



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA**

**August 22, 2023 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202**

**In-Person/Remote Meeting**

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*This meeting/hearing of Haverhill City Council will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.*

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
- 5. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**
  - 5.1. Council Vice President Michitson wishes to introduce Amy Smith-Boden, Executive Director, and Suzanne Gates, Board Chair, for Ruth's House, to announce this year's Gala Fundraiser on October 14, 2023 at the Renaissance Golf Club in Haverhill from 6-10 PM
  - 5.2. Councilor Barrett wishes to introduce Elington Rosario of Hoops and Handles to talk about his basketball training program focusing on youth development in the local community
- 6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**
  - 6.1. John Pettis, City Engineer requests approval to open 33 Hyatt av, 1 Hanscom av, and 3-37 Melrose av for utilities work
    - 6.1.1. Order – permission to open 33 Hyatt av, 1 Hanscom av, and 3-37 Melrose av
  - 6.2. Christine Webb, *City Assessor*, submits abatement report for July 2023



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**7. PETITIONS:**

7.1. Applicant Kayla Rosario-Munoz requests Special Permit, CCSP-23-10, Assessor's Map 459, Block 5, Lot 28, to build an inground pool at 67 Russett Hill Rd, located in the Water Supply Protection Overlay District (WSPOD). Hearing Oct 17, 2023

7.2. Attorney Michael Migliori, for applicant *American Outside Advertising LLC*, requests Special Permit, CCSP 23-11, Assessor's Map 763 Block 3 Lot 1B, for an electronic billboard at 50 Foundation Ave, located in the BP Zoning District, seeking waivers for sign height of 90 feet where 24 feet is allowed, sign area of 1,344 square feet where 600 square feet is allowed, and front yard setback of 5 feet where 40 feet is allowed. Hearing Oct 24, 2023

**8. MOTIONS AND ORDERS:**

8.1. Order – Authorize payment of bills from previous years and to authorize from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Boston Systems & Solutions	738.25	Information Technology
Dunn's Equipment	69.98	Highway – Parks
JJS Technical Services	1,028.00	Fire Department
Reimbursement – Schlothman, H	155.94	Fire Department
Revize LLC	7,524.00	Information Technology
Blatman, Bobrowski & Haverty LLC	1,365.00	Law Department



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**9. ORDINANCES (FILE 10 DAYS)**

9.1. Ordinance re: Vehicles and Traffic - Parking Restriction on Sanders Road, which leads to the Plugs Pond Recreation area (45 Sanders Rd) – both sides approximately 620' (note the right of way ends before the parking area) File 10 Days

9.2. Loan Order - \$1,765,316 to acquire a fire truck File 10 Days

**10. COMMUNICATIONS FROM COUNCILORS:**

10.1. Council President Jordan, Council Vice President Michitson, and Councilor Lewandowski propose a non-binding ballot question for this November's municipal election asking the voters if they would like a charter change that would prohibit people from running for more than one elected position (mayor, city councilor, school committee) in the same election cycle

**11. UNFINISHED BUSINESS OF PRECEDING MEETING:**

11.1. Document 76; Jason Babin, 620 Primrose st, requests Valet Parking Business License, *Shoe City Valet*  
*Comments from City Departments are included. Pending receipt by City Clerk's Office of agreement with approved off-street parking facility & pending approval of Downtown Parking Commission*  
*\*Related communication from MEVA Transit, Noah Berger, Administrator (continued from July 25 and August 8)*

11.2. Document 15-H; Ordinance re: Vehicles and Traffic – Delete handicap parking at 459 Washington st filed August 9, 2023

11.3. Document 15-I; Loan Order - \$1,350,000 to complete South Elm st – Railroad av Improvement Project filed August 9, 2023

11.4. Document 15-J; Loan Order - \$3,200,000 Tennis Facility Bonds, 137 Monument st filed August 9, 2023

**12. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. DOCUMENTS REFERRED TO COMMITTEE STUDY**

**14. LONG TERM MATTERS STUDY LIST**

**15. ADJOURN :**

**CITY COUNCIL**

**Timothy J. Jordan**  
President

**John A. Michitson**  
Vice President

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

511  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

August 10, 2023

To: President and Members of the City Council:

Council Vice President Michitson wishes to introduce Amy Smith-Boden, Executive Director, and Suzanne Gates, Board Chair, for Ruth's House, to announce this year's Gala Fundraiser on October 14, 2023 at the Renaissance Golf Club in Haverhill from 6-10 p.m.

  
Council Vice President John A. Michitson

(meeting 8.22.2023)

**CITY COUNCIL**

**Timothy J. Jordan**

*President*

**John A. Michitson**

*Vice President*

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

512  
CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

CITYCNCL@CITYOFHAVERHILL.COM

HAVERHILL CITY CLERK AUGUST 15, 2023 PM 3:15

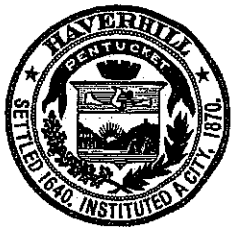
August 15, 2023

To: President and Members of the City Council:

Councilor Barrett wishes to introduce Elington Rosario of Hoops and Handles to talk about his basketball training program focusing on youth development in the local community.

City Councillor Melinda E. Barrett

(meeting 8.22.23)



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

August 16, 2023

611  
H90 CITY CLERK AUG 16/23 AM 1:34Z

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: Road Openings, 33 Hyatt Avenue (NGRD-23-141), 1 Hanscom Avenue and  
3-37 Melrose Avenue (both EROM-23-14)**

As the subject street was paved within the last 5 years, Council approval is required to open the roadway for utilities work associated with discontinuing utility services to the home that is being built and for utilities to two new homes. I am supportive of this request, and the Engineering Office will require proper trench compaction and either infrared treatment or repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Ward, Cox



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the City Council approve the requests to excavate at the following locations for work on underground utilities:

Hyatt Avenue at #33

HAVERHILL CITY CLERK AUG 18/23 AM 11:42

Hanscom Avenue at #1

Melrose Avenue at #3-37

The roadways have been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.



**CITY OF HAVERHILL**  
ASSESSORS OFFICE – ROOM 115  
Phone: 978-374-2316 Fax: 978-374-2319  
Assessors@cityofhaverhill.com

August 1, 2023

62  
HAY CITY CLERK AUG 16 2023 94 2023

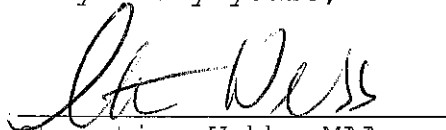
TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,  
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the  
City Council a copy of the report submitted to the  
Auditor showing a summary of the above abated  
amounts for that month.

Attached herewith is the report for the month of  
July as filed in the Assessors Office.

Very truly yours,

  
Christine Webb, MAA  
Assessor



Transaction Summary All Years  
City of Haverhill

All Entry Date range 07/01/2023 through 07/31/2023 for Abatements

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.70	0.00	0.00	0.00
2021 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.70	0.00	0.00	0.00
2021	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.70	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.12	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.12	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.12	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	103.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,286.92	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,286.92	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,389.92	0.00	0.00	0.00
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,879.74	0.00	0.00	0.00
Total All Charges									15,879.74			

Total All Charges: Add all columns except Adjustments.



City of Haverhill, MA

**CCSP-23-10**

City Council Special Permit

**Status:** Active**Applicant**

Kayla Rosario-Munoz  
 kaylarosario89@gmail.com  
 67 Russett Hill Rd  
 Haverhill, MA 01830  
 9786976180

Hearing  
 October 17, 2023

711

08/07/2023

Haverhill City Clerk AUG 7/23 AM 9:55

**Date Created:** Aug 4, 2023**Primary Location**

67 RUSSETT HILL RD  
 Haverhill, MA 01830

**Owner:**

MUNOZ RAFAEL-ETUX KAYLA ROSARIO-MUNOZ  
 67 RUSSETT HILL RD HAVERHILL, MA 01830

**Important: Please Read Before Starting Your Application****Applicant Information****What Is Your Role in This Process?**

Owner

**Applicant Business/Firm Phone**

978-697-6180

**Applicant Business/Firm City**

Haverhill

**Applicant Business/Firm Zip**

01830

**Applicant Business/Firm Name**

Kayla Rosario-Munoz

**Applicant Business/Firm Address**

67 Russett Hill Rd

**Applicant Business/Firm State**

MA

**Property Information****Proposed Housing Plan Name**

N/Z

**How Long Owned by Current Owner?**

2 years

**Lot Dimension(s)**

21,445

**Zoning District Where Property Located**

RR - Residential Rural

**Proposed Street Name(s)**

n/a

**Type of Dwelling(s) Planned in Project**

None

**Registry Plat Number, Block & Lot**

459-5-28

**Deed Recorded in Essex South Registry: Block Number**

5

**Deed Recorded in Essex South Registry: Page**

171

**Does the Property Have Multiple Lots?**

No

**Thoroughly Describe the Reason(s) for thre Special Permit**

Seeking to install an inground pool, a portion of my property is located in the Water Supply Protection Overlay District (WSPOD).

**Property Description**

single family home

**Current Property Use**

Other

**IF OTHER USE, Please Describe**

Single family home

**TOTAL Number of Units Planned**

0

**TOTAL Number of Parking Spaces Planned**

0

**Special Circumstances****Building Coverage**

☐

**Dimensional Variance**

☐

**Front Yard Setback**

☐

**Side Yard Setback**

☐

**Rear Yard Setback**

☐

**Lot Frontage**

☐

**Lot Depth**

☐

**Lot Area**

☐

**Building Height**

☐

**Floor Area Ratio**

☐

**Open Space**

☐

**Parking**

☐

**Sign Size**

☐

**Use**

☐

**Other**

☒

**IF OTHER, Please Describe**

The proposed pool will require a special permit issued by City Council to increase the amount of impervious area in the Water Supply Protection Overlay District (WSPOD)

**Hearing Waiver****Agrees**

Yes

**Agreement & Signature****Agrees**

☒

**PLEASE READ****Office Use Only****City Council Decision**

--

**City Council Hearing Date**

--

**Reason for Council's Decision**

--

**City Council Members Absent**

--

**City Council Members Present**

--

**Continuance Meeting Date**

--

**Also Present**

--

**City Councilor Who Seconded Motion**

--

**City Councilor Who Made Motion**

--

**City Councilors Who Voted Against**

--

**City Councilors Who Abstained**

--

**Continuance Motion Decision**

--

**Who Submitted Continuance Request?**

--

**City Councilors Who Voted in Favor**

--

**Number of 12"x18" Mylar Copies**

--

**Appeal Expiration Date**

--







**Number of 24"x36" Mylar Copies**

--

**Number of 18"x24" Mylar Copies**

--

**Attachments**

-  Re- Written Summary of Inground pool .pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:47 pm
-  1282701SP02 (2).pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  67 Russett Hill Rd Haverhill - Survey Plan (4).pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  Re- Written Summary of Inground pool .pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  Re- Written Summary of Inground pool .pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:48 pm
-  1282701SP02 (2).pdf  
 Uploaded by Kayla Rosario-Munoz on Aug 4, 2023 at 4:49 pm

**History****Date**

Aug 4, 2023 at 3:31 pm  
 Aug 4, 2023 at 4:49 pm  
 Aug 4, 2023 at 4:49 pm  
 Aug 4, 2023 at 4:51 pm  
 Aug 4, 2023 at 4:51 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm  
 Aug 4, 2023 at 4:53 pm

**Activity**

Kayla Rosario-Munoz started a draft of Record CCSP-23-10  
 Kayla Rosario-Munoz added attachment 1282701SP02 (2).pdf to Record CCSP-23-10  
 Kayla Rosario-Munoz submitted Record CCSP-23-10  
 completed payment step Special Permit Filing Fee on Record CCSP-23-10  
 approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-23-10  
 William Pillsbury approved approval step Planning Director Review on Record CCSP-23-10  
 approval step Assessor for Abutter's List was assigned to Susan Powell on Record CCSP-23-10  
 approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-23-10  
 approval step Engineering Department Review was assigned to John Pettis on Record CCSP-23-10  
 approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-23-10  
 approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-23-10  
 approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-23-10  
 approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-23-10  
 approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-23-10

Date	Activity
Aug 4, 2023 at 4:53 pm	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step DPW Review was assigned to Robert Ward on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step School Department Review was assigned to Mike Pfifferling on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-23-10
Aug 4, 2023 at 4:53 pm	approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-23-10
Aug 7, 2023 at 8:06 am	Michael Picard approved approval step Fire2 Department Review on Record CCSP-23-10
Aug 7, 2023 at 8:14 am	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-23-10
Aug 7, 2023 at 8:47 am	Kaitlin Wright assigned approval step City Clerk Review - Hearing Dates Set to Kaitlin Wright on Record CCSP-23-10
Aug 7, 2023 at 8:50 am	Kaitlin Wright approved approval step City Clerk Review - Hearing Dates Set on Record CCSP-23-10

## Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Special Permit Filing Fee	Paid	Aug 4, 2023 at 4:49 pm	Aug 4, 2023 at 4:51 pm	-	-
 Planning Director Review	Complete	Aug 4, 2023 at 4:51 pm	Aug 4, 2023 at 4:53 pm	William Pillsbury	-
 Fire2 Department Review	Complete	Aug 4, 2023 at 4:53 pm	Aug 7, 2023 at 8:06 am	Michael Picard	-
 City Clerk Review - Hearing Dates Set	Complete	Aug 4, 2023 at 4:53 pm	Aug 7, 2023 at 8:50 am	Kaitlin Wright	-
 City Council Clerk Notified	Active	Aug 4, 2023 at 4:53 pm	-	Laurie Brown	-
 Assessor for Abutter's List	Active	Aug 4, 2023 at 4:53 pm	-	Susan Powell	-
 Conservation Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Moore	-
 DPW Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Engineering Department Review	Active	Aug 4, 2023 at 4:53 pm	-	John Pettis	-
 Fire1 Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Eric Tarpy	-
 Health Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Mark Tolman	-
 Police Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Kevin Lynch	-
 School Department Review	Active	Aug 4, 2023 at 4:53 pm	-	Mike Pfifferling	-
 Storm Water Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Moore	-
 Water/Wastewater Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Water Supply Review	Active	Aug 4, 2023 at 4:53 pm	-	Robert Ward	-
 Building Inspector Approval for Agenda	Active	Aug 4, 2023 at 4:53 pm	-	Tom Bridgewater	-
 First Ad Placement	Inactive	-	-	-	-
 Placed on Agenda	Inactive	-	-	-	-
 Abutter Notification	Inactive	-	-	-	-
 Second Ad Placement	Inactive	-	-	-	-
 City Councilor A Review	Inactive	-	-	-	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ City Councilor B Review	Inactive	-	-	-	-
✓ City Councilor C Review	Inactive	-	-	-	-
✓ City Councilor D Review	Inactive	-	-	-	-
✓ City Councilor E Review	Inactive	-	-	-	-
✓ City Councilor F Review	Inactive	-	-	-	-
✓ City Councilor G Review	Inactive	-	-	-	-
✓ City Councilor H Review	Inactive	-	-	-	-
✓ City Councilor I Review	Inactive	-	-	-	-
✓ City Council Meeting	Inactive	-	-	-	-
✓ Meeting Minutes & Decision Filed w/City Clerk	Inactive	-	-	-	-



City of Haverhill, MA

Hearing

October 24, 2023

17.2

08/17/2023

CITY CLERK 08/17/23 JH/REJ

CCSP-23-11

City Council Special Permit

Status: Active

Date Created: Aug 16, 2023

**Applicant**

michael migliori  
mmigliori@fimidlaw.com  
280 Merrimack Street  
Methuen, MA 01844  
978-884-6431

**Primary Location**

50 FOUNDATION AVE  
Bradford, MA 01835

**Owner:**

CP REALTY, LLC  
50 FOUNDATION AVE WARD HILL, MA 01835

**Important: Please Read Before Starting Your Application****Applicant Information****What is Your Role in This Process?**

Attorney/Agent

**Applicant Business/Firm Phone**

9788846431

**Applicant Business/Firm City**

Methuen

**Applicant Business/Firm Zip**

01844

**Client Business Name**

American Outside Advertising, LLC

**Client Email**

stephenross105@gmail.com

**Client City**

Andover

**Client Zip**

01810

**Client Business Structure**

Limited Liability Corporation (LLC)

**Applicant Business/Firm Name**

Fiorello &amp; Migliori

**Applicant Business/Firm Address**

280 Merrimack Street

**Applicant Business/Firm State**

MA

**Client Name**

American Outside Advertising, LLC

**Client Phone**

9788440803

**Client Address**

105 Sunset Rock Rd

**Client State**

MA

**Client County**

Essex

**Property Information****Proposed Housing Plan Name**

na

**How Long Owned by Current Owner?**

Lease

**Lot Dimension(s)**

see plans

**Proposed Street Name(s)**

na

**Type of Dwelling(s) Planned in Project**

None

**Registry Plat Number, Block & Lot**

763-3-1B

**Zoning District Where Property Located**

BP - Business Park

**Deed Recorded in Essex South Registry: Block Number**

20894

**Deed Recorded in Essex South Registry: Page**

160

**Does the Property Have Multiple Lots?**

No

**Thoroughly Describe the Reason(s) for thre Special Permit**

6.2.10 Nonaccessory Signs require a special permit from the City Council

**Property Description**

see plans

**Current Property Use**

Business

**TOTAL Number of Units Planned**

0

**TOTAL Number of Parking Spaces Planned**

0

**Special Circumstances****Building Coverage**☐**Dimensional Variance**☒**Front Yard Setback**☒**Side Yard Setback**☐**Rear Yard Setback**☐**Lot Frontage**☐**Lot Depth**☐**Lot Area**☐**Building Height**☒**Floor Area Ratio**☐**Open Space**☐**Parking**☐**Sign Size**☒**Use**☐**Other**☐**Hearing Waiver****Agrees**

Yes

**Agreement & Signature****Agrees**☒

PLEASE READ



**Office Use Only****City Council Decision**

--

**City Council Hearing Date**

--

**Reason for Council's Decision**

--

**City Council Members Absent**

--

**City Council Members Present**

--

**Continuance Meeting Date**

--

**Also Present**

--

**City Councilor Who Seconded Motion**

--

**City Councilor Who Made Motion**

--

**City Councilors Who Voted Against**

--

**City Councilors Who Abstained**

--

**Continuance Motion Decision**

--

**Who Submitted Continuance Request?**

--

**City Councilors Who Voted in Favor**

--

**Number of 12"x18" Mylar Copies**

--

**Appeal Expiration Date**

--


**Number of 24"x36" Mylar Copies**


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
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
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**Attachments**


 Cedars Redacted Lease.pdf  
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
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 Uploaded by michael miglioni on Aug 16, 2023 at 9:24 am


 50 FOUNDATION SIGN SITE PLAN.pdf  
 Uploaded by michael miglioni on Aug 9, 2023 at 12:59 pm


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 Uploaded by michael miglioni on Aug 16, 2023 at 9:25 am


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
 AOA Council Ltr.pdf  
 Uploaded by michael miglioni on Aug 16, 2023 at 9:25 am

 1448PF30V -LED READY HIGH TORSION OAH 100 FT - AMERICAN OD - MA-1 of 1.pdf  
 Uploaded by michael miglioni on Aug 9, 2023 at 1:00 pm

 City of Haverhill Host Agreement.pdf  
 Uploaded by michael miglioni on Aug 9, 2023 at 1:02 pm

 Digital Specs.pdf  
 Uploaded by michael miglioni on Aug 9, 2023 at 1:02 pm





 Abutters 50 Foundation 763.3.1B.xlsx  
 Uploaded by Christine Webb on Aug 16, 2023 at 1:25 pm

 Mailing list 50 Foundation Ave 763.3.1B.pdf  
 Uploaded by Christine Webb on Aug 16, 2023 at 1:28 pm

**History**

Date	Activity
Aug 9, 2023 at 12:41 pm	michael migliori started a draft of Record CCSP-23-11
Aug 9, 2023 at 1:00 pm	michael migliori added attachment 1448PF30V -LED READY HIGH TORSION OAH 100 FT - AMERICAN OD - MA-1 of 1.pdf to Record CCSP-23-11
Aug 9, 2023 at 1:02 pm	michael migliori added attachment City of Haverhill Host Agreement.pdf to Record CCSP-23-11
Aug 9, 2023 at 1:02 pm	michael migliori added attachment Digital Specs.pdf to Record CCSP-23-11
Aug 16, 2023 at 9:26 am	michael migliori submitted Record CCSP-23-11
Aug 16, 2023 at 9:28 am	completed payment step Special Permit Filing Fee on Record CCSP-23-11
Aug 16, 2023 at 9:28 am	approval step Planning Director Review was assigned to William Pillsbury on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	William Pillsbury approved approval step Planning Director Review on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Assessor for Abutter's List was assigned to Christine Webb on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Conservation Department Review was assigned to Robert Moore on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Engineering Department Review was assigned to John Pettis on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Water/Wastewater Review was assigned to Robert Ward on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Health Department Review was assigned to Bonnie Dufresne on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Fire1 Department Review was assigned to Eric Tarpy on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Fire2 Department Review was assigned to Michael Picard on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Police Department Review was assigned to Kevin Lynch on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Storm Water Review was assigned to Robert Moore on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step City Clerk Review - Hearing Dates Set was assigned to Maria Bevilacqua on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step DPW Review was assigned to Robert Ward on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step School Department Review was assigned to Mike Pfifferling on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Building Inspector Approval for Agenda was assigned to Tom Bridgewater on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step Water Supply Review was assigned to Robert Ward on Record CCSP-23-11
Aug 16, 2023 at 10:30 am	approval step City Council Clerk Notified was assigned to Laurie Brown on Record CCSP-23-11
Aug 16, 2023 at 11:20 am	Eric Tarpy approved approval step Fire1 Department Review on Record CCSP-23-11
Aug 16, 2023 at 11:21 am	Eric Tarpy waived approval step Fire2 Department Review on Record CCSP-23-11
Aug 16, 2023 at 12:27 pm	Mike Pfifferling approved approval step School Department Review on Record CCSP-23-11
Aug 16, 2023 at 1:13 pm	Kaitlin Wright assigned approval step City Clerk Review - Hearing Dates Set to Kaitlin Wright on Record CCSP-23-11
Aug 16, 2023 at 1:25 pm	Christine Webb added attachment Abutters 50 Foundation 763.3.1B.xlsx to Record CCSP-23-11
Aug 16, 2023 at 1:25 pm	Christine Webb added attachment Mailing Labels 50 Foundation 763.3.1B.pdf to Record CCSP-23-11
Aug 16, 2023 at 1:27 pm	Christine Webb removed attachment Mailing Labels 50 Foundation 763.3.1B.pdf from Record CCSP-23-11
Aug 16, 2023 at 1:28 pm	Christine Webb added attachment Mailing list 50 Foundation Ave 763.3.1B.pdf to Record CCSP-23-11
Aug 16, 2023 at 1:29 pm	Christine Webb approved approval step Assessor for Abutter's List on Record CCSP-23-11
Aug 16, 2023 at 7:27 pm	Kaitlin Wright approved approval step City Clerk Review - Hearing Dates Set on Record CCSP-23-11
Aug 16, 2023 at 7:28 pm	Kaitlin Wright assigned approval step Placed on Agenda to Kaitlin Wright on Record CCSP-23-11
Aug 17, 2023 at 10:15 am	Bonnie Dufresne assigned approval step Health Department Review to Mark Tolman on Record CCSP-23-11
Aug 18, 2023 at 7:47 am	Laurie Brown approved approval step City Council Clerk Notified on Record CCSP-23-11

## Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Special Permit Filing Fee	Paid	Aug 16, 2023 at 9:26 am	Aug 16, 2023 at 9:28 am	-	-
 Planning Director Review	Complete	Aug 16, 2023 at 9:28 am	Aug 16, 2023 at 10:30 am	William Pillsbury	-
 Fire1 Department Review	Complete	Aug 16, 2023 at 10:30 am	Aug 16, 2023 at 11:20 am	Eric Tarpy	-
Fire2 Department Review	Skipped	Aug 16, 2023 at 10:30 am	Aug 16, 2023 at 11:21 am	Michael Picard	-
 School Department Review	Complete	Aug 16, 2023 at 10:30 am	Aug 16, 2023 at 12:27 pm	Mike Pfifferling	-
 Assessor for Abutter's List	Complete	Aug 16, 2023 at 10:30 am	Aug 16, 2023 at 1:29 pm	Christine Webb	-
 City Clerk Review - Hearing Dates Set	Complete	Aug 16, 2023 at 10:30 am	Aug 16, 2023 at 7:27 pm	Kaitlin Wright	-
 City Council Clerk Notified	Complete	Aug 16, 2023 at 10:30 am	Aug 18, 2023 at 7:47 am	Laurie Brown	-

Label	Status	Activated	Completed	Assignee	Due Date
✓ Conservation Department Review	Active	Aug 16, 2023 at 10:30 am	-	Robert Moore	-
✓ DPW Review	Active	Aug 16, 2023 at 10:30 am	-	Robert Ward	-
✓ Engineering Department Review	Active	Aug 16, 2023 at 10:30 am	-	John Pettis	-
✓ Health Department Review	Active	Aug 16, 2023 at 10:30 am	-	Mark Tolman	-
✓ Police Department Review	Active	Aug 16, 2023 at 10:30 am	-	Kevin Lynch	-
✓ Storm Water Review	Active	Aug 16, 2023 at 10:30 am	-	Robert Moore	-
✓ Water/Wastewater Review	Active	Aug 16, 2023 at 10:30 am	-	Robert Ward	-
✓ Water Supply Review	Active	Aug 16, 2023 at 10:30 am	-	Robert Ward	-
✓ Building Inspector Approval for Agenda	Active	Aug 16, 2023 at 10:30 am	-	Tom Bridgewater	-
✗ First Ad Placement	Inactive	-	-	-	-
✗ Placed on Agenda	Inactive	-	-	Kaitlin Wright	-
✗ Abutter Notification	Inactive	-	-	-	-
✗ Second Ad Placement	Inactive	-	-	-	-
✗ City Councilor A Review	Inactive	-	-	-	-
✗ City Councilor B Review	Inactive	-	-	-	-
✗ City Councilor C Review	Inactive	-	-	-	-
✗ City Councilor D Review	Inactive	-	-	-	-
✗ City Councilor E Review	Inactive	-	-	-	-
✗ City Councilor F Review	Inactive	-	-	-	-
✗ City Councilor G Review	Inactive	-	-	-	-
✗ City Councilor H Review	Inactive	-	-	-	-
✗ City Councilor I Review	Inactive	-	-	-	-
✗ City Council Meeting	Inactive	-	-	-	-
✗ Meeting Minutes & Decision Filed w/City Clerk	Inactive	-	-	-	-

**GRANT AGREEMENT  
BETWEEN THE CITY OF HAVERHILL, MASSACHUSETTS  
AND AMERICAN OUTSIDE ADVERTISING, LLC**

1. American Outside Advertising, LLC ("AOA") has applied to the City of Haverhill for approval of all necessary permits and approvals ("Permits") for a billboard sign containing two digital outdoor advertising sign faces (one digital outdoor advertising sign face per side) located at 50 Foundation Avenue, Ward Hill, Mass. The outdoor advertising sign faces will be oriented to reach motorists travelling on I-495.
2. Subject to Haverhill's approval of AOA's Permit(s), and also subject to AOA's receipt of all required permits from MASSDOT, the City of Haverhill (the "City"), will be the recipient of the following financial accommodations by way of mitigation of the effects of the billboard sign installation authorized by the City permit(s) issuance, beginning on the date the outdoor advertising sign becomes fully operational:
  - (a) AOA agrees to make a continuing series of annual grants to the City as follows:
    - (i) A grant of \$25,000.00 each year paid at \$12,500.00, per digital face for a term of 30 years, plus 3% annual escalators (total 30-year term grant of \$1,189,385. based on two digital faces, see attached schedule). Annual payments shall be paid provided the sign is operational, except that should the sign not be operational, the payments due will be prorated daily for the period the sign(s) is not in operation and no payment shall be due for these periods. If the sign is ever converted to static, such payments will continue on a prorated basis of 50%, for the duration of the sign's existence.
3. The granted funds provided for in this agreement shall remain with and become part of a grant account and may be expended as part of a grant account by the City of Haverhill without further appropriation. All payments made by AOA to the City shall be deposited in a separate grant account as established by the City for the benefit of the residents of Haverhill.
4. In addition to the financial components above, AOA will also provide the City of Haverhill with a minimum of seven hours per digital face per month at no cost digital display space, to post announcements regarding important non-commercial city events/activities. These postings could include announcements related to issues such as weather emergencies, road construction, school closings, silver alerts, amber alerts, law enforcement, veteran's, municipal/state elections, special City celebrations or other timely important City information. The City shall be

subject to no charges or costs in utilizing digital face time. AOA shall provide a detailed procedure, including appropriate contact information, so that the City can access its digital face time. See Exhibit A attached and included herein.

5. This agreement may be assigned by AOA upon notification to and written approval from the City of Haverhill, said approval not to be unreasonably withheld

Agreed by:

American Outside Advertising, LLC

By: \_\_\_\_\_

*Stephen Ross*

Date: \_\_\_\_\_

*7-27-23*

*(SN)*

City of Haverhill, acting by and  
through its Mayor

\_\_\_\_\_  
James J. Fiorentini, Mayor

Approved as to Legality

\_\_\_\_\_  
City Solicitor

Date: \_\_\_\_\_

*7-31-23*

## **Exhibit A - Protocol for Public Service Time**

**1. Contact Persons:**

**Stephen Ross  
Nina Ziomek**

**stephenross105@gmail.com  
nina@ultralumservices.com**

**781-844-0803  
860-828-8433 (O)  
860-833-5357 (M)**

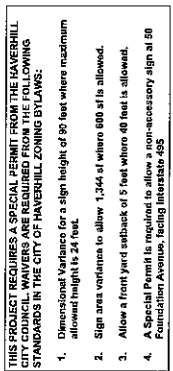
**\*Send any/all changes to both people.**

**2. Artwork to be supplied at least 10 days in advance.**

**3. Artwork to be supplied per the attached specs.**

**4. Several "generic" designs are available to be displayed when no specific creative is designated.**

**5. An "emergency" template will be available for such situations that don't allow the necessary lead time to display. This template will be able to add text only for quicker display/turn-around time.**



DESIGNED BY: **Chunfeng**

TRADE FARE  
CLOSING / 0000

Feedback	1 (v)



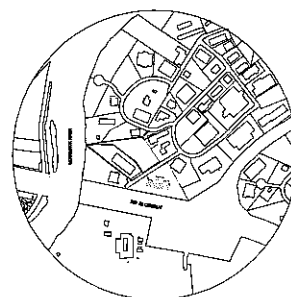
PROJECT: **PROPOSED DALLBOARD  
FOUNDATION APPLICATION**  
18 FOUNDATION AVENUE  
SOUTH HILL, MA

SCALE: **1" = 40'-0"**

DATE: **AUGUST 2, 2023**

DRAWN: **MANUEL**

## C.1



## LOCUS MAP



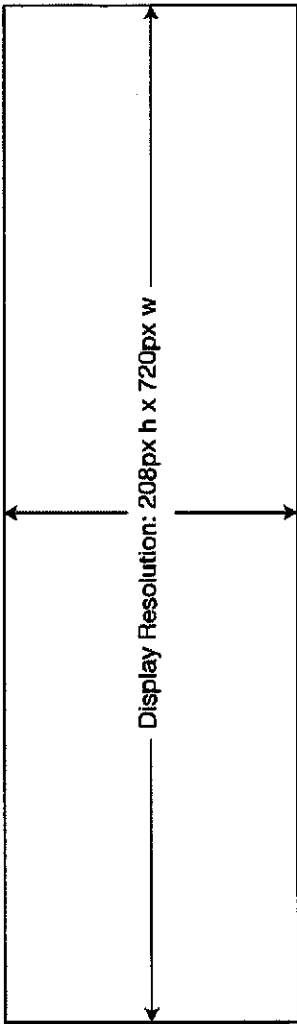


# Digital Displays

## Boston

122N-A  
14'x48'

Spec ID: DB1D-S  
Display Resolution  
208px h x 720px w  
Physical Size  
14'h x 48'w  
Extensions  
None



Mechanical/Artwork Size  
208px h x 720px w

*Note: files for Digital Displays must be supplied in absolute pixels at a 1:1 ratio to the Display Resolution that is listed above, which represents the resolution for the actual unit. For this reason, dpi/ppi is not relevant to the file size. Please DO NOT supply your files at any other size or resolution.*

File Requirements  
**STATIC DIGITAL IMAGES ONLY**  
**-NO AUDIO-**

File format:  
JPEG

Color mode:  
sRGB

*Note: Bright white backgrounds are not suggested as they may create copy burnout. If using a white background, a target value of R235, G235, B235 (also known as "broadcast-safe white") is recommended.*

# American★Outside

Over 50 Years of Experience

ADVERTISING

Date: 3/16/23

CP REALTY, LLC  
50 FOUNDATION AVENUE  
WARD HILL, MA 01835

Owner of the hereinafter described real estate, CP Realty, LLC (Lessor), hereby leases to American Outside Advertising, LLC (Lessee), one site of approximately 672 square feet, more particularly described and diagrammed herein, along with the necessary air rights for the exclusive purpose of erecting, placing and maintaining one outdoor sign structure, approximately 48 feet long on Lessor's property located adjacent to Highway I-495 in Haverhill, Essex County, Massachusetts, with the following legal description:

50 FOUNDATION AVENUE, WARD HILL, MA 01835

for a period of 30 years at a rental of:

\_\_\_\_\_ annually, years 1-10

\_\_\_\_\_ annually, years 11-20

\_\_\_\_\_ annually, years 21-30

payable beginning on the date the sign structure is erected and fully operational, but in any event no later than December 31, 2024. All costs of installation, maintenance and repair shall be the sole responsibility of Lessee.

Lessor shall use its commercially reasonable efforts to not cause nor permit any advertising sign structure other than Lessee's to be erected or placed on the above-described site nor cause nor permit Lessee's sign structure to be or become obscured from the highway; provided, any obligation imposed on Lessor by any government agency that affects Lessee's rights hereunder shall not be breach of this Agreement.

It is agreed that all structures, equipment, materials and fixtures placed upon the site shall remain the property of Lessee and Lessee is granted a reasonable time to remove the sign structure after the termination of this agreement (not to exceed 90 days). It is further agreed that Lessee shall be entitled to an apportionment on the basis of the value of its leasehold interest of any awards or compensation received in connection with any legal action, proceeding or compromise settlement made pursuant to any final governmental agency requirement for the removal of the sign structure.

Lessor warrants that he/she/they is/are the owner(s) of the site and that he/she/they have as full authority to enter into this agreement. Lessor warrants that if Lessee shall timely pay the rent provided for herein, Lessee shall and may peaceably have, hold and enjoy the use of the site(s) for the term of this agreement.

This Lease shall not obligate Lessee in any way unless it is accepted and signed by an executive officer of Lessee. It is understood that this agreement constitutes the entire agreement and understanding between the parties and supersedes all prior representations, understandings and agreements relating to the site. This agreement may not be modified except in writing signed by Lessor and an executive officer of Lessee.

Lessor grants to Lessee the right to renew this agreement for one (1) additional 10-year term(s) under the same terms and conditions as appear herein unless Lessor inquires, in writing, to Lessee no less than sixty (60) days prior to the end of the original term or any renewal term thereof as to Lessee's intent and Lessee confirms to Lessor in writing within thirty (30) days of its receipt of Lessor's inquiry that it, in fact, does intend to exercise the option to renew this agreement. Base rental for any renewal term shall be \$105,000 per year.

Neither Lessor nor Lessee shall be bound by any agreement or representation, expressed or implied, not contained herein. This agreement shall be binding upon the heirs, executors, personal representatives, successors and assigns for the parties hereto and Lessor agrees to notify Lessee of any change of ownership of the real estate or of Lessor's mailing address within thirty (30) days of such change.

#### **ADDITIONAL TERMS AND CONDITIONS**

Lessor consents and grants to Lessee the limited right of ingress and egress to and from the site; the right to provide or establish electrical power to the site and place incidental equipment thereon, including communication equipment; the right to sublet the site or sign or to assign this agreement with Lessor's prior consent, not to be unreasonably withheld; and the limited right to relocate the sign structure (at Lessee's cost) to a lawful site satisfactory to Lessor on Lessor's property if the maintenance of sign structure on the site described herein is proscribed by federal, state or local statute, ordinance or regulation.

It is the understanding of the parties that visibility of the sign structure to the traveling public is of the essence of this agreement and forms a significant element of consideration. With respect to the initial location, Lessor grants and consents to Lessee the right to reasonably locate the sign structure on the site to achieve optimum visibility to the traveling public, provided that such location shall be subject to Lessor's prior consent. Lessor grants to Lessee and its authorized agents the right of ingress and egress to and from the site over property owned or controlled by Lessor for all purposes

reasonably necessary for the proper erection, placing, maintaining and removing of the sign structure, including but not limited to the trimming, cutting or removing of brush, trees, shrubs, or any vegetation or the removing of obstructions of any kind which limit the visibility of the sign structure to the traveling public, provided that such access cannot unreasonably interfere with the business operations of Lessor's other tenants and Lessee agrees to use its best efforts to minimize any disruption. Lessor agrees not to build, erect, or store anything that will partially or fully block the view from I-495.

Lessor acknowledges that Lessee and its agents may utilize changeable message facings on the sign subject to the restrictions below.

Lessee shall allow Lessor to display Lessor's products on one digital slot, from time to time, on a space-available basis, at no cost to Lessor. Lessee has the right to accept or reject any advertising copy.

Lessor agrees to sign applications for permits reasonably required by the state and/or local authority, including, but not limited to, memorandum of lease, building applications, variance applications, and graphics commission applications. If requested by Lessee, Lessor will provide an SNDA and/or signed estoppel certificate.

In the event that (a) Lessee is unable to secure or maintain a required permit or license from any appropriate governmental authority or (b) federal, state or local statute, ordinance, regulation or other governmental action shall preclude or materially limit the use of the site for advertising purposes, (c) the visibility of the sign structure(s) to the traveling public is materially and permanently obstructed or obscured, (d) Lessee is unable to secure or maintain a suitable advertising contract for the sign structure for a period of one hundred eighty (180) consecutive days or more, or (e) if there occurs a diversion of traffic from or a change in the direction of traffic past the sign structure for a period of six (6) consecutive months, Lessee shall at its option have the right to terminate this agreement upon fifteen (15) days notice in writing to Lessor. Except as set forth above, Lessee's payment obligations hereunder are absolute.

Construction of the outdoor advertising structures shall be comprised exclusively of a steel single pole, or steel "I" beam, steel unipole, or wood poles. All construction shall be performed by Lessee at Lessee's sole cost and expense, in strict conformity with all applicable federal, state, and local laws, rules and regulations.

Lessee covenants to Lessor that it will:

(a) Promptly pay rental as due pursuant to this Lease and abide by all of its terms and conditions;

(b) Keep all signs, structures, billboard, equipment, and related property placed on the Premises by Lessee in good repair;

**(c) Use reasonableness in its cutting and trimming of trees, bushes, brush or other vegetation upon the Premises;**

**(d) Use its best efforts to promptly attempt to procure all permits necessary for construction and maintenance of advertising structures on the Premises, all at Lessee's sole cost and expense;**

**(e) Comply with all laws, regulations, ordinances and rules including but not limited to any and all environmental laws, rules and regulations, applicable to the construction, erection, maintenance, replacement and removal of signs, sign structures and equipment used or placed on the Premises.**

**(f) Not place in or on nor bring in or on to the Premises, any hazardous substance as such term is defined under state or federal law (whichever definition being more expansive).**

**(g) Not accept or place any advertising in or on any structure on the Premises for any entity or activity which competes with Lessor or any affiliated entity of Lessor, or which is offensive, controversial, sexual or political in nature.**

**Lessee agrees to save Lessor harmless from claims or demands on account of bodily injury or physical property damage caused by or resulting from the negligent or willful acts of Lessee in erecting, maintaining, or removing the sign structure to, on or from the site and agrees to carry, at its own cost and expense, adequate public liability insurance covering any such contingencies so long as this agreement remains in effect, with Lessor being named as an additional insured. Lessor agrees to save Lessee harmless from claims or demands on account of bodily injury or physical property damage caused by or resulting from the negligent or willful acts of Lessor or its agents. The obligations of this provision shall survive the termination of this Agreement.**

**In the event Lessee fails to perform under the terms of this agreement, Lessor shall provide written notice to Lessee of such failure and Lessee may cure such failure within ninety (90) days from the date of such written notice.**

**This Agreement is governed by the laws of the Commonwealth of Massachusetts.**

Signature page below

American Outside Advertising, LLC

By: 

Its: Manager

Printed Name: Stephen Ross

Address: 105 Sunset Rock Rd  
Andover, MA 01810

Tel No: 781-844-0803

3-17-23

Landlord

By: 

Its: RM

Printed Name: Charles S. Gaudette

Address: 45 Foundation Ave.

Ward Hill MA  
01835

Tel No: 978.372.8010

SS or Tax ID: 16-1663282

**FIORELLO & MIGLIORI**  
**ATTORNEYS AT LAW**

KAREN L. FIORELLO  
(Retired)

MICHAEL J. MIGLIORI  
mmigliori@fmlaw.com

280 Merrimack Street  
Suite B  
Methuen, Massachusetts 01844  
FAX 978-849-5191

August 16, 2023

Timothy J. Jordan, President  
Haverhill City Council  
City Hall  
4 Summer Street  
Haverhill, MA 01830

Re: Special Permit Ch 255 Sec. 6.2.10 Nonaccessory Signs  
Owner: CP Realty, LLC  
Applicant: American Outside Advertising, LLC  
50 Foundation Avenue, Haverhill MA  
Parcel ID: 763-3-1B

Dear President Jordan:

Please be advised this office represents American Outside Advertising, LLC regarding the property located at 50 Foundation Avenue and being shown on Haverhill Assessor's Map 763 Block 3 Lot 1B.

American Outside Advertising, LLC is requesting a Special Permit from the City of Haverhill to an electronic billboard at the above referenced site. The Haverhill Zoning Ordinance Chapter 255 Section 6.2.10 requires a Special Permit from the City Council.

The property is located in the "BP" Zoning District.

American Outside Advertising, LLC has entered into an agreement with the City of Haverhill that provides annual compensation to the City along with free use of the billboard. The total compensation to the City during the term of the agreement totals approximately \$1,190,000.00.

The application requires waivers for sign height of 90 feet where 24 feet is allowed, sign area of 1,344 square feet where 600 square feet is allowed and front yard setback of 5 feet where 40 feet is allowed.

I would point out that this application and the waivers sought are similar to two other Special Permits the Council has allowed in the past which were also located along the border of Route 495.

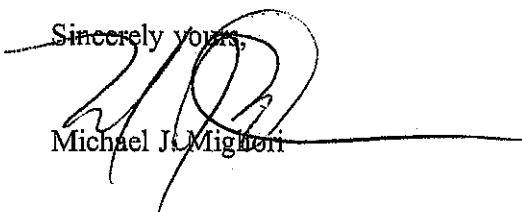
The application in all other regards meets the requirements stated in the Haverhill Zoning Ordinance for Special Permits.

Kindly schedule a hearing to be held before the City Council. I have enclosed the appropriate plans, reports and fees in connection with the requested Special Permit.

The applicant further agrees to waive the statutory requirement for Haverhill City Council to hold a hearing on the matter within sixty-five (65) days.

Should you have any questions or need any additional information, please don't hesitate to contact me.

Sincerely yours,

  
Michael J. Migliori

MJM/dma

Enc.

c.c.: Mayor James Fiorentini





Document

CITY OF HAVERHILL

In Municipal Council

IN CITY CLERK'S OFFICE 7-24

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Boston Systems & Solutions	738.25	Information Technology
Dunn's Equipment	69.98	Highway – Parks
JJS Technical Services	1,028.00	Fire Department
Reimbursement -Schlothman, H	155.94	Fire Department
Revize LLC	7,524.00	Information Technology
Blatman, Bobrowski & Haverty LLC	1,365.00	Law Department

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

August 16, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: FY2023 Bills**

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Boston Systems & Solutions	\$ 738.25	Information Technology
Dunn's Equipment	\$ 69.98	Highway – Parks
JJS Technical Services	\$1,028.00	Fire Department
Reimbursement-Schlothan, H	\$ 155.94	Fire Department
Revize, LLC	\$7,524.00	Information Technology
Blatman, Bobrowski & Haverty LLC	\$1,365.00	Law Department
<b>TOTAL</b>	<b>\$ 10,881.17</b>	

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf

# INVOICE

## Boston Systems & Solutions, LLC

1 Red Oak Drive Unit D  
Plaistow, NH 03865  
978-469-0002  
www.bsscorp.com

Invoice Number: IN23H467  
Invoice Date: Jul 24, 2023  
Page: 1

**Bill To:**

City of Haverhill  
4 Summer Street  
Room 312  
Haverhill, MA 01830

**Ship to:**

City of Haverhill  
4 Summer Street  
Room 312  
Haverhill, MA 01830

Customer ID	Customer PO	Payment Terms	
Haverhill		Net 10 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		8/3/23

Quantity	Item	Description	Unit Price	Amount
167.00		Sophos Intercept X and Advanced Protection June 2023	2.75	459.25
20.00		Sophos Intercept X and Advanced Protection June 2023 - Servers	6.95	139.00
1.00		Sophos Intercept X And Advanced Extended Protection for 2008 Server and/or Win7/8 PCs - June 2023	140.00	140.00
<i>Use Invoice needs council approval</i>				
				<i>055-5302</i>

Please remit all payments to:  
Boston Systems & Solutions  
1 Red Oak Drive Unit D  
Plaistow, NH 03865

Subtotal	738.25
Sales Tax	
Total Invoice Amount	738.25
Payment/Credit Applied	
<b>TOTAL</b>	<b>738.25</b>

We appreciate your business. Call BSS for all of your IT needs.

DATE
5/24/23
TIME
9:06:30
SALESMAN
038/038
STORE
1

DUNN'S EQUIPMENT, INC  
 746 AMESBURY RD (RT 110)  
 HAVERHILL, MA 01830-1711  
 TEL 978-372-7100

INVOICE
159799
P/O NUMBER
WORK ORDER
21687
PAGE
1 of 1

Terminal 28

(978) 374-2394

SHIP TO ACCOUNT: 3742394
HAVERHILL PARK AND TREE DEPT
307 KENOZA AVE
HAVERHILL, MA 01830

(978) 374-2394

SHIP TO ACCOUNT: 3742394
HAVERHILL PARK AND TREE DEPT
307 KENOZA AVE
HAVERHILL, MA 01830

Tax Exemption #: E046001392

All equipment, carburetor, electrical and special  
 order sales are final, no return. Returned items  
 must be in new condition. Restock fees may apply.

SHIPPED VIA:

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
2	2			HON72560-VH8-642AH PICKED UP BY DYLAN	TRMMR HEAD, SEMI MATC		34.99	69.98

PARKS  
 1010000.1.0492

5533

Parks  
 Supplies

\*\*\* DUPLICATE COPY \*\*\*  
 CHARGE SALE

Signature \_\_\_\_\_

SUB TOTAL ---->	69.98
MISC. ----->	0.00
LABOR ----->	0.00
TAX 6.250 ---->	0.00
INVOICE TOTAL-->	69.98

**JJS****Technical Services**

Total Service. Total Support.

1900 East Golf Rd. Suite 950  
Schaumburg, IL 601731-866-455-7832 Main  
1-630-563-4056 Fax  
www.jjstech.com**Invoice****Sold To**Christopher Jones  
Haverhill Fire Department  
131 Water St.  
Haverhill MA 01830  
United States  
cjones@haverhillfire.com**SHIP TO**Christopher Jones  
Haverhill Fire Department  
131 Water St.  
Haverhill MA 01830  
United States

Order Date: 6/12/2023

WEB ORDER NO.:

INVOICE NO.: 57082

Ship via: UPS Ground

Customer ID: 22169

Invoice Date:	6/20/2023	Terms:	Net 30 Days			
Shipped via:	UPS Ground	Payment Method:	PO		PO #	764
SKU	DESCRIPTION	ORDERED	SHIPPED	UNIT PRICE	TOTAL	
SR-W-MP75C	BW Technologies Replacement MICROpel™ Combustible (LEL) Sensor	2	2	\$174.00	\$348.00	
SR-M-MC	BW Technologies Replacement MICROcel Carbon Monoxide (CO) Sensor	1	1	\$174.00	\$174.00	
SR-X2V	BW Technologies Replacement Oxygen (O2) Sensor	2	2	\$238.00	\$476.00	
		Subtotal			\$998.00	
		Surcharges			\$0.00	
		Shipping			\$30.00	
		Discounts			\$0.00	
		Sales Tax			\$0.00	
		INVOICE TOTAL			\$1,028.00	
		BALANCE DUE			\$1,028.00	

PO # 764

Total Service. Total Support.

**City of Haverhill  
Expense Voucher**

**Date:** 7/17/2023

PAYABLE TO:  
Henry Schlothman  
% Fire chiefs's Office

CHARGE:  
Appropriation #: 1010000.1.0220.  
Line Item: 5481

Description	Amount
Re-Imbursemen for cleaning supplies for apparatus.	135.95
	19.99
	155.94

I hereby certify under penalty of perjury that the above  
amounts are true and correct.

\_\_\_\_\_  
Department Head

# Invoice

Issued



## Detail King LP

Detail King LP  
947A Old Frankstown Road  
Pittsburgh, PA 15239  
Phone: 724-325-0008  
Fax: 724-325-4506  
Email: support@detailking.com

Order #	Date
517781	06/26/2023



### Bill To:

Haverhill Fire Department  
ATTN: Henry Schlothman  
822 Main St  
Haverhill, MA 01830  
Phone:  
Email:

### Ship To:

Haverhill Fire Department  
ATTN: Henry Schlothman  
822 Main St  
Haverhill, MA 01830

Contact: Haverhill Fire Department

Customer: Haverhill Fire Department

### Memos

Date	User	Memo
------	------	------

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Evan	Pre Pay	Origin	Fedex		06/27/2023

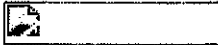
Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	Polish Medallion-Q	Medallion Metal Polish Quart	\$33.99	4 ea	\$ 135.95

Date	Payment	Amount
06/27/2023	Offline Credit Card	\$ 135.95

Subtotal:	\$135.95
Sales Tax:	\$0.00
Total:	\$135.95
Paid:	\$135.95
Balance Due:	\$0.00

Approval: \_\_\_\_\_ Date: \_\_\_\_\_

June 27, 2023 3:20:39 PM EDT

**Final Details for Order #114-9060220-2535466**

Print this page for your records. Print this page for your records.

**Order Placed:** June 23, 2023**Amazon.com order number:** 114-9060220-2535466**Order Total:** \$19.99**Shipped on June 24, 2023****Items Ordered****Price**1 of: *Chemical Guys SPI\_402\_16, Heavy Metal Polish Restorer and Protectant, 16 Ounce* \$19.99

Sold by: Amazon.com Services LLC

Supplied by: Other

Condition: New

**Shipping Address:**Amazon Hub Locker - Tanja [Map](#)

Staples

58 Plaistow Rd

Plaistow, NH 03865

United States

**Recipient for Pick-Up:**

Henry Schlothman IV

**Shipping Speed:**

FREE Prime Delivery

**Payment information****Payment Method:**

Amazon.com Visa Signature | Last digits: 2385

Item(s) Subtotal: \$19.99

Shipping &amp; Handling: \$0.00

-----

**Billing address**

Henry Schlothman

822 MAIN ST

HAVERHILL, MA 01830-2148

United States

Total before tax: \$19.99

Estimated tax to be collected: \$0.00

-----

**Grand Total: \$19.99****Credit Card transactions**

Visa ending in 2385: June 24, 2023: \$19.99

To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates



Revize LLC  
150 Kirts Blvd, Suite B  
Troy, MI 48084  
(248) 269-9263  
accounts@revize.com  
www.revize.com

Invoice 15999

fy 23

**BILL TO**

Orlando Pacheco  
City of Haverhill  
City of Hall, Room 100  
4 Summer Street  
Haverhill, MA 01830

DATE  
05/30/2023

PLEASE PAY  
\$7,524.00

DUE DATE  
06/14/2023

DATE COMPLETED	ACTIVITY	QTY	RATE	AMOUNT
	<del>Services</del> Discovery & Design from Scratch:	1	0.00	0.00
	<del>Services</del> Revize Template Development:	1	0.00	0.00
	<del>Services</del> Curated Search, example: <a href="https://www.arcadiaca.gov/">https://www.arcadiaca.gov/</a> *	1	1,200.00	1,200.00
	<del>Services</del> Reorganization and Migration of up to 891 pages on the website including spell checking and style corrections – (approximate amount on your website today). We will not move over any old events or news items in order to assist you in cleaning up old stale content. All Documents will be migrated 'As Is'	1	2,673.00	2,673.00
	<del>Services</del> Revize Annual Software Subscription, Tech Support, CMS Updates, Website Hosting, 50GB website storage, 100GB/Month Bandwidth, SSL Certificate, pre-paid annual fee, 5-year agreement, free redesign year 5, locked in rate:	1	3,651.00	3,651.00

Revize Software Systems,  
150 Kirts Blvd, Suite B, Troy, MI- 48084

TOTAL DUE \$7,524.00

For questions, call or write to our Accounts Receivable  
Department  
Revize LLC.

THANK YOU.

Ph: (248) 928-8053 Fax: (866) 346-8880  
Email: accounts@revize.com

0155-5313  
-585

**BLATMAN, BOBROWSKI & HAVERTY, LLC**

ATTORNEYS AT LAW

9 DAMONMILL SQUARE, SUITE 4A4  
CONCORD, MA 01742  
PHONE 978.371.2226  
FAX 978.371.2296

**INVOICE****BILL TO**

City of Haverhill  
William Pillsbury, Jr.  
Director, Community Development  
4 Summer Street  
Haverhill, MA 01830

**INVOICE # 5383****DATE 01/31/2022****DUE DATE 01/31/2022****TERMS Due on receipt****MATTER**

Lupoli Downtown Redevelopment

Make checks payable to: Blatman, Bobrowski &amp; Haverty, LLC

SERVICES	PROFESSIONAL SERVICES	HRS	RATE	ATTY	AMOUNT
01/04/2022	Telephone conference: W. Pillsbury; Receipt and review: Email of W. Pillsbury with file documents and PowerPoint; Reply; Receipt and review: Email of Atty. Cox; Reply	1	350.00	Bobrowski	350.00
01/07/2022	Zoom Meeting: Atty. Cox, et al	1	350.00	Bobrowski	350.00
01/18/2022	Email: Team Lupoli to set up first meeting	0.40	350.00	Bobrowski	140.00
01/19/2022	Receipt and review: Email of W. Pillsbury	0.20	350.00	Bobrowski	70.00
01/27/2022	Receipt and review: Email of W. Pillsbury; Reply	0.20	350.00	Bobrowski	70.00
01/28/2022	Zoom Conference: Atty. Cox and W. Pillsbury; Telephone conference: Atty. Hershfield	1.10	350.00	Bobrowski	385.00

BALANCE DUE

**\$1,365.00**

Your timely payments are greatly appreciated. Thank you.



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*  
*9/1*

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 240**

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by adding the following:

**Sanders Road**

**Both sides, entire length,**

**No Parking**

**24 hrs**

APPROVED AS TO LEGALITY:

HAU CITY CLERK AUG 16/23 PM 2:41

\_\_\_\_\_  
City Solicitor



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

August 16, 2023

**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND  
MEMBERS OF THE CITY COUNCIL**

**Subject: *Sanders Road - Parking Restriction***

As requested by Traffic & Safety, attached is the Ordinances for Parking Restriction on Sanders Road, which leads to the Plugs Pond Recreation area (45 Sanders Rd). This will restrict parking on both sides for the length of the roadway, approximately 620' (note the right of way ends before the parking area).

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.  
City Engineer

HAVERHILL CITY CLERK AUG 18 '23 PM 3:40

C: Mayor Fiorentini, Ward, Cox, Pistone, O'Brien

DO NOT COPY

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

45 Sanders rd.  
Parking Restriction

# Fax

To: KATIE - GAZETTE	From: MARIA BEVILACQUA City Clerk's Office
Fax: 978-685-2432	Date: August 18 2023
Phone: 978-946-2157	Pages: 2
re: <sup>45</sup> Lyzal AD - Sanders Rd.	CC:
<input type="checkbox"/> Urgent	<input checked="" type="checkbox"/> For Review
<input type="checkbox"/> Please Comment	<input type="checkbox"/> Please Reply
<input type="checkbox"/> Please Recycle	

Hi Kate - please run 1 time in  
next gazette.

Thanks!

Maria

978-420-3624



*File 10 days*  
*02*

Document

City of Haverhill

In Municipal Council August 16, 2023

**Ordered:**

\$1,765,316 Fire Truck Bonds

*W. J. [illegible]*  
Ordered: That One Million Seven Hundred Forty-One Thousand One Hundred Six Dollars (\$1,765,316) is appropriated to acquire a fire truck, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

*W. J. [illegible]*  
Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

Do not copy

4 Summer Street  
Haverhill, MA 01830  
Phone: (978) 374-2312  
Fax: (978) 373-8490

**Fax**

L.O.  
New File Trck

To: KATIE - GAZETTE	From: MARIA BEVILACQUA City Clerk's Office
Fax: 978-685-2432	Date: Aug 18, 2023
Phone: 978-946-2157	Pages: 2
re: Loan order - # 765106	CC:
<input checked="" type="checkbox"/> Urgent	<input type="checkbox"/> For Review
<input type="checkbox"/> Please Comment	<input type="checkbox"/> Please Reply
<input type="checkbox"/> Please Recycle	

Hi Katie - next  
Please run 1 time in Gazette.

Thank! Maria

978-420-3624

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

August 18, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Bond Loan Order for \$1,765,316.00 for a New Fire Truck**

Dear Mr. President and Members of the Haverhill City Council:

Please see attached bond loan order for \$1,765,316.00 for a new fire truck. This item must remain on file for 10 days after which I recommend approval.

Very truly yours,

  
James J. Fiorentini  
Mayor

JJF/lyf



## PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Minuteman Fire and Rescue Apparatus, LLC. (DBA Allegiance Fire & Rescue) ("Dealer"), and City of Haverhill, MA a MA Municipality ("Customer") and is effective as of the last date executed by both parties (the "Effective Date").

1. **Product.** Customer agrees to purchase the following product, as further described in the Dealer Proposal attached hereto as **Exhibit A** and incorporated herein ("**Product**"). The Product comes with all applicable manufacturers' warranties from Pierce Manufacturing, Inc. ("**Pierce**") and all makers of component parts or other equipment that is part of the Product. All such warranties are included in the Dealer Proposal and/or separately attached hereto as **Exhibit B**.
2. **Purchase and Payment.** The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,741,106.00 ("Purchase Price"). Prices are in U.S. funds.  
In addition to the Purchase Price, Customer shall be responsible for paying for all added costs and expenses incurred by Dealer in the event that any state, federal or other regulatory agency (e.g. NFPA, DOT, EPA) requires any modifications to the Product. Dealer shall make reasonable efforts to advise the Customer of any such changes within a reasonable time and to provide Customer with documentation to support the required modifications.

Quantity	Description	Price Per Unit	Total Price
One (1)	Pierce ® Enforcer Aerial 100' HDL	\$1,765,316.00	\$1,765,316.00
One (1)	Discount for Aerial and Chassis Progress Payment	(\$24,210.00)	(\$24,210.00)
	Total		\$1,741,106.00

If the sum of \$589,354.00 is remitted to Allegiance Fire & Rescue upon frame up of the chassis as a progress payment (approximately 90 days prior to delivery) you may deduct \$17,680.00

If the sum of \$326,500.30 is remitted to Allegiance Fire & Rescue upon "weld out" of the Aerial device itself as a progress payment (approximately 90 days prior to delivery) you may deduct \$6,530.00

The above amount reflects HGAC contract pricing.

Training Requirements: Standard

Other: 100% Performance Bond

3. **Optional Product Changes.** Customer may request changes to the Product at any time by way of a written change order. Dealer will review the request and notify Customer of any resulting changes to the Purchase Price, Delivery dates or other terms of this Agreement that will result from the change order. Dealer may accept or reject the change order request. All change orders (including new pricing and delivery dates) must be signed by the parties to be effective.
4. **Cancellation.** Customer may cancel this Agreement (or individual Units if the Product involves multiple Units in which event the cancellation fees are based on the portion of the Purchase Price for the subject Unit set forth in Section 1) prior to Delivery only by a written notice provided in accordance with Section 6. In such event, Customer shall pay Dealer the following cancellation fee as liquidated damages because actual damages would be difficult to ascertain and the following agreed upon fees are a reasonable estimate of actual damages: (a) 10% of the Purchase Price if cancellation occurs after Pierce enters the order for the Product on its computer system; (b) 20% of the Purchase Price if cancellation occurs after Pierce has completed draft Product drawings; and (c) 40% of the Purchase Price if cancellation occurs after Pierce makes any material requisition (i.e. orders material), plus an additional percentage as reasonably set by Dealer to account for additional costs and expenses incurred after material requisition, up to no more than 80% of the Purchase Price if cancellation occurs after substantial completion of the Product. Dealer shall have no obligation to mitigate damages. Customer hereby authorizes Dealer to deduct the cancellation fee from the Purchase Price being held by Dealer and return the remainder to Customer in exchange for a waiver and release of claims.
5. **Delivery, Inspection and Acceptance.** Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible. Delivery of the Product is scheduled to be within 792-836 working days of the Effective Date, F.O.B. Haverhill Fire Department, MA Haverhill, MA. Risk of loss shall pass to Customer upon Delivery. Upon Delivery, Customer shall have ten (10) business days within which to inspect the Product and, in the event of substantial non-conformance, to furnish Dealer with detailed written notice sufficient to permit Dealer to evaluate any such non-conformance. Absent timely receipt of such notice of non-conformance, the Product shall be deemed in conformance and accepted by Customer. Time is of the essence with respect to such notice. Any Product not in substantial conformance shall be remedied by Dealer by putting Pierce on written notice of such non-conformance.
6. **Notices.** All notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by either hand delivery (notice deemed delivered upon receipt) or by registered, overnight mail (notice deemed delivered one business day after mailing):

**Dealer:**

Allegiance Fire & Rescue  
2181 Providence Highway  
Walpole, Massachusetts 02081  
Fax: 508-216-6368

**Customer:**

City of Haverhill, MA  
Haverhill Fire Department, MA  
4 Summer St Rm 113  
Haverhill, MA 01830-5841

7. **Warranty Disclaimer.** The Product comes with the warranties referred to in Section 1. Dealer itself provides no warranties whatsoever. TO BE CLEAR, NEITHER DEALER NOR, ITS AFFILIATES, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN,

EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

8. **Force Majeure.** Dealer shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Dealer's control which make Dealer's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, pandemics or public health emergencies, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.
9. **Indemnity.** Customer shall indemnify, defend and hold harmless the Dealer and all of its officers, directors, employees, representatives, agents and subcontractors, from and against any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, relating to personal injury or death) caused by, resulting from, arising out of or occurring directly or indirectly in connection with Customer's purchase, operation, ownership, installation or use of Product (and/or any part of the Product such as attachments or apparatus). In the event of any claim, Customer shall engage counsel for Dealer and Dealer shall allow Customer to direct the defense of such claim with counsel of Customer's choosing. Customer shall make good faith efforts to have Dealer dismissed from any lawsuit and shall otherwise not settle any such claim or alleged claim without first obtaining Dealer's written consent, which consent shall not be unreasonably withheld.
10. **Independent Contractors.** The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venturers of or with the other.
11. **Entire Agreement / Amendments.** This Agreement (including Exhibits) contains the entire agreement between the parties regarding the Product. No representations, promises, agreements, or understandings, written or oral not contained herein shall be of any force or effect. This Agreement may only be amended or modified by a written agreement signed by both parties.
12. **Assignment.** Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party; provided, however, that Dealer may assign this Agreement as part of a public offering or the sale or transfer of all or substantially all of its assets.
13. **Severability.** The invalidity or un-enforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.
14. **No Waiver of Rights.** No waiver of any provision of this Agreement shall be enforceable unless in writing and signed by the waiving party. No waiver of any provision shall affect the validity or enforceability of any other provision.
15. **Governing Law / Jurisdiction.** Without regard to any conflict of law provisions, this Agreement is to be governed by and under the laws of the Commonwealth of Massachusetts. The parties agree that any claim concerning this Agreement must be filed and adjudicated in state or federal courts located in the Commonwealth and such courts shall be the sole and exclusive venue for the adjudication of all claims under

this Agreement. The parties hereby consent to personal and subject matter jurisdiction within the Commonwealth.

16. **Counterparts / Electronic Signatures.** This Agreement may be executed in one or more counterparts. The exchange of signed copies of this Agreement by facsimile or via .pdf by email will constitute effective execution and delivery of this Agreement and may be used in the lieu of the original Agreement for all purposes.

Accepted and agreed to:

**Dealer: Allegiance Fire & Rescue**

**Customer: City of Haverhill, MA**

Name: William O'Connor

Name: \_\_\_\_\_

Title: Vice President

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

# **EXHIBIT A**

**BID #705**

**DEALER PROPOSAL**

# **EXHIBIT B**

**BID #705**

**WARRANTIES**

**CITY COUNCIL**

**Timothy J. Jordan**

*President*

**John A. Michitson**

*Vice President*

**Melinda E. Barrett**

**Joseph J. Bevilacqua**

**Thomas J. Sullivan**

**Melissa J. Lewandowski**

**Michael S. McGonagle**

**Catherine P. Rogers**

**Shaun P. Toohey**



**CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

1234  
CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978-374-2328  
FACSIMILE: 978-374-2329  
[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)  
[CITYCNCL@CITYOFHAVERHILL.COM](mailto:CITYCNCL@CITYOFHAVERHILL.COM)

August 18, 2023

To: President and Members of the City Council

Council President Jordan, Council Vice President Michitson and Councillor Lewandowski propose a non-binding ballot question for this November's municipal election asking the voters if they would like a charter change that would prohibit people from running for more than one elected position (mayor, city councilor, school committee) in the same election cycle.

Timothy J. Jordan 11ab  
Council President Timothy J. Jordan

John A. Michitson 11ab  
City Council Vice President John A. Michitson

Melissa J. Lewandowski 11ab  
City Councillor Melissa J. Lewandowski

(meeting 8.22.2023)

Valet Parking Business License · Add to a project



Expiration Date

Active



VPKG-23-1

**Details**

Submitted on Jun 23, 2023 at 2:50 pm

**Attachments**

1 file

**Activity Feed**

Latest activity on Jul 20, 2023

**Applicant**

Jason Babin

0

**Location**

620 PRIMROSE ST Unit Raff's Cafe, Haverhill, MA 01830

**Timeline**

Add New ▾

**Valet Parking Business License Application Fee**

Paid Jul 12, 2023 at 2:11 pm

**Police CORI Fee**

Waived Jul 12, 2023 at 2:11 pm

**Police Approval**

Completed Jul 12, 2023 at 10:45 pm

**City Clerk Review**

Completed Jul 14, 2023 at 1:53 pm

**Planning Director Approval**

Completed Jul 17, 2023 at 8:27 am

**Parking Commission Approval**

Completed Jul 20, 2023 at 11:05 am

**City Engineer Approval**

Completed Jul 20, 2023 at 1:52 pm

IN CITY COUNCIL: July 25 2023  
TO COME BACK FOR APPROVAL ON  
AUGUST 8 2023

Attest:

City Clerk

IN CITY COUNCIL: AUGUST 8, 2023  
TO COME BACK FOR APPROVAL PENDING INSURANCE  
AUGUST 22, 2023

Attest:

City Clerk





Kassandra Gove, Chair  
Myra Ortiz, Vice Chair  
Kathleen Colwell, Secretary  
James Ryan, Treasurer  
Noah S. Berger, Administrator

July 20, 2023

Jason Babin  
Raff's Cafe  
620 Primrose Street  
Haverhill, MA 01830


HAV CITY CLERK JUL 21

Dear Mr. Babin:

Shoe City Valet is seeking permission to use the Haverhill Transit site during off hours to park cars. Currently, MeVa Transit uses the Haverhill Transit location to operate buses Monday-Saturday until 9pm. We are happy to offer Shoe City use of the Haverhill Transit lot from 9:00pm-2:00am Thursday, Friday, and Saturday nights. The site must be left clean and free of cars, rubbish, litter or other debris, and you must provide an insurance certificate indicating the City of Haverhill and MeVa Transit as named insured in an amount suitable to both the City and MeVa Transit. In addition, we will make use of our Granite Street parking garage from 5:00pm-2:00am Thursday, Friday, and Saturday nights. These spaces will be discounted from market rate for the hours used. Any vehicles left in the garage overnight will be subject a 50% split of the Shoe City Valet overnight valet charge or \$20.00, whichever is greater.

MeVa is pleased to partner with the City and support a small Haverhill business looking to support fellow small business owners in order to close a service gap. Should you have additional questions, please feel free to reach out.

Sincerely,  
MeVa Transit

  
Noah S. Berger  
Administrator

85 Railroad Avenue

Haverhill, MA 01835

P (978) 469-6876

MeVa Transit

**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**Valet Parking Business License Application Fee**

Paid

Due date

**Fees**

Valet Parking Business Fee ⓘ

\$700.00

**Total Fees****\$700.00****Payments**

Date	Method	Note	Amount	
Jul. 12, 2023	Cash		\$700.00	⋮

**Jason Babin**

Remove Comment • Jun 23, 2023 at 3:08 pm

How do we get back into the application to correct the number of spaces and linear footage? It was calculated incorrectly using all the parking and not the curb space for drop off and pick up. Thank you,

**DPW Approval**

Completed Jul 20, 2023 at 3:20 pm

**Parking Commission Approval**

In Progress

**City Council Approval**

In Progress

**Valet Parking Business License Issued**

Document

**City Engineer Approval****Complete** ▼

Complete

Assignee

John Pettis

Due date



None

**Jason Babin**

Remove Comment • Jul 19, 2023 at 1:55 pm

Hello, we are trying to get these approved before the deadline for the next City Council which is Friday. I tried calling the office today and was told J. Pettis would be in the office tomorrow, Thursday, 7/20/23. If anything is needed to get this approved please do not hesitate to contact me at 978-994-2631. We are requesting approval asap. Thank you. Tracy Shoe City Valet

Kaitlin Wright assigned this step to John Pettis - Jul 14, 2023 at 1:50 pm

John Pettis approved this step - Jul 20, 2023 at 1:52 pm

**DPW Approval**

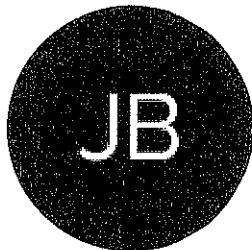
In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**Jason Babin**[View Profile](#)**Email Address**

jb27ston@yahoo.com (mailto:jb27ston@yahoo.com)

**Phone Number**

603-425-9194

**Address**

620 Primrose St Unit 5, Haverhill , MA 01830

**Guests**

Other users that have the ability to add attachments, request inspections, and pay fees on this record.

**Guest's Email**[Grant Access](#)**No guests with access to this record yet**

## VPKG-23-1

### Valet Parking Business License

**Status:** Active

**Date Created:** Jun 23, 2023

#### Applicant

Jason Babin  
jb27ston@yahoo.com  
620 Primrose St  
Unit 5  
Haverhill , MA 01830  
603-425-9194

#### Primary Location

620 PRIMROSE ST Unit Raff's Cafe  
Unit Raff's Cafe  
Haverhill, MA 01830

#### Owner:

Ainsworth, LLC  
620 Primrose Street HAVERHILL, MA 01830

#### Application Type

**Application**  
New

**Application Duration**  
1-year

#### Applicant Information

**Relationship to Owner**  
Owner

**Owner Nighttime Phone**  
6034259194

**Owner Fax Number**  
0000000000

#### Business Information

**Business Name**  
Shoe City Valet

**Business Phone**  
6034259194

**Business Address**  
620 Primrose St

**Business City**  
Haverhill

**Business State**  
MA

**Business Zip**  
01830

**Business Legal Structure**  
Limited Liability Company

**Type of Valet Management**  
Valet Parking Operation

**Type of Parking**  
Off-Street - Public

**Location of Valet Parking Zone**  
Merrimack st ? washington st

**Total Number of Spaces Needed**  
300

**Total Linear Feet for Valet Parking Zone**  
26

**Request Use of Municipal Parking Lot(s)**  
Yes

**Number of Valet Parking Signs**  
2

#### Restaurant Operation Information

**Restaurant Name**

na

**Restaurant Street Address**

na

**Restaurant Contact Name**

na

**Restaurant Contact Daytime Phone**

na

**Restaurant Contact Nighttime Phone**

na

**Restaurant Contact Fax Number**

na

**Valet Information****Day of the Week**

Friday

**Day Part**

Night

**Hours of Operation**

5 pm to 9pm

**Number of Valet Spaces Needed**

300

**Number of Valets Working**

6

**Day of the Week**

Saturday

**Day Part**

Night

**Hours of Operation**

5 pm to 9 pm

**Number of Valet Spaces Needed**

300

**Number of Valets Working**

6

**Day of the Week**

Thursday

**Day Part**

Night

**Hours of Operation**

5 pm to 9 pm

**Number of Valet Spaces Needed**

300

**Number of Valets Working**

6

**Signature****Agree****Attachments**

Business Certificate.jpg

Uploaded by Jason Babin on Jun 23, 2023 at 2:47 pm



Shoe City Valet Pic 1.jpeg

Uploaded by Jason Babin on Jun 23, 2023 at 2:46 pm



Shoe City Valet Pic 6.jpeg

Uploaded by Jason Babin on Jun 23, 2023 at 2:48 pm



Shoe City Valet Pic 2.jpeg

Uploaded by Jason Babin on Jun 23, 2023 at 2:49 pm



Shoe City Valet Pic 3.jpeg

Uploaded by Jason Babin on Jun 23, 2023 at 2:49 pm



Shoe City Valet Pic 4.jpeg

Uploaded by Jason Babin on Jun 23, 2023 at 2:49 pm



Shoe City Valet Pic 5.jpeg










Uploaded by Jason Babin on Jun 23, 2023 at 2:50 pm

## History

Date	Activity
Jun 27, 2022 at 5:06 pm	Jason Babin started a draft of Record VPKG-23-1
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerCity from "" to "HAVERHILL"
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerEmail from "" to ""
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerName from "" to "Diamond reality "
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerPhoneNo from "" to ""
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerPostalCode from "" to "01830"
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerState from "" to "Massachusetts"
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerStreetName from "" to "primrose st"
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerStreetNo from "" to "620"
Jun 29, 2022 at 8:18 pm	Jason Babin altered Record VPKG-23-1, changed ownerUnit from "" to "6"
Jun 7, 2023 at 3:29 pm	Jason Babin altered Record VPKG-23-1, changed ownerState from "Massachusetts" to "MA"
Jun 7, 2023 at 3:29 pm	Jason Babin altered Record VPKG-23-1, changed ownerStreetName from "primrose st" to "Primrose Street"
Jun 9, 2023 at 3:27 pm	Jason Babin altered Record VPKG-23-1, changed ownerEmail from "" to "jb27ston@yahoo.com"
Jun 9, 2023 at 3:27 pm	Jason Babin altered Record VPKG-23-1, changed ownerName from "Diamond Reality " to "Ainsworth"
Jun 9, 2023 at 3:27 pm	Jason Babin altered Record VPKG-23-1, changed ownerPhoneNo from "" to "603-425-9194"
Jun 9, 2023 at 3:27 pm	Jason Babin altered Record VPKG-23-1, changed ownerUnit from "6" to "5"
Jun 23, 2023 at 2:42 pm	Jason Babin altered Record VPKG-23-1, changed ownerName from "Ainsworth" to "Ainsworth, LLC"
Jun 23, 2023 at 2:49 pm	Jason Babin added attachment Shoe City Valet Pic 2.jpeg to Record VPKG-23-1
Jun 23, 2023 at 2:49 pm	Jason Babin added attachment Shoe City Valet Pic 3.jpeg to Record VPKG-23-1
Jun 23, 2023 at 2:49 pm	Jason Babin added attachment Shoe City Valet Pic 4.jpeg to Record VPKG-23-1
Jun 23, 2023 at 2:50 pm	Jason Babin added attachment Shoe City Valet Pic 5.jpeg to Record VPKG-23-1
Jun 23, 2023 at 2:50 pm	Jason Babin submitted Record VPKG-23-1
Jul 10, 2023 at 2:07 pm	Jennifer Sanchez changed Total Linear Feet for Valet Parking Zone from "5300" to "26" on Record VPKG-23-1
Jul 12, 2023 at 2:05 pm	Lilian LeBlanc assigned approval step City Clerk Review to Kaitlin Wright on Record VPKG-23-1
Jul 12, 2023 at 2:11 pm	completed payment step Valet Parking Business License Application Fee on Record VPKG-23-1
Jul 12, 2023 at 2:11 pm	Lilian LeBlanc waived payment step Police CORI Fee on Record VPKG-23-1
Jul 12, 2023 at 2:11 pm	Lilian LeBlanc assigned approval step City Clerk Review to Lilian LeBlanc on Record VPKG-23-1
Jul 12, 2023 at 2:11 pm	Lilian LeBlanc approved approval step City Clerk Review on Record VPKG-23-1
Jul 12, 2023 at 2:12 pm	approval step Police Approvalwas assigned to Kevin Lynch on Record VPKG-23-1
Jul 12, 2023 at 2:12 pm	approval step Parking Commission Approvalwas assigned to Kaitlin Wright on Record VPKG-23-1
Jul 12, 2023 at 2:12 pm	approval step DPW Approvalwas assigned to Robert Ward on Record VPKG-23-1
Jul 12, 2023 at 2:12 pm	approval step Planning Director Approvalwas assigned to William Pillsbury on Record VPKG-23-1
Jul 12, 2023 at 2:19 pm	Kaitlin Wright reactivated approval step City Clerk Review on Record VPKG-23-1
Jul 12, 2023 at 2:19 pm	Kaitlin Wright assigned approval step City Clerk Review to Kaitlin Wright on Record VPKG-23-1

Date	Activity
Jul 12, 2023 at 2:24 pm	Kaitlin Wright assigned approval step Parking Commission Approval to Lisa Ferry on Record VPKG-23-1
Jul 12, 2023 at 10:45 pm	Kevin Lynch approved approval step Police Approval on Record VPKG-23-1
Jul 14, 2023 at 1:50 pm	Kaitlin Wright assigned approval step City Engineer Approval to John Pettis on Record VPKG-23-1
Jul 14, 2023 at 1:53 pm	Kaitlin Wright approved approval step City Clerk Review on Record VPKG-23-1
Jul 17, 2023 at 8:27 am	William Pillsbury approved approval step Planning Director Approval on Record VPKG-23-1
Jul 20, 2023 at 11:04 am	Karen Buckley assigned approval step Parking Commission Approval to Karen Buckley on Record VPKG-23-1
Jul 20, 2023 at 11:05 am	Karen Buckley approved approval step Parking Commission Approval on Record VPKG-23-1

## Timeline

Label	Status	Activated	Completed	Assignee	Due Date
 Valet Parking Business License Application Fee	Paid	Jun 23, 2023 at 2:50 pm	Jul 12, 2023 at 2:11 pm	-	-
Police CORI Fee	Waived	Jun 23, 2023 at 2:50 pm	Jul 12, 2023 at 2:11 pm	-	-
 Police Approval	Complete	Jul 12, 2023 at 2:12 pm	Jul 12, 2023 at 10:45 pm	Kevin Lynch	-
 City Clerk Review	Complete	Jul 12, 2023 at 2:11 pm	Jul 14, 2023 at 1:53 pm	Kaitlin Wright	-
 Planning Director Approval	Complete	Jul 12, 2023 at 2:12 pm	Jul 17, 2023 at 8:27 am	William Pillsbury	-
 Parking Commission Approval	Complete	Jul 12, 2023 at 2:12 pm	Jul 20, 2023 at 11:05 am	Karen Buckley	-
 City Engineer Approval	Active	Jul 12, 2023 at 2:12 pm	-	John Pettis	-
 DPW Approval	Active	Jul 12, 2023 at 2:12 pm	-	Robert Ward	-
 City Council Approval	Inactive	-	-	-	-
 Valet Parking Business License Issued	Inactive	-	-	-	-



**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**City Clerk Review****Complete** ▾

Complete

Assignee

Kaitlin Wright

Due date

None

**Kaitlin Wright** ✓

Remove Comment • Jul 13, 2023 at 5:49 pm

Jason and Tracy, are you working with specific restaurants for this? If so, they all must be listed in the application. Also, please confirm that you will be using municipal lots and street parking?

**Kaitlin Wright** ✓

Remove Comment • Jul 13, 2023 at 5:49 pm

I am available all day tomorrow 7/14 if you would like to call and discuss further (978) 420-3622.

**Kaitlin Wright** ✓

Remove Comment • Jul 14, 2023 at 1:53 pm

Spoke with Tracy on Friday July 14th. Approving my step with contingency that she will provide contracts with privately owned lots they will be using and name and contact information for managers of lots.

**Kaitlin Wright** ✓

Remove Comment • Jul 20, 2023 at 1:17 pm

---

**§ 240-112 Application for valet parking permit****([https://ecode360.com/38978399?](https://ecode360.com/38978399?highlight=parked,parking,valet,valet%20parked,valet%20parking&search=)****[highlight=parked,parking,valet,valet%20parked,valet%20parking&search=](https://ecode360.com/38978399?highlight=parked,parking,valet,valet%20parked,valet%20parking&search=)**

A copy of the agreement between the valet parking operator or the establishment approved off-street parking facility where the valet vehicles will be parked shall include the following information: the location of the facility; the total number of total number of parking spaces that will be available for valet parked vehicles from establishment or independent valet operator is seeking the use of City of Haverhill for such use shall be requested in the permit application, with a map showing the s

Lilian LeBlanc assigned this step to Kaitlin Wright - Jul 12, 2023 at 2:05 pm

Lilian LeBlanc assigned this step to Lilian LeBlanc - Jul 12, 2023 at 2:11 pm

Lilian LeBlanc approved this step - Jul 12, 2023 at 2:11 pm

Kaitlin Wright reactivated this step - Jul 12, 2023 at 2:19 pm

Kaitlin Wright assigned this step to Kaitlin Wright - Jul 12, 2023 at 2:19 pm

Kaitlin Wright approved this step - Jul 14, 2023 at 1:53 pm

**Jennifer Sanchez** ✓

Remove Comment • Jul 10, 2023 at 2:15 pm

Is forming corporation Adrian Ainsworth Enterprises wants to do d/b/a  
Adrian Ainsworth Enterprises d/b/a Shoe City Valet  
(spoke to Tracy and told her to bring new Corp docs in when recorded with  
secretary of state to update here and amend business certificate

**Jennifer Sanchez** ✓

Remove Note • Jul 10, 2023 at 3:19 pm

Tracy called back and I spoke with her. We changed the square footage and she was concerned about the price said it should only be 520 and not 820, Called @Tom Bridgewater to see if the sign was temporary if they needed to be charged the 300 additional sign fee. he said it was a gray area and he was ok not charging them the 300 for the sign since it is temporary and there is no ordinance for temporary signs. I spoke with Tracy and let her know that City Clerk @Kaitlin Wright would have to verify the charge for the application and the sign. She also inquired if the cori check fee was needed since he just had one done and I explained that yes that it is a requirement and needed for this application after speaking with @Rose Leonard-Flynn

**Kaitlin Wright** ✓

Remove Comment • Jul 11, 2023 at 12:50 pm

Tracy, please call me to discuss further (978) 420-3622.

**Kaitlin Wright** ✓

Remove Comment • Jul 11, 2023 at 2:38 pm

Spoke to Tracy on the phone, we will prorate the fee for the signage as code specifies the ability to do that. Signage fee is \$90, rather than original of \$150 due to prorated signage fee as we are 7 months into the calendar year.

Kaitlin Wright overrode fee Valet Parking Business Fee to 700.00 - Jul 11, 2023 at 2:36 pm  
Lilian LeBlanc processed a \$700.00 payment - Jul 12, 2023 at 2:11 pm

**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**Planning Director Approval****Complete** ▾

Complete

Assignee

 William Pillsbury

Due date



None

**William Pillsbury**

Remove Comment • Jul 17, 2023 at 8:27 am

ok to proceed

This step was assigned to William Pillsbury - Jul 12, 2023 at 2:12 pm  
William Pillsbury approved this step - Jul 17, 2023 at 8:27 am

**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**Parking Commission Approval****● Complete** ▾

Complete

Assignee

 Karen Buckley

Due date



None

**Jason Babin**

Remove Comment • Jul 19, 2023 at 1:58 pm

Hello, we are trying to get these approved before the deadline for the next City Council which is Friday. If anything is needed to get this approved please do not hesitate to contact me at 978-994-2631. We are requesting approval asap. Thank you. Tracy Shoe City Valet

**Karen Buckley**

Remove Comment • Jul 20, 2023 at 11:05 am

Bypassed.

**Kaitlin Wright** ✓

Remove Comment • Jul 20, 2023 at 1:14 pm

**Evaluation procedures and criteria.**

([https://ecode360.com/38978399?](https://ecode360.com/38978399?highlight=parked,parking,valet,valet%20parked,valet%20parking&searchId=499)

## § 240-113

[highlight=parked,parking,valet,valet%20parked,valet%20parking&searchId=499](https://ecode360.com/38978399?highlight=parked,parking,valet,valet%20parked,valet%20parking&searchId=499)

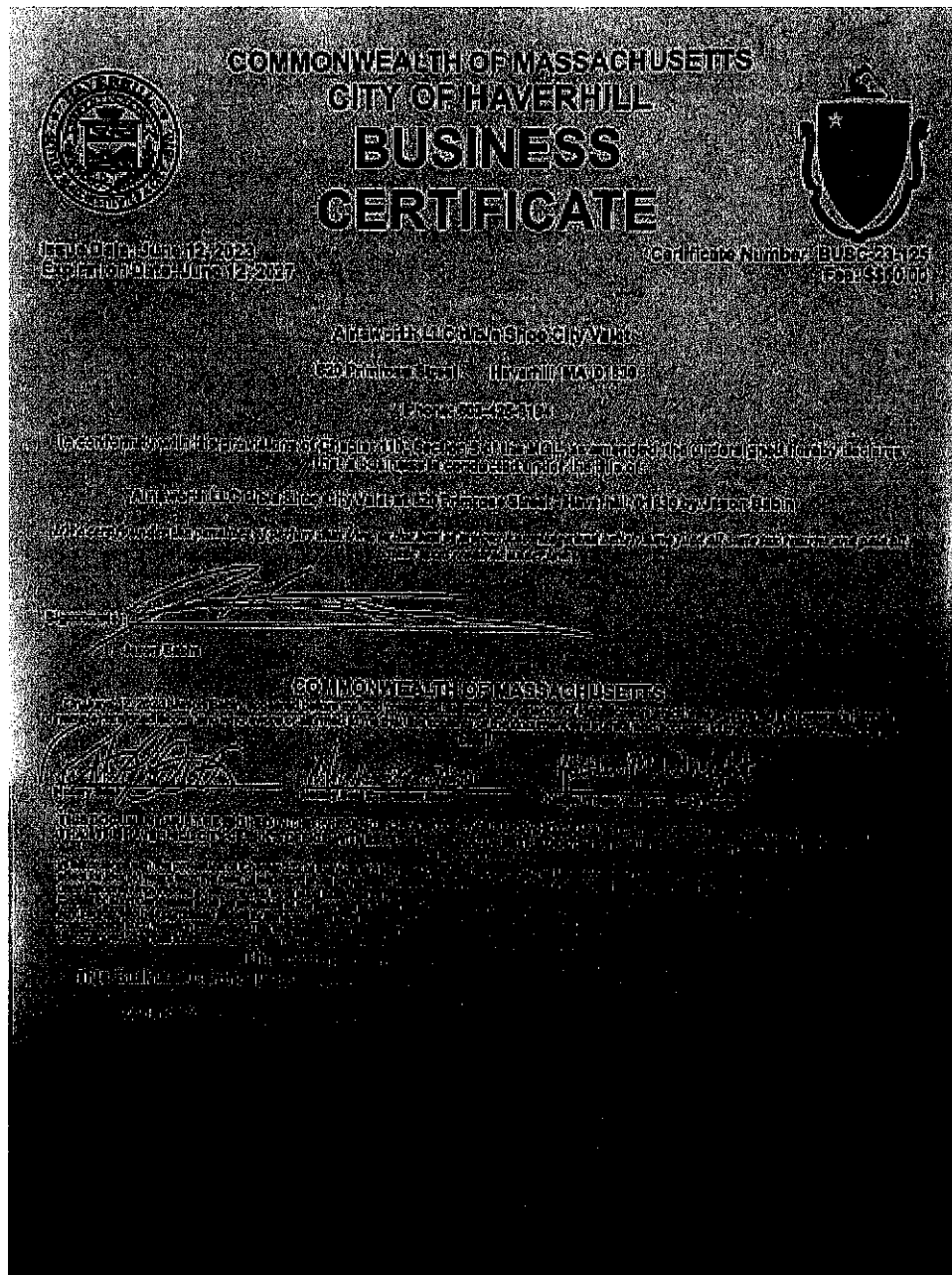
Upon receipt of a completed application, the Police Department shall provide a copy to the CBD Parking Commission, License Commission, Superintendent of Highways, City Engineer, and Planning Director for review and comment. All applications for an initial permit or renewal of an existing permit are subject to an evaluation in order to insure that there is safe and adequate vehicular access to and from the valet parking zone and that the vehicular traffic expected to be generated by the valet parking operation will not cause undue traffic congestion, block or impede the flow of traffic or pose a public safety hazard by delaying or preventing access in or throughout the area of the valet parking zone. The evaluation shall be completed promptly but no later than 30 days following receipt of a complete application.

This step was assigned to Kaitlin Wright - Jul 12, 2023 at 2:12 pm

Kaitlin Wright assigned this step to Lisa Ferry - Jul 12, 2023 at 2:24 pm

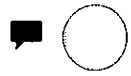
Karen Buckley assigned this step to Karen Buckley - Jul 20, 2023 at 11:04 am

Karen Buckley approved this step - Jul 20, 2023 at 11:05 am



**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

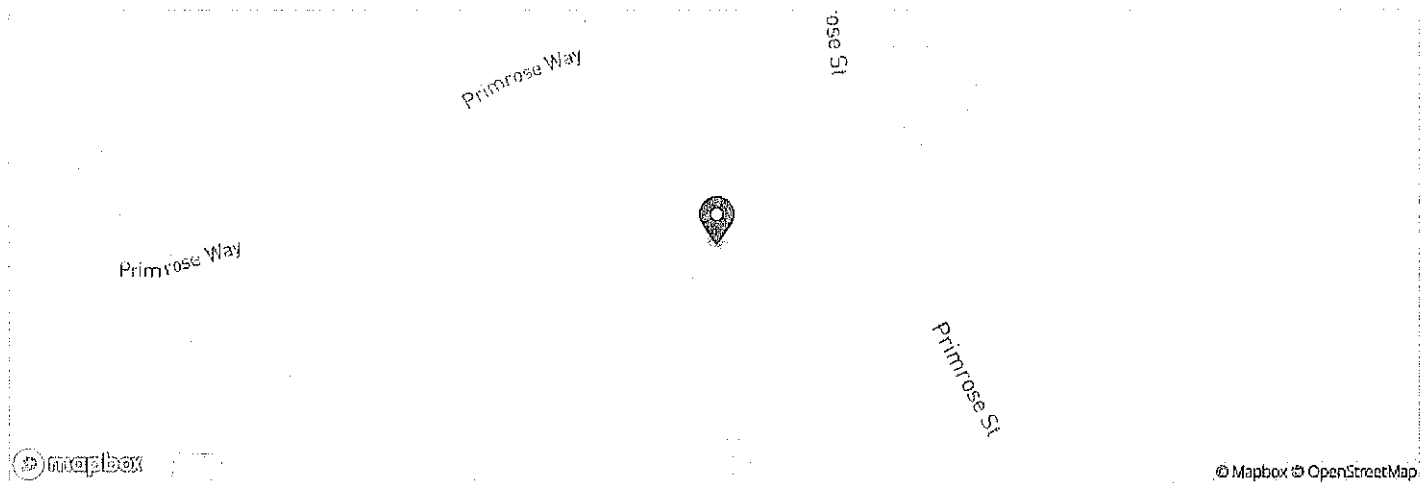
## Location

**PRIMARY LOCATION**

The main location associated with this record.

**620 PRIMROSE ST Unit Raff's Cafe**

Haverhill, MA 01830

[View Location](#)**Property Owner Information** (for this record)**Name**

Ainsworth, LLC

**Email Address**

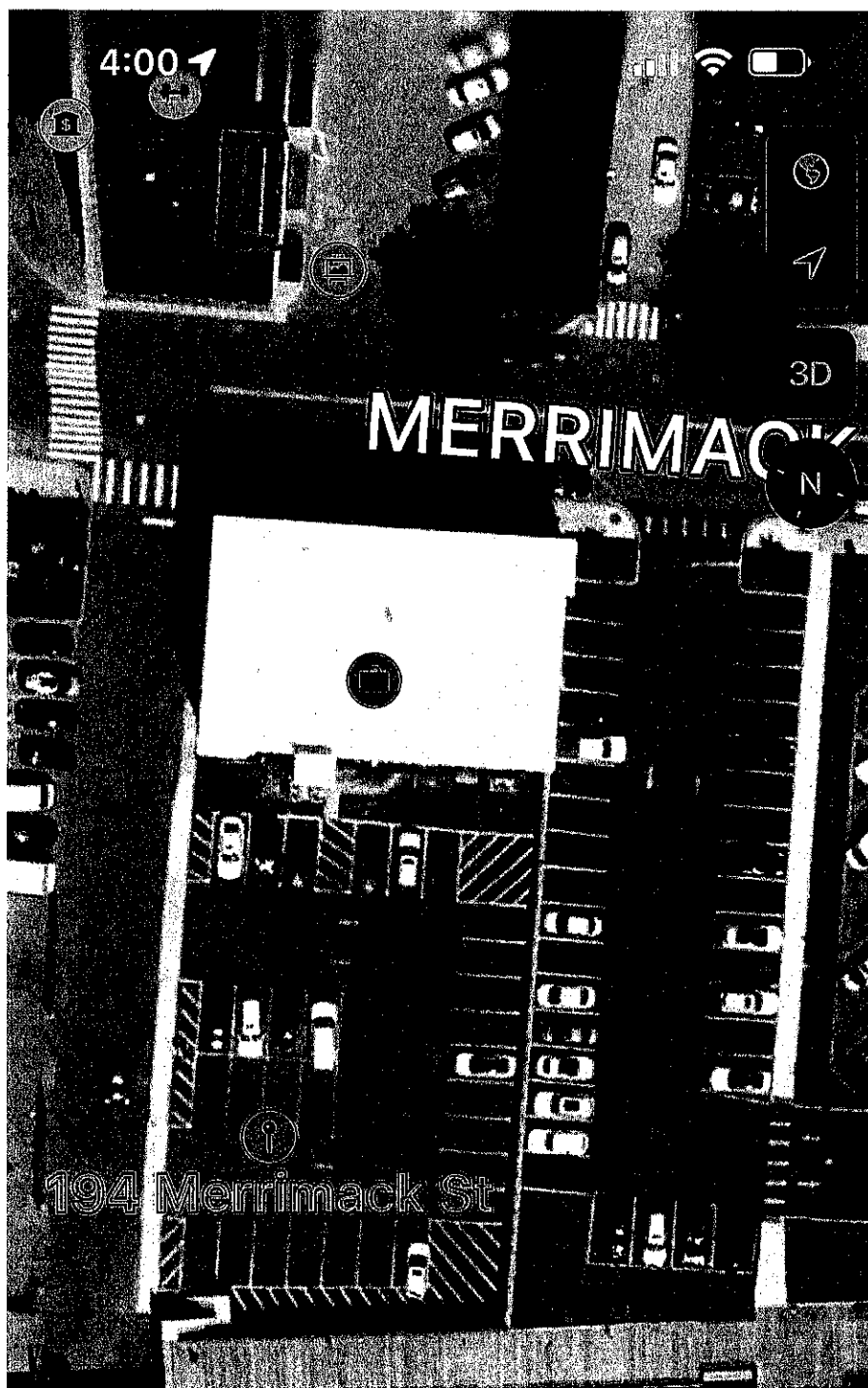
jb27ston@yahoo.com

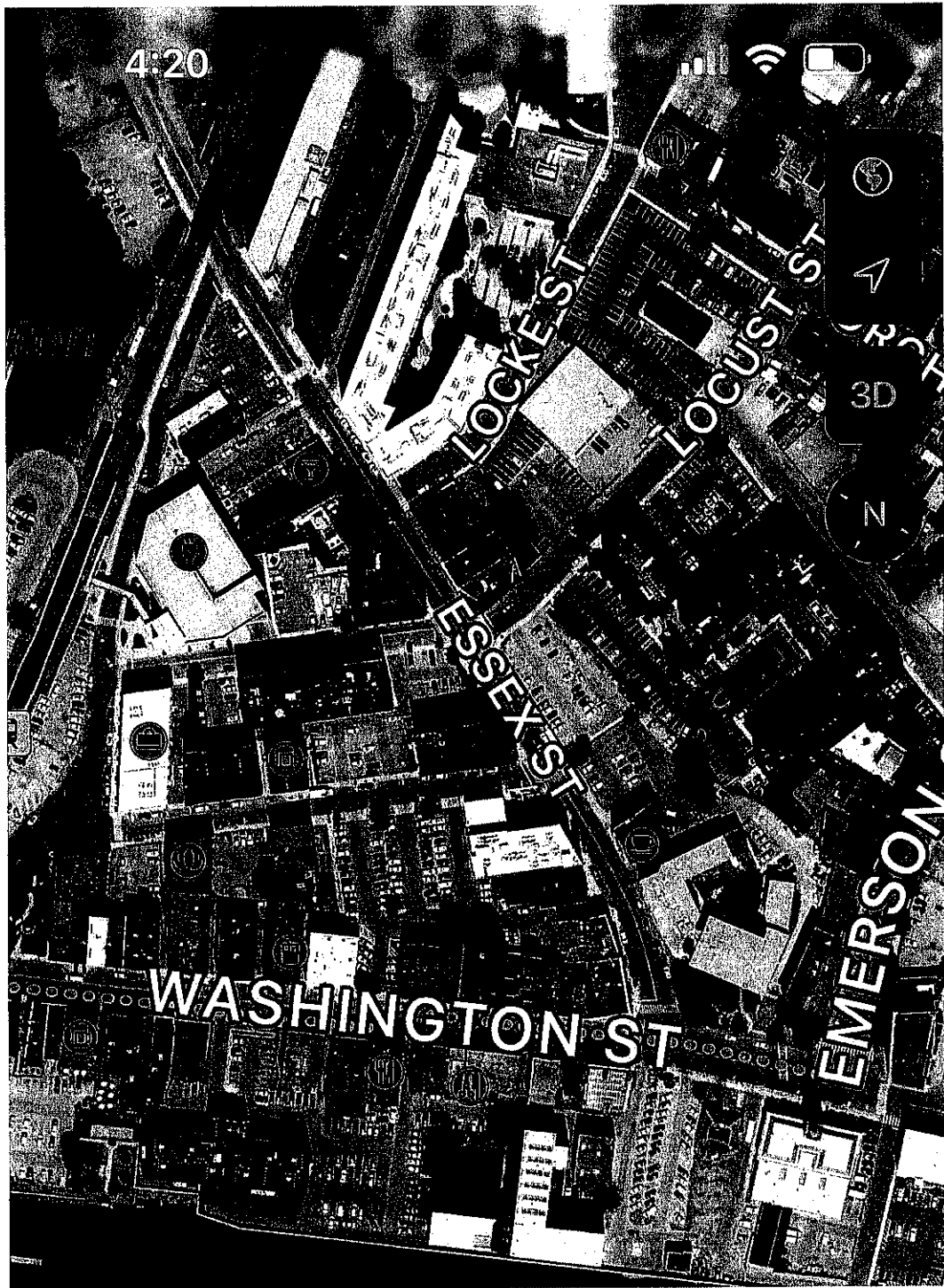
**Phone Number**

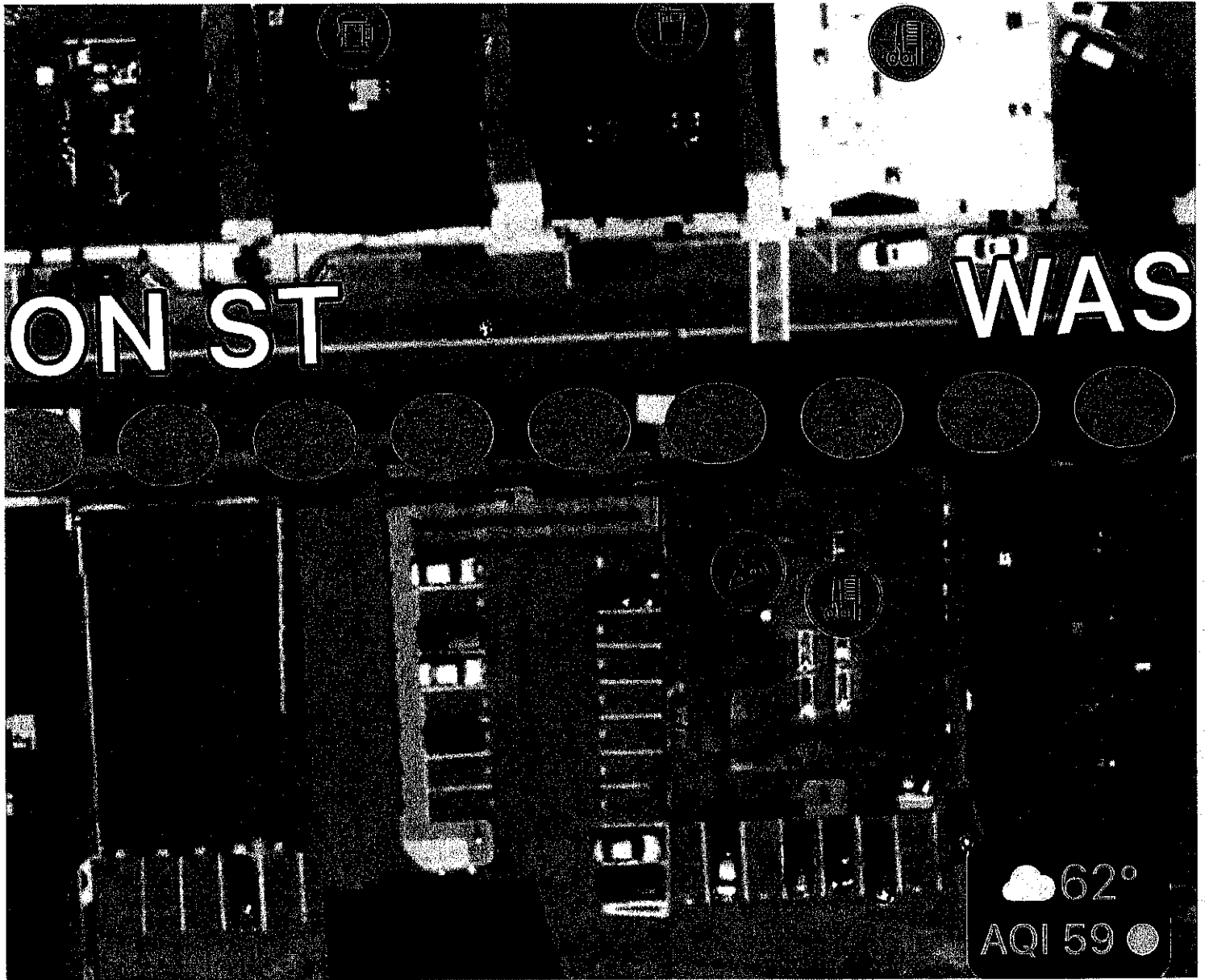
603-425-9194

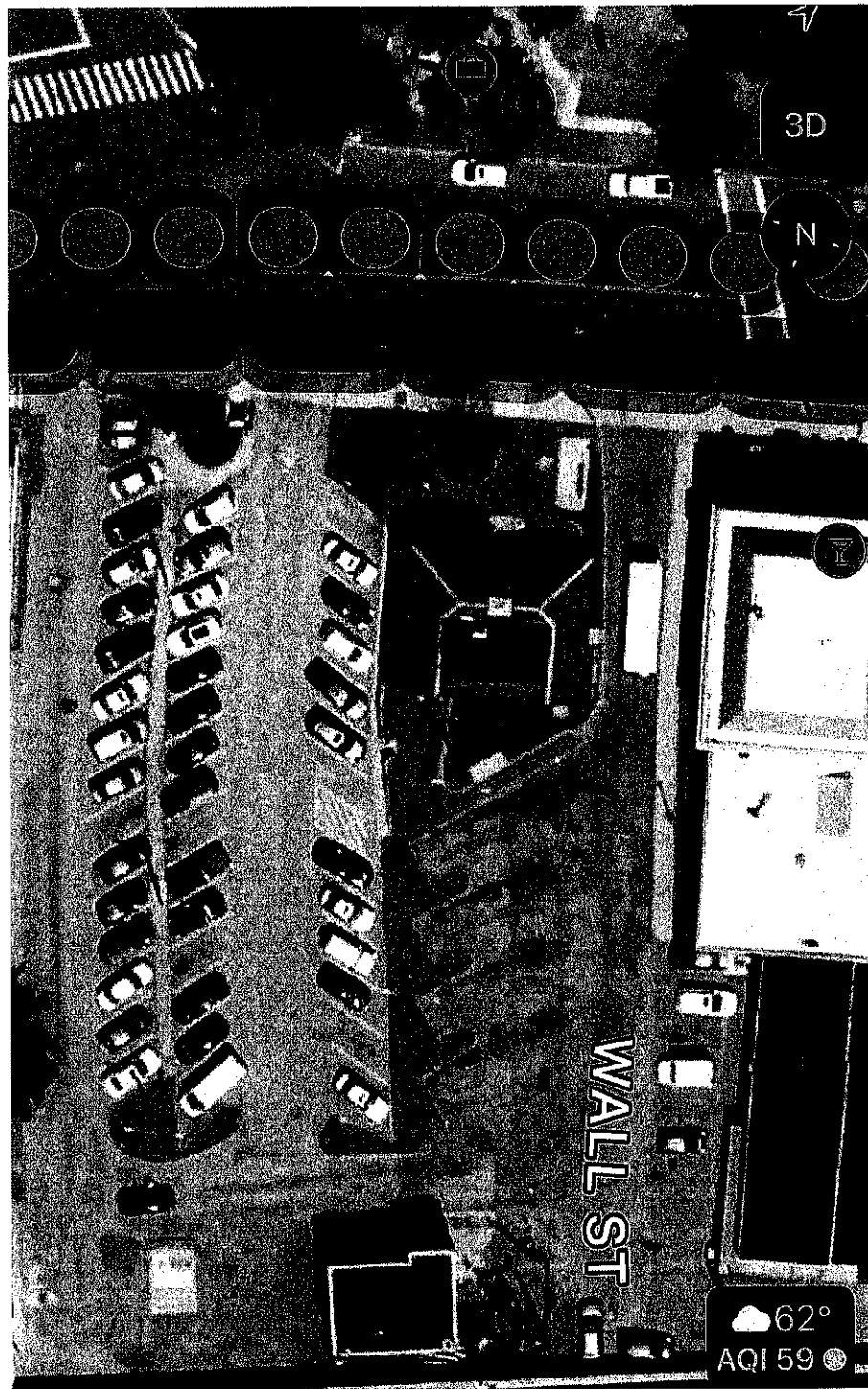
**Address**620 Primrose Street  
HAVERHILL, MA 01830

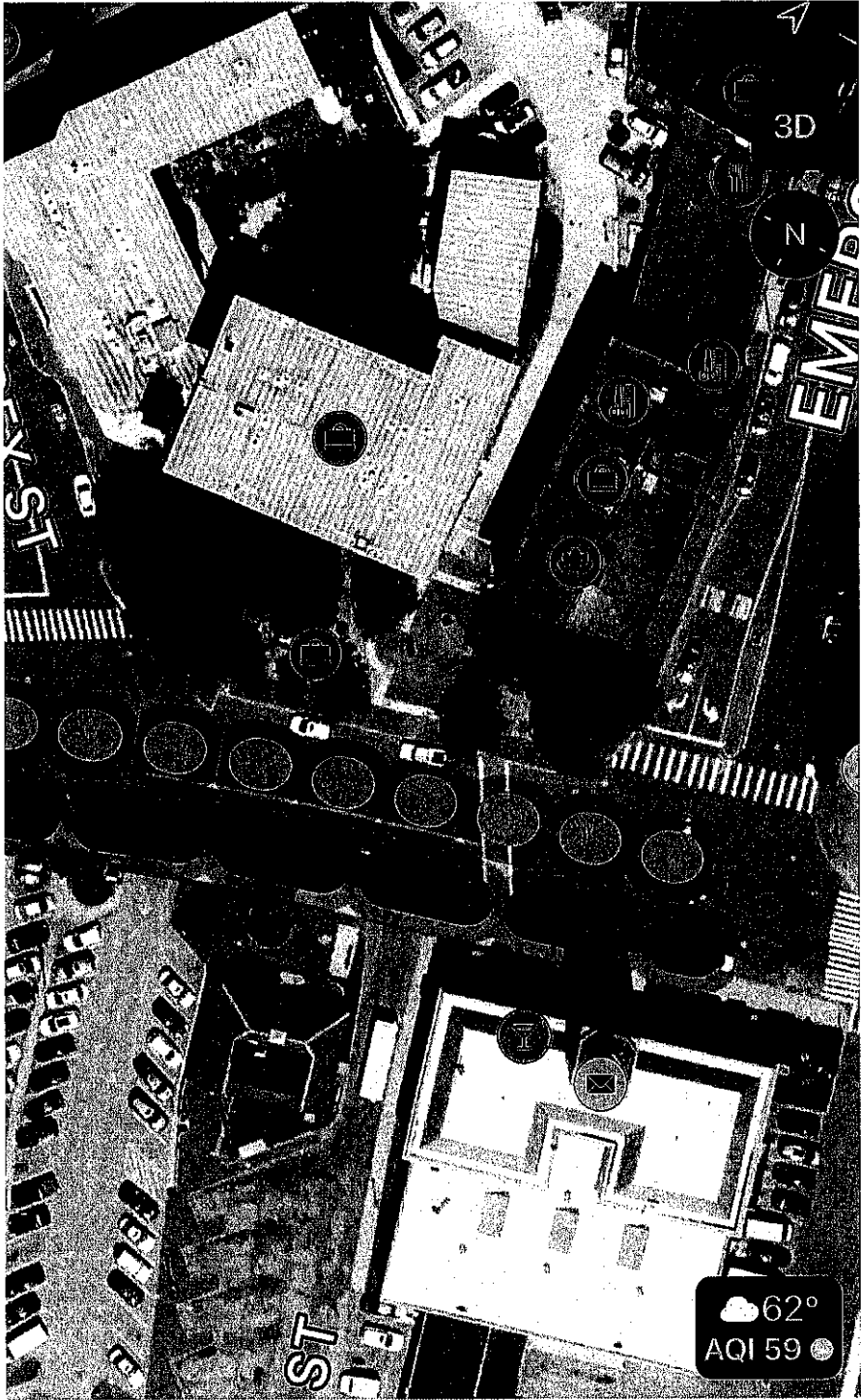


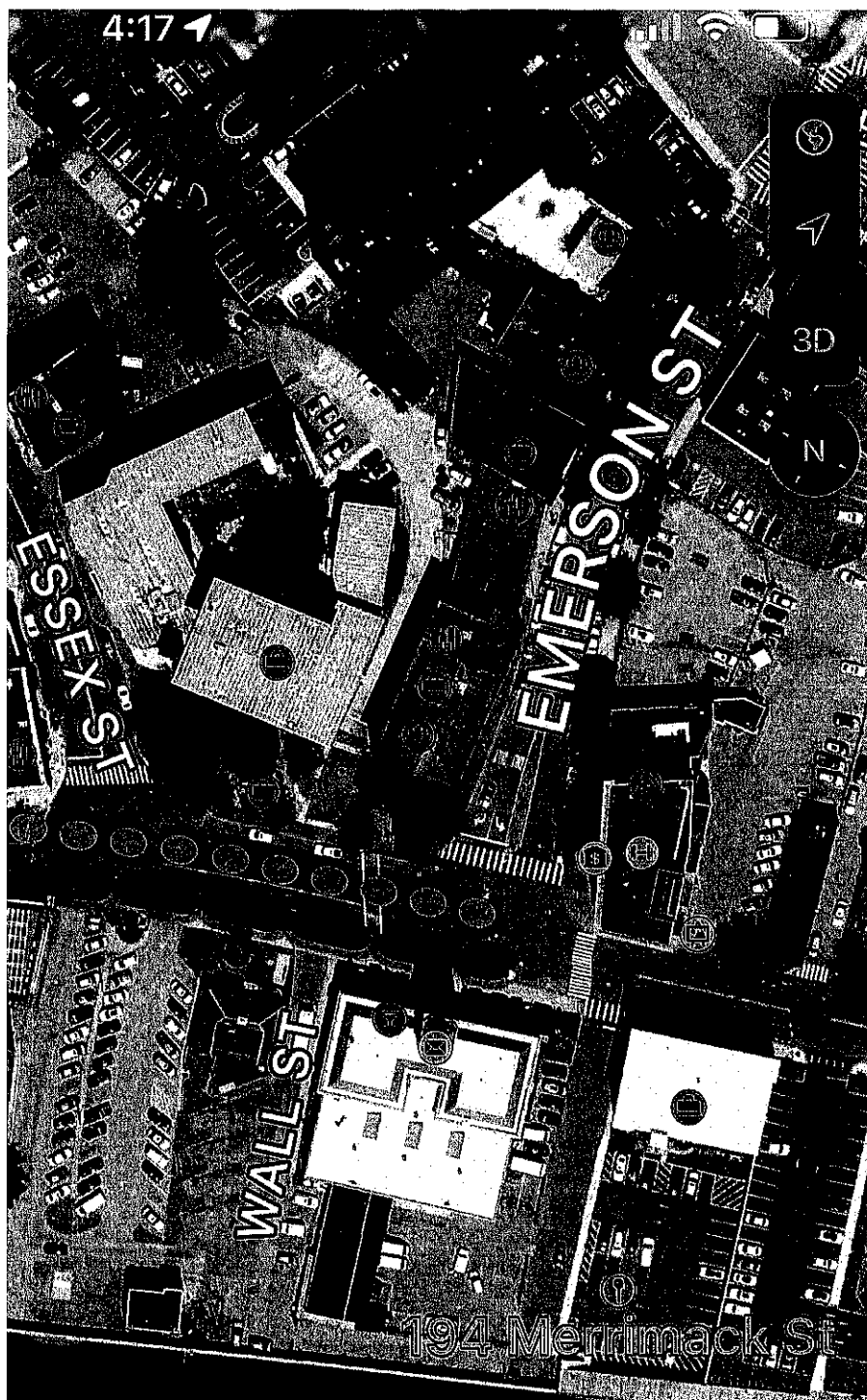












**DPW Approval**

In Progress



**City Council Approval**

Review



**Valet Parking Business License Issued**

Document

**Police CORI Fee**



Waived

Due date

 None

**Fees**

Police CORI Fee	\$110.00
<b>Total Fees</b>	<b>\$110.00</b>



**Kaitlin Wright** ✓

Remove Comment • Jul 12, 2023 at 2:19 pm

CORI not required by city code.

Lilian LeBlanc waived this step - Jul 12, 2023 at 2:11 pm

**DPW Approval**

In Progress

**City Council Approval**

Review

**Valet Parking Business License Issued**

Document

**DPW Approval****Active** ▾

Became active 8 days ago

## Assignee



Robert Ward ✕

## Due date



None

**Jason Babin**

Remove Comment • Jul 19, 2023 at 1:57 pm

Hello, we are trying to get these approved before the deadline for the next City Council which is Friday. I tried calling the office today and was told this department doesn't usually sign off on Business Licenses and do not have access to them. We are requesting approval or a minus sign (as Police CORI Fee was done) asap. If you don't have access to it, then I don't know how to get that done either. Thank you.  
Tracy Shoe City Valet 978-994-2631

This step was assigned to Robert Ward - Jul 12, 2023 at 2:12 pm



*File 10 days*

DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council  
August 8, 2023

HAVERHILL CITY CLERK JUL 24 2023 10:26 AM

11B.2

ORDERED:

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **DELETING** the following:

**Washington Street:**  
**In front of #459**

**No Parking**  
**(except for 1 24-hour**  
**parking space)**

**24 hours**

APPROVED AS TO LEGALITY

---

 City Solicitor

IN CITY COUNCIL: August 8, 2023  
PLACED ON FILE 10 DAYS

Attest:

*Kaitlin M. Wright* City Clerk



# Haverhill

Engineering Department, Room 300  
Tel: 978-374-2335 Fax: 978-373-8475  
John H. Pettis III, P.E. - City Engineer  
[JPettis@CityOfHaverhill.com](mailto:JPettis@CityOfHaverhill.com)

July 24, 2023

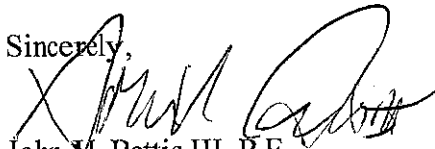
**MEMO TO: CITY COUNCIL PRESIDENT TIMOTHY J. JORDAN AND  
MEMBERS OF THE CITY COUNCIL**

Subject: *459 Washington Street – HPS-23-10 - Delete Handicap  
Parking*

As requested, see attached ordinance for deleting handicap spot at the subject location.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.  
City Engineer

C: Mayor Fiorentini, Ward, Cox, Pistone

15-I

File 10 days



## DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

August 8, 2023

11.3

ORDERED: \$1,350,000 Road Improvement Bonds

That the order adopted by the City Council on June 27, 2023, which authorized a total of \$900,000 for roadway improvements be amended to increase the amount appropriated and authorized to be borrowed for engineering and construction of roadway improvements for a new aggregate total of \$1,350,000 so the amended loan order reads as follows:

Ordered: That One Million Three Hundred and Fifty Thousand Dollars (\$1,350,000) is appropriated to pay costs of designing, constructing, reconstructing, paving and improving roadways, bike lanes and sidewalks and acquiring and installing traffic signal controls and other traffic safety signs and equipment, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that said appropriation shall be in addition to any grants received for the project; and that the Mayor is authorized to take any action necessary to carry out the project.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

IN CITY COUNCIL: August 8, 2023  
PLACED ON FILE 10 DAYS

Attest:

*Kathleen Wright* City Clerk

Loan order

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

August 1, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Amended Loan Order for \$1,350,000.00 to complete the South Elm Street - Railroad Avenue Improvement Project**

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an amended loan order for \$1,350,000.00 to be used to complete the South Elm Street – Railroad Avenue Roadway Improvement Project. This item must remain on file for 10 days after which I recommend approval.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



15-J

File 10 days

DOCUMENT

## CITY OF HAVERHILL

In Municipal Council  
August 8, 2023

11.4

ORDERED:

## City of Haverhill, Massachusetts

**\$3,200,000 Tennis Facility Bonds**

Ordered: That Three Million Two Hundred Thousand Dollars (\$3,200,000) is appropriated for the purpose of paying costs designing, constructing, reconstructing, paving and acquiring and installing equipment for a tennis facility located at 137 Monument Street, Haverhill, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

IN CITY COUNCIL: August 8, 2023  
PLACED ON FILE 10 DAYS

Attest:

Kaitlin M. Wright City Clerk

Loan Order

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CITYOFHAVERHILL.COM

August 1, 2023

City Council President Timothy J. Jordan and Members of the Haverhill City Council

**RE: Loan Order for \$3,200,000.00 for Tennis Facility**

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$3,200,000.00 to design, construct, reconstruct and to install equipment to build a tennis facility at Haverhill High School. This item must remain on file for 10 days after which I recommend approval.

Very truly yours,

James J. Fiorentini  
Mayor

JJF/lyf

**CITY COUNCIL****Timothy J. Jordan**

President

**John A. Michitson**

Vice President

**Melinda E. Barrett****Joseph J. Bevilacqua****Thomas J. Sullivan****Melissa J. Lewandowski****Michael S. McGonagle****Catherine P. Rogers****Shaun P. Toohy****CITY OF HAVERHILL**

HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978-374-2328

FACSIMILE: 978-374-2329

[WWW.CITYOFHAVERHILL.COM](http://WWW.CITYOFHAVERHILL.COM)

CITYCNCL@CITYOFHAVERHILL.COM

**DOCUMENTS REFERRED TO COMMITTEE STUDY**

79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20
86-D	Communication from Councillor Michitson requesting to address economic development ideas resulting from the pandemic	Planning & Dev.	8/11/20
86-F	Communication from Council President Barrett and Councillor LePage requesting discussion pertaining to utilization of UV-C disinfection fixtures in public buildings	A & F	8/25/20
89-C	Mayor Fiorentini submits final recommendations of Matrix Company	NRPP	9/15/20
91	Petition from Wady & Jewnifer Grullon requesting to purchase city property that abuts their property at 14 Silver Birch Ln; Assessor's Map 574, Block 1 Lot 7	NRPP	9/15/20
91-B	Petition from the Biggart Family requesting to purchase 2 parcels of land that abuts their property at 30 Belvidere Rd., Assessor's Map 409, Block 114, Lot 9; and Map 409, Block 1A, Lot 1 that includes conservation land, but only the portion zone RMD (Residential Medium Density)	"	9/22/20
55-I	Communication from Council President Barrett and Councillor McGonagle requesting to introduce Don Jarvis, Keith Gopsill and Mike Ingham to discuss becoming a Purple Heart Community	NRPP	12/15/20
91-C	Petition of Michael DeLuca requesting to purchase surplus city land on River St., Map 538, Block 419B, Lots 20, 21, 22, 23	NRPP	12/15/20
27-E	Communication from Councillor Sullivan requesting to introduce Debbie Lyons, to explain having legal permitting system as it relates to establishing permitting/licensing process to allow for "Bow Hunter Tree Stands" to be placed on trees on City properties when hunting is allowed in season	NRPP	3/2/21
27-J	Communication from Councillor Michitson requesting to re-start discussion on way ahead for residential zoning in Haverhill	Planning & Dev.	3/9/21
50	Councillor Jordan requests on behalf of Tom Riley, 195 Kingsbury Ave., to have city surplus land that abuts his property, Map 768, Block 50, Lot 85A on Lincolnshire Ave.	NRPP	4/6/21
27-X	Councillor Daly O'Brien requests discussion re: cars parking on Concord St. sidewalks and possibility of city providing off-street parking	NRPP	4/6/21
50-U	President Barrett and Vice President LePage request discussion about composting options	Citizens Outreach	5/18/21
63-S	Councillor Daly O'Brien discuss sending intent of closing Washington St. for trial period to make it pedestrian walkway	Citizens Outreach	8/24/21

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91-G	Councillors LePage and Macek request to move and correct procedure error on Rules and Regulations	A & F	9/28/21
92-G	Councillor Daly O'Brien requests providing shaded areas in our City playgrounds	Citizens Outreach	10/19/21
94	Councillor Macek process of private profit organizations using public property	A&F	10/19/21
5-B	Councillor Barrett discussion to establish a design & review board	Planning & Dev.	1/11/22
5-C	Councillor Barrett discussion for specific items and what levels need to be sent to Council for approval	Planning & Dev.	1/11/22
5-F	Councillor Michitson request study between Mayor and City Council budgetary powers	Citizens Outreach	1/25/22
5-W	Communication from Councillor Sullivan and Councillor Lewandowski to discuss Atherton Housing parking needs downtown.	NRPP	4/5/22
118-G	Communication from Vice President Michitson to send to develop city policies to incentivize Building & business park developers to use sustainable & environmentally friendly practices.	Planning & Dev	10/25/22
19-C	Communication from Councillor Sullivan regarding ongoing dog waste problems throughout Downtown	NRPP	1/31/23
21-B	Councillor Barrett motion to send Inclusionary Zoning Ordinance to committee	A&F	3/7/23