



CITY OF HAVERHILL
CITY COUNCIL AGENDA
Tuesday, June 30, 2020 at 7:00 PM
Virtual Meeting

Due to the ongoing COVID-19 Pandemic, Governor Baker issued an Emergency Order temporarily suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20. Public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means."

1. OPENING PRAYER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES OF PRIOR MEETING
4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING
5. COMMUNICATIONS FROM THE MAYOR:
 - 5.1. Communication from Mayor Fiorentini regarding several Orders to enact Haverhill's *operational budget for FY 2021*:
 - 5.2. Order – Appropriate \$521,000 to acquire a fire truck, including associated authorizations for Treasurer and Mayor
 - 5.3. Order – as part of FY 2021 annual budget \$196,162,837 be and is hereby raised and appropriated within the categories as designated as appropriated as listed and further that said appropriation be funded in the following manner:

\$205,445	Water Receipts
609,0010	Wastewater Receipts
5,100,000	Free Cash
100,000	Transfer from Capital Projects-Sidewalk Repair Projects
700,000	Transfer from Capital Projects-Roadways
189,448,382	Taxation and Other Receipts
 - 5.4 Order – City Council, in accordance with the City Ordinance Chapter 83 set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	456,000
Citizen Center Rental	25,000
Council on Aging Activities	50,000
Wood School Daycare	100,000
Municipal Open Space Management	100,000



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5.5 Order – as part of fiscal year 2021 annual budget the sum of \$10,249,776 be appropriated to operate the Water Department for items marked as appropriations as listed

And \$8,224,927 come from Water revenue

And \$2,230,294 come from available Retained Earnings

And \$205,445 be appropriated in the General Fund and funded from Water Receipts

5.6 Order – as part of fiscal year 2021 annual budget the sum of \$11,751,460 be appropriated to operate the Wastewater Department for items marked as appropriation as listed:

And \$12,360,470 come from Wastewater revenue

And that \$609,010 be appropriated in the General Fund and funded from Wastewater receipts

5.7 Order – as part of fiscal year 2021 annual budget the sum of \$2,000,000 be raised and appropriated from the Stabilization Fund and transferred into General Fund-Group Insurance Expenses

6. COMMUNICATIONS FROM COUNCILLORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

6.1. Communication from Councillor Timothy Jordan requesting to introduce Judy Matthews who wishes to state why she believes the Hannah Duston statue should be removed from *GAR Park*

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. Communication from Robert E Ward, Deputy DPW Director, submitting proposed City Council Order for Water and Wastewater User Rates for approval with the FY21 Budget

8.1.1. Order - Relating to Water and Wastewater Rates; that Document 81 of June 25 2019 be and is hereby deleted in its entirety and new language inserted as listed with new rates effective July 1 2020

9. UTILITY HEARING(S) AND RELATED ORDER(S)



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10. HEARINGS AND RELATED ORDERS:

- 10.1. Document 43: Petition from Thomas Hodgson/Livingston Development Corp requesting City accept a portion of South Pearson st as a Public Way
 - 10.1.1. Document 43-B; Order – accept a portion of South Pearson st as a Public Way
Postponed from June 16 2020
Favorable Conditional recommendation from Planning Board and Planning Director
- 10.2. Document 59: Petition from Attorney Robert Harb for applicant James H Lyons, Trustee of the Dennysville-Lyons Trust, requesting that Catalina Way be accepted as a Public Way
 - 10.2.1. Document 59-B; Order – accept Catalina Way as a Public Way
Favorable conditional recommendation from Planning Board & Planning Director

11. APPOINTMENTS:

- 11.1. Confirming Appointments
 - 11.1.1. *Haverhill Cultural Council*: Shelby Powe, 30 Race st To be Confirmed
Expires Dec 31 2021
- 11.2. Non-Confirming Appointments
 - 11.2.1. *Mayor's Task Force on Diversity & Inclusion*: Reverend Kenneth Young
Chairman
- 11.3. Resignations

12. PETITIONS:

- 12.1. Applications Handicap Parking Sign:
- 12.2. Amusement/Event Applications:
- 12.3. Tag Days:
- 12.4. One Day Liquor License
- 12.5. Annual License Renewals:
 - 12.5.1. **Hawker Peddlers License 2020 - Fixed location/new**
 - 12.5.1.1. James Waldrip to sell fried seafood, grilled foods, sandwiches, soda & bottled water at 543 Amesbury rd; Mon-Sun; 11 am to 8:30 pm
Approvals from various City Departments are pending
 - 12.5.2. **Coin-Op License Renewals for Weekly/Sunday 2020**
 - 12.5.3. **Drainlayer License for 2020:**
 - 12.5.3.1. Daniel Briscoe – *new*
 - 12.5.3.2. Theodore L Norton – *new*
 - 12.5.3.3. Brendan Larkin – *renewal*
 - 12.5.3.4. David Tebbetts – *renewal*
 - 12.5.4. **Taxi Driver Licenses for 2020**
 - 12.5.5. **Taxi License:**
 - 12.5.6. **Junk Dealer License:**
 - 12.5.6.1. James Smith for *TJS Metals*, 39 Hale st - *renewal*



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- 12.5.7. **Pool Tables**
- 12.5.8. **Sunday Pool**
- 12.5.9. **Bowling**
- 12.5.10. **Sunday Bowling**
- 12.5.11. **Buy & Sell Second Hand Articles**
- 12.5.12. **Buy & Sell Second Hand Clothing**
- 12.5.13. **Pawnbroker license**
- 12.5.14. **Fortune Teller**
- 12.5.15. **Buy & Sell Old Gold**
- 12.5.16. **Roller Skating Rink**
- 12.5.17. **Sunday Skating**
- 12.5.18. **Exterior Vending Machines**
- 12.5.19. **Limousine/Livery License/Chair Cars**

13. MOTIONS AND ORDERS

- 13.1. Order – City accept conservation land on Montvale st which will be used to protect and preserve Peabody Brook
- 13.2. Order – Authorize pay bill(s) of previous/current years as listed:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Alarm contracting Services	\$262.50	School Dept
WB Mason	7.98	Water Engineering
Nutter, McClennen & Fish LLP	19,236.24	Wastewater Dept

14. ORDINANCES (FILE 10 DAYS)

- 14.1. Ordinance re: Parking – Add Handicap Parking, 74 Portland st

File 10 days

15. COMMUNICATIONS FROM COUNCILLORS:

- 15.1. Communication from Councillor Michael McGonagle requesting to have the Traffic and Safety Committee review a request for a “no outlet” sign at the entrance of Silver Birch Lane
- 15.2. Communication from Councillor Michael McGonagle requesting to refer a request for a stop sign at the intersection of Greenough st and Sherman av to the Traffic & Safety Committee
- 15.3. Communication from Councillor Bevilacqua requesting a discussion proposing to postpone the rescheduled Master Plan Zoning Public Hearing until such time as residents are able to attend in person live City Council Hearings for reasons to be discussed
- 15.4. Communication from Councillor Joseph Bevilacqua requesting a discussion of traffic concerns on West Rochambault st as identified by Frank Cook and other residents and request to be referred to *Traffic and Safety* Committee
- 15.5. Communication from Councillor Colin LePage requesting a status update on the Matrix study regarding the “Organization of our Facilities Maintenance Department” as previously requested



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- 16. UNFINISHED BUSINESS OF PRECEDING MEETING:**
- 17. RESOLUTIONS and PROCLAMATIONS:**
- 18. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS:**
- 19. DOCUMENTS REFERRED TO COMMITTEE STUDY**
- 20. LONG TERM MATTERS STUDY LIST**
- 21. ADJOURN**

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

5,1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
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MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Haverhill FY2021 Operational Budget

Dear Madame President and Members of the Haverhill City Council:

With your packet are a number of orders to enact the Haverhill's operational budget for FY 2021.

I appreciate all of the City Councilor's suggestions and requests during the FY 21 budget hearings. While the City Council did not prioritize them, the one that I felt the Council was most passionate about, and the one that made the most sense to me, was to purchase a new fire truck for the Haverhill Fire Department. Accordingly, I have included in your packet, an order to borrow the money for a pumper truck in with the budget orders.

In hearing input from the public, I also have suggested a couple of very minor changes to the budget on my own, which I hope meet with City Council approval.


1. I have inserted \$5,000 for the YMCA summer reading program which I felt was so successful and which we are happy to support. This is the amount requested by the YMCA.
2. I have inserted \$3,500 for maintenance of the Walnut Square Clock Tower. I did this after conferring with former City Council President Michael Bresnahan. Mr. Bresnahan heads a group which has been doing tremendous volunteer work for the past 20 years raising money and maintaining the Walnut Square Clock Tower at no cost to the city. This has allowed this very beautiful historic asset to be preserved. They asked for our help, a very minor amount of money, in order to keep the clock functioning.
3. You might recall that when the Assessor's Office came before us they asked for an additional \$500 in overtime. The City Council and I agreed that this would be helpful and I have added this to their budget.
4. I am committed to finding 15k in funding Lientenant General Jack Garnder's program. We are looking to see if this can be funded by CDBG or by the School Department. I may ask for funding out of the City budget this Monday evening.

I am planning on making some changes to the Maintenance Department budget. As of the time I was dictating this letter, those changes have not been finalized. I will discuss them with you this Monday night.

I know that there were other items requested by Councilors during the budget process. Hopefully additional funding will be coming in and we can consider those. I have not included money to hire a broadband consultant but I am certainly on board with the concept that Haverhill would be better off if we had an additional broadband provider other than Comcast. We are in the process of finalizing the license renewal contract with Comcast. As soon as that is concluded, I am going to reconstitute the cable advisory committee and ask them to concentrate on how we can attract a new company to provide competition.

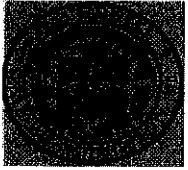
I look forward to seeing all of you remotely Monday night and again on Tuesday night.

Respectfully submitted,


James J. Fiorentini
Mayor

Dictated but not read by Mayor Fiorentini

JJF/lyf



Document

5.2

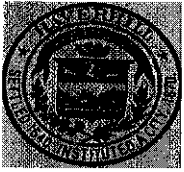
CITY OF HAVERHILL

In Municipal Council

Ordered: That Five Hundred Twenty-One Thousand Dollars (\$521,000) is appropriated to acquire a fire truck, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor.

Further Ordered: That any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Further Ordered: That the Treasurer is authorized to file an application with the appropriate officials of the Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized to be borrowed pursuant to this loan order and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.



Document

CITY OF HAVERHILL

In Municipal Council

513

Ordered:

That as part of the fiscal year 2021 annual budget the sum of **\$196,162,837** be and is hereby raised and appropriated within the categories as designated as appropriated on the attached and further that said appropriation be funded in the following manner:

\$205,445	Water Receipts
\$609,010	Wastewater Receipts
\$5,100,000	Free Cash
\$100,000	Transfer from Capital Projects-Sidewalk Repair Projects
\$700,000	Transfer from Capital Projects-Roadways
\$189,448,382	Taxation and Other Receipts

Introduced by Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2020

Ordered that the following sums, designated as appropriations, are hereby appropriated in the General Fund of the City of Haverhill.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Department Totals	State and Other Assessments	Grand Totals
General Government						
City Council	183,102	8,400	0	191,502		191,502
Mayor's Office	323,833	34,836	0	358,469		358,469
Auditor's Office	287,966	97,370	0	385,336		385,336
Treasurer/Collector	417,171	178,200	0	595,371		595,371
Constituent Services	111,719	27,962	500	140,181		140,181
Assessing	247,308	140,745	0	388,053		388,053
Purchasing	109,782	12,000	0	121,782		121,782
Law Department	76,189	238,578	0	314,767		314,767
Human Recourses	198,846	82,230	0	281,076		281,076
Municipal Information Systems	105,058	446,127	20,000	571,185		571,185
City Clerk	374,313	115,250	0	489,563		489,563
	2,435,289	1,381,498	20,500	3,837,287	0	3,837,287
Community & Economic Development						
Building & Zoning	277,021	0	0	277,021		277,021
Inspectional & Health Services	420,642	38,750	0	459,392		459,392
Economic Development	180,939	44,343	0	225,282		225,282
	878,602	83,093	0	961,695	0	961,695
Public Safety						
Police Department	11,740,612	1,620,193	170,000	13,530,805		13,530,805
Crossing Guards	95,000	0	0	95,000		95,000
Fire Department	10,551,827	810,366	1,200	11,363,392		11,363,392
	22,387,439	2,430,559	171,200	24,989,198	0	24,989,198
Education						
Whittier Regional School		8,886,409		8,886,409		8,886,409
North Shore/Essex Regional School		710,960		710,960		710,960
School Other Funding		0		0		0
School Medicaid		887,000		887,000		887,000
School Department		90,713,000		90,713,000		90,713,000
	0	101,197,369	0	101,197,369	0	101,197,369
Public Works						
Administration	68,167	22,815	0	90,982		90,982
Highways	1,144,776	514,453	0	1,659,229		1,659,229
Solid Waste/Recycling	163,735	4,821,987	0	4,985,722		4,985,722
Parking Area	43,514	228,244	0	271,758		271,758
Street Marking Division	0	87,483	0	87,483		87,483
Fleet Maintenance	228,286	53,600	0	281,886		281,886
Building Maintenance	117,941	204,500	0	322,441		322,441
Park Department	371,758	268,731	0	640,489		640,489
Street Lighting	0	449,000	0	449,000		449,000
Snow & Ice Removal	228,349	481,651	0	710,000		710,000
	2,366,526	7,132,464	0	9,498,990		9,498,990
Human Services						
Citizens Center	243,636	98,669	0	342,305		342,305
Veterans Service	99,200	963,300	0	1,062,500		1,062,500
Senior Services	98,678	2,700	0	101,378		101,378
Stadium Commission	0	14,443	0	14,443		14,443
Recreation	118,187	82,000	0	200,187		200,187

Public Library	1,174,163	377,017	0	1,551,180		1,551,180
	1,733,864	1,538,129	0	3,271,993		3,271,993
Debt Service		8,497,017		8,497,017		8,497,017
Employee Benefits						
Retirement Fund	19,549,289			19,549,289		19,549,289
Unemployment Compensation	200,000			200,000		200,000
Group Insurance	19,527,874			19,527,874		19,527,874
Payroll Taxes (FICA/Medicare)	1,420,000			1,420,000		1,420,000
Workers Compensation	476,709			476,709		476,709
Indemnification of Retirees	203,561			203,561		203,561
Sick Leave Bank	75,000			75,000		75,000
Long Term Disability	2,000			2,000		2,000
Vacation Accrual	50,000			50,000		50,000
Injured on Duty Clams	210,000			210,000		210,000
	41,714,433			41,714,433		41,714,433
Other						
Capital Projects			200,000	200,000		200,000
General Liability Insurance		674,000		674,000		674,000
Salary Reserve	670,856			670,856		670,856
Stabilization				0	0	0
Budget Reserve		650,000		650,000		650,000
Other Deficits (Snow & Ice)					280,000	280,000
State Assessments (Cherry Sheets)				0	6,608,995	6,608,995
Reserve for Abatements and Exemptions (Overlay)					400,000	400,000
	670,856	1,324,000	200,000	2,194,856	7,288,995	9,483,851
Total General Fund	72,187,008	123,584,129	391,700	196,162,837	7,288,995	203,451,832



DOCUMENT

5.4

CITY OF HAVERHILL

In Municipal Council

ORDERED:

That the City Council, in accordance with the City Ordinance Chapter 83 set the annual budget for the following revolving funds:

Recreation and Youth Activities	\$175,000
Veteran's Memorial Skating Rink	\$456,000
Citizen Center Rental	\$ 25,000
Council on Aging Activities	\$ 50,000
Wood School Daycare	\$100,000
Municipal Open Space Management	\$100,000

City of Haverhill Massachusetts

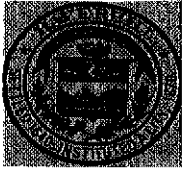
Fund Balances

Fiscal Year: 2019-2020

Month: June
Year: 2020
Fund Type: Chapter 44 Section
☐ Include Cash Balance
☐ FY End Report

Fund	Description	Beginning Balance	Revenue	Expense	Transfers	Fund Balance
2302662	Recreation/Parks Revolving	\$48,385.62	\$82,472.46	(\$124,280.22)	\$0.00	\$6,577.86
2302663	Skating Rink Revolving	\$69,464.42	\$247,126.23	(\$284,477.15)	\$0.00	\$32,113.50
2302666	Citizen Center Revolving	\$1,092.35	\$13,883.46	(\$14,872.12)	\$0.00	\$103.69
2302667	Council on Aging Revolving	\$11,062.61	\$20,196.32	(\$42,794.29)	\$0.00	(\$11,535.36)
2302670	Wood School Day Care Revolving Fund	\$89,445.13	\$85,014.00	(\$78,432.30)	\$0.00	\$96,026.83
2302671	Parking Commission Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302672	Crowell School Day Care Revolving Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2302673	Municipal Open Space Management	\$51,363.24	\$0.00	(\$530.00)	\$0.00	\$50,833.24
Grand Total:		\$270,813.37	\$448,692.47	(\$545,386.08)	\$0.00	\$174,119.76

End of Report



Document
CITY OF HAVERHILL
In Municipal Council

3.5

Ordered:

That as part of the fiscal year 2021 annual budget the sum of \$10,249,776 be appropriated to operate the Water Department for items marked as appropriation on the attached

and \$8,224,927 come from Water revenue

and that \$2,230,294 come from available Retained Earnings

and that \$205,445 be appropriated in the General Fund and funded from Water receipts.

Introduced by the Mayor James J. Fiorentini

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2020

City Council
City of Haverhill
Submitted June 26, 2020

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Fund of the City of Haverhill and that \$205,445 be appropriated in the General Fund and funded from Water revenue.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Total City From General Fund	Other Assessments From General Fund	Grand Totals
General Operations	2,350,001	2,175,897	635,000	5,160,898		5,160,898
Engineering	398,872	93,700		492,572		492,572
Conservation	71,093	4,700		75,793		75,793
Transfers		0		0	205,445	205,445
Benefits	1,259,647			1,259,647		1,259,647
Debt		3,118,032		3,118,032		3,118,032
Reserves		0		0		0
Insurance		142,834		142,834		142,834
Total Water Fund	4,079,613	5,535,163	635,000	10,249,776	205,445	10,455,221

Be it further ordered that the City appropriations and assessments in the Water Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for Services	Other Revenue	Engineering Fees	Total Revenue	Available Fund Balance	Grand Totals
Water Fund	7,867,577	205,000	152,350	8,224,927	2,230,294	10,455,221
Total Water Fund	7,867,577	205,000	152,350	8,224,927	2,230,294	10,455,221



Document

CITY OF HAVERHILL

In Municipal Council

516

Ordered:

That as part of the fiscal year 2021 annual budget the sum of \$11,751,460 be appropriated to operate the Wastewater Department for items marked as appropriation on the attached

and \$12,360,470 come from Wastewater revenue

and that \$609,010 be appropriated in the General Fund and funded from Wastewater receipts.

Introduced by the Mayor James J. Fiorentini

City Council
City of Haverhill
Submitted June 26, 2020

an Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2020

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Wastewater Fund of the City of Haverhill and that \$609,010 be appropriated in the General Fund and funded from Wastewater revenue.

	Salaries Appropriation	Expenses Appropriation	Capital Appropriation	Total City	Other Assessments From General Fund	Grand Totals
General Operations	2,594,543	4,060,362	358,000	7,012,905		7,012,905
Stormwater	93,230	305,100	0	398,330		398,330
Transfers	0	0		0	609,010	609,010
Benefits	1,190,157			1,190,157		1,190,157
Debt		3,055,499		3,055,499		3,055,499
Reserves		0		0		0
Insurance		94,569		94,569		94,569
Total Wastewater Fund	3,877,930	7,515,530	358,000	11,751,460	609,010	12,360,470

Be it further ordered that the City appropriations and assessments in the Wastewater Fund are to be financed by estimated revenues drawn from the following sources.

	Charges for Services	Other Revenue	Total Revenue	Available Fund Balance	Grand Totals
Wastewater Fund	12,145,470	215,000	0	-	12,360,470
Total Wastewater Fund	12,145,470	215,000	0	-	12,360,470



Document
CITY OF HAVERHILL
In Municipal Council

517

Ordered:

That as part of the fiscal year 2021 annual budget the sum of \$2,000,000 be raised and appropriated from the Stabilization Fund and transferred into General Fund-Group Insurance Expenses

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

6.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

June 24, 2020

TO: President and Members of the City Council:

Councillor Jordan requests to introduce Judy Matthews who wishes to state why she believes that the Hannah Duston statue should be removed from GAR park.


City Councillor Timothy Jordan



Haverhill

Robert E. Ward, Deputy DPW Director
Water/Wastewater Division
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

811

Date: June 23, 2020

To: Melinda E. Barrett City Council President
and Members of the City Council

From: Robert E. Ward *RW.*
Deputy DPW Director

Subject: Proposed City Council Order for Water and Wastewater User Rates

For approval with the FY21 budget, enclosed is a proposed City Council Order establishing the water and wastewater user rates for the FY21 budget. A copy of the current Order is also attached for your reference.

The proposed water and wastewater rates are \$3.25 and \$5.97, respectively.

The Order also provides a discount for qualified senior citizens.

If you need additional information, please call me at extension 2382.

Enclosures

Cc: The Honorable James J. Fiorentini
Mayor of Haverhill
Michael K. Stankovich, Director of Public Works
William D. Cox, Jr., City Solicitor
Charles Benevento, Auditor/Finance Director
Alicia T. McOsker, CTP Treasurer
Elizabeth I. Remmes, W/WW Billing/Collection Manager



DOCUMENT

8,111

CITY OF HAVERHILL

In Municipal Council

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #81 of June 25, 2019, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

RATES FOR WATER AND WASTEWATER EFFECTIVE JULY 1, 2020

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$5.97 per hundred cubic feet and the water user rate shall be \$3.25 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

Backup

Water

DOCUMENT 81

CITY OF HAVERHILL

In Municipal Council June 25 2019

ORDERED:

An Order Relating to Water and Wastewater Rates

That Document #87 of June 26, 2018, (An Order Relating to Water and Wastewater Rates) be and is hereby deleted in its entirety and the following inserted in place thereof:

**RATES FOR WATER AND WASTEWATER
EFFECTIVE JULY 1, 2019**

The City Council of the City of Haverhill hereby establishes the wastewater user rate shall be \$5.36 per hundred cubic feet and the water user rate shall remain \$3.03 per hundred cubic feet.

Those persons that qualify pursuant to M.G.L. Chapter 59, Section 5, Clause 41C, as adopted by the City from time to time, shall receive a fifteen (15) percent discount on the above rates.

PASSED

Attest:

City Clerk

APPROVED:

Mayor

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****63476**

Status: Active

Submitted: Oct 14, 2019

Project Information**Specific Type of Request**

Street Acceptance

Proposed Street Name

South Pearson St

Current Street Name

South Pearson St

What is Your Role in this Process?

Developer

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (4)**pdf Site Plan**

Oct 09, 2019

docx Legal Description of Land

Oct 09, 2019

pdf "As-Built" Plan

Oct 09, 2019

pdf Petition to City Council

Oct 09, 2019

Applicant

Thomas Hodgson

978-815-4847

@ livingstonedev@icloud.com

*Livingstone
Development Corp.**(Hearing April 28, 2020)
Hearing June 16, 2020
Thomas Hodgson
1985 Salem St
North Andover, MA
01845**10.1*

IN CITY COUNCIL: March 10 2020

REFER TO PLANNING BOARD and

VOTED: that COUNCIL HEARING BE HELD APRIL 28 2020

Attest:

City Clerk

IN CITY COUNCIL: March 24 2020

POSTPONED INDEFINITELY

Attest:

City Clerk

IN CITY COUNCIL: April 28 2020

REFER TO PLANNING BOARD & NEW COUNCIL HEARING DATE IS
JUNE 16 2020

Attest: _____ City Clerk

Thank you again for kind assistance in this matter.

Thomas B. Hall

City Clerk



Haverhill

Planning Board
Phone: 978-374-2330 Fax: 978-374-2315

May 14, 2020

City Council President Melinda Barrett
& City Councilors
City of Haverhill

RE: Street Acceptance -- portion of South Pearson Street

Members Present: Chairman Paul Howard
Member Robert Driscoll
Member Ismael Matias
Member Kenneth Cram
Member Karen Buckley
Member Karen Peugh
Member Nate Robertson
Member William Evans

Members Absent: Member April DerBoghossian, Esq.

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the May 13, 2020 ONLINE Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for a street acceptance for portion of South Pearson Street .

Planning Director read the rules of public hearing into the record (online version).

Mr. Pillsbury stated the applicant has requested that the above portion of the street to be accepted by the City. This roadway was built pursuant to an approved definitive plan. The City Engineer has reviewed the project and determined it to be complete and in conformity with the definitive plan and recommended that the bond be reduced to zero.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

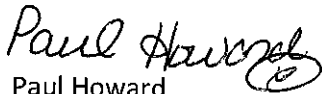
43

Mr. Pillsbury stated my recommendation is a favorable conditional recommendation to City Council.

Member William Evans motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments. Member Karen Buckley seconded the motion.

Chairman Paul Howard-yes
Member Robert Driscoll-yes
Member Ismael Matias-yes
Member Kenneth Cram-yes
Member Karen Buckley-yes
Member Karen Peugh-yes
Member Nate Robertson-yes
Member April DerBoghossian, Esq.-absent
Member William Evans-yes

Signed:



Paul Howard
Chairman

Attachments: City Department Letters

Cc: Street acceptance file portion of South Pearson Street
City Engineer-John Pettis-email
City Departments

Doc 43

Hearing June 16 2020

April 23, 2020

Thomas Hodgson
Livingstone Dev. Corp.
P.O. Box 50
Tewksbury, MA 01876
978-815-4847

Doc 43-B

RE: Acceptance of Portion of South Pearson st as a
Public Way
Planning Board Date: May 13 2020
City Council Hearing: June 16 2020

City Clerk, City of Haverhill
4 Summer Street
Haverhill, MA 01830

To whom it may concern,

Please accept my request to move forward the application for 5/13/20 regarding South Pearson Street. Any questions, please let me know.

Kindly,



Thomas Hodgson, president
Livingstone Dev. Corp.

Att: Petition for Street Acceptance
South Pearson Street,
Livingstone Development Corp.

Dear Ms. Lynch,

It appearing that the common convenience and necessity require it, Livingstone Development Corp. is petitioning that the portion of the following street, herein described, be accepted as a Public Way:

South Pearson Street (Legal Description):

A certain parcel of land located on the easterly side of South Pearson Street, Haverhill, Essex County, Massachusetts being shown as "South Pearson, for acceptance" on a plan entitled "Street Acceptance of South Pearson Street in Haverhill, Ma. by Christiansen & Sergi, A Division of The Morin-Cameron Group, Inc., dated March 5, 2019.

Beginning at the northwest corner at a stone bound with drill hole on the easterly side of the existing public portion of South Pearson Street.

Thence N $84^{\circ}04'11''$ E a distance of 39.35' to a stone bound with drill hole;

Thence with a curve turning to the right with an arc length of 37.34', with a radius of 55.00', with a delta angle of $38^{\circ}54'09''$, with a chord bearing of S $65^{\circ}31'52''$ E, with a chord length of 36.63' to a point;

Thence with a compound curve turning to the right with an arc length of 168.39', with a radius of 50.00', with a delta angle of $192^{\circ}57'40''$, with a chord bearing of S $50^{\circ}24'18''$ W, with a chord length of 99.36' to a drill hole set with lead plug on the existing public portion of South Pearson Street;

Thence along the existing public portion of South Pearson Street N $73^{\circ}18'36''$ E a distance of 10.60' to a point;

Thence along the existing public portion of South Pearson Street N $04^{\circ}51'44''$ W a distance of 71.65' to a stone bound with drill hole and the point of beginning.

Meaning and intending to describe that parcel labeled as "South Pearson Street For Acceptance" on said plan, and on file at the Haverhill Engineering office as Plan 2B 3717, file #16314, and previously recorded at the Southern Essex District Registry of Deeds as Plan Book 472 Plan 28.

March 19, 2020

To: Linda Koutoulas
City Clerk, Haverhill, MA

From: Tom Hodgson
Livingstone Dev. Corp.
1501 Main Street
Tewksbury, MA 01876

Re: Time Extension - South Pearson Street

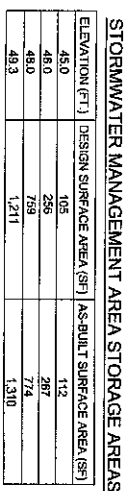
Ms. Koutoulas,

Due to the extenuating circumstances, I realize the City of Haverhill will need an open-ended extension of time for the street acceptance of South Pearson Street, Haverhill, MA.

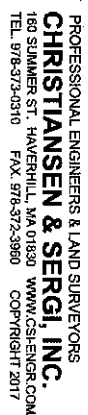
Sincerely,

A handwritten signature in black ink, appearing to read "Tom Hodgson", followed by a long horizontal line.

Tom Hodgson
President, Livingstone Dev. Corp.



REVISÉ: DÉCEMBRE 10, 2018



NOTES:
1. THE CONDITIONS SHOWN HEREON ARE BASED ON AN AS-BUILT SURVEY PERFORMED ON JUNE 16, 2016.

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****63476**

Status: Active

Submitted: Oct 14, 2019

Applicant

Thomas Hodgson

☎ 978-815-4847

@ livingstonedev@icloud.com

Project Information**Specific Type of Request**

Street Acceptance

Proposed Street Name

South Pearson St

Current Street Name

South Pearson St

What is Your Role in this Process?

Developer

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

05/13/2020

Attachments (11)pdf **Site Plan**

Oct 09, 2019

docx **Legal Description of Land**

Oct 09, 2019

pdf **"As-Built" Plan**

Oct 09, 2019

pdf **Petition to City Council**

Oct 09, 2019

pdf **Mailing Labels South Pearson.pdf**

Feb 24, 2020

- xlsx Abutters South Pearson.xlsx**
Feb 24, 2020
- pdf South Pearson St. street acceptance extension letter.pdf**
Mar 19, 2020
- pdf South Pearson Street request for May meeting**
Apr 27, 2020
- pdf Stormwater Operations & Maintenance Plan**
May 14, 2020
- pdf Conservation Commission Certificate of Compliance**
May 14, 2020
- pdf portion of south pearson st. planning board meeting minutes.pdf**
Jun 09, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Paid October 29th 2019, 1:38 pm
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Paid October 29th 2019, 1:40 pm
- ☐ **Applicant Submits Mylar**
Status: Completed October 29th 2019, 1:41 pm
Assignee: Tara Lynch
- ☐ **Engineering Department Approval**
Status: Completed October 29th 2019, 1:41 pm
Assignee: Tara Lynch
- ☐ **Engineering Submits Council Order**
Status: Completed February 20th 2020, 9:29 am
Assignee: Tara Lynch
- ☐ **City Clerk Review**
Status: Completed February 24th 2020, 1:43 pm
Assignee: Maria Bevilacqua
Maria Bevilacqua February 24th 2020, 1:43:23 pm
Planning Board Hearing: April 8 & Council Hearing April 28 2020 - to be announced March 10 2020 meeting
- ☐ **Assessor Compiles Abutters List**
Status: Completed February 24th 2020, 2:13 pm
Assignee: Christine Webb
Christine Webb February 24th 2020, 2:13:08 pm
Please see the attached abutters and mailing list for South Pearson
- ☐ **Water/Sewer Bill Check**
Status: Skipped March 10th 2020, 8:55 am
Assignee: Beth Remmes
- ☐ **Tax Check**
Status: Skipped March 10th 2020, 8:56 am
Assignee: Yenise Rozon
- ☐ **Placed on City Council Agenda**
Status: Completed March 12th 2020, 9:33 am
Assignee: Maria Bevilacqua
Maria Bevilacqua March 12th 2020, 9:33:31 am
Placed on Council Agenda March 10th - Referred to Planning Board & Hearing April 28 2020
- ☐ **City Clerk Notifies Abutters**
Status: Skipped April 28th 2020, 12:03 pm
Assignee: Lori Robertson
- ☐ **City Clerk Places First Advertisement**
Status: Skipped April 28th 2020, 12:03 pm

Assignee: Lori Robertson

☐ **City Clerk Places Second Advertisement**

Status: Skipped April 28th 2020, 12:03 pm

Assignee: Lori Robertson

☐ **City Council Hearing**

Status: Skipped April 28th 2020, 12:04 pm

Assignee: Lori Robertson

Lori Robertson April 28th 2020, 12:05:41 pm

Hi Linda,

Karen Buckley told me to skip the above...abutters, advertisement, advertisement and City Council hearing so it could move to departments for comments. My meeting is May 13th.

Thanks, Lori

☐ **Building Inspector Review**

Status: Completed April 30th 2020, 3:53 pm

Assignee: Tom Bridgewater

☐ **Conservation Department Review**

Status: Completed May 14th 2020, 5:40 pm

Assignee: Robert Moore

Robert Moore May 14th 2020, 5:40:12 pm

Conservation Commission issued Certificate of Compliance under DEP File #33-1261, certifying satisfactory completion of work.

Certificate is uploaded with Stormwater Operations & Maintenance Plan. With City acceptance of street, City accepts maintenance responsibility for infiltration basin within the cul-de-sac, its outlet control structure, and the bioretention area into which it drains.

☐ **Fire Department Review**

Status: Completed May 20th 2020, 2:07 pm

Assignee: Eric Tarpy

Eric Tarpy May 20th 2020, 2:07:17 pm

no parking in culdesac do to fire department access requirements

☐ **Health Department Review**

Status: Completed May 27th 2020, 8:20 am

Assignee: Mark Tolman

Mark Tolman May 27th 2020, 8:20:27 am

Currently no BOH approvals required.

☐ **Police Department Review**

Status: Skipped June 1st 2020, 2:46 pm

Assignee: Anthony Haugh

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **Community Development Review**

Status: In Progress

Assignee: Andrew Herlihy

☐ **School Superintendent Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Wastewater Review**

Status: In Progress

Assignee: Paul Jessel

Paul Jessel May 15th 2020, 6:35:49 am

On the "AS-Builts" provide rim and invert elevation include the survey datum

☐ **Water Department Review**

Status: In Progress

Assignee: John Donahue

☐ **Board Clerk Publishes Notice**

Status: Pending

Assignee: Lori Robertson

☐

☐ **Board Clerk Prepares Agenda**

Status: Pending

Assignee: Lori Robertson

☐ **Board Clerk Places First Ad**

Status: Pending

Assignee: Lori Robertson

☐ **Board Clerk Places Second Ad**

Status: Pending

Assignee: Lori Robertson

☐ **Board Clerk Notifies Abutters**

Status: Pending

Assignee: Lori Robertson

☐ **Planning Board Member Review - PaulH**

Status: Pending

☐ **Planning Board Member Review - KarenB**

Status: Pending

☐ **Planning Board Member Review - AlisonC**

Status: Pending

☐ **Planning Board Member Review - KenC**

Status: Pending

☐ **Planning Board Member Review - AprilD**

Status: Pending

☐ **Planning Board Member Review - BobD**

Status: Pending

☐ **Planning Board Member Review - BillE**

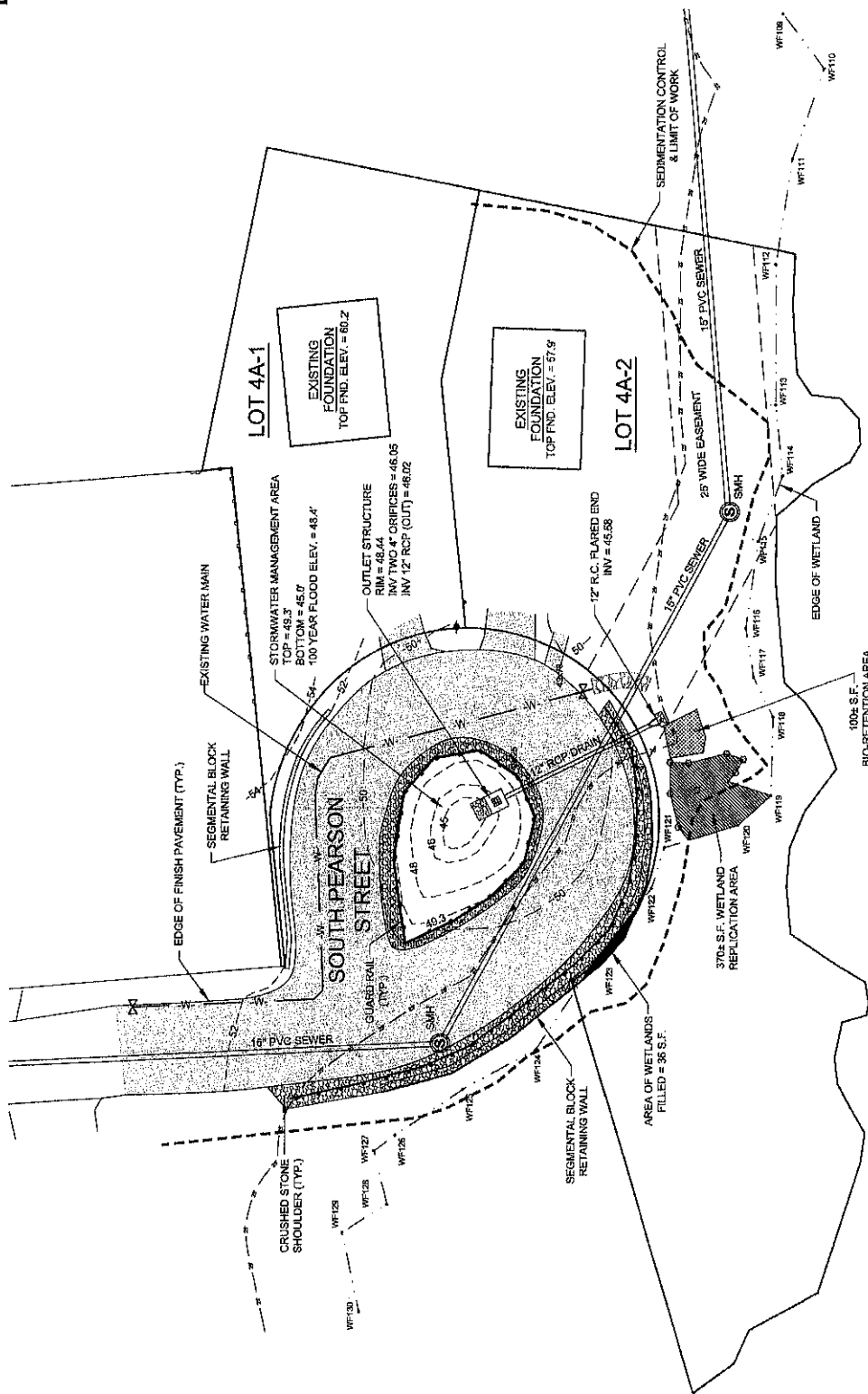
Status: Pending

☐ **Planning Board Member Review - KarenP**

Status: Pending

☐ **Planning Board Member Review - NateR**

Status: Pending

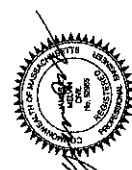


STORMWATER MANAGEMENT AREA STORAGE AREAS

ELEVATION (FT.)	DESIGN SURFACE AREA (SF)	AS-BUILT SURFACE AREA (SF)
45.0	105	112
46.0	256	267
48.0	759	774
48.3	1,211	1,310

NOTES:
1. THE CONDITIONS SHOWN HEREON ARE BASED ON AN AS-BUILT SURVEY PERFORMED ON JUNE 16, 2016.

FINAL ROADWAY AS-BUILT PLAN
FOR
SOUTH PEARSON STREET
IN
HAVERHILL, MASS.
DATE: AUGUST 16, 2017
REVISED: DECEMBER 10, 2018



PROFESSIONAL ENGINEERS & LAND SURVEYORS
CHRISTIANSEN & SERGI, INC.
180 SUMMER ST., HAVERHILL, MA 01830 WWW.CSI-ENG.COM
TEL. 978-373-0310 FAX. 978-372-3960 COPYRIGHT 2017

I CERTIFY THAT THIS PLAN CONFORMS TO THE RULES AND REGULATIONS OF THE REGISTER OF DEEDS

Markus L. Linder Yr/
DATE



SOUTH PEARSON STREET
40' WIDE - PUBLIC

WARD HILL REALTY TRUST
WAP# 7.52 BLOCK 779 LOT 7.

#28 SOUTH PEARSON ST.

NR
CH409 ECRAMP
44P 732 BLOCK 77
101 7-98



 MICHAEL J. SPANE, Director

I CERTIFY THAT THE DOCUMENTATION SHOWN IS AS BUILT
AS OF MARCH 5, 2012

MICHAEL J. SEPOWAL
DATE 3/5/16

**EXISTING
25' WIDE
SEWER
EASEMENT**
3X 27075 PG 230

NEW ENGLAND POWER
MAP 732 BLOCK 279 LOT 246

1. SOUK 2075 PAGE 720 RECORDED AT THE SOUTH
SEX REGISTRY OF DEEDS
2. PLAN BOOK 418 PLAN 37 RECORDED AT THE SOUTH
SEX REGISTRY OF DEEDS.
3. PLAN BOOK 458 PLAN 42 RECORDED AT THE SOUTH
SEX REGISTRY OF DEEDS.
4. PLAN BOOK 408 PLAN 36 RECORDED AT THE SOUTH
SEX REGISTRY OF DEEDS

LOCATED IN
HAVERHILL, MA.

DATE: MARCH 5, 2019 SCALE: 1"=60'

CS PROFESSIONAL ENGINEERS & LAND SURVEYORS
CHRISTIANSEN & SERGI
A DIVISION OF THE MORIN CAMERON GROUP, INC.
180 SUMMIT STREET, WATERTOWN, MASSACHUSETTS 01970
WWW.CSG-ENG.COM TEL. 781-973-0310 FAX 781-973-0800

DWG. NO. 10064 001.014

OPERATION & MAINTENANCE PLAN

Lot 4A - South Pearson Street
Haverhill, MA

January 16, 2008
Revised June 6, 2008
Revised June 26, 2008

City of Haverhill
DEP FILE
331261

CONSERVATION
COMMISSION

The success of the stormwater management plan depends on the proper implementation, operation, and maintenance of several management components. The following procedures shall be implemented to ensure success:

1. The contractor shall comply to the details of construction of the project as shown on the plans.
2. The infiltration basin, culvert, flared end section and bio-retention cell shall be inspected and cleaned as required in Table 1.
3. Effective erosion control measures during and after construction shall be maintained until a stable turf is established on all altered areas.

THE MAINTENANCE PLAN

During Construction:

The Contractor constructing the project and drainage system shall be responsible for maintaining the stormwater system during construction

Routine maintenance of all items shall be performed in order to ensure adequate runoff and pollution control during construction.

Once construction is complete, the owner of the property shall request that the City accept the roadway and assume responsibility to operate and maintain the stormwater management components. If the City does not accept the roadway, the owner of the property shall assume the responsibility to operate and maintain the stormwater management components until such time that the City accepts the roadway. The maintenance schedule shown in Table 1 shall be done in perpetuity.

- Inspections of the infiltration basin, culvert, flared end section and bio-retention cell as required in Table 1
- Maintenance of the infiltration basin, culvert, flared end section and bio-retention cell as required in Table 1

Table 1: Maintenance Schedule for Drainage Structures

Structure	Inspection	Maintenance
Infiltration Basin	<p>Inspect after every storm event of 1 inch of rainfall in a 24 hour period for first 3 months after construction.</p> <p>Thereafter, twice a year (April / October)</p>	<p>Side slopes and bottom to be mowed twice during growing season and accumulated trash and debris removed (May & August).</p> <p>Sediment to be removed as necessary or when it reaches a depth of 6". Sediment removal should not take place until bottom of basin is dry.</p> <p>Deep tilling can be used to break up clogged surface areas.</p>
Culvert & Flared End Section	Quarterly	Remove debris during inspection.
Bio-Retention Cell	Monthly	<ul style="list-style-type: none"> • Inspect and Remove Trash and Repair Eroded Areas (Monthly) • Re-mulch (Spring) (Annually) • Remove Dead Vegetation (Fall or Spring) (Annually) • Replace Dead Vegetation (Spring) (Annually) • Prune (Spring or Fall) (Annually) • Replace Entire Media and All Vegetation (Late Spring/Early Summer) (As needed)

Note: Provide inspection reports of basin after 1 inch rainfall events for the first 3 months to the Conservation Commission.



SO.ESSEX #139 Bk:36365 Pg:032
11/29/2017 10:35 AM COMPLI Pg 1/7
eRecorded



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B - Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261
Provided by DEP

A. Project Information

Important:
When filling out
forms on the
computer, use
only the tab key
to move your
cursor - do not
use the return
key.



1. This Certificate of Compliance is issued to:

Livingstone Development Corporation
Name

P.O. Box 50
Mailing Address

Tewksbury
City/Town

MA
State

01876
Zip Code

2. This Certificate of Compliance is issued for work regulated by a final Order of
Conditions issued to:

Livingstone Development Corporation
Name

July 25, 2008
Dated

33-1261
DEP File Number

3. The project site is located at:

South Pearson Street
Street Address

Haverhill
City/Town

Parcel ID: 732-779-7
Assessors Map/Plat Number

Parcel/Lot Number

the final Order of Condition was recorded at the Registry of Deeds for:

Property Owner (if different)

Southern Essex District
County

27999
Book

433
Page

Certificate

4. A site inspection was made in the presence of the applicant, or the applicant's agent,
on:

October 18, 2017
Date



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B - Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

B. Certification

Check all that apply:

- ☒ **Complete Certification:** It is hereby certified that the work regulated by the above-referenced Order of Conditions has been satisfactorily completed.
- ☐ **Partial Certification:** It is hereby certified that only the following portions of work regulated by the above-referenced Order of Conditions have been satisfactorily completed. The project areas or work subject to this partial certification that have been completed and are released from this Order are:

- ☐ **Invalid Order of Conditions:** It is hereby certified that the work regulated by the above-referenced Order of Conditions never commenced. The Order of Conditions has lapsed and is therefore no longer valid. No future work subject to regulation under the Wetlands Protection Act may commence without filing a new Notice of Intent and receiving a new Order of Conditions.

- ☒ **Ongoing Conditions:** The following conditions of the Order shall continue: (Include any conditions contained in the Final Order, such as maintenance or monitoring, that should continue for a longer period).

Condition Numbers:

See Attachment "A", "Ongoing Conditions", incorporated herein and made part of this Certificate of Compliance.

C. Authorization

Issued by:

Haverhill

Conservation Commission

October 26,
2017

This Certificate must be signed by a majority of the Conservation Commission and a copy sent to the applicant and appropriate DEP Regional Office (See <http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>).

Signatures:

Chris Accardi
Madeline Morrissey
[Signature] *Tim Taylor*
[Signature] *H. Tuller*



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B – Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

D. Recording Confirmation

The applicant is responsible for ensuring that this Certificate of Compliance is recorded in the Registry of Deeds or the Land Court for the district in which the land is located.

Detach on dotted line and submit to the Conservation Commission.

To:

Haverhill

Conservation Commission

Please be advised that the Certificate of Compliance for the project at:

South Pearson Street – Parcel ID: 732-779-7

Project Location

33-1261

DEP File Number

Has been recorded at the Registry of Deeds of:

Southern Essex District

County

for:

Property Owner

and has been noted in the chain of title of the affected property on:

Date

Book

Page

If recorded land, the instrument number which identifies this transaction is:

If registered land, the document number which identifies this transaction is:

Document Number

Signature of Applicant



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B – Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

Attachment A: Ongoing Conditions

Certain conditions are ongoing and do not expire upon the completion of the project or the issuance of a Certificate of Compliance. These conditions shall remain in effect after the issuance of a Certificate of Compliance for the project and shall be referenced in the chain of title for the property. These conditions are:

1. The property owners shall ensure that at least one copy of all the plans and documents referenced in condition I.1, this Order of Conditions, the subsequent Certificate of Compliance, all Modifications to the Order and their relevant revised plans and/or documents is maintained on site at all times. This information shall be made available for use by the owners in their implementation of the activities discussed within and by the HCC during any inspections that may be necessary.

GENERAL CONSTRUCTION Condition I.1: Work on this project site shall be performed according to the following listed plans and documents. Should any conflicts be found to exist between these plans and documents and the conditions of this Order, the Haverhill Conservation Commission (HCC) shall be contacted for a clarification.

- a) "Definitive Subdivision Plan Showing Lot 4A South Pearson Street" (5 Sheets), site plan prepared by The Neve-Morin Group, Inc. (447 Old Boston Road, Topsfield, MA 01983), dated revised July 11, 2008, and on file with the HCC (Room 210, City Hall, 4 Summer Street, Haverhill, MA 01830); and
- *b) "Operation & Maintenance Plan, Lot 4A – South Pearson Street" (2 Pages), document prepared by The Neve-Morin Group, Inc., dated revised June 26, 2008, and on file with the HCC.

***See Pages 6 and 7 of this Certificate of Compliance**

From Modification 1, Condition 2. For the construction of the homes, work on this project site shall be performed according to the following listed plans on file with the HCC. Should any conflicts be found to exist between these plans and the conditions of this Order, the HCC shall be contacted for a clarification.

- a. "Notice of Intent Modification Site Plan" (1 Sheet), site plan prepared by Christiansen & Sergi, Inc. (160 Summer Street, Haverhill, MA 01830), dated June 11, 2015; and
- b. "Proposed Foundation Drain Easements" (1 Sheet), site plan prepared by Christiansen & Sergi, Inc., dated October 6, 2015.

2. The drainage systems shall be maintained and repaired as designed and as required in the Operation and Maintenance Plan prepared by The Neve-Morin Group, Inc., dated revised June 26, 2008, and referenced in condition I.1. of this Order. Each component of the drainage systems shall be maintained in compliance with the intent of the maintenance criteria outlined in the Stormwater Technical Handbook, prepared by the Department of Environmental Protection and Office of Coastal Zone Management, for each respective Best Management Practice.

3. The applicant and/or property owner(s) shall maintain the roof runoff recharge system(s) in accordance with the intent of the maintenance criteria outlined in the Stormwater Technical Handbook, prepared by the Department of Environmental Protection and Office of Coastal Zone Management, to ensure their continued function(s).



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B – Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

Attachment A: Ongoing Conditions (continued)

4. The City of Haverhill reserves the right to schedule an annual inspection with the property owner(s) as part of the "Operation and Maintenance Plan" program to inspect any and all components of the proposed drainage systems for proper function and maintenance.
5. The Haverhill Conservation Commission reserves the right to enforce any and all restrictions and/or requirements established for this property within this Order of Conditions under the enforcement powers of the City's wetlands protection ordinance, Municipal Ordinance Chapter 253.
6. Plowed snow on the site shall be placed on pervious surfaces whenever possible to allow slow infiltration to occur. Should the amount of snow on site be excessive and be proposed for removal from site, then it shall be disposed of in accordance with the Department of Environmental Protection - Bureau of Resource Protection's "Snow Disposal Guidelines".
7. When de-icing is proposed, alternative compounds such as calcium chloride (CaCl_2) and calcium magnesium acetate (CMA) shall be considered for use.
8. Pesticides, herbicides, and fungicides shall not be used within 100' of any wetland resource area for the purpose of lawn maintenance.
9. Fertilizers utilized for landscaping and lawn care within this property shall be slow-release, low-nitrogen types and shall not be used within 30' of any wetland resource area.
10. Prior to the issuance of occupancy permits for the proposed house, the applicant shall plant vegetated buffer strips and install proposed post-and-rail style fence with signage to prevent possible encroachment into and protect the wetland resource area and associated Buffer Zones. The planting strips and fence shall be located along the 25'-No Disturbance Zone, as identified on Sheet 5 of the referenced site plan. The planting strip shall consist of evergreen trees/shrubs with a minimum height of 4'. Planting spacing shall be no greater than 10' for the species selected. The applicant shall attach to the fences, at intervals of 50' or less, signage identifying the areas beyond their bounds as protected resource areas. The fences, signage, and planting strips shall be maintained by the property owner(s) to ensure their continued functions. Should, at any time, these plantings be found to need replacement due to death, disease, or other circumstance, the owner(s) shall contact the HCC to determine an appropriate course of action to replace their functions.
11. All exterior lighting associated with this project shall be directed away from the wetland resource area.
12. There shall be no unprotected storage of deleterious or hazardous materials (such as auto parts, debris, oil drums, batteries, car washing fluid, etc.) allowed on this site.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B – Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

Attachment A: Ongoing Conditions (continued)

OPERATION & MAINTENANCE PLAN

Lot 4A - South Pearson Street
Haverhill, MA

January 16, 2008
Revised June 6, 2008
Revised June 26, 2008

City of Haverhill
DEP FILE
331261

**CONSERVATION
COMMISSION**

The success of the stormwater management plan depends on the proper implementation, operation, and maintenance of several management components. The following procedures shall be implemented to ensure success:

1. The contractor shall comply to the details of construction of the project as shown on the plans.
2. The infiltration basin, culvert, flared end section and bio-retention cell shall be inspected and cleaned as required in Table 1.
3. Effective erosion control measures during and after construction shall be maintained until a stable turf is established on all altered areas.

THE MAINTENANCE PLAN

During Construction:

The Contractor constructing the project and drainage system shall be responsible for maintaining the stormwater system during construction.

Routine maintenance of all items shall be performed in order to ensure adequate runoff and pollution control during construction.

Once construction is complete, the owner of the property shall request that the City accept the roadway and assume responsibility to operate and maintain the stormwater management components. If the City does not accept the roadway, the owner of the property shall assume the responsibility to operate and maintain the stormwater management components until such time that the City accepts the roadway. The maintenance schedule shown in Table 1 shall be done in perpetuity.

- Inspections of the infiltration basin, culvert, flared end section and bio-retention cell as required in Table 1
- Maintenance of the infiltration basin, culvert, flared end section and bio-retention cell as required in Table 1



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 8B – Certificate of Compliance

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

33-1261

Provided by DEP

Attachment A: Ongoing Conditions (continued)

Table 1: Maintenance Schedule for Drainage Structures

Structure	Inspection	Maintenance
Infiltration Basin	Inspect after every storm event of 1 inch of rainfall in a 24 hour period for first 3 months after construction. Thereafter, twice a year (April / October)	Side slopes and bottom to be mowed twice during growing season and accumulated trash and debris removed (May & August). Sediment to be removed as necessary or when it reaches a depth of 6". Sediment removal should not take place until bottom of basin is dry. Deep tilling can be used to break up clogged surface areas.
Culvert & Flared End Section	Quarterly	Remove debris during inspection.
Bio-Retention Cell	Monthly	<ul style="list-style-type: none">• Inspect and Remove Trash and Repair Eroded Areas (Monthly)• Re-mulch (Spring) (Annually)• Remove Dead Vegetation (Fall or Spring) (Annually)• Replace Dead Vegetation (Spring) (Annually)• Prune (Spring or Fall) (Annually)• Replace Entire Media and All Vegetation (Late Spring/Early Summer) (As needed)

Note: Provide inspection reports of basin after 1 inch rainfall events for the first 3 months to the Conservation Commission.



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 26, 2020

TO: City Council President Melinda E. Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Street Acceptance –South Pearson Street (portion of)

On May 13, 2020, the Haverhill Planning board voted to send a conditional favorable recommendation to the city council on the acceptance of the above referenced street as a public way. **The condition was to incorporate by reference all city department letters/comments.**

This roadway was part of a subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. Bonds were posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer, then as required by the state subdivision control law, the city council has been requested to accept the above street as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced street as proposed.

Recommendation: Accept the street as a public way.

43-B



street order

DOCUMENT 43-B

CITY OF HAVERHILL

In Municipal Council June 16 2020

10.11.1

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That a portion of the following street herein described be accepted
as a
Public Way

South Pearson Street

A certain parcel of land located on the easterly side of South Pearson Street, Haverhill, Essex County, Massachusetts being shown as "South Pearson, for acceptance" on a plan entitled "Street Acceptance of South Pearson Street in Haverhill, Ma. by Christiansen & Sergi, A Division of The Morin-Cameron Group, Inc., dated March 5, 2019.

Beginning at the northwest corner at a stone bound with drill hole on the easterly side of the existing public portion of South Pearson Street.

Thence N 84°04'11" E a distance of 39.35' to a stone bound with drill hole;

Thence with a curve turning to the right with an arc length of 37.34', with a radius of 55.00', with a delta angle of 38°54'09", with a chord bearing of S 65°31'52" E, with a chord length of 36.63' to a point;

Thence with a compound curve turning to the right with an arc length of 168.39', with a radius of 50.00', with a delta angle of 192°57'40", with a chord bearing of S 50°24'18" W, with a chord length of 99.36' to a drill hole set with lead plug on the existing public portion of South Pearson Street;

Thence along the existing public portion of South Pearson Street N 73°18'36" E a distance of 10.60' to a point;

Thence along the existing public portion of South Pearson Street N 04°51'44" W a distance of 71.65' to a stone bound with drill hole and the point of beginning.

Meaning and intending to describe that parcel labelled as "South Pearson Street For Acceptance" on said plan, and on file at the Haverhill Engineering office as Plan 2B 3717, file #16314, and previously recorded at the Southern Essex District Registry of Deeds as Plan Book 472 Plan 28.

IN CITY COUNCIL: June 16 2020
POSTPONED TO JUNE 30 2020
Attest: _____ City Clerk

2020
June 16
For Hearing

Council Hearing
June 30 2020

The Dennysville-Lyons Realty Trust
272 Hyatt Ave
Haverhill, MA 01835
January 17, 2020

10.2

Haverhill City Council
4 Summer Street
Haverhill, MA 01830

Re: Petition to Accept Catalina Way

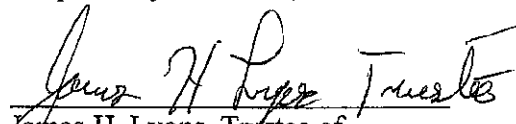
Dear Members of the City Council:

I, James H. Lyons, Trustee of The Dennysville-Lyons Realty Trust u/d/t dated June 4, 1998 and recorded with the Essex South District Registry of deeds in Book 14872 Page 8, respectfully request that Catalina Way be accepted by the City of Haverhill as a public way.

The Street Acceptance Plan, As Built Plan, and Legal descriptions of Way and Easements have been filed electronically.

I also hereby waive the 65 day hearing requirement.

Respectfully submitted,


James H. Lyons, Trustee of
Dennysville-Lyons Realty Trust

l-citycouncil-road acceptance-lyons-Catalina Way

IN CITY COUNCIL: April 21 2020
REFER TO PLANNING BOARD AND
VOTED: that COUNCIL HEARING BE HELD JUNE 30 2020
Attest:

City Clerk



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 11, 2020

City Council President John Michitson
& City Councilors
City of Haverhill

RE: **Street Acceptances: Masys Way, Ahern Circle, Piper Glenn Lane, Catalina Way** ✓

Members Present: Chairman Paul Howard
Member Robert Driscoll
Member William Evans
Member Kenneth Cram
Member Karen Buckley
Member Karen Peugh
Member Nate Robertson

Members Absent: Member April DerBoghosian, Esq.
Member Ismael Matias

Also Present: William Pillsbury, Jr., Director of Economic Development and Planning
Lori Robertson, Head Clerk

Dear City Council President and Councilors:

Please note at the June 10, 2020 (ONLINE) Planning Board meeting the board considered the recommendation of the Planning Director, William Pillsbury, Jr., to forward a favorable conditional recommendation for the acceptance for the following streets:

Ahern Circle
Masys Way
Piper Glenn Lane
Catalina Way

Mr. William Pillsbury, Planning Director read the rules of the ONLINE public hearing into the record.

Mr. Pillsbury: There have been several correspondences from the City Departments that need clarification or items that need to be resolved between now and the City Council meeting. The applicants have requested that the above streets to be accepted by the City. These roadways were built pursuant to an approved definitive plan. The City Engineer has reviewed the project and determined it to be complete and in conformity with the definitive plan and recommended that the bond be reduced to zero.

Chairman Howard asked if anyone from the public wished to speak. Hearing none, we will close the public portion of the hearing and turn it over for comments from the Planning Director.

Mr. Pillsbury stated my recommendation is a favorable conditional recommendation to City Council with the condition being that the applicant will comply with the City Departments comments and recommendations made in their correspondences prior to the meeting. That would be accomplished between now and the City Council hearing date. Each of those correspondences will be going to the applicants between now and the Council hearing.

Member Robert Driscoll motioned to make a favorable conditional recommendation to the City Council as recommended by the Planning Director, William Pillsbury. The condition being the inclusion of all the comments/letters from city departments and those items will be worked out between now and the City Council meeting. Member Karen Buckley seconded the motion.

Chairman Paul Howard-yes
Member Robert Driscoll-yes
Member Ismael Matias-absent
Member Kenneth Cram-yes
Member Karen Buckley-yes
Member Karen Peugh-yes
Member Nate Robertson-yes
Member April DerBoghosian, Esq.-absent
Member William Evans-yes

Signed:


Paul Howard
Chairman

Attachments: City Department Letters

Cc: Street acceptance files – Masys Way, Ahern Circle, Piper Glenn, Catalina Way
City Engineer-John Pettis-email
View cloud

~ Catalina Way ~

Lori Robertson

From: Rob Moore
Sent: Wednesday, June 10, 2020 11:27 AM
To: William Pillsbury
Cc: Rob Moore; John Pettis; Brian English; James Conte; bobharb@aol.com; Lori Robertson
Subject: Street Acceptance - Catalina Way
Attachments: 13822.pdf

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the CBs with Brian English yesterday and found the gas hoods have not been installed as required on the Plan. I've discussed with John Pettis and he asks that the Planning Board recommendation be conditioned upon the hoods being installed prior to the City Council meeting.

I offer no objections to the acceptance of this street with John's condition.

Robert E. Moore, Jr.
Conservation Department

City of Haverhill | 4 Summer Street, Room 300 | Haverhill, MA 01830 | W: www.cityofhaverhill.com
E: rmoore@cityofhaverhill.com | T: (978) 374-2334 | F: (978) 374-2366

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration****66537**

Status: Active

Submitted: Jan 17, 2020

Applicant

Robert Harb

📞 9783735611

@ bobharb@aol.com

Project Information**Specific Type of Request**

Street Acceptance

Current Street Name

Catalina Way

Proposed Street Name

Catalina Way

What is Your Role in this Process?

Attorney/Agent

Hearing Waiver**Agreement**

Yes

Agreement & Signature

Yes

true

Office Use Only**City Council Initial Decision**

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (7)pdf **Site Plan**

Jan 16, 2020

pdf **Legal Description of Land**

Jan 16, 2020

pdf **"As-Built" Plan**

Jan 16, 2020

pdf **Petition to City Council**

Jan 16, 2020

pdf **Bond Reduction to zero Lyons Farm-Catalina Way.pdf**

Mar 11, 2020

xlsx **Catalina Way.xlsx**

Apr 21, 2020

pdf **Mailing Labels Catalina Way.pdf**

Apr 21, 2020

Timeline

- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**
Status: Paid January 22nd 2020, 12:02 pm
- ☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**
Status: Paid January 22nd 2020, 12:04 pm
Robert Harb January 17th 2020, 3:58:42 pm
 Please advise when I can make payment. City Engineer had reviewed Plans and description prior to filing as required.
Robert Harb January 17th 2020, 4:47:24 pm
 I cannot seem to be able to get to the payment screen. I get notices saying payment due, but the program is not allowing me to pay. Bob Harb
- ☐ **City Clerk Sets Meeting Dates**
Status: Skipped January 23rd 2020, 11:24 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:27:10 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Engineering Department Approval**
Status: Skipped January 23rd 2020, 11:27 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:27:21 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Applicant Submits Mylar**
Status: Skipped January 23rd 2020, 11:27 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:27:33 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Engineering Submits Council Order**
Status: Skipped January 23rd 2020, 11:27 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:27:54 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
LINDA KOUTOULAS January 23rd 2020, 11:39:42 am
 Karen - Check with Maria about this process - she knows it.....
- ☐ **City Clerk Review**
Status: Skipped January 23rd 2020, 11:28 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:28:05 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
LINDA KOUTOULAS January 23rd 2020, 11:41:28 am
 Karen - Check with Maria on these steps - she knows them
- ☐ **Tax Check**
Status: Skipped January 23rd 2020, 11:28 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:28:23 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Assessor Compiles Abutters List**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:32 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Water/Sewer Bill Check**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:56 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Placed on City Council Agenda**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:06 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Notifies Abutters**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:17 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Places First Advertisement**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:35 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Places Second Advertisement**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:45 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Council Hearing**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:57 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

LINDA KOUTOULAS January 23rd 2020, 11:40:48 am

Karen - check with Maria on these steps - she knows them....

☐ **Building Inspector Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:20 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **School Superintendent Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:44 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Wastewater Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:53 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Water Department Review**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:03 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Engineering Approval**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:27 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Publishes Notice**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:46 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Prepares Agenda**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:25 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Places First Ad**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:34 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Places Second Ad**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:46 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Notifies Abutters**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:57 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - PaulH**

Status: Skipped January 23rd 2020, 11:34 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:34:12 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.



- ☐ **Planning Board Member Review - KarenB**
Status: Skipped January 23rd 2020, 11:34 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:34:22 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - AlisonC**
Status: Skipped January 23rd 2020, 11:34 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:34:38 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - KenC**
Status: Skipped January 23rd 2020, 11:35 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:35:05 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - AprilD**
Status: Skipped January 23rd 2020, 11:35 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:35:36 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - BobD**
Status: Skipped January 23rd 2020, 11:35 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:35:43 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - BillE**
Status: Skipped January 23rd 2020, 11:35 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:41:19 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - KarenP**
Status: Skipped January 23rd 2020, 11:41 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:41:14 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Planning Board Member Review - NateR**
Status: Skipped January 23rd 2020, 11:41 am
Assignee: Karen Buckley
Karen Buckley January 23rd 2020, 11:41:37 am
 Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.
- ☐ **Assessor Compiles Abutters List**
Status: Completed January 23rd 2020, 12:41 pm
Assignee: Christine Webb
Christine Webb January 23rd 2020, 12:41:27 pm
 If you just need taxes paid information, that would be the Tax Collector's task.
Christine Webb April 21st 2020, 10:37:24 am
 Please see the attached abutters and mailing lists
- ☐ **Fire Review**

Status: Completed January 29th 2020, 9:58 am

Assignee: Eric Tarpy

Eric Tarpy January 29th 2020, 9:58:48 am

approval based on as built reflecting roadway built to city standard

☐ **Water/Sewer Bill Check**

Status: Completed January 30th 2020, 9:43 am

Assignee: Beth Remmes

☐ **Planning Board Member A**

Status: Completed March 11th 2020, 3:11 pm

Assignee: Paul Howard

☐ **Tax Check**

Status: Completed March 18th 2020, 11:33 am

Assignee: Christine Webb

Christine Webb March 18th 2020, 11:33:10 am

Hi Bob, just making sure that the Tax Collectors have been asked about up to date taxes as this is not an Assessor task.

☐ **Engineering Approval**

Status: Completed April 14th 2020, 1:53 pm

Assignee: Tara Lynch

☐ **Engineering Submits Council Order**

Status: Completed April 14th 2020, 2:02 pm

Assignee: Tara Lynch

☐ **City Clerk Review**

Status: Completed April 16th 2020, 9:16 am

Assignee: Maria Bevilacqua

Maria Bevilacqua April 16th 2020, 9:16:39 am

Application put on Council agenda for April 21 2020 Council meeting

☐ **Applicant Submits Mylar**

Status: Completed April 16th 2020, 2:21 pm

Assignee: Tara Lynch

☐ **City Clerk Sets Hearing Dates**

Status: Completed April 21st 2020, 11:45 am

Assignee: Maria Bevilacqua

Maria Bevilacqua April 21st 2020, 11:45:19 am

Planning Board Hearing: June 10, 2020

CITY COUNCIL HEARING: JUNE 30, 2020

☐ **Planning Board Member B**

Status: Completed May 13th 2020, 7:32 pm

Assignee: Karen Buckley

☐ **Board Clerk Prepares Agenda**

Status: Completed May 26th 2020, 12:30 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:30:11 pm

This will be on the June 10th Planning Board agenda

☐ **Board Clerk Notifies Abutters**

Status: Completed May 26th 2020, 12:30 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:30:52 pm

Abutters notified 5-26-20

☐ **Board Clerk Places First Ad**

Status: Completed May 26th 2020, 12:31 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:31:36 pm

1st ad in Haverhill Gazette 5-28-20

☐ **Board Clerk Places Second Ad**

Status: Completed May 26th 2020, 12:32 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:32:00 pm

2nd ad in Haverhill Gazette 6-4-20

☐ **Police Review**

Status: Skipped June 1st 2020, 2:46 pm

Assignee: Anthony Haugh

☐ **Conservation Review**

Status: Completed June 10th 2020, 11:26 am

Assignee: Robert Moore

Robert Moore June 10th 2020, 11:26:51 am

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the CBs with Brian English yesterday and found the gas hoods have not been installed as required on the Plan. I've discussed with John Pettis and he asks that the Planning Board recommendation be conditioned upon the hoods being installed prior to the City Council meeting.

I offer no objections to the acceptance of this street with John's condition.

☐ **Building Inspector Review**

Status: In Progress

Assignee: Tom Bridgewater

☐ **DPW Review**

Status: In Progress

Assignee: Mike Stankovich

☐ **Engineering Review**

Status: In Progress

Assignee: John Pettis

☐ **Health Review**

Status: In Progress

Assignee: Mark Tolman

☐ **School Review**

Status: In Progress

Assignee: Margaret Marotta

☐ **Wastewater Review**

Status: In Progress

Assignee: Robert Ward

Paul Jessel January 29th 2020, 7:08:54 am

Provide a profile for the sewer. I can not find the distance between SMH.

Paul Jessel

☐ **Water Review**

Status: In Progress

Assignee: John Donahue

John Donahue January 24th 2020, 7:49:53 am

I have nothing to do with this item.

☐ **Planning board Member C**

Status: In Progress

Assignee: Ken Cram

☐ **Planning Board Member D**

Status: In Progress

Assignee: April DerBoghosian

☐ **Planning Board Member E**

Status: In Progress

Assignee: Robert Driscoll

☐ **Planning Board Member F**

Status: In Progress

☐ **Planning Board Member G**

Status: In Progress

Assignee: Karen Peugh

☐

- ☐ **Planning Board Member H**
Status: In Progress
Assignee: Nate Robertson
- ☐ **Planning Board Meeting/Decision**
Status: In Progress
Assignee: Lori Robertson
- ☐ **Placed on City Council Agenda**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **City Clerk Notifies Abutters**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **City Clerk Places First Ad**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **City Clerk Places Second Ad**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **City Council Hearing**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **City Council Final Decision**
Status: In Progress
Assignee: Maria Bevilacqua
- ☐ **Engineering Records at Registry of Deeds**
Status: In Progress
Assignee: John Pettis



Haverhill

Economic Development & Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@cityofhaverhill.com

June 26, 2020

TO: City Council President Melinda E. Barrett and members of the Haverhill City Council

FROM: William Pillsbury, Jr. Economic Development and Planning Director

SUBJECT: Street Acceptance –Catalina Way

On June 10, 2020, the Haverhill Planning board voted to send a conditional favorable recommendation to the city council on the acceptance of the above referenced street as a public way. **The condition was requested by City Engineer John Pettis that the required gas hoods be installed on the catch basins prior to the city council meeting. This condition has been met by the applicant and they will confirm at the meeting.**

This roadway was part of a subdivision approved by the Haverhill Planning Board and was constructed in accordance with an approved definitive plan. Bonds were posted as surety that the improvements were constructed in accordance with the approved plan. By virtue of the fact that the bond has been reduced to a zero balance as recommended by the city engineer, and that all as-built plans have been reviewed and approved by the city engineer, and that the legal description of the roadway to be accepted has been approved by the City engineer, then as required by the state subdivision control law, the city council has been requested to accept the above street as a public way.

As Planning director, I concur with the planning boards action and recommend that the city council formally accept the above referenced street as proposed.

Recommendation: Accept the street as a public way.

Haverhill, MA 01830

Phone: 978-374-2330 Fax: 978-374-2315

From: Rob Moore <rmoore@cityofhaverhill.com>

Sent: Wednesday, June 10, 2020 11:27 AM

To: William Pillsbury <wpillsbury@cityofhaverhill.com>

Cc: Rob Moore <rmoore@cityofhaverhill.com>; John Pettis <jpettis@cityofhaverhill.com>; Brian English <benglish@cityofhaverhill.com>; James Conte <jconte@cityofhaverhill.com>; bobharb@aol.com; Lori Robertson <lrobertson@cityofhaverhill.com>

Subject: Street Acceptance - Catalina Way

Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the CBs with Brian English yesterday and found the gas hoods have not been installed as required on the Plan. I've discussed with John Pettis and he asks that the Planning Board recommendation be conditioned upon the hoods being installed prior to the City Council meeting.

I offer no objections to the acceptance of this street with John's condition.

Robert E. Moore, Jr.
Conservation Department

City of Haverhill | 4 Summer Street, Room 300 | Haverhill, MA 01830 | W: www.cityofhaverhill.com
E: rmoore@cityofhaverhill.com | T: (978) 374-2334 | F: (978) 374-2366

Maria Bevilacqua

From: bobharb@aol.com
Sent: Wednesday, June 24, 2020 3:10 PM
To: Lori Robertson; cityclerk; Maria Bevilacqua; John Pettis; Rob Moore
Cc: William Pillsbury
Subject: Re: Street Acceptance - Catalina Way

To All:

Mr Lyons informs me he expects the gas hoods to arrive hopefully today and will have them installed. He was going to contact the clerk of the works to have him confirm their installation once done.

I expect by Tuesday all will be in place, so please keep this item on the agenda for then.

Sincerely,

Bob Harb

cc: James Lyons

Robert D. Harb, Attorney At Law
17 West Street, Haverhill, MA 01830
tel-978-373-5611-fax-978-3737441
email- bobharb@aol.com

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-----Original Message-----

From: Lori Robertson <lrobertson@cityofhaverhill.com>
To: bobharb@aol.com <bobharb@aol.com>
Cc: William Pillsbury <wpillsbury@cityofhaverhill.com>
Sent: Tue, Jun 23, 2020 1:31 pm
Subject: FW: Street Acceptance - Catalina Way

Hi Bob,

The street acceptance for Catalina Way is on the City Council agenda for the 6-30-20 meeting. We are waiting to hear back from John Pettis to see if the gas hoods have been installed (see email below). If they have not been installed Bill said this item will need to be tabled until they are installed. You will need to attend the meeting either way requesting to table or to present your case.

Thanks, Lori

***Lori Robertson
Head Clerk
Economic Development and Planning Department
4 Summer Street-Room #201***

**Street Acceptance, Discontinuance,
Naming, Renaming or Alteration**

66537

Status: Active

Submitted: Jan 17, 2020

Applicant



Robert Harb

9783735611

@ bobharb@aol.com

Project Information

Specific Type of Request

Street Acceptance

Current Street Name

Catalina Way

Proposed Street Name

Catalina Way

What is Your Role in this Process?

Attorney/Agent

Hearing Waiver

Agreement

Yes

*waiting for
gas caps -
may be delayed*

Agreement & Signature

Yes

true

Office Use Only

City Council Initial Decision

--

City Council Final Decision

--

Planning Board Decision

--

City Council Meeting Date

--

Planning Board Meeting Date

--

Attachments (8)

pdf Site Plan

Jan 16, 2020

pdf Legal Description of Land

Jan 16, 2020

pdf "As-Built" Plan

Jan 16, 2020

pdf Petition to City Council

Jan 16, 2020

pdf Bond Reduction to zero Lyons Farm-Catalina Way.pdf

Mar 11, 2020

xlsx Catalina Way.xlsx

Apr 21, 2020

pdf Mailing Labels Catalina Way.pdf

Apr 21, 2020

pdf **catalina way street acceptance minutes.pdf**

Jun 18, 2020

Timeline

☐ **Street Acceptance, Discontinuance, Naming or Renaming Recording Payment**

Status: Paid January 22nd 2020, 12:02 pm

☐ **Street Acceptance, Discontinuance, Naming or Renaming Fee Payment**

Status: Paid January 22nd 2020, 12:04 pm

Robert Harb January 17th 2020, 3:58:42 pm

Please advise when I can make payment. City Engineer had reviewed Plans and description prior to filing as required.

Robert Harb January 17th 2020, 4:47:24 pm

I cannot seem to be able to get to the payment screen. I get notices saying payment due, but the program is not allowing me to pay. Bob Harb

☐ **City Clerk Sets Meeting Dates**

Status: Skipped January 23rd 2020, 11:24 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:27:10 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Engineering Department Approval**

Status: Skipped January 23rd 2020, 11:27 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:27:21 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Applicant Submits Mylar**

Status: Skipped January 23rd 2020, 11:27 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:27:33 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Engineering Submits Council Order**

Status: Skipped January 23rd 2020, 11:27 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:27:54 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

LINDA KOUTOULAS January 23rd 2020, 11:39:42 am

Karen - Check with Maria about this process - she knows it.....

☐ **City Clerk Review**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:05 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

LINDA KOUTOULAS January 23rd 2020, 11:41:28 am

Karen - Check with Maria on these steps - she knows them

☐ **Tax Check**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:23 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Assessor Compiles Abutters List**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:32 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Water/Sewer Bill Check**

Status: Skipped January 23rd 2020, 11:28 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:28:56 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Placed on City Council Agenda**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:06 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Notifies Abutters**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:17 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Places First Advertisement**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:35 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Clerk Places Second Advertisement**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:45 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **City Council Hearing**

Status: Skipped January 23rd 2020, 11:29 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:29:57 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

LINDA KOUTOULAS January 23rd 2020, 11:40:48 am

Karen - check with Maria on these steps - she knows them....

☐ **Building Inspector Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:20 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **School Superintendent Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:44 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Wastewater Review**

Status: Skipped January 23rd 2020, 11:31 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:31:53 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Water Department Review**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:03 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Engineering Approval**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:27 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Publishes Notice**

Status: Skipped January 23rd 2020, 11:32 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:32:46 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Prepares Agenda**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:25 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Places First Ad**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:34 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Places Second Ad**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:46 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Board Clerk Notifies Abutters**

Status: Skipped January 23rd 2020, 11:33 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:33:57 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - PaulH**

Status: Skipped January 23rd 2020, 11:34 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:34:12 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - KarenB**

Status: Skipped January 23rd 2020, 11:34 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:34:22 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - AlisonC**

Status: Skipped January 23rd 2020, 11:34 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:34:38 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐

☐ **Planning Board Member Review - KenC**

Status: Skipped January 23rd 2020, 11:35 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:35:05 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - AprilD**

Status: Skipped January 23rd 2020, 11:35 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:35:36 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - BobD**

Status: Skipped January 23rd 2020, 11:35 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:35:43 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - BillE**

Status: Skipped January 23rd 2020, 11:35 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:41:19 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - KarenP**

Status: Skipped January 23rd 2020, 11:41 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:41:14 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Planning Board Member Review - NateR**

Status: Skipped January 23rd 2020, 11:41 am

Assignee: Karen Buckley

Karen Buckley January 23rd 2020, 11:41:37 am

Because of changes to the workflow for street acceptance applications, existing steps needed to be skipped and the new ones entered.

☐ **Assessor Compiles Abutters List**

Status: Completed January 23rd 2020, 12:41 pm

Assignee: Christine Webb

Christine Webb January 23rd 2020, 12:41:27 pm

If you just need taxes paid information, that would be the Tax Collector's task.

Christine Webb April 21st 2020, 10:37:24 am

Please see the attached abutters and mailing lists

☐ **Fire Review**

Status: Completed January 29th 2020, 9:58 am

Assignee: Eric Tarpy

Eric Tarpy January 29th 2020, 9:58:48 am
approval based on as built reflecting roadway built to city standard

☐ **Water/Sewer Bill Check**

Status: Completed January 30th 2020, 9:43 am
Assignee: Beth Remmes

☐ **Planning Board Member A**

Status: Completed March 11th 2020, 3:11 pm
Assignee: Paul Howard

☐ **Tax Check**

Status: Completed March 18th 2020, 11:33 am
Assignee: Christine Webb

Christine Webb March 18th 2020, 11:33:10 am
Hi Bob, just making sure that the Tax Collectors have been asked about up to date taxes as this is not an Assessor task.

☐ **Engineering Approval**

Status: Completed April 14th 2020, 1:53 pm
Assignee: Tara Lynch

☐ **Engineering Submits Council Order**

Status: Completed April 14th 2020, 2:02 pm
Assignee: Tara Lynch

☐ **City Clerk Review**

Status: Completed April 16th 2020, 9:16 am
Assignee: Maria Bevilacqua

Maria Bevilacqua April 16th 2020, 9:16:39 am
Application put on Council agenda for April 21 2020 Council meeting

☐ **Applicant Submits Mylar**

Status: Completed April 16th 2020, 2:21 pm
Assignee: Tara Lynch

☐ **City Clerk Sets Hearing Dates**

Status: Completed April 21st 2020, 11:45 am
Assignee: Maria Bevilacqua

Maria Bevilacqua April 21st 2020, 11:45:19 am
Planning Board Hearing: June 10, 2020
CITY COUNCIL HEARING: JUNE 30, 2020

☐ **Planning Board Member B**

Status: Completed May 13th 2020, 7:32 pm
Assignee: Karen Buckley

☐ **Board Clerk Prepares Agenda**

Status: Completed May 26th 2020, 12:30 pm
Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:30:11 pm
This will be on the June 10th Planning Board agenda

☐



Board Clerk Notifies Abutters

Status: Completed May 26th 2020, 12:30 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:30:52 pm
Abutters notified 5-26-20



Board Clerk Places First Ad

Status: Completed May 26th 2020, 12:31 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:31:36 pm
1st ad in Haverhill Gazette 5-28-20



Board Clerk Places Second Ad

Status: Completed May 26th 2020, 12:32 pm

Assignee: Lori Robertson

Lori Robertson May 26th 2020, 12:32:00 pm
2nd ad in Haverhill Gazette 6-4-20



Police Review

Status: Skipped June 1st 2020, 2:46 pm

Assignee: Anthony Haugh

Conservation Review

Status: Completed June 10th 2020, 11:26 am

Assignee: Robert Moore

Robert Moore June 10th 2020, 11:26:51 am
Bill

The Stormwater Management BMPs associated with this project are catch basins and a detention pond. The Definitive Plan (attached) requires that maintenance of the pond will remain with the landowners. However, with street acceptance, the CBs will become the responsibility of the City. I inspected the CBs with Brian English yesterday and found the gas hoods have not been installed as required on the Plan. I've discussed with John Pettis and he asks that the Planning Board recommendation be conditioned upon the hoods being installed prior to the City Council meeting.

I offer no objections to the acceptance of this street with John's condition.



Planning board Member C

Status: Skipped June 23rd 2020, 1:51 pm

Assignee: Lori Robertson



Planning Board Member D

Status: Skipped June 23rd 2020, 1:52 pm

Assignee: Lori Robertson



Planning Board Member E

Status: Skipped June 23rd 2020, 1:52 pm

Assignee: Lori Robertson



Planning Board Member F

Status: Skipped June 23rd 2020, 1:52 pm

Assignee: Lori Robertson



Planning Board Member G

Status: Skipped June 23rd 2020, 1:52 pm

Assignee: Lori Robertson



☐

Planning Board Member H

Status: Skipped June 23rd 2020, 1:52 pm

Assignee: Lori Robertson

☐

Planning Board Meeting/Decision

Status: Completed June 23rd 2020, 1:54 pm

Assignee: Lori Robertson

Lori Robertson June 23rd 2020, 1:54:42 pm

Meeting minutes uploaded on 6-16-20 and filed with the Clerk

☐

Building Inspector Review

Status: In Progress

Assignee: Tom Bridgewater

☐

DPW Review

Status: In Progress

Assignee: Mike Stankovich

☐

Engineering Review

Status: In Progress

Assignee: John Pettis

☐

Health Review

Status: In Progress

Assignee: Mark Tolman

☐

School Review

Status: In Progress

Assignee: Margaret Marotta

☐

Wastewater Review

Status: In Progress

Assignee: Robert Ward

undefined undefined January 29th 2020, 7:08:54 am

Provide a profile for the sewer. I can not find the distance between SMH.

Paul Jessel

☐

Water Review

Status: In Progress

Assignee: John Donahue

John Donahue January 24th 2020, 7:49:53 am

I have nothing to do with this item.

☐

Placed on City Council Agenda

Status: In Progress

Assignee: Maria Bevilacqua

☐

City Clerk Notifies Abutters

Status: In Progress

Assignee: Maria Bevilacqua

☐

City Clerk Places First Ad

Status: In Progress

Assignee: Maria Bevilacqua

☐



City Clerk Places Second Ad

Status: In Progress

Assignee: Maria Bevilacqua



City Council Hearing

Status: In Progress

Assignee: Maria Bevilacqua



City Council Final Decision

Status: In Progress

Assignee: Maria Bevilacqua



Engineering Records at Registry of Deeds

Status: In Progress

Assignee: John Pettis

City Clerk Places First Ad

In Progress

**City Clerk Places Second Ad**

In Progress

**City Council Hearing**

In Progress

**City Council Final Decision**

In Progress

**Engineering Records at Registry of Deeds**

In Progress

**Project Information**

Specific Type of Request *

Street Acceptance

Current Street Name *

Catalina Way

Proposed Street Name *

Catalina Way

What is Your Role in this Process? *

Attorney/Agent

Hearing Waiver

Applicant agrees to waive the 65-day hearing requirement.

Agreement *

Yes

59
Street Acceptance, Discontinuance,
Naming, Renaming or Alteration

66537

Status: Active

Submitted: Jan 17, 2020

Applicant



Robert Harb

📞 9783735611

@ bobharb@aol.com

Council Hearing
June 30 2020

Project Information

Specific Type of Request

Street Acceptance

Proposed Street Name

Catalina Way

Current Street Name

Catalina Way

What is Your Role in this Process?

Attorney/Agent

Hearing Waiver

Agreement

Yes

Agreement & Signature

Yes

true

Office Use Only

City Council Initial Decision

--

Planning Board Decision

--

Planning Board Meeting Date

--

City Council Final Decision

--

City Council Meeting Date

--

Attachments (5)

pdf **Site Plan**

Jan 16, 2020

pdf **Legal Description of Land**

Jan 16, 2020

pdf **"As-Built" Plan**

Jan 16, 2020

pdf **Petition to City Council**

Jan 16, 2020

pdf **Bond Reduction to zero Lyons Farm-Catalina Way.pdf**

Mar 11, 2020



Haverhill

Planning Board

Phone: 978-374-2330 Fax: 978-374-2315

February 20, 2020

Ms. Alicia McOsker
City Treasurer
4 Summer Street
Haverhill, MA 01830

RE: Catalina Way/Lyons Farm – Bond Reduction to zero

2-12-20 Planning Board Meeting

The Haverhill Planning Board at its 2/12/20 meeting held on Wednesday evening at 7:00 pm reviewed the request to reduce the account to a zero balance in return for the completion of all work.

Economic Development/Planning Director William Pillsbury, Jr. advised the board members to reduce the account to a zero balance as recommended by the City Engineer. The City Engineer recommended the board reduce the account to a zero balance. The City Engineer had reviewed the subject bond, inspected the roadway and associated improvements, and compared the quantities to the roadway definitive plan. The calculations indicated that all items had been completed and therefore recommended that the board reduce the cited escrow account to a zero balance.

In consideration of the City Engineer's recommendation along with the Planning Director's recommendation, Member William Evans motioned to reduce the account to a zero balance. Seconded by Member Kenneth Cram. All members present voted in favor. Members Absent: Robert Driscoll and Karen Peugh. Motion Passed.

Signed:

Paul Howard
Paul Howard

Chairman

Cc: Catalina Way/Lyons Farm Definitive Escrow
Engineering, John Pettis, III- Room #300
Robert Harb, Esq.

THE MORIN-CAMERON GROUP, INC.

160 Summer Street, Haverhill, MA 01830

978.373.0310

www.morincameron.com

Catalina Way

Beginning at a stone bound, on the westerly sideline of Hyatt Avenue at the intersection with the southerly sideline of Catalina Way and Lot 2 as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;

Thence with a curve turning to the left an arc length of 57.86 feet, a radius of 30.00 feet, with a delta angle of $110^{\circ}30'00''$, to a stone bound;

Thence $S\ 76^{\circ}01'33''\ W$ a distance of 157.50 feet to a stone bound;

Thence $N\ 13^{\circ}58'27''\ W$ a distance of 50.00 feet to a stone bound;

Thence $N\ 76^{\circ}01'33''\ E$ a distance of 174.26 feet to a stone bound;

Thence with a curve turning to the left an arc length of 45.03 feet, a radius of 30.00 feet, with a delta angle of $86^{\circ}00'00''$, to a stone bound on the westerly sideline of Hyatt Avenue;

Thence $S\ 9^{\circ}58'27''\ E$ a distance of 84.71 feet to a point;

Thence $S\ 6^{\circ}31'33''\ W$ a distance of 36.20 feet to a stone bound and the point of beginning;

Meaning and intending to describe Catalina Way as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;



THE MORIN-CAMERON GROUP, INC.
160 Summer Street, Haverhill, MA 01830
978.373.0310
www.morincameron.com

Sight Distance Easement

Beginning at a stone bound, on the westerly sideline of Hyatt Avenue at the intersection with the southerly sideline of Catalina Way and Lot 2 as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;

Thence S 6°31'33" W a distance of 54.22 feet to a point;

Thence S 22°16'33" W a distance of 81.14 feet to a point at Lot 1;

Thence N 9°51'10" E a distance of 157.23 feet to a point on the southerly sideline of Catalina Way;

Thence with a curve turning to the right an arc length of 28.93 feet, a radius of 30.00 feet to a stone bound and the point of beginning.

Containing 1786 s.f. or 0.041 acres.

Meaning and intending to describe Sight Distance Easement as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;



THE MORIN-CAMERON GROUP, INC.
160 Summer Street, Haverhill, MA 01830
978.373.0310
www.morincameron.com

Drainage Easement

Beginning at a point 31.00 feet from the southwest corner of Catalina Way, shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;

Thence S 74°06'31" W a distance of 192.41 feet to a point;

Thence S 27°14'56" E a distance of 86.68 feet to a point;

Thence S 27°31'20"W a distance of 177.77 feet to a point at land now or formerly of Diodati.

Thence N 62°28'40"W a distance of 159.16 feet to a point along land now or formerly of Robinson.

Thence N 27°31'19"E a distance of 187.23 feet to a point

Thence N 27°14'56" W a distance of 53.00 feet to a point;

Thence N 62°45'04" E a distance of 84.08 feet to a point;

Thence S 27°14'56" E a distance of 76.29 feet to a point;

Thence N 74°06'31" E a distance of 198.27 feet to a point;

Thence S 13°58'27" E a distance of 25.00 feet to the point of beginning.

Containing 44,081 s.f. or 1.012 acres.

Meaning and intending to describe Drainage Easement as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;



59-B



Original

10.2.1

DOCUMENT

CITY OF HAVERHILL

In Municipal Council

ORDERED:

IT APPEARING that the common convenience and necessity require it,

It is hereby
That the following street herein described be accepted as a
Public Way

Catalina Way

Beginning at a stone bound, on the westerly sideline of Hyatt Avenue at the intersection with the southerly sideline of Catalina Way and Lot 2 as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma.;

Thence with a curve turning to the left an arc length of 57.86 feet, a radius of 30.00 feet, with a delta angle of 110°30'00", to a stone bound;

Thence S 76°01'33" W a distance of 157.50 feet to a stone bound;

Thence N 13°58'27" W a distance of 50.00 feet to a stone bound;

Thence N 76°01'33" E a distance of 174.26 feet to a stone bound;

Thence with a curve turning to the left an arc length of 45.03 feet, a radius of 30.00 feet, with a delta angle of 86°00'00", to a stone bound on the westerly sideline of Hyatt Avenue;

Thence S 9°58'27" E a distance of 84.71 feet to a point;

Thence S 6°31'33" W a distance of 36.20 feet to a stone bound and the point of beginning;

Meaning and intending to describe Catalina Way as shown on a plan entitled, Street Acceptance Plan of Catalina Way located in Haverhill, Ma. dated December 11, 2019, by The Morin-Cameron Group Inc., Haverhill, Ma., and on file at the Haverhill Engineering office as Plan 2B 2596, file #13822.

For Hearing June 30 2020

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.1.1
CITY HALL ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2020

City Council President John Michitson & Members of the City Council

RE: Cultural Council Appointment – Shelby Powe

Dear Mr. President and City Council Members:

I hereby am appointing Shelby Powe, 30 Race Street, Haverhill, MA to the Haverhill Cultural Council. This is a confirming appointment and I recommend your approval. This appointment takes effect upon confirmation and expires December 31, 2021.

Very truly yours,

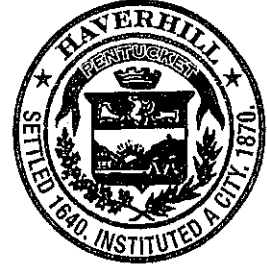
James J. Fiorentini (LYF)
James J. Fiorentini
Mayor

JJF/lyf

cc: Alison Colby Campbell - Haverhill Cultural Council

City of Haverhill

Massachusetts



City Hall • 4 Summer Street • Room 100 • Haverhill, MA 01830 • (978) 374-2300 • Fax (978) 373-7544

APPLICATION FOR APPOINTMENT TO CITY BOARD, COMMITTEE OR COMMISSION

The city appreciates your interest in serving on one of its Boards, Committees or Commissions. Please complete this form and return it to the Mayor's Office in city hall.

Name Shelby Powe
Home address 30 Race St. Haverhill MA, 01830
Phone number 978-204-6334
Business number _____
Email Shelby-garcia@yahoo.com

Please indicate which Board, Commission or Committee you are applying to be appointed to:

- | | |
|--|--|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Council on Youth |
| <input type="checkbox"/> Bike Haverhill | <input checked="" type="checkbox"/> Cultural Council |
| <input type="checkbox"/> Board of Registrars | <input type="checkbox"/> Development and Industrial Commission |
| <input type="checkbox"/> Bradford Common Historic Dist. Commission | <input type="checkbox"/> Downtown Parking Commission |
| <input type="checkbox"/> Brightside Committee | <input type="checkbox"/> Forestry Management Committee |
| <input type="checkbox"/> Community Affairs Adv. Board (CAAB) | <input type="checkbox"/> Friends of the Bradford Rail Trail |
| <input type="checkbox"/> Commission on Disability | <input type="checkbox"/> Harbor Commission |
| <input type="checkbox"/> Community Action Commission | <input type="checkbox"/> Haverhill Historic Commission |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Haverhill Housing Authority |
| <input type="checkbox"/> Council on Aging | |

☐ Park and Recreation Commission

☐ Planning board

☐ Recycling Adv. Committee

☐ Rte. 110 Park Advisory Committee

☐ Rock's Village Historic Dist. Comm.

☐ Veterans Memorial Ice Rink Adv. Comm.

☐ Master Plan Task Force

☐ Washington St. Historic Dist. Comm.

☐ Water/ Wastewater Rating Board

☐ Zoning Board of Appeals

1. Please explain why you would like to serve on a particular Board, Committee or Commission. If necessary attach additional sheets.

The city needs to have more
of the young people's opinions, I would
like to be part of this process. I like
getting my opinion and ideas out to others.

2. Please briefly describe your education, any relevant work or life experiences or other activities which, in your opinion, would be beneficial in carrying out the responsibilities of this office. If necessary, attach additional sheets or your resume.

3. Please list any city offices you have held in Haverhill or elsewhere.

Date appointed/elected

Office

Term Expired

4. Public service on a Board, Committee or Commission can be demanding. Please indicate the realistic time commitment you are willing and able to make.

☐ 1 hour/ week ☒ 2-4 hours/week ☐ 4-6 hours/week ☐ other; specify

Additionally, please indicate your availability ☐ AM ☐ AFTERNOON ☐ PM

5. How did you hear about the vacancy on this City Board, Committee or Commission?

☐ City Hall Information Board

☐ Council, Board, Committee or Commission Meeting

☐ Newspaper

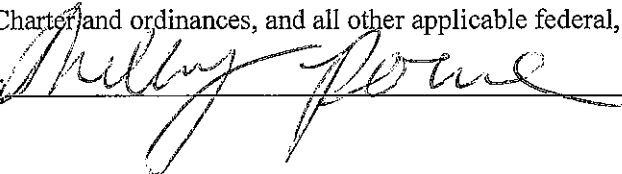
☐ City Website

☐ Word of Mouth

☒ Other: specify mayor

6. APPLICANTS STATEMENT AND SIGNATURE: I hereby submit this as my application for the position I have indicated on the front of this form. I understand that my completion of this form in no way assures appointment. All Board, Committee, Commission vacancies will be filled by citizens deemed most qualified to serve in a particular capacity. I also understand that in the event that I am appointed to a position, my activities will be governed by the Massachusetts Conflict of Interest Law (M.G.L.c.268A), the Massachusetts Open Meeting Law (M.G.L.c.39), the Massachusetts Public Records Law (M.G.L.c.66), the Massachusetts Campaign Finance Law (M.G.L.c.55), the Haverhill City Charter and ordinances, and all other applicable federal, state, and local laws or regulations.

Signature



Date: 6-23-2020

Shelby Powe

Email: Shelby_gacfan@yahoo.com

Phone: 978-204-6334

Address: 30 race St. Haverhill, MA 01830

DOB: 1.4.02

Objective

I am currently a college student. My long- term goal is to work in the emergency room, nursing home or independent living facility as a medical provider.

Experience

Country Center for Health & Rehabilitation

June 2019-August 2019

Activates assistant for patient daily extra-curricular actives and events.

Bradford latitude Play care

September 2018-february 2019

Watched kids as the parents were working out, did arts and crafts.

Play care manager when I was hired: Sherry Pratt 978-836-7832

Lawrence General Hospital

2018

Emergency room intern, I stalk the linens and I also clean (wipe down) most rooms, I learned how to do blanket warmers and set up blood bags

YMCA-Haverhill

2014

I was a L.I.T (leader in training) for summer camp.

Birthing Gently

2012-present

Assisted with clerical tasks, event planning and assisted in teaching birth doula workshops.

Owner: Tara Campbell doula@birthinggently.com 978-314-5533

Babysitting

2011-present

Providing babysitting services to families within my neighborhood.

Education

Northern Essex Community College 2020- Present

Major: Nursing

Haverhill High School (Health Care Occupations)

2016-Graduated 2020

Skills include taking vitals signs, emergency management (FEMA), first aid and safety.

American Red Cross CPR

2017-present

American Red Cross Babysitting Certification

American Heart Association CPR/AED



Skills

Planning fun events for people such as arts and crafts, music and activities. Personal skills: Kind, caring, compassionate, open-minded and reliable.

References

Hope Ouellette 978-387-9604 graciousmuse@aol.com

Jessica Doucette 978-335-6608 jessicadoucette88@gmail.com

Extra-Curricular Activities

Current: Guitar Lessons, Women's Floor Hockey League YMCA, Ice Skating Lessons
Hobbies include: Painting, Skiing, and Art.

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

11.2.1
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2020

City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Creation of the Task Force on Diversity and Inclusion

I am announcing the establishment of the Mayor's Task Force on Diversity and Inclusion. The purpose of this task force is to review and provide input on the police use of force policies and to advise the Mayor on ways to make city government more inclusive.

I am appointing Reverend Kenneth Young, Pastor at Calvary Baptist Church, as chairman of this task force. I will make further appointments shortly.

Respectfully submitted,

James J. Fiorentini (LYF)
James J. Fiorentini
Mayor

Dictated but not read by Mayor Fiorentini

JJF/lyf

Fixed Location Street Vendor Permit

FIXD-20-2 Renewal

Status: Active

Submitted: Jun 25, 2020

Applicant



James Waldrip

978-325-7223



gulf_of_maine_seafood_co@yahoo.com

Location

543 AMESBURY RD

Haverhill, MA = "01830"

12.5.1.1

2020JUN25PM10:13HAYCITYC

Vendor Information

Vendor Date of Birth

11/14/1966

Vendor Social Security Number

Vendor Primary Phone

978-325-7223

Vendor Secondary Phone

978-325-7223

Duration of Business

1 Year

Number of Employees

6

Merchandise to be Sold

**Deep Fried (Haddock, cod, flounder, sole, Scallops, clams, shrimp, lobster, Blooming Onions, French fries and onion rings) --
 Char-Broiled / Grilled (Salmon, beef kababs, chicken kababs, surf & turf kababs, wild shrimp)---Sandwiches (Lobster Rolls,
 Clam Rolls, Scallop Rolls, Tuna Salad Rolls, Seafood Salad Rolls, Hot Dogs, Hamburgers.)---**Beverages (Cans of Soda and
 Bottled Water).

Location Information

Days to be Open

Over 30 Days

Start Date

06/03/2020

Hours of Operation

11AM to 8:30PM

Select Location

Other

Proposed Alternate Location

543 Amesbury Rd. Haverhill

License Type

New - Fixed Location

Do You Require Electrical Power?

Yes

Do You Serve Food?

Yes

Attachments (1)

docx ~~Copy of \$5000 Sidewalk Obstruction Bond (City of Haverhill must be included as insured)~~

Jun 25, 2020

(private property)

Timeline



city clerk

Status: Completed June 25th 2020, 10:03 am

Assignee: LINDA KOUTOULAS

LINDA KOUTOULAS June 25th 2020, 10:03:27 am

James Waldrip applied and paid for Fixed Vendor - he is located on private property but will request Council approval in order to run business.

He does have a street bond, though not required.



police

Status: Completed June 25th 2020, 10:22 am

Assignee: Anthony Haugh

Anthony Haugh June 25th 2020, 10:22:41 am

No objection if he is remaining on private property.

☐ **Health**

Status: In Progress

Assignee: Mark Tolman

☐ **electrical**

Status: In Progress

Assignee: Robert Pigeon

☐ **fire department**

Status: In Progress

Assignee: Michael Picard

Michael Picard June 25th 2020, 11:49:26 am

The Fire Dept needs a copy of the compliance certificate for your commercial kitchen, to include ansul system, hood, K-extinguisher and ABC extinguisher. Please contact the Fire Dept office at 978-373-8460 to schedule an inspection prior to our sign off. The storage of propane may require a separate permit based on quantity.

☐ **city council**

Status: In Progress

Assignee: LINDA KOUTOULAS

Drainlayer's License**DL-20-17****Status:** Active**Submitted:** Jun 02, 2020**Applicant**

Daniel Briscoe

978-375-6465

@ briscoeservices1@gmail.com

new

12,53,1

2020 JUN 26 AM 10:19 HARV CITYC

Applicant Information**Drainlayer Application Status**

--

Applicant Cellphone

978-375-6465

Applicant Address

MA

Applicant State

MA

City Council Approval Date

--

Are You a Licensed Drainlayer?

No

Applicant City

Groveland

Applicant Zip

01834

Do You Work on City Property?

Yes

Business Name**Business Name**

Briscoe Services LLC

Business Address

17 Lindsays Way

Business State

MA

Business Fax

--

Are You Doing Work on City Property?

Yes

Business Phone

978-212-2552

Business City

Groveland

Business Zip

01834

Type of License

New (First Time)

Taxpayer Identification Number (TIN)

81-2345655

Insurance Information**Bond Expiration Date**

05/29/2023

Right-of-Way Bond Expiration Date

05/29/2021

Liability Insurance Expiration Date

05/26/2021

Workman's Compensation Expiration Date

06/02/2021

Attachments (5)**PDF Drainlayer Bond**

May 29, 2020

pdf Certificate of Liability Insurance

May 29, 2020

pdf **Workmen's Compensation Affidavit**

May 29, 2020

PDF **Street Opening Bond**

May 29, 2020

PDF **2 Letters of Recommendation - NEW APPLICANTS ONLY**

May 29, 2020

Timeline



Drainlayer License Fee

Status: Paid June 2nd 2020, 8:46 pm



City Clerk Approval

Status: Completed June 19th 2020, 10:57 am

Assignee: Judy Sirols



City Engineer Approval

Status: Completed June 26th 2020, 9:15 am

Assignee: Tara Lynch

Tara Lynch June 26th 2020, 9:15:47 am

Ok per JHP.



City Council Approval

Status: In Progress

Assignee: Judy Sirols



Drainlayer License Issued

Status: Pending

Drainlayer's License**DL-20-19**

Status: Active

Submitted: Jun 19, 2020

Applicant

Theodore L. Norton

508-328-7869

@ annmcl1234@gmail.com

new

12,532

2020JUN26am10:19HAY-CITYC

Applicant Information**Drainlayer Application Status**

In Progress

Applicant License Number

--

Applicant Cellphone

5083287869

License Status

--

Applicant Address

35 Phillips Drive

Applicant State

Newburyport

City Council Approval Date

--

Are You a Licensed Drainlayer?

Yes

License Type

--

License Expiration Date

--

Applicant City

Newburyport

Applicant Zip

01950

Do You Work on City Property?

Yes

Business Name**Business Name**

T.L. Norton Co., Inc

Business Address

35 Phillips Drive

Business State

MA

Business Fax

9784657206

Are You Doing Work on City Property?

No

Business Phone

9784657651

Business City

Newburyport

Business Zip

01950

Type of License

New (First Time)

Taxpayer Identification Number (TIN)

--

Insurance Information**Bond Expiration Date**

04/30/2021

Right-of-Way Bond Expiration Date

04/30/2021

Liability Insurance Expiration Date

06/30/2020

Workman's Compensation Expiration Date

06/30/2020

Attachments (4)

- pdf Drainlayer Bond**
Jun 19, 2020
- pdf Certificate of Liability Insurance**
Jun 19, 2020
- pdf Workmen's Compensation Affidavit**
Jun 19, 2020
- pdf 2 Letters of Recommendation - NEW APPLICANTS ONLY**
Jun 19, 2020

Timeline

- ☐ **Drainlayer License Fee**
Status: Paid June 19th 2020, 12:51 pm
- ☐ **City Clerk Approval**
Status: Completed June 19th 2020, 12:51 pm
Assignee: Judy Sirois
- ☐ **City Engineer Approval**
Status: Completed June 26th 2020, 9:17 am
Assignee: Tara Lynch
- Tara Lynch** June 26th 2020, 9:17:34 am
Ok per JHP.
- ☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois
- ☐ **Drainlayer License Issued**
Status: Pending

Drainlayer's License

DL-20-18

Status: Active

Submitted: Jun 16, 2020

Applicant



Brendan Larkin

781-944-7808

@ larkindevco@gmail.com

Renewal

12, 5, 3, 3

2020 JUN 26 AM 10:19 HAU CITYC

Applicant Information

Drainlayer Application Status

--

Applicant License Number

CS-067652

Applicant Cellphone

781-944-7808

License Status

Active

Applicant Address

709 Lowell Street

Applicant State

MA

City Council Approval Date

--

Are You a Licensed Drainlayer?

Yes

License Type

Construction Supervisor

License Expiration Date

12/12/2021

Applicant City

Methuen

Applicant Zip

01844

Do You Work on City Property?

Yes

Business Name

Business Name

Larkin and Larkin Development Corporation

Business Address

709 Lowell Street

Business State

MA

Business Fax

--

Are You Doing Work on City Property?

Yes

Business Phone

781-944-7808

Business City

Methuen

Business Zip

01844

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-3545248

Insurance Information

Bond Expiration Date

10/22/2020

Right-of-Way Bond Expiration Date

10/22/2020

Liability Insurance Expiration Date

11/03/2020

Workman's Compensation Expiration Date

07/10/2020

Attachments (5)

- pdf Drainlayer Bond**
Jun 16, 2020
- pdf Certificate of Liability Insurance**
Jun 16, 2020
- pdf Workmen's Compensation Affidavit**
Jun 16, 2020
- pdf Street Opening Bond**
Jun 16, 2020
- PDF References.PDF**
Jun 16, 2020

Timeline

☐ **Drainlayer License Fee**
Status: Paid June 16th 2020, 10:15 am

☐ **City Clerk Approval**
Status: Completed June 19th 2020, 10:56 am
Assignee: Judy Sirois

☐ **City Engineer Approval**
Status: Completed June 26th 2020, 9:21 am
Assignee: Tara Lynch

Tara Lynch June 26th 2020, 8:51:26 am

I emailed the applicant to ask for new letters of recommendation written for the drainlayer, not the company.

Tara Lynch June 26th 2020, 9:21:07 am

This is a renewal, letters of recommendation already on file.

Ok per JHP.

☐ **City Council Approval**
Status: In Progress
Assignee: Judy Sirois

☐ **Drainlayer License Issued**
Status: Pending

Drainlayer's License

DL-20-20

Status: Active

Submitted: Jun 25, 2020

Applicant



David Tebbetts

978-988-9090

@ jg.silversmith@gmail.com

renewal

12, 5, 3, 4

2020JUN25AM10:19HAYCITYC

Applicant Information

Drainlayer Application Status

--

Applicant License Number

176136

Applicant Cellphone

978-604-7254

License Status

Expired

Applicant Address

55 Elm Street

Applicant State

Massachusetts

City Council Approval Date

--

Are You a Licensed Drainlayer?

Yes

License Type

Home Improvement Contractor

License Expiration Date

07/18/2015

Applicant City

Woburn

Applicant Zip

01801

Do You Work on City Property?

No

Business Name

Business Name

Silversmith Excavating Co. Inc

Business Address

65B Industrial Way

Business State

Massachusetts

Business Fax

--

Are You Doing Work on City Property?

No

Business Phone

978-988-9090

Business City

Wilmington

Business Zip

01887

Type of License

Renewal

Taxpayer Identification Number (TIN)

04-2852074

Insurance Information

Bond Expiration Date

06/22/2021

Right-of-Way Bond Expiration Date

06/22/2021

Liability Insurance Expiration Date

04/16/2021

Workman's Compensation Expiration Date

04/16/2021

Attachments (3)

pdf **Drainlayer Bond**

Jun 24, 2020

pdf **Certificate of Liability Insurance**

Jun 24, 2020

pdf **Workmen's Compensation Affidavit**

Jun 24, 2020

Timeline



Drainlayer License Fee

Status: Paid June 25th 2020, 10:14 am



City Clerk Approval

Status: Completed June 25th 2020, 10:45 am

Assignee: Judy Sirois

David Tebbetts June 25th 2020, 10:17:01 am

Hoping to get this processed as soon as we can. Thank you!

Judy Sirois June 25th 2020, 10:45:58 am

street opening bond not needed for upcoming job.



City Engineer Approval

Status: Completed June 26th 2020, 9:16 am

Assignee: Tara Lynch

Tara Lynch June 26th 2020, 9:16:19 am

Ok per JHP.



City Council Approval

Status: In Progress

Assignee: Judy Sirois



Drainlayer License Issued

Status: Pending

125611

Junk Dealer/Collector License**JUNK-20-2**

Status: Active

Submitted: Jun 18, 2020

Applicant

James Smith

6037851202

@ jackiefoley9@aol.com

Location

39 HALE ST

Haverhill, MA = "01830"

TJS Metals

Business Information**Applicant's Relationship to Owner**

Owner

Business Owner Address

17 East Derry rd Derry NH 03038

Type of Business Structure

Sole Proprietor

Timeline

- ☐ **Junk Dealer/Collector Permit Fee Payment**
 Status: Paid June 18th 2020, 1:48 pm
 undefined undefined June 22nd 2020, 3:03:03 pm
 paid see cc approval
- ☐ **City Clerk Approval**
 Status: Completed June 22nd 2020, 2:59 pm
 Assignee: Maria Bevilacqua
 Maria Bevilacqua June 22nd 2020, 2:59:24 pm
 paid \$200.00 Check #436
 Maria Bevilacqua June 22nd 2020, 3:09:42 pm
 check #435
- ☐ **Police Approval**
 Status: Completed June 23rd 2020, 8:18 am
 Assignee: Anthony Haugh
- ☐ **City Council Approval**
 Status: In Progress
 Assignee: Maria Bevilacqua
 Maria Bevilacqua June 23rd 2020, 9:35:42 am
 Will be on June 30 2020 City Council Agenda
- ☐ **Junk Dealer/Collector Permit Issued**
 Status: Pending



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

13.1

ORDERED:

That the Mayor being and is hereby authorized on behalf of the City of Haverhill to accept a deed from Gedymino Club, Inc. to the City for certain real property located on Montvale Street containing 6.14 acres of land in total, a copy of which is attached hereto and incorporated herein along with a plan entitled "Form A Plan, Proposed Site Plan of Land at Montvale Street, Haverhill, Massachusetts, Owner/Applicant: Lithuanian Gedymino Club, P.O. Box 1861, Haverhill, MA 01831, Date: June 24, 2019, Scale: 1" = 40'". Said deed is being conveyed relative to the requirements of an Order of Conditions issued by the Haverhill Conservation Commission under M.G.L. Chapter 131, Section 40, and Haverhill City Code Chapter 253 regarding the protection of wetlands, related water resources, and adjoining land areas.

JAMES J. FIORENTINI
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2020


City Council President Melinda Barrett and Members of the Haverhill City Council

RE: Acceptance of Peabody Brook land on Montvale Street

Dear Madame President and Members of the Haverhill City Council:

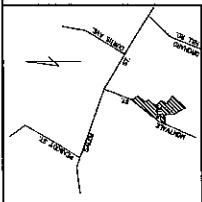
Please find attached an order for the City of Haverhill to accept conservation land on Montvale Street which will be used to protect and preserve Peabody Brook. I recommend approval.

Very truly yours,


James J. Fiorentini
Mayor

Dictated but not read by Mayor Fiorentini

JJF/lyf



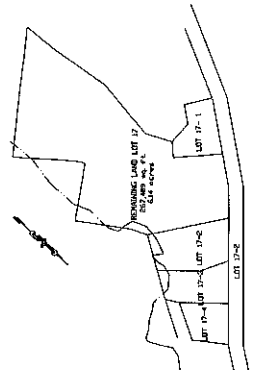
GENERAL NOTES:

1. BOUNDARY INFORMATION BASED UPON PLIN BOOK 308, PLAN 12.
2. TOPOGRAPHIC AND ADDITION INFORMATION WAS COMPILED FROM GISTE SURVEY PERFORMED BY R.M. ENGINEERING, HAVERHILL, MA.
3. WETLANDS LOCATED BY GISTE SURVEY, 2014/04/04.

ASSESSORS PLAN 778
BLOCK 797
AREA 8.75 AC. +/-
DEED BOOK 314 PAGE 316
ZONE RM

PLAN BOOK 314 PLANS
RECEIVED OCTOBER 21, 2019
APPROVED BY [Signature]
REGISTERED PROFESSIONAL ENGINEER

15/4/14

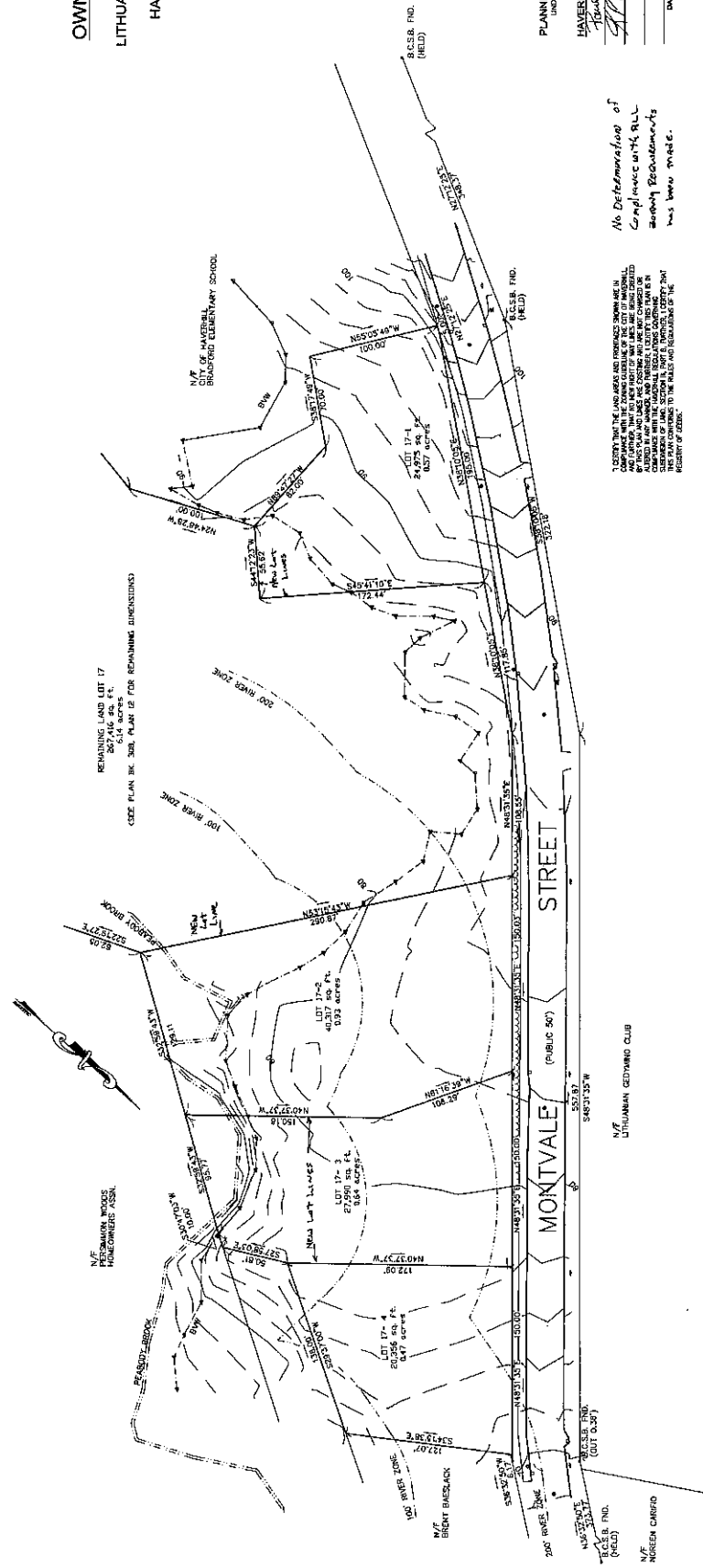


TOTAL PARCEL PLAN
SCALE: 1"=200'

FORM "H" PLN
PROPOSED SITE PLAN
OF LAND AT

MONTVALE STREET
HAVERHILL, MASSACHUSETTS
JUNE 24, 2019

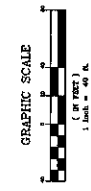
OWNER/APPLICANT:
LITHUANIAN GEDYMINO CLUB
P.O. BOX 1861
HAVERHILL, MA 01831



No Determination of
Compliance with ALL
Zoning Requirements
has been made.

I CERTIFY THAT THE LAND ABOVE AND THEREABOUTS SHOWN ARE IN
COMPLIANCE WITH THE ZONING ORDINANCE OF THE CITY OF HAVERHILL,
MASSACHUSETTS, AND THAT THE SAME ARE NOT SUBJECT TO ANY
EASEMENT, ENCUMBRANCE, OR OTHER INTEREST THAT MAY AFFECT
THE SAME, AND THAT THE SAME ARE NOT SUBJECT TO ANY
REQUIREMENT OF THE CITY OF HAVERHILL, MASSACHUSETTS, THAT
MAY AFFECT THE SAME, AND THAT THE SAME ARE NOT SUBJECT TO
ANY OTHER REQUIREMENT OF THE CITY OF HAVERHILL, MASSACHUSETTS,
THAT MAY AFFECT THE SAME.

PLANNING BOARD APPROVAL
HAVERHILL PLANNING BOARD
DATE 9/11/19



R.M. ENGINEERING
160 Main Street
Haverhill, Massachusetts 01830
TEL: (978) 372-0449 FAX: (978) 372-7183

QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS that **Gedymino Club, Inc.**, a Massachusetts Corporation with a mailing address of PO Box 1861, Haverhill, MA 01831,

grants to the City of Haverhill, acting by and through its Conservation Commission ("Grantee"), to be under its care, custody and control for conservation purposes, pursuant to the provisions of Massachusetts General Laws Chapter 40, §8C, as it may hereafter be amended, and of Article 97 of the Amendments to the Massachusetts Constitution, with a usual place of business at 4 Summer Street, Haverhill, MA 01830

WITH QUITCLAIM COVENANTS

The vacant land in Haverhill, Essex County, Massachusetts described as “Remaining Land Lot 17” as shown on Plan entitled Form A Plan, Proposed Site Plan of Land at Montvale Street, Haverhill Massachusetts dated June 24, 2019 as drawn for Lithuanian Gedymino Club by RAM Engineering, 160 Main Street, Haverhill, MA 01830, Scale 1” = 40’ and recorded with the Essex South District Registry of Deeds on October 11, 2019 at Plan Book 474, Plan No. 15.

Subject to all matters of record and as shown on said Plan.

Meaning and intending to convey a portion of the premise conveyed to Haverhill Gedymino Club by deed of Lucy M. Roberts dated May 4, 1938 and recorded with the Essex South County Registry of Deeds at Book 3144, Page 316.

This transfer does not constitute all or substantially all of the assets of the entity located in Massachusetts.

No notice to the Massachusetts Attorney General is required as this conveyance does not convey all or substantially all of the assets of the Gedymino Club, Inc. and this conveyance does not cause a material change in the nature of the activities conducted by the Gedymino Club, Inc.

Witness our hands and seals this _____ day of _____ 2020

Gedymino Club, Inc.:

By: Kevin Masys, President

By: Gail Cunningham, Treasurer

COMMONWEALTH OF MASSACHUSETTS

County of Essex, ss.


On this ____ day of _____ 2020, before me, the undersigned notary public, personally appeared Kevin Masys and Gail Cunningham, in their capacity as President and Treasurer respectively of Gedymino Club, Inc., proved to me through satisfactory evidence of identification, which was _____ to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed said document voluntarily for its stated purpose, by their free act and deed.

Notary Public
My Commission Expires:



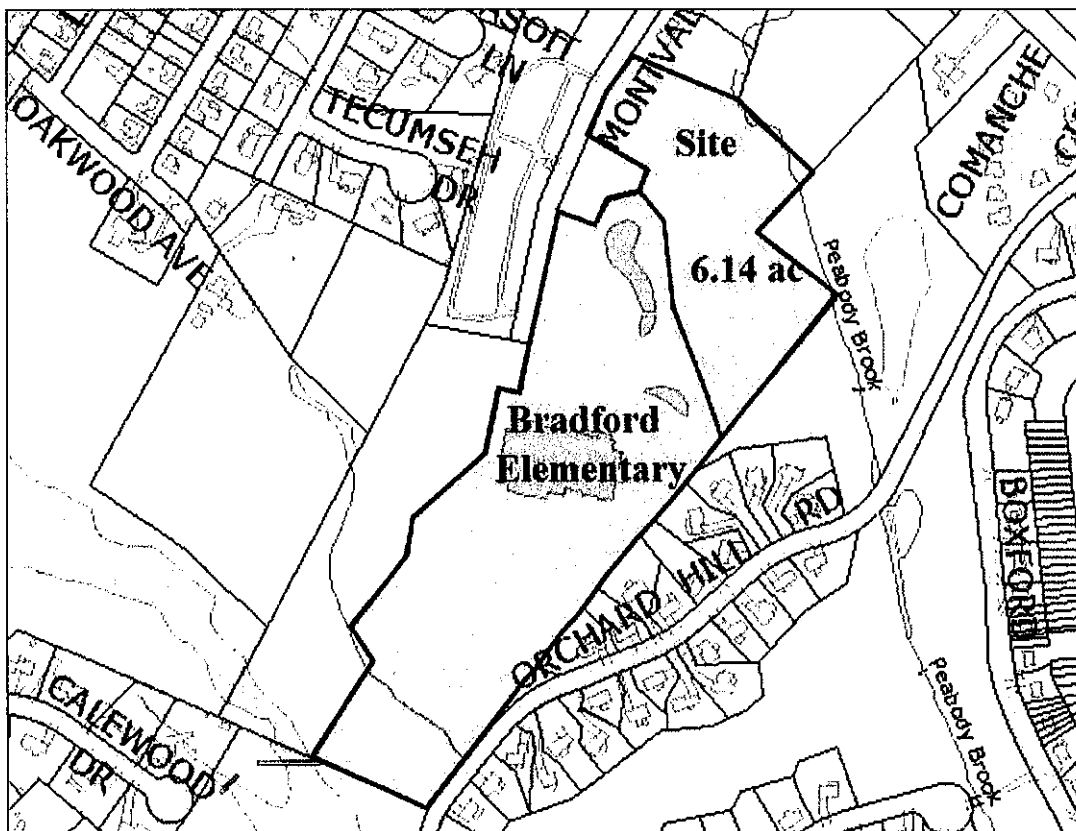
Haverhill

Conservation Department
Phone: 978-374-2334 Fax: 978-374-2366
rmoore@cityofhaverhill.com
conservation@cityofhaverhill.com

MEMO TO: Council President Melinda Barrett and Haverhill City Councilors
FROM: Robert E. Moore, Jr., Environmental Health Technician 
DATE: June 11, 2020
RE: Open Space Acceptance – Montvale Street
Parcel ID: 778-797-17

BACKGROUND

Late last year the Conservation Commission approved the proposed construction of four (4) single-family houses on a portion of the Gedymino Club's land on Montvale Street. As part of this project the Club proposed to deed the subject 6.14-acre parcel to the City on behalf of the Conservation Commission for the protection of Peabody Brook and for its possible future use as an outdoor learning area. This proposal was made a requirement of the Commission's approval.



RECOMMENDATION

The Conservation Commission recommends and supports the City's acceptance of the subject parcel.



Document
CITY OF HAVERHILL
In Municipal Council

13.2

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Alarm Contracting Enterprises	\$ 262.50	School Department
WB Mason	\$ 7.98	Water Engineering
Nutter, McClennen & Fish LLP	\$ 19,236.24	Wastewater Department

Alarm Contracting Enterprises

E-Mail

Invoice

32 Tiger Street
Pelham, N.H. 03076

Kevinwsteele1@comcast.net

Date	Invoice #
6/17/2019	401202

Phone# 1-978-683-0800

Bill To
Haverhill School Dept 4 Summer St Haverhill Ma 01830

Ship To
Golden Hill

P.O. No.	Account #	Ship Date
		6/17/2019

Terms	Project

Item	Quantity	Description	Rate	Amount
175	3.5	Test power output for strobes-need new power supply-will provide proposal	75.00	262.50
			Total	\$262.50



W.B.MASON CO., INC.
59 Centre St
Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

RECEIVED
JUN 18 2020

OFFICE OF CITY ENGINEER
Haverhill, MA

Invoice Number	I57859134
Customer Number	C1016545
Invoice Date	08/16/2018
Due Date	09/15/2018
Order Date	08/15/2018
Order Number	S081475414
Order Method	WEB

HAVERHILL-ENGINEERING DEPT
ATTN: John Pettis
4 SUMMER ST STE 300
HAVERHILL MA 01830-5843

Delivery Address

Haverhill-Engineering Dept
Attn: John Pettis
4 Summer St, Rm 300
Haverhill MA 01830

W.B. Mason Federal ID #: 04-2455641

Important Messages

Please send all remittance coupons with your payment to our REMITTANCE ADDRESS:

W.B. Mason Co., Inc.
PO BOX 981101
Boston, MA 02298-1101

ITEM NUMBER	DESCRIPTION	QTY	U/M	UNIT PRICE	EXT PRICE
MMM6545PK	NOTE,POST-IT,3X3,CAPETOWN,5PD/PK	2	PK	3.99	7.98

SUBTOTAL: 7.98
TAX & BOTTLE DEPOSITS TOTAL: 0.00
ORDER TOTAL: 7.98
Total Due: 7.98

To ensure proper credit, please detach and return below portion with your payment



W.B. MASON CO., INC.
59 Centre St - Brockton, MA 02301

Address Service Requested
888-WB-MASON www.wbmason.com

HAVERHILL-ENGINEERING DEPT
ATTN: John Pettis
4 SUMMER ST STE 300
HAVERHILL MA 01830-5843

Remittance Section

Customer Number	C1016545
Invoice Number	I57859134
Invoice Date	08/16/2018
Terms	Net 30
Total Due	7.98

Amount Enclosed \$ _____

W.B. MASON CO., INC.
PO BOX 981101
BOSTON, MA 02298-1101

C1016545I57859134I578591340000000007988

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 27, 2019

Resp. Atty.: MAL

Bill No. 648163/03

City of Haverhill
Waste Water Treatment
40 South Porter Street
Haverhill, MA 01835-7646

FOR PROFESSIONAL SERVICES rendered and unbilled through May 31, 2019 in connection with the following:

Matter Name: NPDES Permit

Matter No.: 00002

<u>Date</u>	<u>Description</u>	<u>Timekpr</u>	<u>Hours</u>
05/01/19	Review Merrimack Study and prepare for meeting with GLSD and Haverhill regarding NPDES permits; travel to and attend meeting at Haverhill WWTP regarding same	MHS	2.60
05/01/19	Prepare presentation materials	PKS	1.00
05/01/19	Review correspondence to regulatory agencies	MJC5	0.10
05/01/19	Prepare for, attend team meeting regarding permit strategy; follow-up on Kleinfelder	MAL	2.00
05/02/19	Review meeting notes and coordinate status and strategy with M. Connolly regarding EPA extension request	MHS	0.50
05/02/19	Draft extension letter to EPA regarding NPDES draft permit	MHS	0.30
05/02/19	Prepare presentation materials	PKS	0.20
05/02/19	Conference with M. Snell, M. Connolly regarding letters to EPA, Kleinfelder issues	MAL	0.90
05/02/19	Meet with M. Snell and M. Leon about permit strategy; call with Senator Tarr's office; call with EPA	MJC5	1.10
05/03/19	Finalize Extension letter and e-mail client	MHS	0.30
05/05/19	Call with M. Leon and M. Snell about permit strategy; email EPA about meeting on permit delay; review letter to EPA	MJC5	0.40
05/06/19	Revise extension letter and e-mails regarding telephone call with EPA	MHS	1.00

PAYMENT DUE UPON RECEIPT
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID: 04-2106505

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 27, 2019

Resp. Atty.: MAL

Bill No. 648163/03

05/06/19	Review revised letter to EPA; telephone conference with M. Snell; telephone conference with B. Ward	MAL	1.00
05/07/19	Revise and finalize extension letter; telephone call with I. Lewis regarding same	MHS	0.80
05/07/19	Review revisions to letter to EPA; telephone conference with I. Lewis regarding permit issues, sampling	MAL	0.90
05/08/19	Revise and finalize letter requesting extension; telephone call with R. Ward and M. Leon regarding preparation for EPA call; telephone call with EPA DC (A. Wildeman) regarding extension; e-mails regarding documents for A. Wildeman	MHS	1.20
05/08/19	Preparation call regarding EPA call; call with EPA regarding permit schedule	MAL	1.10
05/08/19	Prepare for and call with EPA; follow up call with clients, M. Leon, and M. Snell	MJC5	0.90
05/09/19	Review and finalize draft expert engagement letters; e-mail K. Westphal and R. Cantu regarding same	MHS	0.20
05/09/19	Call M. Snell about permit negotiations	MJC5	0.20
05/10/19	Call with M. Leon about permit case strategy	MJC5	0.10
05/13/19	Consultation with M. Leon regarding Haverhill telephone call with EPA and strategy	MHS	0.20
05/13/19	Emails and telephone calls with B. Ward regarding EPA proposal, meeting request	MAL	0.40
05/14/19	Coordinate call with Senator Tarr	MJC5	0.10
05/14/19	Telephone conference with B. Ward (3x) regarding EPA meeting, expert issues	MAL	1.00
05/15/19	Prepare for and attend meeting with EPA regarding NPDES permit draft	MHS	3.10
05/15/19	Calls with M. Snell and M. Leon about draft permit work	MJC5	0.20
05/15/19	Prepare for, attend meeting with EPA regarding draft NPDES permit; follow-up regarding same	MAL	3.00
05/16/19	E-mails regarding meeting with EPA and Merrimack Study	MHS	0.70
05/16/19	Call with M. Leon and M. Snell about draft permits; call and meet with N. Cappellazzo for research on draft permits	MJC5	0.70

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FEDERAL TAX ID: 04-2106505

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155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 27, 2019

Resp. Atty.: MAL

Bill No. 648163/03

05/16/19	Telephone calls with B. Ward regarding follow-up to EPA meeting, sampling	MAL	1.30
05/17/19	Summarize notes from EPA hearing; e-mails with Kleinfelder regarding Merrimack Study	MHS	0.40
05/17/19	Prepare for and call with Senator Tarr	MJC5	0.40
05/17/19	Telephone conference with B. Tan; follow-up with R. Ward	MAL	0.40
05/20/19	Review e-mails regarding Sen. Tarr telephone call and letters	MHS	0.20
05/20/19	Call with M. Leon about letter to Massachusetts delegation; correspondence about Massachusetts letter; calls with R. Cantu and M. Snell	MJC5	0.40
05/21/19	Review law regarding Gold Book standard and legal challenges	MHS	0.70
05/21/19	Draft letter to Massachusetts delegation	MJC5	1.00
05/22/19	Conduct legal research regarding standard applicable to EPA in deciding whether to re-open notice and comment period upon changing a permit	NMC2	1.30
05/22/19	Review documents on expert work, letter to stakeholder	MAL	0.90
05/22/19	Revise letter to Massachusetts delegation; review and edit Kleinfelder engagement letter; review EPA memorandum on cost analysis; call with M. Snell regarding same	MJC5	0.90
05/23/19	Call with B. Ward regarding letter to delegation; discussions of new sampling; follow-up on Klenfelder work	MAL	0.90
05/23/19	Draft letter to Massachusetts delegation for Haverhill; meet with M. Leon	MJC5	0.70
05/24/19	E-mails regarding final delegation letter	MHS	0.20
05/24/19	Telephone calls with B. Ward; follow-up on testing issues, contacts with delegation	MAL	1.20
05/26/19	Review current NPDES permit regarding comments/conditions	MHS	0.30
05/28/19	Telephone conference with B. Ward regarding sampling issues, EPA schedule	MAL	0.90
05/28/19	Call with M. Leon regarding timing of permits, sampling and meeting with City	MHS	0.20
05/29/19	Telephone conference with B. Ward regarding sampling program, EPA schedule	MAL	0.90

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BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID: 04-2106505

Nutter, McClennen & Fish, LLP

Seaport West
155 Seaport Boulevard
Boston, MA 02210-2604
(617) 439-2000

Client No.: 0101989

June 27, 2019

Resp. Atty.: MAL

Bill No. 648163/03

05/29/19	Call Senator Tarr's office; meet with M. Leon about permit strategy	MJC5	0.30
05/30/19	Prep for and call with City regarding NPDES permits and sampling	MHS	1.60
05/30/19	Attend Haverhill team meeting regarding sampling program, strategy on permit issue; follow-up with M. Snell	MAL	2.70
05/30/19	Review and analyze Merrimack River current conditions document	MJC5	0.10
05/31/19	Meet with M. Leon about permit strategy; revise Kleinfelder agreement	MJC5	0.30
05/31/19	Telephone call with Sarah regarding Canton response, test results; follow-up with M. Snell regarding same	MAL	1.40

Total Hours for Matter 00002

45.80

Total Fees

\$19,087.50

DISBURSEMENTS and other charges recorded and unbilled through May 31, 2019

On-Line Research Charges \$75.79

Travel Related Charges 72.95

Total Disbursements and Other Charges for Matter 00002

\$148.74

Total of Matter 00002

\$19,236.24

ok to pay

6/28/2019

6010040.1.0442.5306

Robert
E. Ward

PAYMENT DUE UPON RECEIPT
BALANCES OVER THIRTY DAYS ARE SUBJECT TO A MONTHLY FINANCE CHARGE OF ONE AND ONE HALF PERCENT
FEDERAL TAX ID: 04-2106505

JAMES J. FIORENTINI
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CI.HAVERHILL.MA.US

June 26, 2020

City Council President Barrett and Members of the Haverhill City Council

RE: FY2020 Bills


Dear Madame President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year:

Vendor	Amount	Account
Alarm Contracting Enterprises	\$ 262.50	School Department
WB Mason	\$ 7.98	Water Engineering
Nutter, McClennan & Fish, LLP	\$ 19, 236.24	Wastewater Dept.
TOTAL	\$ 19,506.72	

I recommend approval.

Very truly yours,


James J. Fiorentini, Mayor

JJF/lyf



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

File 10 days

1411

ORDERED:

MUNICIPAL ORDINANCE

CHAPTER 240

AN ORDINANCE RELATING TO PARKING

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by **ADDING** the following in § 240-85 Schedule B: Parking Restrictions and Prohibitions:

LOCATION	REGULATION	HOURS/DAYS
Portland Street In front of No. 74 except For 1-24 hour handicap Parking space at No. 74 Portland Street	No Parking	24 hours

APPROVED AS TO LEGALITY:

City Solicitor



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

June 26, 2020

**MEMO TO: CITY COUNCIL PRESIDENT MELINDA BARRETT AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Portland Street – HP Ordinance, 74 Portland Street*

As requested, see attached Ordinance for one HP space at 74 Portland Street.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Fiorentini, Stankovich, Ward, Cox, Haugh, Herlihy

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

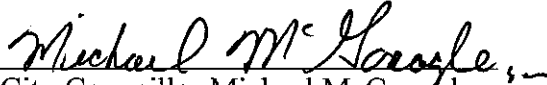
15.1

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

June 24, 2020

TO: President and Members of the City Council:

Councillor Michael McGonagle requests to have the Traffic and Safety Committee review a request for a "no outlet" sign at the entrance of Silver Birch Lane.


City Councillor Michael McGonagle

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

15.2

CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

www.cityofhaverhill.com

citycncl@cityofhaverhill.com

June 24, 2020

TO: President and Members of the City Council:

Councillor Michael McGonagle requests to refer a request for a stop sign at the intersection of Greenough Street and Sherman Avenue to the Traffic & Safety Committee.


City Councillor Michael McGonagle

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LePAGE
VICE PRESIDENT
JOSEPH J. BEVILACQUA
JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
MICHAEL S. MCGONAGLE
MARY ELLEN DALY O'BRIEN
WILLIAM J. MACEK



CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

15.3
CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycnci@cityofhaverhill.com

June 24, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua requests discussion proposing to postpone the rescheduled Master Plan Zoning Public Hearing until such time as residents are able to attend in person live Council Hearing for reasons to be discussed.


City Councillor Joseph Bevilacqua

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LEPAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

TIMOTHY J. JORDAN

MICHAEL S. MCGONAGLE

MARY ELLEN DALY O'BRIEN

WILLIAM J. MACEK



CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

15.4

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4 SUMMER STREET
TELEPHONE: 978 374-2328
FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

June 24, 2020

TO: President and Members of the City Council:

Councillor Bevilacqua requests discussion of traffic concerns on West Rochambault Street as identified by Frank Cook and other residents and request to be referred to Traffic and Safety Committee.


City Councillor Joseph Bevilacqua

CITY COUNCIL

MELINDA E. BARRETT

PRESIDENT

COLIN F. LePAGE

VICE PRESIDENT

JOSEPH J. BEVILACQUA

JOHN A. MICHITSON

THOMAS J. SULLIVAN

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HAVERHILL, MASSACHUSETTS 01830-5843

15.5
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4 SUMMER STREET
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FACSIMILE: 978 374-2329
www.cityofhaverhill.com
citycncl@cityofhaverhill.com

June 26, 2020

TO: President and Members of the City Council:

Councillor Colin LePage requests a status update on the Matrix study regarding the "Organization of our Facilities Maintenance Department" as previously requested.


City Councillor Colin LePage



McGONAGLE
ALLY O'BRIEN
MACEK

CITY OF HAVERHILL
HAVERHILL, MASSACHUSETTS 01830-5843

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citycncl@cityofhaverhill.com

DOCUMENTS REFERRED TO COMMITTEE STUDY

38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17, 4/23/18
38-D	Communication from Councillors Sullivan and Barrett requesting an update on City's emergency management plan and status of working generators in all public building in City	Public Safety	3/20/18 1/23/19
38-I	Communication from Councillor Macek to refer City's Ch. 255 - Zoning, Article XVIII, Solar Energy Systems, Sec. 255-185 thru 255-194 to Administration & Finance Committee	A & F	3/12/19 4/3/19, 8/5/19
13-Y	Communication from Councillor LePage to discuss accounting of revenue funds received from Licensed Marijuana establishments & their allocation to mitigate costs and impacts to city	A & F	3/12/19 8/5/19
79-F	Communication from Councillor Sullivan requesting to introduce Kathleen Fitts, Gale Park Assoc. to request the city replace the Gale Park Fountain in fiscal year 20	NRPP	6/25/19
79-T	Communication from Councillors Sullivan and Barrett re: discussion with VINFEN & Haverhill Police Dept. regarding incident in neighborhood of 20 Westland Ter. group home on 7/5 and steps being taken to better supervise residents and reduce police calls to residence	Public Safety	7/23/19
89-D	Communication from Councillors LePage, Michitson, Jordan requesting discussion on reducing exposure of persons under 21 yrs. of age to outdoor advertising (billboards) of marijuana products and zoning regulations pertaining to smoke and/or vapor stores in Haverhill	A & F	7/23/19 8/6/19
89-K	Communication from Councillor Macek requesting open discussion relative to the process for Establishing a Charter Commission to review the current City of Haverhill Charter	Citizen Outreach A & F	8/6/19
89-U	Communication from Councillor LePage re: applying for Community Compact Best Practices Program grant for benefit of city and its residents	Citizen Outreach A & F	9/17/19
89-V	Communication from Councillor McGonagle requesting a discussion about school bus safety	Public Safety	9/17/19
11	Communication from Councilor Jordan requesting to introduce Steve Costa of Citizens for Haverhill Fire to discuss Mayor's CIP and occupational cancer	Public Safety	1/7/20
11-S	Communication from Councillor Sullivan requesting a discussion regarding a property owner's request to lease or purchase City land abutting their property at 256 Whittier Rd.	NRPP	2/4/20
34-P	Communication from Councillor Sullivan requesting a discussion regarding the disposal of cremated remains on public property	NRPP	3/17/20

DOCUMENTS REFERRED TO COMMITTEE STUDY

- Communication from Councillor McGonagle requesting to introduce Donald Jarvis to discuss tax reduction for veterans A & F 4/7/20
- M Communication from Councillors LePage and Daly O'Brien re: the possible use of Hale Hospital Trust Funds for ongoing City health care programs and issues A & F 4/21/20

CITY COUNCIL

MELINDA E. BARRETT
PRESIDENT
COLIN F. LEPAGE
VICE PRESIDENT
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JOHN A. MICHITSON
THOMAS J. SULLIVAN
TIMOTHY J. JORDAN
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HAVERHILL, MASSACHUSETTS 01830-5843

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LONG TERM MATTERS STUDY LIST

- 38-F Communication from Councillors Barrett and LePage requesting to discuss double poles in the City
A & F 3/15/16, 9/6/16, 11/3/16, 1/17/17, 5/11/17, 10/24/17, 3/6/19
- 26E City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020
A & F 5/31/16, 11/3/16, 5/11/2017, 7/25/17, 2/15/18, 3/6/19, 4/17/19
- 82 Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking
– Fees, Rate and Terms
A & F 7/10/18
- 82-B Ordinance re: Vehicles & Traffic – Amend Ch. 240-108, Article XVI, Central Business District Parking
- Chart
A & F 7/10/18
- 93-L Communication from President Michitson requesting to introduce Dave Labrode to discuss street tree
plantings
NRPP 8/7/18, 2/28/19, 2/27/20
- 38-J Communication from Councillor Macek requesting a discussion about reserve parking spaces at City
Hall designated for Registry of Motor Vehicles
NRPP 3/19/19, 2/27/20