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# CITY OF HAVERHILL

#### CITY COUNCIL AGENDA

# Tuesday, March 12, 2019 at 7:00 PM

Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202

- 1. OPENING PRAYER
- 2. PLEDGE OF ALLEGIANCE
- 3. APPROVAL OF MINUTES OF PRIOR MEETING
- 4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
- 5. COMMUNICATIONS FROM THE MAYOR:
  - **5.1.** Communication from Mayor Fiorentini submitting *Haverhill Public Library Parking Study Draft Technical Report*; and announcing that Sarah Moser, Executive Director of the Library, will be at the meeting to discuss parking issues in the library parking lot and recommendations of the study
- 6. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:
- 7. UTILITY HEARING(S) AND RELATED ORDER(S)
  - 7.1. <u>Document 22</u>; Petition from National Grid and Verizon NE requesting joint pole locations on Foundation av Plan 27238929
  - 7.1.1. <u>Document 22-B</u>; Order *grant* joint pole locations on Foundation av to National Grid and Verizon NE
    - 7.2. <u>Document 23</u>; Petition from National Grid of North Andover requesting underground electric conduits on Foundation av Plan 27389-1
  - 7.2.1. <u>Document 23-B</u>; Order *grant* National Grid of North Andover underground electric conduits on Foundation av
    - 7.3. <u>Document 24</u>; Petition from National Grid of North Andover requesting underground electric conduits on Seven Sister rd Plan 27537891
  - 7.3.1. <u>Document 24-B</u>; Order *grant* National Grid of North Andover underground electric conduits on Seven Sister rd

All Postponed from February 26 2019

- 8. HEARINGS AND RELATED ORDERS
  - 8.1. Document 5; petition from Attorney Bob Harb for applicant/owner Arrowpoint Burlington LLC; for Special Permit Modification of Pre-Existing Permit/Project: Mixed Use Project in Waterfront District to convert commercial area on first floor into three residential units and increase residential units from 164 to 167 and reduce commercial units from 6 to 5 at 1 Water st; Assessors Map 200, Block 4, Lot 2

    Related communication from Attorney Robert Harb requesting to continue hearing until March 19 2019
  - **8.2.** Document 14; Petition from Robert and Ann Hackett of 1007 Boston rd and Stephen Franciosa of 10 Merrimac st Seabrook; to *discontinue* the Portion of *I Street* located between Boston rd and Oxford av
  - 8.2.1. <u>Document 14-B</u>: Order to discontinue a portion of I Street

    Related communication from Attorney Robert Harb requesting to continue hearing until March 19 2019

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- **8.3** Document 25; Petition from City of Haverhill requesting Hearing for a Corrective Action to fix an Error in Approval of Zoning Amendment: Additional minor changes to Zoning Ordinance Stevens st related zoning amendment to table of allowed uses
- 8.3.1<u>Document 25-B</u>; Ordinance re: Zoning Table of Uses and Parking Regulations Amend Chapter 255, Zoning Table 1: Re: *Stevens st* west side only (Little River Side)

Favorable recommendation from Planning Board and Planning Director

- 9. Public Participation-Requests under Council Rule 28
- 10. APPOINTMENTS:
  - 10.1. <u>Confirming Appointments:</u>
  - 10.2. <u>Non-Confirming Appointments:</u>

#### 10.2.1. Haverhill Hunting Committee:

Collin Norton, 7 Saint Onge Terrace Sharon Netzley, 16 Broad st Maria Zangari, 108 Atlanta st Ronald LaPlume, 109 Lawrence st Councillor Michael McGonagle, 39 Newton av

#### 10.2.2. Master Plan Committee:

Gary Ortiz, 19 13<sup>th</sup> Avenue Jennifer Arndt, 38 Elm st

### 10.2.3. Vietnam Veteran's Memorial Ad Hoc Commission:

Amanda Buckley, 34 Westland ter

#### 10.3. Resignations

#### 11. PETITIONS:

**11.1.** Petition from DC Development and Construction, Stephen J Doherty, Sr. Manager; requesting street acceptance for a portion of Vincent av

Refer to Planning Board Council Hearing May 7th

- 11.2. <u>Applications/Handicap Parking Sign new</u>
- 11.3. Tag Days:
- 11.4. One Day Liquor License:
- 11.5. <u>Annual License Renewals</u>
  - 11.5.1. Hawker Peddlers License Renewals 2019

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- 11.5.2. Coin-Op License Renewals 2019:
  - 11.5.2.1. Laundry Day, 200 Main st, 3 Coin-operated Machines
- 11.5.3. Sunday Coin-Op License Renewals 2019
  - 11.5.3.1. Laundry Day, 3 Sunday Coin-ops
- 11.5.4. **Drainlayer License for 2019:** 
  - 11.5.4.1. Frank Gibbs
- 11.5.5. Taxi Driver Licenses for 2019:
  - 11.5.5.1. Ross Gazunis, 6 Molloy rd, Georgetown new
- 11.5.6. Taxi License
- 11.5.7. **Junk Dealer License:**
- 11.5.8. **Pool Tables**
- 11.5.9. Sunday Pool:
- 11.5.10. **Bowling:**
- 11.5.11. Sunday Bowling:
- 11.5.12. Buy & Sell Second Hand Articles
- 11.5.13. Buy & Sell Second Hand Clothing
- 11.5.14. Pawnbroker license:
- 11.5.15. **Buy & Sell Old Gold**
- 11.5.16. Hawker/Peddler:
- 11.5.17. Roller Skating Rink:
- 11.5.18. Sunday Skating:
- 11.5.19. **Theater**
- 11.5.20. Exterior Vending Machines
- 11.5.21. Limousine/Livery License/Chair Cars new
- 11.5.22. Hawker/Peddler Seasonal License

#### 12. MOTIONS AND ORDERS:

12.1. Order – Transfer \$235,037 from Salary Reserve account to the following departments – Salaries in order to fund retroactive pay increases and the remainder of FY19 per revised salary ordinances and contracts for Admin & Professional, Non-Union, Library Group, City Hall Clerical Group and Citizen Center Group:

City Council Salary	\$2,867
Mayor Salary	\$8,179
Constituent Services Salary	\$1,974
Auditor's Office Salary	\$7,618
Purchasing Salary	\$3,571
Assessor Salary	\$7,697
Treasurer's Office Salary	\$22,896
Legal Salary	\$ 3,765
Human Resources Salary	\$12,501

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Information Technology Salary	\$ 4,595
City Clerk Salary	\$12,870
Planning/Econ Dev Salary	\$ 7,957
Police (non-uniform staff)	\$25,200
Fire (non-uniform staff)	\$ 5,986

Order - transfer \$235,037 continued:

Fire (non-uniform staff) \$ 5,986 Highway (clerical & admin) \$ 6,187 Inspection/Health Salary \$17,939

Human Services Salary \$27,632 Library Salary \$55,603

#### 13. ORDINANCES (FILE 10 DAYS)

**13.1.** Ordinance re: Parking – 342 Washington st – *Establish* Handicap Parking File 10 days

**13.2.** Ordinance re: Parking – 88 Margin st – *Establish* Handicap Parking

File 10 days

13.3. Ordinance re: Parking – 136 High st – Establish Handicap Parking

File 10 days

13.4. Ordinance re: Parking – 6 John st – Delete Handicap Parking File 10 days

#### 14. MONTHLY REPORT

**14.1.** Abatement report from the City Assessor, Christine Webb for the month of February 2019

#### 15. COMMUNICATIONS FROM COUNCILLORS:

- **15.1.** Communication from Council President Michitson and Vice President Sullivan requesting trash barrels on behalf of *Haverhill's Brightside* at the following locations: Essex st between *Wicked Big Café* and Lafayette sq; *Goecke Park, James Fiorentini Rail Trail, Bradford Square* and *Emerson st*
- **15.2.** Communication from Council President Michitson requesting to provide update on broadband needs and competition to lower TV costs for residents and stimulate economic development
- **15.3.** Communication from Councillor Joseph Bevilacqua requesting to recognize March as Women's History month
- 15.4. Communication from Councillor Macek requesting to refer the City's Chapter 255, Zoning, Article XVIII, Solar Energy Systems, Section 255-185 through 255-194 to the Administration & Finance Committee, for possible updating and redrafting to better serve the City's energy goals in compatibility with its residents

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# 16. UNFINISHED BUSINESS OF PRECEDING MEETINGS:

- 16.1. <u>Document 13-V</u>; Communication from Councillor Mary Ellen Daly O'Brien requesting a discussion about information needed by the City Council when their approval is required to accept new employee contracts, measures to avoid contractual catastrophes that have crippled other communities *Postponed from February 26 2019*
- 16.2. Document 13-Y; Communication from Councillor Colin LePage requesting a discussion regarding a discussion regarding the accounting of revenue funds received from Licensed Marijuana Establishments and their allocation to mitigate costs and impacts to the City

  Postponed from February 26 2019
- 16.3. Document 38-E; Communication from Councillor McGonagle requesting to submit the recommendations of the Traffic and Safety Committee meeting held February 13 2019

  Postponed from February 26 2019
- **16.4.** Document 29-D; Ordinance re: Parking 13 Hancock st DELETE Handicap Parking *filed February 27 2019*
- **16.5.** <u>Document 29-E;</u> Ordinance re: Parking 50 Howard st DELETE Handicap Parking filed February 27 2019 filed February 27 2019
- **16.6.** Document 29-F; Ordinance re: Parking 14 Meagans Way DELETE Handicap Parking *filed February 27 2019*
- **16.7.** Document 29-G; Ordinance re: Parking 32 Verndale st ESTABLISH Handicap Parking filed February 27 2019
- 17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS
- 18. DOCUMENTS REFERRED TO COMMITTEE STUDY
- 19. ADJOURN

#### JAMES J. FIORENTINI MAYOR





March 8, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Haverhill Public Library Parking Study

Dear Mr. President and Members of the Haverhill City Council:

Please find attached Haverhill Public Library Parking Study Draft Technical Report. Over the last several months, I have received numerous complaints from residents regarding the lack of parking at the Haverhill Public Library, especially in the early morning hours. Sarah Moser, Executive Director of the Haverhill Public Library, will be at the March 12<sup>th</sup> City Council meeting to discuss parking issues in the library parking lot and recommendations of the study. I recommend approval.

Very truly yours,

James J. Fiorentini

Mayor

JJF/lyf



John M. Burke, PE, CAPP Independent Consulting Parking, Transit & Downtown Development

March 4, 2019

Michael Stankovich Director of Public Works 500 Primrose Street Haverhill, MA 01830-2660

RE:

Haverhill Public Library Parking Study

Draft Technical Report

Dear Mike:

This draft technical report summarizes the results of a study of the Haverhill Public Library parking lot and surrounding on-street spaces. It responds to concerns regarding a reported lack of available parking in the library lot at certain times of the day, which limits public access to the library.

The draft technical report summarizes the data collection efforts, surveys and analysis conducted that resulted in the stated draft study findings and recommendations. It updates data and analysis conducted in a broader 2016 parking study of the Haverhill Public Library and District Court area. Please review the draft report and provide me your comments/edits so that I may revise and re-submit a draft final report for your use. I would be happy to meet with you to discuss the study results and answer any questions you may have.

Sincerely,

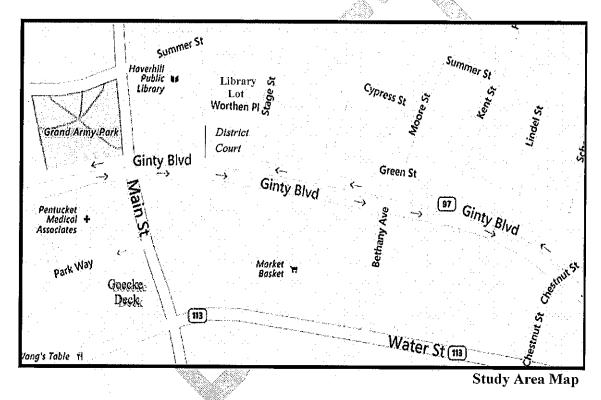
John M. Burke, CAPP

## TECHNICAL REPORT: Haverhill District Court/Public Library Parking Study

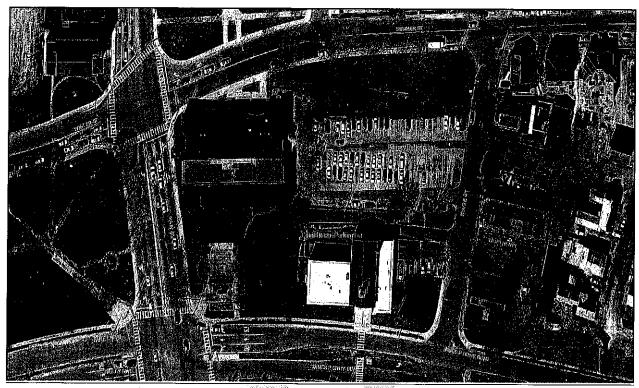
<u>Problem Statement</u>: Reported lack of available public parking weekdays in the Haverhill Public Library located at 99 Summer Street in Downtown Haverhill. Concerns that use of the lot by District Court employees, officers of the court, litigants and visitors, as well as abutting residents may be limiting access and use of the library to Haverhill residents during peak daytime hours and resulting in unlawful parking in the lot and on nearby streets.

<u>Study Area</u>: The general study area, shown in the figure below, includes the Public Library Lot, the District Court Lot and the nearby streets serving each use to include:

- Stage Street Summer Street to Ginty Boulevard
- Summer Street Main Street to Stage Street
- Ginty Boulevard Main Street to Chestnut Street



An aerial view of the Haverhill Public Library parking lot and Haverhill District Court parking lot are shown in the figure below. The Public Library lot is intended to provide parking for both library employees and patrons while the District Court lot provides parking primarily for courthouse employees only. Both lots reportedly fill to capacity on a regular basis during the weekday morning period.



Library and District Court Parking Lots

<u>Study Methodology</u>: The study methodology focused on collecting and analyzing data and information to verify and address the stated problem and determine whether it is being caused by a lack of available parking in the lot for library use or a lack of proper parking time limits, signage and enforcement. Data and information collected included:

- ➤ Review Previous Parking Study: review the results of the 2016 Parking Study of the Library and District Court House.
- ➤ Conduct Follow-up Interviews with the Head Librarian and District Court Clerk Magistrate who were interviewed in 2016 to discuss observed ongoing parking needs, issues and concerns.
- > Conduct Parking Occupancy Survey of the Library and District Court Lots as well as nearby streets to determine lots/streets at capacity and others that have availability during a peak weekday period. The survey will also identify any unlawful parking.
- > Conduct License Plate Survey in the library lot and in 1-hour zone on Summer Street (adjacent to the library) to determine the number of long-term vs. shorter-term parkers using the lot and parkers in violation of the 1-hour zone.
- ➤ Identifying missing parking signage and striping that may be contributing to unlawful parking and any shortage of parking.

Following data collection and analysis, recommendations were developed to address study findings. The results of the study are summarized in this technical report.

#### Data Collection Results

#### **Agency Interviews**

Haverhill Library Director Sarah Moser

Ms. Moser has reported that the 82-space library parking lot on Stage Street will at times reach capacity on weekdays between the hours of 9:30 a.m. and 3:00 p.m. She noted that generally there are no parking problems on weekends unless there is a special event in the area. She identified Tuesdays and Thursdays from 9:30 a.m. to 1:30 p.m., when the District Court is in session, as the times when parking is the "tightest" and when the lot most frequently fills.

Ms. Moser noted that there are no posted parking restrictions in the library lot so District Court lawyers and visitors, as well as residents and other non-library users frequent it on a first-come-first-serve basis. Since the Public Library opens at 9:00 a.m. on weekdays and the District Court opens earlier, courthouse folks have already begun to park in the library lot and on nearby streets before the library even opens. Some nearby residents may also be using the lot overnight and during the day. By 10 a.m., most library lot spaces are taken. The parking crunch seems to subside sometime after the lunchtime period.

Ms. Moser stated that very few library visitors stay in excess of three hours. She believed that 2- or 3-hour limited parking in the lot would be acceptable for customer use. She indicated that there is a need for short-term parking spaces near the building for book drop-offs. As it is right now, some people will block traffic by parking in the lot's drive aisles next to the building to drop-off books. She noted that there are currently 24 library employees but the most working at any one time is about fifteen (15) most of whom are full-time employees.

# Haverhill District Court Clerk Magistrate Doris Stanziani

Ms. Stanziani has reported that there is a perceived lack of available parking spaces during certain times in and around the Haverhill District Court. District Court hours are Mondays through Fridays 8:30 a.m. to 4:30 p.m. Peak courthouse use occurs on Tuesdays and Thursdays from 8:30 a.m. to 1:30 p.m. However, depending on overnight arrests, Mondays, Wednesdays and Fridays can also be busy.

She noted that the 9-space District Court parking lot on Stage Street, which was reduced in size during the recent renovation of the courthouse, is available to District Court employees with parking stickers (Judges, Clerk Magistrate, etc.). However, not all of the 50 reported full-time employees are able to obtain parking stickers. In 2016, she estimated the total number of courthouse visitors, including attorneys and litigants, at about 300/day. She estimates a 10% reduction to the present day or about 270/day. She relayed that some courthouse visitors park in the library lot as well as on the surrounding streets. Ms. Stanziani believes there is a need for about 15 spaces in the Library lot for District Court employees.

She expressed concern with how any regulatory changes on the street could negatively impact the courthouse. She was also concerned that the introduction of parking meters around the court house could make things more difficult for litigants – many of whom are indigent.

Parking Occupancy Survey - Spaces

Street/Deck	Section Location	Spaces	Predominant City Time Restrictions
Stage Street	Summer St. to Ginty Blvd.	8	No parking east side. No time limits west side.
Summer Street	Main St. to Stage St.	36	1-hr. parking both sides
Ginty Blvd.	Main St. to Chestnut St.	118	10-hr. limit
Haverhill Library Lot	Access off Stage St.	82	No time limits
District Court Lot	Access off Stage St.	9*	Not available to general public

<sup>\*</sup>There are 9 striped parking stalls -8 in the front and 1 in back.

#### **Parking Occupancy Survey Results**

A parking occupancy survey was conducted on study area streets and off-street facilities from 6:30 a.m. to 1:30 p.m. on Tuesday, February 26, 2019. It was determined from previous parking counts and interviews that typically, on weekdays after 1:30 p.m., there is plenty of available parking in the library lot and on surrounding streets. The parking counts were conducted hourly in the library lot from 6:30 a.m. to 8:30 a.m., every 30 minutes between 8:30 a.m. and 11:30 a.m. (period of peak parking demand of district court and library) and then hourly from 11:30 a.m. to 1:30 p.m. The tables below summarize the occupancy survey results. Occupancy rates of 90% or more are highlighted in red. Occupancy rates above 100% may be an indication that all lawful parking spaces are taken and some additional cars are parked in unlawful/unmarked spaces (ex. cars parked too close to street corners, crosswalks and fire hydrants, double parked, in unmarked lot spaces, etc.).

Parking Occupancy Rates 6:30 a.m. to 10:30 a.m., Tuesday, February 26, 2019

Parking Facility	Spaces	6:30	7:30	8:30	9:00	9:30	10:00	10:30
	:						1. 1.	
Library Lot	82*	12%	8%	62%	91%	99%	99%	91%
District Court Lot	9**			122%	144%	144%	144%	144%
Stage Street	8***			38%	63%	63%	88%	75%
Summer Street	1		. :					
- Main to Stage	36***	2	:	11%	22%	19%	47%	42%
Ginty Boulevard		÷						
- Main to Stage	21			43%	100%	95%	81%	52%
- Stage to Bethany	36***			0%	14%	39%	39%	39%
- Bethany to Chestnut	61***			48%	54%	54%	52%	51%

<sup>\*</sup> Lot reduced by 5 spaces due to snow piles and two cases of a vehicle taking up 2 parking spaces

<sup>\*\*</sup>Although there are only 9 total striped spaces, 4 additional vehicles are stacked in lot in front of building

<sup>\*\*\*</sup>Estimated since they are not striped

#### **Parking Occupancy Rates**

11:30 a.m. to 1:30 p.m., Tuesday, February 26, 2019

Parking Facility	Spaces	11:30	12:30	1:30
Library Lot	82*	81%	77%	74%
District Court Lot	9**	144%	100%	100%
Stage Street	8***	63%	38%	38%
Summer Street			1.5	
- Main to Stage	36***	52%	38%	29%
Ginty Boulevard				
- Main to Stage	21	61%	50%	35%
- Stage to Bethany	36***	14%	6%	3%
- Bethany to Chestnut	61***	56%	52%	49%

<sup>\*</sup> Lot reduced by 5 spaces due to snow piles and two cases of a vehicle taking up 2 parking spaces

#### Use of the Library Parking Lot

On the day of survey, the 82-space library lot was over 60% filled one-half hour before the library even opened; and was almost full by the 9:00 a.m. library opening. During this time, numerous parkers were observed parking in the far end of the lot (nearest Stage Street) and walking into the District Court. For all practical purposes, the library lot remained full from sometime before 9:30 a.m. until sometime after 10:00 a.m. with very few spaces available until after 12 noon. As we approached the lunch hour, with reduced activity at the District Court, parking availability in the library lot increased. The occupancy counts collected in April, 2016 showed the library lot filled for a longer duration—into early afternoon.

#### Use of the District Court Lot

The 9-space District Court lot, which primarily provides courthouse employee parking, was 100% occupied or more for the entire count period of 8:30 a.m. to 1:30 p.m.

#### Duration of Stay Survey Results - Library Parking Lot

A license plate survey was conducted in the library parking lot to determine the number of long-term parkers (employees/residents) versus shorter-term parkers (visitors) using the lot. License plates of cars parked in the lot were recorded on the hour from 6:30 a.m. to 8:30 a.m., on the half-hour from 8:30 a.m. to 10:30 a.m., and then again hourly from 10:30 a.m. to 1:30 p.m.

Resident/Overnight Parking: Nine vehicles were parked in the lot at 6:30 a.m. Most if not all are presumed to be overnight resident parkers. Of the nine vehicles, only three remained in the lot until 8:30 a.m. Of those three, one was gone by 9 a.m. and the remaining two were still in the lot during the 1:30 p.m. count.

Employee Parking: In addition to the two presumed resident vehicles that remained in the lot for the entire count period, there were twenty-nine (29) vehicles who arrived before 9 a.m. that were still in the lot at 1:30 p.m. The vast majority of these vehicles are assumed to be employees of the Library or District Court. Roughly half of these vehicles were parked in the

<sup>\*\*</sup>Although there are only 9 total striped spaces, 4 additional vehicles are stacked in lot in front of building

<sup>\*\*\*</sup>Estimated since they are not striped

far end of the lot nearest Stage Street and the District Court. It is assumed that many of these cars are owned by District Court employees.

Visitor Parking: The vast majority of the other vehicles in the lot parked less than two hours. On several occasions vehicles were left in non-parking spaces nearest the library entrance sometimes still running and sometimes with flashers on - presumably while the driver dropped-off or picked-up books at the library. In the morning, there were several people who parked in the far end of the lot nearest Stage Street and the District Court and stayed more than a couple of hours that were observed walking toward the District Court. These were assumed to be District Court litigants/visitors.

#### Review of Parking Signage and Striping

A review of parking signage and striping was conducted to determine if it was consistent with City's parking regulations and to identify signs and markings that are missing, faded or inaccurate.

Library Parking Lot: With the exception of handicapped parking, there are no signs within the lot regulating parking time limits or other restrictions.

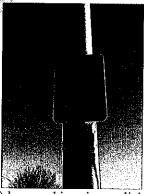
Stage Street: There are no parking signs or stall markings on the west side of Stage Street where all day parking is allowed. For this reason, during peak times, some park their vehicles too close to the intersections of Stage Street with Summer Street and Ginty Boulevard as well as the driveways of the District Court and library lots.

Summer Street - Main Street to Stage Street: Some one-hour parking signs (7 a.m. to 7 p.m.) are missing on the south side of Summer Street east of the entrance to the library.

Ginty Boulevard - Main Street to Chestnut Street: there are very few posted "10-Hour Parking" signs on Ginty Boulevard, so the infrequent visitor may not know that they can park here all day (see photo below). There are also very few "No Parking Here to Corner" signs, which results in vehicles parking too close to intersections, crosswalks and hydrants (see photo below). The lack of adequate signage on these blocks makes it difficult for a parker to discern whether onstreet parking is lawful or not. This may explain why much of the available parking on this street, which is in very close proximity to the District Court, was so grossly underused throughout the count period.



Missing 10-hour parking signs Ginty Boulevard



Ginty Boulevard



10-hour parking sign on light Car obstructing hydrant - no signs/striping Ginty Boulevard

MassDOT recently completed the Main Street/Ginty Boulevard intersection, which included striping the parking stalls on Ginty Boulevard between Main Street and Stage Street. This striping has better organized parking there, keeping it clear of crosswalks and intersection set-back requirements. It also appears to have contributed to much better use of the parking on this block when peak occupancy rates were compared from 2016 (61% peak use) were compared to 2019 (100% peak use).

#### Study Findings

The primary study finding is that there is a lack of available parking in the library lot for patrons visiting the lot in the morning and perhaps into the lunchtime period primarily because parking in the lot is not actively being managed. Active management means posting and enforcing time restrictions and permit parking to ensure that library visitors and employees have access to the lot when the library is operational. A secondary study finding is that there is plenty of available parking in the lot and on surrounding City streets to provide for the parking needs of the library and District Court

With regard to active management of the library lot, the lack of posted parking restrictions and enforcement in the library parking lot is limiting access to the Haverhill Public Library. Without time and use restrictions in the lot, District Court employees, attorneys, jurors and litigants, as well as area residents, will continue to consume much of the available parking in the lot before the library even opens – and the lot will continue to fill on weekday mornings limiting access to library users.

The library parking lot is simply closer to the District Court than much of the available 10-hour parking on Ginty Boulevard. Therefore, if both are free and unrestricted, District Court employees and visitors will opt to park in the library lot before they park on sections of Ginty Boulevard. This problem is exacerbated by poor parking signage on Ginty Boulevard that fails to 1) properly promote the significant supply of 10-hour, free on-street parking adjacent to the District Court; and 2) clearly delineate lawful parking spaces from unlawful ones. Also contributing to the problem is that based on demand, there is more 1-hour parking on Summer Street between Main Street and Stage Street than needed.

#### Study Recommendations

- 1. Post sign "Parking for Library Patrons Only" (during library hours) at lot entrance.
- 2. **Post 2-hour parking time limit signs on all light poles in the library lot.** The Library Director believes that either 2-hour or 3-hour time limits in the lot would satisfy the need of the vast majority of library patrons. This assertion is supported by the occupancy survey as previously discussed. A 2-hour parking restriction would be superior to a 3-hour parking restriction in limiting the use of the lot by District Court litigants and other visitors, who should be using Ginty Boulevard.
- 3. Issue parking permits for the Library Lot to all library employees and a limited number to District Court Employees allowing them to park in excess of the posted 2-hour time limit. The Library Director estimates no more than 15 library employees park their cars in the lot at any one time. Given this, and based on recent and historic

occupancy rates, it is recommended that 10 permits be initially offered to District Court employees, which is supported by the Court Magistrate. All employees with permits should be required to park in the far end of the lot nearest Stage Street to free-up the most convenient spaces closest to the library to library patrons. From the occupancy survey, it appears only two residents left vehicles in the lot through the count period. There appears to be very limited use of the lot for more than 2 hours by residents during typical weekday library hours. That being said, the City may want to consider issuing up to 5 permits initially to residents of Stage Street to park in the lot. After monitoring lot usage for a period of time, the City may decide to issue additional permits if needed. It is recommended that a permit fee for non-library employees be established to cover the cost of administering, monitoring and enforcing the permit parking.

- 4. Consider eliminating the "1-Hour Parking" restriction and signs on the south side of Summer Street between Newcomb Street and Stage Street. Given the low use of parking spaces on this section east of Newcomb St. the City should consider either eliminating the 1-hour time limit on this section or allowing library and resident permit holders to park in excess of the 1-hour limit there.
- 5. Post the three (3) 1-hour spaces closest to the library door on Summer Street as "15 Minute Library Book Drop-off Zone". These spaces would be far more convenient to customers in dropping off books than trying to do so in the lot. This action would eliminate traffic, double parking and pedestrian/vehicle conflicts in the lot. It has been discussed with the Library Director who supports giving it consideration.
- 6. Post a "10-hour Parking" sign on every light pole on Ginty Boulevard from Main Street to Chestnut Street. The existing light poles are located approximately 150 feet apart, which is a good distance for parking postings. 10-hour parking on Ginty Boulevard is currently included in the City's current parking regulations.
- 7. Post "No Parking Here to Corner" signs along Ginty Boulevard to provide minimum corner clearances at roadway intersections and post "No Parking Between Signs" signs on either side of existing crosswalks and fire hydrants to provide required clear zones.
- 8. Request that the District Court modify its website and informational documents to direct jurors, litigants and visiting attorneys to use the free 10-hour on-street parking on Ginty Boulevard or the unrestricted parking on the top floor of the Goecke Deck (first two hours free) and not to use the library parking lot.
- 9. Direct LAZ Parking to provide infrequent but regular monitoring and enforcement of the newly posted time zones in the library lot and on Summer Street as well as the no parking zones in the surrounding area. LAZ could also issue the recommended parking permits in coordination with the Public Works Director and Library Director.

22

Hearing February 26 2019

Questions contact Stefanie Steeves 978-725-1159

#### PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

(2,)

North Andover, Massachusetts

To City Council
Of Haverhill, Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Foundation Ave - National Grid is to install new jointly owned Pole 2-5 approximately 32 feet from existing Pole 2 in order to supply electric service to new building for Cedar Foods located on Foundation Ave., Haverhill, MA.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Foundation Ave. - Haverhill, Massachusetts

**27238929** January 15, 2019

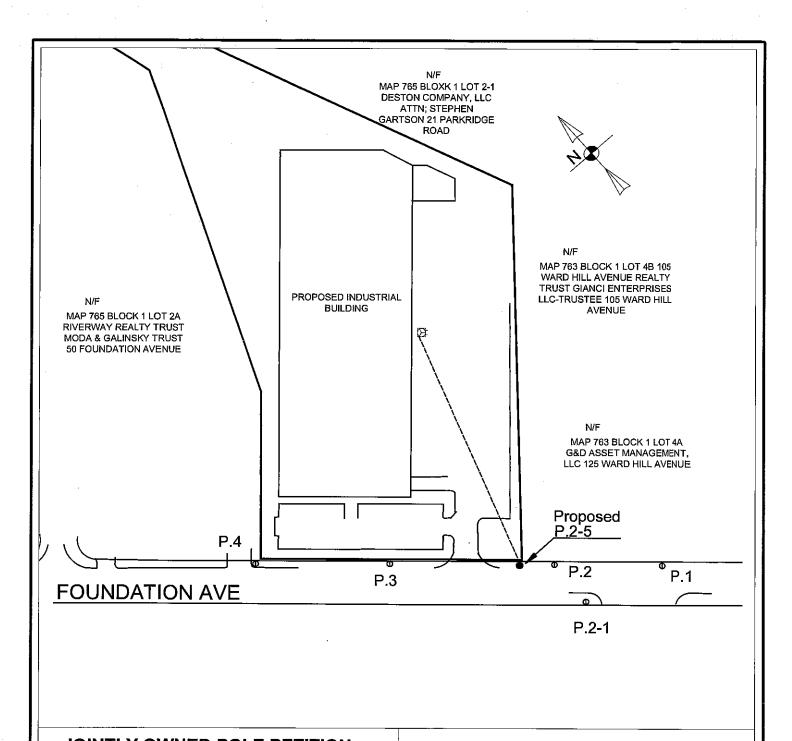
Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

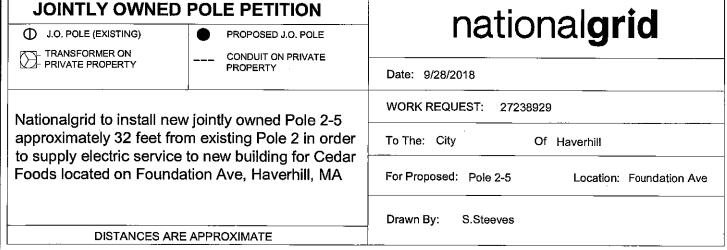
Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

IN CITY COUNCIL: January 29 2019 VOTED: that COUNCIL HEARING BE HELD FEBRUARY 26 2019	NATIONAL GRID BY
Attest:	VERIZON NEW ENGLAND, INC. BY
City Clerk	Manager / Right of Way
IN CITY COUNCIL: February 26 2019	

City Clerk

Attest:





# nationalgrid

January 15, 2019

## The City Council of Haverhill Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID and VERIZON, covering joint NATIONAL GRID-VERIZON pole location(s)

If you have any questions regarding this permit please contact:

Stefanie Steeves 978-725-1159

Please notify National Grid's Lisa Ayres of the hearing date / time

Johnson Cla

If this petition meets with your approval, please return an executed copy to each of the above named Companies.

National Grid Contact: Lisa Ayres, 1101 Turnpike Street; North Andover, MA 01845 978-725-1418

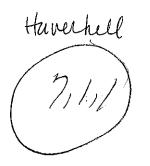
Very truly yours,

Dave Johnson

Supervisor, Distribution Design

**Enclosures** 





Questions contact – Stefanie Steeves 978-725-1159

#### ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Haverhill, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED:

that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 12th day of December 2018

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Foundation Ave. - Haverhill, Massachusetts. **27238929** Dated December 12, 2018. Filed with this order

There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Foundation Ave - National Grid is to install new jointly owned Pole 2-5 approximately 32 feet from existing Pole 2 in order to supply electric service to new building for Cedar Foods located on Foundation Ave., Haverhill, MA

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Of the City/Town of ,Massachusetts held on the day of 20

City/Town Clerk.

Massachusetts

20

Received and entered in the records of location orders of the City/Town of Book Page



Attest:

City/Town Clerk

I hereby certify that on	20 , at o'clock, M
At NATIONAL GRID and VERIZON NEW E	a public hearing was held on the petition of NGLAND, INC.
that we mailed at least seven days before sai hearing to each of the owners of real estate ( taxation) along the ways or parts of ways up	fixtures described in the order herewith recorded, and d hearing a written notice of the time and place of said as determined by the last preceding assessment for on which the Company is permitted to erect And that thereupon said order was duly adopted.
	City/Town Clerk.
	••••••
	••••••
	***************************************
Board or Cour	ncil of Town or City, Massachusetts
CF	ERTIFICATE
	a true copy of the location order and certificate of
hearing with notice adopted by the	of the City of
	20 and recorded with the records of location orders of
the said City, Book , and Page provisions of Chapter 166 of General Laws a	. This certified copy is made under the and any additions thereto or amendments thereof.
ITY COUNCIL: February 26 2019	<b>A</b>
TPONE TO MARCH 12 2019	Attest:
est:	City/Town Clerk

\_City Clerk

Hearing February 26 2019

Questions contact – Stefanie Steeves - 978-725-1159

Petition of the NATIONAL GRID Of NORTH ANDOVER, MASSACHUSETTS For Electric conduit Location:

To the City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked - Foundation Ave. - Haverhill, Massachusetts

The following are the streets and highways referred to:

27238929-1 Foundation Ave. - National Grid requests to install three phase primary cable #2 SCU 3-1C in customer installed 2-4" duct bank from new Pole 2-5 to edge of property line (approximately 5 feet) in order to supply underground electric service to new building for Cedar Foods on Foundation Ave., Haverhill, MA.

Location approximately as shown on plan attached

IN CITY COUNCIL: January 29 2019

VOTED: that COUNCIL HEARING BE HELD FEBRUARY 26 2019

Attest:

City Clerk

IN CITY COUNCIL: February 26 2019

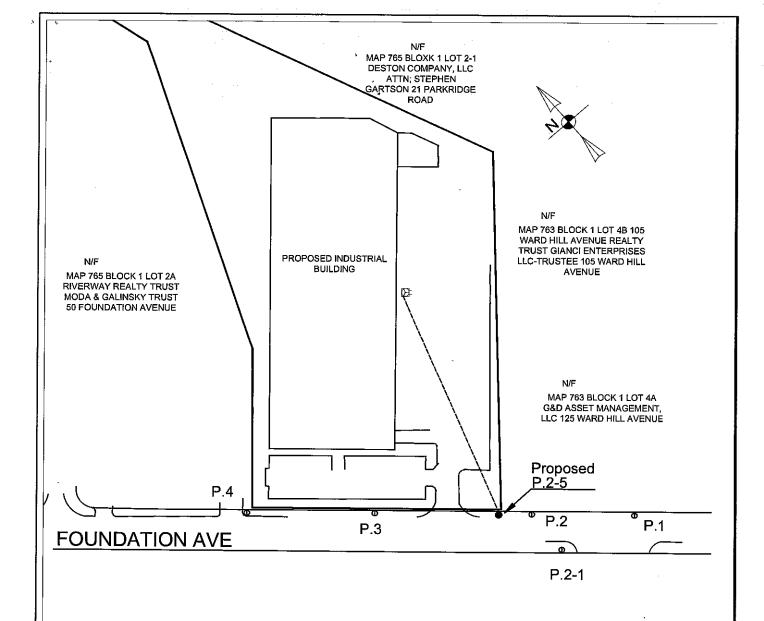
POSTPONED TO MARCH 12 2019

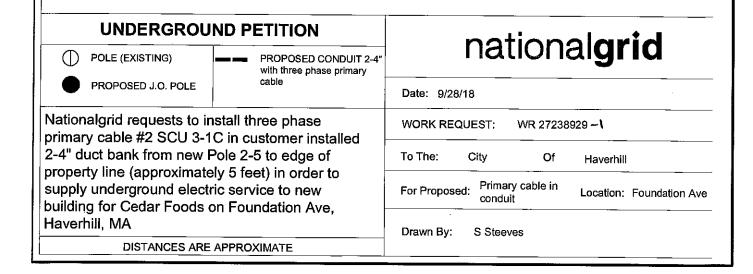
Attest:

City Clerk

BY Dane John Sm / Cla Engineering Department

I







MENYay

a Hearing

Howevell
Harring February 26 2019
12.1

#### ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 12th day of December 2018.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked –Foundation Ave. - Haverhill, Massachusetts

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Foundation Ave. - National Grid requests to install three phase primary cable #2 SCU 3-1C in customer installed 2-4" duct bank from new Pole 2-5 to edge of property line (approximately 5 feet) in order to supply underground electric service to new building for Cedar Foods on Foundation Ave., Haverhill, MA.

I hereby certify that the foregoing order was add	opted at a meeting of the	•••••
, held on the	day of	, 20
••••••	•••••	, 20
Received and entered in the records of le		
	Attest:	
	••••••	•••••••

at, a p NATIONAL GRID for permission to construct the order herewith recorded, and that I mailed at least so of the time and place of said hearing to each of the opereding assessment for taxation) along the ways opermitted to construct the underground electric condorder was duly adopted.	even days before said hearing a written notice owners of real estate (as determined by the last
	•••••
	***************************************

IN CITY COUNCIL: February 26 2019 POSTPONED TO MARCH 12 2019

Attest:

\_\_\_\_\_City Clerk

Hearing February 26 2019 Questions contact – Stefanie Steeves 978-725-1159

Petition of the NATIONAL GRID Of NORTH ANDOVER, MASSACHUSETTS For Electric conduit Location:

To The City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked - Seven Sister Rd - Haverhill Massachusetts

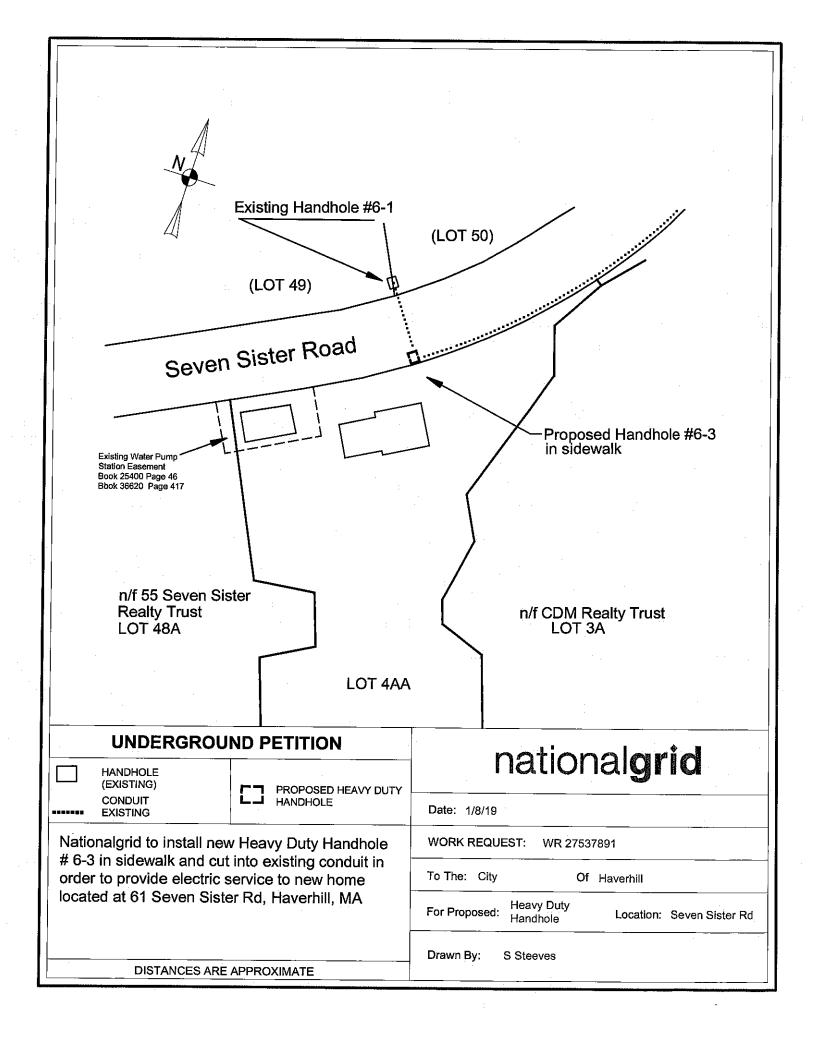
The following are the streets and highways referred to:

27537891 Seven Sister Rd - National Grid is to install new heavy duty Handhole #6-3 in sidewalk and cut into existing conduit in order to provide electric service to new home located at 61 Seven Sister Rd.

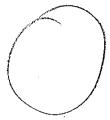
Location approximate IN CITY COUNCIL: January 29		own on plan	attac	ched
VOTED: that COUNCIL HEARING Attest:	BE HEI	D FEBRUARY	26	2019
City Clerk				
IN CITY COUNCIL: February 20 POSTPONED TO MARCH 12 2019 Attest:	5 2019			
	City	Clerk		

**NATIONAL GRID** 

Engineering Department



# nationalgrid



January 11, 2019

## The City Council Haverhill Massachusetts

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities If you have any questions regarding this permit please contact:

Stefanie Steves 978-725-1159

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Lisa Ayres; 1101 Turnpike Street; North Andover, MA 01845 # 978 725 1418

Very truly yours,

Dave Johnson Supervisor, Distribution Design

Enclosures



Haverhill 7,3,1)

#### ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 11th day of January, 2019.

9

O

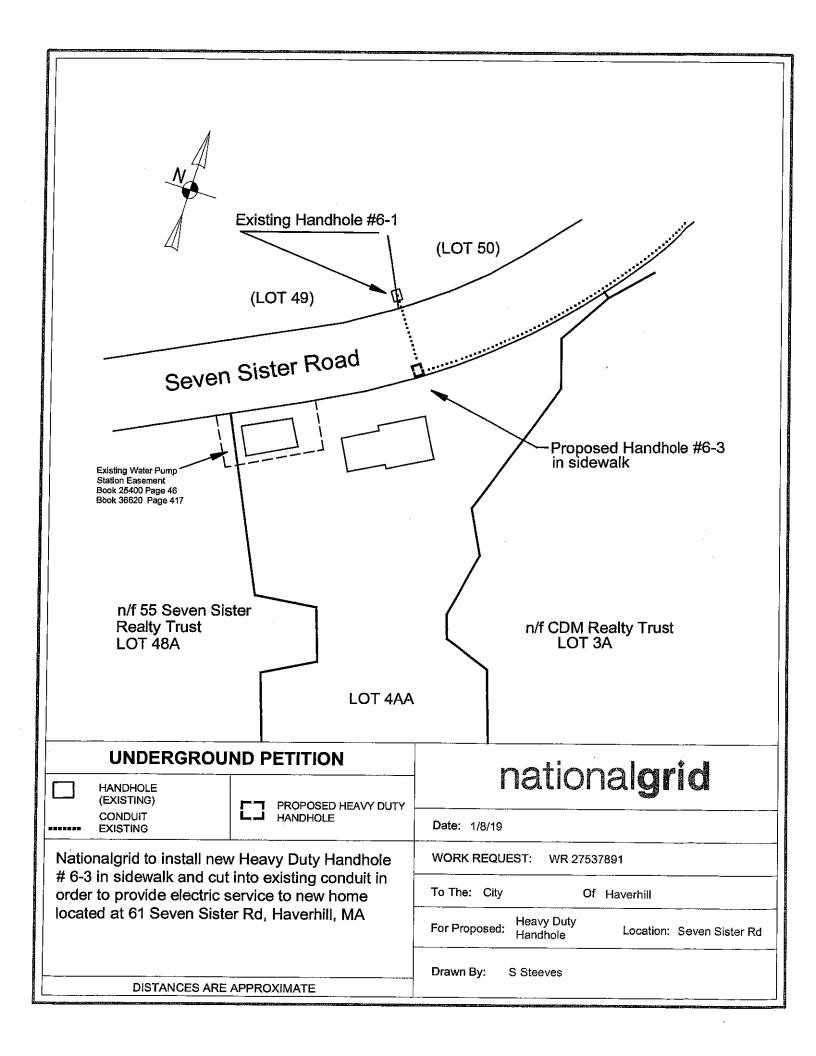
Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked –Seven Sister Rd. - Haverhill Massachusetts

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

27537891 Seven Sister Rd - National Grid is to install new heavy duty Handhole #6-3 in sidewalk and cut into existing conduit in order to provide electric service to new home located at 61 Seven Sister Rd. To HOLING FEBRAN I hereby certify that the foregoing order was adopted at a meeting of the ...... ..... 20 ...... Received and entered in the records of location orders of the City/Town of Book ...... Page ..... Attest: at ....., a public hearing was held on the petition of NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice

of the time and place of said hearing to each of the owners of real estate (as determined by the last

or parts of ways upon which the Company is adults under said order. And that thereupon said
***************************************
1



TEL: (978) 373-5611 FAX: (978) 373-7441 E-MAIL: bobharb@aol.com ROBERT D. HARB
ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

December 17, 2018

OF COUNSEL

ALFRED J. CIROME

City Council City of Haverhill 4 Summer Street Haverhill, MA 01830

Re:

Application for Modification of Pre-existing Special Permit/Project

Applicant/Owner: Arrowpoint Burlington LLC

Property Location: 1 Water Street Assessor's Map 200 Block 4 Lot 2

Contains 8,532.60 square feet or 0.196 acres

To:

The Haverhill City Clerk on Behalf of the Haverhill City Council, Permitting Plan

Approval Authority

This Application for Modification of a Mixed Use Project built in 1970 is filed with the City Council (Plan Approval Authority) pursuant to Chapter 255 Article XVI Waterfront District. The project presently contains 164 residential units and 6 commercial units. The Commercial Units are all located on the first floor.

This application is accompanied by 30 sets of site plans, 30 sets of existing and proposed floor plans, 30 copies of this application, property description, and the required filing fee. The property is located in Sub-zone D. The proposed Modification is to convert 2,723 square feet of the existing 5,262 square feet of commercial area located on the first floor into three residential units and increasing the residential units for 164 to 167 and reducing the commercial units from 6 to 5.

This would leave 2,539 square feet of existing commercial area on the first floor. These commercial units would be accessed from Water Street as they now are.

The requested modification would occur in the existing building in the existing space on the first floor.

Current zoning required 1 parking space for each residential unit. Applicant presently has 23 pre-existing designated parking spaces. After the conversion, it believes it can free up 15 additional spaces for the residential tenants. This would reduce the existing non-conformity and would still leave 8 spaces for the commercial tenants. Applicant has been discussing with the

### ROBERT D. HARB

ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

December 19, 2018

City Clerk City of Haverhill 4 Summer Street Haverhill, MA 01830

Re:

Application for Modification of Pre-Existing Special Permit/Project

Applicant/Owner: Arrowpoint Burlington LLC
Property Location: 1 Water Street, Haverhill, MA

Assessor's Map 200 Block 4 Lot 2

Contains 8,532.60 square feet or 0.196 Acres  $\pm$ 

To:

The Haverhill City Clerk

## WAIVER OF TIME FOR HEARING

To:

The Haverhill City Clerk on Behalf of the Haverhill City Council, Permitting Plan Approval Authority

The Applicant hereby waives the hearing date requirement for this Application.

Respectfully submitted,

Robert D. Harb, Attorney for Arrowpoint Burlington LLC

Owner/Applicant

**RDH** 

1-city clerk-Arrowpoint-special notice

#### ROBERT D. HARB

ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

December 19, 2018

City Clerk City of Haverhill 4 Summer Street Haverhill, MA 01830

Re:

Application for Modification of Pre-Existing Special Permit/Project

Applicant/Owner: Arrowpoint Burlington LLC Property Location: 1 Water Street, Haverhill, MA

Assessor's Map 200 Block 4 Lot 2

Contains 8,532.60 square feet or 0.196 Acres ±

To:

The Haverhill City Clerk

# SPECIAL NOTICE OF FILING OF APPLIATION FOR MODIFICATION

The Application for Modification of the above referenced Mixed-Use Project was duly filed with the City Clerk on December 19, 2018.

Respectfully submitted,

Robert D. Harb, Attorney for Arrowpoint Burlington LLC

Owner/Applicant

**RDH** 

1-city clerk-Arrowpoint-special notice

Mayor the possibility of leasing additional spaces for its tenants in the Merrimac Street Parking Deck.

The project is a pre-existing nonconforming project for numerous reasons, including but not limited to height, density and parking. Under the current Waterfront Zoning District -D, there are no dimensional requirements except for a maximum height of 74 feet. The proposed modified use of the property is allowed by Special Permit from the City Council. Thus the request to modify this pre-existing non-conforming project.

The submitted copies of plans and documents demonstrate consistency with the standards as set forth in the Waterfront District as can best be done with this pre-existing building and parking. The site plan was prepared by a Registered Land Surveyor, and the Building and Floor Plans were prepared by a Registered Architect.

A Special Notice of Filing of this application was duly given to the City Clerk at the time of filing of this application.

If applicable at the time of filing, the Applicant would respectfully request that the City Council waive the requirement of moderate income housing for this modification.

Respectfully submitted,

Robert D. Harb, Attorney for

Applicant Arrowpoint Burlington LLC

Arrowpoint Burlington LLC

By: May servery

Jay Goldberg, Its Duly Authorized Manager

RDH/js Enc.

IN CITY COUNCIL: January 8 2019

VOTED: that COUNCIL HEARING BE HELD MARCH 12 2019

Attest;

City Clerk

#### ROBERT D. HARB

ATTORNEY AT LAW
17 WEST STREET
HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

February 25, 2019

City Council City of Haverhill 4 Summer Street Haverhill, MA 01830

Attn: John A. Michitson, President

Re:

Application for Modification of Pre-existing Special Permit/Project

Applicant/Owner: Arrowpoint Burlington LLC

Property Location: 1 Water Street

Original Scheduled Hearing Date: March 12, 2019

## **REQUEST FOR CONTINUANCE TO MARCH 19, 2019**

Dear President Michitson:

The hearing on the above Special Permit Modification is scheduled for March 12, 2019.

As Town Moderator for Plaistow NH, I am responsible for the Town elections to be held on March 12, 2019 at Pollard School.

Therefore, I would respectfully request a one week continuance on this hearing until March 19, 2019.

Thank you for your consideration of this request.

Respectfully submitted,

Robert D. Harb, Attorney for

Applicant Arrowpoint Burlington LLC

L-city council-Arrowpoint-continuance Sent By Email and First Class Mail Cc: City Council Clerk and City Clerk

14 ROBERT D. H

ATTORNEY AT LAW 17 WEST STREET HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 EMAIL: bobharb@aol.com

Of Counsel Alfred J. Cirome

December 26, 2018

Haverhill City Council 4 Summer Street Haverhill, MA 01830

Re: Petition of Discontinue a Portion of I Street, Haverhill, MA

To the Members of the Haverhill City Council:

Robert E. Hackett and Ann P. Hackett of 1007 Boston Road, Haverhill, MA and Stephen Franciosa of 10 Merrimac St., Seabrook, NH hereby petition the Haverhill City Council to discontinue a portion of I Street located between Boston Road and Oxford Avenue, as set forth in the Plan filed herewith entitled "Discontinuance & Easement Plan of a Portion of "I" ST. Located in Haverhill, Mass, Date: 12/6//2018, Scale: 1" = 40" and which portion is more particularly described in the legal descriptions enclosed herewith. Said portion of I Street to be discontinued contains a total of 9,600 square feet ± all as shown on said Plan.

The Council will note that the land on Boston Road abutting said portion of I Street requested to be discontinued is owned by the Petitioners, Robert E. Hackett and Ann P. Hackett.

The City Engineer has reviewed this Plan and at the request of the City Engineer, the entire portion of I Street located between Boston Road and Oxford Avenue is requested to be discontinued. Also, at the request of the City Engineer a 10' Utility Easement is to be reserved in the Northeast portion of I Street as shown on said Plan and a 10' Utility Easement is to be given to the City by the Owner of Lots 59-60, all as shown on said Plan. I am advised the Plan filed herewith meets the criteria of the City Engineer.

Enclosed are 30 sets of the Plan and the filing fee of \$150, payable to the City of Haverhill

Respectfully submitted,

Robert E. Hackett

Ann P. Hackett

Robert D. Harb

Attorney For Stephen Franciosa 2019

IN CITY COUNCIL: January 15 REFER TO PLANNING BOARD AND

VOTED: that COUNCIL HEARING BE HELD MARCH 5 2019

Attest:

# **Utility Easement**

A 20' wide "Utility Easement" as shown on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018," prepared by Christiansen and Sergi. Being partially on Parcel D and partly on land n/f of Davidowicz.

More particularly bounded:

Bounded on the southeast by Parcel B ten (10) feet and land n/f Hackett ten (10) feet;

Bounded on the northeast by land n/f Davidowicz one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by Parcel C one hundred and twenty (120) feet plus or minus;

Containing 2,400+/- square feet

## PARCEL C

A certain tract of land being the northwesterly portion of "I" Street at it's intersection with Oxford Ave. Shown as Parcel C on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018," prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Parcel A twenty (20) feet;

Bounded on the northeast by Parcel D one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by land n/f Clifford one hundred and twenty (120) feet plus or minus;

Parcel C contains 2,400+/- square feet.

#### PARCEL D

A certain tract of land being the northeasterly portion of "I" Street at it's intersection with Oxford Ave. Shown as Parcel D on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018," prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Parcel B twenty (20) feet;

Bounded on the northeast by land n/f Davidowicz one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by Parcel C one hundred and twenty (120) feet plus or minus;

Parcel D contains 2,400+/- square feet.

26:9JAN070W1211PFWTGIYYG

# FOR Street Order

## PARCEL A

A certain tract of land being the southwesterly portion of "I" Street at it's intersection with Boston Road. Shown as Parcel A on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018," prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Boston Road twenty (20) feet;

Bounded on the northeast by Parcel B one hundred and twenty (120) feet plus or minus:

Bounded on the northwest by Parcel C twenty (20) feet;

Bounded on the southwest by land n/f Hackett one hundred and twenty (120) feet plus or minus;

Parcel A contains 2,400+/- square feet.

#### PARCEL B

A certain tract of land being the southeasterly portion of "I" Street at it's intersection with Boston Road. Shown as Parcel B on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018," prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Boston Road twenty (20) feet;

Bounded on the northeast by land n/f Hackett one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Parcel D twenty (20) feet;

Bounded on the southwest by Parcel A one hundred and twenty (120) feet plus or minus;

Parcel B contains 2,400+/- square feet.

# Robert D. Harb

#### ATTORNEY AT LAW 17 WEST STREET HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 EMAIL: bobharb@aol.com Of Counsel
Alfred J. Cirome

January 9, 2019

Haverhill City Council 4 Summer Street Haverhill, MA 01830

Re: Petition of Discontinue a Portion of I Street, Haverhill, MA

Waiver of Hearing Date Requirement

To the Members of the Haverhill City Council:

As requested, Applicant waives the 65 day hearing requirement.

Respectfully submitted,

Respectfully submitted,

Attorney Robert D. Harb

1-city council-I St-waiver

## ROBERT D. HARB

ATTORNEY AT LAW 17 WEST STREET HAVERHILL, MASSACHUSETTS 01830

TEL: (978) 373-5611 FAX: (978) 373-7441 E-MAIL: bobharb@aol.com

OF COUNSEL

ALFRED J. CIROME

February 25, 2019

City Council City of Haverhill 4 Summer Street Haverhill, MA 01830

Attn: John A. Michitson, President

Re:

Petition to Discontinue a Portion of I Street Between Boston Road + Oxford Road

Applicant/Owner: Stephen Franciosa / Robert & Ann Hackett

Property Location: I Street

Original Scheduled Hearing Date: March 5, 2019

# **REQUEST FOR CONTINUANCE TO MARCH 19, 2019**

# Dear President Michitson:

It is my understanding that the hearings scheduled for March 5, 2019 will be continued as a result of the Mayor's Address.

As Town Moderator for Plaistow NH, I am responsible for the Town elections to be held on March 12, 2019 at Pollard School, thus I am not available on that date.

Therefore, I would respectfully request this hearing be continued until March 19, 2019.

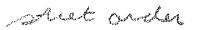
Thank you for your consideration of this request.

Respectfully submitted.

Robert D. Harb, Attorney for Applicant

dool O. Harb

L-city council-I St. Discontinuance-Continuance Sent By Email and First Class Mail Cc: City Council Clerk and City Clerk





DOCUMENT



# CITY OF HAVERHILL

In Municipal Council

**ORDERED:** 

IT APPEARING that the common convenience and necessity require it,

It is hereby
That a portion of the following street herein described be discontinued:

I Street

FOR TRAING MOICH & 2019

Land as shown on a plan entitled "Discontinuance & Easement Plan of a portion of "I" Street, Haverhill, MA. Dated December 6, 2018, revised 1/30/2019, prepared by Christiansen & Sergi, a division of the Morin Cameron Group, Inc., 160 Summer Street, Haverhill, MA. Said property is defined as follows;

## PARCEL A

A certain tract of land being the southwesterly portion of "I" Street at it's intersection with Boston Road. Shown as Parcel A on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018, revised 1/30/2019" prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Boston Road twenty (20) feet;

Bounded on the northeast by Parcel B one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Parcel C twenty (20) feet;

Bounded on the southwest by land n/f Hackett one hundred and twenty (120) feet plus or minus;

Parcel A contains 2,400+/- square feet.

## PARCEL B

A certain tract of land being the southeasterly portion of "I" Street at it's intersection with Boston Road. Shown as Parcel B on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018, revised 1/30/2019" prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Boston Road twenty (20) feet;

Bounded on the northeast by land n/f Hackett one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Parcel D twenty (20) feet;

Bounded on the southwest by Parcel A one hundred and twenty (120) feet plus or minus;

Parcel B contains 2,400+/- square feet.

## PARCEL C

A certain tract of land being the northwesterly portion of "I" Street at it's intersection with Oxford Ave. Shown as Parcel C on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018, revised 1/30/2019" prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Parcel A twenty (20) feet;

Bounded on the northeast by Parcel D one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by land n/f Clifford one hundred and twenty (120) feet plus or minus;

Parcel C contains 2,400+/- square feet.

#### PARCEL D

A certain tract of land being the northeasterly portion of "I" Street at it's intersection with Oxford Ave. Shown as Parcel D on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018, revised 1/30/2019" prepared by Christiansen and Sergi.

More particularly bounded:

Bounded on the southeast by Parcel B twenty (20) feet;

Bounded on the northeast by land n/f Davidowicz one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by Parcel C one hundred and twenty (120) feet plus or minus;

Parcel D contains 2,400+/- square feet.

## **Utility Easement**

A 20' wide "Utility Easement" as shown on a plan entitled, "Discontinuance & Easement Plan of A Portion of "I" Street, located in Haverhill, Mass., Scale: 1" = 40' and dated 12/6/2018, revised 1/30/2019" prepared by Christiansen and Sergi. Being partially on Parcel D and partly on land n/f of Davidowicz.

More particularly bounded:

Bounded on the southeast by Parcel B ten (10) feet and land n/f Hackett ten (10) feet;

Bounded on the northeast by land n/f Davidowicz one hundred and twenty (120) feet plus or minus;

Bounded on the northwest by Oxford Ave twenty (20) feet;

Bounded on the southwest by Parcel C one hundred and twenty (120) feet plus or minus;

Containing 2,400+/- square feet

Meaning and intending to describe that portion of I Street as shown on the aforementioned plan, on file at the Haverhill Engineering office as Plan 4B 3343, file #16266.



Economic Development and Planning Phone: 978-374-2330 Fax: 978-374-2315 wpillsbury@cityofhayerhill.com

**DATE: January 18, 2019** 

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Palkshiry, Economic Development and Planning Director

RE: CORRECTIVE ACTION TO FIX AN ERROR IN APPROVAL OF **ZONING AMENDMENT: Additional Minor changes to Zoning** Ordinance- Stevens Street -related zoning amendment to table of allowed uses

Upon review of the table of uses we have become aware of an error in the processing and codification of a prior zoning amendment approved in 2015 relative to the IG zone. At the time there were two versions of the amendment on file and while the second revised ordinance was on file it was not the one actually adopted by the council. The effect, though minor, resulted in the table of uses being changed by General code and produced a table that required all uses in the IG zone to require a special permit. This was never the intent as the other version of the ordinance filed (but not acted upon) clearly specifies that the special permit change was only for the westerly side of Stevens street ONLY and not for the entire IG zone.

Therefore on advice of the city solicitor it is necessary to correct this error by adopting the correct ordinance language and deleting the previously approved language and therefore revising the table of uses to the state that was originally intended.

Order 2500 250



Attached please find the correct ordinance language. I respectfully request that the City council refer the zoning change to the planning board for its February 13th meeting and schedule a hearing to adopt the correction on March12, 2019.

What follows for your information is the original transmittal letter language stating the limited intent of this change to westerly side of Stevens street only.

As evidenced by recent events Stevens Street is an area of significant transition and as such the attached zoning amendment further changes uses on the western side (little river side) of Stevens street only to allow residential, residential/mixed use commercial and performing arts related uses only by labeling them as a "P" – permitted. All other uses on the western side (little river side) of Stevens street only shall be designated by an "S" –special permit by the city council. This will enable an appropriate level of review of projects proposed for the area.

Thank you for you attention to this matter.

RECOMMENDATION: Refer the matter to the Planning board for its February 13<sup>th</sup> meeting and Schedule the city council hearing on this requested correction for March 12, 2019.

IN CITY COUNCIL: January 29 2019
REFER TO PLANNING BOARD AND
VOTED: that COUNCIL HEARING BE HELD MARCH 12 2019
Attest:

City Clerk

DOCUMENT 25-B

# CITY OF HAVERHILL

In Municipal Council January 29 2019



ORDERED:

**MUNICIPAL ORDINANCE** 

**CHAPTER 255** 

# An Ordinance Relating to Zoning Table of Use and Parking Regulations

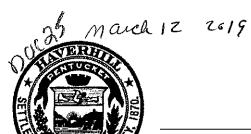
BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Table 1, TABLE OF USE AND PARKING REGULATIONS, being and is hereby further amended as follows:

SECTION 255, ZONING TABLE 1: In as much as (A PORTION OF) the remaining IG zone (Stevens Street- west side only (Little River Side\_) is an area in significant transition all uses except residential, mixed residential/commercial and performing arts in this portion of this IG zone (Stevens Street- west side only (Little River Side\_) where the table is currently "P" PERMITTED shall be changed to "S" –SPECIAL PERMIT by the City Council. All uses previously permitted (P) in in the balance of the IG zone (particularly Hale Street) shall remain permitted uses.

APPROVED AS TO LEGALITY

CITY S	OLIC	CITOR						
PLACED	ON	FILE	for	at	least	10	days	
Attes	st:							
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W Hermy manch 12



# Haverhill

Planning Board

Phone: 978-374-2330 Fax:978-374-2315

February 14, 2019

City Council President John Michitson & City Councilors
City of Haverhill

RE: Correct Zoning Ordinance for Stevens Street

Members Present:

Chairman Paul Howard

Member Robert Driscoll

Member Bill Evans

Member Alison Colby-Campbell

Member Kenneth Cram

Members Absent:

Member Karen Buckley Member Karen Peugh

Member April DerBoghosian

Also Present:

William Pillsbury, Jr., Director of Economic Development and Planning

Dear City Council President and Councilors:

Please note at the February 13, 2019 Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable recommendation to correct an error of a prior zoning amendment on Stevens Street.

The Planning Director read the rules of public hearing into the record.

William Pillsbury, Planning Director addressed the board. Upon review of the table of uses we have become aware of an error in the processing and codification of a prior zoning amendment approved in 2015 relative to the IG zone. At the time there were two versions of the amendment on file and while the second revised ordinance was on file it was not the one actually adopted by the council. The effect, though minor, resulted in the table of uses being changed by the General Code and produced a table that required all uses in the IG zone to require a special permit. This was never the intent as the other version of the ordinance filed (but not acted upon) clearly specifies that the special permit change was only for the westerly side of Stevens Street ONLY and not for the entire IG zone. Therefore on the advice of the city solicitor it is necessary to correct this error by adopting the correct ordinance language

and deleting the previously approved language and therefore revising the table of uses to the state that was originally intended. I attached the revised ordinance for your review.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury stated I would recommend a favorable recommendation to the City Council.

After board consideration, Member Robert Driscoll motioned to forward a favorable recommendation to the City Council as recommended by the Planning Director William Pillsbury, Jr. Member Bill Evans seconded the motion. Members that voted in favor were: Bill Evans, Kenneth Cram, Alison Colby-Campbell, Bob Driscoll and Paul Howard. Members Absent: Karen Peugh, April DerBoghosian, Esq. and Karen Buckley. Motion Passed.

Signed:

Paul Howard Chairman

Attachments: City Department Letters

Cc: Stevens Street – corrective ordinance file

City Engineer-John Pettis-email

City Departments



James J. Fiorentini Mayor William F. Laliberty Fire Chief

# **Haverhill Fire Department**

Fire Prevention / Investigation Unit

D/C Eric M. Tarpy Lieut. Michael H. Picard Insp. Johnathan W. Pramas Insp. Richard H. Wentworth Insp. Barry J. Ferguson



4 Summer St, Room 113 Tel: (978) 373-8460 Fax: (978) 521-4441

January 25, 2019

William Pillsbury, Planning Director 4 Summer Street, room 201 Haverhill, MA 01830

Re: Correction of an error in approval of a zoning amendment -- Stevens St.

Fire Department has no comment at this time.

Respectfully,

Eric M. Tarpy

Eric M. Tarpy Deputy Fire Chief Haverhill Fire Prevention Division



# Haverhill

Conservation Department

Phone: 978-374-2334 Fax: 978-374-2366

rmoore@cityofhaverhill.com

conservation@cityofhaverhill.com

MEMO TO:

William Pillsbury, Economic Development and Planning Director

FROM:

Robert E. Moore, Jr., Environmental Health Technici

DATE:

February 15, 2019

RE:

City of Haverhill for City Code Chapter 255, Attachment 1, Table 1: Use & Parking Regulations

Stevens Street

The Conservation Commission reviewed the forwarded information at its February 14<sup>th</sup> meeting and offered no objection to the proposed amendment.



# Haverhill

Linda L. Koutoulas, City Clerk City Clerk's Office, Room 118 Phone: 978-374-2312 Fax: 978-373-8490 cityclerk@cityofhaverhill.com

February 25 2019

Notice is hereby given that a hearing will be held for all parties interested, in the Council Chambers, City Hall Building, on *Tuesday, March 12 2019 at 7:00 PM* on a petition from City of Haverhill requesting a hearing for a corrective action to fix an error in approval of a zoning amendment - additional minor changes to Zoning Ordinance - Stevens Street - related zoning amendment to table of allowed uses

Description of area, maps and plans are on file in the City Clerk's Office.

Linda L Koutoulas City Clerk

Advertise: February 21 & 28, 2019



**DOCUMENT** 

CITY OF HAVERHILL

In Municipal Council

(Cgpy) Turp

ORDERED:

MUNICIPAL ORDINANCE

**CHAPTER 255** 

# An Ordinance Relating to Zoning Table of Use and Parking Regulations

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Table 1, TABLE OF USE AND PARKING REGULATIONS, being and is hereby further amended as follows:

SECTION 255, ZONING TABLE 1: In as much as (A PORTION OF) the remaining IG zone (Stevens Street- west side only (Little River Side\_) is an area in significant transition all uses except residential, mixed residential/commercial and performing arts in this portion of this IG zone (Stevens Street- west side only (Little River Side\_) where the table is currently "P" PERMITTED shall be changed to "S" –SPECIAL PERMIT by the City Council. All uses previously permitted (P) in in the balance of the IG zone (particularly Hale Street) shall remain permitted uses.

APPROVED AS TO LEGALITY

CITY SOLICITOR

F Warmy March 12 2



# Haverhill

Economic Development & Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

DATE: March 5, 2019

MEMO TO: City Council President John J. Michitson and members of the Haverhill City Council

FROM: William Pilisbury, Economic Development and Planning Director

RE: CORRECTIVE ACTION TO FIX AN ERROR IN APPROVAL OF ZONING AMENDMENT: Additional Minor changes to Zoning Ordinance- Stevens Street -related zoning amendment to table of allowed uses

On February 13<sup>th</sup> the Haverhill Planning Board held a public hearing on the above referenced corrective zoning ordinance. The minutes are in your packages. No opposition was raised to the corrective ordinance and at the conclusion of the hearing the Board voted a unanimous favorable recommendation to the city council to adopt the corrective zoning ordinance as presented.

This corrective action is necessary because upon review of the table of uses we have become aware of an error in the processing and codification of a prior zoning amendment approved in 2015 relative to the IG zone. At the time there were two versions of the amendment on file and while the second revised ordinance was on file it was not the one actually adopted by the council. The effect, though minor, resulted in the table of uses being changed by General code and produced a table that required all uses in the IG zone to require a special permit. This was never the intent as the other version of the ordinance filed (but not

acted upon) clearly specifies that the special permit change was only for the westerly side of Stevens street ONLY and not for the entire IG zone.

Therefore on advice of the city solicitor it is necessary to correct this error by adopting the correct ordinance language and deleting the previously approved language and therefore revising the table of uses to the state that was originally intended.

Attached please find the correct ordinance language. I respectfully request that the City approve the corrective ordinance as presented.

What follows for your information is the original transmittal letter language stating the limited intent of this change to westerly side of Stevens street only.

As evidenced by recent events Stevens Street is an area of significant transition and as such the attached zoning amendment further changes uses on the western side (little river side) of Stevens street only to allow residential, residential/mixed use commercial and performing arts related uses only by labeling them as a "P" – permitted. All other uses on the western side (little river side) of Stevens street only shall be designated by an "S" –special permit by the city council. This will enable an appropriate level of review of projects proposed for the area.

Thank you for you attention to this matter.

RECOMMENDATION: Approve the corrective zoning ordinance as presented.

# MUNICIPAL ORDINANCE

**CHAPTER 255** 

# An Ordinance Relating to Zoning Table of Use and Parking Regulations

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Table 1, TABLE OF USE AND PARKING REGULATIONS, being and is hereby further amended as follows:

SECTION 255, ZONING TABLE 1: In as much as (A PORTION OF) the remaining IG zone (Stevens Street- west side only (Little River Side\_) is an area in significant transition all uses except residential, mixed residential/commercial and performing arts in this portion of this IG zone (Stevens Street- west side only (Little River Side\_) where the table is currently "P" PERMITTED shall be changed to "S" –SPECIAL PERMIT by the City Council. All uses previously permitted (P) in in the balance of the IG zone (particularly Hale Street) shall remain permitted uses.

APPROVED AS TO LEGALITY
CITY COLICITOR

## JAMES J. FIORENTINI MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 8, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

**RE:** Hunting Committee

Dear Mr. President and Members of the Haverhill City Council:

At the request of the Haverhill City Council, I am forming a Hunting Committee to address the public safety concerns regarding hunting. I hereby appoint the following people to serve on the Haverhill Hunting Committee:

- Collin Norton, 7 Saint Onge Terrace, Haverhill NRAInstructor@comcast.net
- Sharon Netzley, 16 Broad Street, Haverhill <u>snetzley@me.com</u>
- Maria Zangari, 108 Atlanta Street, Haverhill mariazangari@me.com
- Ronald LaPlume, 109 Lawrence Street, Haverhill rlaplume@verizon.net
- Councilor Michael McGonagle, 39 Newton Avenue, Haverhill mike@mcsitetemps.com

These are non-confirming appointments and I recommend your approval.

Very truly yours,

James J. Fiorentini

Mayor

JJF/lyf

#### CITY COUNCIL

JOHN A. MICHTISON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.haverhillma.gov
citycncl@cityofhaverhill.com

# CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

February 15, 2019

TO: Mayor James Fiorentini

RE: Public Safety Committee Recommendation - Hunting Committee

Dear Mayor Fiorentini:

Councillor McGonagle presented the Public Safety Committee minutes at the February 5<sup>th</sup> City Council meeting (see enclosed). The Council approved the committee's recommendation to ask you to form a committee to address the public safety concerns regarding hunting. Volunteers for the committee are Collin Norton, 7 Saint Onge Terrace – NRAInstructor@comcast.net; Sharon Netzley, 16 Broad St., <a href="mailto:snetzley@me.com">snetzley@me.com</a>; and Maria Zangari, 108 Atlanta St., <a href="mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto:mailto

Thank you for your consideration. We look forward to your response.

Sincerely yours,

John A. Michitson, President Haverhill City Council

JAM/bsa

encl.

c: City Councillors Allison Heartquist, Chief of Staff





CITY HALL, ROOM 100
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WWW.CI.HAVERHILL.MA.US

March 8, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Master Plan Committee Appointments

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint

Gary Ortiz, 19 13<sup>th</sup> Avenue, Haverhill <u>– garyadolfo@yahoo.com</u> and Jennifer Arndt, 38 Elm Street, Haverhill – <u>jenny@creativehaverhill.org</u> to the Master Plan Committee. These are non-confirming appointments and I recommend your approval.

Very truly yours,

James J. Fiorentini

Mayor

JJF/1yf

cc: William Pillsbury, Director, Economic Development and Planning Department

JAMES J. FIORENTINI MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 8, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Vietnam Veteran's Memorial Ad Hoc Commission Appointment

Dear Mr. President and Members of the Haverhill City Council:

I hereby appoint Amanda Buckley, Haverhill Veterans Services Officer of 34 Westland Terrace, Haverhill, MA to the Vietnam Veteran's Memorial Ad Hoc Commission. This is a non-confirming appointment and will take effect immediately. I recommend your approval.

Very truly yours,

James J. Fiorentini

Mayor

JJF/lyf

Cc: Ralph Basiliere



March 7, 2019

City of Haverhill
City Council
4 Summer St.
Haverhill, MA 01830

Re: Request for street acceptance - Vincent Ave., Haverhill, MA

Dear City Council,

We would like to request street acceptance for a portion of Vincent Ave., Haverhill, MA. We waive the 65 day hearing requirement. Please place us on the agenda for your next meeting.

Sincerely

Stephen J. Doherty, Sr., Manager

DC Development & Construction, LLC





# City of Haverhill

FEB 1 9 2019

Date:\_\_\_\_\_

Honorable President and Members of the Municipal Council:

The undersigned respectfully asks that s/he may receive a license for:

<u>Number of devices</u>	
Coin-Operated Machine: 3 Machines	
Pinball Machine:	
Other:	
Effective Date: Expiration Date: December 31, 20 1 9	
NEW RENEWAL Fee: 300.00	
Vendor's Name: Sunstar Vending	
Vendor's Address: 142 194h St NewYork/123 =	?
Business Name: Laundy DAY	•
Business Address: 200 Main 8+	
Owner's Name: Pare Inman.	
Recommendation by Police Chief: Approved Denied	
MOSTALLY	
Police Chief / / /	
In Municipal Council,	_
Attest:	
City Clerk	

In accordance with City of Haverhill Code, Chapter 104, Automatic Amusement Devices

-Please complete back of this application-

# City of Haverhill

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10/1///////	Approved	•		•	
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In Municipal Council,	,				- m
Attest:					
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City Clerk's Office, Room 118 Phone: 978-374-2312 Fax: 978-373-8490 cityclerk@cityofhaverhill.com

Date  $\frac{2}{2019}$ 

# HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR DRAINLAYER

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	City	Newto	ο <i>0</i>	State	NH	Zip <u>03</u>	858
Business Phone:	603	-382-82	249	Fax:	603-3	82-324	9
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No.							:
Fee					7		
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# City of Haverhill

# (11.5.5.1)

# Taxi Driver License – Ch.230 sec.20

Honorable President and Members of the Haverhill City Council

The un	dersigned respectfül	ly asks that he/she r	nav receive a licens	e to deive a tout in	the City of Haverhill	hand han
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# DOCUMENT



# **CITY OF HAVERHILL**

In Municipal Council

# ORDERED:

That the sum of \$235,037 be transferred from the *Salary Reserve* account to the following departments - *Salaries* in order to fund retroactive pay increases and the remainder of FY19 per revised salary ordinances and contracts for Admin & Professional, Non-Union, Library Group, City Hall Clerical Group and Citizen Center Group:

City Council Salary	\$ 2,867
Mayor Salary	\$ 8,179
Constituent Services Salary	\$ 1,974
Auditor's Office Salary	\$ 7,618
Purchasing Salary	\$ 3,571
Assessing Salary	\$ 7,697
Treasurer's Office Salary	\$22,896
Legal Salary	\$ 3,765
Human Resource Salary	\$12,501
Information Technology Salary	\$ 4,595
City Clerk Salary	\$12,870
Planning/Econ Dev Salary	\$ 7,957
Police (non-uniform staff)	\$25,200
Fire (non-uniform staff)	\$ 5,986
Highway (clerical & admin)	\$ 6,187
Inspection/Health Salary	\$17,939
Human Services Salary	\$27,632
Library Salary	\$55,603

# JAMES J. FIORENTINI MAYOR



CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

March 8, 2019

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to transfer \$235,037.00 from Salary Reserve to Department Salaries Accounts

Dear Mr. President and Members of the Haverhill City Council:

Please find attached an order to transfer \$235,037.00 from Salary Reserve Account to several Department Salary Accounts and Accounts which will be used to pay retroactive pay increases and the remainder of FY2019 revised salary ordinances and contracts. I recommend approval.

Very truly yours,

James J. Fiorentini

Mayor

JJF/lyf



## **DOCUMENT**

# CITY OF HAVERHILL



File 10 days

In Municipal Council

ORDERED:

An Ordinance Relating to Parking (342 Washington Street-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION REGULATION HOURS/DAYS

342 Washington Street No Parking 24 Hours

In front of No. 342
Washington Street
Except for One
24 hour handicap
parking space at
#342 Washington Street

APPROVED as to legality:

City Solicitor



# Haverhill

Economic Development & Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 28, 2019

Mr. John A. Mitchitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re: ESTABLISHMENT OF HANDICAP PARKING – <u>342 Washington St.</u>

Dear Council President & Councilors:

As per your request dated, February 27, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of <u>342 Washington St.</u>

William Pillsbury Jr.

Economic Development and Planning Director

WP/lp

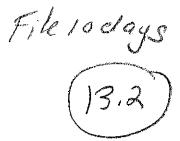
Sincerely,



## **DOCUMENT**

# CITY OF HAVERHILL

In Municipal Council



An Ordinance Relating to Parking (88 Margin Street-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION	REGULATION	HOURS/DAYS
88 Margin Street	No Parking	24 Hours
In front of No. 88 Margin Street Except for One 24 hour handicap parking space at #88 Margin Street		
APPROVED as to legality:		
City Solicitor		



# Haverhill

Economic Development & Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 28, 2019

Mr. John A. Mitchitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re:

ESTABLISHMENT OF HANDICAP PARKING - 88 Margin St.

Dear Council President & Councilors:

As per your request dated, February 27, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of <u>88 Margin St.</u>

Sincerely,

William Pillsbury Jr.

Economic Development and Planning Director

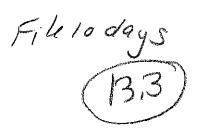
WP/lp



## **DOCUMENT**

# CITY OF HAVERHILL

In Municipal Council



(136 High Street-ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

**LOCATION** 

REGULATION

HOURS/DAYS

136 High Street

No Parking

24 Hours

In front of No. 136 High Street Except for One 24 hour handicap parking space at #136 High Street

APPROVED as to legality:

City Solicitor



# Haverhill

Economic Development & Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 28, 2019

Mr. John A. Mitchitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re: ESTABLISHMENT OF HANDICAP PARKING – <u>136 High St.</u>

Dear Council President & Councilors:

As per your request dated, February 27, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of <u>136 High St.</u>

Sincerely,

William Pillsbury Jr.

Economic Development and Planning Director

WP/lp



#### **DOCUMENT**

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In Municipal Council

CITY

## HAVERHILL

File 10 days

ØRDERED:

An Ordinance Relating to Parking (6 John Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION

REGULATION

HOURS/DAYS

6 John Street

No Parking

24 Hours

In front of No. 6
John Street except
For 1-24 Hour handicapped
Parking space at No. 6

APP	ROVED	as to lega	ality:				
City Solicitor							



## Haverhill

Economic Development & Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 28, 2019

Mr. John A. Michitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re:

REMOVAL OF HANDICAP PARKING - 6 John Street

Dear Council President & Councilors:

As per your request dated, February 27, 2019, I am submitting a Municipal Ordinance that will remove a handicap parking space in front of <u>6 John Street</u>.

Sincerely,

William Pillsbury Jr.

Economic Development and Planning Director

WP/lp



CITY OF HAVERHILL

ASSESSORS OFFICE – ROOM 115 Phone: 978-374-2316 Fax: 978-374-2319 Assessors@cityofhaverhill.com (14,1)

March 5, 2019

#### TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7, entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the City Council a copy of the report submitted to the Auditor showing a summary of the above abated amounts for that month.

Attached herewith is the report for the month of February as filed in the Assessors Office.

Very truly yours,

Chrîstine Webb, MAA

Assessor

All Entry Date range 02/01/2019 through 02/28/2019 for Abatements, Exemptions

				98.35	-77,998.35		Total All Charges	Total Al				
0,00	0.00	21,477.26	56,521.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Report
0.00	0.00	21,477.26	51,889.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2019
0.00	0.00	21,477.26	26,523.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2019 Real Estate
0,00	0.00	21,477.26	26,523.87	0,00	0.00	0.00	0,00	0.00	0.00	0,00	0.00	Property Tax
0,00	0.00	0.00	2,476.99	0.00	0.00	0.00	0.00	0,00	0.00	0.00	0.00	2019 Personal Property
0.00	0.00	0.00	2,476.99	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	Personal Property Tax
0.00	0.00	0.00	22,888.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2019 Motor Vehicles
0.00	0.00	0.00	22,888.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Motor Vehicle Excise Tax
0,00	0.00	0.00	1,438.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0,00	2018
0.00	0.00	0,00	1,438.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0,00	2018 Motor Vehicles
0.00	0.00	0.00	1,438.12	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	Motor Vehicle Excise Tax
0.00	0.00	0.00	100.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2017
0.00	0.00	0.00	100,42	0.00	0.00	0.00	0,00	0.00	0.00	0.00	0.00	2017 Motor Vehicles
0.00	0.00	0.00	100.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Motor Vehicle Excise Tax
0.00	0.00	0.00	3,093.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2016
0.00	0.00	0.00	3,093.53	0,00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2016 Motor Vehicles
0.00	0.00	0.00	3,093.53	0.00	0.00	0.00	0.00	0.00	0,00	0.00	0.00	Motor Vehicle Excise Tax
Transfers	Adjust	Exemp	Abate	Refund Reversals	Refunds	Fee Reversals	Interest Reversals	Tax Reversals	Fees Paid	Interest Paid	Tax Paid	Totals

JOHN A. MICHITSON **PRESIDENT** THOMAS J. SULLIVAN VICE PRESIDENT JOSEPH J. BEVILACQUA MELINDA E. BARRETT COLIN F. LEPAGE TIMOTHY J. JORDAN WILLIAM J. MACEK MARY ELLEN DALY O'BRIEN MICHAEL S. MCGONAGLE



## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204 **4 SUMMER STREET** TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329 www.haverhillma.gov

citycncl@cityofhaverhill.com

March 8, 2019

Members of the City Council: TO:

Council President and Vice President wish to request trash barrels on behalf of Haverhill's Brightside at the following locations: Essex St. between Wicked Big Café and Lafayette Sq., Goecke Park, James Fiorentini Rail Trail, Bradford Square and Emerson Street.

**Council President John A. Michitson** 

Councillor Thomas J. Sullivan

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



# CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

(15,2)

CITY HALL, ROOM 204 4 SUMMER STREET

TELEPHONE: 978 374-2328 FACSIMILE: 978 374-2329 www.haverhillma.gov

www.haverhillma.gov citycncl@cityofhaverhill.com

March 8, 2019

TO: Members of the City Council:

Council President Michitson wishes to provide update on broadband needs and competition to lower TV costs for residents and stimulate economic development.

Council President John A. Michitson

JOHN A. MICHITSON PRESIDENT THOMAS J. SULLIVAN **VICE PRESIDENT** JOSEPH J. BEVILACQUA MELINDA E. BARRETT COLIN F. LEPAGE TIMOTHY J. JORDAN WILLIAM J. MACEK MARY ELLEN DALY O'BRIEN MICHAEL S. MCGONAGLE



### CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204 **4 SUMMER STREET** 

TELEPHONE: 978 374-2328 FACSIMILE: 978 374-2329 www.haverhillma.gov citycncl@cityofhaverhill.com

March 8, 2019

Mr. President and Members of the City Council: TO:

Councillor Joseph Bevilacqua would like to recognize March as Women's History month.

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

March 8, 2019

TO: Mr. President and Members of the City Council:

Councillor Macek requests to refer the City's Chapter 255, Zoning, Article XVIII, Solar Energy Systems, Sections 255-185 through 255-194 to the Administration & Finance Committee, for possible updating and redrafting to better serve the City's energy goals in compatibility with its residents.

4 SUMMER STREET TELEPHONE: 978 374-2328 FACSIMILE: 978 374-2329

www.haverhillma.gov citycncl@cityofhaverhill.com

residents.

City of Haverhill, MA Friday, March 8, 2019

## Chapter 255. Zoning

## Article XVIII. Solar Energy Systems

§ 255-184. Purpose.

The purpose of this article is to regulate and restrict the creation of new solar energy systems, including large-scale ground-mounted solar photovoltaic installations and roof-mounted installations, by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on environmental, scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of such installations,

§ 255-185. Definitions.

#### LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC INSTALLATION

A solar energy system that is structurally mounted on the ground and is not roof mounted, and has a minimum nameplate capacity greater than 250 kW and occupies more than three acres of land.

#### RATED NAMEPLATE CAPACITY

The maximum rated output of electric power production of the electric system in alternating current (AC) or direct current (DC).

#### **ROOF-MOUNTED INSTALLATION**

A solar energy system mounted on the roof of an existing or new building.

#### **SOLAR ENERGY SYSTEM**

A device or structural design feature, a substantial purpose of which is to provide daylight for interior lighting or provide for the collection, storage and distribution of solar energy for space heating or cooling, electricity generating, or water heating, as set forth in MGL c. 40A, §§ 1A and 9B, including large-scale ground-mounted solar photovoltaic installations and roof-mounted installations.

## § 255-186. Applicability.

This section applies to large-scale ground-mounted solar photovoltaic installations greater than 250 kW that occupy not less than three acres of land and roof-mounted installations.

A. Large-scale ground-mounted solar photovoltaic installations are allowed only in residential districts. Such installations require a special permit from the City Council

- (SPGA) and site plan approval. Ground-mounted solar installations, regardless of size, shall not be allowed in any commercial, industrial or waterfront zoning district.
- B. Roof-mounted installations are allowed in commercial and industrial districts. Such installations require site plan approval.
- C. Municipal facilities owned, operated by, or developed for and on behalf of the City are allowed as-of-right without site plan review in any district, but must meet the other requirements of this article.
- D. Smaller scale building-mounted solar energy systems which are an accessory to an existing residential use do not need to comply with this article, but require a building permit and must comply with the other provisions of this bylaw as may be applicable.

## § 255-187. General requirements.

The following requirements shall apply to all such solar energy systems.

- A. Compliance with laws, ordinances and regulations. The construction and operation of all large-scale ground-mounted solar photovoltaic installations shall be consistent with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar installation shall be constructed in accordance with the State Building Code.
- B. Building permit and building inspection. No large-scale ground-mounted solar photovoltaic installation shall be constructed, installed or modified as provided in this article without first obtaining a building permit.
- C. Fees. The application for a building permit for a large-scale ground-mounted solar photovoltaic installation must be accompanied by the fee required for a building permit and special permit and the fee as required for site plan approval.

### § 255-188. Site plan review.

Large-scale ground-mounted solar photovoltaic installations shall meet the requirements of this article. All plans and maps shall be prepared, stamped and signed by a professional engineer licensed to practice in Massachusetts. The project applicant shall provide the following documents in addition to or in coordination with those required for site plan review.

- A. Site plan. The site plan must include the following:
  - (1) Property lines and physical features, including roads and topography, for the project site;
  - (2) Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures, including their height;
  - (3) Locations of wetlands, priority habitat areas defined by the Natural Heritage and Endangered Species Program (NHESP);
  - (4) Locations of floodplains or inundation areas for moderate or high hazard dams;

- (5) Locations of priority heritage landscapes and local or national historic districts;
- (6) A list of any hazardous materials proposed to be located on the site in excess of household quantities and a plan to prevent their release to the environment as appropriate;
- (7) Blueprints or drawings of the solar installation signed by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures;
- (8) One- or three-line electrical diagram detailing the solar installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
- (9) Documentation of the major system components to be used, including the electric generating components, transmission systems, mounting system, inverter, etc.;
- (10) Name, address, and contact information for proposed system installer;
- (11) Name, address, phone number and signature of the project applicant, as well as all co-applicants or property owners, if any;
- (12) The name, contact information and signature of any agents representing the project applicant;
- (13) Fire protection measures;
- (14) Storm drainage, including means of ultimate disposal and calculations:
- (15) Existing trees 10 inches in caliper or better and existing tree/shrub masses; proposed planting, landscaping, and screening. Every abutting property shall be visually screened from the project through any one or combination of the following: location, distance, plantings, existing vegetation and fencing. Said screening is not required to exceed six feet in height, and the applicant shall demonstrate that the proposal provides visual screening;
- (16) Certified list of abutters.
- B. Site control. The project applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar installation.
- C. Operation and maintenance plan. The project applicant shall submit a plan for the operation and maintenance of the large-scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, stormwater management consistent with City's and DEP's stormwater regulations and vegetation controls, as well as general procedures for operational maintenance of the installation.
- D. Zoning: Zoning district designation for the parcel(s) of land comprising the project site [submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose].
- E. Insurance. The project applicant shall provide proof of liability insurance.

- F. Financial surety. Applicants of large-scale ground-mounted solar photovoltaic installation projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the City must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Planning Director, but in no event to exceed more than 125% of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project applicant and the City. Such surety will not be required for municipal facilities. The project applicant shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.
- G. Utility notification. No large-scale ground-mounted solar photovoltaic installation shall be constructed until evidence has been given to the Planning Director that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

## § 255-189. Dimensional requirements.

- A. Setbacks. For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows.
  - (1) Front yard. The front yard depth shall be at least 100 feet.
  - (2) Side yard. Each side yard shall have a depth of at least 75 feet; provided, however, that where the lot abuts a residential district, the side yard shall not be less than 100 feet.
  - (3) Rear yard. The rear yard depth shall not be less than 75 feet; provided, however, that where the lot abuts a residential district, the rear yard shall not be less than 100 feet.
- B. Appurtenant structures. All appurtenant structures to large-scale ground-mounted solar photovoltaic installations shall be subject to reasonable conditions concerning the bulk and height of structures, lot area, parking and building coverage requirements. All such appurtenant structures, including, but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be screened from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

## § 255-190. Design and performance standards.

- A. Lighting. Lighting of large-scale ground-mounted solar installations shall be consistent with local, state and federal law. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be shielded from abutting properties. Lighting of the large-scale ground-mounted solar photovoltaic installations shall be directed downward and shall incorporate full cutoff fixtures to reduce light pollution.
- B. Signage. Signs on large-scale ground-mounted solar photovoltaic installations shall comply with this Zoning Ordinance. A sign shall be required to identify the owner and

provide a twenty-four-hour emergency contact phone number. Large-scale ground-mounted solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar installation.

- C. Utility connections. Electrical transformers or other utility interconnections shall be constructed as required by the utility provider and may be aboveground only if necessary. Reasonable efforts shall be made to place all utility connections from the large-scale ground-mounted solar photovoltaic installation underground (if feasible), depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider.
- D. Roads. Access roads shall be constructed to minimize grading, removal of stone walls or street trees and minimize impacts to environmental or historic resources.
- E. Control of vegetation. Herbicides may not be used to control vegetation at the large-scale ground-mounted solar photovoltaic installation. Mowing or the use of pervious pavers or geotextile materials underneath the solar array is a possible alternative.
- F. Hazardous materials. Hazardous materials stored, used, or generated on site shall not exceed the amount for a very small quantity generator of hazardous waste as defined by the DEP pursuant to Mass DEP regulations, 310 CMR 30.000, and shall meet all requirements of the DEP, including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outdoor environment. If hazardous materials are utilized within the solar equipment then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required.

## § 255-191. Safety and environmental standards.

- A. Emergency services. The large-scale ground-mounted solar photovoltaic installation owner or operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief, DPW, and Emergency Management Director. Upon request, the owner or operator shall cooperate with local emergency services in developing an emergency response plan, including the training of any municipal first responders. All means of shutting down the large-scale ground-mounted solar photovoltaic installation shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- B. Land clearing, soil erosion and habitat impacts. Clearing of natural vegetation shall be limited to what is necessary for the construction, operation and maintenance of the large-scale ground-mounted solar photovoltaic installation or otherwise prescribed by applicable laws, regulations, and ordinances.

## § 255-192. Monitoring, maintenance and reporting.

A. Solar installation conditions. The large-scale ground-mounted solar photovoltaic installation owner or operator shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief

- and Emergency Management Director. The owner or operator shall be responsible for the cost of maintaining the solar installation and any access road(s).
- B. Modifications. All material modifications to a large-scale ground-mounted solar photovoltaic installation made after issuance of the required building permit shall require approval by the SPGA.
- C. Annual reporting. The owner or operator of the installation shall submit an annual report demonstrating and certifying compliance with the operation and maintenance plan required herein and the requirements of this article and their approved site plan, including control of vegetation, noise standards, and adequacy of road access. The annual report shall also provide information on the maintenance completed during the course of the year and the amount of electricity generated by the facility. The report shall be submitted to the Board of Selectmen, Planning Director, Fire Chief, Emergency Management Director, Building Commissioner, Board of Health and Conservation Commission (if a wetlands permit was issued) no later than 45 days after the end of the calendar year.

## § 255-193. Abandonment or decommissioning.

- A. Removal requirements. Any large-scale ground-mounted solar photovoltaic installation which has reached the end of its useful life or has been abandoned (See Subsection B, below.) shall be removed. The owner or operator shall physically remove the installation no more than 180 days after the date of discontinued operations. The owner or operator shall notify the Planning Director by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:
  - (1) Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site;
  - (2) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations; and
  - (3) Stabilization or revegetation of the site as necessary to minimize erosion. The Site Plan Review Authority may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- B. Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the large-scale ground-mounted solar photovoltaic installation shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Director. If the owner or operator of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 180 days of abandonment or the proposed date of decommissioning, the City may enter the property and physically remove the installation at the owner's expense.
- C. Financial surety. Applicants shall submit documentation of financial surety that satisfies this article.

## § 255-194. Special permit criteria.

In addition to any other criteria set forth in this chapter for the grant of a special permit, the SPGA shall consider whether the grant of a special permit for a large-scale ground-mounted solar photovoltaic installation will promote the highest and best use of the subject property, taking into account the characteristics of the subject property, including past land uses, possible presence of hazardous materials, and other development limitations.



JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2329
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www.haverhillma.gov

www.haverhillma.gov citycncl@cityofhaverhill.com

February 6, 2019

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discussion about information needed by the City Council when their approval is required to accept new employee contracts, measures to avoid contractual catastrophes that have crippled other communities.

Mary Eller Doly Obner City Councillor Mary Ellen Daly O'Brien

IN CITY COUNCIL: February 26 2019

POSTPONED TO MARCH 12 2019

Attest:



JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

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February 14, 2019

TO: Mr. President and Members of the City Council:

Councillor Colin LePage request a discussion regarding the accounting of revenue funds received from Licensed Marijuana Establishments and their allocation to mitigate costs and impacts to the City.

City Councillor Colin LePage

IN CITY COUNCIL: February 26 2019

POSTPONED TO MARCH 12 2019

Attest:



JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

CITY HALL, ROOM 204 4 SUMMER STREET

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citycncl@cityofhaverhill.com

February 15, 2019

TO: Mr. President and Members of the City Council:

Councillor Michael McGonagle would like to submit the recommendations of the Traffic & Safety Committee held on February 13, 2019.

Mufael McGonagle City Councillor Michael McGonagle

IN CITY COUNCIL: February 26 2019 POSTPONED TO MARCH 12 2019

Attest:



## HAVERHILL POLICE DEPARTMENT 40 Bailey Blvd.

Alan R. DeNaro **Chief of Police** 

Haverhill, Massachusetts 01830

TEL. (978) 722-1502 FAX. (978) 373-3981

February 15, 2019

Council President John Michitson Members of the Haverhill City Council 4 Summer Street – Room 204 Haverhill, MA 01830

Re:

Traffic & Safety Committee Meeting

Dear President Michitson & Councilors:

The Traffic and Safety Committee held a meeting on Wednesday, February 13. During the meeting it was determined that the following recommendations would be made to the City Council for consideration.

- 1. Discussion regarding an update on the intersection of Liberty and Crystal Streets. After a lengthy discussion and a presentation by Kenneth Cram of Bayside Engineering (see attached report). It was determined that the intersection does not meet the warrants for a four way stop as set forth in the guidelines in the Manual on Uniform Traffic Control Devices (MUTCD).
  - In reference to the bus stop in this area. Officer Powell had the opportunity to review this area and follow the bus in this area. Recommendation to the Council would be that no change is necessary for the current bus stop location.
- 2. Discussion regarding the request for no parking in Front of 18 Golden Street. Mr. Dave O'Brien represented Ms. Robin Simmons who could not attend the meeting. (see attached letter). After a discussion it was determined that this needs to be reviewed further to have the Traffic Officer take a look at the width of the roadway (as a reason for no parking at 18 Golden Street was not included in the original request). Deputy Haugh noted that the Police will remain vigilant with enforcement. This will be tabled to the next meeting.
- 3. Discussion regarding the request for one way on Bellevue Avenue from Alexander Way towards High Street. After a discussion the Traffic & Safety Committee does not recommend a one way however, does recommend a no parking ordinance on the retaining wall side of the street.
- 4. Discussion regarding the traffic safety issues at the intersection of Ashland, Webster and Grant Streets. After a lengthy discussion the Traffic & Safety Committee recommends the installation of a crosswalk

across Webster Street. The Committee also recommends the stop signs be moved closer to the intersection.

- 5. Discussion regarding the request for a 4 way stop at the intersection of Fountain and Lawrence Streets. Officer Powell noted that there have been 5 crashes since 2016. There is a crossing guard there for the kids. It was also noted that this intersection does not warrant a 4 way stop sign as outlined in the MUTCD Guidelines. The Traffic & Safety Committee does not recommend a 4 way stop. Deputy Haugh noted that Officer Powell will put the counter out at this intersection.
- 6. Discussion regarding the intersection of Main and Peppercorn Streets. After a discussion Mr. Frank Novak was asking for a recommendation to put a flashing light letting the driver know how fast they are going. He stated that he feels this will slow drivers down. The Traffic & Safety Committee noted that that a flashing speed sign is to be installed there in the future. The Committee also recommends that in the spring the Highway Dept. take a look at the lanes and see if the lines need to be repainted.
- 7. Discussion regarding the request to install a flashing school zone electronic sign at 59 Margin Street. After a discussion it was determined that the Safety Officer has some ideas and he will meet with the Director at Moody School and the School Dept. This item will be tabled until the next scheduled Traffic & Safety Committee meeting, however at this time based on the MUTCD Standards, it does not meet the warrants for a flashing school zone sign.
- 8. Discussion regarding the intersection of North Ave & Gile Street. Mr. John Pettis, City Engineer stated that approval has been given to reconfigure the entire length of North Avenue from the Walnut Square School to the Plaistow Line. He noted that this probably won't be until 2023. There will be increased traffic enforcement at this intersection and Officer Powell will research any additional appropriate signage for the intersection.
- 9. Discussion regarding the intersection of Groveland, Keely and East Broadway. A brief discussion took place and Officer Powell will conduct a traffic study and increase enforcement for speeding and vehicles parked too close to the intersection and will provide an update for the next Traffic & Safety committee meeting.
- 10. Discussion regarding the intersection of Hilldale Ave & Monument Street. Officer Powell noted that there have been 22 crashes in 5 years and a majority of them seem to be cars turning left onto Hilldale Avenue from Monument Street. The Traffic & Safety Committee does not recommend a stop sign be placed on Hilldale Avenue, as Hilldale Avenue is the through street. All of the proper signage appears to be in place.

Meeting Adjourned.

Sincerely,

Anthony Haugh Deputy Chief of Police



February 8, 2019

Mr. John H. Pettis, III, P.E., City Engineer City Hall 4 Summer Street Haverhill, MA 01830-5885

RE: LIBERTY STREET AND CRYSTAL STREET EVALUATION HAVERHILL, MA

#### Dear John:

Bayside Engineering (Bayside) has performed a transportation evaluation to determine potential updates for the intersection of Liberty Street and Crystal Street in Haverhill, MA. Specifically, this evaluation:

- Reviews the existing conditions,
- · Evaluates safety history at the intersection, and
- Evaluates intersection capacity, and
- Performs traffic signal warrants analysis,
- Performs Multi-way STOP analysis, and
- Identifies updates to calm traffic.

This evaluation was conducted pursuant to the standards of the Traffic Engineering and Transportation Planning professions for the preparation of such reports. Based on this evaluation, Bayside has concluded the following with respect to the intersection:

- 1. The intersection processes approximately 150 vehicles per hour (vph) during the weekday morning peak hour and approximately 215 vph during the weekday evening peak hour.
- 2. Liberty Street, west of Crystal Street carries approximately 1,326 vehicles per day.
- 3. From January 1, 2012 to December 31, 2018 there have been nine (9) reported crashes at or near the intersection. Review of the crash data shows only two (2) crashes occurred within the intersection. Based on the two (2) crashes, the calculated crash rate is 0.48, which is below the Massachusetts Highway Department (MassDOT) District 4 and statewide average. The intersection is not on the MassDOT Highway Safety Improvement Program (HSIP) list.
- 4. It is noted that in 2018 there was one crash which resulted in a fatality at the intersection. However, the intersection geometry was not the cause of the crash.
- 5. No apparent safety deficiencies were noted in the proximity of the intersection based on a review of available data.

600 Unicorn Park Drive A Woburn, MA 01801 A Phone 781.932.3201 A Fax: 781.932.3413

- 6. The intersection currently operates at an acceptable level of service (LOS).
- 7. A traffic signal is not warranted.
- 8. Multi-way STOP (four-way) is not warranted.
- 9. Lines of sight at the Liberty Street and Crystal Street intersection were found to exceed the recommended minimum distance for safe operation.

In consideration of the above, Bayside concludes that the intersection is functionally operating as intended. However, short term and long term updates have been identified and are included at the end of this letter.

#### **EXISTING CONDITIONS**

#### **Existing Conditions**

In order to establish the existing conditions with respect to the transportation infrastructure, a comprehensive field inventory of existing conditions within the study area was conducted in December 2018. The field investigation consisted of an inventory of existing roadway geometrics; pedestrian and bicycle facilities; public transportation services; and traffic volumes; as well as posted speed limits and land use information along Liberty Street and Crystal in the vicinity. Figure I shows an aerial view of the intersection.

#### Roadways

Liberty Street - Liberty Street is a two-lane, local street that is under the jurisdiction of the City of Haverhill and traverses the study area in a general east/west alignment between Broadway (Route 97) to the east to Shannon Road (in Atkinson, NH) to the west. Liberty Street provides two 12-foot wide travel lanes separated by a double-yellow centerline. There are no marked shoulders in the vicinity. The posted speed limit along Liberty Street is 30 miles per hour (mph). Land use in the vicinity of the intersection consists of residential homes.

Crystal Street - Crystal Street is a two-lane, local street that is also under the jurisdiction of the City of Haverhill and traverses the study area in a general north/south alignment between Broadway (Route 97) to the south to North Broadway to the north. Crystal Street provides two 11 to 12-foot wide travel lanes separated by a double-yellow centerline. There are no marked shoulders in the vicinity. The posted speed limit along Crystal Street is 30 miles per hour (mph). Land use in the vicinity of the intersection consists of residential homes.



Figure 1
Site Location Map

#### Intersection

Liberty Street and Crystal Street - This unsignalized, four-legged intersection is under the jurisdiction of the City of Haverhill. Liberty Street forms the east and west legs of the intersection and Crystal Street forms the north and south legs. The Liberty eastbound and westbound approaches each consist of a twelve (12) foot wide lane permitting left, through and right-turn movements. The Crystal Street approaches consist of a twelve (12) foot wide lane permitting left, through and right-turn movements. Approximately 90 feet east of the intersection, there is a two-way connection from Liberty Street to Crystal Street. This connection is approximately 18 feet wide and permits flow from Liberty Street to Crystal Street (in the northeast quadrant of the intersection. There are no sidewalks or crosswalks present on either Liberty Street or Crystal Street. Both Crystal Street approaches are under STOP sign control. Land use at the intersection consists of residential homes.

#### Traffic Volumes

To establish base traffic conditions within the study area, manual turning movement and vehicle classification counts were obtained in October 2018. Peak-period turning movement counts were conducted on Wednesday, October 31, 2018 from 7:00 AM to 6:00 PM at the intersection.

Daily traffic counts were conducted on Liberty Street for a two day period using automatic traffic recorders (ATR).

Analysis of the peak-period traffic counts indicated that the weekday morning commuter peak hour generally occurs between 7:00 and 8:00 AM and the weekday evening commuter peak hour generally occurs between 4:45 and 5:45 PM. The traffic count worksheets are provided in the Appendix.

The 2018 existing weekday daily and peak-hour traffic volumes for average-month conditions are summarized below in Table 1. The 2018 Existing weekday morning and weekday evening peak hour traffic volumes are shown graphically on Figures 2 and 3, respectively.

Liberty Street was recorded to carry approximately 1,326 vehicles per day (vpd) on a weekday. During the weekday morning peak hour, approximately 106 vehicles per hour (vph) were recorded on Liberty Street and during the weekday evening peak hour, approximately 150 vph were recorded.

TABLE 1
EXISTING WEEKDAY TRAFFIC VOLUME SUMMARY

	Daily	Weekd	ay Mornin	g Peak Hour	Weekda	ay Evenin	g Peak Hour
Location	Traffic Volume <sup>b</sup>	Traffic Volume <sup>c</sup>	K Factor <sup>d</sup>	Directional Distribution <sup>e</sup>	Traffic Volume	K Factor	Directional Distribution
Liberty Street, west of Crystal Street	1,326	106	8.0	67.0% EB	150	11.3	64.7%WB

<sup>\*</sup>Two-way traffic volume.

<sup>&</sup>lt;sup>b</sup>Daily traffic expressed in vehicles per day.

Expressed in vehicles per hour.

dPercent of daily traffic volumes which occurs during the peak hour.

Percent of peak-hour volume in the predominant direction of travel.

NB = northbound; SB = southbound; EB = castbound; WB = westbound.

#### Vehicle Speeds

Vehicle speeds for Liberty Street west of Crystal Street were also compiled from the ATR data. This data is summarized in Table 2.

TABLE 2 LIBERTY STREET OBSERVED VEHICLE SPEEDS

Direction	Posted Speed Limit (mph)	Average Observed Speed <sup>a</sup> (mph)	85 <sup>th</sup> Percentile Speed (mph)
Liberty Street Eastbound	- 30	37	42
Liberty Street Westbound	30	34	40

<sup>&</sup>lt;sup>a</sup>Based on speed data compiled on October 31 and November 1, 2018.

Vehicle speeds for Crystal Street northbound, south of Liberty Street were also compiled by the Haverhill Police Department. These speeds were conducted from October 19, 2018 through January 16, 2019. This data is summarized in Table 3.

TABLE 3
CRYSTAL STREET NORTHBOUND OBSERVED VEHICLE SPEEDS

Direction	Posted Speed Limit (mph)	Average Observed Speed <sup>a</sup> (mph)	85 <sup>th</sup> Percentile Speed (mph)
Crystal Street Northbound	30	32.6	35.9

<sup>&</sup>lt;sup>a</sup>Based on speed data compiled from October 19, 2018 through January 16, 2019.

#### Pedestrian and Bicycle Accommodations

As indicated, there are no sidewalks provided along Liberty Street or Crystal Street within the study area. There are no bicycle facilities on Liberty Street or Crystal Street.

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#### **Public Transportation Services**

Public transportation services are provided to the City of Haverhill by the Merrimack Valley Regional Transportation Authority. There is no bus service along Liberty Street or Crystal Street.

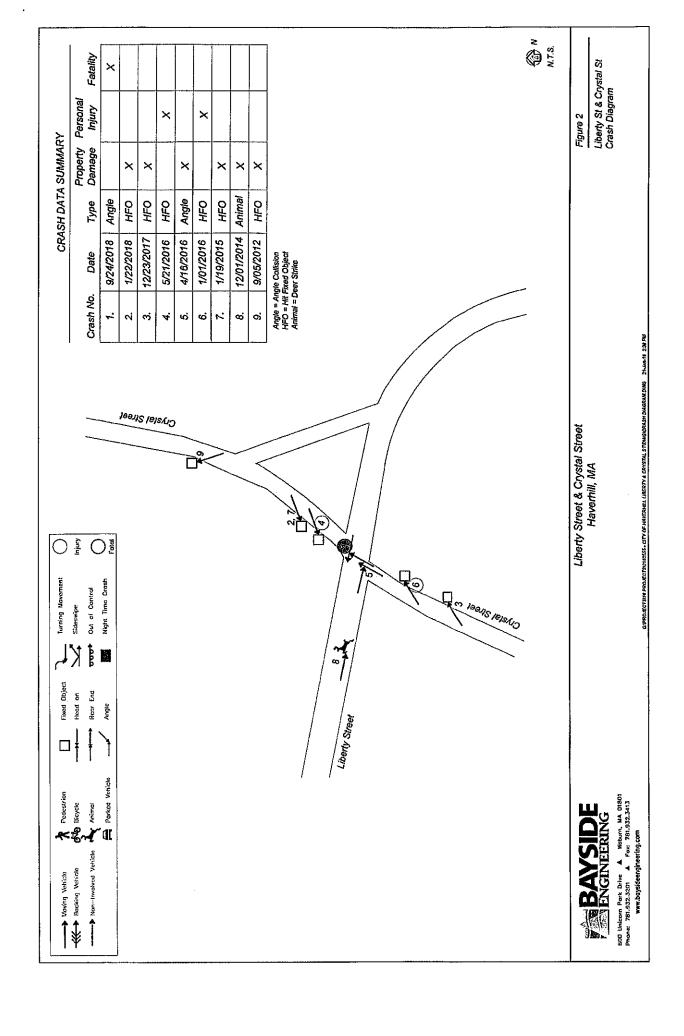
#### Motor Vehicle Crash Data

A review of the MassDOT statewide High Crash Location List indicated that the Liberty Street and Crystal Street intersection is not included on MassDOT's Highway Safety Improvement Program (HSIP) listing. The Haverhill Police Department was contacted to obtain motor vehicle crash data for the intersection of Liberty Street and Crystal Street for the period January 1, 2012 through December 31, 2018.

Based on a review of the Haverhill Police Department motor vehicle crash data, no discernible safety deficiencies were apparent in the vicinity of the intersection. The Haverhill Police Department crash data is shown graphically on Figure 2 and indicates that there were a total of nine (9) crashes at or near the intersection reported over the seven (7) year period, or approximately 1.3 crashes per year. Figure 2 is a collision diagram which represents a graphical summary of the reported crashes.

Based on the data, only two (2) crashes actually occurred within the intersection and the calculated crash rate is 0.48, which is below the Massachusetts Highway Department (MassDOT) District 4 and statewide average. The intersection is not on the MassDOT Highway Safety Improvement Program (HSIP) list. At the intersection, there were two (2) angle collisions over the seven (7) year interval. The majority (5) of the reported crashes occurred where vehicles hit fixed objects and resulted primarily in property damage only. Based on a review of intersection geometry and sight lines at the subject intersections, there were no inherent safety deficiencies identified at the intersection.

On September 24, 2018, there was an angle collision at the intersection that resulted in a fatality. The intersection geometry was not the cause of the crash. Review of the crash report and discussion with the Haverhill Police Department indicate that speed and running through the STOP sign were the cause of the collision.



#### TRAFFIC SIGNAL WARRANTS ANALYSIS

A traffic signal warrant analysis was performed in order to determine if the intersection met the guidelines for signal systems. The Federal Highway Administration has set forth guidelines included in the Manual on Uniform Traffic Control Devices (MUTCD) as to criteria that should be met for a location to warrant a traffic signal system versus other means of traffic control. Included in the MUTCD is a list of nine Warrants for a traffic signal system, at least one of which should be met in order to justify implementing a signal system. The following is a list of these nine warrants:

- Warrant No. 1, Eight-Hour Vehicular Volume
- Warrant No. 2, Four-Hour Vehicular Volume
- Warrant No. 3, Peak Hour
- Warrant No. 4, Pedestrian Volume
- · Warrant No. 5, School Crossing
- · Warrant No. 6, Coordinated Signal System
- Warrant No. 7, Crash Experience
- Warrant No. 8, Roadway Network
- Warrant No. 9, Intersection Near a Grade Crossing

The first three Warrants are related specifically to traffic volumes. MassDOT requires that at a minimum, the volume criteria in Warrant No., 1 be met for signalization. The warrant is based on both the number of vehicles on the major roadway as well as the number of vehicles on the minor roadway of the intersection.

Warrant No. 1: Based on the total volume of traffic on Crystal Street, this intersection would not meet the conditions of Warrant No. 1.

Warrant No. 2: Based on the total volume of traffic on Crystal Street, this intersection would not meet the conditions of Warrant No. 2.

Warrant No. 3: The results of the warrant analysis indicated that the intersection would not meet Warrant No. 3 for the Peak Hour. It should be noted that Warrant No. 3 is applied only in unusual cases (per the MUTCD).

Warrant No. 4: The number of pedestrians traversing the intersection is not significant enough to meet the criteria in Warrant No. 4.

Warrant No. 5: There is no school crossing at the intersection, therefore Warrant No. 5 is not met.

Warrant No. 6: The intersection does not meet the criteria for Warrant No. 6 as there are no nearby signalized intersections.

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Warrant No. 7: The intersection currently does not have a high crash rate. The rate of crashes does not yield a rate high enough to meet Warrant No. 7.

Warrant No. 8: Requirement of the location to be at the intersection of two or more major routes does not apply to this location as Liberty Street has no route designation.

Warrant No. 9: The Intersection Near a Grade Crossing signal warrant is intended for use at a location where none of the conditions described in the other eight traffic signal warrants are met, but the proximity to the intersection of a grade crossing on an intersection approach controlled by a STOP or YIELD sign is the principal reason to consider installing a traffic control signal. This warrant does not apply as there is no nearby grade crossing.

Overall, the assessment of the intersection of Liberty Street and Crystal Street indicates that this location does not meet any of the Warrants.

#### MULTI-WAY STOP WARRANTS ANALYSIS

Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way stop control is used where the volume of traffic on the intersecting roads is approximately equal. The restrictions on the use of STOP signs described in Section 2B.04 of the MUTCD also apply to multi-way stop applications.

The decision to install multi-way stop control should be based on an engineering study. The following criteria should be considered in the engineering study for a multi-way STOP sign installation:

- A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.

#### C. Minimum volumes:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and

- 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
- 3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

The results of the most recent study conducted are shown in Table 4.

TABLE 4
MULTI-WAY STOP ANALYSIS SUNARY

<u>Criteria</u>	Actual	Requirement	Requirement Met?
Collision History	2/6 Crashes/year	30/6 Crashes/year	No
Intersection Vehicular Volume	<250 vehicles per hour for 8 hours of day	>300 vehicles per hour for 8 hours of day	No
Combined Vehicular volume, Pedestrian Volume, Bicycle and Delay	>200 vehicles/pedestrians/bicycles for only 1 hour of day and delay <30 seconds	>200 vehicles/pedestrians/bicycle volumes with delay>30 seconds for 8 hours of day	No

#### RECOMMENDATIONS

Bayside completed a detailed evaluation of the intersection of Liberty Street and Crystal Street in Haverhill, MA. As the intersection exhibits low traffic volumes, exhibited a low crash rate, and operates at a good level of service. Therefore, Bayside reviewed the intersection for potential updates that would serve to calm traffic in and around the intersection.

The City of Haverhill has recently installed new STOP signs for the Crystal Street approaches, STOP sign ahead signs on Crystal Street, added STOP bars on the Crystal Street approaches and updated the street lighting at the intersection. A pictorial Curve Ahead sign has also been added

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on Liberty Street westbound (east of the intersection).

Bayside has identified short term and potential long term measures to update the intersection and improve safety.

#### **Short Term**

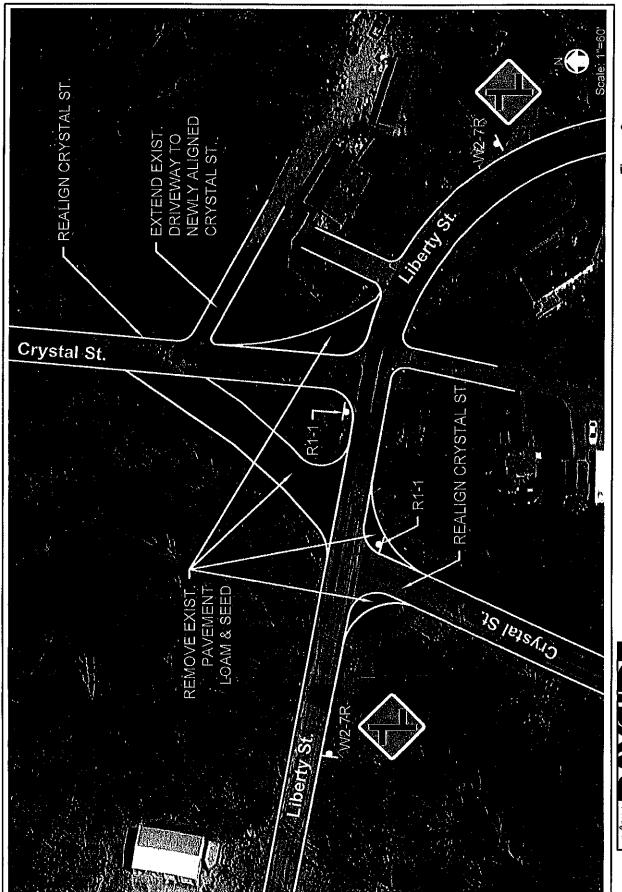
For the short term, it is recommended that the Haverhill Police Department, to the best of their ability, expand police presence in and around the intersection to enforce the posted 30 mph speed limit. As has been identified, speeding on both Liberty Street and Crystal Street is a key concern. There have only been two reported crashes within the intersection in seven years.

#### Long Term

Bayside attempted to compile a base plan of the intersection from available deeds and property plans from the properties in the vicinity of the intersection. Currently, the City of Haverhill does not have any plans for this intersection.

To calm traffic through the intersection, it is suggested that the northerly Crystal Street approach be re-aligned and intersect Liberty Street approximately 100 east of its current location. This realignment would replace the existing two-way connection from Liberty Street to Crystal Street. Figure 3 shows a conceptual sketch of the proposal.

To design the recommended concept, a complete survey of the intersection would be required. Survey, with police detail, is estimated at \$9,000.00. A budget construction cost estimate is estimated at between \$100,000.00 and \$125,000.00 (subject to design being completed and a detailed engineering estimate being prepared).



Liberty Street and Crystal Street Haverhill, MA

Figure 3

Conceptual Intersection Sketch

600 Unicorn Park Drive Wobuch, MA 01801 Phone: 781,932,3201 Fax: 281,932,3413

www.baysideengineering.com

#### CONCLUSION

Specifically, this evaluation has:

- · Reviewed the existing conditions,
- · Evaluated safety history at the intersection, and
- Evaluated intersection capacity,
- · Performed traffic signal warrants analysis,
- · Performed Multi-way STOP analysis, and
- Identifies updates to calm traffic.
- 1. The intersection processes approximately 150 vehicles per hour (vph) during the weekday morning peak hour and approximately 215 vph during the weekday evening peak hour.
- 2. Liberty Street, west of Crystal Street carries approximately 1,326 vehicles per day.
- 3. From January 1, 2012 to December 31, 2018 there have been nine (9) reported crashes at or near the intersection. Review of the crash data shows only two (2) crashes occurred within the intersection. Based on the two (2) crashes, the calculated crash rate is 0.48, which is below the Massachusetts Highway Department (MassDOT) District 4 and statewide average. The intersection is not on the MassDOT Highway Safety Improvement Program (HSIP) list.
- 4. It is noted that in 2018 there was one crash which resulted in a fatality at the intersection. However, the intersection geometry was not the cause of the crash.
- 5. No apparent safety deficiencies were noted in the proximity of the Project site based on a review of available data.
- 6. The intersection currently operates at an acceptable level of service (LOS).
- 7. A traffic Signal is not warranted.
- 8. Multi-way STOP (four-way) is not warranted.
- 9. Lines of sight at the Liberty Street and Crystal Street intersection were found to exceed the recommended minimum distance for safe operation.

In consideration of the above, Bayside concludes that the intersection is functionally operating as intended. However, short term and long term updates have been identified as described herein.

If you have any questions, feel free to give me a call.

Sincerely,

BAYSIDE ENGINEERING, INC.

Kenneth P. Cram, P.E.

Director, Traffic Engineering

Dear Chief Alan R. DeNaro,

I am writing this letter to you and the Traffic and Safety Committee in regards for the request of "no parking" behind my driveway on 18 Golden Street, Haverhill, MA, 01830. Within the last several years, there has been a change and uptick of unfamiliar vehicles parked directly across the street from my driveway. At times, these parked cars were left unattended for days. There have also been times when these parked cars would have activity of people entering and exiting the vehicles. My concern not only for my safety, but for the safety of my neighbors. I've been here for almost ten years and enjoy being a resident of Haverhill as well as my home, however, as I mentioned above there has been odd vehicles being parked directly across from my driveway in all hours of the night. Thank you for your consideration.

Sincerely,

Robin



#### DOCUMENT 29-D



### CITY OF HAVERHILL

In Municipal Council February 26 2019

An Ordinance Relating to Parking
(13 Hancock Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION

REGULATION

**HOURS/DAYS** 

13 Hancock Street

No Parking

24 Hours

In front of No. 13 Hancock Street except For 1-24 Hour handicapped Parking space at No. 13

**APPROVED** as to legality:

Cit	ty S	olicito	r				
PLACED	ON	FILE	for	at	1east	10	days
Attest	:						



# Haverhill

Economic Development and Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 8, 2019

Mr. John A. Michitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re: REMOVAL OF HANDICAP PARKING – 13 Hancock Street

**Dear Council President & Councilors:** 

As per your request dated, February 6, 2019, I am submitting a Municipal Ordinance that will remove a handicap parking space in front of 13 Hancock Street.

William Pillsbury Jr.

Sincerely,

Economic Development and Planning Director



#### DOCUMENT 29-E



#### CITY OF HAVERHILL

In Municipal Council February 26 2019

An Ordinance Relating to Parking (50 Howard Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

**LOCATION** 

REGULATION

**HOURS/DAYS** 

**50 Howard Street** 

No Parking

24 Hours

In front of No. 50 Howard Street except For 1-24 Hour handicapped Parking space at No. 50

APPROVED as to legality:

City	Sol	licito	r

IN CITY COUNCIL: February 26 2019 PLACED ON FILE for at least 10 days

Attest:



# Haverhill

Economic Development and Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 8, 2019

Mr. John A. Michitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re:

REMOVAL OF HANDICAP PARKING - 50 Howard Street

**Dear Council President & Councilors:** 

As per your request dated, February 6, 2019, I am submitting a Municipal Ordinance that will remove a handicap parking space in front of **50 Howard Street**.

Sincerely,

William Pillsbury Jr.

Economic Development and Planning Director



#### DOCUMENT 29 F



### CITY OF HAVERHILL

In Municipal Council February 26 2019

An Ordinance Relating to Parking (14 Meagans Way-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

**LOCATION** 

REGULATION

HOURS/DAYS

14 Meagans Way

No Parking

24 Hours

In front of No. 14 Meagans Way except For 1-24 Hour handicapped Parking space at No. 14

APPROVED as to legality:

	City	Solic	itor		<del></del>		
PLACED	ON	FILE	for	at	least	10	days
Attest	t:						•



# Haverhill

Economic Development and Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 8, 2019

Mr. John A. Michitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Re: REMOVAL OF HANDICAP PARKING – 14 Meagans Way

Dear Council President & Councilors:

As per your request dated, February 6, 2019, I am submitting a Municipal Ordinance that will remove a handicap parking space in front of <u>14 Meagans Way.</u>

VUIUM.

Sincerely,

William Pillsbury Jr.

Economic Development and Planning Director



#### DOCUMENT 29 G

#### CITY OF HAVERHILL





ORDERED.

An Ordinance Relating to Parking (32 Verndale Street - ESTABLISH Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by ESTABLISHING the following:

LOCATION

REGULATION

HOURS/DAYS

32 Verndale St.

No Parking

24 Hours

In front of No. 32 Verndale Street Except for One 24 hour handicap parking space at #32 Verndale Street

APPROVED as to legality:

City Solicitor
PLACED ON FILE for at least 10 days
Attest:



# Haverhill

Economic Development and Planning Phone: 978-374-2330 Fax:978-374-2315 wpillsbury@cityofhaverhill.com

February 6, 2018

Mr. John A. Mitchitson, Council President City Council Members City Hall – Room #204 City of Haverhill

Dear Council President & Councilors:

As per your request dated, February 6, 2019, I am submitting a Municipal Ordinance that will allow for handicap parking in front of <u>32 Verndale Street</u>.

ESTABLISHMENT OF HANDICAP PARKING - 32 Verndale Street

Sincerely,

Re:

William Pillsbury Jr.

Economic Development and Planning Director

JOHN A. MICHITSON
PRESIDENT
THOMAS J. SULLIVAN
VICE PRESIDENT
JOSEPH J. BEVILACQUA
MELINDA E. BARRETT
COLIN F. LEPAGE
TIMOTHY J. JORDAN
WILLIAM J. MACEK
MARY ELLEN DALY O'BRIEN
MICHAEL S. MCGONAGLE



CITY HALL, ROOM 204 4 SUMMER STREET

TELEPHONE: 978 374-2328 FACSIMILE: 978 374-2329 www.ci.haverhill.ma.us citycncl@cityofhaverhill.com

## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

#### **DOCUMENTS REFERRED TO COMMITTEE STUDY**

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the A & F 3/15/16 City 9/6/16, 11/316, 1/17/17, 5/11/17, 10/24/1	
38-W	Communication from Councillor Barrett requesting to give an update on response from Citizen Outreach MBTA/Keolis & US EPA about idling trains in Bradford  4/5/16	
<b>26</b> E	City of Haverhill – Mayor's Recommendations, Capital Improvement Program – 2016-2020 A & F 5/31/1 11/3/16, 5/11/2017, 7/25/17, 2/15/1	
10-B	Communication from President Michitson asking to request from Mayor status of facility Citizen Outreach improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA) 1/3/1	
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill  Citizen Outreach  1/31/17, 8/15/17	7
58-G	Communication from President Michitson requesting to present an update on the meeting Public Safety with group homes stakeholders to address severe problems in Haverhill 8/15/1 5/2/1	
7-M	Communication from Councillor Daly O'Brien re: street parking change after storms by  Citizen Outreach providing alternate street parking the night after storm to improve plowing & clearing in inner city streets  1/16/18	8
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City Public Safety 3/20/18	3
82	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District A & F Parking – Fees, Rate and Terms  7/10/18	
8-B	Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District A & F 7/10/18 Parking – Chart	
93-L	Communication from President Michitson requesting to introduce Dave Labrode to discuss NRPP 8/7/18 street tree plantings	
2-C	Ordinance re: Vehicles & Traffic; Central Business District Parking Fees Rates and Terms A &F 8/21/18	
93-W	Communication from Councillor Sullivan and Bevilacqua request to discuss possibility of of entering into an agreement with Lorraine Post 29 VFW to rehab and lease Clement Farm House located at 1314 Main St., Haverhill	
107-N	Communication from Councillor Macek requesting to discuss Micro-paving  Public Safety 9/25/18	
121-F	Communication from Councillors Barrett & Bevilacqua requesting to introduce Maria Public Safety 20/20/18 Zangari to discuss illegal hunting concerns in Atlanta St. area	
121-H	Communication from Councillor Bevilacqua requesting to introduce discussion re: Haverhill NRPP 12/4/18  Youth Soccer with David Lefcourt, Pres. & Edward Felker, Chair Field Committee	

### **DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)**

13-N Communication from Councillor LePage requesting a discussion regarding Rules & Regulations A&F 1/29/19 of the City Council