



**CITY OF HAVERHILL
CITY COUNCIL AGENDA - AMENDED**

Tuesday, June 3, 2025, at 7:00 PM

**Theodore A. Pelosi, Jr. Council Chambers, 4 Summer st, Room 202
In-Person/Remote Meeting**

This meeting of Haverhill City Council will be held in-person at the location provided on this notice as its official meeting location pursuant to the Open Meeting Law. As the meeting is held in person at a physical location that is open and accessible to the public, the City Council is not required to provide remote access to the meeting. Members of the public are welcome to attend this in-person meeting. Please note that a live stream of the meeting is being provided only as a courtesy to the public, and the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. Those attending tonight's meeting should be aware that the meeting is being audio and video recorded by HCTV, The Eagle Tribune, and WHAV. Any audience members who wish to record any part of the meeting must inform the Council President who will announce the recording. This is to comply with the MA wiretap statute. Thank you.

1. OPENING PRAYER

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES OF PRIOR MEETING

4. ASSIGNMENT OF THE MINUTES REVIEW FOR THE NEXT MEETING

5. COMMUNICATIONS FROM THE MAYOR:

5.1. Mayor Barrett and Councillor Ferreira request to introduce Kim Ocasio from *Ocasio's Martial Arts* and present her with a citation in recognition of celebrating 40 years in business in the City of Haverhill

5.2. Mayor Barrett requests to introduce Public Works Director Robert E Ward to provide a brief update on the current drought status in the City of Haverhill

5.3. Mayor Barrett submits the *Memorandum of Agreement for the Water Purification Group (Teamsters)*

5.3.1. Memorandum of Agreement between the City of Haverhill and the *Water Purification Group-Teamsters Local 170* File 10 days



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6. COMMUNICATIONS FROM COUNCILORS TO INTRODUCE AN INDIVIDUAL(S) TO ADDRESS THE COUNCIL:

7. PUBLIC PARTICIPATION- REQUESTS UNDER COUNCIL RULE 28

8. COMMUNICATIONS AND REPORTS FROM CITY OFFICERS AND EMPLOYEES:

8.1. John H Pettis, *City Engineer*, submits a street opening request for 45 Research dr, EROM 25-2

8.1.1. Order – City Council approve the request to excavate at 45 Research dr for the installation of underground utilities

8.2. John H Pettis, *City Engineer* submits a street opening request for 117 Corliss Hill rd, EROM 25-3

8.2.1. Order – City Council approve the request to excavate at 117 Corliss Hill rd for the Raise and Replacement of 2 Wire Test Stations

8.3. Angel A Perkins, *City Auditor & Chief Financial Officer*, submits the revenue and expense reports for the City's general and enterprise operating budgets for April 2025

8.4. Christine Webb, *City Assessor*, submits the abatement report for the month of April 2025

9. UTILITY HEARING(S) AND RELATED ORDER(S):

9.1. Document 62, Petition from National Grid of North Andover to construct a line of underground electric conduits on Main st/Woodman av WR# 31071447

9.1.1. Order – grant National Grid permission for underground electric conduits on Main st/Woodman av

9.2. Petition from National Grid & Verizon NE requesting joint pole location for Lewis & Winter st, No# 31042144 Hearing June 24, 2025



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10. HEARINGS AND RELATED ORDERS:

10.1. CCSP 25-1, Document 32; Attorney Magliochetti representing *Astro Enterprise LLC*, requests to build a 4-unit condo building at 0 Nichols st in the RU Zone – (residential urban density)
Rescheduled from May 20, 2025 *Related communication from Economic Development and Planning Director, William Pillsbury, recommending to keep the hearing open and continue the matter to a future date*

10.2. Document 5, Economic Development and Planning Director, William Pillsbury requests Zoning Amendment – Battery Energy Storage Systems *continued from April 29, 2025*

10.2.1. Document 5-B, Ordinance re: Zoning – Add a new section 7.9 Battery Energy Storage Systems
filed February 20, 2025

11.APPOINTMENTS:

11.1. **Confirming Appointments - reappointment**

11.1.1. *Central Business Parking District Commission*, Matt Gaiero, 108 Washington st #4 *expires 5/31/2026*

To be confirmed

11.2. **Non-Confirming Appointments:**

11.3. **Constables**

11.4. **Resignations:**

12.PETITIONS:

12.1.1. CCSP 25-4, Special Permit application from Jennifer Colon for *Hertz Corporation*, requesting to move their existing commercial car rental business from 1184 Main st, across the street to 1187 Main st
Hearing June 24, 2025

12.2. **Applications Handicap Parking Sign:** *with Police approval*



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12.3. **Amusement/Event Application:** *with Police approval*

12.3.1. EVNT 25-17, Hailey Pearson, Haverhill Art Walk
Director for *Creative Haverhill* requests to hold *Haverhill Art Walk*, being held in Businesses, alleyways and public spaces along Washington st and parts of Wingate st, on September 27th from 2:00 pm to 6:00 pm, and requests to close half of Wingate st (up to the parking lot so it will be accessible for parking), and also requests any additional fees be waived

12.4. **Auctioneer License:**

12.5. **Tag Days:** *with Police approval*

12.6. **One Day Liquor License –** *with License Commission & HPD approval*

12.7. **ANNUAL LICENSE RENEWALS:**

12.7.1. **Hawker Peddlers License, Fixed location** *-with HPD approval*

12.7.2. **Coin-Op License Renewals** *– with Police approval*

12.7.3. **Christmas Tree Vendor** *– with Police approval*

12.7.4. **Taxi Driver Licenses for 2024:** *with Police approval*

12.7.5. **Taxi/Limousine License** *with Police approval*

12.7.6. **Junk Dealer /Collector License** *- with Police approval*

12.7.7. **Pool/Billiard**

12.7.8. **Bowling**

12.7.9. **Sunday Bowling**

12.7.10. **Buy & Sell Second Hand Articles** *with Police approval*

12.7.11. **Buy & Sell Second Hand Clothing** *with HPD approval*

12.7.12. **Pawnbroker license** *- with police approval*

12.7.13. **Fortune Teller** *with - Police approval*

12.7.14. **Buy & Sell Old Gold** *– with Police approval*

12.7.15. **Roller Skating Rink**

12.7.16. **Sunday Skating**

12.7.17. **Exterior Vending Machines/Redbox Automated Retail, LLC**

12.7.18. **Limousine/Livery License/Chair Cars** *with HPD approval*



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13. MOTIONS AND ORDERS:

- 13.1. Order – Transfer \$500,000 from Salaries & Wages-Wastewater to the listed **Wastewater Capital Funds**:

<u>Transfer to</u>	<u>Amount</u>
Wastewater Capital Outlay	\$250,000.00
Sewer Rehab & Repair	250,000.00

Related communication from Robert E Ward, DPW Director

- 13.2 Order – Transfer \$1,320,000 from the listed accounts in the water budget to the listed Water Capital Funds:

<u>Transfer From</u>	<u>Amount</u>
Electricity	\$50,000.00
Treatment Chemicals	50,000.00
Salaries & Wages Water Maintenance	100,000.00
Future Carb Repel Filters	320,000.00
Water Capital Outlay	200,000.00
Health Insurance	100,000.00
Principal on Long Term Debt	500,000.00
<u>Transfer To</u>	<u>Amount</u>
Water Carbon Filters	\$320,000.00
Water Supply Fee Expenditures	1,000,000.00

Related communication from Robert E Ward, DPW Director

14. ORDINANCES (FILE 10 DAYS):

15. COMMUNICATIONS FROM COUNCILORS:

- 15.1. Councillor Michitson requests to provide an update on the State's proposed Vo-Tech lottery and Haverhill's Career Connected Learning Initiative



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16. UNFINISHED BUSINESS OF PRECEEDING MEETING:

- 16.1. Document 49-D, Corrected Ordinance re: Vehicles and Traffic
No Parking – Bridge st both sides, entire length (Merrimack st/Water st
to Middlesex st) *filed 5/22/25*
- 16.2. Document 11-H, Ordinance re: Vehicles and Traffic – Add
Handicap Parking for 9 Bartlett st *filed 5/22/25*
- 16.3. Document 69-B, Ordinance re: Amending Chapter 80
Purchasing and Contracts *filed 5/15/25*
- 16.4. Document 70, Ordinance re: Dogs and Other Animals, Amend
Chapter 137-4 of the City Code Article II, Kennels; Dog Licensing
filed 5/15/25 Related communication from Lisa Mead, City Solicitor
- 16.5. Document 72, Ordinance re: Article III Council on Youth
Needs, Amend Chapter 25, Article 3, Sections 14 thru 18
filed 5/22/2025
- 16.6. Document 19-D, Robert Ward, PDW Director, submits several
documents for approval relative to funding the engineering and
construction of Phase 2 of the Locke st area *Combined Sewer
Separation Project*
 - 16.6.1. Loan Order – Appropriate \$14,667,000 to finance Phase
2 Locke Street Sewer, Water and Drain Improvements
filed 5/15/2025
 - 16.6.1.1. Document 71, Authority to File – Authorize Mayor
on behalf of the applicant to file applications and execute
any pertinent agreements as needed
- 16.7. Doc 69, Order – authorize amendment to modify the bond
requirement in Chapter 80, Section 8, Sub-section B of the Code of the
City of Haverhill
 - 16.7.1. Ordinance re: To Amending Chapter 80 Purchasing and
Contracts
Filed 5/15/2025



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17.RESOLUTIONS AND PROCLAMATIONS:

18.COUNCIL COMMITTEE REPORTS AND ANNOUNCEMENT

19.DOCUMENTS REFERRED TO COMMITTEE STUDY

20.LONG TERM MATTERS STUDY LIST

21.ADJOURN:



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

511
CITY CLERK
978-374-2300

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

May 29, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Kim Ocasio from Ocasio's Martial Arts

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett and Councilor Ferreira wish to introduce Kim Ocasio from Ocasio's Martial Arts and present her with a citation in recognition of celebrating 40 years in business in the City of Haverhill.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

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May 30, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: City of Haverhill- Drought Emergency Update

Dear Mr. President and Members of the Haverhill City Council:

I, Mayor Barrett wish to introduce Public Works Director Robert E. Ward to provide a brief update on the current drought status in the City of Haverhill.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em

MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

513

CITY HALL, ROOM 100
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MAY 30 4:08:55
HAVERHILL
MASSACHUSETTS

May 30, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: MOA- Water Purification Group (Teamsters)

Dear Mr. President and Members of the Haverhill City Council:

Please find attached a Memorandum of Agreement for the Water Purification Group (Teamsters). This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Haverhill

Human Resources Department, Room 306

Phone: (978) 374-2357 Fax: (978) 374-2343

Denise McClanahan, HR Director – dmcclanahan@haverhillma.gov

Christina Carrie, HR Technician – ccarrie@haverhillma.gov

John DelRosso, HR Technician – jdelrosso@haverhillma.gov

Bridget Panniello, Head Clerk/Floater – bpanniello@haverhillma.gov

TO: Mayor Melinda Barrett
FROM: Denise McClanahan, HR Director
DATE: May 29, 2025
RE: MOA submissions

MAY 30 AM 9:00
HAVCITYCLERK

As a result of recent negotiations, attached please find the MOA for the Water Purification Group (Teamsters).

Please submit this document to the next City Council meeting for action.

dIm

TO: MAYOR MELINDA BARRETT
FROM: Denise McClanahan, HR Director
DATE: 5/29/2025
RE: COLLECTIVE BARGAINING FINANCIAL DISCLOSURE

RECEIVED
HUMAN RESOURCE
05/29/2025 09:00

NAME OF CONTRACT OR GROUP: Water Purification Group
CONTRACT PERIOD: 7/1/2024 to 6/30/2027

% INCREASE FOR EACH CONTRACT YEAR:

Year 1 2 % Year 2 2 % Year 3 2 %
+ add/drop step in year 2
+add new step in year 3

COST OF COLA FOR EACH FISCAL YEAR OF CONTRACT:

Year 1 – FY <u>25</u>	Cost amount	<u>\$10,772</u>
Year 2 – FY <u>26</u>	Cost amount	<u>\$30,600</u>
Year 3 – FY <u>27</u>	Cost amount	<u>\$32,305</u>

ADDITIONAL COSTS

(i.e., OT, Hazardous Duty, Professional Development, Clothing Allowance, Holiday Pay, etc.)

Approx OT cost	\$10,000.00 over 3 years
Approx Longevity increase	\$ 5,100.00 over 3 years
Clothing/boot allowance	\$ 4,425.00 over 3 years
Tool allowance	\$750.00 over 3 years

What is the percentage increase that these extras add to the budget? 13.6% over years

TOTAL COST OF PROPOSED COLLECTIVE BARGAINING AGREEMENT: FY25 -\$552,813

Total salary budget for this group was: \$538,616
Percent increase in salary budget: \$73,953 (13.6% over 3 years)

Are there any other groups or individuals that would be directly affected by this budget? No

What would be the effect? _____

Are there any other known implications to this contract? _____

Yes No

Funds are appropriated ☒ ☐

Where funds are located _____ Account #: Click or tap here to enter text.

Yes No

Funds need appropriation by council ☐ ☒

Where funds to come from _____ Account #: Click or tap here to enter text.



Auditors Office

HR Dept

513.1

MAY 30 AM 9:00
HAYCITYCLERK

Memorandum of Agreement
Between
THE CITY OF HAVERHILL and
THE WATER PURIFICATION GROUP – Teamsters Local #170

CONTRACT INTEGRATION

Upon approval, ratification, and funding of the memorandum of agreement which results from these negotiations, the parties shall agree to integrate within 60 days the terms thereof into the collective bargaining agreement in a timely manner.

ARTICLE 6: HOURS OF WORK AND OVERTIME

Clean up language

Section 1 – Work week. Clean up positions and hours
Section 2 – Clean up schedule to reflect current operations

ARTICLE 7: WAGES

Amend Section 1: Longevity

\$1,400	5 < 10 years
\$1,450	10 < 15 years
\$1,500	15 < 20 years
\$1,550	20 < 25 years
\$1,800	25 < 30 years
\$2,750	30 < 40 years
\$3,000	40 < 50 years
\$4,000	50+ years

Amend Section 2: Clothing and boot allowances

Clothing: Increase from \$600 to \$700
Boot: Increase from \$375 to \$450

Section 4: Compensation

- 2% salary increase effective 7-1-2024
- 2% salary increase effective 7-1-2025
- 2% salary increase effective 7-1-2026

Steps

Effective 7/1/25 – remove step 1 and add new step at end of scale at 3.5% increase
Effective 7/1/26 – add new step at end of scale at 3.5% increase

It is agreed between the city and the union that a new Year 5 step will be added to the scale effective 7/1/2024 for the position of Sr. WTP Operator on the employees hired after

7/1/2010 salary scale. This Year 5 step will mirror Step 4 from the employees hired prior to 7/1/2010 salary scale.

Amend Section 7: Tool allowance

City to provide/supply starter bag (one time only) of \$375.
Electrician to receive \$750 allowance yearly

MAY 30 AM 9:00
HAWCITYCLERK

Amend Section 8: Merit Rating to read as follows:

Management shall have complete flexibility to determine the performance appraisal process, policies, and procedures.

Amend Section 10: On call

Clean up language – Hours: 9pm-7am
On call hours to change from 2 hours to 4 hours

ARTICLE 8: HOLIDAYS

Replace Section 1, paragraph 1 as follows:

The following shall be recognized as paid Holidays and all employees shall be paid their regular tour of duty at straight time pay therefore: New Year's Day, Martin Luther King Day, President's Day, Patriot's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, irrespective of the day on which the holiday falls.

Amend Section 1A Personal leave

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to personal leave in accordance with Section 2. The updated personal leave accrual will occur on January 1st of the next calendar year.

Note: no retro of accumulated time will be provided prior to 1/1/25.

ARTICLE 10 SICK AND BEREAVEMENT LEAVE

Amend Section 1A

Add the following sentence:

Effective 7/1/24, after five years of service with the City, all employees shall be entitled to sick leave in accordance with Section 1. The updated sick leave accrual will adjust starting with the month after the 5-year anniversary.

Note: no retro of accumulated time will be provided prior to 7/1/2024.

ARTICLE 21: EDUCATIONAL PAY

Change amount from \$1,000 to \$2,000 per year for educational courses.

Change language from “grade for the course of “C” or better” to “grade for the course of “B” or better”.

ARTICLE 32 TERMINATION

Update section with the following dates (three-year contract):


July 1, 2024 to June 30, 2025
July 1, 2025 to June 30, 2026
July 1, 2026 to June 30, 2027


MAY 30 AM 9:00
HAWCITYCLERK

All articles pertaining to wages shall receive retro back to July 1, 2024.

All remaining terms and conditions of the current CBA not altered as per above shall remain in full force and effect. This agreement is subject to ratification by the Union and appropriation by the City Council.

Date: 3/4/25


Melinda E. Barrett, Mayor


James Marks, Teamsters Business Agent

APPROVED AS TO FORM

By: 
Katherine McNamara Feodoroff
City Solicitor

CURRENT (EES HIRED PRIOR 7/1/10)				CURRENT (EES HIRED AFTER 7/1/10)							
7/1/2024				7/1/2024							
Step 1	Step 2	Step 3	Step 4	Step 1	Step 2	Step 3	Step 4				
102%	102%	102%	102%	102%	102%	102%	102%				
STEP 1	STEP 2	STEP 3	STEP 4	STEP 1	STEP 2	STEP 3	STEP 4				
Senior Water Treatment Plant Operator	\$ 33.58	\$ 34.87	\$ 36.09	\$ 37.60	Senior Water Treatment Plant Operator	\$ 32.73	\$ 33.98	\$ 35.16	\$ 36.62	YR 5	
Grade 4 Water Treatment Plant Operator	\$ 29.42	\$ 30.53	\$ 31.70	\$ 32.81	Grade 4 Water Treatment Plant Operator	\$ 28.67	\$ 29.76	\$ 30.89	\$ 31.98	\$ 32.81	
Grade 3 Water Treatment Plant Operator	\$ 28.64	\$ 29.74	\$ 30.86	\$ 31.98	Grade 3 Water Treatment Plant Operator	\$ 27.93	\$ 28.98	\$ 30.09	\$ 31.16	\$ 31.98	
Operator In Training	\$ 24.61	\$ 25.52	\$ 26.48	\$ 27.50	Operator In Training	\$ 23.99	\$ 24.89	\$ 25.81	\$ 26.81	\$ -	
Laboratory Technician In Training	\$ 25.62	\$ 26.57	\$ 27.57	\$ 28.53	Laboratory Technician In Training	\$ 24.99	\$ 25.92	\$ 26.89	\$ 27.80	\$ -	
Grade 4 Laboratory Technician	\$ 27.69	\$ 28.73	\$ 29.82	\$ 33.87	Grade 4 Laboratory Technician	\$ 28.67	\$ 29.76	\$ 30.89	\$ 31.98	\$ -	
Grade 3 Laboratory Technician	\$ 28.64	\$ 29.74	\$ 30.86	\$ 31.98	Grade 3 Laboratory Technician	\$ 27.93	\$ 28.98	\$ 30.09	\$ 31.16	\$ -	
Maintenance Mechanic	\$ 20.75	\$ 21.50	\$ 22.29	\$ 25.03	Maintenance Mechanic	\$ 20.26	\$ 21.00	\$ 21.77	\$ 24.43	\$ -	
Water/Wastewater Electrician	\$ 34.96	\$ 36.80	\$ 38.16	\$ 43.04	Water/Wastewater Electrician	\$ 33.49	\$ 35.25	\$ 36.38	\$ 37.48	\$ -	
7/1/2025				7/1/2025							
102%				102%							
DROP 1ST STEP/ADD NEW STEP AT END				DROP 1ST STEP/ADD NEW STEP AT END							
STEP 1	STEP 2	STEP 3	STEP 4	STEP 1	STEP 2	STEP 3	STEP 4				
Senior Water Treatment Plant Operator	\$ 34.25	\$ 35.57	\$ 36.81	\$ 38.35	Senior Water Treatment Plant Operator	\$ 33.38	\$ 34.66	\$ 35.86	\$ 37.36	\$ 38.66	YR 5
Grade 4 Water Treatment Plant Operator	\$ 30.01	\$ 31.14	\$ 32.33	\$ 33.47	Grade 4 Water Treatment Plant Operator	\$ 29.25	\$ 30.35	\$ 31.51	\$ 32.61	\$ 33.47	\$ 34.64
Grade 3 Water Treatment Plant Operator	\$ 29.22	\$ 30.33	\$ 31.48	\$ 32.61	Grade 3 Water Treatment Plant Operator	\$ 28.49	\$ 29.56	\$ 30.69	\$ 31.78	\$ 32.61	\$ 33.76
Operator In Training	\$ 25.10	\$ 26.03	\$ 27.01	\$ 28.05	Operator In Training	\$ 24.47	\$ 25.38	\$ 26.33	\$ 27.34	\$ 28.30	
Laboratory Technician In Training	\$ 26.13	\$ 27.11	\$ 28.12	\$ 29.10	Laboratory Technician In Training	\$ 25.49	\$ 26.43	\$ 27.43	\$ 28.36	\$ 29.35	
Grade 4 Laboratory Technician	\$ 28.24	\$ 29.30	\$ 30.42	\$ 34.55	Grade 4 Laboratory Technician	\$ 29.25	\$ 30.35	\$ 31.51	\$ 32.61	\$ 33.76	
Grade 3 Laboratory Technician	\$ 29.22	\$ 30.33	\$ 31.48	\$ 32.61	Grade 3 Laboratory Technician	\$ 28.49	\$ 29.56	\$ 30.69	\$ 31.78	\$ 32.89	
Maintenance Mechanic	\$ 21.16	\$ 21.93	\$ 22.73	\$ 25.54	Maintenance Mechanic	\$ 20.66	\$ 21.42	\$ 22.20	\$ 24.92	\$ 25.79	
Water/Wastewater Electrician	\$ 35.66	\$ 37.54	\$ 38.92	\$ 43.90	Water/Wastewater Electrician	\$ 34.16	\$ 35.96	\$ 37.11	\$ 38.23	\$ 39.57	

7/1/2026				7/1/2026								
ADD NEW STEP AT END				ADD NEW STEP AT END								
STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	YR 5		
Senior Water Treatment Plant Operator	\$ 36.28	\$ 37.55	\$ 39.12	\$ 40.49	\$ 41.90	Senior Water Treatment Plant Operator	\$ 35.35	\$ 36.58	\$ 38.10	\$ 39.44	\$ 40.82	\$ 41.90
Grade 4 Water Treatment Plant Operator	\$ 31.77	\$ 32.98	\$ 34.14	\$ 35.33	\$ 36.57	Grade 4 Water Treatment Plant Operator	\$ 30.96	\$ 32.14	\$ 33.27	\$ 34.14	\$ 35.33	\$ 36.57
Grade 3 Water Treatment Plant Operator	\$ 30.94	\$ 32.11	\$ 33.27	\$ 34.43	\$ 35.64	Grade 3 Water Treatment Plant Operator	\$ 30.15	\$ 31.30	\$ 32.42	\$ 33.27	\$ 34.43	\$ 35.64
Operator In Training	\$ 26.55	\$ 27.55	\$ 28.61	\$ 29.61	\$ 30.65	Operator In Training	\$ 25.89	\$ 26.85	\$ 27.89	\$ 28.87	\$ 29.88	
Laboratory Technician In Training	\$ 27.65	\$ 28.69	\$ 29.68	\$ 30.72	\$ 31.79	Laboratory Technician In Training	\$ 26.96	\$ 27.98	\$ 28.93	\$ 29.94	\$ 30.99	
Grade 4 Laboratory Technician	\$ 29.89	\$ 31.03	\$ 32.24	\$ 36.48	\$ 37.75	Grade 4 Laboratory Technician	\$ 30.96	\$ 32.14	\$ 33.27	\$ 34.43	\$ 35.64	
Grade 3 Laboratory Technician	\$ 30.94	\$ 32.11	\$ 33.27	\$ 34.43	\$ 35.64	Grade 3 Laboratory Technician	\$ 30.15	\$ 31.30	\$ 32.42	\$ 33.55	\$ 34.73	
Maintenance Mechanic	\$ 22.37	\$ 23.19	\$ 26.05	\$ 26.96	\$ 27.90	Maintenance Mechanic	\$ 21.85	\$ 22.65	\$ 25.42	\$ 26.31	\$ 27.23	
Water/Wastewater Electrician	\$ 38.29	\$ 39.70	\$ 44.78	\$ 46.35	\$ 47.97	Water/Wastewater Electrician	\$ 36.68	\$ 37.85	\$ 38.99	\$ 40.36	\$ 41.77	

Classification of employee in an operator or lab technician position shall be tied to the level of certification as a Massachusetts drinking water treatment plant operator.
No certification, grades TA, TB, 1T, 2T shall be considered the in training classification
Grades TC and T3 shall be considered Grade 3
Grades TD and T4 shall be considered Grade 4

Classification of employee in an operator or lab technician position shall be tied to the level of certification as a Massachusetts drinking water treatment plant operator.
No certification, grades TA, TB, 1T, 2T shall be considered the in training classification
Grades TC and T3 shall be considered Grade 3
Grades TD and T4 shall be considered Grade 4

2025-09-09
14:00:00
14:00:00



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

8.1

May 15, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: Road Opening, 45 Research Dr, EROM-25-2

As the subject street was paved within the last 5 years, Council approval is required to open the roadway to install 50' of conduit. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

MAY 16 AM 9:46
HAVCITYCLERK

C: Mayor Barrett, Ward, Mead



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8,1,1

ORDERED:

That the City Council approve the requests to excavate at the following location for the installation of underground utilities:
Research Drive #45

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

MAY 16 AM 9:46
HAVERHILL CITY CLERK



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

J.2

May 21, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Road Opening, 117 Corliss Hill Rd, EROM-25-3*

As the subject street was paved within the last 5 years, Council approval is required to open the roadway to Raise and Replace 2 Wire Test Stations. I am supportive of this request, and The Engineering Office will require proper trench compaction and either infrared treatment or proper repaving over the limits of new trenching.

Please contact me if you have any questions.

MAY 22 PM 3:45
HAVCITYCLERK

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Mead



DOCUMENT

CITY OF HAVERHILL

In Municipal Council

8.211

ORDERED:

That the City Council approve the requests to excavate at the following location for the Raise and Replacement of 2 Wire Test Stations: Corliss Hill Rd #117

The roadway has been paved in the last 5 years and in accordance with Chapter 222, Section 11, Restrictions on future paving of the Municipal Ordinances, Council approval is necessary.

MAY 22 PM 3:45
HAYCITYCLERK



Haverhill

Office of the City Auditor, Room 106
Phone: 978-374-2306 Fax: 978-373-8476
aperkins@cityofhaverhill.com

May 22, 2025

MAY 27 AM 9:40
HAVCITYCLERK

To The Honorable City Council

Attached are the revenue and expense reports for the city's general and enterprise operating budgets for April 2025. By the end of April, the city collected all of its estimated local receipts plus an additional 3.6%. This means that all local receipts collected moving forward, along with the already additional 3.6% collected, will contribute to the city's free cash. This approach reflects a conservative budgeting strategy aimed at generating free cash and safeguarding the city's financial operations in the event of an economic downturn.

General fund expenditures are close to the budget, with the exception of snow and ice removal, which will require additional funding before June 30th. The deficit for snow and ice in this fiscal year amounts to \$999,664. Additionally, we will need to address overages in general liability insurance, retiree medical claims, and sick leave. You may notice that several departments appear to have overspent on salaries and wages, but this is because the fiscal year 2025 cost-of-living adjustment (COLA) was placed in the salary reserve account. This will be reallocated at the end of the year.

Sincerely,

Angel A. Perkins, CGA, CFE
City Auditor & Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 4/30/25

Year to Year Comparison

Revenue Source	4/30/2023	4/30/2024	4/30/2025	FY 24 to 25 % Change	FY 24 to 25 \$ Change	FY 23-25 Trendline
Real Estate & Pers Property	\$ 112,734,853	\$ 116,616,164	\$ 125,715,091	7.80% ↑	\$ 9,098,927	
Motor Vehicle Excise	\$ 6,701,307	\$ 7,182,230	\$ 7,985,372	11.18% ↑	\$ 803,142	
Meals Excise	\$ 963,489	\$ 953,481	\$ 988,106	3.63% ↑	\$ 34,625	
Hotel/ Room Excise	\$ 284,234	\$ 259,001	\$ 255,225	-1.46% ↓	\$ (3,776)	
Boat & Other Excise	\$ 3,873	\$ 10,491	\$ 7,689	-26.71% ↓	\$ (2,802)	
Cannabis Excise	\$ 831,554	\$ 867,603	\$ 883,629	1.85% ↑	\$ 16,026	
Waste Disposal Facility Program	\$ 2,251,493	\$ 2,508,978	\$ 2,583,599	2.97% ↑	\$ 74,621	
PILOT	\$ 16,348	\$ 21,525	\$ 35,798	66.31% ↑	\$ 14,273	
Penalties & Interest	\$ 494,313	\$ 693,419	\$ 549,692	-20.73% ↓	\$ (143,727)	
Fees	\$ 785,327	\$ 773,699	\$ 776,342	0.34% ↑	\$ 2,643	
Rentals	\$ 179,883	\$ 137,840	\$ 150,256	9.01% ↑	\$ 12,416	
Departmental Revenue	\$ 510,158	\$ 644,574	\$ 632,906	-1.81% ↓	\$ (11,668)	
License & Permits	\$ 2,055,811	\$ 2,332,311	\$ 2,627,417	12.65% ↑	\$ 295,106	
Fines & Forefits	\$ 679,223	\$ 653,032	\$ 537,030	-17.76% ↓	\$ (116,002)	
Investments	\$ 978,777	\$ 2,451,745	\$ 2,549,124	3.97% ↑	\$ 97,379	
Medicaid Reimbursement	\$ 543,615	\$ 569,135	\$ 639,454	12.36% ↑	\$ 70,319	
*Misc Revenue	\$ 154,607	\$ 87,841	\$ 235,380	167.96% ↑	\$ 147,539	
Comm of MA Cherry Sheet	\$ 72,961,897	\$ 80,358,800	\$ 85,185,277	6.01% ↑	\$ 4,826,477	
Wastewater Enterprise Fund	\$ 11,260,420	\$ 11,883,784	\$ 13,108,082	10.30% ↑	\$ 1,224,298	
Water Enterprise Fund	\$ 8,511,508	\$ 9,755,326	\$ 11,202,255	14.83% ↑	\$ 1,446,929	
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 1,208,915	\$ 6,193,120	\$ 990,257	-84.01% ↓	\$ (5,202,863)	
Total	\$ 224,111,605	\$ 244,954,099	\$ 257,637,980	5.18% ↑	\$ 12,683,881	
Total without Enterprise Funds	\$ 204,339,677	\$ 223,314,989	\$ 233,327,644	4.48% ↑	\$ 10,012,655	

Prepared by Angel A. Perkins, Chief Financial Officer

City of Haverhill
Revenue Report
Period Ending 4/30/25

Collections as a Percent of Budget

Revenue Source	FY 25 Estimated Revenue	FY 25 Actual Revenue Collections	\$ Surplus / (Deficit)	YTD Benchmark	Actual Revenue Benchmark
Real Estate & Pers Property	\$ 132,886,756	\$ 125,715,091	\$ (7,171,665)	94%	94.6%
Motor Vehcile Excise	\$ 8,108,097	\$ 7,985,372	\$ (122,725)	95%	98.5%
Meals Excise	\$ 1,199,950	\$ 988,106	\$ (211,844)	75%	82.3%
Hotel/ Room Excise	\$ 300,000	\$ 255,225	\$ (44,775)	75%	85.1%
Boat & Other Excise	\$ 9,200	\$ 7,689	\$ (1,511)	75%	83.6%
Cannabis Excise	\$ 1,089,462	\$ 883,629	\$ (205,833)	75%	81.1%
Waste Disposal Facility Program	\$ 2,660,364	\$ 2,583,599	\$ (76,765)	83%	97.1%
PILOT	\$ 274,189	\$ 35,798	\$ (238,391)	100%	13.1%
Penalties & Interest	\$ 730,115	\$ 549,692	\$ (180,423)	83%	75.3%
Fees	\$ 911,940	\$ 776,342	\$ (135,598)	83%	85.1%
Rentals	\$ 189,000	\$ 150,256	\$ (38,744)	83%	79.5%
Departmental Revenue	\$ 651,200	\$ 632,906	\$ (18,294)	83%	97.2%
License & Permits	\$ 2,374,375	\$ 2,627,417	\$ 253,042	83%	110.7%
Fines & Forefits	\$ 700,000	\$ 537,030	\$ (162,970)	83%	76.7%
Investments	\$ 800,000	\$ 2,549,124	\$ 1,749,124	83%	318.6%
Medicaid Reimbursement	\$ 700,000	\$ 639,454	\$ (60,546)	100%	91.4%
*Misc Revenue		\$ 235,380	\$ 235,380	100%	0.0%
Comm of MA Cherry Sheet	\$ 101,967,266	\$ 85,185,277	\$ (16,781,989)	83%	83.5%
Wastewater Enterprise Fund	\$ 16,198,734	\$ 13,108,082	\$ (3,090,652)	83%	80.9%
Water Enterprise Fund	\$ 14,343,546	\$ 11,202,255	\$ (3,141,291)	83%	78.1%
Other GF Rev - Trnsf From Sp Rev & Free Cash	\$ 6,290,257	\$ 990,257	\$ (5,300,000)	17%	15.7%
Total	\$ 292,384,451	\$ 257,637,980	\$ (34,746,471)	87%	88.1%
<i>Estimated General Fund Revenue</i>	<i>\$ 261,842,171</i>	<i>\$ 233,327,644</i>	<i>\$ (28,514,527)</i>	<i>87%</i>	<i>89.1%</i>
<i>Estimated Local Receipts</i>	<i>\$ 20,697,892</i>	<i>\$ 21,437,018</i>	<i>\$ 739,126</i>	<i>88%</i>	<i>103.6%</i>

Prepared by Angel A. Perkins, Chief Financial Officer



8.4

CITY OF HAVERHILL
ASSESSORS OFFICE – ROOM 115
Phone: 978-374-2316 Fax: 978-374-2319
Assessors@cityofhaverhill.com

May 14, 2025

MAY 20 AM 8:36
HAVCITYCLERK

TO: MEMBERS OF THE HAVERHILL CITY COUNCIL:

In accordance with Municipal Ordinance, Chapter 7,
entitled "Assessor" as follows:

The Board of Assessors shall file monthly with the
City Council a copy of the report submitted to the
Auditor showing a summary of the above abated
amounts for that month.

Attached herewith is the report for the month of
April as filed in the Assessors Office.

Very truly yours,

Christine Webb, MAA
Assessor

Transaction Summary All Years
City of Haverhill

All Entry Date range 04/01/2025 through 04/30/2025 for Abatements,Exemptions

Totals	Tax	Interest	Fees	Tax	Interest	Fee	Refund	Abate	Exemp	Adjust	Transfers
	Paid	Paid	Paid	Reversals	Reversals	Reversals	Reversals				
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.00	0.00	0.00	0.00
2022 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.40	0.00	0.00	0.00
2022 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.40	0.00	0.00	0.00
2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.40	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.00	0.00	0.00	0.00
2023 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.61	0.00	0.00	0.00
2023 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	279.61	0.00	0.00	0.00
2023	0.00	0.00	0.00	0.00	0.00	0.00	0.00	317.61	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00
2024 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,893.98	0.00	0.00	0.00
2024 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,893.98	0.00	0.00	0.00
2024	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,963.98	0.00	0.00	0.00
Boat Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.00	0.00	0.00	0.00
2025 Boats	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.00	0.00	0.00	0.00
Motor Vehicle Excise Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,671.89	0.00	0.00	0.00
2025 Motor Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,671.89	0.00	0.00	0.00
Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,760.00	0.00	0.00
2025 Real Estate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,760.00	0.00	0.00
2025	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,756.89	5,760.00	0.00	0.00

Transaction Summary All Years
City of Haverhill

All Entry Date range 04/01/2025 through 04/30/2025 for Abatements,Exemptions

Totals	Tax Paid	Interest Paid	Fees Paid	Tax Reversals	Interest Reversals	Fee Reversals	Refunds	Refund Reversals	Abate	Exemp	Adjust	Transfers
Report	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,112.88	5,760.00	0.00	0.00
Total All Charges										48,872.88		

Total All Charges: Add all columns except Adjustments.

Hearing June 3, 2025
National Grid

WR# 31071447 – Main Street

9.1

Questions contact – Veasna Eang – (978) 995-4819 or veasna.eang@nationalgrid.com

Petition of the Massachusetts Electric Company d/b/a NATIONAL GRID
Of NORTH ANDOVER, MASSACHUSETTS
For Electric Conduit Location:

To the City Council of Haverhill, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a NATIONAL GRID of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Main Street - Haverhill, Massachusetts.

The following are the streets and highways referred to:

WR# 31071447

Main Street - National Grid proposes to install underground facilities beginning at a point approximately 125 feet Northwest of the centerline of the intersection of Main Street and Woodman Avenue and continuing approximately 36 feet in a Westerly direction. National Grid to install +/- 150 feet of underground primary cable from pole 129 to pad 129-1 in which +/- 10 feet of that cable will be located in the public way. The location of the project is at 1186 Main Street, Haverhill, MA 01830.

Location approximately as shown on plan attached.

IN CITY COUNCIL: April 29 2025

COUNCIL HEARING TO BE HELD JUNE 3 2025

Attest;

City Clerk

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____

Engineering Department



Hearing June 3,
2025

WR# 31071447
Main Street

April 9, 2025

The City Council of Haverhill, Massachusetts

To Whom It May Concern:

APR 17 AM 10:51
HAVCITYCLERK

Enclosed please find a petition of NATIONAL GRID covering the installation of underground facilities.

If you have any questions regarding this permit, please contact:

Veasna Eang (978) 995-4819 or veasna.eang@nationalgrid.com

Please notify National Grid's Jennifer Iannalfo of the **hearing date / time** to
Jennifer.Iannalfo@nationalgrid.com

If this petition meets with your approval, please return an executed copy to:

National Grid: Jennifer Iannalfo; 1101 Turnpike Street; North Andover, MA 01845.

Very truly yours,

Dave Johnson

Dave Johnson
Supervisor, Distribution Design

Enclosures

62-B

National Grid

WR# 31071447 – Main Street

9.1.11

Dated: April 9, 2025

ORDERED:

Notice having been given and public hearing held, as provided by law, that the Massachusetts Electric Company d/b/a NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 8th day of April, 2025.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Main Street - Haverhill, Massachusetts.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

WR# 31071447

Main Street - National Grid proposes to install underground facilities beginning at a point approximately 125 feet Northwest of the centerline of the intersection of Main Street and Woodman Avenue and continuing approximately 36 feet in a Westerly direction. National Grid to install +/- 150 feet of underground primary cable from pole 129 to pad 129-1 in which +/- 10 feet of that cable will be located in the public way. The location of the project is at 1186 Main Street, Haverhill, MA 01830.

I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:

..... hereby certify that on20....., at o'clock,M
at, a public hearing was held on the petition of

Massachusetts Electric Company d/b/a NATIONAL GRID for permission to construct the underground electric conduits described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways

For Hearing June 3, 2025

62-B

National Grid

or parts of ways upon which the Company is permitted to construct the underground electric conduits under said order. And that thereupon said order was duly adopted.

.....

.....

.....



EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.

1186

PAD 129
150kVA
480/277

2'-4"
±150'-0"

MAIN ST.

POLE 129
3-25k

NATIONALGRID TO INSTALL +/- 150' OF UNDERGROUND
PRIMARY CABLE FROM POLE 129 TO PAD 129-1 IN WHICH
+/- 10' OF THAT CABLE WILL BE LOCATED IN THE PUBLIC
WAY. THE LOCATION OF THIS PROJECT IS AT 1186 MAIN
ST. HAVERHILL, MA 01830

LEGEND



J/D POLE

OVERHEAD CONDUCTOR



OIL CONTAINED 3 PHASE TRANSFORMER PAD



BALLARD

PROPERTY LINE

4IN. PVC CONDUIT

1186 MAIN ST.
PETITION

HAVERHILL
SHEET 2 OF 2

Date: 3.31.2025

Designer: V.E

MA.

W/R: 31071447

nationalgrid

Hearing June 24
2025 (9.2)

WR# 31042144 - Lewis Street

Questions contact - Veasna Eang - 978-995-4819 or Veasna.eang@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To The City Council
Of Haverhill, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Lewis Street - National Grid to install 1 JO pole on Lewis Street beginning at a point approximately 224 feet North of the centerline of the intersection of Winter Street and Lewis Street and continuing approximately 12 feet in a West direction. National Grid proposes to install pole 2-50 in the public way. Pole 2-50 to be located +/- 224 feet North and +/- 12 feet West of the centerline of Winter Street and Lewis Street, Haverhill, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - Lewis Street - Haverhill, Massachusetts.

No.# 31042144

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Dave Johnson*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *JB* _____
Manager / Right of Way

City Council Special Permit · Add to a project

Hearing

Expiration Date

Active

Request Changes

(/#/explore/request-changes/192535)

⋮

CCSP-25-1*March 25, 2025***Details**

Submitted on Jan 15, 2025 at 1:11 pm

**Attachments**

12 files

**Activity Feed**

Latest activity on Feb 03, 2025

FEB 4 AM 11:12
HAVCITYCLERK**Applicant**

Paul Magliocchetti

0

**Location**

0 NICHOLS ST, Haverhill, MA 01830

View By

Edit Workflow

**Special Permit Filing Fee**

Paid Jan 15, 2025 at 1:13 pm

IN CITY COUNCIL: February 11 2025
VOTED: that COUNCIL HEARING BE HELD
MARCH 25 2025

Attest:

Kaitlin M Wright

City Clerk

**Legal Notice Fee**

Paid Jan 18, 2025 at 3:48 pm

↓ IN CITY COUNCIL: MARCH 25, 2025
VOTED: Cont'd to May 20, 2025

Attest:

Kaitlin M Wright

City Clerk

**Planning Director Review**

Completed Feb 03, 2025 at 1:52 pm

IN CITY COUNCIL: May 20 2205
CONTINUE HEARING TO JUNE 3 2025

Attest:

City Clerk

**City Clerk Review - Hearing Dates Set**

In Progress

MB

Doc 32

10.1

Kaitlin Wright

Related Communication

From: William Pillsbury
Sent: Friday, May 30, 2025 10:23 AM
To: Kaitlin Wright
Subject: Nichols Street special permit

Hi Kaitlin: In as much as we have not received any of the required information from the applicant. I recommend that the City council keep the hearing open and continue the matter to a date in the future.
Thanks Bill P

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW



10.11

RICHARD J. SHEEHAN, JR.
TIMOTHY J. SCHIAVONI
ROBERT A. JUTRAS
PAUL A. MAGLIOCCHETTI
SONJA STARINS
THOMAS C. TRETTER
WILLIAM D. CHASE
STEPHEN R. AGNATOVECH

OF COUNSEL
KRISTIN M. YASENKA
JOSHUA S. ENGLAND, LL.M.

VIA UPLOAD

May 20, 2025

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

MAY 20 AM 10:38
HAVCITYCLERK

**RE: Continuance
Application for a Special Permit
To Construct A 4-Unit Multi Family Dwelling
In the RU Zone
Owner/Applicant is Astro Enterprise, LLC
Property: 9-11 Nichols Street (Map 608, Block 485, Lots 6-7)**

The Owner and Applicant Astro Enterprise, LLC, a Massachusetts Limited Liability Company respectfully requests that the City Council continue the public hearing for this Application for a Special Permit. The applicant's engineer is in the process of amending the plan and requires additional time to go through the required development review process.

The Applicant requests that the hearing be rescheduled for a hearing on June 3, 2025.

Respectfully submitted,

Paul A. Magliocchetti

Paul A. Magliocchetti, Esquire
pmagliocchetti@ssjmattorneys.com

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW



RICHARD J. SHEEHAN, JR.
TIMOTHY J. SCHIAVONI
ROBERT A. JUTRAS
PAUL A. MAGLIOCCHETTI
SONJA STARINS
THOMAS C. TRETTER
WILLIAM D. CHASE
STEPHEN R. AGNATOVECH

OF COUNSEL
KRISTIN M. YASENKA
JOSHUA S. ENGLAND, LL.M.

VIA UPLOAD

May 20, 2025

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

MAY 20 AM 10:38
HAVCITYCLERK

**RE: Continuance
Application for a Special Permit
To Construct A 4-Unit Multi Family Dwelling
In the RU Zone
Owner/Applicant is Astro Enterprise, LLC
Property: 9-11 Nichols Street (Map 608, Block 485, Lots 6-7)**

The Owner and Applicant Astro Enterprise, LLC, a Massachusetts Limited Liability Company respectfully requests that the City Council continue the public hearing for this Application for a Special Permit. The applicant's engineer is in the process of amending the plan and requires additional time to go through the required development review process.

The Applicant requests that the hearing be rescheduled for a hearing on June 3, 2025.

Respectfully submitted,

Paul A. Magliocchetti

Paul A. Magliocchetti, Esquire
pmagliocchetti@ssjmattoenys.com



Haverhill

Economic Development and Planning

Phone: 978-374-2330

wpillsbury@HaverhillMA.gov

10.1

DATE: May 16, 2025

MAY 15 PM3:17
HAVCITYCLERK

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Special Permit (CCSP-25-1) 9-11 Nichols Street. 4units

In reference to the proposed project at 9-11 Nichols Street (CCSP-25-1) I wish to provide the City council the following information and recommendation. **The application as filed remains incomplete—no new filings were brought forth for review** pursuant to the city council rules and regulations for special permits (Doc 92-B).

The applicant was informed upon filing as follows: ok to proceed to setting a hearing date, However applicant shall prior to the hearing file documentation demonstrating how the project complies with recently approved city council rules and regulations for special permits (see doc 92-B) by providing all information necessary for the council to make the required findings detailed in the rules. The city council retains the right to reject as incomplete any application which does not address the applicable review criteria. Detailed narratives shall be filed with the application to accomplish this requirement.




The applicant was provided a copy of Doc 92-B by the city clerk but no additional information was filed as required. As such I recommend that the city council continue the previously opened public hearing and declare the application continuing to be incomplete and table the hearing again to a date specific recommended by the city clerk to afford the applicant the opportunity to comply with the required filing under the city council rules.

RECOMMENDATION: Continue the previously opened public hearing and based on the fact that the application remains incomplete, table the hearing again to a date specific (recommended by the city clerk) to afford the applicant the opportunity to provide the required information necessary to constitute a complete application pursuant to Doc.92-B.

City Council Special Permit**CCSP-25-1**

Submitted On: Jan 15, 2025

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Important: Please Read Before Starting Your Application**Applicant Information****What is Your Role in This Process?**

Attorney/Agent

Applicant Business/Firm Phone

9783739161

Applicant Business/Firm City

Haverhill

Applicant Business/Firm Zip

01830

Client Business Name

Astro Enterprise LLC

Client Email

pmagliocchetti@ssjmattoorneys.com

Client City

Boxford

Client Zip

01921

Client Business Structure

Limited Liability Corporation (LLC)

Applicant Business/Firm Name

Paul Magliocchetti

Applicant Business/Firm Address

70 Bailey Boulevard

Applicant Business/Firm State

MA

Client Name

Astro Enterprise LLC

Client Phone

9789028411

Client Address

351 Main Street

Client State

MA

Client County

Essex

New Field

--

Property Information**Proposed Housing Plan Name**

9-11 Nichols Street

How Long Owned by Current Owner?

1 year

Lot Dimension(s)

56x106

Zoning District Where Property Located

RU - Residential Urban Density

Proposed Street Name(s)

Nichols

Type of Dwelling(s) Planned in Project

Multi-Family

Registry Plat Number, Block & Lot

608-485-6&7

Deed Recorded in Essex South Registry: Block Number

41836

Deed Recorded in Essex South Registry: Page

441

Thoroughly Describe the Reason(s) for thre Special Permit

Build a 4-unit condominium building on the lot

Property Description

A level rectangular lot in the RU zone

Current Property Use

Vacant

TOTAL Number of Parking Spaces Planned

4

Does the Property Have Multiple Lots?

No

TOTAL Number of Units Planned

4

Planned Lot Use

Lot Number

Lot 1

Lot Dimensions

56x106

Size of Existing Building(s) on Lot

0

Size of Proposed Building(s)

0

Extent of Proposed Alterations

New Construction: Residential

Types of Units Planned on Lot

Condominiums (for sale)

Lot Plat Number, Bock, Lot

608,485,6&7

Number of Existing Buildings on Lot

0

Number of Buildings Planned for Lot

1

Number of Families to be Accommodated

4

IF OTHER ALTERATIONS, Please Describe

0

Number of Units Planned on Lot

4

Special Circumstances

Building Coverage

--

Front Yard Setback

--

Rear Yard Setback

--

Lot Depth

--

Building Height

--

Dimensional Variance

--

Side Yard Setback

--

Lot Frontage

--

Lot Area

--

Floor Area Ratio

--

Open Space

--

Sign Size

--

Other

--

Parking

--

Use

--

Hearing Waiver

Agrees

No

Agreement & Signature

Agrees

true

PLEASE READ



Planning Director Review

Record No.CCSP-25-1

Status Completed

Became Active January 18, 2025

Assignee William Pillsbury

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE,LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti



978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

February 3, 2025 at 1:31 pm

@William Pillsbury Please review. I cannot set a date until I receive your review. Thank you!

William Pillsbury

February 3, 2025 at 1:52 pm

ok to proceed to setting a hearing date, However applicant shall prior to the hearing file documentation demonstrating how the project complies with recently approved city council rules and regulations for special permits (see doc 92-B) by providing all information necessary for the council to make the required findings detailed in the rules. The city council retains the right to reject as incomplete any application which does not address the applicable review crireria. Detailed narratives shall be filed with the application to accomplish this requirement.

Paul Magliocchetti

February 3, 2025 at 1:57 pm

Bill, where do I find doc 92-B?

Kaitlin Wright

February 3, 2025 at 2:01 pm

Paul, I will upload a copy of it to the attachments here and notify you once it has been uploaded.

Kaitlin Wright

February 3, 2025 at 3:07 pm

Paul, doc 92-B has been uploaded.

Step Activity

OpenGov system activated this step

01/18/2025 at 3:48 pm

OpenGov system assigned this step to William Pillsbury

01/18/2025 at 3:48 pm

William Pillsbury approved this step

02/03/2025 at 1:52 pm



City Clerk Review - Hearing Dates Set

Record No.CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Maria Bevilacqua

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE,LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

February 3, 2025 at 1:55 pm

Paul, we are scheduling into late March, early April. Do any of the following dates work for you? March 25, April 1, April 8, and April 15?

Paul Magliocchetti

February 3, 2025 at 1:59 pm

March 25th works.

Kaitlin Wright

February 3, 2025 at 3:08 pm

Hearing will be scheduled for March 25th, will be announced at February 11th meeting.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Maria
Bevilacqua

02/03/2025 at 1:52 pm

Kaitlin Wright approved this step

02/25/2025 at 7:24 pm



Conservation Department Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Robert Moore

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Robert Moore

February 3, 2025 at 4:08 pm

n/a

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Robert Moore

02/03/2025 at 1:52 pm

Robert Moore approved this step

02/03/2025 at 4:08 pm



Engineering Department Review

Record No. CCSP-25-1

Status Active

Became Active February 3, 2025

Assignee John Pettis

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti



978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard

Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:24 pm

Please review - this is coming before Council on March 25th.

Kaitlin Wright

March 18, 2025 at 7:32 pm

@John Pettis please review ASAP - this is coming before Council next week on March 25th.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to John Pettis

02/03/2025 at 1:52 pm



Fire1 Department Review

Record No.CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Eric Tarpy

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE,LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Eric Tarpy

February 4, 2025 at 3:41 pm

In addition to Fire 2 comments- trash plan needs to be acceptable to Fire Dept and Board of Health. Trash receptacles cannot be placed between the 2 buildings due to limited distance between buildings.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Eric Tarpy

02/03/2025 at 1:52 pm

Eric Tarpy approved this step

02/04/2025 at 3:41 pm



Fire2 Department Review

Record No.CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Robert Irvine

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE,LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Robert Irvine

February 3, 2025 at 2:41 pm

The planning, design and construction of new buildings, renovation of existing buildings and structures to provide egress facilities, fire protection and built-in fire protection equipment shall be in accordance with 780 CMR; and any alterations, additions or changes in buildings required by the provisions of 527 CMR which in the scope of 780 CMR, 10 th edition, shall be made in accordance therewith.

Plans approved by the fire department are approved with the intent they comply in all respects to MSBC, 780 CMR 527 CMR 1.00, MGL Chapter 148 and any City of Haverhill ordinance. Any omissions or errors on the plans do not relieve the applicant of complying with applicable requirements

This building shall require a NFPA 13 sprinkler system.

Please show that snow storage areas or snow removal procedures are noted

No bark mulch within 18" of the foundation will be allowed

Tom Bridgewater

March 20, 2025 at 2:37 pm

This was approved by ZBA and if CC approves this application i will enforce any conditions that CC will put on this

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Robert Irvine

02/03/2025 at 1:52 pm

Robert Irvine approved this step

02/03/2025 at 2:42 pm



Health Department Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Mark Tolman

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti



978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard

Haverhill, MA 01830

Messages

Mark Tolman

February 4, 2025 at 3:33 pm

Hi Paul,

Rubbish containers must be used and stored in an area away from the buildings for the following reasons.

- 1) Storing rubbish in totters against the building is a fire safety and hazard issue.
- 2) Storing totters will also be encroaching into the egresses and right of ways etc..
- 3) storing the totters under and around the windows on the side of the buildings are unsanitary and will attract rodents and produce odors etc..

If recycling totters are to be used they are to be stored next to the containers.

Any other questions or comments let me know.

Mark

Mark Tolman

February 4, 2025 at 3:46 pm

In addition to the comments made a trash plan needs to be submitted, reviewed and approved by this department and the Fire Department.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Bonnie Dufresne

02/03/2025 at 1:52 pm

Bonnie Dufresne reassigned this step from Bonnie Dufresne to Mark Tolman

02/03/2025 at 1:58 pm

Mark Tolman approved this step

02/04/2025 at 3:33 pm



Police Department Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:25 pm

Please review - this is coming before Council on March 25th.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Kevin Lynch

02/03/2025 at 1:52 pm

Kevin Lynch approved this step

02/18/2025 at 2:11 pm

Kevin Lynch reactivated this step

02/18/2025 at 2:12 pm

Kevin Lynch approved this step

02/26/2025 at 1:32 pm



School Department Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Margaret Marotta

Due Date None

Primary Location


0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti

 978-373-9161

 pmagliocchetti@ssjmattoorneys.com

 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:25 pm

Please review - this is coming before Council on March 25th.

Margaret Marotta

February 28, 2025 at 2:57 pm

Unclear how many units the existing multifamily dwelling is. The proposed property is 4 units. This should have minimal impact on schools- that sad the district as a whole is at capacity across all schools and actively seeking MSBA support and leased space to alleviate overcrowding

Step Activity

OpenGov system activated this step	02/03/2025 at 1:52 pm
OpenGov system assigned this step to Michael Pfifferling	02/03/2025 at 1:52 pm
Kaitlin Wright reassigned this step from Michael Pfifferling to Margaret Marotta	02/25/2025 at 7:25 pm
Margaret Marotta approved this step	02/28/2025 at 2:57 pm



Storm Water Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Robert Moore

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti



978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard
Haverhill, MA 01830

Messages

Robert Moore

February 3, 2025 at 4:09 pm

Limit of Disturbance less than 1 acre. C. 219 n/a

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Robert Moore

02/03/2025 at 1:52 pm

Robert Moore approved this step

02/03/2025 at 4:09 pm



Water/Wastewater Review

Record No. CCSP-25-1

Status Active

Became Active February 3, 2025

Assignee Robert Ward

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti



978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard

Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:25 pm

Please review - this is coming before Council on March 25th.

Kaitlin Wright

March 18, 2025 at 7:33 pm

@Robert Ward please review ASAP - this is coming before Council next week on March 25th.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Robert Ward

02/03/2025 at 1:52 pm



Water Supply Review

Record No. CCSP-25-1

Status Active

Became Active February 3, 2025

Assignee Robert Ward

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti

978-373-9161

@ pmagliocchetti@ssjmattoorneys.com

70 Bailey Boulevard

Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:25 pm

Please review - this is coming before Council on March 25th.

Kaitlin Wright

March 18, 2025 at 7:33 pm

@Robert Ward please review ASAP - this is coming before Council next week on March 25th.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Robert Ward

02/03/2025 at 1:52 pm



Building Inspector Review

Record No. CCSP-25-1

Status Completed

Became Active February 3, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

February 25, 2025 at 7:26 pm

Please review - this is coming before Council on March 25th.

Kaitlin Wright

March 18, 2025 at 7:33 pm

@Tom Bridgewater please review ASAP - this is coming before Council next week on March 25th.

Tom Bridgewater

March 20, 2025 at 2:43 pm

Ok for agenda, if CC approves with conditions Inspectional Services will enforce before any Occupancy permit will be issued.

Step Activity

OpenGov system activated this step

02/03/2025 at 1:52 pm

OpenGov system assigned this step to Tom
Bridgewater

02/03/2025 at 1:52 pm

Tom Bridgewater approved this step

03/20/2025 at 2:38 pm



First Ad Placement

Record No. CCSP-25-1

Status Completed

Became Active Unknown

Assignee Maria Bevilacqua

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti

978-373-9161

@ pmagliocchetti@ssjmattoorneys.com

70 Bailey Boulevard

Haverhill, MA 01830

Messages

Maria Bevilacqua

February 4, 2025 at 11:57 am

March 6 2025

Step Activity

Maria Bevilacqua assigned this step to Maria
Bevilacqua

02/04/2025 at 11:57 am

Kaitlin Wright altered approval step First Ad
Placement, changed status from Inactive to Complete

02/25/2025 at 7:26 pm



Placed on Agenda

Record No. CCSP-25-1

Status Completed

Became Active Unknown

Assignee Maria Bevilacqua

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant

 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Maria Bevilacqua

February 4, 2025 at 11:58 am

on agenda for Feb 11 2025

Step Activity

Maria Bevilacqua assigned this step to Maria Bevilacqua

02/04/2025 at 11:58 am

Kaitlin Wright altered approval step Placed on Agenda, changed status from Inactive to Complete

02/25/2025 at 7:26 pm



Abutter Notification

Record No. CCSP-25-1

Status Completed

Became Active February 25, 2025

Assignee Maria Bevilacqua

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant



Paul Magliocchetti

978-373-9161



pmagliocchetti@ssjmattoorneys.com



70 Bailey Boulevard

Haverhill, MA 01830

Messages

Kaitlin Wright

March 18, 2025 at 7:34 pm

@Maria Bevilacqua what is the status on the abutters notification?

Maria Bevilacqua Internal

March 19, 2025 at 9:19 am

Abutters notices mailed for March 6th - first ad March 6

Step Activity

Kaitlin Wright assigned this step to Maria Bevilacqua

02/25/2025 at 7:26 pm

Kaitlin Wright activated this step

02/25/2025 at 7:26 pm

Maria Bevilacqua approved this step

03/19/2025 at 9:19 am



Second Ad Placement

Record No. CCSP-25-1

Status Completed

Became Active February 25, 2025

Assignee Maria Bevilacqua

Due Date None

Primary Location

0 NICHOLS ST
Haverhill, MA 01830

Owner

ASTRO ENTERPRISE, LLC
MAIN ST 351 BOXFORD, MA 01921

Applicant


 Paul Magliocchetti
 978-373-9161
 pmagliocchetti@ssjmattoorneys.com
 70 Bailey Boulevard
Haverhill, MA 01830

Messages

Kaitlin Wright

March 18, 2025 at 7:35 pm

@Maria Bevilacqua please update this step with information about the second ad placement dates. Also upload the ad to portal.

Maria Bevilacqua  Internal

March 19, 2025 at 9:20 am

First ad March 6 and second ad March 13th

Step Activity

Kaitlin Wright assigned this step to Maria Bevilacqua

02/25/2025 at 7:26 pm

Kaitlin Wright activated this step

02/25/2025 at 7:26 pm

Maria Bevilacqua approved this step

03/19/2025 at 9:20 am



Haverhill

AD
+ Drew
Brown

City Clerk's Office, Room 118
Phone: 978-374-2312 Fax: 978-373-8490
cityclerk@cityofhaverhill.com

February 4, 2025

PUBLIC HEARING

City Council Chambers, City Hall, Room 202, 4 Summer st

Notice is hereby given that a hearing will be held for all parties interested, in a hybrid meeting (virtual/in person), on Tuesday, March 25, 2025 at 7:00 PM on a request from Attorney Paul Magliocchetti for Astro Enterprise, LLC to build a 4-unit condominium building at 0 Nichols st-in the RU zone (residential urban density)

(Residents who are interested in commenting on this item can either (1) Attend in person (Council Chambers, Room 202) or (2) Attend remotely using the link provided on the public meeting calendar on the City's website.)

Description of area, maps and plans are on file in the City Clerk's Office.

Advertise: March 6 & March 13, 2025
Gazette

Kaitlin M. Wright

Kaitlin M Wright
City Clerk

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW



RICHARD J. SHEEHAN, JR.
TIMOTHY J. SCHIAVONI
ROBERT A. JUTRAS
PAUL A. MAGLIOCCHETTI
SONJA STARINS
THOMAS C. TRETTER
WILLIAM D. CHASE
STEPHEN R. AGNATOVECH

OF COUNSEL
KRISTIN M. YASENKA
JOSHUA S. ENGLAND, LL.M.

VIA UPLOAD

January 15, 2025

City Council
City of Haverhill
4 Summer Street
Haverhill, MA 01830

**RE: Application for a Special Permit
To Construct A 4-Unit Multi Family Dwelling
In the RU Zone
Owner/Applicant is Astro Enterprise, LLC
Property: 9-11 Nichols Street (Map 608, Block 485, Lots 6-7)**

The Owner and Applicant Astro Enterprise, LLC, a Massachusetts Limited Liability Company with an address at 351 Main Street, Boxford, MA 01921, submits this application to the City Council for a Special Permit pursuant to the City of Haverhill Zoning Ordinance Chapter 255. The Applicant wishes to construct a 4-unit residential dwelling on property it owns at Nichols Street, as shown on Site Plan and Floor Plans filed herewith. The Applicant intends to establish 4 condominium units pursuant to MGL Ch. 1839a).

A 4-unit dwelling is allowed in the RU zone with a Special Permit from the City Council (see attached Table of Use and Parking Regulations). The variances required for this development have been obtained from the Haverhill Zoning Board of Appeals and the decision has been recorded at the Essex South Registry of Deeds (see attached Decision). The proposed 4- unit condominium development is the best use for the property and the neighborhood where it is situated.

The neighborhood is densely populated with other multifamily dwellings. Just recently, this Council approved the expansion of a 12-unit apartment building to a 16-unit apartment building at 71 Portland Street. The additional condominium units provided by this development will be consistent with the neighborhood, and create home ownership opportunities for the City. In addition, the development will not affect the character of the neighborhood, has ample onsite parking, and will bring added tax revenue to the City.

SHEEHAN, SCHIAVONI, JUTRAS & MAGLIOCCHETTI, LLP
ATTORNEYS AT LAW

The property, once built out, will greatly improve the currently vacant parcel which is being used as a parking lot, and add value to the surrounding properties. The granting of the relief sought may be given without nullifying or substantially derogating from the intent or purpose of the zoning ordinance. Furthermore, the proposed use and structure will not cause substantial detriment to the neighborhood or the City, taking into account the Characteristics of the site and of the proposal in relation to that site.

The Applicant meets all the requirements under City of Haverhill Zoning Ordinance Ch. 255, Sec. 10.4.2 for a Special Permit:

1. Community needs are served by the proposal which adds needed housing in the City and creates new home ownership opportunities;
2. The property is currently used as a parking lot, and the development, which includes parking, will not be detrimental to traffic, pedestrian flow, and safety, including parking and loading;
3. The neighborhood has adequate infrastructure for utilities and other public services;
4. The new condominium homes in the neighborhood will be attractive to Buyers that fit in with the neighborhood character and social structures;
5. There are no obvious impacts to the natural environment since the 4-unit building will be situated in a densely populated neighborhood on a lot which is currently used as a parking lot; and
6. The development of 4 new condominium units will have a positive fiscal impact on the City's tax base which will contribute to supporting City services.

The Applicant respectfully requests that the City Council approve this Application for a Special Permit for the development of a 4-unit dwelling at 9-11 Nichols Street.

Respectfully submitted,

Paul A. Magliocchetti

Paul A. Magliocchetti, Esquire
pmagliocchetti@ssjmattorneys.com



SO.ESSEX #357 Bk:41836 Pg:441
10/31/2023 03:01 PM DEED Pg 1/3
eRecorded

MASSACHUSETTS EXCISE TAX
Southern Essex District ROD
Date: 10/31/2023 03:01 PM
ID: 1595440 Doc# 20231031003570
Fee: \$3,830.40 Cons: \$840,000.00

Return to:
Law Office of Richard Shea, P.C.
1A Commons Drive, Unit 5
Londonderry, NH 03053

QUITCLAIM DEED

Goldwetha Properties Solutions, LLC, a Massachusetts Limited Liability Company with a principal address of 185 Somerset Ave, Winthrop, MA, for consideration paid, and in full consideration of Nine Hundred Thirty Five Thousand Dollars (\$935,000.00) grant to Astro Enterprise, LLC, with a principal place of business at 351 Main Street, Boxford, MA 01921

With Quitclaim Covenants:

9-11 NICHOLS STREET, HAVERHILL, MA 01830

The land situated in Haverhill, Essex County, Massachusetts, being 9-11 Nichols Street, bounded and described as follows:

NORTHERLY: by land now or formerly of Eaton, 104 feet;
EASTERLY: by land now or formerly of Howe, 53 feet;
SOUTHERLY: by land now or formerly of Nutter, 109 feet; and
WESTERLY by Nichols Street, 50 feet.

13-15 NICHOLS STREET, HAVERHILL, MA 01839

A certain parcel of land with the buildings thereon, situated in Haverhill, Essex County, Massachusetts, more particularly described as follows:

Beginning at the Southwesterly corner thereof by Nichols Street and by land now or formerly of Frontingham, thence running

EASTERLY: by the last mentioned land, 103 and 7/10 feet to land now or formerly of Atwood; thence
NORTHERLY: by the land last mentioned, 62 feet to an angle, thence still by land last mentioned in a line parallel with and six feet from the Southerly underpinning of a barn on said Atwood land, 26 feet to land now or formerly of Hodgdon; thence

Property Address: 9-11 Nichols St and 13-15 Nichols St, Haverhill, MA 01830

SOUTHERLY: by land last mentioned, 4 and 6/10 feet;
WESTERLY: 73 feet, all by said land now or formerly of Hodgdon to said Nichols Street;
and thence
SOUTHERLY: by said Nichols Street, 54 and 5.10 feet to said land now or formerly of
Frontingham and the point begun at.

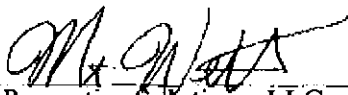
Subject to a reservation to James D. Shultz, Trustee and his heirs and assigns of the right to access to two parking spaces at the premises, 13-15 Nichols Street for the benefit of the premises at 17 Nichols Steet. Said spaces to be kept in good repair and unobstructed by the Grantee and his heirs and assigns.

Being the same premises conveyed to the grantors herein by deed from Stephen Belfiore, dated November 15, 2022 and recorded with Essex South County Registry of Deeds at Book 41304, Page 124.

This conveyance does not constitute the sale or transfer of all or substantially all of the Grantor's assets within the Commonwealth of Massachusetts.

SIGNATURE PAGE TO FOLLOW

Executed under seal as of this 30 day of October 2023

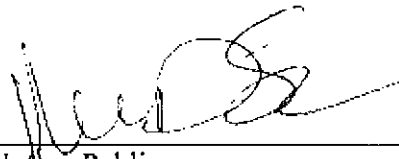


Goldwetha Properties Solutions, LLC
by: Michael Wetherbee, Manager

STATE OF NEW HAMPSHIRE

COUNTY OF ROCKINGHAM

On this 30 day of October 2023 before me, the undersigned notary public, personally appeared Michael Wetherbee, Manager of Goldwetha Properties Solutions, LLC, proved to me through satisfactory evidence, which were Government Issued Driver's License, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily, as his free act and deed, for its stated purpose.



Notary Public
My commission expires:



CONSTRUCTION NOTES

1. THE CONTRACTOR SHALL BE PRESENT ON THE PROJECT SITE AT ALL TIMES.

2. THE CONTRACTOR SHALL BECOME FAMILIAR WITH THE EXISTING SITE CONDITIONS AND MATERIALS.

3. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS PRIOR TO THE START OF WORK. NOTIFY THE ARCHITECT OF ANY IMPORTANT CHANGES IMMEDIATELY.

4. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS, TOOLS, EQUIPMENT AND NECESSARY FACILITIES AND PERFORM ALL LABOR AND SERVICES OF EVERY DESCRIPTION AS MAY BE NECESSARY TO COMPLETE THE SCOPE OF WORK DEFINED ON THE DRAWINGS.

5. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING AND PAY FOR ALL NECESSARY CITY/STATE/LOCAL PERMITS, APPROVALS, ETC. AND PAY ALL FEES ISSUED BY STATE, LOCAL AND MUNICIPAL AUTHORITIES. CONSTRUCTION OVER A WORK PERFORMED UNDER THE CONTRACT. PROVIDE COPIES OF ALL REQUIRED PERMITS, CERTIFICATES, INSPECTIONS AND AGENCY APPROVALS TO THE OWNER.

6. FABRICATE AND INSTALL ALL WORK IN STRICT ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE, ALL APPLICABLE STATE AND LOCAL CODES, AND THE GENERAL AND SUPPLEMENTARY CONDITIONS OF THE CONTRACT.

7. ALL CONTRACTORS AND SUBCONTRACTORS SHALL BE RESPONSIBLE FOR THE PROPER PERFORMANCE OF THEIR WORK, COORDINATING WITH OTHER TRADES MEANS AND METHODS OF CONSTRUCTION, SAFETY AND SECURITY ON SITE.

8. CUTTING AND PATCHING SHALL BE PERFORMED BY EACH TRADE AS NECESSARY FOR THE PERFORMANCE AND INSTALLATION OF THEIR WORK. SEE BUILDING AND PATCHING SHALL BE PERFORMED IN A WORKMANLIKE MANNER CONSENT WITH INDUSTRY STANDARDS FOR FINISHES AND SUBSTRATES AFFECTED.

9. THE CONTRACTOR SHALL PROTECT THE FACILITY FROM WEATHER AND MAINTAIN SECURITY DURING ALL CONSTRUCTION WORK.

10. THE CONTRACTOR SHALL PROTECT EXISTING PROPERTY DURING CONSTRUCTION AND SHALL REPAIR OR REPLACE, WITHOUT ADDITIONAL CHARGE TO THE OWNER, ANY EXISTING WORK DAMAGED DURING THE COURSE OF CONSTRUCTION.

11. UNLESS NOTED BY MATERIAL, EQUIPMENT OR WORK ARE SPECIFICALLY NOTED TO BE PROVIDED OR FURNISHED BY OTHERS, THEY SHALL BE PROVIDED UNDER THE CONTRACT.

12. ALL WORK SHALL BE PERFORMED BY SKILLED WORKERS IN A WORKMANLIKE AND PROFESSIONAL MANNER CONSENT WITH INDUSTRY STANDARDS.

13. MATERIALS AND COMPONENTS AS SPECIFIED CONSTITUTE A STANDARD OF QUALITY. UNLESS OTHERWISE NOTED, EQUAL SUBSTITUTES SHALL BE ACCEPTABLE ONLY WITH WRITTEN PRIOR APPROVAL BY THE ARCHITECT.

14. THE CONTRACTOR SHALL PERFORM TESTS BY THE OWNER OR AS NECESSARY OR AS REQUIRED BY ANY JURISDICTION AGENCY. TEST SHALL BE MADE TO VERIFY WHETHER THE SYSTEM OR COMPONENTS INSTALLED COMPLY WITH THE SPECIFICATIONS AND ARE IN WORKING ORDER.

15. THE CONTRACTOR SHALL LEAVE THE WORK IN PROPER WORKING ORDER AND SHALL, WITHOUT ADDITIONAL CHARGE, REPLACE ANY MATERIAL, MATERIAL OR EQUIPMENT FURNISHED AND NOT ALLOWED DURING CONSTRUCTION. REPAIR, REPLACE OR DEFECTS, EXCEPT FROM EXISTING AREAS AND YEAR, WITHIN ONE YEAR FROM THE DATE OF FINAL ACCEPTANCE BY THE OWNER.

FOUNDATION NOTES

1. FOUNDATIONS SHALL CONSIST OF FOOTINGS, FOUNDATION WALLS OR SPREAD FOOTINGS, POST WALLS AND SLAB ON GRADE.

2. FOUNDATION WALLS SHALL BE CONCRETE UNDER SUPPORTED STRUCTURAL MEMBERS UNLESS SPECIFIED ON THE PLANS.

CONCRETE NOTES

1. CONCRETE WORK SHALL CONFORM TO BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE (ACI 318).

2. CONCRETE SHALL HAVE A MINIMUM 28 DAY COMPRESSIVE STRENGTH AND SHALL BE 4000 PSI (NORMAL WEIGHT).

SEWER/LOAD NOTES

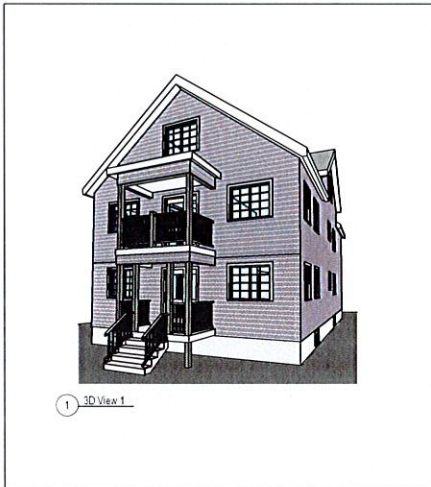
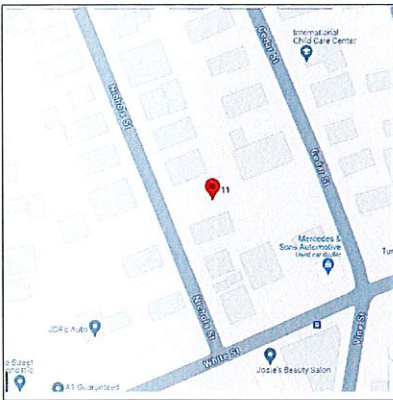
1. DEAD LOAD BUILDING COMPONENTS - 10 PSF

2. LIVE LOAD CONVENTION, ASSEMBLY AND RECREATION - 100 PSF

3. LIVE LOAD STAIRS, CORRIDORS AND ELEVATORS - 100 PSF

4. RESIDENTIAL FLOOR AREAS - 40 PSF

5. SNOW LOAD MASSACHUSETTS SNOW LOAD - 10 PSF



BUILDING ANALYSIS

BUILDING CODES

SEE INTERNATIONAL BUILDING CODE 2018 AS MA AMENDMENTS THE OWNER
SEE INTERNATIONAL FIRE CODE 2018
SEE INTERNATIONAL EXISTING BUILDING CODE 2018

BUILDING CONSTRUCTION CLASSIFICATION

BUILDING TYPE: 1A
FIRE RESISTANCE REQUIREMENTS
PRIMARY STRUCTURE: FRAME 1-HOUR
SEPARATING WALLS AND PARTITIONS
INTERIOR: 1-HOUR
NON-BEARING WALLS AND PARTITIONS
ELEVATOR: 1-HOUR
FLOOR CONSTRUCTION AND SECONDARY MEMBERS: 1-HOUR
ROOF CONSTRUCTION AND SECONDARY MEMBERS: 1-HOUR
PROPOSED BUILDING MEET AND EXCEEDS ALL REQUIREMENTS
SPRINKLER SYSTEM SEEN BY OTHER

SHEET INDEX			
ARCHITECTURAL	01-10	01-10	01-10
COVER SHEET	A-00	02-00	02-00
GENERAL NOTES	A-01	03-00	03-00
SEWER PLANS	A-02	04-00	04-00
FLOOR PLANS	A-03	05-00	05-00
BUILDING SECTIONS	A-04	06-00	06-00

Project Address
**9-11 NICHOLS ST,
HAVERHILL, MA 01830**

Clients
ASTRO ENTERPRISE LLC.

Contractor
JUAN MATEO

Date
1.20.2024

PERMIT SET



REGISTERED DESIGNER
JUAN MATEO
A-11111111111111111111
WWW.DEMORLA.COM

PROPERTY OWNER
ASTRO ENTERPRISE LLC

9-11 NICHOLS ST
HAVERHILL, MA 01830

NOTES
PERMITS MUST BE OBTAINED

SCALE: AS SHOWN
SCALE: 1/8" = 1'-0"

REVISIONS
1. 01/20/2024 DRAFT
2.

PROJECT STATUS
01/20/2024
Date
COVER SHEET
Design A-00



DEMORLA
DESIGN & CONSULTING

GENERAL CONTRACTOR
JANWAY

PROPERTY OWNER
ASTRO ENTERPRISE LLC

9-11 NICHOLS ST
HAVERHILL, MA 01830

SCALE
1"=20'

SCALE
1"=20'

REVISIONS
1. 5/22/2024 (DRAFT)

PROJECT STATUS
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

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1/16/2018

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1/16/2018

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1/16/2018

DATE
1/16/2018

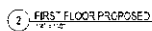
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1/16/2018

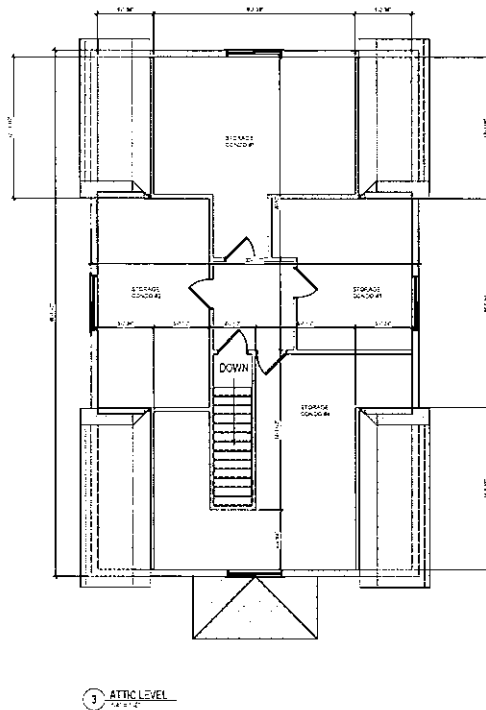
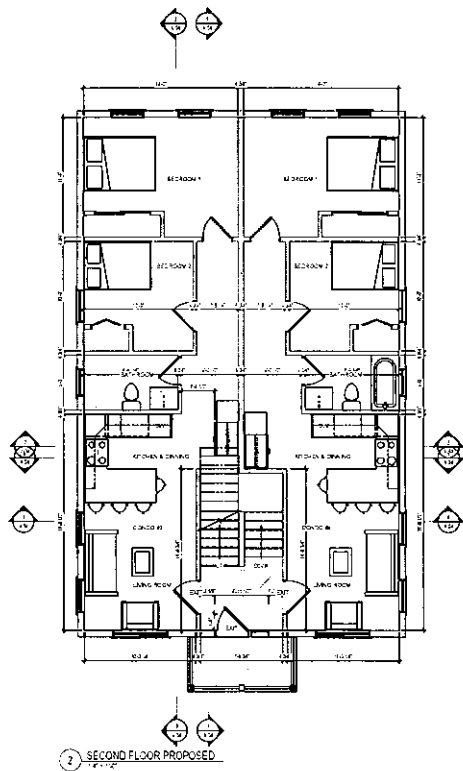
DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018

DATE
1/16/2018





CR. GENERAL CONTRACTOR
LAWRENCE
PROJECT NUMBER
AT 10-11 NICHOLS ST.

9-11 NICHOLS ST
HAVERHILL, MA 01830

SCALE
PLANETS MUST BE CERTIFIED

SCALE (SHEET AS SHOWN)
SCALE: 1/8" = 1'-0"

REVISIONS

1. 11/15/2018 2. 11/15/2018

2

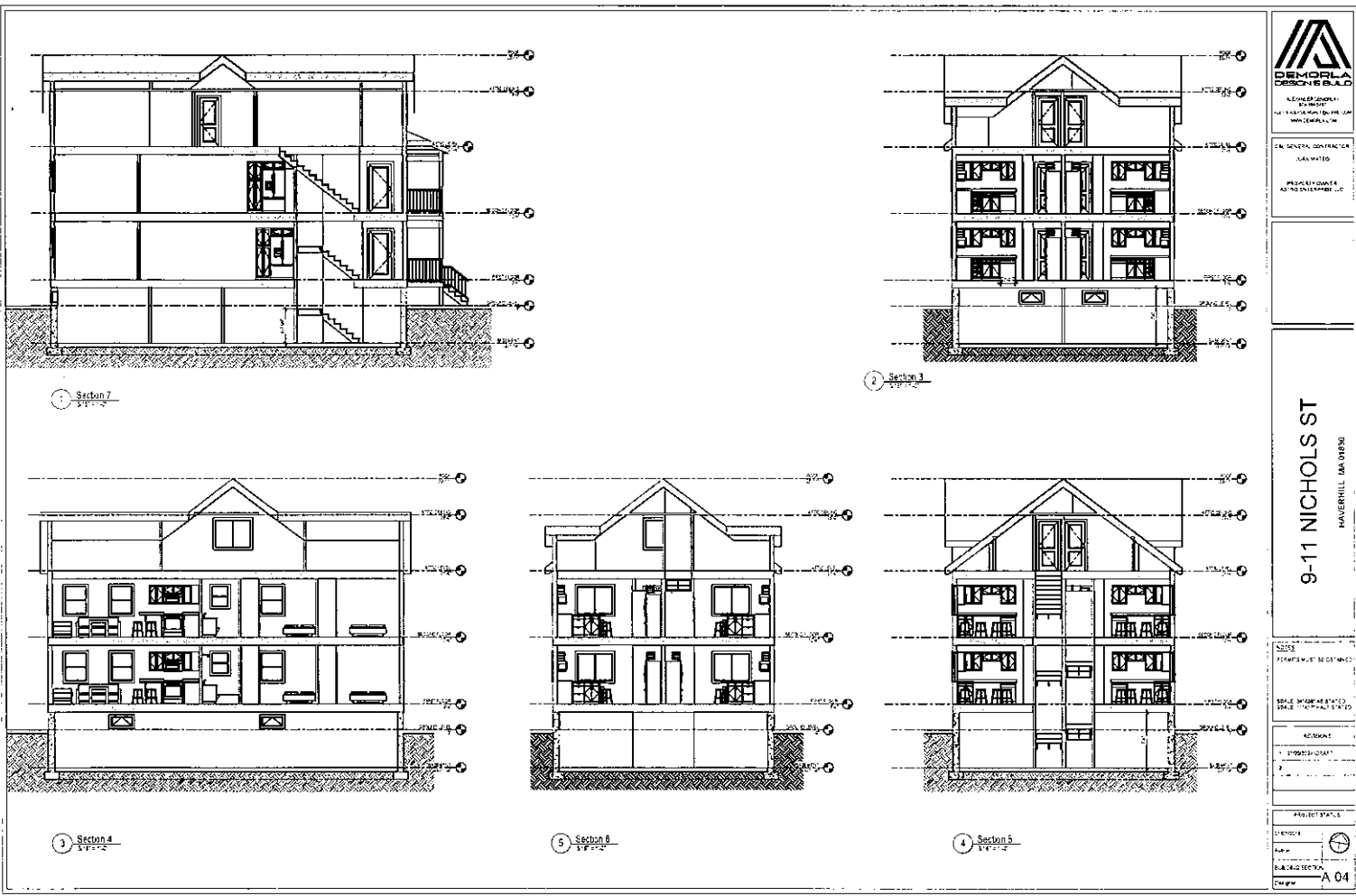
PROJECT: 9-11 NICHOLS ST

DATE: 11/15/2018

APR 18

FLOOR PLAN

Design A 03



DMDELA DESIGN BUILD
ARCHITECTS
1111 N. MAIN STREET, SUITE 100
NAPERVILLE, IL 60563
TEL: 630.331.1111
WWW.DMDELA.COM

ON GENERAL CONTRACT
LAWYER
PROFESSIONAL
AS TO ENTIRETY OF WORK

9-11 NICHOLS ST
NAAPERHILL, ILL. 60563

SSSB
STAMP MUST BE OBTAINED

SCALE: AS SHOWN
SCALE: 1/4" = 1'-0"

ADDITIONAL
DESIGNED BY
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

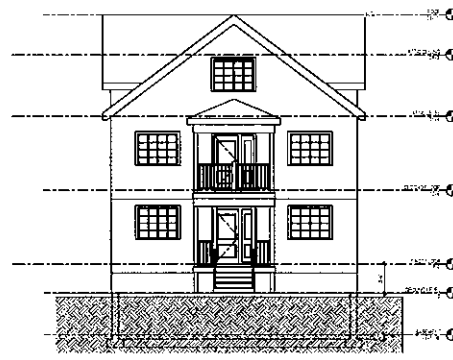
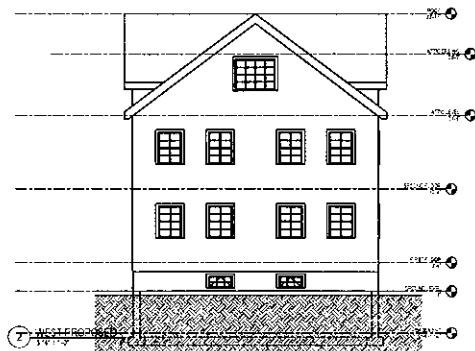
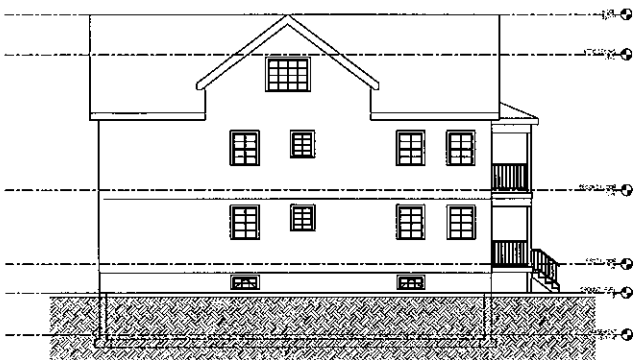
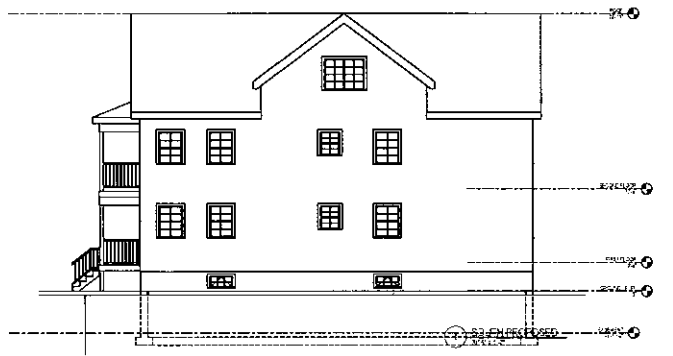
PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE

PROJECT NO.
DATE



1 EAST PROPOSED



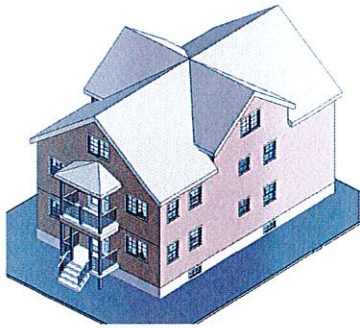
ARCHITECT
441 TRAIL STREET, SUITE 100
HAVERHILL, MA 01830
WWW.DEMORLA.COM

GENERAL CONTRACTOR
JUNIOR
PROPERTY OWNER
ASTIS ENTERPRISE, LLC

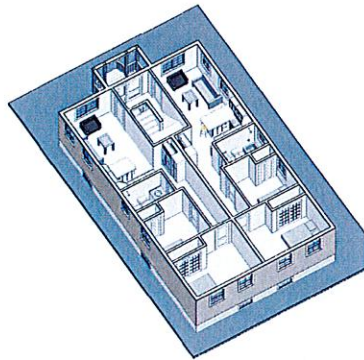
9-11 NICHOLS ST
HAVERHILL, MA 01830

NOTES
1. SEE NOTES ON ALL SHEETS.
2. SCALE: 1/8" = 1'-0"
3. SCALE: 1/4" = 1'-0"

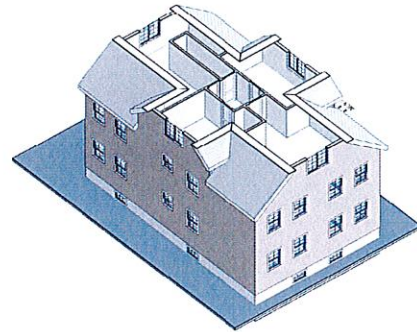
REVISIONS
1. 1/1/2024
2. 1/1/2024
3. 1/1/2024
PROJECT STATUS
DESIGNED
DATE
ELEVATIONS
A 05



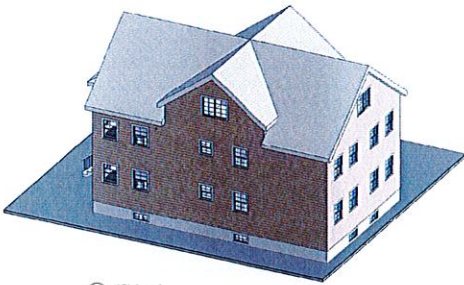
1 3D Copy 1



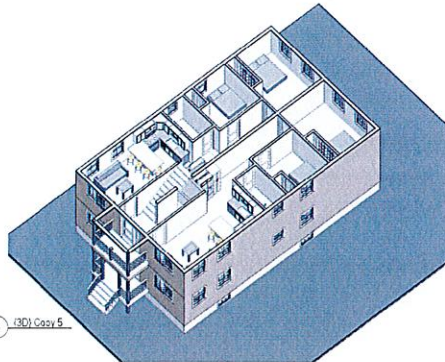
3 3D Copy 6



5 3D Copy 4



2 3D Copy 2



4 3D Copy 5



DEMORLA
DESIGN BUILD
NEW BEDFORD, MA 01903
401-455-1111
WWW.DEMORLA.COM

CR. GENERAL CONTRACTOR
ALUMINATED
PROPERTY OWNER
KSTRO ENTERPRISE LLC

9-11 NICHOLS ST
HAVERHILL, MA 01830

NOTES
PERMITS MUST BE OBTAINED

SCALE: 1/4" = 1'-0"
SCALE: 1/8" = 1'-0"

REVISIONS
1. 1/15/2018
2.

PROJECT STATUS
DATE: 1/15/18
AUTH: [Signature]
DATE: 1/15/18
DRAWN: [Signature]
A 06



DEMOLA DESIGNS S.L.
ALFONSO GARCIA
C/ ALFONSO GARCIA 100-101
WWW.DEMOLA.COM

DEMOLA DESIGNS S.L.
ALFONSO GARCIA
C/ ALFONSO GARCIA 100-101
WWW.DEMOLA.COM



9-11 NICHOLS ST
HAVERHILL, MA 01830

SCALE: AS SHOWN
SCALE: 1/8" = 1'-0"

REVISIONS

1. 01/01/2014

2. 01/01/2014

PROJECT STATUS

DATE: 01/01/2014

Author: [Signature]

Project: 9-11 Nichols St

Sheet: S-01



CITY OF HAVERHILL
BOARD OF APPEALS FOR ZONES
CITY HALL - 4 SUMMER STREET

NOTICE OF DECISION

YOU ARE HEREBY NOTIFIED OF THE DECISION OF THE BOARD OF APPEALS ON THE
APPLICATION OF:

Astro Enterprise, LLC

BOA 24-28

APPLICANT AND (OWNER IF DIFFERENT)

13 Nichols Street

608

485

6 & 7

SITE LOCATION

ASSESSOR'S MAP

BLOCK

PARCEL NUMBER

DEED OF PROPERTY RECORDED IN: SOUTHERN ESSEX Book: 41304 Page: 124

This was filed with the Board on 8/14/2024 as signified by the City Clerk's date stamp.

The BOARD, as authorized by §15, Chapter 40A of the M.G.L. held a PUBLIC HEARING on:
October 16, 2024

DATE OF HEARING (CONTINUANCE IF APPLICABLE)

The BOARD'S DECISION by vote to GRANT ~~DENY~~ said application is as follows:
RECORD OF PROCEEDINGS: SEE BELOW MOTION*:

STIPULATION (S):

MOTION MADE BY: Brown SECOND: Soraghan

VOTE ON MOTION WITH WITHOUT STIPULATIONS:

BOARD	Absent	Yes	No	Abstain	Not Sitting
CHAIRPERSON MORIARTY		✓			
MEMBER SORAGHAN		✓			
MEMBER BROWN		✓			
MEMBER VATHALLY					✓
MEMBER BEVILACQUA		✓			
ASSOC. MEMBER MATIAS					
ASSOC. MEMBER ORTIZ		✓			

THE BOARD CITES THE FOLLOWING AS REASON (S) FOR ITS DECISION:

Astro Enterprise, LLC for Nichols Street (Map 608, Block 485, Lots 6 & 7)

Applicant seeks following dimensional variances to create new building lot and construct new four-family dwelling in a RU zone. Requested relief include variances for Lot 6 include lot area (5,532 sf where 25,000 sf is required), lot frontage (56.61 ft where 100 ft is required), and front setback (10 ft where 25 ft is required), and side setback (11 ft where 20 ft is required) Proposed Lot 7 shall include existing six-family dwelling. Requested variances for Lot 7 include lot area (5,880 sf where 25,000 sf is required), lot frontage (54.5 where 100 ft is required), and side setback (3 ft where 20 ft is required). (BOA 24-28)

No members of the public spoke in opposition to the application. The Applicant informed the Board that the proposed dwelling units will be sold as condominiums. The Applicant noted that wheeled trash carts shall be stored on the left side of the structure and snow storage areas are designated in the front of the property. Snow shall be trucked off-site when needed during significant storm events. The Board found that the application meets the requirements of 255-10.2.2(2). The Board granted the requested variances on a vote of 5 - 0.

An Appeal of this Decision shall be made pursuant to §17 of Chapter 40A and shall be filed with Superior or District Court within twenty (20) days after the date of filing of the above cited decision with the Office of the City Clerk. Procedural appeals shall be taken in accordance with §17 of Chapter 40A.

October 16, 2024

DATE

CHAIRPERSON

[Signature]

[Signature]
Laurie Bevilacqua
[Signature]

*See record of evidence, findings of fact and detailed record of proceedings of the Board of Appeals presented at the hearing and filed with the City Clerk and Planning Board, which is being incorporated herein by reference and considered a part thereof.

Send to:
Attorney Paul Magliocchetti
70 Bailey Boulevard
Haverhill, MA 01830

CERTIFICATION OF DECISION

I, the City Clerk of the City of Haverhill, hereby certify that the Board of Appeals DECISION AND NOTICE OF DECISION on the application of:

Astro Enterprise, LLC

AND (OWNER IF DIFFERENT)

For a Special Permit and/or Variance for the location at:

13 Nichols Street

STREET NAME AND NUMBER

Has been filed with this Office on:

HAU CITY CLERK OCT30'24 PM 1:32

And that;

- (1) Twenty (20) days from the date the decision was filed have elapsed and this Office within the 20-day appeal has received no appeal notice to the District or Superior Court.
- (2) If an appeal has been taken, notice has been received that said appeal has been dismissed or denied.
- (3) The application was denied.

The Board Clerk will file in this office, evidence that the DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION of the Board has been duly recorded and indexed in the Grantor Index under the name of the owner of record (registered land to be noted on the Owner's Certificate of Title) and the Essex County South District Registry of Deeds.

A fee of ten dollars (\$10.00) has been paid by the applicant and a copy of this Certification will be transmitted to the Board of Appeals.

Kaitlin M. Wright

CITY CLERK

HAU CITY CLERK NOV20'24 10:40

DATE

I hereby agree to record this DECISION, NOTICE OF DECISION, and CERTIFICATION OF DECISION at the Registry of Deeds as required and in compliance with Chapter 40A of the M.G.L.

I agree to file evidence with the City Clerk attesting that said DECISION, NOTICE OF DECISION and CERTIFICATION OF DECISION has been duly recorded as cited above.

Jim M. Deery
BOARD OF APPEALS CLERK

HAU CITY CLERK NOV20'24 10:40

DATE

NOTE: IF THE RIGHTS AUTHORIZED BY VARIANCE, CERTAIN SPECIAL PERMITS, AND FINDINGS OF THE BOARD OF APPEALS ARE NOT EXERCISED WITHIN ONE YEAR OF THE GRANT OF SUCH BOARD'S ACTIONS, SAID RIGHTS SHALL LAPSE.



Hearing March 18, 2025

Haverhill

Economic Development and Planning
Phone: 978-374-2330 Fax: 978-374-2315
wpillsbury@HaverhillMA.gov

DATE: January 7, 2025

MEMO TO: City Council President Thomas Sullivan and members of the Haverhill City Council

FROM: William Pillsbury, Economic Development and Planning Director

RE: Zoning Amendment- Battery Energy Storage Systems

Attached please find a proposed zoning ordinance amendment prepared by City Solicitor Lisa Mead. The proposed amendment creates a regulatory framework and necessary tools for detailed and thorough review of any applications filed to create Battery storage facilities.

I request that the council refer the proposed ordinance to the planning board for a hearing to be held on February 12, 2025, and also schedule a hearing before the council on the proposed amendment shortly thereafter.

Thank you for your attention to this matter.

RECOMMENDATION: Refer the proposed amendment to the Planning BOARD FOR A HEARING ON FEBRUARY 12, 2025 and schedule a hering on the city council agenda shortly thereafter.

IN CITY COUNCIL: January 7 2025
REFER TO PLANNING BOARD AND VOTED THAT
COUNCIL HEARING BE HELD MARCH 18 2025

Attest:

City Clerk

IN CITY COUNCIL: March 18 2025
HEARING CONTINUED TO APRIL 29 2025

Attest:

City Clerk

IN CITY COUNCIL: April 29 2025
HEARING CONTINUED TO JUNE 3 2025

Attest:

City Clerk

Kaitlin Wright

From: William Pillsbury
Sent: Monday, April 28, 2025 11:30 AM
To: Kaitlin Wright
Cc: Mayor; Lori Robertson; Lisa Mead
Subject: Request to postpone Zoning hearing on Battery Storage

Hi Kaitlin: At the request of City Solicitor Lisa Mead after discussion with President Sullivan, please accept this request to postpone the hearing on the Battery Energy Storage Systems (BESS) to the meeting of June 3rd. Thanks for your attention to this matter.

William Pillsbury
Economic Development and Planning Director

APR 28 AM 11:31
HAYCITYCLERK

Filed

8 Octavo pages

10, 2, 1

MUNICIPAL ORDINANCE CHAPTER 255 Zoning

**AN ORDINANCE RELATING TO AMENDING CHAPTER 255, ZONING BY ADDING A NEW
SECTION 7.9 BATTERY ENERGY STORAGE SYSTEMS**

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 255, Zoning, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows by inserting the following new section 7.9 entitled "Battery Energy Storage Systems";

§7.9 BATTERY ENERGY STORAGE SYSTEMS

§7.9.1. Purpose.

The purpose of this Section is to advance and protect the public health, safety, welfare, and quality of life by creating regulations for the installation and use of free-standing battery energy storage systems ("BESS"), with the following objectives:

- A. To provide a regulatory scheme for the location, construction and operation of free-standing BESS consistent with best practices and safety protocols;
- B. To ensure compatible land uses in the vicinity of the areas affected by BESS and to mitigate any potential impacts on abutting and nearby properties; and
- C. To mitigate the impacts of BESS on environmental resources such as agricultural lands, forests, wildlife, wetlands and other natural resources.

This Section shall be construed to be consistent with state law, including but not limited to the provisions of General Laws chapter 40A, section 3, and state regulations, including but not limited to the provisions of the State Building Code, State Fire Code, and State Electrical Code. In the event of any conflict between the provisions of this section and the provisions of state law or regulations, the state law and regulations shall prevail.

7.9.2. Definitions.

See "battery energy storage systems" in Section 11.0

7.9.3 Applicability.

- A. The requirements of this ordinance shall apply to BESS permitted, installed, decommissioned or modified after the effective date of this ordinance, excluding general maintenance and repair. BESS subject to this ordinance are only those that exceed the following capacities:

For Hearing 11/18/2025

5-B

10.2.1.5

- Lead-acid with a capacity of greater than 70 kW
- Nickel with a capacity of greater than 70 kW
- Lithium-ion with a capacity of greater than 30 kW
- Sodium nickel chloride with a capacity of greater than 20 kW
- Flow with a capacity of greater than 20 kW
- Other battery technologies with a capacity of greater than 20 kW

B. Only BESS that meet the criteria herein shall be permitted under this ordinance. BESS permitted under and subject to this ordinance shall be classified either as a Tier 1, Tier 2 or Tier 3 BESS as set forth herein. All sizes noted in this section shall include the total capacity of the proposed facility and not refer solely as a limitation on total export. For avoidance of doubt, a proposed system which has an export capacity of 50 MW but has a total storage or redundancy capacity of 100 MW shall be treated as a 100 MW system.

1. Tier 1 BESS have an aggregate capacity less than or equal to 500 kW, derive 51% or more of their power from Solar Energy Systems as defined herein, and, if in a room or enclosed area, consist of only a single energy storage system technology.
2. Tier 2 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate energy capacity greater than 500kW and less than 5 MW, but no greater than 5 MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.
3. Tier 3 BESS consist of those which meet one or more of the following criteria;
 - a. have an aggregate capacity greater than 5 MW, but no greater than 200MW;
 - b. are comprised of more than one storage battery facility in a room or enclosed area;
 - c. derive less than 51% of their power from Solar Energy Systems as defined herein.

§ 7.9.4. General Requirements

- A. All permits required by state codes, including but not limited to building permit, an electrical permit, and a fire department permit shall be required for installation of all BESS.
- B. All BESS, all Dedicated Use Buildings, and all other buildings or structures that (a) contain or are otherwise associated with a battery energy storage system; and (b) subject to the requirements of the State Building Code, shall be designed, erected, and installed in accordance with all applicable provisions of the State Building Code

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780 CMR, State Fire Code 527 CMR 1.00, and State Electrical Code 527 CMR 12.00. All BESS shall comply with NFPA 855, Standard for the Installation of Stationary Energy Storage Systems.

- C. Energy storage system capacities, including array capacity and separation, are limited to the thresholds contained in NFPA 855.

§ 7.9.5. Permitting Requirements for Tier 1 BESS

Tier 1 BESS are allowed by right in all zoning districts, subject to applicable provisions of the State Building Code, Electrical Code, Fire Code, and other applicable codes, and are subject to site plan review in accordance with section 10.8 hereof and such provisions of this ordinance as are applicable.

Tier 1 BESS and appurtenances shall be prohibited in the Zone A and Zone 1 public water supply protection areas.

§ 7.9.6. Permitting Requirements for Tier 1, Tier 2 and Tier 3 BESS

§ 7.9.6.1 Special Permit Required. Tier 2 and Tier 3 BESS subject to this ordinance require the issuance of a Special Permit in those zoning districts identified in Appendix A, Table 1, and are subject to Major Site Plan Review pursuant to Section 10.8. Tier 2 and Tier 3 BESS shall comply with the applicable requirements set forth in this ordinance including the General Special Permit Criteria set forth in section 10.4.2, as well as this Section 7.9, and the Haverhill General Ordinances. The City Council shall be the Special Permit Granting Authority ("SPGA"). The Applicant shall be required to submit all materials required in accordance with the SPGA Rules and Regulations, in addition to any other materials necessary or as may be required in order to support that the Application meets the Design Requirements set forth in section 7.9.6.2 herein.

§ 7.9.6.1.1 Development Review Required As Part of Hearing Process: For the purpose of a Special Permit filed hereunder, the Applicant shall be required to submit a complete application for a Special Permit in accordance with the Requirements hereunder. Following the opening of the Public Hearing by the SPGA, the Application shall be referred to the Development Review Committee as set forth in §10.1.4 hereof. The Development Review Committee shall meet with the Applicant who shall be required to provide any additional information as the Committee may reasonably request and the Development Review Committee shall provide the SPGA with its recommendations within ninety (90) days of the date upon which the application was thereto referred.

§ 7.9.6.1.2 Prohibitions: Notwithstanding the foregoing, Tier 2 and Tier 3 BESS and appurtenances shall be prohibited in the Zone A and Zone I public water supply protection areas.

§ 7.9.6.2 Design Requirements. The following requirements apply to all BESS subject to this ordinance, except where it is specifically noted to apply only to Tier 2 or Tier 3 BESS:

- A. Site Plan Drawings. The Applicant shall provide a full set of Site Drawings stamped by a Massachusetts Registered Professional Engineer inclusive of items set forth in section 7.9.7.K.1 hereof.

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- B. Utility Lines and Electrical Circuitry. All on-site utility lines shall be placed underground to the extent feasible and as permitted by the serving utility, with the exception of the main service connection at the utility company right-of-way and any new interconnection equipment, including without limitation any poles.
- C. Signage. Signage shall comply with the requirements of Section 6.2 of this Zoning Ordinance and the following additional requirements; in the event of a conflict between the provisions of Section 6.2 and this section, the requirements of this section shall control.
1. The signage shall be in compliance with ANSI Z535 and shall include the type of technology associated with the BESS, any special hazards associated, the type of suppression system installed in the area of BESS, and 24-hour emergency contact information, including reach-back phone number.
 2. As required by the state electrical code, disconnect and other emergency shutoff information shall be clearly displayed on a light reflective surface. A clearly visible warning sign concerning voltage shall be placed at the base of all pad-mounted transformers and substations.
 3. Signage compliant with ANSI Z535 shall be provided on doors to rooms, entrances to BESS facilities, and on BESS outdoor containers.
- D. Lighting. Lighting of the BESS shall be limited to that minimally required for safety, security and operational purposes, shall be shielded from abutting properties, shall be directed downward, shall incorporate full cut-off fixtures to reduce light pollution and shall otherwise be consistent with local, state and federal law. A photometric plan shall be required.
- E. Vegetation and tree cutting. Areas within ten feet on each side of Tier 2 and Tier 3 BESS shall be cleared of combustible vegetation and other combustible growth. Single specimens of trees, shrubbery, or cultivated ground cover such as green grass, ivy, succulents, or similar plants used as ground covers shall be permitted provided that they do not form a means of readily transmitting fire. Removal of trees should be minimized to the extent possible. No tree or vegetation clearing shall be permitted within the Setbacks as noted below except for the purposes of the area of ingress and egress to the site. Vegetation control in the Water Supply Protection Overlay District (WSPOD) shall be by mowing or other mechanical means. The use of synthetic pesticides, herbicides, and fertilizers shall be prohibited for BESS facilities within the WSPOD.
- F. Setbacks. Tier 2 and Tier 3 BESS shall be set back a minimum of 50 yards from all side, rear, and front lot lines; except that Tier 2 and Tier 3 BESS shall be set back a minimum of 100 yards from side, rear, and front lot lines that abut or are across a street from residential zoning districts or existing single, two-family, or multi-family structures. The minimum setback areas shall include a Buffer Area at least fifty feet wide along all property lines. Access drives and parking are allowed in the setback areas, except emergency access as noted below, but shall not intrude into the required setback areas except where necessary to provide access or egress to the property. In addition, a minimum of 50 feet must be maintained between BESS components and all buildings, stored combustible materials, hazardous materials, high-piled storage, personnel means of egress, and other exposure hazards not associated with electrical grid infrastructure.
- G. Emergency Access: There shall be a 60-foot-wide paved emergency access road around the

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complete perimeter of the facility but inside the required setback area which may not exceed a 7% grade at any time. Ongoing maintenance of the access road including snow removal after 3 inches of snow shall be included as part of the Operations and Maintenance Plan required herein.

- H. Lot Size. The minimum lot size for Tier 1 BESS shall not be less than 1 acre. The minimum lot size for a Tier 2 BESS shall be not less than 10 acres and the minimum lot size for a Tier 3 BESS shall be no less than 20.
- I. Dimensional. All BESS shall comply with the dimensional limitations for principal structures of the underlying zoning district as provided in Appendix B, Table 2, of this Zoning Ordinance, unless otherwise provided in this ordinance. No BESS shall exceed 15 feet in height and there shall be no vertical stacking of BESS units.
- J. Fencing Requirements. Tier 2 and Tier 3 BESS, including all mechanical equipment, shall be enclosed by a minimum eight-foot high fence with a self-locking gate to prevent unauthorized access unless housed in a dedicated-use building. All gates shall accommodate a knox box or other accessible means to allow access to public safety personnel. Security barriers, fences, landscaping, and other enclosures must not inhibit required air flow to or exhaust from the BESS and components. Electrical equipment greater than 1,000V require a separate and additional means to restrict access. NFPA 855 requires specialty safety systems to be provided based on the BESS chemistry and installed location.
- K. Screening and Visibility. Tier 2 and Tier 3 BESS shall have views minimized from adjacent properties to the extent reasonably practicable using architectural features, earth berms, landscaping, or other screening methods that will harmonize with the character of the property and surrounding area. Such features may not inhibit required air flow to or exhaust from the BESS and components and must comply with the setbacks established in paragraph G above.
- L. Failure Protection. All Tier 2 and Tier 3 BESS shall include an impenetrable layer beneath the surface and no closer than four (4) feet to the closest water table which will cause any discharge to flow into a basin located on site which will then capture and/or treat any runoff as a result of a failed battery or fire or other destruction. The Application shall include details of the proposed catchment system along with a detailed stormwater report and stamped detailed engineering plans from a Massachusetts Registered Professional Engineer depicting the stormwater system. All BESS facilities located within the WSPOD shall have full containment to capture all releases, either intentionally from maintenance or accidental in nature. Release and runoff shall not be allowed.
- M. Batteries. Failed battery cells and modules shall not be stored on the site and shall be removed no later than 30 days after deemed failed by the BESS operator or cell/module manufacturer. The operator shall notify the Haverhill Fire Chief in advance if the type of battery or batteries used onsite is to be changed. All failed battery cells and modules shall not be stored outdoors and must be protected from further damage and potential release of contaminants to the environment.
- N. Storage. No equipment or hazardous materials, in liquid, dry, or gas form, shall be stored onsite of the BESS other than those items in quantities necessary for the proper operation of the facility. Any storage for materials deemed necessary shall be properly labeled, covered and contained to protect from release to the environment.

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- O. Acoustical Impacts. No system shall cause an increase in acoustical levels over ambient at the Property line. An acoustical study prepared by a Massachusetts Registered Acoustical Engineer shall be provided.
- P. Water Source. A municipal water source shall be provided including a FDC within 100 feet before the entrance to the Hazard Area on the Property. The Applicant shall present evidence including a hydraulic analysis in accordance to the City standard to support that there is adequate volume and pressure for fire suppression on the Property and not have a detrimental impact on the surrounding neighborhood. The applicant shall be required to make any related offsite improvement to achieve the required standard to alleviate any impact on the adjacent users.
- Q. Decommissioning Plan. The applicant shall submit with its application a decommissioning plan for all BESS to be implemented upon abandonment and/or in conjunction with removal of the facility. The owner or operator of the BESS shall notify the Building Commissioner in writing at least twenty days prior to when a BESS will be decommissioned. Decommissioning of an abandoned or discontinued BESS shall be completed within six months after the facility ceases operation. The decommissioning plan shall include:
1. A narrative description of the activities to be accomplished, including who will perform that activity and at what point in time, for complete physical removal of all BESS components, structures, equipment, security barriers, and transmission lines from the site;
 2. Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
 3. The anticipated life of the BESS;
 4. The estimated decommissioning costs and how said estimate was determined, including an allowance for annual cost of living increases or increases due to inflation;
 5. The method of ensuring that funds will be available for decommissioning and restoration;
 6. The method by which the decommissioning cost will be kept current;
 7. The manner in which the site will be restored, including a description of how any changes to the surrounding areas and other systems adjacent to the BESS, such as, but not limited to, structural elements, building penetrations, means of egress, and required fire detection suppression systems, will be protected during decommissioning and confirmed as being acceptable after the system is removed; and
 8. A listing of any contingencies for removing an intact operational energy storage system from service, and for removing an energy storage system from service that has been damaged by a fire or other event.
- R. Decommissioning Fund. The owner and/or operator of the energy storage system, shall

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continuously maintain a fund or other surety acceptable to the City, in a form approved by the City Council and City Solicitor, for the removal of the BESS, in an amount to be determined by the City, and which includes the City as loss payee, for the period of the life of the facility. All costs of the financial security shall be borne by the Applicant.

- S. Proof of Liability Insurance. The applicant or property owner shall provide evidence of commercial liability insurance in an amount and type generally acceptable in the industry and approved by the Planning Board prior to the issuance of a building permit, and shall continue such insurance in effect until such facility has been decommissioned, removed, and the site restored in accordance with this ordinance.

§ 7.9.6.3 Special Permit Criteria. In addition to the general Special Permit criteria set forth in section 10.4.2 of this Ordinance, an application for Tier 2 or Tier 3 BESS shall meet the following criteria:

A. The project protects the ground water and surrounding properties from catastrophic failure of one or more of the batteries or cells by implementing appropriate catchment and filtration systems for water run off or run off from the system.

B. The project appropriately attenuates sound intrusion beyond the property lines onto adjacent properties so that there is no change in ambient sound after construction and during operations of the system.

C. The project includes only dark sky compliant down lighting which does not intrude beyond the property lines onto adjacent properties.

D. The project is secure and addresses possible trespass or other intrusion by individuals not affiliated with the project.

E. The project meets the public safety needs of the City.

F. The project minimizes visual impacts from utility infrastructure for interconnection.

F. The project is minimally visible from adjacent properties.

§ 7.9.7. Site Plan application.

For all BESS the Site Plan application shall include the following information, in addition to that required by Section 10.8 of this Zoning Ordinance and the applicable Planning Board requirements governing Site Plan Applications:

A. Utility Infrastructure information requirements:

1. A one- or three-line electrical diagram detailing the BESS layout, associated components, and electrical interconnection methods, with all State Electrical Code compliant disconnects and over current devices.
2. The Applicant shall provide a copy of the fully executed Interconnection Services Agreement ("ISA") with the local utility distribution company.
3. If the ISA has not been issued, the Applicant shall be required to provide a full copy of the Application for Interconnection filed with the local utility distribution

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company.

- B. Preliminary equipment specification sheets that document the proposed BESS components, inverters and associated electrical equipment that are to be installed. A final equipment specification sheet shall be submitted prior to the issuance of building permit.
- C. Name, address, and contact information of proposed or potential system installer and the owner and/or operator of the BESS. Such information of the final system installer shall be submitted prior to the issuance of building permit.
- D. Large-scale fire test data, evaluation information, and calculations, and modeling data. For any of the following, UL 9540A fire test data must be made available to the Planning Board for review:
 - BESS systems with a capacity of greater than 50 kW
 - BESS systems with spacing between arrays of less than 3 feet
- E. Commissioning Plan. The system installer or commissioning agent shall prepare a commissioning plan prior to the start of commissioning. Such plan shall be compliant with NFPA 855 and document and verify that the system and its associated controls and safety systems are in proper working condition per requirements set forth in applicable state codes. Where commissioning is required by the Building Code, BESS commissioning shall be conducted by a Massachusetts Licensed Professional Engineer after the installation is complete but prior to final inspection and approval. A corrective action plan shall be developed for any open or continuing issues that are allowed to be continued after commissioning. A report describing the results of the system commissioning and including the results of the initial acceptance testing required by applicable state codes shall be provided to Zoning Enforcement Officer prior to final inspection and approval and maintained at an approved on-site location.
- F. Fire Safety Compliance Plan. Such plan shall document and verify that the system and its associated controls and safety systems are in compliance with state codes, including documentation that BESS components comply with the safety standards set forth in subsection 7.9.9. Such plan shall also include a detailed training plan for public safety personnel.
- G. Operation and Maintenance Manual. Such plan shall describe continuing BESS maintenance and property upkeep, as well as design, construction, installation, testing and commissioning information and shall meet all requirements set forth state codes and NFPA 855. Maintenance provisions will be driven by manufacturer requirements for the specific listed system. It shall address maintenance of the access and perimeter roadways, perimeter fencing, and shall include a snow removal plan and 24 hours access requirements by public safety officials. There shall be an annual; acoustical review to assure ongoing compliance with the requirement of no change from ambient at the property line and fire department inspection.
- H. Depending on the location of the BESS in relation to and its interaction with the electrical grid, interconnection will be completed per 527 CMR 12.00. System interconnections into utility grids shall be in accordance with NFPA 855 and the local distribution company standards for interconnection of distributed energy resources. An accessible disconnect is

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required per 527 CMR 12.00.

- I. Prior to the issuance of the building permit, As Built engineering documents must be signed and sealed by a Massachusetts Licensed Professional Engineer and provided to the Building Commissioner and Planning Department .
- J. Emergency Operations Plan. An Emergency Operations Plan compliant with NFPA 855 is required. A copy of the approved Emergency Operations Plan shall be given to the system operator, the local fire department, local fire code official and police department. For so long as the BESS is operational, the operator shall provide the Fire Department, Police Department, Building Commissioner, and Mayor's office with contact information for personnel that can be reached 24 hours per day every day, and this contact information shall be updated by the operator whenever there is a change in the information. The operator shall also be required to have an official representative be present onsite not later than two hours after notification by the Fire Chief, Police Chief, or their designee. A permanent copy shall also be placed in an approved location to be accessible to facility personnel, fire code officials, and emergency responders. The emergency operations plan shall include the following information:
 1. Procedures for safe shutdown, de-energizing, or isolation of equipment and systems under emergency conditions to reduce the risk of fire, electric shock, and personal injuries, and for safe start-up following cessation of emergency conditions.
 2. Procedures for inspection and testing of associated alarms, interlocks, and controls, including time intervals for inspection and testing.
 3. Procedures to be followed in response to notifications from the Battery Energy Storage Management System, when provided, that could signify potentially dangerous conditions, including shutting down equipment, summoning service and repair personnel, and providing agreed upon notification to fire department personnel for potentially hazardous conditions in the event of a system failure.
 4. Emergency procedures to be followed in case of fire, explosion, release of liquids or vapors, damage to critical moving parts, or other potentially dangerous conditions. Procedures can include sounding the alarm, notifying the fire department, evacuating personnel, de-energizing equipment, and controlling and extinguishing the fire.
 5. Response considerations similar to a safety data sheet (SDS) that will address response safety concerns and extinguishment when an SDS is not required.
 6. Procedures for safe disposal of BESS equipment damaged in a fire or other emergency event, including maintaining contact information for personnel qualified to safely remove damaged BESS equipment from the facility.
 7. Other procedures as determined necessary by the City to provide for the safety of occupants, neighboring properties, and emergency responders.

8. Procedures and schedules for conducting drills of these procedures and for training local first responders on the contents of the plan and appropriate response procedures.

K. Each Application shall be accompanied by the following information:

1. A certified plot plan at a minimum scale of one inch equals 40 feet and a maximum scale of one inch equals 20 feet. The site plan shall contain:
 - a. Date of site plan with all revisions noted and dated. Title of development, North arrow, scale, map and lot number, name and address of record owner, name and address of person preparing the site plan.
 - b. The names of all owners of record of adjacent properties, and the map and lot number of the properties and all buildings.
 - c. Zoning district boundaries and flood zone boundaries shall be shown as they affect the property including limits of the WSPOD and public water supply Zone A and Zone I on the overall site plan.
 - d. Boundaries of the property and lines of existing street, lots, easements and areas dedicated to public use, including rights of way.
 - e. A locus map showing the location of the property with reference to surrounding area.
 - f. A table indicating all calculations necessary to determine conformance to Bylaw regulations including current required and proposed regulations.
 - g. Square footage of property to the nearest 10 square feet.
2. All plans must include the location of existing and proposed buildings, walls, fences, culverts, parking areas, loading areas, walkways and driveways.
 - a. Location and dimensions of utilities, gas, telephone, electrical, communications, water drainage, sewer and other waste disposal.
 - b. Location, type and dimensions of landscaping and screening.
 - c. Location of existing rock outcroppings, high points, vistas, ponds, depressions, wetlands, major trees (twelve-inch caliper and over) and any other significant existing features.
 - d. Two-foot contours where slopes are less than 15% and five-foot contours when 15% or more. Existing contours shall be indicated by dashed line. Proposed contours shall be indicated by solid line.
 - e. Dimensioned schematic drawings of all proposed buildings. Scale shall not exceed ¼ inch equals one foot nor less than 1/8 inch equals one foot.
 - f. A narrative describing the proposal and addressing the foregoing requirements.
 - g. Location of street numbers indicated on the schematic drawings and/or site plan.

- 5-B 10.2.15
- h. Surface and water pollution. A report on the impact of Stormwater runoff on adjacent and downstream surface water bodies, subsurface groundwater and the water table.
 - i. Soils. The potential dangers of erosion and sedimentation caused by the operation and maintenance of the proposed development.
 - j. General environmental impact. A report on the relationship of the proposed development of the major botanical, zoological, geological and hydrological resources of the site, and compatibility of the proposed development with adjacent or surrounding land uses and neighborhoods.
 - k. Traffic impact. A report on existing street capacities, estimated average daily traffic generation, composition, peak hour levels and directional flows resulting from the proposed development, proposed methods to mitigate the estimated traffic impact and methodology and sources used to derive existing data and estimations.
 - l. Renderings showing the proposed project in relationship to its surroundings.

§ 7.9.8. Ownership Changes.

If the owner of the BESS changes or the owner of the property changes, the Special Permit shall remain in effect, provided that the successor owner or operator assumes in writing all of the obligations of the Special Permit, Site Plan approval, and decommissioning plan. A new owner or operator of the BESS shall notify the Building Commissioner of such change in ownership or operator within 14 days of the ownership change. A new owner or operator must provide such notification to the Building Commissioner in writing.

§ 7.9.9. Safety

System Certification. BESS and equipment shall be listed by a Nationally Recognized Testing Laboratory to UL 9540 (Standard for BESS and Equipment) or approved equivalent, with subcomponents meeting each of the following standards as applicable:

- A. UL 1973 (Standard for Batteries for Use in Stationary, Vehicle Auxiliary Power and Light Electric Rail Applications),
- B. UL 1642 (Standard for Lithium Batteries),
- C. UL 1741 or UL 62109 (Inverters and Power Converters),
- D. Certified under the applicable electrical, building, and fire prevention codes as required.
- E. Alternatively, field evaluation by an approved testing laboratory for compliance with UL 9540 (or approved equivalent) and applicable codes, regulations and safety standards may be used to meet system certification requirements.

Site Access. BESS shall be maintained in good working order and in accordance with industry standards. Site access shall be maintained, including snow removal at a level acceptable to the local

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fire department.

BESS, components, and associated ancillary equipment shall have required working space clearances, and electrical circuitry shall be within weatherproof enclosures marked with the environmental rating suitable for the type of exposure in compliance with NFPA 70.

§ 7.9.11. Abandonment

The BESS shall be considered abandoned when it ceases to operate consistently for more than one year. If the owner and/or operator fails to comply with decommissioning upon any abandonment, the City may, after compliance with any applicable state and federal constitutional requirements, enter the property and utilize the available bond and/or security for the removal of any BESS and restoration of the site in accordance with the decommissioning plan.

And further add the following new definition to § 11.1 of Chapter 255

§ 11.1

BATTERY ENERGY STORAGE SYSTEM (“BESS”) -- An electronic system that protects energy storage systems from operating outside their safe operating parameters and disconnects electrical power to the energy storage system or places it in a safe condition if potentially hazardous temperatures or other conditions are detected. For the purposes of this bylaw, BESS are comprised of three (3) types as further described in § 7.9.3.B. of this bylaw; Tier 1 BESS, Tier 2 BESS and Tier 3 BESS.

And further to amend section 3.1.3, Table of Use and Parking regulations by allowing Tier 1, Tier 2 and Tier 3 BESS in the districts as follows:

	RS	RR	RL	RM	RH	RU	CN	CH	CG	CC	CM	OP	BG	BP	PC
I. MISCELLANEOUS COMMERCIAL USES (cont'd)															
22. Kennel or veterinary hospital in which all animals, fowl or other forms of life are completely enclosed in pens or other structures	BA	BA	N	N	N	N	N	BA	N	N	N	N	N	N	D
23. Commercial communications and/or television tower, provided that it shall be at least 500 feet from any R District	BA	N	N	N	N	N	N	BA	BA	BA	N	BA	BA	BA	None
24. Battery Energy Storage Systems: Tier 1	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>None</u>
25. Battery Energy Storage Systems: Tier 2	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>CC</u>	<u>None</u>

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<u>26. Battery Energy</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>CC</u>	<u>None</u>
<u>Storage Systems: Tier</u>															
<u>3</u>															

IN CITY COUNCIL: January 7 2025
PLACED ON FILE for at least 10 days
Attest:

City Clerk

IN CITY COUNCIL: March 18 2025
CONTINUED TO APRIL 29 2025 (with Hearing)
Attest:

City Clerk

IN CITY COUNCIL: April 29 2025
HEARING CONTINUED TO JUNE 3 2025
Attest:

City Clerk

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

RECEIVED
CITY CLERK
MAY 30 2025

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CI.HAVERHILL.MA.US



May 30, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Central Business Parking District Commission- Reappointment- Matt Gaiero

Dear Mr. President and Members of the Haverhill City Council:

Please be advised, I hereby reappoint Matt Gaiero, 108 Washington Street #4 to the Central Business Parking District Commission for the term of one (1) year and expires on May 31st 2026. This is a confirming appointment which takes effect upon confirmation.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



City of Haverhill, MA

Hearing June 24, - 2025
May 22, 2025

12.1.1

CCSP-25-4
City Council Special
Permit
Status: Active
Submitted On: 5/8/2025

Primary Location
1187 MAIN ST
Haverhill, MA 01830
Owner
M AND N REALTY TRUST
GEORGE M. LAMBROU-
TRUSTEE
SOUTH MAIN ST 815 BRADFORD,
MA 01835

Applicant
Jennifer Colon
551-502-9549
jennifer.colon@hertz.com
8501 Williams Road
Estero, FL 33928

MAY 27 PM 12:08
HAVCITYCLERK

Applicant Information

What is Your Role in This Process?*

Lessee

Applicant Business/Firm Name*

Car Rental / Hertz Corporation

Applicant Business/Firm Phone*

Hertz Corporation 551 502 9549

Applicant Business/Firm Address*

1184 Main Street Haverhill MA 01830

Applicant Business/Firm City*

Haverhill MA

Applicant Business/Firm State*

MA

Applicant Business/Firm Zip*

01830

New Field

Property Information

Proposed Housing Plan Name*

N/A

Proposed Street Name(s)*

N/A

City Council Special Permit**CCSP-25-4**

Submitted On: May 8, 2025

Applicant

 Jennifer Colon
 551-502-9549
@ jennifer.colon@hertz.com

Primary Location

1187 MAIN ST
Haverhill, MA 01830

Important: Please Read Before Starting Your Application**Applicant Information****What is Your Role in This Process?**

Lessee

Applicant Business/Firm Name

Car Rental / Hertz Corporation

Applicant Business/Firm Phone

Hertz Corporation 551 502 9549

Applicant Business/Firm Address

1184 Main Street Haverhill MA 01830

Applicant Business/Firm City

Haverhill MA

Applicant Business/Firm State

MA

Applicant Business/Firm Zip

01830

New Field

--

MAY 27 PM12:17
HAVCITYCLERK

Property Information**Proposed Housing Plan Name**

N/A

Proposed Street Name(s)

N/A

How Long Owned by Current Owner?

N/A

Type of Dwelling(s) Planned in Project

None

Lot Dimension(s)

1605sf

Registry Plat Number, Block & Lot

638-5-22

Zoning District Where Property Located

CG - Commercial General

Deed Recorded in Essex South Registry: Block Number

638-5-22

Deed Recorded in Essex South Registry: Page

book/page 470-83688 dated 12/16/2009

Does the Property Have Multiple Lots?

No

Thoroughly Describe the Reason(s) for thre Special Permit

Hertz is losing its lease for 1184 Main Street, we have operated there for nearly 20 years (since 2006). We located a space immediately across the street and would be moving over our furniture and fand applying for a sign permit - no construction work is planned. Use would be unchanged from existing, car rental servicing the local community.

Property Description

Existing building on paved lot currently used for car sales

Current Property Use

Other

IF OTHER USE, Please Describe

car sales

TOTAL Number of Units Planned

1

TOTAL Number of Parking Spaces Planned

17

Planned Lot Use**Lot Number**

Lot 1

Lot Plat Number, Bock, Lot

638-5-22

Lot Dimensions

plot plan attached

Size of Existing Building(s) on Lot

about 1600sf

Size of Proposed Building(s)

no change

Extent of Proposed Alterations

Other

Types of Units Planned on Lot

Rental

Number of Existing Buildings on Lot

1

Number of Buildings Planned for Lot

1

Number of Families to be Accommodated

0

IF OTHER ALTERATIONS, Please Describe

NO change to existing building - furniture and signage only -
this is a commercial building not residential

Number of Units Planned on Lot

1

Special Circumstances**Building Coverage**

--

Front Yard Setback

--

Rear Yard Setback

--

Lot Depth

--

Building Height

--

Open Space

--

Sign Size

--

Other

--

Dimensional Variance

--

Side Yard Setback

--

Lot Frontage

--

Lot Area

--

Floor Area Ratio

--

Parking

--

Use

--

Hearing Waiver**Agrees**

Yes

Agreement & Signature**Agrees**

true

PLEASE READ

Event Permit**EVNT-25-17**

Submitted On: Apr 28, 2025

Applicant

 Hailey Moschella
 8457507941
@ haverhillartwalk@gmail.com

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

12.3.11

Organization Information**Organization**

Creative Haverhill

Organization Address

PO Box 205

Organization State

MA

Is the Organization Tax Exempt?

Yes

Is the Organization a House of Worship?

No

Organization Phone

5034764339

Organization City

Haverhill

Organization Zip

01831

Is the Organization Non-Profit?

Yes

Contact Information**Contact Name**

Hailey Moschella

Contact Phone

8457507941

Contact Address

11 Allen St

Contact State

MA

Contact Title

Haverhill Art Walk Director

Contact Email

haverhillartwalk@gmail.com

Contact City

Haverhill

Contact Zip

01835

Property Owner Information**Property Owner Name**

N/A

Property Owner Address

N/A

Property Owner State

N/A

Is the Applicant the Property Owner?

No

Property Owner Phone

N/A

Property Owner City

N/A

Property Owner Zip

N/A

Event Information**Description of event**

Haverhill Art Walk is an indoor and outdoor event with live music, an artist market in the alleyways, and family-friendly programming including a paint tent, hula hooping, and more. Businesses will host artist demos, plein air painters, and other activities suited to their space. Haverhill Art Walk aims to support the creative community with opportunities to showcase their work while bringing business to our downtown.

Type of Event

Festival

Event Date

09/27/2025

Event Location

Businesses, alleyways and public spaces along Washington Street and parts of Wingate Street

is the Event on Bradford Common?

No

Is the Event on City Property?

Yes

Event Venue

Outdoor

Number of Anticipated Attendees

1000

Do attendees need to purchase a ticket to attend?

No

Is this event open to the public? Or private?

Public

Are You Requesting Additional Fees Be Waived? (APPLICATION FEE IS NOT WAIVABLE)

Yes

Event Start Time

2:00 PM

Event End Time

6:00 PM

Will Food Be Served/Sold at the Event?

No

Any Helpful Comments about Food

N/A

Special Considerations (i.e. fireworks)

The event will happen twice, once in June and once in September, we are applying for event permits for each event separately.

Parking Information**Number of Parking Spaces Onsite**

50

Have Off-site Parking Arrangements Been Made?

Yes

IF YES, Please Provide Details of Offsite Arrangements

Multiple public parking lots and garages are available for use during the event.

Are There Charges/Fees for Parking?

Yes

IF YES, Please Specify the Type of Fees and the Amount(s).

City of Haverhill paid parking

Sanitation Information**Number of Public Restrooms Available**

2

Type of Toilets

Permanent

Please Describe Plans for Solid Waste Disposal & Recycling

We have multiple business locations that have agreed to be restroom stops.

General Release & Indemnity Agreement

Yes

true

Terms of Understanding

Yes

true



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/16/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER James Page Insurance Agency, Inc. 191 Merrimack St, Suite 306 Haverhill, MA 01830 License #: 1780398	CONTACT NAME: Kim Lucibello PHONE (A/C, No, Ext): (978)373-3893 FAX (A/C, No): 9789127902 E-MAIL ADDRESS: kim@jamespageins.com INSURER(S) AFFORDING COVERAGE INSURER A: GREAT LAKES REINSURANCE INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # A1120J
INSURED Creative Haverhill, Inc PO Box 205 Haverhill, MA 01831		

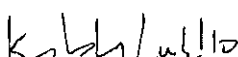
COVERAGES**CERTIFICATE NUMBER: 00066156-0****REVISION NUMBER: 3**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			JTA5017774	04/01/2025	04/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Haverhill 4 Summer St Haverhill, MA 01830	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  (KSL)
--	---



Building Inspector Approval

Record No. EVNT-25-17

Status Completed

Became Active May 6, 2025

Assignee Tom Bridgewater

Due Date None

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

Owner

LEE PROPERTIES, LLC
ORCHARD HILL RD 155 BRADFORD, MA 01835

Applicant

 Hailey Moschella
 845-750-7941
 haverhillartwalk@gmail.com
 11 Allen Street
Haverhill, MA 01835

Step Activity

OpenGov system activated this step	05/06/2025 at 9:43 am
OpenGov system assigned this step to Tom Bridgewater	05/06/2025 at 9:43 am
Tom Bridgewater approved this step	05/08/2025 at 2:16 pm



Fire Inspector Approval

Record No. EVNT-25-17

Status Completed

Became Active May 6, 2025

Assignee Eric Tarpy

Due Date None

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

Owner

LEE PROPERTIES, LLC
ORCHARD HILL RD 155 BRADFORD, MA 01835

Applicant

 Hailey Moschella
 845-750-7941
 haverhillartwalk@gmail.com
 11 Allen Street
Haverhill, MA 01835

Step Activity

OpenGov system activated this step

05/06/2025 at 9:43 am

OpenGov system assigned this step to Eric Tarpy

05/06/2025 at 9:43 am

Eric Tarpy approved this step

05/08/2025 at 3:43 pm



Police Department Approval

Record No. EVNT-25-17

Status Completed

Became Active May 6, 2025

Assignee Kevin Lynch

Due Date None

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

Owner

LEE PROPERTIES, LLC
ORCHARD HILL RD 155 BRADFORD, MA 01835

Applicant

 Hailey Moschella
 845-750-7941
 haverhillartwalk@gmail.com
 11 Allen Street
Haverhill, MA 01835

Step Activity

OpenGov system activated this step	05/06/2025 at 9:43 am
OpenGov system assigned this step to Kevin Lynch	05/06/2025 at 9:43 am
Kevin Lynch approved this step	05/19/2025 at 3:24 pm



Public Works Director Approval

Record No. EVNT-25-17

Status Completed

Became Active May 6, 2025

Assignee Robert Kimball

Due Date None

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

Owner

LEE PROPERTIES, LLC
ORCHARD HILL RD 155 BRADFORD, MA 01835

Applicant

 Hailey Moschella
 845-750-7941
 haverhillartwalk@gmail.com
 11 Allen Street
Haverhill, MA 01835

Step Activity

OpenGov system activated this step	05/06/2025 at 9:43 am
OpenGov system assigned this step to Robert Kimball	05/06/2025 at 9:43 am
Robert Kimball approved this step	05/06/2025 at 10:11 am



Recreation Department Approval

Record No. EVNT-25-17

Status Completed

Became Active May 6, 2025

Assignee Ben Delaware

Due Date None

Primary Location

2 WASHINGTON ST
Haverhill, MA 01832

Owner

LEE PROPERTIES, LLC
ORCHARD HILL RD 155 BRADFORD, MA 01835

Applicant

 Hailey Moschella
 845-750-7941
 haverhillartwalk@gmail.com
 11 Allen Street
Haverhill, MA 01835

Step Activity

OpenGov system activated this step	05/06/2025 at 9:43 am
OpenGov system assigned this step to Ben Delaware	05/06/2025 at 9:43 am
Ben Delaware approved this step	05/06/2025 at 9:45 am



General Release & Indemnity Agreement

In consideration of a permit granted by the Haverhill City Council as requested herein, hereby remises, releases and forever discharges the City of Haverhill, its respective employees, agents and attorneys from all manner of actions, causes of actions, debts, dues, claims and demands both in law and in equity, more especially any and all claims as a result of the issuance of this permit or use of any City Property, including, but not limited to, property damages and personal injuries resulting from the same.

Yes *



Terms of Understanding

As licensee, I understand that it is my sole responsibility for the cost of any damage that occurs to public property or extraordinary expense necessary for the public safety as a result of the public event, exhibition, show or amusement. As Licensee, I also understand that I am responsible for the cost of any police or fire official(s) required by the Haverhill City Council to be in attendance at the event.

Yes *



February 17th, 2025

To whom it may concern,

As the Executive Director for Creative Haverhill, I agree to the statements above on behalf of myself, program contractors, and volunteers.

Sincerely,

A handwritten signature in black ink, appearing to read "Erin Padilla".

Erin Padilla
Executive Director | Creative Haverhill
Erin.cogswellarts@gmail.com
503-476-4339



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities

CREATIVE HAVERHILL INC
PO BOX 205
HAVERHILL, MA 01831-0205

Date:

July 23, 2019

Person to contact:

Name: Mr. Flammer

ID number: 0203064

Employer ID number:

22-2539427

Form 990 required:

Yes

Dear Sir or Madam:

We're responding to your request dated June 4, 2019 about your tax-exempt status.

We issued you a determination letter in May, 1987 recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

Letter 4168 (2-2018)

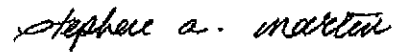
Catalog Number 66666G

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Stephen A. Martin".

Stephen A. Martin
Director, Exempt Organizations Rulings
and Agreements

Internal Revenue Service

Date: April 18, 2007

**GREATER HAVERHILL CHAMBER OF
COMMERCE COMMUNITY ARTS
87 WINTER ST
HAVERHILL MA 01830-5759 877**

**Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201**

**Person to Contact:
John C. Crawford 31-08672
Customer Service Representative
Toll Free Telephone Number:
877-829-5500
Federal Identification Number:
22-2539427**

Dear Sir or Madam:

This is in response to your request of April 18, 2007, regarding your organization's tax-exempt status.

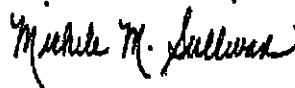
In May 1987 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



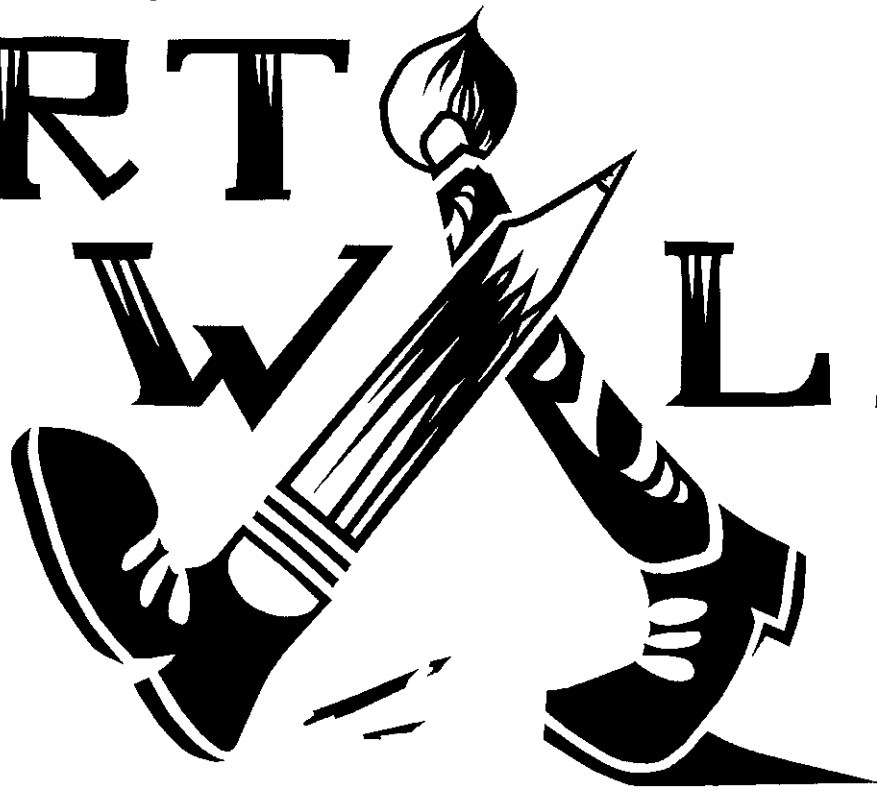
**Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations 1**

HAVERHILL

ART

W

LK





DOCUMENT

CITY OF HAVERHILL

In Municipal Council

13,1

ORDERED:

That five hundred thousand dollars (\$500,000) be transferred from Salaries & Wages-Wastewater (6010040.1.0442.5110) to the listed *Wastewater Capital Funds*.

<u>Transfer To</u>	<u>Line Item</u>	<u>Amount</u>
Wastewater Capital Outlay	3220014	\$250,000.00
Sewer Rehab & Repair	3211015	\$250,000.00

MELINDA E BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

May 30, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Request for Transfer of Wastewater Funds

Dear Mr. President and Members of the Haverhill City Council:

Please see attached proposed order to transfer (\$250,000) from Salaries & Wages to Wastewater Capital Outlay and (\$250,000) from Salaries & Wages to Sewer Rehab & Repair. These funds will be used to pay for sewer systems improvements.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Related Communication

Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillMA.gov

Date: May 29, 2025

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *REW*
DPW Director

Subject: Request for Transfer of Wastewater Funds

Attached is a proposed City Council Order to transfer Wastewater Funds from the salaries and wages budget to capital fund accounts. The funds will be used to pay for sewer system improvements.

If acceptable, please forward the Order to the City Clerk to place it on the City Council agenda for their consideration and approval at the next available meeting.

Should you require further information or have any questions, feel free to contact me at extension 2328 or via email at rward@haverhillMA.gov.

Attachment.

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillMA.gov
Christine M. Lindberg, MPA, MCPPO, clindberg@haverhillMA.gov
Allana J. McOsker, WWTP Finance/Project, ajmcosker@haverhillMA.gov



CITY OF HAVERHILL

[illegible]

That one million, three hundred and twenty thousand dollars (\$1,320,000) be transferred from the listed accounts in the *Water Budget* to the listed *Water Capital Funds*.

<u>Transfer To</u>	<u>Line Item</u>	<u>Amount</u>
Water Carbon Filters	3111022	\$320,000.00
Water Supply Fee Expenditures	3111024	\$1,000,000.00

MELINDA E. BARRETT
MAYOR



**CITY OF HAVERHILL
MASSACHUSETTS**

CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@HAVERHILLMA.GOV
WWW.CITYOFHAVERHILL.COM

May 30, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Request for Transfer of Water Funds

Dear Mr. President and Members of the Haverhill City Council:

Please see attached proposed order to transfer (\$1,320,000) from various expense Water Fund accounts to the listed Water Capital Fund accounts. These funds will partially finance the capital budget to maintain a minimum user rate increase for residential and commercial users in FY26 and fund costs related to the Merrimack River water supply well.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



Related communication

Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillMA.gov

Date: May 29, 2025

To: The Honorable Melinda E. Barrett
Mayor of Haverhill

From: Robert E. Ward *R.E.W.*
DPW Director

Subject: Request for Transfer of Water Funds

Attached is a proposed City Council Order to transfer Water Funds from various expense accounts to capital fund accounts. The funds will partially finance the capital budget to maintain a minimum user rate increase for residential and commercial users in FY26 and fund costs related to the Merrimack River water supply well.

If acceptable, please forward the Order to the City Clerk to place it on the City Council agenda for their consideration and approval at the next available meeting.

Should you require further information or have any questions, feel free to contact me at extension 2328 or via email at rward@haverhillMA.gov.

Attachment.

cc: Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillMA.gov
Christine M. Lindberg, MPA, MCPPO, clindberg@haverhillMA.gov
Allana J. McOske, WWTP Finance/Project, ajmcosker@haverhillMA.gov

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

1511



1511

CITY HALL, ROOM 204
4 SUMMER STREET
TELEPHONE: 978-374-2328
FACSIMILE: 978-374-2329
WWW.CITYOFHAVERHILL.COM
CITYCOUNCIL@HAVERHILLMA.GOV

CITY OF HAVERHILL

HAVERHILL, MASSACHUSETTS 01830-5843

May 29, 2025

TO: President and Members of the City Council:

Councilor Michitson wishes to provide update on State's proposed Vo-Tech lottery and Haverhill's Career Connected Learning Initiative.

John A. Michitson
Councilor John A. Michitson (LAR)

(meeting: 6.3.25)



DOCUMENT 49-D

CITY OF HAVERHILL

In Municipal Council

May 20 2025

161

ORDERED:

MUNICIPAL ORDINANCE

MAY 14 PM 12:27
HAVCITYCLERK
CHAPTER 240

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, as amended, be further amended by **ADDING** the following to § 240-85 Schedule B: Parking Restrictions and Prohibitions:

Bridge Street

No Parking

24 hrs

**Both sides, entire length
(Merrimack St/Water St
to Middlesex St)**

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 14, 2025

**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Bridge Street – No Parking Ordinance*

First of my apologies, but I made a mistake on the Ordinance I sent March 31st, and which the Council passed on April 29th. The corrected Ordinance is attached, which states ADDING no parking restriction on the Bridge and its approaches.

Please contact me if you have any questions.

Sincerely,

John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright, Mead, Kimball



DOCUMENT 11-H

16.2

CITY OF HAVERHILL

In Municipal Council May 20 2025

ORDERED:

MAY 9 AM 11:07
HAVCITYCLERK

AN ORDINANCE RELATING TO VEHICLES AND TRAFFIC

BE IT ORDAINED by the City Council of the City of Haverhill that the Code of the City of Haverhill, Chapter 240, §85, Schedule B: Parking Restrictions and Prohibitions, as amended, is hereby further amended by ADDING the following:

Bartlett Street:
In front of #9

No Parking
(except for 1 24-hour
parking space)

24 hours

APPROVED AS TO LEGALITY

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

City Clerk



Haverhill

Engineering Department, Room 300
Tel: 978-374-2335 Fax: 978-373-8475
John H. Pettis III, P.E. - City Engineer
JPettis@CityOfHaverhill.com

May 9, 2025


**MEMO TO: CITY COUNCIL PRESIDENT THOMAS J. SULLIVAN AND
MEMBERS OF THE CITY COUNCIL**

Subject: *Bartlett Street #9 – Add Handicap Parking*

As requested, attached is the subject Ordinance to add handicap parking.

Please contact me if you have any questions.

Sincerely,



John H. Pettis III, P.E.
City Engineer

C: Mayor Barrett, Ward, Pistone, Wright

HAU CITY CLERK MAY 9 2025 1:03

69-B



Document 69-B

16-3

CITY OF HAVERHILL

In Municipal Council May 13 2025

MUNICIPAL ORDINANCE

CHAPTER 80

AN ORDINANCE RELATING TO AMENDING
CHAPTER 80 PURCHASING AND CONTRACTS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 80
SECTION 8 - Contracts amounting to \$25,000 or more, of the Code of the City of Haverhill,
as amended, being and is hereby further amended as follows:

On May ___, 2025, the City Council of the City of Haverhill voted to amend Chapter 80
section 8 to eliminate the bond requirement for contracts amounting to \$25,000.00 or more in
value, by modifying sub-section B as follows, with deletions shown by ~~striketrough~~ text and
additions shown by **bold, underlined** text:

§ 80-8 Contracts amounting to \$25,000 or more.

- A. All contracts and agreements made by and between the City, or in its behalf by the officer or board in charge of any department thereof, and any person for any construction, alteration, work or purchase the estimated cost whereof shall amount to or exceed \$25,000 shall be in writing and shall be drawn or approved as to form by the City Solicitor, and no such contract or agreement shall be deemed to have been made or executed unless signed by each of the following: the Mayor, the officer in charge of the department concerned, the City Chief Procurement Officer, and the City Auditor, whose signature is required to assure that funds are available and that the proper auditing procedures have preceded the signing of the contract or agreement by other City officials when duly and specifically authorized thereunto by the City Council.

- B. Bond. All such contracts and agreements shall be accompanied by a suitable bond or deposit of money or other security on the part of the party contracting or agreeing with the City in such form as the City Solicitor shall approve and in such sum and with such sureties as the City Council shall determine and require for the faithful performance of such contracts or agreements, and, such bonds, moneys or other securities shall be deposited with the Treasurer and kept until such contracts or agreements have been completed and carried out in all respects, **provided that such bond requirement shall not apply to contracts for the procurement of energy management services pursuant to Chapter 25A, Section 11C of the**

16.3

69-B

Massachusetts General Laws.

- C. No such contract or agreement once entered into shall be altered or amended in any respect except by the written consent of the contractor, the sureties on his or her bond, the officer or the board making the contract for the City, together with the approval in writing of the City Mayor, the City Solicitor and the City Auditor affixed thereto.

PLACED ON FILE for at least 10 days

Attest:

_____ City Clerk



70

Document 70

CITY OF HAVERHILL

In Municipal Council May 13 2025

8 Octavo Page

1614

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 137

DOGS AND OTHER ANIMALS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 137 – DOGS AND OTHER ANIMALS, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

ARTICLE II
Kennels; Dog Licensing

MAY 9 AM 9:05
HAVCITYCLERK

§ 137-4. License required.

- A. The definitions for this ordinance are the same as those in Chapter 140, Section 136A of the General Laws.
- B. Every owner or keeper of a dog more than three months old shall obtain from the City Clerk a license therefor.
- C. In accordance with Chapter 140, Section 137A of the General Laws, a person maintaining a kennel shall obtain a kennel license. Before a kennel license can be issued, the kennel must be inspected by an Animal Control Officer to ensure that it is being maintained in a sanitary and humane manner and that all records are up to date. Upon completion of inspection, the kennel license will be approved or denied.
- D. Inspections. In accordance with Chapter 140, Section 137C of the General Laws, an Animal Control Officer or police officer may inspect, or cause to be inspected, any licensed kennel. If, in the judgment of the Animal Control Officer or police officer, the kennel is not being maintained in a sanitary or humane manner, or if records are not being properly kept as required by law, the inspecting authority shall, by order, revoke or suspend the license for the kennel.
- E. Fees. The fee for a kennel license shall be the amount listed in the Haverhill City Clerk's Fee Schedule.
- F. Expiration. A kennel license shall automatically expire after one year.
- G. Renewal. A kennel license shall be renewed annually upon completion of an annual inspection and payment of the appropriate fee, provided that the license holder has not been in violation of this ordinance or Massachusetts General Laws pertaining to dogs in the past 12 months as

the serving of the notice or unless called for within the period by the owner or keeper or someone in his behalf. A fee of \$15 per day or any portion of a day during which such dog is so restrained on the premises shall be paid to the City Treasurer by the owner or keeper of such dog. In addition, a fee of \$10 shall be paid to the City Treasurer by the owner of any dog picked up by the Animal Control Officer.²

2. Editor's Note: Original § 137-12, Penalty, which immediately followed this section, was repealed 4-12-1983 by Doc. 72. For current penalty provisions, see § 137-16.

ARTICLE II

Kennels; Dog Licensing

[Adopted as Ch. 4, Art. II, of the 1963 City Code (Ch. 137, Art. II, of the 1980 Code)]

§ 137-4. License required.

- A. The definitions for this ordinance are the same as those in Chapter 140, Section 136A of the General Laws.**
- B. Every owner or keeper of a ~~kennel~~ and every owner or keeper of a dog more than three months old shall obtain from the City Clerk a license therefor.**
- C. In accordance with Chapter 140, Section 137A of the General Laws, a person maintaining a kennel shall obtain a kennel license. Before a kennel license can be issued, the kennel must be inspected by an Animal Control Officer to ensure that it is being maintained in a sanitary and humane manner and that all records are up to date. Upon completion of inspection, the kennel license will be approved or denied.**
- D. Inspections. In accordance with Chapter 140, Section 137C of the General Laws, an Animal Control Officer or police officer may inspect, or cause to be inspected, any licensed kennel. If, in the judgment of the Animal Control Officer or police officer, the kennel is not being maintained in a sanitary or humane manner, or if records are not being properly kept as required by law, the inspecting authority shall, by order, revoke or suspend the license for the kennel.**
- E. Fees. The fee for a kennel license shall be the amount listed in the Haverhill City Clerk's Fee Schedule.**
- F. Expiration. A kennel license shall automatically expire after one year.**
- G. Renewal. A kennel license shall be renewed annually upon completion of an annual inspection and payment of the appropriate fee, provided that the license holder has not been in violation of this ordinance or Massachusetts General Laws pertaining to dogs in the past 12 months as determined by the Animal Control Officer.**
- H. General enforcement.**

 - 1) This ordinance may be enforced by the Haverhill Animal Control Officer, Health Department, Inspectional Services Department, or the Police Department, and if, in the judgment of Chief of Police, Animal Control Officer, and the Health Department, the kennel is not being maintained in a sanitary and humane manner or if records are not properly kept as required by law, such person or body shall, by order, revoke or suspend the license for the kennel.**
 - 2) This ordinance may also be enforced through appropriate criminal or civil process under Massachusetts General Laws.**
- I. Fines and violations. Penalties for violation of any provision of this ordinance may result in the fines listed in Chapter 140, Section 137A of the General Laws and/or suspension or revocation of applicable license or permit:**
- J. Notwithstanding the provisions of this ordinance, kennels shall comply with all**

other provisions of Chapter 140, Sections 136A through 174G of the General Laws.**§ 137-5. Duties of City Clerk.**

The City Clerk shall upon application issue such licenses, collect the fees and make the record and returns required by law.

§ 137-6. Designation of Animal Control Officers. [Amended 7-10-2007 by Doc. 76; 6-3-2008 by Doc. 66]

The Mayor shall designate one or more Animal Control Officers who shall hold office until a successor is qualified. The Mayor may also designate one or more Assistant Animal Control Officers, who may be employed on a part-time or seasonal basis, who shall work under the supervision of the Chief of Police and whose duties shall be to patrol parks and playgrounds enforcing violations of §§ 137-4, 137-10 and 137-11.

§ 137-7. Warrant directing confinement of unlicensed dogs.

The Mayor shall annually, within 10 days after June 1, issue a warrant to the Animal Control Officer directing him to seek out and confine all unlicensed dogs.

§ 137-8. Impoundment facilities.

The Chief of Police is hereby authorized and directed to obtain and maintain suitable premises and make all necessary rules and regulations relative thereto for the purpose of restraining of dogs found not properly muzzled or running at large, contrary to any order passed by the City Council.¹

§ 137-9. Seizure and redemption of impounded dogs. [Amended 4-12-1983 by Doc. 72; 7-10-2007 by Doc. 76]

The Animal Control Officer shall be immediately notified of any dog so apprehended and placed which is not licensed and collared as provided by law. The owner or keeper of any dog so apprehended and placed which is licensed and collared shall be immediately notified in writing of such apprehension and the place where such dog is restrained and that a fee as herein provided shall be charged for each day or portion of the day during which such dog is so restrained. Such notice shall be served by delivering the same in hand or at the last and usual place of abode of such owner or keeper, and a certified copy of the order of the City Council relating to the restraining and muzzling of dogs shall be delivered to such owner or keeper at the same time, as provided for in MGL c. 140, § 168. Such dog shall be restrained on the premises for a period of 10 days after

1. Editor's Note: Original § 137-10, Duty of police officers, which immediately followed this section, was deleted 7-10-2007 by Doc. 76.



Mead, Talerman & Costa, LLC
Attorneys at Law

30 Green Street
Newburyport, MA 01950
Phone 978.463.7700

www.mtclawyers.com

Millis Office
730 Main Street, Suite 1F
Millis, MA 02054

New Bedford Office
227 Union Street, Suite 606
New Bedford, MA 02740

Related communications

16.4

May 1, 2025

MAY 8 PM3:50
HAVCITYCLERK

Via Electronic Mail

Thomas J. Sullivan, President, City Council
4 Summer Street
Room 204
City of Haverhill
Haverhill, MA 01830

Re: Kennel Ordinance Updates

Dear President Sullivan,

Reference is made to the above captioned matter. In that connection, the Commonwealth has recently enacted "Ollie's Law," a set of amendments to Chapter 140, Licenses, of the General Laws, in order to create a licensing and enforcement scheme concerning dog kennels, as well as other protections for dogs. That new licensing structure creates new responsibilities for cities related to kennels, such as to require licenses for kennels to operate and to specify how long those licenses last for.

Please find transmitted along with this letter a Municipal Ordinance document and the associated strikethrough edits updating Section 137-4 of Article II, Kennels; Dog Licensing, of Chapter 137, Dogs and Other Animals, of the City of Haverhill Code of Ordinances. This document and edits will update Haverhill's ordinance on kennels in line with the amendments to Chapter 140.

Sincerely,

/s/ Lisa Mead (RSC)

Lisa L. Mead, City Solicitors

Encl.

MAY 8 PM3:48
HAVCITYCLERK



72

Document 72

CITY OF HAVERHILL

In Municipal Council May 20 2025



16/5

Ordered:

MUNICIPAL ORDINANCE

CHAPTER 25

COUNCILS

BE IT ORDAINED by the City Council of the City of Haverhill that Chapter 25. Councils, of the Code of the City of Haverhill, as amended, being and is hereby further amended as follows;

ARTICLE III
Council on Youth Needs

§ 25-14. Establishment.

There is hereby established in the City of Haverhill a Council on Youth Needs to be entitled "Haverhill Council on Youth Needs."

§ 25-15. Membership; terms; vacancies.

- A. Said Council shall consist of 5 members who shall be appointed by the Mayor to serve without compensation. The membership shall include residents of Haverhill representing grades 5-12. Representatives of the City Council, appointed by the City Council President, and the City's Recreation Department and School Department shall serve as ex-officio members. The Mayor shall designate a member as Chairperson.
- B. Members shall serve for a term of one year.
- C. Vacancies shall be filled for the then unexpired term.

§ 25-16. Powers and duties; conduct of activities; records and reports.

- A. The powers and duties of said Council shall be to address the total needs of the youth of the City of Haverhill, including, without hereby limiting, planning activities, providing direction for obtaining summer employment, scholarship information, counseling and any other avenues that would serve to provide for the needs of the youth in the City of Haverhill.
- B. For the purposes aforesaid, the Council may conduct its activities on public property under the control of other officers or boards, with the consent of such officers or boards, or on private property with the consent of the owners; provided, however that the Mayor approves the use of any such property.

- 12 C. The Council shall keep a record of its doings and, at the close of each municipal year, shall make a report thereof to the Mayor and City Council of its accounts and proceedings and an account of its receipts for the calendar year. All receipts collected by the Council shall be paid to the City Treasurer. The Council shall cooperate and coordinate its functions with any federal, state, and or municipal, agency or with any private nonprofit agency concerned with the welfare of the Youth of the City of Haverhill for the purpose of accomplishing the powers and duties above set forth.

§ 25-17. Rules and Regulations.

Said Council shall make such rules and regulations as may be necessary to establish the time and place of meetings, the election and duties of officers, the preparation and submission of reports and the manner of conducting meetings and keeping records.

§ 25-18. Limitation of powers and duties.

Notwithstanding anything hereinabove contained to the contrary, said Council shall not have the power and/or duties to address needs that are being addressed by other commissions, councils, committees, task forces or similar bodies within the City of Haverhill.

APPROVED AS TO LEGALITY:

City Solicitor

PLACED ON FILE for at least 10 days

Attest:

A

City Clerk

72
MELINDA E. BARRETT
MAYOR



CITY OF HAVERHILL
MASSACHUSETTS

514
CITY HALL, ROOM 100
FOUR SUMMER STREET
HAVERHILL, MA 01830
PHONE 978-374-2300
FAX 978-373-7544
MAYOR@CITYOFHAVERHILL.COM
WWW.CITYOFHAVERHILL.COM

May 16, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: City Ordinance Amending Chapter 25, Article 3,
Sections 14 through 18, Council on Youth Needs

Dear Mr. President and Members of the City Council:

I and Councilor Hobbs-Everett hereby submit a City Ordinance to amend Chapter 25, Article 3, Sections 14 through 18, Council on Youth Needs.

I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

COUNCILS

ARTICLE III
Council on Youth Needs

§ 25-14. Establishment.

There is hereby established in the City of Haverhill a Council on Youth Needs to be entitled "Haverhill Council on Youth Needs."

§ 25-15. Membership; terms; vacancies.

- A. Said Council shall consist of **10 5** members who shall be appointed by the Mayor to serve without compensation. The membership shall include ~~not less than six students or persons between the ages of 12 and 18 residents of Haverhill representing grades 5-12. The remaining 4 members shall be appointed from the general public.~~ Representatives of the **City Council, appointed by the City Council President, and the** City's Recreation Department and School Department shall serve as ex-officio members. The Mayor shall designate a member as Chairperson.
- B. Members ~~initially appointed~~ shall serve for ~~terms as follows a term of one year.:~~
- ~~(1) Four members for terms of three years.~~
- ~~(2) Three members for terms of two years.~~
- ~~(3) Three members for terms of one year.~~
- C. ~~Successors of said members shall thereafter be appointed for a term of three years each.~~ Vacancies shall be filled for the then unexpired term.

§ 25-16. Powers and duties; conduct of activities; records and reports.

- A. The powers and duties of said Council shall be to address the total needs of the youth of the City of Haverhill, including, without hereby limiting, planning activities, providing direction for obtaining summer employment, scholarship information, counseling and any other avenues that would serve to provide for the needs of the youth in the City of Haverhill.
- B. For the purposes aforesaid, the Council may conduct its activities ~~on property under its control,~~ on **other** public property under the control of other officers or boards, with the consent of such officers or boards, or on private property with the consent of the owners; provided, however that the Mayor ~~and the City Council~~ approves the use of any such property.
- C. ~~The Council shall submit a quarterly progress report to the Mayor and the City Council.~~ The

Council shall keep a record of its doings and, at the close of each municipal year, shall make a report thereof to the Mayor and City Council of its accounts and proceedings ~~and of the condition of any buildings under its control~~ and an account of its receipts for the calendar year. All receipts collected by the Council shall be paid to the City Treasurer. The Council shall cooperate and coordinate its functions with any federal, state, ~~and/or municipal, state or federal~~ agency or with any private nonprofit agency concerned with the welfare of the Youth of the City of Haverhill for the purpose of accomplishing the powers and duties above set forth.

§ 25-17. Rules and Regulations.

Said Council shall make such rules and regulations as may be necessary to establish the time and place of meetings, the election and duties of officers, the preparation and submission of reports and the manner of conducting meetings and keeping records.

§ 25-18. Limitation of powers and duties.

Notwithstanding anything hereinabove contained to the contrary, said Council shall not have the power and/or duties to address needs that are being addressed by other commissions, councils, committees, task forces or similar bodies within the City of Haverhill.



Haverhill

Robert E. Ward, DPW Director
Phone: 978-374-2382 Fax: 978-521-4083
rward@haverhillwater.com

19-D
Date: May 7, 2025
To: The Honorable Melinda E. Barrett
Mayor of Haverhill
From: Robert E. Ward *RW*
DPW Director
Subject: CWSRF 18993 Phase 2 Locke Street Combined Sewer Separation Project
Proposed Loan Order

16.6
Enclosed for your review and approval is a proposed loan order to appropriate \$14,667,000 and the corresponding Authority to File document to fund engineering and construction of Phase 2 of the Locke Street area Combined Sewer Separation Project.

This project is a continuation of the City's efforts to reduce combined sewer overflows (CSOs) as mandated by the Consent Decree (CD) the City entered into with the United States Environmental Protection Agency (US EPA) and Massachusetts Department of Environmental Protection (MassDEP) on November 10, 2016.

CSOs occur during rainstorms when the volume of stormwater and sewage exceeds the capacity of the combined sewer pipes. When this happens, a mixture of untreated stormwater and sewage is discharged from CSOs to the Little River and Merrimack River. CSOs were originally designed to prevent sewage backups into homes, streets, and businesses. Since the 1960s, new sewer and stormwater systems have been built as separate systems.

In 2020 and 2021, the City and its consultant, Wright-Pierce, evaluated alternatives to reduce CSOs in the Locke Street Interceptor area. The recommended solution was sewer separation, which involves redirecting stormwater from the combined sewer system into a new separate drainage system. The Locke Street sewer separation program is being implemented three phases; this loan order covers Phase 2.

This project (see attached map) includes installing new storm drain pipes, disconnecting existing catch basins from the sanitary sewers, and reconnecting them to a new stormwater system. It also includes replacing catch basins, downsizing or rehabilitating combined sewer pipes and manholes, and using structural liners or joint sealing where appropriate. In some cases, complete pipe replacement may be required. The existing combined sewer will be repurposed for sanitary flow only. These improvements will help eliminate improper connections to the storm system and reduce infiltration and inflow into the sanitary sewer.

The project is eligible for a low-interest loan with principal forgiveness through the MassDEP State Revolving Fund (SRF) loan program. To remain eligible, the City must submit an approved loan order to MassDEP by June 30, 2025. The current schedule anticipates bidding in

19-D winter/spring 2026, with construction beginning in late summer 2026. The first loan payment is expected in fiscal 2028. Below is a summary of the terms for the loan.

Loan amount	\$14,667,000.00
Minimum loan forgiveness	Minimum 6.6% or 968,022
Interest rate	2%
Estimated Annual Payment	\$890,500 (20 years)
Estimated Principal Forgiveness Benefit	\$59,000 per year

Attached is a copy of the Wastewater Division's five-year financial forecast, which includes these loan payments. The projected water rate impact is approximately \$0.46, adding about \$35 annually to the average household bill.

As you are aware, other CSO separation projects have included water main improvements. In previous phases, we submitted water main loan orders early to meet SRF requirements. For this phase, design has just begun, and we will be evaluating the condition of water mains in the project area. If improvements are necessary, we will seek additional appropriations at a later date.

If the loan order is acceptable, I respectfully request that it be submitted to the City Council for approval. I will attend the Council meeting when the item is considered.

Please let me know if you have any questions or need additional information.

Attachments:

- Loan Order – For approval
- Authority to File – For approval
- Maps showing project area
- Wastewater Division's Five-Year Financial Forecast
- Wastewater Division Capital Plan

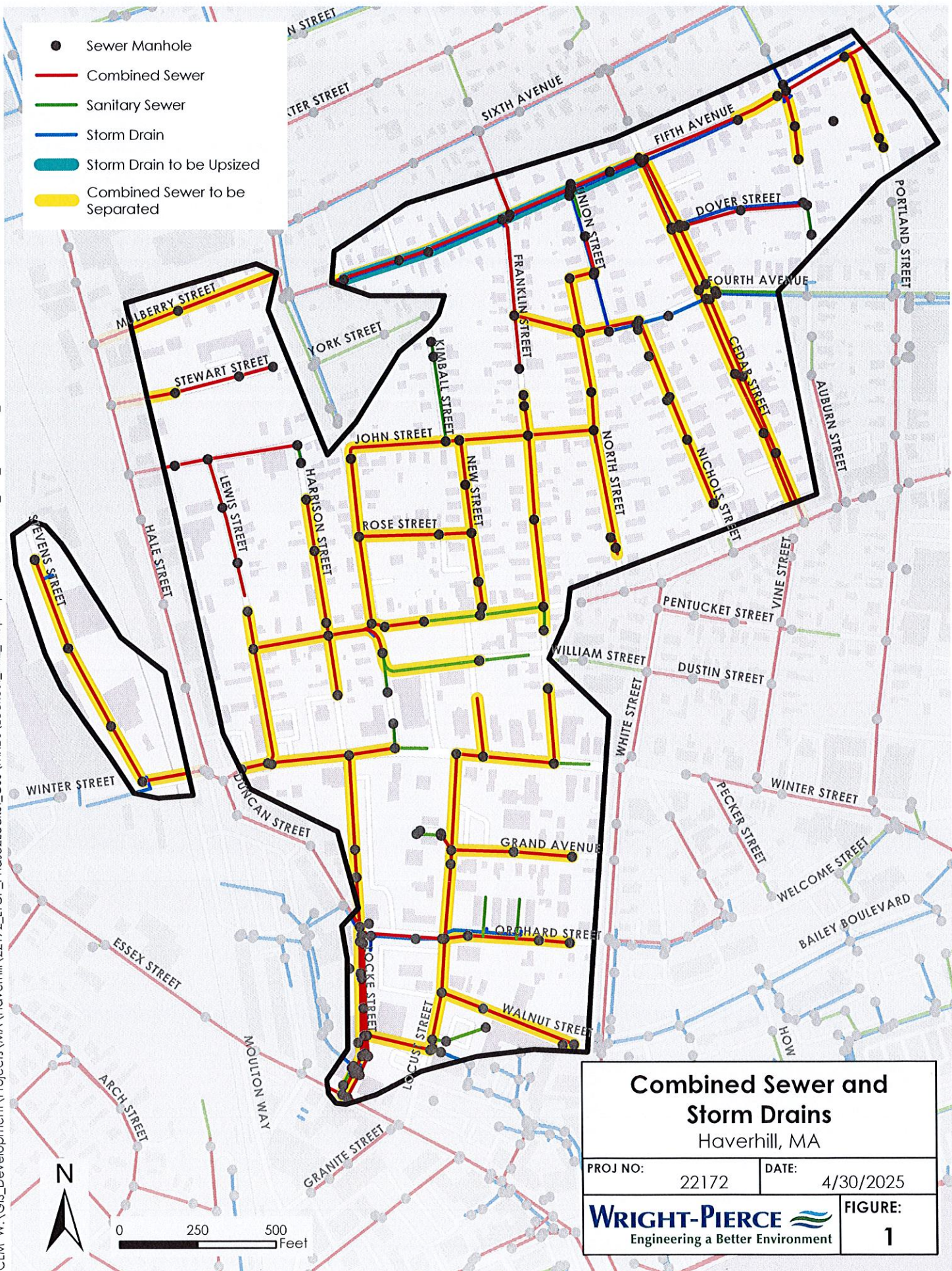
Cc: Christine Lindberg, Chief of Staff, clindberg@haverhill.MA.gov
 Angel A. Perkins, City Auditor/Finance Director, aperkins@haverhillMA.gov
 Allana J. McOsker, Chief Financial Admin Assistant, ajmcosker@haverhillMA.gov

IN CITY COUNCIL: May 13 2025

TO COME BACK WITH LOAN ORDER JUNE 3 2025

Attest:

 City Clerk



**ENGINEER'S OPINION OF PROBABLE PROJECT COSTS
PHASE 2 LOCKE STREET SEWER SEPARATION
CITY OF HAVERHILL, MA**

Description	Estimated Quantity	Unit	Unit Price	Total
Combined Sewer Separation				
TBD diameter PVC Sanitary Sewer - Downsizing from 50-inch sewers	370	LF	\$ 450	\$ 166,500
Sewer Service Connection (wye and 25 LF of lateral)	6	EA	\$ 3,000	\$ 18,000
4-ft to 5-ft Diameter Sewer Manholes	5	EA	\$ 7,000	\$ 35,000
12-inch to 30-inch Diameter HDPE Drainage Pipe	15,900	LF	\$ 300	\$ 4,770,000
4-ft to 5-ft Diameter Drain Manholes	41	EA	\$ 7,000	\$ 287,000
Catch Basins	161	EA	\$ 7,000	\$ 1,127,000
Subtotal				\$ 6,403,500
Stormwater Upsizing				
30-inch Diameter HDPE Drainage Pipe	1,072	LF	\$ 550	\$ 589,500
48-inch Diameter HDPE Drainage Pipe	464	LF	\$ 950	\$ 440,500
60-inch Diameter HDPE Drainage Pipe	10	LF	\$ 1,000	\$ 10,000
4-ft to 5-ft Diameter Drain Manholes	11	EA	\$ 7,000	\$ 77,000
Subtotal				\$ 1,117,000
Existing System Rehabilitation				
Manhole Rehabilitation	1	LS	\$ 195,200	\$ 195,200
Pipe Rehabilitation	1	LS	\$ 1,090,600	\$ 1,090,600
Subtotal				\$ 1,285,800
Project Wide				
Misc. (Erosion control, Utility Support, test pits, sidewalks, etc.)	1	LS	\$ 300,000	\$ 300,000
Mobilization (5%)	1	LS	\$ 520,000	\$ 520,000
Subtotal				\$ 820,000
Inflation to Midpoint of Construction			18%	\$ 1,733,400
Engineer's Opinion of Probable Construction Costs				\$ 11,360,000
Construction Contingency			10%	\$ 1,132,000
Subtotal of Construction Costs				\$ 12,492,000
Easements	1		\$ 100,000	\$ 100,000
Police Traffic Detail	1	LS	\$ 200,000	\$ 200,000
Engineering Services for Construction Admin and RPR			15%	\$ 1,875,000
Engineer's Opinion of Probable Project Costs				\$ 14,667,000

Five-Year Forecast

The table below shows the detail of the five-year forecast.

5-Year Forecast - Detail							
	Budget FY25	Budget Request FY26	Mayor Allowed FY26	Forecast FY27	Forecast FY28	Forecast FY29	Forecast FY30
Wastewater-Revenue							
User rate	\$7.71	\$7.95	\$7.95	\$8.35	\$9.00	\$10.20	\$10.90
Percent increase	10.8%	3.1%	3.1%	5.1%	7.8%	13.3%	6.9%
Sewer-Residential Usage	962,848	957,670	957,670	967,662	972,501	977,363	982,250
Sewer-Commercial Usage	940,435	892,506	892,506	945,137	949,863	954,612	959,385
Residential Usage	\$ 7,421,827	\$ 7,610,730	\$ 7,610,730	\$ 8,079,981	\$ 8,752,507	\$ 9,969,105	\$ 10,706,526
Commercial Usage	\$ 7,249,061	\$ 7,092,862	\$ 7,092,862	\$ 7,891,896	\$ 8,548,766	\$ 9,737,044	\$ 10,457,299
Charge for Services	\$ 1,315,000	\$ 1,425,000	\$ 1,425,000	\$ 1,425,000	\$ 1,425,000	\$ 1,425,000	\$ 1,425,000
Other Revenue	\$ 220,000	\$ 220,000	\$ 220,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
Stormwater	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 16,205,888	\$ 16,348,592	\$ 16,348,592	\$ 17,556,877	\$ 18,886,273	\$ 21,291,149	\$ 22,748,825
Wastewater-Expenditures							
Salaries-Highway	\$ 130,179	\$ 132,734	\$ 132,734	\$ 136,887	\$ 140,222	\$ 143,640	\$ 147,144
Expenses-Highway	\$ 44,000	\$ 44,000	\$ 44,000	\$ 45,280	\$ 46,598	\$ 47,954	\$ 49,350
Salaries	\$ 2,700,716	\$ 2,759,630	\$ 2,748,430	\$ 2,812,691	\$ 2,883,595	\$ 2,956,302	\$ 3,030,857
Benefits	\$ 1,412,063	\$ 1,518,030	\$ 1,518,030	\$ 1,574,423	\$ 1,649,894	\$ 1,729,139	\$ 1,812,346
Expenses	\$ 6,467,676	\$ 6,631,539	\$ 6,631,539	\$ 6,830,485	\$ 7,035,399	\$ 7,246,461	\$ 7,463,855
Stormwater	\$ 520,330	\$ 523,407	\$ 523,407	\$ 534,968	\$ 546,863	\$ 559,103	\$ 571,698
Debt	\$ 4,004,200	\$ 4,111,744	\$ 4,111,744	\$ 4,423,399	\$ 5,597,084	\$ 8,449,883	\$ 8,622,175
Insurance	\$ 94,569	\$ 94,569	\$ 94,569	\$ 99,297	\$ 104,262	\$ 109,475	\$ 114,949
Capital	\$ 825,000	\$ 1,005,000	\$ 1,005,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Total Expenditures	\$ 16,198,733	\$ 16,820,653	\$ 16,809,453	\$ 17,457,430	\$ 19,003,918	\$ 22,241,958	\$ 22,812,373
Surplus/(Deficit)	\$ 7,155	\$ (472,061)	\$ (460,861)	\$ 99,447	\$ (117,645)	\$ (950,809)	\$ (63,548)
Year End Retained Earnings	\$ 4,630,669	\$ 4,158,609	\$ 5,881,939	\$ 4,258,055	\$ 4,140,410	\$ 3,189,601	\$ 3,126,053
Min. Retained Earnings (15%)	\$ 2,429,810	\$ 2,523,098	\$ 2,521,418	\$ 2,618,615	\$ 2,850,588	\$ 3,336,294	\$ 3,421,856

Wastewater Capital Project List

Project	Funding	FY26	FY27	FY28	FY29	FY30
Wastewater Treatment Plant						
Replace Bio filter media	Annual Capital		\$ 130,000			\$ 130,000
Revise local limits	Annual Capital					\$ 25,000
Centrifuge rebuild/replace	Annual Capital					
Centrifuge screw conveyors	Annual Capital	\$ 100,000				
WWTP Upgrade and SMSPS - Design	Debt Financing					
WWTP Upgrade and SMSPS - Design (ARPA)						
WWTP Upgrade and SMSPS - Construction	SRF Financing				\$ 41,280,000	
WWTP Add Alt Scope - Prelimin design	Debt Financing					
WWTP Add Alt Scope - Final design	Debt Financing					
WWTP Add Alt Scope - Construction	Debt Financing				\$ 16,800,000	
Rebuild Primary Tank Chains and flights	Annual Capital		\$ 275,000			
Valve and piping replacement	Annual Capital	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous equipment	Annual Capital	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Rebuild grit classifiers	Annual Capital			\$ 50,000		
Building						
Dewatering Dumpster and Vehicle Garage	Debt Financing					
Roof Replacement on the Process Building	Debt Financing	\$ 1,000,000				
Repair/Replace Entry Doors	Annual Capital	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous Bldg Repairs/Renovation	Annual Capital	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
South Mill St Pumping Station						
Interior force main piping repair	Annual Capital					
Interior force main piping replacement	Debt Financing					
Exterior force main	Debt Financing		\$ 125,000	\$ 2,000,000	\$ 5,000,000	\$ 1,375,000
Pump rehab	Debt Financing		\$ 400,000			
Replace/repair VFD's (12 year life)	Annual Capital				\$ 400,000	
Replace Carbon Media	Annual Capital				\$ 30,000	
Catanary Screen Rehab	Annual Capital	\$ 300,000				
Modulating gate	Annual Capital					
Miscellaneous	Annual Capital	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
CSO Control Plan						
Locke Street Area Improvements (W-P Schedule)	SRF Financing					
CSO Locke St Phase 1 - Design	Debt Financing					
CSO Locke St Phase 1 - Phase 1 -Construction	SRF Financing		\$ 9,300,000			
CSO Locke St Phase 1 - Post-Construction Eval	Annual Capital			\$ 120,000		
CSO Locke St Phase 2 - Design	Debt Financing	\$ 1,062,600				
CSO Locke St Phase 2 - Phase 1 -Construction	SRF Financing		\$ 14,667,000			
CSO Locke St Phase 2 - Post-Construction Eval	Annual Capital				\$ 120,000	
CSO Locke St Phase 3 - Design	Debt Financing				\$ 1,320,000	
CSO Locke St Phase 3 - Phase 1 -Construction	SRF Financing					
CSO Locke St Phase 3 - Post-Construction Eval	Annual Capital					
Wastewater Collection System						
Miscellaneous CMOM Program Updates	Debt Financing					
Sewer System Rehab to reduce I/I bundle with sewer improvements	SRF Financing					
Sewer System Improvements - Design (2)	Annual Capital					
Sewer System Improvements Construction (2)	Debt Financing					
CMOM program staffing or outsourcing		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
WW Infrastructure	Annual Capital	\$ 125,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Merrimack Street ARPA						
Sewer Improvements CWSRF 6816	SRF Financing					
Phase 2 trenchless rehabilitation	Debt Financing					
Sewer Repair and Rehab (From 5-Yr CCTV Program)	Debt Financing	\$ 4,000,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000
Pumping Stations						
Pumping Station Rehab and Repair	Debt Financing	\$ 800,000	\$ 824,000	\$ 848,720	\$ 874,182	\$ 900,407
Coffin Av, Danielle Dr, Alvanos, Hanover PS upgrades	Debt Financing					
Upgrade level controls	Annual Capital					
Misc. Lift Station Improvements	Annual Capital	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Vehicles & Equipment						
Vac Truck Purchase	Debt Financing					
CCTV truck	Debt Financing					
Service trucks	Annual Capital	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Front end loader	Annual Capital					
Computer Hardware Software						
Collection System Hydraulic Model	Annual Capital	\$ 50,000				
Stratus server for WWTP	Annual Capital		\$ 75,000	\$ 75,000	\$ 75,000	
Stratus server for NDS, GIS, etc.	Annual Capital			\$ 30,000		
Miscellaneous						
On-call Engineering	Annual Capital					
	Annual Capital	\$ 1,005,000	\$ 1,110,000	\$ 905,000	\$ 1,255,000	\$ 785,000
	SRF Financing	\$ -	\$ 9,300,000	\$ 14,667,000	\$ 41,280,000	\$ -
	Debt Financing	\$ 6,862,600	\$ 2,649,000	\$ 4,148,720	\$ 25,294,182	\$ 3,575,407
	Capital Reserves	\$ -	\$ -	\$ -	\$ -	\$ -



MELINDA E. BARRETT
MAYOR

**CITY OF HAVERHILL
MASSACHUSETTS**

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May 9, 2025

To: City Council President Thomas J. Sullivan and Members of the Haverhill City Council

From: Mayor Melinda E. Barrett

RE: Proposed Loan Order for \$ 14,667,000.00 for Phase 2 Locke Street Combined Sewer Separation Project

Dear Mr. President and Members of the Haverhill City Council:

Please see attached loan order for \$14,667,000.00 and along with the corresponding Authority to File document to fund the cost of engineering and construction of Phase 2 of the Locke Street area combined sewer separation project. This item must be placed on file for 10 days after which I recommend approval.

Sincerely,

Melinda E. Barrett
Mayor

MEB/em



DOCUMENT 19-D

CITY OF HAVERHILL

In Municipal Council May 13 2025

16.6.1
MAY 9 AM 10:11
HAUGHTON CLERK

Loan Order – Phase 2 Locke Street Sewer, Water, and Drain Improvements

Loan Order

ORDERED: That \$14,667,000.00 is appropriated for the purpose of financing the engineering and construction of the Phase 2 Locke Street area sewer, drain, and water system improvements, and including the payment of costs incidental or related to such capital improvements and including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended ("Chapter 29C"); that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow \$14,667,000.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C, or any other enabling authority; that such bonds or notes shall be general obligations of the City unless the Treasurer with the approval of the Mayor determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer with the approval of the Mayor is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C ("the Trust"); and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Mayor is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project.

FURTHER ORDERED: That the Treasurer is authorized to file an application with the appropriate officials of The Commonwealth of Massachusetts ("the Commonwealth") to qualify under Chapter 44A of the General Laws any and all bonds of the City authorized by this order, and to provide such information and execute such documents as such officials of the Commonwealth may require in connection therewith. The Mayor is authorized to apply for and except any and all grants that may be available to pay costs of this project, and the total borrowing authorized by this order shall be reduced to the extent of any such grants received by the City for this project.

PLACED ON FILE for at least 10 days

Attest:

City Clerk

MAY 9 AM 10:20
HAVERHILL CITY CLERK

16.6.11

AUTHORITY TO FILE

Whereas, City of Haverhill, (the "Applicant"), after thorough investigation, has determined that the work activity consisting of engineering and construction of sewer, drain, and water system improvements related to CWSRF 18993 Phase 2 Locke Street is both in the public interest and necessary to protect the public health, and that to undertake this activity, it is necessary to apply for assistance; and

Whereas, the Massachusetts Department of Environmental Protection (the "MassDEP") and the Massachusetts Clean Water Trust (the "Trust") of the Commonwealth of Massachusetts, pursuant to Chapter 21 and Chapter 29C of the General Laws of the Commonwealth ("Chapter 21" and "Chapter 29C") are authorized to make loans to municipalities for the purpose of funding planning and construction activities relative to Water Pollution Abatement Projects; and

Whereas, the Applicant has examined the provisions of the Act, Chapter 21 and Chapter 29C, and believes it to be in the public interest to file a loan application.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Haverhill as follows:

1. That the Mayor is hereby authorized on behalf of the Applicant to file applications and execute agreements for grant and/or loan assistance as well as furnishing such information, data and documents pertaining to the applicant for a grant(s) and/or loan(s) as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
2. That the purpose of said loan(s), if awarded, shall be to fund planning and construction activities.
3. That if said award is made the Applicant agrees to pay those costs which constitute the required Applicant's share of the project cost.

IN CITY COUNCIL: May 13 2025

TO COME BACK JUNE 3 2025

Attest:

City Clerk



MELINDA E. BARRETT
MAYOR

CITY OF HAVERHILL
MASSACHUSETTS

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May 9, 2025

To: City Council President Thomas J. Sullivan and Members of the
Haverhill City Council

From: Mayor Melinda E. Barrett

Re: Order To Authorize Amendment To Modify The Bond Requirement
In Ch. 80, §8 (b) Of The Code Of The City Of Haverhill

Dear Mr. President and Members of the City Council:

I hereby submit an Order to Authorize Amendment to Modify the Bond Requirement in Ch. 80, §8 (b) of the Code of the City of Haverhill.

This Order will modify the bonding requirements for contracts in excess of \$25,000.00 to eliminate its application to contracts for the procurement of energy management services, by modifying sub-section B to state that it does not apply to contracts for the procurement of energy management services which are procured under MGL Ch. 25A, §14.

I recommend approval.

Very truly yours,

Melinda E. Barrett
Mayor

69



DOCUMENT 69

CITY OF HAVERHILL

In Municipal Council May 13 2025

ORDERED: - That

In City Council: May 13 2025

AN ORDER TO AUTHORIZE AMENDMENT TO MODIFY THE BOND REQUIREMENT IN CHAPTER 80, SECTION 8, SUB-SECTION B OF THE CODE OF THE CITY OF HAVERHILL.

Be it ordained by the City Council of the City of Haverhill as follows:

THAT the City Council of the City of Haverhill by virtue of and in accordance with the authority of the provisions of General Laws Chapter 43B, § 13, as may be amended, and of any and every other power and authority which is hereunto in any way enabling, hereby adopts this Order of amendment to Chapter 80, Section 8 of the Code of the City of Haverhill, to modify the bonding requirements for contracts in excess of \$25,000.00 to eliminate its application to contracts for the procurement of energy management services, by modifying sub-section B to state that it does not apply to contracts for the procurement of energy management services;

THAT, the Mayor is authorized to take any other action necessary or convenient to carry out this vote.

Adopted _____, 2025

City of Haverhill

Passed

Yeas: 10

Nays: 0

Absent: 1

Attest: _____

Kaitlin M. Wright, City Clerk

APPROVED:

Melinda E. Barr Mayor

CITY COUNCIL

Thomas J. Sullivan, President
Timothy J. Jordan, Vice President
John A. Michitson
Colin F. LePage
Melissa J. Lewandowski
Catherine P. Rogers
Shaun P. Toohey
Michael S. McGonagle
Katrina Hobbs Everett
Devan Ferreira
Ralph T. Basiliere

**CITY OF HAVERHILL**

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DOCUMENTS REFERRED TO COMMITTEE STUDY

103-HH	Motion by Councilor Michitson to send the <i>Home Rule Petition – An act establishing guidelines for the installation of and use of Electric vehicle charging stations in the City of Haverhill</i> , to committee in order to coordinate with condo associations.	A&F	12/23/23
40	Motion by Councilor Lewandowski to send updated Cannabis Social Equity Best Practices for the Cannabis Control Commission to A&F for further review.	A&F	4/2/24
12-P	Motion by Councilor Jordan to send possible conditions on new development and potential changes to our zoning ordinances.	Planning & Development	5/21/24
12-S	Motion by Councilor Ferreira to send the City's Swimming Ordinance Chapter 193 Article III and related items at Lake Saltonstall, aka Plug Pond to NRPP for further discussion.	NRPP	6/18/24
33-F	Motion by Councilor Basiliere to send resident winter parking concerns and offer suggestions for improvements	Public Health Safety	3/11/25
60	Motion by Councilor Michitson to send the Haverhill Housing Production Plan to P&D for further discussion	Planning & Development	5/6/25