



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, December 12, 2017 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202**

1. **OPENING PRAYER**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES OF PRIOR MEETING**
  - 3.1. **APPROVAL OF MINUTES OF NOVEMBER 21<sup>ST</sup> SPECIAL MEETING**
4. **ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING**
5. **COMMUNICATIONS FROM THE MAYOR**
  - 5.1. Communication from Mayor Fiorentini requesting to have *Alternative Therapies Group* address the Council concerning their request for a letter of non-opposition and also submitting a draft letter of non-opposition and related Order
    - 5.1.1. Order – Authorize Mayor to sign letter of non-opposition for *Alternative Therapies Group* to located a Medical Marijuana facility in the Medical Marijuana Overlay District (MMOD) on Research Drive which is located in a zoning district that allows such use pursuant to local permitting Attachments
6. **COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES**
  - 6.1. Communication from William Pillsbury, Economic Development & Planning Director requesting approval for following resolution relating to Lupoli Project Merrimack Street
    - 6.1.1. RESOLUTION – City Council adopts and authorizes Mayor to approve and execute HDIP documents including TIF agreement; related to redevelopment of the Lupoli Company's market rate/mixed use project on Merrimack Street; between Lupoli Companies and City of Haverhill
  - 6.2. Communication from William Pillsbury, Economic Development & Planning Director requesting approval for resolution relating to 14 Stevens Street
    - 6.2.1. RESOLUTION – City Council adopts and authorizes Mayor to approve and execute HDIP documents including TIF agreement between Winn Development and City of Haverhill on the basis of the purchase of the 14 Stevens Street parcel
7. **UTILITY HEARING(S) AND RELATED ORDER(S)** Attachments
8. **HEARINGS AND RELATED ORDER**

NO SCHEDULE
9. **PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28**

NO SCHEDULE
10. **APPOINTMENTS:**
  - 10.1. Confirming Appointments :

NO SCHEDULE
  - 10.2. Non-Confirming Appointments:

NO SCHEDULE
  - 10.3. Resignations
    - 10.3.1. *Cultural Council* Letriah Masters 19 Franklin st Attachment



## CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, December 12, 2017 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202**

### **11. PETITIONS:**

**11.1.** Petition for Joint pole location from National Grid & Verizon New England for  
Dupre av; Plan 24446387 Hearing January 2 2018

**11.2.** Petition for Electric Conduit location from National Grid of North Andover for  
West Gile st; Plan 24556876 Hearing January 2 2018  
Attachments

**11.3. Applications:**  
NO SCHEDULE

**11.4. Applications/Handicap Parking Signs:**

**11.5. Tag Days:**  
NO SCHEDULE

### **11.6. Annual License Renewals:**

**11.6.1. Hawker Peddlers License Renewals 2018**

**11.6.2. Coin-Op License Renewals 2018**

**11.6.3. Sunday Coin-Op License Renewals 2018**

**11.6.4. Drainlayer License 2018:**

- 11.6.4.1. Serge Beaulieu
- 11.6.4.2. George Charest
- 11.6.4.3. John Davidowicz
- 11.6.4.4. George De Felice
- 11.6.4.5. Anthony DeNapoli
- 11.6.4.6. Stephen J Doherty Sr.
- 11.6.4.7. Richard P Early Jr.
- 11.6.4.8. Richard P Early Sr.
- 11.6.4.9. Robert A Frye
- 11.6.4.10. John Grasso
- 11.6.4.11. Bill Hall
- 11.6.4.12. Bruce Hoehn
- 11.6.4.13. John C Jablonski
- 11.6.4.14. Scott Laffey
- 11.6.4.15. Michael Mazzotta
- 11.6.4.16. Gary Merrill
- 11.6.4.17. Joseph Phelan
- 11.6.4.18. Michael W Reilly
- 11.6.4.19. William T Sawyer
- 11.6.4.20. Joseph Scott
- 11.6.4.21. John Sullivan
- 11.6.4.22. Henry Torromeo
- 11.6.4.23. Frank Gibbs
- 11.6.4.24. William F Hutton

Attachments



# CITY OF HAVERHILL CITY COUNCIL AGENDA

**Tuesday, December 12, 2017 at 7:00 PM**

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer St, Room 202**

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- 11.6.5. **Taxi Driver License**
- 11.6.6. **Taxi License**
- 11.6.7. **Junk Dealer License**
- 11.6.8. **Pool Tables:**
- 11.6.9. **Sunday Pool:**
- 11.6.10. **Bowling:**
- 11.6.11. **Buy & Sell Second Hand Clothing**
- 11.6.12. **Pawnbroker license:**
- 11.6.13. **Buy & Sell Old Gold:**
- 11.6.14. **Hawker/Peddler:**
- 11.6.15. **Exterior Vending Machines**
- 11.6.16. **Limousine/Livery License**

## **12. MOTIONS AND ORDERS**

- 12.1.** Order – authorize payment of bills of previous/current years and further authorize payment from current year departmental appropriations as listed below:

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Account</u></b>
Grainger	\$171.40	Public Property
Holy Family Hospital	\$424.00	School Dept
MaintStar Inc	\$12,940.00	Public Works
Desman Design Management(2)	\$5,225.00	Municipal Parking
		<u>Attachment</u>

## **13. ORDINANCES (FILE 10 DAYS)**

- 13.1.** Ordinance re: Parking, 110 Blaisdell st, DELETE Handicap Parking File 10 days
- 13.2.** Ordinance re: Parking, 8 Irving av, Establish Handicap Parking File 10 days
- 13.3.** Ordinance re: Parking, 135 South Elm st, Establish Handicap Parking File 10 days
- 13.4.** Ordinance re: Parking, 21 Blaisdell st, Establish Handicap Parking File 10 days
- 13.5.** Ordinance re: Parking, 10 So Lincoln st, Establish Handicap Parking File 10 days  
Attachments

## **13.6. MONTHLY REPORTS**

**NO SCHEDULE**

## **14. COMMUNICATIONS FROM COUNCILLORS**

- 14.1.** Communication from Councillor LePage requesting a discussion about the Green Communities program
- 14.2.** Communication from Councillor Sullivan requesting to introduce Leslie Lawrence, Associate Director, Emmaus Inc. to discuss the “Tree of Love” fundraising campaign and to give a brief update on homelessness in the City
- 14.3.** Communication from Councillor Daly O’Brien requesting a discussion about having the Mayor appoint a “Main Street Historic District Study Commission”
- 14.4.** Communication from Councillor Joseph Bevilacqua requesting to recognize Sal and Dana DeFranco of *Battle Grounds Coffee Company* Attachments



# CITY OF HAVERHILL CITY COUNCIL AGENDA

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**14.5.** Communication from Joseph Bevilacqua requesting a discussion regarding the lack of resolution of the continuing barrels at Broadway & North Broadway intersection

**14.6.** Communication from Councillor Macek requesting to discuss a zoning change regarding nursery schools

Refer to Planning Board and  
City Council Hearing January 30 2018

*Related communication from City Solicitor, William Cox and also  
submitting Ordinance to revise Zoning Code*

**14.6.1.** Ordinance re: Zoning – Amend City Code – Community Facilities and  
Accessory Uses

File 10 days  
Attachments

## **15. UNFINISHED BUSINESS OF PRECEDING MEETINGS**

**15.1.1.** Document 44-E; Bond Order - \$2,000,000 be appropriated to pay costs associated with the construction of a girls softball field

**15.1.2.** Document 44-F; Bond Order - \$1,561,216 to be appropriated to pay for all costs associated with the purchase of the police radio system

*Bond Orders filed November 29<sup>th</sup>*

**15.1.3.** Document 120-D; Communication from Councillor Joseph Bevilacqua requesting recognition of Dale Rogers, Dana DeFranco and Cheryl Folk for the *American Dog Show* on Bradford Common

*Tabled from October 31<sup>st</sup>*

Attachments

## **16. RESOLUTIONS AND PROCLAMATION**

NO SCHEDULE

## **17. COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENTS**

**17.1.** Communication from Councillor Sullivan submitting Minutes and Recommendations of the Natural Resources and Public Property Committee meeting held on October 18 2017

**17.2.** Communication from Councillor LePage submitting Minutes and Recommendations of the Administration & Finance Committee meeting held on December 4 2017

Attachments

## **18. DOCUMENTS REFERRED TO COMMITTEE STUDY**

## **19. ADJOURN**

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

311  
CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 8, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Alternative Therapies Group

Dear Mr. President and Members of the Haverhill City Council:

I request permission to have Alternative Therapies Group address the City Council concerning their request for a letter of non-opposition. Attached are the order and a draft letter of non-opposition.

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf



DOCUMENT

5,1,1

# **CITY OF HAVERHILL**

In Municipal Council

ORDERED:

That the Mayor be and is hereby authorized to sign the attached letter of non-opposition for Alternative Therapies Group to locate a Medical Marijuana facility in the Medical Marijuana Overlay District (MMOD) on Research Drive which is located in a zoning district that allows such use pursuant to local permitting.

The letter of non-opposition is contingent upon signing a Community Host Agreement.

)  
)

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 8, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Letter of Non-Opposition

Dear Mr. President and Members of the Haverhill City Council:

I, James J. Fiorentini, do hereby provide non-opposition to Alternative Therapies Group to operate a Registered Marijuana Dispensary (RRMD) in Haverhill.

I have verified with the appropriate local officials that the proposed RRMD facility is located in a zoning district that allows such use by right or pursuant to local permitting.

Very truly yours,

**James J. Fiorentini**  
Mayor

JJF/lyf



611

# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 8, 2017

TO: City Council President John A Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

**SUBJECT: Lupoli Project Merrimack Street-- HDIP resolution -**

I am pleased to ask for your approval to submit key documents related to the exciting redevelopment of the Lupoli Company's market rate/mixed use project on Merrimack Street. As you recall the city previously granted approval for this project.

I am asking the city council to approve the attached resolution authorizing the Mayor to submit documents related to the HDIP program including a TIF agreement; and any related documents required for this project to become a reality.

I respectfully request that you approve these items tonight so that we can move forward with the continued transformation of our downtown area.

Thank you for your attention to this matter.





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

ORDERED:

**CITY OF HAVERHILL**

**RESOLUTION**

BE IT RESOLVED THAT THE City Council of the City of Haverhill:

- (a) Adopts and authorizes the Mayor to approve and execute HDIP documents including a TIF agreement, pursuant to Massachusetts General Laws HDIP Program between the City of Haverhill and the Lupoli Companies on the basis of the purchase of the Merrimack Street parcel; and
- (b) Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.



6.2

# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 8, 2017

TO: City Council President John A Michitson and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

**SUBJECT: 14 Stevens Street HDIP resolution -**

I am pleased to ask for your approval to submit key documents related to the exciting redevelopment of the market rate/mixed use project at 14 Stevens Street. As you recall the city council previously granted approval for this project.

I am asking the city council to approve the attached resolution authorizing the Mayor to submit documents related to the HDIP TIF agreement; and any related documents required for this project to become a reality.

I respectfully request that you approve these items tonight so that we can move forward with the continued transformation of our downtown area.

Thank you for your attention to this matter.



DOCUMENT

## CITY OF HAVERHILL

In Municipal Council

6.2.1

ORDERED:

### CITY OF HAVERHILL

#### RESOLUTION

BE IT RESOLVED THAT THE City Council of the City of Haverhill:

- (a) Adopts and authorizes the Mayor to approve and execute HDIP documents including a TIF agreement, pursuant to Massachusetts General Laws HDIP Program between Winn Development and the City of Haverhill on the basis of the purchase of the 14 Stevens Street parcel;
- (b) and Authorizes the Mayor or his designee to take such other and further actions as may be necessary or appropriate to carry out the purposes of this resolution, or take any other action relative thereto.

10,311

Letriah Masters  
19 Franklin St.  
Haverhill MA, 01830  
December 6th, 2017

Attn: Linda Koutoulas  
Haverhill Cultural Council  
10 Welcome St.  
Haverhill MA, 01830

Dear Council:

It is a bitter-sweet notion that I part ways with the Council as my 3 year term expires at the end of December, 2017. Yet I tender my resignation from the Haverhill Cultural Council, effective immediately this December 6<sup>th</sup> for critical familial concerns.

The Council has been a wonderful learning experience as well as opportunity for me to understand the rich culture of individuals and diverse expressions in Haverhill, of the Arts, Humanities, and Sciences. Prior to the Council, I was not aware of the Amazing opportunities, Events, or Spirit of Creativity found, at many times, just blocks away. I was always seeking entertainment and enrichment outside of Haverhill. Now, not only have I reached within, but long to facilitate and collaborate with those that are raising our city into a higher awareness of Cultural Consciousness.

The people of the Council are beautiful and endearing to my heart and important to the health and vitality of the city. Thank you for serving alongside me. And I wish you all the best for continued success.

Sincerely,

Letriah Masters  
Chair

Hearing January 2  
2018

Questions contact Stefanie Steeves 978 725 1159

**PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS**

North Andover, Massachusetts

To the City Council  
Of Haverhill Massachusetts

NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Dupre Ave-National Grid requests to place 2 new poles (#1 and #2) on Dupre Ave in order to correct aerial trespass that exists over 15 Victor St. These poles allow National Grid to continue to supply electric service to 5 and 8 Dupre Ave.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked -- Dupre Ave-Haverhill Massachusetts

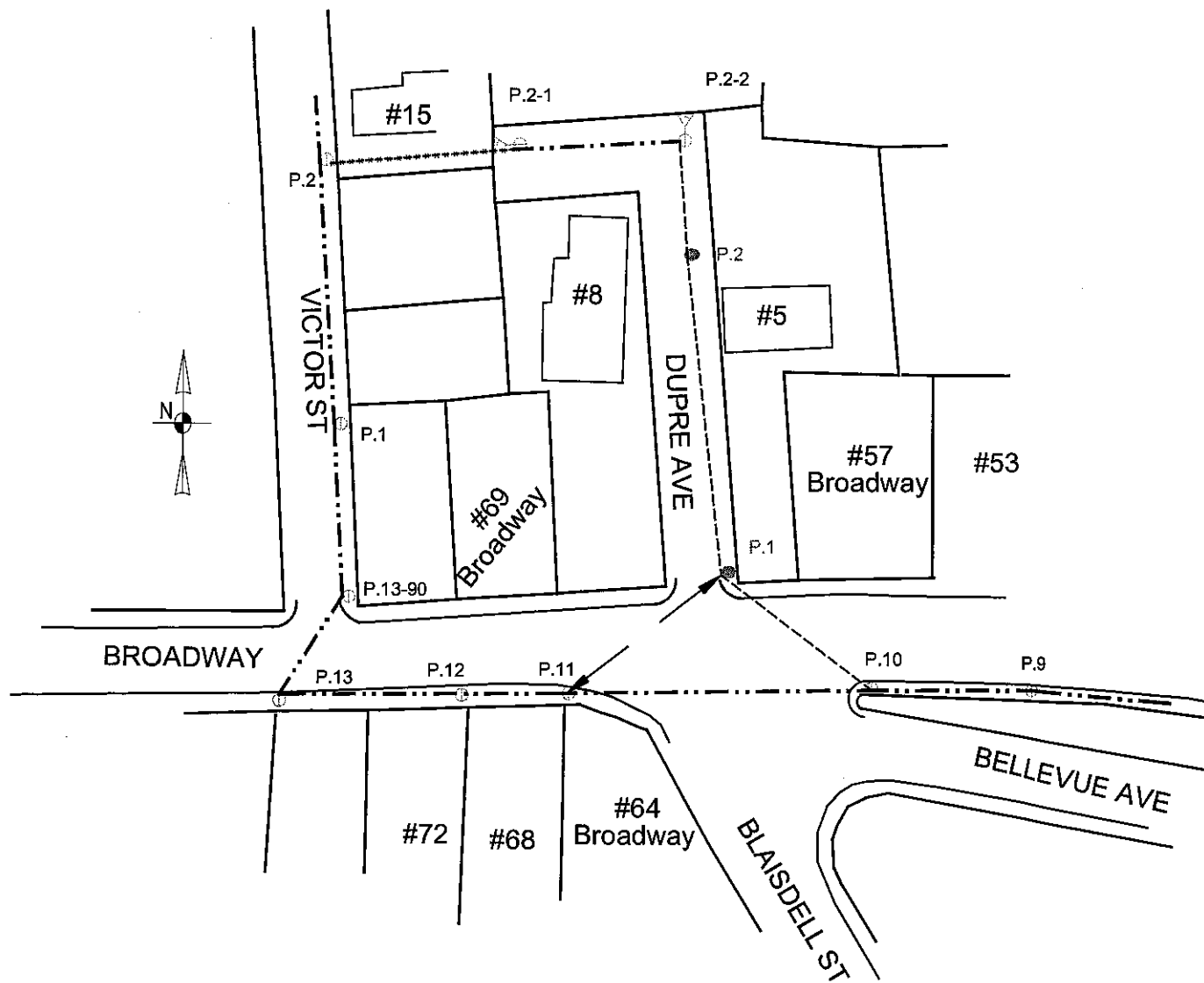
24446387 October 23, 2017

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NATIONAL GRID  
BY Dave Johnson  
Engineering Department

VERIZON NEW ENGLAND, INC.  
BY Karen Levesque  
Manager / Right of Way



## JOINTLY OWNED POLE PETITION

**nationalgrid**

⊕ J.O. POLE (EXISTING)

△ ANCHOR LOCATION

↔ POLE-TO-POLE GUY

----- OH wire to be removed  
 ● PROPOSED J.O. POLE  
 - - - - - PROPOSED OH WIRE  
 . . . . . EXISTING OH WIRE

Nationalgrid requests to place two new poles (# 1 and #2) on Dupre Ave in order to correct aerial trespass that exists over 15 Victor St, Haverhill, MA. These poles will allow Nationalgrid to continue to supply electric service to 5 and 8 Dupre Ave, Haverhill, MA

Date: 10/9/2017

WORK REQUEST: WR 24446387

To The: City Of Haverhill

For Proposed: two poles Location: Dupre Ave

Drawn By: S.Steeves

DISTANCES ARE APPROXIMATE

Hearing January 2

2018

11.2

Questions contact – Stefanie Steeves 978 725 1159

Petition of the NATIONAL GRID  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric conduit Location:

To the City Council of Haverhill Massachusetts

Respectfully represents the NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – West Gile St-Haverhill Massachusetts

The following are the streets and highways referred to:

**24556876** West Gile St-National Grid to install approximately 200 feet #2 3-1C primary underground cable in customer installed 2-4" duct bank in order to provide electric service to new building at 10 Residences Way Haverhill MA.

Location approximately as shown on plan attached

NATIONAL GRID  
BY Dave Johnson  
Engineering Department

Dated: November 29, 2017

**nationalgrid**

November 29, 2017  
City of Haverhill  
City Clerk

To Whom It May Concern:

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities  
If you have any questions regarding this permit please contact:

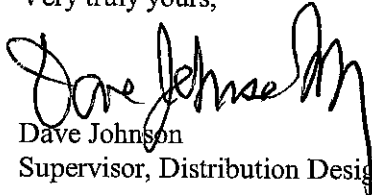
Stefanie Steeves 978 725 1159

If this petition meets with your approval, please return an executed copy to:

National Grid Contact: Maureen Miloro; 1101 Turnpike Street; North Andover, MA 01845

978-725-1418

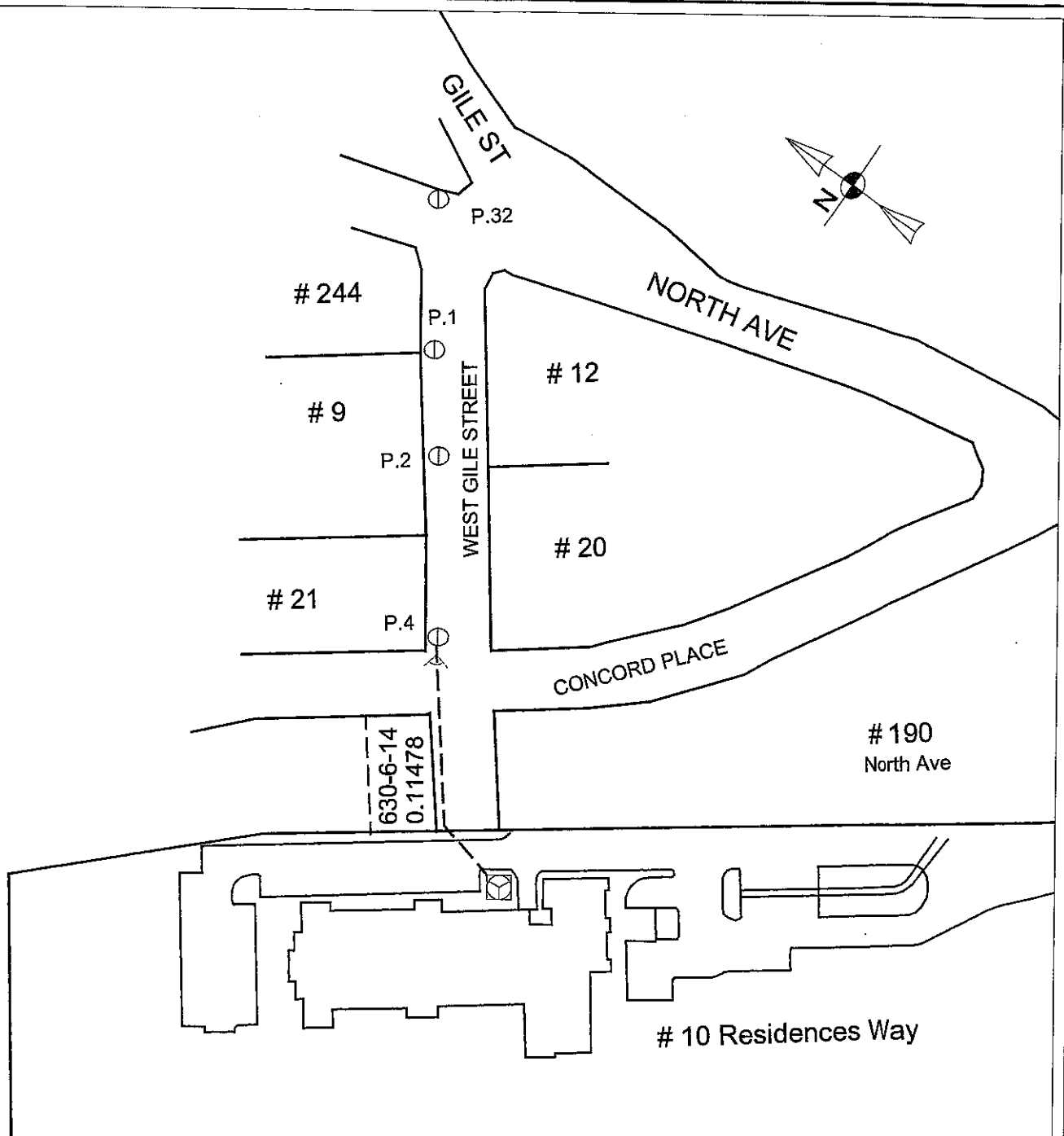
Very truly yours,



Dave Johnson  
Supervisor, Distribution Design

Enclosures





# **UNDERGROUND PETITION**



POLE (EXISTING)



PROPOSED CONDUIT 2-4"



ANCHOR LOCATION



PROPOSED 3PHASE  
TRANSFORMER

**nationalgrid**

Date: 11/14/2017

WORK REQUEST: WR 24556876

To The: City Of Haverhill

For Proposed: 2-4" conduits Location: West Gile St.

Drawn By: S.Steeves

Nationalgrid to install approximately 200' #2 3-1C primary underground cable in customer installed 2-4" duct bank in order to provide electric service to new building at 10 Residences Way, Haverhill, MA.

DISTANCES ARE APPROXIMATE



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/27/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Serge Beaudin Signature: [Signature]  
Business Name: Roadway Excavators Inc.  
Business Address: PO Box 227  
City DERRY State NH Zip 03238  
Business Phone: 603 235 3740 Fax: \_\_\_\_\_

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL: RENEWAL

No. \_\_\_\_\_

Fee 100.-

Bonds on File: 4

Approved \_\_\_\_\_

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.2

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12-5-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: George Chinrest Signature: [Signature]  
Business Name: DAVCO EXCAVATORS  
Business Address: 1058 Boston Rd  
City Haverhill Bradford State MA Zip 01835  
Business Phone: 978 265 373 8888 Fax: \_\_\_\_\_

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL

No. \_\_\_\_\_

Fee 1000

Bonds on File: [Signature]

Approved \_\_\_\_\_

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

[Signature]  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date \_\_\_\_\_

11-30-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name:

John Davidowicz

Signature:

**Business Name:**

DAVCO Ecc

**Business Address:**

1058 Boston Rd

City

Howe Hill

State

MA

Zip

01835

Business Phone:

978-265-2219 cell

978-373-8888 - off

Fax:

N/A JAYDAVCO@verizon.net

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No.

Fee

### Bonds on File:

Approved

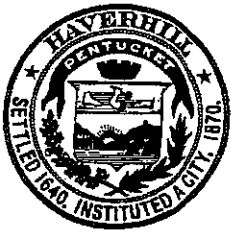
Denied

City Engineer

In Municipal Council, \_\_\_\_\_ 20

Attest:

City Clerk



11.6.4.4

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/20/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR DRAINLAYER

Drainlayer's Name:

George Defelice

Signature:

Business Name:

Defelice Corporation

Business Address:

28 Silva Lane

City

DRAUT

State

MA

Zip

01826

Business Phone:

(978) 452-6967

Fax:

(978) 452-6803

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee

100.00

Bonds on File:

✓

Approved

✓

Denied

City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_

Attest:

City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11-27-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Anthony DeNapoli Signature: [Signature]  
Business Name: Mirra Co Inc  
Business Address: 6 Norino Way  
City Georgetown State MA Zip 01833  
Business Phone: 978 352 7879 Fax: 978 352 7172

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. 100

Fee 100

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk





# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR DRAINLAYER

Drainlayer's Name:

Richard P. Early Jr.

Signature:

2/21

Business Name:

Early Contractors Inc

Business Address:

66 Emerson Street

City

Haverhill

State

MA

Zip

01830

Business Phone:

978-374-8033

Fax:

978-374-8058

Must Complete Additional Personal Information on Back

NEW/RENEWAL:

No.

Fee

100 -

Bonds on File:

✓

Approved

✓

Denied

City Engineer

[Signature]

In Municipal Council,

20

Attest:

City Clerk





# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name:

Richard P. Early Sr.

Signature:

*Richard P. Early Sr.*

Business Name:

Early Contractors Inc.

Business Address:

66 Emerson St.

City

Haverhill

State

MA

Zip

01830

Business Phone:

978-~~374~~-8033

Fax:

978-374-8058

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee

100.

Bonds on File:

☒

Approved

*[Signature]*

Denied

City Engineer

*[Signature]*

In Municipal Council,

20

Attest:

City Clerk



11.6.4.9  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date November 25, 2011

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Robert A. Faye Signature: Robert A. Faye - President  
Business Name: Faye's Landscaping Service, Inc.  
Business Address: 27 Prospect St.  
City West Newbury State MA Zip 01985  
Business Phone: 978-363-2352 Fax: 978-346-7477

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee 100.-

Bonds on File: ✓

Approved \_\_\_\_\_

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.10  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name:

John GRASSO

Signature:

*John Grasso*

Business Name:

*Grasso Construction*

Business Address:

865 Turnpike ST,

City

NO ANDOVER

State

MA

Zip

01845

Business Phone:

978-688-8895

Fax:

978-685-0049

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee

\$ 100 -

Bonds on File:

*✓*

Approved

Denied

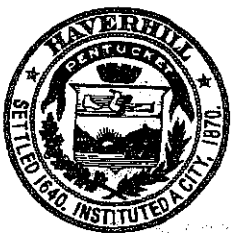
*Don M. [Signature]*  
City Engineer

In Municipal Council, \_\_\_\_\_

20

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.11

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12-2-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Bill Hall Signature: B. Hall  
Business Name: ~~4 Viviana St.~~ Bill Hall Inc.  
Business Address: 4 Viviana St. #10  
City Methuen State MA Zip 01844  
Business Phone: 978 689 3711 Fax: 978 687 0563

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL

No.

Fee 100.

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.12  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 10-22-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: BRUCE HOEHM Signature: Bruce Hoehm  
Business Name: HAWK BROOK EXCAVATION  
Business Address: 69 LAKE SHORE RD  
City Salem State NH Zip 03079  
Business Phone: 978-372-8274 Fax: \_\_\_\_\_

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee \$100.

Bonds on File: yes

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_

20\_\_\_\_

Attest:

2017NOV22M0511PM CITY  
\_\_\_\_\_  
City Clerk



11.6.4113

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12-4-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: JOHN C. JABLONSKI Signature: [Signature]  
Business Name: JABLONSKI & SONS, INC.  
Business Address: 206 KENOZA STREET / <sup>MAIL TO:</sup> P.O. Box 8255 / WARD HILL MA  
City: Haverhill State: MA Zip: 01835  
Business Phone: 978-372-7136 Fax: 978-372-9970

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee 1000.-

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.14

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/17/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Scott Laffey Signature: Scott Laffey  
Business Name: Meniano Construction Co Inc.  
Business Address: 76 Oakville Street  
City Lynn State MA Zip 01905  
Business Phone: 781 581 5333 Fax: 781 593 2070

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee \$100.00

Bonds on File: ✓

Approved ✓

Denied                     

Am H. Ruff  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_

Attest:

\_\_\_\_\_  
City Clerk



(11.6.4.15)

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Michael Mazzotta Signature: [Signature]  
Business Name: ML Mazzotta Building & Excavation  
Business Address: 76 Homestead St  
City Haverhill State MA Zip 01830  
Business Phone: 978 360 3406 Fax: \_\_\_\_\_

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL: RENEWAL

No. \_\_\_\_\_

Fee \$100

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

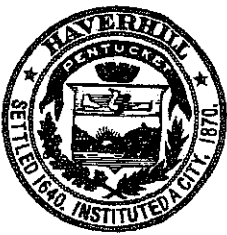
[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk





11.6.4.16

# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/20/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Gary Merrill Signature: [Signature]  
Business Name: George E Merrill & Son Inc  
Business Address: 38 School Street  
City Salem State NH Zip 03079  
Business Phone: 603-898-2236 Fax: 603-890-1554

*Must Complete Additional Personal Information on Back*

NEW RENEWAL:

No.

Fee \$100 ✓

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

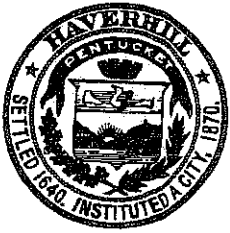
[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_

20\_\_\_\_

Attest:

2017NOV22AM11:41HVC  
\_\_\_\_\_  
City Clerk



11.6.4.17  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/16/2017

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: JOSEPH PHELAN Signature: [Signature]  
Business Name: J.J. PHELAN & SON CO., INC.  
Business Address: 120 LUMBER LANE  
City TENKSURY State MA Zip 01876  
Business Phone: 978-851-5850 Fax: 978-851-4980

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee \$ 100

Bonds on File: ✓

Approved ✓

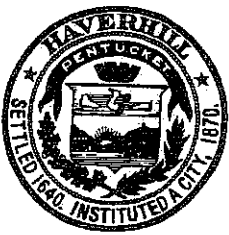
Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.18  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Michael W. Reilly Signature: [Signature]  
Business Name: F. P. Reilly and Sons, Inc.  
Business Address: 206 Andover St. #11  
City Andover State MA Zip 01810  
Business Phone: (978) 475-1237 Fax: (978) 475-3102

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee \$100.

Bonds on File: [checkmark]

Approved [checkmark]

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/16/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: WILLIAM T. SAWYER Signature: [Signature]

Business Name: ARCO EXCAVATORS, INC.

Business Address: 45 LITTLE RIVER ROAD  
KINGSTON, NH 03848

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone: 603-642-8910 Fax: SAME

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL

No. \_\_\_\_\_

Fee 100.

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



11.6.4.20  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

11/24/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name:

Joseph Scott

Signature:

*[Handwritten Signature]*

Business Name:

Scott Construction Co., Inc.

Business Address:

12 Rogers Road

City

Haverhill

State

MA

Zip

01835

Business Phone:

978-374-0034

Fax:

978-373-6944

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No.

Fee

100.00

Bonds on File:

☒

Approved

☒

Denied

City Engineer

*[Handwritten Signature]*

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

City Clerk



11.6.4.21  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/17/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: John Sullivan Signature: \_\_\_\_\_  
Business Name: Meninno Construction Co Inc  
Business Address: 76 Oakville Street  
City Lynn State MA Zip 01905  
Business Phone: 781 581 5333 Fax: 781 593 2070

*Must Complete Additional Personal Information on Back*

NEW RENEWAL:

No. \_\_\_\_\_

Fee \$100

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



(11.6.4.22)  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 11/17/2017

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Henry Torromeo Signature: 

Business Name: Torromeo Industries, Inc.

Business Address: 33 Old Ferry Road, P O Box 2308

City Methuen State MA Zip 01844

Business Phone: 978-686-5634 Fax: 978-685-6721

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

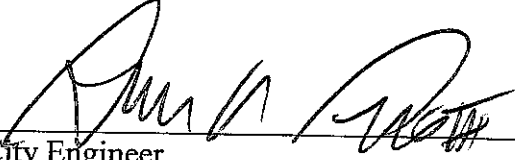
No. 1020

Fee ✓

Bonds on File: ✓

Approved ✓

Denied \_\_\_\_\_

  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



# Haverhill

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date 12/4/17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: Frank Gibbs Signature: [Signature]  
Business Name: Gibbs Construction, Inc  
Business Address: 87 Smith Corner Rd  
City Newton State NH Zip 03858  
Business Phone: 603-382-8249 Fax: 603-382-3249

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_  
Fee 100  
Bonds on File: [Signature]

Approved [Signature]  
Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk





11.6.4.24  
**Haverhill**

City Clerk's Office, Room 118  
Phone: 978-374-2312 Fax: 978-373-8490  
cityclerk@cityofhaverhill.com

Date

12-7-17

HONORABLE PRESIDENT AND MEMBERS OF THE MUNICIPAL COUNCIL:

THE UNDERSIGNED RESPECTFULLY ASKS THAT HE MAY RECEIVE A LICENSE FOR **DRAINLAYER**

Drainlayer's Name: William F. Hutton Signature: [Signature]

Business Name: Hutton's General Constr - Inc

Business Address: 107 Lowell St

City Methuen State MA Zip 01844

Business Phone: 978-685-2627 Fax: 978-685-2627

*Must Complete Additional Personal Information on Back*

NEW/RENEWAL:

No. \_\_\_\_\_

Fee \_\_\_\_\_

Bonds on File: \_\_\_\_\_

Approved ✓

Denied \_\_\_\_\_

[Signature]  
City Engineer

In Municipal Council, \_\_\_\_\_ 20\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk



Document  
CITY OF HAVERHILL

In Municipal Council

12.1

Ordered:

That in accordance with General Laws, Chapter 44, Section 64, authorize the payment of bill(s) of the previous years and to further authorize the payment from current year departmental appropriations as listed below:

<u>Vendor</u>	<u>Amount</u>	<u>Account</u>
Grainger	\$171.40	Public Property
Holy Family Hospital	\$424.00	School Dept
MaintStar Inc	\$12,940.00	Public Works
Desman Design Management (2)	\$5,225.00	Municipal Parking



31 CABOT RD.  
WOBBURN, MA 01801-1003  
www.grainger.com

PAGE 1 OF 1

# INVOICE

GRAINGER ACCOUNT NUMBER 855347613  
INVOICE NUMBER 9440966746  
INVOICE DATE 05/10/2017  
DUE DATE 06/24/2017  
AMOUNT DUE \$171.40

SHIP TO  
ATTN: HECTOR  
HAVERHILL PUBLIC SCHOOLS  
4 SUMMER ST  
HAVERHILL MA 01830-5836

PO NUMBER: CITY HALL  
PROJECT/JOB: CITY HALL  
CALLER: BILL EVANS  
CUSTOMER PHONE: 9782410229  
ORDER NUMBER: 1290694796  
INCO TERMS: FOB ORIGIN

BILL TO  
CITY OF HAVERHILL  
4 SUMMER ST  
HAVERHILL MA 01830-5841

Interested in receiving invoices via email?  
Sign up for paperless invoicing at:  
[www.grainger.com/paperlessinvoicing](http://www.grainger.com/paperlessinvoicing)

THANK YOU!

FBI NUMBER 36-1150280

FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL 1-800-472-4643

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	5Z777	PNEUMATIC BYPASS MANUFACTURER # 1701-2	1	83.64	83.64
	6L238	V-BELT, COGGED, AX51 MANUFACTURER # 6L238	4	21.94	87.76
Delivery #: 6359718716 Date: 05/10/2017 Carrier: UPS GROUND No: of Pkgs: 1 Wt: 1.950 Trk #: 1Z2FX9030334264706 SHIPPED FROM: DC BORDENTOWN 010 400 BORDENTOWN-HEDDING RD, BORDENTOWN, NJ 08505					
Examined and allowed for DEC 14 2017 AUDITOR					

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT [WWW.GRAINGER.COM](http://WWW.GRAINGER.COM)  
PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT [WWW.GRAINGER.COM/RETURNS](http://WWW.GRAINGER.COM/RETURNS)

INVOICE SUB TOTAL 171.40

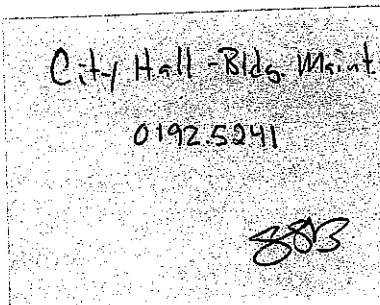
These items are sold for domestic consumption. If exported, purchaser assumes full responsibility for compliance with US export controls. Diversion contrary to US law prohibited.  
Reprint

PAY THIS INVOICE, NO STATEMENT WILL BE SENT. PAYMENT TERMS Net 45 days IN U.S. DOLLARS. AMOUNT DUE \$171.40

PLEASE DETACH THIS PORTION AND RETURN WITH YOUR PAYMENT

BILL TO:

CITY OF HAVERHILL  
4 SUMMER ST  
HAVERHILL MA 01830-5841  
UNITED STATES OF AMERICA



REMIT TO:  
GRAINGER  
DEPT. 854239100  
PALATINE, IL 60038-0001

854239100944096674610000171401000000010000000100000017062453

X

ACCOUNT NUMBER  
855347613

DATE  
05/10/2017

INVOICE NUMBER  
9440966746

AMOUNT DUE  
\$171.40

FOR COMMENTS OR CHANGE OF ADDRESS, ENTER INFORMATION ON REVERSE SIDE

# ProMedical, LLC

PO Box 310  
Bedford, MA 01730-0310

ProMedical File # 688386

Telephone: (800) 722-1555  
Telefax: (800) 767-7556

November 22, 2017

HAVERHILL PUBLIC SCHOOLS  
4 SUMMER ST SUITE 104

HAVERHILL MA 01830

REGARDING:

Medical Provider: STEWARD HOLY FAMILY HOSPITAL

Claimant: SANTOS, JONATHAN

Patient Acct. #: H00071199152

Date of Accident: 04-09-2013

Claim #:

Our file #: 688386

*City Council*

Dear Sir or Madam:

As you know, this office has been retained by STEWARD HOLY FAMILY HOSPITAL to process the above-referenced claim.

We are writing to you regarding the provisions of state law under which payments are required to be made to medical providers within a reasonable time. We respectfully request that you either contact this office, or forward a check for the balance to STEWARD HOLY FAMILY HOSPITAL made payable to STEWARD HOLY FAMILY HOSPITAL.

Please note, we have previously submitted this claim to your office, and as of this date we have not secured payment. If payment has been previously processed, or denied, please forward an Explanation of Benefits.

Thank you again for helping us clear up this matter.

Respectfully,

Claims Department  
claims@promedllc.com  
PROMEDICAL, LLC

LTR:450 (NR) 18224.03220-917-2pgs-not stapled \*\*

*Student was passenger  
on school van  
van was rear ended  
Student was taken  
to Merrimack Valley  
for treatment  
City Council "Legal Line"  
1010000.4*



**Maintstar INC.**  
28 HAMMOND  
IRVINE, CA 92618  
(949)458-7560  
dp1@maintstar.com

**BILL TO**

Mike Stankovich  
City of Haverhill  
Highway Department  
Haverhill Highway Dept.  
500 Primrose St.  
Haverhill, MA 01830

**INVOICE # 2084****DATE 03/14/2017****DUE DATE 04/13/2017****TERMS Net 30****Software**

Developed a Public Facing for the City of Haverhill

7,000.00

**Support**

Annual Subscription Fee for the Public Facing from June 1, 2016 to June 1, 2017

5,940.00

This is agreed upon in Option 2 of quotation sent to Jerrard Whitten on November 9, 2015. Price quoted for the Public Facing was \$9,500.00 and a \$2,500. payment had been made on Inv. 1954 dtd 6/24/16 leaving the balance to be \$7,000.00

**BALANCE DUE****\$12,940.00**



MUNC. PARKING COFE  
1010000.1.0481 15306

ARCHITECTS  
STRUCTURAL ENGINEERS  
PLANNERS  
PARKING CONSULTANTS  
RESTORATION ENGINEERS  
GREEN PARKING CONSULTING

TO: City of Haverhill Engineering Department  
City Hall, Room 214  
4 Summer Street, Haverhill, MA 01830-5855

INVOICE # B16438

DATE: 01/11/17

DESMAN Job # 20-16111.01-2

ATTN: John Pettis, III

RE: Professional Engineering Services for the Limited Repair of the Merrimack Street Garage  
Haverhill, MA

INVOICE DESCRIPTION: Engineering Services per our Contract dated June 20, 2016.

INVOICE PERIOD: December 1, 2016 through December 31, 2016.

**Labor Summary**

PARKING FACILITY Phase/Description	Contract Amount	% Completed	Billed To Date	Previously Billed	Amount of This Invoice
Phase II - Design and Bidding Services (including one onsite)	\$9,500.00	100%	\$9,500.00	\$9,500.00	\$0.00
<b>TOTAL FEE</b>	<b>\$9,500.00</b>	<b>100.00%</b>	<b>\$9,500.00</b>	<b>\$9,500.00</b>	<b>\$0.00</b>

PARKING FACILITY Phase/Description	Contract Amount	% Completed	Billed To Date	Previously Billed	Amount of This Invoice
Phase III - Construction Admin./Site Supervision (including 5 onsite)	\$9,500.00	100.00%	\$9,500.00	\$8,075.00	\$1,425.00
<b>TOTAL FEE</b>	<b>\$9,500.00</b>	<b>100.00%</b>	<b>\$9,500.00</b>	<b>\$8,075.00</b>	<b>\$1,425.00</b>
<b>Total Contract Amount</b>	<b>\$19,000.00</b>				

**AMOUNT DUE THIS INVOICE:**

PLEASE INCLUDE THIS INVOICE NUMBER WITH YOUR PAYMENT.

\$1,425.00



MUNC. PARKING COFE  
1010000.1.0481 15306

ARCHITECTS  
STRUCTURAL ENGINEERS  
PLANNERS  
PARKING CONSULTANTS  
RESTORATION ENGINEERS  
GREEN PARKING CONSULTING

TO: City of Haverhill Engineering Department  
City Hall, Room 214  
4 Summer Street, Haverhill, MA 01830-5855

INVOICE # 816398

DATE: 12/09/16

ATTN: John Pettis, III

DESMAN Job # 20-16111.01-2

RE: Professional Engineering Services for the Limited Repair of the Merrimack Street Garage  
Haverhill, MA

INVOICE DESCRIPTION: Engineering Services per our Contract dated June 20, 2016.

INVOICE PERIOD: November 1, 2016 through November 30, 2016.

Labor Summary

PARKING FACILITY Phase/Description	Contract Amount	% Completed	Billed To Date	Previously Billed	Amount of This Invoice
Phase II - Design and Bidding Services (including one onsite)	\$9,500.00	100%	\$9,500.00	\$9,500.00	\$0.00
TOTAL FEE	\$9,500.00	100.00%	\$9,500.00	\$9,500.00	\$0.00

PARKING FACILITY Phase/Description	Contract Amount	% Completed	Billed To Date	Previously Billed	Amount of This Invoice
Phase III - Construction Admin./Site Supervision (including 5 onsite)	\$9,500.00	85.00%	\$8,075.00	\$4,275.00	\$3,800.00
TOTAL FEE	\$9,500.00	85.00%	\$8,075.00	\$4,275.00	\$3,800.00
Total Contract Amount	\$19,000.00				

AMOUNT DUE THIS INVOICE:

PLEASE INCLUDE THIS INVOICE NUMBER WITH YOUR PAYMENT.

\$3,800.00

- All to be paid  
from Parking  
Revenue

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

December 8, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: FY17 Bills

Dear Mr. President and Members of the Haverhill City Council:

Attached, please find an order to pay bills from the previous fiscal year for a total of \$18,760.40.

I recommend approval.

Very truly yours,

**James J. Fiorentini, Mayor**

JJF/lyf





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 days

13.1

ORDERED:

An Ordinance Relating to Parking  
(110 Blaisdell Street-DELETE Handicapped Parking)

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-1302 Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by DELETING the following:

LOCATION	REGULATION	HOURS/DAYS
Grove Street	No Parking	24 Hours
In front of No. 110 Blaisdell Street		

APPROVED as to legality:

---

City Solicitor



# Haverhill

Economic Development and Planning  
Phone: 978-374-2330  
Fax: 978-374-2315

December 7, 2017

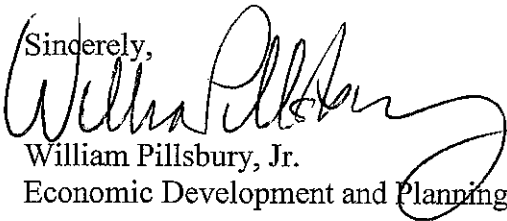
Mr. John A. Michitson, Council President  
City Council Members  
City Hall-Room #204  
City of Haverhill

**RE: Handicap Parking -- Delete Handicapped Parking located at 110 Blaisdell Street**

Dear Council President:

As per your request dated, December 7, 2017; I am submitting a Municipal Ordinance that will delete handicap parking at 110 Blaisdell Street.

Sincerely,



William Pillsbury, Jr.  
Economic Development and Planning Director



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 days

13.2

ORDERED:

**An Ordinance Relating to Parking  
(8 Irving Avenue—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

**LOCATION**

**REGULATION**

**HOURS/DAYS**

8 Irving Avenue

In front of No. 8

Irving Avenue

except for 1-24 hour

handicap parking

space at No.8 Irving Avenue

No Parking

24 Hours

APPROVED as to legality:

\_\_\_\_\_  
City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 6, 2017

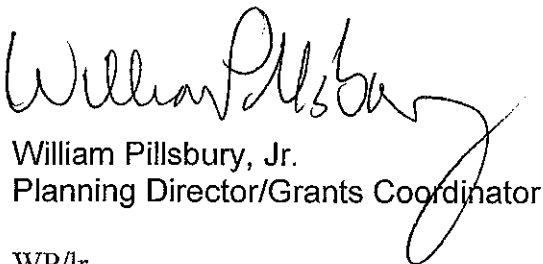
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 8 Irving Avenue—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 12/6/17, along with the request from Chief DeNaro dated 12-5-17, I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 8 Irving Avenue.

Sincerely,

  
William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lr



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

*13,3*

ORDERED:

**An Ordinance Relating to Parking  
(135 South Elm Street—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

**LOCATION**

**REGULATION**

**HOURS/DAYS**

135 South Elm Street  
In front of No. 135  
South Elm Street  
except for 1-24 hour  
handicap parking  
space at No. 135 South Elm

No Parking

24 Hours

APPROVED as to legality:

---

City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 6, 2017

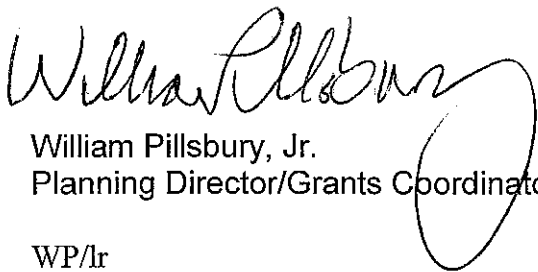
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 135 South Elm Street—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 12/6/17, along with the request from Chief DeNaro dated 12-5-17, I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 135 South Elm Street.

Sincerely,



William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lr



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 days

13.4

ORDERED:

**An Ordinance Relating to Parking  
(21 Blaisdell Street—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
<u>21 Blaisdell Street</u> In front of No. 21 Blaisdell Street except for 1-24 hour handicap parking space at No. 21 Blaisdell Street	No Parking	24 Hours

APPROVED as to legality:

---

City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 6, 2017

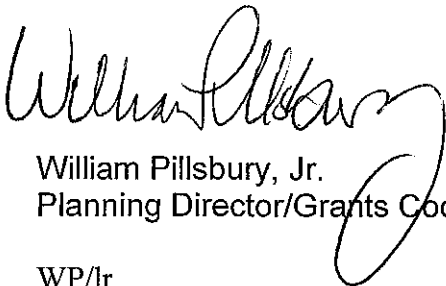
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 21 Blaisdell Street—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 12/6/17, along with the request from Chief DeNaro dated 12-5-17, I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 21 Blaisdell Street.

Sincerely,



William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lr





DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

*File 10 days*

*13.5*

ORDERED:

**An Ordinance Relating to Parking  
(10 South Lincoln Street—Establish Handicap Parking)**

BE IT ORDAINED by the City Council of the City of Haverhill that Article XIII, Section 240-Section 85, Schedule B: Parking Restrictions and Prohibitions of the Haverhill City Code, as amended be further amended by adding the following:

LOCATION	REGULATION	<u>HOURS/DAYS</u>
<u>10 South Lincoln Street</u> In front of No. 10 South Lincoln Street except for 1-24 hour handicap parking space at No.10 South Lincoln Street	No Parking	24 Hours

APPROVED as to legality:

---

City Solicitor



# Haverhill

Economic Development & Planning  
Phone: 978-374-2330 Fax: 978-374-2315  
wpillsbury@cityofhaverhill.com

December 6, 2017

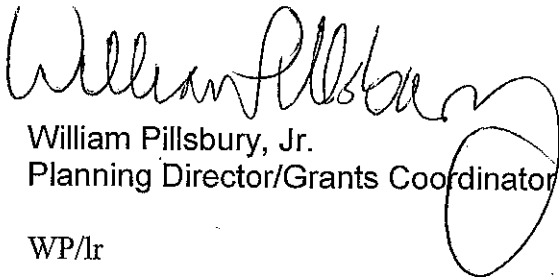
John A. Michitson, Council President  
& City Council Members  
City Hall—Room 204  
City of Haverhill

**RE: 10 South Lincoln Street—REQUEST TO ADD A HANDICAP PARKING SPACE**

Dear Council President Michitson & Councilors:

As per your request dated 12/6/17, along with the request from Chief DeNaro dated 12-5-17, I am submitting a Municipal Ordinance to allow a handicapped parking space at the location of 10 South Lincoln Street.

Sincerely,



William Pillsbury, Jr.  
Planning Director/Grants Coordinator

WP/lr

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

1411

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

November 9, 2017

TO: Mr. President and Members of the City Council:

Councillor LePage requests a discussion about the Green Communities program.

  
City Councillor Colin LePage

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



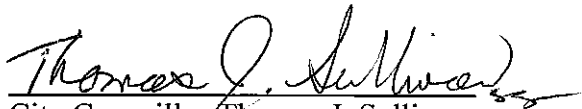
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

14.2  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

December 6, 2017

TO: Mr. President and Members of the City Council:

Councillor Sullivan requests to introduce Leslie Lawrence, Associate Director , Emmaus, Inc. to discuss the "Tree of Love" fundraising campaign and to give a brief update on the state of homelessness in the city.

  
City Councillor Thomas J. Sullivan

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
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**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



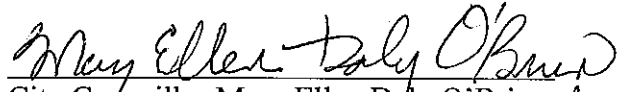
**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

14.3  
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4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

December 8, 2017

TO: Mr. President and Members of the City Council:

Councillor Mary Ellen Daly O'Brien requests a discussion about having the Mayor appoint a "Main Street Historic District Study Commission".

  
City Councillor Mary Ellen Daly O'Brien

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



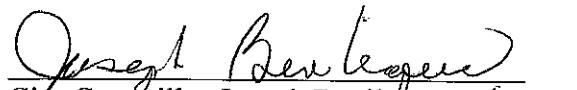
**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

14.4  
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

December 8, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua would like to recognize Sal and Dana DeFranco of Battle Grounds Coffee Company.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
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**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

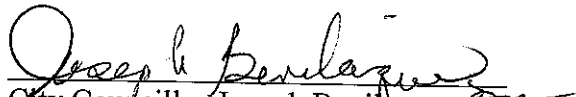
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CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

December 8, 2017

TO: Mr. President and Members of the City Council:

Councillor Joseph Bevilacqua requests a discussion regarding the lack of resolution continuing barrels at Broadway and North Broadway intersection.

  
City Councillor Joseph Bevilacqua

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

*Hearing January 30 2018*

*14.6*

CITY HALL, ROOM 204  
4 SUMMER STREET  
TELEPHONE: 978 374-2328  
FACSIMILE: 978 374-2329  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycndl@cityofhaverhill.com](mailto:citycndl@cityofhaverhill.com)

December 8, 2017

TO: Mr. President and Members of the City Council:

Councillor William Macek requests to discuss a zoning change regarding nursery schools.

*William J. Macek*  
City Councillor William J. Macek



# **CITY OF HAVERHILL**

**MASSACHUSETTS**

## **CITY SOLICITOR'S OFFICE**

145 South Main Street

Bradford, MA 01835

(978) 373-2360


FAX: 978/891-5424

EMAIL: billcoxlaw@aol.com

**WILLIAM D. COX, JR.**  
**CITY SOLICITOR**

December 6, 2017

TO: John Michitson, President and Members of the Haverhill City Council

FROM: William D. Cox, Jr., Esq., City Solicitor 

RE: Ordinance - Zoning - Nursery School

I have prepared an Ordinance to revise the Zoning Code by deleting the words requiring a certain amount of outdoor play space for nursery schools as requested by the Council. The proposed Ordinance eliminates this language from both the general section regulating nursery schools and the accessory use section.

Should you have any questions or concerns, please do not hesitate to contact me.

cc: James J. Fiorentini, Mayor  
William Pillsbury, Director of Planning and Economic Development



DOCUMENT

**CITY OF HAVERHILL**

In Municipal Council

File 10 DAYS

14.6.11

ORDERED:

**MUNICIPAL ORDINANCE**

**CHAPTER 255**

**AN ORDINANCE RELATING TO**  
**ZONING**

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 255, Table 1: Use and Parking Regulations, as amended, be and is hereby further amended as follows:

**Page 1 - "COMMUNITY FACILITIES"** - By deleting the words "(provided that there is a minimum of 100 square feet of outdoor play space per each enrolled child)" after the words "Nursery schools" in the last block at the bottom of said page, all as per attached copy.

**Page 10 - "ACCESSORY USES"** - By deleting the words "and there shall be a minimum of 100 square feet of outside play area for each enrolled child" after the words "Private day nursery or kindergarten," in the last block at the bottom of said page, all as per attached copy.

APPROVED AS TO LEGALITY:

  
City Solicitor

For Hearing January 30 2018

4 SUMMER STREET  
HAVERHILL, MA 01830  
PHONE: (978) 374-2312  
FAX: (978) 373-8490

**HAVERHILL**  
**CITY CLERK'S OFFICE**  
MARGARET A. TOOMEY, CITY CLERK

# FAX

TO: KATIE - GAZETTE

FROM: MARIA BEVILACQUA

FAX: (978) 521-6790

DATE: *Dec 8 2017*

PHONE: *ordinance*

PAGES: *2* (INCLUDING COVER SHEET)

RE: *Legal AD-Zoning*

CC:

☐ URGENT

☒ FOR REVIEW

☐ PLEASE COMMENT

☐ PLEASE REPLY

☐ PLEASE RECYCLE

*Hi Katie -  
just wanted to make  
sure you got this!  
from Dec 8 Agenda!*

*(will do a  
hearing  
ad later)*

*Thank!  
Maria*

*978-420-3624*

# ZONING

## 255 Attachment 1

TABLE 1: TABLE OF USE AND PARKING REGULATIONS

[Amended 8-8-1972 by Doc. 197; 8-14-1973 by Doc. 188; 9-17-1974 by Doc. 210-C; 8-12-1975 by Doc. 160-C; 10-12-1976 by Doc. 135-C; 3-22-1977 by Doc. 8-C; 6-6-1978 by Doc. 103-C; 12-18-1979 by Doc. 270-C; 6-10-1980 by Doc. 89-C; 1-12-1982 by Doc. 206-C; 5-11-1982 by Doc. 94; 5-24-1983 by Doc. 65-B; 8-23-1983 by Doc. 56-E; 12-27-1983 by Doc. 184-C; 6-10-1992 by Doc. 52-C; 6-14-1994 by Doc. 59-B; 4-25-1995 by Doc. 48-B; 10-27-1998 by Doc. 128-B; 6-27-2000 by Doc. 79-L; 1-23-2001 by Doc. 137-B; 8-14-2001 by Doc. 97-CC; 8-26-2003 by Doc. 104-B; 4-27-2004 by Doc. 42-B; 2-8-2005 by Doc. 159-B; 3-22-2005 by Doc. 26-B; 6-28-2005 by Doc. 81-B (as corrected 6-27-2006); 10-18-2005 by Doc. 137-B; 2-28-2006 by Doc. 19-BB; 6-10-2008 by Doc. 61-B; 3-9-2010 by Doc. 4-B; 8-10-2010 by Doc. 17-GGG; 6-11-2013 by Doc. 62-B; 8-25-2015 by Doc. 99-B]

Page 1

KEY: P = Permitted S = Special permit -- = Not permitted	District																
	Residential					Commercial						Industrial		Special SC	Parking Code or Minimum (See §§ 255-42 and 255-43 of Art. VIII)		
	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	IG	BP				
<b>RESIDENTIAL</b>																	
1-family detached dwelling	P	P	P	P	P	--	--	--	--	--	--	--	--	--	S <sup>2</sup>	A	
2-family dwelling	--	--	--	P	P	--	--	--	--	--	--	--	--	--	--	A	
3-family dwelling	--	--	--	--	S	--	--	S	--	--	--	--	--	--	--	1.5 per unit	
Multifamily dwelling <sup>1</sup> (See §§ 255-80 and 255-96)	--	--	--	--	S	--	--	S	S	--	--	S	--	--	--	1.5 per unit <sup>3</sup>	
Cluster residential development <sup>1</sup> (See § 255-94)	S	S	S	S	S	--	--	--	--	--	--	--	--	--	S	A	
Planned unit development <sup>1</sup> (See § 255-93)	--	--	S	S	S	--	--	--	--	--	--	--	--	--	--	A	
Fraternity and/or sorority house off campus	--	--	--	--	S	--	--	S	--	--	--	--	--	--	--	A	
Lodging house, boardinghouse and/or rooming house	--	--	--	--	S	--	--	S	S	--	--	S	--	--	--	A	
Congregate-care housing <sup>1</sup>	S	S	S	S	S	--	--	--	--	S	--	--	--	--	S	J	
Bed-and-breakfast establishment	S	S	S	S	S	P	P	--	--	S	--	--	--	--	--	1 per residence, plus 1 per room for rent	
<b>COMMUNITY FACILITIES</b>																	
Museums	S	S	S	S	S	P	P	P	P	P	--	P	S	S	S	D	
Church or other places of worship	P	P	P	P	P	P	P	P	P	P	--	P	S	P	P	H	
Nonprofit educational facility which is religious, sectarian, denominational or public, not to include any student living quarters or any type of trade school or nursery school	P	P	P	P	P	P	P	P	P	P	--	P	S	P	P	I	
Trade school	--	--	--	--	--	--	--	--	--	P	--	P	S	P	--	I	
Nonprofit school, college or university	P	P	P	P	P	P	P	S	P	P	--	P	--	P	P	I	
Dormitory, fraternity and/or sorority houses located on the same parcel as a nonprofit school, college or university	S	--	--	S	S	--	--	--	--	--	--	--	S	--	S	1 per resident	
Nursery schools (provided that there is a minimum of 100 square feet of outdoor play space per each enrolled child)	S	--	--	S	S	S	S	S	S	S	P	S	--	S	S	1 per employee	

Deleted

# HAVERHILL CODE

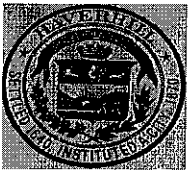
TABLE 1: TABLE OF USE AND PARKING REGULATIONS  
(Continued)  
(Ch. 255, Zoning, Code of the City of Haverhill)

Page 10

	District													Special SC	Parking Code or Minimum (See §§ 255-42 and 255-43 of Art. VIII) 1 per employee <sup>6</sup>  1 per employee <sup>6</sup>
	Residential					Commercial									
	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	IG	BP		
KEY: P = Permitted S = Special permit -- = Not permitted	--	--	--	--	--	--	S	--	--	--	--	S	P	--	
Trucking terminal, motor freight terminal and warehousing, noninterstate	--	--	--	--	--	--	--	--	--	--	--	--	S	--	
Interstate trucking terminal for large trailer trucks as primary use	--	--	--	--	--	--	--	--	--	--	--	--	S	--	
Bus or railroad passenger terminal	--	--	--	--	--	--	P	P	P	P	--	S	--	B	
Airport or heliport <sup>1</sup>	--	--	--	--	--	--	S	S	--	--	S	S	--	B	
Other transportation service (not to include trucking terminals)	--	--	--	--	--	--	S	S	S	--	S	S	--	B	
Wholesale trade	--	--	--	--	--	--	P	P	P	--	S	S	P	F	
Mini-warehouse	--	--	--	--	--	--	S	--	--	--	--	S	--	G	
Open storage of raw materials, furnished goods or construction equipment and structures for storing such equipment, provided that it shall be screened from outside view by one of the methods outlined in § 255-24, and all entrances shall have a solid gate at least 6 feet in height	--	--	--	--	--	--	--	--	--	--	--	S	S	None	
Junkyard, provided that it is enclosed by a 6-foot masonry wall with solid gates and no repair or storage is carried on outside such wall	--	--	--	--	--	--	--	--	--	--	--	S	--	1 space for each 1/2 acre of yard area	
Hazardous waste treatment, disposal and/or storage facility as defined under Massachusetts Department of Environmental Quality Engineering (Protection) Hazardous Waste Regulations 310 CMR 30.00 et seq. shall not be permitted as a sole and principal use	--	--	--	--	--	--	--	--	--	--	--	--	--	--	
ACCESSORY USES															
Accessory apartment (See § 255-92)	S	S	S	S	S	S	--	--	--	--	--	--	--	1 per unit	
Accessory dwelling unit in a commercial or industrial area for a caretaker or resident employee	--	--	--	--	--	--	P	P	P	P	P	S	P	--	
Home occupation	S	S	S	S	S	P	P	P	--	--	--	--	--	S	
Private day nursery or kindergarten, provided that it shall not occupy more than 40% of the gross floor area of the structure and there shall be a minimum of 100 square feet of outside play area for each enrolled child	S	S	S	S	S	S	S	--	S	P	S	--	--	D	
														I	

↑  
Deleted

44-E  
Bond order



Document 44-E

CITY OF HAVERHILL

In Municipal Council November 28 2017

15.1.11

ORDERED: That \$2,000,000 is appropriated to pay costs of the construction of a girls softball field, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days  
Attest:

\_\_\_\_\_  
City Clerk

File 10 DAYS

JAMES J. FIORENTINI  
MAYOR



**CITY OF HAVERHILL  
MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
HAVERHILL, MA 01830  
PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 27, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to borrow \$2,000,000.00 to be appropriated to pay for the construction of a girls softball field

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to borrow \$2,000,000.00 to be appropriated pursuant to Chapter 44, Section 20 of the MA General Laws or pursuant to any other enabling authority and to issue bonds or notes for the City therefor to be appropriated to \$2,000,000.00 to pay for all costs associated with the construction of a girls softball field. This order must be placed on file for 10 days. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

44-F



Document 44-F

CITY OF HAVERHILL

In Municipal Council November 28 2017

15.1.2

ORDERED: That \$1,561,216 is appropriated to pay costs of the police radio system, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the City Treasurer, with the approval of the Mayor, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor. Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

FURTHER ORDERED: That in connection with the issuance of bonds or notes of the City pursuant to this Order, the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts (the "Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City issued pursuant to this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith.

PLACED ON FILE for at least 10 days

Attest:

\_\_\_\_\_  
City Clerk

File 10 DAYS





# **QUANTAR PLATFORM**

## **Quantar Base Station/Quantar Receiver/ASTRO-TAC Satellite Receiver (All Bands-UHF/VHF/800/900)**

### **INTENT-TO-CANCEL NOTICE**

#### **OVERVIEW**

This Intent to Cancel Notice has been updated to reflect an extension in Service Support Dates

Quantar Platform Cancellation –All bands, system types, and options are impacted:

- T5365 or C99ED/001C (Quantar Base Station/Repeater)
  - This includes High Power Booster, SECURENET, and Data Base Station configurations
- T5367 (Quantar Receiver)
- T5589 (ASTRO-TAC Satellite Receiver)
- Software and Hardware Upgrades to existing units are NOT being cancelled at this time

Orders for Quantar Base Station/Receivers and ASTRO-TAC Satellite Receivers will be accepted per the schedule below:

<b>Quantar Family Product - All Bands and Systems</b>	<b>Last Order Date</b>	<b>Last Ship Date</b>
Quantar Base Station, Receiver, ASTRO-TAC Satellite Receiver	9/30/2011	12/31/2011

#### **MODELS/ OPTIONS CANCELLATION ROLLOUT**

- The Quantar Base station, Quantar Receiver, and ASTRO-TAC Satellite Receiver will be replaced by the G-Series Base Station and Receiver.
- The MTR3000 station is also an alternative solution for certain Analog Conventional, and Digital (MOTOTRBO) Trunking applications.
- Note: The Quantar Base Station, Quantar Receiver, and ASTRO-TAC Satellite Receiver are included in the U.S. Government Services Administration contract (GSA).



## REPLACEMENT PRODUCT

Please see details below for the planned replacement timeframes based on system type:

System Type	GTR 8000 Station	GPW 8000 Receiver	MTR3000 Station
ASTRO 25 Trunking	Available Now	**	N/A
ASTRO Digital Conventional	**	**	N/A
MOTOTRBO Digital Conventional	N/A	N/A	UHF - Q1, 2010 800/900 ** VHF **
Analog Conventional	**	**	UHF - Q1, 2010 800/900 ** VHF **
Mixed-Mode ASTRO Conventional	**	**	N/A
Analog Trunking (SN/SZ)*	No Replacement	No Replacement	N/A
Digital Trunking (SN/SZ)*	No Replacement	No Replacement	N/A

- \* Analog and Digital SMARTNET and SmartZone systems will reach the end of their system lifecycles for adding new channels at the end of 2011. No replacement will be available.
- \*\* Please contact your Motorola sales representative for product availability.

## CUSTOMER CANCELLATION IMPACT

- The Quantar Base Station/Receiver and ASTRO-TAC Satellite Receiver (all bands-UHF/VHF/800MHz/900MHz) cancellation is effective in ALL regions (North America, Latin America, Asia Pacific, Europe, Middle East, Africa, and Israel) where product models and corresponding hardware options and accessories are sold.

## SERVICE IMPLICATIONS OF CANCELLATION

- Commercially reasonable efforts will be made for aftermarket product support for the Quantar Base Station/Receiver & ASTRO-TAC Satellite Receiver through December 31, 2020 via the Customer Fulfillment Centers (CFC).

Quantar Product Family	Last Shipment Date	Service Support End Date
Quantar Base Station/Receiver & ASTRO-TAC Satellite Receiver	12/31/2011	12/31/2020*

\*please note that this date has been extended from 12/31/2018 as of 1/1/12



## CONTACT INFORMATION

- For service or support inquiries, please contact your local team or contact Motorola Solutions Customer Fulfillment Center  
In the US, call 1-800-422-4210  
In Canada, call 1-800-543-3222  
In Latin America, Asia, Middle East, and Europe, call 1-847-538-8023  
Federal Inquiries, call 1-800-826-1913



**HAVERHILL  
POLICE DEPARTMENT  
40 Bailey Blvd.  
Haverhill, Massachusetts 01830**

**Alan R. DeNaro  
Chief of Police**

**TEL. (978) 722-1502  
FAX. (978) 373-3981**

**POLICE RADIO SYSTEM**

- CONSOLE = **\$265,590.90**
- UHF RADIO (RECEIVERS/REPEATERS ETC) = **\$469,630**

**FIRE RADIO SYSTEM**

- CONSOLE = **\$209,390.40**
- UHF RADIO (RECEIVERS/REPEATERS ETC) = **\$234,150**

**TELEVISION SYSTEM**

- SIMULCAST =  $\$60,000 + \$60,000 = \$120,000$
- MICROWAVE (SIDE BAND) =  $\$42,761.75 + \$42,761.75 = \$85,523.50$
- ROCKS VILLAGE FIBER (COMCAST) = **\$473.69 (MONTHLY)**
- ZETRON ALERTING/SWITCH =  $\$86,360.00 + \$86,360.00 = \$172,720$
- FIBER OPTIC SIDE BAND MAINTENANCE = ?

**TELEPHONE SYSTEM**

**\$778,502.40 (EACH)**

**\$1, 557,004.80 (TOTAL)**

**JAMES J. FIORENTINI**  
MAYOR



**CITY OF HAVERHILL**  
**MASSACHUSETTS**

CITY HALL, ROOM 100  
FOUR SUMMER STREET  
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PHONE 978-374-2300  
FAX 978-373-7544  
MAYOR@CITYOFHAVERHILL.COM  
WWW.CI.HAVERHILL.MA.US

November 27, 2017

City Council President John A. Michitson and Members of the Haverhill City Council

RE: Order to borrow \$1,561,216 to be appropriated to pay for the cost of purchasing the police radio system

Dear Mr. President and Members of the Haverhill City Council:

Please see attached an order to borrow \$1,561,216 to be appropriated pursuant to Chapter 44, Section 7(1) of the MA General Laws or pursuant to any other enabling authority and to issue bonds or notes for the City therefor to be appropriated to pay for all costs associated with the purchase of the police radio system. This order must be placed on file for 10 days. I recommend approval.

Very truly yours,

James J. Fiorentini, Mayor

JJF/lyf

120-D  
CITY COUNCIL

JOHN A. MICHITSON  
**PRESIDENT**  
 MELINDA E. BARRETT  
**VICE PRESIDENT**  
 ANDRES X. VARGAS  
 MICHAEL S. MCGONAGLE  
 JOSEPH J. BEVILACQUA  
 COLIN F. LEPAGE  
 MARY ELLEN DALY O'BRIEN  
 WILLIAM J. MACEK  
 THOMAS J. SULLIVAN



**CITY OF HAVERHILL**  
 HAVERHILL, MASSACHUSETTS 01830-5843

15/11/13  
 CITY HALL, ROOM 204  
 4 SUMMER STREET  
 TELEPHONE: 978 374-2328  
 FACSIMILE: 978 374-2329  
 www.ci.haverhill.ma.us  
 citycndl@cityofhaverhill.com

October 27, 2017

TO: Mr. President and Members of the City Council:

Councillor Bevilacqua requests recognition of Dale Rogers, Dana DeFranco and Cheryl Folk for The American Dog Show, Bradford Common.

*Joseph Bevilacqua*  
 City Councillor Joseph Bevilacqua

IN CITY COUNCIL: October 31 2017

TABLED TO A FUTURE DATE

Attest;

*[Signature]*  
 City Clerk

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
**MICHAEL S. MCGONAGLE**  
**JOSEPH J. BEVILACQUA**  
**COLIN F. LEPAGE**  
**MARY ELLEN DALY O'BRIEN**  
**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
HAVERHILL, MASSACHUSETTS 01830-5843

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[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)  
[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

November 30, 2017

TO: Mr. President and Members of the City Council:

Councillor Thomas Sullivan submits the attached Minutes and recommendations of the Natural Resources and Public Property Committee meeting held on October 18, 2017.

---

City Councillor Thomas J. Sullivan

## **CITY COUNCIL**

**JOHN A. MICHITSON**

***PRESIDENT***

**MELINDA E. BARRETT**

***VICE PRESIDENT***

**ANDRES X. VARGAS**

**MICHAEL S. MCGONAGLE**

**JOSEPH J. BEVILACQUA**

**COLIN F. LEPAGE**

**MARY ELLEN DALY O'BRIEN**

**WILLIAM J. MACEK**

**THOMAS J. SULLIVAN**



CITY HALL, ROOM 204

4 SUMMER STREET

TELEPHONE: 978 374-2328

FACSIMILE: 978 374-2329

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[citycnci@cityofhaverhill.com](mailto:citycnci@cityofhaverhill.com)

## **CITY OF HAVERHILL**

**HAVERHILL, MASSACHUSETTS 01830-5843**

### **MINUTES OF THE NATURAL RESOURCES & PUBLIC PROPERTY COMMITTEE MEETING HELD ON OCTOBER 18, 2017**

Committee Members present: Committee Chairperson Thomas Sullivan, Councillors Joseph Bevilacqua and Colin LePage.

Attendees: Pam Carr, 58 Atlanta St. and Rick Reid, 82 Atlanta St., Haverhill. There were no other neighbors in attendance.

Councilor Sullivan introduced the agenda item relative to Document 104-B, a petition from Pamela J. Carr requesting to purchase City Land abutting her property on Atlanta Street, Assessor's Map 528, Block 11, Lot 178.

A discussion ensued about a piece of property located between Pam Carr 58 Atlanta Street, and Rick Reid, 82 Atlanta Street. Both parties expressed interest in sharing the cost of the purchase of the parcel in question, in order to protect said parcel from future development. Councilor Sullivan read into the record the department heads responses to the request which are attached to the Minutes. None of the department heads consulted for a recommendation objected to the sale of the parcel with minor conditions.

Discussion quickly turned to the two abutters of the parcel sharing the cost of acquisition of said parcel, which both agreed they would be interested in pursuing further.

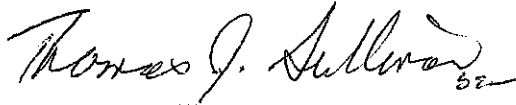
The members of the NRPP Committee agreed that the shared cost of acquisition should be recommended to the Mayor, and it would be for to the Mayor through the appropriate departments to determine a value for said property which would be split evenly between the two abutters. It was further noted that the shared purchase would be a desirable outcome to this matter as it would allow each property owner to expand their property boundaries which would serve two purposes: 1. protect the land from future development and 2. Increase the property taxes of each expanded parcel. It was further noted that the land in question borders vegetated wetlands which would be another reason to allow the two abutters to purchase and protect said parcel.

A motion was made by Councilor Bevilacqua to send the letter of recommendation to the Mayor, which was seconded by Councilor LePage, and the item passed 3-0.

Councilor Sullivan thanked Pam Carr and Rick Reid for bringing the matter forth, and the meeting adjourned at 7:30 p.m.



Respectfully submitted,

A handwritten signature in black ink, reading "Thomas J. Sullivan" with a stylized flourish at the end.

Thomas J. Sullivan, Chairperson  
Natural Resources and Public Property Committee

December 8, 2017

TJS/bsa

Enc: Department Head responses

## City Council

---

**From:** Robert Ward <rward@haverhillwater.com>  
**Sent:** Friday, October 13, 2017 1:11 PM  
**To:** City Council  
**Subject:** RE: Request to purchase city land - Atlanta St 10/02/2017 09:01

The Water and Wastewater Divisions have no objection to the sale of this parcel.

Robert E. Ward  
Deputy DPW Director

City of Haverhill | 40 South Porter Street | Haverhill, MA 01835 Tel. (978) 374-2382 | Fax (978) 521-4083  
Email: [rward@haverhillwater.com](mailto:rward@haverhillwater.com)

-----Original Message-----

**From:** City Council [<mailto:citycncd@cityofhaverhill.com>]  
**Sent:** Monday, October 02, 2017 9:07 AM  
**To:** Steve Gullo; Bill Cox; Rob Moore; John Pettis; William Pillsbury; Alicia McCosker; Mike Stankovich; Robert Ward  
**Cc:** City Council office; Thomas J. Sullivan  
**Subject:** FW: Request to purchase city land - Atlanta St 10/02/2017 09:01

October 3, 2017

**TO:** Mr. Steve Gullo, Assessor  
William Cox, Esquire, City Solicitor  
Mr. Robert E. Moore, Jr., Environmental Health Technician  
Mr. Richard Osborne, Building Inspector  
Mr. John Pettis, City Engineer  
Mr. William Pillsbury, Jr., Economic Development & Planning Director  
Ms. Alicia McCosker, City Treasurer and Tax Collector  
Mr. Michael Stankovich, DPW Director  
Mr. Robert Ward, Deputy DPW Director  
Haverhill Historical Commission - Attn: William Pillsbury, Jr.

**RE:** Item Referred to the Natural Resources & Public Property (NRPP) Committee -  
Atlanta St. - Map 528, Block 11, Lot 178

The attached documents have been received by the City Council, referred to the Natural Resources and Public Property Committee and sent to you for your review and comments:

1) Doc. # 104-B - Petition from Pamela J. Carr requesting to purchase City land abutting her property on Atlanta Street, Assessor's Map 528, Block 11, Lot 178.

The NRPP Committee requests that you provide the Committee with an in-depth analysis of the attached property as it may pertain to your individual area of expertise and responsibility.

I would appreciate if you would please forward comments and recommendations to the City Council office by October 12th, as a NRPP Committee meeting is scheduled for October 18, 2017.

## City Council

---

**From:** Richard Osborne  
**Sent:** Friday, October 13, 2017 9:08 AM  
**To:** City Council  
**Cc:** Richard MacDonald  
**Subject:** RE: Request to purchase city land - Atlanta St 10/02/2017 09:01

Parcel 528-11-178, Atlanta street is located in the residential high density zone. Dimensions of the lot are 50' frontage, 102 lot depth, and 4,966.5 sq.ft. area, this lot does not meet the minimum requirements as a buildable lot, by right. In my opinion the most feasible use of this property is to allow the abutters to purchase the land.

-----Original Message-----

**From:** City Council  
**Sent:** Friday, October 13, 2017 8:33 AM  
**To:** Richard Osborne; John Pettis; robert ward  
**Cc:** Thomas J. Sullivan  
**Subject:** FW: Request to purchase city land - Atlanta St 10/02/2017 09:01  
**Importance:** High

Good morning all,

Just a gentle reminder, your valuable feedback was due yesterday. Councillor Sullivan has a committee meeting scheduled for next week.

Thanks for your assistance,

Barbara S. Arthur  
Administrative Assistant  
Haverhill City Council  
978 374-2328  
[citycncd@cityofhaverhill.com](mailto:citycncd@cityofhaverhill.com)  
[www.ci.haverhill.ma.us](http://www.ci.haverhill.ma.us)

-----Original Message-----

**From:** City Council  
**Sent:** Monday, October 02, 2017 9:07 AM  
**To:** [sgullo@cityofhaverhill.com](mailto:sgullo@cityofhaverhill.com); [billcoxlaw@aol.com](mailto:billcoxlaw@aol.com); Rob Moore ([rmoore@cityofhaverhill.com](mailto:rmoore@cityofhaverhill.com)); [jpettis@cityofhaverhill.com](mailto:jpettis@cityofhaverhill.com); William Pillsbury ([wpillsbury@cityofhaverhill.com](mailto:wpillsbury@cityofhaverhill.com)); Alicia Mcosker; 'Mike Stankovich'; Bob Ward ([rward@haverhillwater.com](mailto:rward@haverhillwater.com))  
**Cc:** City Council; Thomas J. Sullivan  
**Subject:** FW: Request to purchase city land - Atlanta St 10/02/2017 09:01

October 3, 2017

**TO:** Mr. Steve Gullo, Assessor  
William Cox, Esquire, City Solicitor  
Mr. Robert E. Moore, Jr., Environmental Health Technician

## **City Council**

---

**To:** Rob Moore  
**Subject:** RE: Request to purchase city land - Atlanta St 10/02/2017 09:01

Thank you!  
barbara

---

**From:** Rob Moore  
**Sent:** Thursday, October 12, 2017 11:38 AM  
**To:** Thomas J. Sullivan  
**Cc:** City Council; Steve Gullo; Bill Cox; John Pettis; William Pillsbury; Alicia Mcosker; Mike Stankovich; robert ward; Joseph Bevilacqua; Colin LePage  
**Subject:** RE: Request to purchase city land - Atlanta St 10/02/2017 09:01

Councillor

The Conservation Commission discussed this parcel at its October 5th meeting. The Commission has no objections to the sale of this property. The Commission does wish to advise, however, that protected wetland resource areas exist in close proximity to this parcel - namely, a bordering vegetated wetland across the street and a stream channel to the east. These areas are shown in the image, below. Any future activities on the subject parcel may require permitting with the Conservation Commission.

Rob

**CITY COUNCIL**

**JOHN A. MICHITSON**  
*PRESIDENT*  
**MELINDA E. BARRETT**  
*VICE PRESIDENT*  
**ANDRES X. VARGAS**  
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**WILLIAM J. MACEK**  
**THOMAS J. SULLIVAN**



**CITY OF HAVERHILL**  
**HAVERHILL, MASSACHUSETTS 01830-5843**

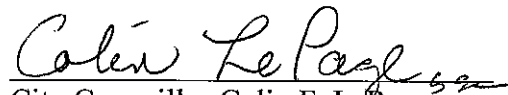
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[citycncl@cityofhaverhill.com](mailto:citycncl@cityofhaverhill.com)

December 8, 2017

TO: Mr. President and Member of the City Council:

Councillor Colin LePage submits the attached minutes and recommendations of the Administration and Finance Committee meeting held on December 4, 2017.

  
City Councillor Colin F. LePage

## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
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citycncl@cityofhaverhill.com

## CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

### MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING HELD ON DECEMBER 4, 2017

An Administration and Finance Committee Meeting was held on Monday, December 4, 2017 at 7:00P.M. in the City Council office, Room 204.

Committee Members: Committee Chairperson Colin LePage, Council Vice President Melinda Barrett, Councillor Mary Ellen Daly O'Brien and Councillor William Macek. Council President Michitson and Councillor Vargas also attended.

Department Heads: Mayor's Chief of Staff Allison Heartquist, Deputy Police Chief Anthony Haugh and Economic and Planning Director William Pillsbury

Attendees: Councillor- Elect Tim Jordan, School Committee Elect Rich Rosa, Chris Bullock of ClearGov, Tom Granneman, Lisa Marzilli, Jeff Grassie, Kerri Alves, Keith Boucher

The meeting began at 7:08P.M. and the following items were discussed:

- 1.) **Doc. 103-Z – Heller Team Study** – “A Prospect for Haverhill-Performance-Based Budgeting for a Better Tomorrow”: *President Michitson gave a brief overview of the PowerPoint presentation given by the Brandeis University MBA students at the October 3, 2017 City Council meeting. He re-iterated past and current concerns of the City Council regarding the traditional process and the time-line relative to the Council receiving the City Budget and the lack of Council and citizen involvement prior to the Mayor's submittal of the City Budget to the Council. He suggested following the recommendations of the Heller Team Study and specifically their “Roadmap for Implementation – Estimated Time of Arrival” that listed the following;*  
***Pre-FY'19: -Analyze 311 calls; -National Citizen Survey; -Extend GIS mapping; -Work with post-secondary institutions; -City priorities retreat; -Publicize priorities***  
*After discussion on the matter, the following motion was made and seconded to:*
  - 1) *Request that the Mayor schedule a Mayor/Council conference to discuss the Heller Team Study findings and recommendations in preparation for the FY19 City Budget. Passed unanimously.*
- 2.) **Doc. 110 - Communication from Councillors Barrett, LePage and Vargas** requesting to introduce Chris Bullock of ClearGov for presentation on updated features to budget-data program; *Chris Bullock gave a comprehensive PowerPoint presentation of the Fiscal Transparency program “ClearGov” and its' new companion Transparency & Benchmarking program “ClearGov for Schools.” He informed that over 200 community governments, 60 of them in Massachusetts, now utilize ClearGov as a tool to inform their residents of their communities financial management. He also informed that the City is eligible to once again utilize the Massachusetts Community Compact (MCC) – Best Practices Program grant funds under the “Transparency and Data Standards Best Practice: Deploy an Open Checkbook and/or Open Budget Solution that is easily consumed by the public and promotes transparency.” \**  
***Note: the MCC grant program previously funded Haverhill's 311 Call Center.***  
*After discussion on the matter, the following motion was made and seconded to:*
  - 2) *Request that the Mayor submit an application to the MCC grant program requesting funding for “Transparency and Data Standards Best Practice” in a timely fashion as the FY18 grant fund pool is on a first-come, first served basis. Passed unanimously.*

- 3.) **Doc. 110-Y** – Communication from Councillor Macek requesting discussion to address local regulations relative to Recreational Marijuana; *After a lengthy discussion on the matter and with knowledge that the state legislature and the newly formed Cannabis Control Commission (CCC) are still working on “promulgating regulations, guidelines and protocols necessary for the issuance of licenses” regarding Recreational Marijuana, as well as citing that approximately 85 other communities have requested a temporary moratorium for the City to understand and respond to the newly created law.*

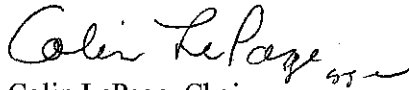
*A motion was made and seconded, along with receiving full Council review and approval, to request that the City Solicitor, in conjunction with City Departments draft a temporary moratorium document for submittal to the state. Passed unanimously.*

*Councillor Daly O’Brien left the meeting.*

- 4.) **New Business** – *The Committee reviewed the listing of “Documents Referred to Committee Study” and will remove the following documents from the list, numbered: 108-N, 103-Z, 110 and 110-Y. Additionally, Councillor LePage informed the Committee that in his opinion, the Council has not been receiving some financial reports as currently stipulated in the City Code and he proposed requesting future adherence to Chapter 70 provisions as well as receiving a monthly “General Fund Operating Statement” and a “Fund Balance Report” as previously requested by the City Council in a letter to the Mayor (RE: Monthly Reports – dated December 1, 2015). A motion was made and seconded pertaining to this request and was passed unanimously.*

The meeting adjourned at 8:52 p.m.

Respectfully submitted,



Colin LePage, Chairperson  
Administration and Finance Committee  
Haverhill City Council

December 4, 2017

CL/bsa

\* ClearGov handouts (ClearGov, ClearGov for Schools, How Community Compact can fund ClearGov

c: Mayor James J. Fiorentini  
City Council

# How Community Compact can fund ClearGov

The Massachusetts Community Compact - Best Practices Program is a terrific way to both focus and fund key initiatives in your community. And, fiscal transparency is one of the most impactful Best Practices you can implement in your community. If done right, transparency will build trust, drive engagement and enable community support for your core initiatives.

Our mission is to enable you to leverage data that helps your community operate and communicate more effectively and efficiently. So, here are three simple steps to help you leverage the MA Community Compact - Best Practices grant pool to fully offset your investment in ClearGov:

## Did you know?



*Did you know that the State of Massachusetts has set aside a \$2 million grant pool for FY '18 specifically to assist and fund community initiatives associated with the Community Compact - Best Practices Program?*

*Did you also know that Best Practices grant requests are reviewed and approved on a first-come, first served basis? So, when the pool is drained...the funds are gone.*

1

Apply for your FY '18 Community Compact. The application process is super simple, and you can find the instructions on this [Application Page](#).

2

Select Transparency as one of your Best Practice Areas: You can select up to two Best Practice Areas on your Community Compact Application. Make sure that one of them is **"Transparency and Data Standards Best Practice: Deploy an Open Checkbook and/or Open Budget Solution that is easily consumed by the public and promotes transparency."**

3

Make your grant request directly in the application. The last question on the application will ask you why you selected the applicable Best Practice Area and what assistance you would like from the State. Here is some sample language for the application:

*We believe that transparency can build trust and drives community understanding. Since government finances are complex, our objective is to provide proper context and present a financial picture for <<Town/City>> that everyone can understand. We have selected a solution provider - MA- based ClearGov - who offers a turnkey transparency and benchmarking solution. To support this Best Practice, we are requesting a grant in the amount of \$X,xxx which will cover the full costs of the ClearGov solution for the next two years.*

## TIPS

**Request Amount:** Your ClearGov representative can help you determine the exact amount of the grant request that you should make to fully cover your investment.

**Ask for Two Years:** As you may know, Community Compacts are two year agreements, so your should request enough support to cover the full two year period.

**Include Your School:** Although your local school district cannot directly apply to the Community Compact Program, you can certainly include the ClearGov School Insights subscription in your request as well.



## CITY COUNCIL

JOHN A. MICHITSON  
*PRESIDENT*  
MELINDA E. BARRETT  
*VICE PRESIDENT*  
ANDRES X. VARGAS  
MICHAEL S. MCGONAGLE  
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COLIN F. LEPAGE  
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## CITY OF HAVERHILL HAVERHILL, MASSACHUSETTS 01830-5843

### DOCUMENTS REFERRED TO COMMITTEE STUDY

38-F	Communication from Councillors Barrett and LePage requesting to discuss double poles in the City	A & F	3/15/16 9/6/16, 11/3/16, 1/17/17, 5/11/17
38-W	Communication from Councillor Barrett requesting to give an update on response from MBTA/Keolis & US EPA about idling trains in Bradford	Citizen Outreach	4/5/16 1/31/17
26E	City of Haverhill – Mayor’s Recommendations, Capital Improvement Program – 2016-2020	A & F	5/31/16 11/3/16, 5/11/2017, 7/25/17
108-N	Communication from Councillors Bevilacqua and LePage requesting discussion regarding appropriate safe regulation of marijuana shop access and locations	A & F	12/6/16
10-B	Communication from President Michitson asking to request from Mayor status of facility improvements to public buildings and parks to comply with American w/ Disabilities Act (ADA)	Citizen Outreach	1/3/17 1/31/17, 8/15/17
10-U	Communication from President Michitson requesting discussion on next steps to provide comprehensive long range plan for Haverhill	Citizen Outreach	1/31/17 8/15/17
10-X	Communication from Councillor Bevilacqua requesting to discuss ways to address senior citizen needs in Haverhill	Citizen Outreach	1/31/17
31-K	Communication from Councillor Macek requesting to discuss proposal to create bike lanes throughout the City	Planning & Dev.	2/14/17
58-D	Communication from Councillors Sullivan, Macek and Bevilacqua requesting to discuss ongoing tree problem on City property abutting & impacting Holland’s Flowers at 577 S. Main St	NRPP	4/25/17
58-G	Communication from President Michitson requesting to present an update on the meeting with group homes stakeholders to address severe problems in Haverhill	Public Safety	5/2/17
58-I	Communication from Councillor Bevilacqua requesting discussion regarding assistance to new businesses	Planning & Dev.	5/2/17
103-C	Communication from Councillors Daly O’Brien & Macek re: street openings, sunken roadway repair and replacing pavement	Planning & Dev.	8/22/17
103-D	Communication from Councillor Daly O’Brien requesting to discuss smoking near outdoor dining	Planning & Dev.	8/22/17
103-E	Communication from President Michitson and Councillor McGonagle introducing Chief DeNaro to address City Council on recent shootings in Haverhill and action taken by HPD (specifically graffiti)	A & F	9/5/17
103-I	Communication from Councillor Bevilacqua requesting discussion regarding residential project signs	Planning & Dev.	9/5/17
36-F	Public Participation Gary Ortiz – suggestion that city review purchase of cameras by homeowners in acre area and offering incentive for State Police and Haverhill Police, first homebuyers program	Citizen Outreach	9/12/17

**DOCUMENTS REFERRED TO COMMITTEE STUDY (cont.)**

104-B	Communication from Councillor Sullivan submitting request from Pamela Carr to purchase unbuildable city land abutting property at 58 Atlanta St., Map 528, Bl 11, Lot 178	NRPP	9/19/17
103-Q	Communication from Co. Bevilacqua requesting discussion - receipt of City Council meeting minutes A&F		9/19/17
103-Z	Heller Team Study- "A Prospect for Haverhill-Performance-Based Budgeting for a Better Tomorrow A&F		10/3/17
110	Communication from Councillors Barrett, LePage and Vargas requesting to introduce Chris Bullock of Clear Gov for presentation on updated features to budget-data program	A & F	10/24/17
110-Q	Communication from Councillor LePage requesting discussion re: economic & environmental benefits of automated trash collection and recycling programs	Citizen Outreach	10/24/17
110-S	Communication from Councillors Barrett and Vargas re: local contractors & construction projects	Planning & Development	10/24/17
110-U	Communication from Councillor Bevilacqua re: Citizen Inquiry/request referral system	A & F	10/24/17
110-Y	Communication from Councillor Macek requesting discussion to address local regulations relative to Recreational Marijuana	A & F	1031/17
121/121A	Ordinance re: Storm Water Management & Communication from R. Ward submitting Ordinance for proposed amendment to Ch. 219 of City Code	A & F	11/28/17