



Haverhill Cultural Council

enriching haverhill one grant at a time

Haverhill Cultural Council

Meeting Minutes

Wednesday, April 16th, 2025

MAY 22 AM 10:35
HVCITYCLERK

In Attendance: Maria Elena Arata, John Hassan, McKenna Jennings, Lynda Browne, Rosa DiFiore

Absent: Candice Hoover, Mike Morales, Lillie Williams, Lois Hartman

Meeting called to order: 6:37 pm

1. Acceptance of minutes from March 19th, 2025: John motioned, Maria Elena seconded, all were in favor
2. Subcommittee Reports
 - a. New grant rubric - committee not present
 - b. Community survey
 - i. John motioned to accept the survey with the correction of spelling out Local Cultural Council instead of LCC. Rosa seconded, all were in favor
 - ii. Plan is to release the survey in early September and to close it 1 month later
 1. Survey will be posted online through our social media profiles and shared to local Facebook groups
 2. Put physical copies at: Haverhill Public Library and City Hall
 - a. If someone fills out a physical copy, there will be an envelope to put the filled out survey into

3. Haverhill Cultural District

- a. John has got in touch with Erin Padilla, who heads the Haverhill Cultural District
 - i. He is going to sit on the committee until official responsibilities are clearer, the first meeting he will attend has not been put on the calendar yet

4. Haverhill Art Walk

- a. John has reached out to Erin Padilla from Creative Haverhill, we will have a table at both June and September art walks
 - i. We're looking to do an activity

5. Consentino Night

- a. May 22nd, 5 - 7 pm, we will have a table promoting the festival and our grant
 - i. John, Lynda, McKenna, and Maria Elena plan to attend

6. Festival update

- a. Sponsors: \$2,750
- b. In-Kind Donations: 2 confirmed
- c. Artisan Vendors: 17 confirmed
- d. Food Trucks: 5 confirmed
- e. Kids Corner Vendors: 5 confirmed
- f. Performers: All 10 confirmed, all have given their W-9's and have either received their first payment or it has been recently sent out
- g. Photographer: Confirmed, deposit has been sent
- h. John confirmed police, he is in communication with them on who blocks off the parking spots for the food trucks
- i. John confirmed use of the Citizens Center
- j. Will discuss volunteers at the next festival meeting
 - i. Lynda suggested reaching out to the churches

7. New business

- a. Grant Extensions and Modifications
 - i. Greg from Mass Cultural Council has given us general guidelines to follow

- b. May will be our last meeting, and we will resume meetings in September

The next council meeting is on Wednesday, May 21st, at the Haverhill Citizens Center at 6:30 pm

Meeting adjourned at 7:15 pm