



**CITY OF HAVERHILL  
CITY COUNCIL MINUTES**

**Tuesday, April 30, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St., Room 202  
In-Person/Remote Meeting**

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Present – President Sullivan, Councilors Basiliere, Michitson, Ferreira, Jordan, Lewandowski, McGonagle, and Rogers

Remote – Councilors Toohey and LePage

Absent – Councilor Hobbs Everett

Assistant City Clerk – Rose Leonard—Flynn

**1. OPENING PRAYER**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MINUTES OF PRIOR MEETING**

*Motion by Councilor Basiliere to approve April 23<sup>rd</sup>, second Councilor Jordan*  
*PASSED* *Yeas 10, Nays 0, Absent 1*

**4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

Councilor Michitson assigned the minutes.

**5. COMMUNICATIONS FROM THE MAYOR:**

5.1. Mayor Barrett submits Loan Order to increase amount for improvements to four sewer pumping stations 2-M

5.1.1. Loan Order Amended - \$2,700,000 for improvements to Coffin av, Danielle dr, Alvanos dr and Hanover st Sewer Pumping Stations

File 10 days

*Related communication from Robert Ward, DPW Director*

*Motion by Councilor Michitson, second Councilor Jordan*  
*PASSED placed on file* *Yeas 10, Nays 0, Absent 1*

28-D

5.2 Mayor Barrett submits Loan Order for Wastewater Treatment Plant and South Mill Street Pumping Station Upgrades 2-N

5.2.1 Loan Order - \$1,500,000.00 for Wastewater Treatment Plant and South Mill Street Pumping Station File 10 days

*Related communication from Robert Ward. DPW Director*

*Motion by Councilor Michitson, second Councilor Jordan*  
*PASSED placed on file* *Yeas 10, Nays 0, Absent 1*

28-E



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**6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

- 6.1. Council President Sullivan requests to introduce Kyle McWilliam-Lopez, Executive Director of the local Red Cross, to discuss the upcoming *Sound the Alarm Event* in partnership with the Haverhill Fire Department on Saturday, May 4, 2024 31-G

President Sullivan stated he was contacted by Kyle McWilliam-Lopez of the local Red Cross who are holding a great event with the Haverhill Fire Department this Saturday called *Sound the Alarm Event*.

Kyle McWilliam-Lopez, Executive Director Northeastern Chapter of the Red Cross, appeared before the Council thanking them for the opportunity to talk about this event. The mission of the Red Cross is to prevent and alleviate human suffering in the face of emergencies. The most frequent emergency that the Red Cross responds to across the nation are home fires. The event this Saturday, May 4<sup>th</sup> focuses on what we can do to make a difference before a home fire happens. The goal is to make it to 50 homes to install smoke alarms and free fire safety education. We already have 70 confirmed appointments, will stage at the Bradford Fire Station, Saturday, May 4<sup>th</sup> from 9:00 am. Go to [soundthealarm.org/ma](https://soundthealarm.org/ma), or call 188-564-1234 to make an appointment.

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

**10. HEARINGS AND RELATED ORDERS:**

- 10.1. Document 35, CCSP 24-3, Special Permit request from Glenn Belanger for 145 Elliott st to construct a bedroom addition on this property which is in our watershed  
*Comments are included from City Departments*

**President Sullivan opened the hearing.**

Glenn Belanger, 145 Elliot Street, lived on Elliot Street for the last 46 years. In 2021, I approached the city to add an addition to my home so my daughter and husband could raise a family there. I was only allowed 750 sq. ft. On September 1, 2024, I applied for another permit to enlarge the space which was too small. During the permit process, I was held up by the Conservation Commission. The zoning was changed where the water off of my roof into my driveway went beyond the square footage of my property. Mr. Moore came to the conclusion that I would need a civil engineer to draw up plans for a dry well and tank for two gutters for this 12x14 addition. I had to hire a civil engineer for plans, hired a contractor to dig up the yard for the dry well system at an additional cost of \$4000. I am here tonight to allow me to put this bedroom on for my granddaughter.



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**President Sullivan asked if anyone would like to speak in favor? No one spoke.**

**President Sullivan asked if anyone would like to speak in opposition? No one spoke.**

**President Sullivan closed the hearing.**

*Motion by Councilor McGonagle, second Councilor Rogers.*

Councilor McGonagle: Thank you for your presentation, it makes perfect sense. I know from experience from both sides that Rob Moore is very thorough and very good at what he does. He keeps us safe and does the right thing. I will support this. I know the zoning changed but looks like there is no objection from Conservation or Engineering.

President Sullivan: I do intend to support this as well. I know you have been through a lot. Rob Moore really does protect the city's interests and does an excellent job. This is a no brainer. Would someone like to add to the motion that we are approving this with all the conditions and requirements of the city departments.

Councilor McGonagle: Yes, Mr. President, I will include that, second Councilor Jordan

President Sullivan: *Motion would be to approve this special permit with all of the conditions and requirements highlighted by the departments in our packet. Motion to add that by Councilor Jordan, second by Councilor Rogers*

**President Sullivan: Madam Clerk please call the roll on the amended motion for all the conditions.**

Assistant City Clerk Leonard-Flynn: Vice President Jordan-yes, Councilor Basiliere-yes, Councilor Michitson-yes, Councilor Ferreira-yes, Councilor Lewandowski-yes, Councilor Toohey-yes, Councilor McGonagle-yes, Councilor LePage-yes, Councilor Rogers-yes, President Sullivan-yes  
*Yeas 10, Nays 0, Absent 1 (Hobbs Everett)*

**President Sullivan: PASSED**

**President Sullivan: Now call the roll on the special permit approval itself.**

Assistant City Clerk Leonard-Flynn: Vice President Jordan-yes, Councilor Basiliere-yes, Councilor Michitson-yes, Councilor Ferreira-yes, Councilor Lewandowski-yes, Councilor Toohey-yes, Councilor McGonagle-yes, Councilor LePage-yes, Councilor Rogers-yes, President Sullivan-yes  
*Yeas 10, Nays 0, Absent 1 (Hobbs Everett)*

**President Sullivan: PASSED**

**11. APPOINTMENTS:**

**11.1. Confirming Appointments:**

**11.2. Non-Confirming**



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11.2.1. *Haverhill Stadium Commission: Councillor Melissa Lewandowski expires  
4/30/2027*

*Motion by Councilor Michitson, second Councilor Jordan*

*PASSED Yeas 9, Nays 0, Absent 1, Abstain 1 (Lewandowski) 5-M*

11.3. Constables to expire December 31, 2024

11.4. Resignations:

**12. PETITIONS:**

12.1. Applications Handicap Parking Sign: *with Police approval*

12.2. Amusement/Event Application – *with Police approval*

12.2.1. EVNT 24-5, Melissa de Friesse for the Boys & Girls Club of Greater Haverhill  
for their *Walk a-Palooza* on May 4<sup>th</sup> on Bailey blvd from 10 am to 1 pm

*Motion by Councilor Jordan, second Councilor McGonagle*

*PASSED Yeas 10, Nays 0, Absent 1 42-E*

12.3. Auctioneer License:

12.4. Tag Days: *with Police approval*

12.5. One Day Liquor License – *with License Commission & Police approval*

12.6. ANNUAL LICENSE RENEWALS:

12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*

12.6.2. **Coin-Op License Renewals** – *with Police approval*

12.6.3. **Christmas Tree Vendor** – *with Police approval*

12.6.4. **Taxi Driver Licenses for 2023:** *with Police approval*

12.6.5. **Taxi/Limousine License** *with Police approval:*

12.6.6. **Junk Dealer /Collector License** *with Police approval*

12.6.6.1. JUNK 23-2, *TJS Metals*, James Smith, 39 Hale st

*Motion by Councilor McGonagle , second Councilor Jordan*

*PASSED Yeas 10, Nays 0, Absent 1 45-B*

12.6.7. **Sunday Pool**

12.6.8. **Bowling**

12.6.9. **Sunday Bowling**

12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.6.11. **Buy & Sell Second Hand Clothing**

12.6.12. **Pawnbroker license** - *with police approval*



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- 12.6.13. **Fortune Teller** with - *Police approval*
- 12.6.14. **Buy & Sell Old Gold** – with *Police approval*
- 12.6.15. **Roller Skating Rink**
- 12.6.16. **Sunday Skating**
- 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
- 12.6.18. **Limousine/Livery License/Chair Cars** with *Police approval*

#### 13. MOTIONS AND ORDERS:

#### 14. ORDINANCES (FILE 10 DAYS):

- 14.1. Ordinance re: Vehicles and Traffic, *Delete Handicap Parking at 51 Bellevue av and 53 Bellevue av*  
*File 10 days*  
*Motion by Councilor Michitson, second Councilor Rogers*  
*PASSED placed on file Yeas 10, Nays 0, Absent 1*

#### 15. COMMUNICATIONS FROM COUNCILLORS:

#### 16. UNFINISHED BUISINESS OF PRECEEDING MEETING:

#### 17. RESOLUTIONS AND PROCLAMATIONS:

#### 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 18.1. Councilor LePage submits the minutes of the *Administration and Finance Committee* meeting held on April 22, 2024 for discussion and acceptance  
*Related communication from Lisa Mead, City Solicitor* 25-C

Councilor LePage read the A&F minutes into the record.

*Motion by Councilor LePage to accept minutes and place on file, second Councilor Jordan*  
*PASSED placed and file Yeas 9, Nays 0, Absent 1, Abstain 1 (McGonagle)*

*Motion by Councilor LePage to place Doc. 40 Cannabis Social Equity Policy on the table for action tonight, second Councilor Michitson*  
*PASSED Yeas 9, Nays 0, Absent 1, Abstain 1 (McGonagle)*

Councilor Jordan asked what the city solicitor learned regarding delivery.

President Sullivan stated the city opted into delivery at the time the city approved the cannabis statute. No affirmative action, it was part of the package with wasn't prominently stated in the materials at the time. Councilor Jordan asked for clarification if delivery is from outside the city, not from shops within the city.

Mathew Provencher, Attorney with MTC, stated as drafted functionally the way the ordinance currently reads for zoning purposes you allow a catch all provision for other licensed marijuana establishments



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which would include delivery operations however based on the review of the host community agreements is that none of the host community agreements that you have currently permit first party delivery operations within the City of Haverhill. The zoning could potentially allow, should the city agree to it. Mayor Barrett stated to become a delivery service, they have to renegotiate their HCA.

President Sullivan stated the City Solicitor item will be placed on the next agenda at that time will be placed on file for 10 days and back middle of May for vote.

Councilor Lewandowski stated an error on number 6 of the Cannabis Policy should be a “d” on “entitle”.

#### 19. DOCUMENTS REFERRED TO COMMITTEE STUDY

#### 20. LONG TERM MATTERS STUDY LIST

#### 21. ADJOURN :

*Motion by Councilor Jordan, second Councilor Lewandowski*

*PASSED*

*Yeas 10, Nays 0, Absent 1*

Adjourned 19:37