



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmclanahan@haverhillma.gov

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Bridget Panniello, Head Clerk/Floater- bpanniello@haverhillma.gov

January 13, 2026

Job #2026-3

**PLEASE POST
ANTICIPATED OPENING**

POSITION:

Water Meter Technician 2

DPW-Water Division

HOURS OF WORK:

7:00 a.m. – 3:00 p.m.

Monday through Friday

SALARY:

\$23.94-\$28.25 per hour

(According to The Water Group contractual scale)

Supervision:

This position falls under the supervision of the Water Maintenance Supervisor and the Water Service Inspector.

General Statement of Duties and Responsibilities:

The Water Meter Technician 2 will read meters throughout the City of Haverhill and assure that water meters are read and recorded accurately.

Duties will also include: Rechecking readings, verifying real estate transfers, turning on-and-off new services, inspection of illegal connections before and after the meter inspections for misuse of water services, and broken seals on meter connections.

Individual will also be responsible for maintaining daily records and reports consisting of addresses, customer complaints, mileage, labor charges, records kept on vehicles and records kept on maintenance of equipment. Training of new water meter readers will also be his/her responsibility.

Individual will be responsible for performing skilled manual work involving the installation, testing, adjustment, sealing, repair and replacement of water meters in public, private and industrial establishments. The individual will test and repair meters for accuracy, registration, and other related work as required.



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He/she will be required to change and install remote reading meters as required, responsible for keeping accurate records on meter changes and repairs, and will be required to make out labor bills, daily worksheets, order materials, and see to the upkeep of the work area. This individual will be responsible for general maintenance on equipment and vehicles.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, relate or a logical assignment to the position.

Qualifications:

Must hold a Massachusetts Grade 2D Full Operator License and MassDEP Cross Connection Certification as a Backflow Preventer Tester. Two years related experience and a Massachusetts Commercial Driver's License/Class and computer skills are required. Must pass required physical.

Physical Requirements:

Frequent strenuous physical effort required; ability to lift and carry on a frequent and continuous basis, weights of 50 to 75 pounds. Required to bend, kneel, reach and squat frequently throughout a work shift. Frequent movement in and out of equipment and vehicles.

Ability to use and wear personal protective equipment and clothing such as hearing protection, eye protection, foot and hand protection, and respiratory protection.

CLOSING DATE: OPEN UNTIL FILLED

APPLICATION IS AVAILABLE ONLINE AT:

www.haverhillma.gov/government/job-opportunities

Application can be saved and sent as attachment when applying online. Cover letter, application and resume should be sent to: CITY OF HAVERHILL HR DEPARTMENT AT HRD@HAVERHILLMA.GOV

PLEASE REFERENCE JOB # 2026-3