



**CITY OF HAVERHILL  
CITY COUNCIL AGENDA  
Tuesday, December 16, 2025, at 7:00 PM  
Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202  
In-Person/Remote Meeting**

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*This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.*

- 1. OPENING PRAYER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES OF PRIOR MEETING**
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING:**
- 5. COMMUNICATIONS FROM THE MAYOR:**

DEC 12 PM 12:06  
HAVCITYCLERK

- 5.1. Mayor Barrett submits a Loan Order for the Parkland Acquisitions and Renovations for Communities (PARC) Grant
  - 5.1.1. Order -that the City Council on behalf of the City votes to appropriate and authorize the Treasurer, with approval of the Mayor to raise or borrow the sum of up to \$644,564.00 for the Clement Farm Conservation Area improvement project

**File for 10 days**

- 5.2. Mayor Barrett submits a Loan Order for the Land and Water Conservation Fund Grant
  - 5.2.1. Order - that the City Council on behalf of the City vote to appropriate, and authorize the Treasurer, with the approval of the Mayor to appropriate or borrow the sum of up to \$1,110,756.00 for the *City of Haverhill, Clement Farm Fields, Land and Water Conservation Fund*

**File for 10 days**



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5.3. Mayor Barrett submits an Order to Appropriate and Authorize Taking for the land acquired from DiBitetto family for water supply projection and conservation

5.3.1. Order- that the City Council on behalf of the City votes to authorize the Mayor to acquire, purchase, take by eminent domain or otherwise the land including 41.09 ± acres known as DiBitetto Family Land property off West Hadley Road, Merrimac, MA shown on the plan entitled "Plan of Land Merrimac Assessors Map 80 Lots 1-12, 1-12B, 1-13A, 1-12A, 1-6A Off Hadley Road & Route 108 Merrimac, MA 01860"

5.4. Mayor Barrett submits an Order to transfer funds from free cash to fund the FY2025 Youth Activity and Mental Health grant program

5.4.1. Order- That \$723,258.60 will be transferred from fiscal 2025 certified free cash to fund fiscal 2025 Youth Activity & Mental Health

5.5. Mayor Barrett submits an Order to transfer funds from Youth Activity/ Mental Health Stabilization Fund to the Youth Activity Revolving Fund

5.5.1. Order- That \$26,741.40 be transferred from the Youth Activity/ Mental Health Stabilization Fund to the Youth Activity Revolving Fund

*This requires a two-thirds majority vote.*

5.6. Mayor Barrett submits an Order to transfer funds from Water Retained Earnings and Principal on Long-Term Debt to new capital fund to pay for repairs to the sand filters at the Water Treatment Plant (WTP)

5.6.1. Order- The sum of \$2,000,000 is to be transferred from *Water Retained Earnings* (6010050.1.0000.3590) in the amount of \$ 1,500,00 and *Principal on Long-Term Debt* (6010050.1.0700.5910) in the amount of \$500,000 to a new *Capital Fund* account for WTP Sand Filters Rehab

5.7. Mayor Barrett submits an Order to enter into a lease agreement for the lease/ purchase of three trucks for the Highway Department

5.7.1. Order- the City Council authorizes the Mayor, pursuant to G.L c 44 sec 21c, to enter into a lease agreement for the lease purchase of a Ford F600 Truck, a Ford F450 Truck, and a Ford F450 Truck all with uplifting for the Highway department for a period of four years

*This requires a two-thirds majority vote.*



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- 5.8. Mayor Barrett, on behalf the Haverhill Police Department, wishes to acknowledge the following donations to the Haverhill Police “Heroes and Helpers” program and thank the police officers for their tireless work volunteering to lead this impactful community event:

Ideal Property Care	\$500
Seans Auto Repair	\$500
Haverhill Stem	\$500
Fire Dept. Union	\$1,000
Fantini Bakery	\$1,000
CNA Stores Inc.	\$1,000
Cedars Mediterranean Foods	\$500
Haverhill Bank	\$5,000
Riverside Church	\$2,500
ServePro	\$500
Mayor Melinda Barrett	\$500

- 5.9. Mayor Barrett requests to introduce Robert E. Ward, *DPW Director*, who will provide information and answer questions regarding mandatory water restrictions

**6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:**

**7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

**8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:**

- 8.1. Angel A. Perkins, *City Auditor & Chief Financial Officer*, submits the revenue and expense reports through November 2025

**9. UTILITY HEARING(S) AND RELATED ORDER(S):**

- 9.1. **Doc 99-H** Petition from National Grid of North Andover, requesting a single pole location on Washington St - WR# 31211878
- 9.2. **Doc 99-I** - Petition from National Grid of North Andover, requesting joint pole location on Broadway - WR# 31189058
- 9.3. **Doc 99-J**- Petition from National Grid and Verizon, requesting joint pole location on Carleton St - WR# 31188492
- 9.4. **Doc 99-K**- Petition from National Grid and Verizon, request joint pole location on W. Rochambault St - WR#31201165



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- 9.5. **Doc 99-L-** Petition from National Grid and Verizon, requesting joint pole location on Smith St - WR#31193114
- 9.6. **Doc 99-M-** Petition from National Grid and Verizon, requesting a joint pole location on Clydedale Ave - WR#31192816

**10. HEARINGS AND RELATED ORDERS:**

- 10.1. **SPFL-25-3;** JT Couch for *Creek Brook CML* requesting to store 19,000 gallons of Class IIIB edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr  
*Comments from the City Department are included*  
**Continued from October 28<sup>th</sup>**
- 10.2. **Doc 103 -** *City Engineer*, John Pettis, submits request that the City accept a portion of *South Park Street* as a Public Way, #134190  
*Favorable recommendation from Planning Board & Planning Director*
- 10.3. **Doc104-** *City Engineer*, John Pettis, submits request that the City accept *Oakwood Terrace* as a Public Way, #134193  
*Favorable recommendation from Planning Board & Planning Director*
- 10.4. **Doc 105-** *City Engineer*, John Pettis, submits request that the City name an unnamed portion of right of way *Harding Avenue*, #134194  
*Favorable recommendation from Planning Board & Planning Director*

**11.APPOINTMENTS:**

- 11.1. **Confirming Appointments:**
- 11.2. **Non-Confirming Appointments:**
- 11.3. **Constables**
- 11.4. **Resignations**

**12.PETITIONS:**

- 12.1. Request from Michael J. Rousseau, Gregg Walker, Dominic Giunta, and Judy and Larry Hinkle petitioning the City Council to hold a revocation hearing relative to **Doc 100 SPFL-25-2,** applicant *Broco Energy*, due to failure to notify abutters within the statutory deadline

*Related Communication from City Solicitors Per C. Vaage & Lisa L. Mead*  
**Hearing January 13, 2026**



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- 12.2. Petition from *National Grid* and *Verizon*, requesting a joint pole location on South Pleasant St- WR# 31101460

**Hearing on January 13, 2026**

- 12.3. Petition request from *National Grid* and *Verizon*, requesting a joint pole location on Oxford Ave- WR#31222086

**Hearing on January 13, 2026**

- 12.4. Petition request from *National Grid* and *Verizon* requesting a joint pole location on Salem St- WR#31101453

**Hearing on January 13, 2026**

- 12.5. Petition request from *National Grid* and *Verizon* requesting a joint pole location on Salem St- WR# 31101455

**Hearing on January 13, 2026**

- 12.6. Petition from *National Grid* and *Verizon*, requesting a joint pole location on Chadwick Rd. WR#-31101417

**Hearing on January 13, 2026**

- 12.7. **Applications Handicap Parking Sign:** *with Police approval*

- 12.8. **Amusement/Event Application:** *with Police approval*

- 12.9. **Auctioneer License:**

- 12.10. **Tag Days:** *with Police approval*

- 12.10.1. TAGD-25-25; *Haverhill High Boys Basketball Boosters*,  
January 10, 2026

- 12.11. **One Day Liquor License –with HPD approval**

- 12.12. **ANNUAL LICENSE RENEWALS:**

- 12.12.1. **Hawker Peddlers License- Fixed location – w/Police approval**

- 12.12.2. **Coin-Op License Renewals – with Police approval**

- 12.12.2.1. *American Legion Post 4, 1314 Main St , 2 Coin-ops*

- 12.12.3. **Christmas Tree Vendor – with Police approval**

- 12.12.4. **Taxi Driver Licenses for 2024: with Police approval**

- 12.12.5. **Taxi/Limousine License with Police approval**



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12.12.5.1. TLLB 25-5; Victor Gonzalez for *New England Health Transportation Inc*, 143 Essex st, Suite 721, amend current license to add 2 vehicles

12.12.6. **Junk Dealer /Collector License - with Police approval**

12.12.7. **Pool/Billiard**

12.12.7.1. PTBL-25-2; *The Tap*, 100 Washington St, 2 tables  
*Pending payment for 2<sup>nd</sup> pool table*

12.12.8. **Bowling**

12.12.9. **Sunday Bowling**

12.12.10. **Buy & Sell Second Hand Articles with Police approval**

12.12.11. **Buy & Sell Second Hand Clothing with Police approval**

12.12.12. **Pawnbroker license - with police approval**

12.12.13. **Fortune Teller with - Police approval**

12.12.14. **Buy & Sell Old Gold – with Police approval**

12.12.15. **Roller Skating Rink**

12.12.16. **Sunday Skating**

12.12.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.12.18. **Limousine/Livery License/Chair Cars with Police approval**

**13.MOTIONS AND ORDER:**

13.1. Order- Pay bills of previous years and authorize payment from the current year departmental appropriations as listed:

Vendor	Amount	Account
Adamson Industries	\$350.00	Police
A1 Auto Care Inc	\$35.00	Police
Colliers	\$11,435.90	MassWorks

**TOTAL = \$ 11,820.90**

**14.ORDINANCES (FILE 10 DAYS):**

**15.COMMUNICATIONS FROM COUNCILORS:**

**16.UNFINISHED BUSINESS OF PRECEEDING MEETING:**

16.1. Mayor Barrett wishes to introduce Superintendent Maureen Lynch, *Whittier Regional Vocational Technical District*, to discuss the unweighted lottery admissions system recently adopted by the *Whittier Regional Technical High School School Committee*

Continued from December 2, 2025



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- 16.2. **Doc 19-F**- Loan Order: authorize borrowing of \$1,200,000.00 for all costs associated with the installation of a turf field at Trinity Stadium

**Filed December 3, 2025**

- 16.3. **Doc 11-K**- Ordinance relating to vehicles and traffic: Add handicap parking to the following locations: 9 Forest Ave, 7 Angle Street, and 213 River Street

**Filed on December 3, 2025**

**17.RESOLUTIONS AND PROCLAMATIONS:**

**18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:**

**19.DOCUMENTS REFERRED TO COMMITTEE STUDY:**

**20.LONG TERM MATTERS STUDY LIST:**

**21. ADJOURN:**

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.1

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

DEC 12 AM 9:04  
HAVCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Loan Order – PARC Grant

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Loan Order for the Parkland Acquisitions  
and Renovations for Communities (PARC) Grant.

I recommend approval

Very truly yours,

**Melinda E. Barrett**  
Mayor



# Haverhill

Conservation Department  
Phone: 978-374-2334 Fax: 978-374-2366  
[rmoore@haverhillma.gov](mailto:rmoore@haverhillma.gov)

MEMO TO: The Honorable Melinda E. Barrett, Mayor, City of Haverhill  
FROM: Robert E. Moore, Jr., Environmental Health Technician   
DATE: December 11, 2025  
RE: Order Related to the City's Receipt of Parkland Acquisitions and Renovations for Communities (PARC) Grant Funding for Disc Golf and Trail Improvements at Clement Farm

The City was successful in its PARC application pursuing funding for improvements to the disc golf course, such as improvements to the parking area, replacement of a footbridge on the first hole, installation of an ADA-accessible practice basket, creation of a pollinator meadow, and improvements to trail mapping and the picnic area. The total project value is estimated to be \$644,564, with the grant reimbursing the City in the amount of \$425,000. This is the maximum 66%:34% split afforded our community.

Attached is a City Council Order prepared by Mead, Talerman and Costa authorizing the Mayor to raise or borrow the full sum of the project estimate, accept the reimbursement funds, and execute all necessary documents to complete the project.

If you approve the documents, they should be forwarded to the City Clerk to be placed on the City Council agenda for final authorization. Please review and advise if any modifications are necessary before submission.

Attachments:

- City Council Order
- Project "Conceptual Site Plan" prepared by GPI, Inc., dated 8/15/2025

e-COPY TO: Christine Lindberg, Chief of Staff, Mayor Barrett  
Lisa L. Mead, Mead, Talerman & Costa, LLC  
Joseph Ruotolo, Jr, Mead, Talerman & Costa, LLC  
Robert E. Ward, Director of Public Works  
Angel Perkins, City Auditor & Chief Financial Officer

	<p><b>Document</b></p> <p><b>CITY OF HAVERHILL</b></p> <p><b>In Municipal Council</b></p>	<p>DEC 12 AM 8:38 HVCITYCLERK</p>
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**ORDERED:**

**Loan Order – PARC Grant**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the \_\_\_\_ day of \_\_\_\_\_, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to appropriate, and authorize the Treasurer, with the approval of the Mayor to raise or borrow the sum of up to \$644,564.00 for the Clement Farm Conservation Area improvement project;

And further to authorize the Mayor to file, apply for, and accept PARC grant funds (301 CMR 5.00) on behalf of the City, and to enter into all agreements and execute any and all documents as may be necessary to or convenient to complete the project.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED IN COUNCIL: \_\_\_\_\_

A True Record, Attest:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Kaitlin M. Wright, City Clerk

\_\_\_\_\_  
Melinda E. Barrett, Mayor

# CLEMENT FARM DISC GOLF COURSE

Haverhill, MA

**NOTES:**

- 1 Proposed Stone Dart Meadow Trail
- 2 Proposed Interpretive Signage
- 3 Proposed Composting Toilet
- 4 Proposed Accessible Picnic Table
- 5 Dead Trees to be Removed
- 6 Portion of Stone Wall to be Removed
- 7 Proposed Stone Wall
- 8 Proposed Footbridge
- 9 Existing Footbridge
- 10 Existing Informal Footpath

**LEGEND**

- Proposed Gravel Borrow Parking Area
- Proposed Stone Dart Walkway
- Proposed Concrete Pavement
- Proposed Lawn / Open Space
- Proposed Pollinator Meadow Habitat
- Existing Trees to Remain
- Property Line
- Approximate Limits of PAVAC Grant Project
- GIS Wetland / Stream and Buffer
- Existing Stone Wall to Remain
- Existing Fair Golf Fairway
- Existing Tree Line
- Proposed Tree Line

## CONCEPTUAL SITE PLAN

Prepared by:



GreenSpace Partners, Inc.  
181 Ballouville Street, Suite 202  
Waverley, MA 01987  
Tel: 603.893.0270  
GSP@GPI.COM

Date: 8/15/2025



# CLEMENT FARM DISC GOLF COURSE

Haverhill, MA

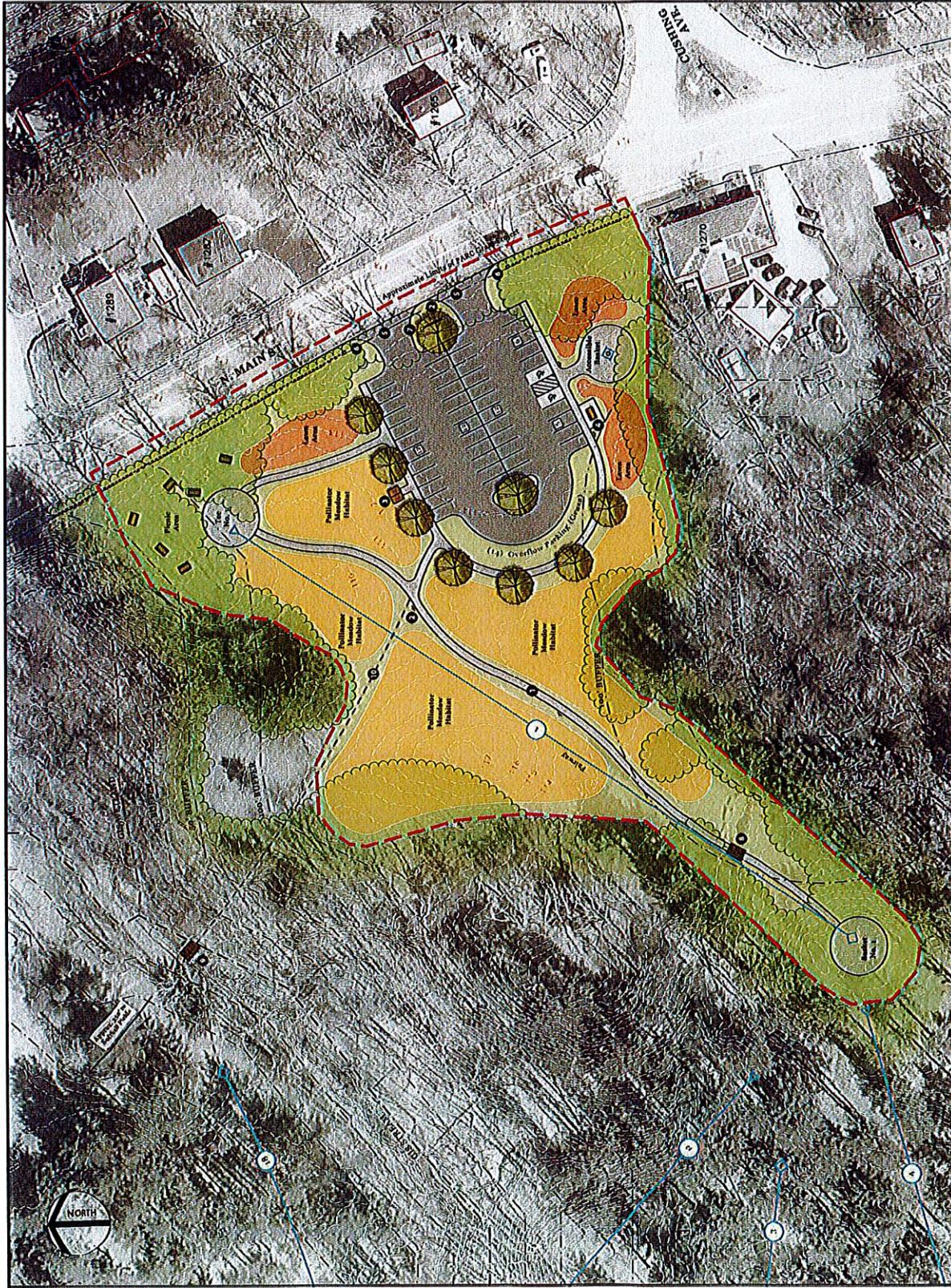
- NOTES:
- 1 Proposed Stone Dust Meadow Trail
  - 2 Proposed Introductory Signage
  - 3 Proposed Composting Toilet
  - 4 Proposed Accessible Picnic Table
  - 5 Dead Trees to be Removed
  - 6 Portion of Stone Wall to be Removed
  - 7 Proposed Stone Wall
  - 8 Proposed Footholding
  - 9 Existing Footholding
  - 10 Existing Informal Footpath

- LEGEND
- Proposed Gravel Borrow Parking Area
  - Proposed Stone Dust Walkway
  - Proposed Gravel Concrete Pavement
  - Proposed Lawn / Open Space
  - Proposed Pollinator Meadow Habitat
  - Existing Trees to Remain
  - Property Line
  - Approximate Limits of Public Green Project
  - C&S Wetland / Stream and Buffer
  - Existing Stone Wall to Remain
  - Existing Disc Golf Fairway
  - Existing Tree Line
  - Proposed Tree Line

## CONCEPTUAL SITE PLAN

Prepared by:  
 **GPI**  
 Greenman-Peterson, Inc.  
 1000 Main Street  
 Haverhill, MA 01830  
 Tel: 978-833-2270  
 www.gpi.com

Date: 04/16/2025



5.2

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

DEC 12 AM 9:04  
HAUCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council  
**From:** Mayor Melinda E. Barrett  
**Re:** Loan Order – Land and Water Conservation Fund Grant

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Loan Order for the Land and Water Conservation Fund Grant.

I recommend approval

Very truly yours,

**Melinda E. Barrett**  
Mayor

5.2.1

	<p style="text-align: center;">Document</p> <p style="text-align: center;"><b>CITY OF HAVERHILL</b></p> <p style="text-align: center;">In Municipal Council</p>	<p style="text-align: center; color: purple;">DEC 12 AM 8:38 HACITYCLERK</p>
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**ORDERED:**

**Loan Order – Land and Water Conservation Fund Grant**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the \_\_\_\_ day of \_\_\_\_\_, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to appropriate, and authorize the Treasurer, with the approval of the Mayor to appropriate or borrow the sum of up to One Million One Hundred Ten Thousand Seven Hundred Fifty-Six Dollars (\$1,110,756.00) for City of Haverhill, Clement Farm Fields, Land and Water Conservation Fund #25-00603/P25AP01355, including the payment of all costs incidental and related thereto (the "Project"); that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to appropriate and/or transfer from available funds said amount and/or borrow said amount pursuant to Chapter 44, Section 7 and/or 8 of the General Laws, or pursuant to any other enabling authority, and to issue bond or notes of the City therefor; that the Mayor be and is hereby authorized to apply for, file, accept and expend a reimbursement grant in the amount of (\$555,378) for the Project from the Executive Office of Energy and Environmental Affairs through the Land and Water Conservation Act (P.L. 88-578, 78 Stat. 897) (the "Grant"); that any grants received for the Project be administered by the Recreation Department; and that the Mayor be and is hereby authorized to take such other actions as are necessary or convenient to carry out the Project and the terms, purposes, and conditions of the Grant.

And further, that the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

And further to authorize the Mayor to file, apply for, and accept LWCF grant funds (P.L.

	<p>Document</p> <p><b>CITY OF HAVERHILL</b></p> <p>In Municipal Council</p>	
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88-578, 78 Stat 897) on behalf of the City, and to enter into all agreements and execute any and all documents as may be necessary to or convenient to complete the project.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED IN COUNCIL: \_\_\_\_\_

A True Record, Attest:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Kaitlin M. Wright, City Clerk

\_\_\_\_\_  
Melinda E. Barrett, Mayor



# Haverhill

Conservation Department  
Phone: 978-374-2334 Fax: 978-374-2366  
[rmoore@haverhillma.gov](mailto:rmoore@haverhillma.gov)

MEMO TO: The Honorable Melinda E. Barrett, Mayor, City of Haverhill

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: December 11, 2025

RE: Order of Taking – Crestshire Realty Trust and Yard N' Garden Realty Trust Land off West Hadley Road in Merrimac, MA, Parcels 80-1-12, 80-1-12B, 80-1-13A, 80-1-12A, and 80-1-6A

Attached are the following documents prepared by Mead, Talerman and Costa authorizing the Mayor to acquire, including taking by eminent domain, approximately 41.09 acres of land off West Hadley Road in Merrimac, MA for water supply and land conservation purposes from Crestshire Realty Trust and Yard N' Garden Realty Trust for \$370,000. The seller has agreed to the City taking the property by eminent domain as part of a Drinking Water Supply Protection Grant awarded to the City by the Executive Office of Energy and Environmental Affairs. The City will be reimbursed 60% of its costs to acquire this land, up to \$237,000. The balance will be funded by the Water Department. The subject parcels are further identified on the attached plan prepared by Greenman-Pedersen, Inc.

#### Documents:

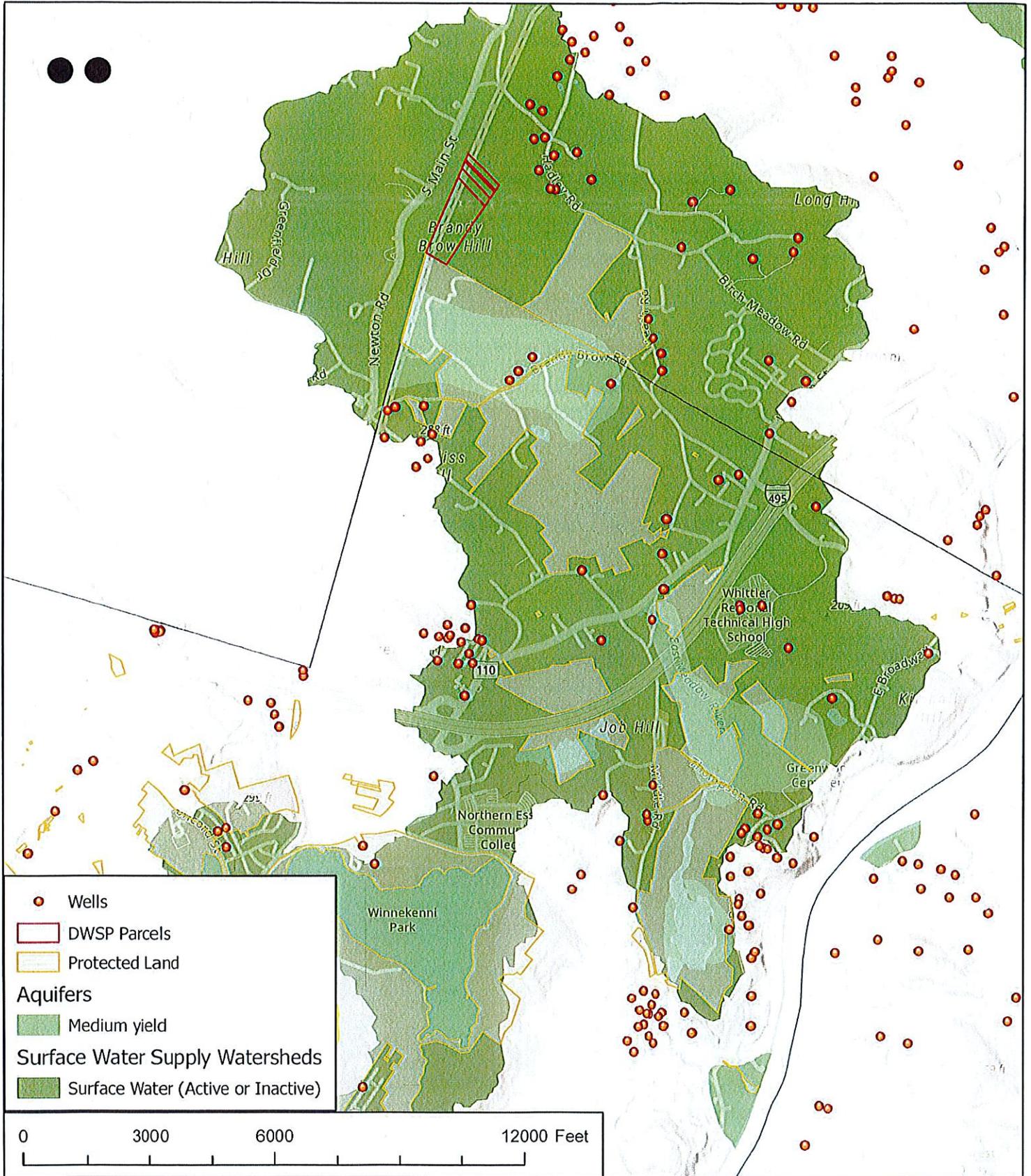
- Council Order: Requires Council authorization with endorsement by the Mayor and City Clerk.  
Order of Taking: Requires Council authorization with endorsement by the Mayor and City Solicitor  
Taking Agreement: Formalizes the seller's agreement not to contest the eminent domain taking. Confirms the City will pay \$370,000 for the taking and conditions the validity of the agreement upon approval of the City Council. The agreement includes standard warranties and liability provisions and requires the City to record the Order of Taking before issuing payment.

If you approve the documents, they should be forwarded to the City Clerk to be placed on the City Council agenda for final authorization. Please review and advise if any modifications are necessary before submission.

#### Attachments:

- Locus Map
- Plan entitled "Plan of Land", showing subject parcels, by Greenman-Pedersen, Inc., dated 11/18/2025
- City Council Order Authorizing Mayor to Execute the Order of Taking and Taking Agreement
- City Council Order of Taking
- Taking Agreement, copy signed by the owner, John B. DiBitetto

e-COPY TO: Christine Lindberg, Chief of Staff, Mayor Barrett  
Lisa L. Mead, Mead, Talerman & Costa, LLC  
Joseph Ruotolo, Jr, Mead, Talerman & Costa, LLC  
Robert E. Ward, Director of Public Works  
Angel Perkins, City Auditor & Chief Financial Officer



**Aquifers & Watershed**  
**Drinking Water Supply Protection Grant Program**  
**March 2025**



	<p>Document</p> <p><b>CITY OF HAVERHILL</b></p> <p>In Municipal Council</p>	
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

**HAVERHILL CITY COUNCIL**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the \_\_\_\_ day of \_\_\_\_\_, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to acquire, purchase, take by eminent domain or otherwise the land including 41.09± acres known as the DiBitetto Family Land property off West Hadley Road, Merrimac, MA shown on the plan entitled "Plan of Land Merrimac Assessors Map 80 Lots 1-12, 1-12B, 1-13A, 1-12A, 1-6A Off Hadley Road & Route 108 Merrimac, MA 01860" (the "Plan") prepared by Greenman-Pedersen, Inc., dated October 24, 2025 to be recorded in the South Essex Registry of Deeds; and that the Haverhill City Council, acting as the Board of Water Commissioners, under the provision of M.G.L. c.40 §39A, shall be designated to hold and manage the property for the purposes of water supply protection and land conservation under M.G.L. c.40, §39B and 41, and Article 97 of the Amendments to the Massachusetts Constitution; and that in order to pay for said purchase the City Council does appropriate \$395,000 and that to meet this appropriation, the Treasurer is authorized, with the approval of the Mayor, to borrow a total amount of \$395,000 under and pursuant to G.L. c.44, or any other enabling authority, and to issue bonds or notes of the City therefore; and that the Mayor is authorized to acquire said property by purchase, gift, and/or eminent domain on such terms and conditions as the Mayor deems appropriate; and that the City of Haverhill Department of Public Works, Water Division, City Council and the Mayor are authorized to apply for, receive and accept grants, gifts, and/or reimbursements of funds that may be provided by the Commonwealth of other public or private sources to defray all or a portion of the costs of said acquisition, including by not limited to, grants and/or reimbursement from the Commonwealth of Massachusetts under the Drinking Water Supply Protection Grant Program under the provisions of M.G.L. c.132A, §11 and Chapter 312 of the Acts of 2008, §2A, 2200-7017 and Chapter 209 of the Acts of 2018, §2A, 2000-7072, and/or any other federal and state programs in any way

connected with the scope of the vote taken hereunder, and to enter into any agreements and execute any and all documents necessary or convenient to effectuate the acquisition hereunder; provided, however, that said appropriation and borrowing shall be contingent upon the City receiving the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs Drinking Water Supply Protection Grant;

And further to authorize the Mayor to execute any document, including but not limited to a Taking Agreement, and to take any other action necessary or convenient to carry out this vote.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED IN COUNCIL: \_\_\_\_\_

A True Record, Attest:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Kaitlin M. Wright, City Clerk

\_\_\_\_\_  
Melinda E. Barrett, Mayor

	<p style="text-align: center;"><b>Document</b></p> <p style="text-align: center;"><b>CITY OF HAVERHILL</b></p> <p style="text-align: center;"><b>In Municipal Council</b></p>	
---	---	--

ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

ORDER OF TAKING

The Mayor of the of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City and by virtue of and in accordance with the authority provisions of Massachusetts General Laws Chapter 79 and 4, Section 14, and every other power and authority which is hereunto in any way enabling, does hereby take, on behalf of the City of Haverhill, for the purposes of drinking water supply protection and land conservation, pursuant to Massachusetts General Laws Chapter 40, Sections 38, 39B, and 41, and Article 97 of the Amendments to the Massachusetts Constitution, to held under the control and management of the Haverhill City Council, acting as the Board of Water Commissioners, under the provision of M.G.L. c. 40 sec. 39A the fee ownership in the land with the buildings thereon, if any, of certain parcels located off Hadley Road in the Town of Merrimac, Massachusetts known as "Map 80 Lot 1-12, Map 80 Lot 1-12B, Map 80 Lot 1-13A, Map 80 Lot 1-12A and Map 80 Lot 1-6A" shown on the plan entitled "Plan of Land Merrimac Assessors Map 80 Lots 1-12, 1-12B, 1-13A, 1-12A, 1-6A Off Hadley Road & Route 108 Merrimac, MA 01860" (the "Plan") prepared by Greenman-Pedersen, Inc., dated November 18, 2025 and recorded herewith.

All of said land identified above is owned or supposed to be owned by Crestshire Realty Trust and Yard N' Garden Realty Trust by deeds recorded in the Essex South Registry of Deeds in Book 6751, Page 270, Book 6712, Page 591, and Book 9333, Page 277.

Said land is benefitted by an access easement from Rt. 108 in Newton, New Hampshire as described in an Easement recorded in the Essex South County Registry of Deeds in Book 43110, Page 176.

Any and all trees and structures located upon the easement taken are included in this taking, except as may be specifically excluded herein.

Excepted from the rights herein taken by the City are all easements of record for wires, pipes, conduits, poles, access to the property, and other appurtenances for the conveyance of water, sewage, gas, oil, electricity, cable television transmission, and telephone communications lawfully in or upon said land. Except as noted herein, this taking includes any and all interest in the lands described above, as may be currently held by the owners of the abutting lots.

MassDEP approval is required, pursuant to Massachusetts General Laws Chapter 40, Section 15B, before any portion of this property can be transferred to a different ownership control, or before the property can be changed to a different use.

Except as noted herein, this taking includes any and all interest in the lands described above, as the City Council voted to award damages sustained by the owner of said property, to Crestshire Realty Trust and Yard N' Garden Realty Trust in accordance with the provisions of G. L. c. 79, Section 6, as amended in the amount of \$370,000.00, net any real estate taxes due and recording fees, the current record owner of the property that is the subject of this taking.

End of Text

Signature Page Follows

Approved as to form.

Grantor: City of Haverhill

\_\_\_\_\_  
City Solicitor

By: \_\_\_\_\_  
Name: Melinda E. Barrett, Mayor  
City of Haverhill

Essex, ss

COMMONWEALTH OF MASSACHUSETTS

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025 before me, the undersigned notary public, personally appeared Melinda E. Barrett, as Mayor of the City of Haverhill Massachusetts, to this notary personally known to be the person whose names is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily, in the capacity indicated, and has the authority to sign in that capacity.

\_\_\_\_\_  
Notary Public:  
My Commission Expires:

## TAKING AGREEMENT

This Taking Agreement (this "Agreement") is made as of the 25<sup>th</sup> day of November, 2025, by and between **John B. DiBitetto as Trustee of Yard 'N Garden Realty Trust**, under Declaration of Trust dated June 10, 1981 and recorded in the Essex County Registry of Deeds at Book 6829, Page 140, and as **Trustee of Crestshire Realty Trust**, under Declaration of Trust dated June 19, 1981 and recorded in the Essex County Registry of Deeds at Book 6712, Page 587, both with a mailing address of 14 Ruby Circle, Bradford, Massachusetts 01835-3419 (collectively, the "Seller") and the **City of Haverhill**, a municipal corporation, with a mailing address of 4 Summer Street Haverhill, Massachusetts 01830 ("Buyer").

In consideration of the mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Buyer hereby agree as follows:

1. Agreement to Transfer Title; Premises. On the terms and conditions set forth herein, Buyer agrees to take title by means of eminent domain and Seller agrees not to challenge the eminent domain proceeding with respect to the following items of Real Property:
  - (a) Certain parcels of land located in Merrimac, Massachusetts, off Hadley Road being known as parcels 80-1-12, 80-1-13.A, 80-1-12.A, and 80-1-6.A on the Town of Merrimac Assessor's Map, owned by Crestshire Realty Trust, as more particularly described in deeds recorded in the Essex South Registry of Deeds at Book 6712, Page 591, and Book 6751, Page 270; and parcel 80-1-12.B on the Town of Merrimac Assessor's Map, owned by Yard 'N Garden Realty Trust, as more particularly described in deed recorded in the Essex South Registry of Deeds at 9333, Page 277 (collectively, the "Premises").
2. Title; Deed. The Premises are to be conveyed by virtue of an Order of Taking by Eminent Domain running to Buyer.
3. Eminent Domain Award Amount. The amount to be awarded to the Seller for the taking of Premises (the "Award Amount") is **Three Hundred Seventy Thousand and 00/100 Dollars (\$370,000.00)**.
4. Closing Date. The Order of Taking by Eminent Domain shall be recorded by Buyer within the statutory period once approved by the City of Haverhill and the Award Amount shall be available to the Seller (the "Closing") within ten (10) days after the recording of the Order of Taking by Eminent Domain.
5. Condition of Premises; As Is. Full possession of the Premises, free of all tenants and occupants is to be delivered on the Closing Date, the Premises to be then (a) substantially in the same condition as they were at the time of execution of this Agreement, with all personal property removed, and (b) in compliance with the provisions of any instrument referred to in Section 2 hereof. Buyer shall be entitled to inspect the Premises at a mutually agreeable time within three (3) business days prior to the Closing Date in order to determine whether the

condition thereof complies with the terms of this Section 5.

6. Extension to Perfect Title or Make Premises Conform; Election to Accept Title.  
INTENTIONALLY OMITTED.

7. Due Diligence. INTENTIONALLY OMITTED.

8. Title Review. At the time of Closing, Seller shall have good and clear record and marketable title to the Premises, insurable by a nationally recognized title insurance company.

9. Seller's Representations and Warranties. As an inducement to Buyer to enter into this Agreement and recognizing that all such warranties and representations are material, Seller represents, warrants, and agrees that:

(a) To the best of Seller's actual knowledge, there are no unrecorded leases, subleases, licenses or other rental or occupancy agreements (written or oral) in force or effect which grant any possessory interest in or to the Real Property.

(b) There is no litigation, arbitration, or other legal proceedings pending or administrative proceedings pending, or, to the best of Seller's actual knowledge, threatened in writing, against Seller, which will have a material adverse effect on the Premises. Seller is not in default in any respect of any order, decree or rule of any court or governmental authority which will materially and adversely affect the transaction contemplated hereby.

(c) Seller has not filed any petition seeking or acquiescing in any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief under any law relating to bankruptcy or insolvency, nor to the best of Seller's actual knowledge, has any such petition been filed against Seller. Seller is not insolvent, and the consummation of the transactions contemplated by this Agreement shall not render Seller insolvent.

(d) To the best of Seller's actual knowledge, Seller has not received any written notice of any special taxes or assessments for roadway, sewer or water improvements or other public improvements pending or threatened in writing with respect to the Real Property.

(e) Seller is not a "foreign person," as defined under Internal Revenue Code Section 1445.

(f) The Seller has no knowledge of any buried oil tanks or hazardous material as defined under Massachusetts Oil and Hazardous Material Release Prevention and Response Act, M.G.L. c.21E, the Massachusetts Hazardous Waste Management Act, M.G.L. c.21C, the Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. Sec. 9601 et seq. and the Resource Conservation and Recovery Act, as amended, 42 U.S.C. Sec 6901 et seq. that has been released, disposed of

or otherwise deposited on the Premises.

10. Additional Covenants of Seller. Seller covenants and agrees that from and after the date hereof until the Closing, Seller shall:

- (a) not accept an offer to purchase or any other agreement to dispose of the Premises, or any portion thereof, and not list for sale or offer for sale or disposition, or permit any broker or other person to offer for sale or disposition the Premises, or any portion thereof;
- (b) not lease, license, or enter into any other occupancy agreement with respect to the Premises or any portion thereof, and not grant any easement, covenant, restriction or other interest in the Real Property or any portion thereof;
- (c) inform Buyer of any written notice of a taking or other action of any governmental agency or authority or any other party affecting the Premises;
- (d) maintain property insurance with respect to the Real Property in the same amount as is maintained on the date hereof and provide evidence of such insurance to Buyer upon request;
- (e) maintain the Real Property in the same condition as it is on the date hereof, reasonable wear and tear and damage by casualty excepted;
- (f) perform all material obligations with respect to the Real Property under all easements, covenants, restrictions, and contracts of record;
- (g) promptly give notice to Buyer of actual litigation commenced against Seller and relating to the Premises (including, without limitation, the sale thereof to Buyer), or any portion thereof, between the date of this Agreement and the Closing, whether or not covered by insurance; and
- (h) not, without the prior written consent of Buyer, apply for, consent to, or process any applications for zoning, re-zoning, variances, site plan approvals, subdivision approvals or development with respect to the Premises or any portion thereof.

11. Adjustments. Real estate taxes for the then current fiscal year shall be apportioned as of the Closing Date and the net amount thereof shall be added to or deducted from, as the case may be, the Award amount. In the event that the Real Property shall be affected by any betterment or assessment made after the date of this Agreement, if Seller has elected to pay such betterment or assessment in annual installments, Seller, at the Closing, shall be responsible for all installments due prior to the Closing and Buyer shall be solely responsible for any such assessments and/or installments due on or after the Closing

12. Closing Deliveries. On the Closing Date, Seller shall deliver or cause to be delivered to or at the direction of Buyer, the following documents, duly and validly executed, attested, notarized, and acknowledged, as appropriate:

- (a) Application for Eminent Domain Damages Payment; and
- (b) Owner Release and waiver of damages by Seller.

13. Brokers. Seller and Buyer each warrant and represent that it has not dealt with any real estate broker or agent in connection with the transactions contemplated hereby. Each party shall indemnify and hold harmless the other from any cost, expense, or liability (including costs of suit and reasonable attorney's fees) for any compensation, commission or fees claimed by any other real estate broker or agent in connection with this transaction.

14. Default.

- (a) Buyer's Default; Damages. INTENTIONALLY OMITTED.
- (b) Seller's Default, Buyer's Remedies. If Seller shall fail to fulfill the Seller's agreements herein, other than by reason of Buyer's fault or other reasons beyond Seller's control (a "Seller Default"), then, as Buyer's sole and exclusive remedy in such event, Buyer shall have the right to (i) to terminate this Agreement by written notice to Seller, or (ii) commence proceedings to take the Premises by eminent domain.

15. Conditions to Closing. Buyer's obligation to take the Premises by eminent domain and consummate the transaction contemplated by this Agreement shall be contingent upon:

- (a) City Council Approval. Should the City of Haverhill not approve the taking this Agreement shall terminate and shall have not further force and effect;
- (b) The Buyer has secured a Drinking Water Supply Protection "DWSP" grant for no less than \$237,000.00;
- (c) The Buyer undertaking a survey of the Premises and obtaining a Plan in recordable form to be recorded in the appropriate Registry of Deeds

16. Notices. Any notice required or permitted to be given hereunder shall be in writing and shall be effective when actually received if delivered by hand between the regular business hours of the City as disclosed on the City's website, or sent by reputable overnight courier, or when confirmed by receipt, or upon refusal to accept delivery, if sent by certified mail, postage prepaid, the certification receipt therefore being deemed the date of such receipt, or by confirmed email transmission and addressed to the parties as follows:

To Buyer:                      City of Haverhill  
   4 Summer Street  
   Haverhill, MA 01830  
   Attn: Mayor's Office

With a copy to: Lisa L. Mead, Esq.  
Joseph Ruotolo Jr., Esq.  
Mead, Talerman & Costa, LLC  
30 Green Street  
Newburyport, Massachusetts 01950  
[joe@mtclawyers.com](mailto:joe@mtclawyers.com)

To Seller: John B. DiBitetto, Trustee of Yard 'N Garden Realty Trust  
and as Trustee of the Crestshire Realty Trust  
14 Ruby Circle, Bradford, Massachusetts 01835-3419

With a copy to: Timothy E. Britain, Esq.  
Cleveland, Waters and Bass, P.A.  
Two Capital Plaza  
Concord, NH 03301  
[britaint@cwbp.com](mailto:britaint@cwbp.com)

17. Amendments; Construction of Agreement. This Agreement, executed in multiple counterparts, shall be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and inures to the benefit of the parties hereto and their respective permitted successors and assigns, and may be canceled, modified or amended only by a written instrument executed by both Seller and Buyer. This Agreement has been negotiated by the parties and any ambiguity in any provision shall not be construed against either party as drafter. This Agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof. Facsimile and pdf (portable document format) signatures shall be deemed originals for all purposes. The attorneys for the parties shall be deemed duly authorized to execute on behalf of their respective client all extensions, if any. No person or entity other than a party to this Agreement shall be entitled to rely on this Agreement, and this Agreement is not made for the benefit of any person or entity not a party hereto. Buyer shall have the right to waive any condition to its obligation to Close. No such waiver shall be binding upon Buyer unless in writing and signed by Buyer's duly authorized representative. The captions of the various Sections in this Agreement are for convenience only and do not, and shall not be deemed to, define, limit, or construe the contents of such Sections.

18. Reclamation. Seller agrees to promptly refund any overpayments in accordance with M.G.L. Ch.79 Sec 7G.

19. This Agreement shall serve as the Seller's waiver of right to an appraisal under MGL Ch 79 Sec 7A.

20. Saturdays, Sundays, and Holidays. If the time period by which any right, option or election provided under this Agreement must be exercised, or by which any act required hereunder must be performed or by which the Closing must be held expires on a Saturday, Sunday, federal holiday or legal bank holiday in the Commonwealth of Massachusetts, then such

time period shall be automatically extended to the close of business on the next business day.

21. No Personal Liability. In no event shall any officer, director, trustee, manager, shareholder, member, employee, elected official or agent of Seller or Buyer have any personal liability hereunder.

22. Waiver. Except as expressly provided herein, no waiver by any party of any failure or refusal of the other party to comply with its obligations under this Agreement shall be deemed a waiver of any other subsequent failure or refusal to so comply by such other party of the same or any other provision of this Agreement. No waiver shall be valid unless in writing signed by the party to be charged and then only to the extent specifically stated therein.

23. Severability. If any term or provision of this Agreement or application thereof to any person or circumstance shall, to any extent, be found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each other term or provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

24. Legal Representation. The Parties hereunder understand that this is a legal document and that they have both had an opportunity to engage legal counsel in review of same.

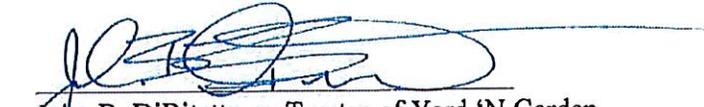
[Signature Page Follows]

[Signature Page to Purchase and Sale Agreement]

EXECUTED as a sealed instrument as of the date and year first written above.

**SELLER:**

  
\_\_\_\_\_  
Witness

  
\_\_\_\_\_  
John B. DiBitetto, as Trustee of Yard 'N Garden  
Realty Trust and as Trustee of Crestshire Realty  
Trust

**BUYER:**

**CITY OF HAVERHILL,**  
a municipal corporation

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Name: Melinda E. Barrett  
Title: Mayor

5.3

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 12, 2025

HAVERHILL CITY CLERK DEC 12/25 9:03

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council  
**From:** Mayor Melinda E. Barrett  
**Re:** Order To Appropriate And Authorize Taking

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to Appropriate and Authorize Taking for the land acquired from the DiBitetto family for water supply protection and conservation.

I recommend approval

Very truly yours,

Melinda E. Barrett  
Mayor



# Haverhill

Conservation Department  
Phone: 978-374-2334 Fax: 978-374-2366  
[rmoores@haverhillma.gov](mailto:rmoores@haverhillma.gov)

MEMO TO: The Honorable Melinda E. Barrett, Mayor, City of Haverhill

FROM: Robert E. Moore, Jr., Environmental Health Technician 

DATE: December 11, 2025

RE: Order of Taking – Crestshire Realty Trust and Yard N' Garden Realty Trust Land off West Hadley Road in Merrimac, MA, Parcels 80-1-12, 80-1-12B, 80-1-13A, 80-1-12A, and 80-1-6A

Attached are the following documents prepared by Mead, Talerman and Costa authorizing the Mayor to acquire, including taking by eminent domain, approximately 41.09 acres of land off West Hadley Road in Merrimac, MA for water supply and land conservation purposes from Crestshire Realty Trust and Yard N' Garden Realty Trust for \$370,000. The seller has agreed to the City taking the property by eminent domain as part of a Drinking Water Supply Protection Grant awarded to the City by the Executive Office of Energy and Environmental Affairs. The City will be reimbursed 60% of its costs to acquire this land, up to \$237,000. The balance will be funded by the Water Department. The subject parcels are further identified on the attached plan prepared by Greenman-Pedersen, Inc.

#### Documents:

- Council Order: Requires Council authorization with endorsement by the Mayor and City Clerk.  
Order of Taking: Requires Council authorization with endorsement by the Mayor and City Solicitor  
Taking Agreement: Formalizes the seller's agreement not to contest the eminent domain taking. Confirms the City will pay \$370,000 for the taking and conditions the validity of the agreement upon approval of the City Council. The agreement includes standard warranties and liability provisions and requires the City to record the Order of Taking before issuing payment.

If you approve the documents, they should be forwarded to the City Clerk to be placed on the City Council agenda for final authorization. Please review and advise if any modifications are necessary before submission.

#### Attachments:

- Locus Map
- Plan entitled "Plan of Land", showing subject parcels, by Greenman-Pedersen, Inc., dated 11/18/2025
- City Council Order Authorizing Mayor to Execute the Order of Taking and Taking Agreement
- City Council Order of Taking
- Taking Agreement, copy signed by the owner, John B. DiBitetto

e-COPY TO: Christine Lindberg, Chief of Staff, Mayor Barrett  
Lisa L. Mead, Mead, Talerman & Costa, LLC  
Joseph Ruotolo, Jr, Mead, Talerman & Costa, LLC  
Robert E. Ward, Director of Public Works  
Angel Perkins, City Auditor & Chief Financial Officer

	<p>Document</p> <p><b>CITY OF HAVERHILL</b></p> <p>In Municipal Council</p>	
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**ORDERED:**

**ORDER TO APPROPRIATE AND AUTHORIZE TAKING**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the \_\_\_\_ day of \_\_\_\_\_, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to acquire, purchase, take by eminent domain or otherwise the land including 41.09± acres known as the DiBitetto Family Land property off West Hadley Road, Merrimac, MA shown on the plan entitled "Plan of Land Merrimac Assessors Map 80 Lots 1-12, 1-12B, 1-13A, 1-12A, 1-6A Off Hadley Road & Route 108 Merrimac, MA 01860" (the "Plan") prepared by Greenman-Pedersen, Inc., dated October 24, 2025 to be recorded in the South Essex Registry of Deeds; and that the Haverhill City Council, acting as the Board of Water Commissioners, under the provision of M.G.L. c.40 §39A, shall be designated to hold and manage the property for the purposes of water supply protection and land conservation under M.G.L. c.40, §39B and 41, and Article 97 of the Amendments to the Massachusetts Constitution; and that in order to pay for said purchase the City Council does appropriate \$395,000 and that to meet this appropriation, the Treasurer is authorized, with the approval of the Mayor, to borrow a total amount of \$395,000 under and pursuant to G.L. c.44, or any other enabling authority, and to issue bonds or notes of the City therefore; and that the Mayor is authorized to acquire said property by purchase, gift, and/or eminent domain on such terms and conditions as the Mayor deems appropriate; and that the City of Haverhill Department of Public Works, Water Division, City Council and the Mayor are authorized to apply for, receive and accept grants, gifts, and/or reimbursements of funds that may be provided by the Commonwealth of other public or private sources to defray all or a portion of the costs of said acquisition, including by not limited to, grants and/or reimbursement from the Commonwealth of Massachusetts under the Drinking Water Supply Protection Grant Program under the provisions of M.G.L. c.132A, §11 and Chapter 312 of the Acts of 2008, §2A, 2200-7017 and Chapter 209 of the Acts of 2018, §2A, 2000-7072, and/or any other federal and state programs in any way connected with the scope of the vote taken hereunder, and to enter into any agreements and execute any and all documents necessary of convenient to effectuate the acquisition hereunder; provided, however, that said appropriation and borrowing shall be contingent upon the City receiving the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs Drinking Water Supply Protection Grant;

And further to authorize the Mayor to execute any document, including but not limited to a Taking Agreement, and to take any other action necessary or convenient to carry out this vote.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED IN COUNCIL: \_\_\_\_\_

A True Record, Attest:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Kaitlin M. Wright, City Clerk

\_\_\_\_\_  
Melinda E. Barrett, Mayor

	<p>Document</p> <p><b>CITY OF HAVERHILL</b></p> <p>In Municipal Council</p>	
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

ORDER OF TAKING

The Mayor of the of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City and by virtue of and in accordance with the authority provisions of Massachusetts General Laws Chapter 79 and 4, Section 14, and every other power and authority which is hereunto in any way enabling, does hereby take, on behalf of the City of Haverhill, for the purposes of drinking water supply protection and land conservation, pursuant to Massachusetts General Laws Chapter 40, Sections 38, 39B, and 41, and Article 97 of the Amendments to the Massachusetts Constitution, to held under the control and management of the Haverhill City Council, acting as the Board of Water Commissioners, under the provision of M.G.L. c. 40 sec. 39A the fee ownership in the land with the buildings thereon, if any, of certain parcels located off Hadley Road in the Town of Merrimac, Massachusetts known as "Map 80 Lot 1-12, Map 80 Lot 1-12B, Map 80 Lot 1-13A, Map 80 Lot 1-12A and Map 80 Lot 1-6A" shown on the plan entitled "Plan of Land Merrimac Assessors Map 80 Lots 1-12, 1-12B, 1-13A, 1-12A, 1-6A Off Hadley Road & Route 108 Merrimac, MA 01860" (the "Plan") prepared by Greenman-Pedersen, Inc., dated November 18, 2025 and recorded herewith.

All of said land identified above is owned or supposed to be owned by Crestshire Realty Trust and Yard N' Garden Realty Trust by deeds recorded in the Essex South Registry of Deeds in Book 6751, Page 270, Book 6712, Page 591, and Book 9333, Page 277.

Said land is benefitted by an access easement from Rt. 108 in Newton, New Hampshire as described in an Easement recorded in the Essex South County Registry of Deeds in Book 43110, Page 176.

Any and all trees and structures located upon the easement taken are included in this taking, except as may be specifically excluded herein.

Excepted from the rights herein taken by the City are all easements of record for wires, pipes, conduits, poles, access to the property, and other appurtenances for the conveyance of water, sewage, gas, oil, electricity, cable television transmission, and telephone communications lawfully in or upon said land. Except as noted herein, this taking includes any and all interest in the lands described above, as may be currently held by the owners of the abutting lots.

MassDEP approval is required, pursuant to Massachusetts General Laws Chapter 40, Section 15B, before any portion of this property can be transferred to a different ownership control, or before the property can be changed to a different use.

Except as noted herein, this taking includes any and all interest in the lands described above, as the City Council voted to award damages sustained by the owner of said property, to Crestshire Realty Trust and Yard N' Garden Realty Trust in accordance with the provisions of G. L. c. 79, Section 6, as amended in the amount of \$370,000.00, net any real estate taxes due and recording fees, the current record owner of the property that is the subject of this taking.

End of Text

Signature Page Follows

Approved as to form.

Grantor: City of Haverhill

\_\_\_\_\_  
City Solicitor

By: \_\_\_\_\_  
Name: Melinda E. Barrett, Mayor  
City of Haverhill

Essex, ss

COMMONWEALTH OF MASSACHUSETTS

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025 before me, the undersigned notary public, personally appeared Melinda E. Barrett, as Mayor of the City of Haverhill Massachusetts, to this notary personally known to be the person whose names is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily, in the capacity indicated, and has the authority to sign in that capacity.

\_\_\_\_\_  
Notary Public:  
My Commission Expires:

## TAKING AGREEMENT

This Taking Agreement (this "Agreement") is made as of the 25<sup>th</sup> day of November, 2025, by and between **John B. DiBitto as Trustee of Yard 'N Garden Realty Trust**, under Declaration of Trust dated June 10, 1981 and recorded in the Essex County Registry of Deeds at Book 6829, Page 140, and as **Trustee of Crestshire Realty Trust**, under Declaration of Trust dated June 19, 1981 and recorded in the Essex County Registry of Deeds at Book 6712, Page 587, both with a mailing address of 14 Ruby Circle, Bradford, Massachusetts 01835-3419 (collectively, the "Seller") and the **City of Haverhill**, a municipal corporation, with a mailing address of 4 Summer Street Haverhill, Massachusetts 01830 ("Buyer").

In consideration of the mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Buyer hereby agree as follows:

1. Agreement to Transfer Title; Premises. On the terms and conditions set forth herein, Buyer agrees to take title by means of eminent domain and Seller agrees not to challenge the eminent domain proceeding with respect to the following items of Real Property:
  - (a) Certain parcels of land located in Merrimac, Massachusetts, off Hadley Road being known as parcels 80-1-12, 80-1-13.A, 80-1-12.A, and 80-1-6.A on the Town of Merrimac Assessor's Map, owned by Crestshire Realty Trust, as more particularly described in deeds recorded in the Essex South Registry of Deeds at Book 6712, Page 591, and Book 6751, Page 270; and parcel 80-1-12.B on the Town of Merrimac Assessor's Map, owned by Yard 'N Garden Realty Trust, as more particularly described in deed recorded in the Essex South Registry of Deeds at 9333, Page 277 (collectively, the "Premises").
2. Title; Deed. The Premises are to be conveyed by virtue of an Order of Taking by Eminent Domain running to Buyer.
3. Eminent Domain Award Amount. The amount to be awarded to the Seller for the taking of Premises (the "Award Amount") is **Three Hundred Seventy Thousand and 00/100 Dollars (\$370,000.00)**.
4. Closing Date. The Order of Taking by Eminent Domain shall be recorded by Buyer within the statutory period once approved by the City of Haverhill and the Award Amount shall be available to the Seller (the "Closing") within ten (10) days after the recording of the Order of Taking by Eminent Domain.
5. Condition of Premises; As Is. Full possession of the Premises, free of all tenants and occupants is to be delivered on the Closing Date, the Premises to be then (a) substantially in the same condition as they were at the time of execution of this Agreement, with all personal property removed, and (b) in compliance with the provisions of any instrument referred to in Section 2 hereof. Buyer shall be entitled to inspect the Premises at a mutually agreeable time within three (3) business days prior to the Closing Date in order to determine whether the

condition thereof complies with the terms of this Section 5.

6. Extension to Perfect Title or Make Premises Conform; Election to Accept Title.  
INTENTIONALLY OMITTED.

7. Due Diligence. INTENTIONALLY OMITTED.

8. Title Review. At the time of Closing, Seller shall have good and clear record and marketable title to the Premises, insurable by a nationally recognized title insurance company.

9. Seller's Representations and Warranties. As an inducement to Buyer to enter into this Agreement and recognizing that all such warranties and representations are material, Seller represents, warrants, and agrees that:

(a) To the best of Seller's actual knowledge, there are no unrecorded leases, subleases, licenses or other rental or occupancy agreements (written or oral) in force or effect which grant any possessory interest in or to the Real Property.

(b) There is no litigation, arbitration, or other legal proceedings pending or administrative proceedings pending, or, to the best of Seller's actual knowledge, threatened in writing, against Seller, which will have a material adverse effect on the Premises. Seller is not in default in any respect of any order, decree or rule of any court or governmental authority which will materially and adversely affect the transaction contemplated hereby.

(c) Seller has not filed any petition seeking or acquiescing in any reorganization, arrangement, composition, readjustment, liquidation, dissolution, or similar relief under any law relating to bankruptcy or insolvency, nor to the best of Seller's actual knowledge, has any such petition been filed against Seller. Seller is not insolvent, and the consummation of the transactions contemplated by this Agreement shall not render Seller insolvent.

(d) To the best of Seller's actual knowledge, Seller has not received any written notice of any special taxes or assessments for roadway, sewer or water improvements or other public improvements pending or threatened in writing with respect to the Real Property.

(e) Seller is not a "foreign person," as defined under Internal Revenue Code Section 1445.

(f) The Seller has no knowledge of any buried oil tanks or hazardous material as defined under Massachusetts Oil and Hazardous Material Release Prevention and Response Act, M.G.L. c.21E, the Massachusetts Hazardous Waste Management Act, M.G.L. c.21C, the Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. Sec. 9601 et seq. and the Resource Conservation and Recovery Act, as amended, 42 U.S.C. Sec 6901 et seq. that has been released, disposed of

or otherwise deposited on the Premises.

10. Additional Covenants of Seller. Seller covenants and agrees that from and after the date hereof until the Closing, Seller shall:

- (a) not accept an offer to purchase or any other agreement to dispose of the Premises, or any portion thereof, and not list for sale or offer for sale or disposition, or permit any broker or other person to offer for sale or disposition the Premises, or any portion thereof;
- (b) not lease, license, or enter into any other occupancy agreement with respect to the Premises or any portion thereof, and not grant any easement, covenant, restriction or other interest in the Real Property or any portion thereof;
- (c) inform Buyer of any written notice of a taking or other action of any governmental agency or authority or any other party affecting the Premises;
- (d) maintain property insurance with respect to the Real Property in the same amount as is maintained on the date hereof and provide evidence of such insurance to Buyer upon request;
- (e) maintain the Real Property in the same condition as it is on the date hereof, reasonable wear and tear and damage by casualty excepted;
- (f) perform all material obligations with respect to the Real Property under all easements, covenants, restrictions, and contracts of record;
- (g) promptly give notice to Buyer of actual litigation commenced against Seller and relating to the Premises (including, without limitation, the sale thereof to Buyer), or any portion thereof, between the date of this Agreement and the Closing, whether or not covered by insurance; and
- (h) not, without the prior written consent of Buyer, apply for, consent to, or process any applications for zoning, re-zoning, variances, site plan approvals, subdivision approvals or development with respect to the Premises or any portion thereof.

11. Adjustments. Real estate taxes for the then current fiscal year shall be apportioned as of the Closing Date and the net amount thereof shall be added to or deducted from, as the case may be, the Award amount. In the event that the Real Property shall be affected by any betterment or assessment made after the date of this Agreement, if Seller has elected to pay such betterment or assessment in annual installments, Seller, at the Closing, shall be responsible for all installments due prior to the Closing and Buyer shall be solely responsible for any such assessments and/or installments due on or after the Closing

12. Closing Deliveries. On the Closing Date, Seller shall deliver or cause to be delivered to or at the direction of Buyer, the following documents, duly and validly executed, attested, notarized, and acknowledged, as appropriate:

- (a) Application for Eminent Domain Damages Payment; and
- (b) Owner Release and waiver of damages by Seller.

13. Brokers. Seller and Buyer each warrant and represent that it has not dealt with any real estate broker or agent in connection with the transactions contemplated hereby. Each party shall indemnify and hold harmless the other from any cost, expense, or liability (including costs of suit and reasonable attorney's fees) for any compensation, commission or fees claimed by any other real estate broker or agent in connection with this transaction.

14. Default.

- (a) Buyer 's Default; Damages. INTENTIONALLY OMITTED.
- (b) Seller 's Default, Buyer 's Remedies. If Seller shall fail to fulfill the Seller's agreements herein, other than by reason of Buyer's fault or other reasons beyond Seller's control (a "Seller Default"), then, as Buyer's sole and exclusive remedy in such event, Buyer shall have the right to (i) to terminate this Agreement by written notice to Seller, or (ii) commence proceedings to take the Premises by eminent domain.

15. Conditions to Closing. Buyer's obligation to take the Premises by eminent domain and consummate the transaction contemplated by this Agreement shall be contingent upon:

- (a) City Council Approval. Should the City of Haverhill not approve the taking this Agreement shall terminate and shall have not further force and effect;
- (b) The Buyer has secured a Drinking Water Supply Protection "DWSP" grant for no less than \$237,000.00;
- (c) The Buyer undertaking a survey of the Premises and obtaining a Plan in recordable form to be recorded in the appropriate Registry of Deeds

16. Notices. Any notice required or permitted to be given hereunder shall be in writing and shall be effective when actually received if delivered by hand between the regular business hours of the City as disclosed on the City's website, or sent by reputable overnight courier, or when confirmed by receipt, or upon refusal to accept delivery, if sent by certified mail, postage prepaid, the certification receipt therefore being deemed the date of such receipt, or by confirmed email transmission and addressed to the parties as follows:

To Buyer:                      City of Haverhill  
   4 Summer Street  
   Haverhill, MA 01830  
   Attn: Mayor's Office

With a copy to: Lisa L. Mead, Esq.  
Joseph Ruotolo Jr., Esq.  
Mead, Talerman & Costa, LLC  
30 Green Street  
Newburyport, Massachusetts 01950  
[joe@mtclawyers.com](mailto:joe@mtclawyers.com)

To Seller: John B. DiBitetto, Trustee of Yard 'N Garden Realty Trust  
and as Trustee of the Crestshire Realty Trust  
14 Ruby Circle, Bradford, Massachusetts 01835-3419

With a copy to: Timothy E. Britain, Esq.  
Cleveland, Waters and Bass, P.A.  
Two Capital Plaza  
Concord, NH 03301  
[britaint@cwbp.com](mailto:britaint@cwbp.com)

17. Amendments; Construction of Agreement. This Agreement, executed in multiple counterparts, shall be construed as a Massachusetts contract, is to take effect as a sealed instrument, sets forth the entire contract between the parties, is binding upon and inures to the benefit of the parties hereto and their respective permitted successors and assigns, and may be canceled, modified or amended only by a written instrument executed by both Seller and Buyer. This Agreement has been negotiated by the parties and any ambiguity in any provision shall not be construed against either party as drafter. This Agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof. Facsimile and pdf (portable document format) signatures shall be deemed originals for all purposes. The attorneys for the parties shall be deemed duly authorized to execute on behalf of their respective client all extensions, if any. No person or entity other than a party to this Agreement shall be entitled to rely on this Agreement, and this Agreement is not made for the benefit of any person or entity not a party hereto. Buyer shall have the right to waive any condition to its obligation to Close. No such waiver shall be binding upon Buyer unless in writing and signed by Buyer's duly authorized representative. The captions of the various Sections in this Agreement are for convenience only and do not, and shall not be deemed to, define, limit, or construe the contents of such Sections.

18. Reclamation. Seller agrees to promptly refund any overpayments in accordance with M.G.L. Ch.79 Sec 7G.

19. This Agreement shall serve as the Seller's waiver of right to an appraisal under MGL Ch 79 Sec 7A.

20. Saturdays, Sundays, and Holidays. If the time period by which any right, option or election provided under this Agreement must be exercised, or by which any act required hereunder must be performed or by which the Closing must be held expires on a Saturday, Sunday, federal holiday or legal bank holiday in the Commonwealth of Massachusetts, then such

time period shall be automatically extended to the close of business on the next business day.

21. No Personal Liability. In no event shall any officer, director, trustee, manager, shareholder, member, employee, elected official or agent of Seller or Buyer have any personal liability hereunder.
22. Waiver. Except as expressly provided herein, no waiver by any party of any failure or refusal of the other party to comply with its obligations under this Agreement shall be deemed a waiver of any other subsequent failure or refusal to so comply by such other party of the same or any other provision of this Agreement. No waiver shall be valid unless in writing signed by the party to be charged and then only to the extent specifically stated therein.
23. Severability. If any term or provision of this Agreement or application thereof to any person or circumstance shall, to any extent, be found by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each other term or provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
24. Legal Representation. The Parties hereunder understand that this is a legal document and that they have both had an opportunity to engage legal counsel in review of same.

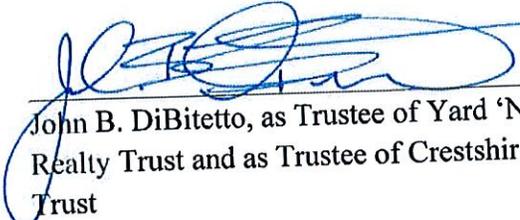
[Signature Page Follows]

[Signature Page to Purchase and Sale Agreement]

EXECUTED as a sealed instrument as of the date and year first written above.

**SELLER:**

  
\_\_\_\_\_  
Witness

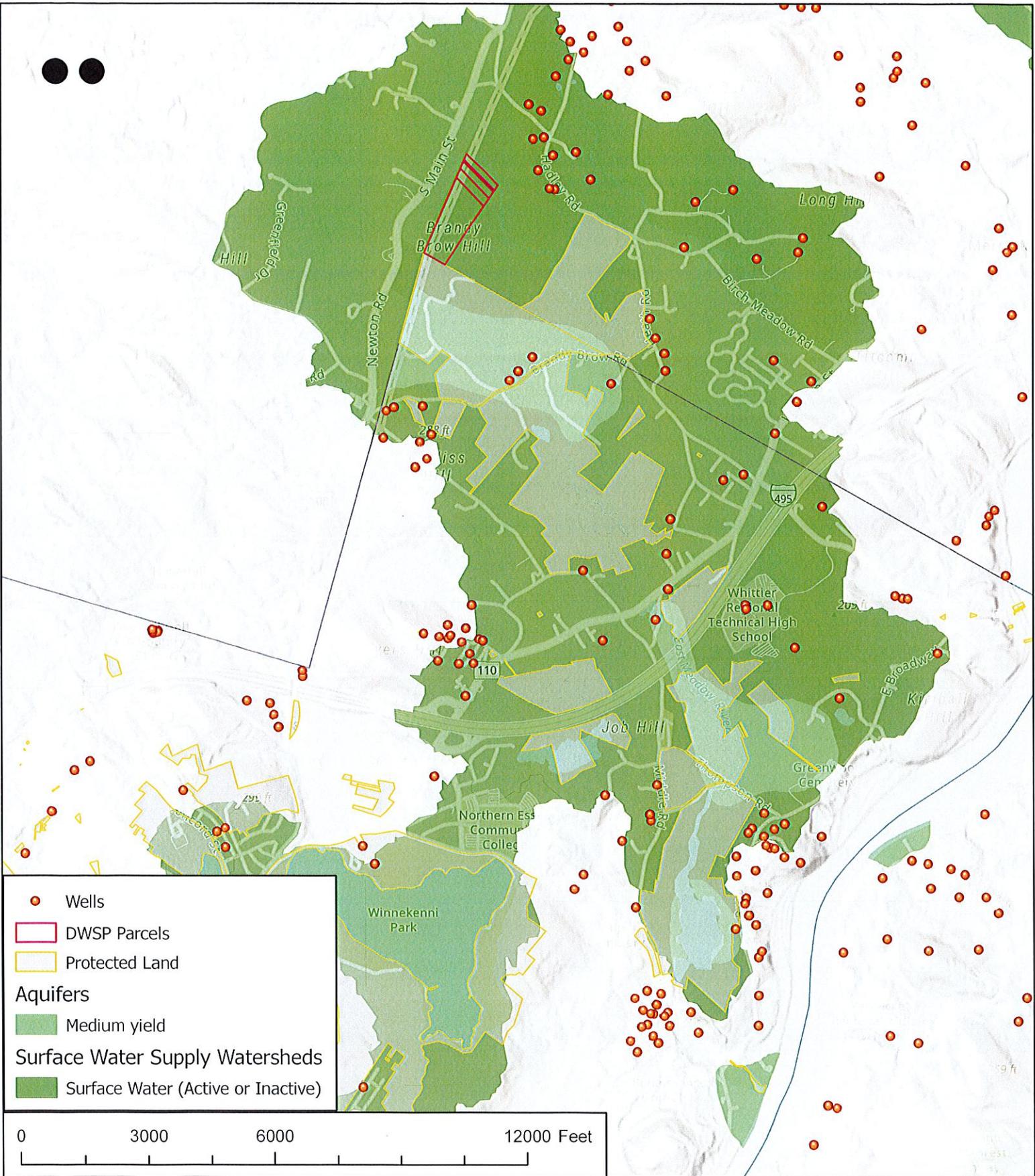
  
\_\_\_\_\_  
John B. DiBitetto, as Trustee of Yard 'N Garden  
Realty Trust and as Trustee of Crestshire Realty  
Trust

**BUYER:**

**CITY OF HAVERHILL,**  
a municipal corporation

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Name: Melinda E. Barrett  
Title: Mayor



**Aquifers & Watershed**  
**Drinking Water Supply Protection Grant Program**  
**March 2025**



MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.4

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

DEC 12 AM 9:04  
HAVCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Order to Transfer Funds from Free Cash

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to transfer funds from free cash to fund the FY2025 Youth Activity and Mental Health grant program.

I recommend approval

Very truly yours,

**Melinda E. Barrett**  
Mayor



Document

CITY OF HAVERHILL

In Municipal Council

5.4.1

**Ordered:**

That \$723,258.60 will be transferred from fiscal 2025 certified free cash to fund fiscal 2025 Year 2025 Activity & Mental Health.

DEC 12 AM '97  
CITY CLERK

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.5

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

DEC 12 AM 9:04  
HAVCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Order to Transfer Funds for Youth Activity and Mental Health

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to transfer funds from Youth Activity/Mental Health Stabilization Fund to the Youth Activity Revolving Fund.

This requires a two-thirds majority vote.

I recommend approval

Very truly yours,

**Melinda E. Barrett**  
Mayor



Document

5-0 5,1

CITY OF HAVERHILL

In Municipal Council

Ordered:

That \$26,741.40 be transferred from the Youth Activity/Mental Health Stabilization Fund to the Youth Activity Revolving Fund. This order requires a two-thirds majority vote of the legislative body.

DEC 12 AM 9:38  
CITY CLERK

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.6

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

DEC 12 AM 9:04  
HAUCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Order to Transfer Water Funds to Capital Fund

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to transfer funds from Water Retained Earnings and Principal on Long-Term Debt to a new capital fund to pay for repairs to the sand filters at the Water Treatment Plant.

I recommend approval.

Very truly yours,

**Melinda E. Barrett**  
Mayor



# Haverhill

Robert E. Ward, DPW Director  
Phone: 978-374-2382 Fax: 978-521-4083  
[rward@haverhillMA.gov](mailto:rward@haverhillMA.gov)

Date: December 3, 2025  
To: The Honorable Melinda E. Barrett  
Mayor of Haverhill  
From: Robert E. Ward *R.W.*  
DPW Director  
Subject: Request to Transfer Water Funds

Attached is a proposed City Council Order to transfer funds from Water Retained Earnings and Principal on Long-Term Debt from the Water Fund to a new capital fund to pay for repairs to the sand filters at the Water Treatment Plant.

The sand filters are critical components of the drinking water treatment process, providing particulate removal prior to the carbon filters. The repairs include replacing the underdrains, media, and related equipment to ensure continued reliable operation of the plant. The requested transfer will allow us to proceed with these essential repairs without delay.

The proposed transfer will draw \$1.5 million from Water Retained Earnings and \$500,000 from the Principal on Long-Term Debt. The current balance in Water Retained Earnings is \$3.34 million, leaving a balance of \$1.84 million after the transfer. The \$500,000 is available for transfer from Principal on Long-Term Debt because the initial loan payments for two projects in FY26 are less than expected.

If this proposal meets your approval, please forward the Order to the City Clerk to include it on the agenda for the City Council's forthcoming meeting for consideration and approval.

If you require further information or have any questions, please do not hesitate to contact me at extension 2328 or via email.

Attachment

cc: Angel A. Perkins, City Auditor/Finance Director, [aperkins@haverhillMA.gov](mailto:aperkins@haverhillMA.gov)  
Christine M. Lindberg, MPA, MCPPO, [clindberg@haverhillMA.gov](mailto:clindberg@haverhillMA.gov)  
Allana J. McOsker, DPW Business Manager, [ajmcosker@haverhillMA.gov](mailto:ajmcosker@haverhillMA.gov)

5.6.1



DOCUMENT  
CITY OF HAVERHILL  
In Municipal Council

DEC 12 AM 8:38  
HAVERHILL KY  
CITY CLERK

ORDERED:

The sum of two million dollars (**\$2,000,000.00**) is to be transferred from *Water Retained Earnings* (6010050.1.0000.3590) in the amount of one and a half million dollars (\$1,500,000.00) and *Principal on Long-Term Debt* (6010050.1.0700.5910) in the amount of five hundred thousand dollars (\$500,000.00) to a new *Capital Fund* account for WTP Sand Filters Rehab.

5.7



**CITY OF HAVERHILL  
MASSACHUSETTS**

**MELINDA E. BARRETT**  
MAYOR

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 12, 2025

DEC 12 AM 9:04  
HVCITYCLERK

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council  
**From:** Mayor Melinda E. Barrett  
**Re:** Order to Enter Into Lease Agreement – Trucks for Highway Dept.

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to enter into a lease agreement for the lease/purchase of three (3) trucks for the Highway Department.

This requires a two-thirds majority vote.

I recommend approval

Very truly yours,

**Melinda E. Barrett**  
Mayor

5.7.1



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

Truck Lease

That the City Council authorizes the Mayor, pursuant to G.L. c. 44 sec. 21C, to enter into a lease agreement for the lease purchase of a Ford F600 Truck with upfitting, a Ford F450 Truck with upfitting, and a Ford F450 Truck with upfitting for the Highway Department for a period of four years, but in any event not in excess of the useful life of the property to be purchased, to be procured on such terms and conditions as the Mayor deems in the best interest of the City; and to authorize the Mayor to take all actions necessary to administer and implement such agreement.

Approved as to form:

\_\_\_\_\_  
City Solicitor



Mead, Talerman & Costa, LLC  
Attorneys at Law

---

227 Union Street  
Suite 606  
New Bedford, MA 02740  
[www.mtclawyers.com](http://www.mtclawyers.com)

TO: Tom Sullivan, Pres.  
City Council

FROM: Lisa Mead, City Solicitor

CC: Melinda Barrett, Mayor

DATE: December 12, 2025

**Re: *Lease Purchase Agreement for Highway Department***

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The attached order authorizes the Mayor to execute a four-year lease purchase agreement for three trucks for the Highway Department on terms acceptable to the Mayor. The payment schedule associated with the lease purchase agreement is \$80,664.47/year over four years at an interest rate of 5.234%. The leased vehicles include a Ford F600 Truck, a Ford F450 Truck, and a Ford F450 Truck, all with upfitting. In accordance with M.G.L. c. 44 Section 21C, execution of the lease purchase agreement requires a 2/3 vote of the City Council.

---

*Newburyport Office*  
30 Green Street  
Newburyport, MA 01950

---

*Millis Office*  
730 Main Street, Suite 1F  
Millis, MA 02054  
Phone/Fax 508.376.8400



5.8

MELINDA E. BARRETT  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

DEC 12 4:48:39  
TRACITYCLERK

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 12, 2025

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Haverhill Police Dept. - Heroes and Helpers donations

Dear Mr. President and Members of the City Council:

On behalf of the Haverhill Police Department, we wish to acknowledge the following donations to the Haverhill Police "Heroes and Helpers" program and thank the Police officers for their tireless work volunteering to lead this impactful community event:

Ideal Property Care - \$500.00  
Seans Auto Repair - \$500.00  
Haverhill Stem - \$500.00  
Fire Dept. Union - \$1000.00  
Fantini Bakery - \$1000.00  
CNA Stores Inc. - \$1000.00  
Cedars Mediterranean Foods - \$500.00  
Haverhill Bank - \$5000.00  
Riverside Church - \$2500.00  
ServePro - \$500.00  
Mayor Melinda Barrett - \$500.00

Very truly yours,

Melinda E. Barrett  
Mayor

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.9

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

DEC 12 4:19:19  
MAIL ROOM

December 12, 2025

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Mandatory Water Restrictions

Dear Mr. President and Members of the City Council:

At the Council meeting on December 16, 2025, Bob Ward will provide information and answer questions regarding mandatory water restrictions.

Very truly yours,

**Melinda E. Barrett**  
Mayor



8.1

# Haverhill

Office of the City Auditor, Room 106  
Phone: 978-374-2306 Fax: 978-373-8476  
aperkins@cityofhaverhill.com

December 11, 2025

To The Honorable City Council

DEC 11 PM 3:44  
HAVCITYCLERK

Attached are the revenue and expense reports through November 2025.

We are experiencing our third consecutive month of year-over-year declines in local revenue receipts. Local receipts include all the revenue categories highlighted in blue on page two of the revenue report.

Due to our conservative budgeting strategies — which involve estimating revenues below our actual expectations — we have thus far met our fiscal 2026 revenue targets. This approach helps the city avoid mid-year budget cuts in the event of an economic downturn or other financial strain. This is just one important strategy that helps the city remain financially stable and resilient.

Looking ahead to 2027, if we don't see signs of revenue improvement, we may need to keep revenue estimates flat or increase them only minimally. This could impact the amount available for appropriations. The Mayor's budget team will be updated as we begin the 2027 budget process next month.

The operating budgets are generally on target. However, you may notice that most salary budgets show a year-to-date overage. This is primarily due to cost-of-living adjustments (COLAs) and collective bargaining agreements, which have been allocated to a reserve account. These funds will be distributed to departments closer to the year-end, bringing salary budgets back in line with projections.

There are some actual overages in employee benefits, specifically for items such as unemployment, sick leave and vacation buyback. The city will need to cover these from the budget reserve. The budget reserve account is designated for emergency and unforeseen expenses, as well as for additional snow and ice removal costs. Currently, the balance in the budget reserve account is just over \$790,000, representing 0.29% of the total operating budget.

Sincerely,

Angel A. Perkins, CPFO, CGA, CFE  
City Auditor & Chief Financial Officer



City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Council Salaries	\$ 234,279	\$ 100,071	\$ 134,208	42.71%
Council Expenses	\$ 8,100	\$ 1,110	\$ 6,990	13.71%
Mayor Salaries	\$ 432,688	\$ 193,408	\$ 239,280	44.70%
Mayor Expenses	\$ 210,250	\$ 79,737	\$ 130,513	37.92%
Auditor's Office Salaries	\$ 377,209	\$ 145,081	\$ 232,128	38.46%
Auditor's Office Expenses	\$ 139,381	\$ 16,803	\$ 122,578	12.06%
Assessors Salaries	\$ 297,788	\$ 131,932	\$ 165,856	44.30%
Assessors Expenses	\$ 179,215	\$ 13,805	\$ 165,410	7.70%
Treasurer/Collector Salaries	\$ 469,208	\$ 165,136	\$ 304,072	35.19%
Treasurer/Collector Expenses	\$ 251,300	\$ 54,010	\$ 197,290	21.49%
Constituent Services Salaries	\$ 109,442	\$ 46,061	\$ 63,381	42.09%
Constituent Services Expenses	\$ 15,500	\$ -	\$ 15,500	0.00%
Purchasing Salaries	\$ 100,547	\$ 44,229	\$ 56,318	43.99%
Purchasing Expenses	\$ 12,050	\$ 3,985	\$ 8,065	33.07%
Law Department Salaries	\$ 46,818	\$ 19,898	\$ 26,920	42.50%
Law Department Legal	\$ 536,000	\$ 93,248	\$ 442,752	17.40%
Human Resources Salaries	\$ 318,404	\$ 139,231	\$ 179,173	43.73%
Human Resources Expenses	\$ 147,550	\$ 74,503	\$ 73,047	50.49%
MIS Salaries	\$ 160,000	\$ 89,119	\$ 70,881	55.70%
MIS Expenses	\$ 638,134	\$ 330,282	\$ 307,852	51.76%
MIS Capital	\$ 50,000	\$ 19,832	\$ 30,168	39.66%
City Clerk Salaries	\$ 594,766	\$ 252,705	\$ 342,061	42.49%
City Clerk Expenses	\$ 171,380	\$ 72,227	\$ 99,153	42.14%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 5,500,009</b>	<b>\$ 2,086,413</b>	<b>\$ 3,413,596</b>	<b>37.9%</b>
Building Maint. Salaries	\$ 79,127	\$ 27,457	\$ 51,670	34.70%
Building Maint. Expenses	\$ 298,500	\$ 67,840	\$ 230,660	22.73%
Inspectional & Health Services Salaries	\$ 1,205,528	\$ 523,394	\$ 682,134	43.42%
Inspectional & Health Services Expenses	\$ 46,950	\$ 15,299	\$ 31,651	32.59%
Public Health Salaries	\$ 247,498	\$ 117,187	\$ 130,311	47.35%
Public Health Expenses	\$ 9,000	\$ 462	\$ 8,538	5.14%
Economic Development Salaries	\$ 291,516	\$ 121,443	\$ 170,073	41.66%
Economic Development Expenses	\$ 56,162	\$ 4,613	\$ 51,549	8.21%
<b>TOTAL COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>	<b>\$ 2,234,281</b>	<b>\$ 877,696</b>	<b>\$ 1,356,585</b>	<b>39.3%</b>
Police Salaries	\$ 14,399,407	\$ 6,457,847	\$ 7,941,560	44.85%
Police Expenses	\$ 1,813,628	\$ 588,883	\$ 1,224,745	32.47%
Police Capital	\$ 353,000	\$ 309,843	\$ 43,157	87.77%

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
Fire Salaries	\$ 13,774,479	\$ 5,606,940	\$ 8,167,539	✓ 40.71%
Fire Expenses	\$ 1,029,809	\$ 349,542	\$ 680,267	✓ 33.94%
Fire Capital	\$ 5,824	\$ 2,800	\$ 3,024	✗ 48.08%
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 31,376,147</b>	<b>\$ 13,315,856</b>	<b>\$ 18,060,291</b>	ⓘ 42.44%
Whittier Regional School Assessment	\$ 8,704,320	\$ 4,352,160	\$ 4,352,160	✗ 50.00%
North Shore Essex Tech. Assessment	\$ 664,063	\$ -	\$ 664,063	✓ 0.00%
School Other Funding	\$ 15,000	\$ -	\$ 15,000	✓ 0.00%
School Department	\$ 133,801,660	\$ 39,277,037	\$ 94,524,623	✓ 29.35%
<b>TOTAL EDUCATION</b>	<b>\$ 143,185,043</b>	<b>\$ 43,629,197</b>	<b>\$ 99,555,846</b>	✓ 30.5%
Public Works Administration Salaries	\$ 59,607	\$ 25,478	\$ 34,129	ⓘ 42.74%
Public Works Administration Expenses	\$ 44,804	\$ 9,909	\$ 34,895	✓ 22.12%
Public Works Highways Salaries	\$ 1,404,280	\$ 590,422	\$ 813,858	ⓘ 42.04%
Public Works Highways Expenses	\$ 840,655	\$ 381,434	\$ 459,221	✗ 45.37%
Public Works Highways Capital	\$ 112,000	\$ 17,719	\$ 94,281	✓ 15.82%
Public Works Solid Waste/Recycling Salaries	\$ 218,185	\$ 88,848	\$ 129,337	✓ 40.72%
Public Works Solid Waste/Recycling Expenses	\$ 5,985,808	\$ 1,486,334	\$ 4,499,474	✓ 24.83%
Public Works Parking Area Salaries	\$ 51,726	\$ 22,230	\$ 29,496	ⓘ 42.98%
Public Works Parking Area Expenses	\$ 369,101	\$ 118,864	\$ 250,237	✓ 32.20%
Public Works Street Marking Expenses	\$ 116,883	\$ 31,348	\$ 85,535	✓ 26.82%
Public Works Fleet Maint. Salaries	\$ 274,157	\$ 90,734	\$ 183,423	✓ 33.10%
Public Works Fleet Maint. Expenses	\$ 49,080	\$ 1,879	\$ 47,201	✓ 3.83%
Public Works Park Dept. Salaries	\$ 584,634	\$ 201,804	\$ 382,830	✓ 34.52%
Public Works Park Dept. Expenses	\$ 332,850	\$ 107,994	\$ 224,856	✓ 32.45%
Public Works Street Lighting Expenses	\$ 725,800	\$ 279,979	\$ 445,821	✓ 38.58%
Public Works Snow & Ice Removal Salaries	\$ 229,330	\$ 4,562	\$ 224,768	✓ 1.99%
Public Works Snow & Ice Removal Expenses	\$ 980,670	\$ 22,214	\$ 958,456	✓ 2.27%
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 12,379,570</b>	<b>\$ 3,481,752</b>	<b>\$ 8,897,818</b>	✓ 28.1%
Citizens Center Salaries	\$ 303,619	\$ 154,980	\$ 148,639	✗ 51.04%
Citizens Center Expenses	\$ 188,010	\$ 58,272	\$ 129,738	✓ 30.99%
Veterans Services Salaries	\$ 115,545	\$ 50,112	\$ 65,433	✗ 43.37%
Veterans Services Expenses	\$ 558,000	\$ 173,596	\$ 384,404	✓ 31.11%
Senior Services Salaries	\$ 13,500	\$ 4,231	\$ 9,269	✓ 31.34%
Senior Services Expenses	\$ 2,700	\$ -	\$ 2,700	✓ 0.00%
Stadium Commission	\$ 59,000	\$ 33,632	\$ 25,368	✗ 57.00%
Recreation Salaries	\$ 193,129	\$ 137,121	\$ 56,008	✗ 71.00%
Recreation Expenses	\$ 85,000	\$ 19,782	\$ 65,218	✓ 23.27%
Public Library Salaries	\$ 1,665,862	\$ 685,796	\$ 980,066	✓ 41.17%
Public Library Expenses	\$ 293,585	\$ 164,619	\$ 128,966	✗ 56.07%

Expense Report as of 11/30/2025

City Department	Budget (YTD)	Expended (YTD)	Unexpended (YTD)	% Expended
<b>TOTAL HUMAN SERVICES</b>	\$ 3,477,950	\$ 1,482,141	\$ 1,995,809	42.6%
Debt Service	\$ 9,491,008	\$ 5,689,201	\$ 3,801,807	59.94%
<b>TOTAL DEBT SERVICE</b>	\$ 9,491,008	\$ 5,689,201	\$ 3,801,807	59.9%
Retirement Fund	\$ 22,967,281	\$ 22,967,281	\$ -	100.00%
Unemployment Compensation	\$ 230,000	\$ 189,611	\$ 40,389	82.44%
Group Insurance	\$ 29,765,000	\$ 6,423,930	\$ 23,341,070	21.58%
Payroll Taxes (FICA/Medicare)	\$ 2,103,796	\$ 804,418	\$ 1,299,378	38.24%
Workers Compensation	\$ 915,000	\$ 297,292	\$ 617,708	32.49%
Injured on Duty Claims	\$ 230,967	\$ 178,414	\$ 52,553	77.25%
Sick Leave Bank	\$ 126,000	\$ 240,048	\$ (114,048)	190.51%
Vacational Buyback	\$ 55,000	\$ 59,315	\$ (4,315)	107.85%
Retiree Medical Claims	\$ 121,000	\$ 24,847	\$ 96,153	20.54%
<b>TOTAL EMPLOYEE BENEFITS</b>	\$ 56,514,044	\$ 31,185,156	\$ 25,328,888	55.2%
General Liability Insurance	\$ 1,303,678	\$ 1,256,819	\$ 46,859	96.41%
Salary Reserve	\$ 1,080,000	\$ 20,311	\$ 1,059,689	1.88%
Budget Reserve	\$ 805,671	\$ 15,193	\$ 790,478	1.89%
State Assessments (Cherry Sheets)	\$ 9,524,223	\$ 4,008,782	\$ 5,515,441	42.09%
Reserve for Abatement & Exemption (Overlay)	\$ 250,000		\$ 250,000	0.00%
<b>TOTAL OTHER CITY EXPENSES</b>	\$ 12,963,572	\$ 5,301,105	\$ 7,662,467	40.9%
<b>TOTAL GENERAL FUND</b>	\$ 277,121,624	\$ 107,048,518	\$ 170,073,106	38.6%

Water Department Salaries	\$ 3,780,009	\$ 1,628,345	\$ 2,151,664	43.08%
Water Department Expenses	\$ 9,818,378	\$ 4,691,472	\$ 5,126,906	47.78%
Water Department Capital	\$ 300,000	\$ 218,388	\$ 81,612	72.80%
Water Department Indirect	\$ 248,494		\$ 248,494	0.00%
<b>TOTAL WATER DEPARTMENT</b>	\$ 14,146,881	\$ 6,538,204	\$ 7,608,677	46.2%
Wastewater Salaries	\$ 3,089,104	\$ 1,145,053	\$ 1,944,051	37.07%
Wastewater Expenses	\$ 11,894,907	\$ 4,388,189	\$ 7,506,718	36.89%
Wastewater Capital	\$ 1,127,000	\$ 27,476	\$ 1,099,524	2.44%
Wastewater Indirect	\$ 698,442		\$ 698,442	0.00%
<b>TOTAL WASTEWATER DEPARTMENT</b>	\$ 16,809,453	\$ 5,560,718	\$ 11,248,735	33.1%

**City of Haverhill**  
 Revenue Report  
 Period Ending 11/30/25

**Year to Year Comparison**

Revenue Source	11/30/2023	11/30/2024	11/30/2025	FY 25 to 26 % Change	FY 25 to 26 \$ Change	FY 24-26 Trendline
	\$ 58,911,445	\$ 62,081,176	\$ 65,576,055	5.63% ↑	\$ 3,494,879	
Real Estate & Pers Property	\$ 1,275,909	\$ 1,516,652	\$ 1,225,930	-19.17% ↓	\$ (290,722)	
Motor Vehicle Excise	\$ 329,591	\$ 342,160	\$ 332,983	-2.68% ↓	\$ (9,177)	
Meals Excise	\$ 95,288	\$ 94,694	\$ 100,560	6.19% ↑	\$ 5,866	
Hotel/Room Excise	\$ 6,099	\$ 5,482	\$ 4,582	-16.43% ↓	\$ (900)	
Boat & Other Excise	\$ 278,220	\$ 308,446	\$ 340,227	10.30% ↑	\$ 31,781	
Cannabis Excise	\$ 1,174,419	\$ 1,313,743	\$ 987,171	-24.86% ↓	\$ (326,572)	
Waste Disposal Facility Program	\$ 18,917	\$ 243,793	\$ 30,764	-87.38% ↓	\$ (213,029)	
PILOT	\$ 340,602	\$ 292,404	\$ 294,104	0.58% ↑	\$ 1,700	
Penalties & Interest	\$ 344,064	\$ 453,812	\$ 416,724	-8.17% ↓	\$ (37,088)	
Fees	\$ 124,428	\$ 100,551	\$ 93,630	-6.88% ↓	\$ (6,921)	
Rentals	\$ 454,792	\$ 474,715	\$ 198,650	-58.15% ↓	\$ (276,065)	
Departmental Revenue	\$ 1,362,418	\$ 1,680,486	\$ 1,226,525	-27.01% ↓	\$ (453,961)	
License & Permits	\$ 349,133	\$ 288,850	\$ 283,880	-1.72% ↓	\$ (4,970)	
Fines & Forefits	\$ 899,423	\$ 1,451,215	\$ 1,607,009	10.74% ↑	\$ 155,794	
Investments	\$ 243,063	\$ 253,345	\$ 271,389	7.12% ↑	\$ 18,044	
Medicaid Reimbursement	\$ 92,762	\$ 87,446	\$ 10,330	-88.19% ↓	\$ (77,116)	
*Misc Revenue	\$ 40,286,760	\$ 42,522,031	\$ 36,036,740	-15.25% ↓	\$ (6,485,291)	
Comm of MA Cherry Sheet	\$ 5,578,694	\$ 8,850,481	\$ 6,083,290	-31.27% ↓	\$ (2,767,191)	
Wastewater Enterprise Fund	\$ 4,638,298	\$ 7,677,619	\$ 6,138,578	-20.05% ↓	\$ (1,539,041)	
Water Enterprise Fund					\$ -	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 116,804,325	\$ 130,039,101	\$ 121,259,119	-6.75% ↓	\$ (8,779,982)	
Total	\$ 106,587,333	\$ 113,511,001	\$ 109,037,252	-3.94% ↓	\$ (4,473,749)	
Total without Enterprise Funds						

**City of Haverhill**  
 Revenue Report  
 Period Ending 11/30/25

Collections as a Percent of Budget						
Revenue Source	FY 26 Estimated Revenue	FY 26 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark	
	\$ 140,323,000	\$ 65,576,055	\$ (74,746,945)	50%	46.7%	
Real Estate & Pers Property	\$ 8,391,880	\$ 1,225,990	\$ (7,165,950)	17%	14.6%	
Motor Vehicle Excise	\$ 1,259,948	\$ 332,983	\$ (926,965)	25%	26.4%	
Meals Excise	\$ 309,000	\$ 100,560	\$ (208,440)	25%	32.5%	
Hotel / Room Excise	\$ 9,476	\$ 4,582	\$ (4,894)	42%	48.3%	
Boat & Other Excise	\$ 1,133,040	\$ 340,227	\$ (792,813)	25%	30.0%	
Cannabis Excise	\$ 2,740,175	\$ 987,171	\$ (1,753,004)	42%	36.0%	
Waste Disposal Facility Program	\$ 274,189	\$ 30,764	\$ (243,425)	17%	11.2%	
PILOT	\$ 742,361	\$ 294,104	\$ (448,257)	42%	39.6%	
Penalties & Interest	\$ 962,671	\$ 416,724	\$ (545,947)	42%	43.3%	
Fees	\$ 198,450	\$ 93,630	\$ (104,820)	42%	47.2%	
Rentals	\$ 658,253	\$ 198,650	\$ (459,603)	42%	30.2%	
Departmental Revenue	\$ 2,522,301	\$ 1,226,525	\$ (1,295,776)	42%	48.6%	
License & Permits	\$ 628,275	\$ 283,880	\$ (344,395)	42%	45.2%	
Fines & Forefits	\$ 1,976,990	\$ 1,607,009	\$ (369,981)	42%	81.3%	
Investments	\$ 735,000	\$ 271,389	\$ (463,611)	42%	36.9%	
Medicaid Reimbursement		\$ 10,330	\$ 10,330	42%	100.0%	
*Misc Revenue	\$ 108,005,748	\$ 36,036,740	\$ (71,969,008)	42%	33.4%	
Comm of MA Cherry Sheet	\$ 16,809,453	\$ 6,083,290	\$ (10,726,163)	42%	36.2%	
Wastewater Enterprise Fund	\$ 14,146,881	\$ 6,138,578	\$ (8,008,303)	42%	43.4%	
Water Enterprise Fund	\$ 6,250,867	\$ -	\$ (6,250,867)	0%	0.0%	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 308,077,958	\$ 121,259,119	\$ (186,818,839)	44%	39.4%	
<b>Total</b>	\$ 277,121,624	\$ 109,037,252	\$ (168,084,372)	44%	39.3%	
<b>Estimated General Fund Revenue</b>	\$ 22,542,009	\$ 7,424,457	\$ (15,117,552)	30%	32.9%	
<b>Estimated Local Receipts</b>						

9.1

**Document # 99-H**

Petition from *National Grid* of North Andover, requesting a single pole location on  
Washington St - WR# 31211878

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays**

**HEARING FOR DECEMBER 16, 2025**

Attest: Kaitlin M. Wright  
Kaitlin M. Wright, CMC  
City Clerk

9.1

NOV 18 AM 10:40  
HAUCITYCLERK

**nationalgrid**

October 30, 2025

The City Council of Haverhill, Massachusetts

To whom it may concern:

Enclosed please find a petition of NATIONAL GRID, covering NATIONAL GRID pole location(s)

If you have any questions regarding this permit, please contact:

**Questions contact – Veasna Eang (978) 995-4819 or [veasna.eang@nationalgrid.com](mailto:veasna.eang@nationalgrid.com)**

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Jenn Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31211878 – Washington Street**

Questions contact – Veasna Eang – (978) 995-4819 or [veasna.eang@nationalgrid.com](mailto:veasna.eang@nationalgrid.com)

**PETITION FOR POLE AND WIRE LOCATIONS**

To the City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Washington Street - National Grid to install 1 SO pole on Washington Street beginning at a point approximately 122 feet Northwest of the centerline of the intersection of Washington Street and Warren Road and continuing approximately 13 feet in a Northeast direction. National Grid to install sidewalk guy in the public way at pole 5 on Washington Street. Install new solo owned pole 5-1 and anchor and guy in the public ROW to provide service at 722 Washington Street, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Washington Street - Haverhill, Massachusetts.

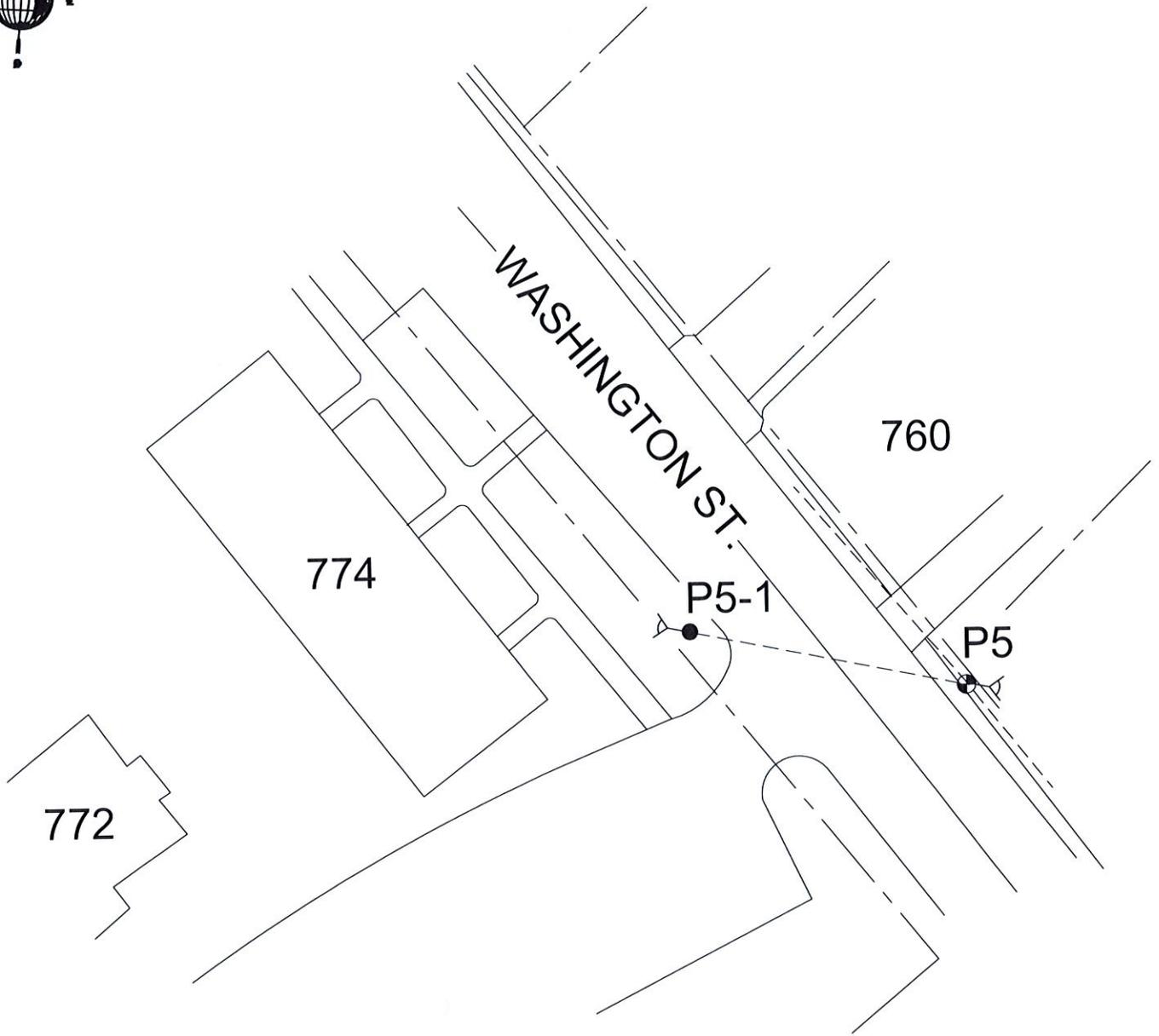
**No.# 31211878**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department



Nationalgrid to install new solely owned pole 5-1, and anchor and guy in the public way to provide service at 772 Washington St.

WR#31211878

LEGEND

- ⊕ EXISTING J/O POLE
- PROPOSED J/O POLE
- GUY
- - - OVERHEAD CONDUCTOR
- PROPERTY LINE

POLE 5-1  
PETITION

774 WASHINGTON ST.

HAVERHILL, MA.

Date: 10.16.2025

Designer: V.E.

W/R: 31211878

**nationalgrid**

October 30, 2025

Questions contact – Veasna Eang – (978) 995-4819 or [veasna.eang@nationalgrid.com](mailto:veasna.eang@nationalgrid.com)

**ORDER FOR POLE AND WIRE LOCATIONS**

In the City of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and  
be and it is hereby granted a location for and permission to erect and maintain poles and wires to  
be placed thereon, together with such sustaining and protecting fixtures as said Company may  
deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said  
Company dated the 8th day of October, 2025.

All construction under this order shall be in accordance with the following conditions:  
Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points  
indicated upon the plan marked – Washington Street - Haverhill, Massachusetts.

**No.# 31211878**

Filed with this order:

There may be attached to said poles such wires, cables, and fixtures as needed in their business and  
all said wires and cables shall be placed at a height of not less than twenty (20) feet from the  
ground.

The following are the public ways or part of ways along which the poles above referred to may be  
erected, and the number of poles which may be erected thereon under this order:

Washington Street - National Grid to install 1 SO pole on Washington Street beginning at a point  
approximately 122 feet Northwest of the centerline of the intersection of Washington Street and  
Warren Road and continuing approximately 13 feet in a Northeast direction. National Grid to  
install sidewalk guy in the public way at pole 5 on Washington Street. Install new solo owned pole  
5-1 and anchor and guy in the public ROW to provide service at 722 Washington Street, Haverhill,  
MA.

I hereby certify that the foregoing order was adopted at a meeting of the \_\_\_\_\_ of the  
City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

\_\_\_\_\_  
Massachusetts City/Town Clerk.  
20 \_\_\_\_\_

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_  
at \_\_\_\_\_ 20 \_\_\_\_\_, at \_\_\_\_\_ o'clock, M  
a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to erect the poles, wires,  
and fixtures described in the order herewith recorded, and that we mailed at least seven days before  
said hearing a written notice of the time and place of said hearing to each of the owners of real  
estate (as determined by the last preceding assessment for taxation) along the ways or parts of  
ways upon which the Company is permitted to erect  
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_, and recorded with the  
records of location orders of the said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy  
is made under the provisions of Chapter 166 of General Laws and any additions thereto or  
amendments thereof.

Attest:  
City/Town Clerk

9.2

**Document # 99-I**

Petition from *National Grid* of North Andover, requesting joint pole location on Broadway -  
WR# 31189058

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays**

**HEARING FOR DECEMBER 16, 2025**

Attest: Kaitlin M. Wright  
Kaitlin M. Wright, CMC  
City Clerk

9.2

NOV 18 AM 10:40  
HAVCITYCLERK

**nationalgrid**

**WR# 31189058 – Broadway**

September 23, 2025

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31189058 – Broadway  
Install 1 JO pole – Pole 19-50  
Broadway and Grove, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Joseph Prah (508) 482-1053 or [joseph.pah@nationalgrid.com](mailto:joseph.pah@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845  
**978-725-2308.**

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31189058 - Broadway**

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Broadway - National Grid to install 1 JO pole on Broadway beginning at a point approximately 270 feet West of the centerline of the intersection of Grove Street. National Grid will install 50ft class H1 pole between pole P19 and P20, Broadway. Pole will be located on city property on the south side, and will be labeled P19-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Broadway - Haverhill, Massachusetts.

**No.# 31189058**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

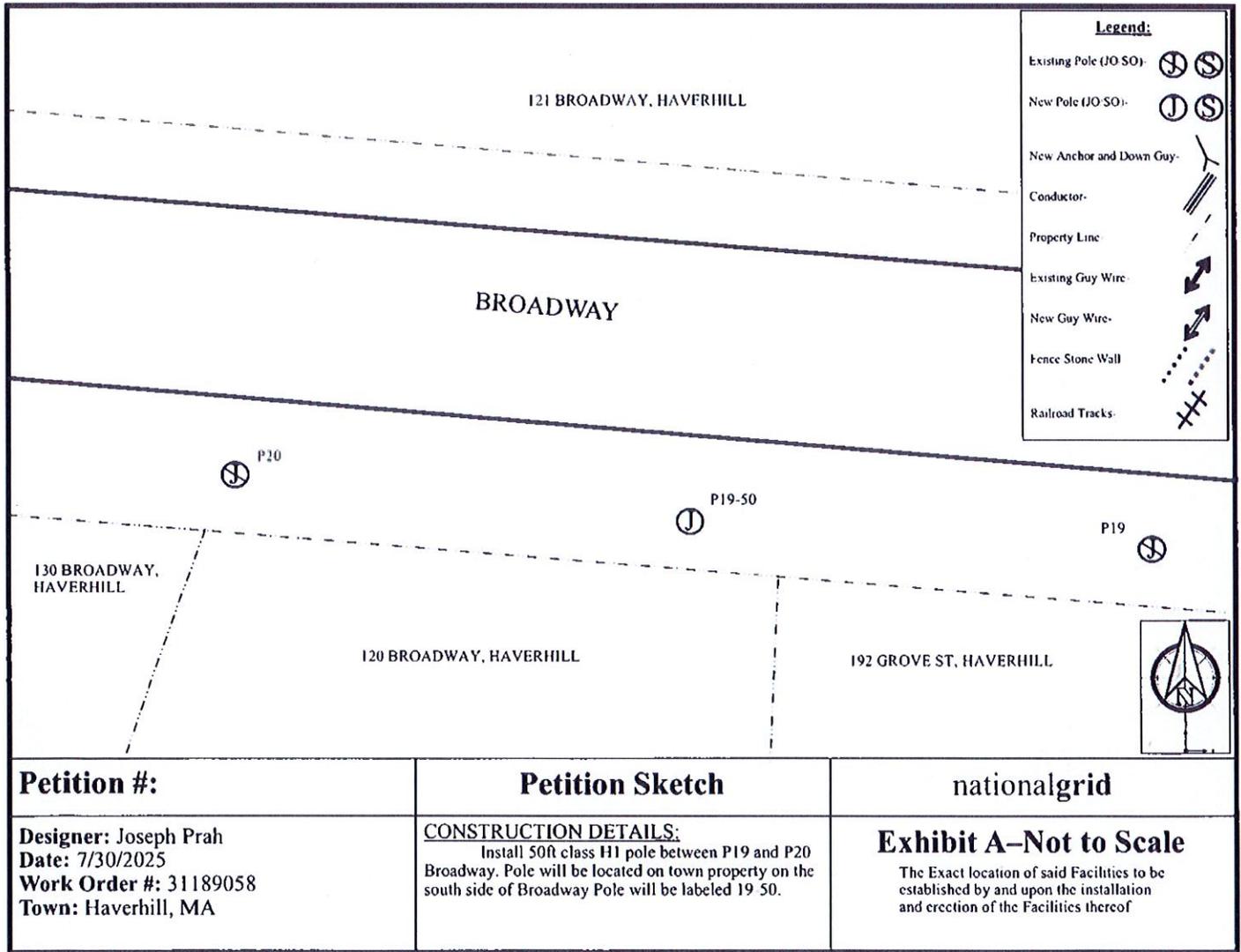
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*  
Manager / Right of Way



September 23, 2025

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 30th day of July, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Broadway - Haverhill, Massachusetts.

**No.# 31189058**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Broadway - National Grid to install 1 JO pole on Broadway beginning at a point approximately 270 feet West of the centerline of the intersection of Grove Street. National Grid will install 50ft class H1 pole between pole P19 and P20, Broadway. Pole will be located on city property on the south side, and will be labeled P19-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts

20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

9.3

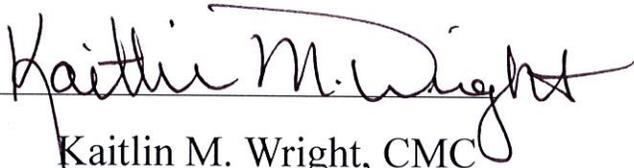
**Document # 99-J**

Petition from *National Grid* and *Verizon*, requesting joint pole location on Carleton St  
- WR# 31188492

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays,**

**HEARING FOR DECEMEBER 16, 2025**

Attest:   
Kaitlin M. Wright, CMC  
City Clerk

9.3

NOV 18 AM 10:39  
HAUCITYCLERK

**nationalgrid**

**WR# 31188492 – Carleton Street**

September 18, 2025

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31188492 – Carleton Street  
Install 1 JO pole – Pole 19-50  
Broadway and Carleton, Haverhill, MA**

If you have any questions regarding this permit, please contact:

**Nikolaos Konstantinou (508) 482-1052 or [nkonstantinou@chasolutions.com](mailto:nkonstantinou@chasolutions.com)**

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845  
**978-725-2308.**

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31188492 – CarletonStreet**

Questions contact Central Design - Nikolaos Konstantinou (508) 482-1052 or nkonstantinou@chasolutions.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Carleton Street - National Grid to install 1 JO pole on Carleton Street beginning at a point approximately 150 feet North of the centerline of the intersection of Broadway. National Grid will install 50ft class H1 mid-span pole between pole P19 and pole P20, Carleton Street. Pole will be located on city property, intersected by Broadway and Carleton Street. Pole will be labeled P19-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Carleton Street - Haverhill, Massachusetts.

**No.# 31188492**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

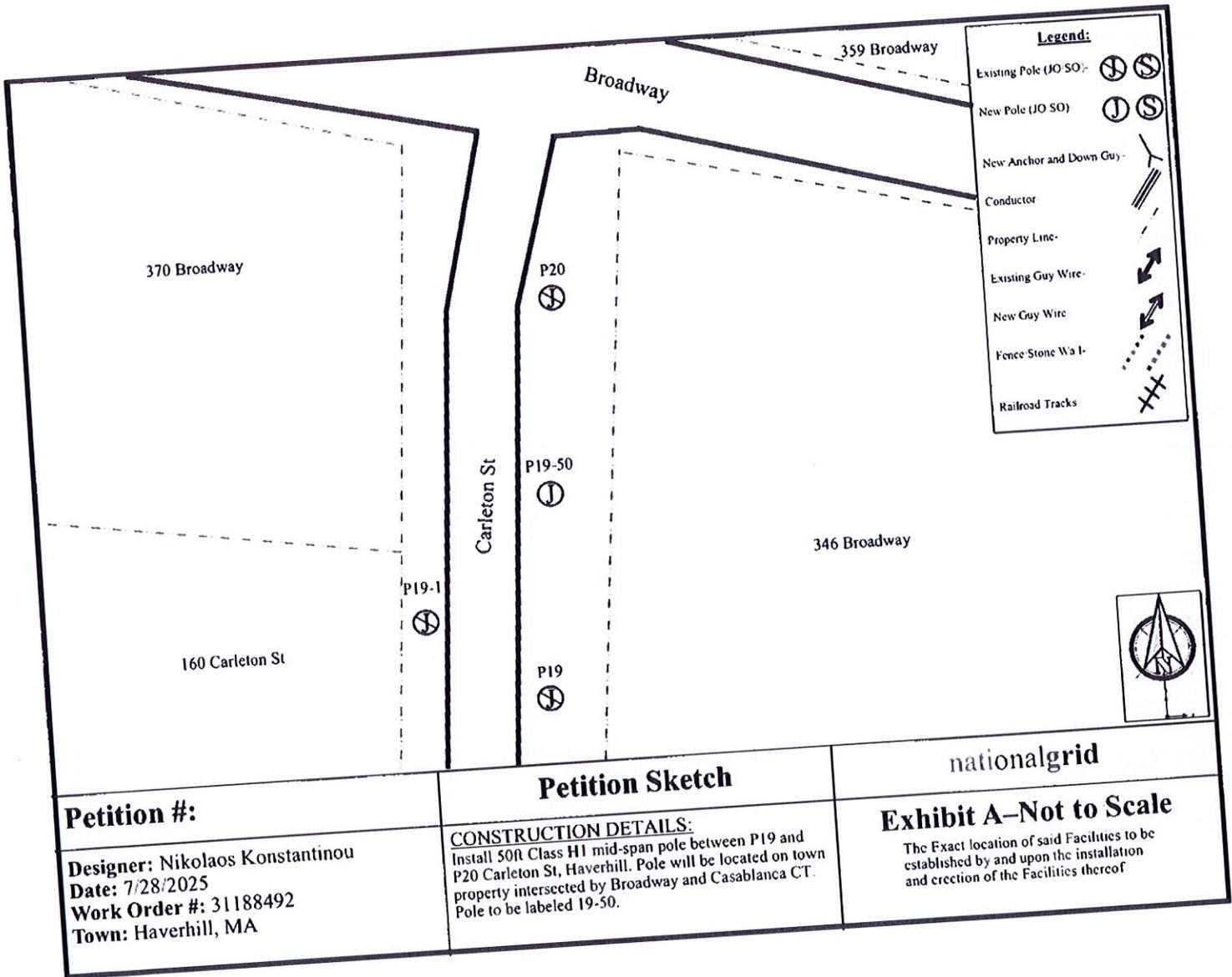
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*  
Manager / Right of Way



**WR# 31188492 – Carleton Street**

September 18, 2025

Questions contact Central Design - **Nikolaos Konstantinou** (508) 482-1052 or [nkonstantinou@chasolutions.com](mailto:nkonstantinou@chasolutions.com)

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
**IT IS HEREBY ORDERED:** that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 28th day of July, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Carleton Street - Haverhill, Massachusetts.

**No.# 31188492**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Carleton Street - National Grid to install 1 JO pole on Carleton Street beginning at a point approximately 150 feet North of the centerline of the intersection of Broadway. National Grid will install 50ft class H1 mid-span pole between pole P19 and pole P20, Carleton Street. Pole will be located on city property, intersected by Broadway and Carleton Street. Pole will be labeled P19-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_ .

City/Town Clerk.

Massachusetts

20 \_\_\_\_ .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 \_\_\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_ , and Page \_\_\_\_ . This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

9.4

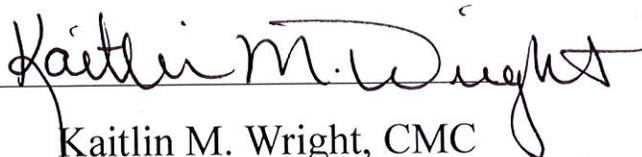
**Document # 99-K**

Petition from *National Grid* and *Verizon*, request joint pole location on W. Rochambault St -  
WR#31201165

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays**

**HEARING FOR DECEMBER 16, 2025**

Attest:   
Kaitlin M. Wright, CMC  
City Clerk

9.4

**nationalgrid**

NOV 18 AM 10:39  
HAVCITYCLERK

September 19, 2025

**WR# 31201165 – W. Rochambault Street**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31201165 – W. Rochambault Street  
Install 1 JO pole – Pole 2-50  
N. Broadway and Woodstock, Haverhill, MA**

If you have any questions regarding this permit, please contact:

**Kaeden Berry (774) 556-4939** or [Kaeden.berry@nationalgrid.com](mailto:Kaeden.berry@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845  
**978-725-2308**.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31201165 – W. Rochambault St.**

Questions contact Central Design - Kaeden Berry (774) 556-4939 or Kaeden.berry@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

W. Rochambault Street - National Grid to install 1 JO pole on W. Rochambault Street beginning at a point approximately 200 feet Southeast of the centerline of the intersection of Woodstock Street. National Grid will install 50ft class H1 mid-span pole between pole P2 and P3, W. Archambault Street. Pole will be located on city property, intersected by N. Broadway and Woodstock Street. Pole will be labeled P2-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – W. Rochambault Street - Haverhill, Massachusetts.

No.# 31201165

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

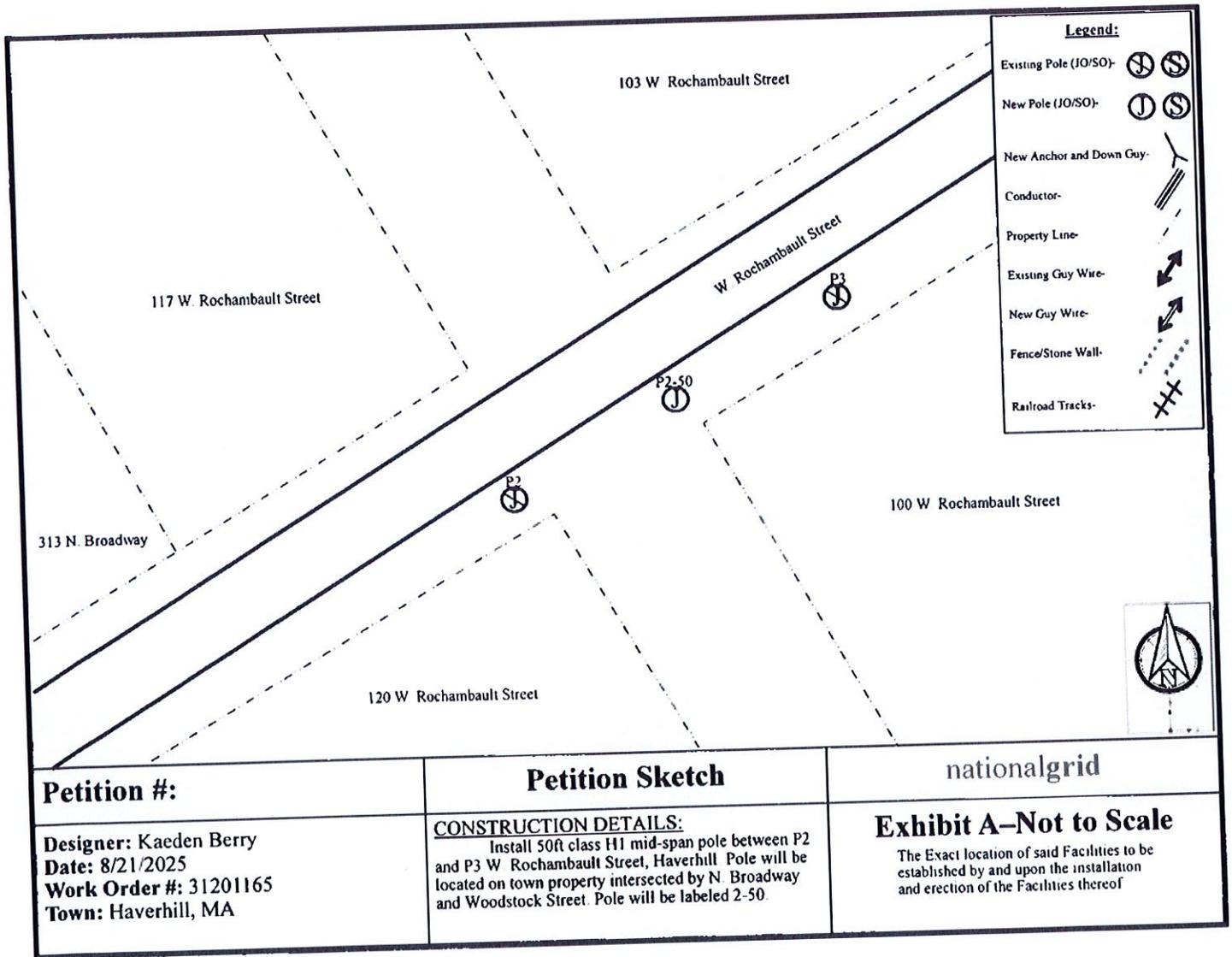
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*  
Manager / Right of Way



**Petition #:**

**Petition Sketch**

nationalgrid

**Designer:** Kaeden Berry  
**Date:** 8/21/2025  
**Work Order #:** 31201165  
**Town:** Haverhill, MA

**CONSTRUCTION DETAILS:**  
 Install 50ft class H1 mid-span pole between P2 and P3 W Rochambault Street, Haverhill Pole will be located on town property intersected by N. Broadway and Woodstock Street. Pole will be labeled 2-50.

**Exhibit A-Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

September 19, 2025

Questions contact Central Design - Kaeden Berry (774) 556-4939 or Kaeden.berry@nationalgrid.com

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 21st day of August, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – W. Rochambault Street - Haverhill, Massachusetts.

**No.# 31201165**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

W. Rochambault Street - National Grid to install 1 JO pole on W. Rochambault Street beginning at a point approximately 200 feet Southeast of the centerline of the intersection of Woodstock Street. National Grid will install 50ft class H1 mid-span pole between pole P2 and P3, W. Archambault Street. Pole will be located on city property, intersected by N. Broadway and Woodstock Street. Pole will be labeled P2-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.  
20\_\_ .

Massachusetts  
Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
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.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

9.5

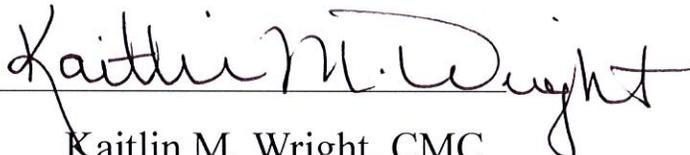
**Document # 99-L**

Petition from *National Grid* and *Verizon*, requesting joint pole location on Smith St -  
WR#31193114

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays,**

**HEARING FOR DECEMBER 16, 2025**

Attest:   
Kaitlin M. Wright, CMC  
City Clerk

**nationalgrid**

9.5  
NOV 18 AM 10:40  
HAVCITYCLERK

September 19, 2025

**WR# 31193114 – Smith Street**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31193114 – Smith Street  
Install 1 JO pole – Pole 6-50  
Broadway and Smith, Haverhill, MA**

If you have any questions regarding this permit, please contact:

Joseph Prah (508) 482-1053 or [joseph.prah@nationalgrid.com](mailto:joseph.prah@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845  
**978-725-2308**.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31193114 – Smith Street**

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Smith Street - National Grid to install 1 JO pole on Smith Street beginning at a point approximately 115 feet South of the centerline of the intersection of Broadway. National Grid will install 50ft class H1 pole between pole P6 and P7, Smith Street. Pole will be located on city property, and will be labeled P6-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Smith Street - Haverhill, Massachusetts.

**No.# 31193114**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

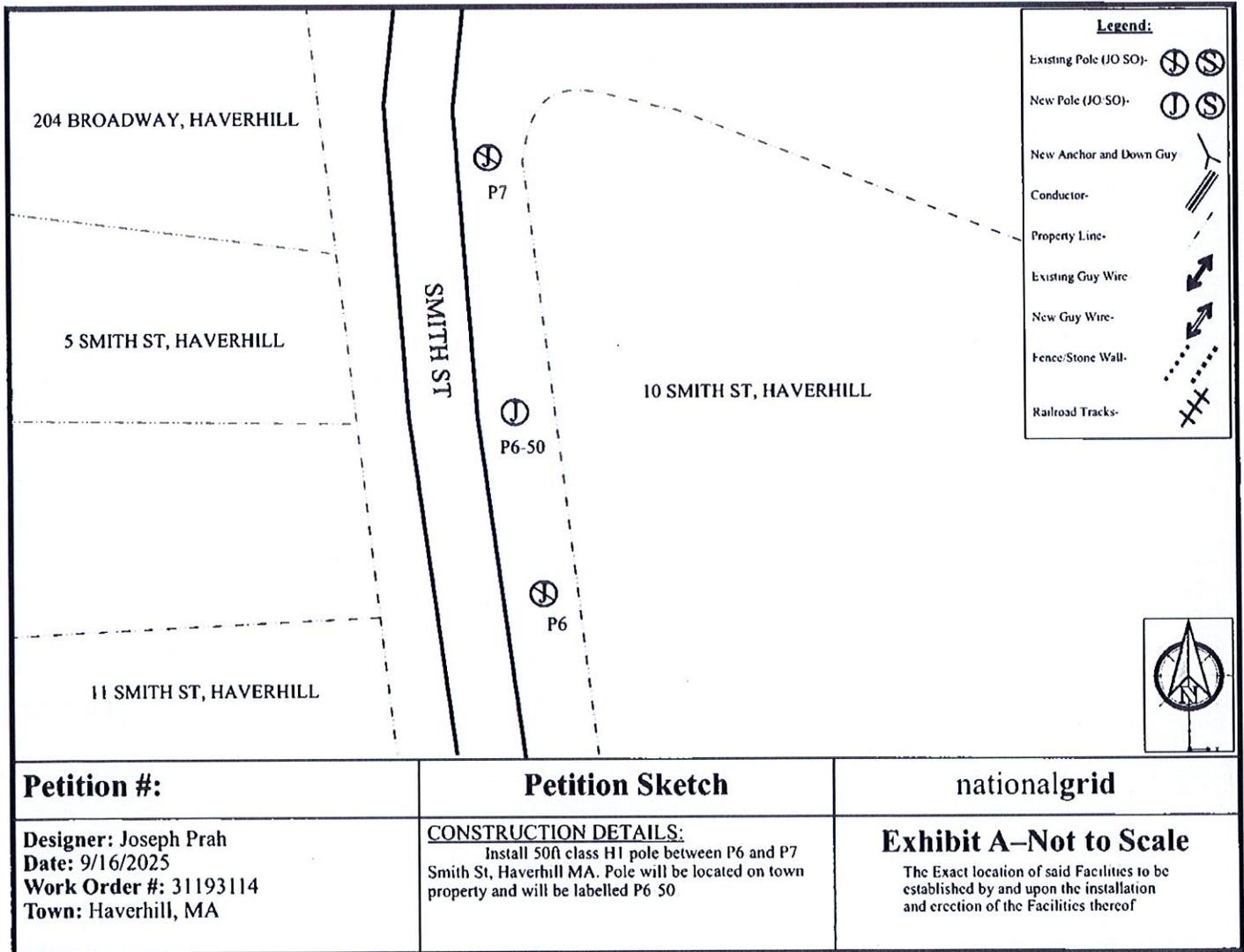
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]* \_\_\_\_\_  
Manager / Right of Way



**WR# 31193114 – Smith Street**

September 19, 2025

Questions contact Central Design - Joseph Prah (508) 482-1053 or joseph.prah@nationalgrid.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 16th day of September, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Smith Street - Haverhill, Massachusetts.

**No.# 31193114**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Smith Street - National Grid to install 1 JO pole on Smith Street beginning at a point approximately 115 feet South of the centerline of the intersection of Broadway. National Grid will install 50ft class H1 pole between pole P6 and P7, Smith Street. Pole will be located on city property, and will be labeled P6-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts

20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

9.6

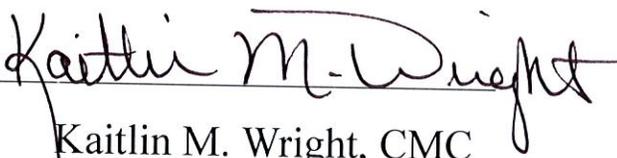
**Document #99-M**

Petition from *National Grid* and *Verizon*, requesting a joint pole location on Clydedale Ave -  
WR#31192816

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays**

**HEARING FOR DECEMBER 16, 2025**

Attest:   
Kaitlin M. Wright, CMC  
City Clerk

9.6

NOV 18 AM 10:39  
HAVCITYCLERK

**nationalgrid**

September 19, 2025

**WR# 31192816 – Clydedale Avenue**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31192816 – Clydedale Ave.  
Install 1 JO pole – Pole 11-50  
Caledonia and King, Haverhill, MA**

If you have any questions regarding this permit, please contact:

**Nikolaos Konstantinou (508) 482-1052 or [nkonstantinou@chasolutions.com](mailto:nkonstantinou@chasolutions.com)**

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845  
**978-725-2308.**

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31192816 – Clydedale Avenue**

Questions contact Central Design - Nikolaos Konstantinou (508) 482-1053 or nkonstantinou@chasolutions.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Clydedale Avenue - National Grid to install 1 JO pole on Clydedale Avenue beginning at a point approximately 200 feet Southeast of the centerline of the intersection of Caledonia Street. National Grid will install 45ft class H1 mid-span pole between P11 and P12, Clydedale Ave. Pole will be located on city property intersected by Caledonia St. and Kind St. and will be labeled P11-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Clydedale Avenue - Haverhill, Massachusetts.

**No.# 31192816**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]* \_\_\_\_\_  
Manager / Right of Way



**WR# 31192816 – Clydedale Avenue**

September 19, 2025

Questions contact Central Design - Nikolaos Konstantinou (508) 482-1053 or nkonstantinou@chasolutions.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 5th day of August, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Clydedale Avenue - Haverhill, Massachusetts.

**No.# 31192816**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Clydedale Avenue - National Grid to install 1 JO pole on Clydedale Avenue beginning at a point approximately 200 feet Southeast of the centerline of the intersection of Caledonia Street. National Grid will install 45ft class H1 mid-span pole between P11 and P12, Clydedale Ave. Pole will be located on city property intersected by Caledonia St. and Kind St. and will be labeled P11-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the

Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts \_\_\_\_\_ 20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

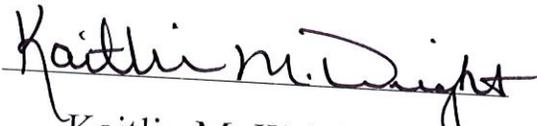
**Document # 97**

JT Couch for Creek Brook CML requesting to store 19,000 gallons of Class 3B edible shortening oil in an above ground storage tank at 30 Creek Brook Dr

IN CITY COUNCIL: SEPTEMBER 16, 2025

**HEARING SCHEDULED FOR: OCTOBER 28, 2025**

**11 YEAS, 0 NAYS, 0 ABSENT, 0 ABSTENTATION**

Attest:   
Kaitlin M. Wright, CMC  
City Clerk

**Document #97**

SPFL-25-3; JT Couch for *Creek Brook CML* requesting to store 19,000 gallons of Class IIIB edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr

**IN CITY COUNCIL: October 28, 2025**

**CONT'D TO DECEMBER 16 2025**

**10 YEAS, 0 NAYS, 1 ABSENT,**

Attest: Kaitlin M. Wright  
Kaitlin M. Wright, CMC  
City Clerk

**Document # 97**

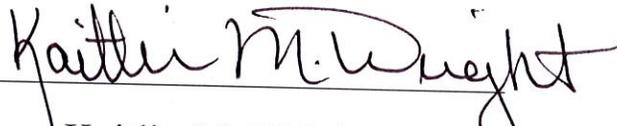
Doc 97 - SPFL-25-3; JT Couch for *Creek Brook CML* requesting to store 19,000 gallons of Class IIIB edible shortening oil in an above ground storage tank and 12,700 gallons of Class II diesel fuel in above ground storage tanks

**IN CITY COUNCIL: November 18, 2025**

**11 Yeas, 0 Nays,**

**HEARING SCHEDULED FOR DECEMBER 16, 2025**

Attest:



Kaitlin M. Wright, CMC

City Clerk



FP-002A  
(Rev. 6/23)

The Commonwealth of Massachusetts  
City/Town of Haverhill

Application For License

Massachusetts General Law, Chapter 148 §13

New License     Amended License

GIS Coordinates
42.7935
LAT.
71.1233
LONG.
License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 30 Creek Brook Dr.  
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Mar Fiber Tech Two LLC

Address of Land Owner: 20 Pickering Street Needham MA, 02492

Use and Occupancy of Buildings and Structures: Food Manufacturing

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments  
Attach a copy of the current license

**Flammable and Combustible Liquids, Flammable Gases and Solids**

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 1.00 Table 1.12.8.50; Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, Cubic feet Gallons	CONTAINER UST, AST, IBC, drums AST
Edible Shortenings and Oils	Class 3B	19,000		
Diesel Fuel	Class 2	5,000	Gallons	AST
Diesel Fuel	Class 2	7,700	Gallons	AST

Total quantity of all flammable liquids to be stored: N/A

Total quantity of all combustible liquids to be stored: 31,700 Gallons

Total quantity of all flammable gases to be stored: N/A

Total quantity of all flammable solids to be stored: N/A

**LP-gas** (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers. (See 527 CMR 1.00 Table 1.12.8.50)

- ❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: N/A  
List sizes and capacities of all aboveground containers used for storage: \_\_\_\_\_
- ❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: N/A  
List sizes and capacities of all underground containers used for storage: \_\_\_\_\_
- Total aggregate quantity of all LP-gas to be stored: N/A

**Fireworks** (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

- ❖ Maximum amount (in pounds) of Class 1.3G: N/A Type/class of magazine used for storage: N/A
- ❖ Maximum amount (in pounds) of Class 1.4G: N/A Type/class of magazine used for storage: N/A
- ❖ Maximum amount (in pounds) of Class 1.4: N/A Type/class of magazine used for storage: N/A
- Total aggregate quantity of all classes of fireworks to be stored: \_\_\_\_\_

**Explosives** (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

- ❖ Maximum amount (in pounds) of Class 1.1: N/A Number of magazines used for storage: \_\_\_\_\_
- ❖ Maximum amount (in pounds) of Class 1.2: N/A Number of magazines used for storage: \_\_\_\_\_
- ❖ Maximum amount (in pounds) of Class 1.3: N/A Number of magazines used for storage: \_\_\_\_\_
- ❖ Maximum amount (in pounds) of Class 1.4: N/A Number of magazines used for storage: \_\_\_\_\_
- ❖ Maximum amount (in pounds) of Class 1.5: N/A Number of magazines used for storage: \_\_\_\_\_
- ❖ Maximum amount (in pounds) of Class 1.6: N/A Number of magazines used for storage: \_\_\_\_\_

I, Joseph Theodore Couch IV, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature Joseph Theodore Couch IV Date 11/14/2025 Name Joseph Theodore Couch IV

PLEASE NOTE THAT ONLY APPLICATIONS WITH ORIGINAL WET SIGNATURES WILL BE ACCEPTED. PHOTOCOPIES OF APPLICATIONS WILL NOT BE PROCESSED.

**Fire Department Use Only**

I, Eric M. TARP Y, Head of the HAVERHILL Fire Department endorse this application with my  Approval  Disapproval

Signature of head of the Fire Department [Signature] Date 11/18/25

Recommendations: Follow all code requirements & best practices associated with the use, storage & maintenance of tanks & process



Special Permit - Flammable Fuel Storage

**SPFL-25-3**

Submitted On: Aug 15, 2025

**Applicant**

👤 JT Couch  
☎ 973-650-6060  
@ jt@creekbrookcml.com

**Primary Location**

30 CREEK BROOK DR  
Haverhill, MA 01832

10.2

**Important: Please Read Before Starting Your Application**

**Applicant Information**

<b>Is this application a new license or an amendment to an existing license?</b> New	<b>If amendment, please indicate date of original license</b> --
<b>IF OTHER, please specify</b> --	<b>What is Your Role in this Process?</b> Representative of Applicant
<b>Applicant or Business/Firm Phone</b> 9736506060	<b>Applicant or Business/Firm Name</b> Creek Brook CML
<b>Applicant or Business/Firm City</b> Haverhill	<b>Applicant or Business/Firm Address</b> 30 Creek brook Dr.
<b>Applicant or Business/Firm Zip Code</b> 01832	<b>Applicant or Business/Firm State</b> Massachusetts
<b>Name of Licensee</b> Mark Cafua	<b>Business Structure</b> Corporation
<b>Contact Information for Licensee (Email and Phone Number)</b> jt@creekbrookcml.com	<b>Address of Licensee</b> 30 Creek Brook Dr.

OCT 24 AM 9:19  
HAVCITYCLERK

**Land Information**

<b>Location of Land</b> 30 Creek Brook Dr.	<b>Owner of Land</b> Mar Fiber Tech Two LLC
<b>Address of Land Owner</b> 20 Pickering ST. Needham MA 02492	<b>Use and Occupancy of Buildings and Structures</b> Food Manufacturing
<b>GIS Coordinants</b> 548- 1 -3c-2A-2	

**Flammable and Combustible Liquids, Flammable Gases, and Solids**

<b>Product Name</b> Edible shortening oil	<b>Class of Flammable or Combustible</b> Class 2B
<b>Maximum Quantity of Tank Storage</b> 15000	<b>Units</b> Gallons
<b>Container</b>	<b>IF OTHER, please specify</b>

Aboveground Storage Tank

--

Total quantity of all flammable liquids to be stored

Total quantity of all combustible liquids to be stored

0

15000

Total quantity of all flammable gases to be stored

Total quantity of all flammables solids to be stored

0

0

### LP Gas or Propane Information

Will you have LP gas or propane?

No

### Explosives Information

Will you have explosives?

No

### Emergency Contact Information

Emergency Contact Name

JT Couch

Emergency Contact Phone Number

9736506060

### Acknowledgement

I, \_\_\_\_\_, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

true

Electronically Sign Here:

Joseph Theodore Couch IV

Signor's Role

Representative of Applicant

**SPFL-25-3**

Special Permit - Flammable Fuel  
Storage  
Status: Active  
Submitted On: 8/15/2025

**Primary Location**

30 CREEK BROOK DR  
Haverhill, MA 01832

**Owner**

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM,  
MA 02492

**Applicant**

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

**Applicant Information**

NOV 14 AM 11:00  
HAVCITYCLERK

Is this application a new license or an amendment to an existing license?\*

New

If amendment, please indicate date of original license

What is Your Role in this Process?\*

Representative of Applicant

IF OTHER, please specify

Applicant or Business/Firm Name\*

Creek Brook CML

Applicant or Business/Firm Phone\*

9736506060

Applicant or Business/Firm Address\*

30 Creek brook Dr.

Applicant or Business/Firm City\*

Haverhill

Applicant or Business/Firm State\*

Massachusetts

Applicant or Business/Firm Zip Code\*

01832

Business Structure\*

Corporation

Name of Licensee\*

Mark Cafua

Address of Licensee\*

30 Creek Brook Dr.

Contact Information for Licensee (Email and Phone Number)\*

jt@creekbrookcml.com

**Land Information**

Location of Land\* 

30 Creek Brook Dr.

Owner of Land\*

Mar Fiber Tech Two LLC

Address of Land Owner\*

20 Pickering ST. Needham MA 02492

Use and Occupancy of Buildings and Structures\*

Food Manufacturing

GIS Coordinants\* ⓘ

548- 1 -3c-2A-2

### Flammable and Combustible Liquids, Flammable Gases, and Solids

Product Name\*

Edible shortening oil and diesel fuel

Class of Flammable or Combustible\*

Class IIIB and Class II

Maximum Quantity of Tank Storage\*

31,700

Units\* ⓘ

Gallons

Container\* ⓘ

Aboveground Storage Tank

IF OTHER, please specify

Total quantity of all flammable liquids to be stored\*

0

Total quantity of all combustible liquids to be stored\*

31,700

Total quantity of all flammable gases to be stored\*

0

Total quantity of all flammables solids to be stored\*

0

### LP Gas or Propane Information

Will you have LP gas or propane?\*

No

### Explosives Information

Will you have explosives?\*

No

## Emergency Contact Information

Emergency Contact Name\*

JT Couch

Emergency Contact Phone Number\*

9736506060

## Acknowledgement

I, \_\_\_\_\_, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.\*



Electronically Sign Here:\*

Joseph Theodore Couch IV

Signor's Role\*

Representative of Applicant

## Attachments

	<b>Plot Plan of the Property</b> C120 Site Layout and Materials Plan - Overall 10.16.24 Const. Rev2.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:54 PM	<b>REQUIRED</b>
	<b>Sketch of tank location on property</b> Creek Brook CML_Overall Plan w Equip_20240918 (With Moline Equipment 06-17-2025) 2.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:38 PM	<b>REQUIRED</b>
	<b>Proof of Abutter Notification</b> AButters notification .docx Uploaded by JT Couch on Aug 15, 2025 at 12:56 PM	<b>REQUIRED</b>
	<b>Detailed Written Summary of Project</b> Application for Tank license - project summary.docx Uploaded by JT Couch on Aug 15, 2025 at 12:34 PM	<b>REQUIRED</b>
	<b>Shortening SDS.pdf</b> Shortening SDS.pdf Uploaded by JT Couch on Aug 15, 2025 at 12:36 PM	



# Fire Chief Approval

Record No. SPFL-25-3

Status Completed

Became Active August 15, 2025

Assignee Eric Tarpy

Due Date None

## Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

## Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

## Applicant

JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Eric Tarpy

Waiting on updated FP- 002A form to be sent to office for Fire Dept. signature. August 26, 2025 at 3:11 pm

JT Couch

Hello, I just sent it over to Private Belfiore and uploaded it to the portal as well. August 26, 2025 at 3:25 pm

JT Couch

Hi I see the form was signed off on, do I need to send to anyone for further approval or will it automatically switch from in progress to approved? August 27, 2025 at 3:05 pm

Kaitlin Wright

@Eric Tarpy form FP-002A is attached under attachments and awaits the Fire Chief's signature. September 2, 2025 at 1:34 pm

Brian Belfiore Internal

@Kaitlin Wright signed copy attached. September 2, 2025 at 4:22 pm

Eric Tarpy

Applicant to apply for permit to exercise license. Subject to all code requirements. September 3, 2025 at 8:14 am

Kaitlin Wright

Hearing will be announced at September 16th Council meeting. Application will be heard before Council on October 28th meeting at 7 PM. September 3, 2025 at 2:18 pm

**Step Activity**

OpenGov system activated this step	08/15/2025 at 12:58 pm
OpenGov system assigned this step to Robert O'Brien	08/15/2025 at 12:58 pm
Eric Tarpay reassigned this step from Robert O'Brien to Eric Tarpay	08/26/2025 at 11:22 am
Eric Tarpay approved this step	09/03/2025 at 8:13 am



### Tax Check

Record No.SPFL-25-3

Status Completed

Became Active August 15, 2025

Assignee Lynn Spitalere

Due Date None

#### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

#### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

#### Applicant

JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

### Messages

No comments yet.

#### Step Activity

- OpenGov system activated this step 08/15/2025 at 12:58 pm
- Kaitlin Wright assigned this step to Lynn Spitalere 08/19/2025 at 11:10 am
- Lynn Spitalere approved this step 08/21/2025 at 4:36 pm

## Water Bill Check

Record No.SPFL-25-3

Status Completed

Became Active August 19, 2025

Assignee Elizabeth Remmes

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Applicant

 JT Couch  
973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

## Messages

No comments yet.

### Step Activity

- Kaitlin Wright assigned this step to Elizabeth Remmes 08/19/2025 at 11:11 am
- Kaitlin Wright activated this step 08/19/2025 at 11:11 am
- Elizabeth Remmes approved this step 08/19/2025 at 11:30 am

## City Clerk Review

Record No.SPFL-25-3

Status Completed

Assignee Kaitlin Wright

Became Active September 3, 2025

Due Date None

---

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch

 973-650-6060

 jt@creekbrookcml.com

 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Please provide GIS coordinates (latitude and longitude) for where the tank/tanks will be stored.

August 28, 2025 at 1:18 pm

JT Couch

The coordinates for the shortening tank are (42.7935° N, 71.1233° W).

August 28, 2025 at 3:13 pm

Kaitlin Wright

Thank you - I added the coordinates to the application and reuploaded.

August 28, 2025 at 3:23 pm

JT Couch

Thank you!

August 28, 2025 at 3:40 pm

Kaitlin Wright

If there are any further additions to the application, please ensure to notify me directly as well so I can ensure the updated information is relayed to the City Council.

September 17, 2025 at 8:48 am

Kaitlin Wright

Good morning JT, I spoke with the Fire Department yesterday and they stated there is an additional 7,000 gallon diesel tank on property. Is that correct? Please let me know asap.

October 17, 2025 at 9:22 am

JT Couch

Hi Kaitlin, yes the GC made me aware of that recently. I thought it was off of natural gas but it is not. Do I need to amend anything?

October 17, 2025 at 12:26 pm

Kaitlin Wright

Yes, the application will need to be amended. Unfortunately, I will have to re-announce before Council the amount being stored, re-advertise and re-notify the abutters. The MGL that governs this requires at least 7 days notice prior to the hearing. The hearing will be have to be continued to a later date. Please provide an updated application with any additional documents/paperwork that show the additional tank. I can re-announce at the 28th meeting, but we will need to continue the hearing to a later date - likely December 9th to give us time to advertise and you time to re-notify the abutters.

October 17, 2025 at 1:00 pm

Kaitlin Wright

The Fire Department informed me that there is a third diesel tank on site that was not included on your application. This needs to be updated to reflect the additional diesel tank. However, the hearing will need to be continued from the October 28th date now as abutters will need to be re-notified with an updated notification and the advertisement will need to be updated, as well. The MGL that governs flammable storage applications requires that this notice happen at least 7 days prior to the hearing and since a new, updated application has yet to be received, we cannot move forward with the updated abutter notification and advertisement. Please get me a completed, updated application that reflects all tanks on site as soon as possible so we can work together to schedule a new hearing date. Our council calendar is filling up very quickly, and it is highly likely we will not be able to fit you in for another hearing date until the December 16th meeting.

October 21, 2025 at 11:38 am

Kaitlin Wright

Spoke with applicant JT Couch on the phone. JT indicated they will continue with the hearing on 10/28 and will seek approval for the 19,000 gallon shortenings and oil tank and the 5,000 gallon diesel tank. They do not presently have the 7,000 gallon diesel tank on site. Applicant is aware that they will need to reapply for an amendment to the license (if granted) when they are ready to install the additional 7,000 gallon diesel tank.

October 22, 2025 at 1:49 pm

### Step Activity

OpenGov system activated this step	09/03/2025 at 8:13 am
OpenGov system assigned this step to Rose Leonard-Flynn	09/03/2025 at 8:13 am
Kaitlin Wright reassigned this step from Rose Leonard-Flynn to Kaitlin Wright	09/03/2025 at 2:14 pm
Kaitlin Wright approved this step	09/03/2025 at 2:14 pm

## City Clerk - Hearing Date Set

Record No.SPFL-25-3

Status Completed

Became Active September 3, 2025

Assignee Kaitlin Wright

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Hearing will be announced at September 16th Council meeting. Application will be heard before Council on October 28th meeting at 7 PM

September 3, 2025 at 2:20 pm

Kaitlin Wright

Application states 19,000 gallons, but written summary still shows 15,000 gallons. It would be helpful if the summary could be updated or something could be added to reflect/explain the change for the additional gallons.

September 3, 2025 at 2:21 pm

JT Couch

Hi Kaitlin I have just uploaded a new summary and tried to put a explanation at the top, I also left a brief note on its submission details. Thank you!

September 3, 2025 at 4:46 pm

## Step Activity

OpenGov system activated this step

09/03/2025 at 2:14 pm

OpenGov system assigned this step to Maria Bevilacqua

09/03/2025 at 2:14 pm

Kaitlin Wright reassigned this step from Maria Bevilacqua to Kaitlin Wright

09/03/2025 at 2:14 pm

Kaitlin Wright approved this step

09/03/2025 at 2:21 pm



# Building Inspector Review

Record No.SPFL-25-3

Status Completed

Became Active September 8, 2025

Assignee Tom Bridgewater

Due Date None

## Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

## Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

## Applicant

JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

No comments yet.

## Step Activity

OpenGov system activated this step

09/08/2025 at 1:19 pm

OpenGov system assigned this step to Tom Bridgewater

09/08/2025 at 1:19 pm

Tom Bridgewater approved this step

09/08/2025 at 2:55 pm



# Conservation Department/Stormwater Review

Record No.SPFL-25-3

Status Completed

Became Active September 8, 2025

Assignee Robert Moore

Due Date None

## Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

## Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

## Applicant

JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

**Robert Moore**

September 8, 2025 at 5:21 pm

Hi JT. The Conservation Commission originally approved a 7,000 gallon tank on a pad in this location. The new, larger tank looks to be inside a small building addition. Is that correct?

**JT Couch**

September 8, 2025 at 6:16 pm

Hi inspector Moore, I believe the tank you're referring to is our diesel fuel storage tank. The permit for that one is filed as permit # 131186. It has a gross volume of 7,000 gallons and is used to fuel our fleet of trucks. This permit is for the storage of cooking oil stored in a built for purpose room on-site at creek brook. It is a self contained room attached to the facility the diesel fuel tank is on the opposite exterior of the building. I can email you a site plan highlighting each tanks location if you would like. Please let me know however I can assist, thank you!

**Robert Moore**

September 10, 2025 at 1:10 pm

JT, thank you for the response. The tank we last had on the books is the 7000gal stand-alone shown below. I was mostly interested in confirming this new, larger tank would be inside the building, which minimizes release potential. It sounds like the tanker will connect to an intake on the exterior of the building. As with the original design, the building should be equipped with an appropriate spill kit to contain any incidents.

**JT Couch**

September 10, 2025 at 1:31 pm

No problem, I will contact our vendors and begin procuring a large kit. Yes the tanker will pull up attach a hose and pump directly into the tank from the exterior of the building to inside to the tank room.

### Step Activity

OpenGov system activated this step

09/08/2025 at 1:19 pm

OpenGov system assigned this step to Robert Moore

09/08/2025 at 1:19 pm

Robert Moore approved this step

09/10/2025 at 1:10 pm

## DPW Review

Record No.SPFL-25-3

Status Active

Became Active September 8, 2025

Assignee Robert Kimball

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 8, 2025 at 8:50 am

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 22, 2025 at 1:40 pm

## Step Activity

OpenGov system activated this step

09/08/2025 at 1:19 pm

OpenGov system assigned this step to Robert Ward

09/08/2025 at 1:19 pm

Kaitlin Wright reassigned this step from Robert Ward to Robert Kimball

09/16/2025 at 8:27 pm



### Engineering Review

Record No.SPFL-25-3

Status Completed

Became Active September 8, 2025

Assignee John Pettis

Due Date None

#### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

#### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

#### Applicant

JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

### Messages

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 8, 2025 at 8:50 am

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 22, 2025 at 1:41 pm

John Pettis

I have no objection to the requested permit.

October 22, 2025 at 4:03 pm

### Step Activity

OpenGov system activated this step

09/08/2025 at 1:19 pm

OpenGov system assigned this step to John Pettis

09/08/2025 at 1:19 pm

John Pettis approved this step

10/22/2025 at 4:03 pm

## Police Department Review

Record No.SPFL-25-3

Status Completed

Became Active September 16, 2025

Assignee Kevin Lynch

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

No comments yet.

### Step Activity

- |  |                        |
|--|------------------------|
| Kaitlin Wright activated this step               | 09/16/2025 at 8:26 pm  |
| Kaitlin Wright assigned this step to Kevin Lynch | 09/16/2025 at 8:27 pm  |
| Kevin Lynch approved this step                   | 09/19/2025 at 12:51 pm |

## Water Supply Review

Record No.SPFL-25-3

Status Active

Became Active September 16, 2025

Assignee Robert Ward

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 8, 2025 at 8:50 am

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 22, 2025 at 1:41 pm

## Step Activity

Kaitlin Wright assigned this step to Robert Ward

09/16/2025 at 8:27 pm

Kaitlin Wright activated this step

09/16/2025 at 8:27 pm

## Water/Wastewater Review

Record No.SPFL-25-3

Status Active

Became Active September 16, 2025

Assignee Robert Ward

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 8, 2025 at 8:50 am

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 22, 2025 at 1:41 pm

## Step Activity

Kaitlin Wright assigned this step to Robert Ward

09/16/2025 at 8:28 pm

Kaitlin Wright activated this step

09/16/2025 at 8:28 pm

## School Department Review

Record No.SPFL-25-3

Status Active

Became Active September 16, 2025

Assignee Margaret Marotta

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 8, 2025 at 8:50 am

Kaitlin Wright

Please review, this is coming before Council on 10/28!

October 22, 2025 at 1:41 pm

## Step Activity

Kaitlin Wright assigned this step to Margaret Marotta

09/16/2025 at 8:31 pm

Kaitlin Wright activated this step

09/16/2025 at 8:31 pm

## Fire Department Second Review

Record No.SPFL-25-3

Status Completed

Became Active September 16, 2025

Assignee Brian Belfiore

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

Brian Belfiore

Applicant has submitted all required documents.

September 17, 2025 at 7:50 am

## Step Activity

Kaitlin Wright assigned this step to Eric Tarpy

09/16/2025 at 8:31 pm

Kaitlin Wright activated this step

09/16/2025 at 8:31 pm

Brian Belfiore reassigned this step from Eric Tarpy to Brian Belfiore

09/17/2025 at 7:50 am

Brian Belfiore approved this step

09/17/2025 at 1:06 pm

## Abutter Notification

Record No.SPFL-25-3

Status Active

Became Active October 22, 2025

Assignee Kaitlin Wright

Due Date None

### Primary Location

30 CREEK BROOK DR  
Haverhill, MA 01832

### Owner

MAR FIBERTECH TWO LLC  
PICKERING ST, STE 200 20 NEEDHAM, MA 02492

### Applicant

 JT Couch  
 973-650-6060  
 jt@creekbrookcml.com  
 30 creek brook dr  
Haverhill, MA 01832

## Messages

**Kaitlin Wright**

September 8, 2025 at 1:20 pm

Abutter notification for fuel storage applications are the applicant's responsibility. You may use the advertisement to send your abutter notification. The advertisement will be printed on October 9 and 16th in the Gazette. Please be sure to send abutter notification on or around then. A list of abutters has also been attached. Prior to the hearing, the certified mail receipts will need to be submitted to our office. Please reach out with questions.

**JT Couch**

September 8, 2025 at 3:29 pm

Hi Kaitlin, The advertisement states that this is a class 2B liquid, would you like me to amend and reupload or does it need to come from your end?

**Kaitlin Wright**

September 8, 2025 at 3:33 pm

Hi JT, the wording on the advertisement was taken directly from the attachment titled Detailed Project Summary 9-3-2025.docx. Please advise if this is incorrect.

**JT Couch**

September 8, 2025 at 3:40 pm

I just uploaded the version history I must have uploaded a legacy version by accident it is a class 3B liquid.

**Kaitlin Wright**

September 9, 2025 at 4:44 pm

Thank you for clarifying!

**Kaitlin Wright**

September 17, 2025 at 8:48 am

Please use updated advertisement for abutter notification.

**Kaitlin Wright**

October 24, 2025 at 9:15 am

As of 10/24/2025, still have not received green cards for mail/confirmation of abutter notification. Spoke with applicant to remind him that these need to be submitted ASAP. Stated someone from company would bring them over to City Hall this morning.

## Step Activity

Kaitlin Wright activated this step

10/22/2025 at 1:44 pm

Kaitlin Wright assigned this step to Kaitlin Wright

10/22/2025 at 1:44 pm



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@haverhillma.gov](mailto:cityclerk@haverhillma.gov)

September 8, 2025

## PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that the following application for a license to store, keep, and use INFLAMMABLE LIQUIDS has been made to the City Clerk and the City Council will conduct a hearing for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, October 28, 2025; at 7:00 PM. This notice is given under the provisions of Chapter 148 of the General Laws - JT Couch on behalf of Creek Brook CML (SPFL-25-3); requesting to store 19,000 gallons of Class 3B edible shortening oil and 5,000 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr.

*(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)*

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: October 9 & October 16, 2025  
Haverhill Gazette

Kaitlin M. Wright, CMC  
City Clerk



FP-002A  
(Rev. 6/23)

The Commonwealth of Massachusetts  
City/Town of Haverhill

### Application For License

Massachusetts General Law, Chapter 148 §13

New License     Amended License

GIS Coordinates
42.7935
LAT.
71.1233
LONG.
License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 30 Creek Brook Dr.

Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: Mar Fiber Tech Two LLC

Address of Land Owner: 20 Pickering Street Needham MA, 02492

Use and Occupancy of Buildings and Structures: Food Manufacturing

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Attach a copy of the current license

#### **Flammable and Combustible Liquids, Flammable Gases and Solids**

*Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 1.00 Table 1.12.8.50; Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.*

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, Cubic feet Gal. Gal.	CONTAINER UST, AST, IBC, drums AST AST
Edible shortenings and Oils	Class 3B	19,000		
Diesel Fuel	Class 2	5,000		

Total quantity of all flammable liquids to be stored: N/A

Total quantity of all combustible liquids to be stored: 24,000 Gallons

Total quantity of all flammable gases to be stored: N/A

Total quantity of all flammable solids to be stored: N/A

**LP-gas** (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers.  
(See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: N/A  
List sizes and capacities of all aboveground containers used for storage: \_\_\_\_\_

❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: N/A  
List sizes and capacities of all underground containers used for storage: \_\_\_\_\_

Total aggregate quantity of all LP-gas to be stored: N/A

**Fireworks** (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.3G: N/A Type/class of magazine used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.4G: N/A Type/class of magazine used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.4: N/A Type/class of magazine used for storage: \_\_\_\_\_

Total aggregate quantity of all classes of fireworks to be stored: \_\_\_\_\_

**Explosives** (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 1.00 Table 1.12.8.50)

❖ Maximum amount (in pounds) of Class 1.1: N/A Number of magazines used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.2: N/A Number of magazines used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.3: N/A Number of magazines used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.4: N/A Number of magazines used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.5: N/A Number of magazines used for storage: \_\_\_\_\_

❖ Maximum amount (in pounds) of Class 1.6: N/A Number of magazines used for storage: \_\_\_\_\_

I, Joseph T. Couch IV, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature Joseph Theodore Couch IV Date 9/15/2025 Name Joseph T. Couch IV

PLEASE NOTE THAT ONLY APPLICATIONS WITH ORIGINAL WET SIGNATURES WILL BE ACCEPTED. PHOTOCOPIES OF APPLICATIONS WILL NOT BE PROCESSED.

Fire Department Use Only

I, ERIC M. TARA, Head of the HAVERHILL Fire Department endorse this application with my

Approval  Disapproval

D/K ETV  
Signature of Head of The Fire Department

9/17/25  
Date

Recommendations: Follow all code requirements and best practices associated with the use, storage and maintenance of tank, product & process.

# Detailed Written Summary of Project

**\*\*This application is set up for 19,000 gallons to satisfy state fire marshal's request to cover total amount of shortening on property. Hence forward in this plan the tank will be referred to as 19,000 gallons with the understanding the actual capacity of the tank is 17,000 gross gallons. \*\***

## **Application Summary – 19,000 Gallon Edible Shortening Oil Storage Tank (Class 3B Liquid)**

The engineering documentation provided outlines the design and intended application of a **19,000-gallon stainless steel storage tank (Tag: TK-100)** manufactured by Feldmeier Equipment, configured for handling **Class 3B edible shortening oil**. The system is part of a **PKO (Palm Kernel Oil) Storage and Hot Water Set** designed for industrial food production, specifically for controlled storage, heating, and transfer of shortening oil to downstream fryer balance tanks.

---

### **1. Tank Design and Construction**

- **Capacity:** 19,000 gallons
- **Material:** 316 stainless steel construction for sanitary food-grade applications.
- **Configuration:** Vertical tank with legs and integrated connections for inlet, outlet, venting, and heating systems.
- **Thermal Features:** Equipped with a **heat-traced and insulated oil line network** to maintain product temperature at **135°F**, preventing solidification of the shortening oil during storage and transfer.
- **Hot Water Jacket System:** Supplies heated water to the tank jacket for precise temperature maintenance.

---

### **2. Process Flow and Integration**

- **Oil Supply:** Product is delivered from a tanker truck via a dedicated **oil inlet line** with **heat tracing and insulation** to maintain fluidity during transfer.

- **Distribution:** Heated oil is transferred through a **centrifugal pump (CP-100)** and associated sanitary valves to connected fryer balance tanks.
  - **Piping:** All product lines use sanitary tri-clamp fittings and stainless steel construction.
- 

### 3. Heating & Temperature Control

- **Hot Water Set:**
    - **Recirculation Pump (CP-600, 3 HP)** circulates hot water through the tank jacket and return loop.
    - **Electric Heat Exchanger (HX-600, 480V)** heats the water supply.
    - **Expansion Tank (TK-600)** maintains system pressure stability.
  - **Temperature Monitoring:** Multiple **temperature transmitters (TIT-600)** monitor jacket water and tank oil temperature.
  - **Flow Monitoring:** Flow switches ensure proper circulation of heating media.
- 

### 4. Safety and Venting Systems

- **Venting:**
    - **Emergency Vent (PRV-100)** – 6” Protectoseal pressure relief vent to prevent over-pressurization.
    - **Vacuum Vent (VRV-100)** – 2” Protectoseal unit to prevent vacuum collapse during unloading or cooling.
    - **Tank Conditioner & UV Ventilation Units** – maintain product quality and prevent microbial growth.
  - **Pressure Relief:** ASME-rated pressure relief valves installed on both oil and hot water circuits (80 PSIG).
  - **Check Valves:** Prevent backflow contamination between product and utility lines.
- 

### 5. Controls and Instrumentation

- **Valves:** A combination of ball valves, butterfly valves, and shut-off valves for isolation and flow control.
- **Instrumentation:**

- Level transmitters for high/low product monitoring.
- Temperature transmitters for jacket and product temperature control.
- Flow switches to confirm fluid circulation in both oil and hot water loops.
- **Automation:** Designed for integration with plant control systems via PLC interface.

## 6. Operational Purpose

This tank system provides **bulk storage, heating, and controlled delivery** of Class 3B edible shortening oil for use in continuous frying operations. The **temperature-controlled environment** ensures the oil remains in a liquid state for process reliability, while sanitary construction and venting systems maintain **product integrity and food safety compliance**.

**Facility:** PKO (Edible Shortening Oil) Storage & Hot Water Set

**Primary Vessel:** TK-100, 19,000 gal, 316 SS, Feldmeier (S/N 24E0725)

### 1) Product classification (NFPA 30 / OSHA)

- **NFPA 30 combustible liquid class:** For edible shortening/palm-kernel oils with flash point typically well above 200 °F, the applicable NFPA 30 class is **Class IIIB** (combustible liquid, FP ≥ 200 °F). Although the project description references “Class 3B,” this system is operated at ~135 °F—below common edible-oil flash points—so the **NFPA 30 design basis is Class IIIB**.
- **OSHA 1910.106 alignment:** OSHA follows similar category logic; edible oils normally fall in the highest flash-point (least hazardous) combustible category when not heated near FP.

**Implication:** Class IIIB liquids are the least restrictive under NFPA 30; normal building locations are generally permitted, hazardous (electrical) classification is **not** typically required unless heated to/above the flash point, sprayed, or otherwise aerosolized.

### 2) System description supporting compliance

- **Tank & capacity:** One 19,000-gal sanitary vertical tank, 316 SS, leg-supported (Tag TK-100).
- **Heating method:** Hot-water jacket with dedicated **hot-water skid** (pump CP-600 3 HP; electric circulation heater HX-600 480 V; expansion tank TK-600; PRV/PSV; flow and temperature instrumentation) designed to maintain ~135 °F jacket supply/return—well below typical edible-oil FP.

- **Product transfer:** Sanitary, heat-traced, insulated oil lines (1.5–2") from tanker offload to TK-100 and out to fryer balance tanks via **CP-100** centrifugal pump and sanitary valves. Lines/headers are heat-traced and insulated to maintain fluidity, not to approach FP.
- **Overpressure/venting:**
  - **Emergency vent: PRV-100** 6" Protectoseal F7806H, piped to roof ("EMERGENCY VENT TO ROOF").
  - **Vacuum relief: VRV-100** 2" Protectoseal F6242 (end-of-line).
  - **Normal/conditioning vents:** 10" tank vent **LTX-10AB2A0** and **Liquid Tank Conditioner (UV) LTC-2AB4A0** (American Ultraviolet).
- **Instrumentation & interlocks:** Level transmitters (LLT/HLT tags shown), temperature transmitters (**TIT-600**), and flow switches (**FS-100**, **FW-600**) for both oil and hot-water loops to verify circulation and prevent heater operation on no-flow.

### 3) NFPA 30 conformance elements

**Chapters referenced (by topic):** Design & construction of tanks; normal/emergency venting; heating; transfer operations; indoor tank allowances for Class IIIB; drainage/spill control.

- **Tank design & materials:** Stainless steel, closed, fixed-roof vessel with sanitary connections aligns with NFPA 30 tank construction options for Class IIIB. (TK-100 BOM and P&ID/lifecycle show sanitary, closed system.)
- **Normal venting:** Provided via the dedicated tank vent assembly and conditioner; sized/selected equipment is identified (10" American Ultraviolet vent + conditioner) for normal breathing and product quality. Final vent sizing to meet NFPA 30 normal vent capacity is by manufacturer data; devices are specified in the BOM.
- **Emergency venting:** The **6" Protectoseal F7806H** emergency vent meets the NFPA 30 requirement for emergency relief due to fire exposure (capacity per manufacturer curves). Discharge is routed to roof, minimizing in-room vapor release.
- **Vacuum protection:** The **2" Protectoseal F6242** prevents vacuum collapse during unloading/cooling.
- **Heating controls:** Jacket water heat is mechanically separated from product, with temperature transmitters (**TIT-600**) and flow switches (**FW/FS**) interlocked to heaters/pumps, satisfying NFPA 30 expectations that heating systems be controlled and monitored to avoid overheating.

- **Pumping & valves:** Sanitary pumps (**CP-100, CP-600**) and isolation/butterfly valves (QSM) provide positive shutoff and control. Check valves (**CV-100**) are included to prevent reverse flow.
- **Electrical classification:** Because the product is **Class IIIB** and operating temperature (~135 °F) is **well below FP**, the area is **not normally a classified (hazardous) location** per NFPA 30. Standard industrial electrical installation is acceptable unless the AHJ identifies specific classified pockets (e.g., at vents or if future operations heat above FP).

#### 4) Spill control, drainage, and secondary containment

- **Floor drainage:** Direct any drainage away from doorways/exits and ignition sources. Provide shut-off valves on trench drains leading to an oil-water separator or dedicated containment.

#### 5) Fire protection & emergency planning

- **Portable extinguishers:** Provide **Class B** (and, where fryer operations exist, **Class K** near cooking equipment) extinguishers with travel distance per NFPA 10.
- **Fixed protection:** For **Class IIIB** indoor tanks, foam systems are **not typically required** by NFPA 30; coordinate with AHJ based on risk assessment. If foam is provided, use agents compatible with vegetable oils.
- **Alarm & shutdowns:**
  - High-high product level → stop transfer from tanker.
  - Low/No jacket flow (**FW-600/FS-100**) → trip **HX-600** heater.
  - High jacket temperature (**TIT-600**) → alarm and heater trip.
- **Vent routing:** Maintain the **emergency vent to roof** penetration, weather-proofed and clear of air intakes and ignition sources.
- **Housekeeping:** Keep combustibles clear of tank and hot-water skid. Post emergency shutdown procedures at the skid and tanker offload point.

#### 6) Transfer operations (tanker to TK-100)

- **Connection point:** Dedicated heated/insulated product inlet line “PKO FROM TANKER” to TK-100 (with isolation valve and flow/level interlocks).
- **Bonding/grounding:** Bond tanker to facility during offload to control static (good practice even for high-FP edible oils).
- **Supervision:** Offloading performed by trained personnel; verify **LLT/HLT** signals and vent path clear before start.

### 7) Signage, labels, and documentation

- **Tank labeling:** “EDIBLE SHORTENING OIL – CLASS IIIB COMBUSTIBLE LIQUID – 19,000 GAL – NO SMOKING/NO OPEN FLAMES.”
- **Process labels:** Tag all valves/instruments per P&ID (e.g., **PRV-100**, **VRV-100**, **CP-100/600**, **HX-600**, **TIT-600**, **FS/FW**) to match drawings/BOM.
- **SDS availability:** Maintain product SDS on site; confirm FP and operating limits in writing as part of the pre-startup safety review.

### 8) Construction & installation notes

- **Anchorage/seismic:** Anchor tank legs per structural calcs to resist sloshing and overturning; maintain clear access to emergency vent and manways. (Tank legs shown on layout sheet.)
- **Insulation/heat tracing:** As shown, oil lines are heat-traced and insulated (“1.5” Insulation,” oil lines heat-traced **135 °F**) to maintain pumpability without approaching FP. Verify insulation jacketing is non-absorbent, fire-retardant.
- **Electrical:** Power to **HX-600 (480 V)**, motors (**230/460 V**), and instruments (**24 V/120 V**) per BOM; follow NFPA 70 for wiring methods.

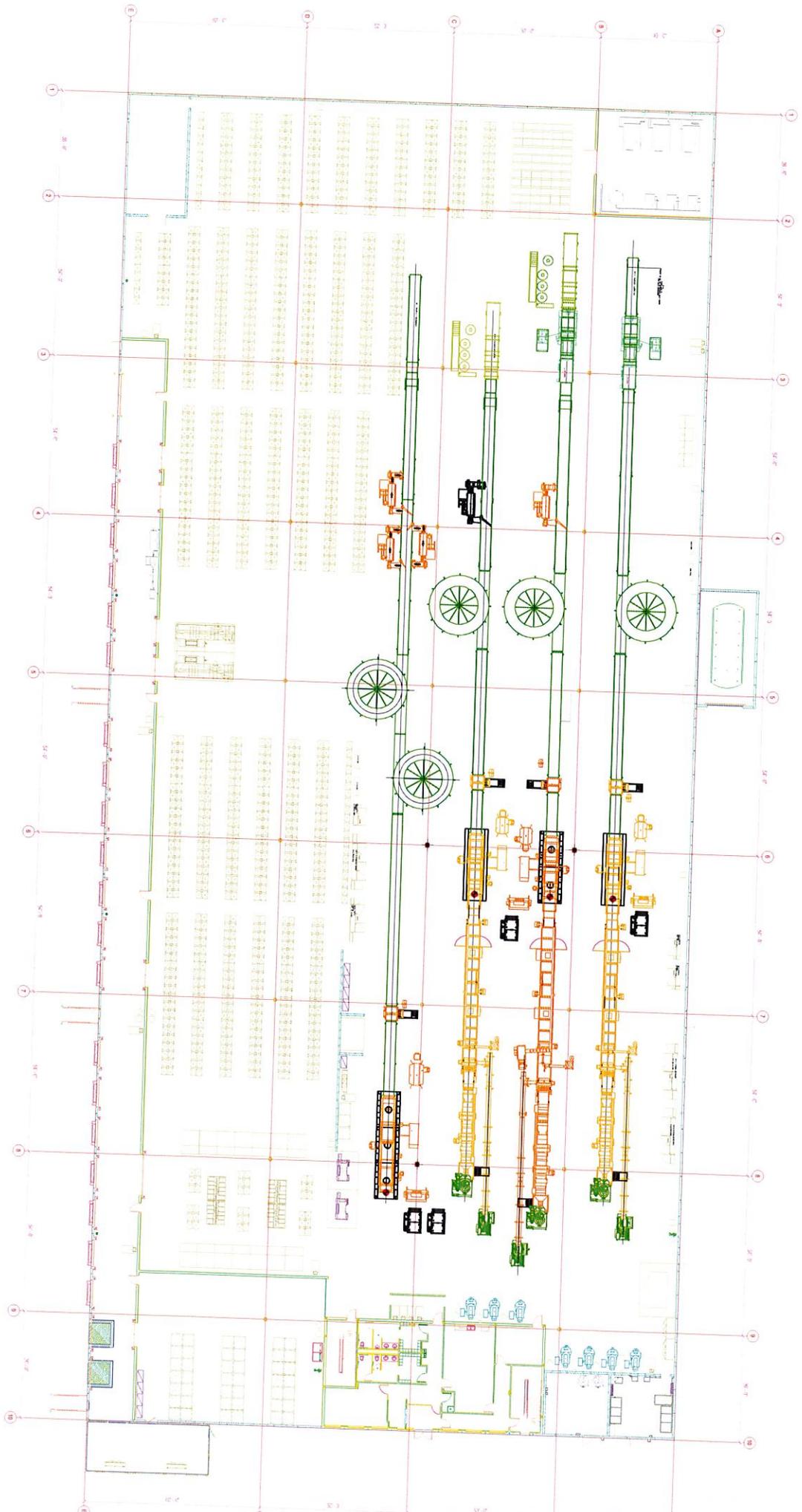
### 9) Owner/AHJ action items (to close out permitting)

1. **Confirm final product FP** (from SDS) to document **Class IIIB** basis at 135 °F operation.
2. **Vent capacity certs:** Attach manufacturer sizing sheets for **F7806H** and **F6242**, and for the 10" vent, to demonstrate normal + emergency venting capacity per NFPA 30.
3. **Containment drawings:** Provide diked area/containment calcs ( $\geq 110\%$  of 19,000 gal) and drain control details (valved to oil-water separator).
4. **SPCC applicability check:** If total on-site oil  $\geq 1,320$  gal, adopt/update **SPCC Plan** and inspection logs.
5. **PSSR/Commissioning:** Document interlock tests (no-flow trips, high-temp trips, level cutouts) and operator training.
6. **Labeling & pre-fire plan:** Post tank/valve IDs, emergency procedures, and add the tank to the facility pre-incident plan for the fire department.

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Cross-references to the engineering package

- **BOM (mechanical & hot water):** TK-100 19,000 gal Feldmeier; PRV-100 6" Protectoseal F7806H; VRV-100 2" Protectoseal F6242; American Ultraviolet **LTX-10AB2A0** (10" vent) & **LTC-2AB4A0** (conditioner); CP-100 C114 pump; CP-600 hot-water recirc; **HX-600** WATTCO heater; **TIT-600, FS/FW-600** instrumentation; valves (QSM) and relief valves (Bell & Gossett 80 psig).
- **P&ID/Layout:** Heat-traced (135 °F) insulated oil lines; jacket supply/return; emergency vent routed to roof; level instruments (LLT/HLT); electrical services (480 V/230-460 V/120 V/24 V) noted.





7004 CESSNA DRIVE  
GREENSBORO, NC 27409  
336-393-0100

4400 BISHOP LANE, SUITE 112  
LOUISVILLE, KY 40218  
502-459-7475

334 FREE HILL ROAD  
HENDERSONVILLE, TN 37075  
615-822-3030

# CREEK BROOK CML HAVERHILL, MA PKO STORAGE & HOT WATER SET 24G0074

TABLE OF CONTENTS	
DRAWING NUMBER	DESCRIPTION
24G0074-01	COVER SHEET
24G0074-02	SYMBOLS SHEET
24G0074-03	BILL OF MATERIALS
24G0074-04	Piping AND INSTRUMENTATION DIAGRAM
24G0074-05	LAYOUT

GENERAL NOTES  
1. VERIFY ALL DIMENSIONS WITH EQUIPMENT.

CLIENT

CREEK BROOK  
HAVERHILL, MA



PROJECT TITLE

PKO STORAGE AND HOT WATER SET

ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN INCHES. ALL RIGHTS RESERVED. THIS DRAWING SHALL NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.  
THE DESIGN IS THE PROPERTY OF M.G.N. NEWELL CORPORATION.

MATERIAL

316 SS

DRAWN BY JAB CHECKED BY

QUANTITY 1 SIZE D SCALE NA

UNLESS OTHERWISE SPECIFIED DIMENSIONS OF ANGLES SHALL BE IN INCHES UNLESS OTHERWISE SPECIFIED



DRAWING DESCRIPTION

COVER SHEET

DRAWING NUMBER

24G0074-01.1

**GENERAL NOTES**

1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT: CREEK BROOK INDUSTRIAL, LLC



PROJECT TITLE: PKO STORAGE AND HOT WATER SE

REV	INITIAL DRAWING	DESCRIPTION	DATE
1			5/7/20

MATERIAL: 316 SS

DRAWN BY: JAB  
CHECKED BY: NA

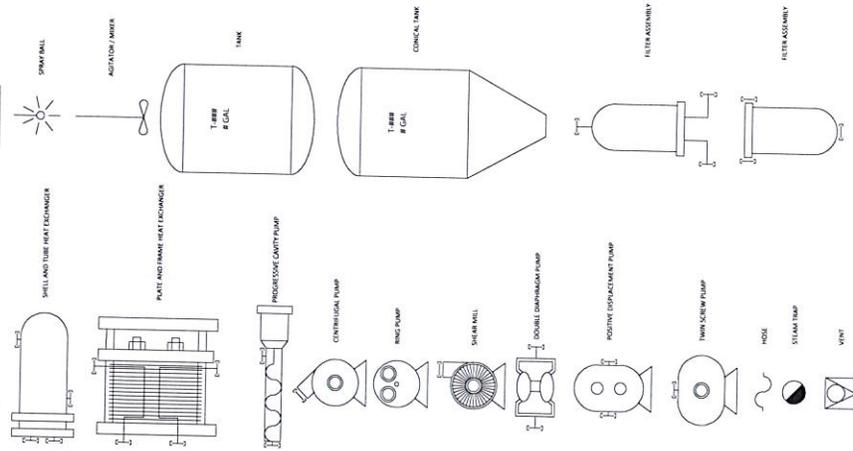


SYMBOL SHEET

DRAWING NUMBER: 24G0074-01.2

**EQUIPMENT**

**VESSELS**



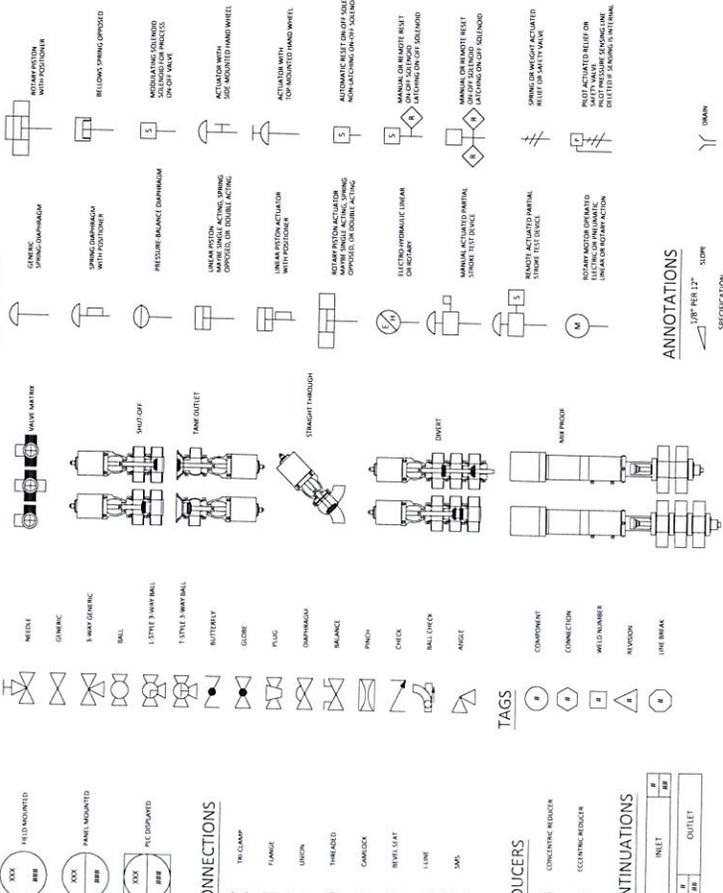
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
STANDARD LINE TYPES																
LINE DESCRIPTION																
ANNOTATIONS																
CENTER LINE																
DIMENSIONS																
REVISIONS																
SKID BOUNDARY																
EQUIPMENT BOUNDARY																
CONTROLS																
PNEUMATIC																
CHILLED WATER																
HOT WATER																
STEAM																
CONDENSATE																
DRY COOLANT																
EQUIPMENT IDENTIFICATION																
STATUS																
DEMOLITION																
FUTURE																
TYPICAL INSTRUMENT LETTER COMBINATION																
ALPHA LETTER	MEASURE	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
BETA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
GAMMA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
DELTA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
EPSILON LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
ZETA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
ETA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
THETA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
IOTA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
KAPPA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
LAMDA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
MU LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
NU LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Xi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
OMICRON LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
PHI LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
CHI LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
PSI LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
OMEGA LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
TAU LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Upsilon LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Phi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Chi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Psi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Omega LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Tau LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Upsilon LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Phi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Chi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Psi LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						
Omega LETTER	ANALOG	GAUGE	INDICA	AND	TOTAL	RECOR	REC	SWTC	SWTC	REC						

**EQUIPMENT TAGS**

**VALVES**

**STEM VALVE**

**ACTUATORS**

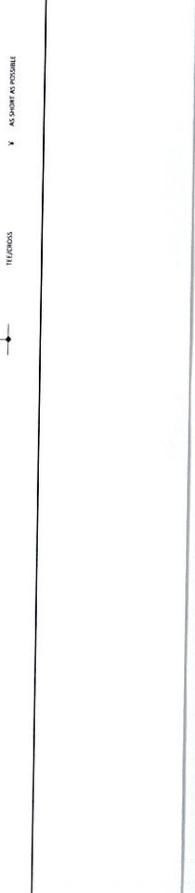


**CONNECTIONS**

**TAGS**

**REDUCERS**

**CONTINUATIONS**



NOTES: H (HEIGHT) AND L (LOW) ARE COMMONLY ADDED AFTER THE 'V' FOR VALVE. O (OPEN) AND C (CLOSED) ARE COMMONLY ADDED FOR A DEVICE POSITION SWITCH.

GENERAL NOTES  
1. VERIFY ALL DIMENSIONS WITH EQUIPMENT.

CLIENT  
CREEK BROOK  
HAWTHORNE, MA



PROJECT TITLE  
PKO STORAGE AND HOT WATER SET

MATERIAL  
316 SS

DRAWN BY	JAB	CHECKED BY	
QUANTITY	1	SCALE	NA
UNLESS OTHERWISE SPECIFIED DIMENSIONS ARE IN INCHES DIMENSIONS ON FACTORS 1/8"			

DRAWING DESCRIPTION  
BILL OF MATERIALS

DRAWING NUMBER  
24C0074-01.3

MECHANICAL BILL OF MATERIALS 24C0074-01						
NO.	TAG	DESCRIPTION	SPECIFICATION / MODEL	MANUFACTURER	Serial Number	Power/Air Supply
1	M-101	Motor Base for 5 HP 184TC 3	118-318WB	SPX	F241001299	230/460V
2	AV-100	WHT SHUT OFF VALVE	WB18283	SPX	1000006407001	6-1/2" or 1/4"
3	TK-100	15,000 Gal Tank	15000GalTank	Feinwer Equipment	24E0775	230/460V
4	BA-104,105,106,107	1.5" BALL VALVE	EA-33NF-5N-1.5-CV	OSM		
5	BPV-602	2in OSM BPV, TC 316SS EPDM	BPV-316L-E-2	OSM		
6	CP-100	C114 Centrifugal Pump	C11402373	SPX	1000006407002	120V
7	BV-108	1/2" BALL VALVE	EA-33NF-5N-5-CV	OSM		
8	VENT	LOGGED TANK CONDENSER 4"	LTC-240B40	American Ultratech		
9	VENT	10" TANK VENT	LTK-10A02A0	American Ultratech		
10	BNZT-100,101,102	EA-33NF-5N-1.5-WT-26-SR4-SS-QM541-2AL-SS-SSWB-240	WCH-200	OSM		2-1/2" or 1/4"
11	PRV-105	6" EMERGENCY VENT	F780H	PROTECTOSEAL	3J6225	
12	VRV-100	2" END OF LINE VACUUM VENT	FR242	PROTECTOSEAL	3J6208	
13	AV-600	Air Vent	B7	Bel & Gossett		
14	BV-602	3/4" BALL VALVE	TC-260A	FM		
15	CV-100	2" VERTICAL DISC CHECK VALVE	CSC-316L-TC-2-V	OSM		
16	PSV-601	3/4" PRESSURE RELIEF VALVE, 80 PSIG, ASME	790-80 ASME B01	Bel & Gossett		
17	BPV-100	2" BUTTERFLY VALVE	BPV-316L-E-2	OSM		24V
18	FS-100	FLOW SWITCH	54800	IFM		
19	BPV-101	1.5" BUTTERFLY VALVE	BPV-316L-E-1.5	OSM		
20	BPV-102	2" BUTTERFLY VALVE	BPV-316L-E-2.0	OSM		
HOT WATER SET BILL OF MATERIALS 24C0074-02						
NO.	TAG	DESCRIPTION	SPECIFICATION / MODEL	MANUFACTURER	Serial Number	
1	TI-600	Temperature Transmitter	T28003	IFM		24V
2	PSV-600	3/4" Pressure Relief Valve, 80 PSIG, ASME	790-80 ASME B01	Bel & Gossett	110257	
3	BV-600	1" Ball Valve	EA-33NF-5N-1-CV	OSM		
4	BPV-600	3/4" Back Flow Preventer	4AL-10-A27	Acoko		
5	PRV-600	1/2" Pressure Reducing Valve	PRV-3M	Bel & Gossett		
6	PG-600	Pressure Gauge, -30 inHG to 0 to 60 ps	PRG-30L-402CD-01	Gauger		
7	BPV-601	1" Ball Valve	EA-33NF-5N-1-CV	OSM		
8	TK-600	Expansion Tank	PTA-20V 5/10 ASME	Bel & Gossett	8N4548L	
9	CP-600	Hot Water Heats Pump, 3HP, 3500 RPM, 4.5" Impeller	2045	SPX	1000006407009	230/460V
10	M-600	3HP MOTOR 14.3kW	118-18WB	BALDR	F241204207	230/460V
11	FW-600	Flow Switch	58600	FM	124248h	24V
12	rv-600	2" Flanged Circulation Vessel	WFL53K2043 T	WATCO	FL53-10002431-58011-1	480V
13	BPV-602	3/4" Ball Valve	EA-33NF-5N-1.5-CV	OSM		
14	BPV-600	2" Butterfly Valve	BPV-316L-V-2	OSM		
15	BPV-601	2" Butterfly Valve	BPV-316L-V-2	OSM		
16	FRAME	2.0" Min Square Tubing with Adjustable Legs	24C0074-05	M.C. Newell		

**GENERAL NOTES**

1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT  
CREEK BROOK  
HAVERHILL, MA



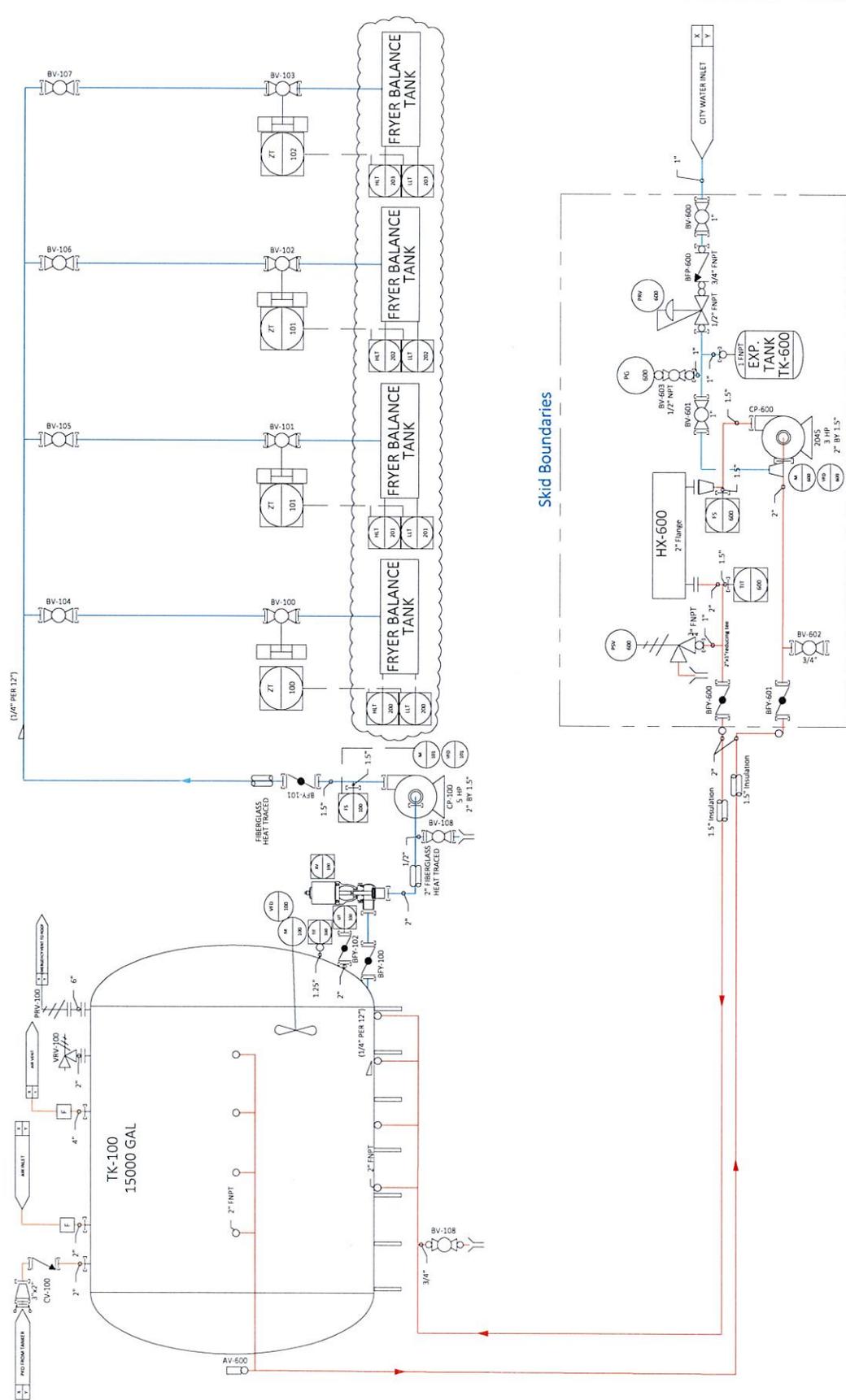
PROJECT TITLE  
PKO STORAGE AND HOT WATER SE

DATE  
316 SS

DESIGNED BY	JAB	CHECKED BY	
QUANTITY	1	SCALE	NA
SECTION	D		
DATE			

DRAWING DESCRIPTION  
P&ID

DRAWING NUMBER  
24G0074- 01.4



Skid Boundaries

GENERAL NOTES  
1. VERIFY ALL DIMENSIONS WITH EQUIPMENT

CLIENT

CREEK BROOK  
HAVERHILL, MA



PROJECT TITLE

PKO STORAGE AND HOT WATER SE

REV.	DESCRIPTION	BY	DATE
1.	INITIAL DRAWING	JAB	5/7/2025

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DATE: 5/7/2025

PROJECT: 316 SS

DRAWN BY: JAB

CHECKED BY:

QUANTITY: 1

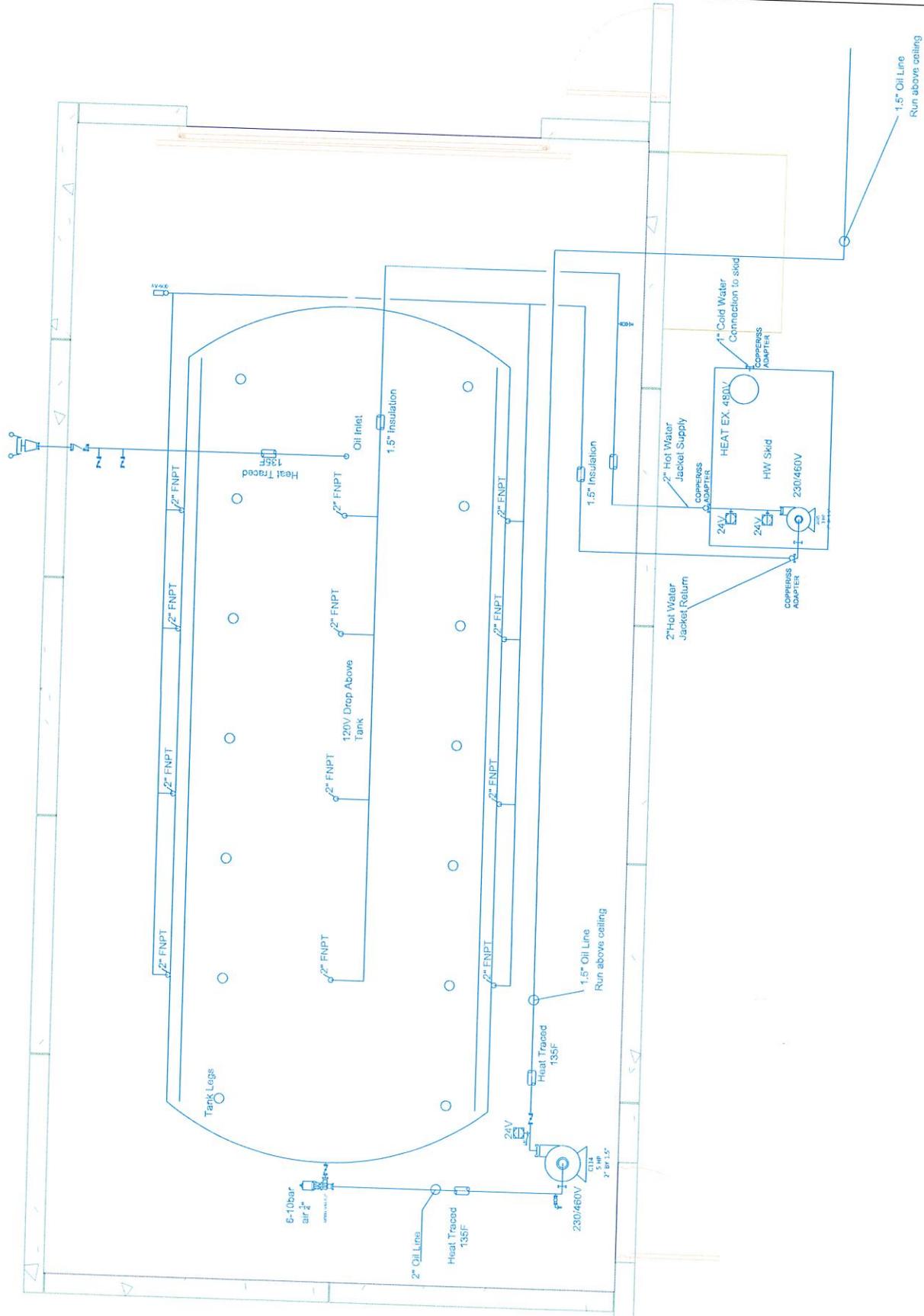
SCALE: D

NA



DRAWING DESCRIPTION: LAYOUT

DRAWING NUMBER: 24G0074-01.5



# Safety Data Sheet

\*\*\* Section 1 - Product and Company Identification \*\*\*

**Material Name:** Edible Shortenings and Oils

**Synonyms/Other Common Names:** Canola oil, Linseed oil, Corn oil, Soybean oil, Cottonseed oil, Peanut Oil, Palm kernel oil, Copra, Olive oil, Tallow oil, Lard, Palm oil, Sunflower Oil.

**Recommended Use & Restrictions:** Food additive, Emulsifier

**Manufacturer Information:**

Bunge North America  
1391 Timberlake Manor Parkway  
Chesterfield, MO 63017

Phone: 314-292-2000 between 7:30 AM – 5:30 PM Central Time  
Fax: 314-292-2384

**Emergency Information:**

In the event of an Emergency, contact Chemtrec at 1-800-424-9300

\*\*\* Section 2 – Hazard(s) Identification \*\*\*

**Hazard classification:** Not a dangerous substance according to GHS. The substance does not meet the criteria for classification.

**Hazard Statement(s):** Excessive inhalation of oil mist may affect the respiratory system. Sensitive individuals may experience dermatitis after prolonged exposure of oil on the skin.

**Potential Health Effects:**

**Eyes:** None expected under anticipated use conditions. May cause irritation in sensitive individuals.

**Skin:** None expected under anticipated use conditions. May cause irritation in sensitive individuals.

**Ingestion:** None expected under anticipated use conditions. May cause irritation in sensitive individuals.

**Inhalation:** Excessive inhalation of oil mist may affect the respiratory system.

**Carcinogenicity and Reproductive Hazard:** None of this product's components are listed by ACGIH, IARC, OSHA, NIOSH, or NTP.

**Medical Conditions aggravated by exposure to product:** Excessive inhalation of oil mist may affect the respiratory system. Sensitive individuals may experience dermatitis after prolonged exposure of oil on the skin.

**HMIS Ratings: Health: 1 Fire: 1 HMIS Reactivity 0**

Hazard Scale: 0 = Minimal 1 = Slight 2 = Moderate 3 = Serious 4 = Severe \* = Chronic hazard

**Label Elements:** Not required

**Signal Word:** Not required

\*\*\* Section 3 - Composition / Information on Ingredients \*\*\*

CAS #	Component (Chemical Name & Common Name)	Concentration
120962-03-0	Canola oil	
8001-26-1	Linseed oil	
8001-30-7	Corn oil	
8001-22-7	Soybean oil	
8001-29-4	Cottonseed oil	
8002-03-7	Peanut Oil	
8023-79-8	Palm kernel oil	
8001-31-8	Copra	
8001-25-0	Olive oil	
61789-97-9	Tallow oil	
61789-99-9	Lard	
8002-75-3	Palm oil	
8001-21-6	Sunflower oil	
	Algae oil	

# Safety Data Sheet

## \*\*\* Section 4 - First Aid Measures \*\*\*

**Eyes:** If necessary, rinse eyes with water.  
**Skin:** Wash with soap and water.  
**Ingestion:** None necessary.  
**Inhalation:** Remove to fresh air.

**Most important symptoms/effects (acute & delayed):** Acute eye contact requires rinsing. No delayed effects anticipated.

## \*\*\* Section 5 - Fire Fighting Measures \*\*\*

**General Fire Hazards:** See Section 9 for Flammability Properties.  
**Hazardous Combustion Products:** Not Determined  
**Extinguishing Media:** Foam, CO2 or dry chemical. Because water can spread the fire, it is advisable to avoid a direct water stream for extinguishing the fire.  
**Fire Fighting Equipment/Instructions:** Firefighters should wear full protective gear.

**NFPA Ratings: Health: 1 Fire: 1 Reactivity: 0**  
Hazard Scale: 0 = Minimal 1 = Slight 2 = Moderate 3 = Serious 4 = Severe

## \*\*\* Section 6 - Accidental Release Measures \*\*\*

**Evacuation Procedures/ Containment Procedures:** Isolate area. Keep unnecessary personnel away. No special containment procedures necessary.

**Clean-Up Procedures:** For small spills, add solid adsorbent, shovel into disposable container and hose down area. Do not use incompatible clay adsorbents to avoid the possibility of spontaneous combustion. Clean area with detergent. For large spills, squeegee or pump into holding container. Clean area with detergent. Dispose of in accordance with local, state, and Federal regulations.

## \*\*\* Section 7 - Handling and Storage \*\*\*

**Handling Procedures:** Use appropriate protective equipment when handling hot oils.

**Storage Procedures:** Store away from flame and excessive heat. To avoid spontaneous fire, store wiping rags and similar material in UL/FM approved containers with tight fitting lids. Spilled product presents a slip hazard.

## \*\*\* Section 8 - Exposure Controls / Personal Protection \*\*\*

### Exposure Limits:

Chemical	ACGIH (TWA & Ceiling)	OSHA (PEL)	NIOSH (REL)
Vegetable oil mist (CAS No. 68956-68-3)	As PNOS guidelines: 3 mg/m3 (respirable) 10 mg/m3 (inhalable)	TWA 15 mg/m3 (total) TWA 5 mg/m3 (respirable)	TWA 10 mg/m3 (total) TWA 5 mg/m3 (respirable)

**Engineering Controls:** Ventilation should be provided in areas where hot oil is being used.

### PERSONAL PROTECTIVE EQUIPMENT

**Eyes/Face:** Wear safety glasses; chemical goggles (if splashing is possible).  
**Skin:** If handling containers of hot oil, insulated gloves and apparel may be required.  
**Respiratory:** If exposed to oil mist, an appropriate NIOSH approved respirator for organic vapors may be required.  
**General:** Eye wash fountain and emergency showers are recommended.

# Safety Data Sheet

## \*\*\* Section 9 - Physical & Chemical Properties \*\*\*

**Appearance:** Liquid, yellow-brown  
**Odor:** NA  
**Odor Threshold:** ND  
**pH:** ND  
**Melting Point/Freezing Point:** ND  
**Initial Boiling Point and Boiling Range:** NA  
**Flash point:** >500 °F  
**Evaporation Rate:** ND  
**Flammability (solid/gas):** ND  
**Upper/Lower Flammability/Explosive Limits (UFL/LFL):** >1  
**Vapor Pressure:** NA  
**Vapor Density:** NA  
**Specific Gravity:** 0.70-0.95  
**Relative Density:** ND  
**Solubility(ies):** Insoluble  
**Partition Coefficient (n-octanol/water):** ND  
**Auto-ignition temperature:** ND  
**Decomposition temperature:** ND  
**Viscosity:** ND

## \*\*\* Section 10 - Chemical Stability & Reactivity Information \*\*\*

**Chemical Stability:** This is a stable material.

**Possibility of Hazardous Reactions:** Will not occur.

**Conditions to Avoid (e.g., static discharge, shock, or vibration):** None

**Incompatible materials:** None

**Hazardous Decomposition products:** None

## \*\*\* Section 11 - Toxicological Information \*\*\*

**Likely routes of exposure (inhalation, ingestion, skin and eye contact):** Eyes, skin, ingestion, inhalation.

**Description of immediate, delayed or chronic effects from short or long-term exposure:** None anticipated

**Numerical measures of toxicity (LD50/LC50)**

**Cottonseed oil (8001-29-4)**

Oral LD50 Rat: >90 mL/kg

**Corn oil (8001-30-7)**

Oral LD50 Rat: >100 mL/kg

**Copra (8001-31-8)**

Oral LD50 Rat: >5000 mg/kg

**Palm oil (8002-75-3)**

Oral LD50 Rat: >18000 mg/kg

**Palm kernel oil (8023-79-8)**

Oral LD50 Rat: >5000 mg/kg

**Listed in NTP report on Carcinogens, or identified as potential carcinogen by IARC or OSHA:** None of this product's components are listed by ACGIH, IARC, OSHA, NIOSH, or NTP.

# Safety Data Sheet

**\*\*\* Section 12 - Ecological Information \*\*\* (non-mandatory)**

**Ecotoxicity**

**A. General Product Information**

**B. Component Analysis - Ecotoxicity - Aquatic Toxicity:** No ecotoxicity data are available for this product's components.

**\*\*\* Section 13 - Disposal Considerations \*\*\* (non-mandatory)**

**US EPA Waste Number & Descriptions:** No EPA Waste Numbers are applicable for this product's components.

**Disposal Instructions:**

All wastes must be handled in accordance with local, state and federal regulations.

See Section 7 for Handling Procedures. See Section 8 for Personal Protective Equipment recommendations.

**\*\*\* Section 14 - Transportation Information \*\*\* (non-mandatory)**

**US DOT Information**

**Shipping Name:** Not Regulated

**\*\*\* Section 15 - Regulatory Information \*\*\* (non-mandatory)**

**US Federal Regulations:** None of this products components are listed under SARA Section 302 (40 CFR 355 Appendix A), SARA Section 313 (40 CFR 372.65), or CERCLA (40 CFR 302.4).

**Component Analysis - State**

The following components appear on one or more of the following state hazardous substances lists:

**State/Provincial Regulations:**

The following components appear on one or more of the following state hazardous substances lists:

Component	CAS	CA	MA	MN	NJ	PA	RI
Linseed oil	8001-26-1	No	No	No	No	Yes	Yes
Corn oil	8001-30-7	No	No	No	No	Yes	Yes
Soybean oil	8001-22-7	No	No	No	No	Yes	Yes
Cottonseed oil	8001-29-4	No	No	No	No	Yes	Yes
Peanut Oil	8002-03-7	No	No	No	No	Yes	Yes
Tallow oil	61789-97-9	No	No	No	No	Yes	Yes

**Additional Regulatory Information**

**Component Analysis – Inventory**

Component	CAS #	TSCA	CAN	EEC
Canola oil	120962-03-0	Yes	DSL	No
Linseed oil	8001-26-1	Yes	DSL	EINECS
Corn oil	8001-30-7	Yes	DSL	EINECS
Soybean oil	8001-22-7	Yes	DSL	EINECS
Cottonseed oil	8001-29-4	Yes	DSL	EINECS
Peanut Oil	8002-03-7	Yes	DSL	EINECS
Palm kernel oil	8023-79-8	Yes	DSL	EINECS
Copra	8001-31-8	Yes	DSL	EINECS
Olive oil	8001-25-0	Yes	DSL	EINECS
Tallow oil	61789-97-9	Yes	DSL	EINECS
Lard	61789-99-9	Yes	DSL	EINECS
Palm oil	8002-75-3	Yes	DSL	EINECS
Sunflower oil	8001-21-6	Yes	DSL	EINECS

# Safety Data Sheet

## \*\*\* Section 16 - Other Information \*\*\*

### Other Information

Bunge believes, to the best of its knowledge, that the information contained herein is accurate as of the date hereof. However, as the conditions or methods of use are beyond our control, we do not assume any responsibility and expressly disclaim any liability for any use of the material. MOREOVER, NO REPRESENTATIONS OR WARRANTIES, EITHER EXPRESSED OR IMPLIED, OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OF ANY OTHER NATURE ARE MADE HEREIN AS TO THE INFORMATION PROVIDED OR THE PRODUCT TO WHICH THE INFORMATION REFERS. The health and safety precautions contained herein may not be adequate for all individuals and/or situations. It is the user's obligation to evaluate and use this product safely. Users should satisfy themselves that they have all current data relevant to their particular use and that their activities comply with all applicable laws.

### Key/Legend

NA - Not Applicable  
ND - Not Determined  
ACGIH - American Conference of Governmental Industrial Hygienists  
OSHA - Occupational Safety and Health Administration  
TLV - Threshold Limit Value  
PEL - Permissible Exposure Limit  
TWA - Time Weighted Average  
STEL - Short Term Exposure Limit  
NTP - National Toxicology Program  
IARC - International Agency for Research on Cancer

**Revision Date: 6/1/2017**

**Prepared by: Rick Hendricks**

548-1-1  
CITY OF HAVERHILL  
NORTH BROADWAY  
HAVERHILL, MA 01830

548-1-2  
LANGLOIS STEPHEN E ETUX  
490 NORTH BROADWAY  
HAVERHILL, MA 01832

548-1-3B  
THE HEISELER FAMILY REVOCABLE TRUST  
450 NORTH BROADWAY  
HAVERHILL, MA 01832

548-1-3C-2B  
DELLECHIAIE JEFFREY D-ETUX  
460 NORTH BROADW WAY  
HAVERHILL, MA 01832

548-1-40  
SDS DEVELOPMENT, LLC  
420 NORTH BROADWAY  
KINGSTON, NH 03848

548-1-10A  
HANS KISSLE COMPANY, LLC  
9 CREEK BROOK DR  
HAVERHILL, MA 01832

548-1-3  
WILSON SEAN ALAN  
452 NORTH BROADWAY  
HAVERHILL, MA 01830

548-1-3C-2  
GOLDENROD INC  
20 CREEK BROOK DR  
PARSIPPANY, NJ 07054

548-1-3C-2C  
SOLARES SERGIO A  
456 NORTH BROADW WAY  
HAVERHILL, MA 01832

548-1-6  
362 NORTH BROADWAY IRREVOCABLE  
362 NORTH BROADWAY  
HAVERHILL, MA 01832

548-1-10A-4  
AREIT RESEARCH DRIVE LC LLC  
64 RESEARCH DR  
DENVER, CO 80202

548-1-3A  
430 NORTH BROADWAY RLTY TR  
430 NORTH BROADWAY  
HAVERHILL, MA 01832

548-1-3C-2A-2  
MAR FIBERTECH TWO LLC  
30 CREEK BROOK DR  
NEEDHAM, MA 02492

548-1-4  
HUNTER THOMAS J  
426 NORTH BROADWAY  
HAVERHILL, MA 01832

	A	B	C	D	E	F	G	H	I
1	ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip
2	548-1-1		NORTH BROADWAY	HAVRHILL	CITY OF HAVRHILL	4 SUMMER ST	HAVRHILL	MA	01830
3	548-1-10A	9	CREEK BROOK DR	HAVRHILL	HANS KISSLE COMPANY, LLC	9 CREEK BROOK DR	HAVRHILL	MA	01832
4	548-1-10A-4	64	RESEARCH DR	HAVRHILL	AREIT RESEARCH DRIVE LC LLC	1200 17TH ST, Unit 2900	DENVER	CO	80202
5	548-1-2	490	NORTH BROADWAY	HAVRHILL	LANGLOIS STEPHEN E ETUX	490 NORTH BROADWAY	HAVRHILL	MA	01832
6	548-1-3	452	NORTH BROADWAY	HAVRHILL	WILSON SEAN ALAN	452 NORTH BROADWAY	HAVRHILL	MA	01830
7	548-1-3A	430	NORTH BROADWAY	HAVRHILL	430 NORTH BROADWAY RLTY TR	430 NO BROADWAY	HAVRHILL	MA	01832
8	548-1-3B	450	NORTH BROADWAY	HAVRHILL	THE HEISELER FAMILY REVOCABLE TRUST	450 NORTH BROADWAY	HAVRHILL	MA	01832
9	548-1-3C-2	20	CREEK BROOK DR	HAVRHILL	GOLDENROD INC	6 CENTURY DR., SUITE 310	PARSIPPANY	NJ	07054
10	548-1-3C-2A-2	30	CREEK BROOK DR	HAVRHILL	MAR FIBERTECH TWO LLC	20 PICKERING ST, STE 200	NEEDHAM	MA	02492
11	548-1-3C-2B	460	NORTH BROADWAY	HAVRHILL	DELLECHIAIE JEFFREY D-ETUX	460 NORTH BROADWAY	HAVRHILL	MA	01832
12	548-1-3C-2C	456	NORTH BROADWAY	HAVRHILL	SOLARES SERGIO A	456 NORTH BROADWAY	HAVRHILL	MA	01832
13	548-1-4	426	NORTH BROADWAY	HAVRHILL	HUNTER THOMAS J	426 NO BROADWAY	HAVRHILL	MA	01832
14	548-1-40		NORTH BROADWAY	HAVRHILL	SDS DEVELOPMENT, LLC	4 GRANITE RD	KINGSTON	NH	03848
15	548-1-6	362	NORTH BROADWAY	HAVRHILL	362 NORTH BROADWAY IRREVOCABLE	362 NORTH BROADWAY	HAVRHILL	MA	01832

## Kaitlin Wright

---

**From:** North of Boston <noreply@wave2adportal.com>  
**Sent:** Friday, November 14, 2025 10:35 AM  
**To:** CityClerk  
**Cc:** cmacdonald@northofboston.com; Kaitlin Wright  
**Subject:** Thank you for placing your order with us.

**Warning! External Email. Exercise caution when opening attachments or clicking on any links.**  
**THANK YOU for your notice submission!**

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

### Job Details

Order Number:  
**W0139320**  
Business Type:  
All Other Public Notices  
Notice Size:  
Public Notices  
Notice Estimate:  
\$480.20  
Referral Code:  
**SPFL-25-3 30 Creek Brook Dr**

### Account Details

Haverhill Clerk  
4 SUMMER ST STE 118  
HAVERHILL, MA □ 01830  
978-374-2312  
cityclerk@cityofhaverhill.com  
HAVERHILL CITY CLERK

### Schedule for notice number W01393200

**Wed Nov 19, 2025**  
**The Eagle-Tribune Public Notices**  
All Zones

**Mon Nov 24, 2025**  
**The Eagle-Tribune Public Notices**  
All Zones

#### **PUBLIC HEARING**

City Council Chambers, City Hall,  
Room 202, 4 Summer st

Notice is hereby given that the following application for a license to store, keep, and use INFLAMMABLE LIQUIDS has been made to the City Clerk and the City Council will conduct a hearing for all parties interested, in a hybrid meeting (virtual/ in person), on Tuesday, October 28, 2025; at 7:00 PM. This notice is given under the provisions of Chapter 148 of the General Laws – JT Couch on behalf of Creek Brook CML (SPFL-25-3); requesting to store 19,000 gallons of Class 3B edible shortening oil and 12,700 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Kaitlin M. Wright, CMC  
City Clerk  
ET - Publication Dates

*The North of Boston Media Group is not responsible for any false, inaccurate or omitted notices.*

*The North of Boston Media Group reserves the right to alter, edit and omit any notice to meet our editorial guidelines. Any additional charges or credits as a result of this process will be the responsibility of the individual or company submitting the notice.*



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@haverhillma.gov](mailto:cityclerk@haverhillma.gov)

NOV 14 AM 10:20  
HAUCITYCLERK

November 14, 2025

## PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that the following application for a license to store, keep, and use INFLAMMABLE LIQUIDS has been made to the City Clerk and the City Council will conduct a hearing for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, October 28, 2025; at 7:00 PM. This notice is given under the provisions of Chapter 148 of the General Laws - JT Couch on behalf of Creek Brook CML (SPFL-25-3); requesting to store 19,000 gallons of Class 3B edible shortening oil and 12,700 gallons of Class II Diesel Fuel in above ground storage tanks at 30 Creek Brook Dr.

*(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)*

Description of area, maps and plans are on file in the City Clerk's Office.

**Advertise: November 19 & November 24, 2025**  
**The Eagle Tribune**

Kaitlin M. Wright, CMC  
City Clerk

10.2, 10.3, 10.4

**Document # 103**

*City Engineer*, John Pettis, submits request that the City accept a portion of *South Park Street* as a Public Way, #134190

**IN CITY COUNCIL: October 28, 2025**

**REFERRED TO PB + HEARING SCHEDULED DECEMBER 16**

**10 YEAS, 0 NAYS, 1 ABSENT**

Attest: Kaitlin M. Wright

Kaitlin M. Wright, CMC  
City Clerk



10.2, 10.3, 10.4

# Haverhill

Economic Development and Planning  
Jacki Byerley, Planning Director  
[jbyerley@haverhillma.gov](mailto:jbyerley@haverhillma.gov)  
Phone: 978-374-2330

December 11, 2025

City Council President Thomas J. Sullivan  
& City Councilors  
City of Haverhill

DEC 11 PM 3:05  
HAVCITYCLERK

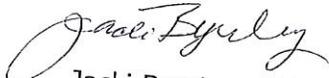
**RE: Street Acceptance – Oakwood Terrace, South Park Street and Harding Ave**

Members Present: Paul Howard, William Evans, April Der Borghosian, Nathaneil Robertson,  
and Michael Morales

Dear City Council President and Councilors:

City Council had received a petition from the City Engineer to accept Oakwood Terrace, South Park Street and Harding Ave for acceptance as public ways. It had been referred to the Planning Board for public hearing and recommendation. The Planning Board met on December 10, 2025 and unanimously voted to favorable recommend acceptance for Oak Terrace, South Park Street and Harding Ave as requested by the City Engineer.

Sincerely

  
Jacki Byerley, AICP  
Planning Director

Cc: Engineering  
City Departments



DOCUMENT

12.1

# CITY OF HAVERHILL

In Municipal Council

ORDERED:

**IT APPEARING** that the common convenience and necessity require it,

**It is hereby**

**That a portion of the following street herein described be accepted as a**

**Public Way**

South Park Street

Beginning at a point at the northeasterly intersection with South Park Street & Woodlawn Avenue as shown on a Plan of Land, 1"=40', dated Dec, 2009, by R.A.M. Engineering and recorded as Plan Book 423, Plan 34;

Thence S 21°49'36" W a distance of 120.00 feet to a point;

Thence S 68°32'59" E a distance of 150.00 feet to a point;

Thence S 21°49'36" W a distance of 49.84 feet to a point;

Thence N 68°36'29" W a distance of 140.08 feet to a point;

Thence by a curve turning to the left with a Radius of 10.00 feet and a length of 15.65 feet to a point;

Thence N 68°10'24" W a distance of 50.00 feet to a point;

Thence N 21°49'36" E a distance of 179.66 feet to a point;

Thence S 68°29'19" E a distance of 50.00 feet along South Park Street, and the point of beginning.

Meaning and intending to describe a portion of South Park Street as shown on a Plan of Land on file at the Haverhill Engineering office as Plan EL 400 file #16638,.

OCT 16 AM 10:59  
HAVERHILL CITY CLERK

	<p style="text-align: center;">Document</p> <p style="text-align: center;"><b>CITY OF HAVERHILL</b></p> <p style="text-align: center;">In Municipal Council</p>	
---	---	--

ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

**HAVERHILL CITY COUNCIL**

At a regularly convened meeting of the City Council of the City of Haverhill, held on the \_\_\_\_ day of \_\_\_\_\_, 2025, it was voted as follows:

That the City Council of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City votes to authorize the Mayor to acquire by eminent domain or otherwise:

- (1) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Oakwood Terrace" on a plan of land entitled "Plan of Land in Haverhill, MA. Showing Subdivision of Parcel 727-744-1C" prepared by Northpoint Survey Services, Inc. dated October 1, 2021 and to be recorded in the Essex South Registry of Deeds (the "Plan");
- (2) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "South Park Street" on the Plan;
- (3) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Parcel 1A" on the Plan;
- (4) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Parcel 2A" on the Plan;

for the purposes of accepting Oakwood Terrace and South Park Street as public ways;

	<p>Document</p> <p><b>CITY OF HAVERHILL</b></p> <p><b>In Municipal Council</b></p>	
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And further to authorize the Mayor to execute any document including, but not limited to an Order of Taking, and to take any other action necessary or convenient to carry out this vote;

And further, that the City Council determines that no persons will sustain damages in their property by reason of the herein taking, all in accordance with the provisions of M.G.L. Chapter 79, Section 6, and award no damages in accordance with this determination.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

PASSED IN COUNCIL: \_\_\_\_\_

A True Record, Attest:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Kaitlin M. Wright, City Clerk

\_\_\_\_\_  
Melinda E. Barrett, Mayor



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@haverhillma.gov](mailto:cityclerk@haverhillma.gov)

November 24, 2025

## PUBLIC HEARING

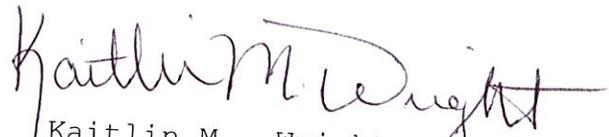
City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (in person/virtual), on Tuesday December 16, 2025 at 7:00 PM on petition from the City of Haverhill requesting that a portion of **South Park St** be accepted as a public way.

*(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)*

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: November 27 & December 4, 2025  
Haverhill Gazette

  
Kaitlin M. Wright, CMC  
City Clerk

**Document # 104**

*City Engineer, John Pettis,*  
submits request that the City accept  
*Oakwood Terrace* as a Public Way, #134193

**IN CITY COUNCIL: October 28, 2025**

**REFERRED TO PB +**

**HEARING SCHEDULED**

**DECEMBER 16**

10.3



12.2

DOCUMENT

**CITY OF HAVERHILL**  
IT APPEARING that the common convenience and necessity  
require it,  
In Municipal Council

ORDERED:

It is hereby

That the following street herein described be accepted as a  
**Public Way**

Oakwood Terrace

Beginning at a point at the northwesterly intersection with Colby Street and Lot C as shown on a Plan of Land, 1"=40', dated Dec, 2009, by R.A.M. Engineering and recorded as Plan Book 423, Plan 34;;

Thence S 68°15'24" E a distance of 45.19 feet by Colby Street to a stone bound;

Thence S 68°26'59" E a distance of 305.85 feet to a stone bound at the intersection with South Williams Street;

Thence S 68°54'19" E a distance of 271.13 feet along Parcel 1A to a point at the intersection with Harding Avenue;

Thence S 35°02'40" W along the sideline of Harding Avenue a distance of 64.11 feet to a point;

Thence along a curve to the left along Parcel 1A with a radius of 10.00 feet a distance of 18.09 feet to a point;

Thence N 68°36'29" W a distance of 937.92 feet to a point;

Thence N 21°23'31" E a distance of 49.69 feet by Parcel 2A to the point of beginning.

Meaning and intending to describe Oakwood Terrace and including Parcel 1A as shown on a Plan of Land in Haverhill, MA showing a subdivision of Parcel 727-744-1C on file at the Haverhill Engineering office as Plan 2B 3778 file #16638.

OCT 16 AM 10:58  
HAVERHILL CITY CLERK

	<p style="text-align: center;"><b>Document</b></p> <p style="text-align: center;"><b>CITY OF HAVERHILL</b></p> <p style="text-align: center;"><b>In Municipal Council</b></p>	
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ORDERED:

COMMONWEALTH OF MASSACHUSETTS

ESSEX, SS.

CITY OF HAVERHILL

ORDER OF TAKING

Oakwood Terrace  
South Park Street

The Mayor of the of the City of Haverhill, duly elected, qualified, and acting as such, on behalf of the City and by virtue of and in accordance with the authority provisions of Massachusetts General Laws Chapter 79 and Chapter 82 Sections 21 and 24, and every other power and authority which is hereunto in any way enabling, for the purposes of and herby accepting Oakwood Terrace and South Park Street as public ways in the City of Haverhill, and for the acquisition of interests in land within the layout as set forth below, does hereby take:

- (1) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Oakwood Terrace" on a plan of land entitled "Plan of Land in Haverhill, MA. Showing Subdivision of Parcel 727-744-1C" prepared by Northpoint Survey Services, Inc. dated October 1, 2021 and recorded in the Essex South Registry of Deeds herewith (the "Plan");
- (2) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "South Park Street" on the Plan;
- (3) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Parcel 1A" on the Plan;

- (4) A permanent easement for all purposes for which public ways are used in the City of Haverhill including the installation and maintenance of utilities, over, in, under, through, and upon that parcel of land shown as "Parcel 2A" on the Plan.

The herein taking shall include all roadway improvements, drainage structures and municipal utilities located within Oakwood Terrace and South Park Street.

Any and all trees and structures located upon the easement taken are included in this taking, except as may be specifically excluded herein.

Excepted from the rights herein taken by the City are all easements of record for wires, pipes, conduits, poles, and other appurtenances for the conveyance of water, sewage, gas, oil, electricity, cable television transmission, and telephone communications lawfully in or upon said land.

The lands affected by the herein taking are owned or supposedly owned by the owners listed in Schedule A, attached hereto and incorporated herein by reference. If in any instance the name of any owner is not correctly stated in Schedule A, it is understood that in such instance the land referred to is owned by an owner or owners' unknown to us.

We have determined that no persons will sustain damages in their property by reason of the herein taking, all in accordance with the provisions of M.G.L., Chapter 79, Section 6, as amended, and award no damages in accordance with this determination. The purpose of this taking is to complete the layout and acceptance of Oakwood Terrace and South Park Street as public ways. No betterments are to be assessed under this taking.

End of Text

Signature Page Follows

Approved as to form.

Grantor: City of Haverhill

\_\_\_\_\_  
City Solicitor

By: \_\_\_\_\_  
Name: Melinda E. Barrett, Mayor  
City of Haverhill

Essex, ss

COMMONWEALTH OF MASSACHUSETTS

On this \_\_\_\_\_ day of \_\_\_\_\_, 2025 before me, the undersigned notary public, personally appeared Melinda E. Barrett, as Mayor of the City of Haverhill Massachusetts, to this notary personally known to be the person whose names is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily, in the capacity indicated, and has the authority to sign in that capacity.

\_\_\_\_\_  
Notary Public:  
My Commission Expires:

**SCHEDULE A**

<b>Property Address</b>	<b>Owner Name and Address</b>	<b>Book</b>	<b>Page</b>
115 South Williams Street Bradford, MA 01835	Diane L Galvin Trust Diane Galvin, Trustee 18 Lyons Farm Road Bradford, MA 01835	40832	550
	Haverhill Bank 180 Merrimack Street Haverhill, MA 01835	38077	455
29 Woodlawn Avenue Bradford, MA 01835	Scott Angus Laura D Angus 29 Woodlawn Avenue Bradford, MA 01835	13199	398
	Haverhill Bank 180 Merrimack Street Haverhill, MA 01835	38179	227
136 Colby Street Bradford, MA 01835	Robert Barney Marianne Barney 136 Colby Street Bradford, MA 01835	12915	473
N/A	Board of Trustees Carrington Estates Condominium Trust c/o Great North Property Management, Inc. 3 Holland Way, Suite 201 Exeter, NH 03833	24835	112
1 Woodlawn Avenue Bradford, MA 01835	Oasis B. Reyes 1 Woodlawn Avenue Bradford, MA 01835	39768	47
	Salem Five Mortgage Company LLC 210 Essex Street Salem, MA 01970	39768	49

7 Woodlawn Avenue	Rosemary Villavicencio Alberto Villavicencio 7 Woodlawn Ave Bradford, MA 01835  MERS, Inc. PO Box 2026 Flint, MI 48501-2026	41556	336
116 South Williams Street Bradford, MA 01835	William H. MacDougall Lucy MacDougall 116 South Williams Street Bradford, MA 01835	5598	146
131 Colby Street Bradford, MA 01835	Douglas Thomas Standley Morgan Elizabeth Watt 131 Colby Street Bradford, MA 01835  MERS, Inc. PO Box 2026 Flint, MI 48501-2026	40042	334
		40042	337



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@haverhillma.gov](mailto:cityclerk@haverhillma.gov)

November 24, 2025

## PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (in person/virtual), on Tuesday December 16, 2025 at 7:00 PM on petition from the City of Haverhill requesting that the following street be accepted as a public way **Oakwood Terrace.**

*(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)*

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: November 27 & December 4, 2025  
Haverhill Gazette

Kaitlin M. Wright, CMC  
City Clerk

**Document # 105**

*City Engineer, John Pettis,*  
submits request that the City name  
an unnamed portion of right of way  
*Harding Avenue, #134194*

**IN CITY COUNCIL: October 28, 2025**

**REFERRED TO PB +**

**HEARING SCHEDULED**

**DECEMBER 16**

10.4

123

DOCUMENT

IT APPEARING OF HAVERTHILL that the common convenience and necessity

In Municipal Council

It is hereby

Renamed as That a portion the following private street herein described be

Harding Avenue

Beginning at a stone bound at the northeasterly intersection with Harding Avenue as shown on the Definitive Plans of the Villages on Bradford Campus, Dated Dec. 9, 2003 and prepared by Coler & Colantonio and recorded as Plan Book 376, Plan 16 and on file at the Havert Hill Engineering office as Plan 2B 2871 file #14418,

Thence S 64°44'54" E a distance of 110.26 feet to a point;

Thence S 34°44'56" W a distance of 50.69 feet to a drill hole in a stone bound;

Thence N 64°44'54" W a distance of 110.53 feet to a stone bound;

Thence S 35°02'56" W a distance of 13.84 feet to a point;

Thence N 64°44'54" W a distance of 50.23 feet to a point;

Thence N 35°02'40" E a distance of 13.81 feet to a point;

Thence N 64°44'54" W a distance of 50.04 feet to a point;

Thence N 35°02'40" E along a portion on Harding Ave to the point of beginning.

Meaning and intending to describe a private way as shown on a Plan of Land showing a subdivision of Parcel 727-744-1C on file at the Havert Hill Engineering office as Plan 2B 3778 File #16638 to be renamed Harding Avenue.

OCT 16 9M10:59  
HVVGTRVGLERK



ORDERED:

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
[cityclerk@haverhillma.gov](mailto:cityclerk@haverhillma.gov)



November 24, 2025

## PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (in person/virtual), on Tuesday December 16, 2025 at 7:00 PM on petition from the City of Haverhill requesting to name an unnamed portion of the following private street, right of way **Harding Avenue**.

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: November 27 & December 4, 2025  
Haverhill Gazette

*Kaitlin M. Wright*  
Kaitlin M. Wright, CMO  
City Clerk



# Haverhill

Engineering Department, Room 300  
978-374-2335

John H. Pettis III, P.E.  
Deputy DPW Director/City Engineer  
[JPettis@HaverhillMA.gov](mailto:JPettis@HaverhillMA.gov)

October 9, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND  
MEMBERS OF THE CITY COUNCIL**

---

Subject: *Street Acceptance – South Park Street, Oakwood Terrace,  
Harding Avenue*

It is hereby requested that the City of Haverhill Accept as a Public Way a portion of South Park Street, Oakwood Terrace, and name an unnamed portion of right of way Harding Avenue. Attached is a plan and meets and bounds description of the rights of way. It is requested that this be referred to the Planning Board for a hearing and recommendation and then be brought back to Council for their Acceptance vote. Acceptance will allow the City to increase our Chapter 90 funds from the State based on increased accepted road miles and make the roadway eligible for paving improvements from Chapter 90 funds.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.

City Engineer

December 11, 2025

12-1

DEC 11 AM 8:47  
HAVERHILL CITY CLERK

To the Honorable Members of the Haverhill City Council,

Subject: Procedural Error — Lack of Abutter Notification for Broco Energy Application to Expand Propane Storage at 168 Hale Street (SPL-25-2)

We are writing as abutters to the property at 168 Hale Street, the subject of an application that was approved at the December 2<sup>nd</sup> hearing. We only recently became aware of this application and believe that a significant procedural error occurred.

As required by statute, abutters must receive formal notification of such applications and the corresponding public hearings. Neither we, nor other nearby property owners, received the legally mandated notice for this request prior to the hearing.

This failure of notification prevented affected residents from understanding the proposed expansion and evaluating its potential impact on our properties, our neighborhood, and the broader community. It also deprived us of the opportunity to participate meaningfully in the review process.

We respectfully request that this matter be investigated and that all affected parties be formally notified of the oversight. We further ask that the approval of this application be rescinded until a properly noticed public hearing can be held in accordance with statutory requirements.

Thank you for your prompt attention to this important procedural issue.

Sincerely,

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signatures

Michael J Rousseau

Gregg Walker

Dominic Giunty

Printed Names

9 Burke Street

6 Burke St

5 Burke St

Addresses

DEC 12 AM 9:50  
HAUCITYCLERK

December 12, 2025

Judy and Larry Hinkle  
29 Burke Street  
Haverhill MA 01830

Ms. Kaitlin Wright, Clerk  
City of Haverhill

Dear Kaitlin,

I am writing regarding Broco Oil and the recent hearing on December 2 concerning the proposed expansion of flammable fuel storage. Although we received notice of the hearing, it arrived with very little advance time, and we were unable to attend.

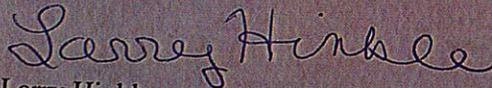
We would like to obtain additional information about the expansion, including the safeguards that will be implemented to protect our property and the surrounding neighborhood. We respectfully request that another hearing be scheduled so that we, along with other residents, can attend and learn more about this project.

We can be reached at 978-429-7740. Thank you for your attention and assistance.

Sincerely,



Judy Hinkle



Larry Hinkle



Mead, Talerman & Costa, LLC  
Attorneys at Law

227 Union Street  
Suite 606  
New Bedford, MA 02740  
www.mtclawyers.com

MEMORANDUM

To: Thomas Sullivan, City Council President, Kaitlin Wright, City Clerk  
From: Per C. Vaage, Lisa L. Mead, City Solicitors  
Date: December 11, 2025  
Re: Flammable Storage Permit—168 Hale Street; Hearing of December 2, 2025

Reference is made to the above captioned matter. In that connection, we have been made aware of an issue concerning notice by the applicant for the above-referenced permit to the abutters, as statutorily required under G.L. c. 148, § 13. Specifically, that statute requires that notice to the abutters be provided notice “by registered mail, not less than seven days prior to ...hearing”. Here, it appears that notice was not mailed out until November 28, 2025, for a hearing which was held on December 2, 2025. As such, the notice was legally deficient, and the City Council did not have the authority at that time to grant the permit sought.

By way of remedy, the statutory scheme governing these types of storage facilities provides for appeals by an “aggrieved” party (which would include abutters) to the Fire Marshal, however those types of appeals are limited to whether the grant of the permit “would constitute a fire or explosion hazard”. G.L. c. 148, § 13. *See also, G.L. c. 148, s. 31* (authorizing Fire Marshal to make orders on appeal “but only in so far as the appeal presents a direct question of fire or explosion hazard”).

In the current posture, given that the permit should not have issued in the first instance absent legally sufficient notice, the process will have to require a hearing, with appropriate and timely notice to the applicant to revoke the current permit, and at the same time, requiring the applicant to resubmit the application with appropriate notice to the abutters as required by the statute.

In order to address the revocation of this permit, the applicant must be provided with notice and an opportunity to be heard. The City Council should put this on a

*Newburyport Office*  
30 Green Street  
Newburyport, MA 01950

*Millis Office*  
730 Main Street, Suite 1F  
Millis, MA 02054  
Phone/Fax 508.376.8400

future agenda and properly notice as it would any other application or hearing. However, in advance of doing so, the City Council must put the applicant on notice in writing of the City's contemplated revocation, and the specific basis for the Council's concerns. In this instance, the written notice should cite the failure of seven (7) days notice to abutters, based on the fact that the notice only appears to have been mailed on November 28, 2025, for a December 2, 2025, hearing, and should cite the concerns that abutters who otherwise would have had the opportunity to be heard in connection with the application for the permit may not have received notice, constructive or actual, thereby rendering the City Council's grant of the permit ineffective. Finally, the notice should advise the applicant that the purpose of the hearing is to show cause as to why the permit should not be revoked. This notice should be sent certified mail, return receipt requested, and be sent no sooner than 30 days before the planned hearing date.

Please let me know if you have any questions.

cc. Melinda E. Barrett, Mayor

12.2

HAV CITY CLERK DEC 8'25 1451



October 10, 2025

**WR# 31101460 – South Pleasant St.**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

**Ryan Langlois (774) 230-7280** or [ryan.langlois@nationalgrid.com](mailto:ryan.langlois@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31101460 – South Pleasant St.**

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

South Pleasant Street - National Grid to install 1 JO pole on South Pleasant Street beginning at a point approximately 200 feet East of the centerline of the intersection of South Summer Street. National Grid will install 50ft class H1 pole. Pole will be installed between P2 and P4, South Pleasant Street on the same side of the road as P2 and P4. Pole will be labeled P3, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - South Pleasant Street - Haverhill, Massachusetts.

**No.# 31101460**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

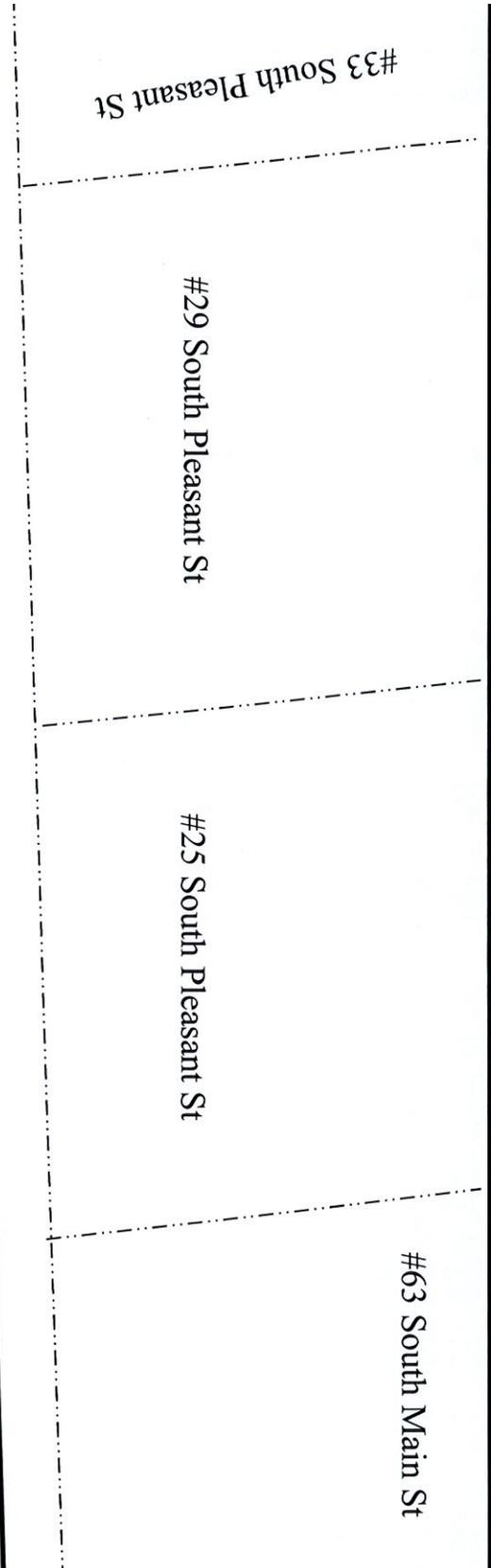
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

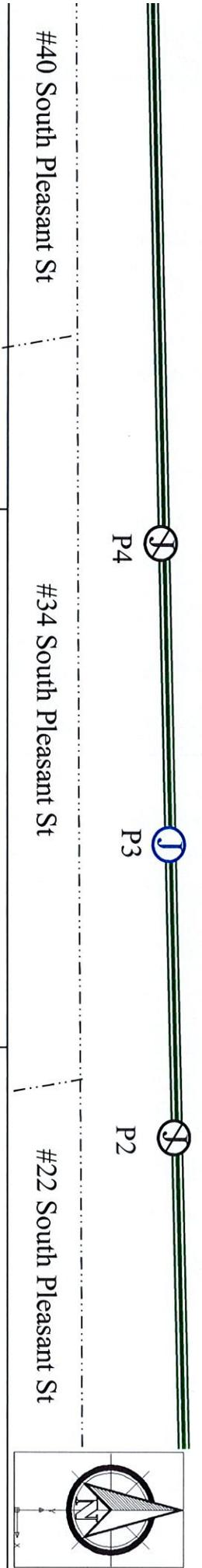
BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *JS* \_\_\_\_\_  
Manager / Right of Way



SOUTH PLEASANT ST



**Legend:**

- Existing Pole (UO/SO) -
- New Pole (UO/SO) -
- New Anchor and Down Guy -
- Conductor -
- Property Line -
- Existing Guy Wire -
- New Guy Wire -
- Fence/Stone Wall -
- Railroad Tracks -

Petition Sketch

nationalgrid

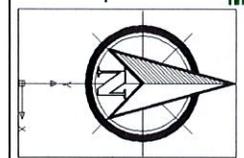
CONSTRUCTION DETAILS:

Install 50ft class H1 pole. Pole will be installed between P2 and P4 South Pleasant St on the same side of the road as P2 and P4. Pole will be labeled P3.

**Exhibit A-Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

Designer: Ryan Langlois  
 Date: 10/6/2025  
 Work Order #: 31101460  
 Town: Haverhill, MA



October 10, 2025

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 6th day of October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – South Pleasant Street - Haverhill, Massachusetts.

**No.# 31101460**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

South Pleasant Street - National Grid to install 1 JO pole on South Pleasant Street beginning at a point approximately 200 feet East of the centerline of the intersection of South Summer Street. National Grid will install 50ft class H1 pole. Pole will be installed between P2 and P4, South Pleasant Street on the same side of the road as P2 and P4. Pole will be labeled P3, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

\_\_\_\_\_  
City/Town Clerk.  
20 .  
Massachusetts  
Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
City/Town Clerk

So. Pleasant St

722-655-21

J & A REALTY GROUP, LLC

40 SOUTH PLEASANT ST

BRADFORD, MA 01835

722-655-22

BROOKS TANYA N

34 SOUTH PLEASANT ST

BRADFORD, MA 01835

722-655-23

GENERAL OFFICE HOLDING TRUST

195 MILL ST

HAVERHILL, MA 01830

A	B	C	D	E	F	G	H	I
ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip
1	722-655-21	40 SOUTH PLEASANT ST	HAVRHILL	J & A REALTY GROUP, LLC	40 SOUTH PLEASANT ST	BRADFORD	MA	01835
2	722-655-22	34 SOUTH PLEASANT ST	HAVRHILL	BROOKS TANYA N	34 SOUTH PLEASANT ST	BRADFORD	MA	01835
4	722-655-23	22 SOUTH PLEASANT ST	HAVRHILL	GENERAL OFFICE HOLDING TRUST	195 MILL ST	HAVRHILL	MA	01830

12.3

HAU CITY CLRK DEC 8'25 1451

**nationalgrid**

October 13, 2025

**WR# 31222086 – Oxford Avenue**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

**Nikolaos Konstantinou (508) 482-1052 or [Nikolaos.konstantinou@nationalgrid.com](mailto:Nikolaos.konstantinou@nationalgrid.com)**

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31222086 - Oxford Avenue**

Questions contact Central Design - Nikolaos Konstantinou (508) 482-1052 or  
Nikolaos.konstantinou@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

To The City Council  
Of Haverhill, Massachusetts

North Andover, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Oxford Avenue - National Grid to install 1 JO pole on Oxford Avenue beginning at a point approximately 100 feet Southwest of the centerline of the intersection of Knipe Road. National Grid will install 55ft class H1 mid-span pole between P20 and P21, Oxford Avenue, Haverhill, MA. Pole will be located on city property intersected by Knipe Road and Cross Road. Pole will be labeled 20-50.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Oxford Avenue - Haverhill, Massachusetts.

No.# 31222086

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

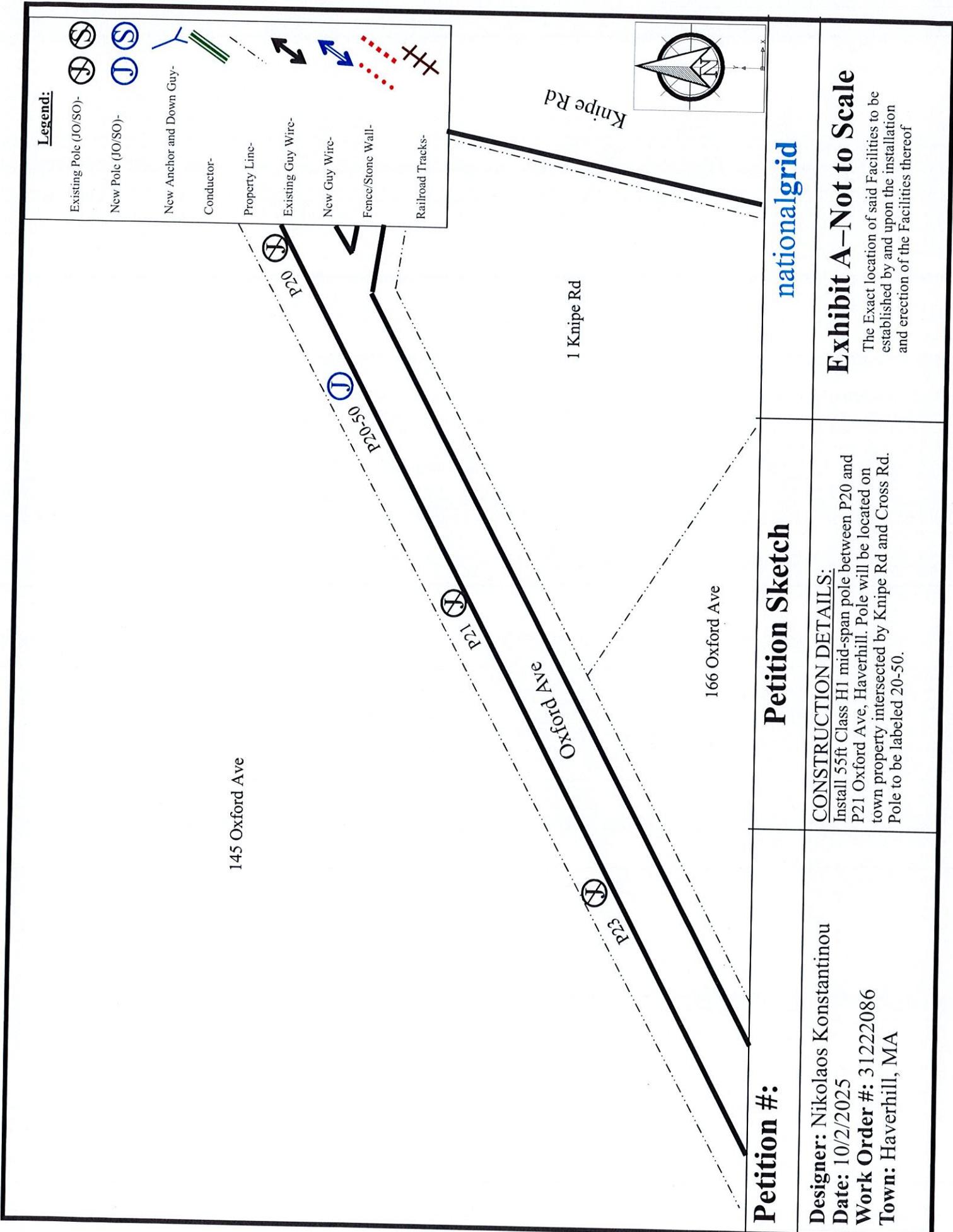
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *fb* \_\_\_\_\_  
Manager / Right of Way



**Legend:**

- Existing Pole (JO/SO)- 
- New Pole (JO/SO)- 
- New Anchor and Down Guy- 
- Conductor- 
- Property Line- 
- Existing Guy Wire- 
- New Guy Wire- 
- Fence/Stone Wall- 
- Railroad Tracks- 

**Petition #:**

**Designer:** Nikolaos Konstantinou  
**Date:** 10/2/2025  
**Work Order #:** 31222086  
**Town:** Haverhill, MA

**Petition Sketch**

**CONSTRUCTION DETAILS:**  
 Install 55ft Class H1 mid-span pole between P20 and P21 Oxford Ave, Haverhill. Pole will be located on town property intersected by Knipe Rd and Cross Rd. Pole to be labeled 20-50.

**nationalgrid**

**Exhibit A—Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

October 13, 2025

Questions contact Central Design - Nikolaos Konstantinou (508) 482-1052 or [Nikolaos.konstantinou@nationalgrid.com](mailto:Nikolaos.konstantinou@nationalgrid.com)

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 2nd day of October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Oxford Avenue - Haverhill, Massachusetts.

**No.# 31222086**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Oxford Avenue - National Grid to install 1 JO pole on Oxford Avenue beginning at a point approximately 100 feet Southwest of the centerline of the intersection of Knipe Road. National Grid will install 55ft class H1 mid-span pole between P20 and P21, Oxford Avenue, Haverhill, MA. Pole will be located on city property intersected by Knipe Road and Cross Road. Pole will be labeled 20-50.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

\_\_\_\_\_  
City/Town Clerk.  
20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Massachusetts  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:  
\_\_\_\_\_  
City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:  
\_\_\_\_\_  
City/Town Clerk

Oxford Ave

752-1-217  
145 OXFORD CROSSING LLC  
6 MOULTON WAY  
HAVERHILL, MA 01832

752-2-66-1  
145 OXFORD CROSSING LLC  
6 MOULTON WAY  
HAVERHILL, MA 01832

752-3-4  
JTCMA LLC  
6 MOULTON WAY  
HAVERHILL, MA 01832

	A	B	C	D	E	F	G	H	I
1	ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip
2	752-1-217	15	KNIFE RD	WARD HILL	145 OXFORD CROSSING LLC	6 MOULTON WAY	HAVRHILL	MA	01832
3	752-2-66-1		OXFORD AVE	WARD HILL	145 OXFORD CROSSING LLC	6 MOULTON WAY	HAVRHILL	MA	01832
4	752-3-4	1	KNIFE RD	HAVRHILL	JTCMA LLC	6 MOULTON WAY	HAVRHILL	MA	01832

12.4

HAV CITY CLRK DEC 8'25 14:51



October 10, 2025

**WR# 31101453 – Salem St.**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

**Ryan Langlois (774) 230-7280** or [ryan.langlois@nationalgrid.com](mailto:ryan.langlois@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*  
Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31101453 – Salem Street**

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Salem Street - National Grid to install 1 JO pole on Salem Street beginning at a point approximately 100 feet Northwest of the centerline of the intersection of Boxford Road. National Grid will install 50ft class H1 pole. Pole will be installed between P48 and P49, Salem Street on the same side of the road as P48 and P49. Pole will be labeled P48-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Salem Street - Haverhill, Massachusetts.

**No.# 31101453**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

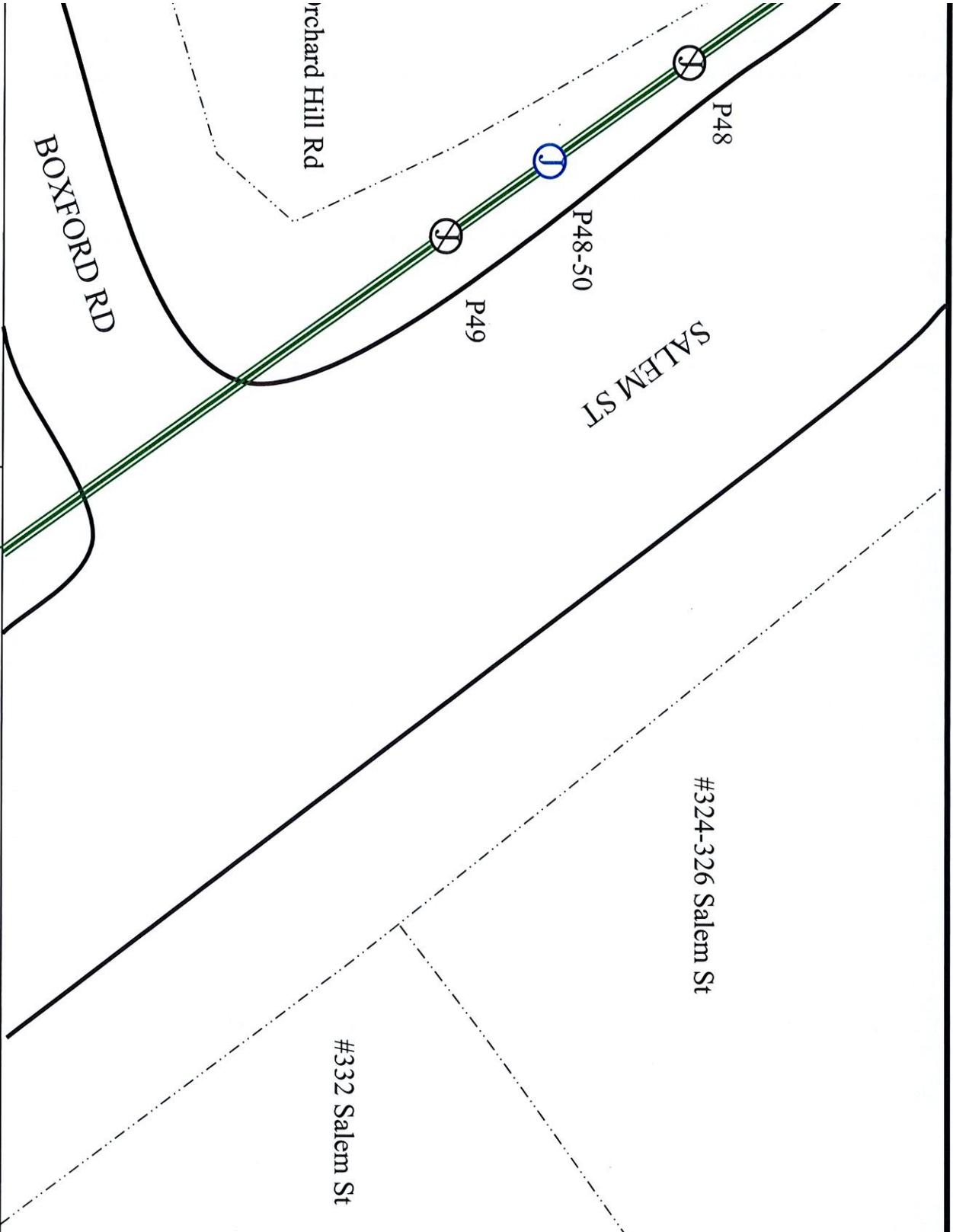
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

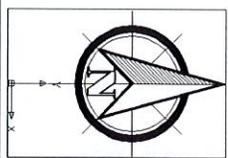
VERIZON NEW ENGLAND, INC.

BY *[Signature]* \_\_\_\_\_  
Manager / Right of Way



**Legend:**

- Existing Pole (JO/SO) -
- New Pole (JO/SO) -
- New Anchor and Down Guy -
- Conductor -
- Property Line -
- Existing Guy Wire -
- New Guy Wire -
- Fence/Stone Wall -
- Railroad Tracks -



**Petition Sketch**

**nationalgrid**

**CONSTRUCTION DETAILS:**  
 Install 50ft class H1 pole. Pole will be installed between P48 and P49 Salem St on the same side of the road as P48 and P49. Pole will be labeled 48-50.

**Exhibit A-Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

**Petition #:**

**Signer:** Ryan Langlois  
**Date:** 10/6/2025  
**Work Order #:** 31101453  
**Address:** Haverhill, MA

October 10, 2025

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

## **ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law,  
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 6th day of October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Salem Street - Haverhill, Massachusetts.

**No.# 31101453**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Salem Street - National Grid to install 1 JO pole on Salem Street beginning at a point approximately 100 feet Northwest of the centerline of the intersection of Boxford Road. National Grid will install 50ft class H1 pole. Pole will be installed between P48 and P49, Salem Street on the same side of the road as P48 and P49. Pole will be labeled P48-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20 .

City/Town Clerk.

Massachusetts

20 .

Received and entered in the records of location orders of the City/Town of  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20 , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20 \_\_\_\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

705-649-5  
8 SALEM STREET, LLC  
72 GREENLAWN AV  
HAVERHILL, MA 01832

705-649-6  
KIMBALL TAVERN REALTY TRUST  
16 CALEWOOD DR  
BRADFORD, MA 01835

705-650-1  
TRUSTEES OF THE FIRST CHURCH  
10 CHURCH ST  
BRADFORD, MA 01835

A	B	C	D	E	F	G	H	I	J
ParcelID	StreetNum	StreetName	LocCity	CondoUnit	Owner1	BillingAddress	City	State	Zip
1	735-788-4C-1	332 SALEM ST	HAVRHILL	1	CORNING SAMUEL	332 SALEM ST, UNIT 1	BRADFORD	MA	01835
2	735-788-4C-2	332 SALEM ST	HAVRHILL	2	HART MARYANN-ETAL	292 MAIN ST	BOXFORD	MA	01921
3	735-788-4D-1	324 SALEM ST	HAVRHILL		BISSON CHRISTYN L	324 SALEM ST UNIT 1	BRADFORD	MA	01835
4	735-788-4D-2	326 SALEM ST	HAVRHILL		MCDONALD DAVID T	326 SALEM ST	BRADFORD	MA	01835
5	778-1-1-70	6 ORCHARD HILL RD	HAVRHILL		MCHUGH SEAN M-ETUX	6 ORCHARD HILL RD	BRADFORD	MA	01835
6	778-1-1-71	2 ORCHARD HILL RD	HAVRHILL		GREEN DIANNE M	2 ORCHARD HILL RD	BRADFORD	MA	01835

12.5

HAV CITY CLRK DEC 8'25 14:51

**nationalgrid**

October 10, 2025

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit, please contact:

Ryan Langlois (774) 230-7280 or [ryan.langlois@nationalgrid.com](mailto:ryan.langlois@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31101455 – Salem Street**

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Salem Street - National Grid to install 1 JO pole on Salem Street beginning at a point approximately 50 feet West of the centerline of the intersection of South Chestnut Street. National Grid will install 50ft class H1 pole. Pole will be installed between P1 and P2, Salem Street on the same side of the road as P1 and P2. Pole will be labeled P1-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Salem Street - Haverhill, Massachusetts.

**No.# 31101455**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

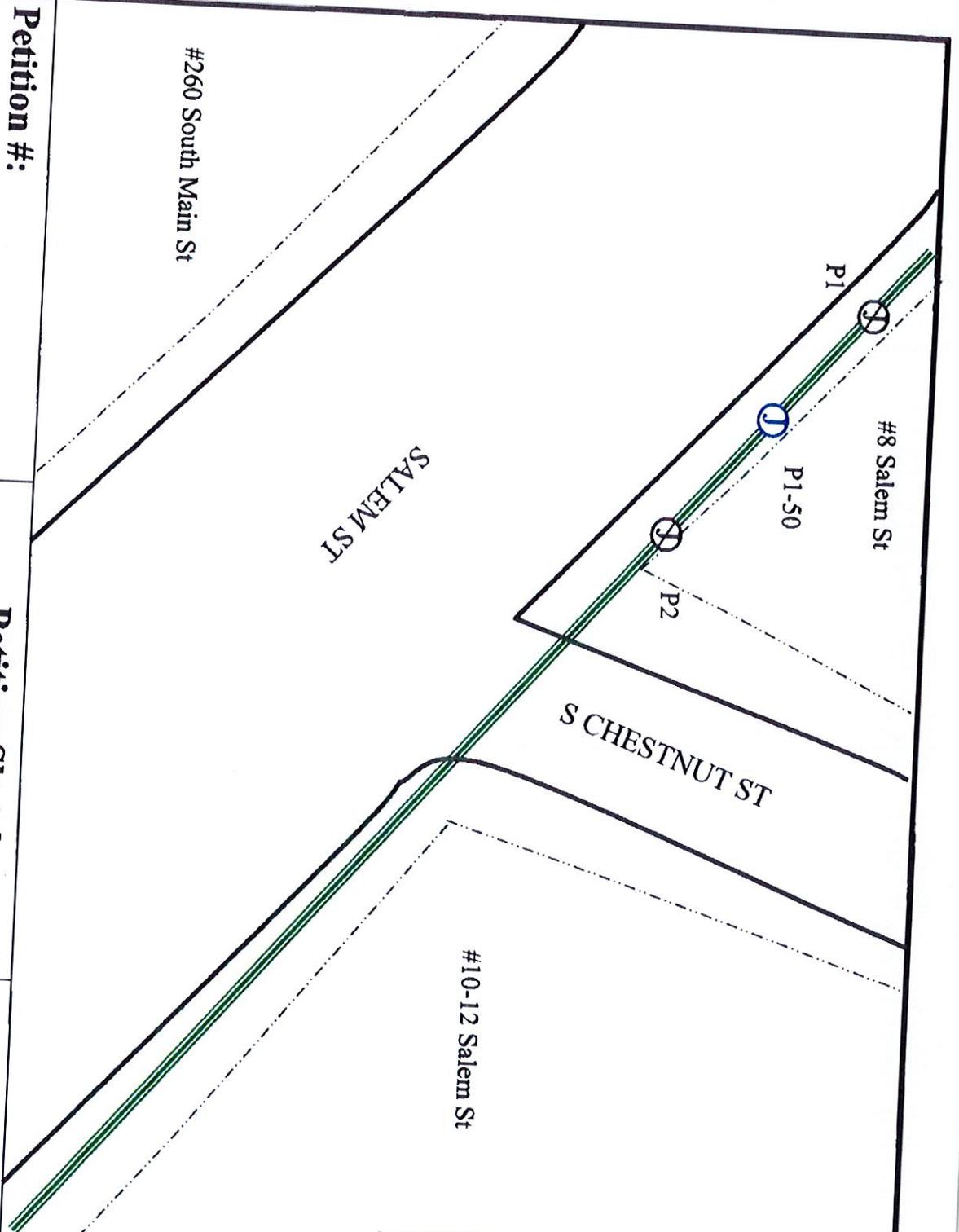
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

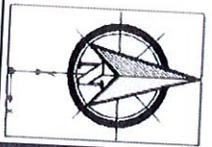
VERIZON NEW ENGLAND, INC.

BY *JB* \_\_\_\_\_  
Manager / Right of Way



**Legend:**

- Existing Pole (10/50)-
- New Pole (10/50)-
- New Anchor and Down Guy-
- Conductor-
- Property Line-
- Existing Guy Wire-
- New Guy Wire-
- Fence/Stone Wall-
- Railroad Tracks-



**Petition #:**

Designer: Ryan Langlois  
 Date: 10/6/2025  
 Work Order #: 31101455  
 Town: Haverhill, MA

**Petition Sketch**

**CONSTRUCTION DETAILS:**  
 Install 50ft class HI pole. Pole will be installed between P1 and P2 Salem St on the same side of the road as P1 and P2. Pole will be labeled 1-50.

**nationalgrid**

**Exhibit A-Not to Scale**  
 The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

October 10, 2025

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 6th day of October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Salem Street - Haverhill, Massachusetts.

**No.# 31101455**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Salem Street - National Grid to install 1 JO pole on Salem Street beginning at a point approximately 50 feet West of the centerline of the intersection of South Chestnut Street. National Grid will install 50ft class H1 pole. Pole will be installed between P1 and P2, Salem Street on the same side of the road as P1 and P2. Pole will be labeled P1-50, Haverhill, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts

20\_\_ .

Received and entered in the records of location orders of the City/Town of

Book \_\_\_\_\_

Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_ 20\_\_ , at \_\_\_\_\_ o'clock, M  
At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

SALEM ST

735-788-4C-1  
CORNING SAMUEL  
332 SALEM ST, UNIT 1  
BRADFORD, MA 01835

735-788-4C-2  
HART MARYANN-ETAL  
292 MAIN ST  
BOXFORD, MA 01921

735-788-4D-1  
BISSON CHRISTYN L  
324 SALEM ST UNIT 1  
BRADFORD, MA 01835

735-788-4D-2  
McDONALD DAVID T  
326 SALEM ST  
BRADFORD, MA 01835

778-1-1-70  
MCHUGH SEAN M-ETUX  
6 ORCHARD HILL RD  
BRADFORD, MA 01835

778-1-1-71  
GREEN DIANNE M  
2 ORCHARD HILL RD  
BRADFORD, MA 01835

	A	B	C	D
1	ParcelID	StreetNum	StreetName	LocCity
2	705-649-5	8	SALEM ST	HAVERHILL
3	705-649-6	2	SALEM ST	HAVERHILL
4	705-650-1	260	SOUTH MAIN ST	HAVERHILL

	E	F	G
1	Owner1	BillingAddress	City
2	8 SALEM STREET, LLC	72 GREENLAWN AV	HAVERHILL
3	KIMBALL TAVERN REALTY TRUST	16 CALEWOOD DR	BRADFORD
4	TRUSTEES OF THE FIRST CHURCH	10 CHURCH ST	BRADFORD

	H	I
1	State	Zip
2	MA	01832
3	MA	01835
4	MA	01835

**nationalgrid**

October 10, 2025

**WR# 31101417 – Chadwick Rd.**

To the City of Haverhill, Massachusetts

To Whom It May Concern:

Enclosed please find a petition for NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

**WR# 31101417 – Chadwick Road  
Install 1 JO pole – Pole 61-50  
X Street - Kingsbury Ave, Haverhill, MA**

If you have any questions regarding this permit, please contact:

**Ryan Langlois (774) 230-7280** or [ryan.langlois@nationalgrid.com](mailto:ryan.langlois@nationalgrid.com)

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to [Jennifer.Iannalfo@nationalgrid.com](mailto:Jennifer.Iannalfo@nationalgrid.com)

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

National Grid: Jennifer Iannalfo, 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

*Dave Johnson*

Dave Johnson  
Supervisor, Distribution Design

Enclosures

**WR# 31101417 - Chadwick Road**

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To The City Council  
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Chadwick Road - National Grid to install 1 JO pole on Chadwick Road beginning at a point approximately 500 feet East of the centerline of the intersection of Kingsbury Avenue. National Grid will install 50ft class H1 pole. Pole will be installed between P61 and P62, Chadwick Road on the same side of the road as P61 and P62. Pole will be labeled P61-50, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Chadwick Road - Haverhill, Massachusetts.

**No.# 31101417**

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

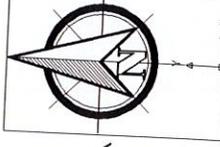
Massachusetts Electric Company d/b/a  
NATIONAL GRID *Dave Johnson*

BY \_\_\_\_\_  
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]*  
Manager / Right of Way

- Legend:**
- Existing Pole (JO/SO)-
  - New Pole (JO/SO)-
  - New Anchor and Down Guy-
  - Conductor-
  - Property Line-
  - Existing Guy Wire-
  - New Guy Wire-
  - Fence/Stone Wall-
  - Railroad Tracks-



#540 Chadwick Rd

#539 Chadwick Rd

#549 Chadwick Rd

#450 Kingsbury Ave

CHADWICK RD

#550 Chadwick Rd

P61

P61-50

P62

**Petition #:**

**Designer:** Ryan Langlois  
**Date:** 10/6/2025  
**Work Order #:** 31101417  
**Town:** Haverhill, MA

**Petition Sketch**

**CONSTRUCTION DETAILS:**  
 Install 50ft class H1 pole. Pole will be installed between P61 and P62 Chadwick Rd on the same side of the road as P61 and P62. Pole will be labeled 61-50.

**nationalgrid**

**Exhibit A-Not to Scale**

The Exact location of said Facilities to be established by and upon the installation and erection of the Facilities thereof

October 10, 2025

Questions contact Central Design - Ryan Langlois (774) 230-7280 or ryan.langlois@nationalgrid.com

**ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS**

To the City Council Of Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 6th day of October, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Chadwick Road - Haverhill, Massachusetts.

**No.# 31101417**

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

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Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the  
Of the City/Town of \_\_\_\_\_, Massachusetts held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ .

City/Town Clerk.

Massachusetts

20\_\_ .

Received and entered in the records of location orders of the City/Town of \_\_\_\_\_  
Book \_\_\_\_\_ Page \_\_\_\_\_

Attest:

City/Town Clerk

I hereby certify that on \_\_\_\_\_

20\_\_ , at \_\_\_\_\_ o'clock, M

At \_\_\_\_\_ a public hearing was held on the petition of  
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,  
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,  
and that we mailed at least seven days before said hearing a written notice of the time and place of  
said hearing to each of the owners of real estate (as determined by the last preceding assessment  
for taxation) along the ways or parts of ways upon which the Company is permitted to erect  
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....  
.....  
.....  
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of  
hearing with notice adopted by the \_\_\_\_\_ of the City of \_\_\_\_\_  
Massachusetts, on the \_\_\_\_\_ day of 20\_\_ and recorded with the records of location  
orders of the said City, Book \_\_\_\_\_, and Page \_\_\_\_\_. This certified copy is made under  
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

City/Town Clerk

Rd

768-793-37  
CITY OF HAVERHILL  
4 SUMMER ST  
HAVERHILL, MA 01830

768-793-37B  
LEVINE LAURIE  
550 CHADWICK RD  
BRADFORD, MA 01835

768-798-12  
MCGRATH BRIAN P-ETUX  
549 CHADWICK RD  
BRADFORD, MA 01835

768-798-4  
ALVINO CHRISTOPHER M-ETUX  
450 KINGSBURY AVE  
BRADFORD, MA 01835

	A	B	C	D	E	F	G	H	I	J
	ParcelID	StreetNum	StreetName	LocCity	Owner1	BillingAddress	City	State	Zip	
1	768-793-37		KINGSBURY AVE	HAVRHILL	CITY OF HAVRHILL	4 SUMMER ST	HAVRHILL	MA	01830	
2	768-793-37B	550	CHADWICK RD	HAVRHILL	LEVINE LAURIE	550 CHADWICK RD	BRADFORD	MA	01835	
3	768-798-12	549	CHADWICK RD	HAVRHILL	MCGRATH BRIAN P-ETUX	549 CHADWICK RD	BRADFORD	MA	01835	
4	768-798-4	450	KINGSBURY AVE	HAVRHILL	ALVINO CHRISTOPHER M-ETUX	450 KINGSBURY AVE	BRADFORD	MA	01835	

# TAGD-25-25

Tricia Harrington  
5025585285  
@ triciaharrington520@gmail.com

Submitted On: Dec 8, 2025

## Organization Information

**Organization**

HHS Boys basketball boosters

**Organization Phone**

9783745700

**Organization Address**

137 Monument St

**Organization City**

Haverhill

**Organization State**

MA

**Organization Zip**

01832

**Is the Organization Tax Exempt?**

No

**Is the Organization Non-Profit?**

No

**Is your organization affiliated with the Haverhill Public School system?**

Yes

**Is the Applicant a Haverhill Resident**

Yes

DEC 12 AM 8:58  
HAUCITYCLERK

## Off-Street Locations Information [OFF-STREET LOCATIONS NOT PERMITTED]

**How Many Locations Will You Cover?**

3

**Location 1**

Westgate Market Basket

**Location 2**

central Plaza Market Basketball

**Location 3**

Riverside Market basket

## Date Information -MAXIMUM 3 CONSECUTIVE DAYS

**How Many Dates Will the Event Include?**

1

**Date #1**

01/10/2026



December 3, 2025

Tricia Harrington  
Haverhill HS Basketball Boosters  
Triciaharrington520@gmail.com

Dear Tricia:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

1. Upon arriving at the store you must check in with the store manager.
2. Children under the age of fourteen are required to have adult supervision with them at all times.
3. There should never be more than two people from your organization at the store at any given time.
4. Fund-raising events should take place outside the store at least 10 feet away from the entrance/exit doors. Do not interrupt the flow of traffic entering and exiting the building.
5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
6. Volunteers must allow the customer to approach them.
7. The person representing you should be located at the entrance door only.
8. If a table is being set up, discuss with the store manager where it should be located.
9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or [fundraising@demoulasmaketbasket.com](mailto:fundraising@demoulasmaketbasket.com). We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #9

DATE(S): January 10



December 3, 2025

Tricia Harrington  
Haverhill HS Basketball Boosters  
Triciaharrington520@gmail.com

Dear Tricia:

This letter is to inform you that your organization has been granted permission to hold a fund-raising event at the store listed below between the hours of 9:00AM – 3:00PM. **However, it is the responsibility of the organization to acquire the appropriate permits if required by the town.** At the request of our customers, we have put into effect the following guidelines your volunteers are required to adhere to. DeMoulas Super Markets, Inc. has the right to curtail any fund-raising events we feel necessary.

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5. All volunteers representing your organization must be well groomed and properly attired. They should present themselves in a courteous and friendly manner at all times.
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8. If a table is being set up, discuss with the store manager where it should be located.
9. **Due to the numerous requests we receive to fundraise, if you must reschedule the dates you were approved for you will need to resubmit a new letter with new dates at least 2 weeks in advance.**

If you have any questions pertaining to this notice, please contact Lori Page at (978) 851-8000 or [fundraising@demoulasmaketbasket.com](mailto:fundraising@demoulasmaketbasket.com). We wish you luck in your endeavor!

DeMoulas Super Markets, Inc.

STORE LOCATION: Haverhill #15

DATE(S): January 10

**AMUS-25-3**

Chad Pfeil  
978-373-6885  
@ comeaupost4@comcast.net

1314 MAIN ST  
Haverhill, MA 01830

Submitted On: Nov 12, 2025

---

**Applicant Information**

**Business Name**

WILBUR M. COMEAU POST#4, AMERICAN LEGION, INC.

**Type of Business**

Corporation

**Applicant Birthday**

04/24/1973

**Type of Device**

Coin-Operated Machine

**Number of Machines**

2

**Are Machines Operated on Sundays?**

Yes

---

**Vendor Information**

**Vendor Name**

Action Jackson

**Vendor Phone**

781-324-1000

**Vendor Address**

83-87 Broadway -(Route 99)

**Vendor City**

Malden

**Vendor State**

MA

**Vendor Zip**

02148

DEC 8 AM 10:28  
HAUCITYCLERK

---

**Agreement & Signature**

Yes

true



# City Clerk Approval

Record No. AMUS-25-3

Status Completed                      Became Active November 25, 2025  
 Type Approval                              Due Date None  
 Assignee Kaitlin Wright

## Record No: AMUS-25-3

Coin-Operated Amusement Device License

Status: Active

Submitted On: 11/12/2025

### Primary Location

1314 MAIN ST  
Haverhill, MA 01830

### Owner

CITY OF HAVERHILL PUBLIC PROPERTY DEPT  
SUMMER ST 4 HAVERHILL, MA 01830

### Applicant

Chad Pfeil  
 978-373-6885  
 comeapost4@comcast.net  
 1314 Main Street  
 Haverhill, MA 01830

## Messages

No comments yet.

### Step Activity

- OpenGov system activated this step 11/25/2025 at 2:22 pm

---

- Kaitlin Wright assigned this step to Kaitlin Wright 12/01/2025 at 10:00 am

---

- Kaitlin Wright approved this step 12/01/2025 at 10:00 am



## Police Department Approval

Record No. AMUS-25-3

Status Completed

Became Active December 1, 2025

Type Approval

Due Date None

Assignee Kevin Lynch

### Record No: AMUS-25-3

Coin-Operated Amusement Device License

Status: Active

Submitted On: 11/12/2025

#### Primary Location

1314 MAIN ST  
Haverhill, MA 01830

#### Owner

CITY OF HAVERHILL PUBLIC PROPERTY DEPT  
SUMMER ST 4 HAVERHILL, MA 01830

#### Applicant

 Chad Pfeil  
 978-373-6885  
 comeapost4@comcast.net  
 1314 Main Street  
Haverhill, MA 01830

#### Step Activity

OpenGov system activated this step 12/01/2025 at 10:00 am

OpenGov system assigned this step to Kevin Lynch 12/01/2025 at 10:00 am

Kevin Lynch approved this step 12/06/2025 at 5:44 am

# TLLB-25-5

Victor Gonzalez

143 ESSEX ST

978-314-7522

Haverhill, MA 01832

Submitted On: Dec 3, 2025

@

newenglandhealthtransportation@gmail.com

## Applicant Information

Relationship to Owner

Owner

## Business Information

DEC 8 AM 10:23  
HAVCITYCLERK

Business Name

New England Health Transportation Inc

Business Phone

9789146272

Business Address

143 Essex Street Suite 721

Business City

Haverhill

Business State

MA

Business Zip

01832

Legal Structure

Corporation

Number of Employees

2

Business Type

Taxi

Total Number of Vehicles

2

Number of Taxis

2

Number of Limosines

0

## Vehicle Information

<b>Vehicle Make</b>	<b>Vehicle Model</b>
Dodge	Grand Caravan
<b>Vehicle Year</b>	<b>Was Vehicle Purchased New?</b>
2016	Yes
<b>Vehicle Color</b>	<b>Vehicle License Number</b>
White	LVA3643

<b>Vehicle Make</b>	<b>Vehicle Model</b>
Chevrolet	Town & Country
<b>Vehicle Year</b>	<b>Was Vehicle Purchased New?</b>
2015	Yes
<b>Vehicle Color</b>	<b>Vehicle License Number</b>
Gold	LVA3623

Signature

## City Clerk Approval

Record No. TLLB-25-5

Status Completed

Became Active December 3, 2025

Type Approval

Due Date None

Assignee Kaitlin Wright

---

### Record No: TLLB-25-5

Taxi/Limousine Business License

Status: Active

Submitted On: 12/3/2025

---

#### Primary Location

143 ESSEX ST  
Haverhill, MA 01832

#### Owner

SOCIETY FOR THE PRESERVATION OF NEW  
ENGLAND ANTIQUITIES, INC  
ESSEX ST 151 HAVERHILL, MA 01832

#### Applicant

 Victor Gonzalez  
 978-314-7522  
 newenglandhealthtransportation@gmail.com  
 143 Essex st suite 721  
Haverhill, MA 01832

---

## Messages

Kaitlin Wright

December 4, 2025 at 8:24 am

Good morning, your current license does not expire until April 30, 2026.

---

Victor Gonzalez

December 4, 2025 at 10:14 am

Hi yes, but we want to add two more vehicles to our fleet, can you just added to our license?

---

## Police Approval

Record No. TLLB-25-5

Status Completed

Became Active December 4, 2025

Type Approval

Due Date None

Assignee Kevin Lynch

---

### Record No: TLLB-25-5

Taxi/Limousine Business License

Status: Active

Submitted On: 12/3/2025

---

#### Primary Location

143 ESSEX ST  
Haverhill, MA 01832

#### Owner

SOCIETY FOR THE PRESERVATION OF NEW  
ENGLAND ANTIQUITIES, INC  
ESSEX ST 151 HAVERHILL, MA 01832

#### Applicant

 Victor Gonzalez  
 978-314-7522  
 newenglandhealthtransportation@gmail.com  
 143 Essex st suite 721  
Haverhill, MA 01832

---

## Messages

Kaitlin Wright  Internal

December 4, 2025 at 3:52 pm

Amendment to TLLB-25-2, adding vehicles to current fleet.

---

Kevin Lynch

December 6, 2025 at 5:57 am

Please make sure to have all required equipment such as Chock Block, Fire Extinguisher, First Aid Kit.

---

Victor Gonzalez

December 6, 2025 at 8:29 pm

Hi, yes we do have all the required equipment. Thank you.

---

# COMMONWEALTH OF MASSACHUSETTS CITY OF HAVERHILL BUSINESS CERTIFICATE



Issue Date: July 17, 2024  
Expiration Date: July 17, 2028

Certificate Number: BUSC-24-146  
Fee: \$60.00

HAU CITY CLERK JUL17'24 AM11:05

**New England Health Transportation INC**

143 Essex-St Suite 721 Haverhill, MA 01832

Phone: 9789146272

In conformity with the provisions of Chapter 110, Section 5 of the MGL, as amended, the undersigned hereby declares that a business is conducted under the title of:

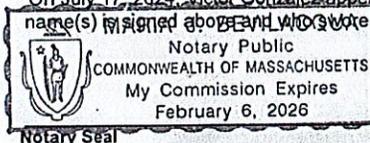
**New England Health Transportation INC at 143 Essex St Suite 721 - Haverhill, 01832 by Victor Gonzalez**

*I/We certify under the penalties of perjury that I/we, to the best of my/our knowledge and belief, have filed all state tax returns and paid all state taxes required under law.*

Signature(s): *Victor Gonzalez*  
Victor Gonzalez

## COMMONWEALTH OF MASSACHUSETTS

On July 17, 2024, Victor Gonzalez appeared before me and presented satisfactory evidence of identification which was a , proving the person(s) whose name(s) is/are signed above and who/whom or affirmed to me that the contents of the document are truthful and accurate to the best of their knowledge and belief.



*Maria J. Burlacaru*  
Notary Seal Expiration Date  
*Exp 2-6-2026*

*Kaitlin M. Wright*  
Kaitlin Wright, Haverhill City Clerk

**THIS DOCUMENT MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC WHO CAN AFFIX HIS/HER SEAL. IF A NOTARY PUBLIC OTHER THAN THE HAVERHILL CITY CLERK'S OFFICE WITNESSES THE SIGNATURE, THE DOCUMENT MUST BE BROUGHT TO THE HAVERHILL CITY CLERK'S OFFICE.**

In accordance with the provisions of Chapter 337 of the Acts of 1985 and Chapter 110, Section 5 of Massachusetts General Laws, Business Certificates shall be in effect for four (4) years from the date of issue and shall be renewed each four (4) years thereafter. A statement under oath must be filed with the Haverhill City Clerk upon discontinuing, retiring or withdrawing from such business or partnership. Copies of such Certificates shall be available at the address at which such business is conducted and shall be furnished on request during regular business hours to any person who has purchased goods or services from such business. Violations are subject to a fine of not more than three hundred dollars (\$300) for each month during which such violation continues. The aforementioned business owner or agent is required to notify the Haverhill City Clerk in the event that the business is discontinued, changes location, changes the name, changes residence, withdraws from the business or partnership, or is deceased.

**This certificate must be renewed every four (4) years.**

**This Business Certificate does not confer zoning approval for conducting of this business at the above address.**

**Zoning Compliance may only be determined and issued by the Haverhill Building Inspector.**



**CERTIFICATE OF REGISTRATION**  
 M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate  
 MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

EXTERNAL CODE	REGISTRATION TYPE	PLATE NUMBER	EFFECTIVE DATE	TITLE NUMBER	EXPIRES ON
LVN	Livery Normal	LVA3643	07-Nov-2025		31-Mar-2027
MODEL YEAR	MAKE	MODEL	MODEL NUMBER	VEHICLE IDENTIFICATION NUMBER	
2016	DODG	GRAND	CARAVAN	2C4RDGBG6GR143789	
RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING)					
GARAGE ADDRESS					
143 ESSEX ST STE 721 HAVERHILL MA 01832					
NAME(S) OF OWNER(S) AND MAILING ADDRESS					
NEW ENGLAND HEALTH TRANSPORTATION INC					
143 ESSEX ST STE 721					
HAVERHILL MA 01832					
LESSEE/IN CUSTODY OF					
INSURANCE COMPANY					
Arbella Mutual Insurance Company					
MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE					
4					
 Registrar of Motor Vehicles					



**CERTIFICATE OF REGISTRATION**  
 M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate  
 MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

EXTERNAL CODE <b>LVN</b>		REGISTRATION TYPE <b>Livery Normal</b>		PLATE NUMBER <b>LVA3623</b>	EFFECTIVE DATE <b>07-Nov-2025</b>	TITLE NUMBER	<b>EXPIRES ON</b> <b>31-Mar-2027</b>
MODEL YEAR <b>2015</b>	MAKE <b>CHRY</b>	MODEL <b>TOWN &amp; COUNTRY</b>	MODEL NUMBER	BODY STYLE <b>VAN</b>	COLOR <b>GOLD</b>	VEHICLE IDENTIFICATION NUMBER <b>2C4RC1BG5FR740432</b>	
RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING)						TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER	
GARAGE ADDRESS <b>143 ESSEX ST STE 721 HAVERHILL MA 01832</b>						US DOT NUMBER FOR COMMERCIAL VEHICLE	
NAME(S) OF OWNER(S) AND MAILING ADDRESS <b>NEW ENGLAND HEALTH TRANSPORTATION INC 143 ESSEX ST STE 721 HAVERHILL MA 01832</b>						INSURANCE COMPANY <b>Arbella Mutual Insurance Company</b>	
LESSEE/IN CUSTODY OF						MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE <b>4</b>	
SPECIAL MESSAGE <b>If this vehicle is newly acquired, it must be inspected within 7 days of registration.</b>						CHANGE OF ADDRESS <input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> MAILING <input type="checkbox"/> GARAGE	

*Colleen J. O'Neil* Registrar of Motor Vehicles

**Important information for vehicle owners**

- **Certificate of Registration:** Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and/or trailer, in the vehicle, in some easily accessible place. The records of the RMV constitute the official status of the vehicle registration.
- **Change of Address:** By law, you must report any change of address to the RMV within 30 days. Visit Mass.Gov/RMV to change your address. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- **No Insurance Card Required:** Massachusetts law does not require an insurance card. M.G.L. Chapter 90, Section 34, and Chapter 175, Section 113A, requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. The insurer is required by law to electronically notify the Registry of Motor Vehicles if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- **Transferring Your Plates:** Massachusetts General Law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration Section on the RMV's website at Mass.Gov/RMV for more information.
- **Cancel the registration plates if:**
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Skip the Line, Go Online! Visit Mass.Gov/RMV for list of available transactions.

Pool/Billiard License

**PTBL-25-2**

Submitted On: Nov 10, 2025

Applicant

SHARON COHEN

978-374-1117

@ tapbrewpub@aol.com

Primary Location

100 WASHINGTON ST  
Haverhill, MA 01832

**Business Information**

Business Name

The Tap

Type of Business

Corporation

Identification Number (TIN)

Renewal

Number of Pool Tables

0

Applicant Birthday

07/03/1951

**Vendor Information**

Vendor Name

Commonwealth Vending

Vendor Phone

617-471-0202

Vendor Address

highland ave

Vendor City

Quincy

Vendor State

MA

Vendor Zip

02169

DEC 8 AM 10:23  
HAVCITYCLERK

**Agreement & Signature**

Yes

true

## City Clerk Approval

Record No. PTBL-25-2

Status Completed      Became Active November 10, 2025

Type Approval      Due Date None

Assignee Kaitlin Wright

### Record No: PTBL-25-2

Pool/Billiard License

Status: Active

Submitted On: 11/10/2025

#### Primary Location

100 WASHINGTON ST  
Haverhill, MA 01832

#### Owner

JOHN FAHIMIAN, LLC  
ADAMS ST 126 MILTON, MA 02186

#### Applicant

 SHARON COHEN  
 978-374-1117  
 tapbrewpub@aol.com  
 100 Washington Street  
Haverhill, MA 01832

## Messages

Kaitlin Wright      December 10, 2025 at 1:25 pm

Sharon, how many pool tables do you have?

SHARON COHEN      December 12, 2025 at 12:00 pm

2

Kaitlin Wright      December 12, 2025 at 12:35 pm

Thank you. Please pay additional fee associated with with 2nd pool table. Thank you! First table is \$60, second is \$30.

## Police Department Approval

Record No. PTBL-25-2

Status Completed

Became Active December 1, 2025

Type Approval

Due Date None

Assignee Kevin Lynch

---

### Record No: PTBL-25-2

Pool/Billiard License

Status: Active

Submitted On: 11/10/2025

---

#### Primary Location

100 WASHINGTON ST  
Haverhill, MA 01832

#### Owner

JOHN FAHIMIAN, LLC  
ADAMS ST 126 MILTON, MA 02186

#### Applicant

 SHARON COHEN  
 978-374-1117  
 tapbrewpub@aol.com  
 100 Washington Street  
Haverhill, MA 01832

---

#### Step Activity

OpenGov system activated this step

12/01/2025 at 9:31 am

---

OpenGov system assigned this step to Kevin Lynch

12/01/2025 at 9:31 am

---

Kevin Lynch approved this step

12/06/2025 at 5:45 am



MELINDA E. BARRETT  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

December 11, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

**RE: FY25 Bills**

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Adamson	\$ 350.00	Police
A1 Auto Care Inc	\$ 35.00	Police
Colliers	\$ 11,435.90	MassWorks

Total: \$ 11,820.90

I recommend approval.

Sincerely,

**Melinda E. Barrett**  
Mayor

MEB/em



Document

CITY OF HAVERHILL

In Municipal Council

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

DEC 12 AMB:99  
HVCITYCLERK

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Adamson Industries	\$350.00	Police
AI Auto Care Inc	\$35.00	Police
Colliers	<u>\$11,435.90</u>	MassWorks
	<u>\$11,820.90</u>	



# Adamson Industries, Corp.

45 Research Drive  
 Haverhill, MA 01832  
 United States  
 Phone: 978-374-3300

## Invoice

**Sold** HAVERHILL POLICE DEPT.  
**To:** 40 BAILEY BLVD  
 HAVERHILL, MA 01830

**Ship** HAVERHILL POLICE DEPT.  
**To:** 40 BAILEY BLVD  
 HAVERHILL, MA 01830

<b>Invoice Number:</b> 161130	<b>Salesman:</b> HOUSE
<b>Invoice Date:</b> 04/30/2025	<b>Terms:</b> Net 20 Days
<b>Customer:</b> HAV MA PD	<b>Packing List:</b> 161130
<b>Order No:</b> 90912	

2018 DODGE DURANGO - SRO  
 # J-4  
 VIN: 1C4SDJFT3JC160734

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Revision</u>	<u>Unit Price</u>	<u>Amount</u>
1	1	OR 289 - CONCEAL CARRY VALUABLES TOTE - INSTALLED		\$350.00/ EA	\$350.00
2	1	LABOR - MAN HOURS TO INSTALL LISTED EQUIPMENT		\$0.00/ EA	\$0.00
<b>Sub-total:</b>					<b>\$350.00</b>
<b>Sales Tax:</b>					<b>\$0.00</b>
<b>Shipping Charges:</b>					<b>\$0.00</b>
<b>Invoice Total:</b>					<b>\$350.00</b>
<b>Paid To Date:</b>					<b>\$0.00</b>
<b>Balance Due:</b>					<b>\$350.00</b>



# Vehicle Inspection Report

**Please Review This Important Information**

Your vehicle has **PASSED** both its **SAFETY TEST** and its **EMISSIONS TEST**. The results are summarized in this report.

Questions? Visit [www.mass.gov/vehiclecheck](http://www.mass.gov/vehiclecheck) or call Customer Service at 844-358-0135. Customer Service is staffed from 7 a.m. to 5 p.m. Monday through Friday and from 7 a.m. to Noon on Saturday.

#27

Overall Result: <b>PASS</b>		Vehicle Information		Station Information	
Safety Result	PASS	VIN	1C4SDJFT7LC381790	A1 AUTO CARE INC.	
Emissions Result	PASS	License Plate	D833	620 Main Street	
Start Test Date/Time	6/12/2025 10:37 AM	Plate Type/State	MVN / MA	HAVERTHILL	MA
End Test Date/Time	6/12/2025 10:44 AM	Vehicle Type	PASSENGER	(978) 521-3936	
Test Type	Regular	Year / Make	2020 Dodge	Station Number	PB100058
Sticker Number	263815342	Model	Durango	Workstation Number	MAW00001007
Inspection Type	Initial	Fuel Type	GASOLINE	Inspector Number	****1758
Inspection Counter	1	Engine Cyl / Size	8 / 5.7L		
		GVWR	8000		
		Odometer	113966		

**Inspection Fee \$35.00**

**Safety Inspection Results**

License Plate Mounting and Condition	PASS	Service Brakes	PASS	Parking Brake	PASS
Horn	PASS	Stop Lights and Tail Lights	PASS	Headlight Aim and Operation	PASS
Lighting Devices and Reflectors	PASS	Directional Signals and 4-Ways	PASS	Front End	PASS
Steering and Suspension	PASS	Frame	PASS	Windshield Wipers and Cleaner	PASS
Safety Belts	PASS	Air Bags	PASS	Muffler and Exhaust System	PASS
Window Tint	PASS	Windshield	PASS	Rear View Mirror	PASS
Bumpers/Fenders/Exterior Sheet Metal	PASS	Fuel Tank Filler Cap	PASS	Fuel Tank Filler Neck and Components	PASS
Visible Smoke	PASS	Altered Vehicle Height	PASS	Tires	PASS
Other	PASS				

**Inspection Comments**

None

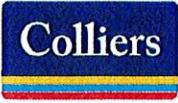
On-Board Diagnostic (OBD) Results		OBD Readiness Monitor Results		OBD Additional Data	
Tampering Check	PASS	Catalyst	READY	Miles Since Code Clearing	3276
Connector Result	PASS	Catalyst Heater	UNSUPPORTED	Warm-Ups Since Code Clearing	204
RPM Result	PASS	Evaporative System	READY	Pin 16 Voltage	14.4
Key-On Bulb Check	N/A	Secondary Air System	UNSUPPORTED	<b>OBD Diagnostic Trouble Codes</b>	
Engine-Running Bulb Check	N/A	A/C System	UNSUPPORTED		
Scan Tool Check	N/A	Oxygen Sensor	READY	<b>OBD Permanent Fault Codes</b>	
Communication Result	PASS	Oxygen Sensor Heater	READY		
MIL Status Result	PASS	EGR and/or VVT System	READY		
Readiness Result	PASS				

VIR Number



Scan to visit website:





A Division of Colliers Engineering & Design

Haverhill MA  
Attn: Steven Bucuzzo, Purchasing Director/CPO  
4 Summer Street  
Haverhill, MA 01830

Invoice : 0001051590  
Invoice Date : 5/6/2025

Project : 24000918G  
Project Manager: Osterman, Derek  
Project Name : OPM-Merrimack St Redevelopment

For Professional Services Rendered Through 4/30/2025

	Fee	Remaining Fee	% Complete	Billings		
				To Date	Previous	Current
Phase I: Parking Structure	500,000.00	362,071.20	27.59	137,928.80	126,492.90	11,435.90
Subtotal:	500,000.00	362,071.20	27.59	137,928.80	126,492.90	11,435.90
					<b>Current Billings</b>	<u>11,435.90</u>
					<b>Amount Due This Bill</b>	<u>11,435.90</u>

sbucuzzo@cityofhaverhill.com

In accordance with our business terms and conditions, acceptance of this invoice is implied unless Colliers Project Leaders USA NE, LLC is notified by 14 days from the date of this invoice. If timely payment cannot be made due to any discrepancy, please E-mail a brief explanation to Billing@colliersengineering.com and we will reply as soon as possible.  
EFT/ACH PAYMENT INFO: Colliers Engineering & Design, Inc. | JP Morgan Chase | Routing 021000021 | Account# 836759092

REMIT TO: Colliers Project Leaders USA NE, LLC 101 Crawfords Corner Road, Suite 3400 | Holmdel, NJ 07733  
Phone: 877-627-3772 | Fax: 732-383-1980

PM09 - Phase I: Parking Structure

Labor

Rate Labor

<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Construction Representative	16.00	192.0000	3,072.00
Senior Project Manager	30.50	265.0000	8,082.50
<b>Total Rate Labor</b>			<b>11,154.50</b>

Total Labor

11,154.50

Expense

Unit Rate Expenses

<i>Account / Unit</i>	<i>Amount</i>
Project Mileage	
Mileage	281.40
<b>Total Project Mileage</b>	281.40
<b>Total Unit Rate Expenses</b>	
	<b>281.40</b>

Total Expense

281.40

Total Bill Task: PM09 - Phase I: Parking Structure

11,435.90

Total Project: 24000918G - OPM-Merrimack St Redevelopment

11,435.90

16.1  
**Document # 94-W**

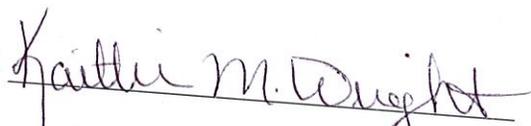
Mayor Barrett wishes to introduce Superintendent Maureen Lynch, Whittier Regional Vocational Technical District, to discuss the unweighted lottery admissions system recently adopted by the Whittier Regional Technical High School School Committee

**IN CITY COUNCIL: December 2, 2025**

**10 YEAS, 0 NAYS, 1 ABSENT**

**CONTINUED TO DECEMBER 16, 2025**

Attest:



Kaitlin M. Wright, CMC  
City Clerk



MELINDA E. BARRETT  
MAYOR

CITY OF HAVERHILL  
MASSACHUSETTS

NOV 25 4:48:01  
HAGCITYCLERK

5.1  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

November 24, 2025

**To:** City Council President Thomas J. Sullivan and Members of the Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Introduce Superintendent Maureen Lynch, Whittier Regional Vocational Technical District

Dear Mr. President and Members of the City Council:

I wish to introduce Superintendent Maureen Lynch, Whittier Regional Vocational Technical District, to discuss the unweighted lottery admissions system recently adopted by the Whittier Regional Vocational Technical High School Committee ("Committee").

The Committee's decision follows new regulations adopted this fall by the Massachusetts Board of Elementary and Secondary Education requiring all career and technical education schools to use a lottery-based admissions process.

Very truly yours,

Melinda E. Barrett  
Mayor

16.2

**Document # 19-F**

Mayor Barrett submits the following Loan Order: to authorize borrowing of \$1,200,000.00 for all costs associated with the installation of a turf field at Trinity Stadium

**IN CITY COUNCIL: December 2, 2025**

**10 YEAS, 0 NAYS, 1 ABSENT**

**FILE 10 DAYS**

Attest: Kaitlin M. Wright  
Kaitlin M. Wright, CMC  
City Clerk

MELINDA E. BARRETT  
MAYOR



CITY OF HAVERHILL  
MASSACHUSETTS

5.8

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@HAVERHILLMA.GOV  
WWW.HAVERHILLMA.GOV

November 24, 2025

**To:** City Council President Thomas J. Sullivan and Members of the  
Haverhill City Council

**From:** Mayor Melinda E. Barrett

**Re:** Order to Authorize Borrowing for Turf Field at Trinity Stadium

Dear Mr. President and Members of the City Council:

I respectfully submit the attached Order to authorize borrowing of \$1,200,000.00 for all costs associated with the installation of a turf field at Trinity Stadium.

I recommend approval.

Sincerely,

Melinda E. Barrett  
Mayor



15.8.1

10 days

Document

City of Haverhill

In Municipal Council November 18, 2025

NOV 13 PM 1:47  
HAVCITYCLERK

**Ordered:**

\$1,200,000 Turf Field Bonds

Ordered: That One Million Two Hundred Thousand Dollars (\$1,200,000) is hereby appropriated to pay costs of the renovation and replacement of the turf field at Trinity Stadium, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

# Kaitlin Wright

---

**From:** North of Boston <noreply@wave2adportal.com>  
**Sent:** Friday, November 14, 2025 8:52 AM  
**To:** CityClerk  
**Cc:** cmacdonald@northofboston.com; Kaitlin Wright  
**Subject:** Thank you for placing your order with us.

**Warning! External Email. Exercise caution when opening attachments or clicking on any links.**  
**THANK YOU for your notice submission!**

This is your confirmation that your order has been submitted. Below are the details of your transaction. Please save this confirmation for your records.

## Job Details

Order Number:  
**W0139315**  
Business Type:  
All Other Public Notices  
Notice Size:  
Public Notices  
Notice Estimate:  
\$86.54  
Referral Code:  
**Turf Field Bonds**

## Account Details

Haverhill Clerk  
4 SUMMER ST STE 118  
HAVERHILL, MA □ 01830  
978-374-2312  
cityclerk@cityofhaverhill.com  
HAVERHILL CITY CLERK

## Schedule for notice number W01393150

Thu Dec 4, 2025  
**Haverhill Gazette Public Notices**  
All Zones

City of Haverhill  
In Municipal Council  
November 18, 2025  
Ordered:  
\$1,200,000 Turf Field Bonds  
Ordered: That One Million Two Hundred Thousand Dollars (\$1,200,000) is hereby appropriated to pay costs of the renovation and replacement of the turf field at Trinity Stadium, including the payment of all costs incidental and related thereto; and that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

HG - Publication Dates

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*This is an automated message, please do not reply to this e-mail. If you have any questions or concerns you may contact us toll-free at 800-681-6248.*

16.3

**Document # 11-K**

Ordinance relating to vehicles and traffic: Add handicap parking to the following locations:  
9 Forest Ave, 7 Angle Street, and 213 River Street

**IN CITY COUNCIL: December 2, 2025**

**10 YEAS, 0 NAYS, 1 ABSENT**

**FILE FOR 10 DAYS**

Attest: Kaitlin M. Wright  
Kaitlin M. Wright, CMC  
City Clerk



# Haverhill

Engineering Department, Room 300

978-374-2335

John H. Pettis III, P.E.

Deputy DPW Director/City Engineer

[JPettis@HaverhillMA.gov](mailto:JPettis@HaverhillMA.gov)

November 13, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND  
MEMBERS OF THE CITY COUNCIL**

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Subject: *Forest Av #9 – Add Handicap Parking – HPS-25-11*

*Angle St #7 – Add Handicap Parking – HPS-25-13*

*River St #213 – Add Handicap Parking – HPS-25-14*

As requested, attached is the subject Ordinance to add handicap parking at the three subject locations.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.

City Engineer

C: Mayor Barrett, Ward, Kimball, Tracy, Mead, Wright

NOV 13 AM 11:06  
HAVCITYCLERK



14.1

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC**

**BE IT ORDAINED** by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by **ADDING** the following:

<b>Forest Avenue: In front of #9</b>	<b>No Parking (except for 1 24-hour handicap parking space)</b>	<b>24 hours</b>
<b>Angle Street: In front of #7</b>	<b>No Parking (except for 1 24-hour handicap parking space)</b>	<b>24 hours</b>
<b>River Street: In front of #213</b>	<b>No Parking (except for 1 24-hour handicap parking space)</b>	<b>24 hours</b>

APPROVED AS TO LEGALITY

\_\_\_\_\_  
City Solicitor

**Kaitlin Wright**

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**From:** Kaitlin Wright  
**Sent:** Thursday, November 13, 2025 3:43 PM  
**To:** HGLegals@hgazette.com  
**Cc:** Natalia Hernandez  
**Subject:** Ads - Turf Field Bond and Handicap Parking  
**Attachments:** Ad - Turf Field Bonds.pdf

Hi Christa,

Requesting to have the following two legal ads run in the Gazette on December 4, 2025 (one time):

- Turf Field Bond
- Handicap Parking

All my best,

Kaitlin

**Kaitlin M. Wright, CMC**

*City Clerk*

4 Summer Street, Room 118

Office: (978) 374-2312

Fax: (978) 373-8490

[kwright@haverhillma.gov](mailto:kwright@haverhillma.gov)



**VERIFY YOUR VOTER STATUS HERE:** <https://www.sec.state.ma.us/ovr/>

MUNICIPAL GENERAL ELECTION	VOTER REGISTRATION DEADLINE	EARLY VOTING PERIOD	LAST DAY TO REQUEST VOTE BY MAIL BALLOT
November 4, 2025	October 24, 2025	October 25 - October 31, 2025	October 28, 2025



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