



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
March 26, 2024 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Council Vice President Jordan requests to introduce Herb Bergh, President of the *Haverhill Education Foundation* to speak regarding their trivia fundraiser being held Saturday, April 6th at the *Amvets Function Hall* located at 576 Primrose st

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28



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8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Angel Perkins, City Auditor & Chief Financial Officer, submits the January 2024 revenue and expense reports for the City's general fund operating budget

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. Confirming Appointments:

11.1.1. *Community Affairs Advisory Board – Re-Appointments to expire December 31, 2024*

Chairman: Sharon Sullivan, 20 Westminster av

Members:

Anne Vlack, 60 Hancock st

Sheila Callahan, 27 15th av

William Lapierre, 1 Hanscom av

Marlene Grant, 615-617 River st

Hartell Johnson, 215 Wilson st

Nomsa Ncube, 67 Washington st, #102-P

Juliet Sithole-Berk, 150 Wilson st

11.1.2 *Cultural Council Appointments – to expire December 31, 2026*

Jesus Ruiz, 5 Oxford av

Caitlin Little, 10 Front st

11.2. Non-Confirming to expire December 31, 2024

11.3. Constables to expire December 31, 2024

11.4. Resignations:

12. PETITIONS:

12.1. Applications Handicap Parking Sign: with Police approval

12.2. Amusement/Event Application - with Police approval

12.3. Auctioneer License:



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- 12.4. **Tag Days:** *with Police approval*
 - 12.4.1. *Riverside Bradford Baseball, April 19, 20 ,21*
- 12.5. **One Day Liquor License** – *with License Commission & Police approval*
- 12.6. **ANNUAL LICENSE RENEWALS:**
 - 12.6.1. **Hawker Peddlers License- Fixed location** – *w/Police approval*
 - 12.6.2. **Coin-Op License Renewals** – *with Police approval*
 - 12.6.3. **Christmas Tree Vendor** – *with Police approval*
 - 12.6.4. **Taxi Driver Licenses for 2023:** *with Police approval*
 - 12.6.5. **Taxi/Limousine License** *with Police approval:*
 - 12.6.6. **Junk Dealer /Collector License** *with Police approval*
 - 12.6.7. **Sunday Pool**
 - 12.6.8. **Bowling**
 - 12.6.9. **Sunday Bowling**
 - 12.6.10. **Buy & Sell Second Hand Articles** *with Police approval*
 - 12.6.11. **Buy & Sell Second Hand Clothing**
 - 12.6.12. **Pawnbroker license** - *with police approval*
 - 12.6.13. **Fortune Teller** *with - Police approval*
 - 12.6.14. **Buy & Sell Old Gold** – *with Police approval*
 - 12.6.15. **Roller Skating Rink**
 - 12.6.16. **Sunday Skating**
 - 12.6.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**
 - 12.6.18. **Limousine/Livery License/Chair Cars** *with Police approval*

13.MOTIONS AND ORDERS:

- 13.1. Order – authorize Mayor on behalf of City of Haverhill, to grant an easement to National Grid for the installation of an overhead system and underground system and one (1) utility pole on 137 Monument st, Haverhill, MA, in the form and the location shown on the Easement included



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14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

16.1. Document 2-J; Mayor Barrett submits Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the *City Hall Clerks Union Group*

16.1.1. Document 14-C; Memorandum of Agreement between the City of Haverhill and the *City Hall Clerks Union Group-Teamsters Local 170*

16.1.2. Document 15-C; Ordinance re: Salaries – City Hall Clerks Group
Filed March 13, 2024

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN :

CITY COUNCIL

Thomas J. Sullivan, *President*
Timothy J. Jordan, *Vice President*
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

611

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
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CITYCNCL@CITYOFHAVERHILL.COM

March 15, 2024

To: President and Members of the City Council:

Council Vice President Jordan wishes to introduce Herb Bergh, the President of the Haverhill Education Foundation, to speak about their trivia fundraiser being held on Friday, April 6th at the AmVets Function Hall located at 576 Primrose Street in Haverhill.

Saturday

Timothy J. Jordan

Vice President Timothy J. Jordan

(meeting 3.26.2024)

Haverhill Education Foundation

TRIVIA NIGHT

Fundraiser



Saturday, April 6, 2024

6pm Doors Open, 7pm Trivia



Amvets Post 147

576 Primrose St, Haverhill, MA



\$25 in Advance, \$30 at the Door

\$\$\$ CASH \$\$\$

PIZZA!

PRIZES!

& MORE!



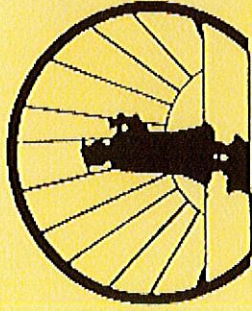
To Purchase Tickets:

Scan the QR code or Visit:

www.haverhilleducationfoundation.org



Questions? Email jarndt@haverhilleducationfoundation.org



Haverhill Education Foundation Career Technical Education (CTE) Scholarship



The Haverhill Education Foundation will be pleased to award \$1,000 to a Haverhill High School graduate who successfully completes a Career Technical Education (CTE) program. This is a "needs-based" scholarship to assist students as they continue their education at a 2 or 4 year college or university, technical school, or apprenticeship program.

The criteria listed below will enhance your qualification for this scholarship:

- Student who has qualities that exemplify the Haverhill Hillie values of inclusivity, achievement, and authentic learning that promotes pride in oneself and in their community
- Letter of recommendation from a teacher or staff member to be submitted within two weeks of this application.
- Student is a first-generation high school graduate or first generation applicant to post-secondary education.
- Student is a multi-language learner or bilingual.
- Student lives at or below the federal poverty level.
- Student identifies as BIPOC and/or LGBTQIA.
- Student participates in the Haverhill High School Girls Empowered Means Success (GEMS) or Respect, Inclusion, Service & Equity (RISE) programs.

The Haverhill Education Foundation is a 501c3 organization established in 1990 to provide support for projects and programs in the Haverhill Public Schools that excite students to learn and increase academic achievement. This scholarship was established in 2024.



Haverhill Education Foundation

PO Box 1864 Haverhill, MA 01831 www.haverhilleducationfoundation.org

Dear Contributor:

The Haverhill Education Foundation is hosting a Trivia Night on Saturday, April 6, 2024 at the AmVets Post 147 in Haverhill.

Our event will raise funds for projects and programs in the Haverhill Public Schools that will engage students and enhance their educational experience, such as the Discovery Club After-School Program, Model United Nations, Robotics, and mini-grants to teachers to implement classroom projects.

Your organization can participate in this event by purchasing tickets through our website, donating funds to help offset our costs, or donating a gift card to be raffled off to attendees. Your organization will be recognized as a Trivia Night Sponsor or Donor of Gift Card in all marketing materials, and will be highlighted on the night of the event. Donations to the Haverhill Education Foundation are tax deductible. Our EIN is 22-3152599.

Please use the form below if you wish to support this cause through an event sponsorship or gift card donation.

Thank You,

The Haverhill Education Foundation Board of Directors

.....

Name of Organization: _____

Contact Person: _____ Phone: _____

Address: _____

Sponsorship Levels

Platinum	\$2000 (receives 8 complimentary event tickets)
Gold	\$1000 (receives 6 complimentary event tickets)
Silver	\$500 (receives 4 complimentary event tickets)
Bronze	\$250 (receives 2 complimentary event tickets)
Friend of HEF	\$100 (receives 1 complimentary event ticket)

I would like to be an Event Sponsor, enclosed is my check for \$_____.

I would like to donate a gift card for the raffle, in the amount of \$_____.



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

8.1

March 21, 2024

Attached are the February 2024 revenue and expense reports for the city's general fund operating budget. As indicated in the revenue report, the general fund revenue is trending on target including a significant boost in earnings on investments which the city has received from investing its ARPA funds. Year to date, the city has earned \$1.5 million in investment earnings. Two years ago, before these funds were available for investment, the city earned just \$156,834. Overall, the city's general fund revenue is exceeding budgeted estimates and year over year this revenue category is up 7.5% compared to the same time last year. Unfortunately, this trend is not expected to continue as the remaining \$24 million in ARPA funds will be expended in the next 12-24 months.

On the expense side, the budget is on target but with very little projected excess, if any, to cover unforeseen expenses. Fortunately, the snow and ice expenses have been much less aggressive than in past years and we anticipate departmental turnbacks will be sufficient to cover the current deficit.

These reports will be posted monthly on the City Auditor's web page.

Thank you,

Angel A. Perkins, CGA, CFE
City Auditor & Chief Financial Officer

Kaitlin Wright

From: Angel Perkins
Sent: Thursday, March 21, 2024 6:20 PM
To: Laurie Brown; Kaitlin Wright
Cc: Christine Lindberg; Mayor; Lesley Paolucci; Yenise Rozon; Christine Webb
Subject: Monthly Revenue & Expense Report for City Councilors and to Post on Council Agenda
Attachments: February 2024.doc; February 2024 Expense Report.pdf; February 2024 Revenue Report.pdf

Attached are the documents.

Angel A. Perkins, CGA, CFE
Chief Financial Officer & City Auditor
City of Haverhill, Massachusetts

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 215,320	\$ 140,659	\$ 74,661	✓ 65.33%
Council Expenses	\$ 9,100	\$ 3,624	\$ 5,476	✓ 39.83%
Mayor Salaries	\$ 413,598	\$ 291,315	\$ 122,283	✗ 70.43%
Mayor Expenses	\$ 40,100	\$ 20,782	\$ 19,318	✓ 51.82%
Auditor's Office Salaries	\$ 367,856	\$ 250,515	\$ 117,341	✗ 68.10%
Auditor's Office Expenses	\$ 105,038	\$ 109,599	\$ (4,561)	✗ 104.34%
Assessors Salaries	\$ 281,389	\$ 177,618	\$ 103,771	✓ 63.12%
Assessors Expenses	\$ 164,500	\$ 73,808	\$ 90,692	✓ 44.87%
Treasurer/Collector Salaries	\$ 449,330	\$ 296,287	\$ 153,043	✓ 65.94%
Treasurer/Collector Expenses	\$ 231,000	\$ 153,847	\$ 77,153	ⓘ 66.60%
Constituent Services Salaries	\$ 106,617	\$ 91,186	\$ 15,431	✗ 85.53%
Constituent Services Expenses	\$ 33,000	\$ 7,437	\$ 25,563	✓ 22.54%
Purchasing Salaries	\$ 112,365	\$ 70,615	\$ 41,750	✓ 62.84%
Purchasing Expenses	\$ 8,600	\$ 9,118	\$ (518)	✗ 106.03%
Law Department Salaries	\$ 108,590	\$ 49,680	\$ 58,910	✓ 45.75%
Law Department Legal	\$ 168,900	\$ 98,482	\$ 70,418	✓ 58.31%
Human Resources Salaries	\$ 290,219	\$ 170,760	\$ 119,459	✓ 58.84%
Human Resources Expenses	\$ 146,200	\$ 119,310	\$ 26,891	✗ 81.61%
MIS Salaries	\$ 75,000	\$ 33,498	\$ 41,503	✓ 44.66%
MIS Expenses	\$ 910,415	\$ 695,264	\$ 215,151	✗ 76.37%
MIS Capital	\$ 25,000	\$ 9,186	\$ 15,814	✓ 36.74%
City Clerk Salaries	\$ 562,411	\$ 361,291	\$ 201,120	✓ 64.24%
City Clerk Expenses	\$ 170,451	\$ 130,608	\$ 39,843	✗ 76.63%
TOTAL GENERAL GOVERNMENT	\$ 4,994,999	\$ 3,364,489	\$ 1,630,510	✗ 67.4%
Building & Zoning Salaries	\$ 446,385	\$ 204,554	\$ 241,832	✓ 45.82%
Building Maint. Salaries	\$ 103,127	\$ 50,602	\$ 52,525	✓ 49.07%
Building Maint. Expenses	\$ 266,500	\$ 162,501	\$ 103,999	✓ 60.98%
Inspectional & Health Services Salaries	\$ 619,218	\$ 485,545	\$ 133,672	✗ 78.41%
Inspectional & Health Services Expenses	\$ 42,350	\$ 20,140	\$ 22,210	✓ 47.56%
Public Health Salaries	\$ 239,071	\$ 193,972	\$ 45,100	✗ 81.14%
Public Health Expenses	\$ 9,000	\$ 4,457	\$ 4,543	✓ 49.53%
Economic Development Salaries	\$ 272,823	\$ 181,302	\$ 91,520	ⓘ 66.45%
Economic Development Expenses	\$ 58,717	\$ 42,504	\$ 16,213	✗ 72.39%
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 2,057,191	\$ 1,345,577	\$ 711,613	✓ 65.4%
Police Salaries	\$ 13,153,441	\$ 8,584,570	\$ 4,568,872	✓ 65.26%
Police Expenses	\$ 1,807,252	\$ 1,010,445	\$ 796,807	✓ 55.91%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Police Capital	\$ 253,351	\$ 252,494	\$ 857	99.66%
Fire Salaries	\$ 11,648,759	\$ 8,059,110	\$ 3,589,650	69.18%
Fire Expenses	\$ 935,078	\$ 515,049	\$ 420,029	55.08%
Fire Capital	\$ 2,500		\$ 2,500	0.00%
TOTAL PUBLIC SAFETY	\$ 27,800,381	\$ 18,421,667	\$ 9,378,714	66.26%
Whittier Regional School Assessment	\$ 8,655,804	\$ 7,357,434	\$ 1,298,370	85.00%
North Shore Essex Tech. Assessment	\$ 799,659	\$ 323,998	\$ 475,661	40.52%
School Other Funding	\$ 15,000		\$ 15,000	0.00%
School Department	\$ 119,182,085	\$ 65,295,075	\$ 53,887,010	54.79%
TOTAL EDUCATION	\$ 128,652,548	\$ 72,976,507	\$ 55,676,041	56.7%
Public Works Administration Salaries	\$ 185,009	\$ 143,992	\$ 41,017	77.83%
Public Works Administration Expenses	\$ 38,815	\$ 26,439	\$ 12,376	68.12%
Public Works Highways Salaries	\$ 1,254,996	\$ 787,010	\$ 467,986	62.71%
Public Works Highways Expenses	\$ 1,792,813	\$ 1,063,012	\$ 729,801	59.29%
Public Works Solid Waste/Recycling Salaries	\$ 198,094	\$ 135,760	\$ 62,334	68.53%
Public Works Solid Waste/Recycling Expenses	\$ 5,623,840	\$ 2,813,571	\$ 2,810,269	50.03%
Public Works Parking Area Salaries	\$ 51,567	\$ 34,003	\$ 17,565	65.94%
Public Works Parking Area Expenses	\$ 377,951	\$ 168,178	\$ 209,773	44.50%
Public Works Street Marking Expenses	\$ 112,483	\$ 71,871	\$ 40,612	63.90%
Public Works Fleet Maint. Salaries	\$ 249,240	\$ 146,408	\$ 102,832	58.74%
Public Works Fleet Maint. Expenses	\$ 69,080	\$ 20,058	\$ 49,022	29.04%
Public Works Park Dept. Salaries	\$ 572,977	\$ 305,459	\$ 267,518	53.31%
Public Works Park Dept. Expenses	\$ 339,573	\$ 132,202	\$ 207,371	38.93%
Public Works Street Lighting Expenses	\$ 605,000	\$ 329,986	\$ 275,014	54.54%
Public Works Snow & Ice Removal Salaries	\$ 228,349	\$ 146,663	\$ 81,686	64.23%
Public Works Snow & Ice Removal Expenses	\$ 481,651	\$ 1,110,564	\$ (628,913)	230.57%
TOTAL PUBLIC WORKS	\$ 12,181,438	\$ 7,435,178	\$ 4,746,260	61.0%
Citizens Center Salaries	\$ 309,855	\$ 210,577	\$ 99,278	67.96%
Citizens Center Expenses	\$ 166,150	\$ 114,474	\$ 51,676	68.90%
Veterans Services Salaries	\$ 109,942	\$ 73,995	\$ 35,947	67.30%
Veterans Services Expenses	\$ 594,600	\$ 339,638	\$ 254,962	57.12%
Senior Services Salaries	\$ 12,100	\$ 5,285	\$ 6,815	43.67%
Senior Services Expenses	\$ 2,700	\$ 532	\$ 2,169	19.69%
Stadium Commission	\$ 54,000	\$ 25,163	\$ 28,837	46.60%
Recreation Salaries	\$ 164,309	\$ 135,867	\$ 28,442	82.69%
Recreation Expenses	\$ 88,000	\$ 67,324	\$ 20,676	76.50%
Public Library Salaries	\$ 1,509,507	\$ 976,922	\$ 532,585	64.72%
Public Library Expenses	\$ 382,955	\$ 284,029	\$ 98,926	74.17%

Expense Report as of 2/29/2024

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
TOTAL HUMAN SERVICES	\$ 3,394,118	\$ 2,233,805	\$ 1,160,313	✓ 65.8%
Debt Service	\$ 5,086,898	\$ 3,475,342	\$ 1,611,556	✗ 68.32%
TOTAL DEBT SERVICE	\$ 5,086,898	\$ 3,475,342	\$ 1,611,556	✗ 68.3%
Retirement Fund	\$ 21,646,740	\$ 21,299,610	\$ 347,130	✓ 98.40%
Unemployment Compensation	\$ 490,000	\$ 72,249	\$ 417,751	✓ 14.74%
Group Insurance	\$ 25,727,041	\$ 14,504,946	\$ 11,222,095	✓ 56.38%
Payroll Taxes (FICA/Medicare)	\$ 1,710,893	\$ 1,189,078	\$ 521,815	✗ 69.50%
Workers Compensation	\$ 805,000	\$ 772,719	\$ 32,281	✗ 95.99%
Injured on Duty Claims	\$ 225,000	\$ 184,331	\$ 40,669	✗ 81.92%
Sick Leave Bank	\$ 100,000	\$ 127,758	\$ (27,758)	✗ 127.76%
Vacational Buyback	\$ 51,000	\$ 14,714	\$ 36,286	✓ 28.85%
Retiree Medical Claims	\$ 100,000	\$ 28,970	\$ 71,030	✓ 28.97%
TOTAL EMPLOYEE BENEFITS	\$ 50,855,674	\$ 38,194,374	\$ 12,661,300	✗ 75.1%
Capital Projects	\$ 423,901	\$ 423,901	\$ -	✗ 100.00%
General Liability Insurance	\$ 945,801	\$ 1,090,286	\$ (144,485)	✗ 115.28%
Salary Reserve	\$ 795,697		\$ 795,697	✓ 0.00%
Budget Reserve (Snow & Ice FY 23 Deficit)	\$ 604,245	\$ 6,160	\$ 598,085	
State Assessments (Cherry Sheets)	\$ 8,827,111	\$ 5,833,214	\$ 2,993,897	⚠ 66.08%
Reserve for Abatement & Exemption (Overlay)	\$ 429,191	\$ 429,191	\$ -	✓ 100.00%
TOTAL OTHER CITY EXPENSES	\$ 12,025,946	\$ 7,782,752	\$ 4,243,194	✓ 64.7%
TOTAL GENERAL FUND	\$ 247,049,193	\$ 155,229,691	\$ 91,819,502	✓ 62.8%
	FY '22 through 2/28/22	FY '23 through 2/28/23	FY '24 through 2/29/24	Trendline
TOTAL GENERAL GOVERNMENT	\$ 2,697,975	\$ 3,063,602	\$ 3,364,489	
TOTAL COMMUNITY & ECONOMIC DEVELOPMENT	\$ 856,260	\$ 924,136	\$ 1,345,577	
TOTAL PUBLIC SAFETY	\$ 17,259,018	\$ 17,494,882	\$ 18,421,667	
TOTAL EDUCATION	\$ 67,124,248	\$ 69,127,101	\$ 72,976,507	
TOTAL PUBLIC WORKS	\$ 7,068,203	\$ 6,220,465	\$ 7,435,178	
TOTAL HUMAN SERVICES	\$ 1,977,762	\$ 1,991,214	\$ 2,233,805	
TOTAL DEBT SERVICE	\$ 4,194,882	\$ 4,930,310	\$ 3,475,342	
TOTAL EMPLOYEE BENEFITS	\$ 35,834,373	\$ 37,932,799	\$ 38,194,374	
TOTAL OTHER CITY EXPENSES	\$ 7,813,061	\$ 6,546,991	\$ 7,782,752	
TOTAL CITY EXPENDITURES	\$ 144,825,782	\$ 148,231,500	\$ 155,229,691	

City of Haverhill
Revenue Report
Period Ending 2/29/24

Year to Year Comparison					
Revenue Source	2/28/2022	2/28/2023	2/29/2024	FY 23 to 24 Change	FY 20-22 Trendline
Real Estate & Pers Property	\$ 85,615,766	\$ 88,789,403	\$ 91,554,620	⬆️ \$ 2,765,217	
Motor Vehcile Excise	\$ 1,498,075	\$ 1,667,664	\$ 2,237,139	⬆️ \$ 569,475	
Meals Excise	\$ 602,078	\$ 653,634	\$ 653,664	⬆️ \$ 30	
Hotel/ Room Excise	\$ 188,146	\$ 226,985	\$ 202,385	⬆️ \$ (24,600)	
Boat & Other Excise	\$ 2,383	\$ 2,256	\$ 9,371	⬆️ \$ 7,115	
Cannabis Excise	\$ 472,261	\$ 550,379	\$ 567,650	⬆️ \$ 17,271	
Waste Disposal Facility Program	\$ 1,576,867	\$ 1,743,686	\$ 2,254,280	⬆️ \$ 510,594	
PILOT	\$ 16,382	\$ 16,348	\$ 21,525	⬆️ \$ 5,177	
Penalties & Interest	\$ 266,850	\$ 375,719	\$ 509,658	⬆️ \$ 133,939	
Fees	\$ 973,962	\$ 591,685	\$ 569,785	⬆️ \$ (21,900)	
Rentals	\$ 130,237	\$ 127,783	\$ 132,476	⬆️ \$ 4,693	
Departmental Revenue	\$ 224,504	\$ 383,390	\$ 587,926	⬆️ \$ 204,536	
License & Permits	\$ 2,634,019	\$ 1,656,517	\$ 1,941,909	⬆️ \$ 285,392	
Fines & Forefits	\$ 446,388	\$ 529,395	\$ 499,364	⬆️ \$ (30,031)	
Investments	\$ 156,834	\$ 732,055	\$ 1,505,698	⬆️ \$ 773,643	
Medicaid Reimbursement	\$ 639,521	\$ 388,591	\$ 456,946	⬆️ \$ 68,355	
*Misc Revenue	\$ 1,477,299	\$ 136,489	\$ 102,647	⬆️ \$ (33,842)	
Comm of MA Cherry Sheet	\$ 49,924,569	\$ 56,547,215	\$ 64,281,113	⬆️ \$ 7,733,898	
Wastewater Enterprise Fund	\$ 8,030,372	\$ 9,095,496	\$ 9,484,576	⬆️ \$ 389,080	
Water Enterprise Fund	\$ 5,510,597	\$ 7,053,595	\$ 7,845,261	⬆️ \$ 791,666	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 1,639,816	\$ 1,208,915		⬆️ \$ (1,208,915)	
Total	\$ 162,026,926	\$ 172,477,200	\$ 185,417,991	\$ 12,940,791	
Total without Enterprise Funds	\$ 148,485,957	\$ 156,328,109	\$ 168,088,154	\$ 11,760,045	

City of Haverhill
Revenue Report
Period Ending 2/29/24

Collections as a Percent of Budget					
Revenue Source	FY 24 Estimated Revenue	FY 24 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 123,093,875	\$ 91,554,620	\$ (31,539,255)	75%	<div><div></div></div> 74.4%
Motor Vehcile Excise	\$ 7,822,572	\$ 2,237,139	\$ (5,585,433)	25%	<div><div></div></div> 28.6%
Meals Excise	\$ 1,165,000	\$ 653,664	\$ (511,336)	50%	<div><div></div></div> 56.1%
Hotel/ Room Excise	\$ 310,000	\$ 202,385	\$ (107,615)	50%	<div><div></div></div> 65.3%
Boat & Other Excise	\$ 11,198	\$ 9,371	\$ (1,827)	50%	<div><div></div></div> 83.7%
Cannabis Excise	\$ 1,068,100	\$ 567,650	\$ (500,451)	50%	<div><div></div></div> 53.1%
Waste Disposal Facility Program	\$ 2,608,200	\$ 2,254,280	\$ (353,920)	50%	<div><div></div></div> 86.4%
PILOT	\$ 16,000	\$ 21,525	\$ 5,525	100%	<div><div></div></div> 134.5%
Penalties & Interest	\$ 500,500	\$ 509,658	\$ 9,158	67%	<div><div></div></div> 101.8%
Fees	\$ 902,500	\$ 569,785	\$ (332,715)	67%	<div><div></div></div> 63.1%
Rentals	\$ 180,000	\$ 132,476	\$ (47,524)	67%	<div><div></div></div> 73.6%
Departmental Revenue	\$ 621,200	\$ 587,926	\$ (33,274)	67%	<div><div></div></div> 94.6%
License & Permits	\$ 2,328,535	\$ 1,941,909	\$ (386,626)	67%	<div><div></div></div> 83.4%
Fines & Forefits	\$ 726,200	\$ 499,364	\$ (226,836)	67%	<div><div></div></div> 68.8%
Investments	\$ 1,200,000	\$ 1,505,698	\$ 305,698	67%	<div><div></div></div> 125.5%
Medicaid Reimbursement	\$ 750,000	\$ 456,946	\$ (293,054)	67%	<div><div></div></div> 60.9%
*Misc Revenue	\$ -	\$ 102,647	\$ 102,647	0%	<div><div></div></div> 0.0%
Comm of MA Cherry Sheet	\$ 96,332,931	\$ 64,281,113	\$ (32,051,818)	67%	<div><div></div></div> 66.7%
Wastewater Enterprise Fund	\$ 14,681,925	\$ 9,484,576	\$ (5,197,349)	67%	<div><div></div></div> 64.6%
Water Enterprise Fund	\$ 12,429,755	\$ 7,845,261	\$ (4,584,494)	67%	<div><div></div></div> 63.1%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 7,412,382	\$ -	\$ (7,412,382)	0%	<div><div></div></div> 0.0%
Total	\$ 274,160,873	\$ 185,417,991	\$ (88,742,882)	67%	<div><div></div></div> 67.6%
Estimated General Fund Revenue	\$ 247,049,193	\$ 168,088,154	\$ (78,961,039)	67%	<div><div></div></div> 68.0%
Estimated Local Receipts	\$ 20,210,005	\$ 12,252,421	\$ (7,957,584)	46%	<div><div></div></div> 60.6%



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 18, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: Community Affairs Advisory Board Re-Appointments

Dear Mr. President and City Council Members:

HAU CITY CLRK MAR22'24 AM 7:39

- Sharon Sullivan, Chairman of 20 Westminster Avenue, Haverhill,
- Anne Vlack, Member of 60 Hancock Street Haverhill,
- Sheila Callahan, Member, of 27 15th Avenue, Haverhill,
- William Lapierre, Member, of 1 Hanscom Avenue, Haverhill,
- Marlene Grant, Member, of 615-617 River Street, Haverhill
- Hartell Johnson, Member of 215 Wilson Street, Haverhill,
- Nomsa Ncube, Member of 67 Washington Street, # 102-P Haverhill,
- Juliet Sithole-Berk, Member of 150 Wilson Street, Haverhill

These are confirming appointments and I recommend your approval. These appointments take effect upon confirmation and expire December 31st, 2024.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

cc:

William Pillsbury, Director of Economic Development, City of Haverhill

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11,1,2
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 22, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Appointment – Jesus Ruiz

Dear Mr. President and City Council Members:

I hereby am appointing Jesus Ruiz, of 5 Oxford Avenue, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

HAU CITY CLERK MAR22'24 AM 8:46

MEB/em

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.1.2
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 22, 2024

City Council President Thomas J. Sullivan & Members of the City Council

RE: Cultural Council Appointment – Caitlin Little

Dear Mr. President and City Council Members:

I hereby am appointing Caitlin Little, of 10 Front Street, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2026.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

HAU CITY CLERK MAR22/24 AM 8:46



Haverhill

12,41

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: MAR 08 2024

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: Riverside Bradford Baseball Applicant's Name: Gladys Reyes

Applicant's Residence (must be Haverhill resident): 10 Belmont Ave

Applicant's Signature: [Signature]

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): April 19, 20, 21

Canister: _____ Tag: ✓ Fee: \$ 30.00

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC .47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

Convenience store - 110
Market Basket

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

*A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application*

Recommendation by Police Chief: ✓ Approved
_____ Denied

Office Use Only

Ralph P. Pistone

Police Chief

In Municipal Council, _____

Attest:

City Clerk



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

13.1

ORDERED:

That the Mayor be, and is hereby authorized on behalf of the City of Haverhill, to grant an easement to National Grid for the installation of an overhead system and underground system and one (1) utility pole on 137 Monument Street, Haverhill, MA, in the form and the location shown on the Easement attached hereto and incorporated herein.

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

March 21, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Order to Accept Grant of Easement – 137 Monument Street

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order for the acceptance and grant of an easement on 137 Monument Street for installation of an overhead system and underground system and one (1) utility pole. I recommend approval.

Thank you,

Melinda E. Barrett
Mayor

MEB/em

Property Address: 137 Monument Street, Haverhill, MA 01832 (Essex South)

MAR 22 AM 8:47
MAVCTHILL ERK

GRANT OF EASEMENT

The **CITY OF HAVERHILL**, a municipal corporation duly established under the laws of Massachusetts and having an address of 4 Summer Street, Haverhill, Massachusetts 01830 (hereinafter referred to as the Grantor), for consideration of One (\$1.00) dollar, grants to **MASSACHUSETTS ELECTRIC COMPANY**, a Massachusetts corporation with its usual place of business at 170 Data Drive, Waltham, Massachusetts 02451 (hereinafter referred to as the Grantee) with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, lines to consist of, but not limited to, one (1) pole(s), (which may be erected at different times) with wires and cables strung upon and from the same and all necessary anchors, guys, and appurtenances (hereinafter referred to as the "OVERHEAD SYSTEM") and an "UNDERGROUND ELECTRIC DISTRIBUTION SYSTEM" (hereinafter referred to as the "UNDERGROUND SYSTEM") consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances thereto, and without limiting the generality of the foregoing, but specifically including the following equipment, namely: manholes, manhole openings, bollards, handholes, junction boxes, transformers, transformer vaults, padmounts, padmount transformers and all housings, connectors, switches, conduits, cables and wires, all located over, across, under and upon a portion of the Grantor's property in Haverhill, Essex County, Massachusetts, for the purpose of serving the Grantor's property and others.

Said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" are located in, through, under, over, across and upon a portion of the Grantor's property situated on the southerly side of Monument Street being more particularly described in the Orders of Takings recorded with the Essex South District Registry of Deeds (the "Registry") in Book 4893, Pages 265 through 299 inclusively.

WR# 30879043

Address of Grantees:
Mass El. - 170 Data Drive, Waltham, Massachusetts 02451

After recording return to:
Jaymie Law
National Grid USA
Service Company, Inc.
170 Data Drive
Waltham, MA 02451

05 HAVEMA GEN

Said "OVERHEAD SYSTEM" is to originate from Pole 12, which is located on the easterly side of Monument Street, then proceed in a easterly direction from said Pole 12 crossing 137 Monument Street over, upon and across a portion of the Grantor's property to Pole 12-1, Pole 12-2, Pole 12-3, Pole 12-4, Pole 12-5, Pole 12-6, and Pole 12-51, to be established by and upon the final installation thereof by the Grantee.

And further, said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Grantor) are approximately shown on a sketch entitled: "ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT; Sheet 1 of 2 through Sheet 2 of 2, inclusively,; nationalgrid; Owner(s): CITY OF HAVERHILL; Address: 137 MONUMENT ST. HAVERHILL, MA 01830; Sketch to Accompany Easement for: NATIONALGRID TO INSTALL POLE 12-51 W/A 40'C3 POLE, INSTALL A 500KV PADMOUNT TRANSFORMER AT PAD 12-51, INSTALL +/- 68' OF OVERHEAD UTILITIES FROM POLE 12-5 TO POLE 12-51, INSTALL +/- 60' UNDERGROUND UTILITIES FROM POLE 12-51 TO PAD 12-51. ALL EQUIPMENT TO BE INSTALLED ON THE CUSTOMER'S PROPERTY", dated January 12, 2022, a reduced copy of said sketch is attached hereto as "Exhibit A" copies of which are in the possession of the Grantor and Grantee herein, but the final definitive locations of said "OVERHEAD SYSTEM" shall become established by and upon the installation and erection thereof by the Grantee.

Also with the further perpetual right and easement from time to time without further payment therefore to pass and repass over, across and upon said Grantor's property as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate, patrol and otherwise change said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantee, its successors and assigns, and to clear and keep cleared the portions and areas of the Grantor's property wherein the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" are specifically located, as shown on the sketch herein referred to, of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may, in the opinion and judgment of the Grantee, interfere with the efficient and safe operation and maintenance of the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" and other related electrical equipment. However, said Grantee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

If said herein referred to locations as approximately shown on the sketch herein also referred to are unsuitable for the purposes of the Grantee, its successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated and shown on the sketch above referred to by proper amendment or amendments thereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent shall not be unreasonably withheld.

It is the intention of the Grantor to grant to the Grantee, its successors and assigns, all the rights and easements aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within the Grantor's property an "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" for the transmission of intelligence and for the purpose of supplying electric service to the Grantor's property, including, without limitation, the building, buildings or proposed buildings shown on the last herein referred to sketch or amended sketch and the right to service others from said "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM".

Grantor and Grantee further agree that, if in the future, Grantee is notified to remove or relocate all or any portion of the Distribution System due to inadequate rights or reservations, then Grantee, its successors or assigns, shall have no further obligation to Grantor, its successors or assigns, to provide electrical service to the Grantor's Land until Grantor shall provide perpetual easements, satisfactory to Grantee's counsel, to Grantee, its successors or assigns, to all properties which Grantor will have to relocate all or any portion of the Distribution System and thereafter, Grantee, its successors and assigns, shall, within a reasonable time, at the sole cost and expense of the Grantor, its successors and assigns, relocate all or any portion of the Distribution System to such alternate locations that shall be reasonably agreed to by Grantor and Grantee; provided further, however, that the Grantor, at its sole cost and expense, shall have installed in such alternative locations, alternative facilities equal to those initially installed by Grantor in connection with the grant of this easement, in order that the Grantee shall be able to complete the relocation as required hereunder. The newly agreed to locations shall be indicated and shown on a plan by proper amendment or amendments to this grant of easement. Any relocation of all or a portion of the Distribution System shall be in accordance with Grantee's engineering design and location standards then in effect. Grantee shall not be liable for any interruption of service necessitated by any such forced relocation and Grantor agrees to pay, protect, indemnify and save harmless Grantee and their respective parent companies and affiliates, and employees, agents, contractors and invitees of any of them from and against, any and all liabilities, damages, loss, costs, expenses (including reasonable attorneys' fees and expenses of Grantee), causes of action, suits, claims, demands or judgments of any nature whatsoever incurred by Grantee or their respective parent companies or affiliates, or the employees, agents, invitees or contractors of any of them, resulting from or in any way connected with any claim of inadequate rights arising from this Grant of Easement.

The easement herein granted is non-exclusive, however, it is agreed that the "OVERHEAD SYSTEM" and "UNDERGROUND SYSTEM" shall remain the exclusive property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns, shall pay all taxes assessed thereon.

[Signature Page Follows]

For Grantor's title, see Orders of Takings, dated March 13, 1962, recorded with the Registry in Book 4893, Pages 265 through 289, inclusively and Orders of Takings dated March 16, 1962, recorded with the Registry in Book 4893, Pages 290 through 299, inclusively.

IN WITNESS WHEREOF, the City of Haverhill has caused its corporate seal to be hereto affixed and these presents to be signed in its name and behalf by Melinda Barrett, its Mayor, being thereto duly authorized this _____ day of _____, 2024.

CITY OF HAVERHILL

By: Melinda Barrett
Its: Mayor

Commonwealth of Massachusetts

County of _____} ss.

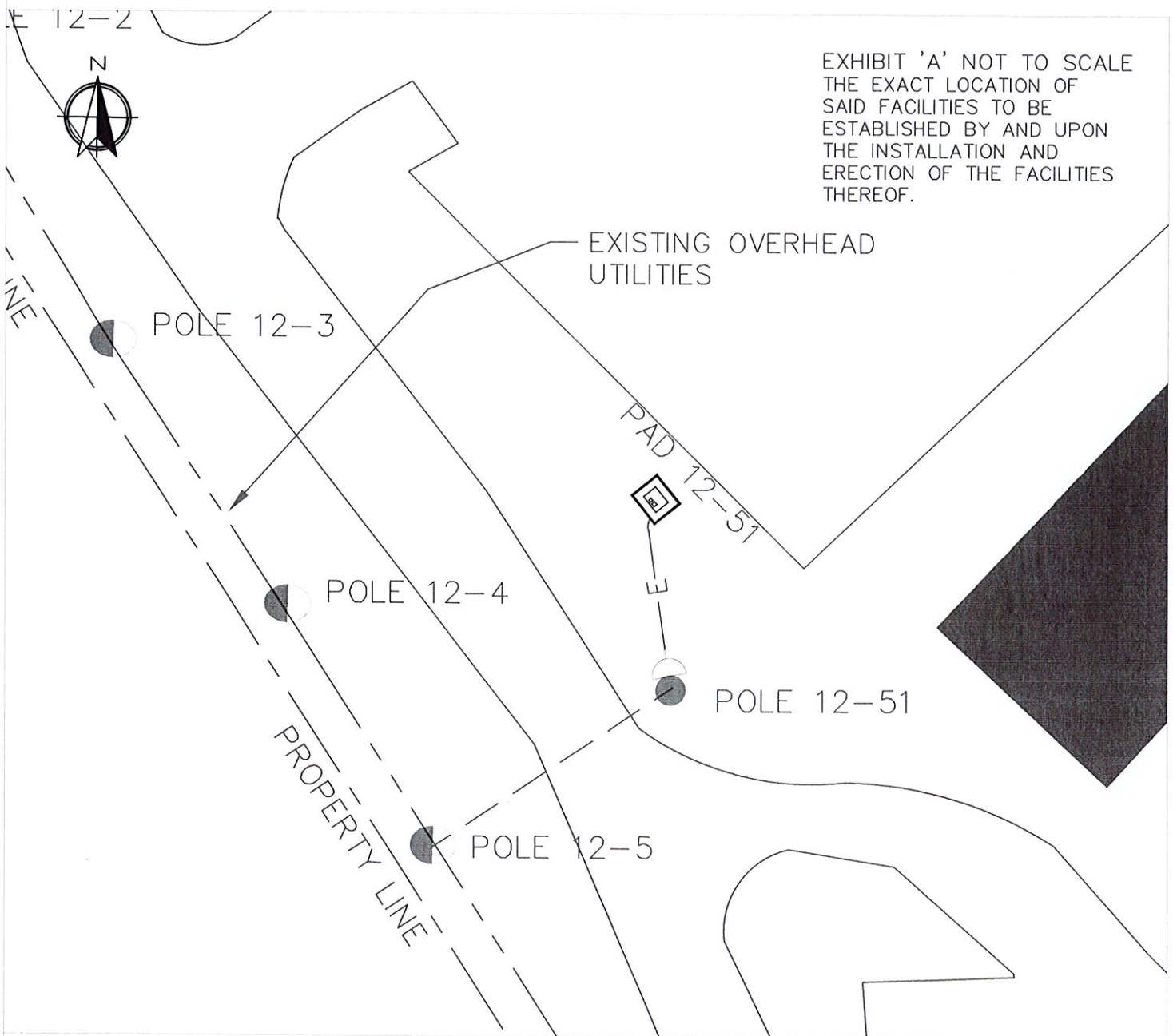
On this the _____ day of _____, 2024, before me, the undersigned Notary Public, personally appeared Melinda Barrett, proved to me through satisfactory evidence of identity, which was/were _____, to be the person whose name is signed on the preceding Grant of Easement, and acknowledged to me that she signed it voluntarily for its stated purpose, as Mayor of the City of Haverhill.

Signature of Notary Public

Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above



ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT

LEGEND

	PROPOSED PAD W/ OIL CONTAINMENT
	PROPOSED 2-4" CONDUIT W/ UG PRIMARY
	PROPOSED OVERHEAD UTILITIES
	PROPOSED SOLEY OWNED NGRID POLES.
	EXISTING SOLEY OWNED NGRID POLES

nationalgrid

Owner(s):

CITY OF HAVERHILL

WR#30879043

Address:

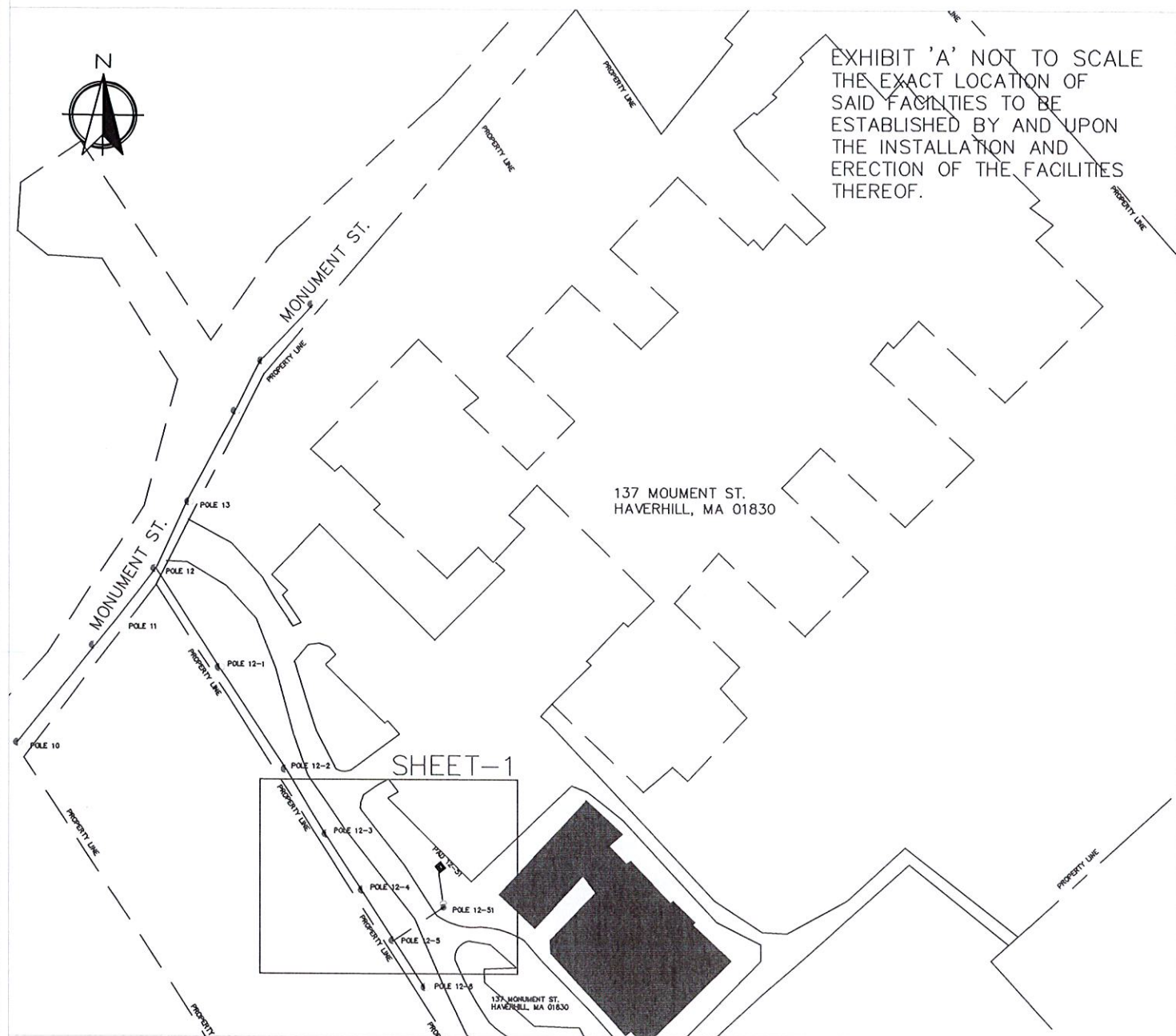
137 MOUMENT ST.
HAVERHILL, MA 01830

Sheet 1 of 2 Sketch to Accompany Easement for:

NATIONALGRID TO INSTALL SOLEY OWNED POLE 12-51 W/ A 40'C3 POLE, INSTALL A 500KVA PADMOUNT TRANSFORMER AT PAD 12-51, INSTALL +/- 68' OF OVERHEAD UTILITIES FROM POLE 12-5 TO POLE 12-51, INSTALL +/- 60' UNDERGROUND UTILITIES FROM POLE 12-51 TO PAD 12-51. ALL EQUIPMENT TO BE INSTALLED ON THE CUSTOMER'S PROPERTY.

Date: 1.12.22 Drawn By: V.EANG

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE.



ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT

LEGEND

	PROPOSED PAD W/ OIL CONTAINMENT
	PROPOSED 2-4" CONDUIT W/ UG PRIMARY
	PROPOSED OVERHEAD UTILITIES
	PROPOSED SOLEY OWNED NGRID POLES.
	EXISTING SOLEY OWNED NGRID POLES

Date: 1.12.22 Drawn By: V.EANG

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE.

nationalgrid

Owner(s):

CITY OF HAVERHILL

WR#30879043

Address:

137 MOUMENT ST.
HAVERHILL, MA 01830

Sheet 2 of 2 Sketch to Accompany Easement for:

NATIONALGRID TO INSTALL SOLEY OWNED POLE 12-51 W/ A 40'C3 POLE, INSTALL A 500KVA PADMOUNT TRANSFORMER AT PAD 12-51, INSTALL +/- 68' OF OVERHEAD UTILITIES FROM POLE 12-5 TO POLE 12-51, INSTALL +/- 60' UNDERGROUND UTILITIES FROM POLE 12-51 TO PAD 12-51. ALL EQUIPMENT TO BE INSTALLED ON THE CUSTOMER'S PROPERTY.



**CITY OF HAVERHILL
MASSACHUSETTS**

MELINDA E. BARRETT
MAYOR

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

HAVERHILL CITY CLERK MAR 8 24 AM 8:30

1611

March 7, 2024

City Council President Thomas J. Sullivan and Members of the Haverhill City Council

RE: Salary Ordinance & MOA submission

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and City Hall Clerks Union Group. This ordinance must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett

Melinda E. Barrett
Mayor

MEB/em

IN CITY COUNCIL: March 12 2024
TO COME BACK MARCH 26 2024

Attest:

City Clerk

MEMORANDUM OF AGREEMENT
BETWEEN
THE CITY OF HAVERHILL
AND

THE CITY HALL CLERKS GROUP – TEAMSTERS LOCAL #170

Effective July 1, 2023, the City and the Union agree to replace the pay rates in the current bargaining agreement (CBA) for the following job titles with the pay rates shown below:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$727.95	\$747.95	\$768.53	\$789.79	\$811.61	\$834.06	\$857.16	\$877.72
Head Clerk/Account Clerk	\$775.49	\$797.29	\$819.72	\$842.80	\$866.63	\$891.05	\$916.20	\$938.23
Office Manager/Office Account Clerk	\$814.45	\$837.40	\$861.07	\$885.39	\$910.47	\$936.20	\$962.64	\$985.84
Head Admin Clerk/Supervisor of Benefits	\$864.61	\$889.85	\$915.83	\$942.63	\$970.27	\$997.73	\$1,025.99	\$1,050.77
Chief Admin Clerk	\$910.25	\$936.86	\$964.28	\$992.56	\$1,021.71	\$1,050.67	\$1,080.51	\$1,106.65
Computer Operator							\$1,074.30	\$1,100.28

All terms and conditions of the current CBA remain in full force and effect.

Melinda E. Barrett
Mayor

James D. Marks
Teamsters Business Agent

City Solicitor

Carol Glidden
Shop Steward

IN CITY COUNCIL: March 12 2024
TO COME BACK MARCH 26 2024
Attest:

City Clerk

9/24 AM 8:30

930

HAVERHILL CITY CLERK MAR 9 24 AM 8:30

16,111



Haverhill

Human Resources Department, Room 306


Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director - dmcclanahan@cityofhaverhill.com

Christine Caminero, HR Technician - ccaminero@cityofhaverhill.com


Christina Carrie, HR Technician - ccarrie@cityofhaverhill.com

Parisa Daneshmand, Head Clerk/Floater - pdaneshmand@cityofhaverhill.com

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director 
DATE: March 7, 2024
RE: Salary Ordinance & MOA submission

Attached please find the MOA and salary ordinance for the City Hall Clerks group as a result of recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director 
DATE: 3/7/2024
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: City Hall Clerks Group
CONTRACT PERIOD: 7/1/2023 to _____

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 _____% Year 2 _____% Year 3 _____%

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT: side letter - add total of \$1.00 per hour (\$.50 already approved)

Year 1 – FY <u>24</u>	Cost amount	<u>\$42,000 total</u>
Year 2 – FY _____	Cost amount	_____
Year 3 – FY _____	Cost amount	_____

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost	\$
Approx Longevity increase	\$
Approx licensure/certification cost	\$
Professional development	\$
Clothing allowance	\$

What is the percentage increase that these extras add to the budget? _____

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: _____

Total salary budget for this group was: _____

Percent increase in salary budget: _____

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated

☒ ☐

Where funds are located

Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council

☐ ☒

Where funds to come from

Account #: Click or tap here to enter text.

Auditors Office



HR Dept



15C

DOCUMENT 15-C

CITY OF HAVERHILL

In Municipal Council March 12 2024

HAU CITY CLERK MAR 1

HAU CITY CLERK MAR 8/24 AM

16,112

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 35-D of 2023 is hereby amended as follows:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$727.95	\$747.95	\$768.53	\$789.79	\$811.61	\$834.06	\$857.16	\$877.72
Head Clerk/Account Clerk	\$775.49	\$797.29	\$819.72	\$842.80	\$866.63	\$891.05	\$916.20	\$938.23
Office Manager/Office Account Clerk	\$814.45	\$837.40	\$861.07	\$885.39	\$910.47	\$936.20	\$962.64	\$985.84
Head Admin Clerk/Supervisor of Benefits	\$864.61	\$889.85	\$915.83	\$942.63	\$970.27	\$997.73	\$1,025.99	\$1,050.77
Chief Admin Clerk	\$910.25	\$936.86	\$964.28	\$992.56	\$1,021.71	\$1,050.67	\$1,080.51	\$1,106.65
Computer Operator							\$1,074.30	\$1,100.28

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

35-D



DOCUMENT 35-D

CITY OF HAVERHILL

In Municipal Council July 25 2023

BACK UP
REFERENCE
ONLY

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
CITY HALL CLERKS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 21-E of 2021 is hereby amended as follows:

EFFECTIVE 7/1/2023	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8
Principal Clerk	\$ 710.45	\$ 730.45	\$ 751.03	\$ 772.29	\$ 794.11	\$ 816.56	\$ 839.66	\$ 860.22
Head Clerk/Account Clerk	\$ 757.99	\$ 779.79	\$ 802.22	\$ 825.30	\$ 849.13	\$ 873.55	\$ 898.70	\$ 920.73
Office Manager/Office Account Clerk	\$ 796.95	\$ 819.90	\$ 843.57	\$ 867.89	\$ 892.97	\$ 918.70	\$ 945.14	\$ 968.34
Head Admin Clerk/Supervisor of Benèfits	\$ 847.11	\$ 872.35	\$ 898.33	\$ 925.13	\$ 952.77	\$ 980.23	\$ 1,008.49	\$ 1,033.27
Chief Admin Clerk	\$ 892.75	\$ 919.36	\$ 946.78	\$ 975.06	\$ 1,004.21	\$ 1,033.17	\$ 1,063.01	\$ 1,089.15
Computer Operator							\$ 1,056.80	\$ 1,082.78

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

Kaitlin M. Wright City Clerk

IN CITY COUNCIL: AUGUST 8, 2023

PASSED

Attest:

Kaitlin M. Wright City Clerk

Approved:

[Signature] Mayor

CITY COUNCIL

Timothy J. Jordan, *President*
John A. Michitson, *Vice President*
Thomas J. Sullivan
Colin F. LePage
Melissa J. Lewandowski
Michael S. McGonagle
Catherine P. Rogers
Shaun P. Toohey
Devin Ferreira
Ralph T. Basilliere
Katrina Hobbs Everett



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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843
DOCUMENTS REFERRED TO COMMITTEE STUDY

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22

5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
78-A	Communication from Mayor Fiorentini to send Zoning amendments to committee for review. Motion by Councilor Rogers to send to A&F, second Councilor Sullivan.	A&F	10/31/23