



**CITY OF HAVERHILL
CITY COUNCIL MINUTES**

Tuesday April 15, 2025, at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202

In-Person/Remote Meeting

Present: President Sullivan, Councilors Basiliere, Ferreira, Jordan, Michitson, Rogers, Lewandowski, LePage and Toohey

Remote: Councilor Hobbs Everett

Absent: Councilor McGonagle

City Clerk: Kaitlin M. Wright

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

COUNCILOR BASILIERE STATED HE REVIEWED THE MINUTES AND FINDS THEM IN ORDER.

MOTION BY COUNCILOR BASILIERE TO APPROVE AND PLACE ON FILE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

PRESIDENT SULLIVAN ASSIGNED THE MINUTES TO COUNCILOR HOBBS EVERETT

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett and Councilor Basiliere request to introduce Frederick Clark, Eric Basiliere and John Davidowicz to present them with a citation for their time, skill and material dedicated towards *Mill Brook Park* 12-I

Mayor Barrett and Councilor Basiliere presented Frederick, Eric and John with a citation from the Mayor's Office and City Council.

6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Vice President Jordan, Councilors Ferreira and Michitson invite a representative from the *Procopio Company* to give us an update on the status of the opening of the *Beck* property 13-G

David Roache of Procopio Companies updated the council on a completed building project, which has 41 units leased (25 set to be occupied in May), including 7 workforce housing units. Although construction and leasing are on track, the final occupancy permit is delayed due to an unmet condition requiring traffic improvements, due to existing power lines having to be moved this has delayed the installation of traffic signals, which were supposed to be completed a month ago. Roache explained that the situation is out of their control, and they're seeking the council's input of easing the situation with a temporary or limited occupancy solution to avoid further delays for tenants.

The City Council discussed a delay in issuing occupancy permits for a completed housing development due to a required traffic light not yet being activated. The delay is caused by National Grid not completing necessary utility work. The developer, Procopio, requested temporary relief or an amendment to allow occupancy of already-leased units, citing the issue is beyond their control.



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Several councilors expressed support for a short-term solution, such as using a police detail, while others stressed the importance of upholding public safety conditions. The Mayor and Inspectional Services were cautious, warning about liability and precedent. The council will revisit the issue in two weeks after National Grid's expected work on April 18.

6.2. Councillor Lewandowski requests to introduce Sarah Cummings from *Rebuilding Together Greater Haverhill* to talk about upcoming *National Rebuilding Day* on April 26, 2025, and requests waiver of permit fees and that recycling center on Primrose Street remain open until 2:30pm 13-H

Sarah Cummings addressed the council. We are here tonight to ask the council for our fees to be waived on our projects we will be working on this year. We are also hoping that the recycling center could be extended to 2:30PM on Saturday. If anyone would like to volunteer, you can meet us at the Elk's Lodge at 7:30AM. Donations can be mailed to 10 Phoenix Row. If you need more information you can email RT-haverhill@outlook.com

MOTION BY COUNCILOR LEWANDOWSKI TO WAIVE THE PERMIT FEE AND THE RECYCLING CENTER ON PRIMROSE STREET REMAINS OPEN UNTIL 2:30PM, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

6.3. Councillor Ferreira requests to introduce Mark Lipman, *U.S. National Beat Poet Laureate*, to share upcoming poetry and community art events 13-I

Mark Lipman addressed the council to promote his upcoming poetry and art events, which are part of his new project involving a poetry bus. Supported by the Massachusetts Cultural Council, the Haverhill Cultural Council, HC Media, Creative Haverhill, Whittier Birthplace, and the Haverhill Public Library, these events will showcase Lipman's new poetry bus, which will travel across the U.S. filming a poetry adventure television series called *Endless Horizons*. The events include: April 18th from 5:00-8:00 PM: A community poetry and art gathering at Cogswell Art Space, featuring poetry readings, live paintings, music, popcorn, and the first look at the poetry bus. April 19th from 12:00-3:00 PM: A community book drive at the Haverhill Public Library, where visitors can donate poetry and literary books and tour the bus. April 26th at 2:00 PM: A poetry reading at Whittier Birthplace with poets from Maine, North Andover, Swampscott, and Haverhill, including an open mic for others to join in. All events are free, open to the public, and will be filmed by HC Media.

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. *City Clerk*, Kaitlin Wright, requests approval of the updated 2025 *Election Calendar* as submitted 20-K

City Clerk Wright stated I was off a week on the original submission. Everything needs to be adjusted according to Mass General Law one week back. It is a clerical error correction.



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PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

8.2. *City Engineer*, John Pettis, requests permission to open the roadway at 17 White per the Order submitted

8.2.1. Order – Approve the opening of 17 White st for the purpose of installing sewer and water services 59

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

8.3. *Community Development Director*, Andrew Herlihy submits the related Order and the draft of the *2025-2030 Haverhill Housing Production Plan* for review and approval and will be available to offer a presentation to the City Council about this plan at the May 6th, 2025, Council meeting 60

8.3.1. Order – Authorize the Mayor to submit the *Haverhill Housing Production Plan* as presented to the *Massachusetts Executive Office of Housing and Livable Communities (EOHLC)* for formal certification 60-B

MOTION BY VICE PRESIDENT JORDAN TO PLACE ON FILE UNTIL MAY 6TH, SECOND BY COUNCILOR TOOHEY

PASSED

YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

9. UTILITY HEARING(S) AND RELATED ORDER(S):

10. HEARINGS AND RELATED ORDERS:

11.APPOINTMENTS:

- 11.1. Confirming Appointments
- 11.2. Non-Confirming Appointments:
- 11.3. Constables
- 11.4. Resignations:

12.PETITIONS:

12.1. Applications Handicap Parking Sign: with Police approval

12.2. Amusement/Event Application: with Police approval

12.2.1. James Carbone requests approval for the following events :

12.2.1.1. EVNT 25-3, Cider Feast - Hard Cider & Food Tasting Event, June 19, 2025, 5 pm to 8:30 pm at Harbor Place Courtyard/Boardwalk at 44 Merrimack st 26-C



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MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR MICHITSON
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- 12.2.1.2. EVNT 25-4, Tattersall Farm to Taste Event, June
26, 2025, 5 pm to 8:30 pm at *Tattersall Farm*, 542 North
Broadway 26-D

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.2.1.3. EVNT 25-5, Tattersall Farm to Taste Event, July
24, 2025, 5 pm to 8:30 pm at *Tattersall Farm*, 542 North
Broadway 26-E

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR ROGERS
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.2.1.4. EVNT 25-6, Tattersall Farm to Taste Event,
August 15, 2025, 5 pm to 8:30 pm at *Tattersall Farm*,
542 North Broadway 26-F

Vice President Jordan stated the date should read August 14th.

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.3. Auctioneer License:
12.4. Tag Days: *with Police approval*
12.5. One Day Liquor License – *with License Commission & HPD approval*

- 12.5.1. James Carbone requests approval for the following
licenses:

- 12.5.1.1. LCDL 25-7, Beer & Wine, at *Harbor Place*
Courtyard/Boardwalk- hard cider and food tasting (21+),
44 Merrimack st, June 19, 2025, 5 pm to 8:30 pm 61

MOTION BY VICE PRESIDENT JORDAN TO APPROVE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.5.1.2. LCDL 25-8, Beer & Wine, at *Tattersall Farm* –
food and drink tasting (21+), June 26, 2025, 5 pm to
8:30 pm 61-B

MOTION BY COUNCILOR FERREIRA TO APPROVE, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)



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CITY COUNCIL MINUTES

Tuesday April 15, 2025, at 7:00 PM

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- 12.5.1.3. LCDL 25-9, Beer & Wine, at Tattersall Farm –
food and drink tasting (21+), July 24, 2025, 5 pm to
8:30 pm 61-C

MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.5.1.4. LCDL 25-10, Beer & Wine, at Tattersall Farm –
food and drink tasting (21+), August 15, 2025, 5 pm to
8:30 pm 61-D

*Should read August 14th.

MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

12.6. **ANNUAL LICENSE RENEWALS:**

- 12.6.1. **Hawker Peddlers License- Fixed location – w/Police
approval**

- 12.6.2. **Coin-Op License Renewals – with Police approval**

- 12.6.3. **Christmas Tree Vendor – with Police approval**

- 12.6.4. **Taxi Driver Licenses for 2024: with Police approval**

- 12.6.5. **Taxi/Limousine License with Police approval**

- 12.6.6. **Junk Dealer /Collector License (renewal) – with Police
approval**

- 12.6.6.1. **TJS Metal Recycling, James Smith, 39 Hale
st 17-D**

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR ROGERS
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

- 12.6.7. **Pool/Billiard**

- 12.6.8. **Bowling**

- 12.6.9. **Sunday Bowling**

- 12.6.10. **Buy & Sell Second Hand Articles with Police approval**

- 12.6.11. **Buy & Sell Second Hand Clothing**

- 12.6.12. **Pawnbroker license - with police approval**

- 12.6.13. **Fortune Teller with - Police approval**

- 12.6.14. **Buy & Sell Old Gold – with Police approval**

- 12.6.15. **Roller Skating Rink**

- 12.6.16. **Sunday Skating**



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- 12.6.17. Exterior Vending Machines/Redbox Automated Retail, LLC
- 12.6.18. Limousine/Livery License/Chair Cars with Police approval

13.MOTIONS AND ORDERS:

14.ORDINANCES (FILE 10 DAYS)

15.COMMUNICATIONS FROM COUNCILORS:

- 15.1. Councillor Michitson requests to discuss the road to the proposed *NECC and Whittier Vo-Tech Joint Campus* 33-I

Councilor Michitson addressed the council. This is a follow-up to the presentation provided by Superintendent Maureen Lynch of Whittier Tech and President Lane Glenn of Northern Essex Community College. The marketplace will provide a continuum of learning and career development, starting in early education and extending through workforce entry and advancement. K-5: Students begin exploring interests while building basic skills—especially reading, English, and caregiving. Nonprofits like *Haverhill Promise* are already engaged in this space. Middle School: Focus shifts to *career exploration*, with opportunities to hear from industry speakers, attend career fairs, engage in project-based learning, and connect with mentors. Stakeholders include businesses, the *Haverhill Public-Private Partnership*, and local nonprofits. High School (Gateway Stage): Students move into *career training*, through mentoring, internships, project-based learning, and caregiving opportunities. Partners include *MakeIT Haverhill*, *Haverhill Promise*, and others. College: Emphasis is on *technical certifications*, degrees, apprenticeships, and career-aligned caregiving roles. Stakeholders include local businesses, *MakeIT Haverhill*, and nonprofits. Industry/Workforce: Focus is on building advanced skills, gaining work experience, and participating in training programs. Industry partners and nonprofit organizations will play key roles here. The heart of the marketplace is a matching system powered by Artificial Intelligence, designed to align student interests and skills with the right learning and career opportunities. The aim is to make the marketplace student-driven, ensuring it works first and foremost for the learners it's intended to support. A prototype of this system is expected by the end of June, and will be shared with stakeholders for evaluation.

16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 16.1. Mayor Barret submits several Ordinances to amend various sections of the City Code related to Conservation 12-F
- Related communications from City Solicitors Lisa L. Mead and Ryan S. Clemens and Robert E. Moore, Environmental Health Technician*



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**16.1.1 Document 50, Ordinance re: General Provisions; amend
Chapter 1, Article I** *Filed April 2, 2025*

Rob Moore addressed the council. The changes have to deal with the penalties in the city code. There have been no changes since you saw this last year. This allows the city's conservation officer to take enforcement action, for people fishing without a license. Its bringing that section up to date.

MOTION BY COUNCILOR MICHITSON TO APPROVE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

**16.1.2 Document 51, Ordinance re: Boats and Boating; amend
Chapter 116** *Filed April 2, 2025*

Rob Moore addressed the council. The primary change is to allow people to legally kayak and canoe on Crystal Lake. Also, some of the ice fisherman preferred to use some sort of wind blocker tent. There is updated language for that.

MOTION BY COUNCILOR LEWANDOWSKI TO APPROVE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

**16.1.3 Document 52, Ordinance re: Firearms; amend Chapter 145,
Section 19** *Filed April 2, 2025*

Rob Moore addressed the council. The primary change under this ordinance is to allow for the discharge of firearms in the Brandy Brow Road area.

MOTION BY COUNCILOR TOOHEY TO APPROVE, SECOND BY COUNCILOR LEWANDOWSKI
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

**16.1.4 Document 53, Ordinance re: Entrance on ice of certain water
bodies unlawful; amend Chapter 193, Section 12** *Filed April 2, 2025*

Rob Moore addressed the council. Under this change we are striking the prohibition of accessing Crystal Lake by ice. It is allowed to be ice fished.

MOTION BY COUNCILOR ROGERS TO APPROVE, SECOND BY COUNCILOR TOOHEY
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

**16.1.5 Document 54, Ordinance re: Playgrounds, Parks, and
Recreation Areas; amend Chapter 193, Article IV-VII** *Filed April 2, 2025*

Rob Moore addressed the council stated this is a significant rewrite of the city code related to conservation areas. The goal was to unify various existing ordinances into a single, consistent section. Special rules for places like Tattersall Farm were preserved, and Winnekenni Castle was also mentioned as being part of the updates. Camping Regulation: A new section, based on Attorney Mead's advice, was added to allow camping in a controlled way—specifically at Plug Pond in the future. It will be managed by the Recreation Department, which will create rules subject to City Council approval. All other city-owned properties will prohibit camping unless stated otherwise. Address Listings: The revised code now includes specific addresses for each conservation area. Land Acquisition: The city recently acquired an additional 16.6 acres adjacent to Rurak Point (formerly a stone crusher site), increasing its size from 10



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acres to 26.6 acres. A motion was requested to amend Chapter 193, Section 14, Part G, Subpart A accordingly.

Motion by Councilor LePage to approve the amendment, Second by Councilor Rogers

Councilor Ferreira raised concerns about the new language prohibiting camping on city-owned property. While supportive of regulating camping, she emphasized she does not want to criminalize homelessness. She questioned whether the ordinance's broad wording—covering all public property—might unintentionally do so and suggested exploring options like notices before enforcement. Her concern came out of the Supreme Court Case *Grants Pass*.

Rob Moore clarified that camping is already prohibited on all conservation land and that the current language would extend that prohibition to all city-owned property.

Mayor Barrett stated that a no-camping ordinance already exists in city code, and this update reinforces it. She emphasized for enforcement people are typically given notice, and fines are not issued immediately, particularly in cases involving unhoused individuals.

President Sullivan stated we need a motion to amend Chapter 193, Section 14, Part G, Subpart A.

MOTION BY VICE PRESIDENT JORDAN TO APPROVE THE AMENDMENT, SECOND BY COUNCILOR MICHITSON.
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

Councilor Lewandowski addressed the legal concerns raised by Councilor Ferreira, referencing the Supreme Court case *Grants Pass*. She clarified that the ruling determined banning camping on public property—even without available shelter—does not violate the Eighth Amendment's protection against cruel and unusual punishment.

President Sullivan stated can we have a motion to accept the amended ordinance.

MOTION BY COUNCILOR LEWANDOWSKI, SECOND BY VICE PRESIDENT JORDAN.
PASSED YEAS 10, NAYS 0, ABSENT 1 (MCGONAGLE)

17.RESOLUTIONS AND PROCLAMATIONS:

17.1. Mayor Barrett submits a Proclamation recognizing April 24th as
Armenian Holy Martyr's Day in Haverhill 45-D

Councilor Toohey read the proclamation into the record.

MOTION BY COUNCILOR TOOHEY, SECOND BY VICE PRESIDENT JORDAN
PASSED YEAS 9, NAYS 0, ABSENT 2 (MCGONAGLE AND LEWANDOWSKI)

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:

MOTION BY VICE PRESIDENT JORDAN TO ADJOURN, SECOND BY COUNCILOR ROGERS
PASSED YEAS 9, NAYS 0, ABSENT 2 (MCGONAGLE AND LEWANDOWSKI)

ADJOURNED: 20:27