



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday April 29, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett along with President Sullivan and Councillor Lewandowski request to introduce Captain Andrea Fogarty to discuss enforcement of local Pet Waste Ordinances

5.2. Mayor Barrett submits an Order authorizing the City Council to accept a gift of \$100.00 for the *Volunteer Luncheon* at the *Citizen's Center* from *Wingate Residences at Haverhill* to the *Council on Aging Department*

5.2.1. Order – Accept a gift of \$100.00 from *Wingate Residences at Haverhill* for the *Volunteer Luncheon* to *Council on Aging Department*



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5.3. Mayor Barrett requests to introduce Paul Cote and present a
Proclamation for the 2025 *Motorcycle Safety Awareness Period*

5.3.1. Proclamation – 2025 *Motorcycle Safety Awareness Period* –
March 23rd to April 30th, 2025

**6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO
ADDRESS THE COUNCIL:**

6.1. Council Vice President Jordan, Councillors Lewandowski, Lepage
and Ferreira request to introduce Pat Corr from the *Bradford Swim
Club* and Eridania Nieves and Leydi Diaz Breton from GEMS to share
with the Council the impact that the grants from the Youth Services &
Mental Health had on their organizations and to discuss the future of
the YS & MH account now that there is longer ARPA money to fund
it.

6.2. As a follow up to the last Council meeting, Vice President Jordan,
Councillors Ferreira and Michitson invite a representative from
Procopio to provide a status update on *The Beck* development in
Bradford

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Petition from *National Grid* of North Andover, requesting to construct
a line of underground electric conduits on Main st – WR#31071447
Hearing June 3, 2025

10. HEARINGS AND RELATED ORDERS:

10.1. Economic Development and Planning Director, William
Pillsbury requests a Zoning Amendment Hearing for the following:

10.1.1. **Document 5**; Zoning Amendment – Battery Energy
Storage Systems

10.1.1.1. **Document 5-B**; Ordinance re: Zoning – add a
new section 7.9 Battery Energy Storage Systems
filed 1/9/2025

Continued from March 18, 2025



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11.APPOINTMENTS:

11.1. **Confirming Appointments**

11.2. **Non-Confirming Appointments:**

11.3. **Constables**

11.4. **Resignations:**

12.PETITIONS:

12.1. **Applications Handicap Parking Sign:** *with Police approval*

12.2. **Amusement/Event Application:** *with Police approval*

12.2.1. **EVNT 25-9;** *Boys & Girls Club of Greater Haverhill, to hold Walk-A-Palooza to raise support and awareness for the organization via a 1.2 mile walk through downtown Haverhill, followed by a celebratory gathering in the TD Bank parking lot (directly behind the Boys & Girls Club building) with kids' activities, music and food. Event to be held May 3rd, 10 am to 1 pm., at 0 Bailey blvd and they are also requesting to have any additional fees waived.*

12.2.2. **EVNT 25-8;** *Alex Nirgianakis requests to hold a Greek Cultural Event – Concert at the Holy Apostles Greek Orthodox Church, 156 Winter st, May 2nd, from 8pm to 12 am*

12.2.3. **EVNT 25-2;** *Eliot Martin, Manager for Marzae LLC, requests to hold a wine fair at Whittier Birthplace, 305 Whittier rd, July 20th, from 11 am to 5 pm
pending License Commission approval*

12.3. **Auctioneer License:**

12.4. **Tag Days:** *with Police approval*

12.4.1. TAGD 25-11; *HHS Girls Lacrosse, May 10th*

12.4.2. TAGD 25-12; *HHS Volleyball, May 17th & 18th*



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12.5. **One Day Liquor License** – *with License Commission & HPD approval*

12.6. **ANNUAL LICENSE RENEWALS:**

12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.1.1. Nicholas Soter to sell Italian Ice at *Riverside Park*,
176 Lincoln av; from 9 am to 9pm daily *pending issuance*
of mobile food permit per Health Dept

12.6.2. **Coin-Op License Renewals** – *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval*

12.6.6. **Junk Dealer /Collector License (renewal)** – *with Police approval*

12.6.6.1. Michael Marc-Aurele, *Viking Recycled Materials*
Inc, 115 Hale st

12.6.7. **Pool/Billiard**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.11. **Buy & Sell Second Hand Clothing** *with Police approval*

12.6.11.1. Reverend Christopher Wallace *for All Saints*
Parish, 120 Bellevue av

12.6.12. **Pawnbroker license** - *with police approval*

12.6.13. **Fortune Teller** *with - Police approval*

12.6.14. **Buy & Sell Old Gold** – *with Police approval*

12.6.15. **Roller Skating Rink**

12.6.16. **Sunday Skating**

12.6.17. **Exterior Vending Machines/Redbox Automated**
Retail, LLC

12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*



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13. MOTIONS AND ORDERS:

- 13.1. Order – authorize Mayor on behalf of the City of Haverhill to grant an Easement to *National Grid* for the installation of an underground gas distribution system at 685 Washington st, for the new *Consentino Middle School*

- 13.2. Order – authorize Mayor on behalf of the City of Haverhill to grant an Easement to National Grid for the installation of overhead electrical distribution system at 685 Washington st, for the new *Consentino Middle School*

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILORS:

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 16.1. Document 11-F; Ordinance re: Vehicles and Traffic, Add Handicap Parking at 51 Arch st *filed April 10, 2025*

- 16.2. Document 49-B; Ordinance re: Vehicles and Traffic, No Parking on Bridge st, both sides entire length *filed April 10, 2025*

- 16.3. Document 31-B; MOA between the *Library Group – Teamster Local 170* and the *City of Haverhill* *filed April 10, 2025*

- 16.4. Document 31-C; MOA Between the *City of Haverhill* and the *Haverhill Superior Officers Group* *filed April 10, 2025*

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS



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19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

5.1

April 24 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Introduction of Captain Andrea Fogarty to Discuss Enforcement of Local Pet Waste Ordinances

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett, along with President Sullivan and Councilor Lewandowski wish to introduce Captain Andrea Fogarty to discuss action taken to enforce local ordinances around pet waste.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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WWW.CITYOFHAVERHILL.COM

512

April 24, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Order Authorizing City Council to Accept \$100.00 Gift from Wingate Residences at Haverhill for the Volunteer Luncheon to Council on Aging Department.

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order authorizing the City Council to accept a gift of \$100.00 dollars for the Volunteer Luncheon at the Citizen's Center from Wingate Residences at Haverhill to the Council on Aging Department.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

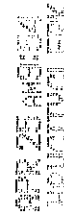


Document

CITY OF HAVERHILL

In Municipal Council

5.2.1



Ordered:

GIFT ACCEPTANCE

At a regularly convened meeting of the City Council of the City of Haverhill, held on the 29th day of April 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to accept a gift of one hundred dollars (\$100.00) for the Volunteer Luncheon at the Citizens Center. Consistent with the purpose of the donation, as stated in the letter from Wingate Residences at Haverhill addressed to the City of Haverhill dated March 2025, the Gift shall be used by the Council on Aging Department.

YEAS: _____

NAYS: _____

ABSENT: _____

PASSED IN COUNCIL: _____

A True Record, Attest:

Date Approved

Kaitlin M. Wright, City Clerk

Melinda E. Barrett, Mayor

3-27-25

To Whom It May Concern,

Wingate Residences at Haverhill has made a monetary donation of \$100 to be used for the Volunteer Luncheon on April 25, 2025. We are so thankful for the work you do for the community and thrilled to be able to help with such a special event.

Best,

Stacey Blakeslee

Director of Community Relations

Wingate Residences at Haverhill

TRUE WATERMARK PAPER, HOLD TO LIGHT TO VIEW, GHOST GENUINE PINK TONES DISAPPEAR WITH HEAT

WSL Haverhill AL LLC

10 Residences Way
Haverhill, MA 01830

Needham Bank
1063 Great Plain Ave
Needham, MA 02492

53-7353/2113

4215

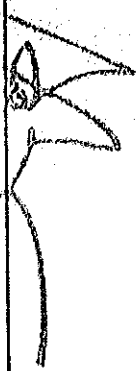
04/10/2025

Pay ***** ONE HUNDRED AND 00/100 DOLLARS

\$100.00

Pay to the
Order of HAVERRHILL COUNCIL ON AGING
10 WELCOME ST
HAVERRHILL, MA 01830

(AUTHORIZED SIGNATURE)



WSL Haverhill AL LLC
10 Residences Way
Haverhill, MA 01830

Needham Bank
1053 Great Plain Ave
Needham, MA 02492
617-353-2113

4215

04/10/2025

Pay ***** ONE HUNDRED AND 00/100 DOLLARS

5100.00

Pay to the
Order of HAVERHILL COUNCIL ON AGING
10 WELCOME ST
HAVERHILL, MA 01830

(AUTHORIZED SIGNATURE)



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

RECEIVED
CITY OF HAVERHILL
MAYOR'S OFFICE
APR 24 2025

513

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

April 24 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Paul Cote - 2025 Motorcycle Safety Awareness Period Proclamation

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett, wish to introduce Paul Cote and present a proclamation for the 2025 Motorcycle Safety Awareness Period.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

City Of Haverhill, Massachusetts
PROCLAMATION

513.1

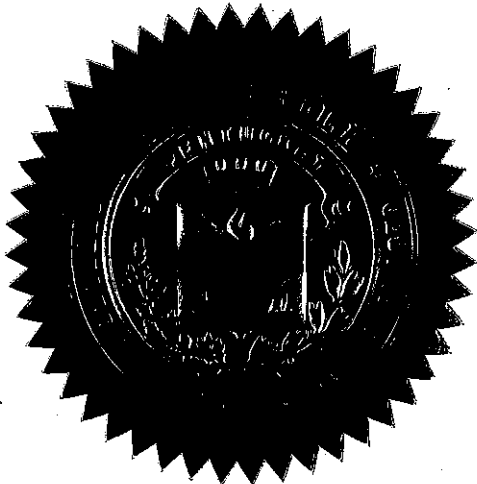
Motorcycle Safety Awareness Period

- Whereas** The motorcycle is a popular means of transportation for commuting as well as for touring and recreation; and
- Whereas** There is a growing need for cooperation among drivers of automobiles and trucks, motorcyclists, bicyclists, and pedestrians who use our streets and highways, in order to reduce injuries and fatalities; and
- Whereas** It is critical for all Haverhill citizens to increase their knowledge of the rules of the road and the rights and responsibilities of all roadway users as there are 1,829 registered motorcycle owners in Haverhill; and
- Whereas** Numerous organizations are committed to making our streets and highways safe for all motor vehicle-related transportation, including the Highway Safety Division, the Massachusetts Rider Education Plan, the Registry of Motor Vehicles, the American Motorcyclists Association, the Motorcycle Safety Foundation, the Massachusetts Motorcycle Association and many motorcycle businesses and clubs in the Commonwealth,

NOW, THEREFORE, I, MELINDA E. BARRETT, DO HEREBY PROCLAIM March 23, 2025 to April 30, 2025, as

Motorcycle Safety Awareness Period

And urge all the citizens of Haverhill to take cognizance of the 2025 riding season and observe motorcycle safety practices.



*IN WITNESS WHEREOF, I hereunto
Set My Hand And Caused The Seal Of The
City Of Haverhill To Be Affixed This 29TH
Day Of April In The Year Of Our Lord
Two Thousand Twenty- Five .*


MELINDA E. BARRETT, MAYOR

611

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

2025
APR
24
PM
4:29



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

April 24, 2025

TO: President and Members of the City Council:

Vice President Jordan, Councilors Lewandowski, Lepage, and Ferreira to introduce Pat Corr from the Bradford Swim Club and Eridania Nieves and Leydi Diaz Breton from GEMS to share with the Council the impact that the grants from the Youth Services & Mental Health had on their organizations. Our plan is to have a discussion on the future of the YS & MH account now that we no longer have ARPA money to fund it.

Timothy J. Jordan
Vice President Timothy J. Jordan

(LPE)

Melissa J. Lewandowski
Councilor Melissa J. Lewandowski

(LPE)

Colin LePage
Councilor Colin LePage

(LPE)

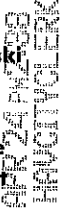
Devan Ferreira
Councilor Devan Ferreira

(LPE)

(meeting: 4.29.25)

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

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WWW.CITYOFHAVERHILL.COM

CITYCOUNCIL@HAVERHILLMA.GOV

6.2

April 24, 2025

TO: President and Members of the City Council:

As follow up to the last Council meeting, Vice President Jordan, Councilors Ferreira and Michitson invite a representative from Procopio to provide a status update on The Beck development in Bradford.

Timothy J. Jordan
Vice President Timothy J. Jordan

LPR

John A. Michitson
Councilor John A. Michitson

LPR

Devan Ferreira
Councilor Devan Ferreira

LPR

(meeting: 4.29.25)

Hearing June 3, 2025
National Grid

WR# 31071447 – Main Street

9/1

Questions contact – Veasna Eang – (978) 995-4819 or veasna.eang@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Haverhill, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Main Street - Haverhill, Massachusetts.

The following are the streets and highways referred to:

WR# 31071447

Main Street - National Grid proposes to install underground facilities beginning at a point approximately 125 feet Northwest of the centerline of the intersection of Main Street and Woodman Avenue and continuing approximately 36 feet in a Westerly direction. National Grid to install +/- 150 feet of underground primary cable from pole 129 to pad 129-1 in which +/- 10 feet of that cable will be located in the public way. The location of the project is at 1186 Main Street, Haverhill, MA 01830.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

nationalgrid

*Hearing June 3,
2025*

WR# 31071447
Main Street

April 9, 2025

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

APR 17 AM 10:51
HAVCITYCLERK

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the hearing date / time to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

Hearing March 18, 2025

Haverhill

Economic Development and Planning
 Phone: 978-374-2330 Fax: 978-374-2315
 wpillsbury@HaverhillMA.gov

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Battery Energy Storage Systems

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Battery storage facilities.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hering on the city council agenda shortly thereafter.

IN CITY COUNCIL: January 7 2025
 REFER TO PLANNING BOARD AND VOTED THAT
 COUNCIL HEARING BE HELD MARCH 18 2025

Attest:

 City Clerk

IN CITY COUNCIL: March 18 2025
 HEARING CONTINUED TO APRIL 29 2025

Attest:

 City Clerk

Filed

8 Octavo pages

10.1.1.1

JAN 2 10:41
Haverhill City Clerk5-B
MUNICIPAL ORDINANCE CHAPTER 255 ZoningAN ORDINANCE RELATING TO AMENDING CHAPTER 255, ZONING BY ADDING A NEW
SECTION 7.9 BATTERY ENERGY STORAGE SYSTEMS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Zoning, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 7.9 entitled "Battery Energy Storage Systems";

§7.9 BATTERY ENERGY STORAGE SYSTEMS

§7.9.1. Purpose.

The purpose of this Section is to advance and protect the public health, safety, welfare, and quality of life by creating regulations for the installation and use of free-standing battery energy storage systems ("BESS"), with the following objectives:

- A. To provide a regulatory scheme for the location, construction and operation of free-standing BESS consistent with best practices and safety protocols;
- B. To ensure compatible land uses in the vicinity of the areas affected by BESS and to mitigate any potential impacts on abutting and nearby properties; and
- C. To mitigate the impacts of BESS on environmental resources such as agricultural lands, forests, wildlife, wetlands and other natural resources.

This Section shall be construed to be consistent with state law, including but not limited to the provisions of General Laws chapter 40A, section 3, and state regulations, including but not limited to the provisions of the State Building Code, State Fire Code, and State Electrical Code. In the event of any conflict between the provisions of this section and the provisions of state law or regulations, the state law and regulations shall prevail.

7.9.2. Definitions.

See "battery energy storage systems" in Section 11.0

7.9.3 Applicability.

- A. The requirements of this ordinance shall apply to BESS permitted, installed, decommissioned or modified after the effective date of this ordinance, excluding general maintenance and repair. BESS subject to this ordinance are only those that exceed the following capacities:

Fair Hearing March 18, 2025

5-B

10,211, 5

- Lead-acid with a capacity of greater than 70 kW
- Nickel with a capacity of greater than 70 kW
- Lithium-ion with a capacity of greater than 30 kW
- Sodium nickel chloride with a capacity of greater than 20 kW
- Flow with a capacity of greater than 20 kW
- Other battery technologies with a capacity of greater than 20 kW

B. Only BESS that meet the criteria herein shall be permitted under this ordinance. BESS permitted under and subject to this ordinance shall be classified either as a Tier 1, Tier 2 or Tier 3 BESS as set forth herein. All sizes noted in this section shall include the total capacity of the proposed facility and not refer solely as a limitation on total export. For avoidance of doubt, a proposed system which has an export capacity of 50 MW but has a total storage or redundancy capacity of 100 MW shall be treated as a 100 MW system.

1. Tier 1 BESS have an aggregate capacity less than or equal to 500 kW, derive 51% or more of their power from Solar Energy Systems as defined herein, and, if in a room or enclosed area, consist of only a single energy storage system technology.
2. Tier 2 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate energy capacity greater than 500kW and less than 5 MW, but no greater than 5 MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.
3. Tier 3 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate capacity greater than 5 MW, but no greater than 200MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.

§ 7.9.4. General Requirements

- A. All permits required by state codes, including but not limited to building permit, an electrical permit, and a fire department permit shall be required for installation of all BESS.
- B. All BESS, all Dedicated Use Buildings, and all other buildings or structures that (a) contain or are otherwise associated with a battery energy storage system; and (b) subject to the requirements of the State Building Code, shall be designed, erected, and installed in accordance with all applicable provisions of the State Building Code

5B
780 CMR, State Fire Code 527 CMR 1.00, and State Electrical Code 527 CMR 12.00. All BESS shall comply with NFPA 855, Standard for the Installation of Stationary Energy Storage Systems.

- C. Energy storage system capacities, including array capacity and separation, are limited to the thresholds contained in NFPA 855.

§ 7.9.5. Permitting Requirements for Tier 1 BESS

Tier 1 BESS are allowed by right in all zoning districts, subject to applicable provisions of the State Building Code, Electrical Code, Fire Code, and other applicable codes, and are subject to site plan review in accordance with section 10.8 hereof and such provisions of this ordinance as are applicable.

Tier 1 BESS and appurtenances shall be prohibited in the Zone A and Zone 1 public water supply protection areas.

§ 7.9.6. Permitting Requirements for Tier 1, Tier 2 and Tier 3 BESS

§ 7.9.6.1 Special Permit Required. Tier 2 and Tier 3 BESS subject to this ordinance require the issuance of a Special Permit in those zoning districts identified in Appendix A, Table 1, and are subject to Major Site Plan Review pursuant to Section 10.8. Tier 2 and Tier 3 BESS shall comply with the applicable requirements set forth in this ordinance including the General Special Permit Criteria set forth in section 10.4.2, as well as this Section 7.9, and the Haverhill General Ordinances. The City Council shall be the Special Permit Granting Authority ("SPGA"). The Applicant shall be required to submit all materials required in accordance with the SPGA Rules and Regulations, in addition to any other materials necessary or as may be required in order to support that the Application meets the Design Requirements set forth in section 7.9.6.2 herein.

§ 7.9.6.1.1 Development Review Required As Part of Hearing Process: For the purpose of a Special Permit filed hereunder, the Applicant shall be required to submit a complete application for a Special Permit in accordance with the Requirements hereunder. Following the opening of the Public Hearing by the SPGA, the Application shall be referred to the Development Review Committee as set forth in §10.1.4 hereof. The Development Review Committee shall meet with the Applicant who shall be required to provide any additional information as the Committee may reasonably request and the Development Review Committee shall provide the SPGA with its recommendations within ninety (90) days of the date upon which the application was thereto referred.

§ 7.9.6.1.2 Prohibitions: Notwithstanding the foregoing, Tier 2 and Tier 3 BESS and appurtenances shall be prohibited in the Zone A and Zone I public water supply protection areas.

§ 7.9.6.2 Design Requirements. The following requirements apply to all BESS subject to this ordinance, except where it is specifically noted to apply only to Tier 2 or Tier 3 BESS:

- A. Site Plan Drawings. The Applicant shall provide a full set of Site Drawings stamped by a Massachusetts Registered Professional Engineer inclusive of items set forth in section 7.9.7.K.1 hereof.

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- B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles.
- C. Signage. Signage shall comply with the requirements of Section 6.2 of this Zoning Ordinance and the following additional requirements; in the event of a conflict between the provisions of Section 6.2 and this section, the requirements of this section shall control.
1. The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the BESS, any special hazards associated, the type of suppression system installed in the area of BESS, and 24-hour emergency contact information, including reach-back phone number.
 2. As required by the state electrical code, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
 3. Signage compliant with ANSI Z535 shall be provided on doors to rooms, entrances to BESS facilities, and on BESS outdoor containers.
- D. Lighting. Lighting of the BESS shall be limited to that minimally required for safety, security and operational purposes, shall be shielded from abutting properties, shall be directed downward, shall incorporate full cut-off fixtures to reduce light pollution and shall otherwise be consistent with local, state and federal law. A photometric plan shall be required.
- E. Vegetation and tree cutting. Areas within ten feet on each side of Tier 2 and Tier 3 BESS shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible. No tree or vegetation clearing shall be permitted within the Setbacks as noted below except for the purposes of the area of ingress and egress to the site. Vegetation control in the Water Supply Protection Overlay District (WSPOD) shall be by mowing or other mechanical means. The use of synthetic pesticides, herbicides, and fertilizers shall be prohibited for BESS facilities within the WSPOD.
- F. Setbacks. Tier 2 and Tier 3 BESS shall be set back a minimum of 50 yards from all side, rear, and front lot lines; except that Tier 2 and Tier 3 BESS shall be set back a minimum of 100 yards from side, rear, and front lot lines that abut or are across a street from residential zoning districts or existing single, two-family, or multi-family structures. The minimum setback areas shall include a Buffer Area at least fifty feet wide along all property lines. Access drives and parking are allowed in the setback areas, except emergency access as noted below, but shall not intrude into the required setback areas except where necessary to provide access or egress to the property. In addition, a minimum of 50 feet must be maintained between BESS components and all buildings, stored combustible materials, hazardous materials, high-piled storage, personnel means of egress, and other exposure hazards not associated with electrical grid infrastructure.
- G. Emergency Access: There shall be a 60-foot-wide paved emergency access road around the

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complete perimeter of the facility but inside the required setback area which may not exceed a 7% grade at any time. Ongoing maintenance of the access road including snow removal after 3 inches of snow shall be included as part of the Operations and Maintenance Plan required herein.

- H. Lot Size. The minimum lot size for Tier 1 BESS shall not be less than 1 acre. The minimum lot size for a Tier 2 BESS shall be not less than 10 acres and the minimum lot size for a Tier 3 BESS shall be no less than 20.
- I. Dimensional. All BESS shall comply with the dimensional limitations for principal structures of the underlying zoning district as provided in Appendix B, Table 2, of this Zoning Ordinance, unless otherwise provided in this ordinance. No BESS shall exceed 15 feet in height and there shall be no vertical stacking of BESS units.
- J. Fencing Requirements. Tier 2 and Tier 3 BESS, including all mechanical equipment, shall be enclosed by a minimum eight-foot high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building. All gates shall accommodate a knock box or other accessible means to allow access to public safety personnel. Security barriers, fences, landscaping, and other enclosures must not inhibit required air flow to or exhaust from the BESS and components. Electrical equipment greater than 1,000V require a separate and additional means to restrict access. NFPA 855 requires specialty safety systems to be provided based on the BESS chemistry and installed location.
- K. Screening and Visibility. Tier 2 and Tier 3 BESS shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Such features may not inhibit required air flow to or exhaust from the BESS and components and must comply with the setbacks established in paragraph G above.
- L. Failure Protection. All Tier 2 and Tier 3 BESS shall include an impenetrable layer beneath the surface and no closer than four (4) feet to the closest water table which will cause any discharge to flow into a basin located on site which will then capture and/or treat any runoff as a result of a failed battery or fire or other destruction. The Application shall include details of the proposed catchment system along with a detailed stormwater report and stamped detailed engineering plans from a Massachusetts Registered Professional Engineer depicting the stormwater system. All BESS facilities located within the WSPOD shall have full containment to capture all releases, either intentionally from maintenance or accidental in nature. Release and runoff shall not be allowed.
- M. Batteries. Failed battery cells and modules shall not be stored on the site and shall be removed no later than 30 days after deemed failed by the BESS operator or cell/module manufacturer. The operator shall notify the Haverhill Fire Chief in advance if the type of battery or batteries used onsite is to be changed. All failed battery cells and modules shall not be stored outdoors and must be protected from further damage and potential release of contaminants to the environment.
- N. Storage. No equipment or hazardous materials, in liquid, dry, or gas form, shall be stored onsite of the BESS other than those items in quantities necessary for the proper operation of the facility. Any storage for materials deemed necessary shall be properly labeled, covered and contained to protect from release to the environment.

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- O. Acoustical Impacts. No system shall cause an increase in acoustical levels over ambient at the Property line. An acoustical study prepared by a Massachusetts Registered Acoustical Engineer shall be provided.
- P. Water Source. A municipal water source shall be provided including a FDC within 100 feet before the entrance to the Hazard Area on the Property. The Applicant shall present evidence including a hydraulic analysis in accordance to the City standard to support that there is adequate volume and pressure for fire suppression on the Property and not have a detrimental impact on the surrounding neighborhood. The applicant shall be required to make any related offsite improvement to achieve the required standard to alleviate any impact on the adjacent users.
- Q. Decommissioning Plan. The applicant shall submit with its application a decommissioning plan for all BESS to be implemented upon abandonment and/or in conjunction with removal of the facility. The owner or operator of the BESS shall notify the Building Commissioner in writing at least twenty days prior to when a BESS will be decommissioned. Decommissioning of an abandoned or discontinued BESS shall be completed within six months after the facility ceases operation. The decommissioning plan shall include:
1. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all BESS components, structures, equipment, security barriers, and transmission lines from the site;
 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 3. The anticipated life of the BESS;
 4. The estimated decommissioning costs and how said estimate was determined, including an allowance for annual cost of living increases or increases due to inflation;
 5. The method of ensuring that funds will be available for decommissioning and restoration;
 6. The method by which the decommissioning cost will be kept current;
 7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the BESS, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
 8. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
- R. Decommissioning Fund. The owner and/or operator of the energy storage system, shall

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continuously maintain a fund or other surety acceptable to the City, in a form approved by the City Council and City Solicitor, for the removal of the BESS, in an amount to be determined by the City, and which includes the City as loss payee, for the period of the life of the facility. All costs of the financial security shall be borne by the Applicant.

- S. Proof of Liability Insurance. The applicant or property owner shall provide evidence of commercial liability insurance in an amount and type generally acceptable in the industry and approved by the Planning Board prior to the issuance of a building permit, and shall continue such insurance in effect until such facility has been decommissioned, removed, and the site restored in accordance with this ordinance.

§ 7.9.6.3 Special Permit Criteria. In addition to the general Special Permit criteria set forth in section 10.4.2 of this Ordinance, an application for Tier 2 or Tier 3 BESS shall meet the following criteria:

A. The project protects the ground water and surrounding properties from catastrophic failure of one or more of the batteries or cells by implementing appropriate catchment and filtration systems for water run off or run off from the system.

B. The project appropriately attenuates sound intrusion beyond the property lines onto adjacent properties so that there is no change in ambient sound after construction and during operations of the system.

C. The project includes only dark sky compliant down lighting which does not intrude beyond the property lines onto adjacent properties.

D. The project is secure and addresses possible trespass or other intrusion by individuals not affiliated with the project.

E. The project meets the public safety needs of the City.

F. The project minimizes visual impacts from utility infrastructure for interconnection.

F. The project is minimally visible from adjacent properties.

§ 7.9.7. Site Plan application.

For all BESS the Site Plan application shall include the following information, in addition to that required by Section 10.8 of this Zoning Ordinance and the applicable Planning Board requirements governing Site Plan Applications:

A. Utility Infrastructure information requirements:

1. A one- or three-line electrical diagram detailing the BESS layout, associated components, and electrical interconnection methods, with all State Electrical Code compliant disconnects and over current devices.
2. The Applicant shall provide a copy of the fully executed Interconnection Services Agreement ("ISA") with the local utility distribution company.
3. If the ISA has not been issued, the Applicant shall be required to provide a full copy of the Application for Interconnection filed with the local utility distribution

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company.

- B. Preliminary equipment specification sheets that document the proposed BESS components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- C. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the BESS. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- D. Large-scale fire test data, evaluation information, and calculations, and modeling data. For any of the following, UL 9540A fire test data must be made available to the Planning Board for review:
- BESS systems with a capacity of greater than 50 kW
 - BESS systems with spacing between arrays of less than 3 feet
- E. Commissioning Plan. The system installer or commissioning agent shall prepare a commissioning plan prior to the start of commissioning. Such plan shall be compliant with NFPA 855 and document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in applicable state codes. Where commissioning is required by the Building Code, BESS commissioning shall be conducted by a Massachusetts Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required by applicable state codes shall be provided to Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- F. Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with state codes, including documentation that BESS components comply with the safety standards set forth in subsection 7.9.9. Such plan shall also include a detailed training plan for public safety personnel.
- G. Operation and Maintenance Manual. Such plan shall describe continuing BESS maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth state codes and NFPA 855. Maintenance provisions will be driven by manufacturer requirements for the specific listed system. It shall address maintenance of the access and perimeter roadways, perimeter fencing, and shall include a snow removal plan and 24 hours access requirements by public safety officials. There shall be an annual; acoustical review to assure ongoing compliance with the requirement of no change from ambient at the property line and fire department inspection.
- H. Depending on the location of the BESS in relation to and its interaction with the electrical grid, interconnection will be completed per 527 CMR 12.00. System interconnections into utility grids shall be in accordance with NFPA 855 and the local distribution company standards for interconnection of distributed energy resources. An accessible disconnect is

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required per 527 CMR 12.00.

- I. Prior to the issuance of the building permit, AsBuilt engineering documents must be signed and sealed by a Massachusetts Licensed Professional Engineer and provided to the Building Commissioner and Planning Department .
- J. Emergency Operations Plan. An Emergency Operations Plan compliant with NFPA 855 is required. A copy of the approved Emergency Operations Plan shall be given to the system operator, the local fire department, local fire code official and police department. For so long as the BESS is operational, the operator shall provide the Fire Department, Police Department, Building Commissioner, and Mayor's office with contact information for personnel that can be reached 24 hours per day every day, and this contact information shall be updated by the operator whenever there is a change in the information. The operator shall also be required to have an official representative be present onsite not later than two hours after notification by the Fire Chief, Police Chief, or their designee. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:
 1. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
 2. Procedures for inspection and testing of associated alarms, interlocks, and controls, including time intervals for inspection and testing.
 3. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
 4. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
 5. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
 6. Procedures for safe disposal of BESS equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged BESS equipment from the facility.
 7. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

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8. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

K. Each Application shall be accompanied by the following information:

1. A certified plot plan at a minimum scale of one inch equals 40 feet and a maximum scale of one inch equals 20 feet. The site plan shall contain:
 - a. Date of site plan with all revisions noted and dated. Title of development, North arrow, scale, map and lot number, name and address of record owner, name and address of person preparing the site plan.
 - b. The names of all owners of record of adjacent properties, and the map and lot number of the properties and all buildings.
 - c. Zoning district boundaries and flood zone boundaries shall be shown as they affect the property including limits of the WSPOD and public water supply Zone A and Zone I on the overall site plan.
 - d. Boundaries of the property and lines of existing street, lots, easements and areas dedicated to public use, including rights of way.
 - e. A locus map showing the location of the property with reference to surrounding area.
 - f. A table indicating all calculations necessary to determine conformance to Bylaw regulations including current required and proposed regulations.
 - g. Square footage of property to the nearest 10 square feet.
2. All plans must include the location of existing and proposed buildings, walls, fences, culverts, parking areas, loading areas, walkways and driveways.
 - a. Location and dimensions of utilities, gas, telephone, electrical, communications, water drainage, sewer and other waste disposal.
 - b. Location, type and dimensions of landscaping and screening.
 - c. Location of existing rock outcroppings, high points, vistas, ponds, depressions, wetlands, major trees (twelve-inch caliper and over) and any other significant existing features.
 - d. Two-foot contours where slopes are less than 15% and five-foot contours when 15% or more. Existing contours shall be indicated by dashed line. Proposed contours shall be indicated by solid line.
 - e. Dimensioned schematic drawings of all proposed buildings. Scale shall not exceed ¼ inch equals one foot nor less than 1/8 inch equals one foot.
 - f. A narrative describing the proposal and addressing the foregoing requirements.
 - g. Location of street numbers indicated on the schematic drawings and/or site plan.

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- h. Surface and water pollution. A report on the impact of Stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.
- i. Soils. The potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development.
- j. General environmental impact. A report on the relationship of the proposed development of the major botanical, zoological, geological and hydrological resources of the site, and compatibility of the proposed development with adjacent or surrounding land uses and neighborhoods.
- k. Traffic impact. A report on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.
- l. Renderings showing the proposed project in relationship to its surroundings.

§ 7.9.8. Ownership Changes.

If the owner of the BESS changes or the owner of the property changes, the Special Permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Special Permit, Site Plan approval, and decommissioning plan. A new owner or operator of the BESS shall notify the Building Commissioner of such change in ownership or operator within 14 days of the ownership change. A new owner or operator must provide such notification to the Building Commissioner in writing.

§ 7.9.9. Safety

System Certification. BESS and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for BESS and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- A. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- B. UL 1642 (Standard for Lithium Batteries),
- C. UL 1741 or UL 62109 (Inverters and Power Converters),
- D. Certified under the applicable electrical, building, and fire prevention codes as required.
- E. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

Site Access. BESS shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local

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fire department.

BESS, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§ 7.9.11. Abandonment

The BESS shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, after compliance with any applicable state and federal constitutional requirements, enter the property and utilize the available bond and/or security for the removal of any BESS and restoration of the site in accordance with the decommissioning plan.

And further add the following new definition to § 11.1 of Chapter 255

§ 11.1

BATTERY ENERGY STORAGE SYSTEM ("BESS") -- An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected. For the purposes of this bylaw, BESS are comprised of three (3) types as further described in § 7.9.3.B. of this bylaw; Tier 1 BESS, Tier 2 BESS and Tier 3 BESS.

And further to amend section 3.1.3, Table of Use and Parking regulations by allowing Tier 1, Tier 2 and Tier 3 BESS in the districts as follows:

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
22. Kennel or veterinary hospital in which all animals, fowl or other forms of life are completely enclosed in pens or other structures	BA	BA	N	N	N	N	N	BA	N	N	N	N	N	N	D
23. Commercial communications and/or television tower, provided that it shall be at least 500 feet from any R District	BA	N	N	N	N	N	N	BA	BA	BA	N	BA	BA	BA	None
24. Battery Energy Storage Systems: Tier 1	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>None</u>
25. Battery Energy Storage Systems: Tier 2	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>CC</u>	<u>None</u>

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<u>26. Battery Energy</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>CC</u>	<u>None</u>
<u>Storage Systems: Tier</u>															
<u>3</u>															

IN CITY COUNCIL: January 7 2025
PLACED ON FILE for at least 10 days
Attest:

City Clerk




IN CITY COUNCIL: March 18 2025
CONTINUED TO APRIL 29 2025 (with Hearing)
Attest:

City Clerk

Event Permit**EVNT-25-9**

Submitted On: Apr 2, 2025

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

12.2.1

Organization Information**Organization**

Boys & Girls Club of Greater Haverhill

Organization Address

55 Emerson Street

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

No

Organization Phone

978-374-6171

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

APR 16 AM 11:01
HANCITYCLERK

Contact Information**Contact Name**

Javier Bristol

Contact Phone

978-374-6171 x104

Contact Address

55 Emerson Street

Contact State

MA

Contact Title

Executive Director

Contact Email

jbristol@haverhillbgc.org

Contact City

Haverhill

Contact Zip

01830

Property Owner Information**Property Owner Name**

TD Bank

Property Owner Address

153 Merrimack Street

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

978-556-1031

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information

Description of event

Walk-A-Palooza is a Boys & Girls Club of event, raising awareness and support for the organization via a 1.2 mile walk through downtown Haverhill, followed by a celebratory gathering in the TD Bank parking lot (directly behind the Boys & Girls Club building.) The gathering will have fun kids activities, music, and food.

Type of Event

Other

IF OTHER, Please Specify

Walk & Post-Walk Celebration

Event Date

05/03/2025

Event Location

0 Bailey Blvd, Haverhill MA

Is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

150

Do attendees need to purchase a ticket to attend?

No

Is this event open to the public? Or private?

Private

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event Start Time

10am

Event End Time

1pm

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Caterer

IF YES To FOOD, How Will it be Cooked?

Gas Grills

Any Helpful Comments about Food

Maria's Restaurant serves hot dogs and hamburgers - food is free for attendees

Special Considerations (i.e. fireworks)

Bouncy house, kids activities

Parking Information

Number of Parking Spaces Onsite

0

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

2

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

Our Club has a dumpster. The Club building (55 Emerson Street) will be open and accessible for bathroom use.

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-25-9

Status Completed

Became Active April 2, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org
 55 Emerson Street
Haverhill, MA 01830

Messages

Kaitlin Wright

April 3, 2025 at 10:17 am

Good morning, please also add the City of Haverhill as additionally insured on the certificate holder portion. Thank you!

Melissa deFriesse

April 4, 2025 at 10:33 am

Hi Kaitlin - All set!

Kaitlin Wright

April 4, 2025 at 10:36 am

Thank you!



Building Inspector Approval

Record No. EVNT-25-9

Status Completed

Became Active April 4, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org
 55 Emerson Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/04/2025 at 10:36 am

OpenGov system assigned this step to Tom
Bridgewater

04/04/2025 at 10:36 am

Tom Bridgewater approved this step

04/04/2025 at 7:33 pm



Fire Inspector Approval

Record No. EVNT-25-9

Status Completed

Became Active April 4, 2025

Assignee Eric Tarpy

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org
 55 Emerson Street
Haverhill, MA 01830

Messages

No comments yet.

Step Activity

OpenGov system activated this step	04/04/2025 at 10:36 am
OpenGov system assigned this step to Eric Tarpy	04/04/2025 at 10:36 am
Eric Tarpy approved this step	04/07/2025 at 12:14 pm



Health Inspector Approval

Record No. EVNT-25-9

Status Completed

Became Active April 4, 2025

Assignee Mark Tolman

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org
 55 Emerson Street
Haverhill, MA 01830

Messages

Mark Tolman

April 7, 2025 at 8:44 am

Have food vendors pull permits if they will be working at the event and use porta potties if need.

Step Activity

OpenGov system activated this step

04/04/2025 at 10:36 am

OpenGov system assigned this step to Mark Tolman

04/04/2025 at 10:36 am

Mark Tolman approved this step

04/07/2025 at 8:44 am



Police Department Approval

Record No. EVNT-25-9

Status Completed

Became Active April 4, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant

 Melissa deFriesse
 978-374-6171 x102
 mdefriesse@haverhillbgc.org
 55 Emerson Street
Haverhill, MA 01830

Messages

Kaitlin Wright

April 8, 2025 at 9:31 am

@Kevin Lynch Please review, this needs to go before Council on April 15th, so a review must be completed by close of business on April 10th. Thank you!

Step Activity

OpenGov system activated this step

04/04/2025 at 10:36 am

OpenGov system assigned this step to Kevin Lynch

04/04/2025 at 10:36 am

Kevin Lynch approved this step

04/16/2025 at 7:15 am



Public Works Director Approval

Record No. EVNT-25-9

Status Completed

Became Active April 4, 2025

Assignee Robert Ward

Due Date None

Primary Location

0 BAILEY BLVD
Haverhill, MA 01830

Owner

TD BANKNORTH, N.A. TOWER B 10TH
FLOOR
WELLINGTON ST 380 LONDON, ON N6A
4

Applicant



Melissa deFriesse



978-374-6171 x102



mdefriesse@haverhillbgc.org



55 Emerson Street

Haverhill, MA 01830

Messages

Kaitlin Wright

April 8, 2025 at 9:31 am

@Robert Ward Please review, this needs to go before Council on April 15th, so a review must be completed by close of business on April 10th. Thank you!

Step Activity

OpenGov system activated this step

04/04/2025 at 10:36 am

OpenGov system assigned this step to Michael Arpino

04/04/2025 at 10:36 am

Kaitlin Wright reassigned this step from Michael
Arpino to Robert Ward

04/08/2025 at 9:31 am

Robert Ward approved this step

04/11/2025 at 3:22 pm

MARIA'S FAMILY RESTAURANT & The Galleria Banquet Room
81-83 Essex Street, Haverhill Massachusetts 01832
Tel: (978) 521-1472 Email: mariasfamilyrestaurant@comcast.net
Web: www.thegalleriabanquetroom.com

HAVERHILL BOYS & GIRLS CLUB (COOKOUT)
Saturday, May 3rd, 2025

150 GUESTS
CONFIRMED

COOKOUT TIME: 11:30 AM (NEX TO BOYS/GIRLS CLUB)

FOOD ITEMS:

** HAMBURGERS/CHEESEBURGERS

** HOT DOGS

** VEGTARIAN KABOBS

** POTATO CHIPS

** WATER

FUNCTION REQUIREMENTS:

** GRILL W/FUEL

** PAPER PLATES

** NAPKINS

** UTENCILS

** CONDEMENTS (MAYO, KETCHUP, MUSTARD, RELISH)

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized
Agent of Organization

Javier Bustos

Signature Witnessed

[Signature]

Date: 4/2/2025

City Council will hear this request for application on:

_____ at _____
(date) (time)

Applicant must attend: Yes _____ No _____

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement.

Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248445632
June 12, 2008 LTR 4168C E0
04-2111215 000000 00 000
00020148
BODC: TE

HAVERHILL BOYS CLUB INC
PO BOX 483
HAVERHILL MA 01831-0683839



606025

Employer Identification Number: 04-2111215
Person to Contact: Frank B Rolfes Jr.
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of June 03, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in September 1950, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Hold Harmless and Indemnification Agreement ("Agreement")

Address: Parking lot on Baily Blvd, of 153 Merrimack Street, Haverhill MA (the "Property")

Date: March 20, 2025

TD Bank, N.A. ("Licensor") hereby grants permission to Boys & Girls Club of Greater Haverhill, ("Licensee") to host our Walk-a-Palooza post-walk celebration at the Property. Licensee's rights under this Agreement shall commence on Saturday, May 3, 2025 *OPTIONAL between the hours of 8am. to 3pm.* and terminate on May 3, 2025 at 3pm unless Licensor notifies Licensee that it elects to terminate Licensee's rights under this Agreement in which event Licensee's rights under this Agreement shall immediately terminate.

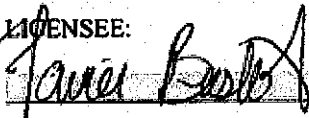
By signing below and returning this Agreement to Licensor, Licensee agrees, to the extent permitted by law, to hold harmless and indemnify Licensor and its subsidiaries and affiliates, directors, officers, agents and employees from and against all liabilities, claims, demands and causes of action arising out of the acts or omissions of Licensee's employees, subcontractors, volunteers and/or agents, including claims asserted by third parties included in this Agreement except claims arising out of the sole negligence of Licensor.

This permission is conditioned upon receipt by Licensor of a Certificate of Insurance confirming that the following insurance coverage is effective and that Licensor has been named as an additional insured on such policies: (i) Workers' Compensation as required by federal and state law; (ii) Commercial General Liability Insurance for bodily injury, personal injury and property damage with limits of at least one million dollars (\$1,000,000) each occurrence and two million dollars (\$2,000,000) aggregate; (iii) Professional Liability Insurance for two million dollars (\$2,000,000) each occurrence and two million dollars (\$2,000,000) aggregate to cover bodily injury, property damage or clean-up costs cause by the contractor or consultant. Such insurance shall name Licensor as additional insured as its interest may appear and shall include a waiver of subrogation in favor of the Licensor

Licensee will return a signed copy of this agreement and the Certificate of Insurance naming TD Bank, N.A. as an "Additional Insured" via facsimile to the Store Manager at TD Bank, N.A. at 153 Merrimack St, Haverhill MA, or via email to rosemary.desmond@td.com before the close of business on April 15, 2025 for this permission to be effective.

Licensee agrees that electronic or facsimile copies will have the same force and effect as an original document.

LICENSEE:



(Authorized Representative Sign Here)

(Print name) Javier Bristol



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Solutions Corporation 60 Westville Rd Plaistow NH 03865		CONTACT NAME: Pam Brewster PHONE (A/C, No, Ext): (603) 382-4600 FAX (A/C, No): (603) 382-2034 E-MAIL ADDRESS: pbrewster@isc-insurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Citizens Ins. Co. of America	
		INSURER B: Allamerican Financial Benefits	
		INSURER C: Hanover Insurance Group	
		INSURER D: Technology Insurance Company	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL2532159655**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		ZDVD220249	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000	
							MED EXP (Any one person) \$ 10,000	
							PERSONAL & ADV INJURY \$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/OP AGG \$ 3,000,000	
	OTHER:						Cyber Liability \$ 100,000	
B	AUTOMOBILE LIABILITY			AWVD225172	4/1/2025	4/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						<input checked="" type="checkbox"/> NON-OWNED AUTOS	BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS							PROPERTY DAMAGE (Per accident) \$
							Medical payments \$	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			UHV220250	4/1/2025	4/1/2026	EACH OCCURRENCE \$ 2,000,000	
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 2,000,000	
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ ZERO							
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	3A States: MA/NH	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			E.L. EACH ACCIDENT \$ 500,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below			E.L. DISEASE - EA EMPLOYEE \$ 500,000				
				E.L. DISEASE - POLICY LIMIT \$ 500,000				
C	Directors & Officers			LHV7939942-18	4/1/2025	4/1/2026	D & O Limit of Liability \$1,000,000	
	Employment Practices			LEV7939942-18	4/1/2025	4/1/2026	EPLI - Limit of Liability \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

TD Bank NA and the City of Haverhill are named as additional insured on the general liability as required by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**



TD Bank NA 153 Merrimack St Haverhill, MA 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Keith Maglia/PDB

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Event Permit**EVNT-25-8**

Submitted On: Apr 2, 2025

Applicant

 Alexandros Nirgianakis
 6032471047
@ alexnirg1@gmail.com

Primary Location

156 WINTER ST
Haverhill, MA 01830

12.2.2

Organization Information**Organization**

Alex Nirgianakis

Organization Phone

6032471047

Organization Address

10 Northland rd

Organization City

Windham

Organization State

NH

Organization Zip

03087

Is the Organization Tax Exempt?

No

Is the Organization Non-Profit?

No

Is the Organization a House of Worship?

No

APR 22 04:10:57
HIVCITYCLERK

Contact Information**Contact Name**

Alex Nirgianakis

Contact Title

Owner

Contact Phone

6032471047

Contact Email

alexnirg1@gmail.com

Contact Address

10 Northland Rd

Contact City

Windham

Contact State

NH

Contact Zip

03087

Property Owner Information**Property Owner Name**

Holy Apostles Greek Orthodox Church

Property Owner Phone

9783733311

Property Owner Address

156 winter st

Property Owner City

Haverhill

Property Owner State

Ma

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information

Description of event

Greek Cultural event

Type of Event

Concert

Event Location

Holy Apostles Greek Orthodox Church

Is the Event on City Property?

No

Number of Anticipated Attendees

300

Is this event open to the public? Or private?

Public

Event Start Time

8pm

Will Food Be Served/Sold at the Event?

No

Any Helpful Comments about Food

NA

Special Considerations (i.e. fireworks)

NA

Event Date

05/02/2025

is the Event on Bradford Common?

No

Event Venue

Indoor

Do attendees need to purchase a ticket to attend?

Yes

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event End Time

12am

Parking Information

Number of Parking Spaces Onsite

60

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

2

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

All trash will be properly disposed of in dumpster. Glass and cans will separated for recycling.

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



City Clerk Approval

Record No. EVNT-25-8

Status Completed

Became Active April 2, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

156 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Alexandros Nirgianakis
 603-247-1047
 alexnirg1@gmail.com
 10 Northland Rd
Windham, NH 03087

Messages

Kaitlin Wright

April 3, 2025 at 10:44 am

Alex, is this event for the Greek Church? You have listed the event is not for a non-profit or tax exempt organization.

Kaitlin Wright

April 3, 2025 at 10:46 am

Please add the City of Haverhill to the general release and indemnity agreement, as well as to the Certificate of Insurance as a certificate holder. Also, please update the Insurance policy to show Haverhill, MA. It currently says Haverhill, NH. Thank you!

Kaitlin Wright

April 8, 2025 at 9:32 am

Alex, still waiting on an answer from you. Please get back to me ASAP.

Alexandros Nirgianakis

April 8, 2025 at 9:45 am

Hi Kaitlin, it's for the church. I will upload all the updated information today. Please lmk if I'm missing anything else. Ty again for your help and patience as this process is new to me

Kaitlin Wright

April 10, 2025 at 1:59 pm

Hi Alex, still waiting for the updated information.

Kaitlin Wright

April 15, 2025 at 9:44 am

Hi Alex, I am still waiting for the updated information.

Step Activity

OpenGov system activated this step

04/02/2025 at 4:31 pm

OpenGov system assigned this step to Kaitlin Wright

04/02/2025 at 4:31 pm

Kaitlin Wright approved this step

04/22/2025 at 10:09 am



Building Inspector Approval

Record No. EVNT-25-8

Status Completed

Became Active April 8, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

156 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Alexandros Nirgianakis
 603-247-1047
 alexnirg1@gmail.com
 10 Northland Rd
Windham, NH 03087

Step Activity

Kaitlin Wright assigned this step to Tom Bridgewater 04/08/2025 at 9:33 am

Kaitlin Wright activated this step 04/08/2025 at 9:33 am

Tom Bridgewater approved this step 04/09/2025 at 7:17 pm



Fire Inspector Approval

Record No.EVNT-25-8

Status Completed

Became Active April 8, 2025

Assignee Eric Tarpy

Due Date None


Primary Location


156 WINTER ST
Haverhill, MA 01830


Owner


HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Alexandros Nirgianakis

 603-247-1047

 alexnirg1@gmail.com

 10 Northland Rd
Windham, NH 03087

Step Activity

Kaitlin Wright assigned this step to Eric Tarpy

04/08/2025 at 9:33 am

Kaitlin Wright activated this step

04/08/2025 at 9:33 am

Eric Tarpy approved this step

04/09/2025 at 2:01 pm



Police Department Approval

Record No. EVNT-25-8

Status Completed

Became Active April 8, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

156 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Alexandros Nirgianakis
 603-247-1047
 alexnirg1@gmail.com
 10 Northland Rd
Windham, NH 03087

Step Activity

Kaitlin Wright assigned this step to Kevin Lynch 04/08/2025 at 9:33 am

Kaitlin Wright activated this step 04/08/2025 at 9:33 am

Kevin Lynch approved this step 04/16/2025 at 11:37 am



Public Works Director Approval

Record No. EVNT-25-8

Status Completed

Became Active April 8, 2025

Assignee Robert Ward

Due Date None

Primary Location

156 WINTER ST
Haverhill, MA 01830

Owner

HELLENIC ORTHODOX CHURCH
WINTER ST 154 HAVERHILL, MA 01830

Applicant

 Alexandros Nirgianakis
 603-247-1047
 alexnirg1@gmail.com
 10 Northland Rd
Windham, NH 03087

Step Activity

Kaitlin Wright assigned this step to Robert Ward

04/08/2025 at 9:33 am

Kaitlin Wright activated this step

04/08/2025 at 9:33 am

Robert Ward approved this step

04/11/2025 at 3:20 pm

10:06



Today
10:05 AM



GENERAL RELEASE AND INDEMNITY AGREEMENT

This General Release and Indemnity Agreement ("Agreement") is made and entered into on this 2nd day of April, 2025, by and between Alex Nirgianakis ("Host"), Holy Apostles Greek Orthodox Church ("Church"), and the City of Haverhill (collectively, "Released Parties"), and the undersigned participant, or the parent/guardian of a minor participant (collectively, "Participant").

1. RELEASE OF LIABILITY:

In consideration of being allowed to participate in the event hosted by the Host at Holy Apostles Greek Orthodox Church, located at [Church Address], in the City of Haverhill, on [Event Date], the Participant, on behalf of themselves, their heirs, personal representatives, and assigns, hereby releases, waives, and forever discharges the Released Parties from any and all claims, demands, liabilities, actions, or causes of action arising from or related to any injury, illness, loss, damage, or harm sustained by the Participant before, during, or after the event, whether caused by the negligence of the Released Parties or otherwise.

2. ASSUMPTION OF RISK:

The Participant acknowledges that participation in the event may involve certain risks, including but not limited to physical injury, illness, property damage, or other unforeseen dangers. The Participant voluntarily assumes all such risks.

3. INDEMNIFICATION:

The Participant agrees to indemnify, defend, and hold harmless the Released Parties from any and all claims, liabilities, damages, expenses (including attorney's fees), and losses arising from the Participant's actions or participation.

4. MEDICAL TREATMENT AUTHORIZATION:

In the event of an emergency, the Participant authorizes the Host, Church staff, or emergency personnel to seek medical treatment on their behalf. The Participant agrees to be responsible for any related expenses.

5. PHOTO AND MEDIA RELEASE:

The Participant grants permission to the Host and Church to use photographs, videos, or other media captured during the event for promotional, educational, or marketing purposes without compensation or further approval.

6. GOVERNING LAW:

This Agreement shall be governed by the laws of the Commonwealth of Massachusetts. Any disputes shall be resolved in the courts located in Essex County, Massachusetts.

7. SEVERABILITY:

If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force.

I have read and fully understand this Agreement. I voluntarily sign it and acknowledge that I am waiving certain legal rights.

Participant Name: _____

Signature: _____

Date: _____

4/2/25



Date: March 28, 2025

The **Fotia. Live** band (hereinafter called "the Band") hereby agrees to provide professional music services to: **Alexandros Nirgianakis** (hereinafter called "the Client") in the form of musical entertainment according to the following terms and conditions:

LOCATION: Holy Apostles Greek Orthodox Church

156 Winter St, Haverhill Ma 01830

EVENT DATE: May 2, 2025

EVENT TYPE: Concert (Cultural Event)

EVENT TIME: 8pm-12am

PRICE AGREED UPON: \$1,000

TERMS:

- This price is valid for 4 hours. The Client is hereby given an option to extend this agreement at a cost of \$ 500 per hour.
- The time starts as stated above.
- The Band will consist of five pieces.
- Within 30 days of receipt of this contract, the Client agrees to pay a non-refundable deposit of \$1,000. This deposit is to be returned with a signed copy of this Contract. This ensures that the event date will be kept available for the Client. Failure to pay the deposit on time shall render this Contract null and void.
- The remaining amount of the agreed upon price must be paid in cash or check 14 days before the event. Failure to pay the balance due on time shall be considered a cancelation of this contract.
- Client agrees any tips or floor money belong to the band.
- Client agrees to pay for parking.

Cancellations and Refunds:

If you give the band a written notice of cancellation of this contract more than 60 days prior to the event date, the Band will agree to cancel this Contract at no charge. If you do not give the Band a written notice of cancellation more than 60 days prior to your Event, you acknowledge that the band will suffer damages (such as the lost opportunity to book other events on the date of your Event, pay expenses of the services of musicians, etc.), and that the amount of actual damages caused by the late cancellation of this Contract would be extremely difficult, if not impossible, to quantify. For the late cancellation of this Contract (60

days or less prior to your Event), the Band will retain the deposit as liquidated damages. In the event that you cancel this Contract within 10 days of the Event Date, for whatever reason or cause (including without limitation Acts of God, weather, cancellation by location, etc.), you will remain obligated to pay the entire contract price, as liquidated damages to the band. You agree that these liquidated damages represent a fair and reasonable estimate of the losses and expenses the band would sustain as a result of late cancellation of this Contract, given that actual damages are uncertain and not susceptible of exact measurement as of the date of this Contract. Refunds on any accrued cost that falls under the event coordination services and rentals will be determined at time of cancellation.

The Band and the client Client Agreed to the terms outlined above.

Client: Alex Nirgianakis X

Member of Fotia.Live: Voula Berdos X

Date: X

3/28/25

Please sign one copy of this proposal and mail it back to us along with your security deposit made payable to: Voula Berdos. Keep one copy of this proposal for your records. Date is secured only after signed proposal and security deposit have been received

Date: Apr 2, 2025

To Whom It May Concern,

This letter serves as formal consent for Mr. Alex Nirgianakis to use the Hellenic Orthodox Community function hall on May 2nd, 2025. The Church Board and Mr. Nirgianakis have reached an agreement to rent the hall for one day.

A formal rental agreement will be signed between the parties outlining the terms and conditions of the rental. Please note that this letter confirms the Board's approval of the rental for the agreed-upon date.

If you need further details or clarification, please contact Anastasia Dimopoulos at 978-360-1011

Thank you for your attention to this matter.

Sincerely,

Anastasia Dimopoulos
Parish Council President
Hellenic Orthodox Community
978-360-202
holypostlesstpeterpaul@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service	
	PHONE (A/C, No, Ext): 888-882-5902	FAX (A/C, No):
INSURED Alexandros Nirgianakis 10 Northland Rd Windham, NH 03087	E-MAIL ADDRESS: info@eventsured.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Houston Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

NAIC #
42374**COVERAGES****CERTIFICATE NUMBER:** TM421812**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		H24SE00172/TM421812	05/02/2025 12:01AM	05/03/2025 2:01AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							DEDUCTIBLE \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Concert - Folk to be held on 05/02/2025 - 05/02/2025 with 300 attendees at Holy Apostles Greek Orthodox Church 156 Winter st Haverhill, MA 01830. Additional Insureds include: Holy Apostles Greek Orthodox Church 156 Winter st Haverhill, MA 01830; City of Haverhill 4 Summer St. Haverhill, MA 01830.

CERTIFICATE HOLDER**CANCELLATION**City of Haverhill
4 Summer St.
Haverhill MA, 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Event Permit**EVNT-25-2**

Submitted On: Mar 25, 2025

Applicant

👤 ELIOT MARTIN
☎ 630-915-0352
@ eliot@marzaewine.com

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

12.2.3

Organization Information**Organization**

Marzae, LLC

Organization Address

8 Gould Rd

Organization State

MA

Is the Organization Tax Exempt?

No

Is the Organization a House of Worship?

No

Organization Phone

630-915-0352

Organization City

Bedford

Organization Zip

01730

Is the Organization Non-Profit?

No

APR 22 PM 12:55
HAVCITYCLERK

Contact Information**Contact Name**

Eliot Martin

Contact Phone

630-915-0352

Contact Address

8 Gould Rd

Contact State

MA

Contact Title

Event Manager

Contact Email

eliot@marzaewine.com

Contact City

Bedford

Contact Zip

01730

Property Owner Information**Property Owner Name**

Whittier Birthplace

Property Owner Address

305 Whittier Rd

Property Owner State

MA

Is the Applicant the Property Owner?

No

Property Owner Phone

917.386.8357

Property Owner City

Haverhill

Property Owner Zip

01830

Event Information

Description of event

Wine fair showcasing east coast natural wines, ciders, & more (samples & retail) + food brands & food for on site consumption.
More at masseration.com (///masseration.com)

Jimmy Carbone to be on premises from Whittier Birthplace as co-event manager

Type of Event

Fair

Event Date

07/20/2025

Event Location

Whittier Birthplace

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

300

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

11:00AM

Event End Time

5:00PM

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Vendors

IF YES TO FOOD, How Will it be Cooked?

Prepared Off-site

Any Helpful Comments about Food

We'll have food brands sampling and selling packaged goods + separate food vendors selling for on-premises consumption (food trucks/entities otherwise equipped for catering)

Special Considerations (i.e. fireworks)

Live music

Parking Information

Number of Parking Spaces Onsite

200

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Sanitation Information

Number of Public Restrooms Available

2

Type of Toilets

Both

Please Describe Plans for Solid Waste Disposal & Recycling

To arrange collection following event conclusion

IF PORTABLE TOILETS, Who is the Vendor?

TBD

General Release & Indemnity Agreement

Yes

true

Terms of Understanding


Yes

true

There are no contracts involved in the event plans

Marzae, LLC in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts,, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Licensee is solely responsible for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. Licensee shall be responsible for the cost of any police or fire official(s) required by the City Council to be attendance at the event.

A handwritten signature in black ink, consisting of a large, stylized 'E' followed by a horizontal line and a small loop at the end.

Eliot Martin 3/25/25

WHITTIER
BIRTHPLACE

305 Whittier Road • Haverhill, MA 01830-1738



March 24, 2025

Eliot Martin, Founder
Marzae Wine
8 Gould Road
Bedford, MA 01730

Re: Masseration Wine Tasting Event

Dear Eliot:

This letter is to confirm the recent vote of the Trustees of the John Greenleaf Whittier Birthplace approving your application to make use of the property located at 305 Whittier Road, Haverhill, MA, on July 20, 2025 to host a wine tasting event. This event will include the serving of alcoholic beverages, and approval is based on the condition that you obtain all necessary permits from the City of Haverhill to conduct this event.

Trustees consent to all permit applications you will need to file with City Departments. Event subject to city department approval and a final review with the Trustees.

Sincerely,

Cindy Davis Jackson

President

Trustees of Whittier Birthplace

(978)346-0070

John Greenleaf Whittier Birthplace is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code EIN #04-6047193



MARZLLC-01

MCLARK

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER World Insurance Associates, LLC 143 Providence St Putnam, CT 06260-1529	CONTACT NAME:	
	PHONE (A/C, No, Ext): (860) 928-0811	FAX (A/C, No): (860) 928-6462
INSURED Marzae, LLC Eliot Martin 8 Gould Road Bedford, MA 01730	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Great American Alliance Insurance Company	
	INSURER B: Wesco Insurance Company	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PACF0639280100	8/15/2024	8/15/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
	<input checked="" type="checkbox"/> Liquor Liability		MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WWC3774584	4/1/2025	4/1/2026	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	E.L. EACH ACCIDENT \$ 100,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	E.L. DISEASE - EA EMPLOYEE \$ 100,000				
			E.L. DISEASE - POLICY LIMIT \$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town of Haverhill
4 Summer Street
Haverhill, MA 01830

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City Clerk Approval

Record No. EVNT-25-2

Status Completed

Became Active March 25, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730

Step Activity

OpenGov system activated this step

03/25/2025 at 3:29 pm

OpenGov system assigned this step to Kaitlin Wright

03/25/2025 at 3:29 pm

Kaitlin Wright approved this step

03/27/2025 at 12:37 pm



Building Inspector Approval

Record No. EVNT-25-2

Status Completed

Became Active March 27, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730

Step Activity

OpenGov system activated this step	03/27/2025 at 12:37 pm
OpenGov system assigned this step to Tom Bridgewater	03/27/2025 at 12:37 pm
Tom Bridgewater approved this step	03/27/2025 at 8:00 pm



Fire Inspector Approval

Record No. EVNT-25-2

Status Completed

Became Active March 27, 2025

Assignee Eric Tarpy

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730

Step Activity

OpenGov system activated this step	03/27/2025 at 12:37 pm
OpenGov system assigned this step to Eric Tarpy	03/27/2025 at 12:37 pm
Eric Tarpy approved this step	04/01/2025 at 1:54 pm



Health Inspector Approval

Record No. EVNT-25-2

Status Completed

Became Active March 27, 2025

Assignee Mark Tolman

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730



Police Department Approval

Record No. **EVNT-25-2**

Status Completed

Became Active March 27, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730



Public Works Director Approval

Record No. EVNT-25-2

Status Completed

Became Active March 27, 2025

Assignee Robert Ward

Due Date None

Primary Location

305 WHITTIER RD
Haverhill, MA 01830

Owner

JOHN GREENLEAF WHITTIER
WHITTIER TRUSTEES
WHITTIER RD 305 HAVERHILL, MA
01830-1740

Applicant

 ELIOT MARTIN
 630-915-0352
 eliot@marzaewine.com
 8 Gould Rd
Bedford, MA 01730



City of Haverhill, MA

April 17, 2025

TAGD-25-11

Tag Day Permit

Status: Active

Submitted On: 4/5/2025

Primary Location

No location

Owner

No owner information

Applicant

Deb schultz



978-375-7368



@ hemschultz@comcast.net



15 Kali Way

Haverhill, MA 01835

12.4.1

Organization InformationAPR 17 AM 10:38
HAVCITYCLERK**Organization***Haverhill Public Schools- HHS Girls
lacrosse**Organization Phone***

978 375 7368

Organization Address*

137 Monument St

Organization City*

Haverhill

Organization State*

MA

Organization Zip*

01830

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

**Is your organization affiliated with the Haverhill
Public School system?**

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?*

5

Location 1* 

Haverhill Westgate

Location 2*

Haverhill Water St

Location 3*

Haverhill Riverside

Location 4*

Haverhill Drop Cafe

Location 5*

Haverhill Duffys Diner

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?*

1

Date #1*

05/10/2025

 Date #2*

04/26/2025

 Date #3*

04/27/2025

Attachments

Record Activity

Deb schultz started a draft Record

04/05/2025 at 8:43 am

Deb schultz submitted Record TAGD-25-11

04/05/2025 at 8:46 am

View More

Actions

TAGD-25-11

Tag Day Permit

Details Workflow Attachments 0 (/#/explore/records/198692/files) (/#/explore/records/198692/details) (/#/explore/records/198692/1054687)

Show Workflow

APR 17 AM 10:31
Haverhill Clerk

Details

Organization Information

Edit

Organization*	Organization Phone*
Haverhill Public Schools- HHS Girls lacrosse	978 375 7368
Organization Address*	Organization City*
137 Monument St	Haverhill
Organization State*	Organization Zip*
MA	01830
Is the Organization Tax Exempt?*	Is the Organization Non-Profit?*
Yes	Yes
Is your organization affiliated with the Haverhill Public School system?	Is the Applicant a Haverhill Resident* ?
Yes	Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

Edit

How Many Locations Will You Cover?*	Location 1* ?
5	Haverhill Westgate
Location 2*	Location 3*
Haverhill Water St	Haverhill Riverside
Location 4*	Location 5*
Haverhill Drop Cafe	Haverhill Duffys Diner



City of Haverhill, MA

April 17, 2025

City Council Approval

Record No. TAGD-25-11

Status Active Became Active April 16, 2025
Assignee Maria Bevilacqua Due Date None

Primary Location

No location

Owner

No owner information

Applicant

Deb schultz
 978-375-7368
 hemschultz@comcast.net
 15 Kali Way
Haverhill, MA 01835

Messages

Maria Bevilacqua April 17, 2025 at 10:25 am
on agenda for April 29th meeting

Step Activity

OpenGov system activated this step 04/16/2025 at 9:00 am
OpenGov system assigned this step to Kaitlin Wright 04/16/2025 at 9:00 am
Kaitlin Wright reassigned this step from Kaitlin Wright to Maria Bevilacqua 04/16/2025 at 9:00 am



City of Haverhill, MA

April 17, 2025

Police Approval

Record No. TAGD-25-11

Status Completed

Became Active April 16, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

No location

Owner

No owner information

Applicant



Deb schultz



978-375-7368



hemschultz@comcast.net



15 Kali Way

Haverhill, MA 01835

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/16/2025 at 9:00 am

OpenGov system assigned this step to Kevin Lynch

04/16/2025 at 9:00 am

Kevin Lynch approved this step

04/16/2025 at 10:02 am



City of Haverhill, MA

April 16, 2025

TAGD-25-12

Tag Day Permit

Status: Active

Submitted On: 4/14/2025

Primary Location

No location

Owner

No owner information

Applicant

Alyssa Snow

978-857-5223

alyssa22110@icloud.com

 256 Main Street
Groveland, MA 01834

12.4.2

Organization InformationAPR 16 PM 2:51
HAVSITYCLERK**Organization***

Haverhill High School Volleyball

Organization Phone*

(978) 374-3400

Organization Address*

Monument Street

Organization City*

Haverhill

Organization State*

MA

Organization Zip*

01830

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

**Is your organization affiliated with the Haverhill
Public School system?**

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

How Many Locations Will You Cover?*

4

Location 1* 

Market Basket - Lincoln Ave

Location 2*

Market Basket - West Gate

Location 3*

Duffy's Diner

Location 4*

Dunkin Donuts - Lowell Ave

Date Information -MAXIMUM 3 CONSECUTIVE DAYS

How Many Dates Will the Event Include?*

2

Date #1*

05/17/2025

Date #2*

05/18/2025

Attachments

Record Activity

alyssa22110@icloud.com started a draft Record

04/14/2025 at 8:42 pm

Alyssa Snow submitted Record TAGD-25-12

04/14/2025 at 8:48 pm

View More ▾

Actions ▾

TAGD-25-12

Tag Day Permit

Details

Workflow

Attachments 0 (/#/explore/records/199445/files)

(/#/explore/records/199445/details)

(/#/explore/records/199445/1059422)

≡ Show Workflow

Details

Organization Information

Edit

Organization*

Haverhill High School Volleyball

Organization Phone*

(978) 374-3400

Organization Address*

Monument Street

Organization City*

Haverhill

Organization State*

MA

Organization Zip*

01830

Is the Organization Tax Exempt?*

Yes

Is the Organization Non-Profit?*

Yes

Is your organization affiliated with the Haverhill Public School system?

Yes

Is the Applicant a Haverhill Resident* ?

Yes

Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

Edit

How Many Locations Will You Cover?*

4

Location 1* ?

Market Basket - Lincoln Ave

Location 2*

Market Basket - West Gate

Location 3*

Duffy's Diner

Location 4*

Dunkin Donuts - Lowell Ave



City of Haverhill, MA

April 16, 2025

Police Approval

Record No. TAGD-25-12

Status Completed**Became Active** April 15, 2025**Assignee** Kevin Lynch**Due Date** None

Primary Location

No location

Owner

No owner information

Applicant



Alyssa Snow



978-857-5223



@ alyssa22110@icloud.com



256 Main Street

Groveland, MA 01834

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/15/2025 at 9:29 am

OpenGov system assigned this step to Kevin Lynch

04/15/2025 at 9:29 am

Kevin Lynch approved this step



04/16/2025 at 1:00 am

**FIXD-25-2**

Fixed Location Street Vendor Permit

Status: Active

Submitted On: 4/9/2025

Primary Location176 LINCOLN AVE
Haverhill, MA 01830**Owner**GUZMAN PAMELA GUZMAN MARY RIVERA
PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830**Applicant** Nicholas Soter
407-576-0470
@ niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

April 15, 2025

12.6.11

Vendor Information**Vendor Date of Birth***

11/12/1995

Vendor Social Security Number*

***-**-9977

Vendor Primary Phone*

407-576-0470

Vendor Secondary Phone

617-201-8407

Duration of Business*

1 Year

Number of Employees*

2

Merchandise to be Sold*

Richie's Italian Ice

APR 15 12:24
HAVERHILL, MA**Location Information****Days to be Open***

Over 30 Days

Start Date*

04/10/2025

Hours of Operation*

9am-9pm daily

Select Location* ②

Riverside Park

Proposed Alternate Location*

n/a

License Type*

New - Fixed Location

Do You Require Electrical Power?*

No

Do You Serve Food?*

Yes

Attachments



April 15, 2025

City Clerk Review

Record No.FIXD-25-2

Status Completed Became Active April 9, 2025
Assignee Kaitlin Wright Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

No comments yet.

Step Activity

OpenGov system activated this step 04/09/2025 at 4:18 pm
OpenGov system assigned this step to Kaitlin Wright 04/09/2025 at 4:18 pm
Kaitlin Wright approved this step 04/10/2025 at 9:22 am



April 15, 2025

Health Department Approval

Record No.FIXD-25-2

Status Completed Became Active April 10, 2025
Assignee Mark Tolman Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

Mark Tolman April 11, 2025 at 9:55 am
Vendor must apply and be approved for a mobile food permit by this department.

Step Activity

OpenGov system activated this step 04/10/2025 at 9:22 am
OpenGov system assigned this step to Mark Tolman 04/10/2025 at 9:22 am
Mark Tolman approved this step 04/11/2025 at 9:55 am



City Clerk Review

Record No.FIXD-25-2

Status Completed

Became Active April 9, 2025

Assignee Kaitlin Wright

Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

 Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/09/2025 at 4:18 pm

OpenGov system assigned this step to Kaitlin Wright

04/09/2025 at 4:18 pm

Kaitlin Wright approved this step

04/10/2025 at 9:22 am



Recreation Review and Approval

Record No. FIXD-25-2

Status Completed

Became Active April 10, 2025

Assignee Ben Delaware

Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

 Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/10/2025 at 9:22 am

OpenGov system assigned this step to Ben Delaware

04/10/2025 at 9:22 am

Ben Delaware approved this step

04/11/2025 at 9:31 am



Health Department Approval

Record No. **FIXD-25-2**

Status Completed

Became Active April 10, 2025

Assignee Mark Tolman

Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

 Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

Mark Tolman

April 11, 2025 at 9:55 am

Vendor must apply and be approved for a mobile food permit by this department.

Step Activity

OpenGov system activated this step

04/10/2025 at 9:22 am

OpenGov system assigned this step to Mark Tolman

04/10/2025 at 9:22 am

Mark Tolman approved this step

04/11/2025 at 9:55 am



Police Department Approval

Record No.FIXD-25-2

Status Completed

Became Active April 10, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

176 LINCOLN AVE
Haverhill, MA 01830

Owner

GUZMAN PAMELA GUZMAN MARY
RIVERA PAMELA CASTRO
LINCOLN AV 176 HAVERHILL, MA 01830

Applicant

 Nicholas Soter
 407-576-0470
 niceicebabyco@gmail.com
 170 Wells Village Road
Sandown, NH 03873

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/10/2025 at 9:22 am

OpenGov system assigned this step to Kevin Lynch

04/10/2025 at 9:22 am

Kevin Lynch approved this step

04/10/2025 at 2:36 pm



LICENSE OR PERMIT BOND

Bond No.: **999341386**

KNOW ALL BY THESE PRESENTS, That we, Nicholas P Soter DBA NICE ICE BABY
as Principal, of 170 Wells Village Rd,
Sandown, NH 03873, and the
The Ohio Casualty Insurance Company, a New Hampshire corporation, as Surety, are held
and firmly bound unto City of Haverhill, MA
of 4 Summer Street, Haverhill, MA 01830
as Obligee, in the sum of Five Thousand Dollars And Zero Cents
(\$5,000.00)
for which sum, well and truly to be paid, we bind ourselves, our heirs, executors, administrators, successors and assigns,
jointly and severally, firmly by these presents.

Sealed with our seals, and dated this 12th day of July, 2024.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT WHEREAS, the Principal has been or is about to be
granted a license or permit to do business as Transient/Itinerant Vendor
by the Obligee.

NOW, THEREFORE, if the Principal well and truly comply with applicable local ordinances, and conduct business in
conformity therewith, then this obligation to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER:

- This bond shall continue in force:
☒ Until 12th day of July, 2025, or until the date of expiration of any Continuation
Certificate executed by the Surety
OR
☐ Until canceled as herein provided.
- This bond may be canceled by the Surety by the sending of notice in writing to the Obligee, stating when, not less
than thirty days thereafter, liability hereunder shall terminate as to subsequent acts or omissions of the Principal.

Nicholas P Soter DBA NICE ICE BABY

By Nicholas P Soter
Principal

The Ohio Casualty Insurance Company



By Timothy A. Mikolajewski
Timothy A. Mikolajewski Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company

POWER OF ATTORNEY

Principal: Nicholas P Soter DBA NICE ICE BABY

Agency Name: AP INTEGO INSURANCE GROUP, LLC (BLSC)

Bond Number: 999341386

Obligee: City of Haverhill, MA

Bond Amount: (\$5,000.00) Five Thousand Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Timothy A. Mikolajewski in the city and state of Seattle, WA, each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 28th day of March, 2021.



The Ohio Casualty Insurance Company

By:

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 28th day of March, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By:

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature or electronic signatures of any assistant secretary of the Company or facsimile or mechanically reproduced or electronic seal of the Company, wherever appearing upon a certified copy of any power of attorney or bond issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renée C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that this power of attorney executed by said Company is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 12th day of July, 2024.



By:

Renée C. Llewellyn, Assistant Secretary

**Copy of \$5000 Sidewalk Obstruction Bond (City of Haverhill must be included as insured) REQUIRED**

NPS Bond_999341386_20240712.pdf

Uploaded by Nicholas Soter on Apr 9, 2025 at 3:53 PM

Record Activity

Nicholas Soter started a draft Record	04/09/2025 at 3:13 pm
Nicholas Soter added file NPS Bond_999341386_20240712.pdf	04/09/2025 at 3:53 pm
Nicholas Soter submitted Record FIXD-25-2	04/09/2025 at 3:55 pm
OpenGov system altered payment step Fixed Location Street Vendor Permit Fee Paid, changed status from Inactive to Active on Record FIXD-25-2	04/09/2025 at 3:55 pm
OpenGov system completed payment step Fixed Location Street Vendor Permit Fee Paid on Record FIXD-25-2	04/09/2025 at 4:18 pm
OpenGov system altered approval step City Clerk Review, changed status from Inactive to Active on Record FIXD-25-2	04/09/2025 at 4:18 pm
OpenGov system assigned approval step City Clerk Review to Kaitlin Wright on Record FIXD-25-2	04/09/2025 at 4:18 pm
Kaitlin Wright approved approval step City Clerk Review on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system altered approval step Recreation Review and Approval, changed status from Inactive to Active on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system altered approval step Health Department Approval, changed status from Inactive to Active on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system altered approval step Police Department Approval, changed status from Inactive to Active on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system assigned approval step Police Department Approval to Kevin Lynch on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system assigned approval step Health Department Approval to Mark Tolman on Record FIXD-25-2	04/10/2025 at 9:22 am
OpenGov system assigned approval step Recreation Review and Approval to Ben Delaware on Record FIXD-25-2	04/10/2025 at 9:22 am
Kevin Lynch approved approval step Police Department Approval on Record FIXD-25-2	04/10/2025 at 2:36 pm
Ben Delaware approved approval step Recreation Review and Approval on Record FIXD-25-2	04/11/2025 at 9:31 am
Mark Tolman approved approval step Health Department Approval on Record FIXD-25-2	04/11/2025 at 9:55 am
OpenGov system altered approval step City Council Approval, changed status from Inactive to Active on Record FIXD-25-2	04/11/2025 at 9:55 am
OpenGov system assigned approval step City Council Approval to Maria Bevilacqua on Record FIXD-25-2	04/11/2025 at 9:55 am

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
Fixed Location Street Vendor Permit Fee Paid	4/9/2025, 3:55:59 PM	4/9/2025, 4:18:57 PM	Nicholas Soter	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ City Clerk Review	4/9/2025, 4:18:58 PM	4/10/2025, 9:22:24 AM	Kaitlin Wright	-	Completed
✓ Recreation Review and Approval	4/10/2025, 9:22:24 AM	4/11/2025, 9:31:38 AM	Ben Delaware	-	Completed
✓ Health Department Approval	4/10/2025, 9:22:24 AM	4/11/2025, 9:55:49 AM	Mark Tolman	-	Completed
✓ Police Department Approval	4/10/2025, 9:22:24 AM	4/10/2025, 2:36:08 PM	Kevin Lynch	-	Completed
✓ City Council Approval	4/11/2025, 9:55:50 AM	-	Maria Bevilacqua	-	Active
📄 Fixed Location Street Vendor Permit Issued	-	-	-	-	Inactive



City of Haverhill, MA

April 23, 2025

City Council Approval

Record No. JUNK-25-3

APR 23 AM 10:55
HANCITYCLERK

12.6.6.1

Status Active

Became Active April 18, 2025

Assignee Maria Bevilacqua

Due Date None

Primary Location

115 HALE ST
Haverhill, MA 01830

Owner

HALEY REALTY TRUST
115 Hale Street HAVERHILL, MA 01830

Applicant

 Michael Marc-Aurele
 978-483-7808
 michael.marcaurele@chhj.com
 47 Ministerial Road
Windham, NH 03087

Messages

Maria Bevilacqua

April 23, 2025 at 10:52 am

on agenda for April 29 th meeting

Step Activity

OpenGov system activated this step

04/18/2025 at 8:13 am

OpenGov system assigned this step to Maria
Bevilacqua

04/18/2025 at 8:13 am

115 HALE ST, Haverhill, MA 01830

Actions ▾

JUNK-25-3

Junk Dealer/Collector License

View More ▾


Details

Workflow

Attachments 0 (/#/explore/records/199438/files)

(/#/explore/records/199438/details)

(/#/explore/records/199438/1059332)

 Show Workflow

Details

Business Information

Edit

Applicant's Relationship to Owner*

Owner

Business Owner Address*

47 Ministerial Road Windham, NH 03087

Name of Business*

Viking Recycled Materials, Inc.

Type of Business*

Junk Dealer

Type of Business Structure*

Corporation

Application Information

Edit

Type of Application*

Renewal



City of Haverhill, MA

April 23, 2025

128251**Second Hand Clothing
License**

Status: Active

Submitted On: 4/22/2025

Primary Location120 BELLEVUE AVE
Haverhill, MA 01832**Owner**All Saints Parish
BELLEVUE AVE 120 HAVERHILL,
MA 01832**Applicant** Rev. Christopher Wallace
 978-372-7721
 allsaintsbusmgr@gmail.com
 120 Bellevue Avenue
Haverhill, MA 01832

12.6.11.1

Business InformationAPR 24 AM 8:33
HANCITYCLERK**Applicant's Relationship to Owner***

Owner

Type of Business Structure*

Corporation

Business Name*

All Saints Parish

Attachments**Permit No. 117140 - All Saints Second Hand Clothing License 2024.pdf**

Permit No. 117140 - All Saints Second Hand Clothing License 2024.pdf

Uploaded by Rev. Christopher Wallace on Apr 22, 2025 at 11:26 AM

Record Activity

Rev. Christopher Wallace started a draft Record

04/22/2025 at 11:21 am

Rev. Christopher Wallace added file Permit No. 117140 - All Saints Second
Hand Clothing License 2024.pdf






04/22/2025 at 11:26 am

Rev. Christopher Wallace submitted Record 128251

04/22/2025 at 11:27 am

OpenGov system altered payment step Second Hand Clothing Permit Fee Payment, changed status from Inactive to Active on Record 128251	04/22/2025 at 11:27 am
OpenGov system completed payment step Second Hand Clothing Permit Fee Payment on Record 128251	04/22/2025 at 11:28 am
OpenGov system altered approval step City Clerk Approval, changed status from Inactive to Active on Record 128251	04/22/2025 at 11:28 am
OpenGov system assigned approval step City Clerk Approval to Maria Bevilacqua on Record 128251	04/22/2025 at 11:28 am
Maria Bevilacqua approved approval step City Clerk Approval on Record 128251	04/23/2025 at 10:11 am
OpenGov system altered approval step Police Department Approval, changed status from Inactive to Active on Record 128251	04/23/2025 at 10:11 am
OpenGov system assigned approval step Police Department Approval to Kevin Lynch on Record 128251	04/23/2025 at 10:11 am

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 Second Hand Clothing Permit Fee Payment	4/22/2025, 11:27:08 AM	4/22/2025, 11:28:12 AM	Rev. Christopher Wallace	-	Completed
 City Clerk Approval	4/22/2025, 11:28:12 AM	4/23/2025, 10:11:54 AM	Maria Bevilacqua	-	Completed
 Police Department Approval	4/23/2025, 10:11:55 AM	-	Kevin Lynch	-	Active
 City Council Approval	-	-	-	-	Inactive
 Second Hand Clothing Permit Issued	-	-	-	-	Inactive

2024

COMMONWEALTH OF MASSACHUSETTS

CITY OF HAVERHILL

SECOND HAND CLOTHING
LICENSE

2024

CITY OF HAVERHILL
CITY CLERK OFFICE
4 SUMMER STREET- ROOM 118
HAVERHILL, MA 01830

978-374-2312

All Saints Parish
120 BELLEVUE AVE

Permit No. 117140

Fee: \$550.00

Issue Date: June 5, 2024

This is to certify that the Haverhill City Council has this day Licensed you as a Second Hand Clothing for the term ending April 30, 2025.

The license may at any time be revoked for violation of the terms and conditions as prescribed by the City of Haverhill or any requirements of law relating thereto.

The above licensee agrees to abide by and be subject to all the provisions of the Haverhill City Ordinances, and any ordinance which may hereafter be adopted by the Haverhill City Council relating to persons licensed as above.

Permit Expires: April 30, 2025

BY ORDER OF THE CITY OF HAVERHILL

NOT TRANSFERABLE

Kaitlin Wright
Haverhill City Clerk

EXTRACT FROM CHAPTER 167 OF THE GENERAL LAWS

Chapter 167. Junk Dealers [HISTORY: Adopted by the City Council of the City of Haverhill as Ch. 17 of the 1963 City Code (Ch. 167 of the 1980 Code). Amendments noted where applicable.] GENERAL REFERENCES Auctions and auctioneers.—See Ch. 108. Licensing.—See Ch. 171. Pawnbrokers, secondhand article and old gold.—See Ch. 187, § 167-1. License required. No person without a license granted by the City Council and issued by the City Clerk on application therefor shall: Be a dealer in, or keeper of a shop for the purchase, sale or barter of junk, old metals or secondhand articles. Go about picking up or collecting rags, paper, junk, old metal or other waste matter. Those persons who obtain a license pursuant to the provisions of Chapter 187 of this Code shall be exempt from the provisions of this chapter. [Added 3-27-2007 by Doc. 7] § 167-2. Secondhand furniture and book dealers excepted. Persons who do not buy or sell any secondhand articles except books or furniture shall be exempt from the provisions and conditions of this chapter. § 167-3. Conditions of issuance; fees. The City Council may grant licenses for the purposes mentioned in § 167-1 to such persons as they may deem suitable and all licenses thus granted shall contain a clause stipulating that the persons so licensed agree to abide by and be subject to all the provisions of this chapter or any ordinance which may hereafter be adopted by the City Council relative to any such purposes or persons. The fees for such licenses shall be fixed and determined by the City Council according to the provisions of law and of § 167-4. All applications for licenses hereunder shall be investigated and reported on to the City Council by the Chief of Police. [Added 3-27-2007 by Doc. 7] § 167-4. Term of license; nontransferable; revocation. 7/9/2015 City of Haverhill, MA <http://ecode360.com/print/HA0760?guid=6261116&children=true> 2/4 A. All licenses so granted shall expire on the first of May next after the date thereof, unless sooner revoked, except that licenses granted in the month of April shall continue in force for one year from the first day of May next following. Such licenses shall not be transferable and may be revoked at pleasure by the City Council. § 167-5. Records of purchases required; contents. [Amended 8-11-1981 by Doc. 143] Every dealer or keeper of a shop as mentioned in § 167-1A shall keep a book in which shall be recorded at the time of every purchase or acquisition by him of any of the articles mentioned in § 167-1A a description of the articles purchased or acquired, the name, age and residence of the person from whom and the day and hour when such purchase or acquisition was made. Each article purchased or acquired will be tagged with the corresponding number. The form of such book shall be prescribed or approved by the Chief of Police, and no entry made therein shall be erased, obliterated or defaced. The book shall at all times be open to the inspection of the City Council, its authorized agent and the Chief of Police. § 167-6. Weekly list of articles received to be delivered to Chief of Police. [Amended 8-11-1981 by Doc. 143] Every dealer or keeper of a shop as aforesaid shall make out and



City of Haverhill, MA

April 24, 2025

Police Department Approval

Record No. 128251

Status Completed**Became Active** April 23, 2025**Assignee** Kevin Lynch**Due Date** None

Primary Location

120 BELLEVUE AVE
Haverhill, MA 01832

Owner

All Saints Parish
BELLEVUE AVE 120 HAVERHILL, MA
01832

Applicant

 Rev. Christopher Wallace
 978-372-7721
 allsaintsbusmgr@gmail.com
 120 Bellevue Avenue
Haverhill, MA 01832

Messages

No comments yet.

Step Activity

OpenGov system activated this step

04/23/2025 at 10:11 am

OpenGov system assigned this step to Kevin Lynch

04/23/2025 at 10:11 am

Kevin Lynch approved this step

04/23/2025 at 1:50 pm



Document

CITY OF HAVERHILL

In Municipal Council

APR 25 1984
RECEIVED
CITY CLERK

13.1

Ordered:

That the Mayor be, and is hereby authorized on behalf of the City of Haverhill, to grant an easement to National Grid for the installation of an underground gas distribution system at 685 Washington St., Haverhill, MA, in the form and location shown on the Grant of Easement attached hereto and incorporated herein.



City of Haverhill
Facilities Department

4 Summer Street
Haverhill, MA 01830
Phone 978-989-5382
Stephen.Dorrance@haverhill-ps.org

April 10, 2025

The Honorable Melinda Barrett
Mayor, City of Haverhill
City Hall
4 Summer Street
Haverhill, MA 01830

Dear Mayor Barrett;

Attached is an easement granting National Grid access to the gas lines and equipment to be placed at the new Consentino School located at 685 Washington Street. The gas lines and equipment are essential for the operation of the new school.

We appreciate your favorable consideration of placing this matter before the City Council for approval.

Sincerely,

Stephen Dorrance

Stephen Dorrance
Director, Facilities

Property Address: 685 Washington Street, Haverhill, MA 01832 (Essex South)

GRANT OF EASEMENT

THIS EASEMENT, made this _____ day of _____, 2025, by the **CITY OF HAVERHILL**, a municipal corporation having an address of 4 Summer Street, Haverhill, Massachusetts 01830 (hereinafter referred to as "Grantor"), being the owner of certain land in Haverhill, Essex County, Massachusetts, more particularly described in the Orders of Takings dated December 26, 1967, recorded with Essex County Registry of Deeds (the "Registry") in Book 5502, Pages 451 through 496 inclusive, being also shown as "± 26.6 ACRES" on a Plan of Land recorded with the Essex South Registry in Book 41970, Page 557, (the "Grantor's Land") for the benefit of **BOSTON GAS COMPANY**, a corporation duly organized and existing under and by virtue of the laws of the Commonwealth of Massachusetts, having its principal office at 170 Data Drive, Waltham, Massachusetts 02451 (hereinafter referred to as "Grantee").

WITNESSETH, that Grantor, in consideration of One (\$1.00) Dollar paid by Grantee, does hereby grant and release unto Grantee, their successors and assigns, forever, an easement corridor on, over, under, across, through and along certain portions of the Grantor's Land for the purposes set forth in this Grant of Easement, and shall be ten (10) feet in width and shall become established by and upon the installation and erection of the Gas Facilities (as hereinafter defined) by the Grantee, with the gas pipe being the centerline of said corridor (the "Easement Area"). Following such installation, Grantor may, at its sole cost and expense, prepare and submit to Grantee for review and approval an "as-built" plan in recordable form showing the permanent locations of the Gas Facilities, following which Grantor and Grantee, at Grantor's sole expense, may enter into an amendment to this easement to establish such permanent locations with such plan attached.

WR# R100029888

Address of Grantee:
BOSTON GAS COMPANY
170 Data Drive
Waltham, MA 02451

After recording return to:
170 Data Drive
National Grid USA
Service Company, Inc.
170 Data Drive
Waltham, MA 02451

00403 HAVEMA GEN

Said easement herein granted includes the following rights and privileges:

FIRST: The permanent and perpetual easement, right, privilege and authority to construct, reconstruct, relocate, operate, repair, maintain and remove underground and/or grade level gas systems, including but not limited to gas mains, and gas service lines and pipes, together with all necessary appurtenances and accessories thereto (collectively, the "Gas Facilities") to serve the Grantor's Land and others, as Grantee may now and from time-to-time deem necessary, all within the Easement Area.

SECOND: The right to attach to the Gas Facilities installed or to be installed within the Easement Area other gas pipes and appurtenant facilities in the locations within the Easement Area for the purpose of providing gas to Grantor and Grantees' other customers.

THIRD: If, following installation, the locations of the Gas Facilities shall become unsuitable for the purposes of the Grantee or the Grantor, their successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated by proper amendment or amendments hereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the Gas Facilities may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent may be withheld by the Grantee in its sole discretion. Any relocation so requested shall be at the sole cost and expense of the requesting party.

FOURTH: The privilege of such access from the street over and across the Grantor's Land to the Easement Area as is necessary for the enjoyment of the easement herein granted.

FIFTH: Grantor agrees not to erect or maintain within the Easement Area where the Gas Facilities are located any new building, permanent structure or physical obstruction of any kind or nature whatsoever, including trees and shrubbery or permit the same to be so erected or maintained, except such as Grantee may specifically consent to in writing, which consent shall not be unreasonably withheld or delayed.

SIXTH: The Gas Facilities and other appurtenances which are installed, constructed and maintained by Grantee in the Easement Area shall at all times be and remain the property of Grantee, and shall be maintained and serviced exclusively by Grantee.

SEVENTH: Grantor represents that it is seized of Grantor's Land, for itself, its successors and assigns, forever warrants its title thereto and will forever defend the easement and right-of-way herein granted against all lawful claims and demands.

EIGHTH: In the event the surface of the Easement Area is disturbed at any time and from time-to-time by Grantee or any party acting on behalf of Grantee, then Grantee, at its sole cost and expense, within a reasonable time thereafter, shall repair and restore the surface of the Easement Area where the Gas Facilities are located to the condition which existed prior to any such disturbance.

NINTH: Grantor and Grantee shall comply with all applicable codes, rules, regulations and laws.

The easement herein granted is non-exclusive and shall be binding upon and inure to the benefit of the successors and assigns of Grantor and Grantee.

For Grantor's title, see orders of takings dated December 26, 1967, recorded with the Registry in Book 5502, Pages 451 through 496 inclusive.

IN WITNESS WHEREOF, the City of Haverhill has caused its corporate seal to be hereto affixed and these presents to be signed in its name and behalf by Melinda E. Barrett, its Mayor, being thereto duly authorized this _____ day of _____, 2025.

CITY OF HAVERHILL.

By: Melinda E. Barrett
Its: Mayor

Commonwealth of Massachusetts

County of _____ } ss.

On this the _____ day of _____, 2025, before me, the undersigned Notary Public, personally appeared Melinda E. Barrett, proved to me through satisfactory evidence of identity, which was/were _____, to be the person whose name is signed on the preceding Grant of Easement, and acknowledged to me that they signed it voluntarily for its stated purpose, as Mayor of the City of Haverhill.

Signature of Notary Public

Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

April 24, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From Mayor Melinda E. Barrett

RE: Order to Accept Grant of Easement –Consentino Middle School - Underground Gas Distribution System

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order for the acceptance and grant of an easement to National Grid to install an underground gas distribution system at the new Consentino Middle School located at 685 Washington Street. This order requires a two-thirds majority vote by City Council.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

13.2

03 29 1954
1954 10 13

Ordered:

That the Mayor be, and is hereby authorized on behalf of the City of Haverhill, to grant an easement to National Grid for the installation of overhead electric distribution system at 685 Washington St., Haverhill, MA, in the form and location shown on the Grant of Easement attached hereto and incorporated herein.



City of Haverhill
Facilities Department

4 Summer Street
Haverhill, MA 01830
Phone 978-989-5382
Stephen.Dorrance@haverhill-ps.org

April 23, 2025

The Honorable Melinda Barrett
Mayor, City of Haverhill
City Hall
4 Summer Street
Haverhill, MA 01830

Dear Mayor Barrett;

Attached is an easement granting National Grid access to **overhead lines** and equipment to be placed at the new Consentino Middle School located at 685 Washington Street. The lines and equipment are essential for the operation of the new school. You previously granted a very similar easement but it was for underground utilities.

We appreciate your favorable consideration of placing this matter before the City Council for approval.

Sincerely,

Stephen Dorrance

Stephen Dorrance
Director, Facilities

GRANT OF EASEMENT

CITY OF HAVERHILL, a municipal corporation having a mailing address at 4 Summer Street, Haverhill, Massachusetts 01830 (hereinafter referred to as the "Grantor"), for consideration of One (\$1.00) Dollar, grants to **MASSACHUSETTS ELECTRIC COMPANY**, 170 Data Drive, Waltham, Massachusetts 02451, a Massachusetts corporation (hereinafter referred to as the "Grantee") with quitclaim covenants, the perpetual right and easement to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence and telephone use, lines to consist of, but not limited to, one (1) pole(s), (which may be erected at different times) with wires and cables installed thereon, and all necessary foundations, anchors, guys, braces, fittings, equipment and appurtenances (hereinafter referred to as the "OVERHEAD SYSTEM") over, across, under and upon a portion of the Grantor's land in Haverhill, Essex County, Massachusetts, for the purpose of serving the Grantor's property and others.

Said "OVERHEAD SYSTEM" is to be installed on Grantor's property, which is located on the easterly side of Washington Street, , being more particularly shown as "± 26.6 ACRES" on a Plan of Land recorded with the Essex South Registry of Deeds (the "Registry") in Plan Book 41970, Page 557, to originate from Pole 14, which is located on the easterly side of Washington Street, then proceed in a easterly direction over, across and upon a portion of the Grantor's property to new Pole(s), 14-1, to become established by and upon the final installation thereof by the Grantee.

And further, said "OVERHEAD SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Grantor) is approximately shown on 4 sketches entitled: "CONSENTINO MIDDLE SCHOOL EASMENT; 685 WASHINGTON ST., HAVERHILL, MA," dated March 12, 2025, reduced copies of said sketches are attached hereto as "Exhibit A", copies of which are in the possession of the Grantor and Grantee herein, but the final definitive locations of said "OVERHEAD SYSTEM" shall become established by and upon the installation and erection thereof by the Grantee.

WR# 30802924

Address of Grantees:
Mass El. - 170 Data Drive, Waltham, Massachusetts 02451

05 HAVEMA GEN

Return to:
Jaymie Law
National Grid USA
Service Company, Inc.
170 Data Drive
Waltham, MA 02451

Also with the further perpetual right and easement from time to time without further payment therefore to pass and repass over, across and upon the Grantor's property as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate and patrol and otherwise change said "OVERHEAD SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantee, its successors and assigns, and to clear and keep cleared the portions and areas of the Grantor's property wherein the "OVERHEAD SYSTEM" is specifically located of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may, in the opinion and judgment of the Grantee, interfere with the efficient and safe operation and maintenance of the "OVERHEAD SYSTEM". However, said Grantee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

If said herein referred to locations as approximately shown on the sketches herein also referred to are unsuitable for the purposes of the Grantee or the Grantor, its successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated and shown on the sketches above referred to by proper amendment or amendments hereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the "OVERHEAD SYSTEM" may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent shall not be unreasonably withheld. Any relocation so requested shall be at the sole cost and expense of the requesting party.

It is the intention of the Grantor to grant to the Grantee, its successors and assigns, all the rights and easements aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within a portion of the Grantor's property an "OVERHEAD SYSTEM" for the transmission of intelligence and for supplying electric service to the Grantor's property, including, without limitation, the building, buildings or proposed buildings shown on the last herein referred to sketches or amended sketches and the right to service others from said "OVERHEAD SYSTEM".

Following such installation, Grantor may, at its sole cost and expense, prepare and submit to Grantee for review and approval an "as-built" plan in recordable form showing the permanent locations of the "OVERHEAD SYSTEM", following which Grantor and Grantee, at Grantor's sole expense, may enter into an amendment to this easement to establish such permanent locations with such plan attached.

The easements herein granted are non-exclusive, however, it is agreed that the "OVERHEAD SYSTEM" shall remain the exclusive property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns, shall pay all taxes assessed thereon.

For Grantor's title, see orders of takings dated December 26, 1967, recorded with the Registry in Book 5502, Pages 451 through 496 inclusive.

IN WITNESS WHEREOF, City of Haverhill has caused its corporate seal to be hereto affixed and these presents to be signed in its name and behalf by Melinda E. Barrett, its Mayor, being thereto duly authorized this _____ day of _____, 2025.

CITY OF HAVERHILL

By: Melinda E. Barrett
Its: Mayor

Commonwealth of Massachusetts

County of _____} ss.

On this the _____ day of _____, 2025, before me, the undersigned Notary Public, personally appeared Melinda E. Barrett, proved to me through satisfactory evidence of identity, which was/were _____, to be the person whose name is signed on the preceding Grant of Easement and acknowledged to me that she signed it voluntarily for its stated purpose, as Mayor of the City of Haverhill.

Signature of Notary Public

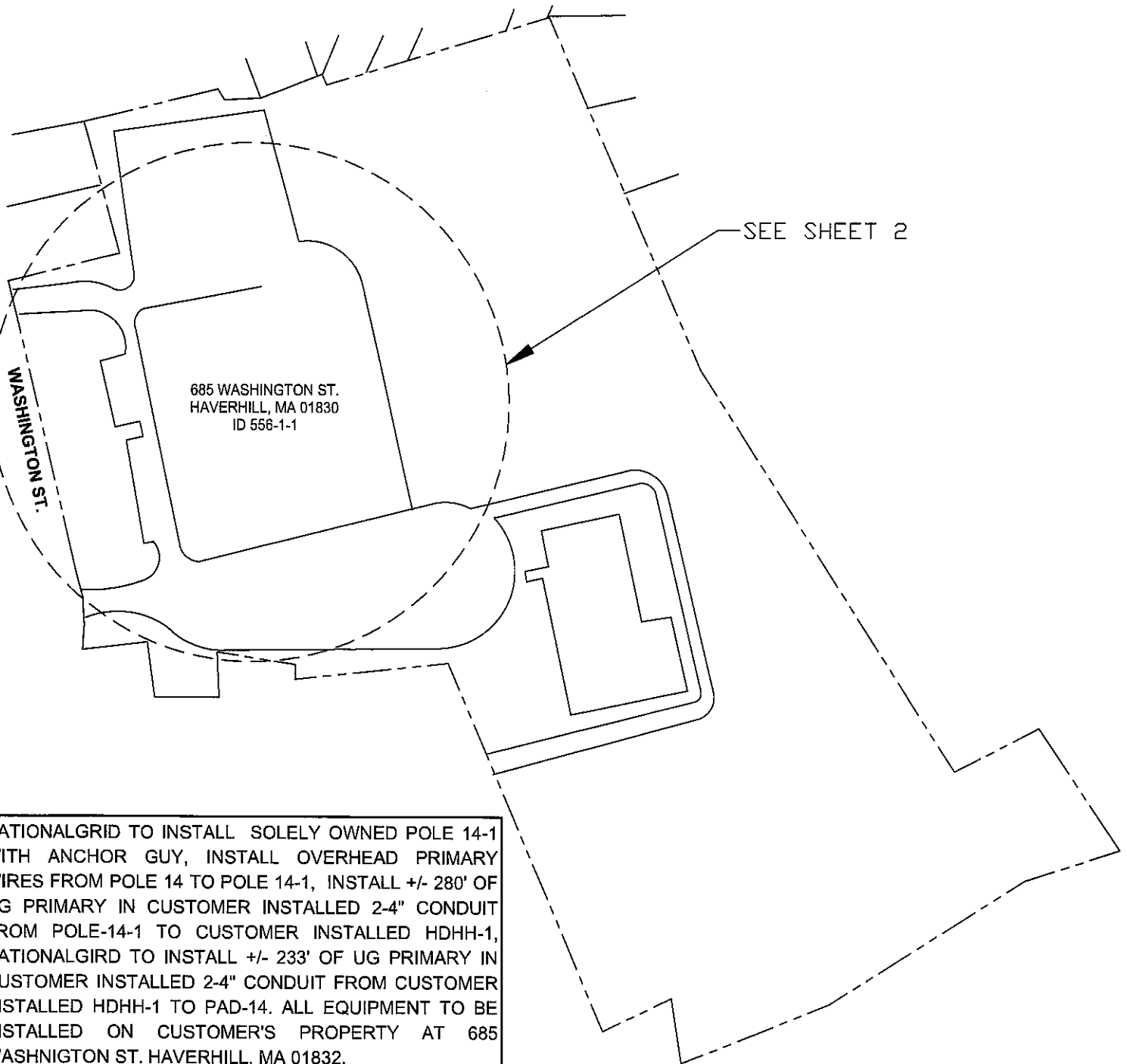
Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



NATIONALGRID TO INSTALL SOLELY OWNED POLE 14-1 WITH ANCHOR GUY, INSTALL OVERHEAD PRIMARY WIRES FROM POLE 14 TO POLE 14-1, INSTALL +/- 280' OF UG PRIMARY IN CUSTOMER INSTALLED 2-4" CONDUIT FROM POLE-14-1 TO CUSTOMER INSTALLED HDHH-1, NATIONALGIRD TO INSTALL +/- 233' OF UG PRIMARY IN CUSTOMER INSTALLED 2-4" CONDUIT FROM CUSTOMER INSTALLED HDHH-1 TO PAD-14. ALL EQUIPMENT TO BE INSTALLED ON CUSTOMER'S PROPERTY AT 685 WASHNIGTON ST. HAVERHILL, MA 01832.

LEGEND

- | | | | |
|--|-------------------------|--|--------------------|
| | EXISTING J/O POLE | | GUY |
| | PROPOSED J/O POLE | | 4IN. PVC CONDUIT |
| | HEAVY DUTY HANDHOLE | | OVERHEAD CONDUCTOR |
| | 3 PHASE TRANSFORMER PAD | | LOT LINE |

CONSENTING MIDDLE SCHOOL
EASEMENT

685 WASHINGTON ST.
SHEET 1 OF 4

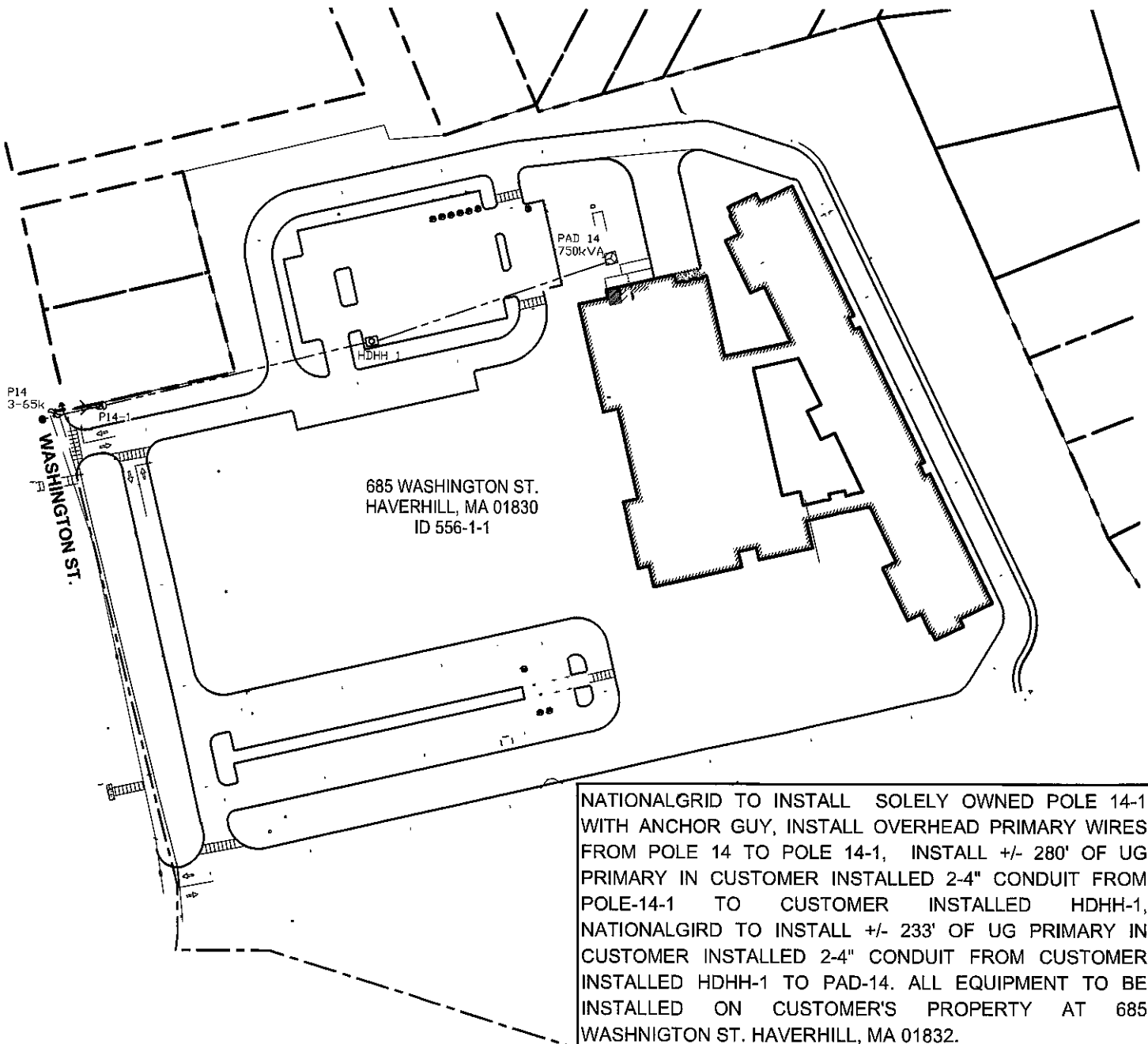
HAVERHILL, MA.

Date: 3.12.25
Designer: V.E.
W/R: 30802924

nationalgrid



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



LEGEND

	EXISTING J/O POLE		GUY
	PROPOSED J/O POLE		4IN. PVC CONDUIT
	HEAVY DUTY HANDHOLE		OVERHEAD CONDUCTOR
	3 PHASE TRANSFORMER PAD		LOT LINE

CONSENTING MIDDLE SCHOOL
EASEMENT

685 WASHINGTON ST.
SHEET 2 OF 4

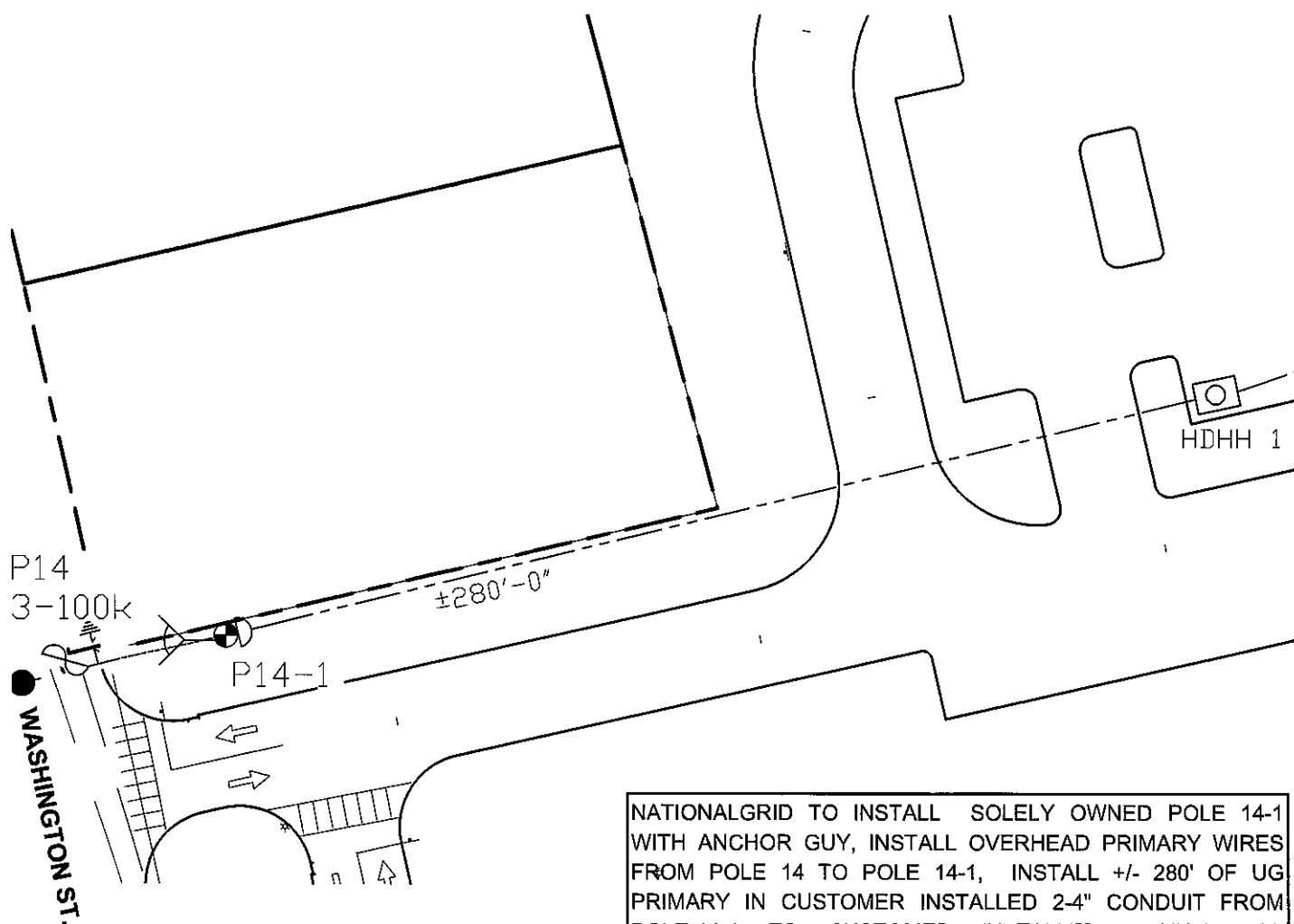
HAVERHILL, MA.

Date: 3.12.25
Designer: V.E.
W/R: 30802924

nationalgrid



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.



MATCHLINE SHEET 4

NATIONALGRID TO INSTALL SOLELY OWNED POLE 14-1
WITH ANCHOR GUY, INSTALL OVERHEAD PRIMARY WIRES
FROM POLE 14 TO POLE 14-1, INSTALL +/- 280' OF UG
PRIMARY IN CUSTOMER INSTALLED 2-4" CONDUIT FROM
POLE-14-1 TO CUSTOMER INSTALLED HDHH-1. ALL
EQUIPMENT TO BE INSTALLED ON CUSTOMER'S PROPERTY
AT 685 WASHNIGTON ST. HAVERHILL, MA 01832.

LEGEND

	EXISTING J/O POLE		GUY
	PROPOSED J/O POLE		4IN. PVC CONDUIT
	HEAVY DUTY HANDHOLE		OVERHEAD CONDUCTOR
	3 PHASE TRANSFORMER PAD		LOT LINE

CONSENTINO MIDDLE SCHOOL
EASEMENT

685 WASHINGTON ST.
SHEET 3 OF 4

HAVERHILL, MA.

Date: 3.12.25

Designer: V.E.

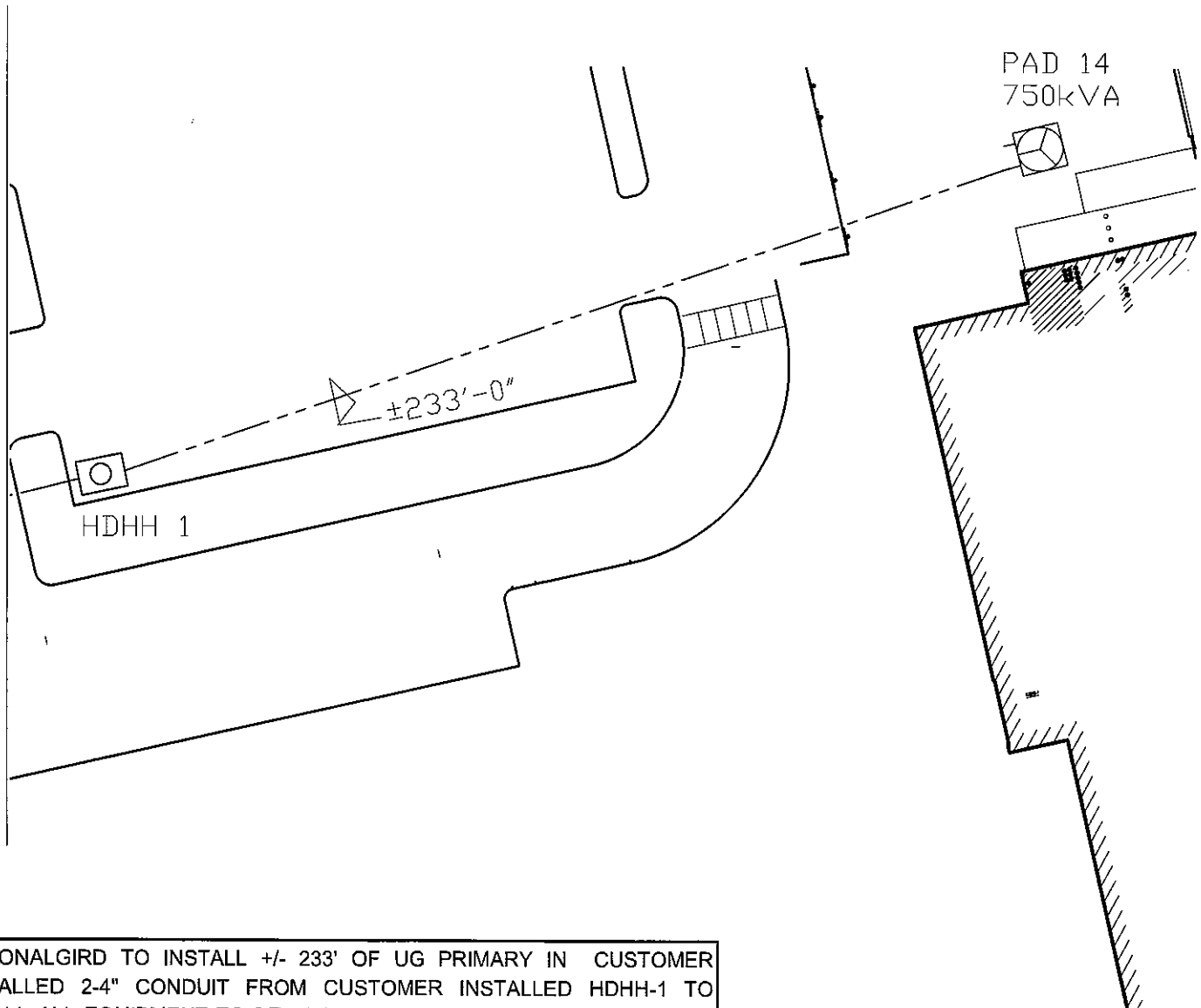
W/R: 30802924

nationalgrid



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.

MATCHLINE SHEET 3



NATIONALGRID TO INSTALL +/- 233' OF UG PRIMARY IN CUSTOMER
INSTALLED 2-4" CONDUIT FROM CUSTOMER INSTALLED HDHH-1 TO
PAD-14. ALL EQUIPMENT TO BE INSTALLED ON CUSTOMER'S PROPERTY
AT 685 WASHNIGTON ST. HAVERHILL, MA 01832.

LEGEND

	EXISTING J/O POLE		GUY
	PROPOSED J/O POLE		4IN. PVC CONDUIT
	HEAVY DUTY HANDHOLE		OVERHEAD CONDUCTOR
	3 PHASE TRANSFORMER PAD		LOT LINE

CONSENTING MIDDLE SCHOOL
EASEMENT

685 WASHINGTON ST.
SHEET 4 OF 4

HAVERHILL, MA.

Date: 3.12.25
Designer: V.E.
W/R: 30802924

nationalgrid



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

April 24, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From Mayor Melinda E. Barrett

RE: Order to Accept Grant of Easement for Consentino Middle School - Overhead Electrical Distribution System

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order for the acceptance and grant of an easement to National Grid to install an overhead electric distribution system at the new Consentino Middle School located at 685 Washington Street. This order requires a two-thirds majority vote by the City Council.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



DOCUMENT 11-F

CITY OF HAVERHILL

In Municipal Council April 8 2025

File 10 Days

1611

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Arch Street:
In front of #51

No Parking
(except for 1 24-hour
parking space)

24 hours

MAR 31 AM 8:48
HAVERHILL CITY CLERK

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

March 31, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Arch Street #51 – Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

MAR 31 AM 8:35
HAVCITYCLERK

C: Mayor Barrett, Ward, Pistone, Wright



DOCUMENT 49-B

CITY OF HAVERHILL

In Municipal Council April 8 2025

File 10 Days

1612

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by **DELETING** the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Bridge Street

**Both sides, entire length
(Merrimack St/Water St
to Middlesex St)**

No Parking

24 hrs

MAR 31 AM 8:48
HAUCITYCLERK

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

March 31, 2025

MAR 31 AM 8:35
HVCITYCLERK

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Bridge Street – No Parking Ordinance*

With the recent restriping of travel lanes across the Basiliere Bridge which shortened the merge area on the north side of the bridge, it is imperative that we eliminate parking on the bridge. Although parking should not have been occurring per City Code 240-20M, this Ordinance will further clarify that parking is restricted, and Highway Dept will post the signage.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright, Mead

Memorandum of Agreement
Between

**THE CITY OF HAVERHILL and
THE LIBRARY GROUP – Teamsters Local #170**

CONTRACT INTEGRATION

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner.

ARTICLE 2: SECTION 2

Correction

Change week to weekly in the 2nd sentence.

**ARTICLE 6: DEFINITION OF FULL-TIME, PERMANENT PART-TIME, PART-TIME
EMPLOYEES**

Add the following:

Section 3: Part-Time employees

An employee who works less than 20 hours per week shall not receive insurance benefits.

ARTICLE 8: HOURS OF WORK AND OVERTIME

Amend hours:

Evening shift hours from 12:30pm to 9:00 pm.

Add New section – Section 1a Outreach

Non-voluntary requests to receive compensatory time at time and a half (ex: staff meeting). Employees who volunteer for events (ex. Santa Parade) to receive compensatory time at the rate of time and a half.

Amend Section 2. Breaks by adding the following:

Dinner break (unpaid) to be taken between 4:30pm and 5:00 pm

Evening break (paid) to be taken between 6:30 pm and 8:00 pm

Amend Article 9: WAGES

Section 1: Salary Schedule

2% salary increase effective 7-1-2024

2% salary increase effective 7-1-2025

2% salary increase effective 7-1-2026

Steps

Effective 7/1/25 - remove step 1 and add new step at end of scale at 3.5% increase

Effective 7/1/26 - add new step at end of scale at 3.5% increase

Amend Section 2: Longevity**Update with the following:**

\$1,400	5 < 10 years
\$1,450	10 < 15 years
\$1,500	15 < 20 years
\$1,550	20 < 25 years
\$1,800	25 < 30 years
\$2,750	30 < 40 years
\$3,000	40 < 50 years
\$4,000	50+ years

ARTICLE 10: HOLIDAYS**Replace Section 1, paragraph 1 as follows:**

The following shall be recognized as paid Holidays and all employees shall be paid their regular tour of duty at straight time pay therefore: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, irrespective of the day on which the holiday falls.

Amend Section 2A Personal leave

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to personal leave in accordance with Section 2. The updated personal leave accrual will occur on January 1st of the next calendar year.

ARTICLE 12 SICK AND BEREAVEMENT LEAVE**Amend Section 1A**

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to sick leave in accordance with Section 1. The updated sick leave accrual will adjust starting with the month after the 5-year anniversary.

Contractual language

Replace he/she and him/her with they/them

Summary

COLA 2%

	7/1/2024	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Division Head		\$ 917.07	\$ 956.60	\$ 996.02	\$ 1,036.15	\$ 1,066.59
Literacy Coordinator		\$ 917.07	\$ 956.60	\$ 996.02	\$ 1,036.15	\$ 1,066.59
Custodian		\$ 889.72	\$ 917.75	\$ 945.76	\$ 979.38	\$ 1,007.40
Library Assistant		\$ 823.15	\$ 861.06	\$ 896.08	\$ 932.52	\$ 959.87
Bookkeeper		\$ 823.15	\$ 861.06	\$ 896.08	\$ 932.52	\$ 959.87
Secretary		\$ 823.15	\$ 861.06	\$ 896.08	\$ 932.52	\$ 959.87
Outreach Community Liaison		\$ 823.15	\$ 861.06	\$ 896.08	\$ 932.52	\$ 959.87
Library Tech Asst		\$ 746.21	\$ 766.32	\$ 786.45	\$ 806.49	\$ 829.41
Library Clerk		\$ 685.90	\$ 705.97	\$ 726.08	\$ 746.21	\$ 767.32

COLA 2% DROP 1ST/ADD NEW STEP

	7/1/2025	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Division Head		\$ 935.41	\$ 975.73	\$ 1,015.94	\$ 1,056.87	\$ 1,087.93	\$ 1,126.00
Literacy Coordinator		\$ 935.41	\$ 975.73	\$ 1,015.94	\$ 1,056.87	\$ 1,087.93	\$ 1,126.00
Custodian		\$ 907.52	\$ 936.10	\$ 964.68	\$ 998.97	\$ 1,027.54	\$ 1,063.51
Library Assistant		\$ 839.62	\$ 878.28	\$ 914.00	\$ 951.17	\$ 979.06	\$ 1,013.33
Bookkeeper		\$ 839.62	\$ 878.28	\$ 914.00	\$ 951.17	\$ 979.06	\$ 1,013.33
Secretary		\$ 839.62	\$ 878.28	\$ 914.00	\$ 951.17	\$ 979.06	\$ 1,013.33
Outreach Community Liaison		\$ 839.62	\$ 878.28	\$ 914.00	\$ 951.17	\$ 979.06	\$ 1,013.33
Library Tech Asst		\$ 761.14	\$ 781.65	\$ 802.18	\$ 822.62	\$ 846.00	\$ 875.61
Library Clerk		\$ 699.62	\$ 720.09	\$ 740.60	\$ 761.14	\$ 782.67	\$ 810.06

COLA 2% ADD NEW STEP

	7/1/2026	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Division Head		\$ 995.24	\$ 1,036.26	\$ 1,078.01	\$ 1,109.68	\$ 1,148.52	\$ 1,188.72
Literacy Coordinator		\$ 995.24	\$ 1,036.26	\$ 1,078.01	\$ 1,109.68	\$ 1,148.52	\$ 1,188.72
Custodian		\$ 954.83	\$ 983.97	\$ 1,018.95	\$ 1,048.09	\$ 1,084.78	\$ 1,122.74
Library Assistant		\$ 895.85	\$ 932.28	\$ 970.20	\$ 998.64	\$ 1,033.60	\$ 1,069.77
Bookkeeper		\$ 895.85	\$ 932.28	\$ 970.20	\$ 998.64	\$ 1,033.60	\$ 1,069.77
Secretary		\$ 895.85	\$ 932.28	\$ 970.20	\$ 998.64	\$ 1,033.60	\$ 1,069.77
Outreach Community Liaison		\$ 895.85	\$ 932.28	\$ 970.20	\$ 998.64	\$ 1,033.60	\$ 1,069.77
Library Tech Asst		\$ 797.28	\$ 818.22	\$ 839.08	\$ 862.92	\$ 893.12	\$ 924.38
Library Clerk		\$ 734.49	\$ 755.41	\$ 776.36	\$ 798.32	\$ 826.26	\$ 855.18

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director
DATE: 4/3/2025
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Library Group
CONTRACT PERIOD: 7/1/2024 to 6/30/2027

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2 % Year 2 2 % Year 3 2 %

In year 2, drop 1st step and add new step at end of scale

In year 3, add new step at end of scale

Cost of COLAs (along with market adjustments) for each fiscal year of contract (amounts are approximate and include contractual step increases):

Year 1 – FY <u>25</u>	Cost amount	<u>\$18,060</u>
Year 2 – FY <u>26</u>	Cost amount	<u>\$53,245</u>
Year 3 – FY <u>27</u>	Cost amount	<u>\$56,405</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost (July 1 thru Nov 15) \$ _____

Approx Longevity increase \$ 3,975

Approx licensure/certification cost \$ _____

Professional development allowance \$ _____

What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED AGREEMENT (salaries) at end of contract period: \$1,031,549

Total salary budget for this group was: \$903,838

Percent increase in salary budget (includes contractual steps): 14% over 3 years

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated ☒ ☐

Where funds are located Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from Account #: Click or tap here to enter text.

Angela Perkins
Auditors Office

Denise McClanahan
HR Dept



31-B
MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US

April 3, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: MOA- Library Group (Teamsters) & Superior Officers Group

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for Library Group (Teamsters) and Superior Officers Group. This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

IN CITY COUNCIL: April 8 2025
ORDER FILED FOR AT least 10 days
Attest:

City Clerk



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DelRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director
DATE: April 3, 2025
RE: MOA submissions

As a result of recent negotiations, attached please find the MOAs for the Library Group (Teamsters) and the Superior Officers Group.

Please submit these documents to the next City Council meeting for action.

dIm

Library
ARTICLE 32 TERMINATION**Update section with the following dates (three-year contract):**

July 1, 2024 to June 30, 2025

July 1, 2025 to June 30, 2026

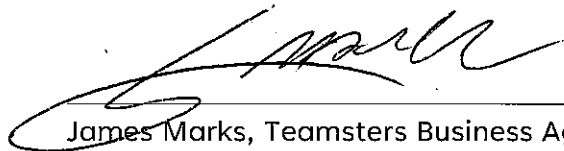
July 1, 2026 to June 30, 2027

All articles pertaining to wages shall receive retro back to July 1, 2024.

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 3/8/28

Melinda E. Barrett, Mayor



James Marks, Teamsters Business Agent

IN CITY COUNCIL: April 8 2025

PLACED ON FILE for at least 10 days

Attest;

City Clerk

Memorandum of Agreement
Between
**THE CITY OF HAVERHILL and
THE HAVERHILL SUPERIOR OFFICERS GROUP**

16.4

This Memorandum of Agreement sets forth the agreement of the parties to amend and supplement the existing agreement in effect through June 30, 2028. This Memorandum shall not be binding until ratified by the membership of the Union and funded by City Council. Failing such ratification, or funding, the Memorandum shall not be admissible in any proceeding between the parties.

CONTRACT INTEGRATION

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner. Change Roman Numerals to Arabic Numerals.

OT Calculation Dispute

PD Overpayments – Withdrawal of claims for Underpayment re: OT calculations; The City will withdraw and waive claims to overpayment for OT calculations totaling 8K.

(See last page of this MOA)

Article XXXVIII: Civilian Workers

Insert Paragraph “3” to read as follows:

The Association and the City agree to allow the Chief, upon the current Bargaining Unit members’ retirement or removal from the assignment, to replace the following positions with civilian personnel:

1. Firearms Licensing
2. Evidence/Property Custodian
3. Background checks for perspective police officer applicants
4. Sex Offender Registry Information Custodian

Such appointments shall only be implemented upon the retirement, voluntary relinquishment of assignment or removal for cause, of the Bargaining Unit member(s) currently assigned to the above-listed positions.

Article XXXIX: Body Worn Cameras

Insert New Article XXXIX with the Following Body Worn Camera Policy:

As a condition of employment, all officers shall comply with the body worn camera policy.

Superior officers 3-1-C

The parties agree that the City has completed its requirements to bargain the body worn camera policy presented by the Chief, provided however, if the patrol union negotiates modifications to such policy, said changes shall be presented to the Superior Officer's Union for further impact bargaining.

Article XL: Partial Elimination of Civil Service

Insert New Article XL as Follows:

Article XL: Alternative Pathways - Civil Service

The Parties to implement Alternative Pathways for Public Safety Hiring as codified in Chapter 238, § 147 of the Acts of 2024, which adds sections 59A-59D to M.G.L. c. 31.

Article XLII: Voluntary Retirement Incentive

Insert New Article XLII as Follows:

Article XLII: Voluntary Retirement Incentive

To aid the Haverhill Police Department with long-range planning, any Union member who intends to voluntarily retire and gives the City twelve (12) months advance notice of such retirement shall be paid \$1,000.00 additional pay in that employee's final paycheck as an incentive for providing the City advance notice.

Article X: Hours of Work

Insert Paragraph "(e)" to Read as Follows:

(e) The implementation of a 4/4 schedule is at the discretion of the Chief of Police. As this schedule configuration results in one hundred twenty (120) hours ("Kelly hours") per year owed to the City (30 hours per quarter).

- Any officers working the 4/4 shift shall be required to forego the days' due for twelve (12) of the twelve (12) observed holidays, i.e. one hundred twenty (120) hours of holiday time, to fulfill their requirements to repay Kelly Hours totaling one hundred twenty (120) hours. Anyone electing to take pay for their days' due shall work the Kelly hours owed with written notice of said election to the Chief or designee.

Insert Paragraph "(f)" to Read as Follows:

(f) The Chief of Police shall have discretion to determine the Shifts of the Department, absent exigent circumstance said change shall be implemented with ninety (90) days' notice to officers. Said notice shall be posted on the Department's bulletin board and shall be emailed to all officers and the Union executive board.

Sup. Officers
31-C

ARTICLE XXVIII – MISCELLANEOUS

Add the following paragraph

All officers shall maintain their certification from the Peace Officers Standards and Training (POST) for the duration of their employment with the City of Haverhill Police Department.

ARTICLE XXIII: SALARIES AND LONGEVITY

2% salary increase effective 7-1-2025

2% salary increase effective 7-1-2026

2% salary increase effective 7-1-2027

Add the following language following the pay scale.

*Upon promotion, must progress to the step of the new rank which pays more than the step in previous rank.

Change the indicator of “Start” step to “Acting only” on the salary scale.

Add Additional Steps

Effective July 1, 2025 – a new step shall be added – Year 20/3 Step – to be eligible for this step, a member must have not less than twenty (20) years of service with the department and not less than three (3) years in rank* within this bargaining group; the Year 20/3 Step shall be initially established two and one quarter percent (2.25%) higher than the current Year 10/5 step. The specific rank of the officer, i.e. three years as a Sergeant or three years as a Lieutenant, or three years as a Captain.

Effective July 1, 2026 – a new step shall be added – Year 25/3 Step – to be eligible for this step, a member must have not less than twenty-five (25) years of service with the department and not less than three (3) years in rank* within this bargaining group; the Year 25/3 Step shall be initially established three (3%) higher than the current Year 20/3 step.

*Years in rank means, in order to qualify for the 20 year step as a Sergeant, the officer must have 20 years of service with the Department and 3 years of service as a Sergeant. Likewise, in order to qualify for the 20 year step as a Lieutenant, the officer must have 20 years of service with the Department and 3 years of service as a Lieutenant. Likewise, in order to qualify for the 20 year step as a Captain, the officer must have 20 years of service with the Department and 3 years of service as a Captain.

Amend Article XXIII, section 2. By replacing it with the following:

2. Longevity

5 years	\$1,400.00
10 years	\$1,450.00
15 years	\$1,500.00
20 years	\$1,550.00

Sup
officers
31-C

25 years	\$1,800.00	
30 years	3% of base wage	(existing language)

The above longevity pay shall be paid by separate check.

Amend Article XXIII, section 3. by adding the following:

Section 3. Accreditation stipend

As agreed, between the parties, the annual \$1,000 accreditation stipend paid to employees will be reduced during FY26 and be replaced with 33% of the \$1,000 stipend (\$333.33). In FY27, the accreditation stipend will increase to 66% of the \$1,000 stipend (\$666.66). In FY28, officers shall receive the full annual stipend of \$1,000 for the accreditation. Starting in FY28, ranking officers shall also receive an annual stipend of \$200 for the oversight, management and maintenance of the accreditation program. All other language shall remain.

Amend Article XXIII, section 3. by replacing it with the following:

4. Detective Supervisor Pay

Detective Supervisor Pay shall be fifty dollars (\$50.00) per week. Effective on July 1, 2025 or upon ratification, whichever is later, when on-call, detective supervisors shall receive 2 hours compensatory time per day at straight time. There shall only be one (1) detective supervisor on call per day.

ARTICLE 29: EDUCATIONAL BENEFITS

Delete sections E-G and replace with the following:

E. In the event that a member of the bargaining unit who is not eligible for payment of education incentive benefits pursuant to paragraphs A and B above (i.e. the Quinn Bill), effective July 1, 2025 in accordance with this section E., the City agrees to provide educational incentive over and above this is required by the current CBA to officers who are not eligible for educational incentive pursuant to the Quinn Bill, who are actively employed by the City, who are listed on the attached appendix and who have successfully attained a degree in Criminal Justice or its equivalent from an accredited college or university* in those fields specified in the CBA as follows:

- a. Associate's Degree 10%
- b. Bachelor's Degree 20%
- c. Master's Degree 25%

*The Police Chief shall determine if the program satisfies this provision (both the university or college from which the degree is attained and the equivalency to Criminal Justice, which positive determination shall not be unreasonably withheld.

As agreed, between the parties, effective 7/1/25, employees who have achieved their Associate's Degree will be paid 75% of the 10% rate for an Associate's Degree; employees who have achieved their Bachelor's Degree will be paid 75% of the 20% rate for a

7/1/2025

2% COLA + NEW STEP

SUPERIORS	START	YEAR 1	YEAR 2	10/5 STEP	YEAR 20
SGT	\$1,466.99	\$ 1,550.59	\$1,603.11	\$ 1,639.18	\$1,676.06
LT	\$1,638.67	\$ 1,732.58	\$1,791.51	\$ 1,831.82	\$1,873.03
CPT	\$1,815.40	\$ 1,920.08	\$1,985.74	\$ 2,030.42	\$2,076.11

7/1/2026

2% COLA + NEW STEP

SUPERIORS	START	YEAR 1	YEAR 2	10/5 STEP	YEAR 20	YEAR 25
SGT	\$1,496.33	\$ 1,581.61	\$1,635.18	\$ 1,671.96	\$1,709.58	\$1,760.87
LT	\$1,671.44	\$ 1,767.23	\$1,827.34	\$ 1,868.45	\$1,910.49	\$1,967.81
CPT	\$1,851.70	\$ 1,958.49	\$2,025.45	\$ 2,071.03	\$2,117.63	\$2,181.16
		\$ 1,967.81				

7/1/2027

2% COLA

SUPERIORS	START	YEAR 1	YEAR 2	10/5 STEP	YEAR 20	YEAR 25
SGT	\$1,526.26	\$ 1,613.24	\$1,667.88	\$ 1,705.40	\$1,743.78	\$1,796.09
LT	\$1,704.87	\$ 1,802.58	\$1,863.88	\$ 1,905.82	\$1,948.70	\$2,007.17
CPT	\$1,888.74	\$ 1,997.66	\$2,065.96	\$ 2,112.45	\$2,159.98	\$2,224.78

1000

James McManahan
HR Dept

*Sup
Officers*
37C Bachelor's Degree; employees who have achieved their Master's Degree will be paid 75% of the 25% rate for an Master's Degree.

Effective 7/1/26 employees shall be eligible for the full % rate according to their degree.

ARTICLE XII – PRIVATE PAID DETAILS AND ORDINANCE

Effective the week following the City Council funding of this agreement, increase the detail rate to \$68 per hour. City details and details for non-profit charities shall be straight \$55 per hour. All other terms not contradictory to the above to remain the same.

ARTICLE 32 TERMINATION

Update section with the following dates (three-year contract):

July 1, 2025 to June 30, 2026

July 1, 2026 to June 30, 2027

July 1, 2027 to June 30, 2028

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Housekeeping

The overpayment and underpayment relative to the night differential which became effective 7/1/2022, shall be deemed resolved and all employees waive rights to claim any wage adjustments. Following ratification by the Union and appropriation from City Council and effective July 1, 2025, all employees who work during night shift hours shall receive the night pay differential for such hours worked even if the shift is worked for "time due". There will be no retroactive pay for hours worked previous to the effective date of 7/1/2025.

Date: 3/31/25

Melinda E. Barrett

Melinda E. Barrett, Mayor

Wayne Tracy

Wayne Tracy, Superior Officers, President

APPROVED AS TO FORM

By: Katherine McNamara Feodoroff

Katherine McNamara Feodoroff
City Solicitor

IN CITY COUNCIL: April 8 2025

PLACED ON FILE FOR AT LEAST 10 days

Attest:

City Clerk

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

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CITYCOUNCIL@HAVERHILLMA.GOV

DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25