

HAVERHILL PLANNING BOARD MEETING MINUTES

DATE: Wednesday, October 9, 2019

Place: City Council Chambers, Room 202

Time: 7:00 PM

Members Present: Member Robert Driscoll
Member Bill Evans
Member Alison Colby-Campbell
Member Kenneth Cram
Chairman Paul Howard
Member Karen Peugh
Member April DerBoghosian, Esq.
Member Nate Robertson

Members Absent: Member Karen Buckley

Also Present: William Pillsbury, Planning Director

Approval of Minutes: September 11, 2019

September 11, 2019

After board consideration, Member Robert Driscoll motioned to approve the September 11, 2019 minutes. Member Bill Evans seconded the motion. Members present voted in favor: Robert Driscoll, Nate Robertson, Karen Peugh, Kenneth Cram, Alison Colby-Campbell, Paul Howard, April DerBoghosian, Esq. and William Evans. Members Absent: Karen Buckley. **Motion Passed.**

Mr. William Pillsbury: Read the conduct of hearings into the record.

Public Hearings: NONE

Definitive Escrows:

Greenough Street Escrow: Please be advised at the Haverhill Planning Board meeting held on 10/9/19 at 7:00 pm in the City Council Chambers reviewed the request to endorse the extension of the agreement for the above cited development.

The Planning Director, William Pillsbury, advised the board that the agreement was reviewed by the City Solicitor as to form and was approved as attested to by his signature on said agreement. The new expiration date for performance is **October 10, 2020**. The Planning

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Director recommended that the Planning Board vote to endorse the extension agreement. **It was noted, that the developer must record the extension of the agreement at the Registry of Deeds and provide proof of said recording to the Planning Office for its file.**

After board consideration, Member Bill Evans motioned to endorse the above cited agreement and that the developer provide the Planning Office with a recorded copy of said agreement as required. Member Robert Driscoll seconded the motion. Members Karen Peugh, Nate Robertson, April DerBoghossian, Esq., Kenneth Cram, Alison Colby-Campbell, Robert Driscoll, Bill Evans, and Paul Howard voted in favor. Members absent: Karen Buckley. **Motion Passed.**

List of all documents and other exhibits used by the public body during the meeting.

- **Escrow Materials**

Tenny Place Phase I and II:

The Haverhill Planning Board at its 10/9/19 meeting held on Wednesday evening at 7:00 pm reviewed the request to reduce the account to a zero balance in return for the completion of all work.

Economic Development/Planning Director William Pillsbury, Jr. advised the board members that the City Engineer did not respond in time for the meeting. The Planning Director recommends reducing the account to zero balance pending the approval from the City Engineer.

In consideration of the Planning Director recommendation, Member Robert Driscoll motioned to reduce the account to a zero balance with the conditions stated above. Seconded by Member April DerBoghossian, Esq. Members Present: Nate Robertson, Karen Peugh, Bill Evans, April DerBoghossian, Esq., Kenneth Cram, Alison Colby-Campbell, Robert Driscoll and Paul Howard. All members present voted in favor. Members Absent: Karen Buckley. Motion Passed.

List of all documents and other exhibits used by the public body during the meeting.

- **Escrow Materials**

Form A Plans:

Daniel and Kelly Hogan for 828 Amesbury Road: It was noted the building inspector commented on October 3, 2019 "Meets access, area and frontage is existing no change." After board consideration Member Bill Evans motioned to approve and endorse the plan for 841 West Lowell Avenue. Seconded by Member Robert Driscoll. All members present voted in favor. **Motion Passed.**

Bradford Unlimited Corporation for 79 South Central Street: It was noted that the building inspector commented on October 3, 2019 "Lot 22A has area of 9,628 s/f and frontage 91' and access. Lot 22 BOA approval for area of 6,383' where 7,500' is

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required. Area –check mark and access – check mark”. After board consideration Member Robert Driscoll motioned to approve and endorse the Form A for 79 South Central Street. Seconded by Member Alison Colby-Campbell. All members present voted in favor. **Motion Passed.**

Endorsement: Lot 8 Curtis Street: No mylar was submitted.

Meeting adjourned.

Signed:

Paul Howard
Chairman