



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 16, 2017 at 7:00 PM
City Council Chambers, 4 Summer St, Room 202

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
 - 5.1 Mayor Fiorentini establishes a new advisory committee, the *Haverhill Tree Advisory Committee* and appoints David Lefcourt, 86 Bradford av to this committee; to expire December 31 21017 Attachment
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
7. **UTILITY HEARING(S) AND RELATED ORDER(S)**
 - 7.1. Document 64; Petition from National Grid requesting pole & wire location on Hardin av; Plan 19374186
 - 7.1.1 Document 64-B; Order – grant National Grid pole & wire location on *Harding av* Attachments
8. **HEARINGS AND RELATED ORDERS**
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**
10. **APPOINTMENTS:**
 - 10.1. Confirming Appointments
 - 10.2. Non-Confirming Appointments:
Cable TV Advisory Committee Stanley Colten, 62 Upland av Attachment
 - 10.3. Resignations
11. **PETITIONS:**
 - 11.1. Petition from *National Grid* requesting Pole and Wire location on South Webster st; Plan 24053307 Hearing May 30th
 - 11.2. Applications
 - 11.2.1. Application for Permit from Stephen Iannalfo/*Victor Emmanuel Lodge No. 1646* to hold its Annual Memorial Mass parade that pays homage to deceased members of the lodge; on Sunday, May 21st; leaving the Lodge at 124 Merrimack st 10:30 am for 11:00 mass at *All Saints Church*
Has police approval
 - 11.2.2. Application for One Day All Alcohol Liquor License from Caitlin Burke for birthday party at Winnekenni Castle; Saturday, May 20th ; 6:00 pm to 12 midnight
Has police approval Attachments
 - 11.3. Applications/Handicap Parking Signs:
 - 11.4. Tag Days:
 - 11.5. Annual License Renewals:
 - 11.5.1. Hawker Peddlers License Renewals 2017



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 16, 2017 at 7:00 PM

City Council Chambers, 4 Summer St, Room 202

-
- 11.5.2. Coin-Op License Renewals 2017
 - 11.5.3. Sunday Coin-Op License Renewals 2017
 - 11.5.4. Drainlayer License 2017:
 - 11.5.5. Taxi Driver License
 - 11.5.6. Taxi License
 - 11.5.7. Junk Dealer License:

12. MOTIONS AND ORDERS

- 12.1. Order – Relating to the use of bond premium proceeds
- 12.2. Order – That the City approves the issuance of a Right of Way Permit for a permanent unlocked gate across SCOTLAND HILL ROAD, in accordance with Chapter 222, Section 43

Related communication from John Pettis, City Engineer

Attachments

ORDINANCES (FILE 10 DAYS)

- 12.3. Ordinance re: Vehicles and Traffic –Amend City Code, Chapter 240, section 240-85 Schedule B: Parking Restrictions and Prohibitions: Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack st, in front of #20 to #44 – *Harbor Place*

File 10 days

Attachment

MONTHLY REPORTS

- 12.4. Abatement report from Board of Assessors for month of April 2017

Attachment

13. COMMUNICATIONS FROM COUNCILLORS

- 13.1. Communication from Councillor Macek requesting to present an Order to name the *Bradford Rail Trail* in honor of Mayor James J. Fiorentini
- 13.2. Order that the full length of the *Bradford Rail Trail*, on the Southerly side of the Merrimack River, between the Basiliere Bridge to the Comeau Bridge, currently existing or contemplated in the future, shall be dedicated and named as: *The Mayor James J. Fiorentini Bradford Rail Trail*
- 13.3. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding proposed uses on the new *Merrimack Street Representative Dempsey Boardwalk* for enhanced usage
- 13.4. Communication from Councillor Joseph Bevilacqua requesting a discussion regarding needed sidewalk improvements on North Broadway from Monument Street to West Rochambault
- 13.5. Communication from Councillor Daly O'Brien requesting a discussion to propose changing signage and regulations to allow right on red at Laurel and South Main st

Attachments



CITY OF HAVERHILL CITY COUNCIL AGENDA

Tuesday, May 16, 2017 at 7:00 PM
City Council Chambers, 4 Summer St, Room 202

14. UNFINISHED BUSINESS OF PRECEDING MEETINGS

- 14.1.** Document 13-B; Ordinance re: Salaries for Administrative and Professional Positions - City Council and School Committee Member *Filed May 3 2017*
- 14.2.** Document 58-H; Communication from President Michitson requesting to propose a Comprehensive Plan for Haverhill based on community support at Reach Higher School Success Forum last Thursday at Hunking School
Postponed from May 2 2017
- 14.3.** Document 58-P; Communication from Councillor Joseph Bevilacqua requesting to discuss Welcome to Haverhill signs
Postponed from May 9 2017

[Attachments](#)

15. RESOLUTIONS AND PROCLAMATIONS

16. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

17. DOCUMENTS REFERRED TO COMMITTEE STUDY

18. ADJOURN

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

511
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 12, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Tree Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I would like to establish a new advisory committee, the Haverhill Tree Advisory Committee, to advance the City's stewardship of trees and their ecology. The mission of the Committee is to select, plant, protect, maintain, plan for and increase the health, beauty, quantity, diversity and vitality of Haverhill's trees.

Also, please be advised I hereby appoint David Lefcourt, 86 Bradford Avenue, Haverhill to the Tree Advisory Committee. This is a non-confirming appointment that will expire 12-31-2017.

Very truly yours,

James J. Fiorentini (LYF)

James J. Fiorentini
Mayor

JJF/lyf

Cc: Andrew Herlihy

Hearing May 16 2017

Questions contact – Stefanie Steeves 978 725 1159

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Harding Ave -National Grid proposes a pole and anchor, per request of the City of Haverhill for additional street light. National Grid requests to set a solely owned pole # 12 with anchor and street light at the end of Harding Ave. Pole will be approximately 127 feet +/- from existing pole 11.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Harding Ave-Haverhill Massachusetts

19374186 April 20, 2017

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: May 2 2017

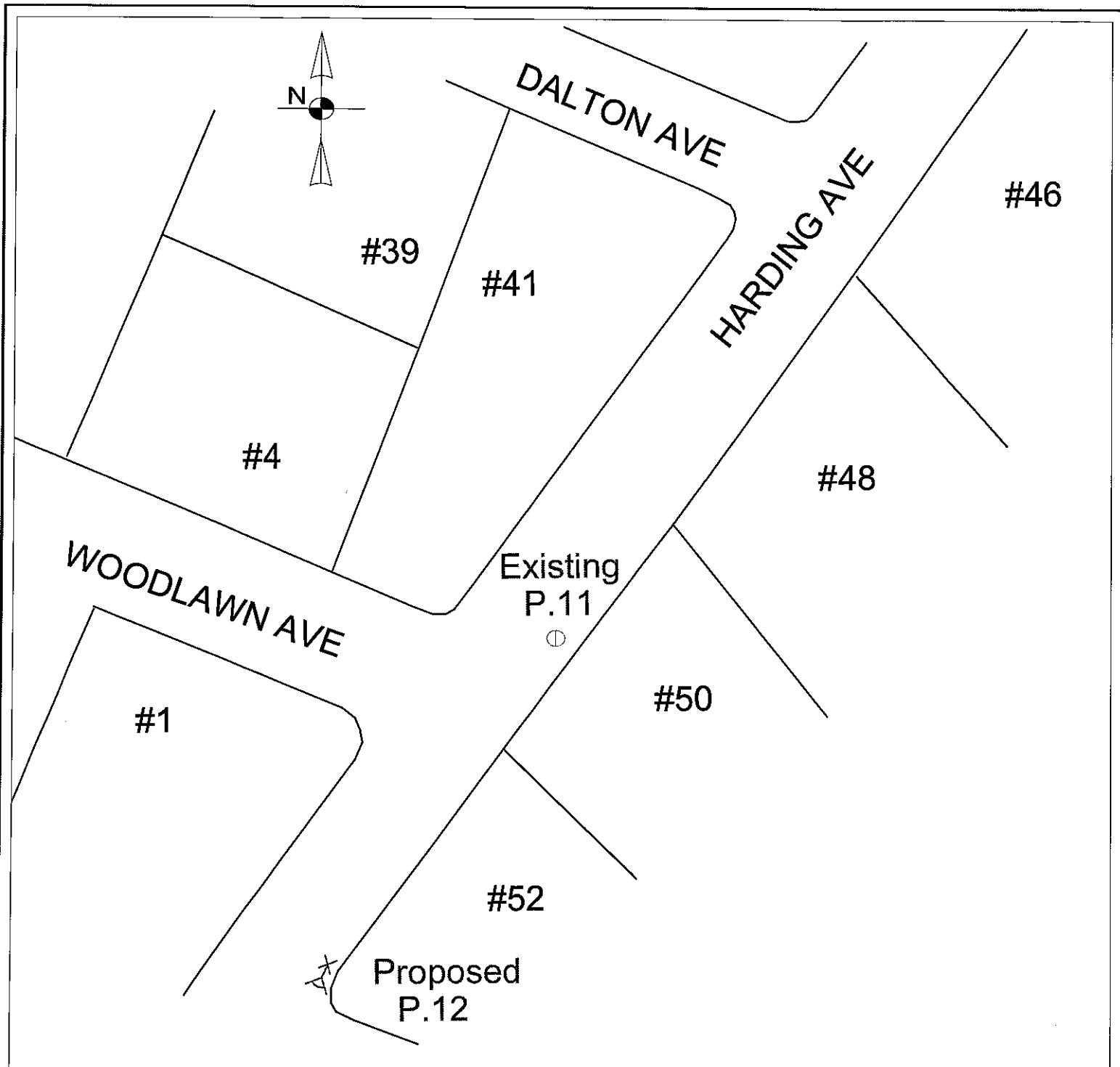
VOTED: that HEARING BE HELD

MAY 16 2017

Attest: _____ City Clerk

NATIONAL GRID

BY Chris [Signature]
Engineering Department



Solely Owned Pole Petition

nationalgrid



POLE (EXISTING)



POLE (PROPOSED)



ANCHOR (PROPOSED)

Date: April 20, 2017

WORK REQUEST: 19374186

Per the City Haverhill request for additional street light, Nationalgrid request to set solely owned pole 12 with anchor and street light at the end of Harding Ave. Pole will be approximately 127' +/- from existing pole 11

To The: City Of Haverhill

For Proposed: Pole and anchor Location: Harding Ave

Drawn By: S. Steeves

DISTANCES ARE APPROXIMATE

nationalgrid

April 20, 2017
City of Haverhill

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

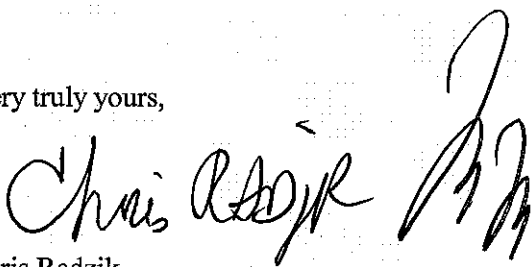
Stefanie Steeves-978-725-1159

Please notify National Grid's Maureen Miloro of the hearing date / time 978 725 1418

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

A handwritten signature in black ink, appearing to read "Chris Radzik", with a large, stylized flourish extending from the end of the signature.

Chris Radzik
Supervisor, Distribution Design

Enclosures

64-B

7.1.1 City

Harding Ave -Haverhill Massachusetts

ORDER FOR POLE AND WIRE LOCATIONS

In the City of Haverhill Massachusetts

For Hearing May 16 2017

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that NATIONAL GRID and be and it is hereby granted a location for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Company may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Company dated the 20th day of April 2017.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Harding Ave-Haverhill Massachusetts.

19374186 Dated: April 20, 2017. Filed with this order

There may be attached to said poles such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Harding Ave -National Grid proposes a pole and anchor, per request of the City of Haverhill for additional street light. National Grid requests to set a solely owned pole # 12 with anchor and street light at the end of Harding Ave. Pole will be approximately 127 feet +/- from existing pole 11.

I hereby certify that the foregoing order was adopted at a meeting of the City Council of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk. 20 _____

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M _____
At _____ a public hearing was held on the petition of _____

NATIONAL GRID

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to erect Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of 20____ and recorded with the records of location orders of the said City, Book _____, and Page _____. This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

10.2
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 12, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Cable TV Advisory Committee

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Stanley Colten of 62 Upland Avenue, Bradford, to the Cable TV Advisory Committee. This is a non-confirming appointment.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Hearing May 30
2017

Questions contact – Merrill Harvey 781-907-3605

PETITION FOR POLE AND WIRE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Haverhill Massachusetts

NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

S Webster St-National grid is relocating pole 6-84 approximately 20 feet northwest of current location.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – S Webster St-Haverhill Massachusetts

24053307 May 4, 2017

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID

BY

Chris Esposito
Engineering Department

dh

nationalgrid

May 4, 2017

City of Haverhill

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit please contact:

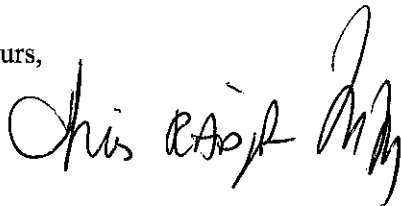
Merrill Harvey-781-907-3605

Please notify National Grid's Maureen Miloro of the hearing date / time 978 725 1418

If this petition meets with your approval, please return an executed copy to:

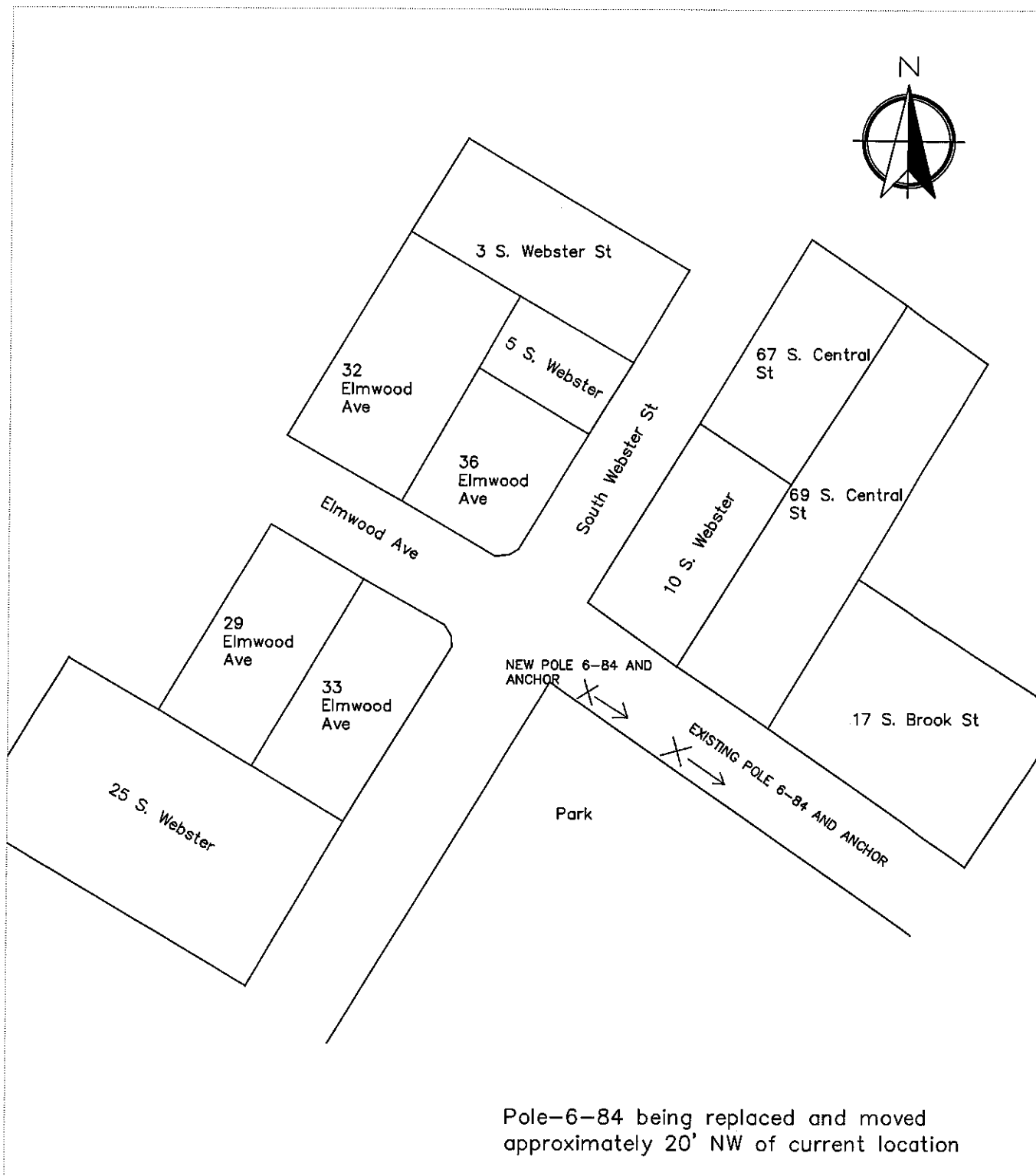
National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

Very truly yours,

A handwritten signature in black ink, appearing to read "Chris Radzik". The signature is fluid and cursive, with a large initial "C" and "R".

Chris Radzik
Supervisor, Distribution Design

Enclosures



Pole-6-84 being replaced and moved approximately 20' NW of current location

LEGEND

- | | |
|--------------------|-------------------|
| ✕ PROPOSED SO POLE | ↓ PROPOSED ANCHOR |
| ✕ EXISTING SO POLE | ↓ EXISTING ANCHOR |

PETITION
Pole relocation

5 South Webster St
Haverhill, MA

Date: 05/4/2017

Designer: Merrill Harvey

Work Request: 24053307

nationalgrid



City of Haverhill

Application for Permit

112.1

2017 MAY 11 AM 10:54 HAVR CITY

Name of Organization	Victor Emmanuel Lodge #1646 SOT Drum & Bugle Corps		
Address of Organization	124 Washington St		
Requesting Permit for (List Type of event)	Memorial Mass	Date & Time	05/21/2017 1030 AM
Location of Event			
Authorized or Contact Person	Stephen Janusko	Telephone/Cell #/Pager # (Indicate if pager)	978 360 0691 Cell

(To be completed for use of City Property/Outdoor Activity and other Special Events)

Approval of Fire Chief (Where applicable)			
Approval of the Recreational Director Required for all recreational facilities	Signature	Date	Comments/Restrictions
Approval of the Chief of Police Required for all OUTDOOR EVENTS i.e.: Parades/Carnivals/Community Events	<i>[Signature]</i>	5/11/17	for 95 needed

General Release & Indemnity Agreement

The Above organization in consideration of the permit granted by the City Council as above requested hereby remises, releases and forever discharges the City of Haverhill, its respectful employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and equity, more especially any and all claims as a result of the issuance of this permit and or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Signature of Authorized Agent of Organization: *[Signature]* Date: 05/11/2017

Signature Witnessed by: *[Signature]* Date: 5/11/17

City Council will hear request for application on: _____
Applicant must attend Yes [] No [] (date) (time)

Office Use

Permit

Permit approved on: _____ Proof of Insurance _____ # Detail Officers _____
Policy Number/Exp. Date _____

Attendance Limited to: _____ Other Restrictions/requirements: _____

Signed: _____ Issued on: _____ Seal
City Clerk



Victor Emanuel Lodge No. 1646
124 Washington Street
Haverhill Massachusetts 01830
Founded 1891

May 2, 2017

Chief Allen DeNaro
Haverhill Police Department
40 Bailey Blvd
Haverhill, Massachusetts 01830

Dear Chief DeNaro,

We take this opportunity to thank you and the Haverhill police Department for having escorted our organization for over sixty years as we pay homage to deceased members of our lodge, many of whom were police officers.

Our Lodge will be holding its 67th Annual Memorial Mass parade on Sunday, May 21, 2017. Participants will gather at the Lodge at 9:30 for a wreath ceremony in Columbus Park. Then, at approximately 10:00 AM the parade will form in the parking lot at the rear of our 124 Washington Street Lodge Quarters.

At 10:15 AM, the parade will leave the assembly area and turn left onto Washington Street. The parade route will be Washington Street to Bartlett Street, right onto High Street, left onto Swasey Street, right onto Alexander Way, left onto Blaisdell Street and proceed to the front of All Saints Church for the 11:00 AM Mass. After Mass, the Parade will reform and return to the lodge quarters by way of Broadway to Lafayette Square, to Essex Street to Moulton Way to Railroad Square to Washington Street in front of our building. If there is a change with these plans, we will inform you ASAP.

We request police escort to and from all Saints church. Our POC is Stephen Iannalfo 978-360-0691.

Yours truly,

Donna Killam

Donna Killam
President
Tel 978-387-3424

Stephen Iannalfo

Stephen Iannalfo
Chairman
978-360-0691

President
Vice President
Past President
Orator
Recording Secretary
Financial Secretary
Treasurer
Memorialmass2016b

Donna Killam
Anthony LoConte
Robert Maffeo
Joanne Gucciardi
Nicholas Thomson
Carmine LoConte
Kathleen LoConte

Mistress' of Cermonies
Norma Maffeo
Jan Ethier

Sentinel
Joseph Barbuti

Trustees
Mark Cederman
John Lombardi
Michael Schroth
Tyler D'Angelo-Lombardi
Tina Romando

11.2.2

2017MAY11AM03:43HAVCITYC



Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

ONE DAY LIQUOR LICENSE

Business/ Organization Information

Business/Organization Name: _____
Address: _____

Individual Applicant Information

Individual's Name: Caitlin Burke
Mailing Address: 227 Farrwood Drive Haverhill MA 01835
Telephone: 978 944 0512
Is the Applicant a US Citizen? Yes ☒ No ☐
E-Mail Address: Caittburke@gmail.com

Event Information

Date of Event: 05/20/17
Start Time: 6 End Time: 12
Location of Event: Winnepesaukee Castle
Purpose of Event: 30th Birthday Party
Will there be music or entertainment? Yes ☒ No ☐
Is the event being catered? Yes ☒ No ☐
Name of Caterer: Bada Boom
Approximate number of People Attending
Adults: 100 Children: 0

Type of License (circle one)

One-Day All-Alcoholic One-Day Beer and Wine Charitable Wine Pouring Charitable Wine Auction

Purchase and Service

Alcohol for a one day license cannot be donated. The alcohol must be purchased. All receipts for purchase of alcohol must be submitted to the Clerk's Office by 4:00 PM the last business day before the event



Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Where is the liquor being purchased from? Martignetti/United and MVEs

All alcohol must be purchased through a licensed wholesaler. If the above-listed business is not a licensed wholesaler, then this application will not be approved

Who will be serving the alcohol? Butlers and Bars

The server must be certified in safe service of alcohols (commonly referred to as TIPS certified) Please attach a copy of the certification for each server listed above.

Please attach a copy of the liquor liability insurance held by the server/applicant

If the server does not have liquor liability insurance, then the application will not be approved

Determination of License Requirements

Is the event held by, or held for the benefit of a business or non-profit group?

	Yes	No
Business:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Profit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Will there be a cash bar?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is there an entrance fee or donation required?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is the event open to the general public?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If the answer to ANY of these questions is YES:

- A One-Day Special License is required. License applications must be put before the License Commission.
- If the event is on city property, approval from City Council and the Mayor is also required.
- The licensee must purchase all alcohol from a *licensed wholesaler*.
- *A copy of the receipts for alcohol purchases are due to the City Clerk's office no later than 4 pm on the workday before the event.*

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the City of Haverhill.

Signature: Caitlin Burke

Please contact the City Clerk's Office for any licensing questions

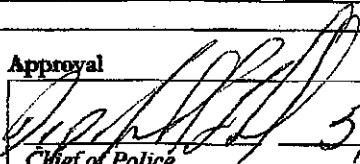


Haverhill

City Clerk's Office, Room 118
4 Summer Street Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
License_comm@cityofhaverhill.com
www.ci.haverhill.ma.us

Official Use Only

Approval

 5/11/17
Chief of Police Date

License Commission

Date

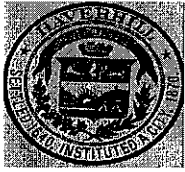
City Council (City Property)

Date

Mayor (City Property)

Date

Additional Conditions for License: _____



Document

CITY OF HAVERHILL

In Municipal Council

12.1

Ordered:

That each prior order of the City Council that authorizes the borrowing of money to pay costs of capital projects is hereby supplemented to provide that, in accordance with Chapter 44, Section 20 of the General Laws, as most recently amended by the Municipal Modernization Act, so-called, the premium received by the City upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
cbenevento@cityofhaverhill.com

MEMO

TO: James Fiorentini, Mayor
FROM: Charles Benevento
SUBJECT: Use of premium revenue from Bonds
DATE: May 12, 2017
CC:

Attached is a council order as recommended by Hilltop Securities (Cinder McNerney) and relates to the use of bond premium proceeds. In the past all premium amounts received were general fund revenue. As of November 7, 2016 under the Municipal Modernization act these revenues are now to be used to offset the amount of borrowing authorized as of that date. The attached council order will give the city the **option** to use the premium amount to offset borrowing of projects authorized prior to that date and have not yet been borrowed.

The order was written by bond council and forward to us from Hilltop Securities.

If you have any further questions please let me know.

Charles Benevento

From: Abby Jeffers (HTS) <abby.jeffers@hilltopsecurities.com>
Sent: Friday, April 28, 2017 11:07 AM
To: Charles Benevento
Cc: Cinder McNerney (HTS)
Subject: Haverhill - supplemental premium order
Attachments: 60495083_1-City Council Order to Permit Application of Premium.docx

Importance: High

Hi Chuck.

You may be aware the Municipal Modernization Act made changes to Chapter 44, section 20 regarding the permitted use of bond and note premiums. Attached is a form of order that we suggested be passed by Council to give the City the flexibility to apply premium to project costs at the time of issue of any bonds or notes (simultaneously reducing the par amount of bonds or notes being issued) for borrowing authorizations that have already been approved but not yet permanently financed. When the attached order is passed, the City would not be required to apply the premium, but would have the option if it wanted to do so.

Thank you,
Abby

Abby Jeffers
Director
FirstSouthwest, a Division of Hilltop Securities Inc.
54 Canal Street, Suite 320, Boston, MA 02114
Direct: 617.619.4404 | Fax: 617.619.4411
Abby.Jeffers@hilltopsecurities.com

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JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
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PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 12, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Bond Premium Proceeds Order

Dear Mr. President and Members of the Haverhill City Council:

Attached please find a memo from Chuck Benevento, City Auditor, regarding the use of bond premium proceeds. In the past, all premium amounts received were general fund revenue. As of November 7, 2016, under the Municipal Modernization Act, these revenues are now to be used to offset the amount of borrowing authorized as of that date. The attached order will give the City the option to use the premium amount to offset borrowing of projects authorized prior to that date and have not yet borrowed.

I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf

12.2



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City approves the issuance of a Right of Way Permit for a permanent unlocked gate across SCOTLAND HILL ROAD, in accordance with Chapter 222, Section 43.

RIGHT-OF-WAY DATA ENTRY
City Of Haverhill -- Engineering Division

R-O-W: SCOTLAND HILL RD **Formerly:** _____

Location: S. off West Lowell Ave. to Haverhill Line

Project: _____

Grid Reference: C6

Ward: 5

Improved: ☐ Yes

Precinct: 2

☒ No

Status:

- ☐ Both
☒ Public
☐ Private
☐ Renamed
☐ Discontinued

Right-Of-Way Length:

Public Length: 2640

Private Length: 0

Total Length: 2640

Assessor's Map: 589 (45,29)

Sewered: ☐ Yes ☒ No

From: _____ **To:** _____

Layout Information:

Layout Date: _____

By: City

Section: 7B

Plan: 662

Document Number: 202-C

Document Date: 01/31/1974

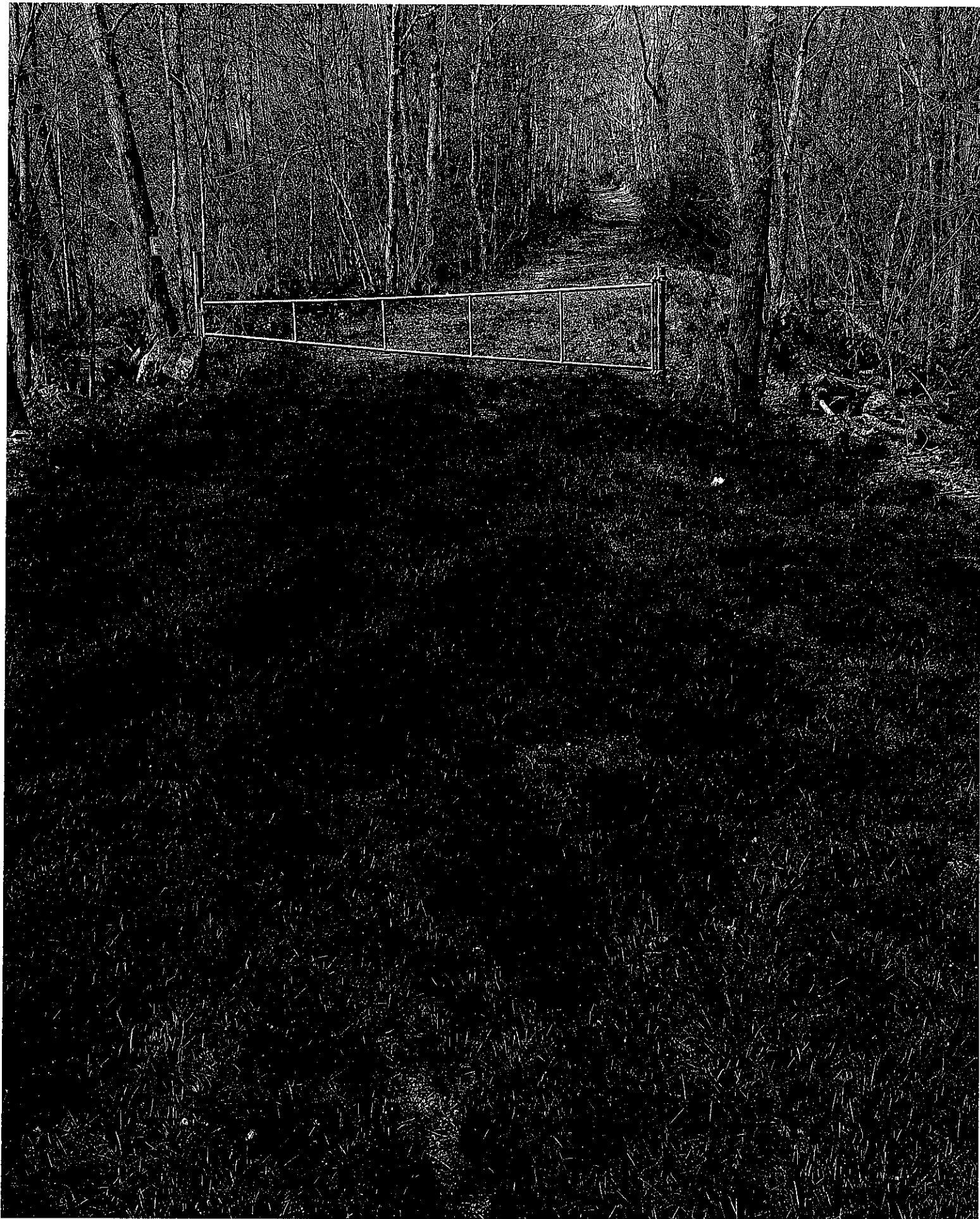
Length: 2640

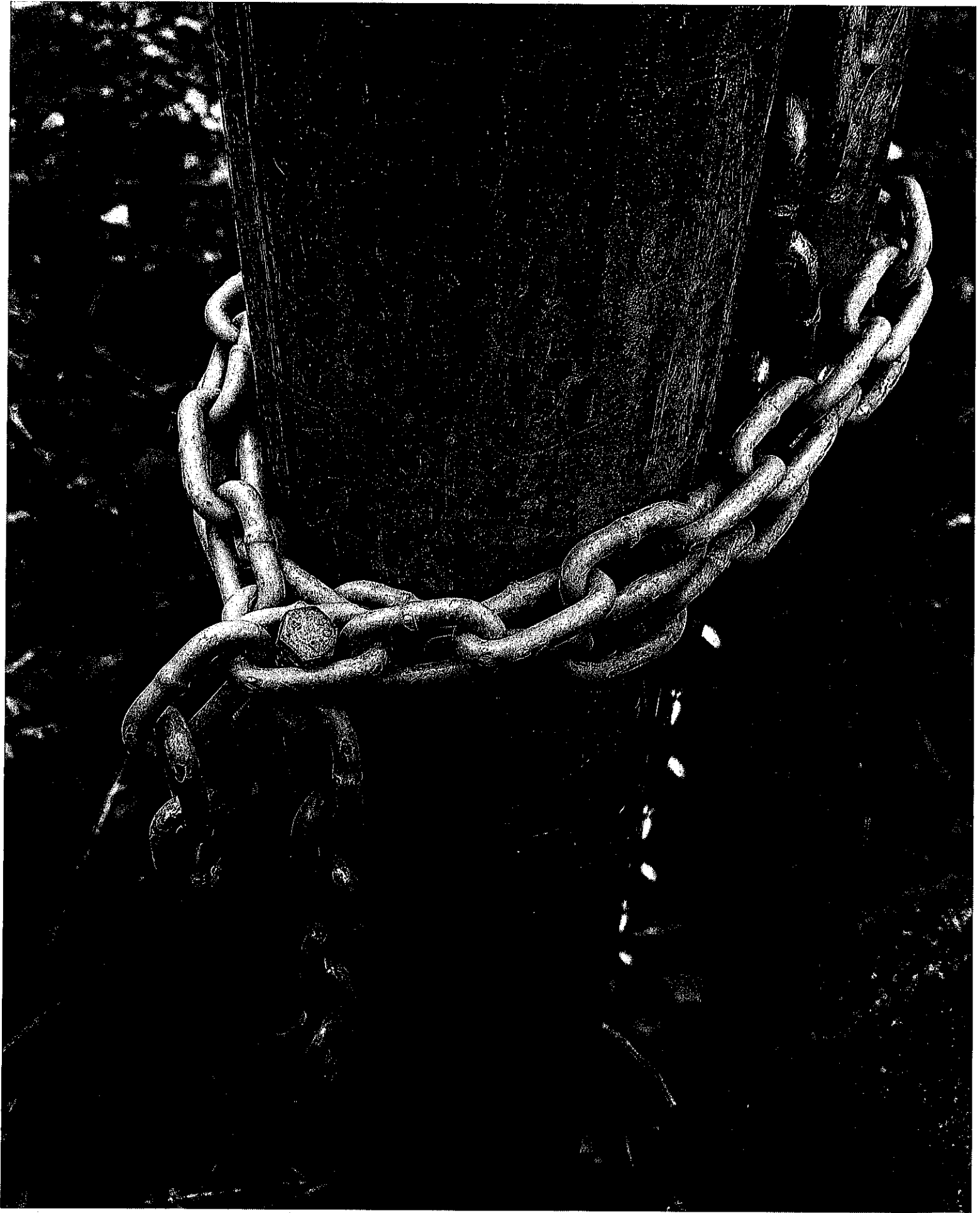
From: W. Lowell Ave.

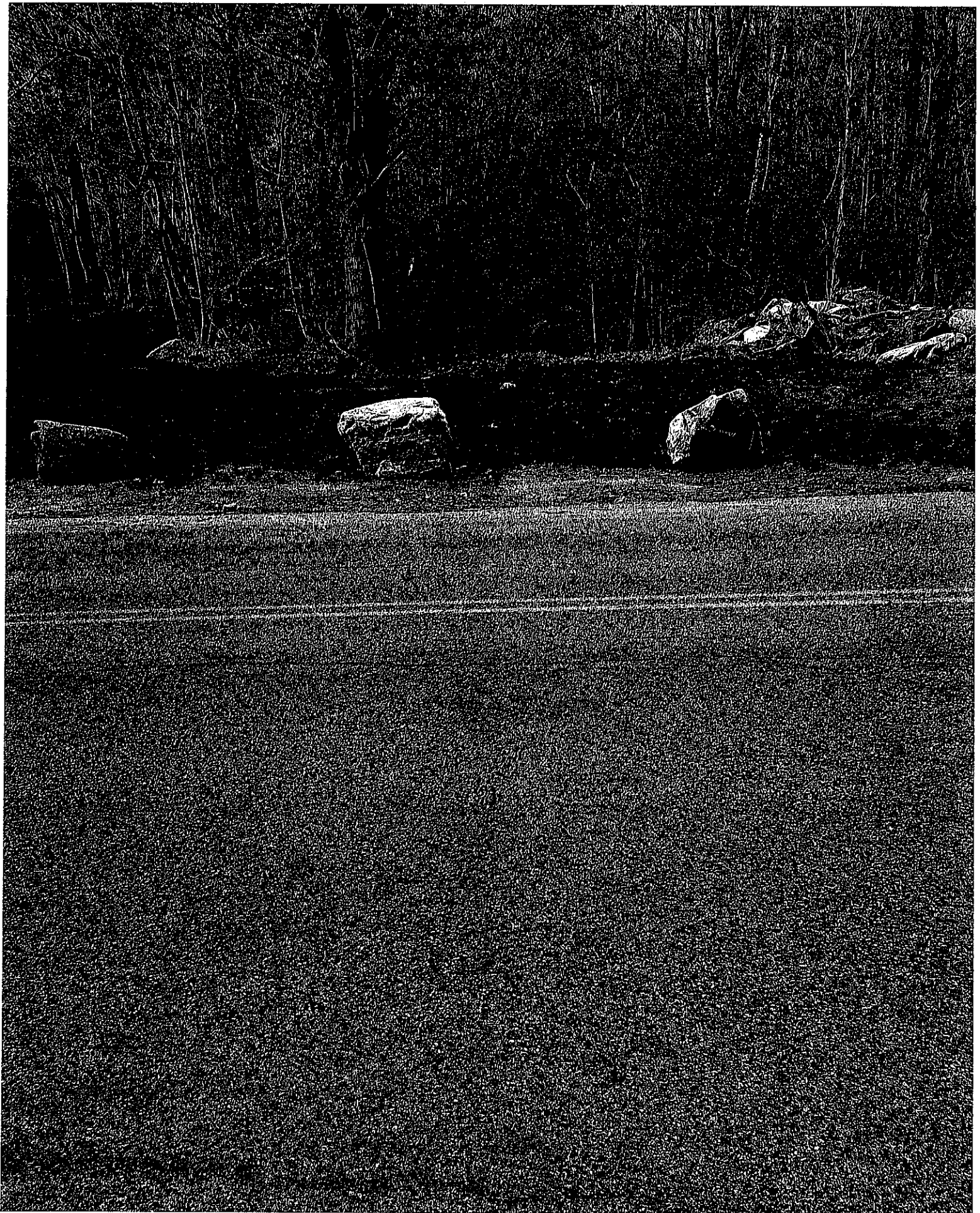
To: Haverhill Line

**Additional
Info:**

Scotland Hill Rd.
STREET ACCEPTANCE FROM RECORD INFORMATION IN
CITY ENG OFFICE









Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 8, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Scotland Hill Road – Permit for Permanent Aluminum Gate*

Toll Brothers Construction Company used Scotland Hill Road, a City of Haverhill public road, for access to build a wetlands crossing for the Emerald Pines Project in Methuen. Through the reviews by Conservation and Engineering it was agreed that Toll Brothers would make some repairs to the roadway, and would install a galvanized gate to replace the heavy chain that had always crossed the roadway, put there to discourage illegal dumping. These improvements were completed.

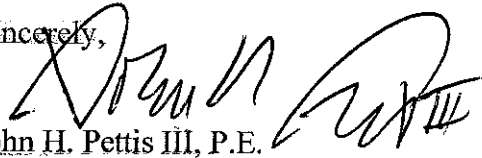
As the gate is a permanent structure, in accordance with City Code 222-43 City Council approval is appropriate. I am therefore asking for Council to vote to allow the Engineering Office to issue a Right of Way Permit for a permanent unlocked gate.

Note also I will be working on removal of the loam and seed, and boulders, placed on the roadway between the gate and West Lowell Avenue, as this was done in error by Toll Brothers and/or an abutter.

Attached are the Order, the Right of Way card, a photo of the galvanized gate (note the loam and seed area referenced above), a photo of the bolt and chain on the gate (so that abutters to the way and the City can easily open the gate when needed for access), and a photo showing the boulders mentioned above.

Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Moore, Cox, Toll Brothers



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days
12.3

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by making the following change to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer's Office) by adding two Service Zones to the south side of Merrimack Street, in front of #20 to #44.

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 12, 2017

**MEMO TO: CITY COUNCIL PRESIDENT JOHN MICHITSON AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *Merrimack Street – Add Two Service Zones along frontage
Harbor Place***

As requested attached is an Ordinance to add two service zones on Merrimack Street. Also attached is an updated version of the Central Business District Parking Map showing these changes.

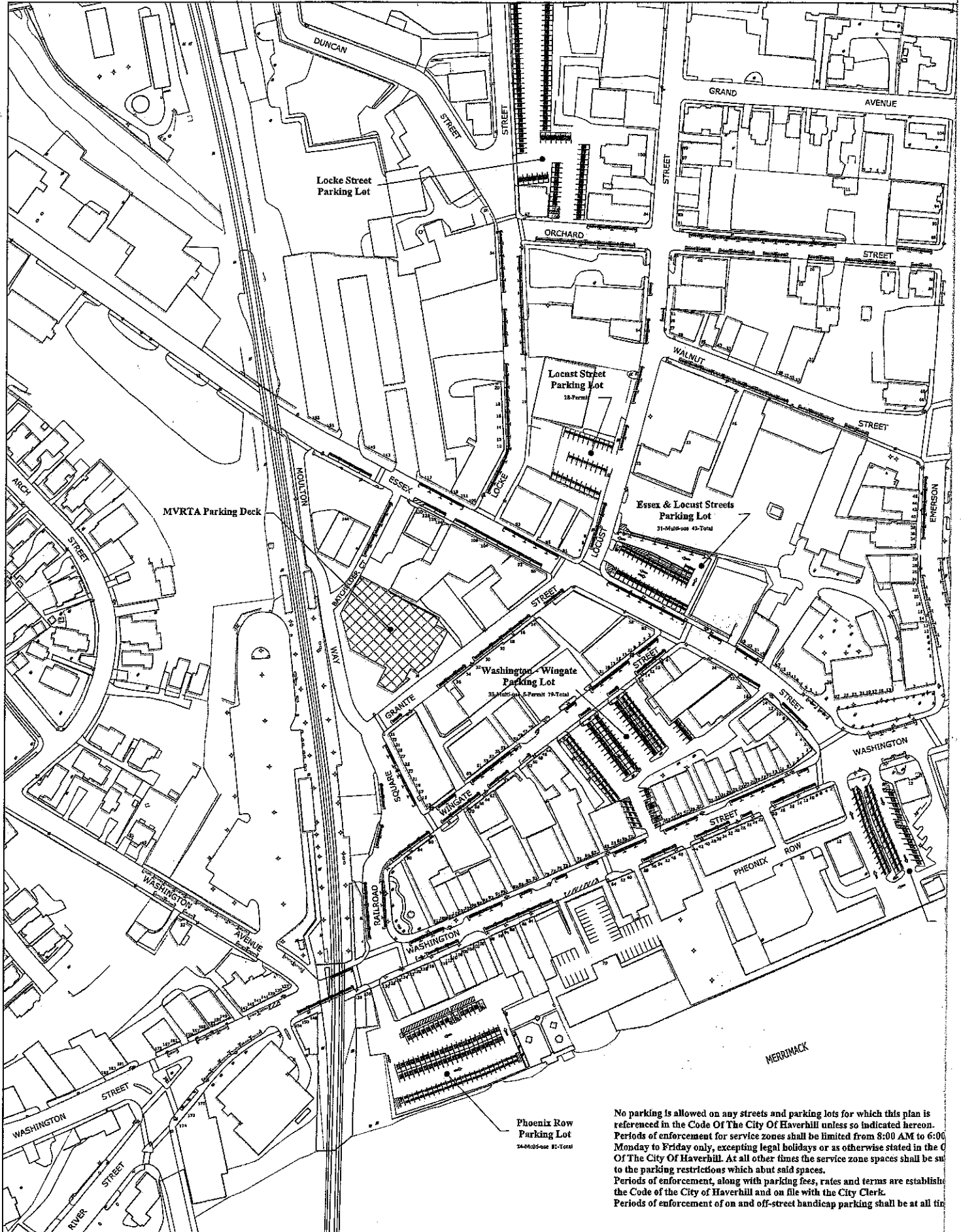
Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Pillsbury, Cox

1 - TOP



No parking is allowed on any streets and parking lots for which this plan is referenced in the Code Of The City Of Haverhill unless so indicated hereon. Periods of enforcement for service zones shall be limited from 8:00 AM to 6:00 PM Monday to Friday only, excepting legal holidays or as otherwise stated in the Code Of The City Of Haverhill. At all other times the service zone spaces shall be subject to the parking restrictions which abut said spaces. Periods of enforcement, along with parking fees, rates and terms are established in the Code of the City of Haverhill and on file with the City Clerk. Periods of enforcement of on and off-street handicap parking shall be at all times.














The map illustrates the urban layout of downtown Haverhill, Massachusetts, with a focus on parking facilities. Key streets shown include Washington Street, Main Street, Merrimack Street, and others. The map highlights several parking areas:


- Washington Square Parking Lot:** 31-Multi-use 45-Total
- Elliot Place Parking Lot:** 9-Sit/Stand-use 15-Total
- Riverfront Promenade Parking Lot:** 34-Multi-use 57-Total
- Cram Place Parking Lot:** 8-Permit
- Merrimack Street Parking Lot:** 48-700-hour Limit
- Herbert H. Goecke, Jr. Parking Deck:**
 - Upper Level:** Westerly Side 112-Permit, Easterly Side 24-Group C & 7-Multi-use
 - Lower Level:** Lower Level Westerly Side 114-Multi-use 135-Total, Lower Level Easterly Side 103-3000-use 110-7000, Easterly Section, Walkway To Peppercorn Bank
- How Street Parking Lot:** 25-Multi-use 41-Total
- Haverhill Place Parking Lot:** 21-7000-hour
- Proposed Parking Lot:** 21-7000-hour

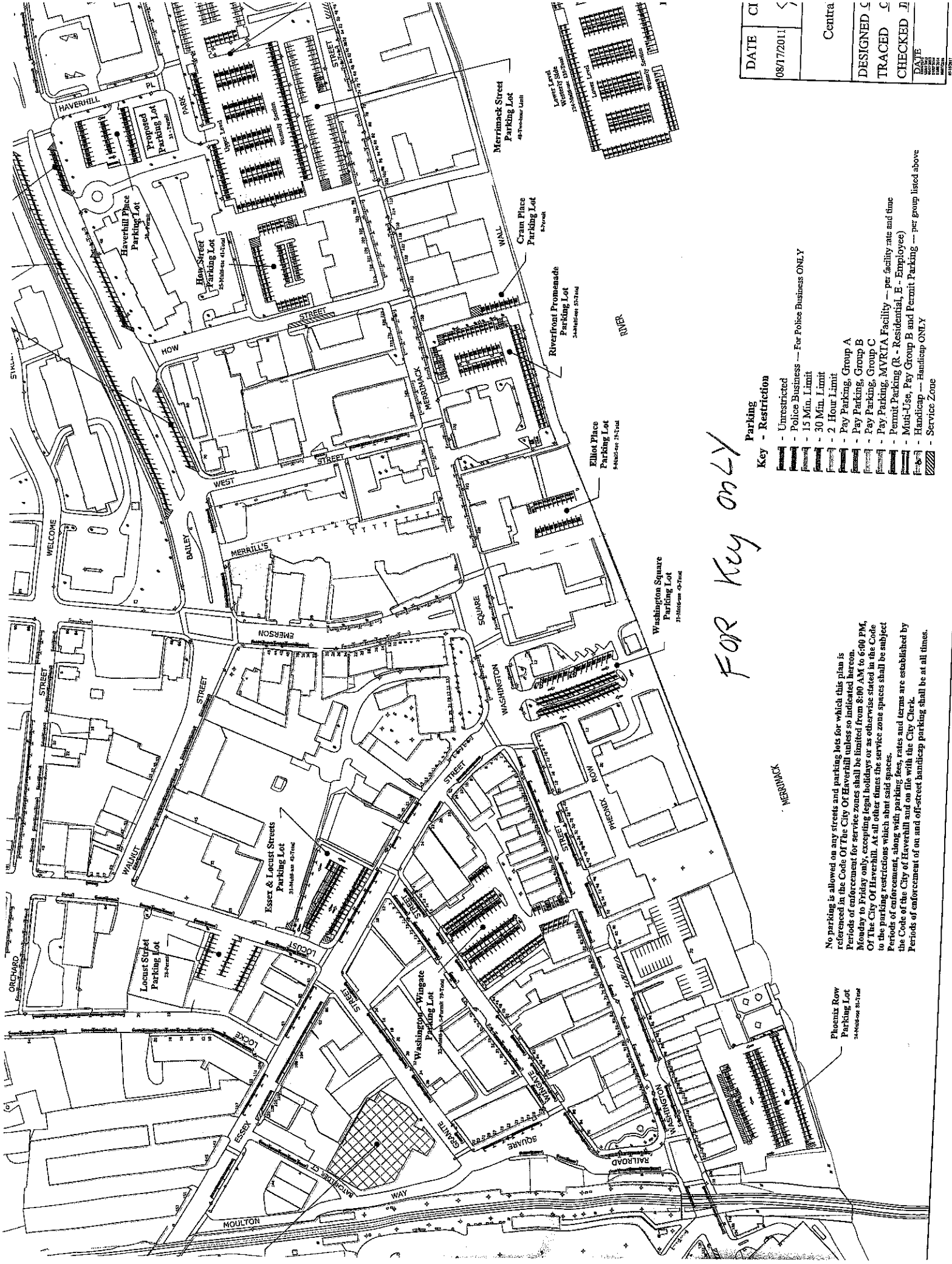
The map also shows various other streets and landmarks, including the River, Winter Street, and James P. Ginty Boulevard. A north arrow is located in the bottom right corner.

Parking

Key - Restriction

	- Unrestricted
	- Police Business --- For Police Business ONLY
	- 15 Min. Limit
	- 30 Min. Limit
	- 2 Hour Limit
	- Pay Parking, Group A
	- Pay Parking, Group B
	- Pay Parking, Group C
	- Pay Parking, MVRTA Facility --- per facility rate and time
	- Permit Parking (R - Residential, E - Employee)
	- Multi-Use, Pay Group B and Permit Parking --- per group listed above
	- Handicap --- Handicap ONLY
	- Service Zone

DATE	CITY ENGINEERING DIVISION	SCALE
08/17/2011	 HAVERHILL MA	1" = 100'
Central Business District Parking Map		
DESIGNED <u>CEE</u>	TITLE <u>Central Business District Parking Map - 2012/17.dwg</u>	
TRACED <u>CEE</u>	SHEET <u>1</u> OF <u>1</u>	
CHECKED <u>JHP</u>	APPROVED <u>City Council 08/07/2012</u>	SHEET
DATE	REVISION	APPROVED
12/06/2011	City Council Revision 1	CEE
12/07/2011	City Council Revision 2	CEE
04/01/2014	City Council Revision 3	CEE
01/06/2016	City Council Revision 4	CEE
10/27/2016	City Council Revision 5	CEE
		1



DATE	08/17/2011
DESIGNED BY	Centra
TRACED BY	
CHECKED BY	
DATE	

FOR KEY ONLY

Parking Key - Restriction

- Unrestricted
- Police Business - For Police Business ONLY
- 15 Min. Limit
- 30 Min. Limit
- 2 Hour Limit
- Pay Parking, Group A
- Pay Parking, Group B
- Pay Parking, Group C
- Pay Parking, MVRTA Facility - per facility rate and time
- Permit Parking (R - Residential, E - Employee)
- Multi-Use, Pay Group B and Permit Parking - per group listed above
- Handicap - Handicap ONLY
- Service Zone

No parking is allowed on any streets and parking lots for which this plan is referenced in the Code of the City of Haverhill unless so indicated herein. Periods of enforcement for service zones shall be limited from 8:00 AM to 6:00 PM, Monday to Friday only, excepting legal holidays or as otherwise stated in the Code of the City of Haverhill. At all other times the service zone spaces shall be subject to the parking restrictions which are stated in the Code of the City of Haverhill. Periods of enforcement, along with parking fees, rates and terms are established by the Code of the City of Haverhill and on file with the City Clerk. Periods of enforcement of on and off-street handicap parking shall be at all times.

Phoenix Row
Parking Lot
24-Minute 30-Ton



CITY OF HAVERHILL
ASSESSORS OFFICE - ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

12.4

May 8, 2017

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
April as filed in the Assessors Office.


Very truly yours,

Stephen C. Gullo, MAA
Assessor

April 1, 2017

Day	2017 MVE	2016 MVE	2015 MVE	2017 REAL ESTATE	2016 REAL ESTATE	2017 PERSONAL PROPERTY	2016 BOAT	2015 BOAT
1								
2								
3								
4	#17194-\$3967.68			#17214-\$9857.63				
5				#17196-\$2677.21				
6								
7	#17245-\$2341.85	#17229-\$1203.93		#17233-\$1236.00				
8								
9								
10								
11	#17272-\$3076.05			#17253-\$3398.23				
12								
13								
14		#17303-\$836.76						
15								
16								
17								
18	#17343-\$3348.72							
19								
20								
21	#17363-\$724.05							
22								
23								
24		#17410-\$931.05						
25	#17430-\$1958.54							
26								
27								
28								
29		#17485-\$142.49						
30								
31								
Refunds								
Rec. by								
Collector								
Totals	21,846.88	3,114.23	174.69	15,969.07	700.60			

To the Auditor of Accounts:
This is to certify that statements as shown above, amounting in the aggregate have been duly authorized.

BOARD OF ASSESSORS
By: 
Chairman

FORTY ONE THOUSAND EIGHT HUNDRED FIVE DOLLARS & 46/100

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13,1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

May 5, 2017

TO: Mr. President and Members of the City Council:

Councillor Macek wishes to present an order to name the Bradford Rail Trail in honor of Mayor James J. Fiorentini.


City Councillor William J. Macek



DOCUMENT

13.2

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the full length of the Bradford Rail Trail, on the Southerly side of the Merrimack River, between the Basiliere Bridge to the Comeau Bridge, currently existing or contemplated in the future, shall be dedicated and named as:

The Mayor James J. Fiorentini Bradford Rail Trail.

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13.3

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

May 9, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests discussion regarding proposed uses on the new Merrimack Street Representative Dempsey Boardwalk for enhanced usage.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13.4
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycncl@cityofhaverhill.com

May 9, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests discussion regarding needed sidewalk improvements on North Broadway from Monument Street to West Rochambault.


City Councillor Joseph Bevilacqua

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
COLIN F. LEPAGE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK
THOMAS J. SULLIVAN



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

13.5

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.ci.haverhill.ma.us
citycnd@cityofhaverhill.com

May 12, 2017

To: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discussion to propose changing signage and regulations to allow to right on red at Laurel and South Main Street.

Mary Ellen Daly O'Brien 

City Councillor Mary Ellen Daly O'Brien

2017MAY12AM10:34HAU-CITYC

13-B



DOCUMENT 13-B

CITY OF HAVERHILL

In Municipal Council April 18 2017

14.11

~~ORDERED:~~

MUNICIPAL ORDINANCE

CHAPTER

AN ORDINANCE RELATING TO SALARIES FOR ADMINISTRATIVE & PROFESSIONAL POSITIONS

BE IT ORDAINED by the City Council of the City of Haverhill that document 40-B of 2011, and any subsequent amendments thereto, be and are hereby amended by deleting the following words and figures:

"CITY COUNCIL	PRESIDENT	\$9,500.00
	COUNCILLORS (8)	\$8,000.00"*, and,

by inserting in place thereof the following:

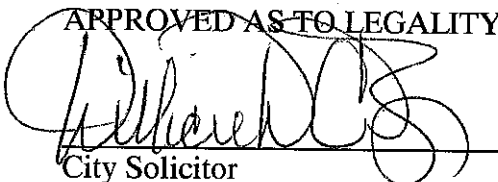
"CITY COUNCIL	PRESIDENT	\$14,384.00**
	COUNCILLORS (8)	\$12,884.00**

SCHOOL COMMITTEE	SCHOOL COMMITTEE	
	MEMBER	\$ 8,250.00**

****Members of the City Council and School Committee shall not be paid any monies for expenses, except for documented reimbursable expenses as appropriated from time to time.**

***Note: Councillors currently receive compensation for salary and expenses in the amount of \$12,884.00 per year. School Committee Members currently receive an annual salary of \$8,250.00.**

APPROVED AS TO LEGALITY:


City Solicitor

PLACED ON FILE for at least 10 days
Attest:

City Clerk

IN CITY COUNCIL: May 2 2017

POSTPONED TO MAY 16 2017

Attest:

City Clerk

**CITY OF HAVERHILL
MASSACHUSETTS
CITY SOLICITOR'S OFFICE**


145 South Main Street
Bradford, MA 01835
(978) 373-2360
FAX: 978/891-5424
EMAIL: billcoxlaw@aol.com

Related communication

**WILLIAM D. COX, JR.
CITY SOLICITOR**

April 6, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Amending Salary Ordinance - City Council/School Committee

As we discussed, a recent issue has arisen with regards to City Councillor's expense monies. I have discussed the matter with Mr. Benevento, Director of Finance, who also consulted with the City's outside auditors. He has confirmed that to be consistent with current IRS regulations the expenses monies qualify as a "nonaccountable plan" and should be paid as wages reported on a W-2 to each Councillor, rather than being reported on a 1099 as is currently done.

The IRS Publication "Taxable Fringe Benefits Guide" was created by the Internal Revenue Service office of Federal, State and Local Governments (FSLG) to provide governmental entities with a basic reference guide to Federal tax rules relating to employee fringe benefits and reporting. The Guide provides: "A nonaccountable plan is an allowance or reimbursement program or policy that does not meet all three requirements for an accountable plan. Payments, including advances, reimbursements, allowances, etc., made under a nonaccountable plan are taxable wages subject to all withholding when paid or when constructively received by an employee. The employees may be able to deduct these expenses as itemized deductions on their individual tax returns. *Reg. §1.62-2(c)(3)*".

Accordingly, I have submitted to you an updated ordinance which incorporates both the wages and expenses as required. In updating the Ordinance, it was noted that the School Committee salaries should also be included in the Ordinance, as state law provides for Council approval of the salaries. Previously this was done through the budget process. It should be noted that the Ordinance does not provide for an increase in compensation for members of the City Council or School Committee.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: Charles Benevento, Director of Finance

58-14
CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
 MELINDA E. BARRETT
VICE PRESIDENT
 ANDRES X. VARGAS
 MICHAEL S. MCGONAGLE
 JOSEPH J. BEVILACQUA
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CITY OF HAVERHILL
 HAVERHILL, MASSACHUSETTS 01830-5843

14.2
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 4 SUMMER STREET
 TELEPHONE: 978 374-2328
 FACSIMILE: 978 374-2329
 www.ci.haverhill.ma.us
 citycncl@cityofhaverhill.com

April 27, 2017

TO: Members of the City Council:

Council President Michitson wishes to propose Comprehensive Plan for Haverhill based on community support at Reach Higher School Success Forum last Thursday at Hunking School.


 Council President John A. Michitson

IN CITY COUNCIL: May 2 2017
 POSTPONE TO MAY 16 2017
 Attest:

 City Clerk

58-2
CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
 MELINDA E. BARRETT
VICE PRESIDENT
 ANDRES X. VARGAS
 MICHAEL S. MCGONAGLE
 JOSEPH J. BEVILACQUA
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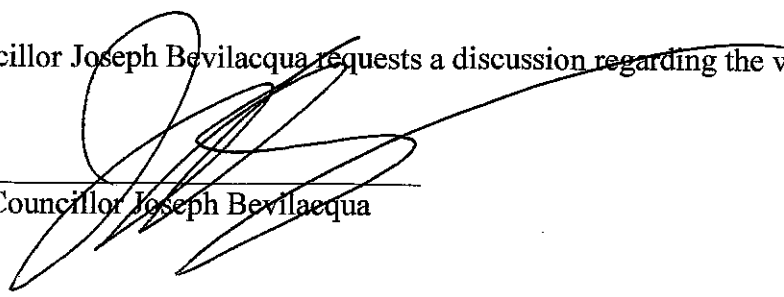
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May 1, 2017

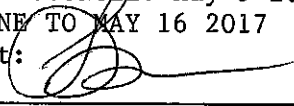
TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding the welcome to Haverhill signs.


 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: May 9 2017

POSTPONE TO MAY 16 2017

Attest: 

City Clerk

CITY COUNCIL

JOHN A. MICHITSON
PRESIDENT
MELINDA E. BARRETT
VICE PRESIDENT
ANDRES X. VARGAS
MICHAEL S. MCGONAGLE
JOSEPH J. BEVILACQUA
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CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

6-Q	Communication from Councillor Macek requesting a discussion on the establishment of an Adult Fitness and Wellness zone	NRPP	2/9/16
6-W	Communication from Councillor Bevilacqua requesting to discuss Wood School Playground	NRPP	2/23/16
38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/31/16, 1/17/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
108-W	Communication from Councillor Bevilacqua requesting to introduce Brad Brooks and residents of Bradfields Dr. and East Broadway to discuss neighborhood issues	Citizen Outreach	12/13/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17
10-U	Communication from Pres. Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication for Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
41-I	Communication from Councillor Macek requesting discussion relative to possible time & usage changes for Downtown Business District Washington St. loading zone	Planning & Dev.	3/21/17
39	Revise Central Business District Parking Map (Plan 2B/3418 in City Engineer’s office by removing current parking space just to west of Porter Place, Washington St., south side	Planning & Dev.	3/21/17
41-P	Communication from Councillor Daly O’Brien requesting discussion about managing Mayor’s State of the City address being held on the same night as a City Council meeting	A & F	4/4/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with Group Homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17