



**CITY OF HAVERHILL
CITY COUNCIL AGENDA
June 13, 2023 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

0This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**

5. COMMUNICATIONS FROM THE MAYOR:

***Returning Budget Orders - submitted May 15, 2023 and Placed on File May 23rd meeting
See Unfinished Business #15***

5.1 Order – The following changes be made to the FY 2024 Mayor's Budget Proposal:

APPROPRIATION INCREASES	
	Mayor Recommended
Little River Dam Match	\$ 73,901
Fire Station Feasibility Study	\$ 50,000
Recreation Department Salaries	\$ 2,000
City Council Administrator	\$ 1,500
Library Salary Correction	\$ 1,400
Economic Development Salary Correction	\$ 19,619
Brightside	\$ 3,000
Full-Time IT Technician	\$ 25,000
Salary increase for Custodian	\$ 9,308
School Department	\$ 1,820,000
School Department	\$ 1,630,000
Fire Department Salary Reserve for additional Firefighters	\$ 305,000
Diversity Consultant	\$ 30,000
Redundant Internet Connection	\$ 18,000
Increase to Clerks Union	\$ 42,000
Increase to Dog Officers	\$ 5,000
Extra for Road Paving & Sidewalks	\$ 1,000,000
Funding for grant match on EV Charging Stations	\$ 200,000
Grant Writer Funding	\$ 121,000
Sub-Total	\$ 5,356,728



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APPROPRIATION DECREASES		
Reduce Street Light Maintenance -Appropriation	\$	40,000
Reduce Funding for Capital Projects Manager-Appropriation	\$	75,000
Reduce Mayor Salary - Appropriation	\$	20,000
Reduce City Council Travel Expense - Appropriation	\$	1,500
Reallocate Retiring Hale Debt - Appropriation	\$	3,144,000
Pro-rate Health Inspector -Appropriation	\$	20,000
Pro-rate HR Technician - Appropriation	\$	10,000
Pro-rate DPW Head Clerk floater - Appropriation	\$	10,000
Reduce Tree Funding -Appropriation	\$	50,000
Reallocate Snow & Ice Reserves - Appropriation	\$	600,000
Sub-Total	\$	3,970,500

REVENUE INCREASES		
Net increase in Senate Budget - Cherry Sheet Revenue	\$	173,449
Increase Medicaid - Revenue	\$	200,000
Use Free Cash - Other Available Revenue Source	\$	1,012,779
Sub-Total	\$	1,386,228

Adjusted Budget Surplus/(Deficit) \$

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1.Kaitlin M Wright, *City Clerk* submits Order relating to Election business

8.1.1. Order – Pursuant to MGL c.41 s. 110-A, the Office of City Clerk shall remain closed to the public for business and election purposes on all Saturdays, to the same extent as if such Saturday were a legal holiday.

8.2.Robert E Ward, DPW Director submits proposed Order for Water and Wastewater User Rates

8.2.1. Order – proposed Water and Wastewater User Rates for approval with the FY24 budget



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8.3. The *Haverhill License Commission* has voted to adopt an additional class of liquor license and submits the appropriate Order

8.3.1. Order – That the City of Haverhill hereby accepts the following provisions of G.L. Chapter Section 12, relative to the sale of liqueurs and cordials by those licensed to sell wines and malt beverages:

“ In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter.”

8.4. Andrew K Herlihy, Division Director, Community Development submits proposed Loan Order for completing South Elm st/Comeau Bridge Roadway Improvements

8.4.1. Loan Order - \$900,000.00 to complete the South Elm-Comeau Bridge Roadway Improvement Project File 10 days

8.5. Robert E Ward, DPW Director, submits proposed Loan Order and Authority to File to fund cost of engineering & construction improvements to four of the City's pumping stations

8.5.1. Loan Order - \$2,100,000.00 for improvements to Coffin av, Daniele dr, Alvanos dr and Hanover st Sewer Pumping Stations File 10 days

8.5.1.1. Authority to File – Mayor is authorized to file applications and execute agreements regarding this Loan Order

8.6. Andrew K Herlihy, Division Director, Community Development submits recommendation of *Haverhill Historic Commission* to create a park as park of Beck development by Procopio Companies at the intersection of Railroad av, South Elm st and the Comeau Bridge in Bradford and Dan Speers Task Force Chair will be addressing the Council on this decision

8.6.1. Order – that the new public park to be created at 236 South Elm st – Map 711, Block 4, Lot 1 be hereby named *First Nations Park*

8.7. Abatement report for month of May 2023 filed by Christine Webb, *City Assessor*

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Petition from Mass Electric Co d/b/a National Grid requesting underground electric conduits for Lamoille av/Winchester st: Plan 30763299

Hearing June 27 2023

10. HEARINGS AND RELATED ORDERS:

11. APPOINTMENTS:

11.1. **Confirming Appointments:**



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11.2. **Non-Confirming:**

11.2.1. *Water-Wastewater Abatement Board*; Lisa DeMeo, 15 Lakewood ter,
To expire June 13 2026

11.2.2. *Central District Parking Commission* – Kayla Rennie, 67 Washington st,
To expire June 13 2026

11.3. **Resignations:**

11.4. **PETITIONS:**

11.4.1. Paul A Bergman, PE representing *Fantini Bakery* – submits application
for a Zoning Amendment for their parcels located at 375 Washington with
most of their land in the CN (Commercial Neighborhood) zone and requests
due to expansion, to convert the RU (Residential Urban Density) portion of
the lot to CN

Refer to Planning Board &

Council Hearing: August 22 2023

11.5. **Applications Handicap Parking Sign:** *with Police approval*

11.6. **Amusement/Event Application** - *with Police approval*

11.6.1. EVNT 23-22: Devon Allen for *Vintage Bazaar New England* requests to
hold a crafts & antique show with food and music at Kimball Farm, 725 East
Broadway; 8:30 am to 4 pm; June 24 & 25

11.6.2. EVNT 23-21: Carol Ireland for *UTEC Haverhill*, requesting to have Salsa
Dancing on the Boardwalk, behind 76 Merrimack st, Saturday, July 8th, 4 pm
to 7 pm and requests any additional fees be waived

11.6.3. EVNT 23-23: Maria Syrniotis for *Hellenic Orthodox Church*, requesting
to hold a dinner fundraiser at the Church 154 Winter st; on June 24th, 6 pm to
12 am and also requests any additional fees be waived

11.7. **Auctioneer License:**

11.8. **Tag Days:** *with Police approval*

11.8.1. *Haverhill Lions Club*, September 23rd

11.9. **One Day Liquor License** – *with Police approval*

11.9.1. LCDL 23-13: Ismael West for a *Beer & Wine license* for his Wedding at
the *Citizen Center* on 10 Welcome st; August 19th, from 5 pm to 11 pm
*Related comment from License Commission to table request to their July
meeting and place on Council Agenda in the interim*

11.10. **Annual License Renewals:**

11.10.1. **Hawker Peddlers License 2023 - Fixed location** – *with approvals*

11.10.2. **Coin-Op License Renewals** – *with Police approval*

11.10.3. **Christmas Tree Vendor** – *with Police approval*

11.10.4. **Taxi Driver Licenses for 2023:** *with Police approval*



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11.10.5. Taxi/Limousine License with Police approval:

11.10.5.1. TLLB 23-4: Taxi business, *New England Health Transportation Inc*; 143 Essex st suite 721; 5 Vehicles

11.10.6. Junk Dealer License with Police approval

11.10.6.1. JUNK 23-1: Jarrod Billingsley; *Winfield Alloy Inc*; 81 Hale st

11.10.6.2. JUNK 23-3: Michael Malvers; *Haverhill Steel*; 115 Hale st

11.10.7. Pool Tables

11.10.7.1. PBYD 23-1: *Haverhill Brewery Inc*, 1 Pool Table, 100 Washington st

11.10.8. Sunday Pool

11.10.9. Bowling

11.10.10. Sunday Bowling

11.10.11. Buy & Sell Second Hand Articles with Police approval

11.10.11.1. 106056: *All Saints Parish*; 120 Bellevue av

11.10.12. Buy & Sell Second Hand Clothing

11.10.13. Pawnbroker license - with police approval

11.10.14. Fortune Teller with - Police approval

11.10.15. Buy & Sell Old Gold – with Police approval

11.10.16. Roller Skating Rink

11.10.17. Sunday Skating

11.10.18. Exterior Vending Machines/Redbox Automated Retail, LLC

11.10.19. Limousine/Livery License/Chair Cars with Police approval

12. MOTIONS AND ORDERS:

12.1. Order – transfer \$15,000 from Refuse Salaries and Wages Account to the Refuse-Recycling Account

12.2. Order – transfer \$1,000,000.00 from Free Cash to the Stabilization Fund

13. ORDINANCES (FILE 10 DAYS)

14. COMMUNICATIONS FROM COUNCILLORS:

15. UNFINISHED BUSINESS OF PRECEDING MEETING:

Returning Budget Orders - all submitted May 15, 2023 and Placed on File May 23, 2023

15.1. Document 55: Mayor Fiorentini submits Orders concerning Appropriations for the Fiscal Year Beginning July 1, 2023:

15.1.1. Document 55-B: Order – City Council in accordance with the City Ordinance Chapter 83, set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	456,000



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Citizens Center Rental	25,000
Council on Aging Activities	50,000
Wood School Daycare	100,000
Municipal Open Space Management	100,000

- 15.1.2. Document 55-C: Order – City Council vote to transfer \$732,304, in accordance with MGL c.44s.63, Sale of Real Estate Proceeds other than by tax-title, to the capital projects account to fund the following fiscal 2024 capital projects:

Highway: Facilities & Other Improvements

Park Barn Rehabilitation	\$15,000
Infrastructure- Parking Lots-Washington st/Wingate st	50,000
Replace bricks in downtown sidewalks	10,000
Winter & White sts Sidewalk repair	250,000

Lan & Land Improvement-Shade trees for Parks 25,000

Highway Total: **\$350,000**

Inspections: Equipment – Cell phones & I-Pads 20,000

Inspections Total: **\$ 20,000**

IT: Equipment-Data transformation-IT \$63,880

Microsoft Tenant Consolidation-IT 83,564

Hardware Based Multi-Factor 30,820

Authentication – IT

GIS Rework-IT 104,200

Wifi Overhaul – IT 31,120

Computer Software – Active Directory Overhaul-IT \$48,720

IT Total: 362,304

Grand Total: **\$732,304**

- 15.1.3 Document 55-D: Order – As part of the fiscal year 2024 annual budget the sum of \$14,029,287 be appropriated to operate the Wastewater Department for items marked as appropriated on the attached

And that \$14,681,925 come from Wastewater Revenue

And that \$ 0 come from available Retained Earnings

And that \$ 652,638 be appropriated in the General Fund and funded from Wastewater receipts



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15.1.4 Document 55-E: Order-that as part of the fiscal year 2024 annual budget the sum of \$13,116,358 be appropriated to operate the Water Department for items marked as appropriated on the attached:

And that	\$ 12,429,755 come from Water Revenue
And that	\$ 906,766 come from Available Retained Earnings
And that	\$ 220,163 be appropriated in the General Fund & funded from Water Receipts

15.1.5 Document 55-F: Order-Sum of \$235,706,663 be appropriated as designated and funded in the following manner:

\$5,180,341	Free Cash
220,163	Water Receipts
652,638	Wastewater Receipts
100,000	Transfer from Other Available Funds
\$229,553,521	Taxation and Other Receipts

15.2. Doc 10-M; Robert E Ward, DPW Director, submits Proposed Loan Order for Asset Management Plan Grant – Phase II

15.2.1. Doc 57-B; Authorize Mayor to File applications and execute agreements

15.2.2. Doc 12-C; Loan Order-\$250,000 to fund Phase II of Asset Management Plan for City's water, sewer, and stormwater assets *filed May 24th*

15.3. Doc 10-L; Robert E Ward, DPW Director, submits Combined Sewer System and Water Distribution System Improvements Proposed Loan Order and Authority to File

15.3.1. Doc 57; Authorize Mayor to File applications and execute agreements

15.3.2. Doc 12-B; Loan Order - \$10,348,200.00 for Combined Sewer System & Water Distribution System Improvements *filed May 24th*

15.4. Doc 9-J; Mayor Fiorentini submits Memorandum of Agreement and Salary Ordinance between the City of Haverhill and the Dispatchers Group

15.4.1. Doc 34-D; Memorandum of Agreement between City of Haverhill and Dispatchers Group

15.4.2. Doc 35-C; Ordinance re: Salaries – Dispatchers Group *filed May 17th*

15.5. Doc 15-D; Ordinance re: Vehicles & Traffic – Add Handicap parking for 461 Washington st & Auburn st; adjacent to 29-31 Fourth av *filed May 17th*

15.6 Doc 56; Ordinance – City Code Chapter 222, Streets & Sidewalks be amended by deleting “Article XII, Outdoor Dining” and inserting in place thereof: “Article XII Outdoor Dining as stated and be deleting “Article XVI, Outdoor Dining Addition”, in its entirety *filed May 24th*
Related communication from William Cox, City Solicitor



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CITY COUNCIL AGENDA**

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16. RESOLUTIONS AND PROCLAMATIONS:

17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

- 17.1. Councillor Melinda E Barrett submits the Minutes for the *Administration & Finance Committee* meetings held on March 29th, April 24th and May 8th for acceptance

18. DOCUMENTS REFERRED TO COMMITTEE STUDY

19. LONG TERM MATTERS STUDY LIST

20. ADJOURN :



CITY OF HAVERHILL

In Municipal Council

ORDERED:

The following changes be made to the FY 2024 Mayor's budget proposal:

APPROPRIATION INCREASES

	Mayor Recommended
Little River Dam Match	\$ 73,901
Fire Station Feasibility Study	\$ 50,000
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APPROPRIATION DECREASES

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Reallocate Retiring Hale Debt - Appropriation	\$ 3,144,000
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REVENUE INCREASES

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Increase Medicaid - Revenue	\$ 200,000
Use Free Cash - Other Available Revenue Source	\$ 1,012,779
Sub-Total	\$ 1,386,228

Adjusted Budget Surplus/(Deficit)	\$ -
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Haverhill

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

June 2, 2023

HAU CITY CLERK JUN 2/23 am 10:12

Dear President Jordan and Members of the Haverhill City Council,

I am requesting the Council allow the Office of the City Clerk to remain closed to the public for business and elections purposes on all Saturdays, pursuant to MGL c.41 s.110A. The VOTES Act passed in Summer 2022 by the Legislature requires the last day for voter registration be ten days prior to an election. With elections being held on Tuesdays, ten days prior will always fall on a Saturday.

Since the implementation of this law, we have been open three Saturdays for this purpose and had only one voter come to register during those three Saturdays. In this case, the individual had just turned 18 and was seeking to register for the first time. However, the Commonwealth now offers pre-registrations to individuals 16 years or older and they will automatically become registered as soon as they turn 18. If they turn 18 within the deadline to register and are a pre-registrant, they are automatically registered before the registration window closes to ensure they can vote on Election Day. Furthermore, individuals can register to vote online giving further accessibility for voter registration.

Allowing the Clerk's office to be closed on Saturdays will be cost-efficient and will have no negative impact on voters. Thank you for your consideration.

Respectfully,

Kaitlin M. Wright
City Clerk



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

Pursuant to MGL c.41 s. 110A , the Office of City Clerk shall remain closed to the public for business and election purposes on all Saturdays, to the same extent as if such Saturday were a legal holiday.

HAU CITY CLERK JUN 2'23 AM10:12



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: June 7, 2023

To: Timothy J. Jordan, City Council President
and Members of the City Council

From: Robert E. Ward *REW*
DPW Director

8.2.

Subject: Proposed City Council Order for Water and Wastewater User Rates

For approval with the FY24 budget attached is a proposed City Council Order establishing the water and wastewater user rates for the FY24 budget. A copy of the current Order is also attached for your reference.

The proposed water and wastewater rates are \$4.93 and \$6.96, respectively. These are the rates presented at the City Council budget hearing. The Order provides a 15% discount to persons that qualify under M.G.L. Chapter 59, Section 5, Clause 41C.

The proposed rate increase will generate the necessary revenue to:

- Support essential infrastructure investments, including the repair and replacement of aging water and sewer lines, upgrading treatment plants, upgrading pumping stations, and enhancing system resilience
- Cover rising operation and maintenance costs such as energy costs, labor expenses, chemicals, materials, and equipment
- Meet increasing regulatory obligations, including necessary upgrades and investments to ensure compliance and protect public health

A responsible rate increase is essential to maintain the financial stability of our water and sewer systems. It will provide adequate revenue to fund capital improvement projects, repay existing debt obligations, maintain appropriate reserves, and sustain the long-term financial health of our utility operations.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: The Honorable James J. Fiorentini, Mayor of Haverhill, mayor@cityofhaverhill.com
William D. Cox, Jr., City Solicitor, billcoxlaw@aol.com
Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Yenise Rozon, CMMC, Treasurer/Collector, yrozon@cityofhaverhill.com
Elizabeth I. Remmes, W/WW Billing/Collection Manager, bremmes@haverhillwater.com



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8,211

PAV CITY CLERK JUL 23 AM 11:01

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #74FF of June 16, 2022, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2023

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$6.96 per hundred cubic feet and the water user rate shall be \$4.93 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

74-FF



2022
BACKUP

DOCUMENT 74-FF

CITY OF HAVERHILL

In Municipal Council June 16 2022

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #71 of June 15, 2021, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2022

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$6.55 per hundred cubic feet and the water user rate shall be \$4.15 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

TABLED TO JUNE 21 2022

Attest:

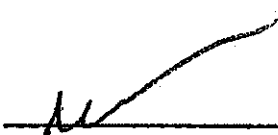
 City Clerk

IN CITY COUNCIL: June 21 2022

PASSED

Attest:

 City Clerk

 Mayor

HAU CITY CLERK JUN 22 AM 9:47

8.3



Haverhill

License Commission, Room 118
4 Summer Street, Haverhill, MA 01830
Phone: 978-374-2312 Fax: 978-373-8490
jsanchez@cityofhaverhill.com

June 6, 2023

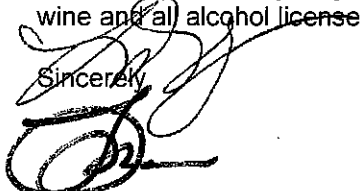
Haverhill City Council
4 Summer Street
Haverhill, MA 01930

Dear City Council,

The License Commission has voted to adopt an additional class of liquor license. This class is of license is wines and malt beverages with cordials/ liqueurs. The License Commission voted the yearly fee to be \$2,185 yearly.

It is an on premises yearly license with the same application process through the ABCC as the beer and wine and all alcohol licenses.

Sincerely,



Patrick J. Driscoll

Laura D. Angus
Linda Koutoulas
Patrick Driscoll
Haverhill License Commission



DOCUMENT

81311
HAU CITY CLERK JUN 7'23 PM 3:32

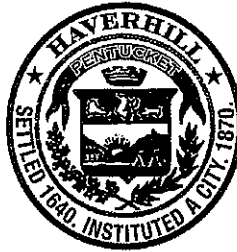
CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City of Haverhill hereby accepts the following provisions of G.L. Chapter 138, Section 12, relative to the sale of liqueurs and cordials by those licensed to sell wines and malt beverages:

"In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter."



8.4

WILLIAM PILLSBURY, JR.,
DIRECTOR
TELEPHONE: 978-374-2344 V/TDD
FAX: 978-374-2332

**CITY OF HAVERHILL
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309
FOUR SUMMER STREET
HAVERHILL, MA 01830-5843

HAVERHILL CITY CLERK JUN 9 2023 10:53 AM

DATE: June 6, 2023

TO: The Honorable James J. Fiorentini, Mayor

FROM: Andrew K. Herlihy, Division Director, Community Development

AA

RE: Proposed Loan Order for Completing South Elm Street/Comeau Bridge Roadway Improvements

Attached for your approval and City Council approval is a proposed Loan Order and Authority to File for \$900,000 for funding to complete proposed traffic improvements and public infrastructure upgrades to support the new Beck development of Procopio Companies by South Elm Street and the Comeau Bridge.

As you are aware, this project makes several critical intersection improvements and reconfigurations to improve vehicular and pedestrian safety and traffic flow through this South Elm Street corridor to the Comeau Bridge, including improvements to Blossom, Laurel and Railroad Avenue and the installation of dual, coordinated traffic signals. These improvements support and mitigate the redevelopment of the former vacant Ornstein Heel Factory site into Procopio's 290-unit transit-oriented, mixed-use riverfront Beck project along Railroad Avenue. This construction project is being carefully coordinated with the MBTA's project to replace the 1908 railroad bridge over South Elm Street.

This work is mostly supported by a \$1.95 million MassWorks Infrastructure Grant that the City won in 2021. However, given inflationary pressures post-Pandemic, the costs for this project have risen beyond the two-year old grant award estimates. The awarded low bid for the project is J. Tropeano, Inc. at \$2.45 million. Their construction bid price can only be held through June 30, 2023. A rebid would undoubtedly cost even more, and create an even larger deficit. Rising costs have hampered the execution of many similar MassWorks grants estimated back in 2020 and 2021.

In order to secure this bid and be able to sign the contract with the low bidder, we are seeking to ensure closure of the gap through this bond order. However, with over \$1.71 million in remaining MassWorks funds to expend by June 30, 2024, any bond funds would likely not be needed until Fiscal Year 2025.

Furthermore, over the next fiscal year, the City will work diligently with the developer, Merrimack Valley Regional Transit Authority (MEVA), and other grantors to try to close this funding gap through other means, including pursuing grants, repurposed ARPA funds or other funding possibilities.

Our intention is to draw down as little of this bonding capacity as possible, hopefully nothing at all.

Our immediate goal in filing this loan order now is to allow us to sign a contract with the low bidder as general contractor, establish a contingency and allow us to secure transportation engineers for construction administration services.

Allowing the contractor to get underway on this project this summer helps to keep this roadwork project ahead of the Basiliere Bridge replacement project, and in line with the MBTA bridge project and the private development construction. Obviously it is critical to get everything in order at the Comeau Bridge when the Beck opens and before construction occurs on the Basiliere Bridge.

IFB001.23
South Elm St & Railroad Ave Intersection Improvements
Bid Opening on: 1/3/22 @ 10:00AM

Contractor Name & Location	Total Bid Amount	Form of Bid Complete	Addendum #1 Acknowledged	MassDOT Prequal	Reference Listing	Other Certs Included/Signed	5% Bid Bond Included
ET&L Corp Stow, MA	\$ 2,583,053. ⁰⁰	✓	✓	✓	✓	✓	✓
MacKay Construction Svs. Wilmington, MA	\$ 2,488,960. ³⁰	✓	✓	✓	✓	✓	✓
J. Tropeano, Inc. Newton, MA	\$ 2,450,567. ⁴³	✓	✓	✓	✓	✓	✓

Opened and Recorded by:


Steven S. Bucuzzo, Purchasing Director


Dawn M. Moran



City/Town or Other Awarding Authority Prequalification Confirmation

Apparent 3 Lowest Bidders Form

Approved Funding Program(s):

- | | | |
|--|---|--|
| <input type="checkbox"/> Chapter 90 Program | <input type="checkbox"/> Complete Streets Funding Program | <input type="checkbox"/> Shared Streets and Spaces Program |
| <input type="checkbox"/> Local Bottle Neck Reduction Program | <input checked="" type="checkbox"/> Mass-Works Program | <input type="checkbox"/> Utility Grants Program |
| <input type="checkbox"/> Municipal Small Bridge Program | <input type="checkbox"/> Municipal Paving Program | <input type="checkbox"/> Municipality Funds |
| <input type="checkbox"/> Other _____ | | |

City / Town or Other Awarding Authority: City of Haverhill

Location: South Elm Street & Railroad Avenue, Haverhill, MA

Description: Intersection and Roadway Improvements

Class of Work (from the approved Prequalification Form): Highway Construction

Bid Opening Date: 11/3/22 Project Value (from the approved Prequalification Form): \$ 2,093,095

LIST THE LOWEST BIDDER FIRST

Contractor	Address	City	State/Zip	Total Bid	Rank
J. Tropeano, Inc.	185 South Main Street	Newton	NH 03858	\$2,450,567.43	1
MacKay Construction	197 Ballardvale Street	Wilmington	MA 01887	\$2,488,960.30	2
ET&L Corp.	873 Great Road	Stow	MA 01775	\$2,583,083.00	3

Signature of person completing form: _____

Sign

Digitally signed by Steven Bucuzzo
DN: cn=Steven Bucuzzo, o=City of Haverhill, ou=Purchasing, email=stebucuzzo@cityofhaverhill.com, c=US
Date: 2022.11.04 12:37:51 -04'00'

Date

Print name: Steven S. Bucuzzo, Purchasing Director

11/4/22

Comments:

MASSDOT PREQUAL. OFFICE USE ONLY

Isidoro Dejesus
Perez

Digitally signed by Isidoro
Dejesus Perez
Date: 2022.11.07 07:06:18 -05'00'

All Bidders Prequalified: ☒ Yes / ☐ No

Reviewed by: LM

Tracking System Input: ☒

Copied District SAE / Funding Program Manager(s) ☒

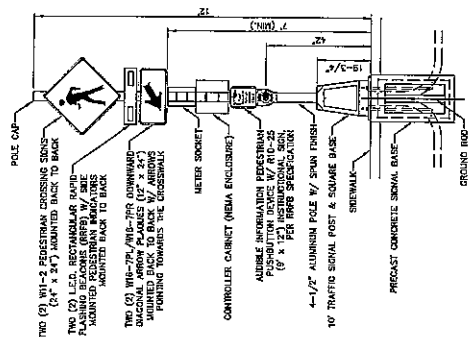
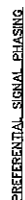
Close File: _____ Date _____

Was Class of Work Limit Exceeded: Yes ☐ No ☒

Comments:

***NOTE:** Upon project completion, complete and submit the contractor evaluation form to prequal.r109@dot.state.ma.us

Rev. 10/2021



**DETAIL FOR RECTANGULAR RAPID
FLASHING PEDESTRIAN BEACON**
NOT TO SCALE



NOTES

1. THIS PLAN INTENDED FOR DISCUSSION PURPOSES ONLY; IT IS NOT FOR CONSTRUCTION.
2. FINAL DESIGN IS SUBJECT TO FIELD SURVEY BY OTHERS.
3. PROPERTY LINES AND ACCESS LINE LOCATIONS ARE APPROXIMATE ONLY AND ARE SUBJECT TO DEED AND TITLE RECORDS.
4. BASE PLAN SOURCE: FELDMAN LAND SURVEYORS.

DRAFT

SCALE
0 15 30 60 90 FEET

Conceptual Intersection Improvements Plan

SOUTH ELM STREET/LAUREL AVENUE/RAILROAD AVENUE
HAVERHILL, MASSACHUSETTS

HAVERHILL, MASSACHUSETTS
PREPARED FOR:
PROCOPPIO ENTERPRISES, INC.
220 BROADWAY, UNIT 302
LYNNFIELD, MASSACHUSETTS 01940

MDM:

TRANSPORTATION CONSULTANTS, INC.
PLANNERS & ENGINEERS

231 Old Road, Suite 280
Northborough, MA 01752

Tel. (508) 363-0370
Fax (508) 363-0371

DATE: August 18, 2020

SCALE: As Noted

PROJECT No. 1069	File: 1069 Concept Plan (2020-06-18).dwg	Sheet: 1 of 1
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Appendix A
IFB001.23
FORM FOR GENERAL BID

From: J. Tropeano Inc
(Name of Bidder)

To: City of Haverhill (the "City")

The Undersigned proposes to furnish all labor and materials required for the construction of roadway and intersection improvements along portions of South Elm Street, Railroad Avenue, Laurel Avenue and Blossom Street in the City of Haverhill, Massachusetts, in accordance with the accompanying plans and specifications for the contract unit prices specified below, subject to additions and deductions according to the terms of the specifications.

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
102.1	350 Feet	Tree Trimming, per Foot <u>Fourteen</u> dollars and <u>Zero</u> cents (\$ <u>14.00</u>)	\$ <u>4900.00</u>
103.	1 Each	Tree Removed – Diameter Under 24 Inches, per Foot <u>Two Thousand</u> dollars and <u>Zero</u> cents (\$ <u>2000.00</u>)	\$ <u>2000.00</u>
120.1	1,530 Cubic Yards	Unclassified Excavation, per Cubic Yard <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>153,000.00</u>
121.	80 Cubic Yards	Class A Rock Excavation, per Cubic Yard <u>One Hundred Twenty Five</u> dollars and <u>Zero</u> cents (\$ <u>125.00</u>)	\$ <u>10,000.00</u>
141.1	80 Cubic Yards	Test Pit for Exploration, per Cubic Yard <u>One Hundred Twenty Five</u> dollars and <u>Zero</u> cents (\$ <u>175.00</u>)	\$ <u>14,000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
144.	45 Cubic Yards	Class B Rock Excavation, per Cubic Yard <u>One Hundred Eighty</u> dollars and <u>zero</u> cents (\$ <u>180.00</u>)	\$ <u>8100.00</u>
145.	3 Each	Drainage Structure Abandoned, per Each <u>Five Hundred</u> dollars and <u>zero</u> cents (\$ <u>500.00</u>)	\$ <u>1500.00</u>
146.	6 Each	Drainage Structure Removed, per Each <u>One Thousand</u> dollars and <u>zero</u> cents (\$ <u>1000.00</u>)	\$ <u>6000.00</u>
150.	10 Cubic Yards	Ordinary Borrow, per Cubic Yard <u>One Hundred</u> dollars and <u>zero</u> cents (\$ <u>100.00</u>)	\$ <u>1000.00</u>
151.	1,220 Cubic Yards	Gravel Borrow, per Cubic Yard <u>One Hundred</u> dollars and <u>zero</u> cents (\$ <u>100.00</u>)	\$ <u>122,000.00</u>
151.2	20 Cubic Yards	Gravel Borrow for Backfilling Structures and Pipes, per Cubic Yard <u>One Hundred</u> dollars and <u>zero</u> cents (\$ <u>100.00</u>)	\$ <u>2000.00</u>
153.	5 Cubic Yards	Controlled Density Fill, per Cubic Yard <u>Two Hundred Twenty</u> dollars and <u>zero</u> cents (\$ <u>220.00</u>)	\$ <u>1100.00</u>
156.	30 Tons	Crushed Stone, per Ton <u>One Hundred</u> dollars and <u>zero</u> cents (\$ <u>100.00</u>)	\$ <u>3000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
170.	4,250 Square Yards	Fine Grading and Compacting, per Square Yard <u>Ten</u> dollars and <u>Zero</u> cents (\$ <u>10.00</u>)	\$ <u>42,500.00</u>
191.	30 Feet	Drive Sample Boring, per Foot <u>One Hundred Forty</u> dollars and <u>Zero</u> cents (\$ <u>140.00</u>)	\$ <u>4,200.00</u>
191.10	30 Feet	Hollow Stem Auger Borings, per Foot <u>One Hundred Forty</u> dollars and <u>Zero</u> cents (\$ <u>140.00</u>)	\$ <u>4,200.00</u>
191.11	20 Feet	Core Boring, per Foot <u>One Hundred Fifty</u> dollars and <u>Zero</u> cents (\$ <u>150.00</u>)	\$ <u>3,000.00</u>
193.	1 Lump Sum	Mobilization and Dismantling of Boring Equipment, per Lump Sum <u>Five Thousand</u> dollars and <u>Zero</u> cents (\$ <u>5,000.00</u>)	\$ <u>5,000.00</u>
201.	15 Each	Catch Basin, per Each <u>Eight Thousand</u> dollars and <u>Zero</u> cents (\$ <u>8,000.00</u>)	\$ <u>120,000.00</u>
202.	3 Each	Manhole, per Each <u>Nine Thousand One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>9,100.00</u>)	\$ <u>27,300.00</u>
204.	4 Each	Gutter Inlet, per Each <u>Four Thousand</u> dollars and <u>Zero</u> cents (\$ <u>4,000.00</u>)	\$ <u>16,000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
220.	51 Each	Drainage Structure Adjusted, per Each <u>Four Hundred Ten</u> dollars and <u>Zero</u> cents (\$ <u>410.00</u>)	\$ <u>20,910.00</u>
220.2	20 Feet	Drainage Structure Rebuilt, per Foot <u>Four Hundred Fifty</u> dollars and <u>Zero</u> cents (\$ <u>450.00</u>)	\$ <u>9000.00</u>
220.3	6 Each	Drainage Structure Change-in-Type, per Each <u>One Thousand</u> dollars and <u>Zero</u> cents (\$ <u>1000.00</u>)	\$ <u>6000.00</u>
220.6	1 Feet	Sanitary Structure Rebuilt, per Foot <u>Four Hundred Fifty</u> dollars and <u>Zero</u> cents (\$ <u>450.00</u>)	\$ <u>450.00</u>
220.7	3 Each	Sanitary Structure Adjusted, per Each <u>Four Hundred Ten</u> dollars and <u>Zero</u> cents (\$ <u>410.00</u>)	\$ <u>1230.00</u>
222.3	38 Each	Frame and Grate (or Cover) Municipal Standard per Each <u>One Thousand Two Hundred</u> dollars and <u>Zero</u> cents (\$ <u>1200.00</u>)	\$ <u>45600.00</u>
223.1	28 Each	Frame and Grate (or Cover) Removed and Stacked, per Each <u>One</u> dollars and <u>Zero</u> cents (\$ <u>1.00</u>)	\$ <u>28.00</u>
225.52	12 Each	Trap and Hood Municipal Standard, per Each <u>Six Hundred</u> dollars and <u>Zero</u> cents (\$ <u>600.00</u>)	\$ <u>7200.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
227.3	15 Cubic Yards	Removal and Disposal of Drainage Structure Sediment, per Cubic Yard <u>Three Hundred Forty</u> dollars and <u>Zero</u> cents (\$ <u>340.00</u>)	\$ <u>5100.00</u>
227.31	210 Feet	Removal and Disposal of Drainage Pipe Sediment, per Foot <u>Fourteen</u> dollars and <u>Zero</u> cents (\$ <u>14.00</u>)	\$ <u>2940.00</u>
238.10	65 Feet	10 Inch Ductile Iron Pipe, per Foot <u>Two Hundred Sixty</u> dollars and <u>Zero</u> cents (\$ <u>260.00</u>)	\$ <u>16,900.00</u>
241.12	270 Feet	12 Reinforced Concrete Pipe, per Foot <u>One Hundred Eighty</u> dollars and <u>Zero</u> cents (\$ <u>180.00</u>)	\$ <u>48,600.00</u>
241.15	40 Feet	15 Reinforced Concrete Pipe, per Foot <u>Two Hundred Ninety</u> dollars and <u>Zero</u> cents (\$ <u>290.00</u>)	\$ <u>11,600.00</u>
302.06	120 Feet	6 Inch Ductile Iron Water Pipe (Rubber Gasket), per Foot <u>Three Hundred Ten</u> dollars and <u>Zero</u> cents (\$ <u>310.00</u>)	\$ <u>37,200.00</u>
302.12	5 Feet	12 Inch Ductile Iron Water Pipe (Rubber Gasket), per Foot <u>One Thousand Five Hundred</u> dollars and <u>Zero</u> cents (\$ <u>1500.00</u>)	\$ <u>7500.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
309.	1,010 Pounds	Ductile Iron Fittings for Water Pipe, per Pound <u>Fourteen</u> dollars and <u>zero</u> cents (\$ <u>14.00</u>)	\$ <u>14,140.00</u>
350.06	3 Each	6 Inch Gate and Gate Box, per Each <u>Four Thousand Four Hundred</u> dollars and <u>zero</u> cents (\$ <u>4400.00</u>)	\$ <u>13,200.00</u>
355.06	1 Each	6 Inch Gate and Gate Box Removed and Stacked, per Each <u>One Thousand Three Hundred</u> dollars and <u>zero</u> cents (\$ <u>1300.00</u>)	\$ <u>1300.00</u>
358.	8 Each	Gate Box Adjusted, per Each <u>Two Hundred Fifty</u> dollars and <u>zero</u> cents (\$ <u>250.00</u>)	\$ <u>2000.00</u>
358.1	6 Each	Gate Box Removed and Stacked, per Each <u>One Hundred Seventy</u> dollars and <u>zero</u> cents (\$ <u>170.00</u>)	\$ <u>1020.00</u>
367.06	1 Each	6 Inch Cast Iron Plug, per Each <u>Five Hundred</u> dollars and <u>zero</u> cents (\$ <u>500.00</u>)	\$ <u>500.00</u>
371.12	2 Each	12 Inch Coupling, per Each <u>Five Hundred</u> dollars and <u>zero</u> cents (\$ <u>500.00</u>)	\$ <u>1000.00</u>
376.	3 Each	Hydrant, per Each <u>Ten Thousand</u> dollars and <u>zero</u> cents (\$ <u>10,000.00</u>)	\$ <u>30,000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
376.2	1 Each	Hydrant Removed and Reset, per Each <u>Five Thousand</u> dollars and <u>Zero</u> cents (\$ <u>5000.00</u>)	\$ <u>5000.00</u>
376.3	1 Each	Hydrant Removed and Stacked, per Each <u>Two Thousand Five Hundred</u> dollars and <u>Zero</u> cents (\$ <u>2500.00</u>)	\$ <u>2500.00</u>
381.2	1 Each	Service Box Removed and Stacked, per Each <u>Four Hundred</u> dollars and <u>Zero</u> cents (\$ <u>400.00</u>)	\$ <u>400.00</u>
381.3	5 Each	Service Box Adjusted, per Each <u>Three Hundred</u> dollars and <u>Zero</u> cents (\$ <u>300.00</u>)	\$ <u>1500.00</u>
402.	220 Cubic Yards	Dense Graded Crushed Stone for Sub-Base, per Cubic Yard <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>22,000.00</u>
415.2	6,500 Square Yards	Pavement Fine Milling, per Square Yard <u>Seven</u> dollars and <u>Zero</u> cents (\$ <u>7.00</u>)	\$ <u>45,500.00</u>
431.	10 Cubic Yards	High Early Strength Cement Concrete Base Course, per Cubic Yard <u>One Hundred Ninety</u> dollars and <u>Zero</u> cents (\$ <u>190.00</u>)	\$ <u>1900.00</u>
440.	5,500 Pounds	Calcium Chloride for Roadway Dust Control, per Pound <u>Zero</u> dollars and <u>One</u> cents (\$ <u>0.01</u>)	\$ <u>55.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
443.	40 MGL	Water for Roadway Dust Control, per Thousand (M) Gallons <u>One</u> dollars and <u>Zero</u> cents (\$ <u>1.00</u>)	\$ <u>40.00</u>
451.	115 Tons	HMA for Patching, per Ton <u>Two Hundred Eighty</u> dollars and <u>Zero</u> cents (\$ <u>280.00</u>)	\$ <u>32,200.00</u>
452.	710 Gallons	Asphalt Emulsion for Tack Coat, per Gallon <u>Ten</u> dollars and <u>Zero</u> cents (\$ <u>10.00</u>)	\$ <u>7,100.00</u>
453.	3,900 Feet	HMA Joint Adhesive, per Foot <u>One</u> dollars and <u>Fifty</u> cents (\$ <u>1.50</u>)	\$ <u>5,850.00</u>
460.23	985 Tons	SUPERPAVE Surface Course - 12.5 (SSC - 12.5), per Ton <u>One Hundred Sixty</u> dollars and <u>Zero</u> cents (\$ <u>160.00</u>)	\$ <u>157,600.00</u>
460.32	960 Tons	SUPERPAVE Intermediate Course - 19.0 (SIC - 19.0), per Ton <u>One Hundred Sixty</u> dollars and <u>Zero</u> cents (\$ <u>160.00</u>)	\$ <u>153,600.00</u>
472.	10 Tons	Hot Mix Asphalt for Miscellaneous Work, per Ton <u>Two Hundred Eighty</u> dollars and <u>Zero</u> cents (\$ <u>280.00</u>)	\$ <u>2,800.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
482.3	1,500 Feet	Sawcutting Asphalt Pavement, per Foot <u>Two</u> dollars and <u>zero</u> cents (\$ <u>2.00</u>)	\$ <u>3000.00</u>
504.	2,150 Feet	Granite Curb Type VA4 - Straight, per Foot <u>Seventy</u> dollars and <u>zero</u> cents (\$ <u>70.00</u>)	\$ <u>150,500.00</u>
504.1	470 Feet	Granite Curb Type VA4 - Curved, per Foot <u>Ninety Nine</u> dollars and <u>zero</u> cents (\$ <u>99.00</u>)	\$ <u>46,530.00</u>
509.	300 Feet	Granite Transition Curb for Pedestrian Curb Ramps - Straight, per Foot <u>Seventy</u> dollars and <u>zero</u> cents (\$ <u>70.00</u>)	\$ <u>21,000.00</u>
509.1	150 Feet	Granite Transition Curb for Pedestrian Curb Ramps - Curved, per Foot <u>Ninety Nine</u> dollars and <u>zero</u> cents (\$ <u>99.00</u>)	\$ <u>14,850.00</u>
514.	16 Each	Granite Curb Inlet - Straight, per Each <u>Seven Hundred</u> dollars and <u>zero</u> cents (\$ <u>700.00</u>)	\$ <u>11,200.00</u>
515.	3 Each	Granite Curb Inlet - Curved, per Each <u>Eight Hundred Seventy</u> dollars and <u>zero</u> cents (\$ <u>870.00</u>)	\$ <u>2610.00</u>
516.	2 Each	Granite Curb Corner Type A, per Each <u>Five Hundred Ten</u> dollars and <u>zero</u> cents (\$ <u>510.00</u>)	\$ <u>1020.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
580.	770 Feet	Curb Removed and Reset, per Foot <u>Twenty Six</u> dollars and <u>Two</u> cents (\$ <u>26.00</u>)	\$ <u>20,020.00</u>
590.	2,230 Feet	Curb Removed and Stacked, per Foot <u>Two</u> dollars and <u>One</u> cents (\$ <u>0.01</u>)	\$ <u>22.30</u>
591.	2 Each	Curb Inlet Removed and Stacked, per Each <u>Two</u> dollars and <u>One</u> cents (\$ <u>0.01</u>)	\$ <u>0.02</u>
697.1	33 Each	Silt Sack, per Each <u>One Hundred Sixty</u> dollars and <u>Zero</u> cents (\$ <u>160.00</u>)	\$ <u>5280.00</u>
701.	1,500 Square Yard	Cement Concrete Sidewalk, per Square Yard <u>Sixty Three</u> dollars and <u>Zero</u> cents (\$ <u>63.00</u>)	\$ <u>94,500.00</u>
701.2	290 Square Yard	Cement Concrete Pedestrian Curb Ramp, per Square Yard <u>One Hundred Ten</u> dollars and <u>Zero</u> cents (\$ <u>110.00</u>)	\$ <u>31,900.00</u>
702.	50 Tons	Hot Mix Asphalt Walk Surface, per Ton <u>Three Hundred Twenty</u> dollars and <u>Zero</u> cents (\$ <u>320.00</u>)	\$ <u>16,000.00</u>
740.	18 Month	Engineer's Field Office and Equipment (Type A), per Month <u>Three Thousand Four Hundred</u> dollars and <u>Zero</u> cents (\$ <u>3400.00</u>)	\$ <u>61,200.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
748.	1 Lump Sum	Mobilization, per Lump Sum <u>Fifty Thousand</u> dollars and <u>Zero</u> cents (\$ <u>50,000.00</u>)	\$ <u>50,000.00</u>
751.	360 Cubic Yards	Loam for Roadsides, per Cubic Yard <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>36,000.00</u>
756.	1 Lump Sum	NPDES Storm Water Pollution Prevention Plan, per Lump Sum <u>Three Thousand Four Hundred</u> dollars and <u>Zero</u> cents (\$ <u>3,400.00</u>)	\$ <u>3,400.00</u>
765.	2,580 Square Yards	Seeding, per Square Yard <u>Three</u> dollars and <u>Fifty</u> cents (\$ <u>3.50</u>)	\$ <u>9,030.00</u>
767.6	5 Cubic Yards	Aged Pine Bark Mulch, per Cubic Yard <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>500.00</u>
804.3	370 Feet	3 Inch Electrical Conduit Type NM - Plastic - (UL) (Single), per Foot <u>Ninety</u> dollars and <u>Zero</u> cents (\$ <u>90.00</u>)	\$ <u>33,300.00</u>
804.32	240 Feet	3 Inch Electrical Conduit Type NM - Plastic - (UL) (Double), per Foot <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>24,000.00</u>
804.41	140 Feet	4 Inch Electrical Conduit - Type DB60, per Foot <u>One Hundred</u> dollars and <u>Zero</u> cents (\$ <u>100.00</u>)	\$ <u>14,000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
806.4	15 Feet	4 Inch Electrical Conduit Type RM – Galvanized Steel, per Foot <u>Two Hundred Sixty</u> dollars and <u>ten</u> cents (\$ <u>260.00</u>)	\$ <u>3900.00</u>
811.31	3 Each	Pull Box 12 x 12 Inches - SD2.031, per Each <u>One Thousand Five Hundred</u> dollars and <u>zero</u> cents (\$ <u>1500.00</u>)	\$ <u>4500.00</u>
811.324	6 Each	Electric Handhole 12 x 24 Inches, per Each <u>Two Thousand</u> dollars and <u>zero</u> cents (\$ <u>2000.00</u>)	\$ <u>12,000.00</u>
815.	1 Lump Sum	Traffic Control Signal, per Lump Sum <u>Two Hundred Twenty Five</u> ^{Thousand} dollars and <u>zero</u> cents (\$ <u>225,000.00</u>)	\$ <u>225,000.00</u>
815.981	8 Feet	Mast Arm Footing Cost Adjustment, per Foot <u>Two Hundred Seventy Five</u> dollars and <u>zero</u> cents (\$ <u>275.00</u>)	\$ <u>2200.00</u>
823.102	1 Each	Highway Lighting – Roadway – Mast Arm, per Each <u>Two Thousand</u> dollars and <u>zero</u> cents (\$ <u>2000.00</u>)	\$ <u>2000.00</u>
823.71	5 Each	Highway Lighting Pole and Luminaire Removed and Stacked, per Each <u>Five Hundred</u> dollars and <u>zero</u> cents (\$ <u>500.00</u>)	\$ <u>2500.00</u>
824.221	1 Lump Sum	Rectangular Rapid Flashing Beacon – Location No.1, per Lump Sum <u>Twenty Two Thousand</u> dollars and <u>zero</u> cents (\$ <u>22,000.00</u>)	\$ <u>22,000.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
824.222	1 Lump Sum	Rectangular Rapid Flashing Beacon – Location No. 2, per Lump Sum <u>Twenty Two Thousand</u> dollars and <u>two</u> cents (\$ <u>22,000.00</u>)	\$ <u>22,000.00</u>
832.	280 Square Feet	Warning-Regulatory and Route Marker - Aluminum Panel (Type A), per Square Foot <u>Thirty</u> dollars and <u>zero</u> cents (\$ <u>30.00</u>)	\$ <u>8400.00</u>
847.1	56 Each	Sign Support (Not Guide) and Route Marker with 1 Breakaway Post Assembly - Steel, per Each <u>Three Hundred Seventy Five</u> dollars and <u>zero</u> cents (\$ <u>375.00</u>)	\$ <u>21,000.00</u>
852.	500 Square Feet	Safety Signing for Traffic Management, per Square Foot <u>Thirty</u> dollars and <u>zero</u> cents (\$ <u>30.00</u>)	\$ <u>15,000.00</u>
852.11	400 Feet	Temporary Pedestrian Barricade, per Foot <u>zero</u> dollars and <u>one</u> cents (\$ <u>0.01</u>)	\$ <u>4.00</u>
852.12	6 Each	Temporary Pedestrian Curb Ramp, per Each <u>zero</u> dollars and <u>one</u> cents (\$ <u>0.01</u>)	\$ <u>0.06</u>
853.1	5 Each	Portable Breakaway Barricade Type III, per Each <u>zero</u> dollars and <u>one</u> cents (\$ <u>0.01</u>)	\$ <u>0.05</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
854.016	8,700 Feet	Temporary Paving Markings - 6 inch (Painted), per Foot <u>Zero</u> dollars and <u>Fifty</u> cents (\$ <u>0.50</u>)	\$ <u>4350.00</u>
854.036	630 Feet	Temporary Paving Markings - 6 inch (Removable Tape), per Foot <u>Four</u> dollars and <u>Zero</u> cents (\$ <u>4.00</u>)	\$ <u>2520.00</u>
856.12	60 Days	Portable Changeable Message Sign, per Day <u>Forty</u> dollars and <u>Zero</u> cents (\$ <u>40.00</u>)	\$ <u>2400.00</u>
859.	78,000 Days	Reflectorized Drum, per Day <u>Zero</u> dollars and <u>Fifty</u> cents (\$ <u>0.50</u>)	\$ <u>39,000.00</u>
859.1	1,100 Days	Reflectorized Drums with Sequential Flashing Warning Lights, per Day <u>One</u> dollars and <u>Zero</u> cents (\$ <u>1.00</u>)	\$ <u>1100.00</u>
864.04	275 Square Feet	Pavement Arrows and Legends Reflectorized White (Thermoplastic), per Square Foot <u>Sixty</u> dollars and <u>Zero</u> cents (\$ <u>60.00</u>)	\$ <u>16,500.00</u>
866.106	4,400 Feet	6 Inch Reflectorized White Line (Thermoplastic), per Foot <u>One</u> dollars and <u>Thirty</u> cents (\$ <u>1.30</u>)	\$ <u>5720.00</u>

Item No.	Estimated Quantity	Brief Description; Unit or Lump Sum price bid in both words and figures	Total Figure
866.112	1,320 Feet	12 Inch Reflectorized White Line (Thermoplastic), per Foot <u>Seven</u> dollars and <u>Two</u> cents (\$ <u>7.00</u>)	\$ <u>9240.00</u>
867.106	4,700 Feet	6 Inch Reflectorized Yellow Line (Thermoplastic), per Foot <u>One</u> dollars and <u>Thirty</u> cents (\$ <u>1.30</u>)	\$ <u>6110.00</u>
867.112	110 Feet	12 Inch Reflectorized Yellow Line (Thermoplastic), per Foot <u>Seven</u> dollars and <u>Zero</u> cents (\$ <u>7.00</u>)	\$ <u>770.00</u>
874.	6 Each	Street Name Sign, per Each <u>Three Hundred Seventy Five</u> dollars and <u>Zero</u> cents (\$ <u>375.00</u>)	\$ <u>2250.00</u>
874.2	2 Each	Traffic Sign Removed and Reset, per Each <u>Two Hundred Twenty Five</u> dollars and <u>Zero</u> cents (\$ <u>225.00</u>)	\$ <u>450.00</u>
874.4	28 Each	Traffic Sign Removed and Stacked, per Each <u>One</u> dollars and <u>Zero</u> cents (\$ <u>1.00</u>)	\$ <u>28.00</u>
999.		Traffic Police (Allowance) NINETY FIVE THOUSAND dollars and ZERO cents (\$95,000.00)	\$95,000.00
		TOTAL BID PRICE <u>Two Million, Four Hundred Fifty Thousand, Five Hundred Sixty Seven and Four</u> dollars <u>2,450,567.43</u> and <u>Forty Three</u> cents (\$)	\$ <u>2,450,567.43</u>

The proposed total contract price is Two Million, Four Hundred Fifty Thousand
Five Hundred Sixty-Seven Dollars and forty Three Cents dollars
(\$ 2,450,567.43).

This bid includes addenda numbered: 1 - 10.26.2022

Time for Completion

The completion date for this project is June 30, 2024.

Record of Contractor's Performance

The bidder is requested to state below work of a similar character to that included in this proposal that will enable the City to judge their experience, skill and business standing.

Please see attached reference sheets

Bidder's Certifications

1. The undersigned agrees that, if they are selected as general contractor, they will within ten (10) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the City, execute a contract in accordance with the terms of this bid and furnish a performance bond and also a labor and materials or payment bond, Each of a surety company qualified to do business under the laws of the commonwealth and satisfactory to the City and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price.
2. The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that they will comply fully with all laws and regulations applicable to awards made subject to Chapter 30, Section 39M of the Massachusetts General Laws.
3. The undersigned further certifies that they have filed all Massachusetts tax returns and paid all Massachusetts taxes required by law, and has complied with reporting of employees and contractors, and withholding and remitting of child support as provided by M.G.L. Chapter 62C, Section 49A.

4. The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the commonwealth under the provisions of Chapter 29, Section 29F of the General Laws, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.
5. By signing and submitting this *Form for Bid*, each bidder represents that in regard to the conditions affecting the work to be done and the labor and materials needed, their bid is based on their own investigations and his familiarization with the site in conjunction with the plans and specifications and not on any oral or other representations of any employee, officer, agent or consultant of the City.

Date: 11/3/2022

J. Tropeano Inc

(Print Name of General Bidder)

By: Daily M. Sullivan

(Signature)

Dailyn M. Sullivan - Senior Vice President

(Print Name of Person Signing Bid and Title)

185A South Main Street

(Business Address)

Newton, NH 03858

(City, State and Zip Code)

Telephone: (978) 689 - 2745

Social Security Number or Federal Identification Number: 04-2782734

NOTE: If the bidder is a corporation, indicate state of incorporation and give full names of officers; if a partnership, provide full names and addresses of all partners; and if an individual, provide residential address if different from business address. Use the following spaces:

If a Corporation:

Incorporated in what state: Massachuetts

President: Louisa M Tanner - President

Treasurer: _____

Secretary: Dailyn M. Sullivan

If a foreign corporation (incorporated or organized under laws other than the laws of the Commonwealth of Massachusetts), is the corporation registered with the Secretary of State of Massachusetts?

Yes _____ No _____

If the bidder is selected for the work referred to above, it is required under M.G.L. c.30 § 39L to furnish to the City a certificate of the Secretary of State stating that the corporation has complied with M.G.L. c. 181 §§ 3, 5 and the date of such compliance.

If a Partnership: (Name all Partners):

Name of Partner: _____

Residence: _____

Name of Partner: _____

Residence: _____

Name of Partner: _____

Residence: _____

Name of Partner: _____

Residence: _____

If an Individual:

Name: _____

Residence: _____

If an Individual doing business under a firm name:

Name of Firm: _____

Name of Individual: _____

Business Address: _____

Residence: _____

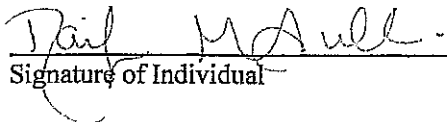
Other form of business organization: _____

The undersigned certifies under penalties of perjury that the undersigned's bid with respect to this contract is in all respects bona fide, fair and made without collusion or fraud with any other person. As used herein the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred and was not debarred when its bid was filed on Thursday, November 3, 2022, from doing public construction work in the commonwealth under the provisions of section twenty-nine F of Chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Dated: 11/3/2022 By: J Tropeano Inc, Contractor

Pursuant to M.G.L. c. 62C, s. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.



Signature of Individual

04-2782734 Social Security # (Voluntary) or Federal Identification Number

J. Tropeano Inc
Corporate Name

Dailyn M. Sullivan
Corporate Officer

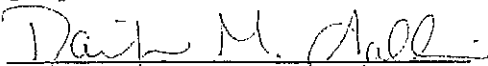
* Approval of a contract or other agreement will not be granted unless this certification clause is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will not have a contract or other agreement issued, renewed, or extended. This request is made under the authority of M.G.L. c. 62C s. 49A.

Appendix C
IFB001.23
Non-Collusion & Tax Compliance

I. CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee club, or other organization, entity, or group or individuals.



Signature of individual submitting bid

Dailyn M. Sullivan - Senior Vice President

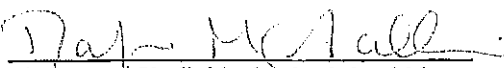
Name and title of individual submitting bid

J. Tropeano Inc

Name of Business

II. TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. Chapter 62C, Sec. 49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.



Signature of individual submitting bid

Dailyn M. Sullivan - Senior Vice President

Name and title of individual submitting bid

J. Tropeano Inc

Name of Business

Appendix D
IFB001.23
References

Provide the names of at least five (5) communities that you have provided Roadway and Intersection Improvements to in the last five (5) years.

Company	Contact	Address	Phone Number
Haverhill/MassDOT	Mike Cameron	519 Appleton St, Arlington, MA	781-570-6019
Town of Wilmington	Paul Alunni	121 Glen Road - Room 7 Wilmington, MA 01887	978 658 4499
Town of North Andover	Jim Stanford	384 Osgood Street North Andover, MA 01845	(978) 685-0950 ext 44017
Town of Tewksbury -	Andrew Stack	999 Whipple Road Tewksbury, MA 01876	978-640-4440
City of Lawrence	Theresa Park Felix Garcia, P.E.	200 Common Street Rm 201 Lawrence, MA 01840	978-620-3163
City of Salem	John Bobrek	100 Conifer Hill Dr, Unit 204, Danvers, MA 01923	978.406.9619
Town fo Westford	Paul Starat	28 North Street Westford, MA 01886	978-399-2716

IFB001.23
ROADWAY & INTERSECTION IMPROVEMENTS PROJECT
SOUTH ELM STREET & RAILROAD AVENUE
CITY OF HAVERHILL, MASSACHUSETTS

ADDENDUM #1 RECEIPT ACKNOWLEDGEMENT FORM

The bidder hereby acknowledges receipt of this Addendum #1 as part of the Contract Documents for this project by signing below and returning this form as part of their sealed bid.

Signature: Dan M. Sullivan

Name: Dan M. Sullivan
(Please print)

Title: Senior Vice President

Company: J. Tropeano, Inc.

Date: 11/3/2022

BID BOND

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

CONTRACTOR:

(Name, legal status and address)
J. Tropeano, Inc.

185 South Main Street
Newton, NH 03858

SURETY:

(Name, legal status and principal place of business)

Swiss Re Corporate Solutions America Insurance Corp.

1200 Main St., Suite 800
Kansas City, MO 64105

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)
City of Haverhill

MA

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ Five Percent of the Attached bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

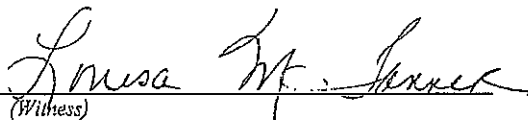
South Elm & Railroad Ave Roadway & Intersection Improvements IFB001.23

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

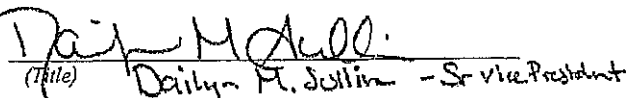
Signed and sealed this 3rd day of November, 2022


(Witness)

J. Tropeano, Inc.

(Principal)

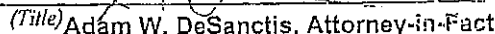
(Seal)

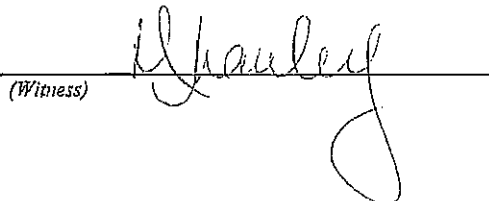

(Title) Daily M. Sullivan - Sr. Vice President

Swiss Re Corporate Solutions America Insurance Corp.

(Surety)

(Seal)


(Title) Adam W. DeSanctis, Attorney-in-Fact


(Witness)

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION F/K/A NORTH AMERICAN SPECIALTY INSURANCE COMPANY ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION F/K/A WASHINGTON INTERNATIONAL INSURANCE COMPANY ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

JAMES J. AXON, GREGORY D. JUWA, PAUL A. PATALANO, LESLIANN J. ORTIZ, ADAM W. DESANCTIS, MICHAEL T. GILBERT, CHRISTINE B. GALLAGHER,
BRYAN F. JUWA, DAVID A. BOUTIETTE, RICHARD F. CARUSO, REBECCA SHANLEY, JONATHAN E. DUGGAN, LINDSAY A. RAFFAEL, and JORDAN J. TIRONE

JOINTLY or SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

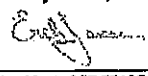
ONE HUNDRED TWENTY-FIVE MILLION (\$125,000,000.00) DOLLARS

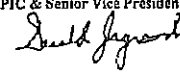
This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By 
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President
of SRCSPIC & Senior Vice President of WIC

By 
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC
& Vice President of WIC



IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

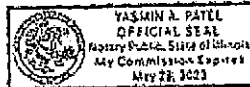
this 29TH day of APRIL, 2022

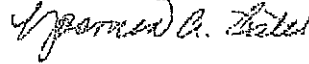
State of Illinois
County of Cook



Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

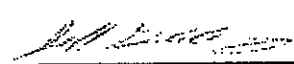
On this 29TH day of APRIL, 2022, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SRCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.





Yasmin A. Patel, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 3rd day of November, 2022.


Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC and WIC



Commonwealth of Massachusetts
EXECUTIVE OFFICE OF HOUSING & ECONOMIC DEVELOPMENT
One Ashburton Place, Room 2101, Boston, MA 02108



MASSWORKS INFRASTRUCTURE PROGRAM

Contract Amendment Request Form

This form must be completed, signed, and submitted in order to request an amendment to a municipality's grant contract. Grantees may be required to attend a meeting at EOHEd to further discuss project status and/or provide a letter from the municipal CEO or other authorized signatory confirming the reason and authorization for this request. NOTE: ***Submission of form does not constitute EOHEd approval of the changes.***

Grantee/Project Information			
Grantee Name:	City of Haverhill	Request Date:	May 25, 2022
Project Name:	TOD Mixed Use Redevelopment Project- Bradford	Preparer Name:	Andrew K. Herlihy
Current Contract ID:	MWP-2020-Haverhill-00051	Preparer Tel.#	978-374-2344
Current Expiry Date:	June 30, 2023		aherlihy@cityofhaverhill.com

Select the reason(s) for this amendment request: (check all that apply)

- ☐ Revise drawdown schedule to increase current year allocations (accelerate spending).
- ☒ Revise drawdown schedule to reduce current year and increase next year(s), within same expiry date.
- ☒ Major construction timeline delays that entail revision of drawdown schedule and extension of contract expiry date.
- ☐ Budget line item changes that exceed 25% of total award and may result in major project scope change.

Provide a detailed explanation for why this amendment is needed:

This MassWorks project requires an amendment for one reason: to accommodate the MBTA's plans for replacement of Bridge No. H-12-030 over South Elm Street, in the middle of the proposed Scope of Work for the City's MassWorks infrastructure improvements. As the City was prepared to go to bid, an MBTA license agreement was sought. Details then emerged about the plans of the MBTA to replace this 114-year old active Amtrak/MBTA overhead bridge in a couple of years. Given that timeline, this train bridge construction work would damage or destroy much of the infrastructure and pedestrian improvements planned for this re-channelized series of intersections, including effects to traffic signals, road paving, sidewalks, curbs and utilities. There was a mutual agreement with the MBTA, along with our State legislative delegation, to allocate funding to expedite the MBTA project and to push the timetable for these MassWorks improvements back, so as to coordinate and synchronize these projects together, avoiding duplication and waste of taxpayer resources. As a result of regular and extremely productive weekly meetings between the City, MBTA, MVRTA, private developer (Procopio) and consultants (MDM, others), a new carefully choreographed plan has emerged to construct both projects jointly. This achieves some economy of scale that allows the City and MBTA to address some other issues (such as a full depth reclamation and removal of cobblestone base under the South Elm overpass and addition of replacement of old sewer piping).

However, this coordination and blending of scope elements with the MBTA require some reworked design and reengineering. The City seeks allowances to exceed the normal 10% design cap it had been prepared to meet. The City will save some money on sidewalk and curbing improvements that are also part of the MBTA's scope, and the City can add in some important water/sewer infrastructure upgrades that could not originally fit into the budget. The MBTA's project scope is smaller in terms of area than the T project, so the overall budget for the City's MassWorks project is not significantly altered. However, the failed South Elm roadway under the bridge itself becomes the responsibility of the MBTA, while the areas leading up to the bridge will remain critical parts of the City's MassWorks scope.

The City and MBTA feel this Amendment represents a win for all parties involved.

Revision(s) to Drawdown Schedule:

Quarter End Date	Original Contract Amount	Revised Amount
09/30/20	--	--
12/31/20	--	--
3/31/21	\$120,000	\$89,032
6/30/21	\$70,000	\$100,968
FY2021. Total	\$190,000	\$190,000

Quarter End Date	Original Contract Amount	Revised Amount
09/30/21	\$10,000	0
12/31/21	\$250,000	0
3/31/22	\$100,000	0
6/30/22	\$500,000	\$40,000
FY2022. Total	\$860,000	\$40,000

Quarter End Date	Original Contract Amount	Revised Amount
09/30/22	\$650,261.62	--
12/31/22	\$200,000	\$100,000
3/31/23	\$49,739.38	\$50,000
6/30/23	--	\$500,000
FY2023. Total	\$900,000	\$650,000

Quarter End Date	Original Contract Amount	Revised Amount
09/30/23	--	\$500,000
12/31/23	--	\$220,000
3/31/24	--	\$50,000
6/30/24	--	\$300,000
FY2024, Total	--	\$1,070,000

Grand Total	\$1,950,000
--------------------	--------------------

Revision(s) to Construction Timeline:

Construction Milestone	Original Contract Date - MM/YYYY	Revised Date - MM/YYYY
Design, and Engineering Complete	July, 2021	June 17, 2022
Bids Advertised	December 30, 2022	July, 2022
Bids Opened	February, 2022	September 15, 2022
Contract Awarded	February, 2022	September 30, 2022
Construction Started	March 14, 2022	October 20, 2022
Construction 25% Complete	April 30, 2022	April 15, 2023
Construction 50% Complete	July, 2022	August 31, 2023
Construction 75% Complete	October, 2022	November 30, 2023
Construction 100% Complete	December 31, 2022	May 25, 2024
Punch List	March 31, 2023	June, 2024

Revision(s) to Contract Budget

Line Item	Original Contract Budget	Approved Revised Budget, if applicable	Proposed Changes (+/-)	New Contract Budget Requested
Design	\$200,000	\$200,000 \$310,000 (with City match)	+\$30,000	\$230,000 \$340,000 (with City match)
Construction	\$1,750,000	\$2,290,000 (with City Match)	-\$30,000	\$1,720,000 (\$2,260,000 with City Match)
Land Takings	N/A	N/A	None	--
Demolition/Remediation	\$51,250	\$51,250	None	\$51,250
Mobilization/Demobilization	\$48,000	\$48,000	None	\$48,000
Water/Sewer/Drainage	\$136,400	\$136,400	+\$23,600	\$160,000
Utility Relocation	\$50,000	\$50,000	None	\$50,000
Roadways	\$256,523.12	\$256,523.12	None	\$256,523.12
Sidewalks/Curbing] Streetscapes	\$352,600	\$357,600 (with City Match)	-\$53,600	\$304,000
Electrical/Lighting	\$430,000	\$655,000 (with City Match)	None	\$655,000 (with City Match)
Bridges/Culverts	N/A	N/A	None	--
Security/Traffic Details	\$90,000	\$90,000	None	\$90,000
Other: Storm Water/ Pollution Controls	\$7,000	\$7,000	None	\$7,000
Contingency	\$213,226.88	\$213,226.88	None	\$213,226.88
Construction Administration	\$115,000	\$115,000	None	\$115,000
Totals:	\$1,950,000	\$2,290,000	None	\$2,290,000

Certification:

By signing below, I, William P. [Signature], hereby certify that I am authorized to represent and request the contract changes outlined above on behalf of the Grantee, and that all of the information provided on this form and any attached documentation is true and accurate. I further certify that I understand that submission of this form does not constitute an approval or agreement by EOHED as to the proposed changes, and that the Grantee is expected to continue with the project, as outlined in the current contract, until such time as EOHED confirms approval of any changes.

Signature [Signature]

Date 5-31-22

Please submit this completed form and all required attachments via email to your designated MassWorks project manager.



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

8,4,1

HAVERHILL CITY CLERK JUL 23 2015

ORDERED:

Ordered: That Nine Hundred Thousand Dollars (\$900,000) is appropriated to pay costs of designing, constructing, reconstructing, paving and improving roadways, bike lanes and sidewalks and acquiring and installing traffic signal controls and other traffic safety signs and equipment, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that said appropriation shall be in addition to any grants received for the project; and that the Mayor is authorized to take any action necessary to carry out the project.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

Loan Order

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 8, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Loan Order for \$900,000.00 to complete the South Elm-Comeau Bridge Roadway Improvement Project

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$900,000.00 to be used to complete the South Elm-Comeau Bridge Roadway Improvement Project. This item must remain on file for 10 days after which I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

8.5

Date: June 7, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *R.E.W.*
DPW Director

Subject: Sewer Pump Station Improvements
Proposed Loan Order

Enclosed for your review and approval is a proposed loan order and the Authority to File document to fund the cost of engineering and construction of improvements to four of the City's sewer pumping stations.

Our sewer pumping stations play a crucial role in ensuring the effective and efficient transport of wastewater in our sewer system. However, over the years, these stations have aged, leading to recurring maintenance and equipment failure that can result in sewer overflows and backups into residents and businesses. In 2016, the City completed an evaluation and 20-year capital improvements plan (CIP) for all thirty-six of the City's sewer pumping stations to begin to address these problems and ensure the long-term viability of our sewer infrastructure.

Implementation of the pumping station CIP is required by the Consent Decree (CD) which the City entered into with the United States Environmental Protection Agency (US EPA) and Massachusetts Department of Environmental Protection (MassDEP) on November 10, 2016.

This loan will pay for various improvements at Coffin Avenue, Danielle Drive, Alvanos Drive, and the Hanover Street Sewer Pumping Stations including:

- Upgrading and replacing outdated pumping equipment and piping,
- Repairing structural deficiencies,
- Electrical and control system upgrades, and
- Improved ventilation systems and emergency backup power sources.

The construction of these pumping station improvements is eligible for a low-interest loan and principal forgiveness from the MassDEP State Revolving Fund (SRF) loan program. Below is a summary of the terms for the SRF loan.

CWSRF 12419 Sewer Loan Terms

Loan amount	\$2,100,000
Minimum loan forgiveness	6.6% or \$138,600
Interest rate	2%
Annual Payment	\$129,000 (20 years)

To remain eligible for the SRF loan and principal forgiveness, the City must submit an approved loan order to MassDEP by June 30, 2023. The principal forgiveness will reduce the annual payments by approximately \$8,000. The wastewater rate impact is approximately \$0.06 and will add \$5.00 to the annual bill for an average household.

By approving the loan order for the rehabilitation and repair of our sewer pumping stations, we will be taking a proactive step towards preserving public health, ensuring compliance with regulations, and optimizing the efficiency of our wastewater management system.

If the loan order is acceptable to you, I will submit it to the City Clerk to be placed on the City Council agenda. I will be attending the City Council meeting after the documents are placed on file.

If you need more information, please advise.

Attachment(s)

- Loan Order – For approval
- Authority to File – For approval

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 8, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Loan Order for \$2,100,000.00 for Sewer Pump Station Improvements

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$2,100,000.00 to fund the cost of engineering and construction of improvements to the City's sewer pumping stations. This item must remain on file for 10 days after which I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 DAYS

8.5.11

ORDERED: That \$2,100,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to Coffin Avenue, Danielle Drive, Alvanos Drive, and Hanover Street Sewer Pumping Stations, including without limitation all costs thereof; that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$2,100,000.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended ("Chapter 29C"); that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C ("the Trust"); and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

The Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts ("the Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and except any and all grants that may be available to pay costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project.

Loan Order

805.1.1

AUTHORITY TO FILE

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of improvement to Coffin Avenue, Danielle Drive, Alvanos Drive, and Hanover Street Sewer Pumping Stations is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund planning and construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.



8.6

WILLIAM PILLSBURY, JR.,
DIRECTOR
TELEPHONE: 978-374-2344 V/TDD
FAX: 978-374-2332

**CITY OF HAVERHILL
COMMUNITY DEVELOPMENT**

CITY HALL, ROOM 309
FOUR SUMMER STREET
HAVERHILL, MA 01830-5843

June 9, 2023

Haverhill City Council
Timothy J. Jordan, President
4 Summer Street
Haverhill, MA 01830

Dear Council President Jordan and Members of the Haverhill City Council:

At its public meeting on May 3, 2023 the Haverhill Historic Commission voted to recommend that the new public park being created as part of the Beck development by Procopio Companies at the intersection of Railroad Avenue, South Elm Street and the Comeau Bridge in Bradford be officially named as **'First Nations Park.'**

This motion was also adopted by the Haverhill Native American Commemorative Task Force.

Both the Native American Commemorative Task Force and the Haverhill Historic Commission are requesting that the Haverhill City Council approve this name for this to-be-built public facility.

It is requested that Dan Speers, Task Force Chair and Historic Commissioner, be allowed to briefly address the Council as to the reasoning and rationale behind this decision.

I am submitting this notification on behalf of the Historic Commission.

Sincerely,

Andrew K. Herlihy, Division Director
Community Development Department

The Shared History Project

Who We Are: Haverhill Native American Commemorative Task Force

Commission: In 2022, Mayor James J. Fioretinni advised the Haverhill City Council that he was establishing “a Native American Commemoration Task Force” to plan and design the proper method of honoring and commemorating the culture and contributions of the indigenous inhabitants of this region to the history of Haverhill and the Merrimack Valley.

Charter: Our charter is straight-forward. Create signage, statuary and memorials that present an accurate and unbiased portrayal of this shared history.

Our Approach:

1. Signage. Create plaques, markers, story walk frames, and/or trail walker posts for trails parks, and memorial sites, such as rail trails.
2. Contribute to or expand the educational and commemorative aspects of existing parks with new designs, murals, statuary, signage or memorials.
3. To follow and incorporate the resolution and wishes of the Haverhill City Council to keep the Hannah Dustin statue in the city park, as well as to respect the contributions of the many citizens who participated in the discussion and committee hearings leading up to that resolution, and to effect such changes and adjustments as necessary to ameliorate any offensive objects, plaques or legends and to equitably incorporate the statue into this memorial.



The Native American Commemorative Task Force is seeking community support and input on how best to follow through on this memorial concept that not only honors the people, the traditions, and the history of Haverhill but provides lasting symbols of reconciliation, celebration, and aspiration.



Document

CITY OF HAVERHILL

In Municipal Council

8.6.11

ORDERED:

That the new public park to be created at 236 South Elm Street – Map 711, Block 4 Lot 1 – be hereby named First Nations Park.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
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HAVERHILL, MA 01830
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WWW.CITYOFHAVERHILL.COM

June 9, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to Establish First Nations Park

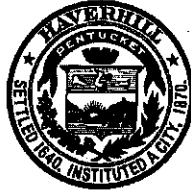
Dear Mr. President and Members of the Haverhill City Council:

Per the Haverhill Park Foundation's and the Haverhill Historic Commission's recommendations, please see attached an order authorizing the naming of First Nations Park. Daniel Speers, Chair of the Native American Commemorative Task Force and Commissioner of the Haverhill Historic Commission, will be at your June 13th City Council meeting to discuss and answer any questions you may have. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



8.7

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

May 31, 2023

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
May as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 05/01/2023 through 05/31/2023 for Abatements,Exemptions

Totals	Tax	Interest	Fees	Tax	Interest	Fee	Refunds	Refund	Abate	Exemp	Adjust	Transfers
	Paid	Paid	Paid	Reversals	Reversals	Reversals	Reversals	Reversals				
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.88	0.00	0.00	0.00
2020 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.88	0.00	0.00	0.00
2020	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.88	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.00	0.00	0.00	0.00
2021 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	211.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	585.60	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	585.60	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	796.60	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,878.07	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,878.07	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,483.59	0.00	0.00	0.00
2022 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,483.59	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,361.66	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,470.40	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,470.40	0.00	0.00	0.00
Personal Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,163.58	0.00	0.00	0.00
2023 Personal Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,163.58	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,222.06	8,146.88	0.00	0.00
2023 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,222.06	8,146.88	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,265.04	8,146.88	0.00	0.00

Transaction Summary All Years
City of Haverhill

All Entry Date range 05/01/2023 through 05/31/2023 for Abatements,Exemptions

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,498.18	8,146.88	0.00	0.00
Total All Charges										43,645.06		

Total All Charges: Add all columns except Adjustments.

WR# 30763299 Qug
Winchester St.

Hearing June 27, 2023

Questions contact – Veasna Eang 978-995-4819

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:



To the City Council of Lowell

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Winchester Street -Haverhill, Massachusetts.

The following are the streets and highways referred to:

30763299 Winchester Street - Beginning at a point approximately +/-30 feet East of the centerline of the intersection of Lamoille Ave. and Winchester St. and continuing approximately +/-15 feet in a Northerly direction. Ngrid to install +/-100 feet of 1-2" conduit with secondary underground cable from pole 15 to Handhole -1, install +/-3 feet of 1-2" conduit with secondary underground cable from handhole -1 to Haverhill Street light #7.

Location approximately as shown on plan attached.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson/lla*

BY _____
Engineering Department

WR# 30763299
Winchester St.

nationalgrid

May 10, 2023

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang 978-995-4819

Please notify National Grid's Jenn Iannalfo of the hearing date / time to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

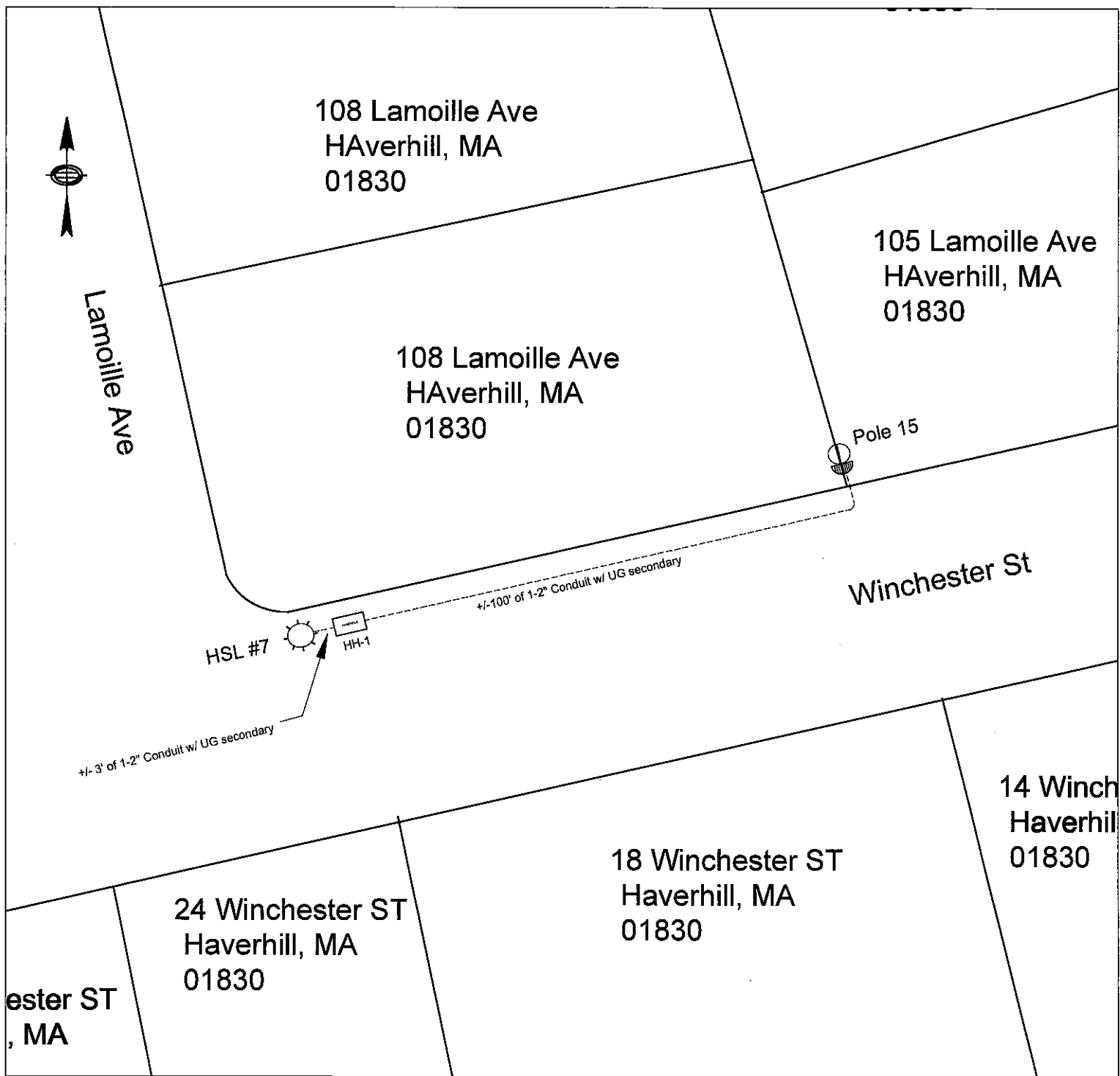
National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845; # 978-725-1418

Very truly yours,

Dave Johnson



Dave Johnson
Supervisor, Distribution Design

Enclosures



UNDERGROUND PETITION

nationalgrid

-  POLE (EXISTING)
-  PROPOSED CONDUIT 1-2"
-  PROPOSED HANDHOLE
-  PROPOSED SECONDARY RISER
-  REPLACED HAVERHILL STREET LIGHT

Job description

NATIONALGRID TO INSTALL +/-100' OF 1-2" CONDUIT FROM POLE 15 TO HH-1, INSTALL +/-3' OF 1-2" CONDUIT FROM HH-1 TO HSL #7. NGRID TO INSTALL NEW BASE FOR HSL #7. ALL WORK TO BE PERFORMED IN THE PUBLIC WAY.

Date: 3.27.23

WORK REQUEST: WR#30763299

To The: City Of HAVERHILL

For Proposed: CONDUIT, HANDHOLE Location: WINCHESTER ST.

Drawn By: V.EANG

DISTANCES ARE APPROXIMATE

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.2.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 9, 2023

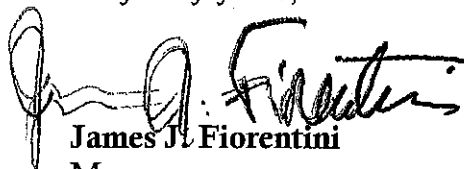
City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Water-Wastewater Abatement Board Appointment – Lisa DeMeo

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Lisa DeMeo, 15 Lakewood Terrace, Haverhill to the Water-Wastewater Abatement Board. This is a non-confirming appointment which will take place immediately and expires on June 13, 2026.

Very truly yours,



James J. Fiorentini
Mayor

Cc: Bob Ward, DPW Director

JJF/lyf

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11212
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 8, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Central District Parking Commission Appointment – Kayla Rennie

Dear Mr. President and Members of the Haverhill City Council:

Pursuant to the Parking Ordinance, I hereby appoint Kayla Rennie, 67 Washington Street, Apt. 205-J, Haverhill to the Central District Parking Commission. Ms. Rennie is replacing Bill Macek whose appointment expired on February 11, 2023. This is a confirming appointment which will expire on June 13, 2026. I recommend approval.

Respectfully submitted,

James J. Fiorentini
Mayor

Cc: Bob Ward, DPW Director

JJF/lyf

City of Haverhill

Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Kayla Rennie

Home address 67 Washington Street, Apt. 205J

Phone number (978) 496-7223

Business number _____

Email kaylarennie5@gmail.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | |
|--|---|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Board of Health |
| <input type="checkbox"/> Board of Registrars Rep. | <input type="checkbox"/> Council on Youth Needs |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Cultural Council |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB) | <input checked="" type="checkbox"/> Downtown Parking Commission |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Friends of the Bradford Rail Trail |
| <input type="checkbox"/> Community Action Commission | <input type="checkbox"/> Harbor Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Haverhill Housing Authority |

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

In the past 5 years that I have lived or worked in Haverhill, I have seen the challenges facing the downtown area when it comes to parking. It is in both my personal and professional interest to provide my input and help alleviate some of those challenges.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or you resume.

I have previously worked in the Mayor's office as a Research Assistant working on several city projects, including parking. I spent time analyzing current parking conditions and met with residents and employees who live/work downtown to discuss what they would like to see in downtown parking policy. Currently, I work as a Community & Economic Development Planner at the Merrimack Valley Planning Commission. Parking policy is a topic that comes up often across our municipalities and is an area I am increasingly focused on.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☒ 1 hour/ week ☐ 2-4 hours/week ☐ 4-6 hours/week ☐ other; specify

Additionally, please indicate your availability ☐ AM ☐ AFTERNOON ☒ PM

5. How did you hear about the vacancy on this City Board, Committee or Commission?

- ☐ City Hall Information Board
- ☐ Council, Board, Committee or Commission Meeting
- ☐ Newspaper
- ☐ City Website
- ☐ Word of Mouth
- ☒ Other: specify Mayor Fiorentini

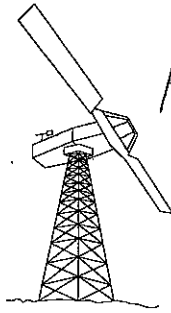
6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature: 

Date: 6/9/23

Bergman & Associates, Inc.

Engineers



Hearing August 22, 2023

20 Washington Street
Haverhill, MA 01832-5524
Tel. (978) 372-1125

11.4.1

June 7, 2023

Cover Letter

City of Haverhill - City Clerk's Office
4 Summer St.
Haverhill, MA 01830

PAU CITY CLERK JUN 7 23 PM 3:27

Reference: Fantini Bakery - Zoning Amendment

To whom it may concern,

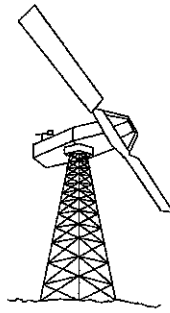
Fantini Bakery is requesting a zoning amendment for their parcels located at 375 Washington St. Per the attached sketch, approximately half of Fantini's land is located in the CN zone, with frontage on Washington St. The back half of the land is in the RU zone, bounded by house lots on Pilling St. to the east, Freeman St. to the west, and Boston St. to the north. This is likely due to the fact that Fantini's first bakery was a smaller building in the CN zone. As the business has grown over the years, the need for expansion to the rear in the RU zone has occurred. Fantini continues to expand, and converting the RU portion of the lot to CN would eliminate the need to go before Board of Appeals for every proposed addition.

Fantini Bakery is a cornerstone of Haverhill industry, having been in the community for over 100 years. They employ many people from the Mount Washington neighborhood that walk to work.

Sincerely yours,

Taylor Moylan, EIT

Paul A Bergman, PE



June 7, 2023

Legal Description of the Property to be Re-Zoned
City of Haverhill - City Clerk's Office
4 Summer St.
Haverhill, MA 01830

Reference: Fantini Bakery - Zoning Amendment

Beginning at a point on the southwesterly sideline of Pilling Street, said point being a distance of 318 feet southwesterly along said sideline from an iron rod at the intersection with the southeasterly sideline of Boston Street;

Thence S 44-36-10 W, a distance of 100.00 feet by land now or formerly of Pilling Street Nominee Trust;

Thence S 45-38-58 E, a distance of 157.93 feet by lands now or formerly of said Pilling Street Nominee Trust, Thiago et al, and Jiminez, respectively, to an iron rod;

Thence S 52-00-49 E, a distance of about 276 feet by lands now or formerly of Acquire Investment Group LLC, and continuing by five distinct parcels, all of Belfiore et al;

Thence S 52-25-30 W, a distance of about 333 feet, along the southeasterly boundary of city parcel M-520, B-315, L-12, a/k/a the northwesterly boundary of city parcel M-512, B-278, L-10, by other land of Fantini Brothers Realty LLC;

Thence N 27-18-41 W, a distance of about 4 feet by land now or formerly of Dauphinais, to an iron rod;

Thence N 28-59-14 W, a distance of 15.72 feet again by land of Dauphinais;

Thence N 29-18-56 W, a distance of 101.00 feet by land now or formerly of Sosa;

Thence N 27-37-18 W, a distance of 110.00 feet by two distinct parcels, both now or formerly of Koeplin Realty, to an iron rod;

Thence N 28-53-47 W, a distance of 61.00 feet by land now or formerly of Delacadena et al;

Thence N 29-01-28 W, a distance of 20.23 feet by an unimproved way;

Thence N 30-44-58 W, a distance of 104.00 feet by land now or formerly of Steinman;

Thence N 32-42-47 W, a distance of 104.00 feet by land now or formerly of Alamilla;

Thence N 33-13-11 W, a distance of 104.00 feet now or formerly of 65 Freeman Street Realty Trust;

Thence N 37-13-46 W, a distance of 12.00 feet by land now or formerly of Cook;

Thence N 46-50-59 E, a distance of 141.66 feet by land now or formerly of Boston Heights Condominium;

Thence S 47-23-37 E, a distance of 48.00 feet by land now or formerly of Davis;

Thence N 46-18-14 E, a distance of 91.00 feet again by land of Davis;

Thence S 45-17-25 E, a distance of 10.93 feet by the southwesterly sideline of Pilling Street;

Thence S 44-36-22 W, a distance of 120.00 feet by land now or formerly of McKeown, to an iron rod;

Thence S 45-24-08 E, a distance of 80.01 feet again by land of McKeown, to an iron rod;

Thence N 44-35-47 E, a distance of 120.00 feet again by land of McKeown;

Thence S 45-31-09 E, a distance of 80.00 feet by the southwesterly sideline of Pilling Street to the point of beginning.

Containing 3.37 Acres, currently, entirely in the RU zoning district; proposed to be entirely in the CN zoning district

Sincerely yours,



Taylor Moylan, EIT



Paul A Bergman, PE





City of Haverhill, MA



06/01/2023

EVNT-23-22

Event Permit

HVR CITY CLERK JUN 1/23 PM 12:05

Status: Active**Date Created:** May 25, 2023**Applicant**

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac, MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

Kimball Farm - Tyler Kimball
791 East Broadway Haverhill, MA 01830

Organization Information**Organization**

Vintage Bazaar New England

Organization Phone

19785180128

Organization Address

12 Heath Road

Organization City

Merrimac

Organization State

MA

Organization Zip

01860

Is the Organization Tax Exempt?

No

Is the Organization Non-Profit?

No

Is the Organization a House of Worship?

No

Contact Information**Contact Name**

Devon Allen

Contact Title

Founder/Director

Contact Phone

19785180128

Contact Email

thevintagebazaar@live.com

Contact Address

12 Heath Road

Contact City

Haverhill

Contact State

MA

Contact Zip

01860

Property Owner Information**Property Owner Name**

Tyler Kimball

Property Owner Phone

978-807-3214

Property Owner Address

791 East Broadway

Property Owner City

Haverhill

Property Owner State

MA

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information**Description of event**

Vintage Bazaar New England - a craft and antique show with food and music

Type of Event

Show

Event Date

06/24/2023

Event Location

Kimball Farm - 725 East Broadway

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Outdoor

Number of Anticipated Attendees

1,500

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

No

Event Start Time

8:30am

Event End Time

4pm

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Food Trucks

IF YES To FOOD, How Will it be Cooked?

Truck Stoves/Grills

Any Helpful Comments about Food

All food trucks and food vendors will seek a temporary Food Permit with the City of Haverhill - as done last year. Anyone with propane tanks over a certain LBS will seek a propane permit.

Special Considerations (i.e. fireworks)

All details are the same as last year (2022) in June and October. Please keep in mind - we will be using the 725 East Broadway address and access driveway. All off-street parking. No parking on the street. We will coordinate with Haverhill Police and Haverhill Fire (as done last year). Event is both June 24, 2023 08:30 to 16:00 and June 25, 2023 10:00 to 15:00.

Parking Information**Number of Parking Spaces Onsite**

1,500

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

We will be using the onsite field at Kimball Farm to park all cars. No parking will be on the street. Again - same as last year.

Are There Charges/Fees for Parking?

No

Sanitation Information**Number of Public Restrooms Available**

16

Type of Toilets

Portable

Please Describe Plans for Solid Waste Disposal & Recycling

we will use a haverhill approved dumpster and trash company - Pistone Dumpster Service

IF PORTABLE TOILETS, Who is the Vendor?

Mr Portable Toilet

General Release & Indemnity Agreement

Yes

**Terms of Understanding**

Yes

**Attachments** JUNE VB Vendor Application - 2023.pdf

Uploaded by Devon Allen on May 25, 2023 at 10:01 am



Idemnification agreement - Vintage Bazaar at Kimball Farm 6.24.23.jpg

Uploaded by Devon Allen on May 25, 2023 at 9:59 am




constant form - Kimball Farm.jpg

Uploaded by Devon Allen on May 25, 2023 at 12:48 pm




COI - VB event insurance.jpg

Uploaded by Devon Allen on May 25, 2023 at 10:00 am

 Kimball Fair SP_signed 06.22.pdf

Uploaded by Devon Allen on May 25, 2023 at 12:48 pm

 EVNT-23-22.pdf

Uploaded by Kevin Lynch on May 26, 2023 at 11:15 am

History**Date****Activity**

May 25, 2023 at 9:45 am

Devon Allen started a draft of Record EVNT-23-22

May 25, 2023 at 9:47 am

Devon Allen altered Record EVNT-23-22, changed ownerCity from "MILTON" to "Haverhill"

Date	Activity
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerEmail from "" to "thevintagebazaar@live.com"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerName from "JUDITH KIMBALL FARM, LLC" to "Kimball Farm - Tyler Kimball"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerPhoneNo from "" to "9785180128"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerPostalCode from "03851" to "01830"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerState from "NH" to "MA"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerStreetName from "NORTH EAST POND RD" to "East Broadway"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerStreetNo from "272" to "791"
May 25, 2023 at 9:47 am	Devon Allen altered Record EVNT-23-22, changed ownerUnit from "" to ""
May 25, 2023 at 10:41 am	Devon Allen submitted Record EVNT-23-22
May 25, 2023 at 10:50 am	completed payment step Event Permit Payment on Record EVNT-23-22
May 25, 2023 at 10:50 am	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-22
May 25, 2023 at 12:48 pm	Devon Allen added attachment Kimball Fair SP_signed 06.22.pdf to Record EVNT-23-22
May 25, 2023 at 12:52 pm	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-22
May 25, 2023 at 12:52 pm	approval step Fire Inspector Approval was assigned to Eric Tarcy on Record EVNT-23-22
May 25, 2023 at 12:52 pm	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-22
May 25, 2023 at 12:52 pm	approval step Health Inspector Approval was assigned to Mark Tolman on Record EVNT-23-22
May 25, 2023 at 12:52 pm	approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-22
May 25, 2023 at 12:52 pm	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-22
May 25, 2023 at 1:11 pm	Mark Tolman approved approval step Health Inspector Approval on Record EVNT-23-22
May 26, 2023 at 9:29 am	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-22
May 26, 2023 at 11:14 am	Kevin Lynch changed Special Considerations (i.e. fireworks) from "All details are the same as last year (2022) in June and October. Please keep in mind - we will b" to "All details are the same as last year (2022) in June and October. Please keep in mind - we will b" on Record EVNT-23-22
May 26, 2023 at 11:15 am	Kevin Lynch added attachment EVNT-23-22.pdf to Record EVNT-23-22
May 26, 2023 at 11:17 am	Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-22
May 30, 2023 at 9:27 am	Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-22
May 31, 2023 at 7:42 am	Neil Gouveia reactivated approval step Health Inspector Approval on Record EVNT-23-22
May 31, 2023 at 7:42 am	Neil Gouveia assigned approval step Health Inspector Approval to Neil Gouveia on Record EVNT-23-22
May 31, 2023 at 7:42 am	Neil Gouveia approved approval step Health Inspector Approval on Record EVNT-23-22
Jun 1, 2023 at 11:35 am	Eric Tarcy approved approval step Fire Inspector Approval on Record EVNT-23-22
Jun 1, 2023 at 11:35 am	approval step City Council Approval was assigned to Kaitlin Wright on Record EVNT-23-22

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	May 25, 2023 at 10:41 am	May 25, 2023 at 10:50 am	-	-
 City Clerk Approval	Complete	May 25, 2023 at 10:50 am	May 25, 2023 at 12:52 pm	Kaitlin Wright	-
 Building Inspector Approval	Complete	May 25, 2023 at 12:52 pm	May 26, 2023 at 9:29 am	Tom Bridgewater	-
 Police Department Approval	Complete	May 25, 2023 at 12:52 pm	May 26, 2023 at 11:17 am	Kevin Lynch	-
 Public Works Director Approval	Complete	May 25, 2023 at 12:52 pm	May 30, 2023 at 9:27 am	Robert Ward	-
 Health Inspector Approval	Complete	May 25, 2023 at 12:52 pm	May 31, 2023 at 7:42 am	Neil Gouveia	-
 Fire Inspector Approval	Complete	May 25, 2023 at 12:52 pm	Jun 1, 2023 at 11:35 am	Eric Tarcy	-
 City Council Approval	Active	Jun 1, 2023 at 11:35 am	-	Kaitlin Wright	-

Label		Status	Activated	Completed	Assignee	Due Date
	Event Permit Issued	Inactive	-	-	-	-



City of Haverhill, MA

Jun 1, 2023

EVNT-23-22

Police Department Approval

Event Permit

Status: Complete

Became Active: May 25, 2023

Assignee: Kevin Lynch

Completed: May 26, 2023

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac, MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

Kimball Farm - Tyler Kimball
791 East Broadway Haverhill, MA 01830

Comments

Devon Allen, May 25, 2023

Same set-up as last June and October.

Kevin Lynch, May 26, 2023

Will require THREE (3) police each day June 24, 2023, from 08:30 to 16:00 and June 25, 2023, from 10:00 to 15:00. Please call Captain Wrenn 978 720-1512 to schedule police details.



City of Haverhill, MA

Jun 1, 2023

EVNT-23-22

Health Inspector Approval

Event Permit

Status: Complete**Became Active:** May 25, 2023**Assignee:** Neil Gouveia**Completed:** May 31, 2023

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac, MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

Kimball Farm - Tyler Kimball
791 East Broadway Haverhill, MA 01830

Comments

Devon Allen, May 25, 2023

Hi Mr. Tolman. Devon here from Vintage Bazaar at Kimball Farm. We will be hosting our show again on June 24 & 25. All food vendors/food trucks will obtain the temporary food permit with the City of Haverhill and all food vendors will be license, insured, etc. We will obtain a portable toilet permit and a dumpster permit.

Mark Tolman, May 25, 2023

Ok Thanks! Devon,

Neil Gouveia will be approving the permits and doing the inspections.

Mark

Devon Allen, May 25, 2023

Great - thank you very much! Should I use Neil Gouveia as the point of contact for food vendors with any questions?

Neil Gouveia, May 31, 2023

Hello Devon,

Please provide a list of food vendors that you would be utilizing this year. Be sure to let them know that temp food permit is required.

Please obtain permit for portable toilets. Permit can be found here:

<https://haverhillma.viewpointcloud.com/categories/1073/record-types/1006599>
(<https://haverhillma.viewpointcloud.com/categories/1073/record-types/1006599>)

Please obtain permit for temporary dumpster. Permit can be found here:

<https://haverhillma.viewpointcloud.com/categories/1073/record-types/1006346>
(<https://haverhillma.viewpointcloud.com/categories/1073/record-types/1006346>)

Please let me know if you have any questions.

Neil 978-420-3673



City of Haverhill, MA

Jun 1, 2023

EVNT-23-22

Fire Inspector Approval

Event Permit

Status: Complete**Became Active:** May 25, 2023**Assignee:** Eric Tarpy**Completed:** Jun 1, 2023

Applicant

Devon Allen
thevintagebazaar@live.com
12 Heath Rd
Merrimac , MA 01860
978-518-0128

Primary Location

791 EAST BROADWAY
Haverhill, MA 01830

Owner:

Kimball Farm - Tyler Kimball
791 East Broadway Haverhill, MA 01830

Comments

Devon Allen, May 25, 2023

No open flames. Same set-up as last year.

Eric Tarpy, Jun 1, 2023

2 fire details will be required for this event. Please file for a standard fire permit, on that permit reference this event permit number and request 2 fire details reflecting the date and time of details

Devon Allen, Jun 1, 2023

Thank you. Will do!



City of Haverhill, MA

11, 6, 2

06/06/2023

EVNT-23-21

Event Permit

Status: Active**Date Created:** May 18, 2023**Applicant**

Carol Ireland
cire109@aol.com
5 Catalpa Rd
Salem, NH 03079
6036749323

Primary Location

76 MERRIMACK ST
Haverhill, MA 01830

Owner:

Dawn Veras
76 Merrimack St. Haverhill, MA 01830

Organization Information**Organization**

UTEC Haverhill

Organization Address

241 Winter St.

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

No

Organization Phone

(978) 441-9949

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

Contact Information**Contact Name**

Indra Cruz

Contact Phone

(978)457-1414

Contact Address

241 Winter St.

Contact State

MA

Contact Title

Dir. Street Worker Outreach

Contact Email

icruz@utecinc.org

Contact City

Havrhill

Contact Zip

01830

Property Owner Information**Property Owner Name**

City of Haverhill

Property Owner Phone

(978) 374-2300

Please Describe Plans for Solid Waste Disposal & Recycling

Garbage bins available






General Release & Indemnity Agreement

Yes

**Terms of Understanding**

Yes

**Attachments**








-  General Release.docx
Uploaded by Carol Ireland on May 18, 2023 at 3:12 pm
-  2003 UTEC 501c3 determination 2003.pdf
Uploaded by Carol Ireland on May 11, 2023 at 12:25 pm
-  Dawnpermission (1).docx
Uploaded by Carol Ireland on May 11, 2023 at 12:26 pm
-  Certificate (1).pdf
Uploaded by Carol Ireland on May 18, 2023 at 1:44 pm
-  UTEC.pdf
Uploaded by Kevin Lynch on May 24, 2023 at 8:36 am

History

Date	Activity
May 10, 2023 at 8:58 am	Carol Ireland started a draft of Record EVNT-23-21
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerCity from "" to "Haverhill"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerEmail from "" to "dawnshere.com"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerName from "" to "Dawn Veras"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerPhoneNo from "" to "(978)804-5225"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerPostalCode from "" to "01830"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerState from "" to "MA"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerStreetName from "" to "Merrimack St."
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerStreetNo from "" to "76"
May 10, 2023 at 9:07 am	Carol Ireland altered Record EVNT-23-21, changed ownerUnit from "" to "7"
May 18, 2023 at 3:13 pm	Carol Ireland submitted Record EVNT-23-21
May 18, 2023 at 3:28 pm	completed payment step Event Permit Payment on Record EVNT-23-21
May 18, 2023 at 3:28 pm	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-21
May 18, 2023 at 3:41 pm	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-21
May 18, 2023 at 3:41 pm	approval step Fire Inspector Approval was assigned to Eric Tarpay on Record EVNT-23-21
May 18, 2023 at 3:41 pm	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-21
May 18, 2023 at 3:41 pm	approval step Recreation Department Approval was assigned to Ben Delaware on Record EVNT-23-21
May 18, 2023 at 3:41 pm	approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-21
May 18, 2023 at 3:41 pm	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-21
May 22, 2023 at 5:33 pm	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-21
May 24, 2023 at 8:36 am	Kevin Lynch added attachment UTEC.pdf to Record EVNT-23-21

Date	Activity
May 24, 2023 at 8:36 am	Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-21
May 24, 2023 at 8:38 am	Ben Delaware approved approval step Recreation Department Approval on Record EVNT-23-21
May 30, 2023 at 9:29 am	Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-21
Jun 6, 2023 at 8:51 am	Eric Tarpy approved approval step Fire Inspector Approval on Record EVNT-23-21
Jun 6, 2023 at 8:51 am	approval step City Council Approval was assigned to Kaitlin Wright on Record EVNT-23-21

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	May 18, 2023 at 3:13 pm	May 18, 2023 at 3:28 pm	-	-
 City Clerk Approval	Complete	May 18, 2023 at 3:28 pm	May 18, 2023 at 3:41 pm	Kaitlin Wright	-
 Building Inspector Approval	Complete	May 18, 2023 at 3:41 pm	May 22, 2023 at 5:33 pm	Tom Bridgewater	-
 Police Department Approval	Complete	May 18, 2023 at 3:41 pm	May 24, 2023 at 8:36 am	Kevin Lynch	-
 Recreation Department Approval	Complete	May 18, 2023 at 3:41 pm	May 24, 2023 at 8:38 am	Ben Delaware	-
 Public Works Director Approval	Complete	May 18, 2023 at 3:41 pm	May 30, 2023 at 9:29 am	Robert Ward	-
 Fire Inspector Approval	Complete	May 18, 2023 at 3:41 pm	Jun 6, 2023 at 8:51 am	Eric Tarpy	-
 City Council Approval	Active	Jun 6, 2023 at 8:51 am	-	Kaitlin Wright	-
 Event Permit Issued	Inactive	-	-	-	-



City of Haverhill, MA

11,6,3

06/06/2023

EVNT-23-23**Event Permit****Status:** Active**Date Created:** May 25, 2023**Applicant**

maria syrniotis
holypostlesstpeterpaul@gmail.com
154 Winter Street
Methuen, MA 01844
9783733311

Primary Location

154 WINTER ST
Haverhill, MA 1830

Owner:

HELLENIC ORTHODOX CHURCH
154 WINTER ST HAVERHILL, MA 1830

Organization Information**Organization**

Hellenic Orthodox Community

Organization Address

154 Winter Street

Organization State

ma

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

Yes

Organization Phone

9783733311

Organization City

Haverhill

Organization Zip

01830

Is the Organization Non-Profit?

Yes

Contact Information**Contact Name**

maria syrniotis

Contact Phone

9789876621

Contact Address

14 spencer street

Contact State

ma

Contact Title

President

Contact Email

holypostlesstpeterpaul@gmail.com

Contact City

methuen

Contact Zip

01830

Property Owner Information**Property Owner Name**

Hellenic Orthodox Community

Property Owner Phone

978-373-3311

HAU CITY CLERK JUN 6 23 PM 4:17

Property Owner Address

154 Winter Street

Property Owner City

haverhill

Property Owner State

ma

Property Owner Zip

01830

Is the Applicant the Property Owner?

No

Event Information**Description of event**

Dinner Raffle

Type of Event

Other

IF OTHER, Please Specify

dinner raffle fundraiser

Event Date

06/24/2023

Event Location

154 winter street haverhill

is the Event on Bradford Common?

No

Is the Event on City Property?

No

Event Venue

Indoor

Number of Anticipated Attendees

200

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event Start Time

6 pm

Event End Time

12 am

Will Food Be Served/Sold at the Event?

Yes

IF YES TO FOOD, By What Means?

Organization Sponsored Cookout

IF OTHER FOOD, Please Explain

--

IF YES To FOOD, How Will it be Cooked?

Other

IF OTHER COOKING, Please Explain

cooking will occur at the church

Any Helpful Comments about Food

we will be preparing food on premises

Special Considerations (i.e. fireworks)

none

Parking Information**Number of Parking Spaces Onsite**

50

Have Off-site Parking Arrangements Been Made?

No

Are There Charges/Fees for Parking?

No

Date	Activity
May 25, 2023 at 4:16 pm	approval step Health Inspector Approval was assigned to Mark Tolman on Record EVNT-23-23
May 25, 2023 at 4:16 pm	approval step Public Works Director Approval was assigned to Robert Ward on Record EVNT-23-23
May 25, 2023 at 4:16 pm	approval step Building Inspector Approval was assigned to Tom Bridgewater on Record EVNT-23-23
May 26, 2023 at 10:46 am	Kevin Lynch added attachment EVNT-23-23.pdf to Record EVNT-23-23
May 26, 2023 at 10:47 am	Kevin Lynch approved approval step Police Department Approval on Record EVNT-23-23
May 27, 2023 at 12:51 pm	Tom Bridgewater approved approval step Building Inspector Approval on Record EVNT-23-23
May 30, 2023 at 9:26 am	Robert Ward approved approval step Public Works Director Approval on Record EVNT-23-23
May 30, 2023 at 10:15 am	Mark Tolman approved approval step Health Inspector Approval on Record EVNT-23-23
Jun 6, 2023 at 3:40 pm	Eric Tarp approved approval step Fire Inspector Approval on Record EVNT-23-23
Jun 6, 2023 at 3:40 pm	approval step City Council Approval was assigned to Kaitlin Wright on Record EVNT-23-23

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Event Permit Payment	Paid	May 25, 2023 at 3:56 pm	May 25, 2023 at 4:03 pm	-	-
 City Clerk Approval	Complete	May 25, 2023 at 4:03 pm	May 25, 2023 at 4:16 pm	Kaitlin Wright	-
 Police Department Approval	Complete	May 25, 2023 at 4:16 pm	May 26, 2023 at 10:47 am	Kevin Lynch	-
 Building Inspector Approval	Complete	May 25, 2023 at 4:16 pm	May 27, 2023 at 12:51 pm	Tom Bridgewater	-
 Public Works Director Approval	Complete	May 25, 2023 at 4:16 pm	May 30, 2023 at 9:26 am	Robert Ward	-
 Health Inspector Approval	Complete	May 25, 2023 at 4:16 pm	May 30, 2023 at 10:15 am	Mark Tolman	-
 Fire Inspector Approval	Complete	May 25, 2023 at 4:16 pm	Jun 6, 2023 at 3:40 pm	Eric Tarp	-
 City Council Approval	Active	Jun 6, 2023 at 3:40 pm	-	Kaitlin Wright	-
 Event Permit Issued	Inactive	-	-	-	-

Sanitation Information**Number of Public Restrooms Available**

15

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

we have a permanent dumpster

IF PORTABLE TOILETS, Who is the Vendor?

--

General Release & Indemnity Agreement

Yes

**Terms of Understanding**

Yes

**Attachments**

binder for 6.24.23.pdf

Uploaded by maria syrniotis on May 25, 2023 at 3:55 pm



General_Release_and_Indemnity_Agreement_Mon_Mar_20_2023_22-52-44.docx

Uploaded by maria syrniotis on May 24, 2023 at 1:05 am



tax.pdf

Uploaded by maria syrniotis on May 24, 2023 at 1:08 am



binder for 6.24.23.pdf

Uploaded by maria syrniotis on May 25, 2023 at 3:55 pm



binder for 6.24.23.pdf

Uploaded by maria syrniotis on May 25, 2023 at 3:46 pm



EVNT-23-23.pdf

Uploaded by Kevin Lynch on May 26, 2023 at 10:46 am

History

Date	Activity
Mar 20, 2023 at 10:48 pm	maria syrniotis started a draft of Record EVNT-23-23
May 12, 2023 at 12:31 pm	maria syrniotis added Will Food Be Served/Sold at the Event? to Record EVNT-23-23
May 12, 2023 at 12:34 pm	maria syrniotis added IF YES TO FOOD, By What Means? to Record EVNT-23-23
May 12, 2023 at 12:34 pm	maria syrniotis added IF YES To FOOD, How Will it be Cooked? to Record EVNT-23-23
May 12, 2023 at 12:34 pm	maria syrniotis added Any Helpful Comments about Food to Record EVNT-23-23
May 24, 2023 at 12:58 am	maria syrniotis added IF OTHER COOKING, Please Explain to Record EVNT-23-23
May 25, 2023 at 3:56 pm	maria syrniotis submitted Record EVNT-23-23
May 25, 2023 at 4:03 pm	completed payment step Event Permit Payment on Record EVNT-23-23
May 25, 2023 at 4:03 pm	approval step City Clerk Approval was assigned to Kaitlin Wright on Record EVNT-23-23
May 25, 2023 at 4:16 pm	Kaitlin Wright approved approval step City Clerk Approval on Record EVNT-23-23
May 25, 2023 at 4:16 pm	approval step Fire Inspector Approval was assigned to Eric Tarpay on Record EVNT-23-23
May 25, 2023 at 4:16 pm	approval step Police Department Approval was assigned to Kevin Lynch on Record EVNT-23-23



City of Haverhill, MA

Jun 6, 2023

EVNT-23-23

Health Inspector Approval

Event Permit

Status: Complete**Became Active:** May 25, 2023**Assignee:** Mark Tolman**Completed:** May 30, 2023

Applicant

maria syrniotis
holypostlesstpeterpaul@gmail.com
154 Winter Street
Methuen, MA 01844
9783733311

Primary Location

154 WINTER ST
Haverhill, MA 1830

Owner:

HELLENIC ORTHODOX CHURCH
154 WINTER ST HAVERHILL, MA 1830

Comments

Mark Tolman, May 30, 2023

Hi Maria,

All food to be prepared / cooked in church's licensed kitchen.

Ari is going to have to be on site the day of event to over see all the food preparation and serving because he is the one to hold the Serve-Safe and Allergen Awareness certifications.

If Ari can not be there then you can get someone else that holds both certifications to be responsible for the food preparation and serving.

All food has to be prepared in the church kitchen and not at home.

Any other questions let me know.

Mark



Haverhill

11.8.1

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

Date: 5-30-23

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks to receive a license for **TAG DAYS**
pursuant to Chapter 227 of Haverhill City Code

Organization: HAVERHILL LIONS CLUB Applicant's Name: TOM PALMACCIO

Applicant's Residence (must be Haverhill resident): 17 CORNELL RD. HAV.

Applicant's Signature: Thomas Palmaccio

(3 CONSECUTIVE DAYS ONLY)

Date of Tag Day Request(s): 9-23-23

Canister: _____ Tag: _____ Fee: \$ 10.00

ON STREET LOCATIONS ARE NO LONGER PERMITTED – SEE DOC. 47 OF 2017

OFF STREET LOCATIONS - PLEASE SPECIFY

3 MARKET BASKETS IN HAVERHILL

***A LETTER FROM THE PRIVATE PROPERTY OWNER GRANTING PERMISSION FOR
USE OF THE LISTED LOCATIONS IS REQUIRED AT THE TIME OF THE APPLICATION**

**A sample of the badge being used by those tagging and a sample of the tag being issued by the
Organization must be filed with the City Clerk's Office at the time of the application**

Recommendation by Police Chief: ☒ Approved
_____ Denied

Office Use Only

Ruth P. Pistorio

Police Chief

In Municipal Council, _____

Attest:

City Clerk

11.9.11

Alcohol - One-Day License · Add to a project

**Expiration Date****Active****LCDL-23-13****Details**

Submitted on May 24, 2023 at 1:19 pm

**Attachments**

3 files

**Activity Feed**

Latest activity on Jun 7, 2023

**Applicant**

Ismael west

0

**Location**

10 WELCOME ST, Haverhill, MA 01830

Timeline**1-Day License Fee Payment**

Paid May 24, 2023 at 1:21 pm

Licensing Clerk Review

Completed May 24, 2023 at 1:30 pm

Police Department Approval

Completed May 25, 2023 at 11:29 am

License Commission Approval

In Progress

City Council Approval

Review

Mayor Approval

Review

License Commission Clerk Approval

Review

1-Day Liquor License Document

License Commission Approval



Became active 14 days ago

Assignee



Jennifer Sanchez ✕

Due date



None



Jennifer Sanchez

Jun 7, 2023 at 10:17 am

motion made to table to July meeting and be placed on city council agenda in the interim

This step was assigned to Jennifer Sanchez - May 24, 2023 at 1:30 pm

1-Day Liquor License Document

Police Department Approval



Complete

Assignee

Kevin Lynch

Due date



None



Kevin Lynch

May 25, 2023 at 11:29 am

Signed approved application attached.

This step was assigned to Kevin Lynch - May 24, 2023 at 1:30 pm
Kevin Lynch approved this step - May 25, 2023 at 11:29 am



City of Haverhill, MA

06/07/2023

LCDL-23-13

Alcohol - One-Day License

Status: Active**Date Created:** May 24, 2023**Applicant**

Ismael west
ismaelwest71@gmail.com
24 Webster st
apt 9
haverhill, ma 01830
978-398-2257

Primary Location

10 WELCOME ST
Haverhill, MA 01830

Owner:

CITY OF HAVERHILL PUBLIC PROPERTY DEPT
4 SUMMER ST HAVERHILL, MA 01830

Applicant Information**Applicant Role in the Event**

Event Host (i.e. bride, parent, relative)

Is the Event Sponsored?

no

IF NO, Who is the Responsible Person

Ismael west

IF NO, Responsible Person's City

haverhill

IF NO, Responsible Person's Zip

01830

IF NO, Responsible Person's Email

ismaelwest71@gmail.com

IF NO, Responsible Person's Social Security #

584651822

Birth Date

01/04/1969

IF NO, What Type of Event?

Wedding

IF NO, Responsible Person's Address

24 Webster st

IF NO, Responsible Person's State

ma

IF NO, Responsible Person's Phone

9783982257

Event Sponsor Information**Event Information****Type of License Being Requested**

Beer & Wine

Event Start Time

5:00pm

Event Location

10 welcome st haverhill

Will there Be Music or Entertainment?**Event Date**

08/19/2023

Event End Time

11:00pm

Event Purpose

weading

Will the Event be Catered?

Yes

Yes

Name of Caterer

El pez dorado restaurant

Will Food be Provided in Another Way?

No

Expected Number of Adults Attending

80

Expected Number of Children Attending

10

Is an Entrance Fee/Donation Required?

No

Type of Attendees

Private

Will the Event Be on City Property?

Yes

Liquor Information**Name of Liquor Wholesaler**

Oz pacific wine inc

Name of Person Serving the Alcohol

Ismael west

Is This a Cash Bar?

No

Agreement & Signature

Yes




**Office Use Only****Expiration Date**

--

Conditions or Restrictions

--

Attachments









-  TIPS Certificate.pdf
Uploaded by Ismael west on May 24, 2023 at 1:18 pm
-  Liability Insurance.pdf
Uploaded by Ismael west on May 24, 2023 at 1:18 pm
-  Citizen Center 1-Day.pdf
Uploaded by Kevin Lynch on May 25, 2023 at 11:28 am

History**Date****Activity**

May 16, 2023 at 12:02 pm	Ismael west started a draft of Record LCDL-23-13
May 16, 2023 at 12:08 pm	Ismael west altered Record LCDL-23-13, changed ownerPhoneNo from "" to "978-374-2390"
May 24, 2023 at 1:19 pm	Ismael west submitted Record LCDL-23-13
May 24, 2023 at 1:21 pm	completed payment step 1-Day License Fee Payment on Record LCDL-23-13
May 24, 2023 at 1:21 pm	approval step Licensing Clerk Reviewwas assigned to Jennifer Sanchez on Record LCDL-23-13
May 24, 2023 at 1:30 pm	Jennifer Sanchez approved approval step Licensing Clerk Review on Record LCDL-23-13
May 24, 2023 at 1:30 pm	approval step Police Department Approvalwas assigned to Kevin Lynch on Record LCDL-23-13

Date	Activity
May 24, 2023 at 1:30 pm	approval step License Commission Approval was assigned to Jennifer Sanchez on Record LCDL-23-13
May 25, 2023 at 11:28 am	Kevin Lynch added attachment Citizen Center 1-Day.pdf to Record LCDL-23-13
May 25, 2023 at 11:29 am	Kevin Lynch approved approval step Police Department Approval on Record LCDL-23-13
Jun 7, 2023 at 10:13 am	Jennifer Sanchez assigned approval step City Council Approval to Jennifer Sanchez on Record LCDL-23-13
Jun 7, 2023 at 10:13 am	Jennifer Sanchez unassigned approval step City Council Approval from Jennifer Sanchez on Record LCDL-23-13
Jun 7, 2023 at 10:13 am	Jennifer Sanchez assigned approval step City Council Approval to Maria Bevilacqua on Record LCDL-23-13

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 1-Day License Fee Payment	Paid	May 24, 2023 at 1:19 pm	May 24, 2023 at 1:21 pm	-	-
 Licensing Clerk Review	Complete	May 24, 2023 at 1:21 pm	May 24, 2023 at 1:30 pm	Jennifer Sanchez	-
 Police Department Approval	Complete	May 24, 2023 at 1:30 pm	May 25, 2023 at 11:29 am	Kevin Lynch	-
 License Commission Approval	Active	May 24, 2023 at 1:30 pm	-	Jennifer Sanchez	-
 City Council Approval	Inactive	-	-	Maria Bevilacqua	-
 Mayor Approval	Inactive	-	-	-	-
 License Commission Clerk Approval	Inactive	-	-	-	-
 1-Day Liquor License	Inactive	-	-	-	-

1-Day Liquor License
Document

1-Day License Fee Payment



Paid

Due date

 None

Fees

Alcohol - 1-Day License Fee	\$160.00
Total Fees	\$160.00

Payments

Date	Method	Note	Amount
May. 24, 2023	Credit Card		\$160.00

Ismael west processed a \$160.00 payment - May 24, 2023 at 1:21 pm

Alcohol - One-Day License · Add to a project



Expiration Date

Active



LCDL-23-13



Details

Submitted on May 24, 2023 at 1:19 pm



Attachments

2 files




Activity Feed

Latest activity on May 24, 2023

☒ Approved

☐ Denied



Chief of Police



Applicant

Ismael west



Location

10 WELCOME ST, Haverhill, MA 01830

Timeline

Add New ▾

1-Day License Fee Payment

Paid May 24, 2023 at 1:21 pm

Licensing Clerk Review

Completed May 24, 2023 at 1:30 pm

Police Department Approval

In Progress

License Commission Approval

In Progress

City Council Approval

Review

Mayor Approval

Review

License Commission Clerk Approval

Review





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 24 S. Newtown Street Road Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C, No, Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com FAX (A/C, No):																					
INSURED Ismael west 24 Webster st Haverhill, MA 01830	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Houston Casualty Company</td><td>42374</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Houston Casualty Company	42374	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Houston Casualty Company	42374																				
INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** TM285005**REVISION NUMBER:**

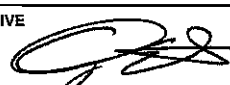
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		H22SE00130/TM285005	08/19/2023 12:01AM	08/20/2023 2:01AM	EACH OCCURRENCE \$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
		MED EXP (Any one person) \$ 1,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
		GENERAL AGGREGATE \$ 2,000,000				
	PRODUCTS - COMP/OP AGG \$ 1,000,000					
	DEDUCTIBLE \$ 0					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> N/A					WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insureds operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Wedding (Ceremony and/or Reception) to be held on 08/19/2023 - 08/19/2023 with 80 attendees at senior citizen center 10 welcome st Haverhill, MA 01830.

CERTIFICATE HOLDER**CANCELLATION**

senior citizen center 10 welcome st Haverhill MA, 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Ismael west

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
05/24/2023



Expiration Date
05/23/2026



Certificate #
ON-000028819376

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



On-Premise

Issued: 05/24/2023

Certificate #: ON-000028819376

Ismael west
24 Webster st
Haverhill

MA 01830

CERTIFIED

Expires: 05/23/2026

PORT
250001



A 360TRAINING COMPANY

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____

11.10.5.1



City of Haverhill, MA

05/25/2023

TLLB-23-4

Taxi/Limousine Business License

Status: Active**Date Created:** May 17, 2023**Applicant**

Victor Gonzalez
 newenglandhealthtransportation@gmail.com
 143 Essex st suite 721
 Haverhill, MA 01832
 978-314-7522

Primary Location

143 ESSEX ST
 Haverhill, MA 01832

Owner:

KIFOR DEVELOPMENT, LLC
 14314311143 143 essex st HAVERHILL, MA 01832-5528

HALL CITY CLERK 05/25/23 09:11AM

Applicant Information**Relationship to Owner**

Owner

Business Information**Business Name**

New England Health Transportation Inc

Business Phone

9789146272

Business Address

143 Essex St suite 721

Business City

Haverhill

Business State

Massachusetts

Business Zip

01832

Legal Structure

Corporation

Number of Employees

2

Business Type

Taxi

Total Number of Vehicles

5

Number of Taxis

5

Number of Limosines

0

Vehicle Information**Vehicle Make**

dodge

Vehicle Model

grand caravan

Vehicle Year

2012

Was Vehicle Purchased New?

Yes

Vehicle Color

black

Vehicle License Number

lv88382

Vehicle Make

dodge

Vehicle Model

caravan

Vehicle Year







2011

Was Vehicle Purchased New?

Yes

Vehicle Color white	Vehicle License Number lv85419
Vehicle Make dodge	Vehicle Model grand caravan
Vehicle Year 2015	Was Vehicle Purchased New? Yes
Vehicle Color gray	Vehicle License Number lv88392
Vehicle Make subaru	Vehicle Model outback
Vehicle Year 2011	Was Vehicle Purchased New? Yes
Vehicle Color gray	Vehicle License Number 9vj186
Vehicle Make volks	Vehicle Model jetta
Vehicle Year 2011	Was Vehicle Purchased New? Yes
Vehicle Color blue	Vehicle License Number LV97642

Signature**Agree****Attachments**






-  The Commonwealth of Massachusetts (1).pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:25 pm
-  CERTIFICATE OF REGISTRATION (4).pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:26 pm
-  Livery Normal.pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:27 pm
-  Registration Type.pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:27 pm
-  CERTIFICATE OF REGISTRATION (3).pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:28 pm
-  REGISTRY OF MOTOR VEHICLES.pdf
Uploaded by Victor Gonzalez on May 17, 2023 at 12:28 pm

History

Date	Activity
May 16, 2023 at 11:17 am	Victor Gonzalez started a draft of Record TLLB-23-4
May 16, 2023 at 11:22 am	Victor Gonzalez altered Record TLLB-23-4, changed ownerPhoneNo from "" to "978-373-6000"
May 17, 2023 at 12:24 pm	Victor Gonzalez altered Record TLLB-23-4, changed ownerPhoneNo from "978-373-6000" to "9783736000"
May 17, 2023 at 12:24 pm	Victor Gonzalez altered Record TLLB-23-4, changed ownerStreetName from "ESSEX ST" to "143 essex st"
May 17, 2023 at 12:24 pm	Victor Gonzalez altered Record TLLB-23-4, changed ownerStreetNo from "143" to "14314311143"
May 17, 2023 at 12:24 pm	Victor Gonzalez altered Record TLLB-23-4, changed ownerUnit from "" to "721"
May 17, 2023 at 12:27 pm	Victor Gonzalez added attachment registration to Record TLLB-23-4

Date	Activity
May 17, 2023 at 12:27 pm	Victor Gonzalez added attachment Registration Type.pdf to Record TLLB-23-4
May 17, 2023 at 12:28 pm	Victor Gonzalez added attachment CERTIFICATE OF REGISTRATION (3).pdf to Record TLLB-23-4
May 17, 2023 at 12:28 pm	Victor Gonzalez added attachment REGISTRY OF MOTOR VEHICLES.pdf to Record TLLB-23-4
May 17, 2023 at 12:29 pm	Victor Gonzalez submitted Record TLLB-23-4
May 17, 2023 at 12:33 pm	completed payment step Taxi/Limosine Business License Application Fee on Record TLLB-23-4
May 17, 2023 at 12:33 pm	approval step City Clerk Approval was assigned to Maria Bevilacqua on Record TLLB-23-4
May 17, 2023 at 12:49 pm	Maria Bevilacqua approved approval step City Clerk Approval on Record TLLB-23-4
May 17, 2023 at 12:49 pm	approval step Police Approval was assigned to Kevin Lynch on Record TLLB-23-4
May 24, 2023 at 8:19 am	Kevin Lynch approved approval step Police Approval on Record TLLB-23-4
May 24, 2023 at 8:19 am	approval step City Council Approval was assigned to Maria Bevilacqua on Record TLLB-23-4

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Taxi/Limosine Business License Application Fee	Paid	May 17, 2023 at 12:29 pm	May 17, 2023 at 12:33 pm	-	-
 City Clerk Approval	Complete	May 17, 2023 at 12:33 pm	May 17, 2023 at 12:49 pm	Maria Bevilacqua	-
 Police Approval	Complete	May 17, 2023 at 12:49 pm	May 24, 2023 at 8:19 am	Kevin Lynch	-
 City Council Approval	Active	May 24, 2023 at 8:19 am	-	Maria Bevilacqua	-
 Taxi/Limosine Business License Issued	Inactive	-	-	-	-



City of Haverhill, MA

May 25, 2023

TLLB-23-4

Police Approval

Taxi/Limousine Business License

Status: Complete

Became Active: May 17, 2023

Assignee: Kevin Lynch

Completed: May 24, 2023

Applicant

Victor Gonzalez
newenglandhealthtransportation@gmail.com
143 Essex st suite 721
Haverhill , MA 01832
978-314-7522

Primary Location

143 ESSEX ST
Haverhill, MA 01832

Owner:

KIFOR DEVELOPMENT, LLC
14314311143 143 essex st HAVERHILL, MA
01832-5528

Comments

Kevin Lynch, May 24, 2023

Inspection completed.

*Has Police ok**11.10.6.1*

Junk Dealer/Collector License · Add to a project

**Expiration Date****Active****JUNK-23-1**

HAY CITY CLERK INQUIRIES MAY 2023

**Details**

Submitted on May 9, 2023 at 11:22 am

**Attachments**

0 files

**Activity Feed**

Latest activity on May 24, 2023

**Applicant**

Jarrod Billingsley

0

**Location**

81 HALE ST, Haverhill, MA 1830

Timeline**Junk Dealer/Collector License Fee Payment**

Paid May 9, 2023 at 11:23 am

City Clerk Approval

Completed May 19, 2023 at 9:17 am

**Police Approval**

Completed May 24, 2023 at 2:04 pm

**City Council Approval**

In Progress

**Junk Dealer/Collector Permit Issued**

Document

Police Approval

Complete

Assignee

 Kevin Lynch

Due date

 None

Maria Bevilacqua assigned this step to Maria Bevilacqua - May 19, 2023 at 9:17 am

Kaitlin Wright assigned this step to Kevin Lynch - May 24, 2023 at 12:46 pm

Kevin Lynch approved this step - May 24, 2023 at 2:04 pm

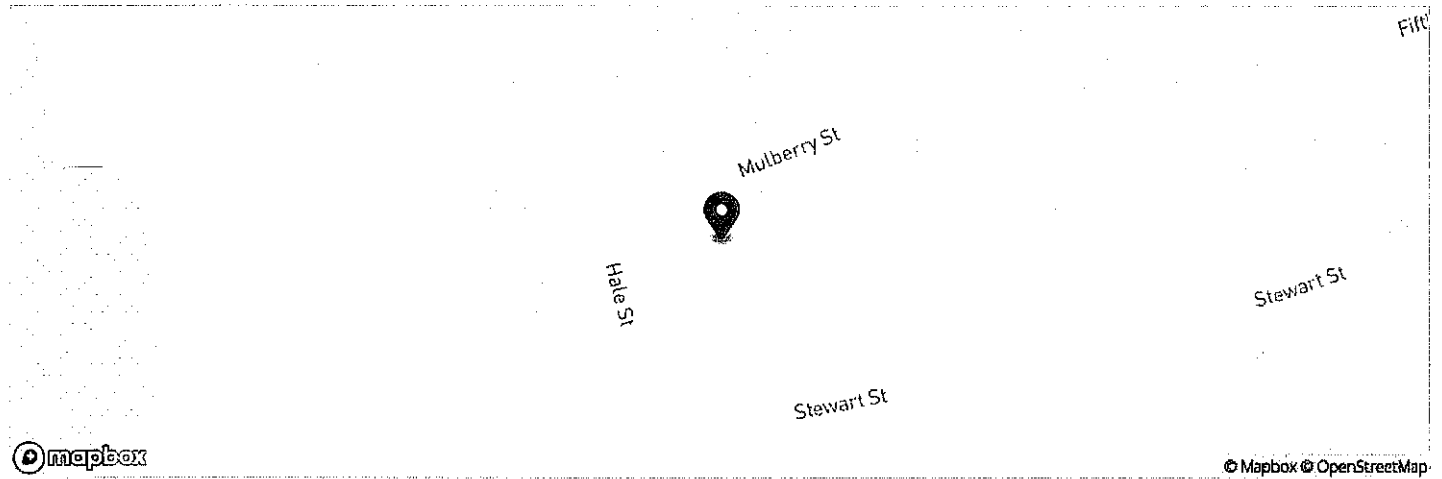
PRIMARY LOCATION

The main location associated with this record.

81 HALE ST

Haverhill, MA 01830

600-448-10

[View Location](#)**Property Owner Information (for this record)**

Name

BOI LLC

Email Address

--

Phone Number

--

Address

81 HALE ST

HAVERHILL, MA 1830

Jarrold Billingsley started a draft of Record JUNK-23-1	May 9, 2023 at 11:16 am
Jarrold Billingsley submitted Record JUNK-23-1	May 9, 2023 at 11:22 am
completed payment step Junk Dealer/Collector License Fee Payment on Record JUNK-23-1	May 9, 2023 at 11:23 am
approval step City Clerk Approval was assigned to Maria Bevilacqua on Record JUNK-23-1	May 9, 2023 at 11:23 am
Maria Bevilacqua assigned approval step Police Approval to Maria Bevilacqua on Record JUNK-23-1	May 19, 2023 at 9:17 am
Maria Bevilacqua approved approval step City Clerk Approval on Record JUNK-23-1	May 19, 2023 at 9:17 am
Kaitlin Wright assigned approval step Police Approval to Kevin Lynch on Record JUNK-23-1	May 24, 2023 at 12:46 pm
Kevin Lynch approved approval step Police Approval on Record JUNK-23-1	May 24, 2023 at 2:04 pm
approval step City Council Approval was assigned to Maria Bevilacqua on Record JUNK-23-1	May 24, 2023 at 2:04 pm

Applicant's Relationship to Owner *

Other

IF OTHER, Please Specify *

Leasee

Business Owner Name *

Eric Tetler

Business Owner Address *

2 Rt. 111

Business Owner City *

Atkinson

Business Owner State *

New Hampshire

Business Owner Zip *

03811



Business Owner Phone *

(603) 329-1230

Name of Business *

Windfield Alloy Inc

Type of Business *

Junk Dealer

Type of Business Structure *

Corporation

Application Information

Type of Application *

Renewal

11,10,6,2

Junk Dealer/Collector License · Add to a project

**Expiration Date****Active****JUNK-23-3**

Haverhill City Clerk, MA 01830 508

**Details**

Submitted on Jun 6, 2023 at 9:21 am

**Attachments**

0 files

**Activity Feed**

Latest activity on Jun 6, 2023

**Applicant**

Michael Malvers

**Location**

115 HALE ST, Haverhill, MA 01830

Timeline**Junk Dealer/Collector License Fee Payment**

Paid Jun 6, 2023 at 9:23 am

City Clerk Approval

Completed Jun 6, 2023 at 1:49 pm

Police Approval

Completed Jun 6, 2023 at 4:07 pm

City Council Approval

In Progress

Junk Dealer/Collector Permit Issued

Document

Police Approval

Complete

Assignee

 Kevin Lynch

Due date



None

This step was assigned to Kevin Lynch - Jun 6, 2023 at 1:49 pm

Kevin Lynch approved this step - Jun 6, 2023 at 4:07 pm

Due date

None

Fees

Junk Dealer/Collector License Fee	\$200.00
Total Fees	\$200.00

Payments

Date	Method	Note	Amount	
Jun. 6, 2023	Credit Card		\$200.00	:

Michael Malvers processed a \$200.00 payment - Jun 6, 2023 at 9:23 am



City of Haverhill, MA

06/06/2023

JUNK-23-3

Junk Dealer/Collector License

Status: Active**Date Created:** Jun 6, 2023

Applicant

Michael Malvers
onetentowing@hotmail.com
114 Hale Street
Haverhill, MA 01830
9785214200

Primary Location

115 HALE ST
Haverhill, MA 01830

Owner:

HALEY REALTY TRUST MALVERS MICHAEL W
PO BOX 134 HAVERHILL, MA 01831

Business Information

Applicant's Relationship to Owner

Owner

Business Owner Address

14 BENNINGTON ST, HAVERHILL, MA 01832

Name of Business

Haverhill Steel

Type of Business

Junk Dealer

Type of Business Structure

Limited Liability Corporation (LLC)

Application Information

Type of Application

Renewal

Attachments

No attachments

History






Date

Jun 6, 2023 at 9:13 am
Jun 6, 2023 at 9:21 am
Jun 6, 2023 at 9:23 am
Jun 6, 2023 at 9:23 am
Jun 6, 2023 at 1:49 pm
Jun 6, 2023 at 1:49 pm
Jun 6, 2023 at 4:07 pm
Jun 6, 2023 at 4:07 pm

Activity

Michael Malvers started a draft of Record JUNK-23-3
Michael Malvers submitted Record JUNK-23-3
completed payment step Junk Dealer/Collector License Fee Payment on Record JUNK-23-3
approval step City Clerk Approval was assigned to Maria Bevilacqua on Record JUNK-23-3
Maria Bevilacqua approved approval step City Clerk Approval on Record JUNK-23-3
approval step Police Approval was assigned to Kevin Lynch on Record JUNK-23-3
Kevin Lynch approved approval step Police Approval on Record JUNK-23-3
approval step City Council Approval was assigned to Maria Bevilacqua on Record JUNK-23-3

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Junk Dealer/Collector License Fee Payment	Paid	Jun 6, 2023 at 9:21 am	Jun 6, 2023 at 9:23 am	-	-
 City Clerk Approval	Complete	Jun 6, 2023 at 9:23 am	Jun 6, 2023 at 1:49 pm	Maria Bevilacqua	-
 Police Approval	Complete	Jun 6, 2023 at 1:49 pm	Jun 6, 2023 at 4:07 pm	Kevin Lynch	-
 City Council Approval	Active	Jun 6, 2023 at 4:07 pm	-	Maria Bevilacqua	-
 Junk Dealer/Collector Permit Issued	Inactive	-	-	-	-

11.10.7.1

Pool/Billiard License · Add to a project



Expiration Date

Active



PBYD-23-1

HAVERHILL CITY CLERK 11-10-23



Details

Submitted on Jun 6, 2023 at 1:37 pm



Attachments

0 files



Activity Feed

Latest activity on Jun 6, 2023



Applicant

SHARON COHEN

0



Location

100 WASHINGTON ST, Haverhill, MA 01832



Timeline

Pool/Billiard License Payment

Paid Jun 6, 2023 at 1:42 pm

City Clerk Approval

Completed Jun 6, 2023 at 2:16 pm

Police Department Approval

Completed Jun 6, 2023 at 4:09 pm

City Council Approval

In Progress

Pool/Billiard License Issued

Document

Police Department Approval



Complete

Business Name *

Haverhill Brewery Inc

Type of Business *

Corporation

Identification Number (TIN) *

Renewal

Number of Pin Setters/Alleys *

0

Applicant Birthday *

07/03/1951

Vendor Information**Vendor Name ***

commonwealth Vending

**Vendor Phone ***

617-471-0202

Vendor Address *

99 Shaw st

Vendor City *

Btaintree

Vendor State *

MA

Vendor Zip *

02184

Agreement & Signature

Under penalties of perjury, I state that all of the above statements are true. I understand that any false information on this application may be cause for denial or revocation of my Application for Tax Abatement.

Yes *



 For Office Use Only

 Effective Date

City Council Meeting Date

 Docket Number

Assignee

Kevin Lynch

Due date

 None

This step was assigned to Kevin Lynch - Jun 6, 2023 at 2:16 pm
Kevin Lynch approved this step - Jun 6, 2023 at 4:09 pm



City of Haverhill, MA

06/06/2023

PBYD-23-1

Pool/Billiard License

Status: Active**Date Created:** Jun 6, 2023**Applicant**

SHARON COHEN
tapbrewpub@aol.com
100 Washington Street
Haverhill, MA 01832
978-374-1117

Primary Location

100 WASHINGTON ST
Haverhill, MA 01832

Owner:

JOHN FAHIMIAN, LLC
126 ADAMS ST MILTON, MA 02186

Business Information**Business Name**

Haverhill Brewery Inc

Type of Business

Corporation

Identification Number (TIN)

Renewal

Number of Pin Setters/Alleys

0

Applicant Birthday

07/03/1951

Vendor Information**Vendor Name**

commonwealth Vending

Vendor Phone

617-471-0202

Vendor Address

99 Shaw st

Vendor City

Btaintree

Vendor State

MA

Vendor Zip

02184

Agreement & Signature

Yes

**For Office Use Only****Effective Date****City Council Meeting Date**

Docket Number

--






Attachments

No attachments

History

Date	Activity
Jun 6, 2023 at 1:21 pm	SHARON COHEN started a draft of Record PBYD-23-1
Jun 6, 2023 at 1:22 pm	SHARON COHEN altered Record PBYD-23-1, changed ownerEmail from "" to "johnfah@aol.com"
Jun 6, 2023 at 1:37 pm	SHARON COHEN submitted Record PBYD-23-1
Jun 6, 2023 at 1:42 pm	completed payment step Pool/Billiard License Payment on Record PBYD-23-1
Jun 6, 2023 at 1:42 pm	approval step City Clerk Approvalwas assigned to Maria Bevilacqua on Record PBYD-23-1
Jun 6, 2023 at 2:16 pm	Maria Bevilacqua approved approval step City Clerk Approval on Record PBYD-23-1
Jun 6, 2023 at 2:16 pm	approval step Police Department Approvalwas assigned to Kevin Lynch on Record PBYD-23-1
Jun 6, 2023 at 4:09 pm	Kevin Lynch approved approval step Police Department Approval on Record PBYD-23-1
Jun 6, 2023 at 4:09 pm	approval step City Council Approvalwas assigned to Maria Bevilacqua on Record PBYD-23-1

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Pool/Billiard License Payment	Paid	Jun 6, 2023 at 1:37 pm	Jun 6, 2023 at 1:42 pm	-	-
 City Clerk Approval	Complete	Jun 6, 2023 at 1:42 pm	Jun 6, 2023 at 2:16 pm	Maria Bevilacqua	-
 Police Department Approval	Complete	Jun 6, 2023 at 2:16 pm	Jun 6, 2023 at 4:09 pm	Kevin Lynch	-
 City Council Approval	Active	Jun 6, 2023 at 4:09 pm	-	Maria Bevilacqua	-
 Pool/Billiard License Issued	Inactive	-	-	-	-

11.10.11.1

Second Hand Clothing · Add to a project

**Expiration Date****Active****106056**

CITY CLERK JUN 23 08:10:00

**Details**

Submitted on Jun 7, 2023 at 11:24 am

**Attachments**

1 file

**Activity Feed**

Latest activity on Jun 8, 2023

**Applicant**

Rev. Christopher Wallace

0

**Location**

120 BELLEVUE AVE, Haverhill, MA 01832

Timeline**Second Hand Articles Permit Fee Payment**

Paid Jun 7, 2023 at 11:25 am

City Clerk Approval

Completed Jun 7, 2023 at 3:47 pm

Police Department Approval

Completed Jun 8, 2023 at 8:22 am

City Council Approval

In Progress

Second Hand Articles Permit Issued

Document

Police Department Approval

Complete



06/08/2023

106056**Second Hand Clothing****Status:** Active**Date Created:** Jun 7, 2023**Applicant**

Rev. Christopher Wallace
 allsaintsbusrmgr@gmail.com
 120 Bellevue Avenue
 Haverhill, MA 01832
 9783727721

Primary Location

120 BELLEVUE AVE
 Haverhill, MA 01832

Owner:

All Saints Parish
 120 BELLEVUE AVE HAVERHILL, MA 01832

Business Information**Applicant's Relationship to Owner**

Owner

Type of Business Structure

Corporation

Business Name

All Saints Parish

Attachments

All Saints 501(c)(3) - IRS group number.pdf
 Uploaded by Rev. Christopher Wallace on Jun 7, 2023 at 11:24 am

History

Date	Activity
Jun 7, 2023 at 11:20 am	Rev. Christopher Wallace started a draft of Record 106056
Jun 7, 2023 at 11:21 am	Rev. Christopher Wallace altered Record 106056, changed ownerEmail from "" to "allsaintsbusrmgr@gmail.com"
Jun 7, 2023 at 11:21 am	Rev. Christopher Wallace altered Record 106056, changed ownerName from "RCA ST JOSEPH" to "All Saints Parish"
Jun 7, 2023 at 11:21 am	Rev. Christopher Wallace altered Record 106056, changed ownerPhoneNo from "" to "9783727721"
Jun 7, 2023 at 11:24 am	Rev. Christopher Wallace added attachment All Saints 501(c)(3) - IRS group number.pdf to Record 106056
Jun 7, 2023 at 11:24 am	Rev. Christopher Wallace submitted Record 106056
Jun 7, 2023 at 11:25 am	completed payment step Second Hand Articles Permit Fee Payment on Record 106056
Jun 7, 2023 at 11:25 am	approval step City Clerk Approval was assigned to Maria Bevilacqua on Record 106056
Jun 7, 2023 at 3:47 pm	Maria Bevilacqua approved approval step City Clerk Approval on Record 106056
Jun 7, 2023 at 3:48 pm	approval step Police Department Approval was assigned to Kevin Lynch on Record 106056
Jun 8, 2023 at 8:22 am	Kevin Lynch approved approval step Police Department Approval on Record 106056
Jun 8, 2023 at 8:22 am	approval step City Council Approval was assigned to Maria Bevilacqua on Record 106056

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Second Hand Articles Permit Fee Payment	Paid	Jun 7, 2023 at 11:24 am	Jun 7, 2023 at 11:25 am	-	-

https://doi.org/10.1016/j.jmb.2019.05.005

Assignee

 Kevin Lynch

Due date

 None

This step was assigned to Kevin Lynch - Jun 7, 2023 at 3:48 pm
Kevin Lynch approved this step - Jun 8, 2023 at 8:22 am

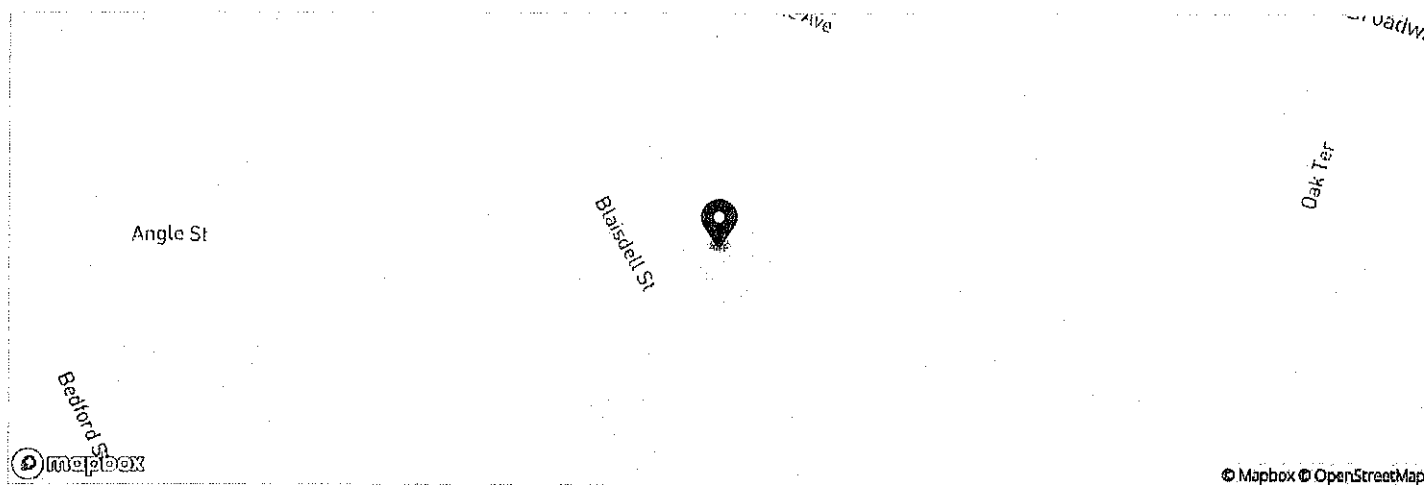
PRIMARY LOCATION

The main location associated with this record.

120 BELLEVUE AVE

Haverhill, MA 01832

517-292-19

[View Location](#)**Property Owner Information (for this record)****Name**

All Saints Parish

Email Address

allsaintsbuismgr@gmail.com

Phone Number

9783727721

Address

120 BELLEVUE AVE
HAVERHILL, MA 01832



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the sum of **\$15,000** be transferred from **Refuse Salaries and Wages Account (1010000.1.0430.5110)** to the **Refuse-Recycling Account (1010000.1.0430.5305)**.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 8, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to transfer \$15,000.00 from the Refuse Salaries & Wages Account to the Refuse Recycling Account

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to transfer \$15,000.00 from the Refuse Salaries & Wages Account to the Refuse Recycling Account to pay for the disposal of electronics, tires, mattresses, illegal dumping, medical waste, batteries and improvements to the recycling center building. I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

May 30, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *RW.*
DPW Director

Subject: Request to Transfer Highway Funds

I am writing to request approval for the transfer of \$15,000.00 from the Refuse Salaries and Wages account (1010000.1.0430.5110) to the following account.

Transfer To	Line Item	Amount
Refuse-Recycling	1010000.1.0430.5305	\$15,000.00

The funds will be used to pay for the disposal of electronics, tires, mattresses, illegal dumping, medical waste, batteries and improvements to the recycling center building. We expect this transfer will cover these costs for the remainder of the fiscal year.

If acceptable, please forward the attached City Council Order to the City Clerk to place it on the City Council agenda for approval.

If you need additional information, do not hesitate to call me at extension 2328 or via email at rward@haverhillwater.com.

Attachment

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Yenise Rozon, CMMC, Treasurer/Collector, yrozon@cityofhaverhill.com
Patricia J. Martel, Deputy Finance Director, pmartel@cityofhaverhill.com
Allana J. McOske, WWTP Finance/Project, ajmcosker@haverhillwater.com



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That \$1,000,000.00 be transferred from Free Cash to the Stabilization Fund.

12.2

HAU CITY CLERK JUN 23 AM 10:50

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

June 9, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Order to Transfer \$1 Million from Free Cash to Stabilization Fund

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$1 Million from Free Cash to our Stabilization Fund. Our Free Cash cannot be used past July 1, 2023 until it is recertified in the Fall. Putting some money in our Stabilization Account gives us more flexibility over the Summer until the Free Cash is certified in the Fall. I recommend approval.

Respectfully submitted,

James J. Fiorentini
Mayor

JJF/lyf

Introduced by Mayor James J. Fiorentini

City Council
City of Haverhill
Submitted May 15, 2023

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2023

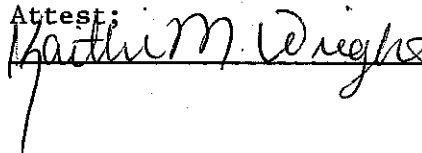
Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.						
	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
General Government						
City Council	213,820	10,600		224,420		224,420
Mayor's Office	433,598	40,100		473,698		473,698
Auditor's Office	367,856	105,038		472,894		472,894
Treasurer/Collector	449,330	231,000		680,330		680,330
Constituent Services	106,617	33,000		139,617		139,617
Assessing	281,389	164,500		445,889		445,889
Purchasing	112,365	8,600		120,965		120,965
Law Department	108,590	168,900		277,490		277,490
Building & Zoning	446,385			446,385		446,385
Economic Development	253,204	58,718		311,922		311,922
Building Maintenance	168,819	266,500		435,319		435,319
Human Recourses	300,219	105,200		405,419		405,419
Municipal Information Systems	50,000	917,415		967,415		967,415
City Clerk	562,411	170,451		732,862		732,862
	3,854,603	2,280,022	0	6,134,625	0	6,134,625
Public Safety						
Police Department	13,148,441	1,807,253	253,351	15,209,045		15,209,045
Crossing Guards						
Fire Department	11,648,760	937,578		12,586,338		12,586,338
	24,797,201	2,744,831	253,351	27,795,383	0	27,795,383
Education						
Whittier Regional School		8,655,804		8,655,804		8,655,804
North Shore/Essex Regional School		799,659		799,659		799,659
School Other Funding		15,000		15,000		15,000
School Medicaid						
School Department		115,732,085		115,732,085		115,732,085
	0	125,202,548	0	125,202,548	0	125,202,548
Public Works						
Administration	64,009	35,815		99,824		99,824
Highways	1,264,996	842,813	0	2,107,809		2,107,809
Solid Waste/Recycling	198,094	5,623,840		5,821,934		5,821,934
Parking	51,567	377,951		429,518		429,518
Street Marking Division		112,483		112,483		112,483
Fleet Maintenance	249,240	69,080		318,320		318,320
Parks Department	572,978	339,573		912,551		912,551
Street Lighting		645,000		645,000		645,000
Snow & Ice Removal	228,349	481,651		710,000		710,000
	2,629,233	8,528,206	0	11,157,439	0	11,157,439
Human Services						
Citizens Center	309,855	166,150		476,005		476,005
Veterans Service	109,942	594,600		704,542		704,542
Senior Services	12,100	2,700		14,800		14,800
Public Health	239,071	9,000		248,071		248,071
Stadium Commission		54,000		54,000		54,000
Recreation	162,309	88,000		250,309		250,309
Inspectional & Health Services	639,218	42,350		681,568		681,568
Public Library	1,508,107	382,955		1,891,062		1,891,062
	2,980,602	1,339,755	0	4,320,357	0	4,320,357
Debt Service		8,230,898		8,230,898		8,230,898
Employee Benefits						

55

15.1

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
Retirement Fund		21,646,740		21,646,740		21,646,740
Unemployment Compensation		490,000		490,000		490,000
Group Insurance		25,727,037		25,727,037		25,727,037
Payroll Taxes (FICA/Medicare)		1,710,893		1,710,893		1,710,893
Workers Compensation		805,000		805,000		805,000
Indemnification of Retirees		100,000		100,000		100,000
Sick Leave Bank		100,000		100,000		100,000
Long Term Disability		0		0		0
Vacation Accrual		51,000		51,000		51,000
Injured on Duty Clams		225,000		225,000		225,000
Other	0	50,855,670	0	50,855,670	0	50,855,670
Capital Projects			100,000			100,000
General Liability Insurance		945,801		945,801		945,801
Salary Reserve		448,697		448,697		448,697
Stabilization Fund						
Budget Reserve		615,245		615,245		615,245
Other Deficits (Snow & Ice)					629,191	629,191
State Assessments (Cherry Sheets)		8,868,459			8,868,459	8,868,459
Reserve for Abatements and Exemptions (Overlay)					400,000	400,000
	0	10,878,202	100,000	2,009,743	9,897,650	12,007,393
Total General Fund	34,261,639	210,060,132	353,351	235,706,663	9,897,650	245,704,313

IN CITY COUNCIL: May 23 2023
PLACED ON FILE

Attest:
 City Clerk

55-B



3
15.11.23

HAVERHILL CITY CLERK MAY 15/23 PM 1:07

Document 55-B

City of Haverhill Submitted May 15 2023

In Municipal Council May 23 2023

Ordered:

That the City Council, in accordance with the City Ordinance Chapter 83, set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	\$456,000
Citizens Center Rental	\$ 25,000
Council on Aging Activities	\$ 50,000
Wood School Daycare	\$100,000
Municipal Open Space Management	\$100,000

PLACED ON FILE

Attest:

Kaitlin M. Wright City Clerk

55-C



15.1.2

HAV CITY CLERK MAY 15/23 PM 1:07

Document 55-C

City of Haverhill Submitted May 15 2023

In Municipal Council May 23 2023

Ordered:

That the City Council vote to transfer \$732,304, in accordance with MGL c. 44 s. 63, Sale of Real Estate Proceeds other than by tax-title, to the capital projects account to fund the following fiscal 2024 capital projects:

Highway	
Facilities & Other Improvements	
Park Barn Rehabilitation	\$ 15,000
Infrastructure	
Parking Lots - Washington St / Wingate St	\$ 50,000
Replace bricks in downtown sidewalks	\$ 10,000
Winter Street & White Street Sidewalk Repair	\$ 250,000
Land & Land Improvement	
Shade Trees for Parks	\$ 25,000
Highway Total	\$ 350,000
Inspections	
Equipment	
Cell Phones & I-Pads - Inspections	\$ 20,000
Inspections Total	\$ 20,000
IT	
Equipment	
Data Transformation - IT	\$ 63,880
Microsoft Tenant Consolidation - IT	\$ 83,564
Hardware Based Multi-Factor Authentication - IT	\$ 30,820

55-C

GIS Rework - IT	\$ 104,200
Wifi Overhaul - IT	\$ 31,120
Computer Software	
Active Directory Overhaul - IT	\$ 48,720
IT Total	\$ 362,304
Grand Total	\$ 732,304

MOTION TO TAKE OUT THE WORD "TRANSFER" AND REPLACE IT WITH THE WORD "RECEIVE"
MOTION PASSED AND
PLACED ON FILE

Attest:

Kathleen M. Wright City Clerk



15.1.3

Document 55-D

City of Haverhill May 15 2023

HAVERHILL CITY CLERK MAY 15/23 PM 1:07

In Municipal Council May 23 2023

Ordered:

That as part of the fiscal year 2024 annual budget the sum of **\$14,029,287** be appropriated to operate the Wastewater Department for items marked as appropriated on the attached.

And that \$ 14,681,925 come from Wastewater Revenue

And that \$ 0 come from available Retained Earnings

And that \$ 652,638 be appropriated in the General Fund and funded from Wastewater receipts.

PLACED ON FILE

Attest:

Yanlin M. Wright City Clerk

Introduced by the Mayor James J. Fiorentini
an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2023

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Wastewater Fund of the City of Haverhill and that \$652,638 be appropriated in the General Fund and funded from Wastewater revenue.

	Salaries	Expenses	Capital	Total City	Other Assessments	Grand Totals
	Appropriation	Appropriation	Appropriation	From General Fund		
General Operations	2,740,011	5,200,273	555,000	8,495,284		8,495,284
Stormwater	93,230	305,100	122,000	520,330		520,330
Transfers	0	0		0	652,638	652,638
Benefits	1,343,308			1,343,308		1,343,308
Debt		3,575,796		3,575,796		3,575,796
Reserves		0		0		0
Insurance		94,569		94,569		94,569
Total Wastewater Fund	4,176,549	9,175,738	677,000	14,029,287	652,638	14,681,925

Be it further ordered that the City appropriations and assessments in the Wastewater Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for	Other	Total	Available	Grand Totals
	Services	Revenue	Revenue	Fund Balance	
Wastewater Fund	14,495,947	220,000	14,715,947	(34,022)	14,681,925
Total Wastewater Fund	14,495,947	220,000	14,715,947	(34,022)	14,681,925



15.1.4

Document 55-E

HAU CITY CLERK MAY 15/23 PM 1:07

City of Haverhill Submitted May 15 2023

In Municipal Council May 23 2023

Ordered:

That as part of the fiscal year 2024 annual budget the sum of **\$13,116,358** be appropriated to operate the Water Department for items marked as appropriated on the attached.

And that \$ 12,429,755 come from Water Revenue

And that \$ 906,766 come from Available Retained Earnings

And that \$ 220,163 be appropriated in the General Fund and funded from Water Receipts

PLACED ON File

Attest:

Kathleen M. Wright City Clerk

Introduced by the Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2023

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Fund of the City of Haverhill and that \$220,163 be appropriated in the General Fund and funded from Water revenue.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Total City From General Fund	Grand Totals
General Operations	2,709,351	2,973,546	1,148,512	6,831,409	6,831,409
Engineering	574,951	159,600		734,551	734,551
Conservation	110,348	3,450		113,798	113,798
Transfers		0		0	220,163
Benefits	1,521,755			1,521,755	1,521,755
Debt		3,772,011		3,772,011	3,772,011
Reserves		0		0	0
Insurance		142,834		142,834	142,834
Total Water Fund	4,916,405	7,051,441	1,148,512	13,116,358	13,336,521

Be it further ordered that the City appropriations and assessments in the Water Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for Services	Other Revenue	Engineering Fees	Total Revenue	Available Fund Balance	Grand Totals
Water Fund	12,070,905	205,000	153,850	12,429,755	906,766	13,336,521
Total Water Fund	12,070,905	205,000	153,850	12,429,755	906,766	13,336,521

55-F



15.11.5

Document 55-F

City of Haverhill May 15 2023

In Municipal Council May 23 2023

Ordered:

That the sum of **\$235,706,663** be and is hereby raised and appropriated designated as appropriation on the attached and further that said appropriation be funded in the following manner:

\$5,180,341	Free Cash
\$ 220,163	Water Receipts
\$ 652,638	Wastewater Receipts
\$ 100,000	Transfer from Other Available Funds
\$229,553,521	Taxation and Other Receipts

PLACED ON FILE

Attest:

William M. Wright City Clerk



Haverhill

Robert E. Ward, DPW Director
Water/Wastewater Division

Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

Date: May 17, 2023

To: The Honorable James J. Fiorentini
Mayor of Haverhill

From: Robert E. Ward *RW.*
DPW Director

Subject: Proposed Loan Order for Asset Management Plan Grant – Phase II

Attached for your approval and City Council approval is a proposed Loan Order and Authority to File for \$250,000 for funding Phase II of the Asset Management Plan for the City's water, sewer, and stormwater assets.

The project will be funded through a grant program implemented by the Massachusetts Department of Environmental Protection and the Massachusetts Clean Water Trust. The grant amount is \$150,000, and the City will provide the remaining \$100,000 with in-kind services and cash. The Grant Program requires the loan order to be the full amount of the project cost.

The primary objective of this project is to ensure the long-term sustainability of the City's drinking water distribution system, stormwater collection system, and the wastewater collection system. The Asset Management Plan will assist the City in making strategic decisions for the repair, replacement, or rehabilitation of particular assets. A more detailed description of the project is attached.

If the loan order is acceptable to you, I would like to submit it to the City Council for the May 23rd meeting to be placed on file for ten days. I plan to attend the meeting two weeks later to answer questions.

If you need additional information, please email me at rward@haverhillwater.com or call me at (978) 374-2382.

Attachment(s)

- Loan Order – For approval
- Authority to File – For approval
- Project Description

Cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@cityofhaverhill.com
Yenise Rozon, CMMC, Treasurer/Collector, yrozon@cityofhaverhill.com
James A. Conte, Asset & Information Management Specialist, jconte@haverhillwater.com

IN CITY COUNCIL: May 23 2023
TO COME BACK JUNE 13 2023 FOR VOTE
Attest;

City Clerk

15.2.11

AUTHORITY TO FILE

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of engineering and construction of water distribution improvements and sewer system improvements is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

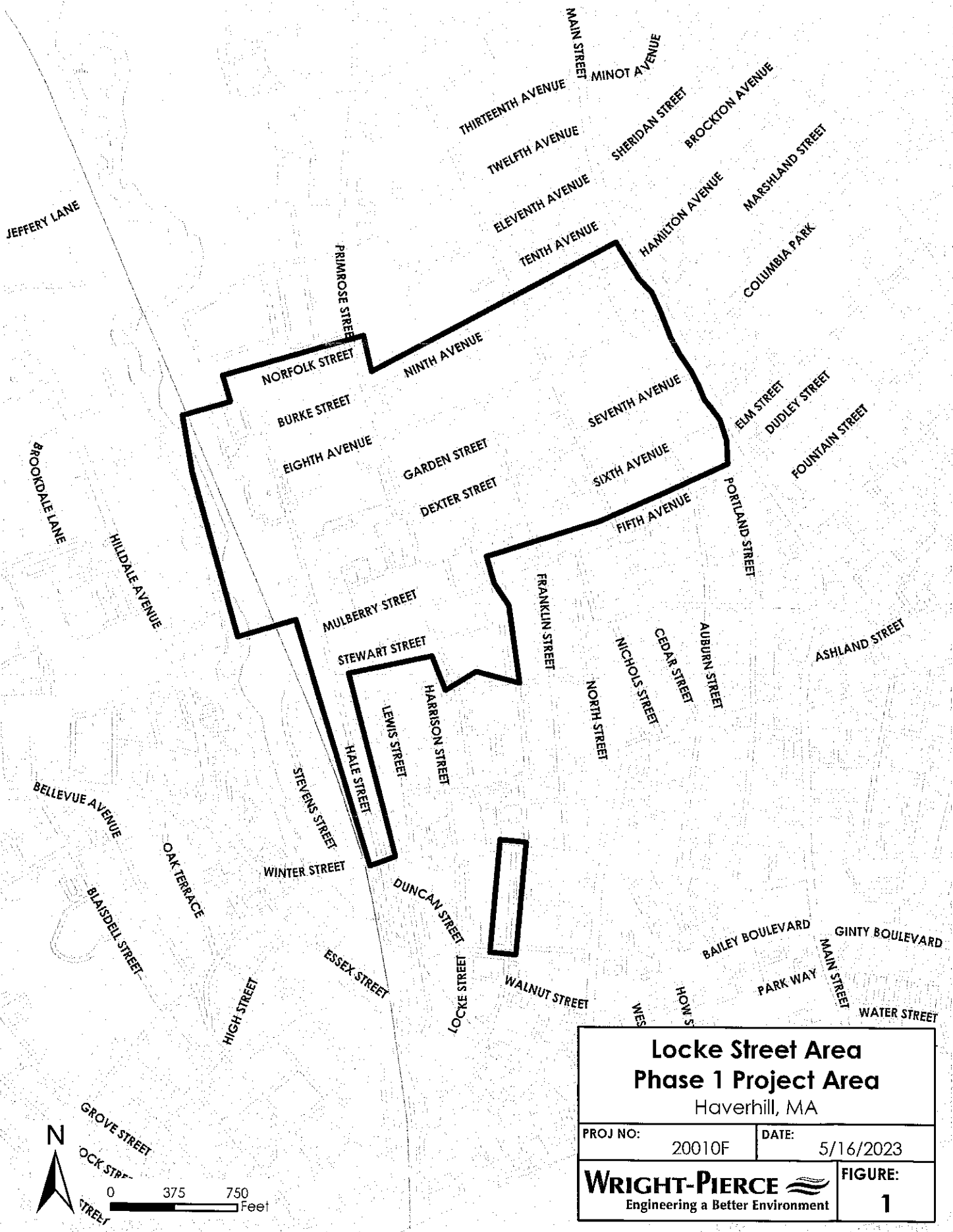
1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund planning and construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

IN CITY COUNCIL: May 23 2023
TO COME BACK JUNE 13 2023 for Vote
Attest

City Clerk

Data credits.

CLM: W:\GIS_Development\Projects\MA\Haverhill\20010_LongTermPlan\MXDs\LockeSt_Figures.aprx - LockeSt_Phase1_ProjLoc2_8x11



**Locke Street Area
Phase 1 Project Area**
Haverhill, MA

PROJ NO:	20010F	DATE:	5/16/2023
WRIGHT-PIERCE Engineering a Better Environment			FIGURE: 1

LOCKE STREET SEWER SEPARATION - PHASE 1
CITY OF HAVERHILL, MASSACHUSETTS
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
BOSTON ENR INDEX 17740 (JULY 2022)

	Description	Estimated Quantity	Unit	Unit Price	Total Cost
Storm Drains					
1.a.	12-inch Diameter HDPE Drainage Pipe, all depths	1,130	LF	\$250	\$ 282,500
1.b.	15-inch Diameter HDPE Drainage Pipe, all depths	810	LF	\$250	\$ 202,500
1.c.	18-inch Diameter HDPE Drainage Pipe, all depths	1,260	LF	\$300	\$ 378,000
1.d.	24-inch Diameter HDPE Drainage Pipe, all depths	650	LF	\$350	\$ 227,500
1.e.	36-inch Diameter HDPE Drainage Pipe, all depths	20	LF	\$400	\$ 8,000
1.f.	42-inch Diameter HDPE Drainage Pipe, all depths	120	LF	\$1,000	\$ 120,000
1.g.	60-inch Diameter HDPE Drainage Pipe, all depths	10	LF	\$750	\$ 7,500
2	42" Stormwater Piping under Railroad Track	600	LF	\$2,000	\$ 1,200,000
3	Flow Diversion Structure	1	EA	\$20,000	\$ 20,000
4.a.	4-foot Diameter Drain Manhole	115	VF	\$1,100	\$ 126,500
4.b.	5-foot Diameter Drain Manhole	82	VF	\$1,300	\$ 106,600
4.c.	8-foot Diameter Drain Manhole	10	VF	\$3,000	\$ 30,000
5.a.	4-foot Diameter Catch Basin	368	VF	\$900	\$ 331,200
6	Capping Existing Storm Drain Pipe	72	EA	\$500	\$ 36,000
7	Abandoning of Existing Storm Drain Pipe	30	CY	\$300	\$ 9,000
8	Abandon Existing Drain Structures	13	EA	\$1,200	\$ 15,600
Existing Sewer Rehabilitation					
10.a.	12-inch PVC Gravity Sewer	260	LF	\$350	\$ 91,000
10.b.	15-inch PVC Gravity Sewer	72	LF	\$400	\$ 28,800
11	6-inch PVC Sewer Service Lateral	7	LF	\$350	\$ 2,500
12	Sanitary Sewer Pipe - Line, ≤ 18" diameter	3,632	LF	\$100	\$ 363,200
13	Storm Drain Pipe - Line, ≤ 36" diameter	1,000	LF	\$150	\$ 150,000
14	Reinstatement of Sewer Service after Lining	103	EA	\$500	\$ 51,500
15	Sanitary Sewer Pipe - Point Repair Replace	2	EA	\$12,000	\$ 24,000
16	Sanitary Sewer Pipe - Heavy Clean	1,192	LF	\$8	\$ 9,500
17	Sanitary Sewer Pipe - Root Removal	2,831	LF	\$3	\$ 8,500
18	Sanitary Sewer Pipe - Short Line, ≤ 18" diameter	23	EA	\$10,000	\$ 230,000
19	Sanitary Sewer Pipe - Test and Seal	32	EA	\$300	\$ 9,600
20	Sanitary Sewer Pipe - Trim Tap	72	EA	\$350	\$ 25,200
21	Sanitary Sewer Pipe - Lateral Line	11	EA	\$4,500	\$ 49,500
22	4-foot Diameter Sewer Manhole	23	VF	\$900	\$ 20,700
23	Sanitary Sewer Manhole - Replace Cover and Frame	6	EA	\$2,000	\$ 12,000
24	Sanitary Sewer Manhole - Line Chimney	2	EA	\$2,000	\$ 4,000
25	Sanitary Sewer Manhole - Frame Seal Wrap	7	EA	\$1,300	\$ 9,100
26.a.	Sanitary Sewer Manhole - Point Repair, Rebuild Channel	12	EA	\$1,300	\$ 15,600
26.b.	Sanitary Sewer Manhole - Point Repair, Patch Channel	1	EA	\$1,300	\$ 1,300
26.c.	Sanitary Sewer Manhole - Point Repair, Patch Wall/Bench	1	EA	\$1,300	\$ 1,300
26.d.	Sanitary Sewer Manhole - Point Repair, Patch Wall	1	EA	\$1,300	\$ 1,300
26.e.	Sanitary Sewer Manhole - Point Repair, Patch Pipe Seal	1	EA	\$1,300	\$ 1,300
27	Sanitary Sewer Manhole - Fix Pipe Seal	16	EA	\$1,300	\$ 20,800
28	Sanitary Sewer Manhole - Clean	16	EA	\$200	\$ 3,200
29	Sanitary Sewer Manhole - Root Removal	1	EA	\$400	\$ 400
Roadway Restoration					
30	Milling	13,000	SY	\$10	\$ 130,000
31	Initial Pavement (Binder Course) (4-in)	900	TON	\$200	\$ 180,000
32	Final Pavement (Surface Course) (2-in)	1,500	TON	\$200	\$ 300,000

LOCKE STREET SEWER SEPARATION - PHASE 1
CITY OF HAVERHILL, MASSACHUSETTS
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
BOSTON ENR INDEX 17740 (JULY 2022)

	Description	Estimated Quantity	Unit	Unit Price	Total Cost
33	Asphalt Sidewalk	750	SY	\$100	\$ 75,000
34	Concrete Sidewalk	70	SY	\$100	\$ 7,000
35	Granite Curb	1,380	LF	\$60	\$ 82,800
General Project					
36	Test Pits	25	EA	\$1,500	\$ 37,500
37	Unsuitable Materials Below Normal Grade	11	CY	\$60	\$ 600
38	Unsuitable Materials Above Normal Grade	38	CY	\$60	\$ 2,300
39	Ledge Excavation	200	CY	\$150	\$ 30,000
40	Relocation of Existing Water Lines	50	LF	\$200	\$ 10,000
41	Management and Disposal of Excess Soils	1	LS	\$50,000	\$ 50,000
42	Erosion and Sedimentation Control	1	LS	\$10,000	\$ 10,000
43	Traffic Control	1	LS	\$20,000	\$ 20,000
44	Utility Support and Coordination	1	LS	\$5,000	\$ 5,000
45	Mobilization and Demobilization (max 5%)	1	LS	\$258,800	\$ 258,800
	Subtotal of Construction Costs				\$ 5,434,200
	Construction Contingency			10%	\$ 543,400
	Engineer's Estimate of Construction Costs				\$ 5,977,600
	Police Details	1	LS	\$100,000	\$ 100,000
	Engineering Services for Bidding, Construction Admin and RPR				\$ 921,200
	MBTA Permitting Fees	1	LS	\$50,000	\$ 50,000
	Engineer's Estimate of Project Costs				\$ 7,048,800

LOCKE STREET AREA CSS PHASE 1 - WATER MAIN IMPROVEMENTS
CITY OF HAVERHILL, MASSACHUSETTS
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
BOSTON ENR INDEX 17833 (March 2023)

Description	Unit	Estimated Quantity	Unit Price	Total Cost
Mobilization/Demob (5%)	LS	1	\$126,000	\$126,000
8-Inch DI Water Main	LF	6,310	\$150	\$946,500
12-Inch DI Water Main	LF	3,000	\$200	\$600,000
8-Inch Gate Valve & Box	EA	36	\$2,000	\$72,000
12-Inch Gate Valve & Box	EA	11	\$3,000	\$33,000
Water Main Fittings	LB	1,605	\$0.01	\$16
Service Corporation	EA	166	\$1,250	\$207,500
Service Curb Stop and Box	EA	166	\$425	\$70,550
Service Line	LF	3,720	\$20	\$74,400
6" Temp Water Bypass	LF	9,310	\$15	\$139,650
2" Temp Water Bypass	LF	9,310	\$15	\$139,650
Temporary Trench Pavement	SY	3,560	\$40	\$142,400
Fire Hydrant Assemblies	EA	8	\$9,500	\$76,000
Construction Subtotal				\$2,628,000
Construction Contingency (10%)				\$262,800
Engineering Construction Administration Fee (15%)				\$434,000
Engineer's Opinion of Probable Construction Costs				\$3,324,800

5-Year Forecast

As part of the annual financial planning process, the Wastewater Division develops a 5-year financial forecast of revenues, expenses and required rates. To assemble this forecast, the Division estimates the level of expenditures to maintain and operate the wastewater system, provide basic services, and meet financial obligations. Estimates of water demands are made to calculate user rate revenues. Projected rates are set forth below.

The 5-year forecast includes estimated debt payments to fund capital improvements listed on the 5-year capital plan. Debt and sludge disposal are the largest projected budget increases over the next 5 years. Many of these projects will be required under the Consent Decree.

The proposed user rate for FY23 is \$6.55. The proposed rates shown below for FY23 through FY27 will use a significant amount of Retained Earnings reducing them to \$671,711 in FY27, well below the minimum of \$2.2 million.

Based on the projected rates shown below for FY23 through FY27, annual charges for the average Haverhill household will increase from \$490 in FY23 to \$710 in FY27.

5-Year Forecast							
	Budget FY22	Budget Request FY23	Mayor Allowed FY23	Forecast FY24	Forecast FY25	Forecast FY26	Forecast FY27
Wastewater-Revenue							
User rate	\$6.21	\$6.94	\$6.55	\$7.20	\$7.94	\$8.75	\$9.75
Percent increase	4.0%	11.8%	5.5%	9.9%	10.3%	10.2%	11.4%
Sewer-Residential Usage	927,573	953,291	953,291	958,058	962,848	967,662	972,501
Sewer-Commercial Usage	932,406	931,101	931,101	935,756	940,435	945,137	949,863
Residential Usage	\$ 5,760,229	\$ 6,615,843	\$ 6,244,059	\$ 6,898,017	\$ 7,645,015	\$ 8,467,046	\$ 9,481,882
Commercial Usage	\$ 5,790,242	\$ 6,461,839	\$ 6,098,710	\$ 6,737,445	\$ 7,467,054	\$ 8,269,951	\$ 9,261,163
Charge for Services	\$ 1,150,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Other Revenue	\$ 190,000	\$ 230,000	\$ 230,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ (107,500)
Stormwater	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 12,890,471	\$ 14,507,682	\$ 13,772,769	\$ 15,005,462	\$ 16,482,069	\$ 18,106,997	\$ 19,835,545
Wastewater-Expenditures							
Salaries-Highway	\$ 119,159	\$ 118,042	\$ 118,042	\$ 119,708	\$ 122,614	\$ 125,591	\$ 128,644
Expenses-Highway	\$ 34,000	\$ 44,000	\$ 44,000	\$ 44,880	\$ 45,778	\$ 46,693	\$ 47,627
Salaries	\$ 2,532,972	\$ 2,546,370	\$ 2,546,370	\$ 2,691,078	\$ 2,759,059	\$ 2,828,776	\$ 2,900,272
Benefits	\$ 1,214,407	\$ 1,297,278	\$ 1,297,278	\$ 1,335,964	\$ 1,402,513	\$ 1,472,388	\$ 1,545,758
Expenses	\$ 4,749,862	\$ 5,647,316	\$ 5,592,400	\$ 5,816,735	\$ 5,991,238	\$ 6,170,975	\$ 6,356,104
Stormwater	\$ 520,330	\$ 520,330	\$ 520,330	\$ 531,814	\$ 543,630	\$ 555,790	\$ 568,301
Debt	\$ 3,399,668	\$ 3,467,310	\$ 3,467,310	\$ 3,560,704	\$ 6,211,289	\$ 6,239,940	\$ 7,132,002
Insurance	\$ 94,569	\$ 94,569	\$ 94,569	\$ 99,297	\$ 104,262	\$ 109,475	\$ 114,949
Capital	\$ 762,900	\$ 805,000	\$ 755,000	\$ 687,000	\$ 825,000	\$ 790,000	\$ 825,000
Total Expenditures	\$ 13,427,867	\$ 14,540,215	\$ 14,435,299	\$ 14,887,181	\$ 18,005,382	\$ 18,339,628	\$ 19,618,657
Surplus/(Deficit)	\$ (537,396)	\$ (32,533)	\$ (662,530)	\$ 118,281	\$ (1,523,313)	\$ (232,631)	\$ 216,888
Year End Retained Earnings	\$ 2,321,538	\$ 2,289,005	\$ 1,659,008	\$ 1,777,289	\$ 253,976	\$ 21,344	\$ 238,232
Min. Retained Earnings (15%)	\$ 2,014,180	\$ 2,181,032	\$ 2,165,295	\$ 2,233,077	\$ 2,700,807	\$ 2,750,944	\$ 2,942,799

Impact to Rate Payer							
User Rate	\$6.21	\$6.94	\$6.55	\$7.20	\$7.94	\$8.75	\$9.75
Ave. Residential Bill	\$464	\$519	\$490	\$538	\$594	\$654	\$729
Ave. Annual Increase	\$64	\$55	\$25	\$49	\$55	\$61	\$75

Average residential bill is based on usage of 60 gallons per person per day and 2.56 persons per household. This methodology is consistent with MWRA's Appendix C of their 2017 rate survey document.

Draft Schedule C

Prepared by MCWT

Apr, 24 2023 - 3:11 PM

Massachusetts Clean Water Trust Preliminary Structuring Analysis City of Haverhill CWSRF-7252

Initial Obligation Amount 7,004,200.00
Loan Forgiveness*
Net Loan Obligation 7,004,200.00

Loan Origination Fee (\$5.5/1000) 38,523.10
Loan Term (in years) 20
Loan Rate 2.00%
Closing Date 11/15/2024
First Interest 1/15/2025
First Principal 7/15/2025

Date	Principal	Interest	Total Debt Service	Admin Fee (0.15%)	Loan Origination Fee	Total Payments	Total Annual Payments
11/15/2024							
1/15/2025		23,347.33	23,347.33	5,253.15	38,523.10	67,123.58	67,123.58
7/15/2025	283,327.00	70,042.00	353,369.00	5,253.15		358,622.15	
1/15/2026		67,208.73	67,208.73	5,040.65		72,249.38	430,871.53
7/15/2026	289,485.00	67,208.73	356,693.73	5,040.65		361,734.38	
1/15/2027		64,313.88	64,313.88	4,823.54		69,137.42	430,871.81
7/15/2027	295,776.00	64,313.88	360,089.88	4,823.54		364,913.42	
1/15/2028		61,356.12	61,356.12	4,601.71		65,957.83	430,871.25
7/15/2028	302,205.00	61,356.12	363,561.12	4,601.71		368,162.83	
1/15/2029		58,334.07	58,334.07	4,375.06		62,709.13	430,871.95
7/15/2029	308,773.00	58,334.07	367,107.07	4,375.06		371,482.13	
1/15/2030		55,246.34	55,246.34	4,143.48		59,389.82	430,871.94
7/15/2030	315,483.00	55,246.34	370,729.34	4,143.48		374,872.82	
1/15/2031		52,091.51	52,091.51	3,906.86		55,998.37	430,871.19
7/15/2031	322,340.00	52,091.51	374,431.51	3,906.86		378,338.37	
1/15/2032		48,868.11	48,868.11	3,665.11		52,533.22	430,871.59
7/15/2032	329,345.00	48,868.11	378,213.11	3,665.11		381,878.22	
1/15/2033		45,574.66	45,574.66	3,418.10		48,992.76	430,870.98
7/15/2033	336,503.00	45,574.66	382,077.66	3,418.10		385,495.76	
1/15/2034		42,209.63	42,209.63	3,165.72		45,375.35	430,871.11
7/15/2034	343,817.00	42,209.63	386,026.63	3,165.72		389,192.35	
1/15/2035		38,771.46	38,771.46	2,907.86		41,679.32	430,871.67
7/15/2035	351,289.00	38,771.46	390,060.46	2,907.86		392,968.32	
1/15/2036		35,258.57	35,258.57	2,644.39		37,902.96	430,871.28
7/15/2036	358,924.00	35,258.57	394,182.57	2,644.39		396,826.96	
1/15/2037		31,669.33	31,669.33	2,375.20		34,044.53	430,871.49
7/15/2037	366,725.00	31,669.33	398,394.33	2,375.20		400,769.53	
1/15/2038		28,002.08	28,002.08	2,100.16		30,102.24	430,871.77
7/15/2038	374,695.00	28,002.08	402,697.08	2,100.16		404,797.24	
1/15/2039		24,255.13	24,255.13	1,819.13		26,074.26	430,871.50
7/15/2039	382,838.00	24,255.13	407,093.13	1,819.13		408,912.26	
1/15/2040		20,426.75	20,426.75	1,532.01		21,958.76	430,871.02
7/15/2040	391,159.00	20,426.75	411,585.75	1,532.01		413,117.76	
1/15/2041		16,515.16	16,515.16	1,238.64		17,753.80	430,871.55
7/15/2041	399,660.00	16,515.16	416,175.16	1,238.64		417,413.80	
1/15/2042		12,518.56	12,518.56	938.89		13,457.45	430,871.25
7/15/2042	408,346.00	12,518.56	420,864.56	938.89		421,803.45	
1/15/2043		8,435.10	8,435.10	632.63		9,067.73	430,871.18
7/15/2043	417,221.00	8,435.10	425,656.10	632.63		426,288.73	
1/15/2044		4,262.89	4,262.89	319.72		4,582.61	430,871.34
7/15/2044	426,289.00	4,262.89	430,551.89	319.72		430,871.61	
1/15/2045							430,871.61
	7,004,200.00	1,524,025.49	8,528,225.49	117,804.01	38,523.10	8,684,552.61	8,684,552.61

Notes:

*This project qualifies for loan forgiveness in accordance with Schedule B to the Financing Agreement.

Five Year Forecast

As part of the annual financial planning process, the Water Division develops a 5-year financial forecast of revenues, expenses, and rate requirements. To assemble this forecast, the Division estimates the level of expenditures to maintain and operate the water system, provide essential services, and meet financial obligations. Estimates of water demands are made to calculate user rate revenues. Projected rates are set forth below.

Debt payments over the next five years have the largest impact on user rates. The 5-year forecast shows existing and proposed debt payments for water system improvements including water treatment plant improvements, additional water supply, and water distribution system improvements. The 5-year capital plan is shown on page 15. Debt payments increase the budget by \$1.8 million starting in FY21.

The user rates shown below for FY23 through FY27 will rely heavily on retained earnings to offset rate increases over the next few years. Even with the proposed rates shown below, retained earnings will drop below the minimum.

The annual average household water bill for FY23 is \$310, which is \$43 more than FY22. Over the next five years, the average yearly household bill is projected to increase from \$310 to \$446.

5-Year Forecast							
	Budget FY22	Budget Request FY23	Mayor Allowed FY23	Forecast FY24	Forecast FY25	Forecast FY26	Forecast FY27
Water-Revenue							
User rate	\$3.57	\$4.15	\$4.15	\$4.95	\$5.40	\$5.67	\$5.96
Percent Change	9.8%	16.2%	16.2%	19.3%	9.1%	5.0%	5.1%
Water-Residential Usage	1,121,891	1,171,892	1,171,892	1,177,752	1,183,641	1,189,559	1,195,507
Water-Commercial Usage	1,069,342	1,090,508	1,090,508	1,095,960	1,101,440	1,106,947	1,112,482
Residential Usage	\$ 4,005,152	\$ 4,863,354	\$ 4,863,354	\$ 5,829,872	\$ 6,391,660	\$ 6,744,799	\$ 7,125,220
Commercial Usage	\$ 3,817,552	\$ 4,525,607	\$ 4,525,607	\$ 5,425,003	\$ 5,947,776	\$ 6,276,391	\$ 6,630,392
Charge for Services	\$ 841,500	\$ 841,500	\$ 841,500	\$ 841,500	\$ 841,500	\$ 841,500	\$ 841,500
Water Infrastructure Fee	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Water Supply Fee	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Other Revenue	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Engineering Revenue	\$ 152,350	\$ 152,350	\$ 152,350	\$ 152,350	\$ 152,350	\$ 152,350	\$ 152,100
Total Revenue	\$ 9,021,554	\$ 10,587,811	\$ 10,587,811	\$12,453,725	\$13,538,286	\$14,220,040	\$ 14,954,212
Water-Expenditures							
Salaries-Water	\$ 2,514,680	\$ 2,617,453	\$ 2,617,453	\$ 2,682,888	\$ 2,750,716	\$ 2,820,282	\$ 2,891,630
Benefits - Water & Engineering	\$ 1,337,177	\$ 1,421,890	\$ 1,421,890	\$ 1,476,866	\$ 1,534,034	\$ 1,593,796	\$ 1,655,947
Expenses-Water	\$ 2,524,028	\$ 2,782,409	\$ 2,719,409	\$ 2,865,881	\$ 2,951,858	\$ 3,040,414	\$ 3,131,626
Engineering	\$ 534,116	\$ 699,532	\$ 615,081	\$ 715,636	\$ 735,405	\$ 754,251	\$ 773,586
Conservation	\$ 79,882	\$ 97,297	\$ 82,923	\$ 99,677	\$ 102,118	\$ 104,620	\$ 107,186
Debt	\$ 3,583,982	\$ 3,673,020	\$ 3,673,020	\$ 3,807,040	\$ 4,872,725	\$ 5,331,808	\$ 5,330,808
Insurance	\$ 142,834	\$ 142,834	\$ 142,834	\$ 148,547	\$ 154,489	\$ 160,669	\$ 167,096
Capital	\$ 761,600	\$ 773,512	\$ 773,512	\$ 820,680	\$ 861,714	\$ 904,800	\$ 950,040
Total Expenditures	\$ 11,478,299	\$ 12,207,947	\$ 12,046,122	\$ 12,617,216	\$ 13,963,059	\$ 14,710,639	\$ 15,007,920
Surplus/(Deficit)	\$ (2,456,745)	\$ (1,620,136)	\$ (1,458,311)	\$ (163,491)	\$ (424,773)	\$ (490,599)	\$ (53,708)
Year End Retained Earnings	\$ 2,707,362	\$ 1,087,227	\$ 1,249,052	\$ 923,736	\$ 498,963	\$ 8,364	\$ (45,344)
Min. Retained Earnings (15%)	\$ 1,721,745	\$ 1,831,192	\$ 1,806,918	\$ 1,892,582	\$ 2,094,459	\$ 2,206,596	\$ 2,251,188
Average Impact to Rate Payer							
User Rate	\$3.57	\$4.15	\$4.15	\$4.95	\$5.40	\$5.67	\$5.96
Ave. Household Bill	\$267	\$310	\$310	\$370	\$404	\$424	\$446
Ave. Annual Increase	\$0	\$43	\$43	\$60	\$34	\$20	\$22

Average residential bill is based on usage of 60 gallons per person per day and 2.56 persons per household. This methodology is consistent with MWRA's Annual Water and Sewer Rate Survey.

City of Haverhill, Massachusetts

\$3,380,000 General Obligation Water Distribution System Improvement Bonds dated May 1, 2025

Level Debt, 20 Years @ 4.25%

Interest Estimated, Subject to Change

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/01/2025	-	-	-	-	-
11/01/2025	-	-	71,825.00	71,825.00	-
05/01/2026	110,000.00	4.250%	71,825.00	181,825.00	-
06/30/2026	-	-	-	-	253,650.00
11/01/2026	-	-	69,487.50	69,487.50	-
05/01/2027	115,000.00	4.250%	69,487.50	184,487.50	-
06/30/2027	-	-	-	-	253,975.00
11/01/2027	-	-	67,043.75	67,043.75	-
05/01/2028	120,000.00	4.250%	67,043.75	187,043.75	-
06/30/2028	-	-	-	-	254,087.50
11/01/2028	-	-	64,493.75	64,493.75	-
05/01/2029	125,000.00	4.250%	64,493.75	189,493.75	-
06/30/2029	-	-	-	-	253,987.50
11/01/2029	-	-	61,837.50	61,837.50	-
05/01/2030	130,000.00	4.250%	61,837.50	191,837.50	-
06/30/2030	-	-	-	-	253,675.00
11/01/2030	-	-	59,075.00	59,075.00	-
05/01/2031	135,000.00	4.250%	59,075.00	194,075.00	-
06/30/2031	-	-	-	-	253,150.00
11/01/2031	-	-	56,206.25	56,206.25	-
05/01/2032	140,000.00	4.250%	56,206.25	196,206.25	-
06/30/2032	-	-	-	-	252,412.50
11/01/2032	-	-	53,231.25	53,231.25	-
05/01/2033	150,000.00	4.250%	53,231.25	203,231.25	-
06/30/2033	-	-	-	-	256,462.50
11/01/2033	-	-	50,043.75	50,043.75	-
05/01/2034	155,000.00	4.250%	50,043.75	205,043.75	-
06/30/2034	-	-	-	-	255,087.50
11/01/2034	-	-	46,750.00	46,750.00	-
05/01/2035	160,000.00	4.250%	46,750.00	206,750.00	-
06/30/2035	-	-	-	-	253,500.00
11/01/2035	-	-	43,350.00	43,350.00	-
05/01/2036	170,000.00	4.250%	43,350.00	213,350.00	-
06/30/2036	-	-	-	-	256,700.00
11/01/2036	-	-	39,737.50	39,737.50	-
05/01/2037	175,000.00	4.250%	39,737.50	214,737.50	-
06/30/2037	-	-	-	-	254,475.00
11/01/2037	-	-	36,018.75	36,018.75	-
05/01/2038	180,000.00	4.250%	36,018.75	216,018.75	-
06/30/2038	-	-	-	-	252,037.50
11/01/2038	-	-	32,193.75	32,193.75	-
05/01/2039	190,000.00	4.250%	32,193.75	222,193.75	-
06/30/2039	-	-	-	-	254,387.50
11/01/2039	-	-	28,156.25	28,156.25	-
05/01/2040	200,000.00	4.250%	28,156.25	228,156.25	-
06/30/2040	-	-	-	-	256,312.50
11/01/2040	-	-	23,906.25	23,906.25	-
05/01/2041	205,000.00	4.250%	23,906.25	228,906.25	-
06/30/2041	-	-	-	-	252,812.50
11/01/2041	-	-	19,550.00	19,550.00	-
05/01/2042	215,000.00	4.250%	19,550.00	234,550.00	-
06/30/2042	-	-	-	-	254,100.00
11/01/2042	-	-	14,981.25	14,981.25	-
05/01/2043	225,000.00	4.250%	14,981.25	239,981.25	-
06/30/2043	-	-	-	-	254,962.50
11/01/2043	-	-	10,200.00	10,200.00	-
05/01/2044	235,000.00	4.250%	10,200.00	245,200.00	-
06/30/2044	-	-	-	-	255,400.00
11/01/2044	-	-	5,206.25	5,206.25	-
05/01/2045	245,000.00	4.250%	5,206.25	250,206.25	-
06/30/2045	-	-	-	-	255,412.50
Total	\$3,380,000.00	-	\$1,706,587.50	\$5,086,587.50	-



Loan Order

DOCUMENT 12-C

CITY OF HAVERHILL

In Municipal Council May 23 2023

15.2.2

Loan order

ORDERED: That \$250,000 is appropriated, for the purpose of planning and engineering to complete tasks related to the preparation of an asset management plan for the City's water, wastewater, and stormwater assets, including, without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c78; that to meet this appropriation the Treasurer with the approval of the Mayor and the City Treasurer is authorized to borrow \$250,000 and issue bonds or notes therefor under Chapter 44 of the General Laws, or pursuant to any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor and the City Treasurer, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C of the General Laws, that the Treasurer with the approval of the Mayor and Auditor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C of the General Laws; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project. Any premium received upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and except any and all grants that may be available to pay costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project.

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Robert E. Ward, DPW Director
 Phone: 978-374-2382 Fax: 978-521-4083
 rward@haverhillwater.com

Date: May 17, 2023

To: The Honorable James J. Fiorentini
 Mayor of Haverhill

From: Robert E. Ward *REW*
 DPW Director

Subject: Combined Sewer System and Water Distribution System Improvements
 Proposed Loan Order

Enclosed for your review and approval is a proposed loan order and the Authority to File document to fund the cost of engineering and construction of improvements to the City's combined sewer system and drinking water distribution system. The loan order appropriates \$3,324,800 for drinking water improvements and \$7,004,200 for combined sewer improvements.

On November 10, 2016, the City entered into a Consent Decree (CD) with the United States Environmental Protection agency (US EPA) and Massachusetts Department of Environmental Protection (MassDEP) requiring the City to reduce combined sewer overflows (CSOs). Combined sewer overflows occur during rainstorms when stormwater and sewage exceed the capacity of the combined sewer pipes. CSO outfalls were designed to prevent excessive flow from backing up into basements, streets, parking lots, etc. Since the 1960s, sewer and stormwater systems have been built as separate systems.

In 2020 and 2021, the City and Wright-Pierce investigated alternatives to reduce the volume and number of CSOs from the Locke Street Interceptor area. The solution recommended was sewer separation, which involves separating the combined sewer system into separate wastewater and stormwater systems, thereby reducing excessive stormwater entering the sewer system during rain events. The Locke Street sewer separation project was divided into three phases to meet construction sequencing needs. This loan order is for Phase 1 of the Locke Street sewer separation project.

Phase 1 separates approximately 3,500 feet of combined sewers in the Locke Street area (see attached map) by installing new stormwater pipes, disconnecting catch basins from the combined sewers, and connecting them to separate stormwater lines. This project also involves upsizing existing storm drains and installing new outfalls to increase the capacity of the existing storm drain system and rehabilitating existing sewers and manholes. In conjunction with the sewer and drain work, old, undersized water mains in the Phase 1 area will be replaced and upsized.

The construction of the sewer improvements is eligible for a low-interest loan and principal forgiveness from the MassDEP State Revolving Fund (SRF) loan program. Below is a summary of the terms for the SRF loan for the sewer work.

IN CITY COUNCIL: May 23 2023

TO COME BACK JUNE 13 for vote

Attest: _____ City Clerk

40 South Porter Street, Haverhill, MA 01835-7646 www.ci.haverhill.ma.us

10- L

Combined Sewer System and Combined System Improvements
Proposed Loan Order

page 2

CWSRF 7252 Sewer Loan Terms

Loan amount	\$7,004,200
Minimum loan forgiveness	6.6% or \$462,277
Interest rate	2%
Annual Payment	\$431,000 (20 years)

To remain eligible for the SRF loan and principal forgiveness for the sewer work, the City must submit an approved loan order to MassDEP by June 30, 2023. The principal forgiveness will reduce the annual payments by approximately \$28,000.

The estimated annual payments on the loan for the water work will be \$254,000 over 20 years. See attached debt service schedule. Attached is a copy of the Water and Wastewater Divisions 5-Year financial forecast from the FY23 budgets showing user rates. The loan payments for these projects are included in the forecast. The water rate impact is approximately \$0.11 and will add \$8 to the annual bill for an average household. The sewer rate impact is \$0.22 and \$16 per year for an average household.

If the loan order is acceptable to you, I will submit it to the City Clerk to be placed on the City Council agenda. I will be attending the City Council meeting after the documents are placed on file.

If you need more information, please advise.

Attachment(s)

- Loan Order – For approval
- Authority to File – For approval
- Maps showing project area
- Wastewater Division's Five-Year Financial Forecast
- Draft Schedule C for sewer loan
- Water Division's Five-Year Financial Forecast
- Debt Service Schedule for water work

15.3.1

AUTHORITY TO FILE

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of preparing an asset management plan for the City's water, wastewater and stormwater assets is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund planning and construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

IN CITY COUNCIL: May 23 2023

TO COME BACK JUNE 13 2023 FOR VOTE

Attest:

City Clerk

Scope of Services

The City of Haverhill Department of Public Works will work collaboratively with Woodard & Curran to prepare Phase 2 of the City's Asset Management Plan to assess and update the accuracy of the water GIS inventory, specifically in areas planned for sewer separation; review and update the City's existing water model; funding the second year of the recently acquired CityWorks CMMS software, and purchase and implementation of Cityworks advanced tools. Assets considered will include sources of supply, treatment and pumping facilities, existing distribution system components and storage facilities essential to the function of the system. Results from this assessment will be presented in both tabular and narrative forms.

This work will expand on the inventory dataset as the City works to capture its water infrastructure facilities and equipment information for operations and maintenance. The goal of this phase of the asset management plan is to continue to improve upon the Phase 1 efforts to update and maintain the drinking water system repository.

Task 1 – Water Distribution System Assessment and GIS Updates

The City of Haverhill DPW will work collaboratively with W&C to determine basic asset information, including age, size, capacity, performance, and current condition of the drinking water system, building upon updates from the Phase 1 Asset Management Plan. The work will also include updating the City's GIS database to refine the water system assets. A GPS survey will be performed to geo-reference assets such as valves, hydrants, pump stations and storage facilities, specifically in the area around planned sewer separation work.

Task 2 – Review and Update Existing Drinking Water Hydraulic Model

Woodard & Curran will develop an updated hydraulic computer model of the City's water distribution system. The work under this Task will build upon the previously developed hydraulic computer model and will incorporate changes to the water supply and distribution system that have occurred since the model's last calibration and development. The work to be performed will be conducted in four (4) sub-tasks, as follows:

- Data collection and review;
- Distribution system hydraulic model update;
- Model calibration (including field testing); and
- Operational evaluation of risk and resilience

1. Data Collection and Review

W&C will utilize the data from Task 1 to develop the hydraulic model update including:

- Pipe Network Mapping Data – for each of the items referenced below, W&C will focus on changes made to the water system since development of the last computer model.
 - Water Mains – with physical descriptors such as diameter, length, material, lining and year installed (if available).
 - Valves – with physical descriptors such as type, diameter, year installed and current status (open/closed).
 - Hydrant locations.
 - Facility locations – pump stations, storage tanks, control valves, water treatment plants, interconnections, etc.
 - Property parcels – street address and owner.
- Customer Demands – Three (3) years of water consumption data for the City's top 20 users, including names and service addresses (this data will be allocated to the closest model nodes).

- **Water Supplied** – Monthly operating records (electronically, if possible) from each of the City's water supply source(s) for the past three (3) years will be obtained to determine the amount of water that has been supplied to the system and to perform statistical analyses to establish up-to-date maximum, average and minimum day demands.
- **Pumping and Storage Facilities** – Information on the automated or manual operation of the pumping and storage facilities is needed to input into the model. Records of storage tank levels for the average and maximum days for the past three (3) years will be used during model validation.
- **Fire Flow Requirements** – If the City (or ISO) has established fire flow requirements for its customer categories, this information will be needed to incorporate into the modeling evaluation.

2. Update of System-Wide Distribution System Hydraulic Model

Woodard & Curran will use the data obtained in Subtask 1 to update the computer-based hydraulic model for the City Water Supply System. Update of the model will entail the following:

Electronic Mapping – The model will be updated to include work performed on the system since the last hydraulic model development. We propose holding a workshop with City staff to review and edit the existing model and mapping data to reflect recent changes to the distribution system. The physical and operational information related to pumping, storage and treatment facilities will be included using a schematic representation of the internal piping and structures. Elevations will be confirmed, and/or assigned as appropriate, for each structure per the topographic information obtained from publicly available sources. The piping network will include all pipes 6-inches or greater in diameter; smaller diameter piping may be included on a specific basis, if needed to complete loops, for example. Woodard & Curran proposes that once this step is complete the updated model map will be transmitted to the City to perform a quality control review of the physical system layout and operations.

Demand Allocation – If sufficient detail exists within the City's billing data, allocation of the water demands within the hydraulic model will be based on actual parcel and address locations. If the City's billing data is not adequate to perform this detail of demand allocation, equal distribution of demand across each of the model nodes will be considered. The highest 15-20 consumer demands will be applied to the nearest hydraulic model node.

Diurnal Patterns – The American Water Works Association (AWWA) standard diurnal curves will be included in the model as the base diurnal pattern. We have used these standard curves in previous models with accurate results. We will review this pattern with the City to ensure it accurately represents the typical hourly usage changes.

Fire Flow Requirements – Fire flow requirements are an important consideration for evaluating the system during severe storm events and related emergency conditions. Fire flow requirements provided by the City for specific facilities or general customer categories, with particular attention to Environmental Justice populations, will be included in the model.

Initial Model Validation and Runs – Initial model runs will be conducted to ensure that there are no connectivity issues and that the preliminary results are within a reasonable operating range, an indication that the dataset is correctly input into the model.

Quality assurance/quality control is an important component of the model development and update process. Documentation of these QA/QC steps will be made, with particular attention paid to assumptions made to simplify the model or operational strategies. These assumptions as well as the overall model will be carefully reviewed with the City to ensure an accurate and up-to-date base model.

3. Model Calibration

Following development of the updated physical model, model calibration will be performed. Calibration ensures that the hydraulic computer model represents real-world conditions. Woodard & Curran will calibrate the updated model based on data obtained during hydrant flow tests (described below), SCADA information recorded during the tests (if

available) and discussions with water system operations staff. Our modeling team will work closely with the operators to obtain general and specific knowledge of the system's operation. The following steps will be performed in completing model calibration:

- **Fire Hydrant Flow Testing** – The Engineer will review available information and propose hydrant locations where data loggers will be deployed to monitor system pressure and hydrant locations where flow tests will be performed. The Engineer will meet with the City to review and finalize proposed testing plan. Test locations will be selected to provide sufficient pressure change necessary to calibrate the model. Once flow test locations have been approved by the City, the Engineer will schedule, coordinate and performed hydrant flow tests with assistance of Water Department personnel. Data from the flow tests and data loggers will be collected and used to calibrate the model. W&C has assumed that the hydrant flow testing program can be conducted during the day and that no nighttime testing will be required.
- **Model Calibration** – The hydrant flow test data, storage tank levels, pressure reducing valve (PRV) settings, pumping operations and any interconnections data for each test will be input into the model and each scenario will be run. The model will be calibrated by adjusting the roughness coefficients and other parameters to match as closely as possible the pressures recorded in the field. A table of field data results and modeled results will be produced to present and document the accuracy of calibration.

To ensure an accurate model, a quality check will be performed during the calibration process and at completion. Calibration of the model is an essential step, which serves two purposes. Calibration serves to fine-tune the model, but it also can catch misrepresentations in the model, such as problems in connectivity or incorrect operating assumptions.

4. Operational Evaluation, Risk and Resilience Analysis

With the calibrated hydraulic model, the performance of the system will be assessed to identify any concerns or issues. W&C will conduct the following modeling scenarios and evaluate the results of each under the existing demand condition:

- Average Day Demand – Steady State and Extended Period Simulation
- Maximum Day Demand – Steady State and Extended Period Simulation
- Fire Flow Demand – Maximum Day Demand Plus Fire Flow
- Peak Hour Demand – Steady State

Each of these scenarios will be performed with the current infrastructure fully operational, as well as with critical assets removed from service as part of our assessment to identify vulnerabilities and the overall impact of outages on system performance. The extended period simulations are an excellent way to assess tank and pump operations and to identify possible issues with water quality, pressures, poor tank turnover, reversing flow patterns, or high velocity mains.

Woodard & Curran will summarize the model update process and the analyses of the scenarios presented above in a technical memorandum.

Task 3 – Cityworks Advanced Tools and Implementation

The City of Haverhill have implemented Cityworks since early 2022, selected during Phase 1 of the City's Asset Management Plan. To fully realize the depths of the software, W&C will work with the City in selecting advanced tools to purchase. These potential tools include Capital Improvement Plan budgeting applications such as OpX and Performance Budgeting, as well as risk assessment apps like Operational Insights. W&C will implement the tools and provide two (2) onsite meetings for staff training.

Assumptions/Exclusions:

The scope of work and costs presented above are based on the following assumptions:

- No hydrant or building sprinkler system flow analysis will be performed to determine hydrant or sprinkler system flow or pressure requirements.
- Data required for model development as detailed herein will be made available.
- Demand data for the hydraulic model will be determined as describe din the scope of work. Population and system build-out projections will not be performed under this scope of services.
- Maintenance and protection of traffic, if required for traffic control during field-testing program, will be paid directly by the City.
- Task 3 includes an allocation for \$25,500 to fund Year 2 of the Cityworks software.
- City will provide up to \$50,000 in in-kind services

Tasks and Milestones

Phase	Description	Deliverable	Time to Complete
1	Water Distribution System Assessment and GIS Updates <ul style="list-style-type: none"> • Request Data/Information from Client • Gather Existing Data • Review Existing Data • GIS system updates • GPS survey 	N/A	3 months
2	Review and Update Existing Drinking Water Hydraulic Model <ul style="list-style-type: none"> • Data Collection and Review • Update of System-Wide Distribution System Hydraulic Model • Model Calibration • Operational Evaluation, Risk and Resilience Analysis <ul style="list-style-type: none"> ○ Summary Technical Memorandum 	Drinking Water Model Technical Memorandum	6 months from Phase 1 completion
3	Cityworks Advanced Tools and Year 2 Funding Consequence of Failure Analysis <ul style="list-style-type: none"> • Review Optional Tools • Select and Implement Tools • Staff Training 	Cityworks Advanced Tools	3 Months

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

May 17, 2023

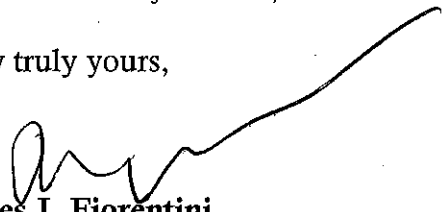
City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Loan Order for \$250,000.00 for Asset Management Plan Grant

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$250,000.00 to fund Phase II of the Asset Management Plan for the City's water, sewer and stormwater assets. I recommend approval.

Very truly yours,



James J. Fiorentini
Mayor

JJF/lyf



DOCUMENT 12-B

CITY OF HAVERHILL

In Municipal Council May 23 2023

ORDERED: That \$3,380,000.00 is appropriated for the purpose of financing the engineering and construction of improvements to the water distribution system and \$7,004,200.00 is appropriated for the purpose of financing the engineering and construction of improvements to the sewer system including without limitation all costs thereof; by that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$10,348,200.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

LOAN
ORDER

15132

Loan
Order

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
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MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

May 19, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Loan Order for \$10,348,200.00 for Combined Sewer System & Water Distribution
System Improvements**

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$10,348,200.00 to fund the cost of engineering and construction of improvements to the City's combined sewer system (7,004,200.00) & drinking water distribution system (\$3,380,000.00). I recommend approval.

Very truly yours,

James J. Fiorentini
Mayor

JJF/lyf



9-15
JAMES J. FIORENTINI
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

15.4
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

May 12, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Salary Ordinance & MOA submission

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Salary Ordinance and a Memorandum of Agreement (MOA) between the City of Haverhill and the Dispatchers Group. This ordinance must be placed on file for 10 days after which I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

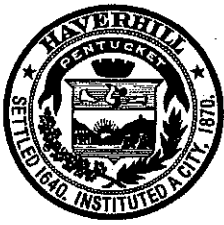
JJF/lyf

IN CITY COUNCIL: May 16 2023

Documents submitted for vote after 10 days (June 13 meeting)

Attest:

City Clerk



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@cityofhaverhill.com

Christine Caminero, HR Technician – ccaminero@cityofhaverhill.com

Christina Carrie, Head Clerk/Floater – ccarrie@cityofhaverhill.com

TO: Mayor James J. Fiorentini
FROM: Denise McClanahan, HR Director *DM*
DATE: May 11, 2023
RE: Salary Ordinance & MOA submission

Attached please find the salary ordinance and MOA for the Dispatchers Group (NEPBA) as a result of their recent negotiations. Please submit these documents to the next City Council meeting for action.

dIm

TO: MAYOR JAMES J. FIORENTINI
FROM: Denise McClanahan, HR Director
DATE: 5/11/2023
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

NAME OF CONTRACT OR GROUP: Dispatchers Group
CONTRACT PERIOD: 7/1/2023 to 6/30/2026

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 Adjustment % Year 2 2.0 % Year 3 2.0 %

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY 24	Cost amount	<u>\$62608</u>
Year 2 – FY 25	Cost amount	<u>\$36622</u>
Year 3 – FY 26	Cost amount	<u>\$37117</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx increase to OT cost \$10,000

Approx Longevity increase \$250

Professional development n/a

Clothing allowance n/a

What is the percentage increase that these extras add to the budget? Averages 7.8% over 3 years (includes contractual step increases)

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: \$146,652

Total salary budget for this group: \$579,000

Percent increase in salary budget: _____

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated

☒ ☐

Where funds are located

Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council

☐ ☒

Where funds to come from

Account #: Click or tap here to enter text.



Auditors Office

HR Dept

34-D

15.4.1

Memorandum of Agreement

By and between the

New England Police Benevolent Association, Inc, Local 119,

And

The City of Haverhill, Massachusetts

The City of Haverhill ("the City") and the New England Police Benevolent Association, Inc, ("Local 119 or Union") hereby agree that the collective bargaining agreement between the City and Local 119 will be extended for one and a three-year agreement, through June 30, 2026, with the changes agreed to by the parties' negotiating teams and set forth below. This offer and Agreement shall be considered **off-the-record** until ratified by the Local 119 membership and the City. The bargaining teams shall sponsor and support such ratification. The parties reserve the right to withdraw this proposed off the record settlement offer if not ratified by April 30, 2023.

WHEREAS, the City and Local 119, have bargained collectively for a new collective bargaining agreement (the "New Agreements") to for the period July 1, 2023 through June 30, 2026;

WHEREAS, the City and the Union have reached an agreement;

NOW THEREFORE, in consideration of the mutual promises herein, the Union and the City agree that the following changes will be incorporated into the collective bargaining agreement, subject to the required ratifications:

1. ARTICLE 13 - VACATION

Add a new second and third paragraph to read as follows:

Week Vacation (four (4) or more days) requests shall be place in the "intime system" with all dates, including regular scheduled days off and requested vacation days. Employees will be unavailable to work during this time period. Employees must follow that with an email to the Patrol Commander with the requested dates and the reason for requesting pre-approval of vacation time in advance. No vacation requests shall be pre-approved beyond six (6) months of request. Seniority will settle all tie breakers. There shall be no pre-approval of vacation time on any Department Black Out dates. All Department Black Dates shall be handled on the Tuesday of the prior week approval system. An employee may request at any time to be compensated for vacation time during the calendar year. Unused Vacation Days, as of December 31st, shall be paid in the first full pay period in January.

All vacation requests for less than a full week will be handled by the current process -Tuesday approvals done for the following week.

2. ARTICLE 14 - HOLIDAYS

Change to read as follows:

The following holidays shall be paid holidays for all members of the Department: New Year's Day, Martin Luther King Day, President's Day, Patriots' Day, Memorial Day, Juneteenth Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day and Christmas Day. Holiday pay shall be eight (8) hours pay at the regular hourly rate and shall be paid to each employee over his/her

IN CITY COUNCIL: May 16 2023

TO COME BACK JUNE 13 2023 for vote

Attest:

City Clerk

34-0
regular weekly salary, whether he/she worked the holiday, was on vacation, sick leave or death leave. Employees may elect to earn a "Day Due" or take pay.

In addition to holiday pay under section and in addition to compensation for hours worked, employees will receive four (4) hours of additional pay for each shift worked on the holiday. Such compensation will be considered prorated and member shall be compensated this additional pay, or "Time and a half" pay, for any hours worked on a Holiday. Example: half hour additional pay for every 1 hour worked, 2 hours additional pay for every 4 hours worked. Payment of the new prorated rate shall commence upon ratification by the Union and approval by the City Council and there shall be no retroactive payments.

3. ARTICLE 15 - CLOTHING

Change to read as follows:

On July 1st of each year the City shall provide all employees covered by this Agreement with a total of Six (6) Shirts (short / long sleeve), One (1) Sweater and one (1) Coat (every two (2) years). All employees will be expected to wear business casual attire when reporting to duty subject to Chief's discretion.

4. ARTICLE 23 - SALARIES

Change to read as follows:

Wage Grid: The step-based wage grid appearing in this section shall establish annual pay rates for all bargaining unit employees. At the beginning of each successive fiscal year, the eligible employees shall move to the next higher step until reaching maximum.

	Market Adjustment	2.00%	2.00%
	<u>1-Jul-23</u>	<u>1-Jul-24</u>	<u>1-Jul-25</u>
Step 1	\$23.50	\$23.97	\$24.45
Step 2	\$24.62	\$25.11	\$25.62
Step 3	\$25.75	\$26.27	\$26.79
Step 4	\$27.00	\$27.54	\$28.09
Step 5	\$29.00	\$29.58	\$30.17

The parties agree that the city can start newly hired dispatchers at a pay rate up to step 3 based on previous experience and capabilities.

5. ARTICLE 24 - LONGEVITY

Change to read as follows:

There will be longevity payments in the first pay period of November in accordance with the following schedules:

Years of Service Compensation

After fifth (5) year	\$1,100
After tenth (10) year	\$1,200
After fifteenth (15) year	\$1,400
After twentieth (20) year	\$1,750
After twenty-fifth (25) year	\$2,000

34-D

6. NEW ARTICLE – COURT TIME

Add a new article read as follows:

Any employee who attends court after his/her regular shift or on a day off as a witness for the Commonwealth of Massachusetts in a criminal case, or as a witness under subpoena in a civil case arising out of his/her employment as a Haverhill Police Dispatcher, will be paid overtime compensation at the rate of time and one-half for every hour or fraction of an hour which they attend court. In no event shall a dispatcher be paid less than four (4) hours for attending court.

7. NEW ARTICLE – CALL BACK

Add a new article read as follows:

An employee who is called into work outside of his or her regular hours shall be paid for a minimum of four (4) hours.

8. Housekeeping.

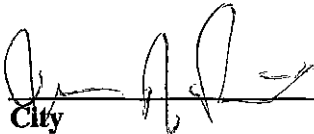
- a. By mutual agreement, grammatical and typographical errors will be corrected, and obsolete language will be deleted.
- b. Revise Duration Article to reflect a three (3) year agreement and remain last article.
- c. Parties agree to the updated City's Parental Leave Policy.

This Agreement is subject to ratification by the City of Haverhill and by New England Police Benevolent Association, Inc, Local 119. This Agreement shall not be implemented unless the parties have ratified and fully executed the Agreement.

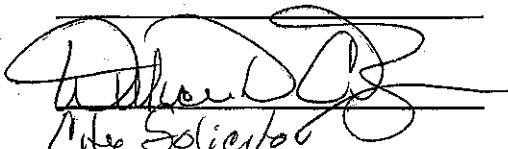
This Agreement has been duly executed by authorized representatives of the City of Haverhill and by New England Police Benevolent Association, Inc, Local 119

IN WITNESS WHEREOF, the Union and the City, by their authorized representatives, have set their hands to this Memorandum of Agreement on this ____ day of March, 2023,

For the City of Haverhill




City



City Solicitor

For the Dispatchers Association



President, NEPBA Local 119



Bonnie Rouleau Treasurer

35-C



DOCUMENT 35-C

CITY OF HAVERHILL

In Municipal Council May 16 2023

File 10 days

15.4.2

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
DISPATCHERS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that Document 21-D of 2021 is hereby amended and the following be inserted in its place thereof:

EFFECTIVE 7/1/2023 - Wage Adjustment	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Civilian Dispatcher	\$ 23.50	\$ 24.62	\$ 25.75	\$ 27.00	\$ 29.00
EFFECTIVE 7/1/2024 - 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Civilian Dispatcher	\$ 23.97	\$ 25.11	\$ 26.27	\$ 27.54	\$ 29.58
EFFECTIVE 7/1/2025 - 2%	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Civilian Dispatcher	\$ 24.45	\$ 25.62	\$ 26.79	\$ 28.09	\$ 30.17

AMEND ARTICLE 24 - LONGEVITY

Effective 7/1/23 longevity schedule will be as follows:

After fifth (5) year	\$ 1,100.00
After tenth (10) year	\$ 1,200.00
After fifteenth (15) year	\$ 1,400.00
After twentieth (20) year	\$ 1,750.00
After twenty-fifth (25) year	\$ 2,000.00

Approved as to legality:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

21-D
Salaries & Contract
Dispatcher Group

ARTICLE 29 – TUITION REIMBURSEMENT

It is agreed if employees attend courses applicable to the dispatching duties, if they receive written approval, prior to taking the course, from the Police Chief, the City will pay the tuition fee of such courses if the individual passes said course with a grade "C" or better. The City shall provide two thousand five hundred dollars (\$2,500.00) per year for educational courses for members of this bargaining unit. The City will provide an application form for employees requesting educational reimbursement. Payment of a course, if approved, will be made to the individual upon receipt of their grade for the course, of "C" or better. A voucher or invoice specifying the cost of the course will be required prior to payment of the course by the City.

ARTICLE 30 – LEAPS REPRESENTATIVE

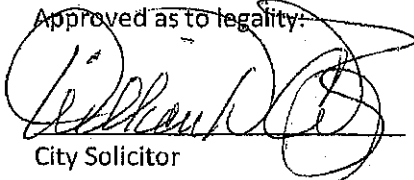
The Dispatcher who is appointed by the Chief of Police or his/her designee as the LEAPS Representative for a three (3) years period will be paid overtime while performing such duties. The representative shall attend the state meetings and be paid at the rate of time and one-half for such meetings or be granted the time off without being charged if scheduled to work.

The Dispatcher who is appointed as the Back-up LEAPS Representative for a three (3) years period will be paid overtime while performing such duties. The representative shall attend the state meetings and be paid at the rate of time and one-half for such meetings or be granted the time off without being charged if scheduled to work.

During the three (3) year appointment, the representative may be removed at any time at the discretion of the Police Chief. In the event that the LEAPS Representative position becomes vacant, as determined by the City, said position will be posted. The right of appointment shall remain solely with the Police Chief at all times.

In the event that no one in the bargaining unit accepts an appointment to serve as the representative, the City may fill the position with a non-bargaining unit member.

Approved as to legality:



City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk

BACK-UP REFERENCE
ONLY



DOCUMENT 21-D

CITY OF HAVERHILL

In Municipal Council September 21 2021

ORDERED:

MUNICIPAL ORDINANCE
AN ORDINANCE RELATING TO SALARIES

CHAPTER
DISPATCHERS GROUP

BE IT ORDAINED by the City Council of the City of Haverhill that after collective bargaining, the following terms and conditions are hereby implemented for the Dispatchers Union Group for funding purposes:

ARTICLE 10 – HOURS OF WORK

Effective July 1, 2020, all employees working the Night Shift or Midnight Shift shall receive a ten percent (10%) differential.

ARTICLE 19 – HOSPITALIZATION COVERAGE

Opt Out Plan

The City of Haverhill will provide a health insurance opt out option. Eligible employees who enroll in the program will receive a lump sum financial incentive payment. The amount will be \$1,500 for an individual and \$3,000 for a family. In order to be eligible for the program an employees must meet the following criteria: 1) the employee must have 24 consecutive months of enrollment in a City of Haverhill health plan, and 2) the employee must provide written proof of other (non-City of Haverhill) health coverage. Employees shall not be eligible to receive this benefit more than one time.

ARTICLE 23 – SALARIES

	Current	1-Jul-21	1-Jul-22
Step 1	\$19.53	\$21.00	\$21.37
Step 2	\$20.49	\$22.00	\$22.38
Step 3	\$21.51	\$23.00	\$23.40
Step 4	\$22.59	\$24.00	\$24.42
Step 5	\$23.72	\$25.25	\$25.69

ARTICLE 24 – LONGEVITY

There will be longevity payments in the first pay period of November in accordance with the following schedules:

Years of Service Compensation	
After fifth (5) year	\$1,000
After tenth (10) year	\$1,050
After fifteenth (15) year	\$1,100
After twentieth (20) year	\$1,150
After twenty-fifth (25) year	\$1,400



15-D

DOCUMENT 15-D

CITY OF HAVERHILL

In Municipal Council May 16 2023

File 10 days

1515

HAVERHILL CITY CLERK MAY 22 2023 PM 5:50

ORDERED:

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Washington Street: In front of #461	No Parking (except for 1 24-hour parking space)	24 hours
Auburn Street: Adjacent to #29-31 Fourth Avenue	No Parking (except for 1 24-hour parking space)	24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 12, 2023

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND
MEMBERS OF THE CITY COUNCIL**

**Subject: *Washington St #461 and Auburn St (for 29-31 Fourth
Avenue) – Add Handicap Parking***

As requested, attached is the subject Ordinance to add handicap parking.
Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Pistone, Wright

56



DOCUMENT 56

15.6

CITY OF HAVERHILL

In Municipal Council May 23 2023

~~ORDERED:~~

MUNICIPAL ORDINANCE

CHAPTER 222

AN ORDINANCE RELATING TO OUTDOOR DINING

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill Chapter 222, Streets and Sidewalks, as amended, being and is hereby further amended as follows:

By deleting "Article XII, Outdoor Dining" in its entirety and by inserting the following in place thereof:

"Article XII Outdoor Dining

§ 222-66 Purpose/Eligible outdoor areas

Purpose: The intent of the program is to facilitate outdoor dining throughout the City to allow restaurants, cafes, fast-food outlets, coffee shops, and other similar places of public accommodation offering food and beverages, including alcoholic beverages, ("establishments") for on-premises consumption to operate safely in outdoor settings.

Eligible outdoor areas: Under this program, eligible businesses may be able to utilize private property, including on their own property or on a neighboring property (with permission from the other property owner) and the use of any number of off-street parking spaces, and, public right-of-ways, including sidewalks, street parking spaces, public parking lots and any other public areas. Use of public right of ways, excepting sidewalks and Parklets as defined by §222-84 of the Code, shall require permission of the Mayor and City Council. No permit holder shall obtain any property right in the continued private commercial use of any public right-of-ways granted herein.

Allowed use of sidewalk areas shall be as follows:

- A. Food and beverage service – Notwithstanding any other provisions of the Code of the City of Haverhill, licensed food service establishments located within the City on a public way,

8 octavo pages

56
which includes a sidewalk of no less than four feet in width and is restricted to pedestrian traffic only, shall be allowed, subject to the provisions below, the use of said contiguous adjacent sidewalk areas to serve food and beverages from March 1 to October 31.

B. No food and beverage service – Notwithstanding any other provisions of the Code of the City of Haverhill, licensed food service establishments located within the City on a public way may use a contiguous adjacent sidewalk area to place movable tables, chairs or benches from March 1 to October 31, provided they do not seek to serve food and beverages on the area. The adjacent sidewalk must be at least four feet in width and restricted to pedestrian traffic only. Use of the adjacent sidewalk area must comply with the provisions of §222-66 to 222-69 below; however, no permit or further permission shall be required. Prior to use of the adjacent sidewalk area, the establishment must complete a sidewalk placement notice as required by the Director of Public Works, who shall be responsible for enforcement of the provisions of this subsection. No sidewalk bond shall be required; however, the establishment must name the City of Haverhill as an additional insured for general liability coverage in an amount of not less than \$1,000,000 for the seasonal period and provide proof of same. No permit holder shall obtain any property right in the continued private commercial use of the public sidewalk.

§ 222-67 Permit required; fee; purpose.

A. Establishments seeking the use of said adjacent sidewalk areas and other public and private outdoor areas to serve food and beverages shall annually apply for and obtain a permit to be issued by the License Commission. No other permit or license, except as provided in §222-66, from any other board, department or officer of the City shall be required; however, any permit application shall be sent to the Board of Health, Building Inspector, Superintendent of Highways, Police Department, Fire Department and Mayor for comment.

B. The permit application shall include a description and diagram of the area where service will be provided, which shall include the number and type of tables, chairs, umbrellas, heat lamps and any barriers, railings or other temporary dividers to be used. Applicants for use of public right-of-ways shall also provide a certificate of insurance and a sidewalk bond, both of which shall name the City as an insured. Other information shall be provided as required by the License Commission to carry out the purpose of this article. An application fee of \$100 for a permit shall be paid at the time of filing for either a new or renewal permit.

C. The License Commission shall grant or deny the permit no later than 30 days from the date the application is received by the License Commission and, if no determination is made within that period by the License Commission, the permit shall be deemed to be allowed. If an establishment seeks to serve alcoholic beverages as a component of outdoor dining, the application for a permit shall be considered as required by the License Commission pursuant to the provisions of Massachusetts General Laws. The License Commission shall have the authority to set reasonable hours of operation for outdoor dining.

D. The purpose of this article is to promote and encourage outdoor dining in the downtown area of the City and shall be interpreted in accordance with that intent. The License Commission may deny a permit only upon a finding that it would be detrimental to the public interest to have

56
outdoor dining at the location applied for. In making such a determination, the License Commission may consider the following factors, among others:

- (1) Objections and/or concerns received from Board of Health, Building Inspector, Superintendent of Highways or Police Department.
- (2) Previous licensing, health or public safety complaints against the applicant.
- (3) The health and cleanliness of the establishment.
- (4) Excessive noise complaints or concerns, allowing for reasonable activity for the purpose of encouraging outdoor dining downtown.
- (5) Violations of any other laws, rules, or regulations.

E. The License Commission shall have the authority to deny, revoke or suspend the permit upon finding that any provision of this article, including the factors enumerated in Subsection D above, or condition of approval will be or has been violated. The License Commission shall give notice of any such action to the permit holder in writing stating the action taken and the reason therefore. The action may be effective immediately, but the applicant or permit holder may make a written request for a final hearing before the License Commission, which shall render a final decision concerning the permit. The Superintendent of Highways, after notice to the permit holder and the License Commission, may suspend the permit temporarily if the public interest requires use of the right-of-way for a public event, construction, repair, or any other purpose.

§ 222-68 Furnishings.

Only movable tables, chairs, umbrellas and heat lamps shall be placed on any public right-of-way area. Awnings over public right-of-way areas may be used; however, no permanent roof or shelter over the public right-of-way area shall be erected. Barriers, railings or other temporary dividers may be used to designate the area where service will be provided.

Establishments which are licensed to serve alcohol within the establishment's public right-of-way seating area, must be separated from any pedestrian walk space with a nonmovable system of enclosure, such as decorative fencing with removable bollards. Establishments using public right-of-way areas that do not serve alcohol do not need this nonmovable system of enclosure.

No equipment which would amplify sound, including but not limited to: Live music, music over speakers, radio, television or loudspeaker call systems shall be allowed, except with permission of the License Commission.

Should the permit holder not utilize the public right-of-way area as authorized for a period of 48 hours or more, all the tables and materials shall be removed therefrom, including the period from November 1st to the last day of February.

56

§ 222-69 Refuse storage.

No trash, garbage or refuse disposal shall be permitted to be maintained in any outdoor dining area at any time. Outdoor dining areas and all things placed there shall at all times be maintained in a clean and orderly condition. Outdoor dining areas must be cleaned daily, including adjacent public right-of-way areas.

§ 222-70 Hours of operation.

The use of outdoor dining areas to serve food and beverages by establishments shall be limited to the hours of operation provided for by current state law, municipal ordinances or licensing provisions, including those granted to the License Commission herein.

§ 222-71 Parking.

There shall be no further requirement for the provision of parking spaces by any establishment due to the maintenance of an outdoor dining area of 200 square feet or less.

§ 222-72 Pedestrian access.

Adequate room for passage by pedestrians on the remaining area of the sidewalk shall be provided at all times. Food service establishments which are not located on a sidewalk of at least four feet in width or for which no sidewalk exists on a public way may be allowed to obtain a permit for outdoor dining upon a finding by the License Commission that the establishment of an outdoor dining area, as shown on the description and diagram of the area where service will be provided, will not impede the passage of pedestrian traffic and where public safety would not be jeopardized."

And, by deleting "**Article XVI, Outdoor Dining Addition**", in its entirety.

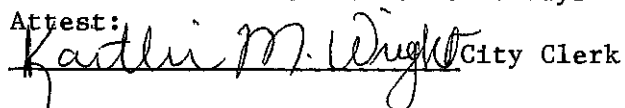
Approved as to legality:



City Solicitor

REPLACED ON FILE for at least 10 days

Attest:



City Clerk

56
JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
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May 17, 2023


City Council President Timothy J. Jordan and Members of the Haverhill City Council

RE: Outdoor Dining Ordinance

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an Ordinance Relating to Outdoor Dining which combines provisions of the expired temporary COVID based outdoor dining ordinance into a permanent ordinance. Prior to this, outdoor dining was only included within the Commercial Central Zoning district and only on public sidewalk areas. The temporary COVID ordinance provided expanded outdoor dining to both public and private property in any area of the City. This ordinance must be placed on file for 10 days. I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

JJF/lyf

Related communication

CITY OF HAVERHILL

MASSACHUSETTS

CITY SOLICITOR'S OFFICE

145 South Main Street

Bradford, MA 01835

(978) 373-2360


FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

WILLIAM D. COX, JR.
CITY SOLICITOR

May 16, 2023

TO: Timothy Jordan, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance - Outdoor Dining Amendment

As you are aware, the City enacted temporary outdoor dining provisions in the City Code to assist and provide relief to local establishments during the Covid pandemic. Prior to this the ordinance only provided outdoor dining within the Commercial Central zoning district and only on public sidewalk areas (Article XII). The temporary Covid ordinance provided expanded outdoor dining to both public and private property in any area of the City (Article XVI).

The temporary ordinance has expired and we have taken this opportunity to update the limited pre-pandemic ordinance provisions to include expanded outdoor dining to both public and private property in any area of the City. Several other temporary provisions have also been included to further enhance outdoor dining throughout the City.

Attached you will find a redlined copy of the current ordinance, Article XII, which provides the changes being made in the revised ordinance being submitted for your approval, along with a copy of Article XVI which has expired.

I recommend approval of the revised Article XII to provide for a permanent expansion of city wide outdoor dining. Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor

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HAU CITY CLERK JUN 13 2023

June 8, 2023

To: President and Members of the City Council:

Councilor Barrett submits the attached Administration and Finance Committee minutes for the meetings held on March 29th, April 24th, and May 8th for acceptance.

City Councilor Melinda E. Barrett

(meeting 6.13.2023)

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**MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING
WEDNESDAY, MARCH 29, 2023**

An Administration and Finance Committee Meeting was held on Wednesday, March 29, 2023 at 6:00 PM in the City Council Chambers, Room 202.

Committee Members: Chair Councilor Barrett, Council Vice President Michitson, and Councilor Toohey.

Also in Attendance: Councilor Sullivan, City Solicitor Cox, Mayor's Assistant Chief of Staff Macek, Community Development Director Andrew Herlihy, Matt Hennigan, Lynn Peterson, Jane Hucks, Mike Morales, Fermin Santana, and Susan Fall Clarke.

Matt Hennigan: The discussion today is to look at Fact Sheet based on the proposed ordinance and discuss which way the City Council and City would like to go with Inclusionary Zoning.

Fact Sheet:

- For new developments 10 units and over.
- 10% of units would be required to be affordable (80%).
- 10 units trigger 1 affordable.
- 15 Units triggers 2 affordable (round up).
- The developer also receives a density bonus to help absorb the cost of building affordable units.
- The lot area would be relaxed as part of the density bonus.
- Parking requirements would not be waived.
- Off-site building of affordable units would be allowed under this ordinance. Off-site would require 25% affordability.
- Off-site has been in and out of this ordinance as the Mayor's office has concerns over.
- Fair Housing regulations, Equity and Segregation issues. The preference is for affordable units to be on-site.
- Buy Out option is available for developers who choose not to build affordable units.

The Satisfaction of the Affordability requirement must be determined at the Special Permit Hearing.

VP Michitson: How do we assure that the Cash payments (buy outs) go to creating more buildings?

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Solicitor Cox: The Affordable Housing Trust would receive the Funds. The Trust is not obligated to produce housing one for one but to be flexible as to how to create affordable housing options.

Andrew Herlihy: In Haverhill we can utilize the funds to work with existing agencies in the City to create affordable housing. We can create new units, first time home buyer programs or rental assistance. This would be a less cumbersome and more flexible tool to create housing than State and Federal programs .

Councilor Toohey: Do you know how much money other communities generated from the buyout over the last 5 years?

Matt: No, we do not have the total annual returns from these. We only know what they charge. If you put the number too high, we will disincentivize developers from building. It is a terrible economic climate, and I would like to know the impact before we make a recommendation.

Cox: We have an old ordinance that didn't work it . We can't predict exactly what the impact will be, and we don't want to drive reasonable developers out of town. We should include an annual report on how this ordinance impacts buildings. This provides for the ability of the planning board to change the numbers of buyouts if it has issues.

Toohey: Is there no data on the dollar amount raised?

Matt: I will get that. It will fluctuate year to year.

Toohey: We may end up with less building as a smaller developer may choose to build 9 units instead of 10 or more. If the Proforma doesn't work the developers won't build.

Toohey: \$35,000 to \$100,000 is way too high.

Andrew: We are in need of all housing in the city. The danger we face is that we are very close to falling below the 10% affordability requirements of 40B.

Hennigan/Cox: Buyout figures are all over the place, but we will do our best to get the information from other communities.

Toohey: It's hard to compare communities. Unless they are very similar to Haverhill also the economy has changed significantly.

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Michitson: Have you asked developers as to their view of this ordinance?

Herlihy: The Mayor has been talking to many developers.

Cox: We need to drill down to get a number that is reasonable.

Toohey: The density bonus is also important to developers. If that doesn't work, they will build 9 units.

Hennigan: Another thing to point out is this does not apply to single-family units, only multi-family units.

Barrett: Is there a way that we can entice developers to build units for home ownership (condos)? We haven't seen many developments that are building condos. Apartments do not help people build generational wealth.

Cox : We cannot regulate what builders choose to build but we can give bigger density bonuses for condos over rentals to make the condo more appealing.

Hennigan: A larger density bonus for Condo's 2 for 1, Rentals 1 for 1.

Sullivan: It's a huge problem that we can't get homeownership built. That should become part of the discussion.

Herlihy: We have first time homebuyer money we can't use right now as pricing and interest rates have combined to make most people unable to qualify for funds.

Cox: Madame Chair, I agree that the parking in 8.3.1.5 should be amended.

Barrett : I am not ready to make a recommendation at this time and suggest we come back.

Herlihy: We welcome further discussion on this.

Toohey: I will reach out to the developers I know. Do my fellow Councilors have an opinion on the buyout number?

Not at this time.

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Lynn Peterson: Thanks for work done so far, I am not in favor of a buyout or offsite. We need affordable housing now. I will disclose I was an affordable housing developer. I now work for a foundation that funds affordable housing. I was also Chair of the Housing Partnership in Wakefield that passed a 12%, no buyout, no off-site bylaw. The Buyout really should be the difference between market value and restricted value. Right now, an affordable unit would be \$240,000 as opposed to what people are paying at market rate. That is what the buyout should be and that is a huge number. It is so much better to get the unit built. Almost every community is doing this, it is not a new concept, 10% is just keeping us at pace.

Mike Morales: It's a balance for not deterring developers and finding a fair number. Also, the concerns of rental versus homeownership.

Barrett: We will reconvene in about 3 weeks to discuss this further.

Meeting adjourned 6:56 PM

Respectively submitted,

Melinda E. Barrett, Chairperson
Administrative and Finance Committee

May 30, 2023

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MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING

MONDAY, APRIL 24, 2023

An Administration and Finance Committee Meeting was held on Monday, April 24, 2023 at 6:00 PM in the City Council Chambers, Room 202.

Committee Members: Chair Councilor Barrett, Council Vice President Michitson, and Councilor Toohey.

Also in Attendance: Councilor Sullivan, Community Development Director Andrew Herlihy, Matt Hennigan, and Lynn Peterson

1. Document 21: Petition from Mayor Fiorentini, City of Haverhill requesting Zoning hearing to amend the Code of City of Haverhill, Chapter 255 for Inclusionary Zoning

Barrett : I consider this a workshop and do not anticipate a finished product this evening.

Herlihy: I agree, we are still in the sausage making portion of this process. Matt Hennigan has been doing the bulk of the research and work on this. I do not anticipate getting to the final point tonight.

Hennigan: The Baseline was the state's standard 10% affordable starting at 10-unit builds. Other Communities have a much lower threshold than we propose. That is an important distinction for smaller developers. They will not be impacted by this, and we may attract some of them. One thing we didn't talk about is the income target which is 80% of median income which is the high end of affordable housing. We can use the money from buyouts to work with experienced partners in the community to build housing at other lower target incomes. These builders have the experience to build and meet the requirements that are involved in creating and maintaining affordable housing. Buyouts make sense for those who aren't familiar with the process. In Theory smaller developers may come to us based on our start at 10 units.

Sullivan: Matt, Are other communities seeing developments using these requirements right now? Yes, they see development and they see a lot of developers taking the buyout. Buyouts are more often taken than not.

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We discussed Salisbury at our last meeting, they only allow a buyout for projects between 3 and 19 units anything over 19 a buyout is not allowed, and the units must be built.

The reason their cash payment appeared low at last meeting compared to other communities was they used \$10,000 as a multiplier for all units in a development. They multiply the 10,000. By the number of units being built in its entirety, so 12 units would be a payment of \$120,000.

You can approach this one of two ways, make the buyout high so units get built quickly or make the buyout lower to provide flexibility for developers and money for the trust to use to create affordable housing. Some communities allow for buyouts for both ownership and rental and some only for ownership. In Salisbury, the calculation for rental has been changed to \$20,000 X total units.

Toohey: Can the developer buy out a portion of the units required?

Herlihy: Yes, we added that in because of you. See 8.3.4, 2, C in the ordinance.

Toohey: I think \$50,000 is a lot of money. I would like to see it lower to start then go back.

Herlihy/Hennigan: \$50,000 has a basis and a rationality, and it addresses a portion of the affordability GAP between Affordable and Market Rate units. The Affordability GAP is the difference between the average sale price of a Market Rate Sales Price and the Maximum Price of what would be an Affordable Sales Price. In Haverhill research shows the average sale price of a condo is \$350,000 and the Maximum Affordable unit would be \$200,000 the GAP between the two is \$150,000 so in reality we are proposing a payment well under 50% of the GAP. We are trying not to drive anyone out of town. Our proposal has the buyout of the number of affordable units not built.

Barrett: I would like to encourage the building of units to own to build generational wealth and provide stability in the community.

Toohey: Density bonuses are critical.

Toohey/Barrett: I don't like the offsite option.

Herlihy: We have removed the offsite option from our proposed changes sheet.

Barrett: I would like a motion to remove the offsite option.

Toohey: So, moved. Michitson: Second Motion passes 3-0.

Michitson: I like the rationale behind the \$50K per unit. Can you explain other changes on our sheet?

Hennigan: They are not controversial, Amendment 3 and 5 essential housekeeping purely language.

Amendment 3 we don't want to preclude someone from building below 80% if they wanted to.

Amendment 5 discusses rehabilitation of a building. The net increase of units would have to be over 10 to for the ordinance to kick in.

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Lynn Peterson: I appreciate the work done. I still don't think the buyout is enough, but it is a good start, modest compared to some communities.

Toohey: The Faro project Councilor Sullivan asked for 2 more affordable and Mr. Faro said he couldn't afford to do it. Affordable would have only been 10 with the additional two units. Would that project happen with this ordinance?

Hennigan: A larger project could absorb the units.

Herlihy: Mr. Faro was asked to make significant improvements to infrastructure so it's hard to add the affordable units on top of that significant expenditure.

Barrett: What happens when we have a review after some time, is there a provision for changing this ordinance?

Herlihy: We have added a provision that on recommendation of the Planning Board, the City Council can by Simple Majority Vote can change the fee structure the per unit fee based on market conditions.

Toohey: I would like the fee to be less, \$15 to \$20 thousand across the board. I don't want to scare people away.

Sullivan: I don't know where the sweet spot is, but I think it's not as low as that.

Hennigan: We are already at the bottom compared to other communities.

Barrett: There are no negotiations in other communities waiving these fees for other improvements?

Are these rules are hard and fast with no exceptions for infrastructure improvements?

Herlihy: I don't think they would tell us if they are doing that.

Michitson: I move we take all the amendments as shown and leave the \$50,000 in and let Councilor Toohey advocate for less during Council meeting.

Barrett: No Second. To move this along would you mind providing a range of fees to the Council and let them discuss the proposed range of fees.

Herlihy: We are not pounding the table on a fee number.

Toohey: I would like another meeting.

Michitson: I don't think we need another meeting.

Barrett: I, too, would like another meeting to see the changes made to the document.

A motion by Councilor Michitson to change the fee to a range of \$25,000 to \$50,000 and to have another subcommittee meeting to review all the changes. Michitson Motion – Second Toohey – Motion passes 3-0

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2. Document 94: Councilor Macek ,process of Private for-Profit Organizations using public property.

Councilor Barrett: I was hoping Assistant Solicitor Fallon would be here to discuss our other item. Since he is not, I would like to move this to our next meeting.

Meeting Adjourned 7:01 PM

Respectively submitted

Melinda E. Barrett, Chairperson

Administrative and Finance Committee

May 30, 2023

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MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING

MONDAY, MAY 8, 2023

An Administration and Finance Committee Meeting was held on Monday, May 8, 2023 at 6:00 PM in the City Council Chambers, Room 202.

Committee Members: Chair Councilor Barrett, Council Vice President Michitson, and Councilor Toohey.

Also in Attendance: Council President Jordan, Councilor Sullivan, Councilor Rogers, City Solicitor Bill Cox, Community Development Director Andrew Herlihy, Matt Hennigan, Michael Katsulis, and Jane Hucks.

Document 8-O: Council President Jordan requests the Council vote on the recommendations from the salary/compensation review committee. Motion by Councilor Sullivan and seconded by Councilor Barrett to send entire scope and recommendations from the Mayor to A&F for further vetting.

Councilor Michitson: I support the recommendations of the Committee.

Councilor Barrett: I have heard a recommendation of increasing the Mayor's salary to \$125K next year then in two years increasing the salary to \$150K. I am agreeable to that. I also have heard a discussion about indexing the salary.

Councilor Toohey: Taking the Mayor's salary, I think indexing is a discussion for the future. It certainly needs to be increased to \$125K next year and \$150K in 2 years. I would be amenable to that.

Councilor Sullivan: I think the salary needs to be increased to \$150K now. The Police Chief and Superintendent make well more than the Mayor. The person is the CEO of the whole city. I think they should be getting \$175K but I support \$150K right now, with no interim point of \$125K.

Councilor Toohey: I agree with \$150K.

Councilor Rogers: I agree with the \$150K.

Council President Jordan: I agree with the \$150K.

Motion by Councilor Toohey, second Council Vice President Michitson Salary for Mayor to be increased to \$150K.

Motion Passes 3-0.

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Councilor Barrett: We received a letter from the Mayor regarding City Council and School Committee salaries right before our City Council meeting regarding the Salary Commission recommended actions. The Mayor suggests staying put with compensation of Council but increasing the Salary of the School Committee. He also recommends not deleting the health insurance option.

Councilor Toohey: I do not support reducing any benefits or salaries. As a former School Committeeman for 14 years, I can attest to the work. Negotiations and budgets take a lot of time. We all work hard. I think an increase for the school committee's salary is warranted. I leave it to the body to determine what is the correct number. I would support an increase.

Councilor Michitson: I support the recommendation of the Commission.

Councilor Sullivan: I support raising the salary of the School Committee, 60% percent of our budget is from the school department. Now is the time to bring equity to the School Committee. I am fine leaving the City Council salary where it is, but do not support the elimination of health insurance options. Now that we are trying to open up these positions to a broader part of the community, it seems like a strange message to send by taking away the option of health insurance.

Councilor Jordan: I don't doubt that the School Committee and City Councilors work hard. The 32 communities surveyed by the Salary Commission found the School Committee's salary of \$8K is higher than the average of \$5K and the median of \$5K and are ranked 7th among the 32 communities surveyed and in the top 25 in pay in their peer group. Our teachers are not in the 50% of pay in their peer group. This sends a bad message. As to health insurance, we have 141 folks that work part-time and are not offered health insurance. Health insurance has become more expensive and just because it has been offered in the past, is not a reason to continue it.

Councilor Rogers: I put reviewing the Mayor's salary on the agenda. Someone else put the review of the School Committee and City Council on. I am leaning toward leaving the City Council where it is and am still thinking about the School Committee.

Councilor Barrett: I support leaving the City Council where it is and leaving the option for buying health insurance for the City Council and School Committee. I support some increase for the School Committee but am not sure what that should be. I believe the health insurance option has drawn attorneys, accountants, and small business owners over the years and that option allows them to give the time to

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devote to the city rather than their business or billable hours. I know I work over 20 hours in this position. I also can support the Mayor's salary.

Solicitor Cox: I will need guidance for an Ordinance to present to the Council.

Motion: Councilor Toohey to make Mayor's salary \$150K, second Councilor Michitson

Motion Passes 3-0

Motion: Councilor Toohey moved to make the salary of School Committee match the City Council salary, second Council Vice president Michitson.

Motion Passes 2-1 (Michitson NO)

Motion: Councilor Toohey to leave benefits as they are currently. No second.

Solicitor Cox: The motion failed so there is no changed proposed.

Document 21: Petition from Mayor Fiorentini, City of Haverhill requesting Zoning hearing to amend the Code of City of Haverhill, Chapter 255 for Inclusionary Zoning

Andrew Herlihy: Obviously, a meaty subject and we have had productive meetings. The only number we are not moving on is the 80% affordability or less. We are engaging with the Mass Housing Partnership and, Merrimack Valley Planning Commission. We know the recipe, but we are listening and talking to many people researching the subject. Ian Burns from Community and Economic development at MVPC is here. Bill Pillsbury mentioned that our 40R district already meets the requirement of the MBTA Community zoning requirements by right. Our inclusionary Zoning would have to exempt that area as it may make that area a not by right.

Solicitor Cox: We would have to remove the 40R district, the waterfront district, and subzones from the inclusionary zoning ordinance. There can be no restrictions under the MBTA community zoning. We will add the restriction on the MBTA district.

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Andrew Herlihy: The Mayor would like a housing study done. It would include a market analysis of our housing market for some good data, the data from the MVPC housing production plan, and the council of the Mass housing partnership.

Councilor Barrett: If the Mayor is proceeding with this market analysis and housing study, is he looking for any recommendations from this committee tonight?

Andrew Herlihy: Not at this time. He is not looking for a hard recommendation.

Councilor Michitson: We can proceed how we like but it's always good to know what the Mayor is looking for. What is the Mayor looking for?

Andrew Herlihy: The Mayor would like to compile more information.

Councilor Toohey: I am glad we are doing more research on this. I have found talking to developers and commercial loan officers, it is very hard to make sense of the numbers. Haverhill, which is already affordable, is trying to make it more affordable but the proforma's don't work.

Council President Jordan: Conceptually, I like the idea. We have folks that could use the money from the fund to build affordable, but I don't want to scare developers away.

Councilor Rogers: I agree with what they said (Toohey and Jordan) and like that we are slowing down. I would also like to see if there are any affordable ADU's coming from that ordinance.

Councilor Barrett: Let's review changes made as you have been working diligently.

Matt Hennigan: More communities have some inclusionary zoning than don't. Much of what we have is baseline to start. Revisions can be made based on the housing crisis and the housing market. We are also trying to stay up to 40B levels. Some cities and towns have 12% to 15% and there are many different ways to determine buyout. We use the affordability gap as a basis for our buyout. We are using 50% of the affordability gap in our cash payments. More time to address new information. Prior to this meeting, we received requests for additional information. We have integrated the changes from the last meeting.

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President

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Shaun P. Toohey



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As to cash payments, almost everyone has them. That's why we started at 10 units to avoid the smaller developer.

Councilor Michitson: Can the housing study give us the information on the buyout?

Andrew Herlihy: Yes.

Matt Hennigan: Some towns do not have the buyout option. Inclusionary Zoning is a lot for some builders as to compliance and the red tape and expense.

Andrew Herlihy: The buyout also would allow us to use the cash to partner with our affordable builders to impact the affordable market.

Council President Jordan: How come other neighboring towns do not worry about being at the 10% threshold? It seems like more affluent communities can, as other Councilors have said, escape the obligation. Why are others allowed to skate?

Ian Burns: You are correct. Under half of our communities are over the 10% threshold. Lack of public sewer and lack of public water make these smaller communities less attractive to builders as well as local resistance. In addition, being over 10% is one way to be compliant but having a certified housing plan also keeps you in good graces of 40B.

Councilor Barrett: I like that you have adjusted the ordinance so as to try and encourage home ownership and the building of condos as opposed to apartments and rentals. No one is producing condos in Haverhill right now. Homeownership builds generational wealth and stability for families and the community.

Andrew Herlihy: We added that based on your advocacy.

Matt Hennigan: We also asked for input from Solicitor Cox on that language. The building commissioner also suggested the cash payment be made at a different date other than before occupancy permit. The building permit stage is when cash is released to developer and would be very doable for builder.

Councilor Toohey: I am still going to have to wait on the amount of buyout. A hybrid of a partial buyout has been added. Which is good. I like the ability to review this. I also like the flexibility of the money in control of the trust to build housing.

Councilor Barrett: Does this allow for public improvements in lieu of buyout? Or is there a range or the ability to dial back based on the public improvements?

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Councilor Barrett: At this point we have reviewed but we now will pause and await the housing study. It is not going away. We will just await more information.

Document 21-B: Councilor Macek process of private profit organizations using public property.

Councilor Macek sent this to A&F a while ago. At the time it was unusual, as a private for-profit group wanted to set up on our sidewalks downtown to solicit. While we often have nonprofits use our parks, in a way it was unusual at the time to have a for-profit request. Councilor Macek and the Council at the time wanted to make sure there was a procedure for approval.

Solicitor Cox: We on occasion do have requests from businesses. We recently got a request from Mass Save, which is a for profit company. They must come to the City Council for approval. What we require is a sidewalk bond or to add us to their insurance policy. I prefer they add us to their million-dollar bond as opposed to the \$1,500 sidewalk bond. They must tell us the locations in which they are intending to set up and solicit. They need to tell us what they are setting up and what they are doing. They also need to give us the dates and times of their event. If I do all this, then I think the Council could approve. Our real concern is protecting our resources and liability. I do not think we have to add anything to the code to protect the city or address the concerns Councilor Macek had.

Councilor Barrett: There is a process in place and covers the city's liability. We recommend the City Council does not need to add anything additional to the process.

Motion by Council vice President Michitson, second Councilor Toohey

Motion passes 3-0

Motion to adjourn by Council Vice President Michitson, second Councilor Toohey

Meeting Adjourned 19:27 PM

Respectively submitted,

Melinda E. Barrett, Chairperson

Administrative and Finance Committee

June 8, 2023

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DOCUMENTS REFERRED TO COMMITTEE STUDY

- 38-D Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City Public Safety 3/20/18
- 79-F Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20 NRPP 1/23/19
6/25/19
- 79-T Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence Public Safety 7/23/19
- 89-V Communication from Councillor McGonagle requesting a discussion about school bus safety Public Safety 9/17/19
- 11 Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer Public Safety 1/7/20
- 34-P Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property NRPP 3/17/20
- 69-O Communication from President Barrett and Councillor Sullivan requesting discussion on illegal fireworks in the City Public Safety 7/28/20
- 86-D Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic Planning & Dev. 8/11/20
- 86-F Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings A & F 8/25/20
- 89-C Mayor Fiorentini submits final recommendations of Matrix Company NRPP 9/15/20
- 91 Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7 NRPP 9/15/20
- 91-B Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density) " 9/22/20
- 55-I Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community NRPP 12/15/20
- 91-C Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23 NRPP 12/15/20
- 27-E Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season NRPP 3/2/21

27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
50-W	Councillor McGonagle requests to discuss an option to reward first responders and frontline workers to receive bonus for working through pandemic	Public Safety	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21
91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O'Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
91-P	Councillor Michitson requests city adjust its process on how it handles 61A process	Planning & Dev.	12/7/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-G	Councillor Michitson request adjusts process on how it handles 61, 61A, and 61B	Planning & Dev.	2/1/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
19-C	Communication from Councillor Sullivan regarding ongoing dog waste problems throughout Downtown	NRPP	1/31/23
21-B	Councillor Barrett motion to send Inclusionary Zoning Ordinance to committee	A&F	3/7/23
9F	Council Vice President Michitson motion to send Fire Study recommendations to committee	Public Safety	3/7/23