTY TRUST
20 WASHINGTON STREET	22 WASHINGTON ST, UNIT 1	12 RIVERVIEW DR
HAVERHILL, MA 01832	HAVERHILL, MA 01832	NEWBURYPORT, MA 01950
308-1-5-201	308-1-5-202	308-1-5-203
WILKINS PAUL S	VENTOLA JAMES T	CALLAHAN DANNI
24 WASHINGTON ST UNIT 201	24 WASHINGTON ST UNIT 202	24 WASHINGTON ST #203
HAVERHILL, MA 01832	HAVERHILL, MA 01832	HAVERHILL, MA 01832
308-1-5-204	308-1-5-3	308-1-5-301
LEVITSKIY VITALIY-ETUX	MOUSSA REALTY, LLC	THE BALANOFF IRREVOCABLE TRUST
23 DEVON COURT	25 BRANDON RD	11 PEARL ST
NORTH ANDOVER, MA 01845	HAVERHILL, MA 01832	HAMPTON, NH 03842
308-1-5-302	308-1-5-303	308-1-5-304
O'NEIL CAROL	ESPOSITO MICHAEL ANTHONY	JONES JOSEPH
24 WASHINGTON ST UNIT 302	22-36 WASHINGTON ST #303	24 WASHINGTON ST #304
HAVERHILL, MA 01832	HAVERHILL, MA 01832	HAVERHILL, MA 01832
308-1-5-3B	308-1-5-401	308-1-5-402
EIGHTY FIVE ESSEX, LLC	GABRIEL-DEVEAU FREDERICK PETER	HANLON SHAWN P
81 ESSEX ST	11 LAUREL MOUNTAIN RD EXT	22-36 WASHINGTON ST, UNIT 402
HAVERHILL, MA 01832	WARREN, CT 06754	HAVERHILL, MA 01832
308-1-5-404	308-1-5A	309-1-16
WALSH JOSEPH D	PHOENIX ROW, LLC	38-42 WASHINGTON STREET, LLC
22 36 WASHINGTON ST, Unit 404	10 PHOENIX ROW	P.O. BOX 5422
HAVERHILL, MA 01832	HAVERHILL, MA 01832	HAVERHILL, MA 01835
309-1-17		
PHOENIX ROW, LLC		
10 PHOENIX ROW		
HAVERHILL, MA 01832		

A	B	C	D	E	F	G	H	I	J	K
ParcelID	StreetNum	AltStreetNum	StreetName	LocCity	CondoUnit	Owner1	BillingAddress	City	State	Zip
1	308-1-4	18	WASHINGTON ST	HAVERHILL		AMPAB REALTY TRUST	20 WASHINGTON STREET	HAVERHILL	MA	01832
2	308-1-5-1	22	WASHINGTON ST	HAVERHILL		ZEBTA KAMAL-ETAL	22 WASHINGTON ST, UNIT 1	HAVERHILL	MA	01832
3	308-1-5-2	28	WASHINGTON ST	HAVERHILL		ZEBTA LION HAWK REALTY TRUST	12 RIVERVIEW DR	NEWBURYPOR	MA	01950
4	308-1-5-201	24	WASHINGTON ST	HAVERHILL	201	WILKINS PAUL S	24 WASHINGTON ST UNIT 201	HAVERHILL	MA	01832
5	308-1-5-202	24	WASHINGTON ST	HAVERHILL	202	VENTOLA JAMES T	24 WASHINGTON ST UNIT 202	HAVERHILL	MA	01832
6	308-1-5-203	24	WASHINGTON ST	HAVERHILL	203	GALLAHAN DANNI	24 WASHINGTON ST #203	HAVERHILL	MA	01832
7	308-1-5-204	24	WASHINGTON ST	HAVERHILL	204	LEVITSKY VITALY-ETUX	24 WASHINGTON ST #204	NORTH ANDOVER	MA	01845
8	308-1-5-3	32	WASHINGTON ST	HAVERHILL		MOUSSA REALTY, LLC	25 BRANDON RD	HAVERHILL	MA	01832
9	308-1-5-301	24	WASHINGTON ST	HAVERHILL	301	THE BALANCOFF IRREVOCABLE TRUST	11 PEARL ST	HAMPTON	NH	03842
10	308-1-5-302	24	WASHINGTON ST	HAVERHILL	302	O' NEIL CAROL	24 WASHINGTON ST UNIT 302	HAVERHILL	MA	01832
11	308-1-5-303	24	WASHINGTON ST	HAVERHILL	303	ESPOSITO MICHAEL ANTHONY	22-36 WASHINGTON ST #303	HAVERHILL	MA	01832
12	308-1-5-304	24	WASHINGTON ST	HAVERHILL	304	JONES JOSEPH	24 WASHINGTON ST #304	HAVERHILL	MA	01832
13	308-1-5-38	32	WASHINGTON ST	HAVERHILL		B EIGHTY FIVE ESSEX, LLC	81 ESSEX ST	HAVERHILL	MA	01832
14	308-1-5-401	24	WASHINGTON ST	HAVERHILL	401	GABRIEL-DEVEAU FREDERICK PETER	11 LAUREL MOUNTAIN RD EXT	WARREN	CT	06754
15	308-1-5-402	24	WASHINGTON ST	HAVERHILL	402	HANLON SHAWN P	22-36 WASHINGTON ST, UNIT 402	HAVERHILL	MA	01832
16	308-1-5-404	24	WASHINGTON ST	HAVERHILL	404	WALSH JOSEPH D	10 PHOENIX ROW	HAVERHILL	MA	01832
17	308-1-5A	20	WASHINGTON WAY	HAVERHILL		PHOENIX ROW, LLC	P.O. BOX 5422	HAVERHILL	MA	01835
18	309-1-16	38	WASHINGTON ST	HAVERHILL		38-42 WASHINGTON STREET, LLC	10 PHOENIX ROW	HAVERHILL	MA	01832
19	309-1-17	42	PHOENIX ROW	HAVERHILL		PHOENIX ROW, LLC	10 PHOENIX ROW	HAVERHILL	MA	01832

BOARD OF ASSESSORS
CITY OF HAVERHILL
4 SUMMER STREET • RM 115
HAVERHILL, MA 01830-5843

nationalgrid

12.2

August 13, 2025

WR# 31141221 – Haseltine Street

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31141221 – Haseltine Street
Relocate 1 JO pole – Pole 15
Haseltine Street and Winchester Street, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Vcasna Eang (978) 995-4819 or vcasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

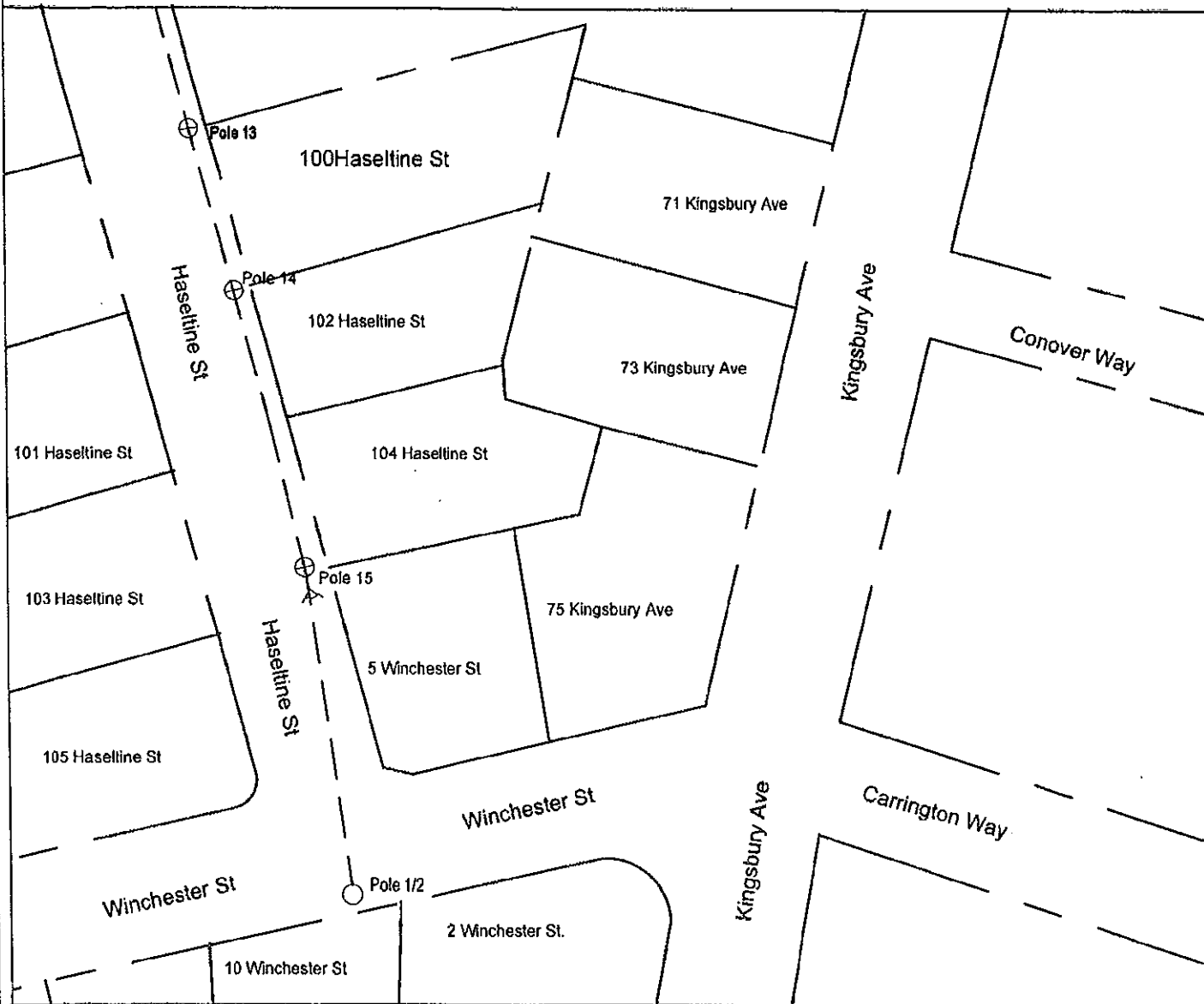
National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845
978-725-2308.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures



JOINT OWNED POLE PETITION

➤ New J.O. Sidewalk Anchor Guy and Anchor Guy Wire

Ⓢ Existing J.O. Pole Locations

Nationalgrid to remove tree guy at pole 15 and install new sidewalk guy 5' south of pole 15.

DISTANCES ARE APPROXIMATE

nationalgrid
And
Verizon New England, Inc.

Date: 4/30/2025

Work Request Number: 31141221

To Accompany Petition Dated:

To The: City Of Haverhill, MA

For Proposed: Sidewalk Anchor Guy Pole:15 Location: Haseltine St.

WR# 31141221 -- Haseltine Street

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____.

Massachusetts City/Town Clerk.
20 ____
Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 ____, at _____ o'clock, M
At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....
Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

739-1-39
BLANCHARD DAVID M ETAL
100 HASELTINE ST
BRADFORD, MA 01835

739-1-41A
THE GALLAGHER BOISVERT FAMILY TRUST
5 WINCHESTER ST
BRADFORD, MA 01835

739-2-17
SILVANO MARK G ETUX
103 HASELTINE STREET
BRADFORD, MA 01835

739-4-24
HOOVEN IV WILBUR T-ETUX
2 WINCHESTER ST
BRADFORD, MA 01835

739-1-40A
McWHORTER JOAN E-ETUX
102 HASELTINE ST
BRADFORD, MA 01835

739-2-15
TAVERAS PATRICIA OGANDO-ETAL
97-99 HASELTINE ST
HAVERHILL, MA 01835

739-2-18
BOLAND JOSEPH J JR
105 HASELTINE ST
BRADFORD, MA 01835

739-1-41
SORDELLO PAUL A
104 HASELTINE ST
BRADFORD, MA 01835

739-2-16
GRIFFIN WALTER J JR-ETUX
101 HASELTINE ST
BRADFORD, MA 01835

739-4-21
MARLAND RONALD C-ETUX
10 WINCHESTER STREET
BRADFORD, MA 01835

Event Permit**EVNT-25-29**

Submitted On: Oct 1, 2025

Applicant

 Anastasia Dimopoulos
📞 978-360-1011
@ holyapostlesstpeterpaul@gmail.com

Primary Location

154 WINTER ST
Haverhill, MA 01830

12.4.1

Organization Information**Organization**

Hellenic Orthodox Community

Organization Address

154 Winter St

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

Yes

Organization Phone

978 373-3311

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

OCT 14 PM 2:32
HAVCITYCLERK

Contact Information**Contact Name**

Anastasia Dimopoulos

Contact Phone

978-360-1011

Contact Address

154 Winter St.

Contact State

MA

Contact Title

Parish Council President

Contact Email

holyapostlesstpeterpaul@gmail.com

Contact City

Haverhill

Contact Zip

01830

Property Owner Information**Property Owner Name**

Hellenic Orthodox Community

Property Owner Address

154 Winter St.

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

978 373-3311

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information**Description of event**

2 Day Annual Festival with food and music. 11/7 and 11/8

Type of Event

Festival

Event Date

11/07/2025

Event Location

154 Winter St.

Is the Event on City Property?

No

Number of Anticipated Attendees

348

Is this event open to the public? Or private?

Public

Event Start Time

11:00

Will Food Be Served/Sold at the Event?

Yes

IF OTHER FOOD, Please Explain

Food will be cooked on premise

IF OTHER COOKING, Please Explain

stove and ovens and grillss

Any Helpful Comments about Food

Ari Pardales who is servsafe certified will be there to supervise

Special Considerations (i.e. fireworks)

No

is the Event on Bradford Common?

No

Event Venue

Indoor

Do attendees need to purchase a ticket to attend?

No

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event End Time

1am

IF YES TO FOOD, By What Means?

Other

IF YES To FOOD, How Will it be Cooked?

Other

Parking Information**Number of Parking Spaces Onsite**

50

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

6

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

we have a dumpster.

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true

Holy Apostles Haverhill

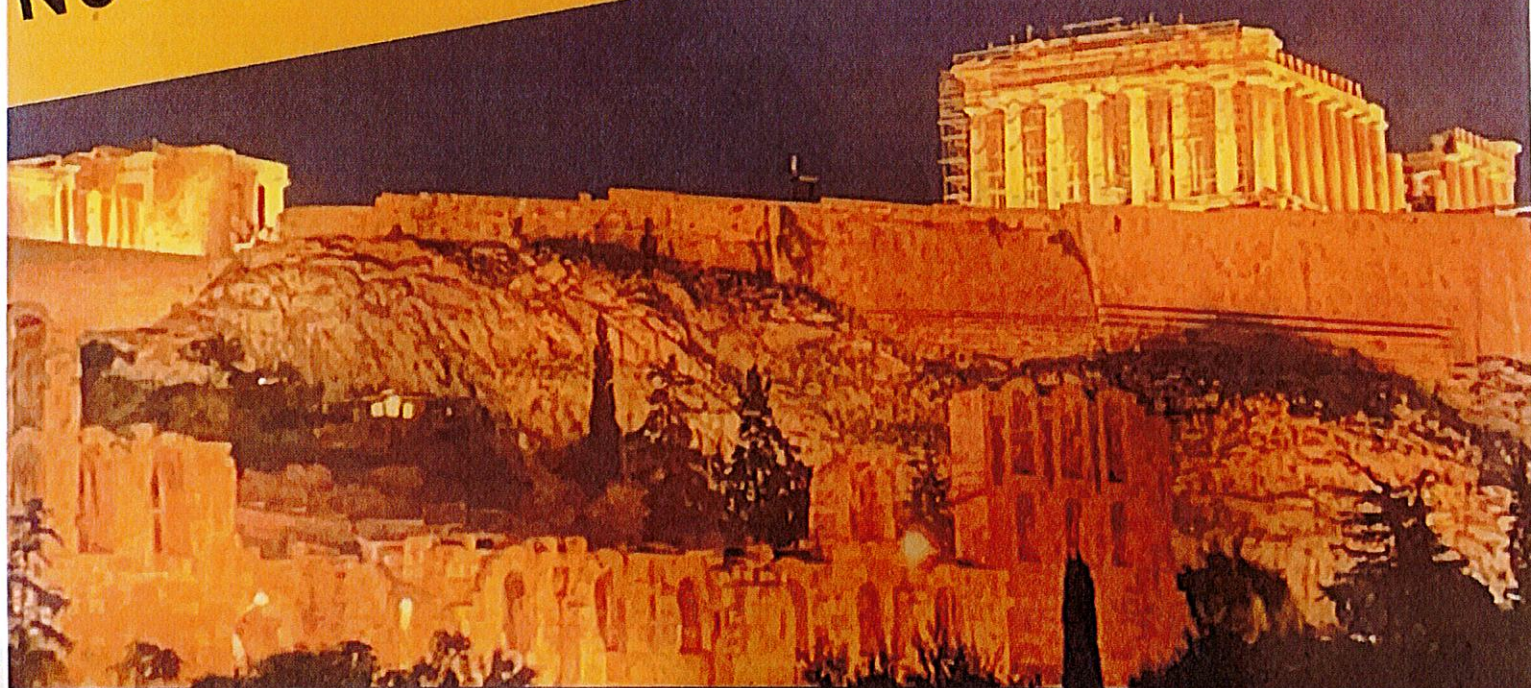
2025

Greek Festival

HOMEMADE GREEK FOOD AND PASTRIES
MUSIC | RAFFLES | GREEK PRODUCTS
FREE ADMISSION AND PARKING

November 7-8

Friday 11:00 AM - 10:00 PM
Saturday 11:00 AM - 1:00 AM



Holy Apostles Saints Peter and Paul Greek Orthodox Church

154-156 Winter Street | Haverhill, MA 01830

www.holyapostleshaverhill.org

September 29, 2025

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same. Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be present at the event.

Hellenic Orthodox Community
Anastasia DImopoulos
President



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 3552861031
May 08, 2024 LTR 4168C 0
04-2129135 000000 00

00036347

BODC: TE

HELLENIC ORTHODOX COMMUNITY OF
HAVERHILL
154 WINTER ST # 156
HAVERHILL MA 01830-5638

003700

Employer ID number: 04-2129135
Form 990 required: NO

Dear Taxpayer:

We're responding to your request dated May 01, 2024, about your tax-exempt status.

We issued you a determination letter in May 1968, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(i).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period:

- Form 990, Return of Organization Exempt From Income Tax
- Form 990EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m.,



FRED C. CHURCH, INC.
41 WELLMAN STREET
LOWELL, MA 01851
Phone: (978) 458-1865
Fax: (978) 454-1865

To: HELLENIC ORTHODOX COMMUNITY

*** BINDER ***
09/30/2025

From: Batrina Mack
batrina.mack@assuredpartners.com

Renewal Of: NEW

Insured: **HELLENIC ORTHODOX COMMUNITY**

Mailing
Address:

Thank you for your order to bind. We appreciate your business! We have bound the below coverage. Policy to Follow Shortly

POLICY INFORMATION

COMMERCIAL LIABILITY POLICY		
Policy Number:	SE 2033069	
Policy Period:	11/07/2025 to 11/10/2025	
Carrier:	Mount Vernon Fire Insurance Company	
Status:	Admitted	
A.M. Best Rating:	A++ (Superior) - XIV	
COVERAGE PART	PREMIUM	
Commercial Liability	\$600.00	
Each Occurrence Limit	\$1,000,000	
Personal & Advertising Injury Limit (Any One Person/Organization)	\$1,000,000	
Medical Expense Limit (Any One Person)	\$1,000	
Damages To Premises Rented To You (Any One Premises)	\$100,000	
Products/Completed Operations Aggregate Limit	See L-535	
General Aggregate Limit	\$2,000,000	
Liquor Liability	\$525.00	
Each Common Cause Limit	\$1,000,000	
Aggregate Limit	\$2,000,000	
POLICY PREMIUM	\$1,125.00	

Location of All Covered Special Event(s)

1 - 154 Winter St, Haverhill, MA 01830

APPLICABLE FORMS & ENDORSEMENTS

The following forms apply to multiple coverage parts

CG2173 01/15	Exclusion Of Certified Acts Of Terrorism	IL0017 11/98	Common Policy Conditions
IL0021 09/08	Nuclear Energy Liability Exclusion Endorsement	Jacket 07/19	Policy Jacket
L-206 02/11	Fully Earned Premium Endorsement	L-224 10/10	Punitive Or Exemplary Damages Exclusion
L-606 02/11	Exclusion For Injury To Performers, Entertainers And Participants	L-607 02/11	Exclusion For Climbing, Rebounding And Interactive Games And Devices
L-609 02/11	Animal Exclusion	L-610 11/04	Expanded Definition Of Bodily Injury
L-656 02/06	Extension Of Coverage - Committee Members	L-816 11/18	Amendments of Conditions - Limits of Insurance Under Multiple Coverage Parts
L-820 12/18	Special Events Blanket Additional Insured Endorsement	LLQ 102 02/15	Event Vendor, Exhibitor And Contractor Exclusion
LLQ101 08/06	Expanded Definition Of Employee	LLQ368 08/10	Separation Of Insureds Clarification Endorsement
SPE 312 03/15	Who Is An Insured	TRIADN MA 12/20	Disclosure Notice of Terrorism Insurance Coverag

The following forms apply to the Commercial Liability coverage part

CG 21 06 12/23	EXCLUSION - ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL MATERIAL OR INFORMATION	CG0001 12/07	Commercial General Liability Coverage Form
CG0068 05/09	Recording And Distribution Of Material Or Information In Violation Of Law Exclusion	CG2109 06/15	Exclusion - Unmanned Aircraft
CG2136 03/05	Exclusion - New Entities	CG2139 10/93	Contractual Liability Limitation
CG2144 04/17	Limitation of Coverage to Designated Premises, Project or Operation	CG2147 12/07	Employment-Related Practices Exclusion
CG4032 05/23	Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)	L 427 01/20	Exclusion for Fireworks and Other Pyrotechnic Devices
L 535 03/15	Exclusion - Products-Completed Operations Hazard Other Than Food Or Beverage Products	L-387 12/19	Exclusion - Mechanical Riding Devices and Mechanical Amusement Devices
L-423 02/11	Exclusion For Structure Collapse	L-428 04/15	Absolute Firearms Exclusion
L-461MA 12/11	Assault Or Battery Exclusion	L-536 09/09	Exclusion - Participation In Athletic Activity, Physical Activity Or Sports
L-599 10/12	Absolute Exclusion for Pollution, Organic Pathogen, Silica, Asbestos and Lead with a Hostile Fire Exception	L-686 10/12	Absolute Exclusion for Liquor and Other Related Liability
L-816 11/18	Amendments of Conditions - Limits of Insurance Under Multiple Coverage Parts	L-820 12/18	Special Events Blanket Additional Insured Endorsement
L-835 10/22	Exclusion - Specific Activities, Operations or Features	LLQ 102 02/15	Event Vendor, Exhibitor And Contractor Exclusion
SPE 300 05/09	Special Events Property Damage Amendment	SPE 312 03/15	Who Is An Insured

The following forms apply to the Liquor Liability coverage part

CG0033 12/07	Liquor Liability Coverage Form	CG0203 03/08	Massachusetts Changes - Cancellation And Nonrenewal
CG2406 04/13	Liquor Liability - Bring Your Own Alcohol Establishments	L-657 01/11	Absolute Pollution Exclusion - Liability
L-816 11/18	Amendments of Conditions - Limits of Insurance Under Multiple Coverage Parts	L-820 12/18	Special Events Blanket Additional Insured Endorsement
LLQ 102 02/15	Event Vendor, Exhibitor And Contractor Exclusion	LQ-202 12/11	Assault Or Battery Exclusion
LQ-352 09/08	Event Vendor - Other Insurance	LQ-354 10/09	Limitation Of Coverage To Insured Premises
LQ-428 10/16	Absolute Firearms Exclusion	SPE 312 03/15	Who Is An Insured



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
FRED C. CHURCH, INC.
41 Wellman Street
Lowell, MA 01851

CONTACT NAME Batrina Mack

PHONE (A/C No, Ext): 978-322-7141 FAX (A/C No):

EMAIL ADDRESS: batrina.mack@assuredpartners.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED
HELLENIC ORTHODOX COMMUNITY
QT
154 Winter Street
Haverhill, MA 01830

INSURER A: Mount Vernon Fire Insurance Company

26522

INSUREB B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY	X		SE 2033069	11/07/2025	11/10/2025	EACH OCCURENCE	\$1,000,000	
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000	
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person)	\$1,000	
							PERSONAL & ADV INJURY	\$1,000,000	
							GENERAL AGGREGATE	\$2,000,000	
							PRODUCTS-COMP/OP AGG	See L-535	
								\$	
							GEN'L AGGREGATE LIMIT APPLIES PER:		
☒ POLICY ☐ PRO-JECT ☐ LOC									
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	☐ ANY AUTO							BODILY INJURY (Per person)	\$
	☐ ALL OWNED AUTOS						☐ SCHEDULED AUTOS	BODILY INJURY (Per accident)	\$
	☐ HIRED AUTOS						☐ NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident)	\$
									\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	☐ EXCESS LIAB						CLAIMS-MADE	AGGREGATE	\$
	DED						RETENTION \$		\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A					☐ WC STATU-TORY LIMITS	☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE-EA EMPLOYEE	\$
							E.L. DISEASE-POLICY LIMIT	\$	
A	Liquor Liability	X		SE 2033069	11/07/2025	11/10/2025	LIQ EA COMMON CAUSE	\$1,000,000	
	LIQUOR AGGREGATE						\$2,000,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (See attached Acord 101 for additional liability limits)

See next page - 'Description of Operations' on Acord 101.

CERTIFICATE HOLDER

City of Haverhill
4 Summer St
Haverhill, MA 01830

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY FRED C. CHURCH, INC.		INSURED HELLENIC ORTHODOX COMMUNITY OT
POLICY NUMBER SE 2033069		
CARRIER Mount Vernon Fire Insurance Company	NAIC CODE 26522	EFFECTIVE DATE: 11/7/2025

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: **ACORD 25** FORM TITLE: **CERTIFICATE OF LIABILITY INSURANCE**

COVERAGE PART	LIMITS
Commercial Liability	
Each Occurrence Limit	\$1,000,000
Personal & Advertising Injury Limit (Any One Person/Organization)	\$1,000,000
Medical Expense Limit (Any One Person)	\$1,000
Damages To Premises Rented To You (Any One Premises)	\$100,000
Products/Completed Operations Aggregate Limit	See L-535
General Aggregate Limit	\$2,000,000
Liquor Liability	
Each Common Cause Limit	\$1,000,000
Aggregate Limit	\$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

f required by written contract the City of Haverhill is included as an additional insured on the General Liability & Liquor Liability per form L-820 (12-18) Form Attached L-820 12/18 Special Events Blanket Additional Insured Endorsement is part of this policy.L-820 12/18 Special Events Blanket Additional Insured Endorsement is part of this policy.L-820 12/18 Special Events Blanket Additional Insured Endorsement is part of this policy.

Building Inspector Approval

Record No. EVNT-25-29

Status Completed

Became Active October 1, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

154 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Anastasia Dimopoulos
 978-360-1011
 holyapostlesstpeterpaul@gmail.com
 154 Winter Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step	10/01/2025 at 3:22 pm
OpenGov system assigned this step to Tom Bridgewater	10/01/2025 at 3:22 pm
Tom Bridgewater approved this step	10/02/2025 at 7:20 am

Fire Inspector Approval

Record No. EVNT-25-29

Status Completed Became Active October 1, 2025
Assignee Eric Tarpy Due Date None

Primary Location

154 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Anastasia Dimopoulos
 978-360-1011
 holyapostlesstpeterpaul@gmail.com
 154 Winter Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step	10/01/2025 at 3:22 pm
OpenGov system assigned this step to Eric Tarpy	10/01/2025 at 3:22 pm
Eric Tarpy approved this step	10/02/2025 at 8:14 am



Health Inspector Approval

Record No.EVNT-25-29

Status Completed

Became Active October 1, 2025

Assignee Mark Tolman

Due Date None

Primary Location

154 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Anastasia Dimopoulos
 978-360-1011
 @ holyapostlesstpeterpaul@gmail.com
 154 Winter Street
Haverhill, MA 01830

Messages

Mark Tolman

October 2, 2025 at 10:01 am

Approved / Kitchen is licensed and was inspected on 7/30/25.If you have any outside food vendors attending this event have them apply for a temporary food permit.Church bathrooms will be used during the event.Church has its's own rubbish container for rubbish disposal.

Step Activity

OpenGov system activated this step

10/01/2025 at 3:22 pm

OpenGov system assigned this step to Mark Tolman

10/01/2025 at 3:22 pm

Mark Tolman approved this step

10/02/2025 at 9:54 am



Police Department Approval

Record No.EVNT-25-29

Status Completed

Became Active October 1, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

154 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Anastasia Dimopoulos
 978-360-1011
 @ holyapostlesstpeterpaul@gmail.com
 154 Winter Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step	10/01/2025 at 3:22 pm
OpenGov system assigned this step to Kevin Lynch	10/01/2025 at 3:22 pm
Kevin Lynch approved this step	10/08/2025 at 12:40 pm

Public Works Director Approval

Record No.EVNT-25-29

Status Completed

Became Active October 1, 2025

Assignee Robert Kimball

Due Date None

Primary Location

154 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Anastasia Dimopoulos
 978-360-1011
 holyapostlesstpeterpaul@gmail.com
 154 Winter Street
Haverhill, MA 01830

Messages

Kaitlin Wright

October 8, 2025 at 1:46 pm

Please review so I can get this event before Council.

Step Activity

OpenGov system activated this step

10/01/2025 at 3:22 pm

OpenGov system assigned this step to Robert Kimball

10/01/2025 at 3:22 pm

Robert Kimball approved this step

10/09/2025 at 2:17 pm

Tag Day Permit

TAGD-25-23

Submitted On: Oct 14, 2025

Applicant

 Erin Wakefield
7817995025
@ ecwakefield@icloud.com

2.4.1

Organization Information

Organization

Hunking 8th Grade

Organization Address

480 S. Main St

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Organization Phone

7817995025

Organization City

Haverhill

Organization Zip

01835

Is the Organization Non-Profit?

Yes

Is the Applicant a Haverhill Resident

Yes

OCT 14 PM1:16
HAVCITYCLERK

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?

2

Location 1

A Sweet Affair

Location 2

Bradford Village Square

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?

3

Date #1

11/28/2025

Date #2

11/29/2025

Date #3

11/30/2025

Oct 8, 2025

To Whom It May Concern:

This letter serves as official authorization for Hunking PTO/ 8th Grade Fundraising to conduct fundraising on the premises of A Sweet Affair located at 125 South Main St Haverhill, MA, outside of our retail establishment.

We understand that Hunking PTO/ 8th Grade Fundraising is a non-profit organization and parents are dedicated to raising money for the 8th Grade class, events and class trips for the current school year 2025/2026. We are pleased to support your efforts to raise funds for this worthy cause.

This approval is granted for the period beginning Nov 28, 2025 and ending Nov 30, 2025, during our regular business hours. We kindly request that your representatives adhere to the following guidelines:

- Fundraising activities should be conducted in a manner that does not impede customer traffic or disrupt the normal operation of our business.
- Representatives should be clearly identifiable as members of Hunking PTO/ 8th Grade Fundraising and should be able to provide proper identification upon request.
- All fundraising materials and signage should be professional and respectful.
- No solicitations or activities should take place inside the retail establishment.

We look forward to a successful fundraising campaign for Hunking PTO/ 8th Grade Fundraising. Should you have any questions or require further clarification, please do not hesitate to contact Jennifer Russell at (978) 361-0881

Sincerely,

Jennifer Russell
owner/founder
A Sweet Affair
125 South Main St Haverhill MA

Oct 8, 2025

To Whom It May Concern:

This letter serves as official authorization for Hunking PTO/ 8th Grade Fundraising to conduct fundraising on the premises of Bradford Village Square Restaurant located at 109 South Main Street , outside of our retail establishment.

We understand that Hunking PTO/ 8th Grade Fundraising is a non-profit organization and parents are dedicated to raising money for the 8th Grade class, events and class trips for the current school year 2025/2026. We are pleased to support your efforts to raise funds for this worthy cause.

This approval is granted for the period beginning Nov 28, 2025 and ending Nov 30, 2025 , during our regular business hours. We kindly request that your representatives adhere to the following guidelines:

- Fundraising activities should be conducted in a manner that does not impede customer traffic or disrupt the normal operation of our business.
- Representatives should be clearly identifiable as members of Hunking PTO/ 8th Grade Fundraising and should be able to provide proper identification upon request.
- All fundraising materials and signage should be professional and respectful.
- No solicitations or activities should take place inside the retail establishment.

We look forward to a successful fundraising campaign for Hunking PTO/ 8th Grade Fundraising. Should you have any questions or require further clarification, please do not hesitate to contact Michelle Desmarais at [\(978\) 891-3020](tel:9788913020).

Sincerely,

Michelle Desmarais
owner
Bradford Village Square Restaurant
109 South Main St Haverhill MA



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

13.1

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.HAVERHILLMA.GOV

October 16, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: FY25 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
SFE Energy	\$ 1.00	Highway Dept.
Merchant McIntyre & Associates	\$ 8,000.00	Mayor's Office
CBIZ	\$ 6,500.00	Auditor's

Total: \$ 14,501.00

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
SFE Energy	1.00	Highway Dept
Merchant McIntyre & Associates	8,000.00	Mayor's Office
CBIZ	6,500.00	Auditor's



SFE Energy
PO Box 987
Buffalo NY 14240-0967

Highway

Account Number: 9511822002
Statement Date: 1/17/2025
Amount Due: \$1.00
Due Date: 1/27/2025

CITY OF HAVERHILL MA
Attn: Accounts Payable
4 SUMMER ST
HAVERHILL, MA 01830

Terms are Net 10 days

BILLING SUMMARY

Bill Date	1/17/2025
Previous Balance	\$1.00
Payment(s) Received	\$1.00
Balance Forward	\$0.00
Current Period Gas Charges	\$1.00
Total Amount due on 1/27/2025	\$1.00

General Information

If you have questions about your bill, please contact our Customer Service Department at 1-855-367-9332 Monday through Friday 9:00 am - 5:00 pm EST, and Saturday 12:00 pm - 6:00 pm EST.

You may contact your local utility at 1-800-233-5325 or 911 for any emergencies, or at 1-800-233-5325 for Customer Service.

You may also contact the Department of Public Utilities at 1 South Station 5th Floor, Boston, Massachusetts, 02110 or by calling at 1-877-886-5066.

Payment Options

Online	www.sfeenergy.com/payments
Mail Money Order or Check	Return with portion below
Call us with a Credit Card	1-855-367-9332

Message Center

This bill is for the commodity portion only. You will also be billed by your Utility for their charges. Both bills must be paid. Please pay this invoice to SFE Energy. Accounts for which Payment is not received within 10 calendar days are subject to interest, collections and potential discontinuation of SFE Energy supply, including application of liquidated damages.

Customer Service Information

Phone: 1-855-367-9332
Hours: Monday through Friday 9:00 am - 5:00 pm EST, and Saturday 12:00 pm - 6:00 pm EST

Please return this portion with money order or check



SFE Energy
29325 Network Place
Chicago, IL
60673-1293

CITY OF HAVERHILL MA
4 SUMMER ST
HAVERHILL, MA 01830

Amount Paid:	
Amount Due:	\$1.00
Account Number:	9511822002
Invoice Number:	MABOG000262



SFE Energy
PO Box 967
Buffalo NY 14240-0967

Account Number: 9511822002
Statement Date: 1/17/2025
Amount Due: \$1.00
Due Date: 1/27/2025

Account Number: 9511822002

Contract Number: MAA291696

Invoice Number: MABOG000262

Service Location:

307 KENOZA AVE, HAVERHILL, MA, 01830

Your Previous Charges

Previous balance carried forward	\$1.00
Payments received	\$1.00
Balance Forward - If you have already made payments, thank you!	\$0.00

Your Current Energy Charges

09/19/2024 to 10/21/2024

Gas Charge 1 therms @ \$0.9950	\$1.00
Total Current Charges	\$1.00

Meter Information

Service Type	Bill Period	Total Number of Days	Read Type	Consumption Total TD Used
Gas	9/19/2024 to 10/21/2024	32	ACT	1 TD

Merchant McIntyre & Associates, LLC
1634 Eye Street NW, Suite 200
Washington, DC 20006-4003
2028695220
info@merchantmcintyre.com
www.merchantmcintyre.com



**MERCHANT
MCINTYRE
ASSOCIATES**

BILL TO

Christine Lindberg
City of Haverhill, MA
4 Summer Street
Room 100
Haverhill, MA 01830

INVOICE 108-2025-06

DATE 05/15/2025

DUE DATE 06/14/2025

DATE	ACTIVITY	AMOUNT
	Service Revenue	8,000.00
	June 2025 Monthly Retainer	

Please note that this invoice is for June 2025 consulting services. Merchant McIntyre's billing schedule has shifted to the 15th of each month. Invoices issued on the 15th will now reflect payment for services to be rendered in the following calendar month (e.g., the May 15 invoice covers services for June). If you have any questions, please contact us at info@merchantmcintyre.com.

TOTAL DUE

\$8,000.00

Please see attached for your monthly invoice.

If you have any questions, please contact Lindsey Johnson at lindsey.johnson@succentrix.com.

Thank you for your partnership!
Merchant McIntyre Associates



Invoice Date: 5/27/25

Invoice #: 50IN50014346

Payment Terms: Due Upon Receipt

Engagement #: 50900384

Client #: 319030

Send Payment To: CBIZ CPAs P.C.

PO Box 95000-2288

Philadelphia, PA 19195-0001

Please refer to invoice number with your payment

Wire & ACH only: Marcum Advisory Group LLC - TD Bank

855 Franklin Ave Swift Code: NRTHUS33XXX

Garden City, NY 11530

ABA #: 026013673

Account #:4410092764

Please reference invoice number

City of Haverhill

Attn. Angel Perkins, Finance Director

4 Summer Street, Room 106

Haverhill, MA 01830

Please return top portion with remittance.

Amount enclosed \$ _____

For professional services rendered in connection with Retirement System's
report on audit of specific elements, accounts, and items of financial
statements for the year ended December 31, 2023

6,500.00

New Charges

\$ 6,500.00

Payments can be made at our website at <https://www.marcumllp.com/pay>

Invoice amounts due past sixty (60) days will incur a finance charge of 1% per month.

You may receive invoices from CBIZ CPAs P.C. or Marcum LLP for attest services and from CBIZ for accounting,
tax and advisory services as set forth on the invoices. For convenience you may pay with one check payable to CBIZ.

CBIZ CPAs P.C.

*

53 State Street, 12th Floor

*

Boston, MA 02109

*Phone 617.807.5000 *Fax 617.807.5001

16.1

Document # 49-G

Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by **ADDING** the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

IN CITY COUNCIL: SEPTEMBER 30, 2025

PLACED ON FILE FOR 10 DAYS

10 YEAS, 0 NAYS, 1 ABSENT, 0 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

Approved: Melinda E. Barrett
Melinda E. Barrett, Mayor



14.1

Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

September 23, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: 495 Main Street, Parking Restriction

As requested, attached please find time of year parking restriction ordinance for the subject location.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, O'Brien, Mead

SEP 25 AM 8:41
HAVCITYCLERK



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

SEP 25 AM 11:08
HAVERHILL CITY CLERK

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

14.17

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by ADDING the following to §240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION

Main Street, In front of 495 Main Street

REGULATION

2 Hr Parking

HOURS/DAYS

8:30 am-6 pm, Mon-Fri,
Jan 1 through Apr 30

APPROVED AS TO LEGALITY:

City Solicitor

Legal ads for October 2 2025

From Natalia Hernandez <NHernandez@HaverhillMa.gov>

Date Fri 9/26/2025 2:56 PM

To HGLegals@hgazette.com <hglegals@hgazette.com>

Cc Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

 2 attachments (457 KB)

ordinance on Main.pdf; Ordinance on River St.pdf;

Good Afternoon,

Please run the following two legal ads one time in the gazette on October 2, 2025.

- Ordinance; 2 hour parking 495 Main St (attached)
- Ordinance regarding parking on River St (attached)

Any questions, please call 978-420-3621. Thank you!

Sincerely,
Natalia Hernandez
City Clerk
978-374-2312 ext 3621



16.2

Document # 49-H

Ordinance re: Vehicles and traffic: Amend Ch. 240, be further amended by **DELETING** the following to §240-85 schedule B: Parking Restrictions and Prohibitions:

IN CITY COUNCIL: SEPTEMBER 30, 2025

PLACED ON FILE FOR 10 DAYS

10 YEAS, 0 NAYS, 1 ABSENT, 0 ABSTENTATION

Attest: Kaitlin M. Wright
Kaitlin M. Wright, CMC
City Clerk

Approved: Melinda E. Barrett
Melinda E. Barrett, Mayor



Haverhill

Engineering Department, Room 300
978-374-2335

John H. Pettis III, P.E.
Deputy DPW Director/City Engineer
JPettis@HaverhillMA.gov

September 24, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *River Street, Parking Restrictions*

A review was done of the first several hundred feet of River Street, on the north side of road, as it was brought to our attention that there were discrepancies between City Code and actual signage, and that several buildings that were previously partially commercial are now all residential. The attached Ordinance cleans this up and only has time limited parking in front of businesses.

Also, on 11/9/23 I wrote an Ordinance for handicap parking in front of 151 River Street (HPS-23-18) and the Council passed it on 11/28/23. While Highway Department did install the sign, this is not reflected in City Code, so should be added.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Kimball, Pistone, O'Brien, Mead, Wright, Lynch

SEP 25 AM 8:41
HVCITYCLERK



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

14.2
SEP 25 AM 11:08
HAVERHILL CITY CLERK

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by **DELETING** the following from § 240-85 Schedule B: Parking Restrictions and Prohibitions:

River Street

From 20' west of Washington Street To 109 River Street	Time limit: 30 min	7 am-6 pm
From 109 to No. 211 River Street, except for 1 24-hour handicapped parking space at No. 163, north side	Time limited: 2 hour	7 am-6 pm
In front of 125 River Street (Victoriana Catering)	Time limited: 1 hour	8 am-4 pm M-Sa
In front of No. 167 River Street except For 1 24-hour handicap parking space	No Parking	24 hours
In front of 169-171 River Street	No Parking	24 hours
From No. 211 west for 210 ft, north side	Time limited: 1 hour	7 am -5 pm

Also, that § Chapter 240-85 Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

River Street

From 20' west of Washington St to Across front of 67 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 83 River Street	Time limit: 1 hour	7 am-6 pm M-F
In front of 125 River Street	Time limit: 1 hour	9 am-5 pm M-Sa



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

In front of 173 River Street, except for 1 24-hour handicapped parking space	No Parking	24 hours
In front of 219 River Street	Time limited: 1 hr	7 am -5 pm

APPROVED AS TO LEGALITY:

City Solicitor

Legal ads for October 2 2025

From Natalia Hernandez <NHernandez@HaverhillMa.gov>

Date Fri 9/26/2025 2:56 PM

To HGLegals@hgazette.com <hglegals@hgazette.com>

Cc Kaitlin Wright <kwright@haverhillma.gov>; Natalia Hernandez <NHernandez@HaverhillMa.gov>

 2 attachments (457 KB)

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- Ordinance; 2 hour parking 495 Main St (attached)
- Ordinance regarding parking on River St (attached)

Any questions, please call 978-420-3621. Thank you!

Sincerely,
Natalia Hernandez
City Clerk
978-374-2312 ext 3621



CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

OCT 17 AM 8:38
HAVERHILL CITY CLERK

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25
60	Motion by Councilor Michitson to send the Haverhill Housing Production Plan to P&D for further discussion	Planning & Development	5/6/25
33-L	Motion by Councilor Lewandowski to send Bill 3360 (vacancy tax on residential properties) for review and also further review of MVSP (Massachusetts Vacant Storefront Program)	Planning & Development	6/24/25
33-M	Motion by Councilor Michitson to send for feedback on Cross-Cutting Career training event from various participants	Planning & Development	6/24/25
33-P	Motion by Councilor Ferreira to send for review as to what our local strategies are for traffic and safety as well as looking into these intersections for public safety (Amesbury Line Road/Merrimac Road)	Public Health Safety	9/16/25
94-B	Motion by Councilor Ferreira to look at updating the standards of Ch. 250 article VI of the Haverhill Zoning Code regarding water use restrictions established in 2016	Planning & Development	9/16/25
33-T	Motion by Councilor Lewandowski to establish a working group previously discussed to implement a control management plan for the vegetation in Riverside Park/Edible Avenue along the river	NRPP	9/30/25