



**CITY OF HAVERHILL
CITY COUNCIL AGENDA**

Tuesday, February 15, 2022 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

This meeting hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Fiorentini submits information regarding Infrastructure Funds along with a related Order

5.1.1. Order – transfer \$24,000.00 from Free Cash and appropriated to procure ARPA consulting grant services

5.2. Mayor Fiorentini submits Order Regarding *Moody School Boiler Project* and Assistant Superintendent Mike Pfifferling will be at the meeting to answer any questions

5.2.1. Order – authorization to Submit a Statement of Interest (SOI) to the MSBA regarding the Moody School Boiler Project

5.3. Mayor Fiorentini submits Order Regarding *Silver Hill School Roof Project* and Assistant Superintendent Mike Pfifferling will be at the meeting to answer any questions

5.3.1. Order – authorization to Submit a Statement of Interest (SOI) to the MSBA regarding the Silver Hill School Roof Project

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Council President Jordan requests to introduce George Moriarty, interim President of the Haverhill Chamber of Commerce, to give an update on the Chamber

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Hearings requested from John Pettis, City Engineer requesting that City of Haverhill accept as Public the following ways:

8.1.1. Fasulo Court

8.1.2. Mariah Ridge Road

8.1.3. Marina Drive

8.1.4. Pamela Lane

**All Referred to Planning Board
& Council Hearings March 15 2022**

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:



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11. APPOINTMENTS:

11.1. **Confirming Appointments:**

11.1.1. *Haverhill Historical Commission*; Patricia Graham. 137 Golden Hill ay:
Expires February 15, 2025 **To Be Confirmed**

11.2. **Non-Confirming:**

Resignations:

12. PETITIONS:

12.1. Petition from Rick Couture, United Utility Corp for Charlie Maroun, owner of Smith's Tavern, requesting to open the street at 24 Essex st to allow Comcast service to the building *Related communication from City Engineer with support*

12.1.1. Order – allow excavation for installation of a new conduit for Comcast service at 24 Essex st

12.2. Petition from Lawrence Palmisano, for JR Builders, requesting Hearing to accept Emma Rose Circle as a Public Way **Refer to Planning Board & Council Hearing March 15 2022**

12.3. Petition CCSP 22-1 from The Lupoli Companies requesting Hearing to allow Site Plan Major for redevelopment of the Downtown/Merrimack st parcels: Map Block Lot: 103-1-1, 103-1-6, 103-1-7, 103-3-1A, 103-2-2. Combined size is 4.49 acres in Downtown Haverhill/Merrimack st, zoned Waterfront District Sub-Zone C, currently City owned. Development components include 370 market rate apartments, demolition of current Goecke Parking facility; construction of new parking facilities with 640+ parking spaces; 50,000 sq ft of retail/commercial space, including a food hall; year-round, multi-use outdoor public spaces including space for farmers market and other outdoor activities **Hearing March 1 2022**

12.4. **Applications Handicap Parking Sign: with Police Dept approval**

12.5. **Amusement/Event Application:**

12.6. **Auctioneer License:**

12.7. **Tag Days:**

One Day Liquor License:

12.8. **Annual License Renewals:**

12.8.1. **Hawker Peddlers License 2022 - Fixed location – with approvals**

12.8.2. **Coin-Op License Renewals - with Police Dept approval**

12.8.3. **Drainlayer License Renewals for 2022 -with City Engineer approval**

12.8.3.1. Brett Berube - *renewal*

12.8.3.2. James Boraczek – *renewal*

12.8.4. **Christmas Tree Vendor:**

12.8.5. **Taxi Driver Licenses for 2022:**

12.8.6. **Taxi License**



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- 12.8.7. **Junk Dealer License**
- 12.8.8. **Pool Tables**
- 12.8.9. **Sunday Pool**
- 12.8.10. **Bowling**
- 12.8.11. **Sunday Bowling**
- 12.8.12. **Buy & Sell Second Hand Articles**
- 12.8.13. **Buy & Sell Second Hand Clothing**
- 12.8.14. **Pawnbroker license**
- 12.8.15. **Fortune Teller**
- 12.8.16. **Buy & Sell Old Gold**
- 12.8.17. **Roller Skating Rink**
- 12.8.18. **Sunday Skating**
- 12.8.19. **Exterior Vending Machines**
- 12.8.20. **Limousine/Livery License/Chair Cars**

13. MOTIONS AND ORDERS:

14. ORDINANCES (FILE 10 DAYS)

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Council Vice President Michitson requests a status update from Mayor Fiorentini on City's assessment of a Fiber Network for Haverhill
- 15.2. Councillor Bevilacqua requests to recognize the Lithuanian people as they celebrate Independence Day on February 16th commemorating Lithuania's independence from Germany

16. UNFINISHED BUSINESS OF PRECEDING MEETING:

- 16.1. Document 19-B: Ordinance re: Vehicles and Traffic: Add Handicap Parking, 81 Bellevue av *Filed February 2nd*
- 16.2. Document 22: Petition from Robert Brown President and CEO of Broco Oil Co requesting to place a mechanical gate at their biodiesel and propane fuel terminal and Submits plot plans and gate and fence layout plans in area of 168 Hale st *Postponed from February 15th*

17. RESOLUTIONS AND PROCLAMATIONS:

18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19. DOCUMENTS REFERRED TO COMMITTEE STUDY

20. LONG TERM MATTERS STUDY LIST

21. ADJOURN

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

511
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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WWW.CITYOFHAVERHILL.COM

January 6, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Infrastructure Funds

Dear Mr. President and Members of the Haverhill City Council:

As you know, the federal government is making an unprecedented amount of money available to states and municipalities in order to fix their infrastructure. Funding is available from the American Rescue Plan Act and Infrastructure Investment and Jobs Act. Unfortunately, none of the money goes directly to cities.

In order to get our fair share from the federal government, I propose hiring a national consulting firm to help us identify potential grant opportunities and to prepare grant applications, help us to prepare applications for Congressional directed spending (what used to be called earmarks) and generally to advise us on which of our infrastructure proposals are likely to be funded.

We are currently engaged in the process of soliciting and reviewing proposals from consulting firms to perform these services, and expect to have a selected firm on board shortly.

I believe retaining this type of consultant is well worth the investment, so I am going to give the selected firm a trial period for a few months at a not to exceed budget of \$8,000 per month for their services. After the trial period we will assess their value and decide if we want to extend their engagement with the City.

Accordingly, I am attaching a transfer order to transfer \$24,000 from Free Cash in order to fund this.

If we decide to go this route, it would not foreclose us from having other people assist us with other grants. We still have Nancy London as our on-call grant writer/grant consultant. Nancy has been of great help to us in the past and we are hoping she will be of help to us in the future.

In the past we have used April Anderson as our consultant on Mass Works grants. I propose we continue to have her assist us on Mass Works grants.

In order to transfer \$24,000 is attached. I recommend approval.

Respectfully submitted,

James J. Fiorentini
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

5,111

Ordered:

That \$24,000.00 be transferred from Free Cash and appropriated to procure ARPA consulting grant services.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

5.2

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
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February 11, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order – Authorization to Submit a Statement of Interest to the MSBA regarding the
Moody School Boiler Project

Dear Mr. President and Members of the Haverhill City Council:

Please see attached order giving authorization to submit a Statement of Interest (SOI) to the MSBA regarding the Moody School Boiler Project. Assistant Superintendent Mike Pfifferling will be at the City Council meeting on Tuesday, February 15th, to answer any questions you may have. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Document

5-2-11

CITY OF HAVERHILL

In Municipal Council

Ordered:

Resolved: Having convened in an open meeting on February 15, 2022, prior to the SOI submission closing date, the City Council of Haverhill, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 9, 2022 for the Moody School located at 59 Margin Street, Haverhill, MA 01832 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City to filing an application for funding with the Massachusetts School Building Authority.

Massachusetts School Building Authority

Next Steps to Finalize Submission of your FY 2022 Statement of Interest

Thank you for submitting an FY 2022 Statement of Interest (SOI) to the MSBA electronically. **Please note, the District's submission is not yet complete if the District selected statutory priority 1 or priority 3.** If either of these priorities were selected, the District is required to mail the required supporting documentation to the MSBA, which is described below:

ADDITIONAL DOCUMENTATION FOR SOI STATUTORY PRIORITIES #1 AND #3: If a District selects Statutory priority #1 and/or priority #3, the District is required to submit additional documentation with its SOI.

- If a District selects statutory priority #1, Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of the school children, where no alternative exists, the MSBA requires a hard copy of the engineering or other report detailing the nature and severity of the problem and a written professional opinion of how imminent the system failure is likely to manifest itself. The District also must submit photographs of the problematic building area or system to the MSBA.
- If a District selects statutory priority #3, Prevention of a loss of accreditation, the SOI will not be considered complete unless and until a summary of the accreditation report focused on the deficiency as stated in this SOI is provided.

ADDITIONAL INFORMATION: In addition to the information required above, the District may also provide any reports, pictures, or other information they feel will give the MSBA a better understanding of the issues identified at a facility.

If you have any questions about the SOI process please contact the MSBA at 617-720-4466 or SOI@massschoolbuildings.org.

Massachusetts School Building Authority

School District Haverhill

District Contact Michael J Pfifferling TEL: (978) 420-1977

Name of School Moody

Submission Date 2/9/2022

SOI CERTIFICATION

To be eligible to submit a Statement of Interest (SOI), a district must certify the following:

- ✓ The district hereby acknowledges and agrees that this SOI is NOT an application for funding and that submission of this SOI in no way commits the MSBA to accept an application, approve an application, provide a grant or any other type of funding, or places any other obligation on the MSBA.
- ✓ The district hereby acknowledges that no district shall have any entitlement to funds from the MSBA, pursuant to M.G.L. c. 70B or the provisions of 963 CMR 2.00.
- ✓ The district hereby acknowledges that the provisions of 963 CMR 2.00 shall apply to the district and all projects for which the district is seeking and/or receiving funds for any portion of a municipally-owned or regionally-owned school facility from the MSBA pursuant to M.G.L. c. 70B.
- ✓ The district hereby acknowledges that this SOI is for one existing municipally-owned or regionally-owned public school facility in the district that is currently used or will be used to educate public PreK-12 students and that the facility for which the SOI is being submitted does not serve a solely early childhood or Pre-K student population.
- ✓ Prior to the submission of the SOI, the district will schedule and hold a meeting at which the School Committee will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is required for cities, towns, and regional school districts.
- ✓ Prior to the submission of the SOI, the district will schedule and hold a meeting at which the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is not required for regional school districts.
- ✓ The district hereby acknowledges that current vote documentation is required for all SOI submissions. The district will use the MSBA's vote template and the required votes will specifically reference the school name and the priorities for which the SOI is being submitted.
- ✓ The district hereby acknowledges that it must upload all required vote documentation on the "Vote" tab, in the format required by the MSBA. All votes must be certified or signed and on city, town or district letterhead.
- ✓ The district hereby acknowledges that this SOI submission will not be complete until the MSBA has received all required supporting documentation for statutory priority 1 and statutory priority 3. If statutory priority 1 is selected, your SOI will not be considered complete unless and until you provide the required engineering (or other) report, a professional opinion regarding the problem, and photographs of the problematic area or system. If statutory priority 3 is selected, your SOI will not be considered complete unless and until you provide a summary of the accreditation report focused on the deficiency as stated in this SOI. The documentation noted above must be post-marked and submitted to the MSBA by the Core Program SOI filing period closure date.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR
(E.g., Mayor, Town Manager, Board of Selectmen)**

Chief Executive Officer *	School Committee Chair	Superintendent of Schools
(signature)	(signature)	(signature)
Date	Date	Date

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

Massachusetts School Building Authority

School District Haverhill

District Contact Michael J Pfifferling TEL: (978) 420-1977

Name of School Moody

Submission Date 2/9/2022

Note

The following Priorities have been included in the Statement of Interest:

1. Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2. Elimination of existing severe overcrowding.
3. Prevention of the loss of accreditation.
4. Prevention of severe overcrowding expected to result from increased enrollments.
5. ✓ Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6. • Short term enrollment growth.
7. • Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8. Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

SOI Vote Requirement

✓ I acknowledge that I have reviewed the MSBA's vote requirements for submitting an SOI, which are set forth in the Vote Tab of this SOI. I understand that the MSBA requires votes from specific parties/governing bodies, in a specific format using the language provided by the MSBA. Further, I understand that the MSBA requires certified and signed vote documentation to be submitted with the SOI. I acknowledge that my SOI will not be considered complete and, therefore, will not be reviewed by the MSBA unless the required accompanying vote documentation is submitted to the satisfaction of the MSBA. All SOI vote documentation must be uploaded on the Vote Tab.

SOI Program: Accelerated Repair
Potential Project Scope: Accelerated Repair
Boiler

Is this SOI the District Priority SOI? No

School name of the District Priority SOI: Silver Hill

Is this part of a larger facilities plan? No

If "YES", please provide the following:

Facilities Plan Date:

Planning Firm:

Please provide a brief summary of the plan including its goals and how the school facility that is the subject of this SOI fits into that plan:

Please provide the current student to teacher ratios at the school facility that is the subject of this SOI: 15 students per teacher

Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI: 15 students per teacher

Does the District have a Master Educational Plan that includes facility goals for this building and all school buildings in District? Yes

If "YES", please provide the author and date of the District's Master Educational Plan.

Haverhill Public Schools District Curriculum Accommodation Plan (DCAP) Revised by the HPS DCAP Revision Committee, May 3, 2019 Beth Kitsos, Darshan Thakkar, Lorna Marchant, Tamii Lobo, Jami Dion, Patricia Juranovits, Kevin Higginbottom, and Sarah Gauvin

Is there overcrowding at the school facility? No

If "YES", please describe in detail, including specific examples of the overcrowding.

Has the district had any recent teacher layoffs or reductions? No

If "YES", how many teaching positions were affected? 0

At which schools in the district?

Please describe the types of teacher positions that were eliminated (e.g., art, math, science, physical education, etc.).

Has the district had any recent staff layoffs or reductions? No

If "YES", how many staff positions were affected? 0

At which schools in the district?

Please describe the types of staff positions that were eliminated (e.g., guidance, administrative, maintenance, etc.).

Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum.

Does Not Apply

Please provide a description of the local budget approval process for a potential capital project with the MSBA. Include schedule information (i.e. Town Meeting dates, city council/town council meetings dates, regional school committee meeting dates). Provide, if applicable, the District's most recent budget approval process that resulted in a budget reduction and the impact of the reduction to the school district (staff reductions, discontinued programs, consolidation of facilities).

Upon approval of the Statement of Interest by the MSBA, the Mayor and the City Council will approve the boiler replacement project, and a bid process will be initiated in cooperation with the MSBA. The Mayor anticipates that the City will fund the project and its cost share thereof from its available resources, so no bonding of the project is anticipated. The City Council meets weekly during much of the year, so it will act rapidly upon MSBA approval of the Statement of Interest.

General Description

BRIEF BUILDING HISTORY: Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations (maximum of 5000 characters).

The Moody School building consists of approximately 27,000 square feet located on approximately .88 acres of land (38,498 square feet). The school is a three-story building with full basement constructed in 1914. The school will serve approximately 260 students from pre-kindergarten through kindergarten, for the 2019-2020 academic year. Recent improvements throughout the facility include routine painting and carpeting.

TOTAL BUILDING SQUARE FOOTAGE: Please provide the original building square footage PLUS the square footage of any additions.

27000

SITE DESCRIPTION: Please provide a detailed description of the current site and any known existing conditions that would impact a potential project at the site. Please note whether there are any other buildings, public or private, that share this current site with the school facility. What is the use(s) of this building(s)? (maximum of 5000 characters).

The school is sited upon .88 acres of land. No known existing conditions impact a potential project at the site.

ADDRESS OF FACILITY: Please type address, including number, street name and city/town, if available, or describe the location of the site. (Maximum of 300 characters)

59 Margin Street
Haverhill, MA 01832

BUILDING ENVELOPE: Please provide a detailed description of the building envelope, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters).

The building is a brick structure located on three floors. The roof was replaced in 1991 and is now in very poor condition.

Has there been a Major Repair or Replacement of the EXTERIOR WALLS? NO

Year of Last Major Repair or Replacement:(YYYY) 1914

Description of Last Major Repair or Replacement:

The exterior walls have been repointed periodically since the building was constructed in 1914.

Roof Section A

Is the District seeking replacement of the Roof Section? NO

Area of Section (square feet) 9075

Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe)

EPDM

Age of Section (number of years since the Roof was installed or replaced) 30

Description of repairs, if applicable, in the last three years. Include year of repair:

Patching as needed

Roof Section B

Is the District seeking replacement of the Roof Section? NO

Area of Section (square feet) 330

Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe)

EPDM

Age of Section (number of years since the Roof was installed or replaced) 2

Description of repairs, if applicable, in the last three years. Include year of repair:

This section of the roof was replaced in 2019

Roof Section C

Is the District seeking replacement of the Roof Section? NO

Area of Section (square feet) 2925

Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe))
EPDM

Age of Section (number of years since the Roof was installed or replaced) 2

Description of repairs, if applicable, in the last three years. Include year of repair:

This section of the roof was replaced in 2019

Window Section A

Is the District seeking replacement of the Windows Section? NO

Windows in Section (count) 122

Type of WINDOWS (e.g., Single Pane, Double Pane, Other (please describe))
Double Pane

Age of Section (number of years since the Windows were installed or replaced) 30

Description of repairs, if applicable, in the last three years. Include year of repair:

The district has repaired and/or replaced window balancers and screens as needed.

MECHANICAL and ELECTRICAL SYSTEMS: Please provide a detailed description of the current mechanical and electrical systems and any known problems or existing conditions (maximum of 5000 characters).

The electrical systems are original to the building. Minor lighting upgrades have occurred throughout the facility to increase energy efficiency. There have been no major improvements or upgrades to the electrical systems. The Mechanical Systems had a full audit and update in 2020, including all pneumatic systems, univentilators, dampers and BMS systems.

Boiler Section 1

Is the District seeking replacement of the Boiler? YES

Is there more than one boiler room in the School? NO

What percentage of the School is heated by the Boiler? 100

Type of heating fuel (e.g., Heating Oil, Natural Gas, Propane, Other)
Natural Gas

Age of Boiler (number of years since the Boiler was installed or replaced) 31

Description of repairs, if applicable, in the last three years. Include year of repair:

Preventative Maintenance is performed according to manufacturer's specifications.

Has there been a Major Repair or Replacement of the HVAC SYSTEM? NO

Year of Last Major Repair or Replacement:(YYYY) 1914

Description of Last Major Repair or Replacement:

The HVAC system has been repaired regularly during the life of the school.

Has there been a Major Repair or Replacement of the ELECTRICAL SERVICES AND DISTRIBUTION SYSTEM? NO

Year of Last Major Repair or Replacement:(YYYY) 1991

Description of Last Major Repair or Replacement:

The electrical services and distribution systems have been repaired and upgraded periodically during the life of the facility. In 1991, numerous outlets, and extensive replacement wiring, were installed.

BUILDING INTERIOR: Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters).

Interior building wall components include painted plasterboard, painted brick, exposed brick and various other architectural surfaces. The majority of the flooring throughout the facility consists of VCT and carpeting, with hardwood flooring in the gym. The majority of the ceiling material consists of 2 x 4 suspended ceilings.

PROGRAMS and OPERATIONS: Please provide a detailed description of the current grade structure and programs offered and indicate whether there are program components that cannot be offered due to facility constraints, operational constraints, etc. (maximum of 5000 characters).

For the 2022-2023 academic year, the school will offer a comprehensive education program for regular education and special education students in kindergarten, and also for some in pre-kindergarten programs.

EDUCATIONAL SPACES: Please provide a detailed description of the Educational Spaces within the facility, a description of the number and sizes (in square feet) of classrooms, a description of science rooms/labs including ages and most recent updates, a description of the cafeteria, gym and/or auditorium and a description of the media center/library (maximum of 5000 characters).

The school has classroom space for regular education and special education students. It maintains adequate space for teaching and learning for kindergarten, and also for some pre-kindergarten programs. The scope of this proposed roofing project does not change the number or configuration of existing classroom space.

CAPACITY and UTILIZATION: Please provide the original design capacity and a detailed description of the current capacity and utilization of the school facility. If the school is overcrowded, please describe steps taken by the administration to address capacity issues. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters).

The building was designed for approximately 350 students, in 1914. It is not overcrowded.

MAINTENANCE and CAPITAL REPAIR: Please provide a detailed description of the district's current maintenance practices, its capital repair program, and the maintenance program in place at the facility that is the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including any override or debt exclusion votes that were necessary (maximum of 5000 characters).

The Haverhill Public Schools ("HPS") performs routine maintenance work in all of its school buildings, primarily utilizing in-house personnel. The scope of work ranges from routine maintenance through emergency repairs, as well as various code inspection compliances. The HPS uses an electronic maintenance work order program for all of its work order submissions, tracking, and documentation. Capital projects, preventive maintenance, and various other facility infrastructure improvements are prioritized and performed based on need and available funding. The City of Haverhill has engaged the services of a third party to launch a comprehensive energy conservation program. The program includes the replacement of various energy conservation-related equipment.

Priority 5

Question 1: Please provide a detailed description of the issues surrounding the school facility systems (e.g., roof, windows, boilers, HVAC system, and/or electrical service and distribution system) that you are indicating require repair or replacement. Please describe all deficiencies to all systems in sufficient detail to explain the problem.

The boiler is now 31 years old.

The boiler is operational and has been serviced, but is not efficient and has had numerous service calls over the past few years due to its age / nearing the end of its useful life. The current boiler consists of 5 boiler units ganged together. Failure by any single section would be detrimental to operations of the Moody School.

Priority 5

Question 2: Please describe the measures the district has already taken to mitigate the problem/issues described in Question 1 above.

Haverhill Public Schools continues to maintain / repair boilers as needed. Preventative Maintenance continues to be performed on boilers.

Priority 5

Question 3: Please provide a detailed explanation of the impact of the problem/issues described in Question 1 above on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.

The heating system at Moody School impacts learning during the winter months. The population of this school is K and Pre-K students, the majority being Special Education students who often have sensitive issues with temperature fluxuations.

Priority 5

Question 4: Please describe how addressing the school facility systems you identified in Question 1 above will extend the useful life of the facility that is the subject of this SOI and how it will improve your district's educational program.

The boiler has reached the end of its expected useful life. Replacing the boiler would greatly extend the life of the building. The Moody School is a solid learning environment and would only benefit from these needed upgrades.

Please also provide the following:

Have the systems identified above been examined by an engineer or other trained building professional?: NO
--

If "YES", please provide the name of the individual and his/her professional affiliation (maximum of 250 characters):

Greenwood Roofing has examined roof on several occasions. Combustion Service Company provides all PM and emergency work on boilers. HPS maintenance technicians have worked with the window manufacturer to make adjustments and repairs to the windows.

The date of the inspection:

A summary of the findings (maximum of 5000 characters):

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Chief Executive Officer *	School Committee Chair	Superintendent of Schools
(signature)	(signature)	(signature)
Date	Date	Date

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

513
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

February 11, 2022

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order – Authorization to Submit a Statement of Interest (SOI) to the MSBA regarding the Silver Hill Roof Project

Dear Mr. President and Members of the Haverhill City Council:

Please see attached order giving authorization to submit a Statement of Interest (SOI) to the MSBA regarding the Silver Hill School Roof Project. Assistant Superintendent Mike Pfifferling will be at the City Council meeting on Tuesday, February 15th, to answer any questions you may have. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

Resolved: Having convened in an open meeting on February 15, 2022, prior to the SOI submission closing date, the City Council of Haverhill, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 9, 2022 for the Silver Hill Elementary School located at 675 Washington Street, Haverhill, MA 01832 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future: Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility; and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the City to filing an application for funding with the Massachusetts School Building Authority.

Massachusetts School Building Authority

Next Steps to Finalize Submission of your FY 2022 Statement of Interest

Thank you for submitting an FY 2022 Statement of Interest (SOI) to the MSBA electronically. **Please note, the District's submission is not yet complete if the District selected statutory priority 1 or priority 3.** If either of these priorities were selected, the District is required to mail the required supporting documentation to the MSBA, which is described below.

ADDITIONAL DOCUMENTATION FOR SOI STATUTORY PRIORITIES #1 AND #3: If a District selects Statutory priority #1 and/or priority #3, the District is required to submit additional documentation with its SOI.

- If a District selects statutory priority #1, Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of the school children, where no alternative exists, the MSBA requires a hard copy of the engineering or other report detailing the nature and severity of the problem and a written professional opinion of how imminent the system failure is likely to manifest itself. The District also must submit photographs of the problematic building area or system to the MSBA.
- If a District selects statutory priority #3, Prevention of a loss of accreditation, the SOI will not be considered complete unless and until a summary of the accreditation report focused on the deficiency as stated in this SOI is provided.

ADDITIONAL INFORMATION: In addition to the information required above, the District may also provide any reports, pictures, or other information they feel will give the MSBA a better understanding of the issues identified at a facility.

If you have any questions about the SOI process please contact the MSBA at 617-720-4466 or SOI@massschoolbuildings.org.

Massachusetts School Building Authority

School District Haverhill

District Contact Michael J Pfifferling TEL: (978) 420-1977

Name of School Silver Hill

Submission Date 2/9/2022

SOI CERTIFICATION

To be eligible to submit a Statement of Interest (SOI), a district must certify the following:

- ✓ The district hereby acknowledges and agrees that this SOI is NOT an application for funding and that submission of this SOI in no way commits the MSBA to accept an application, approve an application, provide a grant or any other type of funding, or places any other obligation on the MSBA.
- ✓ The district hereby acknowledges that no district shall have any entitlement to funds from the MSBA, pursuant to M.G.L. c. 70B or the provisions of 963 CMR 2.00.
- ✓ The district hereby acknowledges that the provisions of 963 CMR 2.00 shall apply to the district and all projects for which the district is seeking and/or receiving funds for any portion of a municipally-owned or regionally-owned school facility from the MSBA pursuant to M.G.L. c. 70B.
- ✓ The district hereby acknowledges that this SOI is for one existing municipally-owned or regionally-owned public school facility in the district that is currently used or will be used to educate public PreK-12 students and that the facility for which the SOI is being submitted does not serve a solely early childhood or Pre-K student population.
- ✓ Prior to the submission of the SOI, the district will schedule and hold a meeting at which the School Committee will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is required for cities, towns, and regional school districts.
- ✓ Prior to the submission of the SOI, the district will schedule and hold a meeting at which the City Council/Board of Aldermen or Board of Selectmen/equivalent governing body will vote, using the specific language contained in the "Vote" tab, to authorize the submission of this SOI. This is not required for regional school districts.
- ✓ The district hereby acknowledges that current vote documentation is required for all SOI submissions. The district will use the MSBA's vote template and the required votes will specifically reference the school name and the priorities for which the SOI is being submitted.
- ✓ The district hereby acknowledges that it must upload all required vote documentation on the "Vote" tab, in the format required by the MSBA. All votes must be certified or signed and on city, town or district letterhead.
- ✓ The district hereby acknowledges that this SOI submission will not be complete until the MSBA has received all required supporting documentation for statutory priority 1 and statutory priority 3. If statutory priority 1 is selected, your SOI will not be considered complete unless and until you provide the required engineering (or other) report, a professional opinion regarding the problem, and photographs of the problematic area or system. If statutory priority 3 is selected, your SOI will not be considered complete unless and until you provide a summary of the accreditation report focused on the deficiency as stated in this SOI. The documentation noted above must be post-marked and submitted to the MSBA by the Core Program SOI filing period closure date.

**LOCAL CHIEF EXECUTIVE OFFICER/DISTRICT SUPERINTENDENT/SCHOOL COMMITTEE CHAIR
(E.g., Mayor, Town Manager, Board of Selectmen)**

Name of School ---- - SAMPLE SCHOOL[DRAFT]----

Chief Executive Officer *	School Committee Chair	Superintendent of Schools
(signature)	(signature)	(signature)
Date	Date	Date

* Local chief executive officer: In a city or town with a manager form of government, the manager of the municipality; in other cities, the mayor; and in other towns, the board of selectmen unless, in a city or town, some other municipal office is designated to the chief executive office under the provisions of a local charter. Please note, in districts where the Superintendent is also the Local Chief Executive Officer, it is required for the same person to sign the Statement of Interest Certifications twice.

Massachusetts School Building Authority

School District Haverhill

District Contact Michael J Pfifferling TEL: (978) 420-1977

Name of School Silver Hill

Submission Date 2/9/2022

Note

The following Priorities have been included in the Statement of Interest:

1. ☐ Replacement or renovation of a building which is structurally unsound or otherwise in a condition seriously jeopardizing the health and safety of school children, where no alternative exists.
2. ☐ Elimination of existing severe overcrowding.
3. ☐ Prevention of the loss of accreditation.
4. ☐ Prevention of severe overcrowding expected to result from increased enrollments.
5. ☒ Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility.
6. ☐ Short term enrollment growth.
7. ☐ Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements.
8. ☐ Transition from court-ordered and approved racial balance school districts to walk-to, so-called, or other school districts.

SOI Vote Requirement

☒ I acknowledge that I have reviewed the MSBA's vote requirements for submitting an SOI, which are set forth in the Vote Tab of this SOI. I understand that the MSBA requires votes from specific parties/governing bodies, in a specific format using the language provided by the MSBA. Further, I understand that the MSBA requires certified and signed vote documentation to be submitted with the SOI. I acknowledge that my SOI will not be considered complete and, therefore, will not be reviewed by the MSBA unless the required accompanying vote documentation is submitted to the satisfaction of the MSBA. All SOI vote documentation must be uploaded on the Vote Tab.

SOI Program: Accelerated Repair

Potential Project Scope: Accelerated Repair
Roof

Is this SOI the District Priority SOI? Yes

School name of the District Priority SOI: Silver Hill

Is this part of a larger facilities plan? No

If "YES", please provide the following:

Facilities Plan Date:

Planning Firm:

Please provide a brief summary of the plan including its goals and how the school facility that is the subject of this SOI fits into that plan:

Please provide the current student to teacher ratios at the school facility that is the subject of this SOI: 20 students per teacher

Please provide the originally planned student to teacher ratios at the school facility that is the subject of this SOI: 22 students per teacher

Does the District have a Master Educational Plan that includes facility goals for this building and all school buildings in District? Yes

If "YES", please provide the author and date of the District's Master Educational Plan.

Haverhill Public Schools District Curriculum Accommodation Plan (DCAP) Revised by the HPS DCAP Revision Committee, May 3, 2019 Beth Kitsos, Darshan Thakkar, Lorna Marchant, Tamii Lobo, Jami Dion, Patricia Juranovits, Kevin Higginbottom, and Sarah Gauvin

Is there overcrowding at the school facility? No

If "YES", please describe in detail, including specific examples of the overcrowding.

Has the district had any recent teacher layoffs or reductions? No

If "YES", how many teaching positions were affected? 0

At which schools in the district?

Please describe the types of teacher positions that were eliminated (e.g., art, math, science, physical education, etc.).

Has the district had any recent staff layoffs or reductions? No

If "YES", how many staff positions were affected? 0

At which schools in the district?

Please describe the types of staff positions that were eliminated (e.g., guidance, administrative, maintenance, etc.).

Please provide a description of the program modifications as a consequence of these teacher and/or staff reductions, including the impact on district class sizes and curriculum.

Does Not Apply

Please provide a description of the local budget approval process for a potential capital project with the MSBA. Include schedule information (i.e. Town Meeting dates, city council/town council meetings dates, regional school committee meeting dates). Provide, if applicable, the District's most recent budget approval process that resulted in a budget reduction and the impact of the reduction to the school district (staff reductions, discontinued programs, consolidation of facilities).

Upon approval of the Statement of Interest by the MSBA, the Mayor and the City Council will approve the roof replacement project, and a bid process will be initiated in cooperation with the MSBA. The Mayor anticipates that the City will fund the project and its cost share thereof from its available resources, so no bonding of the project is anticipated. The City Council meets weekly during much of the year, so it will act rapidly upon MSBA approval of the Statement of Interest.

General Description

BRIEF BUILDING HISTORY: Please provide a detailed description of when the original building was built, and the date(s) and project scopes(s) of any additions and renovations (maximum of 5000 characters).

Silver Hill Elementary School is a 3 story, 73,875 SF school which was built in 1993. The school services students in grade K through 5 along with Special Education programs. Aside from preventative maintenance work, minor repairs and limited masonry projects, all components of the building are from the original construction project.

TOTAL BUILDING SQUARE FOOTAGE: Please provide the original building square footage PLUS the square footage of any additions.

73875

SITE DESCRIPTION: Please provide a detailed description of the current site and any known existing conditions that would impact a potential project at the site. Please note whether there are any other buildings, public or private, that share this current site with the school facility. What is the use(s) of this building(s)? (maximum of 5000 characters).

The Silver Hill Elementary School abuts the Consentino Middle School and is surrounded by playing fields and wooded areas. There are no existing conditions that would impact any potential project at this site.

ADDRESS OF FACILITY: Please type address, including number, street name and city/town, if available, or describe the location of the site. (Maximum of 300 characters)

675 Washington Street
Haverhill, MA 01832

BUILDING ENVELOPE: Please provide a detailed description of the building envelope, types of construction materials used, and any known problems or existing conditions (maximum of 5000 characters).

The building is a brick structure consisting of three floors, constructed on a concrete slab. It still has its original roof, dating back to 1992, and the roof is in very poor condition. The Windows and Boilers are original and while maintained, have approached the end of their useful life.

Has there been a Major Repair or Replacement of the EXTERIOR WALLS? NO

Year of Last Major Repair or Replacement:(YYYY) 1992

Description of Last Major Repair or Replacement:

Does Not Apply

Roof Section A

Is the District seeking replacement of the Roof Section? YES

Area of Section (square feet) 24625

Type of ROOF (e.g., PVC, EPDM, Shingle, Slate, Tar & Gravel, Other (please describe))

Asphalt shingle roof

Age of Section (number of years since the Roof was installed or replaced) 31

Description of repairs, if applicable, in the last three years. Include year of repair:

The roof has been patched in the areas of leaks each year for more than the past three years, and the frequency of patch work has steadily increased.

Window Section A

Is the District seeking replacement of the Windows Section? NO

Windows in Section (count) 343

Type of WINDOWS (e.g., Single Pane, Double Pane, Other (please describe))

Both single pane and double pane windows. Windows include double hung, tilt out, stationary, sidelights and solarium.

Age of Section (number of years since the Windows were installed or replaced) 31

Description of repairs, if applicable, in the last three years. Include year of repair:

The district has repaired and/or replaced window balancers and screens as needed.

MECHANICAL and ELECTRICAL SYSTEMS: Please provide a detailed description of the current mechanical and electrical systems and any known problems or existing conditions (maximum of 5000 characters).

The electrical systems are original to the building. Minor lighting upgrades have occurred throughout the facility to increase energy efficiency. There have been no major improvements or upgrades to the electrical systems. The Mechanical Systems had a full audit and update in 2020, including all pneumatic systems, univentilators, dampers and BMS systems. The rooftop HVAC unit are scheduled for repair / replacement in 2021.

Boiler Section 1

Is the District seeking replacement of the Boiler? NO

Is there more than one boiler room in the School? NO

What percentage of the School is heated by the Boiler? 100

Type of heating fuel (e.g., Heating Oil, Natural Gas, Propane, Other)

Natural Gas

Age of Boiler (number of years since the Boiler was installed or replaced) 31

Description of repairs, if applicable, in the last three years. Include year of repair:

Preventative Maintenance is performed according to manufacturer's specifications.

Boiler Section 2

Is the District seeking replacement of the Boiler? YES

Is there more than one boiler room in the School? NO

What percentage of the School is heated by the Boiler? 100

Type of heating fuel (e.g., Heating Oil, Natural Gas, Propane, Other)

Natural Gas

Age of Boiler (number of years since the Boiler was installed or replaced) 30

Description of repairs, if applicable, in the last three years. Include year of repair:

Preventative Maintenance is performed according to manufacturer's specifications.

Has there been a Major Repair or Replacement of the HVAC SYSTEM? YES

Year of Last Major Repair or Replacement:(YYYY) 2020

Description of Last Major Repair or Replacement:

All Univent systems were cleaned, inspected and calibrated during the period of June 2020 through December 2020. Broken valves and motors were replaced. All pneumatic thermostat controls were repaired and calibrated. All damper systems were inspected, repaired and adjusted for outside air requirements. All BMS systems were inspected and repaired.

Has there been a Major Repair or Replacement of the ELECTRICAL SERVICES AND DISTRIBUTION SYSTEM? NO

Year of Last Major Repair or Replacement:(YYYY) 1992

Description of Last Major Repair or Replacement:

Does Not Apply

BUILDING INTERIOR: Please provide a detailed description of the current building interior including a description of the flooring systems, finishes, ceilings, lighting, etc. (maximum of 5000 characters).

The structure's interior building wall components include painted gypsum wallboard, exposed brick and various other architectural surfaces. Doors throughout the facility are original. Lockers throughout the facility are metal, and are in fair condition. The majority of the flooring throughout the facility consists of VCT, carpeting, and, in the

gymnasium, hardwood flooring. The majority of the ceiling material consists of gypsum wallboard, 2 x 2 and 2 x 4.

PROGRAMS and OPERATIONS: Please provide a detailed description of the current grade structure and programs offered and indicate whether there are program components that cannot be offered due to facility constraints, operational constraints, etc. (maximum of 5000 characters).

Silver Hill Elementary School offers a comprehensive elementary level program, for students in grades Kindergarten through 5th. After-school enrichment and instructional activities, evening school meetings, and use of the building by community groups and organizations for meeting and recreational programs, periodically occur.

EDUCATIONAL SPACES: Please provide a detailed description of the Educational Spaces within the facility, a description of the number and sizes (in square feet) of classrooms, a description of science rooms/labs including ages and most recent updates, a description of the cafeteria, gym and/or auditorium and a description of the media center/library (maximum of 5000 characters).

The school accommodates the needs of regular and special education pupils. It maintains adequate space for teaching and learning, as well as for library / media functions. Classrooms are adequate for current student enrollment and instructional purposes. The scope of these proposed projects do not change the number or configuration of existing classroom space.

CAPACITY and UTILIZATION: Please provide the original design capacity and a detailed description of the current capacity and utilization of the school facility. If the school is overcrowded, please describe steps taken by the administration to address capacity issues. Please also describe in detail any spaces that have been converted from their intended use to be used as classroom space (maximum of 5000 characters).

The building was designed for approximately 600 students. It is not overcrowded. No spaces have been converted from their intended use to be used as classroom space.

MAINTENANCE and CAPITAL REPAIR: Please provide a detailed description of the district's current maintenance practices, its capital repair program, and the maintenance program in place at the facility that is the subject of this SOI. Please include specific examples of capital repair projects undertaken in the past, including any override or debt exclusion votes that were necessary (maximum of 5000 characters).

The HPS performs maintenance work in all of its school buildings, primarily utilizing in-house personnel. The scope of work ranges from routine maintenance through emergency repairs, as well as various code inspection compliances. The Haverhill Public Schools ("HPS") uses an electronic maintenance work order program for all of its work order submissions, tracking, and documentation. Capital projects, preventive maintenance, and various other facility infrastructure improvements are prioritized and performed based on need and available funding. The City of Haverhill has engaged the services of a third party to launch a comprehensive energy conservation program. The program includes the replacement of various energy conservation-related equipment.

Priority 5

Question 1: Please provide a detailed description of the issues surrounding the school facility systems (e.g., roof, windows, boilers, HVAC system, and/or electrical service and distribution system) that you are indicating require repair or replacement. Please describe all deficiencies to all systems in sufficient detail to explain the problem.

The roof is now 31 years old. In recent years, the roof has experienced an increasing number of leaks. It has reached the end of its functional life, and it requires emergency repairs (patching) with increasing frequency.

Priority 5

Question 2: Please describe the measures the district has already taken to mitigate the problem/issues described in Question 1 above.

Haverhill Public Schools continues to patch the roof as needed.

Priority 5

Question 3: Please provide a detailed explanation of the impact of the problem/issues described in Question 1 above on your district's educational program. Please include specific examples of how the problem prevents the district from delivering the educational program it is required to deliver and how students and/or teachers are directly affected by the problem identified.

Roof leaks continue to hamper learning as it disrupts classrooms, causes unsafe slip hazards and costs time and resources to repair not only the roof, but also replace ceiling tiles, dry / clean carpeting and pay overtime wages.

Priority 5

Question 4: Please describe how addressing the school facility systems you identified in Question 1 above will extend the useful life of the facility that is the subject of this SOI and how it will improve your district's educational program.

The roof has reached the end of its expected useful life. Replacing the the roof would greatly extend the life of the building. Silver Hill Elementary School is a solid learning environment and would only benefit from this needed upgrade.

Please also provide the following:

Have the systems identified above been examined by an engineer or other trained building professional?:

NO

If "YES", please provide the name of the individual and his/her professional affiliation (maximum of 250 characters):

Greenwood Roofing has examined roof on several occasions. Combustion Service Company provides all PM and emergency work on boilers. HPS maintenance technicians have worked with the window manufacturer to make adjustments and repairs to the windows.

The date of the inspection:

A summary of the findings (maximum of 5000 characters):

CERTIFICATIONS

The undersigned hereby certifies that, to the best of his/her knowledge, information and belief, the statements and information contained in this statement of Interest and attached hereto are true and accurate and that this Statement of Interest has been prepared under the direction of the district school committee and the undersigned is duly authorized to submit this Statement of Interest to the Massachusetts School Building Authority. The undersigned also hereby acknowledges and agrees to provide the Massachusetts School Building Authority, upon request by the Authority, any additional information relating to this Statement of Interest that may be required by the Authority.

Chief Executive Officer *	School Committee Chair	Superintendent of Schools
----------------------------------	-------------------------------	----------------------------------

_____	_____	_____
(signature)	(signature)	(signature)
_____	_____	_____
Date	Date	Date

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CITY COUNCIL

Timothy J. Jordan

President

John A. Michitson

Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

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611
CITY HALL, ROOM 204

4 SUMMER STREET

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FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

January 10, 2022

To: President and Members of the City Council

Council President Jordan to introduce George Moriarty, interim President of the Haverhill Chamber of Commerce, to update the Council on the latest at the Haverhill Chamber.


City Council President Timothy J. Jordan

(meeting 2.15.2022)



originals

Hearing

March 15, 2022

Haverhill

FASULO Court

#1

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

RECEIVED
CITY CLERK
FEB 24 2022

8.1.1

February 2, 2022

MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND MEMBERS OF THE CITY COUNCIL

Subject: *Street Acceptance – 4 Rights of Way*

It is hereby requested that the City of Haverhill Accept as Public the following ways:

Fasulo Court ✓

Mariah Ridge Road

Marina Drive

Pamela Lane

Each of these roadways was completed in accordance with an associated Definitive Plan. The meets and bounds description and plan for each will be uploaded to ViewPoint. It is requested that this be referred to the Planning Board for a hearing and recommendation at their March 9 meeting, and then back to Council for vote at their March 15 meeting.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer



Heating - March 15, 2022
Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

February 2, 2022

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Mariah Ridge Road ✓

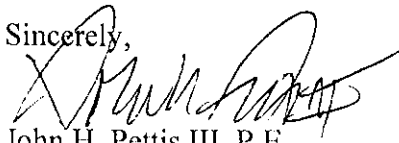
Marina Drive

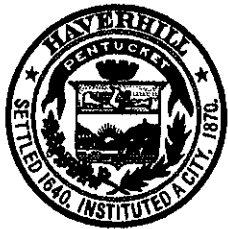
Pamela Lane

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Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer



Hearing March 15, 2022
Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

February 2, 2022

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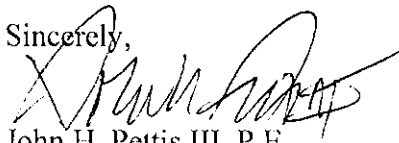
Marina Drive ✓

Pamela Lane

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Please contact me if you have any questions.

Sincerely,


John H. Pettis III, P.E.
City Engineer



Hearing March 15, 2022
Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

Pamela Lane

February 2, 2022

(4)

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Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

February 11, 2022

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Patricia Graham – Haverhill Historic Commission

Dear Mr. President and Members of the Haverhill City Council:

I hereby nominate Patricia Graham, 137 Golden Hill Avenue, Haverhill, as a member of the Haverhill Historic Commission. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires February 15, 2025

Very truly yours,

**James J. Fiorentini
Mayor**

JJF/lyf

cc: Andrew Herlihy

City of Haverhill

Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Patricia Graham
Home address 137 Golden Hill Avenue
Phone number 978 835 1565
Business number 978-782-1000
Email toolittlefarm2@yahoo.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | |
|--|---|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Bike Haverhill | <input type="checkbox"/> Council on Youth |
| <input type="checkbox"/> Board of Registrars | <input type="checkbox"/> Cultural Council |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Development and Industrial |
| <input type="checkbox"/> Brightside Committee | <input type="checkbox"/> Commission Downtown Parking |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB) | <input type="checkbox"/> Commission Forestry Management |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Friends of the Bradford Rail Trail |
| <input type="checkbox"/> Community Action Commission | <input type="checkbox"/> Harbor Commission |
| <input checked="" type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Haverhill Housing Authority |

License Commission

Park and Recreation Commission

✓ Planning board

Recycling Adv. Committee

Rte. 110 Park Advisory Committee

Rock's Village Historic Dist.

Comm.

Veterans Memorial Ice Rink Adv. Comm.

Master Plan Task Force

Washington St. Historic Dist. Comm.

Water/ Wastewater Rating Board

Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

I am interested in getting more involved in my city. I've always volunteered (Haverhill's Brightside Riverside-Bradford Baseball League; Haverhill Firefighting Museum, Special Collections and the Haverhill Public Library, School PTO's, just to name a few. I'm very interested in the Conservation and Historic Commissions due to my background in Haverhill History.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

I was a staff member of the Haverhill Historical Society's Buttonwood Museum, then went on to serve 12 years on its board which would be beneficial serving on the Historic Commission with my extensive knowledge and experience of Haverhill's History. I am currently on the Haverhill Firefighting Museum's Board and have been for the last 10 years. Due to my background I'm fiercely interested in Haverhill's Conservation of open land and our need to protect it, it's a fine balance with City Growth.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☐ 1 hour/ week ☐ 2-4 hours/week ☐ 4-6 hours/week ☒ other; specify

Additionally, please indicate your availability ☐ AM ☐ AFTERNOON ☐ PM

depends on situation, I'm more than willing to do my research and put the time in.

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☐ City Hall Information Board
☐ Council, Board, Committee or Commission Meeting
☐ Newspaper
☐ City Website
☒ Word of Mouth
☐ Other: specify _____

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature: Patricia Graham

Date: 2/3/2022

To the City of Haverhill

February 8, 2022

From United Utility Corporation c/o Comcast

Re: 124 Essex St Haverhill

Trenching/Construction for Comcast service to building

Hi Gary,

United Utility Corporation and Comcast Corporation agree and accept the conditions as stated on approved permit, to perform Inferred treatment as required by the city of Haverhill when work is completed and/or as requested by Engineering dept.

The concrete sidewalk will be restored as required.

Note-The new owner, Charlie Maroun (978-746-4211) is requesting Comcast service to Smith's Tavern. This is the only way to feed the building with a new conduit installed from the manhole in the street.

Sincerely,

Rick Couture

United Utility Corp.

President

508-509-8525 cell

1211

HAV CITY CLERK FEB 9/22 AM 10:16



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

February 9, 2022

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Road Opening, 124 Essex St*

As the subject street was paved within the last 5 years, Council approval is required to open the roadways. I am supportive of this request, and The Engineering Office will require proper trench compaction and infrared treatment to the pavement after the paving is completed as part of the Right of Way/Trench Permits. The request letter from the Utility is attached.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Ward, Cox



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following location for the installation of underground utilities:
Essex St at #124

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

HAVERHILL CITY CLERK FEB 22 2019

Hearing March 15, 2022

JR. BUILDERS INC.

CUSTOM HOME BUILDING AND REMODELING



599 CANAL STREET
LAWRENCE, MA 01840
PHONE (978) 686-8211 FAX (978) 686-8283

HAV CITY CLERK FEB 10/22 AM 11:22

122

December 8, 2021
Haverhill City Council
4 Summer Street #204

RE: Acceptance of Emma Rose Circle

City Council Members,

I, Lawrence Palmisano, on behalf of JR Builders, Inc. the developer of Emma Rose Circle, hereby petition the city of Haverhill to accept Emma Rose Circle and all of its improvements. Upon acceptance of Emma Rose Circle, it is understood that the city will formally assume ownership and full responsibility for the maintenance and all improvements completed as per approved plans and specifications. It is further understood that upon its acceptance the City will provide all services to the residents of Emma Rose Circle as are normal and customary, such as, but not limited to snow removal and garbage removal. Once accepted the City will release JR Builders, Inc. of all responsibilities for maintenance of all improvements and from providing services currently provided to residents of Emma Rose Circle and return any performance bond monies currently held by the City of Haverhill Treasurers Office.

Thank you for your consideration in this matter.

Sincerely,

Lawrence Palmisano
President
JR Builders, Inc.

Street Acceptance, Discontinuance, Naming, Renaming or Alteration · Add to a project



Expiration Date

Active



89830



Details

Submitted on Jan 6, 2022 at 3:49 pm



Attachments

4 files



Activity Feed

Latest activity on Feb 10, 2022

Applicant

TJ Melvin

0



Location

--

Timeline

Street Acceptance, Discontinuance, Naming or Renaming Fee Payment
Waived Jan 12, 2022 at 1:53 pm

Street Acceptance, Discontinuance, Naming or Renaming Recording Payment
Waived Jan 21, 2022 at 11:57 am

Engineering Department Approval
Completed Feb 2, 2022 at 2:40 pm

Applicant Submits Mylar
Completed Feb 2, 2022 at 2:40 pm

Engineering Submits Council Order
Completed Feb 10, 2022 at 9:47 am

City Clerk Review

City Council Hearing

Review

**Project Information**

Specific Type of Request *

Street Acceptance

Current Street Name *

Emma Rose Circle

Proposed Street Name *

Emma Rose Circle

What is Your Role in this Process? *

Attorney/Agent

Hearing Waiver

Applicant agrees to waive the 65-day hearing requirement.

Agreement *

Yes

Agreement & Signature

Under penalties of perjury, I state that all of the above statements are true. I understand that any false information on this application may be cause for denial.

Yes *

** Office Use Only**

6 acres

103-1-1

Zoning District Where Property Located

WD - Waterfront District

IF WATERFRONT, Which Sub-Zone?

C - North Side of Merrimack Street

--

Deed Recorded in Essex South Registry: Block Number

83200

Deed Recorded in Essex South Registry: Page

500

Does the Property Have Multiple Lots?

Yes

IF YES, How Many Lots?

10

IF YES, What Is/Are the Map, Block Lot (MBL) Number(s)?

103-1-1, 103-1-6, 103-1-7, 103-3-1A, 103-3-1B, 103-2-2, 100-1-1, 103-1-3, 103-1-5, 103-1-3A

IF YES, Provide Additional Addresses if Different Than "Location" (or Enter NONE)

51 Merrimack St, 5 Merrimack St, 35 Merrimack St, How St Parking Lot, Park Way Parking Lot, 2 Merrimack St

Thoroughly Describe the Reason(s) for thre Special Permit

This is a Site Plan Review- Major pursuant to Ch 255, Sec 9.3 Waterfront District Subzone C. Project is seeking Site Plan Review (major) Approval for the Downtown Haverhill Redevelopment Project. Site Plan Review (major) is required because the project proposes mixed-use buildings containing more than 6 units and greater than 7,500 SF within the WD-C zoning district. Additionally, a Special Permit is required for one portion of the property which is not in WD-C Zoning District.

Property Description

The Downtown Haverhill Redevelopment Project is currently comprised of parking lots, a parking garage, a vacant lot and Pentucket Bank, totaling approximately 6 acres between Bailey Boulevard, the Merrimack River, How Street and Main Street.

Current Property Use

Other

IF OTHER USE, Please Describe

Primarily City-Owned Parking Lots & Garage

TOTAL Number of Units Planned

420

TOTAL Number of Parking Spaces Planned

910

Planned Lot Use**Lot Number**

Lot 1

Lot Plat Number, Bock, Lot

103-3-1A

Lot Dimensions

0.57 acres

Number of Existing Buildings on Lot

0

Size of Existing Building(s) on Lot

0

Number of Buildings Planned for Lot

1

Size of Proposed Building(s)

3-story, 36,100 SF total

Number of Families to be Accommodated

25

Extent of Proposed Alterations

New Construction: Residential

IF OTHER ALTERATIONS, Please Describe

--

Types of Units Planned on Lot

Rental

Number of Units Planned on Lot

25

Lot Number

Lot 2

Lot Plat Number, Bock, Lot

103-2-2

Lot Dimensions**Number of Existing Buildings on Lot**

7-story 120,000 SF total

80

Extent of Proposed Alterations

New Construction: Residential

IF OTHER ALTERATIONS, Please Describe

--

Types of Units Planned on Lot

Rental

Number of Units Planned on Lot

80

Special Circumstances

Building Coverage

☐

Dimensional Variance

☐

Front Yard Setback

☐

Side Yard Setback

☐

Rear Yard Setback

☐

Lot Frontage

☐

Lot Depth

☐

Lot Area

☐

Building Height

☐

Floor Area Ratio

☐

Open Space

☐

Parking

☐

Sign Size

☐

Use

☒

Other

☐

Hearing Waiver

Agrees

Yes

Agreement & Signature

Agrees

☒

PLEASE READ

Office Use Only

City Council Decision

--

City Council Hearing Date

--

Reason for Council's Decision

--

City Council Members Absent

--

City Council Members Present

--

Continuance Meeting Date

--

City Councilor Who Seconded Motion

--

City Councilors Who Voted Against

--

Continuance Motion Decision

--

City Councilors Who Voted in Favor

--

Number of 12"x18" Mylar Copies

--

Number of 24"x36" Mylar Copies

--

Also Present

--

City Councilor Who Made Motion

--

City Councilors Who Abstained

--

Who Submitted Continuance Request?

--


Appeal Expiration Date


--


Number of 18"x24" Mylar Copies


--


Attachments


 T1203_Property Owner's Permission.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:53 pm


 T1203_Written Summary of Project.pdf
 Uploaded by Rick Friberg on Feb 7, 2022 at 10:53 pm


 Site Plans.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:33 pm


 Plot Plans.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:32 pm


 T1203_Description of Project.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:21 pm

 T1203_Zoning Opinion.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:38 pm

 Architectural Renderings.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:21 pm

 T1203_Parking Study.pdf
 Uploaded by Rick Friberg on Feb 8, 2022 at 3:46 pm

 Abutters Merrimack St 103.1.1.xlsx
 Uploaded by Christine Webb on Feb 9, 2022 at 11:29 am

 Mailing Labels Merrimack St 103.1.1.pdf
 Uploaded by Christine Webb on Feb 9, 2022 at 11:30 am

History**Date****Activity**

Feb 7, 2022 at 1:51 pm

Rick Friberg started a draft of Record CCSP-22-1

Feb 8, 2022 at 8:40 am

Rick Friberg added attachment T1203_Parking Study.pdf to Record CCSP-22-1

Feb 8, 2022 at 3:21 pm

Rick Friberg added attachment Architectural Renderings.pdf to Record CCSP-22-1

Feb 8, 2022 at 3:46 pm

Rick Friberg removed attachment T1203_Parking Study.pdf from Record CCSP-22-1

Feb 8, 2022 at 3:46 pm

Rick Friberg added attachment T1203_Parking Study.pdf to Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

Rick Friberg submitted Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Engineering Department Review was assigned to John Pettis on Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Wastewater Review was assigned to Robert Ward on Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-22-1

Feb 8, 2022 at 3:54 pm

approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-22-1

Date	Activity
Feb 8, 2022 at 3:54 pm	approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step DPW Review was assigned to Robert Ward on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step School Department Review was assigned to Mike Pfifferling on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-22-1
Feb 8, 2022 at 3:54 pm	approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-22-1
Feb 8, 2022 at 3:56 pm	completed payment step Special Permit Filing Fee on Record CCSP-22-1
Feb 9, 2022 at 8:02 am	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-22-1
Feb 9, 2022 at 8:12 am	Laurie Brown approved approval step City Council Clerk Notified on Record CCSP-22-1
Feb 9, 2022 at 11:29 am	Christine Webb added attachment Abutters Merrimack St 103.1.1.xlsx to Record CCSP-22-1
Feb 9, 2022 at 11:30 am	Christine Webb added attachment Mailing Labels Merrimack St 103.1.1.pdf to Record CCSP-22-1
Feb 9, 2022 at 11:31 am	Christine Webb approved approval step Assessor for Abutter's List on Record CCSP-22-1
Feb 9, 2022 at 12:19 pm	LINDA KOUTOULAS changed Thoroughly Describe the Reason(s) for thre Special Permit from "Project is seeking Site Plan Review (major) and Special Permit Plan Approval for the Downtown Hav" to "This is a Site Plan Review-Major pursuant to Ch 255, Sec 9.3 Waterfront District Subzone C" on Record CCSP-22-1

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Special Permit Filing Fee	Paid	Feb 8, 2022 at 3:54 pm	Feb 8, 2022 at 3:56 pm	-	-
 City Council Clerk Notified	Complete	Feb 8, 2022 at 3:54 pm	Feb 9, 2022 at 8:12 am	Laurie Brown	-
 Assessor for Abutter's List	Complete	Feb 8, 2022 at 3:54 pm	Feb 9, 2022 at 11:31 am	Christine Webb	-
 Planning Director Review	Active	Feb 8, 2022 at 3:54 pm	-	William Pillsbury	-
 City Clerk Review - Hearing Dates Set	Active	Feb 8, 2022 at 3:54 pm	-	Maria Bevilacqua	-
 Conservation Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Robert Moore	-
 DPW Review	Active	Feb 8, 2022 at 3:54 pm	-	Robert Ward	-
 Engineering Department Review	Active	Feb 8, 2022 at 3:54 pm	-	John Pettis	-
 Fire1 Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Eric Tarpy	-
 Fire2 Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Michael Picard	-
 Health Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Mark Tolman	-
 Police Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Kevin Lynch	-
 School Department Review	Active	Feb 8, 2022 at 3:54 pm	-	Mike Pfifferling	-
 Storm Water Review	Active	Feb 8, 2022 at 3:54 pm	-	Robert Moore	-
 Wastewater Review	Active	Feb 8, 2022 at 3:54 pm	-	Robert Ward	-
 Water Department Review	Active	Feb 8, 2022 at 3:54 pm	-	-	-
 Water Supply Review	Active	Feb 8, 2022 at 3:54 pm	-	Robert Ward	-
 Building Inspector Approval for Agenda	Active	Feb 8, 2022 at 3:54 pm	-	Tom Bridgewater	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ First Ad Placement	Inactive	-	-	-	-
✓ Placed on Agenda	Inactive	-	-	-	-
✓ Abutter Notification	Inactive	-	-	-	-
✓ Second Ad Placement	Inactive	-	-	-	-
✓ City Councilor A Review	Inactive	-	-	-	-
✓ City Councilor B Review	Inactive	-	-	-	-
✓ City Councilor C Review	Inactive	-	-	-	-
✓ City Councilor D Review	Inactive	-	-	-	-
✓ City Councilor E Review	Inactive	-	-	-	-
✓ City Councilor F Review	Inactive	-	-	-	-
✓ City Councilor G Review	Inactive	-	-	-	-
✓ City Councilor H Review	Inactive	-	-	-	-
✓ City Councilor I Review	Inactive	-	-	-	-
✓ City Council Meeting	Inactive	-	-	-	-
✓ Meeting Minutes & Decision Filed w/City Clerk	Inactive	-	-	-	-



146 Dascomb Road
Andover, MA 01810
978.794.1792
TheEngineeringCorp.com
Create | Design | Innovate

Timothy J. Jordan, President
Haverhill City Council
4 Summer Street, Room 204
Haverhill, Massachusetts 01830

February 8, 2022

Re: Downtown Haverhill Redevelopment Project
Written Summary of Project

Dear President Jordan:

On behalf of the Lupoli Companies, the Applicant ("Applicant"), we respectfully submit this Written Summary of Project in conjunction with the request for Site Plan Review (Major) and Special Permit Plan Approval for the Downtown Haverhill Redevelopment Project.

As you are aware, the Lupoli Companies was selected as the preferred developer for the City-owned property between Bailey Boulevard, Merrimack Street, How Street and Main Street through a competitive RFP process.

The development proposal includes the construction of seven (7) structures; two (2) multi-family residential buildings, four (4) mixed-use buildings and a parking garage, totaling 61,130 SF mixed retail / commercial space, 420 residential units and 910 parking spaces. Importantly, also included in the development proposal is a robust public realm that will generate vibrancy and serve as a critical pedestrian accessway between Bailey Boulevard and the Merrimack River, linking together the elements of the project and connecting it to the surrounding uses. The public realm will be multi-functional, capable of hosting a variety of events and activities and is intended to be a draw for the City's residents and visitors into Haverhill's Downtown. A detailed outline of the project components can be found in the Project Description letter.

Throughout the RFP process, interviews with the Merrimack Street Redevelopment Committee, the City Council presentation and meetings with various stakeholders, our team has continued to collect information and listen to ideas to improve the project. Our team remains in close coordination with City Staff and its Design Reviewer, Utile, to create public spaces that will serve Haverhill as a community asset and that are consistent with all of the prior planning work undertaken by the City. We have also worked hard to address critical issues that have been previously identified including parking, phasing and the Merrimack Street / Main Street intersection.

We look forward to presenting the project at the Council's next available hearing. Thank you for your consideration!

Sincerely,
TEC, Inc.
"The **Engineering Corporation**"

Rick Friberg, PE, LEED AP
Principal

HAV CITY CLERK FEB 10 22 AM 9:28



146 Dascomb Road
Andover, MA 01810
978.794.1792
TheEngineeringCorp.com
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HAV CITY CLERK FEB 08 2022 AM 9:28

Timothy J. Jordan, President
Haverhill City Council
4 Summer Street, Room 204
Haverhill, Massachusetts 01830

February 8, 2022

Re: Downtown Haverhill Redevelopment Project
Property Owner's Permission

Dear President Jordan:

On behalf of the Lupoli Companies, the Applicant ("Applicant"), we respectfully submit this Property Owner's Permission letter in conjunction with the request for Site Plan Review (Major) and Special Permit Plan Approval for the Downtown Haverhill Redevelopment Project.

As you are aware, the Lupoli Companies was selected as the preferred developer for the City-owned property between Bailey Boulevard, Merrimack Street, How Street and Main Street through a competitive RFP process.

At the March 1, 2022 hearing, the City will be on the agenda seeking to engage the developer into a Development Agreement and a Purchase and Sale Agreement, which will provide the authorization for the Applicant to continue to a presentation for Site Plan Review (Major) and Special Permit Plan Approval.

We look forward to presenting the project at the Council's next available hearing. Thank you for your consideration!

Sincerely,
TEC, Inc.
"The Engineering Corporation"

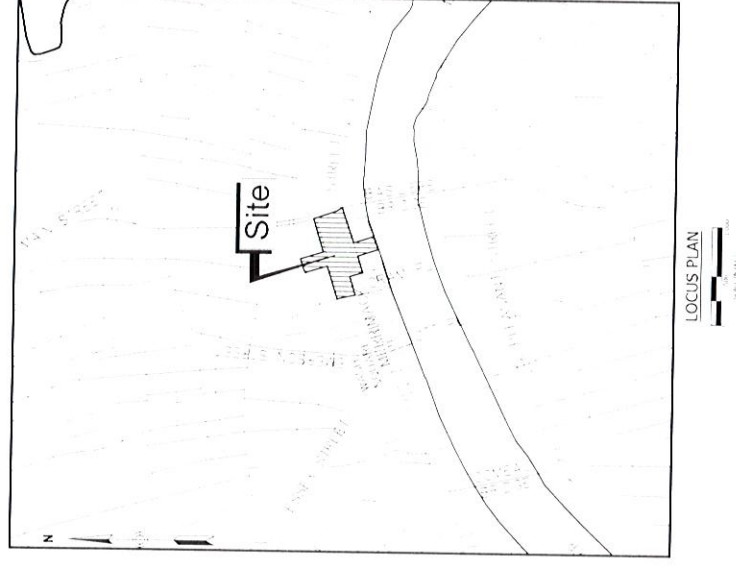
Rick Friberg, PE, LEED AP
Principal

Site Plans

Downtown Haverhill Redevelopment Proj

51 Merrimack Street
Haverhill, Massachusetts

Map/Lots: 103-1-1, 103-1-6, 103-1-7, 103-3-1A, 103-2-2
100-1-1, 103-1-3, 103-1-5, 103-1-3A & 103-3-1B



Site Plans Index		
No.	Drawing Title	Latest Issue
C-001	Title & Index Sheet	February 8, 2022
C-002	Legend & General Notes	February 8, 2022
C-003	Existing Conditions Plan	February 8, 2022
C-004	Layout & Materials Plan	February 8, 2022
C-005	Grading, Drainage & Utilities Plan	February 8, 2022
C-006	Erosion & Sediment Control Plan	February 8, 2022
C-007	Construction Details	February 8, 2022
C-008	Construction Details	February 8, 2022
C-009	Construction Details	February 8, 2022

[illegible][illegible]

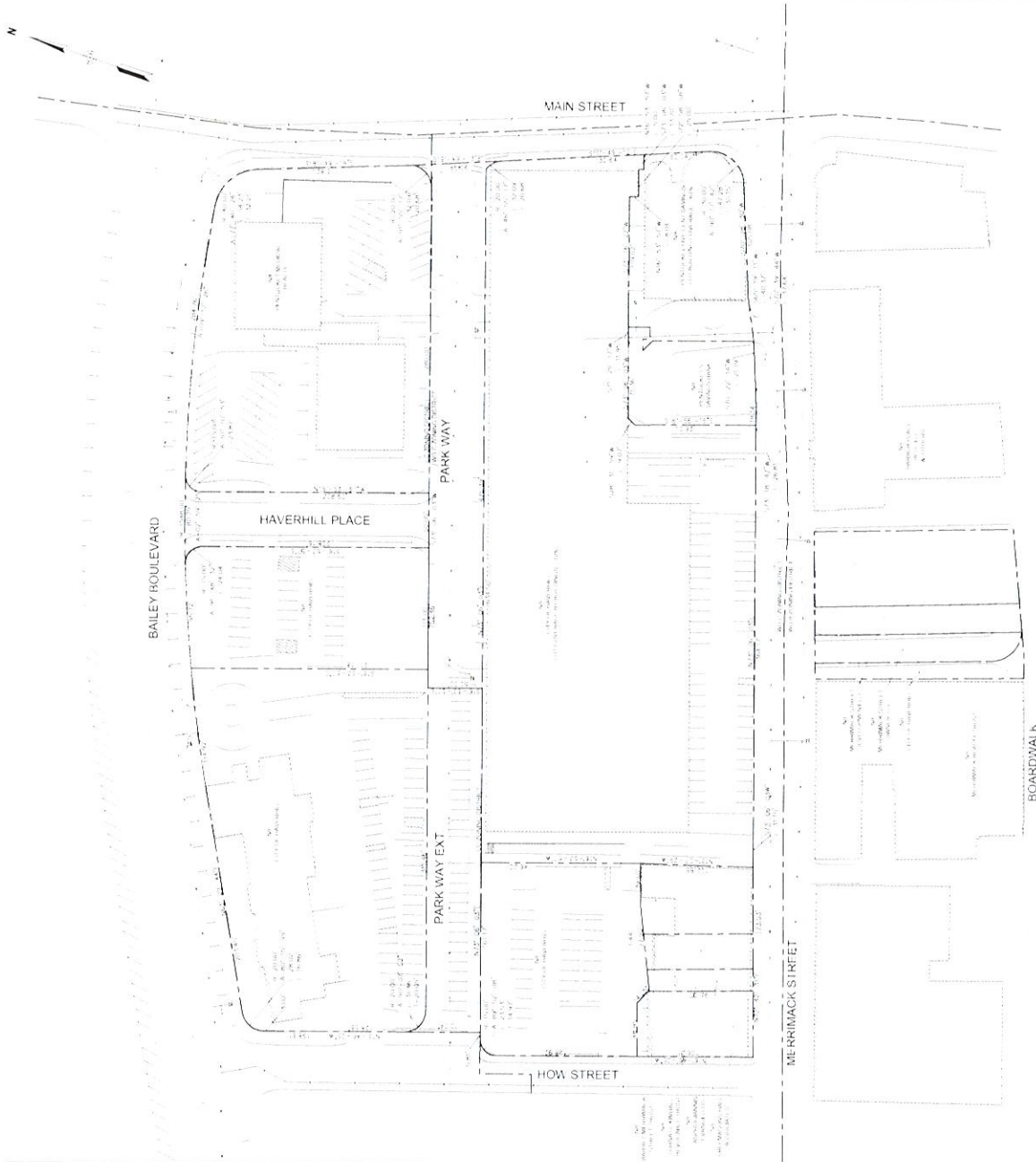
No.	Name	Sex	Age	Date	Time	Place	Remarks	No.	Name	Sex	Age	Date	Time	Place	Remarks
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EXISTING	PROPOSED
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14	n
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23	w
24	x
25	y
26	z
27	aa
28	ab
29	ac
30	ad
31	ae
32	af
33	ag
34	ah
35	ai
36	aj
37	ak
38	al
39	am
40	an
41	ao
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45	as
46	at
47	au
48	av
49	aw
50	ax
51	ay
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70	br
71	bs
72	bt
73	bu
74	bv
75	bw
76	bx
77	by
78	bz
79	ca
80	cb
81	cc
82	cd
83	ce
84	cf
85	cg
86	ch
87	ci
88	cj
89	ck
90	cl
91	cm
92	cn
93	co
94	cp
95	cq
96	cr
97	cs
98	ct
99	cu
100	cv
101	cw
102	cx
103	cy
104	cz
105	da
106	db
107	dc
108	dd
109	de
110	df
111	dg
112	dh
113	di
114	dj
115	dk
116	dl
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119	do
120	dp
121	dq
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125	du
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127	dw
128	dx
129	dy
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131	ea
132	eb
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136	ef
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143	em
144	en
145	eo
146	ep
147	eq
148	er
149	es
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151	eu
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154	ex
155	ey
156	ez
157	fa
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163	fg
164	fh
165	fi
166	fj
167	fk
168	fl
169	fm
170	fn
171	fo
172	fp
173	fq
174	fr
175	fs
176	ft
177	fu
178	fv
179	fw
180	fx
181	fy
182	fz

Permitting

101 Elm Street	10133-10134
101 Elm Street	10133-10134
101 Elm Street	10133-10134
101 Elm Street	10133-10134

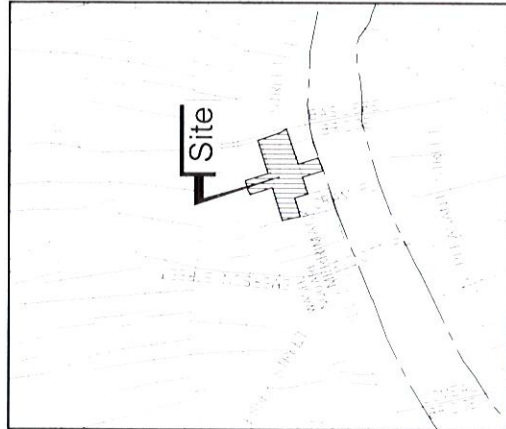
**Existing
Conditions Plan**



NOTE:

THIS PLAN IS A PRELIMINARY DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION. IT IS THE RESPONSIBILITY OF THE CLIENT TO OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE CLIENT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

MERRIMACK RIVER



LOCUS PLAN

NOTES:

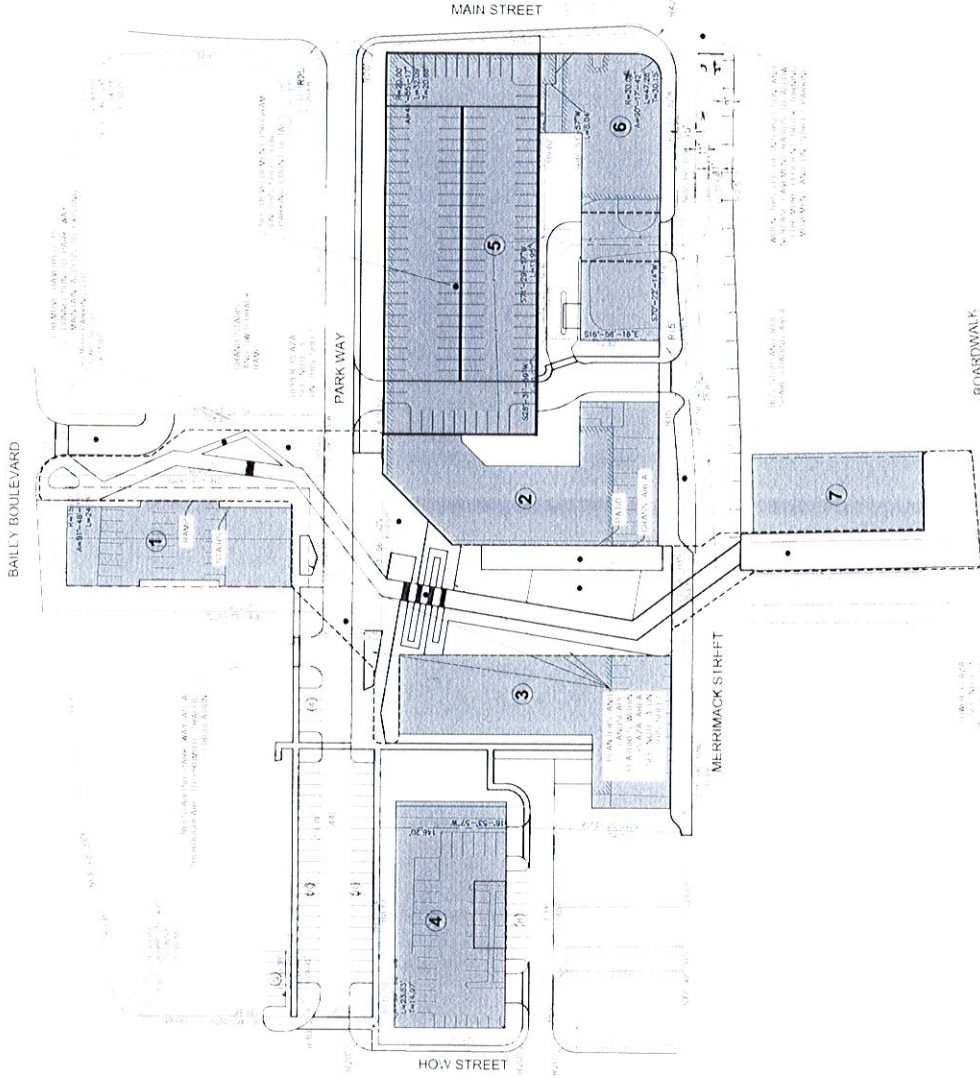
1. ALL DIMENSIONS ARE IN FEET AND INCHES. DIMENSIONS IN PARENTHESES ARE IN METERS.
2. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.
3. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.
4. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.
5. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.
6. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.
7. ALL DIMENSIONS ARE TO THE CENTERLINE OF THE ROAD OR RAILROAD.

DEVELOPMENT PROGRAM	
BUILDING	USES
1	Commercial - Office
2	Commercial - Office
3	Commercial - Office
4	Commercial - Office
5	Commercial - Office
6	Commercial - Office
7	Commercial - Office

ZONING TABLE	
Commercial Central	Provided
Building 1 - Multifamily	Special Permit - City Council
Height	5-story / 74 feet (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 2 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 3 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 4 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 5 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 6 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)
Building 7 - Multifamily	Special Permit - City Council
Height	74' (max)
Front Setback	10' (min)
Side Setback	10' (min)
Site Plan Review	2,000 SF Lot Area for 1st Unit, 25 units
Lot Coverage (Building)	65% (max)
Floor Area Ratio	48%
Waterfront Object - Suburban C	2.0 (max)

TRAFFIC SIGN SUMMARY	
Sign	Quantity
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3	1
4	1
5	1
6	1
7	1
8	1
9	1
10	1
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98	1
99	1
100	1

NOTES: 1. ALL DIMENSIONS ARE IN FEET AND INCHES. DIMENSIONS IN PARENTHESES ARE IN METERS.





LEL
The Engineering Corp

J. Biol. Chem. 260:1798-1802, 1985.
© 1985 by American Society for Biochemistry and Molecular Biology
Printed in U.S.A.

**Downtown Haverhill
Redevelopment Project**

$$\begin{array}{l} 11113 \\ 11131 \\ 11311 \\ 13111 \\ 31111 \\ 11132 \\ 11213 \\ 11312 \\ 12113 \\ 13112 \\ 21113 \\ 11133 \\ 11331 \\ 13131 \\ 31131 \\ 11332 \\ 11233 \\ 12133 \\ 13231 \\ 21231 \\ 31231 \\ 11333 \\ 13331 \\ 33311 \\ 11334 \\ 11433 \\ 13431 \\ 31431 \\ 11343 \\ 11443 \\ 13441 \\ 31441 \\ 11444 \\ 13444 \\ 34441 \\ 44441 \end{array}$$

Lupoli Companies
290 Merrimack Street
Lawrence, MA 01843

TEC
The Engineering Corp.
TEC, Inc.

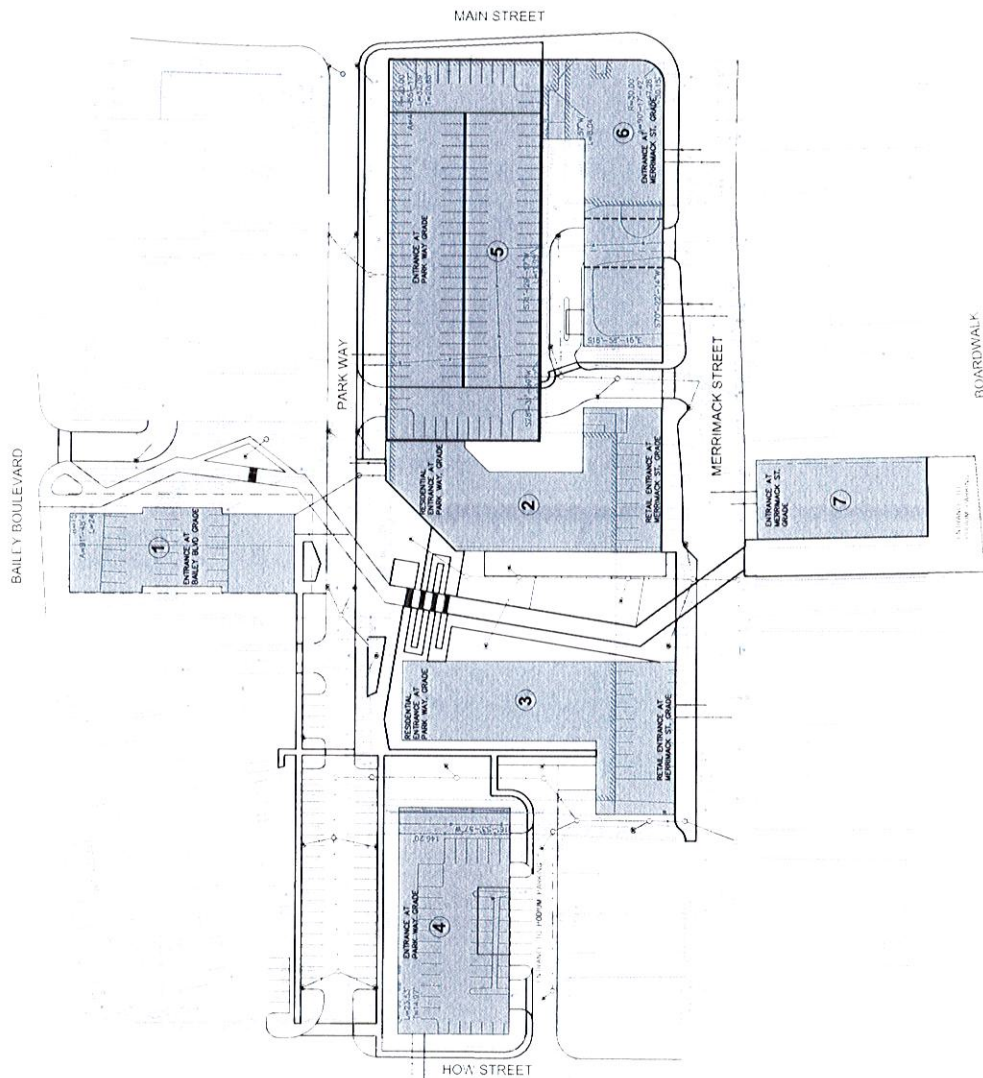
CUBE3

W	G
C	D

Permitting

[illegible]

Grading, Drainage & Utilities Plan

[illegible]

MEHRIMACK RIVER

[illegible]

1. *Worms*. (1) *Ascaris lumbricoides*. (2) *Trichostrongylus axei*. (3) *Trichostrongylus colubriformis*. (4) *Oxyuris equi*. (5) *Strongylus edentatus*. (6) *Strongylus vulgaris*. (7) *Strongylus edentatus*. (8) *Strongylus vulgaris*. (9) *Strongylus edentatus*. (10) *Strongylus vulgaris*. (11) *Strongylus edentatus*. (12) *Strongylus vulgaris*. (13) *Strongylus edentatus*. (14) *Strongylus vulgaris*. (15) *Strongylus edentatus*. (16) *Strongylus vulgaris*. (17) *Strongylus edentatus*. (18) *Strongylus vulgaris*. (19) *Strongylus edentatus*. (20) *Strongylus vulgaris*. (21) *Strongylus edentatus*. (22) *Strongylus vulgaris*. (23) *Strongylus edentatus*. (24) *Strongylus vulgaris*. (25) *Strongylus edentatus*. (26) *Strongylus vulgaris*. (27) *Strongylus edentatus*. (28) *Strongylus vulgaris*. (29) *Strongylus edentatus*. (30) *Strongylus vulgaris*. (31) *Strongylus edentatus*. (32) *Strongylus vulgaris*. (33) *Strongylus edentatus*. (34) *Strongylus vulgaris*. (35) *Strongylus edentatus*. (36) *Strongylus vulgaris*. (37) *Strongylus edentatus*. (38) *Strongylus vulgaris*. (39) *Strongylus edentatus*. (40) *Strongylus vulgaris*. (41) *Strongylus edentatus*. (42) *Strongylus vulgaris*. (43) *Strongylus edentatus*. (44) *Strongylus vulgaris*. (45) *Strongylus edentatus*. (46) *Strongylus vulgaris*. (47) *Strongylus edentatus*. (48) *Strongylus vulgaris*. (49) *Strongylus edentatus*. (50) *Strongylus vulgaris*. (51) *Strongylus edentatus*. (52) *Strongylus vulgaris*. (53) *Strongylus edentatus*. (54) *Strongylus vulgaris*. (55) *Strongylus edentatus*. (56) *Strongylus vulgaris*. (57) *Strongylus edentatus*. (58) *Strongylus vulgaris*. (59) *Strongylus edentatus*. (60) *Strongylus vulgaris*. (61) *Strongylus edentatus*. (62) *Strongylus vulgaris*. (63) *Strongylus edentatus*. (64) *Strongylus vulgaris*. (65) *Strongylus edentatus*. (66) *Strongylus vulgaris*. (67) *Strongylus edentatus*. (68) *Strongylus vulgaris*. (69) *Strongylus edentatus*. (70) *Strongylus vulgaris*. (71) *Strongylus edentatus*. (72) *Strongylus vulgaris*. (73) *Strongylus edentatus*. (74) *Strongylus vulgaris*. (75) *Strongylus edentatus*. (76) *Strongylus vulgaris*. (77) *Strongylus edentatus*. (78) *Strongylus vulgaris*. (79) *Strongylus edentatus*. (80) *Strongylus vulgaris*. (81) *Strongylus edentatus*. (82) *Strongylus vulgaris*. (83) *Strongylus edentatus*. (84) *Strongylus vulgaris*. (85) *Strongylus edentatus*. (86) *Strongylus vulgaris*. (87) *Strongylus edentatus*. (88) *Strongylus vulgaris*. (89) *Strongylus edentatus*. (90) *Strongylus vulgaris*. (91) *Strongylus edentatus*. (92) *Strongylus vulgaris*. (93) *Strongylus edentatus*. (94) *Strongylus vulgaris*. (95) *Strongylus edentatus*. (96) *Strongylus vulgaris*. (97) *Strongylus edentatus*. (98) *Strongylus vulgaris*. (99) *Strongylus edentatus*. (100) *Strongylus vulgaris*.



Erosion & Sedimentation Control Plan

C-006

[illegible]

**Downtown Haverhill
Redevelopment Project**

$103.1-1, 103.1-5,$
 $103.1-7, 103.1-1A,$
 $103.2-1, 103.1-1,$
 $103.1-3, 103.1-5,$
 $103.1-5A, 103.3-1B$

Lupoli Companies
290 Merrimack Street
Lawrence, MA 01843



TEC, Inc.
1900 1/2 Ave. South, Suite 100
Buckhannon, WV 26031
Tel. 800-368-2222



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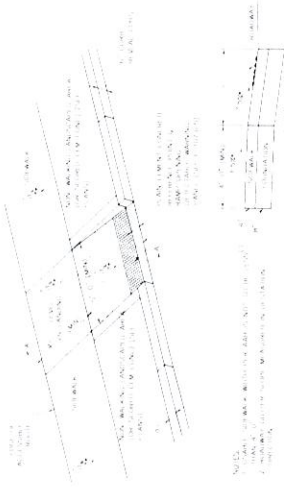


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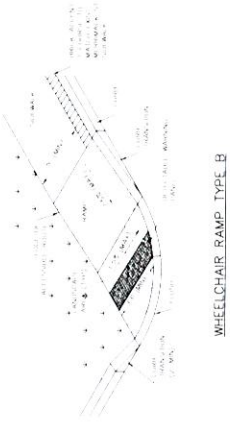
Permitting

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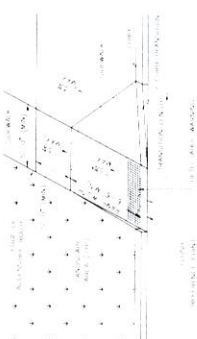
Erosion & Sedimentation Control Plan



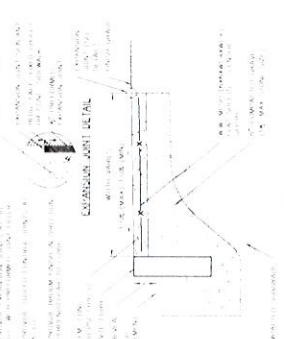
WHEEL CHAIR RAMP TYPE A



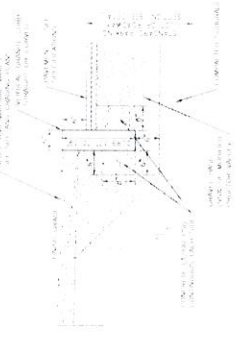
WHEEL CHAIR RAMP TYPE B



WHEEL CHAIR RAMP TYPE C



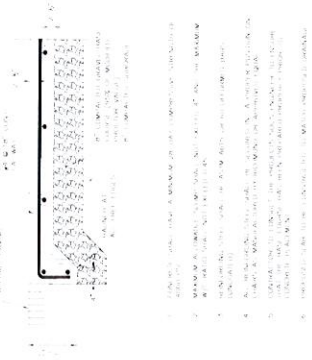
CONCRETE SIDEWALK



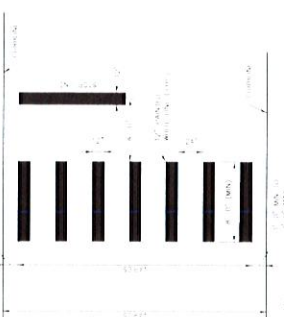
VERTICAL GRANITE CURB



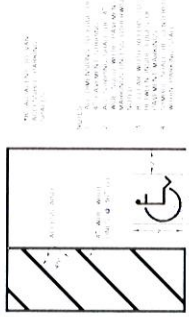
STANDARD DUTY PAVEMENT



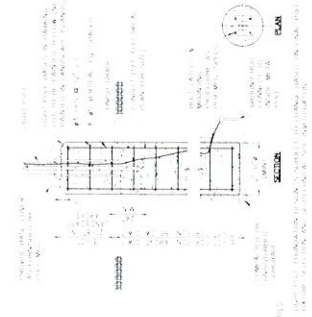
LOADING PAD



CROSSWALK PAVEMENT MARKING

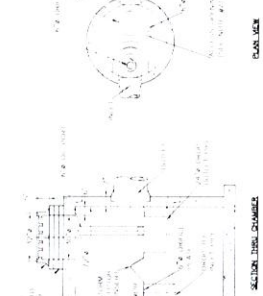
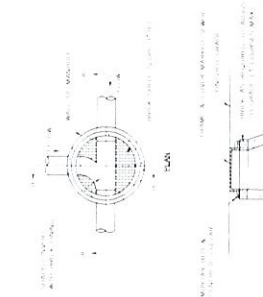


ACCESSIBLE PARKING SPACE

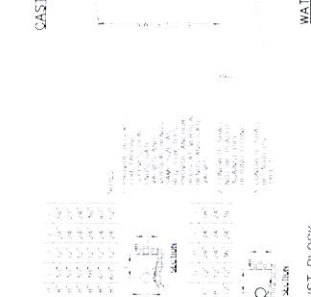
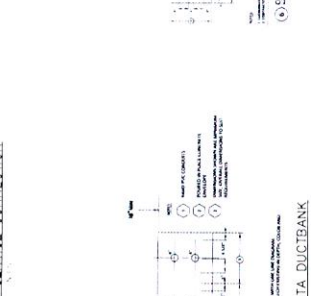
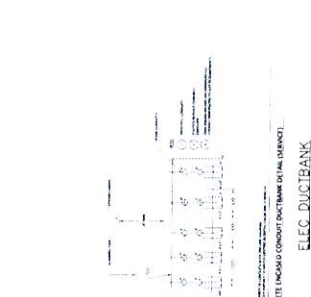
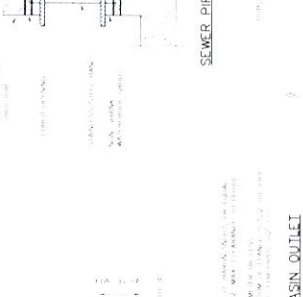
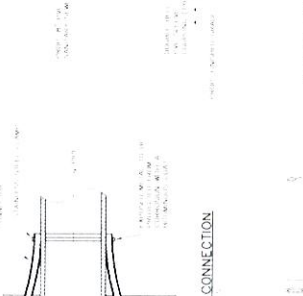
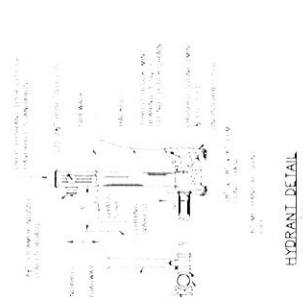
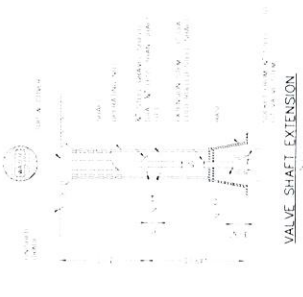
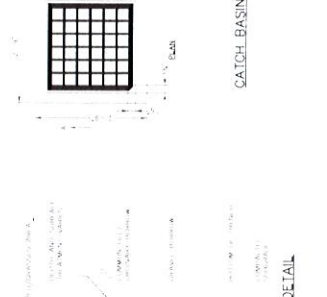
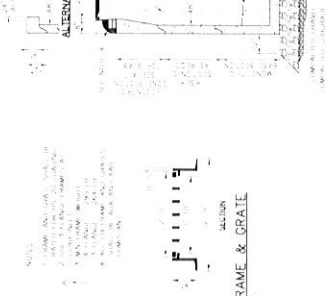
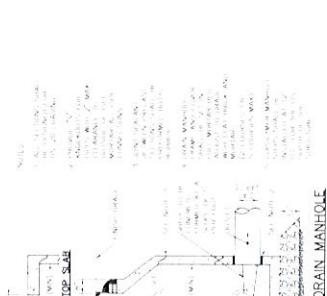
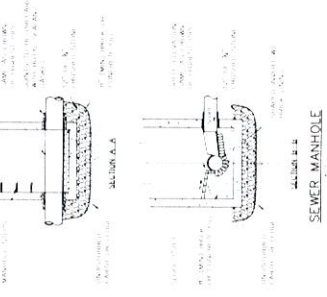


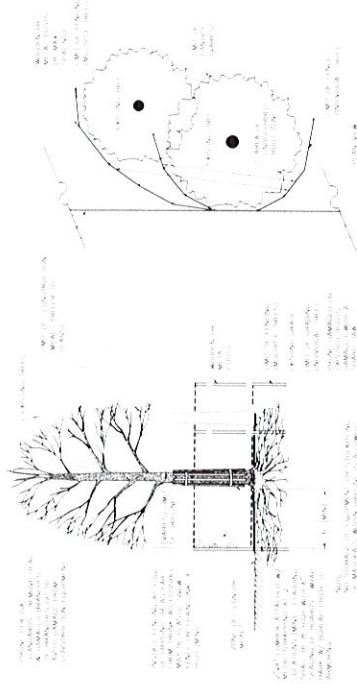
LIGHT POLE BASE

SIGN POST

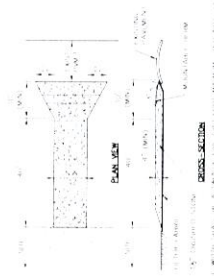


STC 900 PRECAST CONCRETE STORMCEPTOR (900 U.S. GALLON CAPACITY)

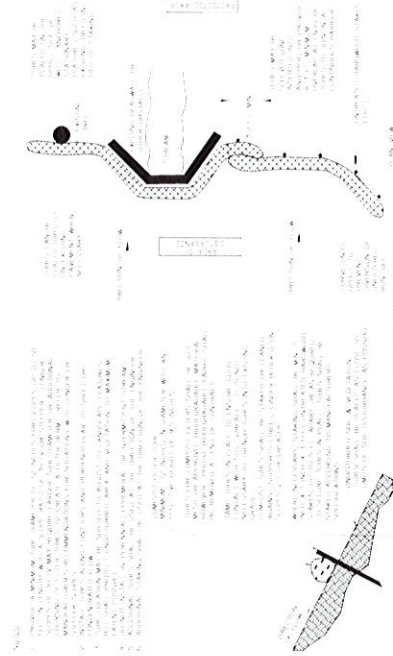




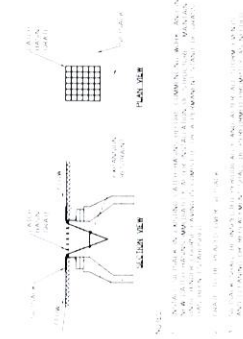
TREE PROTECTION



STABILIZED CONSTRUCTION EXIT



COMPOST FILTER TUBE



**INLET PROTECTION -
SILT SACK IN CATCH BASIN**



TEMPORARY STILLING AREA





¹ J. J. Blevins and S. J. Gray,
Lawrenceville, Virginia, copyright.

$$\begin{aligned} & 113-1-1, 113-1-6, \\ & 113-1-7, 113-1-14, \\ & 113-2-4, 113-1-1, \\ & 113-1-5, 113-1-8, \\ & 113-1-3A \text{ \& } 113-1-10 \end{aligned}$$

Lupoli Companies
290 Merrimack Street
Lawrence, MA 01843



1986, 1987, 1988, 1989, 1990
 1991, 1992, 1993, 1994, 1995
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Company, World Technology, Ltd.,
London, England, U.K.

Permitting

[illegible]

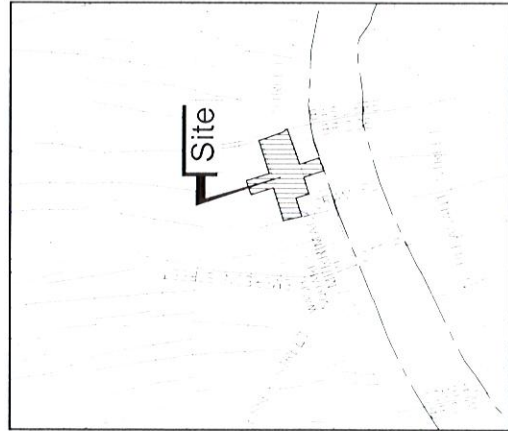
Existing Conditions Plan



C-1



MERRIMACK RIVER



LOCUS PLAN



25

BOULEVARD

PARCEL 5

HAVERHILL HOUSING AUTHORITY
n/y

P A R K
PARCEL 6-B
AREA = 39.044 ± sq. ft.
W A Y

PARCEL 6-9
AREA = 39,044[±] SQ. FT.

$$AREA = 39,044^{\circ} Sq. Ft$$

PARCEL 6-C
AREA 022,970[±] SF

AREA "22,970⁺-S.F."

PARCEL 6-A
AREA = 124,970⁺ SQ. FT.

$$\text{AREA} = 124,970^+ \text{ Sq. ft.}$$

NEER/MACT

STREET

PARCEL 6-E
AREA = 1.6497 SQ. FT.

$$AREA = 1.649 \times 10^4$$

57415

MAIN

[illegible]

№. п.п.	Имя, Фамилия, Отчество
1	Иванов, Иван Иванович
2	Петров, Петр Петрович
3	Сидоров, Сергей Сергеевич
4	Смирнов, Алексей Александрович
5	Кузнецов, Николай Николаевич
6	Попов, Павел Павлович
7	Васильев, Владимир Владимирович
8	Морозов, Михаил Михайлович
9	Новиков, Александр Александрович
10	Соколов, Дмитрий Дмитриевич
11	Лебедев, Евгений Евгеньевич
12	Зайцев, Александр Александрович
13	Воробьев, Николай Николаевич
14	Селезнев, Сергей Сергеевич
15	Степанов, Павел Павлович
16	Борисов, Владимир Владимирович
17	Михайлов, Михаил Михайлович
18	Новоселов, Александр Александрович
19	Соловьев, Дмитрий Дмитриевич
20	Лебедев, Евгений Евгеньевич
21	Зайцев, Александр Александрович
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99	Новоселов, Александр Александрович
100	Соловьев, Дмитрий Дмитриевич

$\epsilon_{\text{eff}} = \epsilon_{\text{in}} - \frac{\epsilon_{\text{out}}(1 + \epsilon_{\text{in}})}{\epsilon_{\text{in}}}$ and $\epsilon_{\text{eff}} = \epsilon_{\text{in}} - \frac{\epsilon_{\text{out}}}{\epsilon_{\text{in}}}$.

305

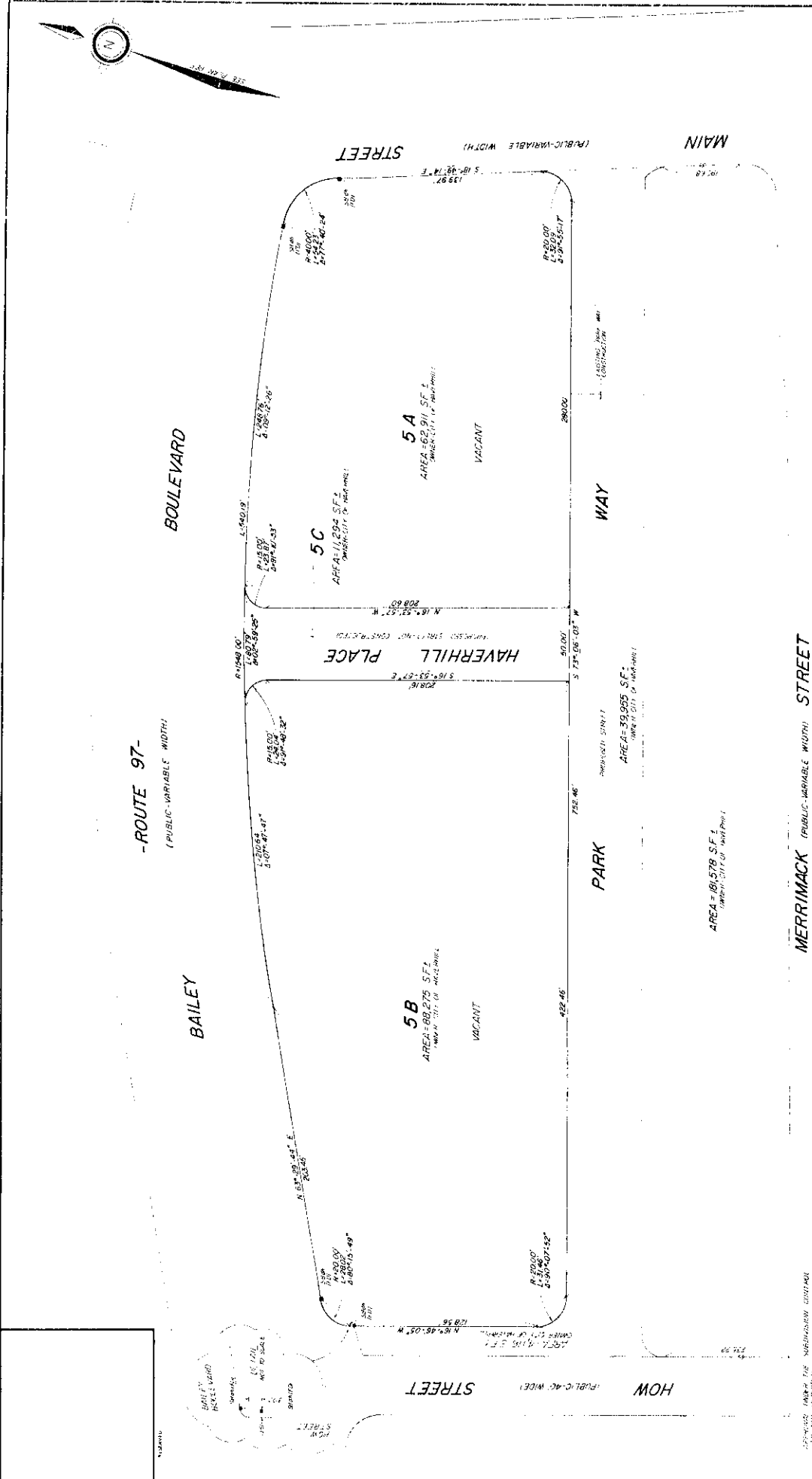
605

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1001

Handwritten notes and signatures, including a date "10/10/10" and a signature "M. J. [illegible]".

Printed text: "10/10/10" and "M. J. [illegible]".



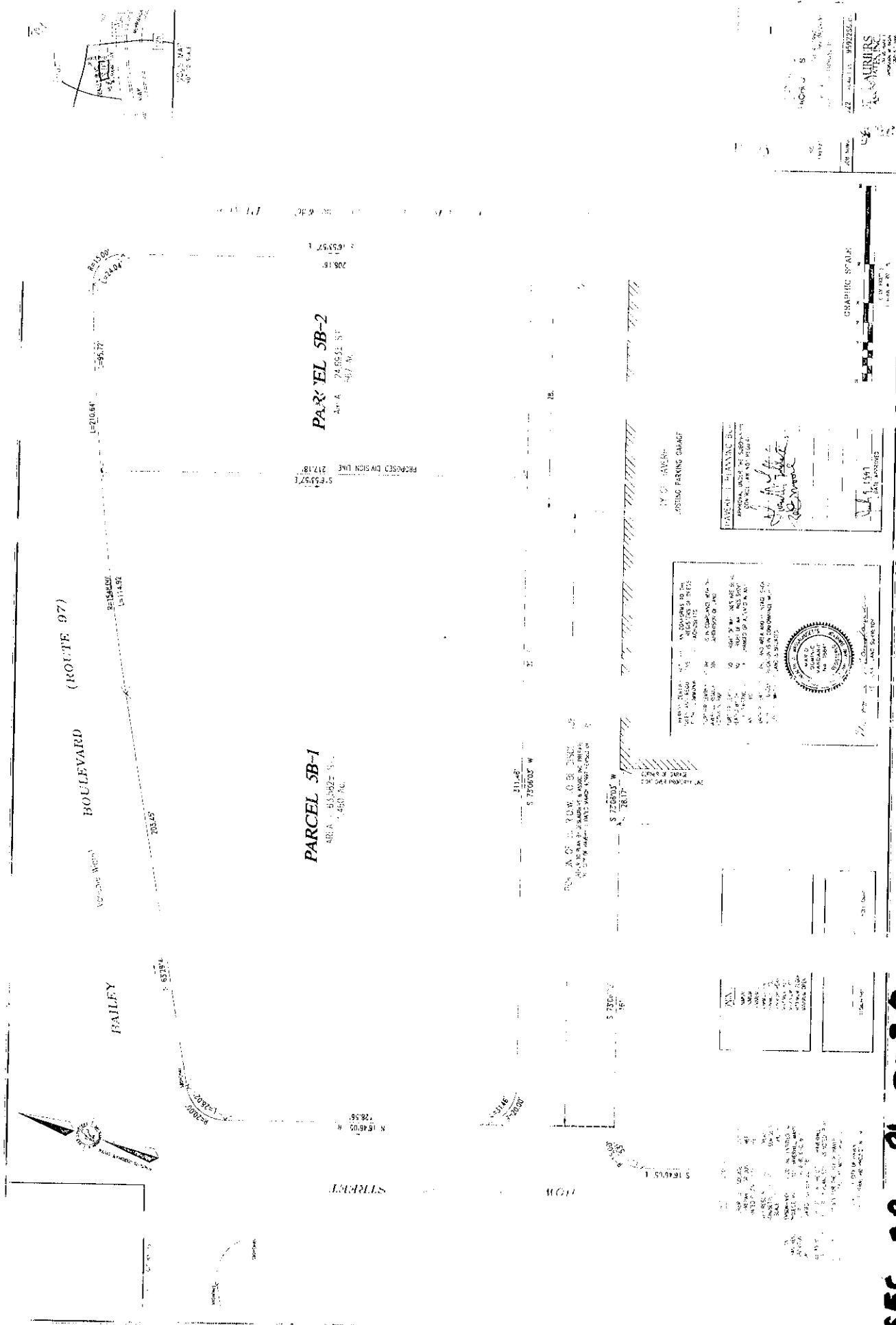
	SURVEY RESOURCES INC. 500 MAIN STREET HAVERHILL, MASS 01830	PLAN OF LAND IN HAVERHILL, MASSACHUSETTS PREPARED FOR CRYSEN DEVELOPMENT LTD. SUBDIVISION PLAN
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PLAN OF LAND IN HAVERHILL, MASSACHUSETTS PREPARED FOR CRYSEN DEVELOPMENT LTD. SUBDIVISION PLAN	SCALE: 1" = 30' DATE: 24 JUNE 86	10573
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Sec 2B Pl. 1119

SEC. 2B PL. 2038

12799



[illegible]

SEC 2B P1.2555



146 Dascomb Road
Andover, MA 01810
978.794.1792
TheEngineeringCorp.com
Create | Design | Innovate

Timothy J. Jordan, President
Haverhill City Council
4 Summer Street, Room 204
Haverhill, Massachusetts 01830

February 8, 2022

Re: Downtown Haverhill Redevelopment Project
Description of Project

Dear President Jordan:

On behalf of the Lupoli Companies, the Applicant ("Applicant"), we respectfully submit this Description of Project in conjunction with the request for Site Plan Review (Major) and Special Permit Plan Approval for the Downtown Haverhill Redevelopment Project proposed on the following Map/Lots: 103-1-1, 103-1-6, 103-1-7, 103-3-1A, 103-2-2, 100-1-1, 103-1-3, 103-1-5, 103-1-3A and 103-3-1B.

The project proposes to demolish the existing Herbert H. Goecke Garage and the existing Pentucket Bank building and clear the site of all existing features to redevelop the parcels into a vibrant mixed-use project that will enhance and complement the Downtown.

Specifically, the proposal is to construct seven (7) new structures in accordance with the following development program:

Building 1

- 3-story multifamily residential building
- 25 residential units
- Total 36,100 SF

Building 2

- 7-story mixed-use building
- 16,200 SF retail / commercial
- 108 residential units
- Total 128,660 SF

Building 3

- 6-story mixed-use building
- 14,130 SF retail / commercial
- 90 residential units
- Total 110,760 SF

Building 4

- 6-story multifamily residential building
- 75 residential units
- 40 podium parking spaces
- Total 97,890 SF

Building 5

- 7-story parking structure
- Total 840 parking spaces

Building 6

- 6-story mixed-use building
- 21,700 SF retail / commercial
- 80 residential units
- Total 105,100 SF

Building 7

- 8-story mixed-use building
- 9,100 SF retail / commercial
- 42 residential units
- 30 podium parking spaces
- Total 72,800 SF

Total Development Program

- 61,130 SF retail / commercial
- 420 residential units
- 910 structured parking spaces

Public Realm

- Pedestrian accessway from Bailey Boulevard to Park Way
- Multi-functional, programmable public space from Parky Way to Merrimack Street (approximately 90' wide x 255' long), capable of accommodating a variety of events and activities within the "Park Way Plaza" and the "Merrimack Street Crossing Plaza"
- Strong pedestrian crossing at Merrimack Street to facilitate access to the waterfront
- Pedestrian "plinth" that maintains the grade of Merrimack Street to provide direct access to the boardwalk

Considerate of Abutters

- Designed to accommodate the "back of house" operations for 99 – 117 Merrimack Street
- Proposes to reconstruct the access point to the Pentucket Medical building parking area at 1 Park Way
- Thoughtfully phased parking approach to maintain sufficient parking supply to meet the existing demand while garage is constructed
- The garage is planned to be the first new building constructed to address the parking challenges up-front while the rest of the project is constructed

Merrimack Street Improvements

- Improved Merrimack Street geometry and alignment at the intersection with Main Street to make traffic flow more efficiently
- Bus stop / ride share apron provided to improve connectivity to mass transit with minimal impact to traffic flow

Food Hall

- Project includes an innovative Food Hall concept to create economic opportunities for culinary arts and the hospitality industry
- The Food Hall is a maker-space for culinary arts, food service and hospitality that will have great synergy with the Northern Essex Community College (NECC) Culinary & Hospitality program and the surrounding restaurant community that will build on Haverhill's strong restaurant district

We look forward to presenting the project at the Council's next available hearing. Thank you for your consideration!

Sincerely,
TEC, Inc.
"The Engineering Corporation"

A handwritten signature in blue ink, appearing to read 'Rick Friberg', with a stylized, flowing script.

Rick Friberg, PE, LEED AP
Principal



146 Dascomb Road
Andover, MA 01810
978.794.1792
TheEngineeringCorp.com
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Timothy J. Jordan, President
Haverhill City Council
4 Summer Street, Room 204
Haverhill, Massachusetts 01830

February 8, 2022

Re: Downtown Haverhill Redevelopment Project
Description of Project

Dear President Jordan:

On behalf of the Lupoli Companies, the Applicant ("Applicant"), we respectfully submit this Zoning Opinion in conjunction with the request for Site Plan Review (Major) and Special Permit Plan Approval for the Downtown Haverhill Redevelopment Project proposed on the following Map/Lots: 103-1-1, 103-1-6, 103-1-7, 103-3-1A, 103-2-2, 100-1-1, 103-1-3, 103-1-5, 103-1-3A and 103-3-1B.

The project proposes to demolish the existing Herbert H. Goecke Garage and the existing Pentucket Bank building and clear the site of all existing features to redevelop the parcels into a vibrant mixed-use project that will enhance and complement the Downtown.

Specifically, the proposal is to construct seven (7) new structures in accordance with the following development program:

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- 90 residential units
- Total 110,760 SF

Building 4

- 6-story multifamily residential building
- 75 residential units
- 40 podium parking spaces
- Total 97,890 SF

Building 5

- 7-story parking structure
- Total 840 parking spaces

Building 6

- 6-story mixed-use building
- 21,700 SF retail / commercial
- 80 residential units
- Total 105,100 SF

Building 7

- 8-story mixed-use building
- 9,100 SF retail / commercial
- 42 residential units
- 30 podium parking spaces
- Total 72,800 SF

Total Development Program

- 61,130 SF retail / commercial
- 420 residential units
- 910 structured parking spaces

The pertinent zoning requirements for each of the structures is as follows:

		Required	Provided
Commercial Central			
	<u>Building 1 - Multifamily</u>		
	Use	Special Permit - City Council	
	Height	6-story / 74 feet (max)	3-story / 40'
	Front Setback	10' (min)	10'
	Side / Rear Setback	20' (min)	20'
	Density	2,000 SF Lot Area for 1 st Unit, then 1 Unit / 1,000 SF = 25 Units (max)	25 units
	Lot Coverage (Building)	60% (max)	46%
	Floor Area Ratio	2.0 (max)	2.0
Waterfront District – Subzone C			
	<u>Building 2 – Mixed-Use</u>		
	Use	Site Plan Review (Major)	
	Height	74' (max)	74'
	<u>Building 3 – Mixed-Use</u>		
	Use	Site Plan Review (Major)	
	Height	74' (max)	74'
	<u>Building 4 – Multifamily</u>		
	Use	Special Permit - City Council	
	Height	74' (max)	74'
	<u>Building 5 – Parking Structure</u>		

	Use	Accessory	
	Height	74' (max)	74'
	<u>Building 6 – Mixed-Use</u>		
	Use	Site Plan Review (Major)	
	Height	74' (max)	74'
	Waterfront District – Subzone C		
	<u>Building 7 – Mixed-Use</u>		
	Use	Permitted	
	Height	125' / 10-story (max)	105' / 8-story

We believe that the project satisfies the purpose of the Waterfront District, listed in Section 9.3.1.3 or the Zoning Ordinance, a through q. As evidenced by its consistency with the City's Master Plan and the Merrimack Street Review Committee's recommendation of the project as its preferred development alternative.

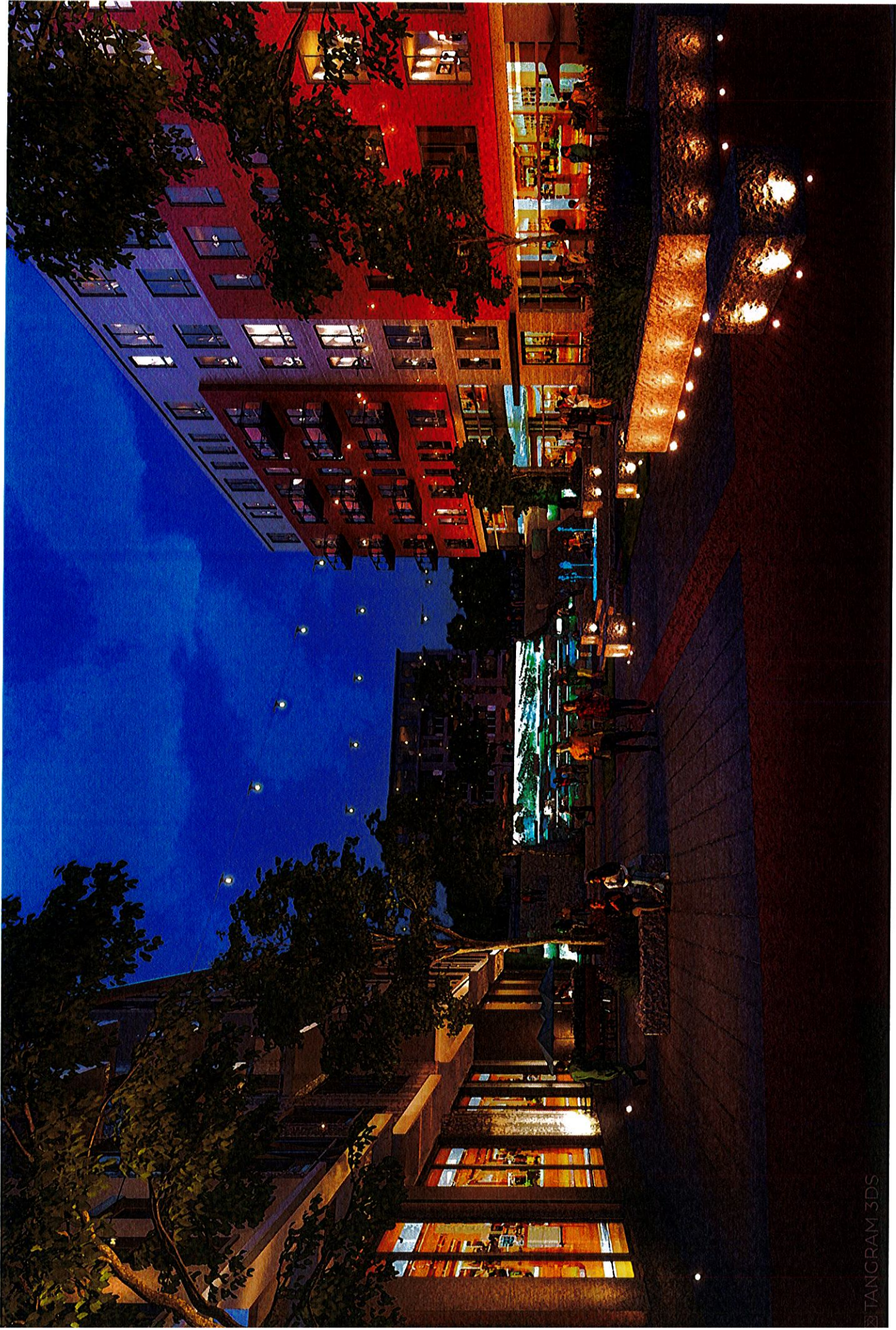
We look forward to presenting the project at the Council's next available hearing. Thank you for your consideration!

Sincerely,
TEC, Inc.
"The Engineering Corporation"



Rick Friberg, PE, LEED AP
Principal









146 Dascomb Road
Andover, MA 01810
978.794.1792
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Honorable James J. Fiorentini
Mayor of Haverhill
4 Summer Street
Haverhill, Massachusetts 01830

February 8, 2022

Ref. T1203

Re: Downtown Haverhill Redevelopment Project
Parking Study

Dear Mr. Mayor:

On behalf of the Lupoli Companies, the Applicant ("Applicant"), and at the request of the City Council and City Staff, TEC, Inc. has prepared a Parking Study as a supporting document for the Downtown Haverhill Redevelopment Project.

Executive Summary

In its proposal to the City, the Lupoli Companies is committed to constructing a new parking structure as an important element of the project and as the first phase of the project. During the presentation of the project to City Council on November 30, 2021 parking was identified as a critical issue to be resolved.

To arrive at the appropriate number of parking spaces in the proposed parking structure three components were evaluated;

1. Existing Parking Demand
2. Project Parking Needs, and
3. Reserve Capacity for the Future Redevelopment of other Surrounding Parcels (*this was not contemplated during the initial proposal but has been identified by City Staff as an important component to include when determining the number of parking spaces needed*).

In this study, the three components are assessed to determine the amount of parking needed for each and the time of day that parking is needed. The parking structure will serve a wide mix of users that have differing parking requirements at different times of the day. This analysis utilizes shared parking principals to evaluate the uses and timing of parking needs to "right-size" the parking structure, while preserving ground space for other important project elements including a robust public realm that is capable of hosting a variety of events and activities to add vibrancy to the downtown.

Based on our analysis, we have determined that the main parking structure containing 840 spaces will satisfy the current and future parking needs of the surrounding area. The methodology, calculations and supporting documentation is provided herein.

Existing Parking Demand

Existing parking counts were conducted for the parking areas within the project limits. All parking counts were provided by City Staff and were conducted by the City or its vendors. The following list identifies the parking areas that were counted and the date / time the counts were conducted.

How Street Lot (41 available spaces)

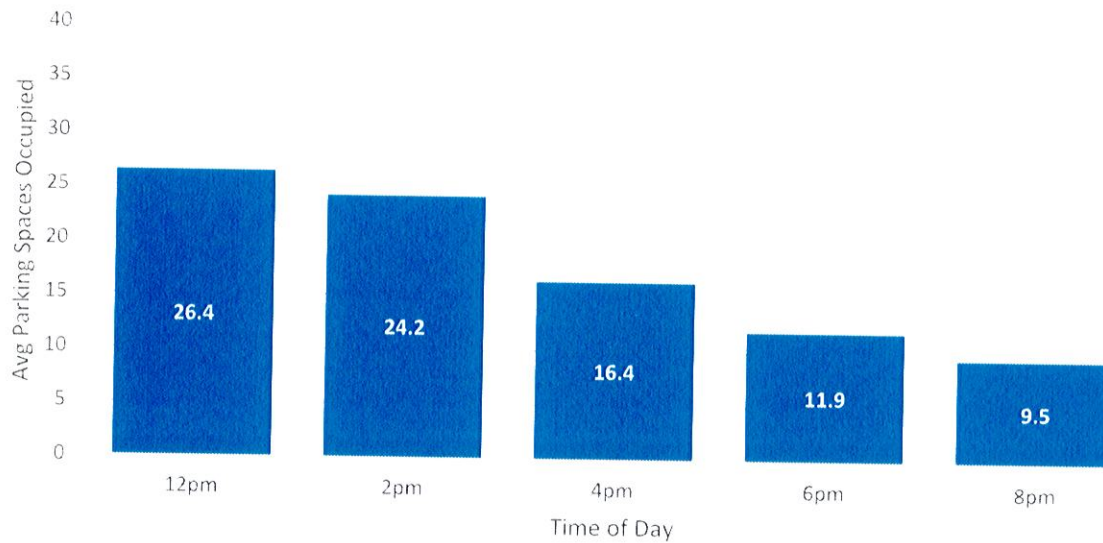
Parking counts for the How Street Lot were conducted on the following dates / times:

- 8/14/2013 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/26/2014 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 9/28/2017 (Thursday) @ 12pm, 2pm & 4pm
- 11/1/2017 (Wednesday) @ 12pm, 2pm & 4pm
- 7/28/2018 (Friday) @ 12pm, 2pm, 4pm & 6pm
- 7/9/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/15/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/18/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/21/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/28/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/1/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/5/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/13/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/20/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/26/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 9/2/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm

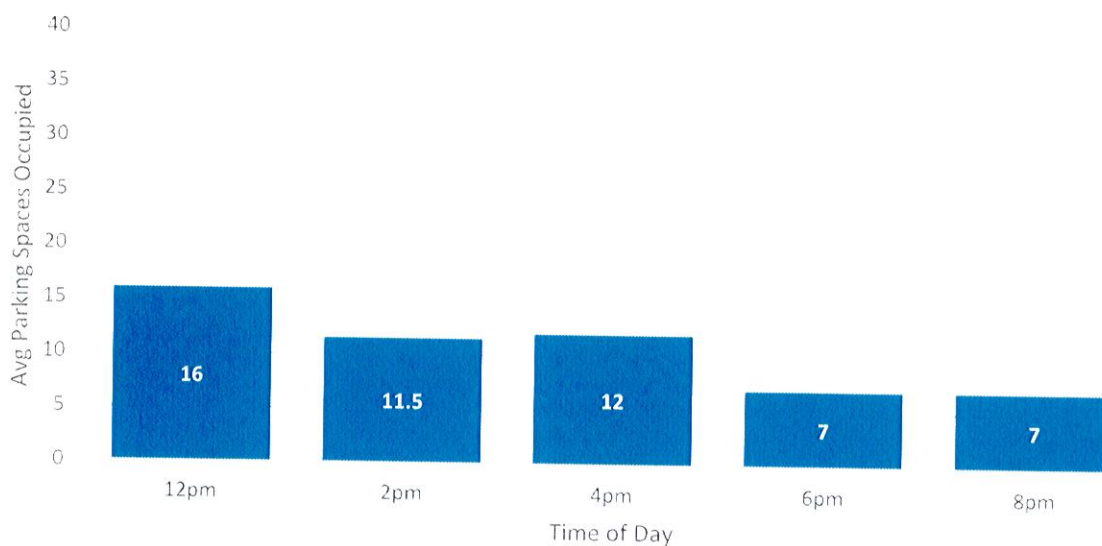


Upon review of the data for the How Street Lot, we observed that the parking counts were consistently higher, at all times of day, during the 2020 counts than in the 2013 – 2018 counts. As such, to provide a conservative analysis, data from the 2013 – 2018 counts was discarded and only the higher parking counts from 2020 were used in our analysis of the How Street Lot. The average time of day parking analysis for weekday and weekend are as follows:

How Street Lot (41 spaces) - Weekday Time of Day Parking Demand



How Street Lot (41 spaces) - Weekend Time of Day Parking Demand



Merrimack Street Lot (48 available spaces)

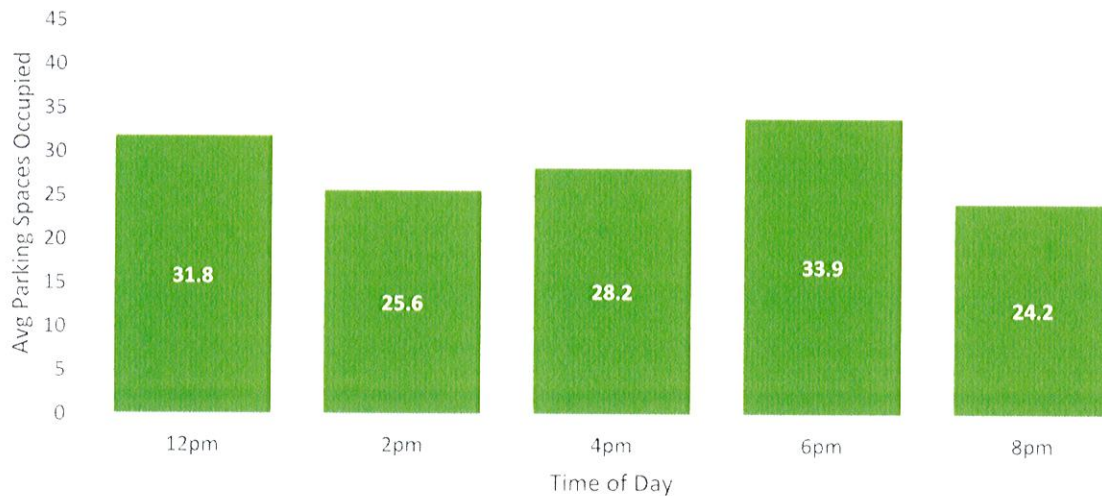
Parking counts for the Merrimack Street Lot were conducted on the following dates / times:

- 8/14/2013 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 9/28/2017 (Thursday) @ 12pm, 2pm & 4pm
- 11/1/2017 (Wednesday) @ 12pm, 2pm & 4pm
- 9/14/2018 (Friday) @ 12pm, 2pm, 4pm & 6pm
- 7/9/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/15/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/18/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/21/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/28/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/1/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/5/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm
- 8/13/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/20/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/26/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm
- 9/2/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm

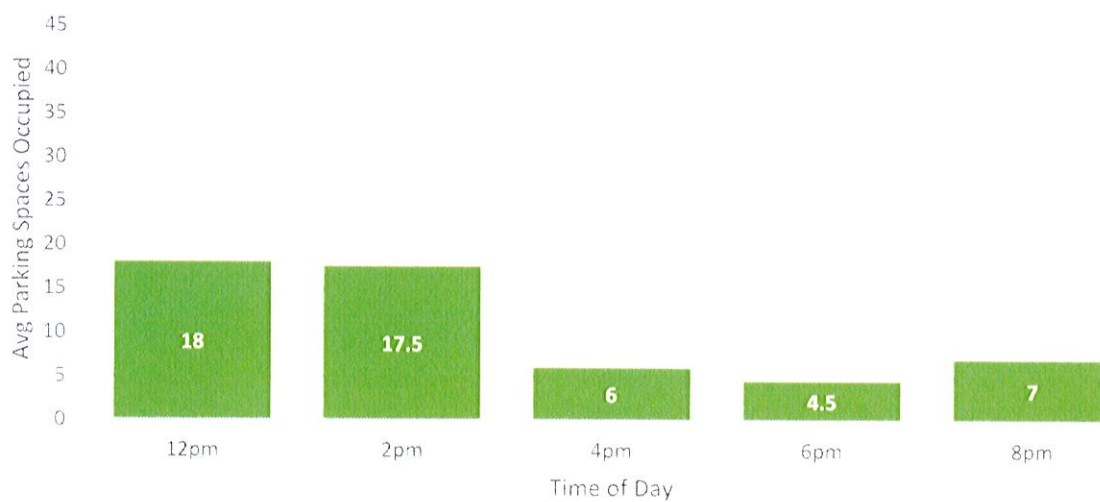


Within the Merrimack Street Lot, parking counts from 2013 – 2018 were similar to parking counts from 2020 and in some cases slightly higher. As such, to be conservative we have included the parking counts from 2013 – 2018 into our analysis of the Merrimack Street Lot. The average time of day parking analysis for weekday and weekend are as follows:

Merrimack Street Lot (48 spaces) - Weekday Time of Day Parking Demand



Merrimack Street Lot (48 spaces) - Weekend Time of Day Parking Demand



Goecke Lower Deck (246 available spaces)

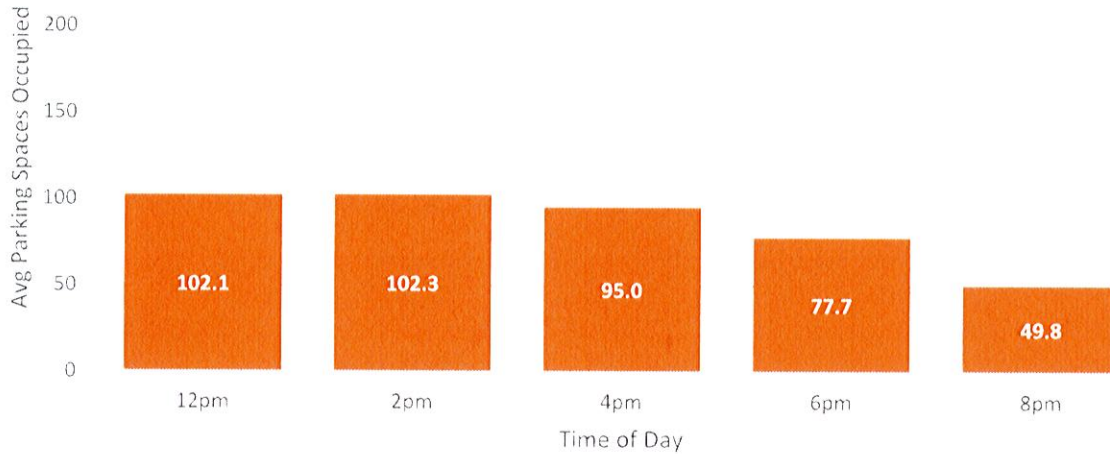
Parking counts for the Goecke Lower Deck were conducted on the following dates / times:

- 8/14/2013 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/26/2014 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 9/28/2017 (Thursday) @ 12pm, 2pm & 4pm
- 11/1/2017 (Wednesday) @ 12pm, 2pm & 4pm
- 7/27/2018 (Friday) @ 12pm, 2pm, 4pm & 6pm
- 7/9/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/15/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/18/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/21/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/28/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/1/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/5/2020 (Wednesday) @ 12pm, 4pm & 6pm
- 8/13/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/20/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/26/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm
- 9/2/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm

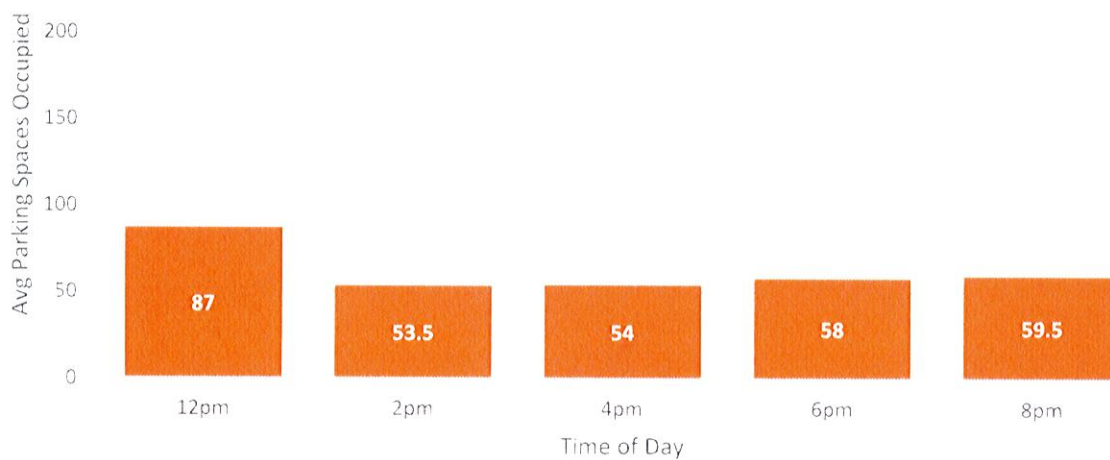


Within the Goecke Lower Deck, parking counts from 2013 – 2018 were similar to parking counts from 2020 and in some cases higher. As such, to be conservative we have included the parking counts from 2013 – 2018 into our analysis of the Goecke Lower Deck. The average time of day parking analysis for weekday and weekend are as follows:

Goecke Lower Deck (246 spaces) - Weekday Time of Day Parking Demand



Goecke Lower Deck (246 spaces) - Weekend Time of Day Parking Demand



Goecke Upper Deck (230 available spaces)

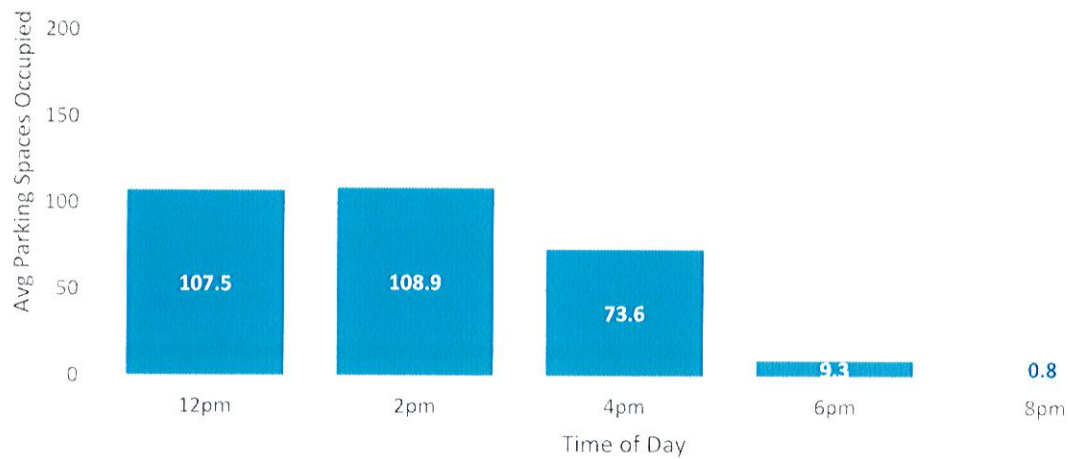
Parking counts for the Goecke Upper Deck were conducted on the following dates / times:

- 8/14/2013 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/26/2014 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/27/2018 (Friday) @ 12pm, 2pm, 4pm & 6pm
- 7/9/2020 (Thursday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/15/2020 (Wednesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/18/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/21/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 7/28/2020 (Tuesday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/1/2020 (Saturday) @ 12pm, 2pm, 4pm, 6pm & 8pm
- 8/5/2020 (Wednesday) @ 12pm, 4pm & 6pm
- 8/13/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/20/2020 (Thursday) @ 12pm, 2pm, 4pm & 6pm
- 8/26/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm
- 9/2/2020 (Wednesday) @ 12pm, 2pm, 4pm & 6pm

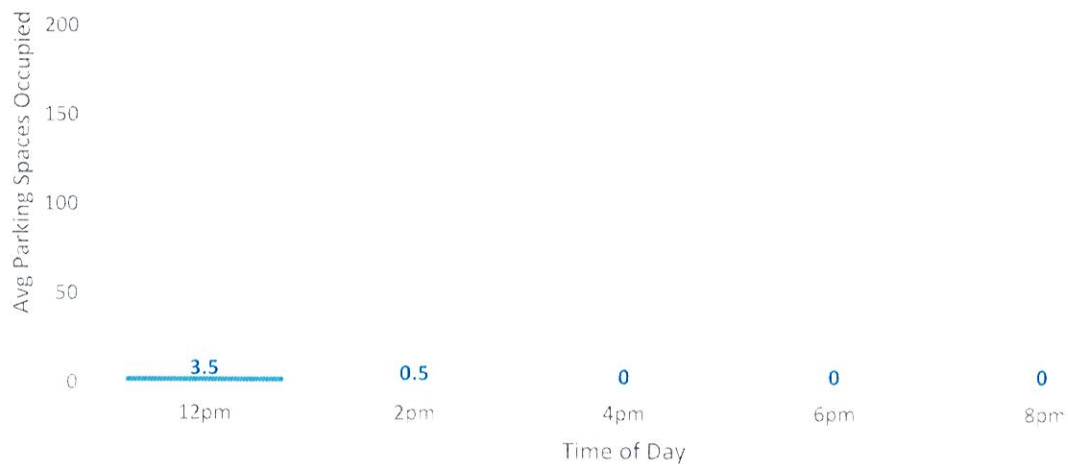


Within the Goecke Upper Deck, parking counts from 2013 – 2018 were similar to parking counts from 2020 and in some cases higher. As such, to be conservative we have included the parking counts from 2013 – 2018 into our analysis of the Goecke Upper Deck. The average time of day parking analysis for weekday and weekend are as follows:

Goecke Upper Deck (230 spaces) - Weekday Time of Day Parking Demand



Goecke Upper Deck (230 spaces) - Weekend Time of Day Parking Demand



PMA Permit Lot (30 available spaces)

Parking counts for the PMA Permit Lot were conducted on the following dates / times:

- 9/1/2021 (Wednesday) @ 11am
- 9/8/2021 (Wednesday) @ 11am
- 9/15/2021 (Wednesday) @ 11am
- 1/12/2022 (Wednesday) @ 3pm
- 2/2/2022 (Wednesday) @ 3pm

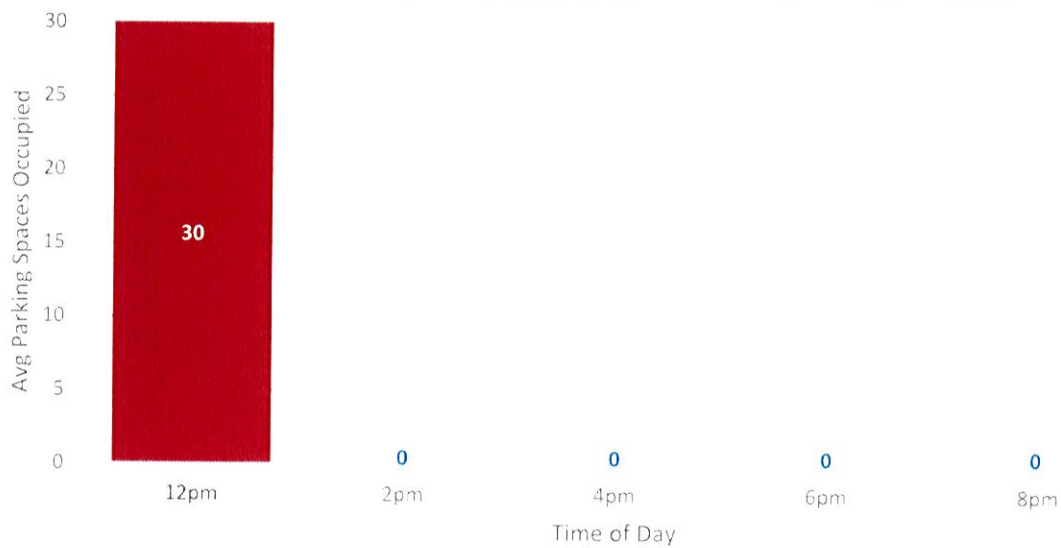


The quantity of data / counts for the PMA Permit Lot is not as substantial as it is for the other lots analyzed in this study. During all counts, PMA offices were open and the lot was between 63% and 97% full. For the purposes of this study, we will assume that all 30 spaces are occupied during PMAs business hours. The average time of day parking analysis for weekday and weekend are as follows:

PMA Permit Lot (30 spaces) - Weekday Time of Day Parking Demand



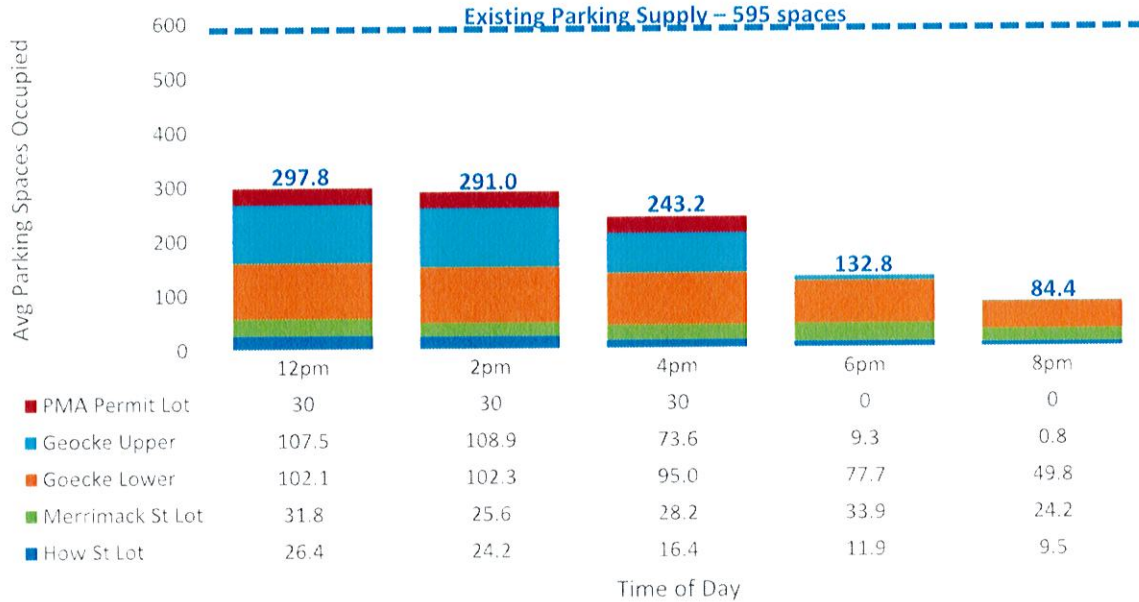
PMA Permit Lot (30 spaces) - Weekend Time of Day Parking Demand



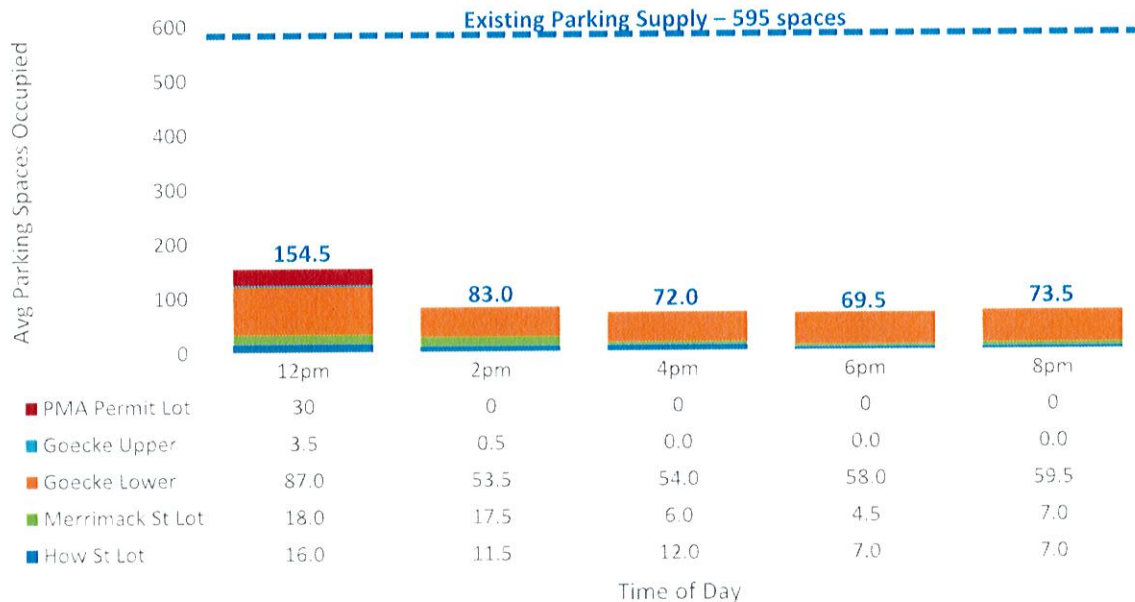
Total Existing Parking Demand Summary (595 available spaces)

Adding together the existing parking demand for each of the lots analyzed above, the average time of day parking analysis for weekday and weekend are as follows:

Compiled Existing Parking Demand (595 spaces) - Weekday Time of Day



Compiled Existing Parking Demand (595 spaces) - Weekend Time of Day



Project Parking Needs

The Lupoli Companies proposed to demolish the existing buildings and parking structure onsite and construct seven (7) new buildings, including a parking structure to create a vibrant mixed-use development. The proposed development program is as follows:

Building 1

- 25 residential units

Building 2

- 16,200 SF retail / commercial
- 108 residential units

Building 3

- 14,130 SF retail / commercial
- 90 residential units

Building 4

- 75 residential units
- 40 podium parking spaces

Building 5

- 840 parking spaces

Building 6

- 21,700 SF retail / commercial
- 80 residential units

Building 7

- 9,100 SF retail / commercial
- 42 residential units
- 30 podium parking spaces

Total Development Program

- 61,130 SF retail / commercial
- 420 residential units
- 910 structured parking spaces

Per the City of Haverhill Zoning Ordinance, the required parking to support the proposed development is as follows:

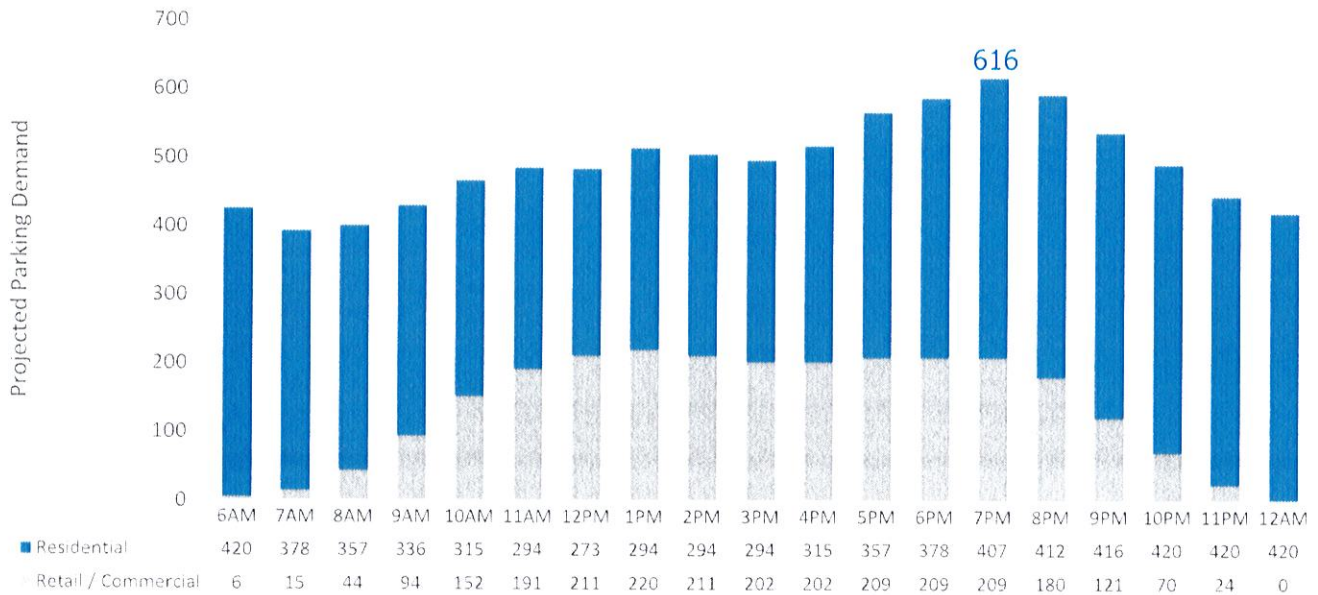
Building	Zoning District	Parking Req	Spaces Req'd
1	Commercial Central	25 residential units 1 space / unit	25 spaces
2	Waterfront District Subzone C (there are no parking requirements for retail / commercial uses required by the Zoning Ordinance)	108 residential units 1 space / unit	108 spaces
3		90 residential units 1 space / unit	90 spaces
4		75 residential units 1 space / unit	75 spaces
5		---	---
6		80 residential units 1 space / unit	80 spaces
7	Waterfront District Subzone B (there are no parking requirements for retail / commercial uses required by the Zoning Ordinance)	42 residential units 1 space / unit	43 spaces
Total Required Parking			420 spaces

Although the Zoning Ordinance does not require parking spaces for retail and commercial uses in these zoning districts, the project proposes to provide additional parking spaces to accommodate the retail / commercial uses.

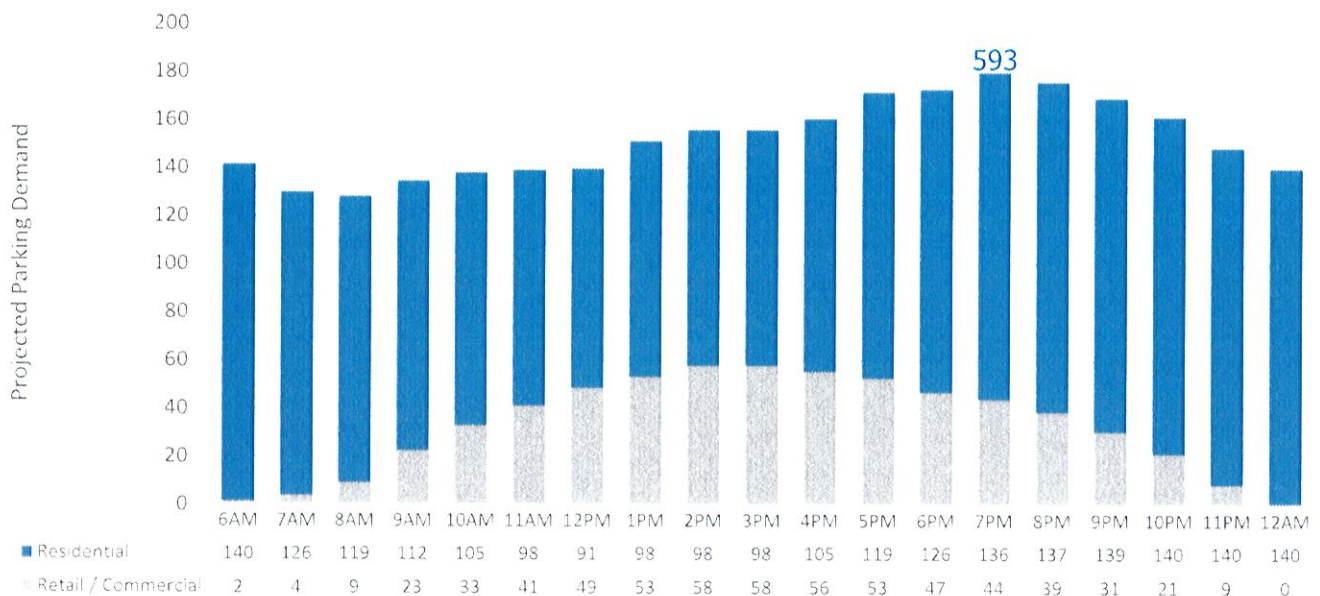
At this time no firm tenants have been identified for the retail / commercial space. We propose to use the parking ratios recommended by the Urban Land Institute (ULI) in its Shared Parking manual for a community shopping center, 3.6 spaces / 1,000 SF as the peak weekday rate and 4.0 spaces / 1,000 SF. We consider this ratio to be a conservative projection as community shopping centers typically contain a mix of restaurants and retail, however, ULI ratios reflect a standalone condition in suburban areas which do not have access public transit.

Time of day parking demand analysis were prepared using the above mentioned rates for residential and retail / commercial for weekday and weekend scenarios in keeping with ULI's recommendations, the weekday and weekend projected parking demand for the proposes uses is as follows:

Proposed Development - Weekday Time of Day Parking Demand



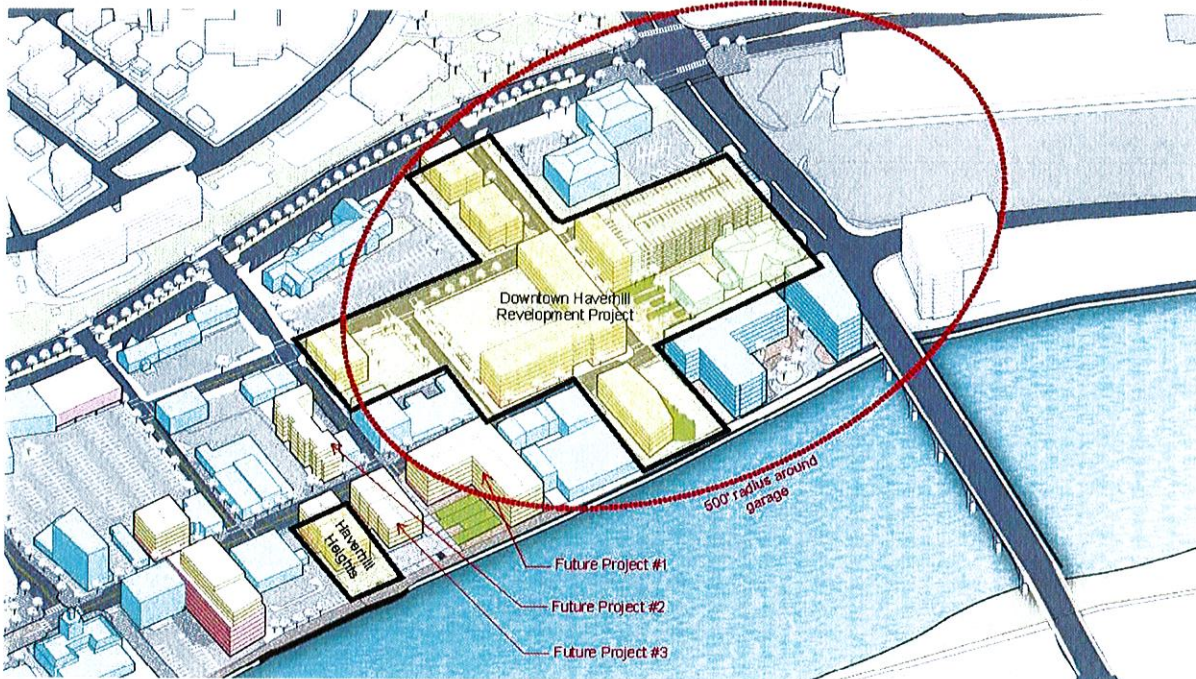
Proposed Development - Weekend Time of Day Parking Demand



Reserve Capacity for the Future Redevelopment of other Surrounding Parcels

The third component of the parking analysis is to identify the future redevelopment of other surrounding parcels and to build some reserve capacity into the parking garage.

The City went through a Master Planning process which was led by Utile, as the lead consultant. The process included a potential build-out scenario for the downtown, see below. Much of the potential build-out area is encompassed by this project, however, there are 3 potential projects within walking distance to the garage, approximately 500' – 600' away.



Future Project #1

Future Project #1 is located at 112 – 132 Merrimack Street and would require the acquisition and assemblage of multiple parcels to create the project depicted in the image above. Based on foreseeable market trends, the project would likely consist of a ground floor retail use fronting on Merrimack Street with 5-levels of apartments above. Due to the topography of the land, it would also likely include a level of parking at the Wall Street grade, below the Merrimack Street level.

To estimate the parking needs of this potential project, we have assumed the following development program for Future Project #1:

- 10,000 SF retail
- 80 residential units
- 100 podium parking spaces

Future Project #2

Future Project #2 is located at 150 Merrimack Street. Based on foreseeable market trends and the existing conditions, the project would likely consist of a ground floor retail use fronting on Merrimack Street with 4-levels of apartments above. The small footprint of the building likely does not lend itself to parking beneath.

To estimate the parking needs of this potential project, we have assumed the following development program for Future Project #2:

- 3,000 SF retail
- 30 residential units

Future Project #3

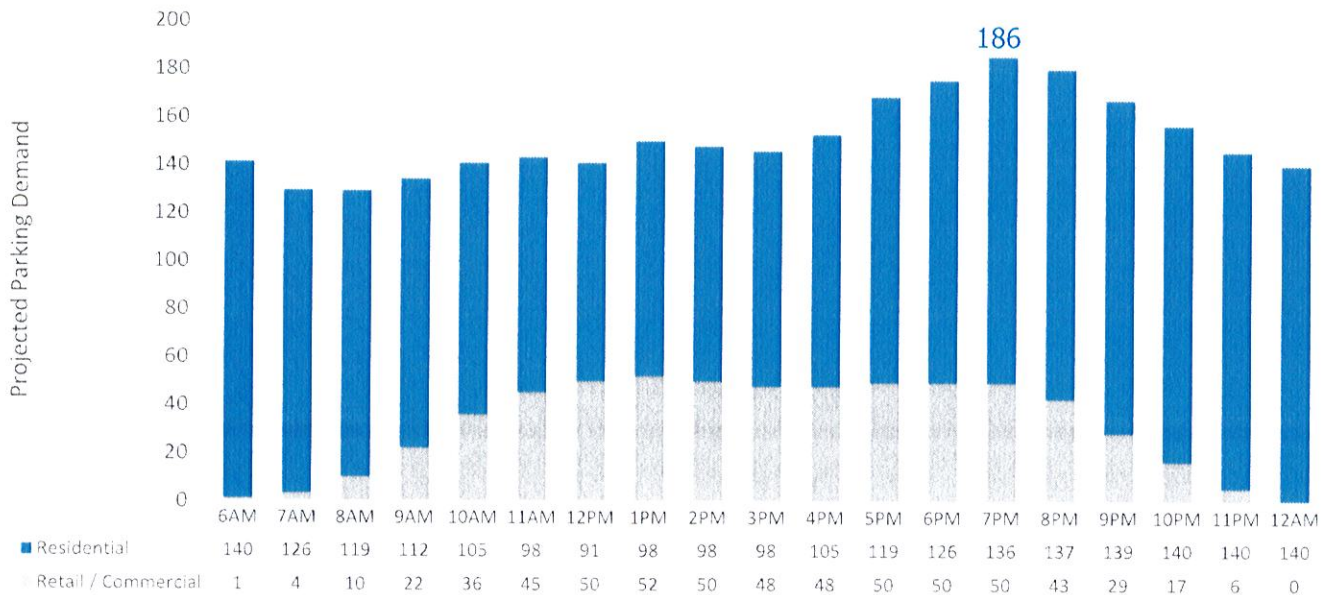
Future Project #3 is located at 127 – 133 Merrimack Street. Based on foreseeable market trends, the project would likely consist of a very small ground-floor retail component fronting on Merrimack Street with 6-levels of apartments above. Due to the very narrow nature of this parcel, approximately 36 feet, it would only support a single-loaded apartment building.

To estimate the parking needs of this potential project, we have assumed the following development program for Future Project #1:

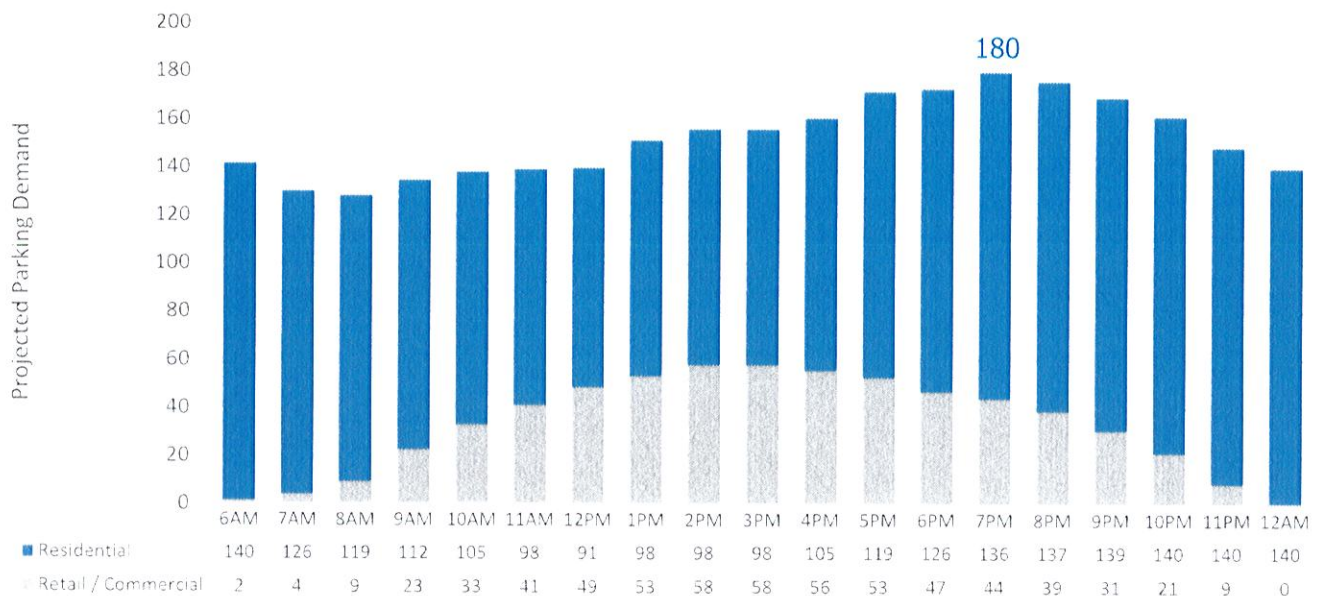
- 1,500 SF retail
- 30 residential units

In total Future Projects #1, 2 and 3 would contain 14,500 SF of retail, 140 residential units and 100 podium parking spaces. Using the same methodology to project the parking demand that was used for the Downtown Haverhill Redevelopment Project parcels, the weekday and weekend time of day parking demand are as follows:

Future Projects - Weekday Time of Day Parking Demand



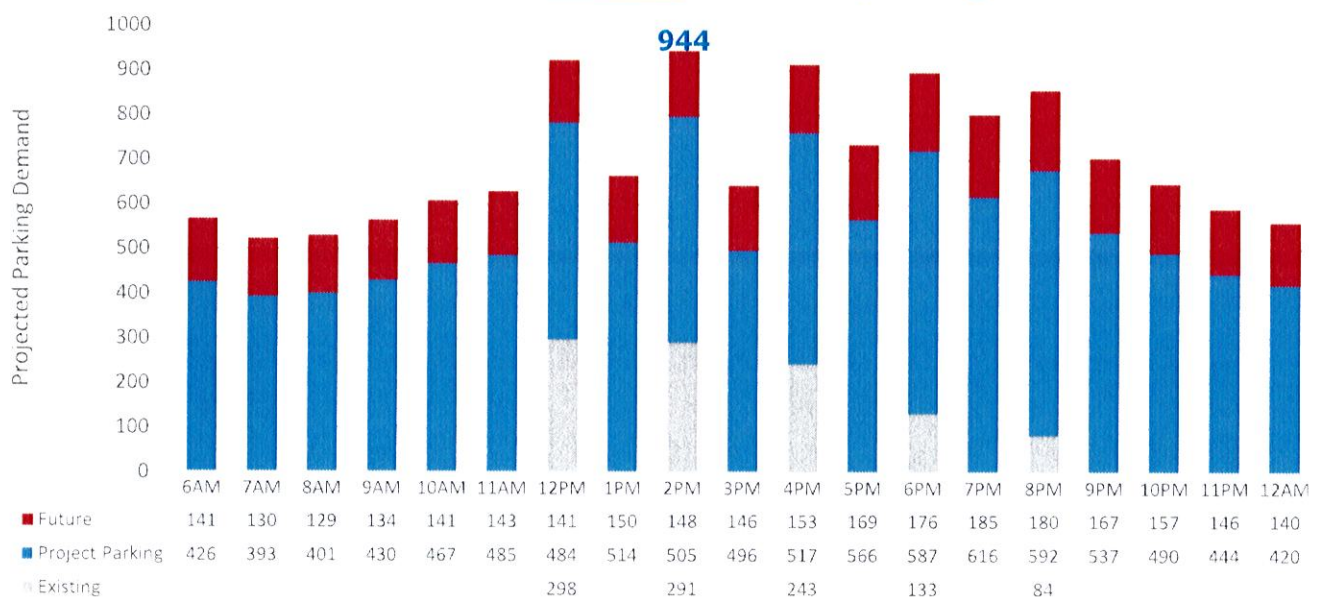
Future Projects - Weekend Time of Day Parking Demand



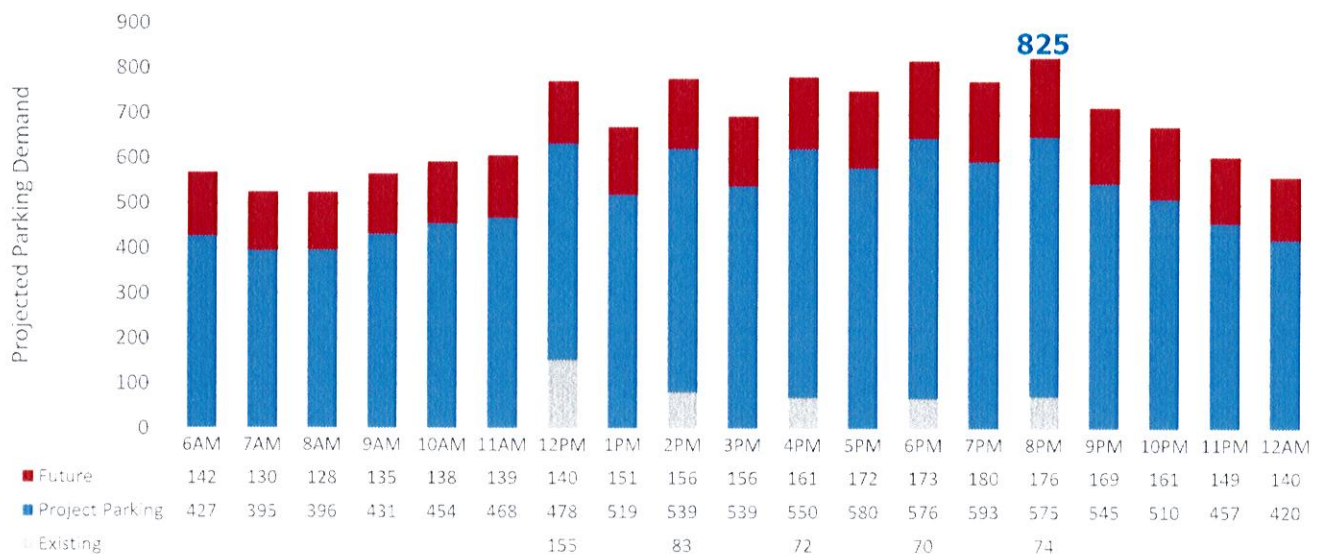
Conclusion

The purpose of this study is to ensure that the parking garage constructed as part of the Downtown Haverhill Redevelopment Project is appropriately sized to handle existing parking demand, project parking needs and a reserve capacity for future redevelopment of other surrounding parcels. Each of these three components has been evaluated in this study. Layering the three components together in a time of day parking demand analysis for weekday and weekend yields the following total parking needed to satisfy the demand.

Total Parking Demand - Weekday Time of Day Parking Demand



Total Parking Demand - Weekend Time of Day



As depicted in the time of day analysis, the peak parking demand on a weekday occurs in the afternoon (2pm) and requires 944 total parking spaces. The peak parking demand on a weekend occurs in the evening (8pm) and is 825 total parking spaces. There are 40 podium parking spaces proposed in Building 4, 30 podium parking spaces in Building 7 and 100 podium parking spaces in Future Project #1. **Reducing the 944 total parking space demand by the total podium parking provided beneath buildings (170 spaces), provides a total parking requirement in the proposed garage of 774 parking spaces. The proposed parking garage included in the Downtown Haverhill Redevelopment Project is 840 parking spaces, which satisfies the parking demand of existing users, project parking needs and future development of surrounding parcels.**

We look forward to presenting this data and answering any questions at the next available Council hearing. Thank you for your consideration!

Sincerely,
TEC, Inc.
"The Engineering Corporation"

A handwritten signature in blue ink, appearing to read 'Rick Friberg', with a stylized, flowing script.

Rick Friberg, PE, LEED AP
Principal

Attachments: Historic Parking Counts Provided by the City

PARKING OCCUPANCY COUNTS FOR GOECKE DECK, MERRIMACK STREET LOT HOW STREET LOT (2013-2020)

Lots	12pm	Occupancy	2pm	Occupancy	4pm	Occupancy	6pm	Occupancy	8pm	Occupancy	NOTES
How St. Lot (43)											
Thurs., 7/9/2020	31	77.09%	34	79.07%	23	53.49%	3	18.60%	6	13.95%	Free Covid
Wed., 7/15/2020	34	79.07%	34	79.07%	27	62.79%	11	25.58%	13	30.23%	Free Covid
Tues., 7/21/2020	37	86.05%	34	79.07%	14	32.56%	11	25.58%	13	30.23%	Free Covid
Tues., 7/28/2020	21	48.84%	18	41.86%	13	30.23%	5	11.63%	6	13.95%	Free Covid
Wed., 8/5/2020	31	72.09%	21	48.84%	26	46.51%	10	23.26%			Free Covid
Thurs., 8/13/2020	19	44.19%	22	51.16%	13	30.23%	16	37.21%			Free Covid
Thurs., 8/20/2020	21	48.84%	20	46.51%	12	27.91%	17	39.53%			Free Covid
Wed., 8/26/2020	22	51.16%	19	44.19%	12	27.91%	13	30.23%			Free Covid
Wed., 9/2/2020	22	51.16%	16	37.21%	14	32.56%	16	37.21%			Free Covid
WEEKDAY AVG. 2020 (FREE)	26.4	61.50%	24.2	56.33%	16.4	38.24%	11.9	27.65%	9.5	22.09%	Free Covid
Sat., 7/18/2020	16	37.21%	12	27.91%	13	30.23%	8	18.60%	7	16.28%	Free Covid
Sat., 8/1/2020	16	37.21%	11	25.58%	11	25.58%	6	13.95%	7	16.28%	Free Covid
SATURDAY AVG. 2020 (FREE)	16	37.21%	11.5	26.74%	12	27.91%	7	16.28%	7	16.28%	Free Covid
Fri., 7/28/18		31.70%		31.70%		35.00%		24.40%			Paid Parking
Wed., 11/1/17	17	39.53%	19	44.19%	13	30.23%					Paid Parking
Thurs., 9/28/17	13	30.23%	14	32.56%	8	18.60%					Paid Parking
Tues., 8/26/14	17	39.53%	16	37.21%	15	34.88%	5	11.63%	6	13.95%	Paid Parking
Wed., 8/14/13	23	53.49%	21	48.84%	9	20.93%	4	9.30%	4	9.30%	Paid Parking
WEEKDAY AVG. 2013-18 (PAID)	17.5	38.90%	17.5	38.90%	11.3	27.93%	4.5	15.11%	5	11.63%	Paid Parking
Merrimack St Lot (48)											
Thurs., 7/9/2020	22	45.83%	25	52.08%	16	33.33%	34	70.83%	12	25.00%	Free Covid
Wed., 7/15/2020	32	66.67%	17	35.42%	26	53.33%	15	31.25%	22	45.83%	Free Covid
Tues., 7/21/2020	31	64.58%	25	52.08%	27	45.83%	30	62.50%	27	56.25%	Free Covid
Tues., 7/28/2020	27	56.25%	24	50.00%	29	60.12%	34	70.83%	23	60.12%	Free Covid
Wed., 8/5/2020	36	75.00%	21	43.75%	36	75.00%	45	93.75%			Free Covid
Thurs., 8/13/2020	33	68.75%	21	43.75%	41	85.42%	32	66.67%			Free Covid
Thurs., 8/20/2020	32	66.67%	20	41.67%	42	87.50%	35	72.92%			Free Covid
Wed., 8/26/2020	37	77.08%	32	66.67%	17	35.42%	48	100.00%			Free Covid
Wed., 9/2/2020	27	56.25%	23	47.92%	21	43.75%	41	85.42%			Free Covid
WEEKDAY AVG. 2020 (FREE)	30.8	64.12%	23.1	48.15%	26.7	55.56%	34.9	72.69%	22.5	46.88%	Free Covid
Sat., 7/18/2020	20	41.67%	24	50.00%	1	2.08%	3	6.25%	7	14.58%	Free Covid
Sat., 8/1/2020	16	34.78%	11	23.91%	11	23.91%	6	13.04%	7	14.29%	Free Covid
SATURDAY AVG. 2020 (FREE)	18	38.22%	17.5	36.96%	6	13.00%	4.5	9.65%	7	14.90%	Free Covid
Fri., 9/14/18		74.40%		60.00%		44.70%		46.80%			Paid Parking
Wed., 11/1/17	39	81.25%	37	77.08%	32	66.67%					Paid Parking
Thurs., 9/28/17	27	56.25%	23	47.92%	30	62.50%					Paid Parking
Tues., 8/26/14											Paid Parking
Wed., 8/14/13	35	72.92%	36	75.00%	43	89.58%	36	75.00%	31	64.58%	Paid Parking
WEEKDAY AVG. 2013-18 (PAID)	33.7	71.21%	32.0	65.00%	35.0	65.86%	36.0	60.90%	31.0	64.58%	Paid Parking
Goecke Deck											
Goecke Lower Deck (246)	12pm	Occupancy	2pm	Occupancy	4pm	Occupancy	6pm	Occupancy	8pm	Occupancy	
Thurs., 7/9/2020	90	36.59%	92	37.40%	98	39.84%	61	25.61%	67	27.24%	Free Covid
Wed., 7/15/2020	106	43.09%	102	41.46%	102	41.46%	64	26.92%	71	28.86%	Free Covid
Tues., 7/21/2020	98	39.84%	94	38.21%	61	23.80%	51	21.95%	52	21.14%	Free Covid
Tues., 7/28/2020	87	35.17%	93	37.80%	86	34.96%	50	22.76%	54	21.95%	Free Covid
Wed., 8/5/2020	94	38.21%		0.00%	91	36.99%	100	40.65%			Free Covid
Thurs., 8/13/2020	109	44.31%	116	47.15%	120	48.78%	120	48.78%			Free Covid
Thurs., 8/20/2020	110	44.72%	114	46.34%	119	48.37%	115	46.75%			Free Covid
Wed., 8/26/2020	108	43.90%	109	44.31%	92	37.40%	128	52.93%			Free Covid
Wed., 9/2/2020	99	40.24%	79	32.11%	87	35.37%	121	49.19%			Free Covid
WEEKDAY AVG. 2020 (FREE)	100.1	40.70%	99.9	36.09%	95.1	38.66%	91.2	37.08%	61.0	24.80%	Free Covid
Goecke Upper Deck (230)											
Thurs., 7/9/2020	83	36.09%	87	37.83%	74	32.17%	3	1.30%	0	0.00%	Free Covid
Wed., 7/15/2020	95	41.30%	98	42.61%	64	27.83%	12	5.22%	0	0.00%	Free Covid
Tues., 7/21/2020	117	50.87%	76	33.04%	43	18.70%	2	0.87%	0	0.00%	Free Covid
Tues., 7/28/2020	104	45.27%	112	48.70%	63	27.39%	0	0.00%	0	0.00%	Free Covid
Wed., 8/5/2020	118	51.30%		0.00%	98	42.61%	19	6.96%			Free Covid
Thurs., 8/13/2020	100	43.48%	105	45.65%	56	24.35%		0.00%			Free Covid
Thurs., 8/20/2020	103	43.78%	109	45.65%	57	24.79%	9	3.91%			Free Covid
Wed., 8/26/2020	102	43.35%	107	46.52%	68	29.57%	9	3.91%			Free Covid
Wed., 9/2/2020	112	48.70%	128	55.65%	60	26.09%	0	0.00%			Free Covid
WEEKDAY AVG. 2020 (FREE)	103.8	45.12%	102.3	44.46%	64.8	28.16%	6.4	2.77%	0.0	0.00%	Free Covid
Goecke Lower Deck (246)											
Sat., 7/18/2020	72	29.27%	51	20.73%	46	18.70%	47	19.11%	42	17.07%	Free Covid
Sat., 8/1/2020	102	41.46%	56	22.76%	62	25.20%	69	28.05%	77	31.30%	Free Covid
SATURDAY AVG. 2020 (FREE)	87	35.37%	53.5	21.75%	54	21.95%	58	23.58%	59.5	24.19%	Free Covid
Goecke Upper Deck (230)											
Sat., 7/18/2020	5	2.17%	1	0.43%	0	0.00%	0	0.00%	0	0.00%	Free Covid
Sat., 8/1/2020	2	0.87%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	Free Covid
SATURDAY AVG. 2020 (FREE)	3.5	1.52%	0.5	0.22%	0	0.00%	0	0.00%	0	0.00%	Free Covid
Goecke Lower Deck (246)											
Fri., 7/27/18		30.60%		29.00%		21.50%		14.30%			Paid Parking
Wed., 11/1/17	92	37.40%	75	30.49%	72	29.27%					Paid Parking
Thurs., 9/28/17	73	29.67%	79	32.11%	75	30.49%					Paid Parking
Tues., 8/26/14	132	53.66%	153	62.20%	139	56.50%	24	9.76%	15	6.10%	Paid Parking
Wed., 8/14/13	156	63.41%	153	62.20%	135	54.88%	52	21.14%	40	16.26%	Paid Parking
WEEKDAY AVG. 2013-18 (PAID)	113.3	42.95%	115.0	43.20%	105.3	38.53%	38.0	15.06%	27.5	11.18%	Paid Parking
Goecke Upper Deck (230)											
Fri., 7/27/18		49.78%		41.12%		42.86%		12.99%			Paid Parking
Wed., 11/1/17											Paid Parking
Thurs., 9/28/17											Paid Parking
Tues., 8/26/14	132	57.39%	151	65.65%	104	45.22%	18	7.83%	2	0.87%	Paid Parking
Wed., 8/14/13	109	47.39%	134	58.26%	97	42.17%	13	5.65%	3	1.30%	Paid Parking
WEEKDAY AVG. 2013-18 (PAID)	120.5	51.52%	142.5	55.01%	100.5	43.42%	15.5	8.82%	2.5	1.09%	Paid Parking

2/9/22, 11:58 AM

OpenGov



5027 RD 22-6 FEB 9 2022 ALTO NH

02/09/2022

DL-22-4

Drainlayer's License

Status: Active

Date Created: Feb 4, 2022

Applicant

brett berube
bbpconstruction@yahoo.com
50 church st
kingston, NH 03848
6036427523

Applicant Information

Drainlayer Application Status

City Council Approval Date

Are You a Licensed Drainlayer?

No

Applicant City

kingston

Applicant Address

50 church st

Applicant Zip

03848

Applicant State

nh

Applicant Cellphone

6039667577

Do You Have a Hoisting License?

Yes

IF YES TO HOISTING, What is the Number?

he-081562

IF YES TO HOISTING, Name as it Appears

brett p berube

IF YES TO HOISTING, What is Grade(s)?

2b

IF YES TO HOISTING, Expiration Date

09/29/2022

Do You Work on City Property?

Yes

Engineering License Number

Business Name

Business Name

bbp construction inc

Business Phone

6036427523

Business Address

Business City

https://haverhillma.viewpointcloud.io/#/explore/records/117287/printable?act=true&app=true&att=true&emp=true&loc=true&sec=1013453%2 1/3

2/9/22, 11:58 AM

OpenGov

50 church st

kingston

Business State

Business Zip

nh

03848

Business Fax

Type of License

..

Renewal

Are You Doing Work on City Property?

Yes

Taxpayer Identification Number (TIN)

..

Insurance Information

Bond Expiration Date

12/31/2022

Liability Insurance Expiration Date

11/01/2022

Workman's Compensation Expiration Date

06/26/2022

Right-of-Way Bond Expiration Date

12/31/2022

Attachments

drain bond.pdf

Uploaded by brett berube on Feb 4, 2022 at 11:13 am

City of Haverhill (1).pdf

Uploaded by brett berube on Feb 4, 2022 at 11:14 am

haverhill col.pdf

Uploaded by brett berube on Feb 4, 2022 at 11:14 am

street open bond.pdf

Uploaded by brett berube on Feb 4, 2022 at 11:14 am



brett license.jpg

Uploaded by brett berube on Feb 4, 2022 at 11:23 am

hoisting license.jif

Uploaded by brett berube on Feb 4, 2022 at 11:23 am

History

Date	Activity
Feb 4, 2022 at 11:01 am	brett berube started a draft of Record DL-22-4
Feb 4, 2022 at 11:23 am	brett berube submitted Record DL-22-4
Feb 4, 2022 at 11:25 am	completed payment step Drainlayer License Fee on Record DL-22-4
Feb 4, 2022 at 11:25 am	approval step City Clerk Approval was assigned to Judy Siros on Record DL-22-4
Feb 9, 2022 at 11:45 am	Judy Siros approved approval step City Clerk Approval on Record DL-22-4
Feb 9, 2022 at 11:45 am	approval step City Engineer Approval was assigned to John Pettis on Record DL-22-4
Feb 9, 2022 at 11:47 am	John Pettis approved approval step City Engineer Approval on Record DL-22-4
Feb 9, 2022 at 11:47 am	approval step City Council Approval was assigned to Judy Siros on Record DL-22-4

https://haverhillma.viewpointcloud.io/#/explore/records/117287/printable?act=true&app=true&att=true&emp=true&loc=true&sec=1013453%2 2/3

HAV CITY CLERK FEB 9/22 PM 12:00

2/9/22, 11:57 AM

302146 22-5 02/09/2022

OpenGov



02/09/2022

DL-22-5

Drainlayer's License

Status: Active

Date Created: Feb 9, 2022

Applicant

James Boraczek
boraczeksseptic@gmail.com
4 Hazel Dr
Hampstead, NH 03841
9784795236

Applicant Information

Drainlayer Application Status

City Council Approval Date

Are You a Licensed Drainlayer?

Yes

Applicant License Number
40496

License Type

Journeyman Electrician Class E

License Expiration Date
07/31/2022

License Status

Current

Applicant City
Hampstead

Applicant Address

4 Hazel Dr

Applicant Zip
03841

Applicant State

NH

Applicant Cellphone
9784795236

Do You Have a Hoisting License?

Yes

IF YES TO HOISTING, What is the Number?
HE 139640

IF YES TO HOISTING, Name as it Appears

James Boraczek

IF YES TO HOISTING, What is Grade(s)?
2A

IF YES TO HOISTING, Expiration Date

05/19/2023

Do You Work on City Property?
Yes

Engineering License Number

2/9/22, 11:57 AM

OpenGov

Business Name

Business Name
Boraczek Septic and Drain, Inc

Business Phone
6033296005

Business Address
4 Hazel Dr

Business City
Hampstead

Business State
NH

Business Zip
03841

Business Fax

Type of License
Renewal

Are You Doing Work on City Property?

Yes

Taxpayer Identification Number (TIN)
421631289

Insurance Information

Bond Expiration Date

06/19/2022

Liability Insurance Expiration Date
03/21/2022

Workman's Compensation Expiration Date

03/21/2022

Right-of-Way Bond Expiration Date
06/19/2022

Attachments

- ☐ pdf Haverhill bond 25K.pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:02 am
- ☐ pdf Haverhill COI.pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:05 am
- ☐ pdf WC Aff.pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:08 am
- ☐ pdf Haverhill Street Opening Bond.pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:03 am
- ☐ pdf N A .pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:09 am
- ☐ pdf Jim Hoisting .pdf
Uploaded by James Boraczek on Feb 9, 2022 at 10:05 am

History

Date	Activity
Feb 8, 2022 at 12:13 pm	James Boraczek started a draft of Record DL-22-5
Feb 9, 2022 at 10:09 am	James Boraczek submitted Record DL-22-5
Feb 9, 2022 at 10:10 am	completed payment step Drainlayer License Fee on Record DL-22-5
Feb 9, 2022 at 10:10 am	approval step City Clerk Approval was assigned to Judy Siros on Record DL-22-5
Feb 9, 2022 at 11:46 am	Judy Siros approved approval step City Clerk Approval on Record DL-22-5
Feb 9, 2022 at 11:46 am	approval step City Engineer Approval was assigned to John Pettis on Record DL-22-5

CITY COUNCIL

Timothy J. Jordan

President

John A. Michitson

Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

1511
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

February 9, 2022

To: President and Members of the City Council

Council Vice President Michitson requests a status update from Mayor Fiorentini on City's assessment of a Fiber Network for Haverhill.



Council Vice President John A. Michitson

(meeting 2.15.2022)

15.2

CITY COUNCIL

Timothy J. Jordan
President

John A. Michitson
Vice President

Melinda E. Barrett

Joseph J. Bevilacqua

Thomas J. Sullivan

Melissa J. Lewandowski

Michael S. McGonagle

Catherine P. Rogers

Shaun P. Toohey



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

HAVERHILL CITY CLERK FEB 11 2022 9:52

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

February 11, 2022

TO: President and Members of the City Council:

Councillor Bevilacqua wishes to recognize the Lithuanian people as they celebrate Lithuanian's National Independence Day on February 16, 2022 commemorating Lithuania's independence from Germany.


City Councillor Joseph Bevilacqua

(meeting 2.15.2022)



DOCUMENT

19-B

CITY OF HAVERHILL

In Municipal Council February 1 2022

HAVERHILL CITY CLERK JAMES J. BOWEN

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Bellevue Avenue:
In front of #81

No Parking
(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

January 26, 2022

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Bellevue Ave #81 – Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone

To: Chief Denaro

From: Officer Pearl

Date: April 24, 2021

Re: Handicap sign request (renew)

Sir,

I have received an application for a handicap parking sign renewal from Cristina Perez of 81 Bellevue Ave unit #2. She has an active Massachusetts handicap placard. This application is for renewal of an existing handicap parking sign that is currently located at 37 Curtis St. Cristina recently moved to Bellevue Ave and unfortunately has a difficult time finding adequate parking on the street. There are no other handicap signs in the vicinity of her apartment. Her physical status has not changed from when she was located on Curtis St. I would recommend approval of the request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Pearl 55", is written over the printed name "Officer Pearl".

Officer Pearl

BROCO OIL

168 Hale Street Haverhill, MA 01830 T: (781)-246-1130 F: (781)-819-0058

January 24, 2022

To: Haverhill City Council

Through: Linda Koutoulas, City Clerk

Broco Oil, Inc. is currently undertaking a significant 18-month improvement project at its biodiesel and propane fuel terminal located at 168 Hale Street in Haverhill. As part of these improvements, entry and exit sliding security gates and perimeter fencing is proposed at the main Hale Street entrance and the principal truck access location on lower Eighth Avenue.

The City's review of Broco's fence permit application (# 89942) for this security work indicates that Broco's plans reflect work in the municipal roadway right-of-way at each work location. These identified impacts are extremely minor and are on property recognized as private ways in both instances.

At the main Hale Street location at the base of Burke Street, the concern is a proposed 35' section of 7' foot chain link fence that extends into the former layout of discontinued Hale Street – this wrap around perimeter fencing section is needed to prevent trespassers from simply walking around the security gate to gain access to our terminal property.

The gate and associated fencing plans at the lower Eighth Avenue truck entrance call for the 28' mechanical gate section to slide along Broco's lower garage building which closely abuts the 40' roadway layout, also designated as "private" and maintained for snow plowing by Broco. Upon activation, the gate section slides to the right into a two-foot-wide pocket along the southern side of the building. The gate travel way is protected by a 7' chain link fence two feet off the building. The measurement from the edge of pavement at the southern edge of the roadway is 42' to the side of Broco's lower garage building. The design allows room for the 2' sliding security gate pocket while respecting the City's original 40' roadway layout at this section of lower Eighth Avenue.

Broco has been advised to request an "obstruction in the right of way" variance by the City Council as a condition of further consideration of its pending fence permit. Broco therefore respectfully requests that this petition request is placed on the City Council agenda for further discussion and consideration of the public security and neighborhood traffic benefits that will result from these terminal safety improvements. To provide additional context for the City Council we have attached municipal plot plans with the gate and fence layout plans overlaid, and photographs of existing conditions.

Sincerely,



Robert Brown

President and CEO, Broco Oil, Inc.

IN CITY COUNCIL: February 1 2022
POSTPONED TO FEBRUARY 8 2022

Attest:

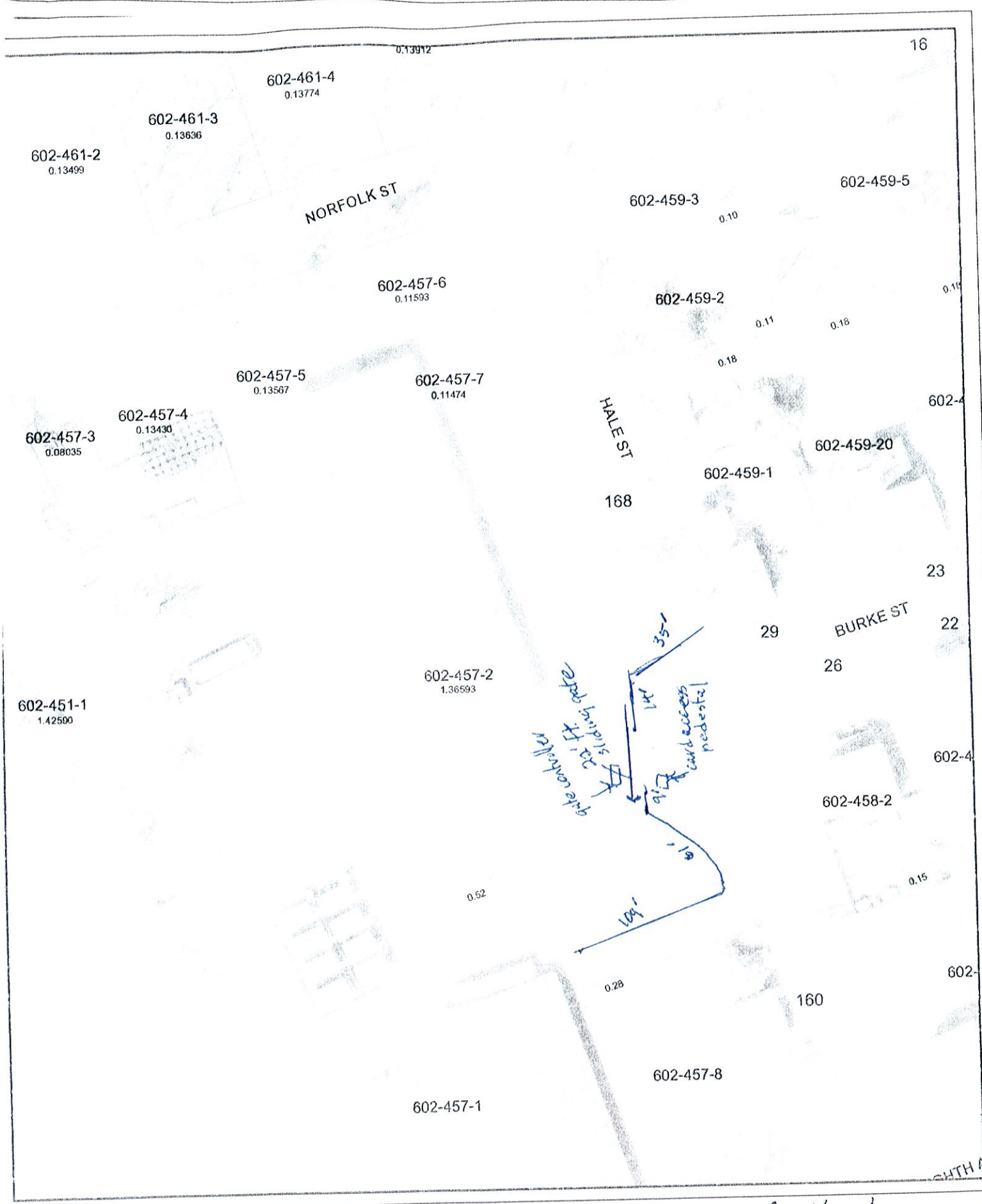
City Clerk

IN CITY COUNCIL: February 8 2022
POSTPONED TO FEBRUARY 15 2022

Attest:

City Clerk

CITY OF HAVERHILL JAN 24 2022 PM 3:03

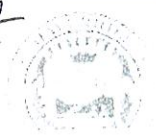


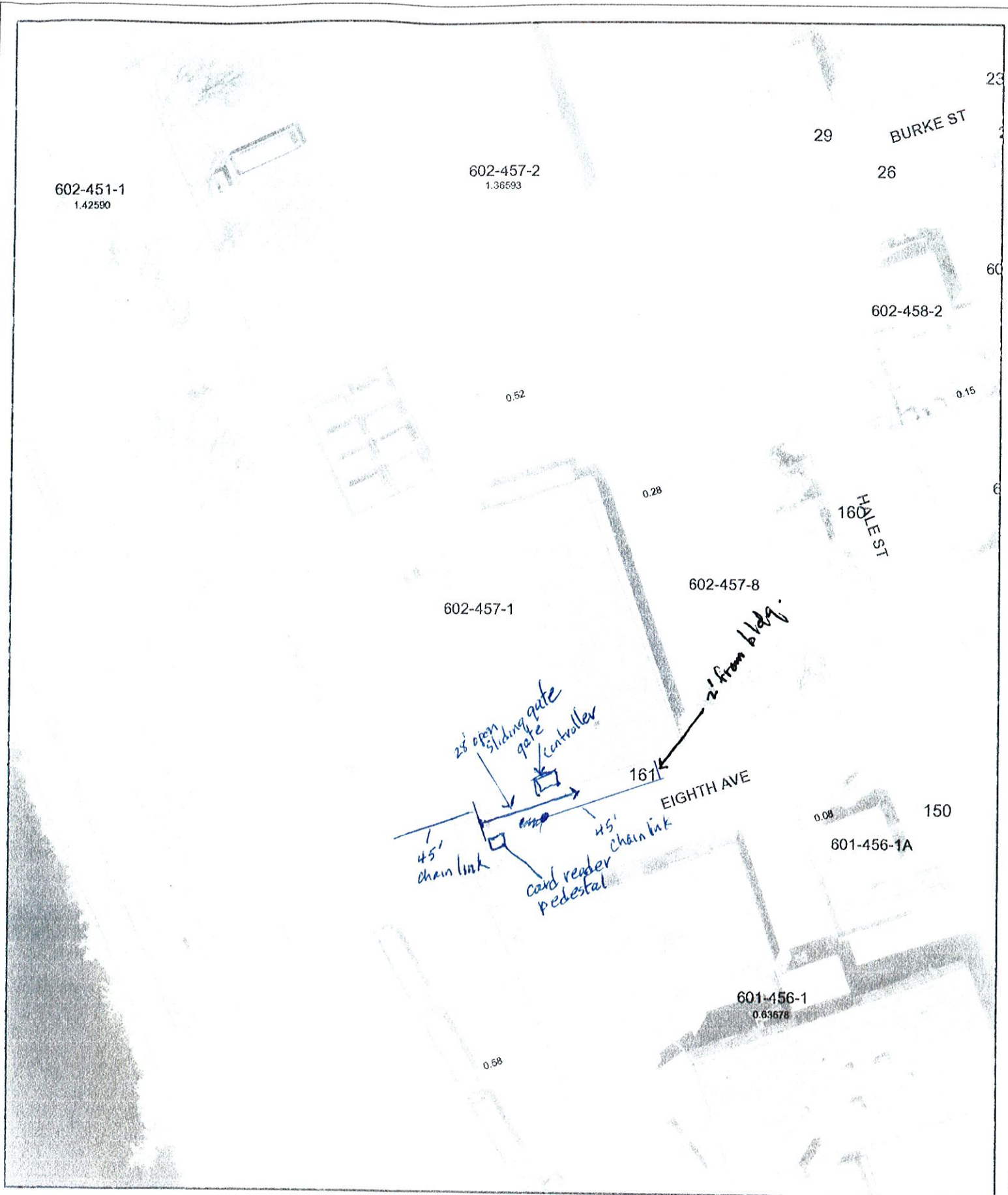
City Of Haverhill, MA
Engineering Division



Haverhill, MA

168 Hale Street





City Of Haverhill, MA
Engineering Division

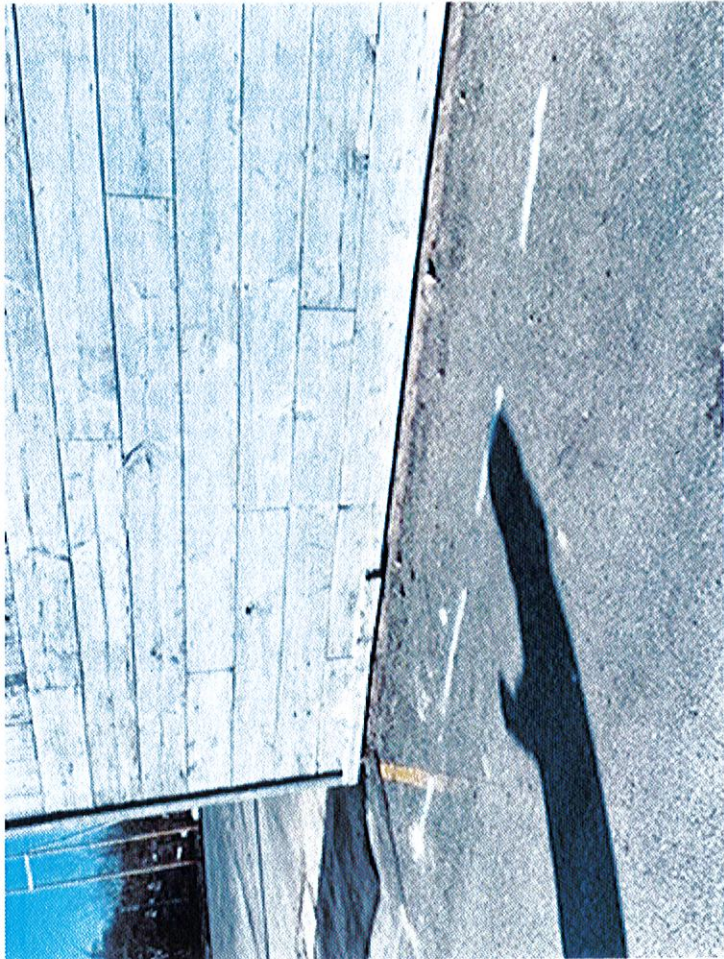
Haverhill, MA



161 Eighth Ave





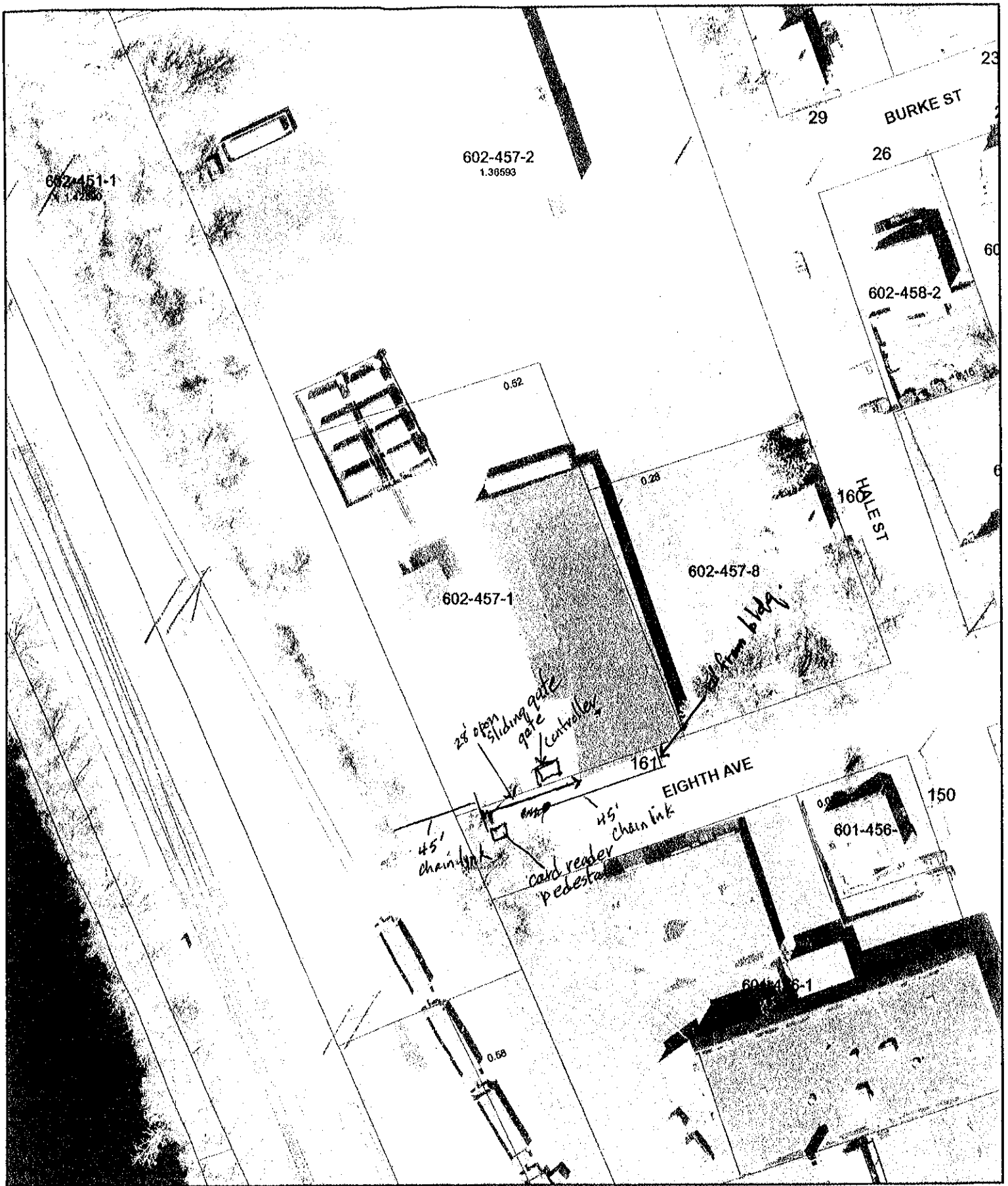




Gate
Pocket







Haverhill, MA

161 Eighth Ave



City Of Haverhill, MA
Engineering Division

0 40 80 160 Feet



Linda Koutoulas

From: Guy Bresnahan <gbresnahan@brocooil.com>
Sent: Tuesday, February 8, 2022 1:00 PM
To: Linda Koutoulas; lbrown@cityofhiverhill.com
Subject: [EXTERNAL]Fwd:
Attachments: Abutters.PDF

Warning! External Email. Exercise caution when opening attachments or clicking on any links. . .

At the recommendation of the City Engineer, John Pettis Broco is currently reaching out to the two abutters, who share access rights to the "paper street" portion of Hale Street behind our terminal office and garage building at 168 Hale Street. These abutters have been sent the attached letters by certified mail. I was able to speak with Judith Hinkle (29 Burke Ave) this morning by phone and would characterize the conversation as constructive although she needs to speak further with her husband concerning their approval of the 35' section of chain link fencing along our Hale Street terminal entrance.

At a meeting with the City Engineer yesterday, we learned that the homeowner at 16 Norfolk Street also owns Parcel #'s 602-459-3 and 602-459-2 which are currently vacant wooded lots which also abut the "paper street" parcel under question. We hope to hear from this landowner soon but its unlikely we'll have a final disposition on the letters sent to our property abutters.

The City Engineer did indicate that he's okay with our gate and fencing plans proposed for 161 Eighth Avenue and would be okay with the Hale Street entrance plans if the abutters sign off.

While we are able to attend this evenings meeting, in light of the above in may make sense to move this approval item to the February 15th Council meeting.

Thanks and please let me know concerning tonight's meeting

----- Forwarded message -----

From: Kristopher Ellis <kellis@brocooil.com>
Date: Tue, Feb 8, 2022 at 11:40 AM
Subject:
To: Guy Bresnahan <gbresnahan@brocooil.com>

Kristopher Ellis
Contracting Officer
Broco Energy, Inc
C: 978-228-0613



Broco Oil

168 Hale Street Haverhill, MA 01830 T: (781)-246-1130 F: (781)-819-0058

February 7, 2022

Mr. Ronald Verette
16 Norfolk Street
Haverhill, MA 01830

Dear Mr. Verette:

Broco Oil, Inc. is in the process of installing sliding security gates and associated chain link fencing to secure its terminal entrances at 168 Hale Street and 161 Eighth Avenue. This is in response to ongoing trespassing by individuals including the homeless and youth riding dirt bikes who use our property as a cut through to the railroad tracks, some to wooded camps behind the cemetery and others to ride recreational vehicles along the railroad right of way. Both activities are illegal and sadly last year an individual was hit and killed by an Amtrak train on the tracks in front of our terminal. While we can never fully mitigate railroad trespassing, we believe this fencing project will serve as a deterrent and help improve overall neighborhood safety and security.

At our Main Hale Street entrance, a 35' section of chain link fencing extending from the security gate to the beginning of the wooded area on the easterly side of 29 Burke Street has been questioned by City officials. The issue explained by the City is that both Broco and the residents at 29 Hale Street and 16 Norfolk Street each have access to the "paper street" area that extends to the north past the corner of Hale and Burke to the undeveloped portion of Norfolk Avenue. A schematic map is attached which shows this area and the fence line in question highlighted in yellow. As abutters to this "paper street" located behind the west side of Broco's office building the City has asked us to review our fencing plans with you to make sure there are no objections to these security and safety improvements at our busy fuel terminal.

Our plans also include new landscaping and beautification improvements which will be maintained by Broco at the Hale Street entrance along with attractive privacy screening fence coverings. Burke Street will remain closed to truck traffic and new signage will reinforce that all truck exiting the Hale Street gate must turn right on Hale Street. The primary truck entrance to our terminal will be through the 161 Eighth Avenue gates.

Specifically, we are asking for your written approval of our plans for the 35' section of chain link fence highlighted on the attached plan. Please call Guy Bresnahan at 978-270-0505 with any questions you have about this request.

I, _____

approve the 35' fencing section _____

disapprove fencing section _____

BROCO OIL

168 Hale Street Haverhill, MA 01830 T: (781)-246-1130 F: (781)-819-0058

February 7, 2022

Judith and Lawrence Hinkle
29 Burke Street
Haverhill, MA 01830

Dear Mr. and Mrs. Hinkle:

Broco Oil, Inc. is in the process of installing sliding security gates and associated chain link fencing to secure its terminal entrances at 168 Hale Street and 161 Eighth Avenue. This is in response to ongoing trespassing by individuals including the homeless and youth riding dirt bikes who use our property as a cut through to the railroad tracks, some to wooded camps behind the cemetery and others to ride recreational vehicles along the railroad right of way. Both activities are illegal and sadly last year an individual was hit and killed by an Amtrak train on the tracks in front of our terminal. While we can never fully mitigate railroad trespassing, we believe this project will serve as a deterrent and help improve overall neighborhood safety and security.

At our Main Hale Street entrance, a 35' section of chain link fencing extending from the security gate to the beginning of the wooded area on the easterly side of 29 Burke Street has been questioned by City officials. The issue explained by the City is that both Broco and the residents at 29 Hale Street each have access to the "paper street" area that extends to the north past the corner of Hale and Burke to the undeveloped portion of Norfolk Avenue. A schematic map is attached which shows this area and the fence line in question highlighted in yellow. As abutters to this "paper street" located behind the west side of Broco's office building the City has asked us to review our fencing plans with you to make sure there are no objections to these security and safety improvements at our busy fuel terminal.

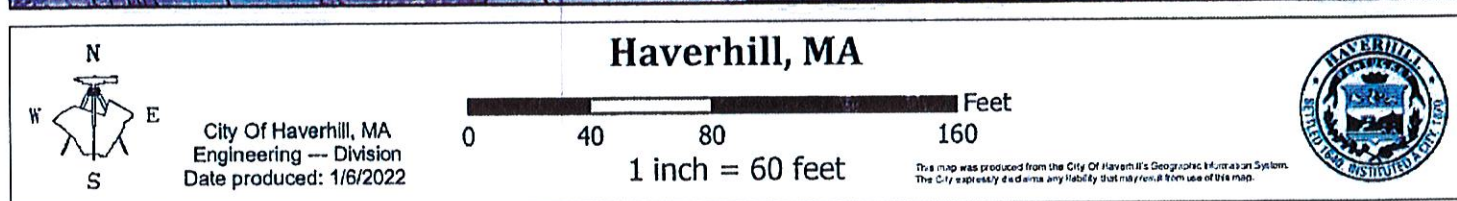
Our plans also include new landscaping and beautification improvements which will be maintained by Broco at the Hale Street entrance along with attractive privacy screening fence coverings. Burke Street will remain closed to truck traffic and new signage will reinforce that all truck exiting the Hale Street gate must turn right on Hale Street. The primary truck entrance to our terminal will be through the 161 Eighth Avenue gates.

Specifically, we are asking for your written approval of our plans for the 35' section of chain link fence highlighted on the attached plan. Please call Guy Bresnahan at 978-270-0505 with any questions regarding this request.

For Judith and Lawrence Hinkle : I, _____

Approve the 35' fencing section _____

disapprove fencing section _____



CITY COUNCIL**Timothy J. Jordan***President***John A. Michitson***Vice President***Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohey**

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

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WWW.CITYOFHAVERHILL.COM

CITYCNCL@CITYOFHAVERHILL.COM

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizens Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizens Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizens Outreach	1/31/17 8/15/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizens Outreach	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizens Outreach	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
69-O	Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City	Public Safety	7/28/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20

91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property “ at 30 Belvidere Rd., Assessor’s Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)		9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
4-I	Communication from Councillor Michitson requesting to address the rising inequities between high and low paid occupations in the United States	Citizens Outreach	1/12/21
27-I	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for “Bow Hunter Tree Stands” to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O’Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-B	President Barrett and Councillor Michitson request to make remote, virtual participation in public hearings and meetings a permanent fixture of city government	A & F	6/15/21
63-R	Councillors Jordan and Michitson propose a Housing Forum to address affordable housing crisis, open space, impact of residential developments on City’s infrastructure and services	Citizens Outreach	8/10/21
63-S	Councillor Daly O’Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
92	Councillors Jordan, Michitson and LePage seeking funding for Cogswell Artspace from the \$500K account dedicated to youth and mental health services	A & F	9/28/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O’Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
91-P	Councillor Michitson requests city adjust its process on how it handles 61A process	Planning & Dev.	12/7/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycnci@cityofhaverhill.com

LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/5/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 93-I Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20
- 33-Y Communication from Councillor LePage to discuss accounting of revenue funds received from
Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city
A & F 3/12/19, 8/5/19
- 89-D Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing
exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and
zoning regulations pertaining to smoke and/or vapor stores in Haverhill
A & F 7/23/19, 8/16/19